



**Cogswell Spring Water Works
Water Commission Meeting
Tuesday, April 19, 2022**

Members Present: Jerry Gilbert, Chairman; Jeff Connor, Commissioner; Bill Hall, Commissioner
Guests: Ryan Bumford, Chief Operator; Josh McCutcheon, Broken Boat Farm LLC
Recording Secretary: Kelly McCutcheon

Review Minutes from previous meeting:

Commissioner Connor moved to approve the March 15th minutes as amended. Commissioner Hall seconded. Motion carried 3-0.

Appointments:

None

Chief Operators Report:

- State Requirements
 - Monthly Bacteria Test was Positive
 - A retest came back negative. Showing first test to be a false Positive
 - Backflow Report was turned in and accepted
- 70 Prospect Street
 - Steve got ahold of me and said he would be able to connect to 70 Prospect Street to the new service line. I contacted WSO + to work with him knowing I had prior engagements. Checking in with the periodically the job was success and passed without issue.
- Broken Boat Farm to Depot Hill Tank
 - I took Josh McCutcheon of Broken Boat Farm to the Depot Hill Tank. This was so that they could an idea of the work that would need to be done and be able to give an appropriate price to clear the top of the tank
 - The tank has small trees that have sprouted from the ground and need to have hem removed while they are still young and small
 - I showed them the different spots in town where we have tried to hire people to clear for us in the past
- Contacted Aquamen and Pennichuck to get pricing for system operator per your request. Aquamen is sending personnel out to review our system on the 27th. Pennichuck has yet to contact me with a date

- Cathy Dias
 - Contacted me asking about hooking up. She is working on a lot at the end of the Oaks. She had some questions I answered for her
 - Cost
 - \$1800
 - Do they have to hook on
 - no
- Sewer Read
 - This billing was difficult
 - We have changed the company we use for billing. Due to this exchanging information between us and the town hall have changed. Because of this I had to create an actual sewer route by pulling out all of the sewer accounts. IF this is done incorrectly a false read appears and stops the process. I had to contact Styles and get their assistance with this new process. This will have to be repeated when the water reads occurs in July.
- Final reads -2
 - 102 Village Green
 - 388 Western Ave B4
- Dig Safes -4
 - 134 Maple Street Driveway Replacement
 - Liberty Hill Pole Work
 - Flanders Road Pole Work
 - 58 Main Street Culvert Repair

Styles is the water department meter company. The accounts have been updated with a W or S in front for water or sewer followed by the account numbers. This will make it easier to sort the accounts and separate what meters that are not connected to the sewer and why a whole new sewer file was created.

There is one more report left for the State that Chief Operator Ryan will do before he leaves, as well as doing the May bacteria test so the next person does not have to worry about it. Chair Gilbert asked what report. Chief operator Ryan stated it is the Quarterly State Report. Chair Gilbert asked about the round disk gallon reader chart. It is still used in addition to a digital report. Commissioner Connor asked how the disk compares to the digital report. Chief Operator Ryan stated they are pretty close and as an operator the charts help him visually see when there is a problem and stated it is important to have charts. The charts do need to have someone come in and calibrate them every so many years.

Old Business:

- Contacted other contractors regarding department support
- Put job add in paper
- Broken Boat Farm Estimate

Chair Gilbert supports having the side hill done at the Davison Road Office. Commission Hall asked how big the trees are. Josh McCutcheon of Broken Boat farm, responded they're brush trees and little pecker poles. Commission Connor stated Nate Hadeway completed the hillside project about 10 years ago. Josh

stated Ryan had shown him several places and Josh understands the department is influx at the moment.

246 Hillside to Rush Square there is a white fence with 6-8ft that needs to be cleared.

Depot Hill Tank- Josh and Ryan brush whacked their way to the Depot Hill Water Storage Tank. Commissioner Connor asked if there was grass over the tank. Chief Operator Ryan stated the bigger issue is the little pines growing over the tank. Right now, it is not a big issue but will be if they do not get out there and do something. The tank was last worked on in 2009. Commissioner Hall suggested something could be done every 6-10 years. Chair Gilbert stated they could have big trees in 10 years. Josh stated based on what he saw growing it looks like no one has been up there in 2-3 years and would recommend 3-year regular clearing for easier maintenance.

Josh stated the estimate included putting in an access trail with the land owners' consent, wide enough to be able to bring a mower down to maintain the tank. Josh has not spoken with the land owners.

Commissioner Connor asked when the well head on Foster Road was last done. Ryan stated there is nothing super huge there and that vegetation hides the building with the bike trail.

Chair Gilbert is interested in the first two-line items for the side hill at the office, he is not interested in 264 Hillside at this time, and would like to continue working with the Patenaude-Clares in establishing an access way to the tank. All Depot Hill items are on hold for now.

Chair Gilbert agreed with Ryan about not doing the Foster Road Building. Commission Connor stated the building has trees coming up behind it getting close to the lines. Josh stated he would bring the goats monthly to weed whack around the building.

Chair Gilbert moved to approve the first two-line items from the estimate for the side hill at the Davison Road Office and for the monthly maintenance around the Foster Road Building, for a total of \$2,300 to Broken Boat Farm LLC.

Commissioners Concerns:

Ryan asked if there was anything the Commissioners wanted done before his last day on May 6th. He has been labeling and doing general clean up.

Next Meeting:

April 26th, 2022 at 6pm (1800) non-public

May 17, 2022 at 4pm (1600)

New Business:

Chair Gilbert moved to enter into non-public. Commission Hall seconded. Motion carried 3-0.

Chair Gilbert moved to exit non-public. Commissioner Connor seconded. Motion carried 3-0.

Adjourn:

Commission Connor moved to adjourn. Commissioner Hall seconded. Motion carried 3-0.

Adjourned at 6:15pm.