



Board of Selectmen
Meeting Agenda
Monday, December 30, 2019
6:15 PM

Call to Order

Pledge of Allegiance

Consent Agenda

[Item1:](#) Consent Agenda

Public Forum #1

New Business

Item2: Swearing in of Part Time Police Officer Allysia Stone

[Item3:](#) Assessing Services Agreement

[Item4:](#) PA-28 Inventory of Taxable Property

[Item5:](#) Santec - Authorization for Additional Services

[Item6:](#) Fire Department Trade

[Item7:](#) Azalea Park/Riverwalk Committee Donation

[Item8:](#) Rescue Dept. Acceptance of Gift

[Item9:](#) Arcomm Communications Corp. Proposal

Other Business

[Item10:](#) Town Administrator Report

[Item11:](#) Review of public minutes of November 19, 2019

Item12: Review of non-public minutes of November 19, 2019

[Item13:](#) Review of Special Selectmen's Meeting/Budget Committee minutes of November 16, 2019

Old Business

[Item14:](#) Azalea Park/Riverwalk Committee: Grant and Update on Cameras

Public Forum #2

Non-Public

Item15: RSA 91-A-3;II(b)

Item16: RSA 91-A:3, II(i)

Adjourn

Notice posted on: 12-13-19

Meeting Scheduled for 12-17-19 Rescheduled to December 30, 2019

Next Routine Meeting: 1-7-20

Items for the next agenda, with completed backup, must be in the Selectmen's Office no later than 12:00 noon on 1-2-20



Board of Selectmen
Consent Agenda

December 17, 2019 Meeting Rescheduled to December 30, 2019

Consent Agenda

- 1. Intent to Cut
 - a. Lot 1-570
 - b. Lot 1-590-FX
 - c. Lot 1-092

- 2. MS-1 2019

- 3. Appointment of Allysia Stone, Part Time Police Officer

- 4. Contractual Agreement Between the Town of Henniker, NH and Corcoran Consulting Associates, Inc. January 1, 2020 Through December 31, 2020

- 5. Application for Assembly – New England College Annual Founder’s Day Celebration – January 15, 2020 4:00 pm to 5:00 pm.

Board of Selectmen Approval:

*Please note that the Consent Agenda is subject to change until 4:30 pm the day of a scheduled Selectmen’s Meeting.

Telephone
603-428-3221

18 Depot Hill Road
Henniker, NH 03232
www.henniker.org

FAX
603-428-4366



TOWN OF HENNIKER, NEW HAMPSHIRE
OFFICE of the TOWN ADMINISTRATOR

MEMORANDUM

TO: BOARD OF SELECTMEN

FROM: JOSEPH DEVINE, TOWN ADMINISTRATOR

SUBJECT: DAY OFF REQUEST

DATE: DECEMBER 17, 2019

Consent Agenda

Motion: Per my contract, I am requesting: 1/16/20, 1/17/20, 1/21/20, 1/22/20, 1/23/20, 1/24/20, 1/27/20 as a vacation day's.

Kris Blomback, Chairman

Tia Hooper, Vice Chairman

Peter R. Flynn, Selectman

D. Scott Osgood, Selectman

Leon Parker, Selectman



Town Hall
18 Depot Hill Road
Henniker, NH 03242

Tel: (603) 428-3221
Fax: (603) 428-4366

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TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: December 17, 2019

TITLE: Agreement between Corcoran Consulting and the Town of Henniker

PREPARED BY: Joseph Devine, Town Administrator

TOWN ADMINISTRATOR'S COMMENTS - RECOMMENDATION:

I recommend approving the agreement

BACKGROUND:

On December 31, 2019 our contract with Corcoran Consulting will expire. They perform the duties and functions as the Town Appraiser and Assessor's agent. They are looking for us to sign another 12-month contract with them. That we can terminate at any time giving 90 days' notice.

DISCUSSION:

In speaking with Corcoran I have been able to get a reduction in the cost of service. In 2019 the cost was \$30,800. The new contract for 2020 is going to be \$28,500 showing a reduction of \$2,300 for the yearly service.

FISCAL IMPACT:

For 2020 the fiscal impact is going to be \$28,500.

RECOMMENDATION:

Sign agreement because the contract is up 12/31/19. We have been happy with the service Corcoran has provided the Town of Henniker.



**CONTRACTUAL AGREEMENT BETWEEN THE TOWN OF HENNIKER, NH
AND CORCORAN CONSULTING ASSOCIATES, INC.
JANUARY 1, 2020 THROUGH DECEMBER 31, 2020**

Section 1. Functions/Responsibilities:

The Town of Henniker (hereinafter "Town") agrees to retain Corcoran Consulting Associates, Inc. (hereinafter "Contractor") of Wolfeboro, NH to perform the duties and functions of Town Appraiser and Assessor's Agents as provided for in this Agreement. The Board of Selectmen retains all of its authority and shall serve as the Town's Board of Assessors pursuant to the NH Revised Statutes Annotated.

Section 2. Term of Service:

The term of this Agreement shall be for a period of 12 months: January 1, 2020 through December 31, 2020

Section 3. Termination/Resignation:

Nothing in this Agreement shall prevent, limit or otherwise interfere with the rights of either party to terminate this Agreement subject to the terminating party giving ninety (90) days written notice to the other party, prior to the effective date of separation.

The Town may terminate this Agreement at any time, by giving written notice to the Contractor of such termination and specifying the effective date thereof at least ninety (90) days before said effective date of such termination. In the event of termination, the entire Contractor's finished and unfinished work product shall be delivered to the Town in good order.

The Contractor understands and agrees that the Board of Selectmen may, through the Town Administrator, dismiss unsuitable personnel employed by the Contractor in connection with the services under this Agreement for any reason. The Contractor agrees, upon any such termination, to immediately replace any such dismissed employee(s) of the firm with a professional possessing qualifications and experience equal to or greater than that of the dismissed employee(s).

In the event that any person assigned to the Henniker project is convicted of any act resulting in personal gain, then the Town shall have no obligation of prior notice and may immediately terminate this Agreement without prior notice as required in this section.

Section 4. Compensation:

From January 1, 2020 through December 31, 2020, the Total Compensation for General Assessing Services: **\$28,500.**

The figure above is based on a not to exceed basis. All services will be billed monthly at a per hour rate (rate schedule is listed on Addendum A of this Agreement) plus mileage incurred to and on site. Mileage will be based on the most updated government amount of .535 cents per mile, whichever is greater.

Section 5. Work Schedule/Key Personnel Assignment:

All contractor employees assigned to the Henniker project shall be certified by the Department of Revenue Administration for the level of appraisal/assessing services each provides. By mutual agreement between the Contractor and the Town the following personnel and work schedule is hereby established:

Director: Marybeth Walker, CNHA, President of Corcoran Consulting Associates shall assume responsibilities for the direction of all Contractor employees assigned to work and/or duties as required by this agreement.

Assessor's Agent: Monica Hurley, CNHA, Vice President of Corcoran Consulting Associates will assume the duties of Assessor's Agent and will provide the primary support in all assessing matters for the Town. Ms. Hurley will be responsible for the supervision of all assigned contract employees to the Town of Henniker. Ms. Hurley's hours will follow general pattern of 16 – 18 hours per month as part of the required two (2) days per month for official office hours.

Field Supervisor: Ron Doyon will report directly to Monica Hurley. Mr. Doyon will be responsible for all activities occurring in the field such as permit inspections and sales inspections including supervising all sales verification efforts where field visits are required.

Commercial Data Collectors: Ron Doyon and Jay Ferreria will be utilized for commercial, industrial and exempt property inspections as required/needed.

Residential Data Collectors: Ron Doyon, Jay Ferreria, Jared Hynes, Catie Walker and Brian Hathorn.

Section 6. Work Product:

It is understood by both parties that all records, forms, logs and any materials generated as a result of this Agreement shall be and remain the property of the Town. In the event of cancellation of this agreement, all records and work product shall be turned over to the Town.

Section 7. Indemnification:

The Contractor will provide certificates of insurance, with the Town as the named party, for the following occurrences:

Comprehensive General Liability:	\$1,000,000 each occurrence; \$2,000,000 aggregate coverage
Automobile Liability:	\$1,000,000 combined single limit; \$500,000 bodily injury\Person
Errors & Omissions:	\$1,000,000 single occurrence; \$2,000,000 aggregate limit
Workers Compensation:	NH Statutory Limits

The Town shall be notified immediately upon any potential cancellation of any of the above referenced coverages.

Section 8. Performance:

It is understood by both parties that the hours worked by the personnel cited in this Agreement are sufficient to:

1. Meet with Taxpayers wishing to discuss their valuations or other assessing questions
2. Meet with Select Board or their designee(s) upon request
3. Meet with Department Heads
4. Work with the Assessing Technician to adequately manage and maintain tax exemptions and credits, current use, land use change tax bills, timber and gravel yield taxes, and all other statutory assessing functions
5. Provide timely written recommendations to the Selectmen for land use change tax amounts
6. Work with the Assessing Technician to ensure that the annual assessment reviews and changes for subdivisions, mergers, lot line adjustments, tax map corrections, and any other assessment corrections and new construction/pick-ups are accurately and timely made
7. Perform field inspections to collect data and prepare any assessment changes for data entry to be done by the Assessing Technician
8. In April, inspect three (3) campground parks in town to verify the recreational vehicles that are exempt pursuant to RSA 72:7-d and to tax those recreational vehicles that are deemed taxable

9. Perform field inspection of all properties which have had transfers during the contract period, and investigate and verify the circumstances surrounding all sales
10. Review and qualify or un-qualify all deed transfers occurring in the Town of Henniker from January 1, 2020 through December 31, 2020 Annually review and update the assessment of the one (1) utility property in town, RSA 72:8-c and the one (1) RSA 75:1-a property in town
11. Perform field inspections and other studies to review all abatement requests
12. Review all properly filed abatement requests by any taxpayer and, after review and research, make a written recommendation to the Select Board at least two (2) weeks prior to the town's statutory deadline (July 1) to respond to the abatement request
13. Represent the Town of Henniker and its best interest in all abatements and appeals. (This would only include those properties that Corcoran Consulting valued. For defense of values not generated by Corcoran Consulting, please refer to Addendum A of this Agreement for hourly rate above and beyond the rate of compensation as listed in Section 4.) Corcoran Consulting provides three (3) days of defense of values for those valuations generated by the Contractor. Any days above and beyond the original three (3) allocated will be billed in addition to the annual contract charge as listed in Section 4.
14. Meet and work with the Department of Revenue Administration (DRA) personnel to ensure that the Town is meeting all assessment review requirements and to maintain a good working relationship
15. Assist the Assessing Technician in completing the NH DRA equalization report for presentation to the Selectmen. Upon approval of Selectmen, submit to State of New Hampshire
16. Perform annual assessment to sales ratio studies for the purpose of verifying the accuracy of the DRA's annual equalization survey and to inform the Selectmen of the need for a full revaluation, partial update, or statistical update to be compliant with RSA 75:8
17. *Provide oversight and assistance and to act as the liaison between the Select Board and any revaluation company hired by the Town to perform a full revaluation for the 2020 tax year.*
18. Assist the Select Board or the designee(s) with an special projects or assignments identified and authorized by the Select Board
19. Work with and assist the Assessing Technician with the completion of the MS-1 state form due September 1

Section 9. Town Responsibilities:

1. The Town shall provide office space will desks, tables, and chairs for use by the Contractor and employees of the Contractor in the execution of this contract. The Town shall provide access to a computer with links to the Vision CAMA system (including remote access for the Assessor's Agent if available), access to a printer, access to a copy machine for copying work related documents and keys to work space (if required) at no cost to the Contractor.

2. The Town shall be responsible for the costs of labor and for all mailings and scheduling of appointments (available appointment schedules will be provided by Contractor)
3. The Town shall be responsible for assessing clerical support including but not limited to: recording of transfers in CAMA system; Tax Billing bridges for warrants; permit tracking; subdivision and lot line adjustment tracking; mailings of notices; scheduling of inspections (schedule to be provided by Contractor); keypunching data or changed data into CAMA system as directed by Contractor; timely forwarding all applications and taxpayer requests to the Contractor; forwarding appraisal related questions to Contractor
4. Town shall ensure that CAMA and/or data files are backed up on a regular basis and will be responsible for the restoration of any "lost" or corrupted data resulting from system malfunction
5. The Town shall maintain all licensing required to keep the CAMA and digital imagery software current and up to date
6. The Town shall timely notify the Contractor of all notifications from the BTLA (Board of Tax and Land Appeals) and/or Superior Court and will notify the Contractor immediately upon receipt of any pre-hearing and/or hearing notices, pleadings, deposition scheduling, interrogatories and requests for the production of documents generated from any active appellant;

This Agreement shall take effect January 1, 2020.

For the Town of Henniker,

Date

For the Contractor, Corcoran Consulting Associates, Inc.,

Marybeth Walker, President

Date

ADDENDUM A:

Full Company Personnel List:

Name:	Company designation:	Certifications:
Marybeth Walker	President; District Manager Eastern Division; Appraisal Supervisor	NHDRA-Supervisor, Certified New Hampshire Assessor (20 years)
Monica Hurley	Vice President, District Manager Western Division; Appraisal Supervisor	NHDRA-Supervisor, Certified New Hampshire Assessor, specialized in Comm/Industrial properties (19 years)
Brian Hathorn	Field Appraiser- Comm/Industrial & Residential	NHDRA-Supervisor (31 years)
Ron Doyon	Field Supervisor/Appraiser Comm/Industrial & Res	NHDRA-Property Assessor (21 years)
Jay Ferreira	Field Appraiser/Assessor- Comm & Res	NHDRA-Supervisor; Massachusetts Assessor; Specializes in Comm/Industrial properties (27 years)
Susan Henderson- Daniels	Senior Data Collector- Residential/ Data entry specialist	NHDRA-Assistant Assessor (17 years)
Jared Hynes	Senior Data Collector-Residential	NHDRA-Assistant Assessor (7 years)
Catherine Walker	Senior Data Collector- Residential/Data entry specialist	NHDRA-Assistant Assessor (4 years)

CORPORATE FEE SCHEDULE:

Compensation to the Contractor shall be according to the following Rate Schedule (per hour rate):

Director:	\$85.00	
Assessor's Agent:	\$75.00	(Monica Hurley)
Senior Assessor:	\$75.00	
Commercial Appraiser:	\$68.00	(Ron Doyon)
Senior Data Collector:	\$58.00	
Residential/General Data Collection:	\$54.00	(Jared Hynes/Catie Walker)

Travel compensation is currently \$.535 per mile which is paid for one way travel to the site and mileage incurred while on the job. Use of boats and/or water vehicles shall be \$425 per day plus gas expended.

Invoices not paid within thirty (30) days of Contractor submittal shall accrue interest at 12% per annum to be billed to the Town within subsequent invoice(s).



Town Hall
18 Depot Hill Road
Henniker, NH 03242

Tel: (603) 428-3221
Fax: (603) 428-4366

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TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: December 17, 2019

TITLE: PA-28 Form

PREPARED BY: Joseph Devine, Town Administrator

TOWN ADMINISTRATOR'S COMMENTS - RECOMMENDATION:

I recommend contacting DRA and telling them we will not be doing the form for 2020.

BACKGROUND:

On August 28, 2019 you signed a form authorizing the completion of form PA-28 for 2020. This is something we typically complete yearly because we do not require building permits for projects under \$5,000.

DISCUSSION:

I have spoken with DRA and would like you to sign a letter stating we will not be doing the form for 2020. The reason is because we have a full town-wide revaluation being completed. The form is not necessary and will save in time and postage of staff.

FISCAL IMPACT:

None

RECOMMENDATION:

I recommend not signing the PA-28 Form this year.



State of New Hampshire
Department of Revenue Administration

109 Pleasant Street
PO Box 487, Concord, NH 03302-0487
Telephone (603) 230-5000
www.revenue.nh.gov



MUNICIPAL AND PROPERTY
DIVISION

James P. Gerry
Director

Lindsey M. Stepp
Commissioner

Carolynn J. Lear
Assistant Commissioner

July 8, 2019

TOWN OF HENNIKER
OFFICE OF SELECTMEN
18 DEPOT HILL ROAD
HENNIKER NH 03242

Re: PA-28 Inventory of Taxable Property Form for 2020

Dear Assessing Official,

This is our annual request to municipalities to determine whether the municipality will be utilizing the Form PA-28, Taxpayer Inventory Blank in accordance with RSA 74:4 for 2020. If Yes, please check the "WILL" Box below and indicate the number of forms needed. If your municipality has elected Not to use the Inventory form, in accordance with RSA 74:4-a, please check the "WILL NOT" Box below.

Please return this entire form with the section below completed and *signed* no later than August 16, 2019 to the Department of Revenue Administration, PO Box 487, Concord, NH 03302-0487 or e-mail to equalization@dra.nh.gov.

If you are electing to use the form, it is our suggestion that you indicate your municipalities telephone number on your return-mailing label, should the taxpayers need to contact your municipality.

Please feel free to contact Cindy Paige at (603) 230-5971 if you require additional information.

Sincerely,

Linda C. Kennedy
Manager

[] WILL NOT be using the PA-28 Form in 2020
Or
 WILL be using the PA-28 Form in 2020

Number of PA-28 Forms Requested by the Municipality for 2020 # 2,300
(Our print order is based upon what is needed, so please be sure to order an adequate amount.)

Helga Winn
Print Name of Contact Person
[Signature]
Signature of Assessing Official
[Signature]
Signature of Assessing Official
[Signature]
Signature of Assessing Official

8/15/2019
Date
8/22/19
Date
8/27/19
Date
8/27/19
Date
8/27/2019
Date

(603) 428-3221 x 2
Contact Telephone #

TDD Access, Relay NH 1-800-735-2964

Individuals who need auxiliary aids for effective communication in programs and services of the Department of Revenue Administration are invited to make their needs and preferences known to the Department.



TOWN OF HENNIKER, NEW HAMPSHIRE

December 17, 2019

Lucinda Paige
Dept. of Revenue Administration
PO Box 487
Concord, NH 03302

Selectmen's Office
*Administration, Finance,
Assessing, Planning,
Zoning & Building Permits*
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3221
Fx (603) 428-4366

Town Clerk / Tax Collector
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3240
Fx (603) 428-4366

**Transfer / Recycling Center
Parks and Properties**
18 Depot Hill Rd.
Henniker NH 03242
Physical: 1393 Weare Rd.
Ph (603) 428-7604

Cogswell Spring Water Works
146 Davison Rd.
Henniker NH 03242
Ph (603) 428-3237
Fx (603) 428-3362

Wastewater Treatment Plant
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-7215
Fx (603) 428-8312
Physical: 199 Ramsdell Rd.

Highway
18 Depot Hill Rd.
Henniker NH 03242
Physical: 209 Ramsdell Rd.
Ph (603) 428-7200
Fx (603) 428-7200

Police
340 Western Ave.
Henniker NH 03242
Ph (603) 428-3213
(Dial 911 for an Emergency)
Fx (603) 428-7509

Fire & Rescue
216 Maple St.
Henniker NH 03242
Ph (603) 428-7552
(Dial 911 for an Emergency)
Fx (603) 428-7628

RE: PA-28 Inventory of Taxable Property Form

Dear Ms. Paige,

At today's Board of Selectmen meeting, the Board decided not to utilize the PA-28 Inventory of Taxable Property form for the 2020 tax year because the Town of Henniker is due for a town-wide revaluation (full measure & list) that year.

Sincerely,

The Board of Selectmen

Kris Blomback

Tia Hooper

Peter Flynn

D. Scott Osgood

Leon Parker



Town Hall
18 Depot Hill Road
Henniker, NH 03242

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TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: December 17, 2019

TITLE: Stantec – Authorization for Additional Services

PREPARED BY: Joseph Devine, Town Administrator

TOWN ADMINISTRATOR'S COMMENTS - RECOMMENDATION:

I recommend giving the TA authorization to sign the agreement.

BACKGROUND:

On November 26, 2019 we received a letter from NHDES. The purpose of this notice was to discuss the review of the Transfer Stations water quality monitoring reporting requirements. It was noted that in April 2018 NHDES requested additional sampling be performed. To date this additional test PFAS test has not been completed as required by NHDES. NHDES is requesting we perform this during the April 2020 monitoring. We have reached out to Stantec who performs the testing. Our current contract does not include the extra test. I am seeking board approval to sign an authorization for additional services. The cost for the extra test is \$1800.

DISCUSSION:

The additional testing is a requirement of our landfill license and must be completed.

FISCAL IMPACT:

\$1800

RECOMMENDATION:

I recommend giving the TA authorization to sign the agreement.



AUTHORIZATION FOR ADDITIONAL SERVICES

"Stantec"	Stantec Consulting Services Inc. 5 Dartmouth Drive, Suite 200, Auburn, NH 03032 Ph: (603) 669-8672 email: dave.allwine@stantec.com	Date Stantec Project # Stantec Pipeline #	9 December 2019 191711194 NA
Client	Town of Henniker, NH 18 Depot Hill Road, Henniker, NH 03242 Ph: (603) 428-7304 email: hennikertransfer@tds.net	Client Project #	NA
Project Name and Location:	2020 Landfill Water Quality and Post-Closure Monitoring, Henniker Town Landfill, Henniker NH	Change Order #	1

This is authorization for Stantec to perform additional services on the project as noted above.

- A. Stantec agrees to perform the following additional service(s):
Collect and analyze 3 samples (plus 1 field blank) for PFAS and upload the PFAS data to the DES EMD database.
- B. Client agrees to compensate Stantec for such additional services in accordance with the terms of the initial agreement for additional amount(s) stated below:
\$1800.00.
- C. All other terms and conditions of the original agreement shall remain in full force and effect.

Effect on Schedule: None

By signing below, the parties agree and affirm that each has reviewed and understands the provisions set out above and that each party shall be bound by each and all of said provisions. A copy of this agreement shall serve and may be relied upon as an original.

Stantec Consulting Services Inc.

Town of Henniker, NH

David A. Allwine, PG, Senior Associate
 Print Name and Title
 Signature *David A. Allwine*
 Date Signed: 12/9/2019

 Print Name and Title
 Signature _____
 Date Signed: _____



The State of New Hampshire
DEPARTMENT OF ENVIRONMENTAL SERVICES



Robert R. Scott, Commissioner

EMAIL ONLY

November 26, 2019

Kris Blomback
Board of Selectmen
Town of Henniker
18 Depot Hill Road
Henniker, NH 03242

Subject: Henniker – Henniker Town Landfill/Transfer Station, Dump Road
DES Site #198402028, Project #34

2018 Biennial Groundwater Monitoring Summary Report, prepared by Stantec Consulting Services Inc. (Stantec), dated October 16, 2019

April 2019 Water Quality Data Submittal (Data Submittal), prepared by Stantec, dated October 21, 2019

Dear Mr. Blomback:

The New Hampshire Department of Environmental Services (NHDES) has reviewed the above-referenced Summary Report and Data Submittal for the Henniker Landfill/Transfer Station, as recently submitted to comply with the water quality monitoring and reporting requirements of the site Groundwater Management Permit (**GWP-198402028-H-004**). Based on our review of the most-recent monitoring results (updated through the April 2019 monitoring round), we note that the water quality monitoring results are generally consistent with the prior historical results and overall concentration trends, with the limited exceptions noted below.

Based on our review of the above-referenced Summary Report and Data Submittal, we developed the comments that follow below. Comments requiring a response from the Town and/or Stantec are summarized in ***bold italicized font***.

1. Please note that Condition #7 of the Permit requires that the Biennial Summary Report be submitted to NHDES in January of 2019. The Summary Report was not received until October 16, 2019, nine months past the required due date. Similarly, the April 2019 Data Submittal was to be submitted within 45 days of sampling (i.e., due no later than June 14, 2019) and was not received until October 21, 2019, over four months past the required due date. For future reporting, please notify NHDES of any anticipated delays in Permit sampling and reporting according. Please note that the next Data Submittal is due in June 2020, as detailed within the Permit. Please ensure that monitoring and reporting schedules for future submittals are adhered to; as required by the Permit.
2. Please note that on July 18, 2019, the New Hampshire Joint Legislative Committee on Administrative Rules (JLCAR) adopted rules that establish Maximum Contaminant Levels (MCLs) and Ambient Groundwater Quality Standards (AGQS) for four per- and polyfluoroalkyl substances (PFAS) that include: 12 nanograms per liter (ng/L) for perfluorooctanoic acid (PFOA), 15 ng/L for perfluorooctane sulfonic acid (PFOS), 18 ng/L for perfluorohexane sulfonic acid (PFHxS), and 11 ng/L for perfluorononanoic acid (PFNA). The rules became enforceable standards on September 30, 2019. ***The new PFAS standards should be***

www.des.nh.gov

PO Box 95, 29 Hazen Drive, Concord, NH 03302-0095

Telephone: (603) 271-2908 Fax: (603) 271-2181 TDD Access: Relay NH 1-800-735-2964

considered when developing the approach to delineation of the extent of groundwater contamination and potential revisions to the Permit or the Groundwater Management Zone (GMZ).

3. In response to the initial detections of PFAS in monitoring well DH-7 during the April 2018 water quality sampling round, NHDES requested additional sampling be performed. This additional sampling was outlined in an August 10, 2018 NHDES letter to the Town and was consistent with the recommendations made within the July 24, 2018 "April 2018 Water Quality Data Submittal", which were to sample DH-7, the on-site supply well, and the Mud Pond surface water sampling location. The NHDES letter requested that the sampling be performed during the next (November 2018) Permit monitoring round. To date, this additional PFAS sampling has yet to occur. The Summary Report and Data Submittal indicate that the Town and Stantec were not aware of NHDES' approval to perform this additional PFAS sampling. ***Please perform the second round of PFAS sampling during the April 2020 Permit monitoring round in accordance with the initial recommendations made within the July 24, 2018 Data Transmittal as previously approved by NHDES. As discussed in our August 10, 2018 letter, NHDES is in agreement that sampling of off-site residential wells within 1,000 feet of the Site should be evaluated upon review of the confirmatory sampling round at the Site.***
4. We note the attached Table 3 "Groundwater VOC Data Summary (5 Most Recent Years)", within the Summary Report, indicates analytical results which are below laboratory reporting limits with an asterisk "*". Although previously acceptable, under current reporting standards NHDES expects the reporting limits to be provided within the tables, just as they are in the other tables attached to the Summary Report. ***Please correct and address these items as part of the next Data Transmittal, due in June 2020.***
5. Consistent with NHDES guidance, samples collected for PFAS analysis should be analyzed using an isotope dilution method following the protocols for PFAS by LC/MS/MS outlined in Table B-15 of the U.S. Department of Defense (USDOD) Quality Systems Manual (QSM) 5.2 (or later version), or USEPA Method 537.1. NHDES recommends that samples be submitted for a broad PFAS analysis to evaluate the potential source, fate, and transport of PFAS impacts at your site but at a minimum must be analyzed for the four regulated PFAS compounds, PFAS, PFOA, PFHxS and PFNA. Quantification of linear and branched isomers should be completed as required by USEPA Method 537.1. The laboratory should report acid forms, accounting for the mass of the counterion as described in USEPA Method 537.1. NHDES recommends that analytical data summary tables (and laboratory reports) include both CAS Nos. and analyte names. Laboratory testing guidelines for PFAS can be found at:

https://www4.des.state.nh.us/nh-pfas-investigation/wp-content/uploads/2019/05/201905_Lab-Guidance-1.pdf

In addition, on summary tables, NHDES recommends that the PFAS be ordered by carbon chain length, and split by families.

6. Please note that along with the submittal of documents through NHDES' OneStop website, NHDES is requesting that all PFAS analytical results be uploaded to NHDES' Environmental Monitoring Database (EMD). Our records indicate that analytical results from the PFAS

Kris Blomback
DES #198402028
November 26, 2019
Page 3 of 3

sampling round have not been uploaded to the EMD. Guidance for the EMD upload can be found at:

<https://www.des.nh.gov/organization/commissioner/documents/pfas-emd-guidance.pdf>.

Technical questions regarding EMD data uploads should be directed to Sam Fontaine at (603) 271-2979 or samuel.fontaine@des.nh.gov.

Should you have any questions, please contact me directly at NHDES' Waste Management Division.

Sincerely,



James O'Rourke, P.G.
Waste Management Division
Tel: (603) 271-2909
Fax: (603) 271-2181
Email: James.ORourke@des.nh.gov

Waste
Management
Division

Digitally signed by Waste
Management Division
Date: 2019.11.26 10:31:06
-05'00'

ec: Paul Rydel, P.G., HWRB/NHDES
Don Watson, SWMB/NHDES
David A. Allwine, P.G., Stantec Consulting Services Inc.
Attention Health Officer, Town of Henniker



Town Hall
18 Depot Hill Road
Henniker, NH 03242

Tel: (603) 428-3221
Fax: (603) 428-4366

Incorporated November 10, 1768
"Only Henniker on Earth"

TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: December 12, 2019

TITLE: Fire Department Trade

PREPARED BY: Joseph Devine, Town Administrator

TOWN ADMINISTRATOR'S COMMENTS - RECOMMENDATION:

I have spoken with the Fire Chief who states this extra hose will be helpful to fire fighting operation.

BACKGROUND:

The Fire Department is looking to purchase an ice auger from Morse Sporting Goods for \$450.00 which is distributor pricing. They would then trade this auger to the Washington Fire Department for three 100-foot lengths of 5" hose, plus extra connections. Henniker Fire has tested the hose and it passed with no issues. The value of the hose is more than \$2100.

DISCUSSION:

Washington Fire Department policies state that if we are to just purchase the hose, the money is put into the fund balance. So they have asked us to do it this way so they can secure a piece of equipment they also are in need of.

FISCAL IMPACT:

\$450.00

RECOMMENDATION:

Allow the Fire Department to purchase the Auger and do the trade with the Washington Fire Department.



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TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: December 12, 2019

TITLE: Azalea Park/Riverwalk Committee Donation of Bench

PREPARED BY: Joseph Devine, Town Administrator

TOWN ADMINISTRATOR'S COMMENTS - RECOMMENDATION:

I feel we should proceed with the donation of a bench by Robert Brown.

BACKGROUND:

The family of Robert Brown, son of longtime town doctor, who would like to purchase a bench in his memory. They will have a dedication ceremony on Memorial Day weekend. There is one more good site for a bench along the path.

DISCUSSION:

Committee Chairperson Susan Adams has asked for this to be added to the agenda.

FISCAL IMPACT:

None

RECOMMENDATION:

N/A

ATTACHMENTS:

Description	Upload Date	Type
-------------	-------------	------



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TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: 12/11/2019

TITLE: Lucas Automated CPR devices

PREPARED BY: Gregory Aucoin, Henniker Rescue Chief

TOWN ADMINISTRATOR'S COMMENTS - RECOMMENDATION:

I would recommend the Board votes to accept the donation of the CPR devices.

BACKGROUND:

About 8 years ago the Henniker Rescue's Charitable association purchased and donated two Automated CPR assist devices to the town. We are going to replace them with newer more advanced CPR assist devices. The Henniker Rescue's Charitable Association has again raised the through donations to purchase these devices and wish for the town to accept them as a gift.

DISCUSSION: We are replacing current equipment.

FISCAL IMPACT: No fiscal impact for purchase and no change in impact to operational budget

RECOMMENDATION: Vote to accept the devices.

ATTACHMENTS:

Description	Upload Date	Type
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TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: 12/26/2019

TITLE: Fire / Rescue / Emergency Management Phone System

PREPARED BY: Gregory Aucoin, Rescue Chief

TOWN ADMINISTRATOR'S COMMENTS - RECOMMENDATION: I have had the opportunity to review this proposal by Rescue Chief Aucoin. I agree this is necessary upgrade to meet the growing need to effectively communicate. I feel you should approve this appropriation to keep our critical infrastructure current.

BACKGROUND: We have a very old and unreliable phone system that does not meet the critical needs of our departments

DISCUSSION: Attached is a proposal for the installation of a new phone system in the Fire Rescue Building. The current phone system is very old and is in need of replacement. We are in need of a reliable system that can meet the needs of the Fire, Rescue, Health Officer and Emergency management departments. Currently we do not have a system that can reliably record and notify us of messages when we receive important calls. After researching the different options, I know that the best system is a reliable digital system. This system is a critical part of the Emergency Management department and must be as reliable as possible. For that reason, I have chosen not to go with a VOIP (Voice over Internet) system. I had very limited options for local companies capable of maintaining and repairing the system immediately in the event of a critical failure. The new system is capable of receiving messages and notifying the user of these messages through email and a remote call in feature. It was imperative that we get a new system capable of recording messages and being able to retrieve those messages from anywhere. This is critical as I do not work there most days. We rely on getting critical messages from the Ambulance Billing company and requests from legal parties seeking to request medical reports. Messages for the Health Officer are often time critical and being notified of these issues reliably is imperative.

FISCAL IMPACT: \$8,359

I have the funds available in this year's equipment and communications budget and believe the best time to purchase this system is now. It will allow us to complete this project without allocating any future funds

RECOMMENDATION: Replace the current system with the proposed system.

ATTACHMENTS:

Quote

Brochure

Arcomm Communications Corp.
 462 W. Main St.
 Hillsboro, NH 03244
 Phone: (603) 464-4600
 Fax: (603) 478-5655
 info@arcomm1.com



www.arcomm1.com

Quote
608589
 No.:
 Date: 12/5/19
 Expires: 1/3/20

VOICE, DATA & VIDEO CABLING - TELEPHONE SYSTEMS - IT NETWORKING & COMPUTERS
 FIBER OPTICS - SECURITY CAMERAS - ACCESS CONTROL - PAGING & PA SYSTEMS

Prepared for: Greg Aucoin (603) 428-7552
 Henniker Fire Department
 PO Box 307
 Western Avenue
 Henniker, NH 03242 U.S.A.

Avaya IP Office R11 with Digital Phones

Includes labor and materials required to install a new Avaya IP Office hybrid telephone system, equipped with Release 11 Software, 4 analog trunks with Caller ID, 8 digital phones, a new battery back-up UPS, and a 2-port embedded automated attendant and voice mail system equipped with 40 mailboxes. Package comes equipped for 16 analog trunks, 28 digital phones and 4-analog stations and may be expanded up to 48 trunks and 384 phones with the purchase of additional phones and equipment. Work includes data base programming, installation, testing and user and administration level training. This Avaya package comes with a 1-year parts and labor warranty. Materials included are listed below.

Note: Price assumes use of existing rack space, cabling, a customer provided network connection and one 120AC power outlet. Price does not include trouble shooting or repairs to existing cabling. However, those services are available on a T&M basis, if needed. Price includes removal and trade-in on the existing old phone system.

Qty.	UOM	Description
1	EA	(Avaya) IPO IP500 V2 Control Unit
1	EA	(Avaya) IPO IP500 V2 System SD Card MU-LAW
2	EA	(Avaya) IPO Power Lead (Earthed) US
1	EA	Avaya IPO IP500 Wall Mounting Kit
2	EA	IPO 500 Trunk Analog 4 UNI V2
2	EA	Extension Card - IP 500 DGTL STA 8
2	EA	IP500 V2 Combo Card ATM V2
1	EA	Avaya IP Office R11 Essential Edition Lis
8	EA	Telephone - 9508 digital
3	EA	Wall Bracket for Avaya 9504, 9608
1	EA	Back- UP Pro- 1500
1	EA	25-Pr 20-FT CAT3 Octopus Cable with 3-Ft RJ45 Modular Pig Tails
1	EA	89 Bracket for M1 Style 66 Block
1	EA	66 Block - 50x (CAT5e)
1	EA	Patch Cable - CAT6 - 10-ft. Yellow (IPO Network Patch)

Arcomm Communications Corp.

462 W. Main St.
 Hillsboro, NH 03244
 Phone: (603) 464-4600
 Fax: (603) 478-5655
 info@arcomm1.com



www.arcomm1.com

Quote

No.: **608589**
 Date: 12/5/19
 Expires: 1/3/20

VOICE, DATA & VIDEO CABLING - TELEPHONE SYSTEMS - IT NETWORKING & COMPUTERS
 FIBER OPTICS - SECURITY CAMERAS - ACCESS CONTROL - PAGING & PA SYSTEMS

Qty.	UOM	Description
------	-----	-------------

OPTIONAL EQUIPMENT OFFERED IS NOT INCLUDED IN THE PRICE QUOTED:

Optional Avaya D100 IP Cordless Handset with base station and 1 IP phone license available for \$595.00, installed.

Optional Wired Convertible Headsets available for \$155.00 each. Wireless Convertible Headsets with EHS Cables are available for \$365.00 each. The cost of shipping, delivery and installation varies based on quantity ordered.

Optional OHP-8000 Music and Message on Hold device available for \$295.00, installed. Includes Message Studio Software that allows you to create customer on hold messages.

Optional Avaya 2-port Embedded Voice Mail Expansion License available for \$595.00, plus installation. Provides additional capacity for simultaneous access to Auto Attendant and Voice Mail, if needed. Install depends on quantity ordered.

Optional Avaya Preferred Edition software with Voice Mail PRO and HP Proliant server available for \$4,399.00, installed. Provides centralized voice mail, extensive call routing capabilities and more than 40 mailboxes, if needed.

Optional 4-Channel SCN Licenses available for \$800.00, installed. Provides connectivity for intercom and call transfer between two Avaya IP Office systems. Requires Preferred Edition Software at just one site, not included.

Optional Power User License softphone available for \$115.00 each, plus installation and programming. Requires Preferred Edition software and server offered below.

Additional optional wall mount brackets for 9508 digital phones are available for \$18.50 each.

Optional Avaya Advanced Parts Replacement 1-year warranty available for \$575.00. Provides next day replacement of defective hardware only. Does not include Arcomm T&M Labor for on-site trouble shooting or support.

Optional Arcomm T&M (Time and Materials) labor rate available for \$85.00 per hour. Offered for MAC work, technical support, remote support and live training conducted after the initial installation, if needed.

Total: \$8,359.00

Arcomm Communications Corp.

462 W. Main St.
Hillsboro, NH 03244
Phone: (603) 464-4600
Fax: (603) 478-5655
info@arcomm1.com



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VOICE, DATA & VIDEO CABLING - TELEPHONE SYSTEMS - IT NETWORKING & COMPUTERS
FIBER OPTICS - SECURITY CAMERAS - ACCESS CONTROL - PAGING & PA SYSTEMS

Qty.	UOM	Description
------	-----	-------------

Warranty: Unless otherwise specified, warranty on manufacturer's materials and Arcomm workmanship is one year. Warranty excludes abuse, misuse or acts of God.

All invoices paid by Credit Card are subject to a fee of 2.95%

Terms: Net Due upon completion of work unless otherwise specified.

