

BOS AGENDA





TOWN OF HENNIKER, NEW HAMPSHIRE
SELECTMEN & SEWER COMMISSIONERS
AGENDA

Place: Henniker Community Center 57 Main Street
Henniker, NH 03242

Tuesday November 21, 2023
6:15 PM

- I. CALL TO ORDER**
- II. NON-PUBLIC SESSION**
- III. PLEDGE OF ALLEGIANCE**
- IV. ANNOUNCEMENTS**
 - 1) The Henniker Community Center has been listed in the New Hampshire State Register of Historic Places by the Division of Historical Resources, Department of Natural and Cultural Resources, on October 30, 2023.
- V. CONSENT AGENDA**
 - 2) Consent Agenda November 21, 2023
- VI. PUBLIC COMMENT #1** – (For any comment by any Henniker resident on a topic. Request time limit, up to 3 minutes)
- VII. APPOINTMENTS WITH THE BOARD**
- VIII. NEW BUSINESS**
 - 3) Fire Department EMPG Grant
- IX. CONTINUED BUSINESS**
 - 4) Fund Balance Policy – 3rd Reading
 - 5) 2024 Budget
 - a) Request by CASA of New Hampshire to appropriate \$500 to Henniker’s vulnerable children.
- X. TABLED BUSINESS**
 - Policies
 - III.1, III.3, III.5, III.7, IV.5
 - Personnel Policies – tabled 3/21/23 pending input from TA/Finance/HR
 - Crosswalk on Main St. Pending CNHRPC study and public input.
 - ARPA Fund Prioritization
 - Solar PILOT
- XI. PAST MEETING MINUTES**
 - 6) Acceptance of Board of Selectmen public meeting minutes November 7, 2023, 6:15 p.m.

7) Acceptance of Board of Selectmen non-public meeting minutes November 7, 2023, 5:45 p.m.

XII. COMMUNICATIONS

- 8) Town Administrator Report
- 9) Correspondence - Letters and Notices
- 10) Department Report
- 11) Selectmen Reports

XIII. PUBLIC COMMENT #2 (For any comment by any Henniker resident on a topic. Request time limit, up to 3 minutes)

XIV. NON-PUBLIC – If Necessary Non-public Session 91-A:3 II a, b, c, d, or e

XV. ADJOURNMENT

XVI. UPCOMING DATES 2023

- November 23, 2023 & November 24, 2023 – Closed for Thanksgiving
- November 27, 2023 – SAU 24 Board Meeting @ 6:00 p.m.
- November 30, 2023 – Capital Improvement Program Meeting @ 6:00 p.m.
- December 5, 2023 – Board of Selectmen Meeting @ 6:15 p.m.

Please see the town website www.henniker.org and bulletin boards for meeting dates, times, locations, and agendas. ([Calendar: Public Meeting + Holiday | Henniker, NH](#))

Visitor Orientation to the Town Selectman's Meeting

Welcome to this evening's Selectmen's meeting. Please note that the purpose of the meeting is for the Selectmen to accomplish its work within a qualitative timeframe. Meetings are open to the public, but public participation is limited. If you wish to be heard by the board, please note the "Public Comment" at the beginning and end of the meeting to speak about items on a meeting agenda and/or matters pertaining to the business of the Selectmen. In addition, public hearings may be scheduled for public comment on specific matters. Speakers must be residents of the Town of Henniker, property owners in the town of Henniker, and/or designated representatives of recognized civic organizations or businesses located in the Town of Henniker. When they are at the podium, speakers first need to recite their name and address for the record. Visitors should address their comments to the board and not to any individual member. Each speaker shall be provided with a single opportunity for comment, limited to three (3) minutes. Public forum shall be limited to fifteen (15) minutes. Visitors should not expect a response to their comments or questions since the Board may not have discussed or taken a position on a matter. Public Comment is not a two-way dialogue between speaker(s), Selectmen, and/or the Town Administrator. The Chair will preserve strict order and decorum at all Board of Selectmen meetings. Outbursts from the public are not permitted.

ANNOUNCEMENTS



NEW HAMPSHIRE DIVISION OF HISTORICAL RESOURCES

Department of Natural and Cultural Resources
172 Pembroke Road, Concord, NH 03301
603-271-3483
TDD Access Relay NH 1-800-735-2964
www.nh.gov/nhdhr
preservation@dncr.nh.gov

November 8, 2023

Town of Henniker
18 Depot Hill Rd.
Henniker, NH 03242

Dear Selectmen,

The New Hampshire Division of Historical Resources (DHR) would like to congratulate you on the listing of the Henniker Community Center in the New Hampshire State Register of Historic Places. We would like to recognize your efforts and the property's significance with the enclosed certificate.

We will add you to our mailing list and let you know about future educational programs and technical assistance that may be of interest. The DHR has created a plaque that owners may order to mark listed properties; information on this plaque is enclosed. Another benefit of listing is a complimentary one-year membership to the New Hampshire Preservation Alliance, the state's membership organization dedicated to the preservation of New Hampshire's irreplaceable historic buildings, landscapes and communities.

The DHR has sent the enclosed press release to major news outlets in the state noting the property's listing to the State Register. Please feel free to use this press release if you would like to announce the listing in your local newspaper as well. The Division publishes the list of State Register properties on our web site with a photo, the property name, street, town, and date of listing. If you have any questions or concerns about this, please give me a call at 603 / 271-6435.

We very much appreciate your stewardship and commitment to preserving an important part of New Hampshire's heritage. As you plan for needed maintenance or changes, staff members at the DHR are always available for questions and assistance. Also enclosed are handouts on rehabilitation guidance and State Register benefits that may be helpful as you maintain the building.

As always, please feel free to contact us if we can assist you.

Sincerely,

Megan R. Rupnik
National Register & State Survey Coordinator

Encl



The Division of Historical Resources

**DEPARTMENT OF NATURAL AND CULTURAL RESOURCES
STATE OF NEW HAMPSHIRE**

CERTIFIES THAT THE

HENNIKER COMMUNITY CENTER

in

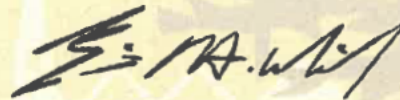
Henniker, New Hampshire

**HAS BEEN LISTED IN THE
NEW HAMPSHIRE STATE REGISTER OF HISTORIC PLACES**

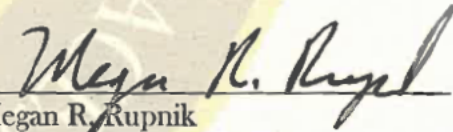
30 October 2023



Sarah L. Stewart
Commissioner
Dept. of Natural and Cultural Resources



Benjamin H. Wilson, Director
State Historic Preservation Officer
Division of Historical Resources



Megan R. Rupnik
State Survey Coordinator
Division of Historical Resources

FOR IMMEDIATE RELEASE: November 6, 2023

Shelly Angers, N.H. Department of Natural & Cultural Resources
603-271-3136
shelly.angers@dncr.nh.gov
Twitter: [@NHDNCR](https://twitter.com/NHDNCR)

NOTE: Images of the properties are available for print and broadcast.

Latest properties added to the NH State Register of Historic Places encompass key aspects of community life

The New Hampshire Division of Historical Resources has announced that the State Historical Resources Council has added four properties to the New Hampshire State Register of Historic Places.

One of the first free-standing buildings in Alexandria Village when it was built in 1894, **Haynes Library** consists of a main reading room with a vestibule and office in its ell. Simple in its design and finishes, its brick exterior, fine cut granite window sills and headers, and interior varnished North Carolina pine woodwork made it the finest building in town at the time it was constructed. Named for one of its main benefactors, Dr. Timothy Hayes, the library has provided Alexandria with media and access to programming throughout its 125-year history.

Once one of ten district schoolhouses in Danbury, **North Road Schoolhouse / District No. 4 School** was built in the winter of 1853-54 and operated through the 1942-43 school year. A clapboarded one-story, one-room wood-framed building with a rear woodshed / privy addition, its interior has horizontal board wainscot in the entrance and the classroom. The original blackboard was uncovered during a restoration project in the early 2000s. Today, it has an array of schoolhouse desks, a woodstove and various historic artifacts, and serves as the museum and headquarters for the Danbury Historical Society.

Built in 1834 by the First Baptist Society of Henniker and commonly called "the Brick Church," the one-story **Henniker Community Center** is still one of the few brick structures in town. Its Gothic Revival features, including pointed arch fans above the windows, in the tower and above the recessed main entrance, were commonly incorporated in church designs during the mid-nineteenth century. The Henniker Masonic Association purchased the building in 1974; the Aurora Lodge of Masons used it for meetings and activities before selling it to the town of Henniker in 2002.

Old New London Village was established in 1962 and is one of the state's first open-air museums that consists mainly of rescued and repurposed buildings assembled to recreate a mid-nineteenth century rural New Hampshire village. Historic structures that have been on site for more than 50 years include a cape-style home (1835) with an ell (1850), schoolhouse (1821), privy/woodshed (1850), blacksmith shop (circa 1800), barn (1795), and sheds (circa 1830 and 1840). More recent historic building acquisitions are a country store (1826), barn (circa 1845) and former granary (circa 1840).

Anyone wishing to nominate a property to the New Hampshire State Register of Historic Places must research the history of the nominated property and document it on an individual inventory form from the New Hampshire Division of Historical Resources. Having a

property listed in the Register does not impose restrictions on property owners. For more information, visit nh.gov/nhdhr.

New Hampshire's Division of Historical Resources, the State Historic Preservation Office, was established in 1974 and is part of the NH Department of Natural and Cultural Resources. NHDHR's mission is to preserve and celebrate New Hampshire's irreplaceable historic resources through programs and services that provide education, stewardship, and protection. For more information, visit us online at nh.gov/nhdhr or by calling 603-271-3483.

###



Henniker and New London properties added to NH Historic Register

The New Hampshire Division of Historical Resources has announced that the State Historical Resources Council has added a pair of area properties to the New Hampshire State Register of Historic Places.

Built in 1834 by the First Baptist Society of Henniker and commonly called “the Brick Church,” the one-story Henniker Community

Center (L) is still one of the few brick structures in town. Its Gothic Revival features, including pointed arch fans above the windows, in the tower and above the recessed main entrance, were commonly incorporated in church designs during the mid-nineteenth century. The Henniker Masonic Association purchased the building in 1974; the Aurora Lodge of Masons

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Robert Howard Law Office Henniker, New Hampshire

I have enjoyed my practice in Henniker and the surrounding towns for many years. Lately, I have been focusing my efforts to maintain an office practice, such as real estate issues, estate planning and administration. I have been referring more complex matters to other firms for some years, such as criminal matters, divorces, and injury recoveries.

Alfano Law Office is a firm with offices in several towns and cities, including Concord. They have accepted my request to name them as “Of Counsel” to my practice, so that my clients can benefit from their expertise, if they choose. I receive no financial benefit for these referrals, but can be comfortable that my clients will be in good hands for matters requiring more work than I am willing to attempt. That being said, I hope to be available to my many clients for a long time.

Rob Howard



603/428-3232
168 Maple Street • Henniker, NH 03242
email: rob@roberthowardlaw.com

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HISTORIC BUILDINGS AND CODE COMPLIANCE

Access, building, and safety codes generally include special provisions for historic properties that take into consideration the particular circumstances, historic materials and construction methods. Not all building officials are aware of these considerations.

The Americans with Disabilities Act explicitly includes particular and more flexible allowances for historic properties to allow modifications that do not "threaten or destroy" significant features. Visit the New England ADA Center's ADA Standards guide for more information:

<http://newenglandada.org/sites/default/files/2010ADASTandards.pdf>

The State of New Hampshire has adopted the International Building Code (2009) and the International Existing Building Code (2009). Both offer accommodations for historic buildings. More information can be found about the NH-specific adoptions at <http://www.nh.gov/safety/boardsandcommissions/bldgcode/nhstatebldgcode.html>

For information on lead paint issues in historic buildings, HUD has guidance at <http://portal.hud.gov/hudportal/documents/huddoc?id=lbph-20.pdf>; the NPS has guidance at <http://www.nps.gov/tps/how-to-preserve/briefs/37-lead-paint-hazards.htm>

The State Fire Marshal has adopted NFPA 914 as a rule within the State Fire Code, stating: "All persons renovating, modifying, maintaining or operating any historic structure and all owners or occupants of historic structures shall comply with the requirements of NFPA 914." http://www.gencourt.state.nh.us/rules/state_agencies/saf-c6000.html

The State Building Code in RSA 155-A:2, VIII, provides that "Nothing in this chapter shall be construed as amending, repealing, or superseding any local law, ordinance, code, or regulation, except local code requirements that are less stringent than the state building code



or state fire code, and all buildings, building components, and structures shall comply with all applicable state or local building and fire code requirements, land use restrictions including but not limited to subdivision regulations, use and location restrictions, density and dimensional limitations, or historic district laws or ordinances."

<http://www.gencourt.state.nh.us/rsa/html/XII/155-A/155-A-2.htm>

FEMA criteria for flood-prone areas do consider the potential effect on cultural resources. For more information, see <http://www.fema.gov/and> OEP's model floodplain ordinances: http://www.nh.gov/oep/planning/programs/fm_p/regulations.htm

In addition, income-producing historic properties may qualify for federal rehab tax credits. See <http://www.nps.gov/tps/tax-incentives.htm> and contact the National Register and Tax Incentives Coordinator at 603.271.3583 for more information.

Businesses may be able to take tax credits for qualifying ADA-related work. See <http://www.ada.gov/archive/taxpack.htm> for details.





THE SECRETARY OF THE INTERIOR'S STANDARDS FOR REHABILITATION

Rehabilitation may be considered as a treatment when repair and replacement of deteriorated features are necessary; when alterations or additions to the property are planned for a new or continued use; and when its depiction at a particular period of time is not appropriate. Prior to undertaking work, a documentation plan for rehabilitation should be developed.

These standards were initially developed in 1975 and were revised in 1983 and 1992.

*This revision of the Standards was codified as 36 CFR Part 68 in the Federal Register, Vol. 60, No. 133, July 12, 1995; it replaces the Federal Register notice, Vol. 48, N. 190, September, 1983.
NH DHR / SHPO October 2001*

1. A property shall be used as it was historically or be given a new use that requires minimal change to its distinctive materials, features, spaces, and spatial relationships.
2. The historic character of a property shall be retained and preserved. The removal of distinctive materials or alteration of features, spaces, and spatial relationships that characterize a property shall be avoided.
3. Each property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or elements from other buildings, shall not be undertaken.
4. Changes to a property that have acquired historic significance in their own right shall be retained and preserved.
5. Distinctive materials, features, finishes, and construction techniques or examples of craftsmanship that characterize a property shall be preserved.
6. Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and, where possible, materials. Replacement of missing features shall be substantiated by documentary and physical evidence.
7. Chemical or physical treatments, if appropriate, shall be undertaken using the gentlest means possible. Treatments that cause damage to historic materials shall not be used.
8. Archaeological resources shall be protected and preserved in place. If such resources must be disturbed, mitigation measures shall be undertaken.
9. New additions, exterior alterations, or related new construction shall not destroy historic materials, features, and spatial relationships that characterize the property. The new work shall be differentiated from the old and shall be compatible with the historic materials, features, size, scale and proportion, and massing, to protect the historic integrity of the property and its environment.
10. New additions and adjacent or related new construction shall be undertaken in such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

THE NEW HAMPSHIRE STATE REGISTER OF HISTORIC PLACES



227-C:33 New Hampshire State Register of Historic Places. –

I. In order to recognize, honor, and promote the state's historical, cultural, and archaeological heritage, the division of historical resources, department of cultural resources, shall maintain and administer the New Hampshire state register of historic places. Buildings, districts, sites, landscapes, structures, or objects that are meaningful in the history, architecture, archaeology, engineering, or traditions of the state may be listed in the state register.

II. Properties may be proposed for listing in the state register by submission of a nomination to the division of historical resources. With the consent of the property owner, the division shall forward correct and sufficient nominations of properties that meet the criteria in paragraph I to the state historical resources council for final approval and listing.

III. Listing a property in the state register does not prohibit any actions that may otherwise be taken by the property owner with respect to the listed property.

Source. 2012, 58:3, eff. July 13, 2012.

The New Hampshire State Register of Historic Places is an honorary listing that encourages the protection of significant buildings, districts, sites, landscapes, structures or objects that are meaningful in the history, architecture, archeology, engineering, or traditions of New Hampshire residents and communities.

Listing on the State Register of Historic Places is one of several ways to acknowledge a property's historical significance. A property may also qualify for the National Register of Historical Places, be designated a National Historic Landmark, be part of a local historic district, or be recognized in a local or regional master plan. Please contact the NHDHR if you would like to learn more about these programs.



No Restrictions or Requirements

Owners of property listed on the State Register are free to maintain, manage, or dispose of their property as they choose, without oversight or comment from the NHDHR. However, as property owners plan for needed maintenance or changes, staff members at the NHDHR are always available for questions and assistance.

Listing a Property

How do I list a property?

Property owners can nominate properties to the State Register by submitting a completed Individual Inventory Form for the resource to the Division of Historical Resources. Forms and directions are available from the Division's web site at www.nh.gov/nhdhr/programs/survey

If the property meets the State Register criteria and the inventory form is complete, the NHDHR recommends the property for listing to the State Historical Resources Council. The Council, composed of professionals in the fields of American history, architectural history, architecture, prehistoric and historic archeology, and other related disciplines, meets quarterly and gives final approval to all nominations.

Inventory forms are also completed as part of many state and local planning processes, such as environmental review for transportation projects, and through the efforts of town heritage or historical commissions. Property owners should check the NHDHR's files for previous research prior to beginning their own inventory efforts.

What are the criteria for listing?

All properties listed on the State Register are documented and evaluated against the following criteria. These broad criteria are designed to guide individuals, local governments, and others in evaluating potential entries in the State Register. Properties not specifically described in the text below may still be eligible.

Criteria for Evaluation

Properties may be listed on the State Register for the story they tell. This story can be about a single event, such as a major labor strike at a factory, or about a much longer historical trend, such as the rise of textile manufacturing in the Merrimack River valley, or a number of stories that are together meaningful to a community's history, such as a mill complex that has housed a number of different industries on which a village has depended. Although the State Register recognizes that many of these types of historical resources have changed over the years to accommodate evolving technologies, styles and needs, the listed resource must retain enough of its historic fabric to illustrate its historic uses and role in the community.

Properties may also be meaningful for their associations with people who made important contributions to a community, profession, or local tradition. These types of resources could be the workshop of a popular painter, the home of successful local manufacturer, or the store of the first merchant in town. Again, these resources should retain the bulk of their historical physical fabric. One test is to question whether the person whose life the property illustrates would recognize it today.

Properties may also be listed on the State Register as well-preserved examples of local architecture, engineering, design, construction

or engineering, or as long-standing focal point in a neighborhood or community. Examples could include: a well-preserved although typical example of a New Hampshire farmhouse, a town common, or the intact stone foundations of a local grist mill. These types of resources need not be extraordinary or the best example in town; they often can be common, although irreplaceable, features of the New Hampshire landscape.

Identified but unexcavated archeological sites may also be listed, as they can yield significant information about the lives, traditions and activities of New Hampshire's earliest residents. Please contact the NHDHR to discuss the nomination of an archaeological site, as different considerations may apply.

Types of Resources

As noted above, historic resources listed on the State Register can be buildings, districts, sites, landscapes, structures and objects. Examples of these types of resources include, but are not limited to:

- **Buildings:** houses, stores, barns, garages, boathouses
- **Districts:** downtowns, mill complexes, railroad corridors, neighborhoods, agricultural properties
- **Sites:** mill or building foundations, parade grounds, the location of a Native American Indian camp
- **Landscapes:** cemeteries, parks, town forests
- **Structures:** bridges, stone walls, fire towers, dams
- **Objects:** watering troughs, light posts, boats, fountains



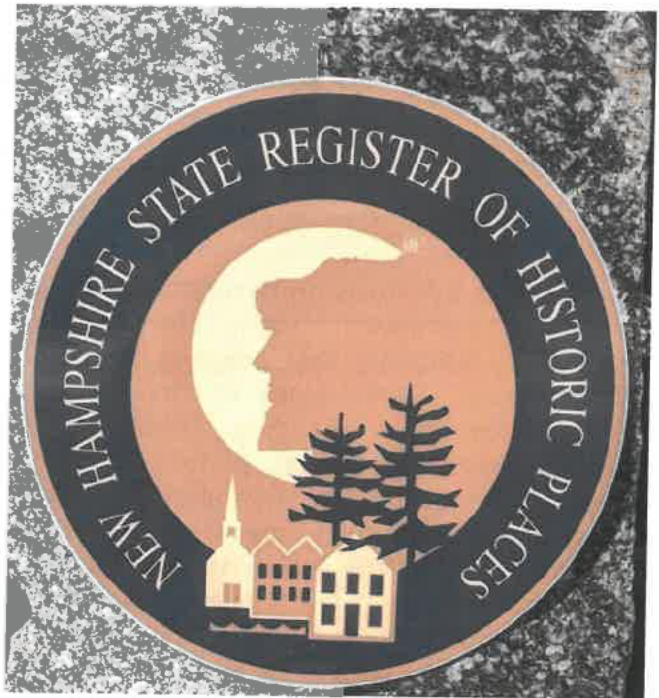
funding from sources such as the Land and Community Heritage Investment Program (LCHIP) and Conservation License Plate funds (Moose Plate) use eligibility for or listing on the State Register, among other criteria, as a qualifying requirement. Private initiatives, such as grant programs from local historical societies, may use State Register listing as a requirement as well.

