



2021 NHLTA Sue Palmatier Friends of the Year
2018 NHLTA Library of the Year
2013 NHLTA Trustee of the Year
31 Western Avenue
PO Box 688
Henniker, NH 03242

(603) 428-3471
www.tuckerfreelibrary.org

TUCKER FREE LIBRARY BOARD OF TRUSTEES
ANNOUNCEMENT OF TRUSTEES' MEETING & AGENDA
WEDNESDAY MARCH 8, 2023 AT 3:30PM
In-person, Tucker Free Library – Lower Level

ROLL CALL	Attendance Board of Trustees and Public
PUBLIC COMMENT	Public Forum
ITEM 1	ACCEPT MINUTES OF PRIOR MEETING January 31, 2023
ITEM 2	TREASURER'S REPORT
ITEM 3	DIRECTOR'S REPORT
ITEM 4	TOWN MEETING DELIBERATIONS
ITEM 5	OTHER
ITEM 6	SCHEDULE NEXT MEETING
ITEM 7	ADJOURN
NON-PUBLIC	91-A:3, II (a) -- The dismissal, promotion, or <u>compensation</u> of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

GENERAL MEETING ANNOUNCEMENT POSTED: March 1, 2023 at [Tucker Free Library](#), [Henniker Town Hall](#), [Tucker Free Library Facebook Page](#), [Other Henniker News Outlet Facebook Page](#)

<p>ROLL CALL</p>		<p>ACTION - RECORD ATTENDANCE</p> <table border="1"> <thead> <tr> <th>MEETING PARTICIPANTS</th> <th>PRESENT</th> </tr> </thead> <tbody> <tr><td>John Capuco</td><td></td></tr> <tr><td>Anne Crotti</td><td></td></tr> <tr><td>Debra Kreutzer</td><td></td></tr> <tr><td>E. Joseph Petrick</td><td></td></tr> <tr><td>Frances Tain</td><td></td></tr> <tr><td>Lynn Piotrowicz- DIRECTOR</td><td></td></tr> </tbody> </table>	MEETING PARTICIPANTS	PRESENT	John Capuco		Anne Crotti		Debra Kreutzer		E. Joseph Petrick		Frances Tain		Lynn Piotrowicz- DIRECTOR																											
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<p>ITEM 2</p>	<p>PGS 5-89</p>	<p>TREASURER’S REPORT</p> <p>MANIFEST & YEAR-TO-DATE BUDGET REPORT</p> <p>ACTION – MOVE TO ACCEPT: SECONDED BY:</p> <table border="1"> <thead> <tr> <th>MEETING PARTICIPANTS</th> <th>VOTE</th> </tr> </thead> <tbody> <tr><td>John Capuco</td><td></td></tr> <tr><td>Anne Crotti</td><td></td></tr> <tr><td>Debra Kreutzer</td><td></td></tr> <tr><td>E. Joseph Petrick</td><td></td></tr> <tr><td>Frances Tain</td><td></td></tr> </tbody> </table> <p>MONIES/GIFTS TO ACCEPT</p> <p>\$100.00 from Martha Nemiccolo for the Mary F. Kjellman Fund</p> <p>ACTION – MOVE TO ACCEPT: SECONDED BY:</p> <table border="1"> <thead> <tr> <th>MEETING PARTICIPANTS</th> <th>VOTE</th> </tr> </thead> <tbody> <tr><td>John Capuco</td><td></td></tr> <tr><td>Anne Crotti</td><td></td></tr> <tr><td>Debra Kreutzer</td><td></td></tr> <tr><td>E. Joseph Petrick</td><td></td></tr> <tr><td>Frances Tain</td><td></td></tr> </tbody> </table>	MEETING PARTICIPANTS	VOTE	John Capuco		Anne Crotti		Debra Kreutzer		E. Joseph Petrick		Frances Tain		MEETING PARTICIPANTS	VOTE	John Capuco		Anne Crotti		Debra Kreutzer		E. Joseph Petrick		Frances Tain																	
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<p>ITEM 3</p>		<p>DIRECTOR’S REPORT</p> <p>A. Monthly Metrics</p> <table border="1"> <thead> <tr> <th>Metrics</th> <th>JANUARY</th> <th>FEBRUARY</th> <th>TOTAL</th> <th>2022 TOTAL</th> </tr> </thead> <tbody> <tr><td># PROGRAMS</td><td>23</td><td>21</td><td>44</td><td>60</td></tr> <tr><td># ATTENDING PROGRAMS</td><td>177</td><td>191</td><td>368</td><td>532</td></tr> <tr><td># NEW PATRONS</td><td>11</td><td>23</td><td>34</td><td>166</td></tr> <tr><td>CIRCULATION - PHYSICAL</td><td>2102</td><td>1808</td><td>3910</td><td>22675</td></tr> <tr><td>CIRCULATION - eCONTENT</td><td>736</td><td>746</td><td>1482</td><td>8215</td></tr> <tr><td>% PHYSICAL TO eCONTENT</td><td>74.07%</td><td>70.79%</td><td></td><td>73.41%</td></tr> <tr><td>DOOR COUNT</td><td>1449</td><td>1195</td><td>2644</td><td>11126</td></tr> </tbody> </table> <p>B. Programming update & plans for summer 2023</p> <p>C. Vacation schedule</p> <p>D. Easter Sunday – April 9</p>	Metrics	JANUARY	FEBRUARY	TOTAL	2022 TOTAL	# PROGRAMS	23	21	44	60	# ATTENDING PROGRAMS	177	191	368	532	# NEW PATRONS	11	23	34	166	CIRCULATION - PHYSICAL	2102	1808	3910	22675	CIRCULATION - eCONTENT	736	746	1482	8215	% PHYSICAL TO eCONTENT	74.07%	70.79%		73.41%	DOOR COUNT	1449	1195	2644	11126
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ITEM 4	PGS 10-14	TOWN MEETING DELIBERATIONS
ITEM 5		OTHER Meeting with SMP regarding accessibility project. March 29, 2023 at 3:00PM
ITEM 6		SCHEDULE NEXT MEETING
ITEM 7		ADJOURN
NON-PUBLIC	REDACTED, HANDOUT AT MEETING	91-A:3, II (a) -- The dismissal, promotion, or <u>compensation</u> of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

