



Board of Selectmen
Meeting Agenda
Tuesday, August 06, 2019

Call to Order

Pledge of Allegiance

[Item1:](#) Correspondence (1)

[Item2:](#) Correspondence (2)

[Item3:](#) Correspondence (3)

Consent Agenda

[Item4:](#) Consent Agenda

Public Forum #1

New Business

[Item5:](#) Proposed Request for Qualifications & Proposals Municipal PV Systems

[Item6:](#) Paving Analysis

Old Business

[Item7:](#) Concord for Hometown Heroes Program Presentation

[Item8:](#) Town Buildings LED Conversion Contracts

Other Business

[Item9:](#) Review of Public and non-public minutes of July 16, 2019

[Item10:](#) Town Administrator Report

Public Forum #2

Non-Public

Telephone
603-428-3221

18 Depot Hill Road
Henniker, NH 03232
www.henniker.org

FAX
603-428-4366

Item11: Non-Public RSA 91-A:3 II (b)

Item12: Non-Public RSA 91-A:3 II (b)

Adjourn

Notice posted on 8/2/19:

Next Routine Meeting: 8/20/19

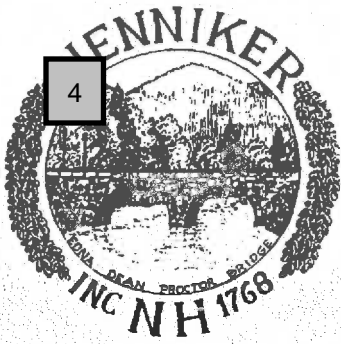
Items for the next agenda, with completed backup, must be in the
Selectmen's Office no later than 12:00 noon on 8/16/19

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Item Attachment Documents:

Item1: Correspondence (1)

TOWN OF HENNIKER, NEW HAMPSHIRE



July 26, 2019

Selectmen's Office
Administration, Finance,
Assessing, Planning,
Zoning & Building Permits
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3221
Fx (603) 428-4366

Town Clerk / Tax Collector
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3240
Fx (603) 428-4366

Transfer / Recycling Center
Parks and Properties
18 Depot Hill Rd.
Henniker NH 03242
Physical: 1393 Weare Rd.
Ph (603) 428-7604

Cogswell Spring Water Works
146 Davison Rd.
Henniker NH 03242
Ph (603) 428-3237
Fx (603) 428-3362

Wastewater Treatment Plant
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-7215
Fx (603) 428-8312
Physical: 199 Ramsdell Rd.

Highway
18 Depot Hill Rd.
Henniker NH 03242
Physical: 209 Ramsdell Rd.
Ph (603) 428-7200
Fx (603) 428-7200

Police
340 Western Ave.
Henniker NH 03242
Ph (603) 428-3213
(Dial 911 for an Emergency)
Fx (603) 428-7509

Fire & Rescue
216 Maple St.
Henniker NH 03242
Ph (603) 428-7552
(Dial 911 for an Emergency)
Fx (603) 428-7628

Thomas Jameson, P.E., Project Manager
New Hampshire Department of Transportation
7 Hazen Drive, PO Box 483
Room G01
Concord, NH 03302-0483

Re: **Henniker TAP Project - State Project No. 40440**
Change Order 2 – Tees for existing lateral foundation drainpipes

Dear Mr. Jameson:

This Change Order is required to connect existing foundation drainpipes (that were tied into the existing drainpipe) into the new drainpipe being replaced by this project.

- See attached proposal from the TAP project contractor R.D. Edmunds.
- KVPartners assisted us with the IGE and based on their estimate (see attached), the contractor's cost proposal was found to be reasonable.

Accordingly, we request that \$3,840.00 be added to the contract to cover the cost.

Sincerely,

Russell Roy
Finance Director & Interim Town Administrator
Town of Henniker

Enclosures

KV Partners LLC

P.O. Box 432, New Boston, NH 03070

(603) 413-6650

July 25, 2019

Russ Roy, Acting Town Administrator
Town of Henniker
18 Depot Hill Road
Henniker, NH 03242

Re: **TAP State Project No. 40440 - Sidewalks Improvements on Hall Avenue, Prospect Street, Maple Street (NH Route 114) and Rush Road – Change Order No. 2 – Independent Government Estimate (IGE)**

Dear Mr. Roy:

This Change Order is required to connect existing 4" or 6" foundation drainpipes (that were tied into the existing drainpipe) into the new drainpipe being replaced by this project. "Inserta Tees" was the preferred method of making the connections by the contractor and accepted by the Town. It was agreed that although the exact number is unknown (until they are exposed in the excavation) a reasonable estimate project wide would be six locations where connections are required.

- Estimated cost Interta Tee: \$250.00
- Pipe cutting and tee installation labor: \$200.00
- Equipment (Excavator, truck, cutting tools): \$250.00
- Total Per Each Cost: \$700.00
- **TOTAL ESTIMATED CHANGE ORDER COST: \$4,200.00**

If you have any question or need any additional information, please feel free to contact me at 603-413-6650 or on my cell phone at 603-731-1562.

Sincerely,

KV Partners LLC



Michael S. Vignale, P.E.
Principal Engineer

**GMI ACQUISITION, LLC DBA
R.D. EDMUNDS & SONS**

Revision 1 - Change Order Proposal - #1

July 16, 2019
Recorded: 07/11/2019

Mike Vignale
KV Partners LLC
PO Box 432
New Boston, NH 03070

Phone: 603-413-6650 E-mail: mvignale@kvpllc.com

RE: TAP DOT Program – Henniker, NH – Change Proposal #1

We hereby propose to furnish the materials and perform the labor necessary for the completion of work due to change of plans or addition of work outside of proposed scope:

- **CP#1-1 Reconnect Existing Cross Pipes When Encountered**
 - This change proposal is for the work and material required to reconnect existing and unknown underdrain and/or foundation drains encountered. This proposal does not include relaying any pipe, only making the connection to new drainage pipe installed. This proposal includes the use of an ‘Inserta-T’ for means of reconnecting pipe. This proposal includes excavation, Insert-T, drilling, placement and backfill material.

For an estimated Unit Price Add of: \$640.00/EA

For an estimated quantity of (6); Add of: \$3,840.00

• **Unit Cost Breakdown (material, equipment & labor)**

- **Material**
 - **‘Inserta-T’**
 - **Sand**
 - **¾” Stone**

For an estimated of: \$160.00/EA

- **Labor**
 - **Foreman**
 - **Operator**
 - **Laborer (2)**
 - **Driver (2)**

For an estimated of: \$310.00/EA

- **Equipment**
 - **Trucks (2)**
 - **Excavator**

For an estimated of: \$170.00/EA

Thank You
Jeff Perry
Project Manager/Estimator

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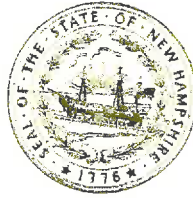
Item Attachment Documents:

Item2: Correspondence (2)

Received by
TOWN OF HENNIKER
New Hampshire

JUL 19 2019

Selectmen's Office



THE GENERAL COURT
OF
NEW HAMPSHIRE
CONCORD 03301

DONNA M. SOUCY
PRESIDENT OF THE SENATE

STEPHEN J. SHURTLEFF
SPEAKER OF THE HOUSE

Dear Selectboard members,

As the Legislature and Governor continue to negotiate the state budget, we understand that cities and towns are left waiting and wondering about the impact they will face. Throughout the budget process, the House and Senate have prioritized municipal aid and increased education funding, and we will continue to do so as we work with Governor Sununu to develop a budget that works for all New Hampshire communities, families, and businesses.

Our cities and towns are facing many crises including the opioid epidemic, mental health and education funding. In recent years, resources from the state to the municipalities have been diminished, leaving property taxpayers in your cities and towns responsible for picking up the tab. We know that continued downshifting is unsustainable. The budget passed by the committee of conference looks to reverse that trend and provide much needed relief to municipalities. This budget sends over \$200 million more to communities in education funding and municipal aid than the previous biennium.

We are grateful for the work you do as leaders in your community and believe it is important for you receive the full story on the budget.

First, it is important for you to know that the budget the Legislature delivered is structurally sound. Our budget takes advantage of a surplus and uses it to fund about \$110 million in one-time, capital expenses. Our budget still adds money to New Hampshire's rainy-day fund at the end of the biennium, leaving it at the highest level in state history.

Second, because this budget has not been signed into law, school districts will see another 4% reduction in education funding on September 1st and will not see the \$40 million in municipal grants the House and Senate provided in our budget. The status quo will lead to downshifting of costs to cities and towns and we understand that the status quo is no longer acceptable.

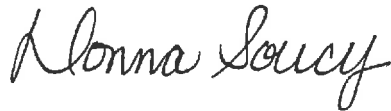
Third, while Governor Sununu claims we can fund everything in our budget and address all of New Hampshire's needs without the additional corporate tax breaks he vetoed this budget over, that's simply not true. If we move forward with another round of tax breaks, the state will be left with a \$90 million revenue gap. Those funds are critical to building this budget which provides municipal aid, increases education funding, and addresses critical crises like the opioid epidemic, mental health crisis, and child protection crisis. These programs will benefit all taxpayers, including homeowners and businesses in your municipality.

Before we passed our final budget, the Legislature addressed many of the governor's concerns and sought to find meaningful compromise because we know delivering a budget that works for New Hampshire is bigger than any individual priority. Governor Sununu said he would veto a budget that closes the capital gains loophole to fund education. We took that out. Governor Sununu said he would veto a budget because he opposes paid family and medical leave insurance. We took that out, too. Now the Governor needs to be come to the negotiating table willing to compromise, for the good of New Hampshire.

Overall, the Legislature passed a budget that deals head-on with the many crises facing the state and helps expand economic opportunity for everyone, without implementing any new taxes. This budget was the product of input from agencies, stakeholders, citizens, and municipalities. And it was put together through hundreds of hours of work, collaboration, and compromise. It truly is a budget that works for everyone. We remain committed to working with the Governor toward a timely resolution.

Again, we appreciate the opportunity to present the full story on the budget. More importantly, we appreciate your hard work and dedication to New Hampshire and its citizens.

Sincerely,



Donna M. Soucy, Senate President



Stephen Shurtleff, Speaker of the House

Item Attachment Documents:

Item3: Correspondence (3)



The State of New Hampshire
DEPARTMENT OF ENVIRONMENTAL SERVICES



Robert R. Scott, Commissioner

July 18, 2019

David Foster, President
Foster Materials, Inc.
1778 Old Concord Rd.
Henniker, NH 03242

Received by
TOWN OF HENNIKER
New Hampshire
JUL 25 2019
Selectmen's Office

RE: On-Site Full Compliance Evaluation Report

Dear Mr. Foster:

The New Hampshire Department of Environmental Services, Air Resources Division (NHDES) has completed a Full Compliance Evaluation of Foster Materials, Inc., located in Henniker, NH. The purpose of the evaluation was to determine compliance with its permit (permit number SP-0159) and the N.H. Code Admin. Rules, Env-A 100 *et seq.* The compliance evaluation included an on-site inspection completed on July 10, 2019. This is a copy of the On-Site Full Compliance Evaluation Report for your review and records.

Please note that this Full Compliance Evaluation pertains only to N.H. Code Admin. Rules, Env-A 100 *et seq.* as they relate to your air permit. Any compliance determination made with respect to the air rules does not in any way imply compliance with any other applicable environmental rules or laws.

NHDES identified deficiencies during this compliance evaluation, as detailed in this report.

If you have any questions, please contact David Smith at (603) 271-1987 or by email at david.smith@des.nh.gov.

Sincerely,

David Smith
Senior Compliance Assessment Engineer
Air Resources Division

cc: Board of Selectmen, Town of Henniker, 18 Depot Hill Rd., Henniker, NH 03242

Abbreviations and Acronyms

AAL	Ambient Air Limit
acf	actual cubic foot
ags	above ground surface
ASTM	American Society of Testing and Materials
Btu	British thermal units
CAS	Chemical Abstracts Service
cfm	cubic feet per minute
CFR	Code of Federal Regulations
CO	Carbon Monoxide
DER	Discrete Emission Reduction
Env-A	New Hampshire Code of Administrative Rules – Air Resources Division
ERC	Emission Reduction Credit
ft	foot or feet
ft ³	cubic feet
gal	gallon
HAP	Hazardous Air Pollutant
hp	horsepower
hr	hour
kW	kilowatt
lb	pound
LPG	Liquefied Petroleum Gas
MM	million
MSDS	Material Safety Data Sheet
NAAQS	National Ambient Air Quality Standard
NG	Natural Gas
NHDES	New Hampshire Department of Environmental Services
NO _x	Oxides of Nitrogen
NSPS	New Source Performance Standard
PM ₁₀	Particulate Matter < 10 microns
ppm	parts per million
psi	pounds per square inch
RACT	Reasonably Available Control Technology
RSA	Revised Statutes Annotated
RTAP	Regulated Toxic Air Pollutant
scf	standard cubic foot
SO ₂	Sulfur Dioxide
TSP	Total Suspended Particulate
tpy	tons per consecutive 12-month period
USEPA	United States Environmental Protection Agency
VOC	Volatile Organic Compound

I. Facility Description

NHDES conducted an On-Site Full Compliance Evaluation of Foster Materials Inc., (The Facility) on July 10, 2019. The compliance evaluation covers the period 2014 to July 10, 2019, and the results are presented herein.

The Facility operates an aggregate processing operation consisting of a stationary rock crushing plant powered by a diesel engine. There is a second diesel engine that powers a sand and gravel screener and a third engine that operates the water pump. The Facility is subject to 40 CFR 60 subpart OOO, NSPS for Nonmetallic Mineral Processing Plants and operates devices above the state permitting threshold and therefore requires a State Permit to Operate (SPO).

Facility name and address	Foster Materials, Inc. 1778 Old Concord Rd. Henniker, New Hampshire 03242
County	Merrimack
Telephone	(603) 746-4305
AFS#	3301390249
Source Type	Synthetic Minor
Inspection Date/Time	July 10, 2019; 9:00 AM
Inspection Type	On-Site Full Compliance Evaluation
Weather	75 Deg. F., wind <5mph from the NW, sunny and clear
Inspection Period	2014 to July 10, 2019
Inspected by	David Smith, Senior Compliance Assessment Engineer John McCutcheon, Title V Permit Engineer
Source Contact(s)	David Foster, President Jim Guilmette, Facility Manager Jim Pluff, Plant Manager
Last Inspection	August 15, 2014
<p>Last Inspection Results:</p> <p>During the last inspection, NHDES determined that:</p> <ul style="list-style-type: none"> • the Facility failed to keep records of maintenance required in subpart ZZZZ for its diesel engines; • the Facility failed to maintain a 12 month running total of facility wide NOx emissions; • The Facility was operating a small, diesel-fired water pump that supplies the crusher with water for wet suppression which should have been included in its permit application <p>The above referenced deficiencies were corrected by the Facility</p>	

Permitting/Application Timeline		
Synthetic Minor SP-0159	Issued	April 20, 2017
	Expires	April 30, 2022
Synthetic Minor SP-0151	Issued	September 23, 2011
	Expired	September 30, 2016 (permit renewal application received timely on June 20, 2016, shield applied)

The on-site inspection included an opening meeting to discuss the purpose of the inspection as well as the rules pertaining to claims of confidentiality and facility safety concerns. Foster Materials agreed to the inspection and authorized access. Material provided and operations conducted during the inspection were not claimed as confidential.

II. Emission Unit Identification and Facility Wide Emissions

Table 1 below, taken from permit SP-0159, lists the permitted emission units as verified during the inspection.

Table 1 --Emission Unit Identification			
Emission Unit ID	Device/Process Identification	Installation Date	Maximum Design Capacity and Permitted Fuel Type
EU01	Engine #1 (Stationary Crusher) Caterpillar Model #3406B SN: 2WB07139	1988	3.75 MMBtu/hr – 534 hp ULSD equivalent to 26.8 gal/hr Total Hrs: 25,500
EU02	NE Roads Stationary Crushing Plant – Includes all aggregate processing equipment including crushers, screens, conveyors and feeders.	1983-1988	90 tons/hr of aggregate
EU06	Engine #3 (for Mark II Port Screener) Lister Deutz, Model TS3 SN: 4501040TS3A002	2006	0.25 MMBtu/hr – 28 hp #2 fuel oil or diesel – equivalent to 1.75 gal/hr Total Hrs: 1628
EU07	Water pump engine John Deere Model: 4239T SN: T04239T199556	1988; Rebuilt May 2016	0.42 MMBtu/hr – 91 hp Fuel oil #2 – equivalent to 3.0 gal/hr Total Hrs: 753

NHDES observed the crushers, conveyors, and screens that are part of aggregate processing operation. The company uses a water spray system at the transfer points to control dust emissions.

The table below lists the facility-wide reported annual emissions for the review period.

Facility-Wide Reported Annual Emissions					
	Nitrogen Oxides (tpy)	Sulfur Dioxide (tpy)	Carbon Monoxide (tpy)	Particulate Matter (tpy)	VOCs (tpy)
Permitted Limits	50	---	---	---	---
2018	0.76	0.00	0.09	0.20	0.07
2017	0.87	0.07	0.23	0.20	0.08
2016	1.14	0.09	0.30	0.23	0.10
2015	0.99	0.08	0.26	0.21	0.09
2014	0.73	0.06	0.20	0.18	0.07

III. Control Equipment

Table 2, taken from the permit, lists the air pollution control equipment in use at the facility. The equipment shall be operated at all times that the associated device is operating in order to meet permit conditions.

Table 2 – Pollution Control Equipment Identification			
Pollution Control Equipment ID	Description	Purpose	Emission Unit Controlled
PCE01	Water Sprayers	Dust suppression	EU02
PCE03	Oxidation Catalyst	CO and HAP control	EU01

NHDES observed the above pollution control equipment in operation.

IV. Stack Criteria

Table 3 below, taken from permit SP-0159, lists the permitted stack requirements for the facility.

Table 3 - Stack Criteria			
Stack Number	Emission Unit ID	Minimum Height (feet above ground surface)	Maximum Exit Diameter (feet)
1	EU01	28.9	0.5
3	EU06	10.75	0.15

During the inspection, NHDES observed that the stacks were vertical and unobstructed.

V. Compliance with Operating and Emission Limitations

Table 4 below, taken from permit SP-0159, lists the operation and emission limitations for the facility, and any deficiencies noted during the evaluation.

Table 4 – Operating and Emission Limitations				
Item #	Requirement	Applicable Unit	Regulatory Basis	Compliant
1.	<u>Facility-Wide Emission Limitation</u> Facility-wide emissions of NOx shall be limited to less than 50 tpy.	Facility wide	Env-A 604.02(a)(1) & Env-A 1301.02(n)	Yes
2.	<u>Fugitive Emission Control Systems for Sand and Gravel Sources</u> The Owner or Operator shall operate and maintain a fugitive emission control system to control dust emitted in the handling, processing, and conveyance of aggregate materials.	Facility wide	Env-A 2803.03	Yes
3.	<u>Fugitive Dust Control within Plant Property</u> a. The Owner or Operator shall control emissions of dust from vehicular movement within the plant property boundaries. Fugitive dust controls shall include, but not be limited to, paving and/or wetting the roadway; and b. The Owner or Operator shall control emissions of dust from stockpiling of aggregate materials. Fugitive dust controls shall include, but not be limited to, wet suppression, windbreaks, enclosures, and/or soil stabilization.	Facility wide	Env-A 2805.01	Yes
4.	<u>NSPS for Nonmetallic Mineral Processing Plants – Equipment Replacement</u> The Owner or Operator shall be allowed to replace a component of the facility with new equipment of equal or smaller capacity, having the same function as the existing equipment by complying with the reporting requirements of Table 7, Item 2. The owner or operator may implement the equipment replacement immediately upon filing the report.	EU02 PCE01	Env-A 2806.03(b) & 40 CFR 60.670(d) Subpart 000	Noted
Findings: The facility has not replaced any components of EU02 since the previous inspection.				
5.	<u>Dust Suppression Systems</u> Once per regular business day, inspect all spray equipment for proper function. Make adjustments to equipment as necessary to provide effective control of fugitive dust emissions.	PCE01	Env-A 604.01	No

Table 4 – Operating and Emission Limitations

Item #	Requirement	Applicable Unit	Regulatory Basis	Compliant
<p>Findings: During the inspection, facility representatives stated the dust suppression system is normally inspected hourly and at least daily. The dust suppression systems were in good repair and operating at the time of inspection and no fugitive dust was observed, however the facility representative had not been keeping records of the daily inspections during this inspection period.</p>				
6.	<p><u>Visible Emission and Particulate Matter Standards for Non-metallic Mineral Processing Plants</u></p> <p>a. The opacity of fugitive emissions from any crusher shall not exceed 15 percent for any continuous 6-minute period; and</p> <p>b. The opacity of fugitive emissions from any transfer point on belt conveyors or from any other effected facility shall not exceed 10 percent for any continuous 6-minute period.</p>	EU02	Env-A 2803.01 & 40 CFR 60.672 Subpart 000	Yes
7.	<p><u>Visible Emission Standard for Fuel Burning Devices Installed After May 13, 1970</u></p> <p>The average opacity from the engines shall not exceed 20 percent for any continuous 6-minute period.</p>	EU01, EU06 & EU07	Env-A 2002.02	Yes
<p>Findings: Opacity from engines EU01 and EU07 were observed to be less than 5%. Opacity from EU06 could not be verified because it was not in operation at the time of inspection.</p>				
8.	<p><u>Particulate Emission Standards for Fuel Burning Devices Installed on or After January 1, 1985</u></p> <p>The particulate matter emissions from the engines shall not exceed 0.30 lb/MMBtu.</p>	EU01, EU06 & EU07	Env-A 2003.03	Yes
<p>Findings: Compliance with particulate emission standards can only be determined by stack testing, which has not been required for these devices, to date. However, at the time the permit was issued, NHDES had sufficient information to indicate that under normal operating conditions, these devices are capable of meeting the particulate matter standard.</p>				
9.	<p><u>Maximum Sulfur Content Allowable in Liquid Fuels</u></p> <p>a. The sulfur content of No. 2 fuel oil shall not exceed 0.40 percent sulfur by weight.</p>	EU06 & EU07	Env-A 1603.01(a)	Yes
	<p>b. The sulfur content of diesel fuel burned in the engine shall not exceed 0.0015% sulfur by weight (ULSD).</p>	EU01	40 CFR 63.6604 Subpart ZZZZ	Yes
	<p>c. Effective July 1, 2018, sulfur content of the No. 2 fuel oil shall not exceed 0.0015% sulfur by weight.</p>	EU06 & EU07	& RSA 125-C:10-d	Yes
10.	<p><u>Fuel Usage Limitation</u></p> <p>Fuel consumption for the engines shall be limited to the following in any consecutive 12-month period:</p> <p>a. Engine #1 (EU01) shall be limited to 50,000 gallons; and</p>	EU01 & EU06	Env-A 604.02(a)(2) & Env-A	Yes

