



Tucker Free Library
2018 NHLTA Library of the Year
31 Western Avenue
PO Box 688
Henniker, NH 03242
(603) 428-3471
www.tuckerfreelibrary.org

TUCKER FREE LIBRARY BOARD OF TRUSTEES
ANNOUNCEMENT OF TRUSTEES' MEETING & AGENDA
Thursday September 24, 2020 at 5:30 PM

VIA ZOOM MEETING – COMPLETE DIRECTIONS FOR ACCESS ON PAGE 2

TUCKER FREE LIBRARY is inviting you to a scheduled Zoom meeting.

Topic: Board of Trustees Meeting
Time: Sep 24, 2020 05:30 PM Eastern Time (US and Canada)

Join Zoom Meeting
<https://us02web.zoom.us/j/86842323855?pwd=NWRjZld6KzM1M1NhYXZnS3g5TEh3Zz09>

Meeting ID: 868 4232 3855
Passcode: 018729

MEETING PROCESS	A Checklist to Ensure Meetings Are Compliant with The Right-to-Know Law During the State of Emergency
ROLL CALL	Attendance
ITEM 1	Public Forum
ITEM 2	Minutes of Meeting: August 18, 2020
ITEM 3	Treasurer's Report & Budget Discussion
ITEM 4	Friends Update
ITEM 5	Director's Report
ITEM 6	Pandemic Service Plan – Update
ITEM 7	Board Update/Town Meeting 2021
ITEM 8	Other
ITEM 9	Schedule Next Meeting

POSTED: SEPTEMBER 17, 2020 at [Tucker Free Library](#), [Henniker Town Hall](#), [Tucker Free Library Facebook Page](#), [Other Henniker News Outlet Facebook Page](#)

INSTRUCTIONS FOR ACCESSING MEETING

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One tap mobile

+13017158592,,86842323855#,,,,,0#,,018729# US (Germantown)

+13126266799,,86842323855#,,,,,0#,,018729# US (Chicago)

Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

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Find your local number: <https://us02web.zoom.us/j/86842323855?pwd=NWRjZld6KzM1M1NhYXZnS3g5TEh3Zz09>

Item #	Supporting Documents	SEPTEMBER 24, 2020 5:30 PM TRUSTEES' MEETING MANAGEMENT Purpose/Descriptive																								
MEETING PROCESS	Page 5	A Checklist To Ensure Meetings Are Compliant With The Right-to-Know Law During The State Of Emergency																								
ROLL CALL		ACTION - RECORD ATTENDANCE and IF ANYONE IS IN THE ROOM WITH TRUSTEE AT THE START OF MEETING. <table border="1" data-bbox="451 296 1516 562"> <thead> <tr> <th>NAME OF MEETING PARTICIPANTS</th> <th>PRESENT AT (time entered)</th> <th>OTHERS IN ROOM</th> </tr> </thead> <tbody> <tr><td>Patti Osgood</td><td></td><td></td></tr> <tr><td>Angelica Ladd</td><td></td><td></td></tr> <tr><td>Debra Kreutzer</td><td></td><td></td></tr> <tr><td>Anne Crotti</td><td></td><td></td></tr> <tr><td>John Capuco</td><td></td><td></td></tr> <tr><td>Lynn Piotrowicz- DIRECTOR</td><td></td><td></td></tr> </tbody> </table>	NAME OF MEETING PARTICIPANTS	PRESENT AT (time entered)	OTHERS IN ROOM	Patti Osgood			Angelica Ladd			Debra Kreutzer			Anne Crotti			John Capuco			Lynn Piotrowicz- DIRECTOR					
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ITEM 4		Friends' Update																								
ITEM 5		Director's Report <p>a) Direct deposit for staff payroll working well.</p> <p>b) ILL is back up and running. First week of requests best characterized as brisk. Many of our Apollo friends have agreed to continue the lending partnerships that were formed during the state ILL breakdown.</p> <p>c) Planning for future budgets. Significant state reimbursement reductions for 2021-22 on the horizon. As a result of NHMA survey, the NH State Library is working to create working groups and educational sessions to assist library directors/trustees deal with</p>																								

