



TOWN OF HENNIKER, NEW HAMPSHIRE  
SELECTMEN AGENDA

---

**Tuesday, February 15, 2022**  
**6:15 PM**

**6:15 p.m.**

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ANNOUNCEMENTS**
- IV. CORRESPONDENCE**
- V. CONSENT AGENDA**  
**Item 1:** Consent Agenda for February 15, 2022
- VI. PUBLIC COMMENT #1** – (For any comment by any Henniker resident on a topic. Request time limit, up to 3 minutes)
- VII. PUBLIC HEARING**  
**Item 2:** 19 Hall Avenue – RSA 79-E Application  
**Item 3:** Accept Grant from Governor’s Office for Emergency Relief & Recovery
- VIII. NEW BUSINESS**  
**Item 4:** Sheriff David Croft Introduction  
**Item 5:** Town Meeting Warrant Article Presentations
- IX. OLD BUSINESS**
- X. PAST MEETING MINUTES**  
**Item 6:** Acceptance of Board of Selectmen Meeting Minutes January 25, 2022  
**Item 7:** Acceptance of Board of Selectmen Meeting Minutes February 1, 2022
- XI. COMMUNICATIONS**  
**Item 8:** Department Reports  
**Item 9:** Selectmen Reports
- XII. PUBLIC COMMENT #2** (For any comment by any Henniker resident on a topic. Request time limit, up to 3 minutes)
- XIII. NON-PUBLIC – If Necessary**  
**Item 10:** Non-public Session 91-A:3 II a, c, d e, or e Personnel/Reputation/Legal/Land

#### **XIV. ADJOURNMENT**

#### **XV. UPCOMING DATES**

March 1, 2022, 6:15 p.m. – Board of Selectmen  
March 3, 2022, 7:00 p.m. – Conservation Commission  
March 9, 2022, 6:30 p.m. – Planning Board Meeting  
March 12, 2022, 1:00 p.m. – Town Meeting  
March 15, 2022, 6:15 p.m. – Board of Selectmen

#### **Visitor Orientation to the Town Selectman's Meeting**

Welcome to this evening's Selectmen's meeting. Please note that the purpose of the meeting is for the Selectmen to accomplish its work within a qualitative timeframe. Meetings are open to the public, but public participation is limited. If you wish to be heard by the board, please note the "Public Comment" at the beginning and end of the meeting to speak to items on a meeting agenda and/or matters pertaining to the business of the Selectmen. In addition, public hearings may be scheduled for public comment on specific matters. Speakers must be residents of the Town of Henniker, property owners in the town of Henniker, and/or designated representatives of recognized civic organizations or businesses located in the Town of Henniker. When they are at the podium, speakers first need to recite their name and address for the record. Visitors should address their comments to the board and not to any individual member. Each speaker shall be provided a single opportunity for comment, limited to three (3) minutes. Public forum shall be limited to fifteen (15) minutes. Visitors should not expect a response to their comments or questions since the Board may not have discussed or taken a position on a matter. Public Comment is not a two-way dialogue between speaker(s), Selectmen, and/or the Town Administrator. The Chair will preserve strict order and decorum at all Board of Selectmen meetings. Outbursts from the public are not permitted.



---

TOWN OF HENNIKER, NEW HAMPSHIRE  
BOARD OF SELECTMEN  
CONSENT AGENDA

---

**Tuesday, February 15, 2022**

Consent Agenda

**Item 1:** Abatement for Map 2 Lot 433

Board of Selectmen Approval:

_____	_____
_____	_____
_____	

\*Please note that the Consent Agenda is subject to change until 4:30 pm the day of a scheduled Selectmen's Meeting.

Telephone  
603-428-3221

18 Depot Hill Road  
Henniker, NH 03232  
[www.henniker.org](http://www.henniker.org)

FAX  
603-428-4366



2/4/2022

**ABATEMENT**

To the Collector of Taxes.

By vote of the Sewer Commissioners upon the application of:

**Joshua Speicher**

Residence: **2-433**

We have abated the amount of: **657.08**

Cause of abatement: Water leak on property. CSWW analyzed the leak and determined that 32,854 gallons of water had not been sent to the WW plant. 32854 at .02 cents (overage rate)= 657.08.

Per Order:

---

---

---

---

---

**Board of Selectmen**

### **Continuous Usage Report**

Upon request of the homeowner I have constructed a Continuous Usage Report for 198 Depot Hill Rd. This report will be given to both the town of Henniker's Financial Department CC to Russ and the home owner.

Address: 198 Depot Hill Rd

Action Conducted: Continuous Usage Report

Reason for Action: The Home owner discovered a Leak and both the Home Owner and the towns Financial Department requested the amount of continuous usage during the leak.

Result of Action: It was found that there was continuous usage at the amount of 5 gal per an hour that started on 3/5/2021. This usage continued until 8/16/2021 where it increased to 15 gals per an hour. The total calculation of continuous usage up to 10/1/2021 is 32,880 gallons. The total calculation of continuous usage for the April to October Sewer billing cycle for 2021 is 32,854 gallons.

Attached Graphs: The graphs are set up as the following. The usage amount is on the left Column. The bottom number is the hour that the usage occurs. So each bar is the usage per that hour. At the top of the page you will see that date of that 24 hour period.

First Graph: The first graph shows non continuous usage.

Second Graph: This graph shows the start of the continuous usage.

Third Graph: This graph shows the continuous usage.

Fourth Graph: This graph shows the continuous usage.

Fifth Graph: This graph shows the change from 5 gals/hour to 15 gals/hour.

If there is anything else I can do to assist please reach out.

Ryan Bumford  
CSWW Chief Operator  
1/10/2021

# Usage History

**Account Number:** 07-11004S  
**Property Location:** 198 DEPOT HILL ROAD  
**Parcel Identifier:** 2-433  
**Route Identification:** Sewer  
**Record Owner:** SPEICHER JOSHUA

## Account Meter List:

Meter Number	Meter Definition
86064799	Primary Meter

## Read History:

Reading Date	Type	Reading	Comments
1/23/2017	ACTUAL	142009	
3/31/2017	ACTUAL	153269	
6/30/2017	ACTUAL	175793	
10/2/2017	ACTUAL	181792	
12/31/2017	ACTUAL	188714	
4/2/2018	ACTUAL	196344	
7/2/2018	ACTUAL	248289	
10/1/2018	ACTUAL	252897	
1/2/2019	ACTUAL	260657	
4/1/2019	ACTUAL	270829	
7/1/2019	ACTUAL	277988	
9/30/2019	ACTUAL	277988	
1/2/2020	ACTUAL	280287	
3/31/2020	ACTUAL	283761	
10/2/2020	ACTUAL	291528	
7/1/2020	ACTUAL	288117	
12/31/2020	ACTUAL	296482	
3/31/2021	ACTUAL	300150	
7/1/2021	ACTUAL	320323	
10/1/2021	ACTUAL	350654	
1/3/2022	ACTUAL	369198	

50504 USAGE BILLED

32854 Recommended Abatement

17650 NET USAGE

8622 was previous usage



Town Hall  
18 Depot Hill Road  
Henniker, NH 03242

Tel: (603) 428-3221  
Fax: (603) 428-4366

Incorporated November 10, 1768  
"Only Henniker on Earth"

## TOWN OF HENNIKER, NEW HAMPSHIRE

# STAFF REPORT

**DATE:** 2/15/2022

**TITLE:** RSA 79-E Application – 19 Hall Avenue

**INITIATED BY:** Wendy Baker, Executive Assistant

**PREPARED BY:** Wendy Baker, Executive Assistant

**PRESENTED BY:** Jonathan Norris, Owner

### AGENDA DESCRIPTION:

This application is scheduled for a public hearing. At this hearing, the Board must make specific determinations and findings to grant the requested relief. It is the applicant's responsibility to demonstrate compliance with the criteria listed below:

- The structure must be within .6 miles from Proctor Square.
- The proposed rehabilitation must be substantial, meaning the cost of the rehabilitation must be at least 15% of the pre-rehabilitation assessed value or \$75,000, whichever is less.
- The proposed use must be consistent with the Town's Zoning Ordinance and code requirements.
- To qualify for the tax relief, a project must provide at least one of the following public benefits.
  - Enhances the economic vitality of the Town Center and Professional/Residential Districts.
  - Enhances or improves a culturally or historically important structure on a local, regional, state, or national level, either independently or within the context of a historic district, town center, or village center in which the building is located.
  - Promotes development of the Professional Residential and Town Center Zoning Districts, providing for efficiency, safety, and a greater sense of community consistent with RSA 9-B.
  - Increases residential housing diversity and opportunities

The Board must decide to approve or deny the application. If approved, the Board of Selectmen **MUST** state the benefit of the project. Denial must be in writing and state the reasons for its denial and may be appealed to the Board of Tax and Land Appeals or Superior Court. The tax relief that the Board of Selectmen may grant is in the form of an assessment freeze on the qualifying structure(s) for a period of up to five (5) years. It is the Board's decision as to the amount of tax relief to be granted and the period of time for which it will be granted. Additional time may be granted by the Board, as follows: a. An additional two (2) years if the project results in new residential units b. An additional four (4) years if the project includes affordable housing c. An additional four (4) years if the rehabilitation of the structure is in accordance with the Secretary of the Interior's Standards for Rehabilitation.

**Legal Authority:** N/A

**Financial Details:** N/A

**Town Administrator Comment:**

N/A

**Suggested Action/Recommendation:**

*Suggested Motion:*

*Pending the outcome of the public hearing, if the Board of Selectmen determines the application complies with the Town's 79-E Program requirements.*

*Motion: Authorize the Town Administrator to sign a convent with the applicant for \_\_\_\_ years of tax relief to West Street Property, Jonathan Norris to renovate the property located at 19 Hall Avenue, per the terms of RSA 79-E.*





# TOWN OF HENNIKER

18 DEPOT HILL ROAD  
HENNIKER, NH 03242  
TOWN HALL (603) 428-3221 FAX (603) 428-4366  
WWW.HENNIKER.ORG

Received By  
TOWN OF HENNIKER  
**JAN 18 2022**  
Building  
Planning & Zoning

## APPLICATION FOR COMMUNITY REVITALIZATION TAX RELIEF

### INCENTIVE PROGRAM (RSA 79-E)

Date application submitted: 1/18/22 Received by: Wendy Baker

APPLICANT	OWNER
Name: <u>West Street Property</u>	Name: <u>Jonathan Norris</u>
Mailing Address: <u>165 Winchester Street</u>	Mailing Address: <u>165 Winchester St</u>
City, State, Zip: <u>Keene, NH, 03431</u>	City, State, Zip: <u>Keene, NH, 03431</u>
Phone/Fax: <u>603-354-3895</u>	Phone/Fax: <u>603-354-3895</u>
Email: <u>dr.jonathan.norris@gmail.com</u>	Email: <u>dr.jonathan.norris@gmail.com</u>

PROPERTY / BUILDING INFORMATION		
Building Name (if any):		Year Built: <u>Unknown</u>
Building Address: <u>19 Hall Ave</u>		Gross Square Footage of Building: <u>5044 sf</u>
Tax Map # <u>2</u>	Lot # <u>160-B</u>	Plot #
Sullivan County Registry Book #		Page #

**Existing Property / Building Information:**  
(Describe current use, size, number of units, number of employees, etc.)  
Holt Funeral Home and (2) residential units.

**Proposed Property / Building Information:**  
(Describe Proposed use, size, number of units, number of employees, etc.)  
Montshire Pediatric Dentistry and (2) residential units.  
Dentistry to employee (4) people.

**Is there a change of use associated with this project?**  
 Yes  No If yes, please describe  
Funeral Home to Pediatric Dentistry

**Will the project include new residential units?**  
Yes  No If yes, please describe

**Will the project include new subsidized residential units?**  
Yes  No If yes, please describe

Is the building eligible for listing individually on the State or Nation Register of Historic Places or located within a State or National Register Historic District?

Yes  No  If yes, provide a copy of the approved designation by the State or National Register of the building or the district.

Is the building located within, and is it significant to a locally-designated historic district?

Yes  No

Has an abatement application been filed, or has abatement been awarded on this property within the last year?

Yes  No  If yes, please describe

Will any state or federal grants or funds or low-income subsidies or tax credits be used in this project?

Yes  No  If yes, what is the amount of the aid \$ \_\_\_\_\_ Describe and detail any repayment terms, if applicable.

**PROJECT INFORMATION:**

Describe the work to be done and the estimated cost. Please attach additional sheets, if necessary, as well as any written construction cost estimates. Please attach any construction contracts, plot plans, building plans, sketches, renderings, or photographs that would help describe and explain this application.

Expected Project Start Date: January 2022

Expected Project Completion Date: May 2022

**Structural:**

\$ 2000

**Exterior Alterations: (Storefront/Façade, Walls, Windows, Doors, etc.)**

Parking lot and landscaping

\$ 50,000

**Interior Alterations: (Walls, Ceilings, Moldings, Doors, etc.)**

\$ 150,000

**Electrical:**

\$ 20,000

**Plumbing/Heating:**

\$ 25,000

**Mechanical:**

\$ 25,000

**Fire Protection:**

\$ \_\_\_\_\_

**Other:**

\$ \_\_\_\_\_

**Total:**

**NOTE: In completing this form, the applicant certifies that the estimated costs provided herein are reasonable and that such expenses meet the above program requirements. Failure to meet the program requirements or the listing of unreasonable construction costs will result in denial of the application and forfeiture of the application fee.**

\$ 272,200

To be considered for this tax relief incentive program, the total project cost must be at least 15% of the pre-rehabilitation assessed value or \$75,000, whichever is less. In the case of historic structures, the project must devote at least 10% of the pre-rehabilitation assessed value or \$5,000, whichever is less, to energy efficiency per the U.S. Secretary of the Interior's Standards for Rehabilitation.

