

BOS AGENDA





TOWN OF HENNIKER, NEW HAMPSHIRE  
**SELECTMEN & SEWER COMMISSIONERS**

**AGENDA**

**Place:** Henniker Community Center 57 Main Street  
Henniker, NH 03242

**Tuesday August 15, 2023**

**5:30 PM**

**I. CALL TO ORDER**

**II. NON-PUBLIC SESSION**

- 1) 5:30 pm Richard Slager, Wastewater Superintendent Personnel – RSA 91-A:3, II (a)

**III. RETURN TO PUBLIC SESSION 6:15 PM**

**IV. PLEDGE OF ALLEGIANCE**

**V. ANNOUNCEMENTS**

- Household Hazardous Waste Day is scheduled for October 14
- Welcome to Henniker Police Officer Robert Buelte
- Welcome to Henniker Highway Braden Graeme

**VI. CONSENT AGENDA**

- 2) Consent Agenda August 15, 2023

**VII. PUBLIC COMMENT #1 – (For any comment by any Henniker resident on a topic. Request time limit, up to 3 minutes)**

**VIII. APPOINTMENTS WITH THE BOARD**

**IX. PUBLIC HEARING 6:30 PM**

- 3) Andrew Kellar, New Hampshire Solar Gardens - Payment in Lieu of Taxes for Renewable Generation Facility with Santa Fuel, Inc. - Continued

**X. NEW BUSINESS**

- 4) Greg Aucoin, Rescue Chief – Ambulance Service Agreement with Town of Bradford

**XI. CONTINUED BUSINESS**

- 5) Chapter 16 Special Event Permits and Notification Requirements – 2<sup>nd</sup> Reading Continued

**XII. TABLED BUSINESS**

- Policies
  - III.1, III.3, III.5, III.7, IV.5
  - Personnel Policies – tabled 3/21/23 pending input from TA/Finance/HR

- Crosswalk on Main St. Pending CNHRPC study and public input.
- ARPA Fund Prioritization

### **XIII. PAST MEETING MINUTES**

- 6) Acceptance of Board of Selectmen non-public session meeting minutes August 1, 2023 5:30 p.m. – Hiring Police Department
- 7) Acceptance of Board of Selectmen non-public session meeting minutes August 1, 2023 5:41 p.m. – Hiring Highway Department
- 8) Acceptance of Board of Selectmen non-public session meeting minutes August 1, 2023 5:51 p.m. – Property Tax Deeding Town Clerk/Tax Collector
- 9) Acceptance of Board of Selectmen public meeting minutes August 1, 2023 5:30 p.m.

### **XIV. COMMUNICATIONS**

- 10) Town Administrator Report
- 11) Correspondence - Letters and Notices
- 12) Department Reports
- 13) Selectmen Reports

### **XV. PUBLIC COMMENT #2** (For any comment by any Henniker resident on a topic. Request time limit, up to 3 minutes)

### **XVI. NON-PUBLIC – If Necessary** Non-public Session 91-A:3 II a, b, c, d, or e

### **XVII. ADJOURNMENT**

### **XVIII. UPCOMING DATES 2023**

- August 16, 2023 – Zoning Board of Adjustment Meeting @ 7:00 p.m.
- August 18, 2023 – Tucker Free Library Board of Trustees Meeting @ 10:00 a.m.
- August 21, 2023 – OHRV Committee Meeting @ 4 p.m.
- August 21, 2023 – Budget Advisory Committee Meeting @ 4:30 p.m.
- August 21, 2023 – Energy Committee Meeting @ 5:30 p.m.
- August 21, 2023 – Henniker Youth Athletic Committee Meeting @ 7:00 p.m.
- September 2, 2023-September 3, 2023 – Transfer Station Closed for Labor Day
- September 4, 2023 – Town Hall & Town Clerk/Tax Collector Closed for Labor Day
- September 5, 2023 – Board of Selectmen Meeting 6:15 p.m.

Please see the town website [www.henniker.org](http://www.henniker.org) and bulletin boards for meeting dates, times, locations, and agendas. ([Calendar: Public Meeting + Holiday | Henniker, NH](#))

## **Visitor Orientation to the Town Selectman's Meeting**

Welcome to this evening's Selectmen's meeting. Please note that the purpose of the meeting is for the Selectmen to accomplish its work within a qualitative timeframe. Meetings are open to the public, but public participation is limited. If you wish to be heard by the board, please note the "Public Comment" at the beginning and end of the meeting to speak about items on a meeting agenda and/or matters pertaining to the business of the Selectmen. In addition, public hearings may be scheduled for public comment on specific matters. Speakers must be residents of the Town of Henniker, property owners in the town of Henniker, and/or designated representatives of recognized civic organizations or businesses located in the Town of Henniker. When they are at the podium, speakers first need to recite their name and address for the record. Visitors should address their comments to the board and not to any individual member. Each speaker shall be provided with a single opportunity for comment, limited to three (3) minutes. Public forum shall be limited to fifteen (15) minutes. Visitors should not expect a response to their comments or questions since the Board may not have discussed or taken a position on a matter. Public Comment is not a two-way dialogue between speaker(s), Selectmen, and/or the Town Administrator. The Chair will preserve strict order and decorum at all Board of Selectmen meetings. Outbursts from the public are not permitted.

# NONPUBLIC #1

# CONSENT AGENDA



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TOWN OF HENNIKER, NEW HAMPSHIRE  
BOARD OF SELECTMEN  
CONSENT AGENDA

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**Tuesday, August 15, 2023**

Consent Agenda

- Item 1:** Re-Appointment to OHRV Committee – Beth Patenaude
- Item 2:** Re-Appointment to OHRV Committee – Ross Bennett
- Item 3:** Re-Appointment to OHRV Committee – Scott Dias
- Item 4:** Re-Appointment to OHRV Committee – James Morse
- Item 5:** Re-Appointment to Concert Committee – Ruth Zax
- Item 6:** Re-Appointment to Henniker Youth Athletics Committee – Jarrod Brooks
- Item 7:** Re-Appointment to Conservation Commission – Ross Bennett
- Item 8:** Re-Appointment to Azalea Park/Riverwalk Committee – Susan Adams
- Item 9:** Re-Appointment to Highway Safety Committee – Cynthia Marsland
- Item 10:** Re-Appointment to Highway Safety Committee – Rocky Bostrom
- Item 11:** Re-Appointment to Fair Hearings Authority Committee – Cynthia Marsland
- Item 12:** Re-Appointment to Budget Advisory Committee – Lori Marko
- Item 13:** Timber Tax Warrant and Bills for lots 625-A1, 540-X2F, 625-B, and 2-44
- Item 14:** Timber Tax Warrant and Bills for lots 2-11 and 549-E
- Item 15:** Intent To Cut – Map/Lot 8-646 Totten Trails State Forest
- Item 16:** Property Tax Refund of Overpayment – Lot 5D-407
- Item 17:** Payroll Check Register – August 9, 2023
- Item 18:** 2020 Camper Property Tax Abatements
- Item 19:** Accounts Payable Manifest – August 16, 2023
- Item 20:** Authorize Disposition of 1972 Ford C900 (Trash Truck) – Transfer Station
- Item 21:** Authorize Wastewater Engineering Service Request – Henniker Wastewater Treatment Plant

Board of Selectmen Approval:

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\*Please note that the Consent Agenda is subject to change until 4:00 pm the day of a scheduled Selectmen’s Meeting.



**TOWN OF HENNIKER APPOINTMENT**

To **Beth Patenaude**, of Henniker, NH, in the County of Merrimack:

**Town of Henniker Board of Selectmen:**

*Motion:* To accept the Volunteer Application of *Beth Patenaude*, re-appointing her as a Volunteer Member of the OHRV Committee. The term will expire on September 1, 2026.

**BOARD OF SELECTMEN:**

_____	Date: _____
_____	Date: _____
_____	Date: _____
_____	Date: _____
_____	Date: _____



*Town of Henniker*  
18 Depot Hill Road  
Henniker, NH 03242  
Phone (603) 428-3221 / Fax (603) 428-4366  
[www.henniker.org](http://www.henniker.org)

Received by  
TOWN OF HENNIKER

JUL 28 2023

SELECTMEN'S OFFICE

## APPLICATION FOR VOLUNTEER POSITION

COMMITTEE / COMMISSION: OTRY Committee

This is my first time volunteering for this position

I am reapplying for this position

NAME (as it should appear):

FULL NAME: Beth Patenaude

PHONE:

PHYSICAL

MAILING

EMAIL AD

Why are you seeking this appointment?

What experience would you bring to this position?

Do you have any specific goals or objectives you would seek to implement if you were appointed to this position?

SIGNATURE: \_\_\_\_\_

Date: 7/28/23





**TOWN OF HENNIKER APPOINTMENT**

To **Ross Bennett**, of Henniker, NH, in the County of Merrimack:

**Town of Henniker Board of Selectmen:**

*Motion:* To accept the Volunteer Application of *Ross Bennett*, re-appointing him as a Volunteer Member of the *OHRV Committee*. The term will expire on September 1, 2026.

**BOARD OF SELECTMEN:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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Date: \_\_\_\_\_  
Date: \_\_\_\_\_  
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Date: \_\_\_\_\_



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TOWN OF HENNIKER

AUG 02 2023

SELECTMEN'S OFFICE

## APPLICATION FOR VOLUNTEER POSITION

COMMITTEE / COMMISSION: **OHRV COMMITTEE**

This is my first time volunteering for this position

I am reapplying for this position

NAME (as it should appear): **ROSS BENNETT**

FULL NAME: **ROSS WELTON BENNETT**

PHONE:

PHYSICAL ADDRESS:

MAILING ADDRESS:

EMAIL ADDRESS:

Why are you seeking this appointment? **TO HELP THE TOWN MAKE INFORMED DECISIONS ABOUT POLICY REGARDING OHRVs.**

What experience would you bring to this position? **I AM A LIFE-LONG RESIDENT OF HENNIKER AND HAVE BEEN ON THE OHRV COMMITTEE FOR SEVERAL YEARS.**

Do you have any specific goals or objectives you would seek to implement if you were appointed to this position? **TO BRING THE PERSPECTIVES OF RESIDENTS, AND OTHER TRAIL USERS.**

SIGNATURE: \_\_\_\_\_

Date: **AUG 2, 2023**



**TOWN OF HENNIKER APPOINTMENT**

To **Scott Dias**, of Henniker, NH, in the County of Merrimack:

**Town of Henniker Board of Selectmen:**

*Motion:* To accept the Volunteer Application of *Scott Dias* re-appointing him as a Volunteer Member of the OHRV Committee. The term will expire on September 1, 2026.

**BOARD OF SELECTMEN:**

\_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

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Date: \_\_\_\_\_

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Date: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_



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## APPLICATION FOR VOLUNTEER POSITION

COMMITTEE / COMMISSION:

OHRV

This is my first time volunteering for this position

I am reapplying for this position

NAME (as it should appear):

Scott Dias

FULL NAME:

Scott Dias

PHONE:

PHYSICAL

MAILING

EMAIL ADDRESS

Why are you seeking this appointment?

Chair of course rep.

What experience would you bring to this position?

Henniker resident for 48 yrs.

Do you have any specific goals or objectives you would seek to implement if you were appointed to this position?

NO

SIGNATURE: \_\_\_\_\_

Date: 7-31-23



**TOWN OF HENNIKER APPOINTMENT**

To **James Morse**, of Henniker, NH, in the County of Merrimack:

**Town of Henniker Board of Selectmen:**

*Motion:* To accept the Volunteer Application of *James Morse*, re-appointing him as a Volunteer Member of the OHRV Committee. The term will expire on September 1, 2026.

**BOARD OF SELECTMEN:**

_____	Date: _____
_____	Date: _____
_____	Date: _____
_____	Date: _____
_____	Date: _____



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**APPLICATION FOR VOLUNTEER POSITION**

COMMITTEE / BOARD: **OHRV**

NAME (as it should appear on Appointment Form): **James Morse**

FULL NAME: James Morse

PHONE: [REDACTED]

PHYSICAL ADDRESS: [REDACTED]

MAILING ADDRESS: [REDACTED]

EMAIL ADDRESS: [REDACTED]

Why are you seeking this appointment?:  
For the good of the town.

What experience would you bring to this position?:  
Club past president. Was one of the original founders of the trails system and helped maintain the system for years. Current OHRV Chair.

Do you have any specific goals or objectives you would seek to implement if you are appointment to this position?:  
To help the town have a safe and enjoyable recreational activity.

SIGNATURE: [REDACTED]

DATE: *8/4/2023*



**TOWN OF HENNIKER APPOINTMENT**

To **Ruth Zax**, of Henniker, NH, in the County of Merrimack:

**Town of Henniker Board of Selectmen:**

*Motion:* To accept the Volunteer Application of *Ruth Zax*, re-appointing her as a Volunteer Member of the Concert Committee. The term will expire on September 1, 2026.

**BOARD OF SELECTMEN:**

_____	Date: _____
_____	Date: _____
_____	Date: _____
_____	Date: _____
_____	Date: _____



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Received by  
 TOWN OF HENNIKER

JUL 31 2023

SELECTMEN'S OFFICE

**APPLICATION FOR VOLUNTEER POSITION**

**COMMITTEE / COMMISSION:** *Concert Committee*

This is my first time volunteering for this position

I am reapplying for this position

NAME (as it should appear): *RUTH B ZAX*

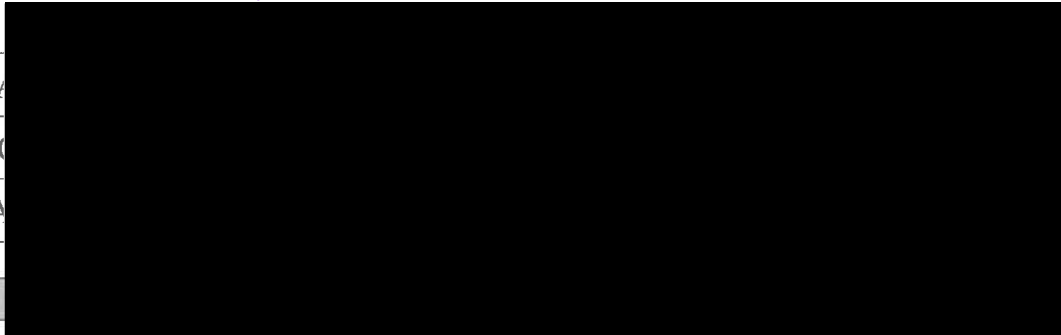
FULL NAME: *same*

PHONE:

PHYSICAL:

MAILING:

EMAIL:



Why are you seeking this appointment?

*I have served on this committee since its inception and bring a long history of presenting live music performance as well as the skills needed to make these events successful.*

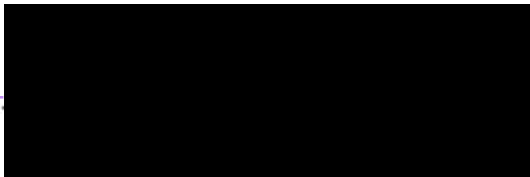
What experience would you bring to this position?

*same as above*  
 • marketing, public relations + fund raising skills

Do you have any specific goals or objectives you would seek to implement if you were appointed to this position?

*I want the series to continue to be a positive reflection on our community, enhance cultural opportunities for residents and attract tourism to our town.*

SIGNATURE:



Date:

*July 27, 2023*





## TOWN OF HENNIKER APPOINTMENT

To **Jarrold Brooks**, of Henniker, NH, in the County of Merrimack:

### Town of Henniker Board of Selectmen:

*Motion:* To accept the Volunteer Application of *Jarrold Brooks*, re-appointing him as a Volunteer Member of the Henniker Youth Athletic Committee. The term will expire on September 1, 2026.

### BOARD OF SELECTMEN:

_____	Date: _____
_____	Date: _____
_____	Date: _____
_____	Date: _____
_____	Date: _____



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TOWN OF HENNIKER

JUL 31 2023

SELECTMEN'S OFFICE

## APPLICATION FOR VOLUNTEER POSITION

COMMITTEE / COMMISSION: Athletic Committee

This is my first time volunteering for this position

I am reapplying for this position

NAME (as it should appear): Jarrad Brooks

FULL NAME

PHONE:

PHYSICAL

MAILING A

EMAIL ADI

Why are you seeking this appointment?

Stay involved with HYA

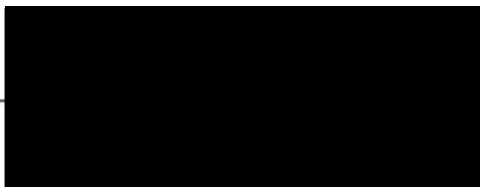
What experience would you bring to this position?

Numerous years on the board.

Do you have any specific goals or objectives you would seek to implement if you were appointed to this position?

Maintain progress with the committee

SIGNATURE: \_\_\_\_\_



Date: 7/31/23



**TOWN OF HENNIKER APPOINTMENT**

To **Ross Bennett**, of Henniker, NH, in the County of Merrimack:

**Town of Henniker Board of Selectmen:**

*Motion:* To accept the Volunteer Application of *Ross Bennett*, re-appointing him as a Volunteer Member of the Conservation Commission. The term will expire on September 1, 2026.

BOARD OF SELECTMEN:

\_\_\_\_\_

Date: \_\_\_\_\_

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Date: \_\_\_\_\_

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Date: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_



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Received by  
TOWN OF HENNIKER

AUG 02 2023

SELECTMEN'S OFFICE

## APPLICATION FOR VOLUNTEER POSITION

COMMITTEE / COMMISSION: **CONSERVATION COMMISSION**

This is my first time volunteering for this position

I am reapplying for this position

NAME (as it should appear): **ROSS BENNETT**

FULL NAME

PHONE

PHYSICAL

MAILING

EMAIL

Why are you seeking this appointment? **TO HELP THE TOWN MAKE INFORMED DECISIONS ABOUT PROTECTION AND UTILIZATION OF NATURAL RESOURCES.**

What experience would you bring to this position? **I AM A LIFELONG RESIDENT OF HENNIKER AND HAVE BEEN ON THE CONSERVATION COMMISSION FOR SEVERAL YEARS.**

Do you have any specific goals or objectives you would seek to implement if you were appointed to this position? **NO.**

SIGNATURE

Date: **AUG 2, 2023**



**TOWN OF HENNIKER APPOINTMENT**

To **Susan S. Adams**, of Henniker, NH, in the County of Merrimack:

**Town of Henniker Board of Selectmen:**

*Motion:* To accept the Volunteer Application of *Susan S. Adams*, re-appointing her as a Volunteer Member of the *Azalea Park/Riverwalk Committee*. The term will expire on September 1, 2026.

BOARD OF SELECTMEN:

_____	Date: _____
_____	Date: _____
_____	Date: _____
_____	Date: _____
_____	Date: _____



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## APPLICATION FOR VOLUNTEER POSITION

**COMMITTEE / COMMISSION:** AZALEA PARK COMMITTEE

This is my first time volunteering for this position

I am reapplying for this position

NAME (as it should appear):

SUSAN S. ADAMS

FULL NAME:

PHONE:

PHYSICAL:

MAILING A:

EMAIL ADI:

Why are you seeking this appointment?

To restart the process of completing the  
Azalea Park Riverwalk Project.

What experience would you bring to this position?

10 years prior experience  
on the committee. Organizational skills. Knowledge  
of the extent of this project.

Do you have any specific goals or objectives you would seek to implement if you were appointed to this position?

To bring together other town groups that  
would benefit from a restored Azalea Park.

SIGNATURE: \_\_\_\_\_

Date: 8-4-23



## TOWN OF HENNIKER APPOINTMENT

To **Cynthia Marsland**, of Henniker, NH, in the County of Merrimack:

### Town of Henniker Board of Selectmen:

*Motion:* To accept the Volunteer Application of *Cynthia Marsland* re-appointing her as a Volunteer Member of the Highway Safety Committee. The term will expire on September 1, 2026.

### BOARD OF SELECTMEN:

\_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_



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## APPLICATION FOR VOLUNTEER POSITION

COMMITTEE / COMMISSION: Highway Safety Committee

This is my first time volunteering for this position

I am reapplying for this position

NAME (as it should appear): CYNTHIA MARSLAND

FULL NAME

PHONE:

PHYSICAL ADDRESS

MAILING ADDRESS

EMAIL ADDRESS

Why are you seeking this appointment?

I HAVE BEEN A MEMBER OF THIS COMMITTEE SINCE I WAS EMPLOYED IN THE ASSESSING OFFICE. AT THAT TIME I REVIEWED ALL MAPS TO BE SURE THE ROADS WERE CORRECT + ACCURATE.

What experience would you bring to this position?

I BRING THE EXPERIENCE IN TOWN ROADS TO THE COMMITTEE.

Do you have any specific goals or objectives you would seek to implement if you were appointed to this position?

SIGNATURE

Date: 8/2/23





## TOWN OF HENNIKER APPOINTMENT

To **Rocky Bostrom**, of Henniker, NH, in the County of Merrimack:

**Town of Henniker Board of Selectmen:**

*Motion:* To accept the Volunteer Application of *Rocky Bostrom*, re-appointing him as a Volunteer Member of the Highway Safety Committee. The term will expire on September 1, 2026.

BOARD OF SELECTMEN:

\_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

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Date: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_



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## APPLICATION FOR VOLUNTEER POSITION

COMMITTEE / COMMISSION: HIGHWAY SAFETY COMM.

This is my first time volunteering for this position

I am reapplying for this position

NAME (as it should appear):

FULL NAME: ROCKY BOSTROM

PHONE:

PHYSICAL:

MAILING:

EMAIL ADDRESS:

Why are you seeking this appointment?

COMMUNITY SERVICE

What experience would you bring to this position?

I'VE BEEN ON THE HIGHWAY SAFETY FOR MANY YEARS  
MY EXPERIENCE AS A 35 YEAR VETERAN AT H.F.D  
& MANY YEARS AT N.H. DOT.

Do you have any specific goals or objectives you would seek to implement if you were appointed to this position?

NO

SIGNATURE: \_\_\_\_\_

Date: 07-27-2023



**TOWN OF HENNIKER APPOINTMENT**

To **Cynthia Marsland**, of Henniker, NH, in the County of Merrimack:

**Town of Henniker Board of Selectmen:**

*Motion:* To accept the Volunteer Application of *Cynthia Marsland*, re-appointing her as a Volunteer Member of the Fair Hearing Committee. The term will expire on September 1, 2026.

BOARD OF SELECTMEN:

_____	Date: _____
_____	Date: _____
_____	Date: _____
_____	Date: _____
_____	Date: _____



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## APPLICATION FOR VOLUNTEER POSITION

COMMITTEE / COMMISSION: FAIR HEARING AUTHORITY

This is my first time volunteering for this position

I am reapplying for this position

NAME (as it should appear): CYNTHIA MARSLAND

FULL NAME: CYNTHIA MARSLAND

PHONE:

PHYSICAL:

MAILING A:

EMAIL ADD:

Why are you seeking this appointment?

I HAVE BEEN ON THIS COMMITTEE SINCE I WAS THE WELFARE DIRECTOR FOR HENNIKER. I HAVE SERVED ON 2 CASES DURING THAT TIME.

What experience would you bring to this position?

HAVING BEEN WELFARE DIRECTOR I AM QUALIFIED TO SERVE.

Do you have any specific goals or objectives you would seek to implement if you were appointed to this position?

SIGNATURE

Date: 8/2/23



## TOWN OF HENNIKER APPOINTMENT

To **Lori Marko**, of Henniker, NH, in the County of Merrimack:

### Town of Henniker Board of Selectmen:

*Motion:* To accept the Volunteer Application of *Lori Marko*, re-appointing her as a Volunteer Member of the Budget Advisory Committee. The term will expire on September 1, 2026.

### BOARD OF SELECTMEN:

\_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_



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Received by  
TOWN OF HENNIKER

AUG 07 2023

SELECTMEN'S OFFICE

## APPLICATION FOR VOLUNTEER POSITION

COMMITTEE / COMMISSION: Budget Advisory Committee

This is my first time volunteering for this position

I am reapplying for this position

NAME (as it should appear): Lori Marko

FULL NAME

PHONE:

PHYSICAL ADDRESS

MAILING ADDRESS

EMAIL ADDRESS

Why are you seeking this appointment?

Budget Advisory

What experience would you bring to this position?

I have been chair for 3 yrs. Own a business and manage another.

Do you have any specific goals or objectives you would seek to implement if you were appointed to this position?

assist the selectboard at budget time to be fiscally responsible for the Town of Henniker and make sure the department can operate safely and with their budgets.

SIGNATURE

Date: 8/6/23

**ORIGINAL WARRANT  
YIELD TAX LEVY**

**THE STATE OF NEW HAMPSHIRE**

**COUNTY OF:** **MERRIMACK**

TO: DEBORAH C. AUCOIN, Collector of Taxes for Town of: HENNIKER, NH, in said County.

In the name of said State, you are hereby directed to collect on or before thirty (30) days from the date of bill from the person(s) named herewith committed to you, the Yield Tax set against their name(s), amounting in all to the yield tax due, below, with interest at eighteen (18%) percent per annum from the due date and on all sums not paid on or before that day. We further order you to pay all monies collected to the treasurer of said town, or treasurer's designee as provided

Given under our hands and seal at HENNIKER, NH

\_\_\_\_\_  
Selectman/Assessor Date

\_\_\_\_\_  
Selectman/Assessor Date

\_\_\_\_\_  
Selectman/Assessor Date

\_\_\_\_\_  
Selectman/Assessor Date

\_\_\_\_\_  
Selectman/Assessor Date

**DATE OF BILLING: August 16, 2023**

NAME & ADDRESS	TAX MAP & LOT	OPERATION #	YIELD TAX DUE
MORGAN, RICHARD B  1044 BEAR HILL ROAD HENNIKER, NH 03242	10-625-A1	22-213-13-T	\$1,478.52
VELDA J. CHARPENTIER 2006 TRUST VELDA J. CHARPENTIER, TRUSTEE PO BOX 1139 AMHERST, NH 03031	8-540-X2F	22-213-14-T	\$353.15
SMITH, MARYANN S SMITH, EDWARD C, JR 2 HOLLY LANE BROAD BROOK, CT 06016	10-625-B	22-213-05-T	\$1,406.65
MINK HILLS LAND LLC  PO BOX 48 HENNIKER, NH 03242	2-44	22-213-04-T	\$5,315.25

**DATE YIELD TAX DUE:**

**TOTAL YIELD TAX:**

**\$8,553.57**

**CERTIFICATION OF YIELD TAXES ASSESSED**  
**INTENT FILED DURING TAX YEAR: April 1, 2022 to March 31, 2023**

**TOWN / CITY OF:** HENNIKER, NH  
**COUNTY OF:** MERRIMACK  
**DATE OF BILLING:** August 16, 2023

**SEND SIGNED COPY TO:** NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL AND PROPERTY DIVISION  
PO BOX 487  
CONCORD, NH 03302-0487  
or E-mail to [timber@dra.nh.gov](mailto:timber@dra.nh.gov)

Selectman/Assessor	Date
Selectman/Assessor	Date
Selectman/Assessor	Date
Selectman/Assessor	Date
Selectman/Assessor	Date

# 1	# 4	# 5	# 6	# 6	# 7	# 8	# 9	# 10
OWNER(S)	SPECIES	NUMBER OF BOARD FEET (In Thousands)	NUMBER OF TONS	NUMBER OF CORDS	STUMPAGE VALUE	TOTAL ASSESSED VALUE	TAX AT 10 %	
MORGAN, RICHARD B  1044 BEAR HILL ROAD HENNIKER, NH 03242	WHITE PINE	44.140			\$166.00	\$7,327.24	\$732.72	<b>Subtotal of TAXES on this operation (Col. #9)</b>
	HEMLOCK	13.610			\$51.40	\$699.55	\$69.96	
	RED PINE				\$20.00			
	SPRUCE & FIR				\$60.00			
HARD MAPLE				\$140.00				
# 2  DESIGNATED ON NOTICE OF INTENT TO CUT	WHITE BIRCH				\$50.00			\$1,478.52
	YELLOW BIRCH	3.895			\$190.50	\$742.00	\$74.20	
	OAK	12.905			\$398.00	\$5,136.19	\$513.62	
TAX MAP & LOT #  10-625-A1	ASH	0.535			\$157.50	\$84.26	\$8.43	<b>Less bond or amount previously paid, if applicable</b>
	SOFT MAPLE	0.495			\$116.00	\$57.42	\$5.74	
	BEECH/PALLET/TIE LOGS	2.495			\$58.00	\$144.71	\$14.47	
	PINE BOX / PALLET	6.955			\$18.20	\$126.58	\$12.66	
	OTHER:							
# 3  OPERATION NUMBER	OTHER:							
22-213-13-T	SPRUCE & FIR				\$ -			<b>Total Amount Due</b>
	HARDWOOD & ASPEN				\$ 1.00			
	PINE				\$ -			
	HEMLOCK				\$ -			
	BIOMASS CHIPS				\$ -			
ACCOUNT OR SERIAL #:	HIGH GRADE SPRUCE				\$ 20.00			\$1,478.52
	CORDWOOD			32	\$ 14.60	\$467.20	\$46.72	
						<b>\$14,785.15</b>	<b>\$1,478.52</b>	



TOWN OF HENNIKER  
18 Depot Hill Road

Henniker, NH 03242  
603-428-3240

MORGAN, RICHARD B

1044 BEAR HILL ROAD  
HENNIKER, NH 03242

**YIELD TAX ON TIMBER CUT**

Account & Serial #:

Tax Map & Lot #: **10-625-A1**

Operation #: **22-213-13-T**

Date of Billing: **August 16, 2023**

Subtotal of Taxes Due: **\$1,478.52**

Less bond or amount previously paid, if applicable:

Amount Committed to me for Collection Per RSA 79: **\$1,478.52**

**18% APR interest will be charged on unpaid taxes after:**

**APPEAL:** An owner may, within 90 days of Notice of Tax, appeal to the assessing officials in writing for an abatement from the original assessment, but no owner shall be entitled to an abatement unless he has complied with the provisions of RSA 79:10 and 11. (RSA 79:8)

**TAX COLLECTOR OFFICE HOURS:**

*MON, WED, FRI 8:00-4:00, TUE 10:00-6:00, THU CLOSED*

Sincerely,

***Deborah C. Aucoin***  
Tax Collector

**CERTIFICATION OF YIELD TAXES ASSESSED**  
**INTENT FILED DURING TAX YEAR: April 1, 2022 to March 31, 2023**

**TOWN / CITY OF:** HENNIKER, NH  
**COUNTY OF:** MERRIMACK  
**DATE OF BILLING:** August 16, 2023

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or E-mail to [timber@dra.nh.gov](mailto:timber@dra.nh.gov)

<hr/> Selectman/Assessor	<hr/> Date
<hr/> Selectman/Assessor	<hr/> Date
<hr/> Selectman/Assessor	<hr/> Date
<hr/> Selectman/Assessor	<hr/> Date
<hr/> Selectman/Assessor	<hr/> Date

# 1	# 4	# 5	# 6	# 6	# 7	# 8	# 9	# 10
OWNER(S)	SPECIES	NUMBER OF BOARD FEET (In Thousands)	NUMBER OF TONS	NUMBER OF CORDS	STUMPAGE VALUE	TOTAL ASSESSED VALUE	TAX AT 10 %	
VELDA J. CHARPENTIER 2006 TRUS VELDA J. CHARPENTIER, TRUSTEE PO BOX 1139 AMHERST, NH 03031	WHITE PINE	14.265			\$183.00	\$2,610.50	\$261.05	<b>Subtotal of TAXES on this operation (Col. #9)</b>
	HEMLOCK	6.550			\$58.20	\$381.21	\$38.12	
	RED PINE	3.820			\$53.20	\$203.22	\$20.32	
	SPRUCE & FIR				\$60.00			
# 2	HARD MAPLE				\$140.00			<b>\$353.15</b>
DESIGNATED ON NOTICE OF INTENT TO CUT	WHITE BIRCH				\$50.00			
	YELLOW BIRCH				\$75.00			
TAX MAP & LOT #  8-540-X2F	OAK	0.430			\$449.00	\$193.07	\$19.31	<b>Less bond or amount previously paid, if applicable</b>
	ASH				\$75.00			
	SOFT MAPLE				\$50.00			
	BEECH/PALLET/TIE LOGS	0.240			\$66.50	\$15.96	\$1.60	
	PINE BOX / PALLET	0.070			\$21.60	\$1.51	\$0.15	
OTHER:								
OTHER:								
# 3	OTHER:							
OPERATION NUMBER					TONS	CORDS		
22-213-14-T	SPRUCE & FIR				\$ -			<b>Total Amount Due</b>
	HARDWOOD & ASPEN				\$ 1.00			
	PINE				\$ -			
	HEMLOCK				\$ -			
ACCOUNT OR SERIAL #:	BIOMASS CHIPS		151.84		\$ 0.83	\$126.03	\$12.60	<b>\$353.15</b>
	HIGH GRADE SPRUCE				\$ 20.00			
	CORDWOOD					\$ 18.00		
						<b>\$3,531.50</b>	<b>\$353.15</b>	

TOWN OF HENNIKER  
18 Depot Hill Road

Henniker, NH 03242  
603-428-3240

VELDA J. CHARPENTIER 2006 TRUST  
VELDA J. CHARPENTIER, TRUSTEE  
PO BOX 1139  
AMHERST, NH 03031

**YIELD TAX ON TIMBER CUT**

Account & Serial #:

Tax Map & Lot #: **8-540-X2F**

Operation #: **22-213-14-T**

Date of Billing: **August 16, 2023**

Subtotal of Taxes Due: **\$353.15**

Less bond or amount previously paid, if applicable:

