Account #		Account Title	2022 Requested	2021 Approved	2022 vs 2021 $	2022 vs 2021 %	2020 Approved	2019 Approved	2018 Approved
COMMUNITY									
4652	610	Community - CAP Program	14,000	14,000	0	0.0%	14,000	12,000	12,000
NEW		Community - Red Cross	1,000	0	1,000	100.0%			
4659	612	Community - White Birch Center	65,000	65,000	0	0.0%	65,000	62,500	62,500
NEW		Community - Fuller Library Program	400	0	400	100.0%	0	0	350
		Community Budget Total	**80,400**	**79,000**	**1,400**	**1.8%**	**79,000**	**74,500**	**74,850**

Phone (603) 225-3295
(800) 856-5525
Fax (603) 228-1898
Web www.bm-cap.org

COMMUNITY ACTION PROGRAM
BELKNAP-MERRIMACK COUNTIES, INC.
EMPOWERING COMMUNITIES SINCE 1965

2 Industrial Park Drive
P.O. Box 1016
Concord, NH
03302-1016

September 24th, 2021
Russ Roy, Finance Director
Town of Henniker
18 Depot Hill Road
Henniker, NH 03242

Dear Mr. Roy:

Funds for the Warner Area Center are primarily generated from three main sources. The sources for the operation of the Center are funded by local tax dollars in conjunction with funding from the Electric Assistance Program (Utility Companies) and the Low Income Energy Assistance Program (Federal). The Center is the local service delivery network for Agency programs in your community. The local support of our Center is vital for us to continue intake and referral, outreach and contact with residents of your community.

The attached budget reflects the minimum costs of maintaining the Center. We will continue to work closely with your welfare officer to ensure the maximum availability of resources from our programs, as well as continue to mobilize any resources other than local tax dollars that become available to help serve residents of your community.

Included is a brief description of Agency programs accessed by Henniker residents through the Center. This includes the number of residents served and the dollar amount of assistance provided by the Center staff. As always, we will be available to answer any questions that you may have.

Therefore, on behalf of the Warner Area Center and the $201,632.03 worth of service dollars provided to residents of the Town of Henniker utilizing Federal, State and local funds, we respectfully request consideration of our services and submit the following recommendation to the Budget Committee: "To see if the Town will vote to raise and appropriate the sum of $14,000.00 for the continuation of services to the low income residents of Henniker through the Warner Area Center of the Community Action Program Belknap-Merrimack Counties, Inc."

Thank you for your continued interest and support of our programs. I can be reached at 603-225-3295 Ext 1150 or bheyward@bm-cap.org

Sincerely,

Beth Heyward
Community Services Director

BH:klh/Enc.
AC-2021 request letters

Community Action Program
Belknap-Merrimack Counties, Inc.

2022 WARNER AREA CENTER PROJECTED OPERATING BUDGET

PERSONNEL

Area Center Operations Manager (7.5 hrs per wk)	$ 11,599
Outreach Worker (52 wks. at 37.5 hrs. per wk.)	29,800
Outreach Worker (52 wks. at 37.5 hrs. per wk.)	27,300
Outreach Float Staff	6,435
Intake Coordinator	5,850
Payroll Taxes/Fringe Benefits	37,110
Sub-Total:	$118,094

OTHER COSTS

Program Travel & Staff Training	$ 1,300
Rent	3,300
Telephone	2,750
Postage	300
Office Copier/Computer/Supplies	2,850
Publications/Subscriptions	250
Liability/Contents/Bond Insurance	500
Office Cleaning and trash removal	6,050
Sub-Total:	$ 17,300
Total Budget:	$135,394

Federal Share:	$ 51,294 (38%)
All Town Share:	$ 84,100 (62%)
	$ 135,394

COMMUNITY ACTION PROGRAM
BELKNAP-MERRIMACK COUNTIES, INC.