Special consideration or relief in the application of access, building and safety codes: Historic properties, including those listed on the State Register, are offered special consideration in the application of the Americans with Disabilities Act, building, energy, and fire codes, the state lead poisoning prevention law and administrative rules, and the state floodplain ordinance. Historic properties are not exempt from these code regulatory processes. However, during the review and approval process, historic property owners, with NHDHR assistance if desired, can work with regulatory agencies to develop plans that meet preservation, access, building, and safety needs.

A complimentary one-year membership to the New Hampshire Preservation Alliance: Founded in 1985, the New Hampshire Preservation Alliance works to preserve the state's historic buildings, landscapes and communities through leadership, advocacy and education. A non-profit membership group, the Preservation Alliance works with the NHDHR on many projects and generously offers State Register property owners a complimentary one-year membership, giving each a voice in protecting the beauty of New Hampshire and the places people value.



A State Register plaque is also available for purchase by property owners



How old does the property have to be?

Generally, properties eligible for listing on the State Register should be at least fifty years old. The passage of time allows for a more objective evaluation of a property's historical significance. Properties approaching the fifty year mark can be listed if their historical values are already clear.

Changes to properties listed in the State Register

Any change to a historic property that harms or destroys its significant historic fabric may be grounds for removing that property from the State Register. These types of changes can include moving a building, replacing a building's most significant historic building materials with unsympathetic materials, or the destruction of its most important historical attributes, such as the subdivision of a farm's agricultural fields and the subsequent construction of modern housing. The degree of harm a change can cause depends on the reason why the property was listed on the Register, and each case must be reviewed individually.

On the other hand, changes to a property once judged to be ineligible for the State Register could render it eligible, such as the removal of modern building materials from a commercial storefront and the restoration of its original façade.



Removing properties from the State Register

Any person or organization may petition in writing to the NHDHR for the removal of property from the State Register. Given a clear, informative demonstration of why the property should be removed from the State Register, based on the four criteria given below, NHDHR will either forward its concurrence or disagreement with the request to the State Historical Resources Council. As with listing a property to the State Register, the State Historical Resources Council gives final approval or disapproval to all removal requests.

Reasons for removing a property include:

- Changes that have harmed a resource's historic integrity,
- The introduction of additional information that shows a property does not meet criteria,
- Procedural error in the nomination or listing process, or
- A subsequent property owner's preference.

Regardless of whether a property is listed on the State Register, or only determined to be eligible for listing on the State Register, many of the benefits described below in the section, "Effects of Listing," still apply.

Effects of Listing

In addition to honorary recognition, listing in the State Register results in these benefits for historic properties:

Consideration in the planning of local and state-funded or otherwise state-assisted projects: Listing on the State Register can help property owners and communities be more effective advocates for their historic properties by recognizing these resources as vital parts of a community and its landscape. Both state and federal historic preservation regulations seek to protect identified historic resources during activities such as governmental land sales and transportation projects.

Qualification for state financial assistance for preservation projects, when funds are available: Historic preservation grants and

Megan R. Rupnik
National Register & State Survey Coordinator
megan.r.rupnik@dncr.nh.gov
NH Division of Historical Resources
www.nh.gov/nhdhr/

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CONSENT AGENDA



TOWN OF HENNIKER, NEW HAMPSHIRE
BOARD OF SELECTMEN & SEWER COMMISSIONERS
CONSENT AGENDA

Tuesday, November 21, 2023

Consent Agenda

- Item 1:** Capital Area Mutual Aid Letter of Support
- Item 2:** Current Use Application – Map/Lot 8-574-X
- Item 3:** 2023-2024 Planning Consultant Agreement
- Item 4:** Veteran’s Credit Application
- Item 5:** Volunteer Application for Ballot Clerk – Stephen C. Burritt
- Item 6:** Volunteer Application for Ballot Clerk – Christine S. Burritt
- Item 7:** Volunteer Application for Ballot Clerk – Penelope Petkiewicz
- Item 8:** Volunteer Application for Ballot Clerk – David Woolpert
- Item 9:** Payroll Check Register – November 15, 2023
- Item 10:** Accounts Payable Manifest – November 2, 2023

Board of Selectmen Approval:

_____	_____
_____	_____
_____	_____

*Please note that the Consent Agenda is subject to change until 4:00 pm the day of a scheduled Selectmen’s Meeting.

TOWN OF HENNIKER, NEW HAMPSHIRE

11/15/2023

To: The Honorable NH Congressional Delegation,

I am writing to express the support of my community for the Capital Area Mutual Aid Fire Compact FY 2024 General Appropriations Request. My community is a participating member in the Capital Area Compact.

The Capital Area Mutual Aid Compact serves 24 NH towns & cities. The Compact covers 545,135 acres with a population of 148,491 citizens of NH. The assessed valuation of the property we protect is \$25,580,972,376. The service area of the Compact includes major infrastructure such as major interstate highways, rail, power generations facilities, state and federal facilities including the state capital and State of NH Emergency Operations Center, colleges, New Hampshire International Motor Speedway and Department of Defense contractors such as General Electric.

My community provides emergency services in cooperation with the other agencies of the Capital Area Mutual Aid Fire Compact. Capital Area dispatch is the Initial Point of Contact for the NH Statewide Fire & All Hazards Mobilization Plan.

This project will improve our emergency responder's ability to respond to all hazards including routine fire & EMS incidents, terrorism and natural disaster related events. This communications system is a vital link in the mitigation of disasters and the recovery from significant incidents. Our whole community relies on our first responders and they rely on this communications system for timely notification of emergencies and to sustain operations throughout the incident.

The existing system has reached end-of-life and has been experiencing significant failures. The system managers have been forced to buy equipment from online resellers such as eBay to support the antiquated components of the system. With current staffing problems common to many emergency service agencies, it is imperative that we have effective communications to get our first responders to the scene. This project is necessary to ensure that they have adequate communication while on scene so they can safely mitigate the emergency.

The requested funding will be used to purchase current equipment, provide cyber protection and to improve the resiliency of this vital communications system.

Thank you for considering the Capital Area Mutual Aid Fire Compact for this funding.

Sincerely,

Kris Blomback
Chairman of the Selectboard



Selectmen's Office
*Administration, Finance,
Assessing, Planning,
Zoning & Building Permits*
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3221
Fx (603) 428-4366

Town Clerk / Tax Collector
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3240
Fx (603) 428-4366

Transfer / Recycling Center
Parks and Properties
18 Depot Hill Rd.
Henniker NH 03242
Physical: 1393 Weare Rd.
Ph (603) 428-7604

Cogswell Spring Water Works
146 Davison Rd.
Henniker NH 03242
Ph (603) 428-3237
Fx (603) 428-3362

Wastewater Treatment Plant
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-7215
Fx (603) 428-8312
Physical: 199 Ramsdell Rd.

Highway
18 Depot Hill Rd.
Henniker NH 03242
Physical: 209 Ramsdell Rd.
Ph (603) 428-7200
Fx (603) 428-7200

Police
340 Western Ave.
Henniker NH 03242
Ph (603) 428-3213
(Dial 911 for an Emergency)
Fx (603) 428-7509

Fire & Rescue
216 Maple St.
Henniker NH 03242
Ph (603) 428-7552
(Dial 911 for an Emergency)
Fx (603) 428-7628

FORM
A-10

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
APPLICATION FOR CURRENT USE ASSESSMENT

STEP 1 - PROPERTY OWNER(S)

TAX YEAR APPLIED FOR: April 1, 2024

PLEASE TYPE OR PRINT	LAST NAME/CORPORATION/TRUST NAME AUCOIN	FIRST NAME/CORPORATION/TRUST NAME JEAN PAUL	INITIAL
	LAST NAME/CORPORATION/TRUST NAME	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
	LAST NAME/CORPORATION/TRUST NAME	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
	LAST NAME/CORPORATION/TRUST NAME	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
MAILING ADDRESS 45 QUAKER ST			
MUNICIPALITY HENNIKER		STATE NH	ZIP CODE 03242

STEP 2 - PROPERTY LOCATION

PLEASE TYPE OR PRINT	(a) ACCESSIBLE STREET LOCATION QUAKER ST		MUNICIPALITY HENNIKER		COUNTY MERRIMACK			
	(b) TOTAL ACRES/PARCEL/TRACT 11.33		# ACRES ALREADY IN CU 0		# ACRES TO BE ENROLLED IN CU 10.23		TOTAL REMAINING ACRES NOT IN CU 1.1	
	(c) TAX MAP AND LOT # 8 574-X		TAX MAP AND LOT #		TAX MAP AND LOT #		TAX MAP AND LOT #	
	# IN CU 10.23	# NOT IN CU 1.1	# IN CU	# NOT IN CU	# IN CU	# NOT IN CU	# IN CU	# NOT IN CU
	DEED BOOK AND PAGE # 3821 1507		DEED BOOK AND PAGE #		DEED BOOK AND PAGE #		DEED BOOK AND PAGE #	
	DEED BOOK AND PAGE #		DEED BOOK AND PAGE #		DEED BOOK AND PAGE #		DEED BOOK AND PAGE #	

NOTE: Lots must be contiguous. Noncontiguous lots must be submitted on a separate application.

STEP 3 - DOCUMENTATION AND FEE FOR PROPERTY TO BE ENROLLED IN CURRENT USE (CU)

(a) Required map attached for the parcel/tract identifying acres in CU and not in CU	<input checked="" type="checkbox"/>
(b) Required "County Registry of Deeds Recording and Filing Fee" enclosed with form	<input checked="" type="checkbox"/>
(c) Has a Soil Potential Index (SPI) percentage been provided for Farm Land	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
(d) Has "Documentation of Stewardship" been provided for Forest Land	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, type of documentation: _____	

FORM
A-10

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
APPLICATION FOR CURRENT USE ASSESSMENT
 (continued)

STEP 4 - SUMMARY OF LAND TO BE ENROLLED IN CURRENT USE (CU)

CURRENT USE CLASSIFICATION	# ACRES	20% RECREATIONAL ADJUSTMENT*	
		Yes	No
FARM LAND		<input type="checkbox"/>	<input type="checkbox"/>
FOREST LAND: WHITE PINE		<input type="checkbox"/>	<input type="checkbox"/>
HARDWOOD	10.23	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ALL OTHER		<input type="checkbox"/>	<input type="checkbox"/>
FOREST LAND WITH DOCUMENTED STEWARDSHIP:			
WHITE PINE		<input type="checkbox"/>	<input type="checkbox"/>
HARDWOOD		<input type="checkbox"/>	<input type="checkbox"/>
ALL OTHER		<input type="checkbox"/>	<input type="checkbox"/>
UNPRODUCTIVE LAND		<input type="checkbox"/>	<input type="checkbox"/>
WETLAND		<input type="checkbox"/>	<input type="checkbox"/>


*To be eligible for the 20% recreation adjustment, land must be open to the public for skiing, snowshoeing, fishing, hunting, hiking and nature observation at no charge. See RSA 79-A:4, II for further information.

STEP 5 - SIGNATURE OF ALL PROPERTY OWNERS OF RECORD

I/We certify that the land indicated above qualifies for current use assessment under the New Hampshire Statute RSA 79-A and Administrative Rules Cub 300, and that all requirements will continue to be met.

I/We do firmly understand that by enrolling land under current use assessment that a contingent lien is created on the tract or parcel and should the use of the above described land be changed to a non-qualifying use, that the owner of record at the time of the change in use is liable for the land use change tax.

This form must be signed by all owners of record or agent with Power of Attorney. Submit a copy of the Power of Attorney form, if applicable.

TYPE OR PRINT NAME (in black or dark blue ink) JEAN PAUL AUCOIN		DATE 10/24/23
TYPE OR PRINT NAME (in black or dark blue ink)		DATE
TYPE OR PRINT NAME (in black or dark blue ink)	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink)	SIGNATURE (in black or dark blue ink)	DATE

FORM
A-10

**NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
APPLICATION FOR CURRENT USE ASSESSMENT**

(continued)

STEP 6 - APPROVAL/DENIAL BY MUNICIPAL ASSESSING OFFICIALS

<input checked="" type="checkbox"/> APPROVED <input type="checkbox"/> DENIED	Reason for denial of application:
<p>Map 8-574-X meets all Statutory requirements to qualify for current use on the 10.23 acres. Remaining 1.1 Acres not in current use for Horse site.</p>	

STEP 7 - SIGNATURES OF A MAJORITY OF THE MUNICIPAL ASSESSING OFFICIALS

TYPE OR PRINT NAME (in black or dark blue ink)	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink)	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink)	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink)	SIGNATURE (in black or dark blue ink)	DATE
TYPE OR PRINT NAME (in black or dark blue ink)	SIGNATURE (in black or dark blue ink)	DATE



Consent Agenda STAFF REPORT

DATE: 11/21/2023
TITLE: Planning Consultant 2024 Agreement
INITIATED BY: Mark J. Fougere, Town Planner
PREPARED BY: Helga Winn, Executive Assistant
PRESENTED BY: Consent Agenda

AGENDA DESCRIPTION: The purpose of this consent agenda item is to authorize Town Administrator Diane Kendall to execute the contract between the Town of Henniker and Mark J. Fougere (Fougere Planning and Development, Inc.) on behalf of the Board.

BACKGROUND: This agreement is to clarify the cost and scope of services provided to the Town by the Planning Consultant between the dates of December 31, 2023 and December 31, 2024.

Legal Authority: RSA 41:8

Financial Details: \$95.00 per hour not to exceed the 2024 Budget of \$21,450.00.

Town Administrator Comment: Recommends Board approval of the contract.

Suggested Action/Recommendation:

By way of signature the Henniker Selectboard authorizes Town Administrator Diane Kendall to execute the presented Planning Consultant Agreement BETWEEN THE TOWN OF HENNIKER NH 18 DEPOT HILL RD HENNIKER NH 03242 AND Mark J. Fougere.

Chairman Signature: _____

Date: _____

Bill Marko: _____

Date: _____

D. Scott Osgood: _____

Date: _____

Jeff Morse: _____

Date: _____

Neal Martin: _____

Date: _____



Town Hall
18 Depot Hill Road
Henniker, NH 03242

Tel: (603) 428-3221
Fax: (603) 428-4366

Incorporated November 10, 1768
"Only Henniker on Earth"

TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: 11/17/2023
TITLE: Volunteer Appointments – Ballot Clerks
INITIATED BY: Deb Aucoin, Town Clerk/Tax Collector
PREPARED BY: Helga Winn, Executive Assistant
PRESENTED BY: Consent Agenda

AGENDA DESCRIPTION:

Stephen Burritt, Christine Burritt, Penelope Petkiewicz, and David Woolpert have requested to fill positions as ballot clerks in response to the Town’s advertisement for additional clerks in preparation of the four elections coming up in 2024.

All applicants are registered voters and their applications have been forwarded to the Town Moderator and the Supervisors of the Checklist.

Legal Authority: Selectmen Policies II.4 Town Committees and Boards

Financial Details: N/A

Town Administrator Comment: N/A

Suggested Action/Recommendation:

Suggested Action: By way of Consent Agenda appoint Stephen Burritt, Christine Burritt, Penelope Petkiewicz, and David Woolpert as ballot clerks for a term of 3 years ending September 1, 2026.



TOWN OF HENNIKER, NEW HAMPSHIRE
APPOINTMENT

To **Stephen C. Burritt** of Henniker, in the County of Merrimack:

WHEREAS, there is a vacancy in the position of **Ballot Clerk**, of said Town of Henniker, and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you, the said **Stephen C. Burritt**, as a member of the **Ballot Clerks**, of said Town. Your tenure as member of the **Ballot Clerks** will continue for the stipulated term or until your termination by the Town of Henniker.

Upon your taking oath of office and having this appointment and the certificate of said office recorded by the Town Clerk, you shall have the powers, perform the duties, and be subject to the responsibilities of such office until **September 1, 2026**.

Given under our hands this 21st day of November 2023

BOARD OF SELECTMEN:

I, **Stephen C. Burritt**, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a member of the **Ballot Clerks**, according to the best of my abilities, agreeable to the rules and regulations of the constitution and laws of the State of New Hampshire, SO HELP ME GOD (This I do under the pains of penalties of perjury).

Stephen C. Burritt

STATE OF NEW HAMPSHIRE
COUNTY OF MERRIMACK

Before me, personally appeared the above, **Stephen C. Burritt**, who took and subscribed the foregoing oath.

Date: _____

Town Clerk received and recorded (signature): _____

Verified ID



TOWN OF HENNIKER, NEW HAMPSHIRE
APPOINTMENT

To **Christine S. Burritt** of Henniker, in the County of Merrimack:

WHEREAS, there is a vacancy in the position of **Ballot Clerk**, of said Town of Henniker, and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you, the said **Christine S. Burritt**, as a member of the **Ballot Clerks**, of said Town. Your tenure as member of the **Ballot Clerks** will continue for the stipulated term or until your termination by the Town of Henniker.

Upon your taking oath of office and having this appointment and the certificate of said office recorded by the Town Clerk, you shall have the powers, perform the duties, and be subject to the responsibilities of such office until **September 1, 2026**.

Given under our hands this 21st day of November 2023

BOARD OF SELECTMEN:

I, **Christine S. Burritt**, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a member of the **Ballot Clerks**, according to the best of my abilities, agreeable to the rules and regulations of the constitution and laws of the State of New Hampshire, SO HELP ME GOD (This I do under the pains of penalties of perjury).

Christine S. Burritt

STATE OF NEW HAMPSHIRE
COUNTY OF MERRIMACK

Before me, personally appeared the above, **Christine S. Burritt**, who took and subscribed the foregoing oath.

Date: _____

Town Clerk received and recorded (signature): _____



TOWN OF HENNIKER, NEW HAMPSHIRE
APPOINTMENT

To **Penelope Petkiewicz** of Henniker, in the County of Merrimack:

WHEREAS, there is a vacancy in the position of **Ballot Clerk**, of said Town of Henniker, and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you, the said **Penelope Petkiewicz**, as a member of the **Ballot Clerks**, of said Town. Your tenure as member of the **Ballot Clerks** will continue for the stipulated term or until your termination by the Town of Henniker.

Upon your taking oath of office and having this appointment and the certificate of said office recorded by the Town Clerk, you shall have the powers, perform the duties, and be subject to the responsibilities of such office until **September 1, 2026**.

Given under our hands this 21st day of November 2023

BOARD OF SELECTMEN:

I, **Penelope Petkiewicz**, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a member of the **Ballot Clerks**, according to the best of my abilities, agreeable to the rules and regulations of the constitution and laws of the State of New Hampshire, SO HELP ME GOD (This I do under the pains of penalties of perjury).

Penelope Petkiewicz

STATE OF NEW HAMPSHIRE
COUNTY OF MERRIMACK

Before me, personally appeared the above, **Penelope Petkiewicz**, who took and subscribed the foregoing oath.

Date: _____

Town Clerk received and recorded (signature): _____

Verified ID



TOWN OF HENNIKER, NEW HAMPSHIRE
APPOINTMENT

To **David Woolpert** of Henniker, in the County of Merrimack:

WHEREAS, there is a vacancy in the position of **Ballot Clerk**, of said Town of Henniker, and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you, the said **David Woolpert**, as a member of the **Ballot Clerks**, of said Town. Your tenure as member of the **Ballot Clerks** will continue for the stipulated term or until your termination by the Town of Henniker.

Upon your taking oath of office and having this appointment and the certificate of said office recorded by the Town Clerk, you shall have the powers, perform the duties, and be subject to the responsibilities of such office until **September 1, 2026**.

Given under our hands this 21st day of November 2023

BOARD OF SELECTMEN:

I, **David Woolpert**, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a member of the **Ballot Clerks**, according to the best of my abilities, agreeable to the rules and regulations of the constitution and laws of the State of New Hampshire, SO HELP ME GOD (This I do under the pains of penalties of perjury).

David Woolpert

STATE OF NEW HAMPSHIRE
COUNTY OF MERRIMACK

Before me, personally appeared the above, **David Woolpert**, who took and subscribed the foregoing oath.

Date: _____

Town Clerk received and recorded (signature): _____

Verified ID

**TOWN OF HENNIKER
PAYROLL CHECK REGISTERS
DATE: November 15, 2023**

**WAGES: \$55,449.15
PAYROLL DEDUCTIONS: \$11,887.35
TOTAL: \$67,336.50**

BOARD OF SELECTMEN APPROVAL

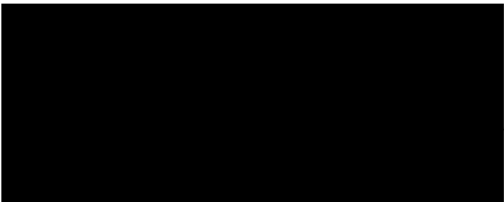
Kris Blomback **Date**

Scott Osgood **Date**

Bill Marko **Date**

Neal Martin **Date**

Jeff Morse **Date**



11/14/23

Date

Treasurer

Date

**TOWN OF HENNIKER
ACCOUNTS PAYABLE MANIFEST
DATE: November 22, 2023**

TOTAL: \$1,941,681.73

BOARD OF SELECTMEN APPROVAL

Kris Blomback **Date**

Scott Osgood **Date**

Bill Marko **Date**

Neal Martin **Date**

Jeff Morse **Date**

 **11/17/23**
Date

Treasurer **Date**

NEW BUSINESS



TOWN OF HENNIKER, NEW HAMPSHIRE

Town Hall
18 Depot Hill Road
Henniker, NH 03242
Tel: (603) 428-3221

STAFF REPORT

DATE: 11/21/2023

TITLE: Authorization to apply for EMP grant for Emergency Operations Center

INITIATED BY: Jim Morse and Joe Walsh Henniker Fire/EMS/Emergency Operations

PREPARED BY: Diane Kendall, Town Administrator

PRESENTED BY: Joe Walsh and Diane Kendall, Town Administrator

AGENDA DESCRIPTION: Request Board of Selectmen authorize Grant application

LEGAL AUTHORITY: "Governing body" means the select board; manage prudential affairs – [RSA 21:48](#).