TO BE COMPLETED BY TOWNS ASSESSING DEPARTMENT: Evan Roberge

Pre-Rehabilitation Assessed Valuation as of date of application submission: \$ 363,600

Are the cost threshold requirements satisfied by the project as proposed? Yes  No

**PROPOSED PUBLIC BENEFIT (RSA 79-E:7)**

To qualify for property assessment tax relief under this program, the proposed substantial rehabilitation must provide at least one of the public benefits listed below. Any proposed replacement of a qualifying structure must provide one or more of the public benefits listed below to a greater degree than a substantial rehabilitation of the same qualifying structure. Does the project provide the following public benefits? (Check all that apply)

<p>Enhances the economic vitality of the designated areas. If yes, please describe</p> <p>Currently the building is under utilized performing funerals infrequently. Additionally, one of the residential units is empty. The proposed use would have the building occupied by the public on a daily basis and both residential units used. Because of a lack of access to care for pediatric dentistry, the visiting public would be arriving from the surrounding towns and bringing new visitors and business to Henniker.</p>	<p>Yes <input checked="" type="checkbox"/> ___ No <input type="checkbox"/> ___</p>
<p>Enhances and improves a culturally or historically significant structure. If yes, please describe.</p>	<p>Yes ___ No ___</p>
<p>Promotes preservation and reuse of existing building stock by rehabilitation of historical structures per energy efficiency guidelines established by the U.S. Secretary of the Interior's Standards for Rehabilitation. If yes, please describe.</p>	<p>Yes ___ No ___</p>
<p>Promotes development in the designated areas, providing efficiency, safety, and a greater sense of community, consistent with RSA Chapter 9-B. If yes, please describe.</p>	<p>Yes ___ No ___</p>
<p>Increases residential housing in the designated areas. If yes, please describe.</p>	<p>Yes ___ No ___</p>

**HISTORICAL REQUIREMENT FOR REPLACEMENT OF QUALIFYING STRUCTURES**

In the case of replacement of qualifying structure(s), the applicant shall submit a New Hampshire Division of Historical Resources Individual Inventory Form prepared by a qualified architectural historian that identifies any historical, cultural, and architectural value of the structure(s) that are proposed to be replaced and the property on which those structure(s) are located.

**IMPORTANT**

Per RSA 79-E:13, II, the Base or "Original" Assessed Value for any tax relief period is only set after the following two conditions are met:

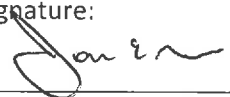
1. Approval of the tax relief by the Board of Selectmen following a public hearing.
2. The applicant's entering into a Covenant with the Town of Henniker to protect the public benefit(s).

Therefore, the applicant and property owner shall not commence any of the improvements included in this application until he or she has satisfied the above requirements. This prohibition shall consist of any demolition of the existing structure.

**AFFIDAVIT**

I/We have read and understand the Community Revitalization Tax Relief Incentive (RSA 79-E) and am/are aware that this will be a public process, including a public hearing to be held to discuss the merits of this application and the subsequent need to enter into a covenant with the Town and pay any reasonable expenses associated with the drafting of the covenant. I/We understand the application will not be determined as complete or recommended to the Board of Selectmen for consideration until all of the necessary information is provided.

The undersigned hereby acknowledge understanding of the above statement and certify that the information provided herein is true and correct:

Signature: 	Print Name: Jonathan E Norris	Date: 1/14/22
Signature:	Print Name:	Date:
Signature:	Print Name:	Date:
Signature:	Print Name:	Date:
Signature:	Print Name:	Date:





CURRENT OWNER		TOPO	UTILITIES	STRT / ROAD	LOCATION	CURRENT ASSESSMENT	
WEST STREET PROPERTY LLC		2 Above Street	2 Public Water	1 Paved	3 Rural	Description	Assessed
165 WINCHESTER STREET		4 Rolling	3 Public Sewer			COMMERC.	293,400
KEENE NH 03431		SUPPLEMENTAL DATA				COM LAND	67,700
		Assoc Pid#				COM OB	2,500
						Total 363,600	

RECORD OF OWNERSHIP		BK-VOL/PAGE	SALE DATE	Q/U	V/I	SALE PRICE	VC
WEST STREET PROPERTY LLC		3769	11-15-2021	Q	I	370,000	00
HOLT FUNERAL HOME INC		0	01-01-1900	U	V	0	

EXEMPTIONS		OTHER ASSESSMENTS	
Year	Code	Description	Amount
			0.00

ASSESSING NEIGHBORHOOD		NOTES	
Nbhd	Nbhd Name	Tracing	
0001	B		

WHITE IA (8/10) HOLT FUNERAL HOME & HOOKED INTO OIL FHW SYSTEM, 8X19 UEP  
 OWNER'S RES IG (5) RMS, 1/2 BATH ADDED; 21: LLA W/LOT 160A, 677SF ANNEXED  
 IN FUN. HOME (8) RMS, (4) BR (2) BTH TO LOT 160B, MCRD BK3718 PG173, NOW  
 IN RES 50% R 50% C EST AYB 24368SF OR .5594 AC, SHED REMOVED  
 18X38 PS ROOF REST OF STRUCTURE LLA FROM 160B, MCRD BK3767 PG1024  
 09: OUTDOOR WOOD PELLET FURN ADDED

BUILDING PERMIT RECORD		VISIT / CHANGE HISTORY	
Permit Id	Issue Date	Description	Amount
08029		Addition	15,500
			100

LAND LINE VALUATION SECTION		LAND VALUE	
B Use Code	Description	Zone	LA
1	FUNERAL HM	RV	
			24,368 SF
			3.47
			0.80000
			D
			1.00
			1.000
			0
			2.78
			67,700
Total Card Land Units		0.5594 AC	
Parcel Total Land Area:		0.5594	
Total Land Value		67,700	

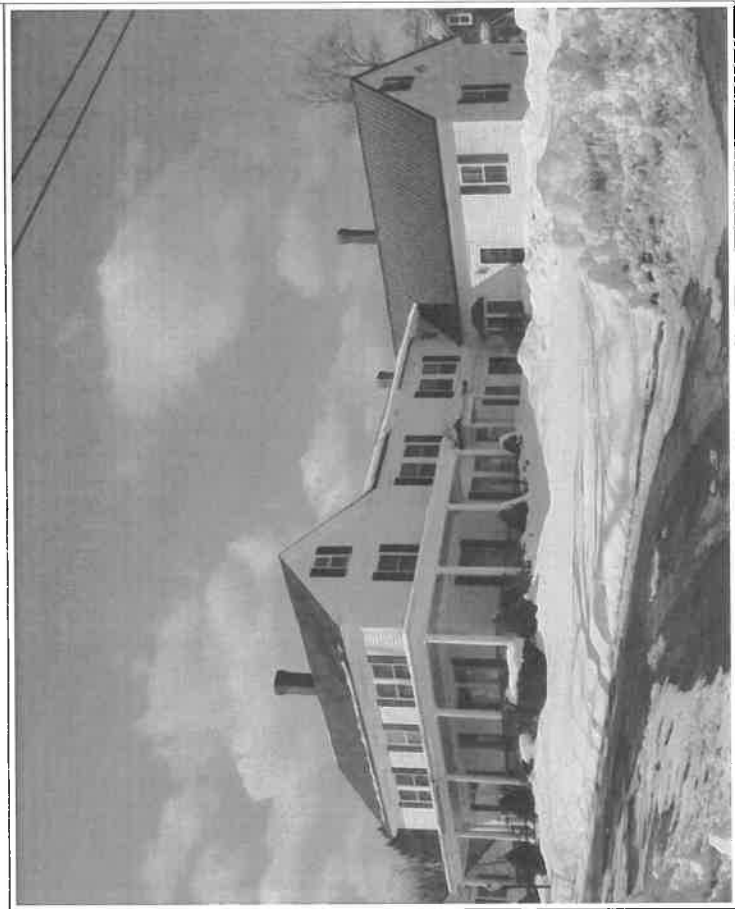
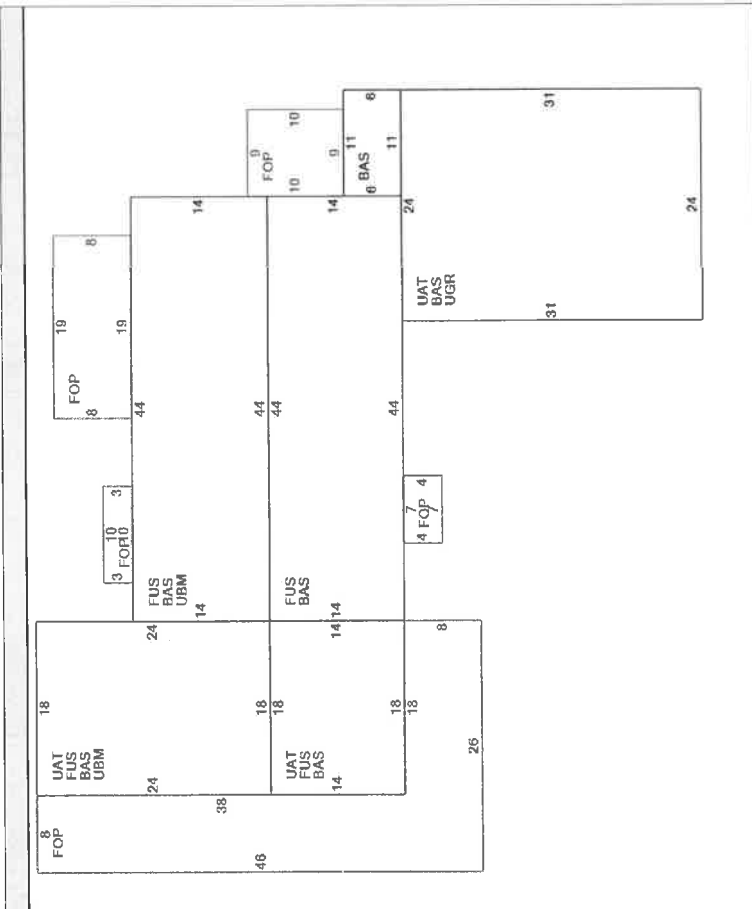
APPRaised VALUE SUMMARY  
 Appraised Bldg. Value (Card) 289,300  
 Appraised Xf (B) Value (Bldg) 4,100  
 Appraised Ob (B) Value (Bldg) 2,500  
 Appraised Land Value (Bldg) 67,700  
 Special Land Value 0  
 Total Appraised Parcel Value 363,600  
 Valuation Method C

VISION

CONSTRUCTION DETAIL		Element	Cd	Description
Style:	28	Funeral Home		
Model	94	Commercial		
Grade	03	Average		
Stories:	2			
Occupancy	2.00			
Exterior Wall 1	11	Clapboard		Percentage 100
Exterior Wall 2				0
Roof Structure	03	Gable/Hip		0
Roof Cover	01	Metal/Tin		
Interior Wall 1	05	Drywall/Sheet		
Interior Wall 2	03	Plastered		
Interior Floor 1	12	Hardwood		
Interior Floor 2	14	Carpet		
Heating Fuel	02	Oil		
Heating Type	05	Hot Water		
AC Type	01	None		
Bldg Use	0355	FUNERAL HM		
Total Rooms	12			
Total Bedrms	04			
Total Baths	2.5			
Heat/AC	00	NONE		
Frame Type	02	WOOD FRAME		
Baths/Plumbing	02	AVERAGE		
Ceiling/Wall	06	CEIL & WALLS		
Rooms/Prtns	02	AVERAGE		
Wall Height	8.00			
% Conn Wall	0.00			
1st Floor Use:	0355			

OB - OUTBUILDING & YARD ITEMS(L) / XF - BUILDING EXTRA FEATURES(B)										
Code	Description	L/B	Units	Unit Price	Yr Blt	Cond.	Cd	% Good	Grade	Appr. Value
FPL3	Fireplace 2 St.	B	1	3000.00	1989			74	0.00	2,200
PAV1	Paving Asphalt	L	3,000	1.65	1996			50	0.00	2,500
FPL1	Fireplace 1 St.	B	1	2500.00	1989			74	0.00	1,900

BUILDING SUB-AREA SUMMARY SECTION							
Code	Description	Living Area	Floor Area	Eff Area	Unit Cost	Undeprec Value	
BAS	First Floor	2,726	2,726	2,726	71.42	194,691	
FOP	Open Porch	0	812	203	17.86	14,498	
FUS	Upper Story, Finished	1,916	1,916	1,916	71.42	136,841	
UAT	Attic, Unfinished	0	1,428	143	7.15	10,213	
UBM	Basement, Unfinished	0	1,048	262	17.86	18,712	
UGR	Garage, Unfinished	0	744	223	21.41	15,927	
Ttl Gross Liv / Lease Area					4,642	8,674	5,473
						390,882	







***Avitar Associates of New England, Inc.***

***A Municipal Services Company***

**February 4, 2022**

**Town of Henniker  
Wendy Baker  
Board of Selectmen  
18 Depot Hill Road  
Henniker, NH 03242**

**Re: Application for Community Revitalization Tax Relief (79-E) – 19 Hall Avenue**

Dear Wendy & Board Members;

Attached is my recommendation for the above-referenced application.

As always, should you have questions or concerns, please do not hesitate to contact me.

**Sincerely,**

**Evan Roberge  
Assessor Supervisor**

ER/sjc  
Enclosures

The taxpayer has filed an application for Community Revitalization Tax Relief Incentive under RSA 79:E. According to the town records this building was previously used as a funeral home and the original structure was built in the 1800's. Records further indicate it consists of about 4,642 square feet of finished space (application states 5,044) and is situated on 0.559 acres.

To qualify, the applicant must demonstrate the following:

1. Total project cost must be at least 15% of the pre-rehabilitation assessed value or \$75,000, whichever is less. The pre-rehabilitation assessment is \$363,600. The application states the total cost is estimated to be \$272,200. Therefore, it does meet this requirement.
2. There must be a demonstrated public benefit pursuant to RSA 79-E:7. The proposed substantial rehabilitation must provide at least one of the following public benefits:
  - I. It enhances the economic vitality of the downtown;
  - II. It enhances and improves a structure that is culturally or historically important on a local, regional, state, or national level, either independently or within the context of an historic district, town center, or village center in which the building is location;
    - II-a. It promotes the preservation and reuse of existing building stock throughout a municipality by the rehabilitation of historic structures, thereby conserving the embodied energy in accordance with energy efficiency guidelines established by the U.S. Secretary of the Interiors Standards for Rehabilitation.
  - III. It promotes development if municipal centers, providing for efficiency, safety, and a greater sense of community, consistent with RSA 9-B;or
  - IV. It increases residential housing in urban or town centers.

The applicant claims this substantial rehabilitation enhances the economic vitality of the designated areas (I), as "Currently the building is underutilized performing funerals infrequently." "Additionally, one of the residential units is empty." "The proposed use would have the building occupied by the public on a daily basis and both residential units used." "Because if a lack of access to care for pediatric dentistry, the visiting public would be arriving from the surrounding towns and bringing new visitors and business to Henniker."

It is my opinion; the application appears to provide sufficient documentation to meet the "substantial rehabilitation" requirement and demonstrates at least one of the required public benefits. However, the final decision to approve or deny this application lies with the Henniker Board of Selectmen. If granted, the duration in the agreement which must be based on 79-E:5 - Duration of Tax Relief Period, does not start until the completion of the substantial rehabilitation.



