



TOWN OF HENNIKER, NEW HAMPSHIRE
SELECTMEN AGENDA

**Tuesday, February 1, 2022
6:15 PM**

6:15 p.m.

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ANNOUNCEMENTS**
- IV. CORRESPONDENCE**
- V. CONSENT AGENDA**
Item 1: Consent Agenda for February 1, 2022
- VI. PUBLIC COMMENT #1** – (For any comment by any Henniker resident on a topic. Request time limit, up to 3 minutes)
- VII. NEW BUSINESS**
Item 2: 19 Hall Avenue – 79-E Application Presentation
- VIII. PUBLIC HEARING**
Item 3: Pursuant to RSA 32:5 the Henniker Board of Selectmen hereby announces to the citizens of Henniker the convening of a Public Hearing to take input on the proposed FY22 Town Operating Budget, bonds, and proposed warrant articles
- IX. OLD BUSINESS**
- X. PAST MEETING MINUTES**
Item 4: Acceptance of Board of Selectmen Meeting Minutes January 18, 2022
- XI. COMMUNICATIONS**
Item 5: Selectmen Reports
- XII. PUBLIC COMMENT #2** (For any comment by any Henniker resident on a topic. Request time limit, up to 3 minutes)
- XIII. NON-PUBLIC – If Necessary**
Item 6: Non-public Session 91-A:3 II a, c, d e, or e Personnel/Reputation/Legal/Land
- XIV. ADJOURNMENT**

XV. UPCOMING DATES

February 2, 2022 7:00 p.m. – Conservation Commission

February 9, 2022, 6:30 p.m. – Planning Board Meeting

February 15, 2022, 6:15 p.m. – Board of Selectmen

Visitor Orientation to the Town Selectman's Meeting

Welcome to this evening's Selectmen's meeting. Please note that the purpose of the meeting is for the Selectmen to accomplish its work within a qualitative timeframe. Meetings are open to the public, but public participation is limited. If you wish to be heard by the board, please note the "Public Comment" at the beginning and end of the meeting to speak to items on a meeting agenda and/or matters pertaining to the business of the Selectmen. In addition, public hearings may be scheduled for public comment on specific matters. Speakers must be residents of the Town of Henniker, property owners in the town of Henniker, and/or designated representatives of recognized civic organizations or businesses located in the Town of Henniker. When they are at the podium, speakers first need to recite their name and address for the record. Visitors should address their comments to the board and not to any individual member. Each speaker shall be provided a single opportunity for comment, limited to three (3) minutes. Public forum shall be limited to fifteen (15) minutes. Visitors should not expect a response to their comments or questions since the Board may not have discussed or taken a position on a matter. Public Comment is not a two-way dialogue between speaker(s), Selectmen, and/or the Town Administrator. The Chair will preserve strict order and decorum at all Board of Selectmen meetings. Outbursts from the public are not permitted.



TOWN OF HENNIKER, NEW HAMPSHIRE
BOARD OF SELECTMEN
CONSENT AGENDA

Tuesday, February 1, 2022

Consent Agenda

Item 1: Intent to Cut Map 1 Lot 93

Board of Selectmen Approval:

_____	_____
_____	_____

*Please note that the Consent Agenda is subject to change until 4:30 pm the day of a scheduled Selectmen's Meeting.

Telephone
603-428-3221

18 Depot Hill Road
Henniker, NH 03232
www.henniker.org

FAX
603-428-4366

FORM PA-7

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION NOTICE OF INTENT TO CUT WOOD OR TIMBER

(Assigned by Municipality)

YR TOWN OP# T

For Tax Year April 1, 21 to March 31, 22

PLEASE TYPE OR PRINT (If filling in form on-line; use TAB Key to move through fields)

Received By TOWN OF HENNIKER JAN 27 2022 Building Planning & Zoning

- 1. Town/City of: Henniker
2. Tax Map/Block/Lot or USFS Sale Name & Unit No. 1-093
3. Intent Type: Original Supplemental
4. Name of Access Road: Liberty Hill Rd
5a. Acreage of Lot: 64 Acreage of Cut: 25
5b. Anticipated Start Date: 2-1-22
6. Type of ownership (check only one):
a. Owner of Land and Stumpage (Sole Owner)
b. Owner of Land and Stumpage (Joint Tenants)
c. Owner of Land and Stumpage (Tenants in Common)
d. Previous owner retaining deeded timber rights
e. Owner/Purchaser of stumpage & timber rights on public lands (Fed., State, municipal, etc.) or Utility Easements

8. Description of Wood or Timber To Be Cut

Table with columns: Species, Estimated Amount To Be Cut. Rows include White Pine (40 MBF), Hemlock (MBF), Red Pine (MBF), Spruce & Fir (MBF), Hard Maple (MBF), White Birch (MBF), Yellow Birch (MBF), Oak (MBF), Ash (MBF), Soft Maple (MBF), Beech/Pallet/Tie & Mat Logs/Pine Box (MBF), Other (Specify) (MBF), Pulpwood (Tons), Spruce & Fir, Hardwood & Aspen, Pine, Hemlock, Biomass Chips, Miscellaneous, High Grade Spruce/Fir (Tons), Cordwood & Fuelwood (Cords).

REPORT OF CUT / CERTIFICATE TO BE SENT TO: OWNER OR LOGGER / FORESTER BY MAIL OR E-MAIL

7. I/We hereby accept responsibility for reporting all timber cut within 60 days after the completion of the operation or by May 15, whichever comes first. I/We also assume responsibility for any yield tax which may be assessed. (If a corporation, an officer must sign.)

Attach a signature page for additional owners.

Signature of Donald R. Boss, Jr. dated 1-27-22. PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

Mailing address: 492 Liberty Hill Rd, Henniker, NH 03242. Home phone: 603-428-3857, Cell phone: 603-848-8314.

9. Species and Amount of Wood or Timber For Personal Use or Exempt. See exemptions on back of form.

Table with columns: Species, Amount.

10. By signing below, the Logger/Forester or person responsible for cutting hereby accepts responsibility for verifying the volumes of wood and timber to be reported by the owner, and certifies that they are familiar with RSA 227-J, the timber harvest laws.

Signature of Michael Patterson dated 1/14/21. PRINT CLEARLY OR TYPE NAME OF PERSON RESPONSIBLE FOR CUT: Michael Patterson, Po Box 13, Henniker, NH 03242. Phone number: 603-303-4382.

FOR MUNICIPAL ASSESSING OFFICIALS ONLY

- The Selectmen/Municipal Assessing Officials hereby certify that:
1. All owners of record have signed the Intent;
2. The land is not under the Current Use Unproductive category;
3. The form is complete and accurate; and

- 4. Any timber tax bond required has been received. \$ Date:
5. The tax collector will be notified within 30 days of receipt pursuant to RSA 79:10.
6. This form to be forwarded to DRA within 30 days.

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

INTENT TO CUT CHECKLIST

Date received 1/27/22 Office ID# _____
Owner's name Donald R. Goss Jr. Lot # 1/93

Route to: Highway Superintendent Conservation Commission

Items 1 - 10 Complete _____ Map information complete No map

- Missing items:
- 1 Town/City
 - 2 Tax map/lot
 - 3 Original/supplemental
 - 4 Name of road using
 - 5 Acreage of lot/acreage to be cut
 - 6 Type of ownership
 - 7 SIGNATURES OF OWNER(S) OF RECORD
ADDRESS OF OWNER(S)
TELEPHONE NUMBER OF OWNER(S)
 - 8 Description of wood or timber to be cut
 - 9 Personal use amount
 - 10 LOGGER/FORESTER SIGNATURE
LOGGER/FORESTER PRINTED NAME
LOGGER/FORESTER PHONE NUMBER/ADDRESS
- 1 Area(s) to be cut
 - 2 Road to be used
 - 3 Landing(s)
 - 4 Point of egress onto town road

Taxes current	<input checked="" type="radio"/> Yes	<input type="radio"/> No	
Security bond required	<input type="radio"/> Yes	<input checked="" type="radio"/> No	\$ Amount _____
Date paid _____	Date returned _____		
Driveway permit needed	<input type="radio"/> Yes	<input checked="" type="radio"/> No	Initialed _____
Road bond required	<input type="radio"/> Yes	<input checked="" type="radio"/> No	\$ Amount _____
Date paid _____	Date returned _____		
Permission to Haul Form	<input type="radio"/> Yes	<input type="radio"/> No	Date received _____
Wetlands permit required	<input type="radio"/> Yes	<input checked="" type="radio"/> No	Date received _____

Notes/
Comments _____

Are the taxes paid on this property? yes!



Town Hall
18 Depot Hill Road
Henniker, NH 03242

Tel: (603) 428-3221
Fax: (603) 428-4366

Incorporated November 10, 1768
"Only Henniker on Earth"

TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: 2/1/2022
TITLE: RSA 79-E Application – 19 Hall Avenue
INITIATED BY: Wendy Baker, Executive Assistant
PREPARED BY: Wendy Baker, Executive Assistant
PRESENTED BY: Jonathan Norris, Owner

AGENDA DESCRIPTION:

This is the second 79-E application the town has received. The applicant is West Street Property, and the address of the property is 19 Hall Avenue. The Board will hear the initial application tonight. We will then hold a public hearing at the next Board of Selectmen meeting, after which the Board will decide whether to approve or deny the application.

Legal Authority: N/A

Financial Details: N/A

Town Administrator Comment:

N/A

Suggested Action/Recommendation:

Suggested Motion:

No formal action is necessary. The application will be scheduled for a public hearing at the next Board of Selectmen Meeting.



