

2024
Operating Budget
Rev 12/05/23



December 5, 2023

2024 Henniker Budget Workshop

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2024 HENNIKER BUDGET

BOS PRESENTATION 12/05/2023

EXECUTIVE SUMMARY

This presentation is the second draft of the 2024 budget requests by the departments. The Selectboard and Budget Advisory Committee met and set the objectives for department heads to present budget requests that are adequate to maintain the current level of service. On November 18, 2023, the Selectboard and Budget Advisory met with department heads and others requesting 2024 funding.

2023 was the first full year of the fund accounting software implementation. This allows us to better meet GAAP standards, provide timely and updated information for increased financial analysis, transparency, and accountability.

The reader will see some reorganization of the town chart of accounts to better align with the Department of Revenue reporting software and the state chart of accounts. Going forward we will be in a better position for financial planning and analysis.

The general fund operating budget request has been revised to \$6,790,562, an increase of 4.06% or \$ 264,674 over 2023. **This does not include cost-of-living wage adjustments, warrant articles, capital reserve, expendable trust, water, or sewer.** (Note the draft presented at the November 18 meeting GF total was \$6,820,968 – revisions total - \$30,406.)

2023 TAX RATE AND UNASSIGNED FUND BALANCE

For the purposes of this report, we will discuss the town portion of the tax rate which supports all areas of local government under the authority of the Henniker Town Officials. The municipal operating budget adopted by the legislative body is the sum of the expenses to administrate and deliver all town services to protect the public health, safety, and general welfare of their residents. Examples of efforts include police, fire, and rescue services; water, sewer, road, and bridge infrastructure; sanitation; regulation of new development; and environmental, social, recreational programs.

The amount to be raised by property taxes is the total operating expenditure, capital outlay and other special and individual warrant articles minus non-property tax revenue such as fees, grants, unassigned fund balance and state sources. The net amount raised is divided by the total valuation of the town to determine the tax rate to be applied per thousand of property value. Property values across NH have increased exponentially. The total property value in Henniker has increased \$575,813,609 (357%) since 1996 to the current value of \$737,302,447. The 2023 town rate per \$1,000 is \$6.93. We can estimate that \$737,302 of appropriation will impact the tax rate by \$1.00 or the same in non-tax revenue will offset the tax rate by \$1.00.

Unassigned fund balance (UFB) is the residual of prior year budget underspend combined with revenue receipts in excess of estimates. The Board of Selectmen intend to adopt a Fund Balance Policy that may appropriate any amount of the UFB more than the designated percentage minimum of 6% and maximum of 10% to offset property taxes as part of the final adopted budget for the fiscal year. In addition, excess funds may be used, upon town meeting approval, for capital improvement projects, equipment replacement and other similar budgetary needs. The current unassigned fund balance is \$1,718,373 or 8.67% of general fund expenses. Retaining a minimum UFB of 6% would allow a maximum \$529,771 to be used upon town meeting approval. We recommend the use of excess fund balance to offset 2024 capital reserve and/or expendable trust appropriation.

2024 REQUESTED BUDGET PRESENTATION

Chart of Account Reorganization

NH Chapter Rev 1705 CLASSIFICATION OF EXPENDITURE AND EXPENSE FUNCTIONS AND PROGRAMS describes the general account codes associated with municipal functions. We have reorganized some of the Henniker chart of accounts to better align with the chart used by the State Department of Revenue.

Highlights:

- Department codes have been added for Assessing, General Government Buildings, and Parks and Property
- Expense codes have been reclassified to the proper departments as described in the state chart.
- New subaccounts have been created for clarity and financial analysis purposes

Wages:

Based on incoming performance evaluation rating worksheets, an average merit adjustment of 3.75% has been applied to 2023 actual wages for regular full and part time employees with an effective date of the first pay date in April 2024.

The personnel policy describes the application State of NH Cost of Living Adjustment (COLA) to the Henniker wage scale effective the first pay date in January of the budget year. The current state adjustment is 10%. The board will examine the effect of COLA adjustments on the budget bottom line to keep budget increases within a conservative range.

Other wages include stipends for elected and government officials, volunteers, and employee duties beyond normal job descriptions.

Wages, payroll taxes, insurances, and retirement combine to account for about 63% of the total budget.

Health, Dental and Life, Disability Benefits:

The town is a member of NH non-profit risk pool HealthTrust. HealthTrust provides value with enrollment, retiree and claim administration, education, wellness resources tool and benefits, lower premiums, and more stable pricing. NH has other member risk pool organizations, and a prior examination of these options does not yield significant benefit. Employees may choose from benefit options that range from low to high deductibles options. The employee/employer cost share for a \$1,000/\$3,000 deductible is 8% employee and 92% employer for up to family plan enrollment. The cost share for a higher deductible plan is 100% employer funded. Employees electing a no deductible plan pay the difference in cost share of the \$1,000/\$3,000 plan. Employees who opt out of the health insurance benefit receive an annual \$5,000 option. Decreasing the cost share to 91% of the standard plan would have an estimated net budget decrease of \$3,000 and 90% \$6,047.

The guaranteed maximum rates (GMR) for the July 1, 2024, renewal is a 14% increase. The configuration of employees with family plans to individuals and opt-opts has changed offsetting the impact of the premium rate increase. Dental rates are also cost shared at approximately 50% and have a GMR of 4.7%.

Employees receive short term, long term, and life insurance benefits of which premiums have remained the same or decreased.

The overall increase in benefit expenses for 2024 over last year is estimated to be \$33,879 for the general fund.

Retirement:

Regular full-time employees shall be enrolled in the New Hampshire Retirement System. The current rates are effective through June 30, 2025. Employers shall contribute a percentage of eligible gross wages: 31.28% police, 30.35% fire, and 13.53% all other employees.

Payroll Taxes and Workers Compensation:

Employers are responsible for paying their portion of federal Social Security 6.2% and Medicare 1.45% taxes of wages. Full time police are only subject to Medicare taxes on regular gross wages.

NH Employers are responsible for state unemployment, which is pooled and paid through risk pool membership in Primex member contributions. Contribution rates have decreased by 6.6% over the prior period to \$909 annual contribution.

Primex Workers Compensation contributions will increase by 10% to \$59,990 annual contribution.

Property and Liability Program:

Risk coverage for property and liability is through member contributions to Primex. The 2024 contribution is increasing 7% over 2023 to \$132,389. Factors affecting the reinsurance market include catastrophic weather events, inflation, and actuarially determined loss estimates. Primex delivers value with member rate included legal and human resources services, training, assessment, and administration of claims.

Energy:

The town established an Energy Committee in 2023. The committee is conducting an analysis of energy use, and we expect a report to be submitted soon with recommendations for future energy conservation.

Heating Fuels:

The town issues an annual request for bid for heating fuels for all departments. #2 oil is used for Town Hall, Police Dept, WWTP and Library. Propane is used for Cogswell Water, Grange, Community Center, Fire/Rescue, Highway and WWTP. Mini splits heat/ac units installed at Town Hall and Community Center and used as supplemental heat appear to have a positive effect in energy consumption.

The 2024 accepted bids are:

- #2 heating oil is \$3.419 estimated 6,100 gallons
- propane \$1.439 8,800 gallons

Electricity:

Eversource electricity bills are broken into two categories delivery and supply. The town purchases electricity through a third party competitive supplier agreement. The 2024 supplier agreement is up approximately .034 cents per kWh. Although the supplier rate is increasing, readers will notice a decrease in some electricity budgets due to adjustments in actual consumption.

2024 Wage COLA Analysis

	2023	2023											
	2023	Annual	No Change	1%	2%	3%	4%	5%	6%	7%	8%	9%	10%
	Rate	Wages											
		2023	Cost of Living Adjustment (COLA) Effective First Pay Period in January 2024										
		Annual											
		Wages, Taxes, Retirement	0%	1%	2%	3%	4%	5%	6%	7%	8%	9%	10%
Department: CODE		27,181	27,181	27,453	27,725	27,997	28,268	28,540	28,812	29,084	29,084	29,627	29,899
Department: CSWW		159,161	159,161	160,752	162,344	163,936	165,527	167,119	168,710	170,302	170,302	173,485	175,077
Department: HIGHWAY		511,865	511,865	516,984	522,102	527,221	532,340	537,458	542,577	547,696	547,696	557,933	563,052
Department: POLICE		894,376	894,376	903,320	912,264	921,207	930,151	939,095	948,039	956,983	956,983	974,870	983,814
Department: RESCUE		616,444	616,444	622,608	628,773	634,937	641,102	647,266	653,431	659,595	659,595	671,924	678,088
Department: SELECTMAN		383,450	383,450	387,284	391,119	394,953	398,788	402,622	406,457	410,291	410,291	417,960	421,795
Department: TC/TX		134,205	134,205	135,547	136,889	138,231	139,573	140,915	142,257	143,599	143,599	146,284	147,626
Department: TRANSFER		221,711	221,711	223,928	226,145	228,363	230,580	232,797	235,014	237,231	237,231	241,665	243,882
Department: WELFARE		14,268	14,268	14,410	14,553	14,696	14,838	14,981	15,124	15,266	15,266	15,552	15,694
Department: WWTP		224,745	224,745	226,992	229,239	231,487	233,734	235,982	238,229	240,477	240,477	244,972	247,219
	Total	3,187,406	3,187,406	3,219,280	3,251,154	3,283,028	3,314,902	3,346,776	3,378,650	3,410,524	3,410,524	3,474,272	3,506,146
	Impact of COLA by % Increase		-	31,874	63,748	95,622	127,496	159,370	191,244	223,118	223,118	286,866	318,741
	Tax Rate Estimate		-	0.04	0.09	0.13	0.17	0.22	0.26	0.30	0.30	0.39	0.43
	Valuation	737,302,447											
	Total Wages	2,642,670	2,642,670	2,669,097	2,695,524	2,721,950	2,748,377	2,774,804	2,801,230	2,827,657	2,827,657	2,880,511	2,906,937
	Total NHRS	394,899	394,899	398,848	402,797	406,746	410,695	414,644	418,593	422,542	422,542	430,440	434,389
	Total FICA	112,678	112,678	113,804	114,931	116,058	117,185	118,311	119,438	120,565	120,565	122,818	123,945
	Total Medi	37,159	37,159	37,530	37,902	38,273	38,645	39,017	39,388	39,760	39,760	40,503	40,875
	Total	3,187,406	3,187,406	3,219,280	3,251,154	3,283,028	3,314,902	3,346,776	3,378,650	3,410,524	3,410,524	3,474,272	3,506,146

DRAFT 2024 TAX RATE ESTIMATE
General Fund Only - No COLA wage adjustment

2023 Valuation->

737,302,447

	DEPT REQUESTED	ESTIMATED REVENUE	ESTIMATED NET TO	ESTIMATED TAX IMPACT
Fund: GENERAL FUND				
4130 - EXECUTIVE	354,065	75	353,990	0.48
4140 - TOWN CLERK	107,614	1,008,746	(901,132)	(1.22)
4141 - ELECTIONS	26,073	-	26,073	0.04
4142 - TAX MAP	4,950	-	4,950	0.01
4150 - FINANCE	248,315	-	248,315	0.34
4151 - TAX COLLECTOR	114,521	94,711	19,810	0.03
4152 - ASSESSING	55,400	-	55,400	0.08
4153 - LEGAL	20,000	-	20,000	0.03
4191 - PLANNING	32,083	3,000	29,083	0.04
4192 - ZONING	5,271	900	4,371	0.01
4194 - GENERAL GOVERNMENT BUILDINGS	104,631	3,000	101,631	0.14
4195 - CEMETERIES	35,030	-	35,030	0.05
4196 - INSURANCE	169,674	-	169,674	0.23
4197 - MUNICIPAL DUES	4,043	-	4,043	0.01
4210 - POLICE	1,488,957	8,825	1,480,132	2.01
4214 - FIRE & RESCUE	773,997	-	773,997	1.05
4215 - RESCUE	124,159	515,500	(391,341)	(0.53)
4220 - FIRE	175,455	-	175,455	0.24
4240 - CODE	32,163	31,500	663	0.00
4290 - EMERGENCY MANAGEMENT	3,043	-	3,043	0.00
4311 - HIGHWAY	892,135	-	892,135	1.21
4312 - HIGHWAY & STREETS	744,000	-	744,000	1.01
4316 - STREET LIGHTS	13,500	-	13,500	0.02
4324 - SOLID WASTE	483,356	45,500	437,856	0.59
4411 - HEALTH	5,883	-	5,883	0.01
4414 - ANIMAL CONTROL	9,408	-	9,408	0.01
4442 - WELFARE	91,743	-	91,743	0.12
4520 - ATHLETIC	32,645	-	32,645	0.04
4530 - PARKS AND PROPERTY	61,440	-	61,440	0.08
4550 - LIBRARY	303,753	-	303,753	0.41
4583 - PATRIOTIC PURPOSES	3,210	-	3,210	0.00
4589 - BAND	21,726	14,200	7,526	0.01
4611 - CONSERVATION	2,890	-	2,890	0.00
4652 - COMMUNITY CAP PROGRAM	14,000	-	14,000	0.02
4659 - WHITE BIRCH CENTER	65,000	-	65,000	0.09
4711 - DEBT SERICE PRINCIPAL	92,596	-	92,596	0.13
4721 - DEBT SERVICE INTEREST	16,265	-	16,265	0.02
4722 - DEBT SERVICE LEASE	37,568	-	37,568	0.05
4723 - DEBT SERVICE TAN	20,000	-	20,000	0.03
OTHER REVENUE				
FED FOREST LAND	-	5,398	(5,398)	(0.01)
ST OF NH ROOMS/MEALS	-	426,340	(426,340)	(0.58)
ST OF NH WATER POLLUTION GRANT	-	6,525	(6,525)	(0.01)
ST OF NH FLOOD CONTROL	-	76,245	(76,245)	(0.10)
STATE FOREST LAND	-	100	(100)	(0.00)
ST OF NH OTHER	-	4,000	(4,000)	(0.01)
SALE OF TOWN PROPERTY	-	10,000	(10,000)	(0.01)
INVESTMENT INCOME	-	63,000	(63,000)	(0.09)
MISCELLANEOUS REVENUE	-	5,000	(5,000)	(0.01)
Fund 01 - GENERAL FUND SUBTOTAL	6,790,562	2,322,565	4,467,997	6.06
WARRANT ARTICLES/CAPITAL RESERVES				
WARRANT ARTICLE ROAD IMPROVE - NH HWB	169,427	169,427	-	-
HIGWAY EQUIPMENT - OFFSET BY CAP RES W/D				
ADD TO CAPITAL RESERVES (TBD) (USE 2023)	445,000	-	445,000	0.60
ADD TO EXPENDABLE TRUST (TBD) (USE 2023)	825,000	-	825,000	1.12
FROM UNASSIGNED FUND BALANCE	-	400,000	(400,000)	(0.54)
Fund 01 - GENERAL FUND TOTAL	8,229,989	2,891,992	5,337,997	7.24
2023 TAX RATE TOTAL				6.93
DIFFERENCE \$				0.31
DIFFERENCE %				4.47%
		2023 Town Tax Rate	2024 Estimated Town Tax Rate	Difference
Impact to Town Portion Tax Bill for Assessed Value		\$ 6.93	\$ 7.25	
\$ 200,000	\$ 1,386	\$ 1,450	\$ 64	
\$ 400,000	\$ 2,772	\$ 2,900	\$ 126	
\$ 800,000	\$ 5,544	\$ 5,800	\$ 252	
\$ 1,000,000	\$ 6,930	\$ 7,250	\$ 316	

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
4130 - EXECUTIVE		24,313	24,336	4,643	0	354,065	329,729
4140 - TOWN CLERK		85,243	94,275	88,416	0	107,614	13,339
4141 - ELECTIONS		6,300	6,620	3,515	0	26,073	19,453
4142 - TAX MAP		4,800	4,950	6,200	0	4,950	0
4150 - FINANCE		729,310	791,773	637,649	10,602	248,315	(543,458)
4151 - TAX COLLECTOR		83,241	94,525	87,379	0	114,521	19,996
4152 - ASSESSING		0	0	0	0	55,400	55,400
4153 - LEGAL		20,000	20,000	17,479	0	20,000	0
4191 - PLANNING		30,679	30,679	17,811	0	32,083	1,404
4192 - ZONING		5,521	5,271	2,125	0	5,271	0
4194 - GENERAL GOVERNMENT BUILDINGS		0	0	0	0	104,631	104,631
4195 - CEMETERIES		16,280	21,330	21,780	0	35,030	13,700
4196 - INSURANCE		152,350	156,615	154,250	0	169,674	13,059
4197 - MUNICIPAL DUES		4,157	4,157	4,052	0	4,043	(114)
4210 - POLICE		1,454,759	1,435,378	1,275,008	46,324	1,488,957	53,579
4214 - FIRE & RESCUE		623,602	732,465	611,106	0	773,997	41,532
4215 - RESCUE		105,189	124,159	69,822	0	124,159	0
4220 - FIRE		149,503	166,347	117,926	0	175,455	9,108
4240 - CODE		27,853	29,993	26,616	0	32,163	2,170
4290 - EMERGENCY MANAGEMENT		1,542	1,542	429	0	3,043	1,501
4311 - HIGHWAY		826,294	861,750	663,147	0	892,135	30,385
4312 - HIGHWAY & STREETS		716,000	697,500	539,201	0	744,000	46,500
4316 - STREET LIGHTS		15,500	13,500	7,811	0	13,500	0

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
4324 - SOLID WASTE		534,985	584,000	448,821	6,516	483,356	(100,644)
4411 - HEALTH		5,500	5,500	5,000	0	5,883	383
4414 - ANIMAL CONTROL		9,408	9,408	388	0	9,408	0
4442 - WELFARE		80,000	80,000	84,782	0	91,743	11,743
4520 - ATHLETIC		40,145	32,645	31,495	0	32,645	0
4530 - PARKS AND PROPERTY		0	0	0	0	61,440	61,440
4550 - LIBRARY		236,621	242,210	220,784	0	303,753	61,543
4583 - PATRIOTIC PURPOSES		2,600	3,173	3,412	0	3,210	37
4589 - BAND		7,195	7,195	14,083	0	21,726	14,531
4611 - CONSERVATION		16,515	2,890	1,311	0	2,890	0
4652 - COMMUNITY CAP PROGRAM		0	14,000	14,000	0	14,000	0
4659 - WHITE BIRCH CENTER		65,000	65,000	48,750	0	65,000	0
4711 - DEBT SERICE PRINCIPAL		187,720	130,163	12,000	0	92,596	(37,567)
4721 - DEBT SERVICE INTEREST		23,536	19,039	11,818	0	16,265	(2,774)
4722 - DEBT SERVICE LEASE		0	0	37,567	0	37,568	37,568
4723 - DEBT SERVICE TAN		13,500	13,500	5,561	0	20,000	6,500
Fund 01 - GENERAL FUND:							
TOTAL APPROPRIATIONS		6,305,161	6,525,888	5,296,137	63,442	6,790,562	264,674

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: WASTEWATER TREATMENT PLANT							
4326 - WWTF		644,838	723,058	537,826	0	761,713	38,655
Fund 03 - WASTEWATER TREATMENT PLANT:							
TOTAL APPROPRIATIONS		644,838	723,058	537,826	0	761,713	38,655
Report Totals:							
TOTAL APPROPRIATIONS - ALL FUNDS		6,949,999	7,248,946	5,833,963	63,442	7,552,275	303,329

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: EXECUTIVE							
01-4130-4110-000	WAGES FT	0	0	0	0	200,740	200,740
01-4130-4111-000	WAGES PT	1,200	1,200	0	0	1	(1,199)
01-4130-4115-001	SELECTMEN STIPEND	7,500	7,500	750	0	7,500	0
01-4130-4115-002	TRUSTEES STIPEND	900	900	0	0	0	(900)
01-4130-4140-000	OVERTIME	0	0	0	0	1,000	1,000
01-4130-4211-000	BENEFIT INSURANCE	0	0	0	0	66,006	66,006
01-4130-4220-000	FICA/MEDICARE	1,163	1,186	440	0	16,007	14,821
01-4130-4230-000	RETIREMENT	0	0	0	0	12,851	12,851
01-4130-4231-000	TA RETIREMENT	0	0	0	0	14,309	14,309
01-4130-4330-000	TUITUIN REIMBURSE	7,500	7,500	155	0	7,500	0
01-4130-4341-000	TELEPHONE CHGS	0	0	0	0	900	900
01-4130-4350-000	DRUG/ALCOHOL TESTING	3,000	3,000	1,222	0	0	(3,000)
01-4130-4550-000	PRINTING	0	0	0	0	500	500
01-4130-4552-000	TOWN REPORT	0	0	0	0	2,900	2,900
01-4130-4560-000	DUES/MEMBERSHIPS	0	0	0	0	850	850
01-4130-4570-000	ADVERTISING	0	0	0	0	1,800	1,800
01-4130-4610-000	SELECTMEN EXPENSE	1,500	1,500	2,046	0	2,000	500
01-4130-4614-000	LOSS PREVENTION	300	300	0	0	300	0
01-4130-4615-000	HISTORIC DISTRICT	1,250	1,250	30	0	1	(1,249)
01-4130-4620-000	OFFICE SUPPLIES	0	0	0	0	4,000	4,000
01-4130-4625-000	POSTAGE	0	0	0	0	1,000	1,000
01-4130-4637-000	MILEAGE	0	0	0	0	500	500
01-4130-4810-000	INFORMATION TECHNOLOGY	0	0	0	0	13,400	13,400
Total Department EXECUTIVE:		24,313	24,336	4,643	0	354,065	329,729
Department: TOWN CLERK							
01-4140-4111-000	WAGES DEPUTY	17,805	23,230	21,122	0	21,174	(2,056)
01-4140-4130-000	WAGES	33,262	34,633	33,656	0	34,561	(72)
01-4140-4140-000	OVERTIME	1,000	1,000	656	0	1,500	500
01-4140-4211-000	BENEFIT INSURANCE	11,081	14,080	14,605	0	25,131	11,051
01-4140-4220-000	FICA/MEDICARE	3,892	4,388	4,110	0	4,378	(10)
01-4140-4230-000	RETIREMENT	7,321	8,214	6,371	0	7,744	(470)
01-4140-4240-000	TRAINING/SEMINARS	1,300	900	1,292	0	1,500	600
01-4140-4560-000	DUES/MEMBERSHIPS	75	40	60	0	60	20
01-4140-4570-000	ADVERTISING	200	200	263	0	200	0
01-4140-4620-000	OFFICE SUPPLIES	1,400	1,400	873	0	1,400	0
01-4140-4625-000	POSTAGE	2,000	2,400	2,183	0	2,500	100
01-4140-4637-000	MILEAGE	550	550	304	0	550	0
01-4140-4805-000	EQUIP MAINT/REPAIR	4,487	2,300	2,584	0	0	(2,300)
01-4140-4810-000	INFORMATION TECHNOLOGY	0	0	0	0	5,271	5,271
01-4140-4814-000	PHOTOCOPY EXPENSE	490	490	0	0	490	0
01-4140-4815-000	PRINTER USAGE	0	0	0	0	705	705
01-4140-4832-000	ANIMAL LICENSES	380	450	337	0	450	0
Total Department TOWN CLERK:		85,243	94,275	88,416	0	107,614	13,339
Department: ELECTIONS							
01-4141-4110-001	WAGES FULL TIME DEP CLERK	0	0	0	0	1,687	1,687
01-4141-4110-002	WAGES FULL TIME PARKS AND PRO	0	0	0	0	759	759
01-4141-4111-000	WAGES PART TIME BALLOT CLERK	0	0	0	0	6,048	6,048
01-4141-4115-000	STIPEND SUPERVISORS OF CHECKL	3,600	4,000	1,302	0	3,900	(100)
01-4141-4220-000	FICA/MEDICARE	0	0	92	0	948	948

BUDGET REPORT FOR TOWN OF HENNIKER

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GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: ELECTIONS							
01-4141-4230-000	RETIREMENT	0	0	0	0	331	331
01-4141-4570-000	ADVERTISING	250	200	80	0	200	0
01-4141-4620-000	VOTING SUPPLIES	100	100	145	0	200	100
01-4141-4625-000	POSTAGE	20	20	11	0	700	680
01-4141-4690-000	ELECTION EXPENSE	500	500	0	0	1,000	500
01-4141-4740-000	EQUIPMENT PURCHASE	100	100	0	0	8,000	7,900
01-4141-4802-000	BALLOTS	1,630	1,600	1,885	0	2,200	600
01-4141-4803-000	VOTING BOOTH MAINT.	100	100	0	0	100	0
Total Department ELECTIONS:		6,300	6,620	3,515	0	26,073	19,453
Department: TAX MAP							
01-4142-4312-000	CARTOGRAPHER	2,400	2,400	2,400	0	2,400	0
01-4142-4400-000	DIGITAL MAPPING	2,150	2,300	3,800	0	2,300	0
01-4142-4550-000	PRINTING	250	250	0	0	250	0
Total Department TAX MAP:		4,800	4,950	6,200	0	4,950	0
Department: FINANCE							
01-4150-4110-000	WAGES FT	330,465	361,088	314,812	0	132,408	(228,680)
01-4150-4112-000	WAGES PART TIME	32,473	27,476	26,006	0	1	(27,475)
01-4150-4115-001	TREASURER STIPEND	1,500	1,500	0	0	1,500	0
01-4150-4115-002	DEPUTY TREASURER STIPEND	100	100	0	0	100	0
01-4150-4115-003	STIPEND	0	0	0	0	900	900
01-4150-4140-000	WAGES OT	0	0	160	0	0	0
01-4150-4210-000	PAYROLL SERVICE	3,300	0	0	0	0	0
01-4150-4211-000	BENEFIT INSURANCES	57,784	84,410	59,548	0	16,520	(67,890)
01-4150-4220-000	FICA/MEDICARE	27,530	29,276	25,490	0	10,321	(18,955)
01-4150-4230-000	RETIREMENT	47,670	50,442	40,494	0	17,915	(32,527)
01-4150-4240-000	TRAINING/SEMINARS	1,225	1,225	1,079	0	1,000	(225)
01-4150-4301-000	CONSULT/AUDITORS	16,000	16,000	14,825	0	16,000	0
01-4150-4312-000	CONSULT/ASSESSOR	40,000	40,000	34,150	0	0	(40,000)
01-4150-4341-000	TELEPHONE CHGS	6,500	6,500	5,882	0	6,000	(500)
01-4150-4409-000	CUSTODIAL SERVICE	16,860	16,860	12,171	0	0	(16,860)
01-4150-4410-000	ELECTRICITY	3,000	4,000	2,299	0	0	(4,000)
01-4150-4411-000	HEAT	5,997	9,597	3,278	0	0	(9,597)
01-4150-4412-000	WATER/SEWER	1,136	1,136	1,135	0	0	(1,136)
01-4150-4414-000	ALARM MONITOR	1,775	1,775	829	0	0	(1,775)
01-4150-4429-000	MEDICAL SUPPLIES	200	200	0	0	0	(200)
01-4150-4430-000	BLD REPAIR/MAINT	2,900	2,900	4,783	0	0	(2,900)
01-4150-4434-000	CUSTODIAL SUPPLIES	1,600	1,600	176	0	0	(1,600)
01-4150-4450-000	GRANGE ELECTRIC	1,500	1,750	1,274	0	0	(1,750)
01-4150-4451-000	COMMUNITY CTR ELEC	4,200	5,371	4,234	0	0	(5,371)
01-4150-4452-000	GRANGE WATER/SEWER	808	808	808	0	0	(808)
01-4150-4453-000	COMM CTR WTR/SEWER	808	1,000	808	0	0	(1,000)
01-4150-4454-000	GRANGE ALARM	400	10,078	430	10,194	0	(10,078)
01-4150-4455-000	COMM CTR ALARM	575	575	250	0	0	(575)
01-4150-4456-000	GRANGE HEAT	2,888	2,888	1,851	0	0	(2,888)
01-4150-4457-000	COMM CTR HEAT	2,888	425	899	0	0	(425)
01-4150-4458-000	GRANGE MAINTENANCE	854	854	281	0	0	(854)
01-4150-4459-000	COMM CTR MAINTENCE	1,500	1,500	470	0	0	(1,500)
01-4150-4460-000	GRANGE TELEPHONE	1,320	1,320	933	0	0	(1,320)
01-4150-4461-000	COMM CTR TELEPHONE	1,080	1,635	1,586	0	0	(1,635)

BUDGET REPORT FOR TOWN OF HENNIKER

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GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: FINANCE							
01-4150-4550-000	PRINTING	1,500	1,500	0	0	1,000	(500)
01-4150-4552-000	TOWN REPORT	2,500	2,680	2,873	0	0	(2,680)
01-4150-4560-000	DUES/MEMBERSHIP	1,200	1,200	867	0	200	(1,000)
01-4150-4570-000	ADVERTISING	1,800	1,800	1,189	0	0	(1,800)
01-4150-4620-000	OFFICE SUPPLIES	5,500	5,500	3,065	0	500	(5,000)
01-4150-4625-000	POSTAGE	7,200	7,200	1,999	408	6,200	(1,000)
01-4150-4637-000	MILEAGE	2,000	2,000	624	0	500	(1,500)
01-4150-4670-000	BOOKS	1,500	1,500	0	0	0	(1,500)
01-4150-4740-000	EQUIPMENT PURCHASE	1,000	1,000	220	0	1,000	0
01-4150-4810-000	INFORMATION TECHNOLOGY	76,842	71,672	60,822	0	0	(71,672)
01-4150-4810-001	INFORMATION TECH - SOFTWARE	0	0	0	0	15,000	15,000
01-4150-4810-002	INFORMATION TECH - SUPPORT	0	0	0	0	19,600	19,600
01-4150-4815-000	COPIER LEASE	1,545	1,545	382	0	1,650	105
01-4150-4820-000	COPIER MAINTENANCE	700	0	1,640	0	0	0
01-4150-4825-000	COUNTY REGISTRY	4,300	700	80	0	0	(700)
01-4150-4827-000	LEIN RESEARCH	4,887	4,300	751	0	0	(4,300)
01-4150-4835-000	WEB SITE EXPENSES	0	4,887	2,196	0	0	(4,887)
Total Department FINANCE:		729,310	791,773	637,649	10,602	248,315	(543,458)
Department: TAX COLLECTOR							
01-4151-4111-000	WAGES DEPUTY	17,805	23,230	21,121	0	21,174	(2,056)
01-4151-4130-000	WAGES	33,262	34,633	33,656	0	34,561	(72)
01-4151-4140-000	OVERTIME	1,000	1,000	655	0	1,500	500
01-4151-4211-000	BENEFIT INSURANCE	11,081	14,080	17,505	0	25,132	11,052
01-4151-4220-000	FICA/MEDICARE	3,892	4,388	4,109	0	4,378	(10)
01-4151-4230-000	RETIREMENT	7,321	8,214	4,931	0	7,744	(470)
01-4151-4240-000	TRAINING/SEMINAR	1,200	900	908	0	1,000	100
01-4151-4560-000	DUES/MEMBERSHIP	40	40	60	0	60	20
01-4151-4570-000	ADVERTISING	200	200	0	0	200	0
01-4151-4620-000	OFFICE SUPPLIES	1,300	1,300	444	0	1,300	0
01-4151-4625-000	POSTAGE	4,500	5,000	3,129	0	5,000	0
01-4151-4637-000	MILEAGE	450	350	105	0	350	0
01-4151-4810-000	INFORMATION TECHNOLOGY	0	0	0	0	6,622	6,622
01-4151-4814-000	PHOTOCOPY EXP	490	490	0	0	500	10
01-4151-4825-000	COUNTY REGISTRY	700	700	756	0	700	0
01-4151-4827-000	LEIN RESEARCH	0	0	0	0	4,300	4,300
Total Department TAX COLLECTOR:		83,241	94,525	87,379	0	114,521	19,996
Department: ASSESSING							
01-4152-4312-001	CONSULTANT GEN ASSESSING	0	0	0	0	39,300	39,300
01-4152-4312-002	CONSULTANT UTILITY ASSESSING	0	0	0	0	10,000	10,000
01-4152-4312-003	CONSULTANT TIMBER ASSESSING	0	0	0	0	600	600
01-4152-4810-000	INFORMATION TECHNOLOGY	0	0	0	0	5,500	5,500
Total Department ASSESSING:		0	0	0	0	55,400	55,400
Department: LEGAL							
01-4153-4320-000	LEGAL FEES	20,000	20,000	17,479	0	20,000	0
Total Department LEGAL:		20,000	20,000	17,479	0	20,000	0
Department: PLANNING							
01-4191-4110-000	WAGES	1,500	1,500	292	0	1,500	0

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GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: PLANNING							
01-4191-4220-000	FICA/MEDICARE	115	115	22	0	115	0
01-4191-4240-000	TRAINING/SEMINARS	250	250	0	0	250	0
01-4191-4390-000	CONSULTING FEES	21,450	21,450	9,715	0	21,450	0
01-4191-4560-000	DUES/MEMBERSHIPS	5,964	5,964	5,670	0	5,964	0
01-4191-4570-000	ADVERTISING	1,000	1,000	639	0	1,000	0
01-4191-4620-000	OFFICE SUPPLIES	300	300	0	0	300	0
01-4191-4625-000	POSTAGE	100	100	688	0	100	0
01-4191-4810-000	INFORMATION TECHNOLOGY	0	0	0	0	1,404	1,404
01-4191-4901-000	ESCROW ACCT EXPENSES	0	0	785	0	0	0
Total Department PLANNING:		30,679	30,679	17,811	0	32,083	1,404
Department: ZONING							
01-4192-4110-000	WAGES	600	600	0	0	600	0
01-4192-4220-000	FICA/MEDICARE	46	46	0	0	46	0
01-4192-4390-000	CONSULTANT	3,000	3,000	1,944	0	3,000	0
01-4192-4391-000	LEGAL	800	800	0	0	800	0
01-4192-4570-000	ADVERTISING	300	300	50	0	300	0
01-4192-4620-000	OFFICE SUPPLIES	225	225	0	0	225	0
01-4192-4625-000	POSTAGE	300	300	131	0	300	0
01-4192-4814-000	PHOTOCOPY	250	0	0	0	0	0
Total Department ZONING:		5,521	5,271	2,125	0	5,271	0
Department: GENERAL GOVERNMENT BUILDINGS							
01-4194-4110-000	WAGES FULL TIME	0	0	0	0	14,830	14,830
01-4194-4112-000	WAGES PART TIME	0	0	0	0	21,588	21,588
01-4194-4140-000	OVERTIME	0	0	0	0	1,217	1,217
01-4194-4211-000	BENEFIT INSURANCE	0	0	0	0	3,211	3,211
01-4194-4220-000	FICA/MEDICARE	0	0	0	0	2,879	2,879
01-4194-4230-000	RETIREMENT	0	0	0	0	2,006	2,006
01-4194-4341-300	TELECOM - COMM CTR	0	0	0	0	1,635	1,635
01-4194-4409-100	CUSTODIAL SERVICE - TOWN HALL	0	0	0	0	6,480	6,480
01-4194-4409-200	CUSTODIAL SERVICE - GRANGE	0	0	0	0	5,400	5,400
01-4194-4409-300	CUSTODIAL SERVICE - COMM CTR	0	0	0	0	3,000	3,000
01-4194-4410-100	ELECTRICITY - TOWN HALL	0	0	0	0	3,600	3,600
01-4194-4410-200	ELECTRICITY - GRANGE	0	0	0	0	1,750	1,750
01-4194-4410-300	ELECTRICITY - COMM CTR	0	0	0	0	5,000	5,000
01-4194-4411-100	HEAT FUEL - TOWN HALL	0	0	0	0	6,000	6,000
01-4194-4411-200	HEAT FUEL - GRANGE	0	0	0	0	2,500	2,500
01-4194-4411-300	HEAT FUEL - COMM CTR	0	0	0	0	500	500
01-4194-4412-100	WATER/SEWER - TOWN HALL	0	0	0	0	1,135	1,135
01-4194-4412-200	WATER/SEWER - GRANGE	0	0	0	0	800	800
01-4194-4412-300	WATER/SEWER - COMM CTR	0	0	0	0	1,000	1,000
01-4194-4414-100	ALARM - TOWN HALL	0	0	0	0	1,000	1,000
01-4194-4414-200	ALARM - GRANGE	0	0	0	0	500	500
01-4194-4414-300	ALARM - COMM CTR	0	0	0	0	500	500
01-4194-4430-100	BLD REPAIR/MAINT - TOWN HALL	0	0	0	0	5,000	5,000
01-4194-4430-200	BLD REPAIR/MAINT - GRANGE	0	0	0	0	1,000	1,000
01-4194-4430-300	BLD REPAIR/MAINT - COMM CTR	0	0	0	0	1,500	1,500
01-4194-4689-100	SUPPLIES OTHER - TOWN HALL	0	0	0	0	1,600	1,600
01-4194-4689-200	SUPPLIES OTHER - GRANGE	0	0	0	0	500	500
01-4194-4689-300	SUPPLIES OTHER - COMM CTR	0	0	0	0	500	500