CUSTOMER SIGNATURE: _____

QUOTE OWNER: Glen Glanville

PRINTED NAME: _____

DATE: ___/___/___



The Power of We™

IP Office

Simple, Powerful communications for your Small & Medium Business

Successful companies are always looking for opportunities to do more with less. Their aim is to keep the company flexible, innovative and competitive and guarantee successful dialogue with customers, without driving up operating costs and capital expenses.

Avaya puts the solution at your fingertips: the Avaya IP Office communications system.

Benefits for you:

- Reliable availability at a high level
- Reduced staff workloads and improved efficiency
- Integration of all important channels of communication
- Time and money savings

Learn all about IP Office in five simple steps:

Introduction to IP Office - Page 2

Learn more about IP Office System components - Pages 3 & 4

Create your own IP Office Servers and telephones - Pages 5, 6 & 7

Learn more about the features and applications - Pages 8, 9 & 10

Get to know Avaya - Page 11



- 1 **Introduction to IP Office**
- 2 *IP Office system components*
- 3 *IP Office server and telephones*
- 4 *Features and applications*
- 5 *Get to know Avaya*

What is IP Office?

Avaya IP Office is the right choice for all small and medium size businesses today. Supporting up to 1000 employees, it is the perfect solution for start-ups and more established businesses, whether you operate from a single office, a home office or across multiple stores or locations.

Built-in resiliency for non-stop operations

IP Office provides business continuity through its built-in resiliency and remote working capabilities enabling business with multiple locations or with staff unable to travel to the office to work effectively during unforeseen circumstances. Storms or family emergencies don't get in the way of making business happen.

Lower mobile phone/long-distance bills

IP Office offers many opportunities for reducing the cost of calls made by your staff out on the road, from mobiles, in hotels and even abroad.

Expand your talent pool without increasing real estate

IP Office gives you the flexibility to allow employees to work remotely from home – wherever that may be, to avoid over-crowding at peak office times, for example.

**Work around
the world**



**Perfect your
customer service**



**Be effective,
even when travelling**



**Connect worldwide
offices and reduce costs**



**Telephone conferencing
for up to 2x64 participants**

IP Office improves productivity

Putting together your Unified Communications solution is child's play.

It takes just four steps:

A - Select the appropriate user profile for your employees



Office Worker*

Delivers ability to work smarter in the office

- Control phone calls from your PC.
- Manage messages efficiently using Unified Messaging features.
- Set up and manage audio conferences.
- View colleagues' presence, indicate your availability and use instant messaging.

* Requires Avaya IP Office Preferred Edition; not in conjunction with the Server Edition

Includes:

- Unified Messaging
- one-X® Portal for IP Office (excluding telecommuter function)
- Flare Communicator



Mobile Worker*

Delivers ability to work from on the road

- Let customers reach account managers on a single number, whether they are in the office or on the road.
- Integrate mobile telephones out and about or on site.
- From your mobile, view colleagues' presence, indicate your availability and use instant messaging to speed up response times.
- From your mobile, set up and manage audio conferences.

* Requires Avaya IP Office Preferred Edition; not in conjunction with the Server Edition

Includes:

- one-X® Mobile Preferred
- Text-to-Speech



Teleworker*

Delivers ability to work from home or alternative location

- Turn any phone into your office phone from a PC with internet access.
- Availability indicators make collaboration easier for geographically remote employees.
- Increase productivity by reducing or eliminating travel time.
- PC-based telephony, point-to-point video speeds up work processes.
- Save costs of office rental and furnishing.

* Requires Avaya IP Office Preferred Edition; not in conjunction with the Server Edition

Includes:

- one-X® Portal for IP Office
- Video softphone
- Unified Messaging
- Remote Worker



Power User*

Delivers ability to work from anywhere

- Includes all of the features from Office Worker, Mobile Worker and Teleworker.
- Single numbering ensures highest availability for customers and employees alike (One Number concept).
- Just a laptop, Internet connection and a headset are required to create an office wherever your employees are.

* Requires Avaya IP Office Preferred Edition; not in conjunction with the Server Edition

Includes:

- one-X® Mobile Preferred
- one-X® Portal for IP Office
- Unified Messaging
- Text-to-Speech
- Video softphone
- Remote Worker
- Flare Communicator



Receptionist

Delivers professional call handling, even at peak periods

- Fast call processing, including during periods of large call volumes, with intuitive PC user interface and system status indicators for all employees in the network.
- Centralised call management for all sites.
- One receptionist can act for several companies or sites, helping reduce costs.

Includes:

- SoftConsole



Customer Service Agent*

Delivers ability to efficiently and effectively service customer calls

- Better availability of customer service information.
- Better time management improves employee satisfaction.
- Agents can visualise their own performance through a browser-based client.

* Requires Avaya IP Office Advanced Edition; not in conjunction with the Server Edition.

Includes:

- Customer Call Reporter Agent (CCR)



Supervisor*

Delivers ability to track, measure and create custom reports on customer service & agent productivity

- Perfect control thanks to intuitive and easy-to-use browser interface.
- Save time creating reports – drag and drop reporting with built-in templates
- Optimised scheduling of employees' time by analysing reports.

* Requires Avaya IP Office Advanced Edition (includes 1 Supervisor). Additional Supervisor & Agent licences must be ordered separately.

Includes:

- Customer Call Reporter Supervisor (CCR)

B - Decide which edition best meets your needs



IP Office
Basic Edition

Basic Edition

Includes: Integrated voicemail, 2 channels (scalable to 6), simple web management interface

Designed for the sub-20 user market space with simple telephony needs

- Supports analogue or digital desktop phones (IP Phones are not supported).
- Customers can upgrade to Essential Edition at any time without replacing hardware or licences.



IP Office
Essential Edition

Essential Edition

Includes: Integrated voicemail, 2 channels (scalable to 6), Mobile twinning, Mobile Call Control & one-X Mobile Essential Edition for all users, 4 Remote worker licences

The foundation of your office communications solution:
entry-level Unified Communications to all of your employees

- Faster and improved availability as you are automatically put through to the right person.
- Mobility: All users can be reached on a single number, whether they are in the office or on the road. Besides one-X Mobile Essential Edition provides a graphical interface for call control and allows a one-number service for both incoming and outgoing calls.



IP Office
Preferred Edition

Preferred Edition

Includes: VoiceMail Pro licence, 4 channels (scalable to 40)

Improved reaction capabilities and productivity

With IP Office Preferred Edition, you get everything that's in the Essential Edition, plus:

- Secure "Meet-Me" conferencing: Faster decision-making and better team work.
- Intelligent call routing: A number of programmable options that ensure your customers can quickly reach the right person.
- Call recording: Built-in automatic and on-demand call recording is a great way to keep tabs on your business operations, deal with disputed orders and help you train your staff.



IP Office
Advanced Edition

Advanced Edition

Includes: Customer Call Reporter (CCR) Server with one Supervisor licence and numerous reporting functions

Perfect customer communications and service

Requires Preferred Edition. In addition to the features of the Preferred Edition you also get:

- Real-time customer service management: Detailed reports are available at all times, giving you immediate warning of critical call levels being exceeded enabling you to take swift action to ensure your service levels do not fall.
- Call recording library: Easily archive all recorded calls and seamlessly search and replay any conversation.
- Self-Service 24/7: Customers can check order status and more using Integrated Voice Response (IVR) services



IP Office
Server Edition

Server Edition

Includes: Preferred Edition, central voicemail with up to 100 ports on one server, meet-me conference, automatic call distribution, mobile twinning and much more...

- Designed for mid-sized companies, 1000 subscribers are supported at one or up to 32 locations.
- Only one primary server needed (500 subscribers). A second server and further components can be connected at any time to improve security and for extensions.
- Resilient architecture, central management and central licensing for all subscribers and locations
- Comprehensive functionality for telephony, unified communications, mobility and collaboration

C - Select the telephones you want

Telephones

IP Office supports a wide range of different telephones. These devices are designed for many different applications. To enable your employees to carry on working outside the office, all you need is a broadband Internet connection at the remote end. The connection to the main site can be made either with or without a VPN gateway.

For further details, see page 6

D - Select your optional extras

- Contact Store (call recording with functions to search by date and time)
- Computer Telephony Integration (CTI)
- Cordless telephones: DECT R4, Wireless LAN (Wi-Fi)
- Multi-site option: Small Community Network (SCN) Supports up to 32 locations and 1000 employees

IP Office Platform Options

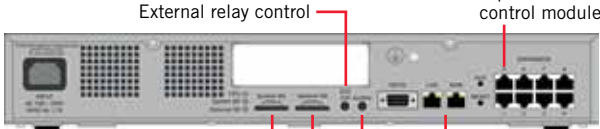
System platform

Front view



Universal slot interfaces (4)

Rear view



External relay control
 System SD Card
 External music on hold
 LAN/WAN (Ethernet)
 Up to 8 expansion control module

IP OFFICE 500v2

- Supports up to 384 extensions (digital, IP & analogue)
- Trunk interface - 204 Analogue trunks, 8 PRI trunks (240 channels), 16 BRI trunks (32 channels), 128 SIP trunks voice
- 2 x 64 participant conferences, Meet-Me Conferencing
- Supports up to 1000 employees across 32 locations

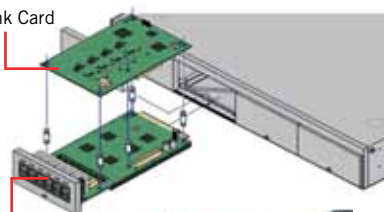


IP OFFICE SERVER EDITION

- Based on the HP DL 360 GL or HP DL 120 GL servers
- DL 360: Dual CPU, 12 GB RAM, 250 GB HD, Hot Swop PS & HD, up to 500 subscribers
- DL 120: Single CPU, 12 GB RAM, 250 GB HD, up to 250 subscribers
- Supports redundant operation
- 1000 subscribers at one or up to 32 locations

Expansion cards

Trunk Card



Phone Card



Phone cards

The following phone cards are available:

- 8 port digital phone card (maximum of 3)
- 32 channel VCM card (maximum of 2)
- 64 channel VCM card (maximum of 2)
- 2 port analogue phone card (maximum of 4)
- 8 port analogue phone card (maximum of 4)

Trunk cards

The following trunk cards are available:

- 4 port analogue trunk card (maximum of 4)
- 2 or 4 port BRI trunk card (maximum of 4)
- 1 or 2 port PRI trunk card (maximum of 4)

Combination cards

(maximum of 2)

Combination cards are available with:

- 1) 6 digital and 2 analogue telephones, and 4 analogue trunks and 10 VCM channels
- 2) 6 digital and 2 analogue telephones, and 2 port BRI trunk card and 10 VCM channels

4 port expansion card

(maximum of 1)

For connection of 4 additional expansion modules

C110 Unified Communications Module

- An integrated processor server running Linux OS.
- Comes preloaded with Preferred Edition, one-X Portal and IM/Mobility server software images.
- Simplifies deployments by providing an integrated server option for supporting and maintaining IP Office applications
- Linux-based server means customer avoids paying for Microsoft Server licences

Expansion modules



External expansion module options

The following phone cards are available:

- IP500 analogue phone expansion module with 16 or 30 extensions
- IP500 digital phone expansion module with 16 or 30 extensions

Supported telephones

IP Telephones



9620L/9620C



9630G



SBM24



9640



9650/9650C



9608



9611G



9621G



9641G

9600 Serie

All phones offers high-quality audio and support VPN software for remote working.

9620 L /C: 12 lines, backlit display, 4 soft keys, 3 programmable multifunctional keys with LEDs, Energy-saving PoE Class 1 Built-in speakerphone integrated loud speaker and call log up to 100 calls.

9630 G, 9640: 320x240 pixel large display, 4 soft keys, 6 programmable multifunctional keys with LEDs, both support of mobility applications, 9640 offers colour display. Both phones support up to 3 SBM 24.

9650 / 9650 C: The 9650C is for receptionists and contact centre agents—anyone who manages large call volumes—and delivers advanced capabilities like built-in button functions for one-touch access to bridges and feature keys. Up to 3 SBM 24 are supported and 9650C has a 3,1 x 2,3 Inch VGA colour display.

9608: Black & White display, 8 feature or partner keys with red/green LEDs usable in three states, BM12 port, PoE class 1 for low-energy consumption

9611G: Colour display, 8 feature or partner keys with red/green LEDs, PoE class 1, GigE

9621G: Touch screen, colour display, PoE class 2, GigE, custom faceplate

9641G: Touch screen, colour display, PoE class 2, GigE, USB 2.0, BM12 port, custom faceplate. These phones support remote working (via built-in VPN client or NAT Traversal).



1603i/1603i SW



1608i



1616i



BM32

1600 series

1603: Backlit display, 2 rows of 16 characters, 3 programmable feature keys with red/green LEDs that give the user easy to read status information.

1603 SW: As 1603, but also has a second 10/100 Ethernet port and an integrated switch.

1608: 8 programmable feature keys with red/green LEDs, integrated headset interface, 3 rows of 24 characters.

1616: 16 programmable feature keys, BM32 port, integrated headset interface, 3 rows of 24 characters.

Digital telephones



9504



9508



BM12

9500 series

9504/8: Backlit graphical display, 4/8 programmable call appearance or feature keys with red/green LEDs usable in three states, headset socket and hands-free features. Model 9508 supports the BM12 expansion module.



1403



1408



1416



DBM32

1400 Serie

The Avaya 1400 range of phones is aimed at companies that want a simple, inexpensive communications solution for their digital network. Backlit displays, programmable keys with dual-state LEDs (red & green) for easy to read status information. Model 1416 supports the DBM32 expansion module.

Other telephones



IP Office Video Softphone



One-X® Mobile Essential Edition



One-X® Mobile Preferred for IP Office

Video softphone/Mobile Clients

The IP Office video softphone allows users of PCs or Laptops equipped with USB webcams to communicate with audio and video (*requires Teleworker or Power User license*).

The one-X® Mobile Essential Edition integrates mobile users into the IP Office System and offer a simple GUI interface. (*Available to all users with Essential Edition*)

The one-X® Mobile Preferred Edition for smart-phones provides a rich Unified Communications experience with IM/Presence, visual voicemail and click-to-conference (*Requires Mobileworker or Power User license. Supported on Android mobiles and iPhone*).

3rd party SIP phones

IP Office supports a range of 3rd party SIP phones, such as Polycom, Grandstream, Nokia SIP Client, etc (*requires 3rd-party IP endpoint license*).

Conference telephones



B149



B159



B179

B100 series

All of the Avaya B100 conference telephones support OmniSound® 2.0 technology, provide telephone directory and SD-card call recording features, and a conference guide.

B149: Analogue, medium-sized conference rooms <10 participants.

B159: Analogue, GSM, mini USB for VoIP, larger conference rooms >10 participants, wireless headset port.

B179: SIP, PoE, large conference rooms >10 participants, wireless headset port, web interface. (*requires Avaya IP end-point license*)

Cordless telephones

DECT / IP DECT radio cells



DECT base stations



3720 / 3725



3740 / 3749

DECT

In addition to the conventional handsets 3720 and 3725, the product range is complemented by the IP65-compatible models 3740/49. All handsets have a local telephone directory with up to 250 entries.

3720: Monochrome display with white backlight, 16 hrs call time, 180 hrs standby.

3725: Colour display, 16 hrs call time, 180 hrs standby, Bluetooth, SMS.

3740: Monochrome display with white backlight, 16 hrs call time, 180 hrs standby, graphical user interface, IP 65 water and dust resistant, shock resistant to IEC68-2-32.

3749: As 3740 with backlit colour display, Bluetooth for headsets, position sensor, integrates with alarm systems, water and dust resistant to ATEX and IECEx.

Gas: II 2G EEx ib IIC T4

Dust: II 3D Ex ibD 22

WLAN radio cells



Avaya Wireless LAN Access Point



3641



3645

WLAN telephony

Models **3641** and **3645** are wireless telephones that support 802.11a wireless networks.

The 802.11a standard is suitable for networks in which a large number of users wish to transmit voice data wirelessly. These telephones also support 802.11b/g, are water and dust resistant, have large displays and easy-to-use interfaces, and come with a variety of battery sizes.

- 1 Introduction to IP Office
- 2 IP Office system components
- 3 IP Office server and telephones
- 4 Features and applications**
- 5 Get to know Avaya

IP Office Features and Applications

Avaya Flare Communicator

Avaya Flare Communicator for IP Office is an application which works with the IP Office suite. This product makes possible corporate communication via iPad tablets, laptops or desktop PCs with Windows. Using Flare Communicator with iPad tablets, laptops or desktop PCs with Windows, you can make and receive calls using the landline phone's extension number. Flare Communicator also provides access to the following means of communication via one single user interface:

- Email messages
- Messages
- Call history
- List of contacts (system contacts and personal contacts)
- Presence and call status



Avaya Video Conferencing Solution

Straightforward, cost-effective and flexible video-conferencing solutions, from single seat to systems for larger conference rooms with several monitors, point-to-point and point-to-multipoint connections. AVCS is designed for operation in the IP Office with up to 6 participants, and in the entire SCN network with up to 32 locations. The benefits for customers are clear to see, with immediate reduction in travel expenses by reducing the cost of business travel, business processes and decision-making allowing sales to be expedited as the time needed for travel is eliminated.



Mobility

Mobile Twinning

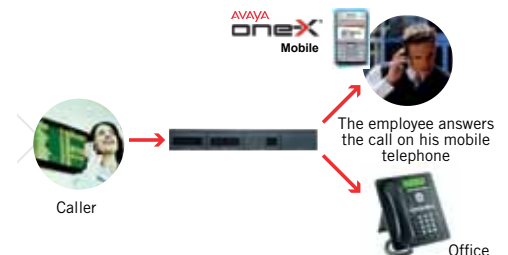
This is a typical application for customer-facing staff. The employee only needs to provide his customers with his office extension number. Calls are indicated in the office and on his mobile or DECT telephone.

Mobile Call Control

This application allows a mobile user to accept a twinning call on a mobile device, use DTMF codes to hold the call and use the features of IP Office.

one-X® Mobile Essential Edition

Avaya one-X® Mobile Essential Edition allows a one-number service and provides an easy-to-use graphical interface for call control. IP Office supports "Single Mode" mobile clients, including selected Nokia/Symbian, Apple iPhone OS Client and Windows Mobile 5 & 6 handsets.



one-X® Mobile Preferred Edition

Avaya one-X® Mobile Preferred Edition provides a rich user interface and makes use of the advanced capabilities available on smartphones like speech recognition to issue audible commands and streaming audio for visual voicemail. Unified communications features like Presence, Instant Messaging are provided along with click-to-conference and visual voicemail capabilities. IP Office supports this rich mobile client on Android and Apple iPhone mobiles. The Android and iPhone widget provides updates on events of interest like outstanding IM messages, newly deposited voicemail messages and conference participants' entry/exit.

Bring Your Own Device (BYOD) – use of private end devices

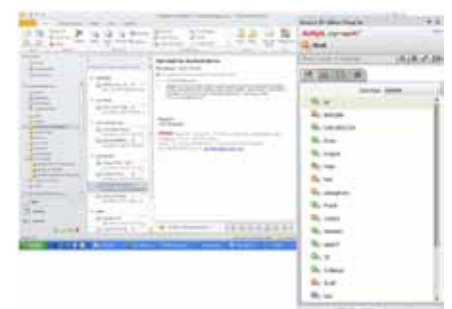
Staff are increasingly using their own end devices, such as smartphones, tablets, notebooks etc. at the workplace for work purposes. As well as providing simple integration in the company network, the necessary level of security must also be maintained. Avaya provides the appropriate solution for the company network. This includes components from the Avaya Network and Security portfolio of the WLAN 8100 series and ID Engine.



Avaya one-X® Portal

one-X® Portal for IP Office is a browser-based server solution and allows users to access telephony functions such as call management, conferences, speed dial, call logs, telephone directories, voicemail, instant messaging and federated presence with Google Talk as well as Microsoft Exchange calendar integration.

A one-X® Portal Microsoft Outlook Plug-in is available. This provides federated Presence, click-to-call, call logs as well as alerts for incoming calls with options to accept or reject and visual voicemail all of which greatly improves user productivity.



Customer Call Reporter (CCR) Call Center

IP Office Customer Call Reporter is a server-based Contact-Center solution specifically developed for small companies. CCR is completely web-based and can very easily be installed on a server without the need for any client software deployment.

- Browser-based tool for managing and controlling customer service levels.
- Track and record agent and supervisor workload.
- Create real-time and historical reports in a variety of formats.
- Target segment: small companies with fewer than 30 agents.
- Wall-board can be modified according to customer requirements.
- Report Scheduler. built-in templates & custom reports.



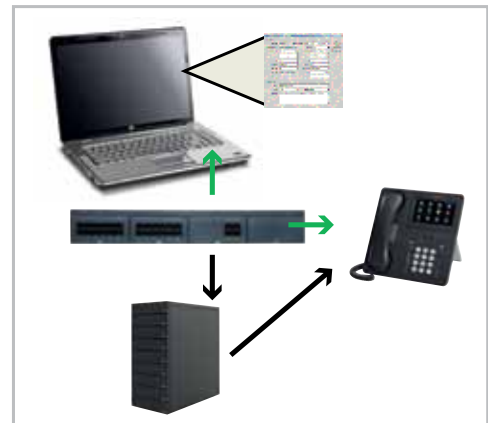
Computer Telephony Integration (CTI)

Computer Telephony Integration (CTI) is the missing link between your communications system and your business applications. IP Office supports the open CTI standards. This means that a wide range of third-party solutions can gain access to IP Office.

IP Office offers 2 CTI solutions:

CTI Link Lite – Free, supports all required functions for a range of applications, including screen-popping and many third-party products.

CTI Link Pro – Supports advanced features including the option to control several telephones and access to call centre operations



SoftConsole for Receptionist

SoftConsole is the PC-based Windows Operator Console for IP Office aimed at receptionists. Incoming calls are shown on the screen along with the status of calls on hold and transferred calls.

Receptionists can easily see which parties are busy, available or not at their desk. That allows them to route calls quickly and effectively.



Unified Messaging

Unified Messaging Service (UMS) enables voicemail and e-mail to be synchronised between VoiceMail Pro-Server and the e-mail client (Preferred Edition needed).

Email applications such as Outlook, which support IMAP, can connect to the IMAP server on which the VoiceMail Pro server is running. When a voicemail is received by the email client as a .WAV attachment, it is handled like every other email. Once the voicemail message has been heard, its status is set to read. When it is deleted, it is removed from the VoiceMail Pro server too. This synchronisation through IMAP improves employee productivity and increases customer service.

Remote Worker and VPN phone

Either the Remote Worker (NAT Traversal) feature or the VPN phone can be used for remote working / home-working. The Remote Worker functionality allows a remote IP phone to connect to the IP Office over the public internet without requiring any special equipment other than a standard broadband connection.

A VPN phone is an IP phone with VPN software built-in, allowing secure remote IP phone connection to the IP Office. For the VPN phone connection a VPN router/gateway is required at the IP Office site.

Essential Edition delivers 4 Remote Worker licenses, additional Remote Worker licenses are part of the Teleworker and Power User packages.

- 1 Introduction to IP Office
- 2 IP Office system components
- 3 IP Office server and telephones
- 4 Features and applications**
- 5 Get to know Avaya

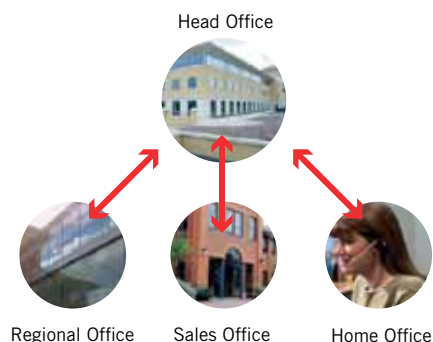
IP Office Features and Applications

Continued...

Hot-Desking

Hot-desking allows a number of users to share the same extension. Users log in with their own identity, and thus receive only their calls, their voicemail and other personal features.

This allows staff such as sales personnel who are in the office only occasionally to use the telephones and voicemail features without needing their own physical telephone.

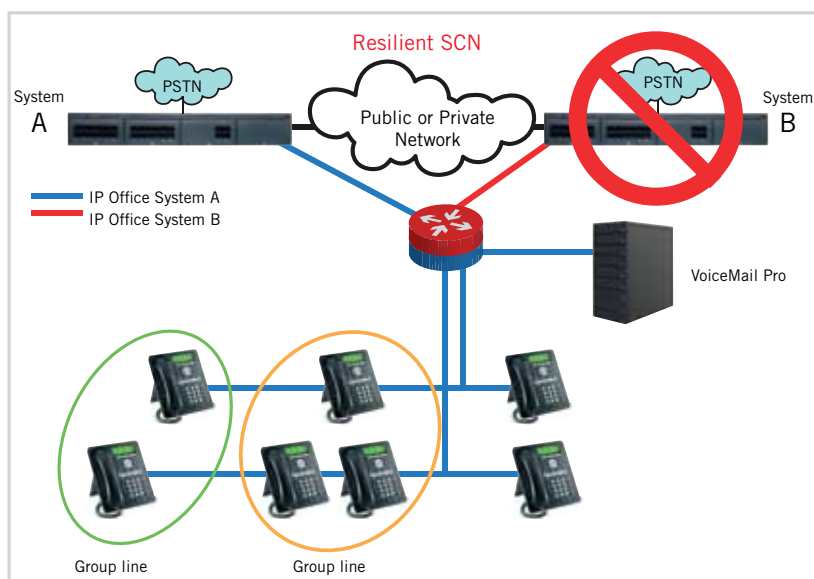


MultiSite-Option

IP Office is ideal for any company with multiple locations. Connect up to 32 sites and have all the IP Office systems communicate seamlessly.

The following additional features are available:

- Presence / Busy Lamp Field across the Network
- Camp on
- Call-back when free
- Paging
- Call Pickup
- Centralised and personal/system directories
- Centralised call log
- Centralised and /or distributed voicemail
- Absent text messages
- SCN channel optimisation
- Distributed huntgroup
- Remote hot-desking
- Breakout dialing



For businesses with more than one location, IP Office can deliver continuous operation. In the event of a power outage, users with IP phones can automatically failover to another location, retaining full communications capabilities. The voicemail system can also have redundancy built in, so that a backup solution is always available.

Conferencing applications

Avaya IP Office comes with two built-in 64-party conference bridges to help small businesses collaborate seamlessly and cost-effectively. Businesses currently spending on conference calls with a service provider can reduce or eliminate those costs entirely. IP Office Conferencing employs easy-to-use conference control features to help keep people connected and making decisions faster.

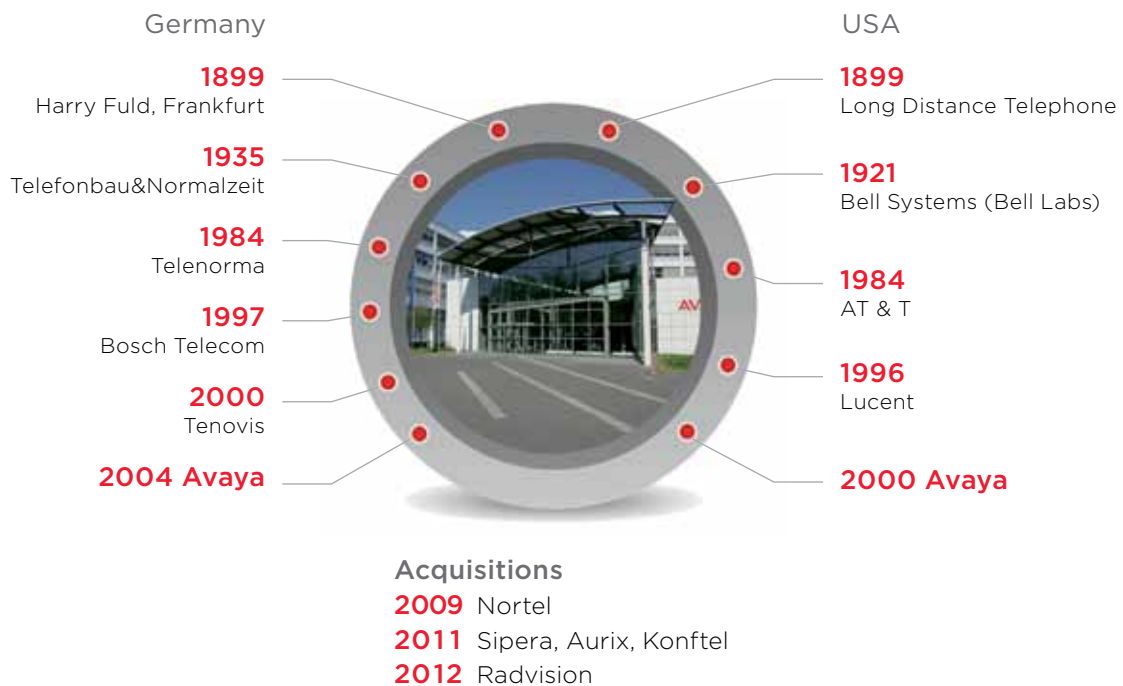
Conference participants can be on-site personnel as well as external parties whether field-based engineers, sales staff on the road, customers or suppliers. Conference calls can be planned in advance or established ad-hoc as and when required. Meet-me conferencing, allowing participants to dial into the conference themselves using a security code, is provided with Preferred Edition. The conference host can view, mute or drop the participants as well as record/lock the conference using his Avaya display phone, Flare Communicator, one-X Portal and/or the one-X Mobile Preferred client.

Avaya – world leader

Avaya is a global provider of communication systems for companies of any size. It provides solutions for unified communications, contact centers and data networks as well as services.



Innovations based on years of experience and customer proximity



Sources: 1-Dell'Oro Group, Enterprise Telephony Report, 2Q11, August 2011; 2-Gartner Inc., Market Share, Contact Center: Worldwide, 2009, Drew Kraus, May 2011 (revised); 3-T3i Group, InfoTrack for Converged Applications, Full Year 2010, Messaging, June 2011; 4-Frost & Sullivan, World Enterprise Premises-Based FMC Solutions Markets, February 2011; 5-IntelliCom Analytics, 2Q 2011 Global Lifecycle Services Market, September 2011

12 good reasons to choose Avaya

We are always just around the corner

- With several hundred business partners across the country, Avaya has a broad service network for consulting, implementation and maintenance, 24 hours a day, 7 days a week
- Consulting, planning and design of custom solutions by certified sales personnel employed by our business partners
- Live product demonstrations at our customer briefing centres

The full range of communication solutions

- The perfect applications and devices for your communications needs
- Integration of Unified Communications and Contact Center solutions
- The leading designer and implementer of Business Collaboration solutions
- Made-to-measure industry solutions
- Provisioning of data networking components, e.g. Ethernet switching and wireless LAN

Innovative market leader

- Number one provider of telephone systems for SMEs globally by turnover (source: Dell Oro 2011)
- Leading position in the Gartner Leader Quadrant for Unified Communications Contact Center and “Visionary” in Wired and Wireless LAN Access infrastructure (source: Gartner 2012)
- 10 million Avaya IP Office users and more than 265,000 systems sold worldwide
- IP Office named “product of the year 2011” by Frost & Sullivan and TMC; 2012 tested by the radio show as a reference system



About Avaya

Avaya is a global provider of business collaboration and communications solutions, providing unified communications, contact centers, data solutions and related services to companies of all sizes around the world. For more information please visit www.avaya.com/uk.

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The Power of We™

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SB4821UK IPO-R8 V2 • 11/11 CVS • Modifications reserved



The Power of We™

Avaya 9508 Digital Deskphone

A Sleek, High-End Phone Designed for Small Business Executives and Managers



The Avaya 9500 Series Digital Deskphones allow small and medium sized businesses to deliver highly reliable, high quality, communication solutions for a range of user types within the organization.

The Avaya 9500 Series Digital Deskphones allow small and medium sized businesses to deliver highly reliable, high quality, communication solutions for a range of user types within the organization. With an appearance and functionality similar to that of the well-established Avaya 9600 Series IP Deskphones, the 9500 Series can be deployed in mixed digital/IP telephony environments and are an ideal choice for companies wanting to add digital endpoints with a consistent look and user experience to their existing portfolio. The 9500 Series' smart design, crystal-clear sound and productivity features make these phones an easy choice for companies looking to gain strategic competitive advantage from their communications infrastructure.

Looks Great, Sounds Better: The 9500 series features large, eye-friendly displays; paperless, all-digital labeling; and a high-quality integrated speakerphone that ensures everyone can hear and be heard.

Familiar, Functional Interface: There's almost no learning curve with the 9500 Series. Almost any user will intuitively know to use the fixed keys to access the most common features and the flexible softkeys with contextual guidance and prompts.

A Sound Investment: The 9500 Series is an excellent value for your growing company – and it's designed to remain that way, with expansion options including

a headset interface. The 9500 Series delivers significant competitive advantages at its price point while lowering total cost of ownership for your company.

The Avaya 9508 Digital Deskphone: An Indispensable Phone for Executives and Managers

Small business executives who spend a great deal of time on the phone rely on advanced telephony features and depend on high quality, real-time voice communications, for the success of their roles. With a large, easy-to-read display, the 9508 provides multiple feature keys, speed dials, and call logs to please the most demanding executive.

The 9508 Digital Deskphone delivers what managers need:

- 8 administrable feature buttons on 3 levels (total of 24 button positions), plus optional 12-button expansion module for a total of 96 feature keys or speed dial buttons with dual red-green LEDs to display status
- 10 fixed-feature keys for common tasks (e.g. contacts, history and message)
- Integrated, two-way speakerphone
- Headset jack supports wide array of wired and wireless Avaya headsets

- Additional caller related information is displayed with active appearances for easier call handling
- Context-sensitive interface, 4-way nav cluster and 4 softkeys simplify and speed up operations
- 8 line X 32 character display, white backlit for easy viewing

Avaya 9508 Digital Deskphone Key Features

Connectivity

- Avaya IP Office Release 7.0 or later

Hardware Specs

- Charcoal gray
- Handset with 9-ft cord
- Dual-position stand
- Wall-mountable
- White backlit graphical display 181 x 121 dots; 8 rows x 32 characters
- Permanently-labeled buttons: Speaker, Headset, Mute, Volume, Avaya Menu, Phone, History, Contacts, Voicemail Message
- Permanently-labeled navigation cluster (Up/Down, Left/Right, OK)
- Message Waiting indicator
- 8 administrable buttons
- 4 contextual softkey buttons
- Button Module 12 (BM12) supported; up to 3 can be connected
- Headset support
- Two-way speakerphone
- 2 wired line interface

Size and Weight

- Length (depth) in low position: 8.07in (205mm)



The Avaya 9508 Digital Deskphone is available in a global model. English language text on the faceplate has been removed. Contact your Avaya Account Manager or Avaya authorized partner for details.

- Width: 8.03in (204mm)
- Height off desk in low position/high position: 6.34in (161mm) / 7.91in (201mm)
- Weight including handset and stand: 2.2 lbs (992g)

Software

- Call control protocol: DCP
- Codec: G711
- Two-way speakerphone
- Secondary line alerting

Platform Support

Avaya IP Office

- Native support on IP Office Release 7.0
- Full access to IP Office call appearances and features
- Line appearance/feature key buttons: 8 x 3 levels
- Contacts application: 100
- Call Log application, with Missed/ Answered/Outgoing calls,: 30
- User option for language selection

Learn More

With more than 100 years as a leader in communications, Avaya can help your company maximize productivity with the communications solutions specific to the needs of your workforce.

To learn more about the 9500 Series Digital Deskphones, contact your Avaya Account Manager, Avaya Authorized Partner or visit avaya.com for white papers, case studies and other information showcasing Avaya solutions in action.



About Avaya

Avaya is a global provider of business collaboration and communications solutions, providing unified communications, contact centers, networking and related services to companies of all sizes around the world. For more information please visit www.avaya.com.

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11/12 • UC4682-03



TOWN OF HENNIKER, NEW HAMPSHIRE
OFFICE *of the* TOWN ADMINISTRATOR

REPORT OF THE TOWN ADMINISTRATOR
December 17, 2019

- Merrimack County has provided us with a copy of the proposed budget for the 2020 calendar year. The proposed budget is \$91,337,968 which includes a 1.44% increase in the amount to be raised by taxes equaling \$674,440.
- The LED conversion for town buildings began last week. They are starting at Wastewater and will be working their way around the town replacing fixtures. The electricians doing the work are Irish Electric if you see them working.
- The orange fence has been removed from Azalea Park. They did keep the landscape stakes up and red danger tape to show the boundary of the walkway. Susan Adams plans to reach out to Superintendent Aucoin and Bergeron to see if they have any suggestions to keep people off the granite steps.



- The Town Clerk's Office hours have changed for Saturdays. The new hours are going to be the second and fourth Saturday of the month from 8 a.m. to 10 a.m.
- I have begun to follow up on the complaint about thru traffic on River Rd. I contacted all major GPS companies. Google, Waze and Apple have reached out and said they would mark River Rd. as local traffic only. I am waiting to hear back from TomTom, Garmin, and Mapquest. Superintendent Aucoin is going to be placing signs on River Rd. that say "Local Traffic Only." I am going to be meeting with Neal Cass the Town Administrator in Hopkinton along with both towns Police Chiefs. We are going to work together to try increase patrols as well.
- I have spoken with Superintendent Aucoin about Shaker Hill Road. He agrees that renaming the section that contains no houses would be easiest. He suggested it possibly being called Shaker Hill Extension.

- TDS has contacted the town to let us know as the Franchise Authority beginning in January and the associated rate increases. The new rates are as followed:
 - Broadcast Fee – Increase \$2.74/mo.
 - Non-promotional rates Basic TV – Increase \$5.00/mo.
 - Non-promotional rates Starter TV – Increase \$8.00/mo.
- We have reached out to a company about placing a concrete building on top of Craney Hill to house the highway and PD repeaters. In speaking with SHEA Concrete Products, the cost for a NEW building is \$41,500. This cost is for the building only and is completely ready when they deliver it. We would still need to secure the poles and generator. We are still looking at the cost of a used building and the possibility of grants to help the cost.
- I have met with Superintendent Bergeron about the “Beautification Committee.” We are hoping after the holidays to meet with Marc McMurphy and Nancy Annis about what they envision their role is and how they would fit in.
- On Friday December 13th the RFP for the town wide revaluation closed. We have received 2 RFPs and I am in the process of reviewing them. I plan on presenting findings at the next board meeting.
- The towns newsletter has been completed and can be found on the website.

*****The Sections below will not be reported on orally to the Board at the meeting but will use this as a chance to update on any pertinent information. Unless the Board has questions or comments and would like to address the information*****

Ongoing Projects

- RFP for 2020 Construction of Western Ave. (RFP POSTED)
- Employee Recognition Program

Meetings

- I attended the Capital Improvement Committee Meeting
- We held a Safety Committee Meeting with Town Staff
- I attended the Road Management Committee Meeting
- We had a preconstruction meeting for the 2020 Western Ave RFP

Useful Information

- The town had two citizens forums to discuss RSA 79-E and RSA 72:80-83. We also presented at the Chamber of Commerce business after hours, planning board, and ZBA. All feedback has been very positive.

