



**Cogswell Spring Water Works
Water Commission Meeting
Tuesday, December 15, 2020**

Members Present: Jerry Gilbert, Chairman; Bill Hall, Commissioner; Norm Bumford, Superintendent

Members excused: Jeff Connor, Commissioner

Guests: Ryan Bumford, Chief Operator

Recording Secretary: Kelly McCutcheon

Commissioner Hall moved to approve the minutes as amended. Chair Gilbert seconded. Motion carried 2-0.

Superintendent Report:

1. Mike Vignale dropped off the updated Distribution Map for me to review.
2. As requested by Chairman Gilbert I met with Mike Vignale to ask him for a price to engineer a set of plans along with what was needed in the way of permits needed to Directional Drill a new water main from Depot Hill Road to Park Street.
3. In your packet is a draft copy of 2021 Operating Budget. I have attached the estimate for Circle and Park Street Water main upgrades.
4. Since the last Commissioners meeting Chief Operator Bumford marked out 5 dig safe sites and supplied 2 final water meter reads and 2 extractions.
5. The required monthly bacteria test for December came back negative for bacteria.
6. The Beaver dam has been removed from the culvert at the wellfield located at 250 Weare Road. The culvert went under Route 114, the State of New Hampshire Department of Transportation unplugged it. This was causing the water to back up in the direction of the wells. The beavers are being relocated.
7. The top of the fire hydrant located in front of 66 Patterson Hill Road has been removed as requested by the Board and the hydrant barrel capped. I notified Fire Chief Morse.
8. The fire hydrant in front of the Middle School and on Western Ave by SAU building have been extended up one foot for better access.
9. Hampshire Fire Protection came by and recertified all of the water department's fire extinguishers, a total of 8.

New Business:

The 2021 budget is due to the Town before February. The Commissioners reviewed the budget line by line.

- Consulting Fee line was increased by \$1,000
- The Office line's biggest increase comes from bringing the Davison Office up to building code.
- The Uniform line was removed as it was duplicated in the Safety line
- Legal Fees – an attorney will need to be acquired for the proposed right of way to the Depot Hill Storage Tank; A surveyor will also need to be compensated for updated deed description and will be funded from the Subcontractor line.

- The Depot Hill Tank Right of Way line item is currently funded at \$0.00 and the Commissioners do not believe the project will be started in 2021 besides the survey and legal paper work.
- The total for upgrades to both Circle Street and Park Street is \$50,266.85

The Commissioners will hold a Budget Workshop January 9, 2021 at 8am at the Davison Road Office so all the Commissioners have time to review the prepared budget packets with 2020 & 2021 data.

By Consensus the Water Commissioners will meet 8am January 9, 2021 at the Davison Road Office to hold a Budget Work Shop.

Next Meetings:

8am January 9th Budget Public Hearing

3pm January 19th Regularly scheduled meeting

Chair Gilbert moved to adjourn. Commissioner Hall seconded. Motion carried 2-0.

Adjourn at 4:25