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GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: GENERAL GOVERNMENT BUILDINGS							
01-4194-4740-100	EQUIPMENT - TOWN HALL	0	0	0	0	6,000	6,000
01-4194-4740-200	EQUIPMENT - GRANGE	0	0	0	0	1,000	1,000
01-4194-4740-300	EQUIPMENT - COMM CTR	0	0	0	0	1,000	1,000
Total Department GENERAL GOVERNMENT BUILDING		0	0	0	0	104,631	104,631
Department: CEMETERIES							
01-4195-4650-000	GROUND MAINT	11,780	11,780	11,780	0	11,780	0
01-4195-4655-000	STONE REPAIR	2,400	2,750	2,500	0	3,250	500
01-4195-4657-000	TREE REMOVAL	0	6,800	7,500	0	19,500	12,700
01-4195-4660-000	REPAIRS	2,100	0	0	0	500	500
Total Department CEMETERIES:		16,280	21,330	21,780	0	35,030	13,700
Department: INSURANCE							
01-4196-4520-000	WORKERS COMPENSATION	49,812	49,724	49,359	0	55,573	5,849
01-4196-4522-000	GENERAL LIABILITY	99,434	103,918	103,918	0	111,192	7,274
01-4196-4523-000	UNEMPLOYMENT INS	1,104	973	973	0	909	(64)
01-4196-4524-000	DEDUCTIBLE	2,000	2,000	0	0	2,000	0
Total Department INSURANCE:		152,350	156,615	154,250	0	169,674	13,059
Department: MUNICIPAL DUES							
01-4197-4560-000	MEMBERSHIPS	4,157	4,157	4,052	0	4,043	(114)
Total Department MUNICIPAL DUES:		4,157	4,157	4,052	0	4,043	(114)
Department: POLICE							
01-4210-4109-000	WAGES CLERICAL	70,117	72,812	55,291	0	70,117	(2,695)
01-4210-4110-000	WAGES FT	677,071	658,684	575,197	0	677,071	18,387
01-4210-4111-000	PART TIME WAGES	40,000	40,000	14,135	0	40,000	0
01-4210-4112-000	DETAIL WAGES (REVENUE)	1	1	7,407	0	4,000	3,999
01-4210-4120-000	PARKING ENFORCEMENT	9,709	9,709	0	0	9,709	0
01-4210-4121-000	CROSSING GUARDS	7,920	7,920	6,930	0	7,920	0
01-4210-4140-000	WAGES OT	25,000	25,000	45,660	0	25,000	0
01-4210-4211-000	BENEFIT INSURANCE	191,368	196,689	132,600	0	215,312	18,623
01-4210-4220-000	FICA/MEDICARE	20,635	19,499	14,526	0	20,259	760
01-4210-4230-000	RETIREMENT	243,039	229,826	185,124	0	220,859	(8,967)
01-4210-4230-001	RETIREMENT - G1 POLICE DEPT	0	0	0	0	9,487	9,487
01-4210-4240-000	TRAINING/LICENSE	5,000	5,000	3,166	0	5,000	0
01-4210-4241-000	TRAINING/AMMUNITION	4,000	4,000	4,223	0	4,000	0
01-4210-4291-000	UNIFORMS	8,000	8,000	11,232	0	8,000	0
01-4210-4320-000	PROSECUTING ATTN	12,023	12,023	11,501	0	12,023	0
01-4210-4341-000	TELEPHONE	10,500	10,500	8,299	0	10,500	0
01-4210-4342-000	DISPATCH TELEPHONE	700	700	1,569	0	1,200	500
01-4210-4391-000	TOWING	500	500	350	0	500	0
01-4210-4392-000	ASSESSMENT CENTER	0	0	1,950	0	1	1
01-4210-4393-000	SPECIAL INVESTIGATION	300	0	0	0	300	300
01-4210-4394-000	MERR COUNTY DISPATCH	42,136	43,849	46,638	0	54,570	10,721
01-4210-4410-000	ELECTRICITY	4,800	6,526	4,238	0	4,886	(1,640)
01-4210-4411-000	HEAT	4,300	4,300	3,021	0	4,300	0
01-4210-4412-000	WATER/SEWER	900	900	810	0	900	0
01-4210-4430-000	BLDING REPAIR/MAINT.	4,000	4,000	4,663	0	4,000	0
01-4210-4431-000	CUSTODIAN	8,640	8,640	6,459	0	10,080	1,440
01-4210-4550-000	PRINTING	500	500	337	0	500	0

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GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: POLICE							
01-4210-4560-000	DUES/MEMBERSHIPS	3,500	3,500	3,400	0	3,500	0
01-4210-4620-000	OFFICE SUPPLIES	4,000	4,000	3,778	0	4,000	0
01-4210-4625-000	POSTAGE	500	600	513	0	600	0
01-4210-4635-000	VEHICLE FUEL	14,400	14,500	10,695	0	14,500	0
01-4210-4637-000	BLOOD TEST MILEAGE	1,250	1,250	700	0	1,250	0
01-4210-4660-000	VEHICLE REPAIR/MAINT	7,500	7,500	8,797	0	7,500	0
01-4210-4661-000	VEHICLE TIRES	2,500	2,500	1,296	0	2,500	0
01-4210-4662-000	VEHICLE PARTS/ACCESS	2,500	2,500	159	0	2,500	0
01-4210-4670-000	BOOKS/PERIODICALS	350	350	0	0	350	0
01-4210-4740-000	EQUIPMENT PURCHASE	0	0	81,264	46,324	1	1
01-4210-4805-000	EQUIPMENT MAINTENANCE	24,600	26,600	18,295	0	500	(26,100)
01-4210-4810-000	INFORMATION TECHNOLOGY	0	0	0	0	28,762	28,762
01-4210-4814-000	PHOTOCOPY EXPENSE	1,000	1,000	785	0	1,000	0
01-4210-4840-000	COMMUNICATION REPAIR	1,500	1,500	0	0	1,500	0
Total Department POLICE:		1,454,759	1,435,378	1,275,008	46,324	1,488,957	53,579
Department: FIRE & RESCUE							
01-4214-4110-000	FULL TIME WAGES	120,695	130,827	126,115	0	150,000	19,173
01-4214-4111-000	PART TIME WAGES	310,303	380,227	292,312	0	382,000	1,773
01-4214-4140-000	OVER TIME WAGES	10,000	15,000	21,702	0	20,000	5,000
01-4214-4211-000	BENEFIT INSURANCE	14,038	31,569	17,691	0	35,184	3,615
01-4214-4220-000	FICA/MEDICARE	25,597	31,147	25,420	0	40,698	9,551
01-4214-4230-000	RETIREMENT	43,116	46,183	36,887	0	42,490	(3,693)
01-4214-4341-000	TELEPHONE	9,075	10,353	7,662	0	10,353	0
01-4214-4350-000	MEDICAL/HEP B	500	500	0	0	500	0
01-4214-4394-000	DISPATCH FEES	53,078	47,259	47,259	0	48,356	1,097
01-4214-4410-000	ELECTRICITY	10,500	10,500	6,653	0	10,500	0
01-4214-4411-000	HEAT	6,000	6,000	3,408	0	6,000	0
01-4214-4412-000	WATER	1,600	1,600	3,084	0	1,600	0
01-4214-4430-000	BLDING MAINTENANCE	10,500	12,500	17,369	0	12,500	0
01-4214-4610-000	OFFICE SUPPLIES	5,800	6,000	4,450	0	6,000	0
01-4214-4690-000	SUPPLIES OTHER	2,800	2,800	1,094	0	2,800	0
01-4214-4810-000	INFORMATION TECHNOLOGY	0	0	0	0	5,016	5,016
Total Department FIRE & RESCUE:		623,602	732,465	611,106	0	773,997	41,532
Department: RESCUE							
01-4215-4115-000	STIPEND	26,500	26,500	20,625	0	26,500	0
01-4215-4220-000	FICA/MEDICARE	2,027	2,019	1,578	0	2,019	0
01-4215-4240-000	TRAINING/LICENSE	8,150	8,750	500	0	8,750	0
01-4215-4635-000	VEHICLE FUEL	6,000	12,000	5,893	0	12,000	0
01-4215-4660-000	VEHICLE REPAIR/MAINT	10,000	14,000	6,655	0	14,000	0
01-4215-4680-000	MEDICAL SUPPLIES	7,200	12,000	6,106	0	12,000	0
01-4215-4740-000	EQUIPMENT PURCHASE	17,082	18,400	8,567	0	18,400	0
01-4215-4750-000	COMMUNICATION EQUIP	6,230	8,490	877	0	8,490	0
01-4215-4887-000	INTERCEPTOR FEES	2,000	2,000	1,600	0	2,000	0
01-4215-4888-000	COMSTAR BILLING FEES	20,000	20,000	17,421	0	20,000	0
Total Department RESCUE:		105,189	124,159	69,822	0	124,159	0
Department: FIRE							
01-4220-4111-000	WAGES PT	68,727	68,727	52,520	0	75,327	6,600
01-4220-4220-000	FICA/MEDICARE	5,258	5,258	4,021	0	5,763	505

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Fund: GENERAL FUND							
Department: FIRE							
01-4220-4240-000	TRAINING/SEMINARS	6,502	6,502	3,253	0	6,502	0
01-4220-4635-000	VEHICLE FUEL	5,380	6,500	2,297	0	6,810	310
01-4220-4660-000	VEHICLE REPAIR/MAINT.	12,500	20,000	3,939	0	20,000	0
01-4220-4690-000	SUPPLIES OTHER	2,125	2,125	340	0	2,125	0
01-4220-4740-000	EQUIPMENT PURCHASES	23,017	27,985	30,470	0	27,985	0
01-4220-4750-000	COMMUNICATION EQUIPMENT	7,774	11,030	681	0	11,030	0
01-4220-4805-000	EQUIPMENT REPAIR/MAINT.	14,270	14,270	20,405	0	15,963	1,693
01-4220-4900-000	CSWW HYDRANT RENTAL	3,950	3,950	0	0	3,950	0
Total Department FIRE:		149,503	166,347	117,926	0	175,455	9,108
Department: CODE							
01-4240-4110-000	WAGES	23,040	23,775	22,502	0	26,208	2,433
01-4240-4220-000	FICA/MEDICARE	1,763	1,818	1,721	0	2,005	187
01-4240-4341-000	TELEPHONE	500	600	542	0	600	0
01-4240-4411-000	CONSULTING FEES/FORESTER	600	600	0	0	0	(600)
01-4240-4560-000	DUES/MEMBERSHIPS	200	200	0	0	200	0
01-4240-4635-000	VEHICLE FUEL/MILEAGE	550	2,400	1,750	0	2,400	0
01-4240-4670-000	BOOKS/PERIODICAL	1,200	600	101	0	600	0
01-4240-4689-000	SUPPLIES OTHER	0	0	0	0	150	150
Total Department CODE:		27,853	29,993	26,616	0	32,163	2,170
Department: EMERGENCY MANAGEMENT							
01-4290-4110-000	WAGES	1,200	1,200	0	0	0	(1,200)
01-4290-4115-000	STIPEND	0	0	0	0	1,200	1,200
01-4290-4220-000	FICA	92	92	0	0	92	0
01-4290-4410-000	ELECTRICITY	250	250	429	0	600	350
01-4290-4411-000	PROPANE	0	0	0	0	1,151	1,151
Total Department EMERGENCY MANAGEMENT:		1,542	1,542	429	0	3,043	1,501
Department: HIGHWAY							
01-4311-4110-000	WAGES FT	338,338	338,065	277,468	0	353,708	15,643
01-4311-4120-000	WAGES PT	25,000	25,000	28,643	0	25,000	0
01-4311-4140-000	WAGES OT	56,160	56,160	52,055	0	57,740	1,580
01-4311-4211-000	BENEFIT INSURANCES	107,514	116,278	83,068	0	111,876	(4,402)
01-4311-4220-000	FICA/MEDICARE	31,023	31,083	26,532	0	33,388	2,305
01-4311-4230-000	RETIREMENT	54,859	55,014	39,908	0	55,669	655
01-4311-4235-000	ADVERTISING	500	250	50	0	200	(50)
01-4311-4240-000	TRAINING/LICENSE	250	250	2,216	0	5,000	4,750
01-4311-4291-000	UNIFORMS	7,500	7,000	4,605	0	6,000	(1,000)
01-4311-4341-000	TELEPHONE	3,400	4,000	2,974	0	4,000	0
01-4311-4350-000	DRUG/ALCOHOL TESTING	0	0	0	0	3,000	3,000
01-4311-4410-000	ELECTRICITY	3,750	4,200	3,594	0	4,200	0
01-4311-4411-000	HEAT	8,000	8,500	5,089	0	8,500	0
01-4311-4412-000	WATER/SEWER	4,000	3,000	2,398	0	3,000	0
01-4311-4414-000	ALARM	1,500	1,500	1,148	0	1,500	0
01-4311-4430-000	BUILDING MAINTENANCE	10,000	8,000	5,802	0	8,000	0
01-4311-4560-000	DUES/MEMBERSHIP	100	50	0	0	50	0
01-4311-4620-000	OFFICE SUPPLIES	1,200	1,200	531	0	1,200	0
01-4311-4635-000	FUEL GASOLINE	7,500	5,000	2,263	0	4,500	(500)
01-4311-4636-000	FUEL DIESEL	50,000	90,000	48,604	0	81,000	(9,000)
01-4311-4637-000	MILEAGE	4,200	4,200	3,480	0	4,200	0

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Fund: GENERAL FUND							
Department: HIGHWAY							
01-4311-4660-000	VEHICLE REPAIR/MAINT	24,000	20,000	4,535	0	25,000	5,000
01-4311-4661-000	VEHICLE TIRES	10,000	10,000	9,616	0	15,000	5,000
01-4311-4662-000	VEHICLE PARTS/ACCESS	20,000	26,000	28,880	0	30,000	4,000
01-4311-4689-000	SUPPLIES OTHER	2,000	1,000	918	0	1,000	0
01-4311-4740-000	EQUIPMENT	3,500	4,000	3,353	0	4,000	0
01-4311-4805-000	EQUIP MAINT/REPAIR	50,000	40,000	25,047	0	40,000	0
01-4311-4810-000	INFORMATION TECHNOLOGY	0	0	0	0	1,404	1,404
01-4311-4840-000	COMM EQUIP MAINT.	2,000	2,000	370	0	4,000	2,000
Total Department HIGHWAY:		826,294	861,750	663,147	0	892,135	30,385
Department: HIGHWAY & STREETS							
01-4312-4711-000	GRAVEL	24,000	25,000	24,300	0	26,000	1,000
01-4312-4712-000	SAND	9,000	7,000	5,875	0	7,000	0
01-4312-4713-000	SALT	130,000	158,000	122,033	0	154,000	(4,000)
01-4312-4806-000	BRIDGE REPAIR	3,000	3,000	2,456	0	3,000	0
01-4312-4884-000	ROADSIDE MAINT.	25,000	27,500	28,724	0	28,000	500
01-4312-4885-000	ROAD REPAIRS	80,000	80,000	52,460	0	80,000	0
01-4312-4886-000	SIGNS/GUARDRAIL	43,000	13,500	2,765	0	13,500	0
01-4312-4887-000	STRIPE/SWEEP	8,000	7,000	4,100	0	14,000	7,000
01-4312-4888-000	CULVERTS/DRAINS	24,000	24,000	14,946	0	24,000	0
01-4312-4889-000	TREES	15,000	15,000	6,400	0	15,000	0
01-4312-4904-000	CHIP SEAL/CRACK SEAL	95,000	80,000	21,000	0	122,000	42,000
01-4312-4905-000	ENGINEER&DESIGN	10,000	7,500	4,142	0	7,500	0
01-4312-4906-000	ROAD CONSTRUCT	250,000	250,000	250,000	0	250,000	0
Total Department HIGHWAY & STREETS:		716,000	697,500	539,201	0	744,000	46,500
Department: STREET LIGHTS							
01-4316-4410-000	ELECTRICITY	15,500	13,500	7,811	0	13,500	0
Total Department STREET LIGHTS:		15,500	13,500	7,811	0	13,500	0
Department: SOLID WASTE							
01-4324-4110-000	WAGES FT	135,022	146,882	139,925	0	57,146	(89,736)
01-4324-4111-000	PART TIME WAGES	22,464	24,450	24,841	0	57,937	33,487
01-4324-4140-000	OT	7,000	10,000	6,651	0	608	(9,392)
01-4324-4211-000	BENEFIT INSURANCES	14,075	14,811	9,225	0	9,957	(4,854)
01-4324-4220-000	FICA/MEDICARE	12,512	13,796	13,036	0	8,850	(4,946)
01-4324-4230-000	RETIREMENT	12,434	14,066	11,180	0	7,732	(6,334)
01-4324-4240-000	TRAINING/LICENSE	900	900	660	0	900	0
01-4324-4291-000	UNIFORMS	1,950	3,000	2,888	0	3,000	0
01-4324-4341-000	TELEPHONE	2,440	2,440	1,166	0	3,216	776
01-4324-4355-000	HOUSE HAZ WASTE	14,500	20,000	19,386	800	25,000	5,000
01-4324-4410-000	ELECTRICITY	8,500	9,500	6,283	0	7,500	(2,000)
01-4324-4414-000	ALARM	1,000	1,200	742	0	800	(400)
01-4324-4430-000	BLD REPAIR	38,798	41,805	44,653	5,716	31,800	(10,005)
01-4324-4434-000	RECYCLING BLDING	3,500	5,000	1,958	0	0	(5,000)
01-4324-4560-000	DUES/MEMBERSHIPS	350	350	503	0	450	100
01-4324-4570-000	ADVERTISING	0	0	0	0	200	200
01-4324-4620-000	OFFICE SUPPLIES	300	350	357	0	400	50
01-4324-4635-000	VEHICLE FUEL	5,000	7,000	4,264	0	5,500	(1,500)
01-4324-4637-000	MILEAGE	650	650	803	0	900	250
01-4324-4660-000	VEHICLE REPAIR	23,260	9,000	666	0	8,000	(1,000)

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Fund: GENERAL FUND							
Department: SOLID WASTE							
01-4324-4688-000	SUPPLIES - STICKERS	0	0	0	0	2,500	2,500
01-4324-4689-000	SUPPLIES OTHER	300	300	1,399	0	2,500	2,200
01-4324-4805-000	EQUIP MAINT/REPAIR	21,100	21,000	8,483	0	18,000	(3,000)
01-4324-4810-000	INFORMATION TECH	0	0	0	0	1,860	1,860
01-4324-4855-000	SAFETY SUPPLIES	1,000	1,500	1,569	0	1,500	0
01-4324-4901-000	FREON, GLASS, CMPTR	7,500	7,500	2,366	0	5,000	(2,500)
01-4324-4902-000	TRANSPORTATION	42,322	22,000	15,195	0	22,000	0
01-4324-4903-000	TIPPING FEE	112,320	140,000	85,625	0	140,000	0
01-4324-4904-000	LANDSCAPING	6,800	8,500	2,652	0	0	(8,500)
01-4324-4905-000	MONITORING WELLS	15,000	15,000	8,727	0	17,100	2,100
01-4324-4906-000	DEMOLITION DISPOSE	23,988	43,000	33,618	0	43,000	0
Total Department SOLID WASTE:		534,985	584,000	448,821	6,516	483,356	(100,644)
Department: HEALTH							
01-4411-4115-000	HEALTH OFFICER STIPEND	5,000	5,000	5,000	0	5,000	0
01-4411-4220-000	FICA/MEDICARE	0	0	0	0	383	383
01-4411-4689-000	SUPPLIES OTHER	500	500	0	0	500	0
Total Department HEALTH:		5,500	5,500	5,000	0	5,883	383
Department: ANIMAL CONTROL							
01-4414-4111-000	WAGES	5,860	5,860	360	0	3,780	(2,080)
01-4414-4115-000	STIPEND	0	0	0	0	2,080	2,080
01-4414-4220-000	FICA/MEDICARE	448	448	28	0	448	0
01-4414-4240-000	TRAINING	350	350	0	0	350	0
01-4414-4291-000	UNIFORMS	150	150	0	0	150	0
01-4414-4343-000	ANIMAL RESCUE	700	700	0	0	700	0
01-4414-4637-000	MILEAGE	1,200	1,200	0	0	1,200	0
01-4414-4740-000	EQUIPMENT	100	100	0	0	100	0
01-4414-4840-000	RADIO PAGER	600	600	0	0	600	0
Total Department ANIMAL CONTROL:		9,408	9,408	388	0	9,408	0
Department: WELFARE							
01-4442-4111-000	DIRECTOR WAGES PART TIME	10,400	11,094	11,740	0	13,627	2,533
01-4442-4220-000	FICA/MEDICARE	796	848	898	0	1,042	194
01-4442-4341-000	TELEPHONE CHGS	0	0	0	0	1,320	1,320
01-4442-4620-000	OFFICE SUPPLIES	500	500	0	0	200	(300)
01-4442-4689-000	DIRECTOR EXPENSES	150	150	180	0	150	0
01-4442-4810-000	INFORMATION TECHNOLOGY	0	0	0	0	1,404	1,404
01-4442-4907-000	GENERAL ASSISTANCE	2,500	2,500	2,415	0	2,500	0
01-4442-4910-000	ASSIST ELECTRICITY	3,000	3,000	1,186	0	3,000	0
01-4442-4911-000	ASSIST HEAT	10,000	10,000	4,786	0	8,000	(2,000)
01-4442-4912-000	ASSIST FOOD	2,500	2,500	0	0	2,500	0
01-4442-4913-000	ASSIST RENT	47,154	46,408	63,577	0	57,000	10,592
01-4442-4914-000	MEDICAL	3,000	3,000	0	0	1,000	(2,000)
Total Department WELFARE:		80,000	80,000	84,782	0	91,743	11,743
Department: ATHLETIC							
01-4520-4680-000	MEDICAL FIRST AID SUPPLIES	620	620	0	0	300	(320)
01-4520-4741-000	BASEBALL	9,750	9,750	8,785	0	9,750	0
01-4520-4742-000	SOCCER	13,800	10,050	14,364	0	10,050	0
01-4520-4743-000	BASKETBALL	8,250	4,500	3,175	0	7,745	3,245

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Fund: GENERAL FUND							
Department: ATHLETIC							
01-4520-4744-000	SWIMMING	2,450	2,450	0	0	0	(2,450)
01-4520-4745-000	SOFTBALL	4,050	4,050	4,554	0	4,050	0
01-4520-4810-000	TECHNOLOGY WEBSITE	1,225	1,225	617	0	750	(475)
Total Department ATHLETIC:		40,145	32,645	31,495	0	32,645	0
Department: PARKS AND PROPERTY							
01-4530-4110-000	WAGES FT	0	0	0	0	22,246	22,246
01-4530-4111-000	WAGES PT	0	0	0	0	8,836	8,836
01-4530-4140-000	OVERTIME	0	0	0	0	4,259	4,259
01-4530-4211-000	BENEFIT INSURANCE	0	0	0	0	3,015	3,015
01-4530-4220-000	FICA/MEDICARE	0	0	0	0	2,704	2,704
01-4530-4230-000	RETIREMENT	0	0	0	0	3,010	3,010
01-4530-4410-000	ELECTRICITY	0	0	0	0	720	720
01-4530-4412-000	WATER/SEWER	0	0	0	0	350	350
01-4530-4430-000	BLD REPAIR/MAINT	0	0	0	0	500	500
01-4530-4620-000	SUPPLIES LANDSCAPING	0	0	0	0	3,500	3,500
01-4530-4635-000	VEHICLE FUEL	0	0	0	0	1,000	1,000
01-4530-4660-000	VEHICLE REPAIRS	0	0	0	0	1,000	1,000
01-4530-4688-000	FLOWER PLANTERS	0	0	0	0	1,000	1,000
01-4530-4689-000	SUPPLIES OTHER	0	0	0	0	300	300
01-4530-4740-000	EQUIPMENT PURCHASE	0	0	0	0	2,000	2,000
01-4530-4805-000	EQUIP MAINT/REPAIR	0	0	0	0	1,000	1,000
01-4530-4855-000	SAFETY SUPPLIES	0	0	0	0	500	500
01-4530-4889-000	TREES	0	0	0	0	3,000	3,000
01-4530-4904-000	BEAUTIFICATION PROJECTS	0	0	0	0	2,500	2,500
Total Department PARKS AND PROPERTY:		0	0	0	0	61,440	61,440
Department: LIBRARY							
01-4550-4110-000	WAGES	0	0	166,666	0	227,647	227,647
01-4550-4211-000	BENEFIT INSURANCE	0	0	17,265	0	24,754	24,754
01-4550-4220-000	FICA/MEDICARE	0	0	12,607	0	17,415	17,415
01-4550-4230-000	RETIREMENT	0	0	9,720	0	11,487	11,487
01-4550-4341-000	TELECOM - INTERNET	0	0	0	0	2,510	2,510
01-4550-4410-000	ELECTRICITY	0	0	0	0	3,200	3,200
01-4550-4411-000	HEAT	0	0	0	0	6,154	6,154
01-4550-4412-000	WATER/SEWER	0	0	0	0	708	708
01-4550-4413-000	HEAT FUEL	0	0	4,218	0	0	0
01-4550-4414-000	ALARM MONITOR	0	0	0	0	408	408
01-4550-4430-000	BLD REPAIR/MAINT	0	0	0	0	8,094	8,094
01-4550-4523-000	WORKERS/UNEMP INS	0	0	308	0	1,376	1,376
01-4550-4956-000	APPROPRIATION	236,621	242,210	10,000	0	0	(242,210)
Total Department LIBRARY:		236,621	242,210	220,784	0	303,753	61,543
Department: PATRIOTIC PURPOSES							
01-4583-4610-000	PATRIOTIC PURPOSES	2,600	3,173	3,412	0	3,210	37
Total Department PATRIOTIC PURPOSES:		2,600	3,173	3,412	0	3,210	37
Department: BAND							
01-4589-4240-000	LICENSES	0	0	0	0	125	125
01-4589-4449-000	PORTABLE TOILET RENTAL	0	0	0	0	3,200	3,200
01-4589-4570-000	CONCERT ADVERTISING	925	875	2,531	0	1,500	625

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Fund: GENERAL FUND							
Department: BAND							
01-4589-4625-000	POSTAGE	0	0	0	0	100	100
01-4589-4689-000	CONCERT SUPPLIES OTHER	150	95	618	0	500	405
01-4589-4740-000	EQUIPMENT PURCHASE	0	0	0	0	1	1
01-4589-4746-000	CONCERT SERIES PERFORMERS	5,395	5,500	10,075	0	15,400	9,900
01-4589-4810-000	CONCERT MUSIC LICENSES	725	725	859	0	900	175
Total Department BAND:		7,195	7,195	14,083	0	21,726	14,531
Department: CONSERVATION							
01-4611-4112-000	MINUTE TAKER	465	465	270	0	465	0
01-4611-4220-000	FICA/MEDICARE	0	0	21	0	0	0
01-4611-4240-000	TRAINING	420	420	0	0	420	0
01-4611-4560-000	DUES/MEMBERSHIP	345	345	0	0	345	0
01-4611-4620-000	OFFICE SUPPLIES	50	25	0	0	25	0
01-4611-4951-000	PUBLIC AWARENESS	235	235	0	0	235	0
01-4611-4952-000	LAKE MONITOR	1,000	1,400	1,020	0	1,400	0
01-4611-4952-001	CAP PROGRAM	14,000	0	0	0	0	0
Total Department CONSERVATION:		16,515	2,890	1,311	0	2,890	0
Department: COMMUNITY CAP PROGRAM							
01-4652-4610-000	COMMUNITY CAP PROGRAM	0	14,000	14,000	0	14,000	0
Total Department COMMUNITY CAP PROGRAM:		0	14,000	14,000	0	14,000	0
Department: WHITE BIRCH CENTER							
01-4659-4612-000	WHITE BIRCH CENTER	65,000	65,000	48,750	0	65,000	0
Total Department WHITE BIRCH CENTER:		65,000	65,000	48,750	0	65,000	0
Department: DEBT SERICE PRINCIPAL							
01-4711-4940-000	PRINCIPAL	187,720	130,163	12,000	0	92,596	(37,567)
Total Department DEBT SERICE PRINCIPAL:		187,720	130,163	12,000	0	92,596	(37,567)
Department: DEBT SERVICE INTEREST							
01-4721-4940-000	INTEREST	23,536	19,039	11,818	0	16,265	(2,774)
Total Department DEBT SERVICE INTEREST:		23,536	19,039	11,818	0	16,265	(2,774)
Department: DEBT SERVICE LEASE							
01-4722-4800-000	DEBT SERVICE LEASE	0	0	37,567	0	37,568	37,568
Total Department DEBT SERVICE LEASE:		0	0	37,567	0	37,568	37,568
Department: DEBT SERVICE TAN							
01-4723-4940-000	TAN INTEREST	13,500	13,500	5,561	0	20,000	6,500
Total Department DEBT SERVICE TAN:		13,500	13,500	5,561	0	20,000	6,500
Fund 01 - GENERAL FUND:							
TOTAL APPROPRIATIONS		6,305,161	6,525,888	5,296,137	63,442	6,790,562	264,674

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: WASTEWATER	TREATMENT PLANT						
Department: WWTF							
03-4326-4110-000	WAGES FT	171,126	218,360	151,841	0	183,227	(35,133)
03-4326-4130-000	COMM/TREAS/ACCTNG	2,435	2,435	0	0	2,435	0
03-4326-4140-000	WAGES OT	7,249	7,249	7,844	0	7,453	204
03-4326-4211-000	BENEFIT INSURANCE	47,027	60,073	47,712	0	68,581	8,508
03-4326-4220-000	FICA/MEDICARE	13,413	16,920	11,244	0	14,773	(2,147)
03-4326-4230-000	RETIREMENT	25,080	31,484	18,436	0	25,799	(5,685)
03-4326-4240-000	TRAINING/LICENSE	1,200	1,200	215	0	1,200	0
03-4326-4291-000	UNIFORMS	1,071	1,071	675	0	1,071	0
03-4326-4301-000	ACCOUNTING	770	990	0	0	1,050	60
03-4326-4320-000	LEGAL FEES/CONSULTING	0	0	3,235	0	20,000	20,000
03-4326-4341-000	TELEPHONE	4,536	4,536	2,473	0	4,000	(536)
03-4326-4408-000	ELECTRICITY PUMP STATION	3,600	3,640	3,472	0	4,225	585
03-4326-4409-000	ELECTRICITY	48,492	51,674	42,677	0	49,000	(2,674)
03-4326-4410-000	ELEC MAPLE STREET	1,178	1,357	1,144	0	1,510	153
03-4326-4411-000	HEAT BELT PRESS BLDING	4,318	6,910	3,875	0	6,155	(755)
03-4326-4412-000	WATER	24,170	24,170	27,363	0	27,500	3,330
03-4326-4413-000	HEAT PLANT	7,078	10,056	5,523	0	10,557	501
03-4326-4414-000	ALARM SERVICE	812	812	801	0	850	38
03-4326-4415-000	PROPANE	1,699	1,699	1,135	0	1,500	(199)
03-4326-4430-000	BUILDING REPAIR/MAINT	2,040	2,040	1,257	0	2,040	0
03-4326-4520-000	WORKERS COMP INSURANCE	2,900	2,869	2,869	0	2,915	46
03-4326-4521-000	GENERAL LIAB INS.	8,500	11,610	11,710	0	12,423	813
03-4326-4550-000	PRINTING	200	200	695	0	700	500
03-4326-4560-000	DUES/MEMBERSHIPS	215	215	0	0	763	548
03-4326-4620-000	OFFICE SUPPLIES	885	885	522	0	885	0
03-4326-4621-000	BANK SERVICE CHARGE	0	0	20	0	0	0
03-4326-4625-000	POSTAGE	585	585	635	0	700	115
03-4326-4635-000	VEHICLE FUEL	1,000	1,300	1,050	0	1,300	0
03-4326-4650-000	LAWN TRACTOR REPAIR	600	600	0	0	600	0
03-4326-4660-000	VEHICLE REPAIR	200	200	509	0	1,000	800
03-4326-4662-000	VEHICLE PARTS/ACCESSORIES	200	200	1,275	0	200	0
03-4326-4689-000	SUPPLIES OTHER	2,780	2,780	850	0	2,780	0
03-4326-4741-000	TOOL PURCHASES	400	400	137	0	1,680	1,280
03-4326-4805-000	EQUIPMENT REPAIR/MAINT.	41,786	34,390	37,209	0	39,830	5,440
03-4326-4810-000	COMPUTER REPAIR/MAINT.	300	300	0	0	3,310	3,010
03-4326-4855-000	SAFETY SUPPLIES	2,046	2,046	1,041	0	2,886	840
03-4326-4860-000	LAB REPAIR/MAINTENANCE	3,955	4,055	2,840	0	4,055	0
03-4326-4862-000	IN HOUSE LAB	6,764	6,764	8,806	0	7,305	541
03-4326-4864-000	OUTSIDE LAB	5,328	5,328	5,656	0	7,368	2,040
03-4326-4869-000	SLUDGE PROCESSING	10,192	11,167	4,659	0	11,167	0
03-4326-4870-000	SLUDGE DISPOSAL EXPENSE	36,420	40,060	33,034	0	59,180	19,120
03-4326-4871-000	GRIT DISPOSAL	2,700	2,700	0	0	2,700	0
03-4326-4875-000	COLLECTION SYSTEM	28,864	28,864	10,481	0	28,864	0
03-4326-4940-000	DEBT SERVICE	40,100	38,240	37,804	0	36,920	(1,320)
03-4326-4988-000	PH ADJUSTMENT	30,624	30,624	45,102	0	49,256	18,632
03-4326-4990-000	CAPITAL RESERVE	50,000	50,000	0	0	50,000	0
Total Department WWTF:		644,838	723,058	537,826	0	761,713	38,655
Fund 03 - WASTEWATER TREATMENT PLANT:							
TOTAL APPROPRIATIONS		644,838	723,058	537,826	0	761,713	38,655

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Report Totals:							
TOTAL APPROPRIATIONS - ALL FUNDS		6,949,999	7,248,946	5,833,963	63,442	7,552,275	303,329

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: EXECUTIVE							
01-4130-4110-000	WAGES FT	0	0	0	0	200,740	200,740
01-4130-4111-000	WAGES PT	1,200	1,200	0	0	1	(1,199)
01-4130-4115-001	SELECTMEN STIPEND	7,500	7,500	750	0	7,500	0
01-4130-4115-002	TRUSTEES STIPEND	900	900	0	0	0	(900)
01-4130-4140-000	OVERTIME	0	0	0	0	1,000	1,000
01-4130-4211-000	BENEFIT INSURANCE	0	0	0	0	66,006	66,006
01-4130-4220-000	FICA/MEDICARE	1,163	1,186	440	0	16,007	14,821
01-4130-4230-000	RETIREMENT	0	0	0	0	12,851	12,851
01-4130-4231-000	TA RETIREMENT	0	0	0	0	14,309	14,309
01-4130-4330-000	TUITUIN REIMBURSE	7,500	7,500	155	0	7,500	0
01-4130-4341-000	TELEPHONE CHGS	0	0	0	0	900	900
01-4130-4350-000	DRUG/ALCOHOL TESTING	3,000	3,000	1,222	0	0	(3,000)
01-4130-4550-000	PRINTING	0	0	0	0	500	500
01-4130-4552-000	TOWN REPORT	0	0	0	0	2,900	2,900
01-4130-4560-000	DUES/MEMBERSHIPS	0	0	0	0	850	850
01-4130-4570-000	ADVERTISING	0	0	0	0	1,800	1,800
01-4130-4610-000	SELECTMEN EXPENSE	1,500	1,500	2,046	0	2,000	500
01-4130-4614-000	LOSS PREVENTION	300	300	0	0	300	0
01-4130-4615-000	HISTORIC DISTRICT	1,250	1,250	30	0	1	(1,249)
01-4130-4620-000	OFFICE SUPPLIES	0	0	0	0	4,000	4,000
01-4130-4625-000	POSTAGE	0	0	0	0	1,000	1,000
01-4130-4637-000	MILEAGE	0	0	0	0	500	500
01-4130-4810-000	INFORMATION TECHNOLOGY	0	0	0	0	13,400	13,400
Total Department EXECUTIVE:		24,313	24,336	4,643	0	354,065	329,729

TOWN OF HENNIKER
4130 Executive
2024 Budget Request Details

Executive function shall be for expenditures related to the executive branch of government including services provided by: Selectmen; Managers; Administrative Assistants; and Support staff. Includes general administrative; town meeting; communications.

