

BOS AGENDA

FOR WEB PUBLICATION



Some information and pages of this agenda have been redacted because information may:

- contain personal protected information
- be exempt from disclosure under RSA 91-A
- publication of information on the web may expose the town and/or others to cyber threat, or some other form of harm.

Please contact the administrative office for questions about this agenda.



TOWN OF HENNIKER, NEW HAMPSHIRE
SELECTMEN & SEWER COMMISSIONERS
AGENDA

Place: Henniker Community Center 57 Main Street
Henniker, NH 03242

Tuesday April 16, 2024
6:00 pm

- I. **6:00 NON-PUBLIC** - Non-public Session 91-A:3 II a, b, c, d, or e
 - 1) [PSNH/Eversource appeal RSA 91-A:3, II\(e\) Consideration or negotiation of pending claims or litigation](#)
- II. **6:15 CALL TO ORDER REGULAR PUBLIC SESSION**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **ANNOUNCEMENTS**
- V. **CONSENT AGENDA**
 - 1) [Consent Agenda April 16, 2024](#)
- VI. **PUBLIC COMMENT #1** – (For any comment by any Henniker resident on a topic. Request time limit, up to 3 minutes)
- VII. **APPOINTMENTS WITH THE BOARD**
- VIII. **NEW BUSINESS**
 - 2) [Matt French, Police Chief – Disposal of Property](#)
 - 3) [Leo Aucoin, Highway Supt. – 2024 Mowing Bid Award Request](#)
 - 4) [Leo Aucoin, Highway Supt. – Old Concord Rd Culvert](#)
 - 5) [Board of Selectmen Special Procedural Town Meeting](#)
- IX. **CONTINUED BUSINESS**
 - 6) [Diane Kendall, TA –III.1 Procurement Policy](#)
 - 7) [James Morse, Fire Chief – Bid Award Request, Fire/Rescue Building Generator](#)
 - 8) [James Morse, Fire Chief and Greg Aucoin, Rescue Chief - Request to appropriate Rescue Department portion of Fabian McCloskey donated funds.](#)
- X. **TABLED BUSINESS**
 - CVRC request for Ham radio repeater on Craney Hill Communications Tower – waiting for meeting with CVRC for agreement.

- ARPA funding allocation
- Policies
 - III.1, III.3, III.5, III.7, IV.5
 - Personnel Policies – tabled 3/21/23 pending input from TA/Finance/HR

XI. PAST MEETING MINUTES

9) [Board of Selectmen Meeting Minutes April 2, 2024, 6:15pm](#)

XII. COMMUNICATIONS

- 10) [Town Administrator Report](#)
- 11) [Department Reports](#)
- 12) [Correspondence - Letters and Notices](#)
- 13) Selectmen Reports

XIII. PUBLIC COMMENT #2 (For any comment by any Henniker resident on a topic. Request time limit, up to 3 minutes)

XIV. NON-PUBLIC – If Necessary Non-public Session 91-A:3 II a, b, c, d, or e

XV. ADJOURNMENT

XVI. UPCOMING DATES 2024

- April 17, 2024 – Zoning Board of Adjustment Meeting @ 6:00 p.m. - CANCELLED
- April 18, 2024 – Azalea Park/Riverwalk Committee Meeting @ 4:00 p.m.
- April 19, 2024 – Town Clerk/Tax Collector Closed from 11:45 a.m. – 4:00 p.m.
- April 20, 2024 – Rabies Clinic @ 2:00 p.m. – 4:00 p.m.
- April 23, 2024 – Police Facility Assessment Committee Meeting @ 5:00 p.m.
- April 23, 2024 – Economic Development Committee Main Street Public Forum @ 6:00 p.m.
- April 29, 2024 - Highway Safety Committee Meeting @6:00p.m.
- May 1, 2024 – Henniker Community School Board Meeting @ 6:00 p.m.
- May 1, 2024 – Conservation Commission Meeting @ 6:30 p.m.
- May 7, 2024 – Board of Selectmen Meeting @ 6:15 p.m.

Please see the town website www.henniker.org and bulletin boards for meeting dates, times, locations, and agendas. ([Calendar: Public Meeting + Holiday | Henniker, NH](#))

Visitor Orientation to the Town Selectman's Meeting

Welcome to this evening's Selectmen's meeting. Please note that the purpose of the meeting is for the Selectmen to accomplish its work within a qualitative timeframe. Meetings are open to the public, but public participation is limited. If you wish to be heard by the board, please note the "Public Comment" at the beginning and end of the meeting to speak about items on a meeting agenda and/or matters pertaining to the business of the Selectmen. In addition, public hearings may be scheduled for public comment on specific matters. Speakers must be residents of the Town of Henniker, property owners in the town of Henniker, and/or designated representatives of recognized civic organizations or businesses located in the Town of Henniker. When they are at the podium, speakers first need to recite their name and address for the record. Visitors should address their comments to the board and not to any individual member. Each speaker shall be provided with a single opportunity for comment, limited to three (3) minutes. Public forum shall be limited to fifteen (15) minutes. Visitors should not expect a response to their comments or questions since the Board may not have discussed or taken a position on a matter. Public Comment is not a two-way dialogue between speaker(s), Selectmen, and/or the Town Administrator. The Chair will preserve strict order and decorum at all Board of Selectmen meetings. Outbursts from the public are not permitted.

NONPUBLIC #1



TOWN OF HENNIKER, NEW HAMPSHIRE

Town Hall
18 Depot Hill Road
Henniker, NH 03242
Tel: (603) 428-3221

NP - STAFF REPORT

DATE: 4/16/2024
TITLE: PSNH – Eversource Appeal
INITIATED BY: Legal
PREPARED BY: Diane Kendall, Town Administrator
PRESENTED BY: Diane Kendall, Town Administrator
AGENDA DESCRIPTION: Board discussion PSNH/Eversource appeal of property value 2017,2018,2019
LEGAL AUTHORITY: Non-Public Session RSA 91-A:3, II(e); RSA 41:8;

FINANCIAL DETAILS: [Redacted]

SUGGESTED NON-PUBLIC MOTION:

Motion to enter non-public session citing RSA 91-A:3, II(e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against this board or any subdivision thereof, or by or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled.

BACKGROUND: [Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

SUGGESTED ACTIONS / MOTIONS:

[REDACTED]

CONFIDENTIAL

[REDACTED]

ANNOUNCEMENTS

CONSENT AGENDA



TOWN OF HENNIKER, NEW HAMPSHIRE
BOARD OF SELECTMEN & SEWER COMMISSIONERS
CONSENT AGENDA

Tuesday, April 16, 2024

Consent Agenda

- Item 1:** Consent Agenda Cover Sheet from April 2, 2024
- Item 2:** Excavation Warrant & Bills – Operation Numbers: 23-213-06, 23-213-07, & 23-213-08
- Item 3:** Excavation Warrant & Bill – Operation Number: 23-213-03-E
- Item 4:** Sewer Warrant – First Bill 2024
- Item 5:** Administrative Tax Abatement – Keyser Pond, Site 84B
- Item 6:** Payroll Check Register – April 10, 2024
- Item 7:** Intents to Excavate – Map/Lots 9-607, 8-522, 5B-103-X, 8-539-C, 2-44, 12-679, and 12-680
- Item 8:** Sewer Abatement Request – Sewer Account Number 729S
- Item 9:** Intent to Cut – Map/Lot 2-91 & 2-91-A
- Item 10:** Accounts Payable Manifest – April 17, 2024

Board of Selectmen Approval:

_____	_____
_____	_____
_____	_____

*Please note that the Consent Agenda is subject to change until 4:00 pm, the day of a scheduled Selectmen's Meeting.



TOWN OF HENNIKER, NEW HAMPSHIRE
BOARD OF SELECTMEN & SEWER COMMISSIONERS
CONSENT AGENDA

Tuesday, April 2, 2024


Consent Agenda

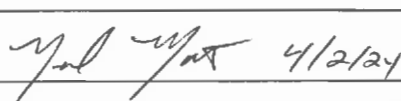
- Item 1:** Veterans' Credit Application – Map/Lot 5A-134-J
- Item 2:** Veterans' Credit Application – Map/Lot 9-612-B2
- Item 3:** Veterans' Credit Application – Map/Lot 9-612-B2
- Item 4:** Elderly Exemption Application – Map/Lot 7-566-D
- Item 5:** Disabled Exemption Application – Map/Lot 7-566-D
- Item 6:** Volunteer Application Cable TV Committee – Knudsen
- Item 7:** Intent To Cut – Map/Lot 10-711
- Item 8:** Authorization to Expend Funds from Expendable Trust Funds – Fire-Rescue Door Locks
- Item 9:** Payroll Check Register – March 27, 2024
- Item 10:** Land Use Change Tax & Warrant – Map/Lot 5A-65
- Item 11:** MS-636 – 2024 Proposed Budget
- Item 12:** Excavation Tax Bills & Warrant – Map/Lots 9-605-A, 615, and 605
- Item 13:** Abatement Request – Map/Lot 9-619-87 Keyser Pond Campground Site 87
- Item 14:** Accounts Payable Manifest – April 3, 2024

Addendum

- Item 15:** Intent to Excavate – Map/Lot 9-603-X1
- Item 16:** Payroll Check Register – April 3, 2024
- Item 17:** 2024 MS-232

Board of Selectmen Approval:





*Please note that the Consent Agenda is subject to change until 4:00 pm, the day of a scheduled Selectmen's Meeting.

DRAFT

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.



**Town of Henniker
Board of Selectmen Meeting
Tuesday April 2, 2024 6:15 PM
Henniker Community Center**

- Members Present:** Chairman Kris Blomback, Vice-Chairman Bill Marko, Selectman Neal Martin, Selectman Jeff Morse, Selectman Peter Flynn
- Member’s Excused:**
- Town Administrator:** Diane Kendall
- Recording Secretary:** Hank Bernstein
- Guests:** See attached Sign-In Sheet

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chairman Kris Blomback opened the meeting with recitation of the Pledge of Allegiance and called the meeting to order at 6:15pm.

CONSENT AGENDA

Item #1 - Vice-Chairman Marko motioned to approve the Consent Agenda April 2, 2024, seconded by Selectman Flynn. The motion passed, unanimously.

PUBLIC COMMENT #1

No public comment.

APPOINTMENTS WITH THE BOARD

Item #3 was addressed prior to the Public Hearing

Item #2 - Alexis Deruisseau, Henniker Area Christian Fellowship – Request for Reduction of Community Center Rental Fees

Alexis and Mike Deruisseau, of the Henniker Area Christian Fellowship, shared that on June 30th their pastor is retiring, and they will need to seek another option to express their faith. They have decided to start a nonprofit and rent the Community Center on Sundays 10 AM – 2 PM starting July 7th and ending December 29th. These events will be open to the public and Mr. and Mrs. Deruisseau will accept donations to cover the costs of renting and insurance. The Deruisseaus requested that the Board lower the rental fee from \$50 to \$30 to make the fee more affordable. Discussion ensued. Vice-Chairman Marko agreed that the fee might be difficult for a small group but as the group grows it will become easier. The Board will revisit this fee structure if the Henniker Area Christian Fellowship seeks rental after December 29th. **Selectman Flynn moved to reduce the rental fee for the Community Center from \$50 for a four hour increment to \$30 for a four hour increment for the Henniker Area Christian Fellowship, seconded by Vice-Chairman Marko. Motion carried unanimously.**

6:30 PUBLIC HEARING

Item #3 - Fee Schedule – Public Safety

Chairman Blomback gave background. Fees for Police Special Detail services were last updated in 2017. fees and officer rates need updating to cover costs and remain competitive. It is unknown when Fire/EMS Special Detail fees were updated. A recent survey conducted by members of NH Municipal Mangers of police detail fees for service indicates an average police special detail fee for service of \$85.54 including officer, administrative fee, and cruiser fee. Several towns reported they will be updating fees in 2024.

ORIGINAL WARRANT

GRAVEL TAX LEVY

TAX YEAR: APRIL 1, 2023 - MARCH 31, 2024

THE STATE OF NEW HAMPSHIRE

MERRIMACK, SS

TO: DEBORAH C. AUCOIN, Collector of Taxes for TOWN OF HENNIKER, NH , in said county:

In the name of said State you are hereby directed to collect on or before thirty (30) days from date of bill from the person(s) named herewith committed to you, the Gravel Taxes set against their name(s), amounting in all to the sum of : **\$4,229.16** , with interest at eighteen (18%) percent per annum from the due date and on all sums not paid on or before that day.

Given under our hands and seal at TOWN OF HENNIKER, NH

(Selectmen/Assessors)

DATE: April 16, 2024

NAME & ADDRESS	MAP & LOT	OPERATION #	GRAVEL TAX DUE
MINK HILLS LAND LLC PO BOX 48 0 HENNIKER, NH 03242	16103	23-213-06-E	\$2,420.76
PATENAUDE PROPERTIES PO BOX 48 0 HENNIKER, NH 03242	8-539-C	23-213-07-E	\$453.34
PATENAUDE PROPERTIES PO BOX 48 0 HENNIKER, NH 03242	5B-103-X	23-213-08-E	\$1,355.06
TAXPAYER 4 ADDRESS ADDRESS TOWN, CITY, STATE ZIP	MAP & LOT	20-000-00-E	\$0.00
TAXPAYER 5 ADDRESS ADDRESS TOWN, CITY, STATE ZIP	MAP & LOT	20-000-00-E	\$0.00

DATE DUE: May 20, 2024

TOTAL DUE: \$4,229.16

TOWN OF HENNIKER, NH

OFFICE OF THE TAX COLLECTOR

18 Depot Hill Road
Henniker, NH 03242
(603) 428-3240

April 16, 2024

MINK HILLS LAND LLC
PO BOX 48

HENNIKER, NH 03242

EXCAVATION TAX ASSESSMENT PER RSA 72-B

TAX YEAR: APRIL 1, 2023 - MARCH 31, 2024

PARCEL DATA	EARTH TYPE	CUBIC YARDS EXCAVATED	TAX PER CUBIC YARD	TAX DUE
PARCEL I.D./ TAX MAP NUMBER:	GRAVEL	31568	\$0.02	\$631.36
Feb-44				
OPERATION NUMBER:	SAND		\$0.02	\$0.00
23-213-06-E				
ACCOUNT NUMBER:	LOAM	510	\$0.02	\$10.20
#				
SERIAL NUMBER:	STONE PRODUCTS	88960	\$0.02	\$1,779.20
#				
	OTHER		\$0.02	\$0.00
	TOTAL EARTH:	121038	TOTAL TAX:	\$2,420.76

Per RSA 72-B:4 - Interest as provided in RSA 72-B:6 shall be charged 30 days after the bills are mailed.

*** 18% APR INTEREST WILL BE CHARGED AFTER May 20, 2024 ON UNPAID TAXES ***

APPEAL: Pursuant to RSA 72-B:13, an owner may, within 90 days of notice of the tax, appeal to the assessing officials in writing for an abatement from the original assessment, but no owner shall be entitled to an abatement unless he has complied with the provisions of RSA 72-B:8, RSA 72-B:8-a and RSA 72-B:9.

TAX OFFICE HOURS: Monday, Wednesday & Friday 8-4, Tuesday 10-6 & Thursday closed

See instructions on back of form

SELECTMEN'S OFFICE

OPERATION # 23-213-06-E

For Tax Year : April 1, 2023 to March 31, 2024

Mailing Address:

THOMAS PATENAUDE
MINK HILLS LAND LLC
PO BOX 2040
HENNIKER NH 03242-2040

- 1. Town/City of: HENNIKER, NH
- 2. Tax Map/Lot # or Road Project Name or #: 44 / 99
- 3. Total permitted area under RSA 155-E (acres): 12
- 4. Excavation area as of April 1 : 3
- 5. Reclaimed area as of April 1 : 1
- 6. Remaining cubic yards of earth to excavate:

8. EXEMPT EARTH

Excavated earth that was used on the parcel of land, or other parcel that is contiguous and in common ownership, in the construction, reclamation, reconstruction or alteration of such parcel of land during the tax year is exempt from the excavation tax. Excavation of earth from a parcel of land which does not exceed 1,000 cubic yards during the tax year is also exempt from the excavation tax but must be reported.

The amount of exempt earth should not be included in # 7.


EXEMPT EARTH TYPE	CUBIC YARDS EXCAVATED

7. DESCRIPTION OF EARTH EXCAVATED DURING TAX YEAR:

EARTH TYPE	EXACT CUBIC YARDS EXCAVATED
GRAVEL	31,568
SAND	
LOAM	510
STONE PRODUCTS	88,960
OTHER:	
TOTAL	121,038

I / We hereby report the amount of earth excavated under penalty of perjury (If Corporation, an Officer must sign) :

Mink Hills Land LLC
PRINT OWNER(S) NAME OR CORPORATION CLEARLY

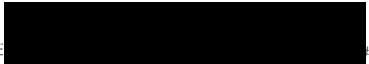
SIG: 

Thomas Patenaude
PRINT OWNER(S) NAME CLEARLY

SIGNATURE (IN INK) OF OWNER(S) DATE

PO Box 2040
MAILING ADDRESS

Henniker NH 03242
CITY / TOWN STATE ZIP CODE

PHONE: 

PENALTY: Any person who fails to file a Report of Excavated Material (PA-39) with the p... fails to send copies to the Department of Revenue Administration in accordance with RSA 72-B:9 shall be guilty of a misdemeanor.

DOOMAGE: If an owner neglects to file a Report of Excavated Material (PA-39) or willfully falsifies a report, the assessing officials shall assess doamage which is two (2) times what the tax would have been if the report had been properly filed. Refer to RSA 72-B:10 for the statute on doamage.

TOWN OF HENNIKER, NH
 OFFICE OF THE TAX COLLECTOR
 18 Depot Hill Road
 Henniker, NH 03242
 (603) 428-3240

April 16, 2024

PATENAUE PROPERTIES
 PO BOX 48

HENNIKER, NH 03242

EXCAVATION TAX ASSESSMENT PER RSA 72-B

TAX YEAR: APRIL 1, 2023 - MARCH 31, 2024

PARCEL DATA	EARTH TYPE	CUBIC YARDS EXCAVATED	TAX PER CUBIC YARD	TAX DUE
PARCEL I.D./ TAX MAP NUMBER:	GRAVEL		\$0.02	\$0.00
8-539-C				
	SAND	22667	\$0.02	\$453.34
OPERATION NUMBER:				
23-213-07-E				
	LOAM		\$0.02	\$0.00
ACCOUNT NUMBER:				
#	STONE PRODUCTS		\$0.02	\$0.00
SERIAL NUMBER:	OTHER		\$0.02	\$0.00
#				
	TOTAL EARTH:	22667	TOTAL TAX:	\$453.34

Per RSA 72-B:4 - Interest as provided in RSA 72-B:6 shall be charged 30 days after the bills are mailed.

***** 18% APR INTEREST WILL BE CHARGED AFTER May 20, 2024 ON UNPAID TAXES *****

APPEAL: Pursuant to RSA 72-B:13, an owner may, within 90 days of notice of the tax, appeal to the assessing officials in writing for an abatement from the original assessment, but no owner shall be entitled to an abatement unless he has complied with the provisions of RSA 72-B:8, RSA 72-B:8-a and RSA 72-B:9.

TAX OFFICE HOURS: Monday, Wednesday & Friday 8-4, Tuesday 10-6 & Thursday closed

APR 03 2024

See instructions on back of form

OPERATION # 23-213-07-E

SELECTMEN'S OFFICE
For Tax Year : April 1, 2023 to March 31, 2024

Mailing Address:

THOMAS PATENAUDE
PATENAUDE PROPERTIES
PO BOX 2040
HENNIKER NH 03242-2040

- 1. Town/City of: HENNIKER, NH
- 2. Tax Map/Lot # or Road Project Name or #:
g / 539 / C
- 3. Total permitted area under RSA 155-E (acres): 40
- 4. Excavation area as of April 1 : 5
- 5. Reclaimed area as of April 1 : 15
- 6. Remaining cubic yards of earth to excavate:

8. EXEMPT EARTH

Excavated earth that was used on the parcel of land, or other parcel that is contiguous and in common ownership, in the construction, reclamation, reconstruction or alteration of such parcel of land during the tax year is exempt from the excavation tax. Excavation of earth from a parcel of land which does not exceed 1,000 cubic yards during the tax year is also exempt from the excavation tax but must be reported.


The amount of exempt earth should not be included in # 7.

EXEMPT EARTH TYPE	CUBIC YARDS EXCAVATED

7. DESCRIPTION OF EARTH EXCAVATED DURING TAX YEAR:

EARTH TYPE	EXACT CUBIC YARDS EXCAVATED
GRAVEL	
SAND	<u>22 667</u>
LOAM	
STONE PRODUCTS	
OTHER:	
TOTAL	<u>22 667</u>

I / We hereby report the amount of earth excavated under penalty of perjury (If Corporation, an Officer must sign) :


Patenaude Properties
PR


Thomas Patenaude
SIGNATURE (IN INK) OF OWNER(S) OR CORPORATE OFFICER & TITLE DATE

PRINT OWNER(S) NAME CLEARLY

PO Box 2040
MAILING ADDRESS

Henniker NH 03242
CITY / TOWN STATE ZIP CODE


PHONE #

PENALTY: Any person who fails to file a Report of Excavated Material (PA-39) with the proper municipal assessing officials or fails to send copies to the Department of Revenue Administration in accordance with RSA 72-B:9 shall be guilty of a misdemeanor.

DOOMAGE: If an owner neglects to file a Report of Excavated Material (PA-39) or willfully falsifies a report, the assessing officials shall assess doamage which is two (2) times what the tax would have been if the report had been properly filed. Refer to RSA 72-B:10 for the statute on doamage.

TOWN OF HENNIKER, NH

OFFICE OF THE TAX COLLECTOR

18 Depot Hill Road
Henniker, NH 03242
(603) 428-3240

April 16, 2024

PATENAUE PROPERTIES
PO BOX 48

HENNIKER, NH 03242

EXCAVATION TAX ASSESSMENT PER RSA 72-B

TAX YEAR: APRIL 1, 2023 - MARCH 31, 2024

PARCEL DATA	EARTH TYPE	CUBIC YARDS EXCAVATED	TAX PER CUBIC YARD	TAX DUE
PARCEL I.D./ TAX MAP NUMBER:	GRAVEL	19501	\$0.02	\$390.02
5B-103-X	SAND		\$0.02	\$0.00
OPERATION NUMBER:	LOAM	928	\$0.02	\$18.56
23-213-08-E	STONE PRODUCTS	47324	\$0.02	\$946.48
ACCOUNT NUMBER:	OTHER		\$0.02	\$0.00
#				
SERIAL NUMBER:				
#				
	TOTAL EARTH:	67753	TOTAL TAX:	\$1,355.06

Per RSA 72-B:4 - Interest as provided in RSA 72-B:6 shall be charged 30 days after the bills are mailed.

*** 18% APR INTEREST WILL BE CHARGED AFTER May 20, 2024 ON UNPAID TAXES ***

APPEAL: Pursuant to RSA 72-B:13, an owner may, within 90 days of notice of the tax, appeal to the assessing officials in writing for an abatement from the original assessment, but no owner shall be entitled to an abatement unless he has complied with the provisions of RSA 72-B:8, RSA 72-B:8-a and RSA 72-B:9.

TAX OFFICE HOURS: Monday, Wednesday & Friday 8-4, Tuesday 10-6 & Thursday closed

See instructions on back of form

OPERATION # 23-213-08-E

SELECTMEN'S OFFICE
For Tax Year : April 1, 2023 to March 31, 2024

Mailing Address:

THOMAS PATENAUDE
PATENAUDE PROPERTIES
PO BOX 2040
HENNIKER NH 03242-2040

- 1. Town/City of: HENNIKER, NH
- 2. Tax Map/Lot # or Road Project Name or #: 103 - X
- 3. Total permitted area under RSA 155-E (acres): 117
- 4. Excavation area as of April 1 : 20
- 5. Reclaimed area as of April 1 : 97
- 6. Remaining cubic yards of earth to excavate:

8. EXEMPT EARTH

Excavated earth that was used on the parcel of land, or other parcel that is contiguous and in common ownership, in the construction, reclamation, reconstruction or alteration of such parcel of land during the tax year is exempt from the excavation tax. Excavation of earth from a parcel of land which does not exceed 1,000 cubic yards during the tax year is also exempt from the excavation tax but must be reported.

The amount of exempt earth should not be included in # 7.

EXEMPT EARTH TYPE	CUBIC YARDS EXCAVATED

7. DESCRIPTION OF EARTH EXCAVATED DURING TAX YEAR:

EARTH TYPE	EXACT CUBIC YARDS EXCAVATED
GRAVEL	19,501
SAND	
LOAM	928
STONE PRODUCTS	47,324
OTHER:	
TOTAL	67,753

I / We hereby report the amount of earth excavated under penalty of perjury (If Corporation, an Officer must sign) :

Patenaude Properties
PRINT OWNER(S) NAME OR CORPORATION CLEARLY

[Redacted Signature]

PRINT OWNER(S) NAME CLEARLY

SIGNATURE (IN INK) OF OWNER(S) DATE

PO BOX 2040
MAILING ADDRESS

Henniker NH 03242
CITY / TOWN STATE ZIP CODE

PHONE [Redacted]

PENALTY: Any person who fails to file a Report of Excavated Material (PA-39) with the Department of Revenue Administration in accordance with RSA 72-B:9 shall be guilty of a misdemeanor.

DOOMAGE: If an owner neglects to file a Report of Excavated Material (PA-39) or willfully falsifies a report, the assessing officials shall assess doamage which is two (2) times what the tax would have been if the report had been properly filed. Refer to RSA 72-B:10 for the statute on doamage.

ORIGINAL WARRANT

GRAVEL TAX LEVY

TAX YEAR: APRIL 1, 2023 - MARCH 31, 2024

THE STATE OF NEW HAMPSHIRE

MERRIMACK, SS

TO: DEBORAH C. AUCOIN, Collector of Taxes for TOWN OF HENNIKER, NH , in said county:

In the name of said State you are hereby directed to collect on or before thirty (30) days from date of bill from the person(s) named herewith committed to you, the Gravel Taxes set against their name(s), amounting in all to the sum of : **\$16.24** , with interest at eighteen (18%) percent per annum from the due date and on all sums not paid on or before that day.

Given under our hands and seal at TOWN OF HENNIKER, NH

(Selectmen/Assessors)

DATE: April 16, 2024

NAME & ADDRESS	MAP & LOT	OPERATION #	GRAVEL TAX DUE
FOSTER, DAVID G 1778 OLD CONCORD ROAD HENNIKER, NH 03242	9-605	23-213-03-E	\$16.24
TAXPAYER 2 ADDRESS ADDRESS TOWN, CITY, STATE ZIP	MAP & LOT	20-000-00-E	\$0.00
TAXPAYER 3 ADDRESS ADDRESS TOWN, CITY, STATE ZIP	MAP & LOT	20-000-00-E	\$0.00
TAXPAYER 4 ADDRESS ADDRESS TOWN, CITY, STATE ZIP	MAP & LOT	20-000-00-E	\$0.00
TAXPAYER 5 ADDRESS ADDRESS TOWN, CITY, STATE ZIP	MAP & LOT	20-000-00-E	\$0.00

DATE DUE: May 20, 2024

TOTAL DUE: \$16.24

ORIGINAL WARRANT

GRAVEL TAX LEVY

TAX YEAR: APRIL 1, 2021 - MARCH 31, 2022

THE STATE OF NEW HAMPSHIRE

MERRIMACK, SS

TO: DEBORAH C AUCOIN, Collector of Taxes for TOWN OF HENNIKER, NH, in said county:

In the name of said State you are hereby directed to collect on or before thirty (30) days from date of bill from the person(s) named herewith committed to you, the Gravel Taxes set against their name(s), amounting in all to the sum of: \$388.34, with interest at eighteen (18%) percent per annum from the due date and on all sums not paid on or before that day.

Given under our hands and seal at TOWN OF HENNIKER, NH

[Redacted signature area with handwritten marks]

(Selectmen/Assessors)

COPY

DATE: April 2, 2024

NAME & ADDRESS	MAP & LOT	OPERATION #	GRAVEL TAX DUE
FOSTER, DAVID G 1778 OLD CONCORD ROAD HENNIKER, NH 03242	9-605-A	23-213-01-E	\$231.50
FOSTER, DAVID G 1778 OLD CONCORD ROAD HENNIKER, NH 03242	9-615	23-213-02-E	\$49.56
FOSTER, DAVID G 1778 OLD CONCORD ROAD HENNIKER, NH 03242	9-605	23-213-03-E	\$107.28
TAXPAYER 4 ADDRESS ADDRESS TOWN, CITY, STATE ZIP	MAP & LOT	20-000-00-E	\$0.00
TAXPAYER 5 ADDRESS ADDRESS TOWN, CITY, STATE ZIP	MAP & LOT	20-000-00-E	\$0.00

DATE DUE: May 10, 2024

TOTAL DUE: \$388.34

TOWN OF HENNIKER, NH

OFFICE OF THE TAX COLLECTOR

18 Depot Hill Road
 Henniker, NH 03242
 (603) 428-3240

April 2, 2024

FOSTER, DAVID G
 1778 OLD CONCORD ROAD

HENNIKER, NH 03242

EXCAVATION TAX ASSESSMENT PER RSA 72-B

TAX YEAR: APRIL 1, 2023 - MARCH 31, 2024

COPY

PARCEL DATA	EARTH TYPE	CUBIC YARDS EXCAVATED	TAX PER CUBIC YARD	TAX DUE
PARCEL I.D./ TAX MAP NUMBER:	GRAVEL		\$0.02	\$0.00
9-605				
	SAND	5364	\$0.02	\$107.28
OPERATION NUMBER:				
23-213-03-E	LOAM		\$0.02	\$0.00
ACCOUNT NUMBER:				
#	STONE PRODUCTS	812	\$0.02	\$16.24
SERIAL NUMBER:	OTHER		\$0.02	\$0.00
#				
	TOTAL EARTH:	6176	TOTAL TAX:	\$123.52

Per RSA 72-B:4 - Interest as provided in RSA 72-B:6 shall be charged 30 days after the bills are mailed.

*** 18% APR INTEREST WILL BE CHARGED AFTER May 10, 2024 ON UNPAID TAXES ***

APPEAL: Pursuant to RSA 72-B:13, an owner may, within 90 days of notice of the tax, appeal to the assessing officials in writing for an abatement from the original assessment, but no owner shall be entitled to an abatement unless he has complied with the provisions of RSA 72-B:8, RSA 72-B:8-a and RSA 72-B:9.

TAX OFFICE HOURS: Monday, Wednesday & Friday 8-4, Tuesday 10-6 & Thursday closed

MAR 20 2024

See instructions on back of form

SELECTMEN'S OFFICE

OPERATION # 23-213-03-E

For Tax Year : April 1, 2023 to March 31, 2024

Mailing Address:

DAVID G FOSTER
1778 OLD CONCORD RD
HENNIKER NH 03242-3555

COPY

- 1. Town/City of: HENNIKER, NH
- 2. Tax Map/Lot # or Road Project Name or #: 605
- 3. Total permitted area under RSA 155-E (acres): 4.75
- 4. Excavation area as of April 1: 3
- 5. Reclaimed area as of April 1: Ø
- 6. Remaining cubic yards of earth to excavate: 23,000 EST.

8. EXEMPT EARTH

Excavated earth that was used on the parcel of land, or other parcel that is contiguous and in common ownership, in the construction, reclamation, reconstruction or alteration of such parcel of land during the tax year is exempt from the excavation tax. Excavation of earth from a parcel of land which does not exceed 1,000 cubic yards during the tax year is also exempt from the excavation tax but must be reported.

The amount of exempt earth should not be included in # 7.

EXEMPT EARTH TYPE	CUBIC YARDS EXCAVATED

7. DESCRIPTION OF EARTH EXCAVATED DURING TAX YEAR:

EARTH TYPE	EXACT CUBIC YARDS EXCAVATED
GRAVEL	Ø
SAND	5364
LOAM	
STONE PRODUCTS	812
OTHER:	
TOTAL	6176

I / We hereby report the amount of earth excavated under penalty of perjury (If Corporation, an Officer must sign) :

DAVID G FOSTER

PRINT OWNER(S) NAME OR CORPORATION CLEARLY

SIGNATURE (IN INK) OF OWNER(S) [Signature] DATE 6/24

PRINT OWNER(S) NAME CLEARLY

SIGNATURE (IN INK) OF OWNER(S)

DATE

1778 Old Concord Road

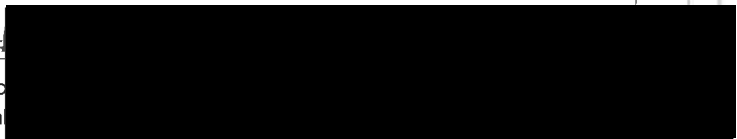
MAILING ADDRESS

Henniker NH 03242

CITY/TOWN

STATE ZIP CODE

PHONE #:



PENALTY: Any person who fails to file a Report of Excavated Material (PA-39) with the pro the Department of Revenue Administration in accordance with RSA 72-B:9 sha

DOOMAGE: If an owner neglects to file a Report of Excavated Material (PA-39) or willfully falsifies a report, the assessing officials shall assess dooamage which is two (2) times what the tax would have been if the report had been properly filed. Refer to RSA 72-B:10 for the statute on dooamage.

**TAX COLLECTOR'S WARRANT
STATE OF NEW HAMPSHIRE**

Merrimack ss.

TO: Deborah C. Aucoin, Collector of Taxes for Sewer Commissioners, New Hampshire in said county.

In the name of the State you are hereby directed to collect the charges in the list herewith committed to you, amounting to the sum of Two Hundred Ninety Five Thousand Fifty Dollars and Fifty Cents (\$295,050.50) and with interest at eight (8%) percent per annum from May 24, 2024 thereafter, on all sums not paid on or before that day.

And we further order you to remit all monies collected to the Town Treasurer, or to the Town Treasurer's designee as provided by RSA 41:29, VI, at least on a weekly basis, or daily whenever tax receipts total One Thousand Five Hundred Dollars (\$1,500.00) or more.

Given under our hands at Sewer Commissioners, New Hampshire, this Eighth day of April in 2024.

Kris Blomback

Bill Marko

Neal Martin

Jeff Morse

Peter R. Flynn

Signer
Sewer Commissioners, New Hampshire

COMMITMENT SUMMARY -- SEWER BILLING DISTRICT

Water/Sewer Commitment -- FY2024, Bill #1 -- April 8, 2024

Water Billing Information			
	Bills	Units	Committed
Flat:	0	0	\$ 0.00
Seasonal:	0	0	\$ 0.00
Metered:	0	0	\$ 0.00
Unconnected/No Charge:	439	439	\$ 0.00

Sewer Billing Information			
	Bills	Units	Committed
Flat:	1	1	\$ 240.00
Seasonal:	0	0	\$ 0.00
Metered:	438	438	\$ 294,810.50
Unconnected/No Charge:	0	0	\$ 0.00

Bills Issued:	439
Water Committed:	\$ 0.00
Sewer Committed:	\$ 295,050.50
Total Committed:	\$ 295,050.50
Usage	
Water Usage:	0
Sewer Usage:	15,473,444
Total Usage:	15,473,444



TOWN OF HENNIKER, NEW HAMPSHIRE

April 9, 2024

Selectmen's Office
*Administration, Finance,
Assessing, Planning,
Zoning & Building Permits*
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3221
Fx (603) 428-4366

Town Clerk / Tax Collector
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3240
Fx (603) 428-4366

Transfer / Recycling Center
Parks and Properties
18 Depot Hill Rd.
Henniker NH 03242
Physical: 1393 Weare Rd.
Ph (603) 428-7604

Cogswell Spring Water Works
146 Davison Rd.
Henniker NH 03242
Ph (603) 428-3237
Fx (603) 428-3362

Wastewater Treatment Plant
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-7215
Fx (603) 428-8312
Physical: 199 Ramsdell Rd.

Highway
18 Depot Hill Rd.
Henniker NH 03242
Physical: 209 Ramsdell Rd.
Ph (603) 428-7200
Fx (603) 428-7200

Police
340 Western Ave.
Henniker NH 03242
Ph (603) 428-3213
(Dial 911 for an Emergency)
Fx (603) 428-7509

Fire & Rescue
216 Maple St.
Henniker NH 03242
Ph (603) 428-7552
(Dial 911 for an Emergency)
Fx (603) 428-7628

Administrative Abatement:

To the Collector of Taxes.

By vote of the Board of Selectmen upon the application of:

Kristy Willey 9-619-84B 84B Keyser Pond Campground

Cause of Abatement:

2021 tax liens for lot 9-619-84B (Keyser Pond Campground) in the amount of \$289.30. (Owner no longer at campground)
The current owner, Abraham Whyman, has a registered camper.

We have abated \$289.30.

Per Order:

Board of Selectmen

Jean Scott

9-619-8413

From: Abe Wyman [REDACTED]
Sent: Tuesday, April 9, 2024 1:36 PM
To: Jean Scott
Subject: Taxes and registration

Hi we got a delinquent notice and I paid what we are responsible for. We did not move in to the campsite at keyser pond 84b until may 2022 so Kristin Wiley is responsible for the 2021/01 amount of 212.84.

Also I am sending over our registration for the camper for 2024 as we might not get there before the assessment. We are going to try.

Thank you
Abe Wyman

Town of Henniker
Total Due for WYMAN, ABE

Interest as of 4/16/2024
Includes Only Unpaid Invoices

Current Owner	Warrant	PID	Location	Per Diem	Principal	Int/Pen	Amount Due
WYMAN, ABE	2021L01000102	000009 000619 00084B	OLD CONCORD RD	\$ 0.0817	\$ 212.94	\$76.36	\$289.30
Totals :				\$ 0.0817	\$ 212.94	\$76.36	\$289.30

TOWN OF HENNIKER
Office of the Tax Collector
 18 Depot Hill Road
 Henniker NH 03242

Hours
 Mon8-4/Tues 10-6,W,F 8-4

ph. (603) 428-3240

TAX YEAR	ACCOUNT	BILLING DATE	INTEREST RATE	DUE DATE												
2021	619-084B	11/22/2021	0.08	12/27/2021												
MAP / PARCEL	LOCATION OF PROPERTY			AREA												
1-619-084B	OLD CONCORD ROAD			0.000												
OWNER OF RECORD		TAX CALCULATION														
WILLEY KRISTY 42 MAIN STREET CHICHESTER NH 03258		NET TAXABLE VALUE		\$5,100.00												
		TAX RATE		\$32.56												
		TOTAL TAX		\$166.00												
		FIRST BILLING		\$80.00												
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #e0e0e0;"> <th style="width: 50%;">2021 TAX RATE PER \$1000</th> <th style="width: 50%;">ASSESSED VALUATION</th> </tr> </thead> <tbody> <tr> <td>Municipal Rate \$10.67</td> <td>Building \$5,100</td> </tr> <tr> <td>County \$2.53</td> <td>Taxable Value \$5,100</td> </tr> <tr> <td>Local School \$17.46</td> <td></td> </tr> <tr> <td>State School \$1.90</td> <td></td> </tr> <tr> <td>TOTAL: \$32.56</td> <td></td> </tr> </tbody> </table>		2021 TAX RATE PER \$1000	ASSESSED VALUATION	Municipal Rate \$10.67	Building \$5,100	County \$2.53	Taxable Value \$5,100	Local School \$17.46		State School \$1.90		TOTAL: \$32.56		SECOND BILLING		\$86.00
		2021 TAX RATE PER \$1000	ASSESSED VALUATION													
Municipal Rate \$10.67	Building \$5,100															
County \$2.53	Taxable Value \$5,100															
Local School \$17.46																
State School \$1.90																
TOTAL: \$32.56																
		PLEASE NOTE: A previous tax to this account is now past due. Please call the collector's office for up to date outstanding balance information. Interest at 8.00% per annum after Monday, December 27, 2021.														
PAY THIS AMOUNT				\$86.00												

INFORMATION TO TAXPAYERS

PAYMENT OF THIS BILL DOES NOT PREVENT THE COLLECTION OF PREVIOUS UNPAID TAXES NOR DOES AN ERROR IN THE NAME OF THE PERSON TAXED PREVENT COLLECTION.

IF THIS BILL IS PAID BY CHECK OR MONEY ORDER IT IS NOT CONSIDERED PAID UNTIL CHECK OR MONEY ORDER IS CLEARED.