TOWN OF HENNIKER

18 DEPOT HILL ROAD
HENNIKER, NH 03242
TOWN HALL (603) 428-3221 FAX (603) 428-4366
WW W.HENNIKER.ORG



APPLICATION FOR COMMUNITY REVITALIZATION TAX RELIEF

INCENTIVE PROGRAM (RSA 79-E)

Date application submitted: <u>1/18/22</u>	Received by: <u>Wendy Baker</u>
--	---------------------------------

APPLICANT	OWNER
Name: <u>West Street Property</u>	Name: <u>Jonathan Norris</u>
Mailing Address: <u>165 Winchester Street</u>	Mailing Address: <u>165 Winchester St</u>
City, State, Zip: <u>Keene, NH, 03431</u>	City, State, Zip: <u>Keene, NH, 03431</u>
Phone/Fax: <u>603-354-3895</u>	Phone/Fax: <u>603-354-3895</u>
Email: <u>dr.jonathan.norris@gmail.com</u>	Email: <u>dr.jonathan.norris@gmail.com</u>

PROPERTY / BUILDING INFORMATION		
Building Name (if any):		Year Built: <u>Unknown</u>
Building Address: <u>19 Hall Ave</u>		Gross Square Footage of Building: <u>5044 sf</u>
Tax Map # <u>2</u>	Lot # <u>160-B</u>	Plot #
Sullivan County Registry Book #		Page #

Existing Property / Building Information: (Describe current use, size, number of units, number of employees, etc.) <u>Holt Funeral Home and (2) residential units.</u>
Proposed Property / Building Information: (Describe Proposed use, size, number of units, number of employees, etc.) <u>Montshire Pediatric Dentistry and (2) residential units. Dentistry to employee (4) people.</u>
Is there a change of use associated with this project? <input checked="" type="radio"/> Yes <input type="radio"/> No If yes, please describe <u>Funeral Home to Pediatric Dentistry</u>
Will the project include new residential units? Yes <input checked="" type="radio"/> No If yes, please describe
Will the project include new subsidized residential units? Yes <input checked="" type="radio"/> No If yes, please describe

Is the building eligible for listing individually on the State or Nation Register of Historic Places or located within a State or National Register Historic District?

Yes No If yes, provide a copy of the approved designation by the State or National Register of the building or the district.

Is the building located within, and is it significant to a locally-designated historic district?

Yes No

Has an abatement application been filed, or has abatement been awarded on this property within the last year?

Yes No If yes, please describe

Will any state or federal grants or funds or low-income subsidies or tax credits be used in this project?

Yes No If yes, what is the amount of the aid \$ _____ Describe and detail any repayment terms, if applicable.

PROJECT INFORMATION:

Describe the work to be done and the estimated cost. Please attach additional sheets, if necessary, as well as any written construction cost estimates. Please attach any construction contracts, plot plans, building plans, sketches, renderings, or photographs that would help describe and explain this application.

Expected Project Start Date: January 2022

Expected Project Completion Date: May 2022

Structural:

\$ 2000

Exterior Alterations: (Storefront/Façade, Walls, Windows, Doors, etc.)

Parking lot and landscaping

\$ 50,000

Interior Alterations: (Walls, Ceilings, Moldings, Doors, etc.)

\$ 150,000

Electrical:

\$ 20,000

Plumbing/Heating:

\$ 25,000

Mechanical:

\$ 25,000

Fire Protection:

\$ _____

Other:

\$ _____

Total:

NOTE: In completing this form, the applicant certifies that the estimated costs provided herein are reasonable and that such expenses meet the above program requirements. Failure to meet the program requirements or the listing of unreasonable construction costs will result in denial of the application and forfeiture of the application fee.

\$ 272,200

To be considered for this tax relief incentive program, the total project cost must be at least 15% of the pre-rehabilitation assessed value or \$75,000, whichever is less. In the case of historic structures, the project must devote at least 10% of the pre-rehabilitation assessed value or \$5,000, whichever is less, to energy efficiency per the U.S. Secretary of the Interior's Standards for Rehabilitation.

TO BE COMPLETED BY TOWNS ASSESSING DEPARTMENT:

Pre-Rehabilitation Assessed Valuation as of date of application submission: \$ _____

Are the cost threshold requirements satisfied by the project as proposed? Yes / No

PROPOSED PUBLIC BENEFIT (RSA 79-E:7)

To qualify for property assessment tax relief under this program, the proposed substantial rehabilitation must provide at least one of the public benefits listed below. Any proposed replacement of a qualifying structure must provide one or more of the public benefits listed below to a greater degree than a substantial rehabilitation of the same qualifying structure. Does the project provide the following public benefits? (Check all that apply)

<p>Enhances the economic vitality of the designated areas. If yes, please describe</p> <p>Currently the building is under utilized performing funerals infrequently. Additionally, one of the residential units is empty. The proposed use would have the building occupied by the public on a daily basis and both residential units used. Because of a lack of access to care for pediatric dentistry, the visiting public would be arriving from the surrounding towns and bringing new visitors and business to Henniker.</p>	<p>Yes <input checked="" type="checkbox"/> _____ No <input type="checkbox"/> _____</p>
<p>Enhances and improves a culturally or historically significant structure. If yes, please describe.</p>	<p>Yes _____ No _____</p>
<p>Promotes preservation and reuse of existing building stock by rehabilitation of historical structures per energy efficiency guidelines established by the U.S. Secretary of the Interior's Standards for Rehabilitation. If yes, please describe.</p>	<p>Yes _____ No _____</p>
<p>Promotes development in the designated areas, providing efficiency, safety, and a greater sense of community, consistent with RSA Chapter 9-B. If yes, please describe.</p>	<p>Yes _____ No _____</p>
<p>Increases residential housing in the designated areas. If yes, please describe.</p>	<p>Yes _____ No _____</p>

HISTORICAL REQUIREMENT FOR REPLACEMENT OF QUALIFYING STRUCTURES

In the case of replacement of qualifying structure(s), the applicant shall submit a New Hampshire Division of Historical Resources Individual Inventory Form prepared by a qualified architectural historian that identifies any historical, cultural, and architectural value of the structure(s) that are proposed to be replaced and the property on which those structure(s) are located.

IMPORTANT

Per RSA 79-E:13, II, the Base or "Original" Assessed Value for any tax relief period is only set after the following two conditions are met:

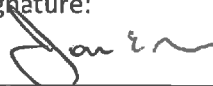
1. Approval of the tax relief by the Board of Selectmen following a public hearing.
2. The applicant's entering into a Covenant with the Town of Henniker to protect the public benefit(s).

Therefore, the applicant and property owner shall not commence any of the improvements included in this application until he or she has satisfied the above requirements. This prohibition shall consist of any demolition of the existing structure.

AFFIDAVIT

I/We have read and understand the Community Revitalization Tax Relief incentive (RSA 79-E) and am/are aware that this will be a public process, including a public hearing to be held to discuss the merits of this application and the subsequent need to enter into a covenant with the Town and pay any reasonable expenses associated with the drafting of the covenant. I/We understand the application will not be determined as complete or recommended to the Board of Selectmen for consideration until all of the necessary information is provided.

The undersigned hereby acknowledge understanding of the above statement and certify that the information provided herein is true and correct:

Signature: 	Print Name: Jonathan E Norris	Date: 1/14/22
Signature:	Print Name:	Date:
Signature:	Print Name:	Date:
Signature:	Print Name:	Date:
Signature:	Print Name:	Date:

TOWN WARRANT 2022

Town of Henniker
State of New Hampshire

The polls will be open for voting
at the Henniker Community School Gymnasium
51 Western Avenue
from 7:00 AM to 7:00 PM
Tuesday, March 8, 2022

To the inhabitants of the Town of Henniker
in the County of Merrimack in said State
qualified to vote in Town Affairs:

You are hereby notified to meet at the
Henniker Community School Gymnasium in Henniker
on Tuesday the eighth (8th) day of March next,
beginning at seven o'clock in the morning
(7:00 a.m.) and ending at seven o'clock in the
evening (7:00 p.m.) to act upon the following:

1. OFFICES OPEN FOR 2022 TOWN ELECTION

Selectmen - One (1) 3-year term

Town Treasurer – One (1) 1 year term

Cemetery Trustee – One (1) 3-year term

Water Commissioner – One (1) 3-year term

Planning Board - Two (2) 3-year term

Trustees of the Trust Funds – One (1) 3-year term

Trustees of the Tucker Free Library - One (1) 3-year term

Supervisors of the Checklist - One (1) 6-year term

Moderator - One (1) 2-year term

Planning Board Approved Zoning Changes 2022

Zoning Ballot

2. **Are you in favor of amending Chapter 133, Zoning Regulations, as proposed by the Planning Board as follows?** Amend Article II Definitions 133-3, by amending the term Business Transient Housing as follows: ~~Staying at an accommodation for a brief stay, not to exceed 7 days.~~ **Housing supporting a Henniker business operation intended to house employees, contractors, seasonal workers and others who perform work for a company.** Occupants of a Business Transient Housing shall not seek nor will they be considered year round residences of the community, year-round residency shall be prohibited. The purpose of Business Transient Housing is to provide businesses with the opportunity to **offer** ~~provide~~ temporary housing for its Henniker worker(s) **not to exceed nine (9) months in duration.**
3. **Are you in favor of amending Chapter 133, Zoning Regulations, as proposed by the Planning Board as follows?** Amend Article VI RN Residential Neighborhood District and Article VII, RR Rural Residential District, to amend the allowance of a Home rental detached apartment to increase in size from 1,000 to 1,250 square feet of living area.

TOWN WARRANT

Addendum

2022

Town of Henniker
State of New Hampshire

Town Meeting begins at 1:00 PM
at the Henniker Community School Cafetorium
51 Western Avenue
Saturday, March 12, 2022

To the inhabitants of the Town of Henniker
in the County of Merrimack in the said State
qualified to vote in Town Affairs:

You are hereby notified to meet at the
Henniker Community School Cafetorium in Henniker
on Saturday the Twelfth (12th) day of March next,
at one o'clock (1:00 p.m.) in the afternoon
to act upon the following:

4) To see if the Town will vote to raise and appropriate the sum of \$3,200,000 for the purpose of performing Wastewater Upgrades, that will qualify the Town for federal and state funds, such sum to be raised by the issuance of serial bonds and notes not to exceed \$3,200,000 under and in compliance with the provisions of the Municipal Finance Act (NH RSA 33:1 et. seq., as amended) and to authorize the Town officials to issue and negotiate such bonds or notes and determine the rate of interest thereon, and to take such actions as may be necessary to affect the issuance, negotiation, sale and delivery of such bonds or notes as shall be in the best interest of the Town. Additionally, to authorize the Town to apply for and accept grants or other funds that may reduce the amount to be repaid and participate in the State Revolving Fund (SRF) RSA 486.14 established for this purpose, and to allow the Town to expend such monies as become available from the federal and state governments and pass any vote relating thereto. It is anticipated that the Town will receive up to \$224,000 in principal forgiveness from the State Revolving Fund loan program, and \$960,000 in grants from State ARPA funds administered through the NHDES. The remaining bond for this project, less \$100,000 of committed local Town ARPA grant funds, will be paid for Sixty Percent (60%) by the wastewater users and Forty Percent (40%) by the entire Town.

