



**Cogswell Spring Water Works
Water Commission Meeting
Tuesday, February 16, 2021**

Members Present: Jerry Gilbert, Chairman; Bill Hall, Commissioner; Jeff Connor, Commissioner; Norm Bumford, Superintendent

Guests: Mike Vignale

Recording Secretary: Kelly McCutcheon

Commissioner Hall moved to approve the January minutes as amended. Chair Gilbert seconded. Motion carried 3-0.

Appointments: Mike Vignale

Depot Street and Circle Street plans-

Commission Hall asked what is being released for payment in regards to Western Ave and Hall Ave, as the Financial Director had informed Chair Gilbert \$18,000 was already removed from the Water Commission Budget. Mike Vignale explained the project had been completed and that a straight release of retainage was the final step. Once the retainage has been released all the invoices will be down to 0, and that is the final payment.

Superintendent Norm Bumford will set a date with Mike Vignale to mark all the water mains on Depot Hill Road and Circle Street for Vignale's road survey.

Superintendent report:

1. The results for the required monthly bacteria test for February 2021 were negative
2. During these colder months the addition of chlorine to the Davison Road water storage tank is not necessary, there is still a small chlorine residual that is registering in the sample taken from the Water Department Office.
3. The Water Department personal and its sub-contractors responded to and repaired a water main break in front of 151 Fairview Avenue
4. I received a request for a new water service at 191 Davison Road.
5. Ron from EOS research came out to install two new inputs to receive more information from building two to building one, such as amps and water level. While there he removed the PLC in

building one and installed a loaner. The modem was outdated and could not handle the new 5g speed so Ron is installing the new modem in the water departments PLC and will return with it when complete.

6. Chief Operator Ryan Bumford had to plow snow
7. Chief Operator Ryan Bumford worked with the contractors at 706 Western Avenue to get water to the temporary housing that was being set up for the owners after the recent fire
8. One final read was done, one dig safe and zero extractions

Old Business: Emergency Response Plan

Due March 1st. It has been signed and delivered to DES (Department of Environmental Services).

Call from Fire Chief Morse, looking for report on hydrants. Chief Operator Ryan Bumford already spoke with them. Updated fire flow needed by end 2021 and will be scheduled this spring or summer.

New Business: Sign abatement for 44 Pike Street **signed**

Commissioner Concerns:

Update job descriptions formats once Commission Hall emails them and insert.

Commission Hall moved to accept both job position descriptions as presented. Commissioner Connor seconded. Motion carried 3-0.

Next Meeting March 16, 2021

Chair Gilbert moved to adjourn. Commissioner Hall seconded. Motion carried 3-0

Adjourn at 4pm.