THE 2022 HENNIKER TOWN REPORT IS AVAILABLE IN HARD COPY AT TOWN HALL OR DIGITALLY AT:
https://www.henniker.org/sites/g/files/vyhlf5391/f/uploads/110379_henniker_2022_town_report_proof.pdf

ROLL CALL

ACTION - RECORD ATTENDANCE

MEETING PARTICIPANTS	PRESENT
John Capuco	Yes (3:35 pm)
Anne Crotti	Yes
Debra Kreutzer	Yes
E. Joseph Petrick	Yes
Frances Tain	Yes
Lynn Piotrowicz- DIRECTOR	Yes

PUBLIC FORUM

MEMBERS OF PUBLIC PRESENT
NONE

ITEM 1

Minutes of Meeting: January 17, 2023 and January 18, 2023 Public Hearing

MOVE TO ACCEPT: Debra Kreutzer SECONDED BY: Anne Crotti

TRUSTEES	VOTE RECORD
John Capuco	Absent
Anne Crotti	Yes
Debra Kreutzer	Yes
E. Joseph Petrick	Yes
Frances Tain	Yes

ITEM 2

2023 TOWN MEETING DELIBERATIONS

ITEM 3

Other

ITEM 4

Schedule Next Meeting February 15 at 3:30 pm (if needed), March 8 3:30 pm

ITEM 5

Adjourn

Tucker Free Library MANIFEST

Cash Disbursements Journal 1/12/2023 To 2/28/2023

		ID#	Acct#	Account Name	Debit	Credit	Job No.
CD	18-Jan-23	Baker & Taylor					
		5583	1-1100	General Checking Account		\$1,633.02	
		5583	6-3010	Audio Books	\$616.97		
		5583	6-3000	Books	\$1,016.05		
CD	18-Jan-23	Baker & Taylor NC					
		5584	1-1100	General Checking Account		\$193.53	
		5584	6-3010	Audio Books	\$19.24		
		5584	6-3002	Processing	\$19.38		
		5584	6-3000	Books	\$154.91		
CD	18-Jan-23	Granite Quill Publi					
		5588	1-1100	General Checking Account		\$50.00	
		5588	6-7015	Moose Plate Grant	\$50.00		
CD	1-Feb-23	Friends of Tucker					
		5590	1-1100	General Checking Account		\$200.00	
		5590	6-7005	FOR FRIENDS OF TFL (transfer)	\$200.00		
CD	1-Feb-23	Mark Reilly White					
		5591	1-1100	General Checking Account		\$400.00	
		5591	6-4000	General Maintenance	\$400.00		
CD	1-Feb-23	Trustees of Town					
		5592	1-1100	General Checking Account		\$600.00	
		5592	6-6090	Trustees of the Trust Fund	\$600.00		
CD	1-Feb-23	Citizens Bank Bus					
		5593	1-1100	General Checking Account		\$322.73	
		5593	6-3000	Books	\$160.84		
		5593	6-4030	Supplies	\$11.99		
		5593	6-6095	Friends of Tucker Free Library	\$149.90		
CD	1-Feb-23	TDS					
		5594	1-1100	General Checking Account		\$38.01	
		5594	6-4020	Utilities	\$38.01		
CD	1-Feb-23	TDS					
		5595	1-1100	General Checking Account		\$45.39	
		5595	6-4020	Utilities	\$45.39		
CD	8-Feb-23	Comcast					
		5597	1-1100	General Checking Account		\$118.44	
		5597	6-4020	Utilities	\$118.44		
CD	8-Feb-23	Eversource					
		5598	1-1100	General Checking Account		\$147.73	
		5598	6-4020	Utilities	\$147.73		
CD	14-Feb-23	Cogswell Spring W					
		5596	1-1100	General Checking Account		\$163.80	
		5596	6-4020	Utilities	\$163.80		
CD	22-Feb-23	Baker & Taylor					
		5599	1-1100	General Checking Account		\$1,051.10	
		5599	6-3000	Books	\$936.80		
		5599	6-3002	Processing	\$114.30		
CD	22-Feb-23	Baker & Taylor NC					
		5600	1-1100	General Checking Account		\$329.33	