Table 4 – Operating and Emission Limitations

Item #	Requirement	Applicable Unit	Regulatory Basis	Compliant
	b. Engine #3 (EU06) shall be limited to 6,500 gallons.		607.01(w)	
11.	<u>Fuel Usage Limitation</u> Daily fuel consumption for the engines shall be limited to the following: a. Engine #1 (EU01) shall be limited to 250 gallons; and b. Engine #3 (EU06) shall be limited to 50 gallons.	EU01 & EU06	Env-A 604.01 & 607.01(w)	Yes
12.	<u>Emissions Standards for Internal Combustion Engines</u> Engine #1 shall meet one of the following: a. CO emissions shall be limited to 23 ppmvd or less at 15% oxygen; or b. CO emissions shall be reduced by 70% or more.	EU01	40 CFR 63.6603(a) Subpart ZZZZ	Yes
Findings: Stacktesting conducted on August 8, 2017 demonstrated CO emissions of 0.46 ppmvd at 15% O2 as well as an overall removal efficiency of 99.75%, both of which demonstrate compliance.				
13.	<u>Engine Operating Requirements</u> Engine #1 shall be operated as follows: a. Install a closed crankcase ventilation system that prevents crankcase emissions from being emitted to the atmosphere; or b. Install an open crankcase filtration emission control system that reduces emissions from the crankcase by filtering the exhaust stream to remove oil mist, particulates and metals. c. Follow the manufacturer's specified maintenance requirements for operating and maintaining the open or closed crankcase ventilation systems and replacing the crankcase filters, or request the Administrator to approve different maintenance requirements that are as protective as manufacturer requirements.	EU01	40 CFR 63.6625 Subpart ZZZZ	Yes
Findings: The engine is equipped with a closed crankcase ventilation system.				
14.	<u>Engine Operating Requirements</u> The engines shall be operated to minimize idle time during startup and minimize startup time to a period needed for appropriate and safe loading, not to exceed 30 minutes.	EU01, EU06 & EU07	40 CFR 63.6625 Subpart ZZZZ	Yes
15.	<u>Engine Operating Requirements</u> Oxidation Catalytic system shall be operated, with the exception of the period of initial startup, in accordance with the site specific catalyst monitoring and management plan submitted with Application 16-0105 and updated in accordance with Table 7, Item 7, and include the following:	EU01 PCE03	40 CFR 63.6630 Subpart ZZZZ & Env-A 604.01	Yes

Table 4 – Operating and Emission Limitations

Item #	Requirement	Applicable Unit	Regulatory Basis	Compliant
	<ul style="list-style-type: none"> a. Maintain the temperature of the exhaust so that the catalyst inlet temperature is greater than or equal to 450 °F and less than or equal to 1350 °F; b. Maintain the catalyst so that the pressure drop, measured at the initial performance test, across the catalyst does not change by more than 2 inches of water that was measured during the most recent performance test; and c. The pressure drop measured during the initial performance test was 3 inches of water. 			
16.	<p><u>Engine Operating Requirements</u></p> <p>The engines shall be operated as follows:</p> <ul style="list-style-type: none"> a. Change oil and filter every 1000 hours or annually, whichever comes first; b. Inspect air cleaner every 1000 hours or annually, whichever comes first; c. Inspect hoses and belts every 500 hours or annually, whichever comes first; and, d. Operate and maintain the engine according to the manufacturer's emission-related operation and maintenance instructions. 	EU06 & EU07	40 CFR 63.6603 Subpart ZZZZ & Env-A 604.01	No
<p>Findings: The facility changes oil and filter annually and indicates this with hour reading labels on the new filters. The engines were observed to be in good repair and EU07 was in operation with less than 5% opacity. Facility representatives stated the engines are inspected and maintained on an ongoing basis, however records of maintenance have not been kept during this inspection period.</p>				
17.	<p><u>NESHAP General Provisions</u></p> <ul style="list-style-type: none"> a. Maintain compliance with the emission limitation and operating limitations in this subpart that apply to the owner/operator at all times; b. At all times operate and maintain any affected source, including associated air pollution control equipment and monitoring equipment, in a manner consistent with safety and good air pollution control practices for minimizing emissions; c. The general duty to minimize emissions does not require the owner/operator to make any further efforts to reduce emissions if levels required by this standard have been achieved; and, d. Determination of whether such operation and maintenance procedures are being used will be based on information available to the Administrator which may include, but is not limited to, monitoring results, 	EU01, EU06 & EU07	40 CFR 63.6605 Subpart ZZZZ	Yes

Table 4 – Operating and Emission Limitations				
Item #	Requirement	Applicable Unit	Regulatory Basis	Compliant
	review of operation and maintenance procedures, review of operation and maintenance records, and inspection of the source.			

VI. Compliance with Monitoring and Testing Requirements

Table 5 below, taken from permit SP-0159, lists the monitoring and testing requirements for the facility, and any deficiencies noted during the evaluation.

Table 5 – Monitoring and Testing Requirements					
Item #	Method of Compliance	Frequency	Applicable Unit	Regulatory Basis	Compliant
1.	<u>Emissions Testing</u> When conditions warrant, the department may require the owner or operator to conduct stack testing or visible emissions testing in accordance with USEPA or other department approved methods.	Upon request by the department	Facility wide	RSA 125-C:6 XI	Noted
Findings: NHDES has not required additional testing beyond that established in the permit.					
2.	<u>Sulfur Content of Liquid Fuels</u> Conduct testing in accordance with appropriate ASTM test methods or retain delivery tickets in accordance with Table 6, Item 5, to demonstrate compliance with the sulfur content limitation provisions specified in this permit for liquid fuels.	For each delivery of fuel oil/diesel to the facility	Facility wide	Env-A 806.02 & Env-A 806.05	Yes
3.	<u>Visible Emissions</u> The Owner or Operator shall conduct emissions testing to evaluate compliance with the visible emission limitations in Table 4, item 6. Testing shall be conducted in accordance with Table 5, items 4 and 5.	Within 60 days after achieving the maximum production rate at which the equipment will be operated or 180 days after initial startup, whichever is sooner	EU02 (for equipment replaced pursuant to Table 4, Item 4.)	Env-A 2803.02 & 40 CFR 60.675, Subpart OOO	Noted
Findings: EU02 did not have any equipment replaced which would trigger this emissions testing requirement.					

Table 5 – Monitoring and Testing Requirements

Item #	Method of Compliance	Frequency	Applicable Unit	Regulatory Basis	Compliant
4.	<p><u>Visible Emissions</u></p> <p>Compliance testing shall be planned and carried out in accordance with the following schedule:</p> <ol style="list-style-type: none"> Notify the department at least 30 days prior to conducting the testing by submitting information pursuant to Env-A 802.12(a). A summary report of the results of the testing shall be submitted to the Department within 60 days after the completion of testing. 	As specified in Table 5, Item 3	EU02	Env-A 802.12	Noted
5.	<p><u>Visible Emissions</u></p> <p>Testing for opacity shall be performed in accordance with Env-A 807, <i>Testing for Opacity of Emissions</i>; and 40 CFR 60.675, <i>Test Methods and Procedures</i>.</p>	As specified in Table 5, Item 3	EU02	Env-A 807.01 & 40 CFR 60.675 Subpart 000	Noted
6.	<p><u>Oxidation Catalyst Operation Parameters</u></p> <p>Engine #1 uses an oxidation catalyst. The owner or operator shall:</p> <ol style="list-style-type: none"> Continuously monitor the temperature of the catalyst inlet temperature collecting data at least every 15 minutes and reducing to 4-hour rolling averages; Monitor the pressure drop across the oxidation catalyst and record once per month; If the oxidation catalyst cannot be returned to the operating ranges specified in Table 4, Item 16 within 48 hours of the excursion, then follow the procedures in Condition IX to report the excursion; Inspect pressure sensing lines and gauge. Remove pressure sensing lines and verify that differential pressure gauge indicates zero prior to re-installing; and Calibrate the pressure sensing gauge 	As Noted	EU01 PCE03	RSA 125-C:6, XI & 40 CFR 63.6635 Subpart ZZZZ	Yes

Table 5 – Monitoring and Testing Requirements					
Item #	Method of Compliance	Frequency	Applicable Unit	Regulatory Basis	Compliant
	as recommended by the manufacturer.				
7.	<p><u>CO Emissions</u> Conduct emissions testing to evaluate compliance with the emission limits listed in Table 4, Items 12.a) and b).</p> <p>a. For compliance with Table 4, Item 12.a), testing shall be conducted in accordance with Table 5, Items 8, 10 and 11.</p> <p>b. For compliance with Table 4, Item 12.b), testing shall be conducted in accordance with Table 5, Items 9, 10 and 11.</p> <p>c. The owner or operator must conduct three 60 minute runs for stack flow and moisture content, oxygen (O₂), carbon dioxide (CO₂), CO, and visual emissions; and</p> <p>d. The engine percent load during a performance test must be determined by documenting the calculations, assumptions, and measurement devices used to measure or estimate the percent load in a specific application.</p>	Conduct every 3 years or 8760 hours of operation, whichever comes first	EU01	40 CFR 63.6620 Subpart ZZZZ	Yes
8.	<p><u>CO Emissions</u> The following test methods, or department approved alternatives, shall be used to show compliance with Table 4, Item 12 a.:</p> <p>a. Method 10 of 40 CFR part 60, appendix A, ASTM Method D6522–00 (2005), Method 320 of 40 CFR part 63, appendix A, or ASTM D6348–03 for measuring CO at the exhaust of the stationary RICE.;</p> <p>b. Method 1 or 1A of 40 CFR 63.7(d)(1)(i), appendix A for selecting the sampling port location and the number of traverse points;</p> <p>c. Method 3 or 3A or 3B of 40 CFR part</p>	Conduct every 3 years or 8760 hours of operation, whichever comes first	EU01	40 CFR 63.6620 Subpart ZZZZ	Yes

Table 5 – Monitoring and Testing Requirements

Item #	Method of Compliance	Frequency	Applicable Unit	Regulatory Basis	Compliant
	60, appendix A, or ASTM Method D6522–00 (2005) to determine the O ₂ concentration of the stationary RICE exhaust at the sampling port location; and d. Method 4 of 40 CFR part 60, appendix A, or Test Method 320 of 40 CFR part 63, appendix A, or ASTM D 6348–03 for measure of moisture content of the stationary RICE exhaust at the sampling port location				
9.	<p><u>CO Emissions</u> The following test methods, or department approved alternatives, shall be used to show compliance with Table 4, Item 12.b):</p> <p>a. Using a Portable analyzer, Measure CO and O₂ using Method ASTM D6522–00 (2005); or Method 3A, or 10 of 40 CFR 60 appendix A. Measurements to determine O₂ must be made at the same time as the measurements for CO concentration:</p> <p>b. Use Equation 1 of this section to determine compliance with the percent reduction requirement: $\frac{C_i - C_o}{C_i} \times 100 = R \quad (\text{Eq. 1})$ Where: C_i= concentration at the control device inlet, C_o= concentration at the control device outlet, R = percent reduction of emissions.</p> <p>c. Normalize the carbon monoxide (CO) at the inlet and outlet of the control device to a dry basis and to 15 percent oxygen, or an equivalent percent carbon dioxide (CO₂).</p>	Conduct testing of engine every 3 years or 8760 hours of operation, whichever comes first	EU01	40 CFR 63.6620 Subpart ZZZZ	Yes
10.	<p><u>CO Testing Schedule</u> Compliance testing shall be planned and carried out in accordance with the</p>	Conduct testing of engine every 3 years or 8760 hours of	EU01	40 CFR 63.6615 Subpart ZZZZ	Yes

Table 5 – Monitoring and Testing Requirements					
Item #	Method of Compliance	Frequency	Applicable Unit	Regulatory Basis	Compliant
	<p>following:</p> <p>a. A pre-test protocol shall be submitted to the department at least 60 days prior to the commencement of testing;</p> <p>b. The Owner or Operator and any contractor retained by the Owner or Operator to conduct the test shall meet with a Department representative in person or by telephone at least 15 days prior to the test date to finalize the details of the testing;</p> <p>c. A pre-test meeting may be held less than 15 days prior to the test date so long as implementation of any testing or operation changes resulting from the meeting can be carried out prior to the scheduled test date and the scheduled test integrity is not jeopardized; and</p> <p>d. A test report shall be submitted to the department within 60 days after the completion of testing.</p>	operation, whichever comes first		& Env-A 801.01	
11.	<p><u>CO Testing Report</u></p> <p>The following information must be included in the written report of completed compliance testing:</p> <p>a. Engine model number;</p> <p>b. Engine manufacturer;</p> <p>c. Year of purchase;</p> <p>d. Manufacturer's site-rated brake horsepower;</p> <p>e. ambient temperature, pressure, and humidity during the performance test;</p> <p>f. Assumptions that were made to estimate or calculate percent load during the performance test must be clearly explained;</p> <p>g. If measurement devices such as meters, kilowatt meters, beta analyzers, strain gauges, etc. are used, the model number of the</p>	Within 60 days after completion of testing	EU01	40 CFR 63.6650 Subpart ZZZZ	Yes

Table 5 – Monitoring and Testing Requirements					
Item #	Method of Compliance	Frequency	Applicable Unit	Regulatory Basis	Compliant
	measurement device, and an estimate of its accurate in percentage of true value must be provided; h. The average percent load determination; and i. The results of the test averaged over three runs.				

VII. Compliance with Recordkeeping Requirements

Table 6 below, taken from permit SP-0159, lists the recordkeeping requirements for the facility, and any deficiencies noted during the evaluation.

Table 6 - Recordkeeping Requirements					
Item #	Requirement	Duration/Frequency	Applicable Unit	Regulatory Basis	Compliant
1.	<u>Record Retention and Availability</u> Keep the required records on file. These records shall be available for review by the department upon request.	Retain for a minimum of 5 years	Facility wide	Env-A 902.01	Yes
2.	<u>General Recordkeeping Requirements for Process Operations</u> a. Maintain records of the total quantity of aggregate materials processed; and,	Monthly	EU02	Env-A 903.02 & 2806.07	Yes
	b. Maintain records of the spray equipment inspections set forth in Table 4, Item 5.	Daily	PCE01		No
Findings: During the inspection, facility representatives stated the dust suppression system is normally inspected hourly and at least daily. The dust suppression systems were in good repair and operating at the time of inspection and no fugitive dust was observed, however the facility representative had not been keeping records of the daily inspections during this inspection period.					
3.	<u>NSPS Recordkeeping for Nonmetallic Mineral Processing Plants – Performance Testing</u> The Owner or Operator of any affected facility shall maintain records of the results of all performance tests conducted to demonstrate compliance with the emission limitations set forth in Table 4, Item 6.	As necessary	EU02	Env-A 802.12(d) & 40 CFR 60.676 Subpart OOO	Yes

Table 6 - Recordkeeping Requirements

Item #	Requirement	Duration/ Frequency	Applicable Unit	Regulatory Basis	Compliant
4.	<p><u>General Recordkeeping Requirements for Combustion Devices</u></p> <p>Maintain records of the type (e.g. No 2 fuel oil, ULSD) and amount of fuel burned in each engine or type and amount of fuel burned in all devices and hours of operation of each device to be used to apportion fuel use between the multiple devices.</p>	Daily	EU01, EU06 & EU07	Env-A 903.03	Yes
5.	<p><u>Liquid Fuel Oil Recordkeeping Requirements</u></p> <p>In lieu of sulfur testing pursuant to Table 5, Item 2, the Owner or Operator may maintain a written statement from the fuel supplier that the sulfur content of the fuel as delivered does not exceed state or federal standards for that fuel.</p>	Whenever there is a change in fuel supplier but at least annually	EU01, EU06 & EU07	Env-A 806.05	Yes
6.	<p><u>General NOx Recordkeeping Requirements</u></p> <p>If the actual annual NOx emissions from all permitted devices located at the facility are greater than or equal to 10 tpy, then record the following information:</p> <ol style="list-style-type: none"> Identification of each fuel burning device; Operating schedule during the high ozone season (June 1 through August 31) for each fuel burning device identified in Table 6, Item 6.a., above, including: <ol style="list-style-type: none"> Typical hours of operation per day; Typical days of operation per calendar month; Number of weeks of operation; Type and amount of each fuel burned; Heat input rate in MMBtu/hr; Actual NOx emissions for the calendar year and a typical high ozone day during that calendar year; and Emission factors and the origin of the emission factors used to calculate the NOx emissions. 	Maintain Current Data	EU01, EU06 & EU07	Env-A 905.02	Not Applicable

Findings: NOx emissions were below 10 tons for each year of this inspection period.

Table 6 - Recordkeeping Requirements

Item #	Requirement	Duration/ Frequency	Applicable Unit	Regulatory Basis	Compliant
7.	<p><u>General Recordkeeping for Engines</u></p> <p>The following records must be kept at the facility:</p> <ol style="list-style-type: none"> A copy of each notification and report that was submitted to comply with this subpart, including all documentation supporting any Initial Notification or Notification of Compliance Status; Records of the occurrence and duration of each malfunction of operation of the air pollution control and monitoring equipment; Records of performance tests and performance evaluations; Records of all required maintenance performed on the air pollution control and monitoring equipment; Records of actions taken during periods of malfunction (to minimize emissions), including corrective actions to restore malfunctioning process and air pollution control and monitoring equipment to its normal or usual manner of operation; and Records of the maintenance conducted on the devices subject to management practices. 	As necessary	EU01/ PCE03, EU06 & EU07	40 CFR 63.6655 Subpart ZZZZ	Yes
8.	<p><u>Additional Recordkeeping Requirements: Pollution control equipment</u></p> <p>Maintain records of all air pollution control equipment activities required in Table 5, including:</p> <ol style="list-style-type: none"> Pressure drop measurements; and Catalyst inlet temperature. 	As specified in Table 5, Item 6	EU01/PCE03	Env-A 906.01	Yes
9	<p><u>Additional Recordkeeping Requirements</u></p> <p>Maintain a 12-month running total of fuel consumption to demonstrate the fuel usage limits pursuant to Table 4, Items 10. a. and b. are not exceeded.</p>	Monthly	EU01 & EU06	Env-A 906.01 & Env-A 604.02(a)(3)	Yes
10.	<p><u>Permit Deviation Recordkeeping</u></p> <p>Maintain records of each permit deviation which result in excess emissions or monitoring</p>	As specified	EU01/PCE03, EU02/PCE01, EU06 & EU07	Env-A 911.03(b)	Noted

Table 6 - Recordkeeping Requirements					
Item #	Requirement	Duration/ Frequency	Applicable Unit	Regulatory Basis	Compliant
	parameter excursions lasting 48 hours or more. The content of the records is specified in Condition IX.B.2(a through n).				
<i>Findings: There were no permit deviations which resulted in excess emissions or monitoring parameter excursions during the inspection period.</i>					

VIII. Compliance with Reporting Requirements

Table 7 below, taken from permit SP-0159, lists the reporting requirements for the facility, and any deficiencies noted during the evaluation.

