

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %	2021 Approved	2020 Approved
TAX COLLECTOR							
4151	111 Tax Collector - Wages (Deputy & Office Asst)	26,028	17,805	8,223	46.2%	26,967	26,653
4151	130 Tax Collector - Wages (Tax Collector)	34,633	33,262	1,371	4.1%	31,940	32,875
4151	140 Tax Collector - Wages (Overtime)	1,000	1,000	0	0.0%	0	500
4151	211 Tax Collector - Benefit Insurance	10,744	11,081	-337	-3.0%	14,606	15,279
4151	220 Tax Collector - Fica	4,617	3,892	725	18.6%	4,414	4,496
4151	230 Tax Collector - Retirement	7,570	7,321	249	3.4%	6,580	7,573
4151	240 Tax Collector - Training/Seminar	900	1,200	-300	-25.0%	800	800
4151	560 Tax Collector - Dues/Membership	40	40	0	0.0%	20	20
4151	570 Tax Collector - Advertising	200	200	0	0.0%	200	200
4151	620 Tax Collector - Office Supplies	1,300	1,300	0	0.0%	1,300	1,300
4151	625 Tax Collector - Postage	5,000	4,500	500	11.1%	4,000	4,000
4151	637 Tax Collector - Mileage	350	450	-100	-22.2%	200	200
4151	814 Tax Collector - Photocopy Expense	490	490	0	0.0%	490	490
4151	825 Tax Collector - County Registry	700	700	0	0.0%	700	700
	Tax Collector - Budget Total	93,572	83,241	10,331	12.4%	92,217	95,086

2023 Tax Collector

4140-111 Wages Deputy Tax Collector/Office Assistant: This budget pays for 40% of the Deputy Tax Collector, (40% to Town Clerk, 20% to Town Office - Debbie) This budget pay for 50% of the requested Office Assistant position of 20 hours per week (remaining 50% to Town Clerk) . Budget requested \$ 26,028

4140-130 Wages Tax Collector: This budget pays for 50% of the wages from the combined Town Clerk/Tax Collector position. Budget requested \$34,633

4151-140 Wages Tax Collector Overtime: This budget pays for any overtime hours required that are needed in the office \$1,000

4140-211 Benefit Insurance: This budget pays for 50% of the benefit insurance for the Tax Collector and 40% of Deputy Tax Collector benefit insurances (office assistant position does not offer benefits) . Budget Requested \$10,744

4140-220 Fica Tax Collector: This budget pays for social security tax of 6.2% and Medicare tax of 1.45%. Budget Requested \$4,617

4140-230 Retirement Tax Collector: This budget pays for 50% of the retirement cost of the Town Clerk and 40% of the Deputy Town Clerk (40% to Tax Collector, 20% Town Office). (office assistant position does not offer retirement) Budget Requested: \$7,570

4151-240 Training Seminar: This budget pays for required trainings/conferences of the Tax Collector. Due to changing Dept of Revenue rules, and real estate property tax collection rules, we attend training on the billing and collection of the various taxes we are responsible for. Budget Requested \$900

4151-560 Dues/Memberships: Annual fees to the Tax Collectors Association. Budget Requested \$40

4151-570 Advertising: This budge pays for any notices we may be required to present to the public. This could include office closings, change in hours or some item the State may require us to post. Budget Requested \$200

4151-620 Office Supplies: This budget pays for the ink, toner and normal office supplies for this office. Also, this budget pays for the specialty paper we mail tax bills out on. This budget also pays for letter head, envelopes, billing envelopes. Budget Requested \$1,300

4151-625 Postage: This budget pays for the postage to mail out property tax bills and any other miscellaneous billings. This budget also covers the cost of mailing out certified letters for liening and deeding. \$5,000

4151-637 Mileage: This budget pays for the transportation costs associated with attending the trainings. Mileage is reimbursed at the current government rate. Budget Requested \$350

4151-814 Photocopy Expense: This budget shares in the copier expenses including maintenance contract, lease payment, paper and toner. Budget Requested \$490

4151-825 County Registry: This budget pays for the fees associated with the filing of tax liens and notices that the Merrimack County Registry charges the Town. Budget Requested \$700

Total Requested.....\$93,572

**Town of Henniker
Payroll - Estimated 2023 Wages**

<i>Assumptions:</i>			End of 2023	2022	2023	Longevity	Hours	Hours	Total	2023	2023	2023	Benefit
No Merit Steps	Cola	%	Years of Service	End of Year Rate	End of Year Rate	\$	Rate	Stepped Rate	Hours	Wages	Fica	Retire	Cost
No Merit Steps 2011	Cola	2.0%											
No Merit Steps 2012	Cola	2.0%											
No Merit Steps 2013	Cola	1.5%											
Merit Steps 2014	Cola	0 %											
Merit Steps 2015	Cola	2.0%											
Merit Steps 2016	Cola	4.0%											
Merit Steps 2017	Cola	2.0%											
Merit Steps 2018	Cola	1.0%											
Merit Steps 2019	Cola	2.5%											
Merit Steps 2020	Cola	1.5%											
Merit Steps 2021	Cola	0											
New Merit System 2022	Cola	1.2%											
New Merit System 2023	Cola	1.16%											
52 PAY WEEKS IN 2023													
TCTX	TCTX	Kimberly Johnson (wkly)	36.4	65,274	68,016	1,250	1	1	1	69,266	5,223	9,666	
TCTX	Office Assistant	Open		19.00	19.00		0	780	780	14,820	1,134		
TCTX	Deputy	Debbie Aucoin	17.3	21.13	22.01	800	308	1356	1,664	37,236	2,725	5,196	
		Overtime								2,000	153	279	
TCTX	Totals					2,050				123,321	9,235	15,141	24,824

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %	2021 Approved	2020 Approved
WELFARE							
4442	111 Welfare - Director Wages	10,920	10,400	520	5.00%	18,000	10,400
4442	112 Welfare-Case Worker Wages			0	0		
4442	220 Welfare - Fica	836	796	40	5.03%	1,377	796
4442	689 Welfare - Director Expenses	150	150	0	0	150	150
4442	341 Welfare - Grange Telephone/Internet			0	0	0	
4442	620 Welfare - Office Supplies/Printed Forms	500	500	0	0	500	500
4442	907 Welfare - Assistance General	2,500	2,500	0	0	500	2,500
4442	910 Welfare - Assistance Electricity	3,000	3,000	0	0	5,000	3,000
4442	911 Welfare - Assistance Heat	10,000	10,000	0	0	15,000	10,000
4442	912 Welfare - Assistance Food	2,500	2,500	0	0	5,000	2,500
4442	913 Welfare - Assistance Rent	46,594	47,154	-560	-1.19%	31,473	47,154
4442	914 Welfare - Assistance Medical	3,000	3,000	0	0	3,000	3,000
	Welfare Budget Total	80,000	80,000	0	0	80,000	80,000

Welfare/Human Service Budget Request

For the 2023 Budget Year

Acct 4442-111 – Director Wages.

Welfare director position pays \$21 per hour, approx. 10 hours (per TA) per week = \$10,920

Acct 4442-220 – Fica

Gross wages \$10,920 at 7.65% (1.45 medicare plus 6.2 social security) = \$836

Acct 4442-689 – Director Expenses

Dues/Memberships to NH Local Welfare administrator, training. Budget Requested \$150

Acct 4442-341 – Office Supplies/Printed Forms

Basic office supplies, paper, ink for printer. Budget Requested \$500

Acct 4442-907 – General Assistance

Direct payments to vendors for items not categorized. Generally funeral home cremations are charged to this budget. Budget Requested \$2,500

Acct 4442-910 – Assistance Electricity

Direct payments to PSNH for assistance with electricity. Budget Requested \$3,000

Acct 4442-911 Assistance Heat

Direct payments to fuel supplier after delivery of heating fuels. Budget Requested \$10,000

Acct 4442-912 – Assistance Food

Direct payments to Harvester Market for food vouchers charged at the store. Budget Requested \$2,500

Acct 4442-913 – Assistance Rent

Direct payments to landlords, emergency housing locations, or mortgage (lien filed on property). Budget Requested \$46,594

Acct 4442-914 – Assistance Medical

Direct payments to pharmacy for assistance with medications. Budget Requested \$3,000

Total Requested.....\$80,000

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %	2021 Approved	2020 Approved
HIGHWAY							
4311	110 Highway - Wages FT	349,697	338,338	11,359	3.4%	297,106	313,535
4311	120 Highway - Wages PT	25,000	25,000	0	0.0%	25,000	25,000
4311	140 Highway - Wages OT	56,160	56,160	0	0.0%	54,000	54,000
4311	211 Highway - Benefit Insurance	116,278	107,514	8,764	8.2%	114,069	107,126
4311	220 Highway - Fica	31,972	31,023	949	3.1%	28,053	29,385
4311	230 Highway - Retirement	56,837	54,859	1,778	3.2%	39,218	46,365
4311	240 Highway - Training/License	250	250	0	0.0%	500	250
4311	291 Highway - Uniforms	7,000	7,500	-500	-6.7%	5,050	5,000
4311	341 Highway - Telephone	4,000	3,400	600	17.6%	3,500	3,250
4311	410 Highway - Electricity	4,200	3,750	450	12.0%	4,500	3,000
4311	411 Highway - Heat	8,500	8,000	500	6.3%	6,000	6,000
4311	412 Highway - Water/Sewer	3,000	4,000	-1,000	-25.0%	3,500	4,000
4311	414 Highway - Alarm	1,500	1,500	0	0.0%	1,500	1,500
4311	430 Highway - Buildings Repairs/Shop Equipment	8,000	10,000	-2,000	-20.0%	4,500	4,500
4311	560 Highway - Dues/Memberships	50	100	-50	-50.0%	100	100
4311	570 Highway - Advertising	250	500	-250	-50.0%	500	500
4311	620 Highway - Office Supplies	1,200	1,200	0	0.0%	600	700
4311	635 Highway - Fuel Gasoline	5,000	7,500	-2,500	-33.3%	8,000	6,500
4311	636 Highway - Fuel Diesel	90,000	50,000	40,000	80.0%	50,000	40,000
4311	637 Highway - Mileage	4,200	4,200	0	0.0%	3,980	3,500
4311	660 Highway - Vehicle Maintenance	20,000	24,000	-4,000	-16.7%	24,000	24,000
4311	661 Highway - Vehicle Tires	10,000	10,000	0	0.0%	10,000	10,000
4311	662 Highway - Parts/Accessories	26,000	20,000	6,000	30.0%	16,500	16,500
4311	689 Highway - Supplies Other	1,000	2,000	-1,000	-50.0%	2,000	2,000
4311	740 Highway - Equipment Purchase	4,000	3,500	500	14.3%	7,500	7,500
4311	805 Highway - Equipment Maintenance	35,000	50,000	-15,000	-30.0%	50,000	45,000
4311	840 Highway - Communication Repairs	2,000	2,000	0	0.0%	2,000	2,000
4311	845 Highway- Rental Equipment		0	0	0.0%	15,000	10,000
	Highway Budget Total	870,894	826,294	44,600	5.4%	776,676	771,211

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %	2021 Approved	2020 Approved
HIGHWAY/STREETS							
4316	410 Street Lighting - Electricity	13,500	15,500.00	-2,000	-12.9%	20,000	23,500
4312	711 Streets/Highways - Gravel	25,000	24,000.00	1,000	4.2%	21,200	16,800
4312	712 Streets/Highways - Sand	7,000	9,000.00	-2,000	-22.2%	6,000	6,000
4312	713 Streets/Highways - Salt	158,000	130,000.00	28,000	21.5%	106,000	106,000
4312	806 Streets/Highways - Bridge Repairs	3,000	3,000.00	0	0.0%	3,000	3,000
4312	884 Streets/Highways - Roadside Maintenance	27,500	25,000.00	2,500	10.0%	20,000	22,000
4312	885 Streets/Highways - Road Repairs/Maintenance	80,000	80,000.00	0	0.0%	70,000	70,000
4312	886 Streets/Highways - Signs	3,500	3,000.00	500	16.7%	2,500	2,500
4312	886 Streets/Highways - Guardrails	10,000	40,000.00	-30,000	-75.0%	25,000	40,000
4312	887 Streets/Highways - Line Striping	7,000	8,000.00	-1,000	-12.5%	7,000	7,000
4312	888 Streets/Highways - Culverts/Drains	24,000	24,000.00	0	0.0%	8,500	12,000
4312	904 Streets/Highways - Chip Seal/Crack Seal	80,000	95,000.00	-15,000	-15.8%	90,500	102,240
4312	889 Streets/Highways - Trees	15,000	15,000.00	0	0.0%	10,000	10,000
4312	905 Streets/Highways - Engineer/Design	7,500	10,000.00	-2,500	-25.0%	10,000	10,000
4312	906 Streets/Highways - Road Construct	250,000	250,000.00	0	0.0%	250,000	250,000
	Streets/Highways - Budget Total	711,000	731,500	-20,500	-2.8%	649,700	681,040

Henniker Highway Department

FY2022 Highlights

- ▶ Reclamation of Echo Lane
- ▶ Drainage repair on Ramsdell Road
- ▶ Old Hillsboro Road drainage and partial reconstruction
- ▶ Main Street storm water system overhaul

