



2021 NHLTA Sue Palmatier Friends of the Year  
2018 NHLTA Library of the Year  
2013 NHLTA Trustee of the Year  
31 Western Avenue  
PO Box 688  
Henniker, NH 03242

(603) 428-3471  
www.tuckerfreelibrary.org

**TUCKER FREE LIBRARY BOARD OF TRUSTEES**  
**ANNOUNCEMENT OF TRUSTEES' MEETING & AGENDA**  
**WEDNESDAY NOVEMBER 16, 2022 at 5:00 PM**  
**In-person, Tucker Free Library – Lower Level Meeting Area**

ROLL CALL	Attendance
ITEM 1	Public Forum
ITEM 2	Minutes of Meeting: October 12, 2022
ITEM 3	Treasurer's Report
ITEM 4	MOOSE PLATE GRANT Process
ITEM 5	Director's Report
ITEM 6	2023 BUDGET DELIBERATIONS
ITEM 7	Other
ITEM 8	Schedule Next Meeting

POSTED: NOVEMBER 9, 2022 at [Tucker Free Library](#), [Henniker Town Hall](#), [Tucker Free Library Facebook Page](#), [Other Henniker News Outlet Facebook Page](#)

<p><b>ROLL CALL</b></p>		<p><b>ACTION - RECORD ATTENDANCE</b></p> <table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 60%;">MEETING PARTICIPANTS</th> <th style="width: 40%;">PRESENT</th> </tr> </thead> <tbody> <tr><td>John Capuco</td><td></td></tr> <tr><td>Anne Crotti</td><td></td></tr> <tr><td>Debra Kreutzer</td><td></td></tr> <tr><td>E. Joseph Petrick</td><td></td></tr> <tr><td>Frances Tain</td><td></td></tr> <tr><td>Lynn Piotrowicz- DIRECTOR</td><td></td></tr> </tbody> </table>	MEETING PARTICIPANTS	PRESENT	John Capuco		Anne Crotti		Debra Kreutzer		E. Joseph Petrick		Frances Tain		Lynn Piotrowicz- DIRECTOR											
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<p><b>ITEM 2</b></p>	<p><b>PGS 4</b></p>	<p><b>Minutes of Meeting: October 12, 2022</b></p> <p><b>MOVE TO ACCEPT:</b> <span style="float: right;"><b>SECONDED BY:</b></span></p> <table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">TRUSTEES</th> <th style="width: 50%;">VOTE RECORD</th> </tr> </thead> <tbody> <tr><td>John Capuco</td><td></td></tr> <tr><td>Anne Crotti</td><td></td></tr> <tr><td>Debra Kreutzer</td><td></td></tr> <tr><td>E. Joseph Petrick</td><td></td></tr> <tr><td>Frances Tain</td><td></td></tr> </tbody> </table>	TRUSTEES	VOTE RECORD	John Capuco		Anne Crotti		Debra Kreutzer		E. Joseph Petrick		Frances Tain													
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<p><b>ITEM 3</b></p>	<p><b>Manifest, PGS, 5-6</b></p> <p><b>Y-T-D Summary PG 7, Detailed PG 8</b></p> <p><b>Trust Fund Report, PG 9</b></p>	<p><b>Treasurer’s Reports</b></p> <p>1) Y-T-D Summary, Monthly Expenditure Manifest, &amp; Trust Fund Accounting</p> <p><b>MOVE TO ACCEPT:</b> <span style="float: right;"><b>SECONDED BY:</b></span></p> <table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">TRUSTEES</th> <th style="width: 50%;">VOTE RECORD</th> </tr> </thead> <tbody> <tr><td>John Capuco</td><td></td></tr> <tr><td>Anne Crotti</td><td></td></tr> <tr><td>Debra Kreutzer</td><td></td></tr> <tr><td>E. Joseph Petrick</td><td></td></tr> <tr><td>Frances Tain</td><td></td></tr> </tbody> </table> <p>2) Monies/Gifts to Accept: Dan Da Costa \$100.00 for General Fund</p> <p><b>MOVE TO ACCEPT:</b> <span style="float: right;"><b>SECONDED BY:</b></span></p> <table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">TRUSTEES</th> <th style="width: 50%;">VOTE RECORD</th> </tr> </thead> <tbody> <tr><td>John Capuco</td><td></td></tr> <tr><td>Anne Crotti</td><td></td></tr> <tr><td>Debra Kreutzer</td><td></td></tr> <tr><td>E. Joseph Petrick</td><td></td></tr> <tr><td>Frances Tain</td><td></td></tr> </tbody> </table>	TRUSTEES	VOTE RECORD	John Capuco		Anne Crotti		Debra Kreutzer		E. Joseph Petrick		Frances Tain		TRUSTEES	VOTE RECORD	John Capuco		Anne Crotti		Debra Kreutzer		E. Joseph Petrick		Frances Tain	
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<p><b>ITEM 4</b></p>		<p><b>Moose Plate Grant Process</b></p> <p>We need to hold a Public Hearing at the library to accept the grant funds and then complete the paperwork to authorize the library director to enter into contracts or agreements on behalf of Board of Trustees of the Tucker Free Library. The Public Hearing notice should read:</p> <p style="text-align: center;">LEGAL NOTICE Tucker Free Library, Henniker Public Hearing</p> <p>Residents of Henniker are hereby advised that the Tucker Free Library Board of Trustees will hold a public hearing to authorize the acceptance and expenditure of grant funds of \$20,000 from the Conservation License Plate Program (Moose Plate Grant) pursuant to RSA 202-A:4-c III (a). The public hearing will be held on <b>XXXXXXXXXXXX</b> at Tucker Free Library, 31 Western Avenue, Henniker, NH. Please contact library director, Lynn Piotrowicz at (603) 428-3471 or <a href="mailto:tuckerfree@comcast.net">tuckerfree@comcast.net</a> for questions. The Trustees monthly meeting will immediately follow.</p>																								
<p><b>ITEM 5</b></p>		<p><b>Director’s Report</b></p> <ol style="list-style-type: none"> <li>1) General State of the Library</li> <li>2) Friends – Annual Meeting Wrap-up</li> <li>3) Holiday Reminder             <ol style="list-style-type: none"> <li>a. Per our policy, the library will be closed on:                 <ol style="list-style-type: none"> <li>i. Thursday and Friday, November 24-25 for Thanksgiving</li> </ol> </li> </ol> </li> </ol>																								

**TUCKER FREE LIBRARY, BOARD OF TRUSTEES – MEETING MANAGEMENT FOR NOVEMBER 16, 2022**

		<ul style="list-style-type: none"> <li>ii. Saturday, December 24 for XMAS Eve</li> <li>iii. Sunday, December 25 for XMAS Day</li> <li>iv. Sunday, January 1 for New Year’s Day</li> </ul>
<b>ITEM 6</b>	2023 BUDGET PACKAGE SUBMITTED TO TOWN - Edit Version 11/8/22	<b>2023 BUDGET DELIBERATIONS</b> 1) Notable budget issues that were addressed at BOS/BAC meeting on 11/12/22 <b>Draft Warrant, PG 10, Category Descriptor PG 11, 2023 Draft Budget PGS 12-13, Historic Data, PGS 14-23, Trust Fund Summary, PG 24, Door Count, PG 25</b>
<b>ITEM 7</b>		<b>Other</b>
<b>ITEM 8</b>		<b>Schedule Next Meeting</b>