Warner Area Center

Town's Served-Andover, Bradford, Danbury, Henniker, Hill. Hopkinton, Newbury, New London, Salisbury, Sutton, Warner, Webster, and Wilmot

Henniker Town Services

Program	Units of Service	Household/People	Value
Fuel Assistance Program is available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled.	Applications-78		$97,574
Electric Assistance Program is a statewide program funded by all electric rate payers which provides a specific tier of discount from 9% to 77% on electric bills for income eligible households.		Households-84	$39,500.85
Emergency Food Pantries provide up to five days of food for people facing temporary food crisis. Value $5.00	Meals-1200	People-252 Households-90	$6,000
USDA Commodity Surplus foods are now distributed directly to local food pantries and kitchens on a month to month or quarterly basis. They serve all in need not just residents of the town.	Cases-225		$6,869.20
Housing Stabilization Services	Rental Assistance	People-1 Households-1	$2,290
Weatherization improves the energy efficient of income eligible households.		People-2 Households-2	$18,294
UCARES Covid Relief		People-29 Households-12	$31,103.98
Total Services			$201,632.03

2 Industrial Park Drive ★ PO Box 1016 ★ Concord, NH 03302-1016 ★ (603) 225-3295

American Red Cross
Northern New England Region

August 27, 2021

Town of Henniker
Attn: Joseph Devine Town Administrator
18 Depot Hill Rd
Henniker, NH 3242

Dear Joseph,

As we look ahead to the new year, we take a moment to reflect on our profound gratitude to the municipal partners who help us deliver our lifesaving mission in our community. With your support, we are able to ensure the health, safety, and preparedness of our friends and neighbors throughout Northern New England.

Last year, our volunteer workforce provided an array of services throughout the region:

- We assisted a local family in the face of disaster, on average, **once every 18 hours,** helping more than **2,000 individuals.**
- We made over **500 homes safer** by installing smoke detectors and educating families about fire safety and prevention through our Home Fire Campaign.
- Trained **26,957 people** in first aid, CPR, and water safety skills.
- We collected over **153,000 units of blood.** Hospitals throughout Northern New England depend on the American Red Cross for these collections.
- In our region, **850** service members, veterans, and their families received supportive services through our Service to the Armed Forces department.

Your American Red Cross remains committed to providing relief and support. We do this with the help of our incredible volunteers and donors, including you, our friends in Henniker. *This year, we respectfully request a municipal appropriation of* ***$1000.00.*** These funds will directly benefit individuals and families right here in our region, who benefit from our unique services at no cost.

For more information about the work we've been doing in your area, please refer to the attached Impact Sheet for Merrimack County. If you have any questions, please call us at 1-800-464-6692 or supportnne@redcross.org.

Warmly,

Rachel Zellem
Development Specialist

American Red Cross
Northern New England Region

Merrimack County Service Delivery
July 1, 2020 - June 30, 2021

Disaster Response

In the past year, the American Red Cross has responded to **24 disaster cases** in **Merrimack County,** providing assistance to **119 individuals.** Most commonly, these incidents were home fires. Red Cross workers were on the scene to provide food, clothing, lodging, emotional support, and more to families during their hours of greatest need. Our teams also provide Mass Care to first responders. Things like food, water, and warm drinks strengthen the brave men and women of your local Fire and Police Departments as they answer the call to keep your residents safe.

Town/City	Disaster Events	Individuals
Allenstown	2	4
Boscawen	1	3
Bow	1	2
Canterbury	1	2
Concord	3	53
Dunbarton	1	3
Franklin	3	12
Henniker	4	11
Hooksett	1	7
Northfield	1	3
Pembroke	1	3
Pittsfield	3	9
Webster	2	7

Home Fire Campaign

Last year, Red Cross staff and volunteers worked throughout **Merrimack County** to educate residents on fire, safety and preparedness. We made **49 homes safer** by helping families develop emergency evacuation plans.

Service to the Armed Forces

We proudly assisted **30** of **Merrimack County's Service Members, veterans, and their families** by providing emergency communications and other services, including counseling and financial assistance.

Blood Drives

During the last fiscal year, we collected **5245 pints** of lifesaving blood at **174 drives** in **Merrimack County.**

Training Services

Last year, **2078 Merrimack County residents** were taught a variety of important lifesaving skills such as First Aid, CPR, Babysitting Skills and Water Safety.

Volunteer Services

Merrimack County is home to **59 American Red Cross Volunteers**. We have volunteers from all walks of life, who are trained and empowered to respond to disasters in the middle of the night, to teach safety courses, to help at our many blood drives, and so much more. The American Red Cross is proud that 90% of its staff is made up of volunteers; they are truly the heart and soul of our organization.

