



TOWN OF HENNIKER, NEW HAMPSHIRE
SELECTMEN AGENDA

**Tuesday, June 22, 2021
6:15 PM**

6:15 p.m.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ANNOUNCEMENTS

IV. CORRESPONDENCE

V. CONSENT AGENDA

Item 1: Consent Agenda for June 22, 2021

VI. PUBLIC COMMENT #1 – (For any comment by any Henniker resident on a topic. Request time limit, up to 3 minutes)

VII. PUBLIC HEARING

Item 2: 19 Rush Road – RSA 79E Application

VIII. NEW BUSINESS

Item 3: Conservation Committee – Clean Water Revolving Fund RFP

Item 4: Sale/Disposal of Surplus Equipment

Item 5: Highway RFP

Item 6: Old Police Cruiser

IX. OLD BUSINESS

Item 7: 2nd Reading – Ethics

Item 8: 19 Rush Road – RSA 79E – Discussion/Decision

Item 9: Selectboard discussion Noise Ordinance Update

X. PAST MEETING MINUTES

Item 10: Acceptance of Board of Selectmen Minutes June 1, 2021

Item 11: Acceptance of Board of Selectmen Non-Public Minutes May 11, 2021

Item 12: Acceptance of Board of Selectmen Non-Public Minutes May 26, 2021

XI. COMMUNICATIONS

Item 13: May Department Reports

Item 14: Town Administrator's Report

Item 15: Selectmen Reports

XII. PUBLIC COMMENT #2 (For any comment by any Henniker resident on a topic. Request time limit, up to 3 minutes)

XIII. NON-PUBLIC – If Necessary

Item 16: Non-public Session 91-A:3 II a, c, d e, or e Personnel/Reputation/Legal/Land

XIV. ADJOURNMENT

XV. UPCOMING DATES

June 23, 2021 – Town Hall Closed – Due to scheduled water shut off

July 5, 2021 – Town Hall Closed – Observance of Independence Day

July 7, 2021, 7:00 p.m. – Board of Conservation Commission Meeting

July 14, 2021, 7:00 p.m. – Planning Board Meeting

July 20, 2021, 6:15 p.m. – Board of Selectmen Meeting

Visitor Orientation to the Town Selectman's Meeting

Welcome to this evening's Selectmen's meeting. Please note that the purpose of the meeting is for the Selectmen to accomplish its work within a qualitative timeframe. Meetings are open to the public, but public participation is limited. If you wish to be heard by the board, please note the "Public Comment" at the beginning and end of the meeting to speak to items on a meeting agenda and/or matters pertaining to the business of the Selectmen. In addition, public hearings may be scheduled for public comment on specific matters. Speakers must be residents of the Town of Henniker, property owners in the town of Henniker, and/or designated representatives of recognized civic organizations or businesses located in the Town of Henniker. When they are at the podium, speakers first need to recite their name and address for the record. Visitors should address their comments to the board and not to any individual member. Each speaker shall be provided a single opportunity for comment, limited to three (3) minutes. Public forum shall be limited to fifteen (15) minutes. Visitors should not expect a response to their comments or questions since the Board may not have discussed or taken a position on a matter. Public Comment is not a two-way dialogue between speaker(s), Selectmen, and/or the Town Administrator. The Chair will preserve strict order and decorum at all Board of Selectmen meetings. Outbursts from the public are not permitted.



TOWN OF HENNIKER, NEW HAMPSHIRE
BOARD OF SELECTMEN
CONSENT AGENDA

Tuesday, June 22, 2021

Consent Agenda

- Item 1:** Abatement Application – Map 1 Lot 662
- Item 2:** Abatement Application – Map 1 Lot 318-P101A
- Item 3:** Supplemental Warrant
- Item 4:** Abatement Application – Map 1 Lot 000-AA Various parcels (Eversource)
- Item 5:** Abatement Application – Map 1 Lot 000-AA Various parcels (Eversource)
- Item 6:** Abatement Application – Map 1 Lot 560 & 560-A
- Item 7:** Administrative Abatement – Map 1 Lot 619-022
- Item 8:** Administrative Abatement – Map 1 Lot 318-P1
- Item 9:** Hopkinton-Everett Lakes Project-Supplemental Agreement No. 6 to Lease No. DACW33-1-96-1
- Item 10:** SRF Application (Conservation water testing loan)
- Item 11:** Intent to Cut – Map 1 Lot 72
- Item 12:** Letter to Trustees of Trust Funds regarding withdrawal from the Ambulance Fund
- Item 13:** Acceptance of Concert Donations

Board of Selectmen Approval:

*Please note that the Consent Agenda is subject to change until 4:30 pm the day of a scheduled Selectmen's Meeting.

Telephone
603-428-3221

18 Depot Hill Road
Henniker, NH 03232
www.henniker.org

FAX
603-428-4366



TOWN OF HENNIKER, NEW HAMPSHIRE

June 1, 2021

2021 ABATEMENT

To the Collector of Taxes:

By vote of the Board of Selectmen upon application of:

Joshua & Kimberly McCabe

Selectmen's Office
*Administration, Finance,
Assessing, Planning,
Zoning & Building Permits*
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3221
Fx (603) 428-4366

Town Clerk / Tax Collector
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3240
Fx (603) 428-4366

**Transfer / Recycling Center
Parks and Properties**
18 Depot Hill Rd.
Henniker NH 03242
Physical: 1393 Weare Rd.
Ph (603) 428-7604

Cogswell Spring Water Works
146 Davison Rd.
Henniker NH 03242
Ph (603) 428-3237
Fx (603) 428-3362

Wastewater Treatment Plant
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-7215
Fx (603) 428-8312
Physical: 199 Ramsdell Rd.

Highway
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(Dial 911 for an Emergency)
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216 Maple St.
Henniker NH 03242
Ph (603) 428-7552
(Dial 911 for an Emergency)
Fx (603) 428-7628

Lot Number: 1-662 / 316 Patch Rd.
Mailing Address: 316 Patch Rd.
Henniker, NH 03242

2021 1st half assessment: \$565,271
2021 1st half revised assessment: \$513,051

Abated amount of assessed value: \$ 52,220

Abated tax amount for 1st half bill: \$ 816.00

(Adjustment due to previous abatement filed & approved for 2020)

Board of Selectmen:



CURRENT OWNER		TOPO	UTILITIES	STRT / ROAD	LOCATION	CURRENT ASSESSMENT	
MCCABE JOSHUA M	2 Above Street	5 Well	3 Unpaved	3 Rural	RESIDENTL	1010	Appraised
MCCABE KIMBERLY A	4 Rolling	6 Septic			RESIDENTL	1010	Assessed
316 PATCH ROAD	5 Steep	SUPPLEMENTAL DATA			RESIDENTL	1010	425,800
	AIR Prcl ID				RES LAND	1010	82,900
	SUB-DIV				RESIDENTL	1010	2,700
	ITC				CU LAND	6101	11,300
	GRVL				CU LAND	6103	938
	ABATE				CU LAND	6105	411
	SHEET # 12						302
	GIS ID						

RECORD OF OWNERSHIP		BK-VOL/PAGE	SALE DATE	Q/U	V/I	SALE PRICE	VC
MCCABE JOSHUA M	3527	0963	08-22-2016	Q	I	450,000	00
KAVADIAS STEPHEN G	2163	1684	07-02-1999	Q	I	115,000	00
HOOPES JAMES B & PATRICIA	0	0				0	

EXEMPTIONS		Code	Description	Amount	Number	Amount	Comm Int
				0.00			

OTHER ASSESSMENTS		Code	Description	Number	Amount

ASSESSING NEIGHBORHOOD		Nbhd Name	Tracing	Batch
		B		

NOTES

08: REZONED TO CR1
 CUSTOM DESIGN/CONSTRUCT;WOB IG
 FPO=WSDSTV, 60SF CHICKEN COOP-NV
 HEAT, WALLS, FLR IN FIN. BSMT
 XFIX=4 FIX BTHRM;

BUILDING PERMIT RECORD		Permit Id	Issue Date	Type	Description	Amount	Insp Date	% Comp	Date Comp	Comments
		050086	09-27-2005	NC	New Construct	450,000		0		DEMO OLD HOUSE/RECONS
		04-07			ITC04/05		06-01-2004			BOND/DRVWAY PERMIT
		03-22			ITC03/04					REMOVED-NO ITC UNTIL 04

LAND LINE VALUATION SECTION		B Use Code	Description	Zone	LA	Land Type	Land Units	Unit Price	Size Adj	Site Index	Cond.	Nbhd.	Nbhd. Adj	Notes	Location Adjustment	Adj Unit P	Land Value
1	1010	SINGLE FAMILY	CR1				43,560	SF	1.78	1.00000	5	0.95	1.000	STEEP	1.0000	1.69	73,700
1	1010	SINGLE FAMILY	CR1				8,120	AC	1,800	1.00000	0	0.75	1.000	TOPO	1.0000	1,134	9,200
1	6101	WHITE PINE MN	CR1				10,000	AC	1,800	1.00000	0	0.75	1.000	TOPO	1.0000	1,134	11,300
1	6103	HARDWOOD M	CR1				9,000	AC	1,800	1.00000	0	0.75	1.000	TOPO	1.0000	1,134	10,200
1	6105	OTHER MNG					10,000	AC	1,800	1.00000	0	0.75	1.000	TOPO	1.0000	1,134	11,300

TOWN OF HENNIKER
Office of the Tax Collector
 18 Depot Hill Road
 Henniker NH 03242

Hours
 Mon 8-5:30/T,W,F 8-4:30/
 2nd/4th Sat 10-12

ph. (603) 428-3240

TAX YEAR	ACCOUNT	BILLING DATE	INTEREST RATE	DUE DATE
2021	10648-1266	5/27/2021	0.08	7/12/2021
MAP / PARCEL	LOCATION OF PROPERTY		AREA	
1-662	316 PATCH ROAD		38.120	
OWNER OF RECORD		TAX CALCULATION		
MCCABE JOSHUA M		NET TAXABLE	\$565,271.00	
MCCABE KIMBERLY A		TAX RATE	\$31.24	
316 PATCH ROAD		TOTAL TAX	\$17,659.00	
HENNIKER NH 03242		ESTIMATED TAX AT 1/2 RATE	\$8,830.00	
2021 TAX RATE PER \$1000	ASSESSED VALUATION			
Municipal Rate \$9.94	Land	\$82,900		
County \$2.56	Building	\$481,000		
Local School \$16.75	Current Use	\$1,371		
State School \$1.99	Taxable Value	\$565,271		
TOTAL: \$31.24				
Interest at 8.00% per annum after Monday, July 12, 2021.				
			PAY THIS AMOUNT	\$8,830.00

INFORMATION TO TAXPAYERS

PAYMENT OF THIS BILL DOES NOT PREVENT THE COLLECTION OF PREVIOUS UNPAID TAXES NOR DOES AN ERROR IN THE NAME OF THE PERSON TAXED PREVENT COLLECTION.

IF THIS BILL IS PAID BY CHECK OR MONEY ORDER IT IS NOT CONSIDERED PAID UNTIL CHECK OR MONEY ORDER IS CLEARED.

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THE TAXPAYER MAY BY MARCH 1 FOLLOWING THE DATE OF NOTICE OF TAX AND NOT AFTERWARDS, APPLY IN WRITING TO THE SELECTMEN OR ASSESSOR(S) FOR AN ABATEMENT AS PROVIDED UNDER RSA 76:16.

PLEASE DETACH AND RETURN LOWER PORTION WITH PAYMENT. RETAIN UPPER PORTION FOR YOUR RECORDS.

TOWN OF HENNIKER
18 Depot Hill Road, Henniker NH 03242

MAP / PARCEL	LOCATION OF PROPERTY	TAX YEAR	ACCOUNT	DUE DATE
1-662	316 PATCH ROAD	2021	10648-1266	7/12/2021

MCCABE JOSHUA M
 MCCABE KIMBERLY A
 316 PATCH ROAD
 HENNIKER NH 03242

PAY THIS AMOUNT
\$8,830.00



TOWN OF HENNIKER, NEW HAMPSHIRE

June 7, 2021

2021 ABATEMENT

To the Collector of Taxes:

By vote of the Board of Selectmen upon application of:

Robert T. French, Jr.

Lot Number: 1-318-P101A / East Side Dr.

Mailing Address: 479 Old West Hopkinton Rd.
Henniker, NH 03242

2021 assessment: \$1,400

Abated amount of assessed value: \$1,400

Abated tax amount for 1st bill: \$ 22.00

(To be billed to Dustin & Sarah Fifield, see Supplemental Bill)

Board of Selectmen:



Selectmen's Office
Administration, Finance,
Assessing, Planning,
Zoning & Building Permits
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3221
Fx (603) 428-4366

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TOWN OF HENNIKER, NEW HAMPSHIRE

SUPPLEMENTAL WARRANT STATE OF NEW HAMPSHIRE

MERRIMACK ss:

To Kimberly I. Johnson, Collector of Taxes for the Town of Henniker in said county:

In the name of the State you are hereby directed to collect the property taxes in the list herewith committed to you amounting in all to the sum of **Twenty Two Dollars and Zero Cents (\$22.00)** with interest at twelve (8%) percent per annum computed from the due date, on all sums not paid on or before that day.

A tax collector shall remit all money collected to the town treasurer, or to the town treasurer's designee as provided by RSA 41:29,VI, at least on a weekly basis, or daily whenever tax receipts total \$1,500 or more.

Given under our hands and seal at Henniker, New Hampshire, this 7th day of June in the year 2021.



Selectmen of Henniker, New Hampshire

The Selectmen authorize the Collector to waive any interest on taxes that is three dollars (\$3.00) or less, if in the Tax Collector's judgment the administrative and collective costs involved do not warrant collection of the amount due.

Dustin & Sarah Fifield, 485 N. Pembroke Rd., Pembroke, NH 03275
Map/Lot: 1-318-P101A / East Side Drive

(Per campground owner's email from 5/25/21, Mr. & Mrs. Fifield on this site as of 4/1/2021.)

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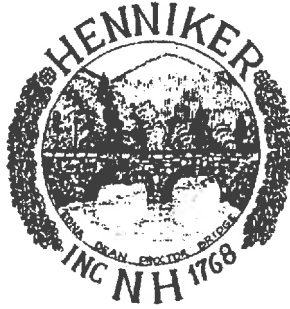
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Fx (603) 428-7628



05/27/2021

ABATEMENT

To the Collector of Taxes.

By vote of the Board of Selectmen upon the application of:

Eversource

Residence: **1-000-AA Various parcels**

We have abated the amount of: **\$ 13,040.00**

Cause of abatement: State Education rate does not apply to Eversource per State law.

Per Order:

Board of Selectmen

Sign
& Date

TOWN OF HENNIKER
Office of the Tax Collector
18 Depot Hill Road
Henniker, NH 03242

Hours
 Mon-Thursday 8-5:30
 Friday 8-12

Phone 603-428-3240

Tax Year	Account	Billing Date	Interest Rate	Due Date
2021	1187-1	05/27/2021	0.08	07/12/2021
Map/Parcel		Location of Property		Area
1-000-AA				0.00
Owner of Record			Tax Calculation	
Public Service Co of NH Property Tax Department Eversource PO Box 270 Hartford, CT 06141-0270			Net Taxable	13,105,200.00
			Tax Rate	29.25
			Total Tax	383,327.00
			First Half EstimateN	191,663.00
2017 Tax Rate per \$1000		Assessed Valuation		<i>Interest at 8% per annum after July 12, 2021</i>
Municipal Rate	9.94	Building	\$13,105,200.00	
County	2.56	Land	0	
Local School	16.75	Taxable Value	\$13,105,200.00	
Total	29.25			
			PAY THIS AMT	191,663.00

Information to Taxpayers

Payment of this bill does not prevent the collection of previous unpaid taxes nor does an error in the name of the person taxed prevent collection.

If this bill is paid by check or money order, it is not considered paid until check or money order is cleared.

If you are elderly, disabled, blind, a veteran, or veteran's spouse, or are unable to pay taxes due to poverty or other good cause you may be eligible for a tax exemption credit, abatement or deferral. For details and application information contact the Selectmen's office.

The taxpayer may, by March 1 following the date of the tax, apply in writing to the Selectmen for an abatement of the tax as provided under RSA 76:16.

Tax Year	Account	Map/Parcel	Due Date	PAY THIS AMT
2021	1187-1	1-000-AA	7/12/2021	191,663.00

Public Service Co of NH
 Property Tax Department
 Eversource
 PO Box 270
 Hartford, CT 06141-0270

TOWN OF HENNIKER
Office of the Tax Collector
 18 Depot Hill Road
 Henniker NH 03242

Hours
 Mon 8-5:30/T,W,F 8-4:30/
 2nd/4th Sat 10-12

ph. (603) 428-3240

TAX YEAR	ACCOUNT	BILLING DATE	INTEREST RATE	DUE DATE
2021	1187-1	5/27/2021	0.08	7/12/2021
MAP / PARCEL	LOCATION OF PROPERTY			AREA
1-000-AA	N/A			0.000
OWNER OF RECORD		TAX CALCULATION		
PUBLIC SERVICE CO OF NH PROPERTY TAX DEPARTMENT EVERSOURCE PO BOX 270 HARTFORD CT 06141-0270		NET TAXABLE	\$13,105,200.00	
		TAX RATE	29.35 \$31.24	
		TOTAL TAX	\$409,408.00	
			383327.10	
		ESTIMATED TAX AT 1/2 RATE	\$204,703.00	
			191663	
2021 TAX RATE PER \$1000	ASSESSED VALUATION			
Municipal Rate \$9.94	Building	\$13,105,200		
County \$2.56	Taxable Value	\$13,105,200		
Local School \$16.75				
State School \$1.99				
TOTAL: \$31.24				
		Interest at 8.00% per annum after Monday, July 12, 2021. 191663		
		PAY THIS AMOUNT		\$204,703.00

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TOWN OF HENNIKER
Office of the Tax Collector

MAP / PARCEL	LOCATION OF PROPERTY	TAX YEAR	ACCOUNT	DUE DATE
1-000-AA	N/A	2021	1187-1	7/12/2021

PUBLIC SERVICE CO OF NH
 PROPERTY TAX DEPARTMENT
 EVERSOURCE
 PO BOX 270

PAY THIS AMOUNT
\$204,703.00

191663



20-016
PSNH/Eversource

PSNH dba Eversource Energy
PO Box 270
Hartford, CT 06141-0270
Richard C. Heitz
State Tax Manager

February 24, 2021

CERTIFIED MAIL
RETURN RECEIPT REQUESTED

Received by
TOWN OF HENNIKER

MAR 01 2021

SELECTMEN'S OFFICE

Board of Selectmen
Town of Henniker
18 Depot Hill Road
Henniker, NH 03242

Dear Sir/Madam:

Enclosed is Public Service Company of New Hampshire d/b/a Eversource Energy's Application for Abatement of Taxes Pursuant to New Hampshire RSA 76:16, which is filed with respect to taxes assessed by Henniker as of April 1, 2020.

Should you have any questions concerning our abatement request, you may direct them to me or to Eversource Energy's Tax Manager, Richard Heitz at (860) 665-2746.

Very truly yours,

Richard C. Heitz

Richard C. Heitz
State Tax Manager

Enclosure

cc: K. Morrissey
N. Cadwallader
M. Nelson

STATE OF NEW HAMPSHIRE

Town of Henniker

Application for Abatement of Taxes
Pursuant to New Hampshire RSA 76:16

To the Board of Selectmen:

Pursuant to New Hampshire RSA 76:16, Public Service Company of New Hampshire, doing business as Eversource Energy, a New Hampshire corporation with a principal place of business at 780 North Commercial Street, Manchester, New Hampshire 03101 (hereinafter "PSNH"), applies for abatement of taxes as follows:

(1) PSNH was, on April 1, 2020, the owner of certain transmission and/or distribution assets and other property, as described on the attached schedule, located in Henniker, and was liable to pay not more than a just and proportionate tax on its taxable property in Henniker.

(2) PSNH duly complied with all the requirements of New Hampshire RSA Chapter 74 with respect to its 2020 property taxes in Henniker.

(3) Henniker, by its Assessor, appraised PSNH's property for the purposes of ad valorem taxes as of April 1, 2020, in the aggregate sum of \$13,105,200 and assessed against PSNH a tax upon its said property aggregating \$383,327 and notified PSNH of said tax. PSNH has paid the liability in full.

(4) Said appraisal of \$13,105,200 is in excess of a just and proportionate valuation of PSNH's taxable property in Henniker; the said tax assessed thereon is illegal, excessive in amount, disproportionate and unjust; and therefore, PSNH maintains that just cause exists for the abatement of a portion of the taxes assessed against its property as of April 1, 2020. PSNH is requesting abatement of the taxes assessed against all of the properties listed on the attached schedule of its assessed properties in Henniker.

(5) In support of its abatement request, PSNH submits that the Town's assessment of PSNH's taxable property in Henniker does not adequately identify the proper delineation between reported transmission assets and reported distribution assets; or the taxpayer was not provided the calculation of valuation of distribution assets in accordance with RSA 72:8-d, IV. Absent such delineation, PSNH cannot determine if the Town has properly complied with the statutory provisions governing the treatment for assessment purposes of PSNH's distribution property or the level of its assessment of PSNH's transmission property. Based on the statute, PSNH's distribution property must be assessed in accordance with the formula prescribed in RSA 72:8-d, IV.

(6) With respect to its transmission property, PSNH submits that the Town's assessment must reflect the pervasive regulation imposed on this property by the Federal Energy Regulatory Commission (the "FERC") which, among other things, limits the earnings which can be achieved for such property.

(a) Pursuant to RSA 83-F, the New Hampshire Department of Revenue Administration (“DRA”) annually conducts an appraisal to determine the market value of PSNH and allocates the aggregate value to all communities served by PSNH. In doing its appraisals, the DRA employs generally accepted appraisal techniques and methodology and utilizes the same standard

of market value as prescribed for *ad valorem* assessments under RSA 75:1. See RSA 83-F:3. PSNH understands that the DRA advises all communities of the value allocated to each community under its appraisal. Based on the DRA’s 2020 appraisal, the fair market value of PSNH’s taxable real estate in the Town of Henniker for 2020 was \$6,999,610.

(7) PSNH understands that there have been a number of sales of regulated transmission property, all of which transacted at or about the property’s net book value, the base of utility earnings. Furthermore, the New Hampshire Supreme Court affirmed a decision of the Merrimack County Superior Court in favor of PSNH with respect to its tax appeals involving the Town of Bow for tax years 2012 and 2013. See *PSNH v. Town of Bow*, 170 N.H. Among other things, the Supreme Court made clear that net book value is an appropriate valuation methodology for regulated transmission and distribution property which the finder of fact can properly rely upon based on its evaluation of the evidence presented. Similarly, the Rockingham County Superior Court also recently opined that net book value is an appropriate valuation methodology for regulated transmission and distribution property in the City of Portsmouth. See, *Pub. Serv. Co. of N.H. v. City of Portsmouth*, Docket Nos. 218- 2016-CV-00899 & 218-2017-CV-00917 (Rockingham Cnty. Super. Ct., May 20, 2019) (Messer, J.).

(8) PSNH reserves the right to present additional information in support of its request for abatement, including an appraisal by an independent appraisal firm utilizing all applicable approaches to value.

(9) PSNH hereby requests a hearing before the Selectmen to discuss its request for an abatement and reserves the right to present additional relevant information in support of its request.

(10) By signing below, PSNH certifies and swears under the penalties of perjury that this application has a good faith basis and the facts stated are true to the best of its knowledge.

WHEREFORE, PSNH requests (a) that the Board of Selectmen reconsider the matter of a just and proportional valuation of PSNH’s property for the purpose of ad valorem property taxation as of April 1, 2020, and re-determine a just and proportional valuation thereof and a just and proportional tax thereon; and (b) that so much of the taxes assessed against PSNH on account of said property as of April 1, 2020, as may be found to have been unjust, disproportional and unreasonable in light of such re-determined valuation be abated and refunded to PSNH together with interest from the date of payment of said taxes to the date of repayment; and (c) such other or further relief on account of said taxes as may be just and equitable.

Respectfully submitted,

PUBLIC SERVICE COMPANY
OF NEW HAMPSHIRE d/b/a EVERSOURCE ENERGY

Dated: 2/25/2021

By: *Kevin Morrissey*
Kevin P. Morrissey
Director - Taxes
PO Box 270
Hartford, CT 06141-0270

Public Service Company of New Hampshire
DATA PROTEST ACTION FOR THE TOWN OF HENNIKER

1	Data Tax Bill Received		
2	Net Book Cost	\$	8,646,017
3	Tax Rate Per \$1000	\$	29.25
4	Proper Tax (2x3/1000)	\$	252,896
5	Assessed Valuation	\$	13,105,200
6	Taxes Billed	\$	383,327
7	Discount	\$	-
8	Amount Paid (6-7)	\$	383,327
9	Abatement Requested (8-4)	\$	130,431

TOWN: HENNIKER

DIVISION: WESTERN

DESCRIPTION	MAP/LOT NO.	LAND	BUILDINGS	ASSESSMENT
1	1-000-AA	0	13,105,200	13,105,200
		0	13,105,200	13,105,200

DISPOSITION OF APPLICATION * (for use by Selectmen/Assessor)

*RSA 76:16, II states: The municipality "shall review the application and shall grant or deny the application in writing by July 1 after notice of tax date..."

Abatement GRANTED _____ DENIED ✓

Date: _____

Board of Selectmen

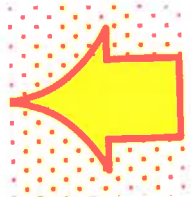
(Kris Blomback)

(Tia Hooper)

(Peter Flynn)

(D. Scott Osgood)

(Leon Parker)





George E. Sansoucy, PE, LLC
Engineers & Appraisers

June 6, 2021

Town of Henniker
Board of Selectmen
18 Depot Hill Road
Henniker, NH 03242

RE: 2020 Abatements

Dear Board:

We have received and reviewed the 2020 abatements requested for the following utilities:

- Eversource

We have reviewed the abatement application filed with the Town by Eversource regarding its valuation of electric facilities and land in the Town of Henniker. Eversource's request relies upon the value being prepared by the New Hampshire Department of Revenue Administration (DRA) as the basis for their request and abatement payment. The New Hampshire Board of Tax and Land Appeals (BTLA) has found that the DRA value does not represent true and full fair market value. The BTLA decision in this matter was upheld by the New Hampshire Supreme Court related to Eversource. Per your request for recommendation, we therefore recommend that you deny the abatement request by Eversource.

On an alternative note, regarding Eversource, we believe that some of the abatements filed by the company relate to the inability of the company to differentiate between the HB700 values and the transmission and land values based on the way either tax record cards or tax bills, or both, are written and/or sent out. We will be reaching out to Eversource to determine if that is the case in your community. We will be providing them the detailed breakdown of their values between transmission, distribution, land, and buildings and discussing ways to better report back to Eversource the categories that comprise its total tax bill. We will keep you informed on that matter through our 2021 work in progress for your utility values.

Should either company provide new information, or if the company has misinformed the town as to the inventory of property, we will consider those issues when and if they arise.

If you have any questions, please do not hesitate to contact me.

Very truly yours,
GEORGE E. SANSOUCY, P.E., LLC

George E. Sansoucy, P.E.
NHCG-774

GES/db

George E. Sansoucy, PE, LLC

148 Main Street, Lancaster, NH 03584 Tel 603.788.4000 gsansoucy@sansoucy.com

7 DUNDON WOODS DR., UNIT 102, PORTSMOUTH, NH 03801 Tel 603.431.2696 Fax 603.431.7415 msansoucy@sansoucy.com

811 Fuller Street, Dover, NH 03824 Tel 603.408.7988 msansoucy@sansoucy.com

Remittance Address 86 Reed Road, Lancaster, NH 03584

TOWN: HENNIKER

DIVISION: WESTERN

DESCRIPTION	MAP/LOT NO.	LAND	BUILDINGS	ASSESSMENT
1	1-000-AA	0	13,105,200	13,105,200
		0	13,105,200	13,105,200



TOWN OF HENNIKER, NEW HAMPSHIRE

June 22, 2021

ABATEMENT

Selectmen's Office
*Administration, Finance,
Assessing, Planning,
Zoning & Building Permits*
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3221
Fx (603) 428-4366

To the Collector of Taxes.

By vote of the Board of Selectmen upon the application of:

FAGUNDO DE & J PEREIRA

Town Clerk / Tax Collector
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3240
Fx (603) 428-4366

Property Address/Map Lot: **LOT #1-560-A, 870 BEAR HILL ROAD**
LOT #1-560, N/S BEAR HILL ROAD

Transfer / Recycling Center
Parks and Properties
18 Depot Hill Rd.
Henniker NH 03242
Physical: 1393 Weare Rd.
Ph (603) 428-7604

We have abated the amount of: **\$ 8.07 & \$18.52**

Cause of abatement: **PROPERTY TAXES OVERPAID BY PROPERTY OWNER - ABATEMENT IS FOR THE COSTS**

Cogswell Spring Water Works
146 Davison Rd.
Henniker NH 03242
Ph (603) 428-3237
Fx (603) 428-3362

Per Order:

Wastewater Treatment Plant
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-7215
Fx (603) 428-8312
Physical: 199 Ramsdell Rd.

Highway
18 Depot Hill Rd.
Henniker NH 03242
Physical: 209 Ramsdell Rd.
Ph (603) 428-7200
Fx (603) 428-7200

Police
340 Western Ave.
Henniker NH 03242
Ph (603) 428-3213
(Dial 911 for an Emergency)
Fx (603) 428-7509

Fire & Rescue
216 Maple St.
Henniker NH 03242
Ph (603) 428-7552
(Dial 911 for an Emergency)
Fx (603) 428-7628

Board of Selectmen



TOWN OF HENNIKER, NEW HAMPSHIRE

June 22, 2021

2021 Administrative Abatement

Selectmen's Office
*Administration, Finance,
Assessing, Planning,
Zoning & Building Permits*
18 Depot Hill Rd.
Henniker NH 03242
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Fx (603) 428-4366

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Fx (603) 428-7628

To the Collector of Taxes.

By vote of the Board of Selectmen upon application of:

Robert & Debbie Dufour

Lot Number/Location: 1-619-022 / Old Concord Rd.

Mailing Address: 20 Centennial Dr.
Webster, NH 03303

Abated Amount: \$236.00

The owner contacted the tax collector and/or assessing office after receipt of the first issue tax bill and produced a registration demonstrating that the RV was registered as of April 1, 2021. The RV is registered, readily moveable, and in road worthy condition as of April 1, 2021. In accordance with the criteria established by the selectmen, this RV is not taxable for the tax year 2021. **Thus, the selectmen should abate the tax bill for this property.**

Approval by Board of Selectmen



TOWN OF HENNIKER
Office of the Tax Collector
 18 Depot Hill Road
 Henniker NH 03242

Hours
 Mon8-5:30/T,W,F 8-4:30/
 2nd/4th Sat 10-12

ph. (603) 428-3240

TAX YEAR	ACCOUNT	BILLING DATE	INTEREST RATE	DUE DATE
2021	61922	5/27/2021	0.08	7/12/2021
MAP / PARCEL	LOCATION OF PROPERTY			AREA
1-619-022	OLD CONCORD ROAD			0.000
OWNER OF RECORD		TAX CALCULATION		
DUFOUR ROBERT		NET TAXABLE	\$15,100.00	
DUFOUR DEBBIE		TAX RATE	\$31.24	
20 CENTENIAL DR		TOTAL TAX	\$472.00	
WEBSTER NH 03303		ESTIMATED TAX AT 1/2 RATE	\$236.00	
2021 TAX RATE PER \$1000		ASSESSED VALUATION		
Municipal Rate	\$9.94	Building	\$15,100	
County	\$2.56	Taxable Value	\$15,100	
Local School	\$16.75			
State School	\$1.99			
TOTAL:	\$31.24			
		Interest at 8.00% per annum after Monday, July 12, 2021.		
		PAY THIS AMOUNT	\$236.00	

INFORMATION TO TAXPAYERS

PAYMENT OF THIS BILL DOES NOT PREVENT THE COLLECTION OF PREVIOUS UNPAID TAXES NOR DOES AN ERROR IN THE NAME OF THE PERSON TAXED PREVENT COLLECTION.

IF THIS BILL IS PAID BY CHECK OR MONEY ORDER IT IS NOT CONSIDERED PAID UNTIL CHECK OR MONEY ORDER IS CLEARED.

IF YOU ARE ELDERLY, DISABLED, BLIND, A VETERAN, OR VETERAN'S SPOUSE, OR ARE UNABLE TO PAY TAXES DUE TO POVERTY OR OTHER GOOD CAUSE YOU MAY BE ELIGIBLE FOR A TAX EXEMPTION CREDIT, ABATEMENT OR DEFERRAL. FOR DETAILS AND APPLICATION INFORMATION CONTACT THE SELECTMEN'S OFFICE.

THE TAXPAYER MAY BY MARCH 1 FOLLOWING THE DATE OF NOTICE OF TAX AND NOT AFTERWARDS, APPLY IN WRITING TO THE SELECTMEN OR ASSESSOR(S) FOR AN ABATEMENT AS PROVIDED UNDER RSA 76:16.

PLEASE DETACH AND RETURN LOWER PORTION WITH PAYMENT. RETAIN UPPER PORTION FOR YOUR RECORDS.

TOWN OF HENNIKER
18 Depot Hill Road, Henniker NH 03242

MAP / PARCEL	LOCATION OF PROPERTY	TAX YEAR	ACCOUNT	DUE DATE
1-619-022	OLD CONCORD ROAD	2021	61922	7/12/2021

DUFOUR ROBERT
 DUFOUR DEBBIE
 20 CENTENIAL DR
 WEBSTER NH 03303

PAY THIS AMOUNT
\$236.00



TOWN OF HENNIKER, NEW HAMPSHIRE

June 22, 2021

2021 Administrative Abatement

Selectmen's Office
*Administration, Finance,
Assessing, Planning,
Zoning & Building Permits*
18 Depot Hill Rd.
Henniker NH 03242
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Fx (603) 428-4366

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18 Depot Hill Rd.
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Fire & Rescue
216 Maple St.
Henniker NH 03242
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(Dial 911 for an Emergency)
Fx (603) 428-7628

To the Collector of Taxes.

By vote of the Board of Selectmen upon application of:

Bernard Powell

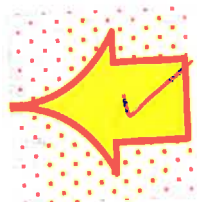
Lot Number/Location: 1-318-P1 / East Side Drive

Mailing Address: 9 Birchwood Dr.
Londonderry, NH 03053

Abated Amount: \$181.00

The owner contacted the tax collector and/or assessing office after receipt of the first issue tax bill and produced a registration demonstrating that the RV was registered as of April 1, 2021. The RV is registered, readily moveable, and in road worthy condition as of April 1, 2021. In accordance with the criteria established by the selectmen, this RV is not taxable for the tax year 2021. **Thus, the selectmen should abate the tax bill for this property.**

Approval by Board of Selectmen



TOWN OF HENNIKER
Office of the Tax Collector
 18 Depot Hill Road
 Henniker NH 03242

Hours
 Mon 8-5:30/T,W,F 8-4:30/
 2nd/4th Sat 10-12

ph. (603) 428-3240

TAX YEAR	ACCOUNT	BILLING DATE	INTEREST RATE	DUE DATE
2021	318P1	5/27/2021	0.08	7/12/2021
MAP / PARCEL		LOCATION OF PROPERTY		AREA
1-318-P1		EAST SIDE DRIVE		0.000
OWNER OF RECORD			TAX CALCULATION	
POWELL BERNARD 9 BIRCHWOOD DR LONDONDERRY NH 03053			NET TAXABLE	\$11,600.00
			TAX RATE	\$31.24
			TOTAL TAX	\$362.00
			ESTIMATED TAX AT 1/2 RATE	\$181.00
2021 TAX RATE PER \$1000		ASSESSED VALUATION		
Municipal Rate	\$9.94	Building	\$11,600	
County	\$2.56	Taxable Value	\$11,600	
Local School	\$16.75			
State School	\$1.99			
TOTAL:	\$31.24			
			Interest at 8.00% per annum after Monday, July 12, 2021.	
			PAY THIS AMOUNT	\$181.00

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PLEASE DETACH AND RETURN LOWER PORTION WITH PAYMENT. RETAIN UPPER PORTION FOR YOUR RECORDS.

TOWN OF HENNIKER
18 Depot Hill Road, Henniker NH 03242

MAP / PARCEL	LOCATION OF PROPERTY	TAX YEAR	ACCOUNT	DUE DATE
1-318-P1	EAST SIDE DRIVE	2021	318P1	7/12/2021

POWELL BERNARD
 9 BIRCHWOOD DR
 LONDONDERRY NH 03053

PAY THIS AMOUNT
\$181.00



DEPARTMENT OF THE ARMY
US ARMY CORPS OF ENGINEERS
NEW ENGLAND DISTRICT
696 VIRGINIA ROAD
CONCORD MA 01742-2751

May 10, 2021

SUBJECT: Hopkinton-Everett Lakes Project - Supplemental Agreement No. 6 to
Lease No. DACW33-1-96-1

Henniker Town Hall
Attention: Kimberly Johnson
18 Depot Hill Road
Henniker, New Hampshire 03242

Dear Ms. Johnson:

Attached you will find Supplemental Agreement No. 6 to extend the term
of Lease No. DACW33-1-96-1 through September 30, 2025.

Kindly sign and date the Supplemental Agreement and return to this office
for Government execution. We will return a fully-executed copy to you for your
records. You should retain the document in your permanent records.

If you have any questions please contact Joshua Mulvey of this office by
email at Joshua.E.Mulvey@usace.army.mil or by telephone at 978-318-8116.

Sincerely,

A handwritten signature in black ink, appearing to read "T. Shugert", is positioned above the printed name.

Digitally signed by
SHUGERT.TIMOTHY.W.123858724
3
Date: 2021.05.10 14:03:33 -04'00'

Timothy W. Shugert
Chief, Real Estate Division

**DEPARTMENT OF THE ARMY
NEW ENGLAND DISTRICT, CORPS OF ENGINEERS
696 Virginia Road
Concord, Massachusetts 01742-2751**

**SUPPLEMENTAL AGREEMENT NO. 6
between
THE SECRETARY OF THE ARMY
and
TOWN OF HENNIKER, NEW HAMPSHIRE**

**Lease No. DACW33-1-96-1
Hopkinton-Everett Lakes Project**

WITNESSETH:

WHEREAS, the **SECRETARY OF THE ARMY**, hereinafter referred to as the Secretary, granted to the **TOWN OF HENNIKER, NEW HAMPSHIRE**, hereinafter referred to as the lessee, a lease (No. DACW33-1-96-1) to use a portion of Hopkinton-Everett Lake Project, Tract No. 1834, for public park and recreational purposes; and

WHEREAS, by Supplemental Agreement No. 1 the lease was modified to allow for the construction of a chain link fence and a wooden post fence on the premises; and

WHEREAS, by Supplemental Agreement No. 2 said lease was modified for an extension of the term, and to install a gate and plant shrubs/trees to prevent access by all terrain vehicles, and

WHEREAS, by Supplemental Agreement No. 3, said lease term was extended until September 30, 2010, and

WHEREAS, by Supplemental Agreement No. 4, said lease term was extended until September 30, 2015, and

WHEREAS, by Supplemental Agreement No. 5, said lease term was extended until September 30, 2020 and additional conditions added, and

WHEREAS, it has been determined to be advantageous and in the best interest of the parties hereto to modify said lease to add additional conditions and provide for a further extension of the term;

NOW, THEREFORE, the parties hereto, in consideration of the premises, do mutually further agree to modify said lease as follows:

1. That effective September 30, 2020 Condition 1 of said lease is amended by extending the term of the lease for an additional five years beginning on October 1, 2020 and ending September 30, 2025.

2. Condition No. 46 is added and provides as follows: "46. EXECUTIVE ORDER 13706.

a. It has been determined this lease is subject to Executive Order 13706, and the regulations issued by the Secretary of Labor in 29 CFR part 13 pursuant to the Executive Order. The provisions contained in Exhibit E, attached hereto, are made a part of this lease.

b. If a duly authorized representative of the United States discovers or determines, whether before or subsequent to executing this lease, that an erroneous determination regarding the applicability of Executive Order 13706 was made, Grantee, to the extent permitted by law, agrees to indemnify and hold harmless the United States, its officers, agents, and employees, for and from any and all liabilities, losses, claims, expenses, suits, fines, penalties, judgments, demands or actions, costs, fees, and damages directly or indirectly arising out of, caused by, related to, resulting from or in any way predicated upon, in whole or in part, the erroneous Executive Order 13706 determination. This includes Lessee releasing any claim or entitlement it would otherwise have to an equitable adjustment to the lease and indemnifying and holding harmless the United States from the claims of sublessees and Lessee employees."

3. Condition No. 47 is added and provides as follows: "47. The Lessee shall provide their Development Plan for the third soccer field for approval as outlined in Condition 36 of the Lease."

4. Condition No. 48 is added and provides as follows: "48. The Lessee shall consult with the U.S. Fish & Wildlife Service for any proposed cutting or tree trimming, and shall adopt the Conservation Measures listed for the Northern Long-Eared Bat (April 1-October 31)."

5. Condition No. 49 is added and provides as follows: "49. Due to the surrounding areas being considered sensitive habitat for Wood Turtles, (a state listed species of Special Concern), the Lessee must consult with New Hampshire Fish & Game and New Hampshire Natural Heritage Bureau, and obtain prior written approval of the Army Corps of Engineers, for any proposed changes to use, operations or maintenance."

Hopkinton-Everett Lakes Project, NH
Lease No. DACW33-1-96-1
Supplemental Agreement No. 6

6. Condition No. 50 is added and provides as follows: "Any construction or construction activity shall be conducted from October 16 to March 31. No work is allowed within a 300-foot buffer from the stream channel from April 1 to October 15."

7. Condition No. 51 is added and provides as follows: "51. The Lessee shall avoid leaving uncovered disturbed soils between May 15 and July 15."

8. Condition No. 52 is added and provides as follows: "52. The Lessee shall coordinate with the Project Manager to develop a plan to discourage recreational visitors from accessing the stream and riparian areas and to monitor for unauthorized access."

9. Condition No. 53 is added and provides as follows: "53. Prior to the construction of a third soccer field, expanded parking area and fence (authorized under Supplemental Agreement No. 5), the fill amounts and method of removal must be submitted to and accepted by the said officer."

10. Condition No. 27.c is modified by adding at the end the following words: "Information, records, and data on proposed use of pesticides and herbicides shall be provided to the said officer by January 15 of each year. The Lessee must provide assurance that all applicators are appropriately licensed to apply pesticides and herbicides. The Lessee must include in the annual report the actual applications of pesticides that took place in the prior year, including the types, quantities, and locations."

All other terms and conditions of the aforesaid lease are hereby ratified and, except as modified by Supplemental Agreement Nos. 1, 2, 3, 4, 5 and by this Supplemental Agreement No. 6, shall remain in full force and effect.

[Signatures are on the following page.]

Hopkinton-Everett Lakes Project, NH
Lease No. DACW33-1-96-1
Supplemental Agreement No. 6

IN WITNESS WHEREOF, I have hereunto set my hand by authority of the Secretary of the Army this _____ day of _____, 2021.

UNITED STATES OF AMERICA

MAUREEN B. DAVI
Realty Specialist
Real Estate Contracting Officer

THIS SUPPLEMENTAL AGREEMENT is also executed by the lessee this _____ day of _____ 2021.



TOWN OF HENNIKER

Kris Blomback, Selectboard Chairman

Tia Hooper, Selectboard Vice Chairman

Peter Flynn, Selectman

Scott Osgood, Selectman

Leon Parker, Selectman



CERTIFICATE OF AUTHORITY

I, _____ certify that I am _____ of the
(Name) *(Title)*

Town of Henniker, NH, and that _____,

_____,

_____, and _____,

who signed the foregoing instrument on behalf of the Town of Henniker, NH, were then the Selectmen of the Town of Henniker, NH. I further certify that said Selectmen were acting with the scope of powers delegated to them in executing the said instrument.

Date: _____

Signature: _____

Exhibit E – Executive Order 13706

Executive Order 13706

Any reference in this section to "prime contractor" or "contractor" shall mean the Grantee and any reference to "contract" shall refer to the Outgrant.

(a) Executive Order 13706. This contract is subject to Executive Order 13706, the regulations issued by the Secretary of Labor in 29 CFR part 13 pursuant to the Executive Order, and the following provisions.

(b) Paid Sick Leave. (1) The contractor shall permit each employee (as defined in 29 CFR 13.2) engaged in the performance of this contract by the prime contractor or any subcontractor, regardless of any contractual relationship that may be alleged to exist between the contractor and employee, to earn not less than 1 hour of paid sick leave for every 30 hours worked. The contractor shall additionally allow accrual and use of paid sick leave as required by Executive Order 13706 and 29 CFR part 13. The contractor shall in particular comply with the accrual, use, and other requirements set forth in 29 CFR 13.5 and 13.6, which are incorporated by reference in this contract. (2) The contractor shall provide paid sick leave to all employees when due free and clear and without subsequent deduction (except as otherwise provided by 29 CFR 13.24), rebate, or kickback on any account. The contractor shall provide pay and benefits for paid sick leave used no later than one pay period following the end of the regular pay period in which the paid sick leave was taken. (3) The prime contractor and any upper-tier subcontractor shall be responsible for the compliance by any subcontractor or lower-tier subcontractor with the requirements of Executive Order 13706, 29 CFR part 13, and this clause.

(c) Withholding. The contracting officer shall, upon its own action or upon written request of an authorized representative of the Department of Labor, withhold or cause to be withheld from the prime contractor under this or any other Federal contract with the same prime contractor, so much of the accrued payments or advances as may be considered necessary to pay employees the full amount owed to compensate for any violation of the requirements of Executive Order 13706, 29 CFR part 13, or this clause, including any pay and/or benefits denied or lost by reason of the violation; other actual monetary losses sustained as a direct result of the violation, and liquidated damages.

(d) Contract Suspension/Contract Termination/Contractor Debarment. In the event of a failure to comply with Executive Order 13706, 29 CFR part 13, or this clause, the contracting agency may on its own action or after authorization or by direction of the Department of Labor and written notification to the contractor, take action to cause suspension of any further payment, advance, or guarantee of funds until such violations have ceased. Additionally, any failure to comply with the requirements of this clause may be grounds for termination of the right to proceed with the contract work. In such

event, the Government may enter into other contracts or arrangements for completion of the work, charging the contractor in default with any additional cost. A breach of the contract clause may be grounds for debarment as a contractor and subcontractor as provided in 29 CFR 13.52.

(e) The paid sick leave required by Executive Order 13706, 29 CFR part 13, and this clause is in addition to a contractor's obligations under the Service Contract Act and Davis-Bacon Act, and a contractor may not receive credit toward its prevailing wage or fringe benefit obligations under those Acts for any paid sick leave provided in satisfaction of the requirements of Executive Order 13706 and 29 CFR part 13.

(f) Nothing in Executive Order 13706 or 29 CFR part 13 shall excuse noncompliance with or supersede any applicable Federal or State law, any applicable law or municipal ordinance, or a collective bargaining agreement requiring greater paid sick leave or leave rights than those established under Executive Order 13706 and 29 CFR part 13.

(g) Recordkeeping. (1) Any contractor performing work subject to Executive Order 13706 and 29 CFR part 13 must make and maintain, for no less than three (3) years from the completion of the work on the contract, records containing the information specified in paragraphs (i) through (xv) of this section for each employee and shall make them available for inspection, copying, and transcription by authorized representatives of the Wage and Hour Division of the U.S. Department of Labor:

- (i) Name, address, and Social Security number of each employee;
- (ii) The employee's occupation(s) or classification(s);
- (iii) The rate or rates of wages paid (including all pay and benefits provided);
- (iv) The number of daily and weekly hours worked;
- (v) Any deductions made;
- (vi) The total wages paid (including all pay and benefits provided) each pay period;
- (vii) A copy of notifications to employees of the amount of paid sick leave the employee has accrued, as required under 29 CFR 13.5(a)(2);
- (viii) A copy of employees' requests to use paid sick leave, if in writing, or, if not in writing, any other records reflecting such employee requests;
- (ix) Dates and amounts of paid sick leave taken by employees (unless a contractor's paid time off policy satisfies the requirements of Executive Order 13706 and 29 CFR part 13 as described in § 13.5(f)(5), leave must be designated in records as paid sick leave pursuant to Executive Order 13706);
- (x) A copy of any written responses to employees' requests to use paid sick leave, including explanations for any denials of such requests, as required under 29 CFR 13.5(d)(3);
- (xi) Any records reflecting the certification and documentation a contractor may require an employee to provide under 29 CFR 13.5(e), including copies of any certification or documentation provided by an employee;
- (xii) Any other records showing any tracking of or calculations related to an employee's accrual or use of paid sick leave;
- (xiii) The relevant covered contract;

(xiv) The regular pay and benefits provided to an employee for each use of paid sick leave; and

(xv) Any financial payment made for unused paid sick leave upon a separation from employment intended, pursuant to 29 CFR 13.5(b)(5), to relieve a contractor from the obligation to reinstate such paid sick leave as otherwise required by 29 CFR 13.5(b)(4).

(2)(i) If a contractor wishes to distinguish between an employee's covered and non-covered work, the contractor must keep records or other proof reflecting such distinctions. Only if the contractor adequately segregates the employee's time will time spent on non-covered work be excluded from hours worked counted toward the accrual of paid sick leave. Similarly, only if that contractor adequately segregates the employee's time may a contractor properly refuse an employee's request to use paid sick leave on the ground that the employee was scheduled to perform non-covered work during the time she asked to use paid sick leave.

(ii) If a contractor estimates covered hours worked by an employee who performs work in connection with covered contracts pursuant to 29 CFR 13.5(a)(i) or (iii), the contractor must keep records or other proof of the verifiable information on which such estimates are reasonably based. Only if the contractor relies on an estimate that is reasonable and based on verifiable information will an employee's time spent in connection with non-covered work be excluded from hours worked counted toward the accrual of paid sick leave. If a contractor estimates the amount of time an employee spends performing in connection with covered contracts, the contractor must permit the employee to use her paid sick leave during any work time for the contractor.

(3) In the event a contractor is not obligated by the Service Contract Act, the Davis-Bacon Act, or the Fair Labor Standards Act to keep records of an employee's hours worked, such as because the employee is exempt from the FLSA's minimum wage and overtime requirements, and the contractor chooses to use the assumption permitted by 29 CFR 13.5(a)(1)(iii), the contractor is excused from the requirement in paragraph(1)(d) of this section to keep records of the employee's number of daily and weekly hours worked.

(4)(i) Records relating to medical histories or domestic violence, sexual assault, or stalking, created for purposes of Executive Order 13706, whether of an employee or an employee's child, parent, spouse, domestic partner, or other individual related by blood or affinity whose close association with the employee is the equivalent of a family relationship, shall be maintained as confidential records in separate files/records from the usual personnel files.

(ii) If the confidentiality requirements of the Genetic Information Nondiscrimination Act of 2008 (GINA), section 503 of the Rehabilitation Act of 1973, and/or the Americans with Disabilities Act (ADA) apply to records or documents created to comply with the recordkeeping requirements in this contract clause, the records and documents must also be maintained in compliance with the confidentiality requirements of the GINA, section 503 of the Rehabilitation Act of 1973, and/or ADA as described in 29 CFR1635.9, 41CFR60-741.23(d), and 29 CFR 1630.14(c)(1), respectively.

(iii) The contractor shall not disclose any documentation used to verify the need to use 3 or more consecutive days of paid sick leave for the purposes listed in 29 CFR

13.5(c)(1)(iv) (as described in 29 CFR 13.5(e)(1)(ii)) and shall maintain confidentiality about any domestic abuse, sexual assault, or stalking, unless the employee consents or when disclosure is required by law.

(5) The contractor shall permit authorized representatives of the Wage and Hour Division to conduct interviews with employees at the worksite during normal working hours.

(6) Nothing in this contract clause limits or otherwise modifies the contractor's record keeping obligations, if any, under the Davis-Bacon Act, the Service Contract Act, the Fair Labor Standards Act, the Family and Medical Leave Act, Executive Order 13658, their respective implementing regulations, or any other applicable law.

(h) The contractor (as defined in 29 CFR 13.2) shall insert this clause in all of its covered subcontracts and shall require its subcontractors to include this clause in any covered lower-tier subcontracts.

(i) Certification of Eligibility. (1) By entering into this contract, the contractor (and officials thereof) certifies that neither it (nor he or she) nor any person or firm who has an interest in the contractor's firm is a person or firm ineligible to be awarded Government contracts by virtue of the sanctions imposed pursuant to section 5 of the Service Contract Act, section 3(a) of the Davis-Bacon Act, or 29 CFR 5.12(a)(1).

(2) No part of this contract shall be subcontracted to any person or firm whose name appears on the list of persons or firms ineligible to receive Federal contracts currently maintained on the System for Award Management Web site, <http://www.SAM.gov>.

(3) The penalty for making false statements is prescribed in the U.S. Criminal Code, 18 U.S.C. 1001.

(j) Interference/Discrimination. (1) A contractor may not in any manner interfere with an employee's accrual or use of paid sick leave as required by Executive Order 13706 or 29 CFR part 13. Interference includes, but is not limited to, miscalculating the amount of paid sick leave an employee has accrued, denying or unreasonably delaying a response to a proper request to use paid sick leave, discouraging an employee from using paid sick leave, reducing an employee's accrued paid sick leave by more than the amount of such leave used, transferring an employee to work on non-covered contracts to prevent the accrual or use of paid sick leave, disclosing confidential information contained in certification or other documentation provided to verify the need to use paid sick leave, or making the use of paid sick leave contingent on the employee's finding a replacement worker or the fulfillment of the contractor's operational needs.

(2) A contractor may not discharge or in any other manner discriminate against any employee for:

(i) Using, or attempting to use, paid sick leave as provided for under Executive Order 13706 and

29 CFR part 13;

(ii) Filing any complaint, initiating any proceeding, or otherwise asserting any right or claim under Executive Order 13706 and 29 CFR part 13;

(iii) Cooperating in any investigation or testifying in any proceeding under Executive Order 13706

and 29 CFR part 13; or

(iv) Informing any other person about his or her rights under Executive Order 13706 and 29 CFR part 13.

(k) Waiver. Employees cannot waive, nor may contractors induce employees to waive, their rights under Executive Order 13706, 29 CFR part 13, or this clause.

(l) Notice. The contractor must notify all employees performing work on or in connection with a covered contract of the paid sick leave requirements of Executive Order 13706, 29 CFR part 13,

and this clause by posting a notice provided by the Department of Labor in a prominent and accessible place at the worksite so it may be readily seen by employees.