4110 Full Time Wages	\$200,740
Wages of Town Administrator and full-time administrative staff	
4111 Part Time Wages	\$ 1
Wages of part time administrative staff – convert PT Admin Assistant to Full Time (37.5hours)	
4115 Selectmen Stipend	\$7,500
5 Selectmen @ \$1,500.00 each	
4140 Overtime	\$1,000
Contingency overtime for unplanned absences or emergency projects	
4211 Benefit Insurance	\$66,006
Benefits for full time staff	
4220 FICA	\$16,007
Social Security and Medicare tax = 7.65% of Gross Wages of full time, part time, Selectmen, and Trustees	
4230 Retirement	\$12,851
NHRS for full time staff, 13.53% of wages	
4231 TA Retirement	\$14,309
Retirement for Town Administrator 13.53% of wages	
4330 Tuition Reimbursement	\$ 7,500
Tuition Reimbursement – all employees	
4341 Telephone	\$900
Monthly phone reimbursement \$75/month	
4550 Printing	\$ 500
Letterhead, envelopes, and business cards, other special printing	
4552 Annual Report	\$ 2,900
Cost of printing annual report	

TOWN OF HENNIKER
4130 Executive
2024 Budget Request Details

4560 Dues/Memberships	\$ 850
NHGFOA, NHMMA, ICMA,NHAOO	
4570 Advertising	\$1,800
General advertising. Legal notices, public hearing notices, help wanted advertisements, committee member searches, purchase bidding notices.	
4610 Selectmen Expense	\$2,000
Expenses as designated by the Board of Selectmen, conferences, , special events, staff development and recognition.	
4620 Office Supplies	\$5,000
General office supplies; copy paper, binders, paper clips, ink, toner cartridges, generic envelopes, storage binders.	
4625 Postage	\$1,000
General office mailing, public hearing notices, misc.	
4637 Mileage	\$ 500
Employee travel which is reimbursed at the current government rate in cents per mile.	
4810 Information Technology – Software	\$13,400
Town Hall streams is \$4,200 and CivicPlus Website \$2,100; renewal of url and town meeting production \$6,200	

TOTAL REQUESTED... .. \$354,065

Note – Town administrative staff including wages and related benefits and phone reimbursement have been reclassified from 4150 to this function.

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: TOWN CLERK							
01-4140-4111-000	WAGES DEPUTY	17,805	23,230	21,122	0	21,174	(2,056)
01-4140-4130-000	WAGES	33,262	34,633	33,656	0	34,561	(72)
01-4140-4140-000	OVERTIME	1,000	1,000	656	0	1,500	500
01-4140-4211-000	BENEFIT INSURANCE	11,081	14,080	14,605	0	25,131	11,051
01-4140-4220-000	FICA/MEDICARE	3,892	4,388	4,110	0	4,378	(10)
01-4140-4230-000	RETIREMENT	7,321	8,214	6,371	0	7,744	(470)
01-4140-4240-000	TRAINING/SEMINARS	1,300	900	1,292	0	1,500	600
01-4140-4560-000	DUES/MEMBERSHIPS	75	40	60	0	60	20
01-4140-4570-000	ADVERTISING	200	200	263	0	200	0
01-4140-4620-000	OFFICE SUPPLIES	1,400	1,400	873	0	1,400	0
01-4140-4625-000	POSTAGE	2,000	2,400	2,183	0	2,500	100
01-4140-4637-000	MILEAGE	550	550	304	0	550	0
01-4140-4805-000	EQUIP MAINT/REPAIR	4,487	2,300	2,584	0	0	(2,300)
01-4140-4810-000	INFORMATION TECHNOLOGY	0	0	0	0	5,271	5,271
01-4140-4814-000	PHOTOCOPY EXPENSE	490	490	0	0	490	0
01-4140-4815-000	PRINTER USAGE	0	0	0	0	705	705
01-4140-4832-000	ANIMAL LICENSES	380	450	337	0	450	0
Total Department TOWN CLERK:		85,243	94,275	88,416	0	107,614	13,339

TOWN OF HENNIKER
4140 Town Clerk
2024 Budget Request Details

4140-4111 Wages Deputy Town Clerk: Half wage of the combined Deputy Town Clerk/Tax Collector wages. **Budget \$21,174**

4140-4130 Wages Town Clerk: Half the yearly compensation of elected combined Town Clerk/Tax Collector. **Budget \$34,561**

4140-4140 Overtime: Overtime wages attributed to Town Clerk process. **Budget \$1,500**

4140-4211 Benefit Insurance: One half of the benefit insurance for the Town Clerk and Deputy Town Clerk. **Budget \$25,131**

4140-4220 FICA: One half of social security tax of 6.2% and medicare tax of 1.45%. **Budget \$4,378**

4140-4230 Retirement: One half of the retirement cost of the Town Clerk and Deputy Town Clerk. **Budget \$7,744**

4140-4240 Training/Seminars: Required trainings/conferences of the Town Clerk and Deputy Town Clerk. Due to the ever-changing regulations, we are required to maintain our certifications to continue to be a municipal agent of motor vehicles and vital records and election officials. **Budget \$1,500**

4140-4560 Dues/Memberships: Annual fees to the Town Clerk's association. **Budget \$60**

4140-4570 Advertising: Any notices that may be required to present to the public, like office closings, change in hours, or some item the State may require us to post. **Budget \$200**

4140-4620 Office Supplies: Ink, toner, and normal office supplies for this office. This budget also pays for letter head and envelopes. **Budget \$1,400**

4140-4625 Postage: Postage to correspond with various agencies and mailing out motor vehicle renewal notices. **Budget \$2,500**

4140-4637 Mileage: Transportation costs associated with attending trainings and driving to/from bank and post office. Mileage is reimbursed at the current IRS rate. **Budget \$550**

4140-4810 Computer License Maint: Software support of Interware Clerk Works (Avenu) Town Clerk software and IT support from Mirador. **Budget \$5,271**

4140-4814 Photocopy Expense: Shares in the copier expenses including maintenance contract, paper and toner. **Budget \$490**

4140-4815 Printer Usage: Monthly cost of printer usage based on number of pages printed. **Budget \$705**

4140-4832 Animal Licenses: Pays for the animal registration tags that are paid for with animal registration fees. **Budget \$450**

Total Requested..... \$107,614

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: ELECTIONS							
01-4141-4110-001	WAGES FULL TIME DEP CLERK	0	0	0	0	1,687	1,687
01-4141-4110-002	WAGES FULL TIME PARKS AND PRO	0	0	0	0	759	759
01-4141-4111-000	WAGES PART TIME BALLOT CLERK	0	0	0	0	6,048	6,048
01-4141-4115-000	STIPEND SUPERVISORS OF CHECKL	3,600	4,000	1,302	0	3,900	(100)
01-4141-4220-000	FICA/MEDICARE	0	0	92	0	948	948
01-4141-4230-000	RETIREMENT	0	0	0	0	331	331
01-4141-4570-000	ADVERTISING	250	200	80	0	200	0
01-4141-4620-000	VOTING SUPPLIES	100	100	145	0	200	100
01-4141-4625-000	POSTAGE	20	20	11	0	700	680
01-4141-4690-000	ELECTION EXPENSE	500	500	0	0	1,000	500
01-4141-4740-000	EQUIPMENT PURCHASE	100	100	0	0	8,000	7,900
01-4141-4802-000	BALLOTS	1,630	1,600	1,885	0	2,200	600
01-4141-4803-000	VOTING BOOTH MAINT.	100	100	0	0	100	0
Total Department ELECTIONS:		6,300	6,620	3,515	0	26,073	19,453

TOWN OF HENNIKER
4141 Elections
2024 Budget Request Details

Rev 1705.01 Function: General Government Account 4140 , election, registration, and vital statistics, shall be for expenditures related to voting, statistical and census activities conducted by town or city clerks and their support staffs. The town classifies election related expenses in department function 4141. The Town Clerk, Supervisors of the Checklist and Town Moderator coordinate with the Finance department to develop the election budget. Some subitems in this budget function have been reclassified to distinguish employee wages from elected government officials and better align with the town chart of accounts.

2024 will have 4 elections and a Town Meeting: January Primary, March local election and town meeting, September State Primary, November General Election.

4141-4110-000 FT Deputy Town Clerk Wages: 4 elections plus Town Meeting 32 hours of service at a regular hourly rate and 35 hours at overtime rate.	\$1,687
4141-4110-001 FT Transfer Station Employees: 4 elections set up and break down. 4 service hours per election at OT rate	\$ 759
4141-4111-000 PT Ballot Clerk Wages: other election workers approved by the Moderator. 4 elections with a total of 56 hours of service at \$9.00 per hour.	\$6,048
4141-4115-000 Supervisors of the Checklist: Supervisors of Checklist are elected officials. 3 official * \$1,300 each	\$3,900
4141-4220 FICA/Medicare: employer payroll taxes 7.65% on all wages and stipends	\$948
4141-4230 Retirement: NHRS 13.53% associated with full time employee wages	\$331
4141-4570 Advertising: Newspaper advertisements announcing when the Supervisors are in session accepting voter changes. 4 x \$50 per advertisement	\$200
4141-4620 Election Supplies : Supplies needed to perform the voting business including pencils, voting, note cards for voting, envelopes, signs.	\$200
4141-4625 Postage: Postage for notices to voters, notices to other towns, absentee ballots, checklist mailings.	\$700
4141-4690 Election Expenses Other: meals for election workers.	\$1,000
4141-4740 Election Equipment – scanner tools, accessories for laptops, voting machine replacement, booths. New ballot machine and laptop for Supervisors.	\$8,000
4141-4802 Ballots – Printing of Town ballots and coding of the ballot machine.	\$2,200
4141-4803 Voting Booth Maintenance – Repair/maintenance of voting booths.	\$100
TOTAL \$	26,073

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: TAX MAP							
01-4142-4312-000	CARTOGRAPHER	2,400	2,400	2,400	0	2,400	0
01-4142-4400-000	DIGITAL MAPPING	2,150	2,300	3,800	0	2,300	0
01-4142-4550-000	PRINTING	250	250	0	0	250	0
Total Department TAX MAP:		4,800	4,950	6,200	0	4,950	0

TOWN OF HENNIKER
4142 Tax Maps
2024 Budget Request Details

4412-4312 Cartographer **\$2,400**

Annual tax map maintenance contract with Cartographic Associates

4412-4400 Digital Mapping Updates **\$2,300**

Annual digital map maintenance contract, which covers updating the online maps and all costs associated with hosting and maintaining the digital map service. \$575 per quarter $575 \times 4 = \$2,300$

4412-4550 Printing **\$250**

Cost of printing the tax maps for Town use and also for resale

Total Requested.....\$4,950

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: FINANCE							
01-4150-4110-000	WAGES FT	330,465	361,088	314,812	0	132,408	(228,680)
01-4150-4112-000	WAGES PART TIME	32,473	27,476	26,006	0	1	(27,475)
01-4150-4115-001	TREASURER STIPEND	1,500	1,500	0	0	1,500	0
01-4150-4115-002	DEPUTY TREASURER STIPEND	100	100	0	0	100	0
01-4150-4115-003	STIPEND	0	0	0	0	900	900
01-4150-4140-000	WAGES OT	0	0	160	0	0	0
01-4150-4210-000	PAYROLL SERVICE	3,300	0	0	0	0	0
01-4150-4211-000	BENEFIT INSURANCES	57,784	84,410	59,548	0	16,520	(67,890)
01-4150-4220-000	FICA/MEDICARE	27,530	29,276	25,490	0	10,321	(18,955)
01-4150-4230-000	RETIREMENT	47,670	50,442	40,494	0	17,915	(32,527)
01-4150-4240-000	TRAINING/SEMINARS	1,225	1,225	1,079	0	1,000	(225)
01-4150-4301-000	CONSULT/AUDITORS	16,000	16,000	14,825	0	16,000	0
01-4150-4312-000	CONSULT/ASSESSOR	40,000	40,000	34,150	0	0	(40,000)
01-4150-4341-000	TELEPHONE CHGS	6,500	6,500	5,882	0	6,000	(500)
01-4150-4409-000	CUSTODIAL SERVICE	16,860	16,860	12,171	0	0	(16,860)
01-4150-4410-000	ELECTRICITY	3,000	4,000	2,299	0	0	(4,000)
01-4150-4411-000	HEAT	5,997	9,597	3,278	0	0	(9,597)
01-4150-4412-000	WATER/SEWER	1,136	1,136	1,135	0	0	(1,136)
01-4150-4414-000	ALARM MONITOR	1,775	1,775	829	0	0	(1,775)
01-4150-4429-000	MEDICAL SUPPLIES	200	200	0	0	0	(200)
01-4150-4430-000	BLD REPAIR/MAINT	2,900	2,900	4,783	0	0	(2,900)
01-4150-4434-000	CUSTODIAL SUPPLIES	1,600	1,600	176	0	0	(1,600)
01-4150-4450-000	GRANGE ELECTRIC	1,500	1,750	1,274	0	0	(1,750)
01-4150-4451-000	COMMUNITY CTR ELEC	4,200	5,371	4,234	0	0	(5,371)
01-4150-4452-000	GRANGE WATER/SEWER	808	808	808	0	0	(808)
01-4150-4453-000	COMM CTR WTR/SEWER	808	1,000	808	0	0	(1,000)
01-4150-4454-000	GRANGE ALARM	400	10,078	430	10,194	0	(10,078)
01-4150-4455-000	COMM CTR ALARM	575	575	250	0	0	(575)
01-4150-4456-000	GRANGE HEAT	2,888	2,888	1,851	0	0	(2,888)
01-4150-4457-000	COMM CTR HEAT	2,888	425	899	0	0	(425)
01-4150-4458-000	GRANGE MAINTENANCE	854	854	281	0	0	(854)
01-4150-4459-000	COMM CTR MAINTENCE	1,500	1,500	470	0	0	(1,500)
01-4150-4460-000	GRANGE TELEPHONE	1,320	1,320	933	0	0	(1,320)
01-4150-4461-000	COMM CTR TELEPHONE	1,080	1,635	1,586	0	0	(1,635)
01-4150-4550-000	PRINTING	1,500	1,500	0	0	1,000	(500)
01-4150-4552-000	TOWN REPORT	2,500	2,680	2,873	0	0	(2,680)
01-4150-4560-000	DUES/MEMBERSHIP	1,200	1,200	867	0	200	(1,000)
01-4150-4570-000	ADVERTISING	1,800	1,800	1,189	0	0	(1,800)
01-4150-4620-000	OFFICE SUPPLIES	5,500	5,500	3,065	0	500	(5,000)
01-4150-4625-000	POSTAGE	7,200	7,200	1,999	408	6,200	(1,000)
01-4150-4637-000	MILEAGE	2,000	2,000	624	0	500	(1,500)
01-4150-4670-000	BOOKS	1,500	1,500	0	0	0	(1,500)
01-4150-4740-000	EQUIPMENT PURCHASE	1,000	1,000	220	0	1,000	0
01-4150-4810-000	INFORMATION TECHNOLOGY	76,842	71,672	60,822	0	0	(71,672)
01-4150-4810-001	INFORMATION TECH - SOFTWARE	0	0	0	0	15,000	15,000
01-4150-4810-002	INFORMATION TECH - SUPPORT	0	0	0	0	19,600	19,600
01-4150-4815-000	COPIER LEASE	1,545	1,545	382	0	1,650	105
01-4150-4820-000	COPIER MAINTENANCE	700	0	1,640	0	0	0
01-4150-4825-000	COUNTY REGISTRY	4,300	700	80	0	0	(700)
01-4150-4827-000	LEIN RESEARCH	4,887	4,300	751	0	0	(4,300)

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: FINANCE							
01-4150-4835-000	WEB SITE EXPENSES	0	4,887	2,196	0	0	(4,887)
Total Department FINANCE:		729,310	791,773	637,649	10,602	248,315	(543,458)

TOWN OF HENNIKER
4150 Finance Administration
2024 Budget Request Details

Financial administration, shall be for expenditures related to the financial and business functions of the government including: (1) Accounting; (2) Budgeting; (3) Treasury; (4) Tax collecting; (5) Auditing;(6) Purchasing;(7) Business systems; and (8) Information technology;

4110	Wages Full Time	\$132,408
	Finance Director, Finance Assistant	
4113	Wages Part Time	\$1
	Finance part-time to fill in for absence.	
4115-001	Treasurer Stipend	\$1,500
4115-002	Treasurer Deputy Stipend	\$100
4115-003	Trustees of Trust Fund Stipend	\$900
4211	Benefit Insurances	\$16,520
	Health, Dental, Life, LTD/STD	
4220	Fica/Medi	\$10,321
	Social Security taxes of 6.2% and Medicare taxes of 1.45%	
4230	Retirement	\$17,915
	Employer portion of NH Retirement for full time employees Group 1 13.53%	
4240	Training/Seminars	\$ 1,000
	Conferences and Training – For finance, trustees, treasurer	
4301	Consultant – Auditor	\$16,000
	The budget for the annual financial audit and GASB compliant financial statements is \$14,500. Gasb 75 report \$1,500 per year.	
4341	Telecom	\$6,000
	Business system for internet and telecom. TDS for the internet service, and fax lines into the Town Hall 170/mth TPX voip service voice, telephone messaging into Town Hall 250/mth; Finance cell reimbursement \$75/month.	
4550	Printing	\$1,000
	Accounting disbursement checks and envelopes	
4560	Dues/Memberships	\$200

**TOWN OF HENNIKER
4150 Finance Administration
2024 Budget Request Details**

NH Government Finance Officers

4620	Office Supplies	\$500
	Binders and misc. supplies	
4625	Postage	\$6,200
	Accounts payable and other financial postage 1900 checks per year at .68cents per piece; postage machine leasing	
4637	Mileage	\$500
	Employee travel which is reimbursed at the government rate per mile .65	
4740	Equipment Purchase	\$1,000
	Small office equipment purchases, such as printers, electronic hole punches, electric staplers.	
4810-001	Information Technology - Software	\$15,000
	BS & A, the accounting software at \$15,000.	
4810-002	Information Technology – Contract IT support	\$19,600
	Mirador IT services not allocated to other departments 24/7 support/email/cybersecurity/ms365/adobe	
4815	Copier Maintenance	\$1,650
	2 printer copiers owned. 1 is a 2010 and will need replacement in the next few years. Maintenance contracts, toner and parts.	
Total Requested.....		\$248,315

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: TAX COLLECTOR							
01-4151-4111-000	WAGES DEPUTY	17,805	23,230	21,121	0	21,174	(2,056)
01-4151-4130-000	WAGES	33,262	34,633	33,656	0	34,561	(72)
01-4151-4140-000	OVERTIME	1,000	1,000	655	0	1,500	500
01-4151-4211-000	BENEFIT INSURANCE	11,081	14,080	17,505	0	25,132	11,052
01-4151-4220-000	FICA/MEDICARE	3,892	4,388	4,109	0	4,378	(10)
01-4151-4230-000	RETIREMENT	7,321	8,214	4,931	0	7,744	(470)
01-4151-4240-000	TRAINING/SEMINAR	1,200	900	908	0	1,000	100
01-4151-4560-000	DUES/MEMBERSHIP	40	40	60	0	60	20
01-4151-4570-000	ADVERTISING	200	200	0	0	200	0
01-4151-4620-000	OFFICE SUPPLIES	1,300	1,300	444	0	1,300	0
01-4151-4625-000	POSTAGE	4,500	5,000	3,129	0	5,000	0
01-4151-4637-000	MILEAGE	450	350	105	0	350	0
01-4151-4810-000	INFORMATION TECHNOLOGY	0	0	0	0	6,622	6,622
01-4151-4814-000	PHOTOCOPY EXP	490	490	0	0	500	10
01-4151-4825-000	COUNTY REGISTRY	700	700	756	0	700	0
01-4151-4827-000	LEIN RESEARCH	0	0	0	0	4,300	4,300
Total Department TAX COLLECTOR:		83,241	94,525	87,379	0	114,521	19,996

TOWN OF HENNIKER
4151 Tax Collector
2024 Budget Request Details

4140-4111 Wages Deputy Tax Collector: Half wage of the combined Deputy Town Clerk/Tax Collector.

Budget requested \$ 21,174

4140-4130 Wages Tax Collector: Half the yearly compensation of elected combined Town Clerk/Tax Collector position.

Budget requested \$34,561

4151-4140 Overtime: Overtime wages attributed to Tax Collector process. **Budget requested \$1,500**

4140-4211 Benefit Insurance: One half of the benefit insurance for the Tax Collector and Deputy Tax Collector. **Budget Requested \$25,132**

4140-4220 FICA: One half of social security tax of 6.2% and medicare tax of 1.45%. **Budget Requested \$4,378**

4140-4230 Retirement: One half of the retirement cost of the Tax Collector and Deputy Tax Collector.

Budget Requested: \$7,744

4151-4240 Training Seminar: Required trainings/conferences of the Tax Collector. **Budget Requested \$1,000**

4151-4560 Dues/Memberships: Annual fees to the Tax Collectors Association. **Budget Requested \$60**

4151-4570 Advertising: Any notices that may be required to present to the public, like office closings, change in hours, or some item the State may require us to post. **Budget Requested \$200**

4151-4620 Office Supplies: Ink, toner, and normal office supplies for this office. This budget also pays for letter head and envelopes. **Budget Requested \$1,300**

4151-4625 Postage: Postage to mail out property tax bills and any other miscellaneous billings. This budget also covers the cost of mailing out certified letters for liening and deeding. **Budget Requested \$5,000**

4151-4637 Mileage: Transportation costs associated with attending trainings and driving to/from bank and post office. Mileage is reimbursed at the current IRS rate. **Budget Requested \$350**

4140-4810 Computer License Maint: Software support of Avitar and Invoice Cloud software and IT support from Mirador. **Budget \$6,622**

4151-4814 Photocopy Expense: S Shares in the copier expenses including maintenance contract, paper and toner. **Budget Requested \$500**

4151-4825 County Registry: Fees associated with the filing of tax liens and notices that the Merrimack County Registry charges the Town. **Budget Requested \$700**

4151-4827 Lien Research: Fees for researching properties for liening and deeding. **Budget Requested \$4,300**

Total Requested.....\$114,521

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: ASSESSING							
01-4152-4312-001	CONSULTANT GEN ASSESSING	0	0	0	0	39,300	39,300
01-4152-4312-002	CONSULTANT UTILITY ASSESSING	0	0	0	0	10,000	10,000
01-4152-4312-003	CONSULTANT TIMBER ASSESSING	0	0	0	0	600	600
01-4152-4810-000	INFORMATION TECHNOLOGY	0	0	0	0	5,500	5,500
Total Department ASSESSING:		0	0	0	0	55,400	55,400

**TOWN OF HENNIKER
Dept 4152 Assessing
2024 Budget Request Details**

Items reclassified from departments 4150 and 4240 for expenditures related to the valuation of real property, including but not limited to:
(1) Revaluation of real property; and (2) Assessing

4312-001 Consultant – General Assessing	\$39,300
Year 2 of 5-year Contract Assessing & Cycle Inspection \$3,275/month – annual changes, pick-ups, meetings, abatements, data processing cycled inspection 25% (approx. 597 records)	
4312-002 Consultant – Utility Assessing	\$10,000
Contract services valuation of utility properties (cell towers, poles, Eversource, telecom)	
4312-003 Consultant – Timber Assessing	\$600
Consultant for valuation of timber	
4810 Information Technology	\$5,500
Software support Assessing \$3,410 and Building Permit Software \$1,610, misc. support add-on \$500	
Total Requested.....	\$55,400

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: LEGAL							
01-4153-4320-000	LEGAL FEES	20,000	20,000	17,479	0	20,000	0
Total Department LEGAL:		20,000	20,000	17,479	0	20,000	0

TOWN OF HENNIKER
4153 Legal
2024 Budget Request Details

4153-4320 Legal Fees

\$20,000

Fees paid to the attorney for assistance with legal matters, agreements, contracts, review of annual warrants, utility appeal matters, personnel matters and policies.

Total Requested.....\$ 20,000

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: PLANNING							
01-4191-4110-000	WAGES	1,500	1,500	292	0	1,500	0
01-4191-4220-000	FICA/MEDICARE	115	115	22	0	115	0
01-4191-4240-000	TRAINING/SEMINARS	250	250	0	0	250	0
01-4191-4390-000	CONSULTING FEES	21,450	21,450	9,715	0	21,450	0
01-4191-4560-000	DUES/MEMBERSHIPS	5,964	5,964	5,670	0	5,964	0
01-4191-4570-000	ADVERTISING	1,000	1,000	639	0	1,000	0
01-4191-4620-000	OFFICE SUPPLIES	300	300	0	0	300	0
01-4191-4625-000	POSTAGE	100	100	688	0	100	0
01-4191-4810-000	INFORMATION TECHNOLOGY	0	0	0	0	1,404	1,404
01-4191-4901-000	ESCROW ACCT EXPENSES	0	0	785	0	0	0
Total Department PLANNING:		30,679	30,679	17,811	0	32,083	1,404

**TOWN OF HENNIKER
DEPT 4191 Planning
2024 Budget Request Details**

4191-4110 Wages

Minute taker wages. **Budget Requested \$1,500**

4191-4220 FICA

Employer portion of the social security/medicare tax (7.65% x \$1,500 wages). **Budget Requested \$115**

4191-4240 Training/Seminars

Training and conference expenses for the planning board members. **Budget Requested \$250**

4191-4390 Consultant Fees

Office hours, meeting time, and review time of hired Town Planer along with code issues and strategic planning for the Town. **Budget Requested \$21,450**

4191-4560 Dues/Memberships

Membership dues for regional planning commission. Membership is based on population which the NH Office of Strategic Initiatives. **Budget Requested \$5,964**

4191-4570 Advertising

Legal notices and advertising for client cases. Costs are reimbursed by applicants from planning board fees. **Budget Requested \$1,000**

4191-4620 Office Supplies

Specialty plan signing pens, paper needed for administration of planning activities. **Budget Requested \$300**

4191-4625 Postage

Mailings, correspondence, and applicant postage. Costs are reimbursed by applicants from planning board fees. **Budget Requested \$100**

4191-4810 Information Technology

Email, software, tech support. **Budget Requested \$1,404**

Total Requested.....\$32,083

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: ZONING							
01-4192-4110-000	WAGES	600	600	0	0	600	0
01-4192-4220-000	FICA/MEDICARE	46	46	0	0	46	0
01-4192-4390-000	CONSULTANT	3,000	3,000	1,944	0	3,000	0
01-4192-4391-000	LEGAL	800	800	0	0	800	0
01-4192-4570-000	ADVERTISING	300	300	50	0	300	0
01-4192-4620-000	OFFICE SUPPLIES	225	225	0	0	225	0
01-4192-4625-000	POSTAGE	300	300	131	0	300	0
01-4192-4814-000	PHOTOCOPY	250	0	0	0	0	0
Total Department ZONING:		5,521	5,271	2,125	0	5,271	0

**TOWN OF HENNIKER
DEPT 4192 Zoning
2024 Budget Request Details**

4192-4110 Wages

Minute taker wages. **Budget Requested \$600**

4192-4220 FICA

Employer portion of the social security/medicare tax (7.65% x \$600 wages). **Budget Requested \$46**

4192-4390 Consultant Fees

Office hours, meeting time, and review time of the planning consultant. **Budget Requested \$3,000**

4192-4391 Legal Fees

Legal fees when a zoning board decision is brought to court. **Budget Requested \$800**

4192-4570 Advertising

Legal notices and advertising for client cases. Costs are reimbursed by applicants from zoning board fees. **Budget Requested \$300**

4191-4620 Office Supplies

Specialty plan signing pens, paper, and materials needed for administration of zoning activities. **Budget Requested \$225**

4192-4625 Postage

Zoning mailings, correspondence and applicant postage. Costs are reimbursed from zoning board fees. **Budget Requested \$300**

Total Requested.....\$5,271

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: GENERAL GOVERNMENT BUILDINGS							
01-4194-4110-000	WAGES FULL TIME	0	0	0	0	14,830	14,830
01-4194-4112-000	WAGES PART TIME	0	0	0	0	21,588	21,588
01-4194-4140-000	OVERTIME	0	0	0	0	1,217	1,217
01-4194-4211-000	BENEFIT INSURANCE	0	0	0	0	3,211	3,211
01-4194-4220-000	FICA/MEDICARE	0	0	0	0	2,879	2,879
01-4194-4230-000	RETIREMENT	0	0	0	0	2,006	2,006
01-4194-4341-300	TELECOM - COMM CTR	0	0	0	0	1,635	1,635
01-4194-4409-100	CUSTODIAL SERVICE - TOWN HALL	0	0	0	0	6,480	6,480
01-4194-4409-200	CUSTODIAL SERVICE - GRANGE	0	0	0	0	5,400	5,400
01-4194-4409-300	CUSTODIAL SERVICE - COMM CTR	0	0	0	0	3,000	3,000
01-4194-4410-100	ELECTRICITY - TOWN HALL	0	0	0	0	3,600	3,600
01-4194-4410-200	ELECTRICITY - GRANGE	0	0	0	0	1,750	1,750
01-4194-4410-300	ELECTRICITY - COMM CTR	0	0	0	0	5,000	5,000
01-4194-4411-100	HEAT FUEL - TOWN HALL	0	0	0	0	6,000	6,000
01-4194-4411-200	HEAT FUEL - GRANGE	0	0	0	0	2,500	2,500
01-4194-4411-300	HEAT FUEL - COMM CTR	0	0	0	0	500	500
01-4194-4412-100	WATER/SEWER - TOWN HALL	0	0	0	0	1,135	1,135
01-4194-4412-200	WATER/SEWER - GRANGE	0	0	0	0	800	800
01-4194-4412-300	WATER/SEWER - COMM CTR	0	0	0	0	1,000	1,000
01-4194-4414-100	ALARM - TOWN HALL	0	0	0	0	1,000	1,000
01-4194-4414-200	ALARM - GRANGE	0	0	0	0	500	500
01-4194-4414-300	ALARM - COMM CTR	0	0	0	0	500	500
01-4194-4430-100	BLD REPAIR/MAINT - TOWN HALL	0	0	0	0	5,000	5,000
01-4194-4430-200	BLD REPAIR/MAINT - GRANGE	0	0	0	0	1,000	1,000
01-4194-4430-300	BLD REPAIR/MAINT - COMM CTR	0	0	0	0	1,500	1,500
01-4194-4689-100	SUPPLIES OTHER - TOWN HALL	0	0	0	0	1,600	1,600
01-4194-4689-200	SUPPLIES OTHER - GRANGE	0	0	0	0	500	500
01-4194-4689-300	SUPPLIES OTHER - COMM CTR	0	0	0	0	500	500
01-4194-4740-100	EQUIPMENT - TOWN HALL	0	0	0	0	6,000	6,000
01-4194-4740-200	EQUIPMENT - GRANGE	0	0	0	0	1,000	1,000
01-4194-4740-300	EQUIPMENT - COMM CTR	0	0	0	0	1,000	1,000
Total	Department GENERAL GOVERNMENT BUILDIN	0	0	0	0	104,631	104,631

TOWN OF HENNIKER
Dept 4194 General Government Building
2024 Budget Request Details

Function 4194 is for expenditures related to the maintenance, repairs and protection of general governmental buildings not included in other departmental budget Includes wages for winter snow and ice removal of all town buildings **(EXCLUDES PARKS)**

Power purchase agreement for supplier services is .1157 per kWh up from .08145

Propane 1.439/gal #2 Heating oil 3.419/gal

Wages and benefits are estimated on % of work performed by Transfer Station employees

Town Hall (100): All finance and administrative services of the town and meeting room

Grange (200): Main floor welfare/human services department office hours; Athletic, Conservation and other town body meetings; AA meetings and other social functions per rental policy. Lower-level Food Pantry, Athletic storage, heating system.

Community Building (300): Selectboard, Planning and Zoning Meetings; social and entertainment functions per rental policy

4194-4110-000 Wages Full Time	
Full time wages attributable to building repair & maintenance, ice/snow Town Hall, Grange, Community Center; Ice/snow removal for Main St. stairs to parking, sidewalks, Library, Police Station.	14,830
4194-4112-000 Wages Part Time	
Part time wages attributable to building repair & maintenance, ice/snow Town Hall, Grange, Community Center; Ice/snow removal for Main St. stairs to parking, sidewalks, Library, Police Station.	21,588
4194-4140-000 Wages Over Time	
Over time wages attributable to building repair & maintenance, ice/snow Town Hall, Grange, Community Center; Ice/snow removal for Main St. stairs to parking, sidewalks, Library, Police Station.	1,217
4194-4211-000 Benefit Insurance	
Proportionate insurance benefit attributable to wages	3,211
4194-4220-000 FICA/Medicare	
Social Security taxes of 6.2% and Medicare taxes of 1.45%	2,879
4194-4230-000 Retirement	
Group I 13.53% of FT wage	2,006
4194-4341-300 Phone/Internet Community Center	
Phone and Internet Connectivity for the Community Center is essential to operate the alarm system on the fire panel; monitor a/c system; meeting internet connectivity. \$136 per month x 12 months = \$1635	1,635
4194-4409-100 Custodial Service – Town Hall	

TOWN OF HENNIKER
Dept 4194 General Government Building
2024 Budget Request Details

Town hall cleaning service	6,480
4194-4409-200 Custodial Service – Grange	
Grange cleaning service (does not include Food Pantry)	5,400
4194-4409-300 Custodial Service – Community	
Community Center cleaning service includes lower-level function room	3,000
4194-4410-100 Electricity - Town Hall	
The average monthly bill for the previous 12 months \$211.21 + increase to supplier chrg .03 per kWh (\$600/yr)	3,600
4194-4410-200 Electricity - Grange	
The Grange usage averages \$116.00 per month = \$1,389 + increase to supplier chrg .03 per kWh (\$325/yr)	1,750
4194-4410-300 Electricity - Community Center	
The community center electric includes the lower level “teen room” and upper hall. 2023 improvements to thermostat controls for furnace and electric a/c lowered electric usage. The mini-split in the teen room should be used for heat/ac rather than baseboard for additional energy savings. 12 month = 4,250.24 and outside parking lot light (\$58/month = \$696). We expect to see usage for coldest weather months to decrease.	5,000
4194-4411-100 Heat – Town Hall	
1,700 gallons #2 @ 3.419 + contingency	6,000
4194-4411-200 Heat - Grange	
1700 gallons of propane Requested 1700*1.439	2,500
4194-4411-300 Heat - Community Center	
250 gallons propane @ 1.439	500
4194-4412-100 Water/Sewer - Town Hall	
2x water	1,135
4194-4412-200 Water/Sewer - Grange	
	800
4194-4412-300 Water/Sewer - Community Center	
	1,000

TOWN OF HENNIKER
Dept 4194 General Government Building
2024 Budget Request Details

4194-4414-100 Alarm - Town Hall	
Includes fire/intrusion monitor and service calls	1,000
4194-4414-200 Alarm - Grange	
Fire alarm monitor and service calls.	500
4194-4414-300 Alarm - Community Center	
Fire alarm monitor and service calls..	500
4194-4430-100 Building Repairs/Maintenance – Town Hall	
General building maintenance at the Town Hall. Insect/rodent control at \$77 per month or \$924. Examples of other intended uses: heating system repairs, plumbing repairs, electrical maintenance, and structure repairs, flooring, int paint	5,000
4194-4458-200 Building Repairs/Maintenance - Grange	
This budget covers all heating system, plumbing, building and electrical repairs. Includes painting, lighting, light plumbing, light electrical, concrete work, general carpentry.	1,000
4194-4458-300 Building Repairs/Maintenance - Community Center	
This budget covers all heating system, plumbing, building and electrical repairs. Includes painting, lighting, light plumbing, light electrical, concrete work, general carpentry.	1,500
4194-4434-100 Supplies – Town Hall	
Custodial, medical, and other supplies for restrooms, kitchen, cleaning.	1,600
4194-4434-200 Supplies – Grange	
Custodial, medical, and other supplies for restrooms and general cleaning.	500
4194-4434-300 Supplies – Community Center	
Custodial, medical, and other supplies for restrooms and general cleaning includes lower-level function room.	500
4194-4740-100 Equipment – Town Hall	
Ergo desks, chairs; contingency for appliance other misc. replacement	6,000
4194-4740-200 Equipment - Grange	
Furniture; audio/visual for meetings; not associated with welfare hum services	1,000
4194-4740-300 Equipment – Community Center	
Furniture; audio/visual for meetings; lower level function room	1,000

TOWN OF HENNIKER
Dept 4194 General Government Building
2024 Budget Request Details

Total Requested.....\$	104,631

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: CEMETERIES							
01-4195-4650-000	GROUND MAINT	11,780	11,780	11,780	0	11,780	0
01-4195-4655-000	STONE REPAIR	2,400	2,750	2,500	0	3,250	500
01-4195-4657-000	TREE REMOVAL	0	6,800	7,500	0	19,500	12,700
01-4195-4660-000	REPAIRS	2,100	0	0	0	500	500
Total Department CEMETERIES:		16,280	21,330	21,780	0	35,030	13,700

TOWN OF HENNIKER
DEPT 4195 Cemeteries
2024 Budget Request Details

4195-4650 Ground Maintenance: This budget supplements the perpetual care monies that the cemetery committee pays out for the maintenance of the cemeteries.

