



**Cogswell Spring Water Works
Water Commission Meeting
Tuesday, April 26, 2022**

Members Present: Jerry Gilbert, Chairman; Jeff Connor, Commissioner; Bill Hall, Commissioner

Guests: Chief Operator Ryan Bumford and Superintendent Jim Donison

Recording Secretary: Kelly McCutcheon

Call to order at 6pm.

Jim started his first day Monday and Chief Operator Ryan has been very informative. Chair Gilbert asked if there was anything Jim needed to address with the Commissioners. At this time Superintendent Jim has no concerns and will be going up to Depot Hill on Thursday.

Chair Gilbert asked about the status with WSO. Chief Operator Ryan stated the department still has a retainer contract with WSO for either 6 months or 1 year. Superintendent Jim asked what the retainer figure is. Chief Operator Ryan went to look up the contract with WSO.

Chair Gilbert stated that Rick Patenaude will not be able to build an access way to the Depot Hill Tank for the Water Department. Chair Gilbert will reach out to Dan Higginson for a survey for the access. Commissioner Connor stated Steve Connor is on board for cutting in an access with Mike Patterson. Commissioner Connor also asked Superintendent Jim if he had any questions. Jim stated nothing yet and has driven the water lines, met everyone in town, and made adjustments to the chemical feed on the tank. Commissioner Connor asked if Jim's licenses are annual or bi-annual. Superintendent Jim's licenses are bi-annual.

Chief Operator Ryan stated he received a call back from Pennachuck to complete a bid like WSO had presented and explain the services they can offer. Aquamen will be coming by the office tomorrow. Commissioner Hall stated the next step is to reach out to Joe at WSO and see if they will continue to offer the backup contract.

Superintendent Jim is signed up at Edmunds and just needs to be introduced to the people who work there. Jim is also signed up with Munson's and is able to order chemicals for the department. EPG still needs to be contacted and Styles will be by Friday with their computer guy to go over the new program with Jim and fix the mess that happened when they changed over billing companies.

Commissioner Hall asked if all the supplies are through EJ Prescott. Chief Operator Ryan stated they have used Wind Water in the past but they have less stock than EJ Prescott.

Chief Operator Ryan informed the Commissioners of an issue with billing and the Financial Director trying to cut a leak bill from two years ago in half. The meter was not faulty and did not the cause of the leak. The Financial Director is trying to abate half of the bill from the leak.

The water went through the meter regardless if there was a leak or not, and cannot be abated.

Superintendent Jim asked about sick time. Sick time is fringe and accrued one day per month for a max of 520 hours. Jim's starting day was May 30th and would start accruing sick time on June 1st. The Town of Henniker now recognizes 12 holidays with one floater holiday for a total of 13 holidays.

Superintendent Jim stated he wanted to buy a computer program PDF editor for \$350 but the department does not have a credit card. Financial Director Russ had said Jim can put it on his credit card and will come by the Davison Road Office.

Company vehicle

Commissioner Connor asked the department truck is currently worth for trade in, including the plow. Chief Operator Ryan stated the body of the truck won't pass inspection. Commissioner Connor stated the cab & chaises could be worth something.

Superintendent Jim asked when the department wants to buy and if they are looking for a ½ ton or ¾ ton. Chair Gilbert stated they should get a plow and a ½ ton can handle a plow. Commissioner Connor stated the Commissioners were thinking of a Dodge/GMC/Ram because the half cab has real doors where as Ford has the suicide doors where you have to open the front door to open the back doors, and that Hillsboro can match the State bid if Jim has a preference on a department truck. Chair Gilbert stated it should have a plow on it and to get the plow package. A standard 6.5ft bed with plow will fit in the department garage. Commissioner Hall asked if there would be anything on the body of the truck in back. Chief Operator Ryan stated they had previously discussed a utility box and pipe rack.

Commissioner Connor asked Superintendent Jim what he needs to carry in the truck. Superintendent Jim stated that Chief Operator Ryan made a good point in that he does not need to carry everything when the Office is only a mile away from the majority of sites.

Commissioner Connor stated a regular pick-up body with side mounted tool box is what is needed and that Dodge builds them into the body. Superintendent Jim asked if the Commission was looking for off the shelf type trucks; they are. Chief Operator Ryan will call Dennis to find out what the current department truck is worth and to see if they have a ½ ton cab pickup fleet side 6.5 ft body with plow and the plow & truck packages. Chief Operator Ryan stated he will also bring Superintendent Jim to meet Dennis at the Hillsboro Dealerships. Superintendent

Jim's only preference on a truck is the ability to connect devices with Bluetooth and that a ½ ton 6.5 ft. bed with plow package should be enough to tow the needed trailers around.

Commissioner Hall asked if the truck will be diesel or gas. Commissioner Connor stated whatever is in stock. Chair Gilbert had no preference. Commissioner Hall stated diesels are an addition \$5,000 online.

Commissioner Hall moved to adjourn. Commissioner Connor seconded. Motion carried 3-0.

Adjourned at 7pm.