Amount Committed to me for Collection Per RSA 79: **\$353.15**

**18% APR interest will be charged on unpaid taxes after:**

**APPEAL:** An owner may, within 90 days of Notice of Tax, appeal to the assessing officials in writing for an abatement from the original assessment, but no owner shall be entitled to an abatement unless he has complied with the provisions of RSA 79:10 and 11. (RSA 79:8)

**TAX COLLECTOR OFFICE HOURS:**

*MON, WED, FRI 8:00-4:00, TUE 10:00-6:00, THU CLOSED*

Sincerely,

***Deborah C. Aucoin***  
Tax Collector

**CERTIFICATION OF YIELD TAXES ASSESSED**  
**INTENT FILED DURING TAX YEAR: April 1, 2022 to March 31, 2023**

**TOWN / CITY OF:** HENNIKER, NH  
**COUNTY OF:** MERRIMACK  
**DATE OF BILLING:** August 16, 2023

Selectman/Assessor	Date
Selectman/Assessor	Date
Selectman/Assessor	Date
Selectman/Assessor	Date
Selectman/Assessor	Date

**SEND SIGNED COPY TO:** NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL AND PROPERTY DIVISION  
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CONCORD, NH 03302-0487  
or E-mail to [timber@dra.nh.gov](mailto:timber@dra.nh.gov)

# 1	# 4	# 5	# 6	# 6	# 7	# 8	# 9	# 10
OWNER(S)	SPECIES	NUMBER OF BOARD FEET (In Thousands)	NUMBER OF TONS	NUMBER OF CORDS	STUMPAGE VALUE	TOTAL ASSESSED VALUE	TAX AT 10 %	
SMITH, MARYANN S SMITH, EDWARD C, JR 2 HOLLY LANE BROAD BROOK, CT 06016	WHITE PINE	62.485			\$166.00	\$10,372.51	\$1,037.25	<b>Subtotal of TAXES on this operation (Col. #9)</b>
	HEMLOCK				\$25.00			
	RED PINE				\$20.00			
	SPRUCE & FIR				\$60.00			
# 2	HARD MAPLE				\$140.00			
<b>DESIGNATED ON NOTICE OF INTENT TO CUT</b>	WHITE BIRCH				\$50.00			<b>\$1,406.65</b>
	YELLOW BIRCH	0.360			\$190.50	\$68.58	\$6.86	
	OAK	5.635			\$398.00	\$2,242.73	\$224.27	
<b>TAX MAP &amp; LOT #</b>	ASH				\$75.00			<b>Less bond or amount previously paid, if applicable</b>
10-625-B	SOFT MAPLE	2.355			\$116.00	\$273.18	\$27.32	
	BEECH/PALLET/TIE LOGS	4.995			\$58.00	\$289.71	\$28.97	
	PINE BOX / PALLET	1.720			\$18.20	\$31.30	\$3.13	
	OTHER:							
# 3	OTHER:							
<b>OPERATION NUMBER</b>					<b>TONS</b>	<b>CORDS</b>		
22-213-05-T	SPRUCE & FIR				\$ -			<b>Total Amount Due</b>
	HARDWOOD & ASPEN		45.42		\$ 2.98	\$135.35	\$13.54	
	PINE				\$ -			
	HEMLOCK				\$ -			
<b>ACCOUNT OR SERIAL #:</b>	BIOMASS CHIPS		392.21		\$ 0.66	\$258.86	\$25.89	<b>\$1,406.65</b>
	HIGH GRADE SPRUCE				\$ 20.00			
	CORDWOOD			27	\$ 14.60	\$394.20	\$39.42	
						<b>\$14,066.42</b>	<b>\$1,406.65</b>	

TOWN OF HENNIKER  
18 Depot Hill Road

Henniker, NH 03242  
603-428-3240

SMITH, MARYANN S  
SMITH, EDWARD C, JR  
2 HOLLY LANE  
BROAD BROOK, CT 06016

**YIELD TAX ON TIMBER CUT**

Account & Serial #:

Tax Map & Lot #: **10-625-B**

Operation #: **22-213-05-T**

Date of Billing: **August 16, 2023**

Subtotal of Taxes Due: **\$1,406.65**

Less bond or amount previously paid, if applicable:

Amount Committed to me for Collection Per RSA 79: **\$1,406.65**

**18% APR interest will be charged on unpaid taxes after:**

**APPEAL:** An owner may, within 90 days of Notice of Tax, appeal to the assessing officials in writing for an abatement from the original assessment, but no owner shall be entitled to an abatement unless he has complied with the provisions of RSA 79:10 and 11. (RSA 79:8)

**TAX COLLECTOR OFFICE HOURS:**

*MON, WED, FRI 8:00-4:00, TUE 10:00-6:00, THU CLOSED*

Sincerely,

***Deborah C. Aucoin***  
Tax Collector

**CERTIFICATION OF YIELD TAXES ASSESSED**  
**INTENT FILED DURING TAX YEAR: April 1, 2022 to March 31, 2023**

**TOWN / CITY OF:** HENNIKER, NH  
**COUNTY OF:** MERRIMACK  
**DATE OF BILLING:** August 16, 2023

**SEND SIGNED COPY TO:** NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL AND PROPERTY DIVISION  
PO BOX 487  
CONCORD, NH 03302-0487  
or E-mail to [timber@dra.nh.gov](mailto:timber@dra.nh.gov)

Selectman/Assessor	Date
Selectman/Assessor	Date
Selectman/Assessor	Date
Selectman/Assessor	Date
Selectman/Assessor	Date

# 1	# 4	# 5	# 6	# 6	# 7	# 8	# 9	# 10
OWNER(S)	SPECIES	NUMBER OF BOARD FEET (In Thousands)	NUMBER OF TONS	NUMBER OF CORDS	STUMPAGE VALUE	TOTAL ASSESSED VALUE	TAX AT 10 %	
MINK HILLS LAND LLC  PO BOX 48 HENNIKER, NH 03242	WHITE PINE	108.925			\$166.00	\$18,081.55	\$1,808.16	<b>Subtotal of TAXES on this operation (Col. #9)</b>
	HEMLOCK	12.395			\$51.40	\$637.10	\$63.71	
	RED PINE	1.330			\$46.40	\$61.71	\$6.17	
	SPRUCE & FIR				\$60.00			
# 2	HARD MAPLE	0.210			\$311.60	\$65.44	\$6.54	<b>\$5,315.25</b>
DESIGNATED ON NOTICE OF INTENT TO CUT	WHITE BIRCH	0.420			\$83.00	\$34.86	\$3.49	
	YELLOW BIRCH	0.375			\$190.50	\$71.44	\$7.14	
TAX MAP & LOT #  2-44	OAK	70.775			\$398.00	\$28,168.45	\$2,816.85	<b>Less bond or amount previously paid, if applicable</b>
	ASH	1.080			\$157.50	\$170.10	\$17.01	
	SOFT MAPLE	4.675			\$116.00	\$542.30	\$54.23	
	BEECH/PALLET/TIE LOGS	34.835			\$58.00	\$2,020.43	\$202.04	
	PINE BOX / PALLET				\$5.00			
# 3	OTHER: BLACK BIRCH	0.555			\$190.50	\$105.73	\$10.57	
	OTHER:							
OPERATION NUMBER	OTHER:							
22-213-04-T	SPRUCE & FIR				\$ -			<b>Total Amount Due</b>
	HARDWOOD & ASPEN		145.18		\$ 2.98	\$432.64	\$43.26	
	PINE				\$ -			
	HEMLOCK		123.11		\$ 1.98	\$243.76	\$24.38	
ACCOUNT OR SERIAL #:	BIOMASS CHIPS		1,225.48		\$ 0.66	\$808.82	\$80.88	<b>\$5,315.25</b>
LOTS 44, 43, 14, AND 70	HIGH GRADE SPRUCE				\$ 20.00			
	CORDWOOD			117	\$ 14.60	\$1,708.20	\$170.82	
						<b>\$53,152.53</b>	<b>\$5,315.25</b>	

TOWN OF HENNIKER  
18 Depot Hill Road

Henniker, NH 03242  
603-428-3240

MINK HILLS LAND LLC

PO BOX 48  
HENNIKER, NH 03242

**YIELD TAX ON TIMBER CUT**

Account & Serial #:	LOTS 44, 43, 14, AND 70	
Tax Map & Lot #:	2-44	
Operation #:	22-213-04-T	
Date of Billing:	August 16, 2023	
Subtotal of Taxes Due:		<b>\$5,315.25</b>
<u>Less</u> bond or amount previously paid, if applicable:		
Amount Committed to me for Collection Per RSA 79:		<b>\$5,315.25</b>

**18% APR interest will be charged on unpaid taxes after:**

**APPEAL:** An owner may, within 90 days of Notice of Tax, appeal to the assessing officials in writing for an abatement from the original assessment, but no owner shall be entitled to an abatement unless he has complied with the provisions of RSA 79:10 and 11. (RSA 79:8)

**TAX COLLECTOR OFFICE HOURS:**

*MON, WED, FRI 8:00-4:00, TUE 10:00-6:00, THU CLOSED*

Sincerely,

***Deborah C. Aucoin***  
Tax Collector

**ORIGINAL WARRANT  
YIELD TAX LEVY**

**THE STATE OF NEW HAMPSHIRE**

**COUNTY OF:** **MERRIMACK**

TO: DEBORAH C. AUCOIN, Collector of Taxes for Town of: HENNIKER, NH, in said County.

In the name of said State, you are hereby directed to collect on or before thirty (30) days from the date of bill from the person(s) named herewith committed to you, the Yield Tax set against their name(s), amounting in all to the yield tax due, below, with interest at eighteen (18%) percent per annum from the due date and on all sums not paid on or before that day. We further order you to pay all monies collected to the treasurer of said town, or treasurer's designee as provided

Given under our hands and seal at Henniker, NH

\_\_\_\_\_  
Selectman/Assessor Date

\_\_\_\_\_  
Selectman/Assessor Date

\_\_\_\_\_  
Selectman/Assessor Date

\_\_\_\_\_  
Selectman/Assessor Date

\_\_\_\_\_  
Selectman/Assessor Date

**DATE OF BILLING: August 16, 2023**

NAME & ADDRESS	TAX MAP & LOT	OPERATION #	YIELD TAX DUE
WINDSOR WARD PEAK FOREST INC 892 DEER VALLEY ROAD NW WILLIS, VA 24380	2-11	22-213-15-T	\$1,305.56
MAC MILFORD REALTY LLC 5 CIARDELLI ROAD MILFORD, NH 03055	6-549-E	22-213-06-T	\$2.99

**DATE YIELD TAX DUE: September 15, 2023      TOTAL YIELD TAX: \$1,308.55**



**CERTIFICATION OF YIELD TAXES ASSESSED**  
**INTENT FILED DURING TAX YEAR: April 1, 2022 to March 31, 2023**

**TOWN / CITY OF:** HENNIKER, NH  
**COUNTY OF:** MERRIMACK  
**DATE OF BILLING:** August 16, 2023

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Selectman/Assessor	Date
Selectman/Assessor	Date
Selectman/Assessor	Date
Selectman/Assessor	Date
Selectman/Assessor	Date

# 1	# 4	# 5	# 6	# 6	# 7	# 8	# 9	# 10
OWNER(S)	SPECIES	NUMBER OF BOARD FEET (In Thousands)	NUMBER OF TONS	NUMBER OF CORDS	STUMPAGE VALUE	TOTAL ASSESSED VALUE	TAX AT 10 %	
WINDSOR WARD PEAK FOREST I  892 DEER VALLEY ROAD NW WILLIS, VA 24380	WHITE PINE	48.730			\$166.00	\$8,089.18	\$808.92	<b>Subtotal of TAXES on this operation (Col. #9)</b>
	HEMLOCK	8.895			\$51.40	\$457.20	\$45.72	
	RED PINE				\$25.00			
	SPRUCE & FIR	0.990			\$139.40	\$138.01	\$13.80	
<b># 2</b>	HARD MAPLE				\$180.00			<b>\$1,305.56</b>
<b>DESIGNATED ON NOTICE OF INTENT TO CUT</b>	WHITE BIRCH	0.370			\$89.60	\$33.15	\$3.32	
	YELLOW BIRCH	0.335			\$157.50	\$52.76	\$5.28	
	OAK	5.195			\$415.00	\$2,155.93	\$215.59	
<b>TAX MAP &amp; LOT #</b>	ASH	0.213			\$188.80	\$40.21	\$4.02	<b>Less bond or amount previously paid, if applicable</b>
2-11	SOFT MAPLE	0.870			\$134.40	\$116.93	\$11.69	
	BEECH/PALLET/TIE LOGS	10.160			\$59.70	\$606.55	\$60.66	
	PINE BOX / PALLET				\$15.00			
	OTHER:							
<b># 3</b>	OTHER:							
<b>OPERATION NUMBER</b>					<b>TONS</b>	<b>CORDS</b>		
22-213-15-T	SPRUCE & FIR				\$ -			<b>Total Amount Due</b>
	HARDWOOD & ASPEN		202.51		\$ 3.64	\$737.14	\$73.71	
	PINE		33.61		\$ 0.33	\$11.09	\$1.11	
	HEMLOCK		119.11		\$ 2.64	\$314.45	\$31.45	
<b>ACCOUNT OR SERIAL #:</b>	BIOMASS CHIPS				\$ -			<b>\$1,305.56</b>
	HIGH GRADE SPRUCE				\$ 20.00			
	CORDWOOD			24	\$ 12.62	\$302.88	\$30.29	
						<b>\$13,055.48</b>	<b>\$1,305.56</b>	

TOWN OF HENNIKER  
18 Depot Hill Road

Henniker, NH 03242  
603-428-3240

WINDSOR WARD PEAK FOREST INC

892 DEER VALLEY ROAD NW  
WILLIS, VA 24380

**YIELD TAX ON TIMBER CUT**

Account & Serial #:

Tax Map & Lot #: 2-11

Operation #: 22-213-15-T

Date of Billing: August 16, 2023

Subtotal of Taxes Due: \$1,305.56

Less bond or amount previously paid, if applicable:

Amount Committed to me for Collection Per RSA 79: \$1,305.56

**18% APR interest will be charged on unpaid taxes after: September 15, 2023**

**APPEAL:** An owner may, within 90 days of Notice of Tax, appeal to the assessing officials in writing for an abatement from the original assessment, but no owner shall be entitled to an abatement unless he has complied with the provisions of RSA 79:10 and 11. (RSA 79:8)

**TAX COLLECTOR OFFICE HOURS:**

*MON, WED, FRI: 8:00-4:00, TUE: 10:00-6:00, THU CLOSED*

Sincerely,

**Deborah C. Aucoin**  
Tax Collector

**CERTIFICATION OF YIELD TAXES ASSESSED**  
**INTENT FILED DURING TAX YEAR: April 1, 2022 to March 31, 2023**

**TOWN / CITY OF:** HENNIKER, NH  
**COUNTY OF:** MERRIMACK  
**DATE OF BILLING:** August 16, 2023

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Selectman/Assessor	Date
Selectman/Assessor	Date
Selectman/Assessor	Date
Selectman/Assessor	Date
Selectman/Assessor	Date

# 1	# 4	# 5	# 6	# 6	# 7	# 8	# 9	# 10
OWNER(S)	SPECIES	NUMBER OF BOARD FEET (In Thousands)	NUMBER OF TONS	NUMBER OF CORDS	STUMPAGE VALUE	TOTAL ASSESSED VALUE	TAX AT 10 %	
MAC MILFORD REALTY LLC 5 CIARDELLI ROAD MILFORD, NH 03055	WHITE PINE				\$100.00			<b>Subtotal of TAXES on this operation (Col. #9)</b>
	HEMLOCK				\$25.00			
	RED PINE				\$25.00			
	SPRUCE & FIR				\$80.00			
# 2	HARD MAPLE				\$180.00			
<b>DESIGNATED ON NOTICE OF INTENT TO CUT</b>	WHITE BIRCH				\$50.00			<b>\$2.99</b>
	YELLOW BIRCH				\$75.00			
	OAK				\$250.00			
<b>TAX MAP &amp; LOT #</b>	ASH				\$70.00			<b>Less bond or amount previously paid, if applicable</b>
6-549-E	SOFT MAPLE				\$75.00			
	BEECH/PALLET/TIE LOGS				\$30.00			
	PINE BOX / PALLET				\$15.00			
	OTHER:							
# 3	OTHER:							
<b>OPERATION NUMBER</b>					<b>TONS</b>	<b>CORDS</b>		
22-213-06-T	SPRUCE & FIR				\$ -			<b>Total Amount Due</b>
	HARDWOOD & ASPEN				\$ 1.00			
	PINE				\$ -			
	HEMLOCK				\$ -			
<b>ACCOUNT OR SERIAL #:</b>	BIOMASS CHIPS		90.64		\$ 0.33	\$29.91	\$2.99	
MAP/LOTS 6-549-E & 549-B (MERGED)	HIGH GRADE SPRUCE				\$ 20.00			
	CORDWOOD					\$ 8.00		
						<b>\$29.91</b>	<b>\$2.99</b>	

TOWN OF HENNIKER  
18 Depot Hill Road

Henniker, NH 03242  
603-428-3240

MAC MILFORD REALTY LLC

5 CIARDELLI ROAD  
MILFORD, NH 03055

**YIELD TAX ON TIMBER CUT**

Account & Serial #: **MAP/LOTS 6-549-E & 549-B (MERGED)**

Tax Map & Lot #: **6-549-E**

Operation #: **22-213-06-T**

Date of Billing: **August 16, 2023**

Subtotal of Taxes Due: **\$2.99**

Less bond or amount previously paid, if applicable:

Amount Committed to me for Collection Per RSA 79: **\$2.99**

**18% APR interest will be charged on unpaid taxes after: September 15, 2023**

**APPEAL:** An owner may, within 90 days of Notice of Tax, appeal to the assessing officials in writing for an abatement from the original assessment, but no owner shall be entitled to an abatement unless he has complied with the provisions of RSA 79:10 and 11. (RSA 79:8)

**TAX COLLECTOR OFFICE HOURS:**

*MON, WED, FRI: 8:00-4:00, TUE: 10:00-6:00, THU CLOSED*

Sincerely,

***Deborah C. Aucoin***  
Tax Collector

FORM  
PA-7

NEW HAMPSHIRE DEPARTMENT OF REVENUE  
NOTICE OF INTENT TO CUT WOOD OR TIMBER

For Tax Year April 1, 23 to March 31, 24

(Assigned by Municipality)

YR  - TOWN  - OP#  - T

AUG 03 2023

PLEASE TYPE OR PRINT (If filling in form on-line; use TAB Key to move through fields)

1. Town/City of: Henniker

2. Tax Map/Block/Lot or USFS Sale Name & Unit No.  
MAP 8 Lot 646

3. Intent Type: Original  Supplemental  (Original Intent Number)

4. Name of Access Road: Chase RD

5a. Acreage of Lot: \_\_\_\_\_ Acreage of Cut: 46

5b. Anticipated Start Date: 9-1-23

6. Type of ownership (check only one):
- a. Owner of Land and Stumpage (Sole Owner)
  - b. Owner of Land and Stumpage (Joint Tenants)
  - c. Owner of Land and Stumpage (Tenants in Common)
  - d. Previous owner retaining deeded timber rights
  - e. Owner/Purchaser of stumpage & timber rights on public lands (Fed., State, municipal, etc.) or Utility Easements

**REPORT OF CUT / CERTIFICATE TO BE SENT TO:**

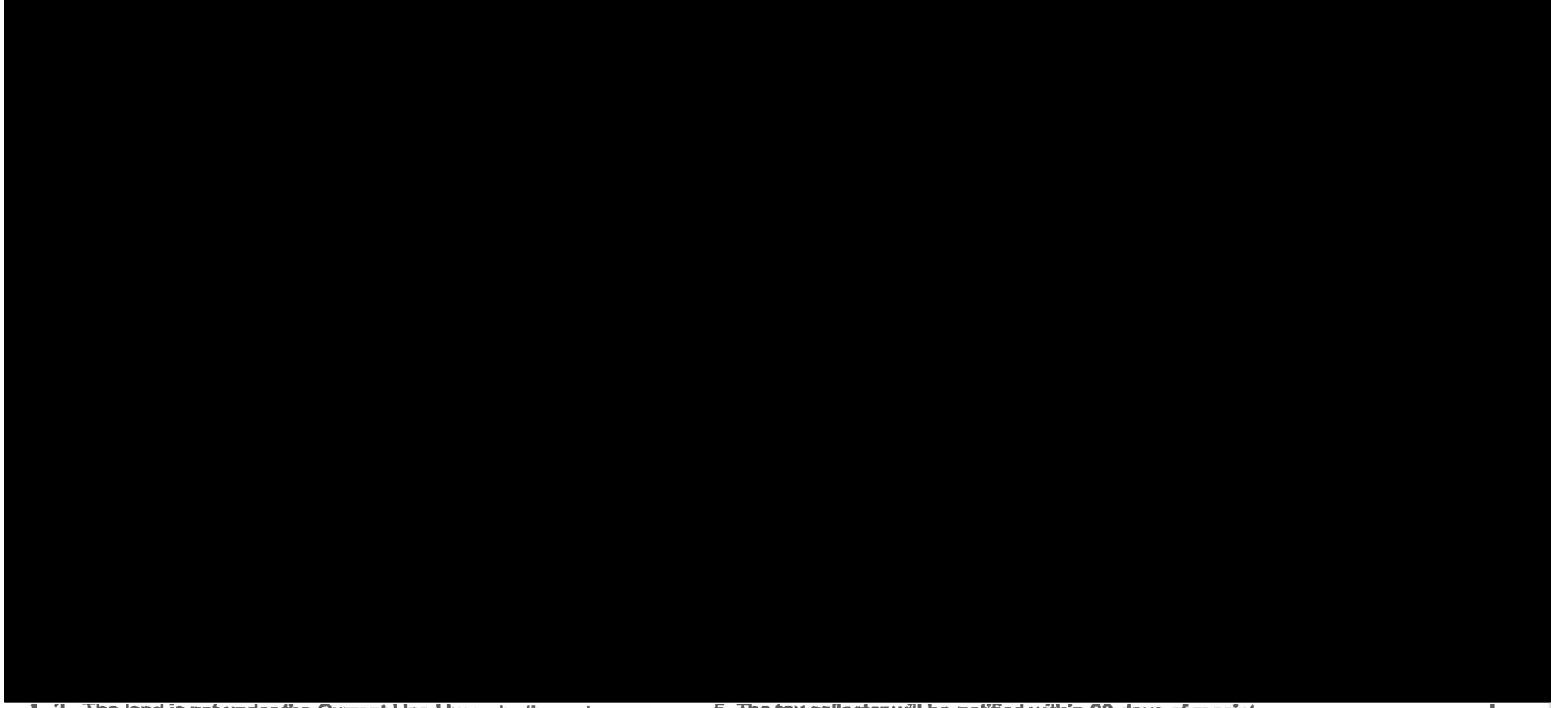
OWNER  OR  LOGGER / FORESTER

BY MAIL  OR  E-MAIL

7. I/We hereby accept responsibility for reporting all timber cut within 60 days after the completion of the operation or by May 15, whichever comes first. I/We also assume responsibility for any yield tax which may be assessed. (If a corporation, an officer must sign.)

8. Description of Wood or Timber To Be Cut

Species	Estimated Amount To Be Cut	
White Pine	110	MBF
Hemlock	40	MBF
Red Pine	-	MBF
Spruce & Fir	2	MBF
Hard Maple	1	MBF
White Birch	1	MBF
Yellow Birch	1	MBF
Oak	15	MBF
Ash	5	MBF
Soft Maple	1	MBF
Beech/Pallet/Tie & Mat Logs/Pine Box	25	MBF
Other (Specify)		MBF
<b>Pulpwood</b>		<b>Tons</b>
Spruce & Fir		
Hardwood & Aspen	500	
Pine	200	
Hemlock	200	
Biomass Chips	1000	
<b>Miscellaneous</b>		<b>Tons</b>
White Oak/Spruce/Fir		



- 2. The land is not under the Current Use Unproductive category;
- 3. The form is complete and accurate; and
- 5. The tax collector will be notified within 30 days of receipt pursuant to RSA 79:10.
- 6. This form to be forwarded to DRA within 30 days.

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL    DATE    SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL    DATE    SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL    DATE

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL    DATE    SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL    DATE



STATE OF NEW HAMPSHIRE  
DEPARTMENT of NATURAL and CULTURAL RESOURCES  
Division of Forests and Lands

172 PEMBROKE ROAD CONCORD, NEW HAMPSHIRE 03301  
PHONE: 271-2217 FAX: 271-6488 [www.nh.gov/nhdf/](http://www.nh.gov/nhdf/)

July 20, 2023

Received by  
TOWN OF HENNIKER

JUL 26 2023

SELECTMEN'S OFFICE

Board of Selectmen  
Town of Henniker  
18 Depot Hill Rd  
Henniker, NH 03242

Dear Selectmen:

The New Hampshire Division of Forests and Lands has sold an estimated 156,792 board feet of sawlogs and 680 tons of hardwood roundwood, softwood pulp and mixedwood chips on the Totten Trails State Forest in the town of Henniker, New Hampshire to Michael Sharp Enterprises, LLC, 1 Meadow Brook Rd, Bridgewater, NH 03222. Enclosed is a copy of Exhibit A. Timber Included, Price from the Timber Sale Contract and Agreement for your reference for the timber tax which is payable by the Purchaser to your town.

Sincerely,

A black rectangular redaction box covering the signature of William T. Guinn.

William T. Guinn, Administrator  
Forest Management Bureau

Enclosure  
WTG/cd

cc: Tax Collector  
Project File

JUL 26 2023

**Exhibit A.**

STIPULATIONS SPECIFIC TO THIS TIMBER SALE CONTRACT AND AGREEMENT

**I. TIMBER INCLUDED, PRICE**

A. The State sells to the Purchaser, and the Purchaser hereby buys from the State, all trees marked for cutting with blue paint found upon 46 acres more or less of land, belonging to the State, being a portion of the Totten Trails State Forest in the town of Henniker, New Hampshire for and in consideration of the following prices:

PRICE	UNIT	SPECIES	PRODUCT
\$300.00	MBF	White Pine	Sawlogs
\$30.00	MBF	White Pine	Pallet
\$50.00	MBF	Hemlock	Sawlogs
\$90.00	MBF	Red Spruce	Sawlogs
\$350.00	MBF	Red Oak	Sawlogs
\$50.00	MBF	Oak	Pallet
\$100.00	MBF	White Ash	Sawlogs
\$100.00	MBF	Other Hardwood	Sawlogs
\$0.00	MBF	Hardwood	Pallet
\$200.00	MBF	Hardwood	Matlogs
\$0.00	Tons	Hardwood	Roundwood
\$0.00	Tons	Softwood	Pulp
\$0.00	Tons	Hemlock	Pulp
\$0.00	Tons	Mixedwood	Chips*

\*The price for mixedwood chips has been calculated using a weighted average of the prices bid for hardwood roundwood, softwood pulp and hemlock pulp as outlined in the Timber Sale Prospectus.

B. The total estimated volume of marked trees is approximately 156,792 board feet and 680 tons consisting of:

Species	Product	Unit 1 (bd ft)	Totals (bd ft)
White Pine	Sawlogs	78,370	78,370
White Pine	Pallet	13,680	13,680
Hemlock	Sawlogs	32,861	32,861
Red Spruce	Sawlogs	1,106	1,106
Red Oak	Sawlogs	14,824	14,824
Oak	Pallet	5,085	5,085
White Ash	Sawlogs	2,907	2,907
Other Hardwood	Sawlogs	2,548	2,548
Hardwood	Pallet	1,914	1,914
Hardwood	Matlogs	3,497	3,497
		(tons)	(tons)
Hardwood	Roundwood	350	350
Softwood	Pulp	177	177
Hemlock	Pulp	153	153



# TOWN OF HENNIKER, NEW HAMPSHIRE

August 3, 2023

## REFUND

To the Collector of Taxes.

Sir/Madame:

By vote of the Board of Selectmen

**Four Points Title and Escrow  
2 Greenleaf Woods Dr., Unit 301  
Portsmouth, NH 03801**

Residence: **97 WESTERN AVENUE, LOT #5D-407**

We are refunding the amount of: **\$ 3617.00**

**Cause of refund: The July 2023 taxes were paid by the seller's mortgage company and the buyer's closing company. Please refund the buyers closing company. Four Points Title and Escrow**

Per Order:

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**Board of Selectmen**

**Selectmen's Office**  
*Administration, Finance,  
Assessing, Planning,  
Zoning & Building Permits*  
18 Depot Hill Rd.  
Henniker NH 03242  
Ph (603) 428-3221  
Fx (603) 428-4366

**Town Clerk / Tax Collector**  
18 Depot Hill Rd.  
Henniker NH 03242  
Ph (603) 428-3240  
Fx (603) 428-4366

**Transfer / Recycling Center  
Parks and Properties**  
18 Depot Hill Rd.  
Henniker NH 03242  
*Physical:* 1393 Weare Rd.  
Ph (603) 428-7604

**Cogswell Spring Water Works**  
146 Davison Rd.  
Henniker NH 03242  
Ph (603) 428-3237  
Fx (603) 428-3362

**Wastewater Treatment Plant**  
18 Depot Hill Rd.  
Henniker NH 03242  
Ph (603) 428-7215  
Fx (603) 428-8312  
*Physical:* 199 Ramsdell Rd.

**Highway**  
18 Depot Hill Rd.  
Henniker NH 03242  
*Physical:* 209 Ramsdell Rd.  
Ph (603) 428-7200  
Fx (603) 428-7200

**Police**  
340 Western Ave.  
Henniker NH 03242  
Ph (603) 428-3213  
(Dial 911 for an Emergency)  
Fx (603) 428-7509

**Fire & Rescue**  
216 Maple St.  
Henniker NH 03242  
Ph (603) 428-7552  
(Dial 911 for an Emergency)  
Fx (603) 428-7628



**Town of Henniker**

18 Depot Hill Rd

Henniker, NH 03242

**Office Hours**

Monday, Wednesday & Friday 8:00am to 4:00pm

Tuesday 10:00am to 6:00pm Thursday Closed

**(603) 428-3240**

**Tax Collector's Office Receipt**

**FOUR POINTS**

<b>Paid By:</b> FOUR POINTS			
<b>Receipt Number:</b> 2023 001621		<b>Receipt Amount:</b>	<b>\$ 3,617.00</b>
<b>Check Number:</b> 8052		<b>Receipt Date:</b>	Friday, June 23, 2023

Invoice	Trans. Total	Principal	Int/Pen	Balance Due	Owner	Parcel ID
CREDIT	3,617.00	0.00	0.00	-3,617.00	CREDIT	00005D 000407 000000

**Town of Henniker**

18 Depot Hill Rd

Henniker, NH 03242

**Office Hours**

Monday, Wednesday & Friday 8:00am to 4:00pm

Tuesday 10:00am to 6:00pm Thursday Closed

**(603) 428-3240**

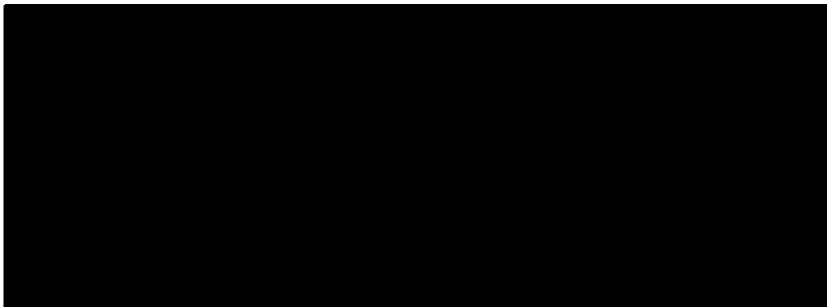
**Tax Collector's Office Receipt**

**PNC MORTGAGE**

,

<b>Paid By:</b> PNC MORTGAGE			
<b>Receipt Number:</b> 2023 003042	<b>Receipt Amount:</b>		<b>\$ 3,617.00</b>
<b>Check Number:</b> EFT ACHRE	<b>Receipt Date:</b>		Thursday, June 29, 2023

Invoice	Trans. Total	Principal	Int/Pen	Balance Due	Owner	Parcel ID
2023P01010901	3,617.00	3,617.00	0.00	0.00	GORHAN DAVID W	00005D 000407 000000



paid bill of \$316.45 to Cogswell Spring Water

Works. Please send statement if you have it. 😊

Thank you,

Kevin D. Baussmann



**IMPORTANT NOTICE:** Never trust wiring instructions sent via e-mail. Cyber criminals are spoofing e-mail accounts and sending e-mails with fake wiring instructions. These e-mails are convincing and sophisticated. Always independently confirm wiring instructions in person or via telephone to a trusted and verified phone number (207)-703-7102. Never wire money without verifying wiring instructions.

Please call (207) 703-7102 should wiring arrangements need to change. Four Points Title & Escrow, LLC wiring instructions do not change.