Budget requested: \$ 11,780

4195-4655 Stone Repair: This budget is being requested to repair the broken stones. 10 stones per year due to the volume of repairs needed.

Budget Requested \$3,250

4195-4660 Repairs: General repairs, cemetery name signs.

Budget Requested \$500

4195-4660 Tree Removal : This budget is being requested to remove unsafe tree problems and preventative pruning. Additionally, Plummer cemetery; 3 very large white oak trees, one measuring over 13ft in circumference, tree removal to encompass site work preparation for crane, all crane fees, tree company, labor and clean up.

(See attached)

Budget Requested \$19,500

Total Budget Requested \$35,030

Plummer Cemetery Trees for removal:



BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: INSURANCE							
01-4196-4520-000	WORKERS COMPENSATION	49,812	49,724	49,359	0	55,573	5,849
01-4196-4522-000	GENERAL LIABILITY	99,434	103,918	103,918	0	111,192	7,274
01-4196-4523-000	UNEMPLOYMENT INS	1,104	973	973	0	909	(64)
01-4196-4524-000	DEDUCTIBLE	2,000	2,000	0	0	2,000	0
Total Department INSURANCE:		152,350	156,615	154,250	0	169,674	13,059

TOWN OF HENNIKER
4196 Insurance
2024 Budget Request Details

The town's workers' compensation, property, liability and unemployment insurance is acquired through [Primex](#). Primex³ is a Not-For-Profit Public Entity Risk Pool. A pooled risk management program is a unique system set up to help local governmental entities meet coverage needs together in an affordable and efficient way. The town is entitled to all the statutory and common law immunities and protections afforded under NH law. Pooling means rate stability through fair and equitable pricing that fosters long-term member commitment. Operating surplus is determined through an annual audit and returned to coverage program participants, effectively lowering coverage costs. Human Resources & Legal consultation services are available at no additional cost. Primex³ staff provide training, guidance and assistance on many employment, contract, and public entity liability matters to manage risk, prevent and mitigate claims.

4520 Workers Compensation Insurance \$55,573

The attached renewal letter indicates a member contribution 10% increase over 2023 to a total of \$59,990. The increase is primarily due to recent legislation that provides extended coverage for firefighter cancer claims. The total contribution is prorated to Wastewater (\$2,915) and Cogswell Spring Waterworks (\$1,184) and Tucker Free Library of \$318. Member renewal January 1 to December 31, 2024

4522 Property and Liability Insurance \$111,192

The attached renewal letter indicates a member contribution of \$132,389, a 7% increase from 2023. The total contribution is prorated Wastewater \$12,423 and Cogswell Spring Waterworks (\$8,774). Primary driver in increase is reinsurance market remains hard due to US and worldwide catastrophic weather, inflation, actuarially determined loss estimates. Member renewal July 1, 2024 to June 30, 2025

4523 Unemployment Insurance \$909

See the attached renewal letter. Primex³ offers members cost-effective coverage and the expertise they need to manage claims. The town does not need to file paperwork or appeals. Member contribution of \$909 represents a reduction of -6.6% over 2023. Member renewal January 1 to December 31, 2024

4524 Insurance Deductible \$2,000

Our property and automobile deductible is \$1,000 per occurrence. The vehicle windshield replacement deductible is only \$100. There is NO deductible for liability and cybersecurity claims.

Total Requested.....\$ 169,674

October 15, 2023

Sherry Bradstreet, Deputy Finance Director
Town of Henniker
18 Depot Hill Road
Henniker, NH 03242

RE: CY 2024 Unemployment Compensation Program Renewal

Dear Sherry:

As you prepare your budget for the coming year, we thank you for your continued trust and partnership in our Unemployment Compensation Program. Our goal in all our programs is to provide our members with the best service, value, and coverage through our core values: **Trust. Excellence. Service.**


Unemployment Compensation rates are moderately decreasing for 2024. The decrease in Unemployment Compensation contributions is a result of lower-than-expected unemployment compensation claims costs due to a low unemployment rate. Unemployment Compensation members will, on average, receive a decrease in their Unemployment Compensation contributions for 2024. Contributions are based on each member's individual claims experience, and some members may receive an increase based on performance.

Enclosed is your CY 2024 Unemployment Compensation Member Contribution Summary. The intent of the Summary is to build awareness of your member contribution and how performance, payroll changes, and market conditions affect your contribution. Invoices will be available online around January 1, 2024.

The Primex³ Membership Agreement and Public Entity Coverage Document have a 45-day written notice requirement in the event that you elect to terminate membership in the Unemployment Compensation Program. **This notice must be provided on official letterhead to the Chief Executive Officer of Primex³ by 4:30 PM on November 17, 2023 and must specify a final decision regarding your participation in the program.** Please carefully review your Public Entity Coverage Document, General Conditions, Section L, regarding notice of termination.

Please contact me or Memberservices@nhprimex.org if you have any questions regarding your contribution and performance in the Unemployment Compensation Program.

Sincerely,



Carl Weber
Director of Member Services

Trust. Excellence. Service.

PO Box 23, Hooksett, NH 03106-9716
(603) 225-2841 • (800) 698-2364 • www.nhprimex.org

**UNEMPLOYMENT COMPENSATION PROGRAM
MEMBER CONTRIBUTION SUMMARY
JANUARY 1, 2024 THROUGH DECEMBER 31, 2024 RENEWAL**

MEMBER: Town of Henniker

MEMBER NUMBER: 198

CY 2023

Member Contribution

\$973

CY 2024

Member Contribution

\$909

Your 2023 Taxable Wages (CY 2021)	\$884,929
Your 2024 Taxable Wages (CY 2022)	\$909,232
Change in Taxable Wages	2.75%
Your 2022 Loss Ratio	0.00%
Your 2023 Loss Ratio (through June 2023)	0.00%
Your 2023 Unemployment Rate	0.11%
Your 2024 Unemployment Rate	0.10%
Change from 2023 to 2024:	
Contribution Amount Change	-\$64
Contribution Percent Change	-6.6%

Please contact the Primex³ Member Services Team at
Memberservices@nhprimex.org if you have any questions.
Invoices will be available online around January 1, 2024.

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October 15, 2023

Sherry Bradstreet, Deputy Finance Director
Town of Henniker
18 Depot Hill Road
Henniker, NH 03242

RE: CY 2024 Workers' Compensation Program Renewal

Dear Sherry:

As you prepare your budget for the coming year, we thank you for your continued trust and partnership in our Workers' Compensation Program. Our goal in all our programs is to provide our members with the best service, value, and coverage through our core values: **Trust. Excellence. Service.**

Workers' Compensation rates are increasing for 2024. The increase in Workers' Compensation rates is primarily due to recent legislation that provides extended coverage for firefighter cancer claims, and an increase in the cost of Workers' Compensation reinsurance for municipal and special district members that have firefighters.

Primex is taking a measured approach to these new loss exposures and anticipates municipalities and special districts with firefighter payroll exposures will receive an increase in their Workers' Compensation contributions for 2024, as we try to reasonably attain a responsive funding level.

School and County members will, on average, receive a slight increase in their Workers' Compensation contributions for 2024.

Enclosed is your CY 2024 Workers' Compensation Member Contribution Summary. The intent of this Summary is to build your awareness of your member contribution, and to demonstrate how your organization's performance, payroll changes, legislative changes, and overall market conditions affect your contribution. Invoices will be available online around January 1, 2024.

Please contact me or Memberservices@nhprimex.org if you have any questions regarding your contribution and performance in the Workers' Compensation Program.

Sincerely,

A handwritten signature in black ink, appearing to read "C. Weber".

Carl Weber
Director of Member Services

Trust. Excellence. Service.

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(603) 225-2841 • (800) 698-2364 • www.nhprimex.org

**WORKERS' COMPENSATION PROGRAM
MEMBER CONTRIBUTION SUMMARY
JANUARY 1, 2024 THROUGH DECEMBER 31, 2024 RENEWAL**

MEMBER: Town of Henniker

MEMBER NUMBER: 198

CY 2023

CY 2024

		Contribution Assurance Program (CAP)	Yes
		PRIME ³ Program	No
Member Contribution	\$54,536	Member Contribution	\$59,990

Your 2023 Payroll (CY 2021 Reported)	\$2,708,689
Your 2024 Payroll (CY 2022 Reported)	\$2,592,986
Change in Payroll	-4.3%
Your 2023 Loss Ratio Adjustment Factor	1.13
Your 2024 Loss Ratio Adjustment Factor	1.02
Change in Loss Ratio Adjustment Factor	-9.7%
Change from 2023 to 2024:	
Contribution Amount Change	\$5,454
Contribution Percent Change	10.0%

Please contact the Primex³ Member Services Team at
Memberservices@nhprimex.org if you have any questions.
Invoices will be available online around January 1, 2024.

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**WORKERS' COMPENSATION
CONTRIBUTION BY PAYROLL CLASS**

January 1, 2024 through December 31, 2024

Member: Henniker, Town of
Member Number 198

Class	Description	Payroll Contribution*	
5506	Highway Maintenance (Formerly Street Laborers)	270,698	9,511
7382	Ambulance/Rescue Squad	306,249	7,481
7520	Waterworks	79,127	1,184
7580	Sewer Department	186,968	2,915
7590	Waste Management	153,966	3,521
7704	Firefighters & Drivers	202,144	18,659
7720	Police & Sheriffs (Please See 7720D For Corrections Officers)	629,554	12,172
8810	Office Employees, Municipal	480,414	899
8810	Office Employees, Library	169,943	318
9402	Highway Winter Maintenance (Formerly Mechanized Street Cleaning)	90,233	2,579
9410	Municipal Employees, Inspectors, Assessors	23,690	751
Totals		2,592,986	59,990

* Amounts are based on a 12 month total

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October 15, 2023

Sherry Bradstreet, Deputy Finance Director
Town of Henniker
18 Depot Hill Road
Henniker, NH 03242

RE: FY 2025 Property & Liability Program Renewal

Dear Sherry:

As you prepare your budget for the coming year, we thank you for your continued trust and partnership in our Property & Liability Program. Our goal in all our programs is to provide our members with the best service, value, and coverage through our core values: **Trust. Excellence. Service.**

Property & Liability rates are increasing for 2024. The increase in Property & Liability rates is due to an increase in the cost of property and liability reinsurance, and higher-than-expected claims costs for school and municipal property, and auto physical damage for members in the Primex³ pool.

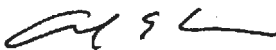
Renewal Highlights:

- The property reinsurance market remains hard due to both US-based and worldwide catastrophic weather-related events (e.g., wildfires, hurricanes and thunderstorms), and is further aggravated by the recent pandemic and inflation.
- Overall, property reinsurance rates paid by Primex³ on behalf of its members have increased by 20% this year, and by almost 100% in the past three renewals. Primex³ is taking a measured approach to the increased cost of property and liability reinsurance as we try to reasonably attain a responsive funding level.
- Actuarially determined loss estimates for the Property & Liability Program claims increased by 4.8% for 2024.

Enclosed is your FY 2025 Property & Liability Member Contribution Summary. The intent of this Summary is to build your awareness of your member contribution, and to demonstrate how your organization's performance, exposure changes (e.g., buildings or vehicles), payroll changes, and overall market conditions affect your contribution. Invoices will be available online around July 1, 2024.

Please contact me or Memberservices@nhprimex.org if you have any questions regarding your contribution and performance in the Property & Liability Program.

Sincerely,



Carl Weber
Director of Member Services

Trust. Excellence. Service.

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**PROPERTY & LIABILITY PROGRAM
MEMBER CONTRIBUTION SUMMARY
JULY 1, 2024 THROUGH JUNE 30, 2025 RENEWAL**

MEMBER: Town of Henniker

MEMBER NUMBER: 198

FY 2023/2024

FY 2024/2025

		Contribution Assurance Program (CAP)	Yes
		PRIME ³ Program	No
Member Contribution	\$123,728	Member Contribution	\$132,389

Your 2023/2024 Property Values	\$31,223,749
Your 2024/2025 Property Values (Exposures Valued as of 9/23/2023)	\$31,562,825
Change in Property	1.1%
Your 2023/2024 Payroll (CY 2021 Reported)	\$2,708,689
Your 2024/2025 Payroll (CY 2022 Reported)	\$2,592,986
Change in Payroll	-4.3%
Your 2023/2024 Loss Ratio Adjustment Factor	0.70
Your 2024/2025 Loss Ratio Adjustment Factor	0.77
Change in Loss Ratio Adjustment Factor	10.0%
Change from 2023/2024 to 2024/2025:	
Contribution Amount Change	\$8,661
Contribution Percent Change	7.0%

Please contact the Primex³ Member Services Team at
Memberservices@nhprimex.org if you have any questions.
Invoices will be available online around July 1, 2024.

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BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: MUNICIPAL DUES							
01-4197-4560-000	MEMBERSHIPS	4,157	4,157	4,052	0	4,043	(114)
Total Department MUNICIPAL DUES:		4,157	4,157	4,052	0	4,043	(114)

TOWN OF HENNIKER
4197 Municipal Dues
2024 Budget Request Details

<u>4560</u>	<u>Municipal Dues</u>	<u>\$4,043</u>
<p>Annual dues to the NH Municipal Association. This group provides many services to the NH municipalities including legal advice, municipal advice, and various free training courses for all town departments.</p>		

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: POLICE							
01-4210-4109-000	WAGES CLERICAL	70,117	72,812	55,291	0	70,117	(2,695)
01-4210-4110-000	WAGES FT	677,071	658,684	575,197	0	677,071	18,387
01-4210-4111-000	PART TIME WAGES	40,000	40,000	14,135	0	40,000	0
01-4210-4112-000	DETAIL WAGES (REVENUE)	1	1	7,407	0	4,000	3,999
01-4210-4120-000	PARKING ENFORCEMENT	9,709	9,709	0	0	9,709	0
01-4210-4121-000	CROSSING GUARDS	7,920	7,920	6,930	0	7,920	0
01-4210-4140-000	WAGES OT	25,000	25,000	45,660	0	25,000	0
01-4210-4211-000	BENEFIT INSURANCE	191,368	196,689	132,600	0	215,312	18,623
01-4210-4220-000	FICA/MEDICARE	20,635	19,499	14,526	0	20,259	760
01-4210-4230-000	RETIREMENT	243,039	229,826	185,124	0	220,859	(8,967)
01-4210-4230-001	RETIREMENT - G1 POLICE DEPT	0	0	0	0	9,487	9,487
01-4210-4240-000	TRAINING/LICENSE	5,000	5,000	3,166	0	5,000	0
01-4210-4241-000	TRAINING/AMMUNITION	4,000	4,000	4,223	0	4,000	0
01-4210-4291-000	UNIFORMS	8,000	8,000	11,232	0	8,000	0
01-4210-4320-000	PROSECUTING ATTN	12,023	12,023	11,501	0	12,023	0
01-4210-4341-000	TELEPHONE	10,500	10,500	8,299	0	10,500	0
01-4210-4342-000	DISPATCH TELEPHONE	700	700	1,569	0	1,200	500
01-4210-4391-000	TOWING	500	500	350	0	500	0
01-4210-4392-000	ASSESSMENT CENTER	0	0	1,950	0	1	1
01-4210-4393-000	SPECIAL INVESTIGATION	300	0	0	0	300	300
01-4210-4394-000	MERR COUNTY DISPATCH	42,136	43,849	46,638	0	54,570	10,721
01-4210-4410-000	ELECTRICITY	4,800	6,526	4,238	0	4,886	(1,640)
01-4210-4411-000	HEAT	4,300	4,300	3,021	0	4,300	0
01-4210-4412-000	WATER/SEWER	900	900	810	0	900	0
01-4210-4430-000	BLDING REPAIR/MAINT.	4,000	4,000	4,663	0	4,000	0
01-4210-4431-000	CUSTODIAN	8,640	8,640	6,459	0	10,080	1,440
01-4210-4550-000	PRINTING	500	500	337	0	500	0
01-4210-4560-000	DUES/MEMBERSHIPS	3,500	3,500	3,400	0	3,500	0
01-4210-4620-000	OFFICE SUPPLIES	4,000	4,000	3,778	0	4,000	0
01-4210-4625-000	POSTAGE	500	600	513	0	600	0
01-4210-4635-000	VEHICLE FUEL	14,400	14,500	10,695	0	14,500	0
01-4210-4637-000	BLOOD TEST MILEAGE	1,250	1,250	700	0	1,250	0
01-4210-4660-000	VEHICLE REPAIR/MAINT	7,500	7,500	8,797	0	7,500	0
01-4210-4661-000	VEHICLE TIRES	2,500	2,500	1,296	0	2,500	0
01-4210-4662-000	VEHICLE PARTS/ACCESS	2,500	2,500	159	0	2,500	0
01-4210-4670-000	BOOKS/PERIODICALS	350	350	0	0	350	0
01-4210-4740-000	EQUIPMENT PURCHASE	0	0	81,264	46,324	1	1
01-4210-4805-000	EQUIPMENT MAINTENANCE	24,600	26,600	18,295	0	500	(26,100)
01-4210-4810-000	INFORMATION TECHNOLOGY	0	0	0	0	28,762	28,762
01-4210-4814-000	PHOTOCOPY EXPENSE	1,000	1,000	785	0	1,000	0
01-4210-4840-000	COMMUNICATION REPAIR	1,500	1,500	0	0	1,500	0
Total Department POLICE:		1,454,759	1,435,378	1,275,008	46,324	1,488,957	53,579

**TOWN OF HENNIKER
POLICE DEPARTMENT
2024 Budget Request Details**

109	Wages Clerical	\$ 70,117
	FT and PT wages for administrative staff	
110	Wages FT	\$677,071
111	Wages Part Time Officers	\$ 40,000
112	Special Detail Wages	\$ 4,000
	Special detail wages outside of normal duty and requisitioned by and billed to agencies and private businesses. Work may include security detail, crowd and or traffic control. Special detail wages shall be gross budgeted and reported same in offsetting estimated revenue for a net amount to be raised in taxation of \$0.	
120	Parking Enforcement	\$9,709
	Salary for Parking Enforcement 20 Hours seasonally.	
121	Crossing Guards	\$7,920
	This line item is to pay two crossing guards for the 2023/2024 school year. The school year encompasses 180 days. We need the crossing guards twice a day for a total of 360 shifts. We pay \$11.00 per hour, which totals \$3,960.00 X 2 crossing guards, which equals \$7,920.00.	
140	Wages OT	\$25,000
211	Benefit Insurance	\$215,312
	Health, Dental, Life, Long and Short-term Disability 10 FT employees	
220	Fica/Medicare	\$20,488
	6.2% FICA and 1.45% medi on Group 1 employees; 1.45% medi on Group 2 employees	

230 Retirement **\$231,284**

31.28% Group 2 employees; 13.53% Group 1 employees

240 Training **\$ 5,000**

The State of NH has mandated an increase in training hours for each officer. NH PSTC has a limited number of trainings they offer, the trainings are typically once a year. It is often difficult to find trainings for veteran police officers that are a benefit to the agency so therefore we have to seek out and pay for trainings from private companies.

In 2021 we contracted with an online training agency Police One that has a vast library of training which has been approved by the New Hampshire Police Standards and Training Council. This company offers all the newly required trainings as well as an every changing assortment of valuable trainings at a very reasonable cost. I am very pleased with the format and library available.

This line item covers training conference seminars such as the annual DARE conference, the NH Law Enforcement Administrative Professionals Association conference for annual training. The annual Domestic Violence Conference is also an annual conference which 1-2 Officers attend.

Our D.A.R.E. (Drug Abuse Resistance Education) instructor attend a two day conference designed for instructors. At this conference, the latest teaching techniques are introduced and reviewed. The Instructors also discuss and review successes and failures of the past teaching year. The D.A.R.E. program has been a proven success in our town and is well accepted within the school system. It is imperative the D.A.R.E. instructor keep up to date on the latest teaching techniques. They must attend this training conference to keep their instructor certifications current.

241 AMMUNITION **\$4,000**

This line item is for the purchase of firearms ammunition. Both training ammunition and duty ammunition. We also purchase firearm cleaning supplies, and repair parts if needed. We are required to qualify with our firearms twice a year with pistol, rifle and shotgun. We also do additional training throughout the year to maintain proficiency. A new officer needs 1000 rounds of frangible ammunition to attend the police academy. Ammunition costs have sky rocketed which is why I have asked for small increase.

291 Uniforms

\$ 8,000

A good appearance commands respect, and is a source of pride for the officer, the department and the community. Unfortunately, police uniforms are very expensive. Worn and frayed shirts, pants and coats and boots must be replaced on a yearly basis. Leather gear, such as a gun belt, holster, handcuff case, ammunition pouches etc., are very expensive as well. To purchase a gun belt and all the items on it will easily cost in excess of \$300.00. A traditional duty hat will cost \$70.00; winter coats are approximately \$300.00; spring jackets are \$150.00. In addition, badges cost \$65.00, ties \$20.00, collar brass \$10.00 the list goes on. Ballistic vest is approximately \$700.00. Ballistic vests should be replaced every 5 years according to the manufacturers. We replaced several of the officers ballistic vests in 2019 which were long over due.

Although most of our uniforms are wash and wear. Items such as winter coats still need to be dry-cleaned and the department does and should pay the cost for this expense.

Each full-time officer is budgeted \$450 per year clothing budget and part time officers \$300.00 per year.

9 X \$450.00 =	\$4050.00
4 X \$300.00 =	\$1200.00
Ballistic Vest =	\$700.00
<hr/>	
TOTAL	= \$5,950.00

320 Prosecuting Attorney

\$12,023

This department has contracted with the Merrimack County Attorney’s Office for prosecuting attorney services in the Hillsboro District Court. They normally prosecute all misdemeanor cases and juvenile cases, as well as any serious motor vehicle trials such as Reckless Operation. They answer all motions filed by defense attorneys and are available to our officers 24 hours a day for advice.

This service allows all of our officers to spend more time doing police work. If this service was ever discontinued, I it would take another full-time officer to be trained in order to fill the role of prosecutor or we would have to hire an attorney to serve as our prosecutor which would cost at least \$75,000.00. There is an increase for this line item as well. This has not increased since 2011

341 Telephone

\$10,500

This expenditure pays for our phone service, internet, fax, mobile devices (cell phones cruiser lap tops) The internet service which was upgraded to fiber optic in 2017.

The increase for this line item is due to having the 4 MDT's operational. 2018 was the first full year of the MDT. Our TDS phone service bill is approximately \$500.00 Monthly. $\$500.00 \times 12 \text{ Months} = \$6,000.00$. In 2019 I re-negotiated with Verizon to a different plan to lower our monthly bill. Our Verizon bill is now approximately \$275.00 a month. $\$275 \times 12 \text{ months} = \$3,300.00$

342 Dispatch Phone Line \$1,200

We have an emergency telephone extension 428-3212, which is answered at the Merrimack County Dispatch Center. This is the telephone line that the dispatchers receive all of the emergency calls on, whether it is directly from a Henniker resident or from the Statewide 911 emergency phone system. It should also be noted this cost includes the emergency call box located outside the police station that is a direct connection to the dispatch center.

350 Medical/Inoculations \$0

391 Towing \$500

This line item is for towing, because even though the owner of a vehicle towed usually pays for the tow, from time to time we need to tow a vehicle as evidence or part of a search warrant. Occasionally, we may find it necessary to pay for a tow because the vehicle was towed in error or it is one of our cruisers. We would use this line item to pay for short-term storage fees if the vehicle was impounded in connection with a criminal investigation or fatal accident.

393 Special investigation \$300

This funding is for under cover operations when the opportunity presents itself to purchase drugs or other contraband or for an informant to purchase drugs, or stolen property.

394 Merrimack County Dispatch \$54,570

We are dispatched by the Merrimack County Communications Center and have been for more than 25 years. MC Dispatch has always provided us a professional service and we are very pleased. Any concerns or complaints we have are addressed in a timely fashion and we are afforded input relative as to how the center should operate. This year we

have an increase which is directly related to the costs associated with upgrades to the Merrimack County dispatching system and phone system. They are providing us service, 24 hours a day, 365 days a year. There is a large increase this year due largely in part to an major software/hardware upgrade and that cost associated gets passed along to all the users in a percentage format. The more calls for service for a town/user the higher the cost.

410 Electricity \$4,866

The Town of Henniker purchases power through a broker. We currently purchase our electricity from Engie Resources at .0684 per kwh. The Town has 2 more years on this contract

411 Heating Oil/Propane \$4,300

The town purchases oil and propane on an annual town wide bid. For the September 2021- July 2022 season, oil is at 2.399 per gallon up 50 cents per gallon from 2021 pricing and propane is up .36 cents from 2021 pricing at 1.699.

412 Water/Sewer \$900

The police station building incurred 2 minimum bills of sewer at \$240 each period for 480 and \$356 for water. The balance of \$64 is for any usage deviation.

430 Building Repair/Maintenance \$4,000

This line item is for repair and maintenance of the physical structure as well as the cosmetic appearance of the building. Examples of expenses would be furnace cleaning, air conditioning system repairs, garage door maintenance, paint, light bulbs, cleaning supplies etc. We also have a contract for maintenance and repair to our back up electrical generator. The cost of this contract is approximately \$600.00 per year and is paid out of this line item

431 Custodial Services \$10,080

The Town bids out the custodial service for town owned buildings. The cost of the cleaning service for the police station is \$840/M for 12 months.. These services include washing, waxing and buffing the floors, cleaning and vacuuming the carpets, washing windows, dusting, emptying the trash, etc. This represents the yearly fee for their service which is shared among the Town Hall, Community Center and Grange.

550 Printing \$500

During the course of the year, we need various forms, evidence tags, evidence bags, printed or purchased, business cards, envelopes. Approximately half of this line item is spent on the purchase of parking tickets, which we buy once a year.

560 Dues/Memberships \$3,500

This line item is used to pay dues and membership fees to different organizations that we are affiliated with, such as, the Central NH Special Operations Unit which we joined in 2020. It covers dues for the Merrimack County Chiefs Association, DARE Officers Association, NH Law Enforcement Administrative Professionals Association. These organizations regularly develop and distribute sample Standard Operating Procedures for review by the membership. These SOP's generally conform to national accreditation standards. Many of them publish various magazines, which include articles on various law enforcement topics. We frequently use these publications as training tools.

620 Office Supplies \$4,000

This line item is used to purchase all office supplies which include such things as pens, paper, paper clips, printer paper, stationary letterhead, printer ink, external thumb drives, writable discs, file folders, envelopes, storage boxes, etc. Our secretarial staff continues to work hard to reduce the amount of money spent in this line item. They constantly search for lower priced, comparable quality products to save the town money. The new software upgrade and MDT's has reduced the amount of paper used for motor vehicle warnings that we previously printed ourselves.

625 Postage \$600

We have a lot of written communications that are mailed from our agency daily. One of the most costly postage fees is when we are forced to mail registered mail, return receipt required. In addition, when we make a drug arrest, we must forward the drugs to the state lab for analysis, when the results are received, we must send the defendant a certified letter with the results with a return receipt. The cost of these mailings are now \$4.35 each letter.

635 Vehicle Fuel \$14,500

Unfortunately, there is no way to predict what fuel prices will do in 2024. It cost approximately \$1200.00 per month in 2022 to run our cruisers and the outlook for energy appears to point to a continued roller coaster of costs in 2024. $\$1200 \times 12 = \$14,400.00$.

It is important to point out our department does everything reasonable to maintain the cost of our fuel line item. During the spring, summer and fall months, when proper coverage allows, when staffing allows we utilize bicycle patrol and foot patrol in the center of town, which keeps one of the cruisers off the road for several hours. The officers are required to do directed patrols, on each shift, which usually results in them doing stationary radar on different roads in town. Again, this is a cost savings as the cruiser is stationary. However, we still have 95 miles of road that we need to patrol on a regular basis to ensure the safety and security of our citizens, which requires hundreds of miles of patrol in the cruisers each week.

637 Blood Test/Intoxilyzer/Mileage \$1,250

The Intoxilyzer machine is a breath-testing machine used to determine the alcohol content in a person's system most commonly in a DUI arrest. Although the Intoxilyzer is the property of the State of NH, we use it and keep it at our station. We are responsible to purchase the supplies to run it. The State of New Hampshire has eliminated the law requiring breath sample capturing for breath tests, however, we still need the test tickets and mouth pieces for the ensuing year.

We have to pay for blood draws associated with a DUI arrest or some other criminal investigation. Concord Hospital currently charges us \$100 per blood draw. We also have to pay a licensed phlebotomist to respond to the police station for blood draws.

The New Hampshire State Law mandates blood samples be taken on the operators of vehicles involved in either serious bodily injury or fatal accidents (RSA 265-A:16).

The department is also equipped with portable breath testing units. These units require disposable mouth pieces which are purchased by the department. These units require monthly certifications using a special gas, we share this cost with the Hopkinton Police Department.

In the past this line item has been used to reimburse the officers who had to pay for meals and/or for using their own vehicle for a police-related matter

660 Vehicle Repair/Maint \$7,500

This line item covers the routine maintenance of the cruisers. It covers oil changes, transmission fluid changes, batteries or any other parts that need to be repaired or replaced.

As long as we don't have to replace a major component, this line item should be sufficient. Another increase solely based on the increase costs of vehicle parts and availability

661 Vehicle Tires \$2,500

It is imperative that we have reliable, speed rated tires on our cruisers. The tires need to be maintained in top condition at all times because we never know when an officer may need to operate one of the vehicles at a high rate of speed in various road conditions. It is imperative that the officer has confidence and every advantage when it is necessary to do so. Tires certainly increase the safety of the officer and decrease the potential liability to the town.

Unfortunately, we do not get the normal wear that most people get on their private vehicles. The tires are subjected to quick acceleration, deceleration, and quick turns. They are a softer compound tire for better traction, which also means they don't get the same mileage.

We normally equip the cruisers with Goodyear, pursuit rated tires. These tires are available to us at the state bid price. Summer tires are approximately \$145.00 per tire. Winter snow tires are approximately \$165.00 per tire. This amount is based on a new set of tires for each cruiser.

662 Vehicle Parts/Accessories \$2,500

This line item covers the cost of updating and replacing the cruiser equipment and supplies. These items include measuring tapes, traffic signs, flares, spray paint, first aid items, fire extinguishers, AED batteries, etc. In 2017 and 2018 we replaced 4 outdated failing radars through grants which covered 50% of the cost.

670 Publications \$350

The majority of this line item is used to purchase current New Hampshire Criminal Code Law Books (\$8.25 each) and, Motor Vehicle Law books (\$9.75 each). We purchase four copies of each and the entire department shares them. We also purchase a copy of the New Hampshire Juvenile Laws, drivers license guides for the officers etc.

740 Equipment Purchase \$0

745 Automobile Purchase \$0

809 Equipment Maintenance \$500

Repair and maintenance miscellaneous equipment

810 IMC/IT Maintenance \$28,762

This line item will pay for the maintenance agreement and software upgrades to our police records management system (IMC) and computer system in the building. In 2016 we purchased a new software upgrade, along with lap tops for the

cruisers to have Mobile Data Terminals through Merrimack County Dispatch. The majority of the MDTs and software were funded by grants.

The Software Support for the Central Square/IMC including the MDTs is \$5,314

We have an outside IT maintenance service company which maintains all our computers. Mirador IT maintains the server, workstations and MDTs. This comprehensive IT package provides the security and data protection that is necessary to protect our system from the ransomware and computer hacking crimes that are common in our society.

The changeover to the Mirador comprehensive service is approximately \$1,954/month.(14 users @\$49, 14 work stations @\$35, Software 14 users at \$33, server/back-up/firewall \$318)

814 Photocopier **\$1,000**

This cost covers our maintenance agreement for copiers and it also covers supplies such as toner and ink.

840 Radio/Radar Maintenance **\$1,500**

This line item is used for the yearly calibration for our radar units, including any repairs that may be needed. We currently have 5 mobile radios, 12 portable radios and a base station. This line item is used for radio repair, maintenance, battery replacement, knobs, antennas etc.