**Tucker Free Library**  
 31 Western Avenue  
 PO Box 688  
 Henniker, NH 03242

**Cash Disbursements Journal**  
 10/4/2022 To 11/8/2022

	ID#	Acct#	Account Name	Debit	Credit
CD 4-Oct-22	Mark Reilly White Tornado 5541 5541	1-1100 6-4000	General Checking Account General Maintenance		\$400.00
				\$400.00	
CD 5-Oct-22	Citizens Bank Businss Card 5544 5544 5544	1-1100 6-4030 6-5010	General Checking Account Supplies Technical Maintenance		\$175.64
				\$74.89	
				\$100.75	
CD 5-Oct-22	Comcast 5545 5545	1-1100 6-4020	General Checking Account Utilities		\$118.44
				\$118.44	
CD 12-Oct-22	Eversource 5546 5546	1-1100 6-4020	General Checking Account Utilities		\$242.44
				\$242.44	
CD 25-Oct-22	Baker & Taylor 5547 5547 5547	1-1100 6-3000 6-3002	General Checking Account Books Processing		\$1,256.08
				\$1,160.06	
				\$96.02	
CD 25-Oct-22	Baker & Taylor NONFIC L4497643 5548 5548 5548	1-1100 6-3000 6-3002	General Checking Account Books Processing		\$251.74
				\$242.98	
				\$8.76	
CD 25-Oct-22	SYNCB/Amazon 5549 5549 5549 5549 5549	1-1100 6-3000 6-3030 6-4030 4-6010	General Checking Account Books DVD - Appropriation Fund Supplies Refund from Vendor		\$516.30
				\$184.72	
				\$139.21	
				\$195.06	
					\$2.69
CD 26-Oct-22	TDS 5553 5553	1-1100 6-4020	General Checking Account Utilities		\$38.49
				\$38.49	
CD 26-Oct-22	TDS 5554 5554	1-1100 6-4020	General Checking Account Utilities		\$45.16
				\$45.16	
CD 31-Oct-22	Hampshire Fire Protection Co 5550 5550	1-1100 6-4000	General Checking Account General Maintenance		\$55.00
				\$55.00	
CD 1-Nov-22	Mark Reilly White Tornado 5551 5551	1-1100 6-4000	General Checking Account General Maintenance		\$400.00
				\$400.00	
CD 1-Nov-22	Monadnock Security Systems, Inc 5552 5552	1-1100 6-4020	General Checking Account Utilities		\$257.00
				\$257.00	
CD 2-Nov-22	Citizens Bank Businss Card 5555 5555 5555	1-1100 6-6095 6-5010	General Checking Account Friends of Tucker Free Library Technical Maintenance		\$192.25
				\$118.25	
				\$74.00	
CD 8-Nov-22	Edmunds Ace Hardware 5556	1-1100	General Checking Account		\$43.61

5556

6-6095

Friends of Tucker Free Library

\$43.61

Grand Total:

\$3,994.84

\$3,994.84

## Cash Receipts Journal

10/4/2022 To 11/8/2022

	ID#	Acct#	Account Name	Debit	Credit
CR 4-Oct-22					
	CR000397	1-1100	General Checking Account	\$36.00	
	CR000397	4-3510	Contribution Overdue		\$2.00
	CR000397	4-3520	Copier		\$20.00
	CR000397	4-3560	Damaged/Lost Books		\$14.00
CR 11-Oct-22					
	CR000398	1-1100	General Checking Account	\$45.25	
	CR000398	4-3510	Contribution Overdue		\$2.25
	CR000398	4-3520	Copier		\$43.00
CR 18-Oct-22					
	CR000399	1-1100	General Checking Account	\$22.50	
	CR000399	4-3510	Contribution Overdue		\$5.00
	CR000399	4-3520	Copier		\$17.50
CR 25-Oct-22					
	CR000400	1-1100	General Checking Account	\$9.00	
	CR000400	4-3510	Contribution Overdue		\$1.00
	CR000400	4-3520	Copier		\$3.00
	CR000400	4-3550	Overdue Processing Fee		\$5.00
CR 1-Nov-22					
	CR000401	1-1100	General Checking Account	\$7.00	
	CR000401	4-3520	Copier		\$7.00
			Grand Total:	\$119.75	\$119.75

## TUCKER FREE LIBRARY - TREASURER'S REPORT 2022

REVENUE		2022 INCOME
Personnel Appropriation Funds	\$	183,399.01
Cash Income & Trust Funds	\$	28,077.17
Operational Income	\$	30,086.85
Other Direct Income	\$	11,581.75
2021 Unexpended/Reserve Funds	\$	5,084.35
<b>TOTAL REVENUE</b>	<b>\$</b>	<b>258,229.13</b>
EXPENDITURES		2022 EXPENDITURES
Personnel Expenses	\$	183,399.01
Patron Service Expenses	\$	20,039.84
Facility Management Expenses	\$	30,095.40
Technology Management Expenses	\$	480.00
Other Direct Costs	\$	12,102.36
<b>TOTAL EXPENDITURES</b>	<b>\$</b>	<b>246,116.61</b>
<b>REVENUE OVER EXPENDITURES</b>	<b>\$</b>	<b>12,112.52</b>
RESERVED FUNDS		
Total Trust Funds Reserved	\$	2,635.54
Vivian Allen Fund	\$	448.81
Beres Fund	\$	2,000.00
<b>TOTAL UNEXPENDED/RESERVE FUNDS</b>	<b>\$</b>	<b>5,084.35</b>

TUCKER FREE LIBRARY - TREASURER'S REPORT 2022 (through 11/8/2022)