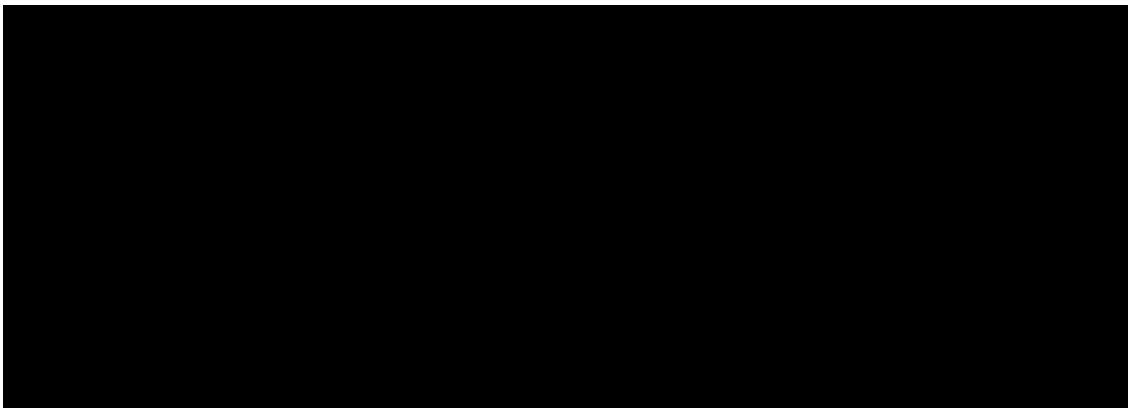
STATEMENT OF CONFIDENTIALITY: This e-mail, and any attachments, is intended only for use by the addressee and may contain legally privileged or confidential information. If you are not the intended recipient of this e-mail, any dissemination, distribution or copying of this e-mail, and any attachments, is prohibited. If you have received this e-mail in error, please immediately notify me by telephone, permanently delete the original and any copy of the e-mail.

**TOWN OF HENNIKER  
PAYROLL CHECK REGISTERS  
DATE: AUGUST 9, 2023**

**WAGES: \$60,554.68  
PAYROLL DEDUCTIONS: \$63,323.13  
TOTAL: \$123,877.81**

**BOARD OF SELECTMEN APPROVAL**

<b>Kris Blomback</b>	<b>Date</b>
<b>Scott Osgood</b>	<b>Date</b>
<b>Bill Marko</b>	<b>Date</b>
<b>Neal Martin</b>	<b>Date</b>
<b>Jeff Morse</b>	<b>Date</b>



DEPARTMENTAL HOURS AND GROSS SUMMARY REPORT FOR TOWN OF HENNIKER

For 08/09/2023 to 08/09/2023

Pay Code	Regular Hours	Suppl. Hours	Regular Gross	OT Hours	OT Gross
<b>Department: CODE CODE</b>					
<b>Department Totals For: CODE</b>					
SALARY	18.00	0.00	485.57	0.00	0.00
Totals:	18.00	0.00	485.57	0.00	0.00
<b>Department: CSW CSW</b>					
<b>Department Totals For: CSW</b>					
REGULAR	50.00	0.00	2,254.46	0.00	0.00
Totals:	50.00	0.00	2,254.46	0.00	0.00
<b>Department: FIRE/RESCUE FIRE/RESCUE</b>					
<b>Department Totals For: FIRE/RESCUE</b>					
REGULAR	64.00	0.00	1,315.88	0.00	0.00
STIPEND	0.00	0.00	595.23	0.00	0.00
Totals:	64.00	0.00	1,911.11	0.00	0.00
<b>Department: HIGHWAY HIGHWAY</b>					
<b>Department Totals For: HIGHWAY</b>					
OVERTIME	0.00	0.00	0.00	1.00	44.76
REGULAR	204.00	0.00	5,543.58	0.00	0.00
SICK BUYOUT	8.00	0.00	238.72	0.00	0.00
USECOMP	3.50	0.00	67.48	0.00	0.00
VACATION	28.50	0.00	1,120.54	0.00	0.00
Totals:	244.00	0.00	6,970.32	1.00	44.76
<b>Department: LIBRARY LIBRARY</b>					
<b>Department Totals For: LIBRARY</b>					
REGULAR	134.25	0.00	3,450.64	0.00	0.00
Totals:	134.25	0.00	3,450.64	0.00	0.00
<b>Department: POLICE POLICE</b>					
<b>Department Totals For: POLICE</b>					
EVENING	86.50	0.00	64.88	0.00	0.00
MIDNIGHT	78.00	0.00	78.00	0.00	0.00
OUTSIDE DETAIL	20.00	0.00	902.60	0.00	0.00
OVERTIME	0.00	0.00	0.00	13.00	662.51
REGULAR	389.00	0.00	11,746.01	0.00	0.00
SICK	3.00	0.00	73.98	0.00	0.00
SICK BUYOUT	16.00	0.00	667.20	0.00	0.00
SICKBUY NONHRS	77.42	0.00	2,722.86	0.00	0.00
USECOMP	4.00	0.00	123.88	0.00	0.00
VACA BUY NONHRS	144.50	0.00	5,082.07	0.00	0.00
Totals:	818.42	0.00	21,461.48	13.00	662.51
<b>Department: RESCUE RESCUE</b>					
<b>Department Totals For: RESCUE</b>					
OVERTIME	0.00	0.00	0.00	22.50	717.53
REGULAR	268.50	0.00	6,829.39	0.00	0.00
RETRO	0.00	0.00	63.88	0.00	0.00
Totals:	268.50	0.00	6,893.27	22.50	717.53
<b>Department: SELECTMAN SELECTMAN</b>					
<b>Department Totals For: SELECTMAN</b>					
REGULAR	103.41	0.00	2,342.50	0.00	0.00
SALARY	66.50	0.00	2,834.95	0.00	0.00
SICK	8.00	0.00	160.40	0.00	0.00

DEPARTMENTAL HOURS AND GROSS SUMMARY REPORT FOR TOWN OF HENNIKER

For 08/09/2023 to 08/09/2023

Pay Code	Regular Hours	Suppl. Hours	Regular Gross	OT Hours	OT Gross
VACATION	20.00	0.00	831.20	0.00	0.00
Totals:	197.91	0.00	6,169.05	0.00	0.00

**Department: TC/TX TOWN CLERK / TAX COLLECTOR**  
**Department Totals For: TC/TX**

OVERTIME	0.00	0.00	0.00	1.50	43.16
REGULAR	40.00	0.00	767.20	0.00	0.00
SALARY	48.75	0.00	1,292.92	0.00	0.00
Totals:	88.75	0.00	2,060.12	1.50	43.16

**Department: TRANSFER TRANSFER**  
**Department Totals For: TRANSFER**

OVERTIME	0.00	0.00	0.00	8.00	303.48
REGULAR	138.00	0.00	3,184.74	0.00	0.00
SICK	2.00	0.00	31.56	0.00	0.00
VACATION	10.00	0.00	187.70	0.00	0.00
Totals:	150.00	0.00	3,404.00	8.00	303.48

**Department: WELFARE WELFARE**  
**Department Totals For: WELFARE**

REGULAR	11.00	0.00	233.64	0.00	0.00
VACATION	1.00	0.00	21.24	0.00	0.00
Totals:	12.00	0.00	254.88	0.00	0.00

**Department: WWTP WASTE WATER TREATMENT PLANT**  
**Department Totals For: WWTP**

OVERTIME	0.00	0.00	0.00	2.00	106.74
REGULAR	114.00	0.00	3,218.14	0.00	0.00
USECOMP	6.00	0.00	143.46	0.00	0.00
Totals:	120.00	0.00	3,361.60	2.00	106.74

**Grand Totals:**

EVENING	86.50	0.00	64.88	0.00	0.00
MIDNIGHT	78.00	0.00	78.00	0.00	0.00
OUTSIDE DETAIL	20.00	0.00	902.60	0.00	0.00
OVERTIME	0.00	0.00	0.00	48.00	1,878.18
REGULAR	1,516.16	0.00	40,886.18	0.00	0.00
RETRO	0.00	0.00	63.88	0.00	0.00
SALARY	133.25	0.00	4,613.44	0.00	0.00
SICK	13.00	0.00	265.94	0.00	0.00
SICK BUYOUT	24.00	0.00	905.92	0.00	0.00
SICKBUY NONNHR	77.42	0.00	2,722.86	0.00	0.00
STIPEND	0.00	0.00	595.23	0.00	0.00
USECOMP	13.50	0.00	334.82	0.00	0.00
VACA BUY NONHRS	144.50	0.00	5,082.07	0.00	0.00
VACATION	59.50	0.00	2,160.68	0.00	0.00
Totals:	2,165.83	0.00	58,676.50	48.00	1,878.18 = * 60,554.68



# TOWN OF HENNIKER, NEW HAMPSHIRE

August 15, 2023

## 2020 Camper Abatements:

To the Collector of Taxes.

By vote of the Board of Selectmen upon the application of:

**Selectmen's Office**  
*Administration, Finance,  
Assessing, Planning,  
Zoning & Building Permits*  
18 Depot Hill Rd.  
Henniker NH 03242  
Ph (603) 428-3221  
Fx (603) 428-4366

**Town Clerk / Tax Collector**  
18 Depot Hill Rd.  
Henniker NH 03242  
Ph (603) 428-3240  
Fx (603) 428-4366

**Transfer / Recycling Center**  
**Parks and Properties**  
18 Depot Hill Rd.  
Henniker NH 03242  
*Physical:* 1393 Weare Rd.  
Ph (603) 428-7604

**Cogswell Spring Water Works**  
146 Davison Rd.  
Henniker NH 03242  
Ph (603) 428-3237  
Fx (603) 428-3362

**Wastewater Treatment Plant**  
18 Depot Hill Rd.  
Henniker NH 03242  
Ph (603) 428-7215  
Fx (603) 428-8312  
*Physical:* 199 Ramsdell Rd.

**Highway**  
18 Depot Hill Rd.  
Henniker NH 03242  
*Physical:* 209 Ramsdell Rd.  
Ph (603) 428-7200  
Fx (603) 428-7200

**Police**  
340 Western Ave.  
Henniker NH 03242  
Ph (603) 428-3213  
(Dial 911 for an Emergency)  
Fx (603) 428-7509

**Fire & Rescue**  
216 Maple St.  
Henniker NH 03242  
Ph (603) 428-7552  
(Dial 911 for an Emergency)  
Fx (603) 428-7628

		<b>\$506.70</b>
		<b>\$214.94</b>
		<b>\$610.36</b>
		<b>\$188.15</b>
		<b>\$397.54</b>
		<b>\$289.67</b>
		<b>\$549.53</b>
		<b>\$476.26</b>
		<b>\$194.63</b>
		<b>\$212.30</b>
		<b>\$138.17</b>
		<b>\$362.93</b>
		<b>\$234.37</b>
		<b>\$139.04</b>
		<b>\$667.14</b>
		<b>\$165.27</b>
		<b>\$1,446.86</b>
		<b>\$112.76</b>
		<b>\$328.39</b>
		<b>\$2,505.44</b>
		<b>\$289.67</b>

Cause of Abatement: These are campers that have been waived from the deeding process for the 2020 tax year.

We have abated the specified amounts listed above.

Per Order:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

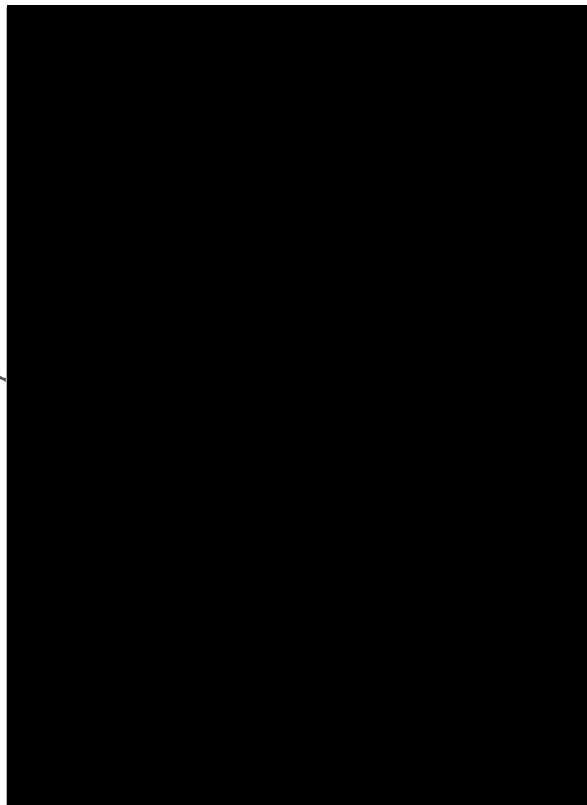
**Board of Selectmen**

TOWN OF HENNIKER, NEW HAMPSHIRE  
18 DEPOT HILL ROAD  
HENNIKER, NH 03242  
603-428-3221

DEED WAIVER

The following properties are due to be deeded to the Town of Henniker for non-payment of the tax lien for 2020 taxes.

The Town of Henniker hereby notifies the Tax Collector that they will not accept the Tax Collector's deed for this year or previous years because "in its judgement, acceptance and ownership of the real estate would subject the municipality to undesirable obligations or liability risks, including obligations under real estate covenants or obligations to tenants, or for any other reason would be contrary to the public interest." per RSA 80:76, II-a.



Board of Selectmen

Date: July 11, 2023

1/2023  
023  
05  
23



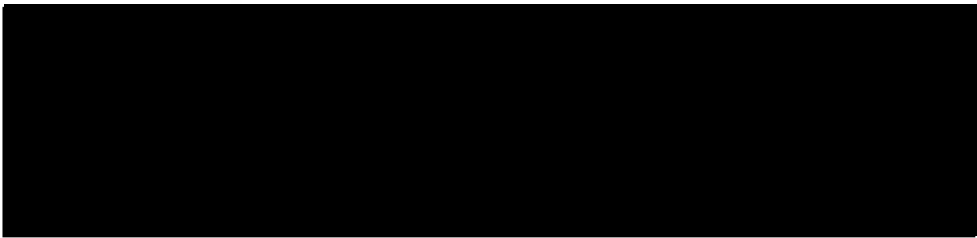
	A	B	C	D
1	NAME	TYPE OF PROPERTY	MAP/LOT	ADDRESS
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				

**TOWN OF HENNIKER  
ACCOUNTS PAYABLE MANIFEST  
DATE: AUGUST 16, 2023**

**TOTAL: \$1,054,855.15**

**BOARD OF SELECTMEN APPROVAL**

<b>Kris Blomback</b>	<b>Date</b>
<b>Scott Osgood</b>	<b>Date</b>
<b>Bill Marko</b>	<b>Date</b>
<b>Neal Martin</b>	<b>Date</b>
<b>Jeff Morse</b>	<b>Date</b>



**Treasurer** \_\_\_\_\_ **Date** \_\_\_\_\_

# PUBLIC HEARING



Town Hall  
18 Depot Hill Road  
Henniker, NH 03242

Tel: (603) 428-3221  
Fax: (603) 428-4366

Incorporated November 10, 1768  
“Only Henniker on Earth”

## TOWN OF HENNIKER, NEW HAMPSHIRE

# STAFF REPORT

**DATE:** 8/15/2023 – Continued from 8/1/2023

**TITLE:** Public Hearing – PILOT – Solar Project, 1104 Old Concord Rd.

**INITIATED BY:** Andrew Kellar, New Hampshire Solar Gardens

**PREPARED BY:** Helga Winn, Executive Assistant  
Evan Roberge, Assessor Supervisor for Avitar Associates

**PRESENTED BY:** Andrew Kellar, New Hampshire Solar Gardens

**AGENDA DESCRIPTION:** Estimated Market Value of Proposed Solar Project at 1104 Old Concord Road, Map/Lot number 9-549-F2.

The Town’s assessor, Evan Roberge, has analyzed the information provided by Andrew Kellar. Provided the information is correct the estimated assessment, using the size & number of panels along with an estimated NOI (Net Operating Income) for the 1 MW 6.2-acre project, is approximately \$1,228,500 (Letter from Assessor attached). The estimated tax revenue for the \$6.93 per thousand town portion of the current tax rate for this project is \$8,514.

**BACKGROUND:** The parcel owned by Henniker Holdings, LLC at 1104 Old Concord Road, map/lot 9-549-F2, has a total of 8.93 acres and is improved with a large storage building (former sawmill). The 2023 assessed taxable value is \$468,900 (assessment card attached). The 2022 total taxes for this property were \$10,053 and the first half of the 2023 tax bill is \$5,027. (Both tax bills are attached).

On March 22, 2023, the Henniker Planning Board approved the Conditional Use Permit and the application for a commercial-grade ground-mounted solar array. (Notice of Decision attached). The proposed project involves approximately a 6.2-acre portion of the parcel. The final installed Nameplate Capacity is expected to be approximately 1 megawatt (MW).

**Legal Authority:** [RSA 72:74 – Payment in Lieu of Taxes](#)

**Financial Details:** Proposed PILOT payment is \$2,500 per year for 20-year agreement

**Town Administrator Comment:** At the time of the first hearing, we were waiting for clear guidance on RSA 72:74 I,III and V and time required for duly noticed public hearing. The August 1, 2023 hearing was posted to the website and bulletin boards on May 26 and published in the Granite Quill Messenger on July 28. Since the August 1, 2023 hearing was not properly noticed in the time frame required, the Board posted another

hearing for August 15, 2023, meeting the statutory requirements for a duly noticed public hearing.

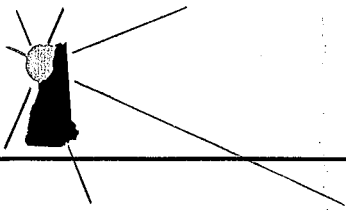
Board may consider:

RSA 72:74 III. If a municipality that contains more than one school district receives a payment in lieu of taxes under this section, the proceeds shall be prorated to the districts in the same manner as local taxes are prorated to the districts, or in the case of a cooperative school district between the city or town and pre-existing school district.

V. If a municipality enters into a voluntary payment in lieu of taxes agreement with an owner, or a lessee responsible for payment of taxes, of a renewable generation facility, the municipality, upon the request of the owner, or a lessee responsible for payment of taxes, of any other renewable generation facility located within the municipality, shall offer a comparable agreement to the owner or lessee of such facility.

**Suggested Action/Recommendation:**

Hear comments from the public and applicant.



# Avitar Associates of New England, Inc.

A Municipal Services Company

July 27, 2023

**Town of Henniker  
Helga Winn  
Board of Selectmen  
18 Depot Hill Road  
Henniker, NH 03242**

**Re: NH Solar Garden – 1MW Solar Farm Assessment Estimate**

Dear Helga & Board Members:

NH Solar Garden is proposing a 1MW Solar Farm consisting of about 2,664 panels. Pursuant to information provided by NH Solar Garden to assist in this assessment estimation, specifically, the nameplate capacity (maximum rated output under specific conditions), Group Net Metering rate (GNM), estimated land lease agreement amount, total estimated cost of the project and estimated annual expenses to operate (including replacement/reserves). This information was used to construct an Income Approach, essentially, doing the math to determine their Potential Gross Income, then subtracting the estimated cost for expenses to arrive at the estimated net operating income (NOI), then once the estimated NOI is known, using a loaded capitalization rate of 11.14% (9% Cap Rate + Taxes) divided into the NOI, indicates a value of the Solar Farm at \$1,228,500 (rounded). The above estimate is for the potential Solar Farm only, and while it is based on information and rates provided, it is only for estimation purposes until the project is complete. The original estimated figure of \$1,336,000, did not included the land lease amount and once that information was provided, the expenses were increased to account for the amount they pay to lease the land the solar farm is situated on, which in turn lowers the Net Operating Income, thus lowering the value of the property. At this point, since we have received all the information needed to have a solid estimation (IRV Formula, Income/Rate=Value), we feel strongly that the best estimate of where the assessment will be once constructed will be in the low range of \$1,100,000 and high range \$1,350,000. Indicating, using the 2022 Tax Rate of \$21.44, a tax bill range of \$23,600 to \$28,900 (if 100% taxable).

Please know once constructed, the Solar Farm would be on its own PRC (Property Record Card) with the assessment for the Solar Farm only (Under a PILOT or not), the landowner will continue to be assessed/taxed for the residual land; however, their assessment will now include an amount attributed to the land lease.

As always, should you have questions or concerns, please do not hesitate to contact me.

Sincerely,

**Evan Roberge  
Assessor Supervisor**

ER/sjc

150 Suncook Valley Highway • Chichester, NH 03258 • (603) 798-4419

www.avitarassociates.com

OWNER INFORMATION			SALES HISTORY				PICTURE
<b>HENNIKER HOLDINGS LLC</b>  1104 OLD CONCORD ROAD  HENNIKER, NH 03242			<b>Date</b>	<b>Book</b>	<b>Page</b>	<b>Type</b>	<b>Price Grantor</b>
			08/03/2020	3689	1669	UI 40	1 HENNIKER HOLDINGS LLC
			09/21/2011	3273	0806	UI 38	1 DIORIO FOREST PRODUCTS
			08/26/2011	3269	1473	UI 89	640,000 OLD CONCORD ROAD LLC
			08/01/2011	3266	0233	UI 51	3,000 GRANITE STATE FOREST
LISTING HISTORY			NOTES				
07/31/20	VS14	FIELD REVIEW	GRAY FORMER SAWMILL BLDG 9/07 SEPARATED 549F3 FROM THIS LOT 8/11 SALE PRICE INCLUDES 549F1/F1B 14: 60X170 BAS FLOOR REMOVED CREATING 24' HIGH BAS, 58X90 CAN NOW BAS, NOW ALL COLD STORAGE FOR LUMBER, NO HEAT, ELEC, OR PLUMBING, AVG WALL HEIGHT=19'				
08/20/14	GH98	ASSESSOR REVIEW					
04/30/10	PD00	MEASUR+LISTED					
06/23/08	GH98	ASSESSOR REVIEW					
06/09/08	GH98	ASSESSOR REVIEW					
03/21/05	PP07	MEASUR/ INFO TAKEN AT D					
05/01/96	RM00	MEASUR+LISTED					

EXTRA FEATURES VALUATION							MUNICIPAL SOFTWARE BY AVITAR			
<b>Feature Type</b>	<b>Units</b>	<b>Lngh x Width</b>	<b>Size Adj</b>	<b>Rate</b>	<b>Cond</b>	<b>Market Value</b>	<b>Notes</b>			
BARN-2STRY	1,400	1400 x 1	71	26.00	50	12,922	Year: 1996			
BARN-2STRY	1,120	1120 x 1	74	26.00	50	10,774	Year: 1996			
						<b>23,700</b>				
							PARCEL TOTAL TAXABLE VALUE			
		Year	Building	Features	Land					
		2022	\$ 249,900	\$ 23,700	\$ 195,300		Parcel Total: \$ 468,900			
		<b>2023</b>	<b>\$ 249,900</b>	<b>\$ 23,700</b>	<b>\$ 195,300</b>		<b>Parcel Total: \$ 468,900</b>			

LAND VALUATION											LAST REVALUATION: 2022			
<b>Zone: HEAVY COMMERCIAL</b>			<b>Minimum Acreage: 2.00</b>			<b>Minimum Frontage: 125</b>			<b>Site: AVERAGE Driveway: GRAVEL/DIRT Road: PAVED</b>					
Land Type	Units	Base Rate	NC	Adj	Site	Road	DWay	Topography	Cond	Ad Valorem	SPI	R	Tax Value	Notes
COM/IND	2.000 ac	127,000	E	100	100	100	95	95 -- MILD	150	171,900	0	N	171,900	USE/COMM ZONE
COM/IND	6.930 ac	x 2,500	X	100				90 -- ROLLING	150	23,400	0	N	23,400	EXCESS
		<b>8.930 ac</b>								<b>195,300</b>			<b>195,300</b>	





Town of Henniker  
18 Depot Hill Rd  
Henniker, NH 03242  
Temp - Return Service Requested

HENNIKER HOLDINGS LLC  
1104 OLD CONCORD ROAD  
HENNIKER, NH 03242

**2022 HENNIKER PROPERTY TAX -- BILL 2 OF 2**

**Invoice:** 2022P02012706  
**Billing Date:** 11/15/2022  
**Payment Due Date:** 12/19/2022  
**Amount Due:** \$ 4,248.00

**8% APR Charged After 12/19/2022**

Property Owner	
Owner: HENNIKER HOLDINGS LLC	
Tax Rates	
County:	\$ 1.79
School:	\$ 11.84
Town:	\$ 6.93
State Education:	\$ 0.88
Assessments	
Taxable Land:	195,300
Buildings:	273,600
Total:	468,900
<b>Total Tax Rate:</b>	<b>\$ 21.44</b>
<b>Net Value:</b>	<b>468,900</b>

Property Description		
Map: 000009	Lot: 000549	Sub: 0000F2
Location: 1104 OLD CONCORD RD Acres: 8.930		
Summary Of Taxes		
<i>2022</i>	<b>Total Tax:</b>	<b>\$ 10,053.00</b>
	- First Bill:	\$ 5,805.00
	- Abated/Paid:	\$ 0.00
	- Veteran Credits:	\$ 0.00

**Amount Due By 12/19/2022: \$ 4,248.00**

**2022 HENNIKER PROPERTY TAX -- BILL 2 OF 2**

**Mailed To:**  
HENNIKER HOLDINGS LLC  
1104 OLD CONCORD ROAD  
HENNIKER, NH 03242

Town of Henniker  
Monday, Wednesday & Friday 8:00am to 4:00pm  
Tuesday 10:00am to 6:00pm Thursday Closed  
(603) 428-3240

Tax Collector: Kimberly Johnson

**Owner:** HENNIKER HOLDINGS LLC

**Location:** 1104 OLD CONCORD RD  
**Map:** 000009 **Lot:** 000549 **Sub:** 0000F2  
**Invoice:** 2022P02012706

**Amount Due By 12/19/2022: \$ 4,248.00**

**Remit To:**  
Town of Henniker  
18 Depot Hill Rd  
Henniker, NH 03242  
Temp - Return Service Requested

**RETURN THIS PORTION WITH PAYMENT**

**REMITTED AMOUNT:** \_\_\_\_\_

Town of Henniker  
18 Depot Hill Rd  
Henniker, NH 03242  
Temp - Return Service Requested

HENNIKER HOLDINGS LLC  
1104 OLD CONCORD ROAD  
HENNIKER, NH 03242

**2023 HENNIKER PROPERTY TAX -- BILL 1 OF 2**

Invoice: 2023P01012406  
Billing Date: 06/05/2023  
Payment Due Date: 07/10/2023  
Amount Due: \$ 5,027.00

**8% APR Charged After 07/10/2023**

PLEASE SEE BACK OF THIS TAX BILL FOR MORE INFORMATION ON RSA 76:11-a

Property Owner	
Owner: HENNIKER HOLDINGS LLC	
Tax Rates	
County:	\$ 0.89
School:	\$ 5.92
Town:	\$ 3.47
State Education:	\$ 0.44
Assessments	
Taxable Land:	195,300
Buildings:	273,600
Total:	468,900

Property Description		
Map: 000009	Lot: 000549	Sub: 0000F2
Location: 1104 OLD CONCORD RD Acres: 8.930		
Summary Of Taxes		
<i>2023 July</i> First Bill:		\$ 5,027.00
- Abated/Paid:		\$ 0.00
- Veteran Credits:		\$ 0.00

Amount Due By 07/10/2023: **\$ 5,027.00**

Total Tax Rate: \$ 10.72 \* Net Value: 468,900

\* First Bill Tax Rate Equals 1/2 Last Year's Final Tax Rate

Mailed To:  
HENNIKER HOLDINGS LLC  
1104 OLD CONCORD ROAD  
HENNIKER, NH 03242

Remit To:  
Town of Henniker  
18 Depot Hill Rd  
Henniker, NH 03242  
Temp - Return Service Requested

**2023 HENNIKER PROPERTY TAX -- BILL 1 OF 2**

Town of Henniker  
Monday, Wednesday & Friday 8:00am to 4:00pm  
Tuesday 10:00am to 6:00pm Thursday Closed  
(603) 428-3240  
Tax Collector: Deborah C. Aucoin  
Owner: HENNIKER HOLDINGS LLC

Location: 1104 OLD CONCORD RD  
Map: 000009 Lot: 000549 Sub: 0000F2  
Invoice: 2023P01012406

Amount Due By 07/10/2023: **\$ 5,027.00**

RETURN THIS PORTION WITH PAYMENT

REMITTED AMOUNT: \_\_\_\_\_

# TITLE V TAXATION

## CHAPTER 72 PERSONS AND PROPERTY LIABLE TO TAXATION

### Payment in Lieu of Taxes for Renewable Generation Facilities

#### Section 72:73

**72:73 Definition of Renewable Generation Facility.** – In this subdivision, "renewable generation facility" means a facility which produces electric energy for resale solely by the use, as a primary energy source, of geothermal energy, tidal or wave energy, wind energy, solar thermal energy, photovoltaic energy, landfill gas energy, hydro energy, biomass energy, energy generated from bio-oil, bio synthetic gas, and biodiesel as defined in RSA 362-A:1-a, I, I-a, and I-b, including the land, all rights, easements, and other interests thereto, and all dams, buildings, structures, and other improvements situated thereon which are necessary or incidental to the production of power at the facility.

**Source.** 2006, 294:6, eff. April 1, 2006. 2013, 232:1, eff. Sept. 13, 2013.

#### Section 72:74

##### **72:74 Payment in Lieu of Taxes.** –

I. The owner of a renewable generation facility and the governing body of the municipality in which the facility is located may, after a duly noticed public hearing, enter into a voluntary agreement to make a payment in lieu of taxes. A lessee of a renewable generation facility which is responsible for the payment of taxes on the facility may also enter into a voluntary agreement with the municipality in which the facility is located to make a payment in lieu of taxes, provided the lessee shall send by certified mail to the lessor written notice which shall state that the property of the lessor may be subject to RSA 80 should the lessee fail to make the payments required by the agreement. A copy of such notice shall be provided to the municipality in which the facility is located.

II. A renewable generation facility subject to a voluntary agreement to make a payment in lieu of taxes under this section shall be subject to the laws governing the utility property tax under RSA 83-F. Payments made pursuant to such agreement shall satisfy any tax liability relative to the renewable generation facility that otherwise exists under RSA 72. The payment in lieu of taxes shall be equalized under RSA 21-J:3, XIII in the same manner as other payments in lieu of taxes, but shall be excluded from the tax base used to determine the statewide education property tax in accordance with RSA 76:8, I(a). In the absence of a payment in lieu of taxes agreement, the renewable generation facility shall be subject to taxation under RSA 72.

III. If a municipality that contains more than one school district receives a payment in lieu of taxes under this section, the proceeds shall be prorated to the districts in the same manner as local taxes are prorated to the districts, or in the case of a cooperative school district between the city or town and pre-existing school district.

IV. The collection procedures in RSA 80 shall be used to enforce a voluntary agreement to make a payment in lieu of taxes authorized by this section.

V. If a municipality enters into a voluntary payment in lieu of taxes agreement with an owner, or a lessee responsible for payment of taxes, of a renewable generation facility, the municipality, upon the request of the owner, or a lessee responsible for payment of taxes, of any other renewable generation facility located within the municipality, shall offer a comparable agreement to the owner or lessee of such facility.

VI. Except as provided in paragraph VII, no voluntary agreement entered into under this section shall be valid for more than 5 years; however, any such agreement may be renewed or amended and restated for any number of consecutive periods of 5 years or less.

VII. The owner of a renewable generation facility and the governing body of the municipality in which the facility is located may agree to a term exceeding 5 years if such term is necessary for the financing of the project or is otherwise advantageous to both parties and both parties agree to such term.

**Source.** 2006, 294:6. 2007, 113:1, eff. Aug. 10, 2007. 2014, 277:2, eff. July 28, 2014. 2021, 31:1, eff. July 1, 2021.



## **PILOT Agreements & Solar Energy Facilities**

### **What is a PILOT agreement?**

A PILOT is a Payment in Lieu of Taxes. PILOTs are negotiated and paid to a municipality instead of typical property taxes. The rate is typically set for the life of the project.

### **How do PILOT agreements work?**

[NH RSA 72:74](#) allows for a Board of Selectmen or City Council, after a public hearing, to enter into a long-term tax agreement specifically designed for renewable energy facilities like solar. An owner of the renewable energy facility OR a lessee responsible for paying taxes on the facility and underlying property can enter into these voluntary agreements. Typical PILOT agreements last at least 20 years and may be a longer term if the parties agree based on the financing constraints of a given project.

### **How do PILOT agreements benefit municipalities?**

PILOTs are designed to create tax revenue for a municipality. Renewable energy facilities, such as solar facilities, do not use typical town services (e.g. public school, municipal water, sewer, etc) and therefore offer an opportunity to put land into a useful, tax generating category without increasing the municipality's costs. Municipalities can add to their tax revenue by entering into a PILOT agreement with a solar energy facility. PILOT rates are typically set for the life of the solar project, so the town can count on a locked in revenue stream for the next 20+ years.

### **How do PILOT agreements benefit the clean energy economy and renewable energy resources like solar?**

Most towns in New Hampshire and in other states use PILOT agreements to tax solar projects and other renewable energy generation facilities because an energy facility is a depreciating asset and does not require town services like a traditional property would. Typical property taxes are expensive in New Hampshire and the PILOT alternative presents a cost-savings opportunity that can make solar projects more economically feasible and accessible to communities that want to invest in clean energy. The multi-year agreement can also help provide predictability and help project costs over the term of the PILOT. Often times financing partners require PILOTs so that tax expenses over the life of the project are set.

### **What are common solar PILOT amounts?**

\$2,500 to \$4,000 per megawatt AC (MW<sub>AC</sub>) is the typical annual PILOT amount in New Hampshire. The amount changes based on the project conditions of a solar energy facility. For example, a solar energy facility built on a landfill is more expensive to build and the land is unlikely to have other valuable use, so the PILOT is typically lower. Facilities built on greenfield sites typically have higher PILOTs. Municipalities, community members, and solar developers should remember that PILOTs are designed to be negotiated and are best used when negotiated to fit each facility's unique circumstances. This range should not preclude negotiations that result in higher or lower PILOTs, and other renewable energy technologies may use a different approach to PILOTs.



