



TOWN OF HENNIKER, NEW HAMPSHIRE

**SELECTMEN AGENDA**

**Place:** Henniker Community Center 57 Main Street  
Henniker, NH 03242

**Tuesday April 18, 2023**  
**6:00 PM**

- I. **CALL TO ORDER**
- II. **NON-PUBLIC SESSION**
  - 1) [Police Department - Hiring](#)
- III. **PLEDGE OF ALLEGIANCE**
- IV. **ANNOUNCEMENTS**
- V. **CONSENT AGENDA**
  - 2) [Consent Agenda April 18, 2023](#)
- VI. **PUBLIC COMMENT #1** – (For any comment by any Henniker resident on a topic. Request time limit, up to 3 minutes)
- VII. **APPOINTMENTS WITH THE BOARD**
  - 3) [Jody Whelton – Volunteer Application – Solid Waste Disposal and Recycling Advisory Committee](#)
  - 4) [Andrew Kellar - PILOT Program Discussion – Solar Farm](#)
- VIII. **CONTINUED BUSINESS**
  - 5) [Wastewater NHDES Facility Assessment –Request to add position and Board Discussion of Tour](#)
  - 6) [Crosswalk on Main St – CNHRPC Scope of Services](#)
- IX. **NEW BUSINESS**
- X. **TABLED BUSINESS**
  - Policies
    - I.2 Certificate of Zoning Compliance – tabled 3/21/23
    - II.7 Budget Advisory Committee Operation Policy – tabled 3/21/23
    - III.1, III.3, III.5, III.7, IV.5 and Personnel Policies – tabled 3/21/23
- XI. **PAST MEETING MINUTES**
  - 7) [Acceptance of Board of Selectmen meeting minutes April 4, 2023](#)
  - 8) [Acceptance of Board of Selectmen non-public session 1 meeting minutes 5:45 p.m. April 4, 2023 - sealed](#)

9) [Acceptance of Board of Selectmen non-public session 2 meeting minutes 6:09 p.m. April 4, 2023 - not sealed](#)

**XII. COMMUNICATIONS**

- 10) [Town Administrator Report](#)
- 11) [Department Reports](#)
- 12) Correspondence - Letters and Notices
- 13) Selectmen Reports

**XIII. PUBLIC COMMENT #2** (For any comment by any Henniker resident on a topic. Request time limit, up to 3 minutes)

**XIV. NON-PUBLIC – If Necessary** Non-public Session 91-A:3 II a, b, c, d, or e

**XV. ADJOURNMENT**

**XVI. UPCOMING DATES 2023**

May 02, 2023 – Board of Selectmen Meeting @ 6:15 p.m.

May 03, 2023 – Broadband Committee @ 4:30 Town Hall

Please see the town website [www.henniker.org](http://www.henniker.org) and bulletin boards for meeting dates, times, locations, and agendas. ([Calendar: Public Meeting + Holiday | Henniker, NH](#))

**Visitor Orientation to the Town Selectman's Meeting**

Welcome to this evening's Selectmen's meeting. Please note that the purpose of the meeting is for the Selectmen to accomplish its work within a qualitative timeframe. Meetings are open to the public, but public participation is limited. If you wish to be heard by the board, please note the "Public Comment" at the beginning and end of the meeting to speak about items on a meeting agenda and/or matters pertaining to the business of the Selectmen. In addition, public hearings may be scheduled for public comment on specific matters. Speakers must be residents of the Town of Henniker, property owners in the town of Henniker, and/or designated representatives of recognized civic organizations or businesses located in the Town of Henniker. When they are at the podium, speakers first need to recite their name and address for the record. Visitors should address their comments to the board and not to any individual member. Each speaker shall be provided with a single opportunity for comment, limited to three (3) minutes. Public forum shall be limited to fifteen (15) minutes. Visitors should not expect a response to their comments or questions since the Board may not have discussed or taken a position on a matter. Public Comment is not a two-way dialogue between speaker(s), Selectmen, and/or the Town Administrator. The Chair will preserve strict order and decorum at all Board of Selectmen meetings. Outbursts from the public are not permitted.



TOWN OF HENNIKER, NEW HAMPSHIRE

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# Non-Public STAFF REPORT

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**DATE:** 4/18/2023  
**TITLE:** Police Department – Hiring FT Admin Assistant  
**INITIATED BY:** Police Chief Matt French  
**PREPARED BY:** Diane Kendall, Town Administrator  
**PRESENTED BY:** Police Chief Matt French

**NON-PUBLIC SESSION MOTION:** *Motion to enter non-public session citing RSA 91-A:3, II (b) the hiring of any person as a public employee. (Roll Call Vote)*

**AGENDA DESCRIPTION:**

Chief French conducted a recruitment search for a full time Administrative Assistant to fill the role of a retiring employee.

Chief French will present candidate qualifications, wage request and seek authority from Board to hire.

**Legal Authority:** Personnel Policies IV.1 Hiring Policy for PT Employees by Town Administrator allows for this category of hiring appointment to be placed on the Consent Agenda.

**Financial Details:** TBD

**Town Administrator Comments:** Recommends

- Motion or Action:** *Motion to appoint Name: \_\_\_\_\_ as full time Police Department Administrative Assistant Grade \_\_\_\_ Step \_\_\_\_ \$ \_\_\_\_\_ hour .*
- Motion:** *Motion to leave non-public session and return to public session*



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TOWN OF HENNIKER, NEW HAMPSHIRE  
BOARD OF SELECTMEN  
CONSENT AGENDA

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**Tuesday, April 18, 2023**

Consent Agenda

- Item 1:** State of NH Dept. of Motor Vehicles Appointment of Municipal Agent
- Item 2:** Intent to Excavate – Map/Lot 8/587-A
- Item 3:** Intent to Excavate – Map/Lot 9/549-F3
- Item 4:** Intent to Excavate – Map/Lot 5B/103-X
- Item 5:** Intent to Excavate – Map/Lot 8/539-C
- Item 6:** Intent to Excavate – Map/Lot 2/44
- Item 7:** Intent to Excavate – Map/Lot 9/603-X1
- Item 8:** Intent to Excavate – Map/Lot 9/607
- Item 9:** Appointment Deputy Treasurer – Ronald Taylor
- Item 10:** Fifteen 2022 Property Tax Refunds – Lots 619-11, 619-12, 119-A31, 619-32, 611-B1, 330-X, 615-C, 619-30, 619-68, 424, 119-A54, 719-A, 619-6, 305-E33, and 619-84B
- Item 11:** Three 2022 Property Tax Abatements – Lots 119-A41, 619-39, and 318-P106
- Item 12:** 2012 Tax Lien Abatement – Lot 619-30

Board of Selectmen Approval:

_____	_____
_____	_____
_____	_____

\*Please note that the Consent Agenda is subject to change until 4:00 pm the day of a scheduled Selectmen's Meeting.





# TOWN OF HENNIKER, NEW HAMPSHIRE

April 6, 2023

**Selectmen's Office**  
*Administration, Finance,  
Assessing, Planning,  
Zoning & Building Permits*  
18 Depot Hill Rd.  
Henniker NH 03242  
Ph (603) 428-3221  
Fx (603) 428-4366

John C. Marasco  
Director of Division of Motor Vehicles  
33 Hazen Drive  
Concord, NH 03305

**Town Clerk / Tax Collector**  
18 Depot Hill Rd.  
Henniker NH 03242  
Ph (603) 428-3240  
Fx (603) 428-4366

Dear Director Marasco:

**Transfer / Recycling Center  
Parks and Properties**  
18 Depot Hill Rd.  
Henniker NH 03242  
**Physical:** 1393 Weare Rd.  
Ph (603) 428-7604

On March 14<sup>th</sup>, 2023 Deborah C. Aucoin was elected as Town Clerk / Tax Collector for the Town of Henniker. With this, the Board of Selectmen approves the appointment of Deborah C. Aucoin as the Municipal Agent for the Town of Henniker.

**Cogswell Spring Water Works**  
146 Davison Rd.  
Henniker NH 03242  
Ph (603) 428-3237  
Fx (603) 428-3362

Board of Selectmen

**Wastewater Treatment Plant**  
18 Depot Hill Rd.  
Henniker NH 03242  
Ph (603) 428-7215  
Fx (603) 428-8312  
**Physical:** 199 Ramsdell Rd.

\_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_\_\_ Date \_\_\_\_\_

**Highway**  
18 Depot Hill Rd.  
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**Physical:** 209 Ramsdell Rd.  
Ph (603) 428-7200  
Fx (603) 428-7200

**Police**  
340 Western Ave.  
Henniker NH 03242  
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**Fire & Rescue**  
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TOWN OF HENNIKER APPOINTMENT

To **Ronald Taylor** of Henniker, in the County of Merrimack:

WHEREAS, there is a vacancy in the position of Deputy Treasurer, of said Town of Henniker, and whereas we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you, the said **Ronald Taylor**, as **Deputy Treasurer**, of said Town. Your tenure as **Deputy Treasurer** will continue until another is appointed in your stead. The purpose of this appointment letter is to comply with the provisions of RSA 508:17, the Voluntary Immunity Law, as that law may be amended from time to time.

Upon your taking the oath of office, and having this appointment and the certificate of said office recorded by the Town Clerk, you shall have the powers, perform the duties, and be subject to the responsibilities of such office until another is appointed in your stead.

As approved by Cheryl Damour, Treasurer, and indicated by her signature and date below.

[Redacted signature]

Cheryl Damour

Given under our hands this \_\_\_\_\_ day of March, 2023.

BOARD OF SELECTMEN:

\_\_\_\_\_  
\_\_\_\_\_

I, **Ronald Taylor**, so solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as **Deputy Treasurer** according to the best of my abilities, agreeably to the rules and regulations of the constitution and laws of the State of New Hampshire, SO HELP ME GOD (-or- this I do under the pains and penalties of perjury).

\_\_\_\_\_  
[Redacted signature]

STATE OF NEW HAMPSHIRE  
COUNTY OF MERRIMACK

Personally appeared the above, **Ronald Taylor**, who took and subscribed the foregoing oath.  
Before me,

Date: \_\_\_\_\_

Town Clerk received and recorded (signature): \_\_\_\_\_

Verified I.D.



# TOWN OF HENNIKER, NEW HAMPSHIRE

April 18, 2023

## REFUND

To the Collector of Taxes.

Sir/Madame:

By vote of the Board of Selectmen/Sewer Commissioners upon the application of:

**Leonard-5 Inc**

**Residence: 11 Keyser Pond Campgrnd, LOT #9-619-11  
LOT #9-619-12**

We are refunding the amount of: **\$ 7.00 + \$ 23.00 = \$30.00**

**Cause of refund: 2022 revised assessment. The invoice from the July 2022 property tax bill exceeded the property's total tax liability for the year. Check payable and mailed to Leonard-5 Inc, 1739 Old Concord Road, Henniker, NH 03242**

Per Order:

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**Board of Selectmen**

**Selectmen's Office**  
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April 18, 2023

## REFUND

To the Collector of Taxes.

Sir/Madame:

By vote of the Board of Selectmen/Sewer Commissioners upon the application of:

**Andrew Keohan**

**Residence: 31 Rock N Birch Campgro, LOT #6-119-A31**

We are refunding the amount of: **\$ 9.00**

**Cause of refund: 2022 revised assessment. The invoice from the July 2022 property tax bill exceeded the property's total tax liability for the year. Check payable and mailed to Andrew Keohan, 8 Goodhue Road, Boscawen, NH 03303.**

Per Order:

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April 18, 2023

## REFUND

To the Collector of Taxes.

Sir/Madame:

By vote of the Board of Selectmen/Sewer Commissioners upon the application of:

**Darryl & Debbie Johnson**

Residence: **32 Keyser Pond Campgrnd, LOT #9-619-32**

We are refunding the amount of: **\$ 16.00**

Cause of refund: **2022 revised assessment. The invoice from the July 2022 property tax bill exceeded the property's total tax liability for the year. Check payable and mailed to Darryl & Debbie Johnson, 23 Linlew Dr. Apt 9, Derry, NH 03038.**

Per Order:

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# TOWN OF HENNIKER, NEW HAMPSHIRE

April 18, 2023

## REFUND

To the Collector of Taxes.

Sir/Madame:

By vote of the Board of Selectmen/Sewer Commissioners upon the application of:

**Sarah E & Mircea Geana/Deborah A Krajcik**

**Residence: 53 Shaker Hill Rd, LOT #9-611-B1**

We are refunding the amount of: **\$ 4.00**

**Cause of refund: 2022 revised assessment. The invoice from the July 2022 property tax bill exceeded the property's total tax liability for the year. Check payable and mailed to Sarah E & Mircea Geana/Deborah A Krajcik, 53 Shaker Hill Road, Henniker, NH 03242.**

Per Order:

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# TOWN OF HENNIKER, NEW HAMPSHIRE

April 18, 2023

## REFUND

To the Collector of Taxes.

Sir/Madame:

By vote of the Board of Selectmen/Sewer Commissioners upon the application of:

**Freeman Colby Family Ltd Ptnrshp**

**Residence: E/S Freeman Colby Rd, LOT #4-330-X**

We are refunding the amount of: **\$ 1.00**

**Cause of refund: 2022 revised assessment. The invoice from the July 2022 property tax bill exceeded the property's total tax liability for the year. Check payable and mailed to Freeman Colby Family Ltd Ptnrshp, 337 Freeman Colby Rd, Henniker, NH 03242.**

Per Order:

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# TOWN OF HENNIKER, NEW HAMPSHIRE

April 18, 2023

## REFUND

To the Collector of Taxes.

Sir/Madame:

By vote of the Board of Selectmen/Sewer Commissioners upon the application of:

**Foster Materials Inc.**

Residence: **S/S Old Concord Rd, LOT #9-615-c**

We are refunding the amount of: **\$ 40.00**

**Cause of refund: 2022 revised assessment. The invoice from the July 2022 property tax bill exceeded the property's total tax liability for the year. Check payable and mailed to Foster Materials Inc, 1778 Old Concord Road, Henniker, NH 03242.**

Per Order:

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**Board of Selectmen**

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# TOWN OF HENNIKER, NEW HAMPSHIRE

April 18, 2023

## REFUND

To the Collector of Taxes.

Sir/Madame:

By vote of the Board of Selectmen/Sewer Commissioners upon the application of:

**Linda Griffin/Ron Soucy**

Residence: **30 Keyser Pond Campgrnd, LOT #9-619-30**

We are refunding the amount of: **\$ 14.00**

Cause of refund: **2022 revised assessment. The invoice from the July 2022 property tax bill exceeded the property's total tax liability for the year. Check payable and mailed to Linda Griffin/Ron Soucy, 85 Melrose Street, Manchester, NH 03109-4329**

Per Order:

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April 18, 2023

## REFUND

To the Collector of Taxes.

Sir/Madame:

By vote of the Board of Selectmen/Sewer Commissioners upon the application of:

**Lucien R & Janice Beaudet**

**Residence: 68 Keyser Pond Campgrnd, LOT #9-619-68**

We are refunding the amount of: **\$ 16.00**

**Cause of refund: 2022 revised assessment. The invoice from the July 2022 property tax bill exceeded the property's total tax liability for the year. Check payable and mailed to Lucien R & Janice Beaudet, 320 Phillips Street, Manchester, NH 03102**

Per Order:

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**Town Clerk / Tax Collector**  
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**Transfer / Recycling Center  
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18 Depot Hill Rd.  
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*Physical:* 1393 Weare Rd.  
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Henniker NH 03242  
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# TOWN OF HENNIKER, NEW HAMPSHIRE

April 18, 2023

## REFUND

To the Collector of Taxes.

Sir/Madame:

By vote of the Board of Selectmen/Sewer Commissioners upon the application of:

### **New England College**

Residence: **Off Grove St, LOT #5D-424**

We are refunding the amount of: **\$31.00**

**Cause of refund: 2022 revised assessment. The invoice from the July 2022 property tax bill exceeded the property's total tax liability for the year. Check payable and mailed to New England College, 15 Main St, Henniker, NH 03242**

Per Order:

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**Board of Selectmen**

**Selectmen's Office**  
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# TOWN OF HENNIKER, NEW HAMPSHIRE

April 18, 2023

## REFUND

To the Collector of Taxes.

Sir/Madame:

By vote of the Board of Selectmen/Sewer Commissioners upon the application of:

**Josiath Robbins, Jr.**

**Residence: 54 Rock N Birch Campgro, LOT #6-119-a54**

We are refunding the amount of: **\$16.00**

**Cause of refund: 2022 revised assessment. The invoice from the July 2022 property tax bill exceeded the property's total tax liability for the year. Check payable and mailed to Josiath Robbins Jr., 183 Naticook Road, Merrimack, NH 03054**

Per Order:

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# TOWN OF HENNIKER, NEW HAMPSHIRE

April 18, 2023

## REFUND

To the Collector of Taxes.

Sir/Madame:

By vote of the Board of Selectmen/Sewer Commissioners upon the application of:

### **Moskey Real Estate Holdings LLC**

Residence: **E/S Quaker St, LOT #11-719-A**

We are refunding the amount of: **\$29.00**

**Cause of refund: 2022 revised assessment. The invoice from the July 2022 property tax bill exceeded the property's total tax liability for the year. Check payable and mailed to Moskey Real Estate Holdings, 943 Quaker Street, Henniker, NH 03242**

Per Order:

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# TOWN OF HENNIKER, NEW HAMPSHIRE

April 18, 2023

## REFUND

To the Collector of Taxes.

Sir/Madame:

By vote of the Board of Selectmen/Sewer Commissioners upon the application of:

**Joseph & Lori Sears**

**Residence: 6 Keyser Pond Campgrnd, LOT #9-619-6**

We are refunding the amount of: **\$25.00**

**Cause of refund: 2022 revised assessment. The invoice from the July 2022 property tax bill exceeded the property's total tax liability for the year. Check payable and mailed to Joseph & Lori Sears, 16 Barrett Lane, Bellingham, MA 02019**

Per Order:

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# TOWN OF HENNIKER, NEW HAMPSHIRE

April 18, 2023

## REFUND

To the Collector of Taxes.

Sir/Madame:

By vote of the Board of Selectmen/Sewer Commissioners upon the application of:

**Seven Eighty LLC**

Residence: **780 Old Concord Road, LOT #6-305-E33**

We are refunding the amount of: **\$1.00**

**Cause of refund: 2022 revised assessment. The invoice from the July 2022 property tax bill exceeded the property's total tax liability for the year. Check payable and mailed to Seven Eighty LLC, 780 Old Concord Road, Henniker, NH 03242**

Per Order:

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**Board of Selectmen**

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# TOWN OF HENNIKER, NEW HAMPSHIRE

April 18, 2023

## REFUND

To the Collector of Taxes.

Sir/Madame:

By vote of the Board of Selectmen/Sewer Commissioners upon the application of:

**Kristy Willey**

Residence: **84B Keyser Pond Campgrnd, LOT #9-619-84B**

We are refunding the amount of: **\$27.00**

Cause of refund: **2022 revised assessment. The invoice from the July 2022 property tax bill exceeded the property's total tax liability for the year. Check payable and mailed to Kristy Willey, 42 Main Street, Chichester, NH 03258**

Per Order:

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**Board of Selectmen**

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# TOWN OF HENNIKER, NEW HAMPSHIRE

April 18, 2023

## ABATEMENT

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Zoning & Building Permits*  
18 Depot Hill Rd.  
Henniker NH 03242  
Ph (603) 428-3221  
Fx (603) 428-4366

To the Collector of Taxes.

By vote of the Board of Selectmen upon the application of:

**John Tracey**

**Town Clerk / Tax Collector**  
18 Depot Hill Rd.  
Henniker NH 03242  
Ph (603) 428-3240  
Fx (603) 428-4366

Property Address/Map Lot: **LOT #6-119-A41, 41 Rock N Birch**

We have abated the amount of: **\$ 11.00**

**Transfer / Recycling Center  
Parks and Properties**  
18 Depot Hill Rd.  
Henniker NH 03242  
*Physical:* 1393 Weare Rd.  
Ph (603) 428-7604

Cause of abatement: **2022 revised assessment - the invoice from the July 2022 property tax bill exceeded the property's total tax liability for the year.**

**Cogswell Spring Water Works**  
146 Davison Rd.  
Henniker NH 03242  
Ph (603) 428-3237  
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Per Order:

**Wastewater Treatment Plant**  
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**Board of Selectmen**

**Town of Henniker**  
**Total Due for TRACEY JOHN**

Interest as of 4/11/2023

Includes Only Unpaid Invoices

Current Owner	Warrant	PID	Location	Per Diem	Principal	Int/Pen	Amount Due
TRACEY JOHN	2022P01019601	000006 000119 000A41	41 ROCK N BIRCH	\$ 0.0044	\$ 20.00	\$1.22	\$21.22
<b>Totals :</b>				<b>\$ 0.0044</b>	<b>\$ 20.00</b>	<b>\$1.22</b>	<b>\$21.22</b>



# TOWN OF HENNIKER, NEW HAMPSHIRE

April 18, 2023

## ABATEMENT

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18 Depot Hill Rd.  
Henniker NH 03242  
Ph (603) 428-3221  
Fx (603) 428-4366

To the Collector of Taxes.

By vote of the Board of Selectmen upon the application of:

**Kelley Hanson**

**Town Clerk / Tax Collector**  
18 Depot Hill Rd.  
Henniker NH 03242  
Ph (603) 428-3240  
Fx (603) 428-4366

Property Address/Map Lot: **LOT #9-619-39, 39 Keyser Pond**

We have abated the amount of: **\$ 35.00**

**Transfer / Recycling Center**  
**Parks and Properties**  
18 Depot Hill Rd.  
Henniker NH 03242  
*Physical:* 1393 Weare Rd.  
Ph (603) 428-7604

**Cause of abatement: 2022 revised assessment - the invoice from the July 2022 property tax bill exceeded the property's total tax liability for the year.**

**Cogswell Spring Water Works**  
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Per Order:

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**Board of Selectmen**

**Town of Henniker**  
**Total Due for HANSON KELLEY**

Interest as of 4/11/2023

Includes Only Unpaid Invoices

<b>Current Owner</b>	<b>Warrant</b>	<b>PID</b>	<b>Location</b>	<b>Per Diem</b>	<b>Principal</b>	<b>Int/Pen</b>	<b>Amount Due</b>
HANSON KELLEY	2022P01012201	000009 000619 000039	39 KEYSER POND	\$ 0.0283	\$ 129.00	\$7.89	\$136.89
<b>Totals :</b>				<b>\$ 0.0283</b>	<b>\$ 129.00</b>	<b>\$7.89</b>	<b>\$136.89</b>



# TOWN OF HENNIKER, NEW HAMPSHIRE

April 18, 2023

## ABATEMENT

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To the Collector of Taxes.

By vote of the Board of Selectmen upon the application of:

**John Butler**

**Town Clerk / Tax Collector**  
18 Depot Hill Rd.  
Henniker NH 03242  
Ph (603) 428-3240  
Fx (603) 428-4366

Property Address/Map Lot: **LOT #6-318-P106, 106 Spacious Skies**

We have abated the amount of: **\$ 52.00**

**Transfer / Recycling Center**  
**Parks and Properties**  
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Ph (603) 428-7604

Cause of abatement: **2022 revised assessment. The invoice from the July 2022 property tax bill exceeded the property's total tax liability for the year.**

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Per Order:

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**Board of Selectmen**

**Town of Henniker  
Total Due for BUTLER JOHN**

**Interest as of 4/11/2023**

**Includes Only Unpaid Invoices**

<b>Current Owner</b>	<b>Warrant</b>	<b>PID</b>	<b>Location</b>	<b>Per Diem</b>	<b>Principal</b>	<b>Int/Pen</b>	<b>Amount Due</b>
BUTLER JOHN	2022P01003807	000006 000318 00P106	106 SPACIOUS SKIES	\$ 0.0467	\$ 213.00	\$13.03	\$226.03
<b>Totals :</b>				<b>\$ 0.0467</b>	<b>\$ 213.00</b>	<b>\$13.03</b>	<b>\$226.03</b>



# TOWN OF HENNIKER, NEW HAMPSHIRE

April 18, 2022

## ABATEMENT

To the Collector of Taxes.

By vote of the Board of Selectmen upon the application of:

**Adam and Samantha Brown**

Property Address/Map Lot: **LOT #9-619-30, 30 Keyser Pond Campgrnd**

We have abated the amount of: **\$129.79**

Cause of abatement: Current owner did not have a camper at this site until August 2022 so they are not responsible for the 2012 tax lien.

