



Tuesday, June 2, 2020

6:15PM

Zoom Meeting Link:

<https://tinyurl.com/zoom06022020>

Telephone Dial: +1 646 558 8656

Meeting ID: 958 4119 6634

Password: 531131

TOWN OF HENNIKER, NEW HAMPSHIRE
SELECTMEN AGENDA

6:15 p.m.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ANNOUNCEMENTS

IV. CORRESPONDENCE

Item 1: Letter from David A. Croft

V. PUBLIC COMMENT #1 – (For any comment by any Henniker resident on a topic. Request time limit, up to 3 minutes)

VI. CONSENT AGENDA ITEMS

Item 2: Intent to Cut Map/Lot 1-92/92-X

Item 3: Intent to Cut Map/Lot 1-54-B

Item 4: Intent to Excavate Map/Lot 1-522

Item 5: Permanent Application for Property Tax Credits/Exemptions Map/Lot 2-154-F

Item 6: Permanent Application for Property Tax Credits/Exemptions Map/Lot 2-246

Item 7: Petition and Pole License PSNH # 12-0813

Item 8: Petition and Pole License PSNH # 12-0822

Item 9: Warrant for the Collection of Excavation Taxes Map/Lot 1-603

VII. NEW BUSINESS

Item 10: Update from New England College

Item 11: Update from Athletic Committee

a. Signage in Parks

b. Renaming Athletic Field

Item 12: Update from Town Clerk

Item 13: Town Meeting Warrant

VIII. OLD BUSINESS

Item 14: Discussion: Azalea Park Grant Update

Item 15: Concert Committee Update

IX. OTHER BUSINESS/CORRESPONDENCE

Item 16: Acceptance of Board of Selectmen Public Hearing Minutes – May 19, 2020

Item 17: Acceptance of Board of Selectmen Non-Public Meeting Minutes – May 19, 2020

Item 18: Town Administrator Report

Item 19: Selectmen Reports

X. PUBLIC COMMENT #2 (For any comment by any Henniker resident on a topic. Request time limit, up to 3 minutes)

XI. NON-PUBLIC

XII. ADJOURNMENT

XIII. UPCOMING DATES

June 6, 2020 – Town Meeting

June 16, 2020 – Select Board Meeting

Visitor Orientation to the Town Selectman's Meeting

Welcome to this evening's Selectmen's meeting. Please note that the purpose of the meeting is for the Selectmen to accomplish its work within a qualitative timeframe. Meetings are open to the public, but public participation is limited. If you wish to be heard by the board, please note the "Public Comment" at the beginning and end of the meeting to speak to items on a meeting agenda and/or matters pertaining to the business of the Selectmen. In addition, public hearings may be scheduled for public comment on specific matters. Speakers must be residents of the Town of Henniker, property owners in the town of Henniker, and/or designated representatives of recognized civic organizations or businesses located in the Town of Henniker. When they are at the podium, speakers first need to recite their name and address for the record. Visitors should address their comments to the board and not to any individual member. Each speaker shall be provided a single opportunity for comment, limited to three (3) minutes. Public forum shall be limited to fifteen (15) minutes. Visitors should not expect a response to their comments or questions since the Board may not have discussed or taken a position on a matter. Public Comment is not a two-way dialogue between speaker(s), Selectmen, and/or the Town Administrator. The Chair will preserve strict order and decorum at all Board of Selectmen meetings. Outbursts from the public are not permitted.

Notice posted on: May 28, 2020

Next Routine Meeting: June 16, 2020

Items for the next agenda, with completed backup, must be in the
Selectmen's Office no later than 12:00 noon on June 11, 2020.



TOWN OF HENNIKER, NEW HAMPSHIRE
Selectman Agenda

Tuesday, June 2, 2020

6:15PM

Zoom Meeting Link:

<https://tinyurl.com/zoom06022020>

Telephone Dial: +1 646 558 8656

Meeting ID: 958 4119 6634

Password: 531131

COVID-19 - Public Meeting Procedures Notice

Due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, Henniker Board of Selectmen is authorized to meet electronically. The Town of Henniker will be utilizing the Zoom platform for this electronic meeting.

Please note that there is no physical location to observe and listen contemporaneously to the meeting, which was authorized pursuant to Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04.

All members of the Board of Selectmen have the ability to communicate contemporaneously during this meeting through the Zoom platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting by following the link below, or dialing the number below and entering the ID number at the prompt. For those who want to provide public testimony in the Public Hearing portion of the meeting, and you are connected to the Zoom website, you may click on the Raise Hand icon in the Attendees Section of Zoom to make the request. When the time is appropriate, you will be recognized so you can provide your testimony. For those calling in who want to provide public testimony, dial *9 to alert the host that you wish to speak. The host will unmute you at the appropriate time/during the public hearing portion of the meeting. All participants please keep your phones and computers on mute unless speaking.

Website Address: <https://tinyurl.com/zoom06022020>

Telephone Dial: +1 646 558 8656 Meeting ID: 958 4119 6634 Password: 531131

Members of the public can also email questions or other public testimony to townadministrator@henniker.org. Staff will read the testimony or questions into the record during the meeting.

Any member of the public can also call the Town of Henniker at 603-998-1492 or email townadministrator@henniker.org if they are unable to access the meeting.



**STATE OF NEW HAMPSHIRE
OFFICE OF THE GOVERNOR**

CHRISTOPHER T. SUNUNU
Governor

**STATE OF NEW HAMPSHIRE
BY HIS EXCELLENCY
CHRISTOPHER T. SUNUNU, GOVERNOR**

Emergency Order #12 Pursuant to Executive Order 2020-04

Temporary modification of public access to meetings under RSA 91-A

Pursuant to Section 18 of Executive Order 2020-04 it is hereby ordered, effective immediately, that:

1. Pursuant to Executive Order 2020-04, paragraph 8 provides: "State and local government bodies are permitted and encouraged to utilize the emergency meeting provisions of RSA 91-A to conduct meetings through electronic means while preserving, to the extent feasible, the public's right to notice of such meetings and ability to observe and listen contemporaneously."
2. Pursuant to Emergency Order #2 issued pursuant to Executive Order 2020-04, gatherings of fifty people or more are prohibited.
3. To implement these orders and recommendations, the requirement in RSA 91-A:2, III(b), that a quorum of a public body be physically present unless immediate action is imperative, is waived for the duration of the State of Emergency declared in Executive Order 2020-04.
4. To further implement these orders and recommendations, the requirement in RSA 91-A:2, III(c), that each part of a meeting of a public body be audible or otherwise discernible to the public "at the location specified in the meeting notice as the location of the meeting," is waived for the duration of the State of Emergency declared in Executive Order 2020-04 so long as the public body:
 - a) Provides public access to the meeting by telephone, with additional access possibilities by video or other electronic means;
 - b) Provides public notice of the necessary information for accessing the meeting;
 - c) Provides a mechanism for the public to alert the public body during the meeting if there are problems with access; and
 - d) Adjourns the meeting if the public is unable to access the meeting.

Given under my hand and seal at the Executive Chambers in Concord, this 23rd day of March, in the year of Our Lord, two thousand and twenty, and the independence of the United States of America, two hundred and forty-four.