Town Hall  
18 Depot Hill Road  
Henniker, NH 03242

Tel: (603) 428-3221  
Fax: (603) 428-4366

Incorporated November 10, 1768  
"Only Henniker on Earth"

## TOWN OF HENNIKER, NEW HAMPSHIRE

---

# STAFF REPORT

---

**DATE:** 2/15/2022

**TITLE:** Accept Grant from Governor's Office for Emergency Relief & Recovery

**INITIATED BY:** Gregory Aucoin, Chief of Rescue Squad

**PREPARED BY:** Wendy Baker, Executive Assistant

**PRESENTED BY:** Gregory Aucoin, Chief of Rescue Squad

**AGENDA DESCRIPTION:**

**BACKGROUND:** We applies for a grant from GOFERR (Governor's Office for Emergency Relief & Recovery) to pay for the new stretcher system for the ambulance and we were awarded the grant.

**DISCUSSION:** To accept the grant money we must commit to buying the new stretcher system. We will be able to install this in our current 2016 Ford ambulance. This will save us the same amount when we purchase the next ambulance. We will be able to transfer this new stretcher system to the new truck/

**Legal Authority:** NH RSA 31:95-b

**Financial Details:** We have been awarded an amount of \$35,990.57. The total amount for the stretcher system is \$39,989.52. The Town Administrator suggested using ARPA funds for the remaining balance.

**Town Administrator Comment:**

Accept the grant

**Suggested Action/Recommendation:**

*Suggested Motion: We move to accept the donation of \$35,990.57 received from a grant from the Governor's Office for Emergency Relief & Recovery to purchase a new stretcher system for the ambulance and to use \$3,998.95 from ARPA funds.*



Town Hall  
18 Depot Hill Road  
Henniker, NH 03242

Tel: (603) 428-3221  
Fax: (603) 428-4366

Incorporated November 10, 1768  
"Only Henniker on Earth"

## TOWN OF HENNIKER, NEW HAMPSHIRE

---

# STAFF REPORT

---

**DATE:** 2/15/2022  
**TITLE:** Introduction of Sheriff David Croft  
**INITIATED BY:** Sheriff David Croft  
**PREPARED BY:** Wendy Baker, Executive Assistant  
**PRESENTED BY:** Sheriff David Croft

**AGENDA DESCRIPTION:**

Merrimack County Sheriff David Croft would like to introduce himself to the Board of Selectmen.

**Legal Authority:** N/A

**Financial Details:** N/A

**Town Administrator Comment:**

N/A

**Suggested Action/Recommendation:**

*Suggested Motion:*

*No formal action is necessary.*



Town Hall  
18 Depot Hill Road  
Henniker, NH 03242

Tel: (603) 428-3221  
Fax: (603) 428-4366

Incorporated November 10, 1768  
"Only Henniker on Earth"

## TOWN OF HENNIKER, NEW HAMPSHIRE

---

# STAFF REPORT

---

**DATE:** 2/15/2022  
**TITLE:** Town Meeting Warrant Article Presentations  
**INITIATED BY:** Wendy Baker, Executive Assistant  
**PREPARED BY:** Wendy Baker, Executive Assistant  
**PRESENTED BY:** Wendy Baker, Executive Assistant

**AGENDA DESCRIPTION:**

The 2022 Town Meeting is March 12, 2022, at 1:00 p.m. at the Henniker Community School. The Board needs to decide who will be speaking and presenting each Warrant Article at the meeting.

**Legal Authority:** N/A

**Financial Details:** N/A

**Town Administrator Comment:**

N/A

**Suggested Action/Recommendation:**

*Suggested Motion:*

*No Motion is necessary. This update is for informational purposes only.*

**DRAFT**

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.



**Town of Henniker  
Board of Selectmen Meeting  
Tuesday, January 25, 2022  
Henniker Community Center**

**Members Present:** Chairman Kris Blomback, Vice Chair Peter Flynn, Selectwoman Tia Hooper, Selectman Leon Parker, Selectman Scott Osgood

**Member's Excused:**

**Town Administrator:**

**Recording Secretary:** Nadine Scholes

**Guests:** Wendy Baker, Leo Aucoin, Bill and Lori Marko, Bruce Trivellini, Heidi Aucoin and Lynn Piotrowicz.

*Call to order/Pledge of Allegiance*

Chairman Blomback called the meeting to order at 6:15pm

*ANNOUNCEMENTS*

*Correspondence*

There was no correspondence.

*Consent Agenda*

**Item 1:** Consent Agenda for January 25, 2022

**Selectman Osgood moved to approve the consent agenda for January 25, 2022. Selectman Flynn seconded. Motion carried, 5-0.**

*WORK SESSION*

**Item 2:** 2022 Operating Budget Review

Chairman Blomback explained that the Board had collected information over the past few months from department heads, Finance Director, the Town Administrator, and the BAC. This year the Board had a disadvantage with the recent resignation of the Town Administrator, but the Board will persevere.

Chairman Blomback noted the meeting tonight was a work session and public comment would not be allowed but should the need arise, the public could provide clarification.

## DRAFT

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

The budget presented for the work session had a total increase of \$2.07 to the tax rate, representing a 19.5% increase.

The proposed increase on a fictional \$300k home is \$621 just from the municipal rate. Chairman Blomback explained that the Board had no control and nothing to do with the school or county budgets, those are calculated by other groups. The budget presented tonight was solid and give the Town the ability to proceed with intentions. Any adjustments would be more philosophical in nature rather than substantial effecting the mission and operations of the Town. The budget presented and potential changes are not final, the public reserves the right for an opportunity to comment on the proposed budget and articles starting at the Public Hearing on February 1, 2022, all the way up to Town Meeting.

Any changes made by the BOS to the budget would be presented to those departments and have the opportunity to discuss how the changes would affect the departments operations.

Chairman Blomback acknowledged both Wendy Baker and Russ Roy for their hard work and going above and beyond their duties during the transition period while seeking a new Town Administrator. The Board appreciated and thanked them for all the extra work they had been doing to ensure the Town Hall operated successfully.

Selectwoman Hooper noted that members of both the Budget Advisory Committee and CIP Committee attended and questioned if they would be allowed to provide additional comments and or make suggestions as part of the BOS discussion. Chairman Blomback said that the Board would need to agree, and the information provided clarification, but comments should be minimal from the public audience.

Russ Roy presented the proposed budget and noted the changes from the previous version were items that CIP had presented that were identified at the January 18, 2022, Board of Selectmen meeting and no warrant articles were included. Also, the payroll had been adjusted for the requested increase of 16 hours to the Selectmen's Office for the Tax Collector position and increased the rate for the Town Administrator position based on what the Board agreed on to advertise for the salary rate. Since it appeared that a hire would not be taking place prior to the public hearing it would be prudent to get those amounts in the budget accurately to cover the salary advertised.

Chairman Blomback questioned if the books were finalized for the end of the year 2021 and asked what was the balance of the unreserved funds that would be available. Russ Roy replied that the number was not finalized yet, there were still some invoices that would be reconciled into the final numbers for 2021. Chairman Blomback asked if there were any large amounts that still need to be paid from 2021. Russ Roy said there are some pending invoices, but all the larger amounts were already accounted for in 2021. He hoped that once all invoices were received and 2021 was finalized, the amount for the unreserved balance will be +/- \$1.3m. Chairman Blomback clarified that the proposed budget presented does not include any unreserved funds. Russ Roy said no, he would not add unreserved funds into the budget prior



**DRAFT**

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

to the Board of Selectmen action to do so. Chairman Blomback questioned if he was correct that if this amount was accounted for in 2022, the tax rate could drop \$1.00. Russ Roy replied that was a correct estimate.

Chairman Blomback asked what the amount of unreserved funds last year. Russ Roy believed only \$150k and was used for the purchase of a dump truck and no additional arbitration beyond that \$150k. The biggest hit last year was the payout for 2016, 2017 and 2018 on the Eversource case and this past week received an email regarding the 2020 appeal would be rescinded. Russ Roy noted that he was unsure on the appeal because he thought he had followed proper state law. Chairman Blomback asked what the total payout amount was for 2016, 2017 and 2018. Russ Roy estimated \$287k total combine for the three years plus \$10k to \$15k in interest fees, he does not have the breakdown of the individual payouts for each year. Chairman Blomback questioned if a payout would be expected for 2019. Russ Roy replied he had not seen anything come through for 2019. Selectwoman Hooper asked if the Board could be sent the email that Russ Roy had received regarding the 2020 appeal. Russ Roy said yes.

Selectwoman Hooper questioned if any significant amounts for retirements or payouts for vacation or sick time would be added that would impact the proposed budget. Russ Roy noted there would be a retirement and some employees with some unpaid compensation time. Selectwoman Hooper asked if the Board could get a report of current amounts for unpaid comp time. Russ Roy said yes, he did finalize those amounts for 2021 and could provide a report.

The Board agreed to review the operating budget by each line and each warrant article separately and make changes to prepare for next weeks public hearing. The Board would have some changes to suggested.

Russ Roy mentioned that the changes to the merit base, wages and the technology/computer updates are the top items driving the increase. Chairman Blomback asked what the balance of the technology fund was. Russ Roy said after the funds were taken out that are planned to be spent, there would be +/- \$20k available. Chairman Blomback asked if the Computer/Maintenance line amount would be an annual cost or the cost to install the new system. Russ Roy said it would be the mostly cost to swap over to the new system and other services that would be required during the transition, but negotiations are still taking place since the price quoted had increased.

- 5) To see if the Town will vote to raise and appropriate the sum of Six Million One Hundred One Thousand Three Hundred Three Dollars (\$6,101,333) for general municipal operations.

**Selectmen Recommend**

<b>2022</b>	<b>2021</b>		
<b>Requested</b>	<b>Approved</b>	<b>Difference</b>	
EXECUTIVE	30,413	30,413	0
HISTORIC DISTRICT	1,250	1,250	0
TOWN CLERK	85,243	95,523	(10,280)
ELECTION BUDGET	6,300	7,620	(1,320)

**DRAFT**

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

TAX MAP BUDGET	4,800	4,800	0
TOWN OFFICE BUDGET	727,710	618,666	109,044
TAX COLL BUDGET	83,241	95,086	(11,845)
LEGAL FEES BUD	30,000	20,000	10,000

Chairman Blomback recommended the Legal Fee line be reduced back to the 2021 amount.

**Selectman Flynn moved to reduce the Legal Fee Budget back to \$20,000, as it was in 2021. Selectman Osgood seconded. Motion carried, 5-0.**

PLAN BUDGET	48,679	48,679	0
-------------	--------	--------	---

Chairman Blomback noted that the BAC had recommended the Planning budget be reduced by \$18k, he would support a reduction of \$5k to the Planning budget line.

Chairman Blomback asked what the totals were spent from 2019 to current year.

Russ Roy noted the budgets as follows, 2019 - \$23,700 ; 2020 - \$16,333 ; 2021 - \$20,146

The Board agreed that based on the last three years the decrease of \$18k would still be a sufficient amount for Planning.

**Selectman Flynn moved to decrease the Planning budget line \$18k, total from \$48,679 to \$30,679. Selectman Parker seconded.**

**Discussion:** Chairman Blomback and Selectman Osgood noted that they could support \$10,000 decrease.

**Motion carried, 3-2. Chairman Blomback and Selectman Osgood opposed.**

<b>PLAN BUDGET CHANGED for 2022</b>	<b>30,679</b>	<b>48,679</b>	<b>(18,000)</b>
-------------------------------------	---------------	---------------	-----------------

ZBA BUDGET	5,521	5,521	0
CEMETERIES BUD	16,280	15,200	1,080
INSURANCE BUDGET	152,350	141,554	10,796
MUNICIPAL DUES BUDGET	4,157	4,157	0

POLICE BUDGET	1,454,759	1,416,714	38,045
---------------	-----------	-----------	--------

Selectman Parker asked Russ Roy if the Police budget increase was due to the increased wages. Russ Roy said yes, wages across the board were increased.

Selectwoman Hooper noted that the wages increased for Lieutenant, Patrol, Sergeants, and some of the officers, plus the merits, longevity, etc., were increased but overall, the increase was still only 2.7% and this would be the baseline increase for all departments.

FIRE/RESCUE BUD	878,294	820,862	57,432
-----------------	---------	---------	--------

Selectman Flynn pointed out that the Fire Chiefs salary had increased by 50%, from \$10,000 to \$20,000 and he did not remember hearing a good presentation for the reasons, he would

**DRAFT**

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

support only a \$5,000 increase for 2022 and then could be reviewed for another increase again next year.

**Selectman Flynn motion to decrease the Chief’s salary to \$15,000 from \$20,000 for 2022. Chairman Blomback seconded.**

**Discussion:** Selectman Flynn explained that he did not have an issue with the Chief’s performance, just would rather support more gradual increases to wages.

**Motion carried, 4-1, Selectman Parker opposed.**

<b>FIRE/RESCUE BUD CHANGE for 2022</b>	<b>868,294</b>	<b>820,862</b>	<b>47,432</b>
CODE BUDGET	25,153	29,155	(4,002)

Chairman Blomback explained that an offer for hire had been made for the Building and Code Enforcement Officer. Russ Roy noted there would need to be an increase in the wages in order to be able to cover the cost for the offer made. He recommended the Board of Selectmen increase the wage line by \$2,700. Selectwoman Hooper noted that would still be a decrease from 2021, the new budget would be \$27,853.

<b>CODE BUDGET CHANGE for 2022</b>	<b>27,853</b>	<b>29,155</b>	<b>(1,302)</b>
EMERGENCY MGT	1,292	1,292	0
HIGHWAY BUDGET	841,294	771,211	70,083
HIGHWAY/STREETS BUD	731,500	681,040	50,460

Selectwoman Hooper clarified that the proposed HIGHWAY budget reflected the changes that were made to wages, merits, etc., and noted that HIGHWAY/STREETS budget increases were due to inflation for materials and fuel costs.

Chairman Blomback suggested budget cut to the uniforms line by +/- \$5k and purchase a washer/dryer and installed at the department to wash uniforms on site at the end of each day versus outsourcing a cleaning service.

Leo Aucoin, Highway Superintendent, noted that he had thought similarly but was not recommended because the company also swapped out the three rugs in the department on a weekly basis and that was something that could not be done without this service, plus the uniforms get extremely dirty, including residues such as oils, gas, etc., hazardous chemicals that could cause contamination.