Contractors that customarily post notices to employees electronically may post the notice electronically, provided such electronic posting is displayed prominently on any Web site that is maintained by the contractor, whether external or internal, and customarily used for notices to employees about terms and conditions of employment.

(m) Disputes concerning labor standards. Disputes related to the application of Executive Order 13706 to this contract shall not be subject to the general disputes clause of the contract. Such disputes shall be resolved in accordance with the procedures of the Department of Labor set forth in 29 CFR part 13. Disputes within the meaning of this contract clause include disputes between the contractor (or any of its subcontractors) and the contracting agency, the U.S. Department of Labor, or the employees or their representatives.



Town of Henniker
Board of Selectmen

Consent Agenda

Motion: That the Town of Henniker is authorizing the filing of the SRF application (Conservation water testing loan) and that the Town Administrator Joseph R Devine Jr will act as the loan's Authorized Representative and will sign loan documents on behalf of the Town of Henniker.

Date: June 22, 2021

Kris Blomback _____

Tia Hooper _____

Peter Flynn _____

D Scott Osgood _____

Leon Parker _____



Town of Henniker adopted resolution of SRF Application

WHEREAS, **Town of Henniker** (the Applicant)
(legal name of Applicant)

after thorough consideration of the nature of its water pollution problem, hereby determines that the construction of certain works, generally described as:

Surface water quality impairment of: French Pond, Launch Brook, Cow Brook, French Book, French Outlet, Keyser Pond, Keyser Outlet.

(the Project) is desirable and in the public interest, and to that end it is desired to apply for assistance from the State Revolving Fund (SRF); and

WHEREAS, the Applicant has examined and duly considered the provisions of RSA 486:14 and the New Hampshire Code of Administrative Rules Chapter Env-Wq 500, which relate to loans from the Clean Water State Revolving Fund and deems it to be in the public interest to file a loan application and to authorize other actions in connection therewith;

NOW, THEREFORE, BE IT RESOLVED BY

The Board of Selectmen, Town of Henniker

the governing body or Board of Directors of said Applicant, as follows:

1. That the person holding the position of **Town Administrator** (Title), currently held by **Joseph R Devine Jr** (Name), is hereby designated as the Authorized Representative of the Applicant for the purpose of filing an application for a loan in accordance with New Hampshire Code of Administrative Rules Chapter Env-Wq 500, furnishing such information, data, and documents pertaining to the applicant for a loan as may be required;
1. That if such loan be made, the following position(s), currently held by the following individual(s), is/are the Authorized Representative(s) of the Applicant for the purpose of signing any documents pertaining to the disbursement of funds to the loan recipient.

Position Title	Name
Finance Director	Russell Roy
Conservation	Mark Mitch

2. That if such loan be made, the Applicant agrees to repay the loan as stipulated in the loan agreement.
4. That a certified copy of this resolution be included as part of the application to be submitted for a loan.

Town of Henniker adopted resolution of SRF Application

5. That persons holding the following position(s) at the time of loan execution are authorized to sign the loan agreement binding the Applicant to the terms and conditions of the loan.

_Joseph R Devine, Jr _____

6. That if such loan be made, the Applicant agrees to make provisions for assuming proper and efficient operation and maintenance of the facilities after completion of the construction thereof.

VOTED:

That the Town of Henniker is authorizing the filing of the SRF application and that the Town Administrator Joseph R Devine Jr will act as the loan's Authorized Representative and will sign loan documents on behalf of the Town of Henniker.

I certify that said vote has not been amended or repealed and remains in full force and effect as of the date of this Certification.

ATTEST:

Date: _____

INTENT TO CUT CHECKLIST

Date received 6/15/2021 Office ID# _____
 Owner's name Ann M. Rice Trust Lot # 1-72
 Route to: Ann M. Rice, Trustee Conservation Commission
 Highway Superintendent
 Items 1 - 10 Complete / Map information complete Not provided

- | | |
|---|--|
| Missing items:
1 Town/City
2 Tax map/lot
3 Original/supplemental
4 Name of road using
5 Acreage of lot/acreage to be cut
6 Type of ownership
7 SIGNATURES OF OWNER(S) OF RECORD
ADDRESS OF OWNER(S)
TELEPHONE NUMBER OF OWNER(S)
8 Description of wood or timber to be cut
9 Personal use amount
10 LOGGER/FORESTER SIGNATURE
LOGGER/FORESTER PRINTED NAME
LOGGER/FORESTER PHONE NUMBER/ADDRESS | Missing items:
1 Area(s) to be cut
2 Road to be used
3 Landing(s)
4 Point of egress onto town road |
|---|--|

Taxes current	<input checked="" type="radio"/> Yes	<input type="radio"/> No	
Security bond required	<input type="radio"/> Yes	<input checked="" type="radio"/> No	\$ Amount _____
Date paid _____	Date returned _____		
Driveway permit needed	<input type="radio"/> Yes	<input type="radio"/> No	Initialed <u>Unknowns</u>
Road bond required	<input type="radio"/> Yes	<input checked="" type="radio"/> No	\$ Amount _____
Date paid _____	Date returned _____		
Permission to Haul Form	<input type="radio"/> Yes	<input checked="" type="radio"/> No	Date received _____
Wetlands permit required	<input type="radio"/> Yes	<input type="radio"/> No	Date received <u>Unknowns</u>

Notes/Comments Land previously logged in 2003 and 2009.
Ingress/Egress onto Rush Rd

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
NOTICE OF INTENT TO CUT WOOD OR TIMBER

FORM PA-7

(Assigned by Municipality)

JUN 15 2021

For Tax Year April 1, 21 to March 31, 22

YR TOWN OP# T

SELECTMEN'S OFFICE

PLEASE TYPE OR PRINT (If filling in form on-line; use TAB Key to move through fields)

1. Town/City of: Henniker

2. Tax Map/Block/Lot or USFS Sale Name & Unit No.
Map 1 Lot 72

3. Intent Type: Original Supplemental

4. Name of Access Road: Rush Road

5a. Acreage of Lot: 329.1 +/- Acreage of Cut: _____

5b. Anticipated Start Date: _____

6. Type of ownership (check only one):

- a. Owner of Land and Stumpage (Sole Owner)
- b. Owner of Land and Stumpage (Joint Tenants)
- c. Owner of Land and Stumpage (Tenants in Common)
- d. Previous owner retaining deeded timber rights
- e. Owner/Purchaser of stumpage & timber rights on public lands (Fed., State, municipal, etc.) or Utility Easements

REPORT OF CUT / CERTIFICATE TO BE SENT TO:

OWNER OR LOGGER / FORESTER
BY MAIL OR E-MAIL

7. I/We hereby accept responsibility for reporting all timber cut within 60 days after the completion of the operation or by May 15, whichever comes first. I/We also assume responsibility for any yield tax which may be assessed. (If a corporation, an officer must sign.)

Attach a signature page for additional owners.

[Signature] 4/12/2021
SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

ANN M. RICE, TRUSTEE
PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

ANN M. RICE
PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

23 WILSON AVE.
MAILING ADDRESS

CONCORD NH 03301
CITY OR TOWN STATE ZIPCODE

tadyann27@yahoo.com
E-MAIL ADDRESS

603-568-6879
HOME PHONE (Enter number without dashes) CELL PHONE (Enter number without dashes)

FOR MUNICIPAL ASSESSING OFFICIALS ONLY

The Selectmen/Municipal Assessing Officials hereby certify that:

- 1. All owners of record have signed the Intent;
- 2. The land is not under the Current Use Unproductive category;
- 3. The form is complete and accurate; and

4. Any timber tax bond required has been received.

\$ _____ Date: _____

5. The tax collector will be notified within 30 days of receipt pursuant to RSA 79:10.

6. This form to be forwarded to DRA within 30 days.

8. Description of Wood or Timber To Be Cut

Species	Estimated Amount To Be Cut	
White Pine	450	MBF
Hemlock	220	MBF
Red Pine	20	MBF
Spruce & Fir	2	MBF
Hard Maple	15	MBF
White Birch	15	MBF
Yellow Birch	15	MBF
Oak	350	MBF
Ash	45	MBF
Soft Maple	35	MBF
Beech/Pallet/Tie & Mat Logs/Pine Box	75	MBF
Other (Specify)		MBF
Pulpwood		Tons
Spruce & Fir	0	
Hardwood & Aspen	1,000	
Pine	1,000	
Hemlock	1,000	
Biomass Chips	8060	
Miscellaneous		
High Grade Spruce/Fir	0	Tons
Cordwood & Fuelwood	450	Cords

9. Species and Amount of Wood or Timber For Personal Use or Exempt. See exemptions on back of form.

Species	Amount:

10. By signing below, the Logger/Forester or person responsible for cutting hereby accepts responsibility for verifying the volumes of wood and timber to be reported by the owner, and certifies that they are familiar with RSA 227-J, the timber harvest laws.

Hopkinton Forestry & Land Clearing

SIGNATURE (in ink) OF PERSON RESPONSIBLE FOR CUT DATE

Erik Polanik 4/12/2021
PRINT CLEARLY OR TYPE NAME OF PERSON RESPONSIBLE FOR CUT

P.O. Box 2089 88 State Shed Road
MAILING ADDRESS

Henniker NH 03242
CITY OR TOWN STATE ZIPCODE

428-8400 Erik@HFLCNH.com
PHONE NUMBER E-MAIL ADDRESS

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE



TOWN OF HENNIKER, NEW HAMPSHIRE

June 22, 2021

Trustees of Trust Funds

Attn: Lori Marko

Henniker, NH

Selectmen's Office
*Administration, Finance,
Assessing, Planning,
Zoning & Building Permits*
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3221
Fx (603) 428-4366

Town Clerk / Tax Collector
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3240
Fx (603) 428-4366

**Transfer / Recycling Center
Parks and Properties**
18 Depot Hill Rd.
Henniker NH 03242
Physical: 1393 Weare Rd.
Ph (603) 428-7604

Cogswell Spring Water Works
146 Davison Rd.
Henniker NH 03242
Ph (603) 428-3237
Fx (603) 428-3362

Wastewater Treatment Plant
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-7215
Fx (603) 428-8312
Physical: 199 Ramsdell Rd.

Highway
18 Depot Hill Rd.
Henniker NH 03242
Physical: 209 Ramsdell Rd.
Ph (603) 428-7200
Fx (603) 428-7200

Police
340 Western Ave.
Henniker NH 03242
Ph (603) 428-3213
(Dial 911 for an Emergency)
Fx (603) 428-7509

Fire & Rescue
216 Maple St.
Henniker NH 03242
Ph (603) 428-7552
(Dial 911 for an Emergency)
Fx (603) 428-7628

www.henniker.org

Dear Trustees:

Please allow this letter to serve as a request to withdraw \$275,000 from the Ambulance Fund. The Town voted at its 2020 Town Meeting in Article 15 to authorize this purchase.

Please find attached a copy of the invoice showing sufficient disbursement:

Sugar Loaf Ambulance \$275,000.00

Also, please find attached a copy of the MS-9 with the appropriate fund indicated, and a copy of 2020 Town Meeting Minutes authorizing the purchase.

Sincerely,

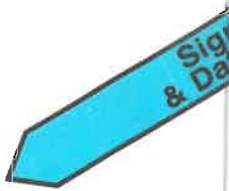
Kris Blomback, Chairman

Tia Hooper, Vice Chairwoman

Peter Flynn, Selectman

Scott Osgood, Selectman

Leon Parker, Selectman



Trustees of the Trust Fund: Capital Reserve (Form MS-9)

REPORT OF THE TRUST FUNDS OF THE TOWN OF HENNIKER, NH ON DECEMBER 31, 2020 CAPITAL RESERVE MS-9

DATE OF CREATION	NAME OF TRUST FUND	BALANCE BEGINNING YEAR	ADDITIONS BY FUNDS CREATED	WITHDRAWALS	BALANCE END YEAR	INCOME			BALANCE END YEAR	GRAND TOTAL OF PRINCIPAL & INCOME
						DURING YEAR	DURING YEAR	EXCEEDED DURING YEAR		
1/1/1990	EDUCATIONALLY HANDICAPPED FUND	164,644.44			164,644.44	873.37	27,685.63		28,559.00	213,203.44
1/1/2007	LIBRARY CARD CATALOG	0.00			0.00	0.00	0.08		0.08	0.08
1/1/1988	LIBRARY FUND	200,400.00	70,000.00		270,400.00	847.64	5,563.78		6,414.19	276,814.19
1/1/1988	POLICE STATION	150,000.00	30,000.00		180,000.00	227.68	1,832.16		2,059.84	182,059.84
1/1/1990	SCHOOL BLDG MAINT EXP	130,217.65			130,217.65	622.37	21,092.14		21,714.51	151,932.16
1/1/2000	LIBRARY BLDG FUND	3,377.41			3,377.41	21.40	1,828.57		1,850.97	5,228.38
1/1/1998	FIRE-RESCUE BLDG FUND	42,700.97		(41,000.00)	1,300.97	185.58	4,778.12		4,963.70	6,264.67
1/1/2001	FIRE TRUCK FUND	0.00			0.00	1.74	420.96		422.70	422.70
1/1/1900	COMMUNITY CENTER FUND	3,245.02			3,245.02	15.57	545.12		560.69	3,805.71
1/1/2003	RE-EVALUATION FUND	325.70			325.70	1.60	67.10		68.70	394.40
1/1/2007	SKATE PARK FUND	60,000.00			60,000.00	248.10	316.03		564.13	60,564.13
1/1/2007	LAND PURCHASE	2,263.00			2,263.00	0.47	112.82		113.29	2,376.29
1/1/2007	HIGHWAY EQUIPMENT	40,002.00			40,002.00	17.69	2,014.09		2,031.78	42,033.78
1/1/2008	BRIDGE REPAIR FUND	2,250.06			2,250.06	166.52	485.77		652.29	2,902.35
1/1/2008	ATHLETIC FIELD FUND	1.00			1.00	10.33	265.39		275.72	2,526.78
1/1/1900	FIRE & LADDER TRUCK	3,459.00			3,459.00	0.01	0.00		0.01	3,459.01
1/1/2009	OLD HOME DAY	0.00			0.00	14.35	20.84		35.19	3,494.19
1/1/1900	PAPERMILL SITE FUND	49,633.69			49,633.69	207.48	806.49		1,013.97	50,647.66
1/1/1900	TECHNOLOGY EQUIPMENT (school)	0.00			0.00	0.02	3.75		3.77	3.77
1/1/2016	TUCKER FREE LIBRARY	394,248.00	50,000.00		384,248.00	1,379.67	1,176.99		2,556.66	386,804.66
1/1/2017	TRANSFER STATION	20,000.00	25,000.00		45,000.00	82.55	86.68		149.23	45,149.23
1/1/2019	ROAD MAINTENANCE	750,000.00	750,000.00	(147,010.00)	1,352,990.00	3,064.28	848.38		4,003.66	1,356,993.66
1/1/2019	TOWN OWNED BUILDINGS	1.00	5,000.00		6,001.00	0.01	0.00		0.01	6,001.01
1/1/2019	POLICE EQUIPMENT EITF	0.00	15,000.00		15,000.00	0.00	0.00		0.00	15,000.00
1/1/2019	TOWN OWNED VEHICLES	0.00	2,500.00		2,500.00	0.00	0.00		0.00	2,500.00
1/1/2019	HIGHWAY BUILDING MAINTENANCE	1.00			1.00	0.01	0.00		0.01	1.01
1/1/2019	TOWN TECHNOLOGY FUND	1.00			1.00	0.00	0.00		0.00	1.00
	TOTALS	1,881,790.94	1,027,500.00	(188,410.00)	2,720,880.94	7,977.82	88,473.73	0.00	76,451.95	2,797,332.28

Record of Affirmative Votes from 2020 Town Meeting (cont.)

MOTION TO AMEND (#1) ARTICLE 13: To see if the Town will vote to raise and appropriate the sum of Fifty-Four Thousand Three Hundred Dollars (\$54,300) to conduct a Full Property Revaluation and to offset this appropriation with Fifty-Four Thousand Three Hundred Dollars (\$54,300) from the Property Revaluation Capital Reserve established for that purpose.

MOTION made by Tia Hooper and seconded by Kris Blomback to move the article as amended.

-The amended Article 13 was voted in the affirmative by a show of voter cards.

- 14) To see if the Town will vote to raise and appropriate the sum of Seventy Thousand Dollars (\$70,000) to be added to the Ambulance Capital Reserve Fund established in 1988 under the provisions of RSA 35:1 for the purchase of an ambulance for the Rescue Squad, of which the amount of \$7,800 will be transferred if received from the Town of Bradford. If the money is not received from Bradford only \$62,200 will be deposited into the fund. **Selectmen recommend**

MOTION made by Kris Blomback and seconded by Tia Hooper to move the article.

-This article was voted in the affirmative by a show of voter cards.

- 15) To see if the Town will vote to raise and appropriate the sum of Two Hundred Seventy-Five Thousand Dollars (\$275,000) to purchase an ambulance with Two Hundred Seventy-Five Thousand Dollars (\$275,000) to come from the Ambulance Capital Reserve Fund. **Selectmen recommend**

MOTION made by Tia Hooper and seconded by Kris Blomback to move the article.

-This article was voted in the affirmative by a show of voter cards.

MOTION made by Heidi Aucoin and seconded by Michael French to restrict reconsideration of Article(s) 8, 10, 20, 34, 35, 14 and 15 in accordance with RSA 40:14, paragraphs 1 and 5.

MOTION PASSED

MOTION made by Tia Hooper and seconded by Leon Parker to adjourn until Wednesday, July 15, 2020 at 6:00pm in the Henniker Community School Gymnasium.

-This motion was voted in the affirmative by a show of voter cards.

**The meeting reconvened at the Henniker Community School Gymnasium on Wednesday,
July 15, 2020 at 6:00 pm**

MOTION made to reconsider all the articles previously voted on June 6, 2020 made by Robert Garrison and seconded by Jenn McCourt.

-This motion failed by a show of voter cards.

INVOICE

Sugarloaf Ambulance / Rescue Vehicles
 411 U S Route 2 East
 Suite A
 Wilton, Maine 04294

Date	Invoice #
2/16/2021	6118

Bill To
HENNIKER FIRE RESCUE 46 MAPLE STREET HENNIKER, NH 03242



BILL OF SALE

S.O. No.	P.O. No.
RON	

Item	Qua...	Description	Rate	Amount
P L CUSTOM FINAL INVOICE	1	As per contract agreement 2020 FORD F-550 4X4 VIN: 1FDUF5HT6LEE87199	*****	275000.00
Additions to the specification	1	CHANGE ORDER, CHANGE NARCOTICS STORAGE CABINET (Includes Change Order Fee)	675.00	675.00
<p><i>posted To INSURANCE 3/1/21. RP</i></p>				
Total				\$275,675.00



Town of Henniker
Board of Selectmen

Consent Agenda

Motion To accept donations made to the Private Trusts (see attached detailed listing). Concert Donations \$550, Azalea Park Donations \$2700.

Date: _____

Kris Blomback _____

Tia Hooper _____

Peter Flynn _____

D Scott Osgood _____

Leon Parker _____

Super Scoops \$550.00 Concert Committee

Cynthia McLaughlin (in Memory of Robert McLaughlin) \$700 Azalea Park

Susan Robbins \$500 Azalea Park

Henniker Rotary Club \$1500 Azalea Park

Total Azalea Park \$2700

HENNIKER ROTARY CLUB

P.O. BOX 695
HENNIKER, NH 03242-0695

America's Most Convenient Bank

54-7/114

5/27/2021

PAY TO THE
ORDER OF

Town of Henniker

\$ **1,500.00

DOLLARS

One Thousand Five Hundred and 00/100*****

Town of Henniker
18 Depot Hill Road
Henniker, NH 03242

Margie Kratz
AUTHORIZED SIGNATURE

MEMO

Azalea Park

⑈004370⑈ ⑆011400071⑆ 9029544362⑈

HENNIKER ROTARY CLUB

4370

Checks Unlimited 1-800-210-0468 www.checksunlimited.com

54-7/114 6881

RICHARD O. MCLAUGHLIN
CYNTHIA A. MCLAUGHLIN
6037480627
388 WESTERN AVE UNIT C4
HENNIKER, NH 03242

date 4-29-2021

PAY to the ORDER of Azalea Park \$ 700.-

seven hundred & 00/100 DOLLARS

TD BANK
In memory of Rich McLaughlin
for Cynthia McLaughlin

⑆011400071⑆ 301957⑈ 6881

© Walter Krebs

Citizens Bank

TO: AZALEA PARK

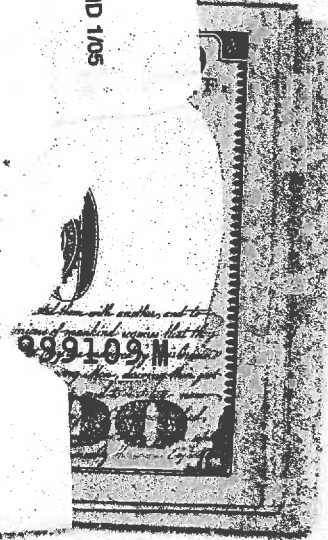
FROM

SUE ROBBINS

500.00

Spend your free time
on you.

08001-MILD 1/05



Security features. Details on back

BolaDo Group Inc
DBA SuperScoops
58 Main Street
Henniker, NH 03242

6074

54-153/114

4/13/21

Pay to the Order of Town of Henniker

Date

\$ 300.00

Three hundred

MP

Photo Date
Deposit
Debit on back

Citizens Bank

For 4th July Band

Jennifer J. J. J.

⑆0⑆⑆⑆⑆0⑆⑆5⑆3⑆⑆ 33⑆⑆⑆⑆⑆3⑆2⑆9⑆8⑆6⑆⑆ 6074

MP

BolaDo Group Inc
DBA SuperScoops
58 Main Street
Henniker, NH 03242

6069

54-153/114

5/19/21

Pay to the Order of Town of Henniker

Date

\$ 250.00

Two hundred fifty

MP

Photo Date
Deposit
Debit on back

Citizens Bank

For Picnic Table for Community Park

Jennifer J. J. J.

⑆0⑆⑆⑆⑆0⑆⑆5⑆3⑆⑆ 33⑆⑆⑆⑆⑆3⑆2⑆9⑆8⑆6⑆⑆ 6074

MP



Town Hall
18 Depot Hill Road
Henniker, NH 03242

Tel: (603) 428-3221
Fax: (603) 428-4366

Incorporated November 10, 1768
"Only Henniker on Earth"

TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: 5/24/2021

TITLE: RSA 79-E Application – 19 Rush Road

INITIATED BY: Joseph Devine, Town Administrator

PREPARED BY: Joseph Devine, Town Administrator

PRESENTED BY: Joseph Devine, Town Administrator

AGENDA DESCRIPTION:

This application is scheduled for a public hearing. At this hearing, the Board must make specific determinations and findings to grant the requested relief. It is the applicant's responsibility to demonstrate compliance with the criteria listed below:

- The structure must be within .6 miles from Proctor Square.
- The proposed rehabilitation must be substantial, meaning the cost of the rehabilitation must be at least 15% of the pre-rehabilitation assessed value or \$75,000, whichever is less.
- The proposed use must be consistent with the Town's Zoning Ordinance and code requirements.
- To qualify for the tax relief, a project must provide at least one of the following public benefits.
 - Enhances the economic vitality of the Town Center and Professional/Residential Districts.
 - Enhances or improves a culturally or historically important structure on a local, regional, state, or national level, either independently or within the context of a historic district, town center, or village center in which the building is located.
 - Promotes development of the Professional Residential and Town Center Zoning Districts, providing for efficiency, safety, and a greater sense of community consistent with RSA 9-B.
 - Increases residential housing diversity and opportunities

The Board must decide to approve or deny the application. If approved, the Board of Selectmen MUST state the benefit of the project. Denial must be in writing and state the reasons for its denial and may be appealed to the Board of Tax and Land Appeals or Superior Court.

The tax relief that the Board of Selectmen may grant is in the form of an assessment freeze on the qualifying structure(s) for a period of up to five (5) years. It is the Board's decision as to the amount of tax relief to be granted and the period of time for which it will be granted. Additional time may be granted by the Board, as follows:

- a. An additional two (2) years if the project results in new residential units
- b. An additional four (4) years if the project includes affordable housing
- c. An additional four (4) years if the rehabilitation of the structure is in accordance with the Secretary of the Interior's Standards for Rehabilitation.

Legal Authority: N/A

Financial Details: N/A

Town Administrator Comment:

N/A

Suggested Action/Recommendation:

Suggested Motion:

Pending the outcome of the public hearing, if the Board of Selectmen determines the application complies with the Town's 79-E Program requirements.

Motion: Authorize the Town Administrator to sign a consent with the applicant for ____ years of tax relief to Marc McMurphy to renovate the property located at 19 Rush Road, per the terms of RSA 79-E.



TOWN OF HENNIKER

18 DEPOT HILL ROAD
 HENNIKER, NH 03242
 TOWN HALL (603) 428-3221 FAX (603)428-4366
 WW.W.HENNIKER.ORG

APPLICATION FOR COMMUNITY REVITALIZATION TAX RELIEF

INCENTIVE PROGRAM (RSA 79-E)

Date application submitted: _____	Received by: _____
-----------------------------------	--------------------

APPLICANT	OWNER
Name: <i>Marc + Michele McMurphy</i>	Name: <i>McMurphy Family Revocable Trust</i>
Mailing Address: <i>24 Rush Road</i>	Mailing Address: <i>24 Rush Rd</i>
City, State, Zip: <i>Henniker, NH 03242</i>	City, State, Zip: <i>Henniker, NH 03242</i>
Phone/Fax: <i>603-748-4452</i>	Phone/Fax: <i>603-748-4452</i>
Email: <i>marcm@whitebirchcc.org</i>	Email: <i>marcm@whitebirchcc.org</i>

PROPERTY / BUILDING INFORMATION			
Building Name (if any):		Year Built: <i>1861</i>	
Building Address: <i>19 Rush Rd Henniker, NH 03242</i>		Gross Square Footage of Building: <i>2,888</i>	
Tax Map # <i>2</i>	Lot # <i>211</i>	Plot #	
Sullivan County Registry Book # <i>3704</i>		Page # <i>51</i>	

Existing Property / Building Information: (Describe current use, size, number of units, number of employees, etc.) <i>Two family, 2,888 sq ft - 1 apartment 500 sq ft remainder of building is disjointed + very dated.</i>
Proposed Property / Building Information: (Describe Proposed use, size, number of units, number of employees, etc.) <i>3 household dwelling - 2 one - bedroom units, 1 one - 2 bedroom unit</i>
Is there a change of use associated with this project? Yes <input type="radio"/> No <input checked="" type="radio"/> If yes, please describe <i>remains residential</i>
Will the project include new residential units? Yes <input checked="" type="radio"/> No <input type="radio"/> If yes, please describe <i>will add 1 unit.</i>
Will the project include new subsidized residential units? Yes <input type="radio"/> No <input checked="" type="radio"/> If yes, please describe

Is the building eligible for listing individually on the State or Nation Register of Historic Places or located within a State or National Register Historic District?
 Yes ___ No If yes, provide a copy of the approved designation by the State or National Register of the building or the district.

Is the building located within, and is it significant to a locally-designated historic district?
 Yes ___ No

Has an abatement application been filed, or has abatement been awarded on this property within the last year?
 Yes ___ No If yes, please describe

Will any state or federal grants or funds or low-income subsidies or tax credits be used in this project?
 Yes ___ No If yes, what is the amount of the aid \$ _____ Describe and detail any repayment terms, if applicable.

PROJECT INFORMATION:
 Describe the work to be done and the estimated cost. Please attach additional sheets, if necessary, as well as any written construction cost estimates. Please attach any construction contracts, plot plans, building plans, sketches, renderings, or photographs that would help describe and explain this application.

Expected Project Start Date: April 1, 2021 Expected Project Completion Date: August 2021

Structural: <u>Chimney removal, garage removal, central roof replacement, floors + walls added + rebuilt, bathrooms remolded, kitchen removed added + updated</u>	\$ <u>80,000</u>
Exterior Alterations: (Storefront/Façade, Walls, Windows, Doors, etc.) <u>Exterior doors added + removed, Becks build + added, windows added</u>	\$ <u>20,000</u>
Interior Alterations: (Walls, Ceilings, Moldings, Doors, etc.) <u>ceilings, ceilings replaced, floors + walls added + replaced as needed.</u>	\$ <u>see structural</u>
Electrical: <u>completely rewiring the property</u> <u>no quote yet so my guess is</u>	\$ <u>25,000</u>
Plumbing/Heating: <u>removing furnace + baseboard hot water, adding mini splits</u>	\$ <u>?</u>
Mechanical: <u>see above</u>	\$ _____
Fire Protection: <u>Adding sprinkler system</u>	\$ <u>23,000</u>
Other:	\$ _____
Total: NOTE: In completing this form, the applicant certifies that the estimated costs provided herein are reasonable and that such expenses meet the above program requirements. Failure to meet the program requirements or the listing of unreasonable construction costs will result in denial of the application and forfeiture of the application fee.	\$ <u>148,000</u>

To be considered for this tax relief incentive program, the total project cost must be at least 15% of the pre-rehabilitation assessed value or \$75,000, whichever is less. In the case of historic structures, the project must devote at least 10% of the pre-rehabilitation assessed value or \$5,000, whichever is less, to energy efficiency per the U.S. Secretary of the Interior's Standards for Rehabilitation.

TO BE COMPLETED BY TOWNS ASSESSING DEPARTMENT:

Pre-Rehabilitation Assessed Valuation as of date of application submission: \$ _____

Are the cost threshold requirements satisfied by the project as proposed? Yes ___ / No ___

PROPOSED PUBLIC BENEFIT (RSA 79-E:7)

To qualify for property assessment tax relief under this program, the proposed substantial rehabilitation must provide at least one of the public benefits listed below. Any proposed replacement of a qualifying structure must provide one or more of the public benefits listed below to a greater degree than a substantial rehabilitation of the same qualifying structure. Does the project provide the following public benefits? (Check all that apply)

<p>Enhances the economic vitality of the designated areas. If yes, please describe</p> <p><i>The house needs structural + aesthetic upgrades will improve values in the neighborhood. The project will add another rental unit to the downtown area. The project will add 3 high quality rentals for downtown living.</i></p>	<p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>
<p>Enhances and improves a culturally or historically significant structure. If yes, please describe.</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>
<p>Promotes preservation and reuse of existing building stock by rehabilitation of historical structures per energy efficiency guidelines established by the U.S. Secretary of the Interior's Standards for Rehabilitation. If yes, please describe.</p> <p><i>Many updates to energy efficiency of appliances + heating will take place. Also we will be modernizing the insulation. Not sure about interior standards for rehab. - going by local codes.</i></p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>
<p>Promotes development in the designated areas, providing efficiency, safety, and a greater sense of community, consistent with RSA Chapter 9-B. If yes, please describe.</p> <p><i>This is the primary benefit of this project - bring high quality rental opportunities to downtown. This promotes local commerce and enhances the vitality of downtown.</i></p>	<p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>
<p>Increases residential housing in the designated areas. If yes, please describe.</p> <p><i>will increase residential housing + improve the quality of the existing housing stock in downtown.</i></p>	<p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>

HISTORICAL REQUIREMENT FOR REPLACEMENT OF QUALIFYING STRUCTURES

In the case of replacement of qualifying structure(s), the applicant shall submit a New Hampshire Division of Historical Resources Individual Inventory Form prepared by a qualified architectural historian that identifies any historical, cultural, and architectural value of the structure(s) that are proposed to be replaced and the property on which those structure(s) are located.

IMPORTANT

Per RSA 79-E:13, II, the Base or "Original" Assessed Value for any tax relief period is only set after the following two conditions are met:



1. Approval of the tax relief by the Board of Selectmen following a public hearing.
2. The applicant's entering into a Covenant with the Town of Newport to protect the public benefit(s).

Therefore, the applicant and property owner shall not commence any of the improvements included in this application until he or she has satisfied the above requirements. This prohibition shall consist of any demolition of the existing structure.

AFFIDAVIT

I/We have read and understand the Community Revitalization Tax Relief Incentive (RSA 79-E) and am/are aware that this will be a public process, including a public hearing to be held to discuss the merits of this application and the subsequent need to enter into a covenant with the Town and pay any reasonable expenses associated with the drafting of the covenant. I/We understand the application will not be determined as complete or recommended to the Board of Selectmen for consideration until all of the necessary information is provided.

The undersigned hereby acknowledge understanding of the above statement and certify that the information provided herein is true and correct:

Signature: 	Print Name: <i>Michele L. McMurphy</i>	Date: <i>5/5/21</i>
Signature: 	Print Name: <i>Michele L. McMurphy</i>	Date: <i>5/05/21</i>
Signature:	Print Name:	Date:
Signature:	Print Name:	Date:
Signature:	Print Name:	Date:

Marc & Michele McMurphy
 24 Rush Rd.
 Henniker, NH

ESTIMATE 19 Rush Rd
 4/29/21 8:31

\$12,944.54

ITEM	DESCRIPTION	USE	QUANTITY	UNIT	PRICE	COST
2616PT	PT SILL		0	EA	\$0.00	\$0.00
2416PT	4" PT	PLATE BASEMENT	0	EA	\$0.00	\$0.00
2416	4" PLATE BASEMENT		0	EA	\$0.00	\$0.00
248	4" STUDS BASEMENT		0	EA	\$0.00	\$0.00
	BEAMS		0	FLOOR		\$0.00
2812	1ST FLOOR JOISTS		3	LF	\$28.08	\$84.24
34AV	DECKING 3/4 t&g 1ST FLOOR		2	EA	\$0.00	\$0.00
12UL	UNDERLAYMENT		0	EA	\$0.00	\$0.00
2616	6" PLATE 1ST FLOOR		0	EA	\$0.00	\$0.00
268	6" STUDS 1ST FLOOR		0	EA	\$0.00	\$0.00
2108	HEADERS 1ST FLOOR		0	EA	\$0.00	\$0.00
21010	HEADERS PARALAM IN FLOOR QT		0	EA	\$0.00	\$0.00
2416	4" PLATE 1ST FLOOR		9	EA	\$18.03	\$162.27
248	4" STUDS 1ST FLOOR		46	EA	\$8.18	\$376.28
2*11 7/8*16	2ND FLOOR I JOISTS		31	EA	\$48.00	\$1,488.00
2416	BRACING /QUESTIMATE		0	EA	\$0.00	\$0.00
34AV	DECKING 3/4 t&g 2ND FLOOR		16	EA	\$80.91	\$1,294.56
12UL	UNDERLAYMENT		0	EA	\$0.00	\$0.00
2616	6" PLATE 2ND FLOOR		16	EA	\$28.08	\$449.28
267858	6" STUDS 2ND FLOOR		80	EA	\$13.00	\$1,040.00
2416	4" PLATE 2ND FLOOR		8	EA	\$18.03	\$144.24
247858	4" STUDS 2ND FLOOR		45	EA	\$8.18	\$368.10
	ROOF SYSTEM		1	ROOF		\$0.00
2616	Ladder & overhang Rafters		0	EA	\$0.00	\$0.00
21012	Rafters		66	EA	\$37.80	\$2,494.80
21218	Ridge		2	EA	\$74.30	\$148.60
21020	Rafters		0	EA	\$0.00	\$0.00
21022	Rafters		0	EA	\$0.00	\$0.00
2108	OVERLAYS -BY ROOM		0	EA	\$0.00	\$0.00
21014	OVERLAYS -BY ROOM		0	EA	\$0.00	\$0.00
21016	OVERLAYS -BY ROOM		26	EA	\$50.40	\$1,310.40
21018	OVERLAYS -2nd floor		0	EA	\$0.00	\$0.00
21020	OVERLAYS -BY ROOM		0	EA	\$0.00	\$0.00
2616PT	PT SILL GARAGE		0	EA	\$0.00	\$0.00
2616	6" PLATE GARAGE		0	EA	\$0.00	\$0.00
2610	6" STUDS GARAGE		0	EA	\$0.00	\$0.00
58CDF	ROOF SHEATHING		28	EA	\$73.22	\$2,050.16
13st	STRAPPING 1*3 UP & DOWN 12'		0	EA	\$0.00	\$0.00
12CDF	WALL SHEATHING		23	EA	\$59.07	\$1,358.61
zip12	Zip Tape		7	RL	\$25.00	\$175.00
			0			
8"VGR	CEILING FRONT PORCH ROOF		0	LF	\$0.00	\$0.00
	NAILS & HARDWARE, TYVEC, ECT		1	JOB		\$0.00
			0	EA		\$0.00

Marc & Michel
 24 Rush Rd.
 Henniker, NH

ESTIMATE 19 Rush Rd.
 4/29/21 8:31

TOTAL \$0.00

ITEM	AMOUNT	DESCRIPTION	QUANTITY	UNIT	PRICE	COST
1*6 PINE		EXT. CORNERS	0	LF	\$1.17	\$0.00
2*2		INSIDE CORNERS	0			
1*10		SOPPHIT	0	LF	\$1.89	\$0.00
1*8		FASCIA	0	LF	\$1.56	\$0.00
1*6		2 STEP	0	LF	\$0.70	\$0.00
1*5	0	GARAGE DOORS 26' PER	0	LF	\$0.82	\$0.00
1*8	0	GARAGE DOORS 26' PER	0	LF	\$1.56	\$0.00
1*4	0	EXT WINDOW TRIM 16' per	0	LF	\$0.63	\$0.00
1*4	0	EXT DOORS 350	0	LF	\$0.63	\$0.00
1*4	0	INT 1/2EXT DOORS 350+200	0	LF	\$0.63	\$0.00
1*6	0	EXTENSION JAMBS 10LF/PER	0	LF	\$1.17	\$0.00
1*6	0	EXTENSION JAMBS 15LF/PER	0	LF	\$1.17	\$0.00
1*4	0	INT. TRIM 20 LF/PER	0	LF	\$0.63	\$0.00
1*4	0	INT. TRIM 20 LF/PER	0	LF	\$0.63	\$0.00
1*4		WINDOW COMBINATIONS	0	LF	\$0.63	\$0.00
1*6		WINDOW COMBINATIONS	0	LF	\$1.17	\$0.00
1*12	0	ARCH WINDOWS 32' PER	0	LF	\$2.70	\$0.00
1*4	0	INT. DOORS 4-7' & 1-8' PER	0	LF	\$0.63	\$0.00
1*6	0	POCKET INT. DOORS 20 PER	0	LF	\$1.17	\$0.00
1*6		BASEBOARD	0	LF	\$1.17	\$0.00
			0	LF	\$1.00	\$0.00
			0	LF	\$0.00	\$0.00
1*4		INTERIOR CORNERS	0	LF	\$0.63	\$0.00
1*6		ENDS	0	LF	\$1.17	\$0.00
			0	LF	\$0.00	\$0.00
		OTHER MISC.	0	LF	\$1.00	\$0.00
		BUILT INS	0	LF	\$0.00	\$0.00

Marc & Michele McMurphy
 24 Rush Rd.
 Henniker, NH

ESTIMATE 19 Rush Rd.
 4/29/21 8:31

		LIVING AREA		HEIGHT	WALL AREA
		631			
		LIVING AREA SF	LF		
BASEMENT AREA				8	
LF OF WOOD WALL				8	0
1ST. FLOOR					0
SF. OF LIVING AREA					0
LF. OF EXTERIOR WALL				8	0
LF. OF EXTERIOR WALL/W/O SIDING				8	0
LF. OF INTERIOR WALL			45	8	360
2ND. FLOOR					0
SF. OF LIVING AREA SF	sf of new ceiling	631			0
PERIMETER OF LIVING SPACE					0
LF. OF EXTERIOR 8' WALL			85	8	680
LF. OF EXTERIOR 4' KNEE WALL				4	0
LF. OF EXTERIOR 6' WALL				6	0
LF. OF GABLE WALL			16	4	64
LF. OF INTERIOR 8' WALL			35	8	280
GABLE ENDS	MASTER BEDROOM			12	0
GABLE ENDS	EDGE OF CATHEDRAL			8	0
GABLE ENDS	FAMILY ROOM			9	0
GABLE ENDS				0	0
GABLE ENDS				0	0
GARAGE AREA					0
LF OF EXT WALL				9	0
GABLE ENDS				0	0
GABLE ENDS				8	0

Marc & Michel
 24 Rush Rd.
 Henniker, NH

ESTIMATE 9 Rush Rd
 4/29/21 8:31

FOUNDATION \$424.00
 FLOOR \$0.00
 DAMPROOF \$0.00

ITEM	DESCRIPTION	QUANTITY	UNIT	PRICE	COST
4'	WALL	0	EA	\$0.00	\$0.00
8'	WALL	0	EA	\$0.00	\$0.00
	DECK post footings	4	EST	\$106.00	\$424.00
	WINDOWS	0	EST	\$100.00	\$0.00
	WILSON CONCRETE	0	QUOTE	\$0.00	\$0.00
	DAMPPROOF	0	SF	\$0.80	\$0.00
	CONCRETE FLOOR	0	CUYD	\$115.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00

Marc & Michele McMurphy
 24 Rush Rd.
 Henniker, NH

4/29/21 8:31 ESTIMATE 19 Rush Rd.

PHASE	DESCRIPTION	QUANTITY	UNIT	JOB COST PRICE	\$61,986.87 COST
102	PERMITS & FEES	1	JOB	0.00	\$0
103	ENGINEERING & SURVEY	1	JOB	0.00	\$0
110	JOB GEN LABOR ETC.	1	JOB	5,208.98	\$5,209
120	DRAWINGS & DESIGN	1	JOB	0.00	\$0
130	TEMPORARY FACILITIES	1	JOB	0.00	\$0
135	CLEAN UP	1	JOB	0.00	\$0
140	DUMPSTER	1	JOB	4,500.00	\$4,500
160	ALLOWANCES	1	JOB	0.00	\$0
210	CLEAR SITE	1	JOB	0.00	\$0
220	EARTHWORK & SEPTIC	1	JOB	0.00	\$0
254	PSNH	1	JOB	0.00	\$0
255	SITE UTILITIES	1	JOB	0.00	\$0
260	PAVING	1	JOB	0.00	\$0
280	LANDSCAPING	1	JOB	0.00	\$0
281	SPRINKLER - LAWN	1	JOB	0.00	\$0
285	DECKS	1	JOB	0.00	\$0
330	CONCRETE FOUNDATION	1	CONCRETE	424.00	\$424
350	CONCRETE FLOORS	1	CONCRETE	0.00	\$0
420	CHIMNEY	1	JOB	0.00	\$0
610	FRAMING LABOR	1	JOB	0.00	\$0
611	LUMBER & SHEATHING	1	FRAMING	12,944.54	\$12,945
620	FINISH LABOR	1	JOB	0.00	\$0
621	WOOD TRIM	1	TRIM	0.00	\$0
622	CUSTOM WOODWORK	1	FINISHES	0.00	\$0
623	WOOD SIDING	1	SIDING	0.00	\$0
640	SHOWER DOORS& MIRRORS	1	GLASS	0.00	\$0
641	INTERIOR STAIRS	1	FINISHES	0.00	\$0
642	EXTERIOR STAIRS	1	FINISHES	0.00	\$0
645	KITCHEN	1	FINISHES	0.00	\$0
650	VANITIES & TOPS	1	FINISHES	0.00	\$0
715	DAMPPROOFING	1	CONCRETE	0.00	\$0
720	FIBERGLASS INSULATION	1	JOB	0.00	\$0
721	FOAM INSULATION	1	EA	0.00	\$0
730	SHINGLES	1	ROOFING	2,829.00	\$2,829
780	ROOF ACCESSORIES	1	ROOFING	760.00	\$760
810	EXTERIOR DOORS	1	OPENINGS	1,489.00	\$1,489
820	INTERIOR DOORS	1	OPENINGS	919.00	\$919
836	OVERHEAD DOORS	1	OPENINGS	0.00	\$0
860	WINDOWS	1	OPENINGS	2,997.42	\$2,997
920	DRYWALL	1	DRYWALL	7,388.50	\$7,389
960	Laminate FLOORING	1	FLOORING	10,793.20	\$10,793
961	FLOOR SANDING	1	FLOORING	688.60	\$689
965	VINYL FLOORING	1	FLOORING	677.60	\$678
970	CARPET	1	FLOORING	0.00	\$0
980	TILE	1	FLOORING	0.00	\$0
990	INTERIOR PAINT Apt 1 & 2	1	2400sf	0.00	\$0
995	INTERIOR PAINT Apt3	1	645 sf	0.00	\$0
996	MISC. HARDWARE	1	HARDWARE	0.00	\$0
1140	KITCHEN APPLIANCES	1	APPLIANCES	5,678.95	\$5,679
1150	WASHER DRYER	1	APPLIANCES	0.00	\$0
1520	WATER SUPPLY SYSTEM	1	ALLOWANCE	0.00	\$0
1530	PLUMBING	1	MECHANICAL	0.00	\$0

1531	TILE SHOWER	1	FINISHES	0.00	\$0
1580	HEATING & HOT WATER	1	MECHANICAL	0.00	\$0
1630	ELECTRIC DIST.	1	ELECTRICAL	0.00	\$0
1641	LIGHTING FIXTURES	1	JOB	0.00	\$0
1643	SMART HOUSE /ALARM	1	JOB	0.00	\$0
1650	COMMUNICATIONS	1	JOB	0.00	\$0
2000	PROFIT & OVERHEAD	1	JOB	4,688.08	\$4,688

Changes to plan & Questions for Marc



changed apt 2 kitchen window - 2wide casement a little smaller

Dh windows Size existing are retrofit custom with no flange to mount with. I

suggest standard size are a little bigger than existing

not quite sure what to do about ext. Doors

the 2 exterior doors we have are both Left hand outswing

PO BO 17
HENNIKER, NH 03242

4/29/21 8:31

ESTIMATE

19 Rush Rd.

661-7442 / 427-1037

WINDOW PRICE \$2,997.42
EXT.DOOR PRICE \$1,489.00
INT. DOOR PRICE \$919.00

OH DOORS \$0.00

WINDOWS	DESCRIPTION	# 1ST	# 2ND	TOTAL	PRICE	COST
Harvey Classic DH RO 34" * 57 1/2"	W1	1	6	7	\$312.00	\$2,184.00
Vinyl Casement 2-wide RO 47 3/4" * 42"	W2		1	1	\$813.42	\$813.42
Brand Size	W3			0	\$0.00	\$0.00
Brand Size	W4			0	\$0.00	\$0.00
Brand Size	W5			0	\$0.00	\$0.00
Brand Size	W6			0	\$0.00	\$0.00
Brand Size	W7			0	\$0.00	\$0.00
Brand Size	W8			0	\$0.00	\$0.00
Brand Size	W9			0	\$0.00	\$0.00
Brand Size	W15			0	\$0.00	\$0.00
Brand Size	W10			0	\$0.00	\$0.00
Brand Size	W11			0	\$0.00	\$0.00
Brand Size	W12			0	\$0.00	\$0.00
Brand Size	W13			0	\$0.00	\$0.00
Brand Size	W14			0	\$0.00	\$0.00
ROOF VENTS			0	0	\$0.00	\$0.00

EXTERIOR DOORS	DESCRIPTION	# 1ST	# 2ND	TOTAL	PRICE	COST
Brand,Size,Hand	D1			0		\$0.00
Brand,Size,Hand	D2		0	0	\$0.00	\$0.00
Brand,Size,Hand	D3			0	\$0.00	\$0.00
Brand,Size,Hand	D4		0	0	\$0.00	\$0.00
Brand,Size,Hand	D5			0	\$0.00	\$0.00
Brand,Size,Hand	D6			0	\$0.00	\$0.00
Brand,Size,Hand	D7			0	\$0.00	\$0.00
Harvey Vinyl Patio Door RO 78 1/4" * 80"	D8		1	1	\$1,489.00	\$1,489.00
Brand,Size,Hand	D9			0	\$0.00	\$0.00
Brand,Size,Hand	D10		0	0	\$0.00	\$0.00
Brand,Size,Hand	D11			0	\$0.00	\$0.00

INTERIOR DOORS	DESCRIPTION	# 1ST	# 2ND	TOTAL	PRICE	COST
6-PANEL 2'-8"*6'-8" RH	to MB	1		1	\$185.00	\$185.00
6-PANEL 2'-6"*6'-8"LH ? replace bath door	Door only	1		1	\$125.00	\$125.00
6-PANEL 2'-6"*6'-8" POCKET	D14			0	\$0.00	\$0.00
6-PANEL 1'-8"*6'-8"RH	D15			0	\$0.00	\$0.00
Barn door hardware	D16	2	1	3	\$78.00	\$234.00
6-PANEL 2'-6"*6'-8" Barn type doors	D17	2	1	3	\$125.00	\$375.00

GARAGE DOORS	DESCRIPTION	QUANTITY	UNIT	PRICE	COST
9' * 7' W / OPENERS	D20		EA	\$0.00	\$0.00

Marc & Michel
 24 Rush Rd.
 Henniker, NH

ESTIMATE
 4/29/21 8:31

19 Rush Rd.

ROOFING
 ROOF ACCESSORIES

\$2,829.00
 \$760.00

ITEM	DESCRIPTION	QUANTITY	UNIT	PRICE	COST
	TIMBERLINE W/W	9	SQ	\$90.00	\$810.00
	STARTERS	2	Bndls	\$30.00	\$60.00
	RIDGE VENT	3	ROLLS	\$53.00	\$159.00
	Installation	9	sq	\$200.00	\$1,800.00
Addition	0	9	SQ		\$0.00
?	0	0	SQ		\$0.00
?	0	0	SQ		\$0.00
?	0	0	SQ		\$0.00
?	0	0	SQ		\$0.00
?	0	0	SQ		\$0.00
?	0	0	SQ		\$0.00
	VALLEY	40	LF	\$2.00	\$80.00
	DRIP EDGE	80	LF	\$1.00	\$80.00
	ICE & SNOW	4	ROLLS	\$150.00	\$600.00
				\$0.00	\$0.00

Marc & Michele McI
24 Rush Rd.
Henniker, NH

ESTIMATE 19 Rush Rd.
4/29/21 8:31

TOTAL \$7,388.50

ITEM	DESCRIPTION	QUANTITY	UNIT	PRICE	COST
1/2" DRYWALL	1ST FLOOR WALL	712	SF	\$1.75	\$1,246.00
1/2" DRYWALL	?	0	SF	\$0.00	\$0.00
CEILING	1ST FLOOR CEILING	1050	SF	\$1.75	\$1,837.50
1/2" DRYWALL	?	0	SF	\$0.00	\$0.00
1/2" DRYWALL	2ND FLOOR WALL	1350	SF	\$1.75	\$2,362.50
CEILING	2ND FLOOR CEILING	650	SF	\$1.75	\$1,137.50
CEILING	CATHEDRAL ADDER	0	SF	\$0.00	\$0.00
GARAGE	GARAGE WALLS	0	SF	\$0.00	\$0.00
5/8" FIRE CODE	Basement Ceiling	460	SF	\$1.75	\$805.00
5/8" FIRE CODE	WALL	0	SF	\$0.00	\$0.00
	TOTAL SF	4222			
QUOTE		1	JOB	\$0.00	\$0.00

KRANTZ BUIL
 PO BO 17
 HENNIKER, NH

661-7442 / 427

ESTIMATE 19 Rush Rd.
 44,315.35

WOOD \$10,793.20
 SANDING \$688.60
 CARPET \$0.00
 VINYL \$677.60
 TILE \$0.00

ITEM	DESCRIPTION	Exact area sf	QUANTITY	UNIT	PRICE	COST
FLOOR						
	Apt. 1 Kitchen - Living	622	684.20	SF	\$5.50	\$3,763.10
	Apt. 1 Closet by Kitchen	43	47.30	SF	\$5.50	\$260.15
	Apt. 1 Hall & Closet	135	148.50	SF	\$5.50	\$816.75
	Apt. 1 laundry	15	16.50	SF	\$5.50	\$90.75
	Apt 1 Bedroom & Closets	180	198.00	SF	\$5.50	\$1,089.00
	Apt 2 Mudroom	88	96.80	SF	\$5.50	\$532.40
	Apt 2 Hall	98	107.80	SF	\$5.50	\$592.90
	Apt 2 Laundry & Closet	59	64.90	SF	\$5.50	\$356.95
	Apt 2 Kitchen & Living	384	422.40	SF	\$5.50	\$2,323.20
	Apt 2 Bedroom & Closets	160	176.00	SF	\$5.50	\$968.00
	Apt 3 Bedroom & closets	115	126.50	SF	\$0.00	\$0.00
961	FLOOR SANDING				\$0.00	\$688.60
	Master Bedroom	265	291.50	SF	\$2.00	\$583.00
	Master Closet	48	52.80	SF	\$2.00	\$105.60
965	VINYL FLOORING		0.00		TOTAL	\$677.60
	Apt. 1 Master Bath	69	8.43	YD	\$36.00	\$303.60
	Bath # 2	85	10.39	YD	\$36.00	\$374.00
	Apt. 2 Bath	60	7.33	YD	\$36.00	\$264.00
	Apt. 3 Bath	40	4.89	YD	\$36.00	\$176.00
		0	0.00	YD	\$0.00	\$0.00
970	CARPET		0.00		TOTAL	\$0.00
	Room	0	0.00	SQ YDS.	\$0.00	\$0.00
	Room	0	0.00	SQ YDS.	\$0.00	\$0.00
			0.00	SQ YDS.	\$20.00	\$0.00
			0.00	SQ YDS.	\$30.00	\$0.00
			0.00			
980	TILE		0.00		TOTAL	\$0.00
	BATH # 4		0.00	SF	\$0.00	\$0.00
	SUNROOM 1ST FLOOR		0.00	SF	\$0.00	\$0.00
	1ST FLOOR LAUNDRY		0.00	SF	\$0.00	\$0.00
	MASTER BATH FLOOR		0.00	SF	\$0.00	\$0.00
	SHOWER, TUB SURROUND		0.00	SF	\$0.00	\$0.00
	KITCHEN		0.00	SF	\$0.00	\$0.00

Marc & Michele
24 Rush Rd.
Henniker, NH

ESTIMATE 9 Rush Rc
4/29/21 8:31

PLUMBING	\$0.00
HEATING	\$0.00
TOTAL	\$0.00

ITEM	DESCRIPTION	QUANTITY	UNIT	PRICE	COST
	PLUMBING QUOTE	1	EA	\$0.00	\$0.00
	HVAC QUOTE	1	EA	\$0.00	\$0.00

Marc & Michele I
 24 Rush Rd.
 Henniker, NH

ESTIMATE
 4/29/21 8:31

19 Rush Rd.

ELECTRIC DIST.	\$0.00
LIGHTING FIXTURES	\$0.00
SMART HOUSE /ALARM	\$0.00
COMMUNICATIONS	\$0.00

ITEM	DESCRIPTION	QUANTITY	UNIT	PRICE	COST
	ELECTRICAL QUOTE	1	EA	\$0.00	\$0.00
	guestimate	1	EA	\$0.00	\$0.00
			EA	\$0.00	\$0.00
			EA	\$0.00	\$0.00
					\$0.00
	INTERIOR LIGHTS	1	EA	\$0.00	\$0.00
	EXTERIOR LIGHTS	1	EA	\$0.00	\$0.00
	SMART HOUSE /ALARM	1	EA	\$0.00	\$0.00
	COMMUNICATIONS	1	EA	\$0.00	\$0.00

