

BOS AGENDA





TOWN OF HENNIKER, NEW HAMPSHIRE
SELECTMEN & SEWER COMMISSIONERS
AGENDA

Place: Henniker Community Center 57 Main Street
Henniker, NH 03242

Tuesday July 11, 2023
5:30 PM

I. CALL TO ORDER 5:30PM

II. NON-PUBLIC SESSION

- 1) 5:30 pm Greg Aucoin, Rescue Chief – Compensation of employee - RSA 91-A:3, II (a)
- 2) 5:40 pm Deb Aucoin, Town Clerk /Tax Collector, Review of deeding list - RSA 91-A:3, II (c)

III. RETURN TO PUBLIC SESSION 6:15PM

- 3) Continue with Tax Collector public session.

IV. PLEDGE OF ALLEGIANCE

V. ANNOUNCEMENTS

- 4) Henniker resident Jean Colby has accepted the full-time position of Finance and Human Resources Assistant Grade 15 Step 4. Welcome Jean!
- 5) Eric Edwards, Henniker Wastewater Treatment Plant, has successfully completed the NH Certification as a Wastewater Treatment Facility Operator, Grade 2. Congratulations Eric!
- 6) Alex Marko accepted Highway position driver/equipment operator/laborer. Welcome Alex!

VI. CONSENT AGENDA

- 7) Consent Agenda July 11, 2023

VII. PUBLIC COMMENT #1 – (For any comment by any Henniker resident on a topic. Request time limit, up to 3 minutes)

VIII. APPOINTMENTS WITH THE BOARD

- 8) Leo Aucoin, Resident – Gulf Road Removal from OHRV Trails
- 9) Holly Senay and Dan Gearan New England College – NEC Inauguration Event 9/30/23 Assembly Permit Approval Including Fireworks
- 10) Andrew Kellar, New Hampshire Solar Garden – Solar Project - PILOT Program Introduction
- 11) Frank Chen, Way Investments – 566 Western Avenue Sewer Abatement Request

IX. NEW BUSINESS

- 12) Rich Slager, Wastewater Superintendent – Wastewater Update
- 13) Greg Aucoin, Rescue Chief – New Deputy Chief
- 14) Leo Aucoin, Highway Superintendent – Bear Hill Road Dirt Section Removal from OHRV Trails

X. CONTINUED BUSINESS

- 15) Chapter 16 Special Event Permits and Notification Requirements – 2nd reading

XI. TABLED BUSINESS

- Policies
 - III.1, III.3, III.5, III.7, IV.5 and
 - Personnel Policies – tabled 3/21/23 pending input from TA/Finance/HR
- Crosswalk on Main St. Pending CNHRPC study and public input.
- ARPA Fund Prioritization

XII. PAST MEETING MINUTES

- 16) Acceptance of Board of Selectmen SEALED non-public session meeting minutes May 16, 2023, 6:00 p.m. – Hiring Deputy Clerk/Tax Collector
- 17) Motion to unseal the Board of Selectmen SEALED non-public session meeting minutes May 16, 2023, 6:00 p.m.
- 18) Acceptance of Board of Selectmen meeting minutes June 20, 2023, 5:30 p.m.
- 19) Acceptance of Board of Selectmen non-public session meeting minutes June 20, 2023, 5:30 p.m. – Finance Director
- 20) Acceptance of Board of Selectmen SEALED non-public session meeting minutes June 20, 2023, 5:42 p.m. – Finance and HR Assistant
- 21) Motion to unseal the Board of Selectmen SEALED non-public session meeting minutes June 20, 2023, 5:42 p.m.
- 22) Acceptance of Board of Selectmen SEALED non-public session meeting minutes June 20, 2023, 6:00 p.m. – Highway Hiring
- 23) Motion to unseal the Board of Selectmen SEALED non-public session meeting minutes June 20, 2023, 6:00 p.m.

XIII. COMMUNICATIONS

- 24) Town Administrator Report
- 25) Department Monthly Reports
- 26) Correspondence - Letters and Notices
- 27) Selectmen Reports

XIV. PUBLIC COMMENT #2 (For any comment by any Henniker resident on a topic. Request time limit, up to 3 minutes)

XV. NON-PUBLIC – If Necessary Non-public Session 91-A:3 II a, b, c, d, or e

XVI. ADJOURNMENT

XVII. UPCOMING DATES 2023

- July 11, 2023 – Road Management Committee Meeting @ 6:30 p.m.
- July 12, 2023 – Economic Development Committee Meeting @ 4:30 p.m.
- July 12, 2023 – Planning Board Meeting @ 6:00 p.m.
- July 17, 2023 – Budget Advisory Committee Meeting @ 4:30 p.m.
- July 17, 2023 – Energy Committee Meeting @ 5:30 p.m.
- July 17, 2023 – Henniker Youth Athletic Committee Meeting @ 7:00 p.m.
- July 25, 2023 – Cogswell Spring Water Works Meeting @ 4:00 p.m.
- August 1, 2023 – Board of Selectmen Meeting @ 6:15 p.m.

Please see the town website www.henniker.org and bulletin boards for meeting dates, times, locations, and agendas. ([Calendar: Public Meeting + Holiday | Henniker, NH](#))

Visitor Orientation to the Town Selectman's Meeting

Welcome to this evening's Selectmen's meeting. Please note that the purpose of the meeting is for the Selectmen to accomplish its work within a qualitative timeframe. Meetings are open to the public, but public participation is limited. If you wish to be heard by the board, please note the "Public Comment" at the beginning and end of the meeting to speak about items on a meeting agenda and/or matters pertaining to the business of the Selectmen. In addition, public hearings may be scheduled for public comment on specific matters. Speakers must be residents of the Town of Henniker, property owners in the town of Henniker, and/or designated representatives of recognized civic organizations or businesses located in the Town of Henniker. When they are at the podium, speakers first need to recite their name and address for the record. Visitors should address their comments to the board and not to any individual member. Each speaker shall be provided with a single opportunity for comment, limited to three (3) minutes. Public forum shall be limited to fifteen (15) minutes. Visitors should not expect a response to their comments or questions since the Board may not have discussed or taken a position on a matter. Public Comment is not a two-way dialogue between speaker(s), Selectmen, and/or the Town Administrator. The Chair will preserve strict order and decorum at all Board of Selectmen meetings. Outbursts from the public are not permitted.

NONPUBLIC #1



Town Hall
18 Depot Hill Road
Henniker, NH 03242

Tel: (603) 428-3221
Fax: (603) 428-4366

Incorporated November 10, 1768
"Only Henniker on Earth"

TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: 06/20/23

TITLE: [REDACTED] Wage Adjustment

PREPARED BY: Gregory Aucoin

TOWN ADMINISTRATOR'S COMMENTS - RECOMMENDATION:

BACKGROUND: [REDACTED]

DISCUSSION: [REDACTED]

FISCAL IMPACT: No impact. After reviewing the expenditure report through the month of May, there is enough of a projected excess in the part time wages to move the needed funds from part time wages to full time wages. (Between wages, retirement, and Medicare this amount comes to approximately \$2546.38)

RECOMMENDATION: [REDACTED]

[Type here]



TOWN OF HENNIKER, NEW HAMPSHIRE

Town Hall
18 Depot Hill Road
Henniker, NH 03242
Tel: (603) 428-3221

STAFF REPORT

DATE: 7/11/2023
TITLE: Property Tax Deeding List Review
INITIATED BY: Deb Aucoin, Town Clerk / Tax Collector
PREPARED BY: Deb Aucoin
PRESENTED BY: Deb Aucoin
AGENDA DESCRIPTION: To review properties subject to the deeding process.

LEGAL AUTHORITY: [RSA 80:76 Tax Deed](#)

I. The collector, after 2 years from the execution of the real estate tax lien, shall execute to the lien holder a deed of the land subject to the real estate tax lien and not redeemed.

[RSA 80:77 Notice to Current Owner](#)

At least 30 days prior to executing the deed under RSA 80:76, the tax collector shall notify the current owner of the property or his representative or executor, by certified mail, return receipt requested, of the pending deeding.

FINANCIAL DETAILS: ** Total 2020 unpaid tax + interest + penalties = **\$83,991.10**

BACKGROUND:

Each year, the Tax Collector shall present deeds to the Board of Selectmen for properties which have outstanding balances dating back three or more years. This process is prescribed in [RSA 80:77](#). In 2023, a property is eligible for tax-deeding if it has an unpaid balance on the 2020 lien.

Individual deed waivers for each property will be given to the Board of Selectmen for their decision to waive. There should be reference to the reason the properties are being waived from the deeding process. Examples of reasons would include that the deeding would create liability risks for the municipality that the deeding would create undesirable obligations to the municipality, or that ownership would subject the municipality to potential liability under any federal or state environmental statute which imposes strict liability on owners for environmental impairment.

SUGGESTED ACTIONS / MOTIONS:

Motion to enter non-public session citing RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.

- Review unpaid 2020 tax lien report.
- Review current payment contracts and their status.
- Review past deed waivers-extended deed waivers.
- Governing Body (Board of Selectmen) notify the Tax Collector of properties for which they will refuse deeds by Deed Waiver

Motion to leave nonpublic session and return to public session

Motion made to seal these minutes, because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board.

Motion to execute each Deed Waiver for properties using map/lot as identifier.

ANNOUNCEMENTS

The State of New Hampshire



Department of Environmental Services Water Division

BE IT KNOWN THAT

ERIC EDWARDS

having submitted satisfactory evidence of qualifications, knowledge and
experience in accordance with the provisions of RSA, 486:9 has
been awarded this certificate of competency as a

Wastewater Treatment Facility Operator, Grade 2

Certificate number: 1666

Expiration date: 6/30/2025

Richard Emberley

Chairman

Certification Committee

CONSENT AGENDA



TOWN OF HENNIKER, NEW HAMPSHIRE
BOARD OF SELECTMEN
CONSENT AGENDA

Tuesday, July 11, 2023

Consent Agenda

- Item 1:** Property Tax Refund 2019 – New England College
- Item 2:** Property Tax Refund 2022 – Kansas
- Item 3:** Various 2022 Administrative Property Tax Abatements (Tax, Costs & Fees)
- Item 4:** Payroll Check Register – June 28, 2023
- Item 5:** Payroll Check Register – July 5, 2023
- Item 6:** Accounts Payable Manifest – July 5, 2023
- Item 7:** Accounts Payable Manifest – July 12, 2023
- Item 7:** Land Use Change Tax Warrant and Bill – Lot 592-A
- Item 8:** Land Use Change Tax Warrant and Bill – Lot 645-X2
- Item 9:** Land Use Change Tax Warrant and Bill – Lot 727-B
- Item 10:** Notification of Vacation Time – Town Administrator

Board of Selectmen Approval:

_____	_____
_____	_____

*Please note that the Consent Agenda is subject to change until 4:00 pm the day of a scheduled Selectmen's Meeting.



TOWN OF HENNIKER, NEW HAMPSHIRE

July 11, 2023

REFUND

To the Collector of Taxes.

Sir/Madame:

By vote of the Board of Selectmen:

New England College

Residence: **87 Depot Hill Road, LOT #8-439-A**

We are refunding the amount of: **\$1693.00.**

Cause of refund: Overpayment on account of this amount. July 2019 tax bill had taxable value, so bill was sent and paid. The December 2019 bill has no taxable value for the 2019 tax year, so the money paid should be refunded. Check payable to New England College, 98 Bridge Street, Henniker, NH 03242

Per Order:

Board of Selectmen

Selectmen's Office
*Administration, Finance,
Assessing, Planning,
Zoning & Building Permits*
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3221
Fx (603) 428-4366

Town Clerk / Tax Collector
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3240
Fx (603) 428-4366

Transfer / Recycling Center
Parks and Properties
18 Depot Hill Rd.
Henniker NH 03242
Physical: 1393 Weare Rd.
Ph (603) 428-7604

Cogswell Spring Water Works
146 Davison Rd.
Henniker NH 03242
Ph (603) 428-3237
Fx (603) 428-3362

Wastewater Treatment Plant
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-7215
Fx (603) 428-8312
Physical: 199 Ramsdell Rd.

Highway
18 Depot Hill Rd.
Henniker NH 03242
Physical: 209 Ramsdell Rd.
Ph (603) 428-7200
Fx (603) 428-7200

Police
340 Western Ave.
Henniker NH 03242
Ph (603) 428-3213
(Dial 911 for an Emergency)
Fx (603) 428-7509

Fire & Rescue
216 Maple St.
Henniker NH 03242
Ph (603) 428-7552
(Dial 911 for an Emergency)
Fx (603) 428-7628

Town of Henniker
 18 Depot Hill Rd
 Henniker, NH 03242
 Temp - Return Service Requested

NEW ENGLAND COLLEGE
 PARKING LOT
 98 BRIDGE STREET
 HENNIKER, NH 03242

2022 HENNIKER PROPERTY TAX -- BILL 2 OF 2

Invoice: 2022P02021705
 Billing Date: 11/15/2022
 Payment Due Date: 12/19/2022
 Amount Due: \$ 0.00

8% APR Charged After 12/19/2022

Property Owner		Assessments	
Owner: NEW ENGLAND COLLEGE PARKING LOT		Taxable Land:	115,500
Tax Rates		Buildings:	38,200
County:	\$ 1.79	Total:	153,700
School:	\$ 11.84		
Town:	\$ 6.93		
State Education:	\$ 0.88		
		SCHO	153,700
Total Tax Rate: \$ 21.44		Net Value:	0

Property Description		
Map: 000008	Lot: 000439	Sub: 00000A
Location: 87 DEPOT HILL RD Acres: 0.580		
Summary Of Taxes		
Total Tax:		\$ 0.00
- First Bill:		\$ 0.00
- Abated/Paid:		\$ 0.00
- Veteran Credits:		\$ 0.00

Amount Due By 12/19/2022: \$ 0.00

2022 HENNIKER PROPERTY TAX -- BILL 2 OF 2

Mailed To:
 NEW ENGLAND COLLEGE
 PARKING LOT
 98 BRIDGE STREET
 HENNIKER, NH 03242

Town of Henniker
 Monday, Wednesday & Friday 8:00am to 4:00pm
 Tuesday 10:00am to 6:00pm Thursday Closed
 (603) 428-3240

Tax Collector: Kimberly Johnson

Owner: NEW ENGLAND COLLEGE
 PARKING LOT
 Location: 87 DEPOT HILL RD
 Map: 000008 Lot: 000439 Sub: 00000A
 Invoice: 2022P02021705

Amount Due By 12/19/2022: \$ 0.00

Remit To:
 Town of Henniker
 18 Depot Hill Rd
 Henniker, NH 03242
 Temp - Return Service Requested

RETURN THIS PORTION WITH PAYMENT

REMITTED AMOUNT: _____

History

Real Estate Billing

300-2039
 87 DEPOT HILL ROAD
 2-439-A
 NEW ENGLAND COLLEGE
 6/17/2021

TOTALS

Desc.	Tax	Interest	Per Diem	Fees
Real Estate	\$0.00	\$0.00	\$0.00	\$0.00

TOTAL OWED

\$0.00

Date	Type	Batch	Cashier	Total	Receivable	Interest	Fees	Comments
7/22/2019	Payment	07222019dca	debbie	\$1,693.00	\$1,693.00	\$0.00	\$0.00	NEC CK
6/1/2020	Transfer Out	TO FY 2020	russ	(\$1,693.00)	(\$1,693.00)	\$0.00	\$0.00	

July 2019 Bill \$1693.00

Dec 2019 Bill ~~⊘~~

Taxable Value ~~⊘~~

TOWN OF HENNIKER
Office of the Tax Collector
 18 Depot Hill Road
 Henniker NH 03242

Hours
 Mon8-5:30/T,W,F 8-4:30/
 2nd/4th Sat 10-12

ph. (603) 428-3240

TAX YEAR	ACCOUNT	BILLING DATE	INTEREST RATE	DUE DATE
2019	300-2039	6/11/2019	0.08	7/22/2019
MAP / PARCEL	LOCATION OF PROPERTY		AREA	
2-439-A	87 DEPOT HILL ROAD		0.580	
OWNER OF RECORD		TAX CALCULATION		
NEW ENGLAND COLLEGE 98 BRIDGE STREET HENNIKER NH 03242		NET TAXABLE	\$100,500.00	
		TAX RATE	\$33.69	
		TOTAL TAX	\$3,386.00	
		ESTIMATED TAX AT 1/2 RATE	\$1,693.00	
2019 TAX RATE PER \$1000	ASSESSED VALUATION			
Municipal Rate \$9.20	Land	\$72,900		
County \$3.01	Building	\$27,600		
Local School \$19.16	Taxable Value	\$100,500		
State School \$2.32				
TOTAL: \$33.69				
Interest at 8.00% per annum after Monday, July 22, 2019.				
			PAY THIS AMOUNT	\$1,693.00

INFORMATION TO TAXPAYERS

PAYMENT OF THIS BILL DOES NOT PREVENT THE COLLECTION OF PREVIOUS UNPAID TAXES NOR DOES AN ERROR IN THE NAME OF THE PERSON TAXED PREVENT COLLECTION.

IF THIS BILL IS PAID BY CHECK OR MONEY ORDER IT IS NOT CONSIDERED PAID UNTIL CHECK OR MONEY ORDER IS CLEARED.

IF YOU ARE ELDERLY, DISABLED, BLIND, A VETERAN, OR VETERAN'S SPOUSE, OR ARE UNABLE TO PAY TAXES DUE TO POVERTY OR OTHER GOOD CAUSE YOU MAY BE ELIGIBLE FOR A TAX EXEMPTION CREDIT, ABATEMENT OR DEFERRAL. FOR DETAILS AND APPLICATION INFORMATION CONTACT THE SELECTMEN'S OFFICE.

THE TAXPAYER MAY BY MARCH 1 FOLLOWING THE DATE OF NOTICE OF TAX AND NOT AFTERWARDS, APPLY IN WRITING TO THE SELECTMEN OR ASSESSOR(S) FOR AN ABATEMENT AS PROVIDED UNDER RSA 76:16.

PLEASE DETACH AND RETURN LOWER PORTION WITH PAYMENT. RETAIN UPPER PORTION FOR YOUR RECORDS.

TOWN OF HENNIKER
18 Depot Hill Road, Henniker NH 03242

MAP / PARCEL	LOCATION OF PROPERTY	TAX YEAR	ACCOUNT	DUE DATE
2-439-A	87 DEPOT HILL ROAD	2019	300-2039	7/22/2019

NEW ENGLAND COLLEGE
 98 BRIDGE STREET
 HENNIKER NH 03242

PAY THIS AMOUNT
\$1,693.00

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Office of the Tax Collector
 18 Depot Hill Road
 Henniker NH 03242

Hours
 Mon8-5:30/T,W,F 8-4:30/
 2nd/4th Sat 10-12

ph. (603) 428-3240

TAX YEAR	ACCOUNT	BILLING DATE	INTEREST RATE	DUE DATE
2021	300-2039	5/27/2021	0.08	7/12/2021
MAP / PARCEL	LOCATION OF PROPERTY		AREA	
2-439-A	87 DEPOT HILL ROAD		0.580	
OWNER OF RECORD		TAX CALCULATION		
NEW ENGLAND COLLEGE 98 BRIDGE STREET HENNIKER NH 03242		NET TAXABLE	\$0.00	
		TAX RATE	\$31.24	
		TOTAL TAX	\$0.00	
		ESTIMATED TAX AT 1/2 RATE	\$0.00	
2021 TAX RATE PER \$1000	ASSESSED VALUATION		PREPAID	\$1,693.00
Municipal Rate \$9.94	Land \$0			
County \$2.56	Building \$0			
Local School \$16.75	Taxable Value \$0			
State School \$1.99				
TOTAL: \$31.24				
Interest at 8.00% per annum after Monday, July 12, 2021.				
			PAY THIS AMOUNT	\$0.00

INFORMATION TO TAXPAYERS

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TOWN OF HENNIKER
18 Depot Hill Road, Henniker NH 03242

MAP / PARCEL	LOCATION OF PROPERTY	TAX YEAR	ACCOUNT	DUE DATE
2-439-A	87 DEPOT HILL ROAD	2021	300-2039	7/12/2021

NEW ENGLAND COLLEGE
 98 BRIDGE STREET
 HENNIKER NH 03242

PAY THIS AMOUNT
\$0.00

History

Real Estate Billing

300-2039
87 DEPOT HILL ROAD
2-439-A
NEW ENGLAND COLLEGE
6/17/2021

TOTALS

<i>Desc.</i>	<i>Tax</i>	<i>Interest</i>	<i>Per Diem</i>	<i>Fees</i>
<i>Real Estate</i>	(\$1,693.00)	\$0.00	\$0.00	\$0.00

TOTAL OWED

(\$1,693.00)

Date	Type	Batch	Cashier	Total	Receivable	Interest	Fees	Comments
5/27/2021	Transfer In	TI FY 2020	russ	\$1,693.00	\$1,693.00	\$0.00	\$0.00	



TOWN OF HENNIKER, NEW HAMPSHIRE

July 11, 2023

REFUND

To the Collector of Taxes.

Sir/Madame:

By vote of the Board of Selectmen upon the application of:

Scott & Andrea Kansas

Residence: **294 Mt. Hunger Road**

We are refunding the amount of: **\$27.00**

Cause of refund: **The property sold with credits in the customers' name. Check payable and mailed to Scott and Andrea Kansas 14864 Blakely Way, Aledo, TX. 76008-1547**

Per Order:

Board of Selectmen

Selectmen's Office
*Administration, Finance,
Assessing, Planning,
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18 Depot Hill Rd.
Henniker NH 03242
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Fx (603) 428-8312
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18 Depot Hill Rd.
Henniker NH 03242
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Ph (603) 428-7552
(Dial 911 for an Emergency)
Fx (603) 428-7628

Town of Henniker

18 Depot Hill Rd

Henniker, NH 03242

Office Hours

Monday, Wednesday & Friday 8:00am to 4:00pm

Tuesday 10:00am to 6:00pm Thursday Closed

(603) 428-3240

Invoice Summary

Current Owner	Billed Owner
STANISEWSKI CURT P 1523 ALTON WOODS DRIVE CONCORD, NH 03301	KANSAS SCOTT PAUL KANSAS ANDREA MARIE 14864 BLAKELY WAY ALEDO, TX 76008-1547

Invoice Number: 2022P02 015505	Bill Amount: \$3.00
Invoice Type: Property Tax	Due Date: 12/19/2022
Map Lot Sub: 000011 000645 0000X3	Interest Rate: 8 %
Location: 294 MT HUNGER RD	Per Diem: 0
Book & Page: 2691 1743	Principal Due: \$0.00
	*Interest Due: \$0.00
	Penalties Due: \$0.00
	*Total Amount Due: \$0.00

Exemptions & Credits	Assessments	Taxable Districts
\$0	Land: \$593	
\$0	Current Use: Yes	
\$0	Building: \$0	
\$0	Assessment: \$593	
Exempts: \$0	Net Assmnt: \$593	
	Acres: 10.4	

Transaction Activity

Date	Activity	Amount	Int. Paid	Penalty	Int. Due
03/24/2022	Payment of \$3.00 (#CHECK)	(\$ 3.00)	\$ 0.00	\$ 0.00	\$ 0.00

Summary of Outstanding Credits

Date	Receipt	Check #	Payer	Map Lot Sub	Amount
03/21/2022	2021500450	CHECK	KANSAS SCOTT PAUL	000011 000645 0000X3	\$ 27.00
10/17/2022	2022347853	26453	STANISEWSKI, CURT (SELLER SCOTT	000011 000645 0000X3	\$ 20.00

Town of Henniker

Deposit: 2023000165
Deposit Date: 06/08/2023

Check Number	From	Amount
CHECK	KANSAS SCOTT PAUL	\$0.00
Checks: 0	Sub Total:	\$0.00
	Cash:	\$0.00
	Total:	\$0.00

Printed: 06/08/2023 2:43:11PM

Prior year
adjustment.

Applied prior owners credit
towards current owners
bill. Adjusted in Avitar.
partial credit was applied
(\$6) to current owners
bill.

Town of Henniker
Collector Receipts for Fiscal Year 2023 -- Deposit 2023000165.
 Requested by avitadmin -- 06/08/2023

Summary of All Payments

Warrant	Principal	Acct#	Interest	Acct#	Penalties	Acct#	Overpay	Acct#	Total
2023P01	-\$ 6.00	01-0000-1080-001	\$ 0.00	01-0000-3190-000	\$ 0.00	01-0000-3190-000	\$ 0.00		-\$ 6.00
CREDIT	\$ 0.00		\$ 0.00		\$ 0.00		\$ 6.00	01-0000-2220-001	\$ 6.00
Totals:	-\$ 6.00		\$ 0.00		\$ 0.00		\$ 6.00		\$ 0.00

Summary of Tender Types/Totals

All Deposits Cash/Check: \$ 0.00	Cash: \$ 0.00	Check: \$ 0.00	Electronic: \$ 0.00
PY Deletions: \$ 0.00	Deposit Date: 06/08/2023		

Summary of Electronic Payments

Type	Description	Count	Total
None			
Total of Electronic Payments:			0

Submitted By: _____

Treasurer's Signature: _____

Date: _____

Date: _____

Town of Henniker
Collector Receipts for Fiscal Year 2023 -- Deposit 2023000165.
 Requested by avitadmin -- 06/08/2023

Receipt Number <small>Owner</small>	Date	Amount <small>PID</small>	Payer	<small>Warrant</small>	<small>Principal</small>	Posted By <small>Int/Pen</small>	<small>Overpay</small>	Check #:
Deposit Number: 2023000165			Deposited By: avitadmin			Date: 06/08/2023		
2023001260	06/08/2023	\$ 0.00	KANSAS SCOTT PAUL			avitadmin		CHECK
STANISEWSKI CURT P		000011 000645 0000X3	2023P01		-\$ 6.00	\$ 0.00	\$ 0.00	
KANSAS SCOTT PAUL		CREDIT	CREDIT		\$ 0.00	\$ 0.00	\$ 6.00	
Deposit Total Cash/Check: \$ 0.00		Cash: \$ 0.00		Check: \$ 0.00		Electronic: \$ 0.00		

All Deposits Cash/Check: \$ 0.00 Cash: \$ 0.00 Check: \$ 0.00 Electronic: \$ 0.00

PY Deletions: \$ 0.00

Town of Henniker

18 Depot Hill Rd

Henniker, NH 03242

Office Hours

Monday, Wednesday & Friday 8:00am to 4:00pm

Tuesday 10:00am to 6:00pm Thursday Closed

(603) 428-3240

Tax Collector's Office Receipt

Paid By: STANISEWSKI, CURT (SELLER SCOTT KANSAS)			
Receipt Number: 2022 347853	Receipt Amount:		\$ 20.00
Check Number: 26453	Receipt Date:		Monday, October 17, 2022

Invoice	Trans. Total	Principal	Int/Pen	Balance Due	Owner	Parcel ID
2023P01029807	6.00	6.00	0.00	0.00	STANISEWSKI CURT P	000011 000645 0000X3
CREDIT	14.00	0.00	0.00	-14.00	CREDIT	000011 000645 0000X3



TOWN OF HENNIKER, NEW HAMPSHIRE

July 11, 2023

Selectmen's Office
*Administration, Finance,
Assessing, Planning,
Zoning & Building Permits*

18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3221
Fx (603) 428-4366

Town Clerk / Tax Collector

18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3240
Fx (603) 428-4366

**Transfer / Recycling Center
Parks and Properties**

18 Depot Hill Rd.
Henniker NH 03242
Physical: 1393 Weare Rd.
Ph (603) 428-7604

Cogswell Spring Water Works

146 Davison Rd.
Henniker NH 03242
Ph (603) 428-3237
Fx (603) 428-3362

Wastewater Treatment Plant

18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-7215
Fx (603) 428-8312
Physical: 199 Ramsdell Rd.

Highway

18 Depot Hill Rd.
Henniker NH 03242
Physical: 209 Ramsdell Rd.
Ph (603) 428-7200
Fx (603) 428-7200

Police

340 Western Ave.
Henniker NH 03242
Ph (603) 428-3213
(Dial 911 for an Emergency)
Fx (603) 428-7509

Fire & Rescue

216 Maple St.
Henniker NH 03242
Ph (603) 428-7552
(Dial 911 for an Emergency)
Fx (603) 428-7628

Housekeeping Abatements:

To the Collector of Taxes.

By vote of the Board of Selectmen upon the application of:

Cause of Abatement: Each of the following properties had small amounts due prior to going to lien which accrued additional cost /fees once liens were placed.

- Nicholas J. Cannell Lot 2-20-A 191 Cross Street \$43.98 (\$3.72)**
- Chen Henniker LLC Lot 5D-210 8 Maple Street \$41.06 (\$1.00)**
- Thomas Erhard Lot 12-662-A 228 Patch Road \$40.54 (\$0.50)**
- Mark R. Houle Lot 5D-161 114 Western Avenue \$40.09 (\$0.09)**
- Patash LLC Lot 5D-190 250 Western Avenue \$43.42 (\$3.33)**
- Mike Terrio Lot 6-318-P100 Spacious Skies CG \$42.07 (\$2.00)**

We have abated the specified amounts listed above.

Per Order:

Board of Selectmen

Town of Henniker
Total Due for CANNELL NICHOLAS J

Interest as of 6/9/2023

Includes Only Unpaid Invoices

Current Owner	Warrant	PID	Location	Per Diem	Principal	Int/Pen	Amount Due
CANNELL NICHOLAS J	2022L01000021	000002 000020 00000A	191 CROSS RD	\$ 0.0169	\$ 43.98	\$25.25	\$69.23
		base \$ 3.72	Totals :	\$ 0.0169	\$ 43.98	\$25.25	\$69.23

Town of Henniker
Total Due for CHEN HENNIKER LLC

Interest as of 6/19/2023

Includes Only Unpaid Invoices

Current Owner	Warrant	PID	Location	Per Diem	Principal	Int/Pen	Amount Due
CHEN HENNIKER LLC	2022L01000024	00005D 000210 000000	8 MAPLE ST	\$ 0.0157	\$ 41.06	\$25.39	\$66.45
		base amount \$ 1.00	Totals :	\$ 0.0157	\$ 41.06	\$25.39	\$66.45

Town of Henniker
Total Due for GLAZIER JR BRUCE R

Interest as of 6/19/2023
Includes Only Unpaid Invoices

Current Owner	Warrant	PID	Location	Per Diem	Principal	Int/Pen	Amount Due	
GLAZIER JR BRUCE R	2022L01000043	000012 000662 00000A	228 PATCH RD	\$ 0.0155	\$ 40.54	\$25.39	\$65.93	
<i>Thomas Erhard previous owner base amount \$0.50</i>				Totals :	\$ 0.0155	\$ 40.54	\$25.39	\$65.93

Town of Henniker

18 Depot Hill Rd

Henniker, NH 03242

Office Hours

Monday, Wednesday & Friday 8:00am to 4:00pm

Tuesday 10:00am to 6:00pm Thursday Closed

(603) 428-3240

Tax Collector's Office Receipt

**GLAZIER JR BRUCE R
228 PATCH ROAD
HENNIKER, NH 03242**

Paid By: ERHARD THOMAS A/MARKET STREET SETTLEMENT			
Receipt Number: 2022 345845		Receipt Amount:	\$ 3,576.50
Check Number: 101026287		Receipt Date:	Friday, June 10, 2022

Invoice	Trans. Total	Principal	Int/Pen	Balance Due	Owner	Parcel ID
2022P01008803	3,576.50	3,576.50	0.00	0.50	ERHARD THOMAS A	000012 000662 00000A

Town of Henniker
Total Due for HOULE MARC R

Interest as of 6/19/2023

Includes Only Unpaid Invoices

Current Owner	Warrant	PID	Location	Per Diem	Principal	Int/Pen	Amount Due	
HOULE MARC R	2022L01000054	00005D 000161 000000	114 WESTERN AVE	\$ 0.0154	\$ 40.09	\$25.38	\$65.47	
	<i>base amount \$0.09</i>			Totals :	\$ 0.0154	\$ 40.09	\$25.38	\$65.47

Town of Henniker

18 Depot Hill Rd

Henniker, NH 03242

Office Hours

Monday, Wednesday & Friday 8:00am to 4:00pm

Tuesday 10:00am to 6:00pm Thursday Closed

(603) 428-3240

Tax Collector's Office Receipt

**HOULE MARC R
HOULE LINDA G
PO BOX 429
HENNIKER, NH 03242**

Paid By: HOULE MARC R			
Receipt Number: 2022 347893	Receipt Amount:		\$ 500.45
Check Number: 4145	Receipt Date:	Wednesday, November 9, 2022	

Invoice	Trans. Total	Principal	Int/Pen	Balance Due	Owner	Parcel ID
2022S21000180	2.28	2.21	0.07	0.00	HOULE MARC R	00005D 000161 000000
2022S22000180	498.17	498.17	0.00	0.09	HOULE MARC R	00005D 000161 000000

Town of Henniker
Total Due for PATASH LLC

Interest as of 6/19/2023

Includes Only Unpaid Invoices

Current Owner	Warrant	PID	Location	Per Diem	Principal	Int/Pen	Amount Due
PATASH LLC	2022L01000081	00005D 000190 000000	250 MAPLE ST	\$ 0.0167	\$ 43.42	\$25.42	\$68.84
base amount \$3.33				Totals :	\$ 0.0167	\$ 43.42	\$25.42 \$68.84

Town of Henniker

18 Depot Hill Rd

Henniker, NH 03242

Office Hours

Monday, Wednesday & Friday 8:00am to 4:00pm

Tuesday 10:00am to 6:00pm Thursday Closed

(603) 428-3240

Tax Collector's Office Receipt

**PATASH LLC
PO BOX 2138
HENNIKER, NH 03242**

Paid By: PATASH LLC			
Receipt Number: 2023 000064	Receipt Amount:		\$ 337.86
Check Number: 407	Receipt Date:		Monday, January 23, 2023

Invoice	Trans. Total	Principal	Int/Pen	Balance Due	Owner	Parcel ID
2022S22000330	337.86	334.53	3.33	3.33	PATASH LLC	00005D 000190 000000

Town of Henniker
Total Due for SPACIOUS SKIES FRENCH POND LLC

Interest as of 6/19/2023
Includes Only Unpaid Invoices

Current Owner	Warrant	PID	Location	Per Diem	Principal	Int/Pen	Amount Due
SPACIOUS SKIES FRENCH POND LLC	2022L01000102	000006 000318 00P100	100 SPACIOUS SKIES	\$ 0.0161	\$ 42.07	\$25.40	\$67.47
Mike Terrio	base amount \$ 2.00		Totals :	\$ 0.0161	\$ 42.07	\$25.40	\$67.47



**NEW HAMPSHIRE TAX COLLECTORS' ASSOCIATION
TAX LIEN PROCEDURE
SCHEDULE OF FEES AND COSTS AS OF 1/22/23**

IN FOLLOWING THE TAX LIEN PROCEDURE FOR NON-PAYMENT OF REAL ESTATE TAXES, THERE ARE CERTAIN CHARGES FIXED BY STATE LAW AND OTHER COSTS THAT ARE GOVERNED BY LOCAL CONDITIONS. IN THE LATTER RESPECT, THE VARIATION IS SO SMALL BETWEEN TOWNS THAT THE FOLLOWING SCHEDULE MAY BE ADOPTED AS A STANDARD.

	1 ST PARCEL OF REAL ESTATE	2 ND OR SUBSEQUENT PARCEL
<u>NOTICE OF IMPENDING TAX LIEN:</u>		
COLLECTOR'S FEE FOR NOTICE OF THE IMPENDING TAX LIEN AGAINST DELINQUENT TAXPAYER COVERING ALL UNPAID TAXES LISTED UNDER HIS NAME (RSA 80:81,1-a)	\$10.00	\$0.00
COLLECTOR'S FEE FOR EACH PARCEL LISTED ON THE IMPENDING TAX LIEN (RSA 80:81,1-b)	2.00	<u>2.00</u>
SENDING ABOVE NOTICE BY CERTIFIED MAIL RETURN RECEIPT REQUESTED (RSA 80:60, RSA 80:81,II)	8.10*	
INCIDENTAL EXPENSE: PRINTED FORMS, SERVICE ETC. PRO RATA COST PER DELINQUENT TAXPAYER (RSA 80:81,II)	.90*	
TOTAL COSTS AND FEES FOR NOTICE OF IMPENDING TAX LIEN	<u>\$21.00</u>	<u>\$2.00</u>

PLEASE NOTE: THE ABOVE FEE SHOULD APPEAR ON THE NOTICE OF IMPENDING TAX LIEN.

<u>EXECUTING REAL ESTATE TAX LIEN:</u>		
COLLECTOR'S FEE FOR EXECUTING THE REAL ESTATE TAX LIEN AGAINST EACH DELINQUENT TAXPAYER (RSA 80:81,1-c)	\$10.00	
COLLECTOR'S FEE FOR EXECUTING THE TAX LIEN AGAINST EACH PARCEL (RSA 80:82,1-d)	2.00	\$2.00
COLLECTOR'S FEE FOR NOTICE TO THE REGISTER OF DEEDS OF REDEMPTION OR DISCHARGE OF THE LIEN AFTER EXECUTION (RSA 80:81,1-e)	2.00	2.00
REGISTER OF DEEDS FEE FOR RECORDING AND INDEXING A REPORT OF OF EXECUTION OF TAX LIEN, EACH PARCEL (RSA 80:82,1-b)	2.00	2.00
REGISTER OF DEEDS FEE FOR RECORDING AND INDEXING A REPORT REDEMPTION OR DISCHARGE OF LIEN EACH PARCEL (RSA 80:82,1a)	2.00	2.00
INCIDENTAL EXPENSE: PRO RATA AS BEFORE (RSA 80:81,II)	<u>1.00</u>	
TOTAL COSTS AND FEES FOR EXECUTING REAL ESTATE TAX LIEN	<u>\$19.00</u>	<u>\$8.00</u>

TOTAL COSTS AND FEES FOR NOTICE AND EXECUTION OF REAL ESTATE TAX LIEN **\$40.00** **\$10.00**

PLEASE NOTE: THE ABOVE FEE IS THE AMOUNT CHARGED TO THOSE ACCOUNTS THAT GO TO TAX LIEN.

<u>IDENTIFYING MORTGAGEES:</u>		
IN ORDER TO MEET THE REQUIREMENTS OF NOTIFICATION TO ALL MORTGAGEES, THE LIENHOLDER MUST FIRST SEARCH THE REGISTRY OF DEEDS RECORDS TO DETERMINE IF MORTGAGES EXIST ON ALL PROPERTY LISTED ON THE EXECUTION OF TAX LIEN DOCUMENT. SAID EXPENSES FOR THE SEARCH SHALL BE TOTALLED AND DIVIDED PRO RATA AMONG THE DELINQUENT ACCOUNTS (RSA 80:67) (ESTIMATED EXPENSE until final fees received)		\$10.00

<u>NOTICE TO MORTGAGEE:</u>		
THE MUNICIPALITY, COUNTY, OR STATE AS LIENHOLDER, WITHIN 45 DAYS FROM THE DATE OF EXECUTION OF THE LIEN SHALL IDENTIFY AND NOTIFY ALL PERSONS HOLDING MORTGAGES (RSA 80:65). THE NOTICE SHALL BE IN WRITING, AND A COPY SHALL BE GIVEN TO EACH MORTGAGEE AS RECORDED AT THE REGISTRY OF DEEDS IN HAND, OR LEFT AT HIS USUAL PLACE OF ABODE, OR SENT BY REGISTERED MAIL TO HIS LAST KNOWN POST OFFICE ADDRESS (RSA 80:66). EXPENSES SO INCURRED BECOME A PART OF THE TAX LIEN CHARGES AND MUST BE PAID TO THE COLLECTOR WHEN REDEMPTION IS MADE (RSA 80:67). FEE FOR NOTIFYING MORTGAGEE FOR EACH NOTICE OR EACH NAME ON A LISTING SENT OR GIVEN (RSA 80:67).		\$10.00
NOTICE TO BE SENT BY CERTIFIED MAIL, RETURN RECEIPT REQUESTED OR MILEAGE EACH WAY AT \$.25 PER MILE TO SERVICE NOTICE (RSA 80:67). USE OF CERTIFIED MAIL IS RECOMMENDED RATHER THAN MILEAGE COST OF PRINTED NOTICE, ETC.		8.10*
TOTAL COST OF NOTICE		<u>19.00</u>
TOTAL COSTS FOR IDENTIFYING AND NOTIFYING MORTGAGEE		<u>\$29.00</u>

**TOWN OF HENNIKER
PAYROLL CHECK REGISTERS
DATE: JUNE 28, 2023**

**WAGES: \$58,705.33
PAYROLL DEDUCTIONS: \$12,935.86
TOTAL: \$71,641.19**

BOARD OF SELECTMEN APPROVAL

Kris Blomback **Date**

Scott Osgood **Date**

Bill Marko **Date**

Neal Martin **Date**

Jeff Morse **Date**

Deane Kuden *6/28/23*
Town Administrator **Date**

Cheryl A. Dawson *6/27/23*
Treasurer **Date**

DEPARTMENTAL HOURS AND GROSS SUMMARY REPORT FOR TOWN OF HENNIKER

For 06/28/2023 to 06/28/2023

Pay Code	Regular Hours	Suppl. Hours	Regular Gross	OT Hours	OT Gross
Department: CODE CODE					
Department Totals For: CODE					
SALARY	18.00	0.00	485.57	0.00	0.00
Totals:	18.00	0.00	485.57	0.00	0.00
Department: CSWW CSWW					
Department Totals For: CSWW					
REGULAR	38.50	0.00	1,730.74	0.00	0.00
RETRO	0.00	0.00	509.25	0.00	0.00
Totals:	38.50	0.00	2,239.99	0.00	0.00
Department: FIRE/RESCUE FIRE/RESCUE					
Department Totals For: FIRE/RESCUE					
REGULAR	40.50	0.00	859.26	0.00	0.00
Totals:	40.50	0.00	859.26	0.00	0.00
Department: HIGHWAY HIGHWAY					
Department Totals For: HIGHWAY					
REGULAR	188.00	0.00	5,727.86	0.00	0.00
SICK	8.00	0.00	211.20	0.00	0.00
VACATION	3.50	0.00	126.34	0.00	0.00
Totals:	199.50	0.00	6,065.40	0.00	0.00
Department: LIBRARY LIBRARY					
Department Totals For: LIBRARY					
REGULAR	137.50	0.00	3,540.81	0.00	0.00
Totals:	137.50	0.00	3,540.81	0.00	0.00
Department: POLICE POLICE					
Department Totals For: POLICE					
EVENING	41.00	0.00	30.75	0.00	0.00
INS BUYOUT	0.00	0.00	2,916.66	0.00	0.00
MIDNIGHT	86.00	0.00	86.00	0.00	0.00
MILITARY LEAVE	86.00	0.00	2,180.96	0.00	0.00
OVERTIME	0.00	0.00	0.00	20.00	1,103.44
REGULAR	339.00	0.00	10,587.28	0.00	0.00
USECOMP	10.00	0.00	353.90	0.00	0.00
Totals:	562.00	0.00	16,155.55	20.00	1,103.44
Department: RESCUE RESCUE					
Department Totals For: RESCUE					
COMP OVER BASE	2.00	0.00	54.50	0.00	0.00
INS BUYOUT	0.00	0.00	1,250.00	0.00	0.00
OVERTIME	0.00	0.00	0.00	29.00	924.81
REGULAR	271.00	0.00	6,734.37	0.00	0.00
STIPEND	0.00	0.00	595.23	0.00	0.00
VACATION	24.00	0.00	654.00	0.00	0.00
Totals:	297.00	0.00	9,288.10	29.00	924.81
Department: SELECTMAN SELECTMAN					
Department Totals For: SELECTMAN					
INS BUYOUT	0.00	0.00	1,250.00	0.00	0.00
REGULAR	30.50	0.00	542.29	0.00	0.00
RETRO	0.00	0.00	410.88	0.00	0.00
SALARY	90.25	0.00	3,666.15	0.00	0.00
USECOMP	16.02	0.00	457.85	0.00	0.00

DEPARTMENTAL HOURS AND GROSS SUMMARY REPORT FOR TOWN OF HENNIKER

For 06/28/2023 to 06/28/2023

Pay Code	Regular Hours	Suppl. Hours	Regular Gross	OT Hours	OT Gross
VACATION	23.98	0.00	685.35	0.00	0.00
Totals:	160.75	0.00	7,012.52	0.00	0.00

Department: TC/TX TOWN CLERK / TAX COLLECTOR

Department Totals For: TC/TX

REGULAR	59.00	0.00	1,436.62	0.00	0.00
SALARY	47.25	0.00	1,292.92	0.00	0.00
Totals:	106.25	0.00	2,729.54	0.00	0.00

Department: TRANSFER TRANSFER

Department Totals For: TRANSFER

INS BUYOUT	0.00	0.00	1,250.00	0.00	0.00
REGULAR	120.00	0.00	2,393.60	0.00	0.00
VACATION	30.00	0.00	1,009.50	0.00	0.00
Totals:	150.00	0.00	4,653.10	0.00	0.00

Department: WELFARE WELFARE

Department Totals For: WELFARE

REGULAR	12.00	0.00	254.88	0.00	0.00
Totals:	12.00	0.00	254.88	0.00	0.00

Department: WWTP WASTE WATER TREATMENT PLANT

Department Totals For: WWTP

REGULAR	99.00	0.00	2,775.37	0.00	0.00
SICK	20.00	0.00	545.26	0.00	0.00
USECOMP	3.00	0.00	71.73	0.00	0.00
Totals:	122.00	0.00	3,392.36	0.00	0.00

Grand Totals:

COMP OVER BASE	2.00	0.00	54.50	0.00	0.00
EVENING	41.00	0.00	30.75	0.00	0.00
INS BUYOUT	0.00	0.00	6,666.66	0.00	0.00
MIDNIGHT	86.00	0.00	86.00	0.00	0.00
MILITARY LEAVE	86.00	0.00	2,180.96	0.00	0.00
OVERTIME	0.00	0.00	0.00	49.00	2,028.25
REGULAR	1,335.00	0.00	36,583.08	0.00	0.00
RETRO	0.00	0.00	920.13	0.00	0.00
SALARY	155.50	0.00	5,444.64	0.00	0.00
SICK	28.00	0.00	756.46	0.00	0.00
STIPEND	0.00	0.00	595.23	0.00	0.00
USECOMP	29.02	0.00	883.48	0.00	0.00
VACATION	81.48	0.00	2,475.19	0.00	0.00
Totals:	1,844.00	0.00	56,677.08	49.00	2,028.25

TOTAL \$ 58,705.33

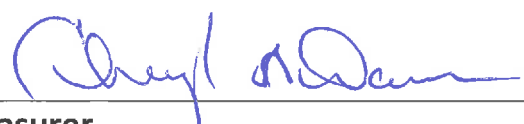
TOWN OF HENNIKER
PAYROLL CHECK REGISTERS
DATE: JULY 5, 2023

WAGES: \$71,466.04
PAYROLL DEDUCTIONS: \$15,809.19
TOTAL: \$87,275.23

BOARD OF SELECTMEN APPROVAL

Kris Blomback	Date
Scott Osgood	Date
Bill Marko	Date
Neal Martin	Date
Jeff Morse	Date