White Birch Center for Active Living

$65,000

FY2021 Highlights & Challenges

The highlight of the 2021 White Birch Active Living Program was that our programming was as normal as possible. In other words, much of our programming continued without any interruption and took place under our 20 x 30 tent in our parking lot. With the resurgence of Covid and the Delta variant, this was a real achievement. The challenges were transitioning our Director as Beth Ann Paul retired, and still not being able to take trips using our busses, as well as, having senior meals at the Parish Hall of the Congregational Church.

FY2022 Goals & Initiatives

White Birch Center for Active Living remains committed to resuming all our programming in our facility. We also wish to resume trips for seniors to local attractions as well as to go shopping. Finally, the senior meals are an important function that needs to be resumed.

With our Director transition we hope to be adding some new programming designed to attract additional seniors as well as more men.

Significant Budget Changes

There are no significant budget changes in terms of new income or expenses. However, we have had to change our accounting to accommodate the federal and state funds we have been receiving for our child care and school age programs. The grants we have received require us to request and allocate funds received by license and program. That means that our administrative expenses had to be allocated by program. This is reflected in our budget as well.

Account	2021-2022 Budget
Employee Payroll	$83,734.40
Health Insurance	$0.00
Dental	$0.00
Employee Life Insurance WBCC	$198.43
Spouse/Familiy Life Insurance	$0.00
Simple IRA	$1,921.92
Social Security	$4,959.42
Medicare	$1,199.86
State Unemployment Tax	$159.98
Rent	$10,602.00
Interior/Exterior Building Maintenance	$2,750.00
Playground Maintenance	$0.00
General Liability Insurance	$4,750.00
Children's Accident	$0.00
Worker's Compensation	$460.00
Telephone Service	$750.00
Telephone Maintenance	$0.00
Cell Phone	$0.00
Internet	$500.00
Cable TV	$180.00
Hardware	$0.00
Software	$690.00
IT Support	$1,875.00
Postage	$1,000.00
Admin Supplies	$375.00
Cleaning Supplies	$2,400.00
Senior Meals	$1,800.00
Active Living Program Expense	$1,500.00
Christmas Party	$150.00
Active Living Publication	$5,500.00
Gifts and Donations	$125.00
Development	$1,125.00
Annual Appeal Expense	$187.50
Fundraising Event	$4,250.00
Vehicle Registration / Fees	$562.50
Vehicle Maintenance & Repairs	$1,125.00
Parking and Tolls	$50.00
Legal & Accounting	$3,375.00
Investment Management Fee	$700.00
Payroll Processing Fee	$1,950.00
Memberships & Subscriptions	$1,035.00
Copier Cost of Ownership	$1,500.00
Depreciation	$8,000.00
	$151,441.02

PROJECT LIFT - ADULT EDUCATION
29 School Street - P.O. Box 43
Hillsboro, NH 03244
(603) 464-5285
HillsboroAdultEd@gmail.com

November 5, 2021

Board of Selectmen
18 Depot Hill Road
Henniker, NH 03242

Dear Board of Selectmen,

Please accept this letter as our annual appeal for donation from the Town of Henniker to Project LIFT for 2022.

Project LIFT provides instruction in basic skills improvement, High School Equivalency Test (HiSET) preparation, and learning English. We also provide career counseling to assist students in transitioning to post-secondary education, training, or employment. In 2020 we extended our services to offer assistance with workforce preparation activities such as completing online employment and college applications, creating resumes, and building technology and career readiness skills.

In 2021 (YTD) we have provided services to five (5) Henniker residents. Two of these residents are preparing for the high school equivalency exam (HiSET) and three (3) worked to improve their skills in preparation for entry into training programs; of these three, one (1) entered a training program, one (1) completed training and received certification, and one (1) took the military entrance exam (ASVAB).

We are asking for support from the Town of Henniker in the amount of $400. At an annual YTD cost per student of $599.33, this donation will be used to cover two thirds of the cost to provide services to one student.

Thank you for your consideration to support members of your community who are pursuing financial self-sufficiency through Project LIFT's education and workforce preparation services.

Sincerely,

Trish Bush

Trish Bush,
Director - Project LIFT