



Water Commissioners
Tuesday, December 17, 2019
Cogswell Spring Water Works

Members Present: Jerry Gilbert, Chairman; Jeff Connor, Commissioner; Bill Hall, Commissioner; Norm Bumford, Superintendent

Also Present: Ryan Bumford, Chief Operator; Kristen Claire

Recording Secretary: Kelly McCutcheon

Review minutes:

Chair Gilbert moved to approve with edits. Commissioner Hall seconded. Motion carried 3-0.

Appointments: Kristen Claire

Kristen is going to be selling her upper land and is not interested in a right of way and would rather sell the whole lot then section out a piece for a right of way. Commissioner Hall stated it would depend on what it would cost the Water Commission to purchase the land. Kristen stated 7 acres at \$130,000 is cheap and would be easy to subdivide with a value of \$75,000-\$325,000 and would be a fairly substantial purchase for the town. Commissioner Hall asked if Kristen would develop the sub division, let a developer deal with development, or if she would sell as a complete parcel for the new owner to subdivide if they wish. Tax map 2 Lot 389A.

Kristen stated she does not want to sell the land with the issue of access in the way and the market is good for sellers. She asked if the Commissioners would be able to purchase the land for Town Meeting since she believes the town needs to own the land the tank is on. It is not possible to be ready in time for Town Meeting. Commissioner Connor asked if Kristen would consider gifting the land to the town. Kristen would need to confirm with her ex-husband and would like to continue to work on a plan to move forward with the Water Commission.

Superintendents Report:

1. The new service line for 35 Prospect Street has been completed and now awaiting a call from the plumber to go and inspect the installation and turn the water on.
2. Chief Operator Ryan Bumford turned the water on the new house located at 182 Juniper Ridge Road.
3. The Monthly bacteria sample taken for December was bacteria free. The addition of chlorine at the pump stations and at the Davison Road Water Storage tank have been suspended for the winter. Superintend Norm Bumford will continue to sample for bacteria to be sure the water is cold enough to prevent bacteria from returning.

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4. Foster Road Well still remains off line, waiting for the Electrician to replace the failed components.
5. Clean up has begun at 250 Weare Road. The first junk metal container was dropped off and filled and has been replaced with a seconded one. Superintendent Norm Bumford also had a trash tub dropped off and will begin to fill that one as well.
6. Chief Operator Ryan Bumford had begun cleaning out the basement of the Office of the Water Works so it may be organized and inventory taken of the water meters and associated meter brass.
7. All the old water department record that were stored at 250 Weare Road are now on a shelf in the basement of the office of the water works on Davison Road. Superintendent Norm Bumford examined the boxes and found there was very little damage from mice or moisture.
8. As directed by the Board of the Water Commissioners, Superintend Norm Bumford had contacted 3 cleaning companies to get a quote to clean the Water Department Office located on Davison Road. Only one, Green Roots Cleaning, owned and operated by Hillary Kimball, submitted a quote (in the commissioner's packets)

Commissioner Hall moved to accept the bid from Green Roots Cleaning for an initial \$250 cleaning, and one monthly \$120 cleaning to be scheduled prior to the monthly commission meeting. Commissioner Connor seconded. Motion carried 3-0.

9. Superintendent Norm Bumford prepared a draft of the water department 2020 operating budget for review. Tabled for next meeting.
10. So far there has only been one plowable snow storm. Chief Operator Ryan Bumford shoveled the hydrants as well.
11. Back in September 2019 Emerald Lake Village District in Hillsboro had a water emergency and needed some water. Cogswell Springs Water Works supplied them 108,00 gallons of water. Water Systems Operators Plus arranged the trucking and supervised the loading of the truck. Would the Commission like to bill them and for how much?

Commissioner Hall moved to invoice Emerald Lake Village District in Hillsboro for \$1,404 for 108,000 gallons of water supplied by Cogswell Water Works in September 2019. Chair Gilbert seconded. Motion carried 3-0.

12. The Department of Environmental Services requires that the Water Department list an owner and primary operator for the Cogswell Spring Water Works water system. As of now it stands Joseph P. Damour. Since Joseph Damour is no longer on the Water Commission who shall be named on the list? To be further discussed at the next meeting.
13. Chief Operator Ryan Bumford attend the Town of Henniker's Safety Meeting as the Water Department representative. They are scheduled to have four to six meetings a year to be in compliance with the Department of Labor. Facility inspections will begin soon.
14. Chief Operator Ryan Bumford has prepared the first draft of the required Backflow Prevention Report for the Department of Environmental Services. He has contacted the

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owners of any backflow devices that have not been tested or have been tested and failed to remind them to correct and retest.

15. Non-public RSA 91-A:3, II(b)

Chair Gilbert moved to enter non-public. Commissioner Hall seconded. Motion carried 3-0.

Chair Gilbert moved to exit non-public. Commissioner Hall seconded. Motion carried 3-0.

Commissioners Concerns:

Building three need to be organized and see if the Fire Department is still interested in taking and relocating to use for storage.

Schedule next meeting:

January 21, 2020 at 1500 hours

Commissioner Hall moved to adjourn. Chair Gilbert seconded. Motion carried 3-0.

Adjourn at 1705hours.