 7/3/23
Town Administrator Date

 7-3-23
Treasurer Date

DEPARTMENTAL HOURS AND GROSS SUMMARY REPORT FOR TOWN OF HENNIKER

For 07/05/2023 to 07/05/2023

Pay Code	Regular Hours	Suppl. Hours	Regular Gross	OT Hours	OT Gross
Department: CODE CODE					
Department Totals For: CODE					
GASOLINE	0.00	0.00	200.00	0.00	0.00
SALARY	18.00	0.00	485.57	0.00	0.00
Totals:	18.00	0.00	685.57	0.00	0.00
Department: CSWW CSWW					
Department Totals For: CSWW					
REGULAR	47.00	0.00	2,263.46	0.00	0.00
RETRO	0.00	0.00	286.22	0.00	0.00
Totals:	47.00	0.00	2,549.68	0.00	0.00
Department: FIRE FIRE					
Department Totals For: FIRE					
FIRE MEETING	9.00	0.00	2.25	0.00	0.00
REGULAR	88.00	0.00	1,306.00	0.00	0.00
STIPEND	0.00	0.00	2,083.33	0.00	0.00
Totals:	97.00	0.00	3,391.58	0.00	0.00
Department: FIRE/RESCUE FIRE/RESCUE					
Department Totals For: FIRE/RESCUE					
FIRE MEETING	7.00	0.00	1.75	0.00	0.00
REGULAR	134.00	0.00	2,668.69	0.00	0.00
STIPEND	0.00	0.00	886.89	0.00	0.00
Totals:	141.00	0.00	3,557.33	0.00	0.00
Department: HIGHWAY HIGHWAY					
Department Totals For: HIGHWAY					
CELL PHONE	0.00	0.00	75.00	0.00	0.00
MILEAGE	0.00	0.00	340.00	0.00	0.00
REGULAR	110.50	0.00	3,865.34	0.00	0.00
SICK BUYOUT	4.00	0.00	119.36	0.00	0.00
VACATION	86.50	0.00	2,125.06	0.00	0.00
Totals:	201.00	0.00	6,524.76	0.00	0.00
Department: LIBRARY LIBRARY					
Department Totals For: LIBRARY					
REGULAR	137.55	0.00	3,498.94	0.00	0.00
Totals:	137.55	0.00	3,498.94	0.00	0.00
Department: POLICE POLICE					
Department Totals For: POLICE					
EVENING	55.00	0.00	41.25	0.00	0.00
FT LONGEVITY	0.00	0.00	1,000.00	0.00	0.00
HOLIDAY	335.40	0.00	11,001.80	0.00	0.00
MIDNIGHT	76.00	0.00	76.00	0.00	0.00
MILITARY LEAVE	43.00	0.00	1,090.48	0.00	0.00
OUTSIDE DETAIL	6.00	0.00	270.78	0.00	0.00
OVERTIME	0.00	0.00	0.00	19.00	996.50
REGULAR	381.00	0.00	11,816.67	0.00	0.00
SICK BUYOUT	8.00	0.00	333.60	0.00	0.00
USECOMP	1.00	0.00	30.97	0.00	0.00
VACATION	2.00	0.00	96.02	0.00	0.00
Totals:	907.40	0.00	25,757.57	19.00	996.50
Department: RESCUE RESCUE					
Department Totals For: RESCUE					

DEPARTMENTAL HOURS AND GROSS SUMMARY REPORT FOR TOWN OF HENNIKER

For 07/05/2023 to 07/05/2023

Pay Code	Regular Hours	Suppl. Hours	Regular Gross	OT Hours	OT Gross
COMP OVER BASE	1.00	0.00	27.25	0.00	0.00
REGULAR	250.00	0.00	6,339.05	0.00	0.00
Totals:	251.00	0.00	6,366.30	0.00	0.00

Department: SELECTMAN SELECTMAN
Department Totals For: SELECTMAN

CELL PHONE	0.00	0.00	75.00	0.00	0.00
REGULAR	108.50	0.00	2,408.73	0.00	0.00
SALARY	86.00	0.00	3,520.69	0.00	0.00
SICK	7.00	0.00	239.00	0.00	0.00
USECOMP	0.50	0.00	20.78	0.00	0.00
Totals:	202.00	0.00	6,264.20	0.00	0.00

Department: TC/TX TOWN CLERK / TAX COLLECTOR
Department Totals For: TC/TX

FT LONGEVITY	0.00	0.00	677.08	0.00	0.00
OVERTIME	0.00	0.00	0.00	0.75	21.58
PT LONGEVITY	0.00	0.00	182.29	0.00	0.00
REGULAR	65.00	0.00	1,551.70	0.00	0.00
SALARY	50.25	0.00	1,292.92	0.00	0.00
SICK BUYOUT	6.67	0.00	209.30	0.00	0.00
VACATION BUYOUT	30.32	0.00	951.44	0.00	0.00
Totals:	152.24	0.00	4,864.73	0.75	21.58

Department: TRANSFER TRANSFER
Department Totals For: TRANSFER

OVERTIME	0.00	0.00	0.00	1.00	37.94
REGULAR	120.00	0.00	2,929.70	0.00	0.00
VACATION	20.00	0.00	315.60	0.00	0.00
Totals:	140.00	0.00	3,245.30	1.00	37.94

Department: WELFARE WELFARE
Department Totals For: WELFARE

REGULAR	13.00	0.00	276.12	0.00	0.00
Totals:	13.00	0.00	276.12	0.00	0.00

Department: WWTP WASTE WATER TREATMENT PLANT
Department Totals For: WWTP

OVERTIME	0.00	0.00	0.00	2.00	106.74
REGULAR	109.00	0.00	3,058.19	0.00	0.00
USECOMP	6.00	0.00	143.46	0.00	0.00
VACATION	5.00	0.00	119.55	0.00	0.00
Totals:	120.00	0.00	3,321.20	2.00	106.74

Grand Totals:

CELL PHONE	0.00	0.00	150.00	0.00	0.00
COMP OVER BASE	1.00	0.00	27.25	0.00	0.00
EVENING	55.00	0.00	41.25	0.00	0.00
FIRE MEETING	16.00	0.00	4.00	0.00	0.00
FT LONGEVITY	0.00	0.00	1,677.08	0.00	0.00
GASOLINE	0.00	0.00	200.00	0.00	0.00
HOLIDAY	335.40	0.00	11,001.80	0.00	0.00
MIDNIGHT	76.00	0.00	76.00	0.00	0.00
MILEAGE	0.00	0.00	340.00	0.00	0.00
MILITARY LEAVE	43.00	0.00	1,090.48	0.00	0.00
OUTSIDE DETAIL	6.00	0.00	270.78	0.00	0.00
OVERTIME	0.00	0.00	0.00	22.75	1,162.76
PT LONGEVITY	0.00	0.00	182.29	0.00	0.00
REGULAR	1,563.55	0.00	41,982.59	0.00	0.00

**TOWN OF HENNIKER
ACCOUNTS PAYABLE MANIFEST
CHECK DATE: JULY 12, 2023**

TOTAL: \$486,246.47

BOARD OF SELECTMEN APPROVAL

Kris Blomback

Date

Scott Osgood

Date

Bill Marko

Date

Neal Martin

Date

Jeff Morse

Date

David Kuen

Town Administrator

7/16/23

Date

Treasurer

Date

FORM
A-5W

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
WARRANT FOR LAND USE CHANGE TAX

STEP 1 - TAX COLLECTOR'S WARRANT FOR LAND USE CHANGE TAX IN THE MUNICIPALITY OF:

NAME OF MUNICIPALITY TOWN OF HENNIKER		
STREET ADDRESS 18 DEPOT HILL ROAD		
MAILING ADDRESS SAME		
MUNICIPALITY HENNIKER	STATE NH	ZIP CODE 03242

STEP 2 - COLLECTION OF LAND USE CHANGE TAX

(a) State of New Hampshire, County of: MERRIMACK	
(b) To: DEBORAH C. AUCOIN	Municipal Collector of taxes
(c) for the municipality of: HENNIKER	in said County.
(d) In the name of said State you are directed to collect the LAND USE CHANGE TAX in the list herewith committed to you, amounting in all of the sum of:	\$ 8,020.00
Interest at 18% will be assessed after 30 days.	
(e) Given under our hands at HENNIKER, NH	
(f) This day of JULY 11, 2023	
(g) LANDOWNER NAME OR RIGHT -OF- WAY RESPONSIBLE PARTY DANIS, TODD & KEITH	
LANDOWNER NAME OR RIGHT -OF- WAY RESPONSIBLE PARTY MAILING ADDRESS PO BOX 310, NEW BOSTON, NH 03070	
(h) MUNICIPAL TAX MAP 9	LOT NUMBER 592-A

STEP 3 - SIGNATURES OF A MAJORITY OF THE MUNICIPAL ASSESSING OFFICIALS

TYPE OR PRINT NAME (in black or dark blue ink)	SIGNATURE (in black or dark blue ink)	DATE
KRIS BLOMBACK		7/11/2023
WILLIAM MARKO		7/11/2023
D. SCOTT OSGOOD		7/11/2023
JEFF MORSE		7/11/2023
NEAL B. MARTIN		7/11/2023

FORM
A-5

**NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPALITY LAND USE CHANGE TAX BILL**

STEP 1- LAND USE CHANGE TAX TO BE BILLED TO:

PROPERTY OWNER(S) OR **RIGHT OF WAY RESPONSIBLE PARTY LISTED BELOW:**

PLEASE TYPE OR PRINT	LAST NAME/CORPORATION/TRUST NAME DANIS	FIRST NAME/CORPORATION/TRUST NAME TODD	INITIAL
	LAST NAME/CORPORATION/TRUST NAME DANIS	FIRST NAME/CORPORATION/TRUST NAME KEITH	INITIAL
	LAST NAME/CORPORATION/TRUST NAME	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
	LAST NAME/CORPORATION/TRUST NAME	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
	MAILING ADDRESS PO BOX 310		
MUNICIPALITY NEW BOSTON		STATE NH	ZIP CODE 03070

STEP 2 - PARCEL IDENTIFICATION OF DISQUALIFIED CURRENT USE LAND

PLEASE TYPE OR PRINT	(a) RIGHT OF WAY LAND USE CHANGE TAX - PROVIDE NAME OF LANDOWNER ON WHICH THE RIGHT OF WAY IS LOCATED			
	(b) ACCESSIBLE STREET LOCATION 9 GOODWIN ROAD		MUNICIPALITY HENNIKER	COUNTY MERRIMACK
	(c) TOTAL ACRES OF PARCEL 17.99	PARCEL TAX MAP AND LOT # 9	592-A	DEED BOOK AND PAGE # 3795 0599
	(d) CHECK ONE BELOW: <input checked="" type="checkbox"/> PARTIAL RELEASE <input type="checkbox"/> FULL RELEASE <input type="checkbox"/> RIGHT OF WAY LAND USE CHANGE TAX			

NOTE: A separate land use change tax (LUCT) must be submitted for each separate parcel of land.

STEP 3 - DOCUMENTATION AND FEE FOR PROPERTY TO BE ENROLLED IN CURRENT USE (CU)

(a) Owners Name When Land Was First Recorded in Current Use: STEPHEN C BENNETT 1977	DEED BOOK AND PAGE #
(b) Total Number of Acres Originally Enrolled in Current Use	17.99
(c) Total Number of Acres Previously Released Since The Original Recording	
(d) Number of Acres Subject to the LUCT Per This Assessment	2.00
(e) Number of Acres Remaining in Current Use [3(b) minus 3(c) and 3(d)]	15.99

FORM
A-5

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPALITY LAND USE CHANGE TAX BILL
 (continued)

STEP 4 - ASSESSMENT OF LAND USE CHANGE TAX

(a) Narrative Description of the Disqualification: CONSTRUCTION OF TWO ONE-FAMILY DWELLINGS, DRIVEWAY, SITE, ETC.	
(b) Actual Date of Change in Use (MM/DD/YYYY)	08/17/2022
(c) Full and True Market Value at Time of Change in Use	\$ 80,000.00
(d) Land Use Change Tax [Step 4(c) multiplied by 10%]	\$ 8,000.00 + \$20.00 Fee =

STEP 5 - SIGNATURES OF A MAJORITY OF THE MUNICIPAL ASSESSING OFFICIALS

\$8,020.00

TYPE OR PRINT NAME (in black or dark blue ink) KRIS BLOMBACK	SIGNATURE (in black or dark blue ink)	DATE 7/11/2023
TYPE OR PRINT NAME (in black or dark blue ink) WILLIAM MARKO	SIGNATURE (in black or dark blue ink)	DATE 7/11/2023
TYPE OR PRINT NAME (in black or dark blue ink) D. SCOTT OSGOOD	SIGNATURE (in black or dark blue ink)	DATE 7/11/2023
TYPE OR PRINT NAME (in black or dark blue ink) JEFF MORSE	SIGNATURE (in black or dark blue ink)	DATE 7/11/2023
TYPE OR PRINT NAME (in black or dark blue ink) NEAL B. MARTIN	SIGNATURE (in black or dark blue ink)	DATE 7/11/2023

STEP 6 - BILL LAND USE CHANGE TAX TO:

(COMPLETED BY MUNICIPAL ASSESSING OFFICIALS)

LAST NAME/CORPORATION/TRUST NAME DANIS		FIRST NAME/CORPORATION/TRUST NAME TODD & KEITH		INITIAL
MAILING ADDRESS PO BOX 310				
MUNICIPALITY NEW BOSTON		STATE NH	ZIP CODE 03070	
(b) Actual Date of Change in Use (MM/DD/YYYY)				08/17/2022
(c) Date of Land Use Change Tax Bill (MM/DD/YYYY)				07/11/2023
(d) Full and True Market Value at Time of Change in Use				\$ 80,000.00
(e) Land Use Change Tax Due				\$ 8,000.00 + \$20.00 Fee =

FORM
A-5

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPALITY LAND USE CHANGE TAX BILL

(continued)

STEP 7 - CHECKS PAYABLE AND MAILED TO: (COMPLETED BY MUNICIPAL TAX COLLECTOR)

(a) MAKE CHECKS PAYABLE TO: TOWN OF HENNIKER		
(b) MAIL TO: DEBORAH C. AUCOIN		
MAILING ADDRESS: 18 DEPOT HILL ROAD		
MUNICIPALITY HENNIKER	STATE NH	ZIP CODE 03242
(c) MUNICIPAL TAX COLLECTOR PHYSICAL OFFICE LOCATION: 18 DEPOT HILL ROAD, HENNIKER, NH 03242		
(d) MUNICIPAL TAX COLLECTOR OFFICE HOURS: MON, WED, FRI 8:00-4:00, TUE 10:00-6:00, THUR CLOSED		
(e) LAND USE CHANGE EXEMPT FROM RECORDING RSA 79-A:7, I (c): <input type="checkbox"/> Yes <input type="checkbox"/> No		
(f) RECORDING FEE: INCLUDE A SEPARATE CHECK IN THE AMOUNT OF \$ _____		
PAYABLE TO:		
(g) PAYMENT OF THE LAND USE CHANGE TAX IS DUE NO LATER THAN 30 DAYS AFTER MAILING OF THIS BILL. INTEREST, AT THE RATE OF 18% PER ANNUM, SHALL BE DUE IF THE TAX IS NOT PAID ON OR BEFORE: _____		

STEP 8 - ACKNOWLEDGEMENT OF PAYMENT (COMPLETED BY MUNICIPAL TAX C OLLECTOR)

TYPE OR PRINT NAME (in black or dark blue ink)	SIGNATURE OF MUNICIPAL TAX COLLECTOR (in black or dark blue ink)	DATE OF PAYMENT
--	--	-----------------

May 2, 2023

**Town of Henniker
Helga Winn
Board of Selectmen
18 Depot Hill Road
Henniker, NH 03242**

Re: LUCT Recommendations:

Map 9 Lot 592 Sub A (9 Goodwin Road, Danis, Todd & Keith)

Dear Helga & Board Members:

The following sales were reviewed and relied upon in my determination of fair market value for the parcel noted below:

<u>Map & Lot</u>	<u>Sale Date</u>	<u>Sale Price</u>	<u>Acreage</u>
5B-102-X2	12/20/21	\$93,000	2.090 (Diamond Drive, Wooded)
5C-359-J	06/03/22	\$79,000	4.690 (Deer Run Rd, Wet/CTD)
8-581-X2	06/13/22	\$130,000	2.690 (Depot Hill Rd, Cleared)
8-583-B	12/22/22	\$90,000	1.080 (Flanders Road)

Map 9 Lot 592 Sub A

The above-referenced parcel consists of 17.990 acres all in current use. However, due to the construction of two 1-family dwellings, driveway, site, etc., it has been determined (via measuring wheel) that approximately 2-acres no longer qualify for current use. As such, they are now subject to the Land Use Change Tax (LUCT). The sales noted above were used to aid in my opinion of market value. Giving consideration to all the above and factoring adjustments for differences in size, location, access, topography, time, etc., it is my opinion this 2-acre site has a market value of \$80,000, revealing a \$8,000 LUCT (\$80,000 x 10%). The date of change should be noted as 8/17/22, the date the permit was pulled for the new dwellings. Additionally, I would request the taxpayer, pursuant to the state statute, provide an updated current use map, clearly identifying the location of the 2-acres (send the taxpayer map examples from the Current Use Booklet as reference, if needed).

Once this recommendation is received, a land use change tax form (A-5) and the tax warrant need to be completed, signed by the Board, and provided to the Tax Collector for processing.

Sincerely,

Signed & Mailed 5/5/2023

Evan Roberge – Assessor Supervisor

FORM
A-5W

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
WARRANT FOR LAND USE CHANGE TAX

STEP 1 - TAX COLLECTOR'S WARRANT FOR LAND USE CHANGE TAX IN THE MUNICIPALITY OF:

NAME OF MUNICIPALITY TOWN OF HENNIKER		
STREET ADDRESS 18 DEPOT HILL ROAD		
MAILING ADDRESS 18 DEPOT HILL ROAD		
MUNICIPALITY HENNIKER	STATE NH	ZIP CODE 03242

STEP 2 - COLLECTION OF LAND USE CHANGE TAX

(a) State of New Hampshire, County of: MERRIMACK	
(b) To: DEBORAH C. AUCOIN	Municipal Collector of taxes
(c) for the municipality of: HENNIKER	in said County.
(d) In the name of said State you are directed to collect the LAND USE CHANGE TAX in the list herewith committed to you, amounting in all of the sum of: Interest at 18% will be assessed after 30 days.	\$ 4,650.00
(e) Given under our hands at HENNIKER, NH	
(f) This day of JULY 11, 2023	
(g) LANDOWNER NAME OR RIGHT -OF- WAY RESPONSIBLE PARTY DELANO, MICHAEL D & DAWN M.	
LANDOWNER NAME OR RIGHT -OF- WAY RESPONSIBLE PARTY MAILING ADDRESS 44 GALBRAITH ROAD	
(h) MUNICIPAL TAX MAP 11	LOT NUMBER 645-X2

STEP 3 - SIGNATURES OF A MAJORITY OF THE MUNICIPAL ASSESSING OFFICIALS

TYPE OR PRINT NAME (in black or dark blue ink) KRIS BLOMBACK	SIGNATURE (in black or dark blue ink)	DATE 7/11/2023
TYPE OR PRINT NAME (in black or dark blue ink) WILLIAM MARKO	SIGNATURE (in black or dark blue ink)	DATE 7/11/2023
TYPE OR PRINT NAME (in black or dark blue ink) D. SCOTT OSGOOD	SIGNATURE (in black or dark blue ink)	DATE 7/11/2023
TYPE OR PRINT NAME (in black or dark blue ink) JEFF MORSE	SIGNATURE (in black or dark blue ink)	DATE 7/11/2023
TYPE OR PRINT NAME (in black or dark blue ink) NEAL B. MARTIN	SIGNATURE (in black or dark blue ink)	DATE 7/11/2023

FORM
A-5

**NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPALITY LAND USE CHANGE TAX BILL**

STEP 1 - LAND USE CHANGE TAX TO BE BILLED TO:

PROPERTY OWNER(S) OR **RIGHT OF WAY RESPONSIBLE PARTY LISTED BELOW:**

PLEASE TYPE OR PRINT	LAST NAME/CORPORATION/TRUST NAME DELANO	FIRST NAME/CORPORATION/TRUST NAME MICHAEL	INITIAL D
	LAST NAME/CORPORATION/TRUST NAME DELANO	FIRST NAME/CORPORATION/TRUST NAME DAWN	INITIAL M
	LAST NAME/CORPORATION/TRUST NAME	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
	LAST NAME/CORPORATION/TRUST NAME	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
	MAILING ADDRESS 44 GALBRAITH ROAD		
MUNICIPALITY SOMERS		STATE CT	ZIP CODE 06071

STEP 2 - PARCEL IDENTIFICATION OF DISQUALIFIED CURRENT USE LAND

PLEASE TYPE OR PRINT	(a) RIGHT OF WAY LAND USE CHANGE TAX - PROVIDE NAME OF LANDOWNER ON WHICH THE RIGHT OF WAY IS LOCATED			
	(b) ACCESSIBLE STREET LOCATION 218 MT. HUNGER ROAD		MUNICIPALITY HENNIKER	COUNTY MERRIMACK
	(c) TOTAL ACRES OF PARCEL 11.295	PARCEL TAX MAP AND LOT # 11 645-X2	DEED BOOK AND PAGE # 3647 0513	
	(d) CHECK ONE BELOW: <input checked="" type="checkbox"/> PARTIAL RELEASE <input type="checkbox"/> FULL RELEASE <input type="checkbox"/> RIGHT OF WAY LAND USE CHANGE TAX			

NOTE: A separate land use change tax (LUCT) must be submitted for each separate parcel of land.

STEP 3 - DOCUMENTATION AND FEE FOR PROPERTY TO BE ENROLLED IN CURRENT USE (CU)

(a) Owners Name When Land Was First Recorded in Current Use: MCCOMISH, HARRY & VIOLA 1974	DEED BOOK AND PAGE #
(b) Total Number of Acres Originally Enrolled in Current Use	11.295
(c) Total Number of Acres Previously Released Since The Original Recording	0.185
(d) Number of Acres Subject to the LUCT Per This Assessment	0.315
(e) Number of Acres Remaining in Current Use [3(b) minus 3(c) and 3(d)]	10.795

FORM
A-5

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPALITY LAND USE CHANGE TAX BILL
 (continued)

STEP 4 - ASSESSMENT OF LAND USE CHANGE TAX

(a) Narrative Description of the Disqualification: ADDITIONAL CLEARING FOR POLE BARN AND PLANNED HOUSE SITE.	
(b) Actual Date of Change in Use (MM/DD/YYYY)	08/18/2022
(c) Full and True Market Value at Time of Change in Use	\$ 46,300.00
(d) Land Use Change Tax [Step 4(c) multiplied by 10%]	\$ 4,630.00 + \$20.00 Fee=

STEP 5 - SIGNATURES OF A MAJORITY OF THE MUNICIPAL ASSESSING OFFICIALS

\$4,650.00

TYPE OR PRINT NAME (in black or dark blue ink) KRIS BLOMBACK	SIGNATURE (in black or dark blue ink)	DATE 07/11/2023
TYPE OR PRINT NAME (in black or dark blue ink) WILLIAM MARKO	SIGNATURE (in black or dark blue ink)	DATE 07/11/2023
TYPE OR PRINT NAME (in black or dark blue ink) D. SCOTT OSGOOD	SIGNATURE (in black or dark blue ink)	DATE 07/11/2023
TYPE OR PRINT NAME (in black or dark blue ink) JEFF MORSE	SIGNATURE (in black or dark blue ink)	DATE 07/11/2023
TYPE OR PRINT NAME (in black or dark blue ink) NEAL B. MARTIN	SIGNATURE (in black or dark blue ink)	DATE 07/11/2023

STEP 6 - BILL LAND USE CHANGE TAX TO:

(COMPLETED BY MUNICIPAL ASSESSING OFFICIALS)

LAST NAME/CORPORATION/TRUST NAME DELANO		FIRST NAME/CORPORATION/TRUST NAME MICHAEL D & DAWN M		INITIAL
MAILING ADDRESS 44 GALBRAITH ROAD				
MUNICIPALITY SOMERS		STATE CT	ZIP CODE 06071	
(b) Actual Date of Change in Use (MM/DD/YYYY)				08/18/2022
(c) Date of Land Use Change Tax Bill (MM/DD/YYYY)				07/11/2023
(d) Full and True Market Value at Time of Change in Use				\$ 46,300.00
(e) Land Use Change Tax Due				\$ 4,630.00 + \$20.00 Fee=

FORM
A-5

**NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPALITY LAND USE CHANGE TAX BILL**

(continued)

STEP 7 - CHECKS PAYABLE AND MAILED TO: (COMPLETED BY MUNICIPAL TAX COLLECTOR)

(a) MAKE CHECKS PAYABLE TO: TOWN OF HENNIKER		
(b) MAIL TO: DEBORAH C. AUCOIN		
MAILING ADDRESS: 18 DEPOT HILL ROAD		
MUNICIPALITY HENNIKER	STATE NH	ZIP CODE 03242
(c) MUNICIPAL TAX COLLECTOR PHYSICAL OFFICE LOCATION: 18 DEPOT HILL ROAD, HENNIKER, NH 03242		
(d) MUNICIPAL TAX COLLECTOR OFFICE HOURS: MON, WED, FRI 8:00-4:00, TUE 10:00-6:00, THUR CLOSED		
(e) LAND USE CHANGE EXEMPT FROM RECORDING RSA 79-A:7, I (c): <input type="checkbox"/> Yes <input type="checkbox"/> No		
(f) RECORDING FEE: INCLUDE A SEPARATE CHECK IN THE AMOUNT OF \$ _____		
PAYABLE TO:		
(g) PAYMENT OF THE LAND USE CHANGE TAX IS DUE NO LATER THAN 30 DAYS AFTER MAILING OF THIS BILL. INTEREST, AT THE RATE OF 18% PER ANNUM, SHALL BE DUE IF THE TAX IS NOT PAID ON OR BEFORE: _____		

STEP 8 - ACKNOWLEDGEMENT OF PAYMENT (COMPLETED BY MUNICIPAL TAX C OLLECTOR)

TYPE OR PRINT NAME (in black or dark blue ink)	SIGNATURE OF MUNICIPAL TAX COLLECTOR (in black or dark blue ink)	DATE OF PAYMENT
--	--	-----------------

May 2, 2023

**Town of Henniker
Helga Winn
Board of Selectmen
18 Depot Hill Road
Henniker, NH 03242**

Re: LUCT Recommendations:

Map 11 Lot 645 Sub X2 (218 Mt. Hunger Road, Delano, Michael & Dawn)

The following sales were reviewed and relied upon in my determination of fair market value for the parcel noted below:

<u>Map & Lot</u>	<u>Sale Date</u>	<u>Sale Price</u>	<u>Acreage</u>
5B-102-X2	12/20/21	\$93,000	2.090 (Diamond Drive, Wooded)
5C-359-J	06/03/22	\$79,000	4.690 (Deer Run Rd, Wet/CTD)
8-581-X2	06/13/22	\$130,000	2.690 (Depot Hill Rd, Cleared)
8-583-B	12/22/22	\$90,000	1.080 (Flanders Road)

Map 11 Lot 645 Sub X2

The above-referenced parcel consists of 11.295 acres, of which 11.110 acres are in current use. However, during new construction/pick-ups, it was determined that approximately 0.315 additional acres, (0.5 acres in total now) has been disturbed for the new pole barn and what appears to be a clearing for a planned house site. As 0.185 acres were previously removed from current use, the 0.315 additional acres is now subject to the Land Use Change Tax (LUCT). It appears the previous LUCT for the 0.185 acres was removed based on its size, shape, and utility as an outbuilding site only (meaning it would not support a house site and the LUCT reflected that), however now that the area disturbed would support a house site, the value must account for that fact. Therefore, the sales noted above were used to aid in my opinion of market value. Giving consideration to all the above and factoring adjustments for differences in size, location, access, topography, time, previous outbuilding site only value, etc., it is my opinion this 0.315-acre building site has a market value of \$46,300, revealing a \$4,630 LUCT (\$46,300 x 10%). The date of change should be noted as 08/18/22, the date the permit was pulled to construct a new pole barn and the sitework was started, etc. Additionally, I would request the taxpayer, pursuant to the state statute, provide an updated current use map, clearly identifying the location of the 2-acres (send the taxpayer map examples from the Current Use Booklet as reference, if needed).

Once this recommendation is received, a land use change tax form (A-5) and the tax warrant need to be completed, signed by the Board, and provided to the Tax Collector for processing.

Sincerely,

Signed & Mailed 5/5/2023

Evan Roberge – Assessor Supervisor

**NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
WARRANT FOR LAND USE CHANGE TAX**

STEP 1 - TAX COLLECTOR'S WARRANT FOR LAND USE CHANGE TAX IN THE MUNICIPALITY OF:

NAME OF MUNICIPALITY TOWN OF HENNIKER		
STREET ADDRESS 18 DEPOT HILL ROAD		
MAILING ADDRESS 18 DEPOT HILL ROAD		
MUNICIPALITY HENNIKER	STATE NH	ZIP CODE 03242

STEP 2 - COLLECTION OF LAND USE CHANGE TAX

(a) State of New Hampshire, County of: MERRIMACK	
(b) To: DEBORAH C. AUCOIN	Municipal Collector of taxes
(c) for the municipality of: HENNIKER	in said County.
(d) In the name of said State you are directed to collect the LAND USE CHANGE TAX in the list herewith committed to you, amounting in all of the sum of: Interest at 18% will be assessed after 30 days.	\$ 5,940.00
(e) Given under our hands at HENNIKER, NH	
(f) This day of JULY 11, 2023	
(g) LANDOWNER NAME OR RIGHT -OF- WAY RESPONSIBLE PARTY CONNORS, DAVID M	
LANDOWNER NAME OR RIGHT -OF- WAY RESPONSIBLE PARTY MAILING ADDRESS 241 HAYWAY ROAD, EAST FALMOUTH, MA 02536	
(h) MUNICIPAL TAX MAP 11	LOT NUMBER 727-B

STEP 3 - SIGNATURES OF A MAJORITY OF THE MUNICIPAL ASSESSING OFFICIALS

TYPE OR PRINT NAME (in black or dark blue ink) KRIS BLOMBACK	SIGNATURE (in black or dark blue ink)	DATE 7/11/2023
TYPE OR PRINT NAME (in black or dark blue ink) WILLIAM MARKO	SIGNATURE (in black or dark blue ink)	DATE 7/11/2023
TYPE OR PRINT NAME (in black or dark blue ink) D. SCOTT OSGOOD	SIGNATURE (in black or dark blue ink)	DATE 7/11/2023
TYPE OR PRINT NAME (in black or dark blue ink) JEFF MORSE	SIGNATURE (in black or dark blue ink)	DATE 7/11/2023
TYPE OR PRINT NAME (in black or dark blue ink) NEAL B. MARTIN	SIGNATURE (in black or dark blue ink)	DATE 7/11/2023

FORM
A-5

**NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPALITY LAND USE CHANGE TAX BILL**

STEP 1 - LAND USE CHANGE TAX TO BE BILLED TO:

PROPERTY OWNER(S) OR **RIGHT OF WAY RESPONSIBLE PARTY LISTED BELOW:**

PLEASE TYPE OR PRINT	LAST NAME/CORPORATION/TRUST NAME CONNORS	FIRST NAME/CORPORATION/TRUST NAME DAVID	INITIAL M
	LAST NAME/CORPORATION/TRUST NAME	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
	LAST NAME/CORPORATION/TRUST NAME	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
	LAST NAME/CORPORATION/TRUST NAME	FIRST NAME/CORPORATION/TRUST NAME	INITIAL
	MAILING ADDRESS 241 HAYWAY ROAD		
MUNICIPALITY EAST FALMOUTH		STATE MA	ZIP CODE 02536

STEP 2 - PARCEL IDENTIFICATION OF DISQUALIFIED CURRENT USE LAND

PLEASE TYPE OR PRINT	(a) RIGHT OF WAY LAND USE CHANGE TAX - PROVIDE NAME OF LANDOWNER ON WHICH THE RIGHT OF WAY IS LOCATED			
	(b) ACCESSIBLE STREET LOCATION 433 MOUNT HUNGER ROAD		MUNICIPALITY HENNIKER	COUNTY MERRIMACK
	(c) TOTAL ACRES OF PARCEL 4.35	PARCEL TAX MAP AND LOT # 11	DEED BOOK AND PAGE # 727-B 3780 2013	
	(d) CHECK ONE BELOW: <input checked="" type="checkbox"/> PARTIAL RELEASE <input type="checkbox"/> FULL RELEASE <input type="checkbox"/> RIGHT OF WAY LAND USE CHANGE TAX			

NOTE: A separate land use change tax (LUCT) must be submitted for each separate parcel of land.

STEP 3 - DOCUMENTATION AND FEE FOR PROPERTY TO BE ENROLLED IN CURRENT USE (CU)

(a) Owners Name When Land Was First Recorded in Current Use: FORSTER, STEPHEN E & BARBARA 1981	DEED BOOK AND PAGE #
(b) Total Number of Acres Originally Enrolled in Current Use	4.35
(c) Total Number of Acres Previously Released Since The Original Recording	
(d) Number of Acres Subject to the LUCT Per This Assessment	0.25
(e) Number of Acres Remaining in Current Use [3(b) minus 3(c) and 3(d)]	4.10

FORM
A-5

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPALITY LAND USE CHANGE TAX BILL
 (continued)

STEP 4 - ASSESSMENT OF LAND USE CHANGE TAX

(a) Narrative Description of the Disqualification: LOT CONTIGUOUS WITH LOT 727. AREA FOR NEW BLDG & DRIVEWAY DISQUALIFIES NOW..	
(b) Actual Date of Change in Use (MM/DD/YYYY)	4/6/2023
(c) Full and True Market Value at Time of Change in Use	\$ 59,200
(d) Land Use Change Tax [Step 4(c) multiplied by 10%]	\$ 5,920 + \$20.00 Fee=

STEP 5 - SIGNATURES OF A MAJORITY OF THE MUNICIPAL ASSESSING OFFICIALS

\$5,940.00

TYPE OR PRINT NAME (in black or dark blue ink) KRIS BLOMBACK	SIGNATURE (in black or dark blue ink)	DATE 7/11/2023
TYPE OR PRINT NAME (in black or dark blue ink) WILLIAM MARKO	SIGNATURE (in black or dark blue ink)	DATE 7/11/2023
TYPE OR PRINT NAME (in black or dark blue ink) D. SCOTT OSGOOD	SIGNATURE (in black or dark blue ink)	DATE 7/11/2023
TYPE OR PRINT NAME (in black or dark blue ink) JEFF MORSE	SIGNATURE (in black or dark blue ink)	DATE 7/11/2023
TYPE OR PRINT NAME (in black or dark blue ink) NEAL B. MARTIN	SIGNATURE (in black or dark blue ink)	DATE 7/11/2023

STEP 6 - BILL LAND USE CHANGE TAX TO:

(COMPLETED BY MUNICIPAL ASSESSING OFFICIALS)

LAST NAME/CORPORATION/TRUST NAME CONNORS		FIRST NAME/CORPORATION/TRUST NAME DAVID	INITIAL M
MAILING ADDRESS 241 HAYWAY ROAD			
MUNICIPALITY EAST FALMOUTH	STATE MA	ZIP CODE 02536	
(b) Actual Date of Change in Use (MM/DD/YYYY)		4/6/2023	
(c) Date of Land Use Change Tax Bill (MM/DD/YYYY)		7/11/2023	
(d) Full and True Market Value at Time of Change in Use		\$ 59,200	
(e) Land Use Change Tax Due		\$ 5,920 + \$20.00 Fee=	

FORM
A-5

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPALITY LAND USE CHANGE TAX BILL

(continued)

STEP 7 - CHECKS PAYABLE AND MAILED TO: (COMPLETED BY MUNICIPAL TAX COLLECTOR)

(a) MAKE CHECKS PAYABLE TO: TOWN OF HENNIKER		
(b) MAIL TO: DEBORAH C. AUCOIN - TAX COLLECTOR		
MAILING ADDRESS: 18 DEPOT HILL ROAD		
MUNICIPALITY HENNIKER	STATE NH	ZIP CODE 03242
(c) MUNICIPAL TAX COLLECTOR PHYSICAL OFFICE LOCATION: 18 DEPOT HILL ROAD, HENNIKER, NH 03242		
(d) MUNICIPAL TAX COLLECTOR OFFICE HOURS: MON, WED, FRI 8:00-4:00, TUE 10:00-6:00, THUR CLOSED		
(e) LAND USE CHANGE EXEMPT FROM RECORDING RSA 79-A:7, I (c): <input type="checkbox"/> Yes <input type="checkbox"/> No		
(f) RECORDING FEE: INCLUDE A SEPARATE CHECK IN THE AMOUNT OF \$ _____		
PAYABLE TO:		
(g) PAYMENT OF THE LAND USE CHANGE TAX IS DUE NO LATER THAN 30 DAYS AFTER MAILING OF THIS BILL. INTEREST, AT THE RATE OF 18% PER ANNUM, SHALL BE DUE IF THE TAX IS NOT PAID ON OR BEFORE: _____		

STEP 8 - ACKNOWLEDGEMENT OF PAYMENT (COMPLETED BY MUNICIPAL TAX COLLECTOR)

TYPE OR PRINT NAME (in black or dark blue ink)	SIGNATURE OF MUNICIPAL TAX COLLECTOR (in black or dark blue ink)	DATE OF PAYMENT

May 2, 2023

Town of Henniker
Helga Winn
Board of Selectmen
18 Depot Hill Road
Henniker, NH 03242

Re: LUCT Recommendations:

Map 11 Lot 727 Sub B (433 Mt. Hunger Road, Connors, David M)

Dear Helga & Board Members:

The following sales were reviewed and relied upon in my determination of fair market value for the parcel noted below:

<u>Map & Lot</u>	<u>Sale Date</u>	<u>Sale Price</u>	<u>Acreage</u>
5B-102-X2	12/20/21	\$93,000	2.090 (Diamond Drive, Wooded)
5C-359-J	06/03/22	\$79,000	4.690 (Deer Run Rd, Wet/CTD)
8-581-X2	06/13/22	\$130,000	2.690 (Depot Hill Rd, Cleared)
8-583-B	12/22/22	\$90,000	1.080 (Flanders Road)

Map 11 Lot 727 Sub B

The above-referenced parcel consists of 4.350 acres all in current use (contiguous identical ownership with abutting lots). However, during new construction/pick-ups on nearby properties, I noticed that this parcel had a newer building on it. After reviewing, it was measured at 40x40 and (appears to have been built without a permit). It has storage container sides, with a garage door, heating, and plumbing, etc. and according to the property owner (David Connors), Stephen Forster who has a life estate in this parcel is living there. The disturbed area for the driveway, utilities, structure, etc. was determined to be 0.25 acres (via measuring wheel) and the 0.25-acres no longer qualifies for current use. As such, they are now subject to the Land Use Change Tax (LUCT). The sales noted above were used to aid in my opinion of market value. Giving consideration to all the above and factoring adjustments for differences in size, location, access, topography, time, etc., it is my opinion this 0.25 acres has a market value of \$59,200, revealing a \$5,920 LUCT (\$59,200 x 10%). The date of change should be noted as 04/06/2023, the date the LUCT violation was discovered. Additionally, I would request the taxpayer, pursuant to the state statute, provide an updated current use map, clearly identifying the location of the 0.25-acres NICU and the remaining 4.1 in Current Use (send the taxpayer map examples from the Current Use Booklet as reference, if needed).

Once this recommendation is received, a land use change tax form (A-5) and the tax warrant need to be completed, signed by the Board, and provided to the Tax Collector for processing.

As always, should you have questions or concerns, please do not hesitate to contact me.

Sincerely,

Signed & Mailed 5/5/2023

Evan Roberge – Assessor Supervisor



TOWN OF HENNIKER, NEW HAMPSHIRE

Town Hall
18 Depot Hill Road
Henniker, NH 03242
Tel: (603) 428-3221

CONSENT AGENDA

DATE: 7/11/2023

TITLE: Town Administrator Notification of Vacation Time

INITIATED BY: Diane Kendall, Town Administrator

PREPARED BY: Diane Kendall, Town Administrator

DESCRIPTION: Per agreement this memo is to notify the Board of my intent to take 3 or more consecutive vacation days: July 19-21 and 24. The office will be adequately staffed during this time. I will be traveling on the west coast with a time difference, but I am available by cell phone for emergency.

In addition, I will be out of the office July 13-14

Kris Blomback

Scott Osgood

Bill Marko

Neal Martin

Jeff Morse

APOINTMENTS WITH THE BOARD



TOWN OF HENNIKER, NEW HAMPSHIRE

Town Hall
18 Depot Hill Road
Henniker, NH 03242
Tel: (603) 428-3221

Request for Board of Selectman Agenda Item Consideration

Per Town of Henniker Selectmen's Policies Section II.1 Meeting, Board & Committee Policies, Board of Selectmen Meeting Procedures and Section II.3 Citizen Participation at Meetings.

- Persons may request an addition to the Board of Selectman Agenda until noon on the Thursday preceding the scheduled Selectman meeting. Depending upon the boards schedule, appearances will be scheduled within the next two regularly scheduled board meetings whenever possible.
- Purpose of this policy is for the notification in advance of the Board of Selectmen and the public to review supporting materials prior to the meeting.
- This form will provide the board with basic information of the topic or request.
- Persons who have been pre-scheduled to appear before the Board will normally speak during the New Business section of the agenda. Please see the policy for more information.

SUBMIT FORM TO THE TOWN ADMINISTRATOR diane.kendall@henniker.org or mail to address at top of form.

Requested Meeting Date: 7/11/23	
REQUESTOR CONTACT INFORMATION	
Name: Leo Aucoin	
Address: 619 Gulf Road	
Email: [REDACTED]	
Phone: [REDACTED]	
DESCRIPTION OF TOPIC OR REQUEST	
TITLE: Gulf Road Removal from OHRV TRAIL system	
PERSON PRESENTING TO THE SELECTBOARD AND CONTACT INFORMATION IF DIFFERENT:	
DESCRIPTION OF QUESTION OR PROBLEM: Quality of life from the additional TRAFFIC of OHRV's passing by my home had diminished. there is a trail that will allow them to pass without using GULF ROAD	
PREVIOUS ACTIONS TAKEN BY REQUESTER OR OTHERS: (include attempts to resolve prior to coming to BoS) Presented to OHRV committee who vote in favor of the removal	
EXPECTED OUTCOME, ACTION OR DECISION: (be specific) Board to vote to remove Gulf Road from the list of Roads Allowed for OHRV use	

KNOWN FINANCIAL IMPACT:

NO IMPACT

OTHER SUPPORTING INFORMATION: (attach supporting documentation or add additional comments here)

FOR OFFICE USE ONLY

DATE RECEIVED: 6/29/23

DATE SCHEDULED: 7/11/23

TOWN ADMINISTRATOR COMMI

OHRV GB must hold ~~THA~~ a duly noticed public hearing to change road to allow or prohibit

DEPARTMENT HEAD AND COMMITTEE COMMENTS:

LEGAL AUTHORITY: RSA 215-A:6, IX

FINANCIAL DETAILS:

SUGGESTED ACTION/MOTIONS/RECOMMENDATIONS:

POST MEETING NEXT STEPS AND FOLLOW-UP

RESOLUTION:



Town Hall
18 Depot Hill Road
Henniker, NH 03242

Tel: (603) 428-3221
Fax: (603) 428-4366

Incorporated November 10, 1768
"Only Henniker on Earth"

TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: 7/11/2023
TITLE: New England College Assembly and Firework Permits
INITIATED BY: Holly Senay – New England College
PREPARED BY: Helga Winn - Executive Assistant
PRESENTED BY: Holly Senay & Dan Gearan – New England College

AGENDA DESCRIPTION: New England College has applied for an assembly permit and a permit to display fireworks for their Fall Festival. This event will take place from September 29, 2023, until October 1, 2023, between the hours of 8:00 a.m. and 11:00 p.m. All necessary departments have reviewed and approved the permits.

Assembly Locations: Putnam Center, Simon Center & Lawn

Firework Display: New England College Athletic Fields at 134 Western Avenue (map attached)

Legal Authority: Chapter 15 & Chapter 50, Henniker Town Ordinance

Financial Details: N/A

Town Administrator Comment:

N/A

Suggested Action/Recommendation:

1st Motion: Move to approve the permit for display of fireworks and authorize the Chairman, Kris Blomback, to sign the permit on behalf of the Selectboard.

2nd Motion: Move to approve the assembly permit.

JUN 07 2023

SELECTMEN'S OFFICE



Town of Henniker - Office of Selectmen
18 Depot Hill Road, Henniker, NH 03242
Phone (603) 428-4366 / Fax (603) 428-4366
Website www.henniker.org

APPLICATION FOR ASSEMBLY

For any assembly or gathering of persons within the Town of Henniker for the purpose of entertainment, games, shows, activities, exhibitions, amusements, etc., for which the promoter has reason to believe, will attract **300 or more persons** at any one time (see Sect. 15.2). It shall be unlawful for any promoter to allow, permit, encourage, promote, organize, conduct or advertise any such assembly or gathering unless a valid permit has first been obtained therefore from the Board of Selectmen (see Sect. 15.3). Completed application **MUST BE** submitted to the Board of Selectmen no less than 30 days prior to the planned event, however **60 days** is strongly recommended.

DESCRIPTION OF EVENT: Please see attachment.

Location: Pitman Center, Simon Center & Lawn, Athletic Fields

Date(s) of Event: 9/29/23 - 10/1/23 Hours from 8:00am to 11pm

Drawing / Map: If this is a walk, race or any event that will take place in multiple areas, please include a DRAWING that shows: parking, start/end locations, and the exact route, including areas to be kept open for emergency vehicles.

Estimated Attendance: 500 Maximum No.: 700 Minimum No.: 200

Should attendance exceed the maximum listed above, what plan will be followed?: Gatherings will be held in several locations throughout campus.

Cleanup: Describe provisions for cleanup of premises and removal of rubbish: NEC will use existing services to clean facilities & premises

Describe the following provisions:

Sanitation (toilets) All restrooms in NEC facilities will be available as well as 3 portable toilets at the Rugby Pitch. No. of units: Male: Female:

Water supply from: Existing water supply through NEC

Food will be served from and/or by: Chartwells Catering

Beverages will be served from and/or by: Chartwells Catering

Type of alcoholic beverages to be served: Beer & Wine, VIP events will include Full Bar

Illumination after dark will be provided by: Existing light fixtures

Medical and first aid available from or by: Campus Safety

Traffic control provided by: Campus Safety No. of officers:

Parking for _____ number of cars is planned.

Attach plan of exact parking location and exact route to be kept open for emergency vehicles.
 Not applicable. Explain: existing parking lots will be used

NAME OF PROMOTER: New England College
Mailing Address: 98 Bridge Street Henniker NH 03242
Phone / Fax: 603-428-2489 603-428-2461
Email: _____

I, Paula A. Amato, do hereby accept all responsibility for the above described event. I agree to adhere to all laws and regulations of the Town of Henniker and the State of New Hampshire. I do hereby consent to the entry, at any time, in the course of his/her duties, any town officer in the performance of his/her duties, including but not limited to inspection. I do also agree to provide whatever surety is deemed necessary by the Board of Selectmen. Under the penalty of perjury, I do hereby certify that the above is true.

