TA – Board of Selectman Communication 03.11.22 to 03.31.22

From: Kris Blomback - Pats Peak Ski Area <

Sent: Friday, March 11, 2022 7:48 PM

To: Diane Kendall

Subject: Re: Town Meeting snow and alternate speaker for highway warrant articles

She'll do fine with the discussion of highway's needs.

Good luck tomm.

From: Diane Kendall <

Date: Friday, March 11, 2022 at 3:05 PM To: Kris Blomback <

Subject: Town Meeting snow and alternate speaker for highway warrant articles

Hello again,

We are anticipating a potential snow event tomorrow and there is a chance that Leo will have to plow during the meeting. If that happens, it's my understanding that Tia has volunteered to speak to the highway warrant articles.

See you tomorrow,

Diane Kendall Town Administrator Town of Henniker 603-428-3221 x105

From: Sent:	D Scott Osgood Friday, March 11, 2022 8:51 PM
То:	Diane Kendall; Leo Aucoin; Russ Roy
Subject:	Re: Updates and Town Meeting
Thanks all. Scott O	
On Thu, Mar 10	o, 2022 at 3:36 PM Diane Kendall < wrote:
Good afternoo	on selectboard members,
_	n eventful first week of tours, introductions, meetings, correspondence etc I will complete a report of my end of the day tomorrow.
warrant article anticipated an	mailing you today to give you a heads up that Leo discussed with me the bid opening for the vehicle on e #8 (one-ton truck fit up with dump body, sander, and plow). The bids came in about \$15k higher than ind he will be seeking to make an amendment to increase the article to around \$130k. We spoke with Russ funds will be available in the CRF.
Please let me l	know if you have any questions or concerns.
Regards,	
Diane Kendall	
Town Adminis	trator
Town of Henni	iker
603-428-3221	x105
 D Scott Osgood	

From:

Sent: Saturday, March 12, 2022 12:09 PM

To: Diane Kendall

Subject: RE Serving on the BOS and Planning Board

Hello Diane,

For your consideration and for discussion when committee assignments are brought up.

https://www.nhmunicipal.org/town-city-article/multiple-board-memberships-serving-more-one-board-same-time

Now that I have been elected to the BOS, AND I am still filling out my term as an elected Planning Board member, we find ourselves in a situation I don't think we've encountered before. If I read this right, there are at least 3 options on how to proceed:

- 1. The BOS does not select a ex officio representative to the PB and I complete my term there while serving on the BOS
- 2. The BOS maintains the position, naming a board member and I would have to resign my elected seat
- 3. The BOS maintains the position and names a NON-board member and I complete my term on the PB while serving as a selectman

Do you think I have this right?

Regards, Bill

From: Kris Blomback - Pats Peak Ski Area <

Sent: Monday, March 14, 2022 5:55 PM

To: Diane Kendall Cc: Peter Flynn

Subject: Re: Right-To-Know Request documents for Patenaude Property

Attachments: RTK - Patenaude letter and documents.pdf

Follow Up Flag: Follow up Flag Status: Completed

Good Afternoon Diane:

I would defer to Peter Flynn on this one as I have to recuse myself from this discussion.

Kris

Sent from my iPhone. Small buttons. Big fingers. You know what I am getting at.

On Mar 14, 2022, at 4:11 PM, Diane Kendall < wrote:

Good afternoon, Selectboard.

Please see the attached response to the RSA 91-A (Right to Know) request from Mr. Trivellini prepared by the previous TA and emailed on March 10th. I had a discussion with Attorney Nathan Midolo today to bring me up to date with details and discuss next steps. Do you want to discuss next steps tomorrow or wait until the next meeting April 5th?

Best,

Diane Kendall Town Administrator Town of Henniker 603-428-3221 x105

From: Wendy Baker <

Sent: Thursday, March 10, 2022 3:46 PM

To: Bruce Trivellini < Cc: Diane Kendall <

Subject: Right-To-Know Request documents for Patenaude Property

Attached are the requested documents regarding your Right-To-Know Request on the Patenaude Property

Thank you,

Wendy Baker

TOWN OF HENNIKER

Executive Secretary

18 Depot Hill Roadhttps://maps.google.com/?q=18+Depot+Hill+Road+Henniker, +NH+03242&entry=gmail&source=g>

From: Sent:	D Scott Osgood < Monday, March 14, 2022 3:13 PM			
To: Subject:	Diane Kendall; David Osgood Re: RE Serving on the BOS and Plannir	ng Board		
•	J	3		
Hi Diane,				
Bill's thoughts on P	few minutes to talk about the Rotary me lanning Board members and Select Boar tes March 1 for review		, and may be a few minutes on	
Best,				
Scott O 3:00 Monday.				
On Mon, Mar 14, 2	022 at 12:13 PM Diane Kendall <		wrote:	
Hi Bill,				
according to RSA 6 conservation com	669:7, the positions of Selectmen and Plots of Selectmen and	elected member of th local land use board a	ne planning board shall serve or	
Tallink the timee o	prioris you provided is an accurate desc			
Best,				
Diane Kendall				
Town Administrate	or			
Town of Henniker				
603-428-3221 x10	05			

