



"The only Henniker on Earth." Office of the Town Administrator

To: Board of Selectmen, employees, volunteers, and Town of Henniker
From: Diane Kendall, Town Administrator
Date: April 2, 2024
Ref: **Town Administrator's Report**

Special Town Meeting: We discovered a minor procedural irregularity with the annual Town Meeting held on March 16th. The MS-636 Budget form was not posted with the warrant 14 days or more before the annual meeting. The report was included in the Annual Report and posted on the website. Fortunately, [RSA 31:5-b](#) allows a process to cure the irregularity. We have been advised by the Department of Revenue and town legal counsel on the next steps. At the next Board of Selectmen meeting the Selectmen may call a special procedural town meeting, in accordance with RSA 31:5-b for the exclusive purpose of curing such irregularity. We recommend the Special Town Meeting be held on May 21st at 6:00pm. A special hearing to explain the irregularity shall precede the meeting on April 30th. These dates may be changed at the discretion of the Board of Selectmen. While there is no great sense of urgency, we would like to have the matter resolved by the end of May.

Hazard Mitigation Plan Update: Stefanie Costello and I met CNHRPC Senior Planner to kick off the Hazard Mitigation Plan Update process. There are many new federal requirements adding to the bureaucracy of the update. We will have approximately 18 meetings and work sessions over the next 8 to 9 months with all departments and community stakeholders. Meetings of 10 to 12 people will be hybrid virtual and in person at the Town Hall. Press release and information materials will be released over the next few weeks. Information about the update will be on the Hazard Mitigation Update Committee page of the website and on the town calendar.

Announcement: The Executive Council confirmed Henniker resident Chales N. DeCurtis, Henniker, NH to the Water Council for the State of New Hampshire

Main St Project: We anticipate Main St. Community Forum on April 23rd at the community center. Please watch for announcements.

Fire Pond Status: Bid awarded; work to begin soon.

Contoocook Valley Radio Club Request for Ham Repeater on Communications Tower: Waiting for draft agreement with CVRC for hosting repeater, access, indemnification, and cost share.

Wastewater CMOM and Upgrade: In process

Code Enforcement: Working with the Code Enforcement Officer and legal to resolve complaints about properties citing violations of Chapter 133.26.E Parking within 10 Ft of lot boundary; Chapter 133.2 – Junk Vehicles Not Allowed in RR District; Chapter 133.26.A Operating a Car Repair Facility not allowed in RR District.

Henniker Spring Clean Up Day is Saturday May 11th 8 am-noon in cooperation with New England College. Largest group wins a cash prize! For more information contact the Chamber of Commerce. 1 603-428-3198.

Other Information for residents, staff and officials:

- Do you serve on a town board, committee, or commission? We highly recommend attendance at the 2024 Local Officials Hybrid Workshop. It's free and members can attend virtually. Register today at: [New Hampshire Municipal Association \(weblinkconnect.com\)](#)
- Solar Eclipse April 8th 2024 - [Visit NH : Total Solar Eclipse](#)
- [NHMA NewsLink March 20, 2024](#)

Warm regards,
Diane Kendall
Town Administrator