## *List of New Hampshire municipalities that signed a PILOT*



Here is a partial list of Towns NSHG has worked with on a PILOT or equivalent tax agreement (tax letter) over the last decade of solar development by the founder:

- a. Swanzey (PILOT), permitted gravel pit - \$2,500 per MW
- b. Franklin (tax letter), Industrial Park location - \$3,500 per MW
- c. Andover (PILOT), old gravel pit - \$2,500 per MW
- d. Milton (PILOT), Landfill site - \$3,500 per MW
- e. Hillsboro (PILOT), Landfill site - \$4,500 per MW, but a reduced land lease rate
- f. Laconia (PILOT), Landfill site - \$2,800 per MW
- g. Nashua (PILOT), greenfield site - \$3,500 per MW
- h. Pittsfield (PILOT), greenfield site - \$2,800 per MW
- i. Conway (PILOT), hay field site - \$3,500 per MW
- j. Goffstown (PILOT), greenfield site - \$4,500 per MW

For further information, please contact us at 603-81-1175 or reach out to the respective town assessor based on the information provided above.

PAYMENT IN LIEU OF TAXES AGREEMENT BETWEEN  
The Town of Henniker AND Santa Fuel Inc.

This Payment in Lieu of Taxes (PILOT) Agreement (hereafter "Agreement") is made this \_\_\_\_\_ day of \_\_\_\_\_ 2023, under New Hampshire Revised Statutes Annotated (NHRSA) § 72:74, between the Town of Henniker, New Hampshire ("Town") and Santa Fuel Inc. ("Taxpayer"), a Connecticut Corporation with a business address at 154 Admiral Street, Bridgeport CT 06605

**Background**

Taxpayer seeks to develop a renewable solar power electric generating facility (the "Facility") to be located at 1106 Old Concord Road, Henniker NH 03242. Taxpayer expects the final installed Nameplate Capacity to be approximately 1 megawatt (MW/Ac). For the purposes of this Agreement, the term "Nameplate Capacity" shall mean the sum of all of the nameplate capacities for the total solar inverters installed and operating at the Facility. Once the project has reached commercial operation, defined below, the parties will sign a letter amendment to this Agreement specifying the actual Nameplate Capacity of the Facility (if applicable).

The Facility will be built on land leased by Taxpayer, identified on Town tax maps as tax parcels 549-F2

Under its lease agreements with landowners, Taxpayer will be responsible for the payment of local ad valorem real estate taxes on Facility structures and other improvements under NHRSA Chapter 72 (including the taxes on the value of the underlying land as defined by the approved (current or future) planning board site plan).

The Facility will be a "renewable generation facility", as defined in NHRSA §72:73 and NHRSA 374-F:3, V(f)(3). Under NHRSA §72:74, the owner of a renewable generation facility and the governing body of the municipality in which the facility is located may, enter into a voluntary agreement to make payments in lieu of taxes.

Taxpayer and the Town desire to enter into such a PILOT agreement under NHRSA §72:74.

NOW THEREFORE, the parties hereto agree as follows:

**Terms and Conditions**

1. Payments in Lieu of Taxes. Taxpayer will make payments in lieu of taxes to the Town for each tax year (April 1 to March 31) during the term of this Agreement, in accordance with Sections 3 and 4 below. These PILOT payments will be in lieu of any and all ad valorem real estate taxes otherwise payable under NHRSA Chapter 72, including all town, county, and local school district taxes.

2. Term. Mindful of RSA 72:74, VI and VII, the parties have determined that a long-term agreement providing predictability of tax revenues and expenses would be advantageous to both the Town and Taxpayer. Accordingly, the term of this Agreement shall be 20 (twenty) years as described in Section 4 below. If the Facility fails to achieve commercial operation by February 13, 2025, this Agreement shall be deemed void and of no effect. For the purposes of this Agreement, the term "commercial operation" shall be deemed to have occurred once (a) the solar power electric generating facility has been commissioned and accepted by Taxpayer in accordance with applicable commissioning and inspection procedures (b) the Facility has been interconnected to the utility electric grid, and (c) Taxpayer has commenced the sale of energy from the Facility on a commercial (rather than test) basis to one or more purchasers. The date on which Taxpayer commences energy sales on a commercial basis shall be deemed the "Commercial Operation Date." Taxpayer shall give the Town written notice of said Commercial Operation Date within seven (7) days after it occurs, together with a proposed letter amendment confirming the Facility's actual Nameplate Capacity.

3. PILOT Payments for 20-Year Operating Term. Subject to possible adjustments up or down under Section 4 below, annual PILOT payments to the Town for the 20-year Operating Term shall begin at the rate of \$2500 per megawatt of Nameplate Capacity, in the tax year that begins on April 1 following the commercial operation date.

If the Facility's actual Commercial Operation Date occurs after March 31, then the schedule of annual PILOT payments during the Operating Term covered by this Section 3 will be amended to reflect that the first year of the Operating Term will be the tax year following the tax year in which commercial operation begins.

4. Potential Adjustment of PILOT Payments.

(a) Increase in Capacity. In the event that some or all of the Facility's increased in the nameplate capacity during the term of the Agreement in such a way as to increase the Facility's total capacity, then PILOT payments beginning in the next tax year will be adjusted upwards.

(b) Reduction in Capacity: If the Facility's installed and operating capacity as of April 1 in any tax year is materially reduced (due to causes beyond Taxpayer's control) from the previous tax year due to: (i) damage caused by natural forces, (ii) operational restrictions caused by a change in law, regulation, ordinance, or industry management standards, (iii) decommissioning and removal of inverters, or (iv) the permanent cessation of the Facility's operations, then the PILOT payment will be adjusted downward based on the total actual installed and operating Nameplate Capacity after the reduction in capacity, or in the case of clause (iv) above, this Agreement will terminate.

5. Payment of Amounts Due. Taxpayer shall make the PILOT payments due hereunder for any given tax year in the Operating Term to the Town in two equal installments, at the Town Tax Collector's office, on July 1st and December 1st.

6. Non-Payment. Non-payment of any payment due the Town shall constitute a default. Notice of non-payment or any other default shall be provided to Taxpayer (and to Taxpayer's Lender, as further specified in Section 7 below), in the manner and at the address provided for Notices in Section 9 of this Agreement. Taxpayer shall have 30 days to cure the default after receiving such notice. In the event the condition causing the default is not cured within 30 days, the Town may commence an action to collect any non-payment under RSA 80:50, seek specific performance of a non-monetary default or proceed against the real estate under RSA 80:58-80. It shall not be a defense to such a proceeding that Taxpayer is obligated under this Agreement to make payments in lieu of taxes rather than taxes.

7. Lender's Right to Cure. The Town shall send a copy of any notice of default sent to Taxpayer to Taxpayer's Lender by certified mail at the same time such notice is sent to Taxpayer, and no such notice of default to Taxpayer shall be effective unless and until a copy of such notice has been delivered to Taxpayer's Lender. Taxpayer's Lender shall have the same time and rights to cure any default as Taxpayer, and the Town shall accept a cure by Taxpayer's Lender as if such cure had been made by Taxpayer. Taxpayer shall provide written notice to the Town as to the name and address of Taxpayer's Lender for such notices to be sent.

8. Other Taxes Not Covered. This Agreement covers only ad valorem real estate taxes payable under NHRSA Chapter 72. It does not include or cover other local, state, or federal taxes which may be payable on account of Facility revenues or activities, including the Land Use Change Tax, Timber Tax, State Utility Property Tax, Business Enterprise Tax, or Federal Income Tax.

9. Notices. Any notice to be provided under this Agreement shall be in writing and shall be deemed to have been given when delivered personally or by certified mail at the following addresses:



For the Town: Town of Henniker, 18 Depot Hill Road, Henniker NH 03242

For Taxpayer: Santa Fuel, Inc., 154 Admiral Street, Bridgeport CT 06605

In the event of a change in the address of any party listed above, the responsible signatory (Taxpayer in the case of itself, its Lender and/or its counsel) shall give the other party prompt written notice of such change of address, which shall be effective upon receipt.

12. Miscellaneous.

(a) This Agreement shall be construed and interpreted in accordance with the laws of the State of New Hampshire. In the event any term of this Agreement or the application of any such term shall be held invalid by any court having jurisdiction, the other terms of this Agreement and their application shall not be affected thereby and shall remain in full force and effect, provided that the remaining terms continue to preserve the essential economic terms of this Agreement.

(b) The terms and provisions contained in this Agreement constitute the final Agreement between the parties with respect to this Agreement and supersede all previous communications, representations or agreements, either verbal or written. No modification or amendment to this Agreement shall be valid unless it is in writing and signed by both parties hereto.

(c) Taxpayer shall have the right, in its sole discretion, to assign this Agreement to any bona fide purchaser, transferee, or assignee, provided that said purchaser, transferee or assignee has the financial, managerial, and technical capacity to construct and operate the Facility as contemplated by the parties hereto. All covenants, agreements, terms and conditions contained in this Agreement shall apply to and be binding upon the parties, their assigns and successors. Taxpayer shall provide written notice to the Town of any sale, transfer, or assignment.

(d) Section titles or subject headings in this Agreement are provided for the purpose of reference and convenience only and are not intended to affect the meaning of the contents or scope of this Agreement.

(e) This Agreement may be executed in multiple counterparts, each of which shall be deemed an original instrument, but all of such counterparts together will constitute but one Agreement.

Town of HENNIKER, NEW HAMPSHIRE

By:  
Name:  
Date:

Santa Fuel, Inc.

By:  
Name:  
Date:

# NEW BUSINESS



Town Hall  
18 Depot Hill Road  
Henniker, NH 03242

Tel: (603) 428-3221  
Fax: (603) 428-4366

Incorporated November 10, 1768  
"Only Henniker on Earth"

## TOWN OF HENNIKER, NEW HAMPSHIRE

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# STAFF REPORT

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**DATE: 08/03/23**

**TITLE: Bradford Transport Contract amendments**

**PREPARED BY: Gregory Aucoin**

**TOWN ADMINISTRATOR'S COMMENTS - RECOMMENDATION:**

**BACKGROUND:** The Bradford Ambulance Transport contract has not been reviewed since its creation in 2014. There are some changes that Bradford has proposed.

**DISCUSSION:** Over the past couple months, I have met with the Bradford Chief and the Bradford Town Administrator. I sat with them and reviewed the contract. There are a few pieces of language that we believe could be removed. There are also a few changes that they proposed to improve the equity of the cost sharing. One of the most important being the calculation for the Building expenses for the Fire / Rescue Building. The current contract has them sharing in the costs of the entire building for Fire and Rescue. The proposed amendment adjusts that amount to be more reflective of the costs just for the Henniker Rescue portion of the building expenses. I have attached a word document showing my comments on the proposed amendments. I have also attached a copy of last years bill reflecting the impact of the proposed changes so you can see the general effect.

**FISCAL IMPACT:** This will have a marginal effect on the amount billed to Bradford. However, I feel this is a fair compromise that accurately reflects the amount that Bradford should share in the expenses. If you use the proposed amendments in years 2021 and 2022 it would have resulted in approximately a 10,000 reduction in the billed amount per year.

**RECOMMENDATION:** The relationship that we have formed with Bradford has been beneficial for both towns and I think we should accept these proposed amendments. This is still a benefit to the town of Henniker and helps with offsetting the operational costs for our town. Over the

[Type here]

**Years, this has been a very good relationship and our departments work together very well. I have reviewed the calls statistics and our response times. This relationship has not had any poor effects of the level of service that we provide for our own town. I recommend we accept the ammendments. However, I suggest that we increase the minimum payment for service referenced, in Line 7G, from 40,000 to 55,000 to better reflect the average cost of service due to inflation and expenses.**

## Ambulance Service Agreement

This agreement is made between the Town of Henniker (Henniker) acting by and through its Board of Selectmen, a municipal corporation duly organized under the laws of the State of New Hampshire and located in Merrimack County with a principal place of business at 18 Depot Hill Road, Henniker with a mailing address of 18 Depot Hill Road Henniker, NH 03242 and the Town of Bradford (Bradford) acting by and through its Selectmen, a municipal corporation duly organized under the laws of the State of New Hampshire and located in Merrimack County with a principal place of business at 75 West Main Street, Bradford, with a mailing address of PO Box 436, Bradford, NH 03221.

WHEREAS, Bradford desires to contract for the provision of ambulance service on a 24 hour-a-day basis for the benefit of the people of Bradford and visitors to the Town; and

WHEREAS, Henniker represents itself as skilled in providing such service and is ready, willing and able to provide the desired service for Bradford.

NOW THEREFORE, Henniker and Bradford mutually covenant and agree as follows:

1. TERM. This agreement shall commence at 12:01 a.m. on ~~July 8, 2014~~ January 1, 2024 and shall expire at midnight, December 31<sup>st</sup>, ~~2014~~ 2024 unless sooner terminated as provided in section 3 or 4 below. Either Town may, for their convenience, terminate this agreement by providing written notice to the other Town 6 months prior to the desired termination date.
2. AUTOMATIC RENEWAL. This agreement shall automatically renew each year for a period of one year beginning in the year commencing on ~~January 1, 2015~~ January 1, 2025 unless notice is provided by either party in writing a minimum of 6 months prior to the renewal date.
3. TERMINATION FOR NON-APPROPRIATION OF FUNDS. In the event, either Town Meeting fails, neglects or refuses to raise and appropriate the funds necessary to make payments for services rendered under this Agreement, either Town may terminate the Agreement upon giving of not less than thirty (30) days written notice to the other party.
4. SERVICES TO BE PROVIDED. Henniker shall furnish 24 hour per day emergency ambulance service to all citizens of Bradford and all other persons physically present in Bradford who require emergency ambulance transport from within the boundaries of Bradford to the closest appropriate medical facility. In the event that a Henniker ambulance is not available, mutual aid agreements (if Bradford maintains such mutual aid agreements) will take effect with an ambulance provided by one of Bradford's mutual aid towns. All services provided under this agreement shall be provided without regard to the ability of the patient to make payment therefore. All such service shall be provided in accordance with the emergency response laws and regulations of the State of New Hampshire. The responding unit shall use the Incident Command System on all calls.
5. PROTOCOLS. Henniker shall operate under the most current Statewide protocols and shall maintain an agreement with a Medical Resource Hospital. At this time Henniker's Medical Resource Hospital is Concord Hospital.

**Commented [t1]:** Should this be updated?

**Commented [DK2R1]:** Since this a new contract, we should make it Jan 1, 2024 to Dec 31, 2024

**Commented [t3]:** Should this be updated?

**Commented [DK4R3]:** Yes, as above. Automatic renewal will be January 1 2025

6. CHARGES AND BILLING TO INDIVIDUALS. Henniker is responsible for the billing of individuals using the ambulance service. Policies and procedures will be established between the Town of Henniker and its billing provider. ~~For the first year of this agreement, Bradford will pay to Henniker bills for residents of the Town of Bradford that remain unpaid for one year after original bill date to the extent that the total of unpaid bills in the Town of Bradford exceeds 33%. Upon the completion of the first year, the Boards's of Selectmen shall meet under Section 8, review the financial experience in the preceding year, and shall modify the payment schedule as appropriate. Termination of the agreement shall not relieve Bradford from paying these bills.~~

Commented [t5]: No longer necessary?

Commented [DK6R5]: Sounds like this original language from the first agreement

7. PAYMENT BY BRADFORD. In consideration for the service to be provided hereunder, Bradford agrees to pay Henniker an amount each year based on the agreed to formula. (See Attachment 1) The Cost to be paid by Bradford will be determined by taking a Percentage of the total actual Expenses minus the total actual Revenue and Budget Surplus adjusted by an Encumbrance Factor. At no ~~time~~ shall this cost for an entire years' service be less than the agreed to minimum payment. Bradford further agrees to pay Henniker an amount each year towards an already established capital reserve fund for the purchase of a new ambulance. This amount shall be determined by taking the same Percentage of Henniker's Annual Ambulance Capital Reserve Funding. Items included in the cost and the offset can be amended at the yearly meeting referenced in Paragraph 8 below. Henniker will provide an estimated bill to Bradford during the month of ~~November~~December, and provide an actual bill by ~~May~~September 1<sup>st</sup>. Payment shall be due ~~July~~December 31<sup>st</sup>.

Commented [DK7]: Why September with due date end of December? Can we move it June 30 with due date September 30?

Commented [t8R7]: Greg indicated that he doesn't really have adequate ambulance billing information until August.

A. The percentage taken shall be defined as: The average of the most recent three (3) year total number of ambulance responses provided to Bradford by Henniker divided by the most recent three (3) year total number of ambulance runs performed by Henniker ~~except as follows; For the years 2014 and 2015, the percentage will be taken as 13 percent. For the year 2016, the percentage will be based upon year 2015 data. For the year 2017 the percentage will be based upon averages from years 2015 and 2016 data only.~~

Commented [t9]: No longer necessary?

B. The expenses shall be for the year prior to the current contract year and shall include the following: Fire/Rescue Full-Time wages, Fire/Rescue Part-Time wages, Fire/Rescue Over-Time wages, Fire/Rescue Telephone, Fire/Rescue Medical/Hep-B, Fire/Rescue Dispatch Fees, Fire/Rescue building costs, Fire/Rescue Supplies, Rescue wages, Rescue Training/License, Rescue Vehicle Fuel, Rescue Vehicle Repair & Maintenance, Rescue Medical Supplies, Rescue Equipment Purchase, Rescue Communication Equipment, Rescue Intercept Fees, Rescue Billing Fees, benefits, applicable taxes and any other expenses directly related to the operation of Henniker Ambulances. ~~Expenses that can be attributed to both Fire and Rescue shall be prorated based on the ratio of Rescue calls (80%) to Fire calls (20%). These expenses shall include the following: Fire/Rescue Telephone, Fire/Rescue Dispatch Fees, Fire/Rescue Electricity, Fire/Rescue Heat, Fire/Rescue Water, Fire/Rescue Building Maintenance, Fire/Rescue Office Supplies and Fire/Rescue Supplies Other. These expenses are not subject to the Encumbrance factor. For the year 2014 the expenses will be based upon the 2014 budget. A fraction of any budget surplus (as calculated above) remaining at the conclusion of 2014 will be deducted from the 2015 invoice.~~

Commented [DK10R9]: Ok - everyone is ok with this formula?

C. The Revenue shall include Patient and Insurance Company Billings, Paramedic Intercept Billings and any other revenue directly generated by the operation of Henniker Ambulances.

Commented [t11]: No longer necessary

D. The Budget Surplus shall be defined as the unused portion of the ~~2014~~previous year's Budget.

Commented [DK12R11]: ok

E. The Encumbrance factor shall be taken as 1.5. This factor is to reflect the additional time and mileage a call within Bradford takes compared to a call within Henniker.

~~F. The amounts Bradford pays to Henniker for the year 2014 shall be prorated by an additional factor reflecting the percentage of 2014 that is covered by this contract.~~

~~G.F.~~ For any given full year of contracted service, the minimum payment for service shall not be less than \$~~40,000~~55,000. This amount reflects approximately 10% of net costs multiplied by the Encumbrance factor. This minimum payment does not include the additional \$~~6,500~~ payment made towards the Ambulance Capital Reserve.

8. MEETINGS OF BOARDS OF SELECTMEN; DISPUTE RESOLUTION. ~~a-~~

A. In ~~the fall~~December/January of each year, the Board of Selectmen of each, Town or their designees shall meet to review the proposed budget for the upcoming year and to discuss and issues that may be of concern to either party. ~~b-~~

~~8-B.~~ In the event of a dispute, either Board may request a meeting of the Boards to discuss the dispute and attempt to resolve it through informal discussion and negotiation. In the event the Boards are unable to resolve the dispute through informal discussion and negotiation, then the Boards shall engage in mediation, agreeing within 30 days upon a mediator who is familiar with municipal government and ambulance services, such as an attorney, town administrator, or fire chief. If the Boards are unable to agree on a single mediator, then each Board shall select a mediator within 30 days, and those two mediators shall choose a third mediator. Mediation shall take place in Henniker. Each Town shall be responsible for one half of the costs of the mediation. Either party may, following mediation, may pursue a legal or equitable remedy for a violation of this agreement in a court of proper jurisdiction.

9. VEHICAL AND EQUIPMENT AGE AND MAINTENANCE. ~~A-~~

A. Henniker shall be responsible for the maintenance of all vehicles and equipment in order to ensure the provision of safe, dependable and clean services;

~~B.~~ ~~B-~~ Vehicle exteriors shall be washed frequently;

~~C.~~ ~~C-~~ Vehicle interiors and equipment shall be "hospital" clean, being free of dust, dirt, grease, blood and vomit;

~~9-D.~~ ~~D-~~ Vehicle shall be registered and in compliance with both the State of New Hampshire Motor Vehicle regulations and the rules of the NH Department of Safety Bureau of Emergency Medical Services;

10. CERTIFICATION OF EMPLOYEES. Before providing any services under the Agreement, Henniker shall verify that all personnel have been properly licensed by the NH Department of Safety, Bureau of EMS.

11. INSURANCE. During the term of this Agreement, Henniker shall keep in force its Worker's Compensation and General Property/Liability Insurance.

12. COMPLIANCE WITH ALL LAWS. Henniker covenants and agrees that is presently has all federal and state permits and licenses necessary to lawfully perform its obligations under this Agreement, and shall maintain all such permits and licenses in effect so long as this Agreement is in force.

13. ADDRESSES FOR NOTICES. Any written notice or communication which is required or allowed to be sent under this Agreement shall be addressed as followed; Henniker as Town of Henniker,

**Commented [t13]:** No longer necessary?

**Commented [DK14R13]:** ok

**Commented [DK15R13]:** Is December/January early enough?

**Commented [t16R13]:** Is Henniker's upcoming budget reasonably solid before then?

**Commented [DK17]:** Recommended by Chief Aucoin

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Board of Selectmen, 18 Depot Hill Road, Henniker, NH 03242. Bradford as Town of Bradford, Board of Selectmen, PO Box [75436](#), Bradford, NH 03221.

14. SOLE AUTHORIZED REPRESENTATIVE. All ~~dealing~~dealings between the Towns shall be directed to the respective board of Selectmen, which shall be the sole authorized representative of the towns on all matters relating to the terms and condition of this Agreement. Both parties expressly understand and agree that no person, board, agency, employee or instrumentality of the towns other than the Board of Selectmen have the authority to bind the towns as to any matter touching this Agreement.
15. ASSIGNMENT. Neither Town may assign the rights or obligations provided for in this Agreement.
16. ENTIRE AGREEMENT; WAIVER. This document constitutes the entire Agreement between the parties and shall not be modified, amended, altered or changed except with the written consent of both towns. Any provision of the Agreement found to be prohibited by law shall be ineffective to the extent of such prohibition without invalidating the remainder of this Agreement. The waiver by either party of any breach by the other party of any term, covenant or condition hereof shall not operate as a waiver of any subsequent breach thereof.
17. DUPLICATION COUNTERPARTS. For convenience of the parties, this Agreement has been executed in duplicate original counterparts, either one of which shall have the full force and effect of an original for all purposes.



# CONTINUED BUSINESS



**TOWN OF HENNIKER  
ORDINANCE CHAPTER 16a  
Permit Requirements  
for  
SPECIAL EVENTS**

**Adopted by the Town of Henniker  
DATE, 2023**

This ordinance replaces Chapter 15 Assemblies, Large originally adopted October 1, 1977; amended June 6, 1984

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This document is policy and intended to provide requirements for events to be held on town property. It is created to address the most frequently occurring and applicable codes and standards and is not all inclusive of every possible requirement. For additional information please contact the Henniker Town Hall.

## Findings and Declarations:

The Town of Henniker finds and declares that is necessary for the protection of public health, safety and welfare of the general public and the inhabitants of the town that rules and regulation be established for the purpose of regulating indoor and outdoor special events on town property that include tents, large assemblies of the public, or impact town property and services to ensure the public health and safety, proper sanitary, fire, police, health and safety measures be provided to regulate such gatherings in accordance with the State of NH Fire Code, Building Code and National Electrical Code and Health Codes.

The Special Event **Permitting** process will enable local officials to anticipate and plan for municipal services that may be impacted when special events are held on **Town Property**.

- Public safety officials like police, fire and EMS chiefs can plan for adequate coverage when they know that an influx of people to the town can be expected.
- Plans for parking, traffic control, crowd control and emergency medical services can be addressed.
- Local businesses can better plan staffing and ordering of food and inventory when they are aware that a special event notification has been issued.
- Perhaps most importantly for local officials during the event, a notification process gives local officials a "point person" to whom they can go if a problem arises during the event that needs attention.

The policies represent the town's overarching requirements for the management of special events. In addition to these principles and policies, each public safety agency reviewing special events may have more specific requirements applicants must meet. Together, the policies and the department requirements help ensure events are managed in a way that keeps them in conformance with the principles.

## Principles:

Special events held on the **Town of Henniker Public property** will make a positive community contribution.

Events will:

- Take precautions to protect the health and safety of participants, residents, businesses, and visitors.
- Not adversely affect the long-term viability of permanent businesses.
- Avoid disruptions to other community events and activities held at the same time.
- Build upon and support existing Henniker community assets when possible.
- Seek to minimize adverse impacts on the community, neighborhoods, and essential public services.
- Create a positive experience for visitors and residents.

## Definitions:

**AHJ** – The authority having jurisdiction (AHJ) is that person or office charged with enforcing the Life Safety Code. In most situations, it is the fire chief or designee, unless the matter is a health or police matter in which case it is the respective department official.

**Canopy** – A temporary structure, enclosure, or shelter constructed of pliable materials which is open without sidewalls or drops on 75% or more of the perimeter.

**Certificate of Flame Resistance** – A certificate or affidavit that states the material has been treated in accordance with NFPA 701.

**Crowd Manager** – A person trained under NFPA or IFC requirements. Duties include keeping the aisles clear, ensuring max occupancy is upheld, and making sure that all entrances and exits are always clear and unobstructed.

**Cube Tap** – A grounded U/L listed adapter that converts one female connector into multiple female connectors.

**Flame Retardant** – An approved chemical compound or mixture which, when applied in an approved manner to any fabric or material, will render such fabric or material incapable of supporting combustion.

**Floor Plan** – A plan drawn to scale showing the proposed event layout and seating with locations of all aisles, exits, and fire protection equipment.

**Food Service Establishment-** As defined by RSA 143-A:3, IV means any fixed or mobile, attended or unattended restaurant; coffee shop; cafeteria; short order café; luncheonette; grill; tearoom; sandwich shop; soda fountain; tavern; bar; cocktail lounge; night club; roadside stand; industrial feeding establishment; food vending operation; private or public organization or institution, whether profit or non-profit, which routinely serves food; catering kitchen; commissary, or similar place in which food or drink is prepared for sale or for service on the premises or elsewhere; and any other eating or drinking establishment or operation in which potentially hazardous food is served or provided for the public with or without charge.

**Non-Residential Property:** Property primarily used for commercial, industrial, educational, or non-profit purposes and multi dwelling unit properties in excess of 2 family homes.

**Open Flames** – Torches, candles, and other devices using flames.

**Open Flame Cooking Device** – Sterno fuels, grills, stove tops, etc.

**Permitee** – Person or Organization named on Special Event Application

**Power distribution strip** – A grounded electricity distribution device containing overload protection that turns one AC wall outlet into several.

**Public Property:** Property owned by the Town of Henniker

**Residential Private Property:** Properties primarily of residential use including 1 and 2 family homes. See Definition of Non-Residential Property.

**Site Plan** – A plan illustrating the proposed parking, “no parking” areas, and traffic flow patterns.

**Special Events** – An event or series of events held for a limited period of time for a particular activity with an expected gathering of people whether indoors or outdoors that is defined in Applicability and Exemptions.

**Splitter or “Y” Tap** – A grounded U/L listed adapter in the form of a letter "Y", having two female cord connectors on one end and a male plug at the other end.

**Sponsor(s):** The organization or individuals requesting permission to hold the event.

**Temporary Membrane Structure:** A temporary ground-supported membrane-covered frame structure used to in outdoor events.

**Tent** – A temporary structure, enclosure, or shelter, either with or without sidewalls, constructed of fabric or pliable material.

**Triple or “W” Tap** – A grounded U/L listed adapter in the form of a letter "W", having three female cord connectors on one end and a male plug at the other end.

## Applicability and Exemptions Special Events on Town Property:

**Applicability – Special Event Permit Required:** Please consult with the administrative assistant at the town office: 603-428-3221 ext. 101 or 102. This includes events described in this section that are sponsored, organized, and funded by the Town of Henniker and its Committees. The purpose is to conduct the event with approval of all applicable Town of Henniker Public Safety appointees and Board of Selectmen.

- A. Events to be held on town property or streets expected to **draw a crowd of at least 100 or more people in an enclosed space (fenced, walls, limited exit) or 250 or more people in an open area.**
- B. Events that **will charge admission or vendor fees.** This may include but is not limited to craft fairs, food truck festivals, flea markets, concerts, festivals, parades, or other entertainment.
- C. Events that will serve or sell alcoholic beverages.
- D. Events that take place in **tents and/or temporary membrane structures in excess of 200 square feet and canopies in excess of 400 square feet used for the purpose of hosting gatherings of fifty (50) people or more.** Such events are also subject to **Tent Permits** in accordance with **NH State Fire Code, NFPA 1 Current Edition.**
- E. Events expecting more than one hundred (100) people within a town building or structure **that does not already have a Fire Department issued Assembly permit** in place for purposes including but not limited to luncheons, dinners, sporting events, carnivals, fairs, political rallies, performances, and private functions.
- F. Events of more than fifty (50) people within a tent, canopy, or temporary membrane structure for the purposes including but not limited to luncheons, dinners, sporting events, carnivals, fairs, political rallies, performances, and private functions. These events may be subject to Tent Permit application and inspection
- G. Any events held in **an area, space or structure used outside of its normal function or existing permitted use** (for example, a tennis court or courts for a stage, seating area, outdoor market, trade show, or exhibition) shall be considered a special event and shall meet the requirements of NH Saf-C 6000. (The Final Determination is made by the local AHJ or Designee.)

### Exemptions - Special Event Permit is NOT Required:

- A. Events with any size tent and expected to draw less than fifty (50) people.
- B. Funeral processions and/or memorial services and impromptu assemblies.
- C. These regulations do not apply to organized sporting events (such as youth soccer and baseball) that take place at the Town's athletic fields and are scheduled in advance through the Athletic Committee or any non-temporary, seasonal outdoor activities that take place on a daily or regular basis.

*\*For information on Special Events taking place on Nonresidential Private Property see  
SPECIAL EVENTS NOTIFICATION\**

## Special Event Standard Conditions:

- A. A Special Event Permit shall be obtained from the Town of Henniker in accordance with NH State Fire Code, NFPA 1 Current Edition prior to any special event. A permit shall be submitted at least sixty (60) days prior to the special event. All special events shall meet the requirements of the current adopted editions of the NH State Fire Code, Building Code, and National Electrical Code.
- B. All indoor venues shall not exceed their posted occupancy limit in accordance with their Place of Assembly Permit unless a Life Safety Evaluation has been performed by an independent third- party fire protection engineer.
- C. Site, floor, and electrical plans (if applicable) for any special event shall be submitted to the Henniker Town Hall, a minimum of sixty (60) days prior to the scheduled event. Final plans (if applicable) shall be submitted 7 days prior to the event. In the event of extenuating circumstances, the Fire Chief or Designee may waive the 60- and 7-day submittal requirements. The final determination shall be made by the Fire Chief or Designee.
- D. In accordance with NH State Fire Code NFPA 1 Current Edition a minimum of one **(1) trained crowd manager for every two-hundred fifty and (250) persons** in attendance in an enclosed or fenced off area at the special event. Crowd managers must submit proof of training with the event application. Should the applicant be unable to provide trained crowd managers, a Henniker Public Safety official will provide them at an additional charge for Special Detail.
- E. In accordance with NH State Fire Code NFPA 1 Current Edition. Standby fire personnel shall be provided **if required by the Fire Chief or Designee.**
- F. An event organizer or designee known to the Town shall be included on the Permit Application and shall be available on-site at all times during the activities. That person shall have the authority to require participants to alter or modify the events under orders from a Town of Henniker Public Safety Official or their designee.
- G. All event signs shall comply with the applicable provisions or the Henniker Zoning Ordinance at all times.
- H. It is the responsibility of the permittee to maintain the site in an orderly and clean manner during the event. It is the further responsibility of the permittee to clean up the entire area immediately following the event. All debris, trash, signs, and road markings shall be completely removed from Town-owned property within twenty-four (24) hours of the completion of the event. Any materials that are not cleaned up in a timely manner shall be subject to disposal by the Town at the expense of the permittee.
- I. The Permittee is responsible and liable for any damage that occur to Town property from the permitted activity. Any damage noticed prior to use should be reported to the Henniker Town Hall.
- J. Permittees shall provide the Town with a list of any hazardous materials that are planned to be used, including copies of material safety data sheets. The use of all such hazardous materials, if approved, shall be subject to strict compliance with all applicable regulations and any special conditions imposed by the Town.
- K. The sale of food or other items during a special event shall be subject to the Town's Ordinance Regulating Outdoor Vendors and Transient Sales. All applicants who will be utilizing cooking apparatus (other than warming devices or microwave ovens) must obtain approval from the Henniker Fire Department to ensure that such devices comply with applicable fire prevention and life safety codes. Also, any open burning (other than charcoal or a gas grill) must obtain a Fire Permit from the Henniker Fire Department as otherwise required by law.