Per Order:

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Town of Henniker  
Total Due for BROWN ADAM

Interest as of 4/11/2023

Includes Only Unpaid Invoices

Current Owner	Warrant	PID	Location	Per Diem	Principal	Int/Pen	Amount Due
BROWN ADAM	2012L01001320	000009 000619 000030	OLD CONCORD RD	\$ 0.0640	\$ 129.79	\$246.57	\$376.36
Totals :				\$ 0.0640	\$ 129.79	\$246.57	\$376.36

2012 Billed owner Dennis + Tracie Straw

Adam Brown was not owner of Camper in 2012





Town Hall  
18 Depot Hill Road  
Henniker, NH 03242

Tel: (603) 428-3221  
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Incorporated November 10, 1768  
"Only Henniker on Earth"

## TOWN OF HENNIKER, NEW HAMPSHIRE

# STAFF REPORT

**DATE:** 4/18/2023  
**TITLE:** Volunteer Appointment – Jody Whelton  
**INITIATED BY:** Helga Winn, Executive Assistant  
**PREPARED BY:** Helga Winn, Executive Assistant  
**PRESENTED BY:** Diane Kendall, Town Administrator

**AGENDA DESCRIPTION:**

Ms. Jody Whelton has requested to fill a vacant position as a member of the Solid Waste Disposal and Recycling Advisory Committee.

**Legal Authority:** Selectmen Policies II.4 Town Committees and Boards

**Financial Details:** N/A

**Town Administrator Comment:** N/A

**Suggested Action/Recommendation:**

*Suggested Motion: Move to appoint Jody Whelton as a member of the Solid Waste Disposal and Recycling Advisory Committee for a term of 3 years ending September 1, 2026.*



## TOWN OF HENNIKER APPOINTMENT

To **Jody Whelton**, of Henniker, NH, in the County of Merrimack:

### Town of Henniker Board of Selectmen:

*Motion:* To accept the Volunteer Application of Jody Whelton, appointing her as a Volunteer Member of the *Solid Waste Disposal and Recycling Advisory Committee*. The term will expire on September 1, 2026.

### BOARD OF SELECTMEN:

_____	Date: _____
_____	Date: _____
_____	Date: _____
_____	Date: _____
_____	Date: _____



**Town of Henniker**  
18 Depot Hill Road  
Henniker, NH 03242  
Phone (603) 428-3221 / Fax (603) 428-4366  
www.henniker.org

## APPLICATION FOR VOLUNTEER POSITION

COMMITTEE / BOARD: Solid Waste Committee

NAME (as it should appear on Appointment Form): Jody Whelton

FULL NAME: Jody Whelton

PHONE: [REDACTED]

PHYSICAL ADDRESS: 1376 Dodge Hill Road, Henniker, NH 03242

MAILING ADDRESS same

EMAIL ADDRESS: [REDACTED]

Why are you seeking this appointment?:

Community interest.

What experience would you bring to this position?:

Worked in the solid waste/recycling industry for many years.

Do you have any specific goals or objectives you would seek to implement if you are appointment to this position?:

Share knowledge and gain insight.

SIGNATURE: [REDACTED]

DATE: 4/4/23



## TOWN OF HENNIKER, NEW HAMPSHIRE

# STAFF REPORT

**DATE:** 4/18/2023  
**TITLE:** Appointment with the Board of Selectmen – PILOT  
**INITIATED BY:** Andrew Kellar  
**PREPARED BY:** Diane Kendall, Town Administrator  
**PRESENTED BY:** Andrew Kellar

**AGENDA DESCRIPTION:**

The Planning Board held a hearing on March 22, 2023 Case PB2023:02 Site plan application & Conditional Use Permit outlining a proposed industrial solar array, Map 1 Lot 549-F2, 1104 Old Concord Road, Zoned CH Heavy Industrial, Owner Henniker Holdings, LLC – Applicant Sante Fuel, Inc.

The Planning board approved the application “pending the condition raised by M. Fougere, seconded by K. Carson. Discussion ensued about decommissioning plans, which Nobis Group volunteered to include. D. Higginson amended his motion to include the decommission plan. P. Mulcahey has a professional relationship and abstained from voting. Motion carried 6-0-1.” (See attached minutes and presentation)

Mr. Kellar has asked to speak to the Selectboard for consideration of Payment in Lieu of Taxes under RSA 72:74

**Legal Authority:** [RSA 72:74 Payment in Lieu of Taxes for Renewable Generation Facilities](#)

**Financial Details:** TBD

**Town Administrator Comments:** Seek guidance from legal and assessors. Attached is sample PILOT

**Motion or Action:** TBD

# TITLE V TAXATION

## CHAPTER 72 PERSONS AND PROPERTY LIABLE TO TAXATION

### Payment in Lieu of Taxes for Renewable Generation Facilities

#### Section 72:74

##### **72:74 Payment in Lieu of Taxes. –**

I. The owner of a renewable generation facility and the governing body of the municipality in which the facility is located may, after a duly noticed public hearing, enter into a voluntary agreement to make a payment in lieu of taxes. A lessee of a renewable generation facility which is responsible for the payment of taxes on the facility may also enter into a voluntary agreement with the municipality in which the facility is located to make a payment in lieu of taxes, provided the lessee shall send by certified mail to the lessor written notice which shall state that the property of the lessor may be subject to RSA 80 should the lessee fail to make the payments required by the agreement. A copy of such notice shall be provided to the municipality in which the facility is located.

II. A renewable generation facility subject to a voluntary agreement to make a payment in lieu of taxes under this section shall be subject to the laws governing the utility property tax under RSA 83-F. Payments made pursuant to such agreement shall satisfy any tax liability relative to the renewable generation facility that otherwise exists under RSA 72. The payment in lieu of taxes shall be equalized under RSA 21-J:3, XIII in the same manner as other payments in lieu of taxes, but shall be excluded from the tax base used to determine the statewide education property tax in accordance with RSA 76:8, I(a). In the absence of a payment in lieu of taxes agreement, the renewable generation facility shall be subject to taxation under RSA 72.

III. If a municipality that contains more than one school district receives a payment in lieu of taxes under this section, the proceeds shall be prorated to the districts in the same manner as local taxes are prorated to the districts, or in the case of a cooperative school district between the city or town and pre-existing school district.

IV. The collection procedures in RSA 80 shall be used to enforce a voluntary agreement to make a payment in lieu of taxes authorized by this section.

V. If a municipality enters into a voluntary payment in lieu of taxes agreement with an owner, or a lessee responsible for payment of taxes, of a renewable generation facility, the municipality, upon the request of the owner, or a lessee responsible for payment of taxes, of any other renewable generation facility located within the municipality, shall offer a comparable agreement to the owner or lessee of such facility.

VI. Except as provided in paragraph VII, no voluntary agreement entered into under this section shall be valid for more than 5 years; however, any such agreement may be renewed or amended and restated for any number of consecutive periods of 5 years or less.

VII. The owner of a renewable generation facility and the governing body of the municipality in which the facility is located may agree to a term exceeding 5 years if such term is necessary for the financing of the project or is otherwise advantageous to both parties and both parties agree to such term.

**Source.** 2006, 294:6. 2007, 113:1, eff. Aug. 10, 2007. 2014, 277:2, eff. July 28, 2014. 2021, 31:1, eff. July 1, 2021.



# Old Concord Road Solar Development:

Site Plan Review

and

Henniker Planning Board Meeting

March 22, 2023

Andrew Kellar  
Founder & Developer  
(603) 817-1175

Carrie Kellar  
Chief Strategy Officer  
(787) 900-4161



[www.NhSolarGarden.com](http://www.NhSolarGarden.com)







## Old Concord Road Solar Array Q&A:

*NhSolarGarden (NHSKG) would like to provide additional narrative to answer any questions as they relate to the project & up and coming public hearing:*

- *The Solar project will support the residents of New Hampshire by providing renewable energy to the State via the Community Power programs (RSA 53-E) rolling out across New Hampshire, update the electrical infrastructure with the most up to date equipment and lines while also providing a new stream of tax revenue for the town that has little to no impact on town services*
- *The power can be sold to a New Hampshire Town, School or residents depending on the program the project decides to follow. Currently the intent is to sell the power to a Community Power program to have the largest impact*
- *The Community Power law can be found by going to the following link:*
- *Community Power: <https://www.gencourt.state.nh.us/rsa/html/III/53-E/53-E-mrg.htm>*

# Old Concord Road Solar Array: Example NHSG installations

- *The project will incorporate fixed tilt panels at a 25-degree angle facing south. Below are examples of this type of layout developed by NHSG.*



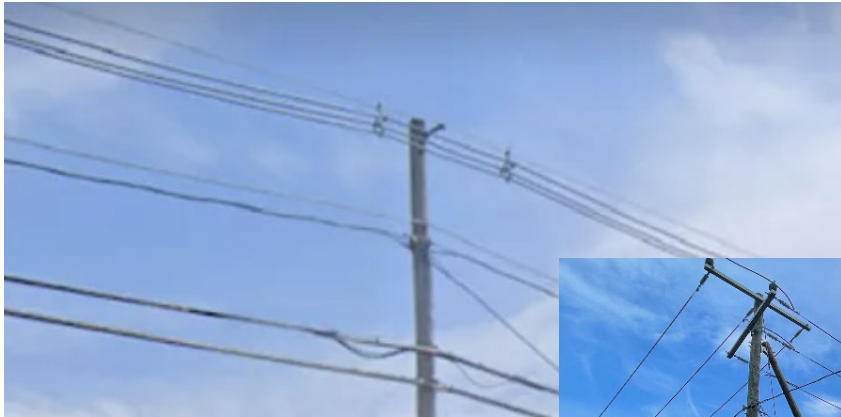


## Old Concord Road Solar Array Q&A: Completed permitting steps to date

- *Land control via an 18 month lease option agreement & 25 year lease with extension options*
- *Agent authorization from landowner and NHSG*
- *PILOT analysis with assessor to begin once planning board approval is issued*
- *Eversource interconnection study is underway*
- *NHB – Habitat survey with no hits or required additional surveys*
- *NH DHR – Survey uncovered no additional areas needing surveys*
- *Phase I ESA completed with no environmental issues uncovered*
- *Test pits completed for State AOT stormwater and detention pond analysis*
- *Wetland survey showing the facility is outside the 100ft setback requirements*
- *Initial Site plan completed and attached with all existing conditions and solar farm overlaid*
- *Application includes request for issuance of required Conditional Use Permit*


## Old Concord Road Solar Array Q&A:

- *See example images of the poles to be installed by Eversource and an example of the transformer.*



# Old Concord Road Solar Array Q&A:

- See plan images of the equipment required in Eversource application and an example of a transformer layout.




**CPS 250/275kW, 1500Vdc String Inverters for North America**

The 250/275kW high power CPS three phase string inverters are designed for ground mount applications. They are high performance, advanced and reliable inverters designed specifically for the North American environment and grid. High efficiency, wide operating voltages, based temperature ranges and NEMA Type 4X enclosure enable this inverter platform to operate at high performance across many applications. The 250/275kW inverters include a selectable Active Power of either 250kW or 275kW (factory default) with 12 MPPTs and are available with either 36 fixed PV string inputs or 24 unlinked PV string inputs. The CPS FlexOM solution enables communication, controls and remote product upgrades.

**Key Features**

- NEMA 4X, NEMA 3R, NEMA 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100
- Touch safe DC fuse holders add convenience and safety
- CPS FlexOM Gateway enables remote firmware upgrades
- Integrated DC disconnect switch
- Remote monitoring enhances reliability and safety
- Selectable Max AC Active Power of 250kW or 275kW
- 12 MPPTs with 36 string inputs or 24 unlinked inputs
- Copper and Aluminum compatible AC connections
- NEMA Type 4X outdoor rated, tough hot/cold/dust
- Full power capacity up to 45°C
- 20-year 0.5% power loss warranty (up to 20 years)
- Supported data protocols: Modbus RTU, CAN, IEC 61850

Model Name	250 KW/275 KW	275 KW/300 KW
Max. DC Input Voltage	1500V	1500V
Max. DC Input Current	100A	100A
Max. AC Output Power	250kW/275kW	275kW/300kW
Max. AC Output Current	500A/550A	550A/600A
Max. AC Output Voltage	480V/480V	480V/480V
Max. AC Output Frequency	60Hz	60Hz
Max. AC Output Power Factor	0.95	0.95
Max. AC Output Efficiency	98%	98%
Max. AC Output THD	3%	3%
Max. AC Output Voltage Unbalance	2%	2%
Max. AC Output Current Unbalance	2%	2%
Max. AC Output Power Unbalance	2%	2%
Max. AC Output Voltage Fluctuation	±1%	±1%
Max. AC Output Current Fluctuation	±1%	±1%
Max. AC Output Power Fluctuation	±1%	±1%
Max. AC Output Voltage Sag	±1%	±1%
Max. AC Output Current Sag	±1%	±1%
Max. AC Output Power Sag	±1%	±1%
Max. AC Output Voltage Swell	±1%	±1%
Max. AC Output Current Swell	±1%	±1%
Max. AC Output Power Swell	±1%	±1%
Max. AC Output Voltage Dip	±1%	±1%
Max. AC Output Current Dip	±1%	±1%
Max. AC Output Power Dip	±1%	±1%
Max. AC Output Voltage Rise	±1%	±1%
Max. AC Output Current Rise	±1%	±1%
Max. AC Output Power Rise	±1%	±1%
Max. AC Output Voltage Recovery	±1%	±1%
Max. AC Output Current Recovery	±1%	±1%
Max. AC Output Power Recovery	±1%	±1%
Max. AC Output Voltage Transient	±1%	±1%
Max. AC Output Current Transient	±1%	±1%
Max. AC Output Power Transient	±1%	±1%
Max. AC Output Voltage Surge	±1%	±1%
Max. AC Output Current Surge	±1%	±1%
Max. AC Output Power Surge	±1%	±1%
Max. AC Output Voltage Dip	±1%	±1%
Max. AC Output Current Dip	±1%	±1%
Max. AC Output Power Dip	±1%	±1%
Max. AC Output Voltage Rise	±1%	±1%
Max. AC Output Current Rise	±1%	±1%
Max. AC Output Power Rise	±1%	±1%
Max. AC Output Voltage Recovery	±1%	±1%
Max. AC Output Current Recovery	±1%	±1%
Max. AC Output Power Recovery	±1%	±1%
Max. AC Output Voltage Transient	±1%	±1%
Max. AC Output Current Transient	±1%	±1%
Max. AC Output Power Transient	±1%	±1%
Max. AC Output Voltage Surge	±1%	±1%
Max. AC Output Current Surge	±1%	±1%
Max. AC Output Power Surge	±1%	±1%



**HENNER SOLAR**  
**NEW HAMPSHIRE SOLAR GARDEN**  
**1104 OLD CONCORD RD, HENNER RD,**  
**NEW HAMPSHIRE 03040**

RESOURCE DOCUMENTS - 1

R-601



# Old Concord Road Solar Array Q&A:

- See below proof of Eversource's engineering underway and all approvals can be provided to the town if requested once Interconnection Service Agreement is signed by both parties.

Clear Form

## EVERSOURCE

### Generating Facility Interconnection Request Form For Interconnection of Distributed Generation

New Hampshire projects > 100 kVa & all non-inverter only

Instructions:

- Review [Eversource NH Guidelines for Generator Interconnection](#) for an overview of the generator interconnection process.
- Refer to [Information and Technical Requirements for the Interconnection of DER](#) for an overview of interconnection technical requirements
- Refer to the [NH Application to Connect website](#) for additional information
- Email completed form to: [Eversource-NHDER@eversource.com](mailto:Eversource-NHDER@eversource.com)
- Include your Eversource Project ID # (from your pre-application report) and "Interconnection Request" in the subject line of your email.
- Be sure to include all attachments listed in the checklist below and label them as shown in the Document Filename column.

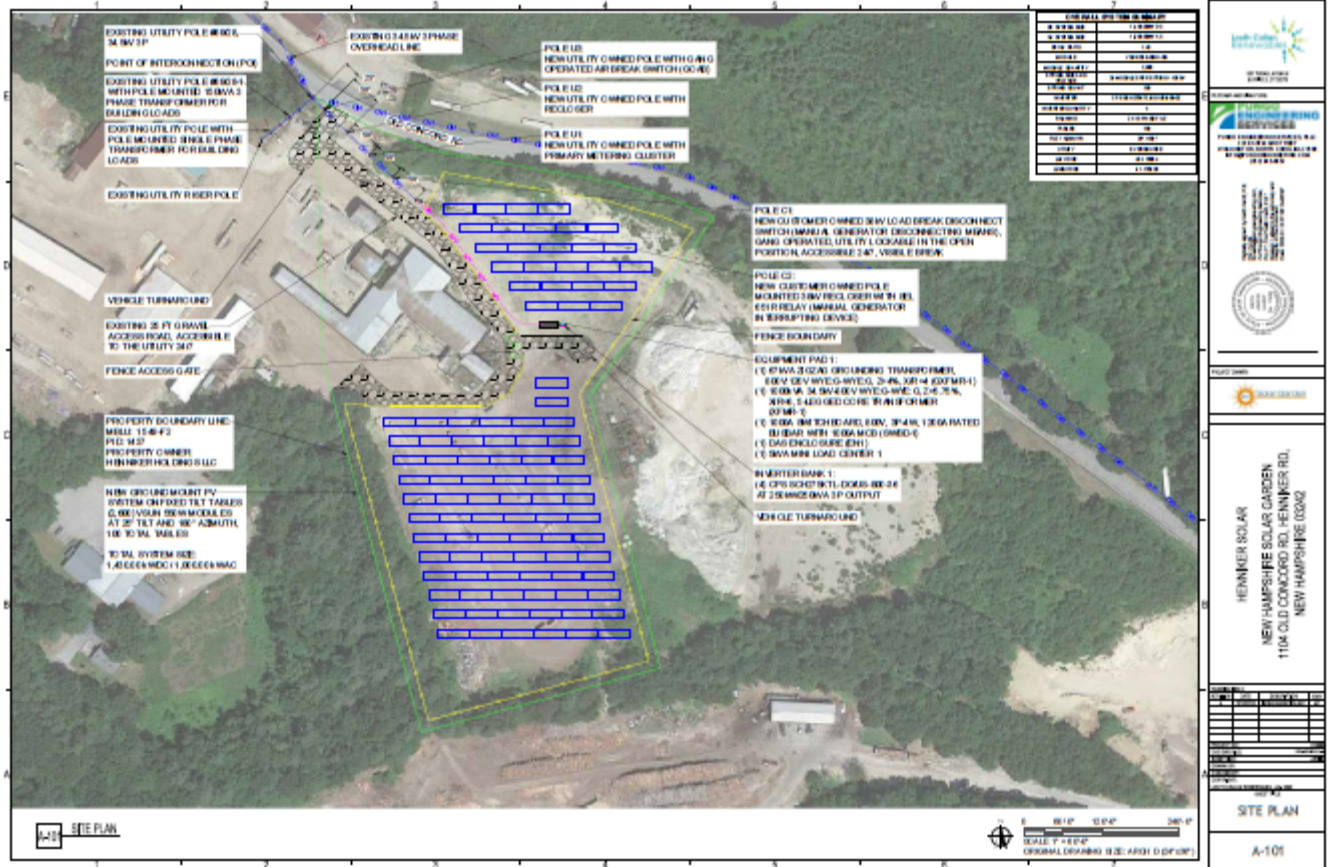
Customer has received pre-application report from Eversource?  Yes  No *If no, please submit pre-application request form*

Eversource DER Project ID # (found on completed pre-application report) **D1349**

#### Checklist

Please ensure that your Interconnection Request includes the following:

Generation Type	Document Filename	Requirements Checklist for a Complete Interconnection Request	Included	
			Yes	No
All	Appendix A – Datasheets	Generator(s)/Inverter(s) Datasheet(s) for the correct model(s) #	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Appendix B – Site Control	Site Control Documentation included for the proposed facility address, Parcel ID#, etc. (see page 2)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Appendix C – One-line	Generating Facility Electrical One-line matching the application and showing the following as applicable: facility name, address, size, equipment orientation, generators, inverters, GSU, Effective Grounding Equipment, metering equipment, protection equipment, and ISO-NE Inverter SRD settings compliance.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Appendix D – Site Plan	Generating Facility Site Plan matching the application/one-line and showing the following as applicable: Facility name, address, size, equipment orientation, Eversource access to owned equipment, property lines, POI, and PCC	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Appendix E – PSCAD Model	Facilities greater than 1 MW - A PSCAD model specific to the inverter manufacturer/model (refer to ISO NE PPS-6, Appendix C, found at: <a href="https://www.iso-ne.com/participate/rules-procedures/planning-procedures">https://www.iso-ne.com/participate/rules-procedures/planning-procedures</a> ).	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Inverter Based	Appendix F – Islanding Info	Islanding Detection Information Document for the correct model(s) #	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Appendix G – TOV Letter	TOV Letter (see section 2.3.1 of Information and Technical Requirement for the interconnection of DER)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Induction & Synchronous	Appendix H – ULL741 Info	ULL741 Certification/Testing Document	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Appendix I – Schematics	AC/DC Schematics	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Appendix J	Documentation of the Independent Review of Existing Generation Site (if applicable)	<input checked="" type="checkbox"/>	<input type="checkbox"/>



# Old Concord Road Solar Array Q&A:

- Solar panels have anti glare coating and noise calculations by a certified electrical engineer are below. It should be noted that a normal human conversation is traditionally 60 Db and the transformers spec'ed for this project is also 60 Db. The Inverter being spec'ed out has no sound and no moving parts. Temperature is controlled by the outside air, not a fan cooled or liquid cooled system*

### MECHANICAL DATA

Specification	Data
Cell Type	Mono-crystalline
Cell Arrangement	144 [2 x (12 x 6) ]
Dimensions	2266 x 1134 x 35 mm (89.2 x 44.6 x 1.38 in)
Weight	32.2 kg (71.0 lbs)
Front Glass	2.0 mm heat strengthened glass with anti-reflective coating
Back Glass	2.0 mm heat strengthened glass
Frame	Anodized aluminium alloy
J-Box	IP68, 3 bypass diodes
Cable	4.0 mm <sup>2</sup> (IEC), 12 AWG (UL)
Cable Length (Including Connector)	410 mm (16.1 in) (+) / 290 mm (11.4 in) (-) or customized length*
Connector	T6 or T4 series or MC4-EVO2
Per Pallet	30 pieces
Per Container (40' HQ)	600 pieces or 540 pieces (only for US)

\* For detailed information, please contact your local Canadian Solar sales and technical representatives.

Assuming that you are buying standard transformers, per NEMA TR-1, a 1000 kva pad mounted transformer's the average allowable audible sound level is 58 db.