Marc & Michele McMurp
 24 Rush Rd.
 Henniker, NH

ESTIMATE 19 Rush Rd.
 4/29/21 8:31

TOTAL \$0.00

ITEM	DESCRIPTION	QUANTITY	UNIT	PRICE	COST
PRIMED @.62	CEDAR CLAPBOARDS	0	LF	\$0.65	\$0.00
UNPRIMED.51		0	SF	\$0.00	\$0.00
	7/28/1998 WHITE CEDAR SHINGLES	0	SQ	\$210.00	\$0.00

FIGURE WALL AREA

	LENGHT	HEIGHT	AREA
GABLE END	0	6	0
DORMER	0	4	0
DORMER	0	4	0
DORMER	0	2	0
WALLS	0	0	0
MAIN HOUSE	0	18	0
SUN ROOM	0	19	0
GARAGE	0	10	0
DORMER	0	8	0
TOTAL AREA			0

WINDOWS & DOORS

	QUANTITY	WIDTH	HEIGHT	TOTAL AREA
DH	0	5	2.5	0
CASEMENT	0	4	4	0
PICTURE	0	5	5	0
12' FW	0	12	6	0
MB	0	8	7	0
6'SLIDER	0	6	6	0
G65	0	6	5	0
EXT DOORS	0	3	6	0

Marc & Michele McM
24 Rush Rd.
Henniker, NH

ESTIMATE 19 Rush Rd.
4/29/21 8:31

APPLIANCE PRICE \$5,678.95
WASHER DRYER PRICE \$0.00

APPLIANCE	DESCRIPTION	QUANTITY	UNIT	PRICE	COST
Range	Fridgidaire#GCRE3038AF	2	EA	\$799.99	\$1,599.98
MICROWAVEHOOD	Fridgidaire FGMV17WNVF	1	EA	\$349.99	\$349.99
DISHWASHER	Fridgidaire	2	EA	\$699.99	\$1,399.98
REFRIDGERATOR	Fridgidaire FGHB2868TF	1	EA	\$2,299.00	\$2,299.00
Install kits		1	EA	\$30.00	\$30.00
install TBD		0	EA	\$559.00	\$0.00
		0	EA	\$0.00	\$0.00
		0	EA	\$0.00	\$0.00
		0	EA	\$0.00	\$0.00
WASHER/ DRYER	MAYTAG / COMBINATION	0	EA	\$0.00	\$0.00

Marc & Michele M.
24 Rush Rd.
Henniker, NH

ESTIMATE 9 Rush Rc
4/29/21 8:31

TOTAL \$0.00

ITEM	DESCRIPTION	QUANTITY	UNIT	PRICE	COST
	DOOR PULLS	0	EA	\$0.00	\$0.00
	Front door lockset	0	EA	\$0.00	\$0.00
	EXTERIOR LOCKSETS	0	EA	\$80.00	\$0.00
	INTERIOR DOOR PULLS	0	EA	\$0.00	\$0.00
	INT. PASSAGE SETS	0	EA	\$0.00	\$0.00
	INT. LOCKSETS	0	EA	\$0.00	\$0.00
	INT. POCKET HARDWARE	0	EA	\$30.00	\$0.00
			EA	\$0.00	\$0.00
	MISCELLANEOUS	0	EA	\$0.00	\$0.00
			EA	\$0.00	\$0.00
	TOWEL HANGERS	0	EA	\$30.00	\$0.00
	TOILET PAPER HOLDERS	0	EA	\$25.00	\$0.00
	PAPER TOWEL HOLDERS	0	EA	\$0.00	\$0.00
		0	EA	\$0.00	\$0.00
		0	EA	\$0.00	\$0.00
		0	EA	\$0.00	\$0.00
	SHADES	0	EA	\$0.00	\$0.00
	SHADES FOR SLIDERS	0	EA	\$0.00	\$0.00
	KITCHEN SINK	0	EA	\$0.00	\$0.00
			EA	\$0.00	\$0.00

Marc & Michele McMurphy
 24 Rush Rd.
 Henniker, NH

ESTIMATE
 4/29/21 8:31

19 Rush Rd.

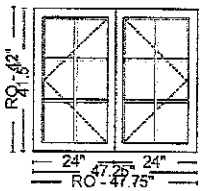
	CUSTOM WOODWC	\$0.00
	VANITIES& TOPS	\$0.00
	INTERIOR STAIRS	\$0.00
FINISHES	EXTERIOR STAIRS	\$0.00
	KITCHEN	\$0.00
	TILE SHOWER	\$0.00

ITEM	DESCRIPTION	QUANTITY	UNIT	PRICE	COST
VANITIES	MASTER BATH	0	EA	\$0.00	\$0.00
	FIRST FLOOR BATHS	0	EA	\$0.00	\$0.00
	OFFICE CABINETS	0	EA	\$0.00	\$0.00
VANITY TOPS	MASTER BATH	0	EA	\$0.00	\$0.00
	1ST FL.BATHS	0	EA	\$0.00	\$0.00
COUNTER TOPS	?	0	EA	\$0.00	\$0.00
	?	0	EA	\$0.00	\$0.00
INTERIOR STAIRS	main stairs	0	EA	\$0.00	\$0.00
INTERIOR STAIRS	to basement	0	EA	\$0.00	\$0.00
INTERIOR STAIRS	main stairs	0	EA	\$0.00	\$0.00
EXTERIOR STAIRS		0	EA	\$0.00	\$0.00
EXTERIOR STEPS		0	EA	\$0.00	\$0.00
KITCHEN CABINETS		1	EA	\$0.00	\$0.00
			EA	\$0.00	\$0.00
COUNTER TOPS		1	EA	\$0.00	\$0.00
TILE SHOWER		1	EA	\$0.00	\$0.00
CUSTOM WOODWORK				TOTAL	\$0.00
		1	EA	\$0.00	\$0.00
		1	EA	\$0.00	\$0.00
		1	EA	\$0.00	\$0.00
		1	EA	\$0.00	\$0.00

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Lead Time 20

Room None Assigned

Vinyl Casement , Unit Size 47.25 x 41.5, RO 47.75 x 42

Unit 1: U-Factor = 0.27, SHGC = 0.21, VT = 0.35, HII-M-38-03185-00002, Size Options = Call Sizes, Transactional Order Type = Charge Order , New Construction, Inside Extension Jamb Receiver Pocket = Yes, Hinge Left, Simulated Meeting Rail = No

Unit 2: U-Factor = 0.27, SHGC = 0.21, VT = 0.35, HII-M-38-03185-00002, Size Options = Call Sizes, Transactional Order Type = Charge Order , New Construction, Inside Extension Jamb Receiver Pocket = Yes, Hinge Right, Simulated Meeting Rail = No

Call Width = 40, Call Height = 36, Frame Width (Inches) = 24, Frame Height (Inches) = 41.5

Double Glazed, Double Low E, Argon Filled

Base Color = White

Standard

Fiberglass Mesh, Screen Shipping Separate

Contour In-Glass, Colonial, Match Frame, 2W3H

Integral J Fin, Inside Extension Jamb Receiver Pocket = Yes

Overall Frame Width (Inches) = 47.25, Overall Frame Height (Inches) = 41.5, Overall Rough Opening Width (Inches) = 47.75, Overall Rough Opening Height (Inches) = 42

Clear Opening Width = 12.5, Clear Opening Height = 35.75, Clear Opening Square Footage = 3.1

E.Star Zone:North=Yes, E.Star Zone:North-Central=Yes, E.Star Zone:South=Yes, E.Star Zone:South-Central=Yes

Qty 1

Two-Step Price

\$813.42

Customer

\$813.50

Two-Step Total

\$4,482.99

> Customer Total

\$4,483.43

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harvey_3045

Quote 5038011 19 Rush Rd. – Marc & Michele McMurphy

Actions ▾ [Submit Order](#)

- 🔍 Quote Details (https://harvey.wtsparadigm.com/quotes/1c8b5534-1a37-413c-9097-e1f9baaa4cee)
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- 👤 Customer (https://harvey.wtsparadigm.com/quotes/1c8b5534-1a37-413c-9097-e1f9baaa4cee/customer)
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- 🔗 Relatives (https://harvey.wtsparadigm.com/quotes/1c8b5534-1a37-413c-9097-e1f9baaa4cee/relatives)

+ New Line Item (https://harvey.wtsparadigm.com/quotes/1c8b5534-1a37-413c-9097-e1f9baaa4cee/line-items/select-brand) ▾

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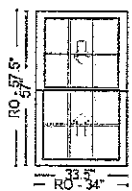
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Lead Time 25

Room None Assigned

Classic DH , Unit Size 33.5 x 57, RO 34 x 57.5
Unit 1: U-Factor = 0.27, SHGC = 0.26, VT = 0.44, HII-M-48-00129-00002, Size Options = Call Sizes, Transactional
Order Type = Charge Order , New Construction, Inside Extension Jamb Receiver Pocket = Yes, Fully Welded
Call Width = W28 Call Height = W46 Frame Width (Inches) = 33.5 Frame Height (Inches) = 57

Base Color = White
 Double, Sash Limit Devices = Night Latch
 Half Screen, Fiberglass Mesh, Screen Shipping Separate
 Contour In-Glass, Colonial, Match Frame, 3W2H
 Integral J Fin, Inside Extension Jamb Receiver Pocket = Yes
 Overall Frame Width (Inches) = 33.5, Overall Frame Height (Inches) = 57, Overall Rough Opening Width (Inches) = 34, Overall Rough Opening Height (Inches) = 57.5
 Clear Opening Width = 28.5, Clear Opening Height = 23.375, Clear Opening Square Footage = 4.63
 E.Star Zone:North=Yes, E.Star Zone:North-Central=Yes

Qty

7

Two-Step Price

\$311.70

Customer

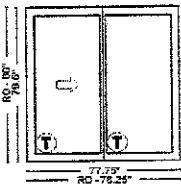
\$311.73

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Lead Time

20

Room

None Assigned

Vinyl Patio Door , Unit Size 77.75 x 79.5, RO 78.25 x 80
 Unit 1: U-Factor = 0.29, SHGC = 0.27, VT = 0.51, HII-M-37-00691-00001, Transactional Order Type = Charge
 Order , New Construction, LEFT OPERATING FROM OUTSIDE = XOUnit 1 Left Glass, 1 Right Glass: HII-M-37-00691-00001
 Call Width = 66, Call Height = 68, Frame Width (Inches) = 77.75, Frame Height (Inches) = 79.5
 Double Glazed, Low E, Argon Filled, DSB, Tempered
 Base Color = White
 Flush Mount Deadbolt, Dual Point Lock (no key)
 Fiberglass Mesh
 L-Fin, Inside Extension Jamb Receiver Pocket = No
 Overall Frame Width (Inches) = 77.75, Overall Frame Height (Inches) = 79.5, Overall Rough Opening Width (Inches) = 78.25, Overall Rough Opening Height (Inches) = 80
 Clear Opening Width = 32.125, Clear Opening Height = 75.875, Clear Opening Square Footage = 16.93
 E.Star Zone:North=Yes, E.Star Zone:North-Central=Yes

Qty

1

Two-Step Price

\$1,487.70

Customer

\$1,487.85

(603) 224-8526 • 350 Loudon Road • Concord • NH • 03301 • www.baronsmajorbrands.com

Created for: Cust# 3626412
Michele and Marc McMurphy
 24 Rush Road
 Henniker, NH 03242
 (603) 748-0849
 MCMURPHY642@GMAIL.COM; marcm@whitebirchcc.org

Deliver to: Cust# 3626412
Michele and Marc McMurphy
 19 Rush Road
 Henniker, NH 03242

Salesperson: Keenan LaBonte • Ext • klabonte@baronsmajorbrands.com • .1_none

Brand	Model	Category	Serial #	Ref #	Color	ESC	Price
FRI	FGHB2868TF	REFER			STS	EL5	\$2299.00
Frigidaire Gallery 26.8 Cu. Ft. French Door Refrigerator							
Remarks: Delivery and installation TBD. New construction, no recycle.							
FRI	GCRE3038AF	RANGE			STS	EL5	\$799.99
Frigidaire Gallery 30" Freestanding Electric Range with Steam Clean							
Remarks: Delivery and installation TBD. New construction, no recycle.							
FRI	FGID2476SF	DWTC			STS	EL5	\$699.99
Frigidaire Gallery 24" Built-In Dishwasher with EvenDry™ System							
Remarks: Delivery and installation TBD. New construction, no recycle.							
JDD	DW6SS	APACC				None	\$20.00
KIT DW6SS D/W ELBOW/HOSE 10/BOX							
JDD	DW010606JKIT	APACC				None	\$10.00
D/W SUPPLY CORD KIT 10/BOX							
FRI	FGMV17WNVF	MICRO			STS	EL5	\$349.99
Frigidaire Gallery 1.7 Cu. Ft. Over-The-Range Microwave							
Remarks: Delivery and installation TBD. New construction, no recycle.							
INST	INSTALLREFDISCON NRECONNWATER	INSTALL				None	\$150.00
INSTALLREFERDISCONNRECONNWATER C Delivery new refrigerator, Remove old, and disconnect old refrigerator waterline and reconnect new product to the same waterline during same visit into existing cutout with conforming opening specifications and electric location Requires pre-existing waterline shutoff within 6' of refrigerator. WE WILL NOT CONNECT TO SADDLEVALVE CONNECTIONS BECAUSE THEY DO NOT MEET SAFETY CODE, THE COST TO UPGRADE TO A NEW WATERLINE WHICH MEETS SAFETY CODE IS \$30 for total of \$180. Installer will quote additional work if necessary such as replacing worn, corroded, or defective plumbing components. Permits are extra if required at a cost of \$99 plus the town fees.							
BMB	RANGEHOOKUP	ADDONS				None	\$40.00
Hookup: Install New range power cord and connect to existing receptacle behind range, and install anti-tip safety device if space is ready to accept product. Customer accepts responsibility to complete the free standing hookup/installation if the home is not ready, or not up to current building codes, to accept final product installation at time of delivery visit.							

Brand	Model	Category	Serial #	Ref #	Color	ESC	Price
INST	INSTALLDISHWASHER	INSTALL				None	\$219.00

INSTALLDISHWASHER C Includes delivery, installation of new unit to existing connections, and disconnection of old unit (recycle extra). We will install dishwasher to location of previously connected Dishwasher, following instructions of manufacturer and current state code, Does not include any cutting, cabinet, or floor modification, electrical wiring, or rough plumbing. Parts and materials (if needed) will be billed separately at time of installation and paid by consumer directly to Installer. Customer supplied panels such as separately packaged stainless steel fronts or cabinet panels may be installed at extra charge of \$100. Customer responsible to provide electric outlet. Permits are extra if required at a cost of \$99 plus the town fees(most Massachussetts towns require permits).

INST	INSTALLMICROWAVEOTR	INSTALL				None	\$150.00
------	---------------------	---------	--	--	--	------	----------

INSTALLMICROWAVEOTR A Install Over the Range Microwave into existing space with conforming opening specifications, electric outlet box, and recirculating ventilation. If outdoor venting is required, additional cost may be incurred if vent locations do not match previous appliance. Additional work required to make unit fit will be quoted by installer and paid by consumer at time of installation. An outlet is required and will be quoted by installer if necessary for installation. Parts and materials (if needed) will be billed separately at time of installation and paid by consumer directly to Installer. A surface mounted outlet box using existing wire will cost \$50(does not include running new wire). Permits are extra if required at a cost of \$99 plus the town fees.

BMB	DECLINEDESC	NOTE				None	\$0.00
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DECLINED EXTENDED SERVICE:
Manufacturers warranties are limited in scope and do not cover electrical surge damage, food loss, or product replacement. Customer has the opportunity to purchase the "New Leaf Protection" today, or within 6 months of delivery date. The "New Leaf Protection" covers product performance and operation for 5 years from date of delivery. Please see your Salesperson for details and to take advantage of this opportunity window.

Remarks:
 If customer does not want ESCs, refer to this note.

BMB	DELIVERY	DELIVERY				None	\$0.00
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DELIVERY: One basic delivery visit per order. We deliver free standing product to consumer home, set in place, level unit, and remove packaging materials. Some products, such as ranges, washers, and dryers, require the consumer to purchase materials from Barons so the hookup/installation can be completed. Customer accepts responsibility to complete the free standing hookup/installation if the home is not ready, or not up to current building codes. Customer is responsible to level and perform connections for Gas, Built-in, and professional appliances. Refrigerator waterline disconnect/connection is not included with basic delivery service. If an additional delivery trip is required to remove an old item, or to perform a hookup, or product adjustment such as leveling or a door reversal, that could not be completed during initial visit because the space was not ready to perform final hookup or adjustments, customer is responsible for additional trip charge of \$79.99&up per additional visit.

REMOVAL/RECYCLE: When removal/recycle of same product type is purchased, our drivers will use the same removal path as new delivery. Customer is responsible to make product "free standing" prior to our arrival, by disconnecting plumbing, gas, or hard-wired electric. We do not perform relocation service for old units, such as basement or nearby property. Customer accepts entire responsibility for damage to home as a result of removing an item. Our drivers may at their sole discretion, refuse to remove any unsafe or unhealthy product from your home.

BMB	BACKORDER	NOTE				None	\$0.00
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One or more items on this order are currently on backorder from the manufacturer. While we anticipate delivery, Baron's cannot guarantee any arrival or delivery dates on these items. The customer understands that the item's disposition is out of Baron's hands, and further understands that they alone are assuming the risk of lost time due to the manufacturer's inability to deliver the item.

Brand	Model	Category	Serial #	Ref #	Color	ESC	Price
						Your Price:	\$4,737.97
						Recycle Fees:	
						Options:	
						Doc Fee:	
						Extended Service Plans:	\$609.80
						Sales Tax:	\$0.00
Estimated Delivery Date: 4/16/2021						Total:	\$5,347.77

Notes:

This Proposal valid 14 days.*

We guarantee our prices, see Sales Associate for details.

*Promotional Holiday deals must be purchased and paid during the specific Holiday sales period.

*Baron's reserves the right to change pricing or make product unavailable at any time for whatever reason, including, but not limited to, backorders, special dating, rebates, clearance pricing, or price matching.

Payments to Date: • Order Balance: \$5347.77

↓
X 3 kitchens
15 16,043.31

Customer Signature

Date

ESTIMATE



Mark McMurphy
19 Rush Rd
Henniker, NH

R.D.O.N.E

1280 Route 3A
Bow, New Hampshire 03304

Phone: (603) 854-1969

Email: kasen@roofdoctorsne.com

Web: roofdoctorsne.com

Estimate #

000046

Date

04/06/2021

Description

Rate

Chimney removal

\$9,000.00

Large chimney will be removed from roof to bottom of 1st floor fire place

Smaller chimney will be removed from roof to basement

Roof will be framed in and decked with new CDX plywood

Close matching shingles will then be installed and patched in to existing shingles

Subtotal

\$9,000.00

Total

\$9,000.00

Deposit Due

\$2,500.00

Notes:

Roof doctors of N.E is not responsible for any additional structure or framing modifications needed to support chimney removal. Separate scope is required for this type of work

Changes and alterations are subject to price increase.

Additional work outside scope is \$68 per man hr

Thank you for your business..

By signing this document, the customer agrees to the services and conditions outlined in this document.



Roof Doctors of N.E

Mark McMurry

Residential Sprinkler

Quote

23 Page Road
 Londonderry, NH 03053
 603-421-9692

DATE: APRIL 8, 2021

TO White Birch Construction
 Attn: Marc McMurphy
 (603)428-7860

Multi-unit Building
 19 Rush Road
 Henniker, NH

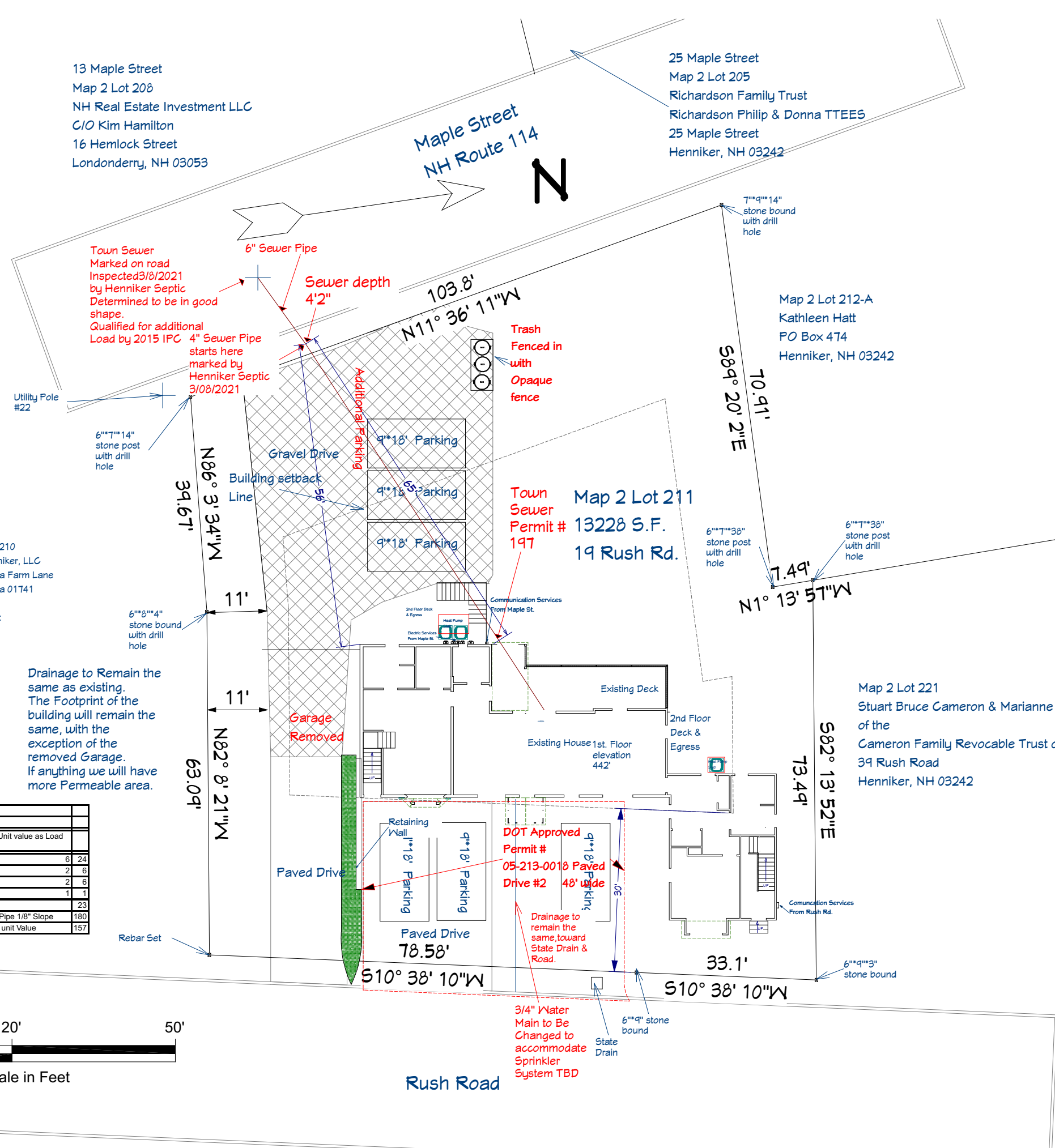
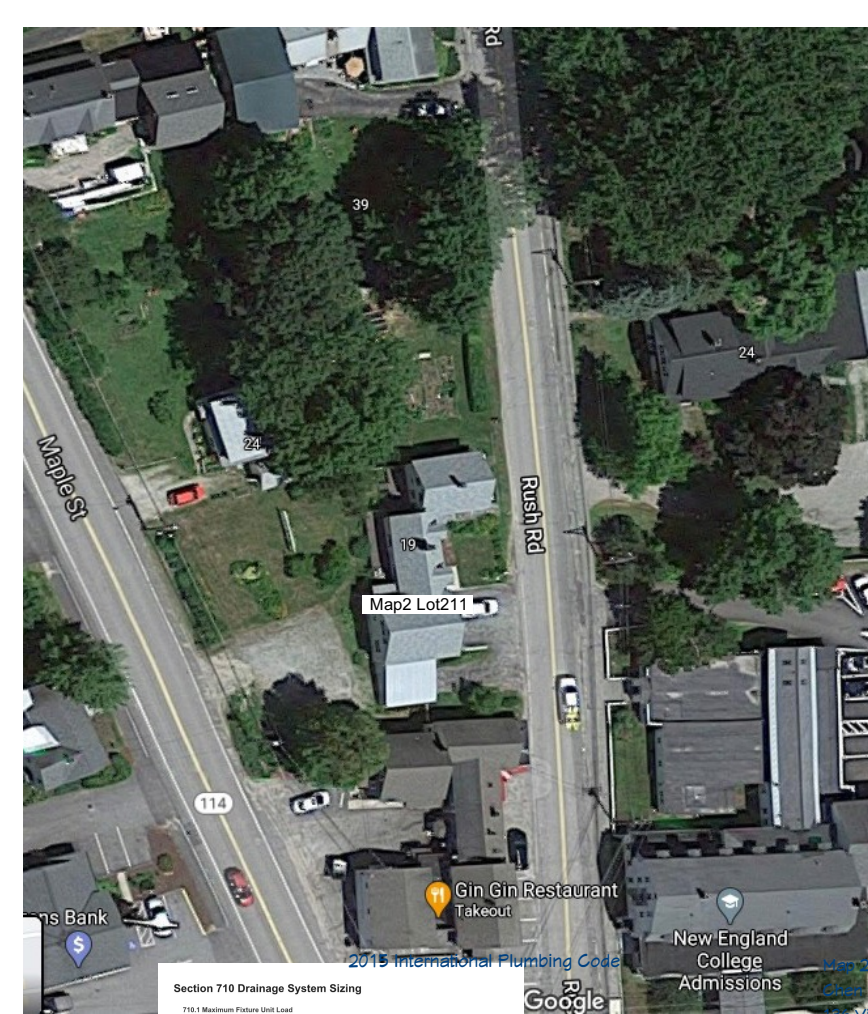
DESCRIPTION		LINE TOTAL
We hereby propose to furnish the materials and perform the labor necessary for the completion of a NFPA 13R residential fire sprinkler system consisting of the following: backflow preventer, system gauge, electric bell, cpvc piping and fittings throughout, white concealed heads in all finished spaces, engineered plans, permit, fire department approval.		
We have not included: Any wiring of electrical equipment. Any zoning of units		
All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of <u>Twenty-three thousand two hundred dollars</u>		\$23,200.00
With payments to be made as follows.		
\$9,000.00 upon delivery of materials, \$9,000 upon completion of the rough-in, with the remainder due within 15 days of Fire Department sign off.		
SUBTOTAL	\$23,200.00	
SALES TAX		
TOTAL	\$23,200.00	

Quotation prepared by: _____

This is a quotation on the goods named, subject to the conditions noted below: Describe any conditions pertaining to these prices and any additional terms of the agreement. You may want to include contingencies that will affect the quotation.

To accept this quotation, sign here and return: _____

THANK YOU FOR YOUR BUSINESS!



Locust Map to 19 Rush Road Tax Map # 211 Henniker, NH



Near by Buildings

Section 710 Drainage System Sizing

710-1 Maximum Fixture Unit Load
The maximum number of drainage fixture units connected to a given size of building sewer, building drain or house drain shall be determined using Table 710.1(1). The maximum number of drainage fixture units connected to a given size of vertical soil or waste stack shall be determined using Table 710.1(2).

DRAINAGE SYSTEM	TABLE 710.1(1) BUILDING SEWER AND SERVICE			
	1/2 inch	3/4 inch	1 inch	1 1/2 inch
1	1	1	1	1
2	1	1	1	1
3	1	1	1	1
4	1	1	1	1
5	1	1	1	1
6	1	1	1	1
7	1	1	1	1
8	1	1	1	1
9	1	1	1	1
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93	1	1	1	1
94	1	1	1	1
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96	1	1	1	1
97	1	1	1	1
98	1	1	1	1
99	1	1	1	1
100	1	1	1	1


Fixture	Quantity	Drainage fixture Unit value as Load Factors
Bathroom group	4	6.24
Kitchen Sink & Dishwasher	3	2.6
Automatic Clothes washer Residential	3	2.6
Lavatory	1	1.1
Total		23
Allowable for 4" Pipe 1/8" Slope		180
Excess Drainage unit Value		157

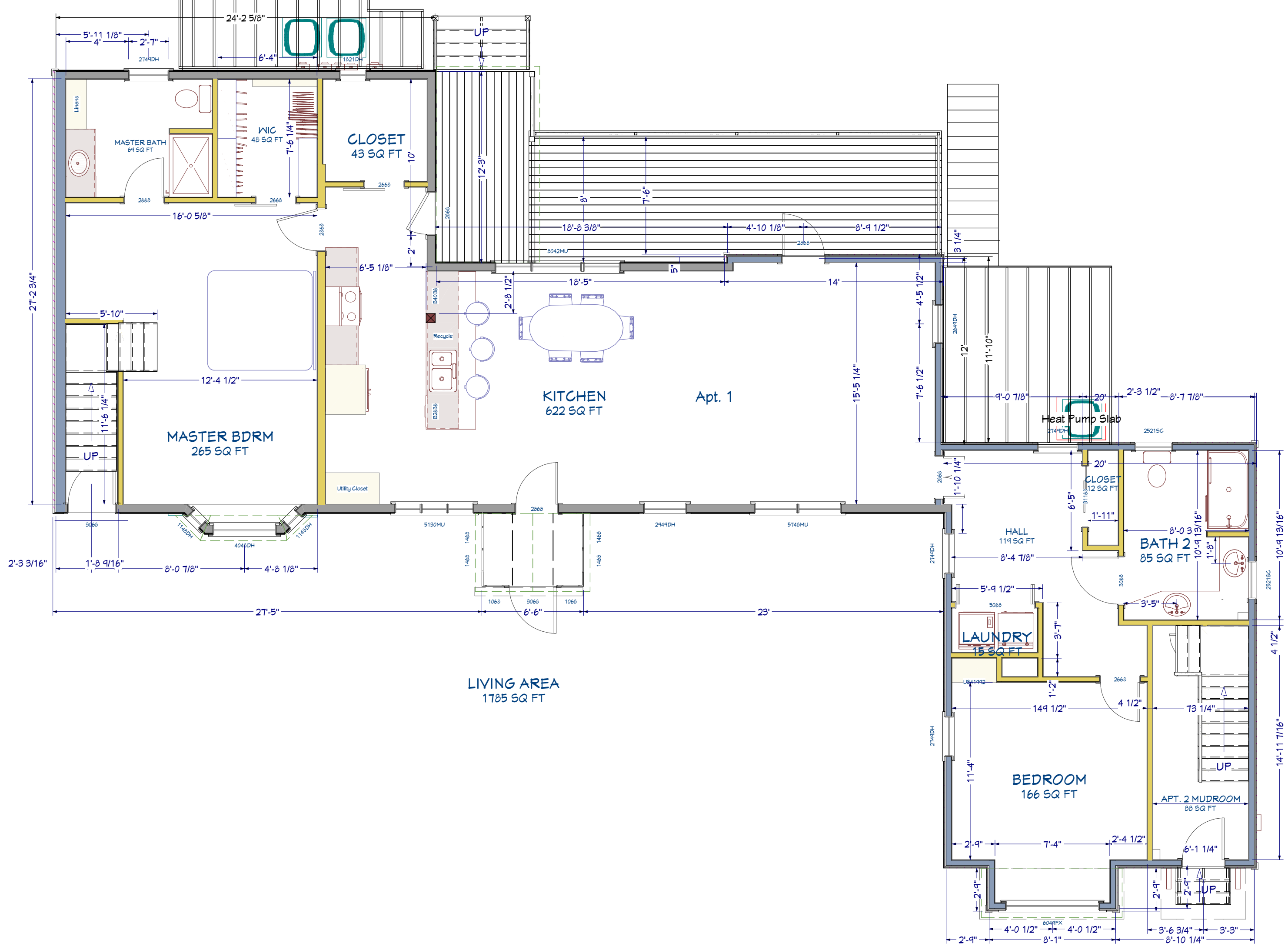



Planning Board Chairman: _____
Date: _____

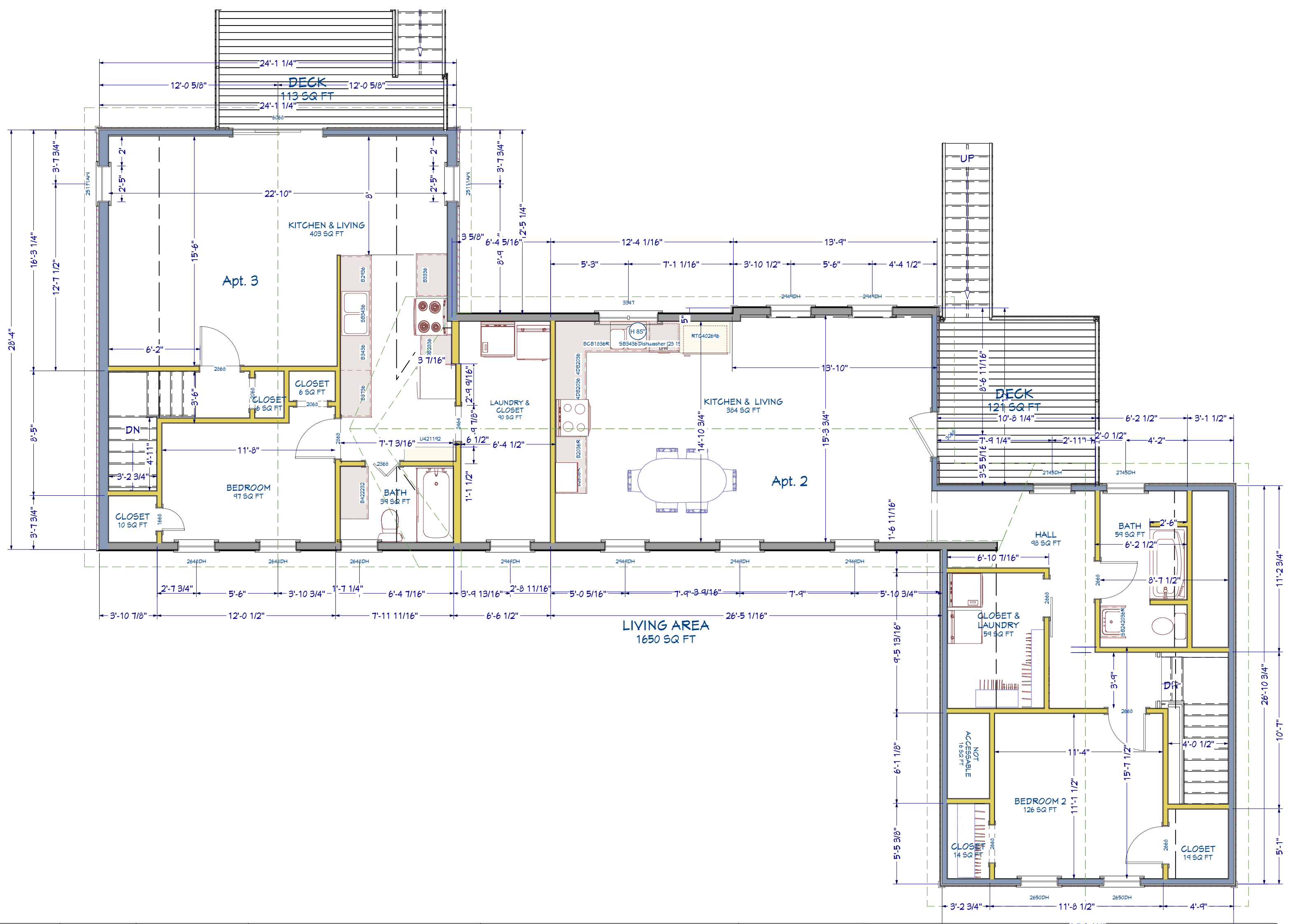
39 Main Street
Map 2 Lot 222
New England College Preston Barn
15 Main Street
Henniker, NH 03242


24 Rush Rd.
Map 2 Lot 223
McMurphy Family Revocable Trust
McMurphy M L & M L TTEES
24 Rush Rd.
Henniker, NH 03242

Sheet #: 1	Drawn By: JK	Scale: 1" = 20'	Date: 4/25/2021	Description: Proposed Plot Plan	McMurphy Family Revocable Trust McMurphy M.L. & M.L. TTEES 24 Rush Rd. Henniker, NH 03242		Po. Box 17, Henniker, NH 03242 Cell 496-0001 Email: jackkrantzjr@gmail.com JackKrantz.com
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Sheet #: 7	Drawn By: JK	Scale: 3/16" = 1'	Date: 4/25/2021	Description: 1st. Floor Proposed	McMurphy Family Revocable Trust McMurphy M.L. & M.L. TTEES 24 Rush Rd. Henniker, NH 03242	 JACK KRANTZ COUNTRY HOMES & FINE WOODWORKING	Po. Box 17, Henniker, NH 03242 Cell 496-0001 Email: jackkrantzjr@gmail.com JackKrantz.com
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Sheet #: 8	Drawn By: JK	Scale: 3/16" = 1'	Date: 4/25/2021	Description: 2nd Floor Proposed	McMurry Family Revocable Trust McMurry M.L. & M.L. TTEES 24 Rush Rd. Henniker, NH 03242	 JACK KRANTZ COUNTRY HOMES & FINE WOODWORKING	Po. Box 17, Henniker, NH 03242 Cell 496-0001 Email: jackkrantzjr@gmail.com JackKrantz.com
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Sheet #:

9

Drawn By:

JK

Scale:

None

Date:

4/25/2021

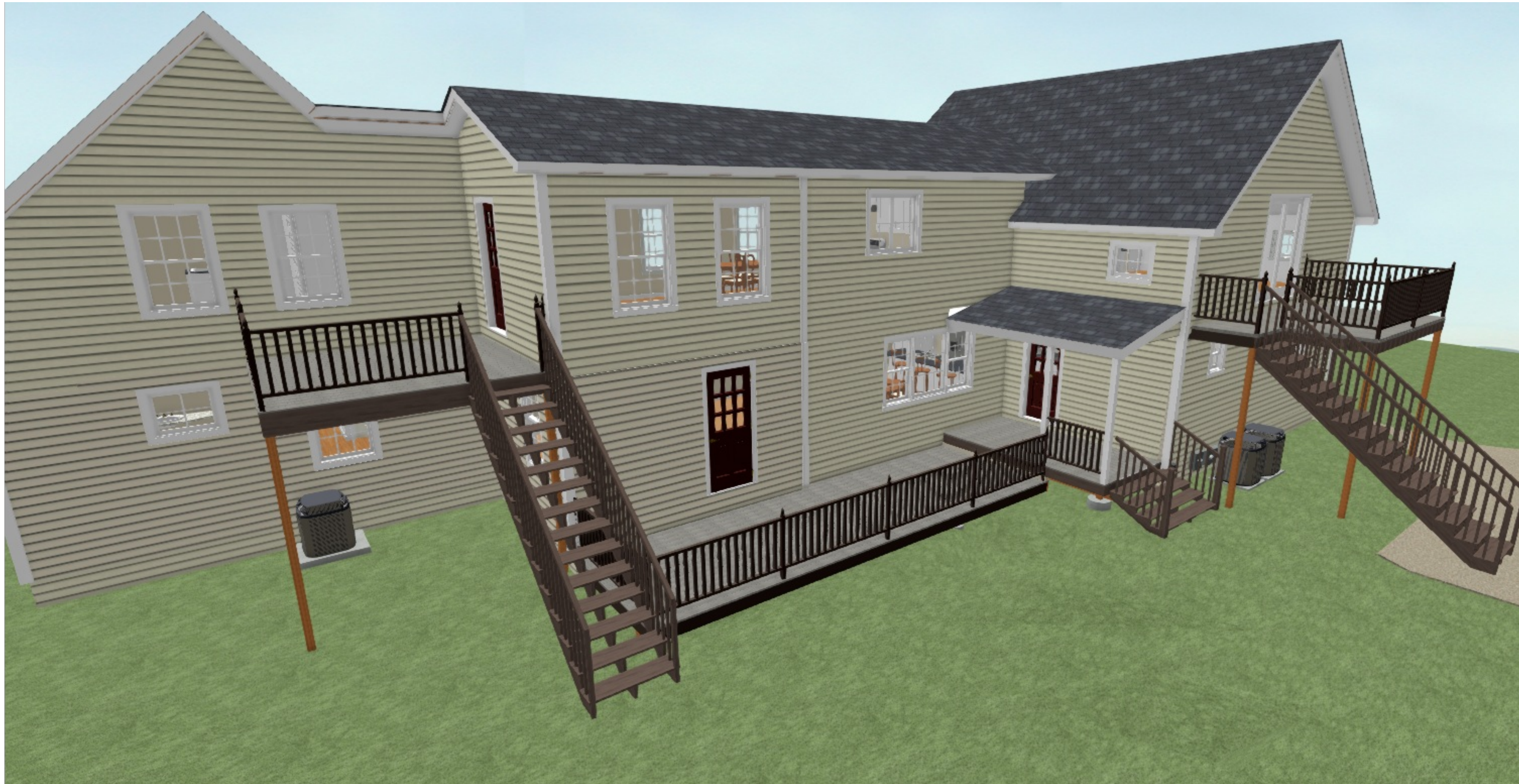
Description:

**Renders
Proposed**

McMurphy Family Revocable Trust
McMurphy M.L. & M.L. TTEES
24 Rush Rd.
Henniker, NH 03242



Po. Box 17, Henniker, NH 03242
Cell 496-0001
Email: jackkrantzjr@gmail.com
JackKrantz.com



Sheet #:

10

Drawn By:

JK

Scale:

Date:

4/25/2021


Description:

McMurphy Family Revocable Trust
McMurphy M.L. & M.L. TTEES
24 Rush Rd.
Henniker, NH 03242



Po. Box 17, Henniker, NH 03242
Cell 496-0001
Email: jackkrantzjr@gmail.com
JackKrantz.com



Sheet #: 11	Drawn By: JK	Scale:	Date: 4/25/2021	Description: Renders Proposed	McMurphy Family Revocable Trust McMurphy M.L. & M.L. TTEES 24 Rush Rd. Henniker, NH 03242	 JACK KRANTZ COUNTRY HOMES & FINE WOODWORKING	Po. Box 17, Henniker, NH 03242 Cell 496-0001 Email: jackkrantzjr@gmail.com JackKrantz.com
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TASKER LANDSCAPING, LLC

286 Chichester Road

Loudon, NH 03307

(603) 798-5048 | www.taskerlandscaping.com

PROPOSAL

Marc McMurphy
24 Rush Rd.
Henniker, NH 03242

Location: 19 Rush Rd. Henniker, NH

Date: 4-26-2021

Contact Person: Marc

Telephone: 603 748 4452

Fax:

Email: marcm@whitebirchcc.org

1. Remove the granite block wall that is existing. The granite block will be left onsite and reused. This will all be done on a per hour basis as follows. Approximately 1/2 day work.

Mini excavator at	\$95.00 per hour
skidsteer at	\$95.00 per hour

2. Provide proper wall subgrade using crushed stone. Walls will be backfilled with crushed stone and filter fabric. The walls will be constructed using the existing granite block. Walls will be approximately 3-4' in height by a total of 33' in length for a total of approximately 120-130 surface square feet. Actual finished dimensions and cost will vary due to field layout. \$90.00 per surface square foot.

\$10,800.00

3. Excavate all parking and walkway areas approximately 14" in depth. Install and compact 11" of stone. Actual finished dimensions and cost will vary due to field layout and paver choice. \$28.00 per square foot.

Front of House is approximately 955 square feet	\$26,740.00
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Back of House is approximately 202 square feet	\$5,656.00
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4. Install up to 277 linear feet of pave edge edging to retain the walkways at \$4.50 per linear foot.

\$1108.00



5. Excavate the back parking area approximately 6". Install up to 60 yards of crushed gravel.

\$5,500.00

6. Excavate the paved drive area approximately 770 square feet 8" in depth. Install and compact gravel and repave the area as indicated on the plan. 2" binder course and 1" of top.

\$8,460.00

***Tasker Landscaping is not responsible for any damages to irrigation systems or dog wire containment systems. Any damages to these will be the sole responsibility of the home owner.

Tasker Landscaping not responsible for damages caused by severe weather (ie torrential rains, harsh winter weather, or drought) or leaking hose connections, or faulty irrigation systems.

Enclosure: Watering directions (Tasker Landscaping is not responsible for watering of newly planted materials after installation, nor are we responsible for damage caused by salt, ice melt, severe winter conditions, frost, drought, or foot traffic over which we have no control). There is no warrantee on transplanted materials.

Tasker Landscaping is not responsible for research or acquisition of city, town, state, wetlands or any other permits or approvals. Any necessary permits or approvals are the sole responsibility of the property owner. Any improper direction given by the property owner or its designated agent resulting in fines, etc., is the sole responsibility of the property owner. Tasker Landscaping shall not be held responsible for any fees, fines, etc.

We Propose hereby to furnish material and labor, complete in accordance with above specifications, for the sum of:

As itemized and underlined above.

Payment to be made as follows:



30 % upon start, 30% upon delivery of materials, balance upon completion.

Upon acceptance of this proposal I agree to pay my amount per the terms specified above. I also agree to pay a monthly service charge of 2% (24% annual) on any amount which is 30 days past due. I agree that upon non-payment of the amount due, the entire amount unpaid becomes due immediately and payable together with any and all collections costs, expenses and reasonable attorney fees.

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays are beyond the control of Tasker Landscaping. The owner is to carry fire, tornado and other necessary insurance. The workers of Tasker Landscaping are fully covered by Workmen's Compensation Insurance.

Authorized Signature: _____

Note: This proposal may be withdrawn, by us, if not accepted within _____ days. Tasker Landscaping will not be held responsible for accidents occurring due to inclement conditions. Plant material is guaranteed only if proper watering procedures are closely followed.

Acceptance of Proposal- *The above prices, specifications and conditions are satisfactory and are hereby accepted. Tasker Landscaping is authorized to do the work as specified and payment will be made as outlined above.*

Signature: _____

Date of Acceptance: _____

PLEASE RETAIN A COPY OF THIS DOCUMENT FOR YOUR RECORDS

 **COPY**

APPRAISAL OF REAL PROPERTY

LOCATED AT:

19 Rush Road

Henniker, NH 03242

FOR:

Upton & Hatfield, LLP

PO Box 13

Hillsborough, NH 03244

AS OF:

02/20/2020

BY:

Daniel M Lascelle

Appraiser - NHLR #537

Capital Appraisal Associates, Inc.

128 South Fruit Street

Concord, New Hampshire 03301

File #20-63

Capital Appraisal Assoc., Inc.
128 S Fruit St
Concord, NH 03301-2411
(603) 228-9040

03/13/2020

Peter W Leberman, Esq.
Upton & Hatfield, LLP
PO Box 13
Hillsborough, NH 03244

Re: Property: 19 Rush Road
Henniker, NH 03242
Borrower: N/A
File No.: 20-63

Opinion of Value: \$ 260,000
Effective Date: 02/20/2020

In accordance with your request, we have appraised the above referenced property. The report of that appraisal is attached.

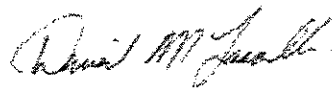
The purpose of the appraisal is to develop an opinion of market value for the property described in this appraisal report, as improved, in unencumbered fee simple title of ownership.

This report is based on a physical analysis of the site and improvements, a locational analysis of the neighborhood and city, and an economic analysis of the market for properties such as the subject. The appraisal was developed and the report was prepared in accordance with the Uniform Standards of Professional Appraisal Practice.

The opinion of value reported above is as of the stated effective date and is contingent upon the certification and limiting conditions attached.

It has been a pleasure to assist you. Please do not hesitate to contact me or any of my staff if we can be of additional service to you.

Sincerely,



Daniel M Lascelle
License or Certification #: NHLR-537
State: NH Expires: 03/31/2020
capitalappraisal@comcast.net

Owner	Hattie Edmunds Trust	File No.	20-63
Property Address	19 Rush Road		
City	Henniker	County	Merrimack
		State	NH
Client	Upton & Hatfield, LLP	Zip Code	03242

APPRAISAL AND REPORT IDENTIFICATION

This Report is one of the following types:

- Appraisal Report (A written report prepared under Standards Rule 2-2(a), pursuant to the Scope of Work, as disclosed elsewhere in this report.)
- Restricted Appraisal Report (A written report prepared under Standards Rule 2-2(b), pursuant to the Scope of Work, as disclosed elsewhere in this report, restricted to the stated intended use by the specified client or intended user.)

Comments on Standards Rule 2-3

I certify that, to the best of my knowledge and belief:

- The statements of fact contained in this report are true and correct.
- The reported analyses, opinions, and conclusions are limited only by the reported assumptions and limiting conditions and are my personal, impartial, and unbiased professional analyses, opinions, and conclusions.
- Unless otherwise indicated, I have no present or prospective interest in the property that is the subject of this report and no personal interest with respect to the parties involved.
- Unless otherwise indicated, I have performed no services, as an appraiser or in any other capacity, regarding the property that is the subject of this report within the three-year period immediately preceding acceptance of this assignment.
- I have no bias with respect to the property that is the subject of this report or the parties involved with this assignment.
- My engagement in this assignment was not contingent upon developing or reporting predetermined results.
- My compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.
- My analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the Uniform Standards of Professional Appraisal Practice that were in effect at the time this report was prepared.
- Unless otherwise indicated, I have made a personal inspection of the property that is the subject of this report.
- Unless otherwise indicated, no one provided significant real property appraisal assistance to the person(s) signing this certification (if there are exceptions, the name of each individual providing significant real property appraisal assistance is stated elsewhere in this report).

Reasonable Exposure Time (USPAP defines Exposure Time as the estimated length of time that the property interest being appraised would have been offered on the market prior to the hypothetical consummation of a sale at market value on the effective date of the appraisal.)

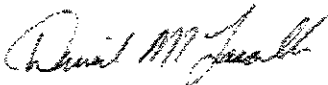
My Opinion of Reasonable Exposure Time for the subject property at the market value stated in this report is: 3-6 months.

Comments on Appraisal and Report Identification

Note any USPAP-related issues requiring disclosure and any state mandated requirements:

None

APPRAISER:

Signature: 

Name: Daniel M. Lascelle

State Certification #: _____

or State License #: NHLR-537

State: NH Expiration Date of Certification or License: 03/31/2020

Date of Signature and Report: 03/13/2020

Effective Date of Appraisal: 02/20/2020

Inspection of Subject: None Interior and Exterior Exterior-Only

Date of Inspection (if applicable): 02/20/2020

SUPERVISORY or CO-APPRAISER (if applicable):

Signature: _____

Name: _____

State Certification #: _____

or State License #: _____

State: _____ Expiration Date of Certification or License: _____

Date of Signature: _____

Inspection of Subject: None Interior and Exterior Exterior-Only

Date of Inspection (if applicable): _____

Appraiser Independence Certification

I do hereby certify, I have followed the appraiser independence safeguards in compliance with Appraisal Independence and any applicable state laws I may be required to comply with. This includes but is not limited to the following:

- I am currently licensed and/or certified by the state in which the property to be appraised is located. My license is the appropriate license for the appraisal assignment(s) and is reflected on the appraisal report.
- I certify that there have been no sanctions against me for any reason that would impair my ability to perform appraisals pursuant to the required guidelines.

I assert that no employee, director, officer, or agent of Upton & Hatfield, LLP, or any other third party acting as joint venture partner, independent contractor, appraisal management company, or partner on behalf of Upton & Hatfield, LLP, influenced, or attempted to influence the development, reporting, result, or review of my appraisal through coercion, extortion, collusion, compensation, inducement, intimidation, bribery, or in any other manner.

I further assert that Upton & Hatfield, LLP has never participated in any of the following prohibited behavior in our business relationship:

- 1) Withholding or threatening to withhold timely payment or partial payment for an appraisal report;
- 2) Withholding or threatening to withhold future business with me, or demoting or terminating or threatening to demote or terminate me;
- 3) Expressly or impliedly promising future business, promotions, or increased compensation for myself;
- 4) Conditioning the ordering of my appraisal report or the payment of my appraisal fee or salary or bonus on the opinion, conclusion, or valuation to be reached, or on a preliminary value estimate requested from me;
- 5) Requesting that I provide an estimated, predetermined, or desired valuation in an appraisal report prior to the completion of the appraisal report, or requesting that I provide estimated values or comparable sales at any time prior to my completion of an appraisal report;
- 6) Provided me an anticipated, estimated, encouraged, or desired value for a subject property or a proposed or target amount to be loaned to the borrower, except that a copy of the sales contract for purchase transactions may be provided;
- 7) Provided to me, or my appraisal company, or any entity or person related to me as appraiser, appraisal company, stock or other financial or non-financial benefits;
- 8) Any other act or practice that impairs or attempts to impair my independence, objectivity, or impartiality or violates law or regulation, including, but not limited to, the Truth in Lending Act (TILA) and Regulation Z, or the USPAP.

Signature

03/13/2020

Date

Daniel M Lascelle

Appraiser's Name

NHLR-537

State License or Certification #

State Title or Designation

03/31/2020

Expiration Date of License or Certification

NH

State

19 Rush Road, Henniker, NH 03242
Address of Property Appraised

Competency Statement

Owner	Hattie Edmunds Trust		
Property Address	19 Rush Road		
City	Henniker	County	Merrimack
State	NH	Zip Code	03242
Client	Upton & Hatfield, LLP		

COMPETENCY STATEMENT

Daniel M. Lascelle

Title XI of the Federal Financial Institution's Reform, Recovery and Enforcement Act of 1989 requires the Federal Reserve Board and other federal agencies to issue regulations to protect federal financial and public policy interests in real estate transactions requiring the services of an appraiser. Federal law recognizes the Uniform Standards of Professional Appraisal Practice as the current industry standards and identifies the Appraisal Foundation as the authority for professional appraisal standards.

The uniform standards contain three provisions, one of which is the competency provision which requires appraisers to have the knowledge and experience to complete their assignments competently and contains specific requirements for appraisers who do not possess sufficient competence.

