



"The only Henniker on Earth."
Office of the Town Administrator

To: Board of Selectmen, employees, volunteers, and Town of Henniker
From: Diane Kendall, Town Administrator
Date: December 5, 2023
Ref: **Town Administrator's Report**

Craney Hill Communications Tower: Construction is proceeding swiftly. The access road is complete, foundation poured, equipment shelter moved to location, tower to be delivered next week.

Old Concord Rd Fire Pond: NH DES issued wetlands permit 2023-1556 for construction of the pond on November 29. We will issue an RFP for construction in the coming weeks. Last year the Board of Selectmen allocated \$81,000 of the remaining ARPA funds for the construction. The bid results may come in higher than originally estimated.

Broadband: Because the committee worked proactively with providers already providing the service, no further action is needed. The action of the committee and awareness of the needs of the community put Henniker in a prime position to attract investment that resulted in cable access to fill the gaps without any external investment. An investment clearly needed in a community whose rural nature and character made it ripe for investment. The Henniker Broadband Committee will present their report for the Selectboard, Town Meeting, annual report, and website. The committee may work on other initiatives that can be taken to make sure all have access to discounted programs, devices, technical support, and the economic opportunities that exist with access to broadband.

Finance: The Finance department is completing obligations relative to 2022 fiscal audit and capital asset reporting. As we prepare for 2023-year end, we remind department heads to review open purchase orders and to issue purchase order requisitions for 2023 budget expenditures that have not been made. In addition, department heads should review 2024 budget requests. The finance department has actively analyzed cash flow and effectively shortened the TAN period reducing the anticipated interest payment.

Transfer Station: The pumpkin recycling program was a big success, reducing the cost of disposal and hauling while supplying farmers with free food for livestock. Kudos to the creativity and community spirit of our Solid Waste staff. The Transfer Station will close at 1:00pm on Sunday December 24th. Please plan accordingly.

Town Office: The Town Office and Clerk/Tax Office will close from noon to 2:00pm to enjoy and employee holiday lunch.

Warm regards,
Diane Kendall
Town Administrator