Recommended by Board of Selectmen

3/5 Ballot Vote Required

5) To see if the Town will vote to raise and appropriate the sum of Six Million Fifty Eight Thousand Five Hundred Forty Dollars (\$6,058,540) for general municipal operations.

Selectmen Recommend

	2022 Requested	2021 Approved	Difference
EXECUTIVE	30,413	30,413	0
HISTORIC DISTRICT	1,250	1,250	0
TOWN CLERK	85,243	95,523	(10,280)
ELECTION BUDGET	6,300	7,620	(1,320)
TAX MAP BUDGET	4,800	4,800	0
TOWN OFFICE BUDGET	727,710	618,666	109,044
TAX COLL BUDGET	83,241	95,086	(11,845)
LEGAL FEES BUD	20,000	20,000	0
PLAN BUDGET	30,679	48,679	(18,000)
ZBA BUDGET	5,521	5,521	0
CEMETERIES BUD	16,280	15,200	1,080
INSURANCE BUDGET	152,350	141,554	10,796
MUNICIPAL DUES BUDGET	4,157	4,157	0
POLICE BUDGET	1,454,759	1,416,714	38,045
FIRE/RESCUE BUD	868,294	820,862	47,432
CODE BUDGET	27,853	29,155	(1,302)
EMERGENCY MGT	1,292	1,292	0
HIGHWAY BUDGET	826,294	771,211	55,083
HIGHWAY/STREETS BUD	731,500	681,040	50,460
SOLID WASTE BUDGET	534,985	494,063	40,922
ANIMAL CONTROL BUD	9,408	9,408	0
HUMAN SERVICE BUDGET	80,000	80,000	0

ATHLETIC BUDGET	40,145	40,145	0
PATRIOTIC PURPOSES BUD	2,600	2,000	600
CONCERT'S BUDGET	7,195	7,195	0
CONSERVATION BUDGET	2,515	2,515	0
COMM- CAP	14,000	14,000	0
COMM- WHITE BIRCH	65,000	65,000	0
DEBT SERVICE PRINCIPAL	187,720	185,979	1,741
DEBT SERVICE INTEREST	23,536	27,976	(4,440)
DEBT SERVICE TAN INT	13,500	13,500	0
Totals	6,058,540	5,750,524	308,016

- 6) To see if the Town will vote to raise and appropriate the sum of Seven Hundred Fifty Thousand Dollars (\$750,000) To be added to the Roads Maintenance Expendable Trust Fund, established at the 2019 Town Meeting under the provisions of RSA 31:19-a for the purpose of Road Maintenance Projects

Selectmen Recommend

- 7) To see if the Town will vote to raise and appropriate the sum of One Hundred Fifty Thousand Dollars (\$150,000) to be added to the Highway Equipment Capital Reserve Fund established at the 2007 Town Meeting under the provisions of RSA 35:1 for the purpose of purchasing highway equipment.

Selectmen Recommend

- 8) To see if the Town will vote to raise and appropriate the sum of One Hundred Fifteen Thousand Nine Hundred Forty Seven Dollars (\$115,947) for the purchase of a One Ton Truck with dump body, sander and plow with said funds (One Hundred Fifteen Thousand Nine Hundred Forty Seven Dollars \$115,947) to come from from the Highway Equipment Capital Reserve Fund established at the 2007 Town Meeting under the provisions of RSA 35:1 for the purpose of purchasing highway equipment.

Majority Vote Required

Selectmen Recommend

- 9) To see if the Town will vote to raise and appropriate the sum of Sixty Thousand dollars (\$60,000) for the purchase of a wood chipper with said funds (Sixty Thousand Dollars \$60,000) to come from the Highway Equipment Capital Reserve Fund established at the 2007 Town Meeting under the provisions of RSA 35:1 for the purpose of purchasing highway equipment.

Majority Vote Required

Selectmen Recommend

- 10) To see if the Town will vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500) to be added to the Town Technology Expendable Trust Fund, established at the 2020 Town Meeting under the provisions of RSA 31:19-a for the purpose of Hardware/Software upgrades to Town systems.

Selectmen Recommend

- 11) To see if the Town will vote to raise and appropriate the sum of Thirty Seven Thousand Dollars (\$37,000) to be added to the Revaluation Capital Reserve Fund established under the provisions of RSA 35:1 for the purpose of Property Revaluations.
Selectmen Recommend

- 12) To see if the Town will vote to raise and appropriate the sum of Sixty Two Thousand Four Hundred Dollars (\$62,400) to conduct a Property Revaluation with said funds (Sixty Two Thousand Four Hundred dollars \$62,400) to come from the Property Revaluation Capital Reserve established for that purpose.
Majority Vote Required **Selectmen Recommend**

- 13) To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the Town Owned Building Expendable Trust Fund established at the 2019 Town Meeting under the provisions of RSA 31:19-a for the purpose of Town Owned Building Maintenance Projects.
Selectmen Recommend

- 14) To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand Dollars (\$100,000) to be added to the Fire Equipment Capital Reserve Fund established at the 2016 Town Meeting under the provisions of RSA 35:1 for the purpose of the replacement of Henniker Fire Department trucks and equipment.
Selectmen Recommend

- 15) To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) to be added to the Transfer Station Capital Reserve Fund established at the 2017 Town Meeting under the provisions of RSA 35:1.
Selectmen recommend

- 16) To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) for the purchase of a Skidsteer for the Transfer Station with said funds (Fifty Thousand Dollars \$50,000) to come from the Transfer Station Capital Reserve Fund established at the 2017 Town Meeting under the provisions of RSA 35:1.
Majority Vote Required **Selectmen Recommend**

- 17) To see if the Town will vote to raise and appropriate the sum of Eighty Thousand Dollars (\$80,000) to be added to the Ambulance Capital Reserve Fund established in 1988 under the provisions of RSA 35:1 for the purchase of an ambulance for the Rescue Squad, of which the amount of \$10,000 (Ten Thousand dollars) will be transferred into the fund if received from the Town of Bradford. If the money is not received from Bradford only \$70,000 will be deposited into the fund.
Selectmen Recommend

18) To see if the Town will vote to raise and appropriate the sum of Twenty Five Thousand Dollars (\$25,000) to be added to the Fire-Rescue Building Maintenance Fund, an Expendable Trust Fund under provisions of RSA 31:19-A. **Selectmen Recommend**

19) To see if the Town will vote to revoke the Police Department Building Maintenance Expendable Trust Fund first created at the 2001 Town Annual Meeting, and, upon revocation, the trustees of trust funds holding the account for said trust shall pay all the moneys in said fund to the Town treasurer to be deposited in the general fund pursuant to RSA 31:19-a, II (majority vote required).

Selectmen Recommend

20) To see if the Town will vote to establish a Police Department Site Purchase, Building Engineering, Design and Construction Expendable Trust Fund per RSA 31:19-a, for the purpose of purchasing land, engineering, design and construction of a new building, and to raise and appropriate the sum of One Hundred Fifty Five Thousand Two Hundred Ten Dollars (\$155,210) to put in the fund, with this amount to come from the general fund balance; further to name the Board of Selectmen as agents to expend from said fund. (Majority vote required).

Selectmen Recommend

21) To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to a Police Department Site Purchase, Building Engineering, Design and Construction Expendable Trust Fund established at the 2022 Town Meeting (Article 19) under the provisions of RSA 31:19-a for the purpose of purchasing land, engineering, design and construction of a new building.

Selectmen Recommend

22) To see if the Town will vote to raise and appropriate the sum of Ten Thousand dollars (\$10,000) to be added to the Police Department Equipment Expendable Trust Fund established at the 2020 Town Meeting under the provisions of RSA 31:19-a for the purpose of replacing Police equipment.

Selectmen Recommend

23) To see if the Town will vote to raise and appropriate the sum of Two Hundred Thirty Six Thousand Six Hundred Twenty One Dollars (\$236,621) for the Tucker Free Library with the amount to be funded by general taxation.

Tucker Free Library Trustees Recommend

Selectmen Recommend

24) To see if the Town will vote to raise and appropriate the sum of up to Eighty Thousand Dollars (\$80,000) for replacement of the Garaventa Lift, replacement of the exterior door that provides access to the Garaventa Lift complete with handicap switch to operate said door, and repair and/or replace the ramp further to name the Tucker Free Library Board of Trustees as agents to expend.

Tucker Free Library Trustees Recommend

Selectmen Recommend

- 25) To see if the Town will vote to establish a Library Accessibility and Safety Project Expendable Trust Fund per RSA 31:19-a for the purpose of funding future library expansion and to raise and appropriate One Dollar (\$1) to put in the fund, with this amount to come from taxation further to name the Tucker Free Library Board of Trustees as agents to expend from said fund.

Tucker Free Library Trustees Recommend

Selectmen Recommend

- 26) To see if the Town will vote to raise and appropriate the sum of Nine Thousand Nine Hundred Ninety Dollars (\$9,990) for the purpose of continued restoration of granite and mortar on the exterior of the Tucker Free Library. Furthermore, this appropriation is 100% reimbursable to the Town from a Conservation License Plate Grant Program offered through the State of New Hampshire. No expenditure under this article shall occur unless the library receives the amount of the stated grant of Nine Thousand Nine Hundred Ninety Dollars (\$9,990).

Tucker Free Library Trustees Recommend

Selectmen Recommend

- 27) To see if the Town will vote to raise and appropriate One Hundred Thousand dollars (\$100,000) for road improvements with One Hundred Thousand dollars (\$100,000) to offset this appropriation by an anticipated New Hampshire Highway Block Grant. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the road improvements are completed or until December 31, 2026, whichever is sooner. No amount to come from general taxation.

