

MEETING
PROCESS
ROLL CALL

A Checklist To Ensure Meetings Are Compliant With The Right-to-Know Law During The State Of Emergency
ACTION - RECORD ATTENDANCE and IF ANYONE IS IN THE ROOM WITH TRUSTEE AT THE START OF MEETING.

MEETING PARTICIPANTS	PRESENT AT	OTHERS IN ROOM
Patti Osgood	5:30	NO
Angelica Ladd	5:30	NO
Debra Kreutzer	5:30	NO
Anne Crotti	5:30	NO
John Capuco	5:30	NO
Lynn Piotrowicz- DIRECTOR	5:30	NO

ITEM 1 **Public Forum – The LIBRARY DIRECTOR will unmute you if you raise your hand.**

NAME OF PUBLIC MEMBER ATTENDING
Sylvia Lennox

ITEM 2 **Minutes of Meeting: September 24, 2020**

MOVE TO ACCEPT: Patti Osgood SECONDED BY: John Capuco

NAME	VOTE
Patti Osgood	YES
Angelica Ladd	YES
Debra Kreutzer	YES
Anne Crotti	YES
John Capuco	YES

ITEM 3 **Treasurer’s Report**

a) Y-T-D Summary & Monthly Expenditure Manifest

MOVE TO ACCEPT: John SECONDED BY: Patti

NAME	VOTE
Patti Osgood	YES
Angelica Ladd	YES
Debra Kreutzer	YES
Anne Crotti	YES
John Capuco	YES

b) Personnel Timesheet Review

ACTION – Treasurer reviewed timesheets and signed all through August 23, 2020. Subsequent timesheet review suspended until able.

c) Monies to Be Accepted: **None**

ITEM 4 **Director’s Report**

a) Holiday schedule for consideration

11/11 (Wednesday) Veteran’s Day
11/26 & 11/27 (Thursday & Friday) Thanksgiving
12/24 & 12/25 (Thursday & Friday) Christmas
12/31 & 1/1 (Thursday & Friday) New Year

Edited during review of minutes at 11/18/20 Meeting of Trustees. Minutes then accepted with change.

12/31 (Thursday) OPEN 10-3, Closed 5-7.

1/1 (Friday) New Year

b) VROOM project – grant program Early Learning NH/Bezo’s Family Foundation

www.vroom.org; “Vroom is a global program of the Bezos Family Foundation. We believe all parents have the potential to create a bright future for their children. Our free, science-based tips and tools help parents and caregivers give children a great start in life today—and an even better future.”

c) Request from Weare Public Library

Politely decline the request to combine services with WPL

d) Update on Pandemic Service

Curbside is going well, self-check-out is going really well.

e) Status of materials checked out prior to COVID closure

Witling down the amount of overdue items.

We estimate that we will have to write off about 20 items

ITEM 5 **Budget Discussion**

ITEM 6

Policy Work

- a) Employee Travel During COVID
The trustees agree to adhere to the NH Department of Health and Human Services' COVID-19 Travel and Quarantine guidance and criteria.
- b) Working During Pandemic Related Stay at Home Orders
No new policy needed. Ongoing conversation as needed.

ITEM 7

Town Meeting 2021

- a) Patti Osgood and Angelica Ladd are up for election. Planning for the future. Intentions? Reaching out to future trustees? Process? Patti Osgood informed the Board of her intention not to run for reelection. Angelica Ladd informed the Board of her intention not to run for reelection.
- b) Attendance at various budget meetings. Mandatory trustee representation highlighted
October 28 2021 Budget Due at Town Hall
November 14 Select Board & Budget Advisory Review 8AM-4PM (NO APPT YET)
December 1 Warrant Article Review (Any Bonds over 100K)
December 15 Warrant Article Review (All remaining warrant articles)
January 5 Select Board Budget Review
January 19 Public Hearing for bonds over \$100K/Budget Review
February 2 Public Hearing on operating budget
March 13 Town Meeting

ITEM 8

Other

Friends meeting on Saturday, Oct. 24
Website needs a quick update to fix staff photos

ITEM 9

Next Meeting:

ADJOURN PUBLIC SESSION

MOVE TO ADJOURN MEETING BY: Patti

SECONDED BY: Angelica

NAME	VOTE
Patti Osgood	YES
Angelica Ladd	YES
Debra Kreutzer	YES
Anne Crotti	YES
John Capuco	YES

RECORDING SECRETARY: Angelica Ladd