Upcoming Dates

- **Energy Committee Meeting – Wednesday December 18th @6:30pm – Grange**
- **Town Hall is closed December 25th and December 26th**
- **Town Hall will be closing at 3:00 p.m. on December 24th**

Respectfully Submitted,



Joseph R. Devine, Jr.

Town Administrator



Dear Franchise Authority:

We are writing to let you know that in January, the following rate changes will take place in our cable system serving your community:

The Broadcast Fee will increase \$2.74/mo. Non-promotional rates for Basic TV and Starter will increase \$5.00/month and \$8.00/month, respectively.

Details are available at www.hellotds.com/tvupdates.

All customers are being notified of these changes.

Sincerely yours,

Kathleen Davis

Kathleen Davis
Manager – State Government Affairs – Cable

Kathleen.davis@tdstelecom.com



COUNTY OF MERRIMACK

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COMMISSIONERS

TARA REARDON, *Chairman, Concord*
BRONWYN ASPLUND-WALSH, *Vice Chairman, Franklin*
PETER SPAULDING, *Clerk, Hopkinton*

COUNTY ADMINISTRATOR
ROSS L. CUNNINGHAM

November 26, 2019

TO: Members of the Merrimack County Delegation
Chairman, Merrimack County Boards of Selectmen
Honorable James Bouley, Mayor City of Concord
Honorable William M. Gardner, Secretary of State
Honorable Anthony Giunta, Mayor City of Franklin

Dear Ladies and Gentlemen,

In compliance with NH RSA 24:21-a, we are providing you with a copy of the proposed Merrimack County budget for calendar year 2020.

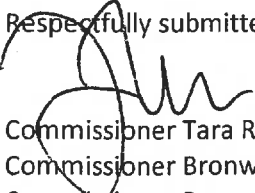
The proposed \$91,337,968 budget includes a 1.44% increase in the amount to be raised by taxes equaling \$674,440. The 2020 budget reflects an overall increase of 1.63%, or \$1,467,613 above the 2019 budget. In accordance with the County Fund Balance Policy, the 2020 budget utilizes \$3,700,000 of prior year fund balance as a mechanism to offset the aforementioned tax increase.

Combined revenues of the Nursing Home, Corrections department and Sheriff's department reflect an increase of \$1,009,154 above last year's budget. Our plan to sell the 10 Green Street property in Concord has been delayed until 2020. Health insurance costs in the 2020 budget project a \$213,265 increase. Alternative Care and Nursing Home Care costs are expected to increase by \$173,256 and \$580,031, respectively. Overall, personnel costs are set to increase by \$109,661. We are currently in contract negotiations with the NEPBA and NCEU. Any financial implications arising from the adoption of these contracts will require adjustments to this budget.

The Board of Commissioners is seeking approval to establish a Capital Reserve Fund for our new Capital Improvement Program (CIP). Our goal is to utilize this fund for planned purchases of major capital assets beginning in 2020. Upon the County Delegation's approval, the 2020 budget will be amended to include a \$500,000 appropriation for the Capital Reserve Fund to be funded by the County's fund balance. This will have no impact on 2020 County taxes.

We will continue our efforts to reduce taxes during the upcoming budget subcommittee meetings. We look forward to working with you during the new fiscal year on the proposed 2020 budget.

Respectfully submitted,


Commissioner Tara Reardon, Chair
Commissioner Bronwyn Asplund-Walsh, Vice-Chair
Commissioner Peter Spaulding, Clerk



COUNTY OF MERRIMACK

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COMMISSIONERS

TARA REARDON, Chairman, Concord

BRONWYN ASPLUND-WALSH, Vice Chairman, Franklin

PETER SPAULDING, Clerk, Hopkinton

COUNTY ADMINISTRATOR

ROSS L. CUNNINGHAM

November 21, 2019

PUBLIC NOTICE

MERRIMACK COUNTY DELEGATION

Pursuant to RSA 24:9-a, there will be a meeting for Merrimack County before the County Delegation at 10:00a.m. on Monday, December 9, 2019 at the Old Courthouse, 2nd floor conference room, 163 North Main Street, Concord, New Hampshire.

The purpose of the meeting is as follows:

1. Present and discuss the 2020 Commissioners Budget and receive public comments
2. Establish a Capital Reserve Fund for the Capital Improvement Program (CIP) in accordance with RSA 35:1
3. Resolution to authorize continuation of county expenditures
4. Act on County Commissioner Vacancy
5. Approval of Funding – Merrimack County Sheriff's Union Contract
6. To consider any other business that may appropriately come before them

Rep. Dianne Schuett, Chair
Merrimack County Delegation

*Special accommodations for individuals with a disability are available upon request
(Americans with Disabilities Act of 1990)*



COUNTY OF MERRIMACK

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COMMISSIONERS

TARA REARDON, Chairman, Concord
BRONWYN ASPLUND-WALSH, Vice Chairman, Franklin
PETER SPAULDING, Clerk, Hopkinton

COUNTY ADMINISTRATOR
ROSS L. CUNNINGHAM

November 21, 2019

PUBLIC NOTICE

MERRIMACK COUNTY PUBLIC HEARING

Pursuant to RSA 24:23, there will be a Public Hearing for Merrimack County before the County Delegation at 10:00a.m. on Monday, December 9, 2019 at the Old Courthouse, 2nd floor conference room, 163 North Main Street, Concord, New Hampshire.

The purpose of the meeting is as follows:

1. Present and discuss the 2020 Commissioners Budget and receive public comments
2. Establish a Capital Reserve Fund for the Capital Improvement Program (CIP) in accordance with RSA 35:1
3. County Commissioner Vacancy
4. Funding for Merrimack County Sheriff's Union Contract
5. To consider any other business that may appropriately come before them

Rep. Dianne Schuett, Chair
Merrimack County Delegation

Special accommodations for individuals with a disability are available upon request (Americans with Disabilities Act of 1990)



**Proposed Budget and Estimate of Revenue
Merrimack County**

For the period beginning January 1, 2020 and ending December 31, 2020

Form Due Date: September 1

County commissioners should use this form to prepare the county budget for delivery to each member of the county convention who will be in office on the date of the appropriation vote and to the chairman of the board of selectmen or the mayor for each city/town within the county, and to the Secretary of State as required by RSA 24:21-a. The completed form must be submitted to the Department of Revenue Administration by September 1 per RSA 21-J:34.

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Tara Reardon	Chair, BOC	
Peter J. Spaulding	Commissioner	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2019	Appropriations Approved by DRA for period ending 12/31/2019	Proposed Budget for period ending 12/31/2020
General Government					
4110	County Convention Costs	2020	\$4,246	\$7,800	\$7,800
4120	Judicial		\$0	\$0	\$0
4122	Jury Costs		\$0	\$0	\$0
4123	County Attorney's Office	2020	\$3,322,087	\$4,335,454	\$4,505,397
4124	Victim Witness Advocacy Program	2020	\$87,930	\$100,360	\$104,768
4130	Executive	2020	\$620,431	\$889,877	\$1,033,270
4150	Financial Administration	2020	\$1,133,022	\$1,421,552	\$1,534,328
4151	Treasurer		\$0	\$0	\$0
4153	Other Legal Costs		\$0	\$0	\$0
4155	Personnel Administration	2020	\$0	\$232,583	\$226,686
4191	Planning and Zoning (Unincorp. Places)		\$0	\$0	\$0
4192	Medical Examiner	2020	\$26,222	\$45,000	\$45,000
4193	Register of Deeds	2020	\$617,098	\$775,461	\$778,553
4194	Maintenance of Government Buildings	2020	\$2,865,529	\$3,848,104	\$4,060,227
4196	Insurance Not Otherwise Allocated	2020	\$460,513	\$515,871	\$600,034
4198	Contingency	2020	\$825	\$70,000	\$70,000
4199	Other General Government	2020	\$1,257,150	\$1,430,580	\$1,488,914
General Government Subtotal			\$10,395,053	\$13,672,642	\$14,454,977
Public Safety & Corrections					
4211	Sheriff's Department	2020	\$3,166,450	\$3,594,197	\$3,643,717
4212	Custody of Prisoners		\$0	\$0	\$0
4214	Sheriff's Support Services	2020	\$692,726	\$863,450	\$820,596
4219	Other Public Safety	2020	\$96,924	\$104,765	\$112,913
4230	Corrections	2020	\$12,124,585	\$15,120,437	\$15,010,955
4235	Adult Probation and Parole		\$0	\$0	\$0
Public Safety & Corrections Subtotal			\$16,080,685	\$19,682,849	\$19,588,181
County Farm					
4301	Administration		\$0	\$0	\$0
4302	Operating Expenditures		\$0	\$0	\$0
4309	Other County Farm		\$0	\$0	\$0
County Farm Subtotal			\$0	\$0	\$0
County Nursing Home					
4411	Administration	2020	\$4,418,391	\$5,785,701	\$6,257,383
4412	Operating Expense	2020	\$23,076,834	\$28,646,021	\$28,755,527
4439	Other Health		\$0	\$0	\$0
County Nursing Home Subtotal			\$27,495,225	\$34,431,722	\$35,012,910



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2019	Appropriations Approved by DRA for period ending 12/31/2019	Proposed Budget for period ending 12/31/2020
Human Services					
4441	Administration		\$369,479	\$571,442	\$0
4442	Direct Assistance		\$0	\$0	\$0
4443	Board and Care of Children		\$0	\$0	\$0
4447	Special Outside Services		\$0	\$0	\$0
4449	Other Human Services	2020	\$13,605,626	\$14,956,915	\$16,437,806
Human Services Subtotal			\$13,975,105	\$15,528,357	\$16,437,806
Cooperative Extension Services					
4611	Administration	2020	\$415,431	\$453,197	\$434,930
4619	Other Conservation		\$0	\$0	\$0
Cooperative Extension Services Subtotal			\$415,431	\$453,197	\$434,930
Economic Development					
4651	Administration		\$0	\$0	\$0
4652	Economic Development		\$0	\$0	\$0
4659	Other Economic Development	2020	\$476,642	\$100,000	\$1
Economic Development Subtotal			\$476,642	\$100,000	\$1
Debt Service					
4711	Principal - Long-Term Bonds/Notes	2020	\$2,325,000	\$3,640,000	\$3,640,000
4721	Interest - Long-Term Bonds/Notes	2020	\$1,491,288	\$1,656,588	\$1,529,788
4723	Interest on Revenue Anticipation Notes	2020	\$281,859	\$380,000	\$239,375
4750	Fiscal Agents' Fees		\$0	\$0	\$0
4760	Bond Issuance Costs		\$0	\$0	\$0
4790	Other Debt Service Charges		\$0	\$0	\$0
Debt Service Subtotal			\$4,098,147	\$5,676,588	\$5,409,163
Intergovernmental Transfers					
4800	Intergovernmental Transfers		\$0	\$0	\$0
Intergovernmental Transfers Subtotal			\$0	\$0	\$0
Capital Outlay					
4901	Land and Improvements		\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0
4903	Buildings		\$303,670	\$325,000	\$0
4904	Improvements other than Buildings		\$0	\$0	\$0
Capital Outlay Subtotal			\$303,670	\$325,000	\$0



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2019	Appropriations Approved by DRA for period ending 12/31/2019	Proposed Budget for period ending 12/31/2020
Depreciation Expense					
4905	Depreciation		\$0	\$0	\$0
4906	Amortization		\$0	\$0	\$0
Depreciation Expense Subtotal			\$0	\$0	\$0
Interfund Operating Transfers					
4911	Transfers to General Fund		\$0	\$0	\$0
4912	Transfers to Special Revenue Fund		\$0	\$0	\$0
4913	Transfers to Capital Projects Fund		\$0	\$0	\$0
4914	Transfers to Proprietary Fund		\$0	\$0	\$0
4915	Transfers to Capital Reserve Fund		\$0	\$0	\$0
4916	Transfers to Trust and Fiduciary Funds		\$0	\$0	\$0
Interfund Operating Transfers Subtotal			\$0	\$0	\$0
Total Appropriations			\$73,239,958	\$89,870,355	\$91,337,968



Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2019	Estimated Revenues for period ending 12/31/2019	Estimated Revenues for period ending 12/31/2020
Assessments/Taxes					
3110	Property Taxes (Unincorp. Places)		\$0	\$0	\$0
3111	Municipal Assessment	2020	\$0	\$46,966,012	\$47,640,452
3120	Land Use Change Taxes (Unincorp. Places)		\$0	\$0	\$0
3180	Resident Taxes (Unincorp. Places)		\$0	\$0	\$0
3185	Yield Taxes (Unincorp. Places)		\$0	\$0	\$0
3186	Payments in Lieu of Taxes (Unincorp. Places)		\$0	\$0	\$0
3187	Payments in Lieu of Taxes		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes (Uninco)		\$0	\$0	\$0
3191	Penalties on Delinquent Municipal Assessments		\$0	\$0	\$0
3200	Licenses, Permits, and Fees		\$0	\$0	\$0
	Assessments/Taxes Subtotal		\$0	\$46,966,012	\$47,640,452
Licenses, Permits, and Fees					
3220	Motor Vehicle Fees (Unincorp. Places)		\$0	\$0	\$0
3230	Building Permits (Unincorp. Places)		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees		\$0	\$0	\$0
	Licenses, Permits, and Fees Subtotal		\$0	\$0	\$0
From the Federal Government					
3319	Federal Grants and Reimbursements	2020	\$291,501	\$380,959	\$439,778
	From the Federal Government Subtotal		\$291,501	\$380,959	\$439,778
From the State of New Hampshire					
3351	Shared Revenue - Block Grant (Unincorp. Places)		\$0	\$0	\$0
3352	Incentive Funds		\$0	\$0	\$0
3354	Water Pollution Grants	2020	\$0	\$9,153	\$8,832
3355	Housing and Community Development	2020	\$475,000	\$100,000	\$1
3356	State/Federal Forest Land Reimbursements (Unincorp)		\$0	\$0	\$0
3359	Other State Grants and Reimbursements	2020	\$160,125	\$160,576	\$160,576
	From the State of New Hampshire Subtotal		\$635,125	\$269,729	\$169,409
Revenue from Other Governments					
3379	Intergovernmental Revenues		\$0	\$0	\$0
	Revenue from Other Governments Subtotal		\$0	\$0	\$0



Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2019	Estimated Revenues for period ending 12/31/2019	Estimated Revenues for period ending 12/31/2020
Charges for Services					
3401	Sheriff's Department	2020	\$818,290	\$1,060,583	\$1,123,199
3402	Register of Deeds	2020	\$1,280,763	\$1,358,500	\$1,358,500
3403	County Corrections	2020	\$967,642	\$1,246,006	\$1,228,010
3404	County Nursing Homes	2020	\$27,553,458	\$32,808,217	\$33,772,751
3405	County Farm		\$0	\$0	\$0
3406	Cooperative Extension Service	2020	\$31,714	\$42,285	\$43,300
3407	Maintenance Department	2020	\$94,254	\$94,940	\$100,570
3409	Other Charges	2020	\$828,737	\$1,105,624	\$1,126,774
Charges for Services Subtotal			\$31,574,858	\$37,716,155	\$38,753,104
Miscellaneous Sources					
3501	Sale of County Property	2020	\$0	\$275,000	\$275,000
3502	Interest on Investments	2020	\$186,746	\$150,000	\$200,000
3503	Rents of Property		\$0	\$0	\$0
3504	Fines and Forfeits		\$0	\$0	\$0
3505	Escheats	2020	\$1,120,913	\$50,000	\$100,000
3506	Insurance Dividends and Reimbursements		\$66,781	\$0	\$0
3508	Contributions and Donations	2020	\$16,655	\$12,500	\$30,625
3509	Other Miscellaneous Sources	2020	\$11,832	\$25,000	\$29,600
Miscellaneous Sources Subtotal			\$1,402,927	\$512,500	\$635,225
Other Financial Sources					
3911	Transfers from General Fund		\$0	\$325,000	\$0
3912	Transfers from Special Revenue Fund		\$0	\$0	\$0
3913	Transfers from Capital Projects Fund		\$0	\$0	\$0
3915	Transfers from Capital Reserve Fund		\$0	\$0	\$0
3916	Transfers from Trust and Fiduciary Funds		\$0	\$0	\$0
3934	Proceeds from Long-Term Bonds/Notes		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes	2020	\$0	\$3,700,000	\$3,700,000
Other Financial Sources Subtotal			\$0	\$4,025,000	\$3,700,000
Total Estimated Revenues and Credits			\$33,904,411	\$89,870,355	\$91,337,968

Budget Summary

Item	Period ending 12/31/2020
Total Proposed Appropriations	\$91,337,968
(Less) Total Estimated Revenues & Credits	\$91,337,968
Estimated Amount of Taxes to be Raised	\$0

MERRIMACK COUNTY



2020 PROPOSED REVENUE

2020
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COUNTY OF MERRIMACK

REVENUE

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From Date: 11/1/2019

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Definition: Commissioners Recommendation

Account	Description	2019 Adjusted Budget	2019 YTD	2020 Department	2020 Comm Budget	Dollar Difference	Percent Difference	Notes
01.4009.4102.000.65.000.4	TREASURER INT INCOME	(\$150,000)	(\$186,746)	(\$200,000)	(\$200,000)	(\$50,000)	33.33	
01.4091.4102.000.65.000.4	ESCHEATED PROPERTY RE	(\$50,000)	(\$1,120,913)	(\$100,000)	(\$100,000)	(\$50,000)	100.00	
01.4095.4102.000.65.000.4	TREASURERS MISC REVEN	(\$25,000)	(\$11,832)	(\$29,600)	(\$29,600)	(\$4,600)	18.40	
01.4097.4102.000.65.000.4	CONTRIBUTION HOLIDAY	\$0	(\$31,299)	\$0	\$0	\$0	0.00	
Function: FINANCE - 4102		(\$225,000)	(\$1,350,791)	(\$329,600)	(\$329,600)	(\$104,600)	46.49	
01.4021.4110.000.20.000.4	ADULT DIV CLIENT FEES	(\$68,000)	(\$88,196)	(\$73,000)	(\$73,000)	(\$5,000)	7.35	
01.4027.4110.000.20.000.4	DATA REVENUE	(\$17,000)	(\$14,057)	(\$17,000)	(\$17,000)	\$0	0.00	
01.4092.4110.000.20.000.4	COUNTY ATTORNEY MISC.	(\$50)	(\$362)	(\$50)	(\$50)	\$0	0.00	
01.4098.4110.000.20.000.4	FAST PROGRAM	(\$20,000)	(\$30,999)	(\$25,000)	(\$25,000)	(\$5,000)	25.00	
01.4099.4110.000.20.000.4	DIST CRT PROSECUTION FI	(\$93,544)	(\$93,526)	(\$93,544)	(\$93,544)	\$0	0.00	
Function: COUNTY ATTORNEY - 4110		(\$198,594)	(\$227,140)	(\$208,594)	(\$208,594)	(\$10,000)	5.04	
55.4000.4117.000.20.000.4	DOMESTIC VIOLENCE REV	(\$30,000)	(\$23,033)	(\$30,000)	(\$30,000)	\$0	0.00	
Function: DOMESTIC VIOLENCE GRANT - 4117		(\$30,000)	(\$23,033)	(\$30,000)	(\$30,000)	\$0	0.00	
01.4011.4120.000.70.000.4	DEEDS REVENUE	(\$1,318,500)	(\$1,243,011)	(\$1,318,500)	(\$1,318,500)	\$0	0.00	
52.4000.4120.000.70.000.4	CAP EQUIP SURCHARGE	(\$40,000)	(\$37,752)	(\$40,000)	(\$40,000)	\$0	0.00	
Function: REGISTER OF DEEDS - 4120		(\$1,358,500)	(\$1,280,763)	(\$1,358,500)	(\$1,358,500)	\$0	0.00	
01.4012.4140.000.60.000.4	CIVIL PROCESS WRITS	(\$315,000)	(\$283,526)	(\$350,000)	(\$350,000)	(\$35,000)	11.11	
01.4013.4140.000.60.000.4	COURT SECURITY REV	(\$225,000)	(\$169,188)	(\$235,000)	(\$235,000)	(\$10,000)	4.44	
01.4014.4140.000.60.000.4	PRISONER CONTROL REIM	(\$150,000)	(\$162,920)	(\$150,000)	(\$150,000)	\$0	0.00	

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Definition: Commissioners Recommendation

Account	Description	2019 Adjusted Budget	2019 YTD	2020 Department	2020 Comm Budget	Dollar Difference	Percent Difference	Notes
01.4015.4140.000.60.000.4	SPECIAL DETAIL REVENUE	(\$6,000)	(\$531)	(\$4,000)	(\$4,000)	\$2,000	(33.33)	
01.4016.4140.000.60.000.4	OUTSIDE DETAIL REVENUE	(\$35,000)	(\$35,978)	(\$45,000)	(\$45,000)	(\$10,000)	28.57	
01.4029.4140.000.60.000.4	EXTRADITION REVENUE	(\$2,500)	(\$3,324)	(\$3,500)	(\$3,500)	(\$1,000)	40.00	
Function: SHERIFF - 4140		(\$733,500)	(\$655,467)	(\$787,500)	(\$787,500)	(\$54,000)	7.36	
01.4113.4141.000.61.000.4	SHERIFF DISPATCH FEES	(\$327,083)	(\$160,341)	(\$335,699)	(\$335,699)	(\$8,616)	2.63	
Function: SHERIFF DISPATCH - 4141		(\$327,083)	(\$160,341)	(\$335,699)	(\$335,699)	(\$8,616)	2.63	
75.4000.4143.000.60.000.4	SOBRIETY CHECKPOINTS C	(\$3,142)	(\$1,349)	(\$3,142)	(\$3,142)	\$0	0.00	
Function: SOBRIETY CHECKPOINTS GRANT - 4143		(\$3,142)	(\$1,349)	(\$3,142)	(\$3,142)	\$0	0.00	
76.4000.4144.000.60.000.4	SPEED ENFORCEMENT PA	(\$3,434)	(\$1,999)	(\$3,434)	(\$3,434)	\$0	0.00	
Function: SPEED ENFORCEMENT PATROLS - 4144		(\$3,434)	(\$1,999)	(\$3,434)	(\$3,434)	\$0	0.00	
77.4000.4145.000.60.000.4	JAG GRANT EQUIP REV	(\$3,000)	(\$2,926)	(\$3,000)	(\$3,000)	\$0	0.00	
77.4001.4145.000.60.000.4	JAG GRANT DTF REVENUE	(\$98,594)	(\$72,609)	(\$105,287)	(\$105,287)	(\$6,693)	6.79	
77.4019.4145.000.60.000.4	JAG GRANT NON-FEDERAL	(\$3,000)	(\$5,029)	(\$3,000)	(\$3,000)	\$0	0.00	
Function: JAG GRANT - 4145		(\$104,594)	(\$80,565)	(\$111,287)	(\$111,287)	(\$6,693)	6.40	
87.4000.4149.000.00.000.4	FED EQUITABLE SHARING I	(\$1,000)	(\$15,378)	(\$1,000)	(\$1,000)	\$0	0.00	
Function: FEDERAL EQUITABLE SHARING FORFEITURE - 4149		(\$1,000)	(\$15,378)	(\$1,000)	(\$1,000)	\$0	0.00	
74.4000.4150.000.40.000.4	GRANT REVENUE	(\$14,000)	\$0	(\$14,000)	(\$14,000)	\$0	0.00	
Function: HOMELAND SECURITY & EMERGENCY MGT - 4150		(\$14,000)	\$0	(\$14,000)	(\$14,000)	\$0	0.00	

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Definition: Commissioners Recommendation

Account	Description	2019 Adjusted Budget	2019 YTD	2020 Department	2020 Comm Budget	Dollar Difference	Percent Difference	Notes
01.4080.4151.000.00.000.4	REVENUE CRIMELINE GRAI	\$0	(\$2,482)	\$0	\$0	\$0	0.00	
Function: CONCORD REGIONAL CRIMELINE GRANT - 4151		\$0	(\$2,482)	\$0	\$0	\$0	0.00	
50.4000.4189.000.00.000.4	REVENUE SCHOOL VIOLEN	(\$82,462)	(\$44,383)	(\$83,121)	(\$83,121)	(\$659)	0.80	
Function: STOP SCHOOL VIOLENCE GRANT - 4189		(\$82,462)	(\$44,383)	(\$83,121)	(\$83,121)	(\$659)	0.80	
01.4023.4190.000.40.000.4	2019 JUVENILE SVC FEES	(\$9,000)	(\$3,626)	(\$5,000)	\$0	\$9,000	(100.00)	
01.4037.4190.000.40.000.4	2019 SBIRT GRANT REVENI	(\$25,000)	(\$6,500)	(\$25,000)	\$0	\$25,000	(100.00)	
Function: JUVENILE SERVICES - 4190		(\$34,000)	(\$10,126)	(\$30,000)	\$0	\$34,000	(100.00)	
01.4050.4192.000.40.000.4	2020 JUVENILE SVC REVEN	\$0	\$0	\$0	(\$5,000)	(\$5,000)	0.00	
01.4051.4192.000.40.000.4	2020 SBIRT REVENUE	\$0	\$0	\$0	(\$25,000)	(\$25,000)	0.00	
01.4094.4192.000.40.000.4	VISITATION CENTER FEES	(\$3,000)	(\$1,856)	(\$31,000)	(\$31,000)	(\$28,000)	933.33	
Function: VISITATION CENTER - 4192		(\$3,000)	(\$1,856)	(\$31,000)	(\$61,000)	(\$58,000)	1,933.33	
70.4000.4194.000.40.000.4	VISIT & ACCESS GRANT	(\$43,288)	(\$44,576)	(\$49,000)	(\$49,000)	(\$5,712)	13.20	
Function: VISITATION VISIT/ ACCESS GRANT - 4194		(\$43,288)	(\$44,576)	(\$49,000)	(\$49,000)	(\$5,712)	13.20	
79.4000.4196.000.60.000.4	GSCA GRANT REVENUE C/	(\$2,000)	(\$2,000)	(\$2,000)	(\$2,000)	\$0	0.00	
79.4041.4196.000.60.000.4	DONATIONS REVENUE CAC	(\$6,500)	(\$13,555)	(\$14,000)	(\$14,000)	(\$7,500)	115.38	
79.4042.4196.000.60.000.4	CONFERENCE REIMB CAC	(\$4,000)	(\$1,100)	(\$14,625)	(\$14,625)	(\$10,625)	265.62	
79.4043.4196.000.60.000.4	FEDERAL GRANT REVENUE	(\$120,000)	(\$61,716)	(\$120,000)	(\$120,000)	\$0	0.00	
79.4044.4196.000.60.000.4	STATE GRANT REVENUE C.	(\$9,000)	(\$2,250)	(\$9,000)	(\$9,000)	\$0	0.00	
Function: MC ADVOCACY CENTER - 4196		(\$141,500)	(\$80,621)	(\$159,625)	(\$159,625)	(\$18,125)	12.81	

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REVENUE

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Definition: Commissioners Recommendation

Account	Description	2019 Adjusted Budget	2019 YTD	2020 Department	2020 Comm Budget	Dollar Difference	Percent Difference	Notes
01.4034.4198.000.00.000.4	STATE BILL ADJUSTMENT F	(\$125,000)	(\$146,571)	(\$125,000)	(\$125,000)	\$0	0.00	
Function: ALTERNATIVE CARE & NURSING HOME CARE - 4198		(\$125,000)	(\$146,571)	(\$125,000)	(\$125,000)	\$0	0.00	
11.5020.5101.000.50.000.4	MCNH MEDICAID INCOME	(\$14,332,148)	(\$10,821,551)	(\$14,454,482)	(\$14,454,482)	(\$122,334)	0.85	
11.5021.5101.000.50.000.4	MCNH SKILED/MEDICR A	(\$2,514,850)	(\$1,569,334)	(\$2,609,750)	(\$2,609,750)	(\$94,900)	3.77	
11.5022.5101.000.50.000.4	MCNH PRIVATE INCOME	(\$4,186,550)	(\$3,570,130)	(\$4,186,550)	(\$4,186,550)	\$0	0.00	
11.5023.5101.000.50.000.4	MCNH RESIDENT TRANSPC	(\$5,000)	(\$4,904)	(\$5,000)	(\$5,000)	\$0	0.00	
11.5024.5101.000.50.000.4	MCNH ENERGY REBATE RE	\$0	\$0	\$0	\$0	\$0	0.00	
11.5025.5101.000.50.000.4	MCNH HOSPICE REVENUE	(\$105,000)	(\$82,520)	(\$136,875)	(\$136,875)	(\$31,875)	30.36	
11.5026.5101.000.50.000.4	MCNH MISC. REVENUE	(\$5,000)	(\$4,626)	(\$5,000)	(\$5,000)	\$0	0.00	
11.5027.5101.000.50.000.4	MCNH PERMS REV	(\$1,000)	(\$640)	(\$750)	(\$750)	\$250	(25.00)	
11.5028.5101.000.50.000.4	MCNH DIETARY INCOME	(\$111,000)	(\$75,052)	(\$111,000)	(\$111,000)	\$0	0.00	
11.5030.5101.000.50.000.4	MCNH HMO REVENUE	(\$75,000)	(\$287,579)	(\$100,000)	(\$100,000)	(\$25,000)	33.33	
11.5032.5101.000.50.000.4	MCNH PRO SHARE	(\$6,060,662)	(\$6,831,999)	(\$6,831,999)	(\$6,831,999)	(\$771,337)	12.73	
11.5037.5101.000.50.000.4	QUALITY ASSM & MPIQ	(\$4,417,007)	(\$3,650,495)	(\$4,336,345)	(\$4,336,345)	\$80,662	(1.83)	
11.5038.5101.000.50.000.4	CONTRIBUTION HOLIDAY	\$0	(\$35,482)	\$0	\$0	\$0	0.00	
11.5040.5101.000.50.000.4	MCNH REHAB REVENUE	(\$770,000)	(\$526,994)	(\$770,000)	(\$770,000)	\$0	0.00	
11.5044.5101.000.50.000.4	MCNH PHYSICIAN BLLING	(\$225,000)	(\$127,633)	(\$225,000)	(\$225,000)	\$0	0.00	
Function: NURSING HOME ADMINISTRATION - 5101		(\$32,808,217)	(\$27,588,940)	(\$33,772,751)	(\$33,772,751)	(\$964,534)	2.94	
01.9135.5500.000.00.000.4	ASSIST LIV RENTAL INC	(\$860,880)	(\$585,201)	(\$850,980)	(\$850,980)	\$9,900	(1.15)	
01.9136.5500.000.00.000.4	ASSIST LIV OTHER REV	(\$9,150)	(\$4,414)	(\$6,200)	(\$6,200)	\$2,950	(32.24)	
Function: GERRISH MANOR - 5500		(\$870,030)	(\$589,615)	(\$857,180)	(\$857,180)	\$12,850	(1.48)	

COUNTY OF MERRIMACK

REVENUE

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Definition: Commissioners Recommendation

Account	Description	2019 Adjusted Budget	2019 YTD	2020 Department	2020 Comm Budget	Dollar Difference	Percent Difference	Notes
01.6042.6101.000.10.000.4	DOC INMATE TELE	(\$40,000)	(\$20,180)	(\$30,000)	(\$30,000)	\$10,000	(25.00)	
01.6043.6101.000.10.000.4	DOC OTHER AGENCY HOL	(\$1,112,010)	(\$859,971)	(\$1,112,010)	(\$1,112,010)	\$0	0.00	
01.6044.6101.000.10.000.4	DOC WORK RELEASE	(\$5,000)	(\$9,796)	(\$10,000)	(\$10,000)	(\$5,000)	100.00	
01.6045.6101.000.10.000.4	CORRECTIONS ELECTRONI	(\$20,000)	(\$31,097)	(\$25,000)	(\$25,000)	(\$5,000)	25.00	
01.6047.6101.000.10.000.4	DOC MISCELLANEOUS	(\$25,000)	(\$11,033)	(\$10,000)	(\$10,000)	\$15,000	(60.00)	
01.6048.6101.000.10.000.4	MCDOC MEDICAL	(\$12,996)	(\$12,509)	(\$15,000)	(\$15,000)	(\$2,004)	15.42	
01.6052.6101.000.10.000.4	MCDOC FEE & FINES	(\$3,000)	(\$954)	(\$1,000)	(\$1,000)	\$2,000	(66.67)	
01.6053.6101.000.10.000.4	MCDOC SOCIALSECURITY	(\$24,000)	(\$13,800)	(\$15,000)	(\$15,000)	\$9,000	(37.50)	
01.6055.6101.000.10.000.4	DOC SCAAP REV	(\$4,000)	(\$8,301)	(\$10,000)	(\$10,000)	(\$6,000)	150.00	
Function: CORRECTIONS - 6101		(\$1,246,006)	(\$967,642)	(\$1,228,010)	(\$1,228,010)	\$17,996	(1.44)	
88.4000.6106.000.00.000.4	REVENUE RSAT GRANT	\$0	(\$16,333)	(\$33,630)	(\$33,630)	(\$33,630)	0.00	
Function: RSAT GRANT - 6106		\$0	(\$16,333)	(\$33,630)	(\$33,630)	(\$33,630)	0.00	
89.4000.6108.000.00.000.4	C. PERKINS GRANT REVEN	(\$5,615)	(\$13,473)	\$0	\$0	\$5,615	(100.00)	
Function: CARL PERKINS GRANT - 6108		(\$5,615)	(\$13,473)	\$0	\$0	\$5,615	(100.00)	
01.7701.7101.000.00.000.4	BOSCAWEN TOWER RENT	(\$22,940)	(\$19,067)	(\$22,940)	(\$23,570)	(\$630)	2.75	
01.7702.7101.000.00.000.4	BOSCAWEN HAY FIELDS LE	(\$3,500)	(\$3,500)	(\$3,500)	(\$3,500)	\$0	0.00	
01.7703.7101.000.00.000.4	FACILITIES TREC & ENER	(\$52,500)	(\$65,113)	(\$52,500)	(\$57,500)	(\$5,000)	9.52	
01.7745.7101.000.00.000.4	MMC BOSC RECYCLING	(\$16,000)	(\$6,575)	(\$16,000)	(\$16,000)	\$0	0.00	
Function: FACILITIES BOSCAWEN MCNH - 7101		(\$94,940)	(\$94,254)	(\$94,940)	(\$100,570)	(\$5,630)	5.93	
01.7750.7105.000.00.000.4	FITNESS CTR CLEANING RE	\$0	\$0	\$0	\$0	\$0	0.00	
Function: FACILITIES MCLEOD BLDG - 7105		\$0	\$0	\$0	\$0	\$0	0.00	

COUNTY OF MERRIMACK

REVENUE

Fiscal Year: 2019-2019

Print accounts with zero balance
 Round to whole dollars
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 Exclude inactive accounts with zero balance

From Date: 11/1/2019

To Date: 11/30/2019

Definition: Commissioners Recommendation

Account	Description	2019 Adjusted Budget	2019 YTD	2020 Department	2020 Comm Budget	Dollar Difference	Percent Difference	Notes
01.8200.8101.000.05.000.4	UNH COOPERATIVE EXT RE	(\$42,285)	(\$31,714)	(\$43,300)	(\$43,300)	(\$1,015)	2.40	
Function: UNH COOPERATIVE EXTENSION - 8101		(\$42,285)	(\$31,714)	(\$43,300)	(\$43,300)	(\$1,015)	2.40	
65.4000.9000.000.81.000.4	CD BLOCK GRANT REV	(\$100,000)	\$0	(\$100,000)	(\$1)	\$99,999	(100.00)	
Function: COMM DEVELOP BLOCK GRANT - 9000		(\$100,000)	\$0	(\$100,000)	(\$1)	\$99,999	(100.00)	
65.4000.9009.000.81.000.4	CDBG BEARVIEW REV	\$0	(\$475,000)	\$0	\$0	\$0	0.00	
Function: CDBG BEARVIEW - 9009		\$0	(\$475,000)	\$0	\$0	\$0	0.00	
20.4000.9401.000.60.000.4	REVENUE - MDT EQUIP GR,	\$0	\$0	\$0	(\$17,740)	(\$17,740)	0.00	
Function: FED MOBILE DATA TERMINAL EQUIP GRANT - 9401		\$0	\$0	\$0	(\$17,740)	(\$17,740)	0.00	
01.9700.9901.000.00.000.4	SALE OF COUNTY PROPER	(\$275,000)	\$0	\$0	(\$275,000)	\$0	0.00	
01.4031.9901.000.30.000.4	WWT REIMB REV	(\$9,153)	\$0	(\$8,832)	(\$8,832)	\$321	(3.51)	
Function: OTHER - 9901		(\$284,153)	\$0	(\$8,832)	(\$283,832)	\$321	(0.11)	
01.7000.9902.000.00.000.4	COUNTY TAX REVENUE	(\$46,966,012)	\$0	(\$47,279,941)	(\$47,640,452)	(\$674,440)	1.44	
Function: TAXES - 9902		(\$46,966,012)	\$0	(\$47,279,941)	(\$47,640,452)	(\$674,440)	1.44	
01.2825.9905.000.91.000.4	FUND BALANCE	(\$3,700,000)	\$0	(\$3,600,000)	(\$3,700,000)	\$0	0.00	
Function: FUND BALANCE ALLOCATION - GEN. FUND - 9905		(\$3,700,000)	\$0	(\$3,600,000)	(\$3,700,000)	\$0	0.00	
44.2820.9915.000.00.000.4	CARRY FWD COURT SALE	(\$325,000)	\$0	\$0	\$0	\$325,000	(100.00)	
Function: NEW COURT HOUSE - 9915		(\$325,000)	\$0	\$0	\$0	\$325,000	(100.00)	

COUNTY OF MERRIMACK

REVENUE

Fiscal Year: 2019-2019

- Print accounts with zero balance
 Round to whole dollars
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 Exclude inactive accounts with zero balance

From Date: 11/1/2019

To Date: 11/30/2019

Definition: Commissioners Recommendation

Account	Description	2019 Adjusted Budget	2019 YTD	2020 Department	2020 Comm Budget	Dollar Difference	Percent Difference	Notes
Grand Total:		(\$89,870,355)	(\$33,904,411)	(\$90,679,086)	(\$91,337,968)	(\$1,467,613)	1.63	