Table 4. Audible Sound Levels

Self-Cooled, Two Winding kVA Rating	NEMA® TR-1 Average
	Decibels (dB)
45-500	56
501-700	57
701-1000	58
1001-1500	60
1501-2000	61
2001-2500	62
2501-3000	63
3001-4000	64
4001-5000	65
5001-6000	66
6001-7500	67
7501-10000	68

Scott Secrest, PE  
 64 Beacon St., Unit C202  
 Worcester, MA 01608  
 781-929-0139  
[scott.secrest@ssecrestpe.com](mailto:scott.secrest@ssecrestpe.com)

## Old Concord Road Solar Array Q&A:

- *The project will include ~2,664 Boviet or Canadian Solar or equivalent solar panels, 275 watt inverters, metal racking and appropriate mechanical hardware of similar color. The project has a life expectancy of 40 years accompanied by 25-year panel warranties and 10-15 year inverter warranties. Below provides the details related to the operations and maintenance plan for the project:*

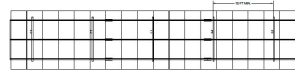
*NH Solar Garden and its project owner contracts with the installation company to include, but not limited to, the following O&M services on an annual basis. Access to the site is via a contractor van or non-CDL truck:*



- *Make sure modules are free from dirt/leaves.*
- *Inspect all mounting framework and fixings for integrity*
- *No shading issues have occurred since the installation or last inspection*
- *Space under the array is not obstructed and DC cables are securely clipped*
- *Test over current devices are in good operating condition*
- *All electrical connections are secure and free from corrosion*
- *Enclosures are secure and remote monitoring & security systems are maintained over wi-fi or cable connections*
- *All inverters are performing properly and will make any corrections if necessary*
- *All electrical systems are performing properly and will make any corrections if necessary*
- *Inspect the access road for any damage and repair as needed*
- ***Vegetation management will be met by contracting with the landowner to have their animals graze within the solar farm to maintain the vegetation***



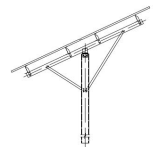
# Old Concord Road Solar Array: Example habitat friendly fencing, panel, knock boxes



SOLAR ARRAY MODULE - TOP VIEW  
NOT TO SCALE



SOLAR ARRAY MODULE - ISO VIEW  
NOT TO SCALE



SOLAR ARRAY MODULE - SIDE VIEW  
NOT TO SCALE

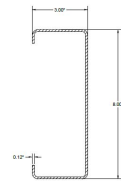
4-6 ft in height



SOLAR ARRAY MODULE - TRACKER  
NOT TO SCALE



SOLAR ARRAY MODULE - TRACKER  
NOT TO SCALE



SOLAR ARRAY MODULE - POST X-SEC  
NOT TO SCALE

8-12 ft in height



SOLAR ARRAY MODULE - FIXED TILT  
NOT TO SCALE



SOLAR ARRAY MODULE - FIXED TILT  
NOT TO SCALE





## Old Concord Road Solar Array: Project Decommissioning

*New Hampshire Solar Garden will prepare a Decommissioning Plan that meets all requirements, including updating said plan every 5 years, for the solar array facility. Over the last few years as these plans became mandatory in other communities, the plan is required to be certified by a professional engineer and delivered to the municipality based on the respective ordinance or CUPs. In addition, our lease agreement with the landowner requires us to completely remove the array and all its associated facilities (i.e., concrete pads). Below is a summary of the typical decommissioning tasks:*

- *Remove Rack Wiring*
- *Remove Cable*
- *Remove Panels*
- *Dismantle Racks*
- *Remove and Load Racks*
- *Remove Electrical Equipment*
- *Breakup and Remove Concrete Pads and Ballasts*
- *Remove Power Poles*
- *Remove Fence*
- *Grading and hydroseed and Restore Vegetated surfaces*

*The cost for decommissioning is currently estimated at \$25,000 per megawatt MW/Ac and the project will be required to provide a form of surety to support the decommissioning plan & costs.*





# Old Concord Road Solar Array: Project Decommissioning

*Below is an example bond/surety/Letter of Credit NHSG uses*

**DRAFT LC V.2**  
**\*\*DRAFT\*\*DRAFT\*\*DRAFT\*\*DRAFT\*\*DRAFT\*\*DRAFT\*\*DRAFT\*\*DRAFT\*\***

LETTER OF CREDIT NO. [INSERT LETTER OF CREDIT NUMBER]

ISSUER:  
[ ]

BENEFICIARY:  
[ ]  
[ ]  
[ ]

APPLICANT:  
[ ]  
[ ]  
[ ]

LETTER OF CREDIT NO: [INSERT LETTER OF CREDIT NUMBER]  
ISSUE DATE: [INSERT ISSUE DATE]  
EXPIRATION DATE: [INSERT DATE ONE YEAR AFTER ISSUE DATE]  
EXPIRATION PLACE: AT OUR COUNTERS  
AMOUNT: [ ]

RE: DECOMMISSIONING OF \_\_\_ MW SOLAR ELECTRIC GENERATION FACILITY LOCATED  
IN \_\_\_\_\_, NH ("PROJECT")

ISSUER HEREBY ISSUES IN FAVOR OF BENEFICIARY THIS IRREVOCABLE STANDBY  
LETTER OF CREDIT ("STANDBY") IN THE MAXIMUM AGGREGATE AMOUNT OF  
\$ \_\_\_\_\_ WHICH IS AVAILABLE BY PRESENTATION OF THE FOLLOWING DOCUMENT:

BENEFICIARY'S SIGNED AND DATED STATEMENT ADDRESSED TO THE ISSUER AND  
READING AS FOLLOWS: "[ ] HAS FAILED TO PERFORM DECOMMISSIONING  
AND SITE RESTORATION ACTIVITIES AS AGREED IN THE DECOMMISSIONING PLAN  
DATED [ ]"

PARTIAL DRAWINGS ARE ALLOWED.  
MULTIPLE DRAWINGS ARE ALLOWED.

THE EXPIRATION DATE OF THIS STANDBY SHALL BE AUTOMATICALLY EXTENDED FOR  
ADDITIONAL PERIODS OF ONE YEAR UNLESS ISSUER SENDS NOTICE TO BENEFICIARY  
AT THE ABOVE-STATED ADDRESS BY CERTIFIED MAIL, COURIER, OR OTHER RECEIPTED  
MEANS OF DELIVERY AT LEAST SIXTY (60) DAYS PRIOR TO THE THEN-CURRENT  
EXPIRATION DATE THAT ISSUER ELECTS NOT TO EXTEND THE EXPIRATION DATE OF  
THIS STANDBY.

Applicant approves this draft LC: \_\_\_\_\_  
(initials)

ISSUER ENGAGES WITH BENEFICIARY THAT DOCUMENTS PRESENTED UNDER AND IN  
COMPLIANCE WITH THE TERMS OF THIS STANDBY WILL BE HONORED IF PRESENTED  
DURING BUSINESS HOURS ON OR BEFORE THE EXPIRATION DATE AT  
[ ]. PAYMENT AGAINST A COMPLYING PRESENTATION SHALL BE MADE  
WITH ISSUER'S OWN FUNDS AND BY WIRE TRANSFER TO A DULY REQUESTED ACCOUNT  
OF THE BENEFICIARY.

IN THE EVENT THIS STANDBY IS NO LONGER REQUIRED, THIS ORIGINAL STANDBY AND  
ALL ORIGINAL AMENDMENTS, IF ANY, MUST BE RETURNED TO ISSUER AT THE PLACE  
FOR PRESENTATION TOGETHER WITH A SIGNED LETTER ON BENEFICIARY'S LETTERHEAD  
ADDRESSED TO ISSUER EXPRESSLY AUTHORIZING CANCELLATION.

THIS STANDBY IS ISSUED SUBJECT TO THE INTERNATIONAL STANDBY PRACTICES 1998  
("ISP98"), INTERNATIONAL CHAMBER OF COMMERCE PUBLICATION 590.

COMMUNICATIONS OTHER THAN DEMANDS MAY BE MADE TO ISSUER BY TELEPHONE  
AT [ ] OR BY TELEFAX AT [ ]. BENEFICIARY  
REQUESTS FOR AMENDMENT OF THIS STANDBY, INCLUDING AMENDMENT TO REFLECT  
A CHANGE IN THE BENEFICIARY'S ADDRESS, SHOULD BE MADE TO APPLICANT,  
WHO MAY THEN REQUEST ISSUER TO ISSUE THE DESIRED AMENDMENT.

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
AUTHORIZED SIGNATURE

Applicant approves this draft LC: \_\_\_\_\_  
(initials)



# Old Concord Road Solar Array: Project Decommissioning

## New Hampshire Solar Garden and its project owner will contract with solar recycling companies during the decommissioning stage of the project that remove the panels from the site, remove the recyclable components and then dispose of the components that are not recyclable. These components are similar to electronic waste regulated by the EPA.



### How the recycling industry is preparing to tackle solar panels

Published June 15, 2021  
Updated June 18, 2021  
By [Lucas Dutton](#)



Energy processors are developing strategies for an increasing number of PV modules entering the market. | [Hill20 / Shutterstock](#)

In some ways, solar panels present some of the same recycling challenges as old TVs. They carry a high cost to recycle properly, have limited commodity value and contain hazardous metals. At the same time, relatively few downstream processors recycle them, and markets are working against reuse.

"Solar panels are pretty much the new CRT," said Arlen, vice president of Arizona-based We Recycle Solar, referring to cathode-ray tubes, which contain leaded glass and were used in old, bulky TVs.

Interviews with electronics and solar panel recycling industry experts shed light on the challenges the sector faces with photovoltaic (PV) modules, which have the potential to be stockpiled, dumped, abandoned, or illegally landfilled, just as [CRTs have in a number of cases](#).

Partly to head off potential mismanagement by certified recycling facilities, nonprofit group Sustainable Electronics Recycling International (SERI) is working on adding solar panels to its R2 e-scrap certification standard. Nearly 1,000 electronics recycling facilities around the world are certified to the R2 standard.

Meanwhile, more solar panels are continuing to enter the end-of-life stream. However, along with processing complications – and the expected additional regulations – are business opportunities. "This is just the tip of the iceberg," said John Shegarian, co-founder and executive chairman of nationwide electronics processor ERI, referring to the number of panels his company is currently recycling, about a semi-truck trailer full a week. "This is just warm up to the game."

### Complex mix of materials

About 95% of panels sold today are crystalline silicon, which have PV cells made with silicon semiconductor, according to the [U.S. Department of Energy](#). Designed to withstand the elements for decades, solar panels are made up of interconnected PV cells that are encapsulated in plastic and sandwiched between glass and a backsheet. The typical panel has a metal frame, usually aluminum, and external copper wiring.

In an [article for Resource Recycling](#) last year, Melissa Ann Schmidt of solar power equipment exchange Energen explained that crystalline silicon panels are predominantly made of glass but also contain plastic, aluminum, silicon and copper, along with trace amounts of silver, tin and lead. Recycling companies can easily separate the aluminum frame and external copper wires for recycling. But because the PV cells are encapsulated in layers of ethylene vinyl acetate (EVA) plastic and bonded to the glass, additional processes are needed to recover the silver, copper or high-purity silicon in the silicon wafers.

Processors taking in solar panels are currently employing different strategies.

We Recycle Solar has a large solar panel recycling plant in Yuma, Ariz., a city on the California border, and a smaller one in New York City. Launched five years ago, We Recycle Solar is recycling tens of thousands of panels each week, with material coming from homes, businesses and solar farms.

The company is the largest recycler of solar panels in the U.S., said Orben, although he noted there's only a handful of companies recovering all – or almost all – of the materials in panels. We Recycle Solar removes the aluminum frame and wiring and shreds the panels. The shredded material then undergoes secondary chemical processing, and additional processes to separate the metals, silicon and glass for shipments to downstream processors, he said.

"It's taken us five years to really refine what we do," he said.



### The latest recycling industry news

Resource Recycling Search

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Based in Fresno, Calif., ERI processes solar panels for Redwood Materials, a Carson City, Nev.-based startup that recycles a variety of valuable metals from batteries. In April, ERI announced a partnership through which the processor will send all of its recovered materials and shredded solar panel scrap to Redwood Materials. As part of the agreement, Redwood invested a substantial sum in ERI, according to an ERI press release.

ERI has been working for about three years on R&D for solar panel recycling. Shegarian said. After removing aluminum frames, ERI size-reduces the panels in modified shredders. The key steps in the process are shredding and separating glass from the metals-bearing materials while avoiding unnecessary emissions.

The resulting shredded balls of metals-bearing material are then shipped to Redwood, which uses its technology to separate metals such as copper, silver and lead.

Another e-scrap company processing solar panels is Echo Environmental, which operates a 16,000-square-foot recycling and reuse facility in Carrollton, Texas, near Dallas. Recycling a million-plus pounds of solar panels a year from manufacturers and others, Echo first removes the aluminum frame and clip off wires for recycling, said Tommy McGuire, president of Echo Environmental.

Echo then shreds the modules before using a milling process to separate a portion of clean glass, which is sold for use in fiberglass insulation and reflective paint. The remaining metals-bearing material is mixed into shredded circuits boards from electronics and shipped for smelting.

### Complications around 'hazardous'

Complicating the end-of-life equation is the fact that some types of panels are considered hazardous because of their concentrations of toxic metals. The South Carolina Department of Health and Environmental Control [warns](#) about listing the different types that may be considered hazardous, noting that non-hazardous panels can be disposed of in municipal solid waste landfills.

Among the types requiring special handling are thin-film cells, which are less common than crystalline silicon panels. First Solar, a solar panel manufacturer that has run a recycling program since 2005, makes [cadmium-telluride](#) thin-film solar cell modules. According to First Solar, the recycling process involves shredding and milling in a hammermill. After that, the EVA laminate is separated from clean glass. Separately, a third-party company performs a metal precipitation process to recover cadmium and tellurium.

McGuire of Echo said because of the hazardous metals and additional handling requirements involved, Echo advises its customers with cadmium-containing thin-film cells to send them straight to First Solar's recycling facility in Ohio.

By and large, Echo's testing shows other panels aren't hazardous waste, he noted. But they still need to be handled carefully.

"Your typical PV module doesn't have a lot of hazardous implications, but similar to electronics, we certainly don't want them filling up our landfills," McGuire said.

Orben of We Recycle Solar said his company's testing shows that over two-thirds of panels are considered hazardous waste under the Federal Resource Conservation and Recovery Act (RCRA) because of their lead or silver concentrations. About 90% of those same panels are considered hazardous under California standards because even if they haven't exceeded acceptable lead or silver levels, they've exceeded state copper or zinc limits.

We Recycle Solar's Yuma plants has a hazardous waste permit, according to the EPA, which noted that corrosive waste, cadmium, lead and silver are handled there.

In addition to the hazardous material considerations, recycling solar panels presents challenges in terms of economic viability.

"Current technology, infrastructure, and processes associated with recycling PV modules are not optimized for cost-effective recovery of high-value materials," according to [March 2021 reports](#) from the National Renewable Energy Laboratory (NREL) and the Electric Power Research Institute. "As a result, the cost of recycling is often outweighed by cheaper more accessible disposal options."

Solar panel processors must charge fees to accept solar panels to offset their processing costs.

Orben said We Recycle Solar spends up to \$25 per panel in processing costs to yield between \$2 and \$4 in value from aluminum, copper, lead, glass, silver and silicon. OEMs have "shown growth and used less valuable metals in newer generations of more efficient products, which is a great news from the manufacturing and consumer perspectives but not for recyclers, he said. Meanwhile, Orben doesn't foresee processing costs coming down significantly in the future as a result of economies of scale. A lot of the costs will still be tied to labor, which is only expected to become more expensive.

He noted that there remains a financial incentive for waste generators to pay to recycle panels when the alternative is hazardous waste disposal, but that leverage slips away when cheaper municipal solid waste landfills are an option. Additionally, not all collectors understand the economics of properly handling the material. Orben noted, creating cost pressures from the outset.

We Recycle Solar frequently gets calls from transfer stations, landfills and other recyclers that have accepted solar panels at no cost or low cost (such as 10 cents a pound) because they think they contain a lot of valuable materials.

McGuire of Echo Environmental added that solar panel commodity value is predominantly in the aluminum frames, with the wires and clean glass product also generating some amount of revenue.

Echo's process of mixing shredded PV cell material with shredded circuit board scrap that's shipped to a smelter reduces the value of the circuit board mix by several cents per pound, but the practice also keeps the material out of landfills, allows metals to be recovered and offsets smelters' needs for fluxing agents, he said.

ERI's Shegarian noted that, for now, his company's Fresno plant is the only ERI facility processing solar panels, but ERI's other facilities across the country are getting calls about solar panel recycling on a daily basis.

"The opportunity is massive, but to do it the right way is going to cost a lot of money," Shegarian said.



### Resale market headwinds

Solar panels are designed to produce electricity for decades, so reselling a used panel may appear the best option economically and environmentally, and that exchange does happen.

At the same time, processors said, certain market and tax policy factors are also working against reuse.

McGuire said Echo has the ability to take the energy output of used panels so they can be resold. That works well for higher-value modules, he said, noting that there are international markets for secondhand modules, as well as one-off domestic projects.

But panels that didn't pass manufacturers' quality control checks can't be resold, he noted. And when contractors perform the installs and aggregate and ship solar panels to ERI, what arrives is often a mishmash of different types of panels, making it tough to keep a consistent inventory, McGuire said.

Additionally, the pace of panel innovation hampers resale because prices for new panels have come down in line with efficiency boosts. According to the [U.S. Energy Information Administration](#), the average value of PV modules shipped in 2019 (the most recent year for which data is available) was 41 cents per watt of electricity generated at peak performance. A decade earlier, the average was \$2.79 per peak watt.

We Recycle Solar does resell solar equipment. But Orben also likened the problem to that facing some segments of the electronics market. "Having a 15-year-old panel that still produces is a lot like having a Pentium 3 today," Orben said.

Further holding back the secondary market is U.S. tax policy. McGuire noted that the federal government provides tax credits for homeowners installing new PV systems – for 2021, [the credit](#) is 26% of the cost of a system.

"It's really an uneven playing field, because you can't get that tax credit on secondhand modules," McGuire said.

### Enter the regulations

More solar panels are expected to enter the waste stream in coming years.

According to the U.S. Energy Information Administration, shipments of new panels have increased substantially over the past 15 years. In 2015, enough PV modules were shipped to produce over 16 million peak kilowatts of electricity, a nearly 14-fold increase over the amount produced a decade earlier.

Many of them will be decommissioned well before the end of their usable lives, because of performance improvements and lower costs for new panels (Shegarian of ERI said power producers may replace them in five years or less because the ROI is so compelling).

A report from the International Renewable Energy Agency (IRENA) and International Energy Agency Photovoltaic Power Systems Programme (IEA-PVPS) [concludes](#) that, by 2050, cumulative global PV panel waste will have reached 60-76 million metric tons, up from about 43,500-25,000 tons in 2015.

The report calls for the passage of PV-specific waste regulations, among other measures. Some of that has already occurred. For example, Europe has [adopted](#) laws forcing solar panel producers to finance the collection and recycling of their products.

In 2017, Washington state became the first state to pass a bill establishing an [extended producer responsibility \(EPR\) program for solar panels](#). Starting in July 2023, the law will require manufacturers to fund collection and recycling of the panels.

In California, the Department of Resources Recycling and Recovery (CalRecycle) has [considered](#) adding solar panels to its electronics recycling program. The department is [working with other branches of state government](#) to draft a paper, expected to be released this year, on end-of-life management of PV panels.

In the meantime, the California Department of Toxic Substances Control (DTSC) last year [discussed regulations](#) (which were based on 2015 legislation) classifying PV modules as a universal waste, not a hazardous waste, easing regulatory burdens associated with collecting and shipping them. That being said, the panels are still considered hazardous if testing shows they exceed hazardous metals concentration limits in California or federal law, and [universal waste handlers](#) are required to do that testing when they discard the panels.

McGuire of Echo said he'd like to see regulations lead utilities to build the cost of recycling into their solar projects. Echo recycles a lot of broken or defective panels from manufacturers, but he has to say to see a million pounds to come in from a solar farm decommissioning/replacement project, he noted.

"I think it's very counterintuitive to the entire mission of solar if that stuff ends up in a landfill," he said.

### Set to be integrated into R2

Meanwhile, SERI has begun a process to add solar panels to the R2 recycling standard, a step that would help clear guidelines and requirements for e-scrap companies looking to handle the material.

After the newer version of the standard, R2v3, was [finalized in 2020](#), SERI formed a workgroup of solar industry stakeholders to look at the issue. Among the 24 members of that workgroup were Dwight Clark of We Recycle Solar and Echo Environmental's McGuire, who helped lead the group.

That workgroup met for six months before presenting its conclusions to SERI's R2 Technical Advisory Committee (TAC), which on May 19 [agreed to the R2 update](#) to begin the process of drafting language for solar panels. The new R2 text could take two-plus years to draft and finalize.

Corey Dehney, SERI's executive director, noted that R2v3's new structure allows for the addition of appendices for specific materials. A new solar panels appendix would be mandatory for R2-certified companies taking in PV panels, he said.

"Adding PV modules would be [the] wrong way to require processors that are handling them in an environmentally sound manner," Dehney said in an interview. "Processors are going to tell you they're handling them right. How do you know?"

Dehney noted that the NSF/ANSI 457-2019 [standard](#) has been created to cover the life cycle of PV modules and that the Global Electronics Council has adopted that standard for its EPAT-listed products. But there isn't a standard focused specifically on end-of-life recycling.

McGuire said the adding PV modules to R2 would help ensure certified facilities send solar panels – or residuals from them – to proper downstreams.

Shegarian was also supportive. ERI's facilities are certified to both R2 and e-Stewards, another electronics recycling standard widely used in North America.

"It's always helpful when more certifications come in and help put guardrails around what really the word 'responsible' is," he said.

This story has been corrected and updated. The story previously said the 2021 solar panel tax credit for homeowners was 22%, but legislation signed into law in December 2020 changed that credit to 26% for 2021. The story text and related link have been corrected and updated.

A version of this story appeared in [E-Scrap News](#) on May 13.



**PAYMENT IN LIEU OF TAXES AGREEMENT BETWEEN  
THE TOWN OF MILFORD AND MILFORD SPARTAN SOLAR, LLC**

This Payment in Lieu of Taxes (PILOT) Agreement (hereinafter “Agreement”) is made under New Hampshire Revised Statutes Annotated (NHRSA) 72:74, this \_\_\_\_\_ day of \_\_\_\_\_ 2020, between the Town of Milford, New Hampshire (“Town”) and Milford Spartan Solar, LLC, (“MS”), a Delaware limited liability company having an office at c/o OED Granite Apollo, LLC, 114 North Main Street, 3<sup>rd</sup> Floor, Concord, NH 03301 (hereinafter together “the Parties”).

**Background**

MS seeks to develop a renewable solar-powered electric generating facility (the “Facility”) erecting solar arrays and transmissions lines in the Town of Milford. The Facility will be located near Perry Road. MS intends to build a portion of the Facility on land owned by Not Too Dusty, LLC, with the remainder on land owned by the Town. MS estimates that it the Facility will have 16 MW of generation capacity.

MS will construct the facility on land it will lease from Not Too Dusty, LLC, identified on Town tax maps as tax lot 39-74 and on land leased from the Town, identified on Town tax maps as tax lots 38-4, 38-5, 38-5-1, 38-9, 38-11, 38-12, 38-13, and 38-14.

The Facility will be a “renewable generation facility”, as defined in NHRSA 72:73 and NHRSA 374-F:3, V(f)(3). Under NHRSA 72:74, the owner of a renewable generation facility and the governing body of the municipality in which the facility is located may, after a public hearing, enter into a voluntary agreement to make payments in lieu of taxes.

MS and the Town desire to enter into such a PILOT agreement under NHRSA 72:74.

NOW THEREFORE, the Parties hereto agree as follows:

## **Terms and Conditions**

1. **Payments in Lieu of Taxes.** MS will make payments in lieu of taxes to the Town for each tax year (April 1 to March 31) during the term of this Agreement, in accordance with Sections 3, 4, and 5 below. These PILOT payments will be in lieu of any, and all, *ad valorem* real estate taxes otherwise payable under NHRSA Chapter 72, including all town, county, and local school district taxes.
  
2. **Term.** Mindful of RSA 72:74, VI and VII, the Parties have determined that a long-term agreement provides predictability of tax revenues and expenses, and therefore a PILOT agreement in excess of five (5) years would be advantageous to both the Town and MS. Accordingly, the term of this Agreement shall be the Construction Term, as defined below, followed by a forty (40) year period.
  
3. **Construction Term.** The Construction Term, as defined in both of the lease documents, shall be the period beginning when MS obtains possession of the properties listed above and ending on the earlier of two years after the date of possession, or the Commercial Operations Date, unless extended by agreement of MS and the Town. Throughout this document, Commercial Operations Date has the same meaning as defined in the Land Lease Option and Lease Agreement (Solar Farm) between the Town and MS. During the Construction Term, MS shall make the following PILOT payments to the Town:
  - a. Twenty-Four Thousand and 00/100 Dollars (\$24,000.00) within thirty (30) days of the start of the Construction Term;
  - b. A second Twenty-Four Thousand and 00/100 Dollars (\$24,000.00) within thirty (30) days of the one (1) year anniversary of the start of the Construction Term;
  - c. If the Commercial Operations Date does not occur within twenty-four (24) months of the start of the Construction Term, and MS still plans to complete construction and operate the Facility, then MS and the Town will enter into good faith discussions to identify further interim PILOT payments during the

Construction Term. If the Parties cannot reach an agreement, then this Agreement shall terminate.

4. PILOT Payments for Forty (40) Year Ordinary Term. The Ordinary Term begins on the Commercial Operations Date. Subject to possible adjustments under Section 5 below, annual PILOT payments to the Town for the forty (40) year Ordinary Term shall begin at the rate of Forty-Eight Thousand and 00/100 Dollars (\$48,000.00) per year in the tax year that begins April 1 following the Commercial Operations Date. The rate for annual PILOT payments will increase 2% (two percent) cumulatively in each successive year of the Ordinary Term.