IF YOU ARE ELDERLY, DISABLED, BLIND, A VETERAN, OR VETERAN'S SPOUSE, OR ARE UNABLE TO PAY TAXES DUE TO POVERTY OR OTHER GOOD CAUSE YOU MAY BE ELIGIBLE FOR A TAX EXEMPTION CREDIT, ABATEMENT OR DEFERRAL. FOR DETAILS AND APPLICATION INFORMATION CONTACT THE SELECTMEN'S OFFICE.

THE TAXPAYER MAY BY MARCH 1 FOLLOWING THE DATE OF NOTICE OF TAX AND NOT AFTERWARDS, APPLY IN WRITING TO THE SELECTMEN OR ASSESSOR(S) FOR AN ABATEMENT AS PROVIDED UNDER RSA 76:16.

PLEASE DETACH AND RETURN LOWER PORTION WITH PAYMENT. RETAIN UPPER PORTION FOR YOUR RECORDS.

TOWN OF HENNIKER
18 Depot Hill Road, Henniker NH 03242

D

MAP / PARCEL	LOCATION OF PROPERTY	TAX YEAR	ACCOUNT	DUE DATE
1-619-084B	OLD CONCORD ROAD	2021	619-084B	12/27/2021

WILLEY KRISTY
 42 MAIN STREET
 CHICHESTER NH 03258

PAY THIS AMOUNT
\$86.00

Parcel Balances Report

Owner: WILLEY KRISTY

Location: OLD CONCORD ROAD

Interest Calc Date: 10/15/2021

Second Owner: none on record

Parcel Identifier: 1-619-084B

REAL ESTATE BALANCES

Parcel Identifier	1-619-084B			
Account Number:	619-084B			
Location:	OLD CONCORD ROAD			
Record Owner:	WILLEY KRISTY			
Levy:	2021	Per Diem:	\$0.02	
Billing Date:	5/27/2021			
Billing Type:	1st Half Tax			
	Tax Amount:	Interest:	Fee Amount:	Total Due
Original Billed	\$80.00		\$0.00	
Due To Date	\$80.00	\$1.67	\$0.00	\$81.67
Real Estate Account Totals	\$80.00	\$1.67	\$0.00	\$81.67
Real Estate Account Totals	\$80.00	\$1.67	\$0.00	\$81.67

Tax Lien BALANCES

Parcel Identifier	1-619-084B			
Account Number:	619-084B			
Location:	OLD CONCORD ROAD			
Record Owner:	WILLEY KRISTY			
Levy:	2020	Per Diem	\$0.10	
Billing Date:	5/21/2021			
	Tax Amount:	Interest:	Fee Amount:	Total Due
Original Billed	\$205.39		\$0.00	
Due To Date	\$205.39	\$14.89	\$20.00	\$240.28
Tax Lien Account Totals	\$205.39	\$14.89	\$20.00	\$240.28
Tax Lien Account Totals	\$205.39	\$14.89	\$20.00	\$240.28

Real Estate Total	\$81.67
Utility Total	\$0.00
Tax Lien Total	\$240.28
Balance Total	\$321.95

TOWN OF HENNIKER
PAYROLL CHECK REGISTER
DATE: APRIL 10, 2024

WAGES:		
Direct Deposits	\$	43,973.37
Checks		<u>2,578.82</u>
Subtotal	\$	<u>46,552.19</u>
PAYROLL DEDUCTIONS:		<u>13,988.22</u>
TOTAL:	\$	<u><u>60,540.41</u></u>

BOARD OF SELECTMEN APPROVAL

Kris Blomback Date

Bill Marko Date

Neal Martin Date

Jeff Morse Date

Peter Flynn Date


Tov

Treasurer Date

WAGES

DEPARTMENTAL HOURS AND GROSS SUMMARY REPORT FOR TOWN OF HENNIKER

For 04/10/2024 to 04/10/2024

Pay Code	Regular Hours	Suppl. Hours	Regular Gross	OT Hours	OT Gross
Department: CODE CODE					
Department Totals For: CODE					
SALARY	18.00	0.00	495.28	0.00	0.00
Totals:	18.00	0.00	495.28	0.00	0.00
Department: CSWW CSWW					
Department Totals For: CSWW					
REGULAR	42.00	0.00	2,315.46	0.00	0.00
Totals:	42.00	0.00	2,315.46	0.00	0.00
Department: ELECTION ELECTION					
Department Totals For: ELECTION					
REGULAR	21.00	0.00	189.00	0.00	0.00
Totals:	21.00	0.00	189.00	0.00	0.00
Department: EXECUTIVE EXECUTIVE					
Department Totals For: EXECUTIVE					
REGULAR	79.25	0.00	1,878.00	0.00	0.00
SALARY	47.50	0.00	2,003.75	0.00	0.00
Totals:	126.75	0.00	3,881.75	0.00	0.00
Department: FINANCE FINANCE					
Department Totals For: FINANCE					
REGULAR	31.25	0.00	639.06	0.00	0.00
SALARY	30.50	0.00	1,292.93	0.00	0.00
SICK	6.25	0.00	127.81	0.00	0.00
VACATION	9.50	0.00	402.72	0.00	0.00
Totals:	77.50	0.00	2,462.52	0.00	0.00
Department: FIRE/RESCUE FIRE/RESCUE					
Department Totals For: FIRE/RESCUE					
REGULAR	118.50	0.00	2,949.99	0.00	0.00
STIPEND	0.00	0.00	480.77	0.00	0.00
Totals:	118.50	0.00	3,430.76	0.00	0.00
Department: HIGHWAY HIGHWAY					
Department Totals For: HIGHWAY					
OVERTIME	0.00	0.00	0.00	108.50	4,666.88
REGULAR	252.50	0.00	7,192.58	0.00	0.00
SICK	17.50	0.00	468.61	0.00	0.00
VACATION	2.00	0.00	47.62	0.00	0.00
Totals:	272.00	0.00	7,708.81	108.50	4,666.88
Department: LIBRARY LIBRARY					
Department Totals For: LIBRARY					
REGULAR	80.75	0.00	1,964.05	0.00	0.00
RETRO	0.00	0.00	151.08	0.00	0.00
SALARY	40.00	0.00	1,640.57	0.00	0.00
Totals:	120.75	0.00	3,755.70	0.00	0.00
Department: POLICE POLICE					
Department Totals For: POLICE					
EVENING OT	0.00	0.00	0.00	10.00	501.44
EVENING PAY	86.00	0.00	3,009.04	0.00	0.00

DEPARTMENTAL HOURS AND GROSS SUMMARY REPORT FOR TOWN OF HENNIKER

For 04/10/2024 to 04/10/2024

Pay Code	Regular Hours	Suppl. Hours	Regular Gross	OT Hours	OT Gross
MIDNIGHT OT	0.00	0.00	0.00	(41.00)	(2,021.45)
MIDNIGHT PAY	118.25	0.00	3,450.43	0.00	0.00
PD BONUS	0.00	0.00	2,000.00	0.00	0.00
REGULAR	238.00	0.00	7,257.07	0.00	0.00
REGULAR OT	0.00	0.00	0.00	3.00	142.16
VACATION	10.75	0.00	526.43	0.00	0.00
Totals:	453.00	0.00	16,242.97	(28.00)	(1,377.85)

Department: RESCUE RESCUE

Department Totals For: RESCUE

REGULAR	287.50	0.00	7,492.92	0.00	0.00
Totals:	287.50	0.00	7,492.92	0.00	0.00

Department: SW/GGB/P&P SOLID WASTE/GEN GOV BLDG/P&P

Department Totals For: SW/GGB/P&P

HOLIDAY	37.50	0.00	881.60	0.00	0.00
OVERTIME	0.00	0.00	0.00	6.00	202.28
REGULAR	118.00	0.00	2,867.26	0.00	0.00
Totals:	155.50	0.00	3,748.86	6.00	202.28

Department: TC/TX TOWN CLERK / TAX COLLECTOR

Department Totals For: TC/TX

OVERTIME	0.00	0.00	0.00	5.25	160.34
REGULAR	40.00	0.00	814.40	0.00	0.00
SALARY	40.00	0.00	1,318.78	0.00	0.00
Totals:	80.00	0.00	2,133.18	5.25	160.34

Department: WELFARE WELFARE

Department Totals For: WELFARE

REGULAR	12.00	0.00	259.92	0.00	0.00
Totals:	12.00	0.00	259.92	0.00	0.00

Department: WWTP WASTE WATER TREATMENT PLANT

Department Totals For: WWTP

REGULAR	102.00	0.00	3,026.52	0.00	0.00
SICK	16.00	0.00	416.96	0.00	0.00
USECOMP	2.00	0.00	52.12	0.00	0.00
Totals:	120.00	0.00	3,495.60	0.00	0.00

Grand Totals:

EVENING OT	0.00	0.00	0.00	10.00	501.44
EVENING PAY	86.00	0.00	3,009.04	0.00	0.00
HOLIDAY	37.50	0.00	881.60	0.00	0.00
MIDNIGHT OT	0.00	0.00	0.00	(41.00)	(2,021.45)
MIDNIGHT PAY	118.25	0.00	3,450.43	0.00	0.00
OVERTIME	0.00	0.00	0.00	119.75	5,029.50
PD BONUS	0.00	0.00	2,000.00	0.00	0.00
REGULAR	1,422.75	0.00	38,846.23	0.00	0.00
REGULAR OT	0.00	0.00	0.00	3.00	142.16
RETRO	0.00	0.00	151.08	0.00	0.00
SALARY	176.00	0.00	6,751.31	0.00	0.00
SICK	39.75	0.00	1,013.38	0.00	0.00
STIPEND	0.00	0.00	480.77	0.00	0.00
USECOMP	2.00	0.00	52.12	0.00	0.00
VACATION	22.25	0.00	976.77	0.00	0.00
Totals:	1,904.50	0.00	57,612.73	91.75	3,651.65

off to gross payroll
by \$99.91, MRS refund
to Amos. 408 4/9/24

\$
= 61,264.38

Vendor	Item Code	GL Number	Amount
IRS - IRS PAYMENT			
	FITW	01-0000-2025-001	5,832.06
	SOCSEC_EE	01-0000-2025-001	3,023.86
	SOCSEC_ER	01-0000-2025-001	3,023.86
	MEDICARE_EE	01-0000-2025-001	869.50
	MEDICARE_ER	01-0000-2025-001	869.50

Invoice Total: 13,618.78

Sub Totals:

FITW	5,832.06
MEDICARE	1,739.00
SOCSEC	6,047.72

EMPOWER - EMPOWER RETIREMENT

EMPOWER	01-0000-2025-020	107.50
EMPOWER-ROTH	01-0000-2025-020	261.94

Invoice Total: 369.44

Sub Totals:

EMPOWER	107.50
EMPOWER-ROTH	261.94

Grand Totals:

Invoice Count: 2 13,988.22

Sub Totals:

EMPOWER	107.50
EMPOWER-ROTH	261.94
FITW	5,832.06
MEDICARE	1,739.00
SOCSEC	6,047.72

INTENT TO EXCAVATE CHECKLIST

Date received 4/10/2024 Office ID# _____
Owner's name Pike Industries, Inc. Lot # 9-607
Route to: Planning Board/Consultant approval OK Date 4-10-23
Items 1 - 16 Complete ✓

Missing items:

- 1 Town/City
- 2 Tax map/lot
- 3 Name of road using
- 4 Acreage of lot/acreage to be cut
- 5 Date of permit per RSA 155:E2 or
- 6 Date of report, per RSA 155-E:21 (d)
- 7 Permit number per RSA 485-A:17, if any
- 8 Incidental construction/155-E Exception
- 9 Total permitted area (acres)
- 10 Excavation area (acres) as of April 1
- 11 Reclaimed area (acres) as of April 1
- 12 Remaining cubic yards of earth to excavate
- 13 Type of ownership
- 14 Description of earth to be removed
- 15 Original with \$100 ✓
Original with no fee
Supplemental with \$100
Supplemental with no fee
- 16 Owner(s) signatures and mailing
address
Date sent to town

Taxes current Yes No
Security bond required Yes No \$ Amount _____
Date paid _____ Date returned _____
Driveway permit needed Yes No Initialed _____

Notes/
Comments Existing pit.

Town of Henniker
APR 10 2024

For Tax Year April 1, 2024 to March 31, 2025

(Assigned by Municipality)

YR - TOWN - OP# - E

[] - [] [] [] - [] [] - E

PLEASE TYPE or PRINT (If filling in form on-line; use TAB key to move through fields)

- Town/City of: Henniker
- Tax Map/Block/Lot #: 1 / 607
- Name of Access Road: Old Concord Rd
- Total Acreage of Lot: 67
- Date of Permit per RSA 155-E:2: _____
or _____ (Municipal Excavation Permit)
- Date of Report, if required, per RSA 155-E:2, I (d): 9/20/1996
- Permit Number per RSA 485-A:17, if any: _____
(Alteration of Terrain Permit)
- Incidental Construction/155-E:2-a Exception: Check if YES
- Total Permitted Area (acres): 48
- Excavation Area (acres) as of April 1: 12
- Reclaimed Area (acres) as of April 1: 3.75
- Remaining Cubic Yards of Earth to Excavate: Unknown
- Type of Ownership:
 - Owner of land
 - Previous owner retaining deeded earth excavation rights
 - Owner of earth or earth excavation rights on public lands (Fed., State, Municipal, etc) or, removes earth from public lands or right-of-ways

14. DESCRIPTION OF EARTH TO BE EXCAVATED DURING TAX YEAR

EARTH TYPE	ESTIMATED CUBIC YARDS (CY)
GRAVEL	15,000
SAND	5,000
LOAM	0
STONE PRODUCTS	0
OTHER (fill)	2,000
TOTAL	22,000

15. CHECK THE BOX THAT DESCRIBES THIS INTENT

- ORIGINAL WITH \$100 FEE (check payable to State of New Hampshire)
- ORIGINAL WITH NO FEE (excavation of 1,000 cubic yards or less)
- SUPPLEMENTAL WITH \$100 FEE (exceeding original estimate of 1,000 cubic yards or less)
- SUPPLEMENTAL WITH NO FEE (fee previously paid with original intent)

16. We hereby assume responsibility for reporting all earth excavated within 30 days of completion or by the end of the tax year, whichever comes first. (If a Corporation, an Officer must sign.)

Pike Industries Inc
PRINT CLEARLY OR TYPE NAME OF OWNER

SIGNATURE OF OFFICER(S) _____ DATE SIGNED 03/28/24

BRIAN SLEVIN - VP OF AGGREGATES

PRINT SIGNATORY NAME (AND TITLE IF APPLICABLE)

SIGNATURE (in ink) OF OWNER(S) OR OFFICER(S) _____ DATE SIGNED _____

PRINT SIGNATORY NAME (AND TITLE IF APPLICABLE)

PIKE INDUSTRIES, INC. 3 EASTGATE PARK RD.
MAILING ADDRESS

BELMONT NH 03220
CITY OR TOWN STATE ZIPCODE

HOME PHONE (603) 527-5135 CELL PHONE _____

DATE INTENT SENT TO TOWN: _____

E-MAIL REPORT & CERTIFICATE? YES NO
If NO, Report and Certificate will be mailed to the address above.

TO BE COMPLETED BY MUNICIPAL ASSESSING OFFICIALS

Amount of Security Required \$ _____
Security Posted (Bond, Certified Check, etc.) \$ _____

SIGNATURES OF MUNICIPAL ASSESSING OFFICIALS & DATE

The Municipal Assessing Officials hereby acknowledge receipt of the Notice of Intent to Excavate and certify that:


- All owners of record have signed the Intent;
- If the land is in Current Use, the land use change tax shall be assessed on the non-qualifying land;
- The form is complete; and
- Any bond required under RSA 72-B:5 has been received.
- The Tax Collector shall be notified within 30 days of signing the Intent pursuant to RSA 72-B:8

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE

FOR DRA USE ONLY

SIGNED ORIGINAL COPY - RETAINED BY CITY/TOWN
SIGNED COPY TO - OWNER, RETURNED BY MUNICIPAL ASSESSING OFFICIALS
SIGNED COPY TO - DEPT. OF REVENUE, MUNICIPAL & PROPERTY DIVISION

INTENT TO EXCAVATE CHECKLIST

Date received 4/8/2024 Office ID# _____
Owner's name Aucoin Leo & Lisa Lot # 8-522
619 Gulf Rd, Henniker
Route to: Planning Board/Consultant approval  Date 4-10-24
Items 1 - 16 Complete ✓

Missing items:

- 1 Town/City
- 2 Tax map/lot
- 3 Name of road using
- 4 Acreage of lot/acreage to be cut
- 5 Date of permit per RSA 155:E2 or
- 6 Date of report, per RSA 155-E:21 (d)
- 7 Permit number per RSA 485-A:17, if any
- 8 Incidental construction/155-E Exception
- 9 Total permitted area (acres)
- 10 Excavation area (acres) as of April 1
- 11 Reclaimed area (acres) as of April 1
- 12 Remaining cubic yards of earth to excavate
- 13 Type of ownership
- 14 Description of earth to be removed
- 15 Original with \$100 Original with no fee ✓
Supplemental with \$100
Supplemental with no fee
- 16 Owner(s) signatures and mailing address
Date sent to town

Taxes current Yes No
Security bond required Yes No \$ Amount _____
Date paid _____ Date returned _____
Driveway permit needed Yes No Initialed _____

Notes/
Comments Existing pit

APR 08 2024

SELECTMEN'S OFFICE

FORM
PA-38

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
NOTICE OF INTENT TO EXCAVATE

RSA 72-B

For Tax Year April 1, 24 to March 31, 25

(Assigned by Municipality)

YR	TOWN	OP#	E

PLEASE TYPE or PRINT (If filling in form on-line; use TAB key to move through fields)

- Town/City of: HENNIKER, NH
- Tax Map/Block/Lot #: 1/522
- Name of Access Road: Worce Rd./Rt. 114
- Total Acreage of Lot: 27 acres
- Date of Permit per RSA 155-E:2: _____
or _____ (Municipal Excavation Permit)
- Date of Report, if required, per RSA 155-E:2, I (d): _____
- Permit Number per RSA 485-A:17, if any: _____
(Alteration of Terrain Permit)
- Incidental Construction/155-E:2-a Exception: Check if YES
- Total Permitted Area (acres): 27 acres
- Excavation Area (acres) as of April 1: 30,000 sq ft
- Reclaimed Area (acres) as of April 1: 10,000 sq ft
- Remaining Cubic Yards of Earth to Excavate: 50,000
- Type of Ownership:

- Owner of land
- Previous owner retaining deeded earth excavation rights
- Owner of earth or earth excavation rights on public lands (Fed., State, Municipal, etc) or, removes earth from public lands or right-of-ways

14. DESCRIPTION OF EARTH TO BE EXCAVATED DURING TAX YEAR

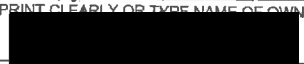
EARTH TYPE	ESTIMATED CUBIC YARDS (CY)
GRAVEL	
SAND	<u>1000</u>
LOAM	
STONE PRODUCTS	
OTHER ()	
TOTAL	

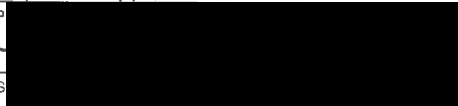
15. CHECK THE BOX THAT DESCRIBES THIS INTENT

- ORIGINAL WITH \$100 FEE (check payable to State of New Hampshire)
- ORIGINAL WITH NO FEE (excavation of 1,000 cubic yards or less)
- SUPPLEMENTAL WITH \$100 FEE (exceeding original estimate of 1,000 cubic yards or less)
- SUPPLEMENTAL WITH NO FEE (fee previously paid with original intent)

16. We hereby assume responsibility for reporting all earth excavated within 30 days of completion or by the end of the tax year, whichever comes first. (If a Corporation, an Officer must sign.)

Lea Aucoin
PRINT CLEARLY OR TYPE NAME OF OWNER

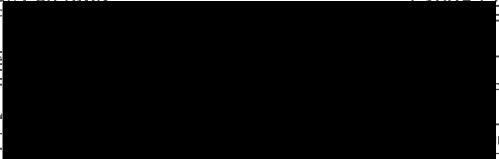
 4/8/24
SIGNATURE (TITLE) OF OWNER(S) OR OFFICER(S) DATE SIGNED

Lea Aucoin
 4/8/24
SIGNATURE (TITLE) OF OWNER(S) OR OFFICER(S) DATE SIGNED

PRINT SIGNATORY NAME (AND TITLE IF APPLICABLE)

619 Gulf Rd
MAILING ADDRESS

HENNIKER NH 03892
CITY OR TOWN STATE ZIP CODE


NUMBER (without dashes)

DATE INTENT SENT TO TOWN: _____

E-MAIL REPORT & CERTIFICATE? YES NO
If NO, Report and Certificate will be mailed to the address above.

TO BE COMPLETED BY MUNICIPAL ASSESSING OFFICIALS

Amount of Security Required \$ _____
Security Posted (Bond, Certified Check, etc.) \$ _____

SIGNATURES OF MUNICIPAL ASSESSING OFFICIALS & DATE

The Municipal Assessing Officials hereby acknowledge receipt of the Notice of Intent to Excavate and certify that:

- All owners of record have signed the Intent;
- If the land is in Current Use, the land use change tax shall be assessed on the non-qualifying land;
- The form is complete; and
- Any bond required under RSA 72-B:5 has been received;
- The Tax Collector shall be notified within 30 days of signing the Intent pursuant to RSA 72-B:8

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE

FOR DRA USE ONLY

SIGNED ORIGINAL COPY - RETAINED BY CITY/TOWN

SIGNED COPY TO - OWNER, RETURNED BY MUNICIPAL ASSESSING OFFICIALS

SIGNED COPY TO - DEPT. OF REVENUE, MUNICIPAL & PROPERTY DIVISION

INTENT TO EXCAVATE CHECKLIST

Date received 4/3/2024 Office ID# _____
Owner's name Patenaud Properties Lot # 5B-103-x
PO Box 48, Henniker, NH 03242
Route to: Planning Board/Consultant approval Date 4-10-24

Items 1 - 16 Complete ✓

Missing items:

- 1 Town/City
- 2 Tax map/lot
- 3 Name of road using
- 4 Acreage of lot/acreage to be cut
- 5 Date of permit per RSA 155:E2 or
- 6 Date of report, per RSA 155-E:21 (d)
- 7 Permit number per RSA 485-A:17, if any
- 8 Incidental construction/155-E Exception
- 9 Total permitted area (acres)
- 10 Excavation area (acres) as of April 1
- 11 Reclaimed area (acres) as of April 1
- 12 Remaining cubic yards of earth to excavate
- 13 Type of ownership
- 14 Description of earth to be removed
- 15 Original with \$100 Original with no fee
Supplemental with \$100
Supplemental with no fee
- 16 Owner(s) signatures and mailing address
Date sent to town

Taxes current Yes No
Security bond required Yes No \$ Amount _____
Date paid _____ Date returned _____

Driveway permit needed Yes No Initialed _____

Notes/
Comments

Received by
TOWN OF HENNIKER

APR 03 2024

SELECTMEN'S OFFICE

FORM
PA-38

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
NOTICE OF INTENT TO EXCAVATE
RSA 72-B

For Tax Year April 1, 24 to March 31, 25

(Assigned by Municipality)

YR	TOWN	OP#	E

PLEASE TYPE or PRINT (If filling in form on-line; use TAB key to move through fields)

- Town/City of: Henniker
- Tax Map/Block/Lot #: 5B-103-X
- Name of Access Road: Rte 114 N & Rush Rd
- Total Acreage of Lot: 117
- Date of Permit per RSA 155-E:2: grandfathered 1972
or
(Municipal Excavation Permit)
- Date of Report, if required, per RSA 155-E:2, I (d): _____
- Permit Number per RSA 485-A:17, if any: grandfathered 1972
(Alteration of Terrain Permit)
- Incidental Construction/155-E:2-a Exception: Check if YES
- Total Permitted Area (acres): 117
- Excavation Area (acres) as of April 1: 20
- Reclaimed Area (acres) as of April 1: 97
- Remaining Cubic Yards of Earth to Excavate: _____
- Type of Ownership:
 - Owner of land
 - Previous owner retaining deeded earth excavation rights
 - Owner of earth or earth excavation rights on public lands (Fed., State, Municipal, etc) or, removes earth from public lands or right-of-ways

14. DESCRIPTION OF EARTH TO BE EXCAVATED DURING TAX YEAR

EARTH TYPE	ESTIMATED CUBIC YARDS (CY)
GRAVEL	<u>30,000</u>
SAND	
LOAM	<u>1,000</u>
STONE PRODUCTS	<u>55,000</u>
OTHER ()	
TOTAL	<u>86,000</u>

15. CHECK THE BOX THAT DESCRIBES THIS INTENT

- ORIGINAL WITH \$100 FEE (check payable to State of New Hampshire)
- ORIGINAL WITH NO FEE (excavation of 1,000 cubic yards or less)
- SUPPLEMENTAL WITH \$100 FEE (exceeding original estimate of 1,000 cubic yards or less)
- SUPPLEMENTAL WITH NO FEE (fee previously paid with original intent)

16. We hereby assume responsibility for reporting all earth excavated within 30 days of completion or by the end of the tax year, whichever comes first. (If a Corporation, an Officer must sign.)

Patenaude Properties
 PR _____
 SIGNED _____
 PRINT SIGNATORY NAME (AND TITLE IF APPLICABLE)

SIGNATURE (in ink) OF OWNER(S) OR OFFICER(S) DATE SIGNED

PRINT SIGNATORY NAME (AND TITLE IF APPLICABLE)

PO BOX 2040
 MAILING ADDRESS
Henniker NH 03242

 CELL PHONE (Enter number without dashes)

DATE INTENT SENT TO TOWN: 4/3/24

E-MAIL REPORT & CERTIFICATE? YES NO
If NO, Report and Certificate will be mailed to the address above.

TO BE COMPLETED BY MUNICIPAL ASSESSING OFFICIALS

Amount of Security Required \$ _____
 Security Posted (Bond, Certified Check, etc.) \$ _____

SIGNATURES OF MUNICIPAL ASSESSING OFFICIALS & DATE

The Municipal Assessing Officials hereby acknowledge receipt of the Notice of Intent to Excavate and certify that:

- All owners of record have signed the Intent;
- If the land is in Current Use, the land use change tax shall be assessed on the non-qualifying land;
- The form is complete; and
- Any bond required under RSA 72-B:5 has been received.
- The Tax Collector shall be notified within 30 days of signing the Intent pursuant to RSA 72-B:8

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE

FOR DRA USE ONLY

SIGNED ORIGINAL COPY - RETAINED BY CITY/TOWN

SIGNED COPY TO - OWNER, RETURNED BY MUNICIPAL ASSESSING OFFICIALS

SIGNED COPY TO - DEPT. OF REVENUE, MUNICIPAL & PROPERTY DIVISION

INTENT TO EXCAVATE CHECKLIST

Date received 4/3/2024 Office ID# _____
Owner's name Patenaude Properties Lot # 8-539-C
PO Box 48, Henniker, NH 03242
Route to: Planning Board/Consultant approval Date 4-10-24
Items 1 - 16 Complete

Missing items:

- | | |
|---|--|
| 1 Town/City | 15 Original with \$100 <input checked="" type="checkbox"/> |
| 2 Tax map/lot | Original with no fee |
| 3 Name of road using | Supplemental with \$100 |
| 4 Acreage of lot/acreage to be cut | Supplemental with no fee |
| 5 Date of permit per RSA 155:E2 or | 16 Owner(s) signatures and mailing |
| 6 Date of report, per RSA 155-E:2! (d) | address |
| 7 Permit number per RSA 485-A:17, if any | Date sent to town |
| 8 Incidental construction/155-E Exception | |
| 9 Total permitted area (acres) | |
| 10 Excavation area (acres) as of April 1 | |
| 11 Reclaimed area (acres) as of April 1 | |
| 12 Remaining cubic yards of earth to excavate | |
| 13 Type of ownership | |
| 14 Description of earth to be removed | |

Taxes current Yes No
Security bond required Yes No \$ Amount _____
Date paid _____ Date returned _____
Driveway permit needed Yes No Initialed _____

Notes/
Comments _____

APR 03 2024

SELECTMEN'S OFFICE

FORM
PA-38

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
NOTICE OF INTENT TO EXCAVATE

RSA 72-B

For Tax Year April 1, 24 to March 31, 25

(Assigned by Municipality)

YR TOWN OP#
[] [] - [] [] [] - [] [] - [E]

PLEASE TYPE or PRINT (If filling in form on-line; use TAB key to move through fields)

- 1. Town/City of: Henniker
- 2. Tax Map/Block/Lot #: 8-539-C
- 3. Name of Access Road: Rte 1145 / Weare Rd
- 4. Total Acreage of Lot: 40
- 5. Date of Permit per RSA 155-E:2: grandfathered 1972
or (Municipal Excavation Permit)
- 6. Date of Report, if required, per RSA 155-E:2, I (d): _____
- 7. Permit Number per RSA 485-A:17, if any: grandfathered 1972
(Alteration of Terrain Permit)
- 8. Incidental Construction/155-E:2-a Exception: Check if YES
- 9. Total Permitted Area (acres): 40
- 10. Excavation Area (acres) as of April 1: 5
- 11. Reclaimed Area (acres) as of April 1: 15
- 12. Remaining Cubic Yards of Earth to Excavate: _____
- 13. Type of Ownership:
 - Owner of land
 - Previous owner retaining deeded earth excavation rights
 - Owner of earth or earth excavation rights on public lands (Fed., State, Municipal, etc) or, removes earth from public lands or right-of-ways

14. DESCRIPTION OF EARTH TO BE EXCAVATED DURING TAX YEAR

EARTH TYPE	ESTIMATED CUBIC YARDS (CY)
GRAVEL	
SAND	<u>30,000</u>
LOAM	
STONE PRODUCTS	
OTHER ()	
TOTAL	<u>30,000</u>

15. CHECK THE BOX THAT DESCRIBES THIS INTENT

- ORIGINAL WITH \$100 FEE (check payable to State of New Hampshire)
- ORIGINAL WITH NO FEE (excavation of 1,000 cubic yards or less)
- SUPPLEMENTAL WITH \$100 FEE (exceeding original estimate of 1,000 cubic yards or less)
- SUPPLEMENTAL WITH NO FEE (fee previously paid with original intent)

16. We hereby assume responsibility for reporting all earth excavated within 30 days of completion or by the end of the tax year, whichever comes first. (If a Corporation, an Officer must sign.)

Patenaude Properties
SIGN [REDACTED] DATE SIGNED 4/3/24

Thomas Patenaude
PRINT SIGNATORY NAME (AND TITLE IF APPLICABLE)

SIGNATURE (in ink) OF OWNER(S) OR OFFICER(S) DATE SIGNED

PRINT SIGNATORY NAME (AND TITLE IF APPLICABLE)

PO BOX 2040
MAILING ADDRESS
Henniker NH 03242
CITY OR TOWN STATE ZIP CODE

DATE INTENT SENT TO TOWN: 4/3/24

E-MAIL REPORT & CERTIFICATE? YES NO
If NO, Report and Certificate will be mailed to the address above.

TO BE COMPLETED BY MUNICIPAL ASSESSING OFFICIALS

Amount of Security Required \$ _____
Security Posted (Bond, Certified Check, etc.) \$ _____

SIGNATURES OF MUNICIPAL ASSESSING OFFICIALS & DATE
The Municipal Assessing Officials hereby acknowledge receipt of the Notice of Intent to Excavate and certify that:

- All owners of record have signed the Intent;
- If the land is in Current Use, the land use change tax shall be assessed on the non-qualifying land;
- The form is complete; and
- Any bond required under RSA 72-B:5 has been received.
- The Tax Collector shall be notified within 30 days of signing the Intent pursuant to RSA 72-B:8

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE

FOR DRA USE ONLY

SIGNED ORIGINAL COPY - RETAINED BY CITY/TOWN
SIGNED COPY TO - OWNER, RETURNED BY MUNICIPAL ASSESSING OFFICIALS
SIGNED COPY TO - DEPT. OF REVENUE, MUNICIPAL & PROPERTY DIVISION

INTENT TO EXCAVATE CHECKLIST

Date received 4/3/2024

Office ID# _____

Owner's name Mink Hills Land LLC
PO Box 48, Henniker NH 03242

Lot # 2-44 (99)

Route to: Planning Board/Consultant approval

Date 4-10-24

Items 1 - 16 Complete ✓

Missing items:

- | | |
|---|------------------------------------|
| 1 Town/City | 15 Original with \$100 <u>✓</u> |
| 2 Tax map/lot | Original with no fee |
| 3 Name of road using | Supplemental with \$100 |
| 4 Acreage of lot/acreage to be cut | Supplemental with no fee |
| 5 Date of permit per RSA 155:E2 or | 16 Owner(s) signatures and mailing |
| 6 Date of report, per RSA 155-E:2I (d) | address |
| 7 Permit number per RSA 485-A:17, if any | Date sent to town |
| 8 Incidental construction/155-E Exception | |
| 9 Total permitted area (acres) | |
| 10 Excavation area (acres) as of April 1 | |
| 11 Reclaimed area (acres) as of April 1 | |
| 12 Remaining cubic yards of earth to excavate | |
| 13 Type of ownership | |
| 14 Description of earth to be removed | |

Taxes current	<input checked="" type="radio"/> Yes <input type="radio"/> No	
Security bond required	<input type="radio"/> Yes <input type="radio"/> No	\$ Amount _____
Date paid _____	Date returned _____	
Driveway permit needed	Yes No	Initialed _____

Notes/
Comments _____

APR 03 2024

SELECTMEN'S OFFICE

FORM
PA-38

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
NOTICE OF INTENT TO EXCAVATE
RSA 72-B

For Tax Year April 1, 24 to March 31, 25

(Assigned by Municipality)

YR TOWN OP#
[] [] - [] [] [] - [] [] [] - **E**

PLEASE TYPE or PRINT (If filling in form on-line; use TAB key to move through fields)

- Town/City of: Henniker
- Tax Map/Block/Lot #: 44 (44)
- Name of Access Road: Rte 114N & lot 103x
- Total Acreage of Lot: 25
- Date of Permit per RSA 155-E:2: 9/1/2011
or (Municipal Excavation Permit)
- Date of Report, if required, per RSA 155-E:2, 1 (d):
- Permit Number per RSA 485-A:17, if any: ADT-0242A
(Alteration of Terrain Permit)
- Incidental Construction/155-E:2-a Exception: Check if YES
- Total Permitted Area (acres): Phase A; 3 acres
- Excavation Area (acres) as of April 1: 4
- Reclaimed Area (acres) as of April 1: 1
- Remaining Cubic Yards of Earth to Excavate:
- Type of Ownership:
 - Owner of land
 - Previous owner retaining deeded earth excavation rights
 - Owner of earth or earth excavation rights on public lands (Fed., State, Municipal, etc) or, removes earth from public lands or right-of-ways

14. DESCRIPTION OF EARTH TO BE EXCAVATED DURING TAX YEAR

EARTH TYPE	ESTIMATED CUBIC YARDS (CY)
GRAVEL	45,000
SAND	
LOAM	2,000
STONE PRODUCTS	95,000
OTHER ()	
TOTAL	142,000

15. CHECK THE BOX THAT DESCRIBES THIS INTENT

- ORIGINAL WITH \$100 FEE (check payable to State of New Hampshire)
- ORIGINAL WITH NO FEE (excavation of 1,000 cubic yards or less)
- SUPPLEMENTAL WITH \$100 FEE (exceeding original estimate of 1,000 cubic yards or less)
- SUPPLEMENTAL WITH NO FEE (fee previously paid with original intent)

16. We hereby assume responsibility for reporting all earth excavated within 30 days of completion or by the end of the tax year, whichever comes first. (If a Corporation, an Officer must sign.)

Mink Hills Land LLC
PRINT SIGNATORY NAME (AND TITLE IF APPLICABLE)
[Redacted Signature]
DATE SIGNED 4/3/24
Thomas Patenaude
PRINT SIGNATORY NAME (AND TITLE IF APPLICABLE)

SIGNATURE (in ink) OF OWNER(S) OR OFFICER(S) DATE SIGNED

PRINT SIGNATORY NAME (AND TITLE IF APPLICABLE)
PO BOX 2040
MAILING ADDRESS
Henniker NH 03242
CITY OR TOWN STATE ZIP CODE

DATE INTENT SENT TO TOWN: 4/3/24

E-MAIL REPORT & CERTIFICATE? YES NO
If NO, Report and Certificate will be mailed to the address above.

TO BE COMPLETED BY MUNICIPAL ASSESSING OFFICIALS

Amount of Security Required \$
Security Posted (Bond, Certified Check, etc.) \$

SIGNATURES OF MUNICIPAL ASSESSING OFFICIALS & DATE

The Municipal Assessing Officials hereby acknowledge receipt of the Notice of Intent to Excavate and certify that:
1. All owners of record have signed the Intent;
2. If the land is in Current Use, the land use change tax shall be assessed on the non-qualifying land;
3. The form is complete; and
4. Any bond required under RSA 72-B:5 has been received.
5. The Tax Collector shall be notified within 30 days of signing the Intent pursuant to RSA 72-B:8

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE

FOR DRA USE ONLY

SIGNED ORIGINAL COPY - RETAINED BY CITY/TOWN
SIGNED COPY TO - OWNER, RETURNED BY MUNICIPAL ASSESSING OFFICIALS
SIGNED COPY TO - DEPT. OF REVENUE, MUNICIPAL & PROPERTY DIVISION

APR 10 2024

INTENT TO EXCAVATE CHECKLIST

SELECTMEN'S OFFICE

Date received

4/10/2024

Office ID# _____

Owner's name

McComish Dennis

Lot #

12-679

Route to:

Planning

Approval

Date

4-10-24

Items 1 - 16 Complete

Missing items:

- | | |
|---|------------------------------------|
| 1 Town/City | 15 Original with \$100 ✓ |
| 2 Tax map/lot | Original with no fee |
| 3 Name of road using | Supplemental with \$100 |
| 4 Acreage of lot/acreage to be cut | Supplemental with no fee |
| 5 Date of permit per RSA 155:E2 or | 16 Owner(s) signatures and mailing |
| 6 Date of report, per RSA 155-E:2! (d) | address |
| 7 Permit number per RSA 485-A:17, if any | Date sent to town |
| 8 incidental construction/155-E Exception | |
| 9 Total permitted area (acres) | |
| 10 Excavation area (acres) as of April 1 | |
| 11 Reclaimed area (acres) as of April 1 | |
| 12 Remaining cubic yards of earth to excavate | |
| 13 Type of ownership | |
| 14 Description of earth to be removed | |

Taxes current

Yes

No

Security bond required

Yes

No

\$ Amount _____

Date paid _____

Date returned _____

Driveway permit needed

Yes

No

Initialed _____

Notes/

Comments

Existing pit

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
NOTICE OF INTENT TO EXCAVATE

RSA 72-B

Received by
TOWN OF HENNIKER

APR 10 2024

For Tax Year April 1, 24 to March 31, 25

(Assigned by Municipality)

YR - TOWN - OP# - **E**

PLEASE TYPE or PRINT (If filling in form on-line; use TAB key to move through fields)

- Town/City of: Henniker
- Tax Map/Block/Lot #: 12/679
- Name of Access Road: Colby Crossing
- Total Acreage of Lot: 4.3
- Date of Permit per RSA 155-E:2: _____
or (Municipal Excavation Permit)
- Date of Report, if required, per RSA 155-E:2, I (d): _____
- Permit Number per RSA 485-A:17, if any: _____
(Alteration of Terrain Permit)
- Incidental Construction/155-E:2-a Exception: Check if YES
- Total Permitted Area (acres): 4.3
- Excavation Area (acres) as of April 1: .8
- Reclaimed Area (acres) as of April 1: 0
- Remaining Cubic Yards of Earth to Excavate: est 93,398

13. Type of Ownership:

- Owner of land
- Previous owner retaining deeded earth excavation rights
- Owner of earth or earth excavation rights on public lands (Fed., State, Municipal, etc) or, removes earth from public lands or right-of-ways

14. DESCRIPTION OF EARTH TO BE EXCAVATED DURING TAX YEAR

EARTH TYPE	ESTIMATED CUBIC YARDS (CY)
GRAVEL	<u>4,000</u>
SAND	
LOAM	
STONE PRODUCTS	
OTHER ()	
TOTAL	

15. CHECK THE BOX THAT DESCRIBES THIS INTENT

- ORIGINAL WITH \$100 FEE (check payable to State of New Hampshire)
- ORIGINAL WITH NO FEE (excavation of 1,000 cubic yards or less)
- SUPPLEMENTAL WITH \$100 FEE (exceeding original estimate of 1,000 cubic yards or less)
- SUPPLEMENTAL WITH NO FEE (fee previously paid with original intent)

16. We hereby assume responsibility for reporting all earth excavated within 30 days of completion or by the end of the tax year, whichever comes first. (If a Corporation, an Officer must sign.)