Table 7 - Reporting Requirements					
Item #	Requirement	Frequency	Applicable Unit	Regulatory Basis	Compliant
1.	<p><u>General Reporting Requirements</u></p> <p>a. Each report shall be separately and clearly labeled with:</p> <ol style="list-style-type: none"> 1. The name, mailing address and physical address of the source covered by the report; 2. The operating period covered by the report; 3. The permit number and condition or item number that requires the report submittal; 4. The type of report, using the name of the report as specified in the reporting condition in the permit, that is being submitted; and 5. The date the report was prepared; <p>b. An Owner or Operator who submits a report that is a revision to a previously-submitted report shall clearly identify the previously-submitted report with the information specified in Table 7, Item 1a. above, and indicate which portions of the report have been revised;</p> <p>c. The Owner or Operator may submit more than one report with a single cover, provided the owner or operator clearly identifies each report being submitted using the information required in Table 7, Items 1a. and 1b. above, if applicable, for each report; and</p> <p>d. The Owner or Operator shall submit reports as paper documents or by electronic means.</p>	For each report submitted to the department	Facility Wide	Env-A 907.01	Yes

Table 7 - Reporting Requirements

Item #	Requirement	Frequency	Applicable Unit	Regulatory Basis	Compliant
2.	<p><u>Annual Emissions Report</u></p> <p>Submit an annual emissions report which shall include the following information:</p> <p>a. Actual calendar emissions from each emission unit for: NO_x; Total VOCs, Total filterable PM, CO and SO₂;</p> <p>b. The methods used in calculating such emissions in accordance with Env-A 705.02, <i>Determination of Actual Emissions for Use in Calculating Emission-Based Fee</i>;</p> <p>c. The emission factors and the origin of the emission factors; and</p> <p>d. All information recorded in accordance with Table 6, Items 2, 4 and 5, compiled on a monthly basis.</p>	Annually (received by the department no later than April 15 of the following year)	EU01, EU02, EU06 & EU07	Env-A 907.02	Yes
3.	<p><u>NSPS for Nonmetallic Mineral Processing Plants – Equipment Replacement Reporting Requirements</u></p> <p>Each Owner or Operator seeking to comply with Table 4, Item 4 shall submit to the department the following information about the existing facility component being replaced and the replacement piece of equipment.</p> <p>a. A unique equipment identification number and or name and serial number of the existing piece of equipment and the new piece of equipment;</p> <p>b. The date of manufacture of the new piece of equipment;</p> <p>c. For a crusher, grinding mill, bucket elevator, bagging operation, or enclosed truck or railcar loading station:</p> <ol style="list-style-type: none"> 1. The rated capacity in tons per hour of the existing component being replaced; and 2. The rated capacity in tons per hour of the replacement equipment. <p>d. For a screening operation:</p> <ol style="list-style-type: none"> 1. The total surface area of the top screen of the existing screening operation being replaced; and 2. The total surface area of the top screen of the replacement screening operation. <p>e. For a conveyor belt:</p> <ol style="list-style-type: none"> 1. The width of the existing belt being 	As necessary	EU02	Env-A 2806.03(b) & 40 CFR 60.676 Subpart OOO	Noted

Table 7 - Reporting Requirements					
Item #	Requirement	Frequency	Applicable Unit	Regulatory Basis	Compliant
	<p>replaced; and</p> <p>2. The width of the replacement conveyor belt.</p> <p>f. For a storage bin:</p> <p>1. The rated capacity in tons of the existing storage bin being replaced; and</p> <p>2. The rated capacity in tons of the replacement storage bin.</p>				
Findings: There were no equipment replacement activities which would trigger this requirement.					
4.	<p><u>NSPS for Nonmetallic Mineral Processing Plants – Reporting Requirements</u></p> <p>The Owner or Operator of any screening operation, bucket elevator, or belt conveyor that processes saturated material and subsequently processes unsaturated material shall submit a report of this change within 30 days following such change. This screening operation, bucket elevator, or belt conveyor is then subject to the 10% opacity limit in 40 CFR 60.672(b), Subpart 000. Similarly, a screening operation, bucket elevator, or belt conveyor that processes unsaturated material but subsequently processes saturated material shall submit a report of this change within 30 days following such change.</p>	Within 30 days following change	EU02	Env-A 2806.03 & 40 CFR 60.676 Subpart 000	Not Applicable
Finding: There have been no process changes which would trigger this requirement.					
5.	<p><u>NOx Emission Statements Reporting Requirements</u></p> <p>If the actual annual NOx emissions for all permitted devices located at the Facility are greater than or equal to 10 tpy, then include the following information with the annual emission report:</p> <p>a. A breakdown of NOx emissions reported pursuant to Table 7, Item 1 by month; and</p> <p>b. All data recorded in accordance with Table 6, Item 6.</p>	Annually (received by the department no later than April 15th of the following year)	EU01, EU06 & EU07	Env-A 909.01	Not Applicable
Findings: NOx emissions were below 10 tpy during the inspection period.					
6.	<p><u>Semi-Annual Compliance report for CI-RICE</u></p> <p>Submit a report containing the following:</p> <p>a. Company name and address;</p> <p>b. Statement by a responsible official, with that official's name, title, and signature, certifying</p>	Semi-Annually Received by the	EU01	40 CFR 63.6650 Subpart ZZZZ	Yes

Table 7 - Reporting Requirements

Item #	Requirement	Frequency	Applicable Unit	Regulatory Basis	Compliant
	<p>the accuracy of the content of the report;</p> <p>c. Date of report and beginning and ending dates of the reporting period;</p> <p>d. If there was a malfunction during the reporting period, the compliance report must include the number, duration, and a brief description for each type of malfunction which occurred during the reporting period and which caused or may have caused any applicable emission limitation to be exceeded. The report must also include a description of actions taken by an owner or operator during a malfunction of an affected source to minimize emissions including actions taken to correct a malfunction;</p> <p>e. If there are no deviations from any emission or operating limitations that apply, a statement that there were no deviations from the emission or operating limitations during the reporting period;</p> <p>f. The total operating time of the stationary RICE at which any deviation occurred during the reporting period; and</p> <p>g. A brief description of the stationary RICE.</p>	<p>department no later than: July 31st of the period January 1st to June 30th and January 31st for the period July 1st to December 31st</p>			
7.	<p><u>Site Specific Monitoring and Catalyst Management Plan</u></p> <p>Submit an air pollution control equipment monitoring plan for each piece of air pollution control equipment which shall include:</p> <p>a. The type of control device;</p> <p>b. The manufacturer;</p> <p>c. The model and serial number;</p> <p>d. The pollutant(s) controlled;</p> <p>e. A description of the control device and how it operates in the process;</p> <p>f. The capture efficiency of the device and its method of determination;</p> <p>g. The control efficiency of the device and its method of determination;</p> <p>h. The operational parameters of the devices that are or will be monitored, such as temperature, and differential pressure;</p> <p>i. The normal range for each parameter</p>	<p>Within 30 days of any change to the plan</p>	<p>PCE03</p>	<p>Env-A 810.01</p>	<p>Yes</p>

Table 7 - Reporting Requirements

Item #	Requirement	Frequency	Applicable Unit	Regulatory Basis	Compliant
	monitored; j. A description of any data recording or recordkeeping, parameter set points and alarms, and corresponding operator responses to malfunctions of the device to prevent uncontrolled emission of air pollution; k. The manufacturer's recommended procedures for operation of the device; l. The manufacturer's recommended schedule for service, maintenance, and calibration of the device; and m. Any other operational parameters that affect the ability of the device to control air pollution.				
8.	<u>Permit Deviation Reporting Requirements</u> Report permit deviations that cause excess emissions and/or monitoring excursions lasting 48 hours or more in accordance with Condition IX.B.	As specified	EU01, EU02, EU06 & EU07	Env-A 911.04(a) and (d)	Noted
Findings: The facility reported no permit deviations during the inspection period.					
9.	<u>Emission-Based Fee</u> Pay emission-based fees in accordance with Condition XII.	Annually (no later than April 15th of the following year)	EU01, EU02, EU06 & EU07	Env-A 705	Yes

IX. Other Findings

There are no other findings.

X. Enforcement History and Status

There are no current enforcement actions pertaining to this source.

XI. Compliance Assistance, Recommendations and Corrective Actions

NHDES identified deficiencies during this compliance evaluation and recommends the following corrective actions;


1. Maintain records of daily dust suppression system (water spray) inspections.

- *The facility provided a template to be used moving forward for future dust suppression system inspections.*
2. Maintain the following records for EU06 and EU07 and make them available to NHDES upon request;
- a. Change oil and filter every 1000 hours or annually, whichever comes first;
 - b. Inspect Air Cleaner every 1000 hours or annually, whichever comes first;
 - c. Inspect hoses and belts every 500 hours or annually, whichever comes first;
- *The facility provided a copy of the log book to be used for future engine maintenance activities.*

It is recommended that Foster Materials explore the Energy Efficiency Incentive Program at www.nhsaves.com. For major renovations and end of life replacement of electrical devices, up to 75% of the incremental cost to install high efficient equipment is covered. The retrofit program offers incentives up to 50% of the installed cost to replace older equipment with new, energy efficient equipment.

In addition, the facility can receive email notifications of rule changes by subscribing to E-News found at the following link:

<https://secure.campaigner.com/CSB/Public/Form.aspx?fid=1600070>

Report Prepared By	David Smith
Title	Senior Compliance Assessment Engineer
Signed	

Item Attachment Documents:

Item4: Consent Agenda



Consent Agenda
Henniker Board of Selectmen
August 6, 2019

- 1. Intent to Cut: 1-305, 612-B2
- 2. Assembly Permits:
 - a. August 23 - 25, 2019 Move in Day, Orientation, Convocation
 - b. August. 25, 2019 New Student Orientation
 - c. August 30, 2019 Welcome Back Country Bash
- 3. Administrative Abatements: 2-381
- 4. Health Officer Nomination

Board of Selectmen Approval:

*Please note that the Consent Agenda is subject to change until 4:30 pm the day of a scheduled Selectmen’s Meeting.

Item Attachment Documents:

Item5: Proposed Request for Qualifications & Proposals Municipal PV Systems

1 PV RFP Town Henniker , 2019

2 Town of Henniker, NH
3 Request for Qualifications & Proposals
4 Municipal PV Systems for the Town of Henniker
5 , 2019
6

7 I. Selection Process Overview

8 The Town of Henniker, NH, seeks proposals and qualifications from qualified Contractor/Vendors
9 (Providers) to design and build, and potentially operate, municipal turn-key Grid Interactive Photovoltaic
10 Solar Energy Systems (PV Systems) on Town-owned land to provide approximately (but no more than)
11 95% of the electrical usage of Town-owned facilities listed below in 2017.
12

13 Sealed, written proposals printed on paper must be received by the Town at the address below no later
14 than 4 pm Monday , 2019. Five (5) copies of all submissions must be included. Each envelope
15 must be clearly marked "Henniker Municipal PV System Proposal" with the proposing company's name
16 and address.
17

18 , Town Administrator
19 18 Depot Hill Road
20 Henniker, NH 03242
21

22 Proposals may be changed or withdrawn by a Provider in writing on paper until the proposal deadline.
23 Finalist(s) will be invited to present their proposals in a meeting with the Town Administrator,
24 Selectmen, Henniker Energy Committee, and/or other representatives of the Town.
25

26 The Town reserves the right to hold additional interviews with finalists to discuss and negotiate, if
27 applicable, the price and terms prior to making a final selection. The Town reserves the right to
28 withdraw this RFP before or after receiving proposals, accept any or reject all proposals, to waive minor
29 irregularities, and to make a selection, if any, as it deems to be in the best interest of the Town. The
30 Town also reserves the right to reject the selected Provider and contract with another Provider if the
31 Town and the selected Provider cannot successfully negotiate a contract for the proposed work. The
32 Town reserves the right to approve all plans prior to installation.
33

34 The Town shall not be liable for any cost incurred by any Provider during the selection process.
35 If Town Property is altered in any way by a Provider during the selection process, the Town may require
36 the Provider to restore the property to its prior condition.
37

38 The Board of Selectmen expects to bring the winning proposal to Town Meeting in March 2019 for
39 approval. All proposals must be valid for at least 3 months after Town Meeting. The selected Provider
40 shall attend Town Meeting and support their proposal. In addition, the Provider shall make
41 presentations at two public outreach meetings (one on a weeknight and the other on a weekend) and
42 be present at the Selectmen's Budget Hearing to answer questions.
43
44
45
46

47 II. Electrical Energy/PV System Procurement

48
49 The Town welcomes proposals offering a variety of procurement methods:
50

- 51 a. Outright purchase of the PV Systems from the outset by the Town using a 20-year bond.
- 52 b. Power Purchase Agreements, leases, or other options that may utilize a third party to finance the PV
- 53 Systems. These options may include the opportunity for the Town to purchase the PV Systems from the
- 54 Provider or third party in the future.

55
56 Providers may present the one procurement method they believe to be most financially beneficial to the
57 Town or they may provide two or more options. The Town will use the metrics listed next to analyze
58 and compare the proposals.

59
60 All proposals must present the projected year-by-year cost per kWh of electricity provided by the PV
61 Systems, the projected year-by-year cost per kWh of electricity purchased from the utility, the average
62 cost per kWh over the first 25 years of operation, the year-by-year savings, and the total savings over
63 the first 25 years of operation. Proposals utilizing outright purchase by the Town will also include the
64 payback period and return on investment after 15 and 25 years of operation.

65
66 Providers may present other metrics they deem to have value in portraying the financial benefit to the
67 Town.

68
69 Providers shall state all financial assumptions made and list all sources of funding and revenue to be
70 utilized in their proposals.

71
72 III. Scope of Project

73
74 The Town of Henniker seeks proposals from Providers for PV Systems to be located on Town owned
75 property identified in Section VII. The PV Systems may utilize a variety of module and mounting
76 technologies including but not limited to flat and curved modules/collectors, roof, fixed ground, or
77 tracking mounting, and module-level power electronics. These PV Systems will be sized to offset
78 approximately (but no more than) 293,130 kWh, 95% of the electrical usage on meters servicing
79 Henniker municipal facilities listed below in Section VI.

80
81 The PV Systems must be turnkey systems. The Provider must:

- 82 1. design,
- 83 2. engineer,
- 84 3. permit,
- 85 4. finance or facilitate financing,
- 86 5. install,
- 87 6. commission,
- 88 7. interconnect,
- 89 8. furnish complete as-built documentation,
- 90 9. operate or provide guidance for operating,
- 91 10. monitor or facilitate monitoring,
- 92 11. maintain or provide guidance for maintaining
- 93 these PV Systems, and
- 94 12. decommission or provide a plan for the decommissioning of the systems at the end of their
- 95 lifetimes.

96
97 If the proposal incorporates outright purchase of the system from day one by the Town using bonding,
98 the Provider shall furnish:

- 99 1. training to town employees for operating, monitoring, and maintaining the PV Systems,
- 100 2. on-going customer support,
- 101 3. manufacturers' specification sheets and instruction manuals for equipment,
- 102 4. all manufacturer and Provider warranties for parts and labor, and
- 103 5. a schedule of maintenance, if any, including anticipated costs, such as for inverters or tracker
- 104 systems.

105
106 Or, alternatively, a Provider may present a maintenance and service contract for the life of the
107 system and include the cost for such in the PV Systems' cost or offer the contract and cost
108 separately as an option.

109
110 If the proposal incorporates leasing or a Power Purchase agreement, the Provider shall list all services
111 provided to the Town at no additional cost and list all services the Town must provide or contract for
112 and the costs of these services on an annual and system lifetime basis.

113
114 IV. Evaluation Criteria and Selection of a Provider

115
116 The Town of Henniker is seeking best value for these PV Systems. Best value is a combination several
117 factors including:

- 118 1. financial savings resulting from a net cost per kWh of electrical energy that is lower than
- 119 projected conventional purchase costs,
- 120 2. technically accurate, aesthetically pleasing, secure, and minimally disruptive design,
- 121 3. efficient, safe, environmentally sound, and on-schedule construction and operation of
- 122 the system,
- 123 4. quality and longevity of workmanship and system components,
- 124 5. utilization of American-made components to the greatest extent feasible,
- 125 6. provision of convenient monitoring of system operation for diagnostics and educational
- 126 purposes,
- 127 7. comprehensive and reliable system maintenance resulting in minimal system down-time
- 128 over the system lifetime, and
- 129 8. courteous, knowledgeable, and readily available customer support and service over the
- 130 life of the system.

131
132 To this end, each Provider shall submit information in their proposal to address the above criteria
133 including their qualifications and experience with similar PV solar installations and municipal contracts.

134
135 A final Provider will be selected based on the thoroughness and quality of the information it provides in
136 its proposal regarding the Required Proposal Elements listed below through which the Provider will
137 demonstrate its ability to provide superior value to the Town as described above.

138
139
140
141
142
143

- 144 V. Required Proposal Elements:
145
- 146 1. Name and address of company and person/s responsible for contract. Include contact
147 information.
- 148 2. Number of employees working on project site/s.
- 149 3. Qualifications and experience of:
- 150 a. principal members,
151 b. designer engineers
152 c. project managers and installers
153 d. subcontractors, if any
- 154 4. Names of any Town officials or employees who are related to any of the partners, officials or
155 directors of the firm or have any ownership interest in the firm.
- 156 5. Experience with PV System installations of similar size and type including a list of three or more
157 municipal projects in NH or northern New England. Summary of performance of each system including
158 actual kWh generation versus projected generation. Brief company history.
- 159 6. Experience with customer training and service.
- 160 7. Three municipal customer references with contact information.
- 161 8. Project schedule, from town vote in March to interconnection with utility (turn-on).
- 162 9. PV System design consisting of preliminary site plan layouts showing:
- 163 a. the approximate location of the PV modules and inverters,
164 b. type and number of PV modules, inverters, and mounting,
165 c. PV system sizes in kW DC STC and kW AC maximum continuous, and
166 d. expected average monthly and annual production of each PV System.
- 167 10.
- 168 a. Cost quote that covers all costs including design, engineering, permitting, equipment, building
169 structural work (if necessary), installation, interconnection, financing (if any), internet-based
170 production monitoring, and periodic maintenance (if any) costs if procurement by outright
171 purchase of PV Systems. If it is not possible to quantify any of the above costs at the proposal
172 stage, please explain why. State how these costs will be specified and at what stage of the
173 process.
- 174 b. Complete pricing for Power Purchase Agreements, leases, or other procurement methods,
175 including but not limited to maintenance costs, if any, and buyout pricing if that option is
176 available.
- 177 c. In addressing the use of American-made components, the Provider may (but is not required to)
178 submit two proposals, one utilizing American-made products to the greatest extent feasible,
179 and a second suggested alternative with a lower percentage of American-made products.
- 180 11. PVWatts Energy Report or Helioscope Energy Report for the PV Systems.
- 181 12. Financial benefit analysis which includes, among other things, yearly and 25-year payments and
182 savings, and average cost per kWh of electricity over 25 years.
- 183 13. Statement of all financial assumptions made and list of all sources of funding and revenue to be
184 utilized.
- 185 14. Environmental benefit analysis which includes, among other things, the weight of CO2 emissions
186 and of other pollutants eliminated by the production of the PV Systems.
- 187 15. Manufacturers' specification sheets for equipment.
- 188 16. Manufacturer and installation company warranties for parts and labor.
- 189 17. Schedule of maintenance, if any, such as for tracker systems.
- 190 18. Proof of general liability and professional liability Insurance and current good
191 standing with the State of NH Secretary of State office.

192 19. Proof of ability to bond the cost of the proposed project with payment and performance bonds.

193

194 VI. Town Facilities Electricity Usage

195

196 The Town facilities listed below used 302,407 kWh in 2018.

Academy Hall	Maple Street	3531
Community Center	Main Street	25,893
Fire Station	Maple Street	36,930
Grange	Western Ave.	8298
Highway Dept.	Ramsdell Road	25020
Police Station	Western Ave.	31,891
Town Hall	Depot Street	15,189
Transfer Station	Weare Road	29,931
Tucker Free Library	Western Ave.	31,116
Cogswell Springs Water Works	various	94,608
Total		308,557
Annual PV Systems Production Target		293,130 kWh

197

198

199 VII. PV System Sites

200

201 The Town of Henniker has identified Town properties listed below as potential locations for PV Systems.

202

Lot #	Address	
205 1-665	1393 Weare Road	Transfer Station
206 1-592-B	98 River Road	Gravel Bank
208 2-501	250 Weare Road	Cogswell Springs Water Works
209 96H	146 Davison Road	“ “

210

211	397-X	340 Western Avenue	Police Department
212			
213	2-509-A	209 Ramsdell Road	Highway Department
214			
215	{2-191	216 Maple Street	Fire Department} probably not included
216			
217			

218 However, no PV Systems are to be constructed on the historic town buildings or lands listed below:

- 219
- 220 Henniker Town Hall
- 221 Grange Hall
- 222 Henniker Community Center
- 223 Henniker Historical Society Building
- 224 Tucker Free Library

225
226 All bidders are invited to site visits at the properties listed above scheduled for _____, 2019 at
227 9:00 AM. Please meet at the Highway Garage located at 209 Ramsdell Road in Henniker.

228
229
230 VIII. Insurance

231
232 Prior to commencing work, and throughout the term of this contract, the Provider shall obtain and
233 maintain, in the limits and under the conditions set forth below, insurance coverage naming the Town,
234 its officers, employees, volunteers, and assigns, as Certificate Holder and Additionally Named Insured,
235 for the following types and levels of coverage:

- 236
- 237 - Workers Compensation Statutory
- 238 - Automobile and Equipment \$1 Million/\$2 Million
- 239 - Property Damage \$1 Million/\$2 Million
- 240 - Commercial General Liability \$1 Million/\$2 Million
- 241 - Contractual Liability;
- 242 - Products and Completed Operations;

243
244 The Provider shall furnish the Town, at the time the contracts are returned to the Provider for
245 execution, Certificates of Insurance and/or policies. This coverage shall be primary to the Additionally
246 Insureds' existing insurance and shall not be contributing with any other insurance or similar protection
247 available to the Additionally Insureds' whether other available insurance be primary, contributing or
248 excess.

249 All coverage shall be with insurance carriers licensed and authorized to do business in New Hampshire.
250 If any of the above coverages expire during the term of this contract, the Provider shall deliver renewal
251 Certificates and/or policies to the Town at least ten (10) days prior to the expiration date.
252 Sixty (60) days advance written notice of cancellation, non-renewal, reduction and/or material change
253 shall be sent to: The Town of Henniker, New Hampshire, Attn. Town Administrator 18 Depot Hill Road,
254 Henniker, NH 03242.

255 If a sub-Contractor is used for any portion of the work, the Provider will supply to the Town similar
256 certificates, in similar amounts and under similar conditions, from the sub-Contractor.
257 Should the Provider fail to maintain Workers' Compensation insurance, and should the Town be found
258 liable to principals, officers, employees and agents of the Provider, the Town may recover from the

259 Provider the amount of any medical costs and compensation paid to or on behalf of the principals,
260 officers, employees and agents of the Provider and any expenses relating to claims filed under the
261 provisions of Workers' Compensation.
262

263 IX. Indemnification and Litigation

264
265 The Provider agrees to indemnify, pay on behalf of, defend and hold harmless the Town and its officers,
266 agents, employees, and volunteers from and against any and all claims, demands, suits, actions, costs,
267 judgments, whatsoever, including reasonable attorney's fees, which may be imposed upon, incurred by,
268 or asserted against the Town by reason of (a) any failure on the part of the Provider or a subcontractor
269 under this contract, or (b) for the death, injury or property damage suffered by any person on account
270 of or based upon the act, omission, fault, negligence or misconduct of any person whomsoever other
271 than the Town of Henniker. The Town agrees that the Provider will not be responsible for any suit,
272 action or claim of loss or expenses because of bodily injury, including death caused by the Town and its
273 agents and employees.