Date: 6/7/2023 Signature: _____

Printed name: Dr. Paula Amato, Executive Vice President & CFO

PROPERTY OWNER: The following MUST BE completed by the owner of the property involved.

Owner's Name: _____

I, _____, have thoroughly discussed the above event with the Promoter and am in agreement with him/her in all areas. I do hereby give my consent to the use of my property for this event. I do hereby consent to the entry, at any time, in the course of his/her duties, any town officer in the performance of his/her duties, including but not limited to inspection. I agree to adhere to all laws and regulations of the Town of Henniker and the State of New Hampshire. Under the penalty of perjury I do hereby certify that the above application is true.

Date: _____ Signature: _____

DO NOT WRITE BELOW THIS SPACE. FOR TOWN-USE ONLY

DEPARTMENTAL APPROVALS: Please attach any comments or special requirements to the application.

Fire Chief: _____	Date: <u>6-7-2023</u>
Health/Code _____	Date: <u>6-7-23</u>
Highway Sup _____	Date: <u>6/19/23</u>
Water Super _____	Date: <u>6-8-23</u>
Waste Water _____	Date: <u>6/26/23</u>
Rescue Squa _____	Date: <u>6/13/23</u>
Police Chief: _____	Date: <u>6-18-23</u>

BOARD OF SELECTMEN:

Denied Reason: _____

Approved Having reviewed the above-described event we do hereby grant permission for this event to take place at the time and hours indicated. Surety in the amount of \$ _____ is required.

Selectmen's comments and/or additional requirements to be met: _____

PROMOTER: I do hereby agree to these additional requirements and/or comments:

Promoter's Signature: _____ Date: _____

SELECTMEN SIGNATURES:



Date: _____

Original Document to: Promoter
Copies to: Police Department & Assembly Permit Files

Henniker Ordinance, Sections 15.1 - 15.11

~ 15.1 Findings and declarations. The Town of Henniker finds and declares that it is necessary for the protection of the health and welfare of the general public and the inhabitants of the town that rules and regulations be established for the purpose of regulating large assemblies so as to ensure the public health and safety, proper sanitary, fire, police, health and safety measures be provided to regulate such gatherings. (RSA 155:1, 155:2, 155:17, 155:39 and RSA 651:2)

- 15.2 Applicability; size of crowd. This chapter pertains to any assembly or gathering of persons within the Town of Henniker for the purpose of entertainment, games, shows, activities, exhibitions, amusements, etc., for which the promoter has reason to believe, will attract 300 or more persons at any one time.

- 15.3 Permit required. It shall be unlawful for any promoter to allow, permit, encourage, promote, organize, conduct or advertise any such assembly or gathering unless a valid permit has first been obtained therefore from the Board of Selectmen.

- 15.4 Submission of application. Application for permit must be submitted to the Board of Selectmen 30 days prior to the date upon which event is to be held or may be held. If application for permit is not approved, the denial shall be in writing setting forth the reason(s) for the denial. The decision of the Selectmen shall be final.

- 15.5 Surety.

A. At the discretion of the Selectmen, surety will be posted by the promoter, prior to the date of the event, to satisfy damages to public or private property, reimbursements for expenses of any town department and any and all other expenses incurred as a result of the event.

B. Any or all unexpended funds from said surety shall be returned to the promoter.

- 15.6 Contents of application. The applicant for a permit under this chapter shall furnish the following information:

A. Owner's name and exact location planned for activity.

B. Owner's name and exact location of area(s) to be used for parking or other uses incidental to the activity.

- C. Date or dates and hours during which the event is to be conducted.
- D. An estimate of the minimum and maximum number of customers, spectators, participants and other persons expected to attend the event for each day it is conducted; detailed information supporting such estimate.
- E. Explanation of program, plans and ability to supply water and facilities, food supply and facilities, sanitation facilities (including but not limited to sewage, garbage and rubbish), medical and first aid facilities, vehicle parking space, on site traffic control, wrecker service, also plans for maintaining vehicle routes to allow emergency vehicles access to event.
- F. Provisions for cleanup of premises and removal of rubbish at conclusion of event.
- G. Such other information pertinent to the event as the Selectmen or any other officer of the town finds is reasonably necessary and required in order to determine whether or not the permit should be granted.
- H. Explanation of promoter's plan for policing the activity in the event that more persons attempt to attend the event than are permitted by the permit.

~ **15.7 Right of entry.** The promoter must consent to the entry, at any time, in the course of his or her duties, of any peace officer, employee of the Police Department, health officer and any other town officer in the performance of his or her duties, including but not limited to inspection.

~ **15.8 Additional requirements.**

- A. **Drinking water.** The permittee shall provide drinking water from a source approved by the Selectmen in consultation with the Health Officer.
- B. **Sanitary facilities.** Adequate toilet facilities for both sexes must be available on the premises. One water closet, chemical or sanitary privy unit must be supplied for each 250 persons.
- C. **Parking.** The permittee shall have on the premises, or contiguous thereto, automobile space equal to 1/4 of the number of persons which the permit allows to attend the event. At the discretion of the Selectmen, fewer parking spaces may be required.
- D. **Hours of operation.** The permittee shall operate the event only on day(s) and during the hours specified in the permit.
- E. **Controlled admission.** The permittee shall not sell, give or distribute a greater number of tickets than the number which the permit allows to attend.
- F. **No advertising before permit granted.** A person shall not advertise or announce by any means or medium, including but not limited to pamphlets, handbills, newspapers, radio and television, the holding of such an event prior to the granting of a permit.
- G. **Illumination of area.** Every permittee planning an event after dark, or planning to allow persons who attend the event to remain on the premises after dark, shall provide electrical illumination to ensure that those areas to be used may be lighted.

~ **15.9 Permit not transferable.** No permit granted under this chapter shall be transferable to another location, another person or entity or another set of dates.

~ **15.10 Conditional approval.** If the required facilities fail to meet the standards set forth in the plans and specifications therefore, which have been conditionally approved, such conditional approval shall be withdrawn, and any and all permits granted subject to such approval shall be canceled and withdrawn.

~ **15.11 Violations and penalties.** Whenever in this chapter any act is prohibited or is made or declared to be unlawful or an offense or the doing of any act is required or the failure to do any act is declared to be prohibited, unlawful or an offense where no specific penalty is provided therefore, the violation of any such provision of this chapter shall be punishable by a fine not to exceed \$1,000. (RSA 641:2)

Application for Assembly- Description of Event

New England College's Fall Festival is a celebratory gathering of Alumni, Parents, and current students. This year Fall Festival will include the Inauguration of our 16th President, Dr. Wayne F. Lesperance, Jr. The planned activities will include both indoor and outdoor activities from Friday, September 29th to Sunday, October 1st. The majority of the events will be held on Saturday, September 30th, primarily at the Putnam Performing Arts Center, Simon Center and Lawn, and Rugby Pitch. In addition to our traditional events we would like to hold a concert from 6:15-8:15pm showcasing Changes in Latitude Band as well as a 5 minute firework display at 8:15pm on Saturday, September 30th as the closing for the inauguration activities. The Fireworks will be provided by Atlas Fireworks and will be set off from our practice field below the baseball field. The town of Henniker and its residents will be welcome to join the NEC community for the band and firework show.

Parking for _____ number of cars is planned.

- Attach plan of exact parking location and exact route to be kept open for emergency vehicles.
 Not applicable. Explain: existing parking lots will be used

NAME OF PROMOTER:

Mailing Address

Phone / Fax:

Email:

Paula A. Amato

I, Paula A. Amato, do hereby accept all responsibility for the above described event. I agree to adhere to all laws and regulations of the Town of Henniker and the State of New Hampshire. I do hereby consent to the entry, at any time, in the course of his/her duties, any town officer in the performance of his/her duties, including but not limited to inspection. I do also agree to provide whatever surety is deemed necessary. Under the penalty of perjury, I do hereby certify that the above is true.

Date: 6/7/2023

Signature _____

Printed name: Dr. Paula Amato, Executive Vice President & CFO

PROPERTY OWNER: The following MUST BE completed by the owner of the property involved.

Owner's Name: _____

I, _____, have thoroughly discussed the above event with the Promoter and am in agreement with him/her in all areas. I do hereby give my consent to the use of my property for this event. I do hereby consent to the entry, at any time, in the course of his/her duties, any town officer in the performance of his/her duties, including but not limited to inspection. I agree to adhere to all laws and regulations of the Town of Henniker and the State of New Hampshire. Under the penalty of perjury I do hereby certify that the above application is true.

Date: _____

Signature: _____

DO NOT WRITE BELOW THIS SPACE. FOR TOWN-USE ONLY

DEPARTMENTAL APPROVALS: Please attach any comments or special requirements to the application.

Fire Chief: James E. Moran

Date: 7/7/23

Health/Code Enforcement Officer: _____

Date: _____

Highway Superintendent: _____

Date: _____

Water Superintendent: James E. Moran

Date: 6/8/2023

Waste Water Superintendent: _____

Date: _____

Rescue Squad Chief: _____

Date: _____

Police Chief: _____

Date: _____

Hank Bernstein

From: Bob Garside
Sent: Wednesday, June 7, 2023 5:33 PM
To: Hank Bernstein; [REDACTED] Henniker Rescue; [REDACTED] Leo Aucoin; Jim Donison, Richard Stager, Diane Kendall
Subject: Re: Assembly Permit - NEC

I'm OK with this... looks like they are having alcohol and fireworks also

Bob Garside

Town of Henniker

Building Official/Code Enforcement Officer

[REDACTED]
603-428-3221

From: Hank Bernstein [REDACTED]
Sent: Wednesday, June 7, 2023 5:05 PM

[REDACTED]
Subject: Assembly Permit - NEC

Good afternoon, Department Heads,

N.E.C. has submitted an Application for Assembly for their fall festival (attached). If you have any comments or special requirements, please send them in. If you would like to reach out the event coordinator at N.E.C. please contact Holly Senay [REDACTED]

Thank you very much,

Hank Bernstein
Town of Henniker
Land Use and General Administrative Assistant
[REDACTED]

18 Depot Hill Rd.
Henniker, NH 03242
603-428-3221 ext. 2

Hank Bernstein

From: Senay, Holly [REDACTED]
Sent: Tuesday, June 20, 2023 9:21 AM
To: Hank Bernstein
Subject: RE: Assembly Permit

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Hank,

Thanks for reaching out. The Fire Chief usually inspects those areas as part of our year's occupancy permits. Rick Telfifson will be reaching out to him to get that scheduled. With that said, alcohol will be served in the John Lyons common room, Simon patio, Simon Center Great room, the Simon center pub, and on the rugby pitch under a tent. Currently, I am unaware of any other locations that will have alcohol served that weekend.

I am not sure about the firework application, but I do believe that the contractors will submit that. I will reach out to the contact from our campus that is working with them. Atlas is the contractor. I don't believe they have submitted because we have not signed a contract.

Is it possible to move forward with the board review before the other pieces are complete. Our CFO is hesitant to sign the contract without full approval for fiscal purposes.

Please let me know if anything else is needed.

Thank you,

Holly Senay | Director
Office of Events
98 Bridge Street | Henniker, NH 03242
Phone: 603-428-2489 | Cell: 603-456-8767 | nec.edu



From: Hank Bernstein <hank.bernstein@hennikernh.gov>
Sent: Monday, June 19, 2023 2:35 PM
To: Senay, Holly [REDACTED]
Subject: Assembly Permit

Good afternoon, Holly,

We have received some feedback for the Fall Festival Assembly Permit. The Fire Chief will need to inspect the areas that are serving alcohol, and he would like to see the fireworks application. He led me to believe that the fireworks application typically gets submitted by the fireworks contractors. That hasn't come through the office yet- I am not sure if they are waiting to submit it until later or if it got lost somewhere along the way.

Otherwise all of the department heads have given their go ahead, it just needs to go before the Board.

Thank you very much,

Hank Bernstein
Town of Henniker
Local Health and General Administrative Assistant
[REDACTED]

18 Depot Hill Rd.
Henniker, NH 03242
603-428-3221 ext. 2



**NEW HAMPSHIRE DEPARTMENT OF SAFETY
OFFICE OF THE STATE FIRE MARSHAL**
Fireworks Enforcement & Safety Unit
Mailing Address: 33 Hazen Drive, Concord, NH 03305
Office: 110 Smokey Bear Blvd., Concord, NH
(603) 223-4289 / FAX (603) 223-4294 / Email: fmo.fireworks@dor.nh.gov



APPLICATION FOR PERMIT FOR THE DISPLAY OF DISPLAY FIREWORKS

TYPE OR PRINT ALL INFORMATION

07/06/2023

Date of Application

PLEASE NOTE THE FOLLOWING:

- All approved applications shall be submitted to the State Fire Marshal's Office at **least 3 business days PRIOR** to the intended date of display.
- Applications shall be submitted to local authorities **not less than 15 days PRIOR** to the date of display.

- 1.) New England College
Name of sponsoring organization or individual Date of Birth
- 2.) 98 Bridge Street, Henniker NH 03242
Complete address of sponsor
- 3.) Julie Zahn - 98 Bridge Street, Henniker, NH 03242
Name and address of sponsor owner or person in charge, if other than individual
- 4.) 09/30/23 21:00
Intended date and time of display/rain date and time
- 5.) Pyrotecnico Fireworks, Inc., Jaffrey, NH 03452
Name and address of person or company furnishing the display material
- 6.) N/A
Name of company issuing surety bond and amount of coverage, if required
- 7.) Vincent Peery
Name and address of operator(s) who will fire off the display
- 8.) Certificate # 362 Expires: 11/28/2026
The operator(s) certificate of competency number(s) and date of expiration

9.) Location where the display is to be held. **PROVIDE PHYSICAL ADDRESS OF SITE.** (Give location at which fireworks are to be discharged, location of all area buildings, highways and the lines behind which the audience will be retained and location of all nearby trees, telephone, or electrical power lines or other overhead obstructions.) **ATTACH SITE PLAN**

Laurie Cox Memorial Athletic Fields
Henniker, NH

ALL ACCIDENTS / FIRES OR INJURIES SHALL BE IMMEDIATELY REPORTED TO: (603) 223-4381 EXT. 0

10.) The amount and description of the fireworks to be discharged, the number and diameter of the shells, and whether manually or electrically fired. (Actual shell count required for final approval).

1.3G & 1.4G devices
electrically & or manually fired

[Redacted Signature]

Signature of Applicant

In accordance with the requirements of RSA 160-B: 7III, I have reviewed the above application and intended area for display and will forward it with the following recommendation:

Issuance of the display permit

[Redacted]

Denial of the display permit, for the following reason(s)

Saf-C 5024.10(a) and (b) Fire Equipment

- a) *The sponsor of the display shall arrange for the presence of fire department personnel and extinguishing equipment. The local fire chief shall provide at least one member of the department or more that he deems necessary to operate such extinguishing equipment as outlined below. They may be on duty from the time the fireworks are delivered at the site, but shall be on duty from the time unloading of the fireworks begin until the termination of the display and removal of all fireworks and debris from the site. For the purpose of this rule, debris shall include any un-ignited fireworks or remnants containing explosive material.*
- b) *The Fire Chief shall designate such fire extinguishing equipment as might be required at the display site from the time the fireworks are delivered at the site until the termination of the display and removal of all fireworks and debris from the site. The head of the fire department shall designate the location and type of fire extinguishing equipment.*

PERMIT FOR DISPLAY OF DISPLAY FIREWORKS

In accordance with the requirements of RSA 160-B: 7III, I have reviewed the attached application for display and have made the following determination:

Permit for display as outlined in the application granted.

Permit for display is denied.

Head of Licensing Board, Chief of Police or Governing Body

Date

Approved and completed applications may be mailed to: NH State Fire Marshal's Office, 33 Hazen Drive, Concord, NH 03305, faxed to (603) 223-4294 or emailed to: fmo.fireworks@dos.nh.gov

ALL ACCIDENTS / FIRES OR INJURIES SHALL BE IMMEDIATELY REPORTED TO: (603) 223-4381 EXT. 0



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
7/7/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER Acrisure, LLC dba Britton Gallagher & Associates One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	CONTACT NAME: PHONE (A/C, No. Ext): 216-658-7100 E-MAIL ADDRESS: info@brittongallagher.com	FAX (A/C, No): 216-658-7101
	INSURER(S) AFFORDING COVERAGE	
INSURED Pyrotecnico Fireworks Inc. P.O. Box 149 299 Wilson Road New Castle PA 16103	INSURER A : Everest Indemnity Insurance Co.	NAIC # 10851
	INSURER B : Everest Denali Insurance Company	16044
	INSURER C : Arch Speciality Ins Co	21199
	INSURER D : Continental Indemnity Company	28258
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** 1953607399 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC	Y	Y	SIBML00891-231	1/14/2023	10/14/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	Y	Y	SIBCA00141-231	1/14/2023	10/14/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$	Y	Y	UXP1035252-03	1/14/2023	10/14/2023	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y	N/A	82-872096-04-33	6/7/2023	6/7/2024	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input checked="" type="checkbox"/> OTH-ER USL&H/MEL E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Excess Liability #2	Y	Y	SIBEX01314-231	1/14/2023	10/14/2023	Each Occ/ Aggregate \$5,000,000 Total Limits \$10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Additional Insured extension of coverage is provided by above referenced liability policies where required by written agreement.
 Fireworks display dates: 9/30/2023
 Location: Laurie Cox Memorial Athletic Fields - Henniker, NH 03242
 Additional Insured: Town of Henniker, NH and New England College

CERTIFICATE HOLDER State of New Hampshire Division of Fire Safety State Fire Marshals 110 Smokey Bear Blvd Concord NH 03305	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	--

State of New Hampshire
DEPARTMENT OF SAFETY
FIREWORKS OPERATOR

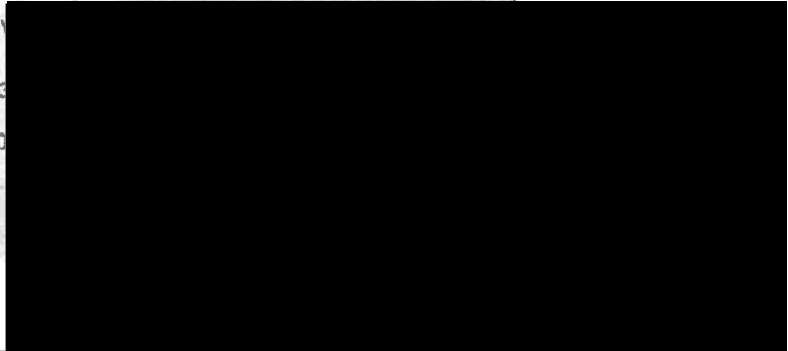
NAME

LIC #

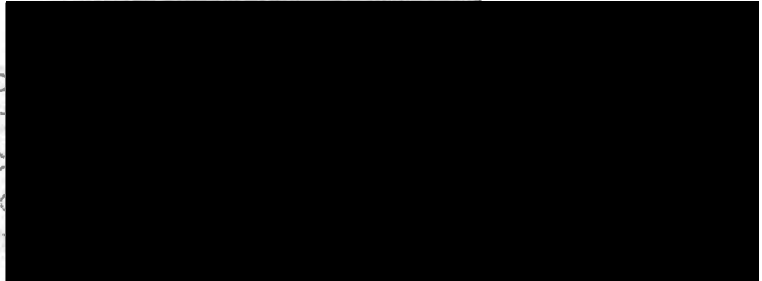
DOB

HEIGHT

Direct



DISPLAY FW C
FLAME EFFECT
PYROTECHNIC
SPECIAL EFFEC
PROX APPREN



SO#: 100432,

Show Date:

PYROTECNICO FIREWORKS, INC.

BILL TO:

New England College

Ship To

Show Date:9/30/23

Rain Date:

Contract #:

Technician:

Show Notes:

Trailer 1:

Trailer 2:

Quantity	Product ID	Description
206	01CZ450 22	Igniter - Czech 4.5 Meter
2	01FK-49A-19	49 Shot - Crackling Gold Wave w/ Green/Silver/Gold
1	01FK-100A-19	100 Shot - Brocade Crown w/ White Glittering Stars
1	01G-49B-20	49S Red Strobe & Brocade Crown
1	01G-100E-20	100S W Shape: Color Strobe Willow
2	01TS-19A-20	Brocade to Blood Red To Color To Silver Strobe
1	01VFC-NW49-20	Neon Waterfall 49 Shot
120	03FGD-C-21	Finale - 10pc Asst Color Peony
60	03FS-C-20	Finale - TI. Salute 5 Chains / Assorted Color Peonies 1 Chain
72	03PE-K-20	Pyro Eagle Assortment K
36	04G-H-21	Guandu Assortment A
36	04PE-K-21	Pyro Eagle Assortment K

TOTAL

3" Shells-Asst: 72

3" Shells-Finale: 180

4" Shells-Asst: 72

Display Cakes: 8

Ematch: 206

New England College

280' radius circle - 4 inch max

Legend

-  Measure
-  New England College





STAFF REPORT

DATE: 7/11/2023
TITLE: Appointment with the Board of Selectmen – PILOT
INITIATED BY: Andrew Kellar
PREPARED BY: Diane Kendall, Town Administrator
PRESENTED BY: Andrew Kellar

AGENDA DESCRIPTION:

The Planning Board held a hearing on March 22, 2023 Case PB2023:02 Site plan application & Conditional Use Permit outlining a proposed industrial solar array, Map 1 Lot 549-F2, 1104 Old Concord Road, Zoned CH Heavy Industrial, Owner Henniker Holdings, LLC – Applicant Sante Fuel, Inc.

The Planning board approved the application “pending the condition raised by M. Fougere, seconded by K. Carson. Discussion ensued about decommissioning plans, which Nobis Group volunteered to include. D. Higginson amended his motion to include the decommission plan. P. Mulcahey has a professional relationship and abstained from voting. Motion carried 6-0-1.” (See attached minutes and presentation)

Mr. Kellar has asked to speak to the Selectboard for consideration of Payment in Lieu of Taxes under RSA 72:74

Legal Authority: [RSA 72:74 Payment in Lieu of Taxes for Renewable Generation Facilities](#)

Financial Details: TBD

Town Administrator Comments: N/A

Motion or Action: TBD

TITLE V TAXATION

CHAPTER 72 PERSONS AND PROPERTY LIABLE TO TAXATION

Payment in Lieu of Taxes for Renewable Generation Facilities

Section 72:74

72:74 Payment in Lieu of Taxes. –

I. The owner of a renewable generation facility and the governing body of the municipality in which the facility is located may, after a duly noticed public hearing, enter into a voluntary agreement to make a payment in lieu of taxes. A lessee of a renewable generation facility which is responsible for the payment of taxes on the facility may also enter into a voluntary agreement with the municipality in which the facility is located to make a payment in lieu of taxes, provided the lessee shall send by certified mail to the lessor written notice which shall state that the property of the lessor may be subject to RSA 80 should the lessee fail to make the payments required by the agreement. A copy of such notice shall be provided to the municipality in which the facility is located.

II. A renewable generation facility subject to a voluntary agreement to make a payment in lieu of taxes under this section shall be subject to the laws governing the utility property tax under RSA 83-F. Payments made pursuant to such agreement shall satisfy any tax liability relative to the renewable generation facility that otherwise exists under RSA 72. The payment in lieu of taxes shall be equalized under RSA 21-J:3, XIII in the same manner as other payments in lieu of taxes, but shall be excluded from the tax base used to determine the statewide education property tax in accordance with RSA 76:8, I(a). In the absence of a payment in lieu of taxes agreement, the renewable generation facility shall be subject to taxation under RSA 72.

III. If a municipality that contains more than one school district receives a payment in lieu of taxes under this section, the proceeds shall be prorated to the districts in the same manner as local taxes are prorated to the districts, or in the case of a cooperative school district between the city or town and pre-existing school district.

IV. The collection procedures in RSA 80 shall be used to enforce a voluntary agreement to make a payment in lieu of taxes authorized by this section.

V. If a municipality enters into a voluntary payment in lieu of taxes agreement with an owner, or a lessee responsible for payment of taxes, of a renewable generation facility, the municipality, upon the request of the owner, or a lessee responsible for payment of taxes, of any other renewable generation facility located within the municipality, shall offer a comparable agreement to the owner or lessee of such facility.

VI. Except as provided in paragraph VII, no voluntary agreement entered into under this section shall be valid for more than 5 years; however, any such agreement may be renewed or amended and restated for any number of consecutive periods of 5 years or less.

VII. The owner of a renewable generation facility and the governing body of the municipality in which the facility is located may agree to a term exceeding 5 years if such term is necessary for the financing of the project or is otherwise advantageous to both parties and both parties agree to such term.

Source. 2006, 294:6. 2007, 113:1, eff. Aug. 10, 2007. 2014, 277:2, eff. July 28, 2014. 2021, 31:1, eff. July 1, 2021.



Old Concord Road Solar Development:

Site Plan Review

and

Henniker Planning Board Meeting

March 22, 2023

Andrew Kellar
Founder & Developer
(603) 817-1175

Carrie Kellar
Chief Strategy Officer
(787) 900-4161



www.NhSolarGarden.com





Old Concord Road Solar Array Q&A:

NhSolarGarden (NHSKG) would like to provide additional narrative to answer any questions as they relate to the project & up and coming public hearing:

- *The Solar project will support the residents of New Hampshire by providing renewable energy to the State via the Community Power programs (RSA 53-E) rolling out across New Hampshire, update the electrical infrastructure with the most up to date equipment and lines while also providing a new stream of tax revenue for the town that has little to no impact on town services*
- *The power can be sold to a New Hampshire Town, School or residents depending on the program the project decides to follow. Currently the intent is to sell the power to a Community Power program to have the largest impact*
- *The Community Power law can be found by going to the following link:*
- *Community Power: <https://www.gencourt.state.nh.us/rsa/html/III/53-E/53-E-mrg.htm>*

Old Concord Road Solar Array: Example NHSG installations

- *The project will incorporate fixed tilt panels at a 25-degree angle facing south. Below are examples of this type of layout developed by NHSG.*

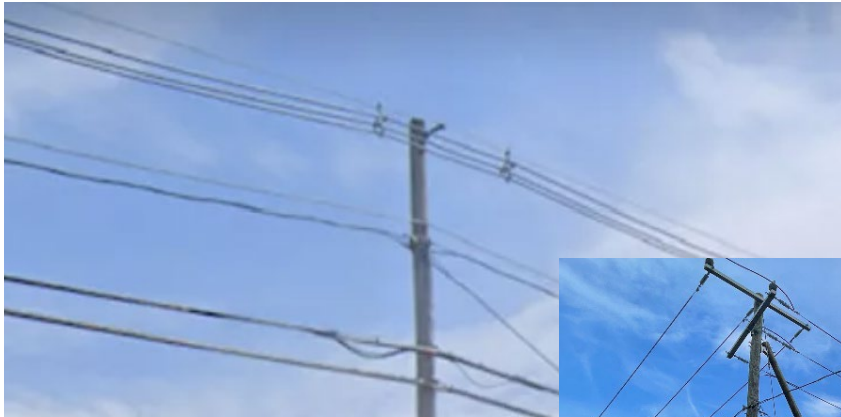


Old Concord Road Solar Array Q&A: Completed permitting steps to date

- *Land control via an 18 month lease option agreement & 25 year lease with extension options*
- *Agent authorization from landowner and NHSG*
- *PILOT analysis with assessor to begin once planning board approval is issued*
- *Eversource interconnection study is underway*
- *NHB – Habitat survey with no hits or required additional surveys*
- *NH DHR – Survey uncovered no additional areas needing surveys*
- *Phase I ESA completed with no environmental issues uncovered*
- *Test pits completed for State AOT stormwater and detention pond analysis*
- *Wetland survey showing the facility is outside the 100ft setback requirements*
- *Initial Site plan completed and attached with all existing conditions and solar farm overlaid*
- *Application includes request for issuance of required Conditional Use Permit*

Old Concord Road Solar Array Q&A:

- *See example images of the poles to be installed by Eversource and an example of the transformer.*



Old Concord Road Solar Array Q&A:

- See below proof of Eversource's engineering underway and all approvals can be provided to the town if requested once Interconnection Service Agreement is signed by both parties.

Clear Form

EVERSOURCE

**Generating Facility Interconnection Request Form
For Interconnection of Distributed Generation**

New Hampshire projects > 100 kVa & all non-inverter only

Instructions:

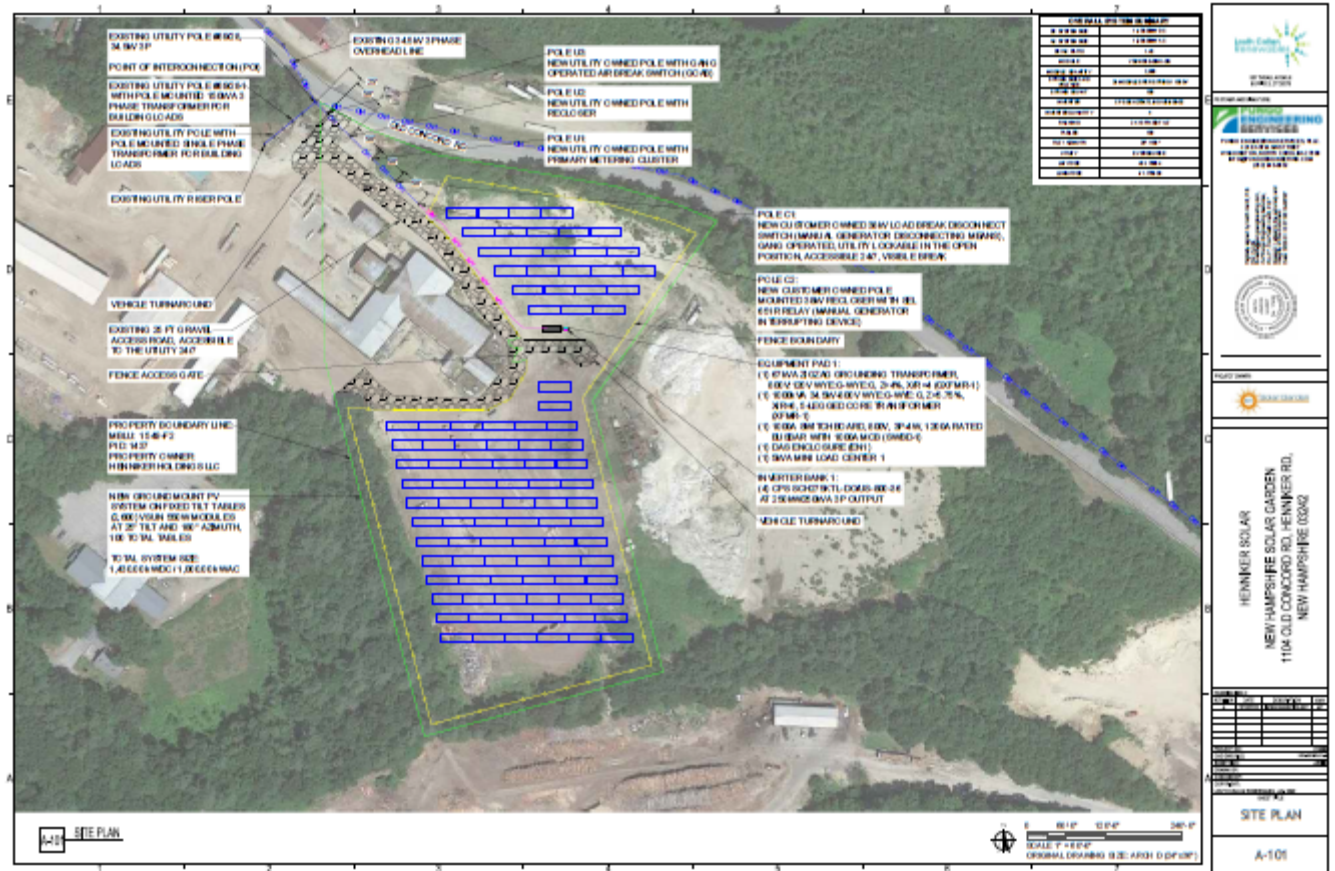
- Review [Eversource NH Guidelines for Generator Interconnection](#) for an overview of the generator interconnection process.
- Refer to [Information and Technical Requirements for the Interconnection of DER](#) for an overview of interconnection technical requirements
- Refer to the [NH Application to Connect website](#) for additional information
- Email completed form to: Eversource-NHDER@eversource.com
- Include your Eversource Project ID # (from your pre-application report) and "Interconnection Request" in the subject line of your email.
- Be sure to include all attachments listed in the checklist below and label them as shown in the Document Filename column.

Customer has received pre-application report from Eversource? Yes No *If no, please submit pre-application request form*
Eversource DER Project ID # (found on completed pre-application report) **D1349**

Checklist

Please ensure that your Interconnection Request includes the following:

Generation Type	Document Filename	Requirements Checklist for a Complete Interconnection Request	Included	
			Yes	No
All	Appendix A - Datasheets	Generator(s)/Inverter(s) Datasheet(s) for the correct model(s) #	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Appendix B - Site Control	Site Control Documentation included for the proposed facility address, Parcel ID#, etc. (see page 2)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Appendix C - One-line	Generating Facility Electrical One-line matching the application and showing the following as applicable: facility name, address, size, POI, NH PE stamp, generators, inverters, GSU, Effective Grounding Equipment, metering equipment, protection equipment, and ISO-NE Inverter SRD settings compliance.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Appendix D - Site Plan	Generating Facility Site Plan matching the application/one-line and showing the following as applicable: Facility name, address, size, equipment orientation, Eversource access to owned equipment, property lines, POI, and PCC	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Appendix E - PSCAD Model	Facilities greater than 1 MW - A PSCAD model specific to the inverter manufacturer/model (refer to ISO NE PPS-6, Appendix C, found at: https://www.iso-ne.com/participate/rules-procedures/planning-procedures).	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Inverter Based	Appendix F - Islanding Info	Islanding Detection Information Document for the correct model(s) #	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Appendix G - TOV Letter	TOV Letter (see section 2.3.1 of Information and Technical Requirement for the interconnection of DER)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Induction & Synchronous	Appendix H - ULL1741 Info	ULL1741 Certification/Testing Document	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Appendix I - Schematics	AC/DC Schematics	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Appendix J	Documentation of the Independent Review of Existing Generation Site (if applicable)	<input checked="" type="checkbox"/>	<input type="checkbox"/>



Old Concord Road Solar Array Q&A:

- Solar panels have anti glare coating and noise calculations by a certified electrical engineer are below. It should be noted that a normal human conversation is traditionally 60 Db and the transformers spec'ed for this project is also 60 Db. The Inverter being spec'ed out has no sound and no moving parts. Temperature is controlled by the outside air, not a fan cooled or liquid cooled system*

MECHANICAL DATA

Specification	Data
Cell Type	Mono-crystalline
Cell Arrangement	144 [2 x (12 x 6)]
Dimensions	2266 x 1134 x 35 mm (89.2 x 44.6 x 1.38 in)
Weight	32.2 kg (71.0 lbs)
Front Glass	2.0 mm heat strengthened glass with anti-reflective coating
Back Glass	2.0 mm heat strengthened glass
Frame	Anodized aluminium alloy
J-Box	IP68, 3 bypass diodes
Cable	4.0 mm ² (IEC), 12 AWG (UL)
Cable Length (Including Connector)	410 mm (16.1 in) (+) / 290 mm (11.4 in) (-) or customized length*
Connector	T6 or T4 series or MC4-EVO2
Per Pallet	30 pieces
Per Container (40' HQ)	600 pieces or 540 pieces (only for US)

* For detailed information, please contact your local Canadian Solar sales and technical representatives.

Assuming that you are buying standard transformers, per NEMA TR-1, a 1000 kva pad mounted transformer's the average allowable audible sound level is 58 db.

Table 4. Audible Sound Levels

Self-Cooled, Two Winding kVA Rating	NEMA® TR-1 Average
	Decibels (dB)
45-500	56
501-700	57
701-1000	58
1001-1500	60
1501-2000	61
2001-2500	62
2501-3000	63
3001-4000	64
4001-5000	65
5001-6000	66
6001-7500	67
7501-10000	68

Scott Secrest, PE
 64 Beacon St., Unit C202
 Worcester, MA 01608
 781-929-0139
scott.secrest@ssecretpe.com

Old Concord Road Solar Array Q&A:

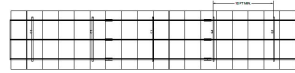
- *The project will include ~2,664 Boviet or Canadian Solar or equivalent solar panels, 275 watt inverters, metal racking and appropriate mechanical hardware of similar color. The project has a life expectancy of 40 years accompanied by 25-year panel warranties and 10-15 year inverter warranties. Below provides the details related to the operations and maintenance plan for the project:*

NH Solar Garden and its project owner contracts with the installation company to include, but not limited to, the following O&M services on an annual basis. Access to the site is via a contractor van or non-CDL truck:



- *Make sure modules are free from dirt/leaves.*
- *Inspect all mounting framework and fixings for integrity*
- *No shading issues have occurred since the installation or last inspection*
- *Space under the array is not obstructed and DC cables are securely clipped*
- *Test over current devices are in good operating condition*
- *All electrical connections are secure and free from corrosion*
- *Enclosures are secure and remote monitoring & security systems are maintained over wi-fi or cable connections*
- *All inverters are performing properly and will make any corrections if necessary*
- *All electrical systems are performing properly and will make any corrections if necessary*
- *Inspect the access road for any damage and repair as needed*
- ***Vegetation management will be met by contracting with the landowner to have their animals graze within the solar farm to maintain the vegetation***

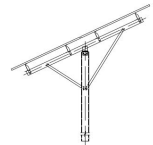
Old Concord Road Solar Array: Example habitat friendly fencing, panel, knock boxes



SOLAR ARRAY MODULE - TOP VIEW
NOT TO SCALE



SOLAR ARRAY MODULE - ISO VIEW
NOT TO SCALE



SOLAR ARRAY MODULE - SIDE VIEW
NOT TO SCALE

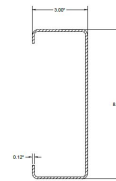
4-6 ft in height



SOLAR ARRAY MODULE - TRACKER
NOT TO SCALE



SOLAR ARRAY MODULE - TRACKER
NOT TO SCALE



SOLAR ARRAY MODULE - POST X-SEC
NOT TO SCALE

8-12 ft in height



SOLAR ARRAY MODULE - FIXED TILT
NOT TO SCALE



SOLAR ARRAY MODULE - FIXED TILT
NOT TO SCALE





Old Concord Road Solar Array: Project Decommissioning

New Hampshire Solar Garden will prepare a Decommissioning Plan that meets all requirements, including updating said plan every 5 years, for the solar array facility. Over the last few years as these plans became mandatory in other communities, the plan is required to be certified by a professional engineer and delivered to the municipality based on the respective ordinance or CUPs. In addition, our lease agreement with the landowner requires us to completely remove the array and all its associated facilities (i.e., concrete pads). Below is a summary of the typical decommissioning tasks:

- *Remove Rack Wiring*
- *Remove Cable*
- *Remove Panels*
- *Dismantle Racks*
- *Remove and Load Racks*
- *Remove Electrical Equipment*
- *Breakup and Remove Concrete Pads and Ballasts*
- *Remove Power Poles*
- *Remove Fence*
- *Grading and hydroseed and Restore Vegetated surfaces*

The cost for decommissioning is currently estimated at \$25,000 per megawatt MW/Ac and the project will be required to provide a form of surety to support the decommissioning plan & costs.



Old Concord Road Solar Array: Project Decommissioning

Below is an example bond/surety/Letter of Credit NHSG uses

DRAFT LC V.2
****DRAFT**DRAFT**DRAFT**DRAFT**DRAFT**DRAFT**DRAFT**DRAFT****

LETTER OF CREDIT NO. [INSERT LETTER OF CREDIT NUMBER]

ISSUER:
[]

BENEFICIARY:
[]
[]
[]

APPLICANT:
[]
[]
[]

LETTER OF CREDIT NO: [INSERT LETTER OF CREDIT NUMBER]
ISSUE DATE: [INSERT ISSUE DATE]
EXPIRATION DATE: [INSERT DATE ONE YEAR AFTER ISSUE DATE]
EXPIRATION PLACE: AT OUR COUNTERS
AMOUNT: []

RE: DECOMMISSIONING OF ___ MW SOLAR ELECTRIC GENERATION FACILITY LOCATED
IN _____, NH ("PROJECT")

ISSUER HEREBY ISSUES IN FAVOR OF BENEFICIARY THIS IRREVOCABLE STANDBY
LETTER OF CREDIT ("STANDBY") IN THE MAXIMUM AGGREGATE AMOUNT OF
\$ _____ WHICH IS AVAILABLE BY PRESENTATION OF THE FOLLOWING DOCUMENT:

BENEFICIARY'S SIGNED AND DATED STATEMENT ADDRESSED TO THE ISSUER AND
READING AS FOLLOWS: "[] HAS FAILED TO PERFORM DECOMMISSIONING
AND SITE RESTORATION ACTIVITIES AS AGREED IN THE DECOMMISSIONING PLAN
DATED []"

PARTIAL DRAWINGS ARE ALLOWED.
MULTIPLE DRAWINGS ARE ALLOWED.

THE EXPIRATION DATE OF THIS STANDBY SHALL BE AUTOMATICALLY EXTENDED FOR
ADDITIONAL PERIODS OF ONE YEAR UNLESS ISSUER SENDS NOTICE TO BENEFICIARY
AT THE ABOVE-STATED ADDRESS BY CERTIFIED MAIL, COURIER, OR OTHER RECEIPTED
MEANS OF DELIVERY AT LEAST SIXTY (60) DAYS PRIOR TO THE THEN-CURRENT
EXPIRATION DATE THAT ISSUER ELECTS NOT TO EXTEND THE EXPIRATION DATE OF
THIS STANDBY.

Applicant approves this draft LC: _____
(initials)

ISSUER ENGAGES WITH BENEFICIARY THAT DOCUMENTS PRESENTED UNDER AND IN
COMPLIANCE WITH THE TERMS OF THIS STANDBY WILL BE HONORED IF PRESENTED
DURING BUSINESS HOURS ON OR BEFORE THE EXPIRATION DATE AT
[]. PAYMENT AGAINST A COMPLYING PRESENTATION SHALL BE MADE
WITH ISSUER'S OWN FUNDS AND BY WIRE TRANSFER TO A DULY REQUESTED ACCOUNT
OF THE BENEFICIARY.

IN THE EVENT THIS STANDBY IS NO LONGER REQUIRED, THIS ORIGINAL STANDBY AND
ALL ORIGINAL AMENDMENTS, IF ANY, MUST BE RETURNED TO ISSUER AT THE PLACE
FOR PRESENTATION TOGETHER WITH A SIGNED LETTER ON BENEFICIARY'S LETTERHEAD
ADDRESSED TO ISSUER EXPRESSLY AUTHORIZING CANCELLATION.

THIS STANDBY IS ISSUED SUBJECT TO THE INTERNATIONAL STANDBY PRACTICES 1998
("ISP98"), INTERNATIONAL CHAMBER OF COMMERCE PUBLICATION 590.

COMMUNICATIONS OTHER THAN DEMANDS MAY BE MADE TO ISSUER BY TELEPHONE
AT [] OR BY TELEFAX AT []. BENEFICIARY
REQUESTS FOR AMENDMENT OF THIS STANDBY, INCLUDING AMENDMENT TO REFLECT
A CHANGE IN THE BENEFICIARY'S ADDRESS, SHOULD BE MADE TO APPLICANT,
WHO MAY THEN REQUEST ISSUER TO ISSUE THE DESIRED AMENDMENT.

AUTHORIZED SIGNATURE

AUTHORIZED SIGNATURE

Applicant approves this draft LC: _____
(initials)



Old Concord Road Solar Array: Project Decommissioning

New Hampshire Solar Garden and its project owner will contract with solar recycling companies during the decommissioning stage of the project that remove the panels from the site, remove the recyclable components and then dispose of the components that are not recyclable. These components are similar to electronic waste regulated by the EPA.



How the recycling industry is preparing to tackle solar panels

Published June 15, 2021
Updated June 18, 2021
By [Lucas Rubin](#)



Processing solar panels and developing strategies for an increasing number of PV modules entering the market. | [Hill20 / Shutterstock](#)

In some ways, solar panels present some of the same recycling challenges as old TVs. They carry a high cost to recycle properly, have limited commodity value and contain hazardous metals. At the same time, relatively few downstream processors recycle them, and markets are working against reuse.

"Solar panels are pretty much the new CRT," said Arlen, vice president of Arizona-based We Recycle Solar, referring to cathode-ray tubes, which contain leaded glass and were used in old, bulky TVs.

Interviews with electronics and solar panel recycling industry experts shed light on the challenges the sector faces with photovoltaic (PV) modules, which have the potential to be stockpiled, dumped, abandoned, or illegally landfilled, just as [CRTs have in a number of cases](#).

Partly to head off potential mismanagement by certified recycling facilities, nonprofit group Sustainable Electronics Recycling International (SERI) is working on adding solar panels to its R2 e-scrap certification standard. Nearly 1,000 electronics recycling facilities around the world are certified to the R2 standard.

Meanwhile, more solar panels are continuing to enter the end-of-life stream. However, along with processing complications – and the expected additional regulations – are business opportunities. "This is just the tip of the iceberg," said John Shegarian, co-founder and executive chairman of nationwide electronics processor ERI, referring to the number of panels his company is currently recycling, about a semi-truck trailer full a week. "This is just warm up to the game."

Complex mix of materials

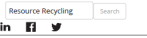
About 95% of panels sold today are crystalline silicon, which have PV cells made with silicon semiconductor, according to the [U.S. Department of Energy](#). Designed to withstand the elements for decades, solar panels are made up of interconnected PV cells that are encapsulated in plastic and sandwiched between glass and a backsheet. The typical panel has a metal frame, usually aluminum, and external copper wiring.

In an [article for Resource Recycling](#) last year, Melissa Ann Schmidt of solar power equipment exchange Energen explained that crystalline silicon panels are predominantly made of glass but also contain plastic, aluminum, silicon and copper, along with trace amounts of silver, tin and lead. Recycling companies can easily separate the aluminum frame and external copper wires for recycling. But because the PV cells are encapsulated in layers of ethylene vinyl acetate (EVA) plastic and bonded to the glass, additional processes are needed to recover the silver, copper or high-purity silicon in the silicon wafers.

Processors taking in solar panels are currently employing different strategies. We Recycle Solar has a large solar panel recycling plant in Yuma, Ariz., a city on the California border, and a smaller one in New York City. Launched five years ago, We Recycle Solar is recycling tens of thousands of panels each week, with material coming from homes, businesses and solar farms.

The company is the largest recycler of solar panels in the U.S., said Orben, although he noted there's only a handful of companies recovering all – or almost all – of the materials in panels. We Recycle Solar removes the aluminum frame and wiring and shreds the panels. The shredded material then undergoes secondary chemical processing, and additional processes to separate the metals, silicon and glass for shipments to downstream processors, he said.

"It's taken us five years to really refine what we do," he said.



The latest recycling industry news

Cart tags: A growing fire in fight against contamination
Facing ever-increasing pressure to deliver a cleaner stream to processors, cities across North America are turning to curbside inspection of residential carts. Many are seeing positive results from the effort.