INCOME		2022 INCOME	2022 BUDGET	Y-T-D %
			CATEGORY	RECEIVED
<b>PERSONNEL APPROPRIATION FUNDS</b>		\$ 183,399.01	\$ 209,965.13	
4-2000	Town Appropriation - Personnel	\$ 183,399.01	\$ 209,085.13	88%
<b>CASH INCOME &amp; TRUST FUNDS</b>		\$ 28,077.17		
4-3510	Contribution Overdue	\$ 153.06		
4-3540	Non-Resident Cards	\$ 200.00		
4-5010	Annual Income from Willis Cogswell Fund	\$ 14,370.27	\$ 21,124.76	68%
4-5020	Annual Income fromTown Trust Funds	\$ 11,941.54	\$ 11,941.54	100%
4-5030	Donations: Established Trust Funds	\$ 200.00		
4-5040	Donations: In Memory/Honor of Donations	\$ 200.00		
4-5050	Donations: General Purpose	\$ 1,012.30		
4-9200	Invoice Paid. TFL NOT REIMBURSED BY TOWN IN 2020 for design work	\$ 2,714.00		
<b>OPERATIONAL INCOME</b>		\$ 30,086.85		
4-1000	Town Appropriation-Operations	\$ 27,326.00		
4-1010	Town Appropriation - Fuel	\$ 1,865.69	\$ 4,408.20	42%
4-3520	COPY & FAX Service	\$ 862.50		
4-3550	Overdue Processing Fee	\$ 10.00		
4-3560	Damaged/Lost Books	\$ 22.66		
<b>OTHER DIRECT INCOME</b>		\$ 11,581.75		
4-6000	Sale of Surplus	\$ 49.00		
4-6020	Reimbursed Purchase	\$ 312.90		
4-6095	Friends of Tucker Free Library Reimbursed Purchase	\$ 869.85		
4-7020	GRANT FUNDS: NHH Speaker (Reimbursed by NH Humanities)	\$ 400.00		
4-9600	GRANT FUNDS: Moose Plate Phase 1 Granite/Mortar	\$ 9,950.00	\$ 9,950.00	100%
<b>TOTAL REVENUE</b>				
EXPENDITURES		2022	2022 BUDGET	Y-T-D %
		EXPENDITURES	CATEGORY	SPENT
<b>PERSONNEL EXPENSES</b>		\$ 183,399.01	\$ 209,965.13	87%
6-2000	Library -- Wages	\$ 145,056.02	\$ 165,548.76	88%
	Library - Benefit: Health Insurance	\$ 15,762.77	\$ 16,853.00	94%
	Library -- Fica (7.65% of Library Wages)	\$ 11,080.01	\$ 12,389.37	89%
	Library -- Retirement (11.17% of Eligible Wages)	\$ 8,642.87	\$ 11,358.00	76%
	Library - Longevity Pay for Employees	\$ 2,150.68	\$ 2,500.00	86%
	Library -- Workers Comp/Unemp Ins	\$ 306.00	\$ 856.00	36%
6-2020	Library -- Membership & Mileage	\$ 275.66	\$ 150.00	184%
6-2030	Library -- Staff Development	\$ 125.00	\$ 310.00	40%
<b>PATRON SERVICES EXPENSES</b>		\$ 20,039.84	\$ 25,022.00	80%
6-3000	Library Acquisitions -- Books	\$ 13,093.85	\$ 16,000.00	82%
6-3002	Library Acquisitions -- Material Processing Fee	\$ 439.37	\$ 500.00	88%
6-3010	Library Acquisitions -- Audio Books	\$ 839.39	\$ 1,500.00	56%
6-3020	Library Acquisitions -- Periodicals	\$ 286.00	\$ 1,000.00	29%
6-3030	Library Acquisitions -- DVD	\$ 1,121.25	\$ 750.00	150%
6-3035	Library Acquisitions -- Patron Technology	\$ -	\$ 1,000.00	0%
6-6000	Library Program - Software Services			
	Library Catalog	\$ 1,950.00	\$ 1,950.00	100%
	NHDB for eContent	\$ 1,922.00	\$ 1,922.00	100%
	Library Website, Misc. Software	\$ 364.78	\$ 400.00	91%
6-6010	Library Program - Speakers & Supplies	\$ 23.20	\$ -	
<b>FACILITY MANAGEMENT EXPENSES</b>		\$ 30,095.40	\$ 32,294.14	93%
6-4000	Library General Maintenance -- Janitorial	\$ 4,983.00	\$ 6,000.00	83%
6-4010	Library General Maintenance -- Bldg Repairs	\$ 12,720.64	\$ 9,965.00	128%
6-4020	Library Utilities (Total - Heating Oil)	\$ 6,002.76	\$ 7,475.94	80%
	Library Utilities - Heating Oil 1800 gals @ \$2.499per gal	\$ 1,865.69	\$ 4,408.20	42%
6-4030	Library Bldg Maintenance Supplies	\$ 4,523.31	\$ 4,445.00	102%
<b>TECHNOLOGY MANAGEMENT EXPENSES</b>		\$ 480.00	\$ 500.00	96%
6-5010	Library Tech Maintenance	\$ 480.00	\$ 250.00	192%
6-5020	Library Equipment	\$ -	\$ 250.00	0%
<b>OTHER DIRECT COSTS</b>		\$ 12,102.36	\$ 14,021.83	86%
6-4035	COVID Related Expenses (UNREIMBURSED)	\$ 309.07	\$ 1,000.00	31%
6-6020	Staff Reimbursed Purchase	\$ 312.95	\$ 312.95	100%
6-6080	Town of Henniker (Refund for Overpayment of Appropriation)	\$ 110.49	\$ 110.49	100%
6-6095	Friends of Tucker Free Library Reimbursed Purchase	\$ 869.85	\$ 1,048.39	83%
6-7020	GRANT FUNDS: NHH Speaker (Reimbursed by NH Humanities)	\$ 400.00	\$ 1,600.00	25%
6-9600	GRANT FUNDS: Moose Plate Phase 1 Granite/Mortar	\$ 10,100.00	\$ 9,950.00	102%
<b>TOTAL LIBRARY OPERATIONS BUDGET</b>		\$ 246,116.61	\$ 267,781.27	92%

## TRUST FUND ACCOUNTING

TRUSTEES OF TOWN TRUST FUNDS MANAGED	EXPENDITURE CATEGORY	RECEIVED 2022	BALANCE 12/31/2021	EXPENDED THRU 11/08/2022	DONATIONS TO 2022	DEPOSIT TO TRUST FUND	BALANCE 12/31/2022
L.A. Cogswell*	LIBRARY OPERATIONS	\$ 1,588.28	\$ -	\$ 1,588.28	\$ -	\$ -	\$ -
Dr. Francis O. Holmes*	MEMORIAL BOOKS	\$ 123.45	\$ 34.65	\$ 103.81	\$ -	\$ -	\$ 54.29
D.W. & E. Cogswell	LIBRARY OPERATIONS	\$ 1,029.17	\$ -	\$ 1,029.17	\$ -	\$ -	\$ -
A.D. Huntoon*	LIBRARY OPERATIONS	\$ 70.43	\$ -	\$ 70.43	\$ -	\$ -	\$ -
Marjorie B. Bennett*	MEMORIAL BOOKS	\$ 684.08	\$ 188.64	\$ 494.34	\$ -	\$ -	\$ 378.38
Scott J. Berry*	MEMORIAL BOOKS	\$ 122.25	\$ 519.31	\$ -	\$ -	\$ -	\$ 641.56
Mary F. Kjellman*	MEMORIAL BOOKS	\$ 196.81	\$ 361.09	\$ 67.48	\$ 250.00	\$ 250.00	\$ 490.42
James W. Doon*	MEMORIAL BOOKS	\$ 56.95	\$ 475.30	\$ -	\$ -	\$ -	\$ 532.25
Preston Fund	LIBRARY OPERATIONS	\$ 716.45	\$ -	\$ 716.45	\$ -	\$ -	\$ -
Alice V. Colby*	LIBRARY OPERATIONS	\$ 21.18	\$ -	\$ 21.18	\$ -	\$ -	\$ -
George W. Tucker	LIBRARY OPERATIONS	\$ 6,733.51	\$ -	\$ 6,733.51	\$ -	\$ -	\$ -
Robert N. Fitch*	MEMORIAL TECHNOLOGY	\$ 480.40	\$ -	\$ -	\$ -	\$ -	\$ 480.40
Walter K. Robinson	MEMORIAL BOOKS	\$ 118.58	\$ 34.89	\$ 95.23	\$ -	\$ -	\$ 58.24
		\$ 11,941.54	\$ 1,613.88	\$ 10,919.88	\$ 250.00	\$ 250.00	\$ 2,635.54