- L. The sale or raffle tickets during special events will require a permit (available at Henniker Town Hall) in accordance with the provisions of RSA 287-A.
- M. Although the Board of Selectmen may regulate the possession and consumption of alcoholic beverages on Town-owned property on a case-by-case basis as they deem to be in the best interests of the Town; nothing in these regulations is intended to supersede or void the enforcement of state laws pertaining to the sale, possession, and consumption of alcoholic beverages.
- N. Approval of a special event consisting of showmen (per RSA 286:1), theatricals or parades (per RSA 286:2) shall constitute a special license as otherwise required by law. However, it shall be expressly understood that an applicant who receives approval for an outdoor special event under these regulations is not being issued a perpetual permit, license, contract, or any form of vested property rights as part of this process.
- O. The Town of Henniker does not prohibit or regulate the charging of admission fees, or the prices paid by participants or patrons for any outdoor special events.
- P. The Board of Selectmen may, using its sole discretion, issue approval for up to one(1) year- for outdoor special events for recurring activities; provided, however, the Selectmen reserve the right to amend the approval conditions from year-to-year as may be in the best interests of the Town.
- Q. The construction or erection of any new structures or electrical fixtures, including temporary items such as tents, bleachers. stages. etc., shall require a permit issued by the Building Inspector. The use of a tent as a place of assembly must also be approved by the Henniker Fire Department.
- R. It shall be the policy of the Town to facilitate the rights and freedoms of all people to exercise their constitutional rights for freedom of speech, religion, and the press, to bear arms, assemble peaceably and petition the government for a redress of grievances. However. the Board of Selectmen will not issue approval for an outdoor special event on Town property in which the participants or attendees are allowed to engage in sexually explicit conduct or disseminate obscene material as otherwise prohibited under RSA Chapter 650, or any activity that is contrary to the Henniker Zoning Ordinance or Selectmen's Policies.
- S. Portable bathroom facilities shall be required in accordance with the Portable Sanitation Associations International Special Event Chart (PSAI-Extended Chart) when fixed facilities may exceed their rated capacity or for outdoor events without access to adequate fixed facilities.
- T. Permittees shall have on the premises, or contiguous thereto, automobile space equal to 1/4 of the number of persons which the permit allows to attend the event. At the discretion of the Board of Selectmen or their designee, fewer parking spaces may be required.
- U. The permittee shall operate the event only on day(s) and during the hours specified in the permit and in accordance with town property rental policies.
- V. The permittee/promoter shall not sell, give, or distribute a greater number of tickets than the number which the permit allows to attend.
- W. No advertising without approval before permit granted. A person shall not advertise or announce by any means or medium the holding of such an event prior to the granting of a permit or approval.
- X. Illumination of area. Every permittee planning an event after dark, or planning to allow persons who attend the event to remain on the premises after dark, shall provide electrical illumination to ensure that those areas to be used may be lighted
- Y. For venues hosting **seasonal special events**, only one (1) permit application or (1) special event notification shall be required.



- Z. No permit granted under this chapter shall be transferable to another location, another person, entity, property, or another set of dates.

## **Violations and Penalties:**

Whenever in this chapter any act is prohibited or is made or declared to be unlawful or an offense or the doing of any act is required or the failure to do any act is declared to be prohibited, unlawful or an offense where no specific penalty is provided therefore, the violation of any such provision of this chapter shall be punishable by a fine not to exceed \$1,000. (RSA 641:2). This provision shall be enforceable by the Board of Selectmen.

## **Inspections Required**

Upon review of the application, any inspection as deemed required by the Board of Selectmen, Building Inspector, Health Officer or other Public Safety Official.

## **Police Requirements – NH RSA, Chapter 105, Police Officers, and Watchmen: Section 105:9**

- I. *Any person desiring to conduct a public dance, circus or carnival shall submit an application for police attendance at that function. Any person who conducts a public dance, circus, or carnival without first making application for police attendance at that function is guilty of a violation.*
- II. *The Chief of Police in any city or town, subject to the written approval of the Mayor and Board of Alderman, Board of Selectmen, or Licensing Board shall examine applications for police attendance at public dances, circuses and carnivals and determine if such attendance is necessary. If the Chief of Police decides police attendance is necessary, he shall detail one or more police officers to attend whose services shall be paid for by the applicant.*
- III. *The Chief of Police shall have the authority to assign police details to attend any public meetings or functions which he determines may potentially:*
  - a. *Involve traffic-related problems; or*
  - b. *Lead to public disturbance or public nuisance; or*
  - c. *Endanger public health, safety or welfare.*
- III. *The applicant or sponsor of any public meeting or function may be charged for the services of any police officers that may be detailed or assigned to that meeting or function, unless charges authorized by this section for the services of a police officer are waived by the Chief of Police when in his judgment such authorization does not conflict with an existing local ordinance or policy.*
- IV. *The Chief of Police, the Police Department, and any city, town, or political subdivision shall not be held liable for any decision not to detail police officers to attend any public meeting or function.*

## **Fire and Safety Protection**

### **Food and Cooking**

- A. Any booth, trailer, tent, or canopy using an open flame cooking device shall have a minimum of one (1) approved fire extinguisher with a 2A: 10B: C rating and a minimum of five (5) pounds of extinguishing agent. In addition, any booth, trailer, tent, or canopy using deep fat fryer/fryolator type cooking device shall also have a minimum of one (1) approved 6L (min) Class K fire extinguisher.

- B. All fire extinguishers shall be inspected annually and shall have an inspection tag indicating the same attached to the extinguisher.
- C. All individuals utilizing any type of cooking equipment shall be trained in the proper use of a fire extinguisher.
- D. All commercial cooking equipment located inside a trailer or fully enclosed booth, including food trucks and trailer complies with all NFPA 1 and Chapter 17 in NFPA 96 requirements. [See NFPA Food Truck Safety Fact Sheet](#)

## **Aisles, Seating, Pipe and Drape**

- A. All pipes and drapes shall have a certificate of flame resistance or affidavit provided for review and approval. All pipes and drapes shall be secured to prevent tipping.
- B. Aisle Width - The following minimum aisle widths shall be maintained in accordance with the NH State Fire Code, NFPA 1 and 101.
  - a. The width of aisles serving seating at tables shall be **no less than 44” in areas serving 50 persons** or more and **36” in areas serving 50 persons or less**.
  - b. Aisle widths may be required to be increased based upon the type of event and occupant load.
  - c. Where non-fixed seating is located between the table and the aisle, there shall be a minimum of 19” of clear space from back of chair to back of chair.
  - d. With standard seating, the spacing from the back of the chair to the front of the most forward-facing projection of the chair immediately behind shall be no less than 12” and increased 0.3” for every seat over 14.
- C. Indoor special event festival seating is **limited to the seated occupancy limit** unless a life safety evaluation has been performed by an independent third-party fire protection engineer and approved by the Henniker Fire Department.
  - a. Non-fixed seating (folding) chairs requirements
  - b. All non-fixed seating (folding) chairs shall be firmly secured together in groups of no less than three (3) and no more than seven (7). The chairs shall be secured at both the top and the bottom by either industrial tie wraps or other approved means.
- D. There shall be no more than 100 chairs in a row and there shall be a minimum aisle width of 22” from the back of the chair to the front of the most forward-facing projection of the chair immediately behind.

## **Theatrical Haze and Pyrotechnics**

- A. The use of theatrical haze, fog, or smoke machines inside a building is not permitted unless approved in advance by the Henniker Fire Department.
- B. The use of pyrotechnics is not permitted unless permits and approvals have been obtained from the NH State Fire Marshall’s Office in accordance with the NH State Fire Code.

## **Electrical Requirements:**

- A. No permanent electrical installations will be permitted for the purpose of holding a special event on town property.

- B. Temporary event specific electrical installations on town property shall only be permitted with approval of the Building Inspector and electrical permit obtained from the Building Inspector with the requirements of the National Electrical Code, Articles 518, 520, 525, and 590.
- C. When applicable, the electrician of record or the event coordinator shall supply a floor plan with a wiring schematic that shall include portable power distribution panel location(s), flexible cord locations and lengths, and locations of multi-appliance distribution centers.
- D. GFCI (Ground Fault Circuit Interrupter) protection shall be provided when applicable in accordance with the National Electrical Code.
- E. All extension cords shall be appropriately sized for the intended use. Extension cords shall be a minimum 14-gauge and grounded. The use of light weight extension cords less than 14-gauge or “zip cords” is strictly prohibited.
- F. All extension cords that are run within a means of egress or public way shall be secured and protected using an approved means, such as treadle, “yellow jackets”, or trenches.
- G. Extension cords shall serve only one appliance or fixture, unless appropriately sized and in conjunction with an approved multi-appliance distribution center with overload protection. The current capacity of the supply cord shall be not less than the rated capacity of the appliance(s) or fixture(s).
- H. Only UL-listed overload protected power distribution strips may be used for additional outlets.
- I. Power distribution strips connected in series “daisy-chained” are prohibited.
- J. Cube Taps, “Y” Taps & “W” Taps are permitted, when approved by the event electrician, to supply electricity to a maximum of 3 electronic appliances and when connected directly or by a single extension cord to an approved power distribution strip. The combined amperage usage shall not exceed the rating of the tap adapter, extension cord or power distribution strip.
- K. Portable generators shall be located five (5) feet or greater from booths, trailers, tents, and canopies in accordance with the NH State Fire Code, NFPA 1.

## **Application Procedures:**

### **For Special Events to be held on Town Property:**

- A. Applicant shall also complete Town Rental Agreement for events to be held at the Henniker Community Center, Grange Hall, or Angela Robinson Bandstand/Community Park. Special Events on other town public property may be subject to rental fees.
- B. Sponsors of special events must submit a completed application form (as attached hereto and incorporated herein) at least sixty (60) days prior to the start of the activity. No application will be accepted or approved for an outdoor special event that is submitted fewer than seven (7) days prior to the start of the activity.
- C. All applications shall be subject to review and recommendation by the Town Administrator, Police Chief, Fire Chief, Highway Superintendent, Parks and Properties Superintendent, Building Inspector, Health Officer within thirty (30) days of receipt of a completed application as determined by the Town Administrator, prior to being presented to the Board of Selectmen. Each Town Official is authorized to contact the applicant with requests for additional information as may be needed prior to submitting their recommendation.
- D. The Board of Selectmen reserves the right to deny permission for a special event they deem as not being in the best interests of the Town, in which case such denial shall be presented in writing with an

explanation or the reason(s). A denial may be issued under any or the following circumstances, although this list is not intended to be exclusive of any other valid cause for denial:

1. Past history of general lawlessness by participants and/or organizers. especially in the event of riots, public disturbances, or illegal activity.
  2. Undue liability as demonstrated by previous patterns of personal injuries, property damage or litigation against the Town, or in the absence of such previous patterns. a general sense of unacceptable risk.
  3. Previous failure to comply with the conditions imposed by the Town:
  4. Outstanding balance for previous public safety personnel special detail invoices.
  5. The absence of signed waivers or "release of claims" that are acceptable to the Town.
  6. A shortage of necessary public safety details, especially in the event of some other event taking place within the same time frame.
- E. All applicants shall be required to submit a certificate of insurance with each application that identifies the Town of Henniker as the certificate holder and additional insured for the outdoor special event. The minimum amount of coverage shall be one million dollars (\$1,000,000.00) per claim for general and automobile liability, provided, however, the Board of Selectmen may require up to five million dollars (\$5,000,000.00) of insurance coverage, depending on their assessment of the inherent risks involved. [NOTE: The Board of Selectmen may, using their sole discretion, approve a reduction or waiver of insurance coverage limits upon request, provided that the applicant provides evidence that they are certified by the IRS as a 501 (c)3 organization and the residents of Henniker are beneficiaries of the charitable organization's acclivities.
- F. The Board of Selectmen reserves the right to impose whatever conditions they deem essential for events on Town Property to ensure public safety and/or the protection of Town property, including, but not limited to imposing restrictions on the levels of noise, hours of operation, consumption of alcohol, requiring specific public safety measures, crowd controls, lighting. fencing, shelter, route, and traffic delineation, sanitary facilities, parking, and evacuation plans, and requiring a performance bond or surety deposit. etc. The Selectmen shall consider staff recommendations at the time conditions are determined; however, nothing herein is intended to obligate the Board to impose such recommendations or approve/deny a permit as recommended, nor prevent them from imposing conditions that are more or less stringent than the recommendations.
- G. The Board of Selectmen reserves the right to request a public hearing as part of the process to consider approval of an outdoor special event to be held on Town Property.

## **Fees and Deposits:**

**Special Event Permit Application Fees only apply to events to be held on Town Property.** Permit fees are designed to give an incentive for early submission. This allows Town officials to thoroughly review the application and give the applicant plenty of time to rectify any problems or issues that may arise. It is in the sponsor's financial and practical interest to apply as early as possible. This fees schedule does not guarantee that an application submitted less than 60 days prior to the event will be approved.

**Non-Profit Event:** Those events sponsored by a legally established non-profit organization or sponsored by individuals for community benefit without any participation by any for-profit vendors.

Fees listed are for one day events. \$50 per additional day shall be added to the one-day event fee for profit making events and \$0 per additional day shall be added to the one-day event fee for non-profit events.

	Application Submission	
	90+ Days Before Event	60-89 Days Before Event
<b>Community Board or Committee Sponsored Event - No Fee</b>	\$0	\$0
<b>Non-Profit Event:</b>		
0 – 500 expected attendance	\$25	\$50
500+ expected attendance	\$25	\$50
<b>For Profit Events:</b>		
0 – 500 expected attendance	\$ 50	\$ 100
500+ expected attendance	\$ 75	\$ 150

**Fee Waivers:** Fees do not apply to events sponsored by the Town of Henniker or official public bodies appointed by the Board of Selectmen. As a general policy, fees are not waived. Any request for a waiver must be made to the Henniker Board of Selectmen.

**Other Fees (if required):**

**Inspection Fees:** Inspections or site visits to notice Sponsor of a violation. A fee of \$35 per inspection shall be charged (not to exceed a cumulative amount of \$175)

**Police Fees:** If special duty police officers are deemed required a fee of Police Department Special Duty per hour, per officer, plus a vehicle fee as adopted by the Police Department.

**Facility Use Fees and Deposits:** Rental of Community Park, Community Building, Grange, or Ball parks subject to Selectmen’s Policies III.7 and III.8.

**Trash Removal Fees:** A fee of \$275 PER DAY will be charged to remove trash after a special event. The trash removal fee can be avoided if the applicant removes the trash themselves.

**Sanitation Fees:** Any special event held at a Town Park must have portable toilets. Market rates to be determined at the time of application. NO WEEKEND CLEANINGS. The Parks and Properties Department will determine the number of units needed based on expected attendance of an event listed on special event permit.

**Frequently Asked Questions:**

**Q. I’m hosting an event on private property. Do I need a special event permit?**

A. Special Event Notification may be required for events on Non-Residential Private Property. Special Event Permit is not required for events on residential private property; however, other permits may be required (ie: tent, fireworks)

**Q. I want to host an indoor/outdoor multi-vendor event at the Community Center and Park, and I charge vendor or booth fees. Do I need a special event permit?**

A. Maybe, events held in an area, space or structure used outside of its normal function or existing permitted use will require a permit. Does the event manger charge admission or vendor fees? Will

the event attract 250 people? The event may have an impact on town services and parking. Will alcohol be sold or served? Please consult with the Administrative Assistant at the town hall.

**Q. I want to get married at the Angela Robinson Gazebo and I expect to have less than 50 people in attendance. Do I need a Special Event Permit.**

**A.** No. Please be aware of other ordinances and policies.

## **Other Applicable Henniker Ordinances and Polices:**

### **Ordinance**

- Chapter 7 Alcoholic Beverages
- Chapter 71 Noise
- Chapter 50 Fireworks
- Chapter 56 Hawkers and Peddlers
- Chapter 120 Vehicles and Traffic
- Chapter 133 Zoning

### **Selectmen's Polices**

III.7 Rental of Community Ctr. Grange Hall and Bandstand/Community Park

III.8 Rental of Town Athletic Fields

IV.5 EMT/Ambulance Standbys Policy

IV.6 Towing Policy

## **Applications and Forms:**

The attached application and forms for Special Events shall be completed and submitted to the Henniker Town Hall for review and approval a minimum of Sixty (60) days prior to the special event.

- Application for Special Event Permit

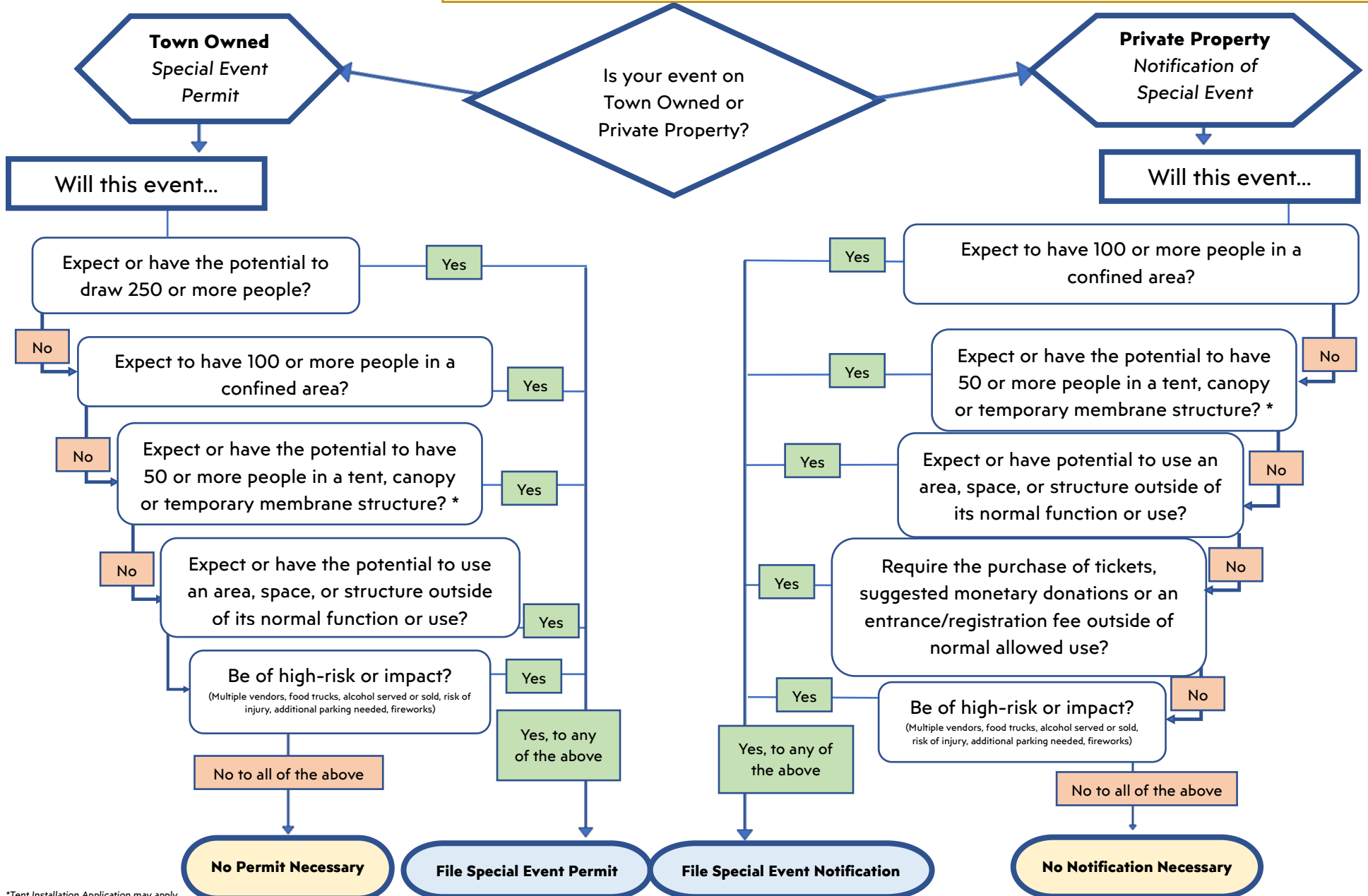
Other permits, waiver and approvals may be required:

- Assembly Occupancy
- Tent Permit (*Flame Resistant Permit*)
- Electrical
- Building Permit
- Updated Place of Assembly from Fire Department for indoor use
- Raffle
- Hawkers/Peddlers
- Town property rental application
- Fireworks
- Open Containers

# Special Events Flowchart

## Exemptions:

- Private gatherings on residential private property, not open to the public, no charge for admission.
- Events expected to draw less than 250 people and no tents or tents two hundred (200) square feet or under or canopies four hundred (400) square feet or under.
- Events on all properties with any size tent and expected to draw less than fifty (50) people.
- Funeral processions and/or memorial services and impromptu assemblies.
- Organized sporting events
- Events and gatherings on a non-profit organization property or non-residential private property that **is** a part of the normal function or course of business at the location.



\*Tent Installation Application may apply

# PAST MEETING MINUTES



**DRAFT**

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.



**Town of Henniker  
Board of Selectmen NON-PUBLIC SESSION  
Tuesday August 1, 2023, 5:30 PM  
Henniker Community Center**

**Members Present:** Chairman Kris Blomback, Vice-Chairman Bill Marko, Selectman Neal Martin, Selectman Jeff Morse, Selectman Scott Osgood

**Member's Excused:**

**Town Administrator:** Diane Kendall

**Recording Secretary:** Hank Bernstein

**Guests:** Police Chief Matthew French, Lieutenant Michelle Dandeneau, Highway Superintendent Leo Aucoin

**NON-PUBLIC:**

**Motion to enter Nonpublic Session made by Selectman Marko, seconded by Selectman Morse.**

**Specific Statutory Reason cited as foundation for the nonpublic session:** RSA 91-A:3, II(b) The hiring of any person as a public employee.

Roll call vote to enter nonpublic session: **Kris Blomback, yes; Bill Marko, yes; Neal Martin, yes; Jeff Morse, yes; Scott Osgood, yes.** Public meeting recording stopped. Entered nonpublic session at **5:32 PM.**

Chief French came before the Board looking to hire a candidate for a part-time position. The candidate, Robert Buelte, is a retired Lieutenant from the Concord Police Department with over 27 years of experience. Mr. Buelte comes with skills that only come with years of experience. He has already completed the interview, background, polygraph, and psychological evaluation steps of the hiring process. Chief French would like to hire Mr. Buelte at \$25.00; Mr. Buelte would be eligible for the \$5,000 sign on bonus. Discussion ensued. **Selectman Marko moved to hire Robert Buelte for the Part-time position at \$25.00 an hour, seconded by Selectman Morse. Motion carried unanimously.**

**Motion to leave Nonpublic Session made by Selectman Marko, seconded by Selectman Morse. The motion passed unanimously.**

Public session reconvened at **5:40 PM.**

Respectfully submitted,

Hank Bernstein  
Minute Taker

Minutes Approved:

**DRAFT**

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.



**Town of Henniker  
Board of Selectmen NON-PUBLIC SESSION  
Tuesday, August 1, 2023, 5:51 PM  
Henniker Community Center**

**Members Present:** Chairman Kris Blomback, Vice-Chairman Bill Marko, Selectman Neal Martin, Selectman Jeff Morse, Selectman Scott Osgood

**Member's Excused:**

**Town Administrator:** Diane Kendall

**Recording Secretary:** Hank Bernstein

**Guests:** Town Clerk / Tax Collector Deborah Aucoin, Deputy Town Clerk / Tax Collector Jean Scott

**NON-PUBLIC:**

**Motion to enter Nonpublic Session made by Selectman Marko, seconded by Selectman Morse.**

**Specific Statutory Reason cited as foundation for the nonpublic session:**

RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.

Roll call vote to enter nonpublic session: **Kris Blomback, yes; Bill Marko, yes; Neal Martin, yes; Jeff Morse, yes; Scott Osgood, yes.** Public meeting recording stopped. Entered nonpublic session at **5:51 PM**.

TC / TX Aucoin informed the Board of the properties that would be sent Intent to Deeds and recommended properties for Deed Waivers. She also updated the Board on the Deeding process. Discussion ensued. **No decision was made in Non-public session.**

**Motion to leave Nonpublic Session made by Chairman Blomback, seconded by Selectman Marko.**

**The motion passed unanimously.**

Public session reconvened at **6:11 PM**

Respectfully submitted,

Hank Bernstein  
Minute Taker

Minutes Approved:

**DRAFT**

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.



**Town of Henniker  
Board of Selectmen Meeting  
Tuesday August 1, 2023 5:30 PM  
Henniker Community Center**

- Members Present:** Chairman Kris Blomback, Vice-Chairman Bill Marko, Selectman Neal Martin, Selectman Jeff Morse, Selectman Scott Osgood
- Member’s Excused:**
- Town Administrator:** Diane Kendall
- Recording Secretary:** Hank Bernstein
- Guests:** See attached Sign-In Sheet

**NON-PUBLIC SESSION**

**Item #1 - 5:30 pm Matthew French, Police Chief, New Hire Part-Time – RSA 91-A:3, II (b)**

*See attached*

**Item #2 - 5:41 pm Leo Aucoin, Highway Superintendent, New Hire Part-Time – RSA 91-A:3, II (b)**

Selectman Marko motioned to seal the minutes, seconded by Selectman Morse, because it was determined that divulgence of this information likely would render a proposed action ineffective.

Roll call vote to seal the minutes: **Kris Blomback, yes; Bill Marko, yes; Neal Martin, yes; Jeff Morse, yes; Scott Osgood, yes. The motion passed unanimously.**

**Item #3 - 5:51 pm Deborah Aucoin, Town Clerk/Tax Collector, Review of Deeding List – RSA 91-A:3, II (c)**

*See attached*

**PLEDGE OF ALLEGIANCE / RETURN TO PUBLIC SESSION**

Chairman Kris Blomback opened the meeting with recitation of the Pledge of Allegiance and called the meeting to order at 6:15pm.

**Item #4 - Continue with Tax Collector public session**

Selectman Marko moved that the Board of the Selectmen offer deed waivers for the following properties (listed in Map/Lot-Sublot format):

- 6/305-B56
- 6/305-B54
- 5C/372-MH
- 5D/153-J
- 5B/270
- 5B/275-A1
- 2/90
- 5C/395

Selectman Osgood seconded. Motion carried unanimously.

**ANNOUNCEMENTS**

**Item #5 - The Merrimack County Department of Corrections crew will continue roadside little clean-up on Old Concord Rd on August 3<sup>rd</sup>. Thank you to MCDOC and Transfer Station for coordinating this effort.**

**Item #6 - The Highway Department is recognized by the Board for their work to mitigate damage in the recent torrential rainstorms. Henniker roads received minimal damage due to the quality of storm water management. Thank you to others who pitched in to help. Landowners, please keep driveway culverts clean of debris. If you have questions, please call the Highway Department.**

## DRAFT

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**Item #7 - Monica Rico was recognized as a hometown hero by the Concord Monitor on July 26th for her efforts to distribute homegrown organic food to the people of Henniker and beyond.**

- **The Board of Selectmen is pleased to announce the Hiring of Robert Buelte for Henniker Police Department as a part-time officer. Mr. Buelte began his career as an officer in 1994 in Nottingham NH and recently retired from Concord PD. He brings with him a unique set of skills and will be a great asset to the Town, and the Selectmen appreciate him coming on board.**

### **CONSENT AGENDA**

**Item #8 - Selectman Marko motioned to approve the Consent Agenda August 1, 2023, seconded by Selectman Morse. The motion passed, unanimously.**

### **PUBLIC COMMENT #1**

Leon Parker, of Liberty Hill Road, wanted to reinforce the accomplishments of the Highway Department and update the Board of the plans of the Road Management Committee. He shared that Highway Superintendent Leo Aucoin had goals of improving drainage since the beginning, and that drainage helped Henniker avoid the damage that other towns faced during the recent heavy rains.

Mr. Parker further updated the Board of the plans of the Road Management Committee, and informed the public that if they have questions or comments to come to their meetings, the next one being Tuesday August 8<sup>th</sup>, 6:30 PM at the Highway Garage, 209 Ramsdell Road.

Jennifer Lopez, of Foster Hill and Super Scoops, wanted to discuss a public comment from the previous Board of Selectmen meeting that addressed food trucks and their impact on local businesses. As a business owner she does not find the trucks or the parking they take up to be an issue. She surveyed other businesses in the downtown area as well who also felt that they were not adversely affected by the Concert Series.

Joshua Finet, resident, business owner, and member of the Chamber of Commerce, wanted to reinforce what his wife said, and shared that the Chamber is an excellent resource for such matters.

### **APPOINTMENTS WITH THE BOARD:**

**Item #9 - Warren Mattiello – Volunteer Application Economic Development Committee**

Selectman Marko called Mr. Mattiello to the podium. Mr. Mattiello shared his background; He received a BS in psychology before joining the service. He worked in the airlines and marketing. He opened a restaurant and a telephone/security company, as well as a hotel. Mr. Mattiello is presently the Chair of the Historic District Commission. Selectman Marko noted that Mr. Mattiello has an impressive background and looks forward to him volunteering for the EDC. **Selectman Marko moved to accept the Volunteer Application of Warren G. Mattiello, appointing him as a Volunteer Member of the Economic Development Committee. The term will expire on September 1, 2026, seconded by Selectman Morse. Motion carried unanimously.**

### **NEW BUSINESS**

**Item #10 - Leo Aucoin, Highway Superintendent – Overlay/Repair Portions of Western Avenue and Cote Hill Road**

Supt. Aucoin informed the Board of two projects. Cote Hill Road needs repairs to the culvert. Western Ave is planned to be reclaimed and then repaved, and Supt. Aucoin would prefer to get as much as that done in one go as possible. Discussion ensued.

**Selectman Marko moved to approve the Cote Hill Rd reconstruction project at \$31,770, Selectman Martin seconded.**

**After further discussion the motion was withdrawn.**

## DRAFT

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Selectman Marko moved to accept the proposal from Busby Construction for the Cote Hill Road job, Selectman Martin seconded. Motion carried unanimously.

Selectman Marko moved to accept the proposal from Busby Construction for Western Ave Road Reconstruction, funds to be taken as needed from the expendable trust, seconded by Osgood. Motion carried unanimously.

### PUBLIC HEARING

#### **Item #11 - Andrew Kellar, New Hampshire Solar Gardens - Payment in Lieu of Taxes for Renewable Generation Facility with Santa Fuel, Inc.**

Mr. Kellar gave background on this agenda item, where the Selectboard would be discussing and negotiating a Payment in Lieu of Taxes for a one megawatt solar project on Old Concord Road. Mr. Kellar was joined by the property owner Mehgan Brewer. Discussion ensued. Mr. Kellar reiterated that their payment of \$2,500 a year in taxes is much greater than a 100% solar exemption, and more revenue than the land is currently providing. Members of the Board noted that if a different project were to be going on this land it would generate more revenue. Selectman Marko further clarified that the Board wants to make sure they are treating the townspeople fairly. Selectman Marko added that if the Town does enter this PILOT, then they would have to offer a comparable PILOT to other projects in the future.

#### **Discussion opened to public comment.**

Kelly McCutcheon, Broken Boat LLC, asked clarifying questions and went on to say she would prefer a solar project to a large business coming in and pushing out the local businesses.

#### **Discussion closed to public comment.**

The Selectboard shared that a duly noted public hearing was not specifically defined and felt that five days was not long enough. There will be another public hearing at the next meeting, August 15<sup>th</sup>, giving ample time for public input before a decision is made.

### CONTINUED BUSINESS:

#### **Item #12 - Way Investments – 566 Western Avenue Sewer Abatement Request Continued**

On July 11, 2023, Mr. Frank Chen, representing Way Investments Trailer Park at 566 Western Ave., sought an abatement from two sewer bills because the trailer park had a water leak, and the water usage did not represent the volume of sewage that flowed to the treatment plant. **Chairman Blomback moved to abate \$20,194.60 of the current sewer bill dated April 27, 2023, for 566 Western Avenue, account number 1902S resulting in a net billing amount of \$2,944.14 and waive all interest accrued on remaining sewer bill, seconded by Selectman Osgood. Motion carried unanimously.**

#### **Item #13 - Chapter 16 Special Event Permits and Notification Requirements – 2<sup>nd</sup> Reading Continued**

There was no input from the audience at this time. The Board noted that Fire Chief Jim Morse had comments he wanted to include. **The Board consensus was to continue the second reading.**

#### **Item #14 - Economic Development Committee Procedure Review**

At the June 20<sup>th</sup> Selectboard Meeting a motion passed to increase the number of citizen seats on the Economic Development Committee. Selectboard policy states that citizen representatives are to be nominated by the Town Moderator. Comment from the Town Moderator stated that he has never been asked to nominate anyone and does not have that responsibility with any other committee. **Selectman Marko moved to strike the words “to be nominated by the Town Moderator” from the Economic Development Committee appointments, seconded by Selectman Morse. Motion carried unanimously.**

### PAST MEETING MINUTES

**Item #15 - Acceptance of Board of Selectmen non-public session meeting minutes July 11, 2023, 5:30 p.m. Selectman Marko moved to approve, seconded by Selectman Morse. Motion carried unanimously.**

## DRAFT

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

### **Item #16 - Acceptance of Board of Selectmen meeting minutes July 11, 2023, 5:30 p.m.**

Selectman Marko noted an edit under item #7 asking to include “*Selectman Marko asked that the committee work on a compromise with the citizens that are affected by the ATVs.*”

**Selectman Marko moved to approve these minutes as amended, seconded by Selectman Morse. Motion carried unanimously.**

### **Item #17 - Acceptance of Board of Selectmen SEALED non-public session meeting minutes July 11, 2023, 5:39**

**Selectman Marko moved to approve, seconded by Selectman Morse. Motion carried unanimously.**

**Selectman Marko moved to unseal these minutes, seconded by Selectman Martin. Motion carried unanimously.**

## **COMMUNICATIONS**

### **Item #18 - Town Administrator Report**

The Town Administrator report can be found at

[https://www.henniker.org/sites/g/files/vyhlif5391/f/agendas/08.01.23\\_agenda\\_package\\_for\\_web\\_publication\\_redacted\\_0.pdf](https://www.henniker.org/sites/g/files/vyhlif5391/f/agendas/08.01.23_agenda_package_for_web_publication_redacted_0.pdf) on page 119.