TOTAL REQUESTED..... \$1,488,957

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: FIRE & RESCUE							
01-4214-4110-000	FULL TIME WAGES	120,695	130,827	126,115	0	150,000	19,173
01-4214-4111-000	PART TIME WAGES	310,303	380,227	292,312	0	382,000	1,773
01-4214-4140-000	OVER TIME WAGES	10,000	15,000	21,702	0	20,000	5,000
01-4214-4211-000	BENEFIT INSURANCE	14,038	31,569	17,691	0	35,184	3,615
01-4214-4220-000	FICA/MEDICARE	25,597	31,147	25,420	0	40,698	9,551
01-4214-4230-000	RETIREMENT	43,116	46,183	36,887	0	42,490	(3,693)
01-4214-4341-000	TELEPHONE	9,075	10,353	7,662	0	10,353	0
01-4214-4350-000	MEDICAL/HEP B	500	500	0	0	500	0
01-4214-4394-000	DISPATCH FEES	53,078	47,259	47,259	0	48,356	1,097
01-4214-4410-000	ELECTRICITY	10,500	10,500	6,653	0	10,500	0
01-4214-4411-000	HEAT	6,000	6,000	3,408	0	6,000	0
01-4214-4412-000	WATER	1,600	1,600	3,084	0	1,600	0
01-4214-4430-000	BLDING MAINTENANCE	10,500	12,500	17,369	0	12,500	0
01-4214-4610-000	OFFICE SUPPLIES	5,800	6,000	4,450	0	6,000	0
01-4214-4690-000	SUPPLIES OTHER	2,800	2,800	1,094	0	2,800	0
01-4214-4810-000	INFORMATION TECHNOLOGY	0	0	0	0	5,016	5,016
Total Department FIRE & RESCUE:		623,602	732,465	611,106	0	773,997	41,532

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: RESCUE							
01-4215-4115-000	STIPEND	26,500	26,500	20,625	0	26,500	0
01-4215-4220-000	FICA/MEDICARE	2,027	2,019	1,578	0	2,019	0
01-4215-4240-000	TRAINING/LICENSE	8,150	8,750	500	0	8,750	0
01-4215-4635-000	VEHICLE FUEL	6,000	12,000	5,893	0	12,000	0
01-4215-4660-000	VEHICLE REPAIR/MAINT	10,000	14,000	6,655	0	14,000	0
01-4215-4680-000	MEDICAL SUPPLIES	7,200	12,000	6,106	0	12,000	0
01-4215-4740-000	EQUIPMENT PURCHASE	17,082	18,400	8,567	0	18,400	0
01-4215-4750-000	COMMUNICATION EQUIP	6,230	8,490	877	0	8,490	0
01-4215-4887-000	INTERCEPTOR FEES	2,000	2,000	1,600	0	2,000	0
01-4215-4888-000	COMSTAR BILLING FEES	20,000	20,000	17,421	0	20,000	0
Total Department RESCUE:		105,189	124,159	69,822	0	124,159	0

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: FIRE							
01-4220-4111-000	WAGES PT	68,727	68,727	52,520	0	75,327	6,600
01-4220-4220-000	FICA/MEDICARE	5,258	5,258	4,021	0	5,763	505
01-4220-4240-000	TRAINING/SEMINARS	6,502	6,502	3,253	0	6,502	0
01-4220-4635-000	VEHICLE FUEL	5,380	6,500	2,297	0	6,810	310
01-4220-4660-000	VEHICLE REPAIR/MAINT.	12,500	20,000	3,939	0	20,000	0
01-4220-4690-000	SUPPLIES OTHER	2,125	2,125	340	0	2,125	0
01-4220-4740-000	EQUIPMENT PURCHASES	23,017	27,985	30,470	0	27,985	0
01-4220-4750-000	COMMUNICATION EQUIPMENT	7,774	11,030	681	0	11,030	0
01-4220-4805-000	EQUIPMENT REPAIR/MAINT.	14,270	14,270	20,405	0	15,963	1,693
01-4220-4900-000	CSWW HYDRANT RENTAL	3,950	3,950	0	0	3,950	0
Total Department FIRE:		149,503	166,347	117,926	0	175,455	9,108

Henniker Fire/Rescue Departments 2024 Budget Request

Acct #	Description	Quantity	Cost/item	Cost	2023	2024	Difference
Combined Fire/Rescue Expenses							
4214-110	Fire/Rescue full time Wages			121,951.00	130,827.00	150,000.00	19,173.00
4214-111	Fire/Rescue part time Wages			310,303.00	380,227.00	382,000.00	1,773.00
4214-140	Fire/Rescue over time Wages			10,000.00	15,000.00	20,000.00	5,000.00
4214-211	Fire/Rescue benefit insurance			14,972.00	31,569.00	35,184.00	3,615.00
4214-220	Fire/Rescue FICA (FT/PT/OT)			25,641.00	31,147.00	40,698.00	9,551.00
4214-230	Fire/Rescue Retirement			41,617.00	46,183.00	42,490.00	(3,693.00)
4214-341	Fire/Rescue Telephone land lines comcast - internet Moble WiFi and cell Image trend			2,640.00 1,020.00 4,365.00 2,328.00	10,353.00	10,353.00	-
4214-350	Fire/Rescue Medical/ HEP B			500.00	500.00	500.00	-
4214-394	Fire/Rescue Dispatch Fees		Cap area KMA	53,068.00 10.00	47,259.00	48,356.00	1,097.00
4214-410	Fire/Rescue Electric		Station	10,500.00	10,500.00	10,500.00	-
4214-411	Fire/Rescue Heat 2014-15 actual usage X \$1.299			6,000.00	6,000.00	6,000.00	-
4214-412	Fire/Rescue Water & Sewer		water sewer	700.00 900.00	1,600.00	1,600.00	-

Henniker Fire/Rescue Departments 2024 Budget Request

Acct #	Description	Quantity	Cost/item	Cost	2023	2024	Difference
4214-430	Fire/Rescue Bld Maintenance				12,500.00	12,500.00	-
	service for heat furnaces & AC		500.00				
	Generator Service repair		1,000.00				
	Sprinkler repair and leaks		4,000.00				
	Door Locks for Fire house		1,000.00				
	Backflow testing		1,000.00				
	Garage Door Maintenance		1,000.00				
	windows, siding, electrical on shed		2,000.00				
Other Maintenance		2,000.00					
4214-610	Fire/Rescue Office Supplies		1,800.00	5,800.00	6,000.00	6,000.00	-
	Computers & software		2,000.00				
4214-690	Fire/Rescue - Supplies Other		3,800.00	2,800.00	2,800.00	2,800.00	-
Combined Fire/Rescue Expenses Total					732,465.00	768,981.00	36,516.00
Change from previous year					106,850.00	36,516.00	(70,334.00)
Percentage change from previous yr.					17%	5%	

Henniker Fire/Rescue Departments 2024 Budget Request

Acct #	Description	Quantity	Cost/item	Cost	2023	2024	Difference
Rescue Expenses							
4215-111	Rescue Volunteer Wages				26,500.00	26,500.00	-
	chief	1	20,000.00	20,000.00			
	deputy	1	2,500.00	2,500.00			
	lieutenant	3	1,000.00	3,000.00			
	training officer	1	1,000.00	1,000.00			
4215-220	Rescue FICA/Medicare				2,019.00	2,019.00	-
4215-240	Rescue - Training/License				8,750.00	8,750.00	-
	EMT recertification	6	300.00	1,800.00			
	AEMT recertification	3	400.00	1,200.00			
	EMT-P recertifications	4	500.00	2,000.00			
	Continuing Education	1	750.00	750.00			
	EMT-B Class	2	1,500.00	3,000.00			
4215-635	Rescue - Vehicle/Fuel				12,000.00	12,000.00	-
	2018 Use through 10/31/18		4,234.72				
	Extrapolated for 12 months		5,081.66				
	Expect 10% Increase		5,589.83				
4215-660	Rescue - Vehicle/Maintenance				14,000.00	14,000.00	-
	2018 Use through 10/31/18		2,052.76				
	Extrapolated for 12 months		2,463.31				
	Add \$1000 for suspension & batteries		3,463.31				
4215-663	Rescue - Highway Repairs Parts						
4215-680	Rescue - Medical Supplies				12,000.00	12,000.00	-
	2018 Use through 10/31/18		3,246.72				
	Extrapolated for 12 months		3,896.06				
	Add \$1500 for contingencies		5,396.06				

Henniker Fire/Rescue Departments 2024 Budget Request

Acct #	Description	Quantity	Cost/item	Cost	2023	2024	Difference
4215-740	Rescue-Equipment Purchases				18,400.00	18,400.00	-
	SCBA	0	6,284.00	-			
	SCBA face piece	2	344.00	688.00			
	Defib Batteries	4	1,000.00	4,000.00			
	Uniforms	3	400.00	1,200.00			
	Tools	1	1,000.00	1,000.00			
	Turnout gear						
	Gloves	3	72.00	216.00			
	Coats	3	1,414.84	4,244.52			
	Pants	3	1,071.02	3,213.06			
	Hoods	3	45.00	135.00			
	Boots	3	395.00	1,185.00			
	Helmets front	3	42.99	128.97			
	Helmets	3	356.99	1,070.97			
4215-750	Rescue - Communication Equipment				9,894.00	8,490.00	(1,404.00)
	portables	2	2,050.00	4,100.00			
	paggers	5	600.00	3,000.00			
	portable batteries	4	160.00	640.00			
	pager batteries	10	25.00	250.00			
	repairs			500.00			
4215-887	Rescue - Interceptor Fees	6	575.00	3,450.00	2,000.00	2,000.00	-
4215-888	Rescue - Billing Fees	5%	400,000.00	20,000.00	20,000.00	20,000.00	-
	Rescue Expenses Total				125,563.00	124,159.00	(1,404.00)
	Change from previous year				20,382.18	(1,404.00)	(21,786.18)
	Percentage change from previous yr.				19%		-19%

Henniker Fire/Rescue Departments 2024 Budget Request

Acct #	Description	Quantity	Cost/item	Cost	2023	2024	Difference
Fire Department Expenses							
1-4220-111	Fire - Volunteer Wages				68,727.00	75,327.00	6,600.00
	14/hour (40 call members)	1788	14.00	25,032.00			
	16/hour (6 officers)	1000	16.00	16,000.00			
	Part Time chief		20,000.00	20,000.00			
	Part Time deputy	2	2,500.00	5,000.00			
	Part Time Company Officer	2	1,000.00	2,000.00			
	clerk	1	500.00	500.00			
	meetings 12 meetings/40 members/@	480	14.00	6,720.00			
	Training officer	1	75.00	75.00			
1-4220-220	Fire - FICA/MED				5,258.00	5,763.00	505.00
1-4220-240	Fire - Training/Lic				6,502.00	6,502.00	-
	Physicals	6	270.00	1,620.00			
	FF1	6	135.00	810.00			
	FF2	6	150.00	900.00			
	NHFPS Membership	1	12.00	12.00			
	NHFCA Membership	1	120.00	120.00			
	Fire Inspector	2	200.00	400.00			
	Driver/operator/pump	2	220.00	440.00			
	Professional development classes	2	500.00	1,000.00			
	NFPA Subscription Service			1,200.00			
1-4220-341	Fire - Forest Fire Mutual Aid			-			
1-4220-635	Fire - Vehicle Fuel				6,500.00	6,810.00	310.00
	Diesel	925	4.90	4,532.50			
	Unleaded	450	3.55	1,597.50			
	50/50	8	85.00	680.00			

Henniker Fire/Rescue Departments 2024 Budget Request

Acct #	Description	Quantity	Cost/item	Cost	2023	2024	Difference
1-4220-660	Fire-Vehicle Repair Repairs			20,000.00	20,000.00	20,000.00	-
1-4220-662	Fire-Hiway Dept Repairs Materials						
1-4220-690	Fire - Supplies Other class A foam	25	85.00	2,125.00	2,125.00	2,125.00	-
1-4220-740	Fire - Equipment Purchase				27,985.00	27,985.00	-
	Hose	2					
	1/2	4	210.00	840.00			
	1 3/4	4	154.00	616.00			
	5	3	750.00	2,250.00			
	Forestry Hose 1.5"	6	129.00	774.00			
	SCBA's	0	6,284.00	-			
	SCBA facepieces	6	344.00	2,064.00			
	booster compressor	0	12,000.00	-			
	Hand Tools			1,500.00			
	Turnout gear						
	Gloves	12	72.00	864.00			
	Coats	6	1,504.72	9,028.32			
	Pants	6	1,083.17	6,499.02			
	Hoods	8	45.00	360.00			
	Boots	2	395.00	790.00			
	Helmets front	6	42.99	257.94			
	Helmets	6	356.99	2,141.94			
1-4220-750	Fire - Communications Equipment				11,030.00	11,030.00	-
	Portable Radio	4	2,050.00	8,200.00			
	swiss phone pagers	2	600.00	1,200.00			
	portable batteries	6	160.00	960.00			

Henniker Fire/Rescue Departments 2024 Budget Request

Acct #	Description	Quantity	Cost/item	Cost	2023	2024	Difference
	I am responding Software			660.00			
	Pager Batter			10.00			
1-4220-805	Fire - Equipment Maintenance				14,270.00	15,963.00	1,693.00
	testing Scott bottles	10	28.00	280.00			
	Hose testing	10445	0.30	3,133.50			
	Flow test Scott packs	25	55.00	1,375.00			
	ground ladder certification	11	45.00	495.00			
	Holmatro tool service	1	600.00	600.00			
	service fire extinguishers	25	8.00	200.00			
	calibration gas	1	400.00	400.00			
	gas sensors	2	190.00	380.00			
	SCBA fit test	15	35.00	525.00			
	Pump tests	2	250.00	500.00			
	Repairs to small tools			1,200.00			
	Unanticipated equipment repairs			4,000.00			
	Air compressor maint & cert	1	745.00	745.00			
	Compressed air testing	4	109.00	436.00			
1-4220-900	Fire - Hydrant Rental				3,950.00	3,950.00	-
	Fire Department Expenses Total				166,347.00	175,455.00	9,108.00
	Change from previous year				16,848.46	9,108.00	(7,740.46)
					11%	5%	-6%
	Combined + Fire Department				898,812.00	944,436.00	45,624.00
	Change from previous year				123,698.46	45,624.00	(78,074.46)
					16%	5%	-11%
	Combined/Fire/Rescue				1,024,375.00	1,068,595.00	44,220.00
	Change from previous year				144,080.64	44,220.00	(99,860.64)
					16%	4%	-12%

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: CODE							
01-4240-4110-000	WAGES	23,040	23,775	22,502	0	26,208	2,433
01-4240-4220-000	FICA/MEDICARE	1,763	1,818	1,721	0	2,005	187
01-4240-4341-000	TELEPHONE	500	600	542	0	600	0
01-4240-4411-000	CONSULTING FEES/FORESTER	600	600	0	0	0	(600)
01-4240-4560-000	DUES/MEMBERSHIPS	200	200	0	0	200	0
01-4240-4635-000	VEHICLE FUEL/MILEAGE	550	2,400	1,750	0	2,400	0
01-4240-4670-000	BOOKS/PERIODICAL	1,200	600	101	0	600	0
01-4240-4689-000	SUPPLIES OTHER	0	0	0	0	150	150
Total Department CODE:		27,853	29,993	26,616	0	32,163	2,170

TOWN OF HENNIKER
4240 Code Enforcement / Building Inspector
2024 Budget Request Details

<u>4110</u>	<u>Wages</u>		<u>\$26,208</u>
		Part time Code Enforcement Officer (\$28/hr) \$504.00 per week at 52 weeks = \$26,208	
<u>4220</u>	<u>FICA</u>		<u>\$2,005</u>
		Social security at 6.2% and medicare at 1.45% of gross wages 7.65% x \$26,208	
<u>4341</u>	<u>Telephone</u>		<u>\$600</u>
		Cell phone for Code Enforcement Officer. "Straight Talk" account \$50 per month x 12 = \$600	
<u>4411</u>	<u>Forester – MOVED TO ASSESSING</u>		<u>\$0</u>
		Consulting fees of a forester to review timber tax yields. Billing based on amount of activity,	
<u>4560</u>	<u>Dues/Membership</u>		<u>\$200</u>
		Memberships in building official organizations in NH	
<u>4635</u>	<u>Vehicle Fuel/Mileage</u>		<u>\$2,400</u>
		Mileage for completing inspections \$200/month for 12 Months	
<u>4689</u>	<u>Supplies</u>		<u>\$150</u>
		Permit supplies, tags, office supplies	
<u>4670</u>	<u>Books/Periodicals</u>		<u>\$600</u>
		Reference books for code enforcement. Anticipating annual updated versions of codes.	
Total Requested.....			\$ 32,163

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: EMERGENCY MANAGEMENT							
01-4290-4110-000	WAGES	1,200	1,200	0	0	0	(1,200)
01-4290-4115-000	STIPEND	0	0	0	0	1,200	1,200
01-4290-4220-000	FICA	92	92	0	0	92	0
01-4290-4410-000	ELECTRICITY	250	250	429	0	600	350
01-4290-4411-000	PROPANE	0	0	0	0	1,151	1,151
Total Department EMERGENCY MANAGEMENT:		1,542	1,542	429	0	3,043	1,501

TOWN OF HENNIKER
4153 Emergency Management
2024 Budget Request Details

<u>4290-4115 Stipend</u>	<u>\$1,200</u>
Annual stipend for Emergency Management Director	
<u>4290-4220 FICA</u>	<u>\$ 92</u>
Social Security/Medicare on wages paid (\$1,200 x 7.65%)	
<u>4290-4410 Electricity</u>	<u>\$ 600</u>
6 months of electricity for new emergency communications tower	
<u>4290-4411 Propane</u>	<u>\$ 1,151</u>
Fuel for generator at emergency communications tower	
Total Requested.....	\$ 3,043

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: HIGHWAY							
01-4311-4110-000	WAGES FT	338,338	338,065	277,468	0	353,708	15,643
01-4311-4120-000	WAGES PT	25,000	25,000	28,643	0	25,000	0
01-4311-4140-000	WAGES OT	56,160	56,160	52,055	0	57,740	1,580
01-4311-4211-000	BENEFIT INSURANCES	107,514	116,278	83,068	0	111,876	(4,402)
01-4311-4220-000	FICA/MEDICARE	31,023	31,083	26,532	0	33,388	2,305
01-4311-4230-000	RETIREMENT	54,859	55,014	39,908	0	55,669	655
01-4311-4235-000	ADVERTISING	500	250	50	0	200	(50)
01-4311-4240-000	TRAINING/LICENSE	250	250	2,216	0	5,000	4,750
01-4311-4291-000	UNIFORMS	7,500	7,000	4,605	0	6,000	(1,000)
01-4311-4341-000	TELEPHONE	3,400	4,000	2,974	0	4,000	0
01-4311-4350-000	DRUG/ALCOHOL TESTING	0	0	0	0	3,000	3,000
01-4311-4410-000	ELECTRICITY	3,750	4,200	3,594	0	4,200	0
01-4311-4411-000	HEAT	8,000	8,500	5,089	0	8,500	0
01-4311-4412-000	WATER/SEWER	4,000	3,000	2,398	0	3,000	0
01-4311-4414-000	ALARM	1,500	1,500	1,148	0	1,500	0
01-4311-4430-000	BUILDING MAINTENANCE	10,000	8,000	5,802	0	8,000	0
01-4311-4560-000	DUES/MEMBERSHIP	100	50	0	0	50	0
01-4311-4620-000	OFFICE SUPPLIES	1,200	1,200	531	0	1,200	0
01-4311-4635-000	FUEL GASOLINE	7,500	5,000	2,263	0	4,500	(500)
01-4311-4636-000	FUEL DIESEL	50,000	90,000	48,604	0	81,000	(9,000)
01-4311-4637-000	MILEAGE	4,200	4,200	3,480	0	4,200	0
01-4311-4660-000	VEHICLE REPAIR/MAINT	24,000	20,000	4,535	0	25,000	5,000
01-4311-4661-000	VEHICLE TIRES	10,000	10,000	9,616	0	15,000	5,000
01-4311-4662-000	VEHICLE PARTS/ACCESS	20,000	26,000	28,880	0	30,000	4,000
01-4311-4689-000	SUPPLIES OTHER	2,000	1,000	918	0	1,000	0
01-4311-4740-000	EQUIPMENT	3,500	4,000	3,353	0	4,000	0
01-4311-4805-000	EQUIP MAINT/REPAIR	50,000	40,000	25,047	0	40,000	0
01-4311-4810-000	INFORMATION TECHNOLOGY	0	0	0	0	1,404	1,404
01-4311-4840-000	COMM EQUIP MAINT.	2,000	2,000	370	0	4,000	2,000
Total Department HIGHWAY:		826,294	861,750	663,147	0	892,135	30,385

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: HIGHWAY & STREETS							
01-4312-4711-000	GRAVEL	24,000	25,000	24,300	0	26,000	1,000
01-4312-4712-000	SAND	9,000	7,000	5,875	0	7,000	0
01-4312-4713-000	SALT	130,000	158,000	122,033	0	154,000	(4,000)
01-4312-4806-000	BRIDGE REPAIR	3,000	3,000	2,456	0	3,000	0
01-4312-4884-000	ROADSIDE MAINT.	25,000	27,500	28,724	0	28,000	500
01-4312-4885-000	ROAD REPAIRS	80,000	80,000	52,460	0	80,000	0
01-4312-4886-000	SIGNS/GUARDRAIL	43,000	13,500	2,765	0	13,500	0
01-4312-4887-000	STRIPE/SWEEP	8,000	7,000	4,100	0	14,000	7,000
01-4312-4888-000	CULVERTS/DRAINS	24,000	24,000	14,946	0	24,000	0
01-4312-4889-000	TREES	15,000	15,000	6,400	0	15,000	0
01-4312-4904-000	CHIP SEAL/CRACK SEAL	95,000	80,000	21,000	0	122,000	42,000
01-4312-4905-000	ENGINEER&DESIGN	10,000	7,500	4,142	0	7,500	0
01-4312-4906-000	ROAD CONSTRUCT	250,000	250,000	250,000	0	250,000	0
Total Department HIGHWAY & STREETS:		716,000	697,500	539,201	0	744,000	46,500

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: STREET LIGHTS							
01-4316-4410-000	ELECTRICITY	15,500	13,500	7,811	0	13,500	0
Total Department STREET LIGHTS:		15,500	13,500	7,811	0	13,500	0

Henniker Highway Department

FY2023 Highlights

- ▶ Completed drainage and base paving on Old Hillsboro Road
- ▶ Culvert lining on Flanders Road
- ▶ Completed bridge project on Liberty Hill, Reclaim and paved base only
- ▶ Started Foster Hill Road, first 2800 feet all culverts replaced and under drains installed, reclaimed and paved
- ▶ Managed several sever storms, 40 plus inch snow storm on March 14th and heavy rain on the 4th and 16th of July without closing roads

Challenges

- ▶ Equipment breakdowns: unforeseen emission problems and other breakdowns

FY2024 Goals

- ▶ Complete reclamation of Foster Hill Road
- ▶ Start reclamation on Dodge Hill Road
- ▶ Replacement of culverts on Butter Road
- ▶ Complete Tower project

Significant Budget Changes

- ▶ 4311-636 Highway- Fuel Diesel, I increased fuel 18 thousand gallons @ \$4.50 per
- ▶ 4311-4840 Increase Communication line for new antenna for Highway radio system
- ▶ 4311-4661 Need new tires for trucks and excavator
- ▶ 4312-713 Salt decrease in state contract
- ▶ 4312-886 Guardrail, not anticipating any major guardrail projects this upcoming year
- ▶ 4312-4905 Chip seal the balance of Western Ave

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: SOLID WASTE							
01-4324-4110-000	WAGES FT	135,022	146,882	139,925	0	57,146	(89,736)
01-4324-4111-000	PART TIME WAGES	22,464	24,450	24,841	0	57,937	33,487
01-4324-4140-000	OT	7,000	10,000	6,651	0	608	(9,392)
01-4324-4211-000	BENEFIT INSURANCES	14,075	14,811	9,225	0	9,957	(4,854)
01-4324-4220-000	FICA/MEDICARE	12,512	13,796	13,036	0	8,850	(4,946)
01-4324-4230-000	RETIREMENT	12,434	14,066	11,180	0	7,732	(6,334)
01-4324-4240-000	TRAINING/LICENSE	900	900	660	0	900	0
01-4324-4291-000	UNIFORMS	1,950	3,000	2,888	0	3,000	0
01-4324-4341-000	TELEPHONE	2,440	2,440	1,166	0	3,216	776
01-4324-4355-000	HOUSE HAZ WASTE	14,500	20,000	19,386	800	25,000	5,000
01-4324-4410-000	ELECTRICITY	8,500	9,500	6,283	0	7,500	(2,000)
01-4324-4414-000	ALARM	1,000	1,200	742	0	800	(400)
01-4324-4430-000	BLD REPAIR	38,798	41,805	44,653	5,716	31,800	(10,005)
01-4324-4434-000	RECYCLING BLDING	3,500	5,000	1,958	0	0	(5,000)
01-4324-4560-000	DUES/MEMBERSHIPS	350	350	503	0	450	100
01-4324-4570-000	ADVERTISING	0	0	0	0	200	200
01-4324-4620-000	OFFICE SUPPLIES	300	350	357	0	400	50
01-4324-4635-000	VEHICLE FUEL	5,000	7,000	4,264	0	5,500	(1,500)
01-4324-4637-000	MILEAGE	650	650	803	0	900	250
01-4324-4660-000	VEHICLE REPAIR	23,260	9,000	666	0	8,000	(1,000)
01-4324-4688-000	SUPPLIES - STICKERS	0	0	0	0	2,500	2,500
01-4324-4689-000	SUPPLIES OTHER	300	300	1,399	0	2,500	2,200
01-4324-4805-000	EQUIP MAINT/REPAIR	21,100	21,000	8,483	0	18,000	(3,000)
01-4324-4810-000	INFORMATION TECH	0	0	0	0	1,860	1,860
01-4324-4855-000	SAFETY SUPPLIES	1,000	1,500	1,569	0	1,500	0
01-4324-4901-000	FREON, GLASS, CMPTR	7,500	7,500	2,366	0	5,000	(2,500)
01-4324-4902-000	TRANSPORTATION	42,322	22,000	15,195	0	22,000	0
01-4324-4903-000	TIPPING FEE	112,320	140,000	85,625	0	140,000	0
01-4324-4904-000	LANDSCAPING	6,800	8,500	2,652	0	0	(8,500)
01-4324-4905-000	MONITORING WELLS	15,000	15,000	8,727	0	17,100	2,100
01-4324-4906-000	DEMOLITION DISPOSE	23,988	43,000	33,618	0	43,000	0
Total Department SOLID WASTE:		534,985	584,000	448,821	6,516	483,356	(100,644)
Fund 01 - GENERAL FUND:							
TOTAL APPROPRIATIONS		534,985	584,000	448,821	6,516	483,356	(100,644)

**Dept 4324 Transfer-Recycling Center
2024 Budget**

Function: Sanitation. Expenditures related to the removal and disposal of sewage and other waste materials shall be as follows: **Account 4324**, solid waste disposal, shall be for expenditures related to the disposal of garbage and other refuse including:(1) Landfill operations;(2) Incineration;(3) Recycling; and (4) Other disposal methods.

Items in 2023 budget related to Government Buildings and Parks have been reclassified to those departments. Staff time has been evaluated and allocated by percentage to each department Sanitation, Gen. Government Building and Parks. The allocation is an educated guess, and it is likely that there may be over/underspend in the wage associated expenses as we gather more data.

<u>4110</u>	<u>FULL TIME</u>	<u>\$57,146</u>
	FT Assist. Manager and 1 FT attendant.	
<u>4111</u>	<u>PART TIME</u>	<u>\$57,937</u>
	--Part- Time Superintendent and employees to assist in the recycling building on weekends to cover sick/vacation for full time employees	
<u>4140</u>	<u>OVERTIME</u>	<u>\$ 608</u>
	--Labor shortfalls due to sick leaves, vacations, training and comp time. Most of overtime is in buildings and parks this represents about 10% of all staff overtime.	
<u>4211</u>	<u>BENEFIT INSURANCES</u>	<u>\$9,957</u>
	-- 2 full time employees attributable to Transfer Station	
<u>4220</u>	<u>FICA/MED</u>	<u>\$8,850</u>
	--Employer portion of social security tax at 6.2% and Medicare tax at 1.45% of gross wages.	
<u>4230</u>	<u>RETIREMENT</u>	<u>\$7,732</u>
	--Employer portion of retirement. All employees are Group I. 13.53%	
<u>4240</u>	<u>TRAINING/LICENSE</u>	<u>\$ 900</u>
	-- Maintain solid waste operator's license along with annual continuing education courses.	
<u>4291</u>	<u>UNIFORMS</u>	<u>\$3,000</u>
	--Uniforms help to professionalize, identify, and protect the employees in our work environment. This covers work boots, pants and printed t-shirts with the Town logo.	
<u>4341</u>	<u>TELEPHONE</u>	<u>\$3,216</u>
	--2 two phone lines; one is a landline that connects both of our buildings for safety and convenience, the other is for internet access computer. Personal cell phone reimbursement for superintendent and manager	
<u>4355</u>	<u>HOUSE HAZ. WASTE</u>	<u>\$25,000</u>
	--Cost of removal of chemicals and the operating expenses to host the HHHWD day. Generally, some of this cost is offset by D.E.S. Grants and revenue committed from the other two towns who committed to participate in the program for 2024. Hopkinton represents at least 50% and is billed according to proportionate usage. Cost has increased.	

**Dept 4324 Transfer-Recycling Center
2024 Budget**

<u>4410</u>	<u>ELECTRIC</u>	<u>\$ 7,500</u>
	--Covers all lights, electric heaters, balers, and the hopper/compactor.	
<u>4414</u>	<u>ALARM-SECURITY</u>	<u>\$ 800</u>
	--Annual contracts and repairs for four methane gas monitoring alarms, fire and burglar alarms, surveillance video system and annual calibrations as necessary.	
<u>4430</u>	<u>BUILDING REPAIR AND MAINTENANCE</u>	<u>\$31,800</u>
	--Covers items such as furnace cleaning, painting, signage, lighting and general repair of buildings/grounds at Transfer Station. Includes pest control \$115/month, painting, lighting, light plumbing, light electrical, concrete work, general carpentry, drains. 2024 plans: Concrete pad for glass recycle = \$5,000, window and door replacement \$5,000, replace toilet \$7,500, barn siding \$5,000, hopper room new ceiling and insulation= \$3,000, Sheet metal for siding repairs \$1,000 plus contingency. \$800 to empty septic	
<u>4434</u>	<u>RECYCLING BUILDING</u>	<u>\$ 0</u>
	--All sundry items such as paper towels, toilet paper, toilet liners, trash bags, baling wire, drinking water, tools/equipment, cleaning supplies. This item has been reclassified to Supplies	
<u>4560</u>	<u>DUES AND MEMBERSHIPS</u>	<u>\$ 450</u>
	--Dues to the Northeast Resource Recovery Association, annual certification by the State of NH- Department of Environmental Services.	
<u>4570</u>	<u>ADVERTISEMENT</u>	<u>\$ 200</u>
	-Newspaper notice of events, hours, etc.	
<u>4620</u>	<u>OFFICE SUPPLIES</u>	<u>\$ 400</u>
	-Printer paper, toner cartridges, and computer equipment, postage	
<u>4635</u>	<u>FUEL</u>	<u>\$ 5,500</u>
	--Diesel fuel for our skid steer loader, backhoe. Also covers gasoline for our pick-up truck, DIESEL truck tractor-trailer,	
<u>4637</u>	<u>MILEAGE</u>	<u>\$ 900</u>
	--Reimburse employee use of their own vehicles to attend meetings, required training and general use around town when town owned vehicle is not available. Mileage is paid at the prevailing IRS rate for the that year.	
<u>4660</u>	<u>VEHICLE REPAIRS</u>	<u>\$ 8,000</u>
	--Dump truck, yard truck, tractor trailer and 4 trailers ranging from a small utility trailer to our 2 trash compactor trailers.	
<u>4688</u>	<u>SUPPLIES STICKERS</u>	<u>\$ 2,500</u>
	--Vehicle dump stickers	
<u>4689</u>	<u>SUPPLIES OTHER</u>	<u>\$ 2,500</u>
	--Soap, bleach and other house keeping items, as they are needed but not necessarily planned for.	

**Dept 4324 Transfer-Recycling Center
2024 Budget**

4805	EQUIPMENT MAINT/REPAIR	\$18,000
	--Covers motor oil, hydraulic oil for the hopper, trailers, balers, skid steer and backhoe. It is also used for grease and other fluids. We take preventative maintenance oil tests on all of the equipment. Equipment covered by this line includes the skid steer, backhoe, glass crusher, Preventative maintenance: Greasing trash trailers with a fluid film, grease and lube joints, adjust breaks On site (both trailers 2 times a year) \$796	
4810	INFORMATION TECHNOLOGY	\$ 1,860
	-- Share of information tech cost for emails, computers, cybersecurity, shared software	
4855	SAFETY SUPPLIES	\$ 1,500
	-- Covers boots, gloves, first aid kits, eye and ear protection , fire extinguishers serviced annually. We also use this line for safety signs, and any other safety related items.	
4901	FREON, GLASS, COMPUTERS.	\$5,000
	-- E-waste program which is a fixed price per containers offset by fees. We ship this container 4-5 times per year. Freon items are currently taken free of charge but this can be subject to change with fluctuations in scrap markets. Glass is currently crushed onsite. If the renewal contract has the trash go to a landfill (as opposed to an incinerator) tires will need to be disposed of separately for which there will be additional fees.	
4902	TRANSPORTATION	\$22,000
	--Covers the transportation (hauling) of our trash, recycled material for NRRRA, C + D material, scrap metal for NRRRA, tin cans for NRRRA.	
4903	WASTE-TIPPING FEE	\$ 140,000
	--Covers the cost for disposing of our trash. Numbers are based on apparent low bidder (Naughton) It is estimated the Town will send approximately _____ tons of trash in 2024 @ \$_____ TBD	
4905	MONITORING	\$ 17,100
	Engineer testing all gas/water wells, ash pit and testing and removal of holding tank water. Also, engineer preparation of all state required reporting pertaining to the landfill closure. Testing for PFOA and PFC's is mandated beginning in 2018	
906	DEMOLITION DISPOSAL	\$ 43,000
	400 tons @ \$ ton= \$ + 6 loads of brush pile@\$ load =	

Total Requested: \$483,356



42 Longwater Drive
 P.O. Box 9149
 Norwell, MA 02061-9149

INVOICE

Invoice No 1004821787

REMIT TO:

Clean Harbors Environmental Services, Inc.
 PO Box 734867
 Dallas, TX 75373-4867

OFFICE:

Clean Harbors Environmental Services, Inc.
 1 Hill Avenue
 Braintree, MA 02185 - 0000
 (781) 380-7100

If you have any questions regarding this invoice, please contact your customer service representative at the telephone number listed above

Kristen Bergeron
 Henniker Town of
 18 Depot Hill Road
 Henniker, NH 03242 - 0000

JOB SITE/GENERATOR:
 Clean Harbors Env Services Inc
 Ramsdell Road
 Henniker, NH 03242 - 0000

EIN: 04-2698999

Division: HHW - Henniker Town of

Job Description: Household Hazardous Waste Services 10/14/23

**** Payable in USD funds ****

Last Service Date	Invoice No	Customer	Branch	Sales Order	Purchase Order	Terms
14 Oct 2023	1004821787	HE0169	C1	2305484151	NO PO NEEDED	Net 15 Days

Last Service Date	Task	Task Type	Description	Total
14 Oct 2023	2305484151-001	GENERAL	Setup Fee	\$4,324.75
14 Oct 2023	2305484151-002	GENERAL	Disposal	\$14,875.26

SUBTOTAL **\$19,200.01**

TAX **\$0.00**

PLEASE PAY THIS AMOUNT → INVOICE TOTAL **\$19,200.01**

REMIT PAYMENT BY → DUE DATE **18 Nov 2023**

Interest will be charged at a rate of 1.5% per month for all past due amounts.



INVOICE
Invoice No 1004821787

42 Longwater Drive
P.O. Box 9149
Norwell, MA 02061-9149

TASK 2305484151-001 - Setup Fee

Item ID	Description	Fixed Price Amount	Percent Complete	Billable Amount
14 Oct 2023				
FIXD	Setup Fee	3,589.0000	100%	\$3,589.00
FEE	Recovery Fee	0.2050		\$735.75
SUBTOTAL				\$4,324.75
TAX				\$0.00
TASK TOTAL				\$4,324.75

TASK 2305484151-002 - Disposal

Manifest Info	Item ID	Description	Manifest Qty	Manifest UOM	Billing Qty	Billing UOM	Unit Price	Amount
14 Oct 2023								
018231308FLE 1	DISPSL / LCCRO FEE-DISP	Labpack Oxidizers For Incineration LCCRO North Carolina Hazardous Waste Fee	1	05DF	1.000	05DF	174.0000	\$174.00
					0.008	T	4.7500	\$0.04
018231308FLE 3	DISPSL / CFL8	COMPACT FLUORESCENT LAMPS FOR RECLAIM HHWECFL8-UW	2	BOX	80.000	LBS	8.0000	\$640.00
018231307FLE 1	DISPSL / CFL1	STRAIGHT FLUORESCENT TUBES FOR RECLAIM HHWECFL1-UW	7	8FTB	84.000	LBS	1.8900	\$158.76
018231307FLE 1	DISPSL / CFL1	STRAIGHT FLUORESCENT TUBES FOR RECLAIM HHWECFL1-UW	15	4FTB	189.000	LBS	1.8900	\$357.21
018231306FLE 1	DISPSL / LCCRQ FEE-TRAN	RCRA MIXED AEROSOLS HHWLCCRQ Massachusetts Transporters Fee	2	55DF	2.000	55DF	428.0000	\$856.00
					200.000	P	0.0270	\$5.40
018231306FLE 2	DISPSL / FB1 FEE-DOWN FEE-TRAN	CONSOLIDATED SOLVENTS HHWFB1 Nebraska Hazardous Waste Treatment/Incineration Fee Massachusetts Transporters Fee	6	55DM	6.000	55DM	198.0000	\$1,188.00
					1.200	T	1.9200	\$2.30
					2,400.000	P	0.0270	\$64.80
018231306FLE 3	DISPSL / LCCRC FEE-TRAN	PESTICIDE LIQUIDS IN CONSUMER PACKAGING HHWPESTL Massachusetts Transporters Fee	3	55DF	3.000	55DF	509.0000	\$1,527.00
					350.000	P	0.0270	\$9.45
018231306FLE 4	DISPSL / LPTP FEE-TRAN	PROCESSABLE PAINTS IN CANS HHWLPTP Massachusetts Transporters Fee	2	FBIN	2.000	FBIN	790.0000	\$1,580.00
					900.000	P	0.0270	\$24.30
018231306FLE 5	DISPSL / LPTN FEE-TRAN	NON PROCESSABLE PAINTS, RESINS, ADHESIVES IN CANS HHWLPTN Massachusetts Transporters Fee	2	FBIN	2.000	FBIN	1,572.0000	\$3,144.00
					700.000	P	0.0270	\$18.90
018231306FLE 6	DISPSL / LCCRC FEE-TRAN	PESTICIDE SOLIDS IN CONSUMER PACKAGING HHWPESTS Massachusetts Transporters Fee	2	55DF	2.000	55DF	509.0000	\$1,018.00
					200.000	P	0.0270	\$5.40



INVOICE
Invoice No 1004821787

42 Longwater Drive
P.O. Box 9149
Norwell, MA 02061-9149

TASK 2305484151-002 - Disposal

Manifest Info	Item ID	Description	Manifest Qty	Manifest UOM	Billing Qty	Billing UOM	Unit Price	Amount
018231306FLE 7	DISPSL / LAT-A	Labpack Acid & Acid Compatibles For Aqueous Treatment LAT-A	1	55DF	1.000	55DF	509.0000	\$509.00
	FEE-TRAN	Massachusetts Transporters Fee			50.000	P	0.0270	\$1.35
018231306FLE 8	DISPSL / LCCRB	Labpack Basic & Basic Compatibles For Incineration LCCRB	1	55DF	1.000	55DF	509.0000	\$509.00
	FEE-TRAN	Massachusetts Transporters Fee			50.000	P	0.0270	\$1.35
018231306FLE 9	DISPSL / LAT-B	Labpack Basic & Basic Compatibles For Aqueous Treatment LAT-B	1	55DF	1.000	55DF	509.0000	\$509.00
	FEE-TRAN	Massachusetts Transporters Fee			50.000	P	0.0270	\$1.35
	EMANIFEST	E-Manifest Fee			2.000	EA	20.0000	\$40.00
	FEE	Recovery Fee			12,344.610	EA	0.2050	\$2,530.65
							SUBTOTAL	\$14,875.26
							TAX	\$0.00
							TASK TOTAL	\$14,875.26



Naughton & Son Recycling, LLC

P.O. Box 464
Bradford, NH 03221
(603) 938-2282
www.naughtonrecycling.com



10/12/23

Town of Henniker
Attn: Mark
1393 Weare Road
Henniker, NH 03242

Mark,

We have received increases from the landfill and the incinerator.

Effective 1/1/24, we need to increase the **MSW & DEMO tonnage cost to \$110.00 per ton. The haul fee will need to go up to \$275.00 for the MSW and \$175.00 for the demo.**

Alum to concord \$250.00

Alum to Hardings in Northwood \$400.00

We do want to give the town time to discuss this on your end, so the effective date will be 1/1/24.

