

# BOS AGENDA

For Web Publication





TOWN OF HENNIKER, NEW HAMPSHIRE  
**SELECTMEN & SEWER COMMISSIONERS**  
**AGENDA**

**Place:** Henniker Community Center 57 Main Street  
Henniker, NH 03242

**Tuesday December 19, 2023**  
**6:15 PM**

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. ANNOUNCEMENTS**

- 1) **Reminder: Transfer Station will close at 1:00pm on Sunday December 24<sup>th</sup> and CLOSED Tuesday December 26<sup>th</sup>. Reopening on Thursday December 28<sup>th</sup> noon to 5:pm**
- 2) Food Pantry call for volunteers

**IV. CONSENT AGENDA**

- 3) [Consent Agenda December 19, 2023](#)

**V. PUBLIC COMMENT #1** – (For any comment by any Henniker resident on a topic. Request time limit, up to 3 minutes)

**VI. APPOINTMENTS WITH THE BOARD**

- 4) [Bill Sullivan – Food Pantry Request to meet with Board of Selectmen](#)

**VII. NEW BUSINESS**

**VIII. CONTINUED BUSINESS**

- 5) 2024 Budget – Go to Budget Book Document

**IX. TABLED BUSINESS**

- Policies
  - III.1, III.3, III.5, III.7, IV.5
  - Personnel Policies – tabled 3/21/23 pending input from TA/Finance/HR
- Crosswalk on Main St. Pending CNHRPC study and public input.
- ARPA Fund Prioritization
- Solar PILOT

**X. PAST MEETING MINUTES**

- 6) [Acceptance of Board of Selectmen public meeting minutes December 5, 2023, 6:15 p.m.](#)
- 7) [Acceptance of Board of Selectmen non-public meeting minutes December 5, 2023, 7:48 p.m.](#)

**XI. COMMUNICATIONS**

- 8) [Town Administrator Report](#)
- 9) [Department Reports](#)
- 10) [Correspondence - Letters and Notices](#)
- 11) Selectmen Reports

**XII. PUBLIC COMMENT #2** (For any comment by any Henniker resident on a topic. Request time limit, up to 3 minutes)

**XIII. NON-PUBLIC – If Necessary** Non-public Session 91-A:3 II a, b, c, d, or e

**XIV. ADJOURNMENT**

**XV. UPCOMING DATES 2023 & 2024**

December 20, 2023 – Zoning Board of Adjustment Meeting @ 6:00 p.m.

December 21, 2023 – Capital Improvement Program Meeting @ 6:00 p.m.

December 24, 2023 – Transfer Station Closes At 1:00 p.m.

December 25 & 26, 2023 – Town Offices Closed – Christmas / Transfer Station closed

December 28, 2023 – Capital Improvement Program Meeting @ 6:00 p.m.

January 1, 2024 – Town Offices Closed - New Year

January 2, 2024 – Board of Selectmen Meeting @ 6:15 p.m.

Please see the town website [www.henniker.org](http://www.henniker.org) and bulletin boards for meeting dates, times, locations, and agendas. ([Calendar: Public Meeting + Holiday | Henniker, NH](#))

### **Visitor Orientation to the Town Selectman's Meeting**

Welcome to this evening's Selectmen's meeting. Please note that the purpose of the meeting is for the Selectmen to accomplish its work within a qualitative timeframe. Meetings are open to the public, but public participation is limited. If you wish to be heard by the board, please note the "Public Comment" at the beginning and end of the meeting to speak about items on a meeting agenda and/or matters pertaining to the business of the Selectmen. In addition, public hearings may be scheduled for public comment on specific matters. Speakers must be residents of the Town of Henniker, property owners in the town of Henniker, and/or designated representatives of recognized civic organizations or businesses located in the Town of Henniker. When they are at the podium, speakers first need to recite their name and address for the record. Visitors should address their comments to the board and not to any individual member. Each speaker shall be provided with a single opportunity for comment, limited to three (3) minutes. Public forum shall be limited to fifteen (15) minutes. Visitors should not expect a response to their comments or questions since the Board may not have discussed or taken a position on a matter. Public Comment is not a two-way dialogue between speaker(s), Selectmen, and/or the Town Administrator. The Chair will preserve strict order and decorum at all Board of Selectmen meetings. Outbursts from the public are not permitted.



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TOWN OF HENNIKER, NEW HAMPSHIRE  
BOARD OF SELECTMEN & SEWER COMMISSIONERS  
CONSENT AGENDA

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**Tuesday, December 19, 2023**

Consent Agenda

- Item 1:** Supplemental 2023 Property Tax Bill – Map 2 Lot 103-A1
- Item 2:** Administrative Abatement 2023 Property Tax Bill – Map 6 Lot 318-P49
- Item 3:** Vacation Leave Extension Request
- Item 4:** Payroll Check Register – December 13, 2023          \$68,133.16
- Item 5:** Intent to Cut – Map/Lot 7/559-X
- Item 6:** Snowmobile Trail Permission
- Item 7:** Annual Report Dedication
- Item 8:** Accounts Payable Manifest – December 20, 2023      \$1,312,553.63
- Item 9:** Authorize Hiring Part-Time Transfer Station

Board of Selectmen Approval:

_____	_____
_____	_____
_____	

\*Please note that the Consent Agenda is subject to change until 4:00 pm the day of a scheduled Selectmen’s Meeting.



**Avitar Associates of New England, Inc.**

*A Municipal Services Company*

November 30, 2023

**Town of Henniker  
Helga Winn  
Board of Selectmen  
18 Depot Hill Road  
Henniker, NH 03242**

**Re: Caleb Henniker Ltd Partnership (Rush Square) (Map 2, Lot 103 Sub A1)**

Dear Helga & Board Members.

The taxpayers noted above are all assessed pursuant to RSA 75:1-a, in which their tax burden is determined by the greater of 10% of the actual rental income and other income or the taxes calculated using the income approach.

This is always a difficult task as you need the tax rate to determine the amount of tax they will owe and that isn't available until values have been finalized. This leaves us in a situation annually where we either need to abate or supplement the taxes owed. For tax year 2023, this results in a supplement tax needed, as follows:

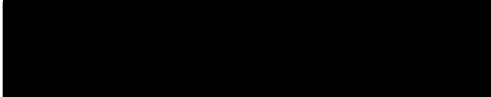
Caleb Henniker Ltd Partnership, Rush Square Map 2, Lot 103 Sub A1  
**Supplemental bill needed \$11,210.**

Billed \$54,468 for TY2023, should have been billed \$65,678 resulting in the need for a supplemental tax bill.

I am enclosing the worksheet that details the calculation, a copy of which should be provided to the taxpayer, as well as a supplemental tax warrant.

As always, should you have questions or concerns, please do not hesitate to contact me.

Sincerely,



**Evan Roberge, Assessor Supervisor  
Avitar Associates**

ER/sjc  
Enclosures









December 8, 2023

**2023 Administrative Abatement**

To the Collector of Taxes.

By vote of the Board of Selectmen upon application of:

[REDACTED]

Lot Number/Location: 6-318-P49 / 49 Spacious Skies Campground

Mailing Address:

[REDACTED]

2023 Abated Amount: \$199.00

Incorrect owner billed due to incorrect information provided. Please see attached recommendation by Evan Roberge, Assessor Supervisor – Avitar.

**Thus, the Selectmen should abate the tax bill for this property for the 2023 tax year.**

**Approval by Board of Selectmen**

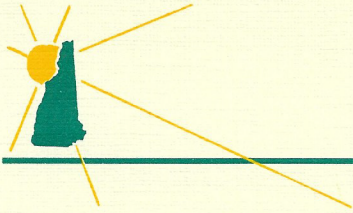
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***Avitar Associates of New England, Inc.***  
***A Municipal Services Company***

**December 7, 2023**

**Town of Henniker  
Helga Winn  
Board of Selectmen  
18 Depot Hill Road  
Henniker, NH 03242**

**Re: Abatement Recommendations – [REDACTED] (49 Spacious Skies Campground)**

Dear Helga & Board Members:

Attached is my recommendation for the above-referenced abatement request.

As always, should you have questions or concerns, please do not hesitate to contact me.

**Sincerely,**

[REDACTED]

**Evan Roberge  
Assessor Supervisor**

ER/sjc  
Enclosure

*Abatement Recommendation*

**Map 6, Lot 318 Sub P49**

**49 Spacious Skies Campground**

The property above is an 8 x 34 Cougar by Keystone 5<sup>th</sup> wheel camper built in 2004 situated in the Spacious Skies Campground assessed at \$8,900. Campgrounds are reviewed annually for camper inventory as of April 1<sup>st</sup> and the town receives a list of the owners pursuant to the statute below:

***72:7-d Exemption; Recreational Vehicles. –***

*I. (a) For purposes of this chapter, recreational vehicles, as defined in RSA 216-I:1, VIII, having a valid motor vehicle registration and current number plate, having a maximum width of 8 feet and 6 inches while being transported, and located at a "recreational campground or camping park," as those terms are defined in RSA 216-I:1 VII, shall not be taxable as real estate.*

*(b) Annually, before April 1, each campground owner, as defined in RSA 216-I:1, III, shall provide the local assessing officials with the name and address for each owner of a recreational vehicle at the campground, and shall identify which of such recreational vehicles at the campground currently meet the criteria described in subparagraph (a).*

*II. Notwithstanding RSA 75:3, campground owners shall not be responsible for payment of any taxes imposed on a recreational vehicle located at the campground unless the campground owner is the owner of the recreational vehicle.*

When the above property was visited on April 20, 2023, a camper was picked up, as it had no plate/registration and was entered pursuant to the provided owner list as [REDACTED] however, recent information has been provided that indicates [REDACTED] was only there for a few days in May and the camper that was picked up belonged to another owner that had not been removed yet and was removed soon after my visit. Therefore, [REDACTED] should not have received a tax bill. As such, I recommend an abatement of \$199 ( $\$8,900/1,000 \times 22.38$  2023 Tax Rate), which is the total of the first and second issue tax bill (P01+P02).

Town of Henniker  
18 Depot Hill Rd  
Henniker, NH 03242  
Temp - Return Service Requested



**2023 HENNIKER PROPERTY TAX – BILL 2 OF 2**

Invoice: 2023P02006303  
Billing Date: 11/08/2023  
Payment Due Date: 12/12/2023  
Amount Due: \$ 104.00

8% APR Charged After 12/12/2023

**Property Owner**

Owner: CURRIE, DEBRA

**Tax Rates**

**Assessments**

County:	\$ 1.68	Taxable Land:	0
School:	\$ 12.50	Buildings:	8,900
Town:	\$ 6.93	Total:	8,900
State Education:	\$ 1.27		

Total Tax Rate: \$ 22.38      Net Value: 8,900

**Property Description**

Map: 000006      Lot: 000318      Sub: 000P49  
Location: 49 SPACIOUS SKIES CAMPG Acres: 0.000

**Summary Of Taxes**

Total Tax:	\$ 199.00
- First Bill:	\$ 95.00
- Abated/Paid:	\$ 0.00
- Veteran Credits:	\$ 0.00

Amount Due By 12/12/2023: **\$ 104.00**

Other Due Amount(s): **\$ 98.23**

Total: **\$ 202.23**

"Other Due Amount(s)" indicates additional balance(s) existing on this property. Please call for the proper payment amount(s).

**2023 HENNIKER PROPERTY TAX -- BILL 2 OF 2**

Town of Henniker

Monday, Wednesday & Friday 8:00am to 4:00pm  
Tuesday 10:00am to 6:00pm Thursday Closed  
(603) 428-3240

Deborah C. Aucoin

Own

Location: 49 SPACIOUS SKIES CAMPG

Map: 000006      Lot: 000318      Sub: 000P49

Invoice: 2023P02006303

Amount Due By 12/12/2023: **\$ 104.00**

Other Due Amount(s): **\$ 98.23**

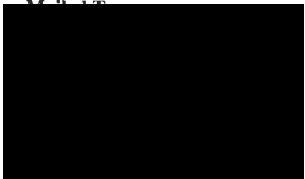
Total: **\$ 202.23**

**Remit To:**

Town of Henniker  
18 Depot Hill Rd  
Henniker, NH 03242  
Temp - Return Service Requested

**RETURN THIS PORTION WITH PAYMENT**

**REMITTED AMOUNT:** \_\_\_\_\_



Town of Henniker  
Total Due for CURRIE, DEBRA

Interest as of 12/8/2023

Includes Only Unpaid Invoices

Warrant	PID	Location	Per Diem	Principal	Int/Pen	Amount Due
2023P02006303	000006 000318 000P49	49 SPACIOUS SKIES	\$ 0.0228	\$ 104.00	\$0.00	\$104.00
2023P01006402	000006 000318 000P49	49 SPACIOUS SKIES	\$ 0.0208	\$ 95.00	\$3.14	\$98.14
Totals :			\$ 0.0436	\$ 199.00	\$3.14	\$202.14



# HENNIKER POLICE DEPARTMENT

## Memo

**To: Diane Kendall**

**From: Chief Matthew French**

**Date: December 11, 2023**

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Diane- As you know Sherry informed me Officer Bannister will be over the max on vacation hours by approximately 26 hours. I would ask the board to consider an exception for Officer Bannister. As you know and the BOS knows we have been short of staff for the past two years. At times throughout this staffing shortage, we have been down to 4 of us working 24/7 covering all the town. The officers were restricted in taking time off because there was not enough coverage to fill the officers requested time off.

Now with nearly full staffing as we enter 2024 we anticipate approving time off requests when proper coverage allows.

Please consider a 60 day extension for Officer Bannister to get below the maximum hours beginning January 1, 2024.

If you have any questions, please contact me.

TOWN OF HENNIKER  
PAYROLL CHECK REGISTERS  
DATE: December 13, 2023

WAGES: \$56,031.94  
PAYROLL DEDUCTIONS: \$12,101.22  
TOTAL: \$68,133.16

BOARD OF SELECTMEN APPROVAL

\_\_\_\_\_  
Kris Blomback Date

\_\_\_\_\_  
Scott Osgood Date

\_\_\_\_\_  
Bill Marko Date

\_\_\_\_\_  
Neal Martin Date

\_\_\_\_\_  
Jeff Morse Date

  
Town Administrator 12/12/23  
Date

\_\_\_\_\_  
Treasurer Date







For 12/13/2023 to 12/13/2023

Pay Code	Regular Hours	Suppl. Hours	Regular Gross	OT Hours	OT Gross
<b>Department: CODE CODE</b>					
<b>Department Totals For: CODE</b>					
SALARY	18.00	0.00	485.57	0.00	0.00
Totals:	18.00	0.00	485.57	0.00	0.00
<b>Department: CSWW CSWW</b>					
<b>Department Totals For: CSWW</b>					
REGULAR	42.00	0.00	2,138.46	0.00	0.00
Totals:	42.00	0.00	2,138.46	0.00	0.00
<b>Department: FIRE FIRE</b>					
<b>Department Totals For: FIRE</b>					
STIPEND	0.00	0.00	1,200.00	0.00	0.00
Totals:	0.00	0.00	1,200.00	0.00	0.00
<b>Department: FIRE/RESCUE FIRE/RESCUE</b>					
<b>Department Totals For: FIRE/RESCUE</b>					
REGULAR	55.50	0.00	1,285.86	0.00	0.00
Totals:	55.50	0.00	1,285.86	0.00	0.00
<b>Department: HIGHWAY HIGHWAY</b>					
<b>Department Totals For: HIGHWAY</b>					
OVERTIME	0.00	0.00	0.00	82.50	3,559.10
REGULAR	244.50	0.00	6,757.20	0.00	0.00
VACATION	6.50	0.00	188.80	0.00	0.00
Totals:	251.00	0.00	6,946.00	82.50	3,559.10
<b>Department: LIBRARY LIBRARY</b>					
<b>Department Totals For: LIBRARY</b>					
REGULAR	91.50	0.00	1,865.63	0.00	0.00
SALARY	40.00	0.00	1,608.40	0.00	0.00
Totals:	131.50	0.00	3,474.03	0.00	0.00
<b>Department: POLICE POLICE</b>					
<b>Department Totals For: POLICE</b>					
EVENING	96.75	0.00	72.56	0.00	0.00
FT LONGEVITY	0.00	0.00	250.00	0.00	0.00
MIDNIGHT	78.25	0.00	78.25	0.00	0.00
MILITARY LEAVE	32.25	0.00	817.86	0.00	0.00
OVERTIME	0.00	0.00	0.00	5.00	199.52
REGULAR	391.00	0.00	11,513.03	0.00	0.00
SICK	13.75	0.00	530.06	0.00	0.00
Totals:	612.00	0.00	13,261.76	5.00	199.52
<b>Department: RESCUE RESCUE</b>					
<b>Department Totals For: RESCUE</b>					
COMP OVER BASE	5.00	0.00	136.25	0.00	0.00
OVERTIME	0.00	0.00	0.00	2.00	81.75
REGULAR	307.50	0.00	7,746.06	0.00	0.00
SICK	10.00	0.00	243.30	0.00	0.00
Totals:	322.50	0.00	8,125.61	2.00	81.75
<b>Department: SELECTMAN SELECTMAN</b>					
<b>Department Totals For: SELECTMAN</b>					

DEPARTMENTAL HOURS AND GROSS SUMMARY REPORT FOR TOWN OF HENNIKER  
 For 12/13/2023 to 12/13/2023

WAGES

Pay Code	Regular Hours	Suppl. Hours	Regular Gross	OT Hours	OT Gross
REGULAR	99.75	0.00	2,258.76	0.00	0.00
SALARY	94.25	0.00	3,666.15	0.00	0.00
SICK	2.50	0.00	50.13	0.00	0.00
USECOMP	0.75	0.00	21.44	0.00	0.00
VACATION	8.00	0.00	160.40	0.00	0.00
Totals:	205.25	0.00	6,156.88	0.00	0.00

Department: TC/TX TOWN CLERK / TAX COLLECTOR  
 Department Totals For: TC/TX

REGULAR	36.50	0.00	728.54	0.00	0.00
SALARY	42.25	0.00	1,292.92	0.00	0.00
VACATION	3.50	0.00	69.86	0.00	0.00
Totals:	82.25	0.00	2,091.32	0.00	0.00

Department: TRANSFER TRANSFER  
 Department Totals For: TRANSFER

OVERTIME	0.00	0.00	0.00	3.00	84.47
REGULAR	124.00	0.00	2,816.28	0.00	0.00
VACATION	10.00	0.00	336.50	0.00	0.00
Totals:	134.00	0.00	3,152.78	3.00	84.47

Department: WELFARE WELFARE  
 Department Totals For: WELFARE

REGULAR	12.00	0.00	254.88	0.00	0.00
Totals:	12.00	0.00	254.88	0.00	0.00

Department: WWTP WASTE WATER TREATMENT PLANT  
 Department Totals For: WWTP

OVERTIME	0.00	0.00	0.00	2.00	106.74
REGULAR	86.00	0.00	2,513.84	0.00	0.00
SICK	18.00	0.00	459.90	0.00	0.00
USECOMP	2.50	0.00	61.38	0.00	0.00
VACATION	13.50	0.00	392.09	0.00	0.00
Totals:	120.00	0.00	3,427.21	2.00	106.74

Grand Totals:

COMP OVER BASE	5.00	0.00	136.25	0.00	0.00
EVENING	96.75	0.00	72.56	0.00	0.00
FT LONGEVITY	0.00	0.00	250.00	0.00	0.00
MIDNIGHT	78.25	0.00	78.25	0.00	0.00
MILITARY LEAVE	32.25	0.00	817.86	0.00	0.00
OVERTIME	0.00	0.00	0.00	94.50	4,031.58
REGULAR	1,490.25	0.00	39,878.54	0.00	0.00
SALARY	194.50	0.00	7,053.04	0.00	0.00
SICK	44.25	0.00	1,283.39	0.00	0.00
STIPEND	0.00	0.00	1,200.00	0.00	0.00
USECOMP	3.25	0.00	82.82	0.00	0.00
VACATION	41.50	0.00	1,147.65	0.00	0.00
Totals:	1,986.00	0.00	52,000.36	94.50	4,031.58

12/12/2023  
08:45 AM

Remittance Invoice Report

Vendor	Item Code	GL Number	Amount
IRS - IRS PAYMENT			
	FITW	01-0000-2025-001	5,042.70
	SOCSEC_EE	01-0000-2025-001	2,550.83
	SOCSEC_ER	01-0000-2025-001	2,550.83
	MEDICARE_EE	01-0000-2025-001	793.71
	MEDICARE_ER	01-0000-2025-001	793.71