		<p>what may be coming. SEE NHMA Survey result link in Supplemental Reading. As of 9/16/2020 we have yet to receive any guidance from Town on expectations for submission in advance of budget season. During previous budget cycles, we were asked to submit budget to Town by mid-October. First budget meetings are typically the 1st and 3rd Saturday of November.</p> <p>d) Final report accepted by the NH Preservation Alliance. See Dropbox link in Supplemental Reading for the complete document.</p> <p>e) Staff time-off. Director out of building 10/13-10/19. Other staff members are also looking to schedule time-off. Will cover shifts with staff in building.</p> <p>f) Director will be participating along with colleagues from MBLC in a WebJunction Program on November 10th from 3-4PM. Title of the presentation: Accidental Facilities Manager. Follow link in Supplemental Reading for details.</p> <p>g) Under the heading, still trying to crack this nut... I will be attending a virtual program on fundraising on 9/29 at 1PM. Focus of session is fundraising. Title of session: Reluctant Fundraiser? Not A Fundraiser? Not A Problem! Sure - there's tons of resources out there about fundraising, but most of them are designed for people who choose to be fundraising. What about all of the reluctant fundraisers? The EDs, board members, etc. who have to fundraise without a full-time fundraiser.</p> <p>This webinar is for those who need to fundraise, but would really rather do anything but.</p>												
ITEM 6		Pandemic Service Plan – Update. Comments from the first 8 days.												
ITEM 7		Board Update/Town Meeting 2021 <i>Patti Osgood and Angelica Ladd are up for election</i>												
ITEM 8		Other												
ITEM 9		Next Meeting												
ADJOURN PUBLIC SESSION	TIME:	<p>MOVE TO ADJOURN MEETING BY:</p> <table border="1"> <thead> <tr> <th>NAME</th> <th>VOTE</th> </tr> </thead> <tbody> <tr> <td>Patti Osgood</td> <td></td> </tr> <tr> <td>Angelica Ladd</td> <td></td> </tr> <tr> <td>Debra Kreutzer</td> <td></td> </tr> <tr> <td>Anne Crotti</td> <td></td> </tr> <tr> <td>John Capuco</td> <td></td> </tr> </tbody> </table> <p>RECORDING SECRETARY:</p>	NAME	VOTE	Patti Osgood		Angelica Ladd		Debra Kreutzer		Anne Crotti		John Capuco	
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Supplemental Information

[NHMA SURVEY RESULTS: COVID IMPACT ON FUTURE MUNICIPAL BUDGETS](#)

[Tucker Free Library Preservation Plan - NHPA Document 08112020](#)

[ACCIDENTAL FACILITIES MANAGER - WEBJUNCTION PRESENTATION](#)

A Checklist To Ensure Meetings Are Compliant With The Right-to-Know Law During The State Of Emergency

As Library Director of the Tucker Library on behalf of the Board of Trustees, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:

We are utilizing ZOOM for this electronic meeting.¹ All members of the Board of Trustees have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # +1 929 205 6099 US (New York) and Meeting ID: 868 4232 3855 Passcode: 018729, or by clicking on the following website address: <https://zoom.us/join>. Meeting ID: 868 4232 3855 Passcode: 018729

b) Providing public notice of the necessary information for accessing the meeting:

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Board of Trustees at: <http://www.tuckerfreelibrary.org/current-meeting-agenda/>

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:

If anybody has a problem, please call 428-3471 or email at: tuckerfree@comcast.net.

d) Adjourning the meeting if the public is unable to access the meeting:

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that **all votes** that are taken during this meeting shall be done by **roll call vote**.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

¹ Many public bodies are utilizing video teleconferencing technology, such as Zoom, to ensure the electronic meeting comply with the Right-to-Know law and any applicable due process requirements. In certain circumstances, a regular business meeting of a public body may be conducted utilizing audio-only technology. If you have any questions about the appropriateness of the technology utilized to conduct your meeting, please consult your agency counsel or the Attorney General's Office.

AUGUST 18, 2020 Tucker Free Library – Trustee Meeting Minutes

MEETING PROCESS ROLL CALL
A Checklist To Ensure Meetings Are Compliant With The Right-to-Know Law During The State Of Emergency
ACTION - RECORD ATTENDANCE and IF ANYONE IS IN THE ROOM WITH TRUSTEE AT THE START OF MEETING.

NAME OF MEETING PARTICIPANTS	PRESENT AT (time entered)	OTHERS IN ROOM
Patti Osgood	5:30	No Others
Angelica Ladd	Absent	
Debra Kreutzer	5:30	No Others
Anne Crotti	5:30	No Others
John Capuco	5:30	No Others
Lynn Piotrowicz- DIRECTOR	5:30	No Others

ITEM 1 Public Forum – The LIBRARY DIRECTOR will unmute you if you raise your hand.