Thank you,

George M Naughton

Naughton Recycling Center, LLC
24 Jones Road
Bradford, NH 03221
nsr@naughtonrecycling.com

Diane Kendall

From: Allwine, Dave <Dave.Allwine@stantec.com>
Sent: Tuesday, November 14, 2023 3:40 PM
To: Diane Kendall
Subject: RE: Henniker LF 2023 GMP Proposal-Final.pdf

Diane,

Based on the GMP-required scope for 2024, it looks like next year's budget will be \$17,100. I'll send you a proposal in the near future for signature. Thanks.

Dave

From: Diane Kendall <diane.kendall@hennikernh.gov>
Sent: Monday, November 13, 2023 5:13 PM
To: Allwine, Dave <Dave.Allwine@stantec.com>
Subject: RE: Henniker LF 2023 GMP Proposal-Final.pdf

Thank you. I appreciate it.

Diane Kendall
Town Administrator
Town of Henniker
603-428-3221 (105)
diane.kendall@hennikernh.gov

From: Allwine, Dave <Dave.Allwine@stantec.com>
Sent: Monday, November 13, 2023 4:50 PM
To: Diane Kendall <diane.kendall@hennikernh.gov>
Subject: RE: Henniker LF 2023 GMP Proposal-Final.pdf

Sorry, let me work on that for you.

Dave

From: Diane Kendall <diane.kendall@hennikernh.gov>
Sent: Monday, November 13, 2023 2:58 PM
To: Allwine, Dave <Dave.Allwine@stantec.com>
Subject: RE: Henniker LF 2023 GMP Proposal-Final.pdf

You don't often get email from diane.kendall@hennikernh.gov. [Learn why this is important](#)

Hi Dave,
Do you have the estimate for 2024?

Thank you!

Diane Kendall
Town Administrator
Town of Henniker

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: HEALTH							
01-4411-4115-000	HEALTH OFFICER STIPEND	5,000	5,000	5,000	0	5,000	0
01-4411-4220-000	FICA/MEDICARE	0	0	0	0	383	383
01-4411-4689-000	SUPPLIES OTHER	500	500	0	0	500	0
Total Department HEALTH:		5,500	5,500	5,000	0	5,883	383

**TOWN OF HENNIKER
DEPT 4411 HEALTH
2024 Budget Request Details**

<u>4520-4115 Stipend</u>	<u>\$ 5,000</u>
Weekly stipend for Health Officer	
<u>4520-4220 FICA/Medicare</u>	<u>\$ 383</u>
7.65% X \$5,000	
<u>4520-4689 Supplies Other</u>	<u>\$ 500</u>
Other supplies	
Total Requested.....	\$ 5,883

Notes: these expenditures used to be in 4130 function

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: WELFARE							
01-4442-4111-000	DIRECTOR WAGES PART TIME	10,400	11,094	11,740	0	13,627	2,533
01-4442-4220-000	FICA/MEDICARE	796	848	898	0	1,042	194
01-4442-4341-000	TELEPHONE CHGS	0	0	0	0	1,320	1,320
01-4442-4620-000	OFFICE SUPPLIES	500	500	0	0	200	(300)
01-4442-4689-000	DIRECTOR EXPENSES	150	150	180	0	150	0
01-4442-4810-000	INFORMATION TECHNOLOGY	0	0	0	0	1,404	1,404
01-4442-4907-000	GENERAL ASSISTANCE	2,500	2,500	2,415	0	2,500	0
01-4442-4910-000	ASSIST ELECTRICITY	3,000	3,000	1,186	0	3,000	0
01-4442-4911-000	ASSIST HEAT	10,000	10,000	4,786	0	8,000	(2,000)
01-4442-4912-000	ASSIST FOOD	2,500	2,500	0	0	2,500	0
01-4442-4913-000	ASSIST RENT	47,154	46,408	63,577	0	57,000	10,592
01-4442-4914-000	MEDICAL	3,000	3,000	0	0	1,000	(2,000)
Total	Department WELFARE:	80,000	80,000	84,782	0	91,743	11,743

**TOWN OF HENNIKER
Dept. 4442 Welfare
2024 Budget Request Details**

The Human Services department (Welfare) exists under state RSA 165:1-35. The governing body revised the General Assistance guidelines in June 2022

RSA 165:1 Who Entitled; Local Responsibility. –

I. Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseers of public welfare of such town, whether or not he has residence there. For the purposes of this chapter the term "residence" shall have the same definition as in RSA 21:6-a.

II. The local governing body, as defined in RSA 672:6, of every town and city in the state shall adopt written guidelines relative to general assistance. The guidelines shall include, but not be limited to, the following:

- (a) The process for application for general assistance.
- (b) The criteria for determining eligibility.
- (c) The process for appealing a decision relative to the granting of general assistance.
- (d) The process for the application of rents under RSA 165:4-b, if the municipality uses the offset provisions of RSA 165:4-a.
- (e) A statement that qualified state assistance reductions under RSA 167:82, VIII may be deemed as income, if the local governing body has permitted the welfare administrator to treat a qualified state assistance reduction as deemed income under RSA 165:1-e.

III. Whenever a town provides assistance under this section, no such assistance shall be provided directly to a person or household in the form of cash payments.

165:1-a Assisted Person Defined; Local Responsibility. – Any person in a town or city who is poor and unable to support himself shall be known as a town or city assisted person and shall be relieved and maintained at the expense of the town or city of residence.

4442-4111 Wages Full Time

\$13,627

Welfare director position 2023 compensation = \$21 per hour, approx. 12/hrs week = \$13,104 + merit effective 1st pay period in April. Increase in standard hours from 10 to 12. Applications for assistance are more complex, increase in evictions and final demands for rent. Can not limit the # of cases.

4442-4220 FICA/Medi

\$1,042

Gross wages \$13,104 @ 7.65% (1.45% medicare plus 6.2% social security)

4442-4341 Telecommunication

\$1,320

Item has been reclassified from 4150 Town Office. The telecommunication system is necessary for the fire alarm system , phone and internet service to the building to support the Human Services Department operating in the Grange. Food Pantry is in the basement.

4442-4620 Office Supplies

\$200

Basic office supplies, paper, ink for printer. Budget Requested \$500

4442-4689 Director Expenses	\$150
Dues/Memberships to NH Local Welfare administrator, training.	
4442-4810 Information Technology	\$1,404
Email, Software, Workstation Tech Support \$117/month	
4442-4907 Assistance - General	\$2,500
Direct payments to vendors for items not categorized. Generally funeral home cremations are charged to this budget.	
4442-4910 Assistance - Electricity	\$3,000
Direct payments to Eversource for assistance with electricity.	
4442-4911 Assistance - Heat	\$8,000
Direct payments to fuel companies for emergency heat assistance	
4442-4912 Assistance - Food	\$2,500
Direct payments to grocer for food vouchers charged at the store. – local food pantry is critical to keeping this cost low; no direct payments to the food pantry	
4442-4913 Assistance - Rent	\$57,000
Direct payments to landlords, emergency housing locations, or mortgage (lien filed on property) 2023 average \$5,890/month – increases in rent prices.	
4442-4913 Assistance - Medical	\$1,000
Direct payments to pharmacy for assistance with medications.	
Total Requested.....	\$ 91,743

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: ANIMAL CONTROL							
01-4414-4111-000	WAGES	5,860	5,860	360	0	3,780	(2,080)
01-4414-4115-000	STIPEND	0	0	0	0	2,080	2,080
01-4414-4220-000	FICA/MEDICARE	448	448	28	0	448	0
01-4414-4240-000	TRAINING	350	350	0	0	350	0
01-4414-4291-000	UNIFORMS	150	150	0	0	150	0
01-4414-4343-000	ANIMAL RESCUE	700	700	0	0	700	0
01-4414-4637-000	MILEAGE	1,200	1,200	0	0	1,200	0
01-4414-4740-000	EQUIPMENT	100	100	0	0	100	0
01-4414-4840-000	RADIO PAGER	600	600	0	0	600	0
Total Department ANIMAL CONTROL:		9,408	9,408	388	0	9,408	0

**TOWN OF HENNIKER
4414 Animal Control
2024 Budget Request Details**

<u>4414-4110 Wages</u>	<u>\$3,780</u>
hours @ \$15 per hour x 252 hours	
<u>4414-4115 Stipend</u>	<u>\$2,080</u>
Weekly stipend \$40	
<u>4414-4220 FICA</u>	<u>\$448</u>
Social security 6.2% + Medicare 1.45% = 7.65% x \$5,860	
<u>4414-4240 Training</u>	<u>\$350</u>
To advance skills necessary to be an effective animal control officer.	
<u>4414-4291 Uniforms</u>	<u>\$150</u>
To allow employee to be recognized as Henniker Police Animal Control Officer	
<u>4414-4343 Animal Rescue</u>	<u>\$700</u>
The Concord SPCA will take possession of unclaimed animals after 10 days at a fee of \$70 each. Budget requested would cover 10 animals.	
<u>4414-4550 Equipment</u>	<u>\$100</u>
To cover any replacement of any animal control equipment	
<u>4414-4637 Mileage</u>	<u>\$1,200</u>
Covering mileage to animal control calls and interrelated agencies.	
<u>4414-4840 Cell Phone</u>	<u>\$600</u>
To allow employee to be recognized as Henniker Police Animal Control Officer	
Total Requested.....	<u>\$ 9,408</u>

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: ATHLETIC							
01-4520-4680-000	MEDICAL FIRST AID SUPPLIES	620	620	0	0	300	(320)
01-4520-4741-000	BASEBALL	9,750	9,750	8,785	0	9,750	0
01-4520-4742-000	SOCCER	13,800	10,050	14,364	0	10,050	0
01-4520-4743-000	BASKETBALL	8,250	4,500	3,175	0	7,745	3,245
01-4520-4744-000	SWIMMING	2,450	2,450	0	0	0	(2,450)
01-4520-4745-000	SOFTBALL	4,050	4,050	4,554	0	4,050	0
01-4520-4810-000	TECHNOLOGY WEBSITE	1,225	1,225	617	0	750	(475)
Total Department ATHLETIC:		40,145	32,645	31,495	0	32,645	0

**TOWN OF HENNIKER
DEPT 4520 ATHLETIC
2024 Budget Request Details**

<u>4520-4115 Stipend</u>		<u>\$ 00</u>
	Monthly stipend for minute taker	
<u>4520-4680 Medical First-Aid Supplies</u>		<u>\$ 300</u>
	Sanitizer, First Aid Kits, etc.	
<u>4520-4689 Supplies Other</u>		<u>\$ 00</u>
	Other supplies not directly attributed to a specific program	
<u>4520-4741 Baseball</u>		<u>\$ 9,750</u>
	Uniforms, Sanitation (port-o-let), Supplies	
<u>4520-4742 Soccer</u>		<u>\$ 10,050</u>
	Uniforms, Sanitation (port-o-let), Supplies, Electric	
<u>4520-4743 Basketball</u>		<u>\$ 7,745</u>
	Referee fees, other supplies	
<u>4520-4744 Swimming</u>		<u>\$ 00</u>
	Program related expenses	
<u>4520-4745 Softball</u>		<u>\$ 4,050</u>
	Uniforms, Sanitation (port-o-let), Supplies	
<u>4520-4810 Technology Website</u>		<u>\$ 750</u>
	Website for program registration; other technology	
Total Requested.....		\$ 32,645

Notes: some expenditure line items have been reclassified for regularity with the general fund chart of accounts

Henniker Youth Athletics				
Description		Budget 2023	Budget 2024	Variance
Baseball				
Bases/Rubber				-
Umpire Equipment				-
Catcher's Equipment				-
Balls				-
Batting Helmets				-
Bases with anchors				-
Equipment Bags				-
Stirrups				-
Helmet Bags				-
Bats				-
Equipment		\$ 1,400.00	\$ 1,400.00	-
Hats				-
Shirts/Pants				-
Uniforms/Hats		\$ 1,500.00	\$ 1,500.00	-
Umpires				-
Background Check				-
Coaches Clinic				-
Kearsarge Mt. South Liability Insurance	includes softball	\$ 1,900.00	\$ 1,900.00	-
Kearsarge Mt. South Dues (Including All-Stars)		\$ 3,000.00	\$ 3,000.00	-
Line Marking Chalk/keys		\$ 150.00	\$ 150.00	-
Porti Potti - Baseball Field and practice fields		\$ 1,000.00	\$ 1,000.00	-
Fieldhouse Rental		\$ 300.00	\$ 300.00	-
Field Material (infield mix) and quick dry		\$ 500.00	\$ 500.00	-
	Baseball Total	\$ 9,750.00	\$ 9,750.00	-
Softball				
Porti Potti - Softball Field -		\$ 600.00	\$ 600.00	-
Bases/Rubber				-
Umpire Equipment				-
Catcher's Equipment				-
Balls				-
Batting Helmets				-
Equipment Bags				-
Bats				-
Equipment		\$ 800.00	\$ 800.00	-
Hats				-
Shirts/Pants				-
Uniforms/Hats		\$ 1,000.00	\$ 1,000.00	-
Umpires				-
Dues				-
Background Check				-
Insurance Credit				-
Kearsarge Mt. South Dues		\$ 1,500.00	\$ 1,500.00	-
Line Marker				-
Line Marking Chalk		\$ 150.00	\$ 150.00	-
	Softball Total	\$ 4,050.00	\$ 4,050.00	-
	Total Softball & Baseball	\$ 13,800.00	\$ 13,800.00	-

Description		Budget 2023	Budget 2024	Variance
Soccer				-
Referee Game Fees		\$ 1,200.00	\$ 1,200.00	-
Uniforms		\$ 850.00	\$ 850.00	-
Balls				-
GOALIE Shirts				-
Equipment Bags				-
Practice Pinnies				-
Goals				-
Nets				-
Cones				-
Equipment		\$ 1,000.00	\$ 1,000.00	-
Tournament Fees				-
League Fees & Insurance (MVSL)		\$ 1,700.00	\$ 1,700.00	-
Electric		\$ 200.00	\$ 200.00	-
Porta Potti (2)		\$ 500.00	\$ 500.00	-
Field Fertilizer, Seed, & Aeration		\$ 1,000.00	\$ 1,000.00	-
Paint		\$ 1,200.00	\$ 1,200.00	-
Taxes/Lease of Soccer Fields		\$ 2,250.00	\$ 2,250.00	-
Awards: Ribbons, Medals		\$ 150.00	\$ 150.00	-
	Soccer Total	\$ 10,050.00	\$ 10,050.00	-
Basketball				
League Fees			\$ 1,125.00	1,125.00
Ball Bags				-
Basketballs			\$ 500.00	500.00
Equipment			\$ 500.00	500.00
Trophies				-
Insurance				-
Uniforms			\$ 1,120.00	1,120.00
Referees/scorekeepers		\$ 4,500.00	\$ 4,500.00	-
Misc (St. paul Tourney Registration)				-
	Basketball Total	\$ 4,500.00	\$ 7,745.00	3,245.00
Swimming				
Lesson Services		\$ 2,450.00	\$ -	(2,450.00)
	Cheerleading Total	\$ 2,450.00	\$ -	(2,450.00)
Website/Minutes				
Minutes		\$ 150.00		(150.00)
Website		\$ 1,075.00	\$ 750.00	(325.00)
	Website/Minutes Total	\$ 1,225.00	\$ 750.00	-\$475
Equipment				
Medical Supplies		\$ 525.00	\$ 300.00	(225.00)
Misc Equipment		\$ 95.00		(95.00)
	Equipment Total	\$ 620.00	\$ 300.00	(320.00)
Total Athletic Budget		\$ 32,645.00	\$ 32,645.00	\$ -

10/03/2023

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

Dept 4530 - Parks and Property

Town Commons, Woodman and Memorial, Ball and Soccer Fields, Main St Common Property, Azaela Park, Community Park and Bandstand

New department code - items have been reclassified from 4324 Solid Waste Transfer Station

Balance As Of 09/30/2023

GL Number	Description	2023	2023	YTD ACTIVITY	Encumbrance	Available	% Bdgt	2024	
		Original	Amended			Balance	Remain	Budget	Description
		Budget	Budget		09/30/2023	09/30/2023		Proposal	
								15%	
01-4530-4110-000	WAGES FT							22,246	No COLA
01-4530-4111-000	PART TIME WAGES							6,062	No COLA
01-4530-4140-000	OT							627	MOWING FRIDAY AND SHOVEL
01-4530-4211-000	BENEFIT INSURANCES							2,466	Employee Benefit Cost
01-4530-4220-000	FICA/MEDICARE							2,214	7.65%
01-4530-4230-000	RETIREMENT							3,010	13.53%
01-4530-4410-000	ELECTRICITY							720	Ball Fields/Woodman PK (reclass from 4324-4410)
	WATER							350	parks bubbler
01-4530-4430-000	BLD REPAIR							500	Bandstand (reclass from 4324-4430)
01-4530-4620-000	SUPPLIES LANDSCAPING	8,500.00	8,500.00	2,152.22	0.00	6,347.78	74.68	3,500	fertilizer, lime, bark mulch, gravel, loam, stone(reclass from 4324-4904)
01-4530-4635-000	VEHICLE FUEL							1,000	mowers / truck/ leaf blowers, etc. -(reclass from 4324-4635) REIMBURSE
01-4530-4660-000	VEHICLE REPAIR							1,000	reclass from 4324-4660
01-4530-4688-000	FLOWER PLANTERS							1,000	flowers planters supplies(reclass from 4324-4904)
01-4530-4689-000	SUPPLIES OTHER							300	misc. hardware, parts (reclass from 4324-4805)
01-4530-4740-000	EQUIPMENT							2,000	weedwackers, leaf blowers, leaf vacuums, chainsaw and sand spreader (reclass from 4324-4805)
01-4530-4805-000	EQUIP MAINT/REPAIR							1,000	equip / repairs (reclass from 4324-4805)
01-4530-4855-000	SAFETY SUPPLIES							500	gloves/eye protect/first aid (reclass from 4324-4855)
01-4530-4889-000	TREES							3,000	tree removal, preservation, infestation (reclass from 4324-4904)
01-4530-4904-000	BEAUTIFICATION PROJECTS							2,500	special seasonal projects (reclass from 4324-4904)
Expenditures		8,500.00	8,500.00	2,152.22	0.00	6,347.78	40.79	53,995	
								10,500	total items reclass from 4324-4904; \$8,500 Original - added trees

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: PARKS AND PROPERTY							
01-4530-4110-000	WAGES FT	0	0	0	0	22,246	22,246
01-4530-4111-000	WAGES PT	0	0	0	0	8,836	8,836
01-4530-4140-000	OVERTIME	0	0	0	0	4,259	4,259
01-4530-4211-000	BENEFIT INSURANCE	0	0	0	0	3,015	3,015
01-4530-4220-000	FICA/MEDICARE	0	0	0	0	2,704	2,704
01-4530-4230-000	RETIREMENT	0	0	0	0	3,010	3,010
01-4530-4410-000	ELECTRICITY	0	0	0	0	720	720
01-4530-4412-000	WATER/SEWER	0	0	0	0	350	350
01-4530-4430-000	BLD REPAIR/MAINT	0	0	0	0	500	500
01-4530-4620-000	SUPPLIES LANDSCAPING	0	0	0	0	3,500	3,500
01-4530-4635-000	VEHICLE FUEL	0	0	0	0	1,000	1,000
01-4530-4660-000	VEHICLE REPAIRS	0	0	0	0	1,000	1,000
01-4530-4688-000	FLOWER PLANTERS	0	0	0	0	1,000	1,000
01-4530-4689-000	SUPPLIES OTHER	0	0	0	0	300	300
01-4530-4740-000	EQUIPMENT PURCHASE	0	0	0	0	2,000	2,000
01-4530-4805-000	EQUIP MAINT/REPAIR	0	0	0	0	1,000	1,000
01-4530-4855-000	SAFETY SUPPLIES	0	0	0	0	500	500
01-4530-4889-000	TREES	0	0	0	0	3,000	3,000
01-4530-4904-000	BEAUTIFICATION PROJECTS	0	0	0	0	2,500	2,500
Total Department PARKS AND PROPERTY:		0	0	0	0	61,440	61,440

**Dept 4520 Parks and Property
2024 Budget**

Budget presented is for maintenance of town parks, commons, Main St. common land (sidewalks stairs to parking Includes 4-season care, and funding for Beautification Alliance projects (planters, flags, wreaths, seasonal). Wages and benefits are 15% of total Solid Waste, Parks & Property, General Government Building Maintenance.

These items were embedded in budget function 4324 Solid Waste and will be reclassified to 4530 Parks and Property. CHAPTER Rev 1700 FINANCIAL ACCOUNTING FOR CITIES AND TOWNS defines 4530, parks and recreation, shall be for expenditures for maintenance and administrative costs related to: (1) Recreational activities; (2) Public parks;(3) Playgrounds;(4) Walking paths;(5) Bike trails;(6) Tennis courts;(7) Golf courses;(8) Arenas; (9) Swimming areas; and (10) Recreational or cultural buildings. EXCLUDES expense and maintenance associated with General Government Buildings.

Total items reclassified from 4324-4904 = \$8,500 + additional \$2,000 for tree expenses.

<u>4110</u>	<u>FULL TIME</u>	<u>\$22,246</u>
	-- FT Assist. Manager and 1 FT laborer	
<u>4111</u>	<u>PART TIME</u>	<u>\$8,836</u>
	--Par-time employees to assist in maintenance as needed	
<u>4140</u>	<u>OVERTIME</u>	<u>\$4,259</u>
	--Mowing and winter maintenance	
<u>4211</u>	<u>BENEFIT INSURANCES</u>	<u>\$3,015</u>
	-- 19% Prorated benefits eligible employees –	
<u>4220</u>	<u>FICA/MED</u>	<u>\$2,704</u>
	--Employer portion of social security tax at 6.2% and Medicare tax at 1.45% of gross wages.	
<u>4230</u>	<u>RETIREMENT</u>	<u>\$3,010</u>
	--Employer portion of retirement. 13.53%	
<u>4410</u>	<u>ELECTRICITY</u>	<u>\$ 720</u>
	--Ball field, Woodman Park lights –	
<u>4412</u>	<u>WATER</u>	<u>\$ 350</u>
	-- Parks bubbler	
<u>4430</u>	<u>BUILDING REPAIR</u>	<u>\$ 500</u>
	-- Bandstand repairs - painted in 2023, minor repairs	
<u>4620</u>	<u>LANDSCAPE SUPPLIES</u>	<u>\$3,500</u>
	--fertilizer, lime, bark mulch, gravel, loam, stone(reclass from 4324-4904)	

**Dept 4520 Parks and Property
2024 Budget**

4635	FUEL	\$1,000
	-- fuel for mowers, trimmers, truck – mileage reimbursement	
4660	VEHICLE REPAIR	\$1,000
	-- REPAIR TO TRUCKS, OTHER EQUIP	
4688	Flower Planters	\$1,000
	-- materials and plants for planters at town building and parks	
4689	SUPPLIES OTHER	\$ 300
	--Misc hardware, parts, hoses	
4740	EQUIPMENT	\$ 2,000
	- power and non-power equipment	
4805	EQUIPMENT MAINT/REPAIR	\$ 1,000
	- repair of power equipment, vehicles, sharpening, BLADES	
4855	SAFETY SUPPLIES	\$ 500
	--First aid kits, gloves, first aid kits, eye and ear protection safety signs, and any other safety related Items.	
4855	TREE SERVICE	\$3,000
	-- arborist/tree service for preservation, removal or infestation control of trees on park and common land	
4904	LANDSCAPING – Henniker Beautification Alliance projects	\$2,500
	-- special seasonal and town beautification projects organized by the HBA	

Total Requested: \$61,440

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: LIBRARY							
01-4550-4110-000	WAGES	0	0	166,666	0	227,647	227,647
01-4550-4211-000	BENEFIT INSURANCE	0	0	17,265	0	24,754	24,754
01-4550-4220-000	FICA/MEDICARE	0	0	12,607	0	17,415	17,415
01-4550-4230-000	RETIREMENT	0	0	9,720	0	11,487	11,487
01-4550-4341-000	TELECOM - INTERNET	0	0	0	0	2,510	2,510
01-4550-4410-000	ELECTRICITY	0	0	0	0	3,200	3,200
01-4550-4411-000	HEAT	0	0	0	0	6,154	6,154
01-4550-4412-000	WATER/SEWER	0	0	0	0	708	708
01-4550-4413-000	HEAT FUEL	0	0	4,218	0	0	0
01-4550-4414-000	ALARM MONITOR	0	0	0	0	408	408
01-4550-4430-000	BLD REPAIR/MAINT	0	0	0	0	8,094	8,094
01-4550-4523-000	WORKERS/UNEMP INS	0	0	308	0	1,376	1,376
01-4550-4956-000	APPROPRIATION	236,621	242,210	10,000	0	0	(242,210)
Total Department LIBRARY:		236,621	242,210	220,784	0	303,753	61,543

TOWN OF HENNIKER
DEPT 4550 Library
2024 Budget Request Details

[RSA 202-A:4 Maintenance](#). – Any city or town having a public library shall annually raise and appropriate a sum of money sufficient to provide and maintain adequate public library service therein or to supplement funds otherwise provided.

4550-4110 Wages (including longevity) **\$ 222,647**

Gross wages 16 employees (1 full time), approximately 8,097 hours of service calendar year (including adding 30hour/week position at \$27/hour). Includes 3.5% merit, no COLA

4550-4211 Benefit Insurance **\$ 24,754**

Health, dental, life, short and long-term disability

4550-4220 FICA/Medicare **\$ 17,415**

Social security 6.2% + Medicare 1.45% = 7.65% x \$222,647

4550-4230 Retirement **\$ 11,487**

13.35% x Library Director's Salary

4550-4341 Phone - Internet **\$ 2,510**

Fuel oil bid 1,800 gallons x \$3.419 – Town appropriation funds – paid by Library Trustees

4550-4410 Electricity **\$ 3,200**

Town appropriation funds – paid by Library Trustees

4550-4411 Heat/Fuel **\$ 6,154**

Fuel oil bid 1,800 gallons x \$3.419

4550-4412 Water and Sewer **\$ 708**

Town appropriation funds – paid by Library Trustees

4550-4414 Alarm System **\$ 408**

Town appropriation funds – paid by Library Trustees

4550-4430 Building Repair and Maintenance **\$ 8,094**

Incidental expenses such as annual HVAC service, electrician, plumber, unanticipated facility equipment failure, annual inspections; Town appropriation funds – paid by Library Trustees

TOWN OF HENNIKER
DEPT 4550 Library
2024 Budget Request Details

4550-4523 Workers Compensation & Unemployment Insurance

\$ 1,376

Primex

4550-4956 Other Appropriation

\$ 0

This item total of \$14,920 has been reclassified for transparency to target facility management expenses paid by Trustees (See Uses and Sources) \$54,720 (expenses) minus \$39,800 (revenue) = \$14,920

Tucker Free Library Operating Expenses paid by Trustees and offset by \$14,920 Town Appropriation		
Audio	\$ -	Audio books purchased for collection
Books	\$ 16,000.00	Books purchased for collection
Periodicals	\$ 300.00	Nine magazines have been renewed through December 2023. Magazines are selected and ordered during the late summer. This line covers Concord Monitor and magazines.
Video	\$ 300.00	DVDs purchased for collection
Patron Technology/Hardware	\$ 500.00	Fees to cover software to protect computer infrastructure and manage use
Programming & Supplies	\$ 4,000.00	Supplies to support library programs for patrons
Material Processing Services	\$ 1,300.00	Fee to prepare materials for circulation
Building Maintenance Supplies	\$ 3,500.00	Misc. supplies required to operate facility. Paper, printer cartridges, labels, etc.
Custodial Services - Cleaning	\$ 5,500.00	Cleaning the library
Building Repair	\$ 8,965.00	Incidental expenses such as annual HVAC service, electrician, plumber, unanticipated facility equipment failure
Utilities (not including heat)	\$ 7,807.00	Electric, Fire Safety Monitoring, Annual inspections, Water, Sewer, Phone, USPS Box Rental, Internet
Contracted Services	\$ 5,773.00	Annual fee for Circulation/Catalog Software, NHDB Libby Content, Website licensing, Newsletter fees, software fees
Memberships/Mileage	\$ 150.00	We routinely pay \$150/YR for Trustees to belong to NHLTA.

**TOWN OF HENNIKER
DEPT 4550 Library
2024 Budget Request Details**

	Staff Development	\$ 125.00	New hirers are required to complete criminal background check form. This figure does not provide for any continuing education opportunities for staff.
	Technology	\$ 500.00	Consultant to assist with technical issues that staff cannot solve
Expenditures		\$ 54,720.00	

Total Requested.....\$ 303,753

Total Appropriation Request		
Total Operating Budget		\$ 343,553
Revenue (Projected)		\$ 39,800
Appropriation Request		\$ 303,753

2024 Tucker Free Library Operating Budget

ACCOUNT NUMBER 2024 ACCOUNT TITLE		USE	SOURCE					TOTAL SOURCE FUNDS	BUDGET BALANCE	
		2024 BUDGET	TOWN APPROPRIATION	TOWN MANAGED TRUST FUNDS	TDBANK MANAGED TRUST FUND	OPERATIONAL REVENUE	GRANTS			FRIENDS
PERSONNEL EXPENSES		\$282,954	\$282,679	\$275	\$0	\$0	\$0	\$0	\$282,954	\$0
Personnel Expenses Managed By Town										
4550-110	Library - Wages	\$220,046								
4550-110	COLA INCREASE (TBD)	\$0								
4550-110	Merit YTBD 3.5%	\$6,226								
4550-110	Library - Wages Longevity	\$1,375								
4550-211	Library - Benefit Insurance (92/8PER TOWN POLICY)	\$24,754								
4550-220	Library - FICA	\$17,415								
4550-230	Library - Retirement	\$11,487								
4550-523	Library - Workers Comp/Unemp Ins	\$1,376								
Additional Personnel Expenses										
6-2020	Library Membership, Mileage	\$150								
6-2030	Library Staff Development	\$125								
PATRON SERVICES EXPENSES		\$28,173	\$0	\$3,373	\$18,000	\$2,800	\$0	\$4,000	\$28,173	\$0
6-3000	Library Acquisitions - Books	\$16,000								
6-3002	Library Acquisitions - Material Processing Fee	\$1,300								
6-3010	Library Acquisitions - Audio Books	\$0								
6-3020	Library Acquisitions - Periodicals	\$300								
6-3030	Library Acquisitions - Video Appropriation	\$300								
6-3035	Library Acquisitions - Patron Technology	\$500								
6-6000	Library Contract Services - Technology/Hardware									
	Library Circulation System	\$2,050								
	Annual Payment to NH Downloadable	\$2,689								
	Misc. Software Fees - Staff	\$470								
	Annual Newsletter & Website Fees	\$436								
	Misc Patron computer licensing fees & management	\$128								
6-6010	Library Programs - Speakers & Supplies	\$4,000								

2024 Tucker Free Library Operating Budget

FACILITY MANAGEMENT EXPENSES		\$31,926	\$21,074	\$10,852	\$0	\$0	\$0	\$0	\$31,926	\$0
6-4000	Library General Maintenance - Janitorial	\$5,500								
6-4010	Library General Maintenance - Repairs	\$8,965	\$7,189							
6-4020	Library Contracted Services - Building Safety & Utilities	\$13,961								
	<i>Central Dispatch Monitoring</i>	\$408	\$408							
	<i>Annual Lifts Inspection</i>	\$500	\$500							
	<i>Annual Fire Extinguisher Inspection</i>	\$55	\$55							
	<i>Annual Fire/Safety System Inspection</i>	\$350	\$350							
	<i>PO BOX Rental</i>	\$76								
	<i>Heating</i>	\$6,154	\$6,154							
	<i>Electric</i>	\$3,200	\$3,200							
	<i>Water</i>	\$228	\$228							
	<i>Sewer</i>	\$480	\$480							
	<i>Phone</i>	\$1,094	\$1,094							
	<i>Internet</i>	\$1,416	\$1,416							
6-4030	Library Building Maintenance - Supplies	\$3,500								
6-4035	COVID Related Supplies/Expenses	\$0								
6-7015	MOOSE PLATE PROJECT	\$0								
TECHNOLOGY MANAGEMENT EXPENSES		\$500	\$0	\$500	\$0	\$0	\$0	\$0	\$500	\$0
6-5010	Library Technical Maintenance	\$500								
6-5020	Library Technical Equipment/Software									
TOTAL OPERATION BUDGET		\$343,553	\$303,753	\$15,000	\$18,000	\$2,800	\$0	\$4,000	\$343,553	\$0

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BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: PATRIOTIC PURPOSES							
01-4583-4610-000	PATRIOTIC PURPOSES	2,600	3,173	3,412	0	3,210	37
Total Department PATRIOTIC PURPOSES:		2,600	3,173	3,412	0	3,210	37

**TOWN OF HENNIKER
DEPT 4583 Patriotic Purposes
2024 Budget Request Details**

4583-4610 Patriotic Purposes

\$ 3,210

Expenses associated with Memorial Day parade, flags, and supplies

Band	\$2,000.00
Flags	799.00
Markers	199.00 20 Grave markers
Ice Cream	70.00
Water	25.00
ICE	17.00
Wreaths	<u>100.00</u> 5 Wreaths
Total	\$3,210.00

Total Requested.....\$ 3,210

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: BAND							
01-4589-4240-000	LICENSES	0	0	0	0	125	125
01-4589-4449-000	PORTABLE TOILET RENTAL	0	0	0	0	3,200	3,200
01-4589-4570-000	CONCERT ADVERTISING	925	875	2,531	0	1,500	625
01-4589-4625-000	POSTAGE	0	0	0	0	100	100
01-4589-4689-000	CONCERT SUPPLIES OTHER	150	95	618	0	500	405
01-4589-4740-000	EQUIPMENT PURCHASE	0	0	0	0	1	1
01-4589-4746-000	CONCERT SERIES PERFORMERS	5,395	5,500	10,075	0	15,400	9,900
01-4589-4810-000	CONCERT MUSIC LICENSES	725	725	859	0	900	175
Total Department BAND:		7,195	7,195	14,083	0	21,726	14,531

**TOWN OF HENNIKER
DEPT 4589 Band (Concerts)
2024 Budget Request Details**

<u>4589-4240 Licenses</u>	<u>\$ 125</u>
Liquor license for Blues and Brews	
<u>4589-4449 Portable Toilet Rental</u>	<u>\$ 3,200</u>
Possible that septic company will start charging fees	
<u>4589-4570 Advertising</u>	<u>\$ 1,500</u>
Posters, signs, print, etc.	
<u>4589-4625 Postage</u>	<u>\$ 100</u>
Mailings	
<u>4589-4689 Supplies Other</u>	<u>\$ 500</u>
Supplies - raffle tickets, water & ice for performers, stationery/envelopes, tape, other basic supplies for concerts	
<u>4589-4740 Equipment Purchases</u>	<u>\$ 1</u>
<u>4589-4746 Series Performers Fees</u>	<u>\$ 15,400</u>
Performance Fees \$1,100 per band	
<u>4589-4810 Music Licenses</u>	<u>\$ 900</u>
Fees for Music Licenses - ASCAP/BMI	
Total Requested.....	\$ 21,726

Revenue from Fundraising: \$14,200
Revenue from Taxation: \$7,526

Notes: some expenditure line items have been reclassified for regularity with the general fund chart of accounts

BUDGET NARRATIVE

Not only is the Henniker Concert Committee grateful for the allocation it receives from the town, but concert attendees continue to express their thanks in annual audience surveys. The concerts enable us to bring quality entertainment, cultural enrichment, economic vitality and improved health and wellbeing of community residents. Accessible to all, the concerts bring young and old together in events that build community and good will. In 2023 they also attracted attendees from 15 surrounding towns who shop in our local stores and restaurants. Henniker has become a destination point on Tuesday nights in the summer.

There was some confusion last year about the cost of the concerts and whether the committee needed the town allocation. This year we will clarify what it really costs to present the concerts by giving you both income and expenditure line items in our request. The total cost for the concerts in 2023 was \$15,400. The town allocation of \$7,195 provided 47% of the funding, the remainder came from a variety of fund-raising activities.

The concert committee has worked hard to meet the SelectBoard's challenge to raise more money and has been successful in doing so. For the coming year, our budget projects raising 65% of our budget from donated funds. It takes money to raise money which is why our expenses have increased in the past year.

We cannot expect the same level of support based on just one year's experience. Businesses develop other priorities, the economy dictates individual and corporate generosity and the weather has an impact. We had 3 rain dates in 2023 and were unable to accommodate food vendors which was a loss of potential income.

Keeping our baseline town funding is critical to our being able to plan these concerts, at least for the next few years.

We are requesting a small increase in 2024 to \$7,525 (\$330 more than last year) toward allowing us to add an extra concert and band on Labor Day weekend. We are projecting total costs for the 2024 Concert Series to be \$21,725. This includes 13 concerts and 14 bands. The town allocation represent will represent 35% of our budget. In 2023 the town allocation was 47% of our budget.