274 The foregoing indemnity and hold harmless agreement shall include indemnity against all costs,
275 expenses, and liabilities incurred in or in connection with any such claim or proceeding brought here on,
276 and the defense thereof with counsel acceptable to the Town or counsel selected by an insurance
277 company which has accepted liability for any such claim.

278 This covenant shall survive the termination of this Contract.

Item Attachment Documents:

Item6: Paving Analysis

	\$	
Main Street	59,960	Previously approved
Morse Road	8,800	Previously approved
Union Street	4,800	Previously approved
Union Street-NEC	2,240	Previously approved
Water Street	8,900	Previously approved
Hall Avenue	48,250	Previously approved
Hall Avenue Change Order	21,750	Previously approved
Crescent Street	31,500	Seeking Approval
Total	186,200	
Available Budget		
4312-906 Highway Street Road Construct	249,880	
Net Available after projects	63,680	



❖ MAIN STREET

Main Street – Repair and overlay 982’ feet from the intersection at Rt 114 to the east side of Ramsdell Street. Scope – Cold plane the bad spots and the gutter line for 760’ on each side, drag shim the entire area with ½” of asphalt and then overlay the entire area with 1 ½” of asphalt.

- Asphalt hand work (10 tons)
- Cold plane area (1,355 sy)
- Trim end joints & structures (1 ls)
- Adjust manholes and gate valve boxes (16 ea)
- Asphalt emulsion for Tack (210 gal)
- Supply and install hot bituminous shim course at ½”-in compacted (approx 140-tons)
 - *Based on \$75.00/Ton*
- Supply and install hot bituminous concrete wear course at 1 ½”-in compacted (approx 395-tons)
 - *Based on \$75.00/Ton*
- Flaggers (70 hrs)

For Lump Sum Total of: \$59,960.00

❖ MORSE ROAD

Morse Rd – Reclaim existing road (3,300-ft x 20-ft):

Scope – Reclaim, Grade & Compact

- Reclaim, grade & compact (7,335 sy)
- \$0.65/sy @ 7,335 sy
- Flaggers (20 hrs)

For Lump Sum Total of: \$8,800.00

**Jeff Perry
Project Manager/Estimator
GMI Asphalt**



❖ UNION STREET

PROJECT #1 – Union Street – Repave the first 50' off of Rt 114 (50-ft x 22-ft):

Scope – Asphalt to be removed by others then 2 ½" of asphalt base and 1 ½" asphalt wear course to be installed

- Supply and install hot bituminous concrete base course at 2 ½"-in compacted (approx 18-tons)
- Supply and install hot bituminous concrete wear course at 1 ½"-in compacted (approx 12-tons)
- Flaggers (8 hrs)

For Lump Sum Total of: \$4,800.00

PROJECT #2 – Union Street – Repair work at the parking lot entrance across from Union Street (approx: 52-ft x 10-ft). Scope – Asphalt to be removed by others then 2 ½" of asphalt base and 1 ½" asphalt wear course to be installed

- Supply and install hot bituminous concrete base course at 2 ½"-in compacted (approx 9-tons)
- Supply and install hot bituminous concrete wear course at 1 ½"-in compacted (approx 5-tons)
- Flaggers (4 hrs)

For Lump Sum Total of: 2,240.00

❖ WATER STREET

Water Street – Repair and overlay the first 175' feet of Water Street. (175-ft x 24-ft):

Scope – 30' of asphalt will be removed by others and 2 ½" of base asphalt will be installed. The entire area will then be overlaid with 1 ½" of asphalt.

- Trim end joints (1 ls)
- Adjust manholes and gate valve boxes (4 ea)
- Supply and install hot bituminous concrete base course at 2 ½"-in compacted (approx 12-tons)
- Asphalt emulsion for Tack
- Supply and install hot bituminous concrete wear course at 1 ½"-in compacted (approx 40-tons)
- Flaggers (10 hrs)

For Lump Sum Total of: \$8,900.00



HENNIKER 2019 PAVING PROPOSAL

June 26, 2019
Recorded 05/16/19

Town of Henniker
18 Depot Hill Road
Henniker, NH 03242

Attn: Leo Aucoin Ph: 603-428-7200 Fax: 603-428-7200 E-mail: henroadagent@tds.net

We hereby propose to furnish the materials and perform the labor necessary for the completion of:
Project – 2019 Paving Proposal - Town of Henniker

❖ **HALL AVENUE**

OPTION “A” – Hall Avenue – From Prospect St. to Intersection at Post Office (1,535-ft x 20-ft):
Scope – Place an average of 1” asphalt shim and an average of 1 ½” wear course compacted

- Trim end joints and driveways (1 ls)
- Supply and install hot bituminous concrete shim course at 1”-in compacted (approx 195-tons)
 - *Based on \$75.00/Ton*
- Adjust manholes and gate valve boxes (7 ea)
- Asphalt emulsion for Tack (105 gal)
- Supply and install hot bituminous concrete wear course at 1 ½”-in compacted (approx 290-tons)
 - *Based on \$75.00/Ton*
- Flaggers (25 hrs)

For Lump Sum Total of: \$45,410.00

✓ **OPTION “B” – Hall Avenue – From Prospect St. to Intersection at Post Office (1,535-ft x 20-ft):**
Scope – Reclaim, grade road, place an average of 2 ½” asphalt base course compacted

- Reclaim existing asphalt and fine grade (3,415 sy)
- Adjust manholes and gate valve boxes (7 ea)
- Fine grade (1 ls)
- Trim end joints – driveways will be completed with reclaimer at road edge (1 ls)
- Supply and install hot bituminous concrete base course at 2 ½”-in compacted (approx 486-tons)
 - *Based on \$75.00/Ton*
- Flaggers (35 hrs)

For Lump Sum Total of: \$48,250.00



Change Proposal - #1

May 24, 2019
Recorded 05/24/19

Town of Henniker
18 Depot Hill Road
Henniker, NH 03242

Attn: Leo Aucoin Ph: 603-428-7200 Fax: 603-428-7200 E-mail: henroadagent@tds.net

Project – 2019 Paving Pricing - Town of Henniker - Change Proposal #1

We hereby propose to furnish the materials and perform the labor necessary for the completion of work due to change of plans or addition of work outside of proposed scope:

- **CP#1-1**

- This change order is for the addition of 1 ½" of hot bituminous asphalt on the Hall Avenue. Approximately 290 tons. Reference the 2019 Henniker paving RFP, Hall Avenue – option B.

For an Estimated Unit Cost of: \$75.00/ton

For a Estimated Total Add of: \$21,750.00

**Jeff Perry
Project Manager/Estimator
GMI Asphalt**



HENNIKER 2019 PAVING PROPOSAL CRESCENT STREET

June 18, 2019
Recorded 06/18/19

Town of Henniker
18 Depot Hill Road
Henniker, NH 03242

Attn: Leo Aucoin Ph: 603-428-7200 Fax: 603-428-7200 E-mail: henroadagent@tds.net

We hereby propose to furnish the materials and perform the labor necessary for the completion of:
Project – Crescent Street - 2019 Paving Proposal - Town of Henniker

❖ Crescent Street

Crescent Street – From Rush Rd. to Main St. (600-ft x 21-ft) & (425-ft x 20-ft):

Scope – Place an average of 1” asphalt shim and an average of 1 ½” wear course compacted

- Trim end joints (1 ls)
- Supply and install hot bituminous concrete shim course at average of 1”-in compacted (approx 135-tons)
 - **Based on \$75.00/Ton**
- Adjust manholes and CB frame and grate (5 ea)
- Asphalt emulsion for Tack (95 gal)
- Supply and install hot bituminous concrete wear course at 1 ½”-in compacted (approx 205-tons)
 - **Based on \$75.00/Ton**
- Flaggers (20 hrs)

For Lump Sum Total of: \$31,500.00

**Jeff Perry
Project Manager/Estimator
GMI Asphalt**

Item Attachment Documents:

Item7: Concord for Hometown Heroes Program Presentation

CONCORD FOR HOMETOWN HEROES PRESENTATION

Matt Wieczhalek-Seiler from the Concord for Hometown Heroes Program, will be present to speak about the program and discuss the possibility of bringing the program to Henniker.

Please see that attached documentation to include in the Board of Selectmen's packet for reference.

Thank you

Tia Hooper



Matthew Wieczhalek-Seiler
69 Manchester St. Lot 3
Concord, N.H. 03301

(603)219-6792 cell / text

mattseiler5757@gmail.com

Concord For Hometown Heroes Banners on Facebook

Our goal as an organization is to convince towns, cities, or villages to work with us so that their residents can honor their family and/or friends who have worn the uniform of the United States Military, past or present. Living or deceased we do this by having custom banners made that honor the individual veteran or service member, that we hang on utility poles. Without the towns assistance we can not obtain these permits. This is the minimum required of the town. If the town wants to support us in other ways, we are open to discussing that. Our mission is to give people a method to honor the service of family or friends, A Tribute With Honor as we call it.

We have a banner design, a printer that makes our banners, a photo restorationist that does all of our photo work and computer work needed to complete our banners. We have approval for five towns and banners currently hanging in three towns. We have been doing this for one year and are currently picking up support on a daily basis. We are viewed favorably by many of the veteran groups supporting veteran issues, we are extremely careful to represent every detail of our banners by doing it to accepted military practices, down to the proper display of medals in proper ranking for multiple awards, verifying medals and the proper use of ranks for the period of service. Period of service we use D.O.D. guidelines, in the case of the ultimate sacrifice made for a grateful nation we use Gold Star Pins to distinguish between combat death and non combat death, according to all guidelines pertaining to this issue.

We approach towns as inquiries come in and we fully understand that this process can take time. We are always interested in giving formal presentations and answering any or all questions. We do this as a public service and this will cost the town nothing, unless the town is

willing to assist us, that is a decision for the town. We appreciate any assistance the town is willing to provide, and seek a mutual understanding and collaborative relationship if possible.

We charge \$200.00 per banner with a three year warranty against failure or loss. We hope to have a banner season of just prior to Memorial Day to just past Veterans Day. We store the banners when they are not hanging and maintain them for their lifespan. We expect the banners to last a minimum of three years and will hang them past that time for a hanging and removal fee of \$25.00 a year. Once the banner has met its lifespan, it will be returned to the person who applied for it, if the person desires to continue with the program, the current reprint cost is \$140.00 as long as there are no major changes to the banner. We have had to hang banners in Center Harbor and have agreed to hang in Campton and Franklin. When we do this we find the right people and the proper equipment.

Please feel free to contact me with any questions or if there are issues you want further clarification on. I appreciate the chance to bring this proposal to you town and look forward to the opportunity to provide a community service to you that honors those who give so much. I honored my fallen brother with a banner in Attica N.Y. last year and will continue to have it hung every year until it needs replacement which at that time i will get a new one.

Thank you for your consideration in this matter,
Matthew Wiczhalek-Seiler

HOMETOWN HEROES HONORS
PRESIDENT FRANKLIN PIERCE



BRIGADIER GEN. - U.S. ARMY
MEXICAN-AMERICAN WAR
The Franklin Pierce Manse

HOMETOWN HEROES HONORS
SSGT. JAMES D. HARMON



U.S. MARINE CORPS
GLOBAL WAR ON TERROR
The Kelly-Harmon Family

HOMETOWN HEROES HONORS
SN RONALD W. MILLIGAN



U.S. NAVY
KOREAN CONFLICT
The Spear Family

HOMETOWN HEROES HONORS
SPC SCOTT MILLER



US ARMY
PERSIAN GULF
The Miller Family

HOMETOWN HEROES HONORS
SPC JUSTIN R. PELLERIN



U.S. ARMY
GLOBAL WAR ON TERROR
The Farmer Family

HOMETOWN HEROES HONORS
CMSgt THOMAS P. HARMON



U.S. AIR FORCE
COLD WAR - PERSIAN GULF
The Harmon Family

HOMETOWN HEROES HONORS
CPL AUSTIN STACY



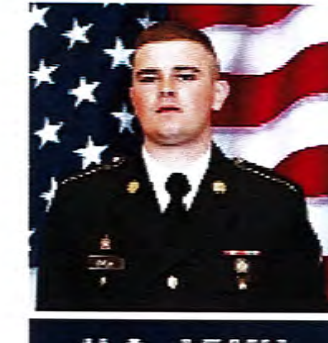
U.S. MARINE CORPS.
GLOBAL WAR ON TERROR
The Young Family

HOMETOWN HEROES HONORS
RM3C ERNEST J. CROTEAU, JR.



U.S. NAVY
WORLD WAR II
The Croteau Family

HOMETOWN HEROES HONORS
PFC JORDAN SPEAR



U.S. ARMY
GLOBAL WAR ON TERROR
Proud Father

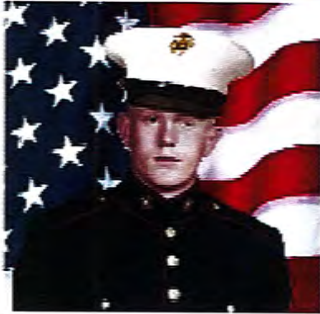
HOMETOWN HEROES HONORS
Col. JAMES J. MANNION



U.S. AIR FORCE
KOREAN & VIETNAM ERAS
The Mannion Family

**HOMETOWN HEROES
HONORS**

Sgt. RONALD BOUCHARD



**U.S. MARINE CORPS
VIETNAM WAR**
The Bouchard Family

**HOMETOWN HEROES
HONORS**

SGT. ROGER EMMETH MOORES



**U.S. ARMY
KOREAN CONFLICT**
Moore-Leighton, Mercer Families

**HOMETOWN HEROES
HONORS**

PFC. EUGENE L. MANVILLE



**U.S. ARMY
KOREAN CONFLICT**
The Manville Family

**HOMETOWN HEROES
HONORS**

CPL EUGENE F. BURGESS JR.



**U.S. MARINE CORPS
VIETNAM WAR**
The Burgess Family

**HOMETOWN HEROES
HONORS**

SPC JUSTIN A. ROLLINS



**U.S. ARMY
GLOBAL WAR ON TERROR**
The Rollins Family

**HOMETOWN HEROES
HONORS**

FW2 CHARLES LARRY LEIGHTON



**U.S. ARMY
VIETNAM ERA**
The Leighton Family

**HOMETOWN HEROES
HONORS**

SN MURRAY A. HOWARD



**U.S. NAVY
W.W. II**
The Spear Family

**HOMETOWN HEROES
HONORS**

PFC JORDAN E. MAHONEY



**U.S. MARINE CORPS.
GLOBAL WAR ON TERROR**
The Mahoney Family



Concord For Hometown Heroes Banner

(Please Print)

Full Name of Person in Photo: _____

Era of Service (WW1, WW2, etc.) _____

Branch of Military: _____

Hometown: _____

Is the Veteran? ALIVE _____ DECEASED _____ KIA _____ POW/MIA _____

Name of Person submitting photo: _____

Relationship to Hometown Hero: _____

Phone Number: _____

Address: _____

E-Mail Address: _____

Photo Release Form: I hereby grant Concord for Hometown Heroes Banners permission to use the attached photo (which includes a likeness of myself or of my relative) in the 2018 Concord for Hometown Heroes Banners program without payment or other consideration.

(Signature) (Date)

(Printed Name)

****Era of Service – Official Department of Defense Dates****

Global War on Terror (GWOT): September 11, 2011-to Present

Persian Gulf: August 2, 1990 – August 3, 1991

Cold War: September 2, 1945 -December 26, 1991

Vietnam Era February 28, 1961 – May 7, 1975

Korean Conflict Era June 27, 1950 – January 31, 1955

WWII Era December 7, 1941 – December 31, 1946

Spanish American War – April, 1898 to August 1898

Civil War 1861-1865

War of 1812 - June 1812 – February 1815

Revolutionary War - April 19, 1775 – September 3, 1783

Biography ; please feel free to describe the person as you see fit this is a public profile.

Concord For Hometown Heroes Qualifications

This is a way to honor Veterans or Active Duty Service Members who at one time considered Concord their hometown or currently reside in Concord.

Having attended the Concord school system or any other school system located in Concord city limits is a Qualification.

Does not have to be currently serving we honor anyone who has ever served in the Military.

Sponsorship

_____ Yes we will sponsor a Banner

At this time there is a fee to sponsor a banner of \$200.00 which includes the city permit fee of \$25.00 for three years. This is for banners for May 2019 forward

Family Name: _____

Contact Name: _____

Address: _____

City, State, Zip: _____

Phone Number: _____ E-Mail Address _____

Family Name as It Appears on The Banner _____

At this time all Banners will be Stored by Concord For Hometown Heroes if not on the City Lamppost.

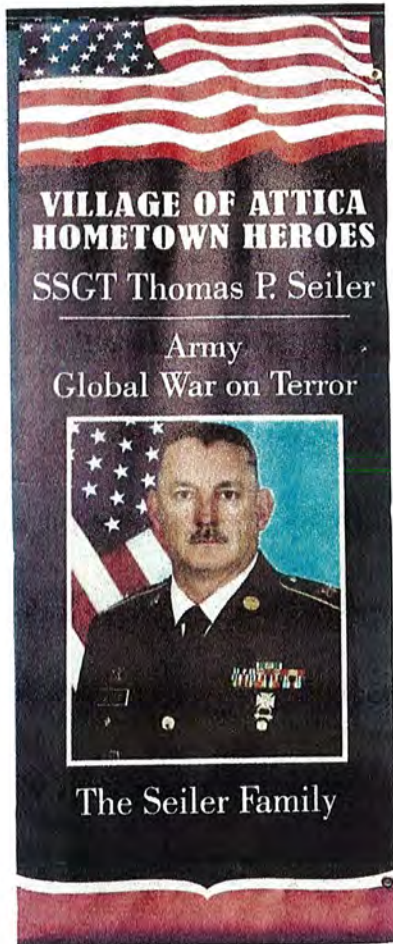
At The end of their life cycle they will be returned to the Sponsor

At this time Concord For Hometown Heroes Banners is planning to have the banners hung from before Memorial Day to after Veterans Day.

The cost of Sponsorship will be \$200.00 starting in the spring of 2019 for the life of the Banner, which will most likely be 3 or 4 years. The sponsorship fee covers the first 3 year hanging permits Which is the same period of time for our replacement warranty. If Sponsor wishes to hang the banner for additional years after the 3 year period, the cost will be the price of the permit to hang the banner. If replacement banners are requested after the 3 year period, the cost will be approximately \$140.00 as long as there are no changes to the banner



Survivor Outreach Services



Hometown Hero Banners: Survivor Matthew Wieczhalek-Seiler has a mission to bring this program to his hometown of Concord NH...and then to expand it throughout the state! He is currently working diligently with Concord officials to enable a display of banners on Main Street by Veterans Day.

This banner photo, from his brother's hometown of Attica NY, was his inspiration to bring this method of recognition to NH. He is working with towns in other states to understand their methods and would love to have more folks here involved. If you'd like to join his committee and help expand this to your community, please contact Matt through his Facebook page: **Concord for Hometown Heroes Banners**, or mattseiler5757@gmail.com , or call/text (603) 219-6792.



Survivor Outreach Services



Inside this issue:

- Updating DBERS and DFAS 2
- Give An Hour 2
- Suicide Prevention 2
- Benefit Rate Increase for 2019 3
- Tax Prep Information 3
- Grief Support Group & Survivor Milestone Dates 4

Hometown Hero Banners Update



Elizabeth Santos
 Survivor Outreach Services
 Support Coordinator
 MSTI Contractor
 NH National Guard
 1 Minuteman Way
 Concord NH 03301
 Office 603-227-5130
 Cell 603-219-8159
EMAIL
 Elizabeth.g.santos.ctr@mail.mil



Survivor Matthew Wieczhalek-Seiler continues his mission to bring this banners to Concord for display Memorial Day to Veterans Day. He continues to take orders and will have a few “hang” dates for Main St. Concord.

Matt is now looking for volunteers who would like to expand this throughout the state! Some are already well into the process, so if you’d like to get involved and bring banners to your town, please contact Matt through his Facebook page:

Concord for Hometown Heroes Banners, or mattseiler5757@gmail.com , or call/text Matt at (603)219-6792.



THE PIERCE BRIGADE MONTHLY NEWS



November 2018

Volume 14 No.10

PIERCE BANNER FLYS ON MAIN STREET

Earlier this year, Matt Weiczahlek-Seiler visited a Brigade Board meeting to tell us about an idea he had to honor Concord veterans by placing banners on the lamp posts along Main Street. Inspired by banners he had seen in Troy, NY, Matt formed an organization called Hometown Heroes. To get the ball rolling he chose six veterans from different services and had the first banners made. While passing through Troy, NY, a banner honoring the military service of President Chester Arthur caught his eye. He came to our board meeting and offered to hang a banner to honor President Franklin Pierce's military service during the Mexican War at no cost to us. If we would agree to sponsor it.

On September 11, 2018, six banners were hung at the intersection of Pleasant and Main Streets. The banner for President Pierce was hung in front of the NH State House near the statue of the President. The banners stayed up until Veteran's Day. They will be stored over the winter and hung for Memorial Day to Veteran's Day of 2019.

A small reception was held following the



ceremony at the Concord VFW Hall. Matt presented certificates of appreciation to the sponsors of the first banners which were hung that day.

More information is available on their Facebook page. We appreciate Matt's efforts to honor our Concord veterans of all wars and for allowing us to sponsor Franklin Pierce.

ANNUAL WREATH LAYING CEREMONY

**Tuesday
November 20
10a.m.**

**The Old North Cemetery
in Concord**

The NH Army National Guard, children from the Christa McAuliffe School and the Pierce Brigade will participate in laying the wreath presented by the sitting president at the gravesite of President Franklin Pierce to commemorate his birth on November 23, 1804.

The public is welcome to attend and invited back to the Pierce Manse for light refreshments after the ceremony.