### **Item #19 - Correspondence - Letters and Notices**

### **Item #20 - Selectmen Reports**

Chairman Blomback reported on the Concert Committee, which could be heard in the background of the meeting, and the EDC.

Vice-Chairman Marko reported on the RMC and the Solid Waste and Recycling Advisory Committee.

Selectman Martin reported that the Planning Board will be meeting next Wednesday.

Selectman Morse reported on the RMC and the Athletic Committee- soccer signups are starting, and the baseball and softball teams had good seasons.

Selectman Osgood reported that the Broadband Committee and the Conservation Committee are meeting the next day.

## **PUBLIC COMMENT #2:**

No public comment

**Motion to adjourn by Selectman Marko at 8:27 PM, seconded by Selectman Morse. Motion carried unanimously.**

Respectfully submitted,

Hank Bernstein  
Minute Taker

Minutes Approved:



Meeting: Selectmen's Meeting

Date: August 1, 2023

\*PLEASE PRINT\*

Name

Address

Lt. Michelle Dandeneau

- Henniker Police

Matt Furdy

HPD

Leon Fortner

Liberty Hill

Jennifer Lopez

Foster Hill Rd.

JOSHUA FINET

FOSTER Hill

Josh McCourtan

ESSEX HILL

Andrew Keller

NHSG

William Ostrander

Santa Energy

Ed Sante

Santa Energy

Meghan Brewer

Henniker Forest Products

WARREN MATTELO

HENNIKER

# CORRESPONDENCE





**COMMUNITY ACTION PROGRAM**  
**BELKNAP-MERRIMACK COUNTIES, INC.**  
EMPOWERING COMMUNITIES SINCE 1965



August 2, 2023

Diane Kendall, Town Administrator  
Town of Henniker  
18 Depot Hill Road  
Henniker, NH 03242

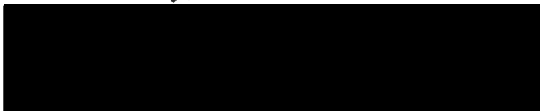
Dear Ms. Kendall:

This letter is to notify the Town of Henniker that the Community Action Program Belknap-Merrimack Counties, Inc. is in receipt of the 2023 appropriation in the amount of \$14,000.00.

Community Action Program Belknap-Merrimack Counties, Inc. wishes to take this opportunity to thank you and the townspeople for your support of Community Action Program services and activities in the Town of Henniker provided by the Warner Area Resource Center.

Once again, thank you for your continued support and if you should have any questions, please do not hesitate to contact Leah Richards, Director of Energy & Area Resource Center Programs at [lrichards@capbm.org](mailto:lrichards@capbm.org) or 603-225-3295.

Sincerely,



Jeanne Agri  
Executive Director

JA:klh

AC-Funding Thank You Letters 2023

cc: Leah Richards, Director of  
Energy and Area Resource Center Programs

**RE: Support of Henniker Concert Series, Farmers Market (and events) & Food Trucks**

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Dear Board of Selectmen,

My name is Jennifer "jlo" Lopez, co-owner of SuperScoops located at 58 Main Street. We opened our business pre pandemic and have over 18 years remaining on our lease. We are also Henniker homeowners. These are reasons why we so actively participate in these conversations.

I am responding to Leo Aucoin's public comment at the select board meeting on July 11th 2023. He stated "On the 4th of July although Sonny's wasn't open there wasn't a parking space in town available because of the concerts". His statement implied that because there was no parking in town that it negatively affects business because concert goers are not patronizing them. His food truck comment stating that "bringing in food service, now you can cut Sonny's and Western Ave out of it", is not accurate at all and is a careless assertion.

Select board members I would like you to take into consideration that I am a local business owner & whom the use of food trucks have not affected my business adversely nor has the parking situation on concert nights or farmers markets. In fact Tuesday nights are one of my busiest nights of the week and I am only open from 5:00 p.m. until 9:00 p.m.. Parking has not been an issue for any of our customers whom I regularly and actively poll. Additionally because of the constant parking discussion I have purposely been taking note of the parking situation in the River Lot. So far this concert year the River Lot has never been full, even on concert nights where there are 350+ community members in attendance.

I don't know if Leo has ever sat through any of the concerts this year or last year or ever looked at how many people are actually "bringing food from local businesses" like: Sonny's, Gin Gin's, Western Ave, and even snacks and beverages from our local convenience store College Convenience.

After his public comment I felt that it was simply a very ignorant statement since he is not a restaurant or business owner in town and does not express facts.

I wanted to effectively communicate to the board & community that I've had conversations related to this with every business owner in Downtown Henniker that would be affected in any way either by the parking or by food truck on Friday July 21st. I spoke directly with Arthur, the owner of Sonny's, Russ, the owner of Western Ave, Qing, the manager at Gin Gin's and Yogi, owner of College Convenience.

All have said concert Tuesdays are very busy days for them. Sales from last year to this year haven't had a negative effect. Food trucks that have been coming are different foods than what is available in Henniker. The sheer volume of attendees is enough for all the businesses to appreciate a mutual benefit. They still have their regular customers. Business is still very good. They all are in support of Concert Tuesdays and All Farmer Markets and Farmer Market events.

All business owners are aware of me contacting the select board and were onboard with me presenting this information on their behalf.

Thank You,  
Jennifer "jlo" Lopez  
co-owner SuperScoops  
58 Main St., Henniker NH

Russell F. Hilliard  
James F. Raymond  
Barton L. Mayer  
Heather M. Burns  
Lauren Simon Irwin  
Michael S. McGrath\*  
Jeanne S. Saffan\*\*  
Susan Aileen Lowry  
Michael P. Courtney\*  
Nathan C. Midolo\*\*\*  
Brooke Lovett Shilo  
Todd C. Fahey  
Stephanie J. Thomson\*\*\*\*  
Laura M. Dudziak  
Timothy J. Sullivan  
Madeline K. Osbon



Serving New Hampshire since 1908

*Of Counsel*  
Thomas W. Morse  
Jeffrey R. Crocker

Received by  
TOWN OF HENNIKER

JUL 31 2023

SELECTMEN'S OFFICE

\* Also admitted in MA  
\*\* Also admitted in MA & NY  
\*\*\* Also admitted in MN  
\*\*\*\*Also admitted in VT

July 27, 2023

Board of Selectmen  
Town of Henniker  
18 Depot Hill Road  
Henniker, NH 03242

Re: PSNH v. Town of Henniker; Docket Nos.: 217-2018-CV-00524; 217-2019-CV-00579; and 217-2020-CV-00413

Dear Board Members:

Now that the Superior Court's stay has been lifted, the next step in the process will be to secure an expert who can testify on behalf of the Town. It is important that we engage an expert now, as this work is extensive, and will require significant time. In the past, Towns have relied on Brian Fogg, LLC and/or George E. Sansoucy, P.E., LLC, to offer an expert opinion as to the appropriate valuation of utilities. It is our intent to retain the services of Brian Fogg, LLC on behalf of our Towns. If you have any objection or concerns about this plan, please notify us immediately so we can make other arrangements.

Your very prompt attention would be appreciated as it is critical to secure an expert who can provide an opinion on the Town's behalf. If you have any questions, please do not hesitate to contact me or Attorney Timothy J. Sullivan at ([tsullivan@uptonhatfield.com](mailto:tsullivan@uptonhatfield.com)).

Sincerely,

Barton L. Mayer

BLM/cab

cc: Timothy J. Sullivan, Esquire  
Russell F. Hilliard, Esquire

10 Centre Street, Concord, NH 03301  
Concord – Peterborough – Portsmouth

# DEPARTMENT REPORTS

# **July 2023 Department Reports**

**Assessing Department**

**Building Department**

**Finance Department**

**Fire Department**

**Highway Department**

**Human Services Department**

**Police Department – June 2023**

**Town Clerk/Tax Collector**

**Transfer Station**

# **MEMORANDUM**

Helga Winn, Assessing Technician  
18 Depot Hill Road  
Henniker, NH 03242  
Phone 603-428-3221 x 101 ≈≈ Fax 603-428-4366  
[helga.winn@hennikernh.gov](mailto:helga.winn@hennikernh.gov)

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TO: Diane Kendall, Town Administrator  
DATE: August 1, 2023  
RE: Monthly Report

## Assessing Report for July 2023

- Monthly maintenance of new deeds, address changes, and GIS updates.
- Permit tracking in Avitar as needed.
- Cyclical data verification field work ongoing.
- Warrant created and approved by Water Commissioners for second water billing of 2023.
- Three Land Use Change Tax bills issued for a total of \$18,610.00.
- One Land Use Change Tax bill and warrant prepared for August Selectboard meeting.
- One 2022 abatement and refund prepared for August Selectboard meeting.
- Updated elderly and disabled application for the 2024 filing year.
- Researched and prepared staff report in conjunction with Town Assessor for proposed P.I.L.O.T. agreement with New Hampshire Solar Gardens for a proposed solar project at 1104 Old Concord Road.
- Ongoing filing of deed backlog.



Monthly Building Department Report  
July 2023

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TO: Diane Kendall, Town Administrator

FROM: Hank Bernstein, Land Use Assistant

The following is a record of permits, certificates of occupancy, inspections and revenue collected for the month listed above.

Permits /COs/Inspections	Quantity	Revenue
Building Permits - Residential	4	\$2,725.00
Building Permits - Commercial	1	\$900.00
Electrical Permits	7	\$350.00
Plumbing Permits	1	\$50.00
Mechanical Permits	2	\$100.00
Demolition Permits	0	\$0.00
Driveway Permits	4	\$300.00
Trench Permits	0	\$0.00
Sign Permits	0	\$0.00
Assembly Permits	1	\$0.00
Raffle Permits	0	\$0.00
Tent Permits	0	\$0.00
Hawk & Peddler	0	\$0.00
Certificates of Occupancy	1	
Inspections Performed	33	
<b>Total # of Permits</b>	<b>20</b>	<b>\$4,425.00</b>

Town building rental/use:

Town Buildings	Rented/Reserved	Revenue
Community Center (upstairs)	0	\$0.00
Grange	5	N/C for AA
<i>(Does not include Caseworker &amp; CAP)</i>	5	\$225.00
	2	N/C for Girl Scouts
Food Pantry open 2x week		Food Pantry- permanent
Bandstand/Community Park	4	\$100.00

Respectfully submitted,  
Hank Bernstein

**Town of Henniker, NH**  
**Permits Issued July 2023**

Date In	Owner	Address	Map/Lot	Type	Description	Contractor	Estiamted cost	Fees	Issue Date
6/7/2023	NEC	98 Bridge Street	5D-418	Assembly	Fall Festival 9/29 - 10/1/2023	Holly Senay		\$0.00	7/11/2023
6/27/2023	Chardo, Leonard	463 Craney Hill Rd	11-654-HH	Driveway	modification of existing driveway	Owner		\$75.00	7/12/2023
7/6/2023	O'Brien, Kristina	44 Pike Street	8-437	Electrical	Rewire of dwelling unit. Hardwire smoke/co detectors	East West Electric		\$50.00	7/6/2023
7/10/2023	Velda Charpentier 2006 Trust	206 Bennett	8-540-X2F	Driveway	Resurface/pave existing driveway	Shattuck Paving		\$75.00	7/14/2023
7/12/2023	Pats Peak	686 Flanders Rd	8-588-A	Electrical	Electrical at ATC building	Matt Murphy		\$50.00	7/12/2023
7/13/2023	Lemire, Roland & Martha	281 Depot Hill Rd	8-581-X2	Mechanical	500 UG Propane Tank to House	Ciardelli Fuel		\$50.00	7/13/2023
7/13/2023	Woodhill LLC	177 Tanglewood Drive	5B-110-A1	Building	Construct single-story 3 bdrm/2 bath ranch home	Woodhill LLC	\$250,000.00	\$786.50	7/20/2023
7/13/2023	Woodhill LLC	177 Tanglewood Drive	5B-110-A1	Driveway	Resurface/pave existing driveway	Dick Young		\$75.00	7/18/2023
7/13/2023	Woodhill LLC	177 Tanglewood Drive	5B-110-A1	Electrical	New service to new home	Matt Murphy Electrical LLC		\$50.00	7/14/2023
7/13/2023	J and M Morse Trucking	49 Newton Road	5C-369-C	Building	30X30 Addition to house	Silver Creek Development LLC	\$50,000.00	\$275.00	7/17/2023
7/17/2023	Dennis, Susan	191 Browns Way	7-352-X4	Mechanical	22kW Generator	Cote Electric LLC		\$50.00	7/17/2023
7/17/2023	Dennis, Susan	191 Browns Way	7-352-X4	Electrical	22kW Generator	Cote Electric LLC		\$50.00	7/17/2023
7/17/2023	Pamela Michie Revocable Trust	156 Pine Hill Rd	5A-143-X6	Electrical	Replacing an outside condenser and an inside air handler	H.R. Clough		\$50.00	7/17/2023
7/18/2023	Ziamba, Joe & Malcom, Jessica	62 Deer Run	5C-359-J	Driveway	New Driveway	Anything & Everything Home Improvement		\$75.00	7/28/2023
7/18/2023	Ziamba, Joe & Malcom, Jessica	62 Deer Run	5C-359-J	Building	New Construction	Anything & Everything Home Improvement	\$600,000.00	\$1,578.00	7/24/2023
7/19/2023	Blacker, Kevin & Wendy	55 Old Mill Pond Rd	5B-110-E2	Building	Deck replace + 142 sf	owner	\$2,500.00	\$85.50	7/19/2023
7/19/2023	Brown, John (Pat Brown and Kathy King residing)	444 Old Hillsboro Rd	4-352	Electrical	New Service	Stephen B Bradley Jr.		\$50.00	7/19/2023
7/21/2023	Lemire, Roland & Martha	281 Depot Hill Rd	8-581-X2	Electrical	Wire new construction	AMP Electric		\$50.00	7/21/2023
7/24/2023	Granite State Holdings of Deering LLC	1105 Old Concord Rd	9-549-FX	Commercial Building	40' x 80' Quonset Hut	Curve Co Steel Structures LLC	\$72,000.00	\$900.00	7/25/2023
7/28/2023	Cassel-May Revocable Trust of 2018	55 River Rd	9-592	Plumbing	UG Plumbing and rough plumbing only	AJ Lebanc Heating		\$50.00	7/31/2023



EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

Balance As of 07/31/2023

GL Number	Description	2023 Original Budget	2023 Amended Budget	YTD ACTIVITY	Encumbrance 07/31/2023	Available Balance 07/31/2023	% Bdgt Remain
<b>Fund: 01 GENERAL FUND</b>							
<b>Department: 4900 WARRANT ARTICLES</b>							
01-4900-4005-000	ROAD IMPROVEMENTS	130,000.00	130,000.00	74,447.59	0.00	55,552.41	42.73
Total Dept 4900 - WARRANT ARTICLES		130,000.00	130,000.00	74,447.59	0.00	55,552.41	42.73
<b>Department: 4901 WARRANTS</b>							
01-4901-4005-000	ROAD IMPROVEMENTS	0.00	0.00	1,210.12	0.00	(1,210.12)	0.00
Total Dept 4901 - WARRANTS		0.00	0.00	1,210.12	0.00	(1,210.12)	0.00
<b>Department: 4902 WARRANT ARTICLES</b>							
01-4902-4005-000	2020W PARKS MOWER	0.00	0.00	0.00	0.00	0.00	100.00
01-4902-4015-000	2022 WWTP UPGRADE	0.00	3,094,678.75	23,819.15	3,072,378.20	(1,518.60)	99.23
01-4902-4023-011	2023 HIGHWAY BACKHOE	205,000.00	205,000.00	0.00	0.00	205,000.00	100.00
01-4902-4023-013	2023 HIGHWAY EQUIP TRAILER	20,000.00	20,000.00	18,760.69	0.00	1,239.31	6.20
01-4902-4023-014	2023 AMBULANCE CAB/CHASSIS	64,000.00	64,000.00	0.00	0.00	64,000.00	100.00
01-4902-4023-015	2023 TRANSFER TRASH TRUCK	50,000.00	50,000.00	36,235.55	0.00	13,764.45	27.53
01-4902-4025-000	2021 AZALEA PARK	0.00	0.00	0.00	0.00	0.00	100.00
01-4902-4036-000	TRANSFER SKIDSTER	0.00	0.00	0.00	0.00	0.00	100.00
01-4902-4038-000	2022 HIGHWAY TRK PLOW	0.00	0.00	0.00	0.00	0.00	100.00
01-4902-4039-000	2021 DUMP TRUCK	0.00	0.00	0.00	0.00	0.00	100.00
01-4902-4040-000	2022 STAT REVAL	0.00	0.00	0.00	0.00	0.00	100.00
01-4902-4047-000	2022 BRIDGE REPAIRS	0.00	0.00	0.00	0.00	0.00	100.00
01-4902-4048-000	2022 HIGHWAY CHIPPER	0.00	0.00	0.00	0.00	0.00	100.00
01-4902-4050-000	2020 CONS COMM TESTING	0.00	0.00	0.00	0.00	0.00	100.00
Total Dept 4902 - WARRANT ARTICLES		339,000.00	3,433,678.75	78,815.39	3,072,378.20	282,485.16	97.70
<b>Department: 4903 WARRANT ARTICLES</b>							
01-4903-4020-000	LIBRARY MASONRY - MOOSE PLATE	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00
01-4903-4032-000	2022 TUCKER NU LIFT	0.00	0.00	0.00	0.00	0.00	100.00
01-4903-4038-000	ETF TECHNOLOGY	0.00	0.00	2,000.00	0.00	(2,000.00)	0.00
01-4903-4039-000	FIRE-RESCUE BUILDING ETF	0.00	0.00	0.00	13,545.02	(13,545.02)	100.00
01-4903-4040-000	ROAD EXPENDIBLE TRUST	0.00	0.00	0.00	0.00	0.00	100.00
01-4903-4041-000	ARPA MONEY SPENT	0.00	16,803.00	21,803.00	0.00	(5,000.00)	(29.76)
01-4903-4042-000	STATE BRIDGE REPAIR	0.00	0.00	149,288.17	0.00	(149,288.17)	0.00
Total Dept 4903 - WARRANT ARTICLES		20,000.00	36,803.00	173,091.17	13,545.02	(149,833.19)	(370.32)
<b>Department: 4915 CAPITAL RESERVE</b>							
01-4915-4003-000	ETF - TOWN OWNED BUILDING	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00
01-4915-4890-000	CRF - AMBULANCE	80,000.00	80,000.00	0.00	0.00	80,000.00	100.00
01-4915-4891-000	CRF - WWTP	75,000.00	75,000.00	0.00	0.00	75,000.00	100.00
01-4915-4892-000	ETF - POLICE BUILDING	75,000.00	75,000.00	0.00	0.00	75,000.00	100.00
01-4915-4893-000	ETF - FIRE/RESCUE BUILDING	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00
01-4915-4894-000	CRF - TRANSFER STATION	30,000.00	30,000.00	0.00	0.00	30,000.00	100.00
01-4915-4895-000	CRF - FIRE EQUIPMENT	100,000.00	100,000.00	0.00	0.00	100,000.00	100.00
01-4915-4896-000	CRF - REVALUATION	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00
01-4915-4897-000	CRF - HIGHWAY EQUIP	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00
01-4915-4899-000	ETF - LIBRARY ACCESS & SAFETY	53,000.00	53,000.00	0.00	0.00	53,000.00	100.00
01-4915-4901-000	ETF - ROAD MAINTENANCE	700,000.00	700,000.00	0.00	0.00	700,000.00	100.00
01-4915-4902-000	ETF - TOWN TECHNOLOGY	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
01-4915-4903-000	ETF - PARKS	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
01-4915-4904-000	ETF - POLICE EQUIPMENT	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00
01-4915-4990-000	CRF - BRIDGE REPAIR	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

Balance As of 07/31/2023

GL Number	Description	2023 Original Budget	2023 Amended Budget	YTD ACTIVITY	Encumbrance 07/31/2023	Available Balance 07/31/2023	% Bdgt Remain
<b>Fund: 01 GENERAL FUND</b>							
<b>Department: 4915 CAPITAL RESERVE</b>							
	Total Dept 4915 - CAPITAL RESERVE	1,403,000.00	1,403,000.00	0.00	0.00	1,403,000.00	100.00
<b>Department: 4931 OTHER GOVERNMENTS</b>							
01-4931-0000-000	MERRIMACK COUNTY TAXES	0.00	0.00	0.00	0.00	0.00	100.00
01-4931-0100-000	HENNIKER SCHOOL SYSTEM	0.00	0.00	0.00	0.00	0.00	100.00
01-4931-0200-000	JOHN STARK REGIONAL HS	0.00	0.00	0.00	0.00	0.00	100.00
	Total Dept 4931 - OTHER GOVERNMENTS	0.00	0.00	0.00	0.00	0.00	100.00
<b>Fund 01 - GENERAL FUND:</b>							
	TOTAL EXPENDITURES	1,892,000.00	5,003,481.75	327,564.27	3,085,923.22	1,589,994.26	

## DEPARTMENTAL HOURS AND GROSS SUMMARY REPORT FOR TOWN OF HENNIKER

For 07/01/2023 to 07/31/2023

Pay Code	Regular Hours	Suppl. Hours	Regular Gross	OT Hours	OT Gross
<b>Department: CODE CODE</b>					
<b>Department Totals For: CODE</b>					
GASOLINE	0.00	0.00	200.00	0.00	0.00
SALARY	72.00	0.00	1,942.28	0.00	0.00
Totals:	72.00	0.00	2,142.28	0.00	0.00
<b>Department: CSWW CSWW</b>					
<b>Department Totals For: CSWW</b>					
HOLIDAY	16.00	0.00	791.44	0.00	0.00
OVERTIME	0.00	0.00	0.00	2.00	87.00
REGULAR	172.50	0.00	8,276.90	0.00	0.00
RETRO	0.00	0.00	286.22	0.00	0.00
Totals:	188.50	0.00	9,354.56	2.00	87.00
<b>Department: FIRE FIRE</b>					
<b>Department Totals For: FIRE</b>					
FIRE MEETING	9.00	0.00	2.25	0.00	0.00
REGULAR	87.00	0.00	1,292.00	0.00	0.00
STIPEND	0.00	0.00	2,083.33	0.00	0.00
Totals:	96.00	0.00	3,377.58	0.00	0.00
<b>Department: FIRE/RESCUE FIRE/RESCUE</b>					
<b>Department Totals For: FIRE/RESCUE</b>					
FIRE MEETING	7.00	0.00	1.75	0.00	0.00
OVERTIME	0.00	0.00	0.00	27.00	868.86
REGULAR	334.00	0.00	6,942.97	0.00	0.00
STIPEND	10.50	0.00	2,672.58	0.00	0.00
Totals:	351.50	0.00	9,617.30	27.00	868.86
<b>Department: HIGHWAY HIGHWAY</b>					
<b>Department Totals For: HIGHWAY</b>					
BEREAVEMENT	10.00	0.00	264.00	0.00	0.00
CELL PHONE	0.00	0.00	75.00	0.00	0.00
HOLIDAY	50.00	0.00	1,520.10	0.00	0.00
MILEAGE	0.00	0.00	340.00	0.00	0.00
OVERTIME	0.00	0.00	0.00	82.50	3,983.87
REGULAR	604.50	0.00	18,987.56	0.00	0.00
SICK BUYOUT	4.00	0.00	119.36	0.00	0.00
VACATION	123.50	0.00	3,189.94	0.00	0.00
Totals:	792.00	0.00	24,495.96	82.50	3,983.87
<b>Department: LIBRARY LIBRARY</b>					
<b>Department Totals For: LIBRARY</b>					
REGULAR	534.05	0.00	13,846.68	0.00	0.00
Totals:	534.05	0.00	13,846.68	0.00	0.00
<b>Department: POLICE POLICE</b>					
<b>Department Totals For: POLICE</b>					
EVENING	230.50	0.00	172.88	0.00	0.00
FT LONGEVITY	0.00	0.00	2,250.00	0.00	0.00
HOLIDAY	343.40	0.00	11,199.08	0.00	0.00
MIDNIGHT	299.00	0.00	299.00	0.00	0.00
MILITARY LEAVE	43.00	0.00	1,090.48	0.00	0.00
OUTSIDE DETAIL	38.00	0.00	1,714.94	0.00	0.00
OVERTIME	0.00	0.00	0.00	55.00	2,748.75
REGULAR	1,552.00	0.00	47,309.87	0.00	0.00
SICK BUYOUT	8.00	0.00	333.60	0.00	0.00
USECOMP	36.00	0.00	1,104.68	0.00	0.00

DEPARTMENTAL HOURS AND GROSS SUMMARY REPORT FOR TOWN OF HENNIKER

For 07/01/2023 to 07/31/2023

Pay Code	Regular Hours	Suppl. Hours	Regular Gross	OT Hours	OT Gross
VACATION	67.00	0.00	2,338.23	0.00	0.00
Totals:	2,616.90	0.00	67,812.76	55.00	2,748.75

**Department: RESCUE RESCUE**

**Department Totals For: RESCUE**

COMP OVER BASE	15.25	0.00	408.56	0.00	0.00
HALFTIME - FIRE	12.00	0.00	135.48	0.00	0.00
HOLIDAY	41.50	0.00	1,158.84	0.00	0.00
OVERTIME	0.00	0.00	0.00	24.50	1,042.39
REGULAR	984.50	0.00	24,804.88	0.00	0.00
SICK	32.50	0.00	838.93	0.00	0.00
VACATION	11.66	0.00	263.28	0.00	0.00
Totals:	1,097.41	0.00	27,609.97	24.50	1,042.39

**Department: SELECTMAN SELECTMAN**

**Department Totals For: SELECTMAN**

CELL PHONE	0.00	0.00	75.00	0.00	0.00
HOLIDAY	38.00	0.00	1,228.95	0.00	0.00
REGULAR	384.50	0.00	8,750.91	0.00	0.00
SALARY	263.50	0.00	11,439.66	0.00	0.00
SICK	17.50	0.00	428.40	0.00	0.00
USECOMP	6.50	0.00	260.41	0.00	0.00
VACATION	61.25	0.00	2,412.54	0.00	0.00
Totals:	771.25	0.00	24,595.87	0.00	0.00

**Department: TC/TX TOWN CLERK / TAX COLLECTOR**

**Department Totals For: TC/TX**

FT LONGEVITY	0.00	0.00	677.08	0.00	0.00
HOLIDAY	17.50	0.00	460.51	0.00	0.00
OVERTIME	0.00	0.00	0.00	9.00	258.94
PT LONGEVITY	0.00	0.00	182.29	0.00	0.00
REGULAR	177.00	0.00	3,699.86	0.00	0.00
SALARY	188.50	0.00	4,864.61	0.00	0.00
SICK BUYOUT	6.67	0.00	209.30	0.00	0.00
VACATION BUYOUT	30.32	0.00	951.44	0.00	0.00
Totals:	419.99	0.00	11,045.09	9.00	258.94

**Department: TRANSFER TRANSFER**

**Department Totals For: TRANSFER**

HOLIDAY	40.00	0.00	934.90	0.00	0.00
OVERTIME	0.00	0.00	0.00	11.00	319.49
REGULAR	469.00	0.00	11,061.48	0.00	0.00
VACATION	57.00	0.00	1,114.25	0.00	0.00
Totals:	566.00	0.00	13,110.63	11.00	319.49

**Department: WELFARE WELFARE**

**Department Totals For: WELFARE**

REGULAR	41.00	0.00	870.84	0.00	0.00
VACATION	9.00	0.00	191.16	0.00	0.00
Totals:	50.00	0.00	1,062.00	0.00	0.00

**Department: WWTP WASTE WATER TREATMENT PLANT**

**Department Totals For: WWTP**

HOLIDAY	24.00	0.00	672.32	0.00	0.00
OVERTIME	0.00	0.00	0.00	10.00	500.61
REGULAR	378.50	0.00	10,665.16	0.00	0.00
SICK	8.00	0.00	191.28	0.00	0.00
USECOMP	6.00	0.00	143.46	0.00	0.00
VACATION	63.50	0.00	1,733.79	0.00	0.00

DEPARTMENTAL HOURS AND GROSS SUMMARY REPORT FOR TOWN OF HENNIKER

For 07/01/2023 to 07/31/2023

Pay Code	Regular Hours	Suppl. Hours	Regular Gross	OT Hours	OT Gross
Totals:	480.00	0.00	13,406.01	10.00	500.61
Grand Totals:					
BEREAVEMENT	10.00	0.00	264.00	0.00	0.00
CELL PHONE	0.00	0.00	150.00	0.00	0.00
COMP OVER BASE	15.25	0.00	408.56	0.00	0.00
EVENING	230.50	0.00	172.88	0.00	0.00
FIRE MEETING	16.00	0.00	4.00	0.00	0.00
FT LONGEVITY	0.00	0.00	2,927.08	0.00	0.00
GASOLINE	0.00	0.00	200.00	0.00	0.00
HALFTIME - FIRE	12.00	0.00	135.48	0.00	0.00
HOLIDAY	570.40	0.00	17,966.14	0.00	0.00
MIDNIGHT	299.00	0.00	299.00	0.00	0.00
MILEAGE	0.00	0.00	340.00	0.00	0.00
MILITARY LEAVE	43.00	0.00	1,090.48	0.00	0.00
OUTSIDE DETAIL	38.00	0.00	1,714.94	0.00	0.00
OVERTIME	0.00	0.00	0.00	221.00	9,809.91
PT LONGEVITY	0.00	0.00	182.29	0.00	0.00
REGULAR	5,718.55	0.00	156,509.11	0.00	0.00
RETRO	0.00	0.00	286.22	0.00	0.00
SALARY	524.00	0.00	18,246.55	0.00	0.00
SICK	58.00	0.00	1,458.61	0.00	0.00
SICK BUYOUT	18.67	0.00	662.26	0.00	0.00
STIPEND	10.50	0.00	4,755.91	0.00	0.00
USECOMP	48.50	0.00	1,508.55	0.00	0.00
VACATION	392.91	0.00	11,243.19	0.00	0.00
VACATION BUYOUT	30.32	0.00	951.44	0.00	0.00
Totals:	8,035.60	0.00	221,476.69	221.00	9,809.91