As part of the regulatory process, two primary classifications of appraisers have been established by the State of New Hampshire in accordance with the federal regulations in order to gauge education and competence. The classifications are licensed appraiser and certified appraiser. The licensed appraiser classification identifies those individuals possessing the basic educational and experience requirements needed to competently appraise residential properties, while the general appraiser classification identifies those appraisers who are competent to appraise all types of real estate.

With regards to my competency to complete this assignment, I submit the following:

- ◆ I currently hold the residential appraiser certification classification as issued by the State of New Hampshire. My certification number is New Hampshire Licensed Residential Appraiser #537.
- ◆ I have completed numerous appraisals on various types of real estate including multifamily and residential properties, both improved and unimproved.
- ◆ In order to familiarize myself with the local market, I have conferred with local Realtors, interviewed numerous local municipal officials, property owners and tenants. I believe that this research and activity has provided additional insight into the market in which the subject exists and the economic conditions prevalent in the community and the region.

Because of my experience, education, and professional recognition, I believe that I possess the necessary background and knowledge to complete this assignment.

CAPITAL APPRAISAL ASSOCIATES, INC.

Small Residential Income Property Appraisal Report

File # 20-63

The purpose of this summary appraisal report is to provide the lender/client with an accurate, and adequately supported, opinion of the market value of the subject property.

Property Address	19 Rush Road	City	Henniker	State	NH	Zip Code	03242
Borrower	N/A	Owner of Public Record	Hattie Edmunds Trust	County	Merrimack		
Legal Description	The appraiser has reviewed the deed online. Book 1948 Page 222.						
Assessor's Parcel #	Map 2 Lot 211	Tax Year	2019	R.E. Taxes \$	7,944.43		
Neighborhood Name	Henniker	Map Reference	18180	Census Tract	0400.00		
Occupant	<input type="checkbox"/> Owner <input type="checkbox"/> Tenant <input checked="" type="checkbox"/> Vacant	Special Assessments \$	None	<input type="checkbox"/> PUD HOA \$	<input type="checkbox"/> 0	<input type="checkbox"/> per year	<input type="checkbox"/> per month
Property Rights Appraised	<input checked="" type="checkbox"/> Fee Simple <input type="checkbox"/> Leasehold <input type="checkbox"/> Other (describe)						
Assignment Type	<input type="checkbox"/> Purchase Transaction <input type="checkbox"/> Refinance Transaction <input checked="" type="checkbox"/> Other (describe) Possible marketing purposes.						
Lender/Client	Upton & Hatfield, LLP Address PO Box 13, Hillsborough, NH 03244						
Is the subject property currently offered for sale or has it been offered for sale in the twelve months prior to the effective date of this appraisal? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No							
Report data source(s) used, offering price(s), and date(s). Per NEREN							

I <input type="checkbox"/> did <input type="checkbox"/> did not analyze the contract for sale for the subject purchase transaction. Explain the results of the analysis of the contract for sale or why the analysis was not performed.							
Contract Price \$ _____ Date of Contract _____ Is the property seller the owner of public record? <input type="checkbox"/> Yes <input type="checkbox"/> No Data Source(s) _____							
Is there any financial assistance (loan charges, sale concessions, gift or downpayment assistance, etc.) to be paid by any party on behalf of the borrower? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, report the total dollar amount and describe the items to be paid.							

Note: Race and the racial composition of the neighborhood are not appraisal factors.

Neighborhood Characteristics	2-4 Unit Housing Trends	2-4 Unit Housing	Present Land Use %
Location <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban <input type="checkbox"/> Rural	Property Values <input type="checkbox"/> Increasing <input checked="" type="checkbox"/> Stable <input type="checkbox"/> Declining	PRICE AGE	One-Unit 10 %
Built-Up <input type="checkbox"/> Over 75% <input checked="" type="checkbox"/> 25-75% <input type="checkbox"/> Under 25%	Demand/Supply <input type="checkbox"/> Shortage <input checked="" type="checkbox"/> In Balance <input type="checkbox"/> Over Supply	\$(000) (yrs)	2-4 Unit 10 %
Growth <input type="checkbox"/> Rapid <input checked="" type="checkbox"/> Stable <input type="checkbox"/> Slow	Marketing Time <input type="checkbox"/> Under 3 mths <input checked="" type="checkbox"/> 3-5 mths <input type="checkbox"/> Over 6 mths	179 Low 30	Multi-Family %
Neighborhood Boundaries	The subject neighborhood is located on either side of Rush Rd. with Route 114 to the west, Hopkinton to the east, Route 202 to the north and the Contoocook River to the south.		297 High 250 Commercial 40 %
Neighborhood Description	This area is suburban in nature and is located within Henniker Village where limited facilities and conveniences can be found. This area also has average access to area employment and service centers as well as the interstate highway system for ease in commuting. This neighborhood also contains a mix of residential and commercial uses. The neighborhood is considered to be stable with no significant external changes anticipated which would create noticeable impact on the economic base of the area.		255 Pred. 100 Other 40 %
Market Conditions (including support for the above conclusions) A review of sales activity in the subject's market area indicated a stabilization in values for properties in this price range. This data was also based on actual sales and conversations with local brokers and appraisers. It is my opinion that marketing time for the subject property would be 3-6 months. See addenda for further comments on the market.			

Dimensions	See the attached tax map.	Area	0.30 ac	Shape	Rectangular	View	Average-Nbrhd
Specific Zoning Classification	CV-Village Commerce	Zoning Description	20,000 sf & 100' Frontage				
Zoning Compliance	<input type="checkbox"/> Legal <input checked="" type="checkbox"/> Legal Nonconforming (Grandfathered Use) <input type="checkbox"/> No Zoning <input type="checkbox"/> Illegal (describe)						
Is the highest and best use of subject property as improved (or as proposed per plans and specifications) the present use? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If No, describe							

Utilities	Public	Other (describe)	Public	Other (describe)	Off-site Improvements - Type	Public	Private
Electricity	<input checked="" type="checkbox"/>		Water	<input checked="" type="checkbox"/>	Street Paved	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gas	<input type="checkbox"/>	<input checked="" type="checkbox"/> Bottled Available	Sanitary Sewer	<input checked="" type="checkbox"/>	Alley None	<input type="checkbox"/>	<input type="checkbox"/>
FEMA Special Flood Hazard Area	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	FEMA Flood Zone	X	FEMA Map #	33013C0487E FEMA Map Date 4/19/2010		
Are the utilities and/or off-site improvements typical for the market area? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If No, describe							
Are there any adverse site conditions or external factors (easements, encroachments, environmental conditions, land uses, etc.)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, describe							
The subject site is a legal nonconforming lot of record as it doesn't meet the minimum requirements for this zoning district. Site is grandfathered. Rebuilding is permitted within the setbacks. There were no adverse easements noted on the deed and no encroachments were noted at inspection time.							

General Description	Foundation	Exterior Description	materials/condition	Interior	materials/condition
Units <input checked="" type="checkbox"/> Two <input type="checkbox"/> Three <input type="checkbox"/> Four	<input type="checkbox"/> Concrete Slab <input type="checkbox"/> Crawl Space	Foundation Walls	Stone/Brick/Average	Floors	Wd/Vnl/Cpt/Tile/Avq
<input type="checkbox"/> Accessory Unit (describe below)	<input checked="" type="checkbox"/> Full Basement <input type="checkbox"/> Partial Basement	Exterior Walls	Vinyl Siding/Good	Walls	Wd/Plstr/Dw/Pnl/Av
# of Stories 2 # of bldgs. 1	Basement Area 1,312 sq.ft.	Roof Surface	Asph Shng/New	Trim/Finish	Wood/Average
Type <input checked="" type="checkbox"/> Det. <input type="checkbox"/> Att. <input type="checkbox"/> S-Det./End Unit	Basement Finish 0 %	Gutters & Downspouts	None	Bath Floor	Vinyl/Tile/Average
<input checked="" type="checkbox"/> Existing <input type="checkbox"/> Proposed <input type="checkbox"/> Under Const.	<input checked="" type="checkbox"/> Outside Entry/Exit <input type="checkbox"/> Sump Pump	Window Type	DH/Vinyl/Avq	Bath Wainscot	Fiber/Tile/Average
Design (Style) 2-Unit	Evidence of <input type="checkbox"/> Infestation	Storm Sash/Insulated	None	Car Storage	
Year Built 1850	<input type="checkbox"/> Dampness <input type="checkbox"/> Settlement	Screens	Yes/Average	<input type="checkbox"/> None	
Effective Age (Yrs) 30	Heating/Cooling		Amenities		
Attic <input type="checkbox"/> None	<input type="checkbox"/> FWA <input checked="" type="checkbox"/> HWBB <input type="checkbox"/> Radiant	<input checked="" type="checkbox"/> Fireplace(s) # 2	<input checked="" type="checkbox"/> Woodstove(s) # 1	<input checked="" type="checkbox"/> Driveway # of Cars	6+
<input type="checkbox"/> Drop Stair <input type="checkbox"/> Stairs	<input type="checkbox"/> Other <input type="checkbox"/> Fuel Oil	<input checked="" type="checkbox"/> Patio/Deck 0/1	<input type="checkbox"/> Fence None	<input checked="" type="checkbox"/> Garage # of Cars	1
<input type="checkbox"/> Floor <input checked="" type="checkbox"/> Scuffie	Cooling <input type="checkbox"/> Central Air Conditioning	<input type="checkbox"/> Pool None	<input checked="" type="checkbox"/> Porch Covered	<input type="checkbox"/> Carport # of Cars	0
<input type="checkbox"/> Finished <input checked="" type="checkbox"/> Heated	<input type="checkbox"/> Individual <input checked="" type="checkbox"/> Other None	<input type="checkbox"/> Other None		<input checked="" type="checkbox"/> Att. <input type="checkbox"/> Det. <input type="checkbox"/> Built-in	
# of Appliances	Refrigerator 2 Range/Oven 2 Dishwasher 1 Disposal	Microwave	Washer/Dryer 1	Other (describe)	
Unit # 1 contains:	9 Rooms 3 Bedrooms 3.5 Bath(s)	2,350 Square Feet of Gross Living Area			
Unit # 2 contains:	3 Rooms 1 Bedrooms 1 Bath(s)	538 Square Feet of Gross Living Area			
Unit # 3 contains:	Rooms Bedrooms Bath(s)	Square Feet of Gross Living Area			
Unit # 4 contains:	Rooms Bedrooms Bath(s)	Square Feet of Gross Living Area			
Additional features (special energy efficient items, etc.) The subject property is a 2 unit building with a covered porch and a deck. There is also a 1 car attached garage.					
Describe the condition of the property (including needed repairs, deterioration, renovations, remodeling, etc.) The property is considered in average condition with average quality construction. There is evidence of periodic care and maintenance. There is typical depreciation due to the normal wear and tear of the physical components. The interior is dated but well kept.					

Small Residential Income Property Appraisal Report

File # 20-63

IMPROVEMENTS

Are there any physical deficiencies or adverse conditions that affect the livability, soundness, or structural integrity of the property? Yes No If Yes, describe.

Does the property generally conform to the neighborhood (functional utility, style, condition, use, construction, etc.)? Yes No If No, describe.

Is the property subject to rent control? Yes No If Yes, describe

The following properties represent the most current, similar, and proximate comparable rental properties to the subject property. This analysis is intended to support the opinion of the market rent for the subject property.

FEATURE	SUBJECT	COMPARABLE RENTAL # 1	COMPARABLE RENTAL # 2	COMPARABLE RENTAL # 3							
Address	19 Rush Road Henniker, NH 03242	41-43 Cressey St Henniker, NH 03242	294 Western Ave Henniker, NH 03242	54 Cressey St Henniker, NH 03242							
Proximity to Subject		0.37 miles SE	0.56 miles W	0.38 miles SE							
Current Monthly Rent	\$ 0	\$ 2,825	\$ 1,900	\$ 2,500							
Rent/Gross Bldg. Area	\$ sq.ft.	\$ 1.26 sq.ft.	\$ 0.61 sq.ft.	\$ 1.07 sq.ft.							
Rent Control	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No							
Data Source(s)	Inspection	MLS/Broker	MLS/Broker	MLS/Broker							
Date of Lease(s)	N/A	Current	Current	Current							
Location	Suburban/Average	Suburban/Average	Suburban/Average	Suburban/Average							
Actual Age	170	22	200	119							
Condition	Average	Average	Average	Average							
Gross Building Area	2,888	2,240	3,096	2,346							
Unit Breakdown	Rm Count	Size Sq. Ft.	Rm Count	Size Sq. Ft.	Monthly Rent	Rm Count	Size Sq. Ft.	Monthly Rent	Rm Count	Size Sq. Ft.	Monthly Rent
	Tot Br Ba	2,888	Tot Br Ba	2,240	2,825	Tot Br Ba	3,096	1,900	Tot Br Ba	2,346	2,500
Unit # 1	9 3 3.5	2,950	5 3 2	1,120	\$ 1,450	5 2 2		Owner	5 2 1	1,300	\$ 900
Unit # 2	3 1 1	538	5 3 2	1,120	\$ 1,375	3 1 1		\$ 900	3 1 1	546	\$ 800
Unit # 3						3 1 1		\$ 1,000	3 1 1	500	\$ 800
Unit # 4											
Utilities Included	Heat & HW	None	Heat, HW	None							
Other Amenities	Covered Deck Garage	Covered Porches, Decks	Enclosed, Covered, Garage	Enclosed Porches, Deck 2 Car Garage							

Analysis of rental data and support for estimated market rents for the individual subject units reported below (including the adequacy of the comparables, rental concessions, etc.) The rentals utilized represent the most similar rental units in the subject's neighborhood. Comp #2 has heat and hot water included like the subject.

Rent Schedule: The appraiser must reconcile the applicable indicated monthly market rents to provide an opinion of the market rent for each unit in the subject property.

Unit #	Lease		Actual Rents		Total Rents	Opinion of Market Rent		Total Rents
	Begin Date	End Date	Unfurnished	Furnished		Unfurnished	Furnished	
1	N/A	N/A	\$ Vacant	\$	\$	\$ 1,600	\$	\$ 1,600
2	N/A	N/A	Vacant			800		800
3								
4								
Comment on lease data			Total Actual Monthly Rent		\$ 0	Total Gross Monthly Rent		\$ 2,400
			Other Monthly Income (itemize)		\$	Other Monthly Income (itemize)		\$
			Total Actual Monthly Income		\$ 0	Total Estimated Monthly Income		\$ 2,400
Utilities included in estimated rents <input type="checkbox"/> Electric <input checked="" type="checkbox"/> Water <input checked="" type="checkbox"/> Sewer <input type="checkbox"/> Gas <input checked="" type="checkbox"/> Oil <input type="checkbox"/> Trash collection <input type="checkbox"/> Cable <input checked="" type="checkbox"/> Other Heat & HW								
Comments on actual or estimated rents and other monthly income (including personal property) The estimated rents utilized for this report reflect heat & hot water included. The subject's 1st unit is significantly larger than any of the comparable units, which is why its rent is slightly higher than the comparable rents.								

I did did not research the sale or transfer history of the subject property and comparable sales. If not, explain

My research did did not reveal any prior sales or transfers of the subject property for the three years prior to the effective date of this appraisal.

Data Source(s) Real Data and city assessment records.

My research did did not reveal any prior sales or transfers of the comparable sales for the year prior to the date of sale of the comparable sale.

Data Source(s) MLS records

Report the results of the research and analysis of the prior sale or transfer history of the subject property and comparable sales (report additional prior sales on page 3).

ITEM	SUBJECT	COMPARABLE SALE # 1	COMPARABLE SALE # 2	COMPARABLE SALE # 3
Date of Prior Sale/Transfer				
Price of Prior Sale/Transfer				
Data Source(s)	Assessment Records	Assessment Records	Assessment Records	Assessment Records
Effective Date of Data Source(s)	02/20/2020	03/12/2019	03/12/2019	03/12/2019
Analysis of prior sale or transfer history of the subject property and comparable sales None.				

Small Residential Income Property Appraisal Report

File # 20-63

There are 1 comparable properties currently offered for sale in the subject neighborhood ranging in price from \$ 279,000 to \$ 279,000
 There are 1 comparable sales in the subject neighborhood within the past twelve months ranging in sale price from \$ 260,000 to \$ 260,000

FEATURE	SUBJECT	COMPARABLE SALE # 1	COMPARABLE SALE # 2	COMPARABLE SALE # 3	
Address	19 Rush Road Henniker, NH 03242	47-53 Pearl St. Henniker, NH 03242	41-43 Cressy St Henniker, NH 03242	132 The Oaks Henniker, NH 03242	
Proximity to Subject		0.27 miles SE	0.37 miles SE	0.72 miles W	
Sale Price	\$	\$ 255,000	\$ 285,000	\$ 260,000	
Sale Price/Gross Bldg. Area	\$ sq.ft.	\$ 139.50 sq.ft.	\$ 127.23 sq.ft.	\$ 81.30 sq.ft.	
Gross Monthly Rent	\$ 2,400	\$ 2,200	\$ 2,825	\$	
Gross Rent Multiplier		115.91	100.88	89.97	
Price per Unit	\$	\$ 127,500	\$ 142,500	\$ 86,667	
Price per Room	\$	\$ 31.875	\$ 28,500	\$ 17,333	
Price per Bedroom	\$	\$ 63.750	\$ 47,500	\$ 37,143	
Rent Control	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Data Source(s)		NEREN#4737549	NEREN#4702356	NEREN#4699549	
Verification Source(s)		BHG Masiello Londonderry	4 Seasons Sotheby's	Allison James Estates & Homes	
VALUE ADJUSTMENTS	DESCRIPTION	DESCRIPTION	+(-) Adjustment	DESCRIPTION	+(-) Adjustment
Sale or Financing Concessions		Conventional		FHA	
Date of Sale/Time		None known		Closing Costs	-5,935
Location	Suburban/Average	Suburban/Average		Conventional	
Leasehold/Fee Simple	Fee Simple	Fee Simple		None known	
Site	0.30 ac	0.60 acre		07/31/2018	
View	Average-Nbrhd	Average-Nbrhd		Suburban/Average	
Design (Style)	2-Unit	2-Unit		Fee Simple	
Quality of Construction	Average	Average		1.80 acres	-3,000
Actual Age	170	36		Average-Nbrhd	
Condition	Average	Good (-10%)	-25,500	3-Unit	-10,000
Gross Building Area				Average	
Unit Breakdown	Total Bdrms Baths	2,888 1,828	+15,900	206	
Unit # 1	9 3 3.5	4 2 1		Average	-4,650
Unit # 2	3 1 1	4 2 1	+9,500	2,240	
Unit # 3			+4,500	+9,720	
Unit # 4			-2,000		
Basement Description	Full	Full		0/Full	
Basement Finished Rooms	Unfinished	Office,Laundry	-4,000	Unfinished	Partial/Crawl
Functional Utility	Average	Average		Unfinished	
Heating/Cooling	FHW/Oil/None	FHW/LP/None		Average	Average
Energy Efficient Items	2 Fp/Wshu	None	+6,500	FHW/LP/None	FHW/LP/None
Parking On/Off Site	Onsite	Onsite		2 Fireplaces	+500
Porch/Patio/Deck	Covered/Deck	None	+4,500	None	None
Other Items	1 Car Attached	None	+6,000	Onsite	Onsite
Other Items	None	None		2 Covered/2 Decks	-4,500
Other Items	None	None		Scm/Cov/3Decks	-7,000
Net Adjustment (Total)				None	None
Adjusted Sale Price of Comparables				None	None
Adjusted Price Per Unit (Adj. SP Comp / # of Comp Units)	\$	Net Adj. 4.3 %	\$ 10,900	Net Adj. 9.2 %	\$ -11,650
Adjusted Price Per Room (Adj. SP Comp / # of Comp Rooms)	\$	Gross Adj. 29.0 %	\$ 265,900	Gross Adj. 23.8 %	\$ 258,700
Adjusted Price Per Bedrm (Adj. SP Comp / # of Comp Bedrooms)	\$			Gross Adj. 19.9 %	\$ 248,350
Value per Unit	\$ 132,000 X 2	Units = \$	264,000	Value per GBA \$ 90 X 2,888	GBA = \$ 259,920
Value per Rm.	\$ 25,000 X 12	Rooms = \$	300,000	Value per Bdrms. \$ 65,000 X 4	Bdrms. = \$ 260,000

Summary of Sales Comparison Approach including reconciliation of the above indicators of value. The value developed for the subject property via the sales comparison approach, based on the sales employed, ranges from \$248,350 to \$265,900. All of the sales utilized represent the best available 2-3 family properties at the time of this report. Most weight is placed on sales #1 and #2 noting are 2 family properties like the subject, consequently, a value at the higher end of the indicated value range is felt to be most applicable. A value of \$260,000 is appropriate. No weight has been placed on the per unit, room, GBA or bedroom values as 2-4 family homes are not typically valued by these methods.

Indicated Value by Sales Comparison Approach \$ 260,000

Total gross monthly rent \$ 2,400 X gross rent multiplier (GRM) 105 = \$ 252,000 Indicated value by the Income Approach

Comments on income approach including reconciliation of the GRM The GRM utilized for the subject falls within the range observed within the market for 2-4 family properties like the subject. In addition to the noted GRM from the 3 sales analyzed, I have viewed several other 2-4 family properties.

Indicated Value by: Sales Comparison Approach \$ 260,000 Income Approach \$ 252,000 Cost Approach (if developed) \$

Application of all of the approaches to value were considered in the preparation of this report. Noting 2 family properties are most often purchased as owner occupied properties, it is my opinion that the sales approach should be weighted more heavily. Consequently, a reconciled value of \$260,000 is appropriate.

This appraisal is made "as is", subject to completion per plans and specifications on the basis of a hypothetical condition that the improvements have been completed, subject to the following repairs or alterations on the basis of a hypothetical condition that the repairs or alterations have been completed, or subject to the following required inspection based on the extraordinary assumption that the condition or deficiency does not require alteration or repair. General assumptions and limiting conditions are enclosed.

Based on a complete visual inspection of the interior and exterior areas of the subject property, defined scope of work, statement of assumptions and limiting conditions, and appraiser's certification, my (our) opinion of the market value, as defined, of the real property that is the subject of this report is \$ 260,000, as of 02/20/2020, which is the date of inspection and the effective date of this appraisal.

Small Residential Income Property Appraisal Report

File # 20-63

The purpose of this appraisal is to estimate the market value of the subject property. The term Market Value is identified in the 2020-2021 Edition of the Uniform Standards of Professional Practice (Page A-105), as promulgated by the Appraisal Standards Board of The Appraisal Foundation. The function of this appraisal is to assist the client and intended user in evaluating the subject property for possible marketing purposes. The use of this appraisal by any other party is not intended by the appraiser.

This is a summary appraisal done in accordance with the Uniform Standards of Professional Appraisal Practice. The comparable sales utilized for this report were taken from similar neighborhoods and are similar in overall market appeal. These comps sold within 19 months of the effective date of appraisal and represent the best available comparable sales at the time of this report.

Standard financing concessions are available for the subject area. A review of sales activity in the subject's market area indicated a stabilization in values for properties in this price range. I conducted a study of property values over the last 3 years. Average 2-4 family home prices have fluctuated little since the middle of 2018 to the present. In my opinion, sales that have occurred within this time frame do not require a time adjustment. This data was based on actual sales and information obtained from the Northern New England Real Estate Network and conversations with local brokers, and it is my opinion that marketing time for the subject property would be 3-6 months.

Sale #2 has been adjusted for concessions because the sellers contributed toward the buyers closing costs. Concessions are subtracted from the selling price prior to making any percentage adjustments to the sale.

The sales have been adjusted for site size differences and reflect a \$2,000 per acre adjustment. This adjustment is based on market extractions from sales with similar lot sizes as the subject and comparables.

Sale #3 has been adjusted for unit count and reflects a negative \$10,000 adjustment for its 3 units as compared to the subject's 2 units. This adjustment is based on market data from sales with similar unit counts as the subject and comparables.

Sales #1 and #2 have been adjusted for condition and reflect a negative 10% adjustment for their good condition as compared to the subject's average condition. No adjustments were made for age differences since adjustments were made for conditional differences. The appraiser has observed that the market reacts more measurably to condition than actual age.

A building size adjustment has been made to recognize differences in total building areas when they exist between the sales and the subject. The comparable sales have been adjusted at a rate of \$15.00 per square foot in order to reflect the contributory value of additional gross living areas when present. This adjustment does not represent replacements costs, but rather the contributory value of the greater or lesser size.

Continued in the attached addenda.

ADDITIONAL COMMENTS

COST APPROACH

PUD INFORMATION

COST APPROACH TO VALUE (not required by Fannie Mae)

Provide adequate information for the lender/client to replicate the below cost figures and calculations.
 Support for the opinion of site value (summary of comparable land sales or other methods for estimating site value) (1) 5.63 ac. - Lot 279-J Foster Hill Rd., Henniker - 04/12/2019 - \$80,000. (3) 2.60 ac. - 294 Foster Hill Rd., Henniker - 04/30/2019 - \$67,000. (3) 4.69 ac. - Deer Run Rd., Henniker - Active - \$49,000. Based on this information and noting the subject's village location, a value at the high end of the range is felt to be most applicable. A site value of \$67,000 is appropriate.

ESTIMATED <input type="checkbox"/> REPRODUCTION OR <input type="checkbox"/> REPLACEMENT COST NEW	OPINION OF SITE VALUE	=\$
Source of cost data	DWELLING	Sq. Ft. @ \$ = \$
Quality rating from cost service	Effective date of cost data	Sq. Ft. @ \$ = \$
Comments on Cost Approach (gross building area calculations, depreciation, etc.)		= \$
Due to the actual age of the improvements the depreciation observed greatly exceeds those percentages which would normally dictate reliable conclusions.	Garage/Carport	Sq. Ft. @ \$ = \$
Because of this the cost approach has not been developed for this property.	Total Estimate of Cost-New	= \$
	Less Physical	Functional
	Depreciation	External
		= \$ ()
	Depreciated Cost of Improvements	= \$
	"As-Is" Value of Site Improvements	= \$

Estimated Remaining Economic Life (HUD and VA only) 30 Years INDICATED VALUE BY COST APPROACH = \$

PROJECT INFORMATION FOR PUDs (if applicable)

Is the developer/builder in control of the Homeowners' Association (HOA)? Yes No Unit type(s) Detached Attached
 Provide the following information for PUDs ONLY if the developer/builder is in control of the HOA and the subject property is an attached dwelling unit.
 Legal Name of Project
 Total number of phases Total number of units Total number of units sold
 Total number of units rented Total number of units for sale Data source(s)
 Was the project created by the conversion of existing building(s) into a PUD? Yes No If Yes, date of conversion.
 Does the project contain any multi-dwelling units? Yes No Data Source
 Are the units, common elements, and recreation facilities complete? Yes No If No, describe the status of completion.
 Are the common elements leased to or by the Homeowners' Association? Yes No If Yes, describe the rental terms and options.
 Describe common elements and recreational facilities.

Small Residential Income Property Appraisal Report

File # 20-63

This report form is designed to report an appraisal of a two- to four-unit property, including a two- to four-unit property in a planned unit development (PUD). A two- to four-unit property located in either a condominium or cooperative project requires the appraiser to inspect the project and complete the project information section of the Individual Condominium Unit Appraisal Report or the Individual Cooperative Interest Appraisal Report and attach it as an addendum to this report.

This appraisal report is subject to the following scope of work, intended use, intended user, definition of market value, statement of assumptions and limiting conditions, and certifications. Modifications, additions, or deletions to the intended use, intended user, definition of market value, or assumptions and limiting conditions are not permitted. The appraiser may expand the scope of work to include any additional research or analysis necessary based on the complexity of this appraisal assignment. Modifications or deletions to the certifications are also not permitted. However, additional certifications that do not constitute material alterations to this appraisal report, such as those required by law or those related to the appraiser's continuing education or membership in an appraisal organization, are permitted.

SCOPE OF WORK: The scope of work for this appraisal is defined by the complexity of this appraisal assignment and the reporting requirements of this appraisal report form, including the following definition of market value, statement of assumptions and limiting conditions, and certifications. The appraiser must, at a minimum: (1) perform a complete visual inspection of the interior and exterior areas of the subject property, (2) inspect the neighborhood, (3) inspect each of the comparable sales from at least the street, (4) research, verify, and analyze data from reliable public and/or private sources, and (5) report his or her analysis, opinions, and conclusions in this appraisal report.

INTENDED USE: The intended use of this appraisal report is for the lender/client to evaluate the property that is the subject of this appraisal for a mortgage finance transaction.

INTENDED USER: The intended user of this appraisal report is the lender/client.

DEFINITION OF MARKET VALUE: The most probable price which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller, each acting prudently, knowledgeably and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby: (1) buyer and seller are typically motivated; (2) both parties are well informed or well advised, and each acting in what he or she considers his or her own best interest; (3) a reasonable time is allowed for exposure in the open market; (4) payment is made in terms of cash in U. S. dollars or in terms of financial arrangements comparable thereto; and (5) the price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions* granted by anyone associated with the sale.

*Adjustments to the comparables must be made for special or creative financing or sales concessions. No adjustments are necessary for those costs which are normally paid by sellers as a result of tradition or law in a market area; these costs are readily identifiable since the seller pays these costs in virtually all sales transactions. Special or creative financing adjustments can be made to the comparable property by comparisons to financing terms offered by a third party institutional lender that is not already involved in the property or transaction. Any adjustment should not be calculated on a mechanical dollar for dollar cost of the financing or concession but the dollar amount of any adjustment should approximate the market's reaction to the financing or concessions based on the appraiser's judgment.

STATEMENT OF ASSUMPTIONS AND LIMITING CONDITIONS: The appraiser's certification in this report is subject to the following assumptions and limiting conditions:

1. The appraiser will not be responsible for matters of a legal nature that affect either the property being appraised or the title to it, except for information that he or she became aware of during the research involved in performing this appraisal. The appraiser assumes that the title is good and marketable and will not render any opinions about the title.
2. The appraiser has provided a sketch in this appraisal report to show the approximate dimensions of the improvements, including each of the units. The sketch is included only to assist the reader in visualizing the property and understanding the appraiser's determination of its size.
3. The appraiser has examined the available flood maps that are provided by the Federal Emergency Management Agency (or other data sources) and has noted in this appraisal report whether any portion of the subject site is located in an identified Special Flood Hazard Area. Because the appraiser is not a surveyor, he or she makes no guarantees, express or implied, regarding this determination.
4. The appraiser will not give testimony or appear in court because he or she made an appraisal of the property in question, unless specific arrangements to do so have been made beforehand, or as otherwise required by law.
5. The appraiser has noted in this appraisal report any adverse conditions (such as needed repairs, deterioration, the presence of hazardous wastes, toxic substances, etc.) observed during the inspection of the subject property or that he or she became aware of during the research involved in performing this appraisal. Unless otherwise stated in this appraisal report, the appraiser has no knowledge of any hidden or unapparent physical deficiencies or adverse conditions of the property (such as, but not limited to, needed repairs, deterioration, the presence of hazardous wastes, toxic substances, adverse environmental conditions, etc.) that would make the property less valuable, and has assumed that there are no such conditions and makes no guarantees or warranties, express or implied. The appraiser will not be responsible for any such conditions that do exist or for any engineering or testing that might be required to discover whether such conditions exist. Because the appraiser is not an expert in the field of environmental hazards, this appraisal report must not be considered as an environmental assessment of the property.
6. The appraiser has based his or her appraisal report and valuation conclusion for an appraisal that is subject to satisfactory completion, repairs, or alterations on the assumption that the completion, repairs, or alterations of the subject property will be performed in a professional manner.

Small Residential Income Property Appraisal Report

File # 20-63

APPRAISER'S CERTIFICATION: The Appraiser certifies and agrees that:

1. I have, at a minimum, developed and reported this appraisal in accordance with the scope of work requirements stated in this appraisal report.
2. I performed a complete visual inspection of the interior and exterior areas of the subject property, including all units. I reported the condition of the improvements in factual, specific terms. I identified and reported the physical deficiencies that could affect the livability, soundness, or structural integrity of the property.
3. I performed this appraisal in accordance with the requirements of the Uniform Standards of Professional Appraisal Practice that were adopted and promulgated by the Appraisal Standards Board of The Appraisal Foundation and that were in place at the time this appraisal report was prepared.
4. I developed my opinion of the market value of the real property that is the subject of this report based on the sales comparison and income approaches to value. I have adequate market data to develop reliable sales comparison and income approaches to value for this appraisal assignment. I further certify that I considered the cost approach to value but did not develop it, unless otherwise indicated in this report.
5. I researched, verified, analyzed, and reported on any current agreement for sale for the subject property, any offering for sale of the subject property in the twelve months prior to the effective date of this appraisal, and the prior sales of the subject property for a minimum of three years prior to the effective date of this appraisal, unless otherwise indicated in this report.
6. I researched, verified, analyzed, and reported on the prior sales of the comparable sales for a minimum of one year prior to the date of sale of the comparable sale, unless otherwise indicated in this report.
7. I selected and used comparable sales that are locationally, physically, and functionally the most similar to the subject property.
8. I have not used comparable sales that were the result of combining a land sale with the contract purchase price of a home that has been built or will be built on the land.
9. I have reported adjustments to the comparable sales that reflect the market's reaction to the differences between the subject property and the comparable sales.
10. I verified, from a disinterested source, all information in this report that was provided by parties who have a financial interest in the sale or financing of the subject property.
11. I have knowledge and experience in appraising this type of property in this market area.
12. I am aware of, and have access to, the necessary and appropriate public and private data sources, such as multiple listing services, tax assessment records, public land records and other such data sources for the area in which the property is located.
13. I obtained the information, estimates, and opinions furnished by other parties and expressed in this appraisal report from reliable sources that I believe to be true and correct.
14. I have taken into consideration the factors that have an impact on value with respect to the subject neighborhood, subject property, and the proximity of the subject property to adverse influences in the development of my opinion of market value. I have noted in this appraisal report any adverse conditions (such as, but not limited to, needed repairs, deterioration, the presence of hazardous wastes, toxic substances, adverse environmental conditions, etc.) observed during the inspection of the subject property or that I became aware of during the research involved in performing this appraisal. I have considered these adverse conditions in my analysis of the property value, and have reported on the effect of the conditions on the value and marketability of the subject property.
15. I have not knowingly withheld any significant information from this appraisal report and, to the best of my knowledge, all statements and information in this appraisal report are true and correct.
16. I stated in this appraisal report my own personal, unbiased, and professional analysis, opinions, and conclusions, which are subject only to the assumptions and limiting conditions in this appraisal report.
17. I have no present or prospective interest in the property that is the subject of this report, and I have no present or prospective personal interest or bias with respect to the participants in the transaction. I did not base, either partially or completely, my analysis and/or opinion of market value in this appraisal report on the race, color, religion, sex, age, marital status, handicap, familial status, or national origin of either the prospective owners or occupants of the subject property or of the present owners or occupants of the properties in the vicinity of the subject property or on any other basis prohibited by law.
18. My employment and/or compensation for performing this appraisal or any future or anticipated appraisals was not conditioned on any agreement or understanding, written or otherwise, that I would report (or present analysis supporting) a predetermined specific value, a predetermined minimum value, a range or direction in value, a value that favors the cause of any party, or the attainment of a specific result or occurrence of a specific subsequent event (such as approval of a pending mortgage loan application).
19. I personally prepared all conclusions and opinions about the real estate that were set forth in this appraisal report. If I relied on significant real property appraisal assistance from any individual or individuals in the performance of this appraisal or the preparation of this appraisal report, I have named such individual(s) and disclosed the specific tasks performed in this appraisal report. I certify that any individual so named is qualified to perform the tasks. I have not authorized anyone to make a change to any item in this appraisal report; therefore, any change made to this appraisal is unauthorized and I will take no responsibility for it.
20. I identified the lender/client in this appraisal report who is the individual, organization, or agent for the organization that ordered and will receive this appraisal report.

Small Residential Income Property Appraisal Report

- 21. The lender/client may disclose or distribute this appraisal report to: the borrower; another lender, at the request of the borrower; the mortgagee or its successors and assigns; mortgage insurers; government sponsored enterprises; other secondary market participants; data collection or reporting services; professional appraisal organizations; any department, agency, or instrumentality of the United States; and any state, the District of Columbia, or other jurisdictions, without having to obtain the appraiser's or supervisory appraiser's (if applicable) consent. Such consent must be obtained before this appraisal report may be disclosed or distributed to any other party (including, but not limited to, the public through advertising, public relations, news, sales, or other media).
- 22. I am aware that any disclosure or distribution of this appraisal report by me or the lender/client may be subject to certain laws and regulations. Further, I am also subject to the provisions of the Uniform Standards of Professional Appraisal Practice that pertain to disclosure or distribution by me.
- 23. The borrower, another lender at the request of the borrower, the mortgagee or its successors and assigns, mortgage insurers, government sponsored enterprises, and other secondary market participants may rely on this appraisal report as part of any mortgage finance transaction that involves any one or more of these parties.
- 24. If this appraisal report was transmitted as an "electronic record" containing my "electronic signature," as those terms are defined in applicable federal and/or state laws (excluding audio and video recordings), or a facsimile transmission of this appraisal report containing a copy or representation of my signature, the appraisal report shall be as effective, enforceable and valid as if a paper version of this appraisal report were delivered containing my original hand written signature.
- 25. Any intentional or negligent misrepresentation(s) contained in this appraisal report may result in civil liability and/or criminal penalties including, but not limited to, fine or imprisonment or both under the provisions of Title 18, United States Code, Section 1001, et seq., or similar state laws.

SUPERVISORY APPRAISER'S CERTIFICATION: The Supervisory Appraiser certifies and agrees that:

- 1. I directly supervised the appraiser for this appraisal assignment, have read the appraisal report, and agree with the appraiser's analysis, opinions, statements, conclusions, and the appraiser's certification.
- 2. I accept full responsibility for the contents of this appraisal report including, but not limited to, the appraiser's analysis, opinions, statements, conclusions, and the appraiser's certification.
- 3. The appraiser identified in this appraisal report is either a sub-contractor or an employee of the supervisory appraiser (or the appraisal firm), is qualified to perform this appraisal, and is acceptable to perform this appraisal under the applicable state law.
- 4. This appraisal report complies with the Uniform Standards of Professional Appraisal Practice that were adopted and promulgated by the Appraisal Standards Board of The Appraisal Foundation and that were in place at the time this appraisal report was prepared.
- 5. If this appraisal report was transmitted as an "electronic record" containing my "electronic signature," as those terms are defined in applicable federal and/or state laws (excluding audio and video recordings), or a facsimile transmission of this appraisal report containing a copy or representation of my signature, the appraisal report shall be as effective, enforceable and valid as if a paper version of this appraisal report were delivered containing my original hand written signature.

APPRAISER
 Signature *Daniel M Lascelle*
 Name Daniel M Lascelle
 Company Name Capital Appraisal Assoc., Inc.
 Company Address 128 S Fruit St, Concord, NH 03301-2411
 Telephone Number (603) 228-9040
 Email Address capitalappraisal@comcast.net
 Date of Signature and Report 03/13/2020
 Effective Date of Appraisal 02/20/2020
 State Certification # _____
 or State License # NHLR-537
 or Other (describe) _____ State # _____
 State NH
 Expiration Date of Certification or License 03/31/2020

SUPERVISORY APPRAISER (ONLY IF REQUIRED)
 Signature _____
 Name _____
 Company Name _____
 Company Address _____
 Telephone Number _____
 Email Address _____
 Date of Signature _____
 State Certification # _____
 or State License # _____
 State _____
 Expiration Date of Certification or License _____

ADDRESS OF PROPERTY APPRAISED
19 Rush Road
Henniker, NH 03242
 APPRAISED VALUE OF SUBJECT PROPERTY \$ 280,000

SUBJECT PROPERTY
 Did not inspect subject property
 Did inspect exterior of subject property from street
 Date of Inspection _____
 Did inspect interior and exterior of subject property
 Date of Inspection _____

LENDER/CLIENT
 Name Peter W Leberman, Esq.
 Company Name Upton & Hattfield, LLP
 Company Address PO Box 13, Hillsborough, NH 03244
 Email Address _____

COMPARABLE SALES
 Did not inspect exterior of comparable sales from street
 Did inspect exterior of comparable sales from street
 Date of Inspection _____

Owner	Hattie Edmunds Trust		
Property Address	19 Rush Road		
City	Henniker	County	Merrimack
State	NH	Zip Code	03242
Client	Upton & Hatfield, LLP		

Other Adjustments

All of the other adjustments for bedroom count (\$2,000 for each), bath count (\$3,000 for each full, \$1,500 for each half), fireplaces, woodstove hookups, decks, porches and garage have been made and reflect the actions observed in the market as it relates to these items.

Reconciliation of Approaches

"Reconciliation is the process of coordinating and integrating relating facts in order to develop a unified conclusion" In the estimation of Market Value of the subject property, I have considered the Sales Comparison Approach, the Cost Approach and the Income Approach. All of these approaches are established and recognized appraisal techniques used in the valuation of real estate.

The purpose of reconciliation is to develop the most reliable estimate of value based on analysis of the quantity, quality, and durability of all the data developed. Thus, reconciliation is a review of the data and the various procedures in which the data is utilized within this report.

Each of these approaches has been reviewed separately by comparing to the others in terms of adequacy, defensibility and overall reliability. The results of these appraisal methods are as follows:

Sales Comparison Approach.....	\$260,000
Income Approach.....	\$252,000
Cost Approach.....	Not Applicable
Reconciled Value.....	\$260,000

In my opinion, the Sales Comparison Approach is the most applicable approach to valuing the subject property's fee simple value estimate. In my opinion, this valuation technique gives a good indication of actions of the buyers and sellers for properties most similar to the subject property. The Income Approach was also considered to be applicable in the valuation of the subject property's fee simple value estimate. The Cost Approach is not considered a reliable indicator of value.

Market Data is collected, documented and analyzed in direct comparison to the characteristics of the subject property. A composite of each analysis for each comparable sales is then correlated onto a meaningful market indication for the subject property. This indication is offered as a price that a potential buyer might pay for the subject property as of the date of appraisal.

These three alternatives provide the conceptual foundation for approaching the valuation of property rights in real estate. There are interdependent and interrelated, and all require data from the same market. If good market data is available, the value indications of the three approaches should fall within a fairly narrow range. The three value indicators are reconciled and a final conclusion is made. All three approaches are always considered, and depending on the accuracy, reliability and pertinence of the market data available for each approach, only one or two approaches may be utilized.

Photograph Addendum

Owner	Hattie Edmunds Trust		
Property Address	19 Rush Road		
City	Henniker	County	Merrimack
State	NH	Zip Code	03242
Client	Upton & Hatfield, LLP		



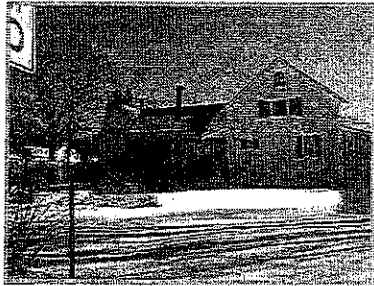
Subject Front



Front



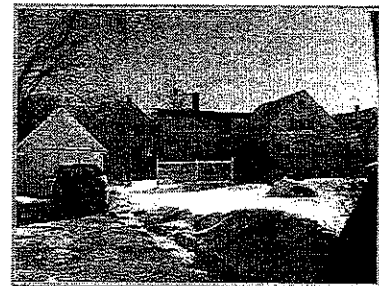
Front



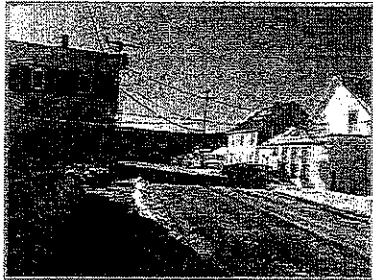
Rear



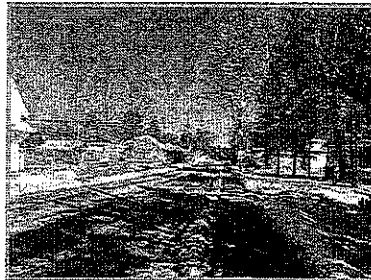
Rear



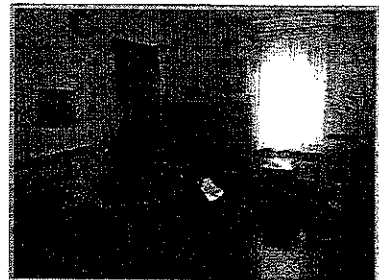
Rear



Street Scene



Street Scene



Interior



Interior



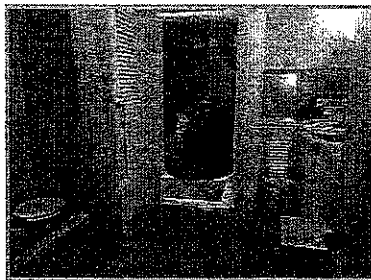
Interior



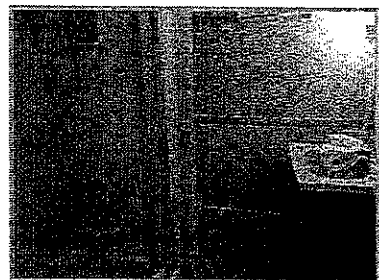
Interior



Interior



Interior



Interior

Flood Map

MAP FIB NO. 20-03

Owner	Saville Emeralds Trust		
Property Address	Merrimack Flood		
City	Manchester	County	Merrimack
		State	NH
Client	Robert A. Hatfield, LLP	Zip Code	03242

InterFlood

by a la mode

Prepared for Capital Appraisal Assoc., Inc.
19 Rush Road
Henniker, NH 03242



MAP DATA

FEMA Special Flood Hazard Area: No
Map Number: 33013C0487E
Zone: X
Map Date: April 19, 2010
FIPS: 33013

MAP LEGEND

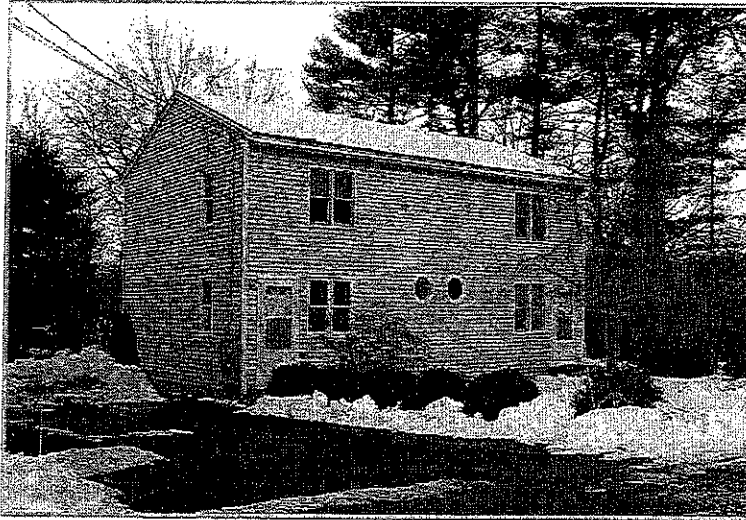
- Areas inundated by 500-year flooding
- Areas inundated by 100-year flooding
- Velocity hazard

Powered by GeoEye

- Protected Areas
- Floodway
- Subject Area

Comparable Photo Page

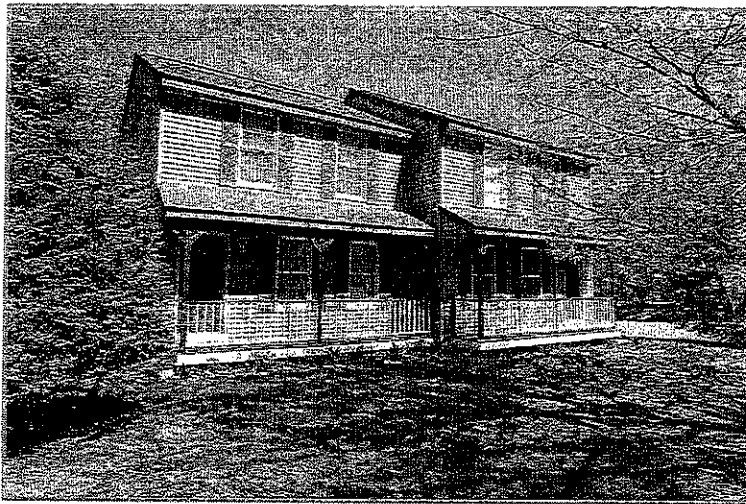
Owner	Hattie Edmunds Trust		
Property Address	19 Rush Road		
City	Henniker	County Merrimack	State NH Tax Code 06242
Client	Upton & Hatfield, LLP		



Comparable 1

47-53 Pearl St.