		5600	6-3000	Books	\$313.65	
		5600	6-3002	Processing	\$15.68	
CD	28-Feb-23	Friends of Tucker				
		5601	1-1100	General Checking Account		\$1,000.00
		5601	6-7005	FOR FRIENDS OF TFL (transfer)	\$1,000.00	
CD	28-Feb-23	Mark Reilly White				
		5602	1-1100	General Checking Account		\$400.00
		5602	6-4000	General Maintenance	\$400.00	
Grand Total:					\$17,304.51	\$17,304.51

Cash Receipts Journal
1/12/2023 To 2/28/2023

		ID#	Acct#	Account Name	Debit	Credit	Job No.
CR	17-Jan-23						
		CR000413	1-1100	General Checking Account	\$106.00		
		CR000413	4-3510	Contribution Overdue		\$1.00	
		CR000413	4-3520	Copier		\$5.00	
		CR000413	4-5030	Established TrustFund Donation		\$100.00	
CR	25-Jan-23						
		CR000414	1-1100	General Checking Account	\$91.96		
		CR000414	4-3520	Copier		\$42.00	
		CR000414	4-7005	FOR FRIENDS OF TFL		\$20.00	
		CR000414	4-6095	Friends of Tucker Free Library		\$29.96	
CR	31-Jan-23						
		CR000415	1-1100	General Checking Account	\$22.00		
		CR000415	4-3520	Copier		\$12.00	
		CR000415	4-3560	Damaged/Lost Books		\$10.00	
CR	7-Feb-23						
		CR000416	1-1100	General Checking Account	\$26.00		
		CR000416	4-3510	Contribution Overdue		\$12.00	
		CR000416	4-3520	Copier		\$14.00	
CR	14-Feb-23						
		CR000417	1-1100	General Checking Account	\$4,864.29		
		CR000417	4-3520	Copier		\$25.00	
		CR000417	4-5010	Willis Cogswell Fund		\$4,289.29	
		CR000417	4-7005	FOR FRIENDS OF TFL		\$550.00	
CR	21-Feb-23						
		CR000418	1-1100	General Checking Account	\$510.50		
		CR000418	4-3520	Copier		\$10.50	
		CR000418	6-7005	FOR FRIENDS OF TFL (transfer)		\$500.00	
Grand Total:					\$6,181.93	\$6,181.93	