FINANCIAL DETAILS: \$80,000 (\$40,000 grant and \$40,000 in-kind)

BACKGROUND: The fire department building is the town Emergency Operations Center. The existing generator is insufficient to provide emergency operations. [Grant funding through Homeland Security and Emergency Management is available](#). TA Kendall, Chief Morse, Joe Walsh, and Selectmen Martin met with Homeland Security Field Representative Liz Gilboy on November 7th to discuss the opportunities and qualification criteria. From NH HSEM "The Emergency Management Performance Grant Program plays an important role in the implementation of the National Preparedness System by supporting the building, sustainment, and delivery of core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation."

The total project cost is estimated to be about \$80,000. \$40,000 in grant and \$40,000 in-kind contribution. The period of performance is 3 years with 1 year look back and 2 years forward.

In-kind contribution will include staff time at FEMA rates, repurpose of generator and other EOC improvements that have already been purchased. The EOC staff recommends repurposing the existing generator to the Town Hall to support continuous administrative and communications functions in the event of an emergency.

TOWN ADMINISTRATOR: Supports EOC grant funding.

SUGGESTED ACTIONS / MOTIONS:

Motion to authorize the Town apply for EMPG funding and approve the Town Administrator as authorized representative.

CONTINUED BUSINESS



TOWN OF HENNIKER, NEW HAMPSHIRE

Town Hall
18 Depot Hill Road
Henniker, NH 03242
Tel: (603) 428-3221

STAFF REPORT

DATE: 11/21/2023

TITLE: 3rd Reading Adoption of Selectboard Policy III. 13 Financial Fund Balance Policy

INITIATED BY: Diane Kendall, Town Administrator and Sherry Bradstreet, Finance Director

PREPARED BY: Diane Kendall, Town Administrator and Sherry Bradstreet, Finance Director

PRESENTED BY: Diane Kendall, Town Administrator

AGENDA DESCRIPTION: Request Board of Selectmen adopt a Financial Fund Balance Policy

LEGAL AUTHORITY: "Governing body" means the select board; manage prudential affairs – [RSA 21:48](#)".

FINANCIAL DETAILS: described in policy.

BACKGROUND: The Governmental Accounting Standards Board (GASB) and Government Finance Officer Association (GFOA) recommends that local governments establish a formal policy on the level of unrestricted fund balance that should be maintained in the general fund for Generally Accepted Accounting Principles (GAAP) and budgetary purposes.

Such a guideline should be set by the appropriate policy body (Governing Body) and articulate a framework and process for how the government would increase or decrease the level of unrestricted fund balance over a specific time period. In particular, governments should provide broad guidance in the policy for how resources will be directed to replenish fund balance should the balance fall below the level prescribed. NH Department of Revenue Administration (DRA) and the Government Finance Officers Association (GFOA) recommend guidelines regarding the appropriate level of unassigned fund balance to be retained in the general fund which are included in the draft policy. The policy should include language for planned corrective actions should the unit's fund balance drop below the intended level at the end of a fiscal year. Developing and maintaining a well-considered General Fund policy can provide stability to the unit that will serve the citizens well.

Established in 1984, the Governmental Accounting Standards Board (GASB) is the independent, private- sector organization based in Norwalk, Connecticut, that **establishes accounting and financial reporting standards for U.S. state and local governments that follow Generally Accepted Accounting Principles (GAAP).**

The GASB standards are recognized as authoritative by state and local governments, state Boards of Accountancy, and the American Institute of CPAs (AICPA). The GASB develops and issues accounting standards through a transparent and inclusive process intended to promote financial reporting that provides useful information to taxpayers, public officials, investors, and others who use financial reports.

TOWN ADMINISTRATOR/FINANCE DIRECTOR COMMENT: The Town Administrator and Finance Director are tasked with managing the town's finances in accordance with GASB statements, GAAP, and GFOA recommendations. The Fund Balance Policy is a matter of good governance and compliance with GASB 54 and GAAP.

We recommend the Board of Selectmen adopt a conservative fund balance policy to maintain a fund balance that is consistent with guidance from GFOA and GASB Statement 54 recommendations with an unassigned fund balance retention of not less than 8% and not more than 10% to mitigate risk of cashflow shortages and provide enough funding emergency expenditure. [GFOA](#) states **“It is essential that governments maintain adequate levels of fund balance to mitigate current and future risks (e.g., revenue shortfalls and unanticipated expenditures) and to ensure stable tax rates”**.

At the November 7, 2023, meeting the Board of Selectmen voted to amend the draft policy to unassigned fund balance retention range of 6% to 10%.

The NHDRA provides a reference range of fund balance retention amounts on the tax rate setting preliminary and final breakdown. NHDRA recommends towns utilize these ranges in the determination of the adequacy of your municipality’s unrestricted (unassigned) fund balance, as currently defined in GASB Statement 54. Retention amounts, **as part of the municipality’s stabilization fund policy**, should be assessed depending upon the government’s own long-term forecasts and special circumstances.

SUGGESTED ACTIONS / MOTIONS:

Motion to approve Policy III. 13 Financial Fund Balance Policy




2023 \$22.38

Tax Rate Breakdown Henniker

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$5,102,043	\$737,302,447	\$6.93
County	\$1,242,533	\$738,395,597	\$1.68
Local Education	\$9,219,686	\$737,302,447	\$12.50
State Education	\$923,399	\$725,487,597	\$1.27
Total	\$16,487,661		\$22.38

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Total	\$0		\$0.00

Tax Commitment Calculation	
Total Municipal Tax Effort	\$16,487,661
War Service Credits	(\$76,000)
Village District Tax Effort	\$0
Total Property Tax Commitment	\$16,411,661

 Sam Greene Director of Municipal and Property Division New Hampshire Department of Revenue Administration	11/3/2023
--	-----------

Appropriations and Revenues

Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$9,638,601	
Net Revenues (Not Including Fund Balance)		(\$4,245,459)
Fund Balance Voted Surplus		(\$53,000)
Fund Balance to Reduce Taxes		(\$355,000)
War Service Credits	\$76,000	
Special Adjustment	\$0	
Actual Overlay Used	\$40,901	
Net Required Local Tax Effort	\$5,102,043	

County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$1,242,533	
Net Required County Tax Effort	\$1,242,533	

Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$8,741,344	
Net Cooperative School Appropriations	\$3,984,021	
Net Education Grant		(\$2,582,280)
Locally Retained State Education Tax		(\$923,399)
Net Required Local Education Tax Effort	\$9,219,686	
State Education Tax	\$923,399	
State Education Tax Not Retained	\$0	
Net Required State Education Tax Effort	\$923,399	

Valuation

Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$738,395,597	\$723,351,324
Total Assessment Valuation without Utilities	\$725,487,597	\$710,412,824
Commercial/Industrial Construction Exemption	\$1,093,150	\$0
Total Assessment Valuation with Utilities, Less Commercial/Industrial Construction Exemption	\$737,302,447	\$723,351,324

Village (MS-1V)

Description	Current Year
-------------	--------------

Henniker

Tax Commitment Verification

2023 Tax Commitment Verification - RSA 76:10 II

Description	Amount
Total Property Tax Commitment	\$16,411,661
1/2% Amount	\$82,058
Acceptable High	\$16,493,719
Acceptable Low	\$16,329,603

If the amount of your total warrant varies by more than 1/2%, the MS-1 form used to calculate the tax rate might not be correct. The tax rate will need to be recalculated. Contact your assessors immediately and call us at 603.230.5090 before you issue the bills. See RSA 76:10, II

Commitment Amount	
Less amount for any applicable Tax Increment Financing Districts (TIF)	
Net amount after TIF adjustment	

Under penalties of perjury, I verify the amount above was the 2023 commitment amount on the property tax warrant.

Tax Collector/Deputy Signature:	Date:
--	--------------

Requirements for Semi-Annual Billing

Pursuant to RSA 76:15-a

76:15-a Semi-Annual Collection of Taxes in Certain Towns and Cities - I. Taxes shall be collected in the following manner in towns and cities which adopt the provisions of this section in the manner set out in RSA 76:15-b. A partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times 1/2 of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times 1/2 the previous year's tax rate to compute the partial payment.

Henniker	Total Tax Rate	Semi-Annual Tax Rate
Total 2023 Tax Rate	\$22.38	\$11.19

Associated Villages

Fund Balance Retention

Enterprise Funds and Current Year Bonds	\$1,214,188
General Fund Operating Expenses	\$19,810,031
Final Overlay	\$40,901

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "...general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures." [2],[3]

[1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices (4 1)*, pg. 17.

[2] Government Finance Officers Association (GFOA), (2009), *Best Practice: Determining the Appropriate Level of Unrestricted Fund Balance in the General Fund*.

[3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance*

2023 Fund Balance Retention Guidelines: Henniker

Description	Amount
Current Amount Retained (8.67%)	\$1,718,373
17% Retained <i>(Maximum Recommended)</i>	\$3,367,705
10% Retained	\$1,981,003
8% Retained	\$1,584,802
5% Retained <i>(Minimum Recommended)</i>	\$990,502

III. 13 Financial Fund Balance Policy

Adopted:

1. PURPOSE AND SCOPE

The general purpose of this policy is to ensure a stable tax rate, an excellent credit rating and to improve the financial stability of the Town of Henniker by protecting the town against unexpected emergencies, economic downturns, pending litigation, fluctuating revenues and unanticipated expenditures. This policy also addresses the minimum unassigned fund balance reserves, the Town's plan to achieve the target level of unassigned fund balance reserves and the allowable uses of unassigned fund balance reserves.

2. FUND BALANCE CATEGORIES

In accordance with the Governmental Accounting Standards Board (GASB) Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, the Selectboard recognizes the following with regards to fund balance.

Fund balance must be classified into one or more of the five following categories:

Non-Spendable Fund Balance. (Inherently non-spendable) portion of net resources that cannot be spent because of their form. Portion of net resources that cannot be spent because they must be maintained intact. Examples include permanent trust funds (non-expendable portion), non-cash assets such as inventories or prepaid items.

Restricted Fund Balance. Funds legally restricted for specific purposes, such as grants, library, income balance of permanent funds, and capital project fund cannot change purpose.

Committed Fund Balance. Amounts that can only be used for specific purposes pursuant to a formal vote at Town Meeting, such as expendable trust (capital reserve), non-lapsing appropriations, and other special revenue funds not listed under restricted can change purpose via vote at Town Meeting. The Town Meeting, as the government's highest level of decision-making authority, may authorize special revenue funds in accordance with the provisions of the New Hampshire Revised Statutes Annotated (RSAs) and expendable trust (capital reserve funds).

Assigned Fund Balance. Amounts intended by the Selectboard for specific purposes. The Board can choose to delegate this authority to the Town Administrator, depending on the situation. Items that would fall under this type of fund balance could be encumbrances. **Lapse of appropriations.** All appropriations shall lapse at the end of the fiscal year unless authorized in accordance with the provision of RSA 32:7.

Unassigned Fund Balance. Residual spendable fund balance after subtracting all of the above amounts.

3. GUIDELINES TO MANAGE FUND BALANCES

Spending Prioritization. When an expenditure is incurred that would qualify for payment with either restricted or unrestricted funds, it will be paid first from restricted funds. When an expenditure is incurred that qualifies for payment from either of the three unrestricted fund balance categories, it will be applied in the following order: committed, assigned, and unassigned.

Appropriate Level of Unassigned General Fund Balance Reserves: The Government Finance

III. 13 Financial Fund Balance Policy

Adopted:

Officer Association (GFOA) recommends that governments establish a formal policy on the level of unrestricted fund balance that should be maintained in the general fund for GAAP and budgetary purposes. Such a guideline should be set by the appropriate policy body (Governing Body) and articulate a framework and process for how the government would increase or decrease the level of unrestricted fund balance over a specific time period. In particular, governments should provide broad guidance in the policy for how resources will be directed to replenish fund balance should the balance fall below the level prescribed. NH Department of Revenue Administration (DRA) and the Government Finance Officers Association (GFOA) recommend the following guidelines regarding the appropriate level of unassigned fund balance to be retained in the general fund:

DRA - Recommends retaining 5% to 10% of the gross general fund operating expenditures, including Town, School, and County appropriations.

GFOA - Recommends retaining 8% to 17% of the gross general fund operating expenditures, including Town, School, and County appropriations.

This example is derived from the 2022 NH Department of Revenue Tax Rate Breakdown papers.

If General Fund	DRA		GFOA	
	5%	10%	8%	17%
Operating Expenses are:				
\$ 18,677,796	\$ 933,890	\$ 1,867,780	\$ 1,494,224	\$ 3,175,225

Minimum Unassigned Fund Balance. It shall be the goal of the Town of Henniker to achieve and maintain an unassigned fund balance of at least 6% and maximum of 10% of general fund operating expenditures as determined by the annual audit of the town using a modified accrual basis of accounting. General Fund Operating Expenditures include town, net school and county appropriation minus the enterprise and current year bonds.

Plan to Achieve Minimum Unassigned Fund Balance. The Unassigned Fund Balance target may be achieved by conservatively estimating annual revenues, expenditures, and overlay; and limiting use of Unassigned Fund Balance to reduce taxes.

Use of Excess Unassigned Fund Balance. The Selectboard may appropriate any amount of the unassigned fund balance in excess of the designated percentage to offset property taxes as part of the final adopted budget for the fiscal year. In addition, excess funds may be used, upon town meeting approval, for capital improvement projects, equipment replacement and other similar budgetary needs.

Emergency Use of Unassigned Fund Balance. The Town will follow the provisions of the State Municipal Budget Law (RSA 32) in emergency situations which may cause an over-expenditure of total appropriations. The Selectboard may appropriate funds from the unassigned fund balance for emergency purposes in accordance with RSA 32:11 even if such use decreases the fund balance below the designated percentage. An emergency purpose does not include the offsetting of property taxes or mismanagement of funds.

4. ANNUAL REVIEW

III. 13 Financial Fund Balance Policy

Adopted:

Compliance with the provisions of this policy shall be reviewed as a part of the annual budget adoption process.

Adoption and Effective Date: This policy is effective immediately upon adoption by the Selectboard.

Adopted by:

Date:

DRAFT

October 2, 2023

Board of Selectmen
Town of Henniker
18 Depot Hill Rd, Ste 1
Henniker, NH 03242-7368



Dear Selectmen,

I am writing today to ask the Town of Henniker to consider a \$500 appropriation to advocate for Henniker's most vulnerable children. This will allow CASA of New Hampshire to recruit, train, and support a volunteer advocate to provide a voice for the children of Henniker who have experienced abuse or neglect. Last year, CASA of New Hampshire advocated for more than 1,500 children throughout the state. Unfortunately, due to the unavailability of trained advocates, 277 children did not have the benefit of a CASA by their side- this number includes 26 children from Merrimack County. As we look to the future, please help us reach our goal of having trained advocates available for 100% of the children who need them most.

Our children are in crisis.

Each year, one million American children are confirmed victims of abuse and neglect and more than half a million are in foster care.

In New Hampshire, hundreds of these children come to the attention of the courts annually. Our children need someone to tell their stories, to be a strong advocate, to get to know them and make their voices heard in a complex, confusing, and often overburdened child protection system.

Founded in 1989, Court Appointed Special Advocates of New Hampshire is the only nonprofit organization in the state that protects the rights of our state's abused and neglected children to live, learn, and grow in the embrace of a loving family. Our trained volunteer advocates speak for our children's best interests in the New Hampshire Family court system. In recent years, the need for our services has increased dramatically.

The effects of the pandemic have begun to surface, leading to a rise in both the number and complexity of cases. We are faced with some of the most severe neglect of children that I have witnessed during my tenure. Children and families clearly struggled during the long months of isolation, and continue to do so today.

CASA of NH has an incredibly strong team of staff, board of directors, and more than 600 volunteer advocates who are completely committed to this difficult but life-changing work. Support from the Town of Henniker will help us to further this mission by providing neglected and abused children in your community with a caring and compassionate advocate to help see them through their most difficult days.

In addition to all of the good work they do for our children, our CASA volunteers also save the state more than \$3.5M in legal fees – fees that would otherwise be paid for by state tax dollars. If CASA of NH cannot provide a volunteer, the state will then hire a paid GAL (Guardian ad Litem) at \$60 per hour plus travel costs.

Below are our most recent fiscal-year-end statistics specific to your county and the state:

FY 2023 BY THE NUMBERS		<u>Statewide</u>	<u>In Merrimack County</u>
	Children Served	1,549	229
	Volunteers	612	128
	Miles Traveled	609,391	99,639
	Hours of Volunteer Time	87,585	13,626
	Value of Volunteer Advocacy	\$3.5M	

New Hampshire's abused and neglected children are a part of every community within our state and range in age from birth to 21. National studies show that children with a CASA volunteer benefit in countless ways – they are more likely to be placed in safe, permanent homes, receive better mental, emotional and physical health services, and have fewer placement changes than children without a focused advocate. With the support of a CASA advocate, neglected and abused children have access to a brighter future.

Thank you so much for your consideration of this request for your next funding cycle. Should you require additional materials to support this letter, please contact Tarah Bergeron, Development Associate at (603) 626-4600 x2113 or by emailing tbergeron@casanh.org.

I look forward to updating you with our progress and the impact that your support will have on New Hampshire's victimized children.

All my best,



Marcia R. Sink

President & CEO

The Impact of Your Support | FY 2023

THE LONG ROAD HOME



When Paige's* family first became involved with the child protective system, she describes herself then as "overwhelmed, too scared to ask for help." She struggled with substance misuse, and her children were removed to foster care due to neglect and exposure to domestic violence.

However, with perseverance, determination, and support from local service providers and caseworkers, she brought her youngest

daughter Caitlin* home. Today, she has an important message for parents who may be in a similar situation as she once was — overwhelmed, and facing a long road to reunification: "It's not impossible."

An important part of the team who helped Paige achieve reunification was Caitlin's CASA volunteer, Linda. When Linda first met Caitlin, she saw a shy baby who had already experienced so much upheaval in her short life.

"There were a lot of new faces in her life at the very beginning," says Linda. "She was very standoffish and shy at first. But I sat on the floor next to her and let her come to me, and that approach seemed to work. I would hold a toy and she would come to me."

Paige says that at first, because of her past trauma and negative experiences with the system, she didn't trust anyone. However, over time, as she saw DCYF and others like Linda wanted to help, that changed.

"She believed in me," Paige says of Linda. "It was great to hear that recognition, especially from a CASA/GAL who was there to protect my child. I'm so grateful she saw the hard work I did."

Caitlin's case officially closed this past June. Today, Paige is sober and says she wants to use her voice and story to help advocate for others and to improve the system for families. Looking back, she says she can see her wrongs and takes accountability, and she continues to work on herself and the trauma she has been through. But, importantly, she also sees how far she has come.

"It could have ended badly for me," she says. "I'm happy and proud of myself."

**Due to CASA's confidentiality policies, names and locations have been changed to prevent identification of a specific child or parent. The accompanying photo is a stock image for illustrative purposes only and does not depict the people involved.*

"He is the reason I love helping people now. During such a dark and angry time in my life, he always showed up with a smile. He didn't act like a normal case worker. He made sure to treat me like a human, like I deserved — something I hadn't felt in forever while in foster care and placement." — Brie Lamarche, co-founder of the NH Youth Success Project, about her CASA volunteer Pete Woodward

FY23 BY THE NUMBERS

1,549
children



952
families



612 volunteers
made 13,661
visits to children

609,391
miles driven



87,585
hours given



\$3 million
advocacy services



CASA's Mission

CASA of NH provides a voice for abused and neglected children and youth by empowering a statewide network of trained volunteers to advocate on their behalf so they can thrive in safe, permanent homes.

WHAT'S AHEAD FOR CASA

Building on last year's advertising and marketing momentum, we increased our efforts to reach ever more people statewide through all media channels. Our twice-monthly virtual information sessions remain successful, and we began work to fine-tune them in order to create even more opportunities to engage with potential volunteers.

In addition to the virtual 40-hour format, we are offering select in-person trainings, plus a "hybrid" session that includes both virtual and outside, guided instruction done on attendees' own time. By widening the ways in which we offer core training, we hope more people are able to attend and ultimately become active advocates.

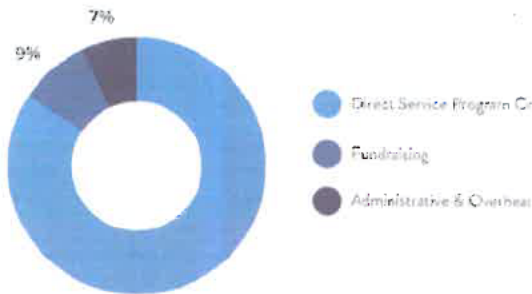
As we began to see results from in-person events, we increased our attendance at fairs and festivals and grew the number of advocate appreciation events, speaking engagements, lunch-and-learns, small informational gatherings, presentations to local community partners and educational events.

A strong staff strengthens our ability to provide the highest level of advocacy. To that end, we continue to practice the leadership and management skills learned through energy leadership training, and remain focused on our justice, equality, diversity and inclusion efforts. Our work can be difficult, and we are committed to helping and supporting our staff, who rise to the challenge.