MLS File Photo



Comparable 2

41-43 Cressy St

MLS File Photo



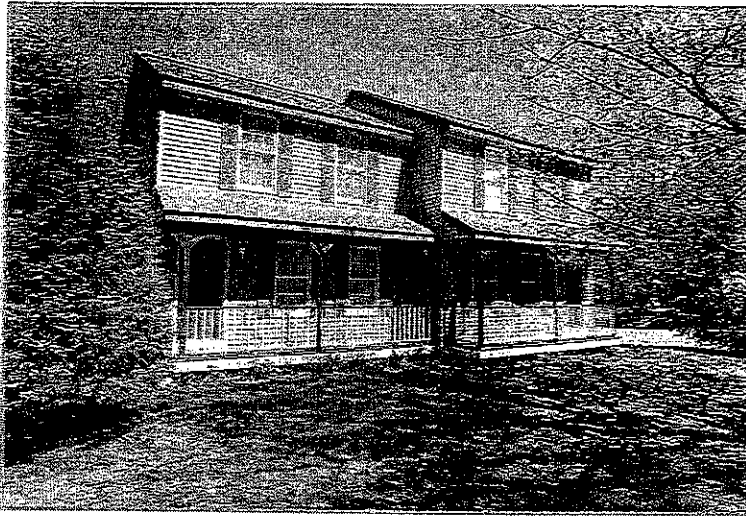
Comparable 3

132 The Oaks

MLS File Photo

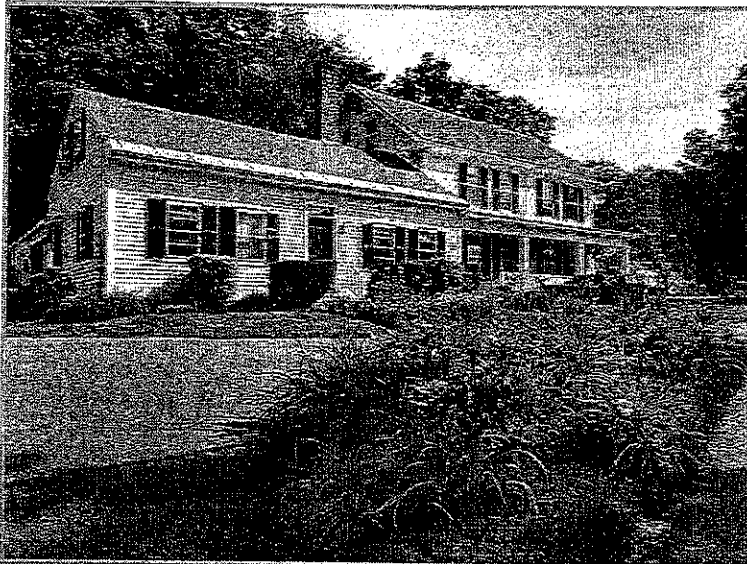
Rental Photo Page

Owner	Hedge Edwards Trust				
Property Address	19 Rush Road				
City	Merrimack	County	Merrimack	State	NH Zip Code 03242
Client	Upton & Hatfield, LLP				



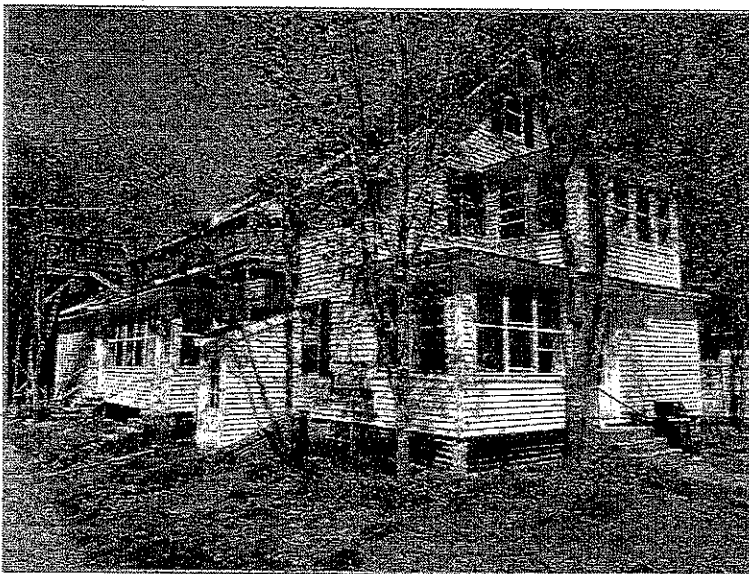
Rental 1

41-43 Cressey St
 Proximity to Subj. 0.37 miles SE
 GBA 2,240
 Age/Year Built 22



Rental 2

294 Western Ave
 Proximity to Subj. 0.56 miles W
 GBA 3,096
 Age/Year Built 200



Rental 3

54 Cressey St
 Proximity to Subj. 0.38 miles SE
 GBA 2,346
 Age/Year Built 119

Photograph Addendum

Owner	Hattie Edmunds Trust				
Property Address	19 Rush Road				
City	Henniker	County	Merrimack	State	NH
Client	Upton & Hatfield, LLP				



Interior



Interior



Interior



Interior



Interior



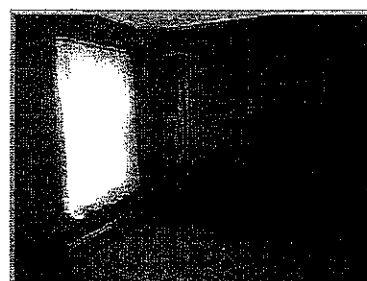
Interior



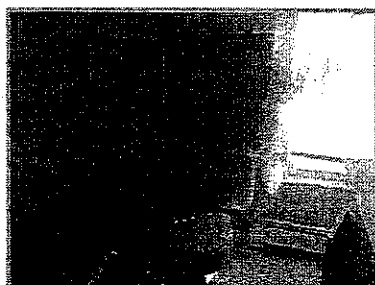
Interior



Interior



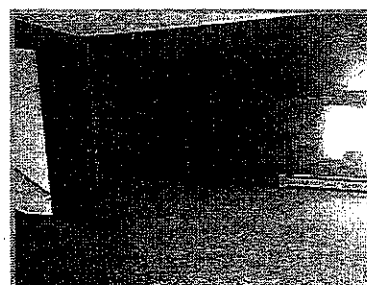
Interior



Interior



Interior



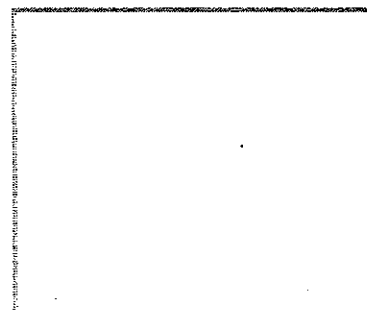
Interior



Basement

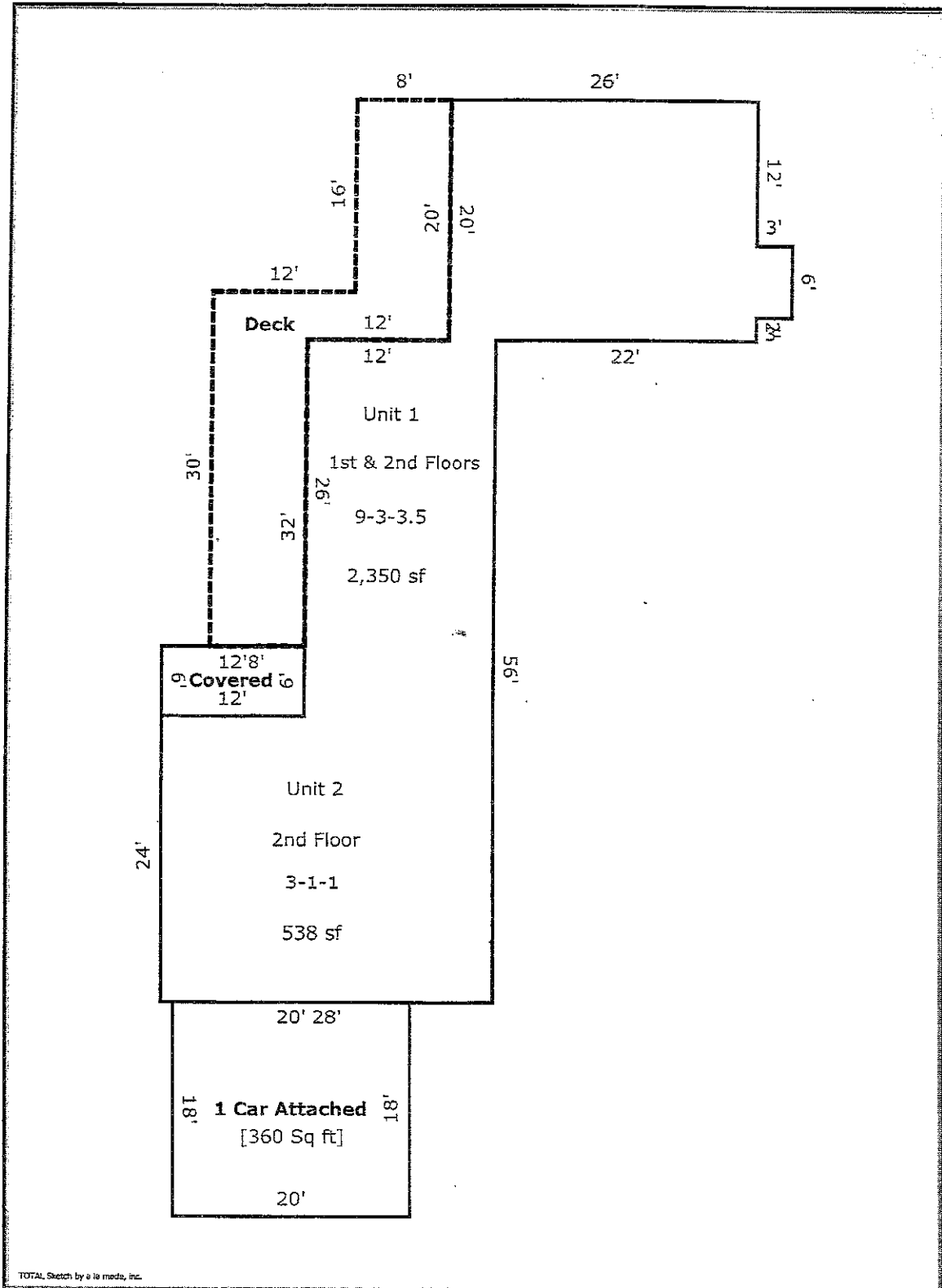


Basement



Building Sketch

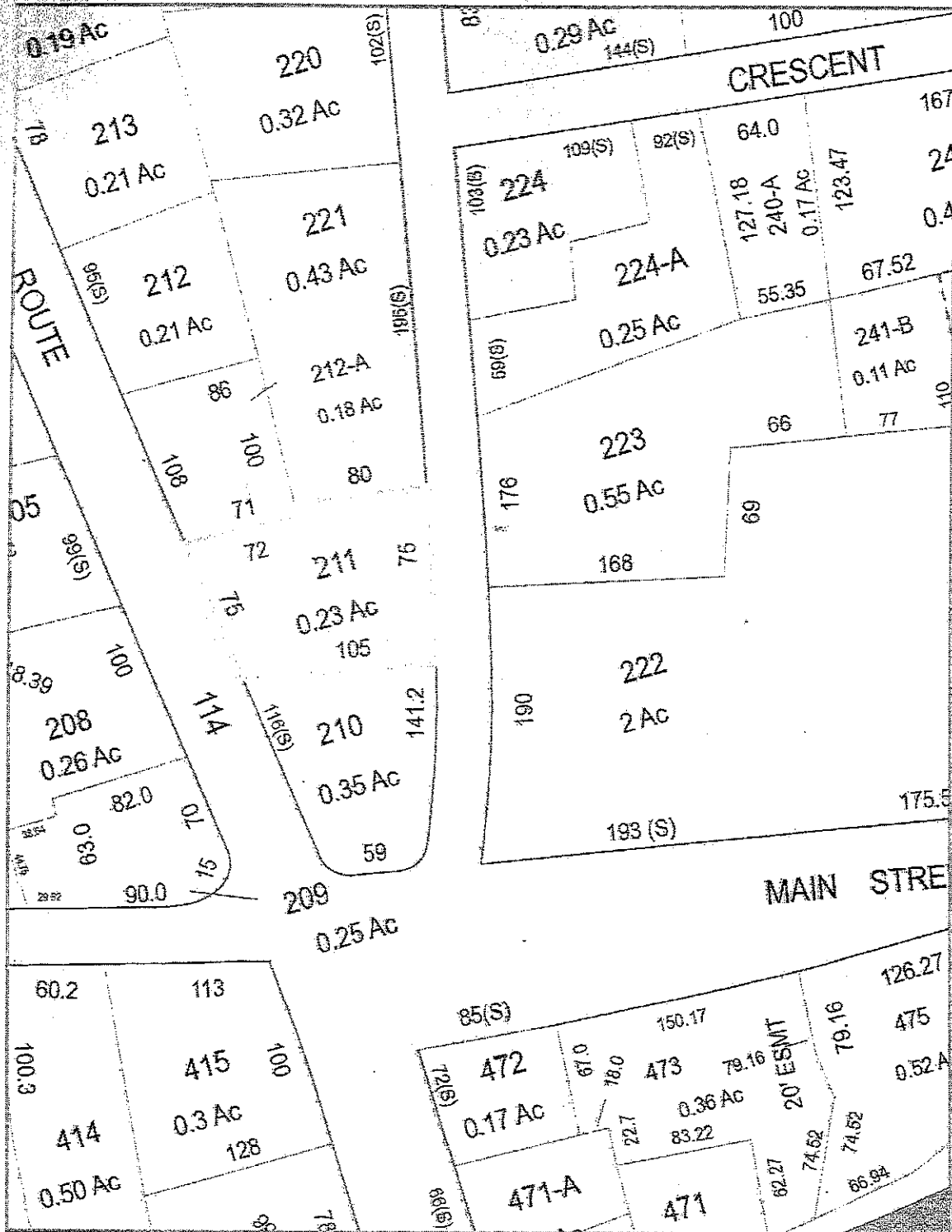
Owner	Hattie Edmunds Trust		
Property Address	19 Rush Road		
City	Henniker	County Merrimack	State NH
Client	Upton & Hatfield, LLP		
			Zip Code 03242



TOTAL Sketch by a la mode, inc.

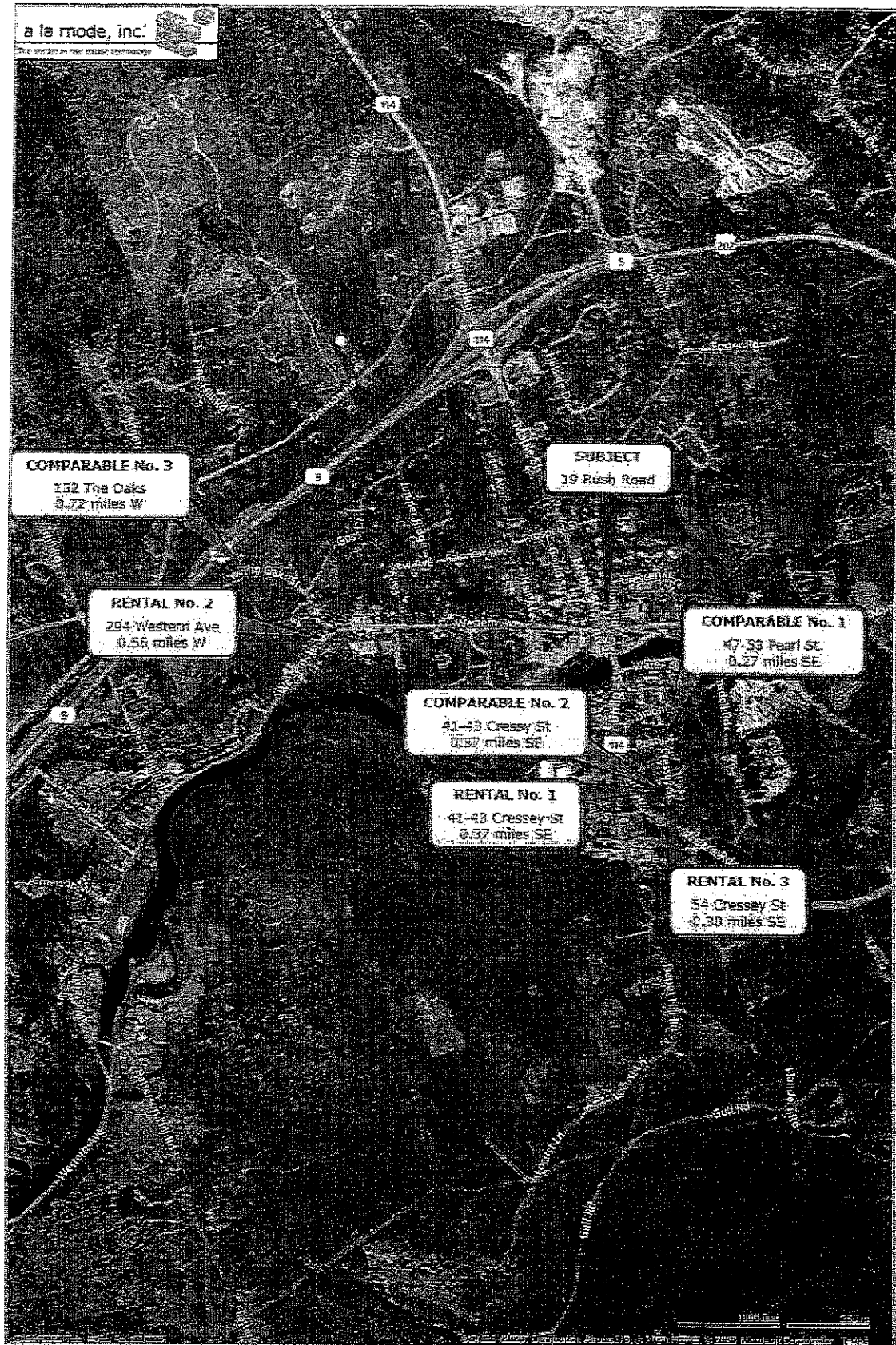
Plat Map

Owner	Belle Edwards Trust		
Property Address	Merrimack Street		
City	County Merrimack	State NH	Zip Code 03242
Client	Carpenter & Fairfield, LLP		



Location Map

Owner	Hattie Edmunds Trust		
Property Address	19 Rush Road		
City	Henniker	County	Merrimack
State	NH	Zip Code	03242
Client	Upton & Hatfield, LLP		



Assessment Card

Owner	Hattie Edmunds Trust			
Property Address	19 Rush Road			
City	Henniker	County	Memmack	State NH Zip Code 03242
Client	Upton & Hatfield, LLP			

19 RUSH ROAD

Location 19 RUSH ROAD

Mblu 2//211//

Acct#

Owner HATTIE M EDMUNDS TRUST

Assessment \$224,800

Appraisal \$224,800

PID 568

Building Count 1

Current Value

Appraisal			
Valuation Year	Improvements	Land	Total
2016	\$122,200	\$102,600	\$224,800
Assessment			
Valuation Year	Improvements	Land	Total
2016	\$122,200	\$102,600	\$224,800

Owner of Record

Owner HATTIE M EDMUNDS TRUST
 Co-Owner HATTIE, RICHARD, D HATFIELD TT
 Address PO BOX 2127
 HENNIKER, NH 03242

Sale Price \$0
 Certificate
 Book & Page
 Sale Date

Ownership History

Ownership History				
Owner	Sale Price	Certificate	Book & Page	Sale Date
HATTIE M EDMUNDS TRUST	\$0			

Building Information

Building 1 : Section 1

Year Built: 1850
 Living Area: 2,688
 Replacement Cost: \$185,166
 Building Percent Good: 65
 Replacement Cost
 Less Depreciation: \$120,400

Building Attributes

Assessment Card

Owner	Hattie Edmunds Trust			
Property Address	19 Rush Road			
City	Henniker	County Merrimack	State NH	Zip Code 03242
Client	Upton & Hatfield, LLP			

19 RUSH ROAD

Location 19 RUSH ROAD

Mblu 2/1211/1

Acct#

Owner HATTIE M EDMUNDS TRUST

Assessment \$224,800

Appraisal \$224,800

PID 568

Building Count 1

Current Value

Appraisal			
Valuation Year	Improvements	Land	Total
2016	\$122,200	\$102,600	\$224,800
Assessment			
Valuation Year	Improvements	Land	Total
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Owner of Record

Owner HATTIE M EDMUNDS TRUST
 Co-Owner HATTIE, RICHARD, D HATFIELD TT
 Address PO BOX 2127
 HENNIKER, NH 03242

Sale Price \$0
 Certificate
 Book & Page
 Sale Date

Ownership History

Ownership History				
Owner	Sale Price	Certificate	Book & Page	Sale Date
HATTIE M EDMUNDS TRUST	\$0			

Building Information

Building 1 : Section 1

Year Built: 1850
 Living Area: 2,888
 Replacement Cost: \$185,166
 Building Percent Good: 65
 Replacement Cost
 Less Depreciation: \$120,400

Building Attributes

Assessment Card

Owner	Hattie Edmunds Trust			
Property Address	19 Rush Road			
City	Henniker	County Merrimack	State NH	Zip Code 03242
Client	Upton & Hatfield, LLP			

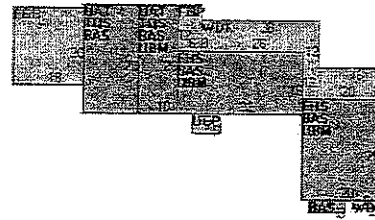
Field	Description
Style	Family Conv.
Model	Residential
Grade:	Average+10
Stories:	1.75
Occupancy	2
Exterior Wall 1	Vinyl Siding
Exterior Wall 2	
Roof Structure:	Gable/Hip
Roof Cover	Asph/Ft Glst/Comp
Interior Wall 1	Drywall/Sheet
Interior Wall 2	K Pine/A. Wd
Interior Ftr 1	Pine/Soft Wood
Interior Ftr 2	Carpet
Heat Fuel	Oil
Heat Type:	Hot Water
AC Type:	None
Total Bedrooms:	4 Bedrooms
Total Baths:	4
Total Half Baths:	1
Total Xtra. Fkbs:	
Total Rooms:	9
Bath Style:	Average
Kitchen Style:	Average

Building Photo



(http://images.vgst.com/photos/Henniker-NH-Photos/000001259.jpg)

Building Layout



Building Sub-Areas (sq ft)			Legend	
Code	Description	Gross Area	Living Area	
BAS	First Floor	1,731	1,731	
FHS	Half Story, Finished	1,032	516	
TQS	Three Quarter Story	672	336	
PGR	Garage	360	0	
POP	Open Porch	72	0	
UAT	Attic, Unfinished	672	0	
UBM	Basement, Unfinished	1,312	0	
UEP	Porch, Enclosed, Unfinished	35	0	
WDK	Deck, Wood	420	0	
		6,314	2,583	

Extra Features

Extra Features					Legend
Code	Description	Size	Value	Blkg #	
FPL2	Fireplace 1.5 St.	1 UNITS	\$1,200		1

Assessment Card

Owner	Hattie Edmunds Trust		
Property Address	19 Rush Road		
City	Henniker	County	Merimeck
Client	Upton & Hatfield, LLP	State	NH
		Zip Code	03242

Land

Land Use

Use Code 1040
 Description TWO FAMILY
 Zone CV
 Neighborhood
 Alt Land Appr No
 Category

Land Line Valuation

Size (Acres) 0.30
 Frontage 0
 Depth 0
 Assessed Value \$102,600
 Appraised Value \$102,600

Outbuildings

Outbuildings

Legend

No Data for Outbuildings

Valuation History

Appraisal

Valuation Year	Improvements	Land	Total
2019	\$122,200	\$98,600	\$220,800
2018	\$122,200	\$98,600	\$220,800
2017	\$122,200	\$98,600	\$220,800

Assessment

Valuation Year	Improvements	Land	Total
2019	\$122,200	\$98,600	\$220,800
2018	\$122,200	\$98,600	\$220,800
2017	\$122,200	\$98,600	\$220,800

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Appraiser's Qualifications

1 HIGH FILE NO. 03-02

Client	Edwards Trust			
Property Address	125 Bush Road			
City	Frankler	County	Westchester	State NH Zip Code 03242
Company	Upton & Hatfield, LLP			

APPRAISAL QUALIFICATIONS

OF

DANIEL M. LASCELLE

New Hampshire Licensed Residential Appraiser
License #537

Education

New Hampshire College

1992 - Accounting

North Conn. Community College

1993 - Criminal Justice

NAB Real Estate Academy, Inc.

Basics of Real Estate Appraisal

Update - 2012-2013 - Uniform Standards of Professional Appraisal Practice

Trans-American Institute of Professional Studies, Inc.

Update - 2008 - Uniform Standards of Professional Appraisal Practice

Appraising 1-4 Family Properties

Residential Site Valuation & Cost Approach

McKissock, Inc.

Appraising FHA Today

Update - 2009 - Uniform Standards of Professional Appraisal Practice

Private Appraisal Assignments

Residential Report Writing

Appraising Manufactured Homes

Residential Appraisal Review

Understanding Residential Construction

Heating, Ventilation and Air Conditioning Systems in Green Buildings

The Thermal Shell

Residential Property Inspection for Appraisers

The Odd Side of Appraisal

LeMay School of Real Estate

National USPAP Update - 2009

National USPAP Update - 2014-2015

National USPAP Update - 2016-2017

National USEAP Update - 2018-2019

Beyond Paired Sales National

The Strange Case on Agile Mountain

Darker Shades of Gray - 2015

HPI2C Bootcamp & Appraisal Math Review

CAPITAL APPRAISAL ASSOCIATES

Declaration of Covenant Template

TOWN OF HENNIKER, NEW HAMPSHIRE

COVENANT TO PROTECT PUBLIC BENEFIT

Per RSA 79-E:8 (Community Revitalization Tax Relief Incentive)

I (We) _____ [name] of _____ [address], _____ (town, city, zip code) (hereinafter referred to, collectively, if appropriate, as "GRANTOR") owner(s) of _____ [property] situate at _____ [address], Henniker, NH (hereinafter referred to as the "PROPERTY"), for (myself/ourselves/itself) and for (my/our/it's) successors and assigns, for consideration of tax relief granted to GRANTOR by GRANTEE pursuant to the provisions of RSA 79-E, agree to the following covenants imposed by the Town of Henniker, (hereinafter referred to as "GRANTEE"), 1 Union Square, County of Merrimack, State of New Hampshire.

These covenants are made in exchange for property tax relief granted with respect to the PROPERTY as a result of the substantial rehabilitation of the PROPERTY to be accomplished by the GRANTOR in accordance with GRANTOR proposal (specific approved scope of work is attached as "CHAPTER 79-E COMMUNITY REVITALIZATION TAX RELIEF INCENTIVE ADDENDUM") approved by GRANTEE on [date of Board of Selectmen approval].

This COVENANT is to protect the public benefit in accordance with the provisions of RSA 79-E for a term of [number of years] years, beginning on April first of the first tax year commencing immediately after the completion of the rehabilitation work. Notwithstanding the foregoing, the contemplated tax relief shall be null and void if the proposed rehabilitation work is not completed by March 31st _____ [deadline year for completion].

The PROPERTY is designated as Tax Map [number] Lot [number] in the Town of Henniker. For further reference to GRANTOR'S title, see deed recorded at Book [reference], Page [reference], Merrimack County Registry of Deeds.

The GRANTEE agrees that the PROPERTY, if substantially rehabilitated in accordance with GRANTOR'S proposal approved by GRANTEE on [date of Board of Selectmen approval] provides a demonstrated public benefit in accordance with the provisions of RSA 79-E:7 inasmuch as the substantial rehabilitation of said property:

- I. Enhances the economic vitality of the extended Henniker Downtown Area.
- II. Enhances or improves a structure that is culturally or historically important on a local, regional, state, or national level, either independently or within the context of an historic district, town center, or village center in which the building is located.
- III. Promotes development of the area within .6 miles of Proctor Square and downtown areas, providing for efficiency, safety and a greater sense of community consistent with RSA 9-B.
- IV. Increases residential housing diversity and opportunities.

The Town of Henniker Board of Selectmen held a public hearing on [date of Board of Selectmen

approval] and at that meeting made the following findings consistent with and required by RSA 79-E: 7 & 8.

The terms of the COVENANT which is hereby granted by the GRANTOR to the GRANTEE with respect to the above described PROPERTY are to be co-extensive with the tax relief period and are as follows:

SUMMARY OF FINDINGS.

(Insert summary of findings if desired).

GRANTOR'S COVENANTS.

REHABILITATION OF PROPERTY. The Grantor agrees to substantially rehabilitate the PROPERTY during the term of this Agreement in accordance with GRANTOR'S proposal approved by GRANTEE on _____ [date of Board of Selectmen approval]. The substantial rehabilitation contemplated by GRANTOR'S proposal approved by GRANTEE on _____ [date of Board of Selectmen approval] shall be completed by the GRANTOR on or before March 31, _____ [deadline year]. All of the work on the attached scope of work must be completed in order for the tax relief to take effect. If only some of the work on the attached scope of work is completed prior to March 31, _____ [upcoming year] or March 31, _____ [following year], then the PROPERTY shall be fully assessed for the value of that work during the tax year(s) commencing [upcoming year] and/or [following year].

MAINTENANCE OF THE PROPERTY. The GRANTOR agrees to maintain, use and keep the structure in a condition that furthers the public benefits for which the tax relief was granted and accepted during the term of the tax relief under RSA 79-E.

(Insert any particular restrictions such a signage, maintenance of building and its surroundings, other structure and so forth, as may be agreed upon between the Grantor and Grantee.)

REQUIRED INSURANCE, USE OF INSURANCE PROCEEDS, AND TIMEFRAME TO REPLACE OR REMOVE DAMAGED PROPERTY. The GRANTOR agrees and is required to obtain and maintain casualty insurance, as well as flood insurance, if appropriate. As permitted by RSA 79-E:8, this COVENANT shall be a lien against proceeds from casualty and flood insurance claims for the purpose of ensuring proper restoration or demolition or damaged structures and property. The GRANTEE further requires that the restoration or demolition commence within one year

following any insurance claim incident; otherwise the GRANTOR shall be subject to the termination provisions set forth in RSA 79-E:9, I.

RECORDING. The GRANTEE agrees to and shall provide for the recording of this COVENANT with the Merrimack County Registry of Deeds. It shall be a burden upon the PROPERTY and bind all transferees and assignees of such PROPERTY. The GRANTOR will be solely responsible for payment of the recording fees.

ASSESSMENT OF THE PROPERTY. The GRANTEE agrees that the PROPERTY shall be assessed, during the term of the Tax Relief Granted based on the pre-rehabilitation value or such other value utilized by the Assessor to address improvements not covered by RSA 79-E. If the terms of these covenants are not met, the Property Tax Relief will be discontinued. Furthermore, the GRANTEE will assess all taxes to the owner as though no tax relief was granted, with interest in accordance with RSA 79-E:9, II.

RELEASE, EXPIRATION, CONSIDERATION.

- I. **RELEASE.** The GRANTOR may apply to the local governing body of the Town of Henniker for a release from the foregoing discretionary tax relief and associated COVENANT within the duration of the tax relief period of the RSA 79-E upon a demonstration of extreme personal hardship. Upon release from such covenants, the GRANTOR shall thereafter pay the full value assessment of such structure(s) and land to the Tax Collector of the Town of Henniker.
- II. **EXPIRATION.** Upon final expiration of the terms of the tax relief and associated covenants the tax assessment will convert to the then full fair market value and these covenants will be concluded.
- III. **CONSIDERATION.** The Tax Collector shall issue a summary receipt to the owner of such PROPERTY and a copy of the governing body of the Town of Henniker for the sums of tax relief accorded during the term of this Agreement. The local governing body shall, upon receiving a copy of the above-mentioned consideration, execute a release of the COVENANT to the GRANTOR who shall record such a release with the Merrimack County Registry of Deeds. A copy of such release or renewal shall also be sent to the local assessing official.
- IV. **MAINTENANCE OF STRUCTURE.** If, during the term of the tax relief, the GRANTOR shall fail to maintain the structure in conformity with the foregoing agreement, or shall cause the structure(s) to significantly deteriorate or be demolished or removed, the covenants shall be terminated and a penalty shall be assessed in accordance with Paragraph I(a) above.

ENFORCEMENT. If a breach of this COVENANT is brought to the attention of the GRANTEE, the GRANTEE shall notify the GRANTOR, in writing of such breach, which notification shall be delivered in hand or by certified mail, return receipt requested to the GRANTOR.

The GRANTOR shall have 30 days after receipt of such notice to undertake those actions, including restorations, which are reasonably calculated to cure the said breach and to notify the GRANTEE thereof.

If the GRANTOR fails to take such curative action, the GRANTEE may undertake any actions that are reasonably necessary to cure such breach, and the cost thereof, including GRANTEE'S expenses,

court costs and legal fees, shall be paid by the GRANTOR, provided the said GRANTOR is determined to be directly or indirectly responsible for the breach.

The GRANTOR, by accepting and recording this COVENANT to the GRANTOR agrees to be bound by and to observe and enforce the provisions hereof and assumes the rights and responsibilities herein provided for and incumbent upon the GRANTEE, all in furtherance the purposes for which this Tax Relief and associated COVENANT is delivered.

WITNESS MY/OUR/IT'S HAND this _____ day of _____, 20_____.

Witness: _____ Grantor: _____

Print Name: _____

Witness: _____ Grantor: _____

Print Name: _____

STATE OF NEW HAMPSHIRE
COUNTY OF MERRIMACK

On this _____ day of _____, 20____, personally appeared the above
_____ and _____, known to me, or satisfactorily proven, to be
the same, and acknowledged that he/she/they executed the same for the purposes contained therein.

Notary Public/Justice of the Peace

My commission expires: _____

ACCEPTED this _____ day of _____, 20____ by the Town of

HENNIKER.TOWN OF HENNIKER

By: _____ Print Name: _____

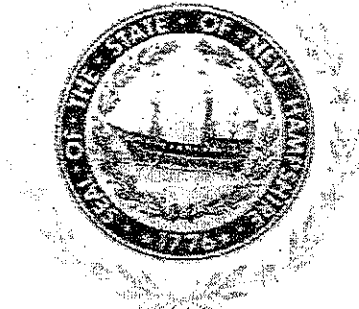
*Henniker Town
Administrator (Or other
authorized designee*

Appraiser's License

Owner	Mada Edwards Trust		
Property Address	18 Bush Road		
City	County Merrimack	State NH	Zip Code 03242
Client	Lyon & Hatfield, LLP		

State of New Hampshire

REAL ESTATE APPRAISER BOARD
 APPROVED TO PRACTICE AS AN
 LICENSED RESIDENTIAL APPRAISER
 ISSUED TO: DANIEL M LASCELLE



NHLR-537

EXPIRATION DATE: 03/31/2020

State of New Hampshire

REAL ESTATE APPRAISER BOARD
 APPROVED TO PRACTICE AS AN
 Licensed Residential Appraiser
 ISSUED TO: DANIEL M LASCELLE



NHLR-537

EXPIRATION DATE:
03/31/2020

For additional information please contact the Board office at dawn.couture@nh.gov
 or visit our web site at <http://www.nh.gov/nhreb>



Town Hall
18 Depot Hill Road
Henniker, NH 03242

Tel: (603) 428-3221
Fax: (603) 428-4366

Incorporated November 10, 1768
"Only Henniker on Earth"

TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: 6/15/2021

TITLE: Awarding Services for RFQ for French and Keyser Pond Project

INITIATED BY: Mark Mitch, Conservation Commission

PREPARED BY: Mark Mitch

PRESENTED BY: Mark Mitch

AGENDA DESCRIPTION: Conservation Commission recommendation to awarding services for the French and Keyser Pond project that is being funded for the Clean Water State Revolving Fund loan forgiveness program. There was only one responding consulting firm to the RFQ, Gomez and Sullivan who meet the requirements to receive the contract for services.

Legal Authority:

Financial Details: \$60,000

Town Administrator Comment:

Concur

Suggested Action/Recommendation:

Suggested Motion:

Motion: Authorize the Town Administrator to sign the necessary paperwork to contract with Gomez and Sullivan for the Keyser Pond Project to be funded by the Clean Water State Revolving Fund.

Qualifications for

FRENCH & KEYSER POND WATERSHED-BASED PLAN

For Total Phosphorous Mitigation



Prepared for:

TOWN OF HENNIKER, NH

Prepared by:



GOMEZ AND SULLIVAN
ENGINEERS

JUNE 11, 2021

June 11, 2021

VIA EMAIL

Wendy Baker
Henniker Town Hall
18 Depot Hill Road, Henniker, NH 03242
wendy.baker@henniker.org

Re: Qualifications for French and Keyser Pond Watershed-Based Plan for Total Phosphorus Mitigation

Dear Ms. Baker:

Gomez and Sullivan Engineers, DPC (Gomez and Sullivan) is pleased to submit our qualifications develop the French and Keyser Pond Watershed-Based Plan for total phosphorus mitigation. This package includes our understanding of the project, approach, proposed schedule, company profile, key personnel, relevant project experience, and references.

Gomez and Sullivan has been providing specialized engineering and environmental science solutions to the water resources community since 1993. Our staff of approximately 50 engineers and environmental scientists are based right here in Henniker as well as in several offices in New York. We utilize our in-depth understanding of hydrology, hydraulics, water quality, and ecology, as well as the regulatory environment, to evaluate, plan, and design ecosystem-based restorations in lacustrine, riverine, and wetland environments. We have developed similar watershed plans for other New Hampshire water bodies, including Partridge Lake in Littleton and Beaver Lake in Derry. These projects have included development of US Environmental Protection Agency-approved site-specific Quality Assurance Project Plans, identification of pollution sources, development of water quality monitoring plans, evaluation of potential best management practices to improve water quality, field surveys and inventories, and public outreach.

We have worked in all the major New Hampshire watersheds and have a long history of collaborating with municipal, state, and federal agency partners on restoration projects, including the New Hampshire Department of Environmental Services. We have extensive experience in communicating controversial and complex information to a non-technical audience and understand the need for effective public outreach throughout a project to ensure its success. We are well versed in the preparation of grant and loan applications as tools to successfully identify and secure funding for mitigation projects. We offer a local presence that will be invaluable for collaborating with the Town and community partners.

We appreciate the opportunity to submit our qualifications and are excited about the prospect of working with the Town and project partners on this important project in our own backyard. If you have any questions, please do not hesitate to contact me at (603) 428-4960 or jgriffiths@gomezandsullivan.com.

Sincerely,



Jill Griffiths, PE, Water Resources Engineer

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I. Background

It is understood that the Town of Henniker intends to develop a watershed management plan that meets the United States Environmental Protection Agency (USEPA) requirements to mitigate phosphorus loading in the watershed of French and Keyser Ponds in Henniker, NH. A map of the watershed is provided in Figure 1 on the following page. The goal of this project is to address external and internal phosphorus loading to the ponds and develop a management plan that identifies necessary steps to reduce loading from each of the subwatersheds.

The watershed management plan will identify multiple watershed and in-lake pollutant reduction and water quality goals, and outline future planning, scheduling, and additional funding necessary to implement measures that would meet the water quality goals for French and Keyser Ponds.

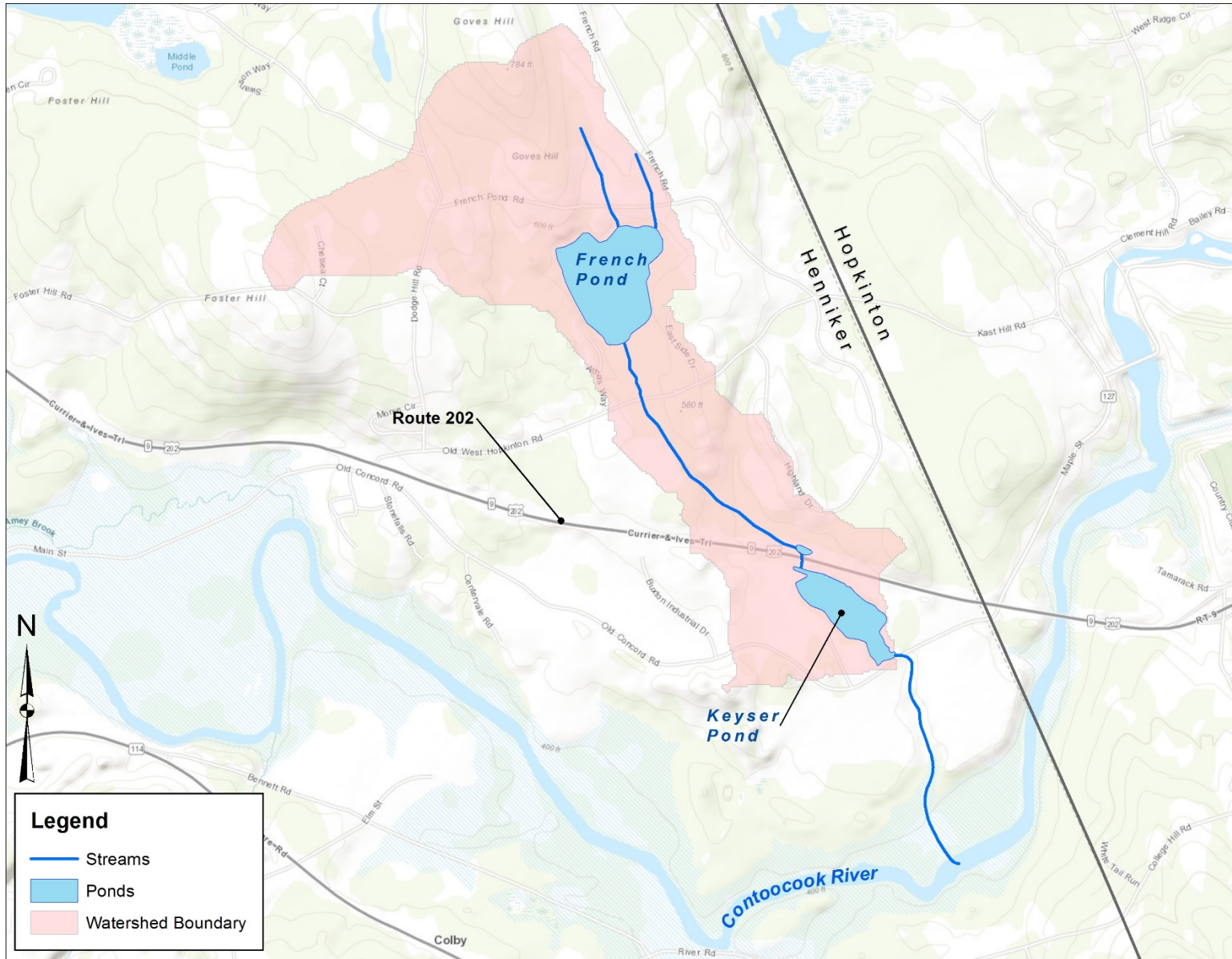


French Pond



Keyser Pond

Figure 1: French and Keyser Ponds Watershed Map



II. Preliminary Approach

This section presents our preliminary approach for completing the requested services for the project. The tasks were prepared based on the RFQ and our resulting assessment of the work required. The final scope of services would be refined with project partners if Gomez and Sullivan selected for the work.

Objective 1 – Site-Specific Project Plan

Task 1 – Draft Site-Specific Project Plan

A draft Site-Specific Project Plan (SSPP) for the watershed-based plan development work will be prepared. The SSPP will involve compiling data necessary to determine assimilative capacity and watershed load, to perform in-lake response modeling, and to identify expected nonpoint source pollution (NPS) load reduction management measures. In addition to identifying the roles and responsibilities of individuals involved in the project, the plan may also address the following items:

- Existing Site Information – Building off site information available in previous projects, any recent developments will be incorporated. This would generally include any changes in predominant land uses, additional septic systems, etc.
- Project Rationale – Algae (cyanobacteria) blooms, decreased water clarity, increased chlorophyll-I concentrations, and hypolimnetic (bottom layer) oxygen deficits may be of concern. To reverse decreasing water quality trends and eliminate cyanobacteria blooms, watershed and internal phosphorus loading must be reduced.
- Project Description and Schedule – This will include general steps that need to be taken to meet project goals with a timeframe to complete.
- Historical Data Information – This data will encompass not only the information from the previous reports and projects, but also newer monitoring data that may be available.
- Establish Water Quality Goals – A description of the process to be used to determine the water quality goals will be presented. It is anticipated that phosphorus will be the pollutant of most concern.
- Loading Models – Once the pollutants of concern are established, the appropriate methods to model the contaminants will be determined.
- Quality Objectives and Criteria – The quality of the data need to support modeling and environmental decisions will be determined based on the loading model requirements and adequately outlined to ensure that collection requirements can be met.
- Quality Control – A summary of quality control checks to be performed during model calibration/runs to ensure proper estimates will be discussed.
- Data Evaluation of Load Reduction Estimates – This section will address the process that will be used to evaluate the load reduction estimates. For instance, different types of environmental strategies or best management practices (BMPs) that may be applicable to the project site considering their load reduction estimates.
- Final Products and Reporting – A list of final products to be submitted at the completion of the project will be presented.

The draft plan will be submitted to project partners for review and comment. It is assumed that project partners will review, comment, and send comments in tracked changes back to Gomez and Sullivan.

Task 2 – Final Site-Specific Project Plan

Project partner comments on the draft SSPP will be addressed. The SSPP will be finalized and submitted to NHDES. It is assumed that project partners will provide the required signatures on the cover page of the SSPP.

Objective 1 Deliverable: A final SSPP will be prepared, which will include a compilation of data necessary to determine assimilative capacity and watershed load, to perform in-lake response modeling, and to identify expected NPS load reduction management measures.

Objective 2 – Existing Data Compilation & Review

Task 3 – Existing Data Compilation & Review

Historical water quality data will be compiled from previous studies and programs conducted by the NHDES, New Hampshire Volunteer Lake Assessment Program (NHVLAP), and Henniker Conservation Commission. Outstanding data needed to determine phosphorus assimilative capacity will be identified. It is assumed that the Conservation Commission and NHDES will acquire historical water quality data, collect new data in collaboration with the Conservation Commission, and provide all relevant data to Gomez and Sullivan.

Task 4 – Determination of Historical & Current Phosphorus & Chlorophyll-a Levels

Using the collected data, the historical and current total phosphorus and chlorophyll-*a* levels will be determined for French and Keyser Ponds. It is assumed that project partners will provide historical water quality monitoring studies and reports and additional data that will be collected to Gomez and Sullivan.

Task 5 – Determination of Assimilative Capacity of Ponds & Summary of Water Quality Criteria

The assimilative capacity of French and Keyser Ponds for phosphorus will be determined in accordance with the Standard Operating Procedure for Assimilative Capacity Analysis for New Hampshire Waters. A summary of water quality criteria will be prepared. The resulting chlorophyll-*a* and dissolved oxygen levels will be examined as they relate to existing impairments.

Objective 2 Deliverable: A memo will be prepared detailing the data and review of previous studies and any additional data needed to complete the watershed-based plan for French and Keyser Ponds, as well as the calculation of the current assimilative capacity for phosphorus.

Objective 3 – Establishment of Phosphorus Water Quality Goals

Task 6 – Establishment of Process for Determining Goals

A process for determining the water quality goal for phosphorus will be established. Guidance will be provided to project partners for collecting ice-out and sediment samples to inform this process and modeling efforts. It is assumed that project partners will establish a Water Quality Goal Committee (WQGC) and work with Gomez and Sullivan to develop a current goal-setting process and final phosphorus goal. It is also assumed that the WQGC will collect in-lake and sediment samples and provide data to Gomez and Sullivan.

Task 7 – Facilitation of Project Partner Meeting to Adopt Goals

A meeting will be facilitated among project partners to formally adopt the water quality goals for French and Keyser Ponds. It is assumed that project partners will provide support for meeting planning, hosting, and facilitation. A presentation, agenda, and notes will be prepared for the meeting.

Objective 3 Deliverable: Documentation and technical guidance will be provided for the process required to formally arrive at the water-quality goal for phosphorus and set the goal through cooperation with project partners.

Objective 4 – Identification of Current & Future Pollution Sources

Task 8 – Determination of Annual Pollution Source Loads

The annual pollution source loads will be determined for the watershed using the ENSR-developed Lake Loading Response Model (LLRM) or other approved method as detailed in the SSPP. Aerial photography and Landsat imagery (from sources including NOAA, C-CAP, NH GRANIT, etc.) will be used as a starting point to characterize the watershed. A summary memo of the current annual pollution source load will be prepared.

Task 9 – Determination of Additional Data Needs

Additional data needed to update the French Pond 2011 TMDL Report will be identified. Additional inputs for analysis using the LLRM typically include updated precipitation, waterfowl, and septic system data.

Task 10 – Watershed Pollutant Source, Land Use, & Septic Survey

Watershed pollutant source, land use, and septic system surveys will be conducted to identify and document potential pollution sources in the watershed for each pond and ground-truth the available imagery. It is assumed the project partners will work with consultant to acquire historical data and resources.

Task 11 – Estimation of In-Lake Water Quality Parameters

In-lake phosphorus concentrations and associated chlorophyll-*a* concentrations, Secchi transparency, and probability of algal blooms will be estimated using in-lake response model(s) referenced in the approved SSPP. Determination of the internal loading contribution will be included.

Task 12 – Watershed Build-Out Analysis

A watershed build-out analysis will be conducted. It is assumed that the project partners will assist with data acquisition.

Task 13 – Watershed Modeling for Future Pollutant Loading Scenarios

Modeling scenarios will be run to predict future pollutant loading, including natural background, build-out under current zoning, near-term development, projected future development based on a set of conditions (e.g., zoning regulations, environmental constraints) and assumptions (e.g., population growth rate), and others to meet water quality goals under those scenarios.

Objective 4 Deliverable: A technical memo will be prepared to identify historical, current (including in-lake internal loading), and future pollution source loads by land use type and source group by subwatershed for each parameter. Refined/revised pollution source loads will be determined for each subwatershed based upon site-specific knowledge using field ground-truthing methods.

Objective 5 – Estimation of Pollution Reductions & Required Actions

Task 14 – Determination of Pollutant Load Reductions

Pollutant load reductions needed to achieve water quality goals will be determined.

Task 15 – Identification of BMPs

Based on current and predicted future pollution source loads, locations needing BMPs and recommend technologies and practical solutions to achieve pollutant load reductions sufficient to achieve goals will be identified. Project partners will be consulted for consideration of recommended BMPs.

Task 16 – Conceptual BMP Designs & Cost Estimates

Conceptual BMP designs and cost estimates will be prepared for each identified watershed NPS pollutant reduction site. It is assumed that project partners will provide information relative to property ownership and potential for letters of commitment to allow BMPs to be installed on private properties.

Task 17 – Identification of In-Lake Treatment Options & Cost Estimates

In-lake treatment options will be identified and evaluated relative to phosphorus inactivation, sequestration, filtration, etc., including cost estimates needed to achieve water quality goals. Potential restoration methods could include artificial circulation, hypolimnetic aeration/oxygenation, and/or phosphorus binding with aluminum (i.e., alum treatments). It is assumed that NHDES representatives will work with Gomez and Sullivan relative to in-lake treatment policies and procedures within the agency.

Task 18 – Estimation of BMP Pollutant Load Reductions

Pollutant load reductions attributable to each site-specific watershed-based BMP and in-lake treatment method(s) will be estimated.

Objective 5 Deliverable: A technical memo will be prepared to describe and prioritize the NPS management measures that will be used to achieve the estimated load reduction, as well as other watershed goals identified in the watershed-based plan, and to identify the critical areas where those measures will be needed to implement the plan.

Objective 6 – Public Education/Outreach Plan

Task 19 – Public Education/Outreach Plan

Gomez and Sullivan will work with project partners and the NHDES Education/Outreach Coordinator to build an education and outreach strategy for the Watershed Management Plan (WMP). The intent of the outreach plan will be to foster support for the adoption and implementation of recommendations made in the WMP. The outreach plan may provide a project narrative for issuance to the public, suggest talking points, key milestones at which to solicit public input, and a framework for public presentations via social media and public hearings.

Objective 6 Deliverable: An education/outreach and social media plan will be developed to run concurrently with development of the Watershed Management Plan.

Objective 7 – Watershed Management Plan

Task 20 – Draft Watershed Management Plan

Work completed in the above tasks will be incorporated into a draft Watershed Management Plan and distributed to project partners for review and comment. The plan will:

- Quantify the mechanisms of phosphorus loading to the ponds by examining tributary and internal lake sources of total phosphorus and land use sources (direct runoff, septic systems, etc.) that may be contributing total phosphorus in direct runoff;
- Identify land use strategies for mitigating loading from direct runoff to the ponds;
- Update the 2011 TMDL report on French Pond with measured stream flow measurements to be used in calculating tributary phosphorus loading;
- Incorporate detailed measurements of dissolved oxygen and total phosphorus in the water columns of each pond into lake models for calculating phosphorus loading dynamics;
- Measure total phosphorus content in pond sediments to compare with measurements collected in 1985 to examine sediment storage and release of phosphorus;
- Calculate a total phosphorus budget for each watershed; and
- Complete TMDL calculations for Keyser Pond.

The draft plan will be submitted to project partners for review and comment. It is assumed that project partners will review, comment, and send comments in tracked changes back to Gomez and Sullivan.

Task 21 – Incorporation of Project Partner Comments on Draft Plan

Project partner comments on the draft WMP will be addressed. Preparations will be made for a public meeting to present the WMP.

Task 22 – Public Meeting & Incorporation of Public Comments

A public meeting will be facilitated to present the updated draft WMP. Public comments on the WMP will be addressed and the WMP will be finalized.

It is assumed that logistical management and co-facilitation of the meeting will be the responsibility of the project partners.

Task 23 – Final Watershed Management Plan

The final WMP will be submitted to the Town of Henniker, the Henniker Conservation Commission, the French Pond Association, the Friends of Keyser Pond, and other interested members of the Community.


Object 7 Deliverable: An updated, revised, and fully USEPA-compliant (a-i) watershed-based plan will be prepared that incorporates watershed and in-lake nutrient sources and measures, costs, and resources to control them. The plan will be submitted to, and subsequently approved by, NHDES and the USEPA.

III. Schedule

Below is a tentative schedule detailing major project milestones. Shaded timeframes represent the range of time over which the task may occur, not necessarily the length of time required to complete the task. This schedule was based on the RFQ which indicated a contract start date in summer 2021 with the goal of a year-long study. It is anticipated that the schedule will be refined in collaboration with project partners.

Objective/Deliverable	2021					2022						
	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL
1 – Site-Specific Project Plan	Shaded											
2 – Existing Data Compilation & Review	Shaded	Shaded										
3 – Establishment of Phosphorus Water Quality Goals		Shaded	Shaded									
4 – Identification of Current & Future Pollution Sources				Shaded	Shaded							
5 – Estimation of Pollution Reductions & Required Actions						Shaded	Shaded	Shaded				
6 – Public Education/Outreach Plan		Shaded	Shaded									
7 – Watershed Management Plan								Shaded	Shaded	Shaded	Shaded	Shaded

IV. Company Profile

 **GOMEZ AND SULLIVAN**
ENGINEERS Gomez and Sullivan has been providing specialized engineering, environmental science, and data management solutions to the water resource and energy sectors since 1993. Our staff of approximately 50 individuals based in New Hampshire (Henniker) and New York (Utica, Buffalo, Albany) includes water resource, civil, structural, geotechnical, electrical, and environmental engineers, as well as environmental scientists, regulatory specialists, ecologists, fisheries biologists, hydrogeologists, geologists, geomorphologists, and GIS specialists. Several key staff members are licensed Professional Engineers in New Hampshire.

We utilize our in-depth understanding of hydrology, hydraulics, water quality, and ecology, as well as the regulatory environment, to evaluate, plan, and design ecosystem-based restorations in lacustrine, riverine, and wetland environments. We have developed similar watershed plans for other New Hampshire water bodies, including Partridge Lake in Littleton and Beaver Lake in Derry. These projects have included development of EPA-approved site-specific QAPPs, identification of pollution sources, development of water quality monitoring plans, evaluation of potential BMPs to improve water quality, field surveys and inventories, and public outreach.

We have worked in all the major New Hampshire watersheds and have a long history of collaborating with municipal, state, and federal agency partners on restoration projects, including the NHDES. We have extensive experience in communicating controversial and complex information to a non-technical audience and understand the need for effective public outreach throughout a project to ensure its success. We are well versed in the preparation of grant and loan applications as tools to successfully identify and secure funding for mitigation projects.

Relevant services include the following:

- stormwater management (including stormwater pollution prevention plans & BMP designs)
- watershed studies & restoration planning
- shoreline erosion & shoreline management
- fluvial geomorphic studies & river corridor management plans
- river & floodplain restoration design (bank stabilizations, wetland restorations, habitat improvements, etc.)
- topographic and bathymetric surveys
- sediment studies (including quantity/quality assessments, transport modeling, scour analyses, management plans, etc.)
- water quality monitoring and modeling
- engineering design (conceptual through final)
- development of design drawings, cost estimates, technical specifications, & bid documents
- permitting for a variety of federal and state regulatory processes
- grant & loan application development
- bidding & construction phase services
- public outreach and education

V. Key Personnel

The following paragraphs highlight the relevant experience of key individuals who would form our team for this project. Full resumes can be provided upon request.

Since the project start date and schedule has yet to be established, staff availability is difficult to forecast at this time. We propose that once a start date and timeframe have been established, we will work with the Town to determine a more definitive schedule and provide staffing availability. Staff will be made available and dedicated to ensure the completion of the project according to the agreed-upon schedule.

Jill Griffiths, PE, CFM

Water Resources Engineer/Ecologist | Project Manager

Ms. Griffiths is a New Hampshire Professional Engineer (PE) and Certified Floodplain Manager (CFM) with B.S. degrees in both civil engineering and biology. Her background is in hydrology and hydraulics with a focus on ecologically sustainable restoration. She has a wide range of experience with projects to restore watersheds, such as dam removals, fish passage and habitat restorations, flood studies, and culvert replacements. She is experienced with stream geomorphic assessments, flood inundation and fluvial erosion hazard zone mapping, stormwater management, river corridor planning, and sediment analyses. She also has a strong background in environmental science and has conducted various habitat assessments, vegetation surveys, and water quality monitoring studies. She has prepared stormwater reports and designed and inspected BMPs to mitigate stormwater during construction of restoration projects. Through this work, Ms. Griffiths has been involved in project management, field assessment, hydrologic and hydraulic studies, alternatives analyses, cost estimating, design drawings and specifications, permitting, grant applications, reporting, and public outreach. For this assignment, Ms. Griffiths will serve as the Project Manager responsible for coordination of the project team, communication with project partners, review of all deliverables, and management of the project budget and scope.

Michele Stottler, PE

Senior Water Resources Engineer | Project Director

Ms. Stottler is a senior water resources engineer and Project Manager at Gomez and Sullivan and is licensed as a professional engineer. Over her 30-year career, she has been involved with numerous site development and water resources projects that have entailed the design and permitting of stormwater management systems, stormwater master planning, and water quality monitoring and modeling. Her experience has included not only the design of new stormwater projects but also the retrofitting of stormwater management systems with various restoration measures to decrease pollutant loadings and/or attenuate flows. Ms. Stottler's duties have included hydrologic and hydraulic modeling, stormwater management (modeling and Stormwater Pollution Prevention Plans), water quality monitoring and modeling, preparation of regulatory permits and reports, agency negotiation, construction plans and specifications, quantity and cost estimates, and construction administration. Ms. Stottler served as the lead engineer for the Partridge Lake Watershed Plan and the Conowingo Nutrient Reduction Plan. For this assignment, Ms. Stottler will serve as the Project Director responsible for ensuring that the appropriate resources are dedicated to the project and for providing QA/QC.

Kevin Cassidy, PE

Civil/Water Resources Engineer

Mr. Cassidy is an NH PE with 10 years of experience in civil engineering design and hydrologic and hydraulic analyses in support of water resources projects. He has served as the lead technical designer and project engineer on 10 dam removal projects with designs involving streambank stabilizations, natural stream channel design, and sediment management. He has received formal training in fish passage and aquatic organism passage at road-stream crossings and his designs have incorporated fish passage and aquatic habitat components. Mr. Cassidy is experienced in preparing design plans, cost estimates, technical specifications, and permit applications. He has experience as an owner's engineer providing bidding and construction services including facilitation of pre-bid/pre-construction meetings, evaluation of contractor bids, preparation of daily construction field reports, review of contractor submittals and requests for information, engineering evaluations during construction, and permit compliance services. He is certified as a Qualified Compliance Inspector of Stormwater. For this assignment, Mr. Cassidy will support the conceptual design and cost estimates of BMPs.