Google explores how to capture 4.5 billion tons of plastic
A report from Google lays out how mechanical and chemical recycling, a virgin plastic production tax, consumer incentives and more can increase plastic recovery over the next two decades.

In My Opinion: Comparing the nation's first packaging EPR laws
A policy expert at the Sustainable Packaging Coalition (SPC) learns on recent SPC webinars to explain the differences between recently enacted extended producer responsibility laws in Maine and Oregon.

Brands invest in Ohio plastics recycling operation
Beverage giant and an investment firm are pouring millions of dollars behind PET recycler Evergreen.

Recycled corrugated producers look to expand in US
Two major producers of containerboard made from recycled fiber are growing their presence in the U.S. retail industries, will add on to a Georgia box plant, and Adams Packaging is working on a major facility in Illinois.

OCC prices reflect global demand for containerboard
Paper mills that use a lot of recovered fiber were forced to pay substantially more for OCC over the past few months, reflecting the global strength in corrugated packaging demand.

Recycling industry confronts tough labor markets
Recycling operators around the country are struggling to find and retain employees. A handful of shareholders shared potential solutions they've tried as they look to fill open positions.

See more Resource Recycling headlines



Based in Fresno, Calif., ERI processes solar panels for Redwood Materials, a Carson City, Nev.-based startup that recycles a variety of valuable metals from batteries. In April, ERI announced a partnership through which the processor will send all of its recovered batteries and shredded solar panel scrap to Redwood Materials. As part of the agreement, Redwood invested a substantial sum in ERI, according to an ERI press release.

ERI has been working for about three years on R&D for solar panel recycling. Shegarian said. After removing aluminum frames, ERI size-reduces the panels in modified shredders. The key steps in the process are shredding and separating glass from the metals-bearing materials while avoiding unnecessary emissions.

The resulting shredded balls of metals-bearing material are then shipped to Redwood, which uses its technology to separate metals such as copper, silver and lead.

Another e-scrap company processing solar panels is Echo Environmental, which operates a 16,000-square-foot recycling and reuse facility in Carrollton, Texas, near Dallas. Recycling a million-plus pounds of solar panels a year from manufacturers and others, Echo first removes the aluminum frame and clip off wires for recycling, said Tommy McGuire, president of Echo Environmental.

Echo then shreds the modules before using a milling process to separate a portion of clean glass, which is sold for use in fiberglass insulation and reflective paint. The remaining metals-bearing material is mixed into shredded circuits boards from electronics and shipped for smelting.

Complications around 'hazardous'

Complicating the end-of-life equation is the fact that some types of panels are considered hazardous because of their concentrations of toxic metals. The South Carolina Department of Health and Environmental Control [warns](#) about listing the different types that may be considered hazardous, noting that non-hazardous panels can be disposed of in municipal solid waste landfills.

Among the types requiring special handling are thin-film cells, which are less common than crystalline silicon panels. First Solar, a solar panel manufacturer that has run a recycling program since 2005, makes [cadmium-telluride](#) thin-film solar cell modules. According to First Solar, the recycling process involves shredding and milling in a hammermill. After that, the EVA laminate is separated from clean glass. Separately, a third-party company performs a metal precipitation process to recover cadmium and tellurium.

McGuire of Echo said because of the hazardous metals and additional handling requirements involved, Echo advises its customers with cadmium-containing thin-film cells to send them straight to First Solar's recycling facility in Ohio.

By and large, Echo's testing shows other panels aren't hazardous waste, he noted. But they still need to be handled carefully.

"Your typical PV module doesn't have a lot of hazardous implications, but similar to electronics, we certainly don't want them filling up our landfills," McGuire said.

Orben of We Recycle Solar said his company's testing shows that over two-thirds of panels are considered hazardous waste under the Federal Resource Conservation and Recovery Act (RCRA) because of their lead or silver concentrations. About 90% of those same panels are considered hazardous under California standards because even if they haven't exceeded acceptable lead or silver levels, they've exceeded state copper or zinc limits.

We Recycle Solar's Yuma plants has a hazardous waste permit, according to the EPA, which noted that corrosive waste, cadmium, lead and silver are handled there.

In addition to the hazardous material considerations, recycling solar panels presents challenges in terms of economic viability.

"Current technology, infrastructure, and processes associated with recycling PV modules are not optimized for cost-effective recovery of high-value materials," according to [March 2021 reports](#) from the National Renewable Energy Laboratory (NREL) and the Electric Power Research Institute. "As a result, the cost of recycling is often outweighed by cheaper more accessible disposal options."

Solar panel processors must charge fees to accept solar panels to offset their processing costs.

Orben said We Recycle Solar spends up to \$25 per panel in processing costs to yield between \$2 and \$4 in value from aluminum, copper, lead, glass, silver and silicon. OEMs have "shown growth and used less valuable metals in newer generations of more efficient products, which is great news from the manufacturing and consumer perspectives but not for recyclers, he said.

Meanwhile, Orben doesn't foresee processing costs coming down significantly in the future as a result of economies of scale. A lot of the costs will still be tied to labor, which is only expected to become more expensive.

He noted that there remains a financial incentive for waste generators to pay to recycle panels when the alternative is hazardous waste disposal, but that leverage slips away when cheaper municipal solid waste landfills are an option.

Additionally, not all collectors understand the economics of properly handling the material. Orben noted, creating cost pressures from the outset.

We Recycle Solar frequently gets calls from transfer stations, landfills and other recyclers that have accepted solar panels at no cost or low cost (such as 10 cents a pound) because they think they contain a lot of valuable materials.

McGuire of Echo Environmental added that solar panel commodity value is predominantly in the aluminum frames, with the wires and clean glass product also generating some amount of revenue.

Echo's process of mixing shredded PV cell material with shredded circuit board scrap that's shipped to a smelter reduces the value of the circuit board mix by several cents per pound, but the practice also keeps the material out of landfills, allows metals to be recovered and offsets smelters' needs for fluxing agents, he said.



Resale market headwinds

Solar panels are designed to produce electricity for decades, so reselling a used panel may appear the best option economically and environmentally, and that exchange does happen.

At the same time, processors said, certain market and tax policy factors are also working against reuse.

McGuire said Echo has the ability to take the energy output of used panels so they can be resold. That works well for higher-value modules, he said, noting that there are international markets for secondhand modules, as well as one-off domestic projects.

But panels that didn't pass manufacturers' quality control checks can't be resold, he noted. And when contractors perform the installs and aggregate and ship solar panels to ERI, what arrives is often a mishmash of different types of panels, making it tough to keep a consistent inventory, McGuire said.

Additionally, the pace of panel innovation hampers resale because prices for new panels have come down in line with efficiency boosts. According to the [U.S. Energy Information Administration](#), the average value of PV modules shipped in 2019 (the most recent year for which data is available) was 41 cents per watt of electricity generated at peak performance. A decade earlier, the average was \$2.79 per peak watt.

We Recycle Solar does resell solar equipment. But Orben also likened the problem to that facing some segments of the electronics market. "Having a 15-year-old panel that still produces is a lot like having a Pentium 3 today," Orben said.

Further holding back the secondary market is U.S. tax policy. McGuire noted that the federal government provides tax credits for homeowners installing new PV systems – for 2021, [the credit](#) is 26% of the cost of a system.

"It's really an uneven playing field, because you can't get that tax credit on secondhand modules," McGuire said.

Enter the regulations

More solar panels are expected to enter the waste stream in coming years.

According to the U.S. Energy Information Administration, shipments of new panels have increased substantially over the past 15 years. In 2015, enough PV modules were shipped to produce over 16 million peak kilowatts of electricity, a nearly 14-fold increase over the amount produced a decade earlier.

Many of them will be decommissioned well before the end of their usable lives, because of performance improvements and lower costs for new panels (Shegarian of ERI said power producers may replace them in five years or less because the ROI is so compelling). A report from the International Renewable Energy Agency (IRENA) and International Energy Agency Photovoltaic Power Systems Programme (IEA-PVPS) [concludes](#) that, by 2050, cumulative global PV panel waste will have reached 60-76 million metric tons, up from about 43,500-250,000 tons in 2016.

The report calls for the passage of PV-specific waste regulations, among other measures. Some of that has already occurred. For example, Europe has [adopted](#) laws forcing solar panel producers to finance the collection and recycling of their products.

In 2017, Washington state became the first state to pass a bill establishing an [extended producer responsibility \(EPR\) program for solar panels](#). Starting in July 2023, the law will require manufacturers to fund collection and recycling of the panels.

In California, the Department of Resources Recycling and Recovery (CalRecycle) has [considered](#) adding solar panels to its electronics recycling program. The department is [working with other branches of state government](#) to draft a paper, expected to be released this year, on end-of-life management of PV panels.

In the meantime, the California Department of Toxic Substances Control (DTSC) last year [discussed regulations](#) (which were based on 2015 legislation) classifying PV modules as a universal waste, not a hazardous waste, easing regulatory burdens associated with collecting and shipping them. That being said, the panels are still considered hazardous if testing shows they exceed hazardous metals concentration limits in California or federal law, and [universal waste handlers](#) are required to do that testing when they discard the panels.

McGuire of Echo said he'd like to see regulations lead utilities to build the cost of recycling into their solar projects. Echo recycles a lot of broken or defective panels from manufacturers, but he has to say to a million pounds to come in from a solar farm decommissioning/replacement project, he noted.

"I think it's very counterintuitive to the entire mission of solar if that stuff ends up in a landfill," he said.

Set to be integrated into R2

Meanwhile, SERI has begun a process to add solar panels to the R2 recycling standard, a step that would help clear guidelines and requirements for e-scrap companies looking to handle the material.

After the newer version of the standard, R2v3, was [finalized in 2020](#), SERI formed a workgroup of solar industry stakeholders to look at the issue. Among the 24 members of that workgroup were Dwight Clark of We Recycle Solar and Echo Environmental's McGuire, who helped lead the group.

That workgroup met for six months before presenting its conclusions to SERI R2 Technical Advisory Committee (TAC), which on May 19 [agreed to the R2 update](#) to begin the process of drafting language for solar panels. The new R2 text could take two-plus years to draft and finalize. Corey Dehney, SERI's executive director, noted that R2v3's new structure allows for the addition of appendices for specific materials. A new solar panels appendix would be mandatory for R2-certified companies taking in PV panels, he said.

"Adding PV modules would be the wrong way to require processors that are handling them in an environmentally sound manner," Dehney said in an interview. "Processors are going to tell you they're handling them right. How do you know?"

Dehney noted that the NSF/ANSI 457-2019 [standard](#) has been created to cover the life cycle of PV modules and that the Global Electronics Council has adopted that standard for its EPAT-listed products. But there isn't a standard focused specifically on end-of-life recycling.

McGuire said the adding PV modules to R2 would help ensure certified facilities send solar panels – or residuals from them – to proper downstreams.

Shegarian was also supportive. ERI's facilities are certified to both R2 and e-Stewards, another electronics recycling standard widely used in North America.

"It's always helpful when more certifications come in and help put guardrails around what really the word 'responsible' is," he said.

This story has been corrected and updated. The story previously said the 2021 solar panel tax credit for homeowners was 22%, but legislation signed into law in December 2020 changed that credit to 26% for 2021. The story text and related link have been corrected and updated.

A version of this story appeared in [E-Scrap News](#) on May 13.

DRAFT

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Planning Board.



**Town of Henniker
Planning Board
Wednesday March 22, 2023, 5:45PM
Henniker Community Center**

Members Present: Scott Dias; Chair, Heidi Aucoin; Vice Chair, Kyle Carson, Keith DeMoura, Dan Higginson, Paul Mulcahey; alternate, Bill Marko; Selectmen Representative

Member's Excused: Ryan Haley, Neal Martin; Selectman Alternate

Town Planner: Mark Fougere

Recording Secretary: Hank Bernstein

Guests: See attached Sheet

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Scott Dias opened the meeting with recitation of the Pledge of Allegiance and called the meeting to order at 5:45pm.

S. Dias noted that the first order of business should be to reconstitute the Planning Board. **D. Higginson nominated Scott Dias as Chairman, seconded by B. Marko. Motion carried unanimously.**

D. Higginson nominated Heidi Aucoin Vice Chair, seconded by B. Marko. Motion carried unanimously.

2. MEETING MINUTES- REVIEW AND APPROVE

- December 14, 2022, meeting minutes

B. Marko moved to approve these minutes, seconded by D. Higginson. Motion carried unanimously.

- November 9, 2022, meeting minutes

B. Marko noted an edit. B. Marko moved to approve these minutes with that edit, seconded by D Higginson. Motion carried unanimously.

3. PROJECTS OF REGIONAL IMPACT

There were no projects of regional impact to discuss.

4. PUBLIC HEARINGS

- A. Case PB2023:02** Site plan application & Conditional Use Permit outlining a proposed industrial solar array, Map 1 Lot 549-F2, 1104 Old Concord Road, Zoned CH Heavy Industrial, Owner Henniker Holdings, LLC – Applicant Sante Fuel, Inc. **Application Acceptance and Public Hearing.**

Andrew Keller of NH Solar Garden gave a presentation on the overview of the 1 megawatt (MW) community solar project. A link to this presentation can be found at [nhsolargarden planning board presentation henniker march 22 pb meeting 0.pdf](https://www.nhsolargarden.com/planning-board/presentation-henniker-march-22-pb-meeting-0.pdf).

Mr. Keller noted that because this is a community project residents who are Eversource customers can sign up to participate and receive a rebate check. While this project is only 1MW that is the largest that NH statute allows. Tom Lacroix of Nobis Group spoke further on the project. He noted:

- That there is no impact to sewer, water, school, or solid waste.
- Being a passive sight there will be minimal, about a vehicle or two a month, traffic impact.
- They have received positive feedback from EMS and have no concern for public safety.
- Analysis showed no adverse impact on recreational resources.
- Any snow on sight will be stored on site, either left to melt or to be disposed of properly.

DRAFT

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Planning Board.

- They intend to full stabilize vegetation underneath with loam seed, but do not have high expectations of growth.
- Nobis group found no issues as far as ponding or wetlands.
- This project provides tax revenue to the town.
- The only sound generated is from the transformer, about 60 decibels, which is no louder than a normal conversation.
- The array will not be open at night so there is no need for lighting.
- They have not found any endangered or threatened species; environmental impact is minimal.
- The project does not impact scenic vistas.
- All sight plans meet setback requirements.

D. Higginson moved to accept the application as complete, seconded by B. Marko. Motion carried unanimously.

The Planning Board asked further questions about specifics of this project. M. Fougere noted some conditions that needed to be met on the plan set. S. Dias opened questioning to the public. There were no public comments.

D. Higginson moved to approve the application pending the condition raised by M. Fougere, seconded by K. Carson. Discussion ensued about decommissioning plans, which Nobis Group volunteered to include. **D. Higginson amended his motion to include the decommission plan.** P. Mulcahey has a professional relationship and abstained from voting. **Motion carried 6-0-1.**

B. Case PB2023:01 Proposed two lot subdivision of an existing 55.6-acre lot, Map 8 Lot 386 – D, Patterson Hill Road, Zoned RN, Applicant & Owner Dan Higginson. **Application Acceptance and Public Hearing.**

D. Higginson noted that he would be abstaining from voting on this case. D. Higginson presented a plan for subdivision of his lot 8-386-D. He plans on selling the house and building further up the property. He noted that an easement will be recorded with the plan for the proposed shared driveway.

B. Marko moves to accept the application as complete, seconded by K. Carson. Motion carried 6-0-1.

H. Aucoin moved to accept the waiver for the shared driveway, seconded by S. Dias. Motion carried 6-0-1.

S. Dias opened questioning to the public. There were no public comments.

B. Marko moved to approve this subdivision with notations, seconded by K. DeMoura. Motion carried 6-0-1.

5. OTHER BUSINESS

S. Dias noted that the State is out doing road and traffic study counts and noted that there seems to be an uptick. B. Marko noted that the Road Management Committee looks into this and the Road Agent will give his recommendations. Further discussion ensued about Flanders Road, with there being concern about increased traffic during the ski season, which a count done in the off season would not reflect.

D. Higginson noted that Hopkinton’s Planning Board meets earlier in the evening, and asked if Henniker’s could do the same. Discussion ensued. The Planning Board agreed to meet at 6PM.

At Town Meeting the Town voted to reestablish the CIP under the Planning Board. Tia Hooper noted the terms of the active members before the reestablishment and noted that all members are willing to continue to volunteer. **D. Higginson moved to reinstate the terms of the members of the CIP with terms expiring in 2023 expiring in 2026, seconded by K. DeMoura. Motion carried unanimously.**

6. ADJOURNMENT

D. Higginson moved to adjourn at 6:54, seconded by K. Carson, motion carried unanimously.

Respectfully submitted,

Hank Bernstein
Minute Taker



Turning Lower Value land into a Community Solar Garden

Create 20 years of new TAX revenue for your Community



✓ A Rare Market Opportunity:

- NHSG is the **only** company in NH with over 100 MWs of Community Solar Gardens in mid to late-stage development. We built the first & largest solar farm in all of NH!
- Municipal budgets continue to struggle with new homes = more kids in schools
- The average cost per pupil in NH is \$18,000
- The average house cost is \$280,000 or about \$250,000 in assessed value
- The average property tax rate is \$20/\$1000
- The average tax revenue from a house is \$5000 a year
- A Town can be on average.... **\$13,000 in the Negative**

✓ Payment in Lieu of Tax (PILOT)

- NH RSA 72:74 allows for a Board of Selectman or City Council to enter into a long-term tax agreement specifically for renewable energy facilities
- Create a new, low impact to municipal services, tax revenue via a PILOT
- PILOTS are **almost 100% profit** to a community

✓ Program details:

Tax revenue start at 2,500/MW, per year

No upfront costs to save the planet while saving money

Communities are adding as much as \$20,000 on a \$30,000 a year in new tax revenue!

603-817-1175

nhsolargarden.com



List of New Hampshire municipalities that signed a PILOT



Here is a partial list of Towns NSHG has worked with on a PILOT or equivalent tax agreement (tax letter) over the last decade of solar development by the founder:

- a. Swanzey (PILOT), permitted gravel pit - \$2,500 per MW
- b. Franklin (tax letter), Industrial Park location - \$3,500 per MW
- c. Andover (PILOT), old gravel pit - \$2,500 per MW
- d. Milton (PILOT), Landfill site - \$3,500 per MW
- e. Hillsboro (PILOT), Landfill site - \$4,500 per MW, but a reduced land lease rate
- f. Laconia (PILOT), Landfill site - \$2,800 per MW
- g. Nashua (PILOT), greenfield site - \$3,500 per MW
- h. Pittsfield (PILOT), greenfield site - \$2,800 per MW
- i. Conway (PILOT), hay field site - \$3,500 per MW
- j. Goffstown (PILOT), greenfield site - \$4,500 per MW

For further information, please contact us at 603-81-1175 or reach out to the respective town assessor based on the information provided above.

PAYMENT IN LIEU OF TAXES AGREEMENT BETWEEN
The Town of Henniker AND Santa Fuel Inc.

This Payment in Lieu of Taxes (PILOT) Agreement (hereafter "Agreement") is made this _____ day of _____ 2023, under New Hampshire Revised Statutes Annotated (NHRSA) § 72:74, between the Town of Henniker, New Hampshire ("Town") and Santa Fuel Inc. ("Taxpayer"), a Connecticut Corporation with a business address at 154 Admiral Street, Bridgeport CT 06605

Background

Taxpayer seeks to develop a renewable solar power electric generating facility (the "Facility") to be located at 1106 Old Concord Road, Henniker NH 03242. Taxpayer expects the final installed Nameplate Capacity to be approximately 1 megawatt (MW/Ac). For the purposes of this Agreement, the term "Nameplate Capacity" shall mean the sum of all of the nameplate capacities for the total solar inverters installed and operating at the Facility. Once the project has reached commercial operation, defined below, the parties will sign a letter amendment to this Agreement specifying the actual Nameplate Capacity of the Facility (if applicable).

The Facility will be built on land leased by Taxpayer, identified on Town tax maps as tax parcels 549-F2

Under its lease agreements with landowners, Taxpayer will be responsible for the payment of local ad valorem real estate taxes on Facility structures and other improvements under NHRSA Chapter 72 (including the taxes on the value of the underlying land as defined by the approved (current or future) planning board site plan).

The Facility will be a "renewable generation facility", as defined in NHRSA §72:73 and NHRSA 374-F:3, V(f)(3). Under NHRSA §72:74, the owner of a renewable generation facility and the governing body of the municipality in which the facility is located may, enter into a voluntary agreement to make payments in lieu of taxes.

Taxpayer and the Town desire to enter into such a PILOT agreement under NHRSA §72:74.

NOW THEREFORE, the parties hereto agree as follows:

Terms and Conditions

1. Payments in Lieu of Taxes. Taxpayer will make payments in lieu of taxes to the Town for each tax year (April 1 to March 31) during the term of this Agreement, in accordance with Sections 3 and 4 below. These PILOT payments will be in lieu of any and all ad valorem real estate taxes otherwise payable under NHRSA Chapter 72, including all town, county, and local school district taxes.

2. Term. Mindful of RSA 72:74, VI and VII, the parties have determined that a long-term agreement providing predictability of tax revenues and expenses would be advantageous to both the Town and Taxpayer. Accordingly, the term of this Agreement shall be 20 (twenty) years as described in Section 4 below. If the Facility fails to achieve commercial operation by February 13, 2025, this Agreement shall be deemed void and of no effect. For the purposes of this Agreement, the term "commercial operation" shall be deemed to have occurred once (a) the solar power electric generating facility has been commissioned and accepted by Taxpayer in accordance with applicable commissioning and inspection procedures (b) the Facility has been interconnected to the utility electric grid, and (c) Taxpayer has commenced the sale of energy from the Facility on a commercial (rather than test) basis to one or more purchasers. The date on which Taxpayer commences energy sales on a commercial basis shall be deemed the "Commercial Operation Date." Taxpayer shall give the Town written notice of said Commercial Operation Date within seven (7) days after it occurs, together with a proposed letter amendment confirming the Facility's actual Nameplate Capacity.

3. PILOT Payments for 20-Year Operating Term. Subject to possible adjustments up or down under Section 4 below, annual PILOT payments to the Town for the 20-year Operating Term shall begin at the rate of \$2500 per megawatt of Nameplate Capacity, in the tax year that begins on April 1 following the commercial operation date.

If the Facility's actual Commercial Operation Date occurs after March 31, then the schedule of annual PILOT payments during the Operating Term covered by this Section 3 will be amended to reflect that the first year of the Operating Term will be the tax year following the tax year in which commercial operation begins.

4. Potential Adjustment of PILOT Payments.

(a) Increase in Capacity. In the event that some or all of the Facility's increased in the nameplate capacity during the term of the Agreement in such a way as to increase the Facility's total capacity, then PILOT payments beginning in the next tax year will be adjusted upwards.

(b) Reduction in Capacity: If the Facility's installed and operating capacity as of April 1 in any tax year is materially reduced (due to causes beyond Taxpayer's control) from the previous tax year due to: (i) damage caused by natural forces, (ii) operational restrictions caused by a change in law, regulation, ordinance, or industry management standards, (iii) decommissioning and removal of inverters, or (iv) the permanent cessation of the Facility's operations, then the PILOT payment will be adjusted downward based on the total actual installed and operating Nameplate Capacity after the reduction in capacity, or in the case of clause (iv) above, this Agreement will terminate.

5. Payment of Amounts Due. Taxpayer shall make the PILOT payments due hereunder for any given tax year in the Operating Term to the Town in two equal installments, at the Town Tax Collector's office, on July 1st and December 1st.

6. Non-Payment. Non-payment of any payment due the Town shall constitute a default. Notice of non-payment or any other default shall be provided to Taxpayer (and to Taxpayer's Lender, as further specified in Section 7 below), in the manner and at the address provided for Notices in Section 9 of this Agreement. Taxpayer shall have 30 days to cure the default after receiving such notice. In the event the condition causing the default is not cured within 30 days, the Town may commence an action to collect any non-payment under RSA 80:50, seek specific performance of a non-monetary default or proceed against the real estate under RSA 80:58-80. It shall not be a defense to such a proceeding that Taxpayer is obligated under this Agreement to make payments in lieu of taxes rather than taxes.

7. Lender's Right to Cure. The Town shall send a copy of any notice of default sent to Taxpayer to Taxpayer's Lender by certified mail at the same time such notice is sent to Taxpayer, and no such notice of default to Taxpayer shall be effective unless and until a copy of such notice has been delivered to Taxpayer's Lender. Taxpayer's Lender shall have the same time and rights to cure any default as Taxpayer, and the Town shall accept a cure by Taxpayer's Lender as if such cure had been made by Taxpayer. Taxpayer shall provide written notice to the Town as to the name and address of Taxpayer's Lender for such notices to be sent.

8. Other Taxes Not Covered. This Agreement covers only ad valorem real estate taxes payable under NHRSA Chapter 72. It does not include or cover other local, state, or federal taxes which may be payable on account of Facility revenues or activities, including the Land Use Change Tax, Timber Tax, State Utility Property Tax, Business Enterprise Tax, or Federal Income Tax.

9. Notices. Any notice to be provided under this Agreement shall be in writing and shall be deemed to have been given when delivered personally or by certified mail at the following addresses:

For the Town: Town of Henniker, 18 Depot Hill Road, Henniker NH 03242

For Taxpayer: Santa Fuel, Inc., 154 Admiral Street, Bridgeport CT 06605

In the event of a change in the address of any party listed above, the responsible signatory (Taxpayer in the case of itself, its Lender and/or its counsel) shall give the other party prompt written notice of such change of address, which shall be effective upon receipt.

12. Miscellaneous.

(a) This Agreement shall be construed and interpreted in accordance with the laws of the State of New Hampshire. In the event any term of this Agreement or the application of any such term shall be held invalid by any court having jurisdiction, the other terms of this Agreement and their application shall not be affected thereby and shall remain in full force and effect, provided that the remaining terms continue to preserve the essential economic terms of this Agreement.

(b) The terms and provisions contained in this Agreement constitute the final Agreement between the parties with respect to this Agreement and supersede all previous communications, representations or agreements, either verbal or written. No modification or amendment to this Agreement shall be valid unless it is in writing and signed by both parties hereto.

(c) Taxpayer shall have the right, in its sole discretion, to assign this Agreement to any bona fide purchaser, transferee, or assignee, provided that said purchaser, transferee or assignee has the financial, managerial, and technical capacity to construct and operate the Facility as contemplated by the parties hereto. All covenants, agreements, terms and conditions contained in this Agreement shall apply to and be binding upon the parties, their assigns and successors. Taxpayer shall provide written notice to the Town of any sale, transfer, or assignment.

(d) Section titles or subject headings in this Agreement are provided for the purpose of reference and convenience only and are not intended to affect the meaning of the contents or scope of this Agreement.

(e) This Agreement may be executed in multiple counterparts, each of which shall be deemed an original instrument, but all of such counterparts together will constitute but one Agreement.

Town of HENNIKER, NEW HAMPSHIRE

By:
Name:
Date:

Santa Fuel, Inc.

By:
Name:
Date:



TOWN OF HENNIKER, NEW HAMPSHIRE

Town Hall
18 Depot Hill Road
Henniker, NH 03242
Tel: (603) 428-3221

STAFF REPORT – To Sewer Commissioners

DATE: 7/11/2023

TITLE: Way Investments, Inc. -Sewer Abatement Request for 566 Western Avenue; Account # 1902S

INITIATED BY: Frank Chen – Way Investments, Inc.

PREPARED BY: Diane Kendall, Town Administrator

PRESENTED BY: Frank Chen – Way Investments, Inc.

AGENDA DESCRIPTION: Request Abatement of 2022 Sewer Bill 2 of 2 and 2023 Sewer Bill 1 of 2

LEGAL AUTHORITY: **Local Ordinance** Chapter 88 Town of Henniker Sewer Ordinance Article V Sewer Rents and Assessments. RSA 38:22, RSA 149-i:16, RSA 76:13

FINANCIAL DETAILS: Total sewer billed for 2 cycles: \$39,250.22.
Total abatement requested: \$33,347.00

BACKGROUND: Sewer customers are billed twice a year. Billing is based on the metered water system for base water usage of 17,000 gallons/per cycle (34,000 gallons/per year) at \$240.00 per billing cycle (\$480/year) PLUS .02cents/per gallon over 17,000 gallons/per billing cycle.

Mr. Chen's property at 566 Western Ave is a mobile home trailer park. Mr. Chen discovered a water leak in 2022. Mr. Chen worked with the Cogswell Water Department and determined the leak was in the park system and not the Cogswell system. The park system has been completely replaced as of April 25, 2023.

While the leak was active, there was no evidence of any pooling of water or flooding. Therefore, we assume that at least some of the sewage travelled to the pump station and treatment plant. Because this sewer system is not metered, the amount of sewage to the WWTP from the property 566 Western Ave cannot be determined. An average of **2,192** daily gallons per day is calculated based on Water Department meter readings from 12/31/2021 to 6/30/22.

The total bill for the billing period 4/1/22 to 9/30/22 billed on November 7, 2022, was \$16,111.48 for total gallons of 810,574.

In February 2023, Mr. Chen (Way Investment) applied for abatement in the amount of \$13,152.40 of the November 7, 2022, bill total \$16,111.48 and 810,574 total gallons sewer. Mr. Chen estimated the actual sewage for the period to be 152,954 gallons based on 747 gallons per day.

On November 30, 2022, the Sewer Commissioners (Board of Selectmen) agreed to abate \$6,320.28 of the 2022 Sewer Bill 2 of 2 based on the calculation of an average daily usage of 2,192 gallons per day at 180 days resulting in a net billing of amount of \$9,791.20.

On March 2, 2023, the Sewer Commissioners (Board of Selectmen) agreed to grant another abatement to the **November 7th bill** of based on 340,806 gallons usage at 2 cents/gal equal to \$6,816.12 of the 2022 Sewer Bill 2 of 2. This 2nd abatement of the November 7th bill resulted in a **total abatement of \$13,136.40 and net billing of \$2,975.08**. Mr. Chen requested an abatement of \$13,152.40.

Date	Invoice #	Billing Period	#days	Base Usage Gallons	Base Billing	Total Usage Gallons	Over Base Usage	Over Base Billing (.02/gal)	Total Billing	Abatement Requested by Payer	Abatement Applied	Suggested Abatement	Net Billing After Abatement
11/7/2022	2022S220004164	1/22 - 9/30/22	182	17,000	\$240.00	810,574	793,574	#####	\$16,111.48	\$ 13,152.40			
	##### Credit										\$ 6,320.28		
3/2/2023	Refund #99822										\$ 6,816.12		
											\$ 13,136.40		\$ 2,975.08

The total bill for the next billing period 10/1/22 to 3/31/203 (181 days) billed on April 27, 2023, was \$23,138.74 for total gallons of 1,161,937.

On May 5, 2023, Way Investment requested an abatement in the amount of \$20,194.60 of the most current sewer bill dated April 27, 2023. The abatement requested would result in a net billing of \$2,944.14.

Using the presumed corrected average daily usage of 2,192 gallons per/day at 181 days in the billing cycle results in an estimated total gallons of 396,752 resulting in a revised bill of \$8,175.04. The recommended abatement for this bill is \$14,963.70 (\$23,138.74 minus \$8,175.04)

Abatement calculation 4/27/2023 Billing													
		Period	10/1/2022	to	3/31/2023	# days =	181						Suggested Abatement =
Avg per day	Invoice #	Billing Period	#days	Est. Total Gallons 11/30/22	Base Billing	Gallons Over 17,000 Base	Rate / Gallon	Over Base Billing	Revised Bill = Base + Over Base	4/27/23 Total Billed to Customer	4/27/23 Bill minus Revised Bill		
2192	2023S210004170	10/1/22 - 3/31/23	181	396,752	\$240.00	396,752	\$ 0.02	\$ 7,935.04	\$ 8,175.04	\$ 23,138.74	\$ 14,963.70		

Way Investment has also requested a credit of \$4,663.94 toward the future billing for the period 4/1/23 to 9/30/23 to be billed in early November 2023. Way Investments calculates actual usage prior to the system replacement for the period of April 1 – 23, 2023 of 747/gpd for 22 days.

TOWN ADMINISTRATOR COMMENT: N/A

SUGGESTED ACTIONS / MOTIONS: Move to abate \$14,963.70 of the current sewer bill dated April 27, 2023, for 566 Western Avenue, account number 1902S resulting in a net billing amount of \$8,175.04

Other Action: consider an abatement to the November 2023 billing after the bill is issued.



July 11, 2023

Sewer Abatement

To the Collector of Taxes.

By vote of the Sewer Commissioners upon application of:

Way Investments, LLC

Acct. Number/Location: 1902S / 566 Western Avenue (8 trailer mobile home park)

We have abated the amount of: **\$14,963.70.**

Leak at mobile home park. Supporting documentation attached.

Per Order:

Henniker Waste Water Commissioners



11/30/2022

ABATEMENT

To the Collector of Taxes.

By vote of the Henniker Sewer Commissioners upon the application of:

Way Investments

Residence: 566 Western Avenue

We have abated the amount of **\$6,320.28**

Water leak which has been repaired. Analyzed the information, determined average gallons per day from 12/31/21-6/30/22 to be 2192. $2192 * 180 \text{ days} = 394,560$ Which would generate a revised invoice of 7791.20. The actual invoice was issued for \$14,111.48 less the revised of 7791.20 results in an abatement of \$6320.28.

Per Order:

Henniker Sewer Commissioners

Computer ✓
Warrant ✓

Way Investments, LLC
844 Massachusetts Ave
Lexington, MA 02420

Tel: (617) 594 9512; Fax: (781) 860 0198; Email: frankchen136@gmail.com

November 11, 2022

Sewer Commissioner
Town of Henniker
18 Depot Hill Road
Henniker, NH 03242

Dear Henniker Sewer Commissioner,

I received two uncharacteristically high water and sewer bills for the 566 Western Ave mobile park of eight trailer homes. The water bill is \$6,304.73 and the sewer bill is \$14,111.48 for the last billing period.

We had a broken pipe on the site in September and it was only discovered when the water gushed above the ground. This means an extreme amount of water was lost and not going through the waste water treatment. Attached is the water usage data from Cogswell Spring Water from Oct, 2020 to now. The normal daily usage should be around 2,000 gpd. It was substantially higher in last two months at 6500 and 3287 gpd.

I am writing to see if you could adjust my water and sewer bills to compensate for these last two bills. Although I understand the sewer bill is calculated on water usage, a significant portion water recorded in these two months likely did not make it to the sewer processing plant. The amount of water lost and resulting bill is well more than the park can afford. I am open to any suggestions as how to how the town may be able to help us in this situation.

In the meantime, I am working with Cogswell Spring Water to fix any further water leak issues there.

Thank you for your considerations.

Regards,



Frank Chen

566 Western Ave, Henniker, NH Water Usage Meter Readings jjd 11/9/22

	reading	usage	days	avg gpd
11/9/2022	6387385	121637	37	3287.5
10/3/2022	6265748	584928	90	6499.2
6/30/2022	5680820	225646	90	2507.2
4/1/2022	5455174	259333	90	2881.5
1/3/2022	5195841	210435	90	2338.2
10/1/2021	4985406	175100	90	1945.6
7/1/2021	4810306	174563	90	1939.6
3/31/2021	4635743	172680	90	1918.7
12/31/2021	4463063	163623	90	1818.0
10/2/2020	4299440			

Avg 2192 gpd
 2192×180
 $= 394,560$
 \$ 7791.20 Revised
 Abate 6320.28

Town of Henniker
18 Depot Hill Rd
Henniker, NH 03242
Temp - Return Service Requested

WAY INVESTMENTS LLC
844 MASSACHUSETTS AVENUE
LEXINGTON, MA 02430

HENNIKER
2022 SEWER BILL 2 OF 2

Invoice: 2022S22000416
Account: 1902S
Print Date: Nov 07, 2022
Billing Period: Apr 01 - Sep 30
Payment Due Date: Dec 09, 2022
Amount Due: \$ 14,111.48

8% APR Charged After 12/09/2022

Account Details

Billed To: WAY INVESTMENTS LLC
Location: 566 WESTERN AVE
Map: 00005C Lot: 000393 Sub: 0000A1
Account: 1902S

Billing Details

Sewer -- 1 Flat Unit(s) @ \$ 240.00/unit \$ 240.00
Sewer -- 17,000gallon @ \$ 0.0000/1 \$ 0.00
Sewer -- 793,574gallon @ \$ 0.0200/1 \$ 15,871.48

Billing Summary

Billing Period: Apr 01, 2022 to Sep 30, 2022
Payment Due Date: Dec 09, 2022
Meter Readings: Current Reading: 6,265,748.00
Previous Reading: 5,455,174.00
Usage: 810,574.00

Sewer Bill: \$ 16,111.48

Payment/Credit: \$ 2,000.00

Amount Due By 12/09/2022: \$ 14,111.48

2022 SEWER BILL 2 OF 2

Town of Henniker
Monday, Wednesday & Friday 8:00am to 4:00pm
Tuesday 10:00am to 6:00pm Thursday Closed
(603) 428-3240
Tax Collector: Kimberly Johnson

Mailed To:
WAY INVESTMENTS LLC
844 MASSACHUSETTS AVENUE
LEXINGTON, MA 02430

Billed To: WAY INVESTMENTS LLC
Location: 566 WESTERN AVE
Map: 00005C Lot: 000393 Sub: 0000A1
Account: 1902S
Invoice: 2022S22000416

Amount Due By 12/09/2022: \$ 14,111.48

8% APR Charged After 12/09/2022

Remit To:
Town of Henniker
18 Depot Hill Rd
Henniker, NH 03242
Temp - Return Service Requested

RETURN THIS PORTION WITH PAYMENT

REMITTED AMOUNT: _____

Town of Henniker
18 Depot Hill Rd
Henniker, NH 03242
Temp - Return Service Requested

WAY INVESTMENTS LLC
844 MASSACHUSETTS AVENUE
LEXINGTON, MA 02430

HENNIKER
2022 WATER BILL 2 OF 2

Invoice: 2022W12000527
Account: 1902W
Print Date: Jul 26, 2022
Billing Period: Jan 01 - Jul 01
Payment Due Date: Aug 29, 2022
Amount Due: \$ 4,837.06

8% APR Charged After 08/29/2022

CHECKS PAYABLE TO COGSWELL SPRING WATER WORKS

Account Details

Billed To: WAY INVESTMENTS LLC
Location: 566 WESTERN AVE
Map: 00005C Lot: 000393 Sub: 0000A1
Account: 1902W

Billing Details

Water -- 1 Flat Unit(s) @ \$ 163.80/unit \$ 163.80
Water -- 12,600gallons @ \$ 0.0000/1 \$ 0.00
Water -- 472,379gallons @ \$ 0.0130/1 \$ 6,140.93

Billing Summary

Billing Period: Jan 01, 2022 to Jul 01, 2022
Payment Due Date: Aug 29, 2022
Meter Readings: Current Reading: 5,680,820.00
Previous Reading: 5,195,841.00
Usage: 484,979.00

Water Bill: \$ 6,304.73

Payment/Credit: \$ 1,467.67

Amount Due By 08/29/2022: **\$ 4,837.06**

2022 WATER BILL 2 OF 2

Mailed To:
WAY INVESTMENTS LLC
844 MASSACHUSETTS AVENUE
LEXINGTON, MA 02430

Town of Henniker
Monday, Wednesday & Friday 8:00am to 4:00pm
Tuesday 10:00am to 6:00pm Thursday Closed
(603) 428-3240
Tax Collector: Kimberly Johnson

8/29/22

Billed To: WAY INVESTMENTS LLC
Location: 566 WESTERN AVE
Map: 00005C Lot: 000393 Sub: 0000A1
Account: 1902W
Invoice: 2022W12000527

Amount Due By 08/29/2022: **\$ 4,837.06**

8% APR Charged After 08/29/2022

Remit To:
Town of Henniker
18 Depot Hill Rd
Henniker, NH 03242
Temp - Return Service Requested

RETURN THIS PORTION WITH PAYMENT

REMITTED AMOUNT: _____

Sewer Commissioners

Re: Review of 1902W Abatement Request

This is certainly a moving target to determine an abatement amount. Based on the letter, they have not found all of the leaks yet, so the only way to proceed would be to compare the usage to the previous billing and adjust to that as a usage level until they fix all of the leaks. The gallons invoiced in May 2022 was 469768, which works out to 2581 gallons per day.

It would appear that the water being leaked is not making it to the wastewater plant. A review of electricity usage of the western avenue pump station shows flat or declining usage during the billing period of 4/1/22-10/1/2022 cycle.

The water department indicates a leakage estimate of 3.09 gallons per minute. $3.09 * 60 * 24 = 4449.6$ per day, x 182 billing days = 809827. The gallons billed in October were 810,574. I am thinking that the 3.09 gpm is all of the usage including the park usage as the tenants do have water and the gallons billed are almost a perfect match.

Summary:

10/2022 Way was invoiced for 810574 gallons. Gallons invoiced in the May 2022 period 469768. I am recommending an abatement of 340,806 gallons at the overage rate of .02 for a refund of \$6,816.12.

The previous invoice was \$16,111.48 less this abatement of 6816.12 will reflect a net billing of \$9295.36

Russell Roy

Finance Director

3/2/2023

Way Investments, LLC
844 Massachusetts Ave
Lexington, MA 02420
Tel: (617) 594 9512; Fax: (781) 860 0198; Email: frankchen136@gmail.com

February 19, 2023

Sewer Commissioner
Town of Henniker
18 Depot Hill Road
Henniker, NH 03242

RECEIVED
FEB 24 2023
TWN CLK/TAX COLLECTOR
HENNIKER, NH

Dear Henniker Sewer Commissioner,

I am reaching out to update you on the status of the water usage situation at 566 Western Ave mobile park of eight trailer homes. Last November, I reached out to you to report the uncharacteristically high water and sewer bills. We had discovered a broken pipe that significant water loss. As a result, a large portion of the water recorded likely did not make it to the sewer processing plant. As a result, we asked for our water and sewer bills to be adjusted to compensate for the water lost that did not make it to the sewer processing plan. I have attached our previous letter for you to refer to. The park thanks you for your previous adjustment to our sewer and water bill that recognizes this loss of water.

We have since fixed the broken pipe, however we found that the water usage and water leakage is still extraordinary high. The water department recently came to test the water leakage at the trailer homes. We shut off the water in the eight homes, and even after the water was shut off, water was still leaking three gallons per minute. I have attached an image of the water meter for you to see.

The water department reported that there are likely small leaks that are not visible from the ground and were unable to detect one specific point of leakage. As a result, we are working to replace the entire water system to prevent further leakage. We are currently working with a plumber to make this happen.

The water department revealed that water is leaking at 3.09 gallons per minute, water that is likely not making it to the sewer process plant. I anticipate that due to the high amount of water lost, the upcoming water and sewer bills will

not be representative of the actual water usage, and will be well more than the park can afford.

I am writing to see if you could adjust our upcoming sewer bills to reflect the actual water usage. I would also like to request that you take into consideration the new information from the water department to re-evaluate our previous sewer bill. The previous adjustment for the sewer bill may not have taken into consideration the high rate of water leaking at 3.09 gallons per minute.

We are working diligently to re-build the water system according to recommendations from the water department. Any assistance in adjusting our sewer bill would greatly help the park's ability to rebuild the system as soon as possible. I am open to any suggestions on how the town may be able to help us in this situation.

Thank you for your considerations.

Best regards,



Frank Chen

Town of Henniker – SEWER BILLING District

Water/Sewer Commitment -- FY2022, Bill #2 -- October 24, 2022

					Date	Payments	Abate	Balance
WALLACE WILLIAM E WALLACE CAROL L PO BOX 2090 HENNIKER, NH 03242-	00005C 000394 000000 Acct. #: 1903S Units:1 S-Usage:20623	Z M	Water Sewer Other	\$ 0.00 \$ 312.46 \$ 0.00				
546 WESTERN AVE			Total	\$ 312.46				
WALSH JAMES L WALSH MARYLEE E 388-A1 WESTERN AVENUE HENNIKER, NH 03242-	00005C 000397 0000A1 Acct. #: 07-07003S Units:1 S-Usage:14682	Z M	Water Sewer Other	\$ 0.00 \$ 240.00 \$ 0.00				
388-A WESTERN AVE			Total	\$ 240.00				
WAY INVESTMENTS LLC 844 MASSACHUSETTS AVENUE LEXINGTON, MA 02430-	00005C 000393 0000A1 Acct. #: 1902S Units:1 S-Usage:810574	Z M	Water Sewer Other	\$ 0.00 \$ 16,111.48 \$ 0.00			5/27/22 11/1/21	469768 \$4295 34663 \$689326
566 WESTERN AVE			Total	\$ 16,111.48				
WEBER JOHN W WEBER REBECCA S 859 QUAKER STREET HENNIKER, NH 03242-	00005D 000486 000000 Acct. #: 05-05006S Units:1 S-Usage:5666	Z M	Water Sewer Other	\$ 0.00 \$ 240.00 \$ 0.00				
116 MAIN ST			Total	\$ 240.00				
WEBSTER SHERRY WEBSTER KEITH A PO BOX 452 HENNIKER, NH 03242-9452	00005D 000184 000000 Acct. #: 03-6003S Units:1 S-Usage:11932	Z M	Water Sewer Other	\$ 0.00 \$ 240.00 \$ 0.00				
201 MAPLE ST			Total	\$ 240.00				
WEST NATHAN S 259 HALL AVENUE HENNIKER, NH 03242-	00005B 000096 00000A Acct. #: 07-02003S Units:1 S-Usage:17025	Z M	Water Sewer Other	\$ 0.00 \$ 240.50 \$ 0.00				
259 HALL AVE			Total	\$ 240.50				
WEST STREET PROPERTY LLC 165 WINCHESTER STREET KEENE, NH 03431-	00005D 000160 00000B Acct. #: 1654BS Units:1 S-Usage:208042	Z M	Water Sewer Other	\$ 0.00 \$ 4,060.84 \$ 0.00				
19 HALL AVE			Total	\$ 4,060.84				
WHITTEMORE PAUL J DEGRAY AIMEE 183 HILLSIDE DRIVE HENNIKER, NH 03242-	00005B 000103 000A36 Acct. #: 02-1026S Units:1 S-Usage:16624	Z M	Water Sewer Other	\$ 0.00 \$ 240.00 \$ 0.00				
183 HILLSIDE DR			Total	\$ 240.00				
WIFHOLM SCOTT I WIFHOLM JENNIFER J 34 GOSS DRIVE HENNIKER, NH 03242-	00005D 000143 00000I Acct. #: 1570S Units:1 S-Usage:21812	Z M	Water Sewer Other	\$ 0.00 \$ 336.24 \$ 0.00				
34 GOSS DR			Total	\$ 336.24				



Photo of the water meter when the water is shut off in all eight trailer homes.