Leo Aucoin noted that he could offer a \$15k decrease could be possible to the Highway Equipment Purchase line. The proposed purchase of 2 plows would no longer be necessary, the trucks would be replaced next year. Selectwoman Hooper confirmed the total for 2022 HIGHWAY BUDGET LINE would be \$826,294. Russ Roy replied yes.

**DRAFT**

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

Selectman Osgood questioned the increase to Highway Building Repair/Shop Equipment line. Leo Aucoin replied that was due to the need for a weekly cleaning service for the Highway Department. He and his wife had done the cleaning for many years and would now be cleaned by a service, his wife had never received pay for helping him clean the department, but the increase would be necessary to hire a cleaning service. In addition, there were several of the LED lights that need to be replaced and that would require a man lift to swap out the lights. Chairman Blomback questioned if these were the lights that were recently installed. Leo Aucoin replied yes, he was unsure why, but several of the lights had gone out and need to be replaced. Selectman Osgood asked if the lights were always on. Leo Aucoin said no, some were on more than others but none of the lights were lit during the day.

Leo Aucoin explained the reasons for the increases on the gravel, sand and salt lines, and the decrease in the chip seal/ crack seal line.

Possible change, no motion made.

HIGHWAY BUDGET CHANGE for 2022	826,294	771,211	55,083
SOLID WASTE BUDGET	534,985	494,063	40,922

Selectwoman Hooper noted that some of the increase to the SOLID WASTE BUDGET would be the increased wages, merits, etc.

Chairman Blomback noted that the building repair line had a significant increase, and it was discovered that the increase would be for paving and crack sealing needed at the Wastewater Facility. The Highway department could possibly add to contract with the paving crew at a discounted rate. The Board agreed that the Highway Superintendent would request adding paving with contractors and/or provide the in-house cost for project. The tipping fees had increased due to inflation and contracted cost increased.

The SOLID WASTE BUDGET line would not change.

The Board discussed reestablishing the Solid Waste Committee and agreed to revisit this topic after Town Meeting and possibility of hiring a consultant to come evaluate the current process and assist with recommendations for improvement to operations.

ANIMAL CONTROL BUD	9,408	9,408	0
HUMAN SERVICE BUDGET	80,000	80,000	0

Last year only \$55,806 was spent but Selectman Flynn noted the trend seemed to be most towns have funds remaining from 2021 and that could be due to the stimulus payments offered during the pandemic, but it should be expected to return to normal, this line should remain the same for 2022 as there could be an increase in requests for welfare assistance.

ATHLETIC BUDGET	40,145	40,145	0
-----------------	--------	--------	---

**DRAFT**

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

Selectman Flynn noted that the Board had discussions regarding adding participation fees for the Athletic Committee teams, and he confirmed that they are and have been collecting fees, the only reason for decrease in the collection of fees was they had to stop programs during the pandemic and would start collection again when they start team programs back up.

PATRIOTIC PURPOSES BUD	2,600	2,000	600
CONCERT'S BUDGET	8,400	7,195	1,205

Selectman Flynn noted that the BOS had been presented donations to accept in an amount over \$1k and he recommended the CONCERT’S BUDGET line increase be reduced to the same amount as 2021. Selectman Flynn asked Russ Roy if he had the amount of available funds for Concert Committee. Russ Roy stated roughly \$8k.

**Selectman Flynn moved to reduce the 2022 proposed amount to the same amount as in 2021. Selectman Parker seconded. Motion carried, 5-0.**

CONCERT'S BUDGET CHANGE for 2022	7195	7195	0
CONSERVATION BUDGET	2,515	2,515	0
COMM- CAP	14,000	14,000	0
COMM- WHITE BIRCH	65,000	65,000	0

The Board discussed at length the need for the \$65k with the decreased services available during the pandemic. The Center was not operating at normal capacity and need explanation for why the \$65k is still requested.

There were some programs that could not operate but the cost of \$65k barely covered the cost of administration needs at the White Birch Center. The operational cost would be a total of +\$150k, this only covered a portion of the cost for operation of the center.

**Selectwoman Hooper moved to table the White Birch Center line until the public hearing. There was no second to the motion.**

**Selectman Flynn moved to proceed with the White Birch Center as presented, noted the item could be discussed again at the public hearing. Selectman Parker seconded. Motion carried, 4-1, Selectwoman Hooper opposed.**

COMM- RED CROSS	1000	0	1000
-----------------	------	---	------

**Selectwoman Hooper moved to deny the Red Cross Community new request for 2022 in the amount of \$1,000. Chairman Blomback seconded.**

**Motion carried, 4-1, Selectman Flynn opposed.**

Removed* COMM- RED CROSS	0	0	0
--------------------------	---	---	---

**DRAFT**

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

COMM-FULLER LIBRARY	400	0	400
---------------------	-----	---	-----

**Selectwoman Hooper moved to deny the Fuller Library Community new request for 2022 in the amount of \$400. Chairman Blomback seconded.**

**Discussion:** Selectman Flynn explained that the request was for a special reading program that had been offered at the Fuller Library.

**Motion carried, 4-1, Selectman Flynn opposed.**

<b>Removed * COMM-FULLER LIBRARY</b>	<b>0</b>	<b>0</b>	<b>0</b>
--------------------------------------	----------	----------	----------

DEBT SERVICE PRINCIPAL	187,720	185,979	1,741
DEBT SERVICE INTEREST	23,536	27,976	(4,440)
DEBT SERVICE TAN INT	13,500	13,500	0

Selectwoman Hooper noted for the record that there should be an increase expected next year across the board on the debt service budget lines.

Totals TBD and updated with changes for presentation of the proposed budget at the public hearing scheduled on February 1, 2022.

- 5) To see if the Town will vote to raise and appropriate the sum of Seven Hundred Fifty Thousand Dollars (\$750,000) To be added to the Roads Maintenance Expendable Trust Fund, established at the 2019 Town Meeting under the provisions of RSA 31:19-a for the purpose of Road Maintenance Projects.

**Selectmen Recommend**

**Selectwoman Hooper motion to approve the request for \$750,000 be added to the Roads Maintenance Expendable Trust Fund. Selectman Parker seconded.**

**Discussion:** Chairman Blomback noted that last year the request was \$600,000 and asked to hold off on moving the increased amount until the end of the other warrant articles.

Selectwoman Hooper mentioned that the Road Management Committee had met and because of the increases in cost for materials and operation of the equipment, they had determined this amount would be needed to cover the cost for upcoming projects and continue request for this amount until the projects that are needed are complete.

Selectman Parker noted that there were good reasons for the increase and the Town had put the funds to good use. In order to continue repairing the roads he would support the increase as requested.

Chairman Blomback noted that he only had an issue with the tax increase the Board would present to the taxpayers and thought approval could be held off until after the other warrant articles are reviewed. There is also the bond request for \$3.2m that would be voted on at Town Meeting.

## DRAFT

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

Selectwoman Hooper noted that as it had been stated at the prior meeting, the Town operating budget had increased by over \$360,000 and the proposed warrant article was only an increase of \$150,000 from last year. Most of the increase to the operating budget was the increased wages, merits, etc., if there should be any cuts, Selectwoman Hooper recommended those be within the operating budget and not cut road maintenance as service to the taxpayers.

Selectman Flynn noted that last year he had not supported the full amount requested but with how often he mentioned how good the Town looked it would be hypercritical not to support the full amount this year. He mentioned that the Board would have another opportunity to decrease the amount at the public hearing if needed.

**Motion carried, 3-2, Chairman Blomback and Selectman Osgood opposed.**

- 6) To see if the Town will vote to raise and appropriate the sum of One Hundred Fifteen Thousand Nine Hundred Forty Seven Dollars (\$115,947) for the purchase of a Ford F550 Truck with dump body, sander and plow. This amount to come from general taxation.  
**Selectmen Recommend**

The current balance of the Highway Equipment CRF was \$29,297. The Board agreed that Article 7 would need to be before Article 6. The CRF funds would need to be raised and available before request for funds be expended for the purchase of the Truck and chipper, Article 8. In addition, the language would need to be revised for both articles, for the amount to purchase the items would come from the Highway Equipment CRF.

Leo Aucoin requested that Article 6 be changed to purchase a 1-ton instead of specifying Ford F550 be purchased. It would be difficult to find Ford models available and could be a much higher cost that what is requested for this purchase. The Board agreed to the requested change to purchase a 1-ton truck with dump body, sander and plow.

**Article 6 – change language to purchase a 1-ton truck, and the amount for purchase to come from the established CRF.**

**Article 6 – to be swapped with Article 7.**

- 7) To see if the Town will vote to raise and appropriate the sum of One Hundred Fifty Thousand Dollars (\$150,000) to be added to the Highway Equipment Capital Reserve Fund established at the 2007 Town Meeting under the provisions of RSA 35:1 for the purpose of purchasing highway equipment.  
**Selectmen Recommend**

- 8) To see if the Town will vote to raise and appropriate the sum of Sixty Thousand dollars (\$60,000) for the purchase of a wood chipper. This amount to come from general taxation.  
**Selectmen Recommend**

**Article 8 - change language for amount to come from the established CRF.**

**DRAFT**

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

- 9) To see if the Town will vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500) to be added to the Town Technology Expendable Trust Fund, established at the 2020 Town Meeting under the provisions of RSA 31:19-a for the purpose of Hardware/Software upgrades to Town systems.

**Selectmen Recommend**

**Selectman Flynn moved to forward Article 9, as presented. Selectman Parker seconded.**

**Discussion:** Selectwoman Hooper noted that it was outlined in the CIP report, that planning for future technology upgrades would be necessary but unknown what those upgrades would be at this time.

- 10) To see if the Town will vote to raise and appropriate the sum of Thirty Seven Thousand Dollars (\$37,000) to be added to the Revaluation Capital Reserve Fund established under the provisions of RSA 35:1 for the purpose of Property Revaluations.

**Selectmen Recommend**

Chairman Blomback noted that a property reval had been completed recently. Selectwoman Hooper said that the new company required in their contract another reval be done, they could not take over the old files and accessing records, they would need to be updated per State requirements, the Town was under the ratio of where Henniker should be. The total cost for the reval with the new company would be \$62,400 and the \$37,000 was the amount needed to get that total.

- 11) To see if the Town will vote to raise and appropriate the sum of Sixty Two Thousand Four Hundred Dollars (\$62,400) to conduct a Property Revaluation with said funds (Sixty Two Thousand Four Hundred dollars \$62,400) to come from the Property Revaluation Capital Reserve established for that purpose.

**Selectmen Recommend**

**Selectwoman Hooper moved to forward Article 10 and 11 as presented. Selectman Flynn seconded.**

- 12) To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the Town Owned Building Expendable Trust Fund established at the 2019 Town Meeting under the provisions of RSA 31:19-a for the purpose of Town Owned Building Maintenance Projects.

**Selectmen Recommend**

**Selectwoman Hooper moved to forward Article 12, as presented. Selectman Flynn seconded.**

**Discussion:** Selectwoman Hooper noted that there was painting needed at the Town Hall and Grange and that should be funded from this fund.



**DRAFT**

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

- 13) To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand Dollars (\$100,000) to be added to the Fire Equipment Capital Reserve Fund established at the 2016 Town Meeting under the provisions of RSA 35:1 for the purpose of the replacement of Henniker Fire Department trucks and equipment.

**Selectmen Recommend**

**Selectwoman Hooper moved to forward Article 13, as presented. Selectman Flynn seconded.**

**Motion carried, 5-0.**

- 14) To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) for the purchase of a Skidsteer for the Transfer Station. This amount to come from general taxation.

**Selectmen Recommend**

**Article 14 - change language for amount to come from the established CRF.**

**Article 14 - to be swapped with Article 15.**

- 15) To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) to be added to the Transfer Station Capital Reserve Fund established at the 2017 Town Meeting under the provisions of RSA 35:1.

**Selectmen Recommend**

- 16) To see if the Town will vote to raise and appropriate the sum of Eighty Thousand Dollars (\$80,000) to be added to the Ambulance Capital Reserve Fund established in 1988 under the provisions of RSA 35:1 for the purchase of an ambulance for the Rescue Squad, of which the amount of \$10,000 (Ten Thousand dollars) will be transferred into the fund if received from the Town of Bradford. If the money is not received from Bradford only \$70,000 will be deposited into the fund.

**Selectmen Recommend**

**Selectwoman Hooper moved to forward Article 16, as presented. LP seconded.**

**Discussion:** Selectwoman Hooper noted the increases for both Henniker and Bradford's contribution amounts.

**Motion carried, 5-0.**

- 17) To see if the Town will vote to raise and appropriate the sum of Twenty Five Thousand Dollars (\$25,000) to be added to the Fire-Rescue Building Maintenance Fund, an Expendable Trust Fund under provisions of RSA 31:19-A.

**Selectmen Recommend**

**Selectwoman Hooper moved to forward Article 17, as presented. Selectman Flynn seconded.**

## DRAFT

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

- 18) To see if the Town will vote to revoke the Police Department Building Maintenance Expendable Trust Fund first created at the 2001 Town Annual Meeting, and, upon revocation, the trustees of trust funds holding the account for said trust shall pay all the moneys in said fund to the Town treasurer to be deposited in the general fund pursuant to RSA 31:19-a, II (majority vote required).

### **Selectmen Recommend**

Selectwoman Hooper noted that the Police Department Maintenance fund had funds collected for the new facility and Article 18 would remove the old trust fund. The funds that were previously collected in the amount of \$155,210 under the Building Maintenance fund would be moved over to newly established trust fund as presented in Article 19.

- 19) To see if the Town will vote to establish a Police Department Site Purchase, Construction, Maintenance and Repair Expendable Trust Fund per RSA 31:19-a, for the purpose of purchasing land for a new police department building, constructing a new building, and maintaining and repairing police department buildings and facilities, and to raise and appropriate the sum of Two Hundred Thousand Dollars (\$200,000) to put in the fund, with this amount to come from the general fund balance; further to name the Board of Selectmen as agents to expend from said fund. (Majority vote required).

### **Selectmen Recommend**

- 20) To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to a Police Department Site Purchase, Construction, Maintenance and Repair Expendable Trust Fund established at the 2022 Town Meeting (Article 19) under the provisions of RSA 31:19-a for the purpose of purchasing land , purpose of purchasing land for a new police department building, constructing a new building, and maintaining and repairing police department buildings and facilities.

### **Selectmen Recommend**

The Board discussed the language of Article 19 and Article 20 and agreed that the language for maintenance and repair would be removed and additional language for engineering and design before construction and in two places in both of the articles for the new police building.