End of Report

MERRIMACK COUNTY



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COUNTY OF MERRIMACK

2020 BUDGET

Fiscal Year: 2019-2019

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To Date: 11/30/2019

Account	Description	2019 Adjusted Budget	2019 YTD	2020 Department	2020 Comm Budget	Dollar Difference	Percent Difference	Notes
01.4830.3000.090.00.000.5	FACILITIES BOND PRINCIPAL	\$114,450	\$114,450	\$118,650	\$118,650	\$4,200	3.67	
01.4831.3000.090.00.000.5	FACILITIES BOND INTEREST	\$60,858	\$60,858	\$58,569	\$58,569	(\$2,289)	(3.76)	
01.6127.3000.090.00.000.5	CORRECTIONS PRINCIPAL	\$1,573,300	\$403,300	\$1,593,100	\$1,593,100	\$19,800	1.26	
01.6128.3000.090.00.000.5	CORRECTIONS INTEREST	\$511,252	\$362,852	\$447,586	\$447,586	(\$63,666)	(12.45)	
11.5190.3000.090.00.000.5	RENOVATIONS PRINCIPAL	\$95,000	\$0	\$95,000	\$95,000	\$0	0.00	
11.5191.3000.090.00.000.5	RENOVATIONS INTEREST	\$22,100	\$11,050	\$17,600	\$17,600	(\$4,500)	(20.36)	
11.5192.3000.090.00.000.5	WASTE WATER PRINCIPAL	\$50,000	\$0	\$50,000	\$50,000	\$0	0.00	
11.5194.3000.090.00.000.5	WASTE WATER INTEREST	\$11,700	\$5,850	\$9,300	\$9,300	(\$2,400)	(20.51)	
11.5195.3000.090.00.000.5	MCNH PRINCIPAL	\$1,807,250	\$1,807,250	\$1,783,250	\$1,783,250	(\$24,000)	(1.33)	
11.5196.3000.090.00.000.5	MCNH INTEREST	\$1,050,678	\$1,050,678	\$996,733	\$996,733	(\$53,945)	(5.13)	
Function: DEBT SERVICE - 3000		\$5,296,588	\$3,816,288	\$5,169,788	\$5,169,788	(\$126,800)	(2.39)	
01.3990.3900.029.00.000.5	DELEGATION PER DIEM	\$3,000	\$1,365	\$3,000	\$3,000	\$0	0.00	
01.3993.3900.039.00.000.5	DELEGATION EXPENSES	\$1,800	\$1,542	\$1,800	\$1,800	\$0	0.00	
01.3995.3900.070.00.000.5	DELEGATION TRAVEL	\$3,000	\$1,339	\$3,000	\$3,000	\$0	0.00	
Function: DELEGATION - 3900		\$7,800	\$4,246	\$7,800	\$7,800	\$0	0.00	
01.3501.4090.001.00.000.5	PERSONNEL COMM/TREAS	\$31,300	\$27,688	\$31,300	\$31,300	\$0	0.00	
01.3506.4090.004.00.000.5	BENEFITS COMM/TREAS	\$0	\$0	\$0	\$0	\$0	0.00	
01.3506.4090.004.00.130.5	FICA COMM/TREAS	\$2,394	\$2,118	\$2,394	\$2,394	\$0	0.00	
01.3506.4090.004.00.160.5	W/C COMM/TREAS	\$77	\$68	\$81	\$81	\$4	5.19	
01.3539.4090.039.00.000.5	SUPPLIES COMM/TREAS	\$500	\$536	\$500	\$500	\$0	0.00	
01.3568.4090.068.00.000.5	COMMUNICATIONS COMM/TREAS	\$1,440	\$1,320	\$1,440	\$1,440	\$0	0.00	
01.3570.4090.070.00.000.5	TRAVEL COMM/TREAS	\$8,000	\$5,476	\$8,000	\$8,000	\$0	0.00	

COUNTY OF MERRIMACK

2020 BUDGET

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Definition: Commissioners Recommendation

Account	Description	2019 Adjusted Budget	2019 YTD	2020 Department	2020 Comm Budget	Dollar Difference	Percent Difference	Notes
01.3577.4090.077.00.000.5	CONF & EDUC COMM/TREA	\$7,000	\$1,154	\$7,000	\$7,000	\$0	0.00	
Function: COMMISSIONERS & TREASURER - 4090		\$50,711	\$38,360	\$50,715	\$50,715	\$4	0.01	
01.4101.4101.001.00.000.5	PERSONNEL ADMIN	\$478,808	\$382,164	\$565,435	\$594,520	\$115,712	24.17	
01.4102.4101.003.00.000.5	LONGEVITY ADMIN	\$2,400	\$0	\$2,400	\$1,200	(\$1,200)	(50.00)	
01.4106.4101.004.00.000.5	EMP BENEFITS ADMIN	\$0	\$0	\$0	\$0	\$0	0.00	
01.4106.4101.004.00.100.5	MEDICAL INS ADMIN	\$132,151	\$62,098	\$100,525	\$101,639	(\$30,512)	(23.09)	
01.4106.4101.004.00.110.5	DENTAL ADMIN	\$7,989	\$4,214	\$7,885	\$7,885	(\$104)	(1.30)	
01.4106.4101.004.00.120.5	LIFE INS ADMIN	\$859	\$405	\$567	\$567	(\$292)	(33.99)	
01.4106.4101.004.00.130.5	FICA ADMIN	\$40,637	\$27,586	\$43,439	\$45,398	\$4,761	11.72	
01.4106.4101.004.00.140.5	RETIRE ADMIN	\$56,441	\$36,494	\$56,228	\$59,088	\$2,647	4.69	
01.4106.4101.004.00.150.5	DISABILITY ADMIN	\$2,984	\$1,865	\$3,009	\$3,547	\$563	18.87	
01.4106.4101.004.00.160.5	W/C ADMIN	\$1,557	\$978	\$1,476	\$1,476	(\$81)	(5.20)	
01.4106.4101.004.00.170.5	U/C ADMIN	\$299	\$276	\$336	\$336	\$37	12.37	
01.4129.4101.029.00.000.5	OUTSIDE SERVICES ADMIN	\$54,108	\$14,589	\$97,011	\$97,011	\$42,903	79.29	
01.4137.4101.089.00.000.5	DUES & SUBSCRIPTIONS A	\$10,764	\$13,384	\$16,417	\$16,417	\$5,653	52.52	
01.4139.4101.039.00.000.5	SUPPLIES ADMIN	\$5,730	\$5,998	\$5,500	\$5,820	\$90	1.57	
01.4167.4101.067.00.000.5	RECRUITING ADMIN	\$4,000	\$2,130	\$4,000	\$4,000	\$0	0.00	
01.4168.4101.068.00.000.5	COMMUNICATIONS ADMIN	\$17,775	\$15,277	\$16,382	\$16,862	(\$913)	(5.14)	
01.4170.4101.070.00.000.5	TRAVEL ADMIN	\$8,600	\$3,936	\$7,000	\$7,000	(\$1,600)	(18.60)	
01.4177.4101.077.00.000.5	EDUC & TRAINING ADMIN	\$6,025	\$5,829	\$8,350	\$9,350	\$3,325	55.19	
01.4188.4101.081.00.000.5	EQUIP MAINT ADMIN	\$8,039	\$4,849	\$5,089	\$8,239	\$200	2.49	
01.4197.4101.097.66.000.5	NEW EQUIP ADMIN	\$0	\$0	\$0	\$2,200	\$2,200	0.00	
Function: ADMINISTRATION - 4101		\$839,166	\$582,071	\$941,049	\$982,555	\$143,389	17.09	

COUNTY OF MERRIMACK

2020 BUDGET

Fiscal Year: 2019-2019

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 Exclude inactive accounts with zero balance
 Definition: Commissioners Recommendation

From Date: 11/1/2019

To Date: 11/30/2019

Account	Description	2019 Adjusted Budget	2019 YTD	2020 Department	2020 Comm Budget	Dollar Difference	Percent Difference	Notes
01.4201.4102.001.00.000.5	PERSONNEL FINANCE	\$252,090	\$214,292	\$255,844	\$264,304	\$12,214	4.85	
01.4202.4102.003.00.000.5	LONGEVITY FINANCE	\$1,200	\$0	\$1,200	\$1,200	\$0	0.00	
01.4206.4102.004.00.000.5	EMP BENEFITS FINANCE	\$0	\$0	\$0	\$0	\$0	0.00	
01.4206.4102.004.00.100.5	MEDICAL INS FINANCE	\$44,064	\$31,650	\$42,788	\$43,926	(\$138)	(0.31)	
01.4206.4102.004.00.110.5	DENTAL FINANCE	\$2,983	\$2,610	\$3,305	\$3,305	\$322	10.79	
01.4206.4102.004.00.120.5	LIFE INS FINANCE	\$322	\$223	\$243	\$243	(\$79)	(24.53)	
01.4206.4102.004.00.130.5	FICA FINANCE	\$19,377	\$15,417	\$19,664	\$20,161	\$784	4.05	
01.4206.4102.004.00.140.5	RETIRE FINANCE	\$28,557	\$24,007	\$28,712	\$29,438	\$881	3.09	
01.4206.4102.004.00.150.5	DISABILITY FINANCE	\$1,344	\$1,256	\$1,376	\$1,784	\$440	32.74	
01.4206.4102.004.00.160.5	W/C FINANCE	\$607	\$540	\$668	\$668	\$61	10.05	
01.4206.4102.004.00.170.5	U/C FINANCE	\$92	\$92	\$101	\$101	\$9	9.78	
01.4206.4102.004.00.180.5	CAFE PLAN FEES	\$3,000	\$1,312	\$3,000	\$3,000	\$0	0.00	
01.4220.4102.029.00.000.5	AUDIT FEES	\$22,500	\$17,500	\$22,500	\$22,500	\$0	0.00	
01.4229.4102.029.00.000.5	OUTSIDE SERV FINANCE	\$91,660	\$88,154	\$87,800	\$121,350	\$29,690	32.39	
01.4239.4102.039.00.000.5	SUPPLIES FINANCE	\$3,199	\$2,810	\$3,155	\$3,155	(\$44)	(1.38)	
01.4240.4102.029.00.000.5	BANKING/CASH MNGMNT	\$200	(\$20)	\$100	\$100	(\$100)	(50.00)	
01.4266.4102.066.66.000.5	LICENSE/SOFTWARE	\$0	\$0	\$7,750	\$7,750	\$7,750	0.00	
01.4270.4102.070.00.000.5	TRAVEL FINANCE	\$575	\$318	\$600	\$600	\$25	4.35	
01.4277.4102.077.00.000.5	EDUC & TRAINING FINANCE	\$800	\$245	\$800	\$800	\$0	0.00	
01.4299.4102.097.00.000.5	NEW EQUIP FINANCE	\$1,300	\$0	\$950	\$950	(\$350)	(26.92)	
Function: FINANCE - 4102		\$473,870	\$400,405	\$480,556	\$525,335	\$51,465	10.86	
01.2901.4103.001.00.000.5	PERSONNEL IT	\$331,373	\$280,122	\$340,781	\$344,693	\$13,320	4.02	
01.2906.4103.004.00.000.5	EMP BENEFITS IT	\$0	\$0	\$0	\$0	\$0	0.00	

COUNTY OF MERRIMACK

2020 BUDGET

Fiscal Year: 2019-2019

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From Date: 11/1/2019 To Date: 11/30/2019

Account	Description	2019 Adjusted Budget	2019 YTD	2020 Department	2020 Comm Budget	Dollar Difference	Percent Difference	Notes
01.2906.4103.004.00.100.5	MEDICAL INS IT	\$45,128	\$36,862	\$49,341	\$50,420	\$5,292	11.73	
01.2906.4103.004.00.110.5	DENTAL IT	\$3,639	\$2,694	\$3,369	\$3,369	(\$270)	(7.42)	
01.2906.4103.004.00.120.5	LIFE INS IT	\$430	\$297	\$324	\$324	(\$106)	(24.65)	
01.2906.4103.004.00.130.5	FICA IT	\$25,350	\$20,794	\$26,070	\$26,369	\$1,019	4.02	
01.2906.4103.004.00.140.5	RETIRE IT	\$37,362	\$31,619	\$38,065	\$38,502	\$1,140	3.05	
01.2906.4103.004.00.150.5	DISABILITY IT	\$1,901	\$1,742	\$1,901	\$2,462	\$561	29.51	
01.2906.4103.004.00.160.5	W/C IT	\$812	\$717	\$886	\$886	\$74	9.11	
01.2906.4103.004.00.170.5	U/C IT	\$123	\$123	\$134	\$134	\$11	8.94	
01.2929.4103.029.66.000.5	OUTSIDE SERV IT	\$15,600	\$10,687	\$14,500	\$14,500	(\$1,100)	(7.05)	
01.2939.4103.039.66.000.5	SUPPLIES IT	\$24,240	\$3,009	\$23,800	\$23,800	(\$440)	(1.82)	
01.2966.4103.066.66.000.5	LICENSE/SOFTWARE IT	\$17,400	\$4,826	\$34,800	\$34,800	\$17,400	100.00	
01.2968.4103.068.66.000.5	COMMUNICATIONS IT	\$6,300	\$4,301	\$6,000	\$6,000	(\$300)	(4.76)	
01.2970.4103.070.66.000.5	TRAVEL - IT	\$3,000	\$1,691	\$3,000	\$3,000	\$0	0.00	
01.2977.4103.077.66.000.5	EDUC & TRAINING IT	\$4,000	\$0	\$4,000	\$4,000	\$0	0.00	
01.2997.4103.097.66.000.5	NEW EQUIPMENT	\$77,500	\$66,854	\$94,200	\$94,200	\$16,700	21.55	
Function: INFORMATION TECHNOLOGY - 4103		\$594,158	\$466,340	\$641,171	\$647,459	\$53,301	8.97	
01.2801.4104.001.00.000.5	PERSONNEL PURCH	\$207,601	\$164,084	\$225,070	\$232,526	\$24,925	12.01	
01.2806.4104.004.00.000.5	EMP BENEFITS PURCH	\$0	\$0	\$0	\$0	\$0	0.00	
01.2806.4104.004.00.100.5	MEDICAL INS PURCH	\$78,512	\$52,421	\$64,086	\$65,531	(\$12,981)	(16.53)	
01.2806.4104.004.00.110.5	DENTAL PURCH	\$4,555	\$3,986	\$4,998	\$4,998	\$443	9.73	
01.2806.4104.004.00.120.5	LIFE INS PURCH	\$430	\$297	\$324	\$324	(\$106)	(24.65)	
01.2806.4104.004.00.130.5	FICA PURCH	\$15,882	\$12,926	\$17,218	\$17,788	\$1,906	12.00	
01.2806.4104.004.00.140.5	RETIRE PURCH	\$21,688	\$17,911	\$22,529	\$23,362	\$1,674	7.72	

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01.2806.4104.004.00.150.5	DISABILITY PURCH	\$1,302	\$1,205	\$1,354	\$1,754	\$452	34.72	
01.2806.4104.004.00.160.5	W/C PURCH	\$502	\$459	\$555	\$555	\$53	10.56	
01.2806.4104.004.00.170.5	U/C PURCH	\$150	\$170	\$168	\$168	\$18	12.00	
01.2829.4104.029.00.000.5	PURCHASING OUTSIDE SEI	\$1,585	\$1,391	\$4,971	\$4,971	\$3,386	213.63	
01.2837.4104.089.00.000.5	DUES/SUBSCRIPTIONS PUF	\$100	\$58	\$125	\$125	\$25	25.00	
01.2839.4104.039.66.000.5	SUPPLIES PURCH	\$2,545	\$1,377	\$3,200	\$3,200	\$655	25.74	
01.2851.4104.081.00.000.5	EQUIPMENT REPAIRS PURC	\$500	\$0	\$1,000	\$1,000	\$500	100.00	
01.2870.4104.070.00.000.5	TRAVEL PURCH	\$300	\$241	\$500	\$500	\$200	66.67	
01.2877.4104.077.00.000.5	EDUC AND TRAINING PURC	\$100	\$0	\$100	\$100	\$0	0.00	
01.2897.4104.097.97.000.5	NEW EQUIP PURCH	\$17,772	\$9,751	\$4,632	\$4,632	(\$13,140)	(73.94)	
Function: PURCHASING - 4104		\$353,524	\$266,277	\$350,830	\$361,534	\$8,010	2.27	
01.4301.4110.001.00.000.5	PERSONNEL ATTN Y	\$2,143,866	\$1,664,355	\$2,244,877	\$2,256,145	\$112,279	5.24	
01.4302.4110.003.00.000.5	LONGEVITY ATTN Y	\$1,200	\$0	\$1,200	\$1,200	\$0	0.00	
01.4306.4110.004.00.000.5	EMPLOYEE BENEFITS	\$0	\$0	\$0	\$0	\$0	0.00	
01.4306.4110.004.00.100.5	MEDICAL INS ATTN Y	\$399,190	\$270,785	\$384,672	\$390,340	(\$8,850)	(2.22)	
01.4306.4110.004.00.110.5	DENTAL ATTN Y	\$26,120	\$18,077	\$27,136	\$27,136	\$1,016	3.89	
01.4306.4110.004.00.120.5	LIFE INS ATTN Y	\$3,070	\$1,904	\$2,349	\$2,349	(\$721)	(23.49)	
01.4306.4110.004.00.130.5	FICA ATTN Y	\$158,628	\$118,228	\$171,733	\$172,595	\$13,967	8.80	
01.4306.4110.004.00.140.5	RETIREMENT ATTN Y	\$248,617	\$187,045	\$258,654	\$259,913	\$11,296	4.54	
01.4306.4110.004.00.150.5	DISABILITY ATTN Y	\$11,915	\$8,361	\$12,096	\$15,670	\$3,755	31.51	
01.4306.4110.004.00.160.5	W/C ATTN Y	\$8,745	\$6,743	\$8,288	\$8,288	(\$457)	(5.23)	
01.4306.4110.004.00.170.5	U/C ATTN Y	\$893	\$951	\$974	\$974	\$81	9.07	
01.4329.4110.029.00.000.5	OUTSIDE SERV ATTN Y	\$60,210	\$32,203	\$60,740	\$60,740	\$530	0.88	

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01.4335.4110.029.00.000.5	PRINTING CTY ATTNY	\$1,400	\$1,130	\$1,500	\$0	(\$1,400)	(100.00)	_____
01.4337.4110.089.00.000.5	DUES & SUBSCRIPTIONS A	\$28,680	\$15,528	\$22,400	\$22,400	(\$6,280)	(21.90)	_____
01.4339.4110.039.66.000.5	SUPPLIES ATTNY	\$12,500	\$21,068	\$12,500	\$14,000	\$1,500	12.00	_____
01.4368.4110.068.00.000.5	COMMUNICATIONS ATTNY	\$25,500	\$15,756	\$23,500	\$23,500	(\$2,000)	(7.84)	_____
01.4370.4110.070.00.000.5	TRAVEL ATTNY	\$13,000	\$5,382	\$13,000	\$13,000	\$0	0.00	_____
01.4377.4110.077.00.000.5	EDUC & TRAINING ATTNY	\$11,000	\$3,668	\$11,000	\$11,000	\$0	0.00	_____
01.4388.4110.081.00.000.5	EQUIP MAINT ATTNY	\$20,815	\$19,096	\$18,500	\$18,500	(\$2,315)	(11.12)	_____
01.4397.4110.097.66.000.5	NEW EQUIP ATTNY	\$5,000	\$1,580	\$5,000	\$5,000	\$0	0.00	_____
Function: COUNTY ATTORNEY - 4110		\$3,180,349	\$2,391,858	\$3,280,119	\$3,302,750	\$122,401	3.85	_____
01.4328.4115.029.00.000.5	MEDICAL REFEREE ATTNY	\$45,000	\$26,222	\$45,000	\$45,000	\$0	0.00	_____
Function: MEDICAL REFEREE - 4115		\$45,000	\$26,222	\$45,000	\$45,000	\$0	0.00	_____
01.3001.4116.001.00.000.5	PERSONNEL PRETRIAL	\$708,725	\$579,147	\$714,007	\$755,951	\$47,226	6.66	_____
01.3006.4116.004.00.000.5	EMP BENEFITS PRETRIAL	\$0	\$0	\$0	\$0	\$0	0.00	_____
01.3006.4116.004.00.100.5	MEDICAL INS PRETRIAL	\$100,916	\$79,389	\$104,725	\$130,903	\$29,987	29.71	_____
01.3006.4116.004.00.110.5	DENTAL PRETRIAL	\$7,182	\$6,564	\$7,885	\$8,638	\$1,456	20.27	_____
01.3006.4116.004.00.120.5	LIFE INS PRETRIAL	\$752	\$520	\$567	\$648	(\$104)	(13.83)	_____
01.3006.4116.004.00.130.5	FICA PRETRIAL	\$52,850	\$41,302	\$54,326	\$58,487	\$5,637	10.67	_____
01.3006.4116.004.00.140.5	RETIRE PRETRIAL	\$47,985	\$41,485	\$46,667	\$55,567	\$7,582	15.80	_____
01.3006.4116.004.00.150.5	DISABILITY PRETRIAL	\$2,577	\$2,360	\$2,630	\$3,627	\$1,050	40.75	_____
01.3006.4116.004.00.160.5	W/C PRETRIAL	\$22,729	\$19,259	\$21,468	\$22,139	(\$590)	(2.60)	_____
01.3006.4116.004.00.170.5	U/C PRETRIAL	\$400	\$438	\$437	\$437	\$37	9.25	_____
01.3026.4116.081.00.000.5	VEHICLE REPAIR/MAINT PT	\$9,000	\$2,604	\$7,500	\$7,500	(\$1,500)	(16.67)	_____

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01.3027.4116.027.00.000.5	VEHICLE LEASE 2ND & 3RD	\$20,750	\$32,960	\$12,500	\$0	(\$20,750)	(100.00)	
01.3029.4116.029.00.000.5	OUTSIDE SERVICES	\$81,989	\$51,572	\$61,000	\$61,000	(\$20,989)	(25.60)	
01.3030.4116.029.00.000.5	CONTRACT SERVICES PRE	\$78,000	\$61,863	\$78,500	\$78,500	\$500	0.64	
01.3037.4116.029.00.000.5	DUES & SUBSCRIPTIONS PI	\$150	\$150	\$150	\$150	\$0	0.00	
01.3039.4116.039.66.000.5	SUPPLIES PRETRIAL	\$5,500	\$4,038	\$5,500	\$5,500	\$0	0.00	
01.3068.4116.068.00.000.5	COMMUNICATIONS-PRETRI	\$9,100	\$4,458	\$7,100	\$7,100	(\$2,000)	(21.98)	
01.3070.4116.070.00.000.5	TRAVEL PRETRIAL	\$1,000	\$270	\$1,000	\$1,000	\$0	0.00	
01.3077.4116.077.00.000.5	EDUC & TRAINING PRETRIA	\$2,500	\$1,577	\$2,500	\$2,500	\$0	0.00	
01.3097.4116.097.66.000.5	NEW EQUIP PRETRIAL/DIV	\$3,000	\$272	\$3,000	\$3,000	\$0	0.00	
01.3099.4116.097.00.000.5	VEH. REPL 1ST YR LEASE F	\$0	\$0	\$0	\$0	\$0	0.00	
Function: PRETRIAL/DIVERSION - 4116		\$1,155,105	\$930,228	\$1,131,462	\$1,202,647	\$47,542	4.12	
55.3101.4117.001.00.000.5	PERSONNEL DOM VIOLENC	\$63,301	\$55,924	\$63,927	\$65,108	\$1,807	2.85	
55.3106.4117.004.00.000.5	EMPLOYEE BENEFITS	\$0	\$0	\$0	\$0	\$0	0.00	
55.3106.4117.004.00.100.5	MED INS DOM VIOLENCE	\$22,979	\$20,107	\$25,277	\$25,047	\$2,068	9.00	
55.3106.4117.004.00.110.5	DENTAL DOM VIOLENCE	\$1,368	\$1,197	\$1,505	\$1,505	\$137	10.01	
55.3106.4117.004.00.120.5	LIFE INS DOM VIOLENCE	\$107	\$74	\$81	\$81	(\$26)	(24.30)	
55.3106.4117.004.00.130.5	FICA DOM VIOLENCE	\$4,843	\$3,753	\$4,890	\$4,980	\$137	2.83	
55.3106.4117.004.00.140.5	RETIREMENT DOM VIOL	\$7,137	\$6,313	\$7,141	\$7,273	\$136	1.91	
55.3106.4117.004.00.150.5	DISABILITY D.VIOL	\$429	\$386	\$433	\$561	\$132	30.77	
55.3106.4117.004.00.160.5	WC DOM VIOLENCE	\$165	\$145	\$179	\$179	\$14	8.48	
55.3106.4117.004.00.170.5	U/C DOM VIOLENCE	\$31	\$31	\$34	\$34	\$3	9.68	
Function: DOMESTIC VIOLENCE GRANT - 4117		\$100,360	\$87,930	\$103,467	\$104,768	\$4,408	4.39	

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01.4401.4120.001.00.000.5	PERSONNEL DEEDS	\$413,174	\$352,702	\$419,087	\$421,123	\$7,949	1.92	
01.4402.4120.003.00.000.5	LONGEVITY DEEDS	\$2,400	\$0	\$2,400	\$2,400	\$0	0.00	
01.4406.4120.004.00.000.5	EMPLOYEE BENEFITS	\$0	\$0	\$0	\$0	\$0	0.00	
01.4406.4120.004.00.100.5	MEDICAL INS DEEDS	\$117,682	\$91,970	\$121,619	\$122,068	\$4,386	3.73	
01.4406.4120.004.00.110.5	DENTAL DEEDS	\$6,417	\$5,427	\$7,053	\$7,053	\$636	9.91	
01.4406.4120.004.00.120.5	LIFE INS DEEDS	\$752	\$496	\$567	\$567	(\$185)	(24.60)	
01.4406.4120.004.00.130.5	FICA DEEDS	\$31,791	\$25,518	\$32,060	\$32,216	\$425	1.34	
01.4406.4120.004.00.140.5	RETIREMENT DEEDS	\$46,856	\$39,507	\$46,812	\$47,039	\$183	0.39	
01.4406.4120.004.00.150.5	DISABILITY DEEDS	\$2,315	\$2,048	\$2,356	\$3,052	\$737	31.84	
01.4406.4120.004.00.160.5	W/C DEEDS	\$1,018	\$894	\$1,096	\$1,096	\$78	7.66	
01.4406.4120.004.00.170.5	U/C DEEDS	\$185	\$185	\$202	\$202	\$17	9.19	
01.4429.4120.029.00.000.5	OUTSIDE SERVICES DEEDS	\$53,123	\$44,020	\$39,360	\$39,860	(\$13,263)	(24.97)	
01.4430.4120.029.00.000.5	INDEX REPAIR DEEDS	\$20,000	\$0	\$1	\$20,000	\$0	0.00	
01.4437.4120.089.00.000.5	DUES/SUBSCRIPTIONS DEE	\$1,450	\$1,491	\$1,250	\$1,250	(\$200)	(13.79)	
01.4439.4120.039.00.000.5	SUPPLIES DEEDS	\$12,000	\$5,405	\$11,060	\$11,060	(\$940)	(7.83)	
01.4468.4120.068.00.000.5	COMMUNICATIONS DEEDS	\$14,150	\$5,396	\$10,994	\$10,994	(\$3,156)	(22.30)	
01.4477.4120.077.00.000.5	TRAVEL/CONFER DEEDS	\$4,800	\$374	\$1,900	\$900	(\$3,900)	(81.25)	
01.4478.4120.077.00.000.5	EDUC & TRAINING DEEDS	\$1,500	\$176	\$1,500	\$2,000	\$500	33.33	
01.4482.4120.081.00.000.5	EQUIP REPAIR DEEDS	\$2,500	\$205	\$2,500	\$2,500	\$0	0.00	
01.4497.4120.097.00.000.5	NEW EQUIP DEEDS	\$0	\$0	\$9,825	\$9,825	\$9,825	0.00	
52.2200.4120.029.00.000.5	DEEDS IMAGING SYSTEM L	\$43,348	\$41,284	\$43,348	\$43,348	\$0	0.00	
Function: REGISTER OF DEEDS - 4120		\$775,461	\$617,098	\$754,990	\$778,553	\$3,092	0.40	
01.4601.4140.001.00.000.5	PERSONNEL SHERIFF	\$1,667,841	\$1,475,654	\$1,735,784	\$1,740,373	\$72,532	4.35	

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01.4602.4140.003.00.000.5	LONGEVITY SHERIFF	\$2,400	\$0	\$2,400	\$2,400	\$0	0.00	
01.4606.4140.004.00.000.5	EMPLOYEE BENEFITS	\$0	\$0	\$0	\$0	\$0	0.00	
01.4606.4140.004.00.100.5	MEDICAL INS SHERIFF	\$262,861	\$177,839	\$250,290	\$255,788	(\$7,073)	(2.69)	
01.4606.4140.004.00.110.5	DENTAL SHERIFF	\$19,926	\$17,409	\$22,329	\$22,329	\$2,403	12.06	
01.4606.4140.004.00.120.5	LIFE INS SHERIFF	\$1,622	\$1,093	\$1,200	\$1,200	(\$422)	(26.02)	
01.4606.4140.004.00.130.5	FICA SHERIFF	\$37,995	\$32,446	\$39,415	\$39,482	\$1,487	3.91	
01.4606.4140.004.00.140.5	RETIREMENT SHERIFF	\$354,307	\$304,753	\$363,371	\$364,676	\$10,369	2.93	
01.4606.4140.004.00.150.5	DISABILITY SHERIFF	\$3,438	\$2,518	\$3,473	\$4,499	\$1,061	30.86	
01.4606.4140.004.00.160.5	W/C SHERIFF	\$37,122	\$33,452	\$40,312	\$40,312	\$3,190	8.59	
01.4606.4140.004.00.170.5	U/C SHERIFF	\$862	\$806	\$941	\$941	\$79	9.16	
01.4617.4140.077.00.000.5	EDUC & TRAINING SHERIFF	\$12,000	\$6,721	\$12,000	\$12,000	\$0	0.00	
01.4620.4140.029.00.000.5	OUTSIDE SERVICES SHERIFF	\$20,320	\$23,468	\$14,500	\$14,500	(\$5,820)	(28.64)	
01.4627.4140.027.00.000.5	LEASES 2ND & 3RD YEAR SHERIFF	\$43,665	\$48,151	\$72,877	\$72,877	\$29,212	66.90	
01.4628.4140.097.00.000.5	VEHICLE REPL SHERIFF	\$58,102	\$34,162	\$75,254	\$75,254	\$17,152	29.52	
01.4629.4140.029.00.000.5	FEES SHERIFF	\$0	\$0	\$0	\$0	\$0	0.00	
01.4630.4140.029.00.000.5	COMM SERVICE SHERIFF	\$2,000	\$1,654	\$2,000	\$2,000	\$0	0.00	
01.4634.4140.029.00.000.5	PRINTING SHERIFF	\$0	\$0	\$0	\$0	\$0	0.00	
01.4635.4140.039.66.000.5	SUPPLIES SHERIFF	\$9,750	\$9,742	\$10,250	\$10,250	\$500	5.13	
01.4637.4140.089.00.000.5	DUES & SUBSCRIPTIONS SHERIFF	\$5,070	\$4,980	\$5,070	\$5,070	\$0	0.00	
01.4638.4140.068.00.000.5	POSTAGE SHERIFF	\$6,325	\$4,765	\$6,325	\$6,325	\$0	0.00	
01.4665.4140.039.00.000.5	VEHICLE FUEL SHERIFF	\$56,428	\$39,005	\$56,481	\$56,481	\$53	0.09	
01.4666.4140.066.66.000.5	LICENSE/SOFTWARE SHERIFF	\$3,182	\$4,875	\$1,000	\$1,000	(\$2,182)	(68.57)	
01.4668.4140.068.66.000.5	COMMUNICATIONS SHERIFF	\$54,038	\$60,360	\$49,299	\$49,299	(\$4,739)	(8.77)	
01.4671.4140.070.00.000.5	TRAVEL/EXTRADITIONS SHERIFF	\$20,000	\$5,005	\$20,000	\$20,000	\$0	0.00	

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01.4684.4140.039.00.000.5	UNIFORM & L.E. GEAR 2018	\$24,331	\$15,906	\$25,730	\$25,730	\$1,399	5.75	
01.4692.4140.029.00.000.5	FLEET MAINT SHERIFF	\$40,500	\$26,806	\$40,500	\$40,500	\$0	0.00	
01.4693.4140.029.00.000.5	EQUIPMENT MAINT SHERIF	\$28,130	\$18,884	\$29,253	\$29,253	\$1,123	3.99	
01.4697.4140.097.66.000.5	NEW EQUIP SHERIFF	\$16,802	\$9,940	\$34,552	\$8,452	(\$8,350)	(49.70)	
Function: SHERIFF - 4140		\$2,789,017	\$2,360,393	\$2,914,606	\$2,900,991	\$111,974	4.01	
01.4701.4141.001.00.000.5	PERSONNEL DISPATCH	\$559,022	\$498,889	\$539,920	\$544,220	(\$14,802)	(2.65)	
01.4706.4141.004.00.000.5	EMPLOYEE BENEFITS	\$0	\$0	\$0	\$0	\$0	0.00	
01.4706.4141.004.00.100.5	MEDICAL INS DISPATCH	\$101,193	\$28,825	\$64,958	\$66,586	(\$34,607)	(34.20)	
01.4706.4141.004.00.110.5	DENTAL DISPATCH	\$10,052	\$5,915	\$9,577	\$9,577	(\$475)	(4.73)	
01.4706.4141.004.00.120.5	LIFE INS DISPATCH	\$642	\$325	\$357	\$357	(\$285)	(44.39)	
01.4706.4141.004.00.130.5	FICA DISPATCH	\$42,765	\$37,800	\$41,304	\$41,633	(\$1,132)	(2.65)	
01.4706.4141.004.00.140.5	RETIREMENT DISPATCH	\$54,869	\$51,392	\$56,859	\$57,339	\$2,470	4.50	
01.4706.4141.004.00.150.5	DISABILITY DISPATCH	\$394	\$359	\$398	\$515	\$121	30.71	
01.4706.4141.004.00.160.5	W/C DISPATCH	\$1,417	\$1,267	\$1,404	\$1,404	(\$13)	(0.92)	
01.4706.4141.004.00.170.5	U/C DISPATCH	\$479	\$446	\$476	\$476	(\$3)	(0.63)	
01.4716.4141.081.00.000.5	EQUIPMENT REPAIR DISPA	\$31,986	\$26,348	\$39,736	\$39,736	\$7,750	24.23	
01.4717.4141.077.00.000.5	EDUC & TRAINING DISPATC	\$4,000	\$843	\$4,000	\$4,000	\$0	0.00	
01.4739.4141.039.66.000.5	SUPPLIES DISPATCH	\$4,900	\$3,662	\$5,400	\$5,400	\$500	10.20	
01.4768.4141.068.00.000.5	COMMUNICATIONS DISPAT	\$36,231	\$33,645	\$33,853	\$33,853	(\$2,378)	(6.56)	
01.4797.4141.097.66.000.5	NEW EQUIP DISPATCH	\$1,500	\$3,010	\$1,500	\$1,500	\$0	0.00	
Function: SHERIFF DISPATCH - 4141		\$849,450	\$692,726	\$799,742	\$806,596	(\$42,854)	(5.04)	
01.4501.4142.001.00.000.5	PERSONNEL COURT SEC	\$632,233	\$646,951	\$579,864	\$584,338	(\$47,895)	(7.58)	

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Account	Description	2019 Adjusted Budget	2019 YTD	2020 Department	2020 Comm Budget	Dollar Difference	Percent Difference	Notes
01.4502.4142.003.00.000.5	LONGEVITY COURT SEC	\$720	\$0	\$0	\$0	(\$720)	(100.00)	
01.4506.4142.004.00.000.5	EMPLOYEE BENEFITS	\$0	\$0	\$0	\$0	\$0	0.00	
01.4506.4142.004.00.100.5	MED INS COURT SEC	\$56,639	\$38,938	\$52,341	\$51,920	(\$4,719)	(8.33)	
01.4506.4142.004.00.110.5	DENTAL COURT SEC	\$3,692	\$3,128	\$4,053	\$4,053	\$361	9.78	
01.4506.4142.004.00.120.5	LIFE INS COURT SEC	\$329	\$215	\$245	\$245	(\$84)	(25.53)	
01.4506.4142.004.00.130.5	FICA COURT SEC	\$48,588	\$49,523	\$44,415	\$44,757	(\$3,831)	(7.88)	
01.4506.4142.004.00.140.5	RETIREMENT COURT SEC	\$24,980	\$21,413	\$24,286	\$24,786	(\$194)	(0.78)	
01.4506.4142.004.00.150.5	DISABILITY COURT SEC	\$700	\$592	\$706	\$915	\$215	30.71	
01.4506.4142.004.00.160.5	W/C COURT SEC	\$15,934	\$16,569	\$15,639	\$15,639	(\$295)	(1.85)	
01.4506.4142.004.00.170.5	U/C COURT SEC	\$748	\$762	\$874	\$874	\$126	16.84	
01.4527.4142.027.00.000.5	2ND / 3RD YR LEASE COUR	\$0	\$0	\$0	\$0	\$0	0.00	
01.4539.4142.039.00.000.5	SUPPLIES COURT SEC	\$5,000	\$3,659	\$2,500	\$2,500	(\$2,500)	(50.00)	
01.4583.4142.039.00.000.5	UNIFORMS & GEAR COURT	\$8,041	\$4,968	\$5,125	\$5,125	(\$2,916)	(36.26)	
01.4597.4142.097.66.000.5	NEW EQUIP COURT SEC	\$0	\$0	\$0	\$0	\$0	0.00	
Function: COURT SECURITY - 4142		\$797,604	\$786,719	\$730,048	\$735,152	(\$62,452)	(7.83)	
75.4601.4143.001.00.000.5	PERSONNEL SOBRIETY	\$2,400	\$1,801	\$2,400	\$2,400	\$0	0.00	
75.4606.4143.004.00.130.5	FICA SOBRIETY	\$35	\$25	\$35	\$35	\$0	0.00	
75.4606.4143.004.00.140.5	RETIREMENT SOBRIETY	\$682	\$512	\$682	\$682	\$0	0.00	
75.4606.4143.004.00.160.5	W/C SOBRIETY	\$25	\$45	\$39	\$39	\$14	56.00	
75.4606.4143.004.00.170.5	U/C SOBRIETY GRANT	\$0	\$0	\$0	\$0	\$0	0.00	
Function: SOBRIETY CHECKPOINTS GRANT - 4143		\$3,142	\$2,384	\$3,156	\$3,156	\$14	0.45	
76.4601.4144.001.00.000.5	PERSONNEL SPEED ENF	\$2,672	\$989	\$2,672	\$2,672	\$0	0.00	