Dennis M. Conroy
PRINT CLEARLY OR TYPE NAME OF OWNER

SIGNATURE: [Redacted] DATE SIGNED: 4/10/24

PRINT SIGNATORY NAME (AND TITLE IF APPLICABLE)

SIGNATURE (in ink) OF OWNER(S) OR OFFICER(S) DATE SIGNED

PRINT SIGNATORY NAME (AND TITLE IF APPLICABLE)

564 Old Hillsboro Rd.
MAILING ADDRESS

Henniker NH 03242
CITY OR TOWN STATE ZIPCODE

E-MAIL ADDRESS: [Redacted]

HOME PHONE (Enter number without dashes): [Redacted]

DATE INTENT SENT TO TOWN: 4/10/24

E-MAIL REPORT & CERTIFICATE? YES NO

If NO, Report and Certificate will be mailed to the address above.

TO BE COMPLETED BY MUNICIPAL ASSESSING OFFICIALS

Amount of Security Required \$ _____
Security Posted (Bond, Certified Check, etc.) \$ _____

SIGNATURES OF MUNICIPAL ASSESSING OFFICIALS & DATE

The Municipal Assessing Officials hereby acknowledge receipt of the Notice of Intent to Excavate and certify that:

- All owners of record have signed the Intent;
- If the land is in Current Use, the land use change tax shall be assessed on the non-qualifying land;
- The form is complete; and
- Any bond required under RSA 72-B:5 has been received.
- The Tax Collector shall be notified within 30 days of signing the Intent pursuant to RSA 72-B:8

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE

FOR DRA USE ONLY

SIGNED ORIGINAL COPY - RETAINED BY CITY/TOWN
SIGNED COPY TO - OWNER, RETURNED BY MUNICIPAL ASSESSING OFFICIALS
SIGNED COPY TO - DEPT. OF REVENUE, MUNICIPAL & PROPERTY DIVISION

APR 10 2024

INTENT TO EXCAVATE CHECKLIST

SELECTMEN'S OFFICE

Date received 4/10/2024

Office ID# _____

Owner's name McComish, Dennis

Lot # 12-680

Route to: Planning Board/C [Redacted]

Date 4-10-24

Items 1 - 16 Complete [initials]

Missing items:

- 1 Town/City
- 2 Tax map/lot
- 3 Name of road using
- 4 Acreage of lot/acreage to be cut
- 5 Date of permit per RSA 155:E2 or
- 6 Date of report, per RSA 155-E:2I (d)
- 7 Permit number per RSA 485-A:17, if any
- 8 Incidental construction/155-E Exception
- 9 Total permitted area (acres)
- 10 Excavation area (acres) as of April 1
- 11 Reclaimed area (acres) as of April 1
- 12 Remaining cubic yards of earth to excavate
- 13 Type of ownership
- 14 Description of earth to be removed
- 15 Original with \$100 Original with no fee Supplemental with \$100 Supplemental with no fee
- 16 Owner(s) signatures and mailing address Date sent to town

Taxes current Yes No

Security bond required Yes No \$ Amount _____

Date paid _____ Date returned _____

Driveway permit needed Yes No Initialed _____

Notes/
Comments

APR 10 2024

SELECTMEN'S OFFICE

FORM
PA-38

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
NOTICE OF INTENT TO EXCAVATE
RSA 72-B

For Tax Year April 1, 24 to March 31, 25

(Assigned by Municipality)

YR	TOWN	OP#	E

PLEASE TYPE or PRINT (If filling in form on-line; use TAB key to move through fields)

- Town/City of: Hanniker
- Tax Map/Block/Lot #: 12/680
- Name of Access Road: Colby crossing
- Total Acreage of Lot: 2.8
- Date of Permit per RSA 155-E:2: _____
or (Municipal Excavation Permit)
- Date of Report, if required, per RSA 155-E:2, I (d): _____
- Permit Number per RSA 485-A:17, if any: _____
(Alteration of Terrain Permit)
- Incidental Construction/155-E:2-a Exception: Check if YES
- Total Permitted Area (acres): 2.8
- Excavation Area (acres) as of April 1: 1.2
- Reclaimed Area (acres) as of April 1: .8
- Remaining Cubic Yards of Earth to Excavate: 2518
- Type of Ownership:
 - Owner of land
 - Previous owner retaining deeded earth excavation rights
 - Owner of earth or earth excavation rights on public lands (Fed., State, Municipal, etc) or, removes earth from public lands or right-of-ways

14. DESCRIPTION OF EARTH TO BE EXCAVATED DURING TAX YEAR

EARTH TYPE	ESTIMATED CUBIC YARDS (CY)
GRAVEL	<u>980</u>
SAND	
LOAM	
STONE PRODUCTS	
OTHER ()	
TOTAL	<u>980</u>

15. CHECK THE BOX THAT DESCRIBES THIS INTENT

- ORIGINAL WITH \$100 FEE (check payable to State of New Hampshire)
- ORIGINAL WITH NO FEE (excavation of 1,000 cubic yards or less)
- SUPPLEMENTAL WITH \$100 FEE (exceeding original estimate of 1,000 cubic yards or less)
- SUPPLEMENTAL WITH NO FEE (fee previously paid with original intent)

16. We hereby assume responsibility for reporting all earth excavated within 30 days of completion or by the end of the tax year, whichever comes first. (If a Corporation, an Officer must sign.)

Dennis H McComish
 PRINT CLEARLY OR TYPE NAME OF OWNER

 DATE SIGNED 4/10/24

PRINT SIGNATORY NAME (AND TITLE IF APPLICABLE)

 SIGNATURE (in ink) OF OWNER(S) OR OFFICER(S) _____ DATE SIGNED _____

PRINT SIGNATORY NAME (AND TITLE IF APPLICABLE)
564 Old Hillsboro Rd
 MAILING ADDRESS
Hanniker NH 03242
 CITY OR TOWN STATE ZIPCODE
 E-MAIL ADDRESS _____
 HOME PHONE (Enter number without dashes) _____ CELL PHONE (Enter number without dashes) _____

DATE INTENT SENT TO TOWN: 4/10/24
 E-MAIL REPORT & CERTIFICATE? YES NO
 If NO, Report and Certificate will be mailed to the address above.

TO BE COMPLETED BY MUNICIPAL ASSESSING OFFICIALS

Amount of Security Required \$ _____
 Security Posted (Bond, Certified Check, etc.) \$ _____

SIGNATURES OF MUNICIPAL ASSESSING OFFICIALS & DATE
 The Municipal Assessing Officials hereby acknowledge receipt of the Notice of Intent to Excavate and certify that:

- All owners of record have signed the Intent;
- If the land is in Current Use, the land use change tax shall be assessed on the non-qualifying land;
- The form is complete; and
- Any bond required under RSA 72-B:5 has been received.
- The Tax Collector shall be notified within 30 days of signing the Intent pursuant to RSA 72-B:8

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE

FOR DRA USE ONLY

SIGNED ORIGINAL COPY - RETAINED BY CITY/TOWN

SIGNED COPY TO - OWNER, RETURNED BY MUNICIPAL ASSESSING OFFICIALS

SIGNED COPY TO - DEPT. OF REVENUE, MUNICIPAL & PROPERTY DIVISION



TOWN OF HENNIKER, NEW HAMPSHIRE

Town Hall
18 Depot Hill Road
Henniker, NH 03242
Tel: (603) 428-3221

CONSENT AGENDA STAFF REPORT

DATE: 4/16/2024

TITLE: Sewer Abatement Request

INITIATED BY: Patrick Gagne, Property Owner

PREPARED BY: Helga Winn, Executive Assistant

PRESENTED BY: Diane Kendall, Town Administrator Consent Agenda

AGENDA DESCRIPTION: Sewer Abatement Request by Patrick Gagne

LEGAL AUTHORITY:

FINANCIAL DETAILS: The total sewer abatement amount is \$744.02 based on the Water Commissioner's formula for abatement covering the last six billing cycles.

BACKGROUND: Mr. Gagne is requesting a sewer abatement due to a faulty meter. The water readings had been high for several months before a working meter was able to be installed. The property owner requested an abatement for water and sewer in writing from the Water Department (see attached). The Water Commissioners reviewed the last six billing cycles and granted an abatement by assuming that the property owner in reality used an average of 190 gallons per day and abated the gallons above the 190-gallon average. 180 days were used for each billing cycle. Using the same formula for the sewer account, the total gallons above the 190-gallon average are 206.67 gallons over six billing cycles (see attached).

SUGGESTED ACTIONS / MOTIONS:

No motion required. Abatement attached.



TOWN OF HENNIKER, NEW HAMPSHIRE

April 16, 2024

Sewer Abatement

Selectmen's Office
*Administration, Finance,
Assessing, Planning,
Zoning & Building Permits*
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3221
Fx (603) 428-4366

To the Collector of Taxes.

By vote of the Sewer Commissioners upon application of:

Patrick Gagne

Town Clerk / Tax Collector
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3240
Fx (603) 428-4366

Acct. Number/Location: 729S / 100 Old Hillsboro Road

**Transfer / Recycling Center
Parks and Properties**
18 Depot Hill Rd.
Henniker NH 03242
Physical: 1393 Weare Rd.
Ph (603) 428-7604

We have abated the amount of: **\$744.02**

Faulty meter at property. Supporting documentation attached.

Cogswell Spring Water Works
146 Davison Rd.
Henniker NH 03242
Ph (603) 428-3237
Fx (603) 428-3362

Approval by Sewer Commissioners

Wastewater Treatment Plant
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-7215
Fx (603) 428-8312
Physical: 199 Ramsdell Rd.

Highway
18 Depot Hill Rd.
Henniker NH 03242
Physical: 209 Ramsdell Rd.
Ph (603) 428-7200
Fx (603) 428-7200

Police
340 Western Ave.
Henniker NH 03242
Ph (603) 428-3213
(Dial 911 for an Emergency)
Fx (603) 428-7509

Fire & Rescue
216 Maple St.
Henniker NH 03242
Ph (603) 428-7552
(Dial 911 for an Emergency)
Fx (603) 428-7628

SEWER ABATEMENT REQUEST

GAGNE, PATRICK

100 OLD HILLSBORO ROAD

BILLING CYCLE DATES	USAGE	GALLONS PER DAY	AVG GAL USED PER DAY	GAL PER DAY OVER AVG
4/1/2021	36283	201.58	190	11.58
10/1/2021	37146	206.37	190	16.37
4/1/2022	43259	240.33	190	50.33
10/1/2022	39279	218.22	190	28.22
4/1/2023	42417	235.65	190	45.65
10/1/2023	44013	244.52	190	54.52
Total Gallons Over Average:				206.67

X 180 days = 37,200.60 gallons x \$0.02 per gallon = \$744.02

**Cogswell Spring
Water Works**

**Town Of Henniker
Water Department**

146 Davison Road, Henniker New Hampshire 03242
Phone 603-428-3237 Email cogswellspring@hennikernh.gov

Abatement Form

Date: 3-11-2024

To the Collector of Taxes, by vote of the Water Commissioners upon the application of:

Property Owner: Patrick + Christine Gagne

Account Number: 729 W

House Number: 100




Mailing Address: 100 Old Hillsboro Road Henniker

We have abated the amount of: \$602⁵⁵

Reason for abatement:

Faulty meter reading

Per order of the Board of Water Commissioners:




William Hall

3/11/2024

**Cogswell Spring Water Works
Town of Henniker
Water Department
146 Davison Road
Henniker, NH 03242**

RE: Gagne Household, 100 Old Hillsboro Road, Henniker, NH 03242 Acct# 729W

To: Henniker Water Commissioners

I am writing to hopefully get some sort of abatement on our current water bill and to get you to adjust the meter reading for the new sewer bill that will be coming off of this faulty reading from this water bill.

I initially called the Town to ask about help in figuring out why our water usage was so high.

We have been working with Jim Donison and Josh for several weeks now to get the faulty meter replaced which after several tries and days they were able to get a working meter in place. They had difficulty getting a new meter in. They had to try 3 different new meters before they got one to work.

It had been high for years (since 12/31/2020) and I did not know it was the meter reading faulty usage but could not explain the spike in just the last bill as we have less water usage with less people in the house over the last 6 months but the bill said we had more.

With the help of the department we were able to discover that the meter was not reading correctly and they could not even get the history off of it to see what it was using. As we understand it the town has had some other home owners with similar problems. We also discovered while he was there that something was running at .02 gallons per minute which equates to 28 gallons per day of which was our upstairs toilet as it had a slow leak.

I was able to do a few meter readings while the old meter was in place and things like the washing machine said I used 60 gallons of water for one load but on the new meter that same load only took 23 gallons. Looks like the meter was doubling our usage but not always. I also did a reading on a shower and it said on one that we used 8 gallons but then 2 other showers used 15 gallons each.

I am attaching the meter printout from Jim that he got on 3/6/24 with the new meter. The new daily average usage is 162 gallons per day.

If we take the 162 gallons plus the 28 gallons the toilet was using before I fixed it our usage should be more like 190 per day rather than the 262 per day on the last bill.

We are asking for you to abate 72 gallons per day on just this last bill, even though this has been faulty for a few years, and fix the total usage for the sewer bill. This equates to 12,960 gallons @ .013/gallon = \$168.48 less for the water bill of which I would just want a credit applied to our account towards the next bill.

Here is the usage history of what I could find in bills from the town.

Gagne Household
100 Old Hillsboro Road
Water Usage History

Dates	Meter readings	Usage	Gallons per day	
1/24/2017	64984	79907	14923	82.91
6/30/2017	79907	93560	13653	75.85
12/31/2017	93560	107359	13799	76.66
7/2/2018	107359	122393	15034	83.52
1/2/2019	122393	132678	10285	57.14
7/1/2019	132678	143258	10580	58.78
1/2/2020	143258	153990	10732	59.62
7/1/2020	153990	179765	25775	143.19
12/31/2020	179765	217958	38193	212.18
7/1/2021	217958	253669	35711	198.39
1/3/2022	253669	295403	41734	231.86
7/1/2022	295403	334955	39552	219.73
12/31/2022	334955	379773	44818	248.99
6/30/2023	379773	418738	38965	216.47
12/31/2023	418738	465895	47157	261.98

assume 190 gpd is their average,
amount over average:

8.4 gpd

41.86 gpd

39.73 gpd

58.99 gpd

36.47 gpd

71.987 gpd

Total 257.5 gpd x 180 days =

46,350 gallons x \$0.013 = \$602.55

Please let me know if you should need anything else on this to consider this abatement.

Thanks so much.

Christine and Patrick Gagne
100 Old Hillsboro Road
Henniker NH 03242

History

Utility Billing

11/23/202	Payment	11/23/2020	KIJ	kim	\$652.61	\$652.61	\$0.00	\$0.00	
5/27/2021	Payment	05272021	dca	debbie	\$625.65	\$625.65	\$0.00	\$0.00	CK GAGNE

Town of Henniker
18 Depot Hill Rd
Henniker, NH 03242
Temp - Return Service Requested

GAGNE PATRICK H
100 OLD HILLSBORO ROAD
HENNIKER, NH 03242

HENNIKER
2022 SEWER BILL 21 OF 22

Invoice: 2022S21000129
Account: 729S
Print Date: Apr 26, 2022
Billing Period: Oct 01 - Mar 31
Payment Due Date: May 27, 2022
Amount Due: \$ 765.18

8% APR Charged After 05/27/2022

Account Details

Billing Details

Billed To: GAGNE PATRICK H
Location: 100 OLD HILLSBORO RD
Map: 000007 **Lot:** 000359 **Sub:** 00000A
Account: 729S

Sewer -- 1 Flat Unit(s) @ \$ 240.00/unit \$ 240.00
Sewer -- 17,000gallon @ \$ 0.0000/1 \$ 0.00
Sewer -- 26,259gallon @ \$ 0.0200/1 \$ 525.18

Billing Summary

Billing Period: Oct 01, 2021 to Mar 31, 2022
Payment Due Date: May 27, 2022

Meter Readings: Current Reading: 315,697.00
 Previous Reading: 272,438.00
 Usage: 43,259.00

Sewer Bill: \$ 765.18

Amount Due By 05/27/2022: **\$ 765.18**

2022 SEWER BILL 21 OF 22

Mailed To:
GAGNE PATRICK H
100 OLD HILLSBORO ROAD
HENNIKER, NH 03242

Town of Henniker
Monday, Wednesday & Friday 8:00am to 4:00pm
Tuesday 10:00am to 6:00pm Thursday Closed
(603) 428-3240
Tax Collector: Kimberly Johnson

Billed To: GAGNE PATRICK H
Location: 100 OLD HILLSBORO RD
Map: 000007 **Lot:** 000359 **Sub:** 00000A
Account: 729S
Invoice: 2022S21000129

Amount Due By 05/27/2022: **\$ 765.18**

8% APR Charged After 05/27/2022

Remit To:
Town of Henniker
18 Depot Hill Rd
Henniker, NH 03242
Temp - Return Service Requested

RETURN THIS PORTION WITH PAYMENT

REMITTED AMOUNT: _____

Town of Henniker
18 Depot Hill Rd
Henniker, NH 03242
Temp - Return Service Requested

GAGNE PATRICK H
100 OLD HILLSBORO ROAD
HENNIKER, NH 03242

HENNIKER
2022 SEWER BILL 2 OF 2

Invoice: 2022S22000131
Account: 729S
Print Date: Nov 07, 2022
Billing Period: Apr 01 - Sep 30
Payment Due Date: Dec 09, 2022
Amount Due: \$ 685.58

8% APR Charged After 12/09/2022

Account Details

Billing Details

Billed To: GAGNE PATRICK H
Location: 100 OLD HILLSBORO RD
Map: 000007 **Lot:** 000359 **Sub:** 00000A
Account: 729S

Sewer -- 1 Flat Unit(s) @ \$ 240.00/unit \$ 240.00
Sewer -- 17,000gallon @ \$ 0.0000/1 \$ 0.00
Sewer -- 22,279gallon @ \$ 0.0200/1 \$ 445.58

Billing Summary

Billing Period: Apr 01, 2022 to Sep 30, 2022
Payment Due Date: Dec 09, 2022

Meter Readings: Current Reading: 354,976.00
 Previous Reading: 315,697.00
Usage: **39,279.00**

Sewer Bill: **\$ 685.58**

Amount Due By 12/09/2022: **\$ 685.58**

2022 SEWER BILL 2 OF 2

Mailed To:
GAGNE PATRICK H
100 OLD HILLSBORO ROAD
HENNIKER, NH 03242

Town of Henniker
Monday, Wednesday & Friday 8:00am to 4:00pm
Tuesday 10:00am to 6:00pm Thursday Closed
(603) 428-3240
Tax Collector: Kimberly Johnson

Billed To: GAGNE PATRICK H
Location: 100 OLD HILLSBORO RD
Map: 000007 **Lot:** 000359 **Sub:** 00000A
Account: 729S
Invoice: 2022S22000131

Amount Due By 12/09/2022: **\$ 685.58**

8% APR Charged After 12/09/2022

Remit To:
Town of Henniker
18 Depot Hill Rd
Henniker, NH 03242
Temp - Return Service Requested

RETURN THIS PORTION WITH PAYMENT

REMITTED AMOUNT: _____

Town of Henniker
18 Depot Hill Rd
Henniker, NH 03242
Temp - Return Service Requested

GAGNE PATRICK H
100 OLD HILLSBORO ROAD
HENNIKER, NH 03242

HENNIKER
2023 SEWER BILL 21 OF 22

Invoice: 2023S21000133
Account: 729S
Print Date: Apr 27, 2023
Billing Period: Oct 01 - Mar 31
Payment Due Date: May 30, 2023
Amount Due: \$ 748.34

8% APR Charged After 05/30/2023

Please make checks payable to Henniker Waste Water Treatment or HWWT.
* Closed Wednesday for lunch 12:30-1:30pm *

Account Details			Billing Details	
Billed To: GAGNE PATRICK H			Sewer -- 1 Flat Unit(s) @ \$ 240.00/unit	\$ 240.00
Location: 100 OLD HILLSBORO RD			Sewer -- 17,000gallon @ \$ 0.0000/1	\$ 0.00
Map: 000007	Lot: 000359	Sub: 00000A	Sewer -- 25,417gallon @ \$ 0.0200/1	\$ 508.34
Account: 729S				

Billing Summary		
Billing Period: Oct 01, 2022 to Mar 31, 2023		
Payment Due Date: May 30, 2023		
Meter Readings:	Current Reading: 397,393.00	Sewer Bill: \$ 748.34
	Previous Reading: 354,976.00	
	Usage: 42,417.00	

Amount Due By 05/30/2023: \$ 748.34

Mailed To:
GAGNE PATRICK H
100 OLD HILLSBORO ROAD
HENNIKER, NH 03242

2023 SEWER BILL 21 OF 22
Town of Henniker
Monday, Wednesday & Friday 8:00am to 4:00pm
Tuesday 10:00am to 6:00pm Thursday Closed
(603) 428-3240
Tax Collector: Deborah C. Aucoin

Billed To: GAGNE PATRICK H
Location: 100 OLD HILLSBORO RD
Map: 000007 **Lot:** 000359 **Sub:** 00000A
Account: 729S
Invoice: 2023S21000133

Amount Due By 05/30/2023: \$ 748.34

8% APR Charged After 05/30/2023

Remit To:
Town of Henniker
18 Depot Hill Rd
Henniker, NH 03242
Temp - Return Service Requested

RETURN THIS PORTION WITH PAYMENT

REMITTED AMOUNT: _____

Town of Henniker
18 Depot Hill Rd
Henniker, NH 03242
Temp - Return Service Requested

GAGNE PATRICK H
100 OLD HILLSBORO ROAD
HENNIKER, NH 03242

HENNIKER
2023 SEWER BILL 22 OF 22

Invoice: 2023S22000132
Account: 729S
Print Date: Sep 28, 2023
Billing Period: Apr 01 - Sep 30
Payment Due Date: Nov 17, 2023
Amount Due: \$ 780.26

8% APR Charged After 11/17/2023

The Tax Collectors Office will be closed on October 9 in observance of Columbus Day.
Also, October 11-13 for Town Clerk Conference.
Checks may be made payable to Henniker Waste Water Treatment (HWWT)

Account Details		Billing Details		
Billed To: GAGNE PATRICK H		Sewer -- 1 Flat Unit(s) @ \$ 240.00/unit	\$ 240.00	
Location: 100 OLD HILLSBORO RD		Sewer -- 17,000gallon @ \$ 0.0000/1	\$ 0.00	
Map: 000007	Lot: 000359	Sub: 00000A	Sewer -- 27,013gallon @ \$ 0.0200/1	\$ 540.26
Account: 729S				

Billing Summary				
Billing Period: Apr 01, 2023 to Sep 30, 2023				
Payment Due Date: Nov 17, 2023				
Meter Readings:	Current Reading:	441,406.00	Sewer Bill:	\$ 780.26
	Previous Reading:	397,393.00		
	Usage:	44,013.00		

Amount Due By 11/17/2023: **\$ 780.26**

2023 SEWER BILL 22 OF 22

Town of Henniker
Monday, Wednesday & Friday 8:00am to 4:00pm
Tuesday 10:00am to 6:00pm Thursday Closed
(603) 428-3240
Tax Collector: Deborah C. Aucoin

Mailed To:
GAGNE PATRICK H
100 OLD HILLSBORO ROAD
HENNIKER, NH 03242

Billed To: GAGNE PATRICK H
Location: 100 OLD HILLSBORO RD
Map: 000007 **Lot:** 000359 **Sub:** 00000A
Account: 729S
Invoice: 2023S22000132

Amount Due By 11/17/2023: **\$ 780.26**

8% APR Charged After 11/17/2023

Remit To:
Town of Henniker
18 Depot Hill Rd
Henniker, NH 03242
Temp - Return Service Requested

RETURN THIS PORTION WITH PAYMENT

REMITTED AMOUNT: _____

INTENT TO CUT CHECKLIST

Date received 4/12/2024 Office ID# _____
Owner's name Elizabeth M. Sweeney Rev. Trust Lot # 2/91 & 2/91-A

Route to: Highway Superintendent Conservation Commission

Items 1 - 10 Complete ✓ Map information complete Not provided

- Missing items:
- 1 Town/City
 - 2 Tax map/lot
 - 3 Original/supplemental
 - 4 Name of road using
 - 5 Acreage of lot/acreage to be cut
 - 6 Type of ownership
 - 7 SIGNATURES OF OWNER(S) OF RECORD
ADDRESS OF OWNER(S)
TELEPHONE NUMBER OF OWNER(S)
 - 8 Description of wood or timber to be cut
 - 9 Personal use amount
 - 10 LOGGER/FORESTER SIGNATURE
LOGGER/FORESTER PRINTED NAME
LOGGER/FORESTER PHONE NUMBER/ADDRESS
- Missing items:
- 1 Area(s) to be cut
 - 2 Road to be used
 - 3 Landing(s)
 - 4 Point of egress onto town road

Taxes current	<input checked="" type="radio"/> Yes	<input type="radio"/> No	
Security bond required	<input type="radio"/> Yes	<input type="radio"/> No	\$ Amount _____
Date paid _____	Date returned _____		
Driveway permit needed	<input type="radio"/> Yes	<input type="radio"/> No	Initialed _____
Road bond required	<input type="radio"/> Yes	<input type="radio"/> No	\$ Amount _____
Date paid _____	Date returned _____		
Permission to Haul Form	<input type="radio"/> Yes	<input type="radio"/> No	Date received _____
Wetlands permit required	<input type="radio"/> Yes	<input type="radio"/> No	Date received _____

Notes/ Comments Had intent in 2023. Zero cut.

APR 12 2024

FORM
PA-7

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
NOTICE OF INTENT TO CUT WOOD OR TIMBER

YR [] - TOWN [] - OP# [] - **T** (Assigned by Municipality)

For Tax Year April 1, 24 to March 31, 25

PLEASE TYPE OR PRINT (If filling in form on-line; use TAB Key to move through fields)

1. City/Town of Henniker

2. Tax Map No./Lot or USFS sale name & unit #: 7-91 & 91A

3. Intent Type: Original Supplemental
(Use mouse to click on Check Boxes) Original Operation #

4. Name of road from which accessible: Liberty Hill Rd

5. a. Acreage of Lot: 40 Acreage of cut: 35

b. Anticipated start date: 6/1/24

6. Type of ownership (check only one):

- a. Owner of Land and Stumpage (Joint Tenants)
- b. Owner of Land and Stumpage (Tenants in Common)
- c. Previous owner retaining deeded timber rights
- d. Owner/Purchaser of stumpage & timber rights on public lands (Fed., State, municipal, etc.) or Utility Easements

REPORT OF CUT FORM / CERTIFICATE TO BE SENT TO:

OWNER OR BY MAIL OR
 LOGGER/FORESTER E-MAIL

7. I/We hereby accept responsibility for reporting all timber cut within 60 days after the completion of the operation or by May 15, whichever comes first. I/We also assume responsibility for any yield tax which may be assessed. (If a corporation, an officer must sign.)

Timber Tax Information is Available at www.revenue.nh.gov

SIGN [Redacted] DATE 4/10/24

SIGNATURE OF OWNER(S) OR CORPORATE OFFICER DATE

PRINT CORPORATE OFFICER NAME AND TITLE DATE

Elizabeth Sweeney

PRINT OWNER(S) NAME

779 Liberty Hill Rd

MAILING ADDRESS

Henniker N.H. 03242

CITY/TOWN STATE ZIPCODE

PHON [Redacted]

FOR ASSESSING OFFICIALS ONLY

The Selectmen/Assessing Officials hereby certify that:

- All owners of record have signed the Intent;
- The land is not under the Current Use Unproductive category;
- The form is complete and accurate; and
- Any timber tax bond required has been received:
\$ _____ Date _____

5. The tax collector will be notified within 30 days or receipt pursuant to RSA 79:10;

6. This form to be forwarded to DRA within 30 days.

8. Description of Wood or Timber To Be Cut

Species	Estimated Amount To Be Cut	
White Pine	20	MBF
Hemlock	20	MBF
Red Pine		MBF
Spruce & Fir		MBF
Hard Maple		MBF
White Birch		MBF
Yellow Birch		MBF
Oak	15	MBF
Ash		MBF
Beech & Soft Maple		MBF
Pallet or Tie Logs	15	MBF
Other (Specify)		MBF
Pulpwood	Tons	Cords
Spruce & Fir		
Hardwood & Aspen		
Pine		
Hemlock		50
Whole Tree Chips		150
Miscellaneous		
High Grade Spruce/Fir		Tons
Cordwood & Fuelwood		40 Cords

9. Species and Amount of Wood or Timber For Personal Use or Exempt. See exemptions on back of form.

Species:	Amount:
----------	---------

10. By signing below, the Logger/Forester or person responsible for cutting hereby accepts responsibility for verifying the volume of timber cut and for compliance with applicable forest laws.

SIGNATURE [Redacted] DATE 4/1/24

Mike Patterson

PRINT NAME

PO Box 13

MAILING ADDRESS

Henniker N.H. 03242

CITY STATE ZIPCODE

PHON [Redacted]

Signature (in ink) of Assessing Official Date Signature (in ink) of Assessing Official Date Signature (in ink) of Assessing Official Date

Signature (in ink) of Assessing Official Date Signature (in ink) of Assessing Official Date

**TOWN OF HENNIKER
ACCOUNTS PAYABLE MANIFEST
DATE: APRIL 17, 2024**

TOTAL: \$ 1,133,625.29

BOARD OF SELECTMEN APPROVAL

<hr/> Kris Blomback	Date
<hr/> Bill Marko	Date
<hr/> Neal Martin	Date
<hr/> Jeff Morse	Date
<hr/> Peter Flynn	Date
<hr/> Town Administrator	Date
<hr/> Treasurer	Date

APPOINTMENTS WITH THE BOARD

NEW BUSINESS



Town Hall
18 Depot Hill Road
Henniker, NH 03242

Tel: (603) 428-3221
Fax: (603) 428-4366

Incorporated November 10, 1768
"Only Henniker on Earth"

TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: 4/16/2024

TITLE: Disposal of Surplus Material – Henniker Police Department

INITIATED BY: Matthew French, Police Chief

PREPARED BY: Helga Winn, Executive Assistant

PRESENTED BY: Diane Kendall, Town Administrator; Matthew French, Police Chief

AGENDA DESCRIPTION: The Chief of Police would like permission to dispose of a 2011 Ford Expedition and a 2017 Ford Explorer at the State of NH Surplus Auction conducted by JSJ Auctions at White Farm according to town policy (see attachment).

Legal Authority: Town Policy III.2 Disposal of Surplus Material.

Financial Details: \$1000 or more value.

Town Administrator Comment: Supports the disposal.

Suggested Action/Recommendation:

Suggested Motion:

Motion to authorize the Police Chief to dispose of the 2011 Ford Expedition and the 2017 Ford Explorer for bid at the State of NH Surplus Auction at White Farm.

HENNIKER POLICE DEPARTMENT

Memo

To: Diane Kendall, Town Administrator

From: Chief Matthew French

Date: April 3, 2024

Re: Disposal of Property

Diane- I am requesting approval to dispose of two police vehicles at the State of NH Surplus Auction Conducted by JSJ Auctions scheduled for May 18th, 2024. The vehicles are listed below.

2011 Ford Expedition last 4 digits on the vin- 6758 This vehicle has approximately 116k miles of service.

2017 Ford "Explorer" Last 4 digits on the vin-7585 This vehicle has approximately 127k miles of service.

We have no further use for these vehicles. I do not recommend these vehicles be repurposed for another department use.

Both vehicles have been stripped of decals, emergency lighting, police radio and equipment.



Town Hall
18 Depot Hill Road
Henniker, NH 03242

Tel: (603) 428-3221
Fax: (603) 428-4366

Incorporated November 10, 1768
"Only Henniker on Earth"

TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: 4/11/2024
TITLE: Bid Award Request – Mowing 2024
INITIATED BY: Leo Aucoin, Highway Superintendent
PREPARED BY: Leo Aucoin, Highway Superintendent
PRESENTED BY: Leo Aucoin, Highway Superintendent

AGENDA DESCRIPTION: Please accept the two bids for road-side mowing. The Highway Superintendent would like to award the mowing bid to Field Works of New Hampshire. This company has been mowing our town for the last 4 years and has done an exceptional job mowing; not only horizontal roadside but also vertical to hold the forest back and obtain and maintain good line of site at intersections. Chris maintains a high-quality job and requires no babysitting; he knows the town well as a former delivery driver for Ayer and Goss. Chris and his father spend over a month in town every year on two tractors and do a clean job.

Legal Authority:

Financial Details: Not to exceed \$27,524.00.

Town Administrator Comment:

N/A

Suggested Action/Recommendation:

Suggested Motion: Accept and award the bid to Field Works of New Hampshire for the sum not to exceed \$27,524.00.

No formal action is required.

BID #: 06-2024

BID NAME: Mowing 2024

DUE DATE & TIME: April 8th 2024, @ Noon

BIDS OPENED BY: Leo Aucoin, Highway Superintendent & Hank Bernstein, Administrative Assistant

Company	Address	Bid Amount
Summit Contracting Ltd CO	311 Hill St Lyndonville, VT 05851	\$25,000.00
Field Works of New Hampshire	PO Box 392 Bradford, NH 03221	Not to exceed \$27,524.00



Field Works of New Hampshire
PO Box 392
Bradford, NH 03221
(603) 345 2224

Roadside Mowing Bid
Prepared for the Town of Henniker, NH
2024

FIELD WORKS
of
NEW HAMPSHIRE

(603) 345-2224

Field Works of New Hampshire is a specialty rough-cut mowing company. We are family owned and operated with the ability and experience to handle your project, whether it is municipal, commercial, or residential. Together we can develop a maintenance program that is tailored to fit your project's needs. From one time annual mowing to properties and projects that require several mowings a year to maintain a desired look. Field Works of New Hampshire has the capability of taking on projects from small parcels to large acreage. We pride ourselves on our attention to details to help ensure we meet the goals of the project.

Field Works of New Hampshire is operating modern equipment, equipped with a variety of mowers, to help ensure dependability and that your project will be completed in a timely manner. We have equipment ranging from 100+ h.p. boom mowers, all the way down to equipment that is hand held. This help to make sure we bring the right equipment the first time.

Here are some projects that we have been involved with in the past:

- Roadside Mowing
- Landfills
- Wildlife Areas
- Recreational Trails
- Pastures/Fields
- Orchards
- Berry Patches
- Drainage Areas/ Ditch Lines
- Conservation Property

Field Works of New Hampshire like to thank you for your consideration on your next project.



(603) 345-2224

Bid Information

This proposal has been prepared for the Town of Henniker, NH for roadside mowing. The scope of work is as outlined by the Town of Henniker's request for proposal for right of way mowing along the class V Town roads. Mowing to include a minimum mow width of 8-10 feet of horizontal mowing from the road edges. Additional mowing maybe required in intersections and corners to obtain and maintain line of sight requirements. Field Works of New Hampshire will assist in the removal of debris deemed hazardous from the travels lanes of the roadway as a result of mowing operations. Pricing provided is for the 2024 season and is valid for one mowing.

Given the current fluctuations that surrounding the global markets today, Field Works of New Hampshire is submitting a **Not To Exceed Price of \$27524.00**. If there is ample reduction in inflation at time of service, Field Works of New Hampshire is willing to work with the Town to reduce the price of services.

The price provided is an all-inclusive price, including but not limited to, machines with operators and any consumable items including fuel, blades and mobilization.

Any additional work outside the scope, or changes, to the scope of work outlined by the Town of Henniker, as described in this bid, will be discussed with the Town of Henniker Road Agent. At which time an agreed upon price will be established prior to work being started.

Field Works of New Hampshire is to provide "Mowing Ahead", or similar signage for this project, and maintain signage throughout the length of the project.

Field Works of New Hampshire will work in conjunction with the Town of Henniker's Road Agent to schedule the scope of work in in a timely manner that meets the scheduling needs of the Town and that of Field Works of New Hampshire with completion by September 28, 2024.

Town of Henniker is responsible for maintaining a smooth road surfaces during mowing operations, where possible. Dirt roads need to be free of potholes and excessive wash boarding. The purpose of this is to provide a higher quality job, in conjunction with, reducing excessive wear and damage to mowing equipment.

Acceptance of this bid becomes a contract between Field Works of New Hampshire and that of the Town of Henniker. Payment requirements are within 30 days from the date of invoice.

Thank you for your ~~consideration~~.

Chris Aiken --owner \ [REDACTED]
Field Works of New Hampshire
(603) 345 2224

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

Name (as shown on your income tax return)
Christopher M. Aiken

Business name/disregarded entity name, if different from above
Field Works of New Hampshire

Check appropriate box for federal tax classification:
 Individual/sole proprietor
 C Corporation
 S Corporation
 Partnership
 Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____

Other (see instructions) ▶ _____

Exemptions (see instructions):
 Exempt payee code (if any) _____
 Exemption from FATCA reporting code (if any) _____

Address (number, street, and apt. or suite no.)
367 West Rd
 City, state, and ZIP code
Bradford NH 03221

List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number								

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below), and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ▶ _____	Date ▶ 4-5-24
------------------	----------------------------------	----------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on www.irs.gov/w9 for information about Form W-9, at www.irs.gov/w9. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the

withholding tax on foreign partners' share of effectively connected income, and

4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

Summit Contracting Ltd Co
Summit Contracting and Property
P:802-242-2300 E:summitcontractingvt@gmail.com
Contract Manager: Ashley O'Suilleabhain
Federal, State and Municipal Contracting

RFP : Town of Henniker Roadside Mowing

SOW: Roadside mowing of all class 5 town roads of roughly 80 plus miles. Mowing includes a minimum of 8-10 feet horizontal mowing from edge of payment or gravel road with right of way sight clearance in intersections, road junctions and corners to maintain line of sight. And removal of any large debris deemed hazardous for traveling in lanes of the roadway.

Roadside Mowing includes 8-10' of horizontal mowing when and where available for up to 88miles

\$25,000.00

Option for two additional one year extensions are available if agreed upon by both parties

References:

Reference 1 : Chris Brown, Town of Northwood, NH Highway Superintendent

[REDACTED] P:603-219-7281

Reference 2: Jim Bean, Town of Tuftonboro, NH Highway Superintendent

[REDACTED]

Reference 3: William Gray, VT Agency of transportation Capital region, District Maintenance & Fleet Division

[REDACTED] 02-371-7706

Reference 4: Ray Stapleton, Town of Weathersfield VT, Highway Superintendent

[REDACTED] 1-3219

*Example COI Attached

** Picture of Some of the equipment we use for our roadside mowing operations

Some of our
Roadside Mowing
Equipment



Due April 8 2024
@ 12pm



**Town of Henniker
Request for Proposal
Roadside Mowing**

The Town of Henniker NH is inviting bid pricing for roadside mowing in Henniker. Bid proposals must be on the company letterhead clearly stating price and specifications. Bids must be sealed and marked, "Mowing 2024" and be delivered to Town of Henniker Town Hall, 18 Depot Hill Road, Henniker, NH 03242 by April 8, 2024, at 12:00 PM, when they will be opened publicly and read aloud. Contact person: Leo Aucoin, Highway Superintendent 603-428-7200.

The Scope of work:

Roadside mowing of all class 5 town roads roughly 80 plus miles. Mowing includes a minimum of 8-10 feet of horizontal mowing from the edge of pavement or gravel road. Additional mowing may be required in intersections and corners to obtain and maintain line of sight. The removal of debris deemed hazardous from travel lanes of roadways because of mowing operations.

Certified traffic control personnel or signage to be provided by the contractor, with the understanding that emergency vehicles and school buses will not be delayed.

The Town of Henniker requests that the work be performed by the successful bidders' own personnel. Any subcontractors must be pre-approved by the Road Agent.

Bid price proposals must be on the company letterhead clearly stating the price per mile. The bid price shall include all increases for the duration of the contract with a completion date of September 28, 2024. No request for an increase in contract price shall be entertained by the Town of Henniker.

All work is to be done under the direction of the Highway Superintendent. The Town of Henniker reserves the right to modify road lengths. Additional work may be added by the Town.