Invoice Total: 11,731.78

Sub Totals:

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FITW	5,042.70
MEDICARE	1,587.42
SOCSEC	5,101.66

EMPOWER - EMPOWER RETIREMENT

EMPOWER	01-0000-2025-020	107.50
EMPOWER-ROTH	01-0000-2025-020	261.94

Invoice Total: 369.44

Sub Totals:

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EMPOWER	107.50
EMPOWER-ROTH	261.94

Grand Totals:

Invoice Count: 2 12,101.22

Sub Totals:

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EMPOWER	107.50
EMPOWER-ROTH	261.94
FITW	5,042.70
MEDICARE	1,587.42
SOCSEC	5,101.66

# INTENT TO CUT CHECKLIST

Date received 12/12/23 Office ID# \_\_\_\_\_  
Owner's name \_\_\_\_\_ Lot # 7-559-X  
Route to: High \_\_\_\_\_ Conservation Commission

Items 1 - 10 Complete \_\_\_\_\_ Map information complete \_\_\_\_\_

Missing items:

Missing items:

- |   |                                  |
|---|----------------------------------|
| 1 Town/City                               | 1 Area(s) to be cut              |
| 2 Tax map/lot                             | 2 Road to be used                |
| 3 Original/supplemental                   | 3 Landing(s)                     |
| 4 Name of road using                      | 4 Point of egress onto town road |
| 5 Acreage of lot/acreage to be cut        |                                  |
| 6 Type of ownership                       |                                  |
| 7 SIGNATURES OF OWNER(S) OF RECORD        |                                  |
| ADDRESS OF OWNER(S)                       |                                  |
| TELEPHONE NUMBER OF OWNER(S)              |                                  |
| 8 Description of wood or timber to be cut |                                  |
| 9 Personal use amount                     |                                  |
| 10 LOGGER/FORESTER SIGNATURE              |                                  |
| LOGGER/FORESTER PRINTED NAME              |                                  |
| LOGGER/FORESTER PHONE NUMBER/ADDRESS      |                                  |

Taxes current	<input checked="" type="radio"/> Yes	No	
Security bond required	<input type="radio"/> Yes	No	\$ Amount _____
Date paid _____		Date returned _____	
Driveway permit needed <u>Included</u>	<input checked="" type="radio"/> Yes	No	Initialed _____
Road bond required	<input type="radio"/> Yes	<input checked="" type="radio"/> No	\$ Amount _____
Date paid _____		Date returned _____	
Permission to Haul Form	<input type="radio"/> Yes	<input checked="" type="radio"/> No	Date received _____
Wetlands permit required	<input type="radio"/> Yes	No	Date received _____

Notes/  
Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

FORM

PA-7

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION  
NOTICE OF INTENT TO CUT WOOD OR TIMBER

DEC 12 2023

(Assigned by Municipality)

YR TOWN OP#

    -    -    -T

For Tax Year April 1, 23 to March 31, 24

SELECTMEN'S OFFICE

PLEASE TYPE OR PRINT (If filling in form on-line; use TAB Key to move through fields)

1. Town/City of: Henniker

2. Tax Map/Block/Lot or USFS Sale Name & Unit No.  
559X

3. Intent Type: Original  Supplemental  (Original Intent Number)

4. Name of Access Road: Bear Hill Rd

5a. Acreage of Lot: 31 Acreage of Cut: 25

5b. Anticipated Start Date: Dec 1 2023

6. Type of ownership (check only one):
- a. Owner of Land and Stumpage (Sole Owner)
  - b. Owner of Land and Stumpage (Joint Tenants)
  - c. Owner of Land and Stumpage (Tenants in Common)
  - d. Previous owner retaining deeded timber rights
  - e. Owner/Purchaser of stumpage & timber rights on public lands (Fed., State, municipal, etc.) or Utility Easements

REPORT OF CUT / CERTIFICATE TO BE SENT TO:

OWNER  OR LOGGER / FORESTER

BY MAIL  OR E-MAIL

7. I/We hereby accept responsibility for reporting all timber cut within 60 days after the completion of the operation or by May 15, whichever comes first. I/We also assume responsibility for any yield tax which may be assessed. (If a corporation, an officer must sign.)

[Redacted Signature] 11/15/23  
DATE SIGNED

PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

SIGNATURE OF OWNER(S) DATE SIGNED

[Redacted Signature] [Redacted Date]

[Redacted Signature] [Redacted Date]

Henniker NH 03242  
CITY OR TOWN STATE ZIP CODE

[Redacted] CELL PHONE (Enter number without dashes)

8. Description of Wood or Timber To Be Cut

Species	Estimated Amount To Be Cut	
White Pine	<u>50</u>	MBF
Hemlock	<u>20</u>	MBF
Red Pine		MBF
Spruce & Fir		MBF
Hard Maple	<u>10</u>	MBF
White Birch	<u>5</u>	MBF
Yellow Birch	<u>5</u>	MBF
Oak	<u>100</u>	MBF
Ash	<u>20</u>	MBF
Soft Maple	<u>5</u>	MBF
Beech/Pallet/Tie & Mat Logs/ Pine Box	<u>25</u>	MBF
Other (Specify)		MBF
Pulpwood		Tons
Spruce & Fir		
Hardwood & Aspen		
Pine		
Hemlock		
Biomass Chips	<u>500</u>	
Miscellaneous		
High Grade Spruce/Fir		Tons
Cordwood & Fuelwood	<u>100</u>	Cords

9. Species and Amount of Wood or Timber For Personal Use or Exempt. See exemptions on back of form.

Species	Amount:

10. By signing below, the Logger/Forester or person responsible for cutting hereby accepts responsibility for verifying the volumes of wood and timber to be reported by the owner, and certifies that [Redacted] timber harvest laws.

SIGNATURE OF LOGGERS/FORESTERS DATE

[Redacted Signature] 11-7-2023

[Redacted Signature] [Redacted Date]

[Redacted Signature] [Redacted Date]

Po Box 991  
MAILING ADDRESS

Henniker NH 03242  
CITY OR TOWN STATE ZIP CODE

FOR MUNICIPAL ASSESSING OFFICIALS ONLY

- The Selectmen/Municipal Assessing Officials hereby certify that:
- All owners of record have signed the Intent;
  - The land is not under the Current Use Unproductive category;
  - The form is complete and accurate; and
  - Any timber tax bond required has been received.  
\$ \_\_\_\_\_ Date: \_\_\_\_\_
  - The tax collector will be notified within 30 days of receipt pursuant to RSA 79:10.
  - This form to be forwarded to DRA immediately after signing.

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE



# TOWN OF HENNIKER, NEW HAMPSHIRE

Town Hall  
18 Depot Hill Road  
Henniker, NH 03242  
Tel: (603) 428-3221

---

## Consent Agenda STAFF REPORT

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**DATE:** 12/12/2023

**TITLE:** Snowmobile Trail Permission

**INITIATED BY:** Varyl French, President of Henniker Trail Travelers

**PREPARED BY:** Hank Bernstein, General Administrative Assistant

**PRESENTED BY:** Consent Agenda

**LEGAL AUTHORITY:** RSA 212:34 Duty of Care

**BACKGROUND:** Varyl French, President of the Henniker Trail Travelers, submitted a request for Snowmobile Trail Permission on Town property. Similar requests were approved in 2011 and 2017, each for a period of 5 years.

**Motion to authorize the Selectboard Chairman to sign the Snowmobile Trail Permission Agreement giving the Henniker Trail Travelers permission to use Lots 2-50, 8-583, and Class VI Roads from Chase Brook to Quaker Street, as described in the agreement.**

Kris Blomback \_\_\_\_\_

Bill Marko \_\_\_\_\_

Neal Martin \_\_\_\_\_

Jeff Morse \_\_\_\_\_

Scott Osgood \_\_\_\_\_



# SNOWMOBILE TRAIL PERMISSION

I give WRITTEN  VERBAL  permission to HENNIKER TRAIL TRAVELERS

(Name of Snowmobile Club)

to provide public **snowmobile** access on my property. It is understood that use of my property, for said purpose, in no way holds me liable or responsible for accidents that may occur as a result of others using my property as provided for in Chapter 212, Section 34, Laws of the State of New Hampshire (RSA 212:34 Duty of Care).

There shall be **no fee** for the **use** of this property. The above named Club agrees to mark, sign, and maintain the property in a proper and safe manner. The club also agrees to obtain my permission prior to any project work done on the trail system located on my property.

The State of New Hampshire, Department of Natural and Cultural Resources, Division of Parks and Recreation, Bureau of Trails, shall also provide a landowner liability insurance policy with coverage of \$2,000,000.00 for trails within the Grant-In-Aid Program.

This agreement shall have a **term** of:

- Indefinite
- 1 year from landowner approval
- 5 years from landowner approval

**\*\*THIS AGREEMENT MAY BE TERMINATED FOR ANY CAUSE, BY EITHER PARTY, UPON THIRTY (30) DAYS WRITTEN NOTIFICATION.\*\***

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20<sup>23</sup>

**TOWN OF HENNIKER**

Landowner (Print Name)

Landowner Signature (If Not Verbal)

**18 DEPOT HILL ROAD**

Address

**HENNIKER NH 03242**

Town/City

State

Zip Code

Telephone #

Email

**HENNIKER LOTS 583/50 /380 CLASS 6 ROADS**

Town/City Tax Map #, Lot #, Club Trail Name/Number

**HENNIKER TRAIL TRAVELERS**

Name of Snowmobile Club

**P O BOX 168**

Club Address

**HENNIKER NH 03242**

Town/City

State

Zip Code

**VARYL FRENCH**

Club Officer (Print Name)

**PRESIDENT**

Officer's Title (President, Trail Administrator, etc.)



Lock Corner Loop

Walnel rd

Waln

73-B

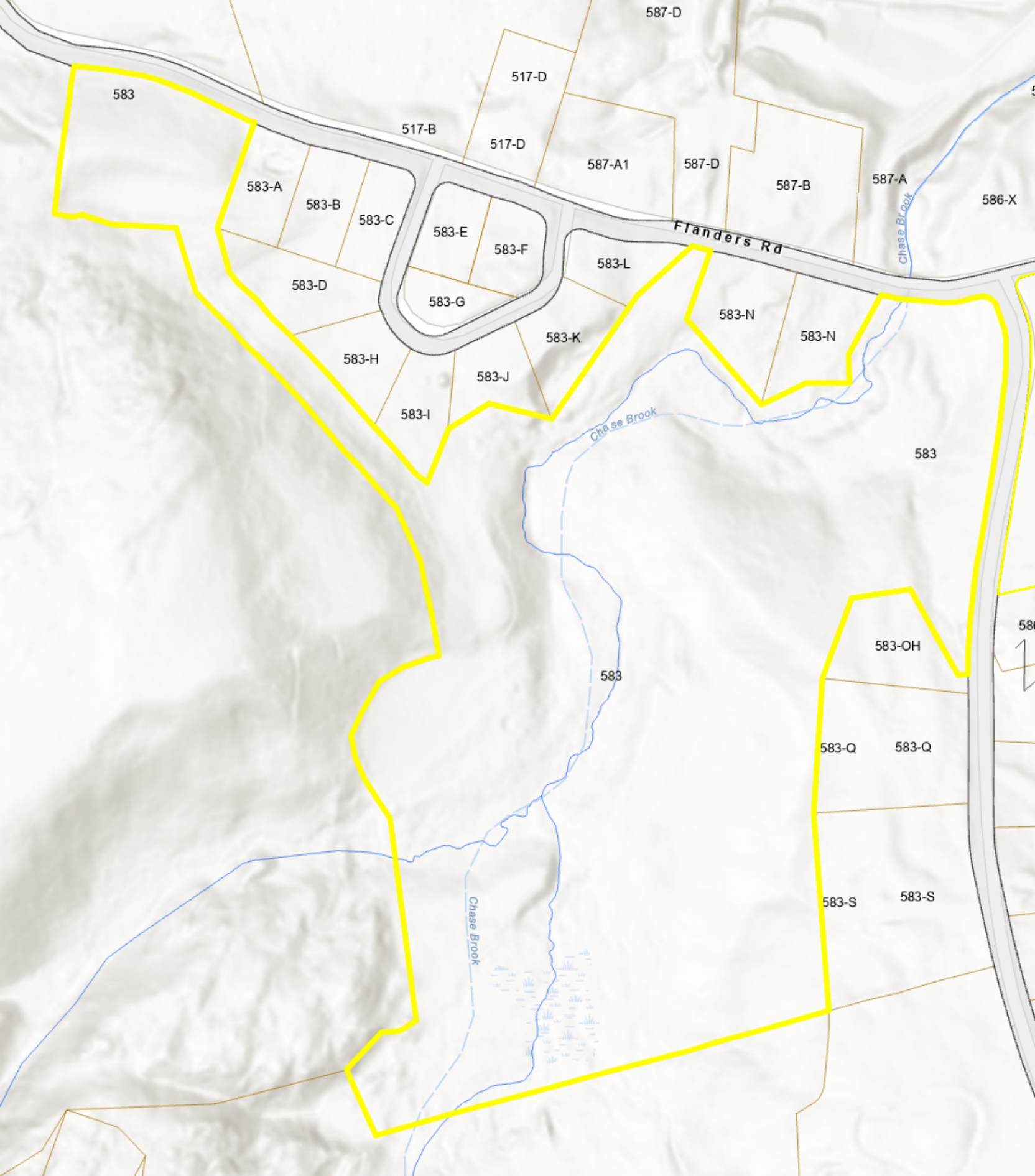
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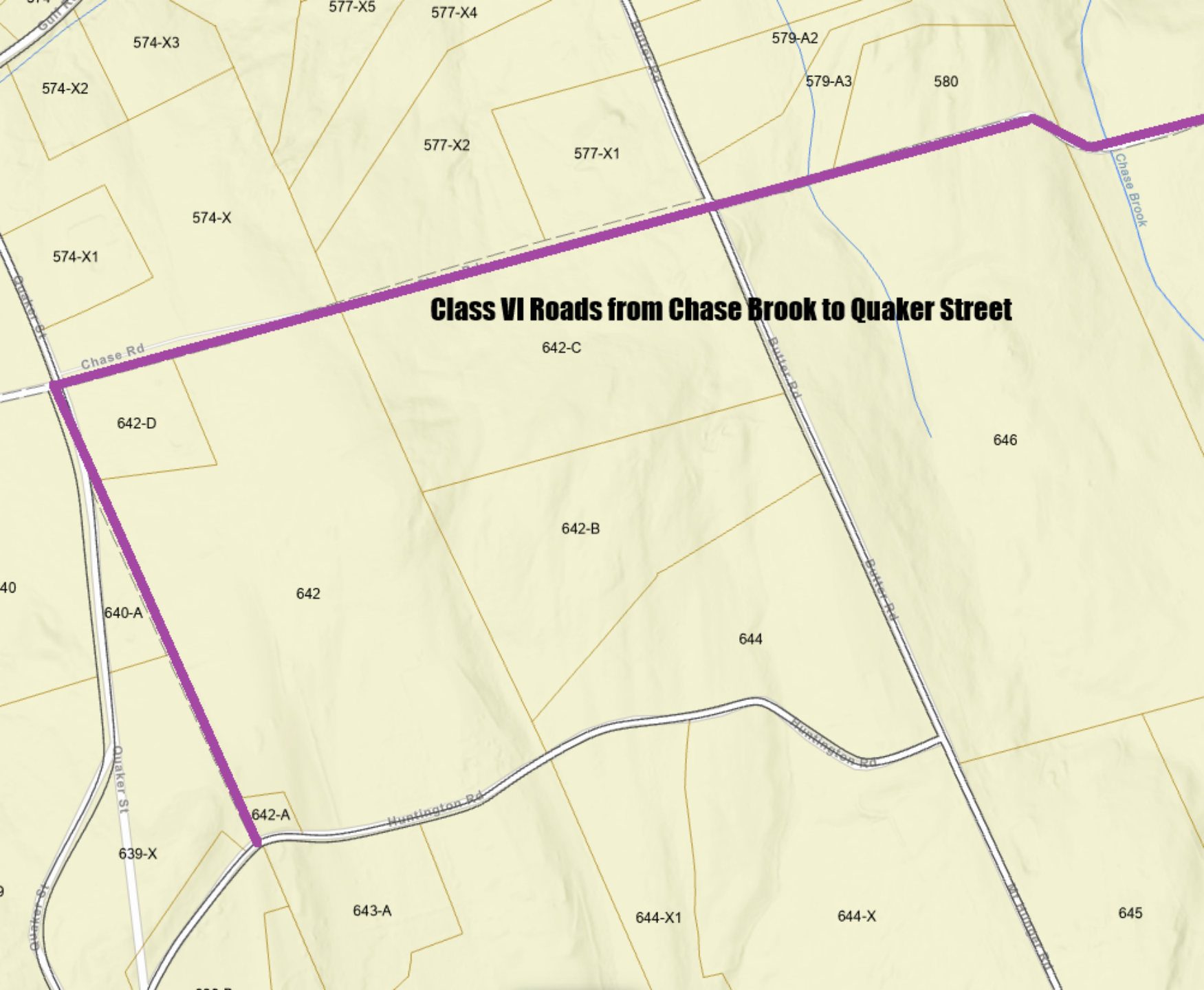
50

49

49-B

49





### Class VI Roads from Chase Brook to Quaker Street

574-X3

577-X5

577-X4

579-A2

580

574-X2

579-A3

577-X2

577-X1

574-X

574-X1

Chase Rd

642-C

642-D

646

642-B

40

642

640-A

644

642-A

Huntington Rd

639-X

643-A

644-X1

644-X

645

Chase Brook

Butter Rd

Butter Rd

Quaker St





# TOWN OF HENNIKER, NEW HAMPSHIRE

Town Hall  
18 Depot Hill Road  
Henniker, NH 03242  
Tel: (603) 428-3221

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## Consent Agenda STAFF REPORT

---

**DATE:** 12/11/2023

**TITLE:** Annual Report Dedication

**INITIATED BY:** Hank Bernstein – Land Use & General Admin Assistant

**PREPARED BY:** Hank Bernstein – Land Use & General Admin Assistant

**PRESENTED BY:** Consent Agenda

**BACKGROUND:** The Annual Report Dedication is a meaningful way to show appreciation for members of the town. With so many generous residents it can be difficult to pick just one. T [REDACTED]

**DEPARTMENT HEAD COMMENTS:**

Chief French: TBD

**SUGGESTED ACTIONS / MOTIONS:**

**Motion to dedicate the 2023** [REDACTED]

Kris Blomback \_\_\_\_\_

Bill Marko \_\_\_\_\_

Neal Martin \_\_\_\_\_

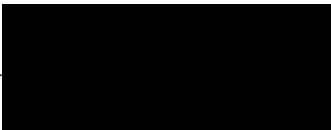
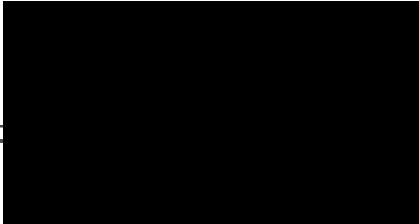
Jeff Morse \_\_\_\_\_

Scott Osgood \_\_\_\_\_

**TOWN OF HENNIKER  
ACCOUNTS PAYABLE MANIFEST  
DATE: December 20, 2023**

**TOTAL: \$1,312,553.63**

**BOARD OF SELECTMEN APPROVAL**

<b>Kris Blomback</b>	<b>Date</b>
<b>Scott Osgood</b>	<b>Date</b>
<b>Bill Marko</b>	<b>Date</b>
<b>Neal Martin</b>	<b>Date</b>
	12-15-23 <b>Date</b>
	12/15/23 <b>Date</b>
<b>Treasurer</b>	<b>Date</b>















































# TOWN OF HENNIKER, NEW HAMPSHIRE

Town Hall  
18 Depot Hill Road  
Henniker, NH 03242  
Tel: (603) 428-3221

## CONSENT AGENDA STAFF REPORT

Not for Web Publication

**DATE:** 12/20/2023

**TITLE:** Authorize hiring of Part-Time Transfer Station/Parks and Properties Laborer

**INITIATED BY:** Diane Kendall, Town Administrator and Marc Boisvert, Transfer Station and Parks and Properties Superintendent

**PREPARED BY:** Diane Kendall, Town Administrator

**PRESENTED BY:** Diane Kendall, Town Administrator Consent Agenda

**AGENDA DESCRIPTION:** Request to Authorize hiring of Part-Time Transfer Station/Parks and Properties Laborer

**LEGAL AUTHORITY:** [SELECTBOARD POLICY IV.1](#); Selectboard Authority [RSA:41:8](#)

**FINANCIAL DETAILS:** Grade 12 Step 3 \$17.13/per hour

**BACKGROUND:** The 30+ hour per week position opened when another employee availability decreased. The position was posted on the town website, at the Transfer Station, and in the local newspaper around November 1, 2023. After no responses, the position was posted on Indeed on November 27<sup>th</sup>. We received 6 resumes and after phone calls and screening, interviewed one.