\*Trusts that list Trustees of Tucker Free Library with fiduciary capacity

LIBRARY TRUSTEE MANAGED FUNDS	EXPENDITURE CATEGORY	BALANCE 12/31/18	BALANCE 12/31/19	BALANCE 12/31/2020	BALANCE 12/31/2021	BALANCE CURRENT 9/30/2022	
<b>TD Bank</b>							
Willis Cogswell	LIBRARY OPERATIONS	\$ 341,727.77	\$ 387,192.97	\$ 407,824.58	\$ 432,088.02	\$ 324,876.01	
<b>Bar Harbor SUBFUND</b>	<b>LIBRARY DEVELOPMENT</b>						
	<b>Starting Balance</b>	<b>% of Fund</b>	12/31/2018	12/31/2019	12/31/2020	12/31/2021	11/8/2022
Cammett, Helen	\$ 5,001.13	3.15	\$ 7,217.58	\$ 8,399.62	\$ 8,969.98	\$ 9,997.81	\$ 8,369.27
Childs, Anna	\$ 7,247.14	4.41	\$ 10,104.61	\$ 11,759.47	\$ 12,557.97	\$ 13,996.94	\$ 11,716.97
Soderstrom, Ann	\$ 189,147.45	88.28	\$ 202,275.59	\$ 235,402.82	\$ 251,387.27	\$ 280,192.63	\$ 234,552.01
TD Bank Refund	\$ 7,111.97	4.16	\$ 9,531.79	\$ 11,092.84	\$ 11,846.07	\$ 13,203.46	\$ 11,052.75
<b>Total of Funds</b>	<b>\$ 208,507.69</b>	<b>100%</b>	<b>\$229,129.58</b>	<b>\$266,654.76</b>	<b>284,761.29</b>	<b>317,390.84</b>	<b>265,691.00</b>

### ANNOTATIONS ATTACHED AS COMMENTS TO FUNDS IN THE CHARTER TRUST ACCOUNT.

1-The Charter Trust Account was designated as a "Board Restricted Endowment" on 09/08/2021 by a vote of 5-0. It is now known as Bar Harbor as the change in management has occurred.

2-The money from the Helen Cammett fund was received as Tucker Free Library was listed as a beneficiary of her insurance policy

3-The Anna Childs has as it's intent statement: "I give and bequeath to the Trustees of the Tucker Free Library of Henniker, New Hampshire, the sum of Five Thousand Dollars (\$5,000.00) to establish an Endowment Fund to be known as the Anna L. Childs Memorial Fund, the income only to be used for the benefit of the Francis Lane Childs Historical Room, but if not needed for this purpose, then for the general purposes of the Library." Will of Francis L. Childs, June 4, 1974.

4-Unconditional "I give my entire Estate, including any property over which I may have a power of appointment, as follows:...One-half (1/2) of my estate to Tucker Free Library, Henniker, New Hampshire." Last Will and Testament of Ann Soderstrom dated June 25, 2008.

5-Library Director received a letter and a check from TDWealth Management:

The letter states that the status of our trust failed to meet new regulations so it has been changed to a private foundation. Since it is now considered a private foundation they owed us money to compensate for the incorrect status (it changed from 4% to 5%) so they sent us \$6210



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### WARRANT ARTICLES FOR TOWN MEETING 2023

To see if the Town will vote to raise and appropriate \$300,692 for library operations of which: \$11,110 projected Town Managed Trust Fund Revenue, \$19,223 projected TDBank Managed Trust Fund Revenue, \$2,671 projected from operational revenue, \$2,000 Friends contribution for programming support, \$20,000 Moose Plate Grant to be applied. \$245,748 to be funded by general taxation.

*To see if the Town will vote to raise and appropriate the sum of \$20,000 for the purpose of continued restoration of granite and mortar on the exterior of the Tucker Free Library. Furthermore, this appropriation is 100% reimbursable to the Town from a Conservation License Plate Grant Program offered through the State of New Hampshire. No expenditure under this article shall occur unless the library receives the amount stated grant of \$20,000.*



To see if the Town will vote to raise and appropriate the sum of \$XXXXXX to be added to the Library Accessibility and Safety Project Expendable Trust Fund established at the 2022 Town Meeting under provisions of RSA 21:10-a and further to name the Tucker Free Library Board of Trustees as agents to expend from said fund.