COUNTY OF MERRIMACK

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76.4606.4144.004.00.130.5	FICA SPEED ENF	\$39	\$14	\$39	\$39	\$0	0.00	
76.4606.4144.004.00.140.5	RETIREMENT SPEED ENF	\$682	\$287	\$682	\$682	\$0	0.00	
76.4606.4144.004.00.160.5	W/C SPEED ENF	\$41	\$25	\$25	\$25	(\$16)	(39.02)	
76.4606.4144.004.00.170.5	UNEMP SPEED ENF GRANT	\$0	\$0	\$0	\$0	\$0	0.00	
Function: SPEED ENFORCEMENT PATROLS - 4144		\$3,434	\$1,315	\$3,418	\$3,418	(\$16)	(0.47)	
77.2000.4145.001.00.000.5	PERSONNEL JAG GRANT	\$97,768	\$90,397	\$105,287	\$105,287	\$7,519	7.69	
77.2002.4145.000.00.000.5	OPERATING TRANS OUT	\$0	\$0	\$0	\$0	\$0	0.00	
77.2006.4145.004.00.120.5	LIFE INS JAG GRANT	\$38	\$25	\$38	\$38	\$0	0.00	
77.2006.4145.004.00.130.5	FICA JAG GRANT	\$1,453	\$1,311	\$1,973	\$1,973	\$520	35.79	
77.2006.4145.004.00.140.5	EMPLOYEE BENEFITS	\$0	\$0	\$0	\$0	\$0	0.00	
77.2006.4145.004.00.160.5	W/C JAG GRANT	\$2,444	\$2,260	\$2,550	\$2,550	\$106	4.34	
77.2006.4145.004.00.170.5	U/C JAG GRANT	\$62	\$62	\$65	\$65	\$3	4.84	
77.2039.4145.039.00.000.5	JAG GRANT SUPPLIES	\$0	\$0	\$0	\$0	\$0	0.00	
77.2097.4145.097.00.000.5	NEW EQUIPMENT	\$3,000	\$2,870	\$3,000	\$3,000	\$0	0.00	
Function: JAG GRANT - 4145		\$104,765	\$96,924	\$112,913	\$112,913	\$8,148	7.78	
01.4798.4146.097.61.000.5	DISPATCH RES EXPEND	\$0	\$0	\$0	\$0	\$0	0.00	
Function: DISPATCH RESERVE - 4146		\$0	\$0	\$0	\$0	\$0	0.00	
87.4635.4149.039.00.000.5	FED EQUITABLE SHARING :	\$500	\$0	\$500	\$500	\$0	0.00	
87.4697.4149.097.00.000.5	FED EQUITABLE SHARING I	\$500	\$15,000	\$500	\$500	\$0	0.00	
Function: FEDERAL EQUITABLE SHARING FORFEITURE - 4149		\$1,000	\$15,000	\$1,000	\$1,000	\$0	0.00	

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Account	Description	2019 Adjusted Budget	2019 YTD	2020 Department	2020 Comm Budget	Dollar Difference	Percent Difference	Notes
74.2397.4150.097.00.000.5	NEW EQUIPMENT	\$14,000	\$0	\$14,000	\$14,000	\$0	0.00	
Function: HOMELAND SECURITY & EMERGENCY MGT - 4150		\$14,000	\$0	\$14,000	\$14,000	\$0	0.00	
01.4640.4151.039.00.000.5	SUPPLIES CRIMELINE GRAI	\$0	\$262	\$0	\$0	\$0	0.00	
01.4698.4151.097.00.000.5	NEW EQUIPMENT CRIMELIN	\$0	\$377	\$0	\$0	\$0	0.00	
Function: CONCORD REGIONAL CRIMELINE GRANT - 4151		\$0	\$639	\$0	\$0	\$0	0.00	
50.7601.4189.001.00.000.5	PERSONNEL SCHOOL VIOL	\$61,816	\$48,424	\$63,395	\$63,395	\$1,579	2.55	
50.7606.4189.004.00.000.5	BENEFITS SCHOOL VIOLEN	\$0	\$0	\$0	\$0	\$0	0.00	
50.7606.4189.004.00.100.5	MEDICAL SCHOOL VIOLENC	\$12,925	\$2,902	\$3,000	\$3,000	(\$9,925)	(76.79)	
50.7606.4189.004.00.110.5	DENTAL SCHOOL VIOLENCI	\$903	\$598	\$482	\$482	(\$421)	(46.62)	
50.7606.4189.004.00.120.5	LIFE INS. SCHOOL VIOLENC	\$130	\$103	\$81	\$81	(\$49)	(37.69)	
50.7606.4189.004.00.130.5	FICA SCHOOL VIOLENCE G	\$4,516	\$3,579	\$4,850	\$4,850	\$334	7.40	
50.7606.4189.004.00.140.5	RETIREMENT SCHOOL VIOI	\$6,716	\$5,292	\$7,081	\$7,081	\$365	5.43	
50.7606.4189.004.00.150.5	DISABILITY SCHOOL VIOLEI	\$378	\$218	\$429	\$556	\$178	47.09	
50.7606.4189.004.00.160.5	W/C SCHOOL VIOLENCE G	\$1,163	\$1,804	\$2,054	\$2,054	\$891	76.61	
50.7606.4189.004.00.170.5	U/C SCHOOL VIOLENCE GF	\$41	\$40	\$34	\$34	(\$7)	(17.07)	
50.7639.4189.039.00.000.5	SUPPLIES SCHOOL VIOLEN	\$5,711	\$2,517	\$5,581	\$5,581	(\$130)	(2.28)	
50.7662.4189.075.00.000.5	RENT SCHOOL VIOLENCE C	\$9,600	\$0	\$8,415	\$8,415	(\$1,185)	(12.34)	
50.7670.4189.070.00.000.5	TRAVEL SCHOOL VIOLENCI	\$6,030	\$2,505	\$5,730	\$5,730	(\$300)	(4.98)	
50.7697.4189.097.00.000.5	EQUIPMENT SCHOOL VIOLE	\$0	\$0	\$0	\$0	\$0	0.00	
Function: STOP SCHOOL VIOLENCE GRANT - 4189		\$109,929	\$67,982	\$101,132	\$101,259	(\$8,670)	(7.89)	
01.4901.4190.001.00.000.5	PERSONNEL JUVENILE SEF	\$350,642	\$225,974	\$0	\$0	(\$350,642)	(100.00)	

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01.4906.4190.004.00.000.5	EMPLOYEE BENEFITS	\$0	\$0	\$0	\$0	0.00	
01.4906.4190.004.00.100.5	MEDICAL JUVENILE SERVICE	\$104,230	\$69,200	\$0	(\$104,230)	(100.00)	
01.4906.4190.004.00.110.5	DENTAL JUVENILE SERVICE	\$5,923	\$4,308	\$0	(\$5,923)	(100.00)	
01.4906.4190.004.00.120.5	LIFE INS JUVENILE SERVICE	\$715	\$430	\$0	(\$715)	(100.00)	
01.4906.4190.004.00.130.5	FICA JUVENILE SERVICES	\$26,985	\$16,318	\$0	(\$26,985)	(100.00)	
01.4906.4190.004.00.140.5	RETIRE JUVENILE SERVICE	\$37,192	\$23,170	\$0	(\$37,192)	(100.00)	
01.4906.4190.004.00.150.5	DISABILITY JUVENILE SERV	\$2,014	\$1,510	\$0	(\$2,014)	(100.00)	
01.4906.4190.004.00.160.5	W/C JUVENILE SERVICES	\$9,486	\$6,007	\$0	(\$9,486)	(100.00)	
01.4906.4190.004.00.170.5	U/C JUVENILE SERVICES	\$234	\$249	\$0	(\$234)	(100.00)	
01.4927.4190.027.00.000.5	OFFICE LEASE JUVENILE S	\$0	\$0	\$0	\$0	0.00	
01.4929.4190.029.00.000.5	OUTSIDE SERVICES JUVEN	\$7,221	\$4,581	\$0	(\$7,221)	(100.00)	
01.4939.4190.039.66.000.5	SUPPLIES JUVENILE SERVI	\$4,800	\$8,215	\$0	(\$4,800)	(100.00)	
01.4968.4190.068.00.000.5	COMMUNICATIONS JUVENI	\$5,300	\$2,464	\$0	(\$5,300)	(100.00)	
01.4970.4190.070.00.000.5	TRAVEL JUVENILE SERVICE	\$6,500	\$6,059	\$0	(\$6,500)	(100.00)	
01.4977.4190.077.00.000.5	EDUC & TRAINING JUVENILE	\$3,600	\$994	\$0	(\$3,600)	(100.00)	
01.4997.4190.097.66.000.5	NEW EQUIPMENT JUVENILE	\$6,600	\$0	\$0	(\$6,600)	(100.00)	
Function: JUVENILE SERVICES - 4190							
01.5001.4192.001.00.000.5	PERSONNEL VIS CTR	\$296,211	\$205,174	\$821,126	\$867,161	\$570,950	192.75
01.5006.4192.004.00.000.5	EMPLOYEE BENEFITS	\$0	\$0	\$0	\$0	\$0	0.00
01.5006.4192.004.00.100.5	MEDICAL INS VIS CTR	\$46,809	\$38,312	\$218,557	\$169,789	\$362.73	
01.5006.4192.004.00.110.5	DENTAL VIS CTR	\$1,807	\$1,412	\$11,619	\$9,812	543.00	
01.5006.4192.004.00.120.5	LIFE INS VISITATION	\$430	\$297	\$1,296	\$866	201.40	
01.5006.4192.004.00.130.5	FICA VISITATION	\$17,166	\$12,896	\$73,310	\$76,832	347.58	

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01.5006.4192.004.00.140.5	RETIREMENT VIS CTR	\$34,453	\$29,358	\$105,186	\$110,328	\$75,875	220.23	
01.5006.4192.004.00.150.5	DISABILITY VIS CTR	\$1,391	\$1,167	\$5,515	\$7,227	\$5,836	419.55	
01.5006.4192.004.00.160.5	W/C VIS CTR	\$14,993	\$10,972	\$30,989	\$30,989	\$15,996	106.69	
01.5006.4192.004.00.170.5	U/C VIS CTR	\$288	\$231	\$761	\$761	\$473	164.24	
01.5029.4192.029.00.000.5	OUTSIDE SERVICES	\$3,705	\$4,500	\$11,726	\$11,726	\$8,021	216.49	
01.5037.4192.089.00.000.5	DUES & SUBSCRIPTIONS VI	\$0	\$0	\$5,475	\$5,475	\$5,475	0.00	
01.5039.4192.039.66.000.5	SUPPLIES VIS CTR	\$2,875	\$1,970	\$11,575	\$11,575	\$8,700	302.61	
01.5061.4192.061.00.000.5	ELECTRIC-VIS CTR	\$0	\$6	\$0	\$0	\$0	0.00	
01.5068.4192.068.00.000.5	COMMUNICATIONS VIS CTF	\$400	\$280	\$8,410	\$8,410	\$8,010	2,002.50	
01.5070.4192.070.00.000.5	TRAVEL VIS CTR	\$2,200	\$1,318	\$18,100	\$18,100	\$15,900	722.73	
01.5077.4192.077.00.000.5	CONF & EDUC VIS CTR	\$1,200	\$350	\$7,400	\$7,400	\$6,200	516.67	
01.5097.4192.097.66.000.5	NEW EQUIP VIS CTR	\$0	\$0	\$5,000	\$5,000	\$5,000	0.00	
Function: VISITATION CENTER - 4192		\$423,928	\$308,244	\$1,336,045	\$1,390,497	\$966,569	228.00	
70.3002.4194.001.00.000.5	PERSONNEL VIS & ACCESE	\$40,212	\$41,408	\$45,518	\$45,518	\$5,306	13.20	
70.3006.4194.004.00.130.5	FICA VIS & ACCESS	\$3,076	\$3,168	\$3,482	\$3,482	\$406	13.20	
70.3129.4194.029.00.000.5	CONTRACTUAL SVC	\$0	\$0	\$0	\$0	\$0	0.00	
70.3200.4194.000.00.000.5	TRANSFER OUT	\$0	\$0	\$0	\$0	\$0	0.00	
Function: VISITATION VISIT/ ACCESS GRANT - 4194		\$43,288	\$44,576	\$49,000	\$49,000	\$5,712	13.20	
79.3301.4196.001.00.000.5	PERSONNEL CAC	\$278,915	\$162,428	\$138,528	\$138,528	(\$140,387)	(50.33)	
79.3302.4196.001.00.000.5	CAC PERSONNEL - STATE (\$0	\$2,250	\$9,000	\$9,000	\$9,000	0.00	
79.3306.4196.004.00.000.5	CAC BENEFITS	\$0	\$0	\$0	\$0	\$0	0.00	
79.3306.4196.004.00.100.5	MEDICAL INS CAC	\$41,299	\$13,963	\$0	\$0	(\$41,299)	(100.00)	

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79.3306.4196.004.00.110.5	DENTAL CAC	\$3,174	\$850	\$0	\$0	(\$3,174)	(100.00)	_____
79.3306.4196.004.00.120.5	LIFE INS CAC	\$537	\$250	\$0	\$0	(\$537)	(100.00)	_____
79.3306.4196.004.00.130.5	FICA CAC	\$21,337	\$12,479	\$0	\$0	(\$21,337)	(100.00)	_____
79.3306.4196.004.00.140.5	RETIRE CAC	\$31,448	\$18,484	\$0	\$0	(\$31,448)	(100.00)	_____
79.3306.4196.004.00.150.5	DISABILITY CAC	\$1,826	\$645	\$0	\$0	(\$1,826)	(100.00)	_____
79.3306.4196.004.00.160.5	W/C CAC	\$683	\$403	\$0	\$0	(\$683)	(100.00)	_____
79.3306.4196.004.00.170.5	U/C CAC	\$154	\$138	\$0	\$0	(\$154)	(100.00)	_____
79.3329.4196.029.00.000.5	OUTSIDE SERVICES CAC	\$5,902	\$2,224	\$0	\$0	(\$5,902)	(100.00)	_____
79.3339.4196.039.00.000.5	OTHER COSTS/SUPPLIES C	\$10,900	\$11,869	\$3,000	\$3,000	(\$7,900)	(72.48)	_____
79.3361.4196.061.00.000.5	ELECTRICITY CAC	\$2,300	\$1,868	\$0	\$0	(\$2,300)	(100.00)	_____
79.3363.4196.063.00.000.5	WATER CAC	\$360	\$253	\$0	\$0	(\$360)	(100.00)	_____
79.3365.4196.065.00.000.5	FUEL CAC	\$4,000	\$2,627	\$0	\$0	(\$4,000)	(100.00)	_____
79.3368.4196.068.00.000.5	COMMUNICATIONS CAC	\$5,235	\$5,285	\$0	\$0	(\$5,235)	(100.00)	_____
79.3370.4196.070.00.000.5	TRAVEL CAC	\$9,000	\$7,646	\$7,000	\$7,000	(\$2,000)	(22.22)	_____
79.3377.4196.077.00.000.5	CONFERENCE/EDUC CAC	\$3,000	\$3,077	\$2,625	\$2,625	(\$375)	(12.50)	_____
79.3389.4196.089.00.000.5	DUES & SUBSCRIPTIONS C.	\$700	\$650	\$0	\$0	(\$700)	(100.00)	_____
79.3397.4196.097.00.000.5	NEW EQUIPMENT CAC	\$2,000	\$2,112	\$0	\$0	(\$2,000)	(100.00)	_____
Function: MC ADVOCACY CENTER - 4196		\$422,770	\$249,499	\$160,153	\$160,153	(\$262,617)	(62.12)	_____
01.9173.4197.100.00.000.5	VISITING NURSES	\$41,600	\$41,600	\$45,042	\$45,042	\$3,442	8.27	_____
01.9174.4197.100.00.000.5	RETIRED & SENIOR VOLUN'	\$24,000	\$24,000	\$24,000	\$24,000	\$0	0.00	_____
01.9177.4197.100.00.000.5	CRISIS CENTER OF CENTR.	\$25,000	\$25,000	\$25,000	\$25,000	\$0	0.00	_____
01.9179.4197.100.00.000.5	CONCORD COALITION TO E	\$5,000	\$5,000	\$5,000	\$5,000	\$0	0.00	_____
01.9180.4197.100.00.000.5	COMMUNITY ACTION PROC	\$109,275	\$109,275	\$114,275	\$114,275	\$5,000	4.58	_____

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01.9182.4197.100.00.000.5	CONCORD BOYS & GIRLS C	\$20,000	\$20,000	\$25,000	\$25,000	\$5,000	25.00	
01.9184.4197.100.00.000.5	FRIENDS PROGRAM	\$35,700	\$35,700	\$35,700	\$35,700	\$0	0.00	
01.9186.4197.100.00.000.5	WAYPOINT formerly child & fr	\$35,000	\$35,000	\$35,000	\$35,000	\$0	0.00	
01.9188.4197.100.00.000.5	THE CHILDREN'S PLACE	\$7,500	\$7,500	\$7,500	\$7,500	\$0	0.00	
01.9194.4197.102.00.000.5	B-M CAP LONG TERM CARE	\$81,784	\$81,784	\$81,784	\$81,784	\$0	0.00	
01.9195.4197.103.00.000.5	COUNTY CONSERVATION	\$51,000	\$51,000	\$52,500	\$52,500	\$1,500	2.94	
Function: GRANT AGENCIES - 4197		\$435,859	\$435,859	\$450,801	\$450,801	\$14,942	3.43	
01.4934.4198.057.00.000.5	NURSING HOME CARE	\$10,746,890	\$9,758,993	\$10,904,000	\$11,326,921	\$580,031	5.40	
01.4935.4198.058.00.000.5	ALTERNATIVE CARE	\$3,210,110	\$3,176,331	\$3,522,300	\$3,383,366	\$173,256	5.40	
Function: ALTERNATIVE CARE & NURSING HOME CARE - 4198		\$13,957,000	\$12,935,324	\$14,426,300	\$14,710,287	\$753,287	5.40	
11.5090.5101.000.00.000.5	MCNH BAD DEBT EXP	\$70,000	\$92,551	\$70,000	\$70,000	\$0	0.00	
11.5101.5101.001.00.000.5	PERSONNEL MCNH ADMIN	\$1,532,750	\$1,300,281	\$1,568,014	\$1,588,449	\$55,699	3.63	
11.5102.5101.003.00.000.5	LONGEVITY MCNH ADMIN	\$8,400	\$0	\$8,400	\$8,400	\$0	0.00	
11.5106.5101.004.00.000.5	EMPLOYEE BENEFITS	\$0	\$0	\$0	\$0	\$0	0.00	
11.5106.5101.004.00.100.5	MED INS MCNH ADMIN	\$332,601	\$287,429	\$376,658	\$376,290	\$43,689	13.14	
11.5106.5101.004.00.110.5	DENTAL MCNH ADMIN	\$18,997	\$17,157	\$22,430	\$22,430	\$3,433	18.07	
11.5106.5101.004.00.120.5	LIFE INS MCNH ADMIN	\$2,019	\$1,399	\$1,669	\$1,669	(\$350)	(17.34)	
11.5106.5101.004.00.130.5	FICA MCNH ADMIN	\$117,898	\$95,507	\$120,596	\$122,159	\$4,261	3.61	
11.5106.5101.004.00.140.5	RETIREMENT MCNH ADMIN	\$133,527	\$121,343	\$139,431	\$141,714	\$8,187	6.13	
11.5106.5101.004.00.150.5	DISABILITY ADMIN	\$6,331	\$5,950	\$6,577	\$8,520	\$2,189	34.58	
11.5106.5101.004.00.160.5	W/C MCNH ADMIN	\$16,975	\$13,618	\$15,398	\$15,398	(\$1,577)	(9.29)	
11.5106.5101.004.00.170.5	U/C MCNH ADMIN	\$1,087	\$1,063	\$1,307	\$1,307	\$220	20.24	

COUNTY OF MERRIMACK

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Account	Description	2019 Adjusted Budget	2019 YTD	2020 Department	2020 Comm Budget	Dollar Difference	Percent Difference	Notes
11.5106.5101.004.00.180.5	CAFE PLAN FEES	\$1,500	\$1,056	\$1,500	\$1,500	\$0	0.00	
11.5107.5101.004.00.000.5	RETIREE HEALTH INS.	\$619,262	\$496,533	\$685,600	\$693,427	\$74,165	11.98	
11.5108.5101.004.00.000.5	RETIREE DENTAL INS.	\$31,122	\$28,981	\$35,850	\$36,332	\$5,210	16.74	
11.5120.5101.029.00.000.5	ADMIN AUDIT	\$23,065	\$23,304	\$23,065	\$23,065	\$0	0.00	
11.5128.5101.029.00.000.5	IDN CONTRIBUTION	\$537,260	\$0	\$755,934	\$755,934	\$218,674	40.70	
11.5129.5101.029.00.000.5	OUTSIDE SERVICES	\$109,429	\$94,805	\$80,777	\$80,777	(\$28,652)	(26.18)	
11.5130.5101.029.00.000.5	LEGAL COUNSEL	\$30,000	\$0	\$30,000	\$30,000	\$0	0.00	
11.5133.5101.029.00.000.5	QUALITY ASSEM BED TAX	\$1,798,072	\$1,510,687	\$1,851,121	\$1,851,121	\$53,049	2.95	
11.5138.5101.068.00.000.5	POSTAGE	\$7,475	\$6,078	\$7,163	\$7,163	(\$312)	(4.17)	
11.5139.5101.039.00.000.5	SUPPLIES	\$31,000	\$23,756	\$32,250	\$32,250	\$1,250	4.03	
11.5140.5101.039.00.000.5	UNIFORM ALLOWANCE	\$30,000	\$16,972	\$27,500	\$27,500	(\$2,500)	(8.33)	
11.5141.5101.039.66.000.5	COMPUTER SUPPLIES	\$15,500	\$9,245	\$18,976	\$18,976	\$3,476	22.43	
11.5166.5101.066.66.000.5	LICENSE/SOFTWARE	\$35,430	\$32,546	\$44,174	\$44,174	\$8,744	24.68	
11.5167.5101.067.00.000.5	RECRUITING	\$1,000	\$183	\$1,000	\$1,000	\$0	0.00	
11.5168.5101.068.00.000.5	COMMUNICATIONS MCNH	\$31,111	\$26,710	\$32,696	\$32,696	\$1,585	5.09	
11.5169.5101.089.00.000.5	DUES & SUBSCRIPTION	\$7,753	\$7,209	\$6,080	\$6,080	(\$1,673)	(21.58)	
11.5172.5101.070.00.000.5	TRAVEL	\$10,000	\$6,619	\$10,000	\$10,000	\$0	0.00	
11.5177.5101.077.00.000.5	CONFERENCE/EDUCAT	\$22,550	\$18,519	\$20,000	\$20,000	(\$2,550)	(11.31)	
11.5193.5101.093.00.000.5	ADMIN PROPERTY & LIABIL	\$146,437	\$146,437	\$158,152	\$158,152	\$11,715	8.00	
11.5197.5101.097.66.000.5	CAPITAL IMPROVEMENT	\$23,750	\$19,390	\$37,500	\$37,500	\$13,750	57.89	
11.5818.5101.029.00.000.5	VACCINE & TESTING	\$8,400	\$2,742	\$8,400	\$8,400	\$0	0.00	
11.9905.5101.107.00.000.5	MCNH CAPITAL CONTINGEI	\$25,000	\$10,291	\$25,000	\$25,000	\$0	0.00	
Function: NURSING HOME ADMINISTRATION - 5101		\$5,785,701	\$4,418,363	\$6,223,218	\$6,257,383	\$471,682	8.15	

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Account	Description	2019 Adjusted Budget	2019 YTD	2020 Department	2020 Comm Budget	Dollar Difference	Percent Difference	Notes
11.5301.5130.001.00.000.5	PERSONNEL DIETARY	\$1,735,930	\$1,443,561	\$1,797,333	\$1,836,932	\$101,002	5.82	
11.5306.5130.004.00.000.5	EMPLOYEE BENEFITS	\$0	\$0	\$0	\$0	\$0	0.00	
11.5306.5130.004.00.100.5	MEDICAL INS DIETARY	\$361,580	\$287,465	\$379,644	\$383,331	\$21,751	6.02	
11.5306.5130.004.00.110.5	DENTAL DIETARY	\$19,292	\$16,384	\$20,756	\$20,756	\$1,464	7.59	
11.5306.5130.004.00.120.5	LIFE INS DIETARY	\$2,685	\$1,784	\$2,025	\$2,025	(\$660)	(24.58)	
11.5306.5130.004.00.130.5	FICA DIETARY	\$133,294	\$108,149	\$137,992	\$141,021	\$7,727	5.80	
11.5306.5130.004.00.140.5	RETIREMENT DIETARY	\$121,718	\$106,811	\$125,052	\$129,475	\$7,757	6.37	
11.5306.5130.004.00.150.5	DISABILITY DIETARY	\$6,966	\$6,167	\$7,225	\$9,359	\$2,393	34.35	
11.5306.5130.004.00.160.5	W/C DIETARY	\$43,572	\$38,178	\$48,883	\$48,883	\$5,311	12.19	
11.5306.5130.004.00.170.5	U/C DIETARY	\$1,789	\$1,670	\$1,970	\$1,970	\$181	10.12	
11.5318.5130.003.00.000.5	LONGEVITY DIETARY	\$6,480	\$0	\$6,480	\$6,480	\$0	0.00	
11.5329.5130.029.00.000.5	CONTRACT SERVICES	\$7,629	\$2,694	\$7,729	\$7,729	\$100	1.31	
11.5339.5130.039.00.000.5	SUPPLIES	\$107,275	\$66,876	\$85,000	\$85,000	(\$22,275)	(20.76)	
11.5350.5130.039.97.000.5	FOOD SUPPLIES	\$981,519	\$797,586	\$1,014,564	\$1,014,564	\$33,045	3.37	
11.5381.5130.081.00.000.5	EQUIP. REPAIRS	\$16,509	\$9,095	\$16,509	\$16,509	\$0	0.00	
11.5397.5130.097.00.000.5	CAPITAL EQUIP	\$9,610	\$1,534	\$8,940	\$8,940	(\$670)	(6.97)	
Function: NURSING HOME DIETARY - 5130		\$3,555,848	\$2,887,954	\$3,660,102	\$3,712,974	\$157,126	4.42	
11.5402.5140.005.00.000.5	PERSONNEL POOL	\$800,000	\$1,792,857	\$1,200,000	\$1,200,000	\$400,000	50.00	
11.5403.5140.001.00.000.5	PERSONNEL NURS SUPV	\$1,584,796	\$1,280,647	\$1,554,522	\$1,585,487	\$691	0.04	
11.5404.5140.001.00.000.5	PERSONNEL RNS	\$1,853,498	\$1,103,355	\$1,615,953	\$1,615,953	(\$237,545)	(12.82)	
11.5405.5140.001.00.000.5	PERSONNEL LPNS	\$1,206,526	\$966,246	\$1,225,630	\$1,225,630	\$19,104	1.58	
11.5406.5140.001.00.000.5	PERSONNEL MNAS	\$282,633	\$327,888	\$412,688	\$412,688	\$130,055	46.02	
11.5406.5140.004.00.000.5	EMPLOYEE BENEFITS	\$0	\$0	\$0	\$0	\$0	0.00	

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11.5406.5140.004.00.100.5	MEDICAL INS NURSING	\$2,440,176	\$1,983,686	\$2,688,262	\$2,668,232	\$228,056	9.35	
11.5406.5140.004.00.110.5	DENTAL NURSING	\$140,926	\$111,673	\$159,032	\$159,032	\$18,106	12.85	
11.5406.5140.004.00.120.5	LIFE INS NURSING	\$5,757	\$3,600	\$4,406	\$4,406	(\$1,351)	(23.47)	
11.5406.5140.004.00.130.5	FICA NURSING	\$912,568	\$650,635	\$879,370	\$881,739	(\$30,829)	(3.38)	
11.5406.5140.004.00.140.5	RETIREMENT NURSING	\$1,101,867	\$859,680	\$1,078,722	\$1,082,181	(\$19,686)	(1.79)	
11.5406.5140.004.00.150.5	DISABILITY NURSING	\$9,368	\$7,001	\$9,303	\$12,052	\$2,684	28.65	
11.5406.5140.004.00.160.5	W/C NURSING	\$299,038	\$231,769	\$311,515	\$311,515	\$12,477	4.17	
11.5406.5140.004.00.170.5	U/C NURSING	\$8,990	\$7,907	\$9,060	\$9,060	\$70	0.78	
11.5407.5140.001.00.000.5	PERSONNEL LNA'S	\$6,728,274	\$4,969,218	\$6,387,902	\$6,387,902	(\$340,372)	(5.06)	
11.5408.5140.001.00.000.5	PERSONNEL CLERKS	\$258,142	\$195,335	\$269,917	\$271,518	\$13,376	5.18	
11.5411.5140.003.00.000.5	LONGEVITY NURSING	\$15,120	\$0	\$12,720	\$12,720	(\$2,400)	(15.87)	
11.5429.5140.039.00.000.5	MED A MEDICATION	\$145,000	\$77,562	\$145,000	\$145,000	\$0	0.00	
11.5430.5140.039.00.000.5	NURSING MED A LAB	\$7,000	\$3,866	\$7,200	\$7,200	\$200	2.86	
11.5431.5140.029.00.000.5	NURSING MED A X-RAYS	\$6,500	\$4,953	\$7,500	\$7,500	\$1,000	15.38	
11.5432.5140.029.00.000.5	MED A TRANSPORT	\$7,000	\$5,061	\$7,100	\$7,100	\$100	1.43	
11.5433.5140.029.00.000.5	NURSING DENTAL	\$9,500	\$2,686	\$7,500	\$7,500	(\$2,000)	(21.05)	
11.5434.5140.029.00.000.5	MED A PHYSICIANS	\$1,000	\$76	\$750	\$750	(\$250)	(25.00)	
11.5436.5140.029.00.000.5	PHARMACY CONSULT	\$27,000	\$15,492	\$24,000	\$24,000	(\$3,000)	(11.11)	
11.5438.5140.029.00.000.5	NURSING OXYGEN	\$45,000	\$50,324	\$50,000	\$50,000	\$5,000	11.11	
11.5439.5140.039.00.000.5	NURSING SUPPLIES	\$430,000	\$360,614	\$430,000	\$430,000	\$0	0.00	
11.5443.5140.039.00.000.5	NURSING OTC SUPPLIES	\$10,000	(\$104)	\$10,000	\$10,000	\$0	0.00	
11.5481.5140.081.00.000.5	NURSING EQUIP. REPAIRS	\$29,000	\$23,768	\$28,000	\$28,000	(\$1,000)	(3.45)	
11.5497.5140.097.00.000.5	NURSING CAPITAL EQUIPM	\$32,500	\$14,526	\$49,320	\$49,320	\$16,820	51.75	
Function: NURSING HOME NURSING - 5140		\$18,397,179	\$15,050,320	\$18,585,372	\$18,606,485	\$209,306	1.14	

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Account	Description	2019 Adjusted Budget	2019 YTD	2020 Department	2020 Comm Budget	Dollar Difference	Percent Difference	Notes
11.5529.5150.029.00.000.5	OUTSIDE SERVICES	\$4,387	\$741	\$4,000	\$4,000	(\$387)	(8.82)	
11.5561.5150.061.71.000.5	ELECTRICITY	\$574,224	\$412,285	\$500,406	\$500,406	(\$73,818)	(12.86)	
11.5563.5150.061.71.000.5	WATER	\$88,268	\$27,383	\$92,000	\$92,000	\$3,732	4.23	
11.5565.5150.061.71.000.5	FUEL	\$166,500	\$126,596	\$128,000	\$128,000	(\$38,500)	(23.12)	
Function: NURSING HOME MAINTENANCE - 5150		\$833,379	\$567,005	\$724,406	\$724,406	(\$108,973)	(13.08)	
11.5601.5160.001.00.000.5	PERSONNEL LAUNDRY	\$704,392	\$580,775	\$716,746	\$725,133	\$20,741	2.94	
11.5606.5160.004.00.000.5	EMPLOYEE BENEFITS	\$0	\$0	\$0	\$0	\$0	0.00	
11.5606.5160.004.00.100.5	MEDICAL INS LAUNDRY	\$200,662	\$168,214	\$211,067	\$211,177	\$10,515	5.24	
11.5606.5160.004.00.110.5	DENTAL LAUNDRY	\$11,424	\$9,039	\$11,548	\$11,548	\$124	1.09	
11.5606.5160.004.00.120.5	LIFE INS LAUNDRY	\$1,396	\$938	\$1,053	\$1,053	(\$343)	(24.57)	
11.5606.5160.004.00.130.5	FICA LAUNDRY	\$54,706	\$43,380	\$55,106	\$55,748	\$1,042	1.90	
11.5606.5160.004.00.140.5	RETIREMENT LAUNDRY	\$59,615	\$47,935	\$56,932	\$57,869	(\$1,746)	(2.93)	
11.5606.5160.004.00.150.5	DISABILITY LAUNDRY	\$3,287	\$2,936	\$3,345	\$4,333	\$1,046	31.82	
11.5606.5160.004.00.160.5	W/C LAUNDRY	\$17,859	\$15,502	\$19,521	\$19,521	\$1,662	9.31	
11.5606.5160.004.00.170.5	U/C LAUNDRY	\$728	\$709	\$777	\$777	\$49	6.73	
11.5608.5160.003.00.000.5	LONGEVITY LAUNDRY	\$3,600	\$0	\$3,600	\$3,600	\$0	0.00	
11.5639.5160.039.00.000.5	SUPPLIES LAUNDRY	\$21,580	\$20,378	\$20,500	\$20,500	(\$1,080)	(5.00)	
11.5681.5160.081.00.000.5	EQUIP REPAIR LAUNDRY	\$22,867	\$13,764	\$24,000	\$24,000	\$1,133	4.95	
11.5689.5160.039.00.000.5	LINEN	\$11,000	\$11,563	\$25,000	\$25,000	\$14,000	127.27	
11.5697.5160.097.00.000.5	NEW EQUIP LAUNDRY	\$0	\$1,124	\$0	\$0	\$0	0.00	
Function: NURSING HOME LAUNDRY - 5160		\$1,113,116	\$916,258	\$1,149,195	\$1,160,259	\$47,143	4.24	
11.5701.5170.001.00.000.5	PERSONNEL HSKPG	\$1,011,755	\$809,881	\$1,010,931	\$1,019,982	\$8,227	0.81	

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11.5706.5170.004.00.000.5	EMPLOYEE BENEFITS	\$0	\$0	\$0	\$0	\$0	0.00	
11.5706.5170.004.00.100.5	MEDICAL INS HSKPG	\$247,344	\$173,466	\$229,038	\$232,121	(\$15,223)	(6.15)	
11.5706.5170.004.00.110.5	DENTAL HOUSEKEEPING	\$14,490	\$10,189	\$13,418	\$13,418	(\$1,072)	(7.40)	
11.5706.5170.004.00.120.5	LIFE INS HOUSEKEEPING	\$2,255	\$1,490	\$1,701	\$1,701	(\$554)	(24.57)	
11.5706.5170.004.00.130.5	FICA HOUSEKEEPING	\$77,675	\$60,340	\$77,520	\$78,212	\$537	0.69	
11.5706.5170.004.00.140.5	RETIREMENT HSKPG	\$85,162	\$68,740	\$82,924	\$83,935	(\$1,227)	(1.44)	
11.5706.5170.004.00.150.5	DISABILITY HSKPG	\$4,861	\$3,932	\$4,832	\$6,260	\$1,399	28.78	
11.5706.5170.004.00.160.5	W/C HOUSEKEEPING	\$25,395	\$21,271	\$27,461	\$27,461	\$2,066	8.14	
11.5706.5170.004.00.170.5	U/C HOUSEKEEPING	\$1,071	\$1,026	\$1,148	\$1,148	\$77	7.19	
11.5709.5170.003.00.000.5	LONGEVITY HSKPG	\$3,600	\$0	\$2,400	\$2,400	(\$1,200)	(33.33)	
11.5739.5170.039.00.000.5	SUPPLIES HSKPG	\$92,700	\$74,647	\$89,174	\$89,174	(\$3,526)	(3.80)	
11.5781.5170.081.00.000.5	EQUIP REPAIR HSKPG	\$3,905	\$1,744	\$3,905	\$3,905	\$0	0.00	
11.5797.5170.097.00.000.5	NEW EQUIP HSKPG	\$10,000	\$1,099	\$18,085	\$18,085	\$8,085	80.85	
Function: NURSING HOME HOUSEKEEPING - 5170		\$1,580,213	\$1,227,827	\$1,562,537	\$1,577,802	(\$2,411)	(0.15)	
11.5401.5190.001.00.000.5	PERSONNEL HAIR CARE	\$101,278	\$87,062	\$104,638	\$104,638	\$3,360	3.32	
11.5406.5190.004.00.100.5	MEDICAL INS HAIR CARE	\$32,269	\$28,236	\$35,496	\$35,174	\$2,905	9.00	
11.5406.5190.004.00.110.5	DENTAL HAIR CARE	\$2,104	\$1,841	\$2,287	\$2,287	\$183	8.70	
11.5406.5190.004.00.120.5	LIFE INS HAIR CARE	\$64	\$45	\$49	\$49	(\$15)	(23.44)	
11.5406.5190.004.00.130.5	FICA HAIR CARE	\$7,748	\$6,298	\$8,005	\$8,127	\$379	4.89	
11.5406.5190.004.00.140.5	RETIREMENT HAIR CARE	\$11,419	\$9,825	\$11,688	\$11,867	\$448	3.92	
11.5406.5190.004.00.160.5	W/C HAIR CARE	\$2,542	\$2,264	\$2,836	\$2,836	\$294	11.57	
11.5406.5190.004.00.170.5	U/C HAIR CARE	\$99	\$92	\$101	\$101	\$2	2.02	
11.5901.5190.001.00.000.5	PERSONNEL RECREATION	\$633,366	\$470,695	\$613,156	\$615,026	(\$18,340)	(2.90)	