**TOWN ADMINISTRATOR and SUPERINTENDENT COMMENT:** Mark Boisvert and Town Administrator interviewed the candidate on Thursday December 14<sup>th</sup> at the Town Hall and followed up with additional interview at the Transfer Station with Assistant Manager Matthew Bumford. The candidate offers military training and experience with machinery and equipment, landscaping, general labor and excellent communications and people skills. The candidate is willing to work weekends and enjoys working outdoors. The candidates' personal references were interviewed, and all offered satisfactory answers to questions about the candidates' work ethic and personal attributes.

I interpret Selectboard Policy is IV.1 and supporting minutes for the policy to be allowable for the TA to put this appointment on the Consent Agenda. If any member of the Board objects to consent agenda approval, we will move this matter in non-public session at the end of the Selectboard meeting on December 20<sup>th</sup>.

**SUGGESTED ACTIONS / MOTIONS:**

The Board of Selectmen authorize by a quorum of signatures, the hiring of [REDACTED] as a Part-Time employee under the supervision of the Transfer Station/Parks and Properties Superintendent at Grade Level 12 Step 3 hourly rate: \$17.13

Chairman Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_















# APPOINTMENTS WITH THE BOARD



# TOWN OF HENNIKER, NEW HAMPSHIRE

Town Hall  
18 Depot Hill Road  
Henniker, NH 03242  
Tel: (603) 428-3221

## Request for Board of Selectman Agenda Item Consideration

Per Town of Henniker Selectmen's Policies Section II .1 Meeting, Board & Committee Policies, Board of Selectmen Meeting Procedures and Section II.3 Citizen Participation at Meetings.

- Persons may request an addition to the Board of Selectman Agenda until noon on the Thursday preceding the scheduled Selectman meeting. Depending upon the boards schedule, appearances will be scheduled within the next two regularly scheduled board meetings whenever possible.
- Purpose of this policy is for the notification in advance of the Board of Selectmen and the public to review supporting materials prior to the meeting.
- This form will provide the board with basic information of the topic or request.
- Persons who have been pre-scheduled to appear before the Board will normally speak during the New Business section of the agenda. Please see the policy for more information.

SUBMIT FORM TO THE TOWN ADMINISTRATOR [diane.kendall@henniker.org](mailto:diane.kendall@henniker.org) or mail to address at top of form.

Requested Meeting Date:	12/19/23	
<b>REQUESTOR CONTACT INFORMATION</b>		
Name:	Bill Sullivan	
Address:	[REDACTED]	
Email:	[REDACTED]	
Phone:	[REDACTED]	
DES		
TITLE:	FOOD PANTRY RELOCATION	
PERSON PRESENTING TO THE SELECTBOARD AND CONTACT INFORMATION IF DIFFERENT:	/	
DESCRIPTION OF QUESTION OR PROBLEM:	WE REQUEST THAT THE TOWN OF HENNIKER PROVIDE FOR LEASE THE PROPERTY KNOWN AS THE GRANGE BUILDING AT 21 WESTERN AVE FOR USE BY THE HENNIKER FOOD PANTRY.	
PREVIOUS ACTIONS TAKEN BY REQUESTER OR OTHERS: (include attempts to resolve prior to coming to BoS)	/	
EXPECTED OUTCOME, ACTION OR DECISION: (be specific)	A LONG-TERM LEASE FOR NOMINAL RENT, AND ASSISTANCE WITH NEW EXPENSES INCURRED.	

**KNOWN FINANCIAL IMPACT:**

NOMINAL IF ANY

**OTHER SUPPORTING INFORMATION:** (attach supporting documentation or add additional comments here)

**FOR OFFICE USE ONLY**

**DATE RECEIVED:** 12/7/2023

**DATE SCHEDULED:** 12/19/2023

**TOWN ADMINISTRATOR COMMENT:** I have been having conversations with the Food Pantry for at least a year about relocation options. Staff report will be available for meeting

**DEPARTMENT HEAD AND COMMITTEE COMMENTS:** TBD from Fire Chief

**LEGAL AUTHORITY:** see staff report on day of meeting

**FINANCIAL DETAILS:** see staff report day o meeting

**SUGGESTED ACTION/MOTIONS/RECOMMENDATIONS:**

listen to presentation

**POST MEETING NEXT STEPS AND FOLLOW-UP**

TBD

**RESOLUTION:**

### ACADEMY HALL LEASE

This lease is made by and between the Town of Henniker, by its **Board of Selectmen**, hereinafter referred to as "Board," and the **Henniker Historical Society**, hereinafter referred to as "Historical Society," as it relates to the lease of property commonly referred to as **Academy Hall**.

It is understood that during the term of this lease the use of Academy Hall shall at all times be compatible and consistent with the mission and goal of the Henniker Historical Society, specifically to act as "a non profit voluntary corporation...for historical purposes" in order "to obtain, compile and maintain records and objects related to the history of the Town of Henniker.

"To make such information available to the public, and to support education about the history of Henniker."

The Historical Society will not change the purpose for which Academy Hall is used without the Board's prior written consent.

For and in consideration of the rent and the mutual covenants and agreements herein contained the Board hereby leases to the Historical Society the following premises for the term as defined herein, at the rent as defined herein, and upon the terms and conditions hereinafter set forth:

A certain parcel of land in the town of Henniker, New Hampshire with improvements thereon bounded and described as follows;

Beginning at the southeast corner of the premises at a stone in the ground on the line of the Commons ground by Congregational Meeting House,

Thence running north by road leading from Henniker to Bradford 60 feet,

Thence westerly in the line upon the southern bound of land formerly of Maude E. Fiske and parallel with the north line of the Common ground aforesaid, 130 feet, thence south 60 feet to a stone in the ground;

Thence east by the Common ground aforesaid to the bound first mentioned.

#### TERM:

The term of this lease shall commence on **July 1, 1995** and end on **June 30, 2068**, unless sooner terminated in accordance with the provisions contained herein.

#### TERMINATION:

This lease shall terminate at anytime prior to the date established above in the event the Historical Society is unable or unwilling to maintain Academy Hall in a manner and condition which ensure that building is properly secured from the elements and adequately heated during the winter months.

In the event the Historical Society is unable to meet their obligations to maintain Academy Hall they shall so notify the Board in writing that they seek to return the use and possession of the building to the Board's control and thereby terminate the lease.

**RENT:**

The Historical Society agrees to pay the Board as rent one dollar (\$1.00) per year payable on the commencement date of this lease.

**UTILITIES:**

The Historical Society shall assume and pay the cost of all electricity, water, sewer and heating costs, repairs and maintenance. The Historical Society shall be responsible for snow and ice removal.

**MAINTENANCE:**

It shall be the responsibility of the Historical Society to maintain the interior and exterior of Academy Hall and the grounds around the building during the term of this lease agreement.

The Board may, from time to time, inspect said property to ensure that reasonable maintenance is being conducted but in no event shall any member of the Board, or the Board itself, conduct any inspection without first notifying an officer of the Historical Society in advance of said inspection.

**ALTERATIONS:**

The Historical Society may, at its own expense, make any alterations, additions or improvements to the interior portion of the building retaining as much as possible the historic nature of the building. Any exterior alterations or additions shall first be presented to the Board to obtain permission for said work and shall comply with the historical nature of the building. Such approval shall not be unreasonably withheld.

**MANNER OF WORK:**

All alterations, additions or improvements by the Historical Society shall be performed in a workmanlike manner. Said alterations will not weaken or impair the structure or lessen its value.

**QUIET ENJOYMENT:**

The Board covenants and agrees that so long as the Historical Society is not in default under any of the covenants and agreements of this lease, the Historical Society's quiet and peaceful enjoyment of said premises shall not be disturbed or interfered with by the Board.

The Historical Society may provide other town departments the opportunity to occasionally utilize the auditorium for gatherings. Request must be approved by the Historical Society, said requests shall not be unreasonably withheld.

**SIGNS:**

The Historical society shall have the right to erect a sign(s) on the grounds of Academy Hall identifying the Historical Society; provided, however, that any such sign(s) must meet all applicable Town of Henniker Zoning Ordinance regulations.

Further, that all such sign(s) shall be removed by the Historical society, at the Historical Society's expense, in the event this lease should be terminated as set forth herein.

**AGREEMENTS & SUBLEASE:**

This lease shall not be assigned by the Board or the Historical Society without the prior written consent of the other nor shall the Historical Society sublet Academy Hall or any portion thereof without the Board's consent.

**INDEMNIFICATION:**

The Historical Society shall save the Board harmless, and will indemnify the Board from and against any and all losses suffered by the Board and from and against any and all claims, liabilities or penalties related to the use of the Academy Hall for Historical Society related purposes which may be asserted by or on behalf of any person, firm, corporation, or public authority and which may be based upon the act, omission, fault, negligence or misconduct of any person whomsoever. Provided further that the Historical Society shall indemnify the Board from any losses or damage from the acts, omissions, faults, negligence or misconduct of the Historical Society or its agents for whom the Historical Society shall be responsible.

**INSURANCE:**

The Historical Society shall maintain comprehensive general liability insurance coverage on Academy Hall.

The Board shall be responsible for maintaining property insurance on Academy Hall. In the event of property damage the Historical Society shall notify the Town as soon as practicable.

This lease embodies the entire agreement and understanding between the parties hereto relating to the subject matter hereof.

[Redacted Signature]

Pat Proctor, Co-President  
Henniker Historical Society

[Redacted Signature]

Joseph P. Damour, Chairman  
Board of Selectmen

[Redacted Signature]

Jan Seavey, Co-President  
Henniker Historical Society

[Redacted Signature]

Jerald E. Brown

[Redacted Signature]

William R. Belanger

June 6, 1995  
Date

June 13, 1995  
Date

Office of Selectmen

Incorporated  
November 10, 1768



**ADDENDUM  
To the Lease Between  
Town of Henniker  
&  
Henniker Historical Society  
Regarding Academy Hall**

This Lease made by and between the Henniker Board of Selectmen and the Henniker Historical Society shall be a short term lease until Town Meeting, March 1996, at which time the parties shall seek ratification of a long term lease.

[Redacted Signature]

Jari Seavy, Co-President

[Redacted Signature]

Pat Proctor, Co President  
Henniker Historical Society

Joseph P. Damour

[Redacted Signature]

Ferald E. Brown

[Redacted Signature]

William R. Belanger  
Selectmen,  
Town of Henniker

6-13-95  
Date

June 13, 1995  
Date



# NEW BUSINESS

## CONTINUED BUSINESS

Go to 2024 Budget Book 12.15.23

# PAST MEETING MINUTES

**DRAFT**

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.



**Town of Henniker  
Board of Selectmen Meeting  
Tuesday December 5, 2023 6:15 PM  
Henniker Community Center**

**Members Present:** Chairman Kris Blomback, Vice-Chairman Bill Marko, Selectman Neal Martin, Selectman Jeff Morse, Selectman Scott Osgood

**Member's Excused:**

**Town Administrator:** Diane Kendall

**Recording Secretary:** Hank Bernstein

**Guests:** See attached Sign-In Sheet

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chairman Kris Blomback opened the meeting with recitation of the Pledge of Allegiance and called the meeting to order at 6:15pm.

**CONSENT AGENDA**

**Item #1 - Selectman Marko motioned to approve the Consent Agenda December 5, 2023, seconded by Selectman Morse. The motion passed, unanimously.**

**PUBLIC COMMENT #1**

No public comment.

**APPOINTMENTS WITH THE BOARD:**

**Item #2 - Dina Pinnell, Energy Committee – Henniker Energy Audit Reports**

Dina Pinnell, Chairwoman of the Energy Committee, presented energy audit reports for Town buildings. Sustainable Energy Education Demonstration Services (SEEDS) reported on the Community Center, Town Hall, and the Grange; GDS Associates reported on the Transfer Station, Highway Garage, and the Fire/Rescue Station. The Board discussed tasking the Energy Committee with creating a priority list of upgrades.

**PUBLIC HEARING:**

**Item #1 - RSA 31:95 Accept and Appropriate Unanticipated State of NH Highway Block Grant Funding**  
TA Kendall and Highway Superintendent Leo Aucoin gave background. The \$46,960.09 of unanticipated revenue comes from the State and can be used for a multitude of things related to highway infrastructure.

**Chairman Blomback opened the public hearing.**

Keith DeMoura, of Western Ave, inquired if the Board had to appropriate the funding during this public hearing. TA Kendall clarified that the Board does not have to appropriate the funding at this time.

**Chairman Blomback closed the public hearing.**

**Selectman Marko moved that the town of Henniker accept the unanticipated one time State of NH Highway Block Grant Funding in the amount of \$46,960.06; Selectman Osgood seconded. Motion carried unanimously.**

**CONTINUED BUSINESS:**

**Item #2 - 2024 Budget**

## DRAFT

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

TA Kendall shared the changes in this draft of the budget including a request to change the status of the part-time Land Use/Administrative Assistant to part-time; reduction in the Household Hazardous Waste Day Budget to \$25,000; increase in the landfill monitoring budget. Discussion ensued. Chairman Blomback requested summary of merit information by department, and more detail about the part-time to full time status change. No motions were made.

### **PAST MEETING MINUTES**

**Item #1 - Acceptance of Board of Selectmen public meeting minutes November 21, 2023, 6:15 p.m.**  
**Selectman Morse moved to accept these minutes, seconded by Selectman Martin. Motion carried 4-0-1.**  
**Selectman Marko abstained**

**Item #2 - Acceptance of Board of Selectmen & Budget Advisory Committee joint public meeting minutes November 18, 2023, 8:30 a.m.**

The Board discussed receiving input from the Budget Advisory Committee before accepting these minutes. No action taken.

### **COMMUNICATIONS**

#### **Item #3 - Town Administrator Report**

- The Craney Hill Communications Tower is moving forward at rapid speed.
- NH Department of Environmental Services released the Wetlands Permit for the Old Concord Road Fire Pond.
- The Broadband Committee is working on their final report.
- The Finance Department is completing the 2022 fiscal audit. Finance Director Sherry Bradstreet was able to shorten the Tax Anticipation Note, which shortened the interest.
- The Transfer Station Pumpkin Recycling Program was successful.
- Upcoming Holiday closures include:
  - Town Hall will be closed 12 PM - 2 PM Wednesday December 13<sup>th</sup> for the Employee Holiday Lunch.
  - The Transfer Station will close at 1 PM on Sunday December 24<sup>th</sup>.
  - Town Hall will be closed Monday December 25<sup>th</sup> and Tuesday December 26<sup>th</sup>.
  - Town Hall will be closed Monday January 1<sup>st</sup>, 2024.

#### **Item #4 - Correspondence: remarks from the board**

No remarks from the Board.

#### **Item #5 - Selectmen Reports:**

Chairman Blomback had nothing to report.

Vice-Chairman Marko reported on the Solid Waste Disposal and Recycling Advisory Committee.

Selectman Martin had nothing to report.

Selectman Morse had nothing to report.

Selectman Osgood had nothing to report.

#### **PUBLIC COMMENT #2:**

No public comment.

#### **NON-PUBLIC**

**Motion to enter Nonpublic Session made by Selectmen Martin, seconded by Selectmen Marko.**  
**Specific Statutory Reason cited as foundation for the nonpublic session: RSA 91-A:3, II(a) The dismissal, promotion, or compensation of any public employee. Roll call vote to enter nonpublic session: **Kris Blomback,****

**DRAFT**

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

**yes; Bill Marko, yes; Neal Martin, yes; Jeff Morse, yes; Scott Osgood, yes.** Public meeting recording stopped. Entered nonpublic session at **7:48pm**.

**ADJOURNMENTA**

**Selectman Martin moved to adjourn at 8:47 PM, seconded by Selectman Marko. Motion carried unanimously.**

Respectfully submitted,

Hank Bernstein  
Minute Taker

Minutes Approved:



**Town of Henniker  
Board of Selectmen NON-PUBLIC SESSION  
Tuesday December 5, 2023, 7:48 PM  
Henniker Community Center**

**Members Present:** Chairman Kris Blomback, Vice-Chairman Bill Marko, Selectman Neal Martin, Selectman Jeff Morse, Selectman Scott Osgood

**Member's Excused:**

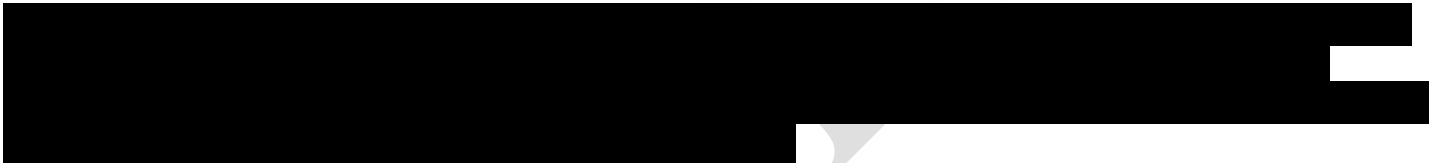
**Town Administrator:** Diane Kendall

**Recording Secretary:** Diane Kendall

**Guests:** Sherry Bradstreet

**NON-PUBLIC:**

**Motion to enter Nonpublic Session made by Selectmen Martin, seconded by Selectmen Marko. Specific Statutory Reason cited as foundation for the nonpublic session: RSA 91-A:3, II(a) The dismissal, promotion, or compensation of any public employee. Roll call vote to enter nonpublic session: **Kris Blomback, yes; Bill Marko, yes; Neal Martin, yes; Jeff Morse, yes; Scott Osgood, yes.** Public meeting recording stopped. Entered nonpublic session at **7:48pm.****



No motions or decisions.

**Motion to leave Nonpublic Session made by Selectman Marko, seconded by Selectman Martin. The motion passed unanimously.**

The public session reconvened at 8:47pm.

**Selectman Martin motioned to seal the minutes, seconded by Selectman Marko, because it was determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. Roll call vote to seal the minutes: **Kris Blomback, yes; Bill Marko, yes; Neal Martin, yes; Jeff Morse, yes; Scott Osgood, yes.** The motion passed unanimously.**

Respectfully submitted,

Diane Kendall  
Minute Taker

Minutes Approved:

# TOWN ADMINISTRATOR REPORT



# **November 2023 Department Reports**

**Assessing Department**

**Building Department**

**Finance Department**

**Fire Department**

**Highway Department**

**Human Services**

**Police Department – October**

**Town Clerk/Tax Collector**

**Transfer Station/Parks & Properties**

**Wastewater Treatment Plant**

# MEMORANDUM

Helga Winn, Assessing Technician  
18 Depot Hill Road  
Henniker, NH 03242  
Phone 603-428-3221 x 101 ≈≈ Fax 603-428-4366  
[REDACTED]

---

TO: Diane Kendall, Town Administrator  
DATE: December 1, 2023  
RE: Monthly Report

## Assessing Report for November 2023

- Monthly maintenance of new deeds, address changes, and GIS updates.
- Permit tracking in Avitar as needed.
- Property tax warrant created and approved. Bills due December 12, 2023.
- Letter sent to 25% of taxpayers as part of the 2<sup>nd</sup> year cyclical data verification process – Option to opt-out of 2024 inspections.
- 2024 opt-out list created for assessor – approx. 40 property owners. Many phone calls received regarding the process.
- Interior inspections for 2023 cyclical data verification completed.
- One timber tax abatement request under review with more information requested. Timber abatement request withdrawn by property owner.
- BTLA Docket #30936-23EX – motion filed to dismiss case by Avitar.
- BTLA Docket #30936-23EX – Motion to dismiss case denied and hearing ordered.
- Prepared report of exemptions/credits to be reviewed and renewed in 2024.
- One Intent To Cut received and approved.
- One sewer abatement request received and approved.
- Three timber warrant & bill approved.
- One administrative abatement request approved.
- One current use application received, approved and recorded.
- One veteran's credit application received, reviewed and approved.
- 2023 Preliminary Sales Ratio approved and submitted to DRA.
- Helga and Hank attended Current Use training.
- Continued review of all current use properties with stewardships. Ongoing filing of deed backlog.

