



**Cogswell Spring Water Works
Water Commission Meeting
Tuesday, June 16, 2020**

Members Present: Jerry Gilbert, Chairman; Jeff Connor, Commissioner; Bill Hall, Commissioner; Bill Hall, Commissioner Norm Bumford, Superintendent

Also Present: Ryan Bumford, Chief Operator; Mike Vignale from KV Partners

Recording Secretary: Kelly McCutcheon

Review minutes

Commissioner Hall moved to approve the minutes as amended. Chair Gilbert seconded. Motion carried 3-0.

Superintendents report

1. The water department personnel are operating under modified COVID19 protocol. The office door is not longer locked all the time. Chief Operator Bumford and I have N95 masks and latex gloves in case we have to enter a home in an emergency. We are practicing social distancing in the office as recommended.
2. The additional of chlorine at the Davison Road storage tank has begun.
3. We have assembled the storage shelves and are inventorying items as we put them on the shelves. I had to order 3 more add-ons. The correct Pipe Storage racks are in assembly is underway.
4. The repair of the area on the 202& 9/114 ramp where the washout occurred last winter is underway. Steve thinks it will be done by the end of the week. I will call Hydro Seed Company when have a better idea when Steve will be done.
5. Tim McComish called and reported that he had found and repaired the water leak on the South side of the Old Concord Road Cemetery and that we could turn the water on.
6. Chief Operator Bumford informed me that the meter reader cannot pick up the reading from the new meter pit that was installed at 172 Depot Hill Road. We need to check the sensor but are waiting for the homeowner to contact us to turn the water on, it can be checked at the same time
7. I have been contacted by the Highway Superintendent in regards his intention to reclaim and pave Gould Street, Pearl Street, Water Street, and Patterson Hill Road. This will require us to go and mark out any of the water department appliances that may be affected. It is unclear who is going to pay to have them lowered and then raised after paving is done.
8. Work is complete on the relocation of the blow off at the intersection of Colby Hill Road and Liberty Hill Road. The new service line, curb stop, curb box and rod to 13 Colby Hill Extension has been installed onto the property and is ready to use.
9. I have sent the signed abatement for Mike Deruisseau to him as well as the Tax Collector.

10. Joe Damour from WSO called about the installation VFD for the Foster Road well. He will need the well in operation by the end of the month to take the water sample from PFOA that the Department of Environmental Services required.
11. The water meter has been installed on the "Tank Fill" line in the fire station. I have a concern relating the use of the line. I had a gentleman stop by the office and asked where he could get pool water. He was in the business of filling pools and was told that he had to speak to me. I informed that we were not set up for that at this time. He then told me that he was told that he could use the line at the Fire Station. I instructed him that the line at the fire station was a Fire Tanker fill line only. I would like some guidance from the board as to what their opinion was.

The Water Commission by consensus agreed that the "Tank Fill" at the Fire & Rescue Station is for fire and rescue use only because they are metered but not billed. The Highway and Sewer Departments may use their own discretion with their water since they are both metered and billed for water consumption.

By consensus the Commission is okay with charging and providing water to Emerald Lake provided there is no compromise to the Town's supply.

12. Chief Operator Bumford and I marked out four dig safes.
13. Chief Operator Bumford and I completed three final water meter reads for closings.
14. I received a call from Angela Cantanese the Co-Owner of 17-19 Cressey Street. She was concerned that her sewer bill had doubled. She had spoken with her tenants and they had no idea why the water was up. Chief Operator Bumford suggested that the water department perform an extraction of the water meter information to see when the high usage took place. She contacted her tenants to let them know that we had to gain access to the basement. We picked a date and we went and did the extraction. The information that was extracted showed that for 2 months during the billing cycle there was continuous water usage then overnight the usage returned to normal. It looked to us as if there had been an issue, but whatever it was had been discovered and repaired. A copy of the extraction results was emailed to the co-owner. The co-owner decided to send a plumber over to check it out. I haven't heard anything from her since.
15. Chief Operator Bumford repaired our mailbox and repositioned the shingles on the roof where some had slipped and he reattached them to the roof. He also mowed the lawn at the office. He could not do the trimming because the trimmer was in need of repair and was taken to the repair shop.
16. The plastic cover on the lowest seat assembly in the service truck broke beyond repair. I ordered the new parts from Hillsboro Ford. When they came in Chief Operator Bumford installed them.
17. Chief Operator Bumford and I replaced the broken bracket on the gate located at 250 Weare Road.
18. The meter was removed from 525 Weare Road. The owner installed an artesian well.
19. When leaving the wellfield Chief Operator Bumford encountered the State of NH DOT Patrol foreman for this area. He informed Chief Operator Bumford of a few spots where the guardrail post were going to be replaced using a pounder. Chief Operator Bumford returned to the office

and informed me of their intentions. I instructed Chief Operator Bumford to mark the areas with *Hand Dig Only* as there were above the water main.

20. Chief Operator Bumford responded to 329 Rush Road for a call in regards to a broken service line. When he arrived, he found that a contractor had been attempting to replace a septic tank and ripped the water line apart. He shut the water off at the street and told the contractor to call when it was repaired and he would come and turn it back on. There was no dig safe number pulled on the job.
21. A water user stopped by and requested an application for a deduct meter. I explained how it worked and he is weighing his options, he is not sure yet if he wants to go that route or not.
22. Chief Operator Bumford and I pulled a cable through the conduit at the Davison Road Water Storage tank in preparation for the Tank Hatch Alarm. We first had to remove the conduit from one box and install it in the correct one.
23. The Selectman are updating the Towns Website and they are looking for input as to what you want on it
24. The required monthly bacteria test for June was negative for Bacteria.

Appointments:

Mike Vignale from KV Partners to discuss updating the Distribution Map

The Commission had a few questions. Superintendent Bumford will update the current map with the work done last summer and this year and provide the updates to Mike Vignale. The map will be delivered in CAD as well as PDF and will include the current map and the latest aerial photos for accuracy overlaid on top.

Old business:

Water Main Replacement under 202 and 9

Per the Town Administrator, even though the project passed at Town Meeting part 1, part 2 has not concluded and nothing should be started until Town Meeting is finished. When the project does start, special attention must be paid to staying off of State property.

Commissioner concerns: None

Schedule next meeting:

July 21, 2020 at 3pm.

Adjourn:

Chair Gilbert moved at adjourn at 4:30. Commissioner Hall seconded. Motion carried 3-0.