566 Western Ave, Henniker NH

566 Western Ave, Henniker, NH Water Usage Meter Readings jid 11/9/22

	reading	usage	days	avg gpd
11/9/2022	6387385	121637	37	3287.5
10/3/2022	6265748	584928	90	6499.2
6/30/2022	5680620	225646	90	2507.2
4/1/2022	5455174	259333	90	2881.5
1/3/2022	5195841	210435	90	2338.2
10/1/2021	4985406	175100	90	1945.6
7/1/2021	4810306	174563	90	1939.6
3/31/2021	4635743	172680	90	1918.7
12/31/2021	4463063	163623	90	1818.0
10/2/2020	4299440			

Town of Henniker
18 Depot Hill Rd
Henniker, NH 03242
Temp - Return Service Requested

WAY INVESTMENTS LLC
844 MASSACHUSETTS AVENUE
LEXINGTON, MA 02430

HENNIKER
2023 WATER BILL 11 OF 12

Invoice: 2023W11000524
Account: 1902W
Print Date: Jan 25, 2023
Billing Period: Jul 01 - Dec 31
Payment Due Date: Mar 03, 2023
Amount Due: \$ 12,667.76

8% APR Charged After 03/03/2023

MAKE CHECKS PAYABLE TO COGSWELL SPRING WATER WORKS

Account Details

Billed To: WAY INVESTMENTS LLC
Location: 566 WESTERN AVE
Map: 00005C **Lot:** 000393 **Sub:** 0000A1
Account: 1902W

Billing Details

Water -- 1 Flat Unit(s) @ \$ 163.80/unit \$ 163.80
Water -- 12,600gallons @ \$ 0.0000/1 \$ 0.00
Water -- 1,038,766gallons @ \$ 0.0130/1 \$ 13,503.96

Billing Summary

Billing Period: Jul 01, 2022 to Dec 31, 2022
Payment Due Date: Mar 03, 2023
Meter Readings:
 Current Reading: 6,732,186.00
 Previous Reading: 5,680,820.00
 Usage: 1,051,366.00

Water Bill: \$ 13,667.76

Payment/Credit: \$ 1,000.00

Amount Due By 03/03/2023: **\$ 12,667.76**

2023 WATER BILL 11 OF 12

Mailed To:
WAY INVESTMENTS LLC
844 MASSACHUSETTS AVENUE
LEXINGTON, MA 02430

Town of Henniker
Monday, Wednesday & Friday 8:00am to 4:00pm
Tuesday 10:00am to 6:00pm Thursday Closed
(603) 428-3240
Tax Collector: Kimberly Johnson

Billed To: WAY INVESTMENTS LLC
Location: 566 WESTERN AVE
Map: 00005C **Lot:** 000393 **Sub:** 0000A1
Account: 1902W
Invoice: 2023W11000524

Amount Due By 03/03/2023: **\$ 12,667.76**

8% APR Charged After 03/03/2023

Remit To:
Town of Henniker
18 Depot Hill Rd
Henniker, NH 03242
Temp - Return Service Requested

*2,000
each
month*

RETURN THIS PORTION WITH PAYMENT

REMITTED AMOUNT: _____

Received by
TOWN OF HENNIKER

MAY 08 2023

SELECTMEN'S OFFICE

Way Investments, LLC
844 Massachusetts Ave
Lexington, MA 02420

Tel: (617) 594 9512; Fax: (781) 860 0198; Email: frankchen136@gmail.com

May 05, 2023

Sewer Commissioner
Town of Henniker
18 Depot Hill Road
Henniker, NH 03242

Dear Henniker Sewer Commissioner,

After months of troubleshooting with the water department, we completely replaced the water system at 566 Western Ave mobile home trailer park. As of April 25, 2023, the new water system is up and running. As you can see from the attached graph, the water usage dropped from around average of 12,481.55 gallons per day (4/4/23 – 4/23/23) to average 747 gallons per day (4/25/23 – 05/02/23) after we replaced the system.

According to our data, the actual amount of water usage with a working, non-leaking water system is average 747 gallons per day. There have been thousands of gallons lost to the leak. I have provided an hour-by-hour reading of water usage for this past month and can provide you additional data if needed.

Due to the water leak, there is a large discrepancy between the amount of water recorded by the meter versus the actual amount of water that reached the town sewer processing plant. The data recorded by the town does not account for water lost in between when the water usage is recorded to when this water reaches the plant. *Due to the extreme amount of water lost each day that did not make it to the sewer processing plant*, the mobile park is requesting a reimbursement or credit for the past two sewer bill invoices to account for this discrepancy.

Please see the following information

Invoice 2023S21000417 (October 1, 2022 – March 31, 2023)

Sewer – 1,144,937 gallons over 181 day period = 6325.62 gallons per day

6325.62 gallons per day recorded – 747 gallons per day actual usage = 5578.62
gallons lost per day
5578.62 gallons lost per day over 181 day period = 1,009,730 gallons

1009730 gallons @0.0200/l = **\$20,194.60 to be refunded or credited**

Invoice 2022S22000416 (April 01, 2022 – September 30, 2022)

Sewer – 793,574 gallons over 182 day period = 4,369.30 gallons per day
4,369.30 gallons per day recorded – 747 gallons per day actual usage = 3,613.30
gallons lost per day
3,613.30 gallons lost per day over 182 day period = 657,620 gallons
657,620 gallons @0.0200/l = **\$13,152.40 to be refunded or credited**

Please also adjust for the upcoming bill between days April 1, 2023 and April 23, 2023.

Gallons recorded between April 1 – April 23, 2023 = 249,631 gallons @0.200/l =
\$4,992.62

Actual average usage: 747 gallons per day @22 days = 16,434 gallons @0.200/l =
\$ 328.68

Amount to be refunded for upcoming invoice: **\$4663.94 to be refunded or credited**

Total to be refunded or credited due to water discrepancy between water lost and water that actually reached sewer plant: \$38,010.94

Please let me know if have any questions. The residents of the mobile home trailer park greatly appreciate your understanding of this unpredictable situation. We do not anticipate any further issues with the recording of water usage now that we have fixed the system.

Thank you



Frank Chen

Property manager of 566 Western Ave. Mobile Home Trailer Park

Town of Henniker
18 Depot Hill Rd
Henniker, NH 03242
Temp - Return Service Requested

WAY INVESTMENTS LLC
844 MASSACHUSETTS AVENUE
LEXINGTON, MA 02430

HENNIKER
2023 SEWER BILL 21 OF 22

Invoice: 2023S21000417
Account: 1902S
Print Date: Apr 27, 2023
Billing Period: Oct 01 - Mar 31
Payment Due Date: May 30, 2023
Amount Due: \$ 22,024.42

8% APR Charged After 05/30/2023

Please make checks payable to Henniker Waste Water Treatment or HWWT.
* Closed Wednesday for lunch 12:30-1:30pm *

Account Details

Billed To: WAY INVESTMENTS LLC
Location: 566 WESTERN AVE
Map: 00005C Lot: 000393 Sub: 0000A1
Account: 1902S

Billing Details

Sewer - 1 Flat Unit(s) @ \$ 240.00/unit \$ 240.00
Sewer - 17,000gallon @ \$ 0.0000/1 \$ 0.00
Sewer - 1,144,937gallon @ \$ 0.0200/1 \$ 22,898.74

Billing Summary

Billing Period: Oct 01, 2022 to Mar 31, 2023
Payment Due Date: May 30, 2023
Meter Readings: Current Reading: 68,253.00
Previous Reading: -1,093,684.00
Usage: 1,161,937.00

Sewer Bill: \$ 23,138.74

Payment/Credit: \$ 1,114.32

Amount Due By 05/30/2023: **\$ 22,024.42**

2023 SEWER BILL 21 OF 22

Mailed To:
WAY INVESTMENTS LLC
844 MASSACHUSETTS AVENUE
LEXINGTON, MA 02430

Town of Henniker
Monday, Wednesday & Friday 8:00am to 4:00pm
Tuesday 10:00am to 6:00pm Thursday Closed
(603) 428-3240
Tax Collector: Deborah C. Aucoin

Billed To: WAY INVESTMENTS LLC
Location: 566 WESTERN AVE
Map: 00005C Lot: 000393 Sub: 0000A1
Account: 1902S
Invoice: 2023S21000417

Amount Due By 05/30/2023: **\$ 22,024.42**

8% APR Charged After 05/30/2023

Remit To:
Town of Henniker
18 Depot Hill Rd
Henniker, NH 03242
Temp - Return Service Requested

RETURN THIS PORTION WITH PAYMENT

REMITTED AMOUNT: _____

Town of Henniker
18 Depot Hill Rd
Henniker, NH 03242
Temp - Return Service Requested

WAY INVESTMENTS LLC
844 MASSACHUSETTS AVENUE
LEXINGTON, MA 02430

HENNIKER
2022 SEWER BILL 2 OF 2

Invoice: 2022S22000416
Account: 1902S
Print Date: Nov 07, 2022
Billing Period: Apr 01 - Sep 30
Payment Due Date: Dec 09, 2022
Amount Due: \$ 14,111.48

8% APR Charged After 12/09/2022

Account Details

Billed To: WAY INVESTMENTS LLC
Location: 566 WESTERN AVE
Map: 00005C Lot: 000393 Sub: 0000A1
Account: 1902S

Billing Details

Sewer - 1 Flat Unit(s) @ \$ 240.00/unit \$ 240.00
Sewer - 17,000gallon @ \$ 0.0000/1 \$ 0.00
Sewer - 793,574gallon @ \$ 0.0200/1 \$ 15,871.48

Billing Summary

Billing Period: Apr 01, 2022 to Sep 30, 2022
Payment Due Date: Dec 09, 2022

Meter Readings: Current Reading: 6,265,748.00
Previous Reading: 5,455,174.00
Usage: 810,574.00

Sewer Bill: \$ 16,111.48

Payment/Credit: \$ 2,000.00

Amount Due By 12/09/2022: **\$ 14,111.48**

2022 SEWER BILL 2 OF 2

Mailed To:
WAY INVESTMENTS LLC
844 MASSACHUSETTS AVENUE
LEXINGTON, MA 02430

Town of Henniker
Monday, Wednesday & Friday 8:00am to 4:00pm
Tuesday 10:00am to 6:00pm Thursday Closed
(603) 428-3240
Tax Collector: Kimberly Johnson

Billed To: WAY INVESTMENTS LLC
Location: 566 WESTERN AVE
Map: 00005C Lot: 000393 Sub: 0000A1
Account: 1902S
Invoice: 2022S22000416

Remit To:
Town of Henniker
18 Depot Hill Rd
Henniker, NH 03242
Temp - Return Service Requested

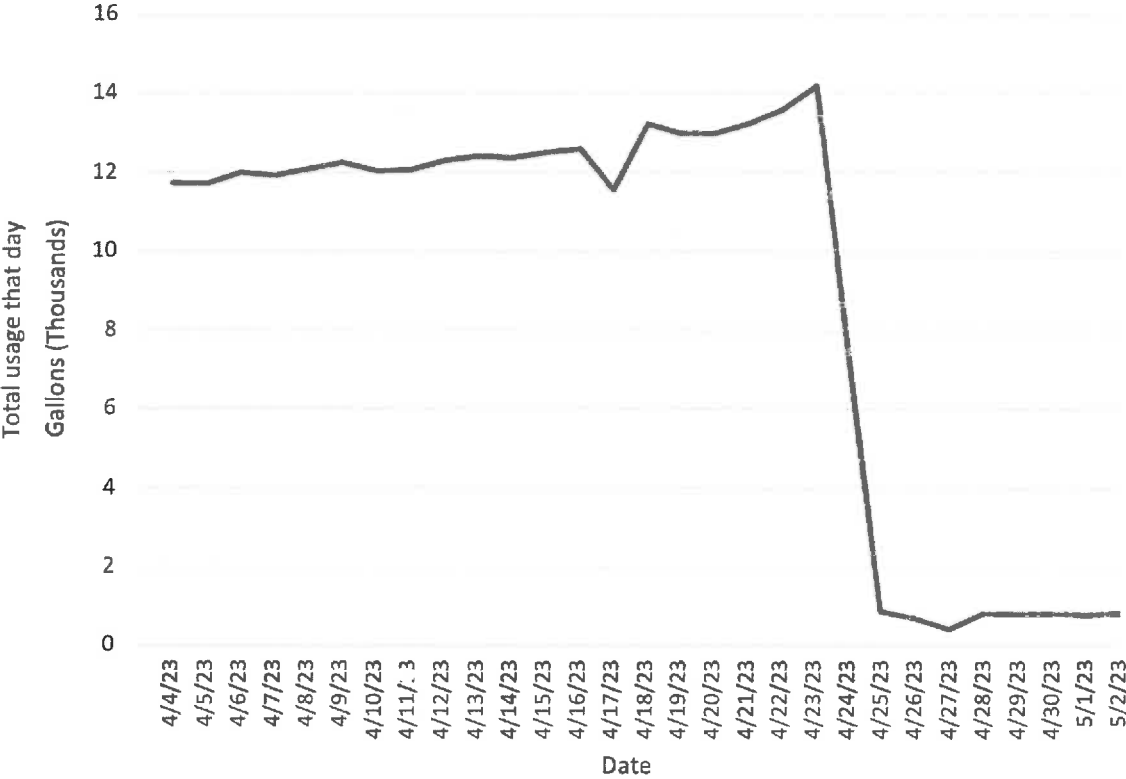
Amount Due By 12/09/2022: **\$ 14,111.48**

8% APR Charged After 12/09/2022

RETURN THIS PORTION WITH PAYMENT

REMITTED AMOUNT: _____

Water usage per day



Date	Sum of Total usage that day
4/4/23	11732
4/5/23	11713
4/6/23	11997
4/7/23	11927
4/8/23	12080
4/9/23	12250
4/10/23	12038
4/11/23	12055
4/12/23	12285
4/13/23	12402
4/14/23	12356
4/15/23	12495
4/16/23	12585
4/17/23	11552
4/18/23	13215
4/19/23	12980
4/20/23	12980
4/21/23	13224
4/22/23	13575
4/23/23	14190
4/24/23	7311
4/25/23	869
4/26/23	698
4/27/23	419
4/28/23	811
4/29/23	798
4/30/23	814
5/1/23	760
5/2/23	807
(blank)	
Grand Total	262918

NEW BUSINESS



Town Hall
18 Depot Hill Road
Henniker, NH 03242

Tel: (603) 428-3221
Fax: (603) 428-4366

Incorporated November 10, 1768
"Only Henniker on Earth"

TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: 06/20/23

TITLE: New Deputy Chief

PREPARED BY: Gregory Aucoin

TOWN ADMINISTRATOR'S COMMENTS - RECOMMENDATION:

BACKGROUND: Our department Chief Officer Elections are held in March of the odd years. During the March meeting of this year, our membership elected Stephen Lorenze as the Deputy Chief.

DISCUSSION: I am requesting the Board of Selectmen confirm Stephen as the next Deputy Chief of our department. Tom French served as Deputy Chief for the past two terms. Before Tom, I served as the Deputy Chief before being elected as Chief.

I strongly recommend Stephen Lorenze. Stephen is a retired Paramedic from the Concord Fire Department. Since joining our department Stephen has shown a dedication to the advancement of our organization. He has regularly worked shifts and done extra work whenever he is able. He faithfully attends meetings and trainings. He goes above and beyond to provide the best possible patient care and meet the needs of our town citizens.

FISCAL IMPACT: None

RECOMMENDATION: The Board of Selectmen confirm Stephen Lorenze as the next Deputy Chief of the Henniker Rescue Squad

ATTACHMENTS:

Description: Resume for Stephen Lorenze

Upload Date

Type

[Type here]



Town Hall
18 Depot Hill Road
Henniker, NH 03242

Tel: (603) 428-3221
Fax: (603) 428-4366

Incorporated November 10, 1768
"Only Henniker on Earth"

TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: 6/29/2023
TITLE: Bear Hill Road Dirt Section
INITIATED BY: Leo Aucoin, Superintendent
PREPARED BY: Leo Aucoin, Superintendent
PRESENTED BY: Leo Aucoin, Superintendent

AGENDA DESCRIPTION: Bear Hill Road dirt section from Cote Hill to the Henniker town line to be removed from allowed roads use of OHRV's. This is hazardous due to a section with a hard ninety-degree corner and a hill of greater than 12 percent. This corner frequently has washboard from traffic although we keep it treated and graded as time allows.

Legal Authority:

Financial Details:

Town Administrator Comment:

N/A

Suggested Action/Recommendation:

Suggested Motion:

No formal action is required.

CONTINUED BUSINESS



**TOWN OF HENNIKER
ORDINANCE CHAPTER 16a
Permit Requirements
for
SPECIAL EVENTS**

**Adopted by the Town of Henniker
DATE, 2023**

This ordinance replaces Chapter 15 Assemblies, Large originally adopted October 1, 1977; amended June 6, 1984

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This document is policy and intended to provide requirements concerning various events to be held on town property. It is designed to address the most frequently occurring and applicable codes and standards and is not all inclusive of every possible requirement. For additional information please contact the Henniker Town Hall.

Findings and Declarations:

The Town of Henniker finds and declares that is necessary for the protection of public health, safety and welfare of the general public and the inhabitants of the town that rules and regulation be established for the purpose of regulating indoor and outdoor special events on town property that include tents, large assemblies of the public, or impact town property and services to ensure the public health and safety, proper sanitary, fire, police, health and safety measures be provided to regulate such gatherings in accordance with the State of NH Fire Code, Building Code and National Electrical Code and Health Codes.

The Special Event **Permitting** process will enable local officials to anticipate and plan for municipal services that may be impacted when special events are held on **Town Property**.

- Public safety officials like police, fire and EMS chiefs can plan for adequate coverage when they know that an influx of people to the town can be expected.
- Plans for parking, traffic control, crowd control and emergency medical services can be addressed.
- Local businesses can better plan staffing and ordering of food and inventory when they are aware that a special event notification has been issued.
- Perhaps most importantly for local officials during the event, a notification process gives local officials a “point person” to whom they can go if a problem arises during the event that needs attention.

The policies represent the town’s overarching requirements for the management of special events. In addition to these principles and policies, each public safety agency reviewing special events may have more specific requirements applicants must meet. Together, the policies and the department requirements help ensure events are managed in a way that keeps them in conformance with the principles.

Principles:

Special events held on the **Town of Henniker Public property** will make a positive community contribution.

Events will:

- Take precautions to protect the health and safety of participants, residents, businesses, and visitors.
- Not adversely affect the long-term viability of permanent businesses.
- Avoid disruptions to other community events and activities held at the same time.
- Build upon and support existing Henniker community assets when possible.
- Seek to minimize adverse impacts on the community, neighborhoods, and essential public services.
- Create a positive experience for visitors and residents.

Definitions:

AHJ – The authority having jurisdiction (AHJ) is that person or office charged with enforcing the Life Safety Code. In most situations, it is the fire chief or designee, unless the matter is a health or police matter in which case it is the respective department official.

Canopy – A temporary structure, enclosure, or shelter constructed of pliable materials which is open without sidewalls or drops on 75% or more of the perimeter.

Certificate of Flame Resistance – A certificate or affidavit that states the material has been treated in accordance with NFPA 701.

Crowd Manager – A person trained under NFPA or IFC requirements. Duties include keeping the aisles clear, ensuring max occupancy is upheld, and making sure that all entrances and exits are always clear and unobstructed.

Cube Tap – A grounded U/L listed adapter that converts one female connector into multiple female connectors.

Flame Retardant – An approved chemical compound or mixture which, when applied in an approved manner to any fabric or material, will render such fabric or material incapable of supporting combustion.

Floor Plan – A plan drawn to scale showing the proposed event layout and seating with locations of all aisles, exits, and fire protection equipment.

Food Service Establishment- As defined by RSA 143-A:3, IV means any fixed or mobile, attended or unattended restaurant; coffee shop; cafeteria; short order café; luncheonette; grill; tearoom; sandwich shop; soda fountain; tavern; bar; cocktail lounge; night club; roadside stand; industrial feeding establishment; food vending operation; private or public organization or institution, whether profit or non-profit, which routinely serves food; catering kitchen; commissary, or similar place in which food or drink is prepared for sale or for service on the premises or elsewhere; and any other eating or drinking establishment or operation in which potentially hazardous food is served or provided for the public with or without charge.

Non-Residential Property: Property primarily used for commercial, industrial, educational, or non-profit purposes and multi dwelling unit properties in excess of 2 family homes.

Open Flames – Torches, candles, and other devices using flames.

Open Flame Cooking Device – Sterno fuels, grills, stove tops, etc.

Permitee – Person or Organization named on Special Event Application

Power distribution strip – A grounded electricity distribution device containing overload protection that turns one AC wall outlet into several.

Public Property: Property owned by the Town of Henniker

Residential Private Property: Properties primarily of residential use including 1 and 2 family homes. See Definition of Non-Residential Property.

Site Plan – A plan illustrating the proposed parking, “no parking” areas, and traffic flow patterns.

Special Events – An event or series of events held for a limited period of time for a particular activity with an expected gathering of people whether indoors or outdoors that is defined in Applicability and Exemptions.

Splitter or “Y” Tap – A grounded U/L listed adapter in the form of a letter "Y", having two female cord connectors on one end and a male plug at the other end.

Sponsor(s): The organization or individuals requesting permission to hold the event.

Temporary Membrane Structure: A temporary ground-supported membrane-covered frame structure used to in outdoor events.

Tent – A temporary structure, enclosure, or shelter, either with or without sidewalls, constructed of fabric or pliable material.

Triple or “W” Tap – A grounded U/L listed adapter in the form of a letter "W", having three female cord connectors on one end and a male plug at the other end.

Applicability and Exemptions Special Events on Town Property:

Applicability – Special Event Permit Required: Please consult with the administrative assistant at the town office: 603-428-3221 ext. 101 or 102. This includes events described in this section that are sponsored, organized, and funded by the Town of Henniker and its Committees. The purpose is to conduct the event with approval of all applicable Town of Henniker Public Safety appointees and Board of Selectmen.

- A. Events to be held on town property or streets expected to **draw a crowd or large assembly of at least 250 or more people.**
- B. Events that **will charge admission or vendor fees.** This may include but is not limited to craft fairs, food truck festivals, flea markets, concerts, festivals, parades, or other entertainment.
- C. Events that will serve or sell alcoholic beverages.
- D. Events that take place in **tents and/or temporary membrane structures in excess of 200 square feet and canopies in excess of 400 square feet used for the purpose of hosting gatherings of fifty (50) people or more.** Such events are also subject to **Tent Permits** in accordance with **NH State Fire Code, NFPA 1 Current Edition.**
- E. Events expecting more than one hundred (100) people within a town building or structure **that does not already have a Fire Department issued Assembly permit** in place for purposes including but not limited to luncheons, dinners, sporting events, carnivals, fairs, political rallies, performances, and private functions.
- F. Events of more than fifty (50) people within a tent, canopy, or temporary membrane structure for the purposes including but not limited to luncheons, dinners, sporting events, carnivals, fairs, political rallies, performances, and private functions. These events may be subject to Tent Permit application and inspection
- G. Any events held in **an area, space or structure used outside of its normal function or existing permitted use** (for example, a tennis court or courts for a stage, seating area, outdoor market, trade show, or exhibition) shall be considered a special event and shall meet the requirements of NH Saf-C 6000. (The Final Determination is made by the local AHJ or Designee.)

Exemptions - Special Event Permit is NOT Required:

- A. Events with any size tent and expected to draw less than fifty (50) people.
- B. Funeral processions and/or memorial services and impromptu assemblies.
- C. These regulations do not apply to organized sporting events (such as youth soccer and baseball) that take place at the Town's athletic fields and are scheduled in advance through the Athletic Committee or any non-temporary, seasonal outdoor activities that take place on a daily or regular basis.

**For information on Special Events taking place on Nonresidential Private Property see
SPECIAL EVENTS NOTIFICATION**

Special Event Standard Conditions:

- A. A Special Event Permit shall be obtained from the Town of Henniker in accordance with NH State Fire Code, NFPA 1 Current Edition prior to any special event. A permit shall be submitted at least sixty (60) days prior to the special event. All special events shall meet the requirements of the current adopted editions of the NH State Fire Code, Building Code, and National Electrical Code.
- B. All indoor venues shall not exceed their posted occupancy limit in accordance with their Place of Assembly Permit unless a Life Safety Evaluation has been performed by an independent third- party fire protection engineer.
- C. Site, floor, and electrical plans (if applicable) for any special event shall be submitted to the Henniker Town Hall, a minimum of sixty (60) days prior to the scheduled event. Final plans (if applicable) shall be submitted 7 days prior to the event. In the event of extenuating circumstances, the Fire Chief or Designee may waive the 60- and 7-day submittal requirements. The final determination shall be made by the Fire Chief or Designee.
- D. In accordance with NH State Fire Code NFPA 1 Current Edition a minimum of one **(1) trained crowd manager for every two-hundred fifty and (250) persons** in attendance in an enclosed or fenced off area at the special event. Crowd managers must submit proof of training with the event application. Should the applicant be unable to provide trained crowd managers, a Henniker Public Safety official will provide them at an additional charge for Special Detail.
- E. In accordance with NH State Fire Code NFPA 1 Current Edition. Standby fire personnel shall be provided **if required by the Fire Chief or Designee.**
- F. An event organizer or designee known to the Town shall be included on the Permit Application and shall be available on-site at all times during the activities. That person shall have the authority to require participants to alter or modify the events under orders from a Town of Henniker Public Safety Official or their designee.
- G. All event signs shall comply with the applicable provisions or the Henniker Zoning Ordinance at all times.
- H. It is the responsibility of the permittee to maintain the site in an orderly and clean manner during the event. It is the further responsibility of the permittee to clean up the entire area immediately following the event. All debris, trash, signs, and road markings shall be completely removed from Town-owned property within twenty-four (24) hours of the completion of the event. Any materials that are not cleaned up in a timely manner shall be subject to disposal by the Town at the expense of the permittee.
- I. The Permittee is responsible and liable for any damage that occur to Town property from the permitted activity. Any damage noticed prior to use should be reported to the Henniker Town Hall.
- J. Permittees shall provide the Town with a list of any hazardous materials that are planned to be used, including copies of material safety data sheets. The use of all such hazardous materials, if approved, shall be subject to strict compliance with all applicable regulations and any special conditions imposed by the Town.
- K. The sale of food or other items during a special event shall be subject to the Town's Ordinance Regulating Outdoor Vendors and Transient Sales. All applicants who will be utilizing cooking apparatus (other than warming devices or microwave ovens) must obtain approval from the Henniker Fire Department to ensure that such devices comply with applicable fire prevention and life safety codes. Also, any open burning (other than charcoal or a gas grill) must obtain a Fire Permit from the Henniker Fire Department as otherwise required by law.

- L. The sale or raffle tickets during special events will require a permit (available at Henniker Town Hall) in accordance with the provisions of RSA 287-A.
- M. Although the Board of Selectmen may regulate the possession and consumption of alcoholic beverages on Town-owned property on a case-by-case basis as they deem to be in the best interests of the Town; nothing in these regulations is intended to supersede or void the enforcement of state laws pertaining to the sale, possession, and consumption of alcoholic beverages.
- N. Approval of a special event consisting of showmen (per RSA 286:1), theatricals or parades (per RSA 286:2) shall constitute a special license as otherwise required by law. However, it shall be expressly understood that an applicant who receives approval for an outdoor special event under these regulations is not being issued a perpetual permit, license, contract, or any form of vested property rights as part of this process.
- O. The Town of Henniker does not prohibit or regulate the charging of admission fees, or the prices paid by participants or patrons for any outdoor special events.
- P. The Board of Selectmen may, using its sole discretion, issue approval for up to one(1) year- for outdoor special events for recurring activities; provided, however, the Selectmen reserve the right to amend the approval conditions from year-to-year as may be in the best interests of the Town.
- Q. The construction or erection of any new structures or electrical fixtures, including temporary items such as tents, bleachers. stages. etc., shall require a permit issued by the Building Inspector. The use of a tent as a place of assembly must also be approved by the Henniker Fire Department.
- R. It shall be the policy of the Town to facilitate the rights and freedoms of all people to exercise their constitutional rights for freedom of speech, religion, and the press, to bear arms, assemble peaceably and petition the government for a redress of grievances. However. the Board of Selectmen will not issue approval for an outdoor special event on Town property in which the participants or attendees are allowed to engage in sexually explicit conduct or disseminate obscene material as otherwise prohibited under RSA Chapter 650, or any activity that is contrary to the Henniker Zoning Ordinance or Selectmen's Policies.
- S. Portable bathroom facilities shall be required in accordance with the Portable Sanitation Associations International Special Event Chart (PSAI-Extended Chart) when fixed facilities may exceed their rated capacity or for outdoor events without access to adequate fixed facilities.
- T. Permittees shall have on the premises, or contiguous thereto, automobile space equal to 1/4 of the number of persons which the permit allows to attend the event. At the discretion of the Board of Selectmen or their designee, fewer parking spaces may be required.
- U. The permittee shall operate the event only on day(s) and during the hours specified in the permit and in accordance with town property rental policies.
- V. The permittee/promoter shall not sell, give, or distribute a greater number of tickets than the number which the permit allows to attend.
- W. No advertising before permit granted. A person shall not advertise or announce by any means or medium the holding of such an event prior to the granting of a permit or approval.
- X. Illumination of area. Every permittee planning an event after dark, or planning to allow persons who attend the event to remain on the premises after dark, shall provide electrical illumination to ensure that those areas to be used may be lighted
- Y. For venues hosting **seasonal special events**, only one (1) permit application or (1) special event notification shall be required.

- Z. No permit granted under this chapter shall be transferable to another location, another person, entity, property, or another set of dates.

Violations and Penalties:

Whenever in this chapter any act is prohibited or is made or declared to be unlawful or an offense or the doing of any act is required or the failure to do any act is declared to be prohibited, unlawful or an offense where no specific penalty is provided therefore, the violation of any such provision of this chapter shall be punishable by a fine not to exceed \$1,000. (RSA 641:2). This provision shall be enforceable by the Board of Selectmen.

Inspections Required

Upon review of the application, any inspection as deemed required by the Board of Selectmen, Building Inspector, Health Officer or other Public Safety Official.

Police Requirements – NH RSA, Chapter 105, Police Officers, and Watchmen: Section 105:9

- I. *Any person desiring to conduct a public dance, circus or carnival shall submit an application for police attendance at that function. Any person who conducts a public dance, circus, or carnival without first making application for police attendance at that function is guilty of a violation.*
- II. *The Chief of Police in any city or town, subject to the written approval of the Mayor and Board of Alderman, Board of Selectmen, or Licensing Board shall examine applications for police attendance at public dances, circuses and carnivals and determine if such attendance is necessary. If the Chief of Police decides police attendance is necessary, he shall detail one or more police officers to attend whose services shall be paid for by the applicant.*
- III. *The Chief of Police shall have the authority to assign police details to attend any public meetings or functions which he determines may potentially:*
 - a. *Involve traffic-related problems; or*
 - b. *Lead to public disturbance or public nuisance; or*
 - c. *Endanger public health, safety or welfare.*
- III. *The applicant or sponsor of any public meeting or function may be charged for the services of any police officers that may be detailed or assigned to that meeting or function, unless charges authorized by this section for the services of a police officer are waived by the Chief of Police when in his judgment such authorization does not conflict with an existing local ordinance or policy.*
- IV. *The Chief of Police, the Police Department, and any city, town, or political subdivision shall not be held liable for any decision not to detail police officers to attend any public meeting or function.*

Fire and Safety Protection

Food and Cooking

- A. Any booth, trailer, tent, or canopy using an open flame cooking device shall have a minimum of one (1) approved fire extinguisher with a 2A: 10B: C rating and a minimum of five (5) pounds of extinguishing agent. In addition, any booth, trailer, tent, or canopy using deep fat fryer/fryolator type cooking device shall also have a minimum of one (1) approved 6L (min) Class K fire extinguisher.

- B. All fire extinguishers shall be inspected annually and shall have an inspection tag indicating the same attached to the extinguisher.
- C. All individuals utilizing any type of cooking equipment shall be trained in the proper use of a fire extinguisher.
- D. All commercial cooking equipment located inside a trailer or fully enclosed booth, including food trucks and trailer complies with all NFPA 1 and Chapter 17 in NFPA 96 requirements. [See NFPA Food Truck Safety Fact Sheet](#)

Aisles, Seating, Pipe and Drape

- A. All pipes and drapes shall have a certificate of flame resistance or affidavit provided for review and approval. All pipes and drapes shall be secured to prevent tipping.
- B. Aisle Width - The following minimum aisle widths shall be maintained in accordance with the NH State Fire Code, NFPA 1 and 101.
 - a. The width of aisles serving seating at tables shall be **no less than 44” in areas serving 50 persons** or more and **36” in areas serving 50 persons or less**.
 - b. Aisle widths may be required to be increased based upon the type of event and occupant load.
 - c. Where non-fixed seating is located between the table and the aisle, there shall be a minimum of 19” of clear space from back of chair to back of chair.
 - d. With standard seating, the spacing from the back of the chair to the front of the most forward-facing projection of the chair immediately behind shall be no less than 12” and increased 0.3” for every seat over 14.
- C. Indoor special event festival seating is **limited to the seated occupancy limit** unless a life safety evaluation has been performed by an independent third-party fire protection engineer and approved by the Henniker Fire Department.
 - a. Non-fixed seating (folding) chairs requirements
 - b. All non-fixed seating (folding) chairs shall be firmly secured together in groups of no less than three (3) and no more than seven (7). The chairs shall be secured at both the top and the bottom by either industrial tie wraps or other approved means.
- D. There shall be no more than 100 chairs in a row and there shall be a minimum aisle width of 22” from the back of the chair to the front of the most forward-facing projection of the chair immediately behind.

Theatrical Haze and Pyrotechnics

- A. The use of theatrical haze, fog, or smoke machines is not permitted unless approved in advance by the Henniker Fire Department.
- B. The use of pyrotechnics is not permitted unless permits and approvals have been obtained from the NH State Fire Marshall’s Office in accordance with the NH State Fire Code.

Electrical Requirements:

- A. No permanent electrical installations will be permitted for the purpose of holding a special event on town property.

- B. Temporary event specific electrical installations on town property shall only be permitted with approval of the Board of Selectmen and electrical permit obtained from the Building Inspector with the requirements of the National Electrical Code, Articles 518, 520, 525, and 590.
- C. When applicable, the electrician of record or the event coordinator shall supply a floor plan with a wiring schematic that shall include portable power distribution panel location(s), flexible cord locations and lengths, and locations of multi-appliance distribution centers.
- D. GFCI (Ground Fault Circuit Interrupter) protection shall be provided when applicable in accordance with the National Electrical Code.
- E. All extension cords shall be appropriately sized for the intended use. Extension cords shall be a minimum 14-gauge and grounded. The use of light weight extension cords less than 14-gauge or “zip cords” is strictly prohibited.
- F. All extension cords that are run within a means of egress or public way shall be secured and protected using an approved means, such as treadle, “yellow jackets”, or trenches.
- G. Extension cords shall serve only one appliance or fixture, unless appropriately sized and in conjunction with an approved multi-appliance distribution center with overload protection. The current capacity of the supply cord shall be not less than the rated capacity of the appliance(s) or fixture(s).
- H. Only UL-listed overload protected power distribution strips may be used for additional outlets.
- I. Power distribution strips connected in series “daisy-chained” are prohibited.
- J. Cube Taps, “Y” Taps & “W” Taps are permitted, when approved by the event electrician, to supply electricity to a maximum of 3 electronic appliances and when connected directly or by a single extension cord to an approved power distribution strip. The combined amperage usage shall not exceed the rating of the tap adapter, extension cord or power distribution strip.
- K. Portable generators shall be located five (5) feet or greater from booths, trailers, tents, and canopies in accordance with the NH State Fire Code, NFPA 1.

Application Procedures:

For Special Events to be held on Town Property:

- A. Applicant shall also complete Town Rental Agreement for events to be held at the Henniker Community Center, Grange Hall, or Angela Robinson Bandstand/Community Park. Special Events on other town public property may be subject to rental fees.
- B. Sponsors of special events must submit a completed application form (as attached hereto and incorporated herein) at least sixty (60) days prior to the start of the activity. No application will be accepted or approved for an outdoor special event that is submitted fewer than seven (7) days prior to the start of the activity.
- C. All applications shall be subject to review and recommendation by the Town Administrator, Police Chief, Fire Chief, Highway Superintendent, Parks and Properties Superintendent, Building Inspector, Health Officer within thirty (30) days of receipt of a completed application as determined by the Town Administrator, prior to being presented to the Board of Selectmen. Each Town Official is authorized to contact the applicant with requests for additional information as may be needed prior to submitting their recommendation.
- D. The Board of Selectmen reserves the right to deny permission for a special event they deem as not being in the best interests of the Town, in which case such denial shall be presented in writing with an

explanation or the reason(s). A denial may be issued under any or the following circumstances, although this list is not intended to be exclusive of any other valid cause for denial:

1. Past history of general lawlessness by participants and/or organizers. especially in the event of riots, public disturbances, or illegal activity.
 2. Undue liability as demonstrated by previous patterns of personal injuries, property damage or litigation against the Town, or in the absence of such previous patterns. a general sense of unacceptable risk.
 3. Previous failure to comply with the conditions imposed by the Town:
 4. Outstanding balance for previous public safety personnel special detail invoices.
 5. The absence of signed waivers or "release of claims" that are acceptable to the Town.
 6. A shortage of necessary public safety details, especially in the event of some other event taking place within the same time frame.
- E. All applicants shall be required to submit a certificate of insurance with each application that identifies the Town of Henniker as the certificate holder and additional insured for the outdoor special event. The minimum amount of coverage shall be one million dollars (\$1,000,000.00) per claim for general and automobile liability, provided, however, the Board of Selectmen may require up to five million dollars (\$5,000,000.00) of insurance coverage, depending on their assessment of the inherent risks involved. [NOTE: The Board of Selectmen may, using their sole discretion, approve a reduction or waiver of insurance coverage limits upon request, provided that the applicant provides evidence that they are certified by the IRS as a 501 (c)3 organization and the residents of Henniker are beneficiaries of the charitable organization's acclivities.
- F. The Board of Selectmen reserves the right to impose whatever conditions they deem essential for events on Town Property to ensure public safety and/or the protection of Town property, including, but not limited to imposing restrictions on the levels of noise, hours of operation, consumption of alcohol, requiring specific public safety measures, crowd controls, lighting. fencing, shelter, route, and traffic delineation, sanitary facilities, parking, and evacuation plans, and requiring a performance bond or surety deposit. etc. The Selectmen shall consider staff recommendations at the time conditions are determined; however, nothing herein is intended to obligate the Board to impose such recommendations or approve/deny a permit as recommended, nor prevent them from imposing conditions that are more or less stringent than the recommendations.
- G. The Board of Selectmen reserves the right to request a public hearing as part of the process to consider approval of an outdoor special event to be held on Town Property.

Fees and Deposits:

Special Event Permit Application Fees only apply to events to be held on Town Property. Permit fees are designed to give an incentive for early submission. This allows Town officials to thoroughly review the application and give the applicant plenty of time to rectify any problems or issues that may arise. It is in the sponsor's financial and practical interest to apply as early as possible. This fees schedule does not guarantee that an application submitted less than 60 days prior to the event will be approved.

Non-Profit Event: Those events sponsored by a legally established non-profit organization or sponsored by individuals for community benefit without any participation by any for-profit vendors.

Fees listed are for one day events. \$50 per additional day shall be added to the one-day event fee for profit making events and \$0 per additional day shall be added to the one-day event fee for non-profit events.

	Application Submission	
	90+ Days Before Event	60-89 Days Before Event
Community Board or Committee Sponsored Event - No Fee	\$0	\$0
Non-Profit Event:		
0 – 500 expected attendance	\$25	\$50
500+ expected attendance	\$25	\$50
For Profit Events:		
0 – 500 expected attendance	\$ 50	\$ 100
500+ expected attendance	\$ 75	\$ 150

Fee Waivers: Fees do not apply to events sponsored by the Town of Henniker or official public bodies appointed by the Board of Selectmen. As a general policy, fees are not waived. Any request for a waiver must be made to the Henniker Board of Selectmen.

Other Fees (if required):

Inspection Fees: Inspections or site visits to notice Sponsor of a violation. A fee of \$35 per inspection shall be charged (not to exceed a cumulative amount of \$175)

Police Fees: If special duty police officers are deemed required a fee of Police Department Special Duty per hour, per officer, plus a vehicle fee as adopted by the Police Department.

Facility Use Fees and Deposits: Rental of Community Park, Community Building, Grange, or Ball parks subject to Selectmen’s Policies III.7 and III.8.

Trash Removal Fees: A fee of \$275 PER DAY will be charged to remove trash after a special event. The trash removal fee can be avoided if the applicant removes the trash themselves.

Sanitation Fees: Any special event held at a Town Park must have portable toilets. Market rates to be determined at the time of application. NO WEEKEND CLEANINGS. The Parks and Properties Department will determine the number of units needed based on expected attendance of an event listed on special event permit.

Frequently Asked Questions:

Q. I’m hosting an event on private property. Do I need a special event permit?

A. Special Event Notification may be required for events on Non-Residential Private Property. Special Event Permit is not required for events on residential private property; however, other permits may be required (ie: tent, fireworks)

Q. I want to host an indoor/outdoor multi-vendor event at the Community Center and Park, and I charge vendor or booth fees. Do I need a special event permit?

A. Maybe, events held in an area, space or structure used outside of its normal function or existing permitted use will require a permit. Does the event manger charge admission or vendor fees? Will

the event attract 250 people? The event may have an impact on town services and parking. Will alcohol be sold or served? Please consult with the Administrative Assistant at the town hall.

Q. I want to get married at the Angela Robinson Gazebo and I expect to have less than 50 people in attendance. Do I need a Special Event Permit.

A. No. Please be aware of other ordinances and policies.

Other Applicable Henniker Ordinances and Polices:

Ordinance

- Chapter 7 Alcoholic Beverages
- Chapter 71 Noise
- Chapter 50 Fireworks
- Chapter 56 Hawkers and Peddlers
- Chapter 120 Vehicles and Traffic
- Chapter 133 Zoning

Selectmen's Polices

III.7 Rental of Community Ctr. Grange Hall and Bandstand/Community Park

III.8 Rental of Town Athletic Fields

IV.5 EMT/Ambulance Standbys Policy

IV.6 Towing Policy

Applications and Forms:

The attached application and forms for Special Events shall be completed and submitted to the Henniker Town Hall for review and approval a minimum of Sixty (60) days prior to the special event.

- Application for Special Event Permit

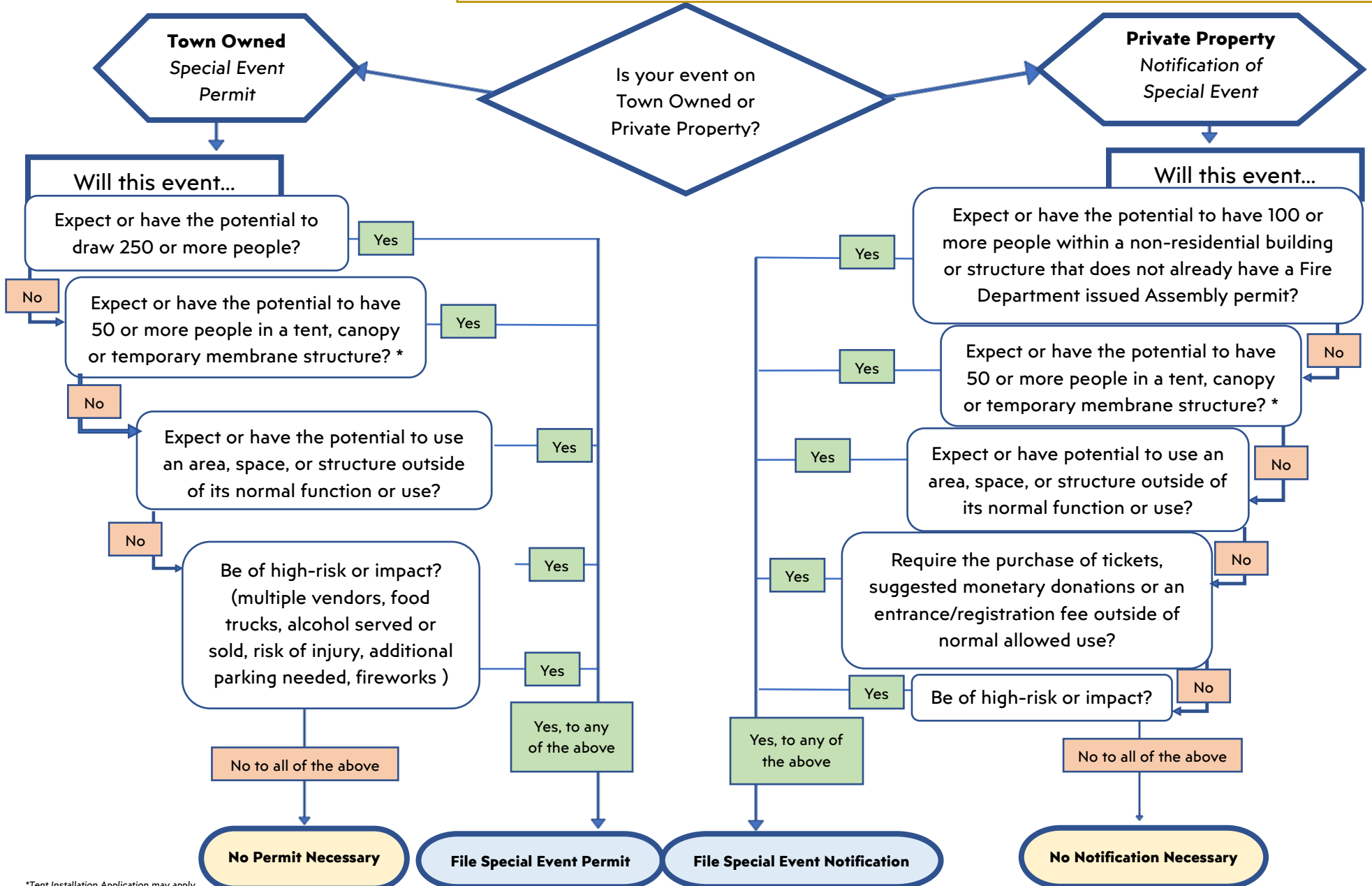
Other permits, waiver and approvals may be required:

- Assembly Occupancy
- Tent Permit (*Flame Resistant Permit*)
- Electrical
- Building Permit
- Updated Place of Assembly from Fire Department for indoor use
- Raffle
- Hawkers/Peddlers
- Town property rental application
- Fireworks
- Open Containers

Special Events Flowchart

Exemptions:

- Private gatherings on residential private property, not open to the public, no charge for admission.
- Events expected to draw less than 250 people and no tents or tents two hundred (200) square feet or under or canopies four hundred (400) square feet or under.
- Events on all properties with any size tent and expected to draw less than fifty (50) people.
- Funeral processions and/or memorial services and impromptu assemblies.
- Organized sporting events
- Events and gatherings on a non-profit organization property or non-residential private property that is a part of the normal function or course of business at the location.



*Tent Installation Application may apply

PAST MEETING MINUTES

DRAFT

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.



**Town of Henniker
Board of Selectmen Meeting
Tuesday June 20, 2023 5:30PM
Henniker Community Center**

Members Present: Chairman Kris Blomback, Vice-Chairman Bill Marko, Selectman Neal Martin, Selectman Jeff Morse, Selectman Scott Osgood

Member's Excused:

Town Administrator: Diane Kendall

Recording Secretary: Hank Bernstein

Guests: See attached Sign-In Sheet

NONPUBLIC

**Note from the minute taker: There were three nonpublic sessions at the beginning of this meeting. Minutes from the public session begin on page 2. **

Item #1 - Diane Kendall, Town Administrator – Employee Status Change

Motion to enter Nonpublic Session made by Selectman Marko, seconded by Selectman Osgood.