NH Department of Revenue Administration  
Municipal and Property Division

# Current Use Rules and Criteria Mini-Course

Presented in the Town of Campton

November 9, 2023

Certificate of Attendance presented to:

**Helga Winn**



---

Sam Greene, Director



---

Rick Evans, Timber Tax Appraiser

\*DRA Continuing Education - 3 Hours

NH Department of Revenue Administration  
Municipal and Property Division

# Current Use Rules and Criteria Mini-Course

Presented in the Town of Campton

November 9, 2023

Certificate of Attendance presented to:

# Hank Bernstein



---

Sam Greene, Director



---

Rick Evans, Timber Tax Appraiser

\*DRA Continuing Education - 3 Hours

NH Department of Revenue Administration  
Municipal and Property Division

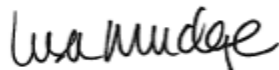
**Exemptions and Credits A-Z  
Mini Course**

Presented in the Town of Warner

**October 31, 2023**

Certificate of Attendance presented to:

**Helga Winn**



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Lisa Mudge, Supervisor  
DRA Municipal & Property Division



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Sam Greene, Director  
DRA Municipal & Property Division

\*DRA Continuing Education - 3 Hours



**Monthly Building Department Report**  
November 2023

TO: Diane Kendall, Town Administrator

FROM: Hank Bernstein, Land Use and General Administrative Assistant

The following is a record of permits, certificates of occupancy, inspections and revenue collected for the month listed above.

Permits	Quantity	Revenue
Building - Residential	8	\$2,490.73
Building - Commercial	1	\$0.00
Electrical	7	\$400.00
Plumbing	0	\$0.00
Mechanical	8	\$400.00
Demolition	0	\$0.00
Driveway	0	\$0.00
Trench	0	\$0.00
Sign	1	\$0.00
Assembly	0	\$0.00
Raffle	1	\$0.00
Tent	0	\$0.00
Hawk & Peddler	0	\$0.00
<b>Total # of Permits</b>	<b>26</b>	<b>\$3,290.73</b>
Inspections Performed	28	
Certificates of Occupancy	2	

Town building rental/use:

Town Buildings	Rented/Reserved	Revenue
Community Center (upstairs)	0	\$0.00
Grange <i>(Does not include Caseworker &amp; CAP)</i>	2 – Food Pantry Board Meeting Food Pantry open 2x week Al-Anon every Sunday	No Charge for Food Pantry Food Pantry-permanent No Charge for AA
Bandstand/Community Park	0	\$0.00
<b>Total:</b>	<b>6</b>	<b>\$0.00</b>

Respectfully submitted,  
*Hank Bernstein*

**Town of Henniker, NH**  
**Permits Issued November 2023**

Date In	Owner	Address	Map/Lot	Type	Description	Contractor	Estiamted cost	Fees	Issue Date
10/23/2023	Hollis, Mark	42 Woodhill Village	6-305-E2	Building	Replacing 3 season porch in kind & windows	Habitat for Humanity	\$6,500.00	\$50.00	11/9/2023
10/27/2023	Morse, Forrest	650 Craney Hill Rd	11-649	Building	New Home on existing foundation	Keith Durgin	\$140,000.00	\$362.00	11/2/2023
11/1/2023	White Birch (Rusty Gage)	51 Hall Ave	5D-159	Raffle	Handmade quilt + wall art	Rusty Gage	\$0.00	\$0.00	11/2/2023
11/1/2023	Chancey, Frederick	353 Liberty Hill Rd	5A-134-C	Building	40' x 50' outbuilding	by owner	\$75,000.00	\$550.00	11/17/2023
11/2/2023	61 Atha's Way LLC	61 Atha's Way	6-318-T	Electrical	125amp feed to garage	Dan Ricard Electrical		\$50.00	11/2/2023
11/2/2023	61 Atha's Way LLC	61 Atha's Way	6-318-T	Mechanical	500 AG Tank w line to house, oil to gas conversion	Allan Kingsbury		\$50.00	11/3/2023
11/3/2023	Eisen, Gerald	148 Gould Pond Rd	4-328-F	Building	24' x 24' Garage	Jason Holmes	\$100,000.00	\$194.00	11/3/2023
11/3/2023	Kehr Family Revocable Trust	32 Checkerberry Lane	5B-110-D13	Mechanical	Set 120 Gallon propane tank	Vaillancourt Fuels		\$0.00	11/3/2023
11/6/2023	Dubois, Nathan	17 Cressey Street	5D-488-A	Mechanical	replacement of Gas forced hot water heater	Heritage Home Service		\$50.00	11/6/2023
11/6/2023	Kataja Family Revocable Trust	94 Plummer Hill Rd	9-611-B1A	Electrical	20kW Generator with 200amp auto transfer switch	The Generator Connection		\$50.00	11/6/2023
11/6/2023	Allaben, David & Jill	370 Mt. Hunger	11-723-C	Building	26' x 28' Two car Garage	Jason Paul / Daystar Buildings	\$75,000.00	\$232.00	11/7/2023
11/8/2023	O'Brien, Kristina	44 Pike Street	8-437	Mechanical	2 x 120 Tanks ; gas line from tanks to stubout at house	Irving Oil		\$50.00	11/8/2023
11/8/2023	McMurphy Family Revocable Trust	19 Rush Rd (apt B & C)	5D-211	Mechanical	Installing 2 direct vent appliances. Propane piping and Duct work	Abundant Life		\$100.00	11/16/2023
11/13/2023	Weed, David & Tina	520 Gulf Rd	8-577	Electrical	Ground Mounted Solar Array	Porter Electrical		\$50.00	11/13/2023
11/13/2023	Weed, David & Tina	520 Gulf Rd	8-577	Building	Ground Mounted Solar Array	Porter Electrical	\$70,000.00	\$500.00	11/13/2023
11/13/2023	Cook, Peter & Tracy	1207 Old Hillsboro Road	7-556	Building	40 x 40 Garage	Dream Barns LLC	\$133,620.00	\$450.00	11/17/2023
11/14/2023	Bennett, Ross	55 Bennett Rd	8-540-X5A	Electrical	Electrical for addition	by owner		\$50.00	11/14/2023
11/14/2023	Lamarre, Mark	150 Evergreen Cir	6-110-B15	Building	Solar Array	Freedom Forever	\$22,705.14	\$152.73	11/14/2023
11/14/2023	Lamarre, Mark	150 Evergreen Cir	6-110-B15	Electrical	Solar Array	Freedom Forever		\$50.00	11/14/2023
11/17/2023	Vertex Tower Assets	796 Liberty Hill Road (Tower)	TBD	Electrical	Add meter for Verizon	BSP Electric		\$100.00	11/17/2023
11/17/2023	Lawson, Robert	124 Ruffled Rd	12-754-J	Mechanical	Grandby Low Boy oil furnace	AL Terry Plumbing & Heating		\$50.00	11/17/2023
11/20/2023	50 Western Ave LLC	258 Western Ave	5C-148-A	SIGN	12" x 65"	Signarama		\$0.00	11/20/2023
11/27/2023	Murdough, Brian & Becky	291 French Road	6-117-A	Mechanical	Oil 3-zone PurePro TRIO P4 boiler, oil line on the floor	AL Terry Plumbing & Heating		\$50.00	11/27/2023
11/28/2023	Town of Henniker	4 Lester Lane	11-654-A	Commercial Building	Construct 120' communications tower	Aerial Site Communications	\$370,000.00	\$0.00	11/28/2023
11/30/2023	Patenaude Carolyn T 2006 Trust	106 Hemlock Corner Loop	3-108	Electrical	Old service to temp to new service	Moonlight Electric		\$50.00	11/30/2023
11/30/2023	Greenly, Dorothy	20 Foster Rd	5B-255	Mechanical	500UG 15' to general	Ciardelli Fuel		\$50.00	11/30/2023

DEPARTMENTAL HOURS AND GROSS SUMMARY REPORT FOR TOWN OF HENNIKER

For 11/01/2023 to 11/30/2023

Pay Code	Regular Hours	Suppl. Hours	Regular Gross	OT Hours	OT Gross
<b>Department: CODE CODE</b>					
<b>Department Totals For: CODE</b>					
GASOLINE	0.00	0.00	200.00	0.00	0.00
SALARY	90.00	0.00	2,427.85	0.00	0.00
Totals:	90.00	0.00	2,627.85	0.00	0.00
<b>Department: CSWW CSWW</b>					
<b>Department Totals For: CSWW</b>					
HOLIDAY	23.00	0.00	1,353.38	0.00	0.00
OVERTIME	0.00	0.00	0.00	1.00	50.25
REGULAR	169.50	0.00	9,020.17	0.00	0.00
Totals:	192.50	0.00	10,373.55	1.00	50.25
<b>Department: ELECTION ELECTION</b>					
<b>Department Totals For: ELECTION</b>					
REGULAR	50.00	0.00	500.00	0.00	0.00
Totals:	50.00	0.00	500.00	0.00	0.00
<b>Department: FIRE FIRE</b>					
<b>Department Totals For: FIRE</b>					
FIRE MEETING	10.00	0.00	2.50	0.00	0.00
REGULAR	110.00	0.00	1,602.00	0.00	0.00
STIPEND	0.00	0.00	2,083.33	0.00	0.00
Totals:	120.00	0.00	3,687.83	0.00	0.00
<b>Department: FIRE/RESCUE FIRE/RESCUE</b>					
<b>Department Totals For: FIRE/RESCUE</b>					
FIRE MEETING	4.00	0.00	1.00	0.00	0.00
OVERTIME	0.00	0.00	0.00	3.50	118.23
REGULAR	373.00	0.00	7,696.41	0.00	0.00
STIPEND	0.00	0.00	291.66	0.00	0.00
Totals:	377.00	0.00	7,989.07	3.50	118.23
<b>Department: HIGHWAY HIGHWAY</b>					
<b>Department Totals For: HIGHWAY</b>					
BEREAVEMENT	8.00	0.00	211.20	0.00	0.00
CELL PHONE	0.00	0.00	75.00	0.00	0.00
FT LONGEVITY	0.00	0.00	250.00	0.00	0.00
HOLIDAY	144.00	0.00	3,969.60	0.00	0.00
MILEAGE	0.00	0.00	340.00	0.00	0.00
OVERTIME	0.00	0.00	0.00	122.75	5,772.31
REGULAR	1,009.00	0.00	27,950.36	0.00	0.00
SICK	14.00	0.00	323.96	0.00	0.00
SICK BUYOUT	4.00	0.00	119.36	0.00	0.00
USECOMP	5.00	0.00	132.00	0.00	0.00
VACATION	37.00	0.00	932.88	0.00	0.00
Totals:	1,221.00	0.00	34,304.36	122.75	5,772.31
<b>Department: LIBRARY LIBRARY</b>					
<b>Department Totals For: LIBRARY</b>					
REGULAR	421.00	0.00	9,105.31	0.00	0.00
SALARY	205.00	0.00	8,042.00	0.00	0.00
Totals:	626.00	0.00	17,147.31	0.00	0.00
<b>Department: POLICE POLICE</b>					
<b>Department Totals For: POLICE</b>					



DEPARTMENTAL HOURS AND GROSS SUMMARY REPORT FOR TOWN OF HENNIKER

For 11/01/2023 to 11/30/2023

Pay Code	Regular Hours	Suppl. Hours	Regular Gross	OT Hours	OT Gross
EVENING	460.50	0.00	345.38	0.00	0.00
FTO	317.00	0.00	317.00	0.00	0.00
HOLIDAY	31.00	0.00	766.84	0.00	0.00
MIDNIGHT	533.00	0.00	533.00	0.00	0.00
OUTSIDE DETAIL	26.00	0.00	1,173.38	0.00	0.00
OVERTIME	0.00	0.00	0.00	82.00	3,988.70
REGULAR	2,023.00	0.00	59,474.52	0.00	0.00
SICK	10.00	0.00	236.90	0.00	0.00
SICK BUYOUT	8.00	0.00	333.60	0.00	0.00
USECOMP	11.00	0.00	292.15	0.00	0.00
VACATION	120.00	0.00	4,036.34	0.00	0.00
Totals:	3,539.50	0.00	67,509.11	82.00	3,988.70

**Department: RESCUE RESCUE**

**Department Totals For: RESCUE**

COMP OVER BASE	16.25	0.00	425.30	0.00	0.00
HALFTIME - FIRE	60.00	0.00	789.48	0.00	0.00
HOLIDAY	97.00	0.00	2,658.14	0.00	0.00
OVERTIME	0.00	0.00	0.00	109.25	3,947.60
REGULAR	1,290.50	0.00	31,861.75	0.00	0.00
SICK	142.50	0.00	4,489.93	0.00	0.00
VACATION	20.33	0.00	529.67	0.00	0.00
Totals:	1,626.58	0.00	40,754.27	109.25	3,947.60

**Department: SELECTMAN SELECTMAN**

**Department Totals For: SELECTMAN**

CELL PHONE	0.00	0.00	75.00	0.00	0.00
HOLIDAY	110.00	0.00	3,357.22	0.00	0.00
OVERTIME	0.00	0.00	0.00	6.00	160.02
REGULAR	484.00	0.00	10,734.66	0.00	0.00
SALARY	472.95	0.00	16,531.81	0.00	0.00
SICK	12.50	0.00	338.06	0.00	0.00
USECOMP	2.50	0.00	71.45	0.00	0.00
VACATION	8.00	0.00	160.40	0.00	0.00
Totals:	1,089.95	0.00	31,268.60	6.00	160.02

**Department: TC/TX TOWN CLERK / TAX COLLECTOR**

**Department Totals For: TC/TX**

HOLIDAY	48.00	0.00	1,254.79	0.00	0.00
OVERTIME	0.00	0.00	0.00	1.50	44.91
REGULAR	167.50	0.00	3,343.30	0.00	0.00
SALARY	199.25	0.00	5,688.85	0.00	0.00
SICK	8.50	0.00	169.66	0.00	0.00
Totals:	423.25	0.00	10,456.60	1.50	44.91

**Department: TOWN OFFICIAL TOWN OFFICIAL**

**Department Totals For: TOWN OFFICIAL**

REGULAR	51.00	0.00	510.00	0.00	0.00
Totals:	51.00	0.00	510.00	0.00	0.00

**Department: TRANSFER TRANSFER**

**Department Totals For: TRANSFER**

HOLIDAY	85.00	0.00	2,163.06	0.00	0.00
OVERTIME	0.00	0.00	0.00	22.00	707.41
REGULAR	563.50	0.00	13,490.70	0.00	0.00
SICK	6.58	0.00	103.83	0.00	0.00
USECOMP	10.00	0.00	187.70	0.00	0.00
VACA BUY NONHRS	5.00	0.00	78.90	0.00	0.00
VACATION	14.00	0.00	471.10	0.00	0.00
Totals:	684.08	0.00	16,495.29	22.00	707.41

DEPARTMENTAL HOURS AND GROSS SUMMARY REPORT FOR TOWN OF HENNIKER

For 11/01/2023 to 11/30/2023

Pay Code	Regular Hours	Suppl. Hours	Regular Gross	OT Hours	OT Gross
<b>Department: WELFARE WELFARE</b>					
<b>Department Totals For: WELFARE</b>					
HOLIDAY	2.00	0.00	42.48	0.00	0.00
REGULAR	39.00	0.00	828.36	0.00	0.00
VACATION	24.00	0.00	509.76	0.00	0.00
Totals:	65.00	0.00	1,380.60	0.00	0.00
<b>Department: WWTP WASTE WATER TREATMENT PLANT</b>					
<b>Department Totals For: WWTP</b>					
FT LONGEVITY	0.00	0.00	750.00	0.00	0.00
HOLIDAY	72.00	0.00	2,056.32	0.00	0.00
OVERTIME	0.00	0.00	0.00	19.50	858.69
REGULAR	429.00	0.00	12,184.97	0.00	0.00
SICK	39.00	0.00	1,299.38	0.00	0.00
USECOMP	19.00	0.00	467.45	0.00	0.00
VACATION	43.00	0.00	1,199.04	0.00	0.00
Totals:	602.00	0.00	17,957.16	19.50	858.69
<b>Grand Totals:</b>					
BEREAVEMENT	8.00	0.00	211.20	0.00	0.00
CELL PHONE	0.00	0.00	150.00	0.00	0.00
COMP OVER BASE	16.25	0.00	425.30	0.00	0.00
EVENING	460.50	0.00	345.38	0.00	0.00
FIRE MEETING	14.00	0.00	3.50	0.00	0.00
FT LONGEVITY	0.00	0.00	1,000.00	0.00	0.00
FTO	317.00	0.00	317.00	0.00	0.00
GASOLINE	0.00	0.00	200.00	0.00	0.00
HALFTIME - FIRE	60.00	0.00	789.48	0.00	0.00
HOLIDAY	612.00	0.00	17,621.83	0.00	0.00
MIDNIGHT	533.00	0.00	533.00	0.00	0.00
MILEAGE	0.00	0.00	340.00	0.00	0.00
OUTSIDE DETAIL	26.00	0.00	1,173.38	0.00	0.00
OVERTIME	0.00	0.00	0.00	367.50	15,648.12
REGULAR	7,180.00	0.00	188,302.51	0.00	0.00
SALARY	967.20	0.00	32,690.51	0.00	0.00
SICK	233.08	0.00	6,961.72	0.00	0.00
SICK BUYOUT	12.00	0.00	452.96	0.00	0.00
STIPEND	0.00	0.00	2,374.99	0.00	0.00
USECOMP	47.50	0.00	1,150.75	0.00	0.00
VACA BUY NONHRS	5.00	0.00	78.90	0.00	0.00
VACATION	266.33	0.00	7,839.19	0.00	0.00
Totals:	10,757.86	0.00	262,961.60	367.50	15,648.12