Selectmen Recommend

- 28) To see if the Town will vote to raise and appropriate the sum of Twenty Five Thousand Dollars (\$25,000) to be added to the Bridge Repair Capital Reserve Fund established at the 2008 Town Meeting under the provisions of RSA 35:1 for the purpose of funding future repairs to the Town's bridges.

Selectmen Recommend

- 29) To see if the Town will vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500) to be added to the Parks Equipment Expendable Trust Fund established in 2020 under the provisions of RSA 31:19-a for the purpose of replacing of equipment needed to maintain the parks.

Selectmen Recommend

- 30) To see if the Town will vote to raise and appropriate the sum of Six Hundred Forty Four Thousand Eight Hundred Thirty-Eight Dollars (\$644,838) for the operating expenses for the Wastewater Treatment Plant with Seven Thousand Five Hundred Thirty-Seven (\$7,537) to offset this appropriation by an anticipated water pollution grant and the remainder to be raised by sewer assessments. No amount to come from general taxation.

Sewer Commissioners/Selectmen recommend

- 31) To see if the Town will vote to raise and appropriate the sum of Five Hundred Twenty Eight Thousand Two Hundred Five Dollars (\$528,205) for the operating expenses of Cogswell Spring Water Works. This funding is provided by water assessments.

Water Commissioners/Selectmen recommend

- 32) To see if the Town will vote in favor of discontinuing the combined elected Town Clerk/Tax Collector position pursuant to RSA 41:45-a, II. If the Town votes in favor of discontinuing the combined position, the person holding the elected combined office shall continue to hold office until the annual town election first following the discontinuance of the elected office at which time the elected combined office shall terminate and the voters shall choose one individual as Town Clerk.

Selectmen Recommend

- 33) To see if the Town will vote to discontinue the elected Tax Collector position pursuant to RSA 669:17-b and authorize the Selectmen to appoint a Tax Collector in accordance with RSA 41:2. If approved the person holding the elected office of Tax Collector shall continue to hold office until the annual town election first following the discontinuance of the elected office at which time the elected office shall terminate.

Selectmen Recommend

- 34) To see if the Town will vote to amend the Henniker Noise Ordinance at sections 71-7 and 71-8 as outlined in the italicized text below?

Petitioned Article

71-7. Specific violations enumerated.

G: Motorcycle Noise. Operation of a motorcycle as defined by RSA 259:63 on private property with a decibel rating in excess of 55 decibels during the hours of 6 am and 6 pm and 45 decibels between the hours of 6 pm and 6 am as measured at the abutting property line.

Decibel ratings by the Henniker Police with a sound level meter meeting the standards of the American National Standards Institute shall be conclusive evidence of a violation. Sound levels shall be measured at the boundary line at the height of at least four (4) feet above the ground service. Measurements will be conducted in accordance with current ANSI guidelines for the measurement of sound.

71-8. Violations and penalties.

Violation of this article will result in a fine of not more than \$400.

The Town shall enforce all violations by imposition of a fine upon the property owner. Each decibel measurement in excess of that permitted in section 71-7—G shall constitute a separate violation.

Violations of this Ordinance shall be assessed as follows:

First Offense – One Hundred Dollars (\$100) fine;

Second Offense – Two Hundred and Fifty Dollar (\$250) fine;

Third and subsequent Offenses – Four Hundred Dollar (\$400) fine.

Offense fines are payable to the Town Clerk of Henniker New Hampshire. Failure to pay will result in the issuance of a court summons to appear before the Hillsborough District Court.

To transact any other business that may legally come before this meeting. (This article is meant to allocate time that public acknowledgments may be voiced and is not mean to add additional articles to the meeting. The final decision is the responsibility of the Town Moderator (per Henniker Town Counsel).

Given under our hands and seal the ____ day of February 2022

Kris Blomback, Chair

Tia Hooper, Selectwoman

Peter Flynn, Vice Chair

Scott Osgood, Selectman

Leon Parker, Selectman

Town of Henniker
2022 Requested Budget
25-Jan-2022

	2022 Requested Budget	01/18/2022 Proposed	1/25/22 Adjustments	2022 Requested Budget	2022 Estimated Revenues	2022 Net to be Raised	Cost on Tax Rate Valuation / 1000 \$475,282
Executive	30,413			30,413		30,413	0.06
Executive - Historic District	1,250			1,250		1,250	0.00
Town Clerk	83,442	1,801		85,243	950,000	(864,757)	-1.82
Election	6,300			6,300		6,300	0.01
Tax Maps	4,800			4,800		4,800	0.01
Town Office	690,978	36,732		727,710	2,000	725,710	1.53
Tax Collector	81,439	1,802		83,241	95,000	(11,759)	-0.02
Legal Fees	30,000		(10,000)	20,000		20,000	0.04
Planning	48,679		(18,000)	30,679	3,000	27,679	0.06
Zoning	5,521			5,521	1,800	3,721	0.01
Cemeteries	16,280			16,280	659	15,621	0.03
Insurance	152,350			152,350		152,350	0.32
Municipal Dues	4,157			4,157		4,157	0.01
Police	1,454,759			1,454,759	17,000	1,437,759	3.03
Fire/Rescue	878,294		(10,000)	868,294	400,000	468,294	0.99
Code Enforcement	25,153		2,700	27,853	10,000	17,853	0.04
Emergency Management	1,292			1,292		1,292	0.00
Highway	830,797	10,497	(15,000)	826,294		826,294	1.74
Highway/Streets	731,500			731,500		731,500	1.54
Solid Waste	534,985			534,985	28,000	506,985	1.07
Animal Control	9,408			9,408		9,408	0.02
Welfare	80,000			80,000		80,000	0.17
Athletic	40,145			40,145	2,500	37,645	0.08
Library	236,621			236,621		236,621	0.50
Patriotic Purposes	2,600			2,600		2,600	0.01
Community Concert's	8,400		(1,205)	7,195		7,195	0.02
Conservation	2,515			2,515		2,515	0.01
Community Programs-CAP	14,000			14,000		14,000	0.03
Community Programs-White Birch	65,000			65,000		65,000	0.14
Community Programs-Red Cross	1,000		(1,000)	0		0	0.00
Community Programs-Fuller Library	400		(400)	0		0	0.00
Debt Service	224,756			224,756		224,756	0.47
Revenue: State of NH Rooms/Meals (2021 \$358,619)	0			0	300,000	(300,000)	-0.63
Revenue: Flood Control	0			0	90,000	(90,000)	-0.19
Revenue: HHHWD Other Gov't Participation	0			0	6,000	(6,000)	-0.01
Revenue: Payments In Lieu	0			0	4,271	(4,271)	-0.01
Revenue: Trust Funds	0			0	14,100	(14,100)	-0.03
Revenue: Water Pollution Control	0			0	7,500	(7,500)	-0.02
Revenue: Forest	0			0	104	(104)	-0.00
Revenue: Photocopy, Misc revenue	0			0	500	(500)	-0.00
Revenue: Unreserved Fund Balance	0			0	0	0	0.00
Subtotal Operational Budget	6,297,234	50,832	(52,905)	6,295,161	1,932,434	4,362,727	9.18
WARRANT ARTICLES/CAPITAL RESERVES							
Warrant Article - Road Improvement - Highway Block Grant		100,000		100,000	100,000	0	0.00
Warrant Article - WWTP 128400grant,finance1916000, 100000 arpa		3,200,000		3,200,000	3,200,000	0	0.00
Warrant Article - Library Cons Grant-Granite/Masonry repairs		9,990		9,990	9,990	0	0.00
Warrant Article - Library Garaventa Lift		80,000		80,000		80,000	0.17
Warrant Article - Highway Chipper		60,000		60,000	60,000	0	0.00
Warrant Article - Highway 1Ton truck, dump body, plow		115,947		115,947	115,947	0	0.00
Warrant Article - Transfer Skidsteer		50,000		50,000	50,000	0	0.00
Warrant Article - Statistical Revaluation		62,400		62,400	62,400	0	0.00
Start Library Accessibility & Safety Project ETF		1		1		1	0.00
Add to Parks ETF		2,500		2,500	0	2,500	0.01
Add toTown Technology ETF		2,500		2,500		2,500	0.01
Add to Police Equipment ETF		10,000		10,000		10,000	0.02
Add to Town Owned Building ETF		10,000		10,000		10,000	0.02
Add to Roads Maintenance ETF		750,000		750,000		750,000	1.58
Add to Revaluation Fund Capital Reserve		37,000		37,000		37,000	0.08
Add to Ambulance Fund Capital Reserve		80,000		80,000	10,000	70,000	0.15
Add to Fire Equipment Capital Reserve		100,000		100,000		100,000	0.21
Add to Bridge Repair Fund Capital Reserve		25,000		25,000		25,000	0.05
Add to Fire/Rescue Building Maint ETF		25,000		25,000		25,000	0.05
Add to Transfer Station CRF		30,000		30,000		30,000	0.06
Add to Highway Equipment Fund CRF		150,000		150,000		150,000	0.32
Dissolve Police Dept Bldg/Maint Fund		0			155,210	(155,210)	-0.33
Start Police Construction, Building, Maint Fund ETF		155,210		155,210		155,210	0.33
Add to Police Construction, Building Maint Fund ETF		50,000		50,000		50,000	0.11
Subtotal Warrant Articles/Capital Reserves		5,105,548	0	5,105,548	3,763,547	1,342,001	2.82
Cogswell Spring Water Operating	528,205			528,205	528,205	0	0.00
Wastewater Treatment Operating	644,838			644,838	644,838	0	0.00
				0		0	0.00
Section Subtotal	1,173,043	0	0	1,173,043	1,173,043	0	0.00
2021 Town Wide Totals	7,470,277	5,156,380	(52,905)	12,573,752	6,869,024	5,704,728	12.00
Overlay, Veterans War Credits	73,000	0		73,000		73,000	0.15
2022 Tax Rate Totals	7,543,277	5,156,380	(52,905)	12,646,752	6,869,024	5,777,728	12.16