GOVERNOR OF NEW HAMPSHIRE



**STATE OF NEW HAMPSHIRE
OFFICE OF THE GOVERNOR**

CHRISTOPHER T. SUNUNU
Governor

**STATE OF NEW HAMPSHIRE
BY HIS EXCELLENCY
CHRISTOPHER T. SUNUNU, GOVERNOR**

Emergency Order #16 Pursuant to Executive Order 2020-04

Temporary prohibition on scheduled gatherings of 10 or more attendees

Pursuant to section 18 of Executive order 2020-04, it is hereby ordered, effective immediately, that:

1. In accordance with updated CDC guidelines, the following activities are hereby prohibited within the State of New Hampshire:

Scheduled gatherings of 10 people or more for social, spiritual and recreational activities, including but not limited to, community, civic, public, leisure, faith based, or sporting events; parades; concerts; festivals; conventions; fundraisers; and similar activities. This prohibition does not apply to the General Court, day-to-day operations of for profit or not for profit organizations and State Government, or gatherings for urgent medical purposes such as blood drives or meetings of medical personnel to discuss efforts to combat the COVID-19 pandemic.

2. Section 1 of Emergency Order #2 is hereby superseded by this Order.
3. The Division of Public Health shall enforce this Order and if necessary may do so with the assistance of State or local police.
4. This Order shall remain in effect until Monday, April 6, 2020.

Given under my hand and seal at the Executive Chambers in Concord, this 23rd day of March, in the year of Our Lord, two thousand and twenty, and the independence of the United States of America, two hundred and forty-four.

A handwritten signature in blue ink that reads "Christopher T. Sununu".

GOVERNOR OF NEW HAMPSHIRE

Received by
TOWN OF HENNIKER
New Hampshire

MAY 29 2020

Selectmen's Office

Town of Henniker
Board of Selectman
18 Depot Hill Road
Henniker, New Hampshire 03242

Dear Select Board:

My name is David A. Croft and I am running for election as your next Merrimack County Sheriff. I would like to share my experience with you and why I am passionate about further service to our county and local communities.

From 1977 to 1983 I proudly chose to serve our country as a United States Marine, finishing my tour of duty as a Sergeant and mentor to young men and women wishing to become Marines. Enjoying my service, but missing home, I chose to serve my country and community locally, leading me to begin a career in NH Law Enforcement, first as a Correctional Officer with the Merrimack County Department of Corrections and then in 1984, becoming a part-time Police Officer for the Town of Boscawen, NH. I worked hard in Boscawen, eventually moving into a full-time position, becoming a Sergeant, and then being chosen to be Boscawen's Chief of Police in 1997, proudly serving the town for over two decades.

After retiring in 2007, I have worked as the Director of the Alternative-to-Sentencing Program assigned to the Merrimack County Attorney's Office, I also simultaneously became and remain today a Deputy with the Merrimack County Sheriff's Office. As Director of the Diversion Program I have been able to utilize my skills learned from years of serving our communities to design and implement programs that assist adults in the criminal justice system. These programs are customized to individual needs and act as a critical component in each individual's rehabilitation. One of my programs received the National Association of Counties award in 2013.

Both as Chief of Police and in my current role, I have had the opportunity to work with all of the towns and cities in Merrimack County, providing expertise and/or assistance to many other town and government officials over the years. Becoming Sheriff would be a natural extension of these years of work and experience and would be an easy conversion for me as I continue to support and assist citizens in the communities of Merrimack County.

Having been the Police Chief of a small New England town for many years I understand the difficulties and strains that come with this responsibility. Being a natural fiscal conservative, I have always worked hard to stretch every dollar while remaining within a budget. The challenge is to give the taxpayers (You!) the services which they rely on and pay for. In my experience, this takes fortitude, focus, intelligence and mostly, years of experience honed by working with communities and taxpayers, experience that I firmly believe I bring to the Office of Sheriff.

First and foremost, the day to day services that the Merrimack County Sheriff's Office must provide would be scrutinized daily, to ensure that each dollar raised by our taxpayers is appropriately spent to perform the important Constitutional duties of the Office of Sheriff. As your Merrimack County Sheriff I will make sure that your hard earned dollars are spent appropriately and toward the future of a safer and stronger county.

I also feel that it is time to look at other ways to hold minor offenders accountable without them having to receive the heavy burden of a conviction. Empowering them with the tools and education they need to become responsible, contributing citizens, would, in turn, save countless tax dollars.

My office would continue to serve and assist our towns and communities in whatever, it is that they are in need of-whether it may be an investigation or as simple as helping with traffic enforcement, while helping to keep taxpayer costs down through teamwork, bulk equipment purchasing, and working together for the good of Merrimack County.

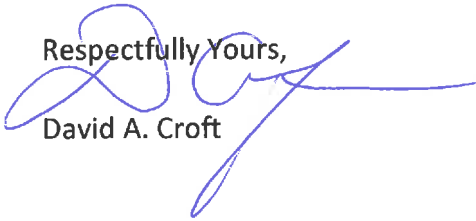
In closing, my family and I along with our 3 dogs, live in the beautiful town of Salisbury. We enjoy the outdoors and take pride in our roots in the great state of New Hampshire. I look forward to earning the position of Merrimack County Sheriff and working closely with its citizens to provide the best possible law enforcement services.

Your assistance in partnering with me on this endeavor would be greatly appreciated. I welcome your questions. I can be contact via e-mail at dcroft4@msn.com. Or by phone at 648-6230

Thank You!

Respectfully Yours,

David A. Croft

A handwritten signature in blue ink, appearing to read "David A. Croft", with a long horizontal flourish extending to the right.



Board of Selectmen
Consent Agenda
June 2, 2020

Consent Agenda

- Item 1:** Intent to Cut Map/Lot 1-92/92-X
- Item 2:** Intent to Cut Map/Lot 1-54-B
- Item 3:** Intent to Excavate Map/Lot 1-522
- Item 4:** Permanent Application for Property Tax Credits/Exemptions Map/Lot 2-154-F
- Item 5:** Permanent Application for Property Tax Credits/Exemptions Map/Lot 2-246
- Item 6:** Petition and Pole License PSNH # 12-0813
- Item 7:** Petition and Pole License PSNH # 12-0822
- Item 8:** Warrant for the Collection of Excavation Taxes Map/Lot 1-603

Board of Selectmen Approval:

_____	_____
_____	_____

*Please note that the Consent Agenda is subject to change until 4:30 pm the day of a scheduled Selectmen’s Meeting.



Town Hall
18 Depot Hill Road
Henniker, NH 03242

Tel: (603) 428-3221
Fax: (603) 428-4366

Incorporated November 10, 1768
"Only Henniker on Earth"

TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: May 29, 2020

TITLE: Update from New England College

PREPARED BY: Joseph Devine, Town Administrator

BACKGROUND: During the May 19, 2020, Select Board Meeting there was a discussion about NEC's plan to reopen. The Board asked Town Administrator Joe Devine to invite NEC representatives to the next Select Board Meeting.

DISCUSSION: New England College will have Dr. Michelle Perkins President of New England College and Dr. Wayne Lesperance Vice President of Academic Affairs. They will be providing an update from NEC and the reopening plan for the fall of 2020.

FISCAL IMPACT: N/A

TOWN ADMINISTRATOR'S COMMENTS - RECOMMENDATION: N/A

ATTACHMENTS:

Description

Upload Date

Type



Town Hall
18 Depot Hill Road
Henniker, NH 03242

Tel: (603) 428-3221
Fax: (603) 428-4366

Incorporated November 10, 1768
"Only Henniker on Earth"

TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: May 29, 2020

TITLE: Update from Athletic Committee

PREPARED BY: Joseph Devine, Town Administrator

BACKGROUND: The week of May 18th signs had been placed on the Athletic Fields at Old Concord Road. The signs reference "No Golfing" and "Dogs Must Be Leashed". The Athletic Committee also received a request from Superintendent Coe of SAU 24 to have the field behind the school renamed in honor of an employee who is retiring.

DISCUSSION: Vice-Chair Hooper has asked the Athletic Committee to come before the Select Board for approval of these signs. The Select Board will also hear from the Athletic Committee as to a recommendation for the field naming.