Specific Statutory Reason cited as foundation for the nonpublic session: RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

Roll call vote to enter nonpublic session: **Kris Blomback, yes; Bill Marko, yes; Neal Martin, yes; Scott Osgood, yes.** Public meeting recording stopped. Entered nonpublic session at **5:32**.

The Selectboard discussed Item #6 “Employee Status Change – Finance Department” from the consent agenda of June 6th, 2023, which had been excluded from the June 6 motion to approve the consent agenda. TA Kendall explained a quorum of the Board of Selectmen endorsed the status change. Selectman Marko shared that he felt agenda items such as this should be discussed at a Board level.

Chairman Blomback and TA Kendall noted that there had been discussion at the Board level in the past, but with their absence at the prior meeting they were not able to provide background.

The board by consensus conveyed the intent to ratify the decision made by consent to change the employment status of Ms. Bradstreet from full-time non-exempt status Deputy Finance Director to exempt status Finance Director with a compensation adjustment to Grade 31 Step 5. The Chair will entertain the motion when the board returns to public session.

Motion to leave Nonpublic Session made by Selectman Marko, seconded by Selectman Martin. The motion passed unanimously.

Public session reconvened at **5:42PM**.

Item #2 - Sherry Bradstreet, Finance Dept. – Hiring of F/T Assistant

Motion to enter Nonpublic Session made by Selectman Marko, seconded by Selectman Martin.

DRAFT

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

Specific Statutory Reason cited as foundation for the nonpublic session: RSA 91-A:3, II(b) The hiring of any person as a public employee.

Roll call vote to enter nonpublic session: **Kris Blomback, yes; Bill Marko, yes; Neal Martin, yes; Jeff Morse, yes; Scott Osgood, yes.** Public meeting recording stopped. Entered nonpublic session at **5:42PM**.

Motion to leave Nonpublic Session made by Selectman Marko, seconded by Selectman. The motion passed unanimously.

Public session reconvened at **6:00PM**.

Item #3 - Leo Aucoin – Hiring

Motion to enter Nonpublic Session made by Selectman Marko, seconded by Selectman Osgood.

Specific Statutory Reason cited as foundation for the nonpublic session: RSA 91-A:3, II(b) The hiring of any person as a public employee.

Roll call vote to enter nonpublic session: **Kris Blomback, yes; Bill Marko, yes; Neal Martin, yes; Jeff Morse, yes; Scott Osgood, yes.** Public meeting recording stopped. Entered nonpublic session at **6:01PM**.

Motion to leave Nonpublic Session made by Selectman Martin, seconded by Selectman Morse. The motion passed unanimously.

Public session reconvened at **6:17PM**.

RETURN TO PUBLIC SESSION/CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chairman Kris Blomback opened the meeting with recitation of the Pledge of Allegiance and called the meeting to order at 6:23pm.

CONSENT AGENDA

Item #4 - Selectman Marko motioned to approve the Consent Agenda June 20th, 2023, seconded by Selectman Osgood. The motion passed, unanimously.

ANNOUNCEMENTS

Selectman Marko moved to ratify the decision of Board of Selectmen to authorize the employment status change of Sherry Bradstreet to the Finance Director overtime exempt position effective June 1, 2023, and compensation adjustment to Grade 31 Step 5 \$1,662.40 per week (\$86,444.80 annual), seconded by Selectman Morse. Motion carried unanimously.

Chairman Blomback moved to seal the nonpublic minutes of Item #2 and Item #3; Selectman Osgood seconded. Chairman Blomback noted that a roll call vote would need to be taken for each set of sealed minutes.

Roll call vote to seal the 5:42PM non-public session minutes Item#2 – Hiring because it is determined that divulgence of this information likely would render a proposed action ineffective because it is determined that divulgence of this information likely would render a proposed action ineffective: **Kris Blomback, yes; Bill Marko, yes; Neal Martin, yes; Jeff Morse, yes; Scott Osgood, yes. The motion passed unanimously.**

Roll call vote to seal the 6:00PM non-public session minutes Item#3 – Hiring : **Kris Blomback, yes; Bill Marko, abstained; Neal Martin, yes; Jeff Morse, yes; Scott Osgood, yes. The motion passed 4-0-1.**

PUBLIC COMMENT #1

Highway Superintendent Leo Aucoin stated that he would like to remove the use of Bear Hill Rd from the OHRV stating the use is affecting the condition of the road. Supt. Aucoin noted that he will be present at the OHRV Committee meeting on June 27th and would like more attention brought to this issue.

Supt. Aucoin shared that Liberty Hill Road is now under construction and there is good headway on that project. He also noted that the project on Old Hillsboro Rd could begin as early as this week.

DRAFT

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APPOINTMENTS WITH THE BOARD:

Item #5 - Mark Croke, Green Street Power Partners – Group Net Metering

Mr. Croke shared information about his company, Green Street Power Partners, and gave background on Group Net Metering. He shared that if Henniker were to join, they would receive 10% off of their Eversource bill. If Henniker were to have a site for such a solar project, then that discount could increase to 15%. Discussion ensued. **Selectman Marko moved to have the Energy Committee look into this proposal and report back to the Board, Selectman Martin seconded. Motion carried unanimously.**

Item #6 - Mike Mozer, NH DOT Project Manager – Review of Preliminary Engineering Work of Route 202 and Old Concord Road Intersection

Mr. Mozer gave background on the project at the intersection of Route 202, Old Concord Road, and 127. The goal of this project is to work on safety deficiencies. He noted the accidents of the week prior. Mr. Mozer presented three alternatives to the intersection- a signalized intersection, a hybrid roundabout, and a separated interchange. Each alternative is much safer than the current intersection, but each alternative comes with its own set of challenges. A signalized intersection, traffic lights, would cause traffic to back up, much more so than a roundabout. It was noted that many people are not familiar with how to drive in a roundabout. Mr. Mozer shared that there is an instructional video on the DOT website, linked here:

[How to Drive a Two Lane Roundabout | Media Center | NH Department of Transportation](#)

The separated interchange would be the safest alternative, Fire Chief Jim Morse agreed, but also has the largest impact on the area. This would also cost about 20 million dollars, unlike the other alternatives that would cost 3-4 million. Mr. Mozer noted that there is not currently enough funding for this alternative, and the project would have to return to the 10 year plan.

There was much discussion on this item. Jeff Santacruce, of Weston & Sampson, joined Mr. Mozer to expand on the details of this project. The Selectboard asked many questions on this item.

Mr. Mozer shared that there will be a public informational meeting in August.

Item #7 - Bob Garrison, Perambulation of the Bounds of Henniker

Bob Garrison, of Bradford Road, regretted informing the Board that he will no longer be able to volunteer as the Town Perambulator. Mr. Garrison shared a Town Marker with the Selectboard and explained some of his process for past perambulations. He shared that the previous perambulation of 2016 was the first time the markers had been tracked with GPS locations. Mr. Garrison noted that these boundaries have been tracked for 300 years- even before the Town was adopted in 1768. Selectman Marko noted that we should start seeking volunteers publicly. TA Kendall asked if there is a local scout's troop- this would be a good task for them. Lori Marko shared that there is a scout troop based out of Weare.

NEW BUSINESS

Item #8 - Deb Aucoin, Town Clerk/Tax Collector's Office – Tax Deeding

Deb Aucoin, Town Clerk/ Tax Collector, gave background on Tax Deeding and the process of dealing with delinquent taxes. Discussion ensued. TC/TX Aucoin informed the Board that there is typically further discussion in a nonpublic session, which will be taking place at the next meeting.

Item #9 - Bill Marko on behalf of Planning Board - Economic Development Committee

Selectman Marko shared that there had been discussion at the recent Planning Board meeting that the Economic Development Committee needs some revitalization, and they believe having more seats for nonaffiliated groups will the committee work towards success. Discussion ensued. **Selectman Marko moved to add two local resident positions to the Economic Development Committee, increasing the number of active members to 9, seconded by Chairman Blomback. The motion carried unanimously.**

DRAFT

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CONTINUED BUSINESS:

Item #10 - Chapter 16 Special Event Permits and Notification Requirements – 1st reading continued (Special Events on Town Property only)

TA Kendall gave background on this project. She noted that the changes to the Special Event Notifications has been postponed, with the intention being to finish the Special Event Permits first, and then moving further into the project. The presentation included information on food trucks, and a flowchart. Chief Morse noted that most of this ordinance is already state law. Discussion ensued. **Selectman Marin moved to bring this to a second reading, seconded by Selectman Morse. Motion carried unanimously.**

The Selectboard noted that it should be well advertised that this conversation will be moving forward, and every group that uses this process should be informed of that meeting date.

PAST MEETING MINUTES

Item #11 - Acceptance of Board of Selectmen meeting minutes June 6, 2023

Selectman Marko noted an edit. Selectman Marko moved to accept the minutes as edited, seconded Selectman Morse. Motion carried 4-0-1, Chairman Blomback abstained due to his absence.

COMMUNICATIONS

Item #12 - Department Reports: No remarks from the Board

Item #13 - Town Administrator

TA Kendall discussed Military leave, payroll updates, the New Deputy, Roadside cleanup, the Craney Hill communication tower, the stone wall on Davison Rd, Old Concord Road fire pond, and a handful of committees.

Item #14 - Correspondence: No remarks from the Board

Item #15 - Selectmen Reports:

Chairman Blomback reported that the EDC meeting had been cancelled, and those attending this meeting could hear the fruits of the Concert Committee.

Vice-Chairman Marko reported on the PFAC, Planning Board, and Road Management Committee.

Selectman Martin also reported on the Planning Board, as well as the upcoming Safety Committee meeting.

Selectman Morse Reported on the Road Management Committee

Selectman Osgood had nothing to report.

PUBLIC COMMENT #2:

No public comment.

Selectman Marko moved to adjourn at 8:45PM, with a resounding second. Motion carried unanimously.

Respectfully submitted,

Hank Bernstein
Minute Taker

Minutes Approved:

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Meeting: BOARD OF SELECTMEN

Date: June 20, 2023

PLEASE PRINT

Name	Address
Sherry Bradstreet	Finance Dept
Deb Aucorn	TC/TX
Lori Marko	Henniker
Robert Harrison	1409 Bradford Rd
Mark Croke	Green Street Power Partners
Joan O Connor	7 Echo Lane
JEFF SANTIACROCE	Constant Sampson
Kristopher Kozlowski	NH DOT
DERRON BLOOD	GM 2
JENNIFER MERCER	GM 5
Michael Mazer	NH DOT
Jim Morse	204 Maple Street

DRAFT

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**Town of Henniker
Board of Selectmen NON-PUBLIC SESSION
Tuesday June 20th, 2023 5:30PM
Henniker Community Center**

- Members Present:** Chairman Kris Blomback, Vice-Chairman Bill Marko, Selectman Neal Martin, Selectman Scott Osgood
- Member’s Excused:** Selectman Jeff Morse
- Town Administrator:** Diane Kendall
- Recording Secretary:** Hank Bernstein
- Guests:** Sherry Bradstreet

NON-PUBLIC:

Motion to enter Nonpublic Session made by Selectman Marko, seconded by Selectman Osgood.

Specific Statutory Reason cited as foundation for the nonpublic session: RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

Roll call vote to enter nonpublic session: **Kris Blomback, yes; Bill Marko, yes; Neal Martin, yes; Scott Osgood, yes.** Public meeting recording stopped. Entered nonpublic session at **5:32**.

The Selectboard discussed Item #6 “Employee Status Change – Finance Department” from the consent agenda of June 6th, 2023, which had been excluded from the June 6 motion to approve the consent agenda. TA Kendall explained a quorum of the Board of Selectmen endorsed the status change. Selectman Marko shared that he felt agenda items such as this should be discussed at a Board level.

Chairman Blomback and TA Kendall noted that there had been discussion at the Board level in the past, but with their absence at the prior meeting they were not able to provide background.

The board by consensus conveyed the intent to ratify the decision made by consent to change the employment status of Ms. Bradstreet from full-time non-exempt status Deputy Finance Director to exempt status Finance Director with a compensation adjustment to Grade 31 Step 5. The Chair will entertain the motion when the board returns to public session.

Motion to leave Nonpublic Session made by Selectman Marko, seconded by Selectman Martin. The motion passed unanimously.

Public session reconvened at **5:42PM**.

Respectfully submitted,

Hank Bernstein
Minute Taker

Minutes Approved:

TOWN ADMINISTRATOR REPORT

DEPARTMENT REPORTS

June 2023 Department Reports

Assessing Department

Building Department

Finance Department

Fire Department

Highway Department – May & June

Human Services – May

Human Services – June

Police Department - May

Town Clerk/Tax Collector

Transfer Station

Wastewater Department

MEMORANDUM

Helga Winn, Assessing Technician
18 Depot Hill Road
Henniker, NH 03242
Phone 603-428-3221 x 101 ≈≈ Fax 603-428-4366
helga.winn@hennikernh.gov

TO: Diane Kendall, Town Administrator
DATE: July 3, 2023
RE: Monthly Report

Assessing Report for June 2023

- Monthly maintenance of new deeds, address changes, and GIS updates.
- Permit tracking in Avitar as needed.
- Cyclical data verification field work began on June 27, 2023, and will continue for approximately 4-5 weeks.
- All outstanding 2022/2023 Reports of Cut received and sent to forester for stumpage review.
- Two 2023/2024 Intents to Cut received and approved.
- Many address change requests received and entered after mailing of 1st tax bill.
- Several phone calls of concerned campers and other taxpayers addressed after mailing of 1st tax bill.
- Public hearing held and agreement/application approved for Discretionary Preservation Easement renewal– Pollard.
- Data export file created from Avitar for Water Department’s next water read.
- Assessing Technician went on vacation.



Monthly Building Department Report
June 2023

TO: Diane Kendall, Town Administrator

FROM: Hank Bernstein, Land Use Assistant

The following is a record of permits, certificates of occupancy, inspections and revenue collected for the month listed above.

Permits /COs/Inspections	Quantity	Revenue
Building Permits - Residential	4	\$306.25
Building Permits - Commercial	2	\$1,700.25
Electrical Permits	8	\$400.00
Plumbing Permits	3	\$200.00
Mechanical Permits	7	\$350.00
Demolition Permits	0	\$0.00
Driveway Permits	1	\$0.00
Trench Permits	0	\$0.00
Sign Permits	0	\$0.00
Assembly Permits	0	\$0.00
Raffle Permits	0	\$306.25
Tent Permits	0	\$0.00
Hawk & Peddler	0	\$0.00
Certificates of Occupancy	0	\$0.00
Inspections Performed	22	
Total # of Permits	25	\$2,956.50

Town building rental/use:

Town Buildings	Rented/Reserved	Revenue
Community Center (upstairs)	2	\$200.00
Grange (Does not include Caseworker & CAP)	4 Food Pantry open 2x week	N/C for AA Food Pantry- permanent
	2	\$75.00
Bandstand/Community Park	5	\$125.00
	1	N/C for Library

Respectfully submitted,
Hank Bernstein

Town of Henniker, NH
Permits Issued June 2023

Date In	Owner	Address	Map/Lot	Type	Description	Contractor	Estiamted cost	Fees	Issue Date
5/22/2023	Domian, Edyta	141 Depot Hill	8-436-A	Building	Shower Renovations	JB Design & Build	\$25,000.00	\$58.00	6/13/2023
5/26/2023	Pat's Peak	686 Flanders Rd	8-588-A	Commercial Building	Reno/repair to atc building	Tim Ruggles	\$50,000.00	\$125.25	6/26/2023
5/26/2023	Lofaro, Jerry	722 Gulf	8-574	Building	Addition to Masterbedroom	Kyle Parker		\$114.00	6/1/2023
5/26/2023	Boedy, Susan & Stella, Michael	98 Patterson Hill Rd	7-386-G	Building	Solar Array (Revision to BU 23-01 1-14-23)	ReVision Energy	\$8,713.00	\$34.25	6/2/2023
5/26/2023	Boedy, Susan & Stella, Michael	98 Patterson Hill Rd	7-386-G	Electrical	Solar Array (Revision to EL 23-01 1-14-23)	ReVision Energy		\$0.00	6/2/2023
5/31/2023	Ryan & Elizabeth M Towle JT Revoc TST	259 Juniper Ridge	5D-154-D	Electrical	New Service	Moonlight Electric		\$50.00	6/1/2023
6/7/2023	Currier, Nicole (Ovens, Nicole)	147 Peasley	10-629-D	Building	Solar reinstallation	Sunrun	\$1,870.00	\$100.00	6/7/2023
6/7/2023	Currier, Nicole (Ovens, Nicole)	147 Peasley	10-629-D	Electrical	Solar reinstallation	Sunrun		\$50.00	6/7/2023
6/8/2023	Lemire, Roland & Martha	281 Depot Hill Rd	8-581-X2	Plumbing	Plumbing for new 4.5 bathroom home	Vortex Plumbing and Heating		\$50.00	6/8/2023
6/8/2023	Lemire, Roland & Martha	281 Depot Hill Rd	8-581-X2	Mechanical	tankless water heater and vent (no gas pipe)	Vortex Plumbing and Heating		\$50.00	6/8/2023
6/8/2023	Grieder Family Revocable Trust of 2018	301 Longview Drive	12-612-B15	Mechanical	22kW Generac - up to 50' gas piping above ground	Heritage Home Service		\$50.00	6/8/2023
6/8/2023	Grieder Family Revocable Trust of 2018	301 Longview Drive	12-612-B15	Electrical	Generator Installation - 200a rated transfer switch	Heritage Home Service		\$50.00	6/8/2023
6/9/2023	NEC	35 Main Street	5D-222-Z2	Commercial Building	Carriage House Renovations	Brass Construction LLC	\$125,000.00	\$1,575.00	6/22/2023
6/13/2023	Domian, Edyta (Lusting, Bill?)	141 Depot Hill	8-436-A	Plumbing	Shower Renovations	JB Design & Build		\$50.00	6/14/2023
6/13/2023	Shaw, Jeff & Megan	420 Dodge Hill Rd	6-285-B	Driveway	Temporary Logging Driveway	Townes Logging LLC		\$0.00	6/21/2023
6/15/2023	Lemire, Roland & Martha	281 Depot Hill Rd	8-581-X2	Mechanical	New Construction & piping/ ductwork	Absolute Mechanical Systems		\$50.00	6/16/2023
6/16/2023	Lemire, Roland & Martha	281 Depot Hill Rd	8-581-X2	Electrical	200amp underground service, wiring of single family dwelling	AMP Electric Systems		\$50.00	6/16/2023
6/21/2023	Wayne & Jessica Thibodeau Revoc Trust	374 Rush Rd	5B 257-C	Electrical	Installation of a 20kW standby generator	Yestranski Electrical Services		\$50.00	6/21/2023
6/21/2023	Butters, Thomas	1456 Dodge Hill Rd	3-54	Mechanical	Installing new 275V oil tank	HR Clough Inc		\$50.00	6/21/2023
6/21/2023	Lemire, Roland & Martha	281 Depot Hill Rd	8-581-X2	Mechanical	Install Gas Fireplace and Venting	Quality Insulation		\$50.00	6/16/2023
6/23/2023	PR Restaurants LLC (Arseneau, Bryan)	227 Foster Hill Rd	6-277-B1	Mechanical	Replacement of an Oil Boiler	Heritage Home Service		\$50.00	6/22/2023
6/26/2023	Dow, Robert	186 French Pond Rd	6-310	Mechanical	24kW Generac	JN Electric LLC		\$50.00	6/30/2023
6/26/2023	Dow, Robert	186 French Pond Rd	6-310	Electrical	24kW Generac Generator w/ 200a ATS	JN Electric LLC		\$50.00	6/30/2023
6/27/2023	NEC	35 Main Street	5D-222-Z2	Electrical	Wiring for new photo lab and print lab (Carriage House)	Jusczak Electric		\$100.00	6/30/2023
6/30/2023	NEC	35 Main Street	5D-222-Z2	Plumbing	Install plumbing for 1 bathroom and photo lab	Milford Plumbing + Heating LLC		\$100.00	6/30/2023

DEPARTMENTAL HOURS AND GROSS SUMMARY REPORT FOR TOWN OF HENNIKER

For 06/01/2023 to 06/30/2023

Pay Code	Regular Hours	Suppl. Hours	Regular Gross	OT Hours	OT Gross
Department: CODE CODE					
Department Totals For: CODE					
GASOLINE	0.00	0.00	200.00	0.00	0.00
SALARY	72.00	0.00	1,942.28	0.00	0.00
Totals:	72.00	0.00	2,142.28	0.00	0.00
Department: CSWW CSWW					
Department Totals For: CSWW					
HOLIDAY	16.00	0.00	681.36	0.00	0.00
REGULAR	180.75	0.00	7,706.14	0.00	0.00
RETRO	0.00	0.00	509.25	0.00	0.00
Totals:	196.75	0.00	8,896.75	0.00	0.00
Department: FIRE FIRE					
Department Totals For: FIRE					
FIRE MEETING	7.00	0.00	1.75	0.00	0.00
REGULAR	126.00	0.00	1,868.00	0.00	0.00
STIPEND	0.00	0.00	2,083.33	0.00	0.00
Totals:	133.00	0.00	3,953.08	0.00	0.00
Department: FIRE/RESCUE FIRE/RESCUE					
Department Totals For: FIRE/RESCUE					
FIRE MEETING	3.00	0.00	0.75	0.00	0.00
OVERTIME	0.00	0.00	0.00	16.50	509.85
REGULAR	318.75	0.00	6,656.18	0.00	0.00
STIPEND	0.00	0.00	2,672.58	0.00	0.00
Totals:	321.75	0.00	9,329.51	16.50	509.85
Department: HIGHWAY HIGHWAY					
Department Totals For: HIGHWAY					
CELL PHONE	0.00	0.00	75.00	0.00	0.00
COMP BUYOUT	58.00	0.00	1,237.14	0.00	0.00
HOLIDAY	50.00	0.00	1,520.10	0.00	0.00
MILEAGE	0.00	0.00	340.00	0.00	0.00
OVERTIME	0.00	0.00	0.00	11.00	498.21
REGULAR	693.00	0.00	21,142.31	0.00	0.00
SICK	8.00	0.00	211.20	0.00	0.00
VACATION	8.50	0.00	232.99	0.00	0.00
Totals:	817.50	0.00	24,758.74	11.00	498.21
Department: LIBRARY LIBRARY					
Department Totals For: LIBRARY					
REGULAR	494.00	0.00	13,315.96	0.00	0.00
Totals:	494.00	0.00	13,315.96	0.00	0.00
Department: POLICE POLICE					
Department Totals For: POLICE					
EVENING	323.00	0.00	242.25	0.00	0.00
FTO	136.00	0.00	136.00	0.00	0.00
HOLIDAY	16.00	0.00	388.80	0.00	0.00
INS BUYOUT	0.00	0.00	2,916.66	0.00	0.00
MIDNIGHT	433.00	0.00	433.00	0.00	0.00
MILITARY LEAVE	86.00	0.00	2,180.96	0.00	0.00
OUTSIDE DETAIL	8.00	0.00	361.04	0.00	0.00
OVERTIME	0.00	0.00	0.00	99.00	5,262.97
REGULAR	1,674.00	0.00	50,165.60	0.00	0.00
SICK BUYOUT	51.17	0.00	1,225.01	0.00	0.00
USECOMP	64.00	0.00	1,771.76	0.00	0.00

DEPARTMENTAL HOURS AND GROSS SUMMARY REPORT FOR TOWN OF HENNIKER

For 06/01/2023 to 06/30/2023

Pay Code	Regular Hours	Suppl. Hours	Regular Gross	OT Hours	OT Gross
VACATION	(40.00)	0.00	(1,014.40)	0.00	0.00
VACATION BUYOUT	100.93	0.00	2,416.26	0.00	0.00
Totals:	2,852.10	0.00	61,222.94	99.00	5,262.97

Department: RESCUE RESCUE
Department Totals For: RESCUE

COMP OVER BASE	10.25	0.00	279.31	0.00	0.00
HALFTIME - FIRE	24.00	0.00	327.00	0.00	0.00
HOLIDAY	24.00	0.00	597.96	0.00	0.00
INS BUYOUT	0.00	0.00	1,250.00	0.00	0.00
OVERTIME	0.00	0.00	0.00	59.75	2,152.20
REGULAR	1,042.00	0.00	26,345.99	0.00	0.00
SICK	10.00	0.00	225.80	0.00	0.00
VACATION	29.00	0.00	766.90	0.00	0.00
Totals:	1,139.25	0.00	29,792.96	59.75	2,152.20

Department: SELECTMAN SELECTMAN
Department Totals For: SELECTMAN

CELL PHONE	0.00	0.00	150.00	0.00	0.00
FT LONGEVITY	0.00	0.00	937.50	0.00	0.00
HOLIDAY	40.00	0.00	1,492.35	0.00	0.00
INS BUYOUT	0.00	0.00	1,250.00	0.00	0.00
REGULAR	288.00	0.00	8,399.72	0.00	0.00
RETRO	0.00	0.00	410.88	0.00	0.00
SALARY	208.75	0.00	8,625.43	0.00	0.00
SICK	18.50	0.00	657.64	0.00	0.00
SICK BUYOUT	169.00	0.00	8,924.89	0.00	0.00
USECOMP	16.02	0.00	457.85	0.00	0.00
VACATION	84.98	0.00	2,536.30	0.00	0.00
VACATION BUYOUT	224.71	0.00	11,866.94	0.00	0.00
Totals:	1,049.96	0.00	45,709.50	0.00	0.00

Department: TC/TX TOWN CLERK / TAX COLLECTOR
Department Totals For: TC/TX

HOLIDAY	16.00	0.00	509.62	0.00	0.00
REGULAR	129.75	0.00	3,656.76	0.00	0.00
SALARY	180.25	0.00	4,913.10	0.00	0.00
VACATION	3.00	0.00	94.14	0.00	0.00
Totals:	329.00	0.00	9,173.62	0.00	0.00

Department: TRANSFER TRANSFER
Department Totals For: TRANSFER

HOLIDAY	35.00	0.00	811.33	0.00	0.00
INS BUYOUT	0.00	0.00	1,250.00	0.00	0.00
OVERTIME	0.00	0.00	0.00	21.50	717.80
REGULAR	512.50	0.00	11,391.85	0.00	0.00
VACATION	40.00	0.00	1,346.00	0.00	0.00
Totals:	587.50	0.00	14,799.18	21.50	717.80

Department: WELFARE WELFARE
Department Totals For: WELFARE

COMP BUYOUT	17.25	0.00	366.39	0.00	0.00
HOLIDAY	1.00	0.00	21.24	0.00	0.00
REGULAR	43.50	0.00	923.94	0.00	0.00
VACATION	1.00	0.00	21.24	0.00	0.00
Totals:	62.75	0.00	1,332.81	0.00	0.00

Department: WWTP WASTE WATER TREATMENT PLANT
Department Totals For: WWTP

DEPARTMENTAL HOURS AND GROSS SUMMARY REPORT FOR TOWN OF HENNIKER

For 06/01/2023 to 06/30/2023

Pay Code	Regular Hours	Suppl. Hours	Regular Gross	OT Hours	OT Gross
HOLIDAY	24.00	0.00	664.24	0.00	0.00
OVERTIME	0.00	0.00	0.00	12.00	533.19
REGULAR	416.00	0.00	11,433.72	0.00	0.00
SICK	28.00	0.00	829.90	0.00	0.00
TRANSFER OT	0.00	0.00	0.00	3.50	125.53
USECOMP	6.00	0.00	143.46	0.00	0.00
VACATION	10.00	0.00	355.80	0.00	0.00
Totals:	484.00	0.00	13,427.12	15.50	658.72

Grand Totals:

CELL PHONE	0.00	0.00	225.00	0.00	0.00
COMP BUYOUT	75.25	0.00	1,603.53	0.00	0.00
COMP OVER BASE	10.25	0.00	279.31	0.00	0.00
EVENING	323.00	0.00	242.25	0.00	0.00
FIRE MEETING	10.00	0.00	2.50	0.00	0.00
FT LONGEVITY	0.00	0.00	937.50	0.00	0.00
FTO	136.00	0.00	136.00	0.00	0.00
GASOLINE	0.00	0.00	200.00	0.00	0.00
HALFTIME - FIRE	24.00	0.00	327.00	0.00	0.00
HOLIDAY	222.00	0.00	6,687.00	0.00	0.00
INS BUYOUT	0.00	0.00	6,666.66	0.00	0.00
MIDNIGHT	433.00	0.00	433.00	0.00	0.00
MILEAGE	0.00	0.00	340.00	0.00	0.00
MILITARY LEAVE	86.00	0.00	2,180.96	0.00	0.00
OUTSIDE DETAIL	8.00	0.00	361.04	0.00	0.00
OVERTIME	0.00	0.00	0.00	219.75	9,674.22
REGULAR	5,918.25	0.00	163,006.17	0.00	0.00
RETRO	0.00	0.00	920.13	0.00	0.00
SALARY	461.00	0.00	15,480.81	0.00	0.00
SICK	64.50	0.00	1,924.54	0.00	0.00
SICK BUYOUT	220.17	0.00	10,149.90	0.00	0.00
STIPEND	0.00	0.00	4,755.91	0.00	0.00
TRANSFER OT	0.00	0.00	0.00	3.50	125.53
USECOMP	86.02	0.00	2,373.07	0.00	0.00
VACATION	136.48	0.00	4,338.97	0.00	0.00
VACATION BUYOUT	325.64	0.00	14,283.20	0.00	0.00
Totals:	8,539.56	0.00	237,854.45	223.25	9,799.75

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

Balance As of 06/30/2023

GL Number	Description	2023 Original Budget	2023 Amended Budget	YTD ACTIVITY	Encumbrance 06/30/2023	Available Balance 06/30/2023	% Bdgt Remain
Fund: 01 GENERAL FUND							
Department: 4130 EXECUTIVE							
01-4130-4110-000	WAGES HEALTH OFFICER	5,000.00	5,000.00	3,095.04	0.00	1,904.96	38.10
01-4130-4111-000	WAGES BOS CLERK	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00
01-4130-4130-000	SALARIES BOS	7,500.00	7,500.00	750.00	0.00	6,750.00	90.00
01-4130-4131-000	SALARIES TREASURER	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00
01-4130-4132-000	SALARIES DEP TREAS.	100.00	100.00	0.00	0.00	100.00	100.00
01-4130-4133-000	TRUSTEES WAGES	900.00	900.00	0.00	0.00	900.00	100.00
01-4130-4220-000	FICA/MEDICARE	1,186.00	1,186.00	294.24	0.00	891.76	75.19
01-4130-4330-000	TUITUIN REIMBURSE	7,500.00	7,500.00	65.00	0.00	7,435.00	99.13
01-4130-4350-000	DRUG/ALCOHOL TESTING	3,000.00	3,000.00	665.00	0.00	2,335.00	77.83
01-4130-4610-000	SELECTMEN EXPENSE	1,500.00	1,500.00	1,922.00	0.00	(422.00)	(28.13)
01-4130-4613-000	HEALTH OFFICER EXP	500.00	500.00	0.00	0.00	500.00	100.00
01-4130-4614-000	LOSS PREVENTION	300.00	300.00	0.00	0.00	300.00	100.00
01-4130-4615-000	HISTORIC DISTRICT	1,250.00	1,250.00	30.00	0.00	1,220.00	97.60
01-4130-4616-000	CRANEY TOWER SITE	250.00	250.00	137.78	0.00	112.22	44.89
Total Dept 4130 - EXECUTIVE		31,686.00	31,686.00	6,959.06	0.00	24,726.94	78.04
Department: 4140 TOWN CLERK							
01-4140-4111-000	WAGES DEPUTY	23,230.00	23,230.00	11,154.91	0.00	12,075.09	51.98
01-4140-4130-000	WAGES	34,633.00	34,633.00	18,934.33	0.00	15,698.67	45.33
01-4140-4140-000	OVERTIME	1,000.00	1,000.00	312.80	0.00	687.20	68.72
01-4140-4211-000	BENEFIT INSURANCE	14,080.00	14,080.00	5,002.36	0.00	9,077.64	64.47
01-4140-4220-000	FICA/MEDICARE	4,388.00	4,388.00	2,280.17	0.00	2,107.83	48.04
01-4140-4230-000	RETIREMENT	8,214.00	8,214.00	3,475.38	0.00	4,738.62	57.69
01-4140-4240-000	TRAINING/SEMINARS	900.00	900.00	75.00	0.00	825.00	91.67
01-4140-4560-000	DUES/MEMBERSHIPS	40.00	40.00	60.00	0.00	(20.00)	(50.00)
01-4140-4570-000	ADVERTISING	200.00	200.00	262.50	0.00	(62.50)	(31.25)
01-4140-4620-000	OFFICE SUPPLIES	1,400.00	1,400.00	194.91	0.00	1,205.09	86.08
01-4140-4625-000	POSTAGE	2,400.00	2,400.00	16.72	0.00	2,383.28	99.30
01-4140-4637-000	MILEAGE	550.00	550.00	39.22	0.00	510.78	92.87
01-4140-4805-000	EQUIP MAINT/REPAIR	2,300.00	2,300.00	2,535.83	0.00	(235.83)	(10.25)
01-4140-4814-000	PHOTOCOPY EXPENSE	490.00	490.00	0.00	0.00	490.00	100.00
01-4140-4832-000	ANIMAL LICENSES	450.00	450.00	336.78	0.00	113.22	25.16
Total Dept 4140 - TOWN CLERK		94,275.00	94,275.00	44,680.91	0.00	49,594.09	52.61
Department: 4141 ELECTIONS							
01-4141-4120-000	WAGES	4,000.00	4,000.00	291.50	0.00	3,708.50	92.71
01-4141-4220-000	FICA/MEDICARE	0.00	0.00	14.54	0.00	(14.54)	0.00
01-4141-4570-000	ADVERTISING	200.00	200.00	30.00	0.00	170.00	85.00
01-4141-4620-000	OFFICE SUPPLIES	100.00	100.00	144.99	0.00	(44.99)	(44.99)
01-4141-4625-000	POSTGE	20.00	20.00	11.15	0.00	8.85	44.25
01-4141-4690-000	ELECTION EXPENSE	500.00	500.00	0.00	0.00	500.00	100.00
01-4141-4740-000	EQUIPMENT PURCHASE	100.00	100.00	0.00	0.00	100.00	100.00
01-4141-4802-000	BALLOTS	1,600.00	1,600.00	1,884.64	0.00	(284.64)	(17.79)
01-4141-4803-000	VOTING BOOTH MAINT.	100.00	100.00	0.00	0.00	100.00	100.00
Total Dept 4141 - ELECTIONS		6,620.00	6,620.00	2,376.82	0.00	4,243.18	64.10
Department: 4142 TAX MAP							
01-4142-4312-000	CARTOGRAPHER	2,400.00	2,400.00	2,400.00	0.00	0.00	0.00
01-4142-4400-000	DIGITAL MAPPING	2,300.00	2,300.00	1,150.00	0.00	1,150.00	50.00
01-4142-4550-000	PRINTING	250.00	250.00	0.00	0.00	250.00	100.00

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

Balance As of 06/30/2023

GL Number	Description	2023 Original Budget	2023 Amended Budget	YTD ACTIVITY	Encumbrance 06/30/2023	Available Balance 06/30/2023	% Bdgt Remain
Fund: 01 GENERAL FUND							
Department: 4142 TAX MAP							
	Total Dept 4142 - TAX MAP	4,950.00	4,950.00	3,550.00	0.00	1,400.00	28.28
Department: 4150 TOWN OFFICE							
01-4150-4110-000	WAGES FT	361,088.00	361,088.00	190,613.58	0.00	170,474.42	47.21
01-4150-4112-000	WAGES PT	27,476.00	27,476.00	13,769.31	0.00	13,706.69	49.89
01-4150-4211-000	BENEFIT INSURANCES	84,410.00	84,410.00	41,271.22	0.00	43,138.78	51.11
01-4150-4220-000	FICA/MEDICARE	29,276.00	29,276.00	15,333.78	0.00	13,942.22	47.62
01-4150-4230-000	RETIREMENT	50,442.00	50,442.00	21,478.68	0.00	28,963.32	57.42
01-4150-4240-000	TRAINING/SEMINARS	1,225.00	1,225.00	562.27	0.00	662.73	54.10
01-4150-4301-000	CONSULT/AUDITORS	16,000.00	16,000.00	8,300.00	0.00	7,700.00	48.13
01-4150-4312-000	CONSULT/ASSESSOR	40,000.00	40,000.00	16,375.00	0.00	23,625.00	59.06
01-4150-4341-000	TELEPHONE CHGS	6,500.00	6,500.00	3,621.46	0.00	2,878.54	44.29
01-4150-4409-000	CUSTODIAL SERVICE	16,860.00	16,860.00	6,673.94	0.00	10,186.06	60.42
01-4150-4410-000	ELECTRICITY	4,000.00	4,000.00	1,729.11	0.00	2,270.89	56.77
01-4150-4411-000	HEAT	9,597.00	9,597.00	1,725.22	0.00	7,871.78	82.02
01-4150-4412-000	WATER/SEWER	1,136.00	1,136.00	567.60	0.00	568.40	50.04
01-4150-4414-000	ALARM MONITOR	1,775.00	1,775.00	250.00	0.00	1,525.00	85.92
01-4150-4429-000	MEDICAL SUPPLIES	200.00	200.00	0.00	0.00	200.00	100.00
01-4150-4430-000	BLD REPAIR/MAINT	2,900.00	2,900.00	2,358.16	0.00	541.84	18.68
01-4150-4434-000	CUSTODIAL SUPPLIES	1,600.00	1,600.00	76.98	0.00	1,523.02	95.19
01-4150-4450-000	GRANGE ELECTRIC	1,750.00	1,750.00	714.24	0.00	1,035.76	59.19
01-4150-4451-000	COMMUNITY CTR ELEC	5,371.00	5,371.00	2,717.19	0.00	2,653.81	49.41
01-4150-4452-000	GRANGE WATER/SEWER	808.00	808.00	403.80	0.00	404.20	50.02
01-4150-4453-000	COMM CTR WTR/SEWER	1,000.00	1,000.00	403.80	0.00	596.20	59.62
01-4150-4454-000	GRANGE ALARM	10,078.00	10,078.00	250.00	0.00	9,828.00	97.52
01-4150-4455-000	COMM CTR ALARM	575.00	575.00	250.00	0.00	325.00	56.52
01-4150-4456-000	GRANGE HEAT	2,888.00	2,888.00	1,478.80	0.00	1,409.20	48.80
01-4150-4457-000	COMM CTR HEAT	425.00	425.00	624.72	0.00	(199.72)	(46.99)
01-4150-4458-000	GRANGE MAINTENANCE	854.00	854.00	281.00	0.00	573.00	67.10
01-4150-4459-000	COMM CTR MAINTENCE	1,500.00	1,500.00	938.60	0.00	561.40	37.43
01-4150-4460-000	GRANGE TELEPHONE	1,320.00	1,320.00	621.18	0.00	698.82	52.94
01-4150-4461-000	COMM CTR TELEPHONE	1,635.00	1,635.00	945.89	0.00	689.11	42.15
01-4150-4550-000	PRINTING	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00
01-4150-4552-000	TOWN REPORT	2,680.00	2,680.00	2,873.00	0.00	(193.00)	(7.20)
01-4150-4560-000	DUES/MEMBERSHIP	1,200.00	1,200.00	45.00	0.00	1,155.00	96.25
01-4150-4570-000	ADVERTISING	1,800.00	1,800.00	597.50	0.00	1,202.50	66.81
01-4150-4620-000	OFFICE SUPPLIES	5,500.00	5,500.00	2,132.57	0.00	3,367.43	61.23
01-4150-4625-000	POSTAGE	7,200.00	7,200.00	4,589.68	0.00	2,610.32	36.25
01-4150-4637-000	MILEAGE	2,000.00	2,000.00	434.70	0.00	1,565.30	78.27
01-4150-4670-000	BOOKS	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00
01-4150-4740-000	EQUIPMENT PURCHASE	1,000.00	1,000.00	3,636.00	0.00	(2,636.00)	(263.60)
01-4150-4810-000	CMPTR LICENSE MAINT	71,672.00	71,672.00	34,300.79	0.00	37,371.21	52.14
01-4150-4815-000	COPIER LEASE	1,545.00	1,545.00	191.06	0.00	1,353.94	87.63
01-4150-4820-000	COPIER MAINTENANCE	0.00	0.00	393.39	0.00	(393.39)	0.00
01-4150-4825-000	COUNTY REGISTRY	700.00	700.00	32.63	0.00	667.37	95.34
01-4150-4827-000	LEIN RESEARCH	4,300.00	4,300.00	(2,767.42)	0.00	7,067.42	164.36
01-4150-4835-000	WEB SITE EXPENSES	4,887.00	4,887.00	31.98	0.00	4,855.02	99.35
	Total Dept 4150 - TOWN OFFICE	790,173.00	790,173.00	380,826.41	0.00	409,346.59	51.80
Department: 4151 TAX COLLECTOR							

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

Balance As of 06/30/2023

GL Number	Description	2023 Original Budget	2023 Amended Budget	YTD ACTIVITY	Encumbrance 06/30/2023	Available Balance 06/30/2023	% Bdgt Remain
Fund: 01 GENERAL FUND							
Department: 4151 TAX COLLECTOR							
01-4151-4111-000	WAGES DEPUTY	23,230.00	23,230.00	11,155.65	0.00	12,074.35	51.98
01-4151-4130-000	WAGES	34,633.00	34,633.00	18,934.03	0.00	15,698.97	45.33
01-4151-4140-000	OVERTIME	1,000.00	1,000.00	312.56	0.00	687.44	68.74
01-4151-4211-000	BENEFIT INS	14,080.00	14,080.00	4,046.39	0.00	10,033.61	71.26
01-4151-4220-000	FICA/MEDICARE	4,388.00	4,388.00	2,280.17	0.00	2,107.83	48.04
01-4151-4230-000	RETIREMENT	8,214.00	8,214.00	2,034.78	0.00	6,179.22	75.23
01-4151-4240-000	TRAINING/SEMINAR	900.00	900.00	60.00	0.00	840.00	93.33
01-4151-4560-000	DUES/MEMBERSHIP	40.00	40.00	20.00	0.00	20.00	50.00
01-4151-4570-000	ADVERTISING	200.00	200.00	0.00	0.00	200.00	100.00
01-4151-4620-000	OFFICE SUPPLIES	1,300.00	1,300.00	205.95	0.00	1,094.05	84.16
01-4151-4625-000	POSTAGE	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00
01-4151-4637-000	MILEAGE	350.00	350.00	49.45	0.00	300.55	85.87
01-4151-4814-000	PHOTOCOPY EXP	490.00	490.00	0.00	0.00	490.00	100.00
01-4151-4825-000	COUNTY REGISTRY	700.00	700.00	228.12	0.00	471.88	67.41
Total Dept 4151 - TAX COLLECTOR		94,525.00	94,525.00	39,327.10	0.00	55,197.90	58.40
Department: 4153 LEGAL							
01-4153-4320-000	LEGAL FEES	20,000.00	20,000.00	11,144.83	0.00	8,855.17	44.28
Total Dept 4153 - LEGAL		20,000.00	20,000.00	11,144.83	0.00	8,855.17	44.28
Department: 4191 PLANNING							
01-4191-4110-000	WAGES	1,500.00	1,500.00	33.86	0.00	1,466.14	97.74
01-4191-4220-000	FICA/MEDICARE	115.00	115.00	2.59	0.00	112.41	97.75
01-4191-4240-000	TRAINING/SEMIARS	250.00	250.00	0.00	0.00	250.00	100.00
01-4191-4390-000	CONSULTING FEES	21,450.00	21,450.00	4,198.25	0.00	17,251.75	80.43
01-4191-4560-000	DUES/MEMBERSHIPS	5,964.00	5,964.00	5,670.00	0.00	294.00	4.93
01-4191-4570-000	ADVERTISING	1,000.00	1,000.00	50.00	0.00	950.00	95.00
01-4191-4620-000	OFFICE SUPPLIES	300.00	300.00	0.00	0.00	300.00	100.00
01-4191-4625-000	POSTAGE	100.00	100.00	0.00	0.00	100.00	100.00
01-4191-4901-000	ESCROW ACCT EXPENSES	0.00	0.00	785.00	0.00	(785.00)	0.00
Total Dept 4191 - PLANNING		30,679.00	30,679.00	10,739.70	0.00	19,939.30	64.99
Department: 4192 ZONING							
01-4192-4110-000	WAGES	600.00	600.00	0.00	0.00	600.00	100.00
01-4192-4220-000	FICA/MEDICARE	46.00	46.00	0.00	0.00	46.00	100.00
01-4192-4390-000	CONSULTANT	3,000.00	3,000.00	998.75	0.00	2,001.25	66.71
01-4192-4391-000	LEGAL	800.00	800.00	0.00	0.00	800.00	100.00
01-4192-4570-000	ADVERTISING	300.00	300.00	0.00	0.00	300.00	100.00
01-4192-4620-000	OFFICE SUPPLIES	225.00	225.00	0.00	0.00	225.00	100.00
01-4192-4625-000	POSTAGE	300.00	300.00	0.00	0.00	300.00	100.00
Total Dept 4192 - ZONING		5,271.00	5,271.00	998.75	0.00	4,272.25	81.05
Department: 4195 CEMETERIES							
01-4195-4650-000	GROUND MAINT	11,780.00	11,780.00	11,780.00	0.00	0.00	0.00
01-4195-4655-000	STONE REPAIR	2,750.00	2,750.00	0.00	0.00	2,750.00	100.00
01-4195-4657-000	TREE REMOVAL	6,800.00	6,800.00	0.00	0.00	6,800.00	100.00
Total Dept 4195 - CEMETERIES		21,330.00	21,330.00	11,780.00	0.00	9,550.00	44.77
Department: 4196 INSURANCE							
01-4196-4520-000	WORKERS COMPENSATION	49,724.00	49,724.00	0.00	0.00	49,724.00	100.00
01-4196-4522-000	GENERAL LIABILITY	103,918.00	103,918.00	0.00	0.00	103,918.00	100.00