ANNUAL MEETING! WAA UPDATE

The Pierce Brigade's annual Christmas and por luck luncheon meeting will take place on Thursday, December 6th at 12 Noon at the West Congregational Church, 499 N. State Street in Concord. Annual reports will be presented along with the operating budget for 2019. **If you plan to join us, please make a reservation with Julie Cole at 603 224-4977 and let her know what you plan to bring for the pot!** All Brigade members and volunteers are welcome as we wrap up 2018 and look forward to the new year.

Tom Fisk is pleased to report the Brigade has surpassed its goal of 147 wreaths for the veterans graves in the Old North Cemetery. A generous donation was received from Merrimack County Savings Bank. Extra wreaths will be used in other Concord cemeteries. **Wreaths will be placed on the graves on December 14th at 9:30a.m. A ceremony is planned for December 15th at 10a.m. followed by a reception at the Pierce Manse. For information or to volunteer call Tom at 603 224-9426.**



**The Brigade Board meets
November 14, 2018
at 1:00p.m. at the Manse.
Any Brigade Member is
welcome to attend.**



THE PIERCE BRIGADE MONTHLY NEWS



December 2018

Volume 14 No.11

ANNUAL WREATH LAYING CEREMONY

In spite of a snowy day, the annual wreath laying ceremony took place on Tuesday, November 20th at the Franklin Pierce gravesite in Concord, NH. Army and Air Force NH National Guardsmen presented the colors. The Christa McAuliffe second grade classes (pictured at right) led the Pledge of Allegiance to the flag and sang the Star Spangled Banner. The wreath, provided by the White House, was laid by Brigadier General O'Brien and Matt Seiler, founder of the Concord Hometown Heroes Banners project. BG O'Brien spoke of Pierce's time in office, noting the United States was just 30 years old when Pierce was President. The ceremony ended with the playing of "Taps" by Chief Warrant Officer Sean Pinsonnault.



Christa McAuliffe School 2nd graders at the wreath laying ceremony November 20, 2018

Those attending the ceremony were invited back to the Pierce Manse to warm up and were served light refreshments

Staff Sergeant Anthony Rorick was in charge of making arrangements for the ceremony



Walker School 4th graders headed for the wreath laying ceremony in 1978

Cathy Thomas Kaplan attended a lecture at the Manse and mentioned her participation in the wreath laying ceremony in 1978. She kindly shared the pictures shown at right with us. Obviously the ceremony took place at a different and warmer time of the year.



Cathy Thomas Kaplan ready to lay the wreath in 1978

The new membership directories will be issued in February. If there are any changes to your information, please let us know.

Email membership chairman, Ginny Friberg at vstfri@aol.com or call the Manse (603)225-4555 and leave us a message!

Brigade Officers 2019

- President: Joan Woodhead
- Vice President: Tom Fisk
- Secretary: Wanda Conroy
- Treasurer: Marty Bender
- Asst. Secretary: Tom Fisk
- Asst. Treasurer:
- Connie Lessard
- Volunteer Coordinator:
- Joan Davis

- *****
- Committee Chairmen
- Cemetery Plot: Freda Spiro
- Collections: Paula Fortner
- Facilities: Ginny Merrill
- Gift Shop: Nancy Fransen
- Historian:
- Hospitality:
- Julie Westgard-Cole
- Members-At Large
- Janet Anderson
- Peter Weeman
- Membership: Ginny Friberg
- Sunshine: Carolyn Butnell
- Programs: Sue Place
- Newsletter: Joan Woodhead

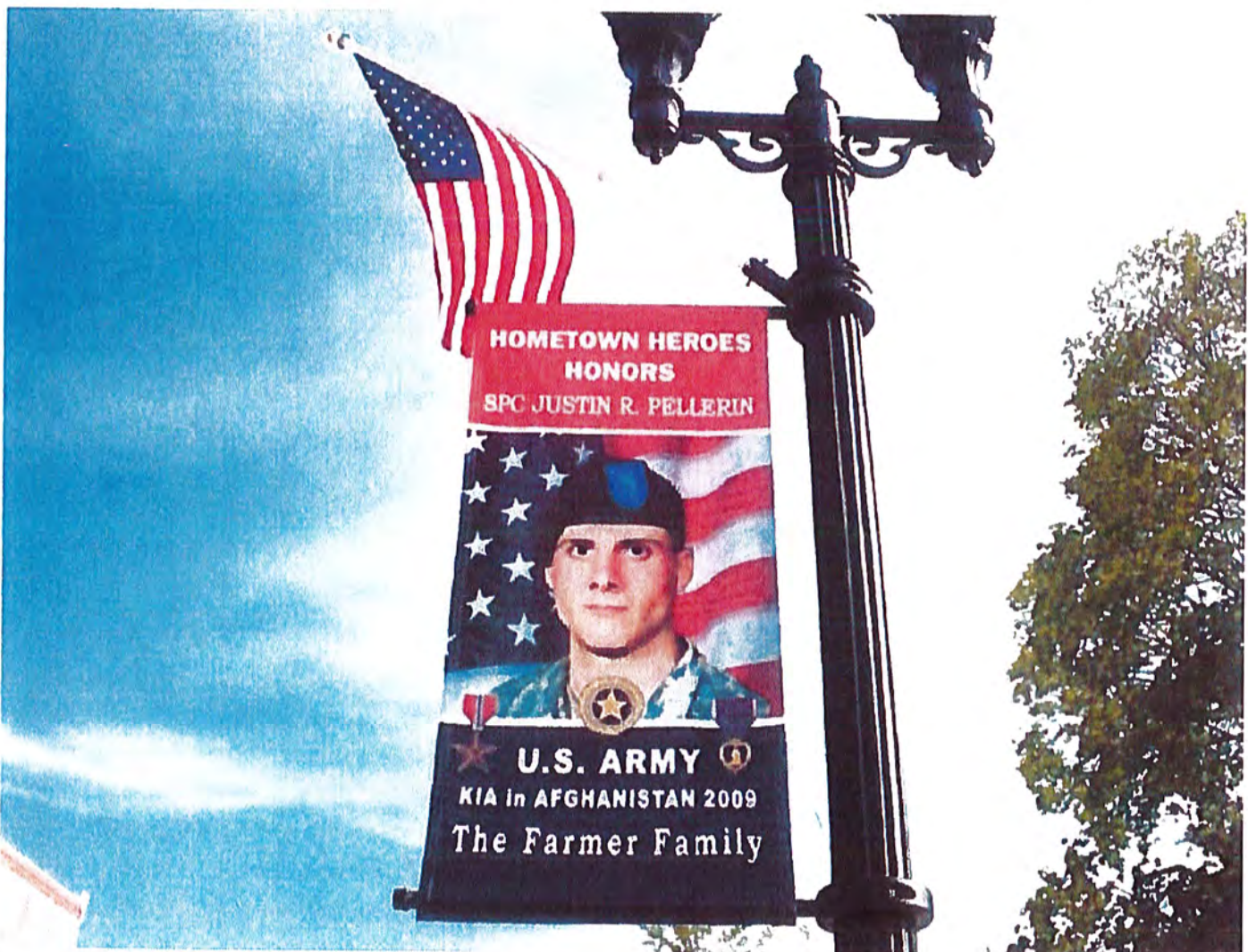
The Brigade Board meets December 19, 2018 at 1p.m. at the Manse. Any Brigade Member is welcome to attend.

[Local News](#)[Real Estate](#)[Events](#)[Get Tickets](#)

Concord For Hometown Heroes Banners Hung All Over New Hampshire

Matthew Wierzchalek-Seiler's tribute to veterans, inspired by his late-brother's service, is quickly spreading all around the Granite State.

By [Tony Schinella](#) | May 26, 2019 10:00 am ET



Concord For Hometown Heroes Banner for Justin Pellerin, who was killed in 2009, hangs outside the Statehouse in Concord. (Tony Schinella | Patch)

CONCORD, NH — If you noticed that there were more new banners of veterans hanging along Concord's Main Street, you would be correct. Concord For Hometown Heroes, an organization founded by Matthew Wieczhalek-Seiler to honor those who have served, is up to 13 banners in Concord and has expanded to Campton, Center Harbor, Franklin, and Newport, for 2019. The Concord banners were installed this week, in time for Memorial Day.

Wieczhalek-Seiler, while installing flags at the New Hampshire State Veterans Cemetery, said the project was inspired by the passing of his brother, Staff Sgt. Thomas Seiler, who died in October 2016, at Fort Bragg, just before being scheduled for another deployment. After he died, Wieczhalek-Seiler went to Attica, NY, to assist his father. During his drive home, he noticed honor banners around New York. But when he entered Vermont, they seemed to stopped. Wieczhalek-Seiler also didn't see any in the Granite State.

So, he started the project.

“The whole thing about the banner program that I really try and stress to people is there’s a terrible cost that our country is paying,” he said. “We lose 22 veterans a day to suicide, politicians don’t (seem to care) about veterans. Just like all of these other groups, I’m just trying to bring awareness.”

Work as a historic preservationist on buildings is the reason Wieczhalek-Seiler came to New Hampshire in the first place many years ago. Now retired, the project keeps him busy.

Veterans, he added, preserve freedom and they “shouldn’t go to the grave alone.” The banners, the research required to find out about the veterans honored, the work with others like printers and photo editors to ensure the banners are of high quality, are another way of preserving history in the state, too.

“I just needed another direction to go,” he said.

The Concord banners – which include one for the state’s only president, Franklin Pierce – will be up for 30 days along Main Street in Downtown Concord.

For more information on how to sponsor a banner or help the effort, [visit the Concord For Hometown Heroes Banners site on Facebook.](#)

News > Local (/News/Local/)

Downtown: Local man honors hometown vets, busy City Council meeting

Sunday, September 09, 2018

Amid the chaos of tomorrow's primaries, a small group of people will gather at the Capital Plaza to engage in a different form of patriotism.

Matthew Wieczhalek-Seiler is the driving force behind an effort to honor veterans who call Concord their hometown through a program called Hometown Heroes. He has created six banners featuring Capital City veterans from across conflicts that will go up around Concord on the anniversary of 9/11 and remain until Veterans Day.

You may be familiar with some of those on the banners, like Concord's own Franklin Pierce – who, aside from being a president, also served in the Mexican-American War as a general. That banner will reside in front of the State House.

But there are others, like Murray Howard and Ronald Milligan, Navy men who served in, respectively, World War II and the Korean War and have since died; Scott Miller, who served in the Army during the Persian Gulf; and Thomas Harmon, Cold War and Persian Gulf Air Force veteran, uncle to James Harmon, a Marine who served in the country's Global War on Terrorism.

For Wieczhalek-Seiler, the effort has become almost like a full-time job. He said it has taken him the last six months to round up the names, secure funding, navigate the city's permitting process and have the banners designed.

But it's all in memory of his own hometown hero: his brother Thomas Seiler, who died two years ago while serving one of his several tours in the Army. His brother is memorialized in their hometown of Attica, N.Y., in another Hometown Heroes program.

"He loved his country," Wieczhalek-Seiler said. "I loved my brother dearly. ...He was my motorcycle buddy, my hockey buddy. Hours before he died, we talked about going to a hockey game. That's what he did on leave. He was constantly overseas, constantly protecting his country."

10/28/2018

Downtown: Local man honors hometown vets, busy City Council meeting

What started as a small program has now expanded; Wieczhalek-Seiler said he has had enough interest to create a second set of banners. He said the first group of banners will go into storage after Veterans Day, but will go up again next year, before Memorial Day, and stick around until Veterans Day.

Elmira Kiwanis and the Hometown Heroes Program

It is with great pride that our Elmira Kiwanis Club is participating in the nationwide Hometown Heroes Banner program. When and where the Hometown Heroes Banner initiative first began remains a mystery but when researched it was discovered that there were numerous listings of cities and villages throughout the nation that have been honoring our nations Veteran's with these rich and colorful banners.

Our city, too, is rich in history **and heroes** and so it seemed a fitting way to teach our citizens and especially our children about those that served from our own community. As the saying goes, "A picture is worth a thousand words" and so we know that the banners will begin dialog that is rich in city and national pride.

Knowing that it would take cooperation from the City of Elmira for this to happen, we collaborated with Downtown Development which one of our Kiwanian members, Jennifer Herrick was head of. With her help in connecting us with Dan Mandell, city mayor, our program was launched. Downtown Development provided an on-air WETM-TV interview with our President Sharon Moore who introduced the program to the public on Veterans Day 2017. Downtown Development placed the information and order form on their website. An ad was also placed in the unified Catholic Church bulletin in our city. We collaborated with our local veteran's groups and the word began to spread. I might say that word of mouth travelled fast and far as so many wanted to become a part of the program.

As chairperson of the program I can't express enough about the unbelievable experience and privilege it has been to be privy to the many family stories that have been shared by the families ordering the banners. As I handled the orders I somehow became connected with the 136 brave and gallant men and women whose information I placed in my data bank. I've met people from my community that I've lived in for 46 years that I never met before! The delicate, cherished and aged photos that the families had carefully preserved since World War 1 days were a privilege and honor to see. Although we received many through the mail, there were those that brought the photos directly to my front door due to fear of damaging these priceless antiques of their family's history.

What was our club's motivation for spearheading this program you might ask? Our focus in everything we do is kids. In a community where high poverty prevails and illegal drug use is constantly in our local headlines, we realized that the kids in our community needed something to look up to, a hero maybe? What better way to instill pride in our community and give our kids someone or something to look up to. Pride in country and those that served seemed like a win-win.

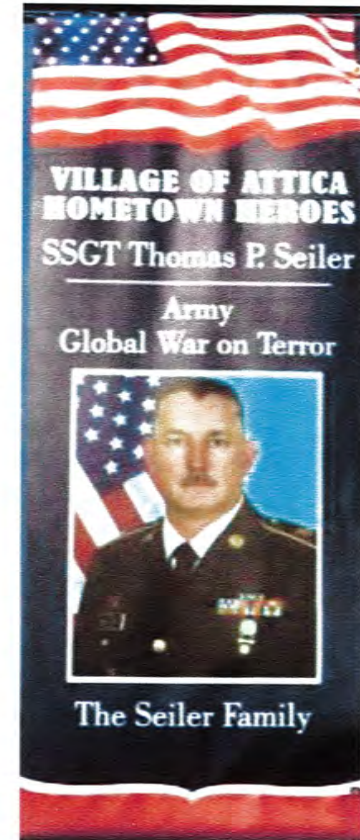
Our plan is to place the banners in areas where pedestrian walking takes place. Parents and kids can literally "look up" to heroes as they walk along our city streets. They will ask questions and wonder about these brave citizens of their city. Those with phones can look up on the Downtown Development site to learn more about the faces that they see. How can't that help to raise pride in our community?

It is our goal to continue this program for years to come as long as there is community support. The only cost to our club is time. That time to me seems well spent.

Terry Allison, Chairperson

Purpose of Program

- ◆ This program honors people who are from the community and have served a grateful nation with military service, even some who gave the ultimate sacrifice for this country.
- ◆ It also shows the community supports the efforts of their neighbors who serve in the military.
- ◆ military.



Next Steps of Action

- ◆ Get letters from people who have started program explaining how it has benefited their community.
- ◆ Develop a marketing strategy.
- ◆ Organize local officials who have expressed a interest of support.
- ◆ Form committee and locate meeting place.



Concord For Hometown Heroes Banners

Initial round of banners, were up by mid October 2018. They were on lampposts on Main St. until after Veterans Day in Concord, NH.

It was an honor to present Franklin Pierce on the original round of banners.



Short-term Goals Achieved



- ◆ Getting the first set of banners up to gain public attention and interest.
- ◆ Promote and organize sale of more banners in more towns for 2019

Long-Term Goal



- ◆ Introduce the program to all other communities in the State.
- ◆ Provide assistance to
- ◆ anyone willing to work towards this goal.
- ◆ Have every Village, Town, and City in the State honor Veterans and Active duty Military with these banners

Next Steps of Action



- ◆ Continue getting agreements to get to the minimum of 6 – 10 persons willing to be put on banners.
- ◆ Try to arrange a reception for sponsors of the banners, the day before they are raised.
- ◆ Continue to find and build support for the program.

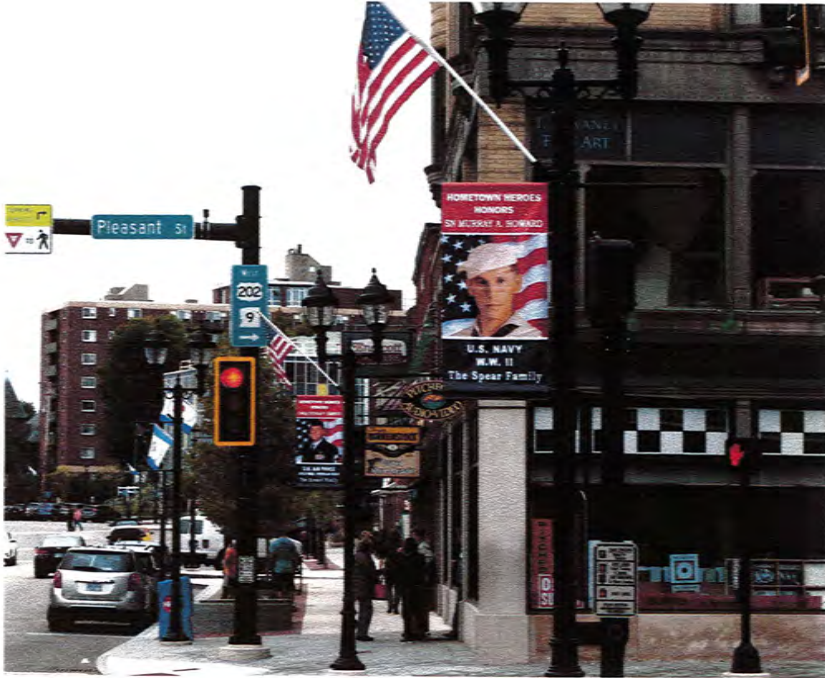
Operation of program

- ◆ Applications can be accepted year round as a reservation process and will be printed year round.
- ◆ Purchase of Banners happens year round and only hung during season Memorial Day to post Veterans Day
- ◆ Printing of banners occurs year round and hung in season per agreement with the town we are hanging in.
- ◆ Lowering of Banners will happen after
- ◆ Veterans Day

Operation of Program

- ◆ With a life expectation of three to five years for the banner, I feel the banners should be put up for a full three years before they are retired and returned to the sponsor.
- ◆ The cost of Sponsorship is \$200.00 per banner with a three year warranty.
- ◆ If the banner is in good condition after three seasons we will continue to hang it, for the cost of hanging. Any reprints of the original banner are \$140.00 as long as there are no changes.

Success



- ◆ Seeing Main Street of Concord lined with banners.
- ◆
- ◆
- ◆ Getting other Villages, Towns, and Cities to follow and line their streets.

Where and when the Hometown Heroes Banners Program began is a mystery. Numerous cities and towns across our Nation have adopted this program as a way to honor our brave active duty service members and veterans who sacrifice so much for our freedom.

Our mission is to bring this program to New Hampshire beginning in our State Capital of Concord, NH. It is our hope that the program will grow and more cities and towns in NH will participate in the program to honor service members and veterans in their communities.

We are proud to announce that our first eleven banners were raised in the City of Concord in the Fall of 2018. We will continue to take orders for banners over the Winter. We are hopeful that we have many more to raise in the Spring of 2019!

For more information on the Concord for Hometown Heroes Banner Program, visit our Facebook page at Concord For Hometown Heroes Banners.

For information as to how to sponsor a banner for an active duty service member or veteran, please contact us either by phone, E-mail or Facebook.

Concord For Hometown
Heroes Banners on
Facebook
Matthew Wierzchalek-Seiler
69 Manchester Street Lot 3
Concord, NH 03301
(603) 219-6792

mattseiler5757@gmail.com

CONCORD FOR HOMETOWN HEROES BANNERS

**HOMETOWN HEROES
HONORS**
PRESIDENT FRANKLIN PIERCE



BRIGADIER GEN. - U.S. ARMY
MEXICAN-AMERICAN WAR
The Franklin Pierce Manse

**SN
Ronald W. Milligan
U.S. Navy
Korean Conflict
Sponsored by the
Spear Family**

**HOMETOWN HEROES
HONORS**

SN RONALD W. MILLIGAN



**U.S. NAVY
KOREAN CONFLICT**

The Spear Family

**SPC Scott Miller
U.S. Army
Persian Gulf
Sponsored by the
Miller Family**

**HOMETOWN HEROES
HONORS
SPC SCOTT MILLER**



**US ARMY
PERSIAN GULF**

The Miller Family

**SSGT
James D. Harmon
U.S. Marine Corps
Global War on Terror
Sponsored by the
Kelly-Harmon Family**

**HOMETOWN HEROES
HONORS**

SSGT. JAMES D. HARMON



**U.S. MARINE CORPS
GLOBAL WAR ON TERROR**

The Kelly-Harmon Family

**HOMETOWN HEROES
HONORS**

SN MURRAY A. HOWARD

**SN
Murray A. Howard
U.S. Navy
World War II
Sponsored by the
Spear Family**



**U.S. NAVY
W.W. II**

The Spear Family

**HOMETOWN HEROES
HONORS**

PRESIDENT FRANKLIN PIERCE

**Brigadier General &
14th President
Franklin Pierce
U.S. Army
Mexican-American
War
Sponsored by the
Franklin Pierce Manse**



**BRIGADIER GEN. - U.S. ARMY
MEXICAN-AMERICAN WAR**

The Franklin Pierce Manse

**HOMETOWN HEROES
HONORS**

CMSgt THOMAS P. HARMON

**CMSgt
Thomas P. Harmon
U.S. Air Force
Cold War -Persian
Gulf
Sponsored by the
Harmon Family**



**U.S. AIR FORCE
COLD WAR - PERSIAN GULF**

The Harmon Family

Item Attachment Documents:

Item8: Town Buildings LED Conversion Contracts

	Budget	Expenses thru 6/30	Anticipated Expense	Anticipated Balance 12/31/19	Cost of Project	Anticipated Year End Balance
Community Center						
4150-451 Community Center Electric	4,200	2,249	2,249	(298)	(1,874)	(2,172)
4214-410 Fire Electric	6,574	3,024	3,024	526	(3,571)	(3,045)
4210-410 Police Electric	4,800	2,988	2,988	(1,176)	(3,154)	(4,330)
4324-410 Solid Waste Electric	8,500	5,549	4,165	(1,214)	(4,665)	(5,879)
4150-410 Town Hall Electric	3,000	1,397	1,397	206	(3,716)	(3,510)
4326-410 WWTP Electric	44,088	26,394	26,394	(8,700)	(5,488)	(14,188)
Totals	71,162	41,601	40,217	(10,656)	(22,468)	(33,124)
Library					(4,518)	
Revised Total					(26,986)	

* Note: The Grange has an incentive of \$290, with a projected cost of \$2009. (It seems that could be budgeted in 2020, given the low incentive)
 **Note: Historical Society had -0- incentive with a projected cost of \$5065. (Historical did not want to participate)



55 Industrial Way
Portland, Maine 04103
Tel: 207.767.1313
Fax: 207.767.1513
www.emcinc-online.com

Terms and Conditions

Project Name: Town of Henniker
18 Depot Hill Road
Henniker, NH 03242

Contact Person: Russ Roy, Town Finance Director

<u>Re: Lighting Improvement Project</u>	Project Cost	\$ 53,354.00
	Approved Eversource Incentive	\$ 26,368.00
	Total Net Project Cost	\$ 26,986.00

Energy Management Consultants, Inc. will supply and project manage the installation/retrofit of your lighting system as described in our updated Cost Savings dated July 17, 2019.