Read our full FY 23 Annual Report online at casanh.org/annualreport

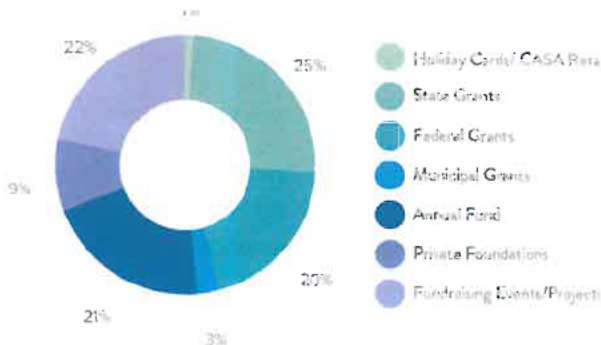
"If we can help the cause in some small way, to help the kids of New Hampshire — to help you — then we're on the path to helping those who don't have the privileges that we have," — Barbara Letvinchuk, RBC Wealth Management senior vice president. RBC Wealth Management has contributed to CASA of NH in numerous ways, from sponsoring our Cards for CASA program to attending and sponsoring — several times — our annual gala and main fundraising event, CASA Cares.

FUNDING USES



All costs related to administering the program, including recruiting, training, and supervising volunteer advocates

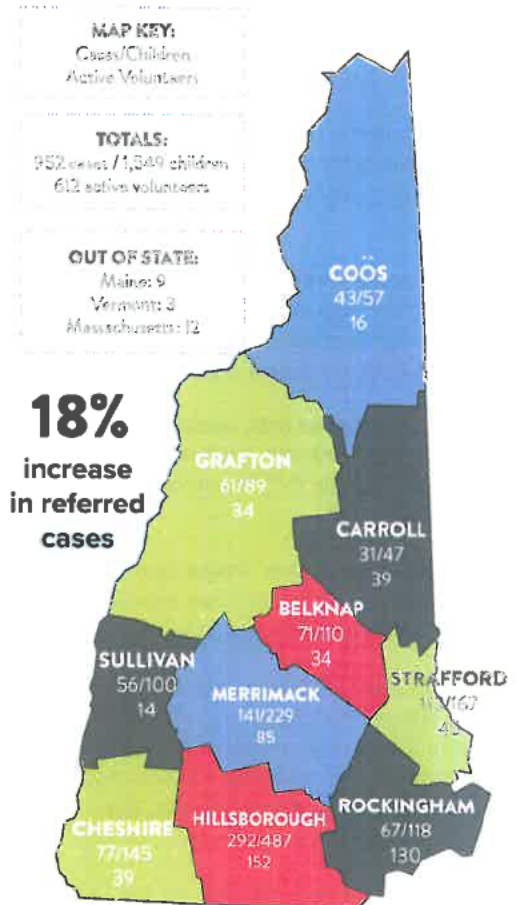
FUNDING SOURCES



CASA of NH strives to maintain frugal financial practices, a balanced budget, and funding diversity.

Full FY23 audited financials will be posted in November 2023 at casanh.org/financials

2023 ACTIVE VOLUNTEERS AND CASES



CASA of New Hampshire - P.O. Box 1327, Manchester, NH 03105

www.casanh.org | 800-626-0622 | speakup@casanh.org

BERLIN CLAREMONT COLEBROOK DOVER KEENE LACONIA MANCHESTER



PAST MEETING MINUTES

DRAFT

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.



**Town of Henniker
Board of Selectmen Meeting
Tuesday November 7, 2023, 5:45 PM
Henniker Community Center**

Members Present: Chairman Kris Blomback, Vice-Chairman Bill Marko, Selectman Neal Martin, Selectman Jeff Morse, Selectman Scott Osgood

Member's Excused:

Town Administrator: Diane Kendall

Recording Secretary: Hank Bernstein

Guests: See attached Sign-In Sheet

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chairman Kris Blomback called the meeting to order.

NON-PUBLIC SESSION

Item #1 - 5:45pm RSA 91-A:3,II(c) Tax Collector

Motion to enter Nonpublic Session made by Chairman Blomback, seconded by Selectman Marko. Specific Statutory Reason cited as foundation for the nonpublic session: RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant. Roll call vote to enter nonpublic session: **Kris Blomback, yes; Bill Marko, yes; Neal Martin, yes; Jeff Morse, yes; Scott Osgood, yes.** Public meeting recording stopped. Entered nonpublic session at **5:45PM.**

Motion to leave Nonpublic Session made by Selectman Marko, seconded by Selectman Martin.

The motion passed unanimously.

Public session reconvened at **6:10.**

Selectman Marko motioned to seal the minutes, seconded by Selectman Morse, because it was determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. Roll call vote to seal the minutes: **Kris Blomback, yes; Bill Marko, yes; Neal Martin, yes; Jeff Morse, yes; Scott Osgood, yes. The motion passed unanimously.**

PLEDGE OF ALLEGIANCE

The Selectboard returned to public session and Chairman Kris Blomback opened the meeting with recitation of the Pledge of Allegiance and at 6:16pm.

CONSENT AGENDA

Item #2 - Selectman Marko motioned to approve the Consent Agenda November 7, 2023, seconded by Selectman Osgood. The motion passed, unanimously.

ANNOUNCEMENTS

Item #3 - 2023 Tax Rate

TA Kendall shared that the tax rate has been set and tax bills will be sent out on Thursday. The 2023 breakdown is as follows:

DRAFT

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	2023	2022	2021	2020	2019
Town Municipal Rate	\$6.93	\$6.93	\$10.67	\$9.94	\$10.28
County Rate	\$1.68	\$1.79	\$2.53	\$2.56	\$3.16
State School	\$1.27	\$0.88	\$1.90	\$1.99	\$2.31
Local School	\$12.50	\$11.84	\$17.46	\$16.75	\$19.59
Total	\$22.38	\$21.44	\$32.56	\$31.24	\$35.34
Equalization Ratio	TBD	100.1%	73.8%	92%	83%

Item #4 - Cogswell Spring Water Works Award

Cogswell Spring Water Works was awarded best tasting drinking water in New Hampshire. Congratulations Cogswell Springs!

Item #5 - Highway Department member Jake Martin Award

Jake Martin of the Henniker Highway Department was awarded a Meritorious Service Medal for his work with the New Hampshire Emergency Services Training Academy by the State of New Hampshire Committee of Merit. Congratulations Mr. Martin!

Item #6 - Job Opening at the Transfer Station

The Town of Henniker Transfer Station & Building and Grounds is seeking a Part-Time Attendant/Laborer to work approximately 30 hours per week. More information can be found at <https://www.henniker.org/site-home/pages/employment-opportunities>.

PUBLIC COMMENT #1

Joan O’ Connor, of Echo Lane, came to voice her opinion about Household Hazardous Waste Day. She expressed dissatisfaction with the fact that the Town shut the gate early for going over budget. Ms. O’ Connor noted that she would appreciate more options- perhaps offering the service twice a year.

Ms. O’ Connor also shared that she would have liked to have had a report on the OHRV Committee meeting from the Selectman.

Ms. O’ Connor further shared accolades to the Transfer Station. It looks clean and they are doing a great job.

6:30PM PUBLIC HEARING

Item #7 - RSA 31:95 Accept and Appropriate Homeland Security Grant Funds

TA Kendall gave background. These funds had been accepted at a public hearing on November 16, 2021. The purpose of this hearing is to ratify the November 16, 2021, decision with confirmed notice of posting in a newspaper of general circulation. Selectman Marko confirmed that this is just a house keeping matter.

Chairman Blomback open the public hearing at 6:36 PM.

No comment from the public.

Chairman Blomback closed the public hearing.

Selectman Marko moved to accept Department of Homeland Security Grant Funds in the amount of \$311,372 and to appropriate said funds for the construction of a public safety communications tower, generator, building fit up and fencing on Craney Hill; Selectman Osgood seconded. Motion carried unanimously.

TA Kendall updated the Board about the intention of having a third party to do inspections and using ARPA funds to consult that third party. Selectman Marko asked if the Building Inspector would be able to do that. Highway Superintendent Leo Aucoin shared that these kinds of inspections are more technical.

DRAFT

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APPOINTMENTS WITH THE BOARD:

Item #8 - Underwood Engineering/Rich Slager – Wastewater update 2024 Warrant Article Request

Steve Smith of Underwood Engineering gave updates on the Wastewater Upgrades project. He discussed the Asset Management Plan of 2019 and the ongoing upgrades. Mr. Smith also discussed the recent dewatering equipment bid.

Item #9 - Chief Jim Morse – Fire Department 2024 budget preview

Fire Chief Jim Morse is scheduled to be absent from the November 18th Budget Meeting. Chief Morse presented the Fire Department budget for 2024 in advance. He also presented the Patriotic Purposes budget.

Item #10 - Marc McMurphy – White Birch Active Living budget appropriation request

Marc McMurphy, Executive Director of White Birch, came before the Board to answer questions about the White Birch budget request. Discussion ensued.

NEW BUSINESS

Item #11 - Fire Department request to authorization to waive Ordinance Chapter 7 Article I Open Containers for annual Fire Department dinner.

Selectman Martin shared that the annual Fire Department dinner is approaching, and it was cost prohibitive to reserve an event space. They would like to hold their dinner at the Fire Department, but the town prohibits alcohol on Town properties. Chief Morse shared that they would like to serve beer on this night. It is not an issue of age or sales. Selectman Marko stated his opposition- the Fire Department should be setting the example for the Town, and the potential risk should be considered. **Selectman Martin moved to waive Ordinance Chapter 7 Article I Open Containers for the Annual Dinner at the Fire Department in January, seconded by Selectman Osgood. Motion carried 4-1.**

Selectman Marko opposed

CONTINUED BUSINESS:

Item #12 - Fund Balance Policy – 2nd Reading

The Board continued discussion on the Fund Balance Policy. They agreed that the policy is important, but the percentage of the operating budget should be revised.

Chairman Blomback opened discussion to the public.

Leo Aucoin, of Gulf Rd, noted that in the past the unassigned fund balance was kept between 1.2 and 1.4 million. He noted that it is useful for unforeseen circumstances and possible litigation.

Chairman Blomback closed public discussion.

TA Kendall noted that the amount can be revised annually.

Selectman Martin moved to edit the policy to give a range of unassigned funds of 6% to 10% to be reviewed annually; Selectman Marko seconded. Motion carried 4-1.

Selectman Osgood opposed.

Selectman Osgood moved to move to the third policy reading, seconded by Selectman Martin. Motion carried unanimously.

Item #13 - 2024 Budget

TA Kendall updated the Board on the 2024 Budget. Discussion ensued. The Selectboard asked TA Kendall for a breakdown of how different COLA would affect the budget.

DRAFT

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

PAST MEETING MINUTES

Item #14 - Acceptance of Board of Selectmen public meeting minutes October 17, 2023, 6:15 p.m.

Selectman Marko moved to accept these minutes, seconded by Selectman Osgood. Motion carried unanimously.

COMMUNICATIONS

Item #15 - Town Administrator Report

TA Kendal shared that she spoke with Joe Walsh about a grant opportunity for emergency management upgrades. Discussion on this will be included in the next agenda.

Item #16 - Correspondence - Letters and Notices

No comment on correspondence.

Item #17 - Selectmen Reports

Chairman Blomback reported on the Budget Advisory joint meeting.

Vice Chairman Marko reported on the Solid Waste and Recycling Advisory Committee.

Selectman Martin reported on a meeting with a Homeland Security field representative at the Fire Station and discussed possible improvements.

Selectman Morse reported on the Road Management Committee meeting.

Selectman Osgood reported on the Conservation Commission meeting.

PUBLIC COMMENT #2:

Joan O’ Connor, of Echo Lane, shared that the OHRV Committee had four meetings this year, and would like to see a link to that meeting as she felt it important.

**Minutes of that meeting can be found on the www.henniker.org website or at this address: https://www.henniker.org/sites/g/files/vyhlf5391/f/minutes/2023-10-10_ohrv_mintues_002.pdf **

ADJOURNMENT

Selectman Osgood moved to adjourn at 8:05 PM, seconded by Selectman Martin. Motion carried unanimously.

Respectfully submitted,

Hank Bernstein
Minute Taker

Minutes Approved:



Meeting: BOARD OF SELECTMEN

Date: November 7, 2023

PLEASE PRINT

Name

Address

Sherry Bradstreet

Finance Director

Mae McMurphy

24 Bush Rd Henniker

Chaz Freehan

198 Ramdell Rd

Joan O'Connor

7 Echo Lane

Jane Moore

201 Maple Street

TOWN ADMINISTRATOR REPORT

CORRESPONDENCE

From: nhgfoa-listserv@googlegroups.com on behalf of Katherine Heck
<kheck@nhmunicipal.org>
Sent: Monday, November 6, 2023 3:35 PM
To: nhgfoa-listserv@googlegroups.com
Subject: [NHGFOA] IMPORTANT State -Aid Update

**IMPORTANT State Aid Update
HB 2 (SB 270)
Updated November 6, 2023**

Certain provisions in [Chapter 79 \(HB 2, Sections 520 and 521\)](#) provides \$20 million is one-time property tax relief through additional direct payments to cities and towns for immediate infrastructure improvements: an additional and \$10 million in municipal highway block grants and \$10 million for the repair and maintenance of municipally-owned bridges. This FAQ explains how this state aid will impact the local budget.

When can a municipality expect to receive these funds? The additional one-time lump-sum payment of highway block grant aid is expected to be disbursed by mid-November. The additional one-time lump-sum payment of bridge aid is expected to be disbursed in Late November – early December timeframe.

How can a municipality accept and expend these funds? The bill allows both categories of funds to be considered “unanticipated revenue.” Therefore, a municipality may accept and expend the funds under the provisions of [RSA 31:95-b, II-IV](#), whether or not a municipality has adopted that statute. For unanticipated money in the amount of \$10,000 or more, RSA 31:95-b requires the governing body to hold a public hearing on the action to be taken, with notice of the time, place and subject of the hearing published at least seven days before the hearing is held. For unanticipated money less than \$10,000, the governing body must post notice of the funds in the agenda and include notice in the minutes of the public meeting at which the money is discussed.

How much should my municipality expect to receive? The additional appropriations contained in **HB 2 (SB270)**, while less than the amount of **SB 401** from last session (\$36 million), still represent a significant state investment in local infrastructure. Assuming all variables remain the same, your municipality would receive approximately 33 percent of the prior year’s one-time funding for Class IV and V roads and 27 percent of the one-time bridge payment received last year.

What is the municipal distribution formula for roads and bridges? Every municipality with a municipally-owned bridge will receive a share of the \$10 million allocated for the repair, maintenance, and construction in addition to any state or federal funds committed or available for bridge projects. No local match is required.

- **Highway Block Grants.** The \$10 million allocated for roads will follow the Department of Transportation “Apportionment A” formula used when calculating the annual highway block grant each municipality receives. Therefore, funds will be distributed among the municipalities based on their population in proportion to the entire state’s population and the other half is disbursed based on a municipality’s Class IV and V road mileage in proportion to the total statewide Class IV and V mileage.
- **Municipally-Owned Bridge Allocation.** The appropriation for bridges will be based on a similar 50/50 formula, where \$5 million will be distributed based on a municipality’s deck area proportional to the total deck area for municipally-owned bridges, and \$5 million will be distribution based on a municipality’s total share of the state population.

- **What can this money be used for?** **HB 2** will provide funding with restricted uses, meaning that it may be used to supplement (not supplant) local budgets; The “supplement not supplant” provision requires that these funds must add to (supplement) and not replace (supplant) local budgeted funds when providing services that repair, maintain, and construct municipal bridges (bridge -aid); repair and maintain class IV and V roads or acquire the equipment necessary to maintain Class IV and V roads (additional highway block grant)including advancing sidewalk construction adjacent to a Class V Road.
 - RSA 32:7, IV, provides that money from a state grant for a specific purpose is non-lapsing;
 - The amount of additional grant will *not* be reported as “Highway Block Grant Revenue” on the municipalities 2023 MS-434 Report of Revised Estimated Revenue;
 - As dedicated state grant funds with a specific purpose outlined in the law, the additional funds will not become part of the unassigned fund balance;
 - Cities and towns are encouraged to inquire of their accountant or auditing firm to determine the appropriate fund where the money will be placed until obligated and expended: and,
 - It is not recommended these funds be placed in a Capital Reserve Fund. That action requires the vote of the legislative body, and the road and bridge funds are already restricted in their eligible use and may not be redesigned.

NHMA will continue to provide updated information and guidance on HB 2 as it becomes available to us.

Questions?

Please contact NHMA at 603.224.7447 or governmentaffairs@nhmunicipal.org

Respectfully,
Katherine



Katherine Heck
Government Finance Advisor
[NH Municipal Association](#)
 25 Triangle Park Drive
 Concord, NH 03301
 Tel: (603) 224-7447
 Email: kheck@nhmunicipal.org
[Federal Funding and Resources](#)

NHMA's 82nd Annual Conference and Exhibition



Zap the Gap: How to Make Peace and Work Effectively in a Multigenerational World

NHMA's 82nd Annual Conference and Exhibition

November 15 & 16, 2023

DoubleTree by Hilton Manchester Downtown Hotel, Manchester, NH

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 You received this message because you are subscribed to the Google Groups "NHGFOA" group.
 To unsubscribe from this group and stop receiving emails from it, send an email to nhgfoa-

listserv+unsubscribe@googlegroups.com.

To view this discussion on the web visit <https://groups.google.com/d/msgid/nhgfoa-listserv/DM8PR16MB44565354EDFB70D1E5DA99D7AEAAA%40DM8PR16MB4456.namprd16.prod.outlook.com>.

DEPARTMENT REPORTS

October 2023 Department Reports

Assessing Department

Building Department

Finance Department

Fire Department

Highway Department

Human Services Department

Town Clerk/Tax Collector

Transfer Station/Parks & Grounds

Wastewater Department

MEMORANDUM

Helga Winn, Assessing Technician
18 Depot Hill Road
Henniker, NH 03242
Phone 603-428-3221 x 101 ≈≈ Fax 603-428-4366
helga.winn@hennikernh.gov

TO: Diane Kendall, Town Administrator
DATE: November 6, 2023
RE: Monthly Report

Assessing Report for October 2023

- Monthly maintenance of new deeds, address changes, and GIS updates.
- Permit tracking in Avitar as needed.
- Sewer warrant 2nd bill approved.
- One Land Use Change Tax warrant & bill approved.
- Two sewer abatement requests received, processed, and approved.
- Letter sent to 25% of taxpayers as part of the 1st year cyclical data verification process – Option to schedule interior inspections for 2023.
- Interior inspections began for 2023 cyclical data verification.
- One timber tax abatement request received. Currently under review with more information requested.
- Helga attended Exemptions & Credits training.
- Continued review of all current use properties with stewardships.
- Ongoing filing of deed backlog.



Monthly Building Department Report October 2023

TO: Diane Kendall, Town Administrator

FROM: Hank Bernstein, Land Use Assistant

The following is a record of permits, certificates of occupancy, inspections and revenue collected for the month listed above.