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

Balance As of 11/30/2023

GL Number	Description	2023 Original Budget	2023 Amended Budget	YTD ACTIVITY	Encumbrance 11/30/2023	Available Balance 11/30/2023	% Bdgt Remain
<b>Fund: 01 GENERAL FUND</b>							
<b>Department: 4130 EXECUTIVE</b>							
01-4130-4111-000	WAGES PT	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00
01-4130-4115-001	SELECTMEN STIPEND	7,500.00	7,500.00	750.00	0.00	6,750.00	90.00
01-4130-4115-002	TRUSTEES STIPEND	900.00	900.00	0.00	0.00	900.00	100.00
01-4130-4220-000	FICA/MEDICARE	1,186.00	1,186.00	440.00	0.00	746.00	62.90
01-4130-4330-000	TUITUIN REIMBURSE	7,500.00	7,500.00	155.00	0.00	7,345.00	97.93
01-4130-4350-000	DRUG/ALCOHOL TESTING	3,000.00	3,000.00	1,222.00	0.00	1,778.00	59.27
01-4130-4610-000	SELECTMEN EXPENSE	1,500.00	1,500.00	2,333.62	0.00	(833.62)	(55.57)
01-4130-4614-000	LOSS PREVENTION	300.00	300.00	0.00	0.00	300.00	100.00
01-4130-4615-000	HISTORIC DISTRICT	1,250.00	1,250.00	30.00	0.00	1,220.00	97.60
Total Dept 4130 - EXECUTIVE		24,336.00	24,336.00	4,930.62	0.00	19,405.38	79.74
<b>Department: 4140 TOWN CLERK</b>							
01-4140-4111-000	WAGES DEPUTY	23,230.00	23,230.00	21,121.74	0.00	2,108.26	9.08
01-4140-4130-000	WAGES	34,633.00	34,633.00	33,656.14	0.00	976.86	2.82
01-4140-4140-000	OVERTIME	1,000.00	1,000.00	655.60	0.00	344.40	34.44
01-4140-4211-000	BENEFIT INSURANCE	14,080.00	14,080.00	16,775.26	0.00	(2,695.26)	(19.14)
01-4140-4220-000	FICA/MEDICARE	4,388.00	4,388.00	4,109.67	0.00	278.33	6.34
01-4140-4230-000	RETIREMENT	8,214.00	8,214.00	6,371.33	0.00	1,842.67	22.43
01-4140-4240-000	TRAINING/SEMINARS	900.00	900.00	1,291.68	0.00	(391.68)	(43.52)
01-4140-4560-000	DUES/MEMBERSHIPS	40.00	40.00	60.00	0.00	(20.00)	(50.00)
01-4140-4570-000	ADVERTISING	200.00	200.00	262.50	0.00	(62.50)	(31.25)
01-4140-4620-000	OFFICE SUPPLIES	1,400.00	1,400.00	1,230.26	0.00	169.74	12.12
01-4140-4625-000	POSTAGE	2,400.00	2,400.00	2,182.53	0.00	217.47	9.06
01-4140-4637-000	MILEAGE	550.00	550.00	304.06	0.00	245.94	44.72
01-4140-4805-000	EQUIP MAINT/REPAIR	2,300.00	2,300.00	2,584.42	0.00	(284.42)	(12.37)
01-4140-4814-000	PHOTOCOPY EXPENSE	490.00	490.00	0.00	0.00	490.00	100.00
01-4140-4832-000	ANIMAL LICENSES	450.00	450.00	336.78	0.00	113.22	25.16
Total Dept 4140 - TOWN CLERK		94,275.00	94,275.00	90,941.97	0.00	3,333.03	3.54
<b>Department: 4141 ELECTIONS</b>							
01-4141-4115-000	STIPEND SUPERVISORS OF CHECKLIST	4,000.00	4,000.00	1,301.50	0.00	2,698.50	67.46
01-4141-4220-000	FICA/MEDICARE	0.00	0.00	91.81	0.00	(91.81)	0.00
01-4141-4570-000	ADVERTISING	200.00	200.00	80.00	0.00	120.00	60.00
01-4141-4620-000	VOTING SUPPLIES	100.00	100.00	144.99	0.00	(44.99)	(44.99)
01-4141-4625-000	POSTAGE	20.00	20.00	17.89	0.00	2.11	10.55
01-4141-4690-000	ELECTION EXPENSE	500.00	500.00	0.00	0.00	500.00	100.00
01-4141-4740-000	EQUIPMENT PURCHASE	100.00	100.00	0.00	0.00	100.00	100.00
01-4141-4802-000	BALLOTS	1,600.00	1,600.00	1,884.64	0.00	(284.64)	(17.79)
01-4141-4803-000	VOTING BOOTH MAINT.	100.00	100.00	0.00	0.00	100.00	100.00
Total Dept 4141 - ELECTIONS		6,620.00	6,620.00	3,520.83	0.00	3,099.17	46.82
<b>Department: 4142 TAX MAP</b>							
01-4142-4312-000	CARTOGRAPHER	2,400.00	2,400.00	2,400.00	0.00	0.00	0.00
01-4142-4400-000	DIGITAL MAPPING	2,300.00	2,300.00	3,800.00	0.00	(1,500.00)	(65.22)
01-4142-4550-000	PRINTING	250.00	250.00	0.00	0.00	250.00	100.00
Total Dept 4142 - TAX MAP		4,950.00	4,950.00	6,200.00	0.00	(1,250.00)	(25.25)
<b>Department: 4150 FINANCE</b>							
01-4150-4110-000	WAGES FT	361,088.00	361,088.00	314,811.73	0.00	46,276.27	12.82
01-4150-4112-000	WAGES PART TIME	27,476.00	27,476.00	26,006.42	0.00	1,469.58	5.35

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

Balance As of 11/30/2023

GL Number	Description	2023 Original Budget	2023 Amended Budget	YTD ACTIVITY	Encumbrance 11/30/2023	Available Balance 11/30/2023	% Bdgt Remain
<b>Fund: 01 GENERAL FUND</b>							
<b>Department: 4150 FINANCE</b>							
01-4150-4115-001	TREASURER STIPEND	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00
01-4150-4115-002	DEPUTY TREASURER STIPEND	100.00	100.00	0.00	0.00	100.00	100.00
01-4150-4140-000	WAGES OT	0.00	0.00	160.02	0.00	(160.02)	0.00
01-4150-4211-000	BENEFIT INSURANCES	84,410.00	84,410.00	65,574.32	0.00	18,835.68	22.31
01-4150-4220-000	FICA/MEDICARE	29,276.00	29,276.00	25,489.57	0.00	3,786.43	12.93
01-4150-4230-000	RETIREMENT	50,442.00	50,442.00	40,493.57	0.00	9,948.43	19.72
01-4150-4240-000	TRAINING/SEMINARS	1,225.00	1,225.00	1,086.27	0.00	138.73	11.32
01-4150-4301-000	CONSULT/AUDITORS	16,000.00	16,000.00	14,825.00	0.00	1,175.00	7.34
01-4150-4312-000	CONSULT/ASSESSOR	40,000.00	40,000.00	34,150.00	0.00	5,850.00	14.63
01-4150-4341-000	TELEPHONE CHGS	6,500.00	6,500.00	5,881.85	0.00	618.15	9.51
01-4150-4409-000	CUSTODIAL SERVICE	16,860.00	16,860.00	13,574.74	0.00	3,285.26	19.49
01-4150-4410-000	ELECTRICITY	4,000.00	4,000.00	2,299.25	0.00	1,700.75	42.52
01-4150-4411-000	HEAT	9,597.00	9,597.00	3,278.47	0.00	6,318.53	65.84
01-4150-4412-000	WATER/SEWER	1,136.00	1,136.00	1,135.20	0.00	0.80	0.07
01-4150-4414-000	ALARM MONITOR	1,775.00	1,775.00	858.99	0.00	916.01	51.61
01-4150-4429-000	MEDICAL SUPPLIES	200.00	200.00	0.00	0.00	200.00	100.00
01-4150-4430-000	BLD REPAIR/MAINT	2,900.00	2,900.00	5,180.16	0.00	(2,280.16)	(78.63)
01-4150-4434-000	CUSTODIAL SUPPLIES	1,600.00	1,600.00	176.20	0.00	1,423.80	88.99
01-4150-4450-000	GRANGE ELECTRIC	1,750.00	1,750.00	1,274.13	0.00	475.87	27.19
01-4150-4451-000	COMMUNITY CTR ELEC	5,371.00	5,371.00	4,233.62	0.00	1,137.38	21.18
01-4150-4452-000	GRANGE WATER/SEWER	808.00	808.00	807.60	0.00	0.40	0.05
01-4150-4453-000	COMM CTR WTR/SEWER	1,000.00	1,000.00	807.60	0.00	192.40	19.24
01-4150-4454-000	GRANGE ALARM	10,078.00	10,078.00	430.00	10,194.00	(546.00)	(5.42)
01-4150-4455-000	COMM CTR ALARM	575.00	575.00	250.00	0.00	325.00	56.52
01-4150-4456-000	GRANGE HEAT	2,888.00	2,888.00	1,851.05	0.00	1,036.95	35.91
01-4150-4457-000	COMM CTR HEAT	425.00	425.00	898.94	0.00	(473.94)	(111.52)
01-4150-4458-000	GRANGE MAINTENANCE	854.00	854.00	281.00	0.00	573.00	67.10
01-4150-4459-000	COMM CTR MAINTENCE	1,500.00	1,500.00	470.10	0.00	1,029.90	68.66
01-4150-4460-000	GRANGE TELEPHONE	1,320.00	1,320.00	932.84	0.00	387.16	29.33
01-4150-4461-000	COMM CTR TELEPHONE	1,635.00	1,635.00	1,586.01	0.00	48.99	3.00
01-4150-4550-000	PRINTING	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00
01-4150-4552-000	TOWN REPORT	2,680.00	2,680.00	2,873.00	0.00	(193.00)	(7.20)
01-4150-4560-000	DUES/MEMBERSHIP	1,200.00	1,200.00	867.26	0.00	332.74	27.73
01-4150-4570-000	ADVERTISING	1,800.00	1,800.00	1,324.56	0.00	475.44	26.41
01-4150-4620-000	OFFICE SUPPLIES	5,500.00	5,500.00	3,197.47	0.00	2,302.53	41.86
01-4150-4625-000	POSTAGE	7,200.00	7,200.00	1,999.01	408.09	4,792.90	66.57
01-4150-4637-000	MILEAGE	2,000.00	2,000.00	665.91	0.00	1,334.09	66.70
01-4150-4670-000	BOOKS	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00
01-4150-4740-000	EQUIPMENT PURCHASE	1,000.00	1,000.00	219.96	0.00	780.04	78.00
01-4150-4810-000	INFORMATION TECHNOLOGY	71,672.00	71,672.00	60,822.44	0.00	10,849.56	15.14
01-4150-4815-000	COPIER LEASE	1,545.00	1,545.00	382.12	0.00	1,162.88	75.27
01-4150-4820-000	COPIER MAINTENANCE	0.00	0.00	1,640.35	0.00	(1,640.35)	0.00
01-4150-4825-000	COUNTY REGISTRY	700.00	700.00	80.13	0.00	619.87	88.55
01-4150-4827-000	LEIN RESEARCH	4,300.00	4,300.00	750.90	0.00	3,549.10	82.54
01-4150-4835-000	WEB SITE EXPENSES	4,887.00	4,887.00	2,195.94	0.00	2,691.06	55.07
Total Dept 4150 - FINANCE		791,773.00	791,773.00	645,823.70	10,602.09	135,347.21	18.43
<b>Department: 4151 TAX COLLECTOR</b>							
01-4151-4111-000	WAGES DEPUTY	23,230.00	23,230.00	21,121.43	0.00	2,108.57	9.08

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GL Number	Description	2023 Original Budget	2023 Amended Budget	YTD ACTIVITY	Encumbrance 11/30/2023	Available Balance 11/30/2023	% Bdgt Remain
<b>Fund: 01 GENERAL FUND</b>							
<b>Department: 4151 TAX COLLECTOR</b>							
01-4151-4130-000	WAGES	34,633.00	34,633.00	33,656.46	0.00	976.54	2.82
01-4151-4140-000	OVERTIME	1,000.00	1,000.00	654.82	0.00	345.18	34.52
01-4151-4211-000	BENEFIT INSURANCE	14,080.00	14,080.00	19,675.63	0.00	(5,595.63)	(39.74)
01-4151-4220-000	FICA/MEDICARE	4,388.00	4,388.00	4,109.42	0.00	278.58	6.35
01-4151-4230-000	RETIREMENT	8,214.00	8,214.00	4,930.73	0.00	3,283.27	39.97
01-4151-4240-000	TRAINING/SEMINAR	900.00	900.00	908.00	0.00	(8.00)	(0.89)
01-4151-4560-000	DUES/MEMBERSHIP	40.00	40.00	60.00	0.00	(20.00)	(50.00)
01-4151-4570-000	ADVERTISING	200.00	200.00	0.00	0.00	200.00	100.00
01-4151-4620-000	OFFICE SUPPLIES	1,300.00	1,300.00	801.90	0.00	498.10	38.32
01-4151-4625-000	POSTAGE	5,000.00	5,000.00	3,128.68	0.00	1,871.32	37.43
01-4151-4637-000	MILEAGE	350.00	350.00	107.54	0.00	242.46	69.27
01-4151-4814-000	PHOTOCOPY EXP	490.00	490.00	0.00	0.00	490.00	100.00
01-4151-4825-000	COUNTY REGISTRY	700.00	700.00	755.74	0.00	(55.74)	(7.96)
Total Dept 4151 - TAX COLLECTOR		94,525.00	94,525.00	89,910.35	0.00	4,614.65	4.88
<b>Department: 4153 LEGAL</b>							
01-4153-4320-000	LEGAL FEES	20,000.00	20,000.00	17,479.38	0.00	2,520.62	12.60
Total Dept 4153 - LEGAL		20,000.00	20,000.00	17,479.38	0.00	2,520.62	12.60
<b>Department: 4191 PLANNING</b>							
01-4191-4110-000	WAGES	1,500.00	1,500.00	291.67	0.00	1,208.33	80.56
01-4191-4220-000	FICA/MEDICARE	115.00	115.00	22.31	0.00	92.69	80.60
01-4191-4240-000	TRAINING/SEMINARS	250.00	250.00	0.00	0.00	250.00	100.00
01-4191-4390-000	CONSULTING FEES	21,450.00	21,450.00	11,223.62	0.00	10,226.38	47.68
01-4191-4560-000	DUES/MEMBERSHIPS	5,964.00	5,964.00	5,670.00	0.00	294.00	4.93
01-4191-4570-000	ADVERTISING	1,000.00	1,000.00	639.22	0.00	360.78	36.08
01-4191-4620-000	OFFICE SUPPLIES	300.00	300.00	0.00	0.00	300.00	100.00
01-4191-4625-000	POSTAGE	100.00	100.00	687.97	0.00	(587.97)	(587.97)
01-4191-4901-000	ESCROW ACCT EXPENSES	0.00	0.00	1,337.00	0.00	(1,337.00)	0.00
Total Dept 4191 - PLANNING		30,679.00	30,679.00	19,871.79	0.00	10,807.21	35.23
<b>Department: 4192 ZONING</b>							
01-4192-4110-000	WAGES	600.00	600.00	0.00	0.00	600.00	100.00
01-4192-4220-000	FICA/MEDICARE	46.00	46.00	0.00	0.00	46.00	100.00
01-4192-4390-000	CONSULTANT	3,000.00	3,000.00	1,944.38	0.00	1,055.62	35.19
01-4192-4391-000	LEGAL	800.00	800.00	0.00	0.00	800.00	100.00
01-4192-4570-000	ADVERTISING	300.00	300.00	50.00	0.00	250.00	83.33
01-4192-4620-000	OFFICE SUPPLIES	225.00	225.00	0.00	0.00	225.00	100.00
01-4192-4625-000	POSTAGE	300.00	300.00	131.03	0.00	168.97	56.32
Total Dept 4192 - ZONING		5,271.00	5,271.00	2,125.41	0.00	3,145.59	59.68
<b>Department: 4195 CEMETERIES</b>							
01-4195-4650-000	GROUND MAINT	11,780.00	11,780.00	11,780.00	0.00	0.00	0.00
01-4195-4655-000	STONE REPAIR	2,750.00	2,750.00	2,500.00	0.00	250.00	9.09
01-4195-4657-000	TREE REMOVAL	6,800.00	6,800.00	7,500.00	0.00	(700.00)	(10.29)
Total Dept 4195 - CEMETERIES		21,330.00	21,330.00	21,780.00	0.00	(450.00)	(2.11)
<b>Department: 4196 INSURANCE</b>							
01-4196-4520-000	WORKERS COMPENSATION	49,724.00	49,724.00	49,359.00	0.00	365.00	0.73
01-4196-4522-000	GENERAL LIABILITY	103,918.00	103,918.00	103,918.00	0.00	0.00	0.00
01-4196-4523-000	UNEMPLOYMENT INS	973.00	973.00	973.00	0.00	0.00	0.00

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<b>Fund: 01 GENERAL FUND</b>							
<b>Department: 4196 INSURANCE</b>							
01-4196-4524-000	DEDUCTIBLE	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00
Total Dept 4196 - INSURANCE		156,615.00	156,615.00	154,250.00	0.00	2,365.00	1.51
<b>Department: 4197 MUNICIPAL DUES</b>							
01-4197-4560-000	MEMBERSHIPS	4,157.00	4,157.00	4,052.00	0.00	105.00	2.53
Total Dept 4197 - MUNICIPAL DUES		4,157.00	4,157.00	4,052.00	0.00	105.00	2.53
<b>Department: 4210 POLICE</b>							
01-4210-4109-000	WAGES CLERICAL	72,812.00	72,812.00	55,290.55	0.00	17,521.45	24.06
01-4210-4110-000	WAGES FT	658,684.00	658,684.00	575,196.97	0.00	83,487.03	12.67
01-4210-4111-000	PART TIME WAGES	40,000.00	40,000.00	14,134.60	0.00	25,865.40	64.66
01-4210-4112-000	DETAIL WAGES (REVENUE)	1.00	1.00	7,406.73	0.00	(7,405.73)	(740,573.00)
01-4210-4120-000	PARKING ENFORCEMENT	9,709.00	9,709.00	0.00	0.00	9,709.00	100.00
01-4210-4121-000	CROSSING GUARDS	7,920.00	7,920.00	6,930.00	0.00	990.00	12.50
01-4210-4140-000	WAGES OT	25,000.00	25,000.00	45,659.52	0.00	(20,659.52)	(82.64)
01-4210-4211-000	BENEFIT INSURANCE	196,689.00	196,689.00	147,545.25	0.00	49,143.75	24.99
01-4210-4220-000	FICA/MEDICARE	19,499.00	19,499.00	14,525.93	0.00	4,973.07	25.50
01-4210-4230-000	RETIREMENT	229,826.00	229,826.00	185,123.99	0.00	44,702.01	19.45
01-4210-4240-000	TRAINING/LICENSE	5,000.00	5,000.00	3,884.04	0.00	1,115.96	22.32
01-4210-4241-000	TRAINING/AMMUNITION	4,000.00	4,000.00	4,222.87	0.00	(222.87)	(5.57)
01-4210-4291-000	UNIFORMS	8,000.00	8,000.00	11,924.55	0.00	(3,924.55)	(49.06)
01-4210-4320-000	PROSECUTING ATTN	12,023.00	12,023.00	11,501.00	0.00	522.00	4.34
01-4210-4341-000	TELEPHONE	10,500.00	10,500.00	8,299.30	0.00	2,200.70	20.96
01-4210-4342-000	DISPATCH TELEPHONE	700.00	700.00	1,568.78	0.00	(868.78)	(124.11)
01-4210-4391-000	TOWING	500.00	500.00	350.00	0.00	150.00	30.00
01-4210-4392-000	ASSESSMENT CENTER	0.00	0.00	1,950.00	0.00	(1,950.00)	0.00
01-4210-4394-000	MERR COUNTY DISPATCH	43,849.00	43,849.00	46,637.56	0.00	(2,788.56)	(6.36)
01-4210-4410-000	ELECTRICITY	6,526.00	6,526.00	4,238.33	0.00	2,287.67	35.05
01-4210-4411-000	HEAT	4,300.00	4,300.00	3,021.29	0.00	1,278.71	29.74
01-4210-4412-000	WATER/SEWER	900.00	900.00	809.73	0.00	90.27	10.03
01-4210-4430-000	BLDG REPAIR/MAINT.	4,000.00	4,000.00	4,769.45	0.00	(769.45)	(19.24)
01-4210-4431-000	CUSTODIAN	8,640.00	8,640.00	7,178.62	0.00	1,461.38	16.91
01-4210-4550-000	PRINTING	500.00	500.00	621.33	0.00	(121.33)	(24.27)
01-4210-4560-000	DUES/MEMBERSHIPS	3,500.00	3,500.00	3,400.00	0.00	100.00	2.86
01-4210-4620-000	OFFICE SUPPLIES	4,000.00	4,000.00	3,825.28	0.00	174.72	4.37
01-4210-4625-000	POSTAGE	600.00	600.00	512.80	0.00	87.20	14.53
01-4210-4635-000	VEHICLE FUEL	14,500.00	14,500.00	12,120.51	0.00	2,379.49	16.41
01-4210-4637-000	BLOOD TEST MILEAGE	1,250.00	1,250.00	800.00	0.00	450.00	36.00
01-4210-4660-000	VEHICLE REPAIR/MAINT	7,500.00	7,500.00	8,798.62	0.00	(1,298.62)	(17.31)
01-4210-4661-000	VEHICLE TIRES	2,500.00	2,500.00	2,592.00	0.00	(92.00)	(3.68)
01-4210-4662-000	VEHICLE PARTS/ACCESS	2,500.00	2,500.00	159.05	0.00	2,340.95	93.64
01-4210-4670-000	BOOKS/PERIODICALS	350.00	350.00	0.00	0.00	350.00	100.00
01-4210-4740-000	EQUIPMENT PURCHASE	0.00	127,588.00	81,264.00	46,324.00	0.00	0.00
01-4210-4805-000	EQUIPMENT MAINTENANCE	26,600.00	26,600.00	18,294.58	0.00	8,305.42	31.22
01-4210-4814-000	PHOTOCOPY EXPENSE	1,000.00	1,000.00	785.00	0.00	215.00	21.50
01-4210-4840-000	COMMUNICATION REPAIR	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00
Total Dept 4210 - POLICE		1,435,378.00	1,562,966.00	1,295,342.23	46,324.00	221,299.77	17.12
<b>Department: 4214 FIRE &amp; RESCUE</b>							
01-4214-4110-000	FULL TIME WAGES	130,827.00	130,827.00	126,114.95	0.00	4,712.05	3.60