TUCKER FREE LIBRARY - TREASURER'S REPORT 2023

INCOME		2023 INCOME	2023 BUDGET
			CATEGORY
PERSONNEL APPROPRIATION FUNDS		\$ -	\$ 223,454.62
4-2000	Town Appropriation - Personnel	\$ -	\$ 223,454.62
CASH INCOME & TRUST FUNDS		\$ 4,553.29	\$ 33,059.64
4-3510	Contribution Overdue	\$ 14.00	
4-3540	Non-Resident Cards	\$ -	
4-5010	Annual Income from Willis Cogswell Fund	\$ 4,289.29	\$ 18,702.60
4-5020	Annual Income fromTown Trust Funds	\$ -	\$ 14,357.04
4-5030	Donations: Established Trust Funds	\$ 100.00	
4-5040	Donations: In Memory/Honor of Donations	\$ 150.00	
4-5050	Donations: General Purpose	\$ -	
OPERATIONAL INCOME		\$ 188.50	\$ 2,814.65
4-1000	Town Appropriation-Operations	\$ -	
4-1010	Town Appropriation - Fuel	\$ -	
4-3520	COPY & FAX Service	\$ 178.50	
4-3550	Overdue Processing Fee	\$ -	
4-3560	Damaged/Lost Books	\$ 10.00	
OTHER DIRECT INCOME		\$ 520.14	\$ 22,000.00
4-6000	Sale of Surplus	\$ -	
4-6020	Reimbursed Purchase	\$ -	
4-6095	Friends of Tucker Free Library Reimbursed Purchase	\$ 520.14	\$ 2,000.00
4-7020	GRANT FUNDS: NHH Speaker (Reimbursed by NH Humanities)	\$ -	
4-9600	GRANT FUNDS: Moose Plate Phase 1 Granite/Mortar	\$ -	\$ 20,000.00
TOTAL REVENUE			
EXPENDITURES		2023	2023 BUDGET
PERSONNEL EXPENSES		\$ -	\$ 223,454.62
6-2000	Library -- Wages (1.16% COLA + MERIT=3.5%TOTAL)	\$ -	\$ 176,145.99
	Library - Benefit: Health Insurance	\$ -	\$ 20,535.62
	Library -- Fica (7.65% of Library Wages)	\$ -	\$ 12,389.37
	Library -- Retirement (11.17% of Eligible Wages)	\$ -	\$ 11,358.00
	Library - Longevity Pay for Employees	\$ -	\$ 1,375.00
	Library -- Workers Comp/Unemp Ins	\$ -	\$ 1,375.64
6-2020	Library -- Membership & Mileage	\$ -	\$ 150.00
6-2030	Library -- Staff Development	\$ -	\$ 125.00
PATRON SERVICES EXPENSES		\$ 7,723.64	\$ 24,117.00
6-3000	Library Acquisitions -- Books	\$ 2,821.07	\$ 16,000.00
6-3002	Library Acquisitions -- Material Processing Fee	\$ 149.36	\$ 1,000.00
6-3010	Library Acquisitions -- Audio Books	\$ 636.21	\$ 750.00
6-3020	Library Acquisitions -- Periodicals	\$ -	\$ 500.00
6-3030	Library Acquisitions -- DVD	\$ -	\$ 750.00
6-3035	Library Acquisitions -- Patron Technology	\$ -	\$ 500.00
6-6000	Library Program - Software Services		
	Library Catalog	\$ 1,950.00	\$ 1,950.00
	NHDB for eContent	\$ 2,167.00	\$ 2,167.00
	Library Website, Misc. Software	\$ -	\$ 500.00
6-6010	Library Program - Speakers & Supplies	\$ -	\$ -
FACILITY MANAGEMENT EXPENSES		\$ -	\$ 52,681.60
6-4000	Library General Maintenance -- Janitorial	\$ 1,200.00	\$ 5,500.00
6-4010	Library General Maintenance -- Blding Repairs	\$ -	\$ 8,965.00
6-4020	Library Utilities (Total - Heating Oil)	\$ -	\$ 6,910.00
	Library Utilities - Heating Oil 1800 gals @ \$2.499per gal	\$ 866.68	\$ 7,806.60
6-4030	Library Blding Maintenance Supplies	\$ 327.10	\$ 3,500.00
6-9600	GRANT FUNDS: Moose Plate Phase 1 Granite/Mortar	\$ -	\$ 20,000.00
TECHNOLOGY MANAGEMENT EXPENSES		\$ -	\$ 500.00
6-5010	Library Tech Maintenance	\$ -	\$ 500.00
6-5020	Library Equipment	\$ -	\$ -
OTHER DIRECT COSTS		\$ 149.90	\$ 2,000.00
6-4035	COVID Related Expenses (UNREIMBURSED)	\$ -	\$ -
6-6020	Staff Reimbursed Purchase	\$ -	\$ -
6-6095	Friends of Tucker Free Library Reimbursed Purchase	\$ 149.90	\$ 2,000.00
6-7020	GRANT FUNDS: NHH Speaker (Reimbursed by NH Humanities)	\$ -	\$ -
TOTAL LIBRARY OPERATIONS BUDGET		\$ 7,873.54	\$ 300,753.22

TUCKER FREE LIBRARY - TREASURER'S REPORT 2023

REVENUE		2023 INCOME
Personnel Appropriation Funds	\$	-
Cash Income & Trust Funds	\$	4,553.29
Operational Income	\$	188.50
Other Direct Income	\$	520.14
2021 Unexpended/Reserve Funds	\$	7,170.06
TOTAL REVENUE	\$	12,431.99

EXPENDITURES		2023 EXPENDITURES
Personnel Expenses	\$	-
Patron Service Expenses	\$	7,723.64
Facility Management Expenses	\$	-
Technology Management Expenses	\$	-
Other Direct Costs	\$	149.90
TOTAL EXPENDITURES	\$	7,873.54

REVENUE OVER EXPENDITURES \$ **4,558.45**

RESERVED FUNDS		
Total Trust Funds Reserved	\$	4,721.25
Vivian Allen Fund	\$	448.81
Beres Fund	\$	2,000.00
TOTAL UNEXPENDED/RESERVE FUNDS	\$	7,170.06

TRUST FUND ACCOUNTING

TRUSTEES OF TOWN TRUST FUNDS MANAGED	EXPENDITURE CATEGORY	RECEIVED 2023	BALANCE 12/31/2022	EXPENDED THRU 2023	DONATIONS TO 2023	DEPOSIT TO TRUST FUND	BALANCE 12/31/2023
L.A. Cogswell*	LIBRARY OPERATIONS	\$ 1,909.51	\$ -	\$ 1,909.51	\$ -	\$ -	\$ -
Dr. Francis O. Holmes*	MEMORIAL BOOKS	\$ 148.66	\$ 54.29	\$ -	\$ -	\$ -	\$ 202.95
D.W. & E. Cogswell	LIBRARY OPERATIONS	\$ 1,237.34	\$ -	\$ 1,237.34	\$ -	\$ -	\$ -
A.D. Huntoon*	LIBRARY OPERATIONS	\$ 84.67	\$ -	\$ 84.67	\$ -	\$ -	\$ -
Marjorie B. Bennett*	MEMORIAL BOOKS	\$ 822.45	\$ 378.38	\$ 25.84	\$ -	\$ -	\$ 1,174.99
Scott J. Berry*	MEMORIAL BOOKS	\$ 146.97	\$ 641.56	\$ -	\$ -	\$ -	\$ 788.53
Mary F. Kjellman*	MEMORIAL BOOKS	\$ 236.62	\$ 490.42	\$ 16.93	\$ 100.00	\$ 100.00	\$ 710.11
James W. Doon*	MEMORIAL BOOKS	\$ 68.47	\$ 532.25	\$ -	\$ -	\$ -	\$ 600.72
Preston Fund	LIBRARY OPERATIONS	\$ 861.34	\$ -	\$ 861.34	\$ -	\$ -	\$ -
Alice V. Colby*	LIBRARY OPERATIONS	\$ 25.47	\$ -	\$ 25.47	\$ -	\$ -	\$ -
George W. Tucker	LIBRARY OPERATIONS	\$ 8,095.42	\$ -	\$ 8,095.42	\$ -	\$ -	\$ -
Robert N. Fitch*	MEMORIAL TECHNOLOGY	\$ 577.56	\$ 480.40	\$ -	\$ -	\$ -	\$ 1,057.96
Walter K. Robinson	MEMORIAL BOOKS	\$ 142.56	\$ 58.24	\$ 14.81	\$ -	\$ -	\$ 185.99
		\$ 14,357.04	\$ 2,635.54	\$ 12,271.33	\$ 100.00	\$ 100.00	\$ 4,721.25