From: Sent: Saturday, March 12, 2022 12:09 PM To: Diane Kendall Subject: RE Serving on the BOS and Planning Board
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Do you think I have this right?
Regards, Bill
D Scott Osgood Cell

From: Bill Marko <

Sent: Tuesday, March 15, 2022 7:49 AM

To: Diane Kendall

Subject: Re: Right-To-Know Request documents for Patenaude Property

Hi Diane.

I went through the documents and would be as ready as anyone else to discuss.

Bill

Get Outlook for Android

From: Diane Kendall <

Sent: Monday, March 14, 2022, 5:10 PM To: Kris Blomback - Pats Peak Ski Area <

Subject: FW: Right-To-Know Request documents for Patenaude Property

Good afternoon, Selectboard.

Please see the attached response to the RSA 91-A (Right to Know) request from Mr. Trivellini prepared by the previous TA and emailed on March 10th. I had a discussion with Attorney Nathan Midolo today to bring me up to date with details and discuss next steps. Do you want to discuss next steps tomorrow or wait until the next meeting April 5th?

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Diane Kendall Town Administrator Town of Henniker 603-428-3221 x105

From: Wendy Baker < wendy.baker@hennikerorg>

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Thank you,

Wendy Baker
TOWN OF HENNIKER
Executive Secretary
18 Depot Hill Road

From: Kris Blomback - Pats Peak Ski Area <

Sent: Wednesday, March 16, 2022 10:46 AM

To: Diane Kendall

Subject: RE: FYSA Main street repair in front of the Scoop Shop

Thank you.

From: Diane Kendall [mailto:

Sent: Wednesday, March 16, 2022 10:44 AM

To: Kris Blomback - Pats Peak Ski Area <

Subject: FYSA Main street repair in front of the Scoop Shop

Good morning,

Leo reported to me this morning that the crew is repairing hole from ground giving way due to rotted pipes. You might remember from the March 1st meeting Leo explained "what slip lining was and instead of replacing a culvert, which required the digging of the surface and road closures, the culvert is coated on the inside with a heavy plastic lining installed in sections through manholes. **There is a section of the drainage system in the area of Main Street that needs to be slip lined.** He was working with the Town Engineer to put together a bid packet to have the sections done in that area and because of the cost, he would request the project be phased out over 2 years." (Excerpted from March 1 meeting minutes)

I'll provide more information as I have it.

Best,

Diane Kendall Town Administrator Town of Henniker 603-428-3221 x105

Bcc: Peter Flynn; Scott Osgood; Tia Hooper; Bill Marko; Leo Aucoin; Wendy Baker

From:	D Scott Osgood <
Sent:	Wednesday, March 16, 2022 11:00 AM
To:	Diane Kendall
Subject:	Re: FYSA Main street repair in front of the Scoop Shop
Thanks Diane	
Scott O	
On Wed, Mar	16, 2022 at 10:44 AM Diane Kendall < wrote:
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Best,	
Diane Kendal	l
Town Admini	strator
Town of Henr	niker
603-428-3222	1 x105
Bcc: Peter Fly	nn; Scott Osgood; Tia Hooper; Bill Marko; Leo Aucoin; Wendy Baker
 D Scott Osgoo Cell	d
CELL	

From: Sent: To: Subject:	D Scott Osgood < Thursday, March 17, 2022 10:34 AM Diane Kendall Re: Rotary
No rush to talk. Best	: :
Scott O	
On Thu, Mar 17, 202	22 at 10:04 AM Diane Kendall < wrote:
Hi Scott,	
Yes, I'll give you a c	call later. We are in a meeting with the folks from the BS&A (the new financial software).
Best,	
Diane Kendall	
Town Administrato	or .
Town of Henniker	
603-428-3221 x105	5
From: D Scott Osgo Sent: Thursday, Ma To: Diane Kendall < Subject: Re: Rotary	arch 17, 2022 9:41 AM
Hi Diane,	
Glad you found the	Rotary meeting to be interesting, entertaining, and one to get to know a few more folks.

As requested;
Marc McMurphey is the Manager for White Birch, with his email
David Woolpert had an investment firm that he retired from. His email is
On another topic, I would like to talk with you about some of the meeting we had on Tuesday, regarding the discussion about the Selectboard officers.
No rush, and a non public between you and I , and maybe one more.
A phone call might be better. My number is
Scott O
On