

**RECORDING  
SECRETARY  
ROLL CALL**

**Anne Crotti SERVED AS RECORDING SECRETARY FOR THIS MEETING COMMENCING AT: 3:30**

**ACTION - RECORD ATTENDANCE**

MEETING PARTICIPANTS	PRESENT
John Capuco	<b>Absent</b>
Anne Crotti	<b>PRESENT</b>
Debra Kreutzer	<b>PRESENT</b>
E. Joseph Petrick	<b>PRESENT</b>
Frances Tain	<b>PRESENT</b>
Lynn Piotrowicz- DIRECTOR	<b>PRESENT</b>

**PUBLIC COMMENT**

**Public Forum**

**MEMBERS OF PUBLIC PRESENT**

Sylvia Lennox-Friends of Tucker Free Library

**ITEM 1**

**ACCEPT MINUTERS OF PRIOR MEETING: March 8, 2023 & March 29, 2023**

**ACTION – MOVE TO ACCEPT: Fran Tain SECONDED BY: Deb Kreutzer**

MEETING PARTICIPANTS	VOTE
John Capuco	<b>Absent</b>
Anne Crotti	<b>YES</b>
Debra Kreutzer	<b>YES</b>
E. Joseph Petrick	<b>YES</b>
Frances Tain	<b>YES</b>

**ITEM 2**

**TREASURER'S REPORT**

**MANIFEST, YEAR-TO-DATE BUDGET REPORT & TRUST FUND REPORT**

**ACTION – MOVE TO ACCEPT: Deb Kreutzer SECONDED BY: Fran Tain**

MEETING PARTICIPANTS	VOTE
John Capuco	<b>ABSENT</b>
Anne Crotti	<b>YES</b>
Debra Kreutzer	<b>YES</b>
E. Joseph Petrick	<b>YES</b>
Frances Tain	<b>YES</b>

**MONIES/GIFTS TO ACCEPT—NO MONIES TO BE ACCEPTED**

**ITEM 3**

**DIRECTOR'S REPORT**

**A. Monthly Metrics**

Metrics	MARCH	2023 Y-T-D TOTAL	2022 TOTAL
# PROGRAMS	16	60	60
# ATTENDING PROGRAMS	109	477	532
# NEW PATRONS	15	49	166
CIRCULATION - PHYSICAL	2004	5914	22675
CIRCULATION - eCONTENT	775	2257	8215
% PHYSICAL TO eCONTENT	72.11%		73.41%
DOOR COUNT	1195	3555	11126

- B. Staffing Update-Current Library Services Coordinator to leave in May. New hire to begin in May. The library is looking for substitutes to bring on board.
- C. Summer 2023 update-Discussion of Summer Library offerings. Discussion of offerings and contributions of the Friends group to summer library programs.
- D. Project update: Moose Plate work, Windows, Screen Doors-It is anticipated that work will start next week on the cleaning and stone work at the back of the library. Work on the windows and screen doors has continued, thanks to Jim Airgood.

**ITEM 4** **LIBRARY ACCESSIBILITY PROJECT – UPDATE**—Communication continues after meeting with SMP. No update.

**ITEM 5** **OTHER:**

- A. Discussion of upcoming appraisal of the library’s fine art collection for insurance purposes.
- B. Discussion of celebrating the library with Henniker Library Week (May or early June)
- C. Discussion of Meet and Greet with Town Hall Staff-Date TBD

**ITEM 6** **SCHEDULE NEXT MEETING: May 17, 2023 at 3:30**

**ITEM 7** **ADJOURN: 4:30 pm**

**ACTION – MOVE TO ACCEPT: Fran Tain      SECONDED BY: Anne Crotti**

MEETING PARTICIPANTS	VOTE
John Capuco	<b>Absent</b>
Anne Crotti	<b>YES</b>
Debra Kreutzer	<b>YES</b>
E. Joseph Petrick	<b>YES</b>
Frances Tain	<b>YES</b>