FISCAL IMPACT: N/A

TOWN ADMINISTRATOR'S COMMENTS - RECOMMENDATION: N/A

ATTACHMENTS:

Description	Upload Date	Type
-------------	-------------	------

DRAFT



**Town of Henniker
Athletics Committee Meeting
Wednesday, May 20, 2020
Virtual**

Members Present: Jarrod Brooks- Committee Chair, Chris Woodbury-Finance Director, Erich Adler- Softball Director, Heather Jones- IT Director, Dave DeCew- Baseball Director, Jon Korbet- Basketball Director, Colleen Gagnon Soccer pre-2 Director

Members Excused: Jared Ward, Jamie Weston

Recording Secretary: Colleen Gagnon

Jarrod Brooks brought the meeting to order at 7:05pm.

Softball/Baseball:

It was reported that the baseball and softball seasons have been officially canceled for this Spring season. Russ Roy advised the committee that it is preferred that fees paid for softball/baseball are kept and applied to the next sport a child plays, likely soccer. If a family requests a refund it was discussed that the list of those to be refunded would be given to Russ Roy in one document. It was discussed and decided that Jarrod Brooks would send out an email to the HYA community explaining the canceled season and how refunds would work. Families would be asked to reply to Jarrod in order to keep all the refund information in one place. Jarrod will then provide Russ Roy with a list of families who requested a refund.

Field Naming:

A letter was sent from the Town Administrator and Superintendent of Schools requesting that a town field be named in honor of a retiring school member. The committee read the letter and held a discussion. The field's proposed name would be "The Knapton Field". The committee discussed that the Town Hall field and the field at Old Concord Road are both already named. The committee agreed that a field behind the Henniker Community School could be named. **Chris Woodbury made a motion to name the second field behind the school "The Knapton Field" pursuant to the letter dated April 23, 2020 from the Henniker Town Administrator, Joseph Devine and the Superintendent of Schools, Jacqueline Co. Dave DeCew seconded the motion. The motion passed unanimously.**

Old Concord Road Field:

It was discussed that there has been trouble with golfing on the fields and people bringing their dogs to the fields. Due to these issues Jarrod had two signs made. One sign to state that Dogs must be leashed at all times. A second sign to state the Golfing is prohibited. There were

Athletics Committee

_____, 2020

DRAFT

complaints from community members. The Town Administrator contacted Jarrod stating that the signs must be taken down because they were not approved by the Board of Selectman.

Jarrod stated that the Athletics Committee has not had to have things approved by the Board of Selectman in the past. The Board of Selectman stated that the field's are public land.

Chris reviewed that years ago the Athletic's Committee did request approval to put 'No Dogs Allowed" signs on the Town Hall Baseball field.

At Old Concord Road it is not town land and only a portion of the fields are public land. The Connor Family owns one side of the field and the Army Core owns the other side of the field.

Last year signs were placed at the Old Concord Road field, regarding parking, without Board of Selectman approval and there were no complaints.

Jarrod has been invited to attend the next Board of Selectman's meeting on June 2, 2020. Jarrod accepted the invitation and will attend the meeting to receive clarification on the issue of the signs. Chris offered to attend the BOS meeting with Jarrod.

The committee discussed numerous ways to generate community support for the Athletics Committee regarding the signs on the Old Concord Road Field.

Soccer:

It was discussed that soccer registration will be opened on or around June 1st with no fee attached at this time.

Fields:

It was discussed that the committee will follow the Governor's recommendations regarding opening up the fields.

Batting Cage:

Dave asked about putting up the batting cage at the Town Hall field. It was decided that the batting cage will not be put up this season.

The meeting adjourned at 7:35pm.

DRAFT



Town Hall
18 Depot Hill Road
Henniker, NH 03242

Tel: (603) 428-3221
Fax: (603) 428-4366

Incorporated November 10, 1768
"Only Henniker on Earth"

TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: May 29, 2020

TITLE: Update from Town Clerk

PREPARED BY: Joseph Devine, Town Administrator

BACKGROUND: This will be an update from the Town Clerk in regards to Tax Collection.

DISCUSSION: I have asked the Town Clerk to come before the Select Board. The hope is to open the lines of communication between this department and the board.

FISCAL IMPACT: N/A

TOWN ADMINISTRATOR'S COMMENTS - RECOMMENDATION: N/A

ATTACHMENTS:

Description	Upload Date	Type
-------------	-------------	------



Town Hall
18 Depot Hill Road
Henniker, NH 03242

Tel: (603) 428-3221
Fax: (603) 428-4366

Incorporated November 10, 1768
"Only Henniker on Earth"

TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: May 29, 2020

TITLE: Town Meeting – Warrant Articles

PREPARED BY: Joseph Devine, Town Administrator

BACKGROUND: Town Meeting is scheduled for June 6, 2020. This Town Meeting will be very different from years past. The Board needs to have discussions about the current Warrant. Due to the nature of how Town Meeting will take place, it is important to decide an order of importance of the warrant articles. The Board also needs to decide if they feel any of these articles should be tabled and not dealt with at this current time. Finally, the Board needs to decide if they are going to want to change any of the requested amounts for the warrant articles. The Board will want to decide motions before the meeting on moving and tabling of warrant articles.

DISCUSSION: I have had the opportunity to review the warrant again. Of course, I feel all of the articles being presented are important and vital to the Town of Henniker. I have not gotten into the Capital Reserve Accounts expect for a few. Here are my starting suggestions.

Article 1 – Town Operating Budget

Article 2 – Library Operating Budget

Article 3 – Cogswell Spring Operating Budget

Article 4 – Wastewater Operating Budget

Article 5 – Highway Block Grant

Article 6 – Revaluation

Article 7 – Purchase Parks Mower

Article 8 – Ambulance Fund Capital reserve (need a mechanism to accept Bradford \$7800 donation)

Article 9 – Fire building Expandable Trust Fund – Fire Department Roof

Depending on what the Board decided to do from here will have impacts on the projected tax rate.

FISCAL IMPACT: N/A

TOWN ADMINISTRATOR'S COMMENTS - RECOMMENDATION: N/A

ATTACHMENTS:

Description	Upload Date	Type
-------------	-------------	------

TOWN WARRANT

Addendum

2020

Town of Henniker
State of New Hampshire

Town Meeting begins at 1:00 PM
at the Henniker Community School Cafetorium
51 Western Avenue
Saturday, March 14, 2020

To the inhabitants of the Town of Henniker
in the County of Merrimack in the said State
qualified to vote in Town Affairs:

You are hereby notified to meet at the
Henniker Community School Cafetorium in Henniker
on Saturday the Fourteenth (14th) day of March next,
at one o'clock (1:00 p.m.) in the afternoon
to act upon the following:

- 7) To see if the Town will vote to raise and appropriate the sum of Three Million Two Hundred Thousand dollars (\$3,200,000) for the purpose of performing Wastewater Upgrades, that will qualify the Town for federal and state funds, such sum to be raised by the issuance of serial bonds and notes not to exceed Three Million Two Hundred Thousand Dollars \$3,200,000 under and in compliance with the provisions of the Municipal Finance Act (NH RSA 33:1 et. seq., as amended) and to authorize the Selectman to issue and negotiate such bonds or notes to determine the rate of interest thereon, and to take such actions as may be necessary to effect the issuance, negotiation, sale and delivery of such bonds or notes as shall be in the best interest of the Town, additionally to authorize the Selectmen to apply for and accept grants or other funds that may reduce the amount to be repaid and participate in the State Revolving Fund (SRF) RSA 486.14 established for this purpose, and to allow the Selectmen to expend such monies as become available from the federal and state governments and pass any vote relating thereto. It is anticipated that the Town will receive up to \$375,000 in principal forgiveness from the State Revolving Fund loan program. It should be known that Sixty Percent (60%) of the cost of this project would be funded by the wastewater users and Forty Percent (40%) by the entire Town.