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<b>Fund: 01 GENERAL FUND</b>							
<b>Department: 4214 FIRE &amp; RESCUE</b>							
01-4214-4111-000	PART TIME WAGES	380,227.00	380,227.00	292,312.05	0.00	87,914.95	23.12
01-4214-4140-000	OVER TIME WAGES	15,000.00	15,000.00	21,701.93	0.00	(6,701.93)	(44.68)
01-4214-4211-000	BENEFIT INSURANCE	31,569.00	31,569.00	17,896.12	0.00	13,672.88	43.31
01-4214-4220-000	FICA/MEDICARE	31,147.00	31,147.00	25,420.46	0.00	5,726.54	18.39
01-4214-4230-000	RETIREMENT	46,183.00	46,183.00	36,886.82	0.00	9,296.18	20.13
01-4214-4341-000	TELEPHONE	10,353.00	10,353.00	8,038.58	0.00	2,314.42	22.36
01-4214-4350-000	MEDICAL/HEP B	500.00	500.00	0.00	0.00	500.00	100.00
01-4214-4394-000	DISPATCH FEES	47,259.00	47,259.00	47,259.00	0.00	0.00	0.00
01-4214-4410-000	ELECTRICITY	10,500.00	10,500.00	6,652.73	0.00	3,847.27	36.64
01-4214-4411-000	HEAT	6,000.00	6,000.00	3,408.19	0.00	2,591.81	43.20
01-4214-4412-000	WATER	1,600.00	1,600.00	3,083.85	0.00	(1,483.85)	(92.74)
01-4214-4430-000	BLDING MAINTENANCE	12,500.00	12,500.00	18,269.15	0.00	(5,769.15)	(46.15)
01-4214-4610-000	OFFICE SUPPLIES	6,000.00	6,000.00	4,449.77	0.00	1,550.23	25.84
01-4214-4690-000	SUPPLIES OTHER	2,800.00	2,800.00	1,093.65	0.00	1,706.35	60.94
Total Dept 4214 - FIRE & RESCUE		732,465.00	732,465.00	612,587.25	0.00	119,877.75	16.37
<b>Department: 4215 RESCUE</b>							
01-4215-4115-000	STIPEND	26,500.00	26,500.00	20,624.98	0.00	5,875.02	22.17
01-4215-4220-000	FICA/MEDICARE	2,019.00	2,019.00	1,577.66	0.00	441.34	21.86
01-4215-4240-000	TRAINING/LICENSE	8,750.00	8,750.00	1,331.39	0.00	7,418.61	84.78
01-4215-4635-000	VEHICLE FUEL	12,000.00	12,000.00	5,893.29	0.00	6,106.71	50.89
01-4215-4660-000	VEHICLE REPAIR/MAINT	14,000.00	14,000.00	6,654.53	0.00	7,345.47	52.47
01-4215-4680-000	MEDICAL SUPPLIES	12,000.00	12,000.00	6,105.93	0.00	5,894.07	49.12
01-4215-4740-000	EQUIPMENT PURCHASE	18,400.00	18,400.00	8,580.01	0.00	9,819.99	53.37
01-4215-4750-000	COMMUNICATION EQUIP	8,490.00	9,893.69	877.27	0.00	9,016.42	91.13
01-4215-4887-000	INTERCEPTOR FEES	2,000.00	2,000.00	1,600.00	0.00	400.00	20.00
01-4215-4888-000	COMSTAR BILLING FEES	20,000.00	20,000.00	17,420.68	0.00	2,579.32	12.90
Total Dept 4215 - RESCUE		124,159.00	125,562.69	70,665.74	0.00	54,896.95	43.72
<b>Department: 4220 FIRE</b>							
01-4220-4111-000	WAGES PT	68,727.00	68,727.00	52,520.39	0.00	16,206.61	23.58
01-4220-4220-000	FICA/MEDICARE	5,258.00	5,258.00	4,020.86	0.00	1,237.14	23.53
01-4220-4240-000	TRAINING/SEMINARS	6,502.00	6,502.00	3,252.92	0.00	3,249.08	49.97
01-4220-4635-000	VEHICLE FUEL	6,500.00	6,500.00	2,547.37	0.00	3,952.63	60.81
01-4220-4660-000	VEHICLE REPAIR/MAINT.	20,000.00	20,000.00	3,938.50	0.00	16,061.50	80.31
01-4220-4690-000	SUPPLIES OTHER	2,125.00	2,125.00	339.95	0.00	1,785.05	84.00
01-4220-4740-000	EQUIPMENT PURCHASES	27,985.00	27,985.00	41,803.49	0.00	(13,818.49)	(49.38)
01-4220-4750-000	COMMUNICATION EQUIPMENT	11,030.00	11,030.00	681.44	0.00	10,348.56	93.82
01-4220-4805-000	EQUIPMENT REPAIR/MAINT.	14,270.00	14,270.00	20,425.93	0.00	(6,155.93)	(43.14)
01-4220-4900-000	CSWW HYDRANT RENTAL	3,950.00	3,950.00	0.00	0.00	3,950.00	100.00
Total Dept 4220 - FIRE		166,347.00	166,347.00	129,530.85	0.00	36,816.15	22.13
<b>Department: 4240 CODE</b>							
01-4240-4110-000	WAGES	23,775.00	23,775.00	22,501.95	0.00	1,273.05	5.35
01-4240-4220-000	FICA/MEDICARE	1,818.00	1,818.00	1,721.40	0.00	96.60	5.31
01-4240-4341-000	TELEPHONE	600.00	600.00	542.12	0.00	57.88	9.65
01-4240-4411-000	CONSULTING FEES/FORESTER	600.00	600.00	0.00	0.00	600.00	100.00
01-4240-4560-000	DUES/MEMBERSHIPS	200.00	200.00	0.00	0.00	200.00	100.00
01-4240-4635-000	VEHICLE FUEL/MILEAGE	2,400.00	2,400.00	1,750.00	0.00	650.00	27.08
01-4240-4670-000	BOOKS/PERIODICAL	600.00	600.00	101.10	0.00	498.90	83.15

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<b>Fund: 01 GENERAL FUND</b>							
<b>Department: 4240 CODE</b>							
Total Dept 4240 - CODE		29,993.00	29,993.00	26,616.57	0.00	3,376.43	11.26
<b>Department: 4290 EMERGENCY MANAGEMENT</b>							
01-4290-4110-000	WAGES	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00
01-4290-4220-000	FICA	92.00	92.00	0.00	0.00	92.00	100.00
01-4290-4410-000	ELECTRICITY	250.00	250.00	429.40	0.00	(179.40)	(71.76)
Total Dept 4290 - EMERGENCY MANAGEMENT		1,542.00	1,542.00	429.40	0.00	1,112.60	72.15
<b>Department: 4311 HIGHWAY</b>							
01-4311-4110-000	WAGES FT	338,065.00	338,065.00	277,467.71	0.00	60,597.29	17.92
01-4311-4120-000	WAGES PT	25,000.00	25,000.00	28,642.50	0.00	(3,642.50)	(14.57)
01-4311-4140-000	WAGES OT	56,160.00	56,160.00	52,055.41	0.00	4,104.59	7.31
01-4311-4211-000	BENEFIT INSURANCES	116,278.00	116,278.00	92,723.04	0.00	23,554.96	20.26
01-4311-4220-000	FICA/MEDICARE	31,083.00	31,083.00	26,532.12	0.00	4,550.88	14.64
01-4311-4230-000	RETIREMENT	55,014.00	55,014.00	39,907.52	0.00	15,106.48	27.46
01-4311-4235-000	ADVERTISING	250.00	250.00	50.00	0.00	200.00	80.00
01-4311-4240-000	TRAINING/LICENSE	250.00	250.00	2,216.00	0.00	(1,966.00)	(786.40)
01-4311-4291-000	UNIFORMS	7,000.00	7,000.00	4,882.19	0.00	2,117.81	30.25
01-4311-4341-000	TELEPHONE	4,000.00	4,000.00	2,974.47	0.00	1,025.53	25.64
01-4311-4410-000	ELECTRICITY	4,200.00	4,200.00	3,594.04	0.00	605.96	14.43
01-4311-4411-000	HEAT	8,500.00	8,500.00	5,089.39	0.00	3,410.61	40.12
01-4311-4412-000	WATER/SEWER	3,000.00	3,000.00	2,398.11	0.00	601.89	20.06
01-4311-4414-000	ALARM	1,500.00	1,500.00	1,148.00	0.00	352.00	23.47
01-4311-4430-000	BUILDING MAINTENANCE	8,000.00	8,000.00	6,302.00	0.00	1,698.00	21.23
01-4311-4560-000	DUES/MEMBERSHIP	50.00	50.00	0.00	0.00	50.00	100.00
01-4311-4620-000	OFFICE SUPPLIES	1,200.00	1,200.00	530.53	0.00	669.47	55.79
01-4311-4635-000	FUEL GASOLINE	5,000.00	5,000.00	2,263.36	0.00	2,736.64	54.73
01-4311-4636-000	FUEL DIESEL	90,000.00	90,000.00	50,724.02	0.00	39,275.98	43.64
01-4311-4637-000	MILEAGE	4,200.00	4,200.00	3,479.91	0.00	720.09	17.15
01-4311-4660-000	VEHICLE REPAIR/MAINT	20,000.00	20,000.00	4,534.60	0.00	15,465.40	77.33
01-4311-4661-000	VEHICLE TIRES	10,000.00	10,000.00	9,615.87	0.00	384.13	3.84
01-4311-4662-000	VEHICLE PARTS/ACCESS	26,000.00	26,000.00	30,548.11	0.00	(4,548.11)	(17.49)
01-4311-4689-000	SUPPLIES OTHER	1,000.00	1,000.00	1,013.41	0.00	(13.41)	(1.34)
01-4311-4740-000	EQUIPMENT	4,000.00	4,000.00	3,667.38	0.00	332.62	8.32
01-4311-4805-000	EQUIP MAINT/REPAIR	40,000.00	40,000.00	30,242.19	0.00	9,757.81	24.39
01-4311-4840-000	COMM EQUIP MAINT.	2,000.00	2,000.00	370.00	0.00	1,630.00	81.50
Total Dept 4311 - HIGHWAY		861,750.00	861,750.00	682,971.88	0.00	178,778.12	20.75
<b>Department: 4312 HIGHWAY &amp; STREETS</b>							
01-4312-4711-000	GRAVEL	25,000.00	25,000.00	24,300.00	0.00	700.00	2.80
01-4312-4712-000	SAND	7,000.00	7,000.00	5,875.00	0.00	1,125.00	16.07
01-4312-4713-000	SALT	158,000.00	158,000.00	122,032.64	0.00	35,967.36	22.76
01-4312-4806-000	BRIDGE REPAIR	3,000.00	3,000.00	2,455.50	0.00	544.50	18.15
01-4312-4884-000	ROADSIDE MAINT.	27,500.00	27,500.00	28,724.00	0.00	(1,224.00)	(4.45)
01-4312-4885-000	ROAD REPAIRS	80,000.00	80,000.00	53,213.49	0.00	26,786.51	33.48
01-4312-4886-000	SIGNS/GUARDRAIL	13,500.00	13,500.00	3,266.75	0.00	10,233.25	75.80
01-4312-4887-000	STRIPE/SWEEP	7,000.00	7,000.00	4,100.00	0.00	2,900.00	41.43
01-4312-4888-000	CULVERTS/DRAINS	24,000.00	24,000.00	14,946.00	0.00	9,054.00	37.73
01-4312-4889-000	TREES	15,000.00	15,000.00	6,400.00	0.00	8,600.00	57.33
01-4312-4904-000	CHIP SEAL/CRACK SEAL	80,000.00	80,000.00	21,000.00	0.00	59,000.00	73.75



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<b>Fund: 01 GENERAL FUND</b>							
<b>Department: 4312 HIGHWAY &amp; STREETS</b>							
01-4312-4905-000	ENGINEER&DESIGN	7,500.00	7,500.00	4,142.27	0.00	3,357.73	44.77
01-4312-4906-000	ROAD CONSTRUCT	250,000.00	250,000.00	250,000.00	0.00	0.00	0.00
Total Dept 4312 - HIGHWAY & STREETS		697,500.00	697,500.00	540,455.65	0.00	157,044.35	22.52
<b>Department: 4316 STREET LIGHTS</b>							
01-4316-4410-000	ELECTRICITY	13,500.00	13,500.00	8,495.00	0.00	5,005.00	37.07
Total Dept 4316 - STREET LIGHTS		13,500.00	13,500.00	8,495.00	0.00	5,005.00	37.07
<b>Department: 4324 SOLID WASTE</b>							
01-4324-4110-000	WAGES FT	146,882.00	146,882.00	139,925.37	0.00	6,956.63	4.74
01-4324-4111-000	PART TIME WAGES	24,450.00	24,450.00	24,841.22	0.00	(391.22)	(1.60)
01-4324-4140-000	OT	10,000.00	10,000.00	6,650.99	0.00	3,349.01	33.49
01-4324-4211-000	BENEFIT INSURANCES	14,811.00	14,811.00	10,190.48	0.00	4,620.52	31.20
01-4324-4220-000	FICA/MEDICARE	13,796.00	13,796.00	13,036.28	0.00	759.72	5.51
01-4324-4230-000	RETIREMENT	14,066.00	14,066.00	11,179.82	0.00	2,886.18	20.52
01-4324-4240-000	TRAINING/LICENSE	900.00	900.00	660.00	0.00	240.00	26.67
01-4324-4291-000	UNIFORMS	3,000.00	3,000.00	3,304.76	0.00	(304.76)	(10.16)
01-4324-4341-000	TELEPHONE	2,440.00	2,440.00	1,166.34	0.00	1,273.66	52.20
01-4324-4355-000	HOUSE HAZ WASTE	20,000.00	20,000.00	19,386.10	799.99	(186.09)	(0.93)
01-4324-4410-000	ELECTRICITY	9,500.00	9,500.00	6,282.71	0.00	3,217.29	33.87
01-4324-4414-000	ALARM	1,200.00	1,200.00	742.00	0.00	458.00	38.17
01-4324-4430-000	BLD REPAIR	41,805.00	41,805.00	52,023.28	0.00	(10,218.28)	(24.44)
01-4324-4434-000	RECYCLING BLDING	5,000.00	5,000.00	1,957.61	0.00	3,042.39	60.85
01-4324-4560-000	DUES/MEMBERSHIPS	350.00	350.00	502.88	0.00	(152.88)	(43.68)
01-4324-4620-000	OFFICE SUPPLIES	350.00	350.00	357.47	0.00	(7.47)	(2.13)
01-4324-4635-000	VEHICLE FUEL	7,000.00	7,000.00	4,263.65	0.00	2,736.35	39.09
01-4324-4637-000	MILEAGE	650.00	650.00	802.65	0.00	(152.65)	(23.48)
01-4324-4660-000	VEHICLE REPAIR	9,000.00	9,000.00	1,728.23	0.00	7,271.77	80.80
01-4324-4689-000	SUPPLIES OTHER	300.00	300.00	1,399.49	0.00	(1,099.49)	(366.50)
01-4324-4805-000	EQUIP MAINT/REPAIR	21,000.00	21,000.00	11,522.11	0.00	9,477.89	45.13
01-4324-4855-000	SAFETY SUPPLIES	1,500.00	1,500.00	1,778.62	0.00	(278.62)	(18.57)
01-4324-4901-000	FREON, GLASS, CMPTR	7,500.00	7,500.00	3,044.24	0.00	4,455.76	59.41
01-4324-4902-000	TRANSPORTATION	22,000.00	22,000.00	15,195.00	0.00	6,805.00	30.93
01-4324-4903-000	TIPPING FEE	140,000.00	140,000.00	85,625.00	0.00	54,375.00	38.84
01-4324-4904-000	LANDSCAPING	8,500.00	8,500.00	2,652.22	0.00	5,847.78	68.80
01-4324-4905-000	MONITORING WELLS	15,000.00	15,000.00	8,727.25	0.00	6,272.75	41.82
01-4324-4906-000	DEMOLITION DISPOSE	43,000.00	43,000.00	33,617.80	0.00	9,382.20	21.82
Total Dept 4324 - SOLID WASTE		584,000.00	584,000.00	462,563.57	799.99	120,636.44	20.79
<b>Department: 4411 HEALTH</b>							
01-4411-4115-000	HEALTH OFFICER STIPEND	5,000.00	5,000.00	4,999.68	0.00	0.32	0.01
01-4411-4689-000	SUPPLIES OTHER	500.00	500.00	0.00	0.00	500.00	100.00
Total Dept 4411 - HEALTH		5,500.00	5,500.00	4,999.68	0.00	500.32	9.10
<b>Department: 4414 ANIMAL CONTROL</b>							
01-4414-4111-000	WAGES	5,860.00	5,860.00	360.00	0.00	5,500.00	93.86
01-4414-4220-000	FICA/MEDICARE	448.00	448.00	27.54	0.00	420.46	93.85
01-4414-4240-000	TRAINING	350.00	350.00	0.00	0.00	350.00	100.00
01-4414-4291-000	UNIFORMS	150.00	150.00	0.00	0.00	150.00	100.00
01-4414-4343-000	ANIMAL RESCUE	700.00	700.00	0.00	0.00	700.00	100.00

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<b>Fund: 01 GENERAL FUND</b>							
<b>Department: 4414 ANIMAL CONTROL</b>							
01-4414-4637-000	MILEAGE	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00
01-4414-4740-000	EQUIPMENT	100.00	100.00	0.00	0.00	100.00	100.00
01-4414-4840-000	RADIO PAGER	600.00	600.00	0.00	0.00	600.00	100.00
Total Dept 4414 - ANIMAL CONTROL		9,408.00	9,408.00	387.54	0.00	9,020.46	95.88
<b>Department: 4442 WELFARE</b>							
01-4442-4111-000	DIRECTOR WAGES PART TIME	11,094.00	11,094.00	11,740.41	0.00	(646.41)	(5.83)
01-4442-4220-000	FICA/MEDICARE	848.00	848.00	898.15	0.00	(50.15)	(5.91)
01-4442-4620-000	OFFICE SUPPLIES	500.00	500.00	0.00	0.00	500.00	100.00
01-4442-4689-000	DIRECTOR EXPENSES	150.00	150.00	179.99	0.00	(29.99)	(19.99)
01-4442-4907-000	GENERAL ASSISTANCE	2,500.00	2,500.00	2,415.39	0.00	84.61	3.38
01-4442-4910-000	ASSIST ELECTRICITY	3,000.00	3,000.00	1,185.86	0.00	1,814.14	60.47
01-4442-4911-000	ASSIST HEAT	10,000.00	10,000.00	5,519.75	0.00	4,480.25	44.80
01-4442-4912-000	ASSIST FOOD	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
01-4442-4913-000	ASSIST RENT	46,408.00	46,408.00	65,227.00	0.00	(18,819.00)	(40.55)
01-4442-4914-000	MEDICAL	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00
Total Dept 4442 - WELFARE		80,000.00	80,000.00	87,166.55	0.00	(7,166.55)	(8.96)
<b>Department: 4520 ATHLETIC</b>							
01-4520-4680-000	MEDICAL FIRST AID SUPPLIES	620.00	620.00	0.00	0.00	620.00	100.00
01-4520-4741-000	BASEBALL	9,750.00	9,750.00	8,785.12	0.00	964.88	9.90
01-4520-4742-000	SOCCER	10,050.00	10,050.00	14,364.33	0.00	(4,314.33)	(42.93)
01-4520-4743-000	BASKETBALL	4,500.00	4,500.00	3,550.00	0.00	950.00	21.11
01-4520-4744-000	SWIMMING	2,450.00	2,450.00	0.00	0.00	2,450.00	100.00
01-4520-4745-000	SOFTBALL	4,050.00	4,050.00	4,553.63	0.00	(503.63)	(12.44)
01-4520-4810-000	TECHNOLOGY WEBSITE	1,225.00	1,225.00	616.85	0.00	608.15	49.64
Total Dept 4520 - ATHLETIC		32,645.00	32,645.00	31,869.93	0.00	775.07	2.37
<b>Department: 4550 LIBRARY</b>							
01-4550-4110-000	WAGES	0.00	177,521.00	166,665.63	0.00	10,855.37	6.11
01-4550-4211-000	BENEFIT INSURANCE	0.00	20,536.00	19,106.37	0.00	1,429.63	6.96
01-4550-4220-000	FICA/MEDICARE	0.00	12,389.00	12,607.26	0.00	(218.26)	(1.76)
01-4550-4230-000	RETIREMENT	0.00	11,358.00	9,719.71	0.00	1,638.29	14.42
01-4550-4413-000	HEAT FUEL	0.00	5,000.00	4,218.01	0.00	781.99	15.64
01-4550-4523-000	WORKERS/UNEMP INS	0.00	1,376.00	308.00	0.00	1,068.00	77.62
01-4550-4956-000	APPROPRIATION	242,210.00	14,030.00	10,000.00	0.00	4,030.00	28.72
Total Dept 4550 - LIBRARY		242,210.00	242,210.00	222,624.98	0.00	19,585.02	8.09
<b>Department: 4583 PATRIOTIC PURPOSES</b>							
01-4583-4610-000	PATRIOTIC PURPOSES	3,173.00	3,173.00	3,412.18	0.00	(239.18)	(7.54)
Total Dept 4583 - PATRIOTIC PURPOSES		3,173.00	3,173.00	3,412.18	0.00	(239.18)	(7.54)
<b>Department: 4589 BAND</b>							
01-4589-4570-000	CONCERT ADVERTISING	875.00	875.00	2,531.26	0.00	(1,656.26)	(189.29)
01-4589-4689-000	CONCERT SUPPLIES OTHER	95.00	95.00	618.30	0.00	(523.30)	(550.84)
01-4589-4746-000	CONCERT SERIES PERFORMERS	5,500.00	5,500.00	10,075.00	0.00	(4,575.00)	(83.18)
01-4589-4810-000	CONCERT MUSIC LICENSES	725.00	725.00	858.67	0.00	(133.67)	(18.44)
Total Dept 4589 - BAND		7,195.00	7,195.00	14,083.23	0.00	(6,888.23)	(95.74)
<b>Department: 4611 CONSERVATION</b>							
01-4611-4112-000	MINUTE TAKER	465.00	465.00	270.49	0.00	194.51	41.83