- 21) To see if the Town will vote to raise and appropriate the sum of Ten Thousand dollars (\$10,000) to be added to the Police Department Equipment Expendable Trust Fund established at the 2020 Town Meeting under the provisions of RSA 31:19-a for the purpose of replacing Police equipment.

### **Selectmen Recommend**

**Selectwoman Hooper moved to forward Article 21, as presented. Selectman Flynn seconded. Motion carried, 5-0.**

**DRAFT**

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

- 22) To see if the Town will vote to raise and appropriate the sum of Two Hundred Thirty Six Thousand Six Hundred Twenty One Dollars (\$236,621) for the Tucker Free Library. This amount to come from general taxation.

**Tucker Free Library Trustees Recommend**

**Selectmen Recommend**

Lynn Piotrowicz noted the amount of funds that are requested and the quoted pricing my end up being less than expected and hoped to get final pricing before Town Meeting.

Selectwoman Hooper noted the existing lift was not functioning and would be an ADU requirement for the library to remain open to the public.

Selectman Parker thought that in prior articles proposed by the library, only the Library Trustees recommended the articles. Selectwoman Hooper confirmed that the Library Trustees and Board of Selectmen had recommended the library proposed articles. Russ Roy stated that the DRA required that the Board of Selectmen either recommend or not recommend each article included on the warrant for Town Meeting.

The Board discussed the library operation budget and the cola reduced to match the Town Hall cola percentage.

The Board of Selectmen did not make a motion on Article 22.

- 23) To see if the Town will vote to raise and appropriate the sum of up to Eighty Thousand Dollars (\$80,000) for replacement of the Garaventa Lift, replacement of the exterior door that provides access to the Garaventa Lift complete with handicap switch to operate said door, and repair and/or replace the ramp further to name the Tucker Free Library Board of Trustees as agents to expend.

**Tucker Free Library Trustees Recommend**

**Selectmen Recommend**

The Board of Selectmen did not make a motion on Article 23.

- 24) To see if the Town will vote to establish a Library Accessibility and Safety Project Expendable Trust Fund per RSA 31:19-a for the purpose of funding future library expansion and to raise and appropriate One Dollar (\$1) to put in the fund, with this amount to come from taxation further to name the Tucker Free Library Board of Trustees as agents to expend from said fund.

**Tucker Free Library Trustees Recommend**

**Selectmen Recommend**

The Board of Selectmen did not make a motion on Article 24.

- 25) To see if the Town will vote to raise and appropriate the sum of Nine Thousand Nine Hundred Ninety Dollars (\$9,990) for the purpose of continued restoration of granite and mortar on the exterior of the Tucker Free Library. Furthermore, this appropriation is 100% reimbursable to the Town from a Conservation License Plate Grant Program offered

**DRAFT**

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

through the State of New Hampshire. No expenditure under this article shall occur unless the library receives the amount of the stated grant of Nine Thousand Nine Hundred Ninety Dollars (\$9,990).

**Tucker Free Library Trustees Recommend**

**Selectmen Recommend**

**Selectman Parker moved to forward Article 24, as presented. Selectman Flynn seconded. Motion carried, 5-0.**

- 26) To see if the Town will vote to raise and appropriate One Hundred Thousand dollars (\$100,000) for road improvements with One Hundred Thousand dollars (\$100,000) to offset this appropriation by an anticipated New Hampshire Highway Block Grant. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the road improvements are completed or until December 31, 2026, whichever is sooner. No amount to come from general taxation.

**Selectmen Recommend**

Russ Roy explained that he did not receive a confirmation on the amount for the Highway Block Grant and he used the amount proposed because the grant should at least be that amount. If over estimated the amount would need to come from taxation but if more than this amount the funds could be used towards approved items and the Town would be able to spend it within the limitations.

**Selectman Flynn moved to forward Article 26, as presented. Selectman Parker seconded. Motion carried, 5-0.**

- 27) To see if the Town will vote to raise and appropriate the sum of Twenty Five Thousand Dollars (\$25,000) to be added to the Bridge Repair Capital Reserve Fund established at the 2008 Town Meeting under the provisions of RSA 35:1 for the purpose of funding future repairs to the Town's bridges.

**Selectmen Recommend**

**Selectwoman Hooper moved to forward Article 27, as presented. Selectman Flynn seconded.**

**Motion carried, 5-0.**

The Board discussed the deck that was thought to need replacement on Paterson. If the warrant article were to pass, the amount available for the deck would be \$85,488.

- 28) To see if the Town will vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500) to be added to the Parks Equipment Expendable Trust Fund established in 2020 under the provisions of RSA 31:19-a for the purpose of replacing of equipment needed to maintain the parks.

**Selectmen Recommend**

**DRAFT**

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

**Selectwoman Hooper moved to forward Article 28, as presented. Selectman Flynn seconded.**

**Motion carried, 5-0.**

- 29) To see if the Town will vote to raise and appropriate the sum of Six Hundred Forty Four Thousand Eight Hundred Thirty-Eight Dollars (\$644,838) for the operating expenses for the Wastewater Treatment Plant with Seven Thousand Five Hundred Thirty-Seven (\$7,537) to offset this appropriation by an anticipated water pollution grant and the remainder to be raised by sewer assessments. No amount to come from general taxation.

**Sewer Commissioners/Selectmen recommend**

**Selectwoman Hooper moved to forward Article 29, as presented. Selectman Flynn seconded.**

**Motion carried, 5-0.**

- 30) To see if the Town will vote to raise and appropriate the sum of Five Hundred Twenty Eight Thousand Two Hundred Five Dollars (\$587,841) for the operating expenses of Cogswell Spring Water Works. This funding is provided by water assessments.

**Water Commissioners/Selectmen recommend**

**Selectwoman Hooper moved to forward Article 30, as presented. Selectman Flynn seconded.**

**Motion carried, 5-0.**

The Board discussed the estimated amount remaining in the paving line from 2021 and what invoices were still pending. The Board was unaware that \$549,755 was left in the account. The Road Agent would need to confirm this amount was in fact remaining in the paving line.

The Board discussed the proposed road projects again and the need for the CIP article to be \$750k if there was this amount left over from 2021.

**Item 3:** Non-public Session 91-A:3 II a, c, d e, or e Personnel/Reputation/Legal/Land XIV  
No items for Non-public.

**Selectwoman Hooper moved to adjourn at 8:50 pm. Selectman Osgood seconded. Motion carried, 5-0.**

Respectfully submitted,  
Nadine Scholes

Minutes Approved:

**DRAFT**

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.



**Town of Henniker  
Board of Selectmen Meeting  
Tuesday, February 1, 2022  
Henniker Community Center**

**Members Present:** Chairman Kris Blomback, Vice Chair Peter Flynn, Selectwoman Tia Hooper, Selectman Scott Osgood, Selectman Leon Parker

**Member's Excused:**

**Town Administrator:**

**Recording Secretary:** Wendy Baker

**Guests:** Bruce Trivellini, Heidi Aucoin, Dylan Gastman, Jonathan Norris, Cordell Johnston, Mary Brouillet, Yvonne Hall, Virginia Doherty, Marlene Kriester, Marc McMurphy, Lindsay Benson, Fran Train, Deb Kreutzer, Michelle Lyons, James Morse, Joanne Grady, Greg Bourdon, Joyce Bourdon and John Bourdon.

Call to order/Pledge of Allegiance

Chairman Blomback called the meeting to order at 6:15pm

Announcements

Correspondence

Consent Agenda

**Item 1:** Consent Agenda for February 1, 2022

**Selectwoman Hooper moved approve the Consent Agenda. Selectman Osgood seconded. Motion carried, 5-0.**

Public Comment #1

Bruce Trivellini addressed the Board regarding comments made at previous meetings that were appalling to him. Chair Blomback referred him to submit a Right to Know request regarding his questions and the Board would respond and discuss at a later date.

**DRAFT**

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

New Business

**Item 2:** 19 Hall Avenue – 79-E Application Presentation

Jonathan Norris spoke to the Board about his 79-E application which includes opening a pediatric dentist office at 19 Hall Avenue. He explained the plan for opening the office and how he feels it fits the criteria for the tax relief.

Selectwoman Hooper reminded the applicant not to start any work until the application has been approved. Chair Blomback stated there will be a Public Hearing at the next Board of Selectmen’s meeting on February 15, 2022

**Selectwoman Hooper moved the application for 79-E for 19 Hall Avenue on to a Public Hearing. Selectman Osgood seconded. Motion carried, 5-0.**

Public Hearing

**Item 3:** Pursuant to RSA 32:5 the Henniker Board of Selectmen hereby announces to the citizens of Henniker the convening of a Public Hearing to take input on the proposed FY22 Town Operating Budget, bonds, and proposed warrant articles

- 5) To see if the Town will vote to raise and appropriate the sum of Six Million Fifty Eight Thousand Five Hundred Forty Dollars (\$6,058,540) for general municipal operations.

	2022	2021	Selectmen Recommend
	Requested	Approved	Difference
EXECUTIVE	30,413	30,413	0
HISTORIC DISTRICT	1,250	1,250	0
TOWN CLERK	85,243	95,523	(10,280)
ELECTION BUDGET	6,300	7,620	(1,320)
TAX MAP BUDGET	4,800	4,800	0
TOWN OFFICE BUDGET	727,710	618,666	109,044
TAX COLL BUDGET	83,241	95,086	(11,845)
LEGAL FEES BUD	20,000	20,000	0
PLAN BUDGET	30,679	48,679	(18,000)
ZBA BUDGET	5,521	5,521	0
CEMETERIES BUD	16,280	15,200	1,080
INSURANCE BUDGET	152,350	141,554	10,796
MUNICIPAL DUES BUDGET	4,157	4,157	0
POLICE BUDGET	1,454,759	1,416,714	38,045
FIRE/RESCUE BUD	868,294	820,862	47,432
CODE BUDGET	27,853	29,155	(1,302)
EMERGENCY MGT	1,292	1,292	0
HIGHWAY BUDGET	826,294	771,211	55,083
HIGHWAY/STREETS BUD	731,500	681,040	50,460
SOLID WASTE BUDGET	534,985	494,063	40,922

**DRAFT**

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

ANIMAL CONTROL BUD	9,408	9,408	0
HUMAN SERVICE BUDGET	80,000	80,000	0
ATHLETIC BUDGET	40,145	40,145	0
PATRIOTIC PURPOSES BUD	2,600	2,000	600
CONCERT'S BUDGET	7,195	7,195	0
CONSERVATION BUDGET	2,515	2,515	0
COMM- CAP	14,000	14,000	0
COMM- WHITE BIRCH	65,000	65,000	0
DEBT SERVICE PRINCIPAL	187,720	185,979	1,741
DEBT SERVICE INTEREST	23,536	27,976	(4,440)
DEBT SERVICE TAN INT	13,500	13,500	0
<b>Totals</b>	<b>6,058,540</b>	<b>5,750,524</b>	<b>308,016</b>

Chair Blomback presented the 2022 operating budget as \$6,058,540, which is an increase of \$308,016 from the 2021 operating budget of \$5,750,524. Chair Blomback asked for Board comment.

Selectwoman Hooper asked what was the COLA amount included? Russ Roy answered 1.2%. She then asked what was the amount added for the extra position at Town Hall? Russ Roy answered \$10,150.

Selectman Parker wanted to discuss an appeal made by the Fire Chief and Rescue Chief regarding an amount of \$5,000 each that was cut from their stipend at the last meeting. Their appeal stated they hadn't received an increase since the 1990's and they were originally requesting an additional \$10,000 each per year to bring their stipend up to \$20,000 each per year. At the last meeting each stipend was cut bringing it down to \$15,000 each per year.

**Selectman Parker moved to return the \$5,000 to each Chief, making their total stipend per year \$20,000. Selectman Flynn seconded. Motion carried 5-0.**

Chair Blomback opened the discussion for public comment.

Cordell Johnston asked why the election budget was decreased, as he would have expected it to increase? Russ Roy answered it was based on the number of elections as well as what the Supervisors submitted for the budget that they felt they needed.

Heidi Aucoin asked why the payroll service expense looked to only have a quarter of the amount in it? Russ Roy answered that is because the Finance Department is going to take back the payroll service in-house once the new accounting software has been installed.

Marc McMurphy wanted to reiterate that the Senior Program at White Birch does a lot of good in town. He also wanted to say that the budget for the program is \$150,000 and the town portion is \$65,000.



## DRAFT

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

Mary Brouillet spoke in favor of the Senior Program at White Birch. She asked that the White Birch budget not be cut.

Virginia Doherty spoke in favor of the Senior Program at White Birch. She asked that the White Birch Budget not be cut.

Yvonne Hall spoke in favor of the Senior Program at White Birch as well as other programs that the Town funds i.e. concerts, parks, activities during holidays.

Greg Bourdon asked what the primary driver was for the town office budget increase? Selectwoman Hooper answered there was an increase in town office wages based on the new merit program with the average increase being 3% plus the 1.2% COLA, there was an additional position put in and there were changes for technology upgrades. Russ Roy said the majority of the increase was for the technology upgrade.

Selectman Parker gave kudos to Marc McMurphy and the White Birch staff for the good supportive environment they have created along with the variety of services. He also said he sees no reason for that line item to be cut.

Selectwoman Hooper asked what the total increase of the combined merit and COLA was? Russ Roy answered \$149,733.

**Selectwoman Hooper moved to cut the operating budget by the 1.2% COLA amount (approximately \$25,000). Chair Blomback seconded.**

Selectwoman Hooper asked what a 3% merit increase would be based on the payroll line? Russ Roy answered a guess of a little over \$100,000. Selectman Parker didn't feel the COLA was a large increase and with the issues the town is having filling vacancies he is against the motion. A discussion ensued regarding the merit program.

**Motion failed 1-4 (Parker, Flynn, Blomback and Osgood opposed)**

**Selectwoman Hooper moved to cut the additional 16 hour position in town offices in the amount of \$10,150.**

Russ Roy said when the town office shuffled around positions after the loss of the full-time assessing technician, we were given a 16 hour part-time position to assist the Executive Assistant with all of the departments she is responsible for especially after taking on assessing, to add the additional hours to bring it up to a 30 hour a week position which also allows coverage 4 days a week and the 5<sup>th</sup> day would be covered by Deb Aucoin on the day the Town Clerk's office is closed. He added, this would be a part-time rate with no benefits. A discussion ensued regarding the motion.

**No seconded to the motion above.**

## DRAFT

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

Selectmen Osgood spoke in favor of keeping the additional hours in the budget for the town office.