Permits /COs/Inspections	Quantity	Revenue
Building Permits - Residential	3	\$823.12
Building Permits - Commercial	0	\$0.00
Electrical Permits	11	\$650.00
Plumbing Permits	1	\$100.00
Mechanical Permits	7	\$350.00
Demolition Permits	0	\$0.00
Driveway Permits	1	\$75.00
Trench Permits	0	\$0.00
Sign Permits	0	\$0.00
Assembly Permits	0	\$0.00
Raffle Permits	0	\$0.00
Tent Permits	0	\$0.00
Hawk & Peddler	0	\$0.00
Certificates of Occupancy	2	
Inspections Performed	24	
Total # of Permits	23	\$1,998.12

Town building rental/use:

Town Buildings	Rented/Reserved	Revenue
Community Center (upstairs)	1	\$100.00
Grange <i>(Does not include Caseworker & CAP)</i>	5 2 Food Pantry open 2x week	No Charge for AA \$75.00 Food Pantry-permanent
Bandstand/Community Park <i>Henniker Handmade & Homegrown</i>	1	\$175.00
Total:	9	\$350.00

Respectfully submitted,
Hank Bernstein

Town of Henniker, NH
Permits Issued October 2023

Date In	Owner	Address	Map/Lot	Type	Description	Contractor	Estiamted cost	Fees	Issue Date
9/28/2023	Haub, Michael	454 Gulf Road	8-581-B2	Building	Construct single-family log home with garage	Econeered by Design	\$450,000.00	\$562.00	10/27/2023
9/28/2023	Vertex Tower Assets	796 Liberty Hill Road	5A-65-TOWER	Electrical	New Service	Salmon Falls Power		\$100.00	10/2/2023
10/4/2023	Higginson, Timothy	287 Locust Lane	8-388-A	Electrical	Installation of meter	Grogan Electric LLC		\$50.00	10/4/2023
10/6/2023	Cassel-May Revocable Trust of 2018	55 River Rd	9-592	Electrical	Install new lighting, electric heat, & mini split A/C	Irish Electric Corp		\$50.00	10/17/2023
10/10/2023	Macielek Mullany Revocable Trust of 2022	781 River Rd	9-612-A	Building	15' x 13.5' Screen Porch	Kilted Builders LLC	\$30,000.00	\$100.62	10/10/2023
10/10/2023	Boucher, John	592 Bound Tree Rd	3-30	Mechanical	Swap 60 w 2x120 tanks	Rymes		\$0.00	10/17/2023
10/10/2023	Palmateer Family Revocable Trust	81 Diamond Drive	5B-102-XB	Electrical	220 Volt Circuit for Heat Pump Condensor	AJ Leblanc Heating		\$50.00	10/17/2023
10/10/2023	Palmateer Family Revocable Trust	81 Diamond Drive	5B-102-XB	Mechanical	Goldman 80k btu LP Furance ; 3 ton heat pump	AJ Leblanc Heating		\$50.00	10/17/2023
7/13/2023	Woodhill LLC	177 Tanglewood Drive	5B-110-A1	Mechanical	500 UG Propane Tank to House	Ciardelli Fuel		\$50.00	10/17/2023
10/13/2023	Chestnut Properties	95 Hall Ave (Apartment B2)	5D-156	Electrical	Electrical heat; thermostates,new wiring	Blay Electric LLC		\$100.00	10/17/2023
10/13/2023	Bodine, Wilhelmina	9 Crescent St	5D-225	Mechanical	setting a 120 for fireplace insert	Ayer + Goss Fuel		\$50.00	10/17/2023
10/18/2023	Leonard 5 INC	1739 Old Concord Rd	9-619	Mechanical	25ft 3/4 IPS Pippity	Irving Oil		\$100.00	10/18/2023
10/18/2023	Heino, Jeffrey T	259 Depot Hill Road	8-581-X3	Electrical	Inspection by electrician of existing power source	Oats Electric Inc.		\$50.00	10/20/2023
10/18/2023	Osborne, Steve	173 Patterson Hill Rd	8-386-D	Building	Solar Array	Savkat Solar	\$19,140.00	\$160.50	10/23/2023
10/18/2023	Osborne, Steve	173 Patterson Hill Rd	8-386-D	Electrical	Solar Array	Savkat Solar		\$50.00	10/23/2023
10/23/2023	Kunhardt, Ken	80 Ridgetop LN	5A-95-A20	Mechanical	Install new gas fireplace - no gas piping	Armstrong Duct, Vent, Hearth, & Home		\$50.00	10/24/2023
10/24/2023	Grady Family Revoc. Trust (Skip Grady)	1112 Quaker Street	10-721-X	Electrical	See Plans on File	by owner		\$0.00	10/24/2023
10/24/2023	Bodine, Wilhelmina	9 Crescent St	5D-225	Mechanical	15' piping from gas tank to fireplace	Paul the Plumber		\$50.00	10/24/2023
10/27/2023	Leite, Robert	356 Davison Rd	5A-95-5	Driveway	modification of existing driveway	Youngs Hot Top		\$75.00	10/30/2023
10/30/2023	Chardo, Leonard	463 Craney Hill Rd	11-654-HH	Electrical	UG Service	MK Licensed Electrician		\$50.00	10/30/2023
10/30/2023	33 The Oaks LLC	33 The Oaks	5C-398-E	Electrical	Emergancy Light & Exit sign	Richard Olohan		\$100.00	10/30/2023
10/30/2023	Hardy, Veronica	72 Shore Drive	6-110-C16	Electrical	New 18kW Automatic Generator	Irish Electric Corp		\$50.00	10/30/2023
10/30/2023	Leonard 5 INC	1739 Old Concord Rd	9-679	Plumbing	Small Single Bath / Kitchen Log Cabin	St. Onge Plumbing & Heating		\$100.00	10/30/2023

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

Balance As of 10/31/2023

GL Number	Description	2023 Original Budget	2023 Amended Budget	YTD ACTIVITY	Encumbrance 10/31/2023	Available Balance 10/31/2023	% Bdgt Remain
Fund: 01 GENERAL FUND							
Department: 4130 EXECUTIVE							
01-4130-4110-000	WAGES	5,000.00	5,000.00	4,999.68	0.00	0.32	0.01
01-4130-4111-000	WAGES BOS CLERK	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00
01-4130-4130-000	SALARIES BOS	7,500.00	7,500.00	750.00	0.00	6,750.00	90.00
01-4130-4131-000	SALARIES TREASURER	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00
01-4130-4132-000	SALARIES DEP TREAS.	100.00	100.00	0.00	0.00	100.00	100.00
01-4130-4133-000	TRUSTEES WAGES	900.00	900.00	0.00	0.00	900.00	100.00
01-4130-4220-000	FICA/MEDICARE	1,186.00	1,186.00	440.00	0.00	746.00	62.90
01-4130-4330-000	TUITUIN REIMBURSE	7,500.00	7,500.00	155.00	0.00	7,345.00	97.93
01-4130-4350-000	DRUG/ALCOHOL TESTING	3,000.00	3,000.00	1,222.00	0.00	1,778.00	59.27
01-4130-4610-000	SELECTMEN EXPENSE	1,500.00	1,500.00	2,045.73	0.00	(545.73)	(36.38)
01-4130-4613-000	HEALTH OFFICER EXP	500.00	500.00	0.00	0.00	500.00	100.00
01-4130-4614-000	LOSS PREVENTION	300.00	300.00	0.00	0.00	300.00	100.00
01-4130-4615-000	HISTORIC DISTRICT	1,250.00	1,250.00	30.00	0.00	1,220.00	97.60
01-4130-4616-000	CRANEY TOWER SITE	250.00	250.00	375.77	0.00	(125.77)	(50.31)
Total Dept 4130 - EXECUTIVE		31,686.00	31,686.00	10,018.18	0.00	21,667.82	68.38
Department: 4140 TOWN CLERK							
01-4140-4111-000	WAGES DEPUTY	23,230.00	23,230.00	19,125.59	0.00	4,104.41	17.67
01-4140-4130-000	WAGES	34,633.00	34,633.00	30,423.91	0.00	4,209.09	12.15
01-4140-4140-000	OVERTIME	1,000.00	1,000.00	633.12	0.00	366.88	36.69
01-4140-4211-000	BENEFIT INSURANCE	14,080.00	14,080.00	14,604.79	0.00	(524.79)	(3.73)
01-4140-4220-000	FICA/MEDICARE	4,388.00	4,388.00	3,727.40	0.00	660.60	15.05
01-4140-4230-000	RETIREMENT	8,214.00	8,214.00	6,371.33	0.00	1,842.67	22.43
01-4140-4240-000	TRAINING/SEMINARS	900.00	900.00	1,291.68	0.00	(391.68)	(43.52)
01-4140-4560-000	DUES/MEMBERSHIPS	40.00	40.00	60.00	0.00	(20.00)	(50.00)
01-4140-4570-000	ADVERTISING	200.00	200.00	262.50	0.00	(62.50)	(31.25)
01-4140-4620-000	OFFICE SUPPLIES	1,400.00	1,400.00	777.60	0.00	622.40	44.46
01-4140-4625-000	POSTAGE	2,400.00	2,400.00	2,182.53	0.00	217.47	9.06
01-4140-4637-000	MILEAGE	550.00	550.00	294.86	0.00	255.14	46.39
01-4140-4805-000	EQUIP MAINT/REPAIR	2,300.00	2,300.00	2,584.42	0.00	(284.42)	(12.37)
01-4140-4814-000	PHOTOCOPY EXPENSE	490.00	490.00	0.00	0.00	490.00	100.00
01-4140-4832-000	ANIMAL LICENSES	450.00	450.00	336.78	0.00	113.22	25.16
Total Dept 4140 - TOWN CLERK		94,275.00	94,275.00	82,676.51	0.00	11,598.49	12.30
Department: 4141 ELECTIONS							
01-4141-4120-000	WAGES	4,000.00	4,000.00	291.50	0.00	3,708.50	92.71
01-4141-4220-000	FICA/MEDICARE	0.00	0.00	14.54	0.00	(14.54)	0.00
01-4141-4570-000	ADVERTISING	200.00	200.00	80.00	0.00	120.00	60.00
01-4141-4620-000	OFFICE SUPPLIES	100.00	100.00	144.99	0.00	(44.99)	(44.99)
01-4141-4625-000	POSTGE	20.00	20.00	11.15	0.00	8.85	44.25
01-4141-4690-000	ELECTION EXPENSE	500.00	500.00	0.00	0.00	500.00	100.00
01-4141-4740-000	EQUIPMENT PURCHASE	100.00	100.00	0.00	0.00	100.00	100.00
01-4141-4802-000	BALLOTS	1,600.00	1,600.00	1,884.64	0.00	(284.64)	(17.79)
01-4141-4803-000	VOTING BOOTH MAINT.	100.00	100.00	0.00	0.00	100.00	100.00
Total Dept 4141 - ELECTIONS		6,620.00	6,620.00	2,426.82	0.00	4,193.18	63.34
Department: 4142 TAX MAP							
01-4142-4312-000	CARTOGRAPHER	2,400.00	2,400.00	2,400.00	0.00	0.00	0.00
01-4142-4400-000	DIGITAL MAPPING	2,300.00	2,300.00	3,800.00	0.00	(1,500.00)	(65.22)
01-4142-4550-000	PRINTING	250.00	250.00	0.00	0.00	250.00	100.00

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

Balance As of 10/31/2023

GL Number	Description	2023 Original Budget	2023 Amended Budget	YTD ACTIVITY	Encumbrance 10/31/2023	Available Balance 10/31/2023	% Bdgt Remain
Fund: 01 GENERAL FUND							
Department: 4142 TAX MAP							
Total Dept 4142 - TAX MAP		4,950.00	4,950.00	6,200.00	0.00	(1,250.00)	(25.25)
Department: 4150 TOWN OFFICE							
01-4150-4110-000	WAGES FT	361,088.00	361,088.00	286,845.20	0.00	74,242.80	20.56
01-4150-4112-000	WAGES PT	27,476.00	27,476.00	22,841.58	0.00	4,634.42	16.87
01-4150-4211-000	BENEFIT INSURANCES	84,410.00	84,410.00	59,547.51	0.00	24,862.49	29.45
01-4150-4220-000	FICA/MEDICARE	29,276.00	29,276.00	23,162.63	0.00	6,113.37	20.88
01-4150-4230-000	RETIREMENT	50,442.00	50,442.00	39,138.02	0.00	11,303.98	22.41
01-4150-4240-000	TRAINING/SEMINARS	1,225.00	1,225.00	937.27	0.00	287.73	23.49
01-4150-4301-000	CONSULT/AUDITORS	16,000.00	16,000.00	14,825.00	0.00	1,175.00	7.34
01-4150-4312-000	CONSULT/ASSESSOR	40,000.00	40,000.00	34,150.00	0.00	5,850.00	14.63
01-4150-4341-000	TELEPHONE CHGS	6,500.00	6,500.00	5,552.59	0.00	947.41	14.58
01-4150-4409-000	CUSTODIAL SERVICE	16,860.00	16,860.00	12,171.46	0.00	4,688.54	27.81
01-4150-4410-000	ELECTRICITY	4,000.00	4,000.00	2,360.00	0.00	1,640.00	41.00
01-4150-4411-000	HEAT	9,597.00	9,597.00	3,278.47	0.00	6,318.53	65.84
01-4150-4412-000	WATER/SEWER	1,136.00	1,136.00	1,135.20	0.00	0.80	0.07
01-4150-4414-000	ALARM MONITOR	1,775.00	1,775.00	829.00	0.00	946.00	53.30
01-4150-4429-000	MEDICAL SUPPLIES	200.00	200.00	0.00	0.00	200.00	100.00
01-4150-4430-000	BLD REPAIR/MAINT	2,900.00	2,900.00	4,383.16	0.00	(1,483.16)	(51.14)
01-4150-4434-000	CUSTODIAL SUPPLIES	1,600.00	1,600.00	176.20	0.00	1,423.80	88.99
01-4150-4450-000	GRANGE ELECTRIC	1,750.00	1,750.00	1,155.67	0.00	594.33	33.96
01-4150-4451-000	COMMUNITY CTR ELEC	5,371.00	5,371.00	3,713.96	0.00	1,657.04	30.85
01-4150-4452-000	GRANGE WATER/SEWER	808.00	808.00	807.60	0.00	0.40	0.05
01-4150-4453-000	COMM CTR WTR/SEWER	1,000.00	1,000.00	807.60	0.00	192.40	19.24
01-4150-4454-000	GRANGE ALARM	10,078.00	10,078.00	430.00	10,194.00	(546.00)	(5.42)
01-4150-4455-000	COMM CTR ALARM	575.00	575.00	250.00	0.00	325.00	56.52
01-4150-4456-000	GRANGE HEAT	2,888.00	2,888.00	1,851.05	0.00	1,036.95	35.91
01-4150-4457-000	COMM CTR HEAT	425.00	425.00	898.94	0.00	(473.94)	(111.52)
01-4150-4458-000	GRANGE MAINTENANCE	854.00	854.00	281.00	0.00	573.00	67.10
01-4150-4459-000	COMM CTR MAINTENCE	1,500.00	1,500.00	470.10	0.00	1,029.90	68.66
01-4150-4460-000	GRANGE TELEPHONE	1,320.00	1,320.00	932.84	0.00	387.16	29.33
01-4150-4461-000	COMM CTR TELEPHONE	1,635.00	1,635.00	1,586.01	0.00	48.99	3.00
01-4150-4550-000	PRINTING	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00
01-4150-4552-000	TOWN REPORT	2,680.00	2,680.00	2,873.00	0.00	(193.00)	(7.20)
01-4150-4560-000	DUES/MEMBERSHIP	1,200.00	1,200.00	867.26	0.00	332.74	27.73
01-4150-4570-000	ADVERTISING	1,800.00	1,800.00	1,107.50	0.00	692.50	38.47
01-4150-4620-000	OFFICE SUPPLIES	5,500.00	5,500.00	2,975.21	0.00	2,524.79	45.91
01-4150-4625-000	POSTAGE	7,200.00	7,200.00	1,999.01	408.09	4,792.90	66.57
01-4150-4637-000	MILEAGE	2,000.00	2,000.00	464.83	0.00	1,535.17	76.76
01-4150-4670-000	BOOKS	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00
01-4150-4740-000	EQUIPMENT PURCHASE	1,000.00	1,000.00	3,855.96	0.00	(2,855.96)	(285.60)
01-4150-4810-000	CMPTR LICENSE MAINT	71,672.00	71,672.00	58,518.48	0.00	13,153.52	18.35
01-4150-4815-000	COPIER LEASE	1,545.00	1,545.00	382.12	0.00	1,162.88	75.27
01-4150-4820-000	COPIER MAINTENANCE	0.00	0.00	1,640.35	0.00	(1,640.35)	0.00
01-4150-4825-000	COUNTY REGISTRY	700.00	700.00	80.13	0.00	619.87	88.55
01-4150-4827-000	LEIN RESEARCH	4,300.00	4,300.00	750.90	0.00	3,549.10	82.54
01-4150-4835-000	WEB SITE EXPENSES	4,887.00	4,887.00	2,195.94	0.00	2,691.06	55.07
Total Dept 4150 - TOWN OFFICE		790,173.00	790,173.00	602,228.75	10,602.09	177,342.16	23.79
Department: 4151 TAX COLLECTOR							

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

Balance As of 10/31/2023

GL Number	Description	2023 Original Budget	2023 Amended Budget	YTD ACTIVITY	Encumbrance 10/31/2023	Available Balance 10/31/2023	% Bdgt Remain
Fund: 01 GENERAL FUND							
Department: 4151 TAX COLLECTOR							
01-4151-4111-000	WAGES DEPUTY	23,230.00	23,230.00	19,125.58	0.00	4,104.42	17.67
01-4151-4130-000	WAGES	34,633.00	34,633.00	30,424.09	0.00	4,208.91	12.15
01-4151-4140-000	OVERTIME	1,000.00	1,000.00	632.39	0.00	367.61	36.76
01-4151-4211-000	BENEFIT INSURANCE	14,080.00	14,080.00	17,505.16	0.00	(3,425.16)	(24.33)
01-4151-4220-000	FICA/MEDICARE	4,388.00	4,388.00	3,727.18	0.00	660.82	15.06
01-4151-4230-000	RETIREMENT	8,214.00	8,214.00	4,930.73	0.00	3,283.27	39.97
01-4151-4240-000	TRAINING/SEMINAR	900.00	900.00	908.00	0.00	(8.00)	(0.89)
01-4151-4560-000	DUES/MEMBERSHIP	40.00	40.00	60.00	0.00	(20.00)	(50.00)
01-4151-4570-000	ADVERTISING	200.00	200.00	0.00	0.00	200.00	100.00
01-4151-4620-000	OFFICE SUPPLIES	1,300.00	1,300.00	444.22	0.00	855.78	65.83
01-4151-4625-000	POSTAGE	5,000.00	5,000.00	3,128.68	0.00	1,871.32	37.43
01-4151-4637-000	MILEAGE	350.00	350.00	95.72	0.00	254.28	72.65
01-4151-4814-000	PHOTOCOPY EXP	490.00	490.00	0.00	0.00	490.00	100.00
01-4151-4825-000	COUNTY REGISTRY	700.00	700.00	707.08	0.00	(7.08)	(1.01)
Total Dept 4151 - TAX COLLECTOR		94,525.00	94,525.00	81,688.83	0.00	12,836.17	13.58
Department: 4153 LEGAL							
01-4153-4320-000	LEGAL FEES	20,000.00	20,000.00	15,184.88	0.00	4,815.12	24.08
Total Dept 4153 - LEGAL		20,000.00	20,000.00	15,184.88	0.00	4,815.12	24.08
Department: 4191 PLANNING							
01-4191-4110-000	WAGES	1,500.00	1,500.00	229.44	0.00	1,270.56	84.70
01-4191-4220-000	FICA/MEDICARE	115.00	115.00	17.55	0.00	97.45	84.74
01-4191-4240-000	TRAINING/SEMIARS	250.00	250.00	0.00	0.00	250.00	100.00
01-4191-4390-000	CONSULTING FEES	21,450.00	21,450.00	9,714.62	0.00	11,735.38	54.71
01-4191-4560-000	DUES/MEMBERSHIPS	5,964.00	5,964.00	5,670.00	0.00	294.00	4.93
01-4191-4570-000	ADVERTISING	1,000.00	1,000.00	613.22	0.00	386.78	38.68
01-4191-4620-000	OFFICE SUPPLIES	300.00	300.00	1,004.25	0.00	(704.25)	(234.75)
01-4191-4625-000	POSTAGE	100.00	100.00	636.90	0.00	(536.90)	(536.90)
01-4191-4901-000	ESCROW ACCT EXPENSES	0.00	0.00	785.00	0.00	(785.00)	0.00
Total Dept 4191 - PLANNING		30,679.00	30,679.00	18,670.98	0.00	12,008.02	39.14
Department: 4192 ZONING							
01-4192-4110-000	WAGES	600.00	600.00	0.00	0.00	600.00	100.00
01-4192-4220-000	FICA/MEDICARE	46.00	46.00	0.00	0.00	46.00	100.00
01-4192-4390-000	CONSULTANT	3,000.00	3,000.00	1,944.38	0.00	1,055.62	35.19
01-4192-4391-000	LEGAL	800.00	800.00	0.00	0.00	800.00	100.00
01-4192-4570-000	ADVERTISING	300.00	300.00	50.00	0.00	250.00	83.33
01-4192-4620-000	OFFICE SUPPLIES	225.00	225.00	334.75	0.00	(109.75)	(48.78)
01-4192-4625-000	POSTAGE	300.00	300.00	131.03	0.00	168.97	56.32
Total Dept 4192 - ZONING		5,271.00	5,271.00	2,460.16	0.00	2,810.84	53.33
Department: 4195 CEMETERIES							
01-4195-4650-000	GROUND MAINT	11,780.00	11,780.00	11,780.00	0.00	0.00	0.00
01-4195-4655-000	STONE REPAIR	2,750.00	2,750.00	2,500.00	0.00	250.00	9.09
01-4195-4657-000	TREE REMOVAL	6,800.00	6,800.00	7,500.00	0.00	(700.00)	(10.29)
Total Dept 4195 - CEMETERIES		21,330.00	21,330.00	21,780.00	0.00	(450.00)	(2.11)
Department: 4196 INSURANCE							
01-4196-4520-000	WORKERS COMPENSATION	49,724.00	49,724.00	49,359.00	0.00	365.00	0.73
01-4196-4522-000	GENERAL LIABILITY	103,918.00	103,918.00	103,918.00	0.00	0.00	0.00