# TUCKER FREE LIBRARY

## Budget Category Descriptions

ACCOUNT NUMBER	ACCOUNT TITLE	ACCOUNT DESCRIPTION
<b>PERSONNEL EXPENSES</b>		
Expenses Managed By Town		
4550-110	Library - Wages	As identified in library policy
4550-211	Library - Benefit Insurance	As procured by town with 92/8 split with insured employee
4550-220	Library - FICA	Social security remains at 6.2% and medicare at 1.45%
4550-230	Library - Retirement	14.66% thru 6/30/23 and then 13.53% for remainder of the year
4550-523	Library - Workers Comp/Unemp Ins	
6-1010	Library -Utilities: Heating Oil (negotiated contract)	2022-23 Heating Season. Ayer & Goss 1800 gals heating oil @ \$3.839/gal
Expenses Managed By Library		
Additional Personnel		
6-2020	Library Membership, Mileage	We routinely pay \$150/YR for Trustees to belong to NHLTA.
6-2030	Library Staff Development	New hirers are required to complete criminal background check form. This figure does not provide for any continuing education opportunities for staff.
<b>PATRON SERVICES EXPENSES</b>		
6-3000	Library Acquisitions - Books	Books purchased for collection
6-3010	Library Acquisitions - Audio Books	Audio books purchased for collection
6-3020	Library Acquisitions - Periodicals	Nine magazines have been renewed through December 2023. Magazines are selected and ordered during the late summer. This line covers Concord Monitor and magazines.
6-3030	Library Acquisitions - Video Appropriation	DVDs purchased for collection
6-6000	Library Contract Services - Technology	
	Library Circulation System	Annual fee for Circulation/Catalog Software
	Annual Payment to NH Downloadable	Annual fee for patrons to access downloadable content
	Annual Website Fees	Misc. licensing and enhancements
6-6010	Library Programs - Speakers & Supplies	Supplies to support library programs for patrons
<b>FACILITY MANAGEMENT EXPENSES</b>		
6-4000	Library General Maintenance - Janitorial	Cleaning the library Incidental expenses such as annual HVAC service, electrician, plumber, unanticipated facility equipment failure
6-4010	Library General Maintenance - Repairs	
6-4020	Library Contracted Services - Building Safety & Utilities	
	Fire System/Safety Monitoring	Service provided by Monadnock Security/Central Dispatch Required by NH State Dept of Labor. Only vendor able to inspect. Different load tests are mandated in offsetting years
	Annual Lift Inspections	Required by State. Some years the extinguishers need to be replaced or recharged
	Annual Fire Extinguisher Inspection	Smoke and fire detector system inspected annually as required
	Annual Fire/Safety System Inspection	NH Dept of Labor requires the reporting of inspection results and the posting of certificates of operation
	Annual Lift/Boiler Certificates of Operation	Part of town bulk buying to benefit from volume discounts 1800 gal @\$3.839/gal
	Heating	
	Electric	Our supplier is ENGIE Resources, Inc. The rate has been .0684. The contract is set thru 10/23. New contract will be negotiated and advised by Finance Director to increase 11/23 & 12/23 to 22 cents per kwh. We average 1,269 KWH used/month with the highest months being July and August. The lowest months being May and June.
	Water	Town rate/minimum use
	Sewer	Town rate
	Phone	We are required to have two phone lines, one for business and the other for fire security system Renegotiated rate for high speed internet required to allow staff and patrons to use the same line
	Internet	Annual fee for small box rental
	USPS Box Rental	Misc. supplies required to operate facility. Paper, printer cartridges, labels, etc.
6-4030	Library Building Maintenance - Supplies	
<b>TECHNOLOGY MANAGEMENT EXPENSES</b>		
6-5010	Library Technical Maintenance	Consultant to assist with technical issues that staff cannot solve
6-5020	Library Technical Equipment/Software	Computers for staff and patrons, printers, licensing for software

# TUCKER FREE LIBRARY PROPOSED BUDGET - 2023

ACCOUNT NUMBER	2023 ACCOUNT TITLE	2023 BUDGET	TOWN APPROPRIATION	TOWN MANAGED TRUST FUNDS	TDBANK MANAGED TRUST FUND	OPERATIONAL REVENUE	GRANTS	FRIENDS
<b>PERSONNEL EXPENSES</b>		\$ 223,454.62	\$ 223,454.62	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses Managed By Town								
4550-110	Library - Wages (1.16% COLA)	\$ 170,189.99						
	Merit Y TBD 3.5% TOTAL WAGE	\$ 5,956.00						
	Library - Wages Longevity	\$ 1,375.00						
4550-211	Library - Benefit Insurance (92/8PER TOWN POLICY)	\$ 20,535.62						
4550-220	Library - FICA	\$ 12,389.37						
4550-230	Library - Retirement	\$ 11,358.00						
4550-523	Library - Workers Comp/Unemp Ins	\$ 1,375.64						
Additional Personnel								
6-2020	Library Membership, Mileage	\$ 150.00						
6-2030	Library Staff Development	\$ 125.00						
<b>PATRON SERVICES EXPENSES</b>		\$ 23,117.00	\$ 19,866.89	\$ 1,250.11	\$ -	\$ -	\$ -	\$ 2,000.00
6-3000	Library Acquisitions - Books	\$ 16,000.00	\$ 15,413.83	\$ 586.17				
6-3010	Library Acquisitions - Audio Books	\$ 750.00	\$ 86.06	\$ 663.94				
6-3020	Library Acquisitions - Periodicals	\$ 500.00						
6-3030	Library Acquisitions - Video Appropriation	\$ 750.00						
6-3035	Library Acquisitions - Patron Technology	\$ 500.00	\$ 53.55	\$ 446.45				
6-6000	Library Contract Services - Technology							
	Library Circulation System	\$ 1,950.00						
	Annual Payment to NH Downloadable	\$ 2,167.00						
	Library Website, Misc Software	\$ 500.00						
6-6010	Library Programs - Speakers & Supplies	\$ -						\$ 2,000.00
<b>FACILITY MANAGEMENT EXPENSES</b>		\$ 53,620.60	\$ 1,927.02	\$ 9,859.93	\$ 19,223.00	\$ 2,671.65	\$ 19,939.00	\$ -
6-4000	Library General Maintenance - Janitorial	\$ 5,500.00						
6-4010	Library General Maintenance - Repairs	\$ 9,965.00						
6-4020	Library Contracted Services - Building Safety & Utilities	\$ 14,716.60						
	Central Dispatch Monitoring	\$ 408.00						
	Annual Lifts Inspection	\$ 500.00						

# TUCKER FREE LIBRARY PROPOSED BUDGET - 2023

	<i>Annual Fire Extinguisher Inspection</i>	\$	55.00								
	<i>Annual Fire/Safety System Inspection</i>	\$	350.00								
	<i>PO BOX Rental</i>	\$	76.00								
	<i>Heating</i>	\$	6,910.00								
	<i>Electric</i>	\$	3,200.00								
	<i>Water</i>	\$	227.60								
	<i>Sewer</i>	\$	480.00								
	<i>Phone</i>	\$	1,094.00								
	<i>Internet</i>	\$	1,416.00								
6-4030	Library Building Maintenance - Supplies	\$	3,500.00					\$	2,671.65		
6-4035	COVID Related Supplies/Expenses	\$	-								
6-7015	2023 MOOSE PLATE PROJECT	\$	19,939.00							\$	19,939.00
<b>TECHNOLOGY MANAGEMENT EXPENSES</b>		\$	<b>500.00</b>	\$	<b>500.00</b>	\$	<b>-</b>	\$	<b>-</b>	\$	<b>-</b>
6-5010	Library Technical Maintenance	\$	500.00								
6-5020	Library Technical Equipment	\$	-	\$	-						
<b>TOTAL OPERATION BUDGET</b>		\$	<b>300,692.22</b>	\$	<b>245,748.53</b>	\$	<b>11,110.04</b>	\$	<b>19,223.00</b>	\$	<b>2,671.65</b>
		\$	<b>300,692.22</b>							\$	<b>19,939.00</b>
										\$	<b>2,000.00</b>