Anna Lampman, EIT

Civil/Water Resources Engineer

Ms. Lampman has a BS degree in environmental engineering and a background in water resources with a focus in hydrology and hydraulics. She is experienced in hydraulic analyses of culverts and hydrologic analyses associated with ecological rehabilitation efforts. She has developed feasibility and study reports and consulted with resource agencies. She is experienced in various field methods, including topographic and bathymetric surveying and stream flow measurements. She routinely installs, surveys, maintains, and collects data from water level and water quality loggers; processes and analyzes continuous water level and water quality data; and utilizes water level data to develop continuous time series of water levels, hydrologic rating curves, and hydraulic models. For this assignment, Ms. Lampman will serve as a project engineer to support all tasks, including data collection, analyses, modeling, conceptual design of BMPs, and reporting.

Jason George

Senior Environmental Scientist

Mr. George has over 20 years of experience as an environmental scientist, and has served as the project manager and lead field scientist related to a wide range of environmental studies across the Northeast in disciplines such as fluvial geomorphology, water quality, flow and water level management, instream and riparian habitat studies, sediment management, and fisheries. He has developed flood hazard mitigation alternatives, channel management and river corridor protection plans. He has served as the Project Manager and lead scientist to develop USEPA-approved watershed-based plans and QAPPs for New Hampshire lakes, and has successfully led public outreach efforts to implement these plans. In addition to his technical background, Mr. George has a strong regulatory background in environmental assessments and associated state and federal regulations. For this assignment, Mr. George will oversee the development of water quality sampling procedures and related environmental assessments.

Betsy O'Malley, PhD

Environmental Scientist

Dr. O'Malley has a strong background in ecology and aquatic biology. She has worked on several projects that combine field studies, laboratory studies, and computer modelling, and has a strong analytical background in a wide range of topics such as water quality, nutrient balance, aquatic ecology, and freshwater biology. She has extensive experience with data analysis, database management, and

interpreting and presenting project results. As part of her graduate degree research, she evaluated the balance of phosphorus and nitrogen inputs from adult migratory fish entering the St. Croix River system from the ocean and export from juvenile migratory fish leaving the river system. A model was also developed to determine the net balance of nitrogen and phosphorous inputs due to migratory fish for specific lakes within the basin. For this project, Dr. O'Malley will support water quality and environmental assessment and modeling tasks.

VI. Relevant Project Experience

The following selected projects demonstrate the experience of our staff in areas relevant to the proposed project.

WATERSHED PLANS

Partridge Lake Watershed-Based Plan & QAPP

Partridge Lake Property Owners Association (Littleton, NH)

Gomez and Sullivan developed a watershed-based plan for Partridge Lake in Littleton, NH, with the ultimate goal of delisting the lake from the impaired waterbodies list. Recent trends observed in the lake implicated phosphorus loading as the primary contributor to a decline in water quality as evidenced by spring and fall algal blooms and low dissolved oxygen levels during the summer. Gomez and Sullivan developed an EPA-approved Quality Assurance Project Plan to detail the methods of the pollutant loading analysis, which provided the basis for determining what types and at what locations BMPs could be implemented to prevent further degradation and/or improve future water quality in Partridge Lake. The plan was developed in accordance with EPA's nine criteria for watershed-based plans in accordance with EPA's Section 319 grant requirements. Potential BMPs included both non-structural and structural measures including filtration boxes, bioretention and stormwater wetlands for major sub-watersheds, and modifications to onsite wastewater treatment systems. The study also included an inventory of shoreline erosion sites and drainage culverts.



Beaver Lake Watershed Plan & QAPP

Beaver Lake Watershed Partnership (Derry, NH)

Gomez and Sullivan served on a watershed coordination team enlisted to facilitate the development of a watershed plan for the Beaver Lake Watershed Partnership. Tasks included characterizing the watershed, identifying pollution sources, formulating a water quality monitoring strategy, and recommending actions to mitigate problems to the lake and the watershed. An EPA-approved Quality Assurance Project Plan was prepared to detail the water quality sampling methods and included provisions to train student volunteers in rapid stream assessment techniques. The plan was presented to the public and implemented in collaboration with the local high school.



Cayuga Creek Watershed Assessment

New York Power Authority for Buffalo Niagara Riverkeeper (Niagara County, NY)

Gomez and Sullivan conducted a watershed assessment and developed a "report card" summarizing the current environmental condition of the Cayuga Creek watershed in Niagara County, NY. Assessment methods included a literature review, outreach, GIS analysis, and field verification. Input was solicited from a steering committee that included local, state, and federal officials as well as volunteers that live in the watershed. The report card assigned grades for many resources in the watershed including water quality, fish and wildlife, public access, stewardship, contamination, land use, and cultural heritage. For each category, recent successes and improvements were listed and steps needed to work towards problem

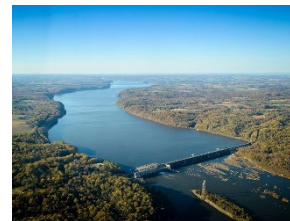


resolution were outlined. The report card offers a useful resource to residents who want to know more about the issues and positive aspects of the watershed and streams that flow through it. A full watershed assessment report was also prepared.

Conowingo Pond Nutrient Reduction Plan

Exelon Generation (Susquehanna River near the PA/MD border)

Gomez and Sullivan developed a Nutrient Reduction Plan for Conowingo Pond, the impoundment formed by Conowingo Dam on the Susquehanna River, which has a surface area of 9,000 acres and is approximately 14 miles long, straddling Pennsylvania and Maryland. Since its construction in 1929, Conowingo Dam has acted as a BMP by trapping sediment and nutrients, thereby preventing their discharge to the Chesapeake Bay. However, its ability to continue to do so in the future has been diminished, as reservoir sediment storage capacity is almost depleted.



As a result, Exelon was issued a Clean Water Act Section 401 Water Quality Certification that required the reduction of 6 million pounds of nitrogen and 262,000 pounds of phosphorus. The Chesapeake Basin Program's official Chesapeake Assessment Scenario Tool (CAST) was used to quantify the effectiveness and costs of various BMPs at specific locations. A variety of CAST BMP scenarios were assessed, including forested riparian buffers, grassed riparian buffers, stream restoration, wetland restoration, agricultural land management practices, agricultural land conversion to meadow or forest, stormwater management upgrades, septic system retirement, and waste-to-energy projects. BMPs not in CAST were also reviewed, including five different stormwater BMPs (i.e., bioswales, infiltration practices, permeable pavement, filter strip runoff reduction, and filter practices) at multiple locations. Also, the replacement of septic systems with holding tanks, which would be periodically pumped and transported to a wastewater treatment plant, was investigated for over 200 cottages on project lands. The results of the CAST analysis and recommendations of the most cost-effective BMPs to reduce nutrient loadings were summarized in the Nutrient Reduction Plan.

WATER QUALITY, NUTRIENT LOADING, & STREAMFLOW MONITORING STUDIES

Salmon Falls River (Rollinsford & Lower Great Falls Impoundments) Trophic State & WQ Studies

Green Mountain Power (Rollinsford and Somersworth, NH)

Gomez and Sullivan performed water quality studies in the Rollinsford and Lower Great Falls Impoundments, which straddle the NH/ME border on the Salmon Falls River near Rollinsford and Somersworth, NH. Sampling was extensive, as the studies were designed to accommodate requests from both the NHDES and Maine Department of Environmental Protection. The study methodologies utilized a combination of methods, including handheld multiparameter meters, continuous dataloggers, and sample collection to



gather water quality data across an entire summer/fall period. Parameters included vertical profiles of dissolved oxygen and temperature, Secchi disk depth readings, and a combination of integrated core and grab (Kemmerer) samples. Sample analytes included total alkalinity, color, pH, chlorophyll-a, total phosphorus, total Kjeldahl nitrogen, and nitrate/nitrite. An additional sample was collected from each impoundment during the mid-summer, and was analyzed for chloride, sulfate, specific conductance, total calcium, total iron, total magnesium, total potassium, total silica, total sodium, total aluminum, and dissolved aluminum. In addition to the discrete measurements and samples, pH, dissolved oxygen, and temperature were monitored continuously in the impoundment, and dissolved oxygen, and temperature were monitored continuously in free-flowing areas upstream and downstream of the impoundment. Rigorous QA/QC procedures were implemented, including field calibrations, spot checks from

independent sensors, adherence to sample storage and holding times, and a thorough data review. Study reports were prepared for each impoundment to document the results of the trophic state and water quality studies. The studies identified elevated nutrients in the Rollinsford impoundment, with eutrophic conditions based on phosphorus levels and Secchi depth readings, whereas the Lower Great Falls impoundment was identified as mesotrophic overall.

Umbagog Lake Trophic State & Water Quality Study

Brookfield Renewable Energy Group (Errol, NH)

Gomez and Sullivan performed a water quality study in Umbagog Lake near Errol, NH. Sampling was extensive, as the study spanned a large area and was designed to accommodate requests from both the NHDES and Maine Department of Environmental Protection. The study methodology utilized a combination of methods, including handheld multiparameter meters, continuous dataloggers, and sample collection to gather water quality data across an entire summer/fall period, at nine sites throughout various areas of the lake, within major tributaries (i.e., the Magalloway and Rapid Rivers), and downstream of the lake in the Androscoggin River. Sampling included vertical profiles of dissolved oxygen and temperature, Secchi disk depth readings, and a combination of integrated core and grab (Kemmerer) samples. Sample analytes that were evaluated several times over the course of the study period included total phosphorus, chlorophyll-a, total Kjeldahl nitrogen, and nitrate/nitrite. In addition to the discrete measurements and samples, dissolved oxygen, temperature, and pH were monitored continuously at several locations in the lake, tributaries, and downstream areas. Rigorous QA/QC procedures were implemented, including field calibrations, spot checks from independent sensors, adherence to sample storage and holding times, and a thorough data review. An extensive study report was prepared, which concluded that, based on a combination of nutrient and chlorophyll-a criteria, the lake is mesotrophic and water quality typically meets Maine and New Hampshire standards, as applicable.



Salmon Falls River (Milton Impoundment) Water Quality Study

SFR Hydro (Salmon Falls River, NH)

Gomez and Sullivan conducted a water quality monitoring study at the Milton Hydroelectric project along the Salmon Falls River bordering NH and ME. The goal of the study was to collect water temperature, dissolved, chlorophyll-a, total phosphorus, and flow measurements to confirm that the hydropower facility was meeting the NH Water Quality Standards. Dissolved oxygen and water temperature data were collected continuously for five weeks at three locations within the project vicinity, vertical profiles were collected weekly in the impoundment, and flows were recorded in the bypass reach on three separate occasions. Water samples were collected and analyzed for total phosphorus and chlorophyll-a on a weekly basis. Resulting water quality conditions were assessed by comparing them to the NH Water Quality Standards, operations data, weather, and flow conditions. Data analyses and reporting were necessary for the project's Low Impact Hydropower Institute (LIHI) renewal.



Cold & Warner Rivers Protected Instream Flow Studies

New Hampshire Department of Environmental Services (Southwest NH)

Gomez and Sullivan is performing Protected Instream Flow Studies on the Cold and Warner Rivers in southwest NH on behalf of the NHDES Instream Flow Program. Both rivers are considered Designated Rivers in New Hampshire, and the results of the studies will inform development of their River Management Plans. The purpose of the studies is to determine the flows that will be protective of public instream uses, such as aquatic habitat, riparian habitat, and recreation. The Cold River study has been ongoing since 2019, and the Warner River study is now underway. The Cold River study involved extensive streamflow monitoring at various locations throughout the river. Transects were established, cross-sectional topographic surveys were performed, and water levels were monitored at 19 locations along the river, which allowed the water level and associated habitats to be modeled at a wide range of river flows. Flow measurements were collected at several locations using a digital flow meter to confirm readings at a USGS gage, and water level and flow relationships were developed.



St. Croix River Marine-Derived Nutrient Cycling Study and Model

University of Maine (Orono, ME)

Gomez and Sullivan staff member, Dr. Betsy O'Malley, performed a study on marine derived nutrient cycling in the St. Croix River system in Maine. Alewives are a migratory species that can bring nutrients from the marine environment to freshwater environments when they swim upstream to spawn. Dr. O'Malley sampled the freshwater community (fish, invertebrates, and plankton) in two catchments, one with and one without a large alewife spawning run. Samples were dried and prepared for stable isotope analysis, and results were analyzed to compare catchments and sites within a catchment. Nutrient-diffusing substrates were deployed to record seasonal nitrogen and phosphorous levels at each sampled site. Samples from the diffusers were processed in the lab and results were analyzed to compare nutrient levels between sites with and without a large spawning run. In addition, a model was developed to estimate net balance in lakes within the watershed of nitrogen and phosphorous inputs from adult alewives and export from juvenile alewives. Alewife population growth and net nutrient balance was estimated for all lakes within the watershed given a range of passage scenarios.



Mad River Water Temperature Model

VT Dept. of Fish and Wildlife (Mad River, VT)

Gomez and Sullivan assisted in the development and application of a stream temperature model for the Mad River in Vermont. The SNTMP model was used to assess the effects of riparian zones, shading, and vegetation on stream temperatures. A characterization of the longitudinal temperature regime in the Mad River was prepared and the suitability of summer water temperatures for coldwater fish was analyzed. Metrics to serve as indicators of habitat suitability for cold water fish species were also developed.



SAMPLING/MANAGEMENT PLANS & QAPPS

McLane & Goldman Dam Removal Sediment Sampling Plan & QAPP

Town of Milford, NH

Gomez and Sullivan worked with the Town of Milford on a feasibility study for removing two dams on the Souhegan River, separated by approximately 1,300 feet in downtown Milford. As part of the study, the quantity and quality of sediment that has accumulated upstream of the dams was evaluated to inform potential post-removal sediment management alternatives, including a) allowing the sediment to naturally migrate downstream, b) partial or full dredging of impounded sediments, or c) partial dredging of sediments and stabilization of the remaining material in place. This project was complicated by the presence of a Superfund site adjacent to one of the impoundments. Gomez and Sullivan developed a Sediment Sampling Plan and Quality Assurance Project Plan (QAPP) in consultation with the USEPA, NHDES, and other project partners. Following the guidelines of the plan, Gomez and Sullivan collected sediment samples to identify potential contaminants of concern, as well as determine physical properties of the sediment for use in a sediment transport analysis. Results were analyzed and summarized in a report.



Northfield Reservoir Sediment Management Plan & QAPP

FirstLight Power Resources (Northfield, MA)

Gomez and Sullivan developed a Sediment Management Plan to assess sediment dynamics in the Northfield Mountain Pumped Storage Project's upper reservoir and the Connecticut River (which serves as a lower reservoir for the Project) over a four-year period in consultation with the EPA and the Massachusetts Department of Environmental Protection. Gomez and Sullivan subsequently developed an EPA-approved site-specific Quality Assurance Project Plan to describe the quality assurance measures that would be adhered to during sampling and analysis of data collected under the plan. To fulfill the requirements of the plan, Gomez and Sullivan's ongoing responsibilities include managing annual bathymetric surveys in the upper reservoir, installing and maintaining continuous suspended sediment sampling equipment, periodically collecting turbidity and total suspended solids data from the Project area, analyzing the data, and submitting annual reports.



VII. References

The following business references can verify our performance on services relevant to those requested.

Deborah Loiselle

Stormwater Coordinator
New Hampshire Department of Environmental Services
603-271-1352 | deborah.loiselle@des.nh.gov

Projects: McLane & Goldman Dam Removal Feasibility Study, Merrimack Village Dam Removal, Gonic & Gonic Sawmill Dam Removal Feasibility Study & Design, Macallan Dam Removal Feasibility Study

C. Wayne Ives, P.G., Hydrogeologist

Instream Flow Specialist
Watershed Management Bureau
Water Division, NH Department of Environmental Services
603-271-3548 | Wayne.Ives@des.nh.gov

Projects: Cold & Warner River Instream Protected Flow Studies, NH Target Fish Community Study

Paula Terrasi

Conservation Administrator
Town of Pepperell, MA
978-433-0325 | pterrasi@town.pepperell.ma.us

Projects: Heald Street Culvert Replacement/Sucker Brook Restoration, Turner Dam Removal/Nissitissit River Restoration (both managed by Jill Griffiths)



Town Hall
18 Depot Hill Road
Henniker, NH 03242

Tel: (603) 428-3221
Fax: (603) 428-4366

Incorporated November 10, 1768
"Only Henniker on Earth"

TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: 6/15/2021
TITLE: Sale/Disposal of Surplus Equipment
INITIATED BY: Joseph Devine, Town Administrator
PREPARED BY: Joseph Devine, Town Administrator
PRESENTED BY: Joseph Devine, Town Administrator

AGENDA DESCRIPTION:

We are looking to contact St. Jean Auctioneers to sell a couple of items.

- 2013 Ford Sedan – Police Cruiser (estimated miles 140,000)
- John Deere F935 Riding Mower (656 hours)

The Transfer Station also has a rusty and broken utility trailer and snow blower we are looking to scrap.

Legal Authority: N/A)

Financial Details: N/A

Town Administrator Comment:

Concur

Suggested Action/Recommendation:

Suggested Motion:

Motion: Authorize the Town Administrator to use St. Jean Auctioneers to sell the 2013 Ford Sedan and John Deere Riding Mower and then dispose of the utility trailer and snow blower.



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Incorporated November 10, 1768
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TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: 6/15/2021
TITLE: Highway RFP
INITIATED BY: Joseph Devine, Town Administrator
PREPARED BY: Joseph Devine, Town Administrator
PRESENTED BY: Joseph Devine, Town Administrator

AGENDA DESCRIPTION:

The Henniker Highway Department has three RFP's they are looking to award:

- Guardrail RFP – Bennett Road (200 feet) Old Hillsborough Road
 - CWS Fence & Guardrail \$45,900
- Crushed Gravel
 - Henniker Crushed Stone - \$5.75 per cubic yard.
 - Fuzzy Brothers – \$5.00 per cubic yard
 - Northeast Earth Mechanics - \$7.17 per cubic yard
 - In speaking with the Highway Superintendent, he feels the bid should be awarded to Henniker Crushed Stone. Several factors come into play with this decision: it's a local company. They always make the stone available and storing it locally helps retrieve it.
- Roadside Mowing – All class 5 town roads (80 miles)
 - FieldWorks of NH - \$245.75 not to exceed \$19,660.

Legal Authority: N/A

Financial Details:
Guardrail – CWS \$45,900
Henniker Crushed Stone - \$17,250
Field Works of NH - \$19,660

Town Administrator Comment:

Concur

Suggested Action/Recommendation:

Suggested Motion:

Motion:

- 1. Award the bid for a guardrail to CWS Fence and Guardrail for the amount of \$45,900 and authorize the Town Administrator to sign all necessary paperwork.*
- 2. Award the bid for crushed stone to Henniker Crust Stone for \$17,250 and authorize the Town Administrator to sign all necessary paperwork.*
- 3. Award the bid for roadside mowing to Field Works of NH for \$19,660 and authorize the Town Administrator to sign all necessary paperwork.*



Fence & Guardrail

Town Of Henniker, NH

18 Depot Hill Rd

Henniker, Nh 03242

Dear Mr. Aucoin,

Here is our proposal for the town's "Guardrail 2021" project. All materials, traffic control, and procedures to follow current NH DOT specifications and include a one-year workmanship guarantee.

1. Bennett Rd, supply and install two sections totaling 200 lineal feet galvanized steel beam guardrail and four 12.5 lineal foot radiused ends to include four single buffer end wraps.

Total: \$7,600.00

2. Old Hillsboro Rd, remove and replace approximately 1145 lineal feet of galvanized steel beam guardrail. Includes removal and disposal of all existing guardrail, adjustment of existing bridge approach railings to accept new 31" guardrail and two TL 2 25' MSKT EAGRT's.

Total: \$38,300.00

CWS appreciates the opportunity to provide a proposal for the above project. If any questions or concerns, please contact Ryan Sliter at (603) 735 – 5465 or by email rsliter@cwsfence.com.

Thank you,

Ryan C Sliter





Henniker

CRUSHED STONE CO., INC.

44 BRADFORD ROAD • P.O. BOX 2040
HENNIKER, NH 03242-2040 • 603-428-7756

May 25, 2021

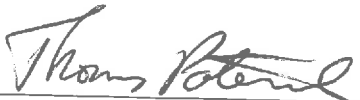
TOWN OF HENNIKER
18 DEPOT HILL ROAD
HENNIKER, NH 03242

CRUSHED GRAVEL BID 2021

PORTABLE CRUSHING:

- 3,000 cubic yards of gravel to be crushed down to 1.5 inch
- Gravel to be from existing tailing, salvage pile and open embankment

\$5.75 per cubic yard


Thomas Patenaude, President

5-25-21
Date



NORTHEAST EARTH MECHANICS, INC.

159 Barnstead Road

Pittsfield, NH 03263

(603) 435-7989 Fax: (603) 435-7950

www.neearth.com

May 26, 2021

Town of Henniker
18 Depot Hill Road
Henniker, NH 03242

Re: "Crushed Gravel Bid 2021"

Dear Mr. Aucoin,

We are pleased to quote you as follows for crushing services at your pit:

- Mobilization of CAT 330 Excavator, Metso LT106 Jaw Crusher, Finlay C1540P Cone Crusher, Finlay T-65 Stacker and CAT 966H Wheel Loader.
- We shall provide all consumables, fuel, labor and machine time to primary crush, secondary crush material to an effective size 1 1/2" minus.
- The crushed material will be stockpiled within 50' of the secondary crusher discharge.
- The material to be crushed is gravel tailings and bank run gravel.
- The maximum particle size we can crush is about 21" and any oversized will be culled out and put to one side to be reduced or removed by others.
- 4,500 ton (3,000 cy) minimum to be crushed.

We will provide these services for a processing fee of \$4.78/ton (\$7.17/cy) for primary and secondary crushing.

Measurement will be by the ton utilizing a belt scale on the primary crusher. Alternative measurement will be by counting heaped buckets as they are taken to the stockpile.

Payment Terms: Invoiced upon completion with payment within 30 days.

We will complete this crushing within 30 days of acceptance. This proposal is valid for 30 days.

If you have any questions or need any additional information, please do not hesitate to contact me at (603) 234-4243 or at my office at (603) 435-7989 x 213.

Respectfully Submitted,
NORTHEAST EARTH MECHANICS, INC.

James N. Locke, II
President

Accepted: _____ Date: _____

Fuzzy Brothers LLC
232 Cheney Hill Road
Walpole, NH 03608
603-756-3790 (Office)
603-852-6728 (Ben Northcott)

Town of Henniker, NH
Crushed Gravel Bid 2021

3000 cubic yards of crushed gravel

1.5" gravel - \$5.00 per yard with us stock piling material \$15,000

1.5" gravel - \$4.50 per yard with Town of Henniker stock piling material \$13,500

We can also make 3/4" gravel and 1.5" stone for the same price

No Mobilization

We are available to start the crushing July 15th. We would be able to complete the job in about 2 weeks.

References:

Town of Hillsborough, NH
Foreman: Bill Goss
603-464-7986

Town of Frankestown, NH
Road Agent: Gary Paige
603-547-8841



Field Works of New Hampshire
PO Box 392
Bradford, NH 03221
(603) 345 2224

Roadside Mowing Proposal
Prepared for the Town of Henniker, NH
2021



(603) 345-2224

Field Works of New Hampshire is a specialty rough-cut mowing company. We are family owned and operated with the ability and experience to handle your project, whether it is municipal, commercial, or residential. Together we can develop a maintenance program that is tailored to fit your project's needs. From one time annual mowing to properties and projects that require several mowings a year to maintain a desired look. Field Works of New Hampshire has the capability of taking on projects from small parcels to large acreage. We pride ourselves on our attention to details to help ensure we meet the goals of the project.

Field Works of New Hampshire is operating modern equipment, equipped with a variety of mowers, to help ensure dependability and that your project will be completed in a timely manner. We have equipment ranging from 100+ h.p. boom mowers, all the way down to equipment that is hand held. This help to make sure we bring the right equipment the first time.

Here are some projects that we have been involved with in the past:

- Roadside Mowing
- Landfills
- Wildlife Areas
- Recreational Trails
- Pastures/Fields
- Orchards
- Berry Patches
- Drainage Areas/ Ditch Lines
- Conservation Property

Field Works of New Hampshire like to thank you for your consideration on your next project.



Bid Information

This proposal has been prepared for the Town of Henniker, NH for roadside mowing. The scope of work is as outlined by the Town of Henniker's request for proposal for right of way mowing along the class V Town roads. Mowing to include a minimum mow width of 8-10 feet of horizontal mowing from the road edges. Additional mowing maybe required in intersections and corners to obtain and maintain line of sight requirements. Field Works of New Hampshire will assist in the removal of debris deemed hazardous from the travels lanes of the roadway as a result of mowing operations. Pricing provided is for the 2021 season and is valid for one mowing.

Field Works of New Hampshire is sumitting a bid price of \$245.75 per center line mile. Total price not to exceed \$19660.00

Any additional work outside the scope, or changes, to the scope of work outlined by the Town of Henniker, as described in this bid, will be discussed with the Town of Henniker Road Agent. At which time an agreed upon price will be established prior to work being started.

The price provided is an all-inclusive price, including but not limited to, machine with operator and any consumable items including fuel, blades and mobilization.

Field Works of New Hampshire is to provide "Mowing Ahead" signage for this project, and maintain signage throughout the length of the project.

Field Works of New Hampshire will work in conjunction with the Town of Henniker's Road Agent to schedule the scope of work in in a timely manner that meets the scheduling needs of the Town and that of Field Works of New Hampshire with completion date of September 28, 2021.

Acceptance of this bid becomes a contract between Field Works of New Hampshire and that of the Town of Henniker. Payment requirements are within 30 days from the date of invoice.

Thank you for your consideration.

A handwritten signature in black ink, appearing to read "Chris Aiken", is written over the printed name below.

Chris Aiken --owner
Field Works of New Hampshire



Town Hall
18 Depot Hill Road
Henniker, NH 03242

Tel: (603) 428-3221
Fax: (603) 428-4366

Incorporated November 10, 1768
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TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: 6/15/2021
TITLE: Old Police Cruiser
INITIATED BY: Joseph Devine, Town Administrator
PREPARED BY: Joseph Devine, Town Administrator
PRESENTED BY: Joseph Devine, Town Administrator

AGENDA DESCRIPTION:

I am looking to repurpose the 2015 Ford Explorer from the Police Department and use it for the Building Department at Town Hall. This would be in place of sending it to auction. Doing this would allow the building inspector to conduct inspections in a town marked vehicle. The only cost associated with this would be the cost of the town seal decal on the door.

Legal Authority: N/A

Financial Details: N/A

Town Administrator Comment:

Concur

Suggested Action/Recommendation:

Suggested Motion:

Motion: Authorize the Town Administrator to use the old 2015 Ford Explorer from the Police Department and transfer it to the Town Hall.



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TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: 6/15/2021

TITLE: 2nd Reading – Code of Ethics for Employees

INITIATED BY: Joseph R. Devine, Jr. Town Administrator

PREPARED BY: Joseph R. Devine, Jr. Town Administrator

PRESENTED BY: Joseph R. Devine, Jr. Town Administrator

AGENDA DESCRIPTION:

In reviewing the town of Henniker policies, I found we are missing what I consider to be one of the most important. Ethics are the rules that define moral conduct. Ethics provide accountability between the public and the administration. Adhering to a code of ethics ensures that the public receives what it needs reasonably. It also gives the administration guidelines for integrity in their operations. That integrity, in turn, helps foster the trust of the community. Creating this atmosphere of trust and administration helps the public understand that they are working with their best interests in mind. Additionally, a code of ethics makes standards of professionalism that co-workers in the public sector can expect from each other; the public can also expect the same from their leaders.

Legal Authority: N/A

Financial Details: N/A

Town Administrator Comment:

N/A

Suggested Action/Recommendation:

Suggested Motion:

We waive the requirement for a third reading and adopt the policy as presented in the become part of the Town of Henniker’s Personnel Policy.



POLICY AND PROCEDURE MEMO

Subject: CODE OF ETHICS

Policy: 4.8

Date: 5/4/2021

Town Administrator

Chapter 4.8 CODE OF ETHICS

1. **STATEMENT:**

The Town of Henniker's policy is to uphold, promote, and demand the highest standard of ethics and conduct from all its employees and officials, whether elected, appointed, or hired. All Town employees and members of Town boards, commission, committees, and Select Board shall maintain the highest standards of personal integrity, truthfulness, honesty, and fairness in discharging their public duties, and never abuse their positions or powers for improper or personal gain.

Every employee of the Town shall be subject to and shall abide by the Code of Ethics.

2. **DEFINITIONS:**

- A. For this regulation, "Employee" means any person working for the Town of Henniker, whether paid or unpaid.
- B. "Interest" means a financial or material benefit accruing to an employee unless the context otherwise requires it.
- C. "Conflict of Interest" means an employee participates in a matter in which he or she has a direct personal and financial interest which is immediate, definite, and capable of demonstration and such that people of ordinary capacity and intelligence would be influenced by it. When an employee's interest is no different than the general public, there is no conflict of interest.

3. **PURPOSE:**

It is recognized that there are rules of ethical conduct for public employees that must be observed if a high degree of moral conduct is to be obtained and if public confidence is to be maintained in local government. These rules shall serve as a guide for employee conduct in the Town of Henniker.

4. **PROCEDURE:**

STANDARDS OF ETHICS

Every employee within the Town of Henniker shall be subject to and abide by the following standards of conduct.

1. **Gifts.** Employees shall not directly or indirectly solicit, accept or receive any gifts in the form of currency, service, loans, travel, entertainment, or hospitality in which it could be reasonably be inferred that the gift was intended to influence them in the performance of their official duties or was intended



POLICY AND PROCEDURE MEMO

Subject: CODE OF ETHICS

Policy: 4.8

Date: 5/4/2021

Town Administrator

As a reward for any official action on their part, this provision does not apply to *de minimus* or nominal value gifts that do not demonstrate an intent to influence.

2. **Confidential Information.** Employees shall not disclose personal or commercial information acquired by them in their official duties or use such information to further their interest.
3. **Representation before one's own agency.** Employees shall not receive or enter into any agreement, express or implied, for independent compensation for services to be rendered concerning any matter before any municipal agency of which they are involved in an official Town capacity.
4. **Disclosure of interest in legislation.** To the extent that an employee knows thereof of a conflict of interest as defined herein, a member of the Select Board and any officer or employee of the Town of Henniker, whether paid or unpaid, who participates in the discussion or gives an official opinion to the Select Board on any legislation before the Select Board shall publicly disclose on the official record, the nature and extent of any conflict of interest.
5. **Investment in conflict with official duties.** Employees shall not invest or hold any investment directly or indirectly in any financial, business, commercial, or other private transaction, which creates a conflict with their official duties.
6. **Private Employment.** Employees shall not engage in, solicit, negotiate for, or promise to accept private employment or render services for personal interests when such work or services reflect poorly on the position or the Town of Henniker. The employment should also no create a conflict with or impairs the proper discharge of their official duties.

PERSONAL CLAIM NOT PROHIBITED

Nothing herein shall be deemed to bar or prevent the timely filing by a present or former municipal employee of any claim, account, demand, or suit against the Town of Henniker, or any agency thereof, on behalf of himself/herself or any member of their family arising out of any personal injury or property damage or for any lawful benefit authorized or permitted by law.

COMPLAINTS

All ethics complaints should be filed with the Town Administrator for review with the Board of Selectmen.

DISTRIBUTION

The Town Administrator of the Town of Henniker shall provide a copy of this code of ethics to every employee. Each employee, after that, shall be furnished a copy before entering upon the duties of employment.



POLICY AND PROCEDURE MEMO

Subject: CODE OF ETHICS

Policy: 4.8

Date: 5/4/2021

Town Administrator

PENALTIES

In addition to any penalty contained in any provision of law, any person who shall knowingly and intentionally violate any of this Code of Ethics provisions shall face disciplinary Consistent with chapter 6 section 2 of the Town's Personnel Policy.

OTHER – See the following attached Code of Ethics

The Town of Henniker recognizes the following Code of Ethics of the various professions contained within the organization:

Code of Ethics for Fire Chiefs (4.8.1)

International City/County Management Association (4.8.2)

NH Government Finance Officers Association (4.8.3)

Henniker Police Department (4.8.4)



POLICY AND PROCEDURE MEMO

Subject: CODE OF ETHICS

Policy: 4.8

Date: 5/4/2021

Town Administrator

Chapter 4.8.1 CODE OF ETHICS - IFCA



Policy Statement

Code of Ethics For Fire Chiefs

The purpose of the International Association of Fire Chiefs is to actively support the advancement of the fire service, dedicated to the protection and preservation of life and property against fire, provision of emergency medical services and other emergencies. Towards this endeavor, every member of the International Association of Fire Chiefs shall represent those ethical principles consistent with professional conduct as members of the IAFC:

- Recognize that we serve in a position of public trust that imposes responsibility to use publicly owned resources effectively and judiciously.
- Not use a public position to obtain advantages or favors for friends, family, personal business ventures, or ourselves.
- Use information gained from our positions only for the benefit of those we are entrusted to serve.
- Conduct our personal affairs in such a manner that we cannot be improperly influenced in the performance of our duties.
- Avoid situations whereby our decisions or influence may have an impact on personal financial interests.
- Seek no favor and accept no form of personal reward for influence or official action.
- Engage in no outside employment or professional activities that may impair or appear to impair our primary responsibilities as fire officials.
- Comply with local laws and campaign rules when supporting political candidates and engaging in political activities.
- Handle all personnel matters on the basis of merit.
- Carry out policies established by elected officials and policy makers to the best of our ability.
- Refrain from financial investments or business that conflicts with, or is enhanced by our official position.
- Refrain from endorsing commercial products through quotations, use of photographs, testimonials, for personal gain.
- Develop job descriptions and guidelines at the local level to produce behaviors in accordance with the code of ethics.
- Conduct training at the local level to inform and educate local personnel about ethical conduct and policies and procedures.
- Have systems in place at the local level to resolve ethical issues.



POLICY AND PROCEDURE MEMO

Subject: CODE OF ETHICS

Policy: 4.8

Date: 5/4/2021

Town Administrator

Chapter 4.8.2 CODE OF ETHICS - ICMA

ICMA Code of Ethics

The principles outlined in the ICMA Code of Ethics and enforced by the Rules of Procedure govern the conduct of every member of ICMA.

Adopted in 1924, the ICMA Code of Ethics defined the principles that today serve as the foundation for the local government management profession and set the standard for excellence. Leadership in a management structure committed to equity, transparency, integrity, stewardship of public resources, political neutrality, and respect for the rights and responsibility of elected officials and residents strengthens democratic local governance. ICMA members pledge to uphold these principles in their conduct and decisions in order to merit the trust of the public, elected officials, and staff they serve. As a condition of membership, ICMA members agree to submit to a peer-to-peer review under established enforcement procedures should there be an allegation of unethical conduct.

ICMA's Code of Ethics, most recently amended by the membership in 1998 to reflect changes in the profession, includes Guidelines to assist members in applying the principles outlined in the Code. The Guidelines were adopted by the ICMA Executive Board in 1972 and most recently revised in July 2004. Individuals seeking advice on ethics issues or enforcement are encouraged to contact Martha Perego, ICMA's director of ethics at 202/962-3668 or email mperego@icma.org.

Here is the full version of the [ICMA Code of Ethics](#) (with Guidelines).

The mission of ICMA is to create excellence in local governance by developing and fostering professional local government management worldwide. To further this mission, certain principles, as enforced by the Rules of Procedure, shall govern the conduct of every member of ICMA, who shall:

Tenet 1

Be dedicated to the concepts of effective and democratic local government by responsible elected officials and believe that professional general management is essential to the achievement of this objective.

Tenet 2

Affirm the dignity and worth of the services rendered by government and maintain a constructive, creative, and practical attitude toward local government affairs and a deep sense of social responsibility as a trusted public servant

Tenet 3

Be dedicated to the highest ideals of honor and integrity in all public and personal relationships in order that the member may merit the respect and confidence of the elected officials, of other officials and employees, and of the public.

Tenet 4

Recognize that the chief function of local government at all times is to serve the best interests of all people.



POLICY AND PROCEDURE MEMO

Subject: CODE OF ETHICS

Policy: 4.8

Date: 5/4/2021

Town Administrator

Chapter 4.8.2 CODE OF ETHICS - ICMA

Tenet 5

Submit policy proposals to elected officials; provide them with facts and advice on matters of policy as a basis for making decisions and setting community goals; and uphold and implement local government policies adopted by elected officials.

Tenet 6

Recognize that elected representatives of the people are entitled to the credit for the establishment of local government policies; responsibility for policy execution rests with the members.

Tenet 7

Refrain from all political activities which undermine public confidence in professional administrators. Refrain from participation in the election of the members of the employing legislative body.

Tenet 8

Make it a duty continually to improve the member's professional ability and to develop the competence of associates in the use of management techniques.

Tenet 9

Keep the community informed on local government affairs; encourage communication between the citizens and all local government officers; emphasize friendly and courteous service to the public; and seek to improve the quality and image of public service.

Tenet 10

Resist any encroachment on professional responsibilities, believing the member should be free to carry out official policies without interference, and handle each problem without discrimination on the basis of principle and justice.

Tenet 11

Handle all matters of personnel on the basis of merit so that fairness and impartiality govern a member's decisions, pertaining to appointments, pay adjustments, promotions, and discipline.

Tenet 12

Seek no favor; believe that personal aggrandizement or profit secured by confidential information or by misuse of public time is dishonest.



POLICY AND PROCEDURE MEMO

Subject: CODE OF ETHICS

Policy: 4.8

Date: 5/4/2021

Town Administrator

Chapter 4.8.3 CODE OF ETHICS - NHGFOA

	NEW HAMPSHIRE GOVERNMENT FINANCE OFFICERS ASSOCIATION ADMINISTRATIVE POLICY
NHGFOA	SUBJECT: CODE OF PROFESSIONAL ETHICS POLICY
<p>I. <u>STATEMENT</u> - The Government Finance Officers Association of the United States and Canada is a professional organization of public officials united to enhance and promote the professional management of governmental financial resources by identifying, developing and advancing fiscal strategies, policies, and practices for the public benefit.</p> <p>To further these objectives, all government finance officers are enjoined to adhere to legal, moral, and professional standards of conduct in the fulfillment of their professional responsibilities. Standards of professional conduct as set forth in this code are promulgated in order to enhance the performance of all persons engaged in public finance.</p>	
<p>II. <u>PROCEDURE</u></p> <p>A. <u>Personal Standards</u> - Government finance officers shall:</p> <ol style="list-style-type: none">1. Demonstrate and be dedicated to the highest ideals of honor and integrity in all public and personal relationships to merit the respect, trust, and confidence of governing officials, other public officials, employees, and of the public.2. Devote their time, skills, and energies to their office both independently and in cooperation with other professionals.3. Abide by approved professional practices and recommended standards. <p>B. <u>Responsibility as Public Officials</u> – Government finance officers shall:</p> <ol style="list-style-type: none">1. Recognize and be accountable for their responsibilities as officials in the public sector.2. Be sensitive and responsive to the rights of the public and its changing needs.3. Strive to provide the highest quality of performance and counsel.4. Exercise prudence and integrity in the management of funds in their custody and in all financial transactions.5. Uphold both the letter and the spirit of the constitution, legislation, and regulations governing their actions and report violations of the law to the appropriate authorities.	



POLICY AND PROCEDURE MEMO

Subject: CODE OF ETHICS

Policy: 4.8

Date: 5/4/2021

Town Administrator

Chapter 4.8.3 CODE OF ETHICS - NHGFOA

SUBJECT: CODE OF PROFESSIONAL ETHICS POLICY

- C. Professional Development – Government finance officers shall be responsible for:
1. Maintaining their own competence.
 2. Enhancing the competence of their colleagues.
 3. Providing encouragement to those seeking to enter the field of government finance.
 4. Promoting excellence in the public service.
- D. Professional Integrity/Information – Government finance officers shall:
1. Demonstrate professional integrity in the issuance and management of information.
 2. Not knowingly sign, subscribe to, or permit the issuance of any statement or report which contains any misstatement or which omits any material fact.
 3. Prepare and present statements and financial information pursuant to applicable law and generally accepted practices and guidelines.
 4. Respect and protect privileged information to which they have access by virtue of their office.
 5. Be sensitive and responsive to inquiries from the public and the media, within the framework of state or local government policy.
- E. Professional Integrity/Relationships – Government finance officers shall:
1. Act with honor, integrity, and virtue in all professional relationships.
 2. Exhibit loyalty and trust in the affairs and interests of the government they serve, within the confines of this Code of Ethics.
 3. Not knowingly be a party to or condone any illegal or improper activity.
 4. Respect the rights, responsibilities, and integrity of their colleagues and other public officials with whom they work and associate.
 5. Manage all matters of personnel within the scope of their authority so that fairness and impartiality govern their decisions.
 6. Promote equal employment opportunities, and in doing so, oppose any discrimination, harassment, or other unfair practices.
- F. Conflict of Interest – Government finance officers shall:
1. Actively avoid the appearance of or the fact of conflicting interests.
 2. Discharge their duties without favor and shall refrain from engaging in any outside matters of financial or personal interest incompatible with the impartial and objective performance of their duties.
 3. Not, directly or indirectly, seek or accept personal gain which would influence, or appear to influence, the conduct of their official duties.
 4. Not use public property or resources for personal or political gain.

It is the intent of the NHGFOA to review this policy annually and update as necessary.



POLICY AND PROCEDURE MEMO

Subject: CODE OF ETHICS

Policy: 4.8

Date: 5/4/2021

Town Administrator

Chapter 4.8.4 CODE OF ETHICS - HENNIKER POLICE

NOTE: This written directive is for the internal governance of the Henniker Police Department, and as provided by RSA 516:36, is not intended and should not be interpreted to establish a higher standard of care in any civil or criminal action than would otherwise be applicable under existing law.

1. **Purpose:** Law enforcement employees, both sworn and non-sworn who are representing government, bear the heavy responsibility of maintaining their own conduct, and the honor and integrity of the government entity that they represent. It is the purpose of this policy to provide additional guidance to the standards of conduct embodied in the law enforcement officer's code of ethics, this agency's mission statement and core values so that employees of this agency will better understand prohibitions and limitations pertaining to their conduct and activities while on and off duty.
2. **Policy:** This Department will maintain the highest standard of integrity by never violating the community's trust. All departmental employees must recognize that they are held to a higher standard than the private citizen because, in addition to representing the Department, they also represent the law enforcement profession. Conduct, on and off duty, must be beyond reproach. Agency employees must avoid any conduct that might compromise the integrity, morale, operations or efficiency of the Department.
3. **Definitions:**
 - A. **Ethical Conduct:** In the context of this policy, ethical conduct means the duty of all employees to conduct themselves at all times in a manner that reflects the ethical standards consistent with the rules and values published by this agency.
4. **Personal Conduct:**
 - B. **Oath of Office:** All sworn employees will take and abide by an oath of office before assuming sworn status. The oath of office is administered by the Henniker Town Clerk.
 - C. **Ethical Conduct:** The Department will maintain the highest standard of integrity by never violating the community's trust. All departmental employees must recognize that they are held to a higher standard than the private citizen because, in addition to representing the Department, they also represent the law enforcement profession and their local government. Conduct, on and off duty, must be ethical conduct.
 - D. All sworn officers shall abide by the Law Enforcement Code of Ethics. Attached
 - E. **Abuse of position:** Employees shall not use their departmental position, identification card, or badge for:
 - a. Personal or Financial gain
 - b. Obtaining privileges not otherwise available except in performance of official duty
 - c. Avoiding consequences of illegal acts
 - d. Employees shall not under any circumstance solicit any gifts, service, gratuity, discount, or anything of value where there is any direct or indirect connection between the solicitation and their Departmental membership, without the expressed written permission of the agency head.
 - e. Employees shall not accept any gift, service, gratuity, discount or anything of value, the acceptance of which might tend to influence directly or indirectly their actions in any police business; or which might tend to cast an adverse reflection on the Department or any employee thereof.
5. **Associating with criminal element:** No employee, except in the discharge of duty, may knowingly associate with persons engaged in unlawful activities.
6. **Informants:** Employees shall maintain a professional relationship with agency informants and shall not have any social, business or any other relationship beyond that required for purposes of agency business with the informant.



POLICY AND PROCEDURE MEMO

Subject: CODE OF ETHICS

Policy: 4.8

Date: 5/4/2021

Town Administrator

7. **Violations of ethical standards:** Ethical conduct violations will be investigated by the appropriate authority to determine the validity of complaints and to report findings as prescribed by existing policies and procedures.
8. **Employee responsibilities:** Employees must exercise judgment, initiative, and sound reasoning in all official transactions; strive for efficiency and effectiveness, exercise restraint in difficult situations, seek self-improvement through formal and informal training, and assist fellow officers whenever possible. In situations where no written directive or supervisory guidance is available, employees are expected to analyze the situation and react in accordance with the mission statement and the core values of this agency.
9. In the performance of their duty, officers are called upon to make difficult decisions and must exercise discretion in situations where rights and liabilities are affected by conduct and judgment. Decisions are not made easily and involve choices which may cause hardship or discomfort. Police Officers must be faithful to their oath of office, the mission statement of this agency, the principles of professional police service, and the objectives of the Department. In the discharge of duty, they must not allow personal motives to govern decisions and conduct.
10. **Conduct Unbecoming an Officer:** The conduct of a public employee, on and off duty, reflects upon the Department. Employees must avoid conduct which might discredit themselves or adversely affect the morale, operations or efficiency of the department.
11. **Courtesy:** Effective law enforcement depends on a high degree of cooperation between the Department and the public. While the urgency of a situation might preclude ordinary social amenities, discourtesy under any circumstance is indefensible. Employees shall be courteous and civil to the public and others, avoiding harsh, violent, profane, or insolent language or manner, and shall maintain objective attitudes regardless of provocation.
12. **Attention to duty:** As most police work is performed without close supervision, responsibility for proper performance of duty lies primarily with the officer. An officer has a responsibility for the safety of the community and his or her fellow officers, and discharges that responsibility by faithful and diligent performance of duty.
13. **Financial Obligations:** Employees should avoid incurring financial obligations which are beyond their ability to satisfy.



Town Hall
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Henniker, NH 03242

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Incorporated November 10, 1768
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TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: 6/15/2021
TITLE: Proposed Noise Ordinance
INITIATED BY: Joseph Devine, Town Administrator
PREPARED BY: Joseph Devine, Town Administrator
PRESENTED BY: Joseph Devine, Town Administrator

AGENDA DESCRIPTION:

I have been doing some research on the noise ordinance that is being proposed. I wanted to pass on my findings to everyone.

- Article one of the noise ordinance was passed in July 1990. The Board of Selectmen adopted it after having a public hearing on it.
- In March 1992, an amendment was tabled at town meeting (refer to article #43).
- Then at the March 1993 town meeting, an amendment passed which made article two part of the ordinance. (refer to article #31).

The piece of the ordinance this is attempting to amended is article two, which is an amendment to the noise ordinance that has been adopted by town meeting. The BOS cannot unilaterally change those amendments without the Town Meeting action. Second, RSA 31:39, I(n) specifies "Towns" have the power to make bylaws regarding "regulating noise." Because the statute uses the word "Towns" and not "selectmen" or "governing body," the safest interpretation is an ordinance regulating noise should go to annual town meeting.

Legal Authority: NH RSA 31:39, I(n)

Financial Details: N/A

Town Administrator Comment:

Concur

Suggested Action/Recommendation:

Suggested Motion:

If the board wishes to leave this item on the table, no action is necessary.



PRIMMER PIPER
EGGLESTON &
CRAMER PC

DOREEN F. CONNOR
ADMITTED IN NH, VT AND ME
dconnor@primmer.com
TEL: 603-626-3304
FAX: 603-626-0997

900 Elm Street, 19th Fl. | P.O. Box 3600 | Manchester, NH 03105-3600

June 11, 2021

Henniker Board of Selectmen
18 Depot Hill Road
Henniker, NH 03242

RE: Proposed Noise Ordinance, Chapter 71

Dear Select Board Members:

On Monday, June 7th I was advised by Joe Devine that the Board of Selectmen do not have authority to amend Henniker's Noise ordinance and that this proposal should be submitted to the Town for a vote next March. The email was disappointing on many levels because of the time spent before the Board and with Chief French. Moreover, I asked this precise question in January of 2021, when I could have submitted the proposal to the Town. On January 27, 2001, I received an email from Mark Fougere in which he responded, "I spoke with Joe and to amend this [noise ordinance] the BOS would review and adopt, NOT town meeting." (emphasis in original; email attached). Patrick and Melanie Connor relied to their detriment upon the representation of the Town that the Board of Selectmen could provide the relief they requested. Had the Town not provided advice that is contrary to the position now being taken, the Connors would have submitted a proposed amendment to the Town and if successful, would not be enduring another summer of noise.

At the April 6, 2021 meeting, Selectman Flynn noted he had been to the Connors home and had heard the noise, which he described as "hard to put up with." Another Board member described the track as an attractive nuisance. Chair Blomback noted the property owner has only authorized seven riders but Melanie Connor stated they have witnessed more than seven riders. She has also observed operators that are not among those authorized to be on the track when those that are authorized are away at competitions. Because the property is not gated or supervised, there is no restriction on the number of riders who access the dirt track.

The Henniker Zoning Ordinance prohibits "any usethat may be injurious or obnoxious because of the production or emission of smoke, fumes, dust, odor, glare, refuse material, gas, pests, noise, vibration, radiation or light condition, or that endangers

the health, safety, peace or enjoyment of the community or tending to its disturbance or annoyance.” 133-7. The Ordinance further provides that anyone violating the ordinance may be subjected to a civil fine. 133-75. Finally it provides “it shall be the duty of the Board of Selectman ...to enforce the provisions of this chapter.” 133-51.

The Noise Ordinance at Chapter 71 prohibits a landowner from allowing their premises to be used in a manner that results in “unreasonably loud noise which either disturbs, injures, or endangers the comfort, repose, health, peace or safety of others, within the limits of the town.” Violations of Chapter 71 authorize a fine up to \$400.¹

The minutes from the April 6, 2021 meeting and the first hand observations of at least one Selectman confirm the motorcycle noise from the dirt track at 104 Temple Road is both unreasonably loud and it is disturbing to the neighbors and endangering their quiet enjoyment of their property. Accordingly, Patrick and Melanie Connor are asking the Selectman to enforce the current ordinances and/or to compel the Police to enforce them.

I have attached a handout I prepared for the second reading of the Ordinance amendment that supports the decibel levels we requested. This may be helpful to you and/or the police in enforcing the current ordinance until the next Town Election.

Finally, we note that the Selectmen could ask the Planning Board to conduct a site plan review of the 104 Temple Road property. Upon information and belief, this lot is a grandfathered gravel pit. According to the Vision tax card the property has a land use code of “410V” Sand and Gravel. The Town has not authorized the property to be used as a motorcycle track, land use code “367.” One of the purposes of site plan review is to assess the impact of a different use on the neighborhood. Moving the track away from the property line, adding soundproofing, restricting the number of operators or hours and/or requiring bikes to have mufflers would go a long way toward reducing the impact of the noise from this track onto the neighborhood.

Very truly yours,



Doreen F. Connor

DFC/encl.

¹ RSA 644:2 (III) also prohibits loud or unreasonable noises in private places, which can be heard in other private places, when those noises would disturb a person of average sensibilities.

-----Original Message-----

From: henniker3@tds.net <henniker3@tds.net>

Sent: Wednesday, January 27, 2021 2:55 PM

To: Doreen Connor <dconnor@primmer.com>

Subject: Noise Ordinance

Doreen,

Please find attached the town's noise ordinance. I spoke with Joe and to amend this the BOS would review and adopt, NOT town meeting.

Joe did note that the Board discussed this motor bike noise issue recently and did not believe they could address it. If you want to amend, you may want to reach out to him to get an understanding of that previous discussion.

Mark

Your message is ready to be sent with the following file or link

Illustration of Various Decibel Ratings in Town Ordinances

Town	Daytime	Nighttime
Henniker (proposed)	55	45
New England Noise Control 491 communities	mode 55	mode 50
Greenfield	55-68	45-58
Hudson	55	50
Rochester	60	50
Hopkinton	65	65
Claremont	60	55
Kingston	55	45
Manchester	55	50
Springfield (proposed)	55	45

Noise Pollution Clearinghouse

Like what we do? Help support a great cause:



What We Do

The Noise Pollution Clearinghouse is a national non-profit organization with extensive online noise related resources.

NPC seeks to:

- Raise awareness about noise pollution
- Create, collect, and distribute information and resources regarding noise pollution
- Strengthen laws and governmental efforts to control noise pollution
- Establish networks among environmental, professional, medical, governmental, and activist groups working on noise pollution issues
- Assist activists working against noise pollution

Resources

[Noise Regulation in the U.S.](#)

[Noise in the 21st Century](#)

[NPC Online Library](#)

[NPC Law Library](#)

[NPC Resource Library](#)

[NPC Newsletters](#)

[EPA Noise Library](#)

[Hearing Loss & Occupational Noise Library](#)

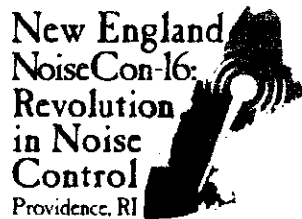
[Noise Conferences](#)

[Quiet Classrooms](#)

[NPC Toolbox](#)

The Noise Pollution Clearinghouse, P.O. Box 1137, Montpelier VT 05601-1137

1-888-200-8332 (toll free) [email](#)



Providence, RI
NOISE-CON 2016
2016 June 13-15

Preliminary Results of an Analysis of 491 Community Noise Ordinances

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ABSTRACT

The noise ordinances from 491 of the largest communities in the United States were analyzed with respect to the tools, metrics and criteria communities use to regulate noise. The prevalence of various techniques employed in noise regulations are presented and discussed. The regulatory tools and techniques analyzed include decibel-based standards, plainly audible standards, nuisance standards, quiet zones and restrictions based on zoning, setbacks, time-of-day regulations, and bans (prohibitions).

1 INTRODUCTION

The Noise Pollution Clearinghouse, in an effort to update its online law library of noise regulations, is collecting and analyzing the community noise ordinances of approximately 1,000 communities. The preliminary results of the analysis of 491 of the largest communities in the United States are presented here. The noise ordinances were analyzed to determine what regulatory tools and techniques communities employed to control noise pollution. These tools and techniques included decibel-based standards, plainly audible standards, nuisance standards, quiet zones and restrictions based on zoning, setbacks, time-of-day regulations, and bans (prohibitions).