2/3 Ballot Vote Required

Selectmen/Sewer Commissioners recommend

- 8) To see if the Town will vote to raise and appropriate the sum of Three Hundred Fifty Thousand Dollars (\$350,000) for the installation of new water pipe to replace eight hundred feet of failed water main that is currently under route 202/9 and the eastbound and westbound on and off ramps. Furthermore to authorize the issuance of not more than Three Hundred Fifty Thousand Dollars (\$350,000) in bond or notes in accordance with the provisions of the Municipal Finance Act, RSA Chapter 33, and to authorize the Selectboard and the Water Commissioners to issue and negotiate such bonds and notes and determine the rate of interest and term of payments thereon. Cost of this project to be paid with Water assessments.

2/3 Ballot Vote Required

Selectmen and Water Commissioner recommend

- 9) Shall the Town of Henniker vote to raise and appropriate the sum of \$75,000 (Seventy Five Thousand Dollars) to hire a Certified Lake Management Consulting Firm to study conditions and provide design solutions to reduce external and internal phosphate loading in French and Keyser Ponds -- to mitigate recurring Cyanobacteria algae blooms in these ponds. And to authorize the issuance of \$75,000 of bonds or notes in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended, with the amount of such bonds or notes to be reduced by any grant funding received for the project; to authorize the Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Selectmen to take any other action or to pass any other vote relative thereto. It is anticipated that there will be \$75,000 in principal loan forgiveness under the New Hampshire Department of Environmental Services Clean Water State Revolving Fund (NH CWSRF). Fiscal Impact Note: The tax impact associated with this will be \$0.00 per \$1,000 valuation. The principal loan amount of \$75,000 will be forgiven per the terms of the NH CWSRF agreement. No Tax Impact.

2/3 Ballot Vote Required

Selectmen Recommend

- 10) To see if the Town will vote to raise and appropriate the sum of Five Million Six Hundred Twenty-Eight Thousand Two Hundred Twenty-Eight Dollars (\$5,628,228) for general municipal operations. **Selectmen recommend**

	2020 Requested	2019 Approved	Difference
EXECUTIVE BUDGET	25,973	22,567	3,406
HISTORIC DISTRICT	1,250	1,250	0
TOWN CLK BUDGET	90,457	90,937	-480
ELECTION BUDGET	15,070	6,870	8,200
TAX MAP BUDGET	4,725	4,725	0
TOWN OFFICE BUDGET	571,706	538,836	32,870
TAX COLL BUDGET	92,217	87,315	4,902
LEGAL FEES BUDGET	20,000	20,000	0
PLANNING BUDGET	48,679	48,268	411
ZBA BUDGET	5,521	5,521	0
CEMETERIES BUDGET	13,950	13,700	250
INSURANCE BUDGET	143,445	151,061	-7,616
MUNICIPAL DUES BUDGET	4,157	4,035	122
POLICE BUDGET	1,380,904	1,273,803	107,101
FIRE/RESCUE BUDGET	773,789	767,468	6,321
CODE BUDGET	6,883	6,583	300
EMERGENCY MANAGEMENT	1,292	1,292	0
HIGHWAY BUDGET	776,676	770,634	6,042
HIGHWAY/STREETS BUD	629,700	602,800	26,900
STREET LIGHTS BUDGET	20,000	25,460	-5460
SOLID WASTE BUDGET	452,912	438,073	14,839
ANIMAL CONTROL BUD	9,408	9,408	0
HUMAN SERVICE BUDGET	80,000	80,000	0
ATHLETIC BUDGET	40,145	40,145	0
PATRIOTIC PURPOSES BUD	2,000	2,000	0
CONCERT'S BUDGET	7,195	7,195	0
CONSERVATION BUDGET	3,500	3,390	110
COMMUNITY- CAP	14,000	12,000	2,000
COMMUNITY-WHITE BIRCH	65,000	62,500	2,500
DEBT SERVICE - PRINCIPAL	270,190	272,614	-2,424
DEBT SERVICE - INTEREST	43,984	44,304	-320
DEBT SERVICE - TAN INT	13,500	13,500	0
Total	5,628,228	5,428,254	199,974

- 11) To see if the Town will vote to raise and appropriate the sum of Seven Hundred Fifty Thousand Dollars (\$750,000) To be added to the Roads Maintenance Expendable Trust Fund, established at the 2019 Town Meeting under the provisions of RSA 31:19-a for the purpose of Road Maintenance Projects **Selectmen Recommend**

- 12) To see if the Town will vote to raise and appropriate the sum of Thirty Nine Thousand Dollars (\$39,000) to be added to the Revaluation Capital Reserve Fund established under the provisions of RSA 35:1 for the purpose of Property Revaluations.
Selectmen Recommend
- 13) To see if the Town will vote to raise and appropriate the sum of Ninety-Nine Thousand dollars (\$99,000) to conduct a Full Property Revaluation and to offset this appropriation with Ninety nine Thousand Dollars (\$99,000) from the Property Revaluation Capital Reserve established for that purpose.
Selectmen recommend.
- 14) To see if the Town will vote to raise and appropriate the sum of Seventy Thousand Dollars (\$70,000) to be added to the Ambulance Capital Reserve Fund established in 1988 under the provisions of RSA 35:1 for the purchase of an ambulance for the Rescue Squad, of which the amount of \$7,800 will be transferred if received from the Town of Bradford. If the money is not received from Bradford only \$62,200 will be deposited into the fund.
Selectmen recommend
- 15) To see if the Town will vote to raise and appropriate the sum of Two Hundred Seventy-Five Thousand Dollars (\$275,000) to purchase an ambulance with Two Hundred Seventy Five Thousand Dollars (\$275,000) to come from the Ambulance Capital Reserve Fund.
Selectmen recommend
- 16) To see if the Town will vote to establish a Parks Equipment Expendable Trust Fund under the provisions of RSA 31:19-a for the purpose of Replacing equipment needed to maintain the parks, and to raise and appropriate the sum of Fifteen thousand Dollars (\$15,000) to be added to this fund and designate the Board of Selectmen as agents to expend.
Selectmen recommend
- 17) To see if the Town will vote to raise and appropriate the sum of vote to raise and appropriate the sum of Eighteen Thousand Five Hundred Dollars (\$18,500) to purchase a lawn tractor with Fifteen Thousand Dollars (\$15,000) from the Parks Expendable Trust Fund and Three Thousand Five Hundred dollars (\$3,500) to come from the DW & EL Cogswell Parks Fund.
Selectmen Recommend
- 18) To see if the Town will vote to adopt the provisions of RSA 79-E, which will allow the Board of Selectmen to entertain applications for community revitalization tax relief for a period of up to five years for structures located within 0.60 miles of Proctor Square. The tax on the qualifying structure shall not increase as a result of substantial rehabilitation, defined as having a cost of 15% of the of the pre-rehabilitation assessed value, or at least \$75,000, whichever is less in the amount of 15% .
Selectmen Recommend

- 19) Shall the Town of Henniker vote to adopt the provisions of RSA 72:81 and enable the town to grant tax exemptions for new construction performed in the CH Heavy Commercial District, CM Medium Commercial District, CR Commercial Recreational District & CR1 Commercial Recreational District. The intent of the exemption authority is to provide incentives to businesses to build, rebuild, modernize, or enlarge within the municipality. The exemption shall apply only for municipal and local school property taxes assessed by the municipality. The exemption will not apply to the entirety of the property value, but only to any increase in assessment which results from the new construction. The period for which the property is eligible for exemption is ten years. The percentage of authorized exemption is as follows:

Year 1 and Year 2, 50% of the increased assessment value as described above;
Year 3 and Year 4, 40% of the increased assessment value as described above;
Year 5 and Year 6, 30% of the increased assessment value as described above;
Year 7 and Year 8, 20% of the increased assessment value as described above;
Year 9 and Year 10, 10% of the increased assessment value as described above.