MS's payments to the Town in lieu of taxes during the Ordinary Term covered by this Section 4 will be as follows:

<u>Year</u>	<u>Payments in lieu of Taxes</u>
1	48,000.00
2	48,960.00
3	49,939.20
4	50,937.98
5	51,956.74
6	52,995.87
7	54,055.79
8	55,136.91
9	56,239.65
10	57,364.44
11	58,511.73
12	59,681.96
13	60,875.60
14	62,093.11
15	63,334.97
16	64,601.67
17	65,893.70
18	67,211.57
19	68,555.80
20	69,926.92
21	71,325.46
22	72,751.97
23	74,207.01
24	75,691.15
25	77,204.97
26	78,749.07

27	80,324.05
28	81,930.53
29	83,569.14
	<b><u>Payments in</u></b>
<b><u>Year</u></b>	<b><u>lieu of Taxes</u></b>
30	85,240.52
31	86,945.33
32	88,684.24
33	90,457.92
34	92,267.08
35	94,112.42
36	95,994.67
37	97,914.56
38	99,872.85
39	101,870.31
40	103,907.72

5. Potential Adjustment of PILOT Payments.

- a. Increase in Capacity: In the event MS upgrades the Facility during the term of this Agreement in such a way as to increase the Facility's total capacity, then MS will adjust PILOT payments upward beginning in the next tax year by the percentage of the increase in capacity.
- b. Reduction in Capacity: If the Facility's installed and operating capacity as of April 1 in any tax year is materially reduced from the previous tax year due to: (i) damage caused by natural forces, (ii) operation restrictions caused by a change in law, regulation, ordinance, or industry management standards, or (iii) the permanent cessation of the Facility's operations, as evidenced by the removal of all solar panels, the PILOT payment will be adjusted downward based on the percentage of the Facility that is no longer functional. In the case of clause (iii) above, this Agreement will terminate.

6. Payment of Amounts Due. Other than the Construction Term payments, which shall be made as set forth in Section 3 above, MS shall make the PILOT payments to the Town due hereunder for any given tax year in the Ordinary Term in two equal installments on June 1 and December 1.

7. Non-Payment. Non-payment of any payment due the Town shall constitute default. In the event of default for non-payment of the payments required pursuant to this Agreement, the Town, in addition to such other rights available at law or equity, shall be entitled to issue such notices and exercise all rights available to the Town pursuant to RSA Chapter 80. It shall not be a defense to such a proceeding that MS is obligated under this Agreement to make payments in lieu of taxes rather than taxes.
  
8. Public Hearing. Prior to signing this Agreement, the Town shall hold a public hearing as required by NHRSA 72:74, I. The Town shall provide notice of such hearing as required by law.
  
9. Current Use Tax. Within three months of commencement of the Construction Term, MS agrees to make an additional payment to the Town of \$11,145, in lieu of land use change taxes with respect to tax lot 39-74.
  
10. Other Taxes Not Covered. This Agreement covers only *ad valorem* real estate taxes and land use change taxes payable under NHRSA Chapters 72 and 79-A. It does not include or cover other local, state, or federal taxes which may be payable on account of Facility revenues or activities, including the State Utility Property Tax, Business Enterprise Tax, or Federal Income Tax.
  
11. Notices. Any notice to be provided under this Agreement shall be in writing and shall be deemed to have been given when delivered personally or by certified mail at the following addresses:

For the Town:

Town Administrator  
Town of Milford  
1 Union Square  
Milford, NH 03055

For MS:

Milford Spartan Solar, LLC  
c/o OED Granite Apollo, LLC  
114 N. Main Street, 3<sup>rd</sup> Floor  
Concord, NH 03301

With a copy to:

Nixon Peabody LLP  
900 Elm Street  
Manchester, NH 03101  
Attention: Mark E. Beaudoin, Esquire

In the event of a change in address of any party listed above, the responsible signatory (MS in the case of itself, or its counsel) shall give the other party prompt written notice of such change of address, which shall be effective upon receipt.

12. Contingency. This Agreement shall only be effective upon rezoning of tax lot 39-74 into a zoning district on which the Facility will be a permitted use.

13. Miscellaneous.

- a. New Hampshire law shall apply in construing and interpreting this Agreement. In the event any court having jurisdiction shall hold any term of this Agreement, or the application of any such term, invalid, the other terms of this Agreement and their application shall not be affected thereby and shall remain in full force and effect, provided that the remaining terms continue to preserve the essential economic terms of this Agreement.
- b. The terms and provisions contained in this Agreement constitute the final Agreement between the Parties with respect to this Agreement and supersede all previous communications, representations or agreements, either verbal or written. No modification or amendment to this Agreement shall be valid unless it is in writing and signed by both Parties hereto.
- c. MS shall have the right, in its sole discretion, to assign this Agreement to any bona fide purchaser, transferee, or assignee, provided that said purchaser, transferee or assignee has the financial, managerial, and technical capacity to construct and operate the Facility as contemplated by the Parties hereto. All covenants, agreements, terms and conditions contained in this Agreement shall apply to and be binding upon the Parties, their assigns and successors. MS shall provide written notice to the Town of any sale, transfer, or



assignment not less than thirty (30) days prior to such sale, transfer or assignment taking effect.

- d. Section titles or subject headings in this Agreement are for the purpose of reference and convenience only and are not intended to affect the meaning of the contents or scope of this Agreement.
- e. The Parties may execute this Agreement in multiple counterparts, each of which shall be deemed an original instrument, but all of such counterparts together will constitute but one Agreement.

*[Signature page follows]*

TOWN OF MILFORD, NEW HAMPSHIRE  
By its Select Board:

\_\_\_\_\_  
Gary Daniels, Chair

\_\_\_\_\_  
Paul Dargie, Vice Chair

\_\_\_\_\_  
Mike Putnam, Member

\_\_\_\_\_  
Laura Dudziak, Member

\_\_\_\_\_  
Chris Labonte, Member

MILFORD SPARTAN SOLAR, LLC

By: \_\_\_\_\_  
Michael Caplan, \_\_\_\_\_ (title)



# STAFF REPORT

**DATE:** 4/18/2023  
**TITLE:** Wastewater Staffing Request  
**INITIATED BY:** Richard Slager; NHDES Facility Staffing Assessment Report  
**PREPARED BY:** Diane Kendall, Town Administrator  
**PRESENTED BY:** Richard Slager, WWTP Superintendent

**AGENDA DESCRIPTION:**

This request was originally submitted to the Board of Selectmen on April 4, 2023. The Board of Selectmen tabled discussion pending input from Superintendent Slager.

- What is the budgetary impact of 4 full-time employees to the Wastewater Budget which is offset by user fees?
- Can a part-time employee provide a sufficient level of service to accomplish operational, inspections and maintenance goals as identified in the NEIWPC Staffing Guide?
- What is the tangible and intangible cost to outsource manhole inspections?

The Selectboard toured the WWTP and Ramsdell Rd Pump Station on April 10<sup>th</sup> with representatives from NHDES and Underwood Engineering.

NHDES facility tour and assessment report indicated the Henniker WWTP is inadequately staffed. NEIWPC Staffing Guide suggests 5+ operators needed (The plant only has 2 staff). The report stated the facility is seriously understaffed, putting operator safety and permit compliance in jeopardy.

**Superintendent Slager is requesting authority from the Commissioners to increase the level of service staffing from 3 full-time operators to 4.** As we heard in the report, there is a critical shortage of wastewater operators. Mr. Slager is seeking to recruit an entry level operator-in-training. The level of service increase will:

- **Increase safety of all operators and maintain regulatory compliance.**
- Build capacity and redundancy allowing for better overall coverage of the plant and confined space work.
- Improve timeliness of regular maintenance operations; particularly manhole inspections. A thorough cycled inspection of manholes may take up to 3 years. In addition, restaurant inspections and education are needed.
- Improve morale allowing for use of vacation time and easing the burden of the on-call rotation.
- Freeing up capacity for the Superintendent to allocate hours to administrative work, planning, and improving plant operations.
- Allow more time for operators to attend conferences, training, and certification opportunities.

Market competitive rates for entry level non-certified operators appear to be \$22-\$24 per hours with comparable benefits. City of Portsmouth is advertising:

- Starting pay is \$23.59 an hour without certification
- \$24.59 an hour with a New Hampshire Grade 1 Water Treatment Operator Licensee
- \$27.41 an hour with a New Hampshire Grade 2 Water Treatment Operator License
- \$33.31 an hour after 42 months of service with a Grade 2 Water Treatment Operator License

The Superintendent, Town Administrator and Commissioners may consider adjustments to the Wastewater operator position on the current classification Grade and Step Scale to be consistent with certification level plus supervisory role and ranges at market rates. Operators are Grade 15; Chief Operator Grade 18 and Superintendent Grade 31. This can be decided later and should not hinder a decision to authorize the addition of another operator.

Recruitment efforts to fill the vacant third position returned 11 candidates; several of whom could be considered for the entry level position.

**Legal Authority:** [NHDES Wastewater Rules](#)

**Financial Details:** Introductory rate Grade 15 Steps 2 to 5 \$ 18.53 - \$20.84; Increase to Step 6 \$21.69 after successful NHDES Wastewater Grade 1 certification. Annual total compensation estimate at Step 6: **\$85,000** including NHRS, payroll taxes, insurance.

The 2023 Total WWTP Budget for Compensation, Benefits, Retirement and Taxes is \$326,837. We anticipate an underspend of the 2023 compensation budget, because positions remained unfilled for nearly half the year and wages were budgeted for higher anticipation than actual. The increase to the 2024 total compensation budget over the 2023 budget with the 4<sup>th</sup> person is estimated to be about \$33,000. To raise an additional \$33,000 the sewer overage rate would need to be increased from .02/per gallon to .022/per gallon. (See attached).

**Town Administrator Comments:** Recommends

**WWTP Superintendent Comments:** Recommends

**Motion or Action:** *Motion to authorize the full-time staffing level of 4 full-time employees at the Henniker Wastewater Treatment Facility.*

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
<b>Wastewater Treatment</b>					
4326	110 WWTP - Wages FT	218,360	171,126	47,234	27.6%
4326	130 WWTP - Commission/Treas/Accting	2,435	2,435	0	0.0%
4326	140 WWTP - Wages OT	7,249	7,249	0	0.0%
4326	210 WWTP - Benefit Insurances	60,073	47,027	13,046	27.7%
4326	220 WWTP - Fica	16,920	13,413	3,507	26.1%
4326	230 WWTP - Retirement	31,484	25,080	6,404	25.5%
4326	240 WWTP - Training/License	1,200	1,200	0	0.0%
4326	291 WWTP - Uniforms	1,071	1,071	0	0.0%
4326	301 WWTP - Accounting	990	770	220	28.6%
4326	341 WWTP - Telephone	4,536	4,536	0	0.0%
4326	408 WWTP - Electricity Pump Station	3,640	3,600	40	1.1%
4326	409 WWTP - Electricity Plant	51,674	48,492	3,182	6.6%
4326	410 WWTP - Electricity Maple Street	1,357	1,178	179	15.2%
4326	411 WWTP - Heat Belt Press Blding	6,910	4,318	2,592	60.0%
4326	412 WWTP - Water	24,170	24,170	0	0.0%
4326	413 WWTP - Heat Plant	10,056	7,078	2,978	42.1%
4326	414 WWTP - Alarm Service	812	812	0	0.0%
4326	415 WWTP - Heat Propane	1,699	1,699	0	0.0%
4326	430 WWTP - Building Repair	2,040	2,040	0	0.0%
4326	520 WWTP - Workers Comp Insurance	2,869	2,900	-31	-1.1%
4326	521 WWTP - General Liability Insurance	11,610	8,500	3,110	36.6%
4326	550 WWTP - Printing	200	200	0	0.0%
4326	560 WWTP - Dues / Memberships	215	215	0	0.0%
4326	620 WWTP - Office Supplies	885	885	0	0.0%
4326	625 WWTP - Postage	585	585	0	0.0%
4326	635 WWTP - Vehicle Fuel	1,300	1,000	300	30.0%

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
4326	650 WWTP - Lawn Tractor Repairs	600	600	0	0.0%
4326	660 WWTP - Vehicle Repair	200	200	0	0.0%
4326	661 WWTP - Tires		0	0	0.0%
4326	662 WWTP - Vehicle Parts	200	200	0	0.0%
4326	689 WWTP - Supplies Other	2,780	2,780	0	0.0%
4326	740 WWTP - Equipment	0	0	0	0.0%
4326	741 WWTP - Tools	400	400	0	0.0%
4326	805 WWTP - Equipment Repair	34,390	41,786	-7,396	-17.7%
4326	810 WWTP - Computer Repair	300	300	0	0.0%
4326	855 WWTP - Safety Supplies	2,046	2,046	0	0.0%
4326	860 WWTP - Lab Repair/Maintenance	4,055	3,955	100	2.5%
4326	862 WWTP - In House Lab	6,764	6,764	0	0.0%
4326	864 WWTP - Outside Lab	5,328	5,328	0	0.0%
4326	869 WWTP - Sludge Processing	11,167	10,192	975	9.6%
4326	870 WWTP - Sludge Disposal	40,060	36,420	3,640	10.0%
4326	871 WWTP - Grit Disposal	2,700	2,700	0	0.0%
4326	875 WWTP - Collection System	28,864	28,864	0	0.0%
4326	940 WWTP - Debt Service	38,240	40,100	-1,860	-4.6%
4326	988 WWTP - PH Adjustment	30,624	30,624	0	0.0%
4326	990 WWTP - Capital Reserve	50,000	50,000	0	0.0%
	<b>WWTP Budget Total</b>	<b>723,058</b>	<b>644,838</b>	<b>78,220</b>	<b>12.4%</b>
	WWTP Revenue- St of NH	-6,783	-7,537	754	
	<b>WWTP Operations Total Net of Revenue</b>	<b>716,275</b>	<b>637,301</b>	<b>78,974</b>	<b>12.7%</b>

**Wastewater Treatment Facility  
History of Reads  
2018-2022            441 customers**

	Reading Usage						
	<b>April Base</b>	<b>April Overage</b>	<b>October Base</b>	<b>October Overage</b>	<b>Annual Usage Base</b>	<b>Annual Usage Overage</b>	<b>Total Annual Usage</b>
2018	6,267,976	11,022,736	6,352,193	10,470,902	12,620,169	21,493,638	34,113,807
2019	6,257,179	10,809,323	6,091,363	10,423,831	12,348,542	21,233,154	33,581,696
2020	5,962,658	10,964,714	6,095,216	9,809,522	12,057,874	20,774,236	32,832,110
2021	5,884,310	8,412,156	6,206,930	9,712,503	12,091,240	18,124,659	30,215,899
2022	6,093,030	9,078,275	6,186,425	10,204,735	12,279,455	19,283,010	31,562,465

If you raised the base (17000 gallons) from the \$240 minimum billing to \$250, you would only raise \$4410 (441\*10)

Your overage rate is 2 cents. 2022 you generated annual overage revenue of 385,660 (19283010\*.02)

**Table of Overage Rate Increase  
2022**

<b>Overage Rate</b>	<b>Overage 19283010</b>	<b>Estimated Revenue Increase</b>
0.020	385,660	0
0.021	404,943	19,283
<b>0.022</b>	<b>424,226</b>	<b>38,566</b>
0.023	443,509	57,849
0.024	462,792	77,132
0.025	482,075	96,415
0.030	578,490	192,830
0.033	626,698	241,038
0.035	674,905	289,245
<b>0.040</b>	<b>771,320</b>	<b>385,660</b>



## TOWN OF HENNIKER, NEW HAMPSHIRE

# STAFF REPORT

**DATE:** 4/18/2023  
**TITLE:** Request for Crosswalk on Main St Update  
**INITIATED BY:** Economic Development Committee; Town Administrator  
**PREPARED BY:** Diane Kendall, Town Administrator  
**PRESENTED BY:** Diane Kendall

**AGENDA DESCRIPTION:**

On July 19, 2022 The Owners of Super Scoops Ice Cream on Main St. requested reconsideration of installation of a cross walk on Main St from their shop to the north side of Main St.

The Selectboard asked the Economic Development Committee for input. The EDC recognizes Main St as a critical to the Henniker economy. The EDC agrees that the request for the crosswalk became an opportunity to capture data and better understand issues of parking, vehicle, and pedestrian travel. The EDC sought guidance from Central NH Planning Commission and requested an analysis of Main St options for crosswalks. CNHRPC met with EDC on Wednesday April 12 to hear a proposal for scope of services. The EDC voted unanimously to accept the Henniker Main Street Alternatives Analysis Scope of Services.

CNHRPC will coordinate the project with the Town Administrator. CNHRPC will begin traffic and pedestrian counts on Tuesday April 18 and continue throughout the summer months during different time periods.

**Legal Authority:** N/A

**Financial Details:** No cost (see attached)

**Town Administrator Comments:** Supports

**Motion or Action:** None - Informational only



## Henniker Main Street Alternatives Analysis

### Draft Scope of Services

#### Purpose:

This scope of services is in response to a request from the Town of Henniker to provide planning assistance regarding consideration of new crosswalk across Main Street. This study intends to seek public input on current conditions and needs of the Main Street corridor, and evaluate options for making improvements that may better fit the needs of the community. A “no change” alternative and “new crossing” alternative will be presented among other options identified through public outreach and research on best practices. A range of issues from safety, parking, and economic development will be considered in the process.

#### Project Phases

CNHRPC Staff, in coordination with the Town of Henniker, will conduct the following tasks:

1. Data Collection and Research
  - a. Conduct a traffic and speed count on Main Street, with data collected for at minimum one full week.
  - b. Conduct a count of pedestrian traffic across Main Street, to include 2 hour count windows on both weekdays and weekends. CNHRPC will consult with the town to identify the appropriate timeframes
  - c. Complete an inventory of public municipal parking and map via GIS.
  - d. Conduct a Parking Utilization Study, to sample parking utilization on both weekdays and weekends. CNHRPC will consult with the town on the most appropriate times for data collection.
  - e. CNHRPC will conduct research and report on best practices and engineering alternatives available to the community
  - f. Review the Master Plan and other planning documents
2. Initial Public Outreach Phase: CNHRPC will seek public input on the existing conditions of Main Street. Topics will include safety, parking, “livability”, and other issues, including likes and dislikes. This will help shed light on the community vision for Main Street
  - a. Conduct an online survey for distribution
  - b. Host an in-person public forum, possibly as part of an existing Town committee meeting
  - c. Conduct other outreach as deemed necessary
3. Develop Alternatives for Consideration: CNHRPC will develop a list of alternatives based on feedback received from the public and Town officials. One alternative will include a “no change” option.
  - a. Conceptual plans and cost estimates of one or more option will be drawn by the CNHRPC on-call engineer
  - b. A Matrix of alternatives listing pros and cons will be developed
  - c. Develop graphics or images as needed to help envision alternatives

4. Follow-up Public Outreach Phase: CNHRPC will present and discuss alternatives for public review and consideration. A “no change” option will be offered. Data collection results will also be shared.
  - a. Conduct an online survey for distribution
  - b. Host an in-person public forum, possibly as part of an existing Town committee meeting
  - c. Conduct other outreach as deemed necessary
  
5. Report on Alternatives: CNHRPC will develop a report summarizing the findings of the analysis, including a description of alternatives evaluated and the pros and cons of each. The report will attempt to narrow the range of preferred alternatives, and be intended to assist Town leadership in decision making. Any other relevant findings will also be reported, as will data from public input.

#### **Estimated Project Timeline**

Data collection: April-June

Initial Public Outreach: May-June

Develop Alternatives: May-July

Follow-Up Outreach: July-August

Develop Report: August-September

#### **Project Cost**

This work will be funded through the CNHRPC Unified Planning Work Program (UPWP) from the NH Department of Transportation with matching support from local dues. There is no fee associated with this project.

DRAFT

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**Town of Henniker  
Board of Selectmen NON-PUBLIC SESSION  
Tuesday April 4<sup>th</sup>, 2023, 5:45PM  
Henniker Community Center**

**Members Present:** Chairman Kris Blomback, Vice-Chairman Bill Marko, Selectman Neal Martin, Selectman Jeff Morse, Selectman Scott Osgood

**Member’s Excused:**

**Town Administrator:** Diane Kendall

**Recording Secretary:** Hank Bernstein

**Guests:** Rich Slager, Wastewater Superintendent

**NON-PUBLIC:**

**Motion to enter Nonpublic Session made by Selectman Marko, seconded by Selectman Osgood. Specific Statutory Reason cited as foundation for the nonpublic session: RSA 91-A:3, II(b) The hiring of any person as a public employee. Roll call vote to enter nonpublic session: **Kris Blomback, yes; Bill Marko, yes; Neal Martin, yes; Jeff Morse, yes; Scott Osgood, yes.** Public meeting recording stopped. Entered nonpublic session at 5:47PM.**

TA Kendall shared that thirteen total apps were received for the position of Wastewater Treatment Plant Operator. After screening applicants three candidates have been chosen, one of whom has four years’ experience. Supt. Slager noted that the candidate, [REDACTED], seems like a good fit; a problem solver, a team player, and shows potential for long term success. The Selectboard asked further questions about the candidate. **Selectman Morse moved to authorize the Town Administrator to extend a conditional offer of employment to [REDACTED] for the full-time position of Wastewater Operator at an [REDACTED] after [REDACTED] successfully obtaining Grade 2 wastewater operator certification. The offer is contingent upon satisfactory background reports from NH State Police Criminal Background Check and NH DMV Motor Vehicle driver history. In addition, employment is conditional on Grade II NHDES certification by December 31, 2023. Selectman Martin seconded. Motion carried unanimously.**

**Motion to leave Nonpublic Session made by Selectman Marko, seconded by Selectman Osgood. The motion passed unanimously.**

Public session reconvened at 6:08PM.

**Selectman Marko motioned to seal the minutes, seconded by Selectman Osgood, because it was determined that divulgence of this information likely would render a proposed action ineffective. Roll call vote to seal the minutes: **Kris Blomback, yes; Bill Marko, yes; Neal Martin, yes; Jeff Morse, yes; Scott Osgood, yes.** The motion passed unanimously.**

Respectfully submitted,

Hank Bernstein  
Minute Taker

Minutes Approved:

**DRAFT**

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**Town of Henniker  
Board of Selectmen NON-PUBLIC SESSION  
Tuesday April 4<sup>th</sup>, 2023, 6:09PM  
Henniker Community Center**

**Members Present:** Chairman Kris Blomback, Vice-Chairman Bill Marko, Selectman Neal Martin, Selectman Jeff Morse, Selectman Scott Osgood

**Member's Excused:**

**Town Administrator:** Diane Kendall

**Recording Secretary:** Hank Bernstein

**NON-PUBLIC:**

**Motion to enter Nonpublic Session made by Selectman Marko, seconded by Selectman Osgood. Specific Statutory Reason cited as foundation for the nonpublic session: RSA 91-A:3, II(b) The hiring of any person as a public employee. Roll call vote to enter nonpublic session: **Kris Blomback, yes; Bill Marko, yes; Neal Martin, yes; Jeff Morse, yes; Scott Osgood, yes.** Public meeting recording stopped. Entered nonpublic session at 6:09PM.**

TA Kendall shared that an employee resigned from the Highway Department but is still interested in helping the Transfer Station on an on call, or as needed, basis. She noted that the Highway Superintendent and the Transfer Station Manager both gave their approval. **Selectman Osgood moved to appoint Troy Powers as a part-time on-call Transfer Station Operator Grade 15 Step 6 \$22.73/hour with the condition that Mr. Power maintains Solid Waste Operator Certification according to NHDES requirements. Selectman Martin seconded. Motion carried unanimously.**

**Motion to leave Nonpublic Session made by Selectman Marko, seconded by Selectman Morse. The motion passed unanimously.**

Public session reconvened at 6:12PM.

Respectfully submitted,

Hank Bernstein  
Minute Taker

Minutes Approved:

**DRAFT**

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.



**Town of Henniker  
Board of Selectmen Meeting  
Tuesday, April 4<sup>th</sup>, 2023, 5:45PM  
Henniker Community Center**

**Members Present:** Chairman Kris Blomback, Vice-Chairman Bill Marko, Selectman Neal Martin, Selectman Jeff Morse, Selectman Scott Osgood

**Member's Excused:**

**Town Administrator:** Diane Kendall

**Recording Secretary:** Hank Bernstein

**Guests:** See attached Sign-In Sheet

**NON-PUBLIC #1:**

**Item #1 – Hiring RSA 91-A:II (b) Wastewater**

**Motion to enter Nonpublic Session made by Selectman Marko, seconded by Selectman Osgood.**

**Specific Statutory Reason cited as foundation for the nonpublic session:** RSA 91-A:3, II(b) The hiring of any person as a public employee. Roll call vote to enter nonpublic session: **Kris Blomback, yes; Bill Marko, yes; Neal Martin, yes; Jeff Morse, yes; Scott Osgood, yes.** Public meeting recording stopped. Entered nonpublic session at 5:47pm.