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11.5906.5190.004.00.000.5	EMPLOYEE BENEFITS	\$0	\$0	\$0	\$0	\$0	0.00	
11.5906.5190.004.00.100.5	MEDICAL INS RECREATION	\$146,194	\$96,171	\$109,832	\$108,942	(\$37,252)	(25.48)	
11.5906.5190.004.00.110.5	DENTAL RECREATION	\$7,612	\$5,310	\$7,576	\$7,576	(\$36)	(0.47)	
11.5906.5190.004.00.120.5	LIFE INS RECREATION	\$408	\$266	\$308	\$308	(\$100)	(24.51)	
11.5906.5190.004.00.130.5	FICA RECREATION	\$48,452	\$35,070	\$46,906	\$47,049	(\$1,403)	(2.90)	
11.5906.5190.004.00.140.5	RETIREMENT RECREATION	\$50,002	\$37,837	\$47,675	\$47,884	(\$2,118)	(4.24)	
11.5906.5190.004.00.150.5	DISABILITY RECREATION	\$704	\$540	\$711	\$921	\$217	30.82	
11.5906.5190.004.00.160.5	W/C RECREATION	\$15,897	\$12,289	\$16,617	\$16,617	\$720	4.53	
11.5906.5190.004.00.170.5	U/C RECREATION	\$708	\$605	\$761	\$761	\$53	7.49	
11.5920.5190.039.00.000.5	VOL. SUPPLIES RECREATIC	\$2,350	\$703	\$2,350	\$2,350	\$0	0.00	
11.5939.5190.039.00.000.5	SUPPLIES RECREATION	\$17,500	\$11,627	\$18,000	\$18,000	\$500	2.86	
11.5940.5190.039.00.000.5	HAIR CARE SUPPLIES RECI	\$1,700	\$1,109	\$1,700	\$1,700	\$0	0.00	
11.5955.5190.029.00.000.5	RELIGIOUS SVC RECREATI	\$4,680	\$4,290	\$4,680	\$4,680	\$0	0.00	
11.5997.5190.097.00.000.5	CAPITAL ITEMS RECREATIC	\$0	\$0	\$0	\$0	\$0	0.00	
Function: NURSING HOME RECREATION - 5190		\$1,087,096	\$812,176	\$1,035,372	\$1,036,893	(\$50,203)	(4.62)	
11.8220.5191.029.00.000.5	MED A PHY THERAPY	\$197,000	\$129,204	\$197,000	\$197,000	\$0	0.00	
11.8221.5191.029.00.000.5	MED A OCC THERAPY	\$195,000	\$137,473	\$195,000	\$195,000	\$0	0.00	
11.8222.5191.029.00.000.5	MED A SPEECH THERAP	\$17,500	\$13,180	\$18,500	\$18,500	\$1,000	5.71	
11.8229.5191.029.00.000.5	MED B PHY THERAPY	\$310,000	\$242,848	\$325,000	\$325,000	\$15,000	4.84	
11.8231.5191.029.00.000.5	MED B OCC THERAPY	\$275,000	\$186,940	\$265,000	\$265,000	(\$10,000)	(3.64)	
11.8232.5191.029.00.000.5	MED B SPEECH THERAP	\$85,000	\$54,576	\$85,000	\$85,000	\$0	0.00	
11.8239.5191.039.00.000.5	SUPPLIES	\$7,000	\$6,110	\$8,000	\$8,000	\$1,000	14.29	
11.8297.5191.097.00.000.5	CAPITAL ITEMS REHAB	\$0	\$0	\$0	\$0	\$0	0.00	
Function: NURSING HOME REHABILITATION - 5191		\$1,086,500	\$770,329	\$1,093,500	\$1,093,500	\$7,000	0.64	

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Account	Description	2019 Adjusted Budget	2019 YTD	2020 Department	2020 Comm Budget	Dollar Difference	Percent Difference	Notes
11.8101.5192.001.00.000.5	PERSONNEL SOC SERV	\$312,168	\$260,664	\$308,463	\$309,147	(\$3,021)	(0.97)	
11.8102.5192.003.00.000.5	LONGEVITY SOC SERV	\$1,200	\$0	\$0	\$0	(\$1,200)	(100.00)	
11.8106.5192.004.00.100.5	MEDICAL INS SOC SERV	\$63,214	\$59,070	\$69,235	\$68,633	\$5,419	8.57	
11.8106.5192.004.00.110.5	DENTAL SOC SERV	\$3,656	\$2,927	\$4,014	\$4,014	\$358	9.79	
11.8106.5192.004.00.120.5	LIFE INS SOC SERV	\$193	\$127	\$146	\$146	(\$47)	(24.35)	
11.8106.5192.004.00.130.5	FICA SOC SERV	\$23,973	\$18,755	\$23,597	\$23,649	(\$324)	(1.35)	
11.8106.5192.004.00.140.5	RETIREMENT SOC SERV	\$31,230	\$26,697	\$29,934	\$30,010	(\$1,220)	(3.91)	
11.8106.5192.004.00.150.5	DISABILITY SOC SERV	\$475	\$436	\$475	\$616	\$141	29.68	
11.8106.5192.004.00.160.5	W/C SOCIAL SERV	\$7,835	\$6,840	\$8,359	\$8,359	\$524	6.69	
11.8106.5192.004.00.170.5	U/C SOC SERV	\$185	\$191	\$202	\$202	\$17	9.19	
11.8139.5192.039.00.000.5	SUPPLIES	\$350	\$298	\$400	\$400	\$50	14.29	
11.8170.5192.070.00.000.5	TRAVEL	\$200	\$280	\$200	\$200	\$0	0.00	
Function: NURSING HOME SOCIAL SERVICES - 5192		\$444,679	\$376,284	\$445,025	\$445,376	\$697	0.16	
11.8301.5193.001.00.000.5	PERSONNEL MED DIR	\$409,994	\$355,934	\$309,525	\$313,100	(\$96,894)	(23.63)	
11.8302.5193.003.00.000.5	LONGEVITY MED DIR	\$2,400	\$0	\$1,200	\$1,200	(\$1,200)	(50.00)	
11.8306.5193.004.00.100.5	MEDICAL INS MED DIR	\$53,639	\$44,309	\$22,894	\$24,713	(\$28,926)	(53.93)	
11.8306.5193.004.00.110.5	DENTAL MED DIR	\$3,900	\$3,413	\$2,405	\$2,405	(\$1,495)	(38.33)	
11.8306.5193.004.00.120.5	LIFE INS MED DIR	\$344	\$166	\$162	\$162	(\$182)	(52.91)	
11.8306.5193.004.00.130.5	FICA MED DIR	\$31,548	\$26,564	\$23,770	\$24,043	(\$7,505)	(23.79)	
11.8306.5193.004.00.140.5	RETIREMENT MED DIR	\$19,258	\$15,604	\$5,303	\$5,702	(\$13,556)	(70.39)	
11.8306.5193.004.00.150.5	DISABILITY MED DIR	\$664	\$608	\$293	\$379	(\$285)	(42.92)	
11.8306.5193.004.00.160.5	W/C MED DIR	\$10,351	\$9,163	\$8,421	\$8,421	(\$1,930)	(18.65)	
11.8306.5193.004.00.170.5	U/C MED DIR	\$163	\$164	\$67	\$67	(\$96)	(58.90)	

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11.8327.5193.029.00.000.5	CONTRACT DENTAL	\$15,750	\$11,970	\$17,640	\$17,640	\$1,890	12.00	
11.8329.5193.029.00.000.5	CONT. PHYS.	\$0	\$0	\$0	\$0	\$0	0.00	
Function: NURSING HOME MEDICAL DIRECTOR - 5193		\$548,011	\$467,896	\$391,680	\$397,832	(\$150,179)	(27.40)	
01.9001.5500.001.00.000.5	PERSONNEL GER MANOR	\$539,198	\$460,364	\$557,576	\$563,209	\$24,011	4.45	
01.9006.5500.004.00.000.5	EMPLOYEE BENEFITS	\$0	\$0	\$0	\$0	\$0	0.00	
01.9006.5500.004.00.100.5	MED INS GER MANOR	\$100,661	\$86,538	\$110,427	\$111,451	\$10,790	10.72	
01.9006.5500.004.00.110.5	DENTAL GERRISH MANOR	\$7,182	\$6,346	\$7,885	\$7,885	\$703	9.79	
01.9006.5500.004.00.120.5	LIFE INS GERRISH	\$752	\$494	\$567	\$567	(\$185)	(24.60)	
01.9006.5500.004.00.130.5	FICA GERRISH MANOR	\$41,249	\$34,047	\$42,655	\$43,086	\$1,837	4.45	
01.9006.5500.004.00.140.5	RETIREMENT GER MANOR	\$38,967	\$33,158	\$40,978	\$41,607	\$2,640	6.77	
01.9006.5500.004.00.150.5	DISABILITY GERRISH	\$2,072	\$1,899	\$2,192	\$2,840	\$768	37.07	
01.9006.5500.004.00.160.5	W/C GERRISH MANOR	\$13,534	\$11,929	\$15,110	\$15,110	\$1,576	11.64	
01.9006.5500.004.00.170.5	U/C GERRISH MANOR	\$503	\$503	\$552	\$552	\$49	9.74	
01.9029.5500.029.00.000.5	CONTRACTED SERVICES	\$6,042	\$4,595	\$4,171	\$4,171	(\$1,871)	(30.97)	
01.9039.5500.039.00.000.5	SUPPLIES	\$26,105	\$19,795	\$22,355	\$22,355	(\$3,750)	(14.37)	
01.9050.5500.039.00.000.5	DIETARY FOOD SUPPLIES	\$159,536	\$118,016	\$159,536	\$159,536	\$0	0.00	
01.9061.5500.061.00.000.5	ELECTRIC	\$28,420	\$20,659	\$27,360	\$27,360	(\$1,060)	(3.73)	
01.9062.5500.061.00.000.5	PROPANE	\$1,500	\$1,497	\$1,500	\$1,500	\$0	0.00	
01.9063.5500.063.00.000.5	WATER	\$3,000	\$1,155	\$3,000	\$3,000	\$0	0.00	
01.9065.5500.065.00.000.5	FUEL	\$23,000	\$17,861	\$27,134	\$27,134	\$4,134	17.97	
01.9077.5500.077.00.000.5	CONF & EDUC-GM	\$1,500	\$1,270	\$1,500	\$1,500	\$0	0.00	
01.9097.5500.097.00.000.5	NEW EQUIP	\$1,500	\$1,166	\$5,250	\$5,250	\$3,750	250.00	
Function: GERRISH MANOR - 5500		\$994,721	\$821,291	\$1,029,748	\$1,038,113	\$43,392	4.36	

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01.6101.6101.001.00.000.5	PERSONNEL DOC	\$8,102,283	\$6,622,370	\$7,959,978	\$7,980,761	(\$121,522)	(1.50)	
01.6106.6101.004.00.000.5	EMPLOYEE BENEFITS	\$0	\$0	\$0	\$0	\$0	0.00	
01.6106.6101.004.00.100.5	MEDICAL INS DOC	\$2,029,684	\$1,526,350	\$2,024,717	\$2,021,690	(\$7,994)	(0.39)	
01.6106.6101.004.00.110.5	DENTAL DOC	\$121,517	\$98,314	\$134,563	\$134,563	\$13,046	10.74	
01.6106.6101.004.00.120.5	LIFE INS DOC	\$14,622	\$8,822	\$7,690	\$7,690	(\$6,932)	(47.41)	
01.6106.6101.004.00.130.5	FICA DOC	\$233,016	\$175,582	\$223,606	\$225,196	(\$7,820)	(3.36)	
01.6106.6101.004.00.140.5	RETIREMENT DOC	\$2,037,402	\$1,621,482	\$1,925,357	\$1,931,599	(\$105,803)	(5.19)	
01.6106.6101.004.00.150.5	DISABILITY DOC	\$10,457	\$8,294	\$10,295	\$13,337	\$2,880	27.54	
01.6106.6101.004.00.160.5	W/C DOC	\$192,338	\$164,564	\$206,903	\$206,903	\$14,565	7.57	
01.6106.6101.004.00.170.5	U/C DOC	\$5,002	\$4,789	\$5,141	\$5,107	\$105	2.10	
01.6108.6101.003.00.000.5	LONGEVITY DOC	\$6,400	\$0	\$6,400	\$6,400	\$0	0.00	
01.6129.6101.029.00.000.5	OUTSIDE/CONTRACT SERV	\$210,279	\$105,235	\$123,748	\$123,748	(\$86,531)	(41.15)	
01.6130.6101.029.00.000.5	ELECTRONIC MONITOR DO	\$35,000	\$30,559	\$35,000	\$35,000	\$0	0.00	
01.6131.6101.097.00.000.5	EQUIPMENT LEASE 1ST YR	\$33,267	\$30,581	\$13,600	\$13,600	(\$19,667)	(59.12)	
01.6134.6101.029.00.000.5	LITIGATION DOC	\$25,000	\$10,090	\$25,000	\$25,000	\$0	0.00	
01.6135.6101.029.00.000.5	VIDEO ARRAIGNMENT DOC	\$500	\$0	\$500	\$500	\$0	0.00	
01.6136.6101.029.00.000.5	OUTSIDE HOUSING DOC	\$2,000	\$0	\$2,000	\$2,000	\$0	0.00	
01.6137.6101.027.00.000.5	LEASE 2ND & 3RD YR DOC	\$6,756	\$8,365	\$43,930	\$43,930	\$37,174	550.24	
01.6138.6101.068.00.000.5	POSTAGE DOC	\$1,500	\$852	\$1,000	\$1,000	(\$500)	(33.33)	
01.6140.6101.039.00.000.5	ADMIN SUPPLIES DOC	\$32,300	\$21,661	\$30,450	\$30,450	(\$1,850)	(5.73)	
01.6141.6101.039.00.000.5	INMATE SUPPLIES DOC	\$26,011	\$30,045	\$25,100	\$25,100	(\$911)	(3.50)	
01.6142.6101.039.00.000.5	FACILITY SUPPLIES DOC	\$96,147	\$80,550	\$96,412	\$96,412	\$265	0.28	
01.6151.6101.051.00.000.5	INMATE MEALS DOC	\$411,000	\$370,923	\$411,000	\$411,000	\$0	0.00	
01.6159.6101.059.00.000.5	INMATE MEDICAL DOC	\$770,500	\$543,716	\$954,000	\$914,000	\$143,500	18.62	

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01.6161.6101.061.00.000.5	ELECTRICITY DOC	\$345,608	\$302,500	\$301,375	\$301,375	(\$44,233)	(12.80)	
01.6163.6101.061.00.000.5	WATER DOC	\$59,000	\$74,964	\$70,000	\$70,000	\$11,000	18.64	
01.6165.6101.061.00.000.5	FUEL DOC	\$159,373	\$119,450	\$171,345	\$171,345	\$11,972	7.51	
01.6166.6101.066.66.000.5	LICENSE/SOFTWARE DOC	\$0	\$0	\$0	\$0	\$0	0.00	
01.6168.6101.068.00.000.5	COMMUNICATIONS DOC	\$27,771	\$18,966	\$23,140	\$23,140	(\$4,631)	(16.68)	
01.6169.6101.089.00.000.5	DUES/SUBSCRIPTIONS DO	\$6,002	\$5,061	\$6,032	\$6,032	\$30	0.50	
01.6172.6101.070.00.000.5	TRAVEL DOC	\$23,980	\$18,540	\$23,200	\$23,200	(\$780)	(3.25)	
01.6173.6101.029.00.000.5	VEHICLE MAINT DOC	\$1,000	\$484	\$3,400	\$3,400	\$2,400	240.00	
01.6177.6101.077.00.000.5	CONF & EDUC DOC	\$14,130	\$4,928	\$14,135	\$14,135	\$5	0.04	
01.6181.6101.081.00.000.5	EQUIPMENT REPAIR DOC	\$1,300	\$1,331	\$2,300	\$2,300	\$1,000	76.92	
01.6182.6101.077.00.000.5	TRAINING DOC	\$33,280	\$22,886	\$32,195	\$32,195	(\$1,085)	(3.26)	
01.6183.6101.039.00.000.5	UNIFORMS DOC	\$30,000	\$19,251	\$30,000	\$30,000	\$0	0.00	
01.6197.6101.097.66.000.5	NEW EQUIP DOC	\$8,897	\$42,543	\$8,000	\$8,000	(\$897)	(10.08)	
01.6198.6101.097.66.000.5	TECHNOLOGY DOC	\$1,500	\$0	\$18,352	\$10,352	\$8,852	590.13	
Function: CORRECTIONS - 6101		\$15,114,822	\$12,094,045	\$14,969,864	\$14,950,460	(\$164,362)	(1.09)	
88.8801.6106.001.00.000.5	PERSONNEL RSAT (IND CO	\$0	\$872	\$18,328	\$18,328	\$18,328	0.00	
88.8829.6106.029.00.000.5	CONT SERVICES RSAT GR/	\$0	\$0	\$36,200	\$36,200	\$36,200	0.00	
88.8839.6106.039.00.000.5	SUPPLIES RSAT GRANT	\$0	\$15,915	\$975	\$975	\$975	0.00	
88.8870.6106.070.00.000.5	TRAVEL RSAT GRANT	\$0	\$0	\$4,992	\$4,992	\$4,992	0.00	
Function: RSAT GRANT - 6106		\$0	\$16,788	\$60,495	\$60,495	\$60,495	0.00	
89.8629.6108.029.00.000.5	C. PERKINS OUTSIDE SERV	\$5,215	\$0	\$0	\$0	(\$5,215)	(100.00)	
89.8639.6108.039.00.000.5	C. PERKINS SUPPLIES	\$400	\$2,990	\$0	\$0	(\$400)	(100.00)	

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89.8666.6108.066.00.000.5	C. PERKINS LICENSE/SOFT	\$0	\$5,088	\$0	\$0	\$0	0.00	
89.8697.6108.097.00.000.5	C. PERKINS NEW EQUIPME	\$0	\$5,395	\$0	\$0	\$0	0.00	
Function: CARL PERKINS GRANT - 6108		\$5,615	\$13,473	\$0	\$0	(\$5,615)	(100.00)	
01.7001.7100.001.00.000.5	PERSONNEL FACILITIES	\$1,784,800	\$1,363,680	\$1,835,664	\$1,863,137	\$78,337	4.39	
01.7002.7100.003.00.000.5	LONGEVITY FACILITIES	\$4,800	\$0	\$4,800	\$4,800	\$0	0.00	
01.7006.7100.004.00.000.5	EMPLOYEES BENEFITS	\$0	\$0	\$0	\$0	\$0	0.00	
01.7006.7100.004.00.100.5	MEDICAL INS FACILITIES	\$326,090	\$241,870	\$338,835	\$345,947	\$19,857	6.09	
01.7006.7100.004.00.110.5	DENTAL FACILITIES	\$21,094	\$17,082	\$21,600	\$21,600	\$506	2.40	
01.7006.7100.004.00.120.5	LIFE INS FACILITIES	\$3,007	\$1,939	\$2,187	\$2,187	(\$820)	(27.27)	
01.7006.7100.004.00.130.5	FICA FACILITIES	\$136,770	\$100,996	\$140,795	\$142,897	\$6,127	4.48	
01.7006.7100.004.00.140.5	RETIREMENT FACILITIES	\$166,296	\$132,499	\$172,421	\$175,490	\$9,194	5.53	
01.7006.7100.004.00.150.5	DISABILITY FACILITIES	\$9,170	\$7,924	\$9,435	\$12,223	\$3,053	33.29	
01.7006.7100.004.00.160.5	W/C FACILITIES	\$43,534	\$34,641	\$48,462	\$48,462	\$4,928	11.32	
01.7006.7100.004.00.170.5	U/C FACILITIES	\$1,197	\$1,077	\$1,243	\$1,243	\$46	3.84	
Function: FACILITIES PERSONNEL - 7100		\$2,496,758	\$1,901,707	\$2,575,442	\$2,617,986	\$121,228	4.86	
01.7129.7101.029.71.000.5	BOSC OUTSIDE SVCS	\$132,282	\$151,535	\$131,060	\$133,110	\$828	0.63	
01.7132.7101.029.71.000.5	BOSC PROPERTY TAX	\$7,628	\$2,035	\$7,000	\$7,000	(\$628)	(8.23)	
01.7139.7101.039.71.000.5	BOSC MNT SUPPLIES	\$27,500	\$14,639	\$23,500	\$23,500	(\$4,000)	(14.55)	
01.7161.7101.061.71.000.5	BOSCAWEN ELECTRIC	\$8,100	\$6,545	\$9,000	\$9,000	\$900	11.11	
01.7163.7101.063.71.000.5	BOSCAWEN WATER	\$1,650	\$1,690	\$1,700	\$1,700	\$50	3.03	
01.7165.7101.065.71.000.5	BOSCAWEN FUEL	\$11,890	\$8,819	\$11,237	\$11,237	(\$653)	(5.49)	
01.7166.7101.066.66.000.5	BOSC SOFTWARE/LIC	\$1,800	\$1,419	\$1,600	\$1,600	(\$200)	(11.11)	

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01.7170.7101.070.71.000.5	TRAVEL FACILITIES	\$1,500	\$990	\$3,000	\$3,000	\$1,500	100.00	
01.7177.7101.077.71.000.5	BOSC CONF & ED	\$5,000	\$992	\$5,000	\$5,000	\$0	0.00	
01.7180.7101.039.71.000.5	BOSC GROUNDS	\$38,202	\$29,263	\$40,852	\$40,852	\$2,650	6.94	
01.7181.7101.081.71.000.5	BOSC EQUIP REPAIR	\$72,000	\$40,570	\$87,000	\$72,000	\$0	0.00	
01.7182.7101.097.71.000.5	BOSC BLDG REPAIR	\$30,000	\$15,536	\$30,000	\$30,000	\$0	0.00	
01.7183.7101.097.71.000.5	BOSC VEHICLE REPR	\$31,200	\$25,700	\$34,050	\$34,050	\$2,850	9.13	
01.7197.7101.097.71.000.5	BOSC CAPITAL EQ	\$0	\$0	\$0	\$0	\$0	0.00	
01.7198.7101.097.66.000.5	BOSC REP. EQUIP.	\$4,000	\$11,668	\$25,000	\$40,000	\$36,000	900.00	
Function: FACILITIES BOSCAWEN MCNH - 7101		\$372,752	\$311,401	\$409,999	\$412,049	\$39,297	10.54	
01.7229.7102.029.71.000.5	JAIL MNT OUTSIDE SVCS	\$86,517	\$32,499	\$87,251	\$90,351	\$3,834	4.43	
01.7239.7102.039.71.000.5	JAIL MNT SUPPLIES	\$30,000	\$6,591	\$35,000	\$35,000	\$5,000	16.67	
01.7280.7102.039.71.000.5	JAIL MNT GROUNDS	\$33,375	\$9,590	\$34,075	\$34,075	\$700	2.10	
01.7281.7102.081.71.000.5	JAIL EQUIP REPAIR	\$45,000	\$38,731	\$50,000	\$50,000	\$5,000	11.11	
01.7282.7102.081.71.000.5	JAIL BLDG REPAIR	\$52,500	\$13,461	\$52,500	\$52,500	\$0	0.00	
01.7297.7102.097.71.000.5	JAIL MNT NEW EQUIPMENT	\$7,000	\$8,780	\$7,000	\$7,000	\$0	0.00	
Function: FACILITIES JAIL - 7102		\$254,392	\$109,652	\$265,826	\$268,926	\$14,534	5.71	
01.7329.7103.029.71.000.5	OUTSIDE SVCS WWT	\$68,940	\$69,698	\$83,790	\$84,740	\$15,800	22.92	
01.7361.7103.061.71.000.5	ELECTRICITY WWT	\$25,000	\$13,552	\$25,000	\$25,000	\$0	0.00	
01.7363.7103.063.71.000.5	WATER WWT	\$3,500	\$2,835	\$3,500	\$3,500	\$0	0.00	
01.7364.7103.064.71.000.5	SUPPLIES WWT	\$6,000	\$4,483	\$6,000	\$6,000	\$0	0.00	
01.7365.7103.065.71.000.5	FUEL WWT	\$5,000	\$3,258	\$5,000	\$5,000	\$0	0.00	
01.7381.7103.081.71.000.5	EQUIP REPAIR WWT	\$2,500	\$6,200	\$3,500	\$3,500	\$1,000	40.00	

COUNTY OF MERRIMACK

2020 BUDGET

Fiscal Year: 2019-2019

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 Exclude inactive accounts with zero balance
 Definition: Commissioners Recommendation

From Date: 11/1/2019 To Date: 11/30/2019

Account	Description	2019 Adjusted Budget	2019 YTD	2020 Department	2020 Comm Budget	Dollar Difference	Percent Difference	Notes
01.7382.7103.081.71.000.5	BLDG REPAIR WWT	\$1,500	\$471	\$1,500	\$1,500	\$0	0.00	
01.7397.7103.097.71.000.5	NEW EQUIPMENT WWT	\$0	\$925	\$0	\$0	\$0	0.00	
Function: FACILITIES WWTP - 7103		\$112,440	\$101,422	\$128,290	\$129,240	\$16,800	14.94	
01.7429.7104.029.00.000.5	CONCORD O/S SVC	\$24,146	\$14,671	\$27,050	\$23,324	(\$822)	(3.40)	
01.7439.7104.039.00.000.5	CONCORD MNT SUPPL	\$5,000	\$2,788	\$5,000	\$5,000	\$0	0.00	
01.7461.7104.061.71.000.5	ELECTRIC - CONCORD	\$76,000	\$49,738	\$76,000	\$76,000	\$0	0.00	
01.7463.7104.063.71.000.5	WATER - CONCORD	\$8,376	\$6,519	\$8,600	\$8,600	\$224	2.67	
01.7465.7104.065.71.000.5	FUEL - CONCORD	\$25,000	\$15,565	\$28,000	\$28,000	\$3,000	12.00	
01.7468.7104.068.00.000.5	COMM CONCORD	\$1,236	\$1,043	\$1,236	\$1,236	\$0	0.00	
01.7480.7104.039.00.000.5	CONCORD GROUNDS	\$2,850	\$3,057	\$3,150	\$3,150	\$300	10.53	
01.7481.7104.097.00.000.5	CONCORD EQ REPAIR	\$6,000	\$1,422	\$6,000	\$6,000	\$0	0.00	
01.7482.7104.081.00.000.5	CONCORD MNT AGREE	\$30,750	\$28,845	\$36,800	\$36,800	\$6,050	19.67	
01.7496.7104.096.00.000.5	CONCORD BLDG REP	\$9,000	\$3,203	\$9,000	\$9,000	\$0	0.00	
01.7498.7104.097.00.000.5	CONCORD SP PROJECT	\$2,500	\$653	\$17,000	\$2,500	\$0	0.00	
Function: FACILITIES CONCORD - 7104		\$190,858	\$127,503	\$217,836	\$199,610	\$8,752	4.59	
01.7501.7105.001.00.000.5	PERSONNEL MCLEOD	\$99,596	\$83,389	\$102,416	\$103,628	\$4,032	4.05	
01.7502.7105.003.00.000.5	LONGEVITY MCLEOD	\$0	\$0	\$0	\$0	\$0	0.00	
01.7506.7105.004.00.000.5	EMP BENEFITS MCLEOD	\$0	\$0	\$0	\$0	\$0	0.00	
01.7506.7105.004.00.100.5	MEDICAL INS MCLEOD	\$27,660	\$24,203	\$30,426	\$30,150	\$2,490	9.00	
01.7506.7105.004.00.110.5	DENTAL MCLEOD	\$1,259	\$1,102	\$1,382	\$1,382	\$123	9.77	
01.7506.7105.004.00.120.5	LIFE INS MCLEOD	\$215	\$149	\$162	\$162	(\$53)	(24.65)	
01.7506.7105.004.00.130.5	FICA MCLEOD	\$7,619	\$6,094	\$7,835	\$7,928	\$309	4.06	

COUNTY OF MERRIMACK

2020 BUDGET

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To Date: 11/30/2019

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01.7506.7105.004.00.140.5	RETIREMENT MCLEOD	\$8,253	\$7,150	\$8,378	\$8,513	\$260	3.15	
01.7506.7105.004.00.150.5	DISABILITY MCLEOD	\$495	\$447	\$508	\$658	\$163	32.93	
01.7506.7105.004.00.160.5	W/C MCLEOD	\$2,500	\$2,203	\$2,775	\$2,775	\$275	11.00	
01.7506.7105.004.00.170.5	U/C MCLEOD	\$101	\$92	\$110	\$110	\$9	8.91	
01.7529.7105.029.71.000.5	OUTSIDE SERV MCLEOD	\$24,610	\$12,863	\$25,210	\$26,160	\$1,550	6.30	
01.7539.7105.039.71.000.5	SUPPLIES MCLEOD	\$5,000	\$3,582	\$5,000	\$5,000	\$0	0.00	
01.7581.7105.061.71.000.5	ELECTRIC MCLEOD	\$114,000	\$82,637	\$100,000	\$100,000	(\$14,000)	(12.28)	
01.7563.7105.063.71.000.5	WATER MCLEOD	\$11,496	\$4,620	\$11,000	\$11,000	(\$496)	(4.31)	
01.7565.7105.065.71.000.5	FUEL MCLEOD	\$85,100	\$72,656	\$90,850	\$90,850	\$5,750	6.76	
01.7581.7105.081.71.000.5	EQUIP REPAIR MCLEOD	\$15,000	\$2,177	\$21,500	\$21,500	\$6,500	43.33	
01.7582.7105.097.71.000.5	BLDG REPAIR	\$15,000	\$4,996	\$19,600	\$19,600	\$4,600	30.67	
01.7598.7105.097.71.000.5	REPLACEMENT EQUIP & PF	\$3,000	\$5,485	\$3,000	\$3,000	\$0	0.00	
Function: FACILITIES MCLEOD BLDG - 7105		\$420,904	\$313,844	\$430,152	\$432,416	\$11,512	2.74	
01.8229.8101.029.00.000.5	UNH PROF SALARIES	\$453,197	\$415,431	\$434,930	\$434,930	(\$18,267)	(4.03)	
Function: UNH COOPERATIVE EXTENSION - 8101		\$453,197	\$415,431	\$434,930	\$434,930	(\$18,267)	(4.03)	
65.4003.9000.000.00.000.5	CD BLOCK GRANT OPER. X	\$0	\$0	\$0	\$0	\$0	0.00	
65.5129.9000.029.00.000.5	CD BLOCK GRANTS EXPEN	\$100,000	\$0	\$100,000	\$1	(\$99,999)	(100.00)	
Function: COMM DEVELOP BLOCK GRANT - 9000		\$100,000	\$0	\$100,000	\$1	(\$99,999)	(100.00)	
65.5129.9009.029.00.000.5	CDBG BEARVIEW EXP	\$0	\$476,642	\$0	\$0	\$0	0.00	
Function: CDBG BEARVIEW - 9009		\$0	\$476,642	\$0	\$0	\$0	0.00	

COUNTY OF MERRIMACK

2020 BUDGET

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20.1497.9401.097.60.000.5	EQUIPMENT - MDT EQUIPM	\$0	\$0	\$0	\$26,610	\$26,610	0.00	_____
Function: FED MOBILE DATA TERMINAL EQUIP GRANT - 9401		\$0	\$0	\$0	\$26,610	\$26,610	0.00	_____
01.4003.9901.000.00.000.5	OPERATING TRANSFER OU	\$0	\$0	\$0	\$0	\$0	0.00	_____
01.4006.9901.000.00.000.5	OPERATING TRANS OUT TC	\$0	\$0	\$0	\$0	\$0	0.00	_____
01.4285.9901.091.00.000.5	TAN INTEREST FINANCE	\$380,000	\$281,859	\$271,250	\$239,375	(\$140,625)	(37.01)	_____
01.9208.9901.004.00.000.5	RETIREE DENTAL	\$19,400	\$19,218	\$22,350	\$23,350	\$3,950	20.36	_____
01.9211.9901.004.00.000.5	RETIREE MEDICAL	\$342,313	\$287,137	\$388,250	\$410,184	\$67,871	19.83	_____
01.9293.9901.093.00.000.5	PROP & LIAB INSUR	\$154,158	\$154,158	\$166,500	\$166,500	\$12,342	8.01	_____
01.9902.9901.001.00.000.5	SICK BUY BACK	\$50,000	\$0	\$51,900	\$59,800	\$9,800	19.60	_____
01.9905.9901.107.00.000.5	CONTINGENCY	\$70,000	\$825	\$70,000	\$70,000	\$0	0.00	_____
01.9906.9901.004.00.000.5	SICK BUY BACK BENEFIT	\$0	\$0	\$0	\$0	\$0	0.00	_____
01.9906.9901.004.00.100.5	MEDICAL INS RESERVE	\$0	\$0	\$0	\$0	\$0	0.00	_____
01.9906.9901.004.00.130.5	FICA SICK BUY BACK	\$3,825	\$0	\$3,902	\$3,902	\$77	2.01	_____
01.9906.9901.004.00.140.5	RET SICK BUY BACK	\$3,400	\$0	\$1,709	\$1,709	(\$1,691)	(49.74)	_____
01.9906.9901.004.00.160.5	W/C	\$0	\$0	\$0	\$0	\$0	0.00	_____
01.9906.9901.004.00.170.5	U/C	\$0	\$0	\$0	\$0	\$0	0.00	_____
01.9910.9901.001.00.000.5	COLA PROJECTED	\$0	\$0	\$0	\$0	\$0	0.00	_____
11.9902.9901.001.00.000.5	MCNH SICK BUY BACK	\$155,000	\$0	\$136,700	\$147,000	(\$8,000)	(5.16)	_____
11.9906.9901.004.00.130.5	FICA MCNH SICK BUY BACK	\$11,858	\$0	\$10,458	\$10,458	(\$1,400)	(11.81)	_____
11.9906.9901.004.00.140.5	RET MCNH SICK BUY BACK	\$8,500	\$0	\$3,817	\$3,817	(\$4,683)	(55.09)	_____
11.9906.9901.004.00.160.5	W/C	\$0	\$0	\$0	\$0	\$0	0.00	_____
11.9906.9901.004.00.170.5	U/C	\$0	\$0	\$0	\$0	\$0	0.00	_____
11.9939.9901.000.00.000.5	MCNH INVENTORY SPOILAGE	\$0	\$27	\$0	\$0	\$0	0.00	_____
Function: OTHER - 9901		\$1,198,454	\$743,225	\$1,126,836	\$1,136,095	(\$62,359)	(5.20)	_____

COUNTY OF MERRIMACK

2020 BUDGET

Fiscal Year: 2019-2019

From Date: 11/1/2019

To Date: 11/30/2019

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Account	Description	2019 Adjusted Budget	2019 YTD	2020 Department	2020 Comm Budget	Dollar Difference	Percent Difference	Notes
44.9729.9915.029.00.000.5	OUTSIDE SERVICES NEW C	\$25,000	\$27,717	\$0	\$0	(\$25,000)	(100.00)	
44.9739.9915.039.00.000.5	SUPPLIES OLD COURTHOU	\$0	\$71,186	\$0	\$0	\$0	0.00	
44.9797.9915.097.00.000.5	NEW EQUIPMENT OLD COU	\$0	\$45,406	\$0	\$0	\$0	0.00	
44.9798.9915.098.00.000.5	BLDG IMPROVE OLD COUR	\$300,000	\$159,360	\$0	\$0	(\$300,000)	(100.00)	
Function: NEW COURT HOUSE - 9915		\$325,000	\$303,670	\$0	\$0	(\$325,000)	(100.00)	
Grand Total:		\$89,870,355	\$73,238,895	\$90,679,086	\$91,337,968	\$1,467,613	1.63	

End of Report

Resolution to establish a Capital Reserve Fund

The Merrimack County Board of Commissioners hereby requests the establishment of a Capital Reserve Fund for a Capital Improvement Program (CIP) in accordance with NH RSA 35:1. The Fund will provide financing for all or part of the cost of acquiring vehicles, equipment, building improvements, land improvements and other specific depreciable assets. Members of the Merrimack County Board of Commissioners will serve as agents of the County to authorize the expenditure of monies within the capital reserve fund. The Merrimack County Treasurer will serve as Trustee of the capital reserve fund in accordance with NH RSA 35:10.

*COUNTY OF MERRIMACK
RESOLUTION*

BE IT RESOLVED, until appropriations for Merrimack County for 2020 are approved, departments and agencies are authorized to continue at rates of expenditures authorized for 2019.

11/21/19

STUART D. TRACHY

293 WEBSTER LAKE ROAD
FRANKLIN, NEW HAMPSHIRE 03235

e-mail: starchy@aol.com * phone: 603-520-0822



November 8, 2019

The Honorable Dianne Schuett, Chair
Merrimack County Delegation
333 Daniel Webster Highway, Suite 2
Boscawen, New Hampshire 03303

Re: Merrimack County Commissioner vacancy

Dear Chair Schuett:

Due to the recent resignation of County Commissioner Bronwyn Asplund-Walsh, I am writing to indicate my interest in being appointed to fill out the remainder of her term. It is my understanding that the County Delegation will vote to fill the vacancy on December 9th.

I am a life-long resident of Franklin and am registered to vote in Ward 1.

I will be retiring from my business at the end of this year, therefore, providing me the time to devote to this position next year. My experience, which is compatible with the position, is outlined in the enclosed resume. I have a strong understanding of county operations, including the roles/interrelationships of the commissioners, other county elected officials, department heads, the delegation and most importantly, our fellow citizens.

I served as a Merrimack County Commissioner from 1988 through 2000, of which eight years were as Chair of the Board. I also served six years as County Treasurer. As a college student, I served as an intern in the commissioners' office. Later, I served on the Executive Committee as a member of the county delegation.

I look forward to meeting some of you that I do not already know, and I welcome any questions you may have. If you would like to reach out to me, my contact information is above.

I would be honored to serve the citizens of Merrimack County once again, and I would appreciate your consideration and vote on December 9th.

Thank you.

Sincerely,

A handwritten signature in black ink that reads "Stuart D. Trachy". The signature is written in a cursive style with a long, sweeping underline that extends to the right.

Stuart D. Trachy

STUART D. TRACHY

293 WEBSTER LAKE ROAD
FRANKLIN, NEW HAMPSHIRE 03235

e-mail: strachy@aol.com * phone: 603-520-0822

Government Affairs Experience

- 1984-retiring 2019 Provide government relations and consulting services to several clients, including:
- AT&T
 - NH Grocers Association
 - Wine Institute
 - NH State Chiropractic Society
 - New Hampshire Chain Pharmacies
 - NH Chapter – National Association of Social Workers
 - Enterprise Rent-a-Car

Education

- 1983 Harvard University, Kennedy School of Govt., Cambridge, MA
Master of Public Administration
- 1976 Saint Anselm College, Manchester, NH
Bachelor of Arts, Political Science

Adjunct Faculty Experience

- 1993 Notre Dame College, Manchester, NH
American Political Behavior
- 1985 Franklin Pierce College, Concord, NH
Public Finance

Other Related Experience

- 2001- 2007 Merrimack County Treasurer
- 1989 - 2001 Merrimack County Commissioner, Chairman of the Board
- 1976 - 1982 Member, New Hampshire House of Representatives
- 1980 - 1982 Mayor, City of Franklin, NH
- 1985 - present Franklin Developments, Inc., board member and former President
- 1997 - present Director, Franklin Savings Bank, current Chair of the Board
- 1991 - 2001 Franklin Regional Hospital Board of Trustees, former President
- 2004-present LRGHealthcare, (Lakes Region General Hospital and Franklin Regional Hospital), Trustee and former Chair of the board
- 1997 - 2001 Trustee, NH Hospital Association
- 1980 - 2003 Riverside Housing Development Corp., Board member
- 1977 - 1990 Principal, real estate marketing and development firm
- 2005 - 2017 Member, Franklin Business & Economic Development Corp.