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

Balance As of 07/31/2023

GL Number	Description	2023 Original Budget	2023 Amended Budget	YTD ACTIVITY	Encumbrance 07/31/2023	Available Balance 07/31/2023	% Bdgt Remain
<b>Fund: 01 GENERAL FUND</b>							
<b>Department: 4130 EXECUTIVE</b>							
01-4130-4110-000	WAGES	5,000.00	5,000.00	3,571.20	0.00	1,428.80	28.58
01-4130-4111-000	WAGES BOS CLERK	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00
01-4130-4130-000	SALARIES BOS	7,500.00	7,500.00	750.00	0.00	6,750.00	90.00
01-4130-4131-000	SALARIES TREASURER	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00
01-4130-4132-000	SALARIES DEP TREAS.	100.00	100.00	0.00	0.00	100.00	100.00
01-4130-4133-000	TRUSTEES WAGES	900.00	900.00	0.00	0.00	900.00	100.00
01-4130-4220-000	FICA/MEDICARE	1,186.00	1,186.00	330.68	0.00	855.32	72.12
01-4130-4330-000	TUITUIN REIMBURSE	7,500.00	7,500.00	155.00	0.00	7,345.00	97.93
01-4130-4350-000	DRUG/ALCOHOL TESTING	3,000.00	3,000.00	665.00	0.00	2,335.00	77.83
01-4130-4610-000	SELECTMEN EXPENSE	1,500.00	1,500.00	1,922.00	0.00	(422.00)	(28.13)
01-4130-4613-000	HEALTH OFFICER EXP	500.00	500.00	0.00	0.00	500.00	100.00
01-4130-4614-000	LOSS PREVENTION	300.00	300.00	0.00	0.00	300.00	100.00
01-4130-4615-000	HISTORIC DISTRICT	1,250.00	1,250.00	30.00	0.00	1,220.00	97.60
01-4130-4616-000	CRANEY TOWER SITE	250.00	250.00	202.84	0.00	47.16	18.86
Total Dept 4130 - EXECUTIVE		31,686.00	31,686.00	7,626.72	0.00	24,059.28	75.93
<b>Department: 4140 TOWN CLERK</b>							
01-4140-4111-000	WAGES DEPUTY	23,230.00	23,230.00	14,091.73	0.00	9,138.27	39.34
01-4140-4130-000	WAGES	34,633.00	34,633.00	21,520.10	0.00	13,112.90	37.86
01-4140-4140-000	OVERTIME	1,000.00	1,000.00	442.34	0.00	557.66	55.77
01-4140-4211-000	BENEFIT INSURANCE	14,080.00	14,080.00	7,182.22	0.00	6,897.78	48.99
01-4140-4220-000	FICA/MEDICARE	4,388.00	4,388.00	2,697.03	0.00	1,690.97	38.54
01-4140-4230-000	RETIREMENT	8,214.00	8,214.00	4,459.78	0.00	3,754.22	45.71
01-4140-4240-000	TRAINING/SEMINARS	900.00	900.00	140.24	0.00	759.76	84.42
01-4140-4560-000	DUES/MEMBERSHIPS	40.00	40.00	60.00	0.00	(20.00)	(50.00)
01-4140-4570-000	ADVERTISING	200.00	200.00	262.50	0.00	(62.50)	(31.25)
01-4140-4620-000	OFFICE SUPPLIES	1,400.00	1,400.00	270.43	0.00	1,129.57	80.68
01-4140-4625-000	POSTAGE	2,400.00	2,400.00	16.72	0.00	2,383.28	99.30
01-4140-4637-000	MILEAGE	550.00	550.00	74.86	0.00	475.14	86.39
01-4140-4805-000	EQUIP MAINT/REPAIR	2,300.00	2,300.00	2,584.42	0.00	(284.42)	(12.37)
01-4140-4814-000	PHOTOCOPY EXPENSE	490.00	490.00	0.00	0.00	490.00	100.00
01-4140-4832-000	ANIMAL LICENSES	450.00	450.00	336.78	0.00	113.22	25.16
Total Dept 4140 - TOWN CLERK		94,275.00	94,275.00	54,139.15	0.00	40,135.85	42.57
<b>Department: 4141 ELECTIONS</b>							
01-4141-4120-000	WAGES	4,000.00	4,000.00	291.50	0.00	3,708.50	92.71
01-4141-4220-000	FICA/MEDICARE	0.00	0.00	14.54	0.00	(14.54)	0.00
01-4141-4570-000	ADVERTISING	200.00	200.00	30.00	0.00	170.00	85.00
01-4141-4620-000	OFFICE SUPPLIES	100.00	100.00	144.99	0.00	(44.99)	(44.99)
01-4141-4625-000	POSTGE	20.00	20.00	11.15	0.00	8.85	44.25
01-4141-4690-000	ELECTION EXPENSE	500.00	500.00	0.00	0.00	500.00	100.00
01-4141-4740-000	EQUIPMENT PURCHASE	100.00	100.00	0.00	0.00	100.00	100.00
01-4141-4802-000	BALLOTS	1,600.00	1,600.00	1,884.64	0.00	(284.64)	(17.79)
01-4141-4803-000	VOTING BOOTH MAINT.	100.00	100.00	0.00	0.00	100.00	100.00
Total Dept 4141 - ELECTIONS		6,620.00	6,620.00	2,376.82	0.00	4,243.18	64.10
<b>Department: 4142 TAX MAP</b>							
01-4142-4312-000	CARTOGRAPHER	2,400.00	2,400.00	2,400.00	0.00	0.00	0.00
01-4142-4400-000	DIGITAL MAPPING	2,300.00	2,300.00	1,725.00	0.00	575.00	25.00
01-4142-4550-000	PRINTING	250.00	250.00	0.00	0.00	250.00	100.00

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

Balance As of 07/31/2023

GL Number	Description	2023 Original Budget	2023 Amended Budget	YTD ACTIVITY	Encumbrance 07/31/2023	Available Balance 07/31/2023	% Bdgt Remain
<b>Fund: 01 GENERAL FUND</b>							
<b>Department: 4142 TAX MAP</b>							
Total Dept 4142 - TAX MAP		4,950.00	4,950.00	4,125.00	0.00	825.00	16.67
<b>Department: 4150 TOWN OFFICE</b>							
01-4150-4110-000	WAGES FT	361,088.00	361,088.00	212,898.60	0.00	148,189.40	41.04
01-4150-4112-000	WAGES PT	27,476.00	27,476.00	15,951.82	0.00	11,524.18	41.94
01-4150-4211-000	BENEFIT INSURANCES	84,410.00	84,410.00	44,161.01	0.00	40,248.99	47.68
01-4150-4220-000	FICA/MEDICARE	29,276.00	29,276.00	17,152.08	0.00	12,123.92	41.41
01-4150-4230-000	RETIREMENT	50,442.00	50,442.00	29,290.62	0.00	21,151.38	41.93
01-4150-4240-000	TRAINING/SEMINARS	1,225.00	1,225.00	562.27	0.00	662.73	54.10
01-4150-4301-000	CONSULT/AUDITORS	16,000.00	16,000.00	8,300.00	0.00	7,700.00	48.13
01-4150-4312-000	CONSULT/ASSESSOR	40,000.00	40,000.00	19,650.00	0.00	20,350.00	50.88
01-4150-4341-000	TELEPHONE CHGS	6,500.00	6,500.00	4,109.47	0.00	2,390.53	36.78
01-4150-4409-000	CUSTODIAL SERVICE	16,860.00	16,860.00	8,030.11	0.00	8,829.89	52.37
01-4150-4410-000	ELECTRICITY	4,000.00	4,000.00	1,881.28	0.00	2,118.72	52.97
01-4150-4411-000	HEAT	9,597.00	9,597.00	1,725.22	0.00	7,871.78	82.02
01-4150-4412-000	WATER/SEWER	1,136.00	1,136.00	567.60	0.00	568.40	50.04
01-4150-4414-000	ALARM MONITOR	1,775.00	1,775.00	694.00	0.00	1,081.00	60.90
01-4150-4429-000	MEDICAL SUPPLIES	200.00	200.00	0.00	0.00	200.00	100.00
01-4150-4430-000	BLD REPAIR/MAINT	2,900.00	2,900.00	2,782.16	0.00	117.84	4.06
01-4150-4434-000	CUSTODIAL SUPPLIES	1,600.00	1,600.00	76.98	0.00	1,523.02	95.19
01-4150-4450-000	GRANGE ELECTRIC	1,750.00	1,750.00	813.82	0.00	936.18	53.50
01-4150-4451-000	COMMUNITY CTR ELEC	5,371.00	5,371.00	2,964.66	0.00	2,406.34	44.80
01-4150-4452-000	GRANGE WATER/SEWER	808.00	808.00	403.80	0.00	404.20	50.02
01-4150-4453-000	COMM CTR WTR/SEWER	1,000.00	1,000.00	403.80	0.00	596.20	59.62
01-4150-4454-000	GRANGE ALARM	10,078.00	10,078.00	250.00	0.00	9,828.00	97.52
01-4150-4455-000	COMM CTR ALARM	575.00	575.00	250.00	0.00	325.00	56.52
01-4150-4456-000	GRANGE HEAT	2,888.00	2,888.00	1,478.80	0.00	1,409.20	48.80
01-4150-4457-000	COMM CTR HEAT	425.00	425.00	624.72	0.00	(199.72)	(46.99)
01-4150-4458-000	GRANGE MAINTENANCE	854.00	854.00	281.00	0.00	573.00	67.10
01-4150-4459-000	COMM CTR MAINTENCE	1,500.00	1,500.00	938.60	0.00	561.40	37.43
01-4150-4460-000	GRANGE TELEPHONE	1,320.00	1,320.00	724.55	0.00	595.45	45.11
01-4150-4461-000	COMM CTR TELEPHONE	1,635.00	1,635.00	945.89	0.00	689.11	42.15
01-4150-4550-000	PRINTING	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00
01-4150-4552-000	TOWN REPORT	2,680.00	2,680.00	2,873.00	0.00	(193.00)	(7.20)
01-4150-4560-000	DUES/MEMBERSHIP	1,200.00	1,200.00	120.00	0.00	1,080.00	90.00
01-4150-4570-000	ADVERTISING	1,800.00	1,800.00	937.50	0.00	862.50	47.92
01-4150-4620-000	OFFICE SUPPLIES	5,500.00	5,500.00	2,355.03	0.00	3,144.97	57.18
01-4150-4625-000	POSTAGE	7,200.00	7,200.00	4,589.68	0.00	2,610.32	36.25
01-4150-4637-000	MILEAGE	2,000.00	2,000.00	434.70	0.00	1,565.30	78.27
01-4150-4670-000	BOOKS	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00
01-4150-4740-000	EQUIPMENT PURCHASE	1,000.00	1,000.00	3,636.00	0.00	(2,636.00)	(263.60)
01-4150-4810-000	CMPTR LICENSE MAINT	71,672.00	71,672.00	37,090.96	0.00	34,581.04	48.25
01-4150-4815-000	COPIER LEASE	1,545.00	1,545.00	191.06	0.00	1,353.94	87.63
01-4150-4820-000	COPIER MAINTENANCE	0.00	0.00	1,422.14	0.00	(1,422.14)	0.00
01-4150-4825-000	COUNTY REGISTRY	700.00	700.00	80.13	0.00	619.87	88.55
01-4150-4827-000	LEIN RESEARCH	4,300.00	4,300.00	391.78	0.00	3,908.22	90.89
01-4150-4835-000	WEB SITE EXPENSES	4,887.00	4,887.00	2,195.94	0.00	2,691.06	55.07
Total Dept 4150 - TOWN OFFICE		790,173.00	790,173.00	434,230.78	0.00	355,942.22	45.05
<b>Department: 4151 TAX COLLECTOR</b>							

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

Balance As of 07/31/2023

GL Number	Description	2023 Original Budget	2023 Amended Budget	YTD ACTIVITY	Encumbrance 07/31/2023	Available Balance 07/31/2023	% Bdgt Remain
<b>Fund: 01 GENERAL FUND</b>							
<b>Department: 4151 TAX COLLECTOR</b>							
01-4151-4111-000	WAGES DEPUTY	23,230.00	23,230.00	14,092.24	0.00	9,137.76	39.34
01-4151-4130-000	WAGES	34,633.00	34,633.00	21,519.94	0.00	13,113.06	37.86
01-4151-4140-000	OVERTIME	1,000.00	1,000.00	441.96	0.00	558.04	55.80
01-4151-4211-000	BENEFIT INS	14,080.00	14,080.00	6,226.25	0.00	7,853.75	55.78
01-4151-4220-000	FICA/MEDICARE	4,388.00	4,388.00	2,696.97	0.00	1,691.03	38.54
01-4151-4230-000	RETIREMENT	8,214.00	8,214.00	3,019.18	0.00	5,194.82	63.24
01-4151-4240-000	TRAINING/SEMINAR	900.00	900.00	908.00	0.00	(8.00)	(0.89)
01-4151-4560-000	DUES/MEMBERSHIP	40.00	40.00	60.00	0.00	(20.00)	(50.00)
01-4151-4570-000	ADVERTISING	200.00	200.00	0.00	0.00	200.00	100.00
01-4151-4620-000	OFFICE SUPPLIES	1,300.00	1,300.00	249.49	0.00	1,050.51	80.81
01-4151-4625-000	POSTAGE	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00
01-4151-4637-000	MILEAGE	350.00	350.00	51.41	0.00	298.59	85.31
01-4151-4814-000	PHOTOCOPY EXP	490.00	490.00	0.00	0.00	490.00	100.00
01-4151-4825-000	COUNTY REGISTRY	700.00	700.00	476.12	0.00	223.88	31.98
Total Dept 4151 - TAX COLLECTOR		94,525.00	94,525.00	49,741.56	0.00	44,783.44	47.38
<b>Department: 4153 LEGAL</b>							
01-4153-4320-000	LEGAL FEES	20,000.00	20,000.00	12,494.83	0.00	7,505.17	37.53
Total Dept 4153 - LEGAL		20,000.00	20,000.00	12,494.83	0.00	7,505.17	37.53
<b>Department: 4191 PLANNING</b>							
01-4191-4110-000	WAGES	1,500.00	1,500.00	87.20	0.00	1,412.80	94.19
01-4191-4220-000	FICA/MEDICARE	115.00	115.00	6.67	0.00	108.33	94.20
01-4191-4240-000	TRAINING/SEMIARS	250.00	250.00	0.00	0.00	250.00	100.00
01-4191-4390-000	CONSULTING FEES	21,450.00	21,450.00	5,558.25	0.00	15,891.75	74.09
01-4191-4560-000	DUES/MEMBERSHIPS	5,964.00	5,964.00	5,670.00	0.00	294.00	4.93
01-4191-4570-000	ADVERTISING	1,000.00	1,000.00	50.00	0.00	950.00	95.00
01-4191-4620-000	OFFICE SUPPLIES	300.00	300.00	0.00	0.00	300.00	100.00
01-4191-4625-000	POSTAGE	100.00	100.00	0.00	0.00	100.00	100.00
01-4191-4901-000	ESCROW ACCT EXPENSES	0.00	0.00	785.00	0.00	(785.00)	0.00
Total Dept 4191 - PLANNING		30,679.00	30,679.00	12,157.12	0.00	18,521.88	60.37
<b>Department: 4192 ZONING</b>							
01-4192-4110-000	WAGES	600.00	600.00	0.00	0.00	600.00	100.00
01-4192-4220-000	FICA/MEDICARE	46.00	46.00	0.00	0.00	46.00	100.00
01-4192-4390-000	CONSULTANT	3,000.00	3,000.00	998.75	0.00	2,001.25	66.71
01-4192-4391-000	LEGAL	800.00	800.00	0.00	0.00	800.00	100.00
01-4192-4570-000	ADVERTISING	300.00	300.00	0.00	0.00	300.00	100.00
01-4192-4620-000	OFFICE SUPPLIES	225.00	225.00	0.00	0.00	225.00	100.00
01-4192-4625-000	POSTAGE	300.00	300.00	0.00	0.00	300.00	100.00
Total Dept 4192 - ZONING		5,271.00	5,271.00	998.75	0.00	4,272.25	81.05
<b>Department: 4195 CEMETERIES</b>							
01-4195-4650-000	GROUND MAINT	11,780.00	11,780.00	11,780.00	0.00	0.00	0.00
01-4195-4655-000	STONE REPAIR	2,750.00	2,750.00	0.00	0.00	2,750.00	100.00
01-4195-4657-000	TREE REMOVAL	6,800.00	6,800.00	7,500.00	0.00	(700.00)	(10.29)
Total Dept 4195 - CEMETERIES		21,330.00	21,330.00	19,280.00	0.00	2,050.00	9.61
<b>Department: 4196 INSURANCE</b>							
01-4196-4520-000	WORKERS COMPENSATION	49,724.00	49,724.00	49,359.00	0.00	365.00	0.73
01-4196-4522-000	GENERAL LIABILITY	103,918.00	103,918.00	8,200.00	0.00	95,718.00	92.11



EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

Balance As of 07/31/2023

GL Number	Description	2023 Original Budget	2023 Amended Budget	YTD ACTIVITY	Encumbrance 07/31/2023	Available Balance 07/31/2023	% Bdgt Remain
<b>Fund: 01 GENERAL FUND</b>							
<b>Department: 4196 INSURANCE</b>							
01-4196-4523-000	UNEMPLOYMENT INS	973.00	973.00	973.00	0.00	0.00	0.00
01-4196-4524-000	DEDUCTIBLE	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00
Total Dept 4196 - INSURANCE		156,615.00	156,615.00	58,532.00	0.00	98,083.00	62.63
<b>Department: 4197 MUNICIPAL DUES</b>							
01-4197-4560-000	MEMBERSHIPS	4,157.00	4,157.00	4,052.00	0.00	105.00	2.53
Total Dept 4197 - MUNICIPAL DUES		4,157.00	4,157.00	4,052.00	0.00	105.00	2.53
<b>Department: 4210 POLICE</b>							
01-4210-4109-000	WAGES CLERICAL	72,812.00	72,812.00	37,535.35	0.00	35,276.65	48.45
01-4210-4110-000	WAGES FT	658,684.00	658,684.00	360,756.13	0.00	297,927.87	45.23
01-4210-4111-000	WAGES SPECIAL OFFICERS	40,000.00	40,000.00	523.80	0.00	39,476.20	98.69
01-4210-4112-000	DETAIL WAGES (REVENUE)	1.00	1.00	4,540.97	0.00	(4,539.97)	(453,997.00)
01-4210-4120-000	PARKING ENFORCEMENT	9,709.00	9,709.00	0.00	0.00	9,709.00	100.00
01-4210-4121-000	CROSSING GUARDS	7,920.00	7,920.00	4,532.00	0.00	3,388.00	42.78
01-4210-4140-000	WAGES OT	25,000.00	25,000.00	30,449.34	0.00	(5,449.34)	(21.80)
01-4210-4211-000	BENEFIT INSURANCE	196,689.00	196,689.00	89,671.75	0.00	107,017.25	54.41
01-4210-4220-000	FICA/MEDICARE	19,499.00	19,499.00	8,730.45	0.00	10,768.55	55.23
01-4210-4230-000	RETIREMENT	229,826.00	229,826.00	133,995.58	0.00	95,830.42	41.70
01-4210-4240-000	TRAINING/LICENSE	5,000.00	5,000.00	3,111.04	0.00	1,888.96	37.78
01-4210-4241-000	TRAINING/AMMUNITION	4,000.00	4,000.00	1,075.47	634.57	2,289.96	73.11
01-4210-4291-000	UNIFORMS	8,000.00	8,000.00	7,489.62	0.00	510.38	6.38
01-4210-4320-000	PROSECUTING ATTN	12,023.00	12,023.00	11,501.00	0.00	522.00	4.34
01-4210-4341-000	TELEPHONE	10,500.00	10,500.00	5,246.74	0.00	5,253.26	50.03
01-4210-4342-000	DISPATCH TELEPHONE	700.00	700.00	651.30	0.00	48.70	6.96
01-4210-4391-000	TOWING	500.00	500.00	350.00	0.00	150.00	30.00
01-4210-4392-000	ASSESSMENT CENTER	0.00	0.00	1,150.00	0.00	(1,150.00)	0.00
01-4210-4394-000	MERR COUNTY DISPATCH	43,849.00	43,849.00	23,318.78	0.00	20,530.22	46.82
01-4210-4410-000	ELECTRICITY	6,526.00	6,526.00	2,484.65	0.00	4,041.35	61.93
01-4210-4411-000	HEAT	4,300.00	4,300.00	1,939.46	0.00	2,360.54	54.90
01-4210-4412-000	WATER/SEWER	900.00	900.00	403.80	0.00	496.20	55.13
01-4210-4430-000	BLDING REPAIR/MAINT.	4,000.00	4,000.00	5,750.44	0.00	(1,750.44)	(43.76)
01-4210-4431-000	CUSTODIAN	8,640.00	8,640.00	4,298.62	0.00	4,341.38	50.25
01-4210-4550-000	PRINTING	500.00	500.00	337.49	0.00	162.51	32.50
01-4210-4560-000	DUES/MEMBERSHIPS	3,500.00	3,500.00	3,200.00	0.00	300.00	8.57
01-4210-4620-000	OFFICE SUPPLIES	4,000.00	4,000.00	1,766.82	0.00	2,233.18	55.83
01-4210-4625-000	POSTAGE	600.00	600.00	265.00	0.00	335.00	55.83
01-4210-4635-000	VEHICLE FUEL	14,500.00	14,500.00	6,828.40	0.00	7,671.60	52.91
01-4210-4637-000	BLOOD TEST MILEAGE	1,250.00	1,250.00	600.00	0.00	650.00	52.00
01-4210-4660-000	VEHICLE REPAIR/MAINT	7,500.00	7,500.00	2,966.81	0.00	4,533.19	60.44
01-4210-4661-000	VEHICLE TIRES	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
01-4210-4662-000	VEHICLE PARTS/ACCESS	2,500.00	2,500.00	130.94	0.00	2,369.06	94.76
01-4210-4670-000	BOOKS/PERIODICALS	350.00	350.00	0.00	0.00	350.00	100.00
01-4210-4740-000	EQUIPMENT PURCHASE	0.00	127,588.00	0.00	127,588.00	0.00	100.00
01-4210-4805-000	EQUIPMENT MAINTENANCE	26,600.00	26,600.00	9,636.79	0.00	16,963.21	63.77
01-4210-4814-000	PHOTOCOPY EXPENSE	1,000.00	1,000.00	485.00	0.00	515.00	51.50
01-4210-4840-000	COMMUNICATON REPAIR	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00
Total Dept 4210 - POLICE		1,435,378.00	1,562,966.00	765,723.54	128,222.57	669,019.89	51.01
<b>Department: 4214 FIRE &amp; RESCUE</b>							

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

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GL Number	Description	2023 Original Budget	2023 Amended Budget	YTD ACTIVITY	Encumbrance 07/31/2023	Available Balance 07/31/2023	% Bdgt Remain
<b>Fund: 01 GENERAL FUND</b>							
<b>Department: 4214 FIRE &amp; RESCUE</b>							
01-4214-4110-000	FULL TIME WAGES	130,827.00	130,827.00	77,062.30	0.00	53,764.70	41.10
01-4214-4111-000	PART TIME WAGES	380,227.00	380,227.00	177,274.90	0.00	202,952.10	53.38
01-4214-4140-000	OVER TIME WAGES	15,000.00	15,000.00	12,783.19	0.00	2,216.81	14.78
01-4214-4211-000	BENEFIT INSURANCE	31,569.00	31,569.00	16,970.28	0.00	14,598.72	46.24
01-4214-4220-000	FICA/MEDICARE	31,147.00	31,147.00	15,452.71	0.00	15,694.29	50.39
01-4214-4230-000	RETIREMENT	46,183.00	46,183.00	25,244.74	0.00	20,938.26	45.34
01-4214-4341-000	TELEPHONE	10,353.00	10,353.00	5,633.27	0.00	4,719.73	45.59
01-4214-4350-000	MEDICAL/HEP B	500.00	500.00	0.00	0.00	500.00	100.00
01-4214-4394-000	DISPATCH FEES	47,259.00	47,259.00	47,259.00	0.00	0.00	0.00
01-4214-4410-000	ELECTRICITY	10,500.00	10,500.00	4,039.21	0.00	6,460.79	61.53
01-4214-4411-000	HEAT	6,000.00	6,000.00	2,161.64	0.00	3,838.36	63.97
01-4214-4412-000	WATER	1,600.00	1,600.00	1,669.88	0.00	(69.88)	(4.37)
01-4214-4430-000	BLDING MAINTENANCE	12,500.00	12,500.00	7,992.42	0.00	4,507.58	36.06
01-4214-4610-000	OFFICE SUPPLIES	6,000.00	6,000.00	3,489.74	0.00	2,510.26	41.84
01-4214-4690-000	SUPPLIES OTHER	2,800.00	2,800.00	539.31	0.00	2,260.69	80.74
Total Dept 4214 - FIRE & RESCUE		732,465.00	732,465.00	397,572.59	0.00	334,892.41	45.72
<b>Department: 4215 RESCUE</b>							
01-4215-4111-000	WAGES	26,500.00	26,500.00	14,910.70	0.00	11,589.30	43.73
01-4215-4220-000	FICA/MEDICARE	2,019.00	2,019.00	1,140.57	0.00	878.43	43.51
01-4215-4240-000	TRAINING/LICENSE	8,750.00	8,750.00	500.49	0.00	8,249.51	94.28
01-4215-4635-000	VEHICLE FUEL	12,000.00	12,000.00	4,507.77	0.00	7,492.23	62.44
01-4215-4660-000	VEHICLE REPAIR/MAINT	14,000.00	14,000.00	3,305.89	0.00	10,694.11	76.39
01-4215-4680-000	MEDICAL SUPPLIES	12,000.00	12,000.00	3,347.82	0.00	8,652.18	72.10
01-4215-4740-000	EQUIPMENT PURCHASE	18,400.00	18,400.00	6,979.92	0.00	11,420.08	62.07
01-4215-4750-000	COMMUNICATION EQUIP	8,490.00	9,893.69	449.28	1,403.69	8,040.72	95.46
01-4215-4887-000	INTERCEPTOR FEES	2,000.00	2,000.00	1,600.00	0.00	400.00	20.00
01-4215-4888-000	CRSH BILLING FEES	20,000.00	20,000.00	10,688.43	0.00	9,311.57	46.56
Total Dept 4215 - RESCUE		124,159.00	125,562.69	47,430.87	1,403.69	76,728.13	62.23
<b>Department: 4220 FIRE</b>							
01-4220-4111-000	WAGES	68,727.00	68,727.00	35,420.04	0.00	33,306.96	48.46
01-4220-4220-000	FICA/MEDICARE	5,258.00	5,258.00	2,708.13	0.00	2,549.87	48.50
01-4220-4240-000	TRAINING/SEMINARS	6,502.00	6,502.00	2,004.99	0.00	4,497.01	69.16
01-4220-4635-000	VEHICLE FUEL	6,500.00	6,500.00	1,883.71	0.00	4,616.29	71.02
01-4220-4660-000	VEHICLE REPAIR/MAINT.	20,000.00	20,000.00	3,938.50	0.00	16,061.50	80.31
01-4220-4690-000	SUPPLIES OTHER	2,125.00	2,125.00	181.37	0.00	1,943.63	91.46
01-4220-4740-000	EQUIPMENT PURCHASES	27,985.00	27,985.00	26,107.23	0.00	1,877.77	6.71
01-4220-4750-000	COMMUNICATION EQUIPMENT	11,030.00	11,030.00	681.44	0.00	10,348.56	93.82
01-4220-4805-000	EQUIPMENT REPAIR/MAINT.	14,270.00	14,270.00	9,905.64	0.00	4,364.36	30.58
01-4220-4900-000	CSWW HYDRANT RENTAL	3,950.00	3,950.00	0.00	0.00	3,950.00	100.00
Total Dept 4220 - FIRE		166,347.00	166,347.00	82,831.05	0.00	83,515.95	50.21
<b>Department: 4240 CODE</b>							
01-4240-4110-000	WAGES	23,775.00	23,775.00	13,761.69	0.00	10,013.31	42.12
01-4240-4220-000	FICA/MEDICARE	1,818.00	1,818.00	1,052.76	0.00	765.24	42.09
01-4240-4341-000	TELEPHONE	600.00	600.00	320.45	0.00	279.55	46.59
01-4240-4411-000	CONSULTING FEES/FORESTER	600.00	600.00	0.00	0.00	600.00	100.00
01-4240-4560-000	DUES/MEMBERSHIPS	200.00	200.00	0.00	0.00	200.00	100.00
01-4240-4635-000	VEHICLE FUEL/MILEAGE	2,400.00	2,400.00	950.00	0.00	1,450.00	60.42

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<b>Fund: 01 GENERAL FUND</b>							
<b>Department: 4240 CODE</b>							
01-4240-4670-000	BOOKS/PERIODICAL	600.00	600.00	0.00	0.00	600.00	100.00
Total Dept 4240 - CODE		29,993.00	29,993.00	16,084.90	0.00	13,908.10	46.37
<b>Department: 4290 EMERGENCY MANAGEMENT</b>							
01-4290-4110-000	WAGES	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00
01-4290-4220-000	FICA	92.00	92.00	0.00	0.00	92.00	100.00
Total Dept 4290 - EMERGENCY MANAGEMENT		1,292.00	1,292.00	0.00	0.00	1,292.00	100.00
<b>Department: 4311 HIGHWAY</b>							
01-4311-4110-000	WAGES FT	338,065.00	338,065.00	171,174.48	0.00	166,890.52	49.37
01-4311-4120-000	WAGES PT	25,000.00	25,000.00	22,232.50	0.00	2,767.50	11.07
01-4311-4140-000	WAGES OT	56,160.00	56,160.00	37,351.51	0.00	18,808.49	33.49
01-4311-4211-000	BENEFIT INSURANCES	116,278.00	116,278.00	54,546.34	0.00	61,731.66	53.09
01-4311-4220-000	FICA/MEDICARE	31,083.00	31,083.00	17,147.27	0.00	13,935.73	44.83
01-4311-4230-000	RETIREMENT	55,014.00	55,014.00	28,828.84	0.00	26,185.16	47.60
01-4311-4235-000	ADVERTISING	250.00	250.00	50.00	0.00	200.00	80.00
01-4311-4240-000	TRAINING/LICENSE	250.00	250.00	326.00	0.00	(76.00)	(30.40)
01-4311-4291-000	UNIFORMS	7,000.00	7,000.00	2,596.49	0.00	4,403.51	62.91
01-4311-4341-000	TELEPHONE	4,000.00	4,000.00	1,988.33	0.00	2,011.67	50.29
01-4311-4410-000	ELECTRICITY	4,200.00	4,200.00	2,512.30	0.00	1,687.70	40.18
01-4311-4411-000	HEAT	8,500.00	8,500.00	3,964.33	0.00	4,535.67	53.36
01-4311-4412-000	WATER/SEWER	3,000.00	3,000.00	1,182.22	0.00	1,817.78	60.59
01-4311-4414-000	ALARM	1,500.00	1,500.00	1,148.00	0.00	352.00	23.47
01-4311-4430-000	BUILDING MAINTENANCE	8,000.00	8,000.00	4,752.00	0.00	3,248.00	40.60
01-4311-4560-000	DUES/MEMBERSHIP	50.00	50.00	0.00	0.00	50.00	100.00
01-4311-4620-000	OFFICE SUPPLIES	1,200.00	1,200.00	530.53	0.00	669.47	55.79
01-4311-4635-000	FUEL GASOLINE	5,000.00	5,000.00	1,480.30	0.00	3,519.70	70.39
01-4311-4636-000	FUEL DIESEL	90,000.00	90,000.00	35,497.53	0.00	54,502.47	60.56
01-4311-4637-000	MILEAGE	4,200.00	4,200.00	2,119.91	0.00	2,080.09	49.53
01-4311-4660-000	VEHICLE REPAIR/MAINT	20,000.00	20,000.00	2,432.97	0.00	17,567.03	87.84
01-4311-4661-000	VEHICLE TIRES	10,000.00	10,000.00	8,632.12	0.00	1,367.88	13.68
01-4311-4662-000	VEHICLE PARTS/ACCESS	26,000.00	26,000.00	26,671.79	0.00	(671.79)	(2.58)
01-4311-4689-000	SUPPLIES OTHER	1,000.00	1,000.00	866.41	0.00	133.59	13.36
01-4311-4740-000	EQUIPMENT	4,000.00	4,000.00	2,808.95	0.00	1,191.05	29.78
01-4311-4805-000	EQUIP MAINT/REPAIR	40,000.00	40,000.00	24,025.62	0.00	15,974.38	39.94
01-4311-4840-000	COMM EQUIP MAINT.	2,000.00	2,000.00	370.00	0.00	1,630.00	81.50
Total Dept 4311 - HIGHWAY		861,750.00	861,750.00	455,236.74	0.00	406,513.26	47.17
<b>Department: 4312 HIGHWAY &amp; STREETS</b>							
01-4312-4711-000	GRAVEL	25,000.00	25,000.00	24,300.00	0.00	700.00	2.80
01-4312-4712-000	SAND	7,000.00	7,000.00	5,875.00	0.00	1,125.00	16.07
01-4312-4713-000	SALT	158,000.00	158,000.00	122,032.64	0.00	35,967.36	22.76
01-4312-4806-000	BRIDGE REPAIR	3,000.00	3,000.00	2,455.50	0.00	544.50	18.15
01-4312-4884-000	ROADSIDE MAINT.	27,500.00	27,500.00	654.00	0.00	26,846.00	97.62
01-4312-4885-000	ROAD REPAIRS	80,000.00	80,000.00	24,255.05	0.00	55,744.95	69.68
01-4312-4886-000	SIGNS/GUARDRAIL	13,500.00	13,500.00	361.50	0.00	13,138.50	97.32
01-4312-4887-000	STRIPE/SWEEP	7,000.00	7,000.00	4,100.00	0.00	2,900.00	41.43
01-4312-4888-000	CULVERTS/DRAINS	24,000.00	24,000.00	0.00	0.00	24,000.00	100.00
01-4312-4889-000	TREES	15,000.00	15,000.00	5,000.00	0.00	10,000.00	66.67
01-4312-4904-000	CHIP SEAL/CRACK SEAL	80,000.00	80,000.00	21,000.00	0.00	59,000.00	73.75