*Trusts that list Trustees of Tucker Free Library with fiduciary capacity

LIBRARY TRUSTEE MANAGED FUNDS	EXPENDITURE CATEGORY	BALANCE 12/31/18	BALANCE 12/31/19	BALANCE 12/31/2020	BALANCE 12/31/2021	BALANCE 12/31/2022	BALANCE 02/28/2023
TD Bank							
Willis Cogswell	LIBRARY OPERATIONS	\$ 341,727.77	\$ 387,192.97	\$ 407,824.58	\$ 432,088.02	\$ 339,950.70	\$ 339,950.70
Bar Harbor							
SUBFUND							
	Starting Balance	% of Fund	12/31/2018	12/31/2019	12/31/2020	12/31/2021	12/31/2022
			2/28/2023				
Cammett, Helen	\$ 5,001.13	3.15	\$ 7,217.58	\$ 8,399.62	\$ 8,969.98	\$ 9,997.81	\$ 8,555.54
Childs, Anna	\$ 7,247.14	4.41	\$ 10,104.61	\$ 11,759.47	\$ 12,557.97	\$ 13,996.94	\$ 11,977.75
Soderstrom, Ann	\$ 189,147.45	88.28	\$ 202,275.59	\$ 235,402.82	\$ 251,387.27	\$ 280,192.63	\$ 239,772.36
TD Bank Refund	\$ 7,111.97	4.16	\$ 9,531.79	\$ 11,092.84	\$ 11,846.07	\$ 13,203.46	\$ 11,298.74
Total of Funds	\$ 208,507.69	100%	\$229,129.58	\$266,654.76	284,761.29	317,390.84	271,604.39
							275,125.00

ANNOTATIONS ATTACHED AS COMMENTS TO FUNDS IN THE CHARTER TRUST ACCOUNT.

- 1-The Charter Trust Account was designated as a "Board Restricted Endowment" on 09/08/2021 by a vote of 5-0. It is now known as Bar Harbor as the change in management has occurred.
- 2-The money from the Helen Cammett fund was received as Tucker Free Library was listed as a beneficiary of her insurance policy
- 3-The Anna Childs has as it's intent statement: "I give and bequeath to the Trustees of the Tucker Free Library of Henniker, New Hampshire, the sum of Five Thousand Dollars (\$5,000.00) to establish an Endowment Fund to be known as the Anna L. Childs Memorial Fund, the income only to be used for the benefit of the Francis Lane Childs Historical Room, but if not needed for this purpose, then for the general purposes of the Library." Will of Francis L. Childs, June 4, 1974.
- 4-Unconditional "I give my entire Estate, including any property over which I may have a power of appointment, as follows:...One-half (1/2) of my estate to Tucker Free Library, Henniker, New Hampshire." Last Will and Testament of Ann Soderstrom dated June 25, 2008.
- 5-Library Director received a letter and a check from TDWealth Management:
The letter states that the status of our trust failed to meet new regulations so it has been changed to a private foundation. Since it is now considered a private foundation they owed us money to compensate for the incorrect status (it changed from 4% to 5%) so they sent us \$6210