The contractor will be required to provide an insurance certificate confirming the following insurance coverage; worker's compensation insurance as required by the State of NH; broad-form comprehensive general liability insurance in the amount no less than \$1,000,000 combined single limit per occurrence; and motor vehicle insurance to include bodily injury, property damage, uninsured motorist, and employer's non-ownership coverage in the amount no less than \$1,000,000 combined single limit per occurrence. The Town of Henniker shall be named as an additional insured on all policies.

The Board of Selectmen reserves the right to reject all bids and issue a new Request for Bids if less than three bids are received. The Board of Selectmen also reserve the right at their sole discretion to reject any and all bids, wholly or in part, to waive any informalities or any irregularities therein, to accept any bid even though it may not be the lowest bid, to call for rebids, to negotiate with any bidder, and to make an award which in its sole and absolute judgment will best serve the Town's interest.

Bidders shall bid on specifications. However, deviation from specifications may be made but any exceptions must be noted. A bidder submitting a bid thereby certifies that the bid is made in good faith without fraud, collusion, or connection of any kind with any other bidder for the same work; and that the bidder is competing solely on his/her behalf without connection with or obligation to any undisclosed person or firm.

The minutes of the meeting at which the selection is made shall indicate the bid selected and the factors upon which the selection was made. All major bids submitted must specify the time frame of bid quote amount and must guarantee bid amount for a minimum of thirty (30) days from bid opening date. This requirement must be included in all advertisements and written specifications issued by the Town of Henniker. Any increase in cost estimates following a bid award or signing of a contract shall be absorbed by the bidder.



TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: 4/16/2024

TITLE: Old Concord Rd Culvert Replacement

INITIATED BY: Leo Aucoin, Highway Director

PREPARED BY: Diane Kendall, Town Administrator

PRESENTED BY: Diane Kendall, Town Administrator

AGENDA DESCRIPTION: Authorization to proceed with permitting and procurement to replace Old Concord Rd. culvert.

LEGAL AUTHORITY: Town Policy III.2 Disposal of Surplus Material.

FINANCIAL DETAILS: \$11,360 Professional Services design, permitting, bid documentation. Cost of construction to be determined. Funding source opportunities Highway Block or Bridge Aid, highway budget.

BACKGROUND: The highway department needs to replace the deteriorated 4' x 4' concrete box culvert with a new culvert that complies with the NHDES Stream Crossing Rules. The culvert is under Old Concord Road just downstream of Keyser Pond. The watershed area contributing to this culvert is about 590 acres, so the stream crossing would be classified as a Tier 2 crossing.

KV Partners has submitted a Scope of Services Agreement to provide:

Task 1 – Survey and Base Plans	\$2,860
Task 2 – Preliminary Design	\$2,500
Task 3 – Final Design and Permitting	\$3,500
Task 4 – Bid Documents and Services	\$2,500
Total Professional Services:	\$11,360

TOWN ADMINISTRATOR COMMENT: Supports

HIGHWAY DIRECTOR COMMENT: Provided at meeting

SUGGESTED ACTION/RECOMMENDATION:

Suggested Motion:

Motion to authorize Town Administrator to sign the KV Partners Scope of Services for Old Concord Rd agreement dated April 12, 2024.

April 12, 2024

Leo Aucoin, Highway Superintendent
Town of Henniker
209 Ramsdell Road
Henniker, New Hampshire 03264

Re: Old Concord Road Culvert – Engineering Services for Design and Permitting

Dear Mr. Aucoin:

KV Partners is pleased to submit this Task Order to provide professional engineering services for this project under our current Professional Services Agreement with the Town of Henniker. All terms and conditions specified in the Agreement apply to this Task Order. It is understood that the Town desires to replace the deteriorated 4' x 4' concrete box culvert with a new culvert that complies with the NHDES Stream Crossing Rules. The culvert is under Old Concord Road is just downstream of Keyser Pond. Watershed area contributing to this culvert is about 590 acres, so the stream crossing would be classified as a Tier 2 crossing.

1. SCOPE OF SERVICES

Task 1 - Field Survey and Base Plans

The purpose of this task is to complete an existing conditions survey and prepare base plans to complete the design and permit documents at specific locations only. Specific tasks include:

Culvert Survey

- Project limit: per attached exhibit
- Establish NAVD88
- Establish Horizontal NAD83
- Obtain location, pavement, centerline, utilities, etc.
- Obtain topographic information within the project limits at one-foot contour
- Topography to extend 125' from center line of the culvert along road centerline in each direction;
- Topography to extend 5' past edge of roadway
- Topography to extend 100' from culvert at centerline of the road up & down stream approximately 50' wide
- delineation and location of wetlands flags
- Approximate property boundary
- Establish benchmarks
- Deliverable is an AutoCAD base plan

Task 2 – Preliminary Design

The purpose of this task is to prepare preliminary designs for Town approval. The following tasks will be completed for each phase:

- ***Site Visits***
This task includes time to visit the project area on an as-needed basis during the design process.
- ***Culvert Hydrologic/Hydraulic Computations and Drainage Design***
Hydrologic conditions will be determined by the StreamStats NH database for the 10, 50 and 100-year design storm events. Pipe hydraulics will be computed for the existing and proposed conditions to determine pipe sizes and to ensure that all features will pass the 50-year storm. Hydraulic computations will be completed using the HydroCad software package version 10.00.

Prepare a brief drainage report to support the design and for the wetland's application.

- ***Plan Development***
Plans will be developed to an adequate level of detail to allow the Town to review the proposed work. Design of these improvements will include the new cross culvert design (pipe or box culvert as needed), stone aprons, headwalls, and other details are required to fully define the project for review by the Town. Specific dewatering plans will be developed as required by NHDES.
- ***Coordination Meetings***
During this phase of work, the project team will meet with Town officials as needed to develop project goals, design objectives and to refine concepts for final design.
- ***Cost Estimate***
An estimate of probable construction costs will be developed for consideration. Costs will be derived from recent bidding experience and standard unit prices.

Task 3 - Final Design

The purpose of this task is to advance the project from preliminary design to final design and prepare final plans for construction. Specific tasks include:

- ***Final Design Plans***
 - Cover Sheet
 - General Notes and Legend
 - Construction Plan (1 sheets)
 - Construction Details (2 sheets)
- ***Permits***
The purpose of this task is to coordinate the design with regulatory officials and prepare and submit permits. All permit fees will be paid by the Town.

- Prepare and submit a Standard Dredge and Fill Wetlands Application (Minor Impact) including a narrative, photos, required research, etc. and required plans for a Tier 2 stream crossing.
- Prepare and submit a Shoreland Permit Application (Keyser Pond) including a narrative, photos, required research, etc. and required plans.
- Respond to comments/questions from DES representatives and revise the design accordingly.
- ***Cost Estimate***
Prepare an estimate of probable construction costs for the project using unit quantities developed for the general bid as the basis of the estimate.
- ***Coordination Meetings***
Meet with Town staff to discuss project progress and identify specific requirements for incorporation into the final plans.

Task 4 – Bid Documents and Bidding Services

Specifications and Bid Forms

Prepare contract forms, bidding requirements and technical specifications (bid documents) in a form suitable for public bidding. Specifications will be CSI format with KV Partners General Conditions (short form) and Plans will be completed in accordance with KV Partners drafting standards.

Bidding Assistance

The Town of Henniker will publicly bid this project. For the bid, KV Partners will place advertisements in local newspapers (advertising costs to be paid by the Town) and trade publications, will distribute plans and specifications to the Town and trade organizations (3 copies total), will attend a pre-bid meeting, will review the bids for accuracy, and will review bonds and applicable contract requirements to determine which bid is in the best interest of the Town. We will distribute plans and addendums to prospective bidders in PDF form. If hard copies are required, we will distribute them at \$75 per set with printing costs to be paid by the bidder. If an appropriate bid is received, KV Partners will recommend the Town enter into a contract with the selected contractor.

Information and services to be provided by the town and assumptions

The Town will furnish to and assist KV Partners in obtaining third party information and data as is available and pertinent to the scope of services as provided under this Agreement and shall provide such services as indicated below. In general, this will consist of the following:

- Provide access to available records, information and data necessary to perform the services as described herein.
- Arrange for access to and make provisions for KV Partners to enter public and private properties, as required, to perform the services as described herein.
- A waiver will be granted from NHDES for the wetlands assessment
- Construction services are not included in this agreement.

2. SCHEDULE

Survey, design and permit filings will be completed within 12 weeks of authorization to proceed.

3. FEE AND PAYMENT

The total lump sum fee for all professional services and expenses to complete the scope of services described above is shown in the table below. Invoices will be submitted monthly on a percent complete basis for each task and are payable within 30 calendar days from the date of the invoice.

Task	Fee Amount
Task 1 – Survey and Base Plans	\$2,860
Task 2 – Preliminary Design	\$2,500
Task 3 – Final Design and Permitting	\$3,500
Task 4 – Bid Documents and Services	\$2,500
Total Professional Services:	\$11,360

4. ACCEPTANCE

If this Agreement meets with your approval, please sign and date the Agreement as indicated below. Please return one copy of this Agreement to my attention at P.O. Box 432, New Boston, NH 03070. If you have any questions or need any additional information, please feel free to contact me at 603-731-1562 or mvignale@kvpllc.com. Thanks!

Sincerely,

 **ers LLC**


Michael S. Vignale, P.E.
Principal Engineer

Town of Henniker, New Hampshire

Date













TOWN OF HENNIKER, NEW HAMPSHIRE

Town Hall
18 Depot Hill Road
Henniker, NH 03242
Tel: (603) 428-3221

STAFF REPORT

DATE: 4/16/2024

TITLE: Board of Selectmen Town Meeting Procedural Meeting

INITIATED BY: Diane Kendall, Town Administrator; Sherry Bradstreet, Finance Director

PREPARED BY: Diane Kendall, Town Administrator

PRESENTED BY: Diane Kendall, Town Administrator

AGENDA DESCRIPTION: Board of Selectmen to call a Special Procedural Town Meeting to cure procedural irregularity.

LEGAL AUTHORITY: [RSA 31:5-b](#) and [RSA 32:5, VII \(a\)](#), [RSA 32:5, III](#), [RSA 40:4](#)

BACKGROUND:

We discovered a minor procedural irregularity with the annual town meeting held on March 16th. The MS-636 Budget form was not posted with the warrant 14 days or more before the annual meeting. The draft report was included in the annual report and posted on the website. Fortunately, RSA 31:5-b Legalization of Meetings, allows a process to cure the irregularity.

We have been advised by the Department of Revenue and town legal counsel on the next steps. They recommend the governing body (Board of Selectmen) call a special procedural town meeting, in accordance with RSA 31:5-b for the exclusive purpose of curing such irregularity. We recommend the special procedural town meeting be held on May 21st at 6:00pm. The special procedural town meeting will have one warrant article *“to see if the town will vote to ratify the results of the March 16, 2024, annual meeting even though the posting requirements were not met.”* According to RSA 31:5-b III. *“When any procedural defect has been cured under this section, actions of the voters shall be valid as if all statutorily required proceedings had been complied with.”*

A hearing to explain the irregularity shall precede the special procedural town meeting. We recommend the required public hearing be held on Tuesday April 30, 2024, at 6:30pm in accordance with RSA 31:5-b and Board of Selectmen policy II.2 Public Hearings.

While there is no statutory deadline to cure the town meeting irregularity, we would like to have the matter resolved by the end of May.

The Town Moderator will preside over the special procedural meeting, supervisors of the checklist will validate voters and the Town Clerk will take minutes of the special procedural meeting.

A schedule of notices, hearings and meetings is attached.

NHMA Article: [Recovering from Procedural Errors at Town Meeting | New Hampshire Municipal Association \(nhmunicipal.org\)](#)

SUGGESTED MOTION OR ACTION:

Motion to call a special procedural town meeting, in accordance with RSA 31:5-b on May 21, 2024 at 6:00pm and to support the single warrant article “to see if the town will vote to ratify the results of the March 16, 2024, annual meeting even though the posting requirements were not met.”



2024 Henniker Special Town Meeting Schedule

DATE	DAY	TIME	DESCRIPTION
April 16, 2024	Tuesday	6:15pm BoS Meeting	Board of Selectmen call a Special Town Meeting (STM) on May 21 for the purpose of curing procedural defect - RSA 31:5-b II (a) and required public hearing on May 7
April 17, 2024	Wednesday	before noon	Send STM Hearing Notice to Newspaper - Post on bulletin boards and web at least 7 days in advance of hearing
April 19, 2024	Friday	n/a	STM Hearing Notice Published and Posted at least 7 days in advance of hearing
April 30, 2024	Tuesday	6:30pm No Regular BoS Meeting	Public Hearing for STM - not less than 7 calendar days prior to STM RSA 31:5-b II (c)
May 1, 2024	Monday	before noon	Post STM Warrant and 2024 MS-636 at meeting place, public places and web - 14 days prior to the special meeting excluding day of post and day of meeting RSA 39:4
May 1, 2024	Wednesday	before noon	Send STM warrant to newspaper 39:4 within 7 days of posting warrant
May 3, 2024	Friday	n/a	STM warrant posted in newspaper 39:4
			other
			other
May 21, 2024	Tuesday	6:00pm before regular BoS Meeting	Special Town Meeting

This schedule is subject to change.

**TOWN OF HENNIKER
NOTICE OF PUBLIC HEARING FOR
SPECIAL TOWN MEETING**

Tuesday April 30, 2024, at 6:30p.m.

Henniker Community Center
57 Main Street Henniker, NH 03242

2024 Special Town Meeting

On Tuesday April 30, 2024, at 6:30pm in accordance with RSA 31:5-b, the Henniker Board of Selectmen will hold a public hearing regarding a procedural defect in the 2024 Annual Town Meeting. The MS-636 budget form was not posted with the warrant 14 days or more before the annual meeting; therefore, the March 16, 2024, meeting was procedurally defective and invalid. In accordance with RSA 32:5, VII (a), "The governing body shall post certified copies of the budget with the warrant for the meeting. "The budget form shall be as prescribed in RSA 32:5,III and Rev Rule 1707.08 [MS-636] or Rev 1707.10 [MS-737]. Such defects may be cured and legalized by a vote at a special meeting called for the purpose of ratifying the procedurally defective action. When any procedural defect has been cured under 31:5-b, actions of the voters shall be valid as if all statutorily required proceedings had been complied with.

In accordance with 31:5-b the governing body will call a special town meeting for the exclusive purpose of curing such defect. The proposed warrant article is "to see if the town will vote to ratify the results of the March 16, 2024, annual meeting even though the posting requirements were not met."

More information about the hearing, proposed warrant and MS-636 Form is available at the Town of Henniker Town Office, 18 Depot Hill Rd, Henniker NH 03242 and on the Town of Henniker website www.henniker.org or by calling 603-428-3221.

SPECIAL TOWN
MEETING
WARRANT
2024

Town of Henniker
State of New Hampshire

Special Town Meeting begins at 6:00 PM
at the Henniker Community Center
57 Main St.
Tuesday, May 21, 2024

To the inhabitants of the Town of Henniker
in the County of Merrimack in the said State
qualified to vote in Town Affairs:

You are hereby notified to meet at the
Henniker Community Center in Henniker
on Tuesday the Twenty First (21st) day of May 2024,
at 6:00 o'clock (6:00 p.m.) in the evening
to act upon the following:

- 1) To see if the town will vote to ratify the results of the March 16, 2024, annual meeting even though the posting requirements were not met.

Given under our hands and seal this ____ day of _____ 2024

Kris Blomback, Chair

Peter Flynn, Selectman

William Marko, Vice Chair

Jeff Morse, Selectman

Neal Martin, Selectman

CONTINUED BUSINESS



TOWN OF HENNIKER, NEW HAMPSHIRE

Town Hall
18 Depot Hill Road
Henniker, NH 03242
Tel: (603) 428-3221

STAFF REPORT

DATE:	4/16/2024
TITLE:	Selectmen Policy III.1 Procurement Policy
INITIATED BY:	Diane Kendall, Town Administrator; Sherry Bradstreet, Finance Director
PREPARED BY:	Diane Kendall, Town Administrator
PRESENTED BY:	Diane Kendall, Town Administrator & Sherry Bradstreet
AGENDA DESCRIPTION:	Discussion of plan to update Procurement Policy
LEGAL AUTHORITY:	Selectboard Policy III.1 Procurement
BACKGROUND:	<p>The current policy was last updated on October 7, 2008. The existing policy is comprehensive and considers the following factors:</p> <ol style="list-style-type: none">1. Price: The bid amount is an important consideration in the selection process.2. Bidder's ability to perform within the specified time limits: The Board considers whether the bidder has the capacity to complete the project or provide the service within the required timeframe.3. Bidder's experience and reputation: The Board takes into account the bidder's past performance for the Town and their overall reputation in the industry.4. Quality of materials and services specified in the bid: The Board assesses the quality of the goods or services being offered by the bidder.5. Bidder's ability to meet other terms and conditions: The Board considers whether the bidder can meet any additional requirements, such as insurance and bond requirements.6. Bidder's financial responsibility: The Board evaluates the financial stability and responsibility of the bidder.7. Bidder's availability to provide future service, maintenance, and support: The Board considers whether the bidder will be available to provide ongoing support or maintenance for the goods or services being provided.8. Nature and size of bidder: The Board takes into account the nature and size of the bidder, including their capacity to handle the project or service.9. Any other factors that the Board determines are relevant and appropriate: The Board has the discretion to consider any other factors that they deem relevant and appropriate in connection with a given project or service.

Updating a procurement policy is crucial for several reasons:

1. **Adaptation to the Changing Environment:** Procurement policies need to evolve to keep pace with the ever-changing business landscape. Factors such as technological advancements, market dynamics, and regulatory requirements impact procurement practices. An outdated policy may hinder efficiency and competitiveness.

2. **Risk Mitigation:** Regular updates allow organizations to address emerging risks. For instance, cybersecurity threats, supply chain disruptions, or environmental concerns may necessitate adjustments to procurement procedures. A robust policy helps mitigate these risks.
3. **Cost Optimization:** An updated policy can enhance cost-effectiveness. It enables organizations to explore new sourcing strategies, negotiate better terms, and identify cost-saving opportunities. Regular reviews ensure alignment with budgetary goals.
4. **Legal/Ethical Compliance:** Procurement policies must comply with legal and regulatory frameworks. Changes in laws or industry standards require policy updates. Non-compliance can lead to legal repercussions or reputational damage.
5. **Transparency and Accountability:** An updated policy promotes transparency in procurement processes. Clear guidelines on vendor selection, bidding, and contract management foster accountability and prevent favoritism.
6. **Innovation and Sustainability:** Modernizing policies encourage innovation. Organizations can incorporate sustainable practices, diversity initiatives, and ethical sourcing guidelines. These contribute to long-term success.
7. **Efficiency and Streamlining:** Outdated policies may contain redundant steps or bureaucratic processes. Regular updates streamline procedures, reduce administrative burden, and enhance efficiency.

ACTION:

The Town Administrator and Finance Director will work with Department Heads to redevelop the existing policy. Considerations will be made to update thresholds requirements for verbal quotes, written quotes, and sealed bid. We will add documented processes and procedures for new vendors, requisitions, purchase orders, ordering and invoice submissions. In addition, we will develop a training program for staff members.

We aim to deliver a first draft of the policy to the Board of Selectmen by June 18 and expect adoption and implementation by July 16.

Note disclosure: This report was generated in part using Microsoft Copilot

Section III

Financial & Town Property Policies

III.1 Procurement Policy

Adopted April 2005. Effective July 1, 2005. Amended February 2008; October 7, 2008

PURPOSE

The purpose of this Procurement Policy is to obtain goods and services for the Town of Henniker at the lowest possible price consistent with the quality needed, to exercise financial control over purchases, to clearly define authority for the purchasing function, to assure the quality of purchases, to allow fair and equal opportunity among qualified suppliers and to provide for increased public confidence in the procedures followed in public purchasing.

DEFINITIONS

Major purchase means any single purchase of goods or services in the amount of \$15,000 or more. Bid process means the process of obtaining competitive bids for major purchases in accordance with this Policy. Non-major purchases means any purchase of goods or services less than \$15,000.

BID PROCESS

1. All major purchases authorized by the Board of Selectmen and/or Town Meeting shall be subject to the bid process.
2. The bid process shall be initiated by the issuance of a request for bids.
3. Notice of the request for bids shall be made in the following ways:
 - (a) Letters directly to known providers soliciting bid responses.
 - (b) Individuals and firms interested in being informed of competitive purchasing opportunities may contact the Town Administrator and be placed on the Town's bid list.
 - (c) Advertisements shall be posted in three (3) public locations within the Town of Henniker.
 - (d) Advertisements shall be placed in a local newspaper or media of general circulation soliciting bids.
4. The Department Head is responsible for establishing the bid specifications, which shall include the following:
 - (a) Bid name. Bid Submittal Deadline;
 - (b) Date, location and time of bid opening;
 - (c) Actual specifications for the project or services, including quantity, design and performance features, etc.;
 - (d) Bond and/or insurance requirements;
 - (e) Any special requirements; and
 - (f) Desired delivery or completion date.
5. Once the request for bids has been issued, the bid specification shall be available for inspection at the Selectmen's office.

6. All bids must be submitted in sealed envelopes, addressed to the Town in care of the Town Administrator, and plainly marked with the name of the bid and the time of the bid opening.
7. Bid proposals will be date stamped on the outside of the envelope immediately upon receipt.
8. Any bid may be withdrawn in writing prior to the scheduled time for the opening of bids.
9. Any bids received after the time and date specified shall not be considered and shall be returned to the bidder unopened.
10. Every bid received prior to the scheduled closing time for receipt for bids shall be publicly opened and read aloud by representative designated by the Board of Selectmen. All bidders and other interested persons shall be invited to be present.
11. The public opening and reading of each bid shall be at the time specified and shall include at least the following:
 - (a) Name and address of bidder;
 - (b) For lump sum contracts, the lump sum base bid and the bid for each alternate;
 - (c) For unit price contracts, the unit price for each item and the total, if stated; and
 - (d) The nature and the amount of security furnished with the bid if requested.
12. The Selectmen shall have the option of choosing up to three (3) bidders. If the successful bidder reneges, the Town can proceed with a contract with a second bidder. Up to three bids shall remain open until a contract is signed.

CRITERIA FOR BID SELECTION

In evaluating bids, the Board of Selectmen, Town Administrator and Department Head shall consider the following:

1. Price;
2. Bidder's ability to perform within the specified time limits;
3. Bidder's experience and reputation, including past performance for the Town;
4. Quality of the materials and services specified in the bid;
5. Bidder's ability to meet other terms and conditions, including insurance and bond requirements;
6. Bidder's financial responsibility;
7. Bidder's availability to provide future service, maintenance and support;
8. Nature and size of bidder; and
9. Any other factors that the Board of Selectmen determines are relevant and appropriate in connection with a given project or service.

The Board of Selectmen reserves the right to reject all bids and issue a new Request for Bids if less than three bids are received. The Board of Selectmen also reserve the right at their sole discretion to reject any and all bids, wholly or in part, to waive any informalities or any irregularities therein, to accept any bid even though it may not be the lowest bid, to call for rebids, to negotiate with any bidder, and to make an award which in its sole and absolute judgment will best serve the Town's interest.

Bidders shall bid to specifications and any exceptions must be noted. A bidder submitting a bid thereby certifies that the bid is made in good faith without fraud, collusion, or connection of any kind with any other bidder for

the same work; and that the bidder is competing solely on his/her behalf without connection with or obligation to any undisclosed person or firm.

The Town reserves the right to investigate the financial responsibility of any and all bidders to determine the ability of the bidder to assure service throughout the term of the contract.

The minutes of the meeting at which the selection is made shall indicate the bid selected and the factors upon which the selection was made.

All major bids submitted must specify time frame of bid quote amount and must guarantee bid amount for a minimum of thirty (30) days from bid opening date. This requirement must be included in all advertisements and written specifications issued by the Town of Henniker. Any increase in cost estimates following bid award or signing of a contract shall be absorbed by the bidder. (Changes in specifications that result in the necessity of a work order revision resulting in a cost increase is addressed in Section VI.)

EXCEPTIONS TO BID PROCESS

1. **Sole Source Purchase:** If the Board of Selectmen determines that there is only one possible source for a proposed purchase, they may waive the bid process and authorize the purchase from the Sole Source.
2. **Blanket Purchase:** If a proposed purchase is not a major purchase but is anticipated to exceed \$15,000 during any fiscal year, the bid process shall be initiated and shall specify the recurring nature of the purchase. Once a bid has been accepted, all future purchases shall be made from that bidder without necessity of additional bids, until such time as the Board of Selectmen vote to initiate a new bid process.
3. **Emergency Expenditures:** In case of an emergency, the Town Administrator may award contracts and make purchases for the purpose of meeting the public emergency without complying with the bid process. In such cases, the Town Administrator shall promptly file with the Board of Selectmen a report that certifies the emergency nature of the incident and itemizes the purchase and their costs.

Emergency expenditures may include immediate repair or maintenance of town property, vehicles or equipment only if the delay in such repair or maintenance would endanger persons or property. However, even in emergencies, an attempt shall be made to get at least three (3) quotes by telephone or fax. In addition, the emergency expenditure shall be limited to the purchase of those goods or services needed to prevent the immediate harm. Any additional goods or services required to remedy the situation or prevent future harm shall be subject to the bid process.

4. **Professional Services/Consultants:** The bid process shall not apply to the Town's selection of service providers for services that are characterized by a high degree of professional judgment and discretion such as, but not limited to, legal services; auditing services; medical health or social services for Town employees, engineering and/or architecture, and risk management and/or insurance services.
5. **Utility Purchases**
6. **Advertising**
7. **Postage**
8. **Federal, state and local taxes**
9. **Court judgments**
10. **Financing or borrowing**
11. **Police special investigative costs where disclosure may jeopardize investigation**

12. **Maintenance contracts** with manufacturers of equipment purchased
13. Where the Town decides to contract with **non-profit organizations** for the provision of health, welfare, social or recreational services for the Town to the general public
14. Where the Town decides to contract with **government agencies** for the provision of governmental services
15. Sealed, publicly invited competitive bids will not be required for purchases in any situation where a contractor or supplier has defaulted upon his or her obligations to the Town and there is a security guaranteeing to the Town the performance of said obligation at no additional cost to the Town, over and above the original obligation. In such cases, the Town Administrator, with the approval of the Board of Selectmen may negotiate and award the contract to whomsoever the Town Administrator sees fit providing that said renegotiations and award does not exceed the amount of the security.
16. The Board of Selectmen, on recommendation from the Town Administrator, may waive any of the above requirements in cases where it is deemed inadvisable to solicit bids because of, for example, the need of standardization of such materials, supplies, equipment or services, or for any other reasons which the Board of Selectmen deem to be in the interest of the Town.
17. Where it is deemed appropriate to standardize on the procurement of materials. The Town Administrator shall maintain an up-to-date listing of such standardization items or services. The procurement of such standardized items or services will be exempt from the foregoing bidding requirements. Nevertheless, Town Departments will, when reasonably possible, attempt to obtain competitive quotes from different suppliers, if any, for the standardization item or service.
18. Any major item purchase may be made without a local bid process when the service or product is available from an approved bid list awarded by the State of NH, County Federal, School District or any other entity connected with a government agency.

CHANGE ORDERS

If specification changes are made prior to the close of the Bid Process, the Request for Bids shall be amended and notice shall be sent to any bidder who already submitted a bid and a new Bid Process shall be initiated.

Once a bid has been accepted, if changes to the specifications become necessary, the Department Head must prepare a change order specifying the scope of the change and the Board of Selectmen shall approve it. The Board of Selectmen authorize the Town Administrator to approve change orders where funds are available and the change order shall not exceed 10% of the amount of the original contract. The Board of Selectmen must approve all other change orders. Once approved, the contractor and an authorized agent of the Town must sign the change order.

NON-MAJOR PURCHASE PROCEDURE

Department Heads shall have authority to purchase goods and services for a value of up to \$3,000.00. These purchases shall be made in a manner concurrent with the intent of this policy. For all non-major purchases over \$3,000.00, it shall be the responsibility of the Department Heads to provide to the Finance Director a standard purchase order form. The Department Head must accompany the purchase order form with at least three quotations or prices and specify the method by which the quotations or prices were obtained.

The purchase order shall be presented to the Finance Director for review. If the Finance Director recommends the purchase order be paid, he shall sign it and present it to the Town Administrator. By his/her signature, the Town Administrator shall approve or disapprove the purchase order.

In the absence of the Town Administrator (in emergency situations), the Finance Director shall approve and sign the purchase order.

ADMINISTRATIVE REGULATIONS

The Town Administrator is authorized to issue purchasing requirements and procedures that the Town Administrator deems necessary to carry out the requirements of this Policy.

Under no circumstances may any Town employee, Town committee member or Town board member use a Town of Henniker account membership, account vendor number, purchase order number or any other method of making a purchase for personal use under the name of the Town of Henniker. Reimbursement arrangements are not allowed under this policy.

III.2 Disposal of Surplus Material

Adopted May 17, 2005. Effective July 1, 2005. Revised October 7, 2008

After making all departments aware of such surplus items, the Town Administrator may authorize the sale of materials and equipment which he/she and the Department Head determine to be surplus to the needs to the Town where a single item or lot does not exceed One Thousand Dollars (\$1,000.00) in book value.

In cases where such item or lot exceeds One Thousand Dollars (\$1,000.00) in book value, the Board of Selectmen shall approve the sale of such materials. All such surplus materials shall be disposed of by public auction, including internet auctions or competitive quotations.

Broken, obsolete and damaged equipment that is determined to not be in working order will be thrown away.

In situations where the State of New Hampshire surplus auction is taking place for unused or/surplus items from the State, municipalities or school districts, it will be the discretion of the Department Head and Town Administrator to determine such items that, in their opinion, would bring a fair financial return for the Town if sent to said auction.

A written record shall be kept identifying each item and date and manner of disposal.



TOWN OF HENNIKER, NEW HAMPSHIRE

Town Hall
18 Depot Hill Road
Henniker, NH 03242
Tel: (603) 428-3221

STAFF REPORT

DATE: 4/16/2024

TITLE: EOC Generator Bid Award Request

INITIATED BY: Jim Morse, Fire Chief

PREPARED BY: Helga Winn, Executive Assistant

PRESENTED BY: Jim Morse, Fire Chief

AGENDA DESCRIPTION: Request to award the generator bid to Gemini Electric, Inc.

LEGAL AUTHORITY: NH Department of Safety EMP grant funded through FEMA.

FINANCIAL DETAILS: Gemini Electric, Inc. Bid Total: \$53,717.00 incl. material & labor cost.

BACKGROUND: Two bids were received for the EOC generator (see attachments). Chief Morse would like to award the bid to Gemini Electric, Inc., the lowest bidder.

Purchase is contingent on governor and council final approval at their next meeting in May 2024. The total cost of the EOC Generator Project, including garage doors and locks is \$102,000 (\$51,000 in-kind and \$51,000 grant).

TOWN ADMINISTRATOR: N/A

SUGGESTED ACTIONS / MOTIONS: Motion to award the EOC generator bid to Gemini Electric, Inc. in the amount of \$53,717. No purchase will be made until Governor and Council approval is obtained.

BID #: 07-2024

BID NAME: Generator

DUE DATE & TIME: April 9th 2024, @ 2 PM

BIDS OPENED BY: Fire Chief Jim Morse ; Executive Assistant Helga Winn

Company	Address	Bid Amount
Gemini Electric Inc	8 Priscilla Lane Auburn, NH 03032	\$53,717.00
Irish Electric Corp	659 Currier Road Hopkinton, NH 03229	\$57,085.00

March, 14, 2024

Chief Morse [REDACTED]
Joseph Walsh [REDACTED]
Henniker Fire / Rescue
216 Maple Street
Henniker, NH

Ref: Replacement Generator – 216 Maple Street Rev. #2

We are pleased to provide the following:

- Provide one (1) new 40KW, LP, Kohler #KG40, 120/208V, three-phase Generator with one 150A Line Breaker, block heater, emergency stop button (EPO Button), battery and battery charger. Includes removal and disposal of existing 30KW Generator.
- Rework existing Generator Pad for new Generator.
- Provide delivery, off-loading, crane and rigging to set new Generator.
- Provide one (1) new Kohler 200A, NEMA 3R Automatic Transfer Switch. Existing 400A Transfer Switch to be removed and existing Service Feeder, Generator Feed, and Load-Side Feeder to be reworked for new Transfer Switch.
- Existing 100A Generator Disconnect and Generator 100A feeder to be removed. Provide new 200A Generator Feeder conductors from new Generator 200A Breaker to new 200A Transfer Switch.
- Existing battery charger circuit to be re-wired to new charger unit provided with Generator. Includes circuit for new Generator Block Heater.
- Provide one (1) Generator Annunciator Panel with associated conduits and wiring. Includes new conduit / wiring. Location for this unit to be confirmed by owner.
- Provide site work for Generator Pad, trenching, backfill and finish grade.
- Provide temporary Generator during change-over to new Generator and new Transfer Switch.
- Provide Kohler Tech for required start-up, testing, commissioning, and owner training.
- Fuel and fuel connections by owner.
- Work to be performed during normal work hours.
- One (1) year warranty on all parts and labor.

Total Material / Labor Cost: \$53,717 (Fifty-Three Thousand, Seven Hundred and Seventeen Dollars).

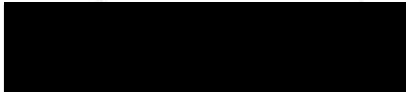
Note: The installation noted above will require a temporary power outage of Generator. We will provide a temporary Generator during outage for this transition.

Note: Please be advised pricing is good for only 30 days due to current supply, demand, and delivery issues. Manufacturer has reserved the right to provide updated pricing after 30 days through the time of release (approval) for production and final pricing will be established at that time.

Note: The current lead time for this Generator is approximately 32-36 weeks and the Transfer Switch 12-14 weeks. Upon approval, the order can be submitted with requests to expedite and pursue any delivery improvements available. Please be advised due to current supply, demand and delivery issues, all shipping dates are subject to change.

Thank you for allowing us to be of service, please do not hesitate to contact us should you have any questions.

Sincerely,



David Wright
Sr. Project Manager



Irish Electric Corp
 659 Currier Road
 Hopkinton NH 03229

Ph: 603-224-7474
 Email: info@irishelectric.net

Proposal

Date	Estimate #
4/4/2024	6195Rev

Name / Address
Henniker Fire Department 216 Maple Street Henniker, NH 03242

Job Name

Description	Rate
<p>This quote is to provide labor and materials for the following:</p> <ul style="list-style-type: none"> * Replace the existing 30kw generator with a new 40kw, LP, 120/208V, 3-phase generator with a 200 amp circuit breaker. * The generator will have a block heater, emergency stop button, battery and battery charger. * Install an annunciator panel in the back right corner of the building. We will dig a ditch from the back right side of the building to the generator location. We will install PVC conduit and wiring from the generator to the annunciator panel. * Replace the existing transfer switch with a 200 amp automatic transfer switch. * Replace the existing 100 amp wire with 200 amp wire re-using the existing conduit. * Provide delivery, off-loading, crane and rigging to set the generator on the existing concrete pad. * Disposal of the old equipment is included. * An electrical permit is included. 	57,085.00

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviations from above specifications involving extra costs will become an extra charge over and above the estimate.

The above prices, specifications, and conditions are satisfactory and are hereby accepted. Irish Electric Corp. is authorized to complete the work as specified above. Payment will be made as outlined above. This proposal will expire if not accepted within 30 days.

Total	\$57,085.00
--------------	--------------------

Accepted by: _____ Date: _____

Approved by: 
 Darragh Madden, President



TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE:	4/16/2024
TITLE:	Fire Rescue UTV Procurement
INITIATED BY:	Jim Morse, Fire Chief and Greg Aucoin, Rescue Chief
PREPARED BY:	Diane Kendall, Town Administrator
PRESENTED BY:	Diane Kendall, Town Administrator and Chiefs
AGENDA DESCRIPTION:	Authorization to waive procurement policy to procure UTV and accessories.
LEGAL AUTHORITY:	Town Policy III.1 Procurement Policy
FINANCIAL DETAILS:	\$40,978.84 plus additional accessories

BACKGROUND: On February 7, 2023, Chief Morse explained the Fire and Rescue Association were expecting a large donation and wanted to use the donated funds to purchase a new ATV. The minutes of the meeting state "The Board agreed by consensus to let the Chief go forth and negotiate". The Fabian McCloskey donation was intended to be divided equally between the Fire and Rescue Associations. Due to an administrative situation with associations, the funds were distributed to the town for the equal purpose of the Fire and Rescue departments. There was no discussion from the board about the vendor or procurement policy at the time.

On January 2, 2024, at a public hearing the Board of Selectmen accepted donated funds from the estate of Fabian McCloskey. Selectman Marko moved to accept donated funds in the amount of \$67,545.28 to be divided equally between the fire and rescue departments, Selectman Morse seconded. Motion carried unanimously.

Selectman Marko moved to appropriate \$33,772.64 of donated funds for the purposes replacing the Fire Department UTV, Selectman Osgood seconded. Motion carried unanimously. There was no discussion of the procurement policy or requirements.

A purchase order was issued for Livingston Sales LLC in February and a deposit of \$30,000 for the equipment was issued. Because the departments originally assumed the funds would be distributed to the associations and not the town, they proceeded with the acquisition with the selected vendor as they would have if the association was making the purchase.

The Rescue Department is seeking to use a portion of their share, \$33,772.64, of the McCloskey donated funds toward the accessories and fit up of the combined use UTV. The total balance due for the unit is \$10,978.84 of which \$7,207.20 will come from Rescue share of donated funds.

The departments intend to procure more equipment for the UTV unit utilizing rescue share of donated funds and trade in value of existing UTV.

TOWN ADMINISTRATOR COMMENT: Policy III.1 was not strictly enforced for this purchase because of past practice, confusion and lack of awareness and training about the application of policy III.1 for use of donated funds. Our efforts to balance our work priorities while supporting departments and volunteers that are less familiar and practiced with the procurement process were well intentioned. Some departments lack administrative capacity, have not been adequately trained in the specific procedures and requirements outlined in the policy and were not aware of the policy requirements and processes. We take full responsibility for our actions and understand the importance of adhering to the procurement policy for transparency, fairness, and cost-effectiveness. To rectify this situation, we will provide training to our team members on the procurement policy and implement a system for ongoing compliance.

We apologize for any inconvenience caused and appreciate the board's understanding and consideration.

FIRE RESCUE COMMENTS: To be given at the meeting.

SUGGESTED ACTION/RECOMMENDATION:

Suggested Motion:

Motion to allow the Rescue Department discretion in use of the \$33,772.64 from the McCloskey donation.

Motion to waive III.1 Procurement Policy due to exception 1. Sole Source Purchase and exceptions 16.

JEM 4/2/2024

Inv# 4583A

PO # 24-0041

01-4902-4730-000

Livingston Sales LLC

Bill of Sale

Deal # 4583A

123 Henniker St.
Hillsboro, NH 03244
(603) 464-5454

Sales Person: Sam Livingston

Date: 02/08/2024

Buyer: Henniker Fire Dept
216 MAPLE STREET, Henniker, NH
(Merrimack) 03242 -
[REDACTED]
(P) 603-428-7552

Final payment

Stock#	Unit	VIN	MI/Hrs	Price
POL112120	New 2024 Polaris Ranger XD 1500 Premium (Turbo Silver)	3NSXAE1R0RM112120	0	\$32,499.00
Total Unit(s) Price:				\$32,499.00

Requested Parts & Accessories:

Part #	Part Description	Qty	Total Sale Amount
2889086	K-ACCY,WINDSHIELD,FIXED	1.000	\$1,099.99
2889096	K-MIRROR,BACKUP	1.000	\$129.99
2890262	K-ACCY,PULSE,ROOF	1.000	\$169.99
2889276	K-WINCH,60PRO INT,RCR	1.000	\$999.99
2884876	K-ACCY,BMPR,RR	1.000	\$279.99
2884872	K-ACCY BMPR,FRT,UPR	1.000	\$429.99
2889771	K-ACCY,WORKLIGHT,RR	1.000	\$249.99
2889788	K-LTBAR,PA,10 SGL,SPOT	1.000	\$169.99
2889686	K-ACCY,HARNES,ROOF,LIGHTBAR	1.000	\$149.99
2889791	K-LTBAR,PA,33 SGL,COMBO	1.000	\$379.99
2889745	K-ACCY,HEATER,HD	1.000	\$1,499.99
2884435	K-HRNS,ADAPTOR,PULSE	1.000	\$39.99
2889095	K-ACCY,WIPER	1.000	\$699.99
TSK-1975	RANGER XD 1500 DIRECTIONAL KIT	1.000	\$499.99
2890422	K-ACCY,SWITCH PANEL	1.000	\$29.99
2889738	K-ACCY,HARNES,LIGHTBAR	1.000	\$149.99
			\$6,979.84

Invoice Summary

Total Unit(s) Price:	\$32,499.00
Total Freight:	\$0.00
Total Set-Up:	\$0.00
Total Other:	\$0.00
Total F&I:	\$0.00
Total Parts:	\$6,979.84
Total Service:	\$1,500.00
Sales Tax:	\$0.00
Doc Fees:	\$0.00
Other Fees:	\$0.00
Total Sale Price:	\$40,978.84
Trade-In Allowance:	\$0.00
Trade-In Payoff:	\$0.00
Trade-In Value:	\$0.00
Cash Back:	\$0.00
Payments:	(\$30,000.00)
Balance Due:	\$10,978.84

PO # 24-0041

Thank you for your business.

