

Account #	Account Title	2022 Requested	2021 Approved	2022 vs 2021 \$	2022 vs 2021 %	2020 Approved	2019 Approved	2018 Approved
TOWN CLERK								
4140	111 Town Clerk - Wages (Deputy & Office Asst.)	14,459	26,316	(11,857)	-45.1%	26,967	24,439	23,524
4140	130 Town Clerk - Wages (Town Clerk)	33,262	32,914	348	1.1%	31,940	30,437	29,694
4140	140 Town Clerk - Wages (Overtime)	1,000	500	500	100.0%	0		
4140	211 Town Clerk - Benefit Insurance	12,766	15,279	(2,513)	-16.4%	14,606	14,190	10,427
4140	220 Town Clerk - Fica	3,621	4,420	(799)	-18.1%	4,414	4,143	4,006
4140	230 Town Clerk - Retirement	6,850	7,447	(597)	-8.0%	6,580	6,396	4,501
4140	240 Town Clerk - Training/Seminar	1,300	800	500	62.5%	800	800	800
4140	560 Town Clerk - Dues Memberships	75	55	20	36.4%	55	55	45
4140	570 Town Clerk - Advertising	200	200	0	0.0%	200	200	200
4140	620 Town Clerk - Office Supplies	1,400	1,400	0	0.0%	1,400	1,400	1,400
4140	625 Town Clerk - Postage	2,000	1,800	200	11.1%	2,225	1,800	1,600
4140	637 Town Clerk - Mileage	550	200	350	175.0%	200	200	200
4140	805 Town Clerk - Equip Purchase/Maint	4,487	3,422	1,065	31.1%	300	6,107	0
4140	814 Town Clerk - Photocopy Expense	490	490	0	0.0%	490	490	490
4140	832 Town Clerk - Animal Licenses	380	280	100	35.7%	280	280	280
	Town Clerk - Budget Total	82,840	95,523	(12,683)	-13.3%	90,457	90,937	77,167

2022 Town Clerk

4140-111 Wages Deputy Town Clerk/Office Assistant: This budget pays for 35% of the Deputy Town Clerk (Debbie). Budget requested \$ 14459

4140-130 Wages Town Clerk: This budget pays for 50% of the wages from the combined Town Clerk/Tax Collector position. Budget requested \$33262

4140-140 Wages Town Clerk Overtime: This budget pays for any overtime hours required that are needed in the office \$1,000.00

4140-211 Benefit Insurance: This budget pays for 50% of the benefit insurance for the Town Clerk and 35% of Deputy Town Clerk benefit insurances. Budget Requested \$12766

4140-220 Fica Town Clerk: This budget pays for social security tax of 6.2% and Medicare tax of 1.45%. Budget Requested \$3621

4140-230 Retirement Town Clerk: This budget pays for 50% of the retirement cost of the Town Clerk and 35% of the Deputy Town Clerk. Budget Requested: \$6850

4140-240 Training/Seminars: This budget pays for required trainings/conferences of the Town Clerk. Due to the ever-changing regulations, we are required to maintain our certifications to continue to be a municipal agent of motor vehicles and vital records and election officials. Budget Requested \$1,300.00

4140-560 Dues/Memberships: Annual fees to the Town Clerks association. Budget Requested \$75.00

4140-570 Advertising: This budget pays for any notices we may be required to present to the public. This could include office closings, change in hours or some item the State may require us to post. Budget Requested \$200.00

4140-620 Office Supplies: This budget pays for the ink, toner, and normal office supplies for this office. This budget also pays for letter head and envelopes. Budget Requested \$1,400.00

4140-625 Postage: This budget pays for the postage to correspond with various agencies, postage for mailing out motor vehicle renewal notices and daily remittance information to the State of NH. The postal rates will probably go up in 2022. Budget Requested \$2,000.00

4140-637 Mileage: This budget pays for the transportation costs associated with attending the trainings. Mileage is reimbursed at the current government rate. Budget Requested \$550.00

4140-805 Equipment Purchase/Maint: Software support of Interware Clerk Works Town Clerk software. Also included this year is the purchase of two printers for Motor Vehicle registrations and Titles. Budget Requested: \$4,487.00

4140-814 Photocopy Expense: This budget shares in the copier expenses including maintenance contract, lease payment, paper and toner. Budget Requested \$490.00

4140-832 Animal Licenses: This budget pays for the animal registration tags that are paid for with animal registration fees. Budget Requested \$380.00