For purposes of this exemption, the term “new construction” shall mean new structures, or additions, renovations, or improvements to existing structures.

For the purposes of this the exemption “granted on a per case basis based on the amount and value of public benefit as determined by” the board of selectmen.

For the purpose of this exemption, in order to satisfy the public benefit requirement a minimum of one of the following must be provided: enhance economic growth and increase the Town’s tax base; creation of needed services or facilities not currently available in the Town; redevelop and revitalize commercial or industrial area; prevent or eliminate blight; or, retain local jobs, increase local job base, and/or provide diversity in the job base.”

For purposes of this exemption, the term “Commercial” shall be defined as outlined in the Henniker Zoning Ordinance, Article II Definitions Section 133-3, under Commercial Light, Commercial Manufacturing, Commercial Professional Services, Commercial Recreational, Commercial Retail, Commercial Services, Commercial Services Technical. If adopted, this Warrant Article will become effective April 1, 2020 and will remain in effect for Five (5) Years.

Selectmen recommend

- 20) To see if the Town will vote to raise and appropriate the sum of Two Hundred Twenty-Nine Thousand Three Hundred Seventy-Nine Dollars (\$229,379) for the Tucker Free Library with the amount to be funded by general taxation.

Selectmen recommend

- 21) To see if the Town will vote to raise and appropriate the sum of One Hundred Nine Thousand Two Hundred Fifty Dollars(\$109,250) to continue to advance design and planning for the library accessibility and safety project with the amount to be raised from general taxation.

Selectmen Do Not Recommend

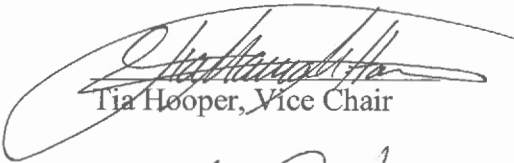
- 22) To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) for the Tucker Free Library to hire a Capital Campaign Consultant to assist in raising funds for the library accessibility and safety project with the amount to be raised from general taxation. **Selectmen Do Not Recommend**
- 23) To see if the Town will vote to raise and appropriate One Hundred Seventy Seven Thousand Nine Hundred Forty-Five dollars (\$177,945) for road improvements with One Hundred Seventy Seven Thousand Nine Hundred Forty-Five dollars (\$177,945) to offset this appropriation by an anticipated New Hampshire Highway Block Grant. No amount to come from general taxation. This is a non-lapsing appropriation per RSA 32:7, VI and will not lapse before December 31, 2025 **Selectmen recommend**
- 24) To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the Highway Equipment Capital Reserve Fund established at the 2007 Town Meeting under the provisions of RSA 35:1 **Selectmen recommend**
- 25) To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the Fire-Rescue Building Maintenance Fund, an Expendable Trust Fund under provisions of RSA 31:19-A **Selectmen recommend**
- 26) To see if the Town will vote to establish a Wastewater Treatment Maintenance Capital Reserve Fund per RSA 35:1 for the purpose of Maintenance Projects at the Wastewater Treatment Facility, and to raise and appropriate the sum of One Dollar (\$1) to be added to the this fund. **Selectmen recommend**
- 27) To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Town Owned Building Expendable Trust Fund under the provisions of RSA 31:19-a for the purpose of Town Owned Building Maintenance Projects. **Selectmen recommend**
- 28) To see if the Town will vote to raise and appropriate the sum of Twenty Five Thousand Dollars (\$25,000) to be added to the Transfer Station Capital Reserve Fund established at the 2017 Town Meeting under the provisions of RSA 35:1. **Selectmen recommend**
- 29) To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the Bridge Repair Capital Reserve Fund established at the 2008 Town Meeting under the provisions of RSA 35:1. **Selectmen recommend**
- 30) To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the Police Building Maintenance Fund. This is an expendable trust fund established under the provisions of RSA 31:19-A. **Selectmen recommend**

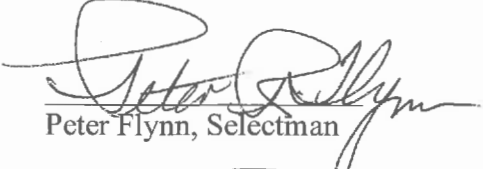
- 31) To see if the Town will vote to establish a Town Technology Expendable Trust Fund under the provisions of RSA 31:19-a for the purpose of Hardware/Software upgrades to Town systems, and to raise and appropriate the sum of Twenty Five Thousand Dollars (\$25,000) to be added to this fund and designate the Board of Selectmen as agents to expend.
Selectmen recommend
- 32) To see if the Town will vote to establish a Police Department Equipment Expendable Trust Fund under the provisions of RSA 31:19-a for the purpose of replacing Police equipment, and to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500) to be added to this fund and designate the Board of Selectmen as agents to expend.
Selectmen recommend
- 33) To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the Fire Equipment Capital Reserve Fund established at the 2016 Town Meeting under the provisions of RSA 35:1
Selectmen recommend
- 34) To see if the Town will vote to raise and appropriate the sum of Six Hundred Thirty-Two Thousand Six Hundred Nine Dollars (\$632,609) for the operating expenses for the Wastewater Treatment Plant with Seven Thousand Five Hundred Thirty Seven (\$7,537) to offset this appropriation by an anticipated water pollution grant and the remainder to be raised by sewer assessments. No amount to come from general taxation.
Selectmen recommend
- 35) To see if the Town will vote to raise and appropriate the sum of Five Hundred Fifteen Thousand and Three Dollars (\$515,003) for the operating expenses of Cogswell Spring Water Works. This funding is provided by water assessments.
Water Commissioners/Selectmen recommend
- 36) We the Town of Henniker hereby call upon our State and Federal elected representatives to enact carbon-pricing legislation to protect New Hampshire from the costs and environmental risks of continued climate inaction. To protect households, we support a Carbon Fee and Dividend approach that charges fossil fuel producers for their carbon pollution and rebates the money collected to all residents on an equal basis. Enacting a Carbon Cash-Back program decreases long-term fossil-fuel dependence, aids in the economic transition for energy consumers, and keeps local energy dollars in New Hampshire's economy. Carbon Cash-Back has been championed by US economists (Jan 17, 2019 WSJ) as the most effective and fair way to deliver rapid reductions in harmful carbon emissions at the scale required for our safety.
Submitted by Petition
- 37) To see if the Town will urge that the New Hampshire General Court, which is obligated to redraw the maps of political districts within the state following the 2020 census, will do so in a manner that ensures fair and effective representation of New Hampshire voters. That in order to fulfill this obligation that the New Hampshire General Court shall appoint an independent redistricting commission that draws the new district maps in a way that does not rely on partisan data such as election results or party registration or favor political parties or candidates.
Submitted by Petition

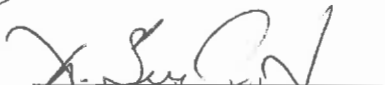
To transact any other business that may legally come before this meeting. (This article is meant to allocate time that public acknowledgments may be voiced and is not mean to add additional articles to the meeting. The final decision is the responsibility of the Town Moderator (per Henniker Town Counsel).