2021 Tax Rate Totals

5,072,148
 \$ increase **\$1.49**
 % Increase **13.93%**

**Existing CRF or ETF Funds
Balances as of 2/1/2022**

	2020 Ending Balance	2021 Withdraw	2021 Adds	2021 Used but not Requested	2021 Ending Balance	2022 Proposed Add	2022 Proposed Use	2022 Proposed End Balance
Ambulance Fund CRF	276,027	(275,000)	70,000		71,027	80,000		151,027
Police Station Building CRF	105,210		50,000		155,210	50,000		205,210
Fire-Rescue Building ETF	6,079				6,079	25,000		31,079
Fire Truck Fund (not used)	421				421			421
Community Center ETF	3,790				3,790			3,790
Skate Park Fund (not used)	393				393			393
Revaluation Fund CRF	60,316	(50,929)	20,000		29,387	37,000	(62,400)	3,987
Land Purchase CRF	113				113			113
Highway Equipment CRF	29,297		150,000		179,297	150,000	(175,947)	153,350
Bridge Repair CRF	50,488		10,000		60,488	25,000		85,488
Fire Ladder Truck CRF	1				1			1
Old Home Day ETF	3,480			(3,480)	(0)			(0)
Fire Equipment CRF	385,425		100,000	(42,000)	443,425	100,000		543,425
Transfer Station CRF	45,067				45,067	30,000	(50,000)	25,067
Road Maintenance ETF	1,353,939	(1,229,103)	600,000	(444,106)	280,730	750,000		1,030,730
Town Owned Building ETF	5,001		20,000		25,001	10,000		35,001
Town Owned Vehicles ETF	1				1			1
Highway Building Maint ETF	1				1			1
Town Technology ETF	25,000	(21,410)	125,000	(108,785)	19,805	2,500		22,305
Parks Equipment ETF	15,000	(9,934)	2,500	(1,566)	6,000	2,500		8,500
Police Equipment ETF	2,500		5,000	(2,872)	4,628	10,000		14,628
Wastewater Maint CRF	1				1			1
Tucker Free Library Project	0				0	1		1
Totals	2,367,549	(1,586,376)	1,152,500	(602,809)	1,330,864	1,272,001	(288,347)	2,314,518

2021 Used but not requested

Old Home Day ETF	3,480	Reimburse from old home day, then close fund
Fire Equipment	42,000	Extrication tools 2021 town meeting
Roads ETF (spent)	303,099	Roads invoices paid Updated by RR 1/31/22
Roads ETF (Contract Balance)	141,007	444,106 KA - Updated 1/28/22
Town Tech	108,785	BSA \$21,410 down, \$71,060 balance / Avitar \$37725
Parks Mower purchase	1,566	Balance on mower 1566 + DW EL Cogswell 3500=\$5066 left
Police Equipment	2,872	BOS approved mobil laptop
Total	602,809	

2022 Proposed Use

Revaluation CRF	62,400	Reval
Highway CRF	60,000	Chipper
Highway CRF	115,947	1 Ton Dump, sander, plow
Transfer Station CRF	50,000	Skidsteer
Total	288,347	

Wastewater Bond Scenarios
1/25/2022

Debt Scenarios

Estimated Debt Principal \$1,916,000
Estimated Interest Rate 2.00%
Estimated Term 25 years

		Principal	Interest	Total P&I	
					1,916,000
Year	1	78,856	38,320	117,176	1,837,144
Year	2	80,433	36,743	117,176	1,756,710
Year	3	82,042	35,134	117,176	1,674,668
Year	4	83,683	33,493	117,176	1,590,985
Year	5	85,357	31,820	117,176	1,505,629
Year	6	87,064	30,113	117,176	1,418,565
Year	7	88,805	28,371	117,176	1,329,760
Year	8	90,581	26,595	117,176	1,239,179
Year	9	92,393	24,784	117,176	1,146,786
Year	10	94,241	22,936	117,176	1,052,546
Year	11	96,125	21,051	117,176	956,420
Year	12	98,048	19,128	117,176	858,373
Year	13	100,009	17,167	117,176	758,364
Year	14	102,009	15,167	117,176	656,355
Year	15	104,049	13,127	117,176	552,306
Year	16	106,130	11,046	117,176	446,175
Year	17	108,253	8,924	117,176	337,923
Year	18	110,418	6,758	117,176	227,505
Year	19	112,626	4,550	117,176	114,879
Year	20	114,879	2,298	117,176	0

	Debt Service	Cost on Tax Rate	Annual Tax on \$270,000
100% on Tax Rate	117,176	0.25	\$67
90.00%	105,458	0.22	\$60
80.00%	93,741	0.20	\$53
70.00%	82,023	0.17	\$47
60.00%	70,306	0.15	\$40
50.00%	58,588	0.12	\$33

		Cost to overage rate	Annual Cost on Sewer 52000 gallons user
100% on Sewer Rate	117,176	0.0058588	105.46
10.00%	11,718	0.0005859	10.55
20.00%	23,435	0.0011718	21.09
30.00%	35,153	0.0017576	31.64
40.00%	46,870	0.0023435	42.18
50.00%	58,588	0.0029294	52.73

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**Town of Henniker
Board of Selectmen Meeting
Tuesday, January 18, 2022
Henniker Community Center**

Members Present: Chairman Kris Blomback, Vice Chair Peter Flynn, Selectwoman Tia Hooper, Selectman Leon Parker, Selectman Scott Osgood

Member's Excused:

Town Administrator:

Recording Secretary: Nadine Scholes

Guests: Wendy Baker, Scott Dias, Leo Aucoin, Marc Boisvert, Russ Roy, Josh McCutcheon, Luke Reynard, Gregory Aucoin, Ryan Hornblower, Ruth Zax, Leo Aucoin, Bruce Trivellini, Bill and Lori Marko, Danny and Heidi Aucoin, Andy Gould, Ken Levesque, David Mercier and Deb Dimond.

Call to order/Pledge of Allegiance

Chairman Blomback called the meeting to order at 6:15pm

ANNOUNCEMENTS

Correspondence

There was no correspondence.

Consent Agenda

Item 1: Consent Agenda for January 18, 2022

Selectman Parker moved to approve the consent agenda for January 18, 2022. Selectwoman Hooper seconded and noted that the consent agenda approval included the amendment to remove 'Item 3: Abatement for Map 1 Lots 119-A16 & 119-A21'. Motion carried, 5-0.

Public Comment #1

Scott Dias, presenting for the Henniker Chamber of Commerce provided the Board of Selectmen a letter of request from the Chamber of Commerce. The request was for the Board to consider the reopening of the burn pile at the Transfer Station, which had been closed since the summer due to lack of staff. He noted that it is understandable to close for a short period due to staffing issues but in order to avoid unneeded and unsafe burning on private properties, it was recommended that the burn pile be reopened, and this is a town service and facility.

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Public Hearings

Item 2: Wastewater Bond

Chairman Blomback read the suggested 2022 Warrant Article Town Meeting, State of New Hampshire Sewer Department, Town of Henniker –Article proposed as follows: *'To see if the Town will vote to raise and appropriate the sum of \$3,200,000 for the purpose of performing Wastewater Upgrades, that will qualify the Town for federal and state funds, such sum to be raised by the issuance of serial bonds and notes not to exceed \$3,200,000 under and in compliance with the provisions of the Municipal Finance Act (NH RSA 33:1 et. seq., as amended) and to authorize the Town to issue and negotiate such bonds or notes and determine the rate of interest thereon, and to take such actions as may be necessary to effect the issuance, negotiation, sale and delivery of such bonds or notes as shall be in the best interest of the Town. Additionally to authorize the Town to apply for and accept grants or other funds that may reduce the amount to be repaid and participate in the State Revolving Fund (SRF) RSA 486.14 established for this purpose, and to allow the Town to expend such monies as become available from the federal and state governments and pass any vote relating thereto. It is anticipated that the Town will receive up to \$224,000 in principal forgiveness from the State Revolving Fund loan program, and \$960,000 in grants from State ARPA funds administered through the NHDES. The remaining bond for this project, less \$100,000 of committed local Town ARPA grant funds, will be paid for Sixty Percent (60%) by the wastewater users and Forty Percent (40%) by the entire Town.'* This article would need a 2/3 Ballot Vote to pass. Chairman Blomback noted that Selectwoman Hooper would outline the details of the need for the bond.

Selectwoman Hooper noted that the Warrant Article presented at 2021 Town Meeting failed to pass, however, these upgrades are much needed and outlined in the Underwood Wastewater presentation, which is available on the Town website. The \$3.2M would be the first step needed to bring the plant into compliance. If these upgrades are not completed there will be fines or other impacts to the community. Not having the sewer system operational would cripple downtown and businesses in the downtown would not be able to operate. She explained that the CIP Committee had discussed the Wastewater Treatment Plant in length and voted to put forth that the upgrades be funded at 100% by all taxpayers. This is a town owned asset that had been constructed by funding paid for by the entire tax base in the 1970s.

Chairman Blomback opened for public comment.

Bill Marko noted that last year the Board lacked participation in the presentation and discussions for the need of the upgrades. He hoped the Board would participate more based on the critical nature of the need for the upgrades on a town owned facility and service.

Bruce Trivellini questioned who proposed the Warrant Article as it was read by the Chair. He continued that he thought it was clear that the Town is divided by the user / non-user argument but believed the Wastewater Treatment Plant was an asset to the Town as a whole. If the Wastewater Treatment Plant were to shut down the downtown area would no longer be

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able to exist and that is the heartbeat of Henniker. Too many businesses and other dwellings rely on this service, and it keeps the river clean. The plant was federally mandated to be constructed in 1974 with a Town-wide bond and in-turn grew the population of Henniker and made the town valuable. He noted that he did not believe the intention when this facility was constructed and paid for by the whole town that the cost for replacement or upgrades in the future would be paid for by only the users. There currently are 443 users and if the cost is put on only the users, they would need to vacate because it would be too much to afford, it would ruin the downtown.

