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**Cogswell Spring Water Works
Water Commission Meeting
Tuesday, February 18, 2020**

Members Present: Jerry Gilbert, Chairman; Jeff Connor, Commissioner; Bill Hall, Commissioner; Norm Bumford, Superintendent

Members Excused: Bill Hall, Commissioner

Also Present: Ryan Bumford, Chief Operator

Recording Secretary: Kelly McCutcheon

Review minutes:

**Chair Gilbert moved to approve the minutes as amended. Commission Conner seconded.
Motion carried 2-0.**

Appointments: None

Visitors: The Pakowskis came in regarding their water bill and the 30,000-gallon leak they have been unable to find despite shutting off the water and crawling under the house 4 times.

Superintendent Norm Bumford recommend a meter extraction as a starting point. Chief Operator Ryan Bumford will meet the Pakowskis at their home this Thursday at 13:30hours to begin the meter extraction.

Super report:

1. The monthly bacteria sample taken for February was bacteria free.
2. Snow removal continues as needed. Chief Operator Ryan Bumford shoveled the Fire Hydrants as well.
3. Chief operator Ryan Bumford has completed the requirements for and received his Bachelors degree in Environmental Science
4. I sent a letter to the water user that was snow blowing snow into the Fire Hydrant in front of his house. In it I asked the property owner to stop and reminded her it was against the law. This was not the first time it was done. The last time it happened I spoke to the snow blower operator and asked them to stop, he agreed at the time but has continued to do so.
5. Supplied four final water meter reads to closing companies.
6. Superintendent Norm Bumford received a call Sunday February 9th at 4:30pm from 21 Newton Road in regards to water leaking in their house before the meter. He responded to see what the issue was and made contact with the home owner and verified where

**FINAL
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the leak was coming from. He called Chief Operator Ryan Bumford to get the jack hammer and had him jack hammer through 20 inches of frost to reach the shut off. Once it was shut off the home owner's plumber was able to repair the leak. The water was turned on again, the shut off was buried and both Bumfords left.

7. Received a call from another customer on Western Ave in regards to water leaking around the water meter. Chief Operator Ryan Bumford also responded and found that water was coming out around the meter gasket. Chief Operator Ryan Bumford replaced the gasket and the leak stopped.
8. Abatements: Steve Carson has had 2 water meters in past, one removed. The one under the main house has been removed but he was still being billed. That meter still in system with meter number. The software does not allow the ability to not bill someone so the cemetery will also need to have their bill abated.

Old business:

Bond for 202/9

Discuss land purchase possibilities for Depot Hill Road Storage tanks

New business:

Chief Operator Ryan Bumford's yearly job review – Table until all commissioners are here. Next meeting March 17 and will be non-public.

Copies distribution maps- Table until all commissioners are here. Next meeting March 17

Commissioners Concerns:

Reached out to 3 different companies regarding 202/9 project. One does not have the captivity to do so and re referred one of other 2 reached out to, and waiting for the remaining 2 bids on the complete project not just directional boring for before Town Meeting.

Well field clean up- weather providing been making progress. Cleared out everything in pipe shed. Few more trash items to move, then take pipe off trailed and put in empty bay and take pipe in center bay so pipes are in one bay and see what's left. Plan to open short door and racks to start there and go down to second bay so you open and walk in. pipe rack? 10in, 8in, 6in , 4in. sure is just haven't thought about.

Stuff Steve scraped out of bushes, need have him get that or put in next dumpers. Going in metal dumpster there now,

Looking out to next year's budget, last time Eric cleared, having clear out every 10 years or so. Hiring someone to go out where already logged tapped out for 2020 but maybe 2021 or 2022

Schedule next meeting March 17, 2020 at 1500hours.

Chair Gilbert moved to adjourn at 16:30hours. Commissioner Conner seconded. Motion carried 2-0.