Challenges

- ▶ Equipment breakdowns: unforeseen emission problems and other breakdowns

FY2023 Goals

- ▶ Complete reclamation of Old Hillsboro Road from town line to Western Ave
- ▶ Start reclamation of Foster Hill Road
- ▶ Replacement of culverts on Butter Road
- ▶ Liberty Hill Culvert project and road reclamation

Significant Budget Changes

- ▶ 4311-636 Highway- Fuel Diesel, I increased fuel 15 thousand gallons @ \$6.00 per
 - ▶ Reduced line 4311-660 and 4311-805 by \$19,000. And add \$6000 to line 4311-662 for parts net savings of \$13,000
 - ▶ 4312-713 Salt Increase in state contract
 - ▶ 4312-886 Guardrail, not anticipating any guardrail projects this upcoming year
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**Town of Henniker
Payroll - Estimated 2023 Wages**

Assumptions:			End of 2023	2022	2023	Longevity	Hours	Hours	Total	2023	2023	2023	Benefit
No Merit Steps	Cola	%	Years of Service	End of Year Rate	End of Year Rate	\$	Rate	Stepped Rate	Hours	Wages	Fica	Retire	Cost
No Merit Steps 2011	Cola	2.0%											
No Merit Steps 2012	Cola	2.0%											
No Merit Steps 2013	Cola	1.5%											
Merit Steps 2014	Cola	0 %											
Merit Steps 2015	Cola	2.0%											
Merit Steps 2016	Cola	4.0%											
Merit Steps 2017	Cola	2.0%											
Merit Steps 2018	Cola	1.0%											
Merit Steps 2019	Cola	2.5%											
Merit Steps 2020	Cola	1.5%											
Merit Steps 2021	Cola	0											
New Merit System 2022	Cola	1.2%											
New Merit System 2023	Cola	1.16%											
52 PAY WEEKS IN 2023													
Highway	Super.	Leo Aucoin	5.7	42.38	44.44	250	520	1,560	2,080	91,867	6,803	12,820	
Highway	Mechanic/Asst S	Justin Johnson	10.7	28.45	29.83	500	520	1,560	2,080	62,012	4,590	8,654	
Highway	Trk Drv/Light Eq	Troy Powers	7.8	23.21	24.33	500	520	1,560	2,080	50,667	3,722	7,071	
Highway	Heavy Equip Op	Steven Johnstone	5.2	25.17	26.39	250	520	1,560	2,080	54,669	3,957	7,629	
Highway	Heavy Equip Op	Jake Martin	1.6	20.36	21.33		560	1,520	2,080	43,953	3,286	6,134	
Highway	Heavy Equip Op	Open		22.37	22.37		520	1,560	2,080	46,530	3,406	6,493	
Highway	Overtime									56,160	4,296	7,837	
Highway	Part Time									25,000	1,912	0	
HIGHWAY	Totals					1,500				430,857	31,972	56,637	116,278

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %	2021 Approved	2020 Approved
SOLID WASTE							
4324	110 Solid Waste - Wages FT	146,882	135,022	11,860	8.8%	129,662	88,507
4324	111 Solid Waste - Wages PT	24,450	22,464	1,986	8.8%	34,963	77,883
4324	140 Solid Waste - Wages OT	10,000	7,000	3,000	42.9%	7,000	7,000
4324	211 Solid Waste - Benefit Insurances	14,811	14,075	736	5.2%	12,240	26,979
4324	220 Solid Waste - Fica	13,796	12,512	1,284	10.3%	13,081	13,152
4324	230 Solid Waste - Retirement	14,066	12,434	1,632	13.1%	15,265	12,048
4324	240 Solid Waste - Training/License	900	900	0	0.0%	900	900
4324	291 Solid Waste - Uniforms	3,000	1,950	1,050	53.8%	1,950	1,950
4324	341 Solid Waste - Telephone	2,440	2,440	0	0.0%	2,200	2,440
4324	355 Solid Waste - Household Haz Waste	15,000	14,500	500	3.4%	14,500	14,500
4324	410 Solid Waste - Electricity	9,500	8,500	1,000	11.8%	8,500	8,500
4324	414 Solid Waste - Alarm	1,200	1,000	200	20.0%	1,000	1,000
4324	430 Solid Waste - Building Repair	15,000	38,798	-23,798	-61.3%	6,023	6,023
4324	434 Solid Waste - Recycling Blding	5,000	3,500	1,500	42.9%	5,715	3,500
4324	560 Solid Waste - Dues/Memberships	350	350	0	0.0%	350	350
4324	604 Solid Waste - Metal Recycling	0	0	0	0.0%	0	0
4324	620 Solid Waste - Office Supplies	350	300	50	16.7%	300	300
4324	625 Solid Waste - Postage	0	0	0	0.0%	0	0
4324	635 Solid Waste - Vehicle Fuel	7,000	5,000	2,000	40.0%	5,000	5,000
4324	637 Solid Waste - Mileage	650	650	0	0.0%	650	650
4324	660 Solid Waste - Vehicle Repair	9,000	23,260	-14,260	-61.3%	8,760	8,760
4324	689 Solid Waste - Supplies Other	300	300	0	0.0%	300	300
4324	711 Solid Waste - Gravel	0		0	0.0%	0	0
4324	805 Solid Waste - Equipment Repair	21,000	21,100	-100	-0.5%	21,096	21,100
4324	855 Solid Waste - Safety Supplies	1,500	1,000	500	50.0%	1,440	1,000
4324	901 Solid Waste - Freon,Glass,Computer Disposal	7,500	7,500	0	0.0%	7,500	7,500
4324	902 Solid Waste - Trash Transportation	22,000	42,322	-20,322	-48.0%	42,322	42,322
4324	903 Solid Waste - Trash Tipping Fee (1400 tons @ \$100 ton)	140,000	112,320	27,680	24.6%	71,107	97,665
4324	904 Solid Waste - Parks Landscaping (lime fertilizer)	8,500	6,800	1,700	25.0%	4,000	6,946
4324	905 Solid Waste - Monitoring Wells	15,000	15,000	0	0.0%	13,800	13,800
4324	906 Solid Waste - Demolition Disposal (400@\$100Ton)+(Brush)	43,000	23,988	19,012	79.3%	23,288	23,988
	Solid Waste - Budget Total	552,195	534,985	17,210	3.2%	452,912	494,063

**Transfer-Recycling Center/Parks- Property Department
2022 Budget**

110	FULL TIME	<u>146,882</u>
	--Covers PT superintendent, FT Assistant Superintendent and 1 FT attendant.	
111	PART TIME	<u>24,450</u>
	--Covers, part-time employees. to assist in the recycling building on weekends. 1 for parks, properties, as well as to cover sick/vacation for full time employees	
140	OVERTIME	<u>10,000</u>
	--Covers manpower shortfalls due to sick leaves, vacations, training and comp time. We are also required to respond to additional tasking within the Parks and Properties Dept. on off hours	
211	BENEFIT INSURANCES	<u>14,811</u>
	--Covers 1 full time employee less employee contribution of 8% and 1 full time employee buyout.	
220	FICA/MED	<u>13,796</u>
	--Employer portion of social security tax at 6.2% and Medicare tax at 1.45% of gross wages.	
230	RETIREMENT	<u>14,066</u>
	--Employer portion of retirement. All employees are Group I.	
240	TRAINING/LICENSE	<u>\$ 900</u>
	--We are required to maintain our solid waste operator's license along with annual continuing education courses.	
291	UNIFORMS	<u>\$3,000</u>
	--Uniforms help to professionalize, identify, and protect the employees in our work environment. This covers work boots, pants and printed t-shirts with Town logo.	
341	TELEPHONE	<u>\$2,440</u>
	--This covers two phone lines; one is a landline that connects both of our buildings for safety and convenience, the other is for the internet access computer. Personal cell phone reimbursement for superintendent.	
355	HOUSE HAZ. WASTE	<u>\$15,000</u>
	--This represents the cost of removal of the chemicals and the operating expenses to host the HHHWD day. Generally, some of this cost is offset by D.E.S. Grants and money committed from the other two towns who committed to participate in the program for 2021	

410	ELECTRIC	<u>\$9,500</u>
	--Covers all lights, electric heaters, balers, and the hopper/compactor. There are three buildings included in this, plus the parks lights at the Town hall ball field and parks lights at Woodman Park .	
414	ALARM-SECURITY	<u>\$1,200</u>
	--Annual contracts and repairs for four methane gas monitoring alarms, fire and burglar alarms, surveillance video system and annual calibrations as necessary.	
430	BUILDING REPAIR	<u>\$15,000</u>
	--Covers items such as furnace cleaning, painting, signage, lighting and general repair of buildings/grounds at Transfer Station. Also covers repairs to other town owned facilities such as painting, lighting, light plumbing, light electrical, concrete work, general carpentry and having drains pumped out.	
434	RECYCLING BUILDING	<u>\$5,000</u>
	--All sundry items such as paper towels, toilet paper, toilet liners, trash bags, baling wire, drinking water, tools/equipment, cleaning supplies. 4 new windows in recycling building.	
560	DUES AND MEMBERSHIPS	<u>\$350</u>
	--Dues to the Northeast Resource Recovery Association, annual certification by the State of NH- Department of Environmental Services. NRRRA membership dues increased	
604	METAL RECYCLING	<u>\$0</u>
	--Rental, transportation and sometimes the cost of disposal of loose metal and tin cans. This is a very volatile market with frequent price fluctuations which can generate revenue or require a payment for disposal. Payments for disposal have been non-existent for several years now	
620	OFFICE SUPPLIES	<u>\$350</u>
	-Covers printer paper, toner cartridges, and computer equipment.	
625	POSTAGE	<u>\$0</u>
635	FUEL	<u>\$7,000</u>
	--Covers diesel fuel for our skid steer loader, backhoe and steam cleaner. Also covers gasoline for our pick-up truck, yard truck tractor-trailer, glass crusher, 2 riding lawn mowers, 2 push mowers, 3 weedwackers, 2 leaf blowers, 2 leaf vacuums, chainsaws, pressure washer, and sand spreader.	
637	MILEAGE	<u>\$650</u>
	--Covers cost of employee use of their own vehicles to attend meetings, required training and general use around town when town owned vehicle is not available. Mileage is paid at the prevailing IRS rate for the that year.	

660	VEHICLE REPAIRS	<u>\$9,000</u>
	--Covers our dump truck, yard truck tractor trailer and 4 trailers ranging from a small utility trailer to our 2 trash compactor trailers.	
689	SUPPLIES OTHER	<u>\$300</u>
	--Soap, bleach and other house keeping items, as they are needed but not necessarily planned for.	
711	GRAVEL	<u>\$0</u>
	--This line item included in line item #904 for landscaping supplies/trees.	
805	EQUIPMENT MAINT/REPAIR	<u>\$21,000</u>
	--Covers motor oil, hydraulic oil for the hopper, trailers, balers, skid steer and backhoe. It is also used for grease and other fluids. We take preventative maintenance oil tests on all of the equipment. Equipment covered by this line includes the skid steer, backhoe, glass crusher, 5 mowers, weedwackers, leaf blowers, leaf vacuums, chainsaw and sand spreader. Preventative maintenance: Greasing trash trailers with a fluid film, grease and lube joints, adjust breaks On site (both trailers 2 times a year) \$796	
855	SAFETY SUPPLIES	<u>\$1500</u>
	-- Covers boots, gloves, first aid kits, eye and ear protection and 14 fire extinguishers serviced annually. We also use this line for safety signs, and any other safety related items.	
901	FREON, GLASS, COMPUTERS.	<u>\$7,500</u>
	--Covers the E-waste program which is a fixed price per container(has increased twice this past year) of which our current charge to residents pays for large portion of the program. We ship this container 4-5 times per year. Freon items are currently taken free of charge but this can be subject to change with fluctuations in scrap markets. Glass is currently crushed onsite. If the renewal contract has the trash go to a landfill (as opposed to an incinerator) tires will need to be disposed of separately for which there will be additional fees.	
902	TRANSPORTATION	<u>\$22,000</u>
	--Covers the transportation of our trash, recycled material for NRRA, C + D material, scrap metal for NRRA, tin cans for NRRA.	
903	WASTE-TIPPING FEE	<u>\$140,000</u>
	--Covers the cost for disposing of our trash. Numbers are based on apparent low bidder (Naughton)	
	It is estimated the Town will send approximately 1,400 tons of trash in 2022 @ \$100 ton	

904	PARKS/ LANDSCAPING	<u>\$8,500</u>
	This covers all the supplies that are needed for maintaining the parks such as fertilizer, lime, bark mulch, gravel, loam, stone, flowers/plants planters and any tree cutting work that requires outside help. Beautification Committee \$2,500, Service for removal of leaves from parks \$2,800. Lime / Fertilizer	
905	MONITORING	<u>\$15,000</u>
	Engineer testing all gas/water wells, ash pit and testing and removal of holding tank water. Also, engineer preparation of all state required reporting pertaining to the landfill closure. Testing for PFOA and PFC's is mandated beginning in 2018	
906	DEMOLITION DISPOSAL	<u>\$43,000</u>
	400 tons @ \$100 ton= \$40000 + 6 loads of brush pile@\$500 load = \$3000 for a total of \$43000	