**Motion to leave Nonpublic Session made by Selectman Osgood, seconded by Selectman Marko. The motion passed unanimously.**

Public session reconvened at 6:08pm.

**Selectman Marko motioned to seal the minutes, seconded by Selectman Osgood,** because it was determined that divulgence of this information likely would render a proposed action ineffective. Roll call vote to seal the minutes: **Kris Blomback, yes; Bill Marko, yes; Neal Martin, yes; Jeff Morse, yes; Scott Osgood, yes. The motion passed unanimously.**

**NON-PUBLIC #2:**

**Item #2 – Hiring RSA 91-A:II (b) Transfer Station**

**Motion to enter Nonpublic Session made by Selectman Marko, seconded by Selectman Osgood.**

**Specific Statutory Reason cited as foundation for the nonpublic session:** RSA 91-A:3, II(b) The hiring of any person as a public employee. Roll call vote to enter nonpublic session: **Kris Blomback, yes; Bill Marko, yes; Neal Martin, yes; Jeff Morse, yes; Scott Osgood, yes.** Public meeting recording stopped. Entered nonpublic session at 6:09pm.

**Motion to leave Nonpublic Session made by Selectman Marko, seconded by Selectman Morse. The motion passed unanimously.**

Public session reconvened at **6:12pm.**

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chairman Kris Blomback opened the meeting with recitation of the Pledge of Allegiance and called the meeting to order at 6:15pm.

**CONSENT AGENDA**

**Item #3 – The Selectboard postponed decision on the Consent Agenda April 4, 2023**

**DRAFT**

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**PUBLIC COMMENT #1**

No public comment.

**APPOINTMENTS WITH THE BOARD:**

**Item #4 – Joseph Nelson – Volunteer Application – Solid Waste Disposal and Recycling Committee**

Selectman Marko called Joe Nelson, of Craney Hill, to the podium. Mr. Nelson is volunteering his time because he wants to help keep a good employee and is ready to help as a critical thinker, or any way he can. **Selectman Marko moved to appoint Joseph Nelson as a member of the Solid Waste Disposal and Recycling Advisory Committee for a term of three years. Term expires on September 1, 2026, seconded by Selectman Morse. Motion carried unanimously.**

**Item #5 – Dianne Dawson – Volunteer Application – Energy Committee**

Selectman Marko called Dianne Dawson, of Goss Drive, to the podium. Ms. Dawson noted that she has unique experience that would be useful for the Energy Committee. She currently works for an electrical distribution company and would like to use her resources to help the Town. **Selectman Marko moved to appoint Dianne Dawson as a member of the Henniker Energy Committee for a term of three years. Term expires on September 1, 2026, seconded by Selectman Martin. Motion carried unanimously.**

**Selectman Marko moved to reappoint Tia Hooper to the Road Management Committee, seconded by Selectman Martin. Motion carried unanimously.**

Chairman Blomback revised the order of business items for courtesy to staff members presenting.

**NEW BUSINESS**

**Item #9 – Leo Aucoin – Henniker Highway Department – Bid Awards Small Equipment Trailer and Rubber Tired Backhoe**

Highway Superintendent Leo Aucoin shared that he received one bid for the Equipment Trailer, which came from Maurice’s Trailer Company for \$18,568.05. **Selectman Marko moved to accept this bid and authorize the Highway Superintendent to make the purchase, seconded by Selectman Martin. Motion carried unanimously.**

Supt. Aucoin shared that he received four bids for the Rubber Tired Backhoe. He recommended the Milton Cat bid; despite having a higher price tag. Supt. Aucoin noted that he prefers this machine, it is compatible with the equipment currently at the Highway Garage and comes with a more extensive warranty. Discussion ensued and the Selectboard asked many questions. After exhausting the other options, the Selectboard came to agree with Supt. Aucoin. **Selectman Marko moved to award the Backhoe bid to Milton Cat and allow the Superintendent to purchase Backhoe and Sweeper, seconded by Selectman Morse. Motion carried unanimously.**

**Selectman Marko moved to transfer the current Highway Caterpillar 420D to the Transfer Station upon commission of the new backhoe, seconded by Selectman Morse. Motion carried unanimously.**

**CONTINUED BUSINESS:**

**Item #7 – Monica Rico - Henniker Handmade and Homegrown request to expand event to parking lot.**

Monica Rico, of Bacon Road, came before the Selectboard in hopes of having an assembly permit for Henniker Handmade and Homegrown approved. Both the Fire and Rescue Chief expressed concerns about her initial plans, so she presented a new plan that complies with the Chiefs’ requests. Chairman Blomback noted that this event has been going on for many years, so there shouldn’t be much opposition. Selectman Marko noted that most of the Department Heads signed off on the previous plans. **Selectman Osgood moved to authorize Assembly Permit A 23-03 for Henniker Handmade and Homegrown, seconded by Selectman Marko. Motion carried unanimously.**

## DRAFT

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### **Item #6 – Wastewater NHDES Facility Assessment – Request to add position.**

Town Administrator Kendall recalled the discussion at the prior meeting where NHDES discussed adequate staffing at the Wastewater Department. Wastewater Superintendent Rich Slager is requesting authority to increase from three to four full time employees. The fourth position will be entry level, will greatly improve safety and timeliness of maintenance and inspections, and free up capacity for the Superintendent. TA Kendall also noted that it may be time to consider adjustments to the grade and step schedule for the Wastewater Department. She further shared that during the hiring process for the current open position, another candidate seemed like a good fit for the fourth position. Discussion ensued. The Selectboard discussed the fiscal impact of roughly \$85,000 to the wastewater budget.

Seeing Chazz Freeman, Wastewater Operator, in the audience the Selectboard asked for his input. Mr. Freeman shared that another employee would be a great help. He noted that currently he and the Superintendent have to alternate weekends off, but having another employee would allow for a rotating schedule which would free up the Superintendent for other tasks. Mr. Freeman also noted a daunting project of manhole inspection, which is currently impossible to start with the current staffing situation.

The Selectboard further discussed options, noting a possibility of hiring a part-time operator, borrowing employees from other Town departments, or hiring an outside contractor to complete the manhole inspection task. TA Kendall reminded the Selectboard of a tour of the Wastewater Treatment Plant taking place on Monday. **Selectman Martin moved to table the discussion until the next meeting, seconded by Selectman Morse. Motion carried unanimously.**

### **NEW BUSINESS**

#### **Item #8 – Transfer Station Asset Disposition Request**

Transfer Station Manager Marc Boisvert requests authorization to dispose of the following items to the State of NH White Farm for auction. Proceeds from auction to be deposited to General Fund Revenue Item Sale of Assets.

- 10 A/C units removed from Town Hall
- 1 Pallet non fire rated sound panels removed from Community Center
- 1 New Holland Skid Steer v 2000 with bucket and spare parts – replaced in 2022

**Selectman Marko moved to authorize the disposal of 10 A/C units, 1 Pallet non fire rated sound panels, 1 New Holland Skid Steer v 2000 with bucket and spare parts – replaced in 2022 to the State NH White Farm, seconded by Selectman Morse. Motion carried unanimously.**

### **TABLED BUSINESS**

- Policies
  - I.2 Certificate of Zoning Compliance – tabled 3/21/23
  - II.7 Budget Advisory committee Operation Policy – tabled 3/21/23
  - III.1, III.3, III.5, III.7, IV.5 and Personnel Policies – tabled 3/21/23
- Crosswalk on Main St – tabled 2022 pending CNHRPC review

There was no discussion on tabled business.

### **Past Meeting Minutes**

#### **Item #10 – Acceptance of Board of Selectmen meeting minutes March 21, 2023**

**Selectman Marko moved to approve these minutes, seconded by Selectman Morse. Motion carried unanimously.**

### **Communications**

**Item #11 – Town Administrator:** TA Kendall read from the report included in the agenda package.

**DRAFT**

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**Item #12 – Correspondence:** TA Kendall shared a letter from a resident who had requested that their information be removed from Town records. That cannot be done without court action.

**Item #13 – Selectmen Reports:**

Chairman Blomback reported that the Concert Committee is finalizing acts for the summer, and there is a Police Facility Assessment Committee meeting coming up, as well as an Economic Development Committee meeting.

Vice-Chairman Marko reported that the Planning Board meeting was interesting, sharing that they went on a site walk and approved a large solar array.

Selectman Martin had nothing to report.

Selectman Morse had nothing to report but noted meetings coming in the following week.

Selectman Osgood noted the upcoming Conservation Commission and Broadband Committee meetings.

**PUBLIC COMMENT #2:**

David Lovlien Jr., of Pembroke NH, shared that he is the newly elected Merrimack County Commissioner for District III. He wanted to inform the Selectboard that Merrimack County’s 200<sup>th</sup> anniversary is coming up in the fall, and Henniker residents are invited. Mr. Lovlien also shared that he would be happy to help however he can and noted that he can be available day or night.

**CONSENT AGENDA**

Selectman Osgood motioned to approve the Consent Agenda April 4, 2023, seconded by Selectman Martin. The motion passed, unanimously.

TA Kendall discussed an employee appreciation event with the Selectboard. The event is planned for the end of May, but specifics are not yet determined. She shared that she would be discuss further with the department heads.

**Selectman Osgood moved to adjourn at 8:03PM, seconded by Selectman Martin. The motion carried unanimously.**

Respectfully submitted,

Hank Bernstein  
Minute Taker

Minutes Approved:





Meeting: BOARD OF SELECTMEN

Date: April 4, 2023

\*PLEASE PRINT\*

Name

Address

Lori Marks

Henniker

Heidi Augusta

Weare Rd

Clare Freeman

Rumford

Cathy & Scott Doras

Henniker

Monica Reed

Henniker

"The only Henniker on Earth."



## Office of the Town Administrator

To: Board of Selectmen, employees, volunteers, and Town of Henniker  
From: Diane Kendall, Town Administrator  
Date: April 18, 2023  
**Ref: Town Administrator's Report**

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This report encompasses updates, activities, projects, and meetings April 2 to April 14, 2023.

The warm weather was a welcome visitor to the Town of Henniker this past week. With the close of winter we will begin spring clean-up, new projects, and road maintenance. We are preparing to put on our best for NEC Commencement May 5-6 and Memorial Day weekend. NEC will be repairing a stone wall that abuts Community Park and the Highway Department will partner with NEC to do work to alleviate stormwater run off at Community Park. The work will be done before summer activities begin.

On April 10<sup>th</sup> I toured the Wastewater Treatment Plant and Ramsdell Pump Station with the Selectboard and representatives from NHDES Wastewater Division and Underwood Engineering. Thank you to Rich Slager and Chaz Freeman for the thorough presentation. I attended NHDES Water Infrastructure Funding Workshops all week. The Selectboard can view the presentation slides on their shared drive. I learned about PFAS impacts, cyber-physical threats, wastewater sustainability, stormwater projects and funding opportunities. I also met with NHDES Wastewater Engineering Administrator Tracy Wood to hear about the funding process.

I attended the Economic Development Committee (EDC) Meeting. Central NH Regional Planning (CNHRPC) presented Henniker Main Street Alternatives Analysis Scope of Services. This scope of services is in response to a request from the Town of Henniker to provide planning assistance regarding the consideration of new sidewalk across Main Street. This study intends to seek public input on current conditions and needs of the Main Street corridor and evaluate options for making improvements that may better fit the needs of the community. A "no change" alternative and "new crossing" alternative will be presented among other options identified through public outreach and research on best practices. A range of issues from safety, parking, and economic development will be considered in the process.

CNHRPC is also accepting new projects for the Comprehensive Economic Development Strategy project priority list, known as the CEDS list. Sewer and Water projects are eligible for

the priority listing. The CEDS and list are planning processes that provides NH regions and communities with support by identifying projects that further local and regional economic goals, identify and make a case for funding. It can be helpful when seeking "earmark" support for federal funding. The EDC voted unanimously to submit a project nomination form for the WWTP upgrade identified in the WWTP 2019 Asset Management Report. I will provide administrative support and collaboration with CNHRPC.

New information has come to our attention that town ordinance Chapter 15 Assemblies, large is no longer adequate due to changes in NFPA and public safety standards for tents and crowds. Our office has been working with the Fire Chief to re-write and rename the ordinance as a "Special Event Permit". This has been a big undertaking and we anticipate presenting it to the Board of Selectmen for a first reading on May 3.

The Broadband Committee met with Hub66. Hub66 is a leading Internet Service Provider (ISP) that connects rural communities and businesses throughout New England with affordable, high-speed fiber-based Internet services. Their mission is to help close the Internet gap by providing access to underserved, traditionally hard-to-reach communities. They currently serve thousands of homes and businesses in NH, VT and MA. Local, fast, and committed, Hub66 is a great choice for residents, businesses, and municipalities alike.

Over the next month we will reconstitute the Joint Loss Management Committee (aka Safety Committee) and conduct a tour and safety assessment of the Transfer Station. I will also kickstart the Solid Waste Disposal and Recycling Committee by sharing current information and establishing a regular schedule of monthly meetings. I will release an RFP for the replacement of doors and repair of trim at the Community Center and seek Historic District Commission approval. The board should review the local ARPA funding request list and consider a special selectboard workshop to prioritize projects.

We ask for courtesy and patience from patrons using the Transfer Station. Without a scale, it is very difficult to standardize fees for construction debris that is not considered household trash. Our staff makes every effort to be fair, equitable and consistent in the application of fees. Patrons using the Transfer Station have noticed safety improvements. Chains have been installed across the access to the hopper. Patrons must hand unload regular household trash into the hopper. This might cause some inconvenience to patrons who previously backed trucks to unload trash, however the safety of our patrons and staff is paramount. We welcome patron input and seek volunteers to serve on the Henniker Solid Waste and Recycling Committee. Contact the Town Office for more information.

Please remember that it's time to renew your dog license with the Town Clerk!

There are several educational opportunities coming up for staff, volunteers, and elected officials. Please visit the [NHMA website calendar](#) for more information.

We would like to remind property owners seeking to build or renovate properties to call the Town Hall at 603-428-3221 for information about Building Permits. Property owners considering timber harvesting are encouraged to learn more about NH timber laws by accessing this link: [Guide to NH Timber Harvesting Laws](#).

State and NHMA:

- [NHMA NewsLink Your Source for Local Government Information](#)
- [2023 NHMA Legislative Bulletin 10 | New Hampshire Municipal Association \(nhmunicipal.org\)](#)
- [state aid to municipalities.pdf \(nhmunicipal.org\)](#)
- [NHMA Important Dates Calendar](#)
- [OSI Planning and Zoning Training | Planning Division | NH Office of Strategic Initiatives](#)
- [Town by Town Public Tax Rates](#)
- [2023 Local Officials Workshop](#)
- [Academy for Good Governance](#)
- [Events and Training](#)

Warm regards,

*Diane Kendall*

## WHAT IS THE CEDS?

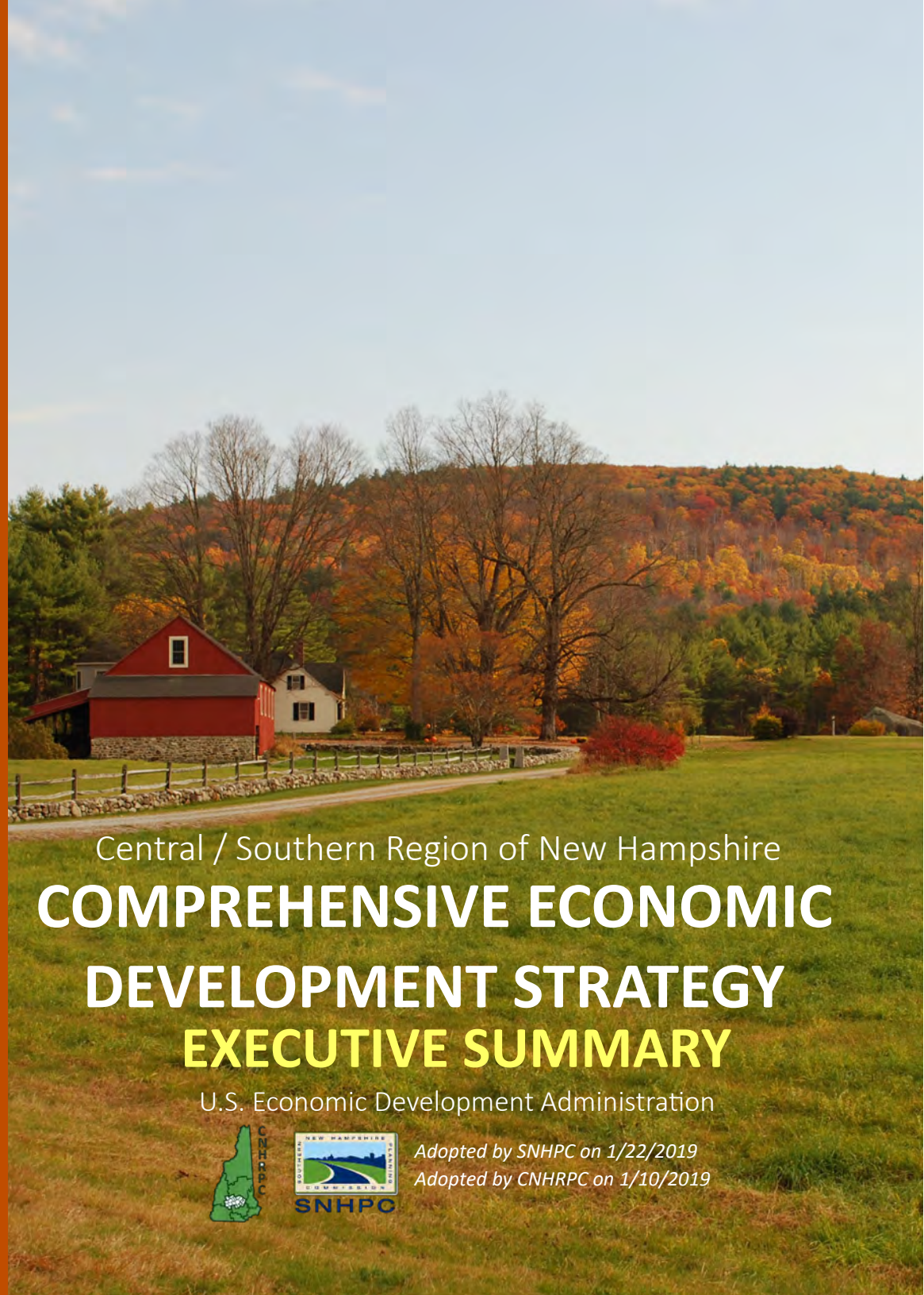
A CEDS is more than just another plan. It is designed to bring regional economic development to the forefront by building capacity to implement projects and initiatives at the local and regional levels that have been established through an agreed upon plan of action. It is also an important prerequisite to receive designation as an Economic Development District by the federal Economic Development Agency, enabling the region and its communities to be eligible for funding of certain projects.

## WHAT IS THE PLAN'S PURPOSE?

An important part of the CEDS development is to bring the public and private sectors together to review the regional economy, analyze and interpret pertinent data, with an eye towards developing recommendations that target investment priorities and projects to that will strengthen the regional economy.

## WHAT DOES THE CEDS ACCOMPLISH?

It builds on and supports other local and regional efforts and identifies key areas to focus economic development efforts. It's about identifying regional assets and challenges that will help us develop a shared region with better direct the use of limited funds to identified areas of need and prioritized projects and programs. All regions of the state have their own way of looking at issues such as physical assets and human capital, as well as programs and initiatives. By looking at the competitive advantages of the region, aligning public and private investments, and using the best available data to provide stakeholders with sufficient information to make well-informed decisions, the CEDS can advance and increase the economic competitiveness of the region.



Central / Southern Region of New Hampshire  
**COMPREHENSIVE ECONOMIC  
DEVELOPMENT STRATEGY  
EXECUTIVE SUMMARY**

U.S. Economic Development Administration



*Adopted by SNHPC on 1/22/2019  
Adopted by CNHRPC on 1/10/2019*





## Our Vision

***“Continue to support and encourage a diversified economy in the region that recognizes the need to maintain a balance between attracting new investment, supporting local businesses, fostering local entrepreneurship, and strengthening the region’s key industries. The region’s quality of life will be enhanced by maintaining the region’s rural character in balance with identifying and promoting projects for funding that strengthens the regional economy and workforce that leads to job creation and enhancement.”***

## HOW WAS THE CEDS CREATED?

SNHPC and CNHRPC worked collaboratively to pull together economic development leaders, public officials, community leaders, private individuals, and representatives of workforce development boards, institutions of higher education, and minority and labor groups from the 26 communities within the boundary of the CEDS region. This group, the CEDS Strategy Committee, focused their efforts on discussion and information sharing on opportunities to create an economic roadmap to diversify and strengthen the regional economy.

## WHAT DOES THE PLAN INCLUDE?

- ✓ The Project List, Goals and Objectives, and the Performance Measures
- ✓ Data Analysis, an identification of the region’s Economic Strengths, Weaknesses, Opportunities and Threats (SWOT) , Industry Cluster Analysis., and the Regional Profile
- ✓ Technical Data (located in the Appendix), Partners and Funding information and other Development Considerations

## HOW CAN I GET MORE INFORMATION?

Looking for more information? Want to learn how to participate? Contact your Regional Planning Commission:



**Central NH Regional Planning Commission**  
(603) 226-6020  
[cnhrpc.org](http://cnhrpc.org)



**Southern NH Planning Commission**  
(603) 669-4664  
[snhpc.org](http://snhpc.org)

# CNHRPC & SNHPC COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDs)

## 2023 CEDs New Project Nomination Form

Please complete and return this form by email by April 21, 2023 to:

Vincent Pagano, Regional Planner, Central NH Regional Planning Commission, 28 Commercial Street, Suite 3, Concord NH 03301

**Email:** [vpagano@cnhrpc.org](mailto:vpagano@cnhrpc.org) **Phone:** 603-226-6020, Ext. 108

**PROJECT NAME/TITLE:**

Date:

**Community Sponsor/Lead Organization:**

Project Sponsor Contact Person:

Address:

Phone:

E-Mail:

### **1. PROJECT DESCRIPTION:**

Please provide a brief description of the project purpose and scope of work, including the projected project timeline, from start to finish (if in phases, please show start/end for each phase). Attach map if possible.

### **2. IS THIS A NEW PROJECT?**

Y/N: Yes

No

### **3. IS THIS AN EXISTING PROJECT IN THE CEDs THAT IS BEING RESUBMITTED?**

Y/N: Yes

No

# CNHRPC & SNHPC COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDS)

## 4. IF THIS IS AN EXISTING PROJECT, PLEASE PROVIDE RELEVANT UPDATES (SCHEDULE, SCOPE OF WORK, BUDGET)

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## 5. TOTAL ESTIMATED PROJECT COST (if in phases, please show cost by phase):

Funding partners:

	Amount:
	Amount:
	Amount:
	Amount:

## 6. LINKAGE TO CEDS GOALS: The CEDS Strategy Committee has developed a series of overall regional goals.

NOTE: every project must be tied to one or more of the CEDS Goals.

CEDS Goal
<b>GOAL 1:</b> Maintain the Region's quality of life as an attractive place for living, working and recreating.
<b>GOAL 2:</b> Develop, maintain and strengthen adequate hard and soft infrastructure for business development.
<b>GOAL 3:</b> Promote the region.
<b>GOAL 4:</b> Identify support for implementing the CEDS.
<b>GOAL 5:</b> Streamline local governmental processes and create a business friendly environment.
<b>GOAL 6:</b> Business promotion and development.
Other Considerations
Regional Significance
Short-Term Readiness (12 to 18 months to complete)
Intermediate Readiness (19 months to 4 years to complete)
Long-Term Readiness (more than 4 years to complete)

<p><b>PROJECT BENEFITS:</b> Describe how this project will meet one or more of the goals of the CEDS.</p> <ul style="list-style-type: none"> <li>- Goal 1:</li> <li>- Goal 2:</li> <li>- Goal 3:</li> <li>- Goal 4:</li> <li>- Goal 5:</li> <li>- Goal 6:</li> </ul>
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# CNHRPC & SNHPC COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDS)

## 7. PROJECT READINESS:

*Project Readiness (Is the project part of a local and/or regional plan and effort, and has it been endorsed by local and regional bodies and advocacy groups? That is, did you build your case about the importance of this project to many constituents like economic development council/committee, planning board, other local groups? Is it part of a regional plan? Is it part of a master plan or other planning document?)*

**Name/Signature of Applicant:**

**Date:**

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# **March 2023 Department Reports**

**Assessing Department**

**Building Department**

**Finance March Budget V Actual**

**Fire Department**

**Highway Department**

**Human Services Department**

**Police Department – February 2023**

**Town Clerk/Tax Collector**

**Transfer Station**

**Wastewater Treatment Plant**

# **MEMORANDUM**

Helga Winn, Assessing Technician  
18 Depot Hill Road  
Henniker, NH 03242  
Phone 603-428-3221 x 101 ≈≈ Fax 603-428-4366  
[helga.winn@henniker.org](mailto:helga.winn@henniker.org)

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TO: Diane Kendall, Town Administrator  
DATE: April 12, 2023  
RE: Monthly Report

## Assessing Report for March 2023

- Monthly maintenance of new deeds, address changes, and GIS updates.
- Permit tracking in Avitar as needed.
- Timber and Gravel course attended by Helga & Hank.
- Exemptions and Credits course attended by Helga.
- Ongoing compilation and review of abatement, new exemption/credit applications and renewals.
- Ongoing notifications sent to taxpayers with approved/denied exemptions/credits/abatements.
- DRA field review of 2022 permits ongoing.
- Updated new address assignment questions with E911.
- Three 2023 Intents To Excavate approved.
- One new 2023 Intent To Excavate received.
- Two 2022 excavation bills and warrant issued.
- One 2022 Report Of Cut received.
- Four abatement applications denied.
- Four abatement applications approved.