Terms: Town of Henniker agrees to contract with Energy Management Consultants, Inc. the complete turnkey installation of new energy efficient equipment. This turnkey proposal includes engineering, design, cost analysis, material procurement, labor to install, disposal of all waste, certificates of recycling and post utility inspections.

*Payment Schedule: Invoice #1 will be due upon mobilization
Amount Due: \$13,493.00*

*Invoice #2 will be due upon 50% completion
Amount Due: \$6,747.00*

*Invoice #3 will be due upon 100% completion
Amount Due: \$6,746.00*

The Eversource incentives from Town of Henniker will go directly to **EMC, Inc.** upon completion and post inspection of project.

Any work done beyond the scope of work described in our proposal must be in writing and approved by Russ Roy or other assigned person in writing before moving forward.

All invoices are due in 30 days.

Below is an acknowledgment block for your signature.

Sincerely,

**Russ Roy, Town Finance Director
Town of Henniker**

Carl Edin
Project Developer/Manager

Jeff Hanson, CEM, LC
President

By: _____
Authorized Signature Date



Area	Savings		Energy Savings	Maint Savings	Total Savings	Project Cost	Approved Eversource Incentive	Net Project Cost	Payback	ROI
	kW	kWh								
Town of Henniker Cost Savings Summary										
Community Center	3	3,965	\$ 495.63	\$ 243.00	\$ 738.63	\$ 3,748.00	\$ 1,874.00	\$ 1,874.00	2.54	39.4%
Fire Department	4	7,114	\$ 889.25	\$ 498.00	\$ 1,387.25	\$ 7,142.00	\$ 3,571.00	\$ 3,571.00	2.57	38.8%
Grange Hall*	1	890	\$ 111.25	\$ 107.00	\$ 218.25	\$ 2,299.00	\$ 290.00	\$ 2,009.00	9.21	10.9%
Library	5	11,776	\$ 1,472.00	\$ 471.00	\$ 1,943.00	\$ 9,035.00	\$ 4,517.00	\$ 4,518.00	2.33	43.0%
Police Department	3	6,117	\$ 764.63	\$ 248.00	\$ 1,012.63	\$ 6,308.00	\$ 3,154.00	\$ 3,154.00	3.11	32.1%
Recycling Center	4	11,165	\$ 1,395.63	\$ 123.00	\$ 1,518.63	\$ 9,330.00	\$ 4,665.00	\$ 4,665.00	3.07	32.6%
Town Hall	3	6,019	\$ 752.38	\$ 221.00	\$ 973.38	\$ 6,815.00	\$ 3,099.00	\$ 3,716.00	3.82	26.2%
Waste Water Facility	10	20,146	\$ 2,518.25	\$ 594.00	\$ 3,112.25	\$ 10,976.00	\$ 5,488.00	\$ 5,488.00	1.76	56.7%
Historical Society	4	1,084	\$ 135.50	\$ 303.00	\$ 438.50	\$ 5,065.00	\$ -	\$ 5,065.00	11.55	8.7%
TOTALS	37	68,276	\$ 8,534.50	\$ 2,808.00	\$ 11,342.50	\$ 60,718.00	\$ 26,658.00	\$ 34,060.00	3.80	33.3%
Notes:										
1. Estimated blended rate is \$.125/kWh										

EVERSOURCE

Run Date: 05/13/2019

P: W19077

86 : Approved

Customer Application - Agreement

Henniker
Town Hall

**EVERSOURCE SMALL BUSINESS ENERGY EFFICIENCY
2019 REBATE APPLICATION**

REBATE GUIDELINES

This rebate program covers pre-qualified measures purchased and installed beginning on or after June 1, 2002 and ending with the conclusion of the New Hampshire CORE Electric Utilities' Program.

Rebates are available to all non-residential customers of Public Service Company of New Hampshire doing business as Eversource Energy (hereinafter "Eversource") with an average monthly electricity demand of less than 200kW (or usage less than 300,000 kWh annually if kW information is not available).

The customer, who is the person authorized to sign contracts on behalf of the business or company responsible for this facility's electric account, must sign and date this form.

Rebates will be applied to the customer's total installed project cost, and paid directly to the installer, thereby reducing the net total project cost to the customer.

Rebates total 50% of the installed cost of pre-qualified measures, up to \$50,000 for the calendar year.

Eversource reserves the right to preinspect and postinspect any installation by an Eversource employee or quality assurance contractor, at Eversource's expense.

Eversource will not be responsible for any tax liability imposed on the customer as a result of the rebate payment.

Eversource does not guarantee or warrant that the actual savings will occur at the level projected in the Summary of Energy Efficiency Measures. Factors that are impossible to predict, including but not limited to, facility expansion operating hours, cutbacks, or weather changes all may impact future electrical use and cause the actual savings to vary from estimated savings. **Any and all warranties are between the customer and the installer or the manufacturer of installed measures.**

CUSTOMER CERTIFICATION

I agree to a verification by an Eversource representative, other than the contractor, of the measure(s) installation.

I certify to Eversource and it's affiliates that all statements made in this application including other attachments, and statements made, are correct to the best of my knowledge under certain conditions.

I understand that to qualify for the rebate, I must purchase all of the facility's electrical energy needs through Eversource's Transmission and Distribution System for a period of three years after receiving the rebate (emergency generation, that exists for the sole purpose of operating in the event of power failure, is exempt). I understand that I am free to purchase my electrical needs from a competitive energy supplier; however, this supply must be delivered through my Eversource meter. Should I choose not to purchase all of the facility's electrical energy needs through Eversource's Transmission and Distribution System for a period of three years after receiving the rebate, I agree to return the full rebate within 60 days.

Signature _____

Name (print) _____

Title _____

Date _____

Item Attachment Documents:

Item9: Review of Public and non-public minutes of July 16, 2019



**Town of Henniker
Board of Selectmen Meeting
Tuesday, July 16, 2019
Henniker Town Hall**

Members Present: Chairman, Kris Blomback; Vice Chair Tia Hooper; Selectman Peter Flynn; Selectman Scott Osgood; Selectman Leon Parker

Town Administrator: Matt Henry

Recording Secretary: Kelly McCutcheon

Guests: Bruce Trivellini, Bob Pagano, Bill Marko, Lori Marko, Michael Pon, Danny Aucoin, Mark Vattes, Brian Woikel

Item 1: Correspondence

Item 2: Consent Agenda

Vice Chair Hooper moved to approve the Consent Agenda. Selectman Parker seconded. Motion carried 4-0-1- (Osgood)

Public forum #1
No public comment

Item 3: Consideration of Purchase of Main Fire Truck

Rocky stated the truck is well under what the warrant article for \$50,000. The truck will allow the department to transport additional personnel and tow trailers as well as function as a command vehicle. The current commend vehicle is fairly rusty.

Vice Chair Hooper moved to approve purchase of command vehicle for Henniker fire as proposed. Selectman Flynn seconded motion carried 5-0.

Item 4: Discussion of 2020 Census by Mark Vattes

Mark stated the census is done every 10 years ending in 0 and the first one was done in 1790. He emphasizes promoting the 2020 census and how confidentiality is protected under title 13 law. The Census will be April 1st and in mid-March letters will be sent to residents to self-respond online. If residents are unable to respond online there is toll free line available in 17 languages to call into. Mark strongly encourages people to self-respond and stated at the end of April he will be looking to hire local people to reach out to the people who did not self-report.

Chair Blomback asked Mark what the Board would need to do. Matt Henry suggested a Citizen Advisory Committee or a Complete Count Committee. Chair Blomback asked for it to be made a future agenda item to establish a committee.

Bruce Trivellini asked if the self-reporting website was active all the time and if it was the long form or the short form? Mark stated this census will not have long form, just 6 questions. Bruce asked if he could self-report online now. Mark responded no and that the website will be live in mid-March. Bruce asked to be considered Chair of the soon to be established committee.

Item 5: Consideration of Proposed Trails Committee Changes

Bob Pagano, Vice Chair of Trails Committee, presented the voted-on changes including increasing the members of the committee to 10, date changes, trails requiring permission of the property owner, and updated conflict of interest paragraph.

Vice Chair Hooper moved to approve the changes as presented. Selectman Osgood did not agree with the conflict of interest paragraph for fear that the wording would take away member rights and could force people to be recused. Selectman Osgood also voiced concerns regarding return on investment and if the committee’s need of an expert to calculate. Bob stated he had routinely calculated the return on investment; Selectman Osgood insisted an expert is needed to determine the return on investment.

Chair Blomback tasked the Trails Committee with putting one or 2 signs at the trail heads with rules. Bob is currently working on that in addition to updating maps.

Selectman Parker moved to accept the changes as proposed. Vice Chair Hoper seconded. Motion carried 4-1 (Osgood).

Item 6: Consideration of Resignation of Stephanie Payeur from the Economic Development Committee

Selectman Parker moved to accept. Vice Chair Hooper seconded. Motion carried 5-0.

Item 7: Discussion of 79:E Downtown Revitalization Tax Incentive by Economic Development Committee

Matt met with the Economic Development Committee last week who motioned to move forward with RSA 79E which is a tax incentive for improvements made on properties based on the Board’s discretion.

RSA 72-27 is for industrial parcels such as Old Concord Road. RSA 162k is for a tax financing district which would not go to the school or county but would be spent in district improvement of infrastructure.

DRAFT

The Energy Committee determined RSA 79E is the best option right now and would like to begin education on the benefits of RSA 79E to consider bringing forward at Town Meeting.

Vice Chair Hooper stated it needs to go before the Planning Board for consultation and review, and that the focus should be on developing Old Concord Road and 114 past the Mobil and 114 towards Weare need commercial growth. Chair Blomback stated the Energy Committee is not looking for approval of RSA 79E but to start education. Vice Chair Hooper stated they should focus on TIFT districts. Matt stated the TIFT districts are not as flexible as RSA 79E, which gives the Board discretion.

Bruce stated it is the wrong tool since most of the properties in the RSA 79E area are under half an acre, thus it is a waste of time. Selectman Osgood disagreed with Bruce.

Selectman Osgood moved to allow the Economic Development Committee to begin educational outreach on RSA 79E. Selectman Flynn seconded. Motion carried 5-0.

Item 8: Review of Public and non-public minutes of June 18, 2019

Selectman Parker moved to approve the public minutes as presented. Selectman Flynn seconded. Motion carried 5-0.

Selectman Flynn moved to approve and seal item 9 non-public minutes. Vice Chair Hooper seconded. Motion carried 5-0.

Vice Chair Hooper moved to approve and seal item 10 non-public minutes. Selectman Parker seconded. Motion carried 5-0.

Item 9: Board of Selectmen and Town Administrator Reports

Town Administrator Report: Regarding correspondences the Governor sent a letter and request town to attend a 10am meeting in Concord on July 19th. Vice Chair Hooper will attend.

Hometown Heroes Banner requested an audience with the Board, and vowed to Matt the Banners would not cost the town. Vice Chair Hooper is familiar with the program and suggested inviting them since the banners are gorgeous and showcase local military.

Keyser Pond has excess levels of bacteria and notice has been posted that swimming and wading are not allowed.

Bridge on Western Ave to Cote Hill has been resolved and Pike will do a 1 ½ inch overlay. Cote Hill to Townline permit approved and the paving bundled was executed.

Advertising for Town Administrator position has been updated.

Transfer station does not have a second egress, however there is a site plan showing a possible second egress if funds are put in the capital budget.

Hazardous Mitigation Committee is moving forward. Henniker promotional video is in progress. Hall to Prospect construction is going well. Code enforcement flow chart is in progress with tractor for when complaints are put in.

The Fire Department applied for a surplus vehicle and is looking for permission to apply for a 5ton vehicle for forest fire prevention. It will be able to attached the tanker, go off road and be a shared vehicle for the Fire Department and Highway Department. Chair Blomback asked what year the vehicle is, late 2000's. *The Board is ok by consensus.*

Selectman Osgood had no report.

Vice Chair Hooper deferred to Selectman Parker regarding the RMC (Road Management Committee).

Chair Blomback had no report.

Selectman Flynn had no report and is meeting with the Energy Committee tomorrow.

Selectman Parker stated the RMC discussed the culvert inventory project and how more accurate equipment than cell phones is needed. There is a proposal from CNHRPC (Central New Hampshire Regional Planning Commission) to use their equipment and software to produce maps. It is a long-term project and the primary focus of the RMC is updating the 2017 road condition report. Upon review and update roads that had previously been in the middle/good category have deteriorated due to heavy traffic and/or weather. The next step is to review the new cost base and the next meeting will plot the road categories. Vice Chair Hooper requested all sewer and water lines be marked out in advance of projects so there are no delays.

Public forum #2

Bruce asked if candidates had been selected for the Town Administrator Search Committee. Chair Blomback stated the committee has not been determined since the Board received word.

Mark stated he admitted the Board for accepting his meeting a year out and asked if the Board would be amendable to a picture for the census monthly newsletter.

Chair Blomback moved to enter into non-public. Vice Chair Hooper seconded. Motion carried 5-0.

Item 10: Non-public RSA 91-A:3 II (c)

Vice Chair Hooper moved to exit non-public. Selectman Flynn seconded. Motion carried 5-0. Vice Chair Hooper moved to seal the minutes. Selectman Parker seconded. Motion carried 5-0.

Chair Blomback moved to enter non-public. Vice Chair Hooper seconded. Motion carried 5-0.

Item 11: Non-public RSA 91-A:3 II (d)

Vice Chair Hooper moved to exit non-public. Selectman Flynn seconded. Motion carried 5-0. Vice Chair Hooper moved to seal the minutes. Selectman Parker seconded. Motion carried 5-0.

Chair Blomback moved to enter non-public. Vice Chair Hooper seconded. Motion carried 5-0.

Item 12: Non-public RSA 91-A:3 II (b)

Vice Chair Hooper moved to exit non-public. Selectman Flynn seconded. Motion carried 5-0. Vice Chair Hooper moved to seal the minutes. Selectman Parker seconded. Motion carried 5-0.

Chair Blomback moved to adjourn. Vice Chair Hooper seconded. Motion carried 5-0. Adjourn at 9pm

Item Attachment Documents:

Item10: Town Administrator Report

Budget Summary for the 2019 Approved Budget + 2018 encumbrances

7/31/2019

	BUDGET	EXPENDED	AVAILABLE	% Avail
EXECUTIVE	23,817.00	4,181.62	19,635.38	82%
TOWN CLERK	90,937.00	55,663.33	35,273.67	39%
ELECTION	6,870.00	4,015.84	2,854.16	42%
TAX MAPS	4,725.00	3,975.00	750.00	16%
TOWN OFFICE	538,836.00	306,150.15	232,685.85	43%
TAX COLLECTOR	87,315.00	49,801.90	37,513.10	43%
LEGAL	20,000.00	19,483.36	516.64	3%
PLANNING BOARD	48,268.00	19,837.10	28,430.90	59%
ZONING BOARD	5,521.00	493.00	5,028.00	91%
CEMETERIES	13,700.00	9,800.00	3,900.00	28%
GENERAL INSURANCE	151,061.00	140,625.38	10,435.62	7%
DUES & MEMBERSHIP	4,035.00	4,066.00	(31.00)	-1%
POLICE	1,273,803.00	729,382.63	544,420.37	43%
FIRE/RESCUE	767,468.00	380,053.53	387,414.47	50%
CODE ENFORCEMENT	6,583.00	2,598.12	3,984.88	61%
EMERGENCY MANAGEMENT	1,292.00	0.00	1,292.00	100%
HIGHWAY	770,634.00	388,785.98	381,848.02	50%
HIGHWAY/STREETS	602,800.00	153,185.40	449,614.60	75%
STREET LIGHTS	25,460.00	7,536.22	17,923.78	70%
SOLID WASTE	438,073.00	212,812.86	225,260.14	51%
ANIMAL CONTROL	9,408.00	1,383.30	8,024.70	85%
WELFARE	80,000.00	37,402.31	42,597.69	53%
ATHLETIC	40,145.00	10,788.72	29,356.28	73%
LIBRARY	227,730.00	140,808.69	86,921.31	38%
PATRIOTIC PURPOSES	2,000.00	1,831.39	168.61	8%
BAND	7,195.00	6,857.50	337.50	5%
CONSERVATION COMMISSION	3,390.00	1,056.00	2,334.00	69%
COMMUNITY SERVICES	74,500.00	27,625.00	46,875.00	63%
DEBT SERVICE	330,418.00	194,649.44	135,768.56	41%
Subtotal	5,655,984.00	2,914,849.77	2,741,134.23	48%
WARRANT ARTICLE	1,262,548.19	318,298.03	944,250.16	75%
CAPITAL RESERVE	1,021,603.00	0.00	1,021,603.00	100%
TOTAL TOWN (FUND 1)	7,940,135.19	3,233,147.80	4,706,987.39	59%
COGSWELL SPRING (FUND 2)	491,101.00	334,580.31	156,520.69	32%
CSWW CAPITAL IMPROVE (FUND 2)		3,036.00	(3,036.00)	
BOND WATER LINE	200,000.00	54,042.05	145,957.95	73%
WASTE WATER (FUND 3)	620,100.00	415,411.40	204,688.60	33%
Waste Water -Asset Mgt Program	20,609.05	18,791.34	1,817.71	9%
Waste Water - Use of Unreserved Fund	0.00	12,990.00	(12,990.00)	0%
TOTALS (ALL FUNDS)	9,271,945.24	4,071,998.90	5,199,946.34	56%

Town of Henniker
2019 Proposed Town Meeting Budget + 2018 Encumbrances
For the period 1/1/19-7/31/19

<u>Acct #</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenses</u>	<u>Available (Overspent)</u>	<u>% Avail</u>
<u>EXECUTIVE</u>					
4130-110	Executive-Wages Health Officer	\$ 2,000.00	\$ 125.00	1,875.00	0.94
4130-111	Executive-Wages BOS Clerk	3,600.00	1,827.50	1,772.50	0.49
4130-130	Executive-Salaries BOS	7,500.00	750.00	6,750.00	0.90
4130-131	Executive-Salaries Treasurer	1,500.00	0.00	1,500.00	1.00
4130-132	Executive-Salaries Dep Treas.	100.00	0.00	100.00	1.00
4130-133	Executive-Trustees Wages	900.00	0.00	900.00	1.00
4130-220	Executive-Fica/Medicare	1,117.00	264.90	852.10	0.76
4130-350	Executive-Drug/Alcohol Testing	3,000.00	842.25	2,157.75	0.72
4130-610	Executive-Selectmen Expense	1,500.00	336.97	1,163.03	0.78
4130-611	Executive-Eco Development	400.00	0.00	400.00	1.00
4130-613	Executive-Health Officer Exp	400.00	35.00	365.00	0.91
4130-614	Executive-Loss Prevention	300.00	0.00	300.00	1.00
4130-615	Executive-Historic District	1,250.00	0.00	1,250.00	1.00
4130-616	Executive-Craney Tower Site	250.00	0.00	250.00	1.00
	TOTAL EXECUTIVE	23,817.00	4,181.62	19,635.38	0.82
<u>TOWN CLERK</u>					
4140-111	Town Clerk-Wages Deputy	24,439.00	17,807.57	6,631.43	0.27
4140-130	Town Clerk-Wages	30,437.00	20,038.67	10,398.33	0.34
4140-211	Town Clerk-Benefit Insurance	14,190.00	10,634.01	3,555.99	0.25
4140-220	Town Clerk-Fica/Medicare	4,143.00	1,889.12	2,253.88	0.54
4140-230	Town Clerk-Retirement	6,396.00	2,795.72	3,600.28	0.56
4140-240	Town Clerk-Training/Seminars	800.00	682.81	117.19	0.15
4140-560	Town Clerk-Dues/Memberships	55.00	55.00	0.00	0.00
4140-570	Town Clerk-Advertising	200.00	0.00	200.00	1.00
4140-620	Town Clerk-Office Supplies	1,400.00	849.07	550.93	0.39
4140-625	Town Clerk-Postage	1,800.00	651.00	1,149.00	0.64
4140-637	Town Clerk-Mileage	200.00	0.00	200.00	1.00
4140-805	Town Clerk-Equip Maint/Repair	6,107.00	0.00	6,107.00	1.00
4140-814	Town Clerk-Photocopy Expense	490.00	0.00	490.00	1.00
4140-832	Town Clerk-Animal Licenses	280.00	260.36	19.64	0.07
	TOTAL TOWN CLERK	90,937.00	55,663.33	35,273.67	0.39