TUCKER FREE LIBRARY PROPOSED BUDGET - 2023

ACCOUNT NUMBER	2023 ACCOUNT TITLE	2023 BUDGET	TOWN APPROPRIATION	TOWN MANAGED TRUST FUNDS	TDBANK MANAGED TRUST FUND	OPERATIONAL REVENUE	GRANTS	FRIENDS
PERSONNEL EXPENSES		\$ 223,454.62	\$ 223,454.62	\$ -	\$ -	\$ -	\$ -	\$ -
Expenses Managed By Town								
4550-110	Library - Wages (1.16% COLA)	\$ 170,189.99						
	Merit YTBD 3.5% TOTAL WAGE	\$ 5,956.00						
	Library - Wages Longevity	\$ 1,375.00						
4550-211	Library - Benefit Insurance (92/8PER TOWN POLICY)	\$ 20,535.62						
4550-220	Library - FICA	\$ 12,389.37						
4550-230	Library - Retirement	\$ 11,358.00						
4550-523	Library - Workers Comp/Unemp Ins	\$ 1,375.64						
Additional Personnel								
6-2020	Library Membership, Mileage	\$ 150.00						
6-2030	Library Staff Development	\$ 125.00						
PATRON SERVICES EXPENSES		\$ 24,117.00	\$ 20,551.27	\$ 1,565.73	\$ -	\$ -	\$ -	\$ 2,000.00
6-3000	Library Acquisitions - Books	\$ 16,000.00	\$ 15,256.72	\$ 743.28				
6-3002	Library Acquisitions - Material Processing Fee	\$ 1,000.00						
6-3010	Library Acquisitions - Audio Books	\$ 750.00	\$ (72.45)	\$ 822.45				
6-3020	Library Acquisitions - Periodicals	\$ 500.00						
6-3030	Library Acquisitions - Video Appropriation	\$ 750.00						
6-3035	Library Acquisitions - Patron Technology	\$ 500.00						
6-6000	Library Contract Services - Technology							
	Library Circulation System	\$ 1,950.00						
	Annual Payment to NH Downloadable	\$ 2,167.00						
	Library Website, Misc Software	\$ 500.00						
6-6010	Library Programs - Speakers & Supplies	\$ -						\$ 2,000.00
FACILITY MANAGEMENT EXPENSES		\$ 52,681.60	\$ (1,626.96)	\$ 12,791.31	\$ 18,702.60	\$ 2,814.65	\$ 20,000.00	\$ -
6-4000	Library General Maintenance - Janitorial	\$ 5,500.00						
6-4010	Library General Maintenance - Repairs	\$ 8,965.00						
6-4020	Library Contracted Services - Building Safety & Utilitie:	\$ 14,716.60						
	Central Dispatch Monitoring	\$ 408.00						
	Annual Lifts Inspection	\$ 500.00						
	Annual Fire Extinguisher Inspection	\$ 55.00						
	Annual Fire/Safety System Inspection	\$ 350.00						
	PO BOX Rental	\$ 76.00						
	Heating	\$ 6,910.00						
	Electric	\$ 3,200.00						
	Water	\$ 227.60						
	Sewer	\$ 480.00						
	Phone	\$ 1,094.00						
	Internet	\$ 1,416.00						
6-4030	Library Building Maintenance - Supplies	\$ 3,500.00			\$ 2,814.65			
6-4035	COVID Related Supplies/Expenses	\$ -						
6-7015	2023 MOOSE PLATE PROJECT	\$ 20,000.00				\$ 20,000.00		
TECHNOLOGY MANAGEMENT EXPENSES		\$ 500.00	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -
6-5010	Library Technical Maintenance	\$ 500.00						
6-5020	Library Technical Equipment	\$ -	\$ -					
TOTAL OPERATION BUDGET		\$ 300,753.22	\$ 242,878.93	\$ 14,357.04	\$ 18,702.60	\$ 2,814.65	\$ 20,000.00	\$ 2,000.00

\$ 242,210.00
\$ 668.93

TUCKER FREE LIBRARY TRUST FUND SUMMARY

TRUST FUND ACTIVITY		2023	2022	2021	2020	2019	2018
1)	TRUSTEES OF THE TOWN TRUST FUNDS						
	TOTAL OF COMMON FUND	\$ 4,468,571.92	\$ 4,344,101.46	\$ 3,926,903.57	\$ 3,731,026.35	\$ 3,568,103.92	\$ 3,440,435.25
	LIBRARY PORTION OF COMMON FUND	\$ 845,857.17	\$ 819,982.81	\$ 742,304.30	\$ 706,317.90	\$ 676,062.26	\$ 649,056.30
	LIBRARY ANNUAL REVENUE	\$ 14,357.04	\$ 11,941.54	\$ 11,062.49	\$ 13,319.18	\$ 10,925.00	\$ 10,534.25
2)	TDBANK MANAGED TRUST FUND						
	TOTAL OF FUND		\$ 339,950.70	\$ 432,088.02	\$ 407,824.50	\$ 387,192.97	\$ 341,727.77
	LIBRARY ANNUAL REVENUE - ACTUAL		\$ 18,522.77	\$ 20,552.92	\$ 18,240.40	\$ 18,114.00	\$ 18,082.90
	LIBRARY ANNUAL REVENUE - PROJECTED	\$ 18,702.60	\$ 21,124.76				
	UNDEROVER		\$ (2,601.99)				
3)	BAR HARBOR (Charter Trust)	2/27/2023	12/31/2022	12/31/2021	12/31/2020	12/31/2019	12/31/2018
	TOTAL OF FUND	\$ 275,125.00	\$ 271,604.39	\$ 317,390.84	\$ 284,761.29	\$ 266,654.76	\$ 229,129.58
	LIBRARY ANNUAL REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Last expended, \$56,000 in 2013/2014