Monthly Building Department Report  
March 2023

TO: Diane Kendall, Town Administrator

FROM: Hank Bernstein, Land Use Assistant

The following is a record of permits, certificates of occupancy, inspections and revenue collected for the month listed above.

Permits /COs/Inspections	Quantity	Revenue
Building Permits - Residential	5	\$695.69
Building Permits - Commercial	0	\$0.00
Electrical Permits	3	\$150.00
Plumbing Permits	3	\$150.00
Mechanical Permits	5	\$300.00
Demolition Permits	0	\$0.00
Driveway Permits	0	\$0.00
Trench Permits	0	\$0.00
Sign Permits	0	\$0.00
Assembly Permits	2	\$0.00
Raffle Permits	1	\$0.00
Tent Permits	0	\$0.00
Hawk & Peddler	0	\$0.00
Certificates of Occupancy	0	\$0.00
Inspections Performed	18	
<b>Total</b>		<b>\$1295.69</b>

Town building rental/use:

Town Buildings	Rented/Reserved	Revenue
Community Center (upstairs)	1	N/C for Henniker Rotary
Grange (Does not include Caseworker & CAP)	4	N/C for AA
	Food Pantry open 2x week	Food Pantry- permanent
	2	\$50.00
Bandstand/Community Park	0	

Respectfully submitted,  
*Hank Bernstein*

**Town of Henniker, NH**  
Permits Issued March 2023

Date In	Owner	Address	Map/Lot	Type	Description	Contractor		Fees	Issued
3/10/2023	Danis, Todd	9 Goodwin Rd Unit B	9-592-A	Plumbing	Plumbing for new home	Wade Nault		\$50.00	3/13/2023
3/10/2023	Danis, Keith	9 Goodwin Rd Unit A	9-592-A	Mechanical	Propane install to new house	Wade Nault		\$50.00	3/13/2023
3/10/2023	Danis, Keith	9 Goodwin Rd Unit A	9-592-A	Plumbing	Plumbing for new home	Wade Nault		\$50.00	3/13/2023
3/10/2023	Danis, Todd	9 Goodwin Rd Unit B	9-592-A	Mechanical	Propane install to new house	Wade Nault		\$50.00	3/13/2023
3/10/2023	Simeone, David	231 Highland Drive	9-554-32	Building	Solar Array	Granite State Solar	\$50,388.00	\$213.69	3/13/2023
3/10/2023	Simeone, David	231 Highland Drive	9-554-32	Electrical	Solar Array	Granite State Solar		\$50.00	3/13/2023
3/13/2023	Walka, Marie	41 Wood Hill Village Rd	6-305-E3	Building	Egress Replacement	NH Capital Region Habitat for Humanity	\$8,500.00	\$84.00	3/13/2023
3/15/2023	Chambers, William	51 Hall Ave		Raffle	50/50 Raffle and Standard Raffle	White Birch		\$0.00	3/15/2023
3/17/2023	Danis, Todd and Keith	9 Goodwin Rd	9-592-A	Electrical	wire two new modular homes	Dana Pellerin		\$50.00	3/17/2023
3/20/2023	Broussard, John & Susan (Bradford, C	497 Bacon Rd	4-355-A3	Building	Finish loft above garage, add stair case into house	Absolute Framing Solutions		\$194.00	3/21/2023
3/20/2023	New England College	98 Bridge Street	5D-418		Commencement	NEC			3/24/2023
3/22/2023	Grady Family Revoc. Trust (Skip Grady	1112 Quaker Street	10-721-X	Building	2 Story Sunroom addition	by owner	\$80,000.00	\$154.00	3/24/2023
3/22/2023	Scott, Gordon	136 Mathews Rd	10-708	Mechanical	Boiler and piping	Sam Harding		\$50.00	3/24/2023
3/22/2023	Scott, Gordon	136 Mathews Rd	10-708	Plumbing	Bath/Kitchen/laundry and gas stove	Sam Harding		\$50.00	3/24/2023
3/22/2023	Bodine, Wilhelmina	9 Crescent St	5D-225	Building	Art Studio renovations	Bob Boucher	\$12,125.00	\$50.00	3/24/2023
3/24/2023	Rico, Monica	57 Main Street			Henniker Handmade and Home Grown	Rico, Monica			4/4/2023
3/24/2023	Heidi J. Aucoin Revocable Trust	2260 Weare Rd	12-744	Mechanical	Propane Tank Exchange	Irving Energy		\$50.00	3/28/2023
3/29/2023	Bodine, Wilhelmina	9 Crescent St	5D-225	Electrical	Wire Art Studio	Preferred Electrical Services LLC		\$50.00	3/29/2023
3/30/2023	Caleb Henniker LTD Partnership	171 Rush Rd	2-103-A1	Mechanical	Ideal Combi Boiler	Nick Terry		\$100.00	3/31/2023

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

Balance As of 03/31/2023

GL Number	Description	2023 Original Budget	2023 Amended Budget	YTD ACTIVITY	Encumbrance 03/31/2023	Available Balance 03/31/2023	% Bdgt Remain
<b>Fund: 01 GENERAL FUND</b>							
<b>Department: 4130 EXECUTIVE</b>							
01-4130-4110-000	WAGES HEALTH OFFICER	5,000.00	5,000.00	1,547.52	0.00	3,452.48	69.05
01-4130-4111-000	WAGES BOS CLERK	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00
01-4130-4130-000	SALARIES BOS	7,500.00	7,500.00	750.00	0.00	6,750.00	90.00
01-4130-4131-000	SALARIES TREASURER	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00
01-4130-4132-000	SALARIES DEP TREAS.	100.00	100.00	0.00	0.00	100.00	100.00
01-4130-4133-000	TRUSTEES WAGES	900.00	900.00	0.00	0.00	900.00	100.00
01-4130-4220-000	FICA/MEDICARE	1,186.00	1,186.00	175.81	0.00	1,010.19	85.18
01-4130-4330-000	TUITUIN REIMBURSE	7,500.00	7,500.00	0.00	0.00	7,500.00	100.00
01-4130-4350-000	DRUG/ALCOHOL TESTING	3,000.00	3,000.00	363.00	0.00	2,637.00	87.90
01-4130-4610-000	SELECTMEN EXPENSE	1,500.00	1,500.00	405.00	0.00	1,095.00	73.00
01-4130-4613-000	HEALTH OFFICER EXP	500.00	500.00	0.00	0.00	500.00	100.00
01-4130-4614-000	LOSS PREVENTION	300.00	300.00	0.00	0.00	300.00	100.00
01-4130-4615-000	HISTORIC DISTRICT	1,250.00	1,250.00	0.00	0.00	1,250.00	100.00
01-4130-4616-000	CRANEY TOWER SITE	250.00	250.00	0.00	0.00	250.00	100.00
Total Dept 4130 - EXECUTIVE		31,686.00	31,686.00	3,241.33	0.00	28,444.67	89.77
<b>Department: 4140 TOWN CLERK</b>							
01-4140-4111-000	WAGES DEPUTY	23,230.00	23,230.00	5,466.96	0.00	17,763.04	76.47
01-4140-4130-000	WAGES	34,633.00	34,633.00	10,441.82	0.00	24,191.18	69.85
01-4140-4140-000	OVERTIME	1,000.00	1,000.00	309.13	0.00	690.87	69.09
01-4140-4211-000	BENEFIT INSURANCE	14,080.00	14,080.00	2,867.91	0.00	11,212.09	79.63
01-4140-4220-000	FICA/MEDICARE	4,388.00	4,388.00	1,213.58	0.00	3,174.42	72.34
01-4140-4230-000	RETIREMENT	8,214.00	8,214.00	1,203.77	0.00	7,010.23	85.34
01-4140-4240-000	TRAINING/SEMINARS	900.00	900.00	0.00	0.00	900.00	100.00
01-4140-4560-000	DUES/MEMBERSHIPS	40.00	40.00	40.00	0.00	0.00	0.00
01-4140-4570-000	ADVERTISING	200.00	200.00	225.00	0.00	(25.00)	(12.50)
01-4140-4620-000	OFFICE SUPPLIES	1,400.00	1,400.00	124.96	0.00	1,275.04	91.07
01-4140-4625-000	POSTAGE	2,400.00	2,400.00	16.72	0.00	2,383.28	99.30
01-4140-4637-000	MILEAGE	550.00	550.00	0.00	0.00	550.00	100.00
01-4140-4805-000	EQUIP MAINT/REPAIR	2,300.00	2,300.00	2,262.64	0.00	37.36	1.62
01-4140-4814-000	PHOTOCOPY EXPENSE	490.00	490.00	0.00	0.00	490.00	100.00
01-4140-4832-000	ANIMAL LICENSES	450.00	450.00	336.78	0.00	113.22	25.16
Total Dept 4140 - TOWN CLERK		94,275.00	94,275.00	24,509.27	0.00	69,765.73	74.00
<b>Department: 4141 ELECTIONS</b>							
01-4141-4120-000	WAGES	4,000.00	4,000.00	291.50	0.00	3,708.50	92.71
01-4141-4220-000	FICA/MEDICARE	0.00	0.00	14.54	0.00	(14.54)	0.00
01-4141-4570-000	ADVERTISING	200.00	200.00	30.00	0.00	170.00	85.00
01-4141-4620-000	OFFICE SUPPLIES	100.00	100.00	0.00	0.00	100.00	100.00
01-4141-4625-000	POSTGE	20.00	20.00	11.15	0.00	8.85	44.25
01-4141-4690-000	ELECTION EXPENSE	500.00	500.00	0.00	0.00	500.00	100.00
01-4141-4740-000	EQUIPMENT PURCHASE	100.00	100.00	0.00	0.00	100.00	100.00
01-4141-4802-000	BALLOTS	1,600.00	1,600.00	1,884.64	0.00	(284.64)	(17.79)
01-4141-4803-000	VOTING BOOTH MAINT.	100.00	100.00	0.00	0.00	100.00	100.00
Total Dept 4141 - ELECTIONS		6,620.00	6,620.00	2,231.83	0.00	4,388.17	66.29
<b>Department: 4142 TAX MAP</b>							
01-4142-4312-000	CARTOGRAPHER	2,400.00	2,400.00	2,400.00	0.00	0.00	0.00
01-4142-4400-000	DIGITAL MAPPING	2,300.00	2,300.00	575.00	0.00	1,725.00	75.00
01-4142-4550-000	PRINTING	250.00	250.00	0.00	0.00	250.00	100.00

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

Balance As of 03/31/2023

GL Number	Description	2023 Original Budget	2023 Amended Budget	YTD ACTIVITY	Encumbrance 03/31/2023	Available Balance 03/31/2023	% Bdgt Remain
<b>Fund: 01 GENERAL FUND</b>							
<b>Department: 4142 TAX MAP</b>							
Total Dept 4142 - TAX MAP		4,950.00	4,950.00	2,975.00	0.00	1,975.00	39.90
<b>Department: 4150 TOWN OFFICE</b>							
01-4150-4110-000	WAGES FT	361,088.00	361,088.00	85,922.07	0.00	275,165.93	76.20
01-4150-4112-000	WAGES PT	27,476.00	27,476.00	6,674.65	0.00	20,801.35	75.71
01-4150-4211-000	BENEFIT INSURANCES	84,410.00	84,410.00	21,123.69	0.00	63,286.31	74.97
01-4150-4220-000	FICA/MEDICARE	29,276.00	29,276.00	6,924.09	0.00	22,351.91	76.35
01-4150-4230-000	RETIREMENT	50,442.00	50,442.00	8,644.27	0.00	41,797.73	82.86
01-4150-4240-000	TRAINING/SEMINARS	1,225.00	1,225.00	105.87	0.00	1,119.13	91.36
01-4150-4301-000	CONSULT/AUDITORS	16,000.00	16,000.00	8,300.00	0.00	7,700.00	48.13
01-4150-4312-000	CONSULT/ASSESSOR	40,000.00	40,000.00	3,275.00	0.00	36,725.00	91.81
01-4150-4341-000	TELEPHONE CHGS	6,500.00	6,500.00	1,931.56	0.00	4,568.44	70.28
01-4150-4409-000	CUSTODIAL SERVICE	16,860.00	16,860.00	2,601.08	0.00	14,258.92	84.57
01-4150-4410-000	ELECTRICITY	4,000.00	4,000.00	1,162.52	0.00	2,837.48	70.94
01-4150-4411-000	HEAT	9,597.00	9,597.00	1,725.22	0.00	7,871.78	82.02
01-4150-4412-000	WATER/SEWER	1,136.00	1,136.00	327.60	0.00	808.40	71.16
01-4150-4414-000	ALARM MONITOR	1,775.00	1,775.00	0.00	0.00	1,775.00	100.00
01-4150-4429-000	MEDICAL SUPPLIES	200.00	200.00	0.00	0.00	200.00	100.00
01-4150-4430-000	BLD REPAIR/MAINT	2,900.00	2,900.00	1,371.80	0.00	1,528.20	52.70
01-4150-4434-000	CUSTODIAL SUPPLIES	1,600.00	1,600.00	38.49	0.00	1,561.51	97.59
01-4150-4450-000	GRANGE ELECTRIC	1,750.00	1,750.00	332.76	0.00	1,417.24	80.99
01-4150-4451-000	COMMUNITY CTR ELEC	5,371.00	5,371.00	1,756.59	0.00	3,614.41	67.29
01-4150-4452-000	GRANGE WATER/SEWER	808.00	808.00	163.80	0.00	644.20	79.73
01-4150-4453-000	COMM CTR WTR/SEWER	1,000.00	1,000.00	163.80	0.00	836.20	83.62
01-4150-4454-000	GRANGE ALARM	10,078.00	10,078.00	0.00	0.00	10,078.00	100.00
01-4150-4455-000	COMM CTR ALARM	575.00	575.00	0.00	0.00	575.00	100.00
01-4150-4456-000	GRANGE HEAT	2,888.00	2,888.00	1,478.80	0.00	1,409.20	48.80
01-4150-4457-000	COMM CTR HEAT	425.00	425.00	624.72	0.00	(199.72)	(46.99)
01-4150-4458-000	GRANGE MAINTENANCE	854.00	854.00	281.00	0.00	573.00	67.10
01-4150-4459-000	COMM CTR MAINTENCE	1,500.00	1,500.00	938.60	0.00	561.40	37.43
01-4150-4460-000	GRANGE TELEPHONE	1,320.00	1,320.00	311.10	0.00	1,008.90	76.43
01-4150-4461-000	COMM CTR TELEPHONE	1,635.00	1,635.00	473.45	0.00	1,161.55	71.04
01-4150-4550-000	PRINTING	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00
01-4150-4552-000	TOWN REPORT	2,680.00	2,680.00	2,873.00	0.00	(193.00)	(7.20)
01-4150-4560-000	DUES/MEMBERSHIP	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00
01-4150-4570-000	ADVERTISING	1,800.00	1,800.00	240.00	0.00	1,560.00	86.67
01-4150-4620-000	OFFICE SUPPLIES	5,500.00	5,500.00	1,517.08	0.00	3,982.92	72.42
01-4150-4625-000	POSTAGE	7,200.00	7,200.00	1,717.09	0.00	5,482.91	76.15
01-4150-4637-000	MILEAGE	2,000.00	2,000.00	298.46	0.00	1,701.54	85.08
01-4150-4670-000	BOOKS	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00
01-4150-4740-000	EQUIPMENT PURCHASE	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00
01-4150-4810-000	CMPTR LICENSE MAINT	71,672.00	71,672.00	25,819.91	0.00	45,852.09	63.97
01-4150-4815-000	COPIER LEASE	1,545.00	1,545.00	191.06	0.00	1,353.94	87.63
01-4150-4820-000	COPIER MAINTENANCE	0.00	0.00	191.06	0.00	(191.06)	0.00
01-4150-4825-000	COUNTY REGISTRY	700.00	700.00	20.63	0.00	679.37	97.05
01-4150-4827-000	LEIN RESEARCH	4,300.00	4,300.00	(2,767.42)	0.00	7,067.42	164.36
01-4150-4835-000	WEB SITE EXPENSES	4,887.00	4,887.00	0.00	0.00	4,887.00	100.00
Total Dept 4150 - TOWN OFFICE		790,173.00	790,173.00	186,753.40	0.00	603,419.60	76.37
<b>Department: 4151 TAX COLLECTOR</b>							

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

Balance As of 03/31/2023

GL Number	Description	2023 Original Budget	2023 Amended Budget	YTD ACTIVITY	Encumbrance 03/31/2023	Available Balance 03/31/2023	% Bdgt Remain
<b>Fund: 01 GENERAL FUND</b>							
<b>Department: 4151 TAX COLLECTOR</b>							
01-4151-4111-000	WAGES DEPUTY	23,230.00	23,230.00	5,468.06	0.00	17,761.94	76.46
01-4151-4130-000	WAGES	34,633.00	34,633.00	10,441.27	0.00	24,191.73	69.85
01-4151-4140-000	OVERTIME	1,000.00	1,000.00	308.92	0.00	691.08	69.11
01-4151-4211-000	BENEFIT INS	14,080.00	14,080.00	1,911.94	0.00	12,168.06	86.42
01-4151-4220-000	FICA/MEDICARE	4,388.00	4,388.00	1,213.65	0.00	3,174.35	72.34
01-4151-4230-000	RETIREMENT	8,214.00	8,214.00	1,203.77	0.00	7,010.23	85.34
01-4151-4240-000	TRAINING/SEMINAR	900.00	900.00	60.00	0.00	840.00	93.33
01-4151-4560-000	DUES/MEMBERSHIP	40.00	40.00	0.00	0.00	40.00	100.00
01-4151-4570-000	ADVERTISING	200.00	200.00	0.00	0.00	200.00	100.00
01-4151-4620-000	OFFICE SUPPLIES	1,300.00	1,300.00	83.46	0.00	1,216.54	93.58
01-4151-4625-000	POSTAGE	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00
01-4151-4637-000	MILEAGE	350.00	350.00	0.00	0.00	350.00	100.00
01-4151-4814-000	PHOTOCOPY EXP	490.00	490.00	0.00	0.00	490.00	100.00
01-4151-4825-000	COUNTY REGISTRY	700.00	700.00	167.86	0.00	532.14	76.02
Total Dept 4151 - TAX COLLECTOR		94,525.00	94,525.00	20,858.93	0.00	73,666.07	77.93
<b>Department: 4153 LEGAL</b>							
01-4153-4320-000	LEGAL FEES	20,000.00	20,000.00	5,217.50	0.00	14,782.50	73.91
Total Dept 4153 - LEGAL		20,000.00	20,000.00	5,217.50	0.00	14,782.50	73.91
<b>Department: 4191 PLANNING</b>							
01-4191-4110-000	WAGES	1,500.00	1,500.00	33.86	0.00	1,466.14	97.74
01-4191-4220-000	FICA/MEDICARE	115.00	115.00	2.59	0.00	112.41	97.75
01-4191-4240-000	TRAINING/SEMIARS	250.00	250.00	0.00	0.00	250.00	100.00
01-4191-4390-000	CONSULTING FEES	21,450.00	21,450.00	3,165.25	0.00	18,284.75	85.24
01-4191-4560-000	DUES/MEMBERSHIPS	5,964.00	5,964.00	5,670.00	0.00	294.00	4.93
01-4191-4570-000	ADVERTISING	1,000.00	1,000.00	50.00	0.00	950.00	95.00
01-4191-4620-000	OFFICE SUPPLIES	300.00	300.00	0.00	0.00	300.00	100.00
01-4191-4625-000	POSTAGE	100.00	100.00	0.00	0.00	100.00	100.00
01-4191-4901-000	ESCROW ACCT EXPENSES	0.00	0.00	618.00	0.00	(618.00)	0.00
Total Dept 4191 - PLANNING		30,679.00	30,679.00	9,539.70	0.00	21,139.30	68.90
<b>Department: 4192 ZONING</b>							
01-4192-4110-000	WAGES	600.00	600.00	0.00	0.00	600.00	100.00
01-4192-4220-000	FICA/MEDICARE	46.00	46.00	0.00	0.00	46.00	100.00
01-4192-4390-000	CONSULTANT	3,000.00	3,000.00	233.75	0.00	2,766.25	92.21
01-4192-4391-000	LEGAL	800.00	800.00	0.00	0.00	800.00	100.00
01-4192-4570-000	ADVERTISING	300.00	300.00	0.00	0.00	300.00	100.00
01-4192-4620-000	OFFICE SUPPLIES	225.00	225.00	0.00	0.00	225.00	100.00
01-4192-4625-000	POSTAGE	300.00	300.00	0.00	0.00	300.00	100.00
Total Dept 4192 - ZONING		5,271.00	5,271.00	233.75	0.00	5,037.25	95.57
<b>Department: 4195 CEMETERIES</b>							
01-4195-4650-000	GROUND MAINT	11,780.00	11,780.00	0.00	0.00	11,780.00	100.00
01-4195-4655-000	STONE REPAIR	2,750.00	2,750.00	0.00	0.00	2,750.00	100.00
01-4195-4657-000	TREE REMOVAL	6,800.00	6,800.00	0.00	0.00	6,800.00	100.00
Total Dept 4195 - CEMETERIES		21,330.00	21,330.00	0.00	0.00	21,330.00	100.00
<b>Department: 4196 INSURANCE</b>							
01-4196-4520-000	WORKERS COMPENSATION	49,724.00	49,724.00	0.00	0.00	49,724.00	100.00
01-4196-4522-000	GENERAL LIABILITY	103,918.00	103,918.00	0.00	0.00	103,918.00	100.00