Received by
TOWN OF HENNIKER

APR 12 2024

SELECTMEN'S OFFICE
Kendall

purchased using the funds donated from estate of Fabian McCloskey.

PAST MEETING MINUTES

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.



**Town of Henniker
Board of Selectmen Meeting
Tuesday April 2, 2024 6:15 PM
Henniker Community Center**

Members Present: Chairman Kris Blomback, Vice-Chairman Bill Marko, Selectman Neal Martin, Selectman Jeff Morse, Selectman Peter Flynn

Member's Excused:

Town Administrator: Diane Kendall

Recording Secretary: Hank Bernstein

Guests: See attached Sign-In Sheet

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chairman Kris Blomback opened the meeting with recitation of the Pledge of Allegiance and called the meeting to order at 6:15pm.

CONSENT AGENDA

Item #1 - Vice-Chairman Marko motioned to approve the Consent Agenda April 2, 2024, seconded by Selectman Flynn. The motion passed, unanimously.

PUBLIC COMMENT #1

No public comment.

APPOINTMENTS WITH THE BOARD

Item #3 was addressed prior to the Public Hearing

Item #3 - Alexis Deruisseau, Henniker Area Christian Fellowship – Request for Reduction of Community Center Rental Fees

Alexis and Mike Deruisseau, of the Henniker Area Christian Fellowship, shared that on June 30th their pastor is retiring, and they will need to seek another option to express their faith. They have decided to start a nonprofit and rent the Community Center on Sundays 10 AM – 2 PM starting July 7th and ending December 29th. These events will be open to the public and Mr. and Mrs. Deruisseau will accept donations to cover the costs of renting and insurance. The Deruisseaus requested that the Board lower the rental fee from \$50 to \$30 to make the fee more affordable. Discussion ensued. Vice-Chairman Marko agreed that the fee might be difficult for a small group but as the group grows it will become easier. The Board will revisit this fee structure if the Henniker Area Christian Fellowship seeks rental after December 29th. **Selectman Flynn moved to reduce the rental fee for the Community Center from \$50 for a four-hour increment to \$30 for a four-hour increment for the Henniker Area Christian Fellowship, seconded by Vice-Chairman Marko. Motion carried unanimously.**

6:30 PUBLIC HEARING

Item #2 - Fee Schedule – Public Safety

Chairman Blomback gave background. Fees for Police Special Detail services were last updated in 2017. Fees and officer rates need updating to cover costs and remain competitive. It is unknown when Fire/EMS Special Detail fees were updated. A recent survey conducted by members of NH Municipal Mangers of Police Detail Fees for Service indicates an average police special detail fee for service of \$85.54 including officer, administrative fee, and cruiser fee. Several towns reported they will be updating fees in 2024.

DRAFT

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

Proposed changes for Police are as follows:

- Special Detail Rate: \$60.00 per hour for employees.
- Special Detail Fee: \$100.00 per hour (minimum one officer and one cruiser).
- Additional officer: \$85 per hour.
- Additional cruiser: \$15 per hour.

Proposed changes for Fire/EMS are as follows:

- Special Detail Rate: \$60.00 per hour for employees.
- Fire Engine: \$100.00 per hour
- Ambulance: \$75.00 per hour
- Forestry Truck: \$50.00 per hour

Police Chief Matt French, Fire Chief Jim Morse, and TA Kendall answered questions from the board.

Chairman Blomback opened the discussion to comments from the public.

Keith DeMoura, of Western Ave, asked a few clarifying questions.

Chairman Blomback closed public comment.

Vice-Chairman Marko moved to approve the Public Safety Fees as presented, seconded by Selectman Flynn. Motion carried unanimously. The board signed the public document.

The public hearing concluded at 6:44 PM

NEW BUSINESS

Item #4 - Board of Selectmen - Committee and Commission Assignments

The Select Board discussed committee assignments. They are as follows:

Board / Commission / Committee	Assignment
Azalea Park / Riverwalk Committee	Selectman Morse
Central NH Regional Planning Commission	Selectman Flynn
CRSW/RRC Resource Recovery Coop	Selectman Martin
Concert Committee	Chairman Blomback
Conservation Commission	Selectman Morse
Economic Development Committee	Selectman Morse; Chairman Blomback alternate
Energy Committee	Vice-Chairman Marko
Highway Safety Committee	Selectman Martin
Municipal Records Committee	Selectman Flynn
OHRV	Chairman Blomback
Perambulators	Selectman Martin
Planning Board	Vice-Chairman Marko; Selectman Morse alternate
Police Facility Assessment Committee	Chairman Blomback; Vice-Chairman Marko
Road Management Committee	Vice-Chairman Marko; Selectman Morse
Safety and Loss Prevention Committee	Chairman Blomback
Solid Waste and Recycling Committee	Selectman Flynn
Youth Athletic Committee	Selectman Flynn

Selectman Martin moved to appoint Bill Marko to the Planning Board with Jeff Morse as the alternate to the Planning Board, seconded by Selectman Morse. Motion carried unanimously.

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

CONTINUED BUSINESS

Item #5 - Chief Morse - Expenditure Request from the Fire-Rescue Building Expendable Trust Fund

Chief Morse came before the board to address the March 19th, 2024, Consent Agenda Item #7 “Expenditure Request from the Fire-Rescue Building Expendable Trust Fund”. This expenditure is to purchase replacements for the garage doors and is part of an Emergency Management Performance Grant that offers 50% matching up to \$51,000. The Fire-Rescue Department had received four quotes for the garage doors and chose a company to perform the work. Chief Morse believed he had followed proper procedure, but now realizes that he had not. Chief Morse apologized to the board. Discussion ensued.

Vice-Chairman Marko voiced concerns that due process was not followed, and because of that the taxpayers missed out on \$5,000 in potential savings. Chief Morse shared that the lower bid did not come with all the specifications that the department needs. Chairman Blomback acknowledged that the process was not entirely clean but did not believe that anyone acted with malicious intent. Selectman Martin and Selectman Flynn spoke in support of the Fire-Rescue Department.

Selectman Morse moved to authorize the expenditure of \$19,842 from the Fire-Rescue Building Expendable Trust Fund for the purpose of installing new garage doors at the fire station. This represents an in-kind portion of the EMPG grant that has been approved for the fire station and the Board of Selectmen request disbursement from the Trustees of Trust Funds from the Expendable Trust of which they are agents to expend to reimburse the General Fund. Selectman Martin seconded. Motion carried 3-1-1.

(Vice-Chairman Marko opposed; Selectman Flynn abstained)

Item #6 - Emergency Management Performance Grant Agreement – Generator for Emergency Operation Center

Chief Morse gave background. The generator at the Fire-Rescue Station, which is the town’s Emergency Operations Center, is not in working order. Chief Morse has requested bids, and the bid opening will be held on April 5th at 8 AM. Selectman Martin asked if the current generator is still planned to be transferred to Town Hall. TA Kendall shared that option is no longer viable. **Selectman Morse moved to accept the terms of the Emergency Management Performance Grant Agreement as presented in the amount of \$51,000 for the EOC Generator Project. Furthermore, the Board acknowledges that the total cost of this project will be \$102,000, in which the town will be responsible for a 50% match (\$51,000). Vice-Chairman Marko seconded. Motion carried unanimously.**

PAST MEETING MINUTES

Item #7 - Board of Selectmen Meeting Minutes March 19, 2024, 6:15pm

Vice-Chairman Marko moved to approve these minutes, seconded by Selectman Martin. Motion carried unanimously.

COMMUNICATIONS

Item #8 - Town Administrator Report

TA Kendal reported on the following:

- A minor procedural irregularity. At the next Board of Selectmen meeting the Selectmen may call a special procedural town meeting, in accordance with RSA 31:5-b for the exclusive purpose of curing such irregularity.
- Hazard Mitigation Plan Update process will have approximately eighteen meetings and work sessions over the next 8 to 9 months with all departments and community stakeholders. Information about the update will be on the Hazard Mitigation Update Committee page of the website and on the town calendar.

DRAFT

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

- The Executive Council confirmed Henniker resident Chales N. DeCurtis, Henniker, NH to the Water Council for the State of New Hampshire.
- Main St. Community Forum on April 23rd at the Community Center. Please watch for announcements.
- Fire Pond Bid has been awarded and work is to begin soon.
- Contoocook Valley Radio Club Request for Ham Repeater on Communications Tower.
- Wastewater CMOM and Upgrade.
- Work with the Code Enforcement Officer and legal to resolve complaints.
- Henniker Spring Clean Up Day is Saturday May 11th 8 am-noon.
- The International City Managers Association conference in Boston. TA Kendall will be out of the office next Wednesday through Friday to attend.

Item #9 - Correspondence

No remarks from the board

Item #10 - Selectmen Reports

Chairman Blomback reported on the Police Facility Assessment Committee. They have developed a matrix for ranking potential sites. He also reported on the Concert Committee. They have received sponsorships for each show.

Vice-Chairman Marko reported on the Solid Waste Disposal and Recycling Advisory Committee. They are near completion of updating the Solid Waste Ordinance (Ch. 101) and are in the process of renewing fees. There is also discussion of acquiring a portable scale.

Selectman Martin had nothing to report.

Selectman Morse had nothing to report.

Selectman Flynn had nothing to report.

PUBLIC COMMENT #2

Kirk Spofford, of Western Ave, expressed concern that if the Henniker Area Christian Fellowship is utilizing the Community Center for the next six months that there would not be availability for other Henniker residents.

Lori Marko asked about the redacting of the agenda package on the website. TA Kendall clarified that the online agenda is redacted for the security of vendors and employees. Agenda items are available for review at Town Hall.

ADJOURNMENT

Selectman Martin motioned to adjourn at 8:07 PM, seconded by Selectman Morse. The motion passed, unanimously.

Respectfully submitted,

Hank Bernstein
Minute Taker

Minutes Approved:

TOWN ADMINISTRATOR REPORT

DEPARTMENT REPORTS

March 2024 Department Reports

Assessing Department

Building Department

Finance Department

Fire Department

Highway Department

Human Services Department

Town Clerk/Tax Collector

Transfer Station/Parks & Properties

Wastewater Treatment Plant

MEMORANDUM

Helga Winn, Assessing Technician
18 Depot Hill Road
Henniker, NH 03242
Phone 603-428-3221 x 1 ≈≈ Fax 603-428-4366
helga.winn@hennikernh.gov

TO: Diane Kendall, Town Administrator
DATE: April 4, 2024
RE: Monthly Report

Assessing Report for March 2024

- Monthly maintenance of new deeds, address changes, and GIS updates.
- Permit tracking in Avitar as needed.
- One Intent to Cut received.
- Three Intents to Excavate received and given to Town Planner for review.
- Three excavation reports received, bills and warrant created.
- Two veteran's credit application received.
- One veterans' credit application for service-connected disability & solar application received.
- One veterans' credit application approved.
- One elderly exemption renewal application received.
- Notified campgrounds of annual list due.
- Two applications received for Discretionary Preservation Easement renewal.
- Ongoing reviews of exemption/credit applications.
- Ongoing review of BTLA forms A-9 & A-12 (exempt organizations).
- End of tax year (March 31)
- Hearing notice of #30936-23EX appeal received from BTLA and scheduled for July 24, 2024.
- Data entry completed by Avitar for cyclical data verification.
- Field work for annual pick-ups of permits and UCs started.
- Continued review of all current use properties with stewardships.
- Ongoing filing of deed backlog.



Monthly Building Department Report March 2024

TO: Diane Kendall, Town Administrator

FROM: Hank Bernstein, Land Use and General Administrative Assistant

The following is a record of permits, certificates of occupancy, inspections and revenue collected for the month listed above.

Permits	Quantity	Revenue
Building - Residential	3	\$341.25
Building - Commercial	0	\$0.00
Electrical	5	\$250.00
Plumbing	2	\$100.00
Mechanical	4	\$200.00
Demolition	1	\$50.00
Driveway	0	\$0.00
Trench	0	\$0.00
Sign	0	\$0.00
Special Event	1	\$0.00
Raffle	0	\$0.00
Tent	3	\$225.00
Hawk & Peddler	0	\$0.00
Total # of Permits	19	\$1,166.25
Inspections Performed	12	
Certificates of Occupancy	0	

Town building rental/use:

Town Buildings	Rented/Reserved	Revenue
Community Center (upstairs)	2	\$0.00
Grange <i>(Does not include Caseworker & CAP)</i>	Food Pantry open twice a week Al-Anon every Sunday	Food Pantry- permanent No Charge for AA
Bandstand/Community Park	0	\$0.00
Total:	6	\$0.00

Respectfully submitted,
Hank Bernstein

Town of Henniker, NH

Permits Issued March 2024

Date In	Owner	Address	Map/Lot	Type	Description	Contractor	Est. cost	Fees	Issue Date
3/5/2024	Mass Offer LLC	231 Colby Crossing	12-747-A	Mechanical	Waterheater install	Christenson P & H		\$50.00	3/5/2024
3/4/2024	Carrier Family Trust	26 Corbin Rd	11-654-KX	Building - Residential	Chimney Replace	Black Moose Chimney and Stove	\$4,500.00	\$50.00	3/6/2024
3/6/2024	Erskine, Robert	617 Foster Hill Rd	6-279-14	Building - Residential	Finish Basement	Lux Renovations LLC	\$72,812.00	\$187.25	3/7/2024
3/6/2024	D&M Property Investments LLC	40 Rush Rd	5D-224	Demolition	Interior Demo	KF Carpentry		\$50.00	3/8/2024
3/4/2024	Clark, Carrie	33 Dodge Hill	6-550-A14	Electrical	Wiring for new boiler	Heritage		\$50.00	3/11/2024
3/4/2024	Clark, Carrie	33 Dodge Hill	6-550-A14	Mechanical	replace oil boiler	Heritage		\$50.00	3/11/2024
3/8/2024	D&M Property Investments LLC	40 Rush Rd	5D-224	Electrical	Addition Service and Upgrade	Connor Hayward		\$50.00	3/11/2024
3/8/2024	D&M Property Investments LLC	41 Rush Rd	5D-225	Plumbing	Upgrade system and new system for 2nd floor unit	Dave Pollock		\$50.00	3/11/2024
3/8/2024	D&M Property Investments LLC	42 Rush Rd	5D-226	Mechanical	New Lp Unit for 2nd floor	Dave Pollock		\$50.00	3/11/2024
3/11/2024	New England College	95 Main Street	5D-249	Tent	Commencement	Lakes Region Tent & Event		\$75.00	3/12/2024
3/11/2024	New England College	98 Bridge Street	5D-418	Tent	Commencement	Lakes Region Tent & Event		\$75.00	3/12/2024
3/11/2024	New England College	98 Bridge Street	5D-418	Tent	Commencement	Lakes Region Tent & Event		\$75.00	3/12/2024
3/13/2024	David V. Kane Revocable Trust	93 Shore Drive	3-110-C7	Mechanical	Propane water heater	AMP Plumbig & Heating		\$50.00	3/13/2024
3/13/2024	David V. Kane Revocable Trust	93 Shore Drive	3-110-C7	Plumbing	Plumbing for apartment above garage	AMP Plumbig & Heating		\$50.00	3/13/2024
3/13/2024	Higginson, Tim	127 Fairview Ave.	5D-149-F	Electrical	Service Upgrade 60 to 200	Jerry Gilbert		\$50.00	3/13/2024
3/14/2024	Beaudry, Lee & Megan	55 Bowers Road	11-731-F	Building - Residential	Add 216 sf dormer	KPI LLC	\$28,000.00	\$104.00	3/14/2024
3/14/2024	Hammond, Daniel	197 Hall Ave.	5D-155-F	Electrical	200 A upgrade and panel change	Libby Contracting & Electric LLC		\$50.00	3/15/2024
2/7/2024	Berube, Rachel	Various Roads		Special Event	Brain Cancer Charity Road Race	Runners Alley		\$0.00	3/18/2024
3/19/2024	Lanfen Realty LLC	602 Western Ave	5C-372-1	Electrical	Emergancy Panel repair	Peak Electrical Services		\$50.00	3/19/2024

DEPARTMENTAL HOURS AND GROSS SUMMARY REPORT FOR TOWN OF HENNIKER

For 03/01/2023 to 03/31/2024

Pay Code	Regular Hours	Suppl. Hours	Regular Gross	OT Hours	OT Gross
Department: CODE CODE					
Department Totals For: CODE					
GASOLINE	0.00	0.00	2,550.00	0.00	0.00
REGULAR	18.00	0.00	480.06	0.00	0.00
SALARY	972.00	0.00	27,169.64	0.00	0.00
Totals:	990.00	0.00	30,199.70	0.00	0.00

Department: CSWW CSWW					
Department Totals For: CSWW					
HOLIDAY	149.00	0.00	8,115.62	0.00	0.00
OVERTIME	0.00	0.00	0.00	3.00	137.25
REGULAR	2,267.75	0.00	109,713.39	0.00	0.00
RETRO	0.00	0.00	795.47	0.00	0.00
SICK	14.50	0.00	965.57	0.00	0.00
Totals:	2,431.25	0.00	119,590.05	3.00	137.25

Department: ELECTION ELECTION					
Department Totals For: ELECTION					
REGULAR	110.50	0.00	844.39	0.00	0.00
Totals:	110.50	0.00	844.39	0.00	0.00

Department: EXECUTIVE EXECUTIVE					
Department Totals For: EXECUTIVE					
BEREAVEMENT	24.00	0.00	685.92	0.00	0.00
CELL PHONE	0.00	0.00	975.00	0.00	0.00
HOLIDAY	298.00	0.00	9,491.63	0.00	0.00
OVERTIME	0.00	0.00	0.00	6.00	160.02
REGULAR	3,478.75	0.00	80,886.17	0.00	0.00
RETRO	0.00	0.00	244.94	0.00	0.00
SALARY	2,403.45	0.00	102,961.82	0.00	0.00
SICK	178.00	0.00	4,871.47	0.00	0.00
USECOMP	94.52	0.00	2,693.36	0.00	0.00
VACATION	268.98	0.00	9,289.43	0.00	0.00
Totals:	6,745.70	0.00	212,099.74	6.00	160.02

Department: FINANCE FINANCE					
Department Totals For: FINANCE					
BEREAVEMENT	24.00	0.00	997.44	0.00	0.00
CELL PHONE	0.00	0.00	675.00	0.00	0.00
DISABILITY	0.00	0.00	5,194.11	0.00	0.00
HOLIDAY	168.00	0.00	5,524.96	0.00	0.00
INS BUYOUT	0.00	0.00	6,250.00	0.00	0.00
REGULAR	1,515.26	0.00	40,235.10	0.00	0.00
RETRO	0.00	0.00	629.26	0.00	0.00
SALARY	1,454.50	0.00	56,822.91	0.00	0.00
SICK	105.50	0.00	3,273.12	0.00	0.00
USECOMP	19.88	0.00	655.81	0.00	0.00
VACATION	182.93	0.00	6,664.86	0.00	0.00
Totals:	3,470.07	0.00	126,922.57	0.00	0.00

Department: FIRE FIRE					
Department Totals For: FIRE					
FIRE MEETING	98.00	0.00	313.25	0.00	0.00
REGULAR	1,183.00	0.00	17,312.28	0.00	0.00
STIPEND	4.00	0.00	27,175.00	0.00	0.00
Totals:	1,285.00	0.00	44,800.53	0.00	0.00

Department: FIRE/RESCUE FIRE/RESCUE					
Department Totals For: FIRE/RESCUE					

DEPARTMENTAL HOURS AND GROSS SUMMARY REPORT FOR TOWN OF HENNIKER

For 03/01/2023 to 03/31/2024

Pay Code	Regular Hours	Suppl. Hours	Regular Gross	OT Hours	OT Gross
FIRE MEETING	67.00	0.00	154.25	0.00	0.00
OVERTIME	0.00	0.00	0.00	137.50	4,307.35
REGULAR	5,191.15	0.00	106,959.81	0.00	0.00
RETRO	0.00	0.00	198.29	0.00	0.00
STIPEND	13.50	0.00	33,187.70	0.00	0.00
Totals:	5,271.65	0.00	140,500.05	137.50	4,307.35

Department: HIGHWAY HIGHWAY

Department Totals For: HIGHWAY

BEREAVEMENT	18.00	0.00	475.20	0.00	0.00
CELL PHONE	0.00	0.00	1,305.00	0.00	0.00
COMP BUYOUT	98.00	0.00	2,210.74	0.00	0.00
FIRE MEETING	2.00	0.00	0.50	0.00	0.00
FT LONGEVITY	0.00	0.00	1,500.00	0.00	0.00
HOLIDAY	634.00	0.00	17,776.36	0.00	0.00
MILEAGE	0.00	0.00	4,420.00	0.00	0.00
OVERTIME	0.00	0.00	0.00	1,642.00	71,919.01
REGULAR	11,193.00	0.00	315,350.97	0.00	0.00
RETRO	0.00	0.00	845.25	0.00	0.00
RETRO - OT	0.00	0.00	470.49	0.00	0.00
SICK	259.00	0.00	7,040.34	0.00	0.00
SICK BUYOUT	36.75	0.00	1,092.80	0.00	0.00
TRANSFER OT	0.00	0.00	0.00	24.50	1,007.87
USECOMP	67.00	0.00	1,608.26	0.00	0.00
VACA BUY NONHRS	6.67	0.00	128.60	0.00	0.00
VACATION	696.50	0.00	22,679.93	0.00	0.00
VACATION BUYOUT	160.00	0.00	3,894.40	0.00	0.00
Totals:	13,170.92	0.00	380,798.84	1,666.50	72,926.88

Department: LIBRARY LIBRARY

Department Totals For: LIBRARY

FT LONGEVITY	0.00	0.00	1,000.00	0.00	0.00
PT LONGEVITY	0.00	0.00	375.00	0.00	0.00
REGULAR	5,967.30	0.00	147,722.40	0.00	0.00
RETRO	0.00	0.00	1,962.32	0.00	0.00
SALARY	1,130.00	0.00	45,035.20	0.00	0.00
VACATION BUYOUT	54.00	0.00	1,430.46	0.00	0.00
Totals:	7,151.30	0.00	197,525.38	0.00	0.00

Department: POLICE POLICE

Department Totals For: POLICE

EVENING	3,621.00	0.00	2,715.77	0.00	0.00
EVENING OT	0.00	0.00	0.00	48.00	2,327.52
EVENING PAY	1,211.50	0.00	38,433.57	0.00	0.00
FT LONGEVITY	0.00	0.00	5,000.00	0.00	0.00
FTO	1,287.00	0.00	1,287.00	0.00	0.00
HOLIDAY	1,088.40	0.00	33,671.63	0.00	0.00
INS BUYOUT	0.00	0.00	12,083.33	0.00	0.00
MIDNIGHT	4,095.75	0.00	4,095.75	0.00	0.00
MIDNIGHT OT	0.00	0.00	0.00	5.00	185.18
MIDNIGHT PAY	885.25	0.00	23,150.40	0.00	0.00
MILITARY LEAVE	255.00	0.00	6,453.86	0.00	0.00
OUTSIDE DETAIL	311.50	0.00	14,046.56	0.00	0.00
OVERTIME	0.00	0.00	0.00	849.00	41,756.69
PD BONUS	0.00	0.00	7,000.00	0.00	0.00
REGULAR	19,958.50	0.00	596,633.03	0.00	0.00
REGULAR OT	0.00	0.00	0.00	158.00	7,491.69
RETRO	0.00	0.00	1,926.13	0.00	0.00
RETRO - OT	0.00	0.00	169.61	0.00	0.00
SALARY	0.00	0.00	40.00	0.00	0.00
SICK	311.00	0.00	9,279.48	0.00	0.00
SICK BUYOUT	152.47	0.00	5,519.94	0.00	0.00
SICKBUY NONHRS	77.42	0.00	2,722.86	0.00	0.00
USECOMP	219.50	0.00	6,207.82	0.00	0.00
VACA BUY NONHRS	144.50	0.00	5,082.07	0.00	0.00

DEPARTMENTAL HOURS AND GROSS SUMMARY REPORT FOR TOWN OF HENNIKER

For 03/01/2023 to 03/31/2024

Pay Code	Regular Hours	Suppl. Hours	Regular Gross	OT Hours	OT Gross
VACATION	1,125.75	0.00	39,380.35	0.00	0.00
VACATION BUYOUT	100.93	0.00	2,416.26	0.00	0.00
Totals:	34,845.47	0.00	817,315.42	1,060.00	51,761.08

Department: RESCUE RESCUE
Department Totals For: RESCUE

COMP BUYOUT	2.21	0.00	60.22	0.00	0.00
COMP OVER BASE	127.08	0.00	3,349.61	0.00	0.00
FT LONGEVITY	0.00	0.00	250.00	0.00	0.00
HALFTIME - FIRE	168.00	0.00	2,232.96	0.00	0.00
HOLIDAY	391.50	0.00	10,658.04	0.00	0.00
INS BUYOUT	0.00	0.00	8,333.34	0.00	0.00
OVERTIME	0.00	0.00	0.00	622.50	22,023.76
PT LONGEVITY	0.00	0.00	750.00	0.00	0.00
REGULAR	14,900.67	0.00	371,698.59	0.00	0.00
RETRO	0.00	0.00	962.75	0.00	0.00
SICK	464.00	0.00	13,351.69	0.00	0.00
STIPEND	0.00	0.00	6,958.33	0.00	0.00
USECOMP	48.00	0.00	1,308.00	0.00	0.00
VACA BUY NONHRS	68.44	0.00	1,864.99	0.00	0.00
VACATION	322.95	0.00	8,651.54	0.00	0.00
VACATION BUYOUT	1.50	0.00	43.11	0.00	0.00
Totals:	16,494.35	0.00	430,473.17	622.50	22,023.76

Department: SELECTMAN SELECTMAN
Department Totals For: SELECTMAN

CELL PHONE	0.00	0.00	300.00	0.00	0.00
FT LONGEVITY	0.00	0.00	937.50	0.00	0.00
HOLIDAY	16.00	0.00	828.96	0.00	0.00
REGULAR	16.00	0.00	844.96	0.00	0.00
RETRO	0.00	0.00	307.98	0.00	0.00
SALARY	493.00	0.00	25,691.33	0.00	0.00
SICK	43.00	0.00	2,230.83	0.00	0.00
SICK BUYOUT	169.00	0.00	8,924.89	0.00	0.00
STIPEND	0.00	0.00	750.00	0.00	0.00
VACATION	16.00	0.00	844.96	0.00	0.00
VACATION BUYOUT	224.71	0.00	11,866.94	0.00	0.00
Totals:	977.71	0.00	53,528.35	0.00	0.00

Department: SW/GGB/P&P SOLID WASTE/GEN GOV BLDG/P&P
Department Totals For: SW/GGB/P&P

COMP BUYOUT	1.00	0.00	15.78	0.00	0.00
HOLIDAY	490.00	0.00	11,604.06	0.00	0.00
INS BUYOUT	0.00	0.00	6,250.00	0.00	0.00
OVERTIME	0.00	0.00	0.00	163.00	5,344.76
PT LONGEVITY	0.00	0.00	500.00	0.00	0.00
REGULAR	7,267.00	0.00	166,937.05	0.00	0.00
RETRO	0.00	0.00	488.76	0.00	0.00
RETRO - OT	0.00	0.00	29.83	0.00	0.00
SICK	150.58	0.00	3,378.71	0.00	0.00
USECOMP	87.50	0.00	1,854.28	0.00	0.00
VACA BUY NONHRS	5.00	0.00	78.90	0.00	0.00
VACATION	327.50	0.00	8,884.83	0.00	0.00
Totals:	8,328.58	0.00	200,022.20	163.00	5,344.76

Department: TC/TX TOWN CLERK / TAX COLLECTOR
Department Totals For: TC/TX

FT LONGEVITY	0.00	0.00	1,677.08	0.00	0.00
HOLIDAY	212.50	0.00	5,651.20	0.00	0.00
OVERTIME	0.00	0.00	0.00	61.00	1,827.11
PT LONGEVITY	0.00	0.00	182.29	0.00	0.00
REGULAR	1,995.75	0.00	43,792.18	0.00	0.00
RETRO	0.00	0.00	354.65	0.00	0.00

DEPARTMENTAL HOURS AND GROSS SUMMARY REPORT FOR TOWN OF HENNIKER

For 03/01/2023 to 03/31/2024

Pay Code	Regular Hours	Suppl. Hours	Regular Gross	OT Hours	OT Gross
RETRO - OT	0.00	0.00	7.31	0.00	0.00
SALARY	2,476.00	0.00	70,040.98	0.00	0.00
SICK	34.00	0.00	685.96	0.00	0.00
SICK BUYOUT	6.67	0.00	209.30	0.00	0.00
USECOMP	0.38	0.00	7.58	0.00	0.00
VACATION	6.50	0.00	164.00	0.00	0.00
VACATION BUYOUT	246.35	0.00	5,516.15	0.00	0.00
Totals:	4,978.15	0.00	128,288.68	61.00	1,827.11

Department: TOWN OFFICIAL TOWN OFFICIAL

Department Totals For: TOWN OFFICIAL

REGULAR	121.25	0.00	1,212.50	0.00	0.00
STIPEND	0.00	0.00	8,912.50	0.00	0.00
Totals:	121.25	0.00	10,125.00	0.00	0.00

Department: WELFARE WELFARE

Department Totals For: WELFARE

COMP BUYOUT	17.25	0.00	366.39	0.00	0.00
HOLIDAY	18.00	0.00	382.32	0.00	0.00
REGULAR	555.00	0.00	11,776.80	0.00	0.00
RETRO	0.00	0.00	31.20	0.00	0.00
SICK	5.00	0.00	106.20	0.00	0.00
USECOMP	6.50	0.00	137.46	0.00	0.00
VACATION	79.00	0.00	1,677.96	0.00	0.00
Totals:	680.75	0.00	14,478.33	0.00	0.00

Department: WWTP WASTE WATER TREATMENT PLANT

Department Totals For: WWTP

FT LONGEVITY	0.00	0.00	750.00	0.00	0.00
HOLIDAY	327.00	0.00	9,386.90	0.00	0.00
OVERTIME	0.00	0.00	0.00	194.50	8,719.15
REGULAR	5,353.00	0.00	152,205.74	0.00	0.00
RETRO	0.00	0.00	373.49	0.00	0.00
RETRO - OT	0.00	0.00	46.73	0.00	0.00
SICK	288.50	0.00	8,157.12	0.00	0.00
TRANSFER OT	0.00	0.00	0.00	11.50	412.45
USECOMP	163.00	0.00	4,037.14	0.00	0.00
VACATION	322.00	0.00	9,722.61	0.00	0.00
Totals:	6,453.50	0.00	184,679.73	206.00	9,131.60

Grand Totals:

BEREAVEMENT	66.00	0.00	2,158.56	0.00	0.00
CELL PHONE	0.00	0.00	3,255.00	0.00	0.00
COMP BUYOUT	118.46	0.00	2,653.13	0.00	0.00
COMP OVER BASE	127.08	0.00	3,349.61	0.00	0.00
DISABILITY	0.00	0.00	5,194.11	0.00	0.00
EVENING	3,621.00	0.00	2,715.77	0.00	0.00
EVENING OT	0.00	0.00	0.00	48.00	2,327.52
EVENING PAY	1,211.50	0.00	38,433.57	0.00	0.00
FIRE MEETING	167.00	0.00	468.00	0.00	0.00
FT LONGEVITY	0.00	0.00	11,114.58	0.00	0.00
FTO	1,287.00	0.00	1,287.00	0.00	0.00
GASOLINE	0.00	0.00	2,550.00	0.00	0.00
HALFTIME - FIRE	168.00	0.00	2,232.96	0.00	0.00
HOLIDAY	3,792.40	0.00	113,091.68	0.00	0.00
INS BUYOUT	0.00	0.00	32,916.67	0.00	0.00
MIDNIGHT	4,095.75	0.00	4,095.75	0.00	0.00
MIDNIGHT OT	0.00	0.00	0.00	5.00	185.18
MIDNIGHT PAY	885.25	0.00	23,150.40	0.00	0.00
MILEAGE	0.00	0.00	4,420.00	0.00	0.00
MILITARY LEAVE	255.00	0.00	6,453.86	0.00	0.00
OUTSIDE DETAIL	311.50	0.00	14,046.56	0.00	0.00
OVERTIME	0.00	0.00	0.00	3,678.50	156,195.1
PD BONUS	0.00	0.00	7,000.00	0.00	0.00

DEPARTMENTAL HOURS AND GROSS SUMMARY REPORT FOR TOWN OF HENNIKER

For 03/01/2023 to 03/31/2024

Pay Code	Regular Hours	Suppl. Hours	Regular Gross	OT Hours	OT Gross
PT LONGEVITY	0.00	0.00	1,807.29	0.00	0.00
REGULAR	81,091.88	0.00	2,164,605.42	0.00	0.00
REGULAR OT	0.00	0.00	0.00	158.00	7,491.69
RETRO	0.00	0.00	9,120.49	0.00	0.00
RETRO - OT	0.00	0.00	723.97	0.00	0.00
SALARY	8,928.95	0.00	327,761.88	0.00	0.00
SICK	1,853.08	0.00	53,340.49	0.00	0.00
SICK BUYOUT	364.89	0.00	15,746.93	0.00	0.00
SICKBUY NONHRS	77.42	0.00	2,722.86	0.00	0.00
STIPEND	17.50	0.00	76,983.53	0.00	0.00
TRANSFER OT	0.00	0.00	0.00	36.00	1,420.32
USECOMP	706.28	0.00	18,509.71	0.00	0.00
VACA BUY NONHRS	224.61	0.00	7,154.56	0.00	0.00
VACATION	3,348.11	0.00	107,960.47	0.00	0.00
VACATION BUYOUT	787.49	0.00	25,167.32	0.00	0.00
Totals:	113,506.15	0.00	3,092,192.13	3,925.50	167,619.8

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

Balance As of 03/31/2024

GL Number	Description	2024 Original Budget	2024 Amended Budget	YTD ACTIVITY	Encumbrance 03/31/2024	Available Balance 03/31/2024	% Bdgt Remain
Fund: 01 GENERAL FUND							
Department: 4130 EXECUTIVE							
01-4130-4110-000	WAGES FT	195,159.00	195,159.00	40,910.36	0.00	154,248.64	79.04
01-4130-4111-000	WAGES PT	7,073.00	7,073.00	7,152.02	0.00	(79.02)	(1.12)
01-4130-4115-001	SELECTMEN STIPEND	7,500.00	7,500.00	375.00	0.00	7,125.00	95.00
01-4130-4115-002	TRUSTEES STIPEND	0.00	0.00	75.00	0.00	(75.00)	0.00
01-4130-4140-000	OVERTIME	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00
01-4130-4211-000	BENEFIT INSURANCE	66,006.00	66,006.00	20,081.32	0.00	45,924.68	69.58
01-4130-4220-000	FICA/MEDICARE	16,121.00	16,121.00	3,591.30	0.00	12,529.70	77.72
01-4130-4230-000	RETIREMENT	12,096.00	12,096.00	1,386.27	0.00	10,709.73	88.54
01-4130-4231-000	TA RETIREMENT	14,595.00	14,595.00	3,524.43	0.00	11,070.57	75.85
01-4130-4330-000	TUITUIN REIMBURSE	7,500.00	7,500.00	0.00	0.00	7,500.00	100.00
01-4130-4341-000	TELEPHONE CHGS	900.00	900.00	225.00	0.00	675.00	75.00
01-4130-4550-000	PRINTING	500.00	500.00	0.00	0.00	500.00	100.00
01-4130-4552-000	TOWN REPORT	2,900.00	2,900.00	2,310.00	0.00	590.00	20.34
01-4130-4560-000	DUES/MEMBERSHIPS	850.00	850.00	40.00	0.00	810.00	95.29
01-4130-4570-000	ADVERTISING	1,800.00	1,800.00	538.00	0.00	1,262.00	70.11
01-4130-4610-000	SELECTMEN EXPENSE	2,000.00	2,000.00	162.90	0.00	1,837.10	91.86
01-4130-4614-000	LOSS PREVENTION	300.00	300.00	0.00	0.00	300.00	100.00
01-4130-4615-000	HISTORIC DISTRICT	1.00	1.00	0.00	0.00	1.00	100.00
01-4130-4620-000	OFFICE SUPPLIES	4,000.00	4,000.00	162.40	0.00	3,837.60	95.94
01-4130-4625-000	POSTAGE	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00
01-4130-4637-000	MILEAGE	500.00	500.00	0.00	0.00	500.00	100.00
01-4130-4810-000	INFORMATION TECHNOLOGY	13,400.00	13,400.00	960.00	0.00	12,440.00	92.84
Total Dept 4130 - EXECUTIVE		355,201.00	355,201.00	81,494.00	0.00	273,707.00	77.06
Department: 4140 TOWN CLERK							
01-4140-4111-000	WAGES DEPUTY CLERK	21,537.00	21,537.00	5,108.98	0.00	16,428.02	76.28
01-4140-4130-000	STIPEND - TOWN CLERK	34,561.00	34,561.00	8,403.73	0.00	26,157.27	75.68
01-4140-4140-000	OVERTIME - DEPUTY CLERK	1,556.00	1,556.00	22.51	0.00	1,533.49	98.55
01-4140-4211-000	BENEFIT INSURANCE	25,131.00	25,131.00	8,681.88	0.00	16,449.12	65.45
01-4140-4220-000	FICA/MEDICARE	4,411.00	4,411.00	986.59	0.00	3,424.41	77.63
01-4140-4230-000	RETIREMENT	7,801.00	7,801.00	1,264.02	0.00	6,536.98	83.80
01-4140-4240-000	TRAINING/SEMINARS	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00
01-4140-4560-000	DUES/MEMBERSHIPS	60.00	60.00	0.00	0.00	60.00	100.00
01-4140-4570-000	ADVERTISING	200.00	200.00	0.00	0.00	200.00	100.00
01-4140-4620-000	OFFICE SUPPLIES	1,400.00	1,400.00	63.51	0.00	1,336.49	95.46
01-4140-4625-000	POSTAGE	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
01-4140-4637-000	MILEAGE	550.00	550.00	23.12	0.00	526.88	95.80
01-4140-4810-000	INFORMATION TECHNOLOGY	4,930.00	4,930.00	2,751.00	0.00	2,179.00	44.20
01-4140-4814-000	PHOTOCOPY EXPENSE	490.00	490.00	0.00	0.00	490.00	100.00
01-4140-4815-000	PRINTER USAGE	705.00	705.00	133.32	0.00	571.68	81.09
01-4140-4832-000	ANIMAL LICENSES	450.00	450.00	0.00	0.00	450.00	100.00
Total Dept 4140 - TOWN CLERK		107,782.00	107,782.00	27,438.66	0.00	80,343.34	74.54
Department: 4141 ELECTIONS							
01-4141-4110-001	WAGES FULL TIME DEP CLERK	1,780.00	1,780.00	179.64	0.00	1,600.36	89.91
01-4141-4110-002	WAGES FULL TIME PARKS AND PROP	759.00	759.00	0.00	0.00	759.00	100.00
01-4141-4111-000	WAGES PART TIME BALLOT CLERK	6,048.00	6,048.00	814.39	0.00	5,233.61	86.53
01-4141-4111-001	WAGES PART TIME PARKS AND PROPERTIES	0.00	0.00	205.56	0.00	(205.56)	0.00
01-4141-4115-000	STIPEND SUPERVISORS OF CHECKLIST	3,900.00	3,900.00	0.00	0.00	3,900.00	100.00
01-4141-4140-000	OVERTIME DEPUTY CLERK	0.00	0.00	583.84	0.00	(583.84)	0.00