Total Requested..... \$82,840

Account #	Account Title	2022 Requested	2021 Approved	2022 vs 2021 \$	2022 vs 2021 %	2020 Approved	2019 Approved	2018 Approved
TAX COLLECTOR								
4151	111 Tax Collector - Wages (Deputy & Office Asst)	14,459	26,653	(12,194)	-45.8%	26,967	24,439	23,531
4151	130 Tax Collector - Wages (Tax Collector)	33,262	32,875	387	1.2%	31,940	30,437	29,687
4151	140 Tax Collector - Wages (Overtime)	1,000	500	500	100.0%	0	0	0
4151	211 Tax Collector - Benefit Insurance	12,766	15,279	(2,513)	-16.4%	14,606	14,190	10,427
4151	220 Tax Collector - Fica	3,621	4,496	(875)	-19.5%	4,414	4,143	4,006
4151	230 Tax Collector - Retirement	6,850	7,573	(723)	-9.5%	6,580	6,396	4,501
4151	240 Tax Collector - Training/Seminar	1,200	800	400	50.0%	800	800	800
4151	560 Tax Collector - Dues/Membership	40	20	20	100.0%	20	20	20
4151	570 Tax Collector - Advertising	200	200	0	0.0%	200	200	200
4151	620 Tax Collector - Office Supplies	1,300	1,300	0	0.0%	1,300	1,300	1,100
4151	625 Tax Collector - Postage	4,500	4,000	500	12.5%	4,000	4,000	3,200
4151	637 Tax Collector - Mileage	450	200	250	125.0%	200	200	200
4151	814 Tax Collector - Photocopy Expense	490	490	0	0.0%	490	490	490
4151	825 Tax Collector - County Registry	700	700	0	0.0%	700	700	700
Tax Collector - Budget Total		80,838	95,086	(14,248)	-15.0%	92,217	87,315	78,862

2022 Tax Collector

4140-111 Wages Deputy Tax Collector/Office Assistant: This budget pays for 35% of the Deputy Town Clerk (Debbie) Budget requested \$ 14459

4140-130 Wages Tax Collector: This budget pays for 50% of the wages from the combined Town Clerk/Tax Collector position. Budget requested \$33262

4151-140 Wages Tax Collector Overtime: This budget pays for any overtime hours required that are needed in the office \$1,000.00

4140-211 Benefit Insurance: This budget pays for 50% of the benefit insurance for the Town Clerk and 35% of Deputy Town Clerk benefit insurances. Budget Requested \$12766

4140-220 Fica Tax Collector: This budget pays for social security tax of 6.2% and Medicare tax of 1.45%. Budget Requested \$3621

4140-230 Retirement Tax Collector: This budget pays for 50% of the retirement cost of the Town Clerk and 35% of the Deputy Town Clerk. Budget Requested: \$6850

4151-240 Training Seminar: This budget pays for required trainings/conferences of the Tax Collector. Due to changing Dept of Revenue rules, and real estate property tax collection rules, we attend training on the billing and collection of the various taxes we are responsible for. Budget Requested \$1,200.00

4151-560 Dues/Memberships: Annual fees to the Tax Collectors Association. Budget Requested \$40.00

4151-570 Advertising: This budge pays for any notices we may be required to present to the public. This could include office closings, change in hours or some item the State may require us to post. Budget Requested \$200.00

4151-620 Office Supplies: This budget pays for the ink, toner and normal office supplies for this office. Also, this budget pays for the specialty paper we mail tax bills out on. This budget also pays for letter head, envelopes, billing envelopes. Budget Requested \$1,300.00

4151-625 Postage: This budget pays for the postage to mail out property tax bills and any other miscellaneous billings. This budget also covers the cost of mailing out certified letters for lien and deed. The postal rates will probably go up in 2022. \$4,500.00

4151-637 Mileage: This budget pays for the transportation costs associated with attending the trainings. Mileage is reimbursed at the current government rate. Budget Requested \$450.00

4151-814 Photocopy Expense: This budget shares in the copier expenses including maintenance contract, lease payment, paper and toner. Budget Requested \$490.00

4151-825 County Registry: This budget pays for the fees associated with the filing of tax liens and notices that the Merrimack County Registry charges the Town. Budget Requested \$700.00

Total Requested.....\$80838

Town of Henniker

Payroll - Estimated 2022 Wages

Assumptions:

No Merit Steps 2011	Cola	2.0%
No Merit Steps 2012	Cola	2.0%
No Merit Steps 2013	Cola	1.5%
Merit Steps 2014	Cola	0 %
Merit Steps 2015	Cola	2.0%
Merit Steps 2016	Cola	4.0%
Merit Steps 2017	Cola	2.0%
Merit Steps 2018	Cola	1.0%
Merit Steps 2019	Cola	2.5%
Merit Steps 2020	Cola	1.5%
Merit Steps 2021	Cola	0
New Merit System 2022	Cola	1.2%

52 PAY WEEKS IN 2021

			Hire Date	End of 2022 Years of Service	2022 End of Year Rate	Longevity \$	Hours Rate	Hours Stepped Rate	Total Hours	2022 Wages	2022 Fica	2022 Retire	2020 Net Cost Of Benefits (Employee 8%)
TCTX	TCTX	Kimberly Johnson (wkly)	29-Aug-87	35.4	65,274	1,250	1	1	1	66,524	5,018	9,353	
TCTX	Deputy	Debbie Aucoin	25-Sep-06	16.3	20.30	525	308	1148	1,456	28,917	2,071	4,066	
		Overtime								2,000	153	281	
TCTX		Totals				1,775				97,441	7,242	13,700	25,532