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GL Number	Description	2023 Original Budget	2023 Amended Budget	YTD ACTIVITY	Encumbrance 03/31/2023	Available Balance 03/31/2023	% Bdgt Remain
<b>Fund: 01 GENERAL FUND</b>							
<b>Department: 4196 INSURANCE</b>							
01-4196-4523-000	UNEMPLOYMENT INS	973.00	973.00	0.00	0.00	973.00	100.00
01-4196-4524-000	DEDUCTIBLE	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00
Total Dept 4196 - INSURANCE		156,615.00	156,615.00	0.00	0.00	156,615.00	100.00
<b>Department: 4197 MUNICIPAL DUES</b>							
01-4197-4560-000	MEMBERSHIPS	4,157.00	4,157.00	4,052.00	0.00	105.00	2.53
Total Dept 4197 - MUNICIPAL DUES		4,157.00	4,157.00	4,052.00	0.00	105.00	2.53
<b>Department: 4210 POLICE</b>							
01-4210-4109-000	WAGES CLERICAL	72,812.00	72,812.00	12,361.68	0.00	60,450.32	83.02
01-4210-4110-000	WAGES FT	658,684.00	658,684.00	132,231.31	0.00	526,452.69	79.92
01-4210-4111-000	WAGES SPECIAL OFFICERS	40,000.00	40,000.00	174.60	0.00	39,825.40	99.56
01-4210-4112-000	DETAIL WAGES (REVENUE)	1.00	1.00	1,070.64	0.00	(1,069.64)	(106,964.00)
01-4210-4120-000	PARKING ENFORCEMENT	9,709.00	9,709.00	0.00	0.00	9,709.00	100.00
01-4210-4121-000	CROSSING GUARDS	7,920.00	7,920.00	2,068.00	0.00	5,852.00	73.89
01-4210-4140-000	WAGES OT	25,000.00	25,000.00	11,705.50	0.00	13,294.50	53.18
01-4210-4211-000	BENEFIT INSURANCE	196,689.00	196,689.00	36,131.07	0.00	160,557.93	81.63
01-4210-4220-000	FICA/MEDICARE	19,499.00	19,499.00	3,102.62	0.00	16,396.38	84.09
01-4210-4230-000	RETIREMENT	229,826.00	229,826.00	30,403.59	0.00	199,422.41	86.77
01-4210-4240-000	TRAINING/LICENSE	5,000.00	5,000.00	2,495.32	0.00	2,504.68	50.09
01-4210-4241-000	TRAINING/AMMUNITION	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00
01-4210-4291-000	UNIFORMS	8,000.00	8,000.00	86.36	0.00	7,913.64	98.92
01-4210-4320-000	PROSECUTING ATTN	12,023.00	12,023.00	0.00	0.00	12,023.00	100.00
01-4210-4341-000	TELEPHONE	10,500.00	10,500.00	1,855.13	0.00	8,644.87	82.33
01-4210-4342-000	DISPATCH TELEPHONE	700.00	700.00	326.45	0.00	373.55	53.36
01-4210-4391-000	TOWING	500.00	500.00	0.00	0.00	500.00	100.00
01-4210-4392-000	ASSESSMENT CENTER	0.00	0.00	1,150.00	0.00	(1,150.00)	0.00
01-4210-4394-000	MERR COUNTY DISPATCH	43,849.00	43,849.00	0.00	0.00	43,849.00	100.00
01-4210-4410-000	ELECTRICITY	6,526.00	6,526.00	1,033.42	0.00	5,492.58	84.16
01-4210-4411-000	HEAT	4,300.00	4,300.00	1,939.46	0.00	2,360.54	54.90
01-4210-4412-000	WATER/SEWER	900.00	900.00	163.80	0.00	736.20	81.80
01-4210-4430-000	BLDING REPAIR/MAINT.	4,000.00	4,000.00	2,793.00	0.00	1,207.00	30.18
01-4210-4431-000	CUSTODIAN	8,640.00	8,640.00	1,440.00	0.00	7,200.00	83.33
01-4210-4550-000	PRINTING	500.00	500.00	0.00	0.00	500.00	100.00
01-4210-4560-000	DUES/MEMBERSHIPS	3,500.00	3,500.00	100.00	0.00	3,400.00	97.14
01-4210-4620-000	OFFICE SUPPLIES	4,000.00	4,000.00	540.90	0.00	3,459.10	86.48
01-4210-4625-000	POSTAGE	600.00	600.00	265.00	0.00	335.00	55.83
01-4210-4635-000	VEHICLE FUEL	14,500.00	14,500.00	3,048.92	0.00	11,451.08	78.97
01-4210-4637-000	BLOOD TEST MILEAGE	1,250.00	1,250.00	0.00	0.00	1,250.00	100.00
01-4210-4660-000	VEHICLE REPAIR/MAINT	7,500.00	7,500.00	1,312.03	0.00	6,187.97	82.51
01-4210-4661-000	VEHICLE TIRES	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
01-4210-4662-000	VEHICLE PARTS/ACCESS	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
01-4210-4670-000	BOOKS/PERIODICALS	350.00	350.00	0.00	0.00	350.00	100.00
01-4210-4740-000	EQUIPMENT PURCHASE	0.00	0.00	0.00	127,588.00	(127,588.00)	100.00
01-4210-4805-000	EQUIPMENT MAINTENANCE	26,600.00	26,600.00	3,200.00	0.00	23,400.00	87.97
01-4210-4814-000	PHOTOCOPY EXPENSE	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00
01-4210-4840-000	COMMUNICATON REPAIR	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00
Total Dept 4210 - POLICE		1,435,378.00	1,435,378.00	250,998.80	127,588.00	1,056,791.20	82.51
<b>Department: 4214 FIRE &amp; RESCUE</b>							

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<b>Fund: 01 GENERAL FUND</b>							
<b>Department: 4214 FIRE &amp; RESCUE</b>							
01-4214-4110-000	FULL TIME WAGES	130,827.00	130,827.00	32,426.79	0.00	98,400.21	75.21
01-4214-4111-000	PART TIME WAGES	380,227.00	380,227.00	73,951.54	0.00	306,275.46	80.55
01-4214-4140-000	OVER TIME WAGES	15,000.00	15,000.00	7,044.16	0.00	7,955.84	53.04
01-4214-4211-000	BENEFIT INSURANCE	31,569.00	31,569.00	6,819.78	0.00	24,749.22	78.40
01-4214-4220-000	FICA/MEDICARE	31,147.00	31,147.00	6,543.21	0.00	24,603.79	78.99
01-4214-4230-000	RETIREMENT	46,183.00	46,183.00	6,428.90	0.00	39,754.10	86.08
01-4214-4341-000	TELEPHONE	10,353.00	10,353.00	2,179.76	0.00	8,173.24	78.95
01-4214-4350-000	MEDICAL/HEP B	500.00	500.00	0.00	0.00	500.00	100.00
01-4214-4394-000	DISPATCH FEES	47,259.00	47,259.00	47,259.00	0.00	0.00	0.00
01-4214-4410-000	ELECTRICITY	10,500.00	10,500.00	1,834.21	0.00	8,665.79	82.53
01-4214-4411-000	HEAT	6,000.00	6,000.00	2,161.64	0.00	3,838.36	63.97
01-4214-4412-000	WATER	1,600.00	1,600.00	929.34	0.00	670.66	41.92
01-4214-4430-000	BLDING MAINTENANCE	12,500.00	12,500.00	4,383.28	0.00	8,116.72	64.93
01-4214-4610-000	OFFICE SUPPLIES	6,000.00	6,000.00	2,211.54	0.00	3,788.46	63.14
01-4214-4690-000	SUPPLIES OTHER	2,800.00	2,800.00	66.80	0.00	2,733.20	97.61
Total Dept 4214 - FIRE & RESCUE		732,465.00	732,465.00	194,239.95	0.00	538,225.05	73.48
<b>Department: 4215 RESCUE</b>							
01-4215-4111-000	WAGES	26,500.00	26,500.00	6,190.47	0.00	20,309.53	76.64
01-4215-4220-000	FICA/MEDICARE	2,019.00	2,019.00	473.54	0.00	1,545.46	76.55
01-4215-4240-000	TRAINING/LICENSE	8,750.00	8,750.00	267.49	0.00	8,482.51	96.94
01-4215-4635-000	VEHICLE FUEL	12,000.00	12,000.00	788.00	0.00	11,212.00	93.43
01-4215-4660-000	VEHICLE REPAIR/MAINT	14,000.00	14,000.00	2,678.35	0.00	11,321.65	80.87
01-4215-4680-000	MEDICAL SUPPLIES	12,000.00	12,000.00	389.15	0.00	11,610.85	96.76
01-4215-4740-000	EQUIPMENT PURCHASE	18,400.00	18,400.00	3,206.85	0.00	15,193.15	82.57
01-4215-4750-000	COMMUNICATION EQUIP	8,490.00	8,490.00	0.00	1,403.69	7,086.31	100.00
01-4215-4887-000	INTERCEPTOR FEES	2,000.00	2,000.00	550.00	0.00	1,450.00	72.50
01-4215-4888-000	CRSH BILLING FEES	20,000.00	20,000.00	1,644.96	0.00	18,355.04	91.78
Total Dept 4215 - RESCUE		124,159.00	124,159.00	16,188.81	1,403.69	106,566.50	86.96
<b>Department: 4220 FIRE</b>							
01-4220-4111-000	WAGES	68,727.00	68,727.00	16,918.22	0.00	51,808.78	75.38
01-4220-4220-000	FICA/MEDICARE	5,258.00	5,258.00	1,294.24	0.00	3,963.76	75.39
01-4220-4240-000	TRAINING/SEMINARS	6,502.00	6,502.00	1,045.00	0.00	5,457.00	83.93
01-4220-4635-000	VEHICLE FUEL	6,500.00	6,500.00	838.24	0.00	5,661.76	87.10
01-4220-4660-000	VEHICLE REPAIR/MAINT.	20,000.00	20,000.00	152.26	0.00	19,847.74	99.24
01-4220-4690-000	SUPPLIES OTHER	2,125.00	2,125.00	45.97	0.00	2,079.03	97.84
01-4220-4740-000	EQUIPMENT PURCHASES	27,985.00	27,985.00	260.68	0.00	27,724.32	99.07
01-4220-4740-001	ARPA - INFLATABLE BOAT	0.00	0.00	0.00	16,803.00	(16,803.00)	100.00
01-4220-4750-000	COMMUNICATION EQUIPMENT	11,030.00	11,030.00	681.44	0.00	10,348.56	93.82
01-4220-4805-000	EQUIPMENT REPAIR/MAINT.	14,270.00	14,270.00	3,273.38	0.00	10,996.62	77.06
01-4220-4900-000	CSWW HYDRANT RENTAL	3,950.00	3,950.00	0.00	0.00	3,950.00	100.00
Total Dept 4220 - FIRE		166,347.00	166,347.00	24,509.43	16,803.00	125,034.57	85.27
<b>Department: 4240 CODE</b>							
01-4240-4110-000	WAGES	23,775.00	23,775.00	5,507.00	0.00	18,268.00	76.84
01-4240-4220-000	FICA/MEDICARE	1,818.00	1,818.00	421.28	0.00	1,396.72	76.83
01-4240-4341-000	TELEPHONE	600.00	600.00	96.98	0.00	503.02	83.84
01-4240-4411-000	CONSULTING FEES/FORESTER	600.00	600.00	0.00	0.00	600.00	100.00
01-4240-4560-000	DUES/MEMBERSHIPS	200.00	200.00	0.00	0.00	200.00	100.00

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<b>Fund: 01 GENERAL FUND</b>							
<b>Department: 4240 CODE</b>							
01-4240-4635-000	VEHICLE FUEL/MILEAGE	2,400.00	2,400.00	100.00	0.00	2,300.00	95.83
01-4240-4670-000	BOOKS/PERIODICAL	600.00	600.00	0.00	0.00	600.00	100.00
Total Dept 4240 - CODE		29,993.00	29,993.00	6,125.26	0.00	23,867.74	79.58
<b>Department: 4290 EMERGENCY MANAGEMENT</b>							
01-4290-4110-000	WAGES	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00
01-4290-4220-000	FICA	92.00	92.00	0.00	0.00	92.00	100.00
Total Dept 4290 - EMERGENCY MANAGEMENT		1,292.00	1,292.00	0.00	0.00	1,292.00	100.00
<b>Department: 4311 HIGHWAY</b>							
01-4311-4110-000	WAGES FT	338,065.00	338,065.00	78,003.24	0.00	260,061.76	76.93
01-4311-4120-000	WAGES PT	25,000.00	25,000.00	12,032.50	0.00	12,967.50	51.87
01-4311-4140-000	WAGES OT	56,160.00	56,160.00	32,070.55	0.00	24,089.45	42.89
01-4311-4211-000	BENEFIT INSURANCES	116,278.00	116,278.00	24,962.70	0.00	91,315.30	78.53
01-4311-4220-000	FICA/MEDICARE	31,083.00	31,083.00	9,096.24	0.00	21,986.76	70.74
01-4311-4230-000	RETIREMENT	55,014.00	55,014.00	9,140.05	0.00	45,873.95	83.39
01-4311-4235-000	ADVERTISING	250.00	250.00	50.00	0.00	200.00	80.00
01-4311-4240-000	TRAINING/LICENSE	250.00	250.00	0.00	0.00	250.00	100.00
01-4311-4291-000	UNIFORMS	7,000.00	7,000.00	1,126.51	0.00	5,873.49	83.91
01-4311-4341-000	TELEPHONE	4,000.00	4,000.00	838.72	0.00	3,161.28	79.03
01-4311-4410-000	ELECTRICITY	4,200.00	4,200.00	1,534.81	0.00	2,665.19	63.46
01-4311-4411-000	HEAT	8,500.00	8,500.00	3,964.33	0.00	4,535.67	53.36
01-4311-4412-000	WATER/SEWER	3,000.00	3,000.00	942.22	0.00	2,057.78	68.59
01-4311-4414-000	ALARM	1,500.00	1,500.00	898.00	0.00	602.00	40.13
01-4311-4430-000	BUILDING MAINTENANCE	8,000.00	8,000.00	2,846.06	0.00	5,153.94	64.42
01-4311-4560-000	DUES/MEMBERSHIP	50.00	50.00	0.00	0.00	50.00	100.00
01-4311-4620-000	OFFICE SUPPLIES	1,200.00	1,200.00	530.53	0.00	669.47	55.79
01-4311-4635-000	FUEL GASOLINE	5,000.00	5,000.00	854.31	0.00	4,145.69	82.91
01-4311-4636-000	FUEL DIESEL	90,000.00	90,000.00	20,119.34	0.00	69,880.66	77.65
01-4311-4637-000	MILEAGE	4,200.00	4,200.00	680.00	0.00	3,520.00	83.81
01-4311-4660-000	VEHICLE REPAIR/MAINT	20,000.00	20,000.00	1,459.97	0.00	18,540.03	92.70
01-4311-4661-000	VEHICLE TIRES	10,000.00	10,000.00	6,120.20	0.00	3,879.80	38.80
01-4311-4662-000	VEHICLE PARTS/ACCESS	26,000.00	26,000.00	15,927.13	0.00	10,072.87	38.74
01-4311-4689-000	SUPPLIES OTHER	1,000.00	1,000.00	492.14	0.00	507.86	50.79
01-4311-4740-000	EQUIPMENT	4,000.00	4,000.00	1,240.82	0.00	2,759.18	68.98
01-4311-4805-000	EQUIP MAINT/REPAIR	40,000.00	40,000.00	17,869.89	0.00	22,130.11	55.33
01-4311-4840-000	COMM EQUIP MAINT.	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00
Total Dept 4311 - HIGHWAY		861,750.00	861,750.00	242,800.26	0.00	618,949.74	71.82
<b>Department: 4312 HIGHWAY &amp; STREETS</b>							
01-4312-4711-000	GRAVEL	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00
01-4312-4712-000	SAND	7,000.00	7,000.00	0.00	0.00	7,000.00	100.00
01-4312-4713-000	SALT	158,000.00	158,000.00	110,032.64	0.00	47,967.36	30.36
01-4312-4806-000	BRIDGE REPAIR	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00
01-4312-4884-000	ROADSIDE MAINT.	27,500.00	27,500.00	0.00	0.00	27,500.00	100.00
01-4312-4885-000	ROAD REPAIRS	80,000.00	80,000.00	20,758.92	0.00	59,241.08	74.05
01-4312-4886-000	SIGNS/GUARDRAIL	13,500.00	13,500.00	0.00	0.00	13,500.00	100.00
01-4312-4887-000	STRIPE/SWEEP	7,000.00	7,000.00	0.00	0.00	7,000.00	100.00
01-4312-4888-000	CULVERTS/DRAINS	24,000.00	24,000.00	0.00	0.00	24,000.00	100.00
01-4312-4889-000	TREES	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00

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GL Number	Description	2023 Original Budget	2023 Amended Budget	YTD ACTIVITY	Encumbrance 03/31/2023	Available Balance 03/31/2023	% Bdgt Remain
<b>Fund: 01 GENERAL FUND</b>							
<b>Department: 4312 HIGHWAY &amp; STREETS</b>							
01-4312-4904-000	CHIP SEAL/CRACK SEAL	80,000.00	80,000.00	0.00	0.00	80,000.00	100.00
01-4312-4905-000	ENGINEER&DESIGN	7,500.00	7,500.00	0.00	0.00	7,500.00	100.00
01-4312-4906-000	ROAD CONSTRUCT	250,000.00	250,000.00	0.00	0.00	250,000.00	100.00
Total Dept 4312 - HIGHWAY & STREETS		697,500.00	697,500.00	130,791.56	0.00	566,708.44	81.25
<b>Department: 4316 STREET LIGHTS</b>							
01-4316-4410-000	ELECTRICITY	13,500.00	13,500.00	1,773.87	0.00	11,726.13	86.86
Total Dept 4316 - STREET LIGHTS		13,500.00	13,500.00	1,773.87	0.00	11,726.13	86.86
<b>Department: 4324 SOLID WASTE</b>							
01-4324-4110-000	WAGES FT	146,882.00	146,882.00	37,591.46	0.00	109,290.54	74.41
01-4324-4111-000	WAGES PT	24,450.00	24,450.00	6,439.14	0.00	18,010.86	73.66
01-4324-4140-000	OT	10,000.00	10,000.00	2,965.50	0.00	7,034.50	70.35
01-4324-4211-000	BENEFIT INSURANCES	14,811.00	14,811.00	2,630.79	0.00	12,180.21	82.24
01-4324-4220-000	FICA/MEDICARE	13,796.00	13,796.00	3,575.66	0.00	10,220.34	74.08
01-4324-4230-000	RETIREMENT	14,066.00	14,066.00	2,071.76	0.00	11,994.24	85.27
01-4324-4240-000	TRAINING/LICENSE	900.00	900.00	375.00	0.00	525.00	58.33
01-4324-4291-000	UNIFORMS	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00
01-4324-4341-000	TELEPHONE	2,440.00	2,440.00	257.23	0.00	2,182.77	89.46
01-4324-4355-000	HOUSE HAZ WASTE	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00
01-4324-4410-000	ELECTRICITY	9,500.00	9,500.00	2,237.53	0.00	7,262.47	76.45
01-4324-4414-000	ALARM	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00
01-4324-4430-000	BLD REPAIR	41,805.00	41,805.00	882.00	0.00	40,923.00	97.89
01-4324-4434-000	RECYCLING BLDING	5,000.00	5,000.00	797.46	0.00	4,202.54	84.05
01-4324-4560-000	DUES/MEMBERSHIPS	350.00	350.00	362.88	0.00	(12.88)	(3.68)
01-4324-4620-000	OFFICE SUPPLIES	350.00	350.00	89.95	0.00	260.05	74.30
01-4324-4635-000	VEHICLE FUEL	7,000.00	7,000.00	2,256.34	0.00	4,743.66	67.77
01-4324-4637-000	MILEAGE	650.00	650.00	100.87	0.00	549.13	84.48
01-4324-4660-000	VEHICLE REPAIR	9,000.00	9,000.00	173.32	0.00	8,826.68	98.07
01-4324-4689-000	SUPPLIES OTHER	300.00	300.00	0.00	0.00	300.00	100.00
01-4324-4805-000	EQUIP MAINT/REPAIR	21,000.00	21,000.00	1,498.79	0.00	19,501.21	92.86
01-4324-4855-000	SAFETY SUPPLIES	1,500.00	1,500.00	113.84	0.00	1,386.16	92.41
01-4324-4901-000	FREON, GLASS, CMPTR	7,500.00	7,500.00	256.50	0.00	7,243.50	96.58
01-4324-4902-000	TRANSPORTATION	22,000.00	22,000.00	4,275.00	0.00	17,725.00	80.57
01-4324-4903-000	TIPPING FEE	140,000.00	140,000.00	26,909.00	0.00	113,091.00	80.78
01-4324-4904-000	LANDSCAPING	8,500.00	8,500.00	0.00	0.00	8,500.00	100.00
01-4324-4905-000	MONITORING WELLS	15,000.00	15,000.00	3,800.00	0.00	11,200.00	74.67
01-4324-4906-000	DEMOLITION DISPOSE	43,000.00	43,000.00	4,404.00	0.00	38,596.00	89.76
Total Dept 4324 - SOLID WASTE		584,000.00	584,000.00	104,064.02	0.00	479,935.98	82.18
<b>Department: 4414 ANIMAL CONTROL</b>							
01-4414-4111-000	WAGES	5,860.00	5,860.00	360.00	0.00	5,500.00	93.86
01-4414-4220-000	FICA/MEDICARE	448.00	448.00	27.54	0.00	420.46	93.85
01-4414-4240-000	TRAINING	350.00	350.00	0.00	0.00	350.00	100.00
01-4414-4291-000	UNIFORMS	150.00	150.00	0.00	0.00	150.00	100.00
01-4414-4343-000	ANIMAL RESCUE	700.00	700.00	0.00	0.00	700.00	100.00
01-4414-4637-000	MILEAGE	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00
01-4414-4740-000	EQUIPMENT	100.00	100.00	0.00	0.00	100.00	100.00
01-4414-4840-000	RADIO PAGER	600.00	600.00	0.00	0.00	600.00	100.00
Total Dept 4414 - ANIMAL CONTROL		9,408.00	9,408.00	387.54	0.00	9,020.46	95.88

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<b>Fund: 01 GENERAL FUND</b>							
<b>Department: 4442 WELFARE</b>							
01-4442-4111-000	DIRECTOR WAGES	11,094.00	11,094.00	2,730.00	0.00	8,364.00	75.39
01-4442-4220-000	DIRECTOR FICA/MEDICARE	848.00	848.00	208.85	0.00	639.15	75.37
01-4442-4620-000	OFFICE SUPPLIES	500.00	500.00	0.00	0.00	500.00	100.00
01-4442-4689-000	DIRECTOR EXPENSES	150.00	150.00	149.99	0.00	0.01	0.01
01-4442-4907-000	GENERAL ASSISTANCE	2,500.00	2,500.00	670.39	0.00	1,829.61	73.18
01-4442-4910-000	ASSIST ELECTRICITY	3,000.00	3,000.00	274.22	0.00	2,725.78	90.86
01-4442-4911-000	ASSIST HEAT	10,000.00	10,000.00	2,530.70	0.00	7,469.30	74.69
01-4442-4912-000	ASSIST FOOD	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
01-4442-4913-000	ASSIST RENT	46,408.00	46,408.00	11,734.00	0.00	34,674.00	74.72
01-4442-4914-000	MEDICAL	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00
Total Dept 4442 - WELFARE		80,000.00	80,000.00	18,298.15	0.00	61,701.85	77.13
<b>Department: 4520 ATHLETIC</b>							
01-4520-4240-000	MINUTE TAKER/WEBSITE	1,225.00	1,225.00	25.50	0.00	1,199.50	97.92
01-4520-4521-000	SWIMMING	2,450.00	2,450.00	0.00	0.00	2,450.00	100.00
01-4520-4605-000	SOFTBALL	4,050.00	4,050.00	0.00	0.00	4,050.00	100.00
01-4520-4740-000	MEDICAL	620.00	620.00	0.00	0.00	620.00	100.00
01-4520-4741-000	BASEBALL EXP	9,750.00	9,750.00	1,026.00	0.00	8,724.00	89.48
01-4520-4742-000	SOCCER	10,050.00	10,050.00	48.63	0.00	10,001.37	99.52
01-4520-4743-000	BASKETBALL	4,500.00	4,500.00	3,175.00	0.00	1,325.00	29.44
Total Dept 4520 - ATHLETIC		32,645.00	32,645.00	4,275.13	0.00	28,369.87	86.90
<b>Department: 4550 LIBRARY</b>							
01-4550-4110-000	WAGES	0.00	0.00	44,647.07	0.00	(44,647.07)	0.00
01-4550-4211-000	BENEFIT INSURANCE	0.00	0.00	4,774.89	0.00	(4,774.89)	0.00
01-4550-4220-000	FICA/MEDICARE	0.00	0.00	3,378.92	0.00	(3,378.92)	0.00
01-4550-4230-000	RETIREMENT	0.00	0.00	1,739.40	0.00	(1,739.40)	0.00
01-4550-4413-000	HEAT FUEL	0.00	0.00	2,358.40	0.00	(2,358.40)	0.00
01-4550-4956-000	APPROPRIATION	242,210.00	242,210.00	0.00	0.00	242,210.00	100.00
Total Dept 4550 - LIBRARY		242,210.00	242,210.00	56,898.68	0.00	185,311.32	76.51
<b>Department: 4583 PATRIOTIC PURPOSES</b>							
01-4583-4610-000	PATRIOTIC PURPOSES	3,173.00	3,173.00	0.00	0.00	3,173.00	100.00
Total Dept 4583 - PATRIOTIC PURPOSES		3,173.00	3,173.00	0.00	0.00	3,173.00	100.00
<b>Department: 4589 BAND</b>							
01-4589-4111-000	CONCERT SERIES	5,500.00	5,500.00	0.00	0.00	5,500.00	100.00
01-4589-4115-000	CONCERT ADVERTISING	875.00	875.00	0.00	0.00	875.00	100.00
01-4589-4120-000	CONCERT MUSIC LICENSE'S	725.00	725.00	0.00	0.00	725.00	100.00
01-4589-4689-000	CONCERT SUPPLIES OTHER	95.00	95.00	0.00	0.00	95.00	100.00
Total Dept 4589 - BAND		7,195.00	7,195.00	0.00	0.00	7,195.00	100.00
<b>Department: 4611 CONSERVATION</b>							
01-4611-4112-000	MINUTE TAKER	465.00	465.00	101.58	0.00	363.42	78.15
01-4611-4220-000	FICA/MEDICARE	0.00	0.00	7.77	0.00	(7.77)	0.00
01-4611-4240-000	TRAINING	420.00	420.00	0.00	0.00	420.00	100.00
01-4611-4560-000	DUES/MEMBERSHIP	345.00	345.00	0.00	0.00	345.00	100.00
01-4611-4620-000	OFFICE SUPPLIES	25.00	25.00	0.00	0.00	25.00	100.00
01-4611-4951-000	PUBLIC AWARENESS	235.00	235.00	0.00	0.00	235.00	100.00
01-4611-4952-000	LAKE MONITOR	1,400.00	1,400.00	0.00	0.00	1,400.00	100.00