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

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GL Number	Description	2023 Original Budget	2023 Amended Budget	YTD ACTIVITY	Encumbrance 06/30/2023	Available Balance 06/30/2023	% Bdgt Remain
Fund: 01 GENERAL FUND							
Department: 4196 INSURANCE							
01-4196-4523-000	UNEMPLOYMENT INS	973.00	973.00	0.00	0.00	973.00	100.00
01-4196-4524-000	DEDUCTIBLE	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00
Total Dept 4196 - INSURANCE		156,615.00	156,615.00	0.00	0.00	156,615.00	100.00
Department: 4197 MUNICIPAL DUES							
01-4197-4560-000	MEMBERSHIPS	4,157.00	4,157.00	4,052.00	0.00	105.00	2.53
Total Dept 4197 - MUNICIPAL DUES		4,157.00	4,157.00	4,052.00	0.00	105.00	2.53
Department: 4210 POLICE							
01-4210-4109-000	WAGES CLERICAL	72,812.00	72,812.00	33,589.75	0.00	39,222.25	53.87
01-4210-4110-000	WAGES FT	658,684.00	658,684.00	298,603.91	0.00	360,080.09	54.67
01-4210-4111-000	WAGES SPECIAL OFFICERS	40,000.00	40,000.00	523.80	0.00	39,476.20	98.69
01-4210-4112-000	DETAIL WAGES (REVENUE)	1.00	1.00	2,826.03	0.00	(2,825.03)	(282,503.00)
01-4210-4120-000	PARKING ENFORCEMENT	9,709.00	9,709.00	0.00	0.00	9,709.00	100.00
01-4210-4121-000	CROSSING GUARDS	7,920.00	7,920.00	4,532.00	0.00	3,388.00	42.78
01-4210-4140-000	WAGES OT	25,000.00	25,000.00	27,700.59	0.00	(2,700.59)	(10.80)
01-4210-4211-000	BENEFIT INSURANCE	196,689.00	196,689.00	74,758.90	0.00	121,930.10	61.99
01-4210-4220-000	FICA/MEDICARE	19,499.00	19,499.00	7,497.09	0.00	12,001.91	61.55
01-4210-4230-000	RETIREMENT	229,826.00	229,826.00	93,594.35	0.00	136,231.65	59.28
01-4210-4240-000	TRAINING/LICENSE	5,000.00	5,000.00	3,111.04	0.00	1,888.96	37.78
01-4210-4241-000	TRAINING/AMMUNITION	4,000.00	4,000.00	750.47	634.57	2,614.96	81.24
01-4210-4291-000	UNIFORMS	8,000.00	8,000.00	6,870.76	0.00	1,129.24	14.12
01-4210-4320-000	PROSECUTING ATTN	12,023.00	12,023.00	0.00	0.00	12,023.00	100.00
01-4210-4341-000	TELEPHONE	10,500.00	10,500.00	5,075.82	0.00	5,424.18	51.66
01-4210-4342-000	DISPATCH TELEPHONE	700.00	700.00	651.30	0.00	48.70	6.96
01-4210-4391-000	TOWING	500.00	500.00	350.00	0.00	150.00	30.00
01-4210-4392-000	ASSESSMENT CENTER	0.00	0.00	1,150.00	0.00	(1,150.00)	0.00
01-4210-4394-000	MERR COUNTY DISPATCH	43,849.00	43,849.00	23,318.78	0.00	20,530.22	46.82
01-4210-4410-000	ELECTRICITY	6,526.00	6,526.00	2,049.26	0.00	4,476.74	68.60
01-4210-4411-000	HEAT	4,300.00	4,300.00	1,939.46	0.00	2,360.54	54.90
01-4210-4412-000	WATER/SEWER	900.00	900.00	403.80	0.00	496.20	55.13
01-4210-4430-000	BLDING REPAIR/MAINT.	4,000.00	4,000.00	3,485.75	0.00	514.25	12.86
01-4210-4431-000	CUSTODIAN	8,640.00	8,640.00	3,600.00	0.00	5,040.00	58.33
01-4210-4550-000	PRINTING	500.00	500.00	337.49	0.00	162.51	32.50
01-4210-4560-000	DUES/MEMBERSHIPS	3,500.00	3,500.00	200.00	0.00	3,300.00	94.29
01-4210-4620-000	OFFICE SUPPLIES	4,000.00	4,000.00	1,726.37	0.00	2,273.63	56.84
01-4210-4625-000	POSTAGE	600.00	600.00	265.00	0.00	335.00	55.83
01-4210-4635-000	VEHICLE FUEL	14,500.00	14,500.00	5,572.78	0.00	8,927.22	61.57
01-4210-4637-000	BLOOD TEST MILEAGE	1,250.00	1,250.00	400.00	0.00	850.00	68.00
01-4210-4660-000	VEHICLE REPAIR/MAINT	7,500.00	7,500.00	2,966.81	0.00	4,533.19	60.44
01-4210-4661-000	VEHICLE TIRES	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
01-4210-4662-000	VEHICLE PARTS/ACCESS	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
01-4210-4670-000	BOOKS/PERIODICALS	350.00	350.00	0.00	0.00	350.00	100.00
01-4210-4740-000	EQUIPMENT PURCHASE	0.00	127,588.00	0.00	127,588.00	0.00	100.00
01-4210-4805-000	EQUIPMENT MAINTENANCE	26,600.00	26,600.00	8,000.00	0.00	18,600.00	69.92
01-4210-4814-000	PHOTOCOPY EXPENSE	1,000.00	1,000.00	485.00	0.00	515.00	51.50
01-4210-4840-000	COMMUNICATON REPAIR	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00
Total Dept 4210 - POLICE		1,435,378.00	1,562,966.00	616,336.31	128,222.57	818,407.12	60.57
Department: 4214 FIRE & RESCUE							

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GL Number	Description	2023 Original Budget	2023 Amended Budget	YTD ACTIVITY	Encumbrance 06/30/2023	Available Balance 06/30/2023	% Bdgt Remain
Fund: 01 GENERAL FUND							
Department: 4214 FIRE & RESCUE							
01-4214-4110-000	FULL TIME WAGES	130,827.00	130,827.00	66,608.99	0.00	64,218.01	49.09
01-4214-4111-000	PART TIME WAGES	380,227.00	380,227.00	153,821.27	0.00	226,405.73	59.54
01-4214-4140-000	OVER TIME WAGES	15,000.00	15,000.00	10,871.94	0.00	4,128.06	27.52
01-4214-4211-000	BENEFIT INSURANCE	31,569.00	31,569.00	14,290.89	0.00	17,278.11	54.73
01-4214-4220-000	FICA/MEDICARE	31,147.00	31,147.00	13,365.25	0.00	17,781.75	57.09
01-4214-4230-000	RETIREMENT	46,183.00	46,183.00	18,266.09	0.00	27,916.91	60.45
01-4214-4341-000	TELEPHONE	10,353.00	10,353.00	3,877.27	0.00	6,475.73	62.55
01-4214-4350-000	MEDICAL/HEP B	500.00	500.00	0.00	0.00	500.00	100.00
01-4214-4394-000	DISPATCH FEES	47,259.00	47,259.00	47,259.00	0.00	0.00	0.00
01-4214-4410-000	ELECTRICITY	10,500.00	10,500.00	3,272.70	0.00	7,227.30	68.83
01-4214-4411-000	HEAT	6,000.00	6,000.00	2,161.64	0.00	3,838.36	63.97
01-4214-4412-000	WATER	1,600.00	1,600.00	1,669.88	0.00	(69.88)	(4.37)
01-4214-4430-000	BLDING MAINTENANCE	12,500.00	12,500.00	6,181.99	0.00	6,318.01	50.54
01-4214-4610-000	OFFICE SUPPLIES	6,000.00	6,000.00	3,423.52	0.00	2,576.48	42.94
01-4214-4690-000	SUPPLIES OTHER	2,800.00	2,800.00	527.32	0.00	2,272.68	81.17
Total Dept 4214 - FIRE & RESCUE		732,465.00	732,465.00	345,597.75	0.00	386,867.25	52.82
Department: 4215 RESCUE							
01-4215-4111-000	WAGES	26,500.00	26,500.00	13,005.94	0.00	13,494.06	50.92
01-4215-4220-000	FICA/MEDICARE	2,019.00	2,019.00	994.87	0.00	1,024.13	50.72
01-4215-4240-000	TRAINING/LICENSE	8,750.00	8,750.00	500.49	0.00	8,249.51	94.28
01-4215-4635-000	VEHICLE FUEL	12,000.00	12,000.00	3,828.63	0.00	8,171.37	68.09
01-4215-4660-000	VEHICLE REPAIR/MAINT	14,000.00	14,000.00	3,305.89	0.00	10,694.11	76.39
01-4215-4680-000	MEDICAL SUPPLIES	12,000.00	12,000.00	3,347.82	0.00	8,652.18	72.10
01-4215-4740-000	EQUIPMENT PURCHASE	18,400.00	18,400.00	6,843.92	0.00	11,556.08	62.80
01-4215-4750-000	COMMUNICATION EQUIP	8,490.00	9,893.69	449.28	1,403.69	8,040.72	95.46
01-4215-4887-000	INTERCEPTOR FEES	2,000.00	2,000.00	550.00	0.00	1,450.00	72.50
01-4215-4888-000	CRHS BILLING FEES	20,000.00	20,000.00	8,746.02	0.00	11,253.98	56.27
Total Dept 4215 - RESCUE		124,159.00	125,562.69	41,572.86	1,403.69	82,586.14	66.89
Department: 4220 FIRE							
01-4220-4111-000	WAGES	68,727.00	68,727.00	31,103.05	0.00	37,623.95	54.74
01-4220-4220-000	FICA/MEDICARE	5,258.00	5,258.00	2,377.90	0.00	2,880.10	54.78
01-4220-4240-000	TRAINING/SEMINARS	6,502.00	6,502.00	2,004.99	0.00	4,497.01	69.16
01-4220-4635-000	VEHICLE FUEL	6,500.00	6,500.00	1,636.49	0.00	4,863.51	74.82
01-4220-4660-000	VEHICLE REPAIR/MAINT.	20,000.00	20,000.00	848.50	0.00	19,151.50	95.76
01-4220-4690-000	SUPPLIES OTHER	2,125.00	2,125.00	91.13	0.00	2,033.87	95.71
01-4220-4740-000	EQUIPMENT PURCHASES	27,985.00	27,985.00	20,763.37	0.00	7,221.63	25.81
01-4220-4750-000	COMMUNICATION EQUIPMENT	11,030.00	11,030.00	681.44	0.00	10,348.56	93.82
01-4220-4805-000	EQUIPMENT REPAIR/MAINT.	14,270.00	14,270.00	4,824.94	0.00	9,445.06	66.19
01-4220-4900-000	CSWW HYDRANT RENTAL	3,950.00	3,950.00	0.00	0.00	3,950.00	100.00
Total Dept 4220 - FIRE		166,347.00	166,347.00	64,331.81	0.00	102,015.19	61.33
Department: 4240 CODE							
01-4240-4110-000	WAGES	23,775.00	23,775.00	11,819.41	0.00	11,955.59	50.29
01-4240-4220-000	FICA/MEDICARE	1,818.00	1,818.00	904.18	0.00	913.82	50.27
01-4240-4341-000	TELEPHONE	600.00	600.00	272.02	0.00	327.98	54.66
01-4240-4411-000	CONSULTING FEES/FORESTER	600.00	600.00	0.00	0.00	600.00	100.00
01-4240-4560-000	DUES/MEMBERSHIPS	200.00	200.00	0.00	0.00	200.00	100.00
01-4240-4635-000	VEHICLE FUEL/MILEAGE	2,400.00	2,400.00	750.00	0.00	1,650.00	68.75

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GL Number	Description	2023 Original Budget	2023 Amended Budget	YTD ACTIVITY	Encumbrance 06/30/2023	Available Balance 06/30/2023	% Bdgt Remain
Fund: 01 GENERAL FUND							
Department: 4240 CODE							
01-4240-4670-000	BOOKS/PERIODICAL	600.00	600.00	0.00	0.00	600.00	100.00
Total Dept 4240 - CODE		29,993.00	29,993.00	13,745.61	0.00	16,247.39	54.17
Department: 4290 EMERGENCY MANAGEMENT							
01-4290-4110-000	WAGES	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00
01-4290-4220-000	FICA	92.00	92.00	0.00	0.00	92.00	100.00
Total Dept 4290 - EMERGENCY MANAGEMENT		1,292.00	1,292.00	0.00	0.00	1,292.00	100.00
Department: 4311 HIGHWAY							
01-4311-4110-000	WAGES FT	338,065.00	338,065.00	151,053.59	0.00	187,011.41	55.32
01-4311-4120-000	WAGES PT	25,000.00	25,000.00	17,792.50	0.00	7,207.50	28.83
01-4311-4140-000	WAGES OT	56,160.00	56,160.00	33,847.57	0.00	22,312.43	39.73
01-4311-4211-000	BENEFIT INSURANCES	116,278.00	116,278.00	46,751.56	0.00	69,526.44	59.79
01-4311-4220-000	FICA/MEDICARE	31,083.00	31,083.00	15,065.04	0.00	16,017.96	51.53
01-4311-4230-000	RETIREMENT	55,014.00	55,014.00	22,744.67	0.00	32,269.33	58.66
01-4311-4235-000	ADVERTISING	250.00	250.00	50.00	0.00	200.00	80.00
01-4311-4240-000	TRAINING/LICENSE	250.00	250.00	136.00	0.00	114.00	45.60
01-4311-4291-000	UNIFORMS	7,000.00	7,000.00	2,030.67	0.00	4,969.33	70.99
01-4311-4341-000	TELEPHONE	4,000.00	4,000.00	1,514.72	0.00	2,485.28	62.13
01-4311-4410-000	ELECTRICITY	4,200.00	4,200.00	2,203.66	0.00	1,996.34	47.53
01-4311-4411-000	HEAT	8,500.00	8,500.00	3,964.33	0.00	4,535.67	53.36
01-4311-4412-000	WATER/SEWER	3,000.00	3,000.00	1,182.22	0.00	1,817.78	60.59
01-4311-4414-000	ALARM	1,500.00	1,500.00	1,148.00	0.00	352.00	23.47
01-4311-4430-000	BUILDING MAINTENANCE	8,000.00	8,000.00	4,252.00	0.00	3,748.00	46.85
01-4311-4560-000	DUES/MEMBERSHIP	50.00	50.00	0.00	0.00	50.00	100.00
01-4311-4620-000	OFFICE SUPPLIES	1,200.00	1,200.00	530.53	0.00	669.47	55.79
01-4311-4635-000	FUEL GASOLINE	5,000.00	5,000.00	1,257.68	0.00	3,742.32	74.85
01-4311-4636-000	FUEL DIESEL	90,000.00	90,000.00	33,709.82	0.00	56,290.18	62.54
01-4311-4637-000	MILEAGE	4,200.00	4,200.00	1,779.91	0.00	2,420.09	57.62
01-4311-4660-000	VEHICLE REPAIR/MAINT	20,000.00	20,000.00	2,432.97	0.00	17,567.03	87.84
01-4311-4661-000	VEHICLE TIRES	10,000.00	10,000.00	8,632.12	0.00	1,367.88	13.68
01-4311-4662-000	VEHICLE PARTS/ACCESS	26,000.00	26,000.00	23,087.84	0.00	2,912.16	11.20
01-4311-4689-000	SUPPLIES OTHER	1,000.00	1,000.00	866.41	0.00	133.59	13.36
01-4311-4740-000	EQUIPMENT	4,000.00	4,000.00	2,352.61	0.00	1,647.39	41.18
01-4311-4805-000	EQUIP MAINT/REPAIR	40,000.00	40,000.00	21,219.70	0.00	18,780.30	46.95
01-4311-4840-000	COMM EQUIP MAINT.	2,000.00	2,000.00	370.00	0.00	1,630.00	81.50
Total Dept 4311 - HIGHWAY		861,750.00	861,750.00	399,976.12	0.00	461,773.88	53.59
Department: 4312 HIGHWAY & STREETS							
01-4312-4711-000	GRAVEL	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00
01-4312-4712-000	SAND	7,000.00	7,000.00	5,875.00	0.00	1,125.00	16.07
01-4312-4713-000	SALT	158,000.00	158,000.00	122,032.64	0.00	35,967.36	22.76
01-4312-4806-000	BRIDGE REPAIR	3,000.00	3,000.00	2,455.50	0.00	544.50	18.15
01-4312-4884-000	ROADSIDE MAINT.	27,500.00	27,500.00	0.00	0.00	27,500.00	100.00
01-4312-4885-000	ROAD REPAIRS	80,000.00	80,000.00	24,205.05	0.00	55,794.95	69.74
01-4312-4886-000	SIGNS/GUARDRAIL	13,500.00	13,500.00	361.50	0.00	13,138.50	97.32
01-4312-4887-000	STRIPE/SWEEP	7,000.00	7,000.00	4,100.00	0.00	2,900.00	41.43
01-4312-4888-000	CULVERTS/DRAINS	24,000.00	24,000.00	0.00	0.00	24,000.00	100.00
01-4312-4889-000	TREES	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00
01-4312-4904-000	CHIP SEAL/CRACK SEAL	80,000.00	80,000.00	21,000.00	0.00	59,000.00	73.75

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GL Number	Description	2023 Original Budget	2023 Amended Budget	YTD ACTIVITY	Encumbrance 06/30/2023	Available Balance 06/30/2023	% Bdgt Remain
Fund: 01 GENERAL FUND							
Department: 4312 HIGHWAY & STREETS							
01-4312-4905-000	ENGINEER&DESIGN	7,500.00	7,500.00	0.00	0.00	7,500.00	100.00
01-4312-4906-000	ROAD CONSTRUCT	250,000.00	250,000.00	964.00	0.00	249,036.00	99.61
Total Dept 4312 - HIGHWAY & STREETS		697,500.00	697,500.00	180,993.69	0.00	516,506.31	74.05
Department: 4316 STREET LIGHTS							
01-4316-4410-000	ELECTRICITY	13,500.00	13,500.00	4,522.21	0.00	8,977.79	66.50
Total Dept 4316 - STREET LIGHTS		13,500.00	13,500.00	4,522.21	0.00	8,977.79	66.50
Department: 4324 SOLID WASTE							
01-4324-4110-000	WAGES FT	146,882.00	146,882.00	75,878.30	0.00	71,003.70	48.34
01-4324-4111-000	WAGES PT	24,450.00	24,450.00	13,965.84	0.00	10,484.16	42.88
01-4324-4140-000	OT	10,000.00	10,000.00	4,624.96	0.00	5,375.04	53.75
01-4324-4211-000	BENEFIT INSURANCES	14,811.00	14,811.00	5,143.02	0.00	9,667.98	65.28
01-4324-4220-000	FICA/MEDICARE	13,796.00	13,796.00	7,186.32	0.00	6,609.68	47.91
01-4324-4230-000	RETIREMENT	14,066.00	14,066.00	5,736.61	0.00	8,329.39	59.22
01-4324-4240-000	TRAINING/LICENSE	900.00	900.00	425.00	0.00	475.00	52.78
01-4324-4291-000	UNIFORMS	3,000.00	3,000.00	349.80	0.00	2,650.20	88.34
01-4324-4341-000	TELEPHONE	2,440.00	2,440.00	707.06	0.00	1,732.94	71.02
01-4324-4355-000	HOUSE HAZ WASTE	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00
01-4324-4410-000	ELECTRICITY	9,500.00	9,500.00	3,583.75	0.00	5,916.25	62.28
01-4324-4414-000	ALARM	1,200.00	1,200.00	250.00	5,649.00	(4,699.00)	79.17
01-4324-4430-000	BLD REPAIR	41,805.00	41,805.00	4,027.99	23,516.00	14,261.01	90.36
01-4324-4434-000	RECYCLING BLDING	5,000.00	5,000.00	1,940.57	0.00	3,059.43	61.19
01-4324-4560-000	DUES/MEMBERSHIPS	350.00	350.00	362.88	0.00	(12.88)	(3.68)
01-4324-4620-000	OFFICE SUPPLIES	350.00	350.00	157.48	0.00	192.52	55.01
01-4324-4635-000	VEHICLE FUEL	7,000.00	7,000.00	2,887.51	0.00	4,112.49	58.75
01-4324-4637-000	MILEAGE	650.00	650.00	705.70	0.00	(55.70)	(8.57)
01-4324-4660-000	VEHICLE REPAIR	9,000.00	9,000.00	442.56	0.00	8,557.44	95.08
01-4324-4689-000	SUPPLIES OTHER	300.00	300.00	244.90	0.00	55.10	18.37
01-4324-4805-000	EQUIP MAINT/REPAIR	21,000.00	21,000.00	6,744.32	0.00	14,255.68	67.88
01-4324-4855-000	SAFETY SUPPLIES	1,500.00	1,500.00	256.84	0.00	1,243.16	82.88
01-4324-4901-000	FREON, GLASS, CMPTR	7,500.00	7,500.00	611.00	0.00	6,889.00	91.85
01-4324-4902-000	TRANSPORTATION	22,000.00	22,000.00	7,295.00	0.00	14,705.00	66.84
01-4324-4903-000	TIPPING FEE	140,000.00	140,000.00	44,351.00	0.00	95,649.00	68.32
01-4324-4904-000	LANDSCAPING	8,500.00	8,500.00	2,023.22	0.00	6,476.78	76.20
01-4324-4905-000	MONITORING WELLS	15,000.00	15,000.00	3,800.00	0.00	11,200.00	74.67
01-4324-4906-000	DEMOLITION DISPOSE	43,000.00	43,000.00	10,268.80	0.00	32,731.20	76.12
Total Dept 4324 - SOLID WASTE		584,000.00	584,000.00	203,970.43	29,165.00	350,864.57	65.07
Department: 4414 ANIMAL CONTROL							
01-4414-4111-000	WAGES	5,860.00	5,860.00	360.00	0.00	5,500.00	93.86
01-4414-4220-000	FICA/MEDICARE	448.00	448.00	27.54	0.00	420.46	93.85
01-4414-4240-000	TRAINING	350.00	350.00	0.00	0.00	350.00	100.00
01-4414-4291-000	UNIFORMS	150.00	150.00	0.00	0.00	150.00	100.00
01-4414-4343-000	ANIMAL RESCUE	700.00	700.00	0.00	0.00	700.00	100.00
01-4414-4637-000	MILEAGE	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00
01-4414-4740-000	EQUIPMENT	100.00	100.00	0.00	0.00	100.00	100.00
01-4414-4840-000	RADIO PAGER	600.00	600.00	0.00	0.00	600.00	100.00
Total Dept 4414 - ANIMAL CONTROL		9,408.00	9,408.00	387.54	0.00	9,020.46	95.88

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GL Number	Description	2023 Original Budget	2023 Amended Budget	YTD ACTIVITY	Encumbrance 06/30/2023	Available Balance 06/30/2023	% Bdgt Remain
Fund: 01 GENERAL FUND							
Department: 4442 WELFARE							
01-4442-4111-000	DIRECTOR WAGES	11,094.00	11,094.00	6,005.61	0.00	5,088.39	45.87
01-4442-4220-000	DIRECTOR FICA/MEDICARE	848.00	848.00	459.43	0.00	388.57	45.82
01-4442-4620-000	OFFICE SUPPLIES	500.00	500.00	0.00	0.00	500.00	100.00
01-4442-4689-000	DIRECTOR EXPENSES	150.00	150.00	149.99	0.00	0.01	0.01
01-4442-4907-000	GENERAL ASSISTANCE	2,500.00	2,500.00	1,270.39	0.00	1,229.61	49.18
01-4442-4910-000	ASSIST ELECTRICITY	3,000.00	3,000.00	869.22	0.00	2,130.78	71.03
01-4442-4911-000	ASSIST HEAT	10,000.00	10,000.00	2,530.70	0.00	7,469.30	74.69
01-4442-4912-000	ASSIST FOOD	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
01-4442-4913-000	ASSIST RENT	46,408.00	46,408.00	21,777.74	0.00	24,630.26	53.07
01-4442-4914-000	MEDICAL	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00
Total Dept 4442 - WELFARE		80,000.00	80,000.00	33,063.08	0.00	46,936.92	58.67
Department: 4520 ATHLETIC							
01-4520-4240-000	MINUTE TAKER/WEBSITE	1,225.00	1,225.00	270.51	0.00	954.49	77.92
01-4520-4521-000	SWIMMING	2,450.00	2,450.00	0.00	0.00	2,450.00	100.00
01-4520-4605-000	SOFTBALL	4,050.00	4,050.00	3,141.00	0.00	909.00	22.44
01-4520-4740-000	MEDICAL	620.00	620.00	0.00	0.00	620.00	100.00
01-4520-4741-000	BASEBALL EXP	9,750.00	9,750.00	4,995.88	0.00	4,754.12	48.76
01-4520-4742-000	SOCCER	10,050.00	10,050.00	1,119.50	0.00	8,930.50	88.86
01-4520-4743-000	BASKETBALL	4,500.00	4,500.00	3,175.00	0.00	1,325.00	29.44
Total Dept 4520 - ATHLETIC		32,645.00	32,645.00	12,701.89	0.00	19,943.11	61.09
Department: 4550 LIBRARY							
01-4550-4110-000	WAGES	0.00	0.00	91,554.74	0.00	(91,554.74)	0.00
01-4550-4211-000	BENEFIT INSURANCE	0.00	0.00	9,549.79	0.00	(9,549.79)	0.00
01-4550-4220-000	FICA/MEDICARE	0.00	0.00	6,930.77	0.00	(6,930.77)	0.00
01-4550-4230-000	RETIREMENT	0.00	0.00	5,115.66	0.00	(5,115.66)	0.00
01-4550-4413-000	HEAT FUEL	0.00	0.00	2,936.87	0.00	(2,936.87)	0.00
01-4550-4956-000	APPROPRIATION	242,210.00	242,210.00	0.00	0.00	242,210.00	100.00
Total Dept 4550 - LIBRARY		242,210.00	242,210.00	116,087.83	0.00	126,122.17	52.07
Department: 4583 PATRIOTIC PURPOSES							
01-4583-4610-000	PATRIOTIC PURPOSES	3,173.00	3,173.00	3,412.18	0.00	(239.18)	(7.54)
Total Dept 4583 - PATRIOTIC PURPOSES		3,173.00	3,173.00	3,412.18	0.00	(239.18)	(7.54)
Department: 4589 BAND							
01-4589-4111-000	CONCERT SERIES	5,500.00	5,500.00	3,025.00	0.00	2,475.00	45.00
01-4589-4115-000	CONCERT ADVERTISING	875.00	875.00	1,868.14	0.00	(993.14)	(113.50)
01-4589-4120-000	CONCERT MUSIC LICENSE'S	725.00	725.00	858.67	0.00	(133.67)	(18.44)
01-4589-4689-000	CONCERT SUPPLIES OTHER	95.00	95.00	7.50	0.00	87.50	92.11
Total Dept 4589 - BAND		7,195.00	7,195.00	5,759.31	0.00	1,435.69	19.95
Department: 4611 CONSERVATION							
01-4611-4112-000	MINUTE TAKER	465.00	465.00	172.70	0.00	292.30	62.86
01-4611-4220-000	FICA/MEDICARE	0.00	0.00	13.22	0.00	(13.22)	0.00
01-4611-4240-000	TRAINING	420.00	420.00	0.00	0.00	420.00	100.00
01-4611-4560-000	DUES/MEMBERSHIP	345.00	345.00	0.00	0.00	345.00	100.00
01-4611-4620-000	OFFICE SUPPLIES	25.00	25.00	0.00	0.00	25.00	100.00
01-4611-4951-000	PUBLIC AWARENESS	235.00	235.00	0.00	0.00	235.00	100.00
01-4611-4952-000	LAKE MONITOR	1,400.00	1,400.00	0.00	0.00	1,400.00	100.00

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Fund: 01 GENERAL FUND							
Department: 4611 CONSERVATION							
	Total Dept 4611 - CONSERVATION	2,890.00	2,890.00	185.92	0.00	2,704.08	93.57
Department: 4652 COMMUNITY CAP PROGRAM							
01-4652-4610-000	COMMUNITY CAP PROGRAM	14,000.00	14,000.00	0.00	0.00	14,000.00	100.00
	Total Dept 4652 - COMMUNITY CAP PROGRAM	14,000.00	14,000.00	0.00	0.00	14,000.00	100.00
Department: 4659 WHITE BIRCH CENTER							
01-4659-4612-000	WHITE BIRCH CENTER	65,000.00	65,000.00	32,499.96	0.00	32,500.04	50.00
	Total Dept 4659 - WHITE BIRCH CENTER	65,000.00	65,000.00	32,499.96	0.00	32,500.04	50.00
Department: 4711 DEBT SERICE PRINCIPAL							
01-4711-4940-000	PRINCIPAL	130,163.00	130,163.00	0.00	0.00	130,163.00	100.00
	Total Dept 4711 - DEBT SERICE PRINCIPAL	130,163.00	130,163.00	0.00	0.00	130,163.00	100.00
Department: 4721 DEBT SERVICE INTEREST							
01-4721-4940-000	INTEREST	19,039.00	19,039.00	525.00	0.00	18,514.00	97.24
	Total Dept 4721 - DEBT SERVICE INTEREST	19,039.00	19,039.00	525.00	0.00	18,514.00	97.24
Department: 4723 DEBT SERVICE TAN							
01-4723-4940-000	TAN INTEREST	13,500.00	13,500.00	5,560.60	0.00	7,939.40	58.81
	Total Dept 4723 - DEBT SERVICE TAN	13,500.00	13,500.00	5,560.60	0.00	7,939.40	58.81
Department: 4900 WARRANT ARTICLES							
01-4900-4005-000	ROAD IMPROVEMENTS	130,000.00	130,000.00	0.00	0.00	130,000.00	100.00
	Total Dept 4900 - WARRANT ARTICLES	130,000.00	130,000.00	0.00	0.00	130,000.00	100.00
Department: 4902 WARRANT ARTICLES							
01-4902-4015-000	2022 WWTP UPGRADE	0.00	3,094,678.75	22,300.55	3,072,378.20	0.00	99.28
01-4902-4023-011	2023 HIGHWAY BACKHOE	205,000.00	205,000.00	0.00	0.00	205,000.00	100.00
01-4902-4023-013	2023 HIGHWAY EQUIP TRAILER	20,000.00	20,000.00	18,760.69	0.00	1,239.31	6.20
01-4902-4023-014	2023 AMBULANCE CAB/CHASSIS	64,000.00	64,000.00	0.00	0.00	64,000.00	100.00
01-4902-4023-015	2023 TRANSFER TRASH TRUCK	50,000.00	50,000.00	36,235.55	0.00	13,764.45	27.53
	Total Dept 4902 - WARRANT ARTICLES	339,000.00	3,433,678.75	77,296.79	3,072,378.20	284,003.76	97.75
Department: 4903 WARRANT ARTICLES							
01-4903-4020-000	LIBRARY MASONRY - MOOSE PLATE	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00
01-4903-4038-000	ETF TECHNOLOGY	0.00	0.00	2,000.00	0.00	(2,000.00)	0.00
01-4903-4041-000	ARPA MONEY SPENT	0.00	16,803.00	21,803.00	0.00	(5,000.00)	(29.76)
01-4903-4042-000	STATE BRIDGE REPAIR	0.00	0.00	67,225.50	0.00	(67,225.50)	0.00
	Total Dept 4903 - WARRANT ARTICLES	20,000.00	36,803.00	91,028.50	0.00	(54,225.50)	(147.34)
Department: 4915 CAPITAL RESERVE							
01-4915-4003-000	ETF - TOWN OWNED BUILDING	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00
01-4915-4890-000	CRF - AMBULANCE	80,000.00	80,000.00	0.00	0.00	80,000.00	100.00
01-4915-4891-000	CRF - WWTP	75,000.00	75,000.00	0.00	0.00	75,000.00	100.00
01-4915-4892-000	ETF - POLICE BUILDING	75,000.00	75,000.00	0.00	0.00	75,000.00	100.00
01-4915-4893-000	ETF - FIRE/RESCUE BUILDING	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00
01-4915-4894-000	CRF - TRANSFER STATION	30,000.00	30,000.00	0.00	0.00	30,000.00	100.00
01-4915-4895-000	CRF - FIRE EQUIPMENT	100,000.00	100,000.00	0.00	0.00	100,000.00	100.00
01-4915-4896-000	CRF - REVALUATION	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00
01-4915-4897-000	CRF - HIGHWAY EQUIP	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00
01-4915-4899-000	ETF - LIBRARY ACCESS & SAFETY	53,000.00	53,000.00	0.00	0.00	53,000.00	100.00

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Fund: 01 GENERAL FUND							
Department: 4915 CAPITAL RESERVE							
01-4915-4901-000	ETF - ROAD MAINTENANCE	700,000.00	700,000.00	0.00	0.00	700,000.00	100.00
01-4915-4902-000	ETF - TOWN TECHNOLOGY	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
01-4915-4903-000	ETF - PARKS	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
01-4915-4904-000	ETF - POLICE EQUIPMENT	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00
01-4915-4990-000	CRF - BRIDGE REPAIR	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00
Total Dept 4915 - CAPITAL RESERVE		1,403,000.00	1,403,000.00	0.00	0.00	1,403,000.00	100.00
Fund 01 - GENERAL FUND:							
TOTAL EXPENDITURES		8,417,888.00	11,658,361.44	2,765,990.97	3,231,169.46	5,661,201.01	

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Fund: 01 GENERAL FUND							
Department: 4900 WARRANT ARTICLES							
01-4900-4005-000	ROAD IMPROVEMENTS	130,000.00	130,000.00	0.00	0.00	130,000.00	100.00
Total Dept 4900 - WARRANT ARTICLES		130,000.00	130,000.00	0.00	0.00	130,000.00	100.00
Department: 4902 WARRANT ARTICLES							
01-4902-4015-000	2022 WWTP UPGRADE	0.00	3,094,678.75	22,300.55	3,072,378.20	0.00	99.28
01-4902-4023-011	2023 HIGHWAY BACKHOE	205,000.00	205,000.00	0.00	0.00	205,000.00	100.00
01-4902-4023-013	2023 HIGHWAY EQUIP TRAILER	20,000.00	20,000.00	18,760.69	0.00	1,239.31	6.20
01-4902-4023-014	2023 AMBULANCE CAB/CHASSIS	64,000.00	64,000.00	0.00	0.00	64,000.00	100.00
01-4902-4023-015	2023 TRANSFER TRASH TRUCK	50,000.00	50,000.00	36,235.55	0.00	13,764.45	27.53
Total Dept 4902 - WARRANT ARTICLES		339,000.00	3,433,678.75	77,296.79	3,072,378.20	284,003.76	97.75
Department: 4903 WARRANT ARTICLES							
01-4903-4020-000	LIBRARY MASONRY - MOOSE PLATE	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00
01-4903-4038-000	ETF TECHNOLOGY	0.00	0.00	2,000.00	0.00	(2,000.00)	0.00
01-4903-4041-000	ARPA MONEY SPENT	0.00	16,803.00	21,803.00	0.00	(5,000.00)	(29.76)
01-4903-4042-000	STATE BRIDGE REPAIR	0.00	0.00	67,225.50	0.00	(67,225.50)	0.00
Total Dept 4903 - WARRANT ARTICLES		20,000.00	36,803.00	91,028.50	0.00	(54,225.50)	(147.34)
Department: 4915 CAPITAL RESERVE							
01-4915-4003-000	ETF - TOWN OWNED BUILDING	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00
01-4915-4890-000	CRF - AMBULANCE	80,000.00	80,000.00	0.00	0.00	80,000.00	100.00
01-4915-4891-000	CRF - WWTP	75,000.00	75,000.00	0.00	0.00	75,000.00	100.00
01-4915-4892-000	ETF - POLICE BUILDING	75,000.00	75,000.00	0.00	0.00	75,000.00	100.00
01-4915-4893-000	ETF - FIRE/RESCUE BUILDING	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00
01-4915-4894-000	CRF - TRANSFER STATION	30,000.00	30,000.00	0.00	0.00	30,000.00	100.00
01-4915-4895-000	CRF - FIRE EQUIPMENT	100,000.00	100,000.00	0.00	0.00	100,000.00	100.00
01-4915-4896-000	CRF - REVALUATION	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00
01-4915-4897-000	CRF - HIGHWAY EQUIP	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00
01-4915-4899-000	ETF - LIBRARY ACCESS & SAFETY	53,000.00	53,000.00	0.00	0.00	53,000.00	100.00
01-4915-4901-000	ETF - ROAD MAINTENANCE	700,000.00	700,000.00	0.00	0.00	700,000.00	100.00
01-4915-4902-000	ETF - TOWN TECHNOLOGY	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
01-4915-4903-000	ETF - PARKS	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
01-4915-4904-000	ETF - POLICE EQUIPMENT	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00
01-4915-4990-000	CRF - BRIDGE REPAIR	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00
Total Dept 4915 - CAPITAL RESERVE		1,403,000.00	1,403,000.00	0.00	0.00	1,403,000.00	100.00
Fund 01 - GENERAL FUND:							
TOTAL EXPENDITURES		1,892,000.00	5,003,481.75	168,325.29	3,072,378.20	1,762,778.26	

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

Balance As of 06/30/2023

GL Number	Description	2023 Original Budget	2023 Amended Budget	YTD ACTIVITY	Encumbrance 06/30/2023	Available Balance 06/30/2023	% Bdgt Remain
Fund: 01 GENERAL FUND							
Total Dept 4130	- EXECUTIVE	31,686.00	31,686.00	6,959.06	0.00	24,726.94	78.04
Total Dept 4140	- TOWN CLERK	94,275.00	94,275.00	44,680.91	0.00	49,594.09	52.61
Total Dept 4141	- ELECTIONS	6,620.00	6,620.00	2,376.82	0.00	4,243.18	64.10
Total Dept 4142	- TAX MAP	4,950.00	4,950.00	3,550.00	0.00	1,400.00	28.28
Total Dept 4150	- TOWN OFFICE	790,173.00	790,173.00	380,826.41	0.00	409,346.59	51.80
Total Dept 4151	- TAX COLLECTOR	94,525.00	94,525.00	39,327.10	0.00	55,197.90	58.40
Total Dept 4153	- LEGAL	20,000.00	20,000.00	11,144.83	0.00	8,855.17	44.28
Total Dept 4191	- PLANNING	30,679.00	30,679.00	10,739.70	0.00	19,939.30	64.99
Total Dept 4192	- ZONING	5,271.00	5,271.00	998.75	0.00	4,272.25	81.05
Total Dept 4195	- CEMETERIES	21,330.00	21,330.00	11,780.00	0.00	9,550.00	44.77
Total Dept 4196	- INSURANCE	156,615.00	156,615.00	0.00	0.00	156,615.00	100.00
Total Dept 4197	- MUNICIPAL DUES	4,157.00	4,157.00	4,052.00	0.00	105.00	2.53
Total Dept 4210	- POLICE	1,435,378.00	1,562,966.00	616,336.31	128,222.57	818,407.12	60.57
Total Dept 4214	- FIRE & RESCUE	732,465.00	732,465.00	345,597.75	0.00	386,867.25	52.82
Total Dept 4215	- RESCUE	124,159.00	125,562.69	41,572.86	1,403.69	82,586.14	66.89
Total Dept 4220	- FIRE	166,347.00	166,347.00	64,331.81	0.00	102,015.19	61.33
Total Dept 4240	- CODE	29,993.00	29,993.00	13,745.61	0.00	16,247.39	54.17
Total Dept 4290	- EMERGENCY MANAGEMENT	1,292.00	1,292.00	0.00	0.00	1,292.00	100.00
Total Dept 4311	- HIGHWAY	861,750.00	861,750.00	399,976.12	0.00	461,773.88	53.59
Total Dept 4312	- HIGHWAY & STREETS	697,500.00	697,500.00	180,993.69	0.00	516,506.31	74.05
Total Dept 4316	- STREET LIGHTS	13,500.00	13,500.00	4,522.21	0.00	8,977.79	66.50
Total Dept 4414	- ANIMAL CONTROL	9,408.00	9,408.00	387.54	0.00	9,020.46	95.88
Total Dept 4442	- WELFARE	80,000.00	80,000.00	33,063.08	0.00	46,936.92	58.67
Total Dept 4520	- ATHLETIC	32,645.00	32,645.00	12,701.89	0.00	19,943.11	61.09
Total Dept 4550	- LIBRARY	242,210.00	242,210.00	116,087.83	0.00	126,122.17	52.07
Total Dept 4583	- PATRIOTIC PURPOSES	3,173.00	3,173.00	3,412.18	0.00	(239.18)	(7.54)
Total Dept 4589	- BAND	7,195.00	7,195.00	5,759.31	0.00	1,435.69	19.95
Total Dept 4611	- CONSERVATION	2,890.00	2,890.00	185.92	0.00	2,704.08	93.57
Total Dept 4652	- COMMUNITY CAP PROGRAM	14,000.00	14,000.00	0.00	0.00	14,000.00	100.00
Total Dept 4659	- WHITE BIRCH CENTER	65,000.00	65,000.00	32,499.96	0.00	32,500.04	50.00
Total Dept 4711	- DEBT SERICE PRINCIPAL	130,163.00	130,163.00	0.00	0.00	130,163.00	100.00
Total Dept 4721	- DEBT SERVICE INTEREST	19,039.00	19,039.00	525.00	0.00	18,514.00	97.24
Total Dept 4723	- DEBT SERVICE TAN	13,500.00	13,500.00	5,560.60	0.00	7,939.40	58.81
Fund 01 - GENERAL FUND:							
TOTAL EXPENDITURES		5,941,888.00	6,070,879.69	2,393,695.25	129,626.26	3,547,558.18	

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

Balance As of 06/30/2023

GL Number	Description	2023 Original Budget	2023 Amended Budget	YTD ACTIVITY	Encumbrance 06/30/2023	Availible Balance 06/30/2023	% Bdgt Remain
Fund: 03 WASTEWATER TREATMENT PLANT							
03-4326-4110-000	WAGES FT	218,360.00	218,360.00	75,978.46	0.00	142,381.54	65.20
03-4326-4130-000	COMM/TREAS/ACCTNG	2,435.00	2,435.00	0.00	0.00	2,435.00	100.00
03-4326-4140-000	WAGES OT	7,249.00	7,249.00	5,384.58	0.00	1,864.42	25.72
03-4326-4210-000	BENEFIT INSURANCES	60,073.00	60,073.00	22,078.64	0.00	37,994.36	63.25
03-4326-4220-000	FICA/MEDICARE	16,920.00	16,920.00	5,490.47	0.00	11,429.53	67.55
03-4326-4230-000	RETIREMENT	31,484.00	31,484.00	8,489.79	0.00	22,994.21	73.03
03-4326-4240-000	TRAINING/LICENSE	1,200.00	1,200.00	165.00	0.00	1,035.00	86.25
03-4326-4291-000	UNIFORMS	1,071.00	1,071.00	156.97	0.00	914.03	85.34
03-4326-4301-000	ACCOUNTING	990.00	990.00	0.00	0.00	990.00	100.00
03-4326-4341-000	TELEPHONE	4,536.00	4,536.00	1,481.61	0.00	3,054.39	67.34
03-4326-4408-000	ELECTRICITY PUMP STATION	3,640.00	3,640.00	2,147.65	0.00	1,492.35	41.00
03-4326-4409-000	ELECTRICITY	51,674.00	51,674.00	25,032.83	0.00	26,641.17	51.56
03-4326-4410-000	ELEC MAPLE STREET	1,357.00	1,357.00	1,078.90	0.00	278.10	20.49
03-4326-4411-000	HEAT BELT PRESS BLDING	6,910.00	6,910.00	2,076.52	0.00	4,833.48	69.95
03-4326-4412-000	WATER	24,170.00	24,170.00	12,344.70	0.00	11,825.30	48.93
03-4326-4413-000	HEAT PLANT	10,056.00	10,056.00	5,331.06	0.00	4,724.94	46.99
03-4326-4414-000	ALARM SERVICE	812.00	812.00	250.00	0.00	562.00	69.21
03-4326-4415-000	PROPANE	1,699.00	1,699.00	630.83	0.00	1,068.17	62.87
03-4326-4430-000	BUILDING REPAIR/MAINT	2,040.00	2,040.00	410.00	0.00	1,630.00	79.90
03-4326-4520-000	WORKERS COMP INSURANCE	2,869.00	2,869.00	0.00	0.00	2,869.00	100.00
03-4326-4521-000	GENERAL LIAB INS.	11,610.00	11,610.00	100.00	0.00	11,510.00	99.14
03-4326-4550-000	PRINTING	200.00	200.00	343.62	0.00	(143.62)	(71.81)
03-4326-4560-000	DUES/MEMBERSHIPS	215.00	215.00	0.00	0.00	215.00	100.00
03-4326-4620-000	OFFICE SUPPLIES	885.00	885.00	301.96	0.00	583.04	65.88
03-4326-4625-000	POSTAGE	585.00	585.00	0.00	0.00	585.00	100.00
03-4326-4635-000	VEHICLE FUEL	1,300.00	1,300.00	557.92	0.00	742.08	57.08
03-4326-4650-000	LAWN TRACTOR REPAIR	600.00	600.00	0.00	0.00	600.00	100.00
03-4326-4660-000	VEHICLE REPAIR	200.00	200.00	133.03	0.00	66.97	33.49
03-4326-4662-000	VEHICLE PARTS/ACCESSORIES	200.00	200.00	0.00	0.00	200.00	100.00
03-4326-4689-000	SUPPLIES OTHER	2,780.00	2,780.00	356.17	0.00	2,423.83	87.19
03-4326-4741-000	TOOL PURCHASES	400.00	400.00	137.37	0.00	262.63	65.66
03-4326-4805-000	EQUIPMENT REPAIR/MAINT.	34,390.00	34,390.00	30,441.72	0.00	3,948.28	11.48
03-4326-4810-000	COMPUTER REPAIR/MAINT.	300.00	300.00	0.00	0.00	300.00	100.00
03-4326-4855-000	SAFETY SUPPLIES	2,046.00	2,046.00	900.76	0.00	1,145.24	55.97
03-4326-4860-000	LAB REPAIR/MAINTENANCE	4,055.00	4,055.00	1,903.00	0.00	2,152.00	53.07
03-4326-4862-000	IN HOUSE LAB	6,764.00	6,764.00	4,107.09	0.00	2,656.91	39.28
03-4326-4864-000	OUTSIDE LAB	5,328.00	5,328.00	3,771.61	0.00	1,556.39	29.21
03-4326-4869-000	SLUDGE PROCESSING	11,167.00	11,167.00	3,204.00	0.00	7,963.00	71.31
03-4326-4870-000	SLUDGE DISPOSAL EXPENSE	40,060.00	40,060.00	21,596.35	0.00	18,463.65	46.09
03-4326-4871-000	GRIT DISPOSAL	2,700.00	2,700.00	0.00	0.00	2,700.00	100.00
03-4326-4875-000	COLLECTION SYSTEM	28,864.00	28,864.00	35.00	0.00	28,829.00	99.88
03-4326-4940-000	DEBT SERVICE	38,240.00	38,240.00	19,436.03	0.00	18,803.97	49.17
03-4326-4988-000	PH ADJUSTMENT	30,624.00	30,624.00	24,642.00	0.00	5,982.00	19.53
03-4326-4990-000	CAPITAL RESERVE	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00
Fund 03 - WASTEWATER TREATMENT PLANT:							
TOTAL EXPENDITURES		723,058.00	723,058.00	280,495.64	0.00	442,562.36	



The month of June 2023 consisted of 19 calls for Henniker Fire Department. The calls ranged from the following :

- 6 Fire Alarm Activations
- 2 EMS Assists
- 8 Motor Vehicle Accidents
- 1 Brush Fire
- 1 Building Fires
- 1 Wires down

This month's training consisted of a walk-through education of HHP facility. I also did a full day training in Pyro technics at the fire academy.





HHP



Thank you,

Chief Morse

7/3/2023

To Town Administrator Diane Kendall and Henniker Board of Selectmen,

The Highway Department started the month of May removing plow gear from the trucks and cleaning them. The road grader was out daily setting the crown on dirt roads for the summer months. Following the grader was a calcium truck and water truck. We removed the first 6 inches of the road surface from Ezekial Smith Road and replaced it with gravel from the pit in hopes of tightening it up; it was very sandy and would not hold throughout the weather conditions. In the middle of the month Highway tackled a drainage project in the Community Park off Main Street, it appears to be working great. The Highway Department closed out the month rinsing all the bridges in town to remove any salt residue.