# TUCKER FREE LIBRARY 2022 BUDGET

ACCOUNT NUMBER	2022 ACCOUNT TITLE	2022 FINAL	TOWN APPROPRIATION	TOWN TRUST FUNDS	WILLIS COGSWELL FUND	OPERATIONAL REVENUE	GRANTS	FRIENDS
<b>PERSONNEL EXPENSES</b>		\$ 207,113.77	\$ 207,113.77	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses Managed By Town								
4550-110	Library - Wages (1.16% COLA)	\$ 165,548.76						
	Library - Wages Longevity	\$ 2,500.00						
4550-211	Library - Benefit Insurance (92/8 PER TOWN POLICY)	\$ 13,482.00						
4550-220	Library - FICA	\$ 12,389.37						
4550-230	Library - Retirement	\$ 11,358.00						
4550-523	Library - Workers Comp/Unemp Ins	\$ 1,375.64						
Additional Personnel								
6-2020	Library Membership, Mileage	\$ 150.00						
6-2030	Library Staff Development	\$ 310.00						
<b>PATRON SERVICES EXPENSES</b>		\$ 24,522.00	\$ 20,806.22	\$ 1,302.12	\$ -	\$ 13.66	\$ 400.00	\$ 2,000.00
6-3000	Library Acquisitions - Books	\$ 16,000.00	\$ 15,381.96	\$ 618.04	\$ -	\$ 13.66		
6-3010	Library Acquisitions - Audio Books	\$ 1,500.00	\$ 815.92	\$ 684.08				
6-3020	Library Acquisitions - Periodicals	\$ 1,000.00						
6-3030	Library Acquisitions - Video Appropriation	\$ 750.00						
6-3035	Library Acquisitions - Patron Technology	\$ 1,000.00		\$ 480.40				
6-6000	Library Contract Services - Technology							
	Library Circulation System	\$ 1,950.00						
	Annual Payment to NH Downloadable	\$ 1,922.00						
	Library Website, Misc Software	\$ 400.00						
6-6010	Library Programs - Speakers & Supplies	\$ -					\$ 400.00	\$ 2,000.00
<b>FACILITY MANAGEMENT EXPENSES</b>		\$ 42,441.60	\$ (1,168.29)	\$ 10,159.02	\$ 21,124.76	\$ 2,376.11	\$ 9,950.00	\$ -
6-4000	Library General Maintenance - Janitorial	\$ 9,500.00						
6-4010	Library General Maintenance - Repairs	\$ 3,900.00						
6-4020	Library Contracted Services - Building Safety & Utilitie	\$ 14,716.60						
	Central Dispatch Monitoring	\$ 408.00						
	Annual Lifts Inspection	\$ 500.00						

# TUCKER FREE LIBRARY 2022 BUDGET

	<i>Annual Fire Extinguisher Inspection</i>	\$	55.00						
	<i>Annual Fire/Safety System Inspection</i>	\$	350.00						
	<i>PO BOX Rental</i>	\$	76.00						
	<i>Heating</i>	\$	6,910.00						
	<i>Electric</i>	\$	3,200.00						
	<i>Water</i>	\$	227.60						
	<i>Sewer</i>	\$	480.00						
	<i>Phone</i>	\$	1,094.00						
	<i>Internet</i>	\$	1,416.00						
6-4030	Library Building Maintenance - Supplies	\$	3,375.00			\$	2,376.11		
6-4035	COVID Related Supplies/Expenses	\$	1,000.00						
6-7015	2022 MOOSE PLATE PROJECT	\$	9,950.00					\$	9,950.00
<b>TECHNOLOGY MANAGEMENT EXPENSES</b>		\$	<b>2,500.00</b>	\$	<b>2,500.00</b>	\$	-	\$	-
6-5010	Library Technical Maintenance	\$	500.00						
6-5020	Library Technical Equipment	\$	2,000.00	\$	<b>2,000.00</b>				
<b>TOTAL OPERATION BUDGET</b>		\$	<b>276,577.37</b>	\$	<b>229,251.70</b>	\$	<b>11,461.14</b>	\$	<b>21,124.76</b>
		\$	<b>276,577.37</b>			\$	<b>2,389.77</b>	\$	<b>10,350.00</b>
								\$	<b>2,000.00</b>

# TUCKER FREE LIBRARY 2021 BUDGET

ACCOUNT NUMBER	2021 ACCOUNT TITLE	2021 FINAL	TOWN APPROPRIATION	TOWN TRUST FUNDS	WILLIS COGSWELL FUND	OPERATIONAL REVENUE	GRANTS	FRIENDS
<b>PERSONNEL EXPENSES</b>		\$ 190,461.56	\$ 190,461.56	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses Managed By Town								
4550-110	Library - Wages (1.16% COLA)	\$ 153,756.00						
	Library - Wages Longevity	\$ -						
4550-211	Library - Benefit Insurance (92/8 PER TOWN POLICY)	\$ 14,302.40						
4550-220	Library - FICA	\$ 11,944.02						
4550-230	Library - Retirement	\$ 9,333.14						
4550-523	Library - Workers Comp/Unemp Ins	\$ 876.00						
Additional Personnel								
6-2020	Library Membership, Mileage	\$ 150.00						
6-2030	Library Staff Development	\$ 100.00						
<b>PATRON SERVICES EXPENSES</b>		\$ 25,256.00	\$ 21,842.73	\$ 1,202.91	\$ -	\$ 125.77	\$ 400.00	\$ 1,684.59
6-3000	Library Acquisitions - Books	\$ 16,000.00	\$ 15,381.96	\$ 568.68	\$ -	\$ 125.77		
6-3010	Library Acquisitions - Audio Books	\$ 1,500.00	\$ 815.92	\$ 634.23				
6-3020	Library Acquisitions - Periodicals	\$ 1,000.00						
6-3030	Library Acquisitions - Video Appropriation	\$ 750.00						
6-3035	Library Acquisitions - Patron Technology							
6-6000	Library Contract Services - Technology							
	Library Circulation System	\$ 1,950.00						
	Annual Payment to NH Downloadable	\$ 1,956.00						
	Library Website, Misc Software	\$ 100.00						
6-6010	Library Programs - Speakers & Supplies	\$ 2,000.00				\$ 400.00	\$ 1,684.59	
<b>FACILITY MANAGEMENT EXPENSES</b>		\$ 28,775.00	\$ (4,353.23)	\$ 9,418.71	\$ 20,552.92	\$ 1,613.60	\$ 1,543.00	\$ -
6-4000	Library General Maintenance - Janitorial	\$ 9,500.00						
6-4010	Library General Maintenance - Repairs	\$ 3,900.00						
6-4020	Library Contracted Services - Building Safety & Utilitie	\$ 11,000.00						
	Central Dispatch Monitoring							
	Annual Lifts Inspection							

# TUCKER FREE LIBRARY 2021 BUDGET

*Annual Fire Extinguisher Inspection*  
*Annual Fire/Safety System Inspection*  
*PO BOX Rental*  
*Heating*  
*Electric*  
*Water*  
*Sewer*  
*Phone*  
*Internet*

6-4030	Library Building Maintenance - Supplies	\$	3,375.00				\$	1,613.60					
6-4035	COVID Related Supplies/Expenses	\$	1,000.00										
6-7015	2021 NHPA CONDITION ASSESSMENT GRANT	\$	1,543.00						\$	1,543.00			
<b>TECHNOLOGY MANAGEMENT EXPENSES</b>		<b>\$</b>	<b>2,500.00</b>	<b>\$</b>	<b>2,059.14</b>	<b>\$</b>	<b>440.86</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
6-5010	Library Technical Maintenance	\$	500.00										
6-5020	Library Technical Equipment	\$	2,000.00			\$	440.86						
<b>TOTAL OPERATION BUDGET</b>		<b>\$</b>	<b>246,992.56</b>	<b>\$</b>	<b>210,010.20</b>	<b>\$</b>	<b>11,062.48</b>	<b>\$</b>	<b>20,552.92</b>	<b>\$</b>	<b>1,739.37</b>	<b>\$</b>	<b>1,943.00</b>
		\$	246,992.56										