**Selectman Parker moved to accept the operating budget as written, with the \$5,000 added to the Fire Chief and Rescue Chief's stipend for a total amount of \$6,068,540. Selectman Flynn seconded. Motion carried 4-1 (Hooper opposed)**

- 6) To see if the Town will vote to raise and appropriate the sum of Seven Hundred Fifty Thousand Dollars (\$750,000) To be added to the Roads Maintenance Expendable Trust Fund, established at the 2019 Town Meeting under the provisions of RSA 31:19-a for the purpose of Road Maintenance Projects.

Selectwoman Hooper asked Russ Roy to confirm the current amount in the Roads Maintenance Expendable Trust to be \$287,030. Russ Roy confirmed that amount to be correct.

**Selectman Parker moved to accept article 6 as written. Selectwoman Hooper seconded.**

Chair Blomback said he would like to cut \$100,000 from article 6, making it \$650,000. He said overall roads receive money currently from the Roads Maintenance Expendable Trust as well as the Highway Block Grant, which last year was \$187,000 and the highway streets budget that is \$200,000.

Selectman Parker said everything in the highway business has increased in cost and he looks at what is left in the fund will be used in the event costs increase further.

Selectwoman Hooper said there was a strategic plan set forth to have money left rolling over into the next year with the goal being to build up funds and tackle the roads in phases. She said it was not the intention for the budget to be cut the next year. Selectwoman Hooper highly suggests keeping this article at \$750,000 as we don't know where our economy is headed and already know increases are scheduled for March.

Chair Blomback asked Russ Roy for clarification on the two summary sheets he has with the same date, one with a 9% increase and one with a 14% increase. Russ Roy said he gave two possibilities, one not using any Fund Balance and one using \$250,000 in Fund Balance. A discussion ensued regarding how much potentially would be in the fund balance once the year was fully closed out.

Chair Blomback opened the discussion for public comment.

Bruce Trivellini wanted to remind the Board that businesses are coming to town and have sited part of it is our roads and asked not to cut article 6.

## DRAFT

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

Selectwomen Hooper reminded the Board that we do not know how much the Highway Block Grant will give the town this year and we had extra unanticipated funds last year that have made the expendable trust have more than it would have.

Selectman Osgood said that the Highway Department and the funding we've had has done a good service but we also need to be concerned with the rest of town. He also feels there is adequate money available and that cutting the \$100,000 will benefit the town.

Selectmen Flynn felt after evaluating the rest of the budget and seeing where the rest of the money would stand for roads, he is in agreement with Chair Blomback.

Selectwoman Hooper let the Board know that with this cut the town will see a cut in services.

### **Motion failed 2-3 (Flynn, Blomback and Osgood opposed)**

**Chair Blomback moved to cut \$100,000 from article 6 and appropriate \$650,000 to the Roads Maintenance Expendable Trust. Selectman Flynn seconded. Motion carried 3-2 (Parker and Hooper opposed)**

- 7) To see if the Town will vote to raise and appropriate the sum of One Hundred Fifty Thousand Dollars (\$150,000) to be added to the Highway Equipment Capital Reserve Fund established at the 2007 Town Meeting under the provisions of RSA 35:1 for the purpose of purchasing highway equipment.

Selectwoman Hooper clarified that the balance to this account is \$179,297 and \$150,000 is being requested to go into it. She said there are multiple pieces of equipment needed at the Highway Department and with that contribution it brings the fund up to \$329,297 and earmarked for this year's expenditures is approximately \$175,000 which would give a remaining balance of over \$153,000.

Chair Blomback opened the discussion for public comment.

Bruce Trivellini pointed out how these expendable trust funds are a useful tool to move funds from the past to the future.

Selectwoman Hooper stated that looking out to the future we have multiple trucks that the town will be needing to replace, therefore it is prudent to continue funding this account with \$150,000 per year.

**Selectwoman Hooper moved to accept article 7 as written. Selectman Flynn seconded. Motion carried 5-0.**

## DRAFT

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

- 8) To see if the Town will vote to raise and appropriate the sum of One Hundred Fifteen Thousand Nine Hundred Forty Seven Dollars (\$115,947) for the purchase of a One Ton Truck with dump body, sander and plow with said funds (One Hundred Fifteen Thousand Nine Hundred Forty Seven Dollars \$115,947) to come from the Highway Equipment Capital Reserve Fund established at the 2007 Town Meeting under the provisions of RSA 35:1 for the purpose of purchasing highway equipment.

Selectwoman Hooper noted that this would be coming out the Highway Equipment Capital Reserve Fund and with the \$150,000 going in this year would give enough to cover this cost. This is recommended by the CIP Committee.

Chair Blomback opened the discussion for public comment.  
There was no public comment.

**Selectwoman Hooper moved to accept article 8 as written. Selectman Osgood seconded. Motion carried 5-0.**

- 9) To see if the Town will vote to raise and appropriate the sum of Sixty Thousand dollars (\$60,000) for the purchase of a wood chipper with said funds (Sixty Thousand Dollars \$60,000) to come from the Highway Equipment Capital Reserve Fund established at the 2007 Town Meeting under the provisions of RSA 35:1 for the purpose of purchasing highway equipment.

Selectwoman Hooper noted that this would be coming out of the Highway Equipment Capital Reserve Fund and with the \$150,000 going in this year would give enough to cover this cost.

Chair Blomback opened the discussion for public comment.  
There was no public comment.

**Selectwoman Hooper moved to accept article 9 as written. Selectman Parker seconded. Motion carried 5-0.**

- 10) To see if the Town will vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500) to be added to the Town Technology Expendable Trust Fund, established at the 2020 Town Meeting under the provisions of RSA 31:19-a for the purpose of Hardware/Software upgrades to Town systems.

Selectwoman Hooper said this is a reduction from the \$125,000 asked for last year. The CIP Committee recommends funding this account with \$2,500 to keep the funding going until there is a plan of upkeep costs moving forward.

Chair Blomback opened the discussion for public comment.  
There was no public comment.

## DRAFT

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

Chair Blomback asked Russ Roy how the \$125,000 from last year was expended? Russ Roy answered that the town put a deposit on the accounting software of \$21,000 and the Avitar contract is just starting to get underway on the conversion and we have not spent anything with them. The Avitar amount is \$37,725 and the balance on the accounting package is approximately \$71,000.

**Selectwoman Hooper moved to accept article 10 as written. Selectman Flynn seconded. Motion carried 5-0.**

- 11) To see if the Town will vote to raise and appropriate the sum of Thirty Seven Thousand Dollars (\$37,000) to be added to the Revaluation Capital Reserve Fund established under the provisions of RSA 35:1 for the purpose of Property Revaluations.

Selectwoman Hooper said the Selectmen had previously approved a new assessing contract and part of that contract would be that they would be doing their own revaluation of the town at the cost of \$62,400. The fund was left with \$26,016 at the end of last year and this new contribution of \$37,000 would make the account \$63,016 and would have just enough to cover the revaluation. Each year following the revaluation the assessor would be looking at 20% of the town.

Chair Blomback opened the discussion for public comment.  
There was no public comment.

**Selectwoman Hooper moved to accept article 11 as written. Selectman Parker seconded. Motion carried 5-0.**

- 12) To see if the Town will vote to raise and appropriate the sum of Sixty Two Thousand Four Hundred Dollars (\$62,400) to conduct a Property Revaluation with said funds (Sixty Two Thousand Four Hundred dollars \$62,400) to come from the Property Revaluation Capital Reserve established for that purpose.

Chair Blomback opened the discussion for public comment.  
There was no public comment.

**Selectwoman Hooper moved to accept article 12 as written. Selectman Parker seconded. Motion carried 5-0.**

- 13) To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the Town Owned Building Expendable Trust Fund established at the 2019 Town Meeting under the provisions of RSA 31:19-a for the purpose of Town Owned Building Maintenance Projects.

**DRAFT**

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

Selectwoman Hooper explained that at year end there is \$25,001 in the fund and with the addition of \$10,000 will bring it to \$35,001. She said there are no projects earmarked for these funds this year however some buildings do need to be painted that were not completed in 2021.

Chair Blomback opened the discussion for public comment.  
There was no public comment.

**Selectwoman Hooper moved to accept article 13 as written. Selectman Flynn seconded. Motion carried 5-0.**

- 14) To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand Dollars (\$100,000) to be added to the Fire Equipment Capital Reserve Fund established at the 2016 Town Meeting under the provisions of RSA 35:1 for the purpose of the replacement of Henniker Fire Department trucks and equipment.

Selectwoman Hooper stated the fund currently has \$443,425 and with a contribution of \$100,000 we would have a total of \$543,425 and there are currently no anticipated expenditures for 2022 however large scale expenditures are planned for 2026.

Chair Blomback opened the discussion for public comment.  
There was no public comment.

**Selectwoman Hooper moved to accept article 14 as written. Selectman Parker seconded. Motion carried 5-0.**

- 15) To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) to be added to the Transfer Station Capital Reserve Fund established at the 2017 Town Meeting under the provisions of RSA 35:1.

Selectwoman Hooper stated the fund currently has \$45,067 and with the contribution of \$30,000 we would have a total of \$75,067 and there are expenditures earmarked for 2022 that total approximately \$50,000.

Chair Blomback opened the discussion for public comment.  
There was no public comment.

**Selectwoman Hooper moved to accept article 15 as written. Selectman Flynn seconded. Motion carried 5-0.**

- 16) To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) for the purchase of a Skidsteer for the Transfer Station with said funds (Fifty Thousand Dollars \$50,000) to come from the Transfer Station Capital Reserve Fund established at the 2017 Town Meeting under the provisions of RSA 35:1.

## DRAFT

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

Selectwoman Hooper stated with the purchase of the Skidsteer of \$50,000 it would bring the fund down to \$25,067. She said the current piece of equipment at the Transfer Station is needing many repairs and is nearing the end of its life.

Chair Blomback opened the discussion for public comment.

Cordell Johnston asked why on some articles had Majority Vote Required written and why some did not. Russ Roy said he was going with recommendations from the town attorney who reviewed the warrant but if the Board would like it on all of them, he would add that to all.

**Selectwoman Hooper moved to accept article 16 as written. Selectman Parker seconded. Motion carried 5-0.**

- 17) To see if the Town will vote to raise and appropriate the sum of Eighty Thousand Dollars (\$80,000) to be added to the Ambulance Capital Reserve Fund established in 1988 under the provisions of RSA 35:1 for the purchase of an ambulance for the Rescue Squad, of which the amount of \$10,000 (Ten Thousand dollars) will be transferred into the fund if received from the Town of Bradford. If the money is not received from Bradford only \$70,000 will be deposited into the fund.

Selectwoman Hooper said this is on the recommendation of the Rescue Chief and approved by the CIP Committee. There is currently \$71,027 in the fund and with the additional \$80,000 will bring it up to \$151,027 and the reason for the increase for both the Henniker and Bradford side is because there has been a significant increase on replacing the rescue squad and with the two we have they are cycled on 8 year cycles which means in 2025 one would need to be replaced and anticipating an estimated \$320,000 to replace that vehicle.

Chair Blomback opened the discussion for public comment.  
There was no public comment.

**Selectwoman Hooper moved to accept article 17 as written. Selectman Parker seconded. Motion carried 5-0.**

- 18) To see if the Town will vote to raise and appropriate the sum of Twenty Five Thousand Dollars (\$25,000) to be added to the Fire-Rescue Building Maintenance Fund, an Expendable Trust Fund under provisions of RSA 31:19-A.

Selectwoman Hooper stated the fund currently has \$6,079 and the addition of \$25,000 would bring the total to \$31,079 and there is the anticipation of new windows and siding needed in the future.

Chair Blomback opened the discussion for public comment.  
There was no public comment.

**DRAFT**

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

**Selectwoman Hooper moved to accept article 18 as written. Selectman Parker seconded. Motion carried 5-0.**

- 19) To see if the Town will vote to revoke the Police Department Building Maintenance Expendable Trust Fund first created at the 2001 Town Annual Meeting, and, upon revocation, the trustees of trust funds holding the account for said trust shall pay all the moneys in said fund to the Town treasurer to be deposited in the general fund pursuant to RSA 31:19-a, II (majority vote required).

Selectwoman Hooper explained that this article is a housekeeping article to fix a mistake made in 2017 when the town started putting funds meant for a new Police Building into this maintenance fund. The full intent of the funds raised that was meant for the new building will be transferred into it as per article 20.

Chair Blomback opened the discussion for public comment.  
There was no public comment.

**Selectwoman Hooper moved to accept article 19 as written. Selectman Flynn seconded. Motion carried 5-0.**

- 20) To see if the Town will vote to establish a Police Department Site Purchase, Building Engineering, Design and Construction Expendable Trust Fund per RSA 31:19-a, for the purpose of purchasing land, engineering, design and construction of a new building, and to raise and appropriate the sum of One Hundred Fifty Five Thousand Two Hundred Ten Dollars (\$155,210) to put in the fund, with this amount to come from the general fund balance; further to name the Board of Selectmen as agents to expend from said fund. (Majority vote required).

Selectwoman Hooper stated this is the expendable trust fund created from the funds that were in the Police Department Maintenance Fund that must roll over from the unreserved fund balance. These funds come from funds raised as follows: 2017 - \$25,000, 2018 - \$10,000, 2019 - \$20,000, 2020 - \$50,000 and 2021 - \$50,000 for a total with interest of \$155,210.

Chair Blomback opened the discussion for public comment.

Bruce Trivellini asked that the Board to start thinking about seating a committee this year to begin the process of the building of the new police station.

**Selectwoman Hooper moved to accept article 20 as written. Selectman Parker seconded.**

Chair Blomback stated he would like to make an amendment to the article to include the word maintenance or repair of the existing building in the event that something major happens to the old building and the town is not prepared yet to move forward with the new building.



## DRAFT

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

Selectwoman Hooper pointed out that the town has the Town Owned Building Expendable Trust Fund that currently will have a balance of \$35,000 that could adequately cover any repair that would be needed. A discussion ensued regarding this proposed amendment.

### **Motion carried 4-1. (Blomback opposed)**

- 21) To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to a Police Department Site Purchase, Building Engineering, Design and Construction Expendable Trust Fund established at the 2022 Town Meeting (Article 19) under the provisions of RSA 31:19-a for the purpose of purchasing land, engineering, design and construction of a new building.

Selectwoman Hooper explained we are currently at \$155,210 and the additional \$50,000 it will total \$205,210 for a potential land purchase in the next few years.

Selectman Parker pointed out a typo in 21 that should read “established at the 2022 Town Meeting (Article 20). Russ Roy agreed.

Chair Blomback opened the discussion for public comment.