Given under our hands and seal the 10 day of February 2020


Kris Blomback, Chair


Tia Hooper, Vice Chair


Peter Flynn, Selectman


Scott Osgood, Selectman


Leon Parker, Selectman

**Town of Henniker
Requested Budget 2020**

	2020 Requested Budget	2020 Estimated Revenues	2020 Net to be Raised	Cost on Tax Rate Valuation / 1000 \$401,243
Executive	25,973		25,973	0.06
Executive - Historic District (regular appropriation)	1,250		1,250	0.00
Executive - Historic District (front of town hall project)	0		0	0.00
Town Clerk	90,457	936,000	(845,543)	-2.11
Election	15,070		15,070	0.04
Tax Maps	4,725		4,725	0.01
Town Office	552,284	2,000	550,284	1.37
Town Office (Town Hall energy upgrades)	10,725		10,725	0.03
Town Office (Community Center energy upgrades)	5,604		5,604	0.01
Town Office (Grange energy upgrades)	354		354	0.00
Town Office (Community Center handicap ramp)	2,739		2,739	0.01
Tax Collector	92,217	165,000	(72,783)	-0.18
Legal Fees	20,000		20,000	0.05
Planning	48,679	3,000	45,679	0.11
Zoning	5,521	1,800	3,721	0.01
Cemeteries	13,950	659	13,291	0.03
Insurance	143,445		143,445	0.36
Municipal Dues	4,157		4,157	0.01
Police	1,380,904	17,000	1,363,904	3.40
Fire/Rescue	773,789	460,000	313,789	0.78
Code Enforcement	6,883	10,000	(3,117)	-0.01
Emergency Management	1,292		1,292	0.00
Highway	776,676		776,676	1.94
Highway/Streets	629,700		629,700	1.57
Street Lights	20,000		20,000	0.05
Solid Waste	452,912	30,000	422,912	1.05
Animal Control	9,408		9,408	0.02
Welfare	80,000		80,000	0.20
Athletic	40,145	2,500	37,645	0.09
Library	229,379		229,379	0.57
Patriotic Purposes	2,000		2,000	0.00
Community Concert's	7,195		7,195	0.02
Conservation	3,500		3,500	0.01
Community Programs-CAP	14,000		14,000	0.03
Community Programs-White Birch	65,000		65,000	0.16
Debt Service	327,674		327,674	0.82
Revenue: State of NH Rooms/Meals	0	252,000	(252,000)	-0.63
Revenue: Flood Control	0	90,000	(90,000)	-0.22
Revenue: State Taxpayer Relief		52,936	(52,936)	-0.13
Revenue: HHHWD Other Gov't Participation	0	6,000	(6,000)	-0.01
Revenue: Payments In Lieu	0	4,271	(4,271)	-0.01
Revenue: Trust Funds	0	14,100	(14,100)	-0.04
Revenue: Water Pollution Control	0	7,500	(7,500)	-0.02
Revenue: Unemployment Premium Holiday		1,451	(1,451)	-0.00
Revenue: Forest	0	104	(104)	-0.00
Revenue: Interest Income	0	10,000	(10,000)	-0.02
Revenue: Photocopy, Misc revenue	0	500	(500)	-0.00
Revenue: Unreserved Fund Balance	0	250,000	(250,000)	-0.62
Subtotal Operational Budget	5,857,607	2,316,821	3,540,786	8.82
WARRANT ARTICLES/CAPITAL RESERVES				
Warrant Article - Road Improvement - Highway Block Grant	177,945	177,945	0	0.00
Warrant Article- WWTP (2.5 million State, 700,000 private)	3,200,000	3,200,000	0	0.00
Warrant Article - Cogswell Spring Bond	350,000	350,000	0	0.00
Warrant Article - Conservation Testing	75,000	75,000	0	0.00
Warrant Article- Revaluation	99,000	99,000	0	0.00
Warrant Article - Tucker Free Advance Project	109,250		109,250	0.27
Warrant Article - Capital Campaign Consultant	30,000		30,000	0.07
Warrant Article - Purchase Parks Mower	18,500	18,500	0	0.00
Warrant Article - Rescue Ambulance	275,000	275,000	0	0.00
Start WWTP Capital Reserve	1		1	0.00
Start Town Technology ETF	25,000		25,000	0.06
Start Parks Equipment ETF	15,000		15,000	0.04
Start Police Equipment ETF	2,500		2,500	0.01
Add to Town Owned Building ETF	5,000		5,000	0.01
Add to Roads Maintenance ETF	750,000		750,000	1.87
Add to Revaluation Fund Capital Reserve	39,000		39,000	0.10
Add to Transfer Station Capital Reserve	25,000		25,000	0.06
Add to Ambulance Fund Capital Reserve	70,000	7,800	62,200	0.16
Add to Fire Equipment Capital Reserve	50,000		50,000	0.12
Add to Fire Building Capital Reserve	25,000		25,000	0.06
Add to Bridge Repair Fund Capital Reserve	10,000		10,000	0.02
Add to Highway Equipment Fund	25,000		25,000	0.06
Add to Police Dept Building Fund	50,000		50,000	0.12
Subtotal Warrant Articles/Capital Reserves	5,426,196	4,203,245	1,222,951	3.05
Cogswell Spring Water Operating	515,003	515,003	0	0.00
Wastewater Treatment Operating	632,609	632,609	0	0.00
	0		0	0.00
Section Subtotal	1,147,612	1,147,612	0	0.00
2020 Town Wide Totals	12,431,415	7,667,678	4,763,737	11.87
Overlay, Veterans War Credits	73,000		73,000	0.18
2020 Tax Rate Totals	12,504,415	7,667,678	4,836,737	12.05
2019 Tax Rate Totals			4,122,723	10.28
			714,014	1.77
				17.20%



Town Hall
18 Depot Hill Road
Henniker, NH 03242

Tel: (603) 428-3221
Fax: (603) 428-4366

Incorporated November 10, 1768
"Only Henniker on Earth"

TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: May 14, 2020

TITLE: Azalea Park Grant Update

PREPARED BY: Joseph Devine

BACKGROUND: In 2018 Azalea Park obtained a grant for a rain garden drainage project. The committee approached the Board and asked to have the funds to complete the project prior to receiving the grant money. To date the town has not been reimbursed for the money the committee was fronted. The concern is no tax dollars are to be used to fund the park.

DISCUSSION: Selectman Scott Osgood will give an update of the Azalea Park Committee.

FISCAL IMPACT: Unknown

RECOMMENDATION: N/A

ATTACHMENTS:

Description	Upload Date	Type
-------------	-------------	------



Town Hall
18 Depot Hill Road
Henniker, NH 03242

Tel: (603) 428-3221
Fax: (603) 428-4366

Incorporated November 10, 1768
"Only Henniker on Earth"

TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: May 28, 2020

TITLE: Concert Committee Update

PREPARED BY: Joseph Devine, Town Administrator

BACKGROUND: The purpose of the Henniker Concert Committee, which began in 1998, is to present a variety of high quality, professional concerts throughout the summer that will have a broad appeal and contribute to developing a stronger sense of community.

DISCUSSION: Last meeting the Select Board voted 5-0 to allow the Concert Committee to move forward with the 2020 season. Selectmen Parker has asked this to be placed back on the agenda.

FISCAL IMPACT: N/A

TOWN ADMINISTRATOR'S COMMENTS - RECOMMENDATION: I feel we should work with the Concert Committee to try to move forward with the 2020 season.