Bands – We budgeted for 12 bands in 2023 and paid for 13 bands (2 for the Blues and Brews Fest). This year we are planning on 13 weeks of concerts – based on audience feedback about extending the season through Labor Day. We are projecting a cost of \$1,100 each for 14 bands, which includes an allocation of \$50 for meals for each band (\$15,400). We also considering extending the concerts from 1 ½ to 2 hours each week.

Advertising – Business sponsors want promotional opportunities as part of their sponsorship which has increased both print and online advertising costs. In 2023 we enhanced promotional opportunities, purchased additional signage, stepped up our online/social media promotion and print advertising. We conducted a customer satisfaction survey of business sponsors and those who responded (80%) expressed satisfaction with the promotional opportunities they received and being involved in a positive community event. A number of 2023 sponsors have already committed to 2024 sponsorship. We have projected advertising/promotions budget (\$1,500) as we do not anticipate the purchase of any new signage.

Licenses – The cost of the BMI/ASCAP licenses goes up yearly. We also need to apply for a one-day State Liquor License and training to host the Blues/Brews Fest. We have put in a second line item to reflect the one-day liquor license and training expense (Total for all licenses is \$1,025)

Supplies - This line item is for needed staples: raffle tickets, ice, water bottles, small gifts of appreciation to sponsors, friends and retiring committee members (Certificates of Appreciation), and office supplies such as ink cartridges, stationary, etc. (\$500)

Equipment – We have added this line item as we made several equipment purchases this year to improve the concert experience totaling \$1,044. They include the purchase of a pop-up tent and portable sound system. We will be providing secure storage of this equipment in the newly repurposed community room (former Teen Center) which

includes signage, sponsor advertising materials, etc. over the winter months. All of these purchases were made with donated funds, not from the town allocation.

Septic Service – Henniker Septic has donated the use of a handicapped accessible porto potty to the concert committee in past summers, but we are budgeting for it as that may change this year according to Henniker Septic Staff. (\$3,200).

Postage - We had not allocated anything for this line item in the past but incurred costs sending thank you letters and other communications to our sponsors and friends for their donations. As part of our fund raising efforts we intend to do a Friends mail campaign to renew individual donors. (\$100).

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: CONSERVATION							
01-4611-4112-000	MINUTE TAKER	465	465	270	0	465	0
01-4611-4220-000	FICA/MEDICARE	0	0	21	0	0	0
01-4611-4240-000	TRAINING	420	420	0	0	420	0
01-4611-4560-000	DUES/MEMBERSHIP	345	345	0	0	345	0
01-4611-4620-000	OFFICE SUPPLIES	50	25	0	0	25	0
01-4611-4951-000	PUBLIC AWARENESS	235	235	0	0	235	0
01-4611-4952-000	LAKE MONITOR	1,000	1,400	1,020	0	1,400	0
01-4611-4952-001	CAP PROGRAM	14,000	0	0	0	0	0
Total Department CONSERVATION:		16,515	2,890	1,311	0	2,890	0

**TOWN OF HENNIKER
DEPT 4611 Conservation
2024 Budget Request Details**

<u>4611-4111 Part-Time Wages</u>		<u>\$465</u>
	Minute taker	
<u>4611-4220 FICA/Medicare</u>		<u>\$ 00</u>
	Payroll taxes	
<u>4611-4240 Training/Conference Fees</u>		<u>\$ 420</u>
	Meetings, seminars, and training of conservation commission members	
<u>4611-4560 Dues/Membership</u>		<u>\$ 345</u>
	NH Association of Conservation	
<u>4611-4620 Office Supplies</u>		<u>\$ 25</u>
	Paper and materials needed for administration of conservation activities	
<u>4611-4951 Public Awareness</u>		<u>\$ 235</u>
	Advertising, signs and information dissemination of the conservation effort	
<u>4611-4952 Lake Monitor</u>		<u>\$ 1,400</u>
	Costs and expenses of water body monitoring	
Total Requested.....\$ 2,890

Notes: some expenditure line items might have been reclassified for regularity with the general fund chart of accounts

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: COMMUNITY CAP PROGRAM							
01-4652-4610-000	COMMUNITY CAP PROGRAM	0	14,000	14,000	0	14,000	0
Total Department COMMUNITY CAP PROGRAM:		0	14,000	14,000	0	14,000	0

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: WHITE BIRCH CENTER							
01-4659-4612-000	WHITE BIRCH CENTER	65,000	65,000	48,750	0	65,000	0
Total Department WHITE BIRCH CENTER:		65,000	65,000	48,750	0	65,000	0

TOWN OF HENNIKER
DEPT 4652 Community Action Program
DEPT 4659 White Birch Seniors
2024 Budget Request Details

<u>4652 Community Action Program</u>	<u>\$ 14,000</u>
Energy, food, and housing assistance	
<u>4659 White Birch Seniors Program</u>	<u>\$ 65,000</u>
Senior programming, Active Living, Fitness, Social Activities	
Total Requested.....\$ 79,000



WHITE BIRCH CENTER

HENNIKER, NEW HAMPSHIRE

Diane Kendall - Town Administrator
Kris Blomback – Chairperson, Board of Selectmen
Henniker Town Hall
18 Depot Hill Road
Henniker, NH 03242

October 18, 2023

Dear Diane and Kris,

I am writing to request that \$65,000.00 be placed into the 2024 Town of Henniker budget considerations for White Birch Center. Henniker has generously supported the White Birch Center for Active Living since 1996 and our need continues as well as our desire to continue providing Henniker seniors with excellent programming.

The money we receive from Henniker is restricted to our senior programming. I have included our current budget for the Active Living Program. It shows that expenses for this program are anticipated to be at least \$114,000. It is the case with all senior centers that costs far outweigh income due mainly to the fact that most seniors are on fixed/limited incomes and cannot afford to pay much for programming.

The grant from the town is an investment in the Town of Henniker. Our program wages go to Henniker residents. The Center for Active Living creates opportunities for volunteering. For example, we have a "Volunteer" Grandfather who visits children in our child care center. Seniors help organize and execute some of our senior programming. Dial A Ride volunteer drivers take seniors to medical appointments.

White Birch Center for Active Living coordinated with state and nonprofit partners to offer over seventy-five different programs including fitness, education, travel, shopping, arts, entertainment, cultural, dining, and social activities. Based on research, White Birch offers more programming with less space than senior centers in Hopkinton, Bradford, New London, and Concord.

We are more than happy to share more information about our operations and needs with you at a Selectboard's Meeting or a meeting of the Budget Committee. We appreciate your consideration.

Sincerely,

David Jadlocki - Board President

White Birch Center Board of Directors

Rev. David Jadlocki – President

Anna Gurnee – Vice President

Elin Leonard – Treasurer

Kristen MacLean – Secretary

George Mobley

John Capuco

Rich Annis

Val Simeone

Christine Mulcahey

Jen Vaigrt

Beth Towle

Jay Zax

White Birch Active Living 2023-2024 Budget

Account Name	Sub Account Name	Sub-Sub Account Name	Total Active Living
Wages and Salaries			
	Employee Payroll		\$48,460.00
Employee Benefits			
	Health Insurance		\$2,661.12
	Employee Life Insurance WBCC		\$96.46
	Simple IRA		\$1,423.50
Payroll Taxes			
	Social Security		\$3,004.52
	Medicare		\$726.90
	State Unemployment Tax		\$96.92
Rent			\$10,602.00
Maintenance and Repairs			
	Interior/Exterior Building Maintenance		\$3,500.00
Insurance			
	General Liability Insurance		\$3,625.00
	Worker's Compensation		\$600.00
Technology			
	Telephone Service		\$687.50
	Telephone Maintenance		\$12.50
	Internet		\$300.00
	Software		\$2,250.00
	IT Support		\$5,750.00
Postage			\$750.00
Supplies			
	Admin Supplies		\$500.00
	Cleaning Supplies		\$2,500.00
Programs Expense			
	Business Meeting Expense		
		Business Meeting	\$75.00
Marketing Expense			
	Corporate Marketing Materials		
		Brochures	\$0.00
		Corporate Clothing	\$250.00
		Gifts and Donations	\$125.00
Fundraising Expense			
	Annual Appeal Expense		\$125.00
	Fundraising Event		\$7,500.00
	Fundraising Miscellaneous		\$125.00
Vehicles and Travel			
	Vehicle Expense		
		Vehicle Registration / Fees	\$525.00
		Vehicle Maintenance & Repairs	\$843.75
	Travel Expense		
		Parking and Tolls	\$50.00
Professional Fees			
	Legal & Accounting		\$4,250.00
	Investment Management Fee		\$625.00
Business Filing and Service Fees			
	Service Fees		
		Payroll Processing Fee	\$155.00
	Memberships & Subscriptions		\$621.00
Copier Expense			
	Copier Cost of Ownership		\$2,000.00
Depreciation Expense			\$9,250.00
TOTAL			\$114,066.17



Henniker Summary of Services

ENERGY ASSISTANCE – The center staff provide direct service.

PROGRAM	Description	Units of Service	Value
Fuel Assistance Program	Assists income eligible households with cost of energy during prime heating season. This year, benefits were also given to assist with cooling costs.	Enrolled: 97 households 185 people	\$171,963.08 – heat
Electric Assistance Program	Assists income eligible households by providing a specific tier of discount ranging from 8% to 76% off electric bills	Enrolled: 75 households	\$52,282.41 amount of discount
Weatherization	Improves the energy efficiency of income eligible households	3 households	\$35,514.00
Other (smaller programs, agency funds)	Smaller programs with funds assisting with urgent energy needs (shut offs, disconnects, etc)	3 households	\$1,950.00

FOOD ASSISTANCE – The center staff provide direct service.

PROGRAM	Description	Units of Service	Value
Emergency Food Assistance Program	This program provides USDA food to local food pantries for free	Cases of food allocated to Henniker pantry	\$4,467.10 Value of cases

HOUSING ASSISTANCE – The center staff frequently refer clients to these programs.

PROGRAM	Description	Units of Service	Value
NH Emergency Rental Assistance Program	This COVID-relief program provided funds for income-eligible households with rent and other housing expenses	Enrolled: 24 households	\$189,690.78 Paid in rent and housing expenses

All data is from most recent program year for program.

TOTAL: \$266,176.59 (not including housing assistance from NH ERAP)



August 2, 2023

Diane Kendall, Town Administrator
Town of Henniker
18 Depot Hill Road
Henniker, NH 03242

Dear Ms. Kendall:

This letter is to notify the Town of Henniker that the Community Action Program Belknap-Merrimack Counties, Inc. is in receipt of the 2023 appropriation in the amount of \$14,000.00.

Community Action Program Belknap-Merrimack Counties, Inc. wishes to take this opportunity to thank you and the townspeople for your support of Community Action Program services and activities in the Town of Henniker provided by the Warner Area Resource Center.

Once again, thank you for your continued support and if you should have any questions, please do not hesitate to contact Leah Richards, Director of Energy & Area Resource Center Programs at lrichards@capbm.org or 603-225-3295.

Sincerely,

Jeanne Agri
Executive Director

JA:klh

AC-Funding Thank You Letters 2023

cc: Leah Richards, Director of
Energy and Area Resource Center Programs



COMMUNITY ACTION PROGRAM
BELKNAP-MERRIMACK COUNTIES, INC.
EMPOWERING COMMUNITIES SINCE 1965



October 17, 2023

Board of Selectmen, Town of Henniker
Henniker Town Hall
18 Depot Hill Rd
Henniker, New Hampshire 03242

Dear Board of Selectmen:

The Community Action Program Belknap-Merrimack Counties operates a resource center open to Henniker residents in Warner, NH. This CAP Resource Center is funded primarily from three main sources: local tax dollars in conjunction with funding from the Electric Assistance Program (via the state utility companies) and the Low-Income Home Energy Assistance Program (a federal program also known as Fuel Assistance Program). The Center is the local service delivery network for agency programs in your community. The local support of our Center is vital for us to continue intake, referral, contact, and support with residents of your community.

We have compiled data regarding Agency programs accessed by Henniker residents, including the number of residents served and the dollar amount of assistance provided through the work of the Center staff. In the most recent program year, the programs run through our Center served more than 97 Henniker households and, through fuel, electric, and food assistance, provided \$266,176.59 worth of service dollars to residents of Henniker. We would be happy to share the budget for the minimum cost of maintaining the Center at your request.

We will continue to work closely with your welfare officer to ensure the maximum availability of resources from our programs, as well as continue to mobilize any resources other than local tax dollars that become available to help serve residents of your community. To help us continue to provide support to your local community, we respectfully request consideration of our services and submit the following recommendation to the Budget Committee:

“To see if the Town will vote to raise and appropriate the sum of \$14,000.00 for the continuation of services to the low income residents of Henniker through the Warner Resource Center of the Community Action Program Belknap-Merrimack Counties, Inc.”

We thank you for your continued interest and support of our programs. As always, we will be available to answer any questions that you may have. I can be reached via phone at 603-225-3295 ext 1169 or via email at lrichards@capbm.org.

Sincerely,
Leah Richards
Director of Energy and Area Resource Centers



Henniker Summary of Services

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October 2, 2023

Board of Selectmen
Town of Henniker
18 Depot Hill Rd, Ste 1
Henniker, NH 03242-7368



Dear Selectmen,

I am writing today to ask the Town of Henniker to consider a \$500 appropriation to advocate for Henniker's most vulnerable children. This will allow CASA of New Hampshire to recruit, train, and support a volunteer advocate to provide a voice for the children of Henniker who have experienced abuse or neglect. Last year, CASA of New Hampshire advocated for more than 1,500 children throughout the state. Unfortunately, due to the unavailability of trained advocates, 277 children did not have the benefit of a CASA by their side- this number includes 26 children from Merrimack County. As we look to the future, please help us reach our goal of having trained advocates available for 100% of the children who need them most.

Our children are in crisis.

Each year, one million American children are confirmed victims of abuse and neglect and more than half a million are in foster care.

In New Hampshire, hundreds of these children come to the attention of the courts annually. Our children need someone to tell their stories, to be a strong advocate, to get to know them and make their voices heard in a complex, confusing, and often overburdened child protection system.

Founded in 1989, Court Appointed Special Advocates of New Hampshire is the only nonprofit organization in the state that protects the rights of our state's abused and neglected children to live, learn, and grow in the embrace of a loving family. Our trained volunteer advocates speak for our children's best interests in the New Hampshire Family court system. In recent years, the need for our services has increased dramatically.

The effects of the pandemic have begun to surface, leading to a rise in both the number and complexity of cases. We are faced with some of the most severe neglect of children that I have witnessed during my tenure. Children and families clearly struggled during the long months of isolation, and continue to do so today.

CASA of NH has an incredibly strong team of staff, board of directors, and more than 600 volunteer advocates who are completely committed to this difficult but life-changing work. Support from the Town of Henniker will help us to further this mission by providing neglected and abused children in your community with a caring and compassionate advocate to help see them through their most difficult days.

In addition to all of the good work they do for our children, our CASA volunteers also save the state more than \$3.5M in legal fees – fees that would otherwise be paid for by state tax dollars. If CASA of NH cannot provide a volunteer, the state will then hire a paid GAL (Guardian ad Litem) at \$60 per hour plus travel costs.

Below are our most recent fiscal-year-end statistics specific to your county and the state:

FY 2023	BY THE NUMBERS		<u>Statewide</u>	<u>In Merrimack County</u>
		Children Served	1,549	229
		Volunteers	612	128
		Miles Traveled	609,391	99,639
		Hours of Volunteer Time	87,585	13,626
		Value of Volunteer Advocacy	\$3.5M	

New Hampshire’s abused and neglected children are a part of every community within our state and range in age from birth to 21. National studies show that children with a CASA volunteer benefit in countless ways – they are more likely to be placed in safe, permanent homes, receive better mental, emotional and physical health services, and have fewer placement changes than children without a focused advocate. With the support of a CASA advocate, neglected and abused children have access to a brighter future.

Thank you so much for your consideration of this request for your next funding cycle. Should you require additional materials to support this letter, please contact Tarah Bergeron, Development Associate at (603) 626-4600 x2113 or by emailing tbergeron@casanh.org.

I look forward to updating you with our progress and the impact that your support will have on New Hampshire’s victimized children.

All my best,



Marcia R. Sink

President & CEO



THE LONG ROAD HOME



When Paige's* family first became involved with the child protective system, she describes herself then as "overwhelmed, too scared to ask for help." She struggled with substance misuse, and her children were removed to foster care due to neglect and exposure to domestic violence.

However, with perseverance, determination, and support from local service providers and caseworkers, she brought her youngest

daughter Caitlin* home. Today, she has an important message for parents who may be in a similar situation as she once was — overwhelmed, and facing a long road to reunification: "It's not impossible."

An important part of the team who helped Paige achieve reunification was Caitlin's CASA volunteer, Linda. When Linda first met Caitlin, she saw a shy baby who had already experienced so much upheaval in her short life.

"There were a lot of new faces in her life at the very beginning," says Linda. "She was very standoffish and shy at first. But I sat on the floor next to her and let her come to me, and that approach seemed to work. I would hold a toy and she would come to me."

Paige says that at first, because of her past trauma and negative experiences with the system, she didn't trust anyone. However, over time, as she saw DCYF and others like Linda wanted to help, that changed.

"She believed in me," Paige says of Linda. "It was great to hear that recognition, especially from a CASA/GAL who was there to protect my child. I'm so grateful she saw the hard work I did."

Caitlin's case officially closed this past June. Today, Paige is sober and says she wants to use her voice and story to help advocate for others and to improve the system for families. Looking back, she says she can see her wrongs and takes accountability, and she continues to work on herself and the trauma she has been through. But, importantly, she also sees how far she has come.

"It could have ended badly for me," she says. "I'm happy and proud of myself."

**Due to CASA's confidentiality policies, names and locations have been changed to prevent identification of a specific child or parent. The accompanying photo is a stock image for illustrative purposes only and does not depict the people involved.*

"He is the reason I love helping people now. During such a dark and angry time in my life, he always showed up with a smile. He didn't act like a normal case worker. He made sure to treat me like a human, like I deserved — something I hadn't felt in forever while in foster care and placement." – Brie Lamarche, co-founder of the NH Youth Success Project, about her CASA volunteer Pete Woodward

FY23 BY THE NUMBERS



CASA's Mission
CASA of NH provides a voice for abused and neglected children and youth by empowering a statewide network of trained volunteers to advocate on their behalf so they can thrive in safe, permanent homes.

WHAT'S AHEAD FOR CASA

Building on last year's advertising and marketing momentum, we increased our efforts to reach ever more people statewide through all media channels. Our twice-monthly virtual information sessions remain successful, and we began work to fine-tune them in order to create even more opportunities to engage with potential volunteers.

In addition to the virtual 40-hour format, we are offering select in-person trainings, plus a "hybrid" session that includes both virtual and outside, guided instruction done on attendees' own time. By widening the ways in which we offer core training, we hope more people are able to attend and ultimately become active advocates.

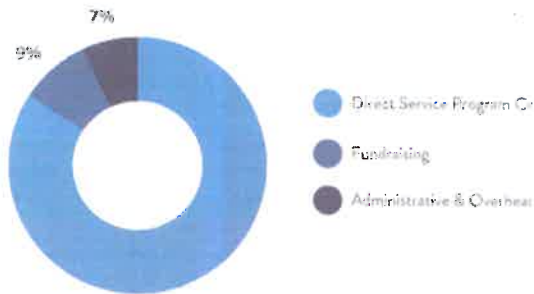
As we began to see results from in-person events, we increased our attendance at fairs and festivals and grew the number of advocate appreciation events, speaking engagements, lunch-and-learns, small informational gatherings, presentations to local community partners and educational events.

A strong staff strengthens our ability to provide the highest level of advocacy. To that end, we continue to practice the leadership and management skills learned through energy leadership training, and remain focused on our justice, equality, diversity and inclusion efforts. Our work can be difficult, and we are committed to helping and supporting our staff, who rise to the challenge.

Read our full FY 23 Annual Report online at casanh.org/annualreport

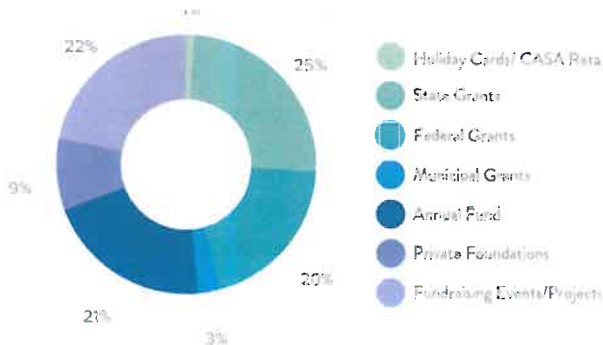
"If we can help the cause in some small way, to help the kids of New Hampshire — to help you — then we're on the path to helping those who don't have the privileges that we have," — Barbara Letvinchuk, RBC Wealth Management senior vice president. RBC Wealth Management has contributed to CASA of NH in numerous ways, from sponsoring our Cards for CASA program to attending and sponsoring — several times — our annual gala and main fundraising event, CASA Cares.

FUNDING USES



All costs related to administering the program, including recruiting, training, and supervising volunteer advocates

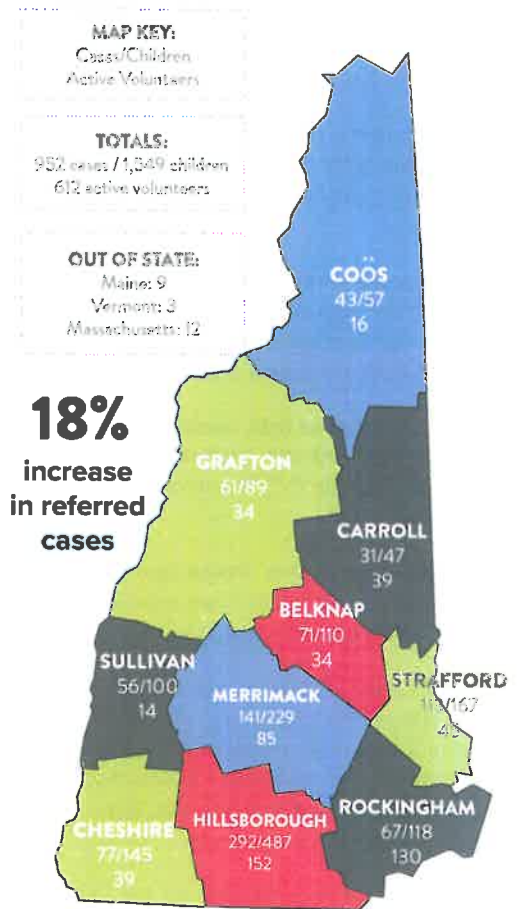
FUNDING SOURCES



CASA of NH strives to maintain frugal financial practices, a balanced budget, and funding diversity.

Full FY23 audited financials will be posted in November 2023 at casanh.org/financials

2023 ACTIVE VOLUNTEERS AND CASES



CASA of New Hampshire - P.O. Box 1327, Manchester, NH 03105

www.casanh.org | 800-626-0622 | speakup@casanh.org

BERLIN CLAREMONT COLEBROOK DOVER KEENE LACONIA MANCHESTER



BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: DEBT SERICE PRINCIPAL							
01-4711-4940-000	PRINCIPAL	187,720	130,163	12,000	0	92,596	(37,567)
Total Department DEBT SERICE PRINCIPAL:		187,720	130,163	12,000	0	92,596	(37,567)

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: DEBT SERVICE INTEREST							
01-4721-4940-000	INTEREST	23,536	19,039	11,818	0	16,265	(2,774)
Total Department DEBT SERVICE INTEREST:		23,536	19,039	11,818	0	16,265	(2,774)

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: DEBT SERVICE LEASE							
01-4722-4800-000	DEBT SERVICE LEASE	0	0	37,567	0	37,568	37,568
Total Department DEBT SERVICE LEASE:		0	0	37,567	0	37,568	37,568

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: GENERAL FUND							
Department: DEBT SERVICE TAN							
01-4723-4940-000	TAN INTEREST	13,500	13,500	5,561	0	20,000	6,500
Total Department DEBT SERVICE TAN:		13,500	13,500	5,561	0	20,000	6,500
Fund 01 - GENERAL FUND:							
TOTAL APPROPRIATIONS		6,305,161	6,525,888	5,296,137	63,442	6,794,762	268,874

TOWN OF HENNIKER
4700 Debt
2024 Budget Request Details

4711	<u>Debt Service Principal</u>	<u>\$92,596</u>
General Fund pays 40% of the WWTP bond, \$12,000; and Western Avenue Bridge loan \$80,596. Last year of the WWTP bond.		
4721	<u>Debt Service Interest</u>	<u>\$16,265</u>
General Fund pays 40% of the WWTP bond, \$525; and Western Avenue Bridge loan \$15,740. Last year of the WWTP bond.		
4722	<u>Debt Service Lease</u>	<u>\$37,568</u>
CAT lease for motor grader – principal \$36,753.83; interest \$814.33. This is the last year of the lease.		
4723	<u>Debt Service TAN Interest</u>	<u>\$20,000</u>
Interest rate will be increasing compared to prior years		
Total Requested.....		\$ 166,429

2024 Debt Service

	306,333			1,208,940			641,000		
	Lease Pay	Interest	Balance	Principal	Interest	Balance	Principal	Interest	Balance
Original Value of Note	306,333			1,208,940			641,000		
Original Date of Note	Apr-15			Nov-15			Nov-05		
Stated Interest Rate	2.00%			2.79%					
Finance Company Purpose	Caterpillar Financial Grader			Bar Harbor Western Ave Bridge			NH Municipal Bond Bank 40% of WWTP Debt		
Town									
2024	36,754	814	0	80,596	15,740	483,576	12,000	525	0
2025				80,596	13,492	402,980			
2026				80,596	11,243	322,384			
2027				80,596	8,995	241,788			
2028				80,596	6,746	161,192			
2029				80,596	4,497	80,596			
2030				80,596	2,249	0			
2031									
Totals	36,754			564,172			12,000		\$612,926

	641,000			223,000					
	Principal	Interest	Balance	Principal	Interest	Balance			
Original Value of Note	641,000			223,000					
Original Date of Note	Nov-05			Sep-14					
Stated Interest Rate				3.65%					
Finance Company Purpose	NH Municipal Bond Bank 60% of WWTP Debt			Bar Harbor UV System					
WWTP									
2024	18,000	788	0	14,867	3,256	74,331			
2025				14,867	2,713	59,464			
2026				14,867	2,171	44,597			
2027				14,867	1,628	29,730			
2028				14,867	1,085	14,863			
2029				14,863	543	0			
2030									
2031									
Totals	18,000			89,198					107,198

	350,000			400,000			550,000		
	Principal	Interest	Balance	Principal	Interest	Balance	Interest	Principal	Balance
Original Value of Note	350,000			400,000			550,000		
Original Date of Note	Sep-12			Sep-14			2020		
Stated Interest Rate	2.44%			3.65%					
Finance Company Purpose	Bar Harbor Fix Water Tank/West Ave			Bar Harbor Water Meters			Franklin Savings Water line TAP, 202/9 pipe		
CSWW									
2024	23,333	3,407	93,336	26,667	4,867	106,665	10,986	27,500	440,000
2025	23,333	2,555	70,003	26,667	3,893	79,998	10,340	27,500	412,500
2026	23,333	1,703	46,670	26,667	2,920	53,331	9,694	27,500	385,000
2027	23,333	852	23,337	26,667	1,947	26,664	9,048	27,500	357,500
2028	23,337	498	0	26,664	973	0	8,401	27,500	330,000
2029							7,755	27,500	302,500
2030							7,109	27,500	275,000
2031							6,463	27,500	247,500
2032							5,816	27,500	220,000
2033							5,170	27,500	192,500
2034							4,524	27,500	165,000
2035							3,878	27,500	137,500
2036							3,231	27,500	110,000
2037							2,585	27,500	82,500
2038							1,939	27,500	55,000
2039							1,293	27,500	27,500
2040							646	27,500	0
Totals	116,669			133,332			467,500		717,501

BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Fund: WASTEWATER TREATMENT PLANT							
Department: WWTF							
03-4326-4110-000	WAGES FT	171,126	218,360	151,841	0	183,227	(35,133)
03-4326-4130-000	COMM/TREAS/ACCTNG	2,435	2,435	0	0	2,435	0
03-4326-4140-000	WAGES OT	7,249	7,249	7,844	0	7,453	204
03-4326-4211-000	BENEFIT INSURANCE	47,027	60,073	47,712	0	68,581	8,508
03-4326-4220-000	FICA/MEDICARE	13,413	16,920	11,244	0	14,773	(2,147)
03-4326-4230-000	RETIREMENT	25,080	31,484	18,436	0	25,799	(5,685)
03-4326-4240-000	TRAINING/LICENSE	1,200	1,200	215	0	1,200	0
03-4326-4291-000	UNIFORMS	1,071	1,071	675	0	1,071	0
03-4326-4301-000	ACCOUNTING	770	990	0	0	1,050	60
03-4326-4320-000	LEGAL FEES/CONSULTING	0	0	3,235	0	20,000	20,000
03-4326-4341-000	TELEPHONE	4,536	4,536	2,473	0	4,000	(536)
03-4326-4408-000	ELECTRICITY PUMP STATION	3,600	3,640	3,472	0	4,225	585
03-4326-4409-000	ELECTRICITY	48,492	51,674	42,677	0	49,000	(2,674)
03-4326-4410-000	ELEC MAPLE STREET	1,178	1,357	1,144	0	1,510	153
03-4326-4411-000	HEAT BELT PRESS BLDING	4,318	6,910	3,875	0	6,155	(755)
03-4326-4412-000	WATER	24,170	24,170	27,363	0	27,500	3,330
03-4326-4413-000	HEAT PLANT	7,078	10,056	5,523	0	10,557	501
03-4326-4414-000	ALARM SERVICE	812	812	801	0	850	38
03-4326-4415-000	PROPANE	1,699	1,699	1,135	0	1,500	(199)
03-4326-4430-000	BUILDING REPAIR/MAINT	2,040	2,040	1,257	0	2,040	0
03-4326-4520-000	WORKERS COMP INSURANCE	2,900	2,869	2,869	0	2,915	46
03-4326-4521-000	GENERAL LIAB INS.	8,500	11,610	11,710	0	12,423	813
03-4326-4550-000	PRINTING	200	200	695	0	700	500
03-4326-4560-000	DUES/MEMBERSHIPS	215	215	0	0	763	548
03-4326-4620-000	OFFICE SUPPLIES	885	885	522	0	885	0
03-4326-4621-000	BANK SERVICE CHARGE	0	0	20	0	0	0
03-4326-4625-000	POSTAGE	585	585	635	0	700	115
03-4326-4635-000	VEHICLE FUEL	1,000	1,300	1,050	0	1,300	0
03-4326-4650-000	LAWN TRACTOR REPAIR	600	600	0	0	600	0
03-4326-4660-000	VEHICLE REPAIR	200	200	509	0	1,000	800
03-4326-4662-000	VEHICLE PARTS/ACCESSORIES	200	200	1,275	0	200	0
03-4326-4689-000	SUPPLIES OTHER	2,780	2,780	850	0	2,780	0
03-4326-4741-000	TOOL PURCHASES	400	400	137	0	1,680	1,280
03-4326-4805-000	EQUIPMENT REPAIR/MAINT.	41,786	34,390	37,209	0	39,830	5,440
03-4326-4810-000	COMPUTER REPAIR/MAINT.	300	300	0	0	3,310	3,010
03-4326-4855-000	SAFETY SUPPLIES	2,046	2,046	1,041	0	2,886	840
03-4326-4860-000	LAB REPAIR/MAINTENANCE	3,955	4,055	2,840	0	4,055	0
03-4326-4862-000	IN HOUSE LAB	6,764	6,764	8,806	0	7,305	541
03-4326-4864-000	OUTSIDE LAB	5,328	5,328	5,656	0	7,368	2,040
03-4326-4869-000	SLUDGE PROCESSING	10,192	11,167	4,659	0	11,167	0
03-4326-4870-000	SLUDGE DISPOSAL EXPENSE	36,420	40,060	33,034	0	59,180	19,120
03-4326-4871-000	GRIT DISPOSAL	2,700	2,700	0	0	2,700	0
03-4326-4875-000	COLLECTION SYSTEM	28,864	28,864	10,481	0	28,864	0
03-4326-4940-000	DEBT SERVICE	40,100	38,240	37,804	0	36,920	(1,320)
03-4326-4988-000	PH ADJUSTMENT	30,624	30,624	45,102	0	49,256	18,632
03-4326-4990-000	CAPITAL RESERVE	50,000	50,000	0	0	50,000	0
Total Department WWTF:		644,838	723,058	537,826	0	761,713	38,655

Fund 03 - WASTEWATER TREATMENT PLANT:

TOTAL APPROPRIATIONS	644,838	723,058	537,826	0	761,713	38,655
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BUDGET REPORT FOR TOWN OF HENNIKER

Calculations As of 11/30/2023

GL Number	Description	2022 Amended Budget	2023 Original Budget	2023 Activity	2023 Encumbrance	2024 DEPT REQUESTED	2024 DEPT REQUESTED Amt Change
Report Totals:							
TOTAL APPROPRIATIONS - ALL FUNDS		6,949,999	7,248,946	5,833,963	63,442	7,556,475	307,529

**WASTEWATER BUDGET
2024**

**4326-240
Training & Licenses**

DES Classes 5 @ 100.00 ea.	500.00
Meetings & Trade Shows	600.00
License Renewal – Rich & Chazz & Eric	<u>100.00</u>
	\$1,200.00

**4326-291
Uniforms**

Pants 18 @ 35.00 ea.	630.00
T Shirts 18 @ 12.00 ea.	216.00
Sweatshirts 9 @ 25.00 ea.	<u>225.00</u>
	\$1,071.00

**4326-301
Accounting**

Check/Bill Printing	270.00
Avitar Software Support	730.00
Bill Folding & Stuffing Service	<u>50.00</u>
	\$1,050.00

**4326-320
Legal/Consulting**

ESR #03 CMOM	\$20,000.00
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**4326-341
Telephone**

2023 Avg. Mo. Bill 254.00 X 12 mos.	3,100.00
428-7215 Regular Phone WWTP	
428-8312 Internet & 1 st Fire Alarm#	
428-4245 2 nd fire alarm #	
428-7307 Regular Phone West Henniker P.S.	
428-6427 Alarm Line,	
848-5384 Cell Phone, Stipend \$75.00/Mo.	<u>900.00</u>
	\$4,000.00

**4326-408
Electric Pump Station (W. Henn.)**

2023 Avg. Mo. Bill = \$320.00 + 10% X 12 mos.	\$4,225.00 (rounded)
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**4326-409
Electric Plant/Ramsdell**

2023 Avg. Mo. Bill = \$3,888.00 + 5% X 12 mos.	\$49,000.00 (rounded)
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**4326-410
Electric Maple St.**

2023 Avg. Mo. Bill = \$115 + 10% X 12 mos.	\$1,510.00 (rounded)
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**4326-411
Heat Press Bldg.**

1,800 gallons @ \$3.419/gal.	\$6,155.00 (rounded)
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**4326-412
Water**

Plant	9,473.00 + 13,161.00	22,634.00
Ramsdell	653.00 + 865.00	1,518.00
W. Henn.	164.00 + 164.00	<u>328.00</u>
		\$24,480.00
	+12% =	<u>2,590.00</u>
		\$27,500
		(rounded)

**4326-413
Heat Plant**

2,400 gallons @ \$4.399/gal.	\$10,557
Switched to Low Sulfur "ORD" Fuel (New Generator)	
New Plant Boiler in fall 2012	

**4326-414
Alarm Service**

Fire Alarm Service	180.00
Test & Inspection	250.00
Alarm System	<u>375.00</u>
	\$850.00
	(rounded)

**4326-415
Heat Propane**

Rolloff Room	500 gallons @ \$1.439/gal	719.50
Blower Bldg.	500 gallons @ \$1.439/gal	<u>719.50</u>
		\$1,500.00
		(rounded)

**4326-430
Building Repair & Maint.**

<u>W. Henniker</u>		
Backflow Test	\$45.00 X 2 test/year	90.00

Ramsdell Rd.
Backflow Test \$45.00 X 2 test/year 90.00

Plant
Backflow Test 4 units X \$45.00 X 2 test/yr. 360.00
Other Bldg. Repairs 1,500.00
\$2,040.00

**4326-550
Printing**

Miscellaneous Printing **\$700.00**

**4326-560
Dues/Memberships**

NHWPCA 3 @ \$35.00 105.00
WEF 1 @ \$110.00 110.00
Granite State Rural Water Association 548.00
\$763.00

**4326-620
Office Supplies**

Desk blotters 3 @ \$8.33 25.00
Diary 40.00
Notebooks 40.00
Copy Paper 100.00
Pens, Paper clips, etc. 150.00
Ink Cartridges : Copier,Printer,Fax etc. 500.00
File Folders 30.00
\$885.00