Bruce Trivellini noted that he agreed with Bill Marko regarding the lack of the Board participation and as a user, he had yet to hear from the Sewer Commissioners, which the Board of Selectmen are all commissioners on this particular project. Bruce noted that users pay 100% for the day-to-day operations which that cost was bad enough, but he does not agree that the users pay more or for all cost when it comes to upgrades needed to a town owned asset, that should be paid for by the town as a whole.

Selectman Flynn noted that he believed the Warrant Article proposed for the public hearing was the same language that was used at 2021 Town Meeting. He stated that the discussions always seemed to focus on how the cost should be split but never discussions regarding the total cost of the bond needed for the project. He supported the bond be paid by 100% of the town and as part of the Public Hearing the Board could decide to amend the language of the proposed Warrant Article.

Bill Marko noted the point of the argument for the non-users feel as if they are paying for a service they cannot use and non-users must maintain their privately owned septic systems and that is not a cost paid for by the whole town, that cost fell on the property owner only and could be a cost of four figures depending on the service needed. He suggested researching possible tax exemptions that could be available for property owners when faced with a costly service for a private septic. Maybe if there were tax relief to the non-users, they may be more willing to support the Warrant Article. It does not seem fair to non-users to have to be taxed at 100% for the upgrades to the Wastewater Treatment Plant and in addition must pay out of pocket for upgrades on their private septic system.

Selectman Parker noted that he was involved in many of the discussions over the years regarding the splitting of the tax responsibilities to users and non-users. He noted that if you calculate the users cost for the Wastewater Treatment Plant services, it would almost equal the cost of what the private septic owner would pay over a period of time, septic system services do vary but, on the year-to-year basis, would be less than what the users are paying for the services, the operation of the Wastewater Treatment Plant is paid 100% by the users. Selectman Parker agreed that if the Wastewater Treatment Plant were to shut down there would be no Town of Henniker anymore, all the users would need to vacate those properties, and that included the entire college. This was a Capital Expenditure, and with the importance of the facility that supports the operation of the town, he supported the bond be paid 100% by all taxpayers.

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Chairman Blomback closed the public comment.

Selectman Osgood asked if it were known exactly how many users are using the Wastewater Treatment Plant services. Selectwoman Hooper noted that there are currently 443 unique bills that are sent out twice per year at the total cost of \$240 per bill but the \$240 allowed for a limited usage and if exceeded the users are charge additional usage fees.

Selectwoman Hooper agreed with the importance of the Wastewater Treatment Plant and what would happen if it were to shut down. She also supported the funding at 100% by the whole town.

Chairman Blomback asked if Russ Roy knew the total amount of homes in Henniker. Russ Roy replied that he would not have that information readily available and would need to research to get that number.

Selectwoman Hooper asked if the Board would decide on the amendment to the 60/40 language included in the Warrant Article tonight. Chairman Blomback said that he felt with all the items included on tonight's agenda that pertain to the budget, he was going to suggest the Board reschedule 'Item 11: Operating Budget Review' to next Tuesday, January 25, 2022, at 6:15 p.m. The Board agreed to reschedule as Chairman Blomback suggested.

Ken Levesque, Wastewater Treatment Plant Manager mentioned that he had a short presentation for the Board regarding the Wastewater Treatment Plant, similar to what was presented last year, just with updated numbers for 2022.

David Mercier, Underwood Engineers provided the Board with a presentation handout and went over the items that would be different than what was presented last year as follows:

- NHDES CWSRF loan with \$960k ARPA grant and \$224k principal forgiveness minus \$100k in local Town ARPA grant leaves a total of \$1.916M loan amount needed.
- \$1.916M loan for 20 years at 2% = \$117,000 payment per year
- Note: Last year was \$224,000/yr without funding assistance and the interest was at 3%.

The same proposal as last year at 60/40 but planned on having that discussion with the Board of Selectmen tonight. Chairman Blomback asked David Mercier what he had seen for splits with his knowledge of working with other towns. David Mercier replied that he had seen all different splits from 100% tax base to 100% on users but majority of the time 100% tax-based funding was the fairest for everyone when it comes to larger projects, 100% funded by the users could become too burdensome for the users.

David Mercier explained that based on the grants and lower interest rates in 2022 the taxes per year would be half the cost, from \$51/yr increase to \$27/yr estimated for \$270k home value. If the vote does not pass at 2022 Town Meeting, there would be no guarantee of grant amounts for the following year.

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Item 3: Acceptance of Rescue Grant

Gregory Aucoin, Chief of Rescue Squad and Lt. Ryan Hornblower presented that the Rescue Department had secured a grant for two new Zoll Medical ventilators, acquired through the Friends of the Henniker Rescue organization from The HDR Foundation. These units will be received at no cost to the town. Maintenance for this equipment would not increase the budget line for the current maintenance costs for other Zoll Medical equipment.

BACKGROUND: The Rescue Squad had been recently looking for ways to improve care to patients with difficulty breathing and respiratory failure. It was our desire to obtain two respiratory vents for use on patients who have acute respiratory / breathing emergency needs. We were able to secure a grant for this equipment from a private organization.

DISCUSSION: It will come as no surprise that in the past two years respiratory needs and care has come to the forefront of our attention. We have seen an increase in the need for advanced tools to treat patients with acute breathing problems. A respiratory ventilator can often provide superior ventilation to these patients. It is a device that breaths for patients that need assistance and breaths for patients that have stopped breathing on their own. Ventilators have become an essential tool in emergency care. This is even more important given our vicinity to the closest hospital. We often provide care and transportation for patients with acute breathing difficulty and respiratory failure for long periods of time. Being able to use a respiratory ventilator improves the care for these patients. Use of these ventilators is often safer for our EMS providers as well.

The grant totaling a cost of \$25,203.04 for the two ventilators.

Selectwoman Hooper moved in accordance with RSA 31:95(b), to accept the donation of \$25,203.04, received through a grant secured by the Friends of the Henniker Rescue organization, from the HDR Foundation for the purchase of two Zoll ventilators. Selectman Flynn seconded.

Discussion: Chairman Blomback asked what the life expectancy would be for the units. The units would need cleaning maintenance on a regular basis and should last several years when taken care of properly.

Motion carried, 5-0.

New Business

Item 4: Concert Committee

Ruth Zax, Concert Committee Chair noted that the Concert Committee had made the effort as suggested to raise money through fundraising and able to obtain the donations/sponsorships as follows: \$600 – Davis & Towle (already received), \$600 – Henniker Family Dentistry, and \$300 – Henniker Area Rotary Club.

Ruth Zax mentioned that in the past before Covid, the Concert Committee was able to use the Community Center to move the concert inside during rain events. She noted that the Concert

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Committee would ask the Board of Selectmen to consider rescheduling a few meetings during the summer from Tuesday to another night, so the Community Center is available for the concert to be moved indoors. Many of the concerts last year with rain dates did not work and the band still needed to be paid even if the concert was canceled.

Selectman Flynn stated that he would be concerned with the technical equipment installed to conduct town meetings on the platform and the other equipment would need to be protected from accidental damage and he felt that the platform area would need to be restricted if the concert were to be inside the Community Center. The capacity would be limited.

The Board discussed other potential options for rain event options with Ruth Zak. The Board decided not to make motion for the request to reschedule the Board of Selectmen meetings as suggested in the summer. The Board would need more time to think about the request and suggested the Concert Committee discuss other options for rain events.

Selectwoman Hooper moved in accordance with RSA 31:95(b), to accept the donations made to the Concert Committee as outlined. Selectman Parker seconded. Motion carried, 5-0.

Item 5: Tree Removal Highway Garage

Highway Superintendent Leo Aucoin presented the map to identify the area behind the salt building was a small parcel of land that the Town owned that is not being utilized. He requested to remove trees for additional storage for the highway department. There are several large Oak trees that overhang the roof of the building creating moss on the roof that would be also cut. This area would be cleared, stumped and leveled.

Chairman Blomback asked if there would still be a tree barrier remaining between the abutter outback after the trees are removed. Leo Aucoin replied yes, there would still be a buffer.

Selectman Parker moved to approve the removal of the trees as presented by Leo Aucoin, Highway Superintendent. Selectman Flynn seconded.

Discussion: Selectman Osgood questioned if the trees would be removed from the property. Leo Aucoin replied yes, the wood would be brought to a lumber yard and the stumps removed and dumped. Chairman Blomback noted that a buffer would be recommended along the property line.

Motion carried, 5-0.

Item 6: Board and Committee Meeting Location

'Discussion regarding having all Public Meetings held only in one location, at the Community Center. In addition, discuss whether all Public Meetings shall be broadcasted and recorded for transparency and an accurate recording of the meeting. There is no additional cost to broadcast and record all meetings.'

Chairman Blomback noted that Joe Devine had discussed a proposal to centralize the meeting location to the Community Center for better transparency of town operations. Chairman

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Blomback had told him that he would not have a strong opinion on where the meetings are held but thought it would be a good idea to live stream meetings for the public.

The Board discussed further and agreed that the Town Hall should not be used for meetings as the meeting area is getting smaller, utilizing the space for the Town Hall. Further information would be needed regarding the meetings still held at the Town Hall. Those meetings could be moved from the Town Hall if there were no conflicts with other events/meetings scheduled at the same time in the Community Center. All meetings are open to the public and should be providing meeting minutes to be posted within a timely manner to the Town Hall. Most of the committees do have specific locations for meetings, i.e. The Grange, Highway/Safety Committees meet at those departments and not at the Town Hall or Community Center, those committee meetings will remain in the specific meeting locations.

Item 7: Change governing body to Select Board

Selectman Flynn noted that he brought this discussion forward, regarding a potential Warrant Article to make the following change: "To see if the Town will vote to change the name of the governing body to Select Board from Board of Selectmen." It would make the Board gender neutral and would like to hear the other Board members opinion.

Selectwoman Hooper noted that this suggestion had come up before in discussions, however she felt strongly about Henniker's history and preferred the Board of Selectmen remain being called what it had been called from the beginning. She stated she would not support the change based on the reason that she was female, and 'Selectmen' may not be gender friendly or appropriate, she was proud and honored to be elected to sit as a member on the Board of Selectmen.

Selectman Osgood noted that he would support changing the Board of Selectmen to Select Board, he had already been using Select Board for a few years now, it would be more appropriate and in line with the current times.