ATTACHMENTS:

Description

Upload Date

Type

DRAFT



**Town of Henniker
Board of Selectmen Meeting
Tuesday, May 19, 2020
Virtually via the platform Zoom**

- Members Present:** Chairman, Kris Blomback; Vice Chair Tia Hooper; Selectman Peter Flynn; Selectman Scott Osgood; Selectman Leon Parker
- Town Administrator:** Joseph R. Devine Jr.
- Recording Secretary:** Kelly McCutcheon
- Virtual Zoom Guests:** Joan O'Connor, Ruth Zax, Steven Cunliffe, Bill Marko, Lori Marko, Joyce Bosse, Michael Pon, Cordell Johnston, Stephanie Teaze, wcolby, Heidi Aucoin, Dan Teaze, James, Jean Eaton, Mike French

ANNOUNCEMENTS

“COVID-19 - Public Meeting Procedures Notice Due to the COVID 19/Coronavirus crisis and in accordance with Governor Sununu’s Emergency Order #12 pursuant to Executive Order 2020-04, Henniker Board of Selectmen is authorized to meet electronically. The Town of Henniker will be utilizing the Zoom platform for this electronic meeting. Please note that there is no physical location to observe and listen contemporaneously to the meeting, which was authorized pursuant to Governor Sununu’s Emergency Order #12 pursuant to Executive Order 2020-04. All members of the Board of Selectmen have the ability to communicate contemporaneously during this meeting through the Zoom platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting by following the link below, or dialing the number below and entering the ID number at the prompt. For those who want to provide public testimony in the Public Hearing portion of the meeting, and you are connected to the Zoom website, you may click on the Raise Hand icon in the Attendees Section of Zoom to make the request. When the time is appropriate, you will be recognized so you can provide your testimony. For those calling in who want to provide public testimony, dial *9 to alert the host that you wish to speak. The host will unmute you at the appropriate time/during the public hearing portion of the meeting. All participants please keep your phones and computers on mute unless speaking. Website Address: <https://zoom.us/j/98272257537> Telephone Dial: +1 646 558 8656 Meeting ID: 982 7225 7537 Members of the public can also email questions or other public testimony to townadministrator@henniker.org. Staff will read the testimony or questions into the record during the meeting. Any member of the public can also call the Town of Henniker at 603-998-1492 or email townadministrator@henniker.org if they are unable to access the meeting.”

DRAFT

CONSENT AGENDA ITEMS

Item 1: Intent to Cut Lot # 1-559

Item 2: Intent to Cut Lot # 1-548

Item 3: Intent to Excavate Lot # 1-678

Item 4: Summary of Forest Stewardship Plan Tax/Map 1-590-FX

Item 5: Permanent Application for Property Tax Credits/Exemptions 20-001 to 20-017

Item 6: Abatements Lot # 1-318-P108 & 2-451

Item 7: Henniker Rotary Club Donation \$1,826.54

Item 8: Contoocook Valley ATV Riders Donation \$2,650.00

Item 9: Town Administrator Vacation Request Item

Item 10: Check Registers: 4-29-20, 5-6-20, 5-13-20

Vice Chair Hooper moved to approve as presented. Selectman Parker seconded. Motion carried 5-0.

PUBLIC COMMENT #1

Steve Cunliffe had questions regarding NEC New England College (NEC) re-opening, as well as COVID19 questions and asked if anyone from NEC served on the Board. Vice Chair Hooper recommended inviting NEC president to the next meeting. Steve asked if the town was notified about the NEC re-opening. The town was not contacted or notified. Steve stated his concerns regarding the college students returning from some of the highest infected areas of the country: the students' mindset of being invincible and not taking proper precautions, the town's susceptible senior population, and what the protocol will be should the college need to shut down again when there is an outbreak. Town Administrator Joe Devine will reach out to NEC. Steve expressed his disappointment at finding out from a news article and the town not being consulted.

NEW BUSINESS

Item 11: Discussion: Update from Concert Committee

Ruth Zax, Chair of the Concert Committee, requested Board permission to host the summer concert series for a total of 8 concerts, dependent on and adhering to all CDC guidelines on public gatherings and evaluating the situation throughout the summer. There will be no blues and brews this year nor any other vendors. In the event of rain, the show will be canceled and not moving inside. Heidi Aucoin asked about relocating to a bigger venue like the soccer fields or baseball park.

Selectman Parker moved to approve as presented with care regarding CDC guidelines. Vice Chair Hooper seconded. Motion carried 5-0.

Item 12: Approval: First Responder Stipend

DRAFT

Joe Devine stated there is a program available for first responders that will provide a stipend from May 4, 2020 - June 30, 2020 and has no impact on the budget.

Selectman Flynn moved to accept the First Responder Stipend. Selectman Osgood seconded. Motion carried 5-0.

Item 13: Approval: Unanticipated EMS Fund Revenue

Joe Devine stated there was \$6475.44 from Health and Human Services, as they are rewarding towns that do Medicare billing. There is no financial impact to the town as it is unanticipated revenue.

Selectman Parker moved to accept the fund. Vice Chair Hooper seconded. Motion carried 5-0.

Item 14: Approval: GOFERR Funding

Selectman Flynn moved to approve the Town of Henniker enter into the GOFERR Coronavirus Relief Grant agreement. Selectman Parker seconded. Motion carried 5-0.

Selectman Flynn moved to designate Town Administrator Joe Devine as the signing authority for the Town of Henniker regarding the GOFERR program. Selectman Parker seconded. Motion carried 5-0.

Selectman Flynn moved for the Town of Henniker to accept and extend up to \$117,263 in CARES act grant funds by acting under the provisions of RSA 21-P:43 (funds including amounts of \$10,000 or greater, without a public notice or notice being published in a newspaper seven days in advance) and the terms of the GOFERR grant agreement. Selectman Parker seconded. Motion carried 5-0.

Item 15: Approval: Selling used Tasers

Selectman Parker moved to approve selling the used tasers back as proposed. Vice Chair Hooper seconded. Motion carried 5-0.

Town Moderator Update: Cordell Johnston stated the default budget does not appear to be an option anymore. There maybe an option of drive up voting. He is still waiting to hear from the Governor's Office and has scheduled a meeting with Town Administrator Joe Devine.

OLD BUSINESS

Item 16: Approve: Contract from Checkmate HCM

Selectman Parker moved to approve as presented and appoint Joe Devine as the administrator and to sign on behalf of the Board. Selectman Osgood seconded. Motion carried 5-0.

Item 17: Discussion: Azalea Park Grant Update

DRAFT

Selectman Osgood stated he and Sachie Howard of the Azalea Park Committee have been in touch with Lori Sommers at DES (Department of Environmental Services) to discuss the community school propane project, which has no correlation with the \$25,000 Azalea Park grant. Vice Chair Hooper asked the timeframe for when the town will be reimbursed the funds. Selectman Osgood stated he did not have one. Selectman Flynn expressed his disappointment that each meeting the issue is no closer to being resolved. Chair Blomback asked Selectman Osgood to reach out to DES to request an outline of the reimbursement process.

Joe Devine stated he received the shoreland permit for the community school's propane project, and as the landowners he needs the Board's permission to sign the permit.

Chair Blomback moved to approve Joe Devine to sign the shoreland permit on behalf of the Town of Henniker for the Henniker Community School's new propane tanks. Selectman Parker seconded. Motion carried 5-0.

Item 18: Second Reading: Public Hearing – Sidewalk Cafés

Selectman Parker stated his concerns with the current CDC criteria in addition to adhering to ADA (American Disability Act) compliance. Vice Chair Hooper stated she would like this to be a temporary policy with a sunset date for this year.

Public hearing:

Steve Cunliffe suggested closing the one-way street next to Abby's Café to allow for outdoor seating without infringing on the sidewalks.

Heidi Aucoin asked how many businesses downtown wanted outdoor seating and pointed out the sidewalk's downtown are not very wide compared to downtown Concord.

Bill Marko stated that there has to be a way to find a solution since given the extraordinary circumstances of the time, some of these businesses may not be able to weather the storm without some help and they should be given some leeway during this pandemic.

Mike French stated it is worth at least trying in these crazy times and if it helps the local businesses, we should do it.

Public Hearing Closed.

Vice Chair Hooper stated it will be a temporary policy with a sunset on October 31, 2020 and to remove item 6 regarding permits. Chair Blomback asked about extending into the parking spots on 114 in front of Abby's Café. DOT (Department of Transportation) will need to be contacted as 114 is a state owned and controlled road.