**4326-625
Postage**

Registered mail (Reports)	25.00
Sewer Bill Mailings 2 X per yr. @ 237.50 ea.	475.00
UPS Shipping	<u>200.00</u>
	\$700.00

**4326-635
Vehicle Fuel**

\$1,300.00

**4326-650
Lawn Tractor Repair**

\$600.00

**4326-660
Vehicle Repair/Maintenance**

\$1,000.00

**4326-662
Vehicle Parts/Accessories**

LED Warning Light (Pick-up Truck)	\$200.00
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4326-689

Supplies Other

Paper towels 12 cases @ \$35.00 ea.	420.00
Toilet Paper 1 case @ \$50.00 ea.	50.00
Edmunds-Hardware @ \$75.00/mo.	900.00
Oil, Aerosols, Antifreeze, etc.	200.00
LED/Florescent lamps/Light bulbs	150.00
Laundry Detergent	60.00
Cleaning Supplies	300.00
Paint	200.00
Filters Air & Oil	300.00
Trash Bags & Vinyl Tubing	<u>200.00</u>
	\$2,780.00

4326-741 Equipment Purchases

Lab Convention Oven	880.00
Snow Blower	<u>799.00</u>
	\$1,680.00

4326-805 Equipment Repair

Inhouse Maint. & Repair	30,440.00
Service Boiler & Furnaces (5)	1,250.00
Plant Generator Service Contract	1,035.00
West Henniker Generator Service Contract	805.00
UV Parts – Lamps, Sleeves, Ballast etc.	<u>6300.00</u>
	\$39,830.00

4326-810 Computer Service

Maintenance & Repair - Mirador	\$3,310
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**4326-855
Safety Supplies**

Med. Gloves 60 Boxes @ 16.60 ea.	996.00
Other Safety Items	250.00
Safety Boots, Steel Toe 3pr. @150.00ea.	450.00
Dig Safe	100.00
Fire Extinguisher Service	250.00
Full Body Harness x2	<u>840.00</u>
	\$2,886.00

**4326-860
Lab Repair/Maint.**

QA/QC Calibration	750.00
Flow Meter Calibration	600.00
Inhouse Lab Repairs	1,000.00
Field LDO Probe Sensor Cap	146.00
A.T. LDO Probe Sensor Cap	266.00
Lab LBOD Probe Sensor Cap	151.00
Nanopure Cartridge Kit	942.00
Shipping & Handling	<u>200.00</u>
	\$4,055.00

**4326-862
Inhouse Lab**

<u>E-Coli</u>	
Reagent, 2 – 100 pks @ 765.00 ea.	1530.00
Sterilized Sample Bottles 1 – 200 pk	166.00
Quanti Trays, 2 – 100 pks @ 255.00 ea.	510.00
Quality Control Kits 1	275.00
2 Comparators @ 31.00 ea.	62.00
Shipping & Handling	200.00
 <u>pH</u>	
Buffer Pillows 6 Boxes@ 24.00 ea.	180.00

Gel Filled Probe 1	190.00
Storage & Cleaning Solution	40.00
<u>TSS</u>	
Glass Microbe Filters 7 Boxes @ \$115.88 ea.	811.00
Dessicant Cartridge 2 @ 40.00 ea.	80.00
<u>Alkalinity</u>	
Methyl Orange Indicator 1 Bottle	21.00
<u>BOD</u>	
Nutrient Pillows 10 Packages @ \$13.86 ea.	138.00
NSI 8 Bottles @ \$182.00 per 4 pk.	364.00
<u>Other Lab Supplies</u>	
Kimwipes 4 Boxes @ \$5.50 ea.	22.00
Certified Thermometers 5 @ \$74.85	375.00
Alcojet 2 Boxes @ 29.50 ea.	60.00
Glassware, Forceps & Brushes	220.00
QA/QC Sample Test Kit	500.00
Nano Pure Final Filter	144.00
Calibrated Charts & Pens	907.00
Sulfuric Acid	24.00
Shipping & Handling	200.00
	\$7,305.00

**4326-864
Outside Lab**

Effluent Testing 2 /yr.	231.00
Sludge Analysis 4 / yr.	3557.00
1 LC-50 Toxcity Test	1000.00
4 Split E-Coli @ 30.00 ea.	120.00
12 Conductivity @ 10.00 ea.	120.00
12 Heterotrophic Plate Count @25.00 ea.	300.00
24 copper	360.00
12 Nitrogen	300.00
24 Total phosphorus	480.00
12 Kjeldahl	300.00
12 Nitrate and Nitrite	300.00
	\$7,368.00

**4326-869
Sludge Processing**

6 Drums polymer @ \$1669.50 ea.	10017.00
Belt Press Repair Parts	1000.00
Polymer Solvent 10 gal.	<u>150.00</u>
	\$11,167.00

**4326-870
Sludge Disposal**

Disposal Cost 220 Tons @ \$73.00/ton	24180.00
Transportation Cost 16 Trips @ \$1,500.00 ea.	<u>35000.00</u>
	\$59,180.00

**4326-871
Grit Disposal**

70 boxes of grit & screenings for disposal at Turnkey Landfill	\$2,700.00
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**4326-875
Collection System**

Collection System Maintenance	26,000.00
Manhole Frames & Covers 8@358.00 ea.	<u>2864.00</u>
	\$28,864.00

**4326-940
Debt Service**

\$36,920

**4326-988
pH Adjustment**

212 Drums NaOH 50% @ 232.00 ea.	\$49,256.00
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**4326-990
Capital Reserve**

\$50,000.00

**Henniker Tax Rate History
1996 to 2023**

Year	Total Valuation	% Change in Total Value	County Portion		Town Portion		School Portion			TOTAL	
			Rate	% of Total Rate	Rate	% of Total Rate	Local Rate	State Rate	% of Total Rate	Total Tax Rate	% Change in Tax Rate
1996*	\$161,488,838		\$2.00	4.99%	\$8.25	20.56%	\$29.87		74.45%	\$40.12	
1997	\$163,112,416	1.01%	\$2.19	5.20%	\$9.70	23.01%	\$30.26		71.79%	\$42.15	5.06%
1998	\$164,870,516	1.08%	\$2.15	5.03%	\$9.36	21.89%	\$31.24		73.08%	\$42.75	1.42%
1999	\$167,989,118	1.89%	\$2.19	6.21%	\$9.99	28.31%	\$16.17	\$6.94	65.49%	\$35.29	-17.45%
2000	\$171,017,564	1.80%	\$2.55	6.91%	\$9.89	26.81%	\$17.63	\$6.82	66.28%	\$36.89	4.53%
2001	\$175,163,508	2.42%	\$2.93	7.41%	\$9.86	24.93%	\$19.12	\$7.64	67.66%	\$39.55	7.21%
2002	\$180,964,626	3.31%	\$3.08	7.06%	\$9.86	22.61%	\$23.69	\$6.97	70.32%	\$43.60	10.24%
2003	\$184,851,086	2.15%	\$3.22	7.50%	\$10.86	25.29%	\$22.22	\$6.65	67.22%	\$42.95	-1.49%
2004	\$189,204,933	2.36%	\$3.77	8.34%	\$11.82	26.16%	\$24.38	\$5.22	65.50%	\$45.19	5.22%
2005*	\$387,911,217	105.02%	\$2.13	8.48%	\$6.42	25.55%	\$14.09	\$2.49	65.98%	\$25.13	-44.39%
2006	\$393,461,763	1.43%	\$2.10	8.42%	\$6.37	25.53%	\$14.00	\$2.48	66.05%	\$24.95	-0.72%
2007	\$402,900,027	2.40%	\$2.40	9.69%	\$6.37	25.72%	\$13.71	\$2.29	64.59%	\$24.77	-0.72%
2008	\$406,193,403	0.82%	\$2.63	9.68%	\$6.86	25.26%	\$15.29	\$2.38	65.06%	\$27.16	9.65%
2009	\$410,879,394	1.15%	\$2.49	9.13%	\$6.84	25.07%	\$15.64	\$2.31	65.80%	\$27.28	0.44%
2010*	\$380,286,857	-7.45%	\$2.89	9.69%	\$7.40	24.82%	\$17.14	\$2.39	65.49%	\$29.82	9.31%
2011	\$384,607,063	1.14%	\$2.91	9.70%	\$7.24	24.13%	\$17.31	\$2.54	66.17%	\$30.00	0.60%
2012	\$386,639,296	0.53%	\$2.73	9.54%	\$7.11	24.85%	\$16.23	\$2.54	65.61%	\$28.61	-4.63%
2013	\$386,695,105	0.01%	\$2.68	8.83%	\$7.71	25.41%	\$17.59	\$2.36	65.75%	\$30.34	6.05%
2014	\$388,320,090	0.42%	\$2.90	9.45%	\$7.87	25.65%	\$17.60	\$2.31	64.90%	\$30.68	1.12%
2015*	\$392,248,553	1.01%	\$2.85	9.06%	\$8.45	26.85%	\$17.80	\$2.37	64.09%	\$31.47	2.57%
2016	\$393,513,800	0.32%	\$2.84	8.52%	\$8.95	26.85%	\$19.21	\$2.33	64.63%	\$33.33	5.91%
2017	\$399,440,134	1.51%	\$3.01	8.87%	\$9.35	27.55%	\$19.30	\$2.28	63.58%	\$33.94	1.83%
2018	\$402,668,473	0.81%	\$3.01	8.93%	\$9.20	27.31%	\$19.16	\$2.32	63.76%	\$33.69	-0.74%
2019	\$401,243,583	-0.35%	\$3.01	8.55%	\$10.28	29.20%	\$19.59	\$2.32	62.24%	\$35.20	4.48%
2020**	\$471,798,273	17.58%	\$2.56	8.19%	\$9.94	31.82%	\$16.75	\$1.99	59.99%	\$31.24	-11.25%
2021	\$475,282,877	0.74%	\$2.53	7.77%	\$10.67	32.77%	\$17.46	\$1.90	59.46%	\$32.56	4.23%
2022*	\$723,351,324	52.19%	\$1.79	8.35%	\$6.93	32.32%	\$11.84	\$0.88	59.33%	\$21.44	-34.15%
2023	\$737,302,447	1.93%	\$1.68	7.51%	\$6.93	30.97%	\$12.50	\$1.27	61.53%	\$22.38	4.38%

*Town Revaluation Year

**Town Revaluation Year - COVID



2023 \$22.38

Tax Rate Breakdown Henniker

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$5,102,043	\$737,302,447	\$6.93
County	\$1,242,533	\$738,395,597	\$1.68
Local Education	\$9,219,686	\$737,302,447	\$12.50
State Education	\$923,399	\$725,487,597	\$1.27
Total	\$16,487,661		\$22.38

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Total	\$0		\$0.00

Tax Commitment Calculation	
Total Municipal Tax Effort	\$16,487,661
War Service Credits	(\$76,000)
Village District Tax Effort	\$0
Total Property Tax Commitment	\$16,411,661

 Sam Greene Director of Municipal and Property Division New Hampshire Department of Revenue Administration	11/3/2023
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Appropriations and Revenues

Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$9,638,601	
Net Revenues (Not Including Fund Balance)		(\$4,245,459)
Fund Balance Voted Surplus		(\$53,000)
Fund Balance to Reduce Taxes		(\$355,000)
War Service Credits	\$76,000	
Special Adjustment	\$0	
Actual Overlay Used	\$40,901	
Net Required Local Tax Effort	\$5,102,043	

County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$1,242,533	
Net Required County Tax Effort	\$1,242,533	

Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$8,741,344	
Net Cooperative School Appropriations	\$3,984,021	
Net Education Grant		(\$2,582,280)
Locally Retained State Education Tax		(\$923,399)
Net Required Local Education Tax Effort	\$9,219,686	
State Education Tax	\$923,399	
State Education Tax Not Retained	\$0	
Net Required State Education Tax Effort	\$923,399	

Valuation

Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$738,395,597	\$723,351,324
Total Assessment Valuation without Utilities	\$725,487,597	\$710,412,824
Commercial/Industrial Construction Exemption	\$1,093,150	\$0
Total Assessment Valuation with Utilities, Less Commercial/Industrial Construction Exemption	\$737,302,447	\$723,351,324

Village (MS-1V)

Description	Current Year
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Henniker

Tax Commitment Verification

2023 Tax Commitment Verification - RSA 76:10 II

Description	Amount
Total Property Tax Commitment	\$16,411,661
1/2% Amount	\$82,058
Acceptable High	\$16,493,719
Acceptable Low	\$16,329,603

If the amount of your total warrant varies by more than 1/2%, the MS-1 form used to calculate the tax rate might not be correct. The tax rate will need to be recalculated. Contact your assessors immediately and call us at 603.230.5090 before you issue the bills. See RSA 76:10, II

Commitment Amount	
Less amount for any applicable Tax Increment Financing Districts (TIF)	
Net amount after TIF adjustment	

Under penalties of perjury, I verify the amount above was the 2023 commitment amount on the property tax warrant.

Tax Collector/Deputy Signature:	Date:
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Requirements for Semi-Annual Billing

Pursuant to RSA 76:15-a

76:15-a Semi-Annual Collection of Taxes in Certain Towns and Cities - I. Taxes shall be collected in the following manner in towns and cities which adopt the provisions of this section in the manner set out in RSA 76:15-b. A partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times 1/2 of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times 1/2 the previous year's tax rate to compute the partial payment.

Henniker	Total Tax Rate	Semi-Annual Tax Rate
Total 2023 Tax Rate	\$22.38	\$11.19

Associated Villages

Fund Balance Retention

Enterprise Funds and Current Year Bonds	\$1,214,188
General Fund Operating Expenses	\$19,810,031
Final Overlay	\$40,901

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "...general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures." [2],[3]

[1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices (4.1)*, pg. 17.
 [2] Government Finance Officers Association (GFOA), (2009), *Best Practice: Determining the Appropriate Level of Unrestricted Fund Balance in the General Fund*.
 [3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance*.

2023 Fund Balance Retention Guidelines: Henniker	
Description	Amount
Current Amount Retained (8.67%)	\$1,718,373
17% Retained (<i>Maximum Recommended</i>)	\$3,367,705
10% Retained	\$1,981,003
8% Retained	\$1,584,802
5% Retained (<i>Minimum Recommended</i>)	\$990,502



Revised Estimated Revenues Adjusted

Henniker

For the period beginning January 1, 2023 and ending December 31, 2023

In accordance with RSA 21-J:35, the department is notifying you of the following changes in the estimated revenues used in computing the tax rate.

Account	Source	Estimated Revenue	Change Amount	Estimated Revenue Adjusted
Taxes				
3120	Land Use Change Tax - General Fund	\$11,570	\$0	\$11,570
3180	Resident Tax	\$0	\$0	\$0
3185	Yield Tax	\$32,517	\$0	\$32,517
3186	Payment in Lieu of Taxes	\$511	\$0	\$511
3187	Excavation Tax	\$4,762	\$0	\$4,762
3189	Other Taxes	\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	\$45,000	\$0	\$45,000
9991	Inventory Penalties	\$0	\$0	\$0
Taxes Subtotal		\$94,360	\$0	\$94,360
Licenses, Permits, and Fees				
3210	Business Licenses and Permits	\$990	\$0	\$990
3220	Motor Vehicle Permit Fees	\$1,115,000	\$0	\$1,115,000
3230	Building Permits	\$30,000	\$0	\$30,000
3290	Other Licenses, Permits, and Fees	\$4,314	\$0	\$4,314
3311-3319	From Federal Government	\$5,398	(\$5,398)	\$0
Licenses, Permits, and Fees Subtotal		\$1,155,702	(\$5,398)	\$1,150,304
State Sources				
3351	Municipal Aid/Shared Revenues	\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	\$300,000	\$126,340	\$426,340
3353	Highway Block Grant	\$169,405	\$22	\$169,427
3354	Water Pollution Grant	\$6,525	\$0	\$6,525
3355	Housing and Community Development	\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	\$81	\$0	\$81
3357	Flood Control Reimbursement	\$76,245	\$5,398	\$81,643
3359	Other (Including Railroad Tax)	\$22,110	\$0	\$22,110
3379	From Other Governments	\$96,219	\$0	\$96,219
State Sources Subtotal		\$670,585	\$131,760	\$802,345
Charges for Services				
3401-3406	Income from Departments	\$520,000	\$0	\$520,000
3409	Other Charges	\$51	\$2	\$53
Charges for Services Subtotal		\$520,051	\$2	\$520,053



Revised Estimated Revenues Adjusted

Account	Source	Estimated Revenue	Change Amount	Estimated Revenue Adjusted
Miscellaneous Revenues				
3501	Sale of Municipal Property	\$8,933	\$16,650	\$25,583
3502	Interest on Investments	\$70,000	\$0	\$70,000
3503-3509	Other	\$14,665	\$861	\$15,526
Miscellaneous Revenues Subtotal		\$93,598	\$17,511	\$111,109
Interfund Operating Transfers In				
3912	From Special Revenue Funds	\$0	\$0	\$0
3913	From Capital Projects Funds	\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)	\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)	\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)	\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	\$716,275	\$258	\$716,533
3914W	From Enterprise Funds: Water (Offset)	\$497,655	\$0	\$497,655
3915	From Capital Reserve Funds	\$355,000	(\$16,000)	\$339,000
3916	From Trust and Fiduciary Funds	\$14,100	\$0	\$14,100
3917	From Conservation Funds	\$0	\$0	\$0
Interfund Operating Transfers In Subtotal		\$1,583,030	(\$15,742)	\$1,567,288
Other Financing Sources				
3934	Proceeds from Long Term Bonds and Notes	\$0	\$0	\$0
Other Financing Sources Subtotal		\$0	\$0	\$0
Total Revised Estimated Revenues and Credits		\$4,117,326	\$128,133	\$4,245,459



Revised Estimated Revenues Summary

	Estimated	Change Amount	State Adjusted
Subtotal of Revenues	\$4,117,326	\$128,133	\$4,245,459
Unassigned Fund Balance (Unreserved)	\$2,126,373	\$0	\$2,126,373
(Less) Emergency Appropriations (RSA 32:11)	\$0	\$0	\$0
(Less) Voted from Fund Balance	\$53,000	\$0	\$53,000
(Less) Fund Balance to Reduce Taxes	\$400,000	\$0	\$400,000
Fund Balance Retained	\$1,673,373	\$0	\$1,673,373
Total Revenues and Credits	\$4,570,326	\$128,133	\$4,698,459
Requested Overlay	\$50,000	\$0	\$50,000

Assessment Overview

Total Appropriations	\$9,638,601
(Less) Total Revenues and Credits	\$4,698,459
Net Assessment	\$4,940,142

Explanation of Adjustments

Account	Reason for Adjustment	Warrant Number
3311-3319		
3352	MC: State Aid Adjustment	07
3353	MC: State Aid Adjustment	,12
3357	MC: State Aid Adjustment	07
3409	MC: Municipality Adjustment	
3501	MC: Municipality Adjustment	
3503-3509	MC: Municipality Adjustment	07
3914S	MC: State Aid Adjustment	,20
3915	MC: DRA Adjustment	,14,13,15,11



October 16, 2023

Ms. Diane Kendall
Town Administrator
Town of Henniker
18 Depot Hill Road
Henniker, NH 03242

Dear Ms. Kendall:

The HealthTrust Board of Directors met on October 11, 2023 to set renewal rates for the FY2025 renewal period. This rate package includes your rates for the renewal period as well as important information related to the Capital Adequacy Reserve and Capital Risk Charge, and benefit plan updates.

Medical Rates

Town of Henniker- Small Group Rating Tier (50 and Under) Guaranteed Maximum Rate Adjustment for FY2025 is 14.6%

The Guaranteed Maximum Rate (GMR) for your Member Group's medical coverage for the period of July 1, 2024 through June 30, 2025 (FY2025) is provided in this rate package. In developing these rates, HealthTrust utilized medical and prescription drug claims experience for claims incurred May 2022 – April 2023, paid through May 2023. If you are a Group in the Small Group Rating Tier (50 and Under), or part of a combined rating group, your rate reflects the claims experience of that combined rating group.

Some significant factors for this renewal period have driven the changes in the overall rate adjustment. Based on the claims experience from this time period for all of the July renewal groups combined, there has been a demonstrated increase in the overall claims volume and increased severity and volume of high dollar claims. Other items such as the cost and utilization of specialty drugs, newly indicated weight loss drugs, and losses within the investment portfolio due to downturns in the financial market have impacted the level of rate adjustments. As a result, the Guaranteed Maximum Rate (GMR) adjustment for all Member Groups renewing medical coverage for *FY2025 is an overall rate adjustment of 16.5%*.

The GMR provides rate projection information and locks-in a maximum rate for your Member Group's budgeting purposes based on the most up-to-date data available at this time. Rates are then revisited in the spring utilizing updated claims and cost data. The HealthTrust Board of Directors will establish the final July "revisit" rates on March 21, 2024.

Capital Adequacy Reserve & Capital Risk Charge

Each year, the Board of Directors determines the amount needed for claims, administration, and reserves based on HealthTrust's independent actuary's estimates for the upcoming year. At the HealthTrust Board meeting on August 11, 2023, the Board set a Capital Adequacy Reserve Target of \$90 million as of June 30, 2023. See the enclosed Capital Adequacy Reserve flyer for more information.

HealthTrust's net position over the last two fiscal years (FY2022 and FY2023) has been impacted by *unusually higher than projected* medical and prescription drug claims volume and investment portfolio losses, which requires replenishing the Capital Adequacy Reserve. The prior two years were significantly impacted by the pandemic – during this time HealthTrust experienced *unusually lower than projected* medical and prescription drug claims, resulting in a Return of Surplus to Member Groups totaling \$57 million (\$38.2M for FY2021 and \$18.8M for FY2020). This level of claims volatility is unprecedented for HealthTrust and is a result of the factors discussed in this renewal letter.

The much higher than expected claims and other factors cited in this letter have impacted HealthTrust's net position (the amount available to fund the Capital Adequacy Reserve), which at the end of FY2023 was below the Capital Adequacy Reserve target adopted by the Board. As a result, it is necessary for HealthTrust to increase the Capital Risk Charge to begin rebuilding the Capital Adequacy Reserve to reach the target adopted by the Board. The Capital Risk Charge will strengthen the risk pool and its ability to continue to provide high quality, cost-effective medical coverage. In further support of these efforts, the HealthTrust Board continues to implement programs and services that help reduce claims costs while assisting Covered Individuals in finding the right care, at the right time and place, and to achieve optimum health.

Rate and Benefit Information for Ancillary Coverages

Dental Rates – Increase of 4.7% for all dental plan options for FY2025 (July 1, 2024 – June 30, 2025) for Member Groups currently participating in HealthTrust's dental coverage.

Short-Term Disability Coverage –

For Member Groups currently participating in HealthTrust's short-term disability coverage, there is an overall ***base rate decrease of 1.3% for FY2025 (July 1, 2024 – June 30, 2025)***. ***Your Member Group's actual rate adjustment varies from the overall rate-change due to your Group's individual experience and demographic makeup.*** See Member Group Coverage Confirmation (Transmittal) for your Group's specific renewal rate.

Long-Term Disability Coverage – Decrease of approximately 15% for FY2025 (July 1, 2024 – June 30, 2025) for most Member Groups currently participating in HealthTrust's long-term disability coverage.

Life Coverage –

- ***Base Life Coverage – Decrease of approximately 15%*** for most Member Groups currently participating in HealthTrust's life coverage.
- ***AD&D Coverage (Accidental Death and Dismemberment) – No change*** for Member Groups currently participating in HealthTrust's AD&D coverage.
- ***Supplemental Life Coverage – No Change*** for most Member Groups currently participating in HealthTrust's supplemental life coverage.
- ***Dependent Life Coverage – New standard benefit. The cost per family will be \$2.95 per month for this enhanced benefit.*** This increase in benefits will provide the following coverage amounts:

Spouse \$10,000, Child < 6 Months \$2,500, and Child > 6 Months \$10,000.

Benefit Advantage – No change to per-participant/per-month fees

For Member Groups currently participating in HealthTrust’s Benefit Advantage Health Reimbursement Arrangement (HRA) and Flexible Spending Account (FSA) services, there is **no change** to the per-participant/per-month fees. As a reminder, there are no annual renewal fees associated with Benefit Advantage. Additionally, FSA and HRA per-participant/per-month administrative services fees continue to be waived for participants enrolled in the following HealthTrust medical plans: AB15/40IPDED, ABSOS20/40/1KDED, ABSOS25/50/3KDED, ABSOS30/60/5KDED, ABHD/5K/20COIN, LUMENOS2500, OA5*, OA10*, OA20*, and OAHD/2.5K/20COIN.

*These plans are not eligible for HRA services

New Medicare Advantage Plan for Medicare-eligible Retirees!

Starting January 1, 2025, HealthTrust will transition to a fully insured Medicare Advantage plan, which will include prescription drug coverage for Medicare-eligible Retirees.

Medicare Advantage Plans (also called Medicare Part C plans) include all the benefits of Medicare Parts A and B, and more, in one convenient plan. Medicare Advantage plans have a proven track record of providing stable and comprehensive coverage.

The Medicare Advantage plan will provide comprehensive benefits much like the current Medcomp Three plan but at a much lower cost. It also allows Retirees to take full advantage of the changes coming from the recently passed federal Inflation Reduction Act (IRA), contributing to the significantly lower cost of the new Medicare Advantage plan.

Medicare Advantage plans offered by employers - Employer Group Waiver Plans (EGWPs) can be customized to include additional benefits and enhancements beyond original Medicare benefits – and this is exactly what HealthTrust is doing! Similar to our current Medcomp Three coverage, there will be no cost share for the vast majority of medical services. The plan will also include comprehensive prescription drug benefits with a \$10 copayment for generics, \$20 for preferred brand name medications and \$45 for non-preferred medications.

HealthTrust is very excited to begin offering a custom Medicare Advantage plan design that will assist Retirees in achieving optimum health while reducing their monthly contribution costs. HealthTrust will support enrollment and billing, including working with the New Hampshire Retirement System (NHRS) on behalf of Member Groups electing our Retiree Billing services. It is important to note that based on this transition to a new fully insured benefit plan for Medicare-eligible Retirees ***the rates for the Medcomp Three benefit on your transmittal and rate exhibit are only for the period through December 31, 2024.*** Please see the enclosed Plan Updates flyer for more information.

Benefit Education Resources

Your Benefits and Wellness Advisors are available to work with you to schedule in-person or virtual meetings to review the following key education and reporting tools, as well as to answer any other questions you may have.

- **Benefit Education Sessions** – Customized Benefit Education presentations, benefit comparisons, and digital benefit packets are available in your Secure Member Portal (SMP) to make it even easier to educate your employees and retirees about their benefit plans, medical consumerism,

and well-being programs, including how they can access tools and resources through the HealthTrust Secure Enrollee Portal (SEP).

- **Rating Summary** – A report showing how your Member Group’s rates were calculated (*also available to Small Groups showing the 50 and Under summary*).
- **Stewardship Report** (*for Groups with 100 or more Enrollees*) – A detailed report showing your Member Group’s membership data, medical and prescription claims utilization data, well-being program participation and best practice recommendations to help reduce benefit costs and guide Covered Individuals to engage in programs and resources to help them find care and achieve optimum health.

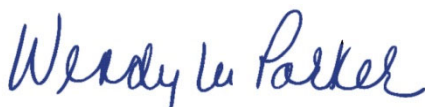
Timeline

- **Benefit Changes Notification Deadline – May 17, 2024**
- Your Benefits Advisor will be contacting you to discuss the renewal and work with you to review available options and assist with any changes you may be considering. **Please note that requests for any coverage changes must be communicated to us and completed by May 17, 2024 to be effective July 1, 2024.**

I encourage you to work closely with your Benefits Advisor to understand the rating impacts outlined in this letter and review of the benefit options provided to your Member Group. We are here to support you in learning more about your Member Group’s claim utilization as well as support an awareness campaign about the programs and services offered to help each individual obtain their own definition of optimum health or to get assistance in navigating health challenges impacting them or their covered family members.

Thank you for your continued participation with HealthTrust. If you have any questions or concerns, please do not hesitate to contact Andrew at 800.527.5001.

Sincerely,



Wendy Lee Parker
Executive Director

Enclosures



Medical Rate Exhibit for: Town of Henniker

Rating Renewal: July Rating Tier: Small Rating Type: Standard

Current Benefit Option(s)	Enrollment Type	Enrollee Counts as of 11/23	07/23 Monthly Rates	07/24 Monthly Rates GMR	% Change
AB20(07S)-RX10/20/45/3K(S)	Single	0	\$ 1,073.92	\$ 1,230.68	14.6%
	2-Person	0	\$ 2,147.84	\$ 2,461.36	14.6%
	Family	1	\$ 2,899.58	\$ 3,322.83	14.6%
ABSOS20/40/1KDED(07S)-RX10/20/45/5K(S)	Single	10	\$ 865.63	\$ 991.99	14.6%
	2-Person	3	\$ 1,731.26	\$ 1,983.98	14.6%
	Family	11	\$ 2,337.20	\$ 2,678.37	14.6%
ABSOS25/50/3KDED(07S)-RX10/20/45/5K(S)	Single	1	\$ 628.61	\$ 720.37	14.6%
	2-Person	3	\$ 1,257.22	\$ 1,440.74	14.6%
	Family	0	\$ 1,697.25	\$ 1,945.00	14.6%
HRAABSOS25/50/3KDED(07S)-RX10/20/45/5K(S)	Single	0	\$ 628.61	\$ 720.37	14.6%
	2-Person	0	\$ 1,257.22	\$ 1,440.74	14.6%
	Family	0	\$ 1,697.25	\$ 1,945.00	14.6%
Monthly Total for Actives / Early Retirees		29	\$ 46,859.13	\$ 53,699.33	14.6%

Current Benefit Option(s)^	Enrollment Type	Enrollee Counts as of 11/23	07/23 Monthly Rates	07/24 Monthly Rates GMR	% Change
MC3(07S)-R10/25/40M10/40/70(SCY)	Single	1	\$ 695.62	\$ 797.16	14.6%
MC3(07S)-RX10/20/45(SCY)	Single	1	\$ 719.01	\$ 823.97	14.6%
MCNRX(07S)	Single	0	\$ 287.56	\$ 329.53	14.6%
Monthly Total for Medicomp Retirees		2	\$ 1,414.63	\$ 1,621.13	14.6%
Grand Monthly Total		31	\$ 48,273.76	\$ 55,320.46	14.6%

^The rates for Medicomp Three are only guaranteed through December 31, 2024.

Alternative Benefit Option(s): HealthTrust offers a full range of comprehensive Benefit Options. Please consult with your Benefits Advisor to learn more about the Benefit Options that may best meet your Group's needs and work within HealthTrust's underwriting guidelines.



July 12, 2022

FROM: NHRS Board of Trustees
Jan Goodwin, Executive Director
TO: Political Subdivisions, including Municipalities, School and Village Districts, Counties, and others
SUBJECT: EMPLOYER CONTRIBUTION RATES – POLITICAL SUBDIVISIONS
EFFECTIVE JULY 1, 2023 – JUNE 30, 2025

Pursuant to RSA 100-A:16, III, and the actuarial valuation of June 30, 2021, the New Hampshire Retirement System Board of Trustees at its July 12, 2022, meeting certified the following political subdivision employer rates of contribution due the retirement system beginning July 1, 2023, and ending June 30, 2025. Employers shall ensure that these rates are implemented for Earnable Compensation paid on and after July 1, 2023.

POLITICAL SUBDIVISION EMPLOYER CONTRIBUTION RATES
EFFECTIVE JULY 1, 2023 – JUNE 30, 2025

Table with 4 columns: Category, Pension Percentage, Medical Subsidy Percentage, Total Employer Percentage. Rows include Group I (Employees, Teachers) and Group II (Police, Fire).

The employer contribution rates must be applied to the covered payroll for each respective membership classification.

Please refer any questions regarding this memo to: public_relations@nhrs.org



FUEL BID 2023-2024

August 30, 2023

Diane Kendall
Town Administrator
Town of Henniker
18 Depot Hill Rd
Henniker, NH 03242

Dear Mrs. Kendall,

Ayer & Goss is pleased to offer the following Fixed Price Bid for the 2023-2024 heating season to begin at the time a signed agreement is completed and ending when the committed volumes are delivered or May 31, 2024, whichever comes first:

2023-24 Fuel Contract is a Pay as You Go Agreement. No pre-payment is required.

#2 Heating Oil – 6,100 gallons at \$3.419 to the locations included in the bid request.

Propane – 8,800 gallons at \$1.439 to the locations included in the bid request.

Pricing is effective on 8/30/2023 and valid until 9/8/2023, then subject to change with changes in commodity markets.

All of us here at Ayer & Goss want to thank you for your long-standing customer relationship and community support. We are proud to have served your heating fuel needs as well as providing quality gasoline and diesel at our fuel islands. We will continue to provide a discounted rate at both of our fuel islands in Bradford and Henniker as we have done for many years.

7750 gallons of fuel island gasoline and diesel purchased in 2022-23 at a .10 cents per gallon discount for a Total Savings of \$775.00

Thank you again for the opportunity to present this proposal and to provide you with a reliable propane and fuel oil service. Please feel free to contact us at 428-3333 or Info@ayerandgoss.com.

Sincerely,

Your Ayer & Goss Team

William, Cheryl, Amy, Kate, Lisa, Bill, Jim, Chris, Bob, Andy, Keith, Mike, Jacob & Liberty

STATE OF NEW HAMPSHIRE
HIGHWAY BLOCK GRANT AID TO TOWNS AND CITIES
FOR FISCAL YEAR ENDING JUNE 30, 2024
FOR CLASS IV & V HIGHWAY MILEAGE



Prepared By
Bureau of Planning and Community Assistance
New Hampshire Department of Transportation
John O. Morton Building
7 Hazen Drive
Concord, NH 03301
Telephone: (603) 271-3344
E-mail: Bureau46@dot.nh.gov

STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION
BUREAU OF PLANNING AND COMMUNITY ASSISTANCE

Highway Block Grant Aid Payments for **All** Towns & Cities
BGA/State Fiscal Year: 2024 Run Number: 1

Town/City Name	Block Type	Estimated				Total	Actual		
		July 2023	Oct 2023	Jan 2024	April 2024		Adjust 2023	Apr 2024 w/Adj	Total 2024 w/Adj
HARTS LOCATION	A	646.60	646.60	431.07	431.07	2,155.34			
	SB367	85.51	85.51	57.01	57.00	285.03			
	Total	732.11	732.11	488.08	488.07	2,440.37			
HAVERHILL	A	46,070.90	46,070.90	30,713.93	30,713.94	153,569.67			
	SB367	6,092.64	6,092.64	4,061.76	4,061.77	20,308.81			
	Total	52,163.54	52,163.54	34,775.69	34,775.71	173,878.48			
HEBRON	A	7,757.29	7,757.29	5,171.52	5,171.52	25,857.62			
	SB367	1,025.86	1,025.86	683.91	683.91	3,419.54			
	Total	8,783.15	8,783.15	5,855.43	5,855.43	29,277.16			
HENNIKER	A	44,075.06	44,075.06	29,383.37	29,383.36	146,916.85			
	SB367	5,828.70	5,828.70	3,885.80	3,885.81	19,429.01			
	Total	49,903.76	49,903.76	33,269.17	33,269.17	166,345.86			
HILL	A	13,436.55	13,436.55	8,957.70	8,957.70	44,788.50			
	SB367	1,776.92	1,776.92	1,184.61	1,184.60	5,923.05			
	Total	15,213.47	15,213.47	10,142.31	10,142.30	50,711.55			
HILLSBOROUGH	A	47,452.23	47,452.23	31,634.82	31,634.82	158,174.10			
	SB367	6,275.32	6,275.32	4,183.54	4,183.54	20,917.72			
	Total	53,727.55	53,727.55	35,818.36	35,818.36	179,091.82			
HINSDALE	A	25,297.63	25,297.63	16,865.09	16,865.09	84,325.44			
	SB367	3,345.49	3,345.49	2,230.32	2,230.32	11,151.62			
	Total	28,643.12	28,643.12	19,095.41	19,095.41	95,477.06			
HOLDERNESS	A	18,342.62	18,342.62	12,228.41	12,228.42	61,142.07			
	SB367	2,425.72	2,425.72	1,617.15	1,617.14	8,085.73			
	Total	20,768.34	20,768.34	13,845.56	13,845.56	69,227.80			
HOLLIS	A	61,398.04	61,398.04	40,932.02	40,932.02	204,660.12			
	SB367	8,119.58	8,119.58	5,413.05	5,413.06	27,065.27			
	Total	69,517.62	69,517.62	46,345.07	46,345.08	231,725.39			
HOOKSETT	A	80,167.79	80,167.79	53,445.19	53,445.18	267,225.95			
	SB367	10,601.78	10,601.78	7,067.86	7,067.86	35,339.28			
	Total	90,769.57	90,769.57	60,513.05	60,513.04	302,565.23			