NAME OF PUBLIC MEMBER ATTENDING
Sylvia Lennox-FTFL

ITEM 2 Minutes of Meeting: May 28, 2020

MOVE TO ACCEPT: Patti Osgood SECONDED BY: Deb Kreutzer

NAME	VOTE
Patti Osgood	Yes
Angelica Ladd	Absent
Debra Kreutzer	Yes
Anne Crotti	Yes
John Capuco	Yes

ITEM 3 Treasurer’s Report & Budget Discussion

a) Y-T-D Summary & Monthly Expenditure Manifest

MOVE TO ACCEPT: Patti Osgood SECONDED BY: Deb Kreutzer

NAME	VOTE
Patti Osgood	Yes
Angelica Ladd	Absent
Debra Kreutzer	Yes
Anne Crotti	Yes
John Capuco	Yes

b) Personnel Timesheet Review

ACTION – Suspended until that time the treasurer can physically review and sign

c) COVID19 Grant Funding Update – TFL received \$2864.24 in GOEFFER Funds. Have been purchasing a few additional COVID supplies before the end of this quarter and possible end of funding opportunity.

d) Analysis of Budget to Date:

Discussion of Appropriation Letter Request-3/4 amount available

e) Monies to Be Accepted:

\$300.00 from Lorinda “Rindy” Routon for the great readers of Henniker: Gary McGrath, Walter K. Robinson, and Angela Robinson.

MOVE TO ACCEPT: Patti Osgood SECONDED BY: John Capuco

NAME	VOTE
Patti Osgood	Yes
Angelica Ladd	Absent
Debra Kreutzer	Yes
Anne Crotti	Yes
John Capuco	Yes

ITEM 4 Friends’ Update Sylvia Lennox reported on current numbers and financial status of Friends.

Tentative date for the Friends’ Annual meeting is Sunday, December 6, at 2:00 pm.

ITEM 5 Pandemic Service Plan – Next Phase for Library Service

Plan was reviewed. Concern for appropriate cleaning services were discussed and Lynn will provide follow up with contracted service.

ITEM 6 USING THE TUCKER FREE LIBRARY DURING THE COVID-19 PUBLIC HEALTH EMERGENCY- Rules and regulations for all library patrons and staff. Discussion followed.

ITEM 7 Board Update/Town Meeting 2021 Patti Osgood and Angelica Ladd are up for reelection

ITEM 8 Other None

ITEM 9 Next Meeting: September 24, 2020 at 5:30 pm

ADJOURN PUBLIC FOR NON-PUBLIC SESSION

See second Zoom Instructions

**ADJOURN
PUBLIC SESSION**

MOVE TO ADJOURN PUBLIC PORTION OF MEETING BY: Patti Osgood SECONDED BY: Anne Crotti

NAME	VOTE
Patti Osgood	Yes
Angelica Ladd	Absent
Debra Kreutzer	Yes
Anne Crotti	Yes
John Capuco	Yes

RECORDING SECRETARY: Anne Crotti

ITEM 10

NON-PUBLIC PER RSA 91—A:3 II(a)

- (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

MOVE TO ENTER NON-PUBLIC PORTION OF MEETING BY: Patti Osgood SECONDED BY: John Capuco

NAME	VOTE
Patti Osgood	Yes
Angelica Ladd	Absent
Debra Kreutzer	Yes
Anne Crotti	Yes
John Capuco	Yes

MOVE TO SEAL MINUTES OF NON-PUBLIC PORTION OF MEETING BY: Patti Osgood SECONDED BY: John Capuco

NAME	VOTE
Patti Osgood	Yes
Angelica Ladd	Absent
Debra Kreutzer	Yes
Anne Crotti	Yes
John Capuco	Yes

**ADJOURN NON-
PUBLIC SESSION**

MOVE TO ADJOURN NON-PUBLIC PORTION OF MEETING BY: Patti Osgood SECONDED BY: John Capuco

NAME	VOTE
Patti Osgood	Yes
Angelica Ladd	Absent
Debra Kreutzer	Yes
Anne Crotti	Yes
John Capuco	Yes