TUCKER FREE LIBRARY
Revenue Review

TRUST FUND ACTIVITY		2023	2022	2021	2020	2019	2018
TRUSTEES OF THE TOWN TRUST FUNDS							
LA Cogswell	Operations	\$ 1,909.51	\$ 1,588.28	\$ 1,472.54	\$ 1,777.48	\$ 1,459.54	\$ 1,409.75
Francis O Holmes	Books	\$ 148.66	\$ 123.45	\$ 114.64	\$ 138.38	\$ 113.63	\$ 109.75
DW & EL Cogswell	Operations	\$ 1,237.34	\$ 1,029.17	\$ 954.18	\$ 1,151.78	\$ 945.76	\$ 913.49
AD Huntoon	Operations	\$ 84.67	\$ 70.43	\$ 65.29	\$ 78.82	\$ 64.73	\$ 62.51
Marjorie B Bennett	Books	\$ 822.45	\$ 684.08	\$ 634.23	\$ 765.58	\$ 628.64	\$ 607.19
Scott J Berry	Books	\$ 146.97	\$ 122.25	\$ 113.34	\$ 136.81	\$ 112.34	\$ 108.51
Mary F Kjellman	Books	\$ 236.62	\$ 196.81	\$ 180.96	\$ 214.77	\$ 172.57	\$ 159.74
James W Doon	Books	\$ 68.47	\$ 56.95	\$ 52.79	\$ 63.74	\$ 52.33	\$ 50.55
Preston Fund	Operations	\$ 861.34	\$ 716.45	\$ 664.23	\$ 801.79	\$ 658.37	\$ 635.91
Alice V Colby	Operations	\$ 25.47	\$ 21.18	\$ 19.65	\$ 23.70	\$ 19.47	\$ 18.80
George W Tucker	Operations	\$ 8,095.42	\$ 6,733.51	\$ 6,242.82	\$ 7,535.66	\$ 6,187.71	\$ 5,976.64
Robert N Fitch	Technology	\$ 577.56	\$ 480.40	\$ 440.86	\$ 507.09	\$ 411.45	\$ 392.47
Walter K Robinson	Books	\$ 142.56	\$ 118.58	\$ 106.96	\$ 123.58	\$ 98.46	\$ 88.94
		\$ 14,357.04	\$ 11,941.54	\$ 11,062.49	\$ 13,319.18	\$ 10,925.00	\$ 10,534.25
TOTAL OF COMMON FUND		\$ 4,468,571.92	\$ 4,344,101.46	\$ 3,926,903.57	\$ 3,731,026.35	\$ 3,568,103.92	\$ 3,440,435.25
LIBRARY PORTION OF COMMON FUND		\$ 845,877.17	\$ 819,982.81	\$ 742,304.30	\$ 706,317.90	\$ 676,062.26	\$ 649,056.30
TDBANK MANAGED TRUST FUND							
		PROJECTED					
	Operations	\$ 18,702.60	\$ 18,522.77	\$ 20,552.92	\$ 18,240.40	\$ 18,114.00	\$ 18,082.90
TOTAL OF FUND			\$ 339,950.70	\$ 432,088.02	\$ 407,824.50	\$ 387,192.97	\$ 341,727.77
GENERAL OPERATIONAL REVENUE							
Contribution Overdue (Change at Desk)	Operations	\$	\$ 160.56	\$ 186.74	\$ 32.00	\$ 181.00	\$ 198.84
Copies/Fax Service	Supplies	\$	\$ 1,075.25	\$ 681.86	\$ 412.00	\$ 1,071.00	\$ 1,197.65
DVD Fines		\$	\$ -	\$ -	\$ 224.00	\$ 1,187.00	\$ 1,406.50
Non-Resident Fee (\$50 annual)	Operations	\$	\$ 250.00	\$ 50.00	\$ 50.00	\$ 100.00	\$ 150.00
Overdue Processing Fee	Books	\$	\$ 10.00	\$ 5.00	\$ -	\$ -	\$ 5.00
Damaged Material Reimbursement	Books	\$	\$ 22.66	\$ 120.77	\$ 233.00	\$ 164.00	\$ 126.40
Refund from Vendor	Supplies	\$	\$ -	\$ -	\$ -	\$ -	\$ 81.97
Cat's Meow Sales		\$	\$ -	\$ -	\$ 20.00	\$ 20.00	\$ 675.00
In Honor/Memory of Donations		\$	\$ 150.00	\$ 280.00	\$ 472.76	\$ 195.00	\$ 30.00
General Purpose Fund Donations		\$	\$ 1,387.30	\$ 304.00	\$ 475.00	\$ -	\$ 130.00
Sale of Surplus	Supplies	\$	\$ 49.00	\$ 111.00	\$ 63.00	\$ 195.00	\$ 133.00
		\$ 2,814.65	\$ 3,104.77	\$ 1,739.37	\$ 1,981.76	\$ 3,113.00	\$ 4,134.36
TOTAL FOR LIBRARY OPERATION/BOOKS		\$ 35,874.29	\$ 33,569.08	\$ 33,354.78	\$ 33,541.34	\$ 32,152.00	\$ 32,751.51
EARMARKED GRANTS/FRIENDS/DONATIONS							
NH Humanities		\$	\$ 400.00	\$ 1,800.00	\$ 400.00	\$ 687.00	\$ 700.00
Special Project Grants (Moose Plate)		\$ 20,000.00	\$ 9,950.00	\$ 1,543.00	\$ 4,870.00	\$ 3,120.00	\$ 800.00
Friends Program Support		\$ 2,000.00	\$ 869.85	\$ 814.59	\$ -	\$ -	\$ -
Established Trust Fund Donations (<i>This money goes to the Trustees of Trust Fund for deposit in appropriate account</i>)		\$	\$ 200.00	\$ 1,050.00	\$ 575.00	\$ 597.36	\$ 1,776.00
		\$ 22,000.00	\$ 11,419.85	\$ 5,207.59	\$ 5,845.00	\$ 4,404.36	\$ 3,276.00
BAR HARBOR (Charter Trust)		2/27/2023	12/31/2022	12/31/2021	12/31/2020	12/31/2019	12/31/2018
End of Year Value		\$ 275,125.00	\$ 271,604.39	\$ 317,390.84	\$ 284,761.29	\$ 266,654.76	\$ 229,129.58