John Bourdon asked for clarification as to why the current police station is deficient. Selectwoman Hooper answered that there are mice, space accommodation issues, almost half of the department is female and they do not have adequate facilities, the booking room abuts their work space which can cause a safety hazard, there is not a proper air handling system for controlled substances and other multiple space issues if the department were to grow. There was also an addition put on that the department outgrew in a year or two.

Bruce Trivellini said this is a serious safety issue for our police department.

Greg Bourdon asked if the \$4 million was an accurate cost for the new building. Selectwoman Hooper answered that it is a light estimate based on other town’s construction. Greg Bourdon said he felt a \$4 million dollar police station was high for a town of Henniker’s size. Selectwoman Hooper said the biggest contributors they are seeing for cost is in the air handling systems.

Bruce Trivellini said there are concerns with what the government and OSHA is going to require.

**Selectwoman Hooper moved to accept article 21 as amended naming article 20 versus 19. Selectman Osgood seconded. Motion carried 5-0.**

- 22) To see if the Town will vote to raise and appropriate the sum of Ten Thousand dollars (\$10,000) to be added to the Police Department Equipment Expendable Trust Fund established at the 2020 Town Meeting under the provisions of RSA 31:19-a for the purpose of replacing Police equipment.

## DRAFT

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

Selectwoman Hooper stated the fund currently has \$4,628 and with the appropriation of \$10,000 will bring the total to \$14,628. This fund allows the Police Department to replace their mobile command terminals and replacement of their weapons that is further out.

Chair Blomback opened the discussion for public comment.  
There was no public comment.

**Selectwoman Hooper moved to accept article 22 as written. Selectman Parker seconded.  
Motion carried 5-0.**

23) To see if the Town will vote to raise and appropriate the sum of Two Hundred Thirty Six Thousand Six Hundred Twenty One Dollars (\$236,621) for the Tucker Free Library with the amount to be funded by general taxation.

Chair Blomback opened the discussion for public comment.

John Bourdon asked if this was what was proposed last year? Selectwoman Hooper answered, no this is for the Library's operating budget.

**Selectman Flynn moved to accept article 23 as written. Selectman Parker seconded.  
Motion carried 5-0.**

24) To see if the Town will vote to raise and appropriate the sum of up to Eighty Thousand Dollars (\$80,000) for replacement of the Garaventa Lift, replacement of the exterior door that provides access to the Garaventa Lift complete with handicap switch to operate said door, and repair and/or replace the ramp further to name the Tucker Free Library Board of Trustees as agents to expend.

Selectwoman Hooper stated this article came out of a meeting with the CIP Committee. The Garaventa lift has past inspection for this year but it is having maintenance issues and is getting harder to fix. They have a quote to replace it for a little over \$48,000. They also need to add a handicap accessible push button door as well as address deterioration on the handicap ramp. At the last meeting it was stated that they are still looking for quotes of all of the handicap accessible work and the \$80,000 may be adjusted down at town meeting. This work is important for them to meet their need for accessibility into the Library.

Chair Blomback opened the discussion for public comment.  
There was no public comment.

**Selectwoman Hooper moved to accept article 24 as written. Selectman Osgood seconded.  
Motion carried 5-0.**

25) To see if the Town will vote to establish a Library Accessibility and Safety Project Expendable Trust Fund per RSA 31:19-a for the purpose of funding future library

**DRAFT**

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

expansion and to raise and appropriate One Dollar (\$1) to put in the fund, with this amount to come from taxation further to name the Tucker Free Library Board of Trustees as agents to expend from said fund.

Selectwoman Hooper said this is a fund to be used for the larger scale project the Library is looking to do in the future.

Chair Blomback opened the discussion for public comment.  
There was no public comment.

**Selectman Flynn moved to accept article 25 as written. Selectman Parker seconded. Motion carried 5-0.**

- 26) To see if the Town will vote to raise and appropriate the sum of Nine Thousand Nine Hundred Ninety Dollars (\$9,990) for the purpose of continued restoration of granite and mortar on the exterior of the Tucker Free Library. Furthermore, this appropriation is 100% reimbursable to the Town from a Conservation License Plate Grant Program offered through the State of New Hampshire. No expenditure under this article shall occur unless the library receives the amount of the stated grant of Nine Thousand Nine Hundred Ninety Dollars (\$9,990).

Selectwoman Hooper stated there is no tax impact on this article.

Chair Blomback opened the discussion for public comment.  
There was no public comment.

**Selectwoman Hooper moved to accept article 26 as written. Selectman Osgood seconded. Motion carried 5-0.**

- 27) To see if the Town will vote to raise and appropriate One Hundred Thousand dollars (\$100,000) for road improvements with One Hundred Thousand dollars (\$100,000) to offset this appropriation by an anticipated New Hampshire Highway Block Grant. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the road improvements are completed or until December 31, 2026, whichever is sooner. No amount to come from general taxation.

Selectwoman Hooper stated this is a routine article that we approve every year and has been set at \$100,000 with the unknown amount we might receive from the State and any funds that come in above this amount will be accounted as unanticipated revenue and can still be utilized for any road projects.

Chair Blomback opened the discussion for public comment.  
There was no public comment.

**DRAFT**

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

**Selectman Parker moved to accept article 27 as written. Selectwoman Hooper seconded. Motion carried 5-0.**

- 28) To see if the Town will vote to raise and appropriate the sum of Twenty Five Thousand Dollars (\$25,000) to be added to the Bridge Repair Capital Reserve Fund established at the 2008 Town Meeting under the provisions of RSA 35:1 for the purpose of funding future repairs to the Town's bridges.

Selectwoman Hooper state the fund currently has \$60,488 and adding \$25,000 would bring the total to \$85,488. The current anticipated projects are deck work to the Patterson Hill Road Bridge along with the Ramsdell Road Bridge with the estimate funds to be expended between \$70,000-\$75,000.

Chair Blomback asked if we needed a mechanism to use these funds. Russ Roy answered that an article at town meeting is needed to spend it. Selectwoman Hooper said the Highway Department is looking to spend money on the bridges in 2022 and made the recommendation that we need to add an article for this.

**Selectwoman Hooper moved to have Russ Roy insert an article in this warrant to expend \$85,000 from the Bridge Repair Capital Reserve Fund. Selectman Parker seconded. Motion carried 5-0.**

Chair Blomback opened the discussion for public comment.  
There was no public comment.

**Selectman Parker moved to accept article 28 as written. Selectwoman Hooper seconded. Motion carried 5-0.**

- 29) To see if the Town will vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500) to be added to the Parks Equipment Expendable Trust Fund established in 2020 under the provisions of RSA 31:19-a for the purpose of replacing of equipment needed to maintain the parks.

Selectwoman Hooper stated there is currently \$2,500 in the fund and with the additional \$2,500 there will be a total of \$5,000.

Chair Blomback opened the discussion for public comment.  
There was no public comment.

**Selectman Flynn moved to accept article 29 as written. Selectman Parker seconded. Motion carried 5-0.**

**DRAFT**

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

- 30) To see if the Town will vote to raise and appropriate the sum of Six Hundred Forty Four Thousand Eight Hundred Thirty-Eight Dollars (\$644,838) for the operating expenses for the Wastewater Treatment Plant with Seven Thousand Five Hundred Thirty-Seven (\$7,537) to offset this appropriation by an anticipated water pollution grant and the remainder to be raised by sewer assessments. No amount to come from general taxation.

Chair Blomback opened the discussion for public comment.  
There was no public comment.

**Selectman Parker moved to accept article 30 as written. Selectwoman Hooper seconded. Motion carried 5-0.**

- 31) To see if the Town will vote to raise and appropriate the sum of Five Hundred Twenty Eight Thousand Two Hundred Five Dollars (\$528,205) for the operating expenses of Cogswell Spring Water Works. This funding is provided by water assessments.

Chair Blomback opened the discussion for public comment.

Lindsay Benson, a new resident of Henniker said that it would be helpful if each warrant article had a note of what the tax impact would be.

**Selectwoman Hooper moved to accept article 31 as written. Selectman Flynn seconded. Motion carried 5-0.**

- 32) To see if the Town will vote in favor of discontinuing the combined elected Town Clerk/Tax Collector position pursuant to RSA 41:45-a, II. If the Town votes in favor of discontinuing the combined position, the person holding the elected combined office shall continue to hold office until the annual town election first following the discontinuance of the elected office at which time the elected combined office shall terminate and the voters shall choose one individual as Town Clerk.

Selectwoman Hooper gave background that the current Town Clerk/Tax Collector is an elected official and would make a portion of that role under the Board of Selectmen as a full-time employee. Selectman Flynn said it would be the Tax Collector position that the Selectmen would hire and would allow flexibility with the applicant not having to be a resident of Henniker and allows their job description to be expanded to include all motor vehicles, dog licenses etc. The Town Clerk's job description would be limited to a part-time position or stipend.

Chair Blomback opened the discussion for public comment.  
There was no public comment

**Selectwoman Hooper moved to accept article 32 as written. Selectman Flynn seconded. Motion carried 5-0.**

## DRAFT

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

- 33) To see if the Town will vote to discontinue the elected Tax Collector position pursuant to RSA 669:17-b and authorize the Selectmen to appoint a Tax Collector in accordance with RSA 41:2. If approved the person holding the elected office of Tax Collector shall continue to hold office until the annual town election first following the discontinuance of the elected office at which time the elected office shall terminate.

Chair Blomback opened the discussion for public comment.  
There was no public comment.

**Selectwoman Hooper moved to accept article 33 as written. Selectman Parker seconded. Motion carried 5-0.**

- 4) To see if the Town will vote to raise and appropriate the sum of \$3,200,000 for the purpose of performing Wastewater Upgrades, that will qualify the Town for federal and state funds, such sum to be raised by the issuance of serial bonds and notes not to exceed \$3,200,000 under and in compliance with the provisions of the Municipal Finance Act (NH RSA 33:1 et. seq., as amended) and to authorize the Town officials to issue and negotiate such bonds or notes and determine the rate of interest thereon, and to take such actions as may be necessary to affect the issuance, negotiation, sale and delivery of such bonds or notes as shall be in the best interest of the Town. Additionally, to authorize the Town to apply for and accept grants or other funds that may reduce the amount to be repaid and participate in the State Revolving Fund (SRF) RSA 486.14 established for this purpose, and to allow the Town to expend such monies as become available from the federal and state governments and pass any vote relating thereto. It is anticipated that the Town will receive up to \$224,000 in principal forgiveness from the State Revolving Fund loan program, and \$960,000 in grants from State ARPA funds administered through the NHDES. The remaining bond for this project, less \$100,000 of committed local Town ARPA grant funds, will be paid for Sixty Percent (60%) by the wastewater users and Forty Percent (40%) by the entire Town.

Chair Blomback said there had been previous discussion on how the percentage should be split through the town. He said this is a \$3.2 million dollar project that is eligible for \$960,000 in ARPA Funds leaving a net of \$1,916,000 to finance.

Selectwoman Hooper asked what 100% on the tax rate would be per household. Russ Roy answered it would be \$.25 on the tax rate which equates on home valued at \$270,000 approximately \$67. Selectwoman Hooper asked for the breakdown of the 60/40 split. Russ Roy answered the cost to a high sewer user on a 60% split would be \$66.61 and they would be charged \$26 for the 40% non-sewer user rate.

Selectwoman Hooper stated it is recommended by the CIP Committee that it be funded 100% by the whole town since it is a town owned asset and without the facility we would not have the ability to have our own public buildings, New England College as well as our downtown would be effected.

## DRAFT

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

Selectman Parker stated this is a capital investment for the town to exist and we are getting all operating costs funded by the users.

A discussion ensued regarding the 60/40 split versus 100%.

Chair Blomback opened the discussion for public comment.

Bruce Trivellini feels segregating this into users and non-users is not correct and every home in the town gains value from the Wastewater Treatment Plant.

John Bourdon stated he wished he could be on town water/sewer and feels he gets no benefit from paying for the wastewater treatment plant.

Cordell Johnston asked again how much on the tax payer it would be for the 100%? Russ Roy answered \$67 on a \$270,000 home. He asked the Selectmen get the point across to the tax payers that this needs to get done.

Heidi Aucoin is disappointed that the argument is mainly over the split and not the fact that the Wastewater Treatment plant needs these repairs. She also stated she feels it is a town asset.

Greg Bourdon stated he is concerned that at town meeting it is going to focus on the split again and end up not passing at all and he thinks there will be more opposition at 100%.

**Selectman Parker moved to amend article 4 be a 100% entire town contribution. Selectwoman Hooper seconded. Motion carried 4-1. (Osgood opposed)**

Chair Blomback closed the Public Hearing at 9:28pm

### Past Meeting Minutes

**Item 4:** Acceptance of Board of Selectmen Meeting Minutes January 18, 2022

**Selectman Parker moved approve the January 18, 2022, meeting minutes as amended. Selectman Osgood seconded. Motion carried 5-0.**

Chair Blomback asked to discuss making a decision on applying fund balance to the tax rate and asked where the preliminary numbers are at? Russ Roy answered currently at \$.77 up at 7.23% which includes \$250,000 of unreserved fund balance and also includes the impact of the adjustments and cuts made tonight. Chair Blomback asked if the \$250,000 was increased to \$400,000 leaving \$1 million in the bank, where would that leave us? Russ Roy answered \$.46 at 4.27%.

Selectwoman Hooper cautioned the Board on using more unreserved fund balance as it gives the town less of a cushion and a false sense of security to the tax payers. Russ Roy said while

**DRAFT**

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

he would agree with that, he thinks putting forth a lower rate might help to lessen the blow of the 100% for the Wastewater Bond as well as the revenue projections being used are conservative.

**Chair Blomback moved to approve \$400,000 to be removed from the unreserved fund balance for the purpose of tax relief. Selectman Parker seconded. Motioned carried 5-0**

The Board had a discussion on who the town report should be dedicated to.

**Selectman Parker moved to dedicate the town report to Norman Bumford. Selectman Flynn seconded. Motion carried 4-1 (Hooper abstained)**

Communications

**Item 5:** Selectmen Reports

Selectman Parker had nothing to report.

Selectman Flynn had nothing to report.

Selectwoman Hooper had nothing to report.

Chair Blomback had nothing to report.

Selectman Osgood had nothing to report.

Public Comment #2

Bruce Trivellini asked about the complaint on OHRV's that potentially caused the petitioned warrant article.

Heidi Aucoin asked the Board to defend the wastewater bond at town meeting and to also do a presentation for the public.