RECORDING SECRETARY: Anne Crotti

Time: 7:28

PAYEE	DESCRIPTION	BUDGET CATEGORY	LINE ITEM	AMOUNT	CK #	CONFIRMATION #
Baker & Taylor	Books	Acquisitions-Books	6-3000	\$ 1,031.33		QMCJR-9L7TP
	Audio books	Acquisitions-Audio Books	6-3010	\$ 71.47		
Eversource	Electric	Utilities	6-4020	\$ 122.86		QMCJR-9L49M
Amazon	COVID Books	COVID Supplies	6-4035	\$ 1,209.42		QN2KS-PXZK
	General Building Supplies	Acquisitions-Books	6-3000	\$ 90.84		
	Tech Upgrade	Supplies	6-4030	\$ 583.22		
Chase Card Service	Staff masks in prep for opening	Equipment	6-5020	\$ 962.00		
Chase Card Service	Sign decals with new hours	COVID Supplies	6-4035	\$ 694.00		
Star Light Cleaning	August Cleaning	Supplies	6-4030	\$ 95.13		
TDS	Primary Business Line	Building Maintenance	6-4000	\$ 206.00		
TDS	FAX/Security Line	Utilities	6-4020	\$ 43.67		QPH5R-B1R84
Comcast Business	Internet	Utilities	6-4020	\$ 37.60		QPH5R-B14PH
Eversource	Electric	Utilities	6-4020	\$ 124.90		QQ62P-217WB
Dimentech	Install Fees for new Ubiquiti Equip	Tech Maintenance	6-4020	\$ 118.78		QQ62P-22542
USPS	Postage	Supplies	6-5020	\$ 310.00		QQ64P-2L94Q
Baker & Taylor	Books	Acquisition-books	6-4030	\$ 110.00		
	Audio books	Acquisitions-Audio Books	6-3010	\$ 1,908.00		QQ6M1-R94Q9
				\$ 61.06		

By signing below, I acknowledge, assign, and authorize payment of the aforementioned bills.


Lynn M. Piotrowicz
Date 9/16/20

Date of Board Review:

Motion to Accept Manifest by:

Motion to Accept Manifest Seconded by:

Vote: PATTI OSGOOD
DEBRA KREUTZER
ANGELICA LADD

JOHN CAPUCO
ANNE CROTTI

Comments:

Tucker Free Library Treasurer's Year-To-Date Report

January 1, 2020 - September 16, 2020

		Selected Period	Budgeted	\$ Difference	Notes/Comments	
4-0000	Income					
4-1000	Town Appropriation	\$23,833.49	\$229,379.00	\$205,545.51	<i>\$833 encumbered from 2019, 7/29/2020: \$111,614.23 (51%) of appropriation remains</i>	
4-1010	Heating Oil Appropriation	\$2,965.26	\$4,408.00	\$1,442.74		
4-2000	Personnel Appropriation	\$108,800.51	\$199,076.00	\$90,275.49		
4-3510	Contribution Overdue	\$32.00	\$0.00	(\$32.00)		
4-3520	Copier	\$268.25	\$0.00	(\$268.25)		
4-3530	DVD FINES	\$224.00	\$0.00	(\$224.00)		
4-3540	Non-Resident Cards	\$50.00	\$0.00	(\$50.00)		
4-3560	Damaged/Lost Books	\$85.79	\$0.00	(\$85.79)		
4-3570	Damaged/Lost Audio	\$24.00	\$0.00	(\$24.00)		
4-4035	COVID-19 Funds	\$2,864.24	\$4,089.87	\$1,225.63		<i>\$4089.87 COVID supplies.DEEMED UNELIGIBLE \$4590.00 Personnel GOEFFR Grant</i>
4-5010	Willis Cogswell Fund	\$13,574.49	\$18,967.92	\$5,393.43		<i>Money for Friends that came in as TFL NHPA Grant was for \$1750 + matching \$1750 \$3120 receive in 2019, represents remaining 50%</i>
4-5020	Town Trust Funds	\$13,319.00	\$13,319.00	\$0.00		
4-5030	Established Trust Fund Donation	\$225.00	\$0.00	(\$225.00)		
4-5040	Memory/Honor Donations	\$472.76	\$0.00	(\$472.76)		
4-5050	General Purpose Donation	\$300.00	\$0.00	(\$300.00)		
4-6000	Sale of Surplus	\$48.00	\$0.00	(\$48.00)		
4-7000	Cat's Meow Sold	\$20.00	\$0.00	(\$20.00)		
4-7005	FOR FRIENDS OF TFL	\$25.00	\$25.00	\$0.00		
4-7010	NHPA GRANT	\$1,750.00	\$1,750.00	\$0.00		
4-7015	Moose Plate Grant	\$3,120.00	\$3,120.00	\$0.00		
4-7020	NHHC Speaker Reimbursement	\$400.00	\$400.00	\$0.00		
4-9200	Design Work	\$46,655.50	\$49,369.44	\$2,713.94	<i>The \$49,369 is what remains from \$70,000 from 2019. The income is amount reimbursed by Town thus far</i>	
6-0000	Expenses					
6-1010	Heating Oil Appropriation	\$2,965.26	\$4,408.00	\$1,442.74	<i>COVID19 content to ease the burden on statewide holds</i>	
6-2000	Personnel Appropriation	\$108,800.51	\$199,076.00	\$90,275.49		
6-2020	Meetings/Membership/Mileage	\$150.00	\$800.00	\$650.00		
6-2030	Staff Development	\$25.00	\$500.00	\$475.00		
6-3000	Books	\$9,800.90	\$17,250.00	\$7,449.10		
6-3007	Downloadable Content	\$857.59	\$0.00	(\$857.59)		
6-3010	Audio Books	\$888.26	\$1,750.00	\$861.74		
6-3020	Periodicals	\$300.97	\$1,400.00	\$1,099.03		
6-3030	DVD - Appropriation Fund	\$0.00	\$750.00	\$750.00		
6-3035	DVD - Fine Revenue	\$1,027.76	\$1,187.00	\$159.24		
6-4000	General Maintenance	\$4,171.50	\$9,000.00	\$4,828.50		
6-4010	Building Repairs	\$609.36	\$3,900.00	\$3,290.64		
6-4020	Utilities	\$3,764.75	\$9,592.00	\$5,827.25		
6-4030	Supplies	\$2,113.28	\$4,500.00	\$2,386.72		
6-4035	COVID-19 Supplies	\$5,993.29	\$4,089.87	(\$1,903.42)		<i>Submitted to Town of Henniker for GOEFFER Reimbursement</i>
6-5010	Technical Maintenance	\$310.00	\$925.00	\$615.00		<i>\$425 encumbered from 2019</i>
6-5020	Equipment	\$962.00	\$4,800.00	\$3,838.00		<i>\$1300 from Fitch Fund & \$1000 encumbered from 2019</i>
6-6000	Library Programs - Contracted	\$3,840.00	\$3,940.00	\$100.00	<i>Reimbursement from NHPA, report final</i>	
6-6010	Library Program -Speaker & Sup	\$123.83	\$2,000.00	\$1,876.17		
6-6080	Bank Fees	\$18.00	\$24.00	\$6.00		
6-6090	Trustees of the Trust Fund	\$0.00	\$225.00	\$225.00		
6-7005	FOR FRIENDS OF TFL	\$25.00	\$25.00	\$0.00		
6-7010	NHPA GRANT	\$1,750.00	\$1,750.00	\$0.00		
6-7015	Moose Plate Grant	\$3,120.00	\$3,120.00	\$0.00		
6-7020	NHHC Speaker Reimbursed	\$400.00	\$400.00	\$0.00		
6-9100	Outreach	\$0.00	\$730.00	\$730.00		
6-9200	Design Work	\$46,655.50	\$49,369.00	\$2,713.50		
6-9300	Project Planning	\$0.00	\$1,000.00	\$1,000.00	<i>\$730 encumbered from 2019</i>	
		\$198,672.76	\$326,510.87	\$127,838.11	<i>\$1000 encumbered from 2019</i>	