Town of Henniker
 2019 Proposed Town Meeting Budget + 2018 Encumbrances
 For the period 1/1/19-7/31/19

<u>Acct #</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenses</u>	<u>Available (Overspent)</u>	<u>% Avail</u>
<u>ELECTION</u>					
4141-120	Election-Wages	3,000.00	1,567.52	1,432.48	0.48
4141-570	Election-Advertising	200.00	133.20	66.80	0.33
4141-620	Election-Office Supplies	100.00	0.00	100.00	1.00
4141-625	Election-Postge	20.00	0.00	20.00	1.00
4141-690	Election-Election Expense	1,200.00	339.38	860.62	0.72
4141-740	Election - Equipment Purchase	0.00	399.99	(399.99)	0.00
4141-802	Election-Ballots	1,600.00	1,575.75	24.25	0.02
4141-803	Election-Voting Booth Maint.	750.00	0.00	750.00	1.00
	TOTAL ELECTION	6,870.00	4,015.84	2,854.16	0.42
<u>TAX MAP</u>					
4142-312	Tax Map-Cartographer	2,400.00	2,400.00	0.00	0.00
4142-400	Tax Map-Digital Mapping	2,075.00	1,575.00	500.00	0.24
4142-550	Tax Map-Printing	250.00	0.00	250.00	1.00
	TOTAL TAX MAP	4,725.00	3,975.00	750.00	0.16

Town of Henniker
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For the period 1/1/19-7/31/19

<u>Acct #</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenses</u>	<u>Available (Overspent)</u>	<u>% Avail</u>
<u>TOWN OFFICE</u>					
4150-110	Town Office-Wages FT	236,251.00	134,531.58	101,719.42	0.43
4150-112	Town Office-Wages PT	28,951.00	19,606.54	9,344.46	0.32
4150-211	Town Office-Benefit Insurances	54,855.00	24,183.32	30,671.68	0.56
4150-220	Town Office-Fica/Medicare	19,970.00	11,038.32	8,931.68	0.45
4150-230	Town Office-Retirement	24,221.00	15,978.94	8,242.06	0.34
4150-240	Town Office-Training/Seminars	1,225.00	350.00	875.00	0.71
4150-301	Town Office-Consult/Auditors	16,000.00	14,500.00	1,500.00	0.09
4150-312	Town Office-Consult/Assessor	40,000.00	15,950.05	24,049.95	0.60
4150-341	Town Office-Telephone Chgs	6,500.00	3,469.41	3,030.59	0.47
4150-409	Town Office-Custodial Service	16,860.00	7,357.23	9,502.77	0.56
4150-410	Town Office-Electricity	3,000.00	1,397.25	1,602.75	0.53
4150-411	Town Office-Heat	6,000.00	3,392.02	2,607.98	0.43
4150-412	Town Office-Water/Sewer	815.00	1,376.79	(561.79)	(0.69)
4150-414	Town Office-Alarm Monitor	2,000.00	938.00	1,062.00	0.53
4150-429	Town Office-Medical Supplies	200.00	0.00	200.00	1.00
4150-430	Town Office-Bld Repair/Maint	2,780.00	1,685.09	1,094.91	0.39
4150-434	Town Office-Custodial Supplies	1,600.00	70.97	1,529.03	0.96
4150-450	Town Office-Grange Electric	1,500.00	791.01	708.99	0.47
4150-451	Town Office-Community Ctr Elec	4,200.00	2,249.83	1,950.17	0.46
4150-452	Town Office-Grange Water/Sewer	808.00	639.59	168.41	0.21
4150-453	Town Office-Comm Ctr Wtr/Sewer	808.00	567.60	240.40	0.30
4150-454	Town Office-Grange Alarm	400.00	358.00	42.00	0.11
4150-455	Town Office-Comm Ctr Alarm	575.00	0.00	575.00	1.00
4150-456	Town Office-Grange Heat	2,548.00	1,401.11	1,146.89	0.45
4150-457	Town Office-Comm Ctr-Heat	2,908.00	1,852.91	1,055.09	0.36
4150-458	Town Office-Grange Maintenance	500.00	373.19	126.81	0.25
4150-459	Town Office-Comm Ctr Maintence	900.00	449.85	450.15	0.50
4150-460	Town Office-Grange Telephone	1,320.00	730.17	589.83	0.45
4150-461	Town Office-Comm Ctr Telephone	480.00	270.00	210.00	0.44
4150-550	Town Office-Printing	1,200.00	0.00	1,200.00	1.00
4150-552	Town Office-Town Report	2,500.00	2,292.96	207.04	0.08
4150-560	Town Office-Dues/Membership	375.00	20.00	355.00	0.95
4150-570	Town Office-Advertising	1,800.00	384.57	1,415.43	0.79
4150-620	Town Office-Office Supplies	5,200.00	2,356.04	2,843.96	0.55
4150-625	Town Office-Postage	7,200.00	3,433.18	3,766.82	0.52
4150-637	Town Office-Mileage	2,000.00	270.14	1,729.86	0.86
4150-670	Town Office-Books	1,500.00	730.36	769.64	0.51
4150-740	Town Office-Equipment Purchase	3,200.00	1,814.99	1,385.01	0.43
4150-810	TownOffice-Cmptr License Maint	25,145.00	23,005.04	2,139.96	0.09
4150-815	Town Office-Copier Lease	2,541.00	84.40	2,456.60	0.97
4150-825	Town Office-County Registry	700.00	943.30	(243.30)	(0.35)
4150-827	Town Office-Lein Research	4,300.00	3,556.40	743.60	0.17
4150-835	Town Office-WEB Site Expenses	3,000.00	1,750.00	1,250.00	0.42
TOTAL TOWN OFFICE		538,836.00	306,150.15	232,685.85	0.43

Town of Henniker
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For the period 1/1/19-7/31/19

<u>Acct #</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenses</u>	<u>Available (Overspent)</u>	<u>% Avail</u>
<u>TAX COLLECTOR</u>					
4151-111	Tax Collector-Wages Deputy	24,439.00	14,357.60	10,081.40	0.41
4151-130	Tax Collector-Wages	30,437.00	16,251.29	14,185.71	0.47
4151-211	Tax Collector-Benefit Ins	14,190.00	10,634.03	3,555.97	0.25
4151-220	Tax Collector-Fica/Medicare	4,143.00	3,914.27	228.73	0.06
4151-230	Tax Collector-Retirement	6,396.00	2,795.72	3,600.28	0.56
4151-240	Tax Collector-Training/Seminar	800.00	60.00	740.00	0.93
4151-560	Tax Collector-Dues/Membership	20.00	20.00	0.00	0.00
4151-570	Tax Collector-Advertising	200.00	0.00	200.00	1.00
4151-620	Tax Collector-Office Supplies	1,300.00	129.48	1,170.52	0.90
4151-625	Tax Collector-Postage	4,000.00	1,178.00	2,822.00	0.71
4151-637	Tax Collector-Mileage	200.00	66.31	133.69	0.67
4151-814	Tax Collector-Photocopy Exp	490.00	245.00	245.00	0.50
4151-825	Tax Collector-County Registry	700.00	150.20	549.80	0.79
	TOTAL TAX COLLECTOR	87,315.00	49,801.90	37,513.10	0.43
<u>LEGAL</u>					
4153-320	Legal-Legal Fees	20,000.00	19,483.36	516.64	0.03
	TOTAL LEGAL	20,000.00	19,483.36	516.64	0.03
<u>PLANNING</u>					
4191-110	Planning-Wages	1,500.00	408.00	1,092.00	0.73
4191-220	Planning-Fica/Medicare	115.00	0.00	115.00	1.00
4191-240	Planning-Training/Seminars	250.00	180.00	70.00	0.28
4191-320	Planning-Legal Fees	3,000.00	0.00	3,000.00	1.00
4191-390	Planning-Consulting Fees	33,350.00	12,412.50	20,937.50	0.63
4191-550	Planning-Printing	500.00	0.00	500.00	1.00
4191-560	Planning-Dues/Memberships	5,553.00	5,553.00	0.00	0.00
4191-570	Planning-Advertising	2,400.00	611.60	1,788.40	0.75
4191-620	Planning-Office Supplies	300.00	0.00	300.00	1.00
4191-625	Planning-Postage	700.00	372.00	328.00	0.47
4191-814	Planning-Photocopy	600.00	300.00	300.00	0.50
4191-900	Planning-Escrow Offset Revenue	0.00	(4,205.55)	4,205.55	0.00
4191-901	Planning-Escrow Acct Expenses	0.00	4,205.55	(4,205.55)	0.00
	TOTAL PLANNING	48,268.00	19,837.10	28,430.90	0.59

Town of Henniker
 2019 Proposed Town Meeting Budget + 2018 Encumbrances
 For the period 1/1/19-7/31/19

<u>Acct #</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenses</u>	<u>Available (Overspent)</u>	<u>% Avail</u>
<u>ZONING</u>					
4192-110	Zoning-Wages	600.00	0.00	600.00	1.00
4192-220	Zoning-Fica/Medicare	46.00	0.00	46.00	1.00
4192-390	Zoning-Consultant	3,000.00	0.00	3,000.00	1.00
4192-391	Zoning - Legal	800.00	0.00	800.00	1.00
4192-570	Zoning-Advertising	300.00	0.00	300.00	1.00
4192-620	Zoning-Office Supplies	225.00	350.00	(125.00)	(0.56)
4192-625	Zoning-Postage	300.00	18.00	282.00	0.94
4192-814	Zoning-Photocopy	250.00	125.00	125.00	0.50
	Total ZONING	<u>5,521.00</u>	<u>493.00</u>	<u>5,028.00</u>	<u>0.91</u>
 <u>CEMETERIES</u>					
4195-650	Cemeteries-Ground Maint	9,800.00	9,800.00	0.00	0.00
4195-655	Cemeteries-Stone Repair	2,500.00	0.00	2,500.00	1.00
4195-657	Cemeteries-Tree Removal	1,400.00	0.00	1,400.00	1.00
	TOTAL CEMETERIES	<u>13,700.00</u>	<u>9,800.00</u>	<u>3,900.00</u>	<u>0.28</u>
 <u>GENERAL INSURANCE</u>					
4196-520	Insurance-Workers Compensation	62,610.00	63,248.00	(638.00)	(0.01)
4196-522	Insurance-General Liability	85,000.00	75,926.38	9,073.62	0.11
4196-523	Insurance-Unemployment Ins	1,451.00	1,451.00	0.00	0.00
4196-524	Insurance-Deductible	2,000.00	0.00	2,000.00	1.00
	TOTAL GENERAL INSURANCE	<u>151,061.00</u>	<u>140,625.38</u>	<u>10,435.62</u>	<u>0.07</u>
 <u>MUNICIPAL DUES</u>					
4197-560	Municipal Dues/Membership	4,035.00	4,066.00	(31.00)	(0.01)
	TOTAL MUNICIPAL DUES	<u>4,035.00</u>	<u>4,066.00</u>	<u>(31.00)</u>	<u>(0.01)</u>

Town of Henniker
2019 Proposed Town Meeting Budget + 2018 Encumbrances
For the period 1/1/19-7/31/19

<u>Acct #</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenses</u>	<u>Available (Overspent)</u>	<u>% Avail</u>
<u>POLICE</u>					
4210-109	Police-Wages Clerical	63,352.00	31,871.77	31,480.23	0.50
4210-110	Police-Wages FT	625,388.00	357,048.41	268,339.59	0.43
4210-111	Police-Wages Special Officers	30,056.00	14,907.88	15,148.12	0.50
4210-112	Police-Detail Wages (Revenue)	1.00	0.00	1.00	1.00
4210-120	Police-Parking Enforcement	9,566.00	4,347.41	5,218.59	0.55
4210-121	Police-Crossing Guards	7,920.00	4,642.00	3,278.00	0.41
4210-140	Police-Wages OT	20,000.00	15,754.87	4,245.13	0.21
4210-211	Police-Benefit Insurance	167,693.00	94,674.31	73,018.69	0.44
4210-220	Police-Fica/Medicare	17,533.00	9,624.31	7,908.69	0.45
4210-230	Police-Retirement	191,767.00	113,104.51	78,662.49	0.41
4210-240	Police-Training/License	2,500.00	874.27	1,625.73	0.65
4210-241	Police-Training/Ammunition	3,200.00	756.50	2,443.50	0.76
4210-291	Police-Uniforms	7,000.00	794.51	6,205.49	0.89
4210-320	Police-Prosecuting Attny	11,000.00	10,860.00	140.00	0.01
4210-341	Police-Telephone	10,500.00	4,765.28	5,734.72	0.55
4210-342	Police-Dispatch Telephone	700.00	225.21	474.79	0.68
4210-350	Police-Medical HEP B	300.00	0.00	300.00	1.00
4210-391	Police-Towing	500.00	0.00	500.00	1.00
4210-393	Police-Special Investigation	300.00	0.00	300.00	1.00
4210-394	Police-Merr County Dispatch	36,777.00	18,388.50	18,388.50	0.50
4210-410	Police-Electricity	4,800.00	2,988.36	1,811.64	0.38
4210-411	Police-Heat	4,300.00	2,098.34	2,201.66	0.51
4210-412	Police-Water/Sewer	900.00	601.52	298.48	0.33
4210-430	Police-Bldg Repair/Maint.	4,000.00	2,469.17	1,530.83	0.38
4210-431	Police-Custodian	8,640.00	5,040.00	3,600.00	0.42
4210-550	Police-Printing	500.00	533.95	(33.95)	(0.07)
4210-560	Police-Dues/Memberships	450.00	225.00	225.00	0.50
4210-620	Police-Office Supplies	4,000.00	3,177.36	822.64	0.21
4210-625	Police-Postage	500.00	179.00	321.00	0.64
4210-635	Police-Vehicle Fuel	12,850.00	6,203.89	6,646.11	0.52
4210-637	Police-Blood Test Mileage	1,250.00	755.70	494.30	0.40
4210-660	Police-Vehicle Repair/Maint	5,500.00	3,715.00	1,785.00	0.32
4210-661	Police-Vehicle Tires	2,500.00	0.00	2,500.00	1.00
4210-662	Police-Vehicle Parts/Access	2,500.00	1,442.63	1,057.37	0.42
4210-670	Police-Books/Periodicals	350.00	44.95	305.05	0.87
4210-740	Police-Equipment Purchase	2,405.00	2,663.47	(258.47)	(0.11)
4210-805	Police-Equipment Maintenance	9,805.00	13,323.05	(3,518.05)	(0.36)
4210-814	Police-Photocopy Expense	1,000.00	1,079.00	(79.00)	(0.08)
4210-840	Police-Communication Repair	1,500.00	202.50	1,297.50	0.87
	TOTAL POLICE	1,273,803.00	729,382.63	544,420.37	0.43

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<u>Acct #</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenses</u>	<u>Available (Overspent)</u>	<u>% Avail</u>
FIRE/RESCUE					
4214-110	Fire/Rescue-Full Time Wages	84,811.00	1,844.69	82,966.31	0.98
4214-111	Fire/Rescue-Part Time Wages	283,191.00	205,872.16	77,318.84	0.27
4214-140	Fire/Rescue-Over Time Wages	6,000.00	650.62	5,349.38	0.89
4214-211	Fire/Rescue-Benefit Insurance	27,510.00	8,696.71	18,813.29	0.68
4214-220	Fire/Rescue Fica	22,948.00	12,100.65	10,847.35	0.47
4214-230	Fire/Rescue-Retirement	28,142.00	12,864.26	15,277.74	0.54
4214-341	Fire/Rescue-Telephone	8,025.00	4,140.77	3,884.23	0.48
4214-350	Fire/Rescue-Medical/Hep B	500.00	0.00	500.00	1.00
4214-394	Fire/Rescue-Dispatch Fees	41,346.00	41,346.00	0.00	0.00
4214-410	Fire/Rescue-Electricity	8,250.00	3,959.28	4,290.72	0.52
4214-411	Fire/Rescue-Heat	6,574.00	3,024.98	3,549.02	0.54
4214-412	Fire/Rescue-Water	1,600.00	1,082.66	517.34	0.32
4214-430	Fire/Rescue-Blding Maintenance	10,400.00	8,034.89	2,365.11	0.23
4214-610	Fire/Rescue-Office Supplies	5,800.00	4,032.65	1,767.35	0.30
4214-690	Fire/Rescue-Supplies Other	2,800.00	1,436.54	1,363.46	0.49
4215-111	Rescue-Wages	16,500.00	3,458.00	13,042.00	0.79
4215-220	Rescue-Fica/Medicare	1,262.00	1,185.97	76.03	0.06
4215-240	Rescue-Training/License	8,150.00	0.00	8,150.00	1.00
4215-635	Rescue-Vehicle Fuel	5,600.00	3,165.21	2,434.79	0.43
4215-660	Rescue-Vehicle Repair/Maint	3,500.00	3,209.12	290.88	0.08
4215-663	Rescue-Hiway Repairs Materials	500.00	0.00	500.00	1.00
4215-680	Rescue-Medical Supplies	5,400.00	1,957.22	3,442.78	0.64
4215-740	Rescue-Equipment Purchase	15,180.00	1,320.44	13,859.56	0.91
4215-750	Rescue-Communication Equip	4,730.00	15.98	4,714.02	1.00
4215-887	Rescue-Interceptor Fees	3,450.00	2,650.00	800.00	0.23
4215-888	Rescue-CRHSC Billing Fees	20,000.00	10,105.85	9,894.15	0.49
4220-111	Fire-Wages	58,727.00	28,468.98	30,258.02	0.52
4220-220	Fire-Fica/Medicare	4,492.00	2,172.87	2,319.13	0.52
4220-240	Fire-Training/Seminars	10,034.00	1,744.00	8,290.00	0.83
4220-635	Fire-Vehicle Fuel	5,380.00	789.46	4,590.54	0.85
4220-660	Fire-Vehicle Repair/Maint.	10,000.00	5,199.14	4,800.86	0.48
4220-663	Fire-Hiway Repairs Materials	2,500.00	0.00	2,500.00	1.00
4220-690	Fire-Supplies Other	2,125.00	1,527.68	597.32	0.28
4220-740	Fire-Equipment Purchases	25,939.00	605.44	25,333.56	0.98
4220-750	Fire-Communication Equipment	8,730.00	5.99	8,724.01	1.00
4220-805	Fire-Equipment Repair/Maint.	13,422.00	3,385.32	10,036.68	0.75
4220-900	Fire-CSWW Hydrant Rental	3,950.00	0.00	3,950.00	1.00
	TOTAL FIRE/RESCUE	767,468.00	380,053.53	387,414.47	0.50

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<u>Acct #</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenses</u>	<u>Available (Overspent)</u>	<u>% Avail</u>
<u>CODE ENFORCEMENT</u>					
4240-110	Code-Wages	5,000.00	2,162.50	2,837.50	0.57
4240-220	Code-Fica/Medicare	383.00	165.44	217.56	0.57
4240-341	Code-Telephone	500.00	220.18	279.82	0.56
4240-411	Code-Consulting Fees/Forester	300.00	50.00	250.00	0.83
4240-560	Code-Dues/Memberships	100.00	0.00	100.00	1.00
4240-670	Code-Books/Periodical	100.00	0.00	100.00	1.00
4240-814	Code-Photocopy	200.00	0.00	200.00	1.00
	TOTAL CODE ENFORCEMENT	6,583.00	2,598.12	3,984.88	0.61
<u>EMERGENCY MANAGEMENT</u>					
4290-110	Emergency Mgt - Wages	1,200.00	0.00	1,200.00	1.00
4290-220	Emergency Mgt - Fica	92.00	0.00	92.00	1.00
	TOTAL EMERGENCY MGT	1,292.00	0.00	1,292.00	1.00

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<u>HIGHWAY DEPARTMENT</u>					
4311-110	Highway-Wages FT	251,229.00	147,297.88	103,931.12	0.41
4311-120	Highway-Wages PT	65,000.00	5,094.00	59,906.00	0.92
4311-140	Highway-Wages OT	54,000.00	36,146.54	17,853.46	0.33
4311-211	Highway-Benefit Insurances	95,821.00	47,660.77	48,160.23	0.50
4311-220	Highway-Fica/Medicare	27,719.00	15,696.12	12,022.88	0.43
4311-230	Highway-Retirement	29,281.00	21,919.41	7,361.59	0.25
4311-240	Highway-Training/License	1,000.00	192.00	808.00	0.81
4311-291	Highway-Uniforms	4,050.00	3,205.55	844.45	0.21
4311-341	Highway-Telephone	4,000.00	1,992.73	2,007.27	0.50
4311-410	Highway-Electricity	5,000.00	2,112.09	2,887.91	0.58
4311-411	Highway-Heat	6,000.00	4,783.49	1,216.51	0.20
4311-412	Highway-Water/Sewer	2,500.00	1,472.27	1,027.73	0.41
4311-414	Highway-Alarm	750.00	734.00	16.00	0.02
4311-430	Highway-Repairs/Maintenance	26,300.00	2,021.15	24,278.85	0.92
4311-560	Highway-Dues/Membership	100.00	65.00	35.00	0.35
4311-620	Highway-Office Supplies	600.00	294.18	305.82	0.51
4311-635	Highway-Fuel Gasoline	8,000.00	2,442.42	5,557.58	0.69
4311-636	Highway-Fuel Diesel	50,000.00	23,745.00	26,255.00	0.53
4311-637	Highway-Mileage	250.00	316.36	(66.36)	(0.27)
4311-660	Highway-Vehicle Repair/Maint	24,000.00	6,534.59	17,465.41	0.73
4311-661	Highway-Vehicle Tires	10,000.00	1,367.00	8,633.00	0.86
4311-662	Highway-Vehicle Parts/Access	16,500.00	10,193.78	6,306.22	0.38
4311-689	Highway-Supplies Other	2,000.00	1,112.73	887.27	0.44
4311-740	Highway-Equipment	15,500.00	13,333.00	2,167.00	0.14
4311-805	Highway-Equip Maint/Repair	54,834.00	38,327.17	16,506.83	0.30
4311-840	Highway-Comm Equip Maint.	1,200.00	726.75	473.25	0.39
4311-845	Highway-Rental Equipment	15,000.00	0.00	15,000.00	1.00
	TOTAL HIGHWAY DEPT	770,634.00	388,785.98	381,848.02	0.50
<u>HIGHWAYS/STREETS</u>					
4312-711	Highway/Street-Gravel	20,000.00	165.50	19,834.50	0.99
4312-712	Highway/Street-Sand	6,000.00	4,400.00	1,600.00	0.27
4312-713	Highway/Street-Salt	106,000.00	79,169.44	26,830.56	0.25
4312-806	Highway/Street-Bridge Repair	3,000.00	0.00	3,000.00	1.00
4312-885	Highway/Street-Road Repairs	70,000.00	39,045.96	30,954.04	0.44
4312-886	Highway/Street-Signs/Guardrail	27,500.00	738.40	26,761.60	0.97
4312-887	Highway/Street-Stripe/Sweep	6,300.00	2,950.00	3,350.00	0.53
4312-888	Highway/Street-Culverts/Drains	8,500.00	3,338.60	5,161.40	0.61
4312-889	Highway/Streets-Trees	5,000.00	0.00	5,000.00	1.00
4312-904	Highway-Chip Seal/Crack Seal	90,500.00	19,317.50	71,182.50	0.79
4312-905	Highway/Street-Engineer&Design	10,000.00	3,940.00	6,060.00	0.61
4312-906	Streets/Highways Road Construct	250,000.00	120.00	249,880.00	1.00
	TOTAL HIGHWAY/STREETS	602,800.00	153,185.40	449,614.60	0.75