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<b>Fund: 01 GENERAL FUND</b>							
<b>Department: 4312 HIGHWAY &amp; STREETS</b>							
01-4312-4905-000	ENGINEER&DESIGN	7,500.00	7,500.00	500.00	0.00	7,000.00	93.33
01-4312-4906-000	ROAD CONSTRUCT	250,000.00	250,000.00	261,390.00	0.00	(11,390.00)	(4.56)
Total Dept 4312 - HIGHWAY & STREETS		697,500.00	697,500.00	471,923.69	0.00	225,576.31	32.34
<b>Department: 4316 STREET LIGHTS</b>							
01-4316-4410-000	ELECTRICITY	13,500.00	13,500.00	5,247.70	0.00	8,252.30	61.13
Total Dept 4316 - STREET LIGHTS		13,500.00	13,500.00	5,247.70	0.00	8,252.30	61.13
<b>Department: 4324 SOLID WASTE</b>							
01-4324-4110-000	WAGES FT	146,882.00	146,882.00	86,965.90	0.00	59,916.10	40.79
01-4324-4111-000	WAGES PT	24,450.00	24,450.00	15,988.87	0.00	8,461.13	34.61
01-4324-4140-000	OT	10,000.00	10,000.00	4,944.45	0.00	5,055.55	50.56
01-4324-4211-000	BENEFIT INSURANCES	14,811.00	14,811.00	6,114.54	0.00	8,696.46	58.72
01-4324-4220-000	FICA/MEDICARE	13,796.00	13,796.00	8,207.37	0.00	5,588.63	40.51
01-4324-4230-000	RETIREMENT	14,066.00	14,066.00	7,860.38	0.00	6,205.62	44.12
01-4324-4240-000	TRAINING/LICENSE	900.00	900.00	425.00	0.00	475.00	52.78
01-4324-4291-000	UNIFORMS	3,000.00	3,000.00	782.72	0.00	2,217.28	73.91
01-4324-4341-000	TELEPHONE	2,440.00	2,440.00	707.06	0.00	1,732.94	71.02
01-4324-4355-000	HOUSE HAZ WASTE	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00
01-4324-4410-000	ELECTRICITY	9,500.00	9,500.00	4,139.17	0.00	5,360.83	56.43
01-4324-4414-000	ALARM	1,200.00	1,200.00	742.00	0.00	458.00	38.17
01-4324-4430-000	BLD REPAIR	41,805.00	41,805.00	10,287.99	23,516.00	8,001.01	75.39
01-4324-4434-000	RECYCLING BLDING	5,000.00	5,000.00	1,940.57	0.00	3,059.43	61.19
01-4324-4560-000	DUES/MEMBERSHIPS	350.00	350.00	362.88	0.00	(12.88)	(3.68)
01-4324-4620-000	OFFICE SUPPLIES	350.00	350.00	357.47	0.00	(7.47)	(2.13)
01-4324-4635-000	VEHICLE FUEL	7,000.00	7,000.00	3,210.76	0.00	3,789.24	54.13
01-4324-4637-000	MILEAGE	650.00	650.00	705.70	0.00	(55.70)	(8.57)
01-4324-4660-000	VEHICLE REPAIR	9,000.00	9,000.00	666.31	0.00	8,333.69	92.60
01-4324-4689-000	SUPPLIES OTHER	300.00	300.00	642.03	0.00	(342.03)	(114.01)
01-4324-4805-000	EQUIP MAINT/REPAIR	21,000.00	21,000.00	7,188.35	0.00	13,811.65	65.77
01-4324-4855-000	SAFETY SUPPLIES	1,500.00	1,500.00	504.05	0.00	995.95	66.40
01-4324-4901-000	FREON, GLASS, CMPTR	7,500.00	7,500.00	611.00	0.00	6,889.00	91.85
01-4324-4902-000	TRANSPORTATION	22,000.00	22,000.00	9,320.00	0.00	12,680.00	57.64
01-4324-4903-000	TIPPING FEE	140,000.00	140,000.00	55,196.00	0.00	84,804.00	60.57
01-4324-4904-000	LANDSCAPING	8,500.00	8,500.00	2,023.22	0.00	6,476.78	76.20
01-4324-4905-000	MONITORING WELLS	15,000.00	15,000.00	8,200.00	0.00	6,800.00	45.33
01-4324-4906-000	DEMOLITION DISPOSE	43,000.00	43,000.00	13,350.80	0.00	29,649.20	68.95
Total Dept 4324 - SOLID WASTE		584,000.00	584,000.00	251,444.59	23,516.00	309,039.41	56.94
<b>Department: 4414 ANIMAL CONTROL</b>							
01-4414-4111-000	WAGES	5,860.00	5,860.00	360.00	0.00	5,500.00	93.86
01-4414-4220-000	FICA/MEDICARE	448.00	448.00	27.54	0.00	420.46	93.85
01-4414-4240-000	TRAINING	350.00	350.00	0.00	0.00	350.00	100.00
01-4414-4291-000	UNIFORMS	150.00	150.00	0.00	0.00	150.00	100.00
01-4414-4343-000	ANIMAL RESCUE	700.00	700.00	0.00	0.00	700.00	100.00
01-4414-4637-000	MILEAGE	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00
01-4414-4740-000	EQUIPMENT	100.00	100.00	0.00	0.00	100.00	100.00
01-4414-4840-000	RADIO PAGER	600.00	600.00	0.00	0.00	600.00	100.00
Total Dept 4414 - ANIMAL CONTROL		9,408.00	9,408.00	387.54	0.00	9,020.46	95.88

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GL Number	Description	2023 Original Budget	2023 Amended Budget	YTD ACTIVITY	Encumbrance 07/31/2023	Available Balance 07/31/2023	% Bdgt Remain
<b>Fund: 01 GENERAL FUND</b>							
<b>Department: 4442 WELFARE</b>							
01-4442-4111-000	DIRECTOR WAGES	11,094.00	11,094.00	7,067.61	0.00	4,026.39	36.29
01-4442-4220-000	DIRECTOR FICA/MEDICARE	848.00	848.00	540.67	0.00	307.33	36.24
01-4442-4620-000	OFFICE SUPPLIES	500.00	500.00	0.00	0.00	500.00	100.00
01-4442-4689-000	DIRECTOR EXPENSES	150.00	150.00	149.99	0.00	0.01	0.01
01-4442-4907-000	GENERAL ASSISTANCE	2,500.00	2,500.00	1,270.39	0.00	1,229.61	49.18
01-4442-4910-000	ASSIST ELECTRICITY	3,000.00	3,000.00	1,040.86	0.00	1,959.14	65.30
01-4442-4911-000	ASSIST HEAT	10,000.00	10,000.00	2,530.70	0.00	7,469.30	74.69
01-4442-4912-000	ASSIST FOOD	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
01-4442-4913-000	ASSIST RENT	46,408.00	46,408.00	33,077.74	0.00	13,330.26	28.72
01-4442-4914-000	MEDICAL	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00
Total Dept 4442 - WELFARE		80,000.00	80,000.00	45,677.96	0.00	34,322.04	42.90
<b>Department: 4520 ATHLETIC</b>							
01-4520-4240-000	MINUTE TAKER/WEBSITE	1,225.00	1,225.00	270.51	0.00	954.49	77.92
01-4520-4521-000	SWIMMING	2,450.00	2,450.00	0.00	0.00	2,450.00	100.00
01-4520-4605-000	SOFTBALL	4,050.00	4,050.00	3,245.74	0.00	804.26	19.86
01-4520-4740-000	MEDICAL	620.00	620.00	0.00	0.00	620.00	100.00
01-4520-4741-000	BASEBALL EXP	9,750.00	9,750.00	5,221.30	0.00	4,528.70	46.45
01-4520-4742-000	SOCCER	10,050.00	10,050.00	2,588.63	0.00	7,461.37	74.24
01-4520-4743-000	BASKETBALL	4,500.00	4,500.00	3,175.00	0.00	1,325.00	29.44
Total Dept 4520 - ATHLETIC		32,645.00	32,645.00	14,501.18	0.00	18,143.82	55.58
<b>Department: 4550 LIBRARY</b>							
01-4550-4110-000	WAGES	0.00	0.00	105,401.42	0.00	(105,401.42)	0.00
01-4550-4211-000	BENEFIT INSURANCE	0.00	0.00	11,391.46	0.00	(11,391.46)	0.00
01-4550-4220-000	FICA/MEDICARE	0.00	0.00	7,977.46	0.00	(7,977.46)	0.00
01-4550-4230-000	RETIREMENT	0.00	0.00	6,890.69	0.00	(6,890.69)	0.00
01-4550-4413-000	HEAT FUEL	0.00	0.00	2,936.87	0.00	(2,936.87)	0.00
01-4550-4523-000	WORKERS/UNEMP INS	0.00	0.00	308.00	0.00	(308.00)	0.00
01-4550-4956-000	APPROPRIATION	242,210.00	242,210.00	0.00	0.00	242,210.00	100.00
Total Dept 4550 - LIBRARY		242,210.00	242,210.00	134,905.90	0.00	107,304.10	44.30
<b>Department: 4583 PATRIOTIC PURPOSES</b>							
01-4583-4610-000	PATRIOTIC PURPOSES	3,173.00	3,173.00	3,412.18	0.00	(239.18)	(7.54)
Total Dept 4583 - PATRIOTIC PURPOSES		3,173.00	3,173.00	3,412.18	0.00	(239.18)	(7.54)
<b>Department: 4589 BAND</b>							
01-4589-4111-000	CONCERT SERIES	5,500.00	5,500.00	6,575.00	0.00	(1,075.00)	(19.55)
01-4589-4115-000	CONCERT ADVERTISING	875.00	875.00	1,968.14	0.00	(1,093.14)	(124.93)
01-4589-4120-000	CONCERT MUSIC LICENSE'S	725.00	725.00	858.67	0.00	(133.67)	(18.44)
01-4589-4689-000	CONCERT SUPPLIES OTHER	95.00	95.00	7.50	0.00	87.50	92.11
Total Dept 4589 - BAND		7,195.00	7,195.00	9,409.31	0.00	(2,214.31)	(30.78)
<b>Department: 4611 CONSERVATION</b>							
01-4611-4112-000	MINUTE TAKER	465.00	465.00	172.70	0.00	292.30	62.86
01-4611-4220-000	FICA/MEDICARE	0.00	0.00	13.22	0.00	(13.22)	0.00
01-4611-4240-000	TRAINING	420.00	420.00	0.00	0.00	420.00	100.00
01-4611-4560-000	DUES/MEMBERSHIP	345.00	345.00	0.00	0.00	345.00	100.00
01-4611-4620-000	OFFICE SUPPLIES	25.00	25.00	0.00	0.00	25.00	100.00
01-4611-4951-000	PUBLIC AWARENESS	235.00	235.00	0.00	0.00	235.00	100.00
01-4611-4952-000	LAKE MONITOR	1,400.00	1,400.00	340.00	0.00	1,060.00	75.71

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<b>Fund: 01 GENERAL FUND</b>							
<b>Department: 4611 CONSERVATION</b>							
Total Dept 4611 - CONSERVATION		2,890.00	2,890.00	525.92	0.00	2,364.08	81.80
<b>Department: 4652 COMMUNITY CAP PROGRAM</b>							
01-4652-4610-000 COMMUNITY CAP PROGRAM		14,000.00	14,000.00	14,000.00	0.00	0.00	0.00
Total Dept 4652 - COMMUNITY CAP PROGRAM		14,000.00	14,000.00	14,000.00	0.00	0.00	0.00
<b>Department: 4659 WHITE BIRCH CENTER</b>							
01-4659-4612-000 WHITE BIRCH CENTER		65,000.00	65,000.00	32,499.96	0.00	32,500.04	50.00
Total Dept 4659 - WHITE BIRCH CENTER		65,000.00	65,000.00	32,499.96	0.00	32,500.04	50.00
<b>Department: 4711 DEBT SERICE PRINCIPAL</b>							
01-4711-4940-000 PRINCIPAL		130,163.00	130,163.00	12,000.00	0.00	118,163.00	90.78
Total Dept 4711 - DEBT SERICE PRINCIPAL		130,163.00	130,163.00	12,000.00	0.00	118,163.00	90.78
<b>Department: 4721 DEBT SERVICE INTEREST</b>							
01-4721-4940-000 INTEREST		19,039.00	19,039.00	10,284.94	0.00	8,754.06	45.98
Total Dept 4721 - DEBT SERVICE INTEREST		19,039.00	19,039.00	10,284.94	0.00	8,754.06	45.98
<b>Department: 4723 DEBT SERVICE TAN</b>							
01-4723-4940-000 TAN INTEREST		13,500.00	13,500.00	5,560.60	0.00	7,939.40	58.81
Total Dept 4723 - DEBT SERVICE TAN		13,500.00	13,500.00	5,560.60	0.00	7,939.40	58.81
<b>Department: 4900 WARRANT ARTICLES</b>							
01-4900-4005-000 ROAD IMPROVEMENTS		130,000.00	130,000.00	74,447.59	0.00	55,552.41	42.73
Total Dept 4900 - WARRANT ARTICLES		130,000.00	130,000.00	74,447.59	0.00	55,552.41	42.73
<b>Department: 4901 WARRANTS</b>							
01-4901-4005-000 ROAD IMPROVEMENTS		0.00	0.00	1,210.12	0.00	(1,210.12)	0.00
Total Dept 4901 - WARRANTS		0.00	0.00	1,210.12	0.00	(1,210.12)	0.00
<b>Department: 4902 WARRANT ARTICLES</b>							
01-4902-4015-000 2022 WWTP UPGRADE		0.00	3,094,678.75	23,819.15	3,072,378.20	(1,518.60)	99.23
01-4902-4023-011 2023 HIGHWAY BACKHOE		205,000.00	205,000.00	0.00	0.00	205,000.00	100.00
01-4902-4023-013 2023 HIGHWAY EQUIP TRAILER		20,000.00	20,000.00	18,760.69	0.00	1,239.31	6.20
01-4902-4023-014 2023 AMBULANCE CAB/CHASSIS		64,000.00	64,000.00	0.00	0.00	64,000.00	100.00
01-4902-4023-015 2023 TRANSFER TRASH TRUCK		50,000.00	50,000.00	36,235.55	0.00	13,764.45	27.53
Total Dept 4902 - WARRANT ARTICLES		339,000.00	3,433,678.75	78,815.39	3,072,378.20	282,485.16	97.70
<b>Department: 4903 WARRANT ARTICLES</b>							
01-4903-4020-000 LIBRARY MASONRY - MOOSE PLATE		20,000.00	20,000.00	0.00	0.00	20,000.00	100.00
01-4903-4038-000 ETF TECHNOLOGY		0.00	0.00	2,000.00	0.00	(2,000.00)	0.00
01-4903-4039-000 FIRE-RESCUE BUILDING ETF		0.00	0.00	0.00	13,545.02	(13,545.02)	100.00
01-4903-4041-000 ARPA MONEY SPENT		0.00	16,803.00	21,803.00	0.00	(5,000.00)	(29.76)
01-4903-4042-000 STATE BRIDGE REPAIR		0.00	0.00	149,288.17	0.00	(149,288.17)	0.00
Total Dept 4903 - WARRANT ARTICLES		20,000.00	36,803.00	173,091.17	13,545.02	(149,833.19)	(370.32)
<b>Department: 4915 CAPITAL RESERVE</b>							
01-4915-4003-000 ETF - TOWN OWNED BUILDING		10,000.00	10,000.00	0.00	0.00	10,000.00	100.00
01-4915-4890-000 CRF - AMBULANCE		80,000.00	80,000.00	0.00	0.00	80,000.00	100.00
01-4915-4891-000 CRF - WWTP		75,000.00	75,000.00	0.00	0.00	75,000.00	100.00
01-4915-4892-000 ETF - POLICE BUILDING		75,000.00	75,000.00	0.00	0.00	75,000.00	100.00
01-4915-4893-000 ETF - FIRE/RESCUE BUILDING		25,000.00	25,000.00	0.00	0.00	25,000.00	100.00

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<b>Fund: 01 GENERAL FUND</b>							
<b>Department: 4915 CAPITAL RESERVE</b>							
01-4915-4894-000	CRF - TRANSFER STATION	30,000.00	30,000.00	0.00	0.00	30,000.00	100.00
01-4915-4895-000	CRF - FIRE EQUIPMENT	100,000.00	100,000.00	0.00	0.00	100,000.00	100.00
01-4915-4896-000	CRF - REVALUATION	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00
01-4915-4897-000	CRF - HIGHWAY EQUIP	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00
01-4915-4899-000	ETF - LIBRARY ACCESS & SAFETY	53,000.00	53,000.00	0.00	0.00	53,000.00	100.00
01-4915-4901-000	ETF - ROAD MAINTENANCE	700,000.00	700,000.00	0.00	0.00	700,000.00	100.00
01-4915-4902-000	ETF - TOWN TECHNOLOGY	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
01-4915-4903-000	ETF - PARKS	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
01-4915-4904-000	ETF - POLICE EQUIPMENT	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00
01-4915-4990-000	CRF - BRIDGE REPAIR	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00
Total Dept 4915 - CAPITAL RESERVE		1,403,000.00	1,403,000.00	0.00	0.00	1,403,000.00	100.00
Fund 01 - GENERAL FUND:							
TOTAL EXPENDITURES		8,417,888.00	11,658,361.44	3,763,980.16	3,239,065.48	4,655,315.80	

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<b>Fund: 01 GENERAL FUND</b>							
Total Dept 4130	- EXECUTIVE	31,686.00	31,686.00	7,626.72	0.00	24,059.28	75.93
Total Dept 4140	- TOWN CLERK	94,275.00	94,275.00	54,139.15	0.00	40,135.85	42.57
Total Dept 4141	- ELECTIONS	6,620.00	6,620.00	2,376.82	0.00	4,243.18	64.10
Total Dept 4142	- TAX MAP	4,950.00	4,950.00	4,125.00	0.00	825.00	16.67
Total Dept 4150	- TOWN OFFICE	790,173.00	790,173.00	434,230.78	0.00	355,942.22	45.05
Total Dept 4151	- TAX COLLECTOR	94,525.00	94,525.00	49,741.56	0.00	44,783.44	47.38
Total Dept 4153	- LEGAL	20,000.00	20,000.00	12,494.83	0.00	7,505.17	37.53
Total Dept 4191	- PLANNING	30,679.00	30,679.00	12,157.12	0.00	18,521.88	60.37
Total Dept 4192	- ZONING	5,271.00	5,271.00	998.75	0.00	4,272.25	81.05
Total Dept 4195	- CEMETERIES	21,330.00	21,330.00	19,280.00	0.00	2,050.00	9.61
Total Dept 4196	- INSURANCE	156,615.00	156,615.00	58,532.00	0.00	98,083.00	62.63
Total Dept 4197	- MUNICIPAL DUES	4,157.00	4,157.00	4,052.00	0.00	105.00	2.53
Total Dept 4210	- POLICE	1,435,378.00	1,562,966.00	765,723.54	128,222.57	669,019.89	51.01
Total Dept 4214	- FIRE & RESCUE	732,465.00	732,465.00	397,572.59	0.00	334,892.41	45.72
Total Dept 4215	- RESCUE	124,159.00	125,562.69	47,430.87	1,403.69	76,728.13	62.23
Total Dept 4220	- FIRE	166,347.00	166,347.00	82,831.05	0.00	83,515.95	50.21
Total Dept 4240	- CODE	29,993.00	29,993.00	16,084.90	0.00	13,908.10	46.37
Total Dept 4290	- EMERGENCY MANAGEMENT	1,292.00	1,292.00	0.00	0.00	1,292.00	100.00
Total Dept 4311	- HIGHWAY	861,750.00	861,750.00	455,236.74	0.00	406,513.26	47.17
Total Dept 4312	- HIGHWAY & STREETS	697,500.00	697,500.00	471,923.69	0.00	225,576.31	32.34
Total Dept 4316	- STREET LIGHTS	13,500.00	13,500.00	5,247.70	0.00	8,252.30	61.13
Total Dept 4414	- ANIMAL CONTROL	9,408.00	9,408.00	387.54	0.00	9,020.46	95.88
Total Dept 4442	- WELFARE	80,000.00	80,000.00	45,677.96	0.00	34,322.04	42.90
Total Dept 4520	- ATHLETIC	32,645.00	32,645.00	14,501.18	0.00	18,143.82	55.58
Total Dept 4550	- LIBRARY	242,210.00	242,210.00	134,905.90	0.00	107,304.10	44.30
Total Dept 4583	- PATRIOTIC PURPOSES	3,173.00	3,173.00	3,412.18	0.00	(239.18)	(7.54)
Total Dept 4589	- BAND	7,195.00	7,195.00	9,409.31	0.00	(2,214.31)	(30.78)
Total Dept 4611	- CONSERVATION	2,890.00	2,890.00	525.92	0.00	2,364.08	81.80
Total Dept 4652	- COMMUNITY CAP PROGRAM	14,000.00	14,000.00	14,000.00	0.00	0.00	0.00
Total Dept 4659	- WHITE BIRCH CENTER	65,000.00	65,000.00	32,499.96	0.00	32,500.04	50.00
Total Dept 4711	- DEBT SERICE PRINCIPAL	130,163.00	130,163.00	12,000.00	0.00	118,163.00	90.78
Total Dept 4721	- DEBT SERVICE INTEREST	19,039.00	19,039.00	10,284.94	0.00	8,754.06	45.98
Total Dept 4723	- DEBT SERVICE TAN	13,500.00	13,500.00	5,560.60	0.00	7,939.40	58.81
<b>Fund 01 - GENERAL FUND:</b>							
<b>TOTAL EXPENDITURES</b>		<b>5,941,888.00</b>	<b>6,070,879.69</b>	<b>3,184,971.30</b>	<b>129,626.26</b>	<b>2,756,282.13</b>	



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<b>Fund: 03 WASTEWATER TREATMENT PLANT</b>							
03-4326-4110-000	WAGES FT	218,360.00	218,360.00	89,384.47	0.00	128,975.53	59.07
03-4326-4130-000	COMM/TREAS/ACCTNG	2,435.00	2,435.00	0.00	0.00	2,435.00	100.00
03-4326-4140-000	WAGES OT	7,249.00	7,249.00	5,885.19	0.00	1,363.81	18.81
03-4326-4210-000	BENEFIT INSURANCES	60,073.00	60,073.00	28,047.46	0.00	32,025.54	53.31
03-4326-4220-000	FICA/MEDICARE	16,920.00	16,920.00	6,511.08	0.00	10,408.92	61.52
03-4326-4230-000	RETIREMENT	31,484.00	31,484.00	12,317.19	0.00	19,166.81	60.88
03-4326-4240-000	TRAINING/LICENSE	1,200.00	1,200.00	165.00	0.00	1,035.00	86.25
03-4326-4291-000	UNIFORMS	1,071.00	1,071.00	156.97	0.00	914.03	85.34
03-4326-4301-000	ACCOUNTING	990.00	990.00	0.00	0.00	990.00	100.00
03-4326-4341-000	TELEPHONE	4,536.00	4,536.00	1,724.29	0.00	2,811.71	61.99
03-4326-4408-000	ELECTRICITY PUMP STATION	3,640.00	3,640.00	2,402.51	0.00	1,237.49	34.00
03-4326-4409-000	ELECTRICITY	51,674.00	51,674.00	28,666.16	0.00	23,007.84	44.52
03-4326-4410-000	ELEC MAPLE STREET	1,357.00	1,357.00	1,095.11	0.00	261.89	19.30
03-4326-4411-000	HEAT BELT PRESS BLDING	6,910.00	6,910.00	2,076.52	0.00	4,833.48	69.95
03-4326-4412-000	WATER	24,170.00	24,170.00	12,344.70	0.00	11,825.30	48.93
03-4326-4413-000	HEAT PLANT	10,056.00	10,056.00	5,402.75	0.00	4,653.25	46.27
03-4326-4414-000	ALARM SERVICE	812.00	812.00	621.40	0.00	190.60	23.47
03-4326-4415-000	PROPANE	1,699.00	1,699.00	630.83	0.00	1,068.17	62.87
03-4326-4430-000	BUILDING REPAIR/MAINT	2,040.00	2,040.00	410.00	0.00	1,630.00	79.90
03-4326-4520-000	WORKERS COMP INSURANCE	2,869.00	2,869.00	2,869.00	0.00	0.00	0.00
03-4326-4521-000	GENERAL LIAB INS.	11,610.00	11,610.00	11,710.00	0.00	(100.00)	(0.86)
03-4326-4550-000	PRINTING	200.00	200.00	343.62	0.00	(143.62)	(71.81)
03-4326-4560-000	DUES/MEMBERSHIPS	215.00	215.00	0.00	0.00	215.00	100.00
03-4326-4620-000	OFFICE SUPPLIES	885.00	885.00	301.96	0.00	583.04	65.88
03-4326-4625-000	POSTAGE	585.00	585.00	0.00	0.00	585.00	100.00
03-4326-4635-000	VEHICLE FUEL	1,300.00	1,300.00	557.92	0.00	742.08	57.08
03-4326-4650-000	LAWN TRACTOR REPAIR	600.00	600.00	0.00	0.00	600.00	100.00
03-4326-4660-000	VEHICLE REPAIR	200.00	200.00	133.03	0.00	66.97	33.49
03-4326-4662-000	VEHICLE PARTS/ACCESSORIES	200.00	200.00	0.00	0.00	200.00	100.00
03-4326-4689-000	SUPPLIES OTHER	2,780.00	2,780.00	550.63	0.00	2,229.37	80.19
03-4326-4741-000	TOOL PURCHASES	400.00	400.00	137.37	0.00	262.63	65.66
03-4326-4805-000	EQUIPMENT REPAIR/MAINT.	34,390.00	34,390.00	36,445.93	0.00	(2,055.93)	(5.98)
03-4326-4810-000	COMPUTER REPAIR/MAINT.	300.00	300.00	0.00	0.00	300.00	100.00
03-4326-4855-000	SAFETY SUPPLIES	2,046.00	2,046.00	900.76	0.00	1,145.24	55.97
03-4326-4860-000	LAB REPAIR/MAINTENANCE	4,055.00	4,055.00	1,903.00	0.00	2,152.00	53.07
03-4326-4862-000	IN HOUSE LAB	6,764.00	6,764.00	4,420.94	0.00	2,343.06	34.64
03-4326-4864-000	OUTSIDE LAB	5,328.00	5,328.00	3,806.61	0.00	1,521.39	28.55
03-4326-4869-000	SLUDGE PROCESSING	11,167.00	11,167.00	3,204.00	0.00	7,963.00	71.31
03-4326-4870-000	SLUDGE DISPOSAL EXPENSE	40,060.00	40,060.00	21,846.35	0.00	18,213.65	45.47
03-4326-4871-000	GRIT DISPOSAL	2,700.00	2,700.00	0.00	0.00	2,700.00	100.00
03-4326-4875-000	COLLECTION SYSTEM	28,864.00	28,864.00	35.00	0.00	28,829.00	99.88
03-4326-4940-000	DEBT SERVICE	38,240.00	38,240.00	37,803.53	0.00	436.47	1.14
03-4326-4988-000	PH ADJUSTMENT	30,624.00	30,624.00	24,642.00	0.00	5,982.00	19.53
03-4326-4990-000	CAPITAL RESERVE	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00
<b>Fund 03 - WASTEWATER TREATMENT PLANT:</b>							
<b>TOTAL EXPENDITURES</b>		<b>723,058.00</b>	<b>723,058.00</b>	<b>349,453.28</b>	<b>0.00</b>	<b>373,604.72</b>	



The month of July 2023 consisted of 18 calls for Henniker Fire Department. The calls ranged from the following :

- 7 Fire Alarm Activations
- 1 EMS Assists
- 4 Motor Vehicle Accidents
- 1 Water Rescue
- 2 Building Fires
- 1 Flooding Roads wash outs
- 2 Car Fires

This month's training consisted of a walk-through education of Goss Lumber facility.





Thank you,  
Chief Morse

8/9/2023

To Town Administrator Diane Kendall and Henniker Board of Selectmen,

July was a wet one, do I have to say any more. The first storm hit July 4<sup>th</sup>, a short burst of over two inches. Some dirt roads were rattled but the worst damage was Cote Hill Road. Roughly nine hundred feet lost its shoulder and some asphalt due to a plugged driveway culvert. Clean up ensued the following week.

The Highway Department installed the Rectangular Rapid Flash on Route 114 and Post Office Place the second week of the month as well as continued grading.

Sunday the 16<sup>th</sup> we experienced the second storm which once again hit Cote Hill Road hard and Bear Hill Road at the town line. A Hillsboro culvert was overwhelmed and took a good section of our portion of the town of Henniker's road. In the following weeks we repaired and made improvements, such as replacing and upgrading culverts, stone lining ditches on many different roads.

Leo Aucoin  
Superintendent  
Henniker Highway

Henniker Human Service Department – Monthly Report  
July 2023

Total encounters 27 (number of meetings with a clients)

- Categories of requests for assistance
  - 8 Housing issues
  - 7 Rent request - 2 new applications
  - 2 Utilities Eversource
  - 3 NH department of Health and Human Services
    - Sign up for all DHHS services / redetermination.
  - 0 SSA assistance with client
  - 5 Assistance with outside agency applications
  - 4 Budgeting sessions
  - 2 Homelessness cases
  - 1 Domestic violence new very involved ongoing
  - 3 household Information and referral
  - 7 Vouchers approved. 5 rent / 2 electric

Multiple individuals and families came in with complicated situations that took many meetings and outreach time. Two new applications along with 4 fairly new households that need multiple months assistance. I have two chronic rent assistance households. The two homeless cases this month: no vouchers were given but chatting with client and searching resources can take me 2-3 hours a case. It is extremely difficult to do this work in 10 hours/week.

Submitted Carol Conforti-Adams

# HENNIKER POLICE DEPARTMENT

## Memo

**To: Diane Kendall**

**From: Chief Matthew French**

**Date: August 9, 2023**

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June 2023 summary.

There were 8 arrests which include, DV simple assault, receiving stolen property, Violation of a protective order, driving with a suspended license, driving with a suspended registration, 2 subjects wanted on warrants, unlawful possession of alcohol

We had 597 Calls for Service (672 in 2022, 827 in 2021) which include

11 MV Crashes	11 Assist Other agencies
25 Motor vehicle complaints	22 Assist Rescue/Fire
123 MV stops	20 Suspicious person/vehicles
23 Directed Patrols	8 Welfare Check
10 Disabled MV/Assist Motorist	14 Animal Complaints
1 Road Hazard	21 Alarm Calls/911 Hangup
1 Disturbance	178 Building/Business checks
1 DV Assault	9 Juvenile matter
4 Domestic Disturbance	1 Walk and Talk
27 Follow ups	2 Found Property
15 Return/Police information call	4 Civil Matter
9 Assist Citizen	1 Civil Standby
4 VIN Checks	1 Child Custody
10 Subpoena/Paperwork Service	1 Child Abuse/Neglect
1 Death Notification	

**MEMORANDUM**

To: Diane Kendall, Town Administrator  
From: Deborah C. Aucoin – Town Clerk/Tax Collector  
Date: August 3, 2023  
Subject: Town Clerk/Tax Collector Report as of 07/31/2023

**PROPERTY TAXES**

Total Committed 2023	\$7,847,172.00
Uncollected	\$7,847,172.00

**TAX LIENS**

	<u>2022 LIENS</u>	<u>2021 LIENS</u>	<u>2020/PRIOR LIENS</u>
Liened Amount	\$177,560.95	\$208,703.03	
Uncollected	\$150,742.55	\$82,071.07	\$197,621.75

**WATER & SEWER -**

**2023**

Water Billed	\$550,718.95
Sewer Billed	\$291,251.98
Uncollected	\$330,223.00

**TOWN CLERK REVENUE**

	<u>2023</u>	<u>2022</u>
MV	\$644,840.31	\$133,873.82
non-MV	\$5411.08	\$ 1,372.16

## Marc Boisvert

Transfer Station Superintendent  
1393 Weare Rd.  
Henniker. NH.  
(603)428-7604  
<http://www.henniker.org/>  
HennikerTransfer@tds.net

### Monthly Report – July 2023

7/1. We started picking up cardboard on Saturday morning at the food pantry due to the amount they produce. We also picked it up on Wednesday morning. We opened for business at the Transfer Station.

7/2. Opened for business.

7/4. Holiday.

7/5. Matt and Zach did recycle run, crushed cans, and brought 2 loads of scrap aluminum to Schnitzer's. Also swapped out trash can at Community Center entrance and put newer can at entrance to Azalea Park at the request of the Azalea Park Committee.

7/6. Matt went out mowing, Zach started to mow. Matt had a breakdown with Ferris mower. I had Matt use the other mower to get all the mowing done. Zach and Starr did the dump run. Marc pressure washed the older trash trailer, greased it, and found it needed brakes before inspection.

7/8. Did dump run and picked up cardboard from food pantry, opened for business.

7/9. Opened for business, crew had an upset customer. He was not happy when the attendant asked about the items he was going to put into the hopper.

7/11. Cleaned around shop after a busy weekend. I had a meeting with T/A; the Department of Corrections had litter crew pick trash from Dunkin Doughnuts to the entrance to Stone Falls Gardens. We picked up 18 bags of trash. Matt fixed Ferris mower and went to Budget Blinds to pick up new blinds for Town Hall.

7/12. Did recycle run. Matt, Zach, and Starr attended the M.O.M. meeting at NRRA office in Epsom. Zach weed wacked around Town Hall. Matt cleaned under hopper and mowed the landfill.

7/13. Starr crushed containers and swept around Transfer Station. Matt installed new blinds in Town Administrator's office and then went out mowing. Zach mowed soccer fields and Matt did downtown.

7/15. Cleaned around the hopper. Zach installed two air conditioners at Tucker Free Library. We did the dump run and opened for business.



7/16. Opened for business. Set up chairs for Energy Committee meeting on Mon.

7/18. Cleaned around the shop. Matt cleaned dirt at the Community Center driveway due to the heavy rain from the previous day. I worked in various locations.

7/19. Zach was off. Matt took load of scrap to recycling facility, to include electronic scrap, copper, wire, batteries, brass. \$706.21 in extra revenue for the Town. Other loads have been larger all for extra revenue.

7/20. Starr cleaned around the shop. Matt did all the mowing in town and soccer fields, we also sold 39 bales of cardboard today.

7/22. I checked Community Center. Everything was ok. Opened for business. Had Troy work 10:00-5:00. Matt was off and Zach was off.

7/23. Matt had the day off. Starr and Zach opened for business as usual. Had Chazz come in from 10:00-4:00.

7/25. Cleaned the yard. It was a mess from the weekend. Matt replaced hydraulic line on the backhoe. Marc and Matt attended Recycling Committee meeting at 5:00 PM.

7/26. Matt and Zach weeded areas in the center of town, weed wacked some areas around town. Matt repaired broken bolt on backhoe while Zach crushed aluminum cans.

7/27. Starr and Zach did the dump run. Worked on organizing the shop and replacing worn out signs around the Transfer Station. Matt brought a front tire to Mr. Gees for repair or replacement, then we opened for business. I unplugged refrigerator at Community Center. It no longer works. Did fire extinguisher check. Called Associated Coatings to get status of time frame to get wall repaired.

7/29. Opened for business as usual. Zach checked in town for trash. Colin came in today to learn how things are handled here at the Transfer Station. Zach has been good teaching him the ropes.

7/30. New hire Colin came in again to train. Matt showed him how the dump run is done. Starr and Zach stayed behind and got station open for business. Opened for business.

# NONPUBLIC #2