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

Balance As of 03/31/2024

GL Number	Description	2024 Original Budget	2024 Amended Budget	YTD ACTIVITY	Encumbrance 03/31/2024	Available Balance 03/31/2024	% Bdgt Remain
Fund: 01 GENERAL FUND							
Department: 4141 ELECTIONS							
01-4141-4140-001	OVERTIME PARKS AND PROPERTIES	0.00	0.00	582.49	0.00	(582.49)	0.00
01-4141-4220-000	FICA/MEDICARE	955.00	955.00	177.77	0.00	777.23	81.39
01-4141-4230-000	RETIREMENT	344.00	344.00	93.65	0.00	250.35	72.78
01-4141-4570-000	ADVERTISING	200.00	200.00	100.00	0.00	100.00	50.00
01-4141-4620-000	VOTING SUPPLIES	200.00	200.00	27.00	0.00	173.00	86.50
01-4141-4625-000	POSTAGE	700.00	700.00	0.00	0.00	700.00	100.00
01-4141-4690-000	ELECTION EXPENSE	1,000.00	1,000.00	296.75	0.00	703.25	70.33
01-4141-4740-000	EQUIPMENT PURCHASE	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00
01-4141-4802-000	BALLOTS	6,000.00	6,000.00	1,042.00	0.00	4,958.00	82.63
01-4141-4803-000	VOTING BOOTH MAINT.	100.00	100.00	0.00	0.00	100.00	100.00
Total Dept 4141 - ELECTIONS		29,986.00	29,986.00	4,103.09	0.00	25,882.91	86.32
Department: 4142 TAX MAP							
01-4142-4312-000	CARTOGRAPHER	2,400.00	2,400.00	3,575.00	0.00	(1,175.00)	(48.96)
01-4142-4400-000	DIGITAL MAPPING	2,300.00	2,300.00	0.00	0.00	2,300.00	100.00
01-4142-4550-000	PRINTING	250.00	250.00	0.00	0.00	250.00	100.00
Total Dept 4142 - TAX MAP		4,950.00	4,950.00	3,575.00	0.00	1,375.00	27.78
Department: 4150 FINANCE							
01-4150-4110-000	WAGES FT	127,211.00	127,211.00	23,957.05	0.00	103,253.95	81.17
01-4150-4112-000	WAGES PART TIME	1.00	1.00	0.00	0.00	1.00	100.00
01-4150-4115-001	TREASURER STIPEND	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00
01-4150-4115-002	DEPUTY TREASURER STIPEND	100.00	100.00	0.00	0.00	100.00	100.00
01-4150-4115-003	STIPEND	900.00	900.00	0.00	0.00	900.00	100.00
01-4150-4211-000	BENEFIT INSURANCE	16,520.00	16,520.00	5,275.92	0.00	11,244.08	68.06
01-4150-4220-000	FICA/MEDICARE	10,486.00	10,486.00	2,271.81	0.00	8,214.19	78.33
01-4150-4230-000	RETIREMENT	18,208.00	18,208.00	2,687.80	0.00	15,520.20	85.24
01-4150-4240-000	TRAINING/SEMINARS	1,000.00	1,000.00	416.00	0.00	584.00	58.40
01-4150-4301-000	CONSULT/AUDITORS	16,000.00	16,000.00	6,400.00	0.00	9,600.00	60.00
01-4150-4310-000	CONSULTANT - ROBERT HALF	4,850.00	4,850.00	5,652.69	0.00	(802.69)	(16.55)
01-4150-4341-000	TELEPHONE CHGS	6,000.00	6,000.00	2,113.65	0.00	3,886.35	64.77
01-4150-4454-000	GRANGE ALARM	0.00	10,194.00	0.00	10,194.00	0.00	0.00
01-4150-4456-000	GRANGE HEAT	0.00	0.00	362.92	0.00	(362.92)	0.00
01-4150-4550-000	PRINTING	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00
01-4150-4560-000	DUES/MEMBERSHIP	200.00	200.00	0.00	0.00	200.00	100.00
01-4150-4620-000	OFFICE SUPPLIES	500.00	500.00	633.18	0.00	(133.18)	(26.64)
01-4150-4625-000	POSTAGE	6,200.00	6,200.00	526.08	0.00	5,673.92	91.51
01-4150-4637-000	MILEAGE	500.00	500.00	0.00	0.00	500.00	100.00
01-4150-4670-000	BOOKS	0.00	0.00	286.00	0.00	(286.00)	0.00
01-4150-4740-000	EQUIPMENT PURCHASE	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00
01-4150-4810-000	INFORMATION TECHNOLOGY	0.00	0.00	2,688.02	0.00	(2,688.02)	0.00
01-4150-4810-001	INFORMATION TECH - SOFTWARE	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00
01-4150-4810-002	INFORMATION TECH - SUPPORT	16,692.00	16,692.00	1,297.06	0.00	15,394.94	92.23
01-4150-4815-000	COPIER LEASE	1,650.00	1,650.00	218.21	0.00	1,431.79	86.78
Total Dept 4150 - FINANCE		245,518.00	255,712.00	54,786.39	10,194.00	190,731.61	78.57
Department: 4151 TAX COLLECTOR							
01-4151-4111-000	WAGES DEPUTY	21,537.00	21,537.00	5,108.14	0.00	16,428.86	76.28
01-4151-4130-000	WAGES	34,561.00	34,561.00	8,404.23	0.00	26,156.77	75.68
01-4151-4140-000	OVERTIME	1,556.00	1,556.00	22.41	0.00	1,533.59	98.56

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

Balance As of 03/31/2024

GL Number	Description	2024 Original Budget	2024 Amended Budget	YTD ACTIVITY	Encumbrance 03/31/2024	Available Balance 03/31/2024	% Bdgt Remain
Fund: 01 GENERAL FUND							
Department: 4151 TAX COLLECTOR							
01-4151-4211-000	BENEFIT INSURANCE	25,132.00	25,132.00	8,681.90	0.00	16,450.10	65.45
01-4151-4220-000	FICA/MEDICARE	4,411.00	4,411.00	986.46	0.00	3,424.54	77.64
01-4151-4230-000	RETIREMENT	7,801.00	7,801.00	1,264.02	0.00	6,536.98	83.80
01-4151-4240-000	TRAINING/SEMINAR	1,000.00	1,000.00	120.00	0.00	880.00	88.00
01-4151-4560-000	DUES/MEMBERSHIP	60.00	60.00	0.00	0.00	60.00	100.00
01-4151-4570-000	ADVERTISING	200.00	200.00	0.00	0.00	200.00	100.00
01-4151-4620-000	OFFICE SUPPLIES	1,300.00	1,300.00	45.34	0.00	1,254.66	96.51
01-4151-4625-000	POSTAGE	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00
01-4151-4637-000	MILEAGE	350.00	350.00	23.11	0.00	326.89	93.40
01-4151-4810-000	INFORMATION TECHNOLOGY	6,281.00	6,281.00	4,797.00	0.00	1,484.00	23.63
01-4151-4814-000	PHOTOCOPY EXP	500.00	500.00	0.00	0.00	500.00	100.00
01-4151-4825-000	COUNTY REGISTRY	700.00	700.00	41.68	0.00	658.32	94.05
01-4151-4827-000	LEIN RESEARCH	4,300.00	4,300.00	0.00	0.00	4,300.00	100.00
Total Dept 4151 - TAX COLLECTOR		114,689.00	114,689.00	29,494.29	0.00	85,194.71	74.28
Department: 4152 ASSESSING							
01-4152-4312-001	CONSULTANT GEN ASSESSING	39,300.00	39,300.00	6,550.00	0.00	32,750.00	83.33
01-4152-4312-002	CONSULTANT UTILITY ASSESSING	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00
01-4152-4312-003	CONSULTANT TIMBER ASSESSING	600.00	600.00	0.00	0.00	600.00	100.00
01-4152-4810-000	INFORMATION TECHNOLOGY	5,500.00	5,500.00	4,937.00	0.00	563.00	10.24
Total Dept 4152 - ASSESSING		55,400.00	55,400.00	11,487.00	0.00	43,913.00	79.27
Department: 4153 LEGAL							
01-4153-4320-000	LEGAL FEES - GENERAL	10,000.00	10,000.00	45.00	0.00	9,955.00	99.55
01-4153-4320-321	LEGAL FEES - PSNH	20,000.00	20,000.00	3,000.00	0.00	17,000.00	85.00
01-4153-4320-322	LEGAL FEES - CODE	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00
01-4153-4320-323	LEGAL FEES - DEEDING	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00
Total Dept 4153 - LEGAL		40,000.00	40,000.00	3,045.00	0.00	36,955.00	92.39
Department: 4191 PLANNING							
01-4191-4110-000	WAGES	1,500.00	1,500.00	31.12	0.00	1,468.88	97.93
01-4191-4220-000	FICA/MEDICARE	115.00	115.00	2.38	0.00	112.62	97.93
01-4191-4240-000	TRAINING/SEMINARS	250.00	250.00	0.00	0.00	250.00	100.00
01-4191-4390-000	CONSULTING FEES	21,450.00	21,450.00	4,115.00	0.00	17,335.00	80.82
01-4191-4560-000	DUES/MEMBERSHIPS	5,907.00	5,907.00	5,907.00	0.00	0.00	0.00
01-4191-4570-000	ADVERTISING	1,000.00	1,000.00	26.00	0.00	974.00	97.40
01-4191-4620-000	OFFICE SUPPLIES	300.00	300.00	340.31	0.00	(40.31)	(13.44)
01-4191-4625-000	POSTAGE	100.00	100.00	0.00	0.00	100.00	100.00
01-4191-4810-000	INFORMATION TECHNOLOGY	1,104.00	1,104.00	276.00	0.00	828.00	75.00
01-4191-4901-000	ESCROW ACCT EXPENSES	0.00	0.00	1,301.72	0.00	(1,301.72)	0.00
Total Dept 4191 - PLANNING		31,726.00	31,726.00	11,999.53	0.00	19,726.47	62.18
Department: 4192 ZONING							
01-4192-4110-000	WAGES	600.00	600.00	0.00	0.00	600.00	100.00
01-4192-4220-000	FICA/MEDICARE	46.00	46.00	0.00	0.00	46.00	100.00
01-4192-4390-000	CONSULTANT	3,000.00	3,000.00	318.75	0.00	2,681.25	89.38
01-4192-4391-000	LEGAL	800.00	800.00	0.00	0.00	800.00	100.00
01-4192-4570-000	ADVERTISING	300.00	300.00	0.00	0.00	300.00	100.00
01-4192-4620-000	OFFICE SUPPLIES	225.00	225.00	0.00	0.00	225.00	100.00
01-4192-4625-000	POSTAGE	300.00	300.00	0.00	0.00	300.00	100.00

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

Balance As of 03/31/2024

GL Number	Description	2024 Original Budget	2024 Amended Budget	YTD ACTIVITY	Encumbrance 03/31/2024	Available Balance 03/31/2024	% Bdgt Remain
Fund: 01 GENERAL FUND							
Department: 4192 ZONING							
	Total Dept 4192 - ZONING	5,271.00	5,271.00	318.75	0.00	4,952.25	93.95
Department: 4194 GENERAL GOVERNMENT BUILDINGS							
01-4194-4110-000	WAGES FULL TIME	15,092.00	15,092.00	1,522.01	0.00	13,569.99	89.92
01-4194-4111-000	WAGES PART TIME	24,947.00	24,947.00	3,065.70	0.00	21,881.30	87.71
01-4194-4140-000	OVERTIME	5,417.00	5,417.00	625.40	0.00	4,791.60	88.45
01-4194-4211-000	BENEFIT INSURANCE	2,150.00	2,150.00	1,022.73	0.00	1,127.27	52.43
01-4194-4220-000	FICA/MEDICARE	3,477.00	3,477.00	416.66	0.00	3,060.34	88.02
01-4194-4230-000	RETIREMENT	2,775.00	2,775.00	257.10	0.00	2,517.90	90.74
01-4194-4341-300	TELECOM - COMM CTR	1,635.00	1,635.00	476.59	0.00	1,158.41	70.85
01-4194-4409-100	CUSTODIAL SERVICE - TOWN HALL	6,480.00	6,480.00	1,135.68	0.00	5,344.32	82.47
01-4194-4409-200	CUSTODIAL SERVICE - GRANGE	5,400.00	5,400.00	843.51	0.00	4,556.49	84.38
01-4194-4409-300	CUSTODIAL SERVICE - COMM CTR	3,000.00	3,000.00	496.40	0.00	2,503.60	83.45
01-4194-4410-100	ELECTRICITY - TOWN HALL	3,600.00	3,600.00	846.84	0.00	2,753.16	76.48
01-4194-4410-200	ELECTRICITY - GRANGE	1,750.00	1,750.00	731.24	0.00	1,018.76	58.21
01-4194-4410-300	ELECTRICITY - COMM CTR	5,000.00	5,000.00	1,693.96	0.00	3,306.04	66.12
01-4194-4411-100	HEAT FUEL - TOWN HALL	6,000.00	6,000.00	1,826.43	0.00	4,173.57	69.56
01-4194-4411-200	HEAT FUEL - GRANGE	2,500.00	2,500.00	245.35	0.00	2,254.65	90.19
01-4194-4411-300	HEAT FUEL - COMM CTR	500.00	500.00	605.25	0.00	(105.25)	(21.05)
01-4194-4412-100	WATER/SEWER - TOWN HALL	1,135.00	1,135.00	327.60	0.00	807.40	71.14
01-4194-4412-200	WATER/SEWER - GRANGE	800.00	800.00	211.35	0.00	588.65	73.58
01-4194-4412-300	WATER/SEWER - COMM CTR	1,000.00	1,000.00	163.80	0.00	836.20	83.62
01-4194-4414-100	ALARM - TOWN HALL	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00
01-4194-4414-200	ALARM - GRANGE	500.00	500.00	0.00	0.00	500.00	100.00
01-4194-4414-300	ALARM - COMM CTR	500.00	500.00	0.00	0.00	500.00	100.00
01-4194-4430-100	BLD REPAIR/MAINT - TOWN HALL	5,000.00	5,000.00	603.50	0.00	4,396.50	87.93
01-4194-4430-200	BLD REPAIR/MAINT - GRANGE	1,000.00	1,000.00	278.08	0.00	721.92	72.19
01-4194-4430-300	BLD REPAIR/MAINT - COMM CTR	1,500.00	1,500.00	72.50	0.00	1,427.50	95.17
01-4194-4689-100	SUPPLIES OTHER - TOWN HALL	1,600.00	1,600.00	309.82	0.00	1,290.18	80.64
01-4194-4689-200	SUPPLIES OTHER - GRANGE	500.00	500.00	15.83	0.00	484.17	96.83
01-4194-4689-300	SUPPLIES OTHER - COMM CTR	500.00	500.00	15.82	0.00	484.18	96.84
01-4194-4740-100	EQUIPMENT - TOWN HALL	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00
01-4194-4740-200	EQUIPMENT - GRANGE	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00
01-4194-4740-300	EQUIPMENT - COMM CTR	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00
	Total Dept 4194 - GENERAL GOVERNMENT BUILDINGS	107,758.00	107,758.00	17,809.15	0.00	89,948.85	83.47
Department: 4195 CEMETERIES							
01-4195-4650-000	GROUND MAINT	11,780.00	11,780.00	0.00	0.00	11,780.00	100.00
01-4195-4655-000	STONE REPAIR	3,250.00	3,250.00	0.00	0.00	3,250.00	100.00
01-4195-4657-000	TREE REMOVAL	19,500.00	19,500.00	0.00	0.00	19,500.00	100.00
01-4195-4660-000	REPAIRS	500.00	500.00	0.00	0.00	500.00	100.00
	Total Dept 4195 - CEMETERIES	35,030.00	35,030.00	0.00	0.00	35,030.00	100.00
Department: 4196 INSURANCE							
01-4196-4520-000	WORKERS COMPENSATION	55,573.00	55,573.00	55,573.00	0.00	0.00	0.00
01-4196-4522-000	GENERAL LIABILITY	111,192.00	111,192.00	0.00	0.00	111,192.00	100.00
01-4196-4523-000	UNEMPLOYMENT INS	909.00	909.00	909.00	0.00	0.00	0.00
01-4196-4524-000	DEDUCTIBLE	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00
	Total Dept 4196 - INSURANCE	169,674.00	169,674.00	56,482.00	0.00	113,192.00	66.71
Department: 4197 MUNICIPAL DUES							

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

Balance As of 03/31/2024

GL Number	Description	2024 Original Budget	2024 Amended Budget	YTD ACTIVITY	Encumbrance 03/31/2024	Available Balance 03/31/2024	% Bdgt Remain
Fund: 01 GENERAL FUND							
Department: 4197 MUNICIPAL DUES							
01-4197-4560-000	MEMBERSHIPS	4,043.00	4,043.00	4,043.00	0.00	0.00	0.00
Total Dept 4197 - MUNICIPAL DUES		4,043.00	4,043.00	4,043.00	0.00	0.00	0.00
Department: 4210 POLICE							
01-4210-4109-000	WAGES CLERICAL	73,926.00	73,926.00	12,823.20	0.00	61,102.80	82.65
01-4210-4110-000	WAGES FT	681,634.00	681,634.00	145,583.29	0.00	536,050.71	78.64
01-4210-4111-000	PART TIME WAGES	40,800.00	40,800.00	10,690.50	0.00	30,109.50	73.80
01-4210-4112-000	DETAIL WAGES (REVENUE)	4,000.00	4,000.00	3,475.01	0.00	524.99	13.12
01-4210-4120-000	PARKING ENFORCEMENT	1.00	1.00	0.00	0.00	1.00	100.00
01-4210-4121-000	CROSSING GUARDS	6,059.00	6,059.00	0.00	0.00	6,059.00	100.00
01-4210-4140-000	WAGES OT	25,000.00	25,000.00	10,004.39	0.00	14,995.61	59.98
01-4210-4211-000	BENEFIT INSURANCE	215,312.00	215,312.00	62,282.90	0.00	153,029.10	71.07
01-4210-4220-000	FICA/MEDICARE	19,792.00	19,792.00	4,110.94	0.00	15,681.06	79.23
01-4210-4230-000	RETIREMENT	222,286.00	222,286.00	34,506.92	0.00	187,779.08	84.48
01-4210-4230-001	RETIREMENT - G1 POLICE DEPT	10,002.00	10,002.00	667.30	0.00	9,334.70	93.33
01-4210-4240-000	TRAINING/LICENSE	5,000.00	5,000.00	1,477.48	0.00	3,522.52	70.45
01-4210-4241-000	TRAINING/AMMUNITION	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00
01-4210-4291-000	UNIFORMS	8,000.00	8,000.00	396.12	0.00	7,603.88	95.05
01-4210-4320-000	PROSECUTING ATTN	12,023.00	12,023.00	0.00	0.00	12,023.00	100.00
01-4210-4341-000	TELEPHONE	10,500.00	10,500.00	2,531.15	0.00	7,968.85	75.89
01-4210-4342-000	DISPATCH TELEPHONE	1,200.00	1,200.00	315.73	0.00	884.27	73.69
01-4210-4391-000	TOWING	500.00	500.00	0.00	0.00	500.00	100.00
01-4210-4392-000	ASSESSMENT CENTER	1,150.00	1,150.00	0.00	0.00	1,150.00	100.00
01-4210-4394-000	MERR COUNTY DISPATCH	54,570.00	54,570.00	0.00	0.00	54,570.00	100.00
01-4210-4410-000	ELECTRICITY	4,886.00	4,886.00	1,367.41	0.00	3,518.59	72.01
01-4210-4411-000	HEAT	4,300.00	4,300.00	2,203.84	0.00	2,096.16	48.75
01-4210-4412-000	WATER/SEWER	900.00	900.00	163.80	0.00	736.20	81.80
01-4210-4430-000	BLDING REPAIR/MAINT.	4,000.00	6,195.00	3,816.41	0.00	2,378.59	38.40
01-4210-4431-000	CUSTODIAN	10,080.00	10,080.00	1,607.88	0.00	8,472.12	84.05
01-4210-4550-000	PRINTING	500.00	500.00	0.00	0.00	500.00	100.00
01-4210-4560-000	DUES/MEMBERSHIPS	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00
01-4210-4620-000	OFFICE SUPPLIES	4,000.00	4,000.00	1,286.57	0.00	2,713.43	67.84
01-4210-4625-000	POSTAGE	600.00	600.00	68.00	0.00	532.00	88.67
01-4210-4635-000	VEHICLE FUEL	14,500.00	14,500.00	2,976.29	0.00	11,523.71	79.47
01-4210-4637-000	BLOOD TEST MILEAGE	1,250.00	1,250.00	0.00	0.00	1,250.00	100.00
01-4210-4660-000	VEHICLE REPAIR/MAINT	7,500.00	7,500.00	2,990.45	0.00	4,509.55	60.13
01-4210-4661-000	VEHICLE TIRES	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
01-4210-4662-000	VEHICLE PARTS/ACCESS	2,500.00	2,500.00	141.90	0.00	2,358.10	94.32
01-4210-4670-000	BOOKS/PERIODICALS	350.00	350.00	0.00	0.00	350.00	100.00
01-4210-4740-000	EQUIPMENT PURCHASE	1.00	54,046.10	7,471.10	46,574.00	1.00	0.00
01-4210-4805-000	EQUIPMENT MAINTENANCE	500.00	500.00	0.00	0.00	500.00	100.00
01-4210-4810-000	INFORMATION TECHNOLOGY	27,141.00	27,141.00	5,456.70	0.00	21,684.30	79.89
01-4210-4814-000	PHOTOCOPY EXPENSE	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00
01-4210-4840-000	COMMUNICATION REPAIR	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00
Total Dept 4210 - POLICE		1,487,263.00	1,543,503.10	318,415.28	46,574.00	1,178,513.82	79.37
Department: 4214 FIRE & RESCUE							
01-4214-4110-000	FULL TIME WAGES	151,191.00	151,191.00	24,374.45	0.00	126,816.55	83.88
01-4214-4111-000	PART TIME WAGES	382,512.00	382,512.00	101,733.79	0.00	280,778.21	73.40
01-4214-4140-000	OVER TIME WAGES	20,000.00	20,000.00	6,044.19	0.00	13,955.81	69.78

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

Balance As of 03/31/2024

GL Number	Description	2024 Original Budget	2024 Amended Budget	YTD ACTIVITY	Encumbrance 03/31/2024	Available Balance 03/31/2024	% Bdgt Remain
Fund: 01 GENERAL FUND							
Department: 4214 FIRE & RESCUE							
01-4214-4211-000	BENEFIT INSURANCE	50,610.00	50,610.00	1,695.19	0.00	48,914.81	96.65
01-4214-4220-000	FICA/MEDICARE	31,744.00	31,744.00	8,411.16	0.00	23,332.84	73.50
01-4214-4230-000	RETIREMENT	51,997.00	51,997.00	6,277.88	0.00	45,719.12	87.93
01-4214-4341-000	TELEPHONE	10,353.00	10,353.00	1,539.64	0.00	8,813.36	85.13
01-4214-4350-000	MEDICAL/HEP B	500.00	500.00	0.00	0.00	500.00	100.00
01-4214-4394-000	DISPATCH FEES	48,356.00	48,356.00	48,356.00	0.00	0.00	0.00
01-4214-4410-000	ELECTRICITY	10,500.00	10,500.00	2,272.39	0.00	8,227.61	78.36
01-4214-4411-000	HEAT	6,000.00	6,000.00	1,410.51	0.00	4,589.49	76.49
01-4214-4412-000	WATER	1,600.00	1,600.00	623.73	0.00	976.27	61.02
01-4214-4430-000	BLDING MAINTENANCE	12,500.00	12,500.00	813.20	0.00	11,686.80	93.49
01-4214-4610-000	OFFICE SUPPLIES	6,000.00	6,000.00	603.88	0.00	5,396.12	89.94
01-4214-4690-000	SUPPLIES OTHER	2,800.00	2,800.00	368.74	0.00	2,431.26	86.83
01-4214-4810-000	INFORMATION TECHNOLOGY	6,840.00	6,840.00	1,710.00	0.00	5,130.00	75.00
Total Dept 4214 - FIRE & RESCUE		793,503.00	793,503.00	206,234.75	0.00	587,268.25	74.01
Department: 4215 RESCUE							
01-4215-4110-000	WAGES FULL TIME	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00
01-4215-4115-000	STIPEND	6,500.00	6,500.00	5,083.39	0.00	1,416.61	21.79
01-4215-4220-000	FICA/MEDICARE	787.00	787.00	383.77	0.00	403.23	51.24
01-4215-4230-000	RETIREMENT	6,070.00	6,070.00	0.00	0.00	6,070.00	100.00
01-4215-4240-000	TRAINING/LICENSE	8,750.00	8,750.00	1,263.00	0.00	7,487.00	85.57
01-4215-4635-000	VEHICLE FUEL	12,000.00	12,000.00	2,484.48	0.00	9,515.52	79.30
01-4215-4660-000	VEHICLE REPAIR/MAINT	14,000.00	14,000.00	0.00	0.00	14,000.00	100.00
01-4215-4680-000	MEDICAL SUPPLIES	12,000.00	12,000.00	0.00	0.00	12,000.00	100.00
01-4215-4740-000	EQUIPMENT PURCHASE	18,400.00	18,400.00	2,807.17	0.00	15,592.83	84.74
01-4215-4750-000	COMMUNICATION EQUIP	8,490.00	8,490.00	3,062.14	0.00	5,427.86	63.93
01-4215-4887-000	INTERCEPTOR FEES	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00
01-4215-4888-000	COMSTAR BILLING FEES	20,000.00	20,000.00	3,067.03	0.00	16,932.97	84.66
Total Dept 4215 - RESCUE		128,997.00	128,997.00	18,150.98	0.00	110,846.02	85.93
Department: 4220 FIRE							
01-4220-4111-000	WAGES PT	75,327.00	75,327.00	14,984.72	0.00	60,342.28	80.11
01-4220-4220-000	FICA/MEDICARE	5,763.00	5,763.00	1,146.38	0.00	4,616.62	80.11
01-4220-4240-000	TRAINING/SEMINARS	6,502.00	6,502.00	100.00	0.00	6,402.00	98.46
01-4220-4635-000	VEHICLE FUEL	6,810.00	6,810.00	844.24	0.00	5,965.76	87.60
01-4220-4660-000	VEHICLE REPAIR/MAINT.	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00
01-4220-4690-000	SUPPLIES OTHER	2,125.00	2,125.00	14.99	0.00	2,110.01	99.29
01-4220-4740-000	EQUIPMENT PURCHASES	27,985.00	27,985.00	3,272.18	0.00	24,712.82	88.31
01-4220-4750-000	COMMUNICATION EQUIPMENT	11,030.00	14,882.00	0.00	3,852.00	11,030.00	74.12
01-4220-4805-000	EQUIPMENT REPAIR/MAINT.	15,963.00	15,963.00	1,377.50	0.00	14,585.50	91.37
01-4220-4900-000	CSWW HYDRANT RENTAL	3,950.00	3,950.00	0.00	0.00	3,950.00	100.00
Total Dept 4220 - FIRE		175,455.00	179,307.00	21,740.01	3,852.00	153,714.99	87.88
Department: 4240 CODE							
01-4240-4110-000	WAGES	26,417.00	26,417.00	6,312.41	0.00	20,104.59	76.10
01-4240-4220-000	FICA/MEDICARE	2,021.00	2,021.00	482.90	0.00	1,538.10	76.11
01-4240-4341-000	TELEPHONE	600.00	600.00	97.08	0.00	502.92	83.82
01-4240-4560-000	DUES/MEMBERSHIPS	200.00	200.00	0.00	0.00	200.00	100.00
01-4240-4635-000	VEHICLE FUEL/MILEAGE	2,400.00	2,400.00	600.00	0.00	1,800.00	75.00
01-4240-4670-000	BOOKS/PERIODICAL	600.00	600.00	0.00	0.00	600.00	100.00

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

Balance As of 03/31/2024

GL Number	Description	2024 Original Budget	2024 Amended Budget	YTD ACTIVITY	Encumbrance 03/31/2024	Available Balance 03/31/2024	% Bdgt Remain
Fund: 01 GENERAL FUND							
Department: 4240 CODE							
01-4240-4689-000	SUPPLIES OTHER	150.00	150.00	0.00	0.00	150.00	100.00
Total Dept 4240 - CODE		32,388.00	32,388.00	7,492.39	0.00	24,895.61	76.87
Department: 4290 EMERGENCY MANAGEMENT							
01-4290-4115-000	STIPEND	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00
01-4290-4220-000	FICA	92.00	92.00	0.00	0.00	92.00	100.00
01-4290-4341-000	TELEPHONE CHGS	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00
01-4290-4410-000	ELECTRICITY	1,200.00	1,200.00	556.50	0.00	643.50	53.63
01-4290-4411-000	PROPANE	1,151.00	1,151.00	0.00	0.00	1,151.00	100.00
01-4290-4414-000	ALARM MONITOR	500.00	500.00	492.00	0.00	8.00	1.60
01-4290-4430-000	BLD REPAIR/MAINT	100.00	100.00	0.00	0.00	100.00	100.00
01-4290-4689-000	SUPPLIES OTHER	50.00	50.00	49.99	0.00	0.01	0.02
Total Dept 4290 - EMERGENCY MANAGEMENT		5,493.00	5,493.00	1,098.49	0.00	4,394.51	80.00
Department: 4311 HIGHWAY							
01-4311-4110-000	WAGES FT	359,944.00	359,944.00	86,146.70	0.00	273,797.30	76.07
01-4311-4120-000	WAGES PT	25,000.00	25,000.00	6,570.00	0.00	18,430.00	73.72
01-4311-4140-000	WAGES OT	59,881.00	59,881.00	33,704.59	0.00	26,176.41	43.71
01-4311-4211-000	BENEFIT INSURANCE	111,876.00	111,876.00	38,620.64	0.00	73,255.36	65.48
01-4311-4220-000	FICA/MEDICARE	34,029.00	34,029.00	9,384.36	0.00	24,644.64	72.42
01-4311-4230-000	RETIREMENT	56,802.00	56,802.00	11,708.35	0.00	45,093.65	79.39
01-4311-4235-000	ADVERTISING	200.00	200.00	50.00	0.00	150.00	75.00
01-4311-4240-000	TRAINING/LICENSE	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00
01-4311-4291-000	UNIFORMS	6,000.00	6,000.00	1,412.80	0.00	4,587.20	76.45
01-4311-4341-000	TELEPHONE	4,660.00	4,660.00	1,072.08	0.00	3,587.92	76.99
01-4311-4350-000	DRUG/ALCOHOL TESTING	3,000.00	3,000.00	448.00	0.00	2,552.00	85.07
01-4311-4410-000	ELECTRICITY	4,200.00	4,200.00	1,359.84	0.00	2,840.16	67.62
01-4311-4411-000	HEAT	8,500.00	8,500.00	1,874.95	0.00	6,625.05	77.94
01-4311-4412-000	WATER/SEWER	3,000.00	3,000.00	715.89	0.00	2,284.11	76.14
01-4311-4414-000	ALARM	1,500.00	1,500.00	444.00	0.00	1,056.00	70.40
01-4311-4430-000	BUILDING MAINTENANCE	8,000.00	8,000.00	1,622.48	0.00	6,377.52	79.72
01-4311-4560-000	DUES/MEMBERSHIP	50.00	50.00	0.00	0.00	50.00	100.00
01-4311-4620-000	OFFICE SUPPLIES	1,200.00	1,200.00	307.18	0.00	892.82	74.40
01-4311-4635-000	FUEL GASOLINE	4,500.00	4,500.00	880.33	0.00	3,619.67	80.44
01-4311-4636-000	FUEL DIESEL	81,000.00	81,677.60	17,811.25	0.00	63,866.35	78.19
01-4311-4637-000	MILEAGE	4,200.00	4,200.00	1,020.00	0.00	3,180.00	75.71
01-4311-4660-000	VEHICLE REPAIR/MAINT	25,000.00	25,000.00	2,719.23	0.00	22,280.77	89.12
01-4311-4661-000	VEHICLE TIRES	15,000.00	15,000.00	650.00	0.00	14,350.00	95.67
01-4311-4662-000	VEHICLE PARTS/ACCESS	30,000.00	30,000.00	10,428.82	0.00	19,571.18	65.24
01-4311-4689-000	SUPPLIES OTHER	1,000.00	5,530.14	4,371.34	0.00	1,158.80	20.95
01-4311-4740-000	EQUIPMENT	4,000.00	4,000.00	247.66	0.00	3,752.34	93.81
01-4311-4805-000	EQUIP MAINT/REPAIR	40,000.00	40,000.00	3,800.84	0.00	36,199.16	90.50
01-4311-4810-000	INFORMATION TECHNOLOGY	1,104.00	1,104.00	450.00	0.00	654.00	59.24
01-4311-4840-000	COMM EQUIP MAINT.	4,000.00	4,000.00	2,084.48	0.00	1,915.52	47.89
Total Dept 4311 - HIGHWAY		902,646.00	907,853.74	239,905.81	0.00	667,947.93	73.57
Department: 4312 HIGHWAY & STREETS							
01-4312-4711-000	GRAVEL	26,000.00	26,000.00	0.00	0.00	26,000.00	100.00
01-4312-4712-000	SAND	7,000.00	7,000.00	0.00	0.00	7,000.00	100.00
01-4312-4713-000	SALT	154,000.00	154,000.00	73,564.88	0.00	80,435.12	52.23

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

Balance As of 03/31/2024

GL Number	Description	2024 Original Budget	2024 Amended Budget	YTD ACTIVITY	Encumbrance 03/31/2024	Available Balance 03/31/2024	% Bdgt Remain
Fund: 01 GENERAL FUND							
Department: 4312 HIGHWAY & STREETS							
01-4312-4806-000	BRIDGE REPAIR	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00
01-4312-4884-000	ROADSIDE MAINT.	28,000.00	28,000.00	0.00	0.00	28,000.00	100.00
01-4312-4885-000	ROAD REPAIRS	80,000.00	80,000.00	7,223.78	0.00	72,776.22	90.97
01-4312-4886-000	SIGNS/GUARDRAIL	13,500.00	13,500.00	0.00	0.00	13,500.00	100.00
01-4312-4887-000	STRIPE/SWEEP	14,000.00	14,000.00	0.00	0.00	14,000.00	100.00
01-4312-4888-000	CULVERTS/DRAINS	24,000.00	24,000.00	0.00	0.00	24,000.00	100.00
01-4312-4889-000	TREES	15,000.00	15,000.00	3,500.00	0.00	11,500.00	76.67
01-4312-4904-000	CHIP SEAL/CRACK SEAL	122,000.00	122,000.00	0.00	0.00	122,000.00	100.00
01-4312-4905-000	ENGINEERING & DESIGN	7,500.00	7,500.00	0.00	0.00	7,500.00	100.00
01-4312-4906-000	ROAD CONSTRUCTION	250,000.00	250,000.00	0.00	0.00	250,000.00	100.00
01-4312-4906-001	ROAD CONSTRUCTION - HBG	130,000.00	130,000.00	0.00	0.00	130,000.00	100.00
Total Dept 4312 - HIGHWAY & STREETS		874,000.00	874,000.00	84,288.66	0.00	789,711.34	90.36
Department: 4316 STREET LIGHTS							
01-4316-4410-000	ELECTRICITY	13,500.00	13,500.00	2,533.82	0.00	10,966.18	81.23
Total Dept 4316 - STREET LIGHTS		13,500.00	13,500.00	2,533.82	0.00	10,966.18	81.23
Department: 4324 SOLID WASTE							
01-4324-4110-000	WAGES FT	58,154.00	58,154.00	21,073.69	0.00	37,080.31	63.76
01-4324-4111-000	PART TIME WAGES	51,287.00	51,287.00	19,285.18	0.00	32,001.82	62.40
01-4324-4140-000	OT	774.00	774.00	56.90	0.00	717.10	92.65
01-4324-4211-000	BENEFIT INSURANCE	10,718.00	10,718.00	2,981.83	0.00	7,736.17	72.18
01-4324-4220-000	FICA/MEDICARE	8,431.00	8,431.00	3,120.86	0.00	5,310.14	62.98
01-4324-4230-000	RETIREMENT	7,973.00	7,973.00	2,008.32	0.00	5,964.68	74.81
01-4324-4240-000	TRAINING/LICENSE	900.00	900.00	515.00	0.00	385.00	42.78
01-4324-4291-000	UNIFORMS	3,000.00	3,000.00	2,088.29	0.00	911.71	30.39
01-4324-4341-000	TELEPHONE	3,216.00	3,216.00	441.51	0.00	2,774.49	86.27
01-4324-4355-000	HOUSE HAZ WASTE	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00
01-4324-4410-000	ELECTRICITY	7,500.00	7,500.00	2,157.57	0.00	5,342.43	71.23
01-4324-4414-000	ALARM	800.00	800.00	0.00	0.00	800.00	100.00
01-4324-4430-000	BLD REPAIR	31,800.00	31,800.00	351.02	0.00	31,448.98	98.90
01-4324-4434-000	RECYCLING BLDING	0.00	0.00	483.38	0.00	(483.38)	0.00
01-4324-4560-000	DUES/MEMBERSHIPS	450.00	450.00	362.88	0.00	87.12	19.36
01-4324-4570-000	ADVERTISING	200.00	200.00	0.00	0.00	200.00	100.00
01-4324-4620-000	OFFICE SUPPLIES	400.00	400.00	0.00	0.00	400.00	100.00
01-4324-4635-000	VEHICLE FUEL	5,500.00	5,500.00	443.96	0.00	5,056.04	91.93
01-4324-4637-000	MILEAGE	900.00	900.00	0.00	0.00	900.00	100.00
01-4324-4660-000	VEHICLE REPAIR	8,000.00	8,000.00	974.91	0.00	7,025.09	87.81
01-4324-4688-000	SUPPLIES - STICKERS	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
01-4324-4689-000	SUPPLIES OTHER	2,500.00	2,500.00	287.23	0.00	2,212.77	88.51
01-4324-4805-000	EQUIP MAINT/REPAIR	18,000.00	18,000.00	1,906.27	0.00	16,093.73	89.41
01-4324-4810-000	INFORMATION TECH	2,136.00	2,136.00	534.00	0.00	1,602.00	75.00
01-4324-4855-000	SAFETY SUPPLIES	1,500.00	1,500.00	276.65	0.00	1,223.35	81.56
01-4324-4901-000	FREON, GLASS, CMPTR	5,000.00	5,000.00	1,456.55	0.00	3,543.45	70.87
01-4324-4902-000	TRANSPORTATION	22,000.00	22,000.00	2,975.00	0.00	19,025.00	86.48
01-4324-4903-000	TIPPING FEE	140,000.00	140,000.00	21,198.20	0.00	118,801.80	84.86
01-4324-4905-000	MONITORING WELLS	17,100.00	17,100.00	0.00	0.00	17,100.00	100.00
01-4324-4906-000	DEMOLITION DISPOSE	43,000.00	43,000.00	2,563.00	0.00	40,437.00	94.04
Total Dept 4324 - SOLID WASTE		478,739.00	478,739.00	87,542.20	0.00	391,196.80	81.71

