

**MEETING  
PROCESS  
ROLL CALL  
5:30pm**

**A Checklist To Ensure Meetings Are Compliant With The Right-to-Know Law During The State Of Emergency**

**ACTION - RECORD ATTENDANCE and IF ANYONE IS IN THE ROOM WITH TRUSTEE AT THE START OF MEETING.**

<b>Name</b>	John Capuco	Anne Crotti	Debra Kreutzer	E. Joe Petrick	Frances Tain	Lynn Piotrowicz Director
<b>Present at:</b>	YES	YES	YES	YES	YES	YES
<b>Others in room with trustee?</b>	NO	NO	NO	NO	NO	NO

**ITEM 1**      **Organization of Board for Official Purposes**  
**Chair**

**MOVE TO ACCEPT: Debra Kreutzer      SECONDED BY: Anne Crotti**

<b>Name</b>	John Capuco	Anne Crotti	Debra Kreutzer	E. Joe Petrick	Frances Tain
<b>Vote</b>	YES	YES	YES	YES	YES

**Treasurer**

**MOVE TO ACCEPT: John Capuco      SECONDED BY: Anne Crotti**

<b>Name</b>	John Capuco	Anne Crotti	Debra Kreutzer	E. Joe Petrick	Frances Tain
<b>Vote</b>	YES	YES	YES	YES	YES

**ITEM 2**      **Paperwork for Charter Trust & Citizens Bank-Directives for signature for officers.**

**ITEM 3**      **Public Forum – The LIBRARY DIRECTOR will unmute you if you raise your hand.**

**Public in Attendance**

Sylvia Lennox, Friends of Tucker Free Library

**ITEM 4**      **Minutes of Meeting: February 9, 2021**

**MOVE TO ACCEPT: John Capuco      SECONDED BY: Joe Petrick**

<b>Name</b>	John Capuco	Anne Crotti	Debra Kreutzer	E. Joe Petrick	Frances Tain
<b>Vote</b>	YES	YES	YES	YES	YES

**ITEM 5**      **Treasurer's Report**

a) Y-T-D Summary & Monthly Expenditure Manifest

**MOVE TO ACCEPT: Anne Crotti      SECONDED BY: Joe Petrick**

<b>Name</b>	John Capuco	Anne Crotti	Debra Kreutzer	E. Joe Petrick	Frances Tain
<b>Vote</b>	YES	YES	YES	YES	YES

b) Monies to Be Accepted: **Martha Nemiccolo for the Mary F. Kjellman Fund \$100.00**  
**Alicia & David MacLeay for Mary F. Kjellman Fund \$50.00**

**MOVE TO ACCEPT: Debra Kreutzer      SECONDED BY: Joe Petrick**

<b>Name</b>	John Capuco	Anne Crotti	Debra Kreutzer	E. Joe Petrick	Frances Tain
<b>Vote</b>	YES	YES	YES	YES	YES

**ITEM 6**      **Director's Report - Deferred to Discussion on Budget, Service, and Orientation**

**ITEM 7**      **Post Town Meeting Budget Discussion-Line Items Adjusted/Deferred to future meeting.**  
**Trustees did have a discussion of Trust Fund Money. (Intent and Use)**

**ITEM 8****Next Phase of Library Service:**

Lynn presented and trustees reviewed the Tucker Free Library Staff Proposal-Spring 2021 Library Service and Budget Decisions For Trustees documents in detail.

The trustees were in agreement on the following:

- Library services will be expanded to include in-person visits (“Look and Book”) and the opening of Book Drops beginning April 6, 2021.
- 72 hour quarantine of returned items will continue.
- Self-check in will continue.
- Library hours will expand to 33. (To be revisited if warranted)
- Media notifications of this information will go out the week of March 29<sup>th</sup>.

Other: Orientation and trustee informational meeting set up for Saturday, April 3—8:00am to 10:00am

**ITEM 10**

Schedule Next Meeting: April 21, 5:30pm

**ADJOURN  
PUBLIC  
SESSION  
6:56pm**

**MOVE TO ADJOURN MEETING BY: John Capuco**

**SECONDED BY: Joe Petrick**

Name	John Capuco	Anne Crotti	Debra Kreutzer	E. Joe Petrick	Frances Tain
Vote	YES	YES	YES	YES	YES

**RECORDING SECRETARY: Anne Crotti**