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

Balance As of 10/31/2023

GL Number	Description	2023 Original Budget	2023 Amended Budget	YTD ACTIVITY	Encumbrance 10/31/2023	Available Balance 10/31/2023	% Bdgt Remain
Fund: 01 GENERAL FUND							
Department: 4196 INSURANCE							
01-4196-4523-000	UNEMPLOYMENT INS	973.00	973.00	973.00	0.00	0.00	0.00
01-4196-4524-000	DEDUCTIBLE	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00
Total Dept 4196 - INSURANCE		156,615.00	156,615.00	154,250.00	0.00	2,365.00	1.51
Department: 4197 MUNICIPAL DUES							
01-4197-4560-000	MEMBERSHIPS	4,157.00	4,157.00	4,052.00	0.00	105.00	2.53
Total Dept 4197 - MUNICIPAL DUES		4,157.00	4,157.00	4,052.00	0.00	105.00	2.53
Department: 4210 POLICE							
01-4210-4109-000	WAGES CLERICAL	72,812.00	72,812.00	50,358.55	0.00	22,453.45	30.84
01-4210-4110-000	WAGES FT	658,684.00	658,684.00	518,843.29	0.00	139,840.71	21.23
01-4210-4111-000	PART TIME WAGES	40,000.00	40,000.00	9,309.60	0.00	30,690.40	76.73
01-4210-4112-000	DETAIL WAGES (REVENUE)	1.00	1.00	6,910.30	0.00	(6,909.30)	(690,930.00)
01-4210-4120-000	PARKING ENFORCEMENT	9,709.00	9,709.00	0.00	0.00	9,709.00	100.00
01-4210-4121-000	CROSSING GUARDS	7,920.00	7,920.00	6,028.00	0.00	1,892.00	23.89
01-4210-4140-000	WAGES OT	25,000.00	25,000.00	41,670.82	0.00	(16,670.82)	(66.68)
01-4210-4211-000	BENEFIT INSURANCE	196,689.00	196,689.00	132,599.52	0.00	64,089.48	32.58
01-4210-4220-000	FICA/MEDICARE	19,499.00	19,499.00	12,871.68	0.00	6,627.32	33.99
01-4210-4230-000	RETIREMENT	229,826.00	229,826.00	185,123.99	0.00	44,702.01	19.45
01-4210-4240-000	TRAINING/LICENSE	5,000.00	5,000.00	3,166.04	0.00	1,833.96	36.68
01-4210-4241-000	TRAINING/AMMUNITION	4,000.00	4,000.00	4,222.87	0.00	(222.87)	(5.57)
01-4210-4291-000	UNIFORMS	8,000.00	8,000.00	10,063.57	0.00	(2,063.57)	(25.79)
01-4210-4320-000	PROSECUTING ATTN	12,023.00	12,023.00	11,501.00	0.00	522.00	4.34
01-4210-4341-000	TELEPHONE	10,500.00	10,500.00	8,128.23	0.00	2,371.77	22.59
01-4210-4342-000	DISPATCH TELEPHONE	700.00	700.00	1,568.78	0.00	(868.78)	(124.11)
01-4210-4391-000	TOWING	500.00	500.00	350.00	0.00	150.00	30.00
01-4210-4392-000	ASSESSMENT CENTER	0.00	0.00	1,950.00	0.00	(1,950.00)	0.00
01-4210-4394-000	MERR COUNTY DISPATCH	43,849.00	43,849.00	46,637.56	0.00	(2,788.56)	(6.36)
01-4210-4410-000	ELECTRICITY	6,526.00	6,526.00	3,879.15	0.00	2,646.85	40.56
01-4210-4411-000	HEAT	4,300.00	4,300.00	3,021.29	0.00	1,278.71	29.74
01-4210-4412-000	WATER/SEWER	900.00	900.00	809.73	0.00	90.27	10.03
01-4210-4430-000	BLDING REPAIR/MAINT.	4,000.00	4,000.00	4,570.29	0.00	(570.29)	(14.26)
01-4210-4431-000	CUSTODIAN	8,640.00	8,640.00	6,458.62	0.00	2,181.38	25.25
01-4210-4550-000	PRINTING	500.00	500.00	337.49	0.00	162.51	32.50
01-4210-4560-000	DUES/MEMBERSHIPS	3,500.00	3,500.00	3,300.00	0.00	200.00	5.71
01-4210-4620-000	OFFICE SUPPLIES	4,000.00	4,000.00	3,470.40	0.00	529.60	13.24
01-4210-4625-000	POSTAGE	600.00	600.00	512.80	0.00	87.20	14.53
01-4210-4635-000	VEHICLE FUEL	14,500.00	14,500.00	10,694.97	0.00	3,805.03	26.24
01-4210-4637-000	BLOOD TEST MILEAGE	1,250.00	1,250.00	600.00	0.00	650.00	52.00
01-4210-4660-000	VEHICLE REPAIR/MAINT	7,500.00	7,500.00	7,627.06	0.00	(127.06)	(1.69)
01-4210-4661-000	VEHICLE TIRES	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
01-4210-4662-000	VEHICLE PARTS/ACCESS	2,500.00	2,500.00	159.05	0.00	2,340.95	93.64
01-4210-4670-000	BOOKS/PERIODICALS	350.00	350.00	0.00	0.00	350.00	100.00
01-4210-4740-000	EQUIPMENT PURCHASE	0.00	127,588.00	81,264.00	46,324.00	0.00	0.00
01-4210-4805-000	EQUIPMENT MAINTENANCE	26,600.00	26,600.00	16,434.58	0.00	10,165.42	38.22
01-4210-4814-000	PHOTOCOPY EXPENSE	1,000.00	1,000.00	785.00	0.00	215.00	21.50
01-4210-4840-000	COMMUNICATON REPAIR	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00
Total Dept 4210 - POLICE		1,435,378.00	1,562,966.00	1,195,228.23	46,324.00	321,413.77	23.53
Department: 4214 FIRE & RESCUE							

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GL Number	Description	2023 Original Budget	2023 Amended Budget	YTD ACTIVITY	Encumbrance 10/31/2023	Available Balance 10/31/2023	% Bdgt Remain
Fund: 01 GENERAL FUND							
Department: 4214 FIRE & RESCUE							
01-4214-4110-000	FULL TIME WAGES	130,827.00	130,827.00	112,757.94	0.00	18,069.06	13.81
01-4214-4111-000	PART TIME WAGES	380,227.00	380,227.00	256,944.72	0.00	123,282.28	32.42
01-4214-4140-000	OVER TIME WAGES	15,000.00	15,000.00	18,331.76	0.00	(3,331.76)	(22.21)
01-4214-4211-000	BENEFIT INSURANCE	31,569.00	31,569.00	17,691.03	0.00	13,877.97	43.96
01-4214-4220-000	FICA/MEDICARE	31,147.00	31,147.00	22,307.03	0.00	8,839.97	28.38
01-4214-4230-000	RETIREMENT	46,183.00	46,183.00	36,886.82	0.00	9,296.18	20.13
01-4214-4341-000	TELEPHONE	10,353.00	10,353.00	7,632.78	0.00	2,720.22	26.27
01-4214-4350-000	MEDICAL/HEP B	500.00	500.00	0.00	0.00	500.00	100.00
01-4214-4394-000	DISPATCH FEES	47,259.00	47,259.00	47,259.00	0.00	0.00	0.00
01-4214-4410-000	ELECTRICITY	10,500.00	10,500.00	6,652.73	0.00	3,847.27	36.64
01-4214-4411-000	HEAT	6,000.00	6,000.00	3,408.19	0.00	2,591.81	43.20
01-4214-4412-000	WATER	1,600.00	1,600.00	3,083.85	0.00	(1,483.85)	(92.74)
01-4214-4430-000	BLDING MAINTENANCE	12,500.00	12,500.00	16,961.15	0.00	(4,461.15)	(35.69)
01-4214-4610-000	OFFICE SUPPLIES	6,000.00	6,000.00	4,449.77	0.00	1,550.23	25.84
01-4214-4690-000	SUPPLIES OTHER	2,800.00	2,800.00	759.40	0.00	2,040.60	72.88
Total Dept 4214 - FIRE & RESCUE		732,465.00	732,465.00	555,126.17	0.00	177,338.83	24.21
Department: 4215 RESCUE							
01-4215-4111-000	WAGES	26,500.00	26,500.00	20,624.98	0.00	5,875.02	22.17
01-4215-4220-000	FICA/MEDICARE	2,019.00	2,019.00	1,577.66	0.00	441.34	21.86
01-4215-4240-000	TRAINING/LICENSE	8,750.00	8,750.00	500.49	0.00	8,249.51	94.28
01-4215-4635-000	VEHICLE FUEL	12,000.00	12,000.00	5,893.29	0.00	6,106.71	50.89
01-4215-4660-000	VEHICLE REPAIR/MAINT	14,000.00	14,000.00	6,416.00	0.00	7,584.00	54.17
01-4215-4680-000	MEDICAL SUPPLIES	12,000.00	12,000.00	4,990.43	0.00	7,009.57	58.41
01-4215-4740-000	EQUIPMENT PURCHASE	18,400.00	18,400.00	8,480.10	0.00	9,919.90	53.91
01-4215-4750-000	COMMUNICATION EQUIP	8,490.00	9,893.69	548.27	0.00	9,345.42	94.46
01-4215-4887-000	INTERCEPTOR FEES	2,000.00	2,000.00	1,600.00	0.00	400.00	20.00
01-4215-4888-000	CRHS BILLING FEES	20,000.00	20,000.00	17,420.68	0.00	2,579.32	12.90
Total Dept 4215 - RESCUE		124,159.00	125,562.69	68,051.90	0.00	57,510.79	45.80
Department: 4220 FIRE							
01-4220-4111-000	WAGES	68,727.00	68,727.00	48,117.90	0.00	20,609.10	29.99
01-4220-4220-000	FICA/MEDICARE	5,258.00	5,258.00	3,684.06	0.00	1,573.94	29.93
01-4220-4240-000	TRAINING/SEMINARS	6,502.00	6,502.00	3,252.92	0.00	3,249.08	49.97
01-4220-4635-000	VEHICLE FUEL	6,500.00	6,500.00	2,297.14	0.00	4,202.86	64.66
01-4220-4660-000	VEHICLE REPAIR/MAINT.	20,000.00	20,000.00	3,938.50	0.00	16,061.50	80.31
01-4220-4690-000	SUPPLIES OTHER	2,125.00	2,125.00	339.95	0.00	1,785.05	84.00
01-4220-4740-000	EQUIPMENT PURCHASES	27,985.00	27,985.00	30,469.87	0.00	(2,484.87)	(8.88)
01-4220-4750-000	COMMUNICATION EQUIPMENT	11,030.00	11,030.00	681.44	0.00	10,348.56	93.82
01-4220-4805-000	EQUIPMENT REPAIR/MAINT.	14,270.00	14,270.00	18,813.88	0.00	(4,543.88)	(31.84)
01-4220-4900-000	CSWW HYDRANT RENTAL	3,950.00	3,950.00	0.00	0.00	3,950.00	100.00
Total Dept 4220 - FIRE		166,347.00	166,347.00	111,595.66	0.00	54,751.34	32.91
Department: 4240 CODE							
01-4240-4110-000	WAGES	23,775.00	23,775.00	20,074.10	0.00	3,700.90	15.57
01-4240-4220-000	FICA/MEDICARE	1,818.00	1,818.00	1,535.66	0.00	282.34	15.53
01-4240-4341-000	TELEPHONE	600.00	600.00	495.21	0.00	104.79	17.47
01-4240-4411-000	CONSULTING FEES/FORESTER	600.00	600.00	0.00	0.00	600.00	100.00
01-4240-4560-000	DUES/MEMBERSHIPS	200.00	200.00	0.00	0.00	200.00	100.00
01-4240-4635-000	VEHICLE FUEL/MILEAGE	2,400.00	2,400.00	1,550.00	0.00	850.00	35.42

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GL Number	Description	2023 Original Budget	2023 Amended Budget	YTD ACTIVITY	Encumbrance 10/31/2023	Available Balance 10/31/2023	% Bdgt Remain
Fund: 01 GENERAL FUND							
Department: 4240 CODE							
01-4240-4670-000	BOOKS/PERIODICAL	600.00	600.00	101.10	0.00	498.90	83.15
Total Dept 4240 - CODE		29,993.00	29,993.00	23,756.07	0.00	6,236.93	20.79
Department: 4290 EMERGENCY MANAGEMENT							
01-4290-4110-000	WAGES	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00
01-4290-4220-000	FICA	92.00	92.00	0.00	0.00	92.00	100.00
Total Dept 4290 - EMERGENCY MANAGEMENT		1,292.00	1,292.00	0.00	0.00	1,292.00	100.00
Department: 4311 HIGHWAY							
01-4311-4110-000	WAGES FT	338,065.00	338,065.00	244,018.35	0.00	94,046.65	27.82
01-4311-4120-000	WAGES PT	25,000.00	25,000.00	28,202.50	0.00	(3,202.50)	(12.81)
01-4311-4140-000	WAGES OT	56,160.00	56,160.00	46,283.10	0.00	9,876.90	17.59
01-4311-4211-000	BENEFIT INSURANCES	116,278.00	116,278.00	83,067.88	0.00	33,210.12	28.56
01-4311-4220-000	FICA/MEDICARE	31,083.00	31,083.00	23,610.42	0.00	7,472.58	24.04
01-4311-4230-000	RETIREMENT	55,014.00	55,014.00	39,907.52	0.00	15,106.48	27.46
01-4311-4235-000	ADVERTISING	250.00	250.00	50.00	0.00	200.00	80.00
01-4311-4240-000	TRAINING/LICENSE	250.00	250.00	2,216.00	0.00	(1,966.00)	(786.40)
01-4311-4291-000	UNIFORMS	7,000.00	7,000.00	4,257.62	0.00	2,742.38	39.18
01-4311-4341-000	TELEPHONE	4,000.00	4,000.00	2,844.47	0.00	1,155.53	28.89
01-4311-4410-000	ELECTRICITY	4,200.00	4,200.00	3,336.99	0.00	863.01	20.55
01-4311-4411-000	HEAT	8,500.00	8,500.00	5,089.39	0.00	3,410.61	40.12
01-4311-4412-000	WATER/SEWER	3,000.00	3,000.00	2,398.11	0.00	601.89	20.06
01-4311-4414-000	ALARM	1,500.00	1,500.00	1,148.00	0.00	352.00	23.47
01-4311-4430-000	BUILDING MAINTENANCE	8,000.00	8,000.00	5,802.00	0.00	2,198.00	27.48
01-4311-4560-000	DUES/MEMBERSHIP	50.00	50.00	0.00	0.00	50.00	100.00
01-4311-4620-000	OFFICE SUPPLIES	1,200.00	1,200.00	530.53	0.00	669.47	55.79
01-4311-4635-000	FUEL GASOLINE	5,000.00	5,000.00	2,095.40	0.00	2,904.60	58.09
01-4311-4636-000	FUEL DIESEL	90,000.00	90,000.00	48,604.23	0.00	41,395.77	46.00
01-4311-4637-000	MILEAGE	4,200.00	4,200.00	3,139.91	0.00	1,060.09	25.24
01-4311-4660-000	VEHICLE REPAIR/MAINT	20,000.00	20,000.00	4,534.60	0.00	15,465.40	77.33
01-4311-4661-000	VEHICLE TIRES	10,000.00	10,000.00	9,615.87	0.00	384.13	3.84
01-4311-4662-000	VEHICLE PARTS/ACCESS	26,000.00	26,000.00	28,879.91	0.00	(2,879.91)	(11.08)
01-4311-4689-000	SUPPLIES OTHER	1,000.00	1,000.00	918.41	0.00	81.59	8.16
01-4311-4740-000	EQUIPMENT	4,000.00	4,000.00	3,353.16	0.00	646.84	16.17
01-4311-4805-000	EQUIP MAINT/REPAIR	40,000.00	40,000.00	25,046.77	0.00	14,953.23	37.38
01-4311-4840-000	COMM EQUIP MAINT.	2,000.00	2,000.00	370.00	0.00	1,630.00	81.50
Total Dept 4311 - HIGHWAY		861,750.00	861,750.00	619,321.14	0.00	242,428.86	28.13
Department: 4312 HIGHWAY & STREETS							
01-4312-4711-000	GRAVEL	25,000.00	25,000.00	24,300.00	0.00	700.00	2.80
01-4312-4712-000	SAND	7,000.00	7,000.00	5,875.00	0.00	1,125.00	16.07
01-4312-4713-000	SALT	158,000.00	158,000.00	122,032.64	0.00	35,967.36	22.76
01-4312-4806-000	BRIDGE REPAIR	3,000.00	3,000.00	2,455.50	0.00	544.50	18.15
01-4312-4884-000	ROADSIDE MAINT.	27,500.00	27,500.00	28,724.00	0.00	(1,224.00)	(4.45)
01-4312-4885-000	ROAD REPAIRS	80,000.00	80,000.00	52,460.06	0.00	27,539.94	34.42
01-4312-4886-000	SIGNS/GUARDRAIL	13,500.00	13,500.00	9,970.54	0.00	3,529.46	26.14
01-4312-4887-000	STRIPE/SWEEP	7,000.00	7,000.00	4,100.00	0.00	2,900.00	41.43
01-4312-4888-000	CULVERTS/DRAINS	24,000.00	24,000.00	14,946.00	0.00	9,054.00	37.73
01-4312-4889-000	TREES	15,000.00	15,000.00	6,400.00	0.00	8,600.00	57.33
01-4312-4904-000	CHIP SEAL/CRACK SEAL	80,000.00	80,000.00	21,000.00	0.00	59,000.00	73.75

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Fund: 01 GENERAL FUND							
Department: 4312 HIGHWAY & STREETS							
01-4312-4905-000	ENGINEER&DESIGN	7,500.00	7,500.00	4,142.27	0.00	3,357.73	44.77
01-4312-4906-000	ROAD CONSTRUCT	250,000.00	250,000.00	235,054.00	0.00	14,946.00	5.98
Total Dept 4312 - HIGHWAY & STREETS		697,500.00	697,500.00	531,460.01	0.00	166,039.99	23.81
Department: 4316 STREET LIGHTS							
01-4316-4410-000	ELECTRICITY	13,500.00	13,500.00	7,578.25	0.00	5,921.75	43.86
Total Dept 4316 - STREET LIGHTS		13,500.00	13,500.00	7,578.25	0.00	5,921.75	43.86
Department: 4324 SOLID WASTE							
01-4324-4110-000	WAGES FT	146,882.00	146,882.00	124,817.13	0.00	22,064.87	15.02
01-4324-4111-000	PART TIME WAGES	24,450.00	24,450.00	23,454.17	0.00	995.83	4.07
01-4324-4140-000	OT	10,000.00	10,000.00	5,943.58	0.00	4,056.42	40.56
01-4324-4211-000	BENEFIT INSURANCES	14,811.00	14,811.00	9,224.57	0.00	5,586.43	37.72
01-4324-4220-000	FICA/MEDICARE	13,796.00	13,796.00	11,728.25	0.00	2,067.75	14.99
01-4324-4230-000	RETIREMENT	14,066.00	14,066.00	11,179.82	0.00	2,886.18	20.52
01-4324-4240-000	TRAINING/LICENSE	900.00	900.00	660.00	0.00	240.00	26.67
01-4324-4291-000	UNIFORMS	3,000.00	3,000.00	2,417.21	0.00	582.79	19.43
01-4324-4341-000	TELEPHONE	2,440.00	2,440.00	1,166.34	0.00	1,273.66	52.20
01-4324-4355-000	HOUSE HAZ WASTE	20,000.00	20,000.00	136.09	20,000.00	(136.09)	(0.68)
01-4324-4410-000	ELECTRICITY	9,500.00	9,500.00	5,707.85	0.00	3,792.15	39.92
01-4324-4414-000	ALARM	1,200.00	1,200.00	742.00	0.00	458.00	38.17
01-4324-4430-000	BLD REPAIR	41,805.00	41,805.00	44,539.64	0.00	(2,734.64)	(6.54)
01-4324-4434-000	RECYCLING BLDING	5,000.00	5,000.00	1,957.61	0.00	3,042.39	60.85
01-4324-4560-000	DUES/MEMBERSHIPS	350.00	350.00	502.88	0.00	(152.88)	(43.68)
01-4324-4620-000	OFFICE SUPPLIES	350.00	350.00	357.47	0.00	(7.47)	(2.13)
01-4324-4635-000	VEHICLE FUEL	7,000.00	7,000.00	3,966.06	0.00	3,033.94	43.34
01-4324-4637-000	MILEAGE	650.00	650.00	802.65	0.00	(152.65)	(23.48)
01-4324-4660-000	VEHICLE REPAIR	9,000.00	9,000.00	666.31	0.00	8,333.69	92.60
01-4324-4689-000	SUPPLIES OTHER	300.00	300.00	1,363.55	0.00	(1,063.55)	(354.52)
01-4324-4805-000	EQUIP MAINT/REPAIR	21,000.00	21,000.00	8,483.31	0.00	12,516.69	59.60
01-4324-4855-000	SAFETY SUPPLIES	1,500.00	1,500.00	1,568.63	0.00	(68.63)	(4.58)
01-4324-4901-000	FREON, GLASS, CMPTR	7,500.00	7,500.00	2,366.24	0.00	5,133.76	68.45
01-4324-4902-000	TRANSPORTATION	22,000.00	22,000.00	14,070.00	0.00	7,930.00	36.05
01-4324-4903-000	TIPPING FEE	140,000.00	140,000.00	78,435.00	0.00	61,565.00	43.98
01-4324-4904-000	LANDSCAPING	8,500.00	8,500.00	2,652.22	0.00	5,847.78	68.80
01-4324-4905-000	MONITORING WELLS	15,000.00	15,000.00	8,727.25	0.00	6,272.75	41.82
01-4324-4906-000	DEMOLITION DISPOSE	43,000.00	43,000.00	31,430.80	0.00	11,569.20	26.91
Total Dept 4324 - SOLID WASTE		584,000.00	584,000.00	399,066.63	20,000.00	164,933.37	31.67
Department: 4414 ANIMAL CONTROL							
01-4414-4111-000	WAGES	5,860.00	5,860.00	360.00	0.00	5,500.00	93.86
01-4414-4220-000	FICA/MEDICARE	448.00	448.00	27.54	0.00	420.46	93.85
01-4414-4240-000	TRAINING	350.00	350.00	0.00	0.00	350.00	100.00
01-4414-4291-000	UNIFORMS	150.00	150.00	0.00	0.00	150.00	100.00
01-4414-4343-000	ANIMAL RESCUE	700.00	700.00	0.00	0.00	700.00	100.00
01-4414-4637-000	MILEAGE	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00
01-4414-4740-000	EQUIPMENT	100.00	100.00	0.00	0.00	100.00	100.00
01-4414-4840-000	RADIO PAGER	600.00	600.00	0.00	0.00	600.00	100.00
Total Dept 4414 - ANIMAL CONTROL		9,408.00	9,408.00	387.54	0.00	9,020.46	95.88