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

Balance As of 03/31/2024

GL Number	Description	2024 Original Budget	2024 Amended Budget	YTD ACTIVITY	Encumbrance 03/31/2024	Available Balance 03/31/2024	% Bdgt Remain
Fund: 01 GENERAL FUND							
Department: 4411 HEALTH							
01-4411-4115-000	HEALTH OFFICER STIPEND	5,000.00	5,000.00	1,249.95	0.00	3,750.05	75.00
01-4411-4220-000	FICA/MEDICARE	383.00	383.00	95.57	0.00	287.43	75.05
01-4411-4689-000	SUPPLIES OTHER	500.00	500.00	0.00	0.00	500.00	100.00
Total Dept 4411 - HEALTH		5,883.00	5,883.00	1,345.52	0.00	4,537.48	77.13
Department: 4414 ANIMAL CONTROL							
01-4414-4111-000	WAGES	1.00	1.00	0.00	0.00	1.00	100.00
01-4414-4115-000	STIPEND	2,080.00	2,080.00	0.00	0.00	2,080.00	100.00
01-4414-4220-000	FICA/MEDICARE	159.00	159.00	0.00	0.00	159.00	100.00
01-4414-4240-000	TRAINING	350.00	350.00	0.00	0.00	350.00	100.00
01-4414-4291-000	UNIFORMS	150.00	150.00	0.00	0.00	150.00	100.00
01-4414-4343-000	ANIMAL RESCUE	700.00	700.00	70.00	0.00	630.00	90.00
01-4414-4637-000	MILEAGE	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00
01-4414-4740-000	EQUIPMENT	100.00	100.00	0.00	0.00	100.00	100.00
01-4414-4840-000	RADIO PAGER	600.00	600.00	0.00	0.00	600.00	100.00
Total Dept 4414 - ANIMAL CONTROL		5,340.00	5,340.00	70.00	0.00	5,270.00	98.69
Department: 4442 WELFARE							
01-4442-4111-000	DIRECTOR WAGES PART TIME	13,867.00	13,867.00	3,377.16	0.00	10,489.84	75.65
01-4442-4220-000	FICA/MEDICARE	1,061.00	1,061.00	258.35	0.00	802.65	75.65
01-4442-4341-000	TELEPHONE CHGS	1,320.00	1,320.00	311.67	0.00	1,008.33	76.39
01-4442-4620-000	OFFICE SUPPLIES	200.00	200.00	0.00	0.00	200.00	100.00
01-4442-4689-000	DIRECTOR EXPENSES	150.00	150.00	20.00	0.00	130.00	86.67
01-4442-4810-000	INFORMATION TECHNOLOGY	1,104.00	1,104.00	276.00	0.00	828.00	75.00
01-4442-4907-000	GENERAL ASSISTANCE	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
01-4442-4910-000	ASSIST ELECTRICITY	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00
01-4442-4911-000	ASSIST HEAT	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00
01-4442-4912-000	ASSIST FOOD	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
01-4442-4913-000	ASSIST RENT	57,000.00	57,000.00	20,052.58	0.00	36,947.42	64.82
01-4442-4914-000	MEDICAL	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00
Total Dept 4442 - WELFARE		91,702.00	91,702.00	24,295.76	0.00	67,406.24	73.51
Department: 4520 ATHLETIC							
01-4520-4680-000	MEDICAL FIRST AID SUPPLIES	300.00	300.00	0.00	0.00	300.00	100.00
01-4520-4741-000	BASEBALL	9,750.00	9,750.00	1,980.00	0.00	7,770.00	79.69
01-4520-4742-000	SOCCER	10,050.00	10,050.00	7.50	0.00	10,042.50	99.93
01-4520-4743-000	BASKETBALL	7,745.00	7,745.00	2,934.85	0.00	4,810.15	62.11
01-4520-4745-000	SOFTBALL	4,050.00	4,050.00	224.00	0.00	3,826.00	94.47
01-4520-4810-000	TECHNOLOGY WEBSITE	750.00	750.00	0.00	0.00	750.00	100.00
Total Dept 4520 - ATHLETIC		32,645.00	32,645.00	5,146.35	0.00	27,498.65	84.24
Department: 4530 PARKS AND PROPERTY							
01-4530-4110-000	WAGES FT	22,638.00	22,638.00	2,165.25	0.00	20,472.75	90.44
01-4530-4111-000	WAGES PT	8,470.00	8,470.00	787.92	0.00	7,682.08	90.70
01-4530-4140-000	OVERTIME	1,548.00	1,548.00	84.47	0.00	1,463.53	94.54
01-4530-4211-000	BENEFIT INSURANCE	3,226.00	3,226.00	1,109.08	0.00	2,116.92	65.62
01-4530-4220-000	FICA/MEDICARE	2,498.00	2,498.00	259.92	0.00	2,238.08	89.59
01-4530-4230-000	RETIREMENT	3,499.00	3,499.00	224.24	0.00	3,274.76	93.59
01-4530-4410-000	ELECTRICITY	720.00	720.00	214.06	0.00	505.94	70.27
01-4530-4412-000	WATER/SEWER	350.00	350.00	0.00	0.00	350.00	100.00

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

Balance As of 03/31/2024

GL Number	Description	2024 Original Budget	2024 Amended Budget	YTD ACTIVITY	Encumbrance 03/31/2024	Available Balance 03/31/2024	% Bdgt Remain
Fund: 01 GENERAL FUND							
Department: 4530 PARKS AND PROPERTY							
01-4530-4430-000	BLD REPAIR/MAINT	500.00	500.00	0.00	0.00	500.00	100.00
01-4530-4620-000	SUPPLIES LANDSCAPING	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00
01-4530-4635-000	VEHICLE FUEL	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00
01-4530-4660-000	VEHICLE REPAIRS	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00
01-4530-4688-000	FLOWER PLANTERS	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00
01-4530-4689-000	SUPPLIES OTHER	300.00	300.00	196.84	0.00	103.16	34.39
01-4530-4740-000	EQUIPMENT PURCHASE	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00
01-4530-4805-000	EQUIP MAINT/REPAIR	1,000.00	1,000.00	88.89	0.00	911.11	91.11
01-4530-4855-000	SAFETY SUPPLIES	500.00	500.00	0.00	0.00	500.00	100.00
01-4530-4889-000	TREES	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00
01-4530-4904-000	BEAUTIFICATION PROJECTS	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
Total Dept 4530 - PARKS AND PROPERTY		59,249.00	59,249.00	5,130.67	0.00	54,118.33	91.34
Department: 4550 LIBRARY							
01-4550-4110-000	WAGES	192,597.00	192,597.00	43,203.83	0.00	149,393.17	77.57
01-4550-4211-000	BENEFIT INSURANCE	24,754.00	24,754.00	7,366.68	0.00	17,387.32	70.24
01-4550-4220-000	FICA/MEDICARE	14,734.00	14,734.00	3,263.99	0.00	11,470.01	77.85
01-4550-4230-000	RETIREMENT	11,709.00	11,709.00	1,958.55	0.00	9,750.45	83.27
01-4550-4341-000	TELECOM - INTERNET	2,510.00	2,510.00	0.00	0.00	2,510.00	100.00
01-4550-4410-000	ELECTRICITY	3,200.00	3,200.00	0.00	0.00	3,200.00	100.00
01-4550-4411-000	HEAT	6,154.00	6,154.00	1,613.08	0.00	4,540.92	73.79
01-4550-4412-000	WATER/SEWER	708.00	708.00	0.00	0.00	708.00	100.00
01-4550-4413-000	HEAT FUEL	0.00	0.00	865.35	0.00	(865.35)	0.00
01-4550-4414-000	ALARM MONITOR	408.00	408.00	0.00	0.00	408.00	100.00
01-4550-4430-000	BLD REPAIR/MAINT	8,094.00	8,094.00	0.00	0.00	8,094.00	100.00
01-4550-4523-000	WORKERS/UNEMP INS	1,376.00	1,376.00	318.00	0.00	1,058.00	76.89
Total Dept 4550 - LIBRARY		266,244.00	266,244.00	58,589.48	0.00	207,654.52	77.99
Department: 4583 PATRIOTIC PURPOSES							
01-4583-4610-000	PATRIOTIC PURPOSES	3,210.00	3,210.00	0.00	0.00	3,210.00	100.00
Total Dept 4583 - PATRIOTIC PURPOSES		3,210.00	3,210.00	0.00	0.00	3,210.00	100.00
Department: 4589 BAND							
01-4589-4240-000	LICENSES	125.00	125.00	0.00	0.00	125.00	100.00
01-4589-4449-000	PORTABLE TOILET RENTAL	3,200.00	3,200.00	0.00	0.00	3,200.00	100.00
01-4589-4570-000	CONCERT ADVERTISING	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00
01-4589-4625-000	POSTAGE	100.00	100.00	0.00	0.00	100.00	100.00
01-4589-4689-000	CONCERT SUPPLIES OTHER	500.00	500.00	0.00	0.00	500.00	100.00
01-4589-4740-000	EQUIPMENT PURCHASE	1.00	1.00	0.00	0.00	1.00	100.00
01-4589-4746-000	CONCERT SERIES PERFORMERS	15,400.00	15,400.00	0.00	0.00	15,400.00	100.00
01-4589-4810-000	CONCERT MUSIC LICENSES	900.00	900.00	0.00	0.00	900.00	100.00
Total Dept 4589 - BAND		21,726.00	21,726.00	0.00	0.00	21,726.00	100.00
Department: 4611 CONSERVATION							
01-4611-4112-000	MINUTE TAKER	484.00	484.00	142.25	0.00	341.75	70.61
01-4611-4220-000	FICA/MEDICARE	37.00	37.00	10.88	0.00	26.12	70.59
01-4611-4240-000	TRAINING	420.00	420.00	0.00	0.00	420.00	100.00
01-4611-4560-000	DUES/MEMBERSHIP	345.00	345.00	0.00	0.00	345.00	100.00
01-4611-4620-000	OFFICE SUPPLIES	25.00	25.00	0.00	0.00	25.00	100.00
01-4611-4951-000	PUBLIC AWARENESS	235.00	235.00	0.00	0.00	235.00	100.00

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

Balance As of 03/31/2024

GL Number	Description	2024 Original Budget	2024 Amended Budget	YTD ACTIVITY	Encumbrance 03/31/2024	Available Balance 03/31/2024	% Bdgt Remain
Fund: 01 GENERAL FUND							
Department: 4611 CONSERVATION							
01-4611-4952-000	LAKE MONITOR	1,400.00	1,400.00	0.00	0.00	1,400.00	100.00
Total Dept 4611 - CONSERVATION		2,946.00	2,946.00	153.13	0.00	2,792.87	94.80
Department: 4652 COMMUNITY CAP PROGRAM							
01-4652-4610-000	COMMUNITY CAP PROGRAM	14,000.00	14,000.00	0.00	0.00	14,000.00	100.00
Total Dept 4652 - COMMUNITY CAP PROGRAM		14,000.00	14,000.00	0.00	0.00	14,000.00	100.00
Department: 4659 WHITE BIRCH CENTER							
01-4659-4612-000	WHITE BIRCH CENTER	65,000.00	65,000.00	0.00	0.00	65,000.00	100.00
Total Dept 4659 - WHITE BIRCH CENTER		65,000.00	65,000.00	0.00	0.00	65,000.00	100.00
Department: 4711 DEBT SERVICE PRINCIPAL							
01-4711-4940-000	PRINCIPAL	92,596.00	92,596.00	0.00	0.00	92,596.00	100.00
Total Dept 4711 - DEBT SERVICE PRINCIPAL		92,596.00	92,596.00	0.00	0.00	92,596.00	100.00
Department: 4721 DEBT SERVICE INTEREST							
01-4721-4940-000	INTEREST	16,265.00	16,265.00	656.25	0.00	15,608.75	95.97
Total Dept 4721 - DEBT SERVICE INTEREST		16,265.00	16,265.00	656.25	0.00	15,608.75	95.97
Department: 4722 DEBT SERVICE LEASE							
01-4722-4800-000	DEBT SERVICE LEASE	37,568.00	37,568.00	0.00	0.00	37,568.00	100.00
Total Dept 4722 - DEBT SERVICE LEASE		37,568.00	37,568.00	0.00	0.00	37,568.00	100.00
Department: 4723 DEBT SERVICE TAN							
01-4723-4940-000	TAN INTEREST	13,500.00	13,500.00	595.00	0.00	12,905.00	95.59
Total Dept 4723 - DEBT SERVICE TAN		13,500.00	13,500.00	595.00	0.00	12,905.00	95.59
Department: 4902 WARRANT ARTICLES							
01-4902-4023-014	2023 AMBULANCE CAB/CHASSIS	0.00	64,000.00	0.00	64,000.00	0.00	0.00
01-4902-4024-001	2024 HIGHWAY DUMP/PLOW TRUCK	270,000.00	270,000.00	0.00	0.00	270,000.00	100.00
01-4902-4730-000	FIRE DEPT UTV	0.00	0.00	30,000.00	40,907.86	(70,907.86)	0.00
01-4902-4731-000	2024 ROAD WIDENER	0.00	0.00	69,400.00	0.00	(69,400.00)	0.00
Total Dept 4902 - WARRANT ARTICLES		270,000.00	334,000.00	99,400.00	104,907.86	129,692.14	70.24
Department: 4903 WARRANT ARTICLES							
01-4903-4036-000	TOWN OWNED BUILDING ETF	0.00	0.00	1,614.54	0.00	(1,614.54)	0.00
01-4903-4038-000	TOWN TECHNOLOGY ETF	0.00	0.00	3,027.00	0.00	(3,027.00)	0.00
01-4903-4039-000	FIRE-RESCUE BUILDING ETF	0.00	0.00	19,482.00	19,482.00	(38,964.00)	0.00
01-4903-4041-000	ARPA MONEY SPENT	0.00	0.00	21,430.00	0.00	(21,430.00)	0.00
01-4903-4043-000	POLICE DEPT SITE PURCH ETF	100,000.00	100,000.00	0.00	0.00	100,000.00	100.00
Total Dept 4903 - WARRANT ARTICLES		100,000.00	100,000.00	45,553.54	19,482.00	34,964.46	54.45
Department: 4915 CAPITAL RESERVE							
01-4915-4003-000	ETF - TOWN OWNED BUILDING	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00
01-4915-4890-000	CRF - AMBULANCE	80,000.00	80,000.00	0.00	0.00	80,000.00	100.00
01-4915-4891-000	CRF - WWTP	100,000.00	100,000.00	0.00	0.00	100,000.00	100.00
01-4915-4893-000	ETF - FIRE/RESCUE BUILDING	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00
01-4915-4894-000	CRF - TRANSFER STATION	30,000.00	30,000.00	0.00	0.00	30,000.00	100.00
01-4915-4895-000	CRF - FIRE EQUIPMENT	100,000.00	100,000.00	0.00	0.00	100,000.00	100.00
01-4915-4896-000	CRF - REVALUATION	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00
01-4915-4897-000	CRF - HIGHWAY EQUIP	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00
01-4915-4898-000	ETF - HIGHWAY BUILDING MAINTENANCE	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

Balance As of 03/31/2024

GL Number	Description	2024 Original Budget	2024 Amended Budget	YTD ACTIVITY	Encumbrance 03/31/2024	Available Balance 03/31/2024	% Bdgt Remain
Fund: 01 GENERAL FUND							
Department: 4915 CAPITAL RESERVE							
01-4915-4899-000	ETF - LIBRARY ACCESS & SAFETY	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00
01-4915-4901-000	ETF - ROAD MAINTENANCE	700,000.00	700,000.00	0.00	0.00	700,000.00	100.00
01-4915-4902-000	ETF - TOWN TECHNOLOGY	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
01-4915-4903-000	ETF - PARKS	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
01-4915-4904-000	ETF - POLICE EQUIPMENT	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00
01-4915-4990-000	CRF - BRIDGE REPAIR	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00
Total Dept 4915 - CAPITAL RESERVE		1,315,000.00	1,315,000.00	0.00	0.00	1,315,000.00	100.00
Fund 01 - GENERAL FUND:							
TOTAL EXPENDITURES		8,611,886.00	8,751,379.84	1,534,413.95	185,009.86	7,031,956.03	

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

Balance As of 03/31/2024

GL Number	Description	2024 Original Budget	2024 Amended Budget	YTD ACTIVITY	Encumbrance 03/31/2024	Available Balance 03/31/2024	% Bdgt Remain
Fund: 01 GENERAL FUND							
Department: 4902 WARRANT ARTICLES							
01-4902-4023-014	2023 AMBULANCE CAB/CHASSIS	0.00	64,000.00	0.00	64,000.00	0.00	0.00
01-4902-4024-001	2024 HIGHWAY DUMP/PLOW TRUCK	270,000.00	270,000.00	0.00	0.00	270,000.00	100.00
01-4902-4730-000	FIRE DEPT UTV	0.00	0.00	30,000.00	40,907.86	(70,907.86)	0.00
01-4902-4731-000	2024 ROAD WIDENER	0.00	0.00	69,400.00	0.00	(69,400.00)	0.00
Total Dept 4902 - WARRANT ARTICLES		270,000.00	334,000.00	99,400.00	104,907.86	129,692.14	70.24
Department: 4903 WARRANT ARTICLES							
01-4903-4036-000	TOWN OWNED BUILDING ETF	0.00	0.00	1,614.54	0.00	(1,614.54)	0.00
01-4903-4038-000	TOWN TECHNOLOGY ETF	0.00	0.00	3,027.00	0.00	(3,027.00)	0.00
01-4903-4039-000	FIRE-RESCUE BUILDING ETF	0.00	0.00	19,482.00	19,482.00	(38,964.00)	0.00
01-4903-4041-000	ARPA MONEY SPENT	0.00	0.00	21,430.00	0.00	(21,430.00)	0.00
01-4903-4043-000	POLICE DEPT SITE PURCH ETF	100,000.00	100,000.00	0.00	0.00	100,000.00	100.00
Total Dept 4903 - WARRANT ARTICLES		100,000.00	100,000.00	45,553.54	19,482.00	34,964.46	54.45
Department: 4915 CAPITAL RESERVE							
01-4915-4003-000	ETF - TOWN OWNED BUILDING	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00
01-4915-4890-000	CRF - AMBULANCE	80,000.00	80,000.00	0.00	0.00	80,000.00	100.00
01-4915-4891-000	CRF - WWTP	100,000.00	100,000.00	0.00	0.00	100,000.00	100.00
01-4915-4893-000	ETF - FIRE/RESCUE BUILDING	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00
01-4915-4894-000	CRF - TRANSFER STATION	30,000.00	30,000.00	0.00	0.00	30,000.00	100.00
01-4915-4895-000	CRF - FIRE EQUIPMENT	100,000.00	100,000.00	0.00	0.00	100,000.00	100.00
01-4915-4896-000	CRF - REVALUATION	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00
01-4915-4897-000	CRF - HIGHWAY EQUIP	200,000.00	200,000.00	0.00	0.00	200,000.00	100.00
01-4915-4898-000	ETF - HIGHWAY BUILDING MAINTENANCE	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00
01-4915-4899-000	ETF - LIBRARY ACCESS & SAFETY	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00
01-4915-4901-000	ETF - ROAD MAINTENANCE	700,000.00	700,000.00	0.00	0.00	700,000.00	100.00
01-4915-4902-000	ETF - TOWN TECHNOLOGY	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
01-4915-4903-000	ETF - PARKS	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
01-4915-4904-000	ETF - POLICE EQUIPMENT	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00
01-4915-4990-000	CRF - BRIDGE REPAIR	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00
Total Dept 4915 - CAPITAL RESERVE		1,315,000.00	1,315,000.00	0.00	0.00	1,315,000.00	100.00
Fund 01 - GENERAL FUND:							
TOTAL EXPENDITURES		1,685,000.00	1,749,000.00	144,953.54	124,389.86	1,479,656.60	

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

Balance As of 03/31/2024

GL Number	Description	2024 Original Budget	2024 Amended Budget	YTD ACTIVITY	Encumbrance 03/31/2024	Available Balance 03/31/2024	% Bdgt Remain
Fund: 01 GENERAL FUND							
Total Dept 4130	- EXECUTIVE	355,201.00	355,201.00	81,494.00	0.00	273,707.00	77.06
Total Dept 4140	- TOWN CLERK	107,782.00	107,782.00	27,438.66	0.00	80,343.34	74.54
Total Dept 4141	- ELECTIONS	29,986.00	29,986.00	4,103.09	0.00	25,882.91	86.32
Total Dept 4142	- TAX MAP	4,950.00	4,950.00	3,575.00	0.00	1,375.00	27.78
Total Dept 4150	- FINANCE	245,518.00	255,712.00	54,786.39	10,194.00	190,731.61	78.57
Total Dept 4151	- TAX COLLECTOR	114,689.00	114,689.00	29,494.29	0.00	85,194.71	74.28
Total Dept 4153	- LEGAL	40,000.00	40,000.00	3,045.00	0.00	36,955.00	92.39
Total Dept 4191	- PLANNING	31,726.00	31,726.00	11,999.53	0.00	19,726.47	62.18
Total Dept 4192	- ZONING	5,271.00	5,271.00	318.75	0.00	4,952.25	93.95
Total Dept 4194	- GENERAL GOVERNMENT BUILDINGS	107,758.00	107,758.00	17,809.15	0.00	89,948.85	83.47
Total Dept 4195	- CEMETERIES	35,030.00	35,030.00	0.00	0.00	35,030.00	100.00
Total Dept 4196	- INSURANCE	169,674.00	169,674.00	56,482.00	0.00	113,192.00	66.71
Total Dept 4197	- MUNICIPAL DUES	4,043.00	4,043.00	4,043.00	0.00	0.00	0.00
Total Dept 4210	- POLICE	1,487,263.00	1,543,503.10	318,415.28	46,574.00	1,178,513.82	79.37
Total Dept 4214	- FIRE & RESCUE	793,503.00	793,503.00	206,234.75	0.00	587,268.25	74.01
Total Dept 4215	- RESCUE	128,997.00	128,997.00	18,150.98	0.00	110,846.02	85.93
Total Dept 4220	- FIRE	175,455.00	179,307.00	21,740.01	3,852.00	153,714.99	87.88
Total Dept 4240	- CODE	32,388.00	32,388.00	7,492.39	0.00	24,895.61	76.87
Total Dept 4290	- EMERGENCY MANAGEMENT	5,493.00	5,493.00	1,098.49	0.00	4,394.51	80.00
Total Dept 4311	- HIGHWAY	902,646.00	907,853.74	239,905.81	0.00	667,947.93	73.57
Total Dept 4312	- HIGHWAY & STREETS	874,000.00	874,000.00	84,288.66	0.00	789,711.34	90.36
Total Dept 4316	- STREET LIGHTS	13,500.00	13,500.00	2,533.82	0.00	10,966.18	81.23
Total Dept 4414	- ANIMAL CONTROL	5,340.00	5,340.00	70.00	0.00	5,270.00	98.69
Total Dept 4442	- WELFARE	91,702.00	91,702.00	24,295.76	0.00	67,406.24	73.51
Total Dept 4520	- ATHLETIC	32,645.00	32,645.00	5,146.35	0.00	27,498.65	84.24
Total Dept 4550	- LIBRARY	266,244.00	266,244.00	58,589.48	0.00	207,654.52	77.99
Total Dept 4583	- PATRIOTIC PURPOSES	3,210.00	3,210.00	0.00	0.00	3,210.00	100.00
Total Dept 4589	- BAND	21,726.00	21,726.00	0.00	0.00	21,726.00	100.00
Total Dept 4611	- CONSERVATION	2,946.00	2,946.00	153.13	0.00	2,792.87	94.80
Total Dept 4652	- COMMUNITY CAP PROGRAM	14,000.00	14,000.00	0.00	0.00	14,000.00	100.00
Total Dept 4659	- WHITE BIRCH CENTER	65,000.00	65,000.00	0.00	0.00	65,000.00	100.00
Total Dept 4711	- DEBT SERVICE PRINCIPAL	92,596.00	92,596.00	0.00	0.00	92,596.00	100.00
Total Dept 4721	- DEBT SERVICE INTEREST	16,265.00	16,265.00	656.25	0.00	15,608.75	95.97
Total Dept 4722	- DEBT SERVICE LEASE	37,568.00	37,568.00	0.00	0.00	37,568.00	100.00
Total Dept 4723	- DEBT SERVICE TAN	13,500.00	13,500.00	595.00	0.00	12,905.00	95.59
Fund 01 - GENERAL FUND:							
TOTAL EXPENDITURES		6,327,615.00	6,403,108.84	1,283,955.02	60,620.00	5,058,533.82	

EXPENDITURE BUDGET VS ACTUAL REPORT FOR TOWN OF HENNIKER

Balance As of 03/31/2024

GL Number	Description	2024 Original Budget	2024 Amended Budget	YTD ACTIVITY	Encumbrance 03/31/2024	Available Balance 03/31/2024	% Bdgt Remain
Fund: 03 WASTEWATER TREATMENT PLANT							
03-4326-4110-000	WAGES FT	189,744.00	189,744.00	44,604.71	0.00	145,139.29	76.49
03-4326-4130-000	COMM/TREAS/ACCTNG	2,435.00	2,435.00	12.50	0.00	2,422.50	99.49
03-4326-4140-000	WAGES OT	7,729.00	7,729.00	2,224.77	0.00	5,504.23	71.22
03-4326-4211-000	BENEFIT INSURANCE	68,581.00	68,581.00	21,129.28	0.00	47,451.72	69.19
03-4326-4220-000	FICA/MEDICARE	15,293.00	15,293.00	3,467.48	0.00	11,825.52	77.33
03-4326-4230-000	RETIREMENT	26,718.00	26,718.00	4,398.65	0.00	22,319.35	83.54
03-4326-4240-000	TRAINING/LICENSE	1,200.00	1,200.00	90.00	0.00	1,110.00	92.50
03-4326-4291-000	UNIFORMS	1,071.00	1,071.00	0.00	0.00	1,071.00	100.00
03-4326-4301-000	ACCOUNTING	1,050.00	1,050.00	753.50	0.00	296.50	28.24
03-4326-4320-000	LEGAL FEES/CONSULTING	20,000.00	20,000.00	261.48	0.00	19,738.52	98.69
03-4326-4341-000	TELEPHONE	4,000.00	4,000.00	745.02	0.00	3,254.98	81.37
03-4326-4408-000	ELECTRICITY PUMP STATION	4,500.00	4,500.00	2,194.46	0.00	2,305.54	51.23
03-4326-4409-000	ELECTRICITY	52,000.00	52,000.00	19,360.26	0.00	32,639.74	62.77
03-4326-4410-000	ELEC MAPLE STREET	1,510.00	1,510.00	830.81	0.00	679.19	44.98
03-4326-4411-000	HEAT BELT PRESS BLDING	7,000.00	7,000.00	964.50	0.00	6,035.50	86.22
03-4326-4412-000	WATER	27,500.00	27,500.00	11,901.85	0.00	15,598.15	56.72
03-4326-4413-000	HEAT PLANT	10,557.00	10,557.00	3,956.37	0.00	6,600.63	62.52
03-4326-4414-000	ALARM SERVICE	850.00	850.00	0.00	0.00	850.00	100.00
03-4326-4415-000	PROPANE	2,000.00	2,000.00	438.47	0.00	1,561.53	78.08
03-4326-4430-000	BUILDING REPAIR/MAINT	2,040.00	2,040.00	300.00	0.00	1,740.00	85.29
03-4326-4520-000	WORKERS COMP INSURANCE	2,915.00	2,915.00	2,915.00	0.00	0.00	0.00
03-4326-4521-000	GENERAL LIAB INS.	12,423.00	12,423.00	100.00	0.00	12,323.00	99.20
03-4326-4550-000	PRINTING	700.00	700.00	0.00	0.00	700.00	100.00
03-4326-4560-000	DUES/MEMBERSHIPS	763.00	763.00	588.00	0.00	175.00	22.94
03-4326-4620-000	OFFICE SUPPLIES	885.00	885.00	71.97	0.00	813.03	91.87
03-4326-4625-000	POSTAGE	700.00	700.00	0.00	0.00	700.00	100.00
03-4326-4635-000	VEHICLE FUEL	1,300.00	1,300.00	123.40	0.00	1,176.60	90.51
03-4326-4650-000	LAWN TRACTOR REPAIR	600.00	600.00	0.00	0.00	600.00	100.00
03-4326-4660-000	VEHICLE REPAIR	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00
03-4326-4662-000	VEHICLE PARTS/ACCESSORIES	2,200.00	2,200.00	0.00	0.00	2,200.00	100.00
03-4326-4689-000	SUPPLIES OTHER	2,780.00	2,780.00	291.22	0.00	2,488.78	89.52
03-4326-4741-000	TOOL PURCHASES	1,680.00	1,680.00	0.00	0.00	1,680.00	100.00
03-4326-4805-000	EQUIPMENT REPAIR/MAINT.	39,830.00	39,830.00	374.53	0.00	39,455.47	99.06
03-4326-4810-000	COMPUTER REPAIR/MAINT.	3,310.00	3,310.00	450.00	0.00	2,860.00	86.40
03-4326-4855-000	SAFETY SUPPLIES	2,886.00	2,886.00	1,222.46	0.00	1,663.54	57.64
03-4326-4860-000	LAB REPAIR/MAINTENANCE	4,055.00	4,055.00	0.00	0.00	4,055.00	100.00
03-4326-4862-000	IN HOUSE LAB	9,400.00	9,400.00	1,701.16	0.00	7,698.84	81.90
03-4326-4864-000	OUTSIDE LAB	9,500.00	9,500.00	456.00	0.00	9,044.00	95.20
03-4326-4869-000	SLUDGE PROCESSING	11,167.00	11,167.00	0.00	0.00	11,167.00	100.00
03-4326-4870-000	GRIT DISPOSAL EXPENSE	59,180.00	59,180.00	13,672.56	0.00	45,507.44	76.90
03-4326-4871-000	GRIT DISPOSAL	2,700.00	2,700.00	0.00	0.00	2,700.00	100.00
03-4326-4875-000	COLLECTION SYSTEM	28,864.00	28,864.00	0.00	0.00	28,864.00	100.00
03-4326-4940-000	DEBT SERVICE	36,920.00	36,920.00	0.00	0.00	36,920.00	100.00
03-4326-4988-000	PH ADJUSTMENT	49,256.00	49,256.00	12,321.00	0.00	36,935.00	74.99
03-4326-4990-000	EMERGENCY EXPENDITURES	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00
Fund 03 - WASTEWATER TREATMENT PLANT:							
TOTAL EXPENDITURES		780,792.00	780,792.00	151,921.41	0.00	628,870.59	



The month of March 2024 consisted of 44 calls for the Henniker Fire Department. The calls ranged from the following :

- 3 Fire Alarm Activations
- 2 EMS Assists
- 8 Motor Vehicle Accidents
- 1 Chimney Fire
- 3 Building Fires
- 21 Trees/ Wires
- 1 Smoke in building
- 1 Illegal Burn
- 1 Appliance Fire
- 2 Water problem
- 1 Good Intent

This month's training consisted of Forestry refresher.





Thank you,

Chief Morse

3/29/2024

To Town Administrator Diane Kendall and Henniker Board of Selectmen,

The month of March was a wet one, top five wettest in history. With that being said, the Highway Department dealt with several storms throughout the month. Rain on the 7th put the river into flood stage and the snowstorm on the 23rd reminded us that winter was not over yet. Throughout the month we continued managing any muddy roads and grading those that had dried out. The Highway Department has been focused on tree removal and canopy lifting on Old Concord Road and River Road. We had hoped to get Shaker Hill Road done as well but the weather put a hold on that thought. As you are well aware the last week of the month was all about tree debris removal after the storm on the 23rd.

Leo Aucoin
Superintendent
Henniker Highway

Henniker Human Service Department – Monthly Report
MARCH 2024

Total encounters 23 (number of meetings with clients).

- Categories of requests for assistance
 - 9 Rent requests
 - 3 NH Department of Health and Human Services
 - Requesting benefits
 - 1 SSA assistance with client
 - 3 Assistance with outside agency applications
 - 4 weekly budgeting meetings
 - still working with 2 families DV (single parent and children)
 - 4 Information and referral
 - 8 Vouchers approved. All rents

Working hard to increase clients budgeting skills to stay with income. It is becoming increasingly hard because:

- rents are so high taking > 60% of their income
- clients on disability low fixed income
- domestic violence aftermath lack of finances and trauma

Again, another busy month, multiple individuals and families are still financially having trouble.

Submitted Carol Conforti-Adams
4-11-2024

MEMORANDUM

To: Diane Kendall, Town Administrator
From: Jean Scott – Deputy Town Clerk/Tax Collector
Date: April 9,2025
Subject: Town Clerk/Tax Collector Report as of 03/30/2024

PROPERTY TAXES

Total Committed 2023	\$16,418,383.26
Uncollected	\$328,554.81

TAX LIENS

	<u>2022 LIENS</u>	<u>2021 LIENS</u>	<u>2020/PRIOR LIENS</u>
Liened Amount	\$177,560.95	\$208,703.03	
Uncollected	\$91,278.47	\$57,623.36	\$157,491.63

WATER & SEWER

	<u>2023</u>	<u>2024</u>
Water Billed	\$550,267.04	\$254,921.10
Sewer Billed	\$562,919.64	\$
Uncollected	\$48,390.81	\$67,241.38

TOWN CLERK REVENUE

	<u>2024</u>	<u>2023</u>	<u>2022</u>
MV	\$91,685.56	\$72,886.60	\$133,873.82
non-MV	\$747.06	\$226.50	\$ 1,372.16

Marc Boisvert

Transfer Station Superintendent
1393 Weare Rd.
Henniker, NH.
(603)428-7604
<http://www.henniker.org/>
transfer@hennikernh.org

Monthly Report – March 2024

3/2. Did dump run, opened for business.

3/3. Opened for business. Worked on annual post closure report and DES notification form for oil burning heater.

3/5. Picked up sticks around Town Hall. Installed “No Pets” signs around little league field and locked the gates due to people letting their dogs in and wrecking the field and leaving their dog poop bags in the dugouts.

3/6. Matt and Zach visited Hopkinton’s transfer station to tour the facilities and meet with the employees to see how they do business and to get new ideas. Cut brush along field on Old Concord Road to allow for better mower access.

3/7. Did dump run. Opened for business.

3/9. Opened for business. Checked food pantry for cardboard.

3/10. Snow overnight. Plowed yard in the morning before opening then Zach and Ben went around town and cleaned walkways and steps. Opened for business.

3/11. Matt, Zach, and Ben came in at 3:00 pm to set up for town voting on Tuesday.

3/12. Moved tables for Town Hall. Filled and delivered some sandbags for voting signs at school because wind kept knocking them over. Yard truck broke down while swapping trailers. Had Naughton’s come in and finish the swap for us. Worked on yard truck. Still down at the end of the day. Opened for business.

3/13. Did dump run. Zach took old mower to Turf Depot to get charging problem repaired. Spread woodchips from Highway Dept. brush cutting along front entrance to spruce it up. Started raking in front of Town Hall in the afternoon.

3/14. Did dump run. Fixed yard truck. Spread more wood chips along entrance way of Transfer Station. Picked up scrap metal from police station. Opened for business. Moved two tables and the podium to school for town meeting on Saturday. Matt and Ben raked Park St. and around little league field while Marc and Zach manned the Transfer Station.

3/16. Opened for business. Marc went to town meeting.

3/17. Opened for business. Moved tables from downstairs at Community Center to upstairs for energy committee meeting.

3/19. Moved tables used for town meeting from middle school back to Community Center. Fixed broken taillights on landscape trailer. Loaded plastic bales onto truck to ship out for sale.

3/20. Did dump/recycling run. Worked around yard.

3/21. Zach did dump run and checked downtown for slippery spots. Worked around yard. Called in to NRRRA for cardboard and paper pick-up. Prepared for storm.

3/23. Winter storm. Opened for business. Zach and Ben went downtown twice to shovel and treat walkways. Kept Transfer Station yard clear of snow.

3/24. No power at Transfer Station. Opened for business as usual. Zach and Ben went downtown to shovel and treat walkways. Power restored at 3:55 PM.

3/26. Worked around yard. Repaired damage to pick-up truck headboard sustained during winter storm clean-up. Met with MiradorIT to address email issues. Issues resolved.

3/27. Did dump/recycling run. Picked everything up and cleaned recycling building floor. Also started cleaning out garage storage bays.

3/28. Did the dump run, picked up branches from storm, worked on cleaning the transfer station yard.

3/30. Did dump run opened for business.

3/31. Closed for Easter holiday. Highway Dept. set up new message board during the week to inform residents Transfer Station would be closed Easter.

Wastewater Treatment Plant Monthly Report

March 2024

During the month 5 ultraviolet lamps were replaced in the effluent discharge system. Cleaned and rebuilt the sludge in the press room. Set up a new sump pump and discharge line in the Ramsdell Pump Station. Weekly lab tests completed for the month. Set up a new monthly maintenance inspection list. Lost power on the 24th due to a snowstorm. Power was restored on the 25th. A tour was given to Mark from Granite State Rural Waters. All state lab monthly tests were completed.

Respectfully submitted,

Richard Slager, Superintendent
Wastewater Treatment Plant

CORRESPONDENCE

March 25, 2024

To:

Diane Kendall, Henniker Town Administrator
Kris Blomback, Board of Selectmen
Bill Marko, Board of Selectmen
Scott Osgood, Board of Selectmen
Neal Martin, Board of Selectmen
Jeff Morse, Board of Selectmen

Received by
TOWN OF HENNIKER

APP 03 2024

Kendall
SELECTMEN'S OFFICE

Greetings,

I want to share appreciation for the staff at the Henniker town hall, especially Bob Garside and Hank Bernstein.

We moved to Henniker from Washington state in August 2023. The process of purchasing our home at 61 Athas Way and constructing a detached garage has been a very positive experience for us because of the expert, friendly and helpful support of the staff at Henniker town hall.

Bob Garside is an exceptional building inspector. On the day we submitted our building permit Bob took time with us to review it, refine it and even provided a comprehensive list of potential contractors. Throughout the process Bob has been exceptionally responsive and a valuable resource for information and guidance. Bob's communication and relationships with our contractors has been exceedingly positive, proactive and professional.

Hank Bernstein is gracious and welcoming. His support during the purchase and building process was invaluable. We appreciated his help in discovering information about our property, walking us through the permitting process and helping to connect us. Hank establishes a friendly, organized, competent and collaborative relationship with the community. Hank is a wonderful spokesperson and representative for our town hall.

Everyone we have interacted with at the Henniker town hall has been professional and friendly. We feel thankful to be citizens of Henniker. Thank you to everyone at the Henniker town hall for helping us to make this our home.

Sincerely,

[REDACTED]

Jochen Funk and Tammy Inslee Funk
61 Athas Way
Henniker NH, 03242

[REDACTED]



Stantec Consulting Services Inc.
5 Dartmouth Drive, Suite 200, Auburn NH 03032
Tel: (603) 669-8672, Fax: (603) 669-7636

March 25, 2024
File: 191711194

Attention: Mr. Kris Blomback, Chairman
Board of Selectmen
Town of Henniker
18 Depot Hill Road
Henniker, NH 03242

**Reference: Proposal for 2024 Landfill Water Quality and Post-Closure Monitoring
Closed Henniker Town Landfill, 1393 Weare Road, Henniker, NH
NHDES Site #198402028, Project #34**

Dear Mr. Blomback,

Stantec Consulting Services Inc. (Stantec) is pleased to provide the Town of Henniker with this work scope and cost proposal to conduct the 2024 groundwater monitoring, landfill post-closure monitoring, and reporting tasks associated with the Henniker Landfill (the "Site"). The groundwater monitoring tasks are required under Groundwater Management Permit (GMP) No. GWP-198402028-H-005 dated April 8, 2021 and correspondence dated November 30, 2023 from the New Hampshire Department of Environmental Services (DES) (both attached). The landfill post-closure monitoring tasks are required by Solid Waste Permit (SWP) No. DES-SW-TP-96-023, which was issued for the Site on March 10, 1998, as modified by letters from DES dated October 21, 2013 and March 1, 2018. Copies of these three documents are also attached.

Components of the required monitoring activities for the Site for 2024 are described below.

PROPOSED SCOPE OF WORK

Water Quality Monitoring

Based on the GMP requirements, groundwater samples will be collected from five monitoring wells, the on-site water supply well, and one surface water location in April 2024. Specifically, the water quality sampling program will be implemented as outlined in the table below.

GMP Sampling Program - 2024			
Monitoring Location	2024 Sampling Date	Parameters	Reporting Requirements
OW-4, DW-85-1, DH-6, DH-7, DH-8, Pond	April	Specific conductance @25°C, pH, Temperature, Chloride, Nitrate, Total Kjeldahl Nitrogen (TKN), Arsenic, Iron, Manganese, and Static Water Elevation (monitoring wells only)	Periodic Summary Report due in June 2024.



**Reference: Proposal for 2024 Landfill Water Quality and Post-Closure Monitoring
Closed Henniker Town Landfill, 1393 Weare Road, Henniker, NH
NHDES Site #198402028, Project #34**

GMP Sampling Program - 2024			
Monitoring Location	2024 Sampling Date	Parameters	Reporting Requirements
Water Supply Well WS-1	April	Specific conductance @ 25°C, pH, temperature, chloride, nitrate, TKN, arsenic, iron, and manganese	Periodic Summary Report due in June 2024.
DH-6, DH-7, Pond, and Water Supply Well WS-1	April	NHDES Waste Management Division Full List of analytes for volatile organics (EPA Method 8260 [monitoring wells and pond] and EPA Method 524 [water supply well]), low-level analysis for 1,4-dioxane (analytical reporting limit of $\leq 0.25 \mu\text{g/L}$ – EPA Method 8270 SIM [monitoring wells and pond] and EPA Method 522 [water supply well]), per- and polyfluoroalkyl substances (PFAS) analysis by LC/MS/MS using isotope-dilution following methodologies based on USEPA Method 533 or 537.1, or following the protocols of the U.S. Department of Defense (USDOD) Quality Systems Manual 5.2 (or later version) Table B-15	
QA/QC Samples	April	Field Blank (1) for PFAS analysis, as above. Trip Blank (1) for VOC analysis, EPA Method 524.	