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<u>STREET LIGHTING</u>					
4316-410	Street Lights-Electricity	25,460.00	7,536.22	17,923.78	0.70
	TOTAL STREET LIGHTING	25,460.00	7,536.22	17,923.78	0.70
<u>SOLID WASTE</u>					
4324-110	Solid Waste-Wages FT	121,856.00	81,492.74	40,363.26	0.33
4324-111	Solid waste-Wages PT	21,974.00	11,364.00	10,610.00	0.48
4324-140	Solid Waste-OT	7,000.00	4,900.03	2,099.97	0.30
4324-211	Solid Waste-Benefit Insurances	23,651.00	6,132.47	17,518.53	0.74
4324-220	Solid Waste-Fica/Medicare	14,704.00	6,668.92	8,035.08	0.55
4324-230	Solid Waste-Retirement	19,984.00	9,044.38	10,939.62	0.55
4324-240	Solid Waste-Training/License	900.00	0.00	900.00	1.00
4324-291	Solid Waste-Uniforms	1,950.00	123.99	1,826.01	0.94
4324-341	Solid Waste-Telephone	2,200.00	832.32	1,367.68	0.62
4324-355	Solid Waste-House Haz Waste	14,500.00	0.00	14,500.00	1.00
4324-410	Solid Waste-Electricity	8,500.00	4,164.52	4,335.48	0.51
4324-414	Solid Waste-Alarm	1,000.00	681.50	318.50	0.32
4324-430	Solid Waste-Bld Repair	2,900.00	1,363.99	1,536.01	0.53
4324-434	Solid Waste-Recycling Blding	3,500.00	1,279.06	2,220.94	0.63
4324-560	Solid Waste-Dues/Memberships	350.00	340.97	9.03	0.03
4324-620	Solid Waste-Office Supplies	300.00	148.50	151.50	0.51
4324-635	Solid Waste-Vehicle Fuel	5,000.00	2,256.41	2,743.59	0.55
4324-637	Solid Waste-Mileage	650.00	0.00	650.00	1.00
4324-660	Solid Waste-Vehicle Repair	8,760.00	643.74	8,116.26	0.93
4324-689	Solid Waste-Supplies Other	300.00	0.00	300.00	1.00
4324-805	Solid Waste-Equip Maint/Repair	20,300.00	7,093.42	13,206.58	0.65
4324-855	Solid Waste-Safety Supplies	1,000.00	499.09	500.91	0.50
4324-901	Solid Waste-Freon,Glass,Cmptr	7,500.00	3,337.00	4,163.00	0.56
4324-902	Solid Waste-Transportation	40,891.00	21,526.69	19,364.31	0.47
4324-903	Solid Waste-Tipping Fee	68,703.00	33,809.02	34,893.98	0.51
4324-904	Solid Waste - Landscaping	3,500.00	2,014.74	1,485.26	0.42
4324-905	Solid Waste-Monitoring Wells	13,700.00	4,700.00	9,000.00	0.66
4324-906	Solid Waste-Demolition Dispose	22,500.00	8,395.36	14,104.64	0.63
	TOTAL SOLID WASTE	438,073.00	212,812.86	225,260.14	0.51

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<u>ANIMAL CONTROL</u>					
4414-111	Animal Control-Wages	5,860.00	1,285.00	4,575.00	0.78
4414-220	Animal Control-Fica/Medicare	448.00	98.30	349.70	0.78
4414-240	Animal Control-Training	350.00	0.00	350.00	1.00
4414-291	Animal Control-Uniforms	150.00	0.00	150.00	1.00
4414-343	Animal Control-Animal Rescue	700.00	0.00	700.00	1.00
4414-637	Animal Control-Mileage	1,200.00	0.00	1,200.00	1.00
4414-740	Animal Control - Equipment	100.00	0.00	100.00	1.00
4414-840	Animal Control-Radio Pager	600.00	0.00	600.00	1.00
	TOTAL ANIMAL CONTROL	<u>9,408.00</u>	<u>1,383.30</u>	<u>8,024.70</u>	<u>0.85</u>
 <u>WELFARE</u>					
4442-111	Welfare-Director Wages	18,000.00	9,580.00	8,420.00	0.47
4442-220	Welfare-Director Fica/Medicare	1,377.00	732.88	644.12	0.47
4442-620	Welfare-Office Supplies	500.00	15.67	484.33	0.97
4442-689	Welfare-Director Expenses	150.00	104.99	45.01	0.30
4442-907	Welfare-General Assistance	500.00	1,200.00	(700.00)	(1.40)
4442-910	Welfare-Assist Electricity	5,000.00	1,622.54	3,377.46	0.68
4442-911	Welfare-Assist Heat	15,000.00	1,566.86	13,433.14	0.90
4442-912	Welfare-Assist Food	5,000.00	87.45	4,912.55	0.98
4442-913	Welfare-Assist Rent	31,473.00	22,305.18	9,167.82	0.29
4442-914	Welfare-Medical	3,000.00	186.74	2,813.26	0.94
	TOTAL WELFARE	<u>80,000.00</u>	<u>37,402.31</u>	<u>42,597.69</u>	<u>0.53</u>

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<u>ATHLETIC</u>					
4520-240	Athletic-Minute Taker/Website	825.00	358.17	466.83	0.57
4520-521	Athletic-Cheerleading	2,850.00	0.00	2,850.00	1.00
4520-605	Athletic-Softball	4,050.00	1,359.00	2,691.00	0.66
4520-740	Athletic - Medical	620.00	0.00	620.00	1.00
4520-741	Athletic-Baseball Exp	9,750.00	3,582.34	6,167.66	0.63
4520-742	Athletic-Soccer	13,800.00	2,109.21	11,690.79	0.85
4520-743	Athletic-Basketball	8,250.00	3,380.00	4,870.00	0.59
	TOTAL ATHLETIC	40,145.00	10,788.72	29,356.28	0.73
<u>LIBRARY</u>					
4550-110	Library-Wages	0.00	91,201.86	(91,201.86)	0.00
4550-211	Library-Benefit Insurance	0.00	9,262.54	(9,262.54)	0.00
4550-220	Library-Fica/Medicare	0.00	6,851.41	(6,851.41)	0.00
4550-230	Library-Retirement	0.00	5,015.02	(5,015.02)	0.00
4550-413	Library-Heat Fuel	0.00	3,477.86	(3,477.86)	0.00
4550-956	Library-Appropriation	227,730.00	25,000.00	202,730.00	0.89
	TOTAL LIBRARY	227,730.00	140,808.69	86,921.31	0.38
<u>PATRIOTIC PURPOSES</u>					
4583-610	Patriotic Purposes	2,000.00	1,831.39	168.61	0.08
	TOTAL PATRIOTIC PURPOSES	2,000.00	1,831.39	168.61	0.08

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<u>BAND</u>					
4589-111	Band-Concert Series	5,500.00	5,525.00	(25.00)	0.00
4589-115	Band-Concert Advertising	875.00	1,332.50	(457.50)	(0.52)
4589-120	Band-Concert Music License's	670.00	0.00	670.00	1.00
4589-689	Concerts-Supplies Other	150.00	0.00	150.00	1.00
	TOTAL BAND	7,195.00	6,857.50	337.50	0.05
 <u>CONSERVATION COMMISSION</u>					
4611-112	Conservation-Minute Taker	930.00	136.00	794.00	0.85
4611-240	Conservation-Training	302.00	0.00	302.00	1.00
4611-560	Conservation-Dues/Membership	353.00	0.00	353.00	1.00
4611-620	Conservation-Office Supplies	70.00	0.00	70.00	1.00
4611-951	Conservation-Public Awareness	335.00	0.00	335.00	1.00
4611-952	Conservation-Lake Monitor	1,400.00	920.00	480.00	0.34
	TOTAL CONSERVATION	3,390.00	1,056.00	2,334.00	0.69
 <u>COMMUNITY</u>					
4652-610	Community-CAP Program	12,000.00	12,000.00	0.00	0.00
4659-612	Community-White Birch Center	62,500.00	15,625.00	46,875.00	0.75
	TOTAL COMMUNITY	74,500.00	27,625.00	46,875.00	0.63
 <u>DEBT SERVICE</u>					
4711-940	Debt Service-Principal	272,614.00	174,414.73	98,199.27	0.36
4721-940	Debt Service-Interest	44,304.00	14,807.63	29,496.37	0.67
4723-940	Debt Service-TAN Interest	13,500.00	5,427.08	8,072.92	0.60
	TOTAL DEBT SERVICE	330,418.00	194,649.44	135,768.56	0.41

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<u>WARRANT ARTICLES</u>					
4901-005	Warrant-Road Improvements	579,884.48	25,981.35	553,903.13	0.96
4902-010	2014 Warrant-Bridge Construct	106,019.71	8,048.18	97,971.53	0.92
4902-020	19 Warrant Art-Fire C Vehicle	50,000.00	37,162.00	12,838.00	0.26
4902-025	2018 Warrant-Azalea Park Ent	6,263.00	6,263.00	0.00	0.00
4902-042	19 Warrant Art-Academy Hall	11,200.00	0.00	11,200.00	1.00
4902-045	19 Warrant-Comm Ctr HVAC	15,300.00	14,130.00	1,170.00	0.08
4902-049	19 Warrant Art-Rub Tire Exc	170,270.00	169,987.00	283.00	0.00
4903-010	Warrant Art-Lib-Case Windows	6,240.00	0.00	6,240.00	1.00
4903-020	Warrant Art-Lib Design/Plan	70,000.00	4,396.50	65,603.50	0.94
4903-031	Warrant-2015 TAP Grant	240,166.00	45,125.00	195,041.00	0.81
4903-032	2018 Warrant-Lib Architect	7,205.00	7,205.00	0.00	0.00
	TOTAL WARRANT ARTICLES	1,262,548.19	318,298.03	944,250.16	0.75
<u>CAPITAL RESERVE</u>					
4915-002	Capital Reserve-Hiway Bld ETF	1.00	0.00	1.00	1.00
4915-003	Capital Reserve-TO Bld ETF	1.00	0.00	1.00	1.00
4915-004	Capital Reserv-TO Veh Main ETF	1.00	0.00	1.00	1.00
4915-890	Capital Reserve-Ambulance	66,600.00	0.00	66,600.00	1.00
4915-892	Capital Reserve-Police Blding	20,000.00	0.00	20,000.00	1.00
4915-893	Capital Reserve-Fire/Resq Bld	25,000.00	0.00	25,000.00	1.00
4915-894	Capital Reserve-Transfer Sta.	5,000.00	0.00	5,000.00	1.00
4915-895	Capital Reserve-Fire Equip/Trk	100,000.00	0.00	100,000.00	1.00
4915-896	Capital Reserve- Revaluation	20,000.00	0.00	20,000.00	1.00
4915-897	Capital Reserve-Highway Equip	25,000.00	0.00	25,000.00	1.00
4915-901	19 Warrant Art-Road Maint ETF	750,000.00	0.00	750,000.00	1.00
4915-990	Capital Reserve-Bridge Repairs	10,000.00	0.00	10,000.00	1.00
	TOTAL CAPITAL RESERVE	1,021,603.00	0.00	1,021,603.00	1.00
<u>OTHER GOVERNMENTS</u>					
	TOTAL OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
	TOTAL FUND 1 (TOWN OF)	7,940,135.19	3,233,147.80	4,706,987.39	0.59

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<u>Acct #</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenses</u>	<u>Available (Overspent)</u>	<u>% Avail</u>
FUND 2: COGSWELL SPRING WATERWORKS					
4331-110	CSWW-Wages FT	121,932.00	72,085.83	49,846.17	0.41
4331-120	CSWW-Wages PT	400.00	0.00	400.00	1.00
4331-140	CSWW-Wages OT	15,000.00	10,040.53	4,959.47	0.33
4331-210	CSWW-Benefit Insurances	30,875.00	18,486.58	12,388.42	0.40
4331-220	CSWW-Fica/Medicare	10,386.00	6,246.94	4,139.06	0.40
4331-230	CSWW-Retirement	15,959.00	7,759.91	8,199.09	0.51
4331-240	CSWW-Training/License	525.00	566.00	(41.00)	(0.08)
4331-291	CSWW-Uniforms	800.00	0.00	800.00	1.00
4331-320	CSWW-Legal Fees	5,000.00	40.00	4,960.00	0.99
4331-341	CSWW-Telephone	5,924.00	3,103.57	2,820.43	0.48
4331-390	CSWW-Consulting Fees	5,350.00	0.00	5,350.00	1.00
4331-397	CSWW-Contractor Services	43,000.00	52,489.92	(9,489.92)	(0.22)
4331-410	CSWW-Electricity	20,750.00	11,140.90	9,609.10	0.46
4331-411	CSWW-Heat	3,220.00	2,103.56	1,116.44	0.35
4331-430	CSWW-Building Repair	26,627.00	11,615.54	15,011.46	0.56
4331-520	CSWW-Workers Comp Ins	2,500.00	2,500.00	0.00	0.00
4331-521	CSWW-General Liability Ins	7,700.00	7,700.00	0.00	0.00
4331-550	CSWW-Printing	1,425.00	246.37	1,178.63	0.83
4331-560	CSWW-Dues/Memberships	320.00	0.00	320.00	1.00
4331-620	CSWW-Office Supplies	3,400.00	1,452.53	1,947.47	0.57
4331-625	CSWW-Postage	930.00	690.00	240.00	0.26
4331-635	CSWW-Vehicle Fuel	2,575.00	1,495.97	1,079.03	0.42
4331-660	CSWW-Repair/Maintenance	550.00	1,366.12	(816.12)	(1.48)
4331-689	CSWW-Supplies Other	270.00	2,272.93	(2,002.93)	(7.42)
4331-690	CSWW-Dig Safe Fees	0.00	97.00	(97.00)	0.00
4331-740	CSWW-Equipment Purchase	0.00	172.86	(172.86)	0.00
4331-855	CSWW-Safety Supplies	430.00	1,168.59	(738.59)	(1.72)
4331-862	CSWW-In House Lab	1,283.00	0.00	1,283.00	1.00
4331-864	CSWW-Outside Lab	2,460.00	168.00	2,292.00	0.93
4331-878	CSWW-Chemicals	7,000.00	5,579.48	1,420.52	0.20
4331-885	CSWW-Street Repair	10,500.00	5,944.58	4,555.42	0.43
4331-890	CSWW-Distribution Supply	18,290.00	15,319.00	2,971.00	0.16
4331-940	CSWW-Debt Service	95,720.00	92,727.60	2,992.40	0.03
4331-990	CSWW-Capital Reserve	30,000.00	0.00	30,000.00	1.00
	TOTAL CSWW Operations	491,101.00	334,580.31	156,520.69	0.32
CSWW CAPITAL IMPROVEMENTS					
4331-881	CSWW-2014 Water Meters	0.00	3,036.00	(3,036.00)	0.00
4331-882	CSWW Bond-Extend Water Line	200,000.00	54,042.05	145,957.95	0.73
	TOTAL CSWW Capital	200,000.00	57,078.05	142,921.95	0.71
	GRAND TOTAL CSWW	691,101.00	391,658.36	299,442.64	0.43

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<u>Acct #</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenses</u>	<u>Available (Overspent)</u>	<u>% Avail</u>
FUND 3: WASTEWATER TREATMENT FACILITY					
4326-110	WWTP-Wages FT	156,398.00	107,647.09	48,750.91	0.31
4326-130	WWTP-Comm/Treas/Acctng	2,435.00	0.00	2,435.00	1.00
4326-140	WWTP-Wages OT	7,249.00	5,268.66	1,980.34	0.27
4326-210	WWTP-Benefit Insurances	49,760.00	33,072.48	16,687.52	0.34
4326-220	WWTP-Fica/Medicare	12,390.00	8,371.69	4,018.31	0.32
4326-230	WWTP-Retirement	19,073.00	11,318.06	7,754.94	0.41
4326-240	WWTP-Training/License	950.00	330.00	620.00	0.65
4326-291	WWTP-Uniforms	1,071.00	139.83	931.17	0.87
4326-301	WWTP-Accounting	785.00	507.76	277.24	0.35
4326-341	WWTP-Telephone	3,600.00	2,159.86	1,440.14	0.40
4326-408	WWTP-Electricity Pump Station	3,972.00	2,201.99	1,770.01	0.45
4326-409	WWTP-Electricity	44,088.00	26,394.71	17,693.29	0.40
4326-410	WWTP-Elec Maple Street	936.00	631.87	304.13	0.32
4326-411	WWTP-Heat Belt Press Blding	4,588.00	3,085.01	1,502.99	0.33
4326-412	WWTP-Water	33,906.00	35,242.86	(1,336.86)	(0.04)
4326-413	WWTP-Heat Plant	6,718.00	4,068.95	2,649.05	0.39
4326-414	WWTP-Alarm Service	730.00	535.40	194.60	0.27
4326-415	WWTP - Propane	1,800.00	972.11	827.89	0.46
4326-430	WWTP-Building Repair/Maint	2,040.00	540.00	1,500.00	0.74
4326-520	WWTP-Workers Comp Insurance	3,700.00	3,700.00	0.00	0.00
4326-521	WWTP-General Liab Ins.	10,000.00	10,000.00	0.00	0.00
4326-550	WWTP-Printing	350.00	463.94	(113.94)	(0.33)
4326-560	WWTP-Dues/Memberships	215.00	220.00	(5.00)	(0.02)
4326-620	WWTP-Office Supplies	875.00	45.00	830.00	0.95
4326-625	WWTP-Postage	585.00	200.90	384.10	0.66
4326-635	WWTP-Vehicle Fuel	800.00	476.35	323.65	0.40
4326-650	WWTP-Lawn Tractor Repair	400.00	571.75	(171.75)	(0.43)
4326-660	WWTP-Vehicle Repair	200.00	0.00	200.00	1.00
4326-662	WWTP-Vehicle Parts/Accessories	200.00	21.99	178.01	0.89
4326-689	WWTP-Supplies Other	3,375.00	1,103.11	2,271.89	0.67
4326-740	WWTP-Equipment Purchases	2,805.00	1,409.50	1,395.50	0.50
4326-741	WWTP-Tool Purchases	2,451.00	1,948.16	502.84	0.21
4326-805	WWTP-Equipment Repair/Maint.	36,788.00	39,854.72	(3,066.72)	(0.08)
4326-810	WWTP-Computer Repair/Maint.	300.00	0.00	300.00	1.00
4326-855	WWTP-Safety Supplies	1,730.00	804.72	925.28	0.53
4326-860	WWTP-Lab Repair/Maintenance	2,945.00	1,552.81	1,392.19	0.47
4326-862	WWTP-In House Lab	7,340.00	4,753.42	2,586.58	0.35
4326-864	WWTP-Outside Lab	4,975.00	2,523.50	2,451.50	0.49
4326-869	WWTP-Sludge Processing	10,910.00	6,720.42	4,189.58	0.38
4326-870	WWTP-Sludge Disposal Expense	34,340.00	21,587.70	12,752.30	0.37
4326-871	WWTP-Grit Disposal	2,440.00	0.00	2,440.00	1.00
4326-875	WWTP-Collection System	26,950.00	19,957.35	6,992.65	0.26
4326-940	WWTP-Debt Service	43,449.00	40,391.73	3,057.27	0.07
4326-988	WWTP-PH Adjustment	19,488.00	14,616.00	4,872.00	0.25
4326-990	WWTP-Capital Reserve	50,000.00	0.00	50,000.00	1.00
	TOTAL WWTP	620,100.00	415,411.40	204,688.60	0.33

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WWTP CAPITAL

4326-993	WWTP-Sampler Units	0.00	12,990.00	(12,990.00)	0.00
4326-995	WWTP-Asset Mgt Program	20,609.05	18,791.34	1,817.71	0.09
	TOTAL WWTP CAPITAL	<u>20,609.05</u>	<u>31,781.34</u>	<u>(11,172.29)</u>	<u>(0.54)</u>
	GRAND TOTAL WWTP	<u>640,709.05</u>	<u>447,192.74</u>	<u>193,516.31</u>	<u>0.30</u>
	GROSS TOTAL (ALL FUNDS)	<u>9,271,945.24</u>	<u>4,071,998.90</u>	<u>5,199,946.34</u>	<u>0.56</u>

Gross Requested 2019	8,283,885.00
Encumbrances from 18	988,060.24
Gross Total	9,271,945.24