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<b>Fund: 01 GENERAL FUND</b>							
<b>Department: 4611 CONSERVATION</b>							
01-4611-4220-000	FICA/MEDICARE	0.00	0.00	20.69	0.00	(20.69)	0.00
01-4611-4240-000	TRAINING	420.00	420.00	0.00	0.00	420.00	100.00
01-4611-4560-000	DUES/MEMBERSHIP	345.00	345.00	0.00	0.00	345.00	100.00
01-4611-4620-000	OFFICE SUPPLIES	25.00	25.00	0.00	0.00	25.00	100.00
01-4611-4951-000	PUBLIC AWARENESS	235.00	235.00	0.00	0.00	235.00	100.00
01-4611-4952-000	LAKE MONITOR	1,400.00	1,400.00	1,020.00	0.00	380.00	27.14
Total Dept 4611 - CONSERVATION		2,890.00	2,890.00	1,311.18	0.00	1,578.82	54.63
<b>Department: 4652 COMMUNITY CAP PROGRAM</b>							
01-4652-4610-000	COMMUNITY CAP PROGRAM	14,000.00	14,000.00	14,000.00	0.00	0.00	0.00
Total Dept 4652 - COMMUNITY CAP PROGRAM		14,000.00	14,000.00	14,000.00	0.00	0.00	0.00
<b>Department: 4659 WHITE BIRCH CENTER</b>							
01-4659-4612-000	WHITE BIRCH CENTER	65,000.00	65,000.00	48,749.94	0.00	16,250.06	25.00
Total Dept 4659 - WHITE BIRCH CENTER		65,000.00	65,000.00	48,749.94	0.00	16,250.06	25.00
<b>Department: 4711 DEBT SERICE PRINCIPAL</b>							
01-4711-4940-000	PRINCIPAL	130,163.00	130,163.00	92,596.00	0.00	37,567.00	28.86
Total Dept 4711 - DEBT SERICE PRINCIPAL		130,163.00	130,163.00	92,596.00	0.00	37,567.00	28.86
<b>Department: 4721 DEBT SERVICE INTEREST</b>							
01-4721-4940-000	INTEREST	19,039.00	19,039.00	17,849.90	0.00	1,189.10	6.25
Total Dept 4721 - DEBT SERVICE INTEREST		19,039.00	19,039.00	17,849.90	0.00	1,189.10	6.25
<b>Department: 4722 DEBT SERVICE LEASE</b>							
01-4722-4800-000	DEBT SERVICE LEASE	0.00	0.00	37,567.16	0.00	(37,567.16)	0.00
Total Dept 4722 - DEBT SERVICE LEASE		0.00	0.00	37,567.16	0.00	(37,567.16)	0.00
<b>Department: 4723 DEBT SERVICE TAN</b>							
01-4723-4940-000	TAN INTEREST	13,500.00	13,500.00	5,560.60	0.00	7,939.40	58.81
Total Dept 4723 - DEBT SERVICE TAN		13,500.00	13,500.00	5,560.60	0.00	7,939.40	58.81
<b>Department: 4900 WARRANT ARTICLES</b>							
01-4900-4005-000	HIGHWAY BLOCK GRANT EXPENDITURES	130,000.00	130,000.00	130,000.00	0.00	0.00	0.00
Total Dept 4900 - WARRANT ARTICLES		130,000.00	130,000.00	130,000.00	0.00	0.00	0.00
<b>Department: 4902 WARRANT ARTICLES</b>							
01-4902-4023-011	2023 HIGHWAY BACKHOE	205,000.00	205,000.00	199,794.27	0.00	5,205.73	2.54
01-4902-4023-013	2023 HIGHWAY EQUIP TRAILER	20,000.00	20,000.00	18,760.69	0.00	1,239.31	6.20
01-4902-4023-014	2023 AMBULANCE CAB/CHASSIS	64,000.00	64,000.00	0.00	64,000.00	0.00	0.00
01-4902-4023-015	2023 TRANSFER TRASH TRUCK	50,000.00	50,000.00	36,235.55	0.00	13,764.45	27.53
Total Dept 4902 - WARRANT ARTICLES		339,000.00	339,000.00	254,790.51	64,000.00	20,209.49	24.84
<b>Department: 4903 WARRANT ARTICLES</b>							
01-4903-4020-000	LIBRARY MASONRY - MOOSE PLATE	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00
01-4903-4037-000	POLICE EQUIPMENT ETF	0.00	0.00	16,364.48	0.00	(16,364.48)	0.00
01-4903-4038-000	TOWN TECHNOLOGY ETF	0.00	0.00	6,975.00	0.00	(6,975.00)	0.00
01-4903-4039-000	FIRE-RESCUE BUILDING ETF	0.00	0.00	13,545.00	0.00	(13,545.00)	0.00
01-4903-4040-000	ROAD MAINTENANCE ETF	0.00	0.00	452,390.79	0.00	(452,390.79)	0.00
01-4903-4041-000	ARPA MONEY SPENT	0.00	16,803.00	23,656.12	0.00	(6,853.12)	(40.79)
01-4903-4042-000	STATE BRIDGE REPAIR	0.00	0.00	149,288.17	0.00	(149,288.17)	0.00
01-4903-4043-000	POLICE DEPT SITE PURCH ETF	0.00	0.00	1,946.20	0.00	(1,946.20)	0.00

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

Balance As of 11/30/2023

GL Number	Description	2023 Original Budget	2023 Amended Budget	YTD ACTIVITY	Encumbrance 11/30/2023	Available Balance 11/30/2023	% Bdgt Remain
<b>Fund: 01 GENERAL FUND</b>							
<b>Department: 4903 WARRANT ARTICLES</b>							
	Total Dept 4903 - WARRANT ARTICLES	20,000.00	36,803.00	664,165.76	0.00	(627,362.76)	(1,704.65)
<b>Department: 4913 TRANSFER TO CAPITAL PROJECT FUND</b>							
<b>01-4913-4930-030</b>	TRANSFER TO WWTP PROJECT FUND	0.00	0.00	3,827.98	0.00	(3,827.98)	0.00
	Total Dept 4913 - TRANSFER TO CAPITAL PROJECT FUND	0.00	0.00	3,827.98	0.00	(3,827.98)	0.00
<b>Department: 4915 CAPITAL RESERVE</b>							
01-4915-4003-000	ETF - TOWN OWNED BUILDING	10,000.00	10,000.00	10,000.00	0.00	0.00	0.00
01-4915-4890-000	CRF - AMBULANCE	80,000.00	80,000.00	70,000.00	0.00	10,000.00	12.50
01-4915-4891-000	CRF - WWTP	75,000.00	75,000.00	75,000.00	0.00	0.00	0.00
01-4915-4892-000	ETF - POLICE BUILDING	75,000.00	75,000.00	75,000.00	0.00	0.00	0.00
01-4915-4893-000	ETF - FIRE/RESCUE BUILDING	25,000.00	25,000.00	25,000.00	0.00	0.00	0.00
01-4915-4894-000	CRF - TRANSFER STATION	30,000.00	30,000.00	30,000.00	0.00	0.00	0.00
01-4915-4895-000	CRF - FIRE EQUIPMENT	100,000.00	100,000.00	100,000.00	0.00	0.00	0.00
01-4915-4896-000	CRF - REVALUATION	15,000.00	15,000.00	15,000.00	0.00	0.00	0.00
01-4915-4897-000	CRF - HIGHWAY EQUIP	200,000.00	200,000.00	200,000.00	0.00	0.00	0.00
01-4915-4899-000	ETF - LIBRARY ACCESS & SAFETY	53,000.00	53,000.00	53,000.00	0.00	0.00	0.00
01-4915-4901-000	ETF - ROAD MAINTENANCE	700,000.00	700,000.00	700,000.00	0.00	0.00	0.00
01-4915-4902-000	ETF - TOWN TECHNOLOGY	2,500.00	2,500.00	2,500.00	0.00	0.00	0.00
01-4915-4903-000	ETF - PARKS	2,500.00	2,500.00	2,500.00	0.00	0.00	0.00
01-4915-4904-000	ETF - POLICE EQUIPMENT	10,000.00	10,000.00	10,000.00	0.00	0.00	0.00
01-4915-4990-000	CRF - BRIDGE REPAIR	25,000.00	25,000.00	25,000.00	0.00	0.00	0.00
	Total Dept 4915 - CAPITAL RESERVE	1,403,000.00	1,403,000.00	1,393,000.00	0.00	10,000.00	0.71
<b>Department: 4931 OTHER GOVERNMENTS</b>							
<b>01-4931-0000-000</b>	MERRIMACK COUNTY TAXES	0.00	0.00	1,242,533.00	0.00	(1,242,533.00)	0.00
	Total Dept 4931 - OTHER GOVERNMENTS	0.00	0.00	1,242,533.00	0.00	(1,242,533.00)	0.00
<b>Fund 01 - GENERAL FUND:</b>							
	TOTAL EXPENDITURES	8,417,888.00	8,563,682.69	9,161,040.31	121,726.08	(719,083.70)	

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

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GL Number	Description	2023 Original Budget	2023 Amended Budget	YTD ACTIVITY	Encumbrance 11/30/2023	Available Balance 11/30/2023	% Bdgt Remain
<b>Fund: 01 GENERAL FUND</b>							
<b>Department: 4900 WARRANT ARTICLES</b>							
01-4900-4005-000	HIGHWAY BLOCK GRANT EXPENDITURES	130,000.00	130,000.00	130,000.00	0.00	0.00	0.00
Total Dept 4900 - WARRANT ARTICLES		130,000.00	130,000.00	130,000.00	0.00	0.00	0.00
<b>Department: 4902 WARRANT ARTICLES</b>							
01-4902-4023-011	2023 HIGHWAY BACKHOE	205,000.00	205,000.00	199,794.27	0.00	5,205.73	2.54
01-4902-4023-013	2023 HIGHWAY EQUIP TRAILER	20,000.00	20,000.00	18,760.69	0.00	1,239.31	6.20
01-4902-4023-014	2023 AMBULANCE CAB/CHASSIS	64,000.00	64,000.00	0.00	64,000.00	0.00	0.00
01-4902-4023-015	2023 TRANSFER TRASH TRUCK	50,000.00	50,000.00	36,235.55	0.00	13,764.45	27.53
Total Dept 4902 - WARRANT ARTICLES		339,000.00	339,000.00	254,790.51	64,000.00	20,209.49	24.84
<b>Department: 4903 WARRANT ARTICLES</b>							
01-4903-4020-000	LIBRARY MASONRY - MOOSE PLATE	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00
01-4903-4037-000	POLICE EQUIPMENT ETF	0.00	0.00	16,364.48	0.00	(16,364.48)	0.00
01-4903-4038-000	TOWN TECHNOLOGY ETF	0.00	0.00	6,975.00	0.00	(6,975.00)	0.00
01-4903-4039-000	FIRE-RESCUE BUILDING ETF	0.00	0.00	13,545.00	0.00	(13,545.00)	0.00
01-4903-4040-000	ROAD MAINTENANCE ETF	0.00	0.00	452,390.79	0.00	(452,390.79)	0.00
01-4903-4041-000	ARPA MONEY SPENT	0.00	16,803.00	23,656.12	0.00	(6,853.12)	(40.79)
01-4903-4042-000	STATE BRIDGE REPAIR	0.00	0.00	149,288.17	0.00	(149,288.17)	0.00
01-4903-4043-000	POLICE DEPT SITE PURCH ETF	0.00	0.00	1,946.20	0.00	(1,946.20)	0.00
Total Dept 4903 - WARRANT ARTICLES		20,000.00	36,803.00	664,165.76	0.00	(627,362.76)	(1,704.65)
<b>Department: 4915 CAPITAL RESERVE</b>							
01-4915-4003-000	ETF - TOWN OWNED BUILDING	10,000.00	10,000.00	10,000.00	0.00	0.00	0.00
01-4915-4890-000	CRF - AMBULANCE	80,000.00	80,000.00	70,000.00	0.00	10,000.00	12.50
01-4915-4891-000	CRF - WWTP	75,000.00	75,000.00	75,000.00	0.00	0.00	0.00
01-4915-4892-000	ETF - POLICE BUILDING	75,000.00	75,000.00	75,000.00	0.00	0.00	0.00
01-4915-4893-000	ETF - FIRE/RESCUE BUILDING	25,000.00	25,000.00	25,000.00	0.00	0.00	0.00
01-4915-4894-000	CRF - TRANSFER STATION	30,000.00	30,000.00	30,000.00	0.00	0.00	0.00
01-4915-4895-000	CRF - FIRE EQUIPMENT	100,000.00	100,000.00	100,000.00	0.00	0.00	0.00
01-4915-4896-000	CRF - REVALUATION	15,000.00	15,000.00	15,000.00	0.00	0.00	0.00
01-4915-4897-000	CRF - HIGHWAY EQUIP	200,000.00	200,000.00	200,000.00	0.00	0.00	0.00
01-4915-4899-000	ETF - LIBRARY ACCESS & SAFETY	53,000.00	53,000.00	53,000.00	0.00	0.00	0.00
01-4915-4901-000	ETF - ROAD MAINTENANCE	700,000.00	700,000.00	700,000.00	0.00	0.00	0.00
01-4915-4902-000	ETF - TOWN TECHNOLOGY	2,500.00	2,500.00	2,500.00	0.00	0.00	0.00
01-4915-4903-000	ETF - PARKS	2,500.00	2,500.00	2,500.00	0.00	0.00	0.00
01-4915-4904-000	ETF - POLICE EQUIPMENT	10,000.00	10,000.00	10,000.00	0.00	0.00	0.00
01-4915-4990-000	CRF - BRIDGE REPAIR	25,000.00	25,000.00	25,000.00	0.00	0.00	0.00
Total Dept 4915 - CAPITAL RESERVE		1,403,000.00	1,403,000.00	1,393,000.00	0.00	10,000.00	0.71
<b>Department: 4931 OTHER GOVERNMENTS</b>							
01-4931-0000-000	MERRIMACK COUNTY TAXES	0.00	0.00	1,242,533.00	0.00	(1,242,533.00)	0.00
Total Dept 4931 - OTHER GOVERNMENTS		0.00	0.00	1,242,533.00	0.00	(1,242,533.00)	0.00
<b>Fund 01 - GENERAL FUND:</b>							
TOTAL EXPENDITURES		1,892,000.00	1,908,803.00	3,684,489.27	64,000.00	(1,839,686.27)	

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

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GL Number	Description	2023 Original Budget	2023 Amended Budget	YTD ACTIVITY	Encumbrance 11/30/2023	Available Balance 11/30/2023	% Bdgt Remain
<b>Fund: 01 GENERAL FUND</b>							
Total Dept 4130	- EXECUTIVE	24,336.00	24,336.00	4,930.62	0.00	19,405.38	79.74
Total Dept 4140	- TOWN CLERK	94,275.00	94,275.00	90,941.97	0.00	3,333.03	3.54
Total Dept 4141	- ELECTIONS	6,620.00	6,620.00	3,520.83	0.00	3,099.17	46.82
Total Dept 4142	- TAX MAP	4,950.00	4,950.00	6,200.00	0.00	(1,250.00)	(25.25)
Total Dept 4150	- FINANCE	791,773.00	791,773.00	645,823.70	10,602.09	135,347.21	18.43
Total Dept 4151	- TAX COLLECTOR	94,525.00	94,525.00	89,910.35	0.00	4,614.65	4.88
Total Dept 4153	- LEGAL	20,000.00	20,000.00	17,479.38	0.00	2,520.62	12.60
Total Dept 4191	- PLANNING	30,679.00	30,679.00	19,871.79	0.00	10,807.21	35.23
Total Dept 4192	- ZONING	5,271.00	5,271.00	2,125.41	0.00	3,145.59	59.68
Total Dept 4195	- CEMETERIES	21,330.00	21,330.00	21,780.00	0.00	(450.00)	(2.11)
Total Dept 4196	- INSURANCE	156,615.00	156,615.00	154,250.00	0.00	2,365.00	1.51
Total Dept 4197	- MUNICIPAL DUES	4,157.00	4,157.00	4,052.00	0.00	105.00	2.53
Total Dept 4210	- POLICE	1,435,378.00	1,562,966.00	1,295,342.23	46,324.00	221,299.77	17.12
Total Dept 4214	- FIRE & RESCUE	732,465.00	732,465.00	612,587.25	0.00	119,877.75	16.37
Total Dept 4215	- RESCUE	124,159.00	125,562.69	70,665.74	0.00	54,896.95	43.72
Total Dept 4220	- FIRE	166,347.00	166,347.00	129,530.85	0.00	36,816.15	22.13
Total Dept 4240	- CODE	29,993.00	29,993.00	26,616.57	0.00	3,376.43	11.26
Total Dept 4290	- EMERGENCY MANAGEMENT	1,542.00	1,542.00	429.40	0.00	1,112.60	72.15
Total Dept 4311	- HIGHWAY	861,750.00	861,750.00	682,971.88	0.00	178,778.12	20.75
Total Dept 4312	- HIGHWAY & STREETS	697,500.00	697,500.00	540,455.65	0.00	157,044.35	22.52
Total Dept 4316	- STREET LIGHTS	13,500.00	13,500.00	8,495.00	0.00	5,005.00	37.07
Total Dept 4414	- ANIMAL CONTROL	9,408.00	9,408.00	387.54	0.00	9,020.46	95.88
Total Dept 4442	- WELFARE	80,000.00	80,000.00	87,166.55	0.00	(7,166.55)	(8.96)
Total Dept 4520	- ATHLETIC	32,645.00	32,645.00	31,869.93	0.00	775.07	2.37
Total Dept 4550	- LIBRARY	242,210.00	242,210.00	222,624.98	0.00	19,585.02	8.09
Total Dept 4583	- PATRIOTIC PURPOSES	3,173.00	3,173.00	3,412.18	0.00	(239.18)	(7.54)
Total Dept 4589	- BAND	7,195.00	7,195.00	14,083.23	0.00	(6,888.23)	(95.74)
Total Dept 4611	- CONSERVATION	2,890.00	2,890.00	1,311.18	0.00	1,578.82	54.63
Total Dept 4652	- COMMUNITY CAP PROGRAM	14,000.00	14,000.00	14,000.00	0.00	0.00	0.00
Total Dept 4659	- WHITE BIRCH CENTER	65,000.00	65,000.00	48,749.94	0.00	16,250.06	25.00
Total Dept 4711	- DEBT SERICE PRINCIPAL	130,163.00	130,163.00	92,596.00	0.00	37,567.00	28.86
Total Dept 4721	- DEBT SERVICE INTEREST	19,039.00	19,039.00	17,849.90	0.00	1,189.10	6.25
Total Dept 4722	- DEBT SERVICE LEASE	0.00	0.00	37,567.16	0.00	(37,567.16)	0.00
Total Dept 4723	- DEBT SERVICE TAN	13,500.00	13,500.00	5,560.60	0.00	7,939.40	58.81
<b>Fund 01 - GENERAL FUND:</b>							
<b>TOTAL EXPENDITURES</b>		<b>5,936,388.00</b>	<b>6,065,379.69</b>	<b>5,005,159.81</b>	<b>56,926.09</b>	<b>1,003,293.79</b>	