Personal

Married with one son and one grandson



COUNTY of MERRIMACK BOARD OF COMMISSIONERS

Merrimack County Administration
 333 Daniel Webster Highway, Suite #2
 Boscawen, NH 03303

SUMMARY OF TENTATIVE AGREEMENT WITH NEPBA

December 9, 2019

ARTICLE	SUBJECT	FY20	FY21	FY22
Wages	<p>New Wage Schedule 2020</p> <ul style="list-style-type: none"> Remove First Step; Added New step 12 with 2% between step 11 & new step; plus 1% COLA <p>2021 1% COLA</p> <p>2022 New Wage Schedule</p> <ul style="list-style-type: none"> Remove First Step; Added New step 12 With 2% between step 11 & new step <p>Total Cost: \$167,885</p>	\$57,012	\$53,865	\$57,012
Dental Insurance	Increased Dental Insurance Max Benefit from \$1,000 to \$2,000 per calendar year (same as non-union) Effective 1/01/20	\$1,683	\$1,683	\$1,683
Opt Out Benefit	Increased reimbursement of Health Insurance Opt Out Benefit: Single \$3,000, Two-Person \$4,500, Family \$5,000. Effective December following signed CBA	\$14,512	\$14,512	\$14,512
Outside Detail	Increased rate of pay for outside detail from \$40/hour to \$42/hour	\$1,683	\$1,683	\$1,683
Life Insurance Cost	Increase life insurance from \$20,000 to \$50,000 for full-time employees	\$1,117	\$1,117	\$1,117

*Current contract ends 12/31/19

*Increased On-Call from a minimum of 4 hours of overtime to a minimum of 4 hours overtime in a 12-hour period

*Increased Flexible Spending Account amount from \$2,000 max to \$2,500 max per year effective 1/01/20.

***Changed years of service for earning purposes of rates for Paid Time Off calculation purposes over a two-year span**

***Increased Detective Uniform Allowance from \$200 to \$325 per year and Management will provide newly promoted Detectives with two sports coats at initial promotion.**

***Removed Footwear Allowance from plain clothed deputies after a one-time purchase within the 3 year term of the new CBA.**

***Removed part-time employees from receiving holiday pay unless it is hours worked effective 1/01/20**

***Staying competitive with market in regard to starting wages**

***Three year Contract January 1, 2020 through December 31, 2022**

***39 Bargaining Unit Positions (11 PT, 28 FT)**

2020 Total Cost: \$76,007



COUNTY OF MERRIMACK

333 DANIEL WEBSTER HIGHWAY, SUITE 2
BOSCAWEN, NEW HAMPSHIRE 03303-2415
(603) 796-6800 FAX: (603) 796-6840
www.merrimackcounty.net

COMMISSIONERS

TARA REARDON, Chairman, Concord
BRONWYN ASPLUND-WALSH, Vice Chairman, Franklin
PETER SPAULDING, Clerk, Hopkinton

COUNTY ADMINISTRATOR
ROSS L. CUNNINGHAM

November 21, 2019

PUBLIC NOTICE MERRIMACK COUNTY DELEGATION

EXECUTIVE COMMITTEE

There will be a meeting of the Merrimack County Executive Committee immediately following the 10:00a.m. Public Hearing and Merrimack County Delegation meetings on Monday, December 9, 2019 at the Old Courthouse, 2nd floor conference room, 163 North Main Street., Concord, New Hampshire.

The purpose of the meeting is as follows:

1. Authorize tax anticipation borrowing for 2020
2. Any other Business.

Rep. James MacKay, Chairman
Rep. Werner Horn, Clerk
Merrimack County Executive Committee

Special accommodations for individuals with a disability are available upon request (Americans with Disabilities Act of 1990).

*Merrimack County Executive Committee
2020 Tax Anticipation Note Resolution*

RESOLVED THAT, it being anticipated that no more than forty three million dollars (\$43,000,000) will be needed during the fiscal year ending December 31, 2020 to meet the demands upon the County Treasury, which there is insufficient money to meet, the Merrimack County Treasurer is hereby authorized to borrow an amount not to exceed forty three million dollars (\$43,000,000) during said year upon the order of the Board of Commissioners pursuant to NH RSA 29:8.

29:8 Whenever the money in the treasury of any county shall be insufficient to meet the demands upon the same, the treasurer, upon the order of the commissioners with the approval of the executive committee of the county convention, and such approval shall not be given until the treasurer has appeared in person before the committee to satisfy in support of any such request, may borrow such sum as they shall deem necessary for the purpose, and give the note of the county therefore; provided, however, that if the sum to be borrowed, together with the collected taxes of the same fiscal year, shall exceed by 10 percent the total appropriations for the ensuing year. Nothing in this section shall be deemed or construed as authority to exceed appropriations made by the county convention.

11/8/19

Below are monthly department reports presented in the following order:

Assessing

Finance

Fire

Human Service

Highway

Police

Building

Town Clerk/Tax Collector

Rescue

Transfer Station

MEMORANDUM

Helga Winn, Assessing Technician
18 Depot Hill Road
Henniker, NH 03242
Phone 603-428-3221 x 2 ~~~ Fax 603-428-4366
Assessing@Henniker.org

TO: Joe Devine, Town Administrator
DATE: December 5, 2019
RE: Monthly Report

Assessing Report for November 2019

Timber Tax Warrants issued: \$95.31 & \$2,439.60.

Land Use Change Tax Warrants issued: \$370.00 & \$160.00.

Application Packets were prepared for Tax Exemptions, Credits, Abatements, Current Use.

Tax Bills were prepared and mailed.

2019 VALUATION OF EXEMPT PROPERTIES Report was prepared for annual Town Report.

RFP for 2020 TOWN-WIDE FULL MEASURE AND LIST REVALUATION AND APPRAISAL was prepared, reviewed and advertised.

Qualified Sales were identified, reviewed and submitted to DRA for setting the 2019 Equalization Ratio.

Monthly Maintenance of new Deeds, Address Changes and Online Tax Maps.

Eight new Driveway Permits were submitted to E911 for new Address Assignments.

Building Permits, UCs and Land Changes were prepared for Assessor for the 2020 Tax Year.

Pick-Ups have begun by Assessor for the 2020 First Bill.

Annual Tax Map Updates submitted to Cartrographic Associates.

Date: December 4, 2019
To: Joseph Devine, Town Administrator
From: Russ Roy, Finance Director
RE: Work Load report

The main function of this job is the processing of invoices and payroll on a weekly basis. Generally, Monday and ½ of Tuesday each week are spent processing this activity to generate checks weekly for the Board to approve at their bi-weekly meetings. This leaves the balance of Tuesday thru Friday to work on these projects. The following are the main projects which would be in addition to the weekly business processing.

Donations

Contacted by Attorney General Charitable Trust Division (Terry Knowles) about the private trusts we established to accumulate donated monies. Main issue they have is with the Treasurer holding the donated funds and the appropriate reporting of funds expended. I am meeting with Terry on December 12 to discuss. I would expect I would have to move the monies from the Athletic Donations, Community Center Activity, Azalea Park, Concerts over to the Trustees of the Trust Funds. I am hoping to keep the Athletic Revolving and Shot as a revolving account to keep it with the Treasurer. Keeping it with the Treasurer allow us to process all of the small cash and check donations and deal with any returns without involving the Trustees. I am hoping to figure out a method to keep doing the deposits for the Private Trusts and then cut a check to give that to the trustees at the end of the year. I will know more after I meet with Terry.

Computers

I waited till the holiday season and secured great business class machines with 4-5 year warranties to update the hardware in the Town Hall. New machines are being installed in Kim's office (3), changing the motor vehicle registration machines (2), Helga assessing (1), Annette finance (1). I expect to purchase one more for the planning machine which also gives the assessor a second access to the Vision Cama system.

Install new software in Kim's office to the Clerkworks software. Project is mostly oversight/assistance for my part.

I have also purchased a new machine for Highway which I will be working with Leo to get it setup to his liking.

Billing

Water billing January 2020 & July 2020

Sewer billing April 2020 & October 2020

Property tax billing June 2020 & November 2020

Medicare Audit

We have been contacted by Medicare that we are being audited. This is not your typical audit as they are preparing us to remit information during the entire 2020 year. Our billing company is assisting (Comstar) and Greg Aucoin appears to be taking point on the medical side. They also want detailed operational cost information which is where I come in. A meeting is being held in Concord on December 11 on the implementation and reporting requirements.

Town Report

While we participate in the entire process of Town Report, the main reports we are responsible for are:

Treasurer Report – Cogswell Spring

Treasurer Report – Wastewater

Treasurer Report – Town

Review and reconcile Recycling Results

Tax Rate Calculation Report

Budget of the Town (MS-636)

Estimated Revenues

History of Tax Dollars Raised

Review/reconcile Trustees of Trust MS9 and MS10

Wage Report

Report of Municipal Auditors

(This totals roughly 56 pages of content out of the 145 pages of town report)

Audit

A review of the entire general ledger, complete with cash reconciled is summarized for inclusion in Town Report. A reconciliation of the entire tax collection system backing into cash deposited, abatements granted and tax warrants authorized is done. A complete summary of annual activity is done with subsidiary ledgers and activity details. A financial summary of Tucker Free Library is also done to accommodate the electronic reporting requirement of all town operations. The details of the individual work schedules are too numerous to list here, but I generate 2 inches of paper which details out revenue and expenses, along with a complete detail of every balance sheet account.

GASB 75 Audit

A GASB required summary of the health insurance, trending and the implied implicit rate calculation. This is a required component of the audit and studies the advantage that the retiree health group experiences by being combined with regular employees for health insurance rating purposes.

Year End Payroll

941 summary of wages to IRS for 4Q

NHC-2 summary of wages to State of NH for 4Q

W-2's, 1099's reconciled wages for 2019

NH Retirement System – input weekly wage information, by employee, reconciled and remitted to NHRS monthly.

This department is on track to process/report \$2,466,000 in wages for 2019

Workers Compensation Audit – annual classification by work type, by employee

Azalea Park Grant

In July of 2018 a stormwater drainage project done by East Coast Excavating for \$41,690 with engineering done by Streamworks for \$4900. Funding was a fine of \$25000, fund raising and a grant from the State of NH. Unfortunately, we have not received the grant which I believe is around \$20,000. Sachie Howard is who Susan Adams tells me is working with the State. Board has requested I look into this.

Town Meeting

Prepare powerpoint and orchestrate the town meeting budget presentation. Working with presenters for inclusion of outside information and setup of computer equipment. Attend Town meeting as information resource.

Loan

Need to contact 3 banks to get a rate quote on the Cogswell Spring \$200,000 note that was approved at the 2018 town meeting. It was my intention to get this in summer of 2019, but time did not permit due to the Interim TA position. We did not need the money until the summer of 2019 so it worked out, but we need to get this done as most of this money is now spent.

Insurances

We are also responsible for all of the workers compensation reporting and claims, in addition to all property liability reporting and claims.

We are responsible for the timely filing of all benefit insurances and resolution of all employee issues with the Healthtrust benefits which include health, dental, disabilities and life insurance.

Retirement

Responsible for the entire enrollment, monthly and annual reporting for the NH Retirement System. Main contact for all retiree and current employee enrollment and wage classification problems.

Henniker Fire Department

216 Maple Street

Henniker NH 03242

Fire Department did 37 Calls the month of November. Majority of the calls consisted of wires and tree's down. Nine of the calls were for Fire alarm activations, 5 for building fire in which they took up several hours, some of these were in other towns. Other calls consisted of medical assist, police assist, Co Alarms, Furnace issues, Smoke investigations, and one search for a suicidal person.

The fire department had training at the Cogswell School this month with a full tour and discussion of preplan and issue's we will face with different situations.

Repairs needed were batteries on tanker 1. Battery on the Catipillar Generator at the station.

Total calls to December 11, 2019 for Fire is 282. Please keep in mind this is only a Fire Department report. The Rescue calls will generate a separate report.

Chief Morse

Incident Type Report (Summary)

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
Incident Type Category (FD1.21): 1 - Fire						
111 - Building fire	13	4.61%	2,000.00	2,000.00	4,000.00	100.00%
112 - Fires in structure other than in a building	2	0.71%	0.00	0.00	0.00	0.00%
113 - Cooking fire, confined to container	5	1.77%	0.00	0.00	0.00	0.00%
114 - Chimney or flue fire, confined to chimney or flue	11	3.90%	0.00	0.00	0.00	0.00%
116 - Fuel burner/boiler malfunction, fire confined	1	0.35%				
121 - Fire in mobile home used as fixed residence	1	0.35%				
130 - Mobile property (vehicle) fire, other	1	0.35%				
131 - Passenger vehicle fire	1	0.35%				
132 - Road freight or transport vehicle fire	1	0.35%				
138 - Off-road vehicle or heavy equipment fire	1	0.35%	0.00	0.00	0.00	0.00%
141 - Forest, woods or wildland fire	2	0.71%	0.00	0.00	0.00	0.00%
142 - Brush or brush-and-grass mixture fire	4	1.42%	0.00	0.00	0.00	0.00%
162 - Outside equipment fire	1	0.35%	0.00	0.00	0.00	0.00%
	Total: 44	Total: 15.60%	Total: 2,000.00	Total: 2,000.00	Total: 4,000.00	Total: 100.00%
Incident Type Category (FD1.21): 3 - Rescue & Emergency Medical Service Incident						
300 - Rescue, EMS incident, other	2	0.71%				
311 - Medical assist. assist EMS crew	28	9.93%				
320 - Emergency medical service, other	1	0.35%				
322 - Motor vehicle accident with injuries	13	4.61%				
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.35%				
324 - Motor vehicle accident with no injuries.	11	3.90%				
340 - Search for lost person, other	1	0.35%				
	Total: 57	Total: 20.21%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 4 - Hazardous Condition (No Fire)						
400 - Hazardous condition, other	1	0.35%				
411 - Gasoline or other flammable liquid spill	3	1.06%				
412 - Gas leak (natural gas or LPG)	4	1.42%				
413 - Oil or other combustible liquid spill	2	0.71%				
420 - Toxic condition, other	1	0.35%				
421 - Chemical hazard (no spill or leak)	1	0.35%				
424 - Carbon monoxide incident	1	0.35%				
440 - Electrical wiring/equipment problem, other	1	0.35%				
444 - Power line down	17	6.03%				
445 - Arcing, shorted electrical equipment	1	0.35%				
480 - Attempted burning, illegal action, other	1	0.35%				
	Total: 33	Total: 11.70%	Total: 0.00	Total: 0.00	Total: 0.00	Total: 0.00%
Incident Type Category (FD1.21): 5 - Service Call						
500 - Service call, other	4	1.42%				
511 - Lock-out	3	1.06%				
520 - Water problem, other	4	1.42%				
522 - Water or steam leak	1	0.35%				
531 - Smoke or odor removal	4	1.42%				
542 - Animal rescue	2	0.71%				

Basic Incident Type Code And Description (FD1.21)	Total Incidents	Total Incidents Percent of Incidents	Total Property Loss	Total Content Loss	Total Loss	Total Loss Percent of Total
550 - Public service assistance, other	1	0.35%				
551 - Assist police or other governmental agency	3	1.06%				
553 - Public service	2	0.71%				
561 - Unauthorized burning	3	1.06%				
571 - Cover assignment, standby, moveup	2	0.71%				
Total:	29	10.28%	0.00	0.00	0.00	0.00%
Incident Type Category (FD1.21): 6 - Good Intent Call						
600 - Good intent call, other	1	0.35%				
611 - Dispatched and cancelled en route	34	12.06%				
622 - No incident found on arrival at dispatch address	2	0.71%				
651 - Smoke scare, odor of smoke	4	1.42%				
671 - HazMat release investigation w/no HazMat	2	0.71%				
Total:	43	15.25%	0.00	0.00	0.00	0.00%
Incident Type Category (FD1.21): 7 - False Alarm & False Call						
700 - False alarm or false call, other	9	3.19%				
711 - Municipal alarm system, malicious false alarm	1	0.35%				
733 - Smoke detector activation due to malfunction	2	0.71%				
735 - Alarm system sounded due to malfunction	26	9.22%				
740 - Unintentional transmission of alarm, other	2	0.71%				
743 - Smoke detector activation, no fire - unintentional	9	3.19%				
745 - Alarm system activation, no fire - unintentional	22	7.80%				
746 - Carbon monoxide detector activation, no CO	4	1.42%				
Total:	75	26.60%	0.00	0.00	0.00	0.00%
Incident Type Category (FD1.21): 9 - Special Incident Type						
900 - Special type of incident, other	1	0.35%				
Total:	1	0.35%	0.00	0.00	0.00	0.00%
Total:	282	100.00%	2,000.00	2,000.00	4,000.00	100.00%

Henniker Human Service Department – November 2019 report

Rent	3125		
Electricity	213		
Heat	1916		
Total 10 clients	RECEIVED \$		
Ongoing weekly check in clients	10 clients		
Client non duplicated Client appts	19 which 6 were not known to department		

Financial assistance given in November 2019

Rent \$3,125 (80% of these rent voucher went to same landlord)

Electric \$ 213

HEAT \$ 1916

Totaling \$ 5,254

YTD STILL HAVE 19% LEFT IN BUDGET FOR DECEMBER ASSISTANCE

Total number of unduplicated client seen in November 25 clients

Total number of intakes 6 new clients

6 clients received assistance to get on outside financial assistance instead of Town money.

10 clients are on mandatory weekly check-in appointments with CCA

Client reminders of giving tree; fuel assistance; and food pantry holiday baskets

Submitted by Carol Conforti-Adams

12/9/19

To Town Administrator Joe Devine and Henniker Board of Selectmen,

I would like to take moment and give all of you a brief rundown of the everyday operations at the Highway Department for the month of November. We started the month with some severe weather. Most of the damage came from wind resulting in power outages and tree clean ups. As November progressed the crew continued with fall chores of; blowing leaves out of ditches, grading roads, and improving ditch lines on River and Ray Road. With the colder weather moving in the Highway Department began to ready our trucks with front plow gear and mounting wings. This gear was removed in the spring. The Highway department spread salt on four different occasions throughout the month and our first plowable snow occurred on November 24 with a two-and-a-half-inch accumulation on Craney Hill, Mount Hungar, and the Quaker District. Some other task that where completed this month included an underground drainage ditch. The purpose of this was to relieve a spring in the middle of Huntington Road. Highway also worked on the removal of dead trees along side of Old Concord Road just beyond the ball fields out to the hay fields.

As the Highway Superintendent I work with RD Edmunds on the downtown road projects. The box culvert on Western Ave. was installed and a subcontractor was brought in to veneer the south facing head wall with granite salvage from the original culvert crossing.



The sidewalks, curbing and road patching construction on Western Ave. came to an end for the winter months. Not to give up easily, I had RD Edmunds start and complete a new project on Fairview Ave. This project consisted of extending a thirty-six-inch concrete culvert on both sides of the

12/9/19

road and add concrete headwalls. This project was completed in two day with the highway department seeding and mulching behind the contractors.



Finally, I met with a representative from Primex to review our shop for safety concerns and fire issues. The representative was pleased, everything was in order and all vehicles were equipped with battery disconnects.

Thank you for continued support of our department, my crew and myself appreciate the support and encourage you give use. Leo Aucoin

HENNIKER POLICE DEPARTMENT

Memo

To: Joseph Devine, Town Administrator

From: Chief Matthew French

Date: December 9, 2019

Per your request here is a brief summary of the department's activity from the past 30 days. November 9 thru December 9, 2019

Unfortunately, one of the officers was involved in a crash with one of the cruisers. He was not injured, however the cruiser sustained significant damage. As of this writing I am attempting to schedule it for repair. Also, one of the cruisers has developed a water pump leak which has happened to us with two other cruisers around the same mileage. That is scheduled to be repaired on December 10, 2019 which is a very expensive repair due to the water pump being internal mounted in the engine. Previous billing was approximately \$1000.

There were 179 MV stops with 13 summons and 5 arrests resulting. 74 Parking tickets.

Total arrests -18. Various crimes from outstanding warrants, operation after suspension, reckless operation, domestic violence, possession of controlled drugs, resisting arrest etc.

The department has been buried in a theft/burglary case which spans multiple towns. So far 4 search warrants have been executed. The officers have recovered a large amount of stolen property, not just taken from our town but the other towns around us. This case has been so time consuming that two officers actually slept on cots at the police station for a couple of hours one night before going back out to complete the last search warrant. Early numbers are in excess of 70 items of stolen property that have been recovered. Items such as, a dump trailer, chainsaws, a generator, carpentry tools, a woodchipper, bicycles and 5 firearms. I will provide a detailed overview of this case once completed.

The officers participated in presenting to students at NEC, and in the toy drive for DCYF hosted by NEC.

If you have any questions, please contact me.



Monthly Building Department Report November 2019

TO: Joseph Devine, Town Administrator

FROM: Deb Aucoin and Jean Eaton, Land Use Coordinators

During the month of November there has been a large uptick in inspection requests. Although inspections are not currently tracked, going forward inspection requests and completion dates will be documented and reported. The following is a summary of the revenue collected for November by the building/permitting department:

Permits Issued	Quantity	Revenue
Building Permits	3	\$449.00
Electrical Permits	2	\$100.00
Plumbing Permits	1	\$ 50.00
Assembly Permits	1	
Driveway Permits	1	\$ 5.00
Raffle Permits	1	
Sign Permits	1	\$ 50.00
Certificate of Occupancy	1	

Town building rental/use during the months of November 2019:

Town Buildings	Rented/Reserved	Revenue
Community Center (upstairs)	17	\$100.00 (2 of the 17 rentals/reserved)
Grange (Does not include Caseworker & CAP)	19	\$130.00 (4 of the 19 rentals/reserved)
Bandstand	0	

Respectfully submitted,

Deb Aucoin
Jean Eaton

TOWN CLERK/TAX COLLECTOR

AS OF 11/30/2019

TAXES

Total Committed 2019	\$14,232,986.00
Total uncollected	\$5,801,052.84

TAX LIENS

	<u>2018 LIENS</u>	<u>2017 LIENS</u>	<u>2016 LIENS</u>	<u>Prior Liens</u>
Liened Amount	\$356,261.59	\$275,133.62	\$293,367.89	
Uncollected	\$221,175.44	\$129,911.24	\$59,597.41	\$105,842.75

WATER & SEWER - 2019

Water Billed	\$563,144.82
Sewer Billed	\$635,857.81
Uncollected	\$200,344.35

TOWN CLERK REVENUE

	<u>2019</u>	<u>2018</u>
Motor Vehicle		
MV	\$913,216.00	\$874,582.00
non-MV	\$14,890.00	\$16,269.00

December 2019 tax bills due December 11, 2019

Rescue report:

Henniker Rescue November Report

November was a busy month of service for the Rescue Squad. With New England college is in full operation, the winter weather upon us, and ski season starting, we are officially in our "busy season". We responded to 57 calls. We provided care at the advanced life support level 27 times. We provided 2 Paramedic intercepts to surrounding communities. We provided mutual aid to surrounding communities 9 times.

Over the past month we've been training two new per diem employees. This is a lengthy process as it can take 3 to 6 months to onboard and train new EMS employees to work as independent care providers.

The Henniker Rescue Squad was selected to participate in Medicare's mandatory Ground Ambulance Cost reporting for the year 2020. This will require us to report statistics on our ambulance operational costs and billing services.

Deputy Chief Steve Meade, Russ Roy, and I have begun the necessary steps to ensure the correct data collection measures are in place to complete this process in complete compliance with the requirements.

Thank you,
Greg

This weeks

Department head meeting

Had water turned off at baseball and soccer fields

- Brought our air compressor out to both fields opening the lines and blew out excess water to prevent lines from expanding and breaking over the winter months.

Contacted NRRRA spoke with Boney to get an updated price list for plastics to consider switching how Henniker process our incoming recycling. Discussed what other transfer stations are doing currently and took into consideration her advice on how to help make a change for residence smoother.

Contacted NRRRA requesting paper trailer and metal container picked up. Filled out the necessary paper work including Bill of Lading for driver to have on hand for DOT for what they are hauling and how heavy their loads are. Bill of ladings are then signed, scanned over to NRRRA accounting, then filed in the office to have on hand for DES should we ever have an inspectional this paper work is also used for DES's annual facility report. Signed off of mercury certification for light iron and vehicle transactions paperwork attached to metal container.

- Sent out a full Trailer of OCC (corrugated cardboard), Mixed paper. OCC came to 20,319 Lbs, with mixed paper weighing 17,515 Lbs

- Shipped out 30 yard open top Scrap Metal est. 13,000 Lbs

Landfill site visit with stantec. The engineer and I walked the land fill checking each candy cane for broken PVC, and mesh inserts to keep critters out, we discussed the tree work that the department has been doing with removing over growth of trees and brush in the retaining pond.

All in all the department is doing an amazing job at maintaining the landfill with no problems to report to Department of environmental services.

Picked up the 4 very heavy bench's outside of sonny's pizza loaded them onto our mower trailer delivering them back to the shop placing them inside to dry, and begin the process of sanding off any rough spots, re staining, sealing, and assessing any damaged bars to be replaced.

Picked up mulched leaves from town hall baseball field, it took a total of 6 truck loads delivered to stone fall gardens where they accept them for compost and no fee to the town.

Hydraulic line broke in the paper bailer during operating hours (open to the public) maintain a clean work environment keeping safety in mind all while cutting power off, shutting down production for the lock out tag out process. Disassembled line, replaced blown rubber gasket, re assembled line, refilled hydraulic tank with new fluid, changed filter while in the process. Removed lock out tag out, turned power back on, dry run and bailer is now back in operation with min. down time.

Worked on and typed out CIPs, added photos fought with Microsoft to send said files by due date. Files were too large to be attached.

Time cards

Carols office door was broken in the grange as well as the heating element. The door jamb needed wood that was not on hand but the heating element was repaired and hooked back up so it would work properly.

Typed up house hold hazardous waste day paper work to summaries this year's event including traffic and what to expect for next year's date. In this letter also included the BOS agreement for Hopkinton's financial obligation and agreement.

Signed off on bills for the week

Cleaned up Freon items such a fridges, ac's, dehumidifiers ect. In preparation for snow, small units were wrapped in plastic on pallets that could be. Called the company to come extract Freon.

(Side note: Freon cannot be extracted from units when tempters fall below 30 Deg)

Printed a month's worth of closing envelopes for cash register close out process.

Called stone falls ordered charismas wreaths, picked them up and hung them at town hall just in time for thanksgiving.

Cleaned out swap shop for one last final time and closed it up Dec 1st

Filled library's trashcans (front and back) full of sand salt mix for icy days

Crushed aluminum cans to make the most use of our 30 yard open top container.

(we ship these out making the most money off the clean aluminum rather than pop metal)

Up dated NRRRA activity report with town report for the end of the year annual faculty report that is due march 30th. Updating activity as the year goes on keeps our business on track on what we need to scrap more because prices are good and other information that is useful to us.

Changed light at the grange per residents request

Patched and fixed leak in transfer stations office building. Replaced damaged dry wall that was in the ceiling, patched, mudded.

Followed up on quote from Kamco Lock solutions to replacing some rotten doors and frames around town that also included changed knobs to crash bars within the community center.

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**Town of Henniker
Board of Selectmen Meeting
Tuesday, November 19, 2019
Henniker Town Hall**

- Members Present:** Vice Chair Tia Hooper; Selectman Peter Flynn; Selectman Scott Osgood; Selectman Leon Parker
- Members Excused:** Chairman, Kris Blomback
- Town Administrator:** Joe R. Devine Jr.
- Recording Secretary:** Kelly McCutcheon
- Guests:** Susan Adams, K. Dermon, Bill Marko, Dylan Farari, Ken Levesque, David Morcoir, Jeryr Gilbert, Danny & Heidi Aucoin, Robert & Brenda VanDerLike, Ruth Zax, Keith DeMoura, Margaret Blank, Sharon Nall, Mike French, Taylor Carol, Carol Duram

Item1: Consent Agenda

Selectman Parker moved to approve the consent agenda. Selectman Osgood seconded. Motion carried 4-0.

Public Forum

Jerry Gilbert of the Water Commission informed the Board that that state approved the replacement of the 10inch water main that is no longer working on 202. The Water Commission is moving forward with exploring the cost and plan to have a number for the direction drill to present at Town Meeting and the project will be going out to bid. Vice Chair Hooper asked if the Water Commission received the CIP form and if they would add the project to the form; the Water Commission is working on the form.

Jerry Gilbert speaking as a resident, asked how the new light out front was doing. The new lights looks good and was donated by Moonlight electric.

Item2: Committee Appointments and Reappointments

Taylor Carol is a music teacher in town and native resident of Henniker and looking to step up and volunteer with the Concert Committee.

Selectman Flynn moved to appoint Taylor Carol to the Concert Committee for a three-year term. Selectman Parker seconded. Motion carried 4-0.

DRAFT

Carol Duram has lived in town for almost 40 years and is also interested in joining the Concert Committee.

Selectman Flynn moved to appoint Carol Duram to the Concert Committee for a three-year term. Selectman Parker seconded. Motion carried 4-0.

Item3: Scott Osgood -Azalea Park/Riverwalk Committee

Selectman Osgood stated there has been significant damage to Azalea Park the consensus of the Committee is to install cameras in the park, which the chief of police supports. Selectman Flynn asked how it would be financed, who would be responsible for maintaining the system, where would the video be sent to, and stated his concerns regarding privacy. Selectman Flynn stated he cannot support it without seeing a plan.

Selectman Osgood stated he spoke with the police chief regarding privacy and the idea of the footage being sent to the police station. Selectman Osgood also spoke with NEC and noted that pricing was all over the place, but it would not be that expensive. He stated there would need to be a wifi feed to the police station and that the wifi could be installed at the Grange building or library. Selectman Parker stated he thought the police chief had said he did not have the money or the workforce to survey the footage 24/7. Selectman Osgood stated that the police would have the information and the footage to work off of and it would create a safer environment and should be considered.

Susan Adams Chairwoman of the Azalea Park Committee stated the committee is tackling the vandalism and that the committee is working in all directions including having increased patrols in the park from HPD, talking with NEC and their criminal justice and environmental groups, as well as speaking with children at the community school. The Committee has been working with the town IT person and should have a plan to present to the Board in 2 weeks. Susan also mentioned the police's support of cameras in the park and how snow fencing was put up at the entrance so kids will not snowboard into the boulders.

Selectman Osgood asked about the Committees plans to clean up invasive vegetation in the spring. Susan stated that is why the committee asked for funds at Town Meeting to secure the wetland permits needed and mentioned the new wetland regulations coming out. It is estimated to be a \$7,000 project. Vice Chair Hooper asked the Committee to also fill out a CIP form.

Joe stated he spoke with Police Chief French regarding the increased patrols and that there were 136 contacts made from June-October. Selectman Flynn stated the Committee when founded stated there would be no tax payer funds used in revitalizing the park. Vice Chair Hooper stated they can propose warrant articles.

Item4: Henniker Wastewater Treatment Abatement Request

DRAFT

Robert VanDerLike thanked the Board for hearing his case. Vice Chair Hooper asked to see the pervious bill. Robert did not have it present but had the current one and had received the data extraction information from Ryan Bumford at the Water Commission and explained that there was a broken water line that feeds the garden faucet that ran for 12 days into the back yard and didn't enter the sewer which is why he is requesting a rebate of \$2235.36. Vice Chair Hooper stated there is a base rate of \$240 for a minimum of 1700 gallons. Selectman Osgood suggested reviewing the data at the next meeting.

Selectman Flynn moved to defer Robert's water bill payment for 30 days with no interest. Selectman Parker seconded. Motion carried 4-0.

The Board will review the data and make a decision at the next meeting.

Item5: 2020 Henniker Fire Department Roof Replacement Bid

Joe reviewed the top 3 bids for information purpose since part of the project will be funded from the capital reserve and the remainder to be raised in a warrant article and voted on at town meeting.

Item6: Underwood Engineering -Wastewater Systems Management Report

Margaret Blank with Underwood Engineering reviewed asset management and why it is an important tool for planning future projects. Inventory of the wastewater treatment plant and collection system was completed. The majority of the equipment is original and still in good working condition, however there are several expensive replacements and upgrades that will need to be made and is estimated at \$30million. The sludge dewater equipment is past its useful life and if it fails it would be 6months to a year to repair. Margaret also noted that the Wastewater plant is the largest electrical user in town and replacing the equipment would help. The system was built in the late 1970's and is essentially all original material. Selectman Osgood asked if Underwood Engineers took into account population changes in their data, they had not. Vice Chair Hooper stated the current system is at half capacity.

Margaret stated the costs presented are meant to be a guide for the planning process and stated that equipment can be operational pass the useful life if kept in good condition. She also mentioned lining the gravity main instead of replacing it would be cost effective. Ken Levesque sated he planned on completing 18 repairs or replacements in 2020. It was stated that emergency repairs cost more than scheduled maintenance and repairs and if the sludge dewater fails it would cost the town over \$10,5000 a month in addition to emergency response and insurance claims. Vice Chair Hooper stated that there is loan or grant programs available. Margaret stated Underwood offered loan forgiveness as well as low interest loans. Margaret's boss Dave stated he recommended gradually increasing the rate every year to fund the project instead of a warrant article. He stated it is better to increase the rate a small percentage each year rather than holding the rate flat for years at a time then doing a dramatic increase.

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It is mentioned the downtown district would be devastated and that the school would have to close per the RSA that requires schools to be attached to either town sewer or septic system. Selectman Osgood asked about DES programs. Margaret stated asset management helps make the decision when it is most cost effective to replace equipment's and stated there is also a program for energy audits and drinking water as well.

Item7: RSA 72:80-83 and RSA 79-E

Joe stated this was just a brief information/education on what the RSAs are. 79E is to encourage investments in the downtown area by providing a tax incentive aimed to propel a strong local economy. The RSA must be adopted at a local level and a warrant for Town Meeting will need to be drafted in order to move forward. The property tax shall not increase for a minimum of 5 years and there are other qualifiers to extend the length of time. Even with the freeze of taxes the total taxes collected increase. The Economic Development Committee and the Board will need to determine the area moving forward to set up as the district which would need to be adopted with a warrant article.

RSA 72:80-83

Is to incentivize businesses to either expand in Henniker and start doing business in Henniker with new businesses having a stronger economic advantage over other towns. The tax advantage does not apply to county or state taxes and drops the tax rate to 50% for a set period of time before returning to the full rate. The town will dictate how they want to move forward.

Item8: RSA 91-A

First reading of right to know policy.

Selectman Flynn moved to move to a second reading. Selectman Parker seconded. Motion carried 4-0.

Item9: Amendment to Transportation and Disposal Services Agreement

The contract expires December 31, 2019 and was a 4year contract from 2015-2019. Due to changing administration the RFP was not put out in time to have new service start. The current contractor agreed to a 1 year amended, extending the contract to December 31, 2020 with a 5% increase.

Selectman Parker moved to accept the amendment for a 1-year extension with a 5% increase. Selectman Flynn seconded. Motion carried 4-0.

Item10: Swap Shop

Joe stated how other towns run their swap shops with volunteer programs and mentioned how Deerfield closes theirs in the winter. The swap has been running at capacity and things are being dropped off that do not belong and Joe suggested closing the swap shop for the winter

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until solution to staff the swap shop is determined. Vice Chair Hooper supports the swap shop being open weekends only and supports the swap shop being run by a volunteer program. Selectman Flynn supported closing the swap shop for the winter and reevaluating in the spring. Selectman Parker also supported closing the swap shop for the winter and opening again either on Memorial Day or spring. It is stated volunteers will need to be trained and it is suggested having trainings once a month. Vice Chair Hooper stated there needs to be a committee. Joe suggested closing December 1, 2019 to give people time to get down there one last time.

Jerry Gilbert asked what the impact on tonnage would be by closing the swap shop. Heidi Aucoin stated she was at the transfer station and there was no one to be found in any of the buildings she looked in. Vice Chair Hooper stated there are only 3 workers; 1 full time, 1 30 hours, and 1 weekend warrior. Joe stated they are not just responsible for the transfer station but also the parks and recreation as well as building maintenance. Selectman Parker moved to close the swap show for the winter. Vice Chair Hooper stated her concern about tonnage increase. Mike French served on the disposal committee 10 years ago and stated when the shop was closed it was a very small increase.

Selectman Parker moved to close the swap shop December 1, 2019. Selectman Flynn seconded. Motion carried 4-0.

Opening day to be determine at future date

Item11: Acceptance of Gift

Janice Hale donated 3 pictures.

Selectman Flynn moved to accept the gift. Selectman Parker seconded. Motion carried 4-0.

Item12: Review of Special Selectmen's Meeting/Budget Committee minutes of November 2, 2019

Selectman Osgood moved to approve with corrections. Selectman Flynn seconded. Motion carried 4-0.

Item13: Review of public minutes of November 5, 2019

Vice Chair Hooper moved to approve as presented. Motion carried 4-0.

Item14: Review of non-public minutes of November 5, 2019

Selectman Flynn moved to approve as presented. Selectman Parker seconded. Motion carried 4-0.

Selectman Flynn moved to seal the non-public minutes. Selectman Parker seconded. Motion carried 4-0.

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Item15: Town Administrator Report

NEC is looking to install crosswalk lights thru downtown and had not anticipated the cost to be around \$75,000 to install beacons and lights. Joe was informed by the state that if the college secures the funds it is the towns responsibility to secure the permits because 114 is a state road. Vice Chair Hooper stated the LED lights have been an improvement. It was stated the college kids are still difficult to see at night, especially when it is raining.

Joe also met with Primex and workers comp and unemployment went down. There is a program Primex offers that basically gives 2.5% off workers comp and property liability that he will be looking into in 2020.

The river front parking area held a meeting with the chief of police, owners, and highway supervisor regarding snow removal. A Memo was sent with property owners to distribute to tenants asking them to park next to the building then moving to the other side. The police have been active between 2am-5am and ticketing people who are not suppose to be there and will tow people if needed. The Highway supervisor will send emails during snow events to notify tenants. Danny Aucoin asked if signs of where to pick up cars when towed. Sign will be clear and put up there.

Met with Capital mutual aid regarding the tower with fire and rescue. When the power goes down so does the radios and 3 options have been presented moving forward.

1. Leave highway and pd and put generator and run power to repeaters. Not very viable the repeaters are not on town property and are on TDS property
2. Firstnet was contacted for the cost of tower and they are not really interest since there is a tower at pats peak
3. Install a new telephone pole to put antennas on and put a building next to it to hold the generators and repeaters.

Vice Chair Hooper asked line item number for the budget.