# TUCKER FREE LIBRARY 2021 BUDGET

ACCOUNT NUMBER	2020 ACCOUNT TITLE	2020 FINAL	TOWN APPROPRIATION	TOWN TRUST FUNDS	WILLIS COGSWELL FUND	OPERATIONAL REVENUE	GRANTS	FRIENDS
<b>PERSONNEL EXPENSES</b>		\$ 194,554.80	\$ 194,554.80	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses Managed By Town								
4550-110	Library - Wages (1.16% COLA)	\$ 158,209.00						
	Library - Wages Longevity	\$ -						
4550-211	Library - Benefit Insurance (92/8 PER TOWN POLICY)	\$ 13,336.80						
4550-220	Library - FICA	\$ 12,446.00						
4550-230	Library - Retirement	\$ 8,387.00						
4550-523	Library - Workers Comp/Unemp Ins	\$ 876.00						
Additional Personnel								
6-2020	Library Membership, Mileage	\$ 800.00						
6-2030	Library Staff Development	\$ 500.00						
<b>PATRON SERVICES EXPENSES</b>		\$ 27,090.00	\$ 24,800.14	\$ 1,432.86	\$ -	\$ 457.00	\$ 400.00	\$ -
6-3000	Library Acquisitions - Books	\$ 17,250.00	\$ 15,381.96	\$ 667.28		\$ 233.00		
6-3010	Library Acquisitions - Audio Books	\$ 1,750.00	\$ 815.92	\$ 765.58				
6-3020	Library Acquisitions - Periodicals	\$ 1,400.00						
6-3030	Library Acquisitions - Video Appropriation	\$ 750.00				\$ 224.00		
6-3035	Library Acquisitions - Patron Technology							
6-6000	Library Contract Services - Technology							
	Library Circulation System	\$ 1,950.00						
	Annual Payment to NH Downloadable	\$ 1,890.00						
	Library Website, Misc Software	\$ 100.00						
6-6010	Library Programs - Speakers & Supplies	\$ 2,000.00					\$ 400.00	
<b>FACILITY MANAGEMENT EXPENSES</b>		\$ 33,770.00	\$ (2,699.23)	\$ 11,369.23	\$ 18,240.40	\$ 1,748.76	\$ 4,870.00	\$ 240.84
6-4000	Library General Maintenance - Janitorial	\$ 9,500.00						
6-4010	Library General Maintenance - Repairs	\$ 3,900.00						
6-4020	Library Contracted Services - Building Safety & Utilitie	\$ 11,000.00						
	Central Dispatch Monitoring							
	Annual Lifts Inspection							

# TUCKER FREE LIBRARY 2021 BUDGET

*Annual Fire Extinguisher Inspection*  
*Annual Fire/Safety System Inspection*  
*PO BOX Rental*  
*Heating*  
*Electric*  
*Water*  
*Sewer*  
*Phone*  
*Internet*

6-4030	Library Building Maintenance - Supplies	\$	4,500.00					\$	1,748.75				
6-4035	COVID Related Supplies/Expenses	\$	-										
6-7015	2020 MOOSE PLATE PROJECT	\$	4,870.00					\$	4,870.00	\$	240.84		
<b>TECHNOLOGY MANAGEMENT EXPENSES</b>		\$	<b>2,500.00</b>	\$	<b>1,992.91</b>	\$	<b>507.09</b>	\$	<b>-</b>	\$	<b>-</b>	\$	<b>-</b>
6-5010	Library Technical Maintenance	\$	500.00										
6-5020	Library Technical Equipment	\$	2,000.00			\$	<b>507.09</b>						
<b>TOTAL OPERATION BUDGET</b>		\$	<b>257,914.80</b>	\$	<b>218,648.62</b>	\$	<b>13,309.18</b>	\$	<b>18,240.40</b>	\$	<b>2,205.76</b>	\$	<b>5,270.00</b>
		\$	257,914.80										

# TUCKER FREE LIBRARY 2019 BUDGET

ACCOUNT NUMBER	2019 ACCOUNT TITLE	2019 FINAL	TOWN APPROPRIATION	TOWN TRUST FUNDS	WILLIS COGSWELL FUND	OPERATIONAL REVENUE	GRANTS	FRIENDS
<b>PERSONNEL EXPENSES</b>		\$ 191,910.40	\$ 191,910.40	\$ -	\$ -	\$ -	\$ -	
Expenses Managed By Town								
4550-110	Library - Wages (1.16% COLA)	\$ 156,179.00						
	Library - Wages Longevity	\$ -						
4550-211	Library - Benefit Insurance (92/8 PER TOWN POLICY)	\$ 13,002.40						
4550-220	Library - FICA	\$ 11,948.00						
4550-230	Library - Retirement	\$ 8,614.00						
4550-523	Library - Workers Comp/Unemp Ins	\$ 867.00						
Additional Personnel								
6-2020	Library Membership, Mileage	\$ 800.00						
6-2030	Library Staff Development	\$ 500.00						
<b>PATRON SERVICES EXPENSES</b>		\$ 30,760.00	\$ 27,544.03	\$ 1,177.97	\$ -	\$ 1,351.00	\$ 687.00	
6-3000	Library Acquisitions - Books	\$ 18,000.00	\$ 15,381.96	\$ 549.33		\$ 164.00		
6-3010	Library Acquisitions - Audio Books	\$ 2,000.00	\$ 815.92	\$ 628.64				
6-3020	Library Acquisitions - Periodicals	\$ 1,650.00						
6-3030	Library Acquisitions - Video Appropriation	\$ 1,000.00				\$ 1,187.00		
6-3035	Library Acquisitions - Patron Technology							
6-6000	Library Contract Services - Technology							
	Library Circulation System	\$ 1,950.00						
	Annual Payment to NH Downloadable	\$ 1,751.00						
	Library Website, Misc Software	\$ 2,409.00						
6-6010	Library Programs - Speakers & Supplies	\$ 2,000.00					\$ 687.00	
<b>FACILITY MANAGEMENT EXPENSES</b>		\$ 31,820.00	\$ (15.58)	\$ 9,335.58	\$ 18,114.00	\$ 1,266.00	\$ 3,120.00	
6-4000	Library General Maintenance - Janitorial	\$ 9,500.00						
6-4010	Library General Maintenance - Repairs	\$ 3,900.00						
6-4020	Library Contracted Services - Building Safety & Utilities Central Dispatch Monitoring	\$ 11,000.00						