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GL Number	Description	2023 Original Budget	2023 Amended Budget	YTD ACTIVITY	Encumbrance 10/31/2023	Available Balance 10/31/2023	% Bdgt Remain
Fund: 01 GENERAL FUND							
Department: 4442 WELFARE							
01-4442-4111-000	DIRECTOR WAGES	11,094.00	11,094.00	10,359.81	0.00	734.19	6.62
01-4442-4220-000	DIRECTOR FICA/MEDICARE	848.00	848.00	792.53	0.00	55.47	6.54
01-4442-4620-000	OFFICE SUPPLIES	500.00	500.00	0.00	0.00	500.00	100.00
01-4442-4689-000	DIRECTOR EXPENSES	150.00	150.00	179.99	0.00	(29.99)	(19.99)
01-4442-4907-000	GENERAL ASSISTANCE	2,500.00	2,500.00	2,415.39	0.00	84.61	3.38
01-4442-4910-000	ASSIST ELECTRICITY	3,000.00	3,000.00	1,185.86	0.00	1,814.14	60.47
01-4442-4911-000	ASSIST HEAT	10,000.00	10,000.00	4,037.70	0.00	5,962.30	59.62
01-4442-4912-000	ASSIST FOOD	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
01-4442-4913-000	ASSIST RENT	46,408.00	46,408.00	58,217.00	0.00	(11,809.00)	(25.45)
01-4442-4914-000	MEDICAL	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00
Total Dept 4442 - WELFARE		80,000.00	80,000.00	77,188.28	0.00	2,811.72	3.51
Department: 4520 ATHLETIC							
01-4520-4240-000	MINUTE TAKER/WEBSITE	1,225.00	1,225.00	616.85	0.00	608.15	49.64
01-4520-4521-000	SWIMMING	2,450.00	2,450.00	0.00	0.00	2,450.00	100.00
01-4520-4605-000	SOFTBALL	4,050.00	4,050.00	4,553.63	0.00	(503.63)	(12.44)
01-4520-4740-000	MEDICAL	620.00	620.00	0.00	0.00	620.00	100.00
01-4520-4741-000	BASEBALL EXP	9,750.00	9,750.00	8,785.12	0.00	964.88	9.90
01-4520-4742-000	SOCCER	10,050.00	10,050.00	10,364.33	0.00	(314.33)	(3.13)
01-4520-4743-000	BASKETBALL	4,500.00	4,500.00	3,175.00	0.00	1,325.00	29.44
Total Dept 4520 - ATHLETIC		32,645.00	32,645.00	27,494.93	0.00	5,150.07	15.78
Department: 4550 LIBRARY							
01-4550-4110-000	WAGES	0.00	0.00	149,518.32	0.00	(149,518.32)	0.00
01-4550-4211-000	BENEFIT INSURANCE	0.00	0.00	17,264.70	0.00	(17,264.70)	0.00
01-4550-4220-000	FICA/MEDICARE	0.00	0.00	11,311.28	0.00	(11,311.28)	0.00
01-4550-4230-000	RETIREMENT	0.00	0.00	9,719.71	0.00	(9,719.71)	0.00
01-4550-4413-000	HEAT FUEL	0.00	0.00	4,218.01	0.00	(4,218.01)	0.00
01-4550-4523-000	WORKERS/UNEMP INS	0.00	0.00	308.00	0.00	(308.00)	0.00
01-4550-4956-000	APPROPRIATION	242,210.00	242,210.00	10,000.00	0.00	232,210.00	95.87
Total Dept 4550 - LIBRARY		242,210.00	242,210.00	202,340.02	0.00	39,869.98	16.46
Department: 4583 PATRIOTIC PURPOSES							
01-4583-4610-000	PATRIOTIC PURPOSES	3,173.00	3,173.00	3,412.18	0.00	(239.18)	(7.54)
Total Dept 4583 - PATRIOTIC PURPOSES		3,173.00	3,173.00	3,412.18	0.00	(239.18)	(7.54)
Department: 4589 BAND							
01-4589-4111-000	CONCERT SERIES	5,500.00	5,500.00	10,075.00	0.00	(4,575.00)	(83.18)
01-4589-4115-000	CONCERT ADVERTISING	875.00	875.00	2,531.26	0.00	(1,656.26)	(189.29)
01-4589-4120-000	CONCERT MUSIC LICENSE'S	725.00	725.00	858.67	0.00	(133.67)	(18.44)
01-4589-4689-000	CONCERT SUPPLIES OTHER	95.00	95.00	618.30	0.00	(523.30)	(550.84)
Total Dept 4589 - BAND		7,195.00	7,195.00	14,083.23	0.00	(6,888.23)	(95.74)
Department: 4611 CONSERVATION							
01-4611-4112-000	MINUTE TAKER	465.00	465.00	270.49	0.00	194.51	41.83
01-4611-4220-000	FICA/MEDICARE	0.00	0.00	20.69	0.00	(20.69)	0.00
01-4611-4240-000	TRAINING	420.00	420.00	0.00	0.00	420.00	100.00
01-4611-4560-000	DUES/MEMBERSHIP	345.00	345.00	0.00	0.00	345.00	100.00
01-4611-4620-000	OFFICE SUPPLIES	25.00	25.00	0.00	0.00	25.00	100.00
01-4611-4951-000	PUBLIC AWARENESS	235.00	235.00	0.00	0.00	235.00	100.00
01-4611-4952-000	LAKE MONITOR	1,400.00	1,400.00	1,020.00	0.00	380.00	27.14

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GL Number	Description	2023 Original Budget	2023 Amended Budget	YTD ACTIVITY	Encumbrance 10/31/2023	Available Balance 10/31/2023	% Bdgt Remain
Fund: 01 GENERAL FUND							
Department: 4611 CONSERVATION							
	Total Dept 4611 - CONSERVATION	2,890.00	2,890.00	1,311.18	0.00	1,578.82	54.63
Department: 4652 COMMUNITY CAP PROGRAM							
01-4652-4610-000	COMMUNITY CAP PROGRAM	14,000.00	14,000.00	14,000.00	0.00	0.00	0.00
	Total Dept 4652 - COMMUNITY CAP PROGRAM	14,000.00	14,000.00	14,000.00	0.00	0.00	0.00
Department: 4659 WHITE BIRCH CENTER							
01-4659-4612-000	WHITE BIRCH CENTER	65,000.00	65,000.00	48,749.94	0.00	16,250.06	25.00
	Total Dept 4659 - WHITE BIRCH CENTER	65,000.00	65,000.00	48,749.94	0.00	16,250.06	25.00
Department: 4711 DEBT SERICE PRINCIPAL							
01-4711-4940-000	PRINCIPAL	130,163.00	130,163.00	12,000.00	0.00	118,163.00	90.78
	Total Dept 4711 - DEBT SERICE PRINCIPAL	130,163.00	130,163.00	12,000.00	0.00	118,163.00	90.78
Department: 4721 DEBT SERVICE INTEREST							
01-4721-4940-000	INTEREST	19,039.00	19,039.00	11,817.71	0.00	7,221.29	37.93
	Total Dept 4721 - DEBT SERVICE INTEREST	19,039.00	19,039.00	11,817.71	0.00	7,221.29	37.93
Department: 4722 DEBT SERVICE LEASE							
01-4722-4800-000	DEBT SERVICE LEASE	0.00	0.00	37,567.16	0.00	(37,567.16)	0.00
	Total Dept 4722 - DEBT SERVICE LEASE	0.00	0.00	37,567.16	0.00	(37,567.16)	0.00
Department: 4723 DEBT SERVICE TAN							
01-4723-4940-000	TAN INTEREST	13,500.00	13,500.00	5,560.60	0.00	7,939.40	58.81
	Total Dept 4723 - DEBT SERVICE TAN	13,500.00	13,500.00	5,560.60	0.00	7,939.40	58.81
Department: 4900 WARRANT ARTICLES							
01-4900-4005-000	ROAD IMPROVEMENTS	130,000.00	130,000.00	126,049.08	0.00	3,950.92	3.04
	Total Dept 4900 - WARRANT ARTICLES	130,000.00	130,000.00	126,049.08	0.00	3,950.92	3.04
Department: 4902 WARRANT ARTICLES							
01-4902-4023-011	2023 HIGHWAY BACKHOE	205,000.00	205,000.00	198,405.00	0.00	6,595.00	3.22
01-4902-4023-013	2023 HIGHWAY EQUIP TRAILER	20,000.00	20,000.00	18,760.69	0.00	1,239.31	6.20
01-4902-4023-014	2023 AMBULANCE CAB/CHASSIS	64,000.00	64,000.00	0.00	0.00	64,000.00	100.00
01-4902-4023-015	2023 TRANSFER TRASH TRUCK	50,000.00	50,000.00	36,235.55	0.00	13,764.45	27.53
	Total Dept 4902 - WARRANT ARTICLES	339,000.00	339,000.00	253,401.24	0.00	85,598.76	25.25
Department: 4903 WARRANT ARTICLES							
01-4903-4020-000	LIBRARY MASONRY - MOOSE PLATE	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00
01-4903-4037-000	POLICE EQUIPMENT ETF	0.00	0.00	16,364.48	0.00	(16,364.48)	0.00
01-4903-4038-000	ETF TECHNOLOGY	0.00	0.00	2,000.00	0.00	(2,000.00)	0.00
01-4903-4039-000	FIRE-RESCUE BUILDING ETF	0.00	0.00	13,545.00	0.02	(13,545.02)	0.00
01-4903-4040-000	ROAD EXPENDIBLE TRUST	0.00	0.00	304,297.45	0.00	(304,297.45)	0.00
01-4903-4041-000	ARPA MONEY SPENT	0.00	16,803.00	21,803.00	0.00	(5,000.00)	(29.76)
01-4903-4042-000	STATE BRIDGE REPAIR	0.00	0.00	149,288.17	0.00	(149,288.17)	0.00
	Total Dept 4903 - WARRANT ARTICLES	20,000.00	36,803.00	507,298.10	0.02	(470,495.12)	(1,278.42)
Department: 4913 TRANSFER TO CAPITAL PROJECT FUND							
01-4913-4930-030	TRANSFER TO WWTP PROJECT FUND	0.00	0.00	3,827.98	0.00	(3,827.98)	0.00
	Total Dept 4913 - TRANSFER TO CAPITAL PROJECT FUND	0.00	0.00	3,827.98	0.00	(3,827.98)	0.00
Department: 4915 CAPITAL RESERVE							

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GL Number	Description	2023 Original Budget	2023 Amended Budget	YTD ACTIVITY	Encumbrance 10/31/2023	Available Balance 10/31/2023	% Bdgt Remain
Fund: 01 GENERAL FUND							
Department: 4915 CAPITAL RESERVE							
01-4915-4003-000	ETF - TOWN OWNED BUILDING	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00
01-4915-4890-000	CRF - AMBULANCE	80,000.00	80,000.00	0.00	0.00	80,000.00	100.00
01-4915-4891-000	CRF - WWTP	75,000.00	75,000.00	0.00	0.00	75,000.00	100.00
01-4915-4892-000	ETF - POLICE BUILDING	75,000.00	75,000.00	0.00	0.00	75,000.00	100.00
01-4915-4893-000	ETF - FIRE/RESCUE BUILDING	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00
01-4915-4894-000	CRF - TRANSFER STATION	30,000.00	30,000.00	0.00	0.00	30,000.00	100.00
01-4915-4895-000	CRF - FIRE EQUIPMENT	100,000.00	100,000.00	0.00	0.00	100,000.00	100.00
01-4915-4896-000	CRF - REVALUATION	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00
01-4915-4897-000	CRF - HIGHWAY EQUIP	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00
01-4915-4899-000	ETF - LIBRARY ACCESS & SAFETY	53,000.00	53,000.00	0.00	0.00	53,000.00	100.00
01-4915-4901-000	ETF - ROAD MAINTENANCE	700,000.00	700,000.00	0.00	0.00	700,000.00	100.00
01-4915-4902-000	ETF - TOWN TECHNOLOGY	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
01-4915-4903-000	ETF - PARKS	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
01-4915-4904-000	ETF - POLICE EQUIPMENT	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00
01-4915-4990-000	CRF - BRIDGE REPAIR	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00
Total Dept 4915 - CAPITAL RESERVE		1,403,000.00	1,403,000.00	0.00	0.00	1,403,000.00	100.00
Fund 01 - GENERAL FUND:							
TOTAL EXPENDITURES		8,417,888.00	8,563,682.69	5,859,310.34	76,926.11	2,627,446.24	

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Fund: 01 GENERAL FUND							
Department: 4900 WARRANT ARTICLES							
01-4900-4005-000	ROAD IMPROVEMENTS	130,000.00	130,000.00	126,049.08	0.00	3,950.92	3.04
Total Dept 4900 - WARRANT ARTICLES		130,000.00	130,000.00	126,049.08	0.00	3,950.92	3.04
Department: 4902 WARRANT ARTICLES							
01-4902-4023-011	2023 HIGHWAY BACKHOE	205,000.00	205,000.00	198,405.00	0.00	6,595.00	3.22
01-4902-4023-013	2023 HIGHWAY EQUIP TRAILER	20,000.00	20,000.00	18,760.69	0.00	1,239.31	6.20
01-4902-4023-014	2023 AMBULANCE CAB/CHASSIS	64,000.00	64,000.00	0.00	0.00	64,000.00	100.00
01-4902-4023-015	2023 TRANSFER TRASH TRUCK	50,000.00	50,000.00	36,235.55	0.00	13,764.45	27.53
Total Dept 4902 - WARRANT ARTICLES		339,000.00	339,000.00	253,401.24	0.00	85,598.76	25.25
Department: 4903 WARRANT ARTICLES							
01-4903-4020-000	LIBRARY MASONRY - MOOSE PLATE	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00
01-4903-4037-000	POLICE EQUIPMENT ETF	0.00	0.00	16,364.48	0.00	(16,364.48)	0.00
01-4903-4038-000	ETF TECHNOLOGY	0.00	0.00	2,000.00	0.00	(2,000.00)	0.00
01-4903-4039-000	FIRE-RESCUE BUILDING ETF	0.00	0.00	13,545.00	0.02	(13,545.02)	0.00
01-4903-4040-000	ROAD EXPENDIBLE TRUST	0.00	0.00	304,297.45	0.00	(304,297.45)	0.00
01-4903-4041-000	ARPA MONEY SPENT	0.00	16,803.00	21,803.00	0.00	(5,000.00)	(29.76)
01-4903-4042-000	STATE BRIDGE REPAIR	0.00	0.00	149,288.17	0.00	(149,288.17)	0.00
Total Dept 4903 - WARRANT ARTICLES		20,000.00	36,803.00	507,298.10	0.02	(470,495.12)	(1,278.42)
Department: 4915 CAPITAL RESERVE							
01-4915-4003-000	ETF - TOWN OWNED BUILDING	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00
01-4915-4890-000	CRF - AMBULANCE	80,000.00	80,000.00	0.00	0.00	80,000.00	100.00
01-4915-4891-000	CRF - WWTP	75,000.00	75,000.00	0.00	0.00	75,000.00	100.00
01-4915-4892-000	ETF - POLICE BUILDING	75,000.00	75,000.00	0.00	0.00	75,000.00	100.00
01-4915-4893-000	ETF - FIRE/RESCUE BUILDING	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00
01-4915-4894-000	CRF - TRANSFER STATION	30,000.00	30,000.00	0.00	0.00	30,000.00	100.00
01-4915-4895-000	CRF - FIRE EQUIPMENT	100,000.00	100,000.00	0.00	0.00	100,000.00	100.00
01-4915-4896-000	CRF - REVALUATION	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00
01-4915-4897-000	CRF - HIGHWAY EQUIP	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00
01-4915-4899-000	ETF - LIBRARY ACCESS & SAFETY	53,000.00	53,000.00	0.00	0.00	53,000.00	100.00
01-4915-4901-000	ETF - ROAD MAINTENANCE	700,000.00	700,000.00	0.00	0.00	700,000.00	100.00
01-4915-4902-000	ETF - TOWN TECHNOLOGY	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
01-4915-4903-000	ETF - PARKS	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
01-4915-4904-000	ETF - POLICE EQUIPMENT	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00
01-4915-4990-000	CRF - BRIDGE REPAIR	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00
Total Dept 4915 - CAPITAL RESERVE		1,403,000.00	1,403,000.00	0.00	0.00	1,403,000.00	100.00
Fund 01 - GENERAL FUND:							
TOTAL EXPENDITURES		1,892,000.00	1,908,803.00	886,748.42	0.02	1,022,054.56	

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Fund: 01 GENERAL FUND							
Total Dept 4130	- EXECUTIVE	31,686.00	31,686.00	9,979.45	0.00	21,706.55	68.51
Total Dept 4140	- TOWN CLERK	94,275.00	94,275.00	82,676.51	0.00	11,598.49	12.30
Total Dept 4141	- ELECTIONS	6,620.00	6,620.00	2,426.82	0.00	4,193.18	63.34
Total Dept 4142	- TAX MAP	4,950.00	4,950.00	6,200.00	0.00	(1,250.00)	(25.25)
Total Dept 4150	- TOWN OFFICE	790,173.00	790,173.00	602,205.09	10,602.09	177,365.82	23.79
Total Dept 4151	- TAX COLLECTOR	94,525.00	94,525.00	81,688.83	0.00	12,836.17	13.58
Total Dept 4153	- LEGAL	20,000.00	20,000.00	15,184.88	0.00	4,815.12	24.08
Total Dept 4191	- PLANNING	30,679.00	30,679.00	18,654.68	0.00	12,024.32	39.19
Total Dept 4192	- ZONING	5,271.00	5,271.00	2,460.16	0.00	2,810.84	53.33
Total Dept 4195	- CEMETERIES	21,330.00	21,330.00	21,780.00	0.00	(450.00)	(2.11)
Total Dept 4196	- INSURANCE	156,615.00	156,615.00	154,250.00	0.00	2,365.00	1.51
Total Dept 4197	- MUNICIPAL DUES	4,157.00	4,157.00	4,052.00	0.00	105.00	2.53
Total Dept 4210	- POLICE	1,435,378.00	1,562,966.00	1,195,228.23	46,324.00	321,413.77	23.53
Total Dept 4214	- FIRE & RESCUE	732,465.00	732,465.00	555,126.17	0.00	177,338.83	24.21
Total Dept 4215	- RESCUE	124,159.00	125,562.69	68,051.90	0.00	57,510.79	45.80
Total Dept 4220	- FIRE	166,347.00	166,347.00	111,595.66	0.00	54,751.34	32.91
Total Dept 4240	- CODE	29,993.00	29,993.00	23,756.07	0.00	6,236.93	20.79
Total Dept 4290	- EMERGENCY MANAGEMENT	1,292.00	1,292.00	0.00	0.00	1,292.00	100.00
Total Dept 4311	- HIGHWAY	861,750.00	861,750.00	619,321.14	0.00	242,428.86	28.13
Total Dept 4312	- HIGHWAY & STREETS	697,500.00	697,500.00	531,460.01	0.00	166,039.99	23.81
Total Dept 4316	- STREET LIGHTS	13,500.00	13,500.00	7,578.25	0.00	5,921.75	43.86
Total Dept 4414	- ANIMAL CONTROL	9,408.00	9,408.00	387.54	0.00	9,020.46	95.88
Total Dept 4442	- WELFARE	80,000.00	80,000.00	77,188.28	0.00	2,811.72	3.51
Total Dept 4520	- ATHLETIC	32,645.00	32,645.00	27,494.93	0.00	5,150.07	15.78
Total Dept 4550	- LIBRARY	242,210.00	242,210.00	202,340.02	0.00	39,869.98	16.46
Total Dept 4583	- PATRIOTIC PURPOSES	3,173.00	3,173.00	3,412.18	0.00	(239.18)	(7.54)
Total Dept 4589	- BAND	7,195.00	7,195.00	14,083.23	0.00	(6,888.23)	(95.74)
Total Dept 4611	- CONSERVATION	2,890.00	2,890.00	1,311.18	0.00	1,578.82	54.63
Total Dept 4652	- COMMUNITY CAP PROGRAM	14,000.00	14,000.00	14,000.00	0.00	0.00	0.00
Total Dept 4659	- WHITE BIRCH CENTER	65,000.00	65,000.00	48,749.94	0.00	16,250.06	25.00
Total Dept 4711	- DEBT SERICE PRINCIPAL	130,163.00	130,163.00	12,000.00	0.00	118,163.00	90.78
Total Dept 4721	- DEBT SERVICE INTEREST	19,039.00	19,039.00	11,817.71	0.00	7,221.29	37.93
Total Dept 4722	- DEBT SERVICE LEASE	0.00	0.00	37,567.16	0.00	(37,567.16)	0.00
Total Dept 4723	- DEBT SERVICE TAN	13,500.00	13,500.00	5,560.60	0.00	7,939.40	58.81
Fund 01 - GENERAL FUND:							
TOTAL EXPENDITURES		5,941,888.00	6,070,879.69	4,569,588.62	56,926.09	1,444,364.98	