**Item 6:** Non-Public Session 91-A:3 II a, c, d or e Personnel/Reputation/Legal/Land  
No non-public needed

**Selectmen Parker moved to adjourn. Selectman Flynn seconded. Motion carried 5-0.**

**Meeting Adjourned: 9:48pm**

**Respectfully Submitted,**

**Wendy Baker**



**The following are department reports for the month of  
January 2021**

**Building**

**Highway**

**Police**

**Town Clerk / Tax Collector**

**Wastewater**



Monthly Building Department Report  
January 2022

TO: Joseph Devine, Town Administrator

FROM: Wendy Baker, Land Use Coordinator

The following is a record of permits, certificates of occupancy, inspections and revenue collected for the month listed above.

Permits /COs/Inspections	Quantity	Revenue
Building Permits - Residential	2	\$1,672.00
Building Permits - Commercial	0	
Electrical Permits	5	\$250.00
Plumbing Permits	1	\$50.00
Mechanical Permits	8	\$250.00
Demolition Permits	0	
Driveway Permits	1	\$75.00
Trench Permits	0	
Sign Permits	0	
Assembly Permits	0	
Tent Permits	0	
Hawk & Peddler	0	
Certificates of Occupancy	1	
Inspections Performed	13	
<b>Total</b>		<b>\$2,297.00</b>

Town building rental/use:

Town Buildings	Rented/Reserved	Revenue
Community Center (upstairs)		
Grange (Does not include Caseworker & CAP)	4 Food Pantry open 2x week	N/C for AA Food Pantry- permanent
Bandstand		

Respectfully submitted,  
*Wendy Baker*

2/10/2022

To Town Administrator Joe Devine and the Henniker Select Board,  
Highway Department spent the month of January fighting weather. Be it snow or ice seemed like every day we had something going on. Six actual storms and plenty of salt and sand runs. We restocked sand from the pit to the shop yard twice and we bought in 328 tons of salt. Though out month we have been maintaining equipment, and we also started repainting the interior of walls of the lunch room, hall, two bathrooms, and the office.

Leo Aucoin  
Superintendent  
Henniker Highway

# HENNIKER POLICE DEPARTMENT

## Memo

**To: Wendy Baker**

**From: Chief Matthew French**

**Date: February 1, 2022**

---

December 2021 summary which I am aware is way behind. January was busy once again with staffing issues, so I apologize to the board for being late.

There were 6 arrests which include, drug possession, DUI, Reckless operation, subject wanted on a warrant. One of the drug arrests was a felony level offense where the operator of a motor vehicle was arrested for DUI and had approximately 10 pounds of marijuana, hash and honey butane oil in the vehicle which was seized with a search warrant.

We had a very concerning series of incidents involving a subject who was probably under the influence of meth who was forcing his way into homes during the night in the center of town area. He was arrested and charged accordingly.

We have remained vigilant with our business checks due to a string of thefts in the area.

We had 922 Calls for Service (895 in 2020, 712 in 2019) which include

1 Burglary	20 Suspicious person/vehicles
8 MV Crashes	5 Welfare Check
15 Motor vehicle complaints	1 Psychological problem
130 MV stops.	1 Suicidal Person
55 Directed Patrols	1 Juvenile issue
15 Disabled MV/Assist Motorist	6 Noise Complaint
10 Road Hazards	6 Animal Complaints
4 Wires down	19 Alarm Calls/911 Hangup
3 Domestic Disturbance	2 Civil matter
2 Serve Domestic Violence Order	18 Walk and Talk
5 Serve Paperwork/Subpoena	5 Parking Complaints/tickets
23 Follow ups	372 Building/Business checks
14 Return phone call	85 Vacant/Vacation House Checks
12 Assist Citizen	
3 Assist Other agencies	
22 Assist Rescue/Fire	

# HENNIKER POLICE DEPARTMENT

## Memo

**To: Wendy Baker**

**From: Chief Matthew French**

**Date: February 10, 2022**

---

January 2022 summary.

There were 6 arrests which include, driving with a s suspended license, DUI, subject wanted on a felony warrant, criminal threatening and robbery.

The robbery case incident occurred at Dunkin Donuts; the subject presented a note demanding money. The employees provided a great description which was broadcasted quickly. The suspect vehicle was stopped in Hillsboro/Antrim area. Our officers conducted an interview and subsequently arrested the male suspect and the female party with him. Great work by Officer Land and Lt Dandeneau.

We had 845 Calls for Service (895 in 2021, 785 in 2019) which include

1 Burglary	10 Suspicious person/vehicles
8 MV Crashes	3 Welfare Check
17 Motor vehicle complaints	2 Psychological problem
107 MV stops.	2 Suicidal Person
29 Directed Patrols	1 Juvenile issue
17 Disabled MV/Assist Motorist	5 Noise Complaint
6 Road Hazards	3 Animal Complaints
3 Domestic Disturbance	28 Alarm Calls/911 Hangup
5 Noise complaint	12 Walk and Talk
1 Serve Domestic Violence Order	16 Parking Complaints/tickets
15 Serve Paperwork/Subpoena	373 Building/Business checks
16 Follow ups	44 Vacant/Vacation House Checks
14 Return phone call	
5 Assist Citizen	
12 Assist Other agencies	
35 Assist Rescue/Fire	

**MEMORANDUM**

To: Joseph Devine, Town Administrator  
From: Kimberly I. Johnson – Town Clerk/Tax Collector  
Date: February 2, 2022  
Subject: Town Clerk/Tax Collector Report as of 01/31/2022

**PROPERTY TAXES**

Total Committed 2021	\$15,448,393.00
Uncollected	\$510,419.93

**TAX LIENS**

	<u>2020 LIENS</u>	<u>2019 LIENS</u>	<u>2018/PRIOR LIENS</u>
Liened Amount	\$190,769.84	\$252,332.58	
Uncollected	\$141,469.49	\$ 64,005.10	\$151,040.85

**WATER & SEWER -**

**2021**

Water Billed	\$535,784.20
Sewer Billed	\$573,966.55
Uncollected	\$84,019.15

**TOWN CLERK REVENUE**

	<u>2020</u>	<u>2021</u>
MV	\$65,403.02	\$68,719.80
non-MV	\$719.50	\$443.00

## Wastewater Department Report January, 2022

- 1/03/22 –Sending 2021 Toxicity test metals results to US-EPA & NHDES.  
Dried and lubricated 2 gate locks for W.Henn and Ramsdell Rd. Pump Station gates.
- 1/04/22 –I had trouble with Net DMR website yesterday, will try to send Toxicity metals results today.
- 1/05/22 –Blower #2 in the Blower building leaking oil more than usual. There is no oil in the sight glass  
On the smaller side of the blower. Will check with The Maher Corp.  
Chazz and Ken brought 3 barrels of grease from Ramsdell Rd. pump station to drying beds.  
Rich brought Lab water samples to the State lab
- 1/06/22 –Brought 4 drums of caustic to Grit Room.  
Ken found a loose fill plug on A.T. Blower #2, refilled with oil, will test run and monitor on Monday.
- 1/07/22 –Snowing this morning, 3-4 “ expected this morning.  
All of us on snow removal.
- 1/10/22 –Test run blower #2, monitored for 1 hour, no leaks, will keep an eye on it.  
Replaced lock and chain at West Henniker Pump Station.  
Rich and Chazz working on spray nozzles at Belt Press wash boxes.  
Completed and submitted monthly discharge monitoring report to US-EPA and NHDES.
- 1/11/22 –1” snow overnight, Snow removal.  
Sent annual Septage report to NHDES.  
Ken working on EPA annual sludge report, not ready to send yet.
- 1/12/22- Ken hit the front gate while plowing yesterday, will repair when it warms up.  
Shipped rolloff to Merrimack today.
- 1/13/22- Gathering Information for tomorrows visit from Underwood and personnel from Keene WWTP. They are coming to check out our Penn Valley Pumps prior to purchasing for their facility.
- 1/14/22- Doing a quick clean-up downstairs this morning before our visitors show up.  
Filing and restocking completed confined space permits.  
Pumped caustic, Cleaning day.
- 1/18/22- Snow and Ice removal.  
Selectboard meeting tonight, Wastewater Bond .  
Received 12 drums caustic
- 1/19/22- Ken & Chazz marked a Dig safe on Davidson Rd.  
Rich and Chazz cleaned the Grit room.  
Ken working on annual sludge report for the US-EPA
- 1/20/22- Chazz started belt press.  
All of us trying to clean up Ice and snow around plant.  
Ken working on annual EPA sludge report.
- 1/21/22- Bobcat service tech here to work on minor recall items on our skid steer.  
Chazz in late, Dr. appt.  
Another 4 employees from Keene WWTP here to look at our Penn Valley Pumps.  
Cleaning day.
- 1/24/21- Chazz on vacation this week.  
Ken spread some sand and salt on walkways at WWTP.

- 1/25/22- 1" snow overnight, snow removal.  
Ken started the Belt Press  
Ken & Rich filled gas cans at Rounds.  
Rich and Ken shut the press down.
- 1/26/22- Ken put tire chains on Tractor/snowblower & wheel weights.  
Called Merrimack WWTP to get info for annual sludge report.  
Brought empty caustic drums to press building.
- 1/27/22- Ken started belt press and checked the Blower building.  
Hampshire Fire Protection here certifying our extinguishers.  
Rich cleaned RAS #2  
Sent annual Biosolids report to US EPA.
- 1/28/22- Ken out sick, tested for covid with negative results.
- 1/30/22- 5/6 inch's snow, snow removal.
- 1/31/22- Ken & Rich finished cleaning up snow.  
Chazz returned from vacation today, with my encouragement, he went home to sleep.  
Ken checked a dig safe on Rush Rd.

1 Rolloff container of sludge was sent to Merrimack, NH Composting Facility for processing in January.



State of New Hampshire  
 Water Supply & Pollution Control Comm.  
 PO Box 95  
 Concord, New Hampshire 03301

Facility Henniker Wastewater Treatment

Chief Operator Richard Slager

Month January Year 2022

Date and Day of Week	Rain or Snow (in.)	Wastewater Flow In ( MGD )(1)				Chlorine Residual (mg/L)		Lbs. of Cl.	Settleable Solids (ml/L)		pH		D.O. mg/L	Turb. NTU	Total Suspended Solids (mg/L)		Coliform (#/100 ml)				
		INF.	EFF.(2)		EFF.	A.M.	P.M.		Lbs.	INF.	EFF.	INF.			EFF.	EFF(3)		EFF(3)	INF.	EFF.	EFF.
			TOTAL	MIN.																	
1	S	0.116	0.060	0.200	0.127						7.0										
2	S	0.117	0.070	0.230	0.133						7.0										
3	M	0.117	0.070	0.230	0.133					7.6	7.0		1.1			2.0					
4	T	0.128	0.060	0.200	0.124					7.5	7.0		1.1	170.0	3.0	1.0					
5	W	0.123	0.060	0.280	0.160					7.5	7.0		1.3	258.0	3.0	1.0					
6	TH	0.126	0.060	0.170	0.134					7.6	7.0		1.0								
7	F	0.122	0.070	0.260	0.154					7.4	7.0		0.9								
8	S	0.122	0.060	0.190	0.134						6.9										
9	S	0.105	0.050	0.200	0.110						6.9										
10	M	1"s	0.119	0.060	0.210	0.134					7.5	7.0		0.7		1.0					
11	T		0.111	0.040	0.180	0.110					7.6	7.1		0.8		1.0					
12	W		0.109	0.030	0.240	0.115					7.7	7.1		0.7	2.0	1.0					
13	TH		0.112	0.040	0.190	0.119					7.7	7.1		0.8	5.0						
14	F		0.110	0.050	0.270	0.142					7.7	7.0		0.7							
15	S		0.117	0.040	0.190	0.114					7.0										
16	S		0.109	0.040	0.170	0.101					7.1										
17	M	6"s	0.106	0.050	0.200	0.120					7.0										
18	T		0.098	0.040	0.220	0.119					7.8	7.1		0.7	4.0	1.0					
19	W		0.103	0.020	0.180	0.096					7.9	7.1		0.7	3.0	1.0					
20	TH		0.098	0.040	0.220	0.106					7.9	7.1		0.8		1.0					
21	F		0.103	0.020	0.300	0.134					7.8	7.1		0.8							
22	S		0.104	0.020	0.160	0.089					7.0										
23	S		0.100	0.030	0.180	0.097					7.0										
24	M		0.103	0.030	0.200	0.110					7.7	7.1		0.9		1.0					
25	T		0.102	0.040	0.170	0.107					7.7	7.1		0.9	4.0	1.0					
26	W		0.101	0.020	0.250	0.130					7.9	7.1		0.8	4.0	1.0					
27	TH		0.106	0.020	0.190	0.098					7.7	7.1		1.0							
28	F		0.106	0.040	0.240	0.098					7.6	7.0		1.1							
29	S	6"s	0.102	0.040	0.170	0.121					7.0										
30	S		0.107	0.030	0.180	0.110					7.0										
31	M		0.108	0.020	0.200	0.104					7.8	7.0		1.5							
				Max	0.300	0.160					min	6.9									
Totals			3.410	---	---	3.683	---	---		---	---	max	7.1	---	---	---	---				
Averages			0.110	---	---	0.119					---	---	ERR	0.9	214.0	3.5					

(1) Show Units (MGD or GPD)

% Removal: 98%

(2) Record only Min. and Max. of Either Inf. or Eff. and indicate which. Inf. is preferred.

(3) Before Chlorination

Date and Day of Week	B.O.D. (mg/L)		Septage gal	BOD (lbs/day)		TSS (lbs/day)	
	INF.	EFF(3)		INF.	EFF(3)	INF.	EFF(3)
1 S							
2 S							
3 M							
4 T	114.0	3.9		121.7	4.0	181.5	3.1
5 W	123.0	3.6		126.2	4.8	264.7	4.0
6 TH							
7 F							
8 S							
9 S							
10 M							
11 T							
12 W		3.0			2.9		1.9
13 TH		3.5			3.5		5.0
14 F							
15 S							
16 S							
17 M							
18 T		3.5			3.5		4.0
19 W		3.6			2.9		2.4
20 TH							
21 F							
22 S							
23 S							
24 M							
25 T		4.2			3.7		3.6
26 W		3.5			3.8		4.3
27 TH							
28 F							
29 S							
30 S							
31 M							
Totals	---	---	---	247.9	29.1	446.1	28.3
Avg.	118.5	3.6		123.9	3.6	223.1	3.5

% Removal: 97%

Signature: \_\_\_\_\_

Additional Information:

Record special analyses, septage received at plant, or other operational data in the extra columns or below.

Report personnel changes, chlorine or power outages, equipment breakdowns, etc. below.

NOTE: Send by 10th of following month to NH Water Supply & Pollution Control Commission