Selectman Flynn moved for a 3rd reading with the amendments. Selectman Parker seconded. Motion carried 5-0.

DRAFT

Chair Blomback authorized Joe Devine to work with Abby's Café and reach out to DOT. Vice Chair Hooper seconded. Motion carried 5-0.

Item 19: Second Reading: Chapter 25 Building Construction Fees Ordinance Revised

Any remodels consisting of work that does not increase square footage does not require a permit (examples – remodeling bathroom/kitchen, replacing a deck). Adding an addition and increasing the square footage of a deck does require a permit.

Board comments-none

Public hearing – none

Selectman Osgood moved to approve the new ordinance requirements and fees. Chair Blomback seconded. Motion carried 5-0.

OTHER BUSINESS/CORRESPONDENCE

Item 20: Acceptance of Board of Selectmen Public Hearing Minutes – May 5, 2020

Selectman Parker moved to approve as presented. Vice Chair Hooper seconded. Motion carried 5-0.

Item 21: Acceptance of Board of Selectmen Non-Public Meeting Minutes – May 5, 2020

Chair Blomback moved to approve as presented. Selectman Parker seconded. Motion carried 5-0.

Item 22: Acceptance of Board of Selectmen Non-Public Meeting Minutes – May 12, 2020

Selectman Parker moved to approve as presented. Chair Blomback seconded. Motion carried 5-0.

Item 23: Department Reports – inside agenda packet

Vice Chair Hooper asked for an update on the tax lien discrepancies or if modifications were made. Joe Devine stated he reviewed them, and it reflects all properties not just the one lien.

Heidi Aucoin stated when she was at the Transfer Station, she saw a former town resident and employee as well as another person who she knows does not live in town. She asked about updating the stickers with colors each year.

Selectman Parker asked about Waste Water plant employees having protective equipment. Joe Devine stated Police Chief French gave them some masks.

Item 24: Town Administrator Report

Joe Devine stated the Town is now enrolled in the GETS program which provides first responders with priority cell phone coverage during an emergency. If the first responders have the call-in card, they will receive priority over the average citizen. It is cheaper than what the Town is currently paying Verizon.

DRAFT

Joe Devine is working on getting more PPE masks for the Town and was able to secure 500 from the State as well as sanitizer, disinfecting wipes, and thermometers for temperature checks at Town Hall.

Sgt. Doug Paul is losing his battle with cancer; a parade is being planned for him on May 30. No state roads will be used so no permits are required.

The Henniker Rotary asked for permission to place approximately six flags on Depot Hill Road in front of the Town Hall and along Weare Road by Woodman Memorial Park to promote patriotism on Memorial Day Weekend, June 14th, July 4th, Labor Day Weekend, and November 11th.

One May 26, Joe Devine is looking to bring everyone in for a remote conference.

June 1st the town hall will be open for scheduled appointments. Employees not behind glass will be required to wear masks and those coming in are asked to wear masks. Joe stated in June he would like the Board to start meeting in person again if the restrictions on gatherings has been lifted.

June 15th the town hall will open for normal operations.

Chair Blomback moved to approve the proposed Henniker re-opening agenda as presented contingent on Governor's Orders. Selectman Flynn seconded. Motion carried 5-0.

Item 25: Selectmen Reports

Chair Blomback had none.

Vice Chair Hooper had none.

Selectman Parker had none.

Selectman Flynn had none.

Selectman Osgood stated Azalea Park Committee did work freshening up the walkway and taking up some bad weeds, and that the mulch is not for public use and it meant for Azalea park.

PUBLIC COMMENT #2

Mike French stated the Board runs a very efficient meeting and thanked them for all their hard work during these difficult times and included Joe and spry Kelly.

Chair Blomback moved to enter non-public. Vice Chair Hooper seconded. Motion carried 5-0.

NON-PUBLIC Item 26: Non-public RSA 91-A:3, II (a)

ADJOURNMENT

UPCOMING DATES

Board of Selectmen

May 19, 2020

DRAFT

May 25, 2020 – Memorial Day (Town Office Closed)

June 2, 2020 – Select Board Meeting

June 6, 2020 – Town Meeting



TOWN OF HENNIKER, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

REPORT OF THE TOWN ADMINISTRATOR

June 2, 2020

- **John Stark High School Graduation:** John Stark Regional High School will hold graduation for the Class of 2020 on June 13. Following the ceremony, the Henniker and Weare Police Departments will escort the graduates on a parade through both communities. The route will come north on Rt. 114, go around Circle Street and then south to Weare.
- **GOFERR Grant:** The Town of Henniker has submitted for the first reimbursement that was due on June 1, 2020. There we 9 items we are seeking reimbursement of for a total of \$26,284.96. The following are the items:
 - Library wages – Continued wages after closure due to COVID-19
 - Police Quarantine – Officers with possible exposure continued wages
 - Rescue Quarantine – Paramedic with possible exposure continued wages
 - Wastewater Quarantine – Wages for employee after travel
 - Increased trash tonnage due to no recycling
 - Plexiglass installation in Town Hall
 - Streaming technology at Community Center
 - Tax Anticipation Note interest
 - Library fit-up

These submissions cover COVID related expenses for March and April 2020.

- **Downtown Brick Work:** The Henniker Chamber of Commerce is requesting permission to replace and relay the brick in the downtown. They have partnered with NEC, Daniel's, and Davis & Towle. The Town would not be responsible for any of the costs associated with this downtown work. I have spoken with the Superintendent of Highway who supports this project. I have spoken with Town Legal Counsel who advises the easiest way to proceed with this is for the Chamber of Commerce and the Town of Henniker to enter an MOU that details the project with expectations and specifications for the work. The reason being is the Town will be responsible after completion and needs to make sure the work will be insured and done in a worker-like fashion. After the job is completed, the Board can hold a public hearing on the acceptance per RSA 31:95-e.
- **Henniker Beautification Alliance:** I want to thank the Henniker Beautification Alliance for all the hard work the past two weeks. They did a great job with Woodman Memorial Park and filling all the whiskey barrels around town. They have also stepped up and are making sure they are all watered regularly.
- **Sidewalk Dining:** I did not place Sidewalk Dining on for a third reading this meeting. After the

last meeting, I wanted to make sure we were doing whatever we could to assist downtown business. It was brought up that Daniel's and Sonny's already have decks and the only restaurant that would benefit from this policy is Abby's Café. I met with the owner of the Café to discuss her thoughts on how to proceed. After going out and measuring to see how many tables she would be able to have, it was clear only one table would be feasible to allow the appropriate distance required for ADA. I did reach out to Richard Radwanski from the State of NH DOT District 5. He stated this is a new scenario for them and they do not have a well-developed process to manage requests such as encroaching on the ROW or placing seating in parking spaces. Richard went on to say they would work with the community to consider requests assuming safety is met. I have spoken with Abby's Café about this and she is weighing different options. As I continue to gather more information, I will update the board and if necessary make changes and request a third reading.

- **Important Dates:** Please mark your calendars for upcoming dates:
 - June 6, 2020 – Town Meeting
 - June 16, 2020 – Select Board Meeting
 - July 3, 2020 – Town Hall Closed – Observance of Independence Day

*****The Sections below will not be reported on orally to the Board at the meeting but will use this as a chance to update on any pertinent information. Unless the Board has questions or comments and would like to address the information*****

Ongoing Projects

- Employee Recognition Program
- Fire Tower Communication and Access Road
- Volunteer Program – Swap Shop
- Human Service Guidelines
- Shaker Road renaming
- Goal Setting with Select Board
- Payroll Processing Company

Respectfully submitted,



Joseph R. Devine, Jr.
Town Administrator