Total Requested: 552,195

**Town of Henniker
Payroll - Estimated 2023 Wages**

<i>Assumptions:</i>			End of 2023	2022	2023	Longevity	Hours	Hours	Total	2023	2023	2023	Benefit
No Merit Steps	Cola	Rate	Years of Service	End of Year Rate	End of Year Rate	\$	Rate	Stepped Rate	Hours	Wages	Fica	Retire	Cost
No Merit Steps 2011	Cola	2.0%											
No Merit Steps 2012	Cola	2.0%											
No Merit Steps 2013	Cola	1.5%											
Merit Steps 2014	Cola	0 %											
Merit Steps 2015	Cola	2.0%											
Merit Steps 2016	Cola	4.0%											
Merit Steps 2017	Cola	2.0%											
Merit Steps 2018	Cola	1.0%											
Merit Steps 2019	Cola	2.5%											
Merit Steps 2020	Cola	1.5%											
Merit Steps 2021	Cola	0											
New Merit System 2022	Cola	1.2%											
New Merit System 2023	Cola	1.16%											
52 PAY WEEKS IN 2023													
Transfer	Ass Super	Matt Bumford	1.6	24.27	25.29		800	1,280	2,080	52,017	3,979	7,259	
Transfer	Super	Marc Boisvert	20.0	32.30	33.65	500	416	1,248	1,664	56,089	4,291		
Transfer	Laborer	Starr Klein	2.0	15.18	15.78		390	1,170	1,560	24,450	1,870		
Transfer	Laborer	Zach Dodge	2.6	18.06	18.77		520	1,560	2,080	38,776	2,890	5,411	
Transfer		Overtime								10,000	765	1,396	
Transfer		Part Time					1757	1040	2797	22,464	1,718	0	
TRANSFER		Totals				500				203,796	15,514	14,066	14,811

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %	2021 Approved	2020 Approved
ATHLETIC							
4520	240 Athletic - Minutes/Website x	1,225	1,225	0	0.0%	1,225	1,225
4520	521 Athletic-Cheerleading			0	0.0%	0	0
4520	521 Athletic-Swimming x	2,450	2,450	0	0.0%	2,450	2,450
4520	605 Athletic-Softball x	4,050	4,050	0	0.0%	4,050	4,050
4520	740 Athletic - Medical Supplies	620	620	0	0.0%	620	620
4520	741 Athletic - Baseball Expenses x	9,750	9,750	0	0.0%	9,750	9,750
4520	742 Athletic -Soccer Expenses x	13,800	13,800	0	0.0%	13,800	13,800
4520	743 Athletic - Basketball x	8,250	8,250	0	0.0%	8,250	8,250
	Athletic - Budget Total	40,145	40,145	0	0.0%	40,145	40,145

Henniker Youth Athletics		
Description		Budget 2023
Baseball		
Bases/Rubber		
Umpire Equipment		
Catcher's Equipment		
Balls		
Batting Helmets		
Bases with anchors		
Equipment Bags		
Stirrups		
Helmet Bags		
Bats		
Equipment		\$ 1,400.00
Hats		
Shirts/Pants		
Uniforms/Hats		\$ 1,500.00
Umpires		\$ -
Background Check		
Coaches Clinic		
Kearsarge Mt. South Liability Insurance	includes softball	\$ 1,900.00
Kearsarge Mt. South Dues (Including All-Stars)		\$ 3,000.00
Line Marking Chalk/keys		\$ 150.00
Porti Potti - Baseball Field and practice fields		\$ 1,000.00
Fieldhouse Rental		\$ 300.00
Field Material (infield mix) and quick dry		\$ 500.00
	Baseball Total	9,750.00

Henniker Youth Athletics		
Description		Budget 2023
Softball		
Porti Potti - Softball Field -		\$ 600.00
Bases/Rubber		
Umpire Equipment		
Catcher's Equipment		
Balls		
Batting Helmets		
Equipment Bags		
Bats		
Equipment		\$ 800.00
Hats		
Shirts/Pants		
Uniforms/Hats		\$ 1,000.00
Umpires		\$ -
Dues		
Background Check		
Insurance Credit		
Kearsarge Mt. South Dues		\$ 1,500.00
Line Marker		
Line Marking Chalk		\$ 150.00
	Softball Total	4,050.00
	Total Softball & Baseball	13,800.00

Henniker Youth Athletics		
Description		Budget 2023
Soccer		
Referee Game Fees		\$ 1,200.00
Uniforms		\$ 850.00
Balls		
GOALIE Shirts		
Equipment Bags		
Practice Pinnies		
Goals		
Nets		
Cones		
Equipment		\$ 1,000.00
Tournament Fees		
League Fees & Insurance (MVSL)		\$ 1,700.00
Electric		\$ 200.00
Porta Potti (2)		\$ 500.00
Field Fertilizer, Seed, & Aeration		\$ 1,000.00
Paint		\$ 1,200.00
Taxes/Lease of Soccer Fields		\$ 6,000.00
Awards: Ribbons, Medals		\$ 150.00
	Soccer Total	13,800.00
Basketball		
League Fees		\$ 1,500.00
Ball Bags		
Basketballs		
Equipment		\$ 750.00
Trophies		\$ 300.00
Insurance		\$ 1,200.00
Uniforms		\$ 1,500.00
Referees/scorekeepers		\$ 3,000.00
Misc (St. Paul Tourney Registration)		
	Basketball Total	8,250.00

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %	2021 Approved	2020 Approved
CONSERVATION							
4611	112 Conservation - Minute Taker	465	465	0	0.0%	930	465
4611	240 Conservation - Training	420	420	0	0.0%	420	420
4611	560 Conservation - Dues/Memberships	345	345	0	0.0%	345	345
4611	620 Conservation - Office Supplies	25	50	-25	-50.0%	70	50
4611	949 Conservation-Expend Conservation Fund	0	0	0	0.0%	0	0
4611	951 Conservation - Public Awareness	235	235	0	0.0%	335	235
4611	952 Conservation - Lake Monitor	1400	1,000	400	40.0%	1,400	1,000
	Conservation Budget Total	2,890	2,515	375	10.7%	3,500	2,515

Conservation Commission

Budget Request 2023

4611-112 Wages – This budget pays for the minute taker wages. Rate of pay is \$17 per hour. Also included in this budget is the employer portion of social security/medicare tax. **Budget Requested \$465**

4611-240 Training – This budget pays for meeting, seminars and training of conservation commission members.
Budget Requested \$420

4611-560 Dues/Memberships – This budget dues into the NH Association of Conservation. **Budget Requested \$345**

4611-620 Office Supplies – This budget pays for paper and materials needed for administration of conservation activities.
Budget Requested \$25

4611-951 Public Awareness – Pays for advertising, signs and information dissemination of the conservation effort.
Budget Requested \$235

4611-952 Lake Monitoring – This budget reimburses costs and expenses of water body monitoring.. **Budget Requested \$1,400**

Total Requested.....\$2,890

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %	2021 Approved	2020 Approved
CEMETERIES							
4195	650 Cemeteries - Grounds Maintenance	11,780	11,780	0	0.0%	9,800	9,800
4195	655 Cemeteries - Stone Repair	2,750	2,400	350	14.6%	2,500	2,000
4195	660 Cemeteries - Repairs (fence)		0	0	0.0%	250	2,000
4195	657 Cemeteries-Tree Removal	6,800	2,100	4,700	223.8%	1,400	1,400
	Cemeteries - Budget Total	21,330	16,280	5,050	31.0%	13,950	15,200

2023 Cemeteries

4195-650 Ground Maintenance: This budget supplements the perpetual care monies that the cemetery committee pays out for the maintenance of the cemeteries. 2023 starts a new maintenance contractor. New Contractor agreed to start at previous year budgeted amount. **Budget requested \$11,780**

4195-655 Stone Repair: This budget is being requested to repair the broken stones Previously we have been working on 5 stones per year, and in 2022 we increased that to work on 10 stones per year due to the volume of repairs needed. Slight cost increase of \$350. **Budget Requested \$2,750**

4195-660 Repairs: -0- in 2023

4195-660 Tree Removal : This budget is being requested to remove unsafe tree problems and preventative pruning. 2023 One time project at Center Cemetery (behind Town Hall). Old Locust Trees dead and dying, 1 stone was damaged by falling tree in 2022. Small crane and specialized equipment required due to limited operational space. **Budget Requested \$6,800**

Total Budget Requested \$21,330

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %	2021 Approved	2020 Approved
COMMUNITY							
4652	610 Community - CAP Program	14,000	14,000	0	0.0%	14,000	14,000
NEW	Community - Red Cross			0	0.0%		0
4659	612 Community - White Birch Center	65,000	65,000	0	0.0%	65,000	65,000
NEW	Community - Fuller Library Program			0	0.0%	0	0
	Community Budget Total	79,000	79,000	0	0.0%	79,000	79,000



COMMUNITY ACTION PROGRAM
BELKNAP-MERRIMACK COUNTIES, INC.
EMPOWERING COMMUNITIES SINCE 1965



October 17, 2022

Board of Selectmen, Town of Henniker
Henniker Town Hall
18 Depot Hill Rd
Henniker, New Hampshire 03242

Dear Board of Selectmen:

The Community Action Program Belknap-Merrimack Counties operates a resource center open to Henniker residents in Warner, NH. This CAP Resource Center is funded primarily from three main sources: local tax dollars in conjunction with funding from the Electric Assistance Program (via the state utility companies) and the Low-Income Home Energy Assistance Program (a federal program also known as Fuel Assistance Program). The Center is the local service delivery network for agency programs in your community. The local support of our Center is vital for us to continue intake, referral, contact, and support with residents of your community.

We have compiled data regarding Agency programs accessed by Henniker residents, including the number of residents served and the dollar amount of assistance provided through the work of the Center staff. In the most recent program year, the programs run through our Center served more than 84 Henniker households and, through fuel, electric, and food assistance, provided \$210,718.23 worth of service dollars to residents of Henniker. We would be happy to share the budget for the minimum cost of maintaining the Center at your request.

We will continue to work closely with your welfare officer to ensure the maximum availability of resources from our programs, as well as continue to mobilize any resources other than local tax dollars that become available to help serve residents of your community. To help us continue to provide support to your local community, we respectfully request consideration of our services and submit the following recommendation to the Budget Committee:

“To see if the Town will vote to raise and appropriate the sum of \$14,000.00 for the continuation of services to the low income residents of Henniker through the Warner Resource Center of the Community Action Program Belknap-Merrimack Counties, Inc.”

We thank you for your continued interest and support of our programs. As always, we will be available to answer any questions that you may have. I can be reached via phone at 603-225-3295 ext 1169 or via email at lrichards@capbm.org.

Sincerely,
Leah Richards
Director of Energy and Area Resource Centers



Henniker Summary of Services

ENERGY ASSISTANCE – The center staff provide direct service.

PROGRAM	Description	Units of Service	Value
Fuel Assistance Program	Assists income eligible households with cost of energy during prime heating season. This year, benefits were also given to assist with cooling costs.	Enrolled: 84 households 166 people	\$130,247.02 – heat
Electric Assistance Program	Assists income eligible households by providing a specific tier of discount ranging from 8% to 76% off electric bills	Enrolled: 84 households	\$39,757.30 amount of discount
Weatherization	Improves the energy efficiency of income eligible households	4 households	\$31,974.00
Other (smaller programs, agency funds)	Smaller programs with funds assisting with urgent energy needs (shut offs, disconnects, etc)	1 household	\$787.60

FOOD ASSISTANCE – The center staff provide direct service.

PROGRAM	Description	Units of Service	Value
CAP Food Pantry	This food pantry is run 100% by our resource center staff with only local funding	1 households 4 people 40 meals	\$200 Value: \$5/meal
Emergency Food Assistance Program	This program provides USDA food to local food pantries for free	Cases of food allocated to Henniker pantry	\$7,752.31 Value of cases

HOUSING ASSISTANCE – The center staff frequently refer clients to these programs.

PROGRAM	Description	Units of Service	Value
NH Emergency Rental Assistance Program	This COVID-relief program provided funds for income-eligible households with rent and other housing expenses	Enrolled: 52 households	\$425,121.83 Paid in rent and housing expenses

All data is from most recent program year for program.

TOTAL: \$210,718.23 (not including housing assistance from NH ERAP)



WHITE BIRCH CENTER

HENNIKER, NEW HAMPSHIRE

Diane Kendall - Town Administrator
Kris Blomback – Chairperson, Board of Selectmen
Henniker Town Hall
18 Depot Hill Road
Henniker, NH 03242

October 13, 2022

Dear Diane and Kris,

I am writing to request that \$65,000.00 be placed into the 2023 Town of Henniker budget considerations for White Birch Center. Henniker has generously supported the White Birch Center for Active Living since 1996 and our need continues as well as our desire to continue providing Henniker seniors with excellent programming.

White Birch is very appreciative of the Town of Henniker grant and we are sensitive to the needs of the town to keep taxes under control. The money that we receive from Henniker is restricted to our senior programming. I have included our current budget for the Active Living Program. It shows that the expenses for this program are anticipated to be at least \$150,000. It is the case with all senior centers that costs far outweigh income due mainly to the fact that most seniors are on fixed and limited incomes and cannot afford to pay much for programming.

These funds are a real investment for the Town of Henniker. All of our wages are going to Henniker Residents. The Center for Active Living creates opportunities for volunteering. We have a "Volunteer Grandfather who visits children in our child care center. Seniors help organize and execute some of our senior programming. Dial A Ride drivers take seniors to medical appointments.