2 METHODOLOGY

Hundreds of noise regulations were read to determine the most common regulatory tools and techniques. These were determined to include decibel-based standards, plainly audible standards, nuisance standards, quiet zones and restrictions based on zoning, setbacks, time-of-day regulations, and bans (prohibitions).

Next, the noise ordinances of the largest communities in the country were obtained, roughly in descending order of population. The eventual goal is to analyze the noise ordinances of at least the 500 large communities in the country, which would mean communities with more than approximately 65,000 people according to the 2010 Census. The current set of 491 ordinances is missing 70 of the 500 largest communities, and includes some cities with fewer than 65,000 people. To be considered for this paper, the noise ordinance had to be found on the website of the city, or in a legal library (such as West Law, Municode, etc.).

Each of the 491 noise ordinances was examined to determine which tools and techniques the regulations used, and the metrics and criteria used. For this paper, the categories for the various tools and techniques are defined as follows:

- The ordinance was considered to use a decibel-based standard if it prescribed a decibel level that was not to be exceeded, or a decibel level above ambient noise levels that was not to be exceeded. This category could include frequency weighted and octave band criteria. An ordinance was said to employ decibel noise standards even if the regulation was not comprehensive, that is, if it regulated only a few specific noise sources. However, vehicle decibel noise limits were not considered in this category for this paper.
- Plainly audible standards were ones in which the noise was regulated based on the audibility or detectability of the noise at either a specified distance (such as 100 feet) or specified location (such as a property line or inside a home).
- Regulations were determined to include a nuisance standard if they specifically mentioned criteria such as *nuisance*, *unreasonable*, *unnecessary*, or *disturbing the peace* within the noise regulation. Nearly all cities have a *disturbing the peace* clause outside of the noise regulation which was not considered in this category for this paper.
- Quiet zones and restrictions based on zoning were those regulations that identified specific areas of the town for special protection.
- Regulations requiring a minimum distance from a property line or receiver were considered to employ the setbacks technique.
- Decibel-based restrictions that varied depending on the time of day, for example, day or night, were considered to employ time-of-day techniques.
- Regulations that specifically prohibited specific noise sources, such as gas-powered leaf blowers, for example, were considered to employ bans.

Clearly, a community noise regulation could employ some or all of the above techniques.

The tools and techniques were investigated with respect to several variables, including population and geographical location. The regions are defined as follows:

- Pacific: California, Hawaii, Oregon, Washington
- West: Arizona, Colorado, Idaho, Kansas, Montana, Nebraska, Nevada, New Mexico, North Dakota, South Dakota, Utah, Wyoming
- Midwest: Illinois, Indiana, Iowa, Michigan, Minnesota, Ohio, Wisconsin
- South: Alabama, Arkansas, Florida, Georgia, Kentucky, Louisiana, Mississippi, Missouri, North Carolina, Oklahoma, South Carolina, Tennessee, Texas, Virginia, West Virginia
- Northeast: Connecticut, Delaware, Maine, Maryland, Massachusetts, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, Vermont

The number of regulations employing each technique was counted. Various metrics and criteria were also noted and counted.

3 RESULTS

The most prevalent noise regulatory technique was the nuisance standard, which was contained in 418 of the 491 noise regulations or 85%. Restrictions based on zoning appeared in 320 regulations or 65%. Plainly audible restrictions are the next most popular technique, found in 298 community regulations or 61%. Decibel-based restrictions appeared in 268 of the regulations or

55%. Time-of-day restrictions occurred in 231 regulations or 47%. Setbacks were found in 174 noise regulations or 35%.

Noise ordinances tended to rely on several techniques or tools. For example, 237 of the 418 cities that have a nuisance standard also have a decibel standard. Conversely, only 35 cities rely on a decibel standard but do not also rely on a nuisance standard.

Concerning decibel-based ordinances by geographical region, Midwestern cities are the least likely to contain a decibel standard (42%) while West Coast/Pacific cities are most likely (61%).

Most decibel noise ordinances specify a specific instantaneous maximum value. A-weighting is used in 253 ordinances; C-weighting, in 14 ordinances; and specific octave band limits appear in 28 ordinances. (Remember that these categories are not mutually exclusive. If a noise ordinance has a C-weighted value, it can also have an A-weighted value, for example.) *Fast* time response is specified in 71 ordinances and *slow* response is specified in 149 ordinances. (These too are not mutually exclusive, as *fast* response is sometimes specified for impulsive noise and *slow* response for continuous noise within the same regulations.)

The daytime A-weighted residential noise limits ranged from 50 dBA to 85 dBA (Waco, Texas gets the award for least protective noise regulation). One community uses a 100 dBA value but due to other aspects of the regulation, this is effectively an impulse noise standard. The median value is 60 dBA, and the mode is 55 dBA. The nighttime A-weighted residential noise limits range from 40 dBA to 80 dBA (Waco, Texas again gets the award for least protective noise regulation). The median and mode are both 50 dBA.

There were 47 communities employing an over ambient standard. Over ambient standards range from 0-15 dBA over ambient, with the median and mode being 5 dBA.

Only 40 communities rely on a Leq metric, and many of those also provide an instantaneous value. The Leq time period ranges from 1 minute to 24 hours.

In the noise ordinances, there is remarkable agreement as to when the day begins, with 83% of the ordinances specifying that time as 7:00 AM. There was greater variation on when night began, with a range between 6 PM and midnight, and 72% choosing 10 PM.

Interestingly, there does not appear to be a correlation between population and decibel noise limits. Smaller cities and towns, however, are more reliant on nuisance-based standards.

4 DISCUSSION

There are many questions concerning noise regulation in the United States that are not answered by this paper: There are, for example, according to the U.S. Census Bureau, 19,492 municipal governments, 16,519 township governments and 3,033 county governments in the United States.¹ The sample of noise regulations discussed in this paper cover approximately one-third of the US population and only slightly more than 1% of the local government units in the country. The remaining two-thirds of the US population live in the remaining 99% of US communities which are much smaller than those represented in this study.

Moreover, community noise control is based on a combination of noise regulations and noise enforcement. The more interesting question is not "what is in the noise ordinance?" but "what part of the noise ordinance do police officers rely on when they are in the field and why?"

This paper presents the preliminary results of our research. As more ordinances are added to our database, the results will be updated and revised, and these further questions concerning smaller communities and police enforcement will be explored at the Noise-Con 2016 presentation. If you bring a flash drive to the Noise-Con 2016 presentation, you are welcome to copy the entire noise ordinance library at that time.

5 REFERENCES

1. US Census Bureau, *Local Governments and Public School Systems by Type and State: 2007*, <http://www.census.gov/govs/cog/GovOrgTab03ss.html>.

PROPOSED AMENDMENT TO HENNIKER NOISE ORDINANCE 71-7

(Add Section G)(Italics represent proposed amended text)(bold is current text)

G. Vehicle Noise. Operation of a vehicle(s) as defined by RSA 259:122 on private property with a decibel rating in excess of 55 decibels during the hours of 6 am and 6pm and 45 decibels between the hours of 6pm and 6am as measured at the abutting property line.

Decibel ratings taken by the Henniker Police with a sound level meter meeting the standards of the American National Standards Institute shall be conclusive evidence of a violation. Sound levels shall be measured at the boundary line at a height of at least four (4) feet above the ground service. Measurements will be conducted in accordance with current ANSI guidelines for the measurement of sound.

71-8. Violations and penalties

Violation of this article will result in a fine of not more than \$400.

The Town shall enforce all violations by imposition of a fine upon the property owner. Each decibel measurement in excess of that permitted in Section 71-7--G shall constitute a separate violation.

Violations of this Ordinance shall be assessed as follows:

First Offense –One Hundred Dollars (\$100) fine;

Second Offense—Two Hundred and Fifty Dollar (\$250) fine;

Third and subsequent Offenses—Four Hundred Dollar (\$400) fine.

Offense fines are payable to the Town Clerk of Henniker New Hampshire. Failure to pay will result in the issuance of a court summons to appear before the Hillsborough District Court.

Chapter 71

NOISE

[HISTORY: Adopted by the Town of Henniker as indicated in article histories. Amendments noted where applicable.]

GENERAL REFERENCES

Animals -- See Ch. 11.

Fireworks -- See Ch. 50

Large assemblies -- See Ch. 15.

Logging operations -- See Ch. 65

Building construction fees -- See Ch. 25.

Vehicles and traffic -- See Ch. 120

ARTICLE I

Unnecessary Vehicle Noise

[Adopted 7-3-1990]

~ 71-1. Unnecessary vehicle noise.

No person shall operate any vehicle on any way in the Town of Henniker so as to make any loud, unusual or unnecessary noise, as hereinafter defined.

~ 71-2. Definitions.

As used in this article, the following terms shall have the meanings indicated:

LOUD, UNUSUAL OR OTHER UNNECESSARY NOISE -- Includes any noise occasioned by any one or more of the following actions of the operator of any vehicle:

- A. Misuse of power exceeding tire traction limits in acceleration, sometimes known as "peeling rubber"; or

- B. Misuse of braking power exceeding tire traction limits in deceleration where there is no emergency; or
- C. Rapid acceleration by means of quick up-shifting of transmission gears with either clutch or manual transmission, or automatic transmission; or
- D. Rapid deceleration by means of quick downshifting of transmission gears with either clutch or manual transmission, or automatic transmission; or
- E. Racing of engines by manipulation of the accelerator, gas pedal or carburetor or gear selection, whether the vehicle is either in motion or standing still.

VEHICLE -- Includes bus, highway equipment, motorcycle, motor truck, motor vehicle, semi-trailer, tractor, trailer or other vehicles as defined in RSA 259:1, as amended.

WAY -- Includes crosswalk, intersecting way or other public highway or other way, all as defined in RSA 259:125, as amended.

~ 71-3. Violations and penalties.

Whoever violates any of the provisions of this article shall be guilty of a violation and subject to a fine of not more than \$100.

ARTICLE II

General Noise Restrictions

[Adopted 3-10-1993]

~ 71-4. Findings and purpose.

- A. The making and creation of unreasonably loud noises within the limits of the town is a condition which currently exists.

- B. The making, creation or maintenance of such unreasonably loud noises which are prolonged, unusual and/or unnatural in their time, place and use may detrimentally affect the public health, comfort, convenience, safety, welfare and prosperity of the residents of the town.

- C. The provisions and prohibitions hereinafter contained and enacted are in pursuance of and for the purpose of securing and promoting the public health, comfort, convenience, safety, welfare and prosperity and the peace and quiet of the town and its inhabitants.

~ 71-5. Prohibited generally.

It shall be unlawful for any person occupying or having charge of any building or premises or any part thereof in the Town of Henniker to make, continue or cause to be made or continued any unreasonably loud noise which either disturbs, injures or endangers the comfort, repose, health, peace or safety of others, within the limits of the town. Such acts committed between the hours of 9:00 p.m. and 6:00 a.m., Sunday through Thursday, and between the hours of 11:00 p.m. and 6:00 a.m. on Friday and Saturday shall constitute prima facie evidence of a violation of this article.

~ 71-6. Exceptions to provisions.

- A. The provisions of this article shall not apply to persons or businesses operating machinery or making other noise which is created out of necessity to operate the business and or produce a product manufactured by that business.

- B. The provisions of this article shall not apply to persons operating vehicles, machinery or equipment while engaged in snow clearance or snow removal operations or other highway maintenance activities.

~ 71-7. Specific violations enumerated.

The following acts, among others, are declared to be unreasonably loud, disturbing and unnecessary noises in violation of this article, but the enumeration shall not be deemed to be exclusive, namely:

- A. Schools, courts, churches. The creation of any excessive noise on any street adjacent to any

school, institution of learning, church or court while the same are in use, which unreasonably interferes with the workings of such institution, provided

that conspicuous signs are displayed in such streets indicating that the same is a school, court or church street. This prohibition shall not include any construction company or town crew engaged in the construction or repair of any sidewalk, roadway or building provided that the required permits have been lawfully obtained from the Board of Selectmen.

- B. Horns, signaling devices, etc. The sounding of any horn or signaling device on any automobile, motorcycle, streetcar or other vehicle except as a danger warning; the creation by means of any such signaling device of any unreasonably loud or harsh sound; the sounding of any such device for an unnecessary and unreasonable period of time; and the use of any signaling device except one operated by hand or electricity; the use of any horn, whistle or other device operated by engine exhaust; and use of any such signaling device when traffic is for any reason held up.
- C. Loudspeakers, amplifiers for advertising. The using, operating or permitting to be played, used or operated of any radio receiving set, musical instrument, phonograph, loudspeaker, sound amplifier or other machine or device for the producing or reproducing of sound which is cast upon the public streets for the purpose of commercial advertising or attracting the attention of the public to any building or structure in such a manner that the reasonable peace and good order of the neighborhood is disturbed or that persons owning, using or occupying property in the neighborhood are disturbed or annoyed.
- D. Parties. Hosting a party which creates unreasonably loud noises caused by stereos, bands, musical instruments or guests at any time or place where the noise disturbs the quiet, comfort or repose of persons in any office, dwelling, hotel or private residence or of any person in the vicinity thereof or in a public place.
- E. Radios, stereos, etc. The using, operating or permitting to be played, used or operated of any radio, receiving set, musical instrument, stereos or other machine or device for the producing or reproducing of sound in such manner as to disturb the reasonable peace, quiet and comfort of the neighboring inhabitants or any time with louder volume than is necessary for the hearing of the person or persons who are in the room, vehicle or chamber in which such machine or device is operated and who are voluntary listeners thereto.

F. Yelling, shouting, etc. Yelling or shouting on the public streets, at any time or place so as to unreasonably annoy or disturb the quiet, comfort or repose of persons in any office or in any dwelling, hotel or other type of residence or of any persons in the vicinity thereof.

~ 71-8. Violations and penalties.

Violation of this article will result in a fine of not more than \$400.

~ 71-9. Authority.

This article is authorized under powers granted to the Town of Henniker.

**RECORD OF AFFIRMATIVE VOTES
AT ANNUAL TOWN MEETING 1992
MARCH 10 & MARCH 11, 1992**

Polls opened at 10:00 a.m. and voting commenced on the following:

To vote on the following:

Are you in favor of the adoption of the following amendments to the Town of Henniker Zoning Ordinance as proposed by the Planning Board?

ARTICLE 2. FAILED to require that all waste disposal systems be located at least 125 feet from wetlands.

Ballot vote Yes 352 No 395

ARTICLE 3. VOTED to permit the limited use of flags and banners for business purposes subject to current size regulations for signs.

Ballot vote Yes 552 No 202

ARTICLE 4. VOTED to revise the Floodplain Development Ordinance to include definitions of "Historic Structure and "Substantial Damage" and to add conditions for "Variances and Appeals." (As recommended by the Central New Hampshire Regional Planning Commission.)

Ballot vote Yes 444 No 272

ARTICLE 5. FAILED to change Institutional use as a permitted use in the CV, CM, RV, and RN (that portion south of the river) zones from Special Exception to permitted by right and to establish specific parking requirements for such uses. (Because dormitories, sororities and fraternities are defined as multi unit dwellings they are unaffected by this change.)

Ballot vote Yes 320 No 376

ARTICLE 6. FAILED to allow by Special Exception Recreational Camping Parks in the RN, RR, CM, and CR, zones.

Ballot vote Yes 303 No 414

The Meeting reconvened on March 11 at the Cogswell Memorial School Auditorium at 7:00 p.m. to act on the following:

ARTICLE 7. DISMISSED to see if the Town will vote to raise and appropriate the sum of ninety five thousand dollars (\$95,000.) for the construction of a new 12,000 gallon septage tank to be located at the Waste Water Treatment Facility and to authorize the issuance of not more than ninety five thousand dollars (\$95,000.) of bonds or notes in accordance with the provisions of the Municipal Finance Act, RSA Chapter 33, and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore, to accept any federal, state or private funds available for said purposes. (2/3 ballot vote required.)

Preliminary standing vote indicated lack of support for required ballot vote.

ARTICLE 8. VOTED accept the reports of the Town Officers, Library Trustees, Trustees of Trust Funds and other Committees, and to include the reports which arrived late to the printer, and are available at the Selectmen's Office, and at the back of the hall.

ARTICLE 9. VOTED to raise and appropriate the sum of \$710,243. to defray Town charges for the ensuing year, divided as follows:

Board/Committees/Elected	18,432.
Town Clerk	27,143.

Tax Collector	20,234.
Town Offices	147,093.
Election & Registration	3,861.
Cemeteries	5,000.
General Govt. Buildings	42,240.
Planning	10,000.
Zoning	2,450.
Legal	10,000.
Regional Commissions/NHMA	1,430.
Tax Maps	3,325.
Community Action	3,723.
Hydrant Rental	3,000.
Office of Emergency Mgmt	500.
Communications	31,583.
Code Enforcement	14,381.
Street Lights	15,000.
Animal Control	6,255.
Visiting Nurse Association	3,090.
General Assistance	20,000.
Patriotic Purposes	1,100.
Conservation Commission	950.
White Birch Community Center	4,033.
Principal-Notes & Bonds	65,000.
Interest-Notes & Bonds	50,045.
Tax Anticipation Notes	31,000.
Insurance	<u>168,160.</u>
	710,243.

and that the Town Officers be paid at the following rates:

Selectmen and Treasurer at \$1,500. per year;

Town Clerk at \$11,500.

Collector of Taxes and Sewer & Water Assessments at \$11,500 per year;

Director of Welfare at \$6.00 per hour;

Ballot Clerks, Health Officer, Supervisors of Checklist, Surveyors of Wood and Lumber, and Moderator at \$4.25 per hour.

ARTICLE 10. VOTED to raise and appropriate the sum of \$293,913. for the maintenance of the Police Department.

ARTICLE 11. VOTED to raise and appropriate the sum of fourteen thousand six hundred and eighty-eight dollars (\$14,688.) for the purchase of a new police cruiser.

ARTICLE 12. VOTED to raise and appropriate the sum of \$44,655. maintenance of the Fire Department.

ARTICLE 13. VOTED to raise and appropriate the sum of five thousand dollars (\$5,000.) to be added to the Capital Reserve Fund established in 1988 under the provisions of RSA 35:1 for the purpose of a fire truck.

ARTICLE 14. VOTED to raise and appropriate the sum of \$12,300. for the Rescue Squad.

ARTICLE 15. VOTED to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of an ambulance for the Rescue Squad, and to raise and appropriate the sum of five

thousand dollars (\$5,000.) to be placed in this fund.

ARTICLE 16. VOTED to raise and appropriate the sum of \$306,639. for the maintenance of the Highway Department and for the repair and maintenance of highways and sidewalks.

ARTICLE 17. VOTED to raise and appropriate the sum of \$3,350 for construction of the sidewalk project along Old Concord Road.

ARTICLE 18. VOTED to raise and appropriate the sum of thirteen thousand two hundred seventy dollars (\$13,270.) to purchase a new stainless steel salt/sand spreader.

ARTICLE 19. VOTED to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of Highway Heavy Equipment and to raise and appropriate the sum of ten thousand dollars (\$10,000.) to be placed in this fund, and to designate the Selectmen as agents to expend.

ARTICLE 20. FAILED to vote to establish a Capital Reserve Fund under the provisions for RSA 35:1 for the purpose of Bridge Reconstruction and to raise and appropriate the sum of ten thousand dollars (10,000.) toward this purpose, and to designate the Selectmen as agent to expend.

ARTICLE 21. VOTED to raise and appropriate the sum of one hundred thousand dollars (\$100,000.) for 1992 road improvements contingent upon the receipt of the town's share of the Highway Block Grant.

ARTICLE 22. VOTED to raise and appropriate the sum of \$162,627. for Solid Waste Disposal.

ARTICLE 23. VOTED to raise and appropriate the sum of \$14,341. for Landfill Closure.

ARTICLE 24. VOTED to amend the Landfill Regulation Ordinance to allow the acceptance of non-friable asbestos material in compliance with the rules promulgated by the State of New Hampshire, Department of Environmental Services, Waste Management Division.

ARTICLE 25. VOTED to raise and appropriate the sum of three thousand one hundred thirteen dollars (\$3113.) as its contribution toward the Household Hazardous Waste Collection Day in cooperation with surrounding towns.

ARTICLE 26. VOTED to instruct the Board of Selectmen to enter into an agreement with the Henniker Lion's Club to continue the aluminum can recycling program in its present form with an annual accounting of pounds of cans recycled, income from recycling and use of income.

ARTICLE 27. VOTED to raise and appropriate the sum of \$40,000 for the Tucker Free Library.

ARTICLE 28. VOTED to authorize the Trustees of Tucker Free Library to apply for, accept and expend, without further action by the Town Meeting, money from state, federal or other governmental unit or private source, which becomes available during the fiscal year, in accordance with the procedures set forth in RSA 202-A:4-c.

ARTICLE 29. VOTED to raise and appropriate the sum of \$16,390. to support the Henniker Athletic and Recreation Programs.

ARTICLE 30. VOTED to raise and appropriate the sum of \$2,730. to support the Band Concerts.

ARTICLE 31. VOTED to raise and appropriate the sum of \$188,374. for the operating expenses of

the Waste Water Treatment Plant. This sum is to be funded by sewer assessments.

ARTICLE 32. VOTED to establish a Sewer Fund under the provisions of RSA 149-1:10 for the purpose of repair and replacement of the Waste Water collection, pumping and treatment system and to instruct the Trustees of Trust Funds to deposit all funds presently in the so called "Sewer Capital Reserve Fund" into said Fund to be held by the Town Treasurer.

ARTICLE 33. VOTED to authorize the Selectmen to borrow money in anticipation of taxes.

ARTICLE 34. VOTED to raise and appropriate the sum of \$183,799. for the operating expenses of the Cogswell Spring Water Works. This sum to be funded by water assessments.

ARTICLE 35. VOTED to raise and appropriate the sum of five thousand two hundred eighty dollars (\$5,280.) for the purpose of pruning and removal of trees in Azalea and Community Parks.

ARTICLE 36. VOTED that before a swimming area can be constructed it be brought back before the Town for a vote, and, that the restoration of Azalea Park proceed without the construction of a swimming area.

ARTICLE 37. VOTED to authorize the Board of Selectmen to apply for, receive and expend federal and state grants which may become available during the course of the year and also to accept and expend money from any other governmental unit or private sources to be used for purposes for which the municipality may legally appropriate money in accordance with RSA 31:95-b, provided the Board holds a public hearing prior to accepting grants or funds.

ARTICLE 38. VOTED to authorize the Board of Selectmen to accept gifts of personal property, other than cash to the Town for any public purposes. This authorization in accordance with RSA 31:95-e shall remain in effect until rescinded by a vote of the Town Meeting.

ARTICLE 39. VOTED to establish a committee of not more than 7 people, to be appointed by the selectmen, to study the feasibility of the Town converting to an optional fiscal year, July to June, as provided for in RSA 31:94-a. Said committee is to make a presentation to the 1993 Annual Town Meeting.

ARTICLE 40. VOTED to authorize the Selectmen to sell by sealed bid or public auction any lands which become available through the real estate tax lien procedure.

ARTICLE 41. VOTED to authorize the conservation Commission to retain the unexpended portion of its annual appropriation, said funds to be placed in a Conservation Fund as authorized by RSA 36-A:5,1. (By request of the Conservation Commission.)

ARTICLE 42. VOTED to instruct the Selectmen and the Recycling Committee to propose a comprehensive waste management ordinance that promotes recycling of solid waste to the greatest extent practicable.

ARTICLE 43. INDEFINITELY POSTPONED amending the Henniker Noise Ordinance by adopting the following new sections:

SECTION 1. It shall be unlawful to operate, play, or permit the operation or playing of any radio, television, phonograph, drum, musical instrument, sound amplifier, or similar device which produces, reproduces, or amplifies sound between the hours of 11:00 p.m. and 7:00 a.m., in such a manner as to create a noise disturbance across a real property boundary.

Section 2. It shall be unlawful to cause a noise disturbance across a real property line by

RECORD OF AFFIRMATIVE VOTES

AT TOWN MEETING 1993

MARCH 9 & 10, 1993

Polls opened at 10:00 a.m. and voting commenced on the following:

To vote on the following:

Are you in favor of the adoption of the following amendment to the Town of Henniker Zoning Ordinance as proposed by the Planning Board?

2. FAILED to amend the Henniker Zoning Ordinance to change sections 502.6 & 7, 602.7 & 8, 702.5 & 6, and 802.2 & 3 to include the word "structure" after the word "building."

Ballot Vote	Yes	271	No	339
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3. FAILED to change the tax collector's position from elected to appointed beginning with the term of the tax collector at next year's regular town meeting, and to authorize the Board of Selectmen to make said appointment.

Ballot Vote	Yes	140	No	482
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The Meeting reconvened on March 10 at the Cogswell Memorial School Gymnasium at 7:00 p.m. to act on the following:

4. ACCEPTED the reports of the Town Officers, Library Trustees, Trustees of Trust Funds and other Committees as amended.

AMENDMENT: On February 27, 1993, the Old Home Days Committee received confirmation from the 39th Army Band of the New Hampshire Army National guard. The Band will perform in Henniker on August 11, 1993 at 7:30 PM. The location has yet to be determined. Community Park may provide ample space providing we can arrange for electricity. Admission will be free. We would like to thank Steve Burritt for his assistance with making the arrangements to bring this award-winning band to Henniker.

5. VOTED to raise and appropriate the sum of \$610,011. to defray Town charges for the ensuing year, divided as follows:

Board/Committees/Elected	16,345.
Town Clerk	23,967.
Tax Collector	20,226.
Town Offices	147,930.
Election & Registration	2,089.
Cemeteries	5,000.
General Government Buildings	46,439.
Planning	9,195.
Zoning	2,765.
Legal	10,000.
Regional Commissions/NHMA	1,450.
Tax Maps	2,560.
Community Action Program	3,909.
Hydrant Rental	3,000.
Principal-Notes & Bonds	55,640.

Interest-Notes & Bonds	39,470.
Tax Anticipation Notes	26,730.
Insurance	<u>193,296.</u>
	610,011.

and that the Town Officers be paid at the following rates:

Selectmen and Treasurer @ \$1,500 per year,

Town Clerk @ \$12,500,

Collector of Taxes & Sewer & Water Assessments @ \$12,500 per year,

Ballot Clerks, Supervisors of Checklist, Surveyors of Wood and Lumber and Moderator at \$4.25 per hour.

Further, to authorize the Treasurer to withdraw the sum of \$2,071, with accrued interest, from the Town Hall Restoration Fund to be used for renovations to the Town Hall.

6. VOTED to raise and appropriate the sum of \$388,666. for Public Safety purposes as follows:

Police Department	303,813.
Fire Department	40,255.
Office of Emergency Management	500.
Communications	31,003.
Code Enforcement Officer	<u>13,095.</u>
	388,666.

7. VOTED to raise and appropriate the sum of fourteen thousand two hundred dollars (\$14,200) for the purchase of a new police cruiser.

8. VOTED to authorize the expenditure of the proceeds from the sale of the Army truck, not to exceed \$3,500, to the Fire Department for the purpose of purchasing fire equipment.

9. VOTED to raise and appropriate the sum of \$507,923 to defray the charges for Highway and Streets, Bridges, Sidewalks, Solid Waste Disposal and Well Monitoring for the ensuing year, divided as follows:

Street Lights	15,911.
Sidewalks	1,550.
Bridges	17,760.
Highways	310,639.
Solid Waste Disposal	156,263.
Closure/Well Monitoring	<u>5,800.</u>
	507,923.

10. VOTED to raise and appropriate the sum of seventy-nine thousand four hundred fifty five dollars (\$79,455) for the purchase of a new public works dump truck with hoist, plow push frame, wing push frame, hydraulics, spreader controls and installation.

11. VOTED to raise and appropriate the sum of one hundred one thousand three hundred eighty seven dollars (\$101,387) for 1993 road improvements contingent upon the receipt of the town's share of the Highway Block Grant.

12. FAILED to raise and appropriate the sum of four thousand nine hundred dollars (\$4,900) for the drilling of a well, pump installation and piping into the recycling building.

13. VOTED to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of Capping the Landfill and to raise and appropriate the sum of fifty thousand dollars (\$50,000) to be placed in this fund and to designate the Board of Selectmen as agents to expend. (Majority vote required)

14. FAILED to raise and appropriate the sum of three thousand ninety-one dollars (\$3,091) as its contribution toward the Household Hazardous Waste Collection Day in cooperation with surrounding towns and that said expenditure be released and expended only upon the Town of Henniker being selected host community.

VOTED on the amendment to raise and appropriate the sum of three thousand ninety-one dollars (\$3,091) as its contribution toward the Household Hazardous Waste Collection Day in cooperation with surrounding towns.

15. VOTED to raise and appropriate the sum of \$41,990 to defray the charges for Health and Welfare for the ensuing year, divided as follows:

Rescue Squad	11,800.
Animal Control	7,100.
Visiting Nurses Association	3,090.
General Assistance	<u>20,000.</u>
	41,990.

16. VOTED to raise and appropriate the sum of six thousand four hundred ninety-five dollars (\$6,495) for the purchase of a new Defibrillation unit for the Rescue Squad. Five hundred dollars (\$500) to come from donations with the balance of \$5,995 to be raised from general taxation.

17. VOTED to raise and appropriate the sum of \$25,573 to defray the charges for Culture and Recreation for the ensuing year, divided as follows:

Athletic & Recreation	16,485.
Patriotic Purposes	1,350.
Conservation Commission	820.
White Birch Community Center	4,188.
Band Concerts	<u>2,730.</u>
	25,573.

18. VOTED to raise and appropriate the sum of \$43,000 for the Tucker Free Library.

19. VOTED to authorize the Trustees of Tucker Free Library to apply for, accept and expend, without further action by the Town Meeting, money from state, federal or other governmental unit or private source, which becomes available during the fiscal year, in accordance with the procedures set forth in RSA 202-A:4-c.

20. VOTED to raise and appropriate the sum of ten thousand dollars (\$10,000.) for Capital Reserve purposes, to be appropriated as follows: five thousand dollars (\$5,000) is to be added to the Fire Department Capital Reserve Account and five thousand dollars (\$5,000) to be added to the Rescue Squad Capital Reserve Account previously established under the provisions of RSA 35:1.

21. VOTED to raise and appropriate the sum of \$220,050 for the operating expenses of the Waste Water Treatment Plant. This sum to be funded by sewer assessments.

22. VOTED to authorize the Sewer Commissioners to allow a portion of the grounds of the Charles E. Damour Waste Water Treatment Facility, to be used by a private company for the construction of a septage treatment facility, at no cost to the Town or sewer users.

AMENDMENT to Article 22 **FAILED** to see if the Town will vote to authorize the Sewer Commissioners to study the possibility of allowing a portion of the grounds of the Charles E. Damour Waste Water Treatment Facility to be used by a private company for the construction of a septage treatment facility, at no cost to the Town or sewer users.

23. VOTED to raise and appropriate the sum of \$183,800 for the operating expenses of the Cogswell Spring Water Works. This sum to be funded by water assessments.

24. VOTED to raise and appropriate the sum of five thousand dollars (\$5,000) for pruning, cabling, takedown, root work and fertilization of trees around the Town Hall, Community Park, Woodman Memorial and Azalea Parks.

25. VOTED to raise and appropriate the sum of eight thousand four hundred eighty dollars (\$8,480) to be used for the development of a swimming area to be located south-east of the Ramsdell Road Bridge and to authorize the withdrawal of \$8,480 from the Swimming Pool/Recreational Fund Capital Reserve Fund created for that purpose.

26. VOTED to authorize the Selectmen to sell to Dennis Gregoire property previously owned by him located on Weare Road, State Route 114, Lot 592-D2, acquired by the town via tax deed. Said sale to be contingent upon the purchaser paying all back taxes, lien costs, accrued interests and taxes due during the ownership by the town and any expenses incurred, including but not limited to recording and attorney fees, for said transaction pursuant to RSA 80:80-III.

27. VOTED to authorize the Board of Selectmen to apply for, receive and expend federal and state grants which may become available during the course of the year and also to accept and expend money from any other governmental unit or private sources to be used for purposes for which the municipality may legally appropriate money in accordance with RSA 31:95-b, provided the Board holds a public hearing prior to accepting grants or funds.

28. VOTED to authorize the Selectmen to sell by sealed bid or public auction any property which become available through the real estate tax lien procedure or to disposed of such lands as justice may require pursuant to RSA 80:80.

29. VOTED to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of constructing a new municipal safety complex and to raise and appropriate the sum of five hundred dollars (\$500) to be placed in this fund, furthermore, to designate the Board of Selectmen as agents to expend. (Majority vote required)

30. VOTED to authorize the Selectmen to inventory, harvest and sell mature trees located on Town owned lands.

31. VOTED in favor of amending the Henniker Noise Ordinance as proposed by the Board of Selectmen.

AMENDMENT to Article 31 **FAILED** as follows:

B Section #1 - It shall be unlawful to cause a noise disturbance across a real property line by operating any mechanically powered saw, grinder, drill, lawn mower or garden tool or similar device used outdoors, with the exception of snowblowers, between the hours of 10:00 PM and 6:00 AM.

32. FAILED to amend the Henniker Assembly Permit as proposed by the Board of Selectmen.

33. FAILED to amend the Henniker Waste Management Ordinance as proposed by the Board of Selectmen.

34. FAILED to direct the Selectmen to allow the display of a banner across Main Street for functions that benefit community welfare. Submitted by Petition.

35. FAILED to see if the Town of Henniker will perform regular year round roadway maintenance on Brown's Way Road to maintain it in its present gravel condition, from the Old Hillsboro Road to the former John Deere equipment shop. Submitted by Petition.

AMENDMENT to Article 35 **FAILED** as follows:

By adding the words "provided the aforementioned length of road specified is brought up to Town standards for gravel roads through "Betterment Assessments" as outlined in RSA 231:28 through 231:33.

AMENDMENT to Article 35 **FAILED** as follows:

To see if the Town of Henniker will perform regular year-round roadway maintenance on Brown's Way Road to maintain it in its present gravel condition from the Old Hillsboro Road to the Town Line as needed.

36. To transact any other business that may properly come before this meeting.

A True Copy Attest:

Kimberly I. Johnson, Town Clerk
Henniker, New Hampshire

**HENNIKER BOARD OF SELECTMEN - JULY 3, 1990
MINUTES TRANSCRIBED AND APPROVED**

Meeting commenced at 7:00 p.m.

Present: Wayne E. Colby, Kenneth W. Ward, William R. Belanger

I. LAWRENCE HOMO, JOHN SETTLE, DENNIS & ELAINE WELLS

John Settle requested from the Board the tapes of the Selectmen's meeting of May 29, 1990. He stated that he had requested the minutes from the secretary and was given a copy but was told that the clerk keeps the tapes. Mr. Settle said that the Wells' have seen the minutes and state that they are incomplete and misrepresent the discussion the Wells' had with the Board. They want the tapes of the meeting to complete the record for possible litigation. They also want copies of anything that Bertha Wells wrote to the Selectmen.

Selectman Ward asked if Mr. Settle was a resident of Henniker and was told that Mr. Settle was an owner of a business in Town. Mr. Homo asked why the Board tapes the discussion if the tapes are not filed. Selectman Colby stated that the clerk does not keep files of the tapes because he reuses the same cassettes for each meeting. The tapes are only made to help him remember the discussion as he writes up a capsulization of the meeting the next day. Mr. Settle stated that he will subpoena the tapes if they can be found.

The Board requested that Mr. and Mrs. Wells and Mr. Settle make their request for documentation in writing.

II. SUSAN RUGGLES AND NATHAN RUGGLES

Mrs. Ruggles and her son introduced themselves to the Selectman and stated that Nathan would like to observe the Board at work for credit towards his Eagle scout merit activities. They took a seat and watched the proceedings for approximately two hours.

III. FRED BRUNHOELZL AND BEN AYER

Mr. Brunhoelzl apprised the Selectmen of the status of contract negotiations for the new fire truck. He stated that he is approximately two weeks behind the deadline he had set for the finalization of the contract documents because the specifications have been through so many changes that the original contract document will have to be completely rewritten. The price however will be the same: \$148,000. The exact division of costs between the chassis and the body has not yet been determined. Chief Ayer noted that the old truck will not be traded in. It was suggested that the Board include an article on the Town Warrant which will authorize the sale of the old vehicle and the use of the proceeds for the purchase of any items the fire Department would still like included on the new truck or for other fire dept

equipment needs. Some items for the new truck cannot be included under the price limitation of the warrant authorization.

Selectmen Ward asked if the chassis and body were both bonded against the failure or bankruptcy of the companies involved. Mr. Brunhoelzl responded that a performance bond has been stated in the contract for the body work but that he will be sure to include a statement covering the chassis and any other equipment for which the Town might be at risk.

Selectmen Colby asked and was told that the contract will be ready to sign by Tuesday, July 17, 1990. The prepayment of \$90,000 is still part of the contract. The delivery dates after contract signing will be approximately 60 to 90 days for the chassis and upon delivery of the chassis 60 to 90 days for the body. Selectman Ward advised the Board to have insurance coverage in place upon the legal date of delivery to the Town.

Selectman Belanger asked if Mr. Brunhoelzl would be interested in participating in the new Public Safety Building Committee. Mr. Brunhoelzl stated that he "has a different philosophy" than the last committee and that he would be interested. He said he was pleased that he could make the truck negotiations succeed without the Town having to spend more money.

IV. JOHN HENDRICKSON

1. Portable Asphalt Plant

Mr. Hendrickson informed the Board that Frank Whitcomb will be seeking approval for the set-up of a portable asphalt plant in the Henniker Redi-Mix site on Old Concord Road. Responding to Selectmen's concerns Mr. Hendrickson stated that the plant is environmentally sound, requires no footings and registers 90db in the immediate proximity of the machine (an asphalt furnace).

Selectman Ward asked if Mr. Whitcomb would be willing to post warning signs to notify Old Concord Road vehicular traffic of the potential of heavy truck traffic in the area.

Selectman Belanger suggested that the abutters be notified of the impending installation of the asphalt plant.

The Board stated that they had no objections to the plant and that their concern must be limited to noise, glare, smoke and noxious emissions. If the proposed plant will not produce any such problems then it satisfies the Board concerns.

2. Henniker Schools

The Selectmen reviewed architectural drawings which document the scope of work of proposed renovations to the Town schools and the Grange Hall. With the exception of the provision of two stairs, most of the work will involve interior renovation. The plumbing and wiring of the Grange Hall will be upgraded and new footing drains will be installed. The Selectmen stated that they want the

VII. TOWN HALL SIGN

Selectman Ward moved to "accept the bid for \$125.00 from Morgan Signs to revise the Town Hall Sign." Selectman Belanger seconded. All voted in favor.

VIII. LUCKY STAR RESTAURANT

The Selectmen reviewed a letter from the Department of Health and Human Services regarding the visit of the state inspector to the proposed location of the Lucky Star Restaurant on the premises of the former Chinese restaurant. The Board expressed concern that the building is a mixed use facility with residential space on the second floor. They are concerned about the number of fires that have occurred in the building. They have instructed the Town health inspector as well as the Fire Chief to accompany the State inspector when he makes his visit.

IX. EMERGENCY DISPATCH CALLS

The Selectmen discussed the public confusion surrounding the emergency telephone numbers. Callers to 3212 (dispatch) should be advised to call 3213 if they are trying to reach the Police Department for routine business calls. Only calls of an emergency nature should go through the 3212 line. This information will be submitted for publication in the Henniker Community News.

X. TAX LIEN PROPERTY - LOT 47 and 281-A

The Selectmen reviewed the situation of two houses that have been taken by the Town for unpaid taxes. One structure has no septic system and the other may have to be equipped with smoke detectors and plumbing that meets current codes. Both are occupied by the former owners and the Town must now fulfill the obligations of a landlord.

XI. HOUSE WITH BROKEN WASTE PIPE

The Selectmen were informed by Henniker Septic Service that the water under the house is not raw sewerage but it is nasty nevertheless. The Septic tank has been pumped within the past two years. The waste pipe is not broken but the water supply line is. The Board will notify the case-technician who is responsible for the occupant and will look into the possibility of providing alternate sanitary services.

XII. POLICE SOP'S

The Selectmen have completed the review of the standard operating procedures for:

1. Personnel Notification
2. Minors Transporting Alcohol
3. Use of Firearms
4. Use of Physical Force
5. Use of Deadly Force
6. Domestic Violence
7. Cruiser Operation

contractor to bond all work and that all work is to meet the requirements of the BOCA and National Electrical Codes.

Selectman Colby moved that "we waive the permit fee for the School renovations as has been the practice of past Boards." Selectman Ward seconded. All voted in favor.

3. NEC Permit Application

The Selectmen denied a permit to NEC for a project to renovate a residential property for use as a bird rehabilitatin center and aviary. NEC is already aware that all applications must be presented to the ZBA and will file an application.

V. NOISE ORDINANCE - PUBLIC HEARING

At 7:30 Selectman Colby commenced the public hearing as noticed of the proposed "Unnecessary Vehicular Noise Ordinance". Present were Wayne Colby, Kenneth Ward, William Belanger, Susan Ruggles, Nathan Ruggles and Paul Rosa, clerk.

Selectman Colby stated that the proposed ordinance will give the police authority to stop people who are squealing tires or racing engines within the Town limits.

Mrs. Ruggles asked if the word "way" mentioned in the ordinance included her driveway. The Board stated that "way" means public way.

Public comments at an end; Selectmen Ward motioned "that the Board adopt the proposed Unnecessary Vehicular Noise Ordinance". Selectman Belanger seconded. All voted in favor.

VI. LEGAL MATTERS

1. Daniel's Easement

The Selectmen discussed the document submitted by Mr. Daniel after review by his attorney, which grants the Town of Henniker a perpetual easement to the stairway at the Public Fountain by Louis's Pizza.

The Selectmen stated that they will study the document to clarify issues of liability and the condition of the electrical wiring within the easement.

2. Homo, Settle, Wells

The Selectmen briefly discussed the implications of the discussion they had earlier with Lawrence Homo, John Settle and Dennis and Elaine Wells. They stated that the applicants were belligerent with the Secretary when they came to the office to demand the tapes and that she is instructed to call the police if it should happen again.

3. Letters

The Selectmen reviewed letters from Lawrence Homo and another regarding the LED Building.

The documents are being reviewed by the Town's Attorney. Those that have been reviewed will be signed as soon as signature blocks are affixed to each.

XIII. MEMORANDUM - D. HAMEL

The Board silently reviewed a memorandum from Dennis Hamel. The Selectmen will respond to Mr. Hamel's letter, which was submitted with the memo, by sending out a letter which has already been drafted.

XIV. GENERAL OFFICE MATTERS

The Selectmen have instructed the Office staff to familiarize themselves with the contents of RSA 91-A (The Right to Know Law).

XV. MINUTES

The minutes of the meeting of June 26, 1990 were reviewed, corrected and approved.

XVI. MATTERS OF CONCERN

1. Rates for Timber Cuts

The Board discussed the rates charged by the Town for timber cutting. The Town currently charges the maximum allowable rate under State law.

2. Abatement

The Selectmen granted an abatement to Geraldine Lock based on an adjustment of the number of board feet that were estimated to have been cut.

3. Public Assemblies

The Selectmen briefly reviewed the RSA.... governing public assemblies in response to a question by Selectman Ward.

4. Sewer Ordinance Appendix

Selectman Colby moved that the Board adopt "Appendix A" for inclusion in the Town's Sewer Ordinance. Selectman Ward seconded. All voted in favor.

5. Budget Review

The Selectmen performed a careful review of the budget expenditures for the year to date and noted several departments which are showing unusually high spending in the areas of heat and electricity. They are concerned that the allocations under these line items will be depleted before the cold weather sets in. The Administrative Assistant was given a list of line items that should be explained by the various department heads. She is expected to report to the Board in two weeks.

XVII. SELECTMEN'S CONCERNS

A. Selectman Ward

1. Cemetery Water Line

Mr. Ward told the Board that the Trustees of the Cemeteries are concerned about the sand piles and unpaved road where the water line was laid. He was told that the paving will be done when several

other streets in town are scheduled to be repaved later this year. The budget for the water line is depleted because the backflow prevention device was more expensive than expected.

2. Cemetery Audit

Mr. Ward stated that the Trustees of the Cemeteries were concerned about the proposed audit of their books and were concerned that the Town's actions implied an unstated criticism of their stewardship. The Board responded by saying that the Town is required by Law to audit all books and that they are satisfied with the "exemplary" performance of the Trustees.

3. Private Cemeteries

Mr. Ward suggested that the Board examine the situation of several abandoned or neglected private cemeteries in Town. He stated that the Tucker Free Library has a survey of all of the sites of ancient family cemeteries and that it has sometimes been the responsibility of other towns to maintain their private cemeteries as well as the public ones. The clerk will be responsible for obtaining the list and reviewing the sites to determine the scope of work for clearing and refurbishing these historic places.

4. Excavation Site

Mr. Ward mentioned the location of an excavation which he thinks might not have a permit. He also requested from the office a copy of the excavation regulations.

5. Lab Work

There has yet been no answer to Mr. Ward's enquiry about the bidding out of lab analysis work. He also questioned the recent purchase of an oscilloscope by the Waste Water Treatment dept.

6. Roadside Mowing

Mr. Ward stated that he has heard a complaint about the Town Mowing in the Buck Hill area. Dwight Connor complains that the visibility is poor due to high vegetation left at the corners of the road.

B. Selectman Belanger

1. Mr. Belanger mentioned a resident complaint about high stumpage left after a recent mowing of Rush Road by the State Highway Department. He was advised to notify the state Highway Dept.

2. Mr. Belanger notified the Board that he will be attending a hearing on Highway safety. He cited the recent accident on Route 202/9 that required the hospitalization of eight people. Mr. Ward said that he will also discuss the situation with the Town's highway safety committee.

3. Mr. Belanger suggested that a permit be required for driveway paving. He cited a recent situation

where paving a driveway had changed the required slope away from the Town road.

4. Mr. Belanger notified the Board that recent tree clearing activity on a lot on Hemlock Street may be causing the blockage of a waterfall that has been flowing uninterruptedly for at least the nine years that he has noticed it. It is now completely dry. The Board will notify the Conservation Commission.

5. Mr. Belanger notified the Board that aluminum is being stolen from the Landfill. He suggested that the landfill be illuminated at night but the Board suggested instead that Mr. Burritt take action to secure the gate at night.

6. Mr. Belanger gave Mr. Robert Gould his longevity bonus. Mr. Gould's one comment concerned the taxes that were taken "off the top".

C. Selectman Colby

1. Mr. Colby apprised the Board of illegal parking on the sidewalk which he has observed on Western Ave. between downtown and Colby Hill Road. The Board will ask the Police department to warn the owners of the vehicles against doing so in the future.

XVIII. PUBLIC SAFETY BUILDING

The Selectmen discussed the future of the Public Safety Building project and the composition of a new committee. Of special concern was the provision of shelter for the fire trucks before the winter. It was mentioned that several citizens had offered space for rent for the trucks. The floor of the existing firestation is still an unresolved issue. The location of the police station while shoring work is being performed is also unresolved. It was suggested that the Town approach New England College about the temporary useage of any facility it might be willing to share with one or more of the departments affected.

Membership was discussed and it was decided that no full time Town employees will be permitted a voting role in any new committee. It was suggested that a realtor be encouraged to participate so as to advise on any property that might be available for Public Safety facilities. Selectman Colby still prefers the long term economies of maintaining a single facility for all departments but is willing to consider short term solutions as well.

Selectman Ward suggested that the Board solicit estimates for a variety of current options that must first be considered. Mr. Burritt is requested to get estimates for the insulation and sheetrock of the Highway shed and the repair of the roof and floor of the Firestation. While the estimates are being prepared the Board will set about establishing priorities for the new committee.

XIX. DRIVEWAY PERMITS

none

XX. BUILDING PERMITS

1. William L. Real, Lot 754-K, 9 Ruffeld Rd., 8' x 12' tool shed, permit # 1293
2. William Real, Lot 110-E13, 2 Old Mill Pond Rd., 11'x 11' tool shed, permit #1294
3. Henniker School District, Lot 413-A-B, Western Ave. Fire Code renovations. permit #1295

Meeting adjourned at 11:00 p.m.

Minutes recorded and transcribed by Paul Rosa, Clerk

Present: Wayne Colby, Ken Ward, Bill Belanger, Paul Rosa, John Hendrickson, Ben Ayer, Fred Brunhoelzl, Susan Ruggles, Nathan Ruggles, Lawrence Homo, John Settles, Dennis and Elaine Wells

cc. Colby, Ward, Belanger, Priedite-Jones, Rosa, File, Hendrickson, Burritt, Russell, Damour, Margie, Janet, Planning Board, ZBA, Conservation Commission, Notice Board

HENNIKER BOARD OF SELECTMEN
Minutes, Meeting February 16, 1993

APPROVED 02-23-93

Present: Wayne Colby, Ken Ward, Bill Belanger, Philip Marsland, Michael French, Caleb Dobbins, Jerry Brown, Ronald Rosenbleeth, William O'Connell, John Girouard, Chief Russell, Ed Wojnowski, Dienne Ourr. In addition to the above there were 19 members of the Elderhostel from New England College and many New England College students interested in the proposed ordinances. All of the seats in the room were filled and there were many students standing in the hall.

1. PUBLIC FORUM

A. Elderhostel Group

Chair explained the local governmental procedures to the group and answered questions. The Town Administrator further described the procedures of the State, County and Local Governmental units, again answering questions.

B. Michael French, Caleb Dobbins - Recycling Committee

Committee members presented the most recent draft of the proposed Recycling Ordinance to the Board.

- In the "Penalty" section wording allowing for a "pay by mail" ~~subpoena had been added. The Clerk of Court pointed out that this procedure could not be used for a town ordinance violation.~~

~~It need to add a statement with regard to those items which are to be placed in the compactor.~~

- Statements were added to the "Special Haulers" section.

- "Prohibited Materials", need to add a statement prohibiting animals.

Selectmen's comments:

- Page 1 - signature block needs to be removed and placed at the end of the ordinance. Colby questioned the need for a signature block if the ordinance was going to be decided by Town Meeting. If the Board of Selectmen sign as the enforcement officers, then the Health Officer would not need to sign.

- Article 11, Section 1:

Change "etc." to "or any other task as assigned by the Board of Selectmen."

- Ward commented that he was concerned about what would happen in the future when the present enthusiasm waned. He stated that he hoped that it would not happen, but some consideration should be given to the possibility.

2. PUBLIC HEARING - ASSEMBLY PERMIT

8:00 pm - Having been noticed on February 8, 1993 in the Concord Monitor hearing called to order.

- Colby explained the Ordinance presently in effect and the reasons the Board of Selectmen wanted consideration of the changes being made. The basic reasoning for the ordinance is to ensure the safety of the inhabitants of the town and to create an ordinance that could be easily enforced.

Dr. William O'Connell of NEC

- It appeared to be a repressive act against the college.

- The Town is a hostile environment to the college students

- Landlords and parents are unhappy

- The Town is constantly making new rules and regulations against the College. - The Ordinance has long range implications
- The Ordinance invades privacy (i.e., asks about alcohol service; allows for entry into the buildings)
- There is no criteria stated for the granting of any permit
- 100 persons is too small a number
- Students are unhappy
- Should have a representative committee to work on the Ordinance.

Ronald Rosenbleeth

- There should not be specific exclusions; they indicate that activities not specifically listed are not allowed.
- Number of persons is not the problem, the problem is the behavior of the persons involved
- 30 day lead time for application is too long; many activities are planned in less time

Statements by others present

- Many referred to the number 100 as being too low, no alternative number was given however - Exclusions seem to invalidate the ordinance
- There could be meetings called with more than 100 persons present
- Necessity of contacting all of the town departments listed was too burdensome
- Needed broader statements with regard to educational exclusions

~~the need for volunteers to serve on a committee to revise the ordinance~~

3. PUBLIC HEARING - NOISE ORDINANCE

8:30 Having been noticed in the February 8 edition of the Concord Monitor the hearing called to order

Chief Russell gave the history behind the Ordinance, stating that there were no sections of the proposed ordinance which could not now be prosecuted under the State RSA for "Disorderly Conduct". The main difference was that the State Statutes gave the offender a criminal record, while violation of an ordinance did not. He felt that students should not graduate from college with criminal records. He explained the policy that his department has with regard to giving a "warning" before arrest. At a meeting with the students during the Fall of 1992 the hours referred to in the ordinance were agreed upon. Selectmen explained that fines under a local ordinance are paid to the town.

Audience Comments

- Get a committee to work on the ordinance
- Times were too restrictive
- Don't distinguish between types of "noise"
- Don't use specifics
- Use a decibel level
- If a warning is normally given, it should be so stated in the Ordinance (response to this statement that it was an operating procedure and did not belong in an Ordinance)
- Group afraid to have social gatherings and events because they may be arrested. Afraid that the students would be treated more harshly than townspeople.

Chief Russell stated that if the Ordinance is passed it will apply equally to all persons living in the Town of Henniker - he, and his department, would not show any favoritism in law enforcement

4. PUBLIC HEARING - TIMBER CUTTING ORDINANCE

9:00 Having been noticed in the February 8 edition of the Concord Monitor the hearing is called to order.

- No one was left to discuss this ordinance, the room having been emptied at the end of the previous discussion.

- No changes or corrections proposed by the board

NOISE ORDINANCE

- Eliminate "f" and "h"

- Change "e" to eliminate "hooting, whistling or singing"

- Move "g" to "a" and make listing alphabetical

ASSEMBLY PERMIT

- Reorganize purpose to emphasize the safety concerns of the Ordinance

TA to Call Dr. O'Connell and request the names of two student volunteers; call Ron Rosenbleath for two volunteers from the Rotary Club - Meeting on the Assembly Permit Thursday, February 18 at 7:00 pm

5. Newsletter submissions are ready for immediate review and comment

6. TA Report

A. Phil and Diane Neehan, 42 Western Avenue, #150 application for building permit for a partial dormer is approved.

~~B. John D. Farnsworth, 42 Western Avenue, #150 application for building permit to cut approved.~~

~~C. Letter from the Town of Durham with regard to participation in the Committee to address Payments in lieu of taxes. Town will participate.~~

D. Letter from Merrimack Cty. Registry of Deeds offering (free of charge) annual recording of tax maps. Board approved.

E. Dredge and fill Permit does not state the Lot Number or the name of the owner. TA to notify that this information is necessary. Assume that this permit applies to Hooper Builders on Dodge Hill Road.

F. Discussed the minutes of the Safety Committee and its progress

7. SELECTMEN'S REPORT

Colby

A. Regional Traffic Count for 1993 - need suggestions. The following areas were suggested: Depot Hill to Gulf Road and on into the Quaker District; Patterson Hill. TA to get input from Woodley.