This fund is designated as a Board Endowment for special projects. The Trustees of Tucker Free Library sought permission of the legislative body of the 2013 and 2014 Town Meetings to use these funds for special projects.

2013 \$ 50,000.00
2014 \$ 6,000.00

Record of Affirmative Votes from Town Meeting, Warrant Article 8 which reads: "VOTED to authorize the Trustees of the Tucker Free Library to remove and use Fifty Thousand Dollars (\$50,000) from the Ann S. Soderstrom Trust for the purpose of constructing a dedicate media center and reading area. This area will include new work stations and painting. Additionally, carpeting will be replaced throughout the building. Selectmen recommend. Library Trustees recommend."

Record of Affirmative Votes from Town Meeting, Warrant Article 17 which reads: "VOTED to authorize the Trustees of the Tucker Free Library to remove and use \$6,000 (six thousand dollars) from the Ann S. Soderstrom Trust for the purpose of purchasing furnishing for the Youth Services area. This includes square craft tables, homework tables, computer work stations and accompanying chairs. Selectmen recommend."

Tucker Free Library

MS-9 Summary of Funds Managed by Trustees of Town Trust Funds

	2018	%tot	2019	%tot	2020	%tot	2021	%tot	2022	%tot
TOTAL OF COMMON FUNDS	\$ 3,568,103.92		\$ 3,731,026.35		\$ 3,926,903.57		\$ 4,344,101.46		\$ 4,468,571.92	
TFL Portion of Common Funds	\$ 676,062.26	19%	\$ 706,317.90	19%	\$ 742,304.30	19%	\$ 819,982.81	19%	\$ 845,857.17	19%
LA Cogswell	\$ 90,223.99		\$ 94,023.08		\$ 98,729.19		\$ 109,059.42		\$ 112,500.73	
Francis O Holmes	\$ 7,024.16		\$ 7,319.92		\$ 7,686.30		\$ 8,490.33		\$ 8,758.45	
D&W & El Cogswell	\$ 58,463.62		\$ 60,925.36		\$ 63,974.84		\$ 70,668.65		\$ 72,898.57	
AD Huntoon	\$ 4,000.90		\$ 4,169.35		\$ 4,378.03		\$ 4,836.12		\$ 4,988.72	
Marjorie B. Bennett	\$ 38,860.41		\$ 40,496.72		\$ 42,523.68		\$ 46,973.02		\$ 48,455.24	
Scott J. Berry	\$ 6,944.47		\$ 7,236.88		\$ 7,599.11		\$ 8,394.22		\$ 8,659.09	
Mary F. Kjellman	\$ 10,897.82		\$ 11,550.65		\$ 12,232.63		\$ 13,514.22		\$ 13,940.66	
James W. Doon	\$ 3,235.05		\$ 3,371.27		\$ 3,540.00		\$ 3,910.40		\$ 4,033.79	
Preston	\$ 40,698.37		\$ 42,412.07		\$ 44,534.91		\$ 49,194.69		\$ 50,746.99	
Alice V. Colby	\$ 1,203.33		\$ 1,254.00		\$ 1,316.78		\$ 1,454.54		\$ 1,500.45	
George W. Tucker	\$ 382,505.27		\$ 398,611.59		\$ 418,563.15		\$ 462,358.24		\$ 476,947.71	
Roberth N. Fitch	\$ 25,734.64		\$ 28,123.61		\$ 29,857.59		\$ 32,986.65		\$ 34,027.53	
Walter K. Robinson	\$ 6,270.23		\$ 6,823.40		\$ 7,368.09		\$ 8,142.31		\$ 8,399.24	
									\$ 845,857.17	

DATA EXTRACTED FROM THE ANNUAL TOWN REPORTS, Report of the Trust Funds of the Town of Henniker, NH
 "Trustees of the Trust Fund: Common Trust Fund - Form MS-9)

For illustrative purposes the final column of that form was used. It is titled "Grand Total Principal & Income"