# TUCKER FREE LIBRARY 2019 BUDGET

*Annual Lifts Inspection*  
*Annual Fire Extinguisher Inspection*  
*Annual Fire/Safety System Inspection*  
*PO BOX Rental*  
*Heating*  
*Electric*  
*Water*  
*Sewer*  
*Phone*  
*Internet*

6-4030	Library Building Maintenance - Supplies	\$	4,300.00				\$	1,266.00					
6-4035	COVID Related Supplies/Expenses	\$	-										
6-7015	2019 MOOSE PLATE PROJECT	\$	3,120.00						\$ 3,120.00				
<b>TECHNOLOGY MANAGEMENT EXPENSES</b>		<b>\$</b>	<b>1,500.00</b>	<b>\$</b>	<b>914.45</b>	<b>\$</b>	<b>585.55</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
6-5010	Library Technical Maintenance	\$	500.00										
6-5020	Library Technical Equipment	\$	1,000.00			\$	585.55						
<b>TOTAL OPERATION BUDGET</b>		<b>\$</b>	<b>255,990.40</b>	<b>\$</b>	<b>220,353.30</b>	<b>\$</b>	<b>11,099.10</b>	<b>\$</b>	<b>18,114.00</b>	<b>\$</b>	<b>2,617.00</b>	<b>\$</b>	<b>3,807.00</b>
		\$	255,990.40										

# TUCKER FREE LIBRARY 2018 BUDGET

ACCOUNT NUMBER	2018 ACCOUNT TITLE	2018 FINAL	TOWN APPROPRIATION	TOWN TRUST FUNDS	WILLIS COGSWELL FUND	OPERATIONAL REVENUE	GRANTS	FRIENDS
<b>PERSONNEL EXPENSES</b>		<b>\$ 183,252.20</b>	<b>\$ 183,252.20</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Expenses Managed By Town								
4550-110	Library - Wages (1.16% COLA)	\$ 146,315.00						
	Library - Wages Longevity	\$ -						
4550-211	Library - Benefit Insurance (92/8 PER TOWN POLICY)	\$ 15,447.20						
4550-220	Library - FICA	\$ 11,329.00						
4550-230	Library - Retirement	\$ 8,285.00						
4550-523	Library - Workers Comp/Unemp Ins	\$ 876.00						
Additional Personnel								
6-2020	Library Membership, Mileage	\$ 500.00						
6-2030	Library Staff Development	\$ 500.00						
<b>PATRON SERVICES EXPENSES</b>		<b>\$ 28,626.00</b>	<b>\$ 25,394.82</b>	<b>\$ 1,124.68</b>	<b>\$ -</b>	<b>\$ 1,406.50</b>	<b>\$ 700.00</b>	<b>\$ -</b>
6-3000	Library Acquisitions - Books	\$ 18,000.00	\$ 15,381.96	\$ 517.49				
6-3010	Library Acquisitions - Audio Books	\$ 2,000.00	\$ 815.92	\$ 607.19				
6-3020	Library Acquisitions - Periodicals	\$ 1,650.00						
6-3030	Library Acquisitions - Video Appropriation	\$ 1,000.00			\$ 1,406.50			
6-3035	Library Acquisitions - Patron Technology							
6-6000	Library Contract Services - Technology							
	Library Circulation System	\$ 1,950.00						
	Annual Payment to NH Downloadable	\$ 1,676.00						
	Library Website, Misc Software	\$ 100.00						
6-6010	Library Programs - Speakers & Supplies	\$ 2,250.00				\$ 700.00		
<b>FACILITY MANAGEMENT EXPENSES</b>		<b>\$ 29,500.00</b>	<b>\$ 1,134.00</b>	<b>\$ 9,017.10</b>	<b>\$ 18,082.90</b>	<b>\$ 1,266.00</b>	<b>\$ -</b>	<b>\$ -</b>
6-4000	Library General Maintenance - Janitorial	\$ 9,500.00						
6-4010	Library General Maintenance - Repairs	\$ 3,900.00						
6-4020	Library Contracted Services - Building Safety & Utilitie	\$ 11,000.00						
	Central Dispatch Monitoring							
	Annual Lifts Inspection							
	Annual Fire Extinguisher Inspection							

# TUCKER FREE LIBRARY 2018 BUDGET

Annual Fire/Safety System Inspection  
 PO BOX Rental  
 Heating  
 Electric  
 Water  
 Sewer  
 Phone  
 Internet

6-4030	Library Building Maintenance - Supplies	\$	4,300.00			\$	1,266.00		
6-4035	COVID Related Supplies/Expenses	\$	-						
6-7015	2018 CONVENTION GRANT	\$	800.00					\$	800.00
<b>TECHNOLOGY MANAGEMENT EXPENSES</b>		<b>\$</b>	<b>1,500.00</b>	<b>\$</b>	<b>1,107.53</b>	<b>\$</b>	<b>392.47</b>	<b>\$</b>	<b>-</b>
6-5010	Library Technical Maintenance	\$	500.00						
6-5020	Library Technical Equipment	\$	1,000.00			\$	392.47		
<b>TOTAL OPERATION BUDGET</b>		<b>\$</b>	<b>242,878.20</b>	<b>\$</b>	<b>210,888.55</b>	<b>\$</b>	<b>10,534.25</b>	<b>\$</b>	<b>18,082.90</b>
		\$	242,878.20			\$	2,672.50	\$	700.00
								\$	-

# TUCKER FREE LIBRARY TRUST FUND SUMMARY

TRUST FUND ACTIVITY		2023	2022	2021	2020	2019	2018
1)	TRUSTEES OF THE TOWN TRUST FUNDS	PROJECTED					
	TOTAL OF COMMON FUND		\$ 4,344,101.46	\$ 3,926,903.57	\$ 3,731,026.35	\$ 3,568,103.92	\$ 3,440,435.25
	LIBRARY PORTION OF COMMON FUND		\$ 819,982.81	\$ 742,304.30	\$ 706,317.90	\$ 676,062.26	\$ 649,056.30
	LIBRARY ANNUAL REVENUE	\$ 11,556.49	\$ 11,941.54	\$ 11,062.49	\$ 13,319.18	\$ 10,925.00	\$ 10,534.25
2)	TDBANK MANAGED TRUST FUND	PROJECTED	(Thru 9/30/22)				
	TOTAL OF FUND		\$ 349,042.10	\$ 432,088.02	\$ 407,824.50	\$ 387,192.97	\$ 341,727.77
	LIBRARY ANNUAL REVENUE	\$ 19,223.00	\$ 21,124.76	\$ 20,552.92	\$ 18,240.40	\$ 18,114.00	\$ 18,082.90
3)	BAR HARBOR (Charter Trust)		2023 Thru 10/20/2022	12/31/2021	12/31/2020	12/31/2019	12/31/2018
	TOTAL OF FUND	\$ -	\$ 260,612.00	\$ 317,390.84	\$ 284,761.29	\$ 266,654.76	\$ 229,129.58
	LIBRARY ANNUAL REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Last expended, \$56,000 in 2013/2014

# WEEKLY DOOR COUNT