Cathy Martin of ComStart has selected Henniker for new audits and collecting data from ambulances and is already moving forward.

Management team meeting with department heads on Wednesday following selectmen meetings. Proving dept reports. One dept head will present their side to increase communication and is basically a staff meeting every 2 months.

RFP for PV systems are back and should be ready for tomorrow.

Public Forum

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Bill Marko stated some of the bids for the roof replacement did not give prices for additional work under time and materials. He also stated that Hillsboro no longer recycles plastics and that for a penny a pound it needs to be looked at if its worth doing.

Vice Chair Hooper stated it is actively being reviewed and is on the radar and there will be more discussion as the budget process moves forward. Bill stated he thinks the town is losing money. Finally, Bill stated that Azalea Park is a private endeavor and that if they want cameras, they should raise the funds and should not bother the police.

Lori Marko stated that Azalea Park should go to NEC and ask them to fund the cameras since it is a community oriented park that shares a border with NEC and it would benefit NEC by showing some goodwill toward the community. Vice Chair Hooper asked even if NEC paid for installation who will be paying the electrical and maintenance?

Keith DeMoura asked if Western Ave was done. Vice Chair Hooper stated the top coat will be done in the spring to ensure no heavy shifting and ensure the water drains off the roads.

Select reports

Selectman Parker stated the last RMC meeting came up with a list of priorities for reclamation and estimated cost of projects for 2020.

Selectman Flynn meets with the Energy Committee tomorrow.

Vice Chair Hooper stated CIP is moving along and working group forms are due the 28th while December 4th is the deadline for large scale capital projects.

Selectman Osgood went to the Northern New England Chapter Planning Association meeting.

Vice Chair Hooper moved to enter non-public. Selectman Flynn seconded. Motion carried 4-0.

Item16: Non-public RSA 91-A:3, 11(a)

Selectman Flynn moved to exit non-public. Selectman Osgood seconded. Motion carried 4-0.

Selectman Flynn moved to seal the minutes. Selectman Parker seconded. Motion carried 4-0.

Selectman Flynn moved to adjourn. Selectman Osgood seconded. Motion carried 4-0.

Adjourn at 8:45.

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**Town of Henniker
Special Selectmen's Meeting/Budget Committee
Saturday, November 16, 2019
Henniker Town Hall**

Members Present: Vice Chair Tia Hooper; Selectman Peter Flynn; Selectman Scott Osgood; Selectman Leon Parker

Members Present: Chairman, Kris Blomback

Town Administrator: Joe Devine Jr.

Recording Secretary: Kelly McCutcheon

Guests: Dan, Rocky, Ken Levesque, Kristen Bergeron, Russ Roy, Mark Mitch, Chris Woodbury, Tim McCommish, Carol Conforti-Adams, Steve and Mark of White Birch, Betty Whatman, Susan Adams

Waste water: Vice Chair Hooper asked about the increases and the rational. Ken stated the cost of trainings and licenses increased, phone rates increased, electric rates increased and the majority of the equipment is original. Vice Chair Hooper asked about the water increase which Ken stated is based on usage and the plant uses a lot of water. Vice Chair Hooper asked about line 740/741 and Ken stated it is for if a new yard pump or trash pump to clean out the tanks. Vice Chair Hooper asked about line 805 for equipment repair and if given the majority of the equipment is original if enough has been allotted. Ken stated he did not want to ask for too much as last year he did over \$4,000 worth of repairs. Vice Chair Hooper asked if the treatment plant was also covered under line 805, yes, it is.

Dan asked if it was possible to lease equipment to save on repairs and maintenance. Ken stated he has never heard of waste water equipment being leased as the plants are seen as long-term investments. The Henniker plant is old and has had no major upgrades only many minor fixes. Vice Chair Hooper asked about line 860. Ken stated every 5 years need to replace the feed blowers in the tanks. Vice Chair Hooper asked about the sludge disposal fee, it increased \$2/ton. Selectman Parker asked how much is taken in, Ken stated not much as Henniker Septic has their own facility. Selectman Parker asked about the fee. Ken stated there is no fee for residents, only non-residents.

Selectman Osgood stated the cost of ph adjuster increased. Ken stated that sodium hydroxide is not cheap and when the college kids return or leave, depending on what people are putting in their drains that there is a ph limit that needs to be maintained. Vice Chair Hooper asked about designating some users as commercial users as some use chemicals that could impact the ph in addition to wear and tear on the equipment. Ken stated they could but really town water has the biggest impact and there is also monitoring at the water facility, but if it drops on a Friday

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and its not noticed until Monday then depending on the ph level more chemicals may need to be added to maintain 6.5-6.8.

Selectman Osgood stated revenues where down on line 783. Russ stated the revenue is from the state to offset each year pay off less interest, so as the interest goes down the contribution goes down as well, and that Underwood will be at the next Board meeting to discuss asset management plan for the waste water plant.

Vice Chair Hooper stated that currently only users are contributing and if the town decides to move forward with upgrades since it would be pertinent to the community and for economic growth suggested a 75/25 split. Russ stated if passed the town portion would get budgeted in every year.

Transfer Station: Kristen Bergeron asked for an additional part-time 20-hour person in addition to the staff she should have for an increase of roughly \$13,000. Selectman Osgood asked about the current staff. Right now, just her and Mark who is 30-hours a week. Another employee is out on medical leave with a temp worker starting today. In total there are 2 full-time positions, 1 30hour part-time, 2 open part-time positions and Kristen is asking for 1 additional 20hour part-time employee.

Vice Chair Hooper asked about line 430 and 43 and the building repair increase. Kristen stated repairing the barrier gate that was destroyed a few years ago by an electrical storm and replacing the unit for the gate barrier. Selectman Flynn stated it is very important because he has seen vehicles drive past to avoid paying. Kristen stated more important is inspecting the loads to ensure no hazardous material or unaccepted material is disposed.

Dan asked if there was insurance on the gate, there was but with the gates age and the \$1000 deductible it was not worth pursuing. Vice Chair Hooper stated a traffic counter would also be helpful to know when more staff is needed. Kristen stated she would like a counter for the full season and was looking at a wireless counter. Vice Chair Hooper stated PD or highway would be able to use it after. Vice Chair Hooper asked about line 805. Kristen stated that trailers have never had the undercoat sprayed which will help prevent rust. Selectman Osgood asked how old the trailers are, old.

Vice Chair Hooper asked about the total cost to recycle compared to putting everything in the hopper. Kristen stated they make a penny per pound on plastic but money is being made on cardboard. Kristen stated she is short staffed many things have been mainstreamed but if she had the staff or volunteers separating plastics again would make more money. Vice Chair Hooper suggested additional education and bringing back the recycling committee.

Rocky stated that Kristen does more than just the transfer station and that she is also in charge of parks and recreation as well as building maintenance and he constantly sees her about town fixing and repairing things. Selectman Osgood asked about aluminum which due to staffing has not been scrapped as much, but the town can make money from it.

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Tax Maps: Russ stated there was no increase. Selectman Parker stated it would be nice to have someone in house who could overlay the old hand written paper maps.

Legal: Has been left flat until the Board has their discussion.

Insurance: Decreased from workers compensation and general liability slightly increased.

Conservation: Mark Mitch stated there was a slight increase in the overall budget with the biggest expense bring the lake monitoring program. Keyser had a bad year again and a meeting was had with DES to address it. Two grants where discussed since it could be a \$20,000-\$25,000 project. Vice Chair Hooper directed Mark to talk with Joe regarding the warrant article and to ensure the article states no tax impact and 100% funded/reimbursed at the completion of the project.

Athletics: Chris Woodbury stated the budget has been flat since he has been director. There were not enough kids registered to put a soccer team together this year. Basketball is very strong with roughly 2 teams at every grade. Selectman Flynn asked about cheerleading. It has been replaced with swim lessons in the summer.

Cemetery: Tim McCommish added \$250 for community service and hardware and the stone repairs are moving along.

Welfare: Carol asked for level funding even though it has been a busy year and she has spent many hours trying to case manage. She greatly appreciates the support. There are quite a few homeless people she is working with to find other resources besides hotels. Vice Chair Hooper asked about heat assistance. Carol stated she has 3 cases now that are pending the federal government coming out with fuel assistance and have no fuel because they can not get delivery without the fuel assistance letter from the federal government. Thankfully the Rotary Club and Lions Club fund the CAP program and have been helpful. Rocky and Selectman Flynn praised Carol for the amazing job she does. Selectman Flynn stated case management is key and is aware of other towns welfare offices that are essentially check writers. Carol stated once someone receives financial assistance, they are required to meet with her once a week.

Selectman Osgood asked about sanctions. Carol stated sometimes the only condition is meeting with her once a week and maybe there are other conditions. If people do not follow up and come back to meet with her then return later to ask for more money, need the common sense of the things people should be doing when putting them and their family's security as a top priority and need to be held accountable to receiving. Carol encourages funding the community action program since Henniker is the second highest funded town from CAP and it is CAP that keeps her budget down.

Community Services: Steve and Mark of White Birch thanked the town for their generous support and grant that helps fund many of the services such as the dial a ride program. The grant does not cover the full cost of running the center from the senior program that serves a lot of low-income seniors who would not be able to afford the program, although non-residents

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are charged. Mark stated he believes it is the best program in the state that offers over 90 programs including childcare. Ideally, they would like to ask for \$65,000 although they understand the reality of the budget process and hope to compromise at \$14,000, the same amount request last year.

CAP: Erin with CAP stated they request \$14,000 to continuing serving the residents of Henniker and that she has seen a few new people from Henniker. She is hoping the \$14,000 funding across the boards from the other communities that are serviced as well and thanked the Board again for their years of support and that they are at the Grange every Wednesday to speak with people. Selectman Flynn stated he appreciated everything they have done.

Code: Uptick in timber tax, forest fees increased as did consulting fee. Vice Chair Hooper asked when the harvesting will happen, unknown. 2015 code has been adopted and 3 copies should be ordered with an electronic version available on the website.

Town Office: Russ stated wages and benefits increased in wages, COLA and change in salary for the Town Administrator. Reduction in benefit insurance and slight reduction in retirement due to previous year with more budget. Heat is more reflection of last year and adjustments were made to stay within budget line. Water and Sewer is up and it is unknown why. The meter is not continuously running and there is no leak. Noises were heard in the public restroom and the toilet was replaced but that does not appear to have solved the problem. Vice Chair Hooper requested a 24 hour reads for a month to determine when the usage was happening. Equipment decreased due to being in process of purchasing new equipment. The tax billing software should be replaced in 2-3 years and there is discussion on cyber security.

Executive: Wages for Health Officer based on deal the Board made with the candidate.

Betty Whatman of the Historic District Commission wanted everyone to know how important have proper lighting outside the Town Hall is. She stated the light being in the back rather than the front is still a problem as people cannot see in front of them walking towards the building.

Susan Adams of the Historic District Commission stated the HDC is the town steward over historic buildings. Moving the sign, moving the flag up and adding lights to the front of the building will illuminate the walkway so there is no shadow. Rocky stated he has never seen a photo nor recalled there being lights on the front of Town Hall. Susan stated the onion light is period correct for the building.

Budget Deadline first week in January
Public Hearing first week in February

Vice Chair Hooper moved to adjourn. Selectman Osgood seconded. Motion carried 5-0.
Adjourn at noon.



Town Hall
18 Depot Hill Road
Henniker, NH 03242

Tel: (603) 428-3221
Fax: (603) 428-4366

Incorporated November 10, 1768
"Only Henniker on Earth"

TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: December 12, 2019

TITLE: Azalea Park/Riverwalk Committee Grant Money

PREPARED BY: Joseph Devine, Town Administrator

TOWN ADMINISTRATOR'S COMMENTS - RECOMMENDATION:

I have asked Susan Adams, Sachie Howard, and Russ Roy to come and talk about the grant money and repayment to the town.

BACKGROUND:

In 2018 Azalea Park obtained a grant for a rain garden drainage project. The committee approached the Board and asked to have the funds to complete the project prior to receiving the grant money. To date the town has not been reimbursed for the money the committee was fronted. The concern is no tax dollars are to be used to fund the park.

DISCUSSION:

Selectmen Hooper has asked this to be added to the agenda

FISCAL IMPACT:

Unknown

RECOMMENDATION:

N/A

ATTACHMENTS:

Description

Upload Date

Type

EXHIBIT B
BUDGET & PAYMENT METHOD

The Town of Henniker shall submit requests for payment after completing each task. Upon receipt and approval by DES of the invoices, DES shall issue payment to the Town of Henniker in accordance with the following:

Task 1: construction of bioretention systems and tree filters		\$24,000
Task 2: Maintenance and Monitoring (2019-2023)	\$0.00	
TOTAL DES ARM FUNDS		\$24,000
<u>Total amount to be authorized following approval by the Governor and Executive Council:</u>		<u>\$24,000</u>

Payments shall be made by DES to the Town of Henniker upon approval of stated outputs and verification of the value of completed work through submittal of invoices for services rendered. DES will pay the Town of Henniker within 30 days of receiving the invoice.

The payments listed above are inclusive of project labor and expenses. Invoices shall be formatted to note completion of services.

The billing address shall be as follows:

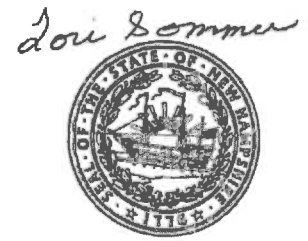
NH Department of Environmental Services
29 Hazen Drive, PO Box 95
Concord, NH 03302-0095
ATTN: Lori Sommer, Wetlands Bureau

Invoices shall be approved by the Contract Officer before payment is processed.



The State of New Hampshire
Department of Environmental Services

Robert R. Scott, Commissioner



December 18, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

APPROVED G & C

DATE 1/10/18
ITEM # 36

REQUESTED ACTION

Authorize the New Hampshire Department of Environmental Services (DES) to award an Aquatic Resource Mitigation (ARM) Fund grant to the Town of Henniker, Henniker, NH (Vendor Code #177404) in the amount of \$24,000.00 for the purpose of conducting a restoration and renovation project at Azalea Park to improve stormwater management conditions, effective upon G&C approval through December 31, 2023. 100% Aquatic Resource Mitigation Funds. This grant award, while less than the \$25,000 threshold, requires G&C approval as the Town of Henniker has already received funds in excess of the threshold for the fiscal year.

Funding is available in the account as follows:

03-44-44-442010-38710000-073-500581 FY'18
\$24,000

Dept. Environmental Services, In-Lieu Wetland Mitigation, Grants – Non - Federal

EXPLANATION

New Hampshire RSA 482-A:3 requires a wetland permit for any proposed project that involves dredging or filling of a wetland. Before a wetland permit is issued, applicants must show that the proposed project will avoid adverse impacts to wetlands and will minimize and provide compensation for those wetland impacts which are unavoidable.

The DES wetlands program adopted a set of mitigation rules that establish what is necessary for an applicant to provide for wetland compensation. The current department rules spell out ratios for wetland compensation that include creating a new wetland, restoring a former wetland site, or protecting a high-quality aquatic resource by preserving adjacent upland habitat. The newest improvement, begun in 2006, to the mitigation options is commonly referred to as an *in-lieu fee program*. This mitigation option is ideal for projects that have difficulty in locating an appropriate mitigation site. The Aquatic Resource Mitigation Fund (ARM) authorizes the collection of mitigation funds in lieu of other forms of wetland mitigation as part of a Wetlands Permit Application.

The Department issued the request for proposals for ARM Funds available in the Contoocook River watershed in April, 2016. The Town of Henniker application was received and on November 28, 2016, DES announced the decision to fund the Town of Henniker project in the Contoocook River watershed. The project proposed by the Town of Henniker was recommended for funding by the ARM Fund Site Selection Committee. Attachment A lists the proposals received and Committee members involved in the decision. The review of the awards by the Army Corps of Engineers and the New Hampshire Wetland Council resulted in full support of the recommendations.

His Excellency, Governor Christopher T. Sununu
and the Honorable Council

Page 2

Azalea Park is a historical landmark in downtown Henniker located along the Contoocook River. It was established in 1902 and the only major renovation was made in 1974 to resurface park paths and install split rail fencing to make the Park more accessible. The wetland in the Park is filled with invasive plants such as Oriental bittersweet and poison ivy and there is limited pervious area to treat stormwater from the community schools, library and grange hall parking lots. The funds for this project will go to installing stormwater improvements within the impervious surfaces to address the eroded pathways in the Park and added sediments and salt to the wetland. Attachment B includes a map of the property.

In the event that other funds no longer become available, general funds will not be requested to support this program. This agreement has been approved as to form, content, and execution by the Attorney General's Office.

We respectfully request your approval.

A handwritten signature in black ink, appearing to read "Robert R. Scott", written over a horizontal line.

Robert R. Scott, Commissioner


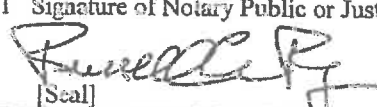

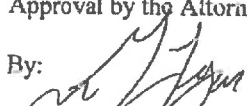
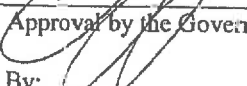
Notice: This agreement and all of its attachments shall become public upon submission to Governor and Executive Council for approval. Any information that is private, confidential or proprietary must be clearly identified to the agency and agreed to in writing prior to signing the contract.

AGREEMENT

The State of New Hampshire and the Contractor hereby mutually agree as follows:

GENERAL PROVISIONS

1. IDENTIFICATION.

1.1 State Agency Name NH Department of Environmental Services		1.2 State Agency Address 29 Hazen Drive, PO Box 95 Concord, NH 03302-0095	
1.3 Contractor Name Town of Henniker		1.4 Contractor Address 18 Depot Hill Road Henniker, NH 03242	
1.5 Contractor Phone Number 603-428-3221	1.6 Account Number 03-44-44-442010-38710000-073-500581	1.7 Completion Date December 31, 2023	1.8 Price Limitation \$24,000.00
1.9 Contracting Officer for State Agency Lori L. Sommer, DES Wetlands Bureau		1.10 State Agency Telephone Number 603-271-4059	
1.11 Contractor Signature 		1.12 Name and Title of Contractor Signatory Christine Trovato Henniker Town Administrator	
1.13 Acknowledgement: State of <u>NH</u> , County of <u>Merrimack</u> On <u>11/7/2017</u> , before the undersigned officer, personally appeared the person identified in block 1.12, or satisfactorily proven to be the person whose name is signed in block 1.11, and acknowledged that s/he executed this document in the capacity indicated in block 1.12.			
1.13.1 Signature of Notary Public or Justice of the Peace  [Seal]			
1.13.2 Name and Title of Notary or Justice of the Peace <u>Russell A Roy Notary EXP 9/17/19</u>			
1.14 State Agency Signature 		1.15 Name and Title of State Agency Signatory Robert R. Scott, Commissioner	
1.16 Approval by the N.H. Department of Administration, Division of Personnel (if applicable) By: _____ Director, On: _____			
1.17 Approval by the Attorney General (Form, Substance and Execution) (if applicable) By:  On: <u>12/5/17</u>			
1.18 Approval by the Governor and Executive Council (if applicable) By:  On: _____			

2. EMPLOYMENT OF CONTRACTOR/SERVICES TO BE PERFORMED. The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT A which is incorporated herein by reference ("Services").

3. EFFECTIVE DATE/COMPLETION OF SERVICES.

3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, if applicable, this Agreement, and all obligations of the parties hereunder, shall become effective on the date the Governor and Executive Council approve this Agreement as indicated in block 1.18, unless such approval is required, in which case the Agreement shall become effective on the date the Agreement is signed by the State Agency as shown in block 1.14 ("Effective Date").

3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

4. CONDITIONAL NATURE OF AGREEMENT.

Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Contractor notice of such termination. The State shall not be required to transfer funds from any other account to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

5. CONTRACT PRICE/PRICE LIMITATION/ PAYMENT.

5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT B which is incorporated herein by reference.

5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price.

5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.

6.1 In connection with the performance of the Services, the Contractor shall comply with all statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal opportunity laws. This may include the requirement to utilize auxiliary aids and services to ensure that persons with communication disabilities, including vision, hearing and speech, can communicate with, receive information from, and convey information to the Contractor. In addition, the Contractor shall comply with all applicable copyright laws.

6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.

6.3 If this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all the provisions of Executive Order No. 11246 ("Equal Employment Opportunity"), as supplemented by the regulations of the United States Department of Labor (41 C.F.R. Part 60), and with any rules, regulations and guidelines as the State of New Hampshire or the United States issue to implement these regulations. The Contractor further agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

7. PERSONNEL.

7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.

7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this

Agreement. This provision shall survive termination of this Agreement.

7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.

8. EVENT OF DEFAULT/REMEDIES.

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

8.1.1 failure to perform the Services satisfactorily or on schedule;

8.1.2 failure to submit any report required hereunder; and/or

8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;

8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;

8.2.3 set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or

8.2.4 treat the Agreement as breached and pursue any of its remedies at law or in equity, or both.

9. DATA/ACCESS/CONFIDENTIALITY/PRESERVATION.

9.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

9.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

9.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

10. **TERMINATION.** In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination Report shall be identical to those of any Final Report described in the attached EXHIBIT A.

11. **CONTRACTOR'S RELATION TO THE STATE.** In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

12. **ASSIGNMENT/DELEGATION/SUBCONTRACTS.** The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written notice and consent of the State. None of the Services shall be subcontracted by the Contractor without the prior written notice and consent of the State.

13. **INDEMNIFICATION.** The Contractor shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based or resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Contractor. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

14. INSURANCE.

14.1 The Contractor shall, at its sole expense, obtain and maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 comprehensive general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate; and

14.1.2 special cause of loss coverage form covering all property subject to subparagraph 9.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than thirty (30) days prior to the expiration date of each of the insurance policies. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference. Each certificate(s) of insurance shall contain a clause requiring the insurer to provide the Contracting Officer identified in block 1.9, or his or her successor, no less than thirty (30) days prior written notice of cancellation or modification of the policy.

15. WORKERS' COMPENSATION.

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A ("*Workers' Compensation*").

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

16. WAIVER OF BREACH. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

17. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

18. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire unless no

such approval is required under the circumstances pursuant to State law, rule or policy.

19. CONSTRUCTION OF AGREEMENT AND TERMS.

This Agreement shall be construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party.

20. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

21. HEADINGS. The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

22. SPECIAL PROVISIONS. Additional provisions set forth in the attached EXHIBIT C are incorporated herein by reference.

23. SEVERABILITY. In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

24. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire Agreement and understanding between the parties, and supersedes all prior Agreements and understandings relating hereto.

PROJECT AGREEMENT

Between the
STATE OF NEW HAMPSHIRE, Department of Environmental Services
and the
Town of Henniker

1. This Project Agreement (hereinafter "Agreement") is entered into by the State of New Hampshire, Department of Environmental Services, (hereinafter "DES"), and the Town of Henniker for the purpose of undertaking a project of mutual interest.
2. This Agreement and all obligations of the parties hereunder shall become effective on the date the Governor and Executive Council of the State of New Hampshire approve this Agreement ("Effective date") and shall end on Dec. 31, 2023. If the provision of services by Town of Henniker precedes the Effective date, all services performed by Town of Henniker shall be performed at the sole risk of the Town of Henniker and in the event this Agreement does not become effective, DES shall be under no obligation to pay the Town of Henniker for costs incurred or services performed; however, if this Agreement becomes effective, all costs incurred prior to the Effective date that would otherwise be allowable shall be paid under the terms of this Agreement.
3. The work to be performed under the terms of this Agreement is described in the proposal identified below and attached to this document as Exhibit A, the content of which is incorporated herein as part of this Agreement.
4. That the Property involved in the project will be monitored on an annual basis for five years post construction to ensure the success of the activities taken and to ensure that no actions are occurring which could be detrimental to the attributes of the Property. The Town of Henniker agrees to submit a copy of the annual monitoring report to DES to document the maintenance and monitoring of the project and any remedial measures taken.
5. Total funds in the amount of \$24,000.00 have been allocated and are available for payment of allowable costs incurred under this Agreement. DES will not reimburse the Town of Henniker for costs exceeding the amount specified in this paragraph.
6. The Town of Henniker agrees to place a sign, subject to its acceptability to the DES, at a prominent location on or near the Property. The sign should contain as a minimum the DES logo and the following statement: "This restoration effort has been provided assistance from the New Hampshire Aquatic Resource Mitigation Fund." Should the DES sign be damaged or destroyed, the Town of Henniker agrees to work with the Department to repair or replace it with identical signage and to share any costs associated with that repair or replacement to the extent reasonably practicable. The Town of Henniker also agrees that where significant signage is placed at major access points, the ARM Fund program will be identified as a contributing partner to the completion of the project.

Contractor Initials CB
Date 11-1-17

EXHIBIT A
SCOPE OF SERVICES

- A. **Project Title:** Azalea Park/Riverwalk Restoration And Renovation Project
Upland Stormwater Management
- B. **Project Period:** January 2018 – December 31, 2023
- C. **Objectives:** Azalea Park is a historical landmark in downtown Henniker, New Hampshire, along the Contoocook River. It was established in 1902 and the only major renovation was made in 1974 using a \$10,000 grant received to resurface park paths and install the split rail fencing to make the Park more accessible. Today, the Park suffers from the forty years of neglect. The wetland in the Park is filled with invasive plants such as Oriental bittersweets and poison ivies. Upland to the wetland has been completely paved to provide parking for the Community Schools, the Library and the Grange. The stormwater from this impervious surface has eroded the pathways in the Park and added sediments and salt to the wetland. (Figure 1)

For the first phase of the Restoration and Renovation Project, upland stormwater management was chosen. Designs to install a bioretention systems and tree filters were prepared by an outside consultant and are provided as Attachment I. The installation of upland stormwater treatment systems will aid in reducing bank erosion, and improve the water quality entering the wetland and river.

The Azalea Park/Riverwalk Committee has received \$25,500 in donations, with the \$24,000 ARM Fund grant and about \$3,000 of its own fund, the construction for the upland stormwater management system will be done in July- August, 2018.

- D. **Scope of Work:** Installation of bioretention systems is the priority and any construction budget remaining will be used to install as many tree filters as possible. The construction site is the Community Schools Parking Lot behind the Library and it can only be accessed when the schools are not in session. This restricts the construction time to a very narrow window during the month of August.
- E. **Deliverable Schedule:**
- | | |
|------------------------|--|
| January 2018 | Submission of monitoring and maintenance plan for review and approval by DES and the Army Corps of Engineers |
| Jan. – February, 2018: | Preparation of RFP and advertisement of RFP
Pre-bids conference for potential bidders |
| March, 2018: | Awarding of the contract |
| April – June, 2018: | Contract signed with pay items |
| July – August, 2018: | Construction of bioretention systems |
| September 2018 | Post-construction report and summary |
| December 2018: | Final accounting for the upland stormwater management |
| December 2019: | Annual inspection report on the bioretention systems and tree filters |
| December 2020: | Annual inspection report on the bioretention systems and tree filters |
| December 2021: | Annual inspection report on the bioretention systems and tree filters |
| December 2022: | Annual inspection report on the bioretention systems and tree filters |
| December 2023: | Annual inspection report on the bioretention systems and tree filters |

Contractor Initials:
Date: 11.7-17

EXHIBIT B
BUDGET & PAYMENT METHOD

The Town of Henniker shall submit requests for payment after completing each task. Upon receipt and approval by DES of the invoices, DES shall issue payment to the Town of Henniker in accordance with the following:

Task 1: construction of bioretention systems and tree filters		\$24,000
Task 2: Maintenance and Monitoring (2019-2023)	\$0.00	
TOTAL DES ARM FUNDS		\$24,000
<u>Total amount to be authorized following approval by the Governor and Executive Council:</u>		<u>\$24,000</u>

Payments shall be made by DES to the Town of Henniker upon approval of stated outputs and verification of the value of completed work through submittal of invoices for services rendered. DES will pay the Town of Henniker within 30 days of receiving the invoice.

The payments listed above are inclusive of project labor and expenses. Invoices shall be formatted to note completion of services.

The billing address shall be as follows:

NH Department of Environmental Services
29 Hazen Drive, PO Box 95
Concord, NH 03302-0095
ATTN: Lori Sommer, Wetlands Bureau

Invoices shall be approved by the Contract Officer before payment is processed.

EXHIBIT C
SPECIAL PROVISIONS

This section is intentionally left blank.

Contractor Initials CT
Date 11-2-17



TOWN OF HENNIKER, NEW HAMPSHIRE

October 3, 2017

Selectmen's Office
*Administration, Finance,
Assessing, Planning,
Zoning & Building Permits*
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3221
Fx (603) 428-4366

Town Clerk / Tax Collector
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3240
Fx (603) 428-4366

Transfer / Recycling Center
Parties and Properties
18 Depot Hill Rd.
Henniker NH 03242
Physical: 1363 Weare Rd.
Ph (603) 428-7504

Cogswell Spring Water Works
146 Davison Rd.
Henniker NH 03242
Ph (603) 428-3237
Fx (603) 428-3352

Wastewater Treatment Plant
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-7215
Fx (603) 428-8312
Physical: 198 Ramsdell Rd.

Highway
18 Depot Hill Rd.
Henniker NH 03242
Physical: 209 Ramsdell Rd.
Ph (603) 428-7200
Fx (603) 428-7200

Police
340 Western Ave.
Henniker NH 03242
Ph (603) 428-3213
(Dial 911 for an Emergency)
Fx (603) 428-7509

Fire & Rescue
216 Maple St.
Henniker NH 03242
Ph (603) 428-7552
(Dial 911 for an Emergency)
Fx (603) 428-7628

RE: NH DES Aquatic Mitigation Fund (ARM) Grant

I, Kris Blomback, Chairman of the Henniker Board of Selectmen, do hereby certify that:

1. The Henniker Board of Selectmen has authorized Christine Trovato, Town Administrator, to enter into an agreement with the New Hampshire Department of Environmental Services to execute any documents which may be necessary to effectuate this agreement;
2. This authorization has not been revoked, annulled or amended in any manner whatsoever and remains in full force and effect as of the date hereof; and
3. Christine Trovato, has been appointed to and occupies the office of Town Administrator.

Christine Trovato

In witness whereof, I have hereunto set my name as Chairman of the Henniker Board of Selectmen this 3rd day of October, 2017.

Kris Blomback

*State of New Hampshire
County of Merrimack*

On this 3rd day of October 2017, before me, Kris Blomback, the undersigned officer, personally appeared Kris Blomback who acknowledges himself as Chairman of the Board of Selectmen and that he, as such being authorized to do, executed the foregoing instrument for the purpose therein contained.

In witness whereof I hereunto set my hand and official seal.

CHERRY J. PALMISANO, Notary Public
State of New Hampshire
My Commission Expires May 18, 2021

Notary Public



CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex³) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex³ is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex³ is entitled to the categories of coverage set forth below. In addition, Primex³ may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex³, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex³ Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only. Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex³. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

Participating Member: Town of Henniker 18 Depot Hill Road Hanniker, NH 03242		Member Number: 196	Company Affording Coverage: NH Public Risk Management Exchange - Primex ³ Bow Brook Place 46 Donovan Street Concord, NH 03301-2624		
Type of Coverage	Effective Date (month/day/yyyy)	Expiration Date (month/day/yyyy)	Limits - NH Statutory Limits May Apply, If Not		
<input checked="" type="checkbox"/> General Liability (Occurrence Form) Professional Liability (describe) <input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence	7/1/2017	7/1/2018	Each Occurrence	\$5,000,000	
			General Aggregate	\$5,000,000	
			Fire Damage (Any one fire)		
			Med Exp (Any one person)		
<input type="checkbox"/> Automobile Liability Deductible Comp and Coll: <input type="checkbox"/> Any auto			Combined Single Limit (Each Accident)		
			Aggregate		
<input checked="" type="checkbox"/> Workers' Compensation & Employers' Liability	1/1/2017	1/1/2018	<input checked="" type="checkbox"/> Statutory		
			Each Accident	\$2,000,000	
			Disease -- Each Employee	\$2,000,000	
			Disease -- Policy Limit		
<input type="checkbox"/> Property (Special Risk includes Fire and Theft)			Blanket Limit, Replacement Cost (unless otherwise stated)		
Description: Proof of Primex Member coverage only.					

CERTIFICATE HOLDER:	Additional Covered Party	Loss Payee	Primex³ - NH Public Risk Management Exchange
State of New Hampshire Department of Environmental Services 29 Hazen Drive, PO Box 95 Concord, NH 03302-0095			By: <i>Tanya Dennis</i>
			Date: 11/17/2017 <i>tdennis@nhprimex.org</i>
			Please direct inquires to: Primex³ Claims/Coverage Services 603-225-2841 phone 603-225-3833 fax



CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex[®]) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex[®] is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex[®] is entitled to the categories of coverage set forth below. In addition, Primex[®] may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex[®], including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex[®] Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only. Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex[®]. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

Participating Member: Town of Henniker 18 Depot Hill Road Henniker, NH 03242 18 Depot Hill Road Henniker, NH 03242	Member Number: 198 Town of Henniker	Company Affording Coverage: NH Public Risk Management Exchange - Primex [®] Bow Brook Place 46 Donovan Street Concord, NH 03301-2624
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Type of Coverage	Effective Date (mm/dd/yyyy)	Expiration Date (mm/dd/yyyy)	Limits - NH Statutory Limits May Apply, If Not	
<input type="checkbox"/> General Liability (Occurrence Form) <input type="checkbox"/> Professional Liability (describe) <input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence			Each Occurrence	
			General Aggregate	
			Fire Damage (Any one fire)	
			Med Exp (Any one person)	
<input type="checkbox"/> Automobile Liability Deductible Comp and Coll: <input type="checkbox"/> Any auto			Combined Single Limit (Each Accident)	
			Aggregate	
<input checked="" type="checkbox"/> Workers' Compensation & Employers' Liability	1/1/2017	1/1/2018	<input checked="" type="checkbox"/> Statutory Each Accident	\$2,000,000
			Disease -- Each Employee	\$2,000,000
			Disease -- Policy Limit	
<input type="checkbox"/> Property (Special Risk Includes Fire and Theft)			Blanket Limit, Replacement Cost (unless otherwise stated)	

Description: Proof of Primex Member coverage only.

CERTIFICATE HOLDER:	Additional Covered Party	Loss Payee	Primex [®] - NH Public Risk Management Exchange
			By: <i>Tammy Denver</i>
			Date: 10/13/2017 tdenver@nhprimex.org
State of New Hampshire Department of Environmental Services 29 Hazen Drive, PO Box 95 Concord, NH 03302-0095			Please direct inquiries to: Primex[®] Claims/Coverage Services 603-225-2841 phone 603-228-3833 fax

**Attachment A
2016 Aquatic Resource Mitigation Fund Grants**

Applications and Funding Amounts

Grant Applicant	Location/Town	Requested Funding Amount	Score	Approved for Funding
Town of Henniker	Henniker	\$24,000	29	Yes - \$24,000

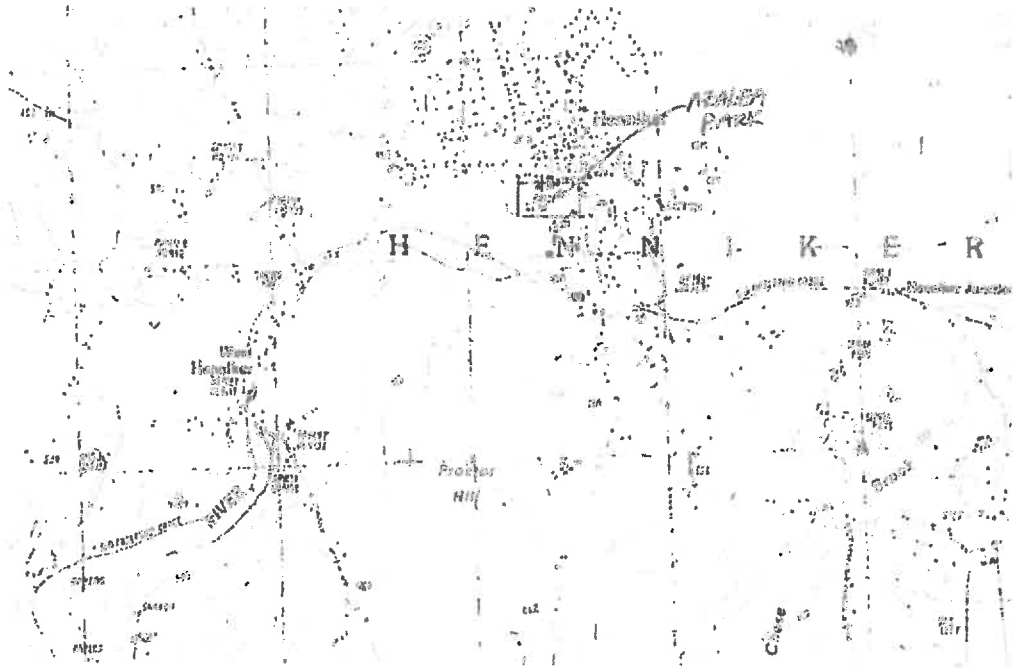
(Note: Each Committee member scores the projects and their scores are combined to create the total score.)

Site Selection Committee List

Name	Agency/Organization	Title	Years of Experience
Craig Rennie	NHDES, Land Resource Management Program	Land Resource Specialist	21
Amy Lamb	NH Dept. of Resources & Economic Development	Ecological Information Specialist	2
Nancy Rendall	NH Association of Natural Resource Scientists	Charter Member	31
Michael Marchand	NH Fish and Game Department	Senior Biologist	15
Tracey Boisvert	Office of Energy and Planning	CLSP Director	25
Peter Steckler	The Nature Conservancy	Director Freshwater Science & Conservation	15
Rick Vande Poll	New Hampshire Association of Conservation Commissions	Town of Sandwich	34
Brian Hotz	Society for the Protection of NH Forests	Vice President for Land Conservation	23

ATTACHMENT B

Azalea Park, Henniker





Town Hall
18 Depot Hill Road
Henniker, NH 03242

Tel: (603) 428-3221
Fax: (603) 428-4366

Incorporated November 10, 1768
"Only Henniker on Earth"

TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: December 12, 2019

TITLE: Azalea Park/Riverwalk Committee Update on Cameras

PREPARED BY: Joseph Devine, Town Administrator

TOWN ADMINISTRATOR'S COMMENTS - RECOMMENDATION:

BACKGROUND:

During the November 19, 2019 we discussed the possibility of adding cameras to grounds of Azalea Park to hopefully reduce some of the vandalism. They have more information after the most recent committee meeting.

DISCUSSION:

Committee Chairperson Susan Adams has asked for this to be added to the agenda.

FISCAL IMPACT:

Unknown

RECOMMENDATION:

N/A

ATTACHMENTS:

Description	Upload Date	Type
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