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<b>Fund: 01 GENERAL FUND</b>							
<b>Department: 4611 CONSERVATION</b>							
	Total Dept 4611 - CONSERVATION	2,890.00	2,890.00	109.35	0.00	2,780.65	96.22
<b>Department: 4652 COMMUNITY CAP PROGRAM</b>							
01-4652-4610-000	COMMUNITY CAP PROGRAM	14,000.00	14,000.00	0.00	0.00	14,000.00	100.00
	Total Dept 4652 - COMMUNITY CAP PROGRAM	14,000.00	14,000.00	0.00	0.00	14,000.00	100.00
<b>Department: 4659 WHITE BIRCH CENTER</b>							
01-4659-4612-000	WHITE BIRCH CENTER	65,000.00	65,000.00	16,249.98	0.00	48,750.02	75.00
	Total Dept 4659 - WHITE BIRCH CENTER	65,000.00	65,000.00	16,249.98	0.00	48,750.02	75.00
<b>Department: 4711 DEBT SERICE PRINCIPAL</b>							
01-4711-4940-000	PRINCIPAL	130,163.00	130,163.00	0.00	0.00	130,163.00	100.00
	Total Dept 4711 - DEBT SERICE PRINCIPAL	130,163.00	130,163.00	0.00	0.00	130,163.00	100.00
<b>Department: 4721 DEBT SERVICE INTEREST</b>							
01-4721-4940-000	INTEREST	19,039.00	19,039.00	525.00	0.00	18,514.00	97.24
	Total Dept 4721 - DEBT SERVICE INTEREST	19,039.00	19,039.00	525.00	0.00	18,514.00	97.24
<b>Department: 4723 DEBT SERVICE TAN</b>							
01-4723-4940-000	TAN INTEREST	13,500.00	13,500.00	(195.83)	0.00	13,695.83	101.45
	Total Dept 4723 - DEBT SERVICE TAN	13,500.00	13,500.00	(195.83)	0.00	13,695.83	98.55
<b>Department: 4900 WARRANT ARTICLES</b>							
01-4900-4005-000	ROAD IMPROVEMENTS	130,000.00	130,000.00	0.00	0.00	130,000.00	100.00
	Total Dept 4900 - WARRANT ARTICLES	130,000.00	130,000.00	0.00	0.00	130,000.00	100.00
<b>Department: 4902 WARRANT ARTICLES</b>							
01-4902-4015-000	2022 WWTP UPGRADE	0.00	0.00	2,800.00	0.00	(2,800.00)	0.00
01-4902-4023-011	2023 HIGHWAY BACKHOE	205,000.00	205,000.00	0.00	0.00	205,000.00	100.00
01-4902-4023-013	2023 HIGHWAY EQUIP TRAILER	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00
01-4902-4023-014	2023 AMBULANCE CAB/CHASSIS	64,000.00	64,000.00	0.00	0.00	64,000.00	100.00
01-4902-4023-015	2023 TRANSFER TRASH TRUCK	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00
	Total Dept 4902 - WARRANT ARTICLES	339,000.00	339,000.00	2,800.00	0.00	336,200.00	99.17
<b>Department: 4903 WARRANT ARTICLES</b>							
01-4903-4020-000	LIBRARY MASONRY - MOOSE PLATE	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00
01-4903-4038-000	ETF TECHNOLOGY	0.00	0.00	2,000.00	0.00	(2,000.00)	0.00
01-4903-4041-000	ARPA MONEY SPENT	0.00	0.00	0.00	21,803.00	(21,803.00)	100.00
	Total Dept 4903 - WARRANT ARTICLES	20,000.00	20,000.00	2,000.00	21,803.00	(3,803.00)	90.00
<b>Department: 4915 CAPITAL RESERVE</b>							
01-4915-4003-000	ETF - TOWN OWNED BUILDING	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00
01-4915-4890-000	CRF - AMBULANCE	80,000.00	80,000.00	0.00	0.00	80,000.00	100.00
01-4915-4891-000	CRF - WWTP	75,000.00	75,000.00	0.00	0.00	75,000.00	100.00
01-4915-4892-000	ETF - POLICE BUILDING	75,000.00	75,000.00	0.00	0.00	75,000.00	100.00
01-4915-4893-000	ETF - FIRE/RESCUE BUILDING	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00
01-4915-4894-000	CRF - TRANSFER STATION	30,000.00	30,000.00	0.00	0.00	30,000.00	100.00
01-4915-4895-000	CRF - FIRE EQUIPMENT	100,000.00	100,000.00	0.00	0.00	100,000.00	100.00
01-4915-4896-000	CRF - REVALUATION	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00
01-4915-4897-000	CRF - HIGHWAY EQUIP	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00
01-4915-4899-000	ETF - LIBRARY ACCESS & SAFETY	53,000.00	53,000.00	0.00	0.00	53,000.00	100.00
01-4915-4901-000	ETF - ROAD MAINTENANCE	700,000.00	700,000.00	0.00	0.00	700,000.00	100.00

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<b>Fund: 01 GENERAL FUND</b>							
<b>Department: 4915 CAPITAL RESERVE</b>							
01-4915-4902-000	ETF - TOWN TECHNOLOGY	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
01-4915-4903-000	ETF - PARKS	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
01-4915-4904-000	ETF - POLICE EQUIPMENT	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00
01-4915-4990-000	CRF - BRIDGE REPAIR	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00
Total Dept 4915 - CAPITAL RESERVE		1,403,000.00	1,403,000.00	0.00	0.00	1,403,000.00	100.00
Fund 01 - GENERAL FUND:							
TOTAL EXPENDITURES		8,417,888.00	8,417,888.00	1,332,452.67	167,597.69	6,917,837.64	



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<b>Fund: 03 WASTEWATER TREATMENT PLANT</b>							
03-4326-4110-000	WAGES FT	218,360.00	218,360.00	29,713.62	0.00	188,646.38	86.39
03-4326-4130-000	COMM/TREAS/ACCTNG	2,435.00	2,435.00	0.00	0.00	2,435.00	100.00
03-4326-4140-000	WAGES OT	7,249.00	7,249.00	2,968.46	0.00	4,280.54	59.05
03-4326-4210-000	BENEFIT INSURANCES	60,073.00	60,073.00	14,537.66	0.00	45,535.34	75.80
03-4326-4220-000	FICA/MEDICARE	16,920.00	16,920.00	2,428.82	0.00	14,491.18	85.65
03-4326-4230-000	RETIREMENT	31,484.00	31,484.00	2,828.99	0.00	28,655.01	91.01
03-4326-4240-000	TRAINING/LICENSE	1,200.00	1,200.00	75.00	0.00	1,125.00	93.75
03-4326-4291-000	UNIFORMS	1,071.00	1,071.00	0.00	0.00	1,071.00	100.00
03-4326-4301-000	ACCOUNTING	990.00	990.00	0.00	0.00	990.00	100.00
03-4326-4341-000	TELEPHONE	4,536.00	4,536.00	498.80	0.00	4,037.20	89.00
03-4326-4408-000	ELECTRICITY PUMP STATION	3,640.00	3,640.00	1,080.23	0.00	2,559.77	70.32
03-4326-4409-000	ELECTRICITY	51,674.00	51,674.00	12,766.22	0.00	38,907.78	75.29
03-4326-4410-000	ELEC MAPLE STREET	1,357.00	1,357.00	567.44	0.00	789.56	58.18
03-4326-4411-000	HEAT BELT PRESS BLDING	6,910.00	6,910.00	2,076.52	0.00	4,833.48	69.95
03-4326-4412-000	WATER	24,170.00	24,170.00	12,344.70	0.00	11,825.30	48.93
03-4326-4413-000	HEAT PLANT	10,056.00	10,056.00	1,958.84	0.00	8,097.16	80.52
03-4326-4414-000	ALARM SERVICE	812.00	812.00	0.00	0.00	812.00	100.00
03-4326-4415-000	PROPANE	1,699.00	1,699.00	630.83	0.00	1,068.17	62.87
03-4326-4430-000	BUILDING REPAIR/MAINT	2,040.00	2,040.00	50.00	0.00	1,990.00	97.55
03-4326-4520-000	WORKERS COMP INSURANCE	2,869.00	2,869.00	0.00	0.00	2,869.00	100.00
03-4326-4521-000	GENERAL LIAB INS.	11,610.00	11,610.00	100.00	0.00	11,510.00	99.14
03-4326-4550-000	PRINTING	200.00	200.00	343.62	0.00	(143.62)	(71.81)
03-4326-4560-000	DUES/MEMBERSHIPS	215.00	215.00	0.00	0.00	215.00	100.00
03-4326-4620-000	OFFICE SUPPLIES	885.00	885.00	0.00	0.00	885.00	100.00
03-4326-4625-000	POSTAGE	585.00	585.00	0.00	0.00	585.00	100.00
03-4326-4635-000	VEHICLE FUEL	1,300.00	1,300.00	338.18	0.00	961.82	73.99
03-4326-4650-000	LAWN TRACTOR REPAIR	600.00	600.00	0.00	0.00	600.00	100.00
03-4326-4660-000	VEHICLE REPAIR	200.00	200.00	0.00	0.00	200.00	100.00
03-4326-4662-000	VEHICLE PARTS/ACCESSORIES	200.00	200.00	0.00	0.00	200.00	100.00
03-4326-4689-000	SUPPLIES OTHER	2,780.00	2,780.00	0.00	0.00	2,780.00	100.00
03-4326-4741-000	TOOL PURCHASES	400.00	400.00	137.37	0.00	262.63	65.66
03-4326-4805-000	EQUIPMENT REPAIR/MAINT.	34,390.00	34,390.00	5,769.39	0.00	28,620.61	83.22
03-4326-4810-000	COMPUTER REPAIR/MAINT.	300.00	300.00	0.00	0.00	300.00	100.00
03-4326-4855-000	SAFETY SUPPLIES	2,046.00	2,046.00	855.00	0.00	1,191.00	58.21
03-4326-4860-000	LAB REPAIR/MAINTENANCE	4,055.00	4,055.00	1,003.00	0.00	3,052.00	75.27
03-4326-4862-000	IN HOUSE LAB	6,764.00	6,764.00	4,107.09	0.00	2,656.91	39.28
03-4326-4864-000	OUTSIDE LAB	5,328.00	5,328.00	135.00	0.00	5,193.00	97.47
03-4326-4869-000	SLUDGE PROCESSING	11,167.00	11,167.00	0.00	0.00	11,167.00	100.00
03-4326-4870-000	SLUDGE DISPOSAL EXPENSE	40,060.00	40,060.00	10,673.79	0.00	29,386.21	73.36
03-4326-4871-000	GRIT DISPOSAL	2,700.00	2,700.00	0.00	0.00	2,700.00	100.00
03-4326-4875-000	COLLECTION SYSTEM	28,864.00	28,864.00	0.00	0.00	28,864.00	100.00
03-4326-4940-000	DEBT SERVICE	38,240.00	38,240.00	787.50	0.00	37,452.50	97.94
03-4326-4988-000	PH ADJUSTMENT	30,624.00	30,624.00	8,214.00	0.00	22,410.00	73.18
03-4326-4990-000	CAPITAL RESERVE	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00
<b>Fund 03 - WASTEWATER TREATMENT PLANT:</b>							
<b>TOTAL EXPENDITURES</b>		<b>723,058.00</b>	<b>723,058.00</b>	<b>116,990.07</b>	<b>0.00</b>	<b>606,067.93</b>	

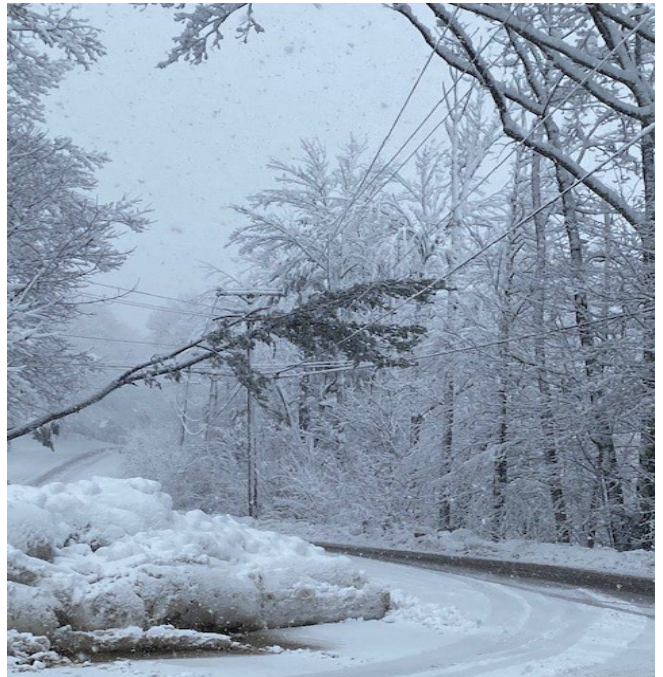




The month of March 2023 consisted of 33 calls for Henniker Fire Department. The calls ranged from the following :

- 4 Fire Alarm Activations
- 7 EMS Assists
- 5 Motor Vehicle Accidents
- 1 Outside Fire
- 1 Building Fires
- 11 Trees/Wires
- 1 Co calls
- 3 Smoke in Building

This month's training consisted of what tools and procedures to take and follow at a building fire.



Thank you,

Chief Morse

3/31/2023

To Town Administrator Diane Kendall and Henniker Board of Selectmen,

The month of March had plenty of snow, nearing fifty inches of snowfall. Highway kept busy plowing, sanding, sidewalks, and downtown snow removal. Between storms while the roads were somewhat dry, we laid gravel over many of the dirt roads they were inflicted with potholes and soft conditions from the constant changing weather. Due to the weather this winter, the dirt roads took a beating this year with lots of deep potholes.

As of March 31, 2023, we have received 1,389 Tons out of the 2000 tons that we budget for, of road salt and have a full bin, with hopes that we are nearing the end. We are currently servicing equipment in the shop, and chipping roadside tree limbs, remnants of the last storm. The frost is starting to release so we have the road grader out on warmer days tuning up areas that are soft enough to grade.

Leo Aucoin  
Superintendent  
Henniker Highway

Henniker Human Service Department – Monthly Report  
March 2023

Total encounters 30

- Categories of requests for assistance
  - 3 Housing issues
  - 8 Rent request
  - 3 Utilities and fuel still following up on CAP assistance
  - 1 NH department of Health and Human Services
    - Sign up / redetermination.
  - 1 SSA assistance with client
  - 6 Assistance with outside agency applications
  - 0 Budgeting sessions
  - 0 Homelessness
  - 0 Domestic violence
  - 6 household Information and referral
  - 14 Vouchers approved.

Concerns

Elderly homeowners having financial difficulty.

Client issue working with food pantry.

Submitted Carol Conforti-Adams

# HENNIKER POLICE DEPARTMENT

## Memo

**To: Diane Kendall**

**From: Chief Matthew French**

**Date: April 12, 2023**

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February 2023 summary.

Officers engaged in a pursuit at the end of January, the incident started in Concord where the vehicle fled from Concord Police. Our officers attempted to stop it in Henniker, however they cut off the pursuit due to high speed. The vehicle was stopped in Hillsboro where the driver was arrested for DUI, Reckless, disobeying an officer. As a part of the investigation Sgt Mitchell obtained a search warrant and conducted a search of the vehicles data/GPS system and determined the vehicles route of travel and speeds which peaked at 147 mph.

There were 12 arrests which include, operating with a suspended license, Aggravated DUI, DUI Reckless operation, driving without a valid license, simple assault, disorderly conduct, disobeying an officer, simple assault, Burglary/receiving stolen property warrant and 2 people for warrants from other jurisdictions.

We had 737 Calls for Service (594 in 2022, 716 in 2221) which include

15 MV Crashes	18 Assist Rescue/Fire
2 Hit and Run crashes	1 Missing Person
22 Motor vehicle complaints	31 Suspicious person/vehicles
160 MV stops	2 Welfare Check
16 Directed Patrols	3 Psychological Problem
12 Disabled MV/Assist Motorist	3 Suicidal Person
4 Road Hazard	5 Animal Complaints
1 Domestic Disturbance	23 Alarm Calls/911 Hangup
1 Serve DV Order	157 Building/Business checks
4 Assaults	116 Vacant House checks
4 Thefts	13 Parking tickets
16 Follow ups	3 Juvenile matter
6 Return phone call	6 Walk and Talk
15 Assist Citizen	
14 Assist Other agencies	

**MEMORANDUM**

To: Diane Kendall, Town Administrator  
From: Deborah C. Aucoin – Town Clerk/Tax Collector  
Date: April 14, 2023  
Subject: Town Clerk/Tax Collector Report as of 03/31/2023

**PROPERTY TAXES**

Total Committed 2022	\$15,460,954.00
Uncollected	\$ 296,300.68

**TAX LIENS**

	<u>2021 LIENS</u>	<u>2020 LIENS</u>	<u>2019/PRIOR LIENS</u>
Liened Amount	\$208,703.03	\$190,769.84	
Uncollected	\$89,616.47	\$65,267.13	\$151,861.09

**WATER & SEWER -**

	<u>2022</u>	<u>2023</u>
Water Billed	\$521,946.26	\$288,706.05
Sewer Billed	\$604,693.36	
Uncollected	\$ 33,508.30	\$48,273.76

**TOWN CLERK REVENUE**

	<u>2023</u>	<u>2022</u>
MV	\$237,091.56	\$133,873.82
non-MV	\$1,660.13	\$ 1,372.16

## Marc Boisvert

Transfer Station Superintendent  
1393 Weare Rd.  
Henniker. NH.  
(603)428-7604  
<http://www.henniker.org/>  
HennikerTransfer@tds.net

### Monthly Report-

3/1. Snowstorm. Shoveled/treated downtown areas. Plowed and pushed back snowbanks at transfer station. Crushed cans. Cleaned equipment.

3/2. Marc did fire extinguisher monthly check, Star and Zach shoveled town hall Matt cleaned yard from storm early this morning Marc and Matt going to community center to unplug non-essential appliances, trash trailer is going out a little light due to upcoming storm.

3/3. Matt, Zach, Starr shoveled all areas that we are responsible for.

3/4. Marc and Zach cleared snow at transfer station to get ready to open for business, Zach went out and shoveled some areas in town. Marc stayed back and kept transfer station open for business.

3/5. Zach and Starr shoveled remaining areas to be cleared of snow. Matt cleaned yard and got transfer station ready to open.

3/7. Marc went to P.D. and lubricated both overhead doors, also set up chairs for selectman's meeting, Matt cleaned around shop inside and outside, he also did a lot of scrapping for extra revenue for the town, we got ready to open for business.

3/8. Matt and Zach attended March M.O.M. meeting at NRRRA. Completed dump/recycling run after meeting.

3/9. Zach and Starr picked up cardboard from the school and checked food pantry for more cardboard. Matt repaired safety rails at the hopper, we are getting ready to put in place two new chains across the hopper to prevent residents from using the yellow stopper as a step as it gets very slippery and we are looking to prevent possible injuries, the chains will also serve as a safety restraint for small children who lean over the edge of the hopper to look at the trash, or to try throw trash in. We are going to make the chains a permanent addition to the hopper. Matt installed new casters on podium at community center, replaced weather strip on bottom of back door of the grange and mounted and labeled the fire extinguisher in the grange attic. Marc repaired loose boards on handicap ramps at the Grange and community center.

3/11. We cleaned the yard and recycle building cleaned spare lamp head to be used as a demonstrator. We opened for business

3/12. Zach and Starr moved spare streetlamp head to community center for inspection and checked trash barrels in town. Opened for business, regular operations.

3/13. Came in at 3:00 PM to set up gym for town voting

3/14. Snowstorm. Matt and Starr shoveled areas downtown. Lost Power at transfer station before opening. Opened for business at noon. Kept plowing and clearing snow as needed during storm. Marc helped highway dept plow streets south of transfer station and also cleaned intersections, also cleared around town hall. Power came back on late afternoon. Took down voting set-up at gym after voting closed at 7:00 PM

3/15. Shoveled and treated walkways around town after Nor'easter. Did trash/recycling run. Cleaned up yard and pushed back snowbanks at transfer station.

3/16. Did trash and recycling run. Cleaned and greased equipment. Matt used backhoe to clean snowbanks from intersections south of transfer station. Marc started to head north and had to return due to lack of power in machine. Marc replaced two broken boards on handicap ramp at the community center will replace more in the upcoming days. Marc went to lumber barn to pick up supplies for the job.

3/17. Marc came in and helped the town mechanic replace the fuel pump in the backhoe

3/18. Opened for business Matt came in at noon time Marc went to the town meeting

3/19. We got the transfer station ready for business, during the day while crushing debris the backhoe blew a main hydraulic line

3/21. Marc finished the repairs to the handicap ramp at the community center, Matt installed the new safety chains across the open area to the trash compactor. We also picked up lumber to repair damage to the three-garage bay trim work, Matt got the transfer station ready to open, Marc helped the town mechanic remove broken hydraulic line

3/22. Dump and recycling run. Picked up tables at HCS that were used for town meeting and brought them back to community center. Brought electronic scrap, batteries, brass and copper to Aurum recycling and received \$647.98 for the town. Zach started priming boards to repair and repaint storage building.

3/23 Marc picked up all new parts to get our welder and cutting torches back to useable condition, also picked up small metal grinder, Zach and Starr did the trash run and started spring cleanup around town hall Matt worked around shop and replaced non usable parts on torches and welder, we opened for business.

3/24. Zach went around town checking for trash, we opened for business, this is the first weekend day with the new safety chains across the hopper, I do not intend to remove them, only for an extreme emergency they will be removed. The crew is also aware that the chains are not to be removed, there is plenty of room for the residents to throw the bags between or above the chains. Called to have freon items picked up 3/28 or 3/30.

3/26. Town hall had a flood in the basement. Marc came up found approximately six inches of water, I called Henniker sewer and drain they were on site in fifteen minutes started pumping water out it appears the pump seized and tripped the breaker, they are ordering a new pump this one lasted approximately eighteen years, the water reached the furnace motor I called the company who installed it come and check the furnace before we turned it back on.

3/28. Matt repaired bracket on skid steer, also loaded scrap metal pipe on truck, Starr then dumped in metal container, then loaded scrap pieces of aluminum pipe to bring to scrap yard. We opened for business

3/29. Town hall called there was water in basement, I called Henniker sewer and drain, we met up and found that the temporary pump burned out, they replaced the system with a new unit. Matt did the normal Wednesday dump/recycling run, replaced the battery on the smaller toro mower and swapped the seats from the larger toro to the smaller toro. He also crushed and emptied the aluminum cans from the bin. He also bought some new 2x6 boards and started replacing the damaged ones in the aluminum can bay.

3/30. Matt finished fixing the damaged boards in the aluminum can bay. Zach and Starr did the dump run and cleaned the yard to open. Opened for business



## **Monthly Report**

### **March 2023**

During the month of March at the wastewater treatment plant all daily and monthly labs were completed.

Chazz ran the belt press multiple times.

Richard continued training Chazz more in the lab work that he doesn't know. Chazz continued to study with the help of Richard for grade test in June.

A new confined space meter was ordered due to the old one's sensors not working for the second time in a little over a year.

Sludge holding blower motor for blower 2 went down and was fixed.

Chazz and Richard took apart the sludge pump for the belt press and then put it back together due to rag build up in motor.

Chazz stopped the flooding of the holding tank in the belt press room, flooding happened due to rags on the sensor but was quickly noticed and fixed before any damage could happen.

Chazz redid all the rubber lips on the belt press to keep the press running well.

Richard conducted interviews for the opening position.

Richard and Chazz started removing all the downed branches from the facility now that the snow has been melting and started springtime clean up outside.

Richard Slager, Superintendent  
Henniker Wastewater Treatment Plant