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

Balance As of 10/31/2023

GL Number	Description	2023 Original Budget	2023 Amended Budget	YTD ACTIVITY	Encumbrance 10/31/2023	Availible Balance 10/31/2023	% Bdgt Remain
Fund: 03 WASTEWATER TREATMENT PLANT							
03-4326-4110-000	WAGES FT	218,360.00	218,360.00	133,883.60	0.00	84,476.40	38.69
03-4326-4130-000	COMM/TREAS/ACCTNG	2,435.00	2,435.00	0.00	0.00	2,435.00	100.00
03-4326-4140-000	WAGES OT	7,249.00	7,249.00	6,985.53	0.00	263.47	3.63
03-4326-4210-000	BENEFIT INSURANCES	60,073.00	60,073.00	47,711.89	0.00	12,361.11	20.58
03-4326-4220-000	FICA/MEDICARE	16,920.00	16,920.00	9,858.84	0.00	7,061.16	41.73
03-4326-4230-000	RETIREMENT	31,484.00	31,484.00	18,435.83	0.00	13,048.17	41.44
03-4326-4240-000	TRAINING/LICENSE	1,200.00	1,200.00	215.00	0.00	985.00	82.08
03-4326-4291-000	UNIFORMS	1,071.00	1,071.00	675.17	0.00	395.83	36.96
03-4326-4301-000	ACCOUNTING	990.00	990.00	0.00	0.00	990.00	100.00
03-4326-4320-000	LEGAL FEES/CONSULTING	0.00	0.00	3,235.30	0.00	(3,235.30)	0.00
03-4326-4341-000	TELEPHONE	4,536.00	4,536.00	2,473.41	0.00	2,062.59	45.47
03-4326-4408-000	ELECTRICITY PUMP STATION	3,640.00	3,640.00	3,192.68	0.00	447.32	12.29
03-4326-4409-000	ELECTRICITY	51,674.00	51,674.00	38,883.86	0.00	12,790.14	24.75
03-4326-4410-000	ELEC MAPLE STREET	1,357.00	1,357.00	1,143.90	0.00	213.10	15.70
03-4326-4411-000	HEAT BELT PRESS BLDING	6,910.00	6,910.00	3,875.09	0.00	3,034.91	43.92
03-4326-4412-000	WATER	24,170.00	24,170.00	27,363.47	0.00	(3,193.47)	(13.21)
03-4326-4413-000	HEAT PLANT	10,056.00	10,056.00	5,402.75	0.00	4,653.25	46.27
03-4326-4414-000	ALARM SERVICE	812.00	812.00	621.40	0.00	190.60	23.47
03-4326-4415-000	PROPANE	1,699.00	1,699.00	1,134.93	0.00	564.07	33.20
03-4326-4430-000	BUILDING REPAIR/MAINT	2,040.00	2,040.00	1,256.50	0.00	783.50	38.41
03-4326-4520-000	WORKERS COMP INSURANCE	2,869.00	2,869.00	2,869.00	0.00	0.00	0.00
03-4326-4521-000	GENERAL LIAB INS.	11,610.00	11,610.00	11,710.00	0.00	(100.00)	(0.86)
03-4326-4550-000	PRINTING	200.00	200.00	694.67	0.00	(494.67)	(247.34)
03-4326-4560-000	DUES/MEMBERSHIPS	215.00	215.00	0.00	0.00	215.00	100.00
03-4326-4620-000	OFFICE SUPPLIES	885.00	885.00	446.26	0.00	438.74	49.58
03-4326-4625-000	POSTAGE	585.00	585.00	635.40	0.00	(50.40)	(8.62)
03-4326-4635-000	VEHICLE FUEL	1,300.00	1,300.00	1,050.36	0.00	249.64	19.20
03-4326-4650-000	LAWN TRACTOR REPAIR	600.00	600.00	0.00	0.00	600.00	100.00
03-4326-4660-000	VEHICLE REPAIR	200.00	200.00	133.03	0.00	66.97	33.49
03-4326-4662-000	VEHICLE PARTS/ACCESSORIES	200.00	200.00	1,274.93	0.00	(1,074.93)	(537.47)
03-4326-4689-000	SUPPLIES OTHER	2,780.00	2,780.00	850.27	0.00	1,929.73	69.41
03-4326-4741-000	TOOL PURCHASES	400.00	400.00	137.37	0.00	262.63	65.66
03-4326-4805-000	EQUIPMENT REPAIR/MAINT.	34,390.00	34,390.00	36,445.93	0.00	(2,055.93)	(5.98)
03-4326-4810-000	COMPUTER REPAIR/MAINT.	300.00	300.00	0.00	0.00	300.00	100.00
03-4326-4855-000	SAFETY SUPPLIES	2,046.00	2,046.00	1,040.75	0.00	1,005.25	49.13
03-4326-4860-000	LAB REPAIR/MAINTENANCE	4,055.00	4,055.00	1,903.00	0.00	2,152.00	53.07
03-4326-4862-000	IN HOUSE LAB	6,764.00	6,764.00	8,806.48	0.00	(2,042.48)	(30.20)
03-4326-4864-000	OUTSIDE LAB	5,328.00	5,328.00	5,584.03	0.00	(256.03)	(4.81)
03-4326-4869-000	SLUDGE PROCESSING	11,167.00	11,167.00	4,659.15	0.00	6,507.85	58.28
03-4326-4870-000	GRIT DISPOSAL EXPENSE	40,060.00	40,060.00	29,687.74	0.00	10,372.26	25.89
03-4326-4871-000	GRIT DISPOSAL	2,700.00	2,700.00	0.00	0.00	2,700.00	100.00
03-4326-4875-000	COLLECTION SYSTEM	28,864.00	28,864.00	10,481.00	0.00	18,383.00	63.69
03-4326-4940-000	DEBT SERVICE	38,240.00	38,240.00	37,803.53	0.00	436.47	1.14
03-4326-4988-000	PH ADJUSTMENT	30,624.00	30,624.00	45,102.00	0.00	(14,478.00)	(47.28)
03-4326-4990-000	CAPITAL RESERVE	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00
Fund 03 - WASTEWATER TREATMENT PLANT:							
TOTAL EXPENDITURES		723,058.00	723,058.00	507,664.05	0.00	215,393.95	

DEPARTMENTAL HOURS AND GROSS SUMMARY REPORT FOR TOWN OF HENNIKER

For 10/01/2023 to 10/31/2023

Pay Code	Regular Hours	Suppl. Hours	Regular Gross	OT Hours	OT Gross
Department: CODE CODE					
Department Totals For: CODE					
GASOLINE	0.00	0.00	200.00	0.00	0.00
SALARY	72.00	0.00	1,942.28	0.00	0.00
Totals:	72.00	0.00	2,142.28	0.00	0.00
Department: CSWW CSWW					
Department Totals For: CSWW					
HOLIDAY	8.00	0.00	559.44	0.00	0.00
REGULAR	89.00	0.00	5,747.40	0.00	0.00
Totals:	97.00	0.00	6,306.84	0.00	0.00
Department: FIRE FIRE					
Department Totals For: FIRE					
FIRE MEETING	7.00	0.00	1.75	0.00	0.00
REGULAR	80.00	0.00	1,188.00	0.00	0.00
STIPEND	0.00	0.00	2,083.33	0.00	0.00
Totals:	87.00	0.00	3,273.08	0.00	0.00
Department: FIRE/RESCUE FIRE/RESCUE					
Department Totals For: FIRE/RESCUE					
FIRE MEETING	4.00	0.00	1.00	0.00	0.00
OVERTIME	0.00	0.00	0.00	1.00	33.78
REGULAR	373.25	0.00	7,873.67	0.00	0.00
STIPEND	0.00	0.00	2,077.35	0.00	0.00
Totals:	377.25	0.00	9,952.02	1.00	33.78
Department: HIGHWAY HIGHWAY					
Department Totals For: HIGHWAY					
CELL PHONE	0.00	0.00	75.00	0.00	0.00
HOLIDAY	50.00	0.00	1,420.60	0.00	0.00
MILEAGE	0.00	0.00	340.00	0.00	0.00
OVERTIME	0.00	0.00	0.00	56.75	2,341.75
REGULAR	732.50	0.00	19,840.86	0.00	0.00
SICK	34.50	0.00	1,423.43	0.00	0.00
SICK BUYOUT	4.00	0.00	119.36	0.00	0.00
TRANSFER OT	0.00	0.00	0.00	7.00	313.32
VACATION	23.00	0.00	978.32	0.00	0.00
Totals:	844.00	0.00	24,197.57	63.75	2,655.07
Department: LIBRARY LIBRARY					
Department Totals For: LIBRARY					
REGULAR	345.25	0.00	7,387.52	0.00	0.00
SALARY	160.00	0.00	6,433.60	0.00	0.00
Totals:	505.25	0.00	13,821.12	0.00	0.00
Department: POLICE POLICE					
Department Totals For: POLICE					
EVENING	359.00	0.00	269.25	0.00	0.00
FTO	255.00	0.00	255.00	0.00	0.00
HOLIDAY	16.00	0.00	397.28	0.00	0.00
MIDNIGHT	410.00	0.00	410.00	0.00	0.00
OUTSIDE DETAIL	43.50	0.00	1,963.16	0.00	0.00
OVERTIME	0.00	0.00	0.00	66.00	3,036.92
REGULAR	1,701.00	0.00	49,072.37	0.00	0.00
RETRO	0.00	0.00	294.12	0.00	0.00
RETRO - OT	0.00	0.00	35.91	0.00	0.00
SICK BUYOUT	8.00	0.00	333.60	0.00	0.00

DEPARTMENTAL HOURS AND GROSS SUMMARY REPORT FOR TOWN OF HENNIKER

For 10/01/2023 to 10/31/2023

Pay Code	Regular Hours	Suppl. Hours	Regular Gross	OT Hours	OT Gross
VACATION	61.00	0.00	2,247.91	0.00	0.00
Totals:	2,853.50	0.00	55,278.60	66.00	3,036.92

Department: RESCUE RESCUE

Department Totals For: RESCUE

COMP OVER BASE	9.00	0.00	239.42	0.00	0.00
HALFTIME - FIRE	24.00	0.00	327.00	0.00	0.00
HOLIDAY	31.50	0.00	859.34	0.00	0.00
OVERTIME	0.00	0.00	0.00	33.75	1,198.93
REGULAR	1,025.00	0.00	26,130.89	0.00	0.00
SICK	54.00	0.00	1,538.30	0.00	0.00
VACATION	8.33	0.00	202.67	0.00	0.00
Totals:	1,151.83	0.00	29,297.62	33.75	1,198.93

Department: SELECTMAN SELECTMAN

Department Totals For: SELECTMAN

BEREAVEMENT	24.00	0.00	997.44	0.00	0.00
CELL PHONE	0.00	0.00	75.00	0.00	0.00
HOLIDAY	40.00	0.00	1,264.51	0.00	0.00
REGULAR	367.50	0.00	8,486.74	0.00	0.00
SALARY	288.25	0.00	13,203.79	0.00	0.00
SICK	39.00	0.00	735.36	0.00	0.00
USECOMP	3.25	0.00	65.16	0.00	0.00
VACATION	22.25	0.00	792.70	0.00	0.00
Totals:	784.25	0.00	25,620.70	0.00	0.00

Department: TC/TX TOWN CLERK / TAX COLLECTOR

Department Totals For: TC/TX

FT LONGEVITY	0.00	0.00	1,000.00	0.00	0.00
HOLIDAY	16.00	0.00	418.26	0.00	0.00
OVERTIME	0.00	0.00	0.00	0.75	21.58
REGULAR	152.00	0.00	3,002.72	0.00	0.00
SALARY	169.50	0.00	4,913.10	0.00	0.00
Totals:	337.50	0.00	9,334.08	0.75	21.58

Department: TRANSFER TRANSFER

Department Totals For: TRANSFER

COMP BUYOUT	1.00	0.00	15.78	0.00	0.00
HOLIDAY	35.00	0.00	811.33	0.00	0.00
OVERTIME	0.00	0.00	0.00	1.00	33.05
REGULAR	545.00	0.00	12,603.97	0.00	0.00
SICK	20.00	0.00	315.60	0.00	0.00
USECOMP	10.00	0.00	252.90	0.00	0.00
Totals:	611.00	0.00	13,999.58	1.00	33.05

Department: WELFARE WELFARE

Department Totals For: WELFARE

HOLIDAY	3.00	0.00	63.72	0.00	0.00
REGULAR	36.00	0.00	764.64	0.00	0.00
VACATION	16.00	0.00	339.84	0.00	0.00
Totals:	55.00	0.00	1,168.20	0.00	0.00

Department: WWTP WASTE WATER TREATMENT PLANT

Department Totals For: WWTP

HOLIDAY	24.00	0.00	685.44	0.00	0.00
OVERTIME	0.00	0.00	0.00	2.00	76.65
REGULAR	376.00	0.00	10,732.52	0.00	0.00
SICK	27.00	0.00	764.12	0.00	0.00
USECOMP	16.00	0.00	392.80	0.00	0.00

DEPARTMENTAL HOURS AND GROSS SUMMARY REPORT FOR TOWN OF HENNIKER

For 10/01/2023 to 10/31/2023

Pay Code	Regular Hours	Suppl. Hours	Regular Gross	OT Hours	OT Gross
VACATION	41.00	0.00	1,276.24	0.00	0.00
Totals:	484.00	0.00	13,851.12	2.00	76.65
Grand Totals:					
BEREAVEMENT	24.00	0.00	997.44	0.00	0.00
CELL PHONE	0.00	0.00	150.00	0.00	0.00
COMP BUYOUT	1.00	0.00	15.78	0.00	0.00
COMP OVER BASE	9.00	0.00	239.42	0.00	0.00
EVENING	359.00	0.00	269.25	0.00	0.00
FIRE MEETING	11.00	0.00	2.75	0.00	0.00
FT LONGEVITY	0.00	0.00	1,000.00	0.00	0.00
FTO	255.00	0.00	255.00	0.00	0.00
GASOLINE	0.00	0.00	200.00	0.00	0.00
HALFTIME - FIRE	24.00	0.00	327.00	0.00	0.00
HOLIDAY	223.50	0.00	6,479.92	0.00	0.00
MIDNIGHT	410.00	0.00	410.00	0.00	0.00
MILEAGE	0.00	0.00	340.00	0.00	0.00
OUTSIDE DETAIL	43.50	0.00	1,963.16	0.00	0.00
OVERTIME	0.00	0.00	0.00	161.25	6,742.66
REGULAR	5,822.50	0.00	152,831.30	0.00	0.00
RETRO	0.00	0.00	294.12	0.00	0.00
RETRO - OT	0.00	0.00	35.91	0.00	0.00
SALARY	689.75	0.00	26,492.77	0.00	0.00
SICK	174.50	0.00	4,776.81	0.00	0.00
SICK BUYOUT	12.00	0.00	452.96	0.00	0.00
STIPEND	0.00	0.00	4,160.68	0.00	0.00
TRANSFER OT	0.00	0.00	0.00	7.00	313.32
USECOMP	29.25	0.00	710.86	0.00	0.00
VACATION	171.58	0.00	5,837.68	0.00	0.00
Totals:	8,259.58	0.00	208,242.81	168.25	7,055.98



The month of October 2023 consisted of 22 calls for Henniker Fire Department. The calls ranged from the following :

- 4 Fire Alarm Activations
- 7 EMS Assists
- 3 Motor Vehicle Accidents
- 5 Power lines down
- 1 Building Fires
- 1 Smoke in Building
- 1 Good Intent

This month's training consisted of survival training with the RIT and Buddy breathing.



Thank you,
Chief Morse

11/9/2023

To Town Administrator Diane Kendall and Henniker Board of Selectmen,

The Highway Department completed the drainage project on Old Hillsboro Road on the twentieth of September and started Liberty Hill Road drainage in preparation of upcoming paving. As always, we continued grading and other road maintenance projects. The first of October Highway started work on Foster Hill Road and continued through the entire month completing the replacement of five cross culverts and installation of over two thousand feet of under drain. Near the end of the month, we started the fall road grading and leaf removal from ditch lines. Busby Construction and Wolcott Paving assisted with reclaim and paving of Old Hillsboro Road, Liberty Hill, and Foster Hill Road. Roadside mowing was completed in October.

Leo Aucoin
Superintendent
Henniker Highway

Henniker Human Service Department – Monthly Report
October 2023

Total encounters 31 (number of meetings with clients)

- Categories of requests for assistance
 - 2 Housing issues
 - 10 Rent request
 - 1 Utilities
 - 3 NH department of Health and Human Services
 - Sign up for all DHHS services / redetermination.
 - 1 SSA assistance with client
 - 5 Assistance with outside agency applications
 - 6 Budgeting sessions
 - 3 Homelessness cases
 - 2 Domestic violence - very involved ongoing
 - 4 Information and referral
 - 10 Vouchers approved. 8 rents / homeless family @ Inn / 1 utility.
 - Ongoing communication with Keystone Management at 77 Rush Rd - 3 evictions with multiple children

Multiple individuals and families are still financially having trouble.
Very demanding month.

Submitted Carol Conforti-Adams

MEMORANDUM

To: Diane Kendall, Town Administrator
From: Jean Scott – Deputy Town Clerk/Tax Collector
Date: November 2, 2023
Subject: Town Clerk/Tax Collector Report as of 10/31/23

PROPERTY TAXES

Total Committed 2023	\$7,847,172.00
Uncollected	\$285,682.16

TAX LIENS

	<u>2022 LIENS</u>	<u>2021 LIENS</u>	<u>2020/PRIOR LIENS</u>
Liened Amount	\$177,560.95	\$208,703.03	
Uncollected	\$117,648.13	\$70,289.18	\$167,981.81

WATER & SEWER -

2023

Water Billed	\$550,267.04
Sewer Billed	\$562,919.64
Uncollected	\$223,864.98

TOWN CLERK REVENUE

	<u>2023</u>	<u>2022</u>
MV	\$95,134.17	\$133,873.82
non-MV	\$607.50	\$ 1,372.16

Marc Boisvert

Transfer Station Superintendent
1393 Weare Rd.
Henniker. NH.
(603)428-7604
<http://www.henniker.org/>
HennikerTransfer@tds.net

Monthly Report – October 2023

10/1. Zach and Starr did Dump run. Matt cleaned up around the yard. Opened for business as usual. Zach worked on plastic window covers. Put in a load pick up request form for scrap metal.

10/3. The crew gathered all the hazardous waste we collected over the course of the year and palletized it. Got the florescent bulbs ready for shipment. We opened for business.

10/4. Matt picked up leaves around town. Zach painted trim around hopper, worked around the yard.

10/5. Matt did the mowing at the soccer fields. We restriped the traffic lines at the Transfer station, also called for a grant for a new used motor oil furnace. The dump run was done, also checked the catch basin at Azalia Park.

10/7. Opened for business.

10/8. Opened for business.

10/10. We got the old yard truck ready to be transported for 10/11. The backhoe was also prepped for 10/10. We worked around the shop; Matt went around town picking up leaves.

10/11. Did dump run, finished putting up new sheet metal on recycling building. Took a load of electronic scrap, batteries, brass, computer parts, cords, electric motors and some other misc. scrap to Aurum recovery group for a balance back to the town of \$928.14.

10/12. We did the dump run, opened for business. Danny's came and loaded the old yard truck on his low bed and delivered to White Farm, the backhoe was driven over the road and delivered to the White Farm. The recycle run was completed.

10/14. Hazardous waste disposal day, opened at 9:00 am, was supposed to go to 1:00 PM but closed early at 12:00 PM due to running out of money. Matt and Marc worked at the collection site. Justin from Highway Dept. also worked. Starr and Zach ran normal operations at Transfer Station.

10/15. Opened for business as usual. Ruben Field worked for Community service Hrs. 9 AM to 5PM. Starr put in his 2-week notice. His last day is Thurs. Oct 26.

10/17. Cleaned yard and got ready to open. Called NRRRA to move Cardboard and paper bales. Worked on CIP Packet.

10/18. Marc, Matt and Zach attended NRRRA's fall bus tour and viewed Waste Management's Turnkey Landfill in Rochester, URT electronic recycling in Dover and the Town of Lee's Transfer station.

10/19. Matt sucked up leaves, Zach blew leaves out from fences, benches and the Gazebo. Starr stayed at shop and got ready to open. Opened at noon as usual. Matt called budget blinds to set up consult for new blinds in Finance office.

10/21. Opened for business. New part time hire Zak came in until Noon.

10/22. Opened for business as usual. Ruben Field in for community service from 9AM to 4PM. Worked on CIP packet.

10/24. Scheduled water to be turned off at little league field. I checked the dehumidifier at the Community Center, it needed to be emptied. We opened for business as usual.

10/25. Matt and Zach did recycle run around town also squashed aluminum cans. Installed new hose reel at PD. Matt worked on putting new sheet metal on hopper doors. Zach painted curbs at Transfer Station.

10/26. Did the dump run. Matt went around town vacuuming leaves. Around town emergency lights were checked; there is one that needs to be replaced one downstairs of the Community Center. Opened at noon.

10/28. Opened for business.

10/29. Opened for business.

10/31. Matt had a class in the morning; I went to Community Center and the Grange checked on the buildings - all ok. We opened for business as usual. Marc Boisvert loaded cardboard and paper bales to be sold.

Henniker Wastewater Treatment Plant

October 2023 Monthly Report

The press ran six times in the month.

A&D came in and calibrated our Effluent and Influent flow meters.

Submitted the monthly DMR to NH DES.

Effluent samples were taken to the state lab twice.

Hill Top came in and repaired our heating system.

Granite state glass replaced our rear window.

Worked on the 2024 plant budget.

Respectfully submitted,

Richard Slager
Wastewater Superintendent
199 Ramsdell Road
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NONPUBLIC #2