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

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GL Number	Description	2023 Original Budget	2023 Amended Budget	YTD ACTIVITY	Encumbrance 11/30/2023	Availible Balance 11/30/2023	% Bdgt Remain
<b>Fund: 03 WASTEWATER TREATMENT PLANT</b>							
03-4326-4110-000	WAGES FT	218,360.00	218,360.00	151,840.76	0.00	66,519.24	30.46
03-4326-4130-000	COMM/TREAS/ACCTNG	2,435.00	2,435.00	0.00	0.00	2,435.00	100.00
03-4326-4140-000	WAGES OT	7,249.00	7,249.00	7,844.22	0.00	(595.22)	(8.21)
03-4326-4211-000	BENEFIT INSURANCE	60,073.00	60,073.00	52,994.21	0.00	7,078.79	11.78
03-4326-4220-000	FICA/MEDICARE	16,920.00	16,920.00	11,244.18	0.00	5,675.82	33.55
03-4326-4230-000	RETIREMENT	31,484.00	31,484.00	18,435.83	0.00	13,048.17	41.44
03-4326-4240-000	TRAINING/LICENSE	1,200.00	1,200.00	215.00	0.00	985.00	82.08
03-4326-4291-000	UNIFORMS	1,071.00	1,071.00	675.17	0.00	395.83	36.96
03-4326-4301-000	ACCOUNTING	990.00	990.00	0.00	0.00	990.00	100.00
03-4326-4320-000	LEGAL FEES/CONSULTING	0.00	0.00	7,676.69	0.00	(7,676.69)	0.00
03-4326-4341-000	TELEPHONE	4,536.00	4,536.00	2,473.41	0.00	2,062.59	45.47
03-4326-4408-000	ELECTRICITY PUMP STATION	3,640.00	3,640.00	3,472.22	0.00	167.78	4.61
03-4326-4409-000	ELECTRICITY	51,674.00	51,674.00	42,676.61	0.00	8,997.39	17.41
03-4326-4410-000	ELEC MAPLE STREET	1,357.00	1,357.00	1,209.58	0.00	147.42	10.86
03-4326-4411-000	HEAT BELT PRESS BLDING	6,910.00	6,910.00	3,875.09	0.00	3,034.91	43.92
03-4326-4412-000	WATER	24,170.00	24,170.00	27,363.47	0.00	(3,193.47)	(13.21)
03-4326-4413-000	HEAT PLANT	10,056.00	10,056.00	5,522.75	0.00	4,533.25	45.08
03-4326-4414-000	ALARM SERVICE	812.00	812.00	801.40	0.00	10.60	1.31
03-4326-4415-000	PROPANE	1,699.00	1,699.00	1,134.93	0.00	564.07	33.20
03-4326-4430-000	BUILDING REPAIR/MAINT	2,040.00	2,040.00	1,256.50	0.00	783.50	38.41
03-4326-4520-000	WORKERS COMP INSURANCE	2,869.00	2,869.00	2,869.00	0.00	0.00	0.00
03-4326-4521-000	GENERAL LIAB INS.	11,610.00	11,610.00	11,710.00	0.00	(100.00)	(0.86)
03-4326-4550-000	PRINTING	200.00	200.00	694.67	0.00	(494.67)	(247.34)
03-4326-4560-000	DUES/MEMBERSHIPS	215.00	215.00	0.00	0.00	215.00	100.00
03-4326-4620-000	OFFICE SUPPLIES	885.00	885.00	522.20	0.00	362.80	40.99
03-4326-4621-000	BANK SERVICE CHARGE	0.00	0.00	20.00	0.00	(20.00)	0.00
03-4326-4625-000	POSTAGE	585.00	585.00	635.40	0.00	(50.40)	(8.62)
03-4326-4635-000	VEHICLE FUEL	1,300.00	1,300.00	1,050.36	0.00	249.64	19.20
03-4326-4650-000	LAWN TRACTOR REPAIR	600.00	600.00	0.00	0.00	600.00	100.00
03-4326-4660-000	VEHICLE REPAIR	200.00	200.00	509.03	0.00	(309.03)	(154.52)
03-4326-4662-000	VEHICLE PARTS/ACCESSORIES	200.00	200.00	1,274.93	0.00	(1,074.93)	(537.47)
03-4326-4689-000	SUPPLIES OTHER	2,780.00	2,780.00	994.41	0.00	1,785.59	64.23
03-4326-4741-000	TOOL PURCHASES	400.00	400.00	137.37	0.00	262.63	65.66
03-4326-4805-000	EQUIPMENT REPAIR/MAINT.	34,390.00	34,390.00	37,538.34	0.00	(3,148.34)	(9.15)
03-4326-4810-000	COMPUTER REPAIR/MAINT.	300.00	300.00	0.00	0.00	300.00	100.00
03-4326-4855-000	SAFETY SUPPLIES	2,046.00	2,046.00	1,664.29	0.00	381.71	18.66
03-4326-4860-000	LAB REPAIR/MAINTENANCE	4,055.00	4,055.00	2,840.40	0.00	1,214.60	29.95
03-4326-4862-000	IN HOUSE LAB	6,764.00	6,764.00	8,806.48	0.00	(2,042.48)	(30.20)
03-4326-4864-000	OUTSIDE LAB	5,328.00	5,328.00	5,691.03	0.00	(363.03)	(6.81)
03-4326-4869-000	SLUDGE PROCESSING	11,167.00	11,167.00	4,659.15	0.00	6,507.85	58.28
03-4326-4870-000	SLUDGE DISPOSAL EXPENSE	40,060.00	40,060.00	33,034.07	0.00	7,025.93	17.54
03-4326-4871-000	GRIT DISPOSAL	2,700.00	2,700.00	0.00	0.00	2,700.00	100.00
03-4326-4875-000	COLLECTION SYSTEM	28,864.00	28,864.00	10,481.00	0.00	18,383.00	63.69
03-4326-4940-000	DEBT SERVICE	38,240.00	38,240.00	37,803.53	0.00	436.47	1.14
03-4326-4988-000	PH ADJUSTMENT	30,624.00	30,624.00	45,102.00	0.00	(14,478.00)	(47.28)
03-4326-4990-000	CAPITAL RESERVE	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00
<b>Fund 03 - WASTEWATER TREATMENT PLANT:</b>							
<b>TOTAL EXPENDITURES</b>		<b>723,058.00</b>	<b>723,058.00</b>	<b>548,749.68</b>	<b>0.00</b>	<b>174,308.32</b>	



The month of November 2023 consisted of 16 calls for Henniker Fire Department. The calls ranged from the following :

- 5 Fire Alarm Activations
- 2 EMS Assists
- 1 Motor Vehicle Accidents
- 1 Water problem
- 3 Building Fires
- 2 Smoke in Building
- 1 Gas in Building
- 1 Chimney Fire

This month's training consisted of Roll Out training combined with pumping.



Thank you,

Chief Morse



11/29/2023

To Town Administrator Diane Kendall and Henniker Board of Selectmen,

Henniker Highway worked into the month of November closing out some of the paving projects that had been completed with shoulder gravel. Steve and Jake stayed busy blowing leaves and grading roads the first week of the month; Steve was out on vacation the second week. Foster Hill Road was paved on the 5<sup>th</sup> of November and the Department placed shoulder gravel the following week to complete the project for the season. The third week of the month was all about Lester Lane rebuilding. The crew removed stumps and forest mats and graveled the road to the summit. Maine Drill and Blasting was brought in for some bed rock removal which was completed with the use of a hydraulic hammer attached to a large excavator. The Tower base for the new communication tower was poured on Tuesday the 28<sup>th</sup> and will be backfilled by weeks end. Currently the Highway Department is doing road maintenance, grading, leaf removal from the ditch lines, roadside ditching, and equipment repair. Our first salt run was on the 9<sup>th</sup> and a plowable 4-inch storm fell on the 22<sup>nd</sup>.

Leo Aucoin  
Superintendent  
Henniker Highway

Henniker Human Service Department – Monthly Report  
November 2023

Total encounters 29 (number of meetings with clients) ongoing emails requesting face to face meeting client's noncompliance to guidelines to meet and provide documents.

- Categories of requests for assistance
  - 1 Housing issues
  - 8 Rent request –
  - 2 Utilities
  - 0 NH department of Health and Human Services
    - Sign up all DHHS services / redetermination.
  - 0 SSA assistance with client
  - 5 Assistance with outside agency applications
  - 3 Budgeting sessions
  - 1 Homelessness cases
  - 2 still working with Domestic violence clients-
  - 6 Information and referral
  - 9 Vouchers approved. 8 rents / 1 utility.
  - Ongoing communication with Keystone Management tenants in financial difficulty

Multiple individuals and families are still financially having trouble. Still a very demanding month with extremely stressed out clients.

Submitted Carol Conforti-Adams

# HENNIKER POLICE DEPARTMENT

## Memo

**To: Diane Kendall**

**From: Chief Matthew French**

**Date: October 12, 2023**

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October 2023 summary.

Officer Ramsdell and Officer Gebo graduated from the NH Police Academy at the end of September. They are completing their field training requirements and are on pace to be put on the schedule for the first week of December. They are bringing much needed relief to the other officers who have done everything in their ability to maintain minimum coverage for the town. Officer Lacombe and Officer Bannister have done a commendable job training the two new officers, setting the cornerstone for their careers.

There were 13 arrests which include,

Reckless Operation, DUI, driving with a suspended license, two subjects wanted on warrants, theft by deception, open container, operating with a suspended license, disorderly conduct.

We had 679 Calls for Service (760 in 2022, 1079 in 2021) which include:

10 MV Crashes	5 Welfare Check
2 Hit and Run	1 Psychological Problem
1 Stolen Vehicle	2 Suicidal Persons
24 Motor vehicle complaints	15 Assist Other agencies
222 MV stops	27 Assist Rescue/Fire
21 Directed Patrols	38 Suspicious person/vehicles
6 Disabled MV/Assist Motorist	13 Animal Complaints
8 Road Hazard	19 Alarm Calls/911 Hangup
4 Noise Complaint	119 Building/Business checks
4 Domestic Disturbance	5 Juvenile matter
19 Follow ups	3 Walk and Talk
6 Return/Police information call	1 Found Property
9 Assist Citizen	2 Civil Matter
3 VIN Checks	3 Civil Standby
8 Subpoena/Paperwork Service	1 OHRV Complaints
2 Neighborhood dispute	27 Parking Tickets

**MEMORANDUM**

To: Diane Kendall, Town Administrator  
From: Jean Scott – Deputy Town Clerk/Tax Collector  
Date: December 1, 2023  
Subject: Town Clerk/Tax Collector Report as of 11/30/2023

**PROPERTY TAXES**

Total Committed 2023	\$16,418,383.26
Uncollected	\$4,261,639.53

**TAX LIENS**

	<u>2022 LIENS</u>	<u>2021 LIENS</u>	<u>2020/PRIOR LIENS</u>
Liened Amount	\$177,560.95	\$208,703.03	
Uncollected	\$116,844.32	\$70,289.18	\$160,210.22

**WATER & SEWER**

**2023**

Water Billed	\$550,267.04
Sewer Billed	\$562,919.64
Uncollected	\$101,686.65

**TOWN CLERK REVENUE**

	<u>2023</u>	<u>2022</u>
MV	\$1,005,505.73	\$133,873.82
non-MV	\$7,583.20	\$ 1,372.16

## Marc Boisvert

Transfer Station Superintendent

1393 Weare Rd.

Henniker. NH.

(603)428-7604

<http://www.henniker.org/>



### Monthly Report – November 2023

11/1. Did dump/recycling run, crushed aluminum cans, finished putting new sheet metal on hopper doors and installed them.

11/2. Did the dump run, opened for business. Matt did leaves around town all day.

11/4. Opened for business. Zach off. Matt in for Zach

11/5. Opened for business had Colin work. Zach off.

11/7. We removed the water bubbler from the little league field, and at the same time we drained the irrigation system at the soccer fields. We opened for business.

11/8. We pressure washed what we could at the town hall, all the benches at Daniels have been picked up for the winter months, finished picking up leaves at the community center. Marc and Matt met with Diane at Town Hall to discuss budget and to have video conference with DES rep. to inquire about permit status.

11/9. Delivered a load of scrap aluminum pipe to Schnitzer's that the Highway department stockpiled in the pit. Keys were made for the community center, did the dump run and at the same time shoveled and put ice melt around town as needed.

11/11. Did the dump run also checked the catch basin at Azalia Park if it is not checked regularly can wash out the walkway. We opened for business.

11/12. Opened for business.

11/14. Worked around the transfer station, opened for business.

11/15. Zach went out and picked up leaves around town hall, Matt worked in town hall installing plastic wrap over drafty closet in finance office and installing hasp on filing cabinet in meeting room. Also repaired loose boards on handicap ramps at Community Center and Grange.

11/16. All the freon items were picked up, Matt went out and picked up leaves around town hall, might be last pick for the season due to vacuum system needing repair work, and parts. I met the town administrator at the community center to set the chairs and tables for the Budget presentation.

11/18. Opened for business, I had meeting to attend at noon. Matt came in to attend meeting.

11/19. Opened for business. Matt filled screw holes in on gazebo and filled a gouge on the side of Town Hall with exterior spackle. Put in request for scrap metal pick-up.

11/21. Delivered a pad lock to town hall, Matt hooked up the plow to make sure it was ready, good thing the plow had two leaking hydraulic lines that needed replacement. Went and picked up our sweatshirts, cleaned the shop area.

11/22. First snow of the year, Matt and Zach shoveled around town also picked up trash and recyclables, cleaned around the transfer station.

11/25. After the Holiday went around town and checked around for debris and trash. Had Colin work.

11/26. Opened for business. Had Colin work.

11/28. Checked the teen center for heat and checked the dehumidifier. Cleaned the yard and crushed containers. We opened for business, also had inspector from San tec checking the landfill cap for deficiencies. Marc and Matt attended Solid Waste committee meeting.

11/29. Did dump/recycling run. Cleaned up around yard. Took a load of scrap electronics, electric motors, Copper, Brass, etc. to Aurum recycling center. Made \$1,263.08 for the town.

11/30. Did dump/recycling run. Zach cleaned around yard. Matt installed new blinds in finance office and replaced broken ones in assessing office. Opened for business at noon.

# Henniker Wastewater Treatment Plant

## November 2023 monthly report

During the month of November at the Wastewater treatment plant, all daily and monthly labs were completed.

11/1/2023 Powers Generator came in and performed yearly maintenance on our generators.

11/3/2023 Clarifier #2 was put online, and Clarifier #1 was being pumped out for cleaning and repair to the scum removal troth.

CIP program was completed and submitted.

Hill Top came in and inspected our heating systems and cleaned them.

11/21/2023 Triple A Pump service came in and removed pump #2 at the West Henniker Pump Station for repair.

11/24/2023 Clarifier #1 was put back online, and Clarifier #2 was pumped out and cleaned.

11/29/2023 Underwood Engineers came in and performed more measurements of the plant.

Respectfully submitted,

Richard Slager  
Wastewater Superintendent  
199 Ramsdell Road  
Henniker, NH 03242

# CORRESPONDENCE





## **NOTICE OF PUBLIC HEARING**

### **Planning Board Public Hearing – Zoning Changes Town of Henniker Planning Board**

**The Town of Henniker Planning Board will hold a public hearing on December 13, 2023 at 6:00 pm at the Community Center, 57 Main Street, Henniker NH to discuss the following proposed Zoning Changes. Full text available at Town Hall, or Henniker website:**

1. Amend Article VIII Commercial District Regulation, Section 133-31 Commercial Uses in CR Commercial Recreation District by deleting multi-family dwelling use by Special Exception and allowing the use as Permitted, in addition allow excavation uses as Permitted uses. Also delete Section 133-31 Commercial uses in CR Commercial Recreation District CR-1 regulations in its entirety. Also amend Article III Establishment of Districts, Section 133-4 Zoning District to delete reference to CR-1 Commercial Recreation District. In addition, delete Section 133-4 paragraph C. reference the CR-1 District and amend the Official Zoning Map to rezone all property presently zoned CR-1 to CR. In addition, amend Article X Lot Section 133-40 Lot Size Table(s) removing reference to CR-1 and amend the minimum lot area for the CR District, with or without sewer/water from 2 acres to 1.5 acres.



# Rezoning CR1 to CR

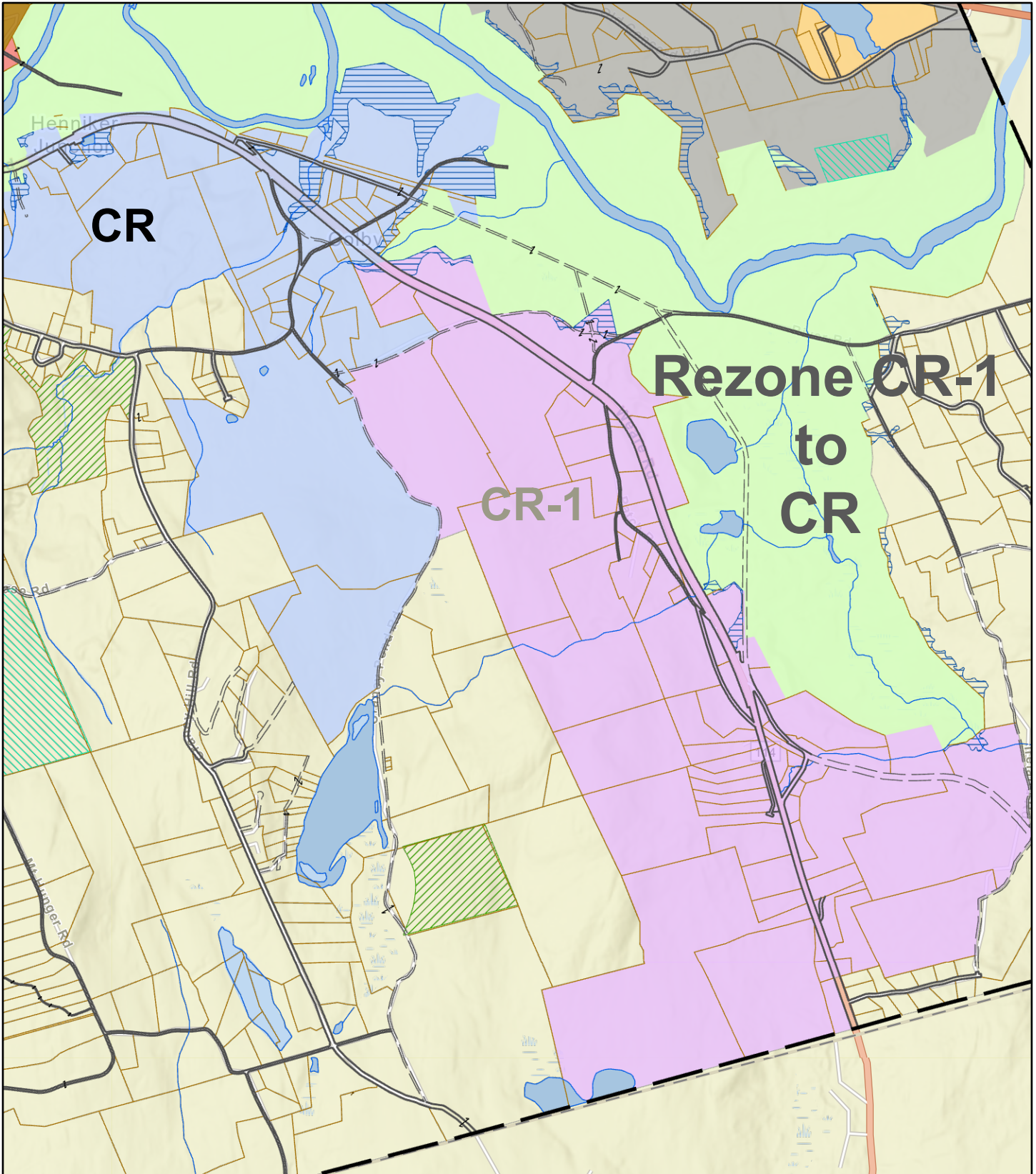
Town of Henniker, NH

1 inch = 2199 Feet



[www.cai-tech.com](http://www.cai-tech.com)

November 30, 2023



The data on this map has been compiled from a variety of sources granted voluntarily by private owners and official sources and is not to be considered legal location of property boundary lines. The Town of Henniker assumes no responsibility for the accuracy of individual parcels.

# NONPUBLIC #2