BUDGET CATEGORIES		2019	2020 (Assuming 1.5% COLA)	Change between 2019 and 2020 Request	2020 Category Total
1	PERSONNEL EXPENSES	\$ 195,999.85	\$ 199,076.09	\$ 3,076.24	\$ 199,076.09
2	6-2000 Library -- Wages (Removed \$3069.78 as 53 pay cycles eliminated)	\$ 156,178.40	\$ 159,629.00	\$ 3,450.60	
3	Library - Benefit: Health Insurance (Confirmed)	\$ 16,253.00	\$ 15,840.00	\$ (413.00)	
	Library - Benefits: Dental, Life, Disability (short & long)	\$ 831.84	\$ 831.84	\$ -	
4	Library -- Fica (7.65% of Library Wages)	\$ 11,947.65	\$ 12,211.62	\$ 263.97	
5	Library -- Retirement (11.17% of Eligible Wages)	\$ 8,613.32	\$ 8,387.99	\$ (225.33)	
6	Library -- Workers Comp/Unemp Ins	\$ 875.64	\$ 875.64	\$ -	
7	6-2020 Library -- Membership & Mileage	\$ 800.00	\$ 800.00	\$ -	
8	6-2030 Library -- Staff Development	\$ 500.00	\$ 500.00	\$ -	
9	ACQUISITION EXPENSES	\$ 22,650.00	\$ 21,150.00	\$ (1,500.00)	\$ 21,150.00
10	6-3000 Library Acquisition -- Books	\$ 18,000.00	\$ 17,250.00	\$ (750.00)	
11	6-3010 Library Acquisitions -- Audio Books	\$ 2,000.00	\$ 1,750.00	\$ (250.00)	
12	6-3020 Library Acquisitions -- Periodicals	\$ 1,650.00	\$ 1,400.00	\$ (250.00)	
13	6-3030 Library Acquisitions -- DVD Appropriation Fund	\$ 1,000.00	\$ 750.00	\$ (250.00)	
14	6-3035 Library Acquisitions -- DVD Fine Revenue (NOT APPROPRIATION \$)	\$ 1,406.50	\$ 1,187.00	\$ (219.50)	
15	FACILITY MANAGEMENT EXPENSES	\$ 31,200.20	\$ 31,400.00	\$ 199.80	\$ 31,400.20
16	6-4000 Library General Maintenance -- Janitorial	\$ 9,000.00	\$ 9,000.00	\$ -	
17	6-4010 Library General Maintenance -- Blding Repairs	\$ 3,900.00	\$ 3,900.00	\$ -	
18	6-4020 Library Utilities (Total of \$14,000 - Heating Oil)	\$ 9,412.00	\$ 9,591.80	\$ 179.80	
	Library Utilities - Heating Oil 1800 gals @ \$2.449 per gal	\$ 4,588.20	\$ 4,408.20	\$ (180.00)	
19	6-4030 Library Blding Maintenance Supplies	\$ 4,300.00	\$ 4,500.00	\$ 200.00	
20	TECHNOLOGY MANAGEMENT EXPENSES	\$ 1,500.00	\$ 3,000.00	\$ 1,500.00	\$ 3,000.00
21	6-5010 Library Tech Maintenance	\$ 500.00	\$ 500.00	\$ -	
22	6-5020 Library Equipment	\$ 1,000.00	\$ 2,500.00	\$ 1,500.00	
23	PROGRAM EXPENSES	\$ 6,210.00	\$ 5,940.00	\$ (270.00)	\$ 5,940.00
24	6-6000 Library Program - Contracted Services	\$ 3,610.00	\$ 3,940.00	\$ 330.00	
25					
26					
27					
28	6-6010 Library Program - Speakers & Supplies	\$ 2,600.00	\$ 2,000.00	\$ (600.00)	
29	TOTAL LIBRARY OPERATIONS BUDGET	\$ 256,728.01	\$ 260,566.09	\$ 3,838.08	\$ 260,566.29
30	LIBRARY REVENUE PROJECTIONS	\$ 30,000.00	\$ 31,187.00	\$ 1,187.00	\$ 31,187.00
32	TOTAL PERSONNEL & OPERATIONAL APPROPRIATION	\$ 226,728.01	\$ 229,379.09	\$ 2,651.08	\$ 229,379.29
33	BUILDING RENOVATION PROJECT	\$ 71,000.00	\$ -	\$ (71,000.00)	\$ -
34	6-9000 Feasibility Study (2018 Building Fund Approved at Town Meeting)	\$ -	\$ -	\$ -	
35	6-9100 Outreach	\$ 1,000.00	\$ -	\$ -	
36	6-9200 Design Work	\$ 70,000.00	\$ -	\$ -	
37	6-9300 Project Planning	\$ -	\$ -	\$ -	
38	6-9400 Capital Campaign Consultant	\$ -	\$ -	\$ -	
39	TOTAL APPROPRIATION	\$ 297,728.01	\$ 229,379.09	\$ (78,348.92)	\$ 229,379.29