Selectman Parker said he had no strong feelings either way but concerned with change effecting what RSAs need to be followed if the Board were to change to the Select Board and thought legal should be asked to review this before making any changes.

Chairman Blomback said he would not want to request legal based on the Board's thoughts. The Board agreed.

Selectman Osgood noted that he would investigate the RSAs and bring back what, if any, changes would apply if changed to Select Board.

The Board by consensus made no motions and tabled discussion until further research is presented on what possibly could change in the RSAs followed.

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Item 8: Split of Town Clerk/Tax Collector Position

Selectman Flynn presented the proposed split of the Town Clerk/Tax Collector Position based on prior discussions and he did not want to miss the opportunity this year to place the change on the ballot, as this change would need to go to Town Meeting for a vote. He had no strong opinion either way also on this proposal but recommended the Board decide to put it on as a warrant article and not continue discussions for another year. If it were to go to 2022 Town Meeting and passed, the change would not go into effect until 2023, which is when the current Town Clerks term would end.

The Tax Collector duties, per the RSA, could be expanded to include some duties that he had always thought only the Town Clerk could be responsible for, including motor vehicle registration, including boats and trailers and dog licenses. The Town Clerk duties would then only be vital records, death certificates, marriage, etc., new voter registration, and managing elections/absentee.

Selectwoman Hooper asked if Selectman Flynn could read the proposed language for the record and the public attendance. Chairman Blomback asked if Selectman Flynn before he read the proposed language to provide an overview of how the Board has no control over certain positions at the Town Hall for the public, so the process is understood.

Selectman Flynn noted that position for the Town Clerk/Tax Collector had always been combined and an elected position. The positions could be split, and the Town Clerk would remain an elected position and the tax collector would be given additional responsibilities and the Town Clerk could be per diem stipend position and the Tax Collector would become a Town employee. Selectwoman Hooper asked if the Tax Collector were an employee they would report to the Board of Selectmen. Selectman Flynn said yes that was correct.

The proposed language received from the Town Attorney for the Warrant Article to split the Town Clerk/Tax Collector positions would be recommended as follows:

'To see if the Town will vote in favor of discontinuing the combined elected Town Clerk/Tax Collector position pursuant to RSA 41:45-a, II. If the Town votes in favor of discontinuing the combined position, the person holding the elected combined office shall continue to hold office until the annual town election first following the discontinuance of the elected office at which time the elected combined office shall terminate and the voters shall choose one individual as Town Clerk. If that warrant article is approved by the voters, I would include a second warrant article as follows: To see if the Town will vote to discontinue the elected Tax Collector position pursuant to RSA 669:17-b and authorize the Selectmen to appoint a Tax Collector in accordance with RSA 41:2. If approved the person holding the elected office of Tax Collector shall continue to hold office until the annual town election first following the discontinuance of the elected office at which time the elected office shall terminate.'

Selectwoman Hooper asked if there were other surrounding towns that had these positions separated. Selectman Flynn said yes, although the Tax Collector duties would vary, he was unaware of the additional duties the Tax Collector could be responsible for that he had thought

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only the Town Clerk had permissions for those transactions. The split would add duties to the Tax Collector and less time appropriate for the Town Clerk based on the town's needs.

Selectwoman Hooper moved the proposed Warrant Article, to the 2022 Ballot for Town Meeting, to split the Town Clerk/Tax Collector position as presented. Selectman Osgood seconded. Motion carried, 5-0.

Item 9: ARPA Funds

Selectman Flynn requested the Board discuss the ARPA funds and possible uses. The US Treasury has offered its final rule and it has helped the Town of Henniker. Previously the calculation on how much of the ARPA funds could be used for general spending was based on revenue losses but final rule determined up to \$10m standard deduction for spending under the general spending category. Of the \$525,333 ARPA funds currently available, the town already allocated \$100,000 towards the pre-engineering at the Wastewater Treatment Plant, leaving \$425,333 available. Two possible uses that should be discussed are as follows:

- Replacement of the broken garage door at the Transfer Station. The quote we received was through Crawford Door who does most of the garage door work in town. The cost is \$26,263.
- Installation of mini-splits at the Town Hall. The quote we received through Morrill Heating and Cooling was in the amount of \$37,250.

The total cost of these two projects would be \$63,513, plus the \$100k for the wastewater engineering, would leave \$361,820 still available.

Selectwoman Hooper noted she thought the Board of Selectmen had already discussed and agreed to use these funds to repair the broken garage door because that was a hazard and should be fixed immediately but the mini splits were discussed as part of the CIP this year and the Board of Selectmen may want to wait and discuss as part of the budget review.

Selectman Flynn said because the mini splits were going to be a one-time expense they could be pulled from the CIP and use ARPA funds rather than adding to the taxation rate. Selectwoman Hooper said the taxpayers would pay, whether the ARPA funds were used or added to taxation. Selectman Flynn agreed that the funds are the taxpayers, he just thought the Board could take advantage of using these funds for that purchase and take off from CIP since it would be a one-time expense.

Chairman Blomback asked if the price quoted was valid. Selectman Flynn replied he would hope so. It would not be proper practice to present items to be purchased without providing valid vendor quote and/or a vendor commitment to hold price given for a period of time.

The Board agreed that an approval would not award the contract if the pricing were different than estimated and presented.

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Selectman Parker moved to approve the ARPA funds be expended for the items as presented by Selectman Flynn. Selectman Flynn seconded. Motion carried, 4-1, Selectwoman Hooper opposed.

Item 10: Capital Improvement Committee Presentation

Tia Hooper noted she would present along with other members of the CIP Committee. She introduced the CIP Committee as follows:

Committee Chair, Tia Hooper, Vice Chair & Planning Board Member, Bill Marko, Planning Board Member Heidi Aucoin, Member, Leon Parker, Member, Bruce Trivellini and Member, Rocky Bostrom (absent).

Tia Hooper noted that the CIP is focused on being a long-range document for the community and the legal requirement, per the RSA, the plan should outline the expenditures and forecasted out for a minimum of six (6) years. The CIP presented went out to 2040 based on known projects that would need funding further out in the future.

The CIP bridges the gap between spending and planning, plus the visions within the Master Plan and the fiscal realities. The community benefits offered with the CIP, include preserving public health, safety, and welfare, while anticipating the demands and building a foundation for growth management and potential for impact fees.

Tia Hooper explained that a CIP Committee was started in the early 2000s in Henniker, which eventually dissolved, and then in 2019, the Selectmen had the need for long-term planning and this Committee was established per the RSA, under the Planning Board.

Tia Hooper noted that Committee met with all the Town Department Heads, the Library, and the School District. Included in the CIP appendix was a complete inventory of all equipment and vehicles with details for each, such as, year, mileage, replacement cost, etc. The Committee also had established a process for expenditure requests and used the information collected to calculate and forecast with a long range plan and unify with the Master Plan that comes out of the Planning Board.

The CIP Committee, per the RSA, classified each of the items submitted, and based on urgency and realization of need identified each item as follows:

- Class I, Urgent, Cannot be delayed, need immediate for health or safety;
- Class II, Necessary, Needed within 3 years;
- Class III, Necessary, Needed within 4-6 years;
- Class IV, Deferrable then Class V, Premature, and last Class IV, Inconsistent.

Tia Hooper noted that the CIP Report matrix used CIP Vehicle and Equipment Inventory and included the years 2020 through 2049 in the matrix. She explained that the matrix is evaluated and updated on a yearly basis based on the outcomes of town meeting, as funding needs will change based on approval of allocation recommended. The CIP Matrix is a document that

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shows the anticipated expense based on years that a piece of equipment may need to be replaced. This is not a guarantee, and it needs to be articulated to all departments that just because the funds are there the equipment may still have life available and purchases may be extended into another year. The CIP Report Matrix has been created in 3 different levels. The first CIP Matrix shows estimated time of when expenses are anticipated based on current estimated need. The second document shows recommended Capital Improvement Funding levels to establish funding to reduce bonding and onetime tax impacts on the tax rate. The third document shows the fund flow of dollars recommended for CIP allocation at town meeting, when funds are removed to purchase equipment and balances on an annual basis. Similar to the committees CIP Reports dated January 17, 2020, and January 5, 2021, the committee utilized the CIP Request forms to gather information from departments and committees for year ending 2021, for consideration in the FY 2022 - 2027 budgets. CIP Project and Funding Request forms gathered from departments and committees for year ending FY 2021 for consideration in the FY 2022 – 2027 budgets can be located and viewed in Appendix D.

As implemented in 2019, the Capital Improvement Committee began the 2021 review processes by requesting of each department updated vehicle and equipment inventories. Each department was requested to update the forms to reflect current mileage, hours, conditions, and any additional information that they felt was needed to describe the current condition of the vehicles and equipment being operated by their departments. The committee also requested from each department submission of CIP Project and Funding Request forms for the FY 2022 budget cycle and any project or funding request they anticipate for the years 2023-2027. The Capital Improvement Committee then began by updating the CIP matrix, based on Capital Reserve and Expendable Trust funding levels approved at the FY 2021 Town Meeting and updated the estimated valuation which was determined by the partial revaluation. The Committee reviewed the current year-to-date capital reserve / expendable trust fund balances and the impact of the Town Meeting allocations on the long-term fund balances, with anticipated capital expenditures.

The committee first met with Gregory Aucoin, Chief of Rescue, and reviewed the Henniker Rescue Vehicles. Chief Aucoin notified the committee due to the impacts of Covid-19 and increased inflation, the costs to replace vehicles had major increases and the allocations for rescue squad replacement would need to be revisited.

There are currently two (2) rescue vehicles which are scheduled for replacement after eight (8) years of service. This means a rescue vehicle needs to be replaced every 4 years. The Town of Henniker does have a contract with the Town of Bradford to provide rescue service to their community. As part of this contract Town of Bradford votes at their town meeting to contribute \$7,000 to the Town of Henniker Rescue Equipment Capital Reserve Fund, while Henniker contributes \$62,000 annually. To fund the vehicle scheduled for replacement in 2025, the committee and the Chief agreed to increase Bradford contribution to \$10,000 and Henniker contribution increased to \$70,000.