For our seniors, themselves, White Birch Center for Active living coordinated with 12 partners to offer 90 different programs including fitness, education, travel, shopping, arts, entertainment, cultural, dining, and social activities. Based on research, White Birch offers more programming with less space than senior centers in Hopkinton, Bradford, New London, and Concord. Seniors from other towns are willing to pay a membership fee to White Birch and it is a testament to the value and quality of our programming.

We are more than happy to share more information about our operations and needs with you at a Selectboard's Meeting or a meeting of the Budget Committee. We appreciate your consideration and understand that we are not the only entity for whom you must consider support. White Birch, and its

Board of Directors, continue to focus our efforts to be a community leader in providing exceptional programs and services that support learning and active living for children, adults and families. That is our mission. We appreciate your consideration and support of White Birch Center and our community.

Sincerely,



Carrie Nolet

President – Board of Directors
White Birch Center
51 Hall Ave
Henniker, NH 03242

Board of Directors

Rev. David Jadlocki – Vice President
Elin Leonard – Treasurer
Jen Vaigrt – Secretary
George Mobley
John Capuco
Jay Zax

Rich Annis
Anna Gurnee
Beth Towle
Ted Spring
Cathy Dias
Kristen MacLean

Town of Henniker 2023 Grant Request

Highlights and Challenges of 2022

The highlight of the 2022 White Birch Active Living Program was the addition of Rusty Gage as our new Director of Active Living. Rusty is very popular and under his leadership, our programming has begun to expand, and attendance has been growing the pandemic is slowly fading away. Especially popular are our trips for seniors which have begun again.

The challenge of continually being prepared for another Covid wave is, unfortunately, still with us. Also, finding volunteers to drive our busses and provide Dial A Rides is an ongoing challenge.

Inflation and Gas prices have affected our costs as they have for all other businesses.

2023 Goals and Initiatives

White Birch Center for Active Living remains committed to resuming all our programming in our facility and elsewhere. This specifically includes our senior lunches at the Congregational Church Parish Hall. For the time being, in place of the senior lunch, we have been hosting a "Grill and Chill" on every other Friday at our facility.

With our new Director, we are introducing a "senior friendly" software upgrade that allows seniors to sign up for our programs online. Thus, seniors who are travelling, or are temporarily unable to leave their home, can make sure that when they are able to make it to the center, they will have a spot for their favorite program. Up to this point, seniors had to sign up for programs at our facility.

Finally, we always want to attract additional seniors as well as more men into our programs.

Significant Budget Changes

There are no significant budget changes in terms of new income or expenses. However, we have had to change our accounting to accommodate the federal and state funds we have been receiving for our child care and school age programs. The grants we have received require us to request and allocate funds received by license and program. That means that our administrative expenses had to be allocated by program. This is reflected in our Active Living Budget as well.

White Birch Center for Active Living 2023 Budget

Account Name	Sub Account Name	Sub-Sub Account Name	Active Living
Wages and Salaries			
	Employee Payroll		\$87,174.00
Employee Benefits			
	Health Insurance		\$2,648.36
	Employee Life Insurance WBCC		\$193.66
	Simple IRA		\$2,615.22
Payroll Taxes			
	Social Security		\$5,129.03
	Medicare		\$1,240.89
	State Unemployment Tax		\$165.45
Rent			\$10,602.00
Maintenance and Repairs			
	Interior/Exterior Building Maintenance		\$3,750.00
Insurance			
	General Liability Insurance		\$3,625.00
	Worker's Compensation		\$450.00
Technology			
	Telephone Service		\$625.00
	Internet		\$350.00
	Cable TV		\$700.00
	Software		\$1,350.00
	IT Support		\$3,000.00
Postage			\$500.00
Supplies			
	Admin Supplies		\$500.00
	Cleaning Supplies		\$2,000.00
Food Expense			
	Senior Meals		\$900.00
Programs Expense			
		Christmas Party	\$150.00
Marketing Expense			
	Newsletter Expense		\$187.50
		Corporate Clothing	\$250.00
	Website Expense		\$150.00
	Publicity		
		Gifts and Donations	\$125.00
	Development		\$250.00
Fundraising Expense			
	Annual Appeal Expense		\$125.00
	Fundraising Event		\$6,250.00
	Fundraising Miscellaneous		\$125.00
Vehicles and Travel			
	Vehicle Expense		
		Vehicle Registration / Fees	\$562.50
		Vehicle Maintenance & Repairs	\$375.00
	Travel Expense		
		Parking and Tolls	\$50.00
Professional Fees			
	Legal & Accounting		\$1,687.50
	Investment Management Fee		\$1,250.00
Business Filing and Service Fees			
	Memberships & Subscriptions		\$1,035.00
Copier Expense			
	Copier Cost of Ownership		\$2,325.00
Depreciation Expense			\$8,125.00
			\$150,541.12

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %	2021 Approved	2020 Approved
PLANNING							
4191	110 Planning - Wages	1500	1,500	0	0.0%	1,500	1,500
4191	220 Planning - Fica	115	115	0	0.0%	115	115
4191	240 Planning - Training/Seminars	250	250	0	0.0%	250	250
4191	320 Planning - Legal Fees		0	0	0.0%	3,000	3,000
4191	390 Planning - Consulting Fees	21450	21,450	0	0.0%	33,350	33,350
4191	550 Planning - Printing		0	0	0.0%	500	500
4191	560 Planning - Dues/Memberships	5964	5,964	0	0.0%	5,964	5,964
4191	570 Planning - Advertising	1000	1,000	0	0.0%	2,400	2,400
4191	620 Planning - Office Supplies	300	300	0	0.0%	300	300
4191	625 Planning - Postage	100	100	0	0.0%	700	700
4191	814 Planning - Photocopy	0	0	0	0.0%	600	600
4191	900 Planning - Escrow Offset Revenue			0			
4191	901 Planning - Escrow Offset Expense			0			
	Planning - Budget Total	30,679	30,679	0	0.0%	48,679	48,679

PLANNING BOARD

2023 Budget Request

4191-110 Wages

This budget pays for the minute taker wages. Rate of pay is \$17 per hour. Budget Requested \$1500

4191-220 Fica

This budget pays for the employer portion of the social security/medicare tax. Budget Requested $7.65\% \times 1500 \text{ wages} = \115

4191-240 Training/Seminars

This budget pays for training and conference expenses for the planning board members. Budget Requested \$250

4191-390 Consultant Fees

This budget pays for office hours, meeting time and review time. The planning consultant is also involved in code issues and strategic planning for the Town. Budget Requested \$21,450

4191-560 Dues/Memberships

This pays for the membership dues into the regional planning commission. Membership is based on population which the NH Office of Strategic Initiatives listed Henniker as 4829. Budget Requested \$5,964

4191-570 Advertising

This budget pays for legal notices and advertising for client cases. The costs are reimbursed by the applicants in the planning board fees that are calculated and charged. Budget Requested \$1,000

4191-620 Office Supplies

This budget pays for specialty plan signing pens, paper needed for administration of planning activities. Budget Requested \$300

4191-625 Postage

Pays for planning mailings, correspondence and applicant postage. Applicants reimburse postage in planning board fees that are calculated and charged. Budget Requested \$100

Total Requested.....\$30,679

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %	2021 Approved	2020 Approved
ZONING							
4192	110 Zoning - Wages	600	600	0	0.0%	600	600
4192	220 Zoning - Fica	46	46	0	0.0%	46	46
4192	390 Zoning - Consultant	3000	3,000	0	0.0%	3,000	3,000
4192	391 Zoning - Legal	800	800	0	0.0%	800	800
4192	570 Zoning - Advertising	300	300	0	0.0%	300	300
4192	620 Zoning - Office Supplies	225	225	0	0.0%	225	225
4192	625 Zoning - Postage	300	300	0	0.0%	300	300
4192	805 Zoning - Training	0	0	0	0.0%	0	0
4192	814 Zoning - Photocopy	0	250	-250	-100.0%	250	250
	Zoning - Budget Total	5,271	5,521	-250	-4.5%	5,521	5,521

Zoning Board

2023 Budget Request

4192-110 Wages

This budget pays for the minute taker wages. Rate of pay is \$17 per hour. Budget Requested \$600

4192-220 Fica

This budget pays for the employer portion of the social security/medicare tax. Budget Requested $7.65\% \times 600 \text{ wages} = \46

4192-390 Consultant Fees

This budget pays for office hours, meeting time and review time of the planning consultant. Budget Requested \$3,000

4192-391 Legal Fees

This budget pays for legal fees when a zoning board decision is brought to court. Budget Requested \$800

4192-570 Advertising

This budget pays for legal notices and advertising for client cases. The costs are reimbursed by the applicants in the zoning board fees that are calculated and charged. Budget Requested \$300

4191-620 Office Supplies

This budget pays for specialty plan signing pens, paper and materials needed for administration of zoning activities. Budget Requested \$225

4192-625 Postage

Pays for zoning mailings, correspondence and applicant postage. Applicants reimburse postage in zoning board fees that are calculated and charged. Budget Requested \$300

Total Requested.....\$5,271

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %	2021 Approved	2020 Approved
CODE							
4240	110 Code - Wages	23,400	23,040	360	1.6%	5,000	22,646
4240	220 Code - Fica	1,790	1,763	27	1.5%	383	1,509
4240	341 Code - Telephone	600	500	100	20.0%	500	500
4240	411 Code - Consulting Fees Forester	600	600	0	0.0%	600	600
4240	560 Code - Dues/Memberships	200	200	0	0.0%	100	200
4240	620 Code - Office Supplies (permits)	0		0	0.0%	0	0
4240	635 Code - Vehicle Fuel/Mileage	600	550	50	9.1%	0	2,500
4240	670 Code - Books/Periodicals	600	1,200	-600	-50.0%	300	1,200
4240	814 Code - Photocopy	0		0	0.0%	0	0
	Code Budget Total	27,790	27,853	-63	-0.2%	6,883	29,155

TOWN OF HENNIKER
Code Enforcement / Building Inspector
2023 Budget Request Details

110	Code - Wages	\$23,400
	Part time Code Enforcement Officer \$450 per week at 52 weeks = \$23,400	
220	Code - Fica	\$1790
	Social security @ 6.2% and medicare @1.45% of gross wages \$23400	
341	Code – Telephone	\$600
	Cell phone for Code Enforcement officer. “Straight Talk” account \$50 per month x 12 = 600	
411	Code - Forester	\$600
	Consulting fees of a forester to review timber tax yields. Billing based on amount of avtivity,	
560	Code – Dues/Membership	\$200
	Town memberships in building official organizations in NH	
635	Code – Vehicle Fuel/Mileage	\$600
	Mileage for completing inspections. \$50 per month x 12 months	
670	Code – Books/Periodicals	\$600
	Reference books for code enforcement. Anticipating annual updated versions of codes.	
Total Requested.....		\$27,790

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %	2021 Approved	2020 Approved
TOWN OFFICE							
4150	110 Town Office - Wages FT	365,314	330,465	34,849	10.5%	256,987	278,029
4150	113 Town Office - Wages PT	36,251	32,473	3,778	11.6%	29,406	29,780
4150	210 Town Office - Payroll Service	0	3,300	-3,300	-100.0%	0	13,200
4150	211 Town Office - Benefit Insurances	87,746	57,784	29,962	51.9%	40,161	59,033
4150	220 Town Office - Fica	30,239	27,530	2,709	9.8%	21,661	23,132
4150	230 Town Office - Retirement	52,204	47,670	4,534	9.5%	24,040	34,942
4150	240 Town Office - Training / Seminars	1,225	1,225	0	0.0%	1,225	1,225
4150	301 Town Office - Consultant - Auditor	16,000	16,000	0	0.0%	16,000	16,000
4150	312 Town Office - Consultant- Assessor	40,000	40,000	0	0.0%	40,000	40,000
4150	341 Town Office - Telephone	6,500	6,500	0	0.0%	6,500	6,500
4150	409 Town Office - Custodial Service	16,860	16,860	0	0.0%	16,860	16,860
4150	410 Town Office - Electricity	4,000	3,000	1,000	33.3%	3,000	3,000
4150	411 Town Office - Heat	9,597	5,997	3,600	60.0%	6,472	5,098
4150	412 Town Office - Water/Sewer	1,136	1,136	0	0.0%	1,728	1,728
4150	414 Town Office - Alarm Monitoring	1,775	1,775	0	0.0%	1,775	1,775
4150	429 Town Office - Medical Supplies	200	200	0	0.0%	200	200
4150	430 Town Office - Blding Repair/Maintenance	2,900	2,900	0	0.0%	13,505	2,900
4150	434 Town Office - Custodial Supplies	1,600	1,600	0	0.0%	1,600	1,600
4150	450 Town Office - Grange Electric	1,750	1,500	250	16.7%	1,500	1,500
4150	451 Town Office - Community Ctr Elec	5,371	4,200	1,171	27.9%	4,200	4,200
4150	452 Town Office - Grange Water/Sewer	808	808	0	0.0%	808	808
4150	453 Town Office - Community Ctr Wtr/Swr	1,000	808	192	23.8%	808	808
4150	454 Town Office - Grange Alarm	400	400	0	0.0%	400	400
4150	455 Town Office - Community Ctr Alarm	575	575	0	0.0%	575	575
4150	456 Town Office - Grange Heat	2,888	2,888	0	0.0%	2,378	2,293
4150	457 Town Office - Community Ctr Heat	425	2,888	-2,463	-85.3%	2,738	2,653
4150	458 Town Office - Grange Maintenance	854	854	0	0.0%	854	854
4150	459 Town Office - Comm Ctr Maintenance	1,500	1,500	0	0.0%	9,244	1,500
4150	460 Town Office - Grange Telephone	1,320	1,320	0	0.0%	1,320	1,320
4150	461 Town Office - Comm Ctr Telephone	1,635	1,080	555	51.4%	480	1,080

