

"The only Henniker on Earth."



Office of the Town Administrator

Diane Kendall

To: Board of Selectmen
From: Diane Kendall, Town Administrator
Date: March 15, 2022
Ref: **Town Administrator's Report**

This week has been an eventful week of introductions, tours, correspondence, and learning about Henniker. I would like to thank the staff, committee and board members, and community for the warm welcome. It's evident that people are passionate, engaged and exhibit tremendous work ethic. I would like to particularly thank Wendy Baker for onboarding me and having wells of patience with my questions and blank stare. The following is a highlight summary of the work week ending March 12th.

- Responded and closed 4 Right to Know (RSA 91-a) requests previously started.
- Corresponded with former Administrator Joe Devine for project status updates and baton toss.
- Several office staff member introductions, orientation, meetings and tours.
- Attended truck bid openings with Highway Superintendent Leo Aucoin.
- Attended meeting with Russ Roy and Tia Hooper regarding preparation for town meeting warrant article #4.
- Toured Henniker Community School with Sam Wagner, Technology Coordinator. Thank you, Sam Wagner.
- Toured the town facilities and met with staff: Grange, Teen Center, Police Department, Fire Station, Highway Facilities, Wastewater Department and Transfer Station. Thank you, Selectman Flynn.
- Attended the Economic Development meeting.
- Meeting with Marc Boisvert, Transfer Station Manager to discuss department priorities, 2022 budgeted improvements and reviewed 3 applications for the open position of Assistant Manager. Also discussed the status of the teen center room heating system and condition.
- Attended a meeting with Wendy Baker and NH Department of Revenue Administration. This prompted a discussion about applications and personally identifiable and other personal information as exempted from Right to Know laws.
- Meeting with Selectboard candidate/elect Bill Marko.
- Reviewed correspondence regarding Cote and noise complaint cases.
- Meeting with Leo Aucoin regarding warrant article #8 and background of Cote case.
- Meeting with Mark Mitch, Economic Development Chair and Conservation Commission Co-Chair
- Attended Town Meeting