The Highway Department started the month of June clearing ditches on Bear Hill Road and as always grading roads. American Striping arrived in town and the Highway crew assisted with traffic control as they repainted crosswalks, stop lines, and parking spaces. Extensive ditching and some tree removal was done on Bear Hill Road as well as two culverts replaced. The new bridge construction began on Liberty Hill Road, the road is closed and will remain that way until the project is complete. Busby Construction moved into town and laid the wear course on Old Hillsboro Road as well as a repair shim on sections of Old West Hopkinton Road. Last of the month the Department installed the foundation for the crosswalk light at Post Office Place and the light will be installed the first of the month.

Leo Aucoin
Superintendent
Henniker Highway

Henniker Human Service Department – Monthly Report
MAY 2023

Total encounters 23

- Categories of requests for assistance
 - 4 Housing issues
 - 3 Rent request
 - 2 Utilities Eversource
 - 2 NH department of Health and Human Services
 - Sign up / redetermination.
 - 1 SSA assistance with client
 - 3 Assistance with outside agency applications
 - 2 Budgeting sessions
 - 0 Homelessness
 - 0 Domestic violence
 - 6 household Information and referral
 - 4 Vouchers approved. 3 rent / 1 fuel

Submitted Carol Conforti-Adams

Henniker Human Service Department – Monthly Report
June 2023

Total encounters 30 (number of meetings with a clients)

- Categories of requests for assistance
 - 4 Housing issues
 - 7 Rent request, 5 new applications
 - 2 Utilities Eversource
 - 5 NH department of Health and Human Services
 - Sign up / redetermination.
 - 0 SSA assistance with client
 - 5 Assistance with outside agency applications
 - 1 Budgeting sessions
 - 2 Homelessness
 - 1 Domestic violence new very involved
 - 6 household Information and referral
 - 8 Vouchers approved. 6 rent / 2 electric

Multiple individuals and families came in with complicated situations that took many meetings and outreach time. Five new applications is a lot for one month

Submitted Carol Conforti-Adams

HENNIKER POLICE DEPARTMENT

Memo

To: Diane Kendall

From: Chief Matthew French

Date: July 6, 2023

May 2023 summary.

Sergeant Matthew Mitchell worked on a unique fraud case involving payroll direct deposits being taken from a person's bank and deposited into another account. The amount was over thirty thousand dollars, which is under the minimum for the federal agencies to assist us with. Sergeant Mitchell worked the case, learning as he went and was able to seize the funds from a fraudulently obtained bank account and ultimately returned the funds to the owner. He was also assisted by Sherry Bradstreet, the finance director.

There were 10 arrests which include, simple assault, operating with a suspended license, driving with suspended registration, driving while deemed habitual offender, 2 subjects wanted on warrants,

We had 799 Calls for Service (605 in 2022, 991 in 2021) which include

11 MV Crashes

1 Hit and Run

32 Motor vehicle complaints

261 MV stops

30 Directed Patrols

13 Parking tickets

13 Disabled MV/Assist Motorist

1 Road Hazard

3 Neighbor Dispute/Disturbance

2 Assault

6 Domestic Disturbance

20 Follow ups

16 Return/Police information call

10 Assist Citizen

3 VIN Checks

13 Subpoena/Paperwork Service

5 Found Property

10 Assist Other agencies

21 Assist Rescue/Fire

36 Suspicious person/vehicles

5 Welfare Check

2 Psychological Problem

1 Suicidal Person

7 Animal Complaints

14 Alarm Calls/911 Hangup

196 Building/Business checks

8 Vacant House checks

5 Juvenile matter

2 Walk and Talk

MEMORANDUM

To: Diane Kendall, Town Administrator
From: Deborah C. Aucoin – Town Clerk/Tax Collector
Date: July 3, 2023
Subject: Town Clerk/Tax Collector Report as of 06/30/2023

PROPERTY TAXES

Total Committed 2023	\$7,847,172.00
Uncollected	\$7,847,172.00

TAX LIENS

	<u>2022 LIENS</u>	<u>2021 LIENS</u>	<u>2020/PRIOR LIENS</u>
Liened Amount	\$177,560.95	\$208,703.03	
Uncollected	\$150,742.55	\$82,071.07	\$209,861.64

WATER & SEWER -

2023

Water Billed	\$288,706.05
Sewer Billed	\$291,251.98
Uncollected	\$82,926.93

TOWN CLERK REVENUE

	<u>2023</u>	<u>2022</u>
MV	\$569,203.11	\$133,873.82
non-MV	\$4986.58	\$ 1,372.16

Marc Boisvert

Transfer Station Superintendent
1393 Weare Rd.
Henniker. NH.
(603)428-7604
<http://www.henniker.org>
[http://HennikerTransfer@tds.net](mailto:HennikerTransfer@tds.net)

Monthly Report-

6/1. Matt mowed fields and also in town. Zach and Starr went on the dump run then worked around the shop, opened at noon. Marc moved the sprinklers at the Community Center and making arrangements to have crushed glass picked up from 2M Logistics based out of Quebec, Canada. Also worked on getting lift for 6/14 for the installation of new fire prevention system. Scheduled to have new sheets of metal installed on hopper building; sheets were damaged many years ago time to fix.

6/3. Opened for business.

6/4. Opened for business, did the dump run.

6/6. Matt worked on the Ferris mower, cleaning, greasing and installing new rear flasher lights safety item when driving on the road. Called to have freon items picked up. Cleaned around shop.

6/7. Matt and Zach weed wacked along the landfill and around trailers.

6/8. Matt met with Budget Blinds; need to have a couple broken ones replaced. Did the dump run, continued to keep the Transfer Station clean. Loaded glass on truck for possible sale.

6/10. Opened Transfer Station for regular operations.

6/11. Did dump run, opened Transfer Station. The crew dealt with an upset customer; has been looked into.

6/13. Worked around Transfer Station, we put new back up alarm on skid steer. Matt worked on the yard truck, repaired the backup alarm.

6/14. Fire alarm company started to upgrade our old system. Matt and Zach pressure washed the hopper.

6/15. Matt and Grumpy worked together and replaced bent up metal sheets above the hopper door. Matt and Zach went out mowing all of town and soccer fields, Starr cleaned the yard and inside the buildings, opened for business.

6/17. Marc on vacation for the next week. Matt covered. Opened for business as usual.

6/18. Opened for business as usual.

6/20. Matt and Starr went to WorkSafe Traffic Control to pick up a sign. Then picked up some other shop supplies. They cleaned up around the yard and then opened for business as usual. Matt checked chairs at Community Center for Selectboard meeting.

6/21. Matt and Zach did the dump/recycling run and cleaned up around the yard in the morning. In the afternoon they went and cut low hanging limbs around Town Hall Little League field and the soccer fields.

6/22. Starr And Zach did dump run. Starr stayed back and cleaned the yard while Zach weed-wacked around town. Matt mowed soccer fields and everything around town. Opened for business at noon.

6/24. Opened for business as usual. Starr in for Marc.

6/25. Opened for business as usual.

6/27. Called Package Steel ordered new door for office and seven sheets of metal to continue repairs on the Transfer Station buildings, also checked the catch basin at Azalea Park; needs to be monitored frequently so the trail does not get washed out. We opened for business, Matt and I had Recycling Committee meeting to attend.

6/28. Zach weed wacked at the soccer fields until it started raining too hard. Matt assembled chairs and installed file bin on wall at Town Hall. Matt also attended Azalea Park Committee meeting at park to discuss plan to mitigate erosion. Put new trash bin at Azalea Park. Cleaned yard and shop for the rest of the day.

6/29. Marc and Matt had safety meeting to attend. I did fire extinguisher check. Matt cleaned the mowers. Marc also pressure washed the trailer that was painted and greased brake linkage, noticed brake pads on trailer are getting low, making arrangements to have them serviced. Zach finished weed whacking. Matt did some lite repair on the yard truck trying to get the dash lights working.

June 2023 Monthly Report

6/2/2023 We had a tour of the plant and a meeting with Underwood Engineers and Diane Kendall on our upgrades. Went over pricing for a new sludge roll-off with Waste Management.

6/6/2023 The sludge press went down for repair.

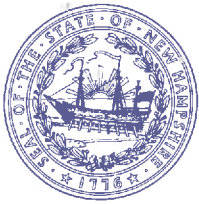
6/8/2023 Chazz and Eric worked on repairing the press. Rich worked with Jim from the water department locating and turning off the main waterline shut off and the fire hydrant.

6/19/2023 Chazz and Eric replaced four UV (ultraviolet lights).

6/20/2023 Eric and Rich set up hoses and a pump to transfer sludge from the holding tank to a drying bed. Started pumping sludge from the tank to the drying bed. Yearly DMR-QA testing.

Richard Slager
Wastewater Superintendent
Henniker Wastewater Treatment Plant

CORRESPONDENCE



**State of New Hampshire
Department of Revenue Administration**

109 Pleasant Street
PO Box 487, Concord, NH 03302-0487
Telephone (603) 230-5000
www.revenue.nh.gov



Lindsey M. Stepp
Commissioner

Ora M. LeMere
Assistant Commissioner

MUNICIPAL AND PROPERTY
DIVISION
Samuel T. Greene
Director

Adam A. Denoncour
Assistant Director

Received by
TOWN OF HENNIKER

JUL 05 2023

June 28, 2023
SELECTMEN'S OFFICE

Town of Henniker
Board of Selectmen
18 Depot Hill Rd
Henniker, NH 03242

Re: Henniker 2022 Full Statistical Revaluation

Dear Municipal Assessing Officials:

The Department of Revenue Administration (DRA), pursuant to RSA 21-J:11, is charged with the responsibility of monitoring revaluations and supporting municipalities with revaluation contract compliance. The Department has checked elements of the 2022 Full Statistical Revaluation for the Town of Henniker.

On October 25, 2021, the DRA received a signed contract between the Town of Henniker and Avitar Associates of New England (Avitar) to complete a Full Statistical Revaluation of all taxable and non-taxable property effective April 1, 2022. The DRA received the list of employees working in the Town and the certificate indicating liability insurance. The Town did not require a bond. On March 1, 2022, a monitoring conference was held with the following in attendance: Selectmen Kris Blomback, Peter Flynn, Tia Hooper, Scott Osgood and Leon Parker; Assessing Technician Wendy Baker; Recording Secretary Nadine Scholes; Evan Roberge from Avitar; Lisa Mudge and Cary Lagace from the DRA.

During the revaluation, the DRA monitored a random sample of properties that sold between October 1, 2021 and September 27, 2022. These qualified sales were used in the analysis to establish the new 2021 assessed values. There were a total of 78 qualified sales. The Monitoring Inspection Report (MIR) was sent to Avitar for review and comment, then forwarded to the Municipal Assessing Officials.

Avitar reported that they did perform a parcel-by-parcel field review. Notices of preliminary values were mailed to taxpayers and hearings were conducted in by phone by Avitar between September 12 and September 14, 2022.

Newly established values were turned over to the Municipal Assessing Officials prior to the filing of the MS-1 on October 7, 2022. The contract specified that values would be provided to the municipality on October 1, 2022.

TDD Access: Relay NH 1-800-735-2964

Individuals who need auxiliary aids for effective communication in programs and services of the Department of Revenue Administration are invited to make their needs and preferences known to the Department.

The Uniform Standards of Professional Appraisal Practice (USPAP) Report (Report) was due to the DRA 30-days after the MS-1 was submitted. On October 11, 2022, the Report was delivered to the DRA. The Report includes the rationale for the revaluation, a summary of the analysis performed, copies of sales used, the results of statistical testing of the new values and supporting documentation for the newly established values. A list of the qualified and unqualified sales is contained within the report. On March 28, 2023, a letter of USPAP Report compliance was mailed to the Municipal Assessing Officials and Avitar.

Time-trending factors were identified from a study of the market. Avitar reported time-trending was warranted. The time-trending analysis can be found in Section 3 of the Report.

The Report identified neighborhoods for land pricing, primary and secondary site values, excess acreage values and influence factors within the Town of Henniker. The land values can be found in Section 10 of the Report.

The Report identified base building rates along with tables describing elements such as depreciation, effective area factors and quality adjustments. Market analysis was used to establish building base rates and adjustments. The 2022 newly established building base rate values can be found in Section 10 of the Report.

Prior to this revaluation, the median level of assessment according to the 2021 DRA Equalization Study was 75.4, the coefficient of dispersion (COD) was 14.3 and the price-related differential (PRD) was 1.03.

The 2022 DRA Equalization Study resulted in a median ratio of 100.1, a COD of 4.5 and a PRD of 1.01. These figures fall within the IAAO and ASB recommended ranges and represent an improvement over the prior indicators of assessment level and equity.

The next scheduled revaluation of all properties in the Town of Henniker to comply with RSA 75:8-a five-year valuation is 2027.

I hope this information is helpful and look forward to continuing the support and assistance the Department provides to your community. If I can be of any further assistance, please feel free to contact me at (603) 230-5951 or Lisa.S.Mudge@dra.nh.gov.

Sincerely,



Lisa Mudge, District Supervisor
Municipal and Property Division

cc: File

June 28, 2023

Via Email Delivery

Ms. Diane Kendall, Town Administrator
Mr. Kris Blomback, Select Board Chairman
Town of Henniker
18 Depot Hill Rd
Henniker, NH 03242

Dear Ms. Kendall, Mr. Blomback:

Being a paid member of the Contoocook Valley ATV Riders, I was in attendance of the OHRV Committee meeting on Tuesday, June 27, 2023. I believe there were discrepancies in the order of business that occurred during this meeting. Therefore, I would like to bring them to your attention and further challenge the legality of the decisions made at the meeting by requesting your inquiry into the rules of order for public business.

Mr. Morse opened the meeting to public comment and listened patiently to all public members who raised concerns. His fairness and professionalism were greatly appreciated.

Mr. Leo Aucoin, a member of the OHRV Committee, was present at the meeting and chose to sit and speak as a member of the public body rather than with the Committee. I witnessed at least three occasions when the OHRV Chairman reminded Mr. Aucoin that he was a member of the OHRV Committee and indicated that he could join the committee at the table. Mr. Aucoin declined the offer, stating his desire not to do so, and that he was there as a member of the public who lived along one of the roads that was open to OHRV. One could interpret this as an indication that Mr. Aucoin recused himself from the board and the position he holds on the board.

After a fair and open public comment session, Mr. Morse closed the public hearing and the OHRV Committee proceeded with their discussion and committee business. During this time, Mr. Morse denied additional public comment by those present. The committee then engaged in conversation at their direction.

While conducting committee business, the committee made a motion to request the Town Administrator set up a communication portal for concerned residents to submit their concerns (paraphrased) for the committee to have a means to measure complaints. To the best of my observation and recollection, this motion, unfortunately, was not seconded; however, discussion took place, and a unanimous vote was taken by the committee in favor of this.

My inquiry here is with respect to it not being seconded. Should the committee revisit this issue at their next meeting to resubmit the motion, get a second on the motion, and request a vote of the committee?

Addressing the issue of Mr. Aucoin and his decision to speak as a member of the public and not in his capacity as an OHRV Committee member. And, I am aware that he is also the Town Road Agent.

Upon hearing a motion to close the meeting, Mr. Aucoin spoke up as a member of the public and insisted the committee address his concerns regarding Gulf Rd and Bear Hill Rd. No other member of the public was allowed to speak outside of the public hearing, and we were only allowed to speak if addressed by the Chairman (*this included me as well.*)

It was my impression that Mr. Aucoin abused his authority as Road Agent, and possibly his position as a member of the OHRV Committee to insist the OHRV Committee address his request. It was also my perception that when the OHRV Chairman acknowledged that they were not addressing that, Mr. Aucoin again used his authority as the road agent to intimidate the committee by stating he would make his own request to shut down the roads and forced the issue with the committee to take action this evening.

What I challenge here is that no other member of the public body who was requesting action of the OHRV Committee this evening had an equal opportunity to force action of the committee in the same way Mr. Aucoin did. His presence and capacity during this meeting were clearly conflicting. There was obviously a conflict of interest that was not properly addressed. If he was going to threaten to use his position as Road Agent to address the Select Board with his concerns, then he should have started and remained in that role rather than state he was there as a member of the public.

In the end, a motion was made, seconded, and discussed regarding his concerns. However, when the roll call vote of this action called for Mr. Aucoin to vote, I protested with a point of order that he should be recusing himself as he clearly stated he was present and speaking as a member of the public who lived in the area of the authorized OHRV traffic and did not take a seat at the table with the Committee. He and the committee agreed to my protest.

At this time, I'm now challenging the entire motion and action that was taken and requesting of you to investigate the legality of it given that other members of the public did not have equal clout or the authority to insist a Town Committee address their personal action in the way that Mr. Aucoin imposed. It is my opinion that Mr. Morse would not have tolerated the outburst from any other member of the public. What I discerned from Mr. Morse's response was that the committee was tabling the discussion related to Gulf Rd and Bear Hill Rd until another meeting.

I look forward to receiving a response regarding your attention to these issues raised.

Sincerely,

Riché Colcombe

Electronically signed and delivered this 28th day of June, 2023, at 10:25 AM

July 6, 2023

To the Henniker Selectmen:

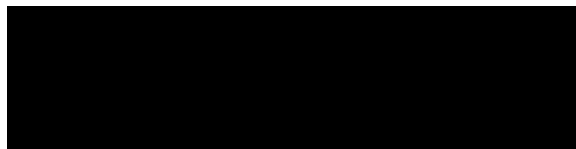
While there is insufficient time to address all of the issues in Hillsborough resident Riche Colcombe's June 27, 2023 letter to the Town of Henniker, I feel compelled to offer an alternative point of view on Ms. Colcombe's representations of the conduct of Mr. Leo Aucoin at the June 28, 2023 OHRV Committee meeting.

Mr. Aucoin's participation in the meeting was entirely appropriate. The overall conduct of the meeting was confusing, largely due to the meandering subject matter and eager participation of many residents of Henniker and the surrounding towns in the audience. The conduct of the meeting was informal, and Henniker residents and non-residents were allowed to participate in the meeting at several times without formal approval from the Chair. The timing of Mr Aucoin's request for a motion to close Gulf Road was made during the public comment period and prior to a vote on adjournment. Mr. Aucoin spoke up, as others had done in the audience throughout the meeting, and reminded the Chair that he had unfinished business with regard to the request to limit ATV traffic on Gulf Road.

Mr. Aucoin, who was appointed to the committee as the town road agent, was clear at several times during the meeting that he was at the meeting as an individual resident of Gulf Road, not as a road agent, and not as a committee member. Mr Aucoin did not participate in voting and did not sit with the committee at the table. It is my impression that Mr. Aucoin made a deliberate effort to separate himself from the office of Road Agent, which was appropriate. Yet Ms. Colcombe alleges that "Mr. Aucoin abused his authority as Road Agent". Ms. Colcombe's broad interpretation of "abuse of authority" proposes to take away the freedom of any Town Employee who attempts to speak at a public meeting as an individual.

Please review the OHRV Committee's recommendation to close Gulf Road based on the merits of the recommendation, and disregard the personal attacks on Mr. Aucoin in Ms. Colcombe's letter.

Sincerely,

A large black rectangular redaction box covering the signature area.

55 Bennett Road
Henniker New Hampshire

Henniker OHRV Committee Report

Meeting Date: June 27, 2023

At the meeting on June 27, 2023, the Committee had two requested tasks and one voted on item.

Tasks:

1. For the ATV Club to try to find/create an alternative bypass trail for the area of Dodge Hill and Hemlock Corner Loop. (In Progress)
2. The club was asked to post signage stating "NO Wheeled Vehicles" permitted (at this time), on the dead-end dirt road/trail section of Bear Hill Rd beginning at the intersection of Cote Hill Rd. (Already done.)

Vote:

Leo Aucoin pushed to have Gulf Road closed to ATVs. He insisted that it wasn't necessary and he no longer wanted ATVs riding by his house. He demanded that the committee take a stance now. It is important to note that the OHRV Committee has met at least twice a year since February 2017, and not one person has come in to speak about any issues on Gulf Road.

A motion was made by Ross Bennett to "*Close Gulf Rd from Flanders Rd to Quaker St, with the condition that the selectboard grant permission to homeowners on Gulf Rd to obtain permission to ride their ATV/UTV from their home to gain access to the closest trail.*" This condition may need revisiting if you choose not to accept the conditions or the motion entirely. This motion was seconded by Paul Sheppard for discussion. The vote was 5-3 in favor of closing this road.

As Chairman of this committee, I feel this decision was rushed and not properly discussed. Not only was this pushed by a Road Agent/ committee member who used committee privileges, Leo also insisted that he wanted to be treated as a member of the public. Additionally, he refused my repeated requests to sit at the committee table with his fellow committee members.

I feel the full committee (Kris Blomback had to leave the meeting prior to the vote) should have reconvened and a full discussion should have occurred deliberating the main issues listed below.

Five issues that I can foresee as potential problems if the Selectman decide to move forward with this vote:

- The 2-million-dollar Liability coverage provided through the State of NH - Bureau of Trails will be lost to those residents who travel from their homes to gain access to the trail

system. The normal vehicle traffic on Gulf Road is much faster than it is on Liberty Hill Road and Gulf Road is also a tar road. The current ATV signage advising vehicle traffic that they may encounter an ATV riding on the road will no longer be posted.

- Chase Brook trail has been closed previously at least twice because of Mother nature. The first time the brook overflowed its banks and changed course, and the second time the entire bridge was washed away.
- Pushing all ATV traffic onto one trail will also create more stress to the steep hill and create more ATVs by a house that sits very close to the trail.
- There is a parcel that is individually owned on the Chase Brook Trail and if that sells, this trail will likely be closed. Thereby leaving the ATV Club with no alternative way to loop/connect to the Craney Pond Road trail and the rest of the trail system.

Sincerely,

Jim Morse

Chair OHRV Committee

July 6, 2023

Regarding The OHRV Committee's Recommendation to Limit ATV traffic on Gulf Road

To the Henniker Selectmen:

I'm writing as an individual, and not in any official capacity as an OHRV Committee member, to offer the following details regarding my motion to limit ATV traffic on Gulf Road during the June 28, 2023 OHRV Committee meeting. The Committee voted to recommend to the Selectmen that they limit ATV use on Gulf Road to residents of Gulf Road. My reasons for making this motion, as discussed at the June 2023 meeting, are elaborated below:

Gulf Road is a redundant road in the ATV trail network. East-west ATV traffic in the vicinity of Gulf Road can be directed to Chase Road, which is already open for ATV use, has received state grant money for improvement for ATV use, and has fewer residences on it.

This Committee recommendation to make Gulf Road "residents only" is consistent with past Committee recommendations/actions, including:

- **The Committee has previously designated another road in town to be "Residents Only".** Liberty Hill Road has been "residents only" since 2017, see Attachment A, highlighted text on page 4. Since this change, the number of complaints from Liberty Hill Road has decreased.
- **The Committee has previously allowed road use privileges to individuals.** The proposal to allow individual Gulf Road residents to use Gulf Road to access the larger trail network is consistent with the approach the Committee used in 2017 to grant individual privileges to the members of one family to use their ATVs on Davison Road. See Attachment A, highlighted text on page 4.

Although not discussed at the meeting: the Committee has recently confirmed that ATV use on all town roads is not appropriate nor needed. In 2022, the Committee unanimously declined a request to open Ray Road to ATVs – see Attachment B. I suspect that if Gulf Road were not part of the trail network, and a request were received to add Gulf Road to the trail network today, it would likely fail for many of the reasons that Ray Road was not added.

Please accept the OHRV Committee's recommendation to limit ATV use on Gulf Road to residents only.

Sincerely,

A black rectangular redaction box covers the signature area. A blue ink scribble is visible to the right of the box.

Ross Bennett
55 Bennett Road
Henniker New Hampshire

FINAL

Road. Kris Blomback is in favor of keeping it open with restrictions. Paul Sheppard would rather see aggressive signage vs. making it part of the ordinance. Beth Patenaude would like to find a compromise and not completely close it. She spoke with a few residents on the road and they do not want to see the road closed and maybe open to Henniker residents only.

Motion on Petition—no ATV use on the portion of Liberty Hill Road from its intersection with Colby Hill Road to its northern terminus from Section 120-20.

A motion was made by Stephanie Payeur on the petition request. Ross Bennett seconded. Motion failed 2-0-5 (Morse, Patenaude, Sheppard, Blomback, Garrison), -0 (French), -2 (Payeur, Bennett)

A motion was made by Ross Bennett to leave Liberty Hill Road from intersection of Western Ave to Colby Hill Road. And then Liberty Hill to Colby Hill Road to its northern terminus for Liberty Hill residents only. Stephanie Payeur seconded. Motion failed 2-0-5 (Morse, Patenaude, Sheppard, Blomback, Garrison), -0 (French), -2 (Payeur, Bennett)

A motion was made by Beth Patenaude to have Liberty Hill Road open to Henniker residents only from intersection of Colby Hill to the end of Class 5 on Liberty Hill Road. Jim Morse seconded.

An amendment was made to the above motion by Bob Garrison to allow for ATV traffic on Liberty Hill Road from Colby Hill Road, up to class 6 will be restricted to Henniker residents only. Beth Patenaude seconded. Motion passed 5-0-2 (Morse, Patenaude, Sheppard, Blomback, Garrison), -0 (French), -2 (Payeur, Bennett)

Original motion with amendment--A motion was made by Paul Sheppard for the intersection of Colby Hill Road to class 5 portion to be restricted to Henniker residents only. Motion passed 6-0-1 (Morse, Patenaude, Sheppard, Blomback, Garrison Payeur, Bennett), -0 (French), -1 (Sheppard)

A motion was made by Ross Bennett that the committee recommend to the OHRV club that the discussed portion of Liberty Hill Road be removed from the map and signage restricted to Henniker residents only. Stephanie Payeur seconded. Motion passed 8-0.

Jim Morse brought up the request by Mark and Mo Davison regarding getting to their field from the other side of the road.

A motion was made by Jim Morse to allow the Davison's to use the road from the vegetable stand to trail system for their private farm use only with approval by the Selectboard. Beth Patenaude seconded. Motion passed 7-1 (Bennett).

The committee agreed this is not part of the ordinance but recorded in the minutes.

A motion was made by Beth Patenaude to accept the ordinance as amended. Jim Morse seconded. Motion passed 8-0.

Other Business

Chris Bremer would like a trail across the sidewalk and to his business at Country Spirit Restaurant. Ross Bennett had serious safety concerns with connecting to a full service bar. Stephanie Payeur said this was a very busy area and asked what would happen to the sidewalk. Jim Morse stated the request would have to be submitted to the Selectboard and then to the State. Ms. Payeur said this was a novelty and it puts the town at a high risk, going over the overpass on the sidewalk is dangerous. What happens with the people

OHRV Committee Meeting Minutes July 11th, 2022, 5:30pm
Henniker Community Building

- Members Present:
 - Chairman Jim Morse, Scott Dias, Robert Pagano, Beth Patenaude, Lori Hubbard, Kathy Anderson, Kris Blomback
- Members Absent:
 - Chief Matt French, Leo Aucoin, Paul Sheppard, Ross Bennett
- Recording Secretary:
 - Kathy Anderson
- Guests:
 - Kenneth Carr (136 Ray Rd), Joan O'Connor (7 Echo Lane), Mark Lucard (233 Ray Rd), Ellen Chase-Lucard (233 Ray Rd), Tony Caplan (810 Ray Rd), Carly Marquis Henson (226 Ray Rd), Elizabeth Butters (1456 Dodge Hill Rd), Arty Mallett (1456 Dodge Hill Rd)
- Meeting called to order at 5:33 pm by Chairman Morse
- Purpose of meeting is to give direction to the Selectmen on the request to open Ray Road
- Comments from Chairman Morse, on behalf of absent members
 - Chief Matt French – does not support allowing access at this time, as this is an area of concern that is being monitored. There is trailhead parking minutes away.
 - Leo Aucoin and Paul Sheppard – do not support allowing access at this time
- Public Comment:
 - Mark Lucard – against allowing access; he is in agreement with Chief French
 - Ken Carr – against allowing access; he is an ATV owner, and feels it's unsafe to open the road due to bicyclists, walkers, and cars who frequently speed
 - Carly Marquis Henson – against allowing access; many children in the area and would make it too noisy
 - Tony Caplan – against allowing access
 - Joan O'Connor – against allowing access; she lives at the intersection and said it gets congested, and ATV's would add to this
 - Arty Mallett – against allowing access; noted 14 days should be given for meetings
 - Ellen Chase-Lucard – against allowing access; asked who provides the guidelines for parameters to open roads for ATV's; Chairman Morse explained this committee is the intermediary to the Select Board. The committee works with the CVATVR club and provides guidance to the Select Board.
- Chairman Morse reviewed options:
 1. Private permission on case basis with permission from OHRV Committee with a special sticker needed to ride on the road. This process would need to follow town policy of procedure.
 2. Open road in both directions
 3. Open road to the south to Doge Hill Rd, then to Hemlock Corner Loop
 4. No access at this time
- Chairman Morse asked each committee member their stance:
 - Scott Dias – against allowing access; might consider on an individual basis for residents under specific circumstances
 - Robert Pagano – against allowing access
 - Kris Blomback – against allowing access; Dodge Hill is busy enough; Kris explained he is on the committee as a Select Board Representative, and is not speaking for the Select Board.

- Kathy Anderson – against allowing access; agrees with Scott Dias’s comments
- Lori Hubbard – against allowing access; we have a hot spot in this area that we are working hard to get under control.
- Beth Patenaude – against allowing access; agrees with comments from other committee members
- It was unanimous the committee is against allowing access at this time
- Public Comment:
 - Elizabeth Butters – Dodge Hill Road is like a washboard and dusty; it’s better than last year but hopes the Town will assess the road. Commented that residents/abutters need a 14-day notice in advance, via certified mail regarding meetings.
 - Joan O’Connor – this is not a hardship for Rock n’ Birch
- Scott Dias motion to adjourn, Beth Patenaude seconded, motion passed (7-0-0)

DRAFT

From: [REDACTED]
Sent: Friday, July 7, 2023 2:44 PM
To: Diane Kendall
Subject: Re: response letter

Dear Henniker Selectmen,

I'm writing in response to Ms. Colcombe's letter addressing town Road Agent Leo Aucoin's conduct at the June 27, 2023 OHRV Committee meeting.

I have attended three OHRV Committee meetings, including last week's meeting, which seemed somewhat informal in nature. Chairman Morse did patiently allow lengthy comment by residents, as well as numerous comments from ATV Club members from Henniker, Hillsboro, and Deering, including Ms. Colcombe.

Mr. Aucoin clearly stated that he was speaking as an individual, not as a member of the Committee, as I recall Selectmen Blomback also doing at another of the OHRV Committee meetings. I'm grateful that Mr. Aucoin spoke candidly about the negative impact of the expansion of ATV trails onto residential roads, both in terms of increased expenses incurred by the Town, and decreased enjoyment of residents' properties due to increased traffic, noise, and dust on otherwise quiet, peaceful roads.

Sincerely,

[REDACTED]

OHRV Committee Meeting Minutes June 27th, 2023, 6:00 pm
Henniker Grange Building

- Members Present:
 - Chairman Jim Morse, Kris Blomback, Chief Matt French, Scott Dias, Leo Aucoin, Lori Hubbard, Beth Patenaude, Paul Sheppard, Ross Bennett, Kathy Anderson
 - Members Absent:
 - Robert Pagano
 - Recording Secretary:
 - Kathy Anderson
 - Guests:
 - Keith & Nancy DeMoura (Western Ave, Henniker), Greg Marsh (Dodge Hill Rd, Henniker), Kirke Olson (Dodge Hill Rd, Henniker), Will Hubbard (Colleague Pond Rd, Henniker), Gannon Snow (Pine St, Contoocook), James Peters (Deering Rd, Deering), John & Darlene Grant (Longwoods Rd, Deering), Robert Warner (Sky Farm Rd, Deering), Joan O'Connor (Echo Lane, Henniker), Tom Patenaude (Pine Hill Rd, Henniker), Kenneth Murphy (Lincoln Circle, Hillsboro), Arty Mallett (Dodge Hill Rd, Henniker), Diane Kendall (Town Administrator, Antrim), Bill Marko (Evergreen Circle, Henniker), Mark & Ellen Chase Lucard (233 Ray Rd, Henniker), Dan & Lisa Philbrick (Dodge Hill Rd, Henniker), Ken Richard (Peasley Rd, Henniker), Riche Colcombe (Jones Rd, Hillsboro), Lynn & Eric Weiss (Harrisville), Elizabeth Butters (Dodge Hill Rd, Henniker), Tom Daly (Stratford), Cher Hammond (Dodge Hill Rd, Henniker)
- I. Meeting called to order at 6:00 pm by Chairman Morse
- Pledge of Allegiance and Attendance
- II. Public Comment
- Leo Aucoin (619 Gulf Rd) – would like to close road due to ATV noise. Feels there is an alternate trail to get from Craney to Flanders. Would like dirt part of Bear Hill closed, feels it's dangerous due to washboard issue and blind corner. Numerous motor vehicle accidents over the years. As Highway Superintendent, his opinion due to sun, it dries out, and not enough moisture to hold road together
 - Chairman Morse asked Leo Aucoin if he would join the OHRV Committee at the front table. Leo declined, saying he would rather sit with the public, because he was there as a public member, not the OHRV Committee.
 - Kirke Olson (1419 Dodge Hill Rd) – been at this address since 1993 when house was built; would like Dodge Hill Rd closed to ATV's. Screen porch is 100' from road
 - Dan Philbrick (1451 Doge Hill Rd) – been at this address since 1998. Would like Dodge Hill Rd closed to ATV's. Significant dust, especially on weekends. He sees a lot of speeding, but appreciates police efforts to monitor
 - Leo Aucoin (619 Gulf Rd) – many minors on Gulf Rd, thinks about 50% on road are minors
 - Elizabeth Butters (1456 Dodge Hill Rd) – has seen 8-10 year olds on ATV's on road
 - Riche Colcombe (Hillsboro) – comment that cars and trucks cause a lot of dust
 - Elizabeth Buttes (1456 Dodge Hill Rd) – she sees groups of ATV's, and feels they kick up a lot of dust
 - Tom Daly(Stratford) – he is locally in Henniker frequently. Underage ride throughout the state of NH, and show a safety course card. Let's get the to the point, what is bringing out all the residents tonight. Think about where the problem is coming from; think about the root cause vs closing roads

- Robert Warner (Deering) – owns a logging business; ATV's do much less dust than logging trucks. Are there options to pay more money to somehow fund more policing?
- Dan Philbrick (1451 Dodge Hill Rd) – I'm not against ATV's; It's a challenge on roads with dust. ATV's are designed for offroad use. I can hear them coming from Long Pond Rd
- Leo Aucoin (619 Gulf Rd) – does not think dust is the issue; feels it's a noise issue. He called Kevin Bronson from Fish & Game, and Kevin said he was policing roads. Leo feels tires are aggressive and tears up gravel. Said he calls police to say someone is racing around. It's very annoying
- Tom Daly (Stratford) – discussed Laconia and how the annual event helps the economy
- Dan Philbrick (1451 Dodge Hill Rd) – can hear ATV's coming 1 mile away... it's noise.
- Kirke Olson (1419 Dodge Hill Rd) – OHRV's use Dodge Hill Rd for trail to Bound Tree system. The owner closed T1 due to land deteriorating.
- Ellen Chase (233 Ray Rd) – maybe we need to all consider sharing resources and roads. A friend list in Colorado, and resources are shared with walking, OHRV vehicles and others. Does not feel Henniker is a good comparison to Laconia. Laconia is an event for 1-1.5 weeks. She feels she lives in a very pleasant scenic neighborhood
- Keith Demoura (Western Ave) – President of Contoocook Valley ATV Riders club. We want to work with residents. T1 was closed by the Kennedy's, the property wasn't deteriorating. ATV's bring money to local businesses. I have 8 signed statements from businesses, who are in support of ATV's driving to their businesses. There are options. One is to open more roads, so there is less traffic on roads such as Dodge Hill Rd
- Lisa Philbrick (1451 Dodge Hill Rd) – quality of living & life since 2000 is not good. 8:15 in the morning I can hear them coming from far away and they are in groups
- Darlene Grant (Deering) – I ride to Henniker on ATV's with friends and family. We purchase gas, we go to Daniel's to eat. Riding ATV's is a hobby and wonderful recreation.
- Joan O'Connor (Echo Lane) – live close to Hemlock Corner Rd, and it feels ATV's are playing games. Why don't we negotiate with land owners to move trails off roads? Feels there is inattentiveness, speed and noise.
- Kenneth Murphy (Hillsboro) – it's not correct to say knobby tires are the issue. Pickup trucks do most of the damage, not a short wheelbase like ATV's
- Elizabeth Butters (1456 Dodge Hill Rd) – motorcycles and trucks are on all roads in the country. ATV's are on limited roads. I have not problem with a few ATV's, but feel numbers have increased
- Cher Hammond-Olson (1419 Dodge Hill Rd) – feels like she lives on a race track and it's dusty. She called the police due to two riders were being intimidating
- Jody Whelton (1376 Dodge Hill Rd) – she is not on the road, so dust is not an issue. However she hears them
- John Grant (Deering) – has been riding for 45+ years. Would like to see more trails. Large land owners could work with club to make access to trails, to alleviate noise. Trees cut down noise, so this is an option all should consider

III. Approval of Minutes

- Scott Dias made motion to approve the minutes for October 25, 2022; Beth Patenaude seconded. All in favour

IV. Safety

- Chief French reviewed the statistics

<u>Year</u>	<u>Complaints</u>	<u>Stops</u>	<u>Incident/Crash</u>
2023	9	6	0
2022	10	3	0
2021	8	9	0
2020	27	76	1
2019	9	23	2
2018	6	8	0

- 2023 Complaint Locations
 - Pre-Season – Dodge Hill x2, Flanders, Patch Road (Warning issued to juvenile)
 - After May 23 – Dodge Hill, Browns Way, Western Ave, Gulf Road
- 2023 OHRV Stops – Dodge Hill, Dudley Pond
- 3 OHRV directed patrols
- Chief put in for OHRV grant again, and granted \$3000 from Fish & Game this year
- Police Concerns
 - none
- Resident's and OHRV Committee Concerns
 - Leo Aucoin (619 Gulf Rd) – when there is a stop, how is it logged? Concern about stop on Gulf Rd. Chief French explained and the incident in question was Dudley Pond
 - Ross Bennett – commented the complaint stats seem low; he thinks they are understated. Thinks Dodge Hill Rd complaints are higher. Chief French logs if the law is broken; not if there is noise or dust
 - Chief French said OHRV complaints go to Merrimack County dispatch
 - Scott Dias – commented 2020 stats were 'hot'; last 3 years status are good and low. Ask how are stops? Chief French noted they are educational, including educating parents; Explained his two kids went through OHRV safety and he understands the importance as a parent
 - Chief French – Henniker is one of the few towns in the state that don't allow under 16 years of age drivers on Henniker town roads
 - Ross Bennett – maybe committee should take on keeping track of complaints
 - Kris Blomback – the Selectboard set up the OHRV committee in 2017. There is no 'one size fits all'. It's a multi layer approach. There is educational and legal facets. It's important to work with the OHRV committee to mitigate issues
 - Lori Hubbard – she said we seem to always hear complaints, we never hear the positive and good stuff. Has membership increased? If yes, that could increase riders and possibly complaints in town
 - Paul Sheppard – asked Chief French if his team has noise measuring devices. Chief French acknowledged but said decibels of ATV's is low and the law is ATV exhaust can't be modified.
 - Beth Patenaude – asked Chief French out of the 6 stops, do you keep track of residency. Chief French explained perfect world with good cell coverage, would make information more accessible
 - Chairman Morse asked Kris Blomback if town could have Hank develop complaint area on the town web site; Town Administrator Diane Kendall said there is a complaint site for concerns. Ross Bennett made a motion to get an email address

to send concerns or something on a web page. Diane Kendall feels using the form on the website is good, and complaints go to her.

- Chief French noted to Ross Bennett that noise/dust issues go to the OHRV committee and speed/reckless issues are a police matter; Diane Kendall said if the web site is used, it will help to educate folks about enforcement vs complaints
 - Enforcement should be a call to dispatch
 - Complaints should be directed to the web form
- OHRV Committee has educational material we would like on the web site; send material to Diane Kendall and she will review and have added to the web site
- Chief Morse asked if all were in favor to send material to Diane Kendall, and use existing area on web site for complaints. All are in favour, none opposed
- Lori Hubbard – suggested someone work on wording of education material, with input from Chief French
- Riche Colcombe – educate use of 911 vs non-emergency
- Joan O’Connor – can people call anonymously regarding complaints; Chief French confirmed calls can be done anonymously; Diane Kendall noted residents can write a letter too, and don’t put their name on it
- Cher Hammond – by her house, should be 10 mph; she called Henniker PD, and they got back to her 1.5 hours later. She was educated to call Merrimack County dispatch, at 603-428-3212
- Scott Dias – noted there is a lot of public comment. The Henniker police and Fish & Game all do their best to support and help. He suggests we all talk about solutions
- Leo Aucoin – noted roads are getting beat up
- Paul Sheppard – asked if President of ATV club could work on signage, about road(s) being in jeopardy of being closed
- Keith DeMoura – club members do patrol; we have handouts to educate riders and discuss what’s on the handouts for reinforcement; Keith noted the club gave maps and RSA lists to the Henniker PD to help the police; Keith to update handout to say “for more information call 603-428-3213, or go to site _____” (give URL to town site); NOTE: 428-3213 is for complaints such as dust/noise, not for legal/law issues such as speeding and reckless driving
- Ellen Chase – would like verbiage on handouts to be changed to note ‘some residential areas are in jeopardy of being closed’, versus ‘residents are trying to close’; is there metadata of dollars to businesses vs tax payers, so there are hard numbers to make decisions
- Dan Philbrick – at what point do we make a decision; when is it too much
- Keith Demoura – May 23rd through November 4th, roads are open; he reiterated if more roads are opened, there should be less hot spots; explained the Contoocook Valley ATV Riders club used a digital speed sign on Dodge Hill Rd; The businesses who provided letters supporting all roads to remain open include Mobile gas, Daniels restaurant, Daniels upstairs, Harvester, Henniker Pharmacy, Western Ave Pizza, Livingston’s, High Tide, Tooky Mills, Rymes Fuel
- Ross Bennett – regarding economic benefit, we are not qualified to say these businesses are quantifiable
- Scot Dias – speaking on behalf of the Henniker Chamber of Commerce, it’s a pretty deep dive to do an economic study development; look at people buying houses in Henniker on the trails to ride; we can see ATV’s at gas station and at restaurants

- Lori Hubbard – do the Contoocook Valley ATV riders trails to go to Hillsboro? Keith DeMoura confirmation ‘yes’ they do
- Kirke Olson – he said a solution is to work with land owners; back to Jodie’s land or Joe Clements; reroute T1 (but it’s Bound Tree ATV system); land owners could help solve the Dodge Hill Rd issue
- Elizabeth Butters – asked if there is an issue with dispatch complaints; she called 3 times herself
- Scott Dias – asked Keith DeMoura, Dodge Hill Rd and Hemlock Corner Loop – by-pass by coming down Hemlock Corner; how far back does Butter’s go; Elizabeth said she does not want her land used for ATV trails.
- Chairman Morse – the Contoocook Valley ATV club will explore options
- Dan Philbrick – asked if trails can be limited to Hopkinton/Henniker/Hillsboro residents only. Chairman Morse explained ‘no’, because there is state funding
- Beth Patenaude – noted the club would also lose the State Bureau of Trails \$2 million liability coverage if the trails are restricted to certain residents, and not open to the general public
- Ross Bennett – noted Liberty Hill Rd is restricted to residents only; addressed Keith DeMoura and asked why expanding Hillsboro to Bennington. Parking is tough. Keith DeMoura explained Pat’s Peak generously allows parking; Ross is concerned about connecting to other towns; he reinforced the primary concern is residents vs opening more trails

V. Roads

- Road Agent Concerns
 - Leo Aucoin said just standard wear and tear

VI. Public Comments

- Keith DeMoura noted the ATV club has cameras on Dodge Hill Rd
- Hooksett rest area has OHRV books; can we put books at town businesses? Noted there is a digital PDF version on line. Keith DeMoura noted we tried books and pamphlets before, and we found them as litter on the ground. Keith noted the club has a small 3”x5” handout that is given to riders, and put on vehicles in ATV parking areas
- Lori Hubbard – noted there are outliers who don’t obey the laws; she has seen an increase Police and Fish & Game presence; hear some ATV’s, but it’s temporary in the summer; numbers have reduced in the front/back of her house
- Lisa Philbrick – Dodge Hill Rd needs a speed limit sign; Road Agent Leo Aucoin said it’s all set; she does not want to see more parking, since it nurtures more riders; she would like to find a compromise
- Keith DeMoura – corrected previous comment that ATV parking areas are not increasing
- Joan O’Connor – asked if anyone has talked to town of Errol
- Chief French – made a motion to adjourn. He noted he was ‘hotter than a pig in a blanket’
- Leo Aucoin interrupted and demanded the committee address his concerns regarding Gulf Rd. Leo was adamant to know what is going to be done
- Chairman Morse addressed Leo Aucoin and said “so you just want Gulf Rd by your house closed to ATV’s”. Leo Aucoin replied “yes”.
- Ross Bennett – made a motion to “close Gulf Rd from Flanders Rd to Quaker St, with the condition that the selectboard grant permission to homeowners on Gulf Rd to obtain permission to ride their ATV/UTV from their home to gain access to the closest trail”
- Paul Sheppard seconded

- Discussion – Scott Dias asked if Gulf Rd is closed by Leo's, can homeowners legally get permission from Selectmen? Chief French said 'yes'. Scott said OK, if closed, but with clause that homeowners can get OK to ride from their home
- Beth Patenaude – asked if we could close a portion of Gulf Rd, from the intersection of Quaker St to Butter Rd, therefore allowing riders to come down Butter Rd to the intersection of Gulf Rd, to proceed to Flanders Rd; Leo Aucoin was adamant he wanted to close all of Gulf Rd
- Chairman Morse asked for OHRV Committee members to vote on Ross's motion: 5 'yes' (Bennett, Dias, Sheppard, Anderson, French), 3 'no' (Hubbard, Patenaude, Morse); Note: Selectboard Member Blomback had to leave at 7:00 pm, prior to vote); Chairman Morse will send letter to Selectboard to close Gulf Rd, per Committee vote
 - Note: when OHRV Committee member Leo Aucoin was asked if he is going to vote, public member Riche Colcombe protested with a point of order that he should be recusing himself, as he clearly stated he was present and speaking as a member of the public. Leo and the Committee agreed to Ms Colcombe point of order
- Keith DeMoura – will put 'prohibited' signs on Bear Hill Rd (on the Henniker side, at the intersection of Cote Hill Rd and Bear Hill Rd, so riders don't go down Bear Hill Rd
- Lori Hubbard – make a motion to have the Contoocook Valley ATV Riders club look for a bypass on Dodge Hill Rd

VII. Schedule Next Meeting

- Tuesday October 24th, at 6:00 pm at the Community Center

VIII. Adjourn

- Scott Dias motion to adjourn, Chief French seconded, motion passed (9-0-0)
- Adjourned 7:54 pm

NONPUBLIC #2