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During discussion with the Highway Superintendent, Leo Aucoin, he had explained the delays in the supply chain had extended delivery times out over a year. Trucks approved and ordered last year still have not been delivered.

Based on the discussions with Leo Aucoin, vehicle replacement dates and costs were modified, and the committee had found that the CIP Fund for Highway Equipment will have a negative balance beginning in 2024 out to year 2040 if allocations are not increased to \$200K as outlined in the CIP fund flow report found in Appendix B.

During the discussion with the Transfer Station Manager, Marc Boisvert, he explained his current maintenance plan that would extend the life of the 2008 Spector Trash Trailer, originally scheduled for replacement in 2023, and estimated cost at \$100,000. The removal of the rust and routine maintenance the life of the trailer could be extended ten (10) years. The 2008 trailer would be moved to 2033 and the second trailer replacement moved from 2030 to 2040, based on this recommendation. Marc Boisvert had also explained that the department had been experiencing issues with the 2000 New Holland Skid Steer blowing black exhaust smoke. A new turbo charge was installed during the FY 2021 year with the hopes that it would resolve the issues but did not. The agreement made that Skid Steer originally scheduled for replacement in 2030, would be pulled in and placed in the FY 2022 Plan, at a cost of \$50,000.

The CIP Committee invited the Superintendent of Schools, Business Manager, and the Chair and Vice Chair of the Henniker School Board to join them to discuss their Capital Improvement Plan and Strategy. The committee had originally met with school officials in 2020 and the school district was going to modify their CIP Plan then be back for further discussion. Due to Covid-19 and required teacher contract negotiations, they had not been able to break out the operational expenses from the Capital Projects. The committee will meet with Christopher Roy, SAU Business Manager in March 2022 to continue school plan development discussions.

The Tucker Free Library discussion with the Library Director and members of the Library Trustees for the proposed project submitted for a second year, at the same cost it had been last year, \$2M. This project has three main objectives: replacement of lift with elevator, addition of public restrooms, and renovation of 3rd floor. The committee recommended that the accessibility issue be addressed with the replacement of the current lift with a similar model. In conclusion of discussions, Library representatives agreed to meet to further discuss options for the larger project proposal. A quote was obtained for the replacement of the lift. The recommendation of the committee for funding this request can be found in the FY 2022 CIP Funding Recommendations Detail Year Ending 2021 section of the CIP report.

The committee had discussed at length, long-term goals for the community and bonding would be avoided as funding mechanism for future expenses. Bonding should be utilized sparingly and only when large projects, identified as priorities. Currently, annual debt service is just under \$228,000, with some services coming off, the \$3.2M wastewater bond would be added if approved at 2022 Town Meeting. Then there is a new police facility proposed for 2027 with

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that construction cost estimated \$4M and in 2040, \$40M will be needed for a full wastewater facility upgrade.

Tia Hooper, Bill Marko, Bruce Trivellini, Leon Parker, and Heidi Aucoin went over the FY 2022 CIP Funding Recommendations Detail Year ending 2021 with the Board of Selectmen.

Chairman Blomback asked what the difference was in the CIP amount that was voted on 2021 Town Meeting.

The amount from 2021 Town Meeting was \$1,152,500, 2022 Town Meeting requested would be \$1.3M, which was an increase of \$150k.

The committee and the Board further discussed details of the projects and costs, supply chain issues and increasing prices. LGB. Discussed what the effects the delays would have on future replacements and when those items should be ordered.

Selectman Osgood mentioned that the Wastewater Treatment Plant was not included in the CIP this year. Selectwoman Hooper explained that the Board of Selectmen will need to discuss strategies now for how to fund for the long-term Wastewater Treatment Plant upgrades that are scheduled for 2040 and estimated at \$40m cost. The WW Capital Reserve was created last year and funded with \$1.00 but she explained that the Board would need to come up with a plan, even discuss creation of a committee, which could be useful for the upgrade project.

Selectwoman Hooper explained that the CIP Plan was available on the Town's website and formatted with tabs to easily navigate through the document.

Item 11: 2022 Operating Budget Review

Russ Roy presented. Chairman Blomback asked if the information most recently provided to the Board included all the updated information. Russ Roy noted that he had missed a couple CIP items that were presented earlier, the Fire Rescue Building & the Transfer Building which would add an amount of \$55k to the bottom line. In addition there were a few issues with putting the schedule today because the Highway Black grant, same as every year, no estimate given for amount that Henniker will receive for grant in 2022, if that line amount is higher than what is received, the town will need to fund the difference, based on that, the amount used for 2022 would be \$100k, he felt that would be a safe estimate.

Russ Roy explained that this year the state was generous with the rooms and meals tax, which is not a rebate, it was just considered as revenue and lowers the tax rate, typically the amount received was between \$250k and \$290k, but this year the state gave Henniker \$358k. Without guidance of anticipated amounts from the state created the issue to predict that amount for 2022. Based on the amount received this year, he hoped that would be continued but no guarantee, he used \$300k for that line.

The library lift amount listed in the CIP presentation was considerably less than the amount included in the packet received from the Library for the Warrant Article. He recalled \$80k.

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Selectwoman Hooper explained that the CIP was given a quote and entered the amount provided.

The operating budget proposed was almost the same as 2021 budget, some adjustments made for the potential need for wages/benefits for the hiring of a new Town Administrator. Russ Roy noted that he included a memo regarding the suggested increase to the benefits line for the Town Administrator because most likely that hire would come before Town Meeting and the Board of Selectmen would need to hold the budget for hire.

Russ Roy explained that the Board would decide if his recommendations would be appropriate or if the budget would need to be changed.

The other item within the Town office budget, there had been some strain caused without having someone in assessing office and the staff are already taking on multiple departments and assessing is vital to have someone for taxpayers to come ask tax questions, update town records, etc. He explained that he and Wendy thought an increase from 16 hours to 30 hours could interest more candidates to fill that position, still part-time and no benefits requested. Wendy had taken on assessing when the last assessing person left, along with everything she already was responsible for, she needs help in the office and this is a vital position for the town office operations.

Russ Roy hoped that the Board of Selectmen review his requests kindly, especially requested town hall recommendations. The tax rate with the proposed budget would be \$12.75, which included the \$55k he missed, this was an increase of \$2.08. Chairman Blomback questioned if Russ Roy could estimate what the impact the increase would be on \$250k home value. Russ Roy replied that would be \$500+/- increase. Russ Roy noted the Wastewater Treatment Plant would not impact the tax rate until 2023 if it were to pass at 2022 Town Meeting and the loan process/funding for the bond would need to be figured out for the \$3.2m.

Selectwoman Hooper confirmed that the operating budget increased by \$381,675. Russ Roy replied that was correct.

Selectman Flynn asked if someone had been delegated to put all the Warrant Articles together for the Board to review at the January 25, 2022, Work Session meeting. Russ Roy noted that he had intended to draft the proposed Warrant Articles to present with the discussion tonight but he was still waiting for some information to come in, he would provide example language for the Board to review for January 25, 2022.

Old Business

Item 12: Road Race

Chairman Blomback recused himself for the discussion.

Selectman Flynn noted that the Board had received a request from State 9 Racing and the Board had some questions and tabled discussion.

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Andy Gould reviewed the proposed 50-mile bike race route and noted that the Police Chief had provided his recommendations for road safety.

Selectman Parker moved to approve State 9 Racing to hold a bicycle race on April 2, 2022, with appropriate coordination with Town Departments. Selectwoman Hooper seconded. Motion carried, 4-0, 1 abstained. Chairman Blomback abstained.

Past Meeting Minutes

Item 13: Acceptance of Board of Selectmen Non-Public Meeting Minutes October 4, 2021
Chairman Blomback moved to approve the Non-Public Meeting Minutes of October 4, 2021, as presented. Selectman Parker seconded. Motion carried, 4-0, 1 abstention Selectwoman Hooper recused herself.

Item 14: Acceptance of Board of Selectmen Non-Public Meeting Minutes December 14, 2021
Chairman Blomback moved to approve the Non-Public Meeting Minutes of December 14, 2021, as amended. Selectman Parker seconded. Motion carried, 5-0.

Item 15: Acceptance of Board of Selectmen Meeting Minutes December 14, 2021
Chairman Blomback moved to approve the Meeting Minutes of December 14, 2021, as presented. Selectman Parker seconded. Motion carried, 5-0.

Item 16: Acceptance of Board of Selectmen Meeting Minutes January 4, 2022
Chairman Blomback moved to approve the Meeting Minutes of January 4, 2022, as amended. Selectman Parker seconded. Motion carried, 5-0.

Communications

Item 17: Department Reports

Wendy Baker noted that the department reports submitted were included with the agenda packet.

Item 18: Selectmen Reports

Selectman Parker noted that the Highway/Road Safety Committee had met with the Highway Superintendent regarding plowing snow around the triangle discussed with the Road Agent and suggested that the items of concern are removed from the triangle and replanted in the spring to prevent damage over the winter. The Highway department would also provide bark mulch to be used in the triangle for beautification.

Selectman Flynn had nothing to report; committee meetings were postponed until February.

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Selectwoman Hooper noted that the Planning Board had reviewed and approved the CIP presented to the Board of Selectmen, and requested that another request for the tax report should be noted on the record, that had not been received yet.

Selectman Osgood had nothing to report.

Chairman Blomback had nothing to report.

Public Comment #2

Russ Roy noted that he had received a message from the Road Agent questioning if any decisions were made in non-public.

Selectwoman Hooper moved to approved Highway salary adjustments for Troy Power, increase to \$22.11 and Stephen Johnstone, increase to \$23.98 as the Board discussed earlier in Non-Public, contingent on the budget passing at 2022 Town Meeting. Selectman Parker seconded. Motion carried, 5-0.

Deb Dimond had some comments regarding the Board accepting her resignation at the meeting on January 18, 2022. She found that disappointing.

Item 19: Non-public Session 91-A:3 II a, c, d e, or e Personnel/Reputation/Legal/Land XIV
None needed

Selectwoman Hooper moved to adjourn. Selectman Flynn seconded. Motion carried, 5-0.

Meeting adjourned at 9:20 pm