As required by the GMP, metals samples collected from overburden monitoring wells (all sampled monitoring wells) will be analyzed for dissolved metals, and so will be field filtered using 0.45-micron filters before being containerized in properly preserved containers. The water supply well and surface water sample from Mud Pond (identified as "Pond") will be analyzed for total metals and will not be field filtered.

The samples for analysis of PFAS by EPA Method 537.1 Rev 1.1 (isomer dilution) will be collected in accordance with the DES Standard Operating Procedure (SOP) #HWRB-21. A field blank will also be collected and analyzed by EPA Method 537.1 Rev 1.1 (isomer dilution) for quality



**Reference: Proposal for 2024 Landfill Water Quality and Post-Closure Monitoring
 Closed Henniker Town Landfill, 1393 Weare Road, Henniker, NH
 NHDES Site #198402028, Project #34**

assurance/quality control (QA/QC) purposes. The PFAS compounds to be reported will include the list of nine compounds recommended by the DES as the minimum analytes at PFAS investigations.¹

In accordance with the GMP, monitoring results for the April sampling event will be submitted to DES in the form of a Periodic Summary Report due in June 2024. The Periodic Summary Report will include all required information including tabular summaries of all monitoring results and groundwater elevation data, a site map showing the well locations, and laboratory data reports. The PFAS data will also be uploaded to the DES' Environmental Monitoring Database (EMD).

Landfill Post-Closure Monitoring

As required by the SWP, the landfill post-closure monitoring will include inspection of the landfill cap and landfill gas monitoring. As specified in the attached DES letter dated October 21, 2013, DES had previously allowed a reduction in the landfill cap inspection and landfill gas monitoring to once per year during frozen ground conditions; however, the more recent DES letter dated March 1, 2018, indicates inspection must occur semi-annually (e.g. twice per year), at a minimum. Furthermore, the letter indicates that annual post-closure reporting must be completed.

The inspection of the landfill cap will be conducted in accordance with Env-SW 807.05 and will be completed at the time of the April monitoring event and again in October/November. Inspection reports will be prepared and submitted to the Town and DES within 30 days of each inspection event.

The landfill gas monitoring event will be conducted in accordance with Env-SW 806.08 and the aforementioned October 21, 2013 DES letter and will include the elements outlined in the table below.

Landfill Post-Closure Monitoring Program - 2024			
Monitoring Location	Sampling Frequency	Parameters	Reporting Requirements
Gas Probes GP-1, GP-2, GP-3, GP-4, GP-5, and GP-6	Twice per year (March/October) with one during frozen ground conditions (March)	%Oxygen (O ₂), %methane (CH ₄), and %carbon dioxide (CO ₂)	2024 Post-closure Report due to NHDES by March 31, 2025

¹ List of PFAS to be reported include perfluorononanoic acid (PFNA), perfluorooctanoic acid (PFOA), perfluoroheptanoic acid (PFHpA), perfluorohexanoic acid (PFHxA), perfluoropentanoic acid (PFPeA), perfluorobutanoic acid (PFBA), perfluorooctanesulfonic acid (PFOS), perfluorohexanesulfonic acid (PFHxS), and perfluorobutanesulfonic acid (PFBS).



March 25, 2024
 Mr. Kris Blomback, Chairman
 Page 4 of 6

**Reference: Proposal for 2024 Landfill Water Quality and Post-Closure Monitoring
 Closed Henniker Town Landfill, 1393 Weare Road, Henniker, NH
 NHDES Site #198402028, Project #34**

An Annual Post-closure Report is due to DES by March 31, 2025 for the monitoring conducted in 2024. Stantec will prepare this report for Town of Henniker review and signature. Once signed, Stantec will provide a copy to the Town and will upload the report electronically to the DES OneStop database.

Cost

Stantec will complete the proposed scope of work for the lump sum fee provided in the following table.

Task	Cost
2024 Water Quality Monitoring and Reporting and Landfill Post-Closure Monitoring and Reporting	\$17,000.00

SCHEDULE

Stantec proposes to complete the scope of work described in this proposal within the time frames described above. We are prepared to start work immediately upon authorization.

ACCEPTANCE AND TERMS AND CONDITIONS

If this proposal is acceptable, please provide your authorization to begin work by signing below in the space provided and returning it to our attention via fax at fax number (603) 669-7636 or by email to david.allwine@stantec.com. This work will be conducted in accordance with the attached Stantec Terms and Conditions.



March 25, 2024
Mr. Kris Blomback, Chairman
Page 5 of 6

**Reference: Proposal for 2024 Landfill Water Quality and Post-Closure Monitoring
Closed Henniker Town Landfill, 1393 Weare Road, Henniker, NH
NHDES Site #198402028, Project #34**

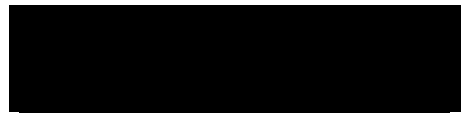
We look forward to working with you again in 2024. If you have any questions, please don't hesitate to contact the undersigned.

Regards,

STANTEC CONSULTING SERVICES INC.



Jacob Poirier
Staff Scientist
Phone: (603) 263-4660
Cell: (603) 391-7787
Jacob.Poirier@stantec.com



David A. Allwine, PG
Principal
Phone: (603) 206-7553
Cell: (603) 498-6135
David.Allwine@stantec.com

Attachments: GMP No. GWP-198402028-H-005
DES HWRB Letter dated November 30, 2023
Solid Waste Permit dated March 10, 1998
DES Solid Waste Letter dated October 21, 2013
DES Solid Waste Letter dated March 1, 2018
Stantec Terms and Conditions

c. Diane Kendall, Henniker, Henniker Town Administrator



March 25, 2024
Mr. Kris Blomback, Chairman
Page 6 of 6

**Reference: Proposal for 2024 Landfill Water Quality and Post-Closure Monitoring
Closed Henniker Town Landfill, 1393 Weare Road, Henniker, NH
NHDES Site #198402028, Project #34**

ACCEPTANCE

I accept the Price, Scope, Schedule, and Terms and Conditions of this proposal.

Town of Henniker, NH

[Redacted Signature]

Town Administrator

Printed Name/Title

4/4/2024

Date

da V:\1917\active\191711194\Contract\2024\Henniker LF 2024 GIAP Proposal.docx



The State of New Hampshire
DEPARTMENT OF ENVIRONMENTAL SERVICES



Robert R. Scott, Commissioner

EMAIL ONLY

April 8, 2021

Kris Blomback, Chair
Board of Selectmen
Town of Henniker
18 Depot Hill Road
Henniker, NH 03242

Subject: **Henniker** – Closed Henniker Town Landfill/Transfer Station, Dump Road
DES Site #**198402028**, Project #34

November 2020 Periodic Summary Report and GMP Renewal Application,
prepared by Stantec Consulting Services Inc. (Stantec), dated March 3, 2021

April 2020 Water Quality Data Submittal, prepared by Stantec, dated February
22, 2021

Dear Mr. Blomback:

Please find enclosed Groundwater Management Permit Number **GWP-198402028-H-005**, as approved by the New Hampshire Department of Environmental Services (NHDES). This Permit is issued for a period of 5 years to monitor groundwater quality at the above-referenced site and is a renewal of your Permit, expired on March 10, 2021.

All required sampling results and monitoring summaries should continue to be addressed to the NHDES Groundwater Management Permits Coordinator. Correspondence should include the appropriate [Cover Sheet for Reports](#) and completed [Cover Sheet for Groundwater Monitoring Reports](#) that clearly show the NHDES identification number for this site (i.e., DES Site #**198402028**, Project #34). The submittal of documents in an electronic format through NHDES' [OneStop database](#) is preferred.

Please note the requirements of the site water quality monitoring program, as defined under Condition No. 7 of the Permit, have changed based on our review of the monitoring results collected to date, and the information and recommendations provided in the Permit Renewal Application. We note the renewed Permit monitoring has been reduced to once per year, or annually, during the month of April. The sampling frequency at specific monitoring locations and the suite of parameters included has also been modified, including the addition of sampling for per- and polyfluoroalkyl substances (PFAS) into the Permit. Sampling for PFAS should conform to NHDES' "[Laboratory Testing Guidelines for Per- and Polyfluoroalkyl Substances \(PFAS\)](#)". Please note although targeted PFAS monitoring has been added to Condition No. 7 of the Permit, additional sampling and analysis for PFAS at the Site may be warranted depending upon the future monitoring results.

Also under the requirements of the site water quality monitoring program, as defined under Condition No. 7 of the renewed Permit, the on-site water supply well has been added to the monitoring schedule. The water supply well is to be sampled in April 2022 and 2024.

As defined under Condition No. 7 of the Permit, please note Summary Reports are required to be submitted biennially in June 2022 and June 2024, following the associated April monitoring rounds. Please note that regular Permit monitoring data collected in April 2021, April 2023, and April 2025 still need to be submitted within 45 days of the sampling event in accordance with standard Permit conditions. The June 2021, June 2023, and June 2025 data submittals should include a tabulated summary of analytical results, groundwater elevation data, an up-to-date site plan, and laboratory data sheets.

Although NHDES concurs with elements of the monitoring schedule, as presented within the Permit Renewal, we did not fully concur with all of the schedule details. NHDES reduced Permit monitoring to one time per year as historical monitoring results indicate groundwater impacts have largely stabilized following landfill capping and closure. However, in consideration of the results of PFAS sampling to date at the site, NHDES does not concur with the sampling frequency for PFAS recommended and requires PFAS to be sampled twice (April 2022 and April 2024) during the Permit. The PFAS sampling schedule corresponds with increased 1,4-dioxane monitoring at the site, from once per Permit to twice. This increase is a result of historical detections at the site and the Ambient Groundwater Quality Standard (AGQS) for 1,4-dioxane, which was revised in September of 2018 to 0.32 micrograms per liter ($\mu\text{g/l}$).

Consistent with NHDES guidance, samples collected for PFAS analysis should be analyzed by LC/MS/MS using isotope dilution following methodologies based on USEPA Method 533 or USEPA Method 537.1, or following the protocols of the U.S. Department of Defense (USDOD) Quality Systems Manual 5.2 (or later version) Table B-15. NHDES recommends that samples be submitted for a broad PFAS analysis to evaluate the potential source, fate, and transport of PFAS impacts at your site. Quantification of linear and branched isomers should be completed as required by the referenced USEPA Methods. The laboratory should report acid forms, accounting for the mass of the counterion as described in the referenced USEPA Methods. NHDES recommends that analytical data summary tables (and laboratory reports) include both CAS Nos. and analyte names. Laboratory testing guidelines for PFAS can be found at the link provided above. In addition, on summary tables, NHDES recommends that the PFAS be ordered by carbon chain length, and split by families.

Please note that along with the submittal of documents through NHDES' OneStop website, NHDES is requesting all PFAS analytical results be uploaded to NHDES' Environmental Monitoring Database (EMD). Our records indicate that the results from the April 2018 and 2020 rounds of PFAS data, have not been uploaded. Please upload these rounds and any future rounds of PFAS sampling to the EMD as it becomes available. Guidance for the EMD upload process can be found at:

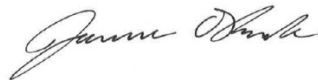
<https://www.des.nh.gov/sites/g/files/ehbemt341/files/documents/pfas-emd-guidance.pdf>

Technical questions regarding EMD data uploads should be directed to Sam Fontaine at (603) 271-2979 or Samuel.R.Fontaine@des.nh.gov.

We note the AGQS indicated for 1,4-dioxane on "*Table 4 Groundwater VOC Data Summary*", attached to the Permit Renewal, uses the former AGQS of 3.0 micrograms per liter ($\mu\text{g/l}$). As previously discussed the AGQS was revised in September of 2018 to 0.32 $\mu\text{g/l}$. We also note the "*Table 4 Groundwater VOC Data Summary*" and "*Table 5 Surface Water VOC Data Summary*", attached to the Permit Renewal, each indicate analytical results which were not detected above laboratory reporting limits with an asterisk "*". Although previously acceptable, under current reporting standards NHDES expects the reporting limits to be provided within the tables. The analytical tables will need to be updated for future submittals.

Should you have any questions, please contact me at the NHDES Waste Management Division.

Sincerely,



James O'Rourke, P.G.
Waste Management Division
Tel: (603) 271-2909
Fax: (603) 271-2181
Email: James.W.ORourke@des.nh.gov

ec: Amy Doherty, P.G., NHDES/HWRB
Jaime Colby, P.E., NHDES/SWMB
David A. Allwine, P.G., Stantec Consulting Services Inc.
Attention Health Officer, Town of Henniker



The
NEW HAMPSHIRE DEPARTMENT OF ENVIRONMENTAL SERVICES
hereby issues
GROUNDWATER MANAGEMENT PERMIT NO. GWP-198402028-H-005
to the permittee
TOWN OF HENNIKER
to monitor the groundwater quality at the
CLOSED HENNIKER TOWN LANDFILL
(1393 Weare Road - NH Route 114)
in HENNIKER, N.H.
via the groundwater monitoring system comprised of
5 monitoring wells, 1 surface water sampling station
and 1 Water Supply Well
as depicted on the Site Plan entitled
"Figure 2.0 - Groundwater Contours" dated November 12, 2020 &
"Figure 4 - GMZ Boundary Plan" dated March 2, 2021,
prepared by Stantec Consulting Services, Inc.

TO: BOARD OF SELECTMEN
TOWN OF HENNIKER
18 DEPOT HILL ROAD
HENNIKER, NH 03242

Date of Issuance: April 8, 2021
Date of Expiration: April 7, 2026

Pursuant to authority in N.H. RSA 485-C:6-a, the New Hampshire Department of Environmental Services (NHDES), hereby grants this Permit to monitor past discharges to the groundwater at the above-described location for five years, subject to the following conditions:

(continued)

STANDARD MANAGEMENT PERMIT CONDITIONS

1. The permittee shall not violate Ambient Groundwater Quality Standards adopted by NHDES (N.H. Admin. Rules Env-Or 600) in groundwater outside the boundaries of the Groundwater Management Zone, as shown on the referenced site plan.
2. The permittee shall not cause groundwater degradation that results in a violation of surface water quality standards (N.H. Admin. Rules Env-Wq 1700) in any surface water body.
3. The permittee shall allow any authorized staff of NHDES, or its agent, to enter the property covered by this Permit for the purpose of collecting information, examining records, collecting samples, or undertaking other action associated with this Permit.
4. The permittee shall apply for renewal of this Permit prior to its expiration date but no more than 90 days prior to expiration.
5. This Permit is transferable only upon written request to, and approval of, NHDES. Compliance with the existing Permit shall be established prior to Permit transfer. Transfer requests shall include the name and address of the person to whom the Permit transfer is requested, the signatures of the current and future permittees, and a summary of all monitoring results to date.
6. NHDES reserves the right, under N.H. Admin. Rules Env-Or 600, to require additional hydrogeologic studies and/or remedial measures if NHDES receives information indicating the need for such work.
7. The permittee shall maintain a water quality monitoring program and submit monitoring results to NHDES no later than 45 days after sampling. Samples shall be taken from the monitoring wells and surface water sampling points as shown and labeled on the referenced site plan, and other sampling points as listed in the following table in accordance with the schedule outlined herein:

Monitoring Locations	Sampling Frequency	Parameters
OW-4, DW-85-1, DH-6, DH-7, DH-8, and Pond	April each year	Specific conductance @ 25°C, pH, temperature, chloride, nitrate, TKN, arsenic, iron, manganese, and static water level elevation (monitoring wells only)
Same as above; and <i>Water Supply Well:</i> WS-1	April 2022	NHDES Waste Management Division Full List of analytes for volatile organics plus low-level analysis for 1,4-dioxane (analytical reporting limit of ≤ 0.25 ug/L), PFAS analysis by LC/MS/MS using isotope-dilution following methodologies based on USEPA Method 533 or 537.1, or following the protocols of the U.S. Department of Defense (USDOD) Quality Systems Manual 5.2 (or later version) Table B-15, and Drinking Water Metals

Monitoring Locations	Sampling Frequency	Parameters
<i>Water Supply Well:</i> WS-1	April 2022 and 2024	Specific conductance @ 25°C, pH, temperature, chloride, nitrate, TKN, arsenic, iron, and manganese
DH-6, DH-7, and Pond <i>Water Supply Well:</i> WS-1	April 2024	NHDES Waste Management Division Full List of analytes for volatile organics plus low-level analysis for 1,4-dioxane (analytical reporting limit of ≤ 0.25 ug/L) and PFAS analysis (as above)

Sampling shall be performed in accordance with the documents listed in Env-Or 610.02 (e). Samples shall be analyzed by a laboratory certified by the U.S. Environmental Protection Agency, or NHDES pursuant to Env-C 300. All overburden groundwater samples collected for metals analysis (iron, manganese, and Drinking Water Metals) shall be analyzed for dissolved metals; and thus must be field-filtered (with a 0.45-micron filter), and acidified after filtration in the field. Surface water samples, and groundwater samples collected from bedrock or water supply wells, shall be analyzed for total metals, and shall not be filtered. As referred to herein, the term “Drinking Water Metals” refers to arsenic, barium, cadmium, chromium, lead, mercury, selenium and silver.

Summaries of water quality shall be submitted biennially to NHDES’ Waste Management Division, in June 2022 and June 2024, using a format acceptable to NHDES. The Summary Report shall include the information listed in Env-Or 607.04 (a), as applicable.

The Periodic Summary Report shall be prepared and stamped by a professional engineer or professional geologist licensed in the State of New Hampshire.

8. Issuance of this Permit is based on the Groundwater Management Permit Renewal Application dated March 3, 2021, and the historical documents found in NHDES file DES #198402028. NHDES may require additional hydrogeologic studies and/or remedial measures if invalid or inaccurate data are submitted.
9. Within 30 days of discovery of a violation of an ambient groundwater quality standard at or beyond the Groundwater Management Zone boundary, the permittee shall notify NHDES in writing. Within 60 days of discovery, the permittee shall submit recommendations to correct the violation. NHDES shall approve the recommendations if NHDES determines that they will correct the violation.
10. All monitoring wells at the site shall be properly maintained and secured from unauthorized access or surface water infiltration.

ADDITIONAL CONDITION FOR LANDFILLS

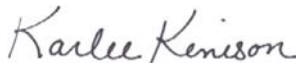
11. The permittee shall maintain the capping system at the facility so that it continues to meet the standards set forth in Env-Sw 805.10.

SPECIAL CONDITIONS FOR THIS PERMIT

12. Recorded property within the Groundwater Management Zone includes the lots as listed and described in the following table:

Tax Map / Lot No.	Property Address	Owner Name and Address	Deed Reference (Book / Page)
Map 1 / Lot 665 Town Landfill	Town Landfill 1393 Weare Road Route 114 Henniker, NH 03242	Town of Henniker 18 Depot Hill Road Henniker, NH 03242	Book 1853 / Page 2173
Map 1 / Lot 666	Hopkinton-Everett Flood Control Reservoir	US Dept. of Defense Army Corps of Engineers c/o Real Estate Division 696 Virginia Road Concord, MA 01742	No deed reference available

13. The permittee shall update the ownership information required by Env-Or 607.03(a)(20) for all properties within the Groundwater Management Zone prior to renewal of the Permit, or upon a recommendation for site closure.



Karlee A. Kenison, P.G., Administrator
Hazardous Waste Remediation Bureau
Waste Management Division

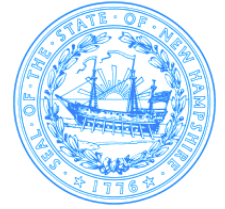
Any person aggrieved by any terms or conditions of this Permit may appeal to the N.H. Waste Management Council ("Council") by filing an appeal that meets the requirements specified in RSA 21-O:14 and the rules adopted by the Council, Env-WMC 200. The appeal must be filed **directly with the Council within 30 days** of the date of this decision and must set forth fully **every ground** upon which it is claimed that the decision complained of is unlawful or unreasonable. Only those grounds set forth in the notice of appeal can be considered by the Council.

Information about the Council, including a link to the Council's rules, is available at <http://nhec.nh.gov/> (or more directly at <http://nhec.nh.gov/waste/index.htm>). Copies of the rules also are available from NHDES' Public Information Center at (603) 271-2975.

GWP-198402028-H-005



The State of New Hampshire
DEPARTMENT OF ENVIRONMENTAL SERVICES



Robert R. Scott, Commissioner

EMAIL ONLY

November 30, 2023

Kris Blomback, Chair
Henniker Board of Selectmen
18 Depot Hill Road
Henniker, NH 03242

Subject: Henniker – Closed Henniker Town Landfill/Transfer Station, Dump Road
NHDES Site #198402028, Project #34

2022 Groundwater Monitoring Periodic Summary Report, prepared by Stantec Consulting Services, Inc., dated March 31, 2023

April 2023 Water Quality Data Submittal, prepared by Stantec Consulting Services, Inc., dated August 9, 2023

Dear Kris Blomback:

The New Hampshire Department of Environmental Services (NHDES) has reviewed the above-referenced 2022 Groundwater Monitoring Periodic Summary Report (Report) and April 2023 Water Quality Data Submittal (Data Submittal) for the Closed Henniker Town Landfill/Transfer Station (site), as recently submitted to comply with the ongoing groundwater quality monitoring and reporting requirements of the Groundwater Management Permit (GWP-198402028-H-005). Based on our review, we prepared this letter to provide our comments to the Town and Stantec Consulting Services, Inc. (Stantec).

Review of the data provided in the above-referenced submittals indicate that water quality conditions at the site appears consistent with the historical findings, except arsenic was detected for the first time at the onsite water supply well (WS-1) during the May 2022 sampling round above the Ambient Groundwater Quality Standard (AGQS).

Based on concentrations of arsenic detected at WS-1, NHDES concurs with Stantec's recommendation to complete confirmatory sampling for arsenic at WS-1 during the Spring 2024 sampling round. Please note within 45 days of obtaining analytical sampling results for the drinking water supply well, the permittee shall submit the results to NHDES' Waste Management Division. Immediate verbal notification is required upon receipt of analytical sampling results showing exceedances of the AGQS for drinking water that is untreated prior to the tap. The analytical sampling reports shall be submitted to NHDES within 5 days of this verbal notification.

We note that Condition #7 of the Permit requires that the Summary Report be submitted to NHDES in June 2022. The Summary Report was not received until March 31, 2023, nine months past the required due date. Similarly, the April 2023 Data Submittal was to be submitted within 45 days of sampling (i.e., due no later than June 14, 2023) and was not received until August 9, 2023. For future reporting, please notify NHDES of any anticipated delays in Permit sampling and reporting. We note that the next Summary Report is due June 2024, as required by Condition #7 of the Permit. Please ensure that monitoring and reporting schedules for future submittals are adhered to as required by the Permit.


www.des.nh.gov

29 Hazen Drive • PO Box 95 • Concord, NH 03302-0095
(603) 271-2908 • Fax: 271-2181 • TDD Access: Relay NH 1-800-735-2964

Kris Blomback, Chair
NHDES Site #198402028
November 30, 2023
Page 2 of 2

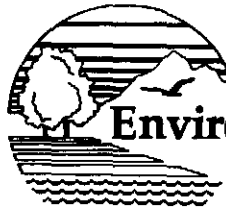
Should you have any questions, please contact me at NHDES' Waste Management Division.

Sincerely,

A handwritten signature in black ink, appearing to read "Jarred P. Swiontek". The signature is fluid and cursive, with the first name being the most prominent.

Jarred Swiontek, P.G.
Hazardous Waste Remediation Bureau
Tel: (603) 271-1358
Email: Jarred.P.Swiontek@des.nh.gov

cc: David Allwine, P.G., Stantec Consulting Services, Inc.
Henniker Health Officer
James O'Rourke, P.G., HWRB/NHDES



NEW HAMPSHIRE
DEPARTMENT OF

Environmental
Services

TOWN: Henniker
Landfill closure
DEPARTMENT OF: _____
CLASSIFICATION: WMD / PA / OTHER: _____

RECORD OF MODIFICATION TO SOLID WASTE MANAGEMENT FACILITY PERMIT

as authorized by the
NH Department of Environmental Services, Waste Management Division (Department)
pursuant to RSA 149-M and part Env-Wm 315 of the New Hampshire Solid Waste Rules (Rules)

I. FACILITY IDENTIFICATION:

Permit No.: DES-SW-TP-96-023

Permittee: Town of Henniker (Board of Selectmen, 2 Depot Hill Road, Henniker, New Hampshire, 03242)

Facility Name/Location: Town of Henniker Landfill/Route 114, Henniker, New Hampshire

Facility Type: Unlined Landfill

Modification Type: Type II (closure plan approval)

II. FILE REFERENCE/RECORD OF APPLICATION:

Date(s) Closure Plans Received: February 2, 1998 (WMD Log# 199800046), November 19, 1997 (WMD Log#199700627) and August 28, 1997 (WMD Log#199700422), Stamped by James J. Donison, P.E. No. 8487 for Dufresne-Henry.

Date(s) Supporting Information Received: January 13, 1998 (WMD Log#199800034) and December 22, 1997 (WMD Log#199700677).

III. MODIFICATION: The permittee shall close the Subject facility in accordance with the closure construction plans (WMD Log# 199800046, WMD Log#199700627 and WMD Log#199700422) prepared by Dufresne-Henry and submitted on February 2, 1998, November 19, 1997 and August 28, 1997, and subject to the attached terms and conditions.

IV. TERMS AND CONDITIONS:

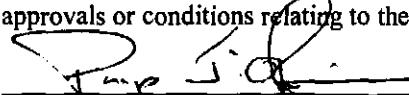
6 Conditions are attached

V. EFFECTIVE DATE: Date of signature below.

VI. AUTHORIZING SIGNATURE: The permit identified in Section I above is hereby modified as specified in Section III above. This authorization is based on information and representations provided to the Department by the permittee, in documents referenced in Section II above. If the information is false, misleading or incomplete, the modification may be revoked or suspended in accordance with Section Env-Wm 306 of the Rules.

BY EXERCISING ANY RIGHTS UNDER THIS AUTHORIZATION, THE PERMITTEE HAS AGREED TO ALL TERMS AND CONDITIONS. Failure to comply with the terms and conditions could result in civil or criminal penalties, suspension or revocation of this approval or the permit or administrative fine. No liability is incurred by the State of New Hampshire by reason of any approval of this solid waste facility. Approval by the Department is based on information supplied by the permittee. No warranty/guarantee is intended or implied by reason of any advice given by the Department or its staff.

This permit shall not eliminate the permittee's obligation to obtain all requisite federal, state or local permits, licenses or approvals, or to comply with all other applicable federal, state, district and local permits, ordinances, laws, approvals or conditions relating to the facility.


Philip J. O'Brien, Ph.D., Director
Waste Management Division

3/10/98
Date

Henniker Landfill
Location: Route 114, Henniker, New Hampshire
Permit No.: DES-SW-TP-96-023
Permit Modification
March 10, 1998
Page 1 of 1

TERMS AND CONDITIONS

1. This approval is issued with the understanding the Town shall complete closure construction during the 1998 construction season in accordance with the schedule accepted by the Department. Deviation from the approved construction schedule may cause the Department to require further refinement of the design proposal.
2. Prior to commencing construction, the permittee shall comply with the following:
 - a. Submit a health and safety plan to the Department;
 - b. File a "notice of intent to construct," pursuant to Env-Wm 2804.02 of the Rules; and
 - c. Receive written confirmation of receipt of the notice of intent to construct from the Department.
3. The Groundwater Management Permit Application shall be completed pursuant to Ws-Env 410 (The New Hampshire Groundwater Protection Rules).
4. Facility closure shall comply with Sections Env-Wm 2507, 2706, 2804.04, and 2804.05 of the Rules, where applicable.
5. No later than 90 days following completion of closure construction, the applicable record drawings shall be supplied to the Department pursuant to Section Env-Wm 2804.07(f) of the Rules. Such record drawings shall be prepared in accordance with the standards specified in Section Env-Wm 2803.05 of the Rules.
6. The closed facility shall be maintained in conformance with Section Env-Wm 2507.04 of the Rules, where applicable, and in accordance with the approved closure plans.



The State of New Hampshire
DEPARTMENT OF ENVIRONMENTAL SERVICES



Thomas S. Burack, Commissioner

October 21, 2013

William McGirr, Superintendent
Henniker Transfer Station
18 Depot Hill Road
Henniker, NH 03242

Subject: Henniker Municipal Landfill – 2012 Post Closure Report
Permit#: DES-SW-TP-96-023

Dear Mr. McGirr,

The Department of Environmental Services (Department) has reviewed the subject report submitted by Santec Consulting Services, Inc. on behalf of the Town of Henniker (Town). Based on its review, the Department believes the information in the report satisfies the town's post-closure reporting obligations for 2012.

Per your request, the Town may submit the reports every other year, with the next report due March 31, 2015 for the 2013-2014 reporting periods. The inspections and monitoring may be reduced to once per year, during frozen ground conditions. If any conditions occur that can be harmful to human health or the environment, the department must be notified immediately along with the action taken to remediate the situation.

If you have questions, please contact me.

Sincerely,

Melanie Doiron
Solid Waste Management Bureau, NHDES
Tel.: (603) 271-2925
Fax: (603) 271-2456
E-mail: melanie.doiron@des.nh.gov



The State of New Hampshire
Department of Environmental Services



Robert R. Scott, Commissioner

VIA EMAIL ONLY

March 1, 2018

William McGirr, Transfer Station Superintendent
Town of Henniker
18 Depot Road
Henniker, New Hampshire 03242
Email: hennikertransfer@tds.net

SUBJECT: Town of Henniker, Henniker Municipal Landfill, 1393 Weare Road, NH Route 114, Henniker, NH
Permit No. DES-SW-TP-96-023

Annual Post-Closure Report for Inactive Solid Waste Landfills for Reporting Years 2015-2016

Dear Mr. McGirr:

The New Hampshire Department of Environmental Services, Waste Management Division (NHDES) has reviewed the above-cited Annual Post-Closure Report for Inactive Solid Waste Landfills (Report) for the Henniker Municipal Landfill located in Henniker, NH. While no items of concern (i.e., action items) were identified in the Report, the following important information is provided to clarify annual reporting and landfill inspection requirements per the New Hampshire Solid Waste Rules (Env-Sw 100 et seq.).

Annual Report Due by March 31-The Town of Henniker must file an Annual Report by March 31 for the prior calendar year for each year of the facility's post-closure monitoring and maintenance period (Reference Env-Sw 807.05(i)). If the annual reporting requirements for this facility were previously reduced, please return to annual reporting beginning with the 2017 annual report which is due on March 31, 2018.

Authorized Signature- Annual Reports for inactive solid waste landfills must be signed by the permittee. While NHDES has, in the past, routinely accepted reports signed by a consultant, in the future, the Annual Report must be signed by the permittee. If the permittee is other than an individual, the report must be signed by municipal official/employee or corporate officer authorized to sign for the permittee (Reference Env-Sw 303.04(b)). Please ensure future reports are signed accordingly.

www.des.nh.gov

29 Hazen Drive • PO Box 95 • Concord, NH 03302-0095
(603) 271-2925 • Fax: 271-2456 TDD Access: Relay NH 1-800-735-2964

William McGirr, Transfer Station Superintendent
Henniker Municipal Landfill, Henniker, NH
March 1, 2018
Page 2 of 2

Semi-Annual Landfill Inspections- The Town of Henniker may request a decrease in the frequency of inspections based on a favorable comparison of the performance expectations and actual performance of the inactive landfill, but in no case shall inspections occur less than semi-annually (Reference Env-Sw 807.05(g)). Please ensure inspections are occurring at least semi-annually (i.e., twice per year).

NHDES appreciates the Town of Henniker's continued efforts to achieve compliance with the requirements of the Landfill's Permit No. DES-SW-TP-96-023 and the New Hampshire Solid Waste Rules. The New Hampshire Solid Waste Rules are available at <https://www.des.nh.gov/organization/commissioner/legal/rules/index.htm#solid>. If you have any questions regarding this correspondence, please contact me.

Sincerely,



Linda R. Birmingham, CPM
Compliance Section Supervisor
Solid Waste Management Bureau
Waste Management Division
Tel.: (603) 271-2906
Email: linda.birmingham@des.nh.gov

cc: David A. Allwine, PG, Stantec Consulting Services, Inc.
Email: David.Allwine@stantec.com



The following Terms and Conditions are attached to and form part of a proposal for services to be performed by Consultant and together, when the Client authorizes Consultant to proceed with the services, constitute the Agreement. Consultant means the Stantec entity issuing the Proposal.

DESCRIPTION OF WORK: Consultant shall render the services described in the Proposal (hereinafter called the "Services") to the Client.

TERMS AND CONDITIONS: No terms, conditions, understandings, or agreements purporting to modify or vary these Terms and Conditions shall be binding unless hereafter made in writing and signed by the Client and Consultant. In the event of any conflict between the Proposal and these Terms and Conditions, these Terms and Conditions shall take precedence. This Agreement supercedes all previous agreements, arrangements or understandings between the parties whether written or oral in connection with or incidental to the Project.

COMPENSATION: Payment is due to Consultant upon receipt of invoice. Failure to make any payment when due is a material breach of this Agreement and will entitle Consultant, at its option, to suspend or terminate this Agreement and the provision of the Services. Interest will accrue on accounts overdue by 30 days at the lesser of 1.5 percent per month (18 percent per annum) or the maximum legal rate of interest. Unless otherwise noted, the fees in this agreement do not include any value added, sales, or other taxes that may be applied by Government on fees for services. Such taxes will be added to all invoices as required. The Client will make payment by Electronic Funds Transfer when requested by Consultant.

NOTICES: Each party shall designate a representative who is authorized to act on behalf of that party. All notices, consents, and approvals required to be given hereunder shall be in writing and shall be given to the representatives of each party.

TERMINATION: Either party may terminate the Agreement without cause upon thirty (30) days notice in writing. If either party breaches the Agreement and fails to remedy such breach within seven (7) days of notice to do so by the non-defaulting party, the non-defaulting party may immediately terminate the Agreement. Non-payment by the Client of Consultant's invoices within 30 days of Consultant rendering same is agreed to constitute a material breach and, upon written notice as prescribed above, the duties, obligations and responsibilities of Consultant are terminated. On termination by either party, the Client shall forthwith pay Consultant all fees and charges for the Services provided to the effective date of termination.

ENVIRONMENTAL: Except as specifically described in this Agreement, Consultant's field investigation, laboratory testing and engineering recommendations will not address or evaluate pollution of soil or pollution of groundwater. Consultant is entitled to rely upon information provided by the Client, its consultants, and third-party sources provided such third party is, in Consultant's opinion, a reasonable source for such information, relating to subterranean structures or utilities. The Client releases Consultant from any liability and agrees to defend, indemnify and hold Consultant harmless from any and all claims, damages, losses and/or expenses, direct and indirect, or consequential damages relating to subterranean structures or utilities which are not correctly identified in such information.

PROFESSIONAL RESPONSIBILITY: In performing the Services, Consultant will provide and exercise the standard of care, skill and diligence required by customarily accepted professional practices normally provided in the performance of the Services at the time and the location in which the Services were performed.

INDEMNITY: The Client releases Consultant from any liability and agrees to defend, indemnify and hold Consultant harmless from any and all claims, damages, losses, and/or expenses, direct and indirect, or consequential damages, including but not limited to attorney's fees and charges and court and arbitration costs, arising out of, or claimed to arise out of, the performance of the Services, excepting liability arising from the sole negligence of Consultant.

LIMITATION OF LIABILITY: It is agreed that, to the fullest extent possible under the applicable law, the total amount of all claims the Client may have against Consultant under this Agreement, including but not limited to claims for negligence, negligent misrepresentation and/or breach of contract, shall be strictly limited to the lesser of professional fees paid to Consultant for the Services or \$50,000.00. No claim may be brought against Consultant more than two (2) years after the cause of action arose. As the Client's sole and exclusive remedy under this Agreement any claim, demand or suit shall be directed and/or asserted only against Consultant and not against any of Consultant's employees, officers or directors.

Consultant's liability with respect to any claims arising out of this Agreement shall be absolutely limited to direct damages arising out of the Services and Consultant shall bear no liability whatsoever for any consequential loss, injury or damage incurred by the Client, including but not limited to claims for loss of use, loss of profits and/or loss of markets.

In no event shall Consultant's obligation to pay damages of any kind exceed its proportionate share of liability for causing such damages.

DOCUMENTS: All of the documents prepared by or on behalf of Consultant in connection with the Project are instruments of service for the execution of the Project. Consultant retains the property and copyright in these documents, whether the Project is executed or not. These documents may not be used for any other purpose without the prior written consent of Consultant. In the event Consultant's documents are subsequently reused or modified in any material respect without the prior consent of Consultant, the Client agrees to defend, hold harmless and indemnify Consultant from any claims advanced on account of said reuse or modification.

Any document produced by Consultant in relation to the Services is intended for the sole use of Client. The documents may not be relied upon by any other party without the express written consent of Consultant, which may be withheld at Consultant's discretion. Any such consent will provide no greater rights to the third party than those held by the Client under the contract and will only be authorized pursuant to the conditions of Consultant's standard form reliance letter.

Consultant cannot guarantee the authenticity, integrity or completeness of data files supplied in electronic format ("Electronic Files"). Client shall release, indemnify and hold Consultant, its officers, employees, Consultant's and agents harmless from any claims or damages arising from the use of Electronic Files. Electronic files will not contain stamps or seals, remain the property of Consultant, are not to be used for any purpose other than that for which they were transmitted, and are not to be retransmitted to a third party without Consultant's written consent.



FIELD SERVICES: Consultant shall not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with work on the Project, and shall not be responsible for any contractor's failure to carry out the work in accordance with the contract documents. Consultant shall not be responsible for the acts or omissions of any contractor, subcontractor, any of their agents or employees, or any other persons performing any of the work in connection with the Project. Consultant shall not be the prime contractor or similar under any occupational health and safety legislation.

GOVERNING LAW/COMPLIANCE WITH LAWS: The Agreement shall be governed, construed and enforced in accordance with the laws of the jurisdiction in which the majority of the Services are performed. Consultant shall observe and comply with all applicable laws, continue to provide equal employment opportunity to all qualified persons, and to recruit, hire, train, promote and compensate persons in all jobs without regard to race, color, religion, sex, age, disability or national origin or any other basis prohibited by applicable laws.

DISPUTE RESOLUTION: If requested in writing by either the Client or Consultant, the Client and Consultant shall attempt to resolve any dispute between them arising out of or in connection with this Agreement by entering into structured non-binding negotiations with the assistance of a mediator on a without prejudice basis. The mediator shall be appointed by agreement of the parties. The Parties agree that any actions under this Agreement will be brought in the appropriate court in the jurisdiction of the Governing Law, or elsewhere by mutual agreement. Nothing herein however prevents Consultant from any exercising statutory lien rights or remedies in accordance with legislation where the project site is located.

ASSIGNMENT: The Client shall not, without the prior written consent of Consultant, assign the benefit or in any way transfer the obligations under these Terms and Conditions or any part hereof.

SEVERABILITY: If any term, condition or covenant of the Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions of the Agreement shall be binding on the Client and Consultant.

FORCE MAJEURE: Any default in the performance of this Agreement caused by any of the following events and without fault or negligence on the part of the defaulting party shall not constitute a breach of contract, labor strikes, riots, war, acts of governmental authorities, unusually severe weather conditions or other natural catastrophe, disease, epidemic or pandemic, or any other cause beyond the reasonable control or contemplation of either party. Nothing herein relieves the Client of its obligation to pay Consultant for services rendered.

COVID-19: The parties acknowledge the ongoing COVID-19 pandemic and agree that the fee and schedule in the proposal is based on what is currently understood. Where conditions change, the parties may have further discussions to manage and mitigate the impact of this evolving situation on the Project.

CONTRA PROFERENTEM: The parties agree that in the event this Agreement is subject to interpretation or construction by a third party, such third party shall not construe this Agreement or any part of it against either party as the drafter of this Agreement.

BUSINESS PRACTICES: Each Party shall comply with all applicable laws, contractual requirements and mandatory or best practice guidance regarding improper or illegal payments, gifts, or gratuities, and will not pay, promise to pay or authorize the payment of any money or anything of value, directly or indirectly, to any person (whether a government official or private individual) or entity for the purpose or illegally or improperly inducing a decision or obtaining or retaining business in connection with this Agreement or the Services.

NONPUBLIC #2