B. Trash Haulers contacted Colby to indicate that they felt a cash surety of \$500 was much too high, especially in this economy. After discussion it was decided to reduce to \$100. However, that deposit will not be allowed to fall below \$50.00. When the \$50 level is reached it must be brought back up to \$100 before use of the Landfill will be permitted.

Ward

A. Suggested that Class VI roads be close to all motorized traffic during mud season.

B. Questioned how the sale of coupons was going (too early to tell)

C. Septic Disposal - no one visited the Gobin site in Canada, although some are interested

Bill

A. Welfare Hearing - committee worked as it was designed to

8. MOTION - Made by Colby, seconded by Belanger

"I move that we go into non-public session at 9:07 pm to discuss personnel matters."

Colby - yes; Ward - yes; Belanger - yes

MOTION - Made by Colby, seconded by Belanger

"I move we come out of non-public session at 9:30 pm having made no decisions."

9. Minutes for February 3 and February 9 approved with corrections.

Meeting adjourned 10:40 pm

Submitted,

Dianne Durr, Clerk

HENNIKER BOARD OF SELECTMEN
Minutes, Meeting February 9, 1993

APPROVED 02-16-93

Present: Wayne Colby, Ken Ward, Bill Belanger, Kelly Dearborn-Luce, E. Benjamin Ayer, Chief Russell, Thomas Watman, Sheldon Parker, Sarah Hodder, Peter Hale, Janice Hale, Mark Paris, Amy Gunn, Katherine Patenaude, Ed Wojnowski, Dianne Durr

1. PUBLIC FORUM

A. E. Benjamin Ayer, Fire Chief

The Board authorized the Chief to obtain a four wheel drive pickup from Surplus State Equipment to be used in fighting forest fires.

Hepatitis shots - Dr. Belson will talk with the members of the Department with regard to these shots. To date 15 members have requested the shots. The Board of Selectmen proposed funding for only 8 people - the budget line item will have to be increased.

Alarm Systems- the information is about 90% complete. The price will be \$124.00 per building to be hooked up plus a one time charge of \$85.00 for all buildings.

2. KELLY DEARBORN-LUCE, CEO

A. R. Scott Dias, #284, Dodge Hill Road - Driveway permit approved

B. Dan Paul, #131, Colby Hill Road, Demolition permit approved.

C. Roland Lemire, #357C, 11 Brown Way - Building permit for porches approved.

3. SHELDON PARKER

Received a letter with regard to his tax appeal and questioned the board as to his options. He reiterated his concerns with regard to equal taxation of all of the campgrounds and mobile home parks.

4. BUDGET HEARING - Notice of the public hearing was posted February 1, 1993 in the Concord Monitor. Hearing declared open at 7:30 pm.

Chairman Colby summarized the expenditures and projected revenues and noted that the present expenditures, less the expected revenues will show that the overall budget is \$51,000 less than the 1992 appropriations, which will result in a reduced tax rate for the municipal portion of the taxes.

Line items were reviewed individually and discussion encouraged.

TOWN WARRANT

Article #2 - zoning amendment - will clarify and more clearly reflect the current practices with regard to "buildings" and "structures". This is not a major change in the zoning ordinance, but more of a housekeeping change.

Article #3 - Appointment of a tax collector by the Board of Selectmen for a term of 3 years. Watman questioned why this was being done and why a three year term. He felt that the present method of choosing a tax collector by vote of the town had served well and that the townspeople have been able to select competent tax collectors. He could see no merit for extending the term.

Selectmen responded that they felt that the position was a difficult one and that they would be better able to appoint a capable person. There was no specific explanation for a three year term.

Article #22 - Discussion ensued on this article and it appeared that the present wording did not accurately reflect what the board was trying to do. Later in the evening the wording was changed to read as follows:

"To see if the Town will vote to authorize the Sewer Commissioners to allow a portion of the grounds of the Charles E. Damour Waste Water Treatment Facility to be used by a private company for the

construction of a septage treatment facility."

Article #24 - add Community Park and eliminate "baseball park".

Article #29 This article is only to establish a fund and to put money into it.

Watman questioned the Board's position on articles 33 and 34. The Selectmen are opposed to article #34. Brown's Way is a Class VI road, not built to town specifications for a Class V road. If the abutters of the road wish to rebuild it to town specifications and follow the procedures established for the proposed acceptance of roads the board will consider it. On Article #33 the board does not feel that it is appropriate to string a banner across Main Street. At the present time the visual hazards are many and there is some question as to the ownership of the road over which the banner will be strung.

Selectmen stated that in those areas where bids will be needed, they will be obtained prior to town meeting and be valid for 30 days beyond that meeting. This will allow the voters to make a decision based on actual bids, rather than estimates.

5. MINUTES - February 2, 1993 approved with corrections.

6. MOTION - Made by Colby, seconded by Belanger

"I move that we appoint Martha Taylor to the Fair Hearing Authority."

yes - 3 no - 0

MOTION - Made by Colby, seconded by Belanger

"I move that we appoint Larry Colby to the Fair Hearing Authority."

yes - 3 no - 0

7. NOISE ORDINANCE - Notice of the Public Hearing was posted in the Concord Monitor on February 1, 1993.

There was a considerable amount of discussion with regard to this proposed ordinance. Mark Paris, Amy Gunn and Katherine Patenaude all spoke in opposition.

Chief Russell explained that there was nothing in the proposed ordinance that could not presently be prosecuted under the State Laws. However, the existance of a Town Ordinance and a conviction under an ordinance does not give a defendant a criminal record. Conviction under the State Law will place a conviction on the Defendant's record. In each case where "loud" is used to describe "noise" it should be changed to "unreasonably loud". This puts the burden of proof on the officer when the case is in court.

Opposition -

- Too broad of an ordinance
- Monetary fines too high
- Seems to single out the college students
- Noise could be controlled by knocking on the offender's door and requesting quiet
- Definitions not clear enough
- Too subjective
- Could lead to police harassment if a person was not liked by the Officer on duty
- Noise offends each in a different way

The Board stated that they will review the proposed ordinance for the next public hearing which will be on February 16.

7. ASSEMBLY PERMIT - publication was made in the Concord Monitor on February 1, 1993.

There is an assembly ordinance in effect at the present time. This proposal will clean up and replace the ordinance that is not entirely enforceable at the present time.

Watman questioned why institutions and business were exempted by name, making it seem as though favoritism was being granted. Suggested that more generic terms be inserted.

Need to have a statement with regard to exceptions that can be granted by the Selectmen to allow for assembly of persons without a 30 day warning.

Objections

- Too restrictive, could find 100 friends easily for a party
- Political activities should be exempted
- Need to be able to cover spontaneous activities
- Need to have a posting of building capacities in each building
- Would make it difficult to have large family gatherings
- Why did the board need to know the name of the caterer?

Board will review before the next public hearing on February 16

8. WARRANT and BUDGET

- Fire Department - add \$1680 for the shots
- Highway Truck - Ward stated that he thought that the money in the Capital Reserve Fund was going toward the purchase. Neither Colby or Belanger agreed, but stated that they did not plan to ask that more money be put into the reserve this year.
- Article #20 - need to cite RSA
- Article #22 - See change earlier in minutes.
- #26 site RSA

9. ABATEMENT

Request of Hilda Weiss for abatement of tax penalty.

MOTION - Made by Ward, seconded by Colby

"I make a motion we grant the request."

yes - 3 No 0

10. TA REPORT

A. Town Report - will be 88 pages - with payment on delivery of the final copies there will be a further 10% reduction in cost, making the total cost \$1,482.00.

B. Newsletter article will be available for the board to review over the weekend.

C. Homo court case was taken under advisement by the Presiding Justice. (Superior Court.)

D. The NEC Engineering Students will be able to design a bridge for Amy Brook, but there is no engineer to stamp approval of the plans. TA to check with Tom Woodley for any alternatives.

11. SELECTMEN REPORT

Ward

Attended the Rivers Advisory Committee meeting. The committee is working on a questionnaire to be distributed. He presented a listing of tax lot numbers which represent landowners along the Contoocook River and requested that names and addresses be supplied.

If the Town does not approve regulations for control of the river, then the State Shore Line regulations will become effective.

Colby

ZBA granted Rusty Phillips a rehearing on his complaint.

12. SELECTMEN CONCERNS

Ward

A. Questioned who viewed the Gobin site in Canada. No one knew.

B. Lions Town Report - felt that this report was too political and that the statement with regard to previous town meeting requirements should be clearer.

C. Personnel Policy - questioned what happens to the individual's health insurance when that person goes on long term disability. Need to review this section. Colby stated that he would like to have the personnel policy finished before Ward left the board.

Belanger

A. Requested that the TA contact the Town of Antrim and gather information with regard to their proposed landfill closure.

13. MOTION - made by Colby, seconded by Belanger

"I make a motion to hire John Brown as a part time snow removal operator."

yes - 3 no - 0

14. MOTION - Made by Colby, seconded by Belanger

"Based on a favorable evaluation, I move that we place Mary Douse on Labor Grade 11, Step 4, retroactive to December 14, 1992."

Yes - 2 No - 1 (Ward)

15. TA

The Town Clerk had asked why the board did not consider raising that position to three years also. Colby stated that the term for a Town Clerk was governed by RSA.

Meeting adjourned 11:00 pm

Submitted:

Dianne Durr, Clerk

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**Town of Henniker
Board of Selectmen Meeting
Tuesday, June 1, 2021
Henniker Community Center**

Members Present: Chairman, Kris Blomback; Vice Chair Tia Hooper; Selectman Peter Flynn; Selectman Scott Osgood; Selectman Leon Parker

Town Administrator: Joe R. Devine Jr.

Recording Secretary: Kelly McCutcheon

Guests: Rocky B., Jerry G., W. French, Bill Marko, Lori Marko, Heidi Aucoin, Joan O'Connor, Tom Dunn, Jenn McCourt, Marc McMurphy, Lynn Morse, James Morse, Johanna Hauptman, Susan Adams, Chazz Freeman, Police Chief French, Officer Cole Bannister & Fiancée Brittany, Officer Alicia Burton, Officer Mitchell & family, Lieutenant Danielle & husband, Officer Rachel & family, Debrah, Doreen Connor, Zachary Dodge, Steve Carson

Item 1: Consent Agenda for May 13, 2021
Item 2: Consent Agenda for May 19, 2021
Item 3: Consent Agenda for May 26, 2021
Item 4: Consent Agenda for June 1, 2021

Vice Chair Hooper moved to approve the consent agendas as presented. Motion carried 5-0.

Public Comment#1

Jennifer McCourt spoke regarding the nonstandard reflector post within the right of way on Davison Road at the intersection of Liberty Hill & Bacon Road. Selectman Parker stated they were removed in the fall after the Highway Supervisor spoke with the landowner. Chair Blomback stated he would get back in touch with Jennifer on the subject.

Jennifer McCourt also spoke regarding there being in public input on the noise ordinance and requested a point of order since as written the ordinance severely impacts land use and should be put on the ballot to be voted on at Town Meeting as outlined in the RSA.

Bill Marko stated the Town Hall Streams was not live. Joe Devine stated he was presently online with tech support.

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Lori Marko thanked everyone who was involved and got the Memorial Day Parade up and running again. She stated it would have been nice if there had been more notice as many residents did not know about it.

Public Hearing

Item 5: Chapter 25- Building fees

There was no Board comment or discussion, Joe Devine reviewed the charges of the old system compared to the new proposed charges. Bill Marko stated that when working the committee to determine the fees, the committee tried to make it comparable with surrounding towns and almost equal to the towns around Henniker.

Vice Chair Hooper moved to accept Chapter 25 Building fees as written. Selectman Flynn seconded. Motion carried 5-0.

New Business

Item 6: Police Department Recognition

Police Chief French stated in May 2020 Officer Dennis left to Join the Fire Office and his position was filled by Cole Bannister who competed the Academy in April and was pinned by fiancée Brittany.

Alicia Burton had previously completed the part-time academy before being sworn in but has since completed the full-time academy and was presented with a letter of accommodation.

December 2020 Mike Martin retired after 20 years and Officer Michelle Danielles was promoted to Lieutenant and Officer Mitchell was promoted to Sargent and pinned by his wife & 3 children.

Lieutenant Danielles was pinned by her husband.

Officer Rachel Len was hired after the retirement of Mike, previously serving 6 years in Litchfield, and was pinned by her children.

Chief French thanked the entire staff for their efforts in the past year with the rules constantly changing, being short staffed, the department never stopped responding the calls and managed very well. He stated he is proud to be their Chief.

Selectman Flynn stated that police department would not have the improved benefits and pay had the Board not supported the Chief and credited the Chief for taking initiative and asking for it on their behalf. Selectman Flynn stated the police department has the best Chief in the State of New Hampshire.

Item 7: Top Dog Contest

The winner is tag 204.

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Item 8: Henniker Youth Theatre Camp- Tom Dunn

Tom Dunn & Debrah spoke at length about the transition period and celebrating the 21st year of Henniker Youth Theatre Camp. There was discussion with the Board regarding the rental fee of the band stand and Tom Dunn's request to waive the fee. Selectman Flynn did not the camp to have access to the Community Center or bathrooms within and stated the camp will need to rent a porta pottie.

The Board struggled with the request to waive the fee as the band stand and community center are in high demand for numerous groups, activities, & events. Henniker residents can rent the band stand or community center for \$25 for 4-hour increment. For non-residents the rate is \$100 for 4-hour increment.

Chair Blomback moved to authorize use of the band stand for 3 weeks to the Henniker Youth Theatre Camp at a charge of \$250 per week, not including use of the Community Center, and shutting down by 3pm on Thursday for the farmer's market. Selectman Flynn seconded. Motion carried 4-1 (Osgood).

Item 9: RSA 79E Application

The first application for RSA79E comes from Marc McMurphy for 19 Rush Road. Marc McMurphy stated he had purchased as a 2family and thru variances and exceptions granted through the Planning Board and Zoning Board Authority is in the process of making it a 3family. By becoming a 3family more stringent codes are enforced and a sprinkler system will be added to the property, in addition to "green up" the property as much as possible and move away from oil.

Marc McMurphy stated that he is trying to plan for what people want in downtown housing and what the modern rented expects. At this time, he is unable to estimate the exact cost but see it exceeding the \$75,000 minimum threshold.

Selectman Osgood asked about the special variances and exceptions. Marc McMurphy stated that 75% of the properties down town do not meet current zoning regulations, thus variances and exceptions were needed from the Planning Board and Zoning Board to proceed. Additionally, because Rush Road is a State-owned Road he also worked with the State. He asked if the Board required more information. Vice Chair Hooper stated the Board will schedule a public hearing for the next meeting to deliberate the application and see if it meets the criteria for public benefit. The public will be able to comment at that time.

Item 10: 1st Reading – Noise Ordinance

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Chair of the Zoning Board Authority, Doreen Connor, presented the Noise Ordinance that was drafted with the Police Chief. Doreen Connor stated the purpose was to amend and address track noise that is polluting and making homes of the residents on Temple Road unlivable.

The noise ordinance only addresses vehicle use on private property, not public ways. The ordinance will also be amended to exclude noise from lawn mowers and other landscaping or snow removal equipment. Businesses are exempt from the noise ordinances on the books. The new Noise Ordinance will impose a fine on the property owner, not the rider causing the noise.

Selectman Osgood stated that people have the right to not have noise poison their home and have a right to privacy and a comfortable place in their homes, and if not the Town owes them something.

Selectman Flynn moved to advance to a second reading. Selectman Flynn seconded. Motion carried 5-0.

Item 11: Police Department MDT Purchase

Police Chief French stated he would like to purchase a new laptop for the newest cruiser from the expendable trust. The current laptop would be installed in the Chief's cruiser.

Vice Chair Hooper moved to authorize the purchase a MDT for the Police Department. Selectman Parker seconded. Motion carried 5-0.

Chief French stated he is redoing the grant from Fish&Game for ATV details and requested updated permission from the Board to pursue the grant.

Vice Chair Hooper moved to authorize Police Chief French to sign the Fish and Game grant application and the Board of Selectmen approves of the grant. Selectman Flynn seconded. Motion carried 5-0.

Chief French stated he provided the Financial Director with a check last week from evidence that had been auctioned off. Joe Devine stated the Homeland Security Grant was approved for the Communication Tower on Craney Hill.

Item 12: Transfer Station – MSW Solid Waste RFP

Joe Devine explained the difference between single stream and how the Transfer Station currently operates. With single stream the town will lose the revenue generated from cans, plastic, card board. Joe Devine recommended Norton for the contract.

Selectman Parker moved to award the bid to Norton for a 5-year contract and to authorize the Town Administrator to sign all the paperwork. Vice Chair Hooper seconded. Motion carried 5-0.

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Item 13: Wastewater Treatment Collection System Maintenance, 2021 Clean and CCTV Inspection

Selectman Parker moved to award to Vortex Services and authorized the Town Administrator to sign all the paperwork. Selectman Parker seconded. Motion carried 5-0.

Item 14: Hiring of Zachary Dodge

Selectman Flynn moved to hire Zachary Dodge fulltime at the transfer station effective June 1, 2021 and set position as labor grade 15 step 1. Vice Chair Hooper seconded. Motion carried 5-0.

Item 15: 2nd Reading – Ethics

Selectman Flynn requested to postpone until the next meeting as he is not comfortable voting at this time. Vice Chair Hooper agrees given it was not publicly available and in the best interest at this moment to postpone until the next meeting.

Vice Chair Hooper moved to post pone until the next meeting so that the policy may be distributed to the Board to fully review as well as the public. Selectman Osgood seconded. Motion carried 5-0.

Item 16: 2nd Reading – Chapter 25 – Building Fees Completed.

Item 17: 2nd Reading – Merit System

Joe Devine reviewed the proposed merit system with the current step system. Vice Chair Hooper voiced her concerns over employees receiving a wage increase when there have been documented issues of performance. Joe Devine explained it's a scale of 0-4 and that if there are areas that need improvement, they would not receive the full merit. Vice Chair Hoper again stated step increases should not be given out just for showing up. Chair Blomback stated the Board tasked Joe with coming up with a better system and this is the first draft.

Jerry Gilbert, speaking as Chair of the Water Commission stated the Water Commission was blind sided and unaware of new increase which will impact the Water Budget. It was determined Water Commission Chair Gilbert was referring to longevity pay the Board approved at 75% proposed funding.

Vice Chair Hooper reiterated her concerns regarding quality of work and understand and compliance of town employees and that meeting the bare minimum does not qualify for a raise. Chair Blomback stated it is impossible to every single employee to excel in every single aspect and continually be firing on all 6 cylinders. Chair Blomback stated some employees maybe content with a 1% merit raise instead of 4% and the employee has the right to leave that money on the table. Chair Blomback stated this is a great first step Joe presented. Vice Chair

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Hooper stated her concern about Board not being directly involved in raises and approval of raises.

Selectman Osgood stated everyone is different and no one is perfect in addition to the fact it is already hard to find personnel today and this proposed merit system is a great place to start. Selectman Parker agreed with Selectman Osgood and stated it should be worked with as is since it can be amended next month, next year, but the Board needs to see how it works or if it works.

Vice Chair Hooper stated she wanted to see all the reviews done at once. Selectman Parker stated there is no reason for the Board to be involved in all the individual employee reviews because if the Board was all the staff would quit. Vice Chair Hooper stated Selectman Parker was being too emotional and that the Board needs to see why employees are given an increase. Selectman Osgood stated in agreement with Selectman Parker, that reviews and raises of every single employee is not the Board's job, it is the Town Administrator's job.

Public comment on the Ethics 2nd reading:

Jennifer McCourt agreed with Vice Chair Hooper than unless the employee has an overall satisfactory, they should not be getting the raise but cautioned about disgruntled employees when it is known who is and who is not getting raises.

Bill Marko stated he has given 100's of performance reviews and there is no employee who hits on all cylinders. He also agreed with Chair Blomback that employees can choose to leave money on the table. He stated the performance review is a tool to improve performance and threatening a perfect score or nothing system is going to be tough to implement and keep staff motivated.

Vice Chair Hooper stated it happens in every organization and in the past employees have had poor performance and still received a wage increase. Bill Marko suggested an evaluation period to see what happens.

Jerry Gilbert stated her sees merit increase as more productive and motivational than step increases and would prefer the town switch to the merit system over the step system. He also agreed with Selectman Parker regarding reviews not being the Board's job.

Marc McMurphy stated he finds it helpful to do quarterly reviews with employees to narrow down accountability. He also stated the labor market is very right now and that losing an employee will cost more hiring someone at a higher rate in addition to training them.

Steve Carson stated the merit system works great in construction and also advised on documented reviews quarterly

Selectman Parker moved to waive the 3rd reading and adopt the policy change as presented. Selectman Flynn seconded. Motion carried 5-0.

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Item 18: Acceptance of Board of Selectmen Minutes May 4, 2021

Selectman Osgood moved to approve the minutes as amended. Vice Chair Hooper seconded. Motion carried 5-0.

Item 19: April Department Reports

In packet.

Item 20: Town Administrator's Report

COVID-19 Update—As of May 27, 2021, we have ZERO active cases. We have had ZERO new cases in the past fourteen days, a total of 244 cumulative cases (4.9% of the population), and 7,006 tests have been conducted for residents of Henniker.

- Concert Committee—I have been in discussion with the Concert Committee about the 2021 season. As we continue to see increases in vaccination rates and the State continues to allow more activities. I recommend we inform the Concert Committee they do not need to place fencing around the park or mark out 6ft. squares.
- NEC Update—During my regular updates from New England College, I was asked to pass on that New England College requires COVID-19 vaccination for all students, faculty, and staff. The College has held vaccination clinics on campus and plans more in the future but made this announcement to give all community members time to get their shots before the fall semester begins in mid-August.
- Road Signs Around Town—The Highway Superintendent is in the process of updating speed limit signs around town. The signs will read:
 - Town of Henniker
 - SPEED LIMIT 25
 - All Dirt Roads Unless Otherwise Posted
 - Per Order Henniker Board of Selectman
- Credit Cards at Town Hall—The Town Clerk/Tax Collector's office now accepts credit card payments. If you would like to utilize your credit card in person, you may pay for Taxes, Vehicle Registration, Vital Records, and Dog Licenses. You can also use your credit card online from our website; you may do so for Vehicle Registration, Vital Records, and Dog Licenses. Please be advised the vendor charges a 2.79% fee and a \$1.50 minimum to use a credit card.
- Vacation/Sick Time on Checks: I have spoken with Russ about this. Russ did reach out to the Payroll company on 05/25/21. Russ states he is struggling to incorporate the vacation, sick and compensatory time and review the content for accuracy before uploading the data to the payroll service and still hit the ACH deadlines. The algebra portions of the sick policy are also a system snag right now. ($x - 520 = y/2 = \text{sicktime payout}$) X is the variable for the amount of time the employee has, 520 is the cap, and y is the overage which relieves the sick time and payout 50% of the overage. I plan on working with Russ over the next two weeks to figure the best solution.

The Selectmen meeting scheduled for June 15th has been moved to June 22nd

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Item 21: Selectmen Reports

Selectman Parker stated the road contractors have had issues sourcing material. Joe Devine stated pipe was dropped off today. Selectman Parker stated for the record he seriously objects to the Planning Board's letter to the Zoning Board telling them how to do their job as it was reprehensible and repulsive.

Selectman Flynn stated the Safety Committee sent a memo out to members and although he had a hard time attending Athletic Committee meetings, he still receives copies of the minutes.

Vice Chair Hooper stated the letter sent to the Zoning Board by the Planning Board was requesting the standards be fairly and consistently applied since there was a no documentation or rational moving forward on why the variance was granted. She stated it was seen in the live stream and recorded in the minutes that the criteria questions were not asked of the application that prompted the letter.

Selectman Parker stated he stands by the Zoning Board's Chair's response to the letter and stated if Vice Chair Hooper has something to say she can come volunteer for the Zoning Board and join that Board, but otherwise she and the Planning Board can keep their nose out of the Zoning Board. Vice Chair Hooper stated the Zoning Board is not treating all applicants fairly and that the Chair of the Zoning Board is on tape asking to go through the 5 criteria and the Town Planner stated the Board does not always go through the criteria when determining an application.

Chair Blomback had no report.

Selectman Osgood is meeting with the Conservation Commission tomorrow night.

Joe Devine stated the Economic Development Committee will present to the Board regarding the intersection of Route 127 and potential economic development.

Public comment #2

Jerry Gilbert, representing the Water Commission, stated the Commissioners are holding an emergency meeting tomorrow night to discuss carrying pipe further around Circle Street and trying to be proactive with NEC's discussion to expand the athletics facility. Currently there is a 4inch pipe present and while the road is dug up the Commission will discuss upgrading to a 10inch pipe to the new pavement line for when NEC is ready to expand and will need a greater

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water supply. The meeting will take place at 5pm at the Water Department Office on Davison Road.

Bill Marko as the Planning Board Vice Chair, stated the Planning Board is well aware the Zoning Board does not report to the Planning Board and were not trying to tell them how to do there business, but fairly respectfully requested they follow the RSA outlined and cautioned the attitude that no Board, Committee, Commission, elected or appointed person is beyond reproach and criticism and did not understand the heavy response back.

Heidi Aucoin stated as a Planning Board Member and resident, it is the principle of procedure and transparency and making the public understand how the conclusion was reached and fear of favoritism since the applicant also is a resident and not all applicants before the Zoning Board are residents.

Steve Carson wished to speak on the noise ordinance and Chair Blomback would not hear it. Steve will return to speak at the next meeting.

Vice Chait Hooper moved to adjourn. Selectman Flynn seconded. Motion carried 5-0.

Meeting adjourned at 8:30.

**The following are department reports for the month of
May 2021**

Assessing

Building

Finance

Fire

Highway

Police

Rescue

Town Clerk/Tax Collector

Tucker Free Library

Wastewater

MEMORANDUM

Helga Winn, Assessing Technician
18 Depot Hill Road
Henniker, NH 03242
Phone 603-428-3221 x 2 ≈≈ Fax 603-428-4366
helga.winn@henniker.org

TO: Joe Devine, Town Administrator
DATE: June 7, 2021
RE: Monthly Report

Assessing Report for May 2021

- Monthly maintenance of new deeds, address changes and online tax maps.
- All remaining 2020 Reports of Cut sent to Town Forester for field review.
- One Intent to Cut approved for lot 586-A.
- 2020 abatement recommendations received from Vision Government Solutions. Recommendations and abatement applications forwarded to the Board of Selectmen for the June 1, 2021 Consent Agenda.
- Data entry completed in Vision and Vadar for 2021 first half bills.
- Applications for exemptions/credits reviewed and forwarded to the Board of Selectmen for the June 1, 2021 Consent Agenda.
- Modified AxisGIS CAMA Update tool to be compatible with Vision 8.



Monthly Building Department Report
May 2021

TO: Joseph Devine, Town Administrator

FROM: Wendy Baker, Land Use Coordinator

The following is a record of permits issued for the month of May 2021:
 Zoning: Single Family Home (1) Solar Array (1) Shed (1) Deck (2) Workshop (1)
 Barn/Barn Addition (2) Camper (1) Cell Tower Upgrades (1)

Permits /COs/Inspections	Quantity	Revenue
Zoning Permits	10	\$1,475.00
Demolition Permits	0	
Driveway	3	\$225.00
Assembly Permits	0	
Raffle Permits	0	
Sign Permits	1	\$50.00
Tent Permits	0	
Hawk & Peddler	1	\$75.00

Town building rental/use:

Town Buildings	Rented/Reserved	Revenue
Community Center (upstairs)		
Grange (Does not include Caseworker & CAP)	9 Food Pantry open 2x week	N/C for Girl Scouts, AA Food Pantry- permanent

Respectfully submitted,
Wendy Baker

Town of Henniker, NH

Permits Issued May 2021

Type of Application	Permit # Assigned	Date Permit Issued	Comm / Res	Street Number	Street	Description	Estimated cost <i>Zoning Permits Only</i>	Fee Collected	Owner of Record	Contractors
Zoning	Z 21-26	4/27/2021	RN	195	Ridgetop Lane	33' x 16' Deck	\$21,000	\$75.00	Richard & Claudia Foshier	Justin Umlah Kilted Builders
Zoning	Z 21-27	4/27/2021	RR	1204	Old Hillsoro Road	Roof Top Solar Array 796 SF	\$48,000	\$150.00	Liane & Rodney Kerbyson	Granite State Solar
Zoning	Z 21-28	4/29/2021	RR	538	Craney Hill Road	572 SF Workshop	\$20,000	\$75.00	William & Jane Goodman	
Driveway	DR 21-04	4/29/2021	CR1	240	Quarry Hill Court	New Driveway		\$75.00	Marcel Dupuis & Robert Dupuis	John Letares
Driveway	DR 21-05	5/3/2021	CR	9	Bennett Rd/ Elm St	New Driveway		\$75.00	Stephen Bennett	
Zoning	Z 21-29	5/4/2021	CV		Western Ave	Camper on property 6 months		\$200.00	Rita Casey	
Zoning	Z 21-30	5/5/2021	CM	64	Davison Road	44' x 20' addition to existing barn	\$60,000	\$150.00	Mark & Linda Davison	
Zoning	Z 21-31	5/11/2021	RR	66	Colleague Pond Rd	18' x 20' Shed	\$1,500	\$75.00	Samuel & Catrina Young	
Sign	SI 21-03	5/12/2021	CV	14	Bridge Street	New sign in existing location		\$50.00	Soraya Grendell - Fantasy Hair Salon	
Zoning	Z 21-32	5/18/2021	CR	686	Flanders Road	Cell Tower Upgrades	\$15,000	\$150.00	Crown Castle/US Cellular	Mastec Network Solutions
Zoning	Z 21-33	5/19/2021	CR1	240	Quarry Hill Court	28' x 38' single family home	\$140,000	\$400.00	Marcel & Robert Dupuis	John Letares
Driveway	DR 21-06	5/20/2021	CV	735	Western Ave	New Driveway		\$75.00	Rita Casey	
Zoning	Z 21-34	5/21/2021	RR	77	Morrison Road	12' x 28' deck		\$75.00	Richard Welch	
Zoning	Z 21-35	5/26/2021	RR	781	River Road	24' x 30' Barn	\$89,000	\$125.00	Timothy Maciolek	Mink Hill Timber Frames

Finance Department

Report 5/25/21

Direct Deposit/Time on paychecks

Update: 12/8/20 Town administrator working on getting available vacation with within policy levels which will allow the data to be put on the stubs sooner.

Update 1/20/21 Employees with excess vacation time are being contacted to determine if a payout is necessary or will time be used before deadline.

Update 3/11/21 Will meet with Town Administrator and payroll service to determine next step in putting info on paystubs.

Update 04/13/21 Working on establishing formulas for time accruals. Confirming data in payroll service files, to ensure accurate time hire dates since calculations will be based on that date.

Update 05/25/21 Struggling on how to incorporate the vacation, sick and compensatory time and be able to review the content for accuracy prior to uploading the data to the payroll service and still hit the ach deadlines. The algebra portions of the sick policy is also a system snag right now. ($x-520=y/2$ =sick time payout) X is the variable for the amount of time the employee has, 520 is the cap and y is the overage which relieve the sick time and payout 50% of the overage.

Update 06/09/21 Contacted payroll service, account manager on vacation.

Audit

Contacted by auditor in early May looking for content for the 2020 audit. Dropped everything and continued the year end summary. Full general ledger reconciliation, full reconciliation of town clerk/tax collector to general ledger and bank statements, recording of interfund receivables, financial statement preparation, balance sheet detailed, payroll reconciled to system and payroll service and 941's, W-3 reports.

Currently in progress is the portion of letters to elected officials, banks, insurance and debt service for confirmations, fixed assets and updated depreciation schedules. Water and sewer financial summaries, assessed properties listing for audit selection, reporting on unanticipated revenue. I am hoping to have the auditor in house before the end of June. This will allow us to confirm unreserved fund balance as we prepare for the 2021 tax rate setting.

Update: 06/09/2021 Most of beginning information has been transmitted. Still left to complete: Fixed Assets, Tucker Free summary, schedule with supporting documents abatements, refunds and tax warrants. Auditor will submit additional tasks for his physical inspection including invoice selection, payroll, property taxes and motor vehicle registrations.

Property Tax Billing

In speaking with Helga, she should have pickups and deed changes in the system by the end of this week, allowing me to come in on Tuesday (BOS Meeting day) and calculate the tax bills and prepare the warrant for the BOS signature. If all goes well, I expect billing to be mailed out by 6/7/21 with a possible due date of 7/12/21. The sooner the better so I can use proceeds to payoff the tax anticipation note.

Update: 6/09/21 Billing completed with 7/12/21 due date.

Water Billing

Cogswell Spring will be doing a read for the end of the June consumption from Jan – June with a billing to be done by mid July.

Update: 06/09/21 Reading date is 6/30/21.

WWTP – Computer

Purchased a new desktop in December for WWTP, just need to set it up and copy existing files over.

2/11 No Change

3/11 After Town Meeting install.

4/13 Setup in progress

5/25 No change.

6/9 Discussed change with Ken, he requested a Henniker.org address for Rich due to his interaction with the internet due to the lab work.

Health Benefits

The Town health insurance and FSA policies are renewing July 1. Communication with Town staff on the varied options of health insurance need to be scheduled. Also, communication with retirees who are on our retiree dental plan will need to be contacted. The changes in the dental plan will need to be detailed to determine if they wish to remain in the group with the upgraded coverage as they must follow the offerings of the Town.

Update: 6/9 Joe drafted memo which was used to send out packets of benefit renewal information due to the changes in the benefit offerings this year. Healthtrust is conducting two zoom session presentations to accommodate as much staff as possible. Emergency Contact updates are being requested from staff.

Software

We spent two days reviewing financial software as the project to upgrade town systems gets under way. Initial concerns are on audit trails of revenues. In 2020, Vadar had a point of sale system which routed all receipts into one system for accounting. The addition of Clerkworks, complicates the reporting now as there is a second source of receipts for Town Clerk activity. The addition of the one check service from the State motor vehicle has this department remitting prior day(s) activity to the State through the Citizens bank cash management system and counter approved by the Town Administrator or the Treasurer. The software we reviewed could be tapped to do the utility billing side which would mean a third revenue source of receipts and audit trailing.

Update 6/9 No update.

IRS

I have been dealing with the IRS over the payroll taxes for 2020, which was the transition year over to the payroll service. The problem we have with them, is that due to the pandemic, they did not process the first quarter 941, but did process second and third quarter returns. Since there was a credit balance in the first quarter, it resulted in penalties being applied to quarter 2. I contacted them and was directed to refile the quarter 1 return. The quarter 1 return was filed and despite the election of them rolling the credit into quarter 2 (which would take care of the penalties), they submitted a refund check. I contacted them and was directed to void the check and send a letter back to them explaining why I needed to do that. I am awaiting the next reply.

Retirement

We were contacted by NH Retirement telling us they will no longer accept checks as a method of payment. Starting July 1, all entities will need to ach monthly remittances directly to NHRS.

Update: 06/09/21 I am going to attempt to wire transfer this months remittance to the NHRS to make sure we don't have any troubles prior to their deadline.

Conservation Lake Testing Loan

Mark Mitch contacted me with the loan packet for the State of NH DES loan. Like any traditional loan there is a load of information that needs to be reported to them. I have started on the packet and reached out to Mark for help. In the consent agenda will be a document that will go the State identifying the three key players in this loan. Joe as Administrative, Russ as Finance and Mark as technical. Joe will then be able to authorize the transmittal of the required information to DES. This program is like the Wastewater loan we did for their engineering study. The State refunded our invoices as soon as we submitted proof they were paid and at the end of the study, forgave the debt. I expect this loan to be handled the same way.

Russ Roy 6/9/21



May of 2021 consisted of 21 total calls for Henniker Fire. The calls ranged from Fire Alarm activations, Building fires, Power lines down, Trees in the roadway, Brush fires, EMS assists, Motor Vehicle accidents, Motor Vehicle fire and malicious Oil Spill.

Monthly Fire Training was on our new multi gas meters.

Please keep an eye out for anyone dumping illegal products beside our roadways. Brush fire season is still upon us. Dry conditions are still contributing to brush fires and they will spread quickly. Please be vigilant and help our community prevent forest fires.



Oil dumped down on Ramsdell road next to the river.

Thank you,

Chief Morse

6/8/2021

To Town Administrator Joe Devine and the Henniker Select Board,

Welcome to May, let the excavation season begin. The highway department started the month clearing ditches on Mt. Hunger Road, Elm Street and Bennett Road. We assisted Lemere and Son Logging with a tree removal project on Western Ave. This was conducted to remove overhanging trees as well as many Hemlocks that were shading the road. From Western Ave. we moved back to Elm and Bennett for basin and culvert replacement in preparation for road reconstruction. Seven culverts crossing were installed and or replaced. The highway department worked with GMI sweeping streets and American Striping freshening crosswalks and parking stripes. Along with everyday chores, we started second round of grading with a calcium application to help hold down the dust. One road hit especially hard was Ray Road with the removal of nearly a dozen large rocks protruding out of the road. One problem that we have run into is culvert availability and delivery dates.

Leo Aucoin
Superintendent
Henniker Highway

HENNIKER POLICE DEPARTMENT

Memo

To: Joseph Devine, Town Administrator

From: Chief Matthew French

Date: June 9, 2021

May 2021 summary

There were 11 arrests which include, violation of a protective order, DUI, drug violations, 5 subjects wanted on warrants, driving with a suspended license.

We had 991 Calls for Service (954 in 2020, 757 in 2019) which include:

1 Unattended Deaths	
6 MV Crashes	
1 Vehicle off the road	2 Welfare Checks
8 Motorist assists	4 Suicidal Person
28 Motor vehicle complaints	2 Phycological Issue
172 MV stops.	6 Juvenile issue
4 OHRV Complaints	10 Animal Complaints
8 OHRV stops	13 Alarm Calls
99 Directed Patrols	3 Civil matter
4 Road Hazards	2 Civil standby
4 Domestic Disturbance	28 Walk and Talk
2 Serve DV order	294 Building checks
7 Serve Paperwork/Subpoena	79 Vacant/Vacation House Checks
3 Child Custody Issue	2 Illegal Dumping
29 Follow ups	
23 Return phone call	
12 Assist Citizen	
11 Assist Other agencies	
25 Assist Rescue/Fire	
36 Suspicious person/vehicles	

Henniker EMS Incident Report for May 2021

Total number of EMS incidents for May is 58 with an average response time of 0 minutes 48 seconds

Henniker	Alpha	Bravo	Charlie	Delta	Echo	MVA	Omega	Unknown	Total
ALS	3	1	2	6	1	1		2	16
ALS Intercept									0
BLS	2	2	2					1	7
Cancelled/DOA								3	3
Refusal	2	3		3	2			1	11
Standby									0
Total	7	6	4	9	3	1	0	7	37
Average time to Respond	0:00:27	0:00:17	0:01:48	0:00:21	0:00:01	0:00:01		0:00:08	0:00:26
Bradford	Alpha	Bravo	Charlie	Delta	Echo	MVA	Omega	Unknown	Total
ALS	3		2	1		1			7
ALS Intercept									0
BLS				1					1
Cancelled/DOA									0
Refusal								2	2
Standby									0
Total	3	0	2	2	0	1	0	2	10
Average time to Respond	0:00:03		0:01:28	0:00:47		0:03:00		0:00:02	0:00:46
Hillsboro	Alpha	Bravo	Charlie	Delta	Echo	MVA	Omega	Unknown	Total
ALS									0
ALS Intercept	1			2				1	4
BLS				1					1
Cancelled/DOA	1								1
Refusal									0
Standby									0
Total	2	0	0	3	0	0	0	1	6
Average time to Respond	0:00:31			0:02:05				0:01:57	0:01:27
Hopkinton	Alpha	Bravo	Charlie	Delta	Echo	MVA	Omega	Unknown	Total
ALS									0
ALS Intercept									0
BLS									0
Cancelled/DOA									0
Refusal								1	1
Standby									0
Total	0	0	0	0	0	0	0	1	1
Average time to Respond								0:05:08	0:05:08
Sutton	Alpha	Bravo	Charlie	Delta	Echo	MVA	Omega	Unknown	Total
ALS									0
ALS Intercept									0
BLS								1	1
Cancelled/DOA									0
Refusal									0
Standby									0
Total	0	0	0	0	0	0	0	1	1
Average time to Respond								0:06:16	0:06:16

Providers That Teched Calls

Amount of calls providers teched in month of May

Amos	17
Andrews	0
Atkins	0
Aucoin	2
Chase	0
Cooper	9
Costello M.	0
Costello S.	0
Crisp	3
Dean	0
Donahue	3
French, Tom	0
French, Woody	0
Gagne	4
Henley	0
Hornblower	2
Lamontagne	0
Lorenze	8
Mason	0
Meade	5
Moir	0
Walsh	1
Weilbrenner	1
Total	55

Mutual Aid recived in month of May
 INC # 21-0374 New London came into Bradford.
 INC # 21-0384 Hokinton came into Henniker
 INC # 21-0407 Weare came into Henniker

Incident numbers with multiple reports in May
 INC # 21-0439 We had two patients with this incident number

MEMORANDUM

To: Joseph Devine, Town Administrator
From: Kimberly I. Johnson – Town Clerk/Tax Collector
Date: June 4, 2021
Subject: Town Clerk/Tax Collector Report as of 05/31/2021

PROPERTY TAXES

Total Committed 2021	\$7,432,486.00
Uncollected	\$7,351,188.21

TAX LIENS

	<u>2020 LIENS</u>	<u>2019 LIENS</u>	<u>2018/PRIOR LIENS</u>
Liened Amount	\$190,769.84	\$252,332.58	
Uncollected	\$190,595.62	\$ 97,694.72	\$200,669.69

WATER & SEWER -

2021

Water Billed	\$272,471.89
Sewer Billed	\$274,119.20
Uncollected	\$67,745.70

TOWN CLERK REVENUE

	<u>2020</u>	<u>2021</u>
MV	\$414,612.00	\$426,518.91
non-MV	\$4,480.95	\$6,319.50



Tucker Free Library
2018 NHLTA Library of the Year
31 Western Avenue
PO Box 688
Henniker, NH 03242
(603) 428-3471
www.tuckerfreelibrary.org

Update from Tucker Free Library – June 22, 2021

GENERAL LIBRARY OPERATIONS

Library operations are returning to normal services. The self-check-in stations have been dismantled, the 72-hour quarantine has been suspended, and occupancy limits have been eliminated. While masks are required for those individuals who are not fully vaccinated, the trustees recommend that all patrons continue to mask up. Curbside pickup continues because of its overwhelming popularity.

We continue to see increasing traffic daily. Patrons are browsing the shelves and borrowing materials, they are using the computers as well as related business services, and they are having conversations with friends and neighbors.

NEWSLETTER

Library staff and Friends of Tucker Free Library are working together to publish a monthly newsletter. We are using the FREE version of Mail Chimp. Over 370 subscribers automatically receive the newsletter in their email every month. The current edition details all the activities for Summer Reading Program. It can be seen at [SUMMER READING 2021](#). Archived copies are accessible at [Newsletter Archive](#)

IN PERSON ACTIVITIES RETURN TO TUCKER FREE



On 6/15/2021 the library staff hosted our first in-person program since March 4, 2020. The Page-Turners, a joint venture with the White Birch Active Living group has been holding book discussions virtually since last fall. Everyone was excited to be back in the building, sharing stories and discussing a great book.

On 6/16/2021 two kindergarten classes visited the library. The teachers coordinated with TFL staff to have all the kids receive a library card!



Throughout the summer, the Tucker Free Library Children's' Department will host Wednesday morning outdoor pre-school story time on the front lawn of the Tucker Free Library. The theme of the Summer Reading program is Tails and Tales so it promises to be a fun experience. Staff will do several stories, have a couple of movement activities for the kids, and provide "Take and Make" craft bags weekly through 7/28. We are asking all participants to BYO Blanket, Bug Spray, and Sunscreen. Rain day is Thursday.

AMBASSADOR PROGRAM



All libraries in New Hampshire will be receiving ARPA funds from the State Library and the Institute of Museum and Library Services. The Tucker Free Library has earmarked the first round grant money for a public relations/marketing campaign. The \$1,543.00 was used to purchase two banners for the front of the building, 100 yard signs for patrons, as well as bookmarks and magnets to widely distribute at various community events we hope to attend.

MOOSE PLATE GRANT



We have submitted a Moose Plate grant application for \$9,950.00 to cover Phase 1 work to cover cleaning and restoration of mortar on the north side of the building (front facing Western Ave). If we should receive this grant we will have to ask BOS to hold a public hearing to accept the funds since we didn't have the opportunity to submit this as a warrant article for approval at Town Meeting this year.

These conditions were identified in the New Hampshire Preservation Alliance Condition Assessment completed in 2020 by Anthony Mento and Lynn Piotrowicz. This document provides a roadmap for the continued preservation of the Tucker Free Library. See the [CONDITION ASSESSMENT](#) here.

S.T.E.A.M. KITS FOR CHECK-OUT



The Friends of Tucker Free Library have committed \$800.00 to build a collection of manipulatives and engagers for families to borrow. The kits are geared to various age groups and include anything from bongo drums to a microscope. Go to our [catalog to reserve](#) a kit for your family today!

Wastewater Department Report May, 2021

- 05/03/21 –Found 1 lamp out at UV system, will monitor.
Ordered 2 drums of polymer.
- 05/04/21 –Replaced a 9 volt battery at West Henniker generator transfer switch .
- 05/05/21 –Ordered 12 , 55 gallon drums of 50% caustic.
Rich dropped off lab water samples at State lab and picked up sample bottles at Eastern Analytical for sludge sampling.
- 05/06/21 –Completed and submitted monthly discharge monitoring report to EPA & NHDES.
Ken marked a Dig Safe for paving of Rte. 114, 20 manholes to be raised.
Bid openings today, we received 2 bids for sewer main clean & TV and no bids for Press Bldg. roof.
- 05/07/21–Ken vacation day, 2nd Covid shot.
- 05/10/21–We have another large hole in the tub of the Grit screw conveyor, we will try to repair it.
Ken ordered a sheet of PVC material to repair the Grit screw conveyor tub.
- 05/11/21-All of us worked on the repair to the Grit screw conveyor, we will find out if the repair worked next time we run the unit.
- 05/12/21-Chazz started the Belt Press.
Preparing to send RFP's to 3 roofing companies, there was no response from our last request.
- 05/13/21-Ken & Chazz marked a Dig Safe on Depot Hill Rd..
- 05/14/21-Cleaning day.
Repairing front gate, minor winter damage.
- 05/17/21-Ken & Chazz marked 2 Dig safes on Depot Hill and Liberty Hill Rd.
- 05/18/21-Ken @ wastewater class at NHDES, Franklin training facility.
- 05/19/21-TMDE Calibrations here to complete our annual calibrations of our lab equipment.
Belt press is running
- 05/20/21-Hill top Heating here to replace the heating unit in the Rolloff room.
Selector mixer that was out for repair was delivered today.
- 05/21/21-Chazz & Ken marked 2 Dig Safes on Western Ave. and Circle St.
Cleaning Day
- 05/24/21-Ken investigating possible sewer connection for lot# 154 G at 192 Juniper Ridge.
Ken marked a Dig Safe on Grove St.
Hill top Heating here to finish the installation of the heater in the rolloff room.
Chazz on vacation this week.
- 05/25/21-Ken responded to a high water alarm at Ramsdell Rd. Pump Station last night, I noted a flow spike on the influent flow chart at the treatment plant, no other problems found.
Ken and Rich marked 11 Dig Safes on Depot Hill Rd. for paving job.
Turned off the heat tape for the sewer line at 202/9 bridge.
- 05/26/21-Rich and Ken marked 2 more Dig Safes on Depot Hill Rd.
Received 2 - 55 gallon drums of polymer
- 05/27/21-Cleaned up by the new propane heater, preparing for the inspection.
- 05/28/21-Ken met with a contractor to discuss a house sewer connection on Juniper Ridge Rd.
Lot# 154-G.
Cleaning Day.

1 Rolloff container of sludge was sent to Merrimack, NH Composting Facility for processing in May.

State of New Hampshire
 Water Supply & Pollution Control Comm.
 PO Box 95
 Concord, New Hampshire 03301

Facility Henniker Wastewater Treatment

Chief Operator Richard Slager

Month MAY Year 2021

Date and Day of Week	Rain or Snow (in.)	Wastewater Flow In (MGD)(1)				Chlorine Residual (mg/L)		Lbs. of Cl.	Settleable Solids (ml/L)		pH		D.O. mg/L	Turb. NTU	Total Suspended Solids (mg/L)		Coliform (#/100 ml)				
		INF.	EFF.(2)		EFF.	A.M.	P.M.		Lbs.	INF.	EFF.	INF.			EFF.	EFF(3)		EFF(3)	INF.	EFF.	EFF.
			TOTAL	MIN.																	
1	S	0.130	0.060	0.160	0.117						6.9										
2	S	0.135	0.050	0.190	0.122						6.9										
3	M	.05 R	0.139	0.040	0.200	0.131					7.6	7.0		0.9		1.0					
4	T	.70 R	0.129	0.050	0.170	0.112					7.7	7.0		1.1	207.0	5.0	1.0				
5	W	.40 R	0.133	0.060	0.250	0.147					7.5	6.9		1.3	198.0	3.0	1.0				
6	TH		0.150	0.070	0.210	0.145					7.7	6.9		1.2							
7	F		0.145	0.050	0.190	0.128					7.6	7.0		1.2							
8	S		0.146	0.070	0.240	0.146					7.0										
9	S	.05 R	0.132	0.060	0.180	0.117					7.0										
10	M		0.119	0.050	0.200	0.111					7.5	7.0		0.7			1.0				
11	T		0.119	0.040	0.240	0.106					7.5	7.0		0.7		2.0	1.0				
12	W		0.117	0.030	0.170	0.096					7.6	7.0		0.7		3.0	1.0				
13	TH		0.117	0.030	0.260	0.127					7.6	7.0		0.8							
14	F		0.115	0.030	0.160	0.099					7.7	7.0		0.8							
15	S		0.113	0.030	0.064	0.064					6.7										
16	S		0.108	0.030	0.115	0.092					6.9										
17	M		0.106	0.020	0.160	0.093					7.6	7.0		0.7			1.0				
18	T		0.103	0.020	0.240	0.123					7.2	7.0		0.7		3.0	1.0				
19	W		0.104	0.030	0.160	0.095					7.7	7.1		1.0		3.0	1.0				
20	TH		0.104	0.020	0.230	0.119					7.7	7.1		0.7							
21	F		0.098	0.020	0.160	0.090					7.5	7.0		0.9							
22	S		0.098	0.030	0.250	0.113					6.9										
23	S		0.101	0.030	0.150	0.087					7.0										
24	M		0.098	0.010	0.160	0.088					7.4	7.0		0.8			1.0				
25	T		0.099	0.020	0.160	0.082					7.6	7.1		0.8		5.0	1.0				
26	W		0.096	0.020	0.140	0.085					7.5	7.1		0.9		3.0	1.0				
27	TH		0.092	0.030	0.150	0.087					7.6	7.1		0.9							
28	F		0.087	0.010	0.140	0.075					7.3	7.1		0.9							
29	S	.80 R	0.086	0.020	0.120	0.074					7.1										
30	S	.20 R	0.085	0.010	0.150	0.075					7.1										
31	M	.85 R	0.088	0.020	0.140	0.081					7.1										
				Max	0.260	0.147					min	6.7									
Totals			3.492	---	---	3.227	---	---		---	---	max	7.1	---	---	---	---				
Averages			0.113	---	---	0.104					---	---	ERR	0.9	202.5	3.4	1.0				

(1) Show Units (MGD or GPD)

% Removal: 98%

(2) Record only Min. and Max. of Either Inf. or Eff. and indicate which. Inf. is preferred.

(3) Before Chlorination

Date and Day of Week	B.O.D. (mg/L)		Septage gal	BOD (lbs/day)		TSS (lbs/day)	
	INF.	EFF(3)		INF.	EFF(3)	INF.	EFF(3)
1 S							
2 S							
3 M							
4 T	129.0	3.1		138.8	2.9	222.7	4.7
5 W	149.0	3.6		165.3	4.4	219.6	3.7
6 TH							
7 F							
8 S							
9 S							
10 M							
11 T		2.6			2.3		1.8
12 W		2.7			2.2		2.4
13 TH							
14 F							
15 S							
16 S							
17 M							
18 T		3.3			3.4		3.1
19 W		3.0			2.4		2.4
20 TH							
21 F							
22 S							
23 S							
24 M							
25 T		3.8			2.6		3.4
26 W		3.6			2.6		2.1
27 TH							
28 F							
29 S							
30 S							
31 M							
Totals	---	---	---	304.1	22.7	442.3	23.5
Avg.	139.0	3.2		152.0	2.8	221.2	2.9

% Removal: 98%

Signature: _____

Additional Information:

Record special analyses, septage received at plant, or other operational data in the extra columns or below.

Report personnel changes, chlorine or power outages, equipment breakdowns, etc. below.


NOTE: Send by 10th of following month to NH Water Supply & Pollution Control Commission

"The only Henniker on Earth"



Office of the Town Administrator

Joseph R. Devine, Jr.

To: Board of Selectmen
From: Joseph Devine, Town Administrator 
Date: June 17, 2021
Ref: **Town Administrator's Report**

I am pleased to report on the following items:

- **COVID-19 Update** – As of June 16, 2021, we have 1-4 active cases. We have had 1-4 new cases in the past fourteen days, a total of 246 cumulative cases (4.9% of the population), and 7,148 tests have been conducted for residents of Henniker.
- **Tax Bills** – Tax bills have been mailed with a July 12 due date. The first bill of the year is based on the tax rate set in 2020, with property valuation updates made for any property changes completed by April 1, 2021. If you have not received your bill, you should contact the Tax Collector.
- **Open Enrollment** –The town is in the middle of the open enrollment period for making changes to health or dental insurance. The open enrollment period ends on Friday, June 25, 2021. However, this year we did add two additional health insurance options and the new dental option.
- **Building Inspector Meet and Greet** - We invite all contractors or homeowners to join us at the Community Center on June 24, 2021, at 9:00 a.m. for a chance to meet the new Inspector Scott Lacroix and ask any questions about the new process. Beginning July 1, 2021, all residential and commercial construction projects (Building, Electrical, Plumbing, and Mechanical) will require a permit. As part of the permit will be an inspection of the work completed.

Ongoing Projects

- Goal Setting with Select Board – September/October
- Vacation time vs. PTO Time
- Citizen's Academy

Upcoming Dates

June 23, 2021 – Town Hall Closed – Due to scheduled water shut off
July 5, 2021 – Town Hall Closed – Observance of Independence Day
July 7, 2021, 7:00 p.m. – Board of Conservation Commission Meeting
July 14, 2021, 7:00 p.m. – Planning Board Meeting
July 20, 2021, 6:15 p.m. – Board of Selectmen Meeting