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4150	550 Town Office - Printing	1,500	1,500	0	0.0%	1,200	1,500
4150	552 Town Office - Town Report	2,680	2,500	180	7.2%	2,500	2500
4150	560 Town Office - Dues/Membership	1,200	1,200	0	0.0%	375	1,200
4150	570 Town Office - Advertising	1,800	1,800	0	0.0%	1,800	1,800
4150	620 Town Office - Office Supplies	5,500	5,500	0	0.0%	5,200	5,200
4150	625 Town Office - Postage	7,200	7,200	0	0.0%	7,200	7,200
4150	637 Town Office - Mileage	2,000	2,000	0	0.0%	2,000	2,000
4150	670 Town Office - Books	1,500	1,500	0	0.0%	1,500	1,500
4150	740 Town Office - Equipment Purchase	1,000	1,000	0	0.0%	1,000	1,000
4150	810 Town Office - Computer Licenses/Maint	59,572	76,842	-17,270	-22.5%	29,345	29,345
4150	815 Town Office - Copier Lease	1,545	1,545	0	0.0%	2,541	2,541
4150	825 Town Office - County Registry	700	700	0	0.0%	700	700
4150	827 Town Office - Lein Research	4,300	4,300	0	0.0%	4,300	4,300
4150	835 Town Office - Website Expenses	4,887	4,887	0	0.0%	5,620	4,887
	Town Office - Budget Total	787,457	727,710	59,747	8.2%	571,706	618,666

**TOWN OF HENNIKER
Town Office
2023 Budget Request Details**

110	Wages Full Time	\$365,314
	Full time wages. TA, Fin Director, Deputy Fin Director, Exec Secretary,	
113	Wages Part Time	\$36,251
	Land Use & Admin clerk +(Prorated sick, vacation and holiday are only benefits available to part time staff.) 20% of Deb Aucoin or 8 hours per week	
210	Payroll Service	0
	Payroll service for the first quarter of 2022	
211	Benefit Insurances	\$87,746
	Anthem health insurance for Town Administrator, Finance Director, Deputy Finance Director, Exec Secretary, 20% of Deb Aucoin	
220	Fica	\$30,239
	Social Security taxes of 6.2% and Medicare taxes of 1.45% have not seen any changes and are applied to gross wages of non full time police and fire employees.	
230	Retirement	\$52,204
	Employer portion of NH Retirement for full time employees. These NHRS Group I wages are subject to a employer rate 14.06 % thru 6/30/2022, lowering to 13.85% starting 7/1/22 thru year end.	
240	Training/Seminars	\$1,225
	This budget is for conferences and meetings. Primex (our workers comp and unemployment comp insurance carrier) puts on several meetings per year addressing safety, general government operations, supervisor training and many other directly related educational training. The NH Municipal Association also puts on several meetings including it's week long conference held in November. This budget also pays for computer training to keep the employees up to date in the operation of applications used to enhance the municipal assessing software.	
301	Consultant – Auditor	\$16,000
	The budget for the annual financial audit and GASB compliant financial statements is \$14,500. Gasb 75 report \$1,500 per year.	

312	Consultant – Assessing	\$40,000
Due to the changes in Assessor, we now have two contractors to pay from this budget. George Sansoucy, our utility consultant in the Eversource case, is now assessing our utilities. In addition, Avitar is the assessing consultant for all other real estate, current use assessment, land use change tax calculations.		
341	Telephone	\$6,500
The 2019 budget line pays TDS for the internet service, and fax lines into the Town Hall. We also pay TPX for the voip service which provides all voice, telephone messaging into Town Hall. Cell service for the Town Administrator is \$75 per month and Finance/Systems cell is also \$75.00 per month. TDS averages \$150 per month + TPX \$225 + \$150 cell = \$6300 + \$200 for usage variance = \$6500.00)		
409	Custodial Service	\$16,860
This service cleans the Town Hall, Community Center, Grange and Police Station. The Town Office, Grange & Community Center share of budget requested is \$16,860. Police uses the same contractor but budgets their own cleaning expenses in the PD budget.		
410	Electricity	\$4,000
The average monthly bill for the previous 12 months at the Town Hall is \$237. We are requesting the budgeted amount of \$250 per month to absorb usage variance. Budget Requested is 250 x 12 = \$3,000 The Town of Henniker purchases power through a broker. We currently purchase our electricity from Engie Resources at .0684 per kwh. Spring of 2023 will likely be the timeframe the broker will contact us to begin shopping for new rates. I expect the market will be impacted by the natural gas shortage so we should plan on doubling the power estimate for the last two months of 2023 (by \$1000 additional dollars) and expect to revise our expectations for the 2024 year.		
411	Heat	\$9,597
The town purchases oil and propane on an annual town wide bid. For the September 2022- July 2023 season, oil is at 3.839 per gallon up 2.14 cents per gallon from 2022 pricing and propane is flat from 2022 pricing at 1.699. Town Hall burns about 2500 gallons or \$9,597. For 2022 we will continue with budgeting the oil at its current level and not increase the electricity due to the addition of the mini splits. This will give us a heating season to determine what the operational costs of the mini splits will be.		
412	Town Hall Water/Sewer	\$1,136
Town Hall is receiving minimum sewer bills, 240 x2 = 480. The Town Hall and the Parks bubbler receive 2 bills per year for 656 Making the combined \$1136		
414	Alarm Monitoring	\$1,775
Electronic Security Protection charges an annual fee of \$180.00 for security alarm monitoring. The City of Concord provides fire alarm monitoring for \$220. An annual sprinkler testing is estimated at \$450.00. This budget also provides the fees related to an annual system check and provides for any maintenance to the system. We installed a wireless alarm connection to our fire panel and burglar system, which also has an annual fee of \$175. Given the connection issues and age of the system, we are requesting \$750 for repairs for a total request of \$1775		

429	Medical Supplies	\$200
	This account is used for maintenance of an emergency medical kit at the Town Hall. We will engage the same automatic service the other departments are using now to maintain these safety supplies	
430	Building Repairs/Maintenance	\$2,900
	This account is used for general building maintenance at the Town Hall. Currently, we employ JP Chemical for insect/rodent control at \$77 per month or \$924. Examples of other intended uses are: heating system repairs, plumbing repairs, electrical maintenance, and structure repairs.	
434	Custodial Supply	\$1,600
	This account is used for typical custodial supplies. Paper towels, toilet paper, trash bags and cleaning solutions. These supplies are utilized by the custodial service for cleaning and restocking the public rest rooms.	
450	Grange Electric	\$1,750
	The Grange usage averages \$125.00 per month. The last two months will be at the new electric rate, which could be as much as \$250 more. Budget requested \$1750	
451	Community Center Electric	\$5371
	The community center and outside parking lot light averaged \$447 per month for the first 8 months of 2022. Due to the mini splits providing most of the heat, we will be able to reduce the expected propane usage in this budget. $447 * 12 = 5371$	
452	Grange Water/Sewer	\$808
	The grange qualifies for the minimum billing for both water and sewer. Water $163.80 * 2 = 327.60$, Sewer $240 * 2 = 480$ $328 + 480 = 808$	
453	Community Center Water/Sewer	\$1000
	The community center is assessed 1 unit each for water and Sewer. Water charges are estimated at \$375. Sewer charges estimated at \$625. Total requested \$1,000	
454	Grange Alarm	\$400
	Electronic Security Protection charges \$180 per building for annual alarm monitoring. The alarm system usually requires some annual maintenance of cleaning or repairs which we are estimating at \$175 for one service call.	
455	Community Center Alarm	\$575
	Electronic Security Protection charges \$329 per building for annual alarm monitoring. The alarm system usually requires some annual maintenance of cleaning or repairs which we are estimating at \$175 for one service call.	
456	Grange Heat	\$2,888
	The Grange uses approximately 1700 gallons of propane Requested $1700 * 1.699 = 2,888$	

457	Community Center Heat	\$425
	The Community Center had used approximately 1700 gallons of propane., 2022 showed -0- propane refilled. While there is still a furnace in the building, we will reduce the potential usage down to 250 gallons @1.699	
458	Grange Maintenance	\$854
	This budget covers all heating system, plumbing, building and electrical repairs. Requesting \$854	
459	Community Center Maintenance	\$1,500
	This budget covers all heating system, plumbing, building and electrical repairs. \$1500.	
460	Grange Telephone	\$1,320
	This budget covers the telephone system which is needed to operate the alarm system on the fire panel. The Grange currently has internet service to the building to support the Welfare Director located in that building	
461	Community Center Telephone	\$1,635
	This budget covers the telephone system which is needed to operate the alarm system on the fire panel Added in 2020 was internet service for broadcasting meetings. \$136 per month x 12 months = \$1635	
550	Printing	\$1,500
	This budget covers the cost of printing letterhead, envelopes, and business cards and accounting disbursement checks.	
550	Town Report	\$2,680
	This budget covers the cost of printing town report. The cost is based on content which is a difficult number to estimate.	
560	Dues/Memberships	\$1200
	This budget pays for membership fees into: NH Government Finance Officers, NH Login, NH Municipal Managers, NH Assessing Association, .	
570	Advertising	\$1,800
	This budget pays for general advertising. Legal notices, public hearing notices, help wanted advertisements, committee member searches, purchase bidding notices.	
620	Office Supplies	\$5,500
	This budget pays for general office supplies. The majority of the budget is used for copy paper, binders, paper clips, ink, toner cartridges, generic envelopes, paper for PA-28 related correspondence, storage binders.	

0625	Postage	\$7,200
This budget pays for general office mailing, public hearing notices for special events, payments to vendors. Also pays for leasing/maintenance contract of mailing machine equipment which is approximately \$2,100.		
637	Mileage	\$2,000
This budget covers employee travel which is reimbursed at the current government rate in cents per mile. Also covers conference transportation and if needed overnight accommodations.		
670	Books	\$1,500
This budget covers the annual subscription costs of the Union Leader and Concord Monitor primarily to obtain verification of advertising and notices. This budget also covers the subscription service to Lexis Nexis which provides the legal books and their associated updates which doubled in cost for 2018, to \$976 for just the subscription.		
740	Equipment Purchase	\$1,000
This budget is for small office equipment purchases, such as printers, electronic hole punches, electric staplers. Difficult to forecast what will be needed to be replaced. Budget Requested \$1,000		
810	Computer Maintenance	\$59,572
Maintenance fees for the transition . BS & A, the accounting software at \$12,355. Avitar, the tax billing software at \$12,045. Mirador IT services at \$47,952 which includes the cost of the pc replacement program. The police department share is 40% or \$19200. Town Hall streams is \$335 per month \$4020.00. The conversion timing will also have us paying Sage \$2400. Total requested \$12355+12045+47952-19200+4020+2400		
815	Copier Lease	\$1545
Both copiers are "owned" by the Town now. This is the cost of the maintenance contracts (which includes consumable supplies)		
825	Registry of Deed Fees	\$700
The Town of Henniker is required to pay the County Registrar fees relating to deed work, plan recordings, map copies and recording fees for tax related filings.		
827	Lien Research	\$4,300
After a tax bill becomes over one year old, a lien is placed on the property and the interest rate jumps from 12% to 18%. When these liens are placed, a search of the accurate owner and verification of other deed related information is done on each lien. This is performed by the service Total Notice LLC. The charges are based on volume making the exact sum difficult to predict.		

835 Website Expenses **\$4,887**

This budget pays for the website hosting, the webname Henniker.org and email distribution service (Constant Contact) to send the newsletters and information to subscribers to the service \$420.00. Also, the annual maintenance fee of Civic Website

Total Requested.....\$787,457

**Town of Henniker
Payroll - Estimated 2023 Wages**

<i>Assumptions:</i>			End of 2023 Years of Service	2022 End of Year Rate	2023 End of Year Rate	Longevity \$	Hours Rate	Hours Stepped Rate	Total Hours	2023 Wages	2023 Fica	2023 Retire	Benefit Cost
No Merit Steps 2011	Cola	2.0%											
No Merit Steps 2012	Cola	2.0%											
No Merit Steps 2013	Cola	1.5%											
Merit Steps 2014	Cola	0 %											
Merit Steps 2015	Cola	2.0%											
Merit Steps 2016	Cola	4.0%											
Merit Steps 2017	Cola	2.0%											
Merit Steps 2018	Cola	1.0%											
Merit Steps 2019	Cola	2.5%											
Merit Steps 2020	Cola	1.5%											
Merit Steps 2021	Cola	0											
New Merit System 2022	Cola	1.2%											
New Merit System 2023	Cola	1.16%											
52 PAY WEEKS IN 2023													
Town Off	Town Admin	Diane Kendall	1.8	48.08	48.65		520	1640	2080	116,073	8,655	16,198	
Town Off	Asst Admin	Helga Winn	1.4	27.43	28.57		1160	920	2,080	58,477	4,473	8,160	
Town Off	Fin Dir	Russ Roy	31.3	50.81	52.82	1,250	520	1640	2,160	114,609	8,543	15,994	
Town Off	Dep Finance	Sherry Bradstreet	1.4	35.78	37.27		1280	800	2,080	76,155	5,826	10,627	
Town Off	Land Use	Hank Bernstein	1.3	16.93	17.77		390	1170	1,560	27,476	2,102	0	
Town Off	Deputy	Debbie Aucoin	17.3	21.13	22.01	200	132	284	416	8,775	641	1,225	
TOWN OFFICE	Totals					1,450				401,564	30,239	52,204	87,746

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	This account is used for general building maintenance at the Town Hall. Currently, we employ JP Chemical for insect/rodent control at \$77 per month or \$924. Examples of other intended uses are: heating system repairs, plumbing repairs, electrical maintenance, and structure repairs.	
434	Custodial Supply	\$1,600
	This account is used for typical custodial supplies. Paper towels, toilet paper, trash bags and cleaning solutions. These supplies are utilized by the custodial service for cleaning and restocking the public rest rooms.	
450	Grange Electric	\$1,750
	The Grange usage averages \$125.00 per month. The last two months will be at the new electric rate, which could be as much as \$250 more. Budget requested \$1750	
451	Community Center Electric	\$5371
	The community center and outside parking lot light averaged \$447 per month for the first 8 months of 2022. Due to the mini splits providing most of the heat, we will be able to reduce the expected propane usage in this budget. $447 * 12 = 5371$	
452	Grange Water/Sewer	\$808
	The grange qualifies for the minimum billing for both water and sewer. Water $163.80 * 2 = 327.60$, Sewer $240 * 2 = 480$ $328 + 480 = 808$	
453	Community Center Water/Sewer	\$1000
	The community center is assessed 1 unit each for water and Sewer. Water charges are estimated at \$375. Sewer charges estimated at \$625. Total requested \$1,000	
454	Grange Alarm	\$400
	Electronic Security Protection charges \$180 per building for annual alarm monitoring. The alarm system usually requires some annual maintenance of cleaning or repairs which we are estimating at \$175 for one service call.	
455	Community Center Alarm	\$575
	Electronic Security Protection charges \$329 per building for annual alarm monitoring. The alarm system usually requires some annual maintenance of cleaning or repairs which we are estimating at \$175 for one service call.	
456	Grange Heat	\$2,888
	The Grange uses approximately 1700 gallons of propane Requested $1700 * 1.699 = 2,888$	

457	Community Center Heat	\$425
	The Community Center had used approximately 1700 gallons of propane., 2022 showed -0- propane refilled. While there is still a furnace in the building, we will reduce the potential usage down to 250 gallons @1.699	
458	Grange Maintenance	\$854
	This budget covers all heating system, plumbing, building and electrical repairs. Requesting \$854	
459	Community Center Maintenance	\$1,500
	This budget covers all heating system, plumbing, building and electrical repairs. \$1500.	
460	Grange Telephone	\$1,320
	This budget covers the telephone system which is needed to operate the alarm system on the fire panel. The Grange currently has internet service to the building to support the Welfare Director located in that building	
461	Community Center Telephone	\$1,635
	This budget covers the telephone system which is needed to operate the alarm system on the fire panel Added in 2020 was internet service for broadcasting meetings. \$136 per month x 12 months = \$1635	
550	Printing	\$1,500
	This budget covers the cost of printing letterhead, envelopes, and business cards and accounting disbursement checks.	
550	Town Report	\$2,680
	This budget covers the cost of printing town report. The cost is based on content which is a difficult number to estimate.	
560	Dues/Memberships	\$1200
	This budget pays for membership fees into: NH Government Finance Officers, NH Login, NH Municipal Managers, NH Assessing Association, .	
570	Advertising	\$1,800
	This budget pays for general advertising. Legal notices, public hearing notices, help wanted advertisements, committee member searches, purchase bidding notices.	
620	Office Supplies	\$5,500
	This budget pays for general office supplies. The majority of the budget is used for copy paper, binders, paper clips, ink, toner cartridges, generic envelopes, paper for PA-28 related correspondence, storage binders.	

0625	Postage	\$7,200
	This budget pays for general office mailing, public hearing notices for special events, payments to vendors. Also pays for leasing/maintenance contract of mailing machine equipment which is approximately \$2,100.	
637	Mileage	\$2,000
	This budget covers employee travel which is reimbursed at the current government rate in cents per mile. Also covers conference transportation and if needed overnight accommodations.	
670	Books	\$1,500
	This budget covers the annual subscription costs of the Union Leader and Concord Monitor primarily to obtain verification of advertising and notices. This budget also covers the subscription service to Lexis Nexis which provides the legal books and their associated updates which doubled in cost for 2018, to \$976 for just the subscription.	
740	Equipment Purchase	\$1,000
	This budget is for small office equipment purchases, such as printers, electronic hole punches, electric staplers. Difficult to forecast what will be needed to be replaced. Budget Requested \$1,000	
810	Computer Maintenance	\$59,572
	Maintenance fees for the transition . BS & A, the accounting software at \$12,355. Avitar, the tax billing software at \$12,045. Mirador IT services at \$47,952 which includes the cost of the pc replacement program. The police department share is 40% or \$19200. Town Hall streams is \$335 per month \$4020.00. The conversion timing will also have us paying Sage \$2400. Total requested \$12355+12045+47952-19200+4020+2400	
815	Copier Lease	\$1545
	Both copiers are "owned" by the Town now. This is the cost of the maintenance contracts (which includes consumable supplies)	
825	Registry of Deed Fees	\$700
	The Town of Henniker is required to pay the County Registrar fees relating to deed work, plan recordings, map copies and recording fees for tax related filings.	
827	Lien Research	\$4,300
	After a tax bill becomes over one year old, a lien is placed on the property and the interest rate jumps from 12% to 18%. When these liens are placed, a search of the accurate owner and verification of other deed related information is done on each lien. This is performed by the service Total Notice LLC. The charges are based on volume making the exact sum difficult to predict.	

835 Website Expenses **\$4,887**
This budget pays for the website hosting, the webname Henniker.org and email distribution service (Constant Contact) to send the newsletters and information to subscribers to the service \$420.00. Also, the annual maintenance fee of Civic Website

Total Requested.....\$787,457

**Town of Henniker
Payroll - Estimated 2023 Wages**

<i>Assumptions:</i>			End of 2023	2022	2023	Longevity	Hours	Hours	Total	2023	2023	2023	Benefit
No Merit Steps	Cola	%	Years of Service	End of Year Rate	End of Year Rate	\$	Rate	Stepped Rate	Hours	Wages	Fica	Retire	Cost
No Merit Steps 2011	Cola	2.0%											
No Merit Steps 2012	Cola	2.0%											
No Merit Steps 2013	Cola	1.5%											
Merit Steps 2014	Cola	0 %											
Merit Steps 2015	Cola	2.0%											
Merit Steps 2016	Cola	4.0%											
Merit Steps 2017	Cola	2.0%											
Merit Steps 2018	Cola	1.0%											
Merit Steps 2019	Cola	2.5%											
Merit Steps 2020	Cola	1.5%											
Merit Steps 2021	Cola	0											
New Merit System 2022	Cola	1.2%											
New Merit System 2023	Cola	1.16%											
52 PAY WEEKS IN 2023													
Town Off	Town Admin	Diane Kendall	1.8	48.08	48.65		520	1640	2080	116,073	8,655	16,198	
Town Off	Asst Admin	Helga Winn	1.4	27.43	28.57		1160	920	2,080	58,477	4,473	8,160	
Town Off	Fin Dir	Russ Roy	31.3	50.81	52.82	1,250	520	1640	2,160	114,609	8,543	15,994	
Town Off	Dep Finance	Sherry Bradstreet	1.4	35.78	37.27		1280	800	2,080	76,155	5,826	10,627	
Town Off	Land Use	Hank Bernstein	1.3	16.93	17.77		390	1170	1,560	27,476	2,102	0	
Town Off	Deputy	Debbie Aucoin	17.3	21.13	22.01	200	132	284	416	8,775	641	1,225	
TOWN OFFICE		Totals				1,450				401,564	30,239	52,204	87,746

REVENUE AND EXPENDITURE REPORT FOR TOWN OF HENNIKER
Balance As of 12/31/2022

GL Number	Description	2022 Amended Budget	YTD Balance 12/31/2022	Activity For 12/31/2022	Available Balance 12/31/2022	% Bdgt Used
Fund: 01 GENERAL FUND						
Account Category: Expenditures						
Department: 4150 TOWN OFFICE						
01-4150-4110-000	WAGES FT	330,465.00	267,247.11			
01-4150-4112-000	WAGES PT	32,473.00	4,090.63	0.00	63,217.89	80.87
01-4150-4140-000	WAGES OT	0.00	1,363.85	0.00	28,382.37	12.60
01-4150-4210-000	PAYROLL SERVICE	3,300.00	10,719.89	0.00	(1,363.85)	100.00
01-4150-4211-000	BENEFIT INSURANCES	57,784.00	51,290.63	0.00	(7,419.89)	324.85
01-4150-4220-000	FICA/MEDICARE	27,530.00	20,150.76	0.00	6,493.37	88.76
01-4150-4230-000	RETIREMENT	47,670.00	22,292.23	0.00	7,379.24	73.20
01-4150-4240-000	TRAINING/SEMINARS	1,225.00	200.00	0.00	25,377.77	46.76
01-4150-4301-000	CONSULT/AUDITORS	16,000.00	14,500.00	0.00	1,025.00	16.33
01-4150-4312-000	CONSULT/ASSESSOR	40,000.00	27,626.10	0.00	1,500.00	90.63
01-4150-4341-000	TELEPHONE CHGS	6,500.00	5,306.72	0.00	12,373.90	69.07
01-4150-4409-000	CUSTODIAL SERVICE	16,860.00	13,690.34	0.00	1,193.28	81.64
01-4150-4410-000	ELECTRICITY	3,000.00	1,826.04	0.00	3,169.66	81.20
01-4150-4411-000	HEAT	5,997.00	1,558.87	0.00	1,173.96	60.87
01-4150-4412-000	WATER/SEWER	1,136.00	895.20	0.00	4,438.13	25.99
01-4150-4414-000	ALARM MONITOR	1,775.00	1,282.75	0.00	240.80	78.80
01-4150-4429-000	MEDICAL SUPPLIES	200.00	0.00	0.00	492.25	72.27
01-4150-4430-000	BLD REPAIR/MAINT	2,900.00	3,251.00	0.00	200.00	0.00
01-4150-4434-000	CUSTODIAL SUPPLIES	1,600.00	568.86	0.00	(351.00)	112.10
01-4150-4450-000	GRANGE ELECTRIC	1,500.00	952.17	0.00	1,031.14	35.55
01-4150-4451-000	COMMUNITY CTR ELEC	4,200.00	3,807.01	0.00	547.83	63.48
01-4150-4452-000	GRANGE WATER/SEWER	808.00	584.38	0.00	392.99	90.64
01-4150-4453-000	COMM CTR WTR/SEWER	808.00	567.60	0.00	223.62	72.32
01-4150-4454-000	GRANGE ALARM	400.00	367.50	0.00	240.40	70.25
01-4150-4455-000	COMM CTR ALARM	575.00	187.50	0.00	32.50	91.88
01-4150-4456-000	GRANGE HEAT	2,888.00	627.10	0.00	387.50	32.61
01-4150-4457-000	COMM CTR HEAT	2,888.00	0.00	0.00	2,260.90	21.71
01-4150-4458-000	GRANGE MAINTENANCE	854.00	3,454.72	0.00	2,888.00	0.00
01-4150-4459-000	COMM CTR MAINTENCE	1,500.00	(3,344.28)	0.00	(2,600.72)	404.53
01-4150-4460-000	GRANGE TELEPHONE	1,320.00	1,038.34	0.00	4,844.28	(222.95)
01-4150-4461-000	COMM CTR TELEPHONE	1,080.00	1,411.20	0.00	281.66	78.66
01-4150-4550-000	PRINTING	1,500.00	0.00	0.00	(331.20)	130.67
01-4150-4552-000	TOWN REPORT	2,500.00	2,680.00	0.00	1,500.00	0.00
01-4150-4560-000	DUES/MEMBERSHIP	1,200.00	90.00	0.00	(180.00)	107.20
01-4150-4570-000	ADVERTISING	1,800.00	810.00	0.00	1,110.00	7.50
01-4150-4620-000	OFFICE SUPPLIES	5,500.00	5,357.34	0.00	990.00	45.00
01-4150-4625-000	POSTAGE	7,200.00	4,053.54	0.00	142.66	97.41
01-4150-4637-000	MILEAGE	2,000.00	122.03	0.00	3,146.46	56.30
01-4150-4670-000	BOOKS	1,500.00	275.60	0.00	1,877.97	6.10
01-4150-4740-000	EQUIPMENT PURCHASE	1,000.00	0.00	0.00	1,224.40	18.37
01-4150-4810-000	CMPTR LICENSE MAINT	76,842.00	41,396.00	0.00	1,000.00	0.00
01-4150-4815-000	COPIER LEASE	1,545.00	1,416.83	0.00	35,446.00	53.87
01-4150-4820-000	COPIER MAINTENANCE	700.00	177.42	0.00	128.17	91.70
01-4150-4825-000	COUNTY REGISTRY	4,300.00	311.74	0.00	522.58	25.35
01-4150-4827-000	LEIN RESEARCH	4,887.00	4,054.98	0.00	3,988.26	7.25
Total Dept 4150 - TOWN OFFICE		727,710.00	518,259.70	0.00	832.02	82.97
Expenditures		727,710.00	518,259.70	0.00	209,450.30	71.22
				0.00	209,450.30	71.22

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %	2021 Approved	2020 Approved
EXECUTIVE							
4130	110 Executive - Wages (Health Officer)	5000	5,000	0	0.0%	5,000	5,000
4130	111 Executive - Wages (Minutes Clerk)	1200	1,200	0	0.0%	3,600	1,200
4130	130 Executive - Wages (BOS)	7500	7,500	0	0.0%	7,500	7,500
4130	131 Executive - Wages (Treasurer)	1500	1,500	0	0.0%	1,500	1,500
4130	132 Executive - Wages (Dep Treas)	100	100	0	0.0%	100	100
4130	133 Executive - Trustees of Trust Funds	900	900	0	0.0%	900	900
4130	220 Executive - Fica	1,186	1,163	23	2.0%	1,423	1,163
4130	350 Executive - Drug Alcohol Testing/Backgnd Cks	3000	3,000	0	0.0%	3,000	3,000
4130	610 Executive- Selectmen Expense	1500	1,500	0	0.0%	1,500	1,500
4130	330 Executive- Tuition Reimbursement	7500	7,500	0	0.0%	0	7,500
4130	611 Executive - Wages Eco Development Minutes	0		0	0.0%	400	0
4130	613 Executive - Health Officer Expense	500	500	0	0.0%	500	500
4130	614 Executive - Safety/ Loss Prevention	300	300	0	0.0%	300	300
4130	615 Executive - Historic District	1250	1,250	0	0.0%	1,250	1,250
4130	617 Executive - Craney Tower Site Maintenece	250	250	0	0.0%	250	250
	Executive Budget Total	31,686	31,663	23	0.1%	27,223	31,663

TOWN OF HENNIKER
Executive
2023 Budget Request Details

110	Wages Health Officer	\$5,000
	Annual payment of \$5,000 to Health Officer.	
111	Wages BOS Clerk	\$1,200
	Hourly position to take meeting minutes for the various committees authorized by the BOS (road mgt, eco dev)	
130	Wages BOS	\$7,500
	5 Selectmen @ \$1,500.00 each	
131	Wages Treasurer	\$1,500
132	Wages Deputy Treasurer	\$100
133	Wages Trustees of Trust Funds	\$900
	3 Trustees @ \$300.00 each	
220	Executive Fica	\$1,186
	Social Security and Medicare tax = 7.65% of Gross Wages of Health Officer, Bos Clerk, BOS, Treasurer, 1/3 Trustees	
330	Executive Tuition Reimbursement	\$7,500
	Tuition Reimbursement	
350	Executive Drug/Alcohol Testing and Background checks	\$3,000
	Costs associated with administering the NH-DOT drug/alcohol testing policy for CDL license holders. Background checks have been changed to national reports raising the cost from \$10 to \$30 each.	

610	Executive Selectmen Expense	\$1,500
	Monies for projects and expenses as designated by the Board of Selectmen, conferences, flowers for wakes and funerals, special events, staff holiday luncheon.	
613	Executive Health Officer Expenses	\$500
	Covers costs of testing potential health hazards for determination of substance. Also covers swim tests from State DES on French & Pleasant Ponds.	
614	Executive Safety/Loss Prevention	\$300
	Meeting expenses, training and printed materials.	
615	Executive Historic District Committee	\$1,250
	Requested by the Committee, used for membership dues NH Historic Preservation Trust, advertising of meetings, meeting expenses.	
617	Executive Craney Tower Site Maintenance	\$250
	To maintain the site at the Craney Fire Tower.	
	TOTAL REQUESTED.....	\$31,686

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %	2021 Approved	2020 Approved
TAX MAP							
4142	312 Tax Map - Cartographer	2,400	2,400	0	0.0%	2,400	2,400
4142	400 Tax Map - Digital Mapping Updates	2,300	2,150	150	7.0%	2,075	2,150
4142	450 Tax Map - GIS Manager Solutions	0	0	0	0.0%	0	0
4142	550 Tax Map - Printing	250	250	0	0.0%	250	250
	Tax Map - Budget Total	4,950	4,800	150	3.1%	4,725	4,800

TOWN OF HENNIKER
Tax Maps
2023
Budget Request Details

312 Tax Map-Cartographer **\$2,400**

This covers the annual tax map maintenance contract with Cartographic Associates.

400 Tax Map-Digital Mapping Updates **\$2,300**

This covers the annual digital map maintenance contract which covers updating the online maps and all costs associated with hosting and maintaining the digital map service. Cost increased to \$575 per quarter in third quarter of 2022. $575 \times 4 = \$2300$

550 Tax Map-Printing **\$250**

This covers the cost of printing the tax maps for Town use and also for resale from Town Hall.

Total Requested.....\$4,950



CAI Technologies

Precision Mapping. Geospatial Solutions.

11 Pleasant Street, Littleton, NH 03561
P (603) 444-6768 / (800) 322-4540
F (603) 444-1366

Statement

TOWN OF HENNIKER
TOWN OFFICE
18 DEPOT HILL RD
HENNIKER, NH 03242

Date
3/15/2022

Date	Transaction				Amount	Balance
01/02/2022	WEBGIS SUPPORT RENEWAL- INV #13649. Due 02/01/2022. Orig. Amount \$2,400.00.				2,400.00	2,400.00
	442-312 3/23					
CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due	
0.00	0.00	2,400.00	0.00	0.00	\$2,400.00	



11 Pleasant Street, Littleton, NH 03561
 P (603) 444-6768 / (800) 322-4540
 F (603) 444-1366
 cai-tech.com

BOARD OF SELECTMEN
 TOWN OF HENNIKER
 TOWN OFFICE
 18 DEPOT HILL RD
 HENNIKER, NH 03242

Date 7/1/2022
 Invoice # 14683
 Due Date 7/31/2022

FOR PROFESSIONAL SERVICES		
PROJECT	HENNIKER, NH - 2023 REV	
P.O. NO.		
Code	Description	Amount
4006.00	TAX MAP MAINTENANCE - QUARTERLY INVOICE	575.00
	<p>Tax Maps 440-400</p> <p>Received by TOWN OF HENNIKER</p> <p>JUL 13</p> <p>SELECTMEN'S OFFICE</p> <p><i>Km</i></p>	

**IN ORDER TO ENSURE PROPER CREDIT TO YOUR ACCOUNT,
 PLEASE REFERENCE INVOICE NUMBER ON YOUR PAYMENT.**

ACH/WIRE INSTRUCTIONS
 Account #: 2210011462
 Routing #: 011402105

Primary Bank
 207 Route 101
 Bedford, NH 03110
 Ph.#: 603-310-7213

Subtotal	\$575.00
Sales Tax (0.0%)	\$0.00
Payments/Credits	\$0.00
Balance Due	\$575.00

TERMS: AMOUNT DUE NET 30 DAYS FROM DATE OF INVOICE.

OVERDUE ACCOUNTS WILL BE CHARGED INTEREST AT 1.5% PER MONTH (1.5% APR) PLUS A \$5.00 REBILLING FEE. DEBTOR AGREES TO PAY REASONABLE COLLECTION FEES. ANY CHECK RETURNED DUE TO INSUFFICIENT FUNDS WILL BE SUBJECT TO A \$20.00 SERVICE FEE.

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %	2021 Approved	2020 Approved
LEGAL							
4153	320 Legal - Legal Fees	20000	20,000	0	0.0%	20,000	20,000
4153	321 Legal - Land Sales Expenses			0	0.0%		
	Legal - Budget Total	20,000	20,000	0	0.0%	20,000	20,000

**Legal
Summary of Activity 2022**

	Upton/Hat General	Upton/Hat Cogswell Spring	Upton/Hat Planning	Upton/Hat ZBA	Upton/Hat Cote	Sansoucy PSNH	Upton/Hat PSNH	Upton/Hat Patenaude Prop	Upton/Hat Noone	
Jan	1,548.00									
Feb	215.00				43.00					
Mar	559.00				344.00					
Apr	1,827.50				1,042.00					
May	903.00				107.50					
June	1,462.00				1,440.50				64.50	
July	0.00									
August	0.00									
September	279.50									
October										
November										
December										
Totals	6,794.00	0.00	0.00	0.00	2,977.00	0.00	0.00	0.00	64.50	Total 9,835.50

**Legal
Summary of Activity 2021**

	Upton/Hat General	Upton/Hat Cogswell Spring	Upton/Hat Planning	Upton/Hat ZBA	Upton/Hat Cote	Sansoucy PSNH	Upton/Hat PSNH	Upton/Hat Patenaude Prop	Upton/Hat Noone	
Jan	998.50				702.00					
Feb	923.46				2,405.00					
Mar	2,500.00					300.00			474.96	
Apr	1,670.50				117.00				279.96	
May	1,846.00				2,496.00					
June	767.50				3,666.00					
July	2,038.50				273.50					
August	546.00				1,482.00					
September	117.00				39.00					
October					1,794.00			709.33		
November	624.00				585.00			136.50		
December	2,184.00				58.50			253.50		
Totals	14,215.46	0.00	0.00	0.00	13,618.00	300.00	0.00	1,099.33	754.92	Total 29,987.71

**Legal
Summary of Activity 2020**

	Upton/Hat General	Upton/Hat Cogswell Spring	Upton/Hat Planning	Upton/Hat ZBA	Upton/Hat Cote	Sansoucy PSNH	Upton/Hat PSNH	Upton/Hat Forester	Upton/Hat Panetta	
Jan	646.00									
Feb	506.00						285.37			
Mar	966.00				2,693.20		647.41			
Apr	391.00				3,042.00	41.90				
May	207.00				5,821.00					
June	299.00				537.00					
July	161.00				6,045.00		107.62			
August	46.00				760.50	83.95				
September	819.50				2,802.50					
October	554.00				1,384.50	696.97	779.25			
November	184.00				1,189.50					
December	525.00				799.50					
Totals	5,304.50	0.00	0.00	0.00	25,172.20	822.82	1,819.65	0.00	0.00	Total 33,119.17

**Legal
Summary of Activity 2019**

	Upton/Hat General	Upton/Hat Cogswell Spring	Upton/Hat Planning	Upton/Hat ZBA	Upton/Hat Cote	Sansoucy PSNH	Upton/Hat PSNH	Upton/Hat Forester	Upton/Hat Panetta	
Jan	2,204.26				492.00	591.51	66.62			
Feb	3,200.00									
Mar	1,550.00					1,612.36				
Apr	624.00					405.00	837.93			
May	2,125.00				246.00	2,285.42				
June	356.50				2,375.85		510.66			
July	898.00				136.00					
August					4,563.50	2,400.93				
September	997.50				1,728.50	888.29	985.49			
October	180.00				296.00	1,098.05	509.06			
November	943.50					2,720.88	5,332.68			
December	353.33				406.50		1,459.92			
Totals	13,432.09	0.00	0.00	0.00	10,244.35	12,002.44	9,702.36	0.00	0.00	Total 45,381.24

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %	2021 Approved	2020 Approved
INSURANCE							
4196	520 Insurance - Workers Compensation	49,724	49,812	-88	-0.2%	55,122	53,231
4196	522 Insurance - General Liability	103,918	99,434	4,484	4.5%	85,000	85,000
4196	523 Insurance - Unemployment Insurance	973	1,104	-131	-11.9%	1,323	1,323
4196	524 Insurance - Deductible	2,000	2,000	0	0.0%	2,000	2,000
	Insurance Budget Total	156,615	152,350	4,265	2.8%	143,445	141,554

TOWN OF HENNIKER
Insurance
2023 Budget Request Details

520	Workers Compensation Insurance	\$49,724
<p>Workers compensation insurance is purchased from NH Primex. The attached renewal letter indicates a -1.2% increase or \$55,212 from the 2022 premium of \$54,536. This is shared with Waste Water (\$2,869) and Cogswell Spring Waterworks (\$2,085) and Tucker Free Library of \$308</p>		
522	General Liability Insurance	\$103,918
<p>General liability insurance is also purchased from NH Primex. The attached renewal letter indicates Not to Exceed price of \$123,728. an 8% increase from 2022 \$115,634. This is shared with Waste Water (\$11,610) and Cogswell Spring Waterworks (\$8,200). This represents the costs insured as of 10/1/22.</p>		
523	Unemployment Insurance	\$973
<p>Primex our workers compensation carrier manages the NH state unemployment insurance remittance. We remit the information to Primex and they take care of the rest. Premium of \$973 represents a reduction of \$131 or 11.9% from the 2022 premium of \$1,104.</p>		
524	Insurance Deductible	\$2,000
<p>This budget pays for the \$1,000 deductible that exists on our property liability policy. While we cannot know how many claims we may have in a year, history has shown this sum to be a reasonable estimate.</p>		
Total Requested.....		\$ 156,615



October 15, 2022

Russell Roy, Finance Director
Town of Henniker
18 Depot Hill Road
Henniker, NH 03242

RE: FY 2024 Property & Liability Program Renewal

Dear Russell:

As you prepare your budget for the coming year, we thank you for your continued trust and partnership in our Property & Liability Program. Our goal in all of our programs is to provide our members with the best service, value, and coverage through our core values: **Trust. Excellence. Service.**

Property & Liability rates are increasing for 2023. The Property & Liability rates are increasing due to higher-than-expected general liability, property, auto physical damage, and cyber claim costs for members and an increase in the cost of property & liability reinsurance.

Renewal Highlights:

- The property reinsurance market remains hard due to US-based and worldwide catastrophic weather-related events (e.g. wildfires, hurricanes, thunderstorms), and is further aggravated by the pandemic.
- Overall, property reinsurance rates increased by 20% this year. We experienced a 30% increase in reinsurance costs for last year's renewal. Primex's favorable performance with reinsurers permits us to still actively quote the market and place coverage competitively.
- Actuarially determined loss estimates for property & liability claims increased in the low single digits for 2023.

NOTE: For July renewals, a final member contribution summary will not be released on April 15, 2023. The contribution summary issued today will be your only FY 2024 contribution summary.

Enclosed is your FY 2024 Property & Liability Member Contribution Summary. The intent of the Summary is to build awareness of your member contribution and how performance, payroll changes, market conditions and exposure changes, such as buildings or vehicles affect your contribution. Invoices will be available online around July 1, 2023.

Please contact me or Memberservices@nhprimex.org if you have any questions regarding your contribution and performance in the Property & Liability Program.

Sincerely,

Carl Weber
Director of Member Services

Trust. Excellence. Service.

Bow Brook Place, 46 Donovan Street ■ Concord, NH 03301-2624
(603) 225-2841 ■ (800) 698-2364 ■ nhprimex.org

**PROPERTY & LIABILITY PROGRAM
MEMBER CONTRIBUTION SUMMARY
JULY 1, 2023 THROUGH JUNE 30, 2024 RENEWAL**

MEMBER: Town of Henniker

MEMBER NUMBER: 198

FY 2022/2023

FY 2023/2024

Contribution Assurance Program (CAP) Yes

PRIME³ Program No

Member Contribution	\$115,634	Member Contribution	\$123,728
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Your 2022/2023 Property Values	\$30,781,425
Your 2023/2024 Property Values (Exposures Valued as of 9/23/2022)	\$31,223,749
Change in Property	1.4%
Your 2022/2023 Payroll (CY 2020 Reported)	\$2,651,069
Your 2023/2024 Payroll (CY 2021 Reported)	\$2,708,689
Change in Payroll	2.2%
Your 2022/2023 Loss Ratio Adjustment Factor	0.78
Your 2023/2024 Loss Ratio Adjustment Factor	0.70
Change in Loss Ratio Adjustment Factor	-10.3%
Change from 2022/2023 to 2023/2024:	
Contribution Amount Change	\$8,094
Contribution Percent Change	7.0%

Please contact the Primex³ Member Services Team at
Memberservices@nhprimex.org if you have any questions.
Invoices will be available online around July 1, 2023.

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(603) 225-2841 ■ (800) 698-2364 ■ nhprimex.org



October 15, 2022

Russell Roy, Finance Director
Town of Henniker
18 Depot Hill Road
Henniker, NH 03242

RE: CY 2023 Unemployment Compensation Program Renewal

Dear Russell:

As you prepare your budget for the coming year, we thank you for your continued trust and partnership in our Unemployment Compensation Program. Our goal in all of our programs is to provide our members with the best service, value, and coverage through our core values: **Trust. Excellence. Service.**

Unemployment Compensation rates are moderately decreasing for 2023. The decrease in Unemployment Compensation contributions is due to lower-than-expected unemployment compensation claims costs due to a low unemployment rate.

Enclosed is your CY 2023 Unemployment Compensation Member Contribution Summary. The intent of the Summary is to build awareness of your member contribution and how performance, payroll changes, and market conditions affect your contribution. Invoices will be available online around January 1, 2023.

The Primex³ Membership Agreement and Public Entity Coverage Document have a 45-day written notice requirement in the event that you elect to terminate membership in the Unemployment Compensation Program. **This notice must be provided on official letterhead to the Chief Executive Officer of Primex³ by 4:30 PM on November 17, 2022 and must specify a final decision regarding your participation in the program.** Please carefully review your Public Entity Coverage Document, General Conditions, Section L, regarding notice of termination.

Please contact me or Memberservices@nhprimex.org if you have any questions regarding your contribution and performance in the Unemployment Compensation Program.

Sincerely,

Carl Weber
Director of Member Services

Trust. Excellence. Service.

Bow Brook Place, 46 Donovan Street ■ Concord, NH 03301-2624
(603) 225-2841 ■ (800) 698-2364 ■ nhprimex.org

UNEMPLOYMENT COMPENSATION PROGRAM
MEMBER CONTRIBUTION SUMMARY
JANUARY 1, 2023 THROUGH DECEMBER 31, 2023 RENEWAL

MEMBER: Town of Henniker

MEMBER NUMBER: 198

CY 2022

Member Contribution \$1,104

CY 2023

Member Contribution \$973

Your 2022 Taxable Wages (CY 2020)	\$919,953
Your 2023 Taxable Wages (CY 2021)	\$884,929
Change in Taxable Wages	-3.81%
Your 2021 Loss Ratio	0.00%
Your 2022 Loss Ratio (through June 2022)	0.00%
Your 2022 Unemployment Rate	0.12%
Your 2023 Unemployment Rate	0.11%
Change from 2022 to 2023:	
Contribution Amount Change	-\$131
Contribution Percent Change	-11.9%

Please contact the Primex³ Member Services Team at
Memberservices@nhprimex.org if you have any questions.
Invoices will be available online around January 1, 2023.

Trust. Excellence. Service.

Bow Brook Place, 46 Donovan Street ■ Concord, NH 03301-2624
(603) 225-2841 ■ (800) 698-2364 ■ nhprimex.org



October 15, 2022

Russell Roy, Finance Director
Town of Henniker
18 Depot Hill Road
Henniker, NH 03242

RE: CY 2023 Workers' Compensation Program Renewal

Dear Russell:

As you prepare your budget for the coming year, we thank you for your continued trust and partnership in our Workers' Compensation Program. Our goal in all of our programs is to provide our members with the best service, value, and coverage through our core values: **Trust. Excellence. Service.**

Workers' Compensation rates are moderately decreasing for 2023. The decrease in Workers' Compensation rates is primarily due to a decrease in actuarially determined loss estimates for medical only claims and compensable claims, offset by an increase in the cost of Workers' Compensation reinsurance.

Enclosed is your CY 2023 Workers' Compensation Member Contribution Summary. The intent of the Summary is to build awareness of your member contribution and how performance, payroll changes, and market conditions affect your contribution. Invoices will be available online around January 1, 2023.

Please contact me or Memberservices@nhprimex.org if you have any questions regarding your contribution and performance in the Workers' Compensation Program.

Sincerely,

A handwritten signature in black ink, appearing to read "C. Weber", is written over a horizontal line.

Carl Weber
Director of Member Services

Trust. Excellence. Service.

Bow Brook Place, 46 Donovan Street ■ Concord, NH 03301-2624
(603) 225-2841 ■ (800) 698-2364 ■ nhprimex.org

**WORKERS' COMPENSATION PROGRAM
MEMBER CONTRIBUTION SUMMARY
JANUARY 1, 2023 THROUGH DECEMBER 31, 2023 RENEWAL**

MEMBER: Town of Henniker

MEMBER NUMBER: 198

CY 2022

CY 2023

		Contribution Assurance Program (CAP)	Yes
		PRIME ³ Program	No
Member Contribution	\$55,212	Member Contribution	\$54,536

Your 2022 Payroll (CY 2020 Reported)	\$2,651,069
Your 2023 Payroll (CY 2021 Reported)	\$2,708,689
Change in Payroll	2.2%
Your 2022 Loss Ratio Adjustment Factor	1.15
Your 2023 Loss Ratio Adjustment Factor	1.13
Change in Loss Ratio Adjustment Factor	-1.7%
Change from 2022 to 2023:	
Contribution Amount Change	-\$676
Contribution Percent Change	-1.2%

Please contact the Primex³ Member Services Team at
Memberservices@nhprimex.org if you have any questions.
Invoices will be available online around January 1, 2023.

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**WORKERS' COMPENSATION
CONTRIBUTION BY PAYROLL CLASS**
January 1, 2023 through December 31, 2023

Member: Henniker, Town of
Member Number 198

Class	Description	Payroll Contribution*	
5506	Highway Maintenance (Formerly Street Laborers)	282,962	10,340
7382	Ambulance/Rescue Squad	352,499	8,934
7520	Waterworks	131,968	2,085
7580	Sewer Department	175,479	2,869
7590	Waste Management	133,916	3,247
7704	Firefighters & Drivers	130,906	8,043
7720	Police, Sheriffs & Corrections	725,919	14,655
8810	Office Employees, Municipal	521,916	1,031
8810	Office Employees, Library	156,116	308
9402	Highway Winter Maintenance (Formerly Mechanized Street Cleaning)	94,321	2,929
9410	Municipal Employees, Inspectors, Assessors	2,687	95
Totals		2,708,689	54,536

* Amounts are based on a 12 month total

Trust. Excellence. Service.

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %	2021 Approved	2020 Approved
DEBT SERVICE							
4711	940 Debt Service - Principal Repayment	130,163	187,720	-57,557	-30.7%	270,190	185,979
4721	940 Debt Service - Interest Expense Debt	19,039	23,536	-4,497	-19.1%	43,984	27,976
4723	940 Debt Service - Interest Expense TAN	13,500	13,500	0	0.0%	13,500	13,500
	Debt Service - Budget Total	162,702	224,756	-62,054	-18.9%	327,674	227,455

2023 Debt Service

Original Value of Note	306,333			1,208,940			641,000		
	Apr-15			Nov-15			Nov-05		
Stated Interest Rate	2.00%			2.79%					
Finance Company	Caterpillar Financial			Bar Harbor			NH Municipal Bond Bank		
Purpose	Grader			Western Ave Bridge			40% of WWTP Debt		
Town	Lease Pay	Balance	Principal	Interest	Balance	Principal	Interest	Balance	
2023	37,567	75,134	80,596	17,989	564,172	12,000	1,050	12,000	
2024	37,567	37,567	80,596	15,740	483,576	12,000	525	0	
2025	37,567	0	80,596	13,492	402,980				
2026			80,596	11,243	322,384				
2027			80,596	8,995	241,788				
2028			80,596	6,746	161,192				
2029			80,596	4,497	80,596				
2030			80,596	2,249	0				
2031									
Totals	112,701		644,768			24,000		\$781,469	

Original Value of Note	641,000			223,000					
	Nov-05			Sep-14					
Stated Interest Rate				3.65%					
Finance Company	NH Municipal Bond Bank			Bar Harbor					
Purpose	60% of WWTP Debt			UV System					
WWTP	Principal	Interest	Balance	Principal	Interest	Balance			
2023	18,000	1,575	18,000	14,867	3,798	89,198			
2024	18,000	788	0	14,867	3,256	74,331			
2025				14,867	2,713	59,464			
2026				14,867	2,171	44,597			
2027				14,867	1,628	29,730			
2028				14,867	1,085	14,863			
2029				14,863	543	0			
2030									
2031									
Totals	36,000			104,065					\$140,065

Original Value of Note	350,000			400,000			550,000		
	Sep-12			Sep-14			2020		
Stated Interest Rate	2.44%			3.65%					
Finance Company	Bar Harbor			Bar Harbor			Franklin Savings		
Purpose	Fix Water Tank/West Ave			Water Meters			Water line TAP, 202/9 pipe		
CSWW	Principal	Interest	Balance	Principal	Interest	Balance	Interest	Principal	Balance
2023	23,333	4,258	116,669	26,667	5,840	133,332	11,633	27,500	467,500
2024	23,333	3,407	93,336	26,667	4,867	106,665	10,986	27,500	412,500
2025	23,333	2,555	70,003	26,667	3,893	79,998	10,340	27,500	385,000
2026	23,333	1,703	46,670	26,667	2,920	53,331	9,694	27,500	357,500
2027	23,333	852	23,337	26,667	1,947	26,664	9,048	27,500	330,000
2028	23,337	498	0	26,664	973	0	8,401	27,500	302,500
2029							7,755	27,500	275,000
2030							7,109	27,500	247,500
2031							6,463	27,500	220,000
2032							5,816	27,500	192,500
2033							5,170	27,500	165,000
2034							4,524	27,500	137,500
2035							3,878	27,500	110,000
2036							3,231	27,500	82,500
2037							2,585	27,500	55,000
2038							1,939	27,500	27,500
2039							1,293	27,500	0
2040							646	27,500	
Totals	140,002			159,999			495,000		795,001

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %	2021 Approved	2020 Approved
MUNICIPAL DUES							
4197	560 Municipal Dues - Membership	4157	4,157	0	0.0%	4,157	4,157
	Municipal Dues Budget Total	4,157	4,157	0	0.0%	4,157	4,157

TOWN OF HENNIKER
Municipal Dues
2023 Budget Request Details

560 Municipal Dues

\$4,157

This budget covers the annual dues to the NH Municipal Association. This group provides many services to the NH municipalities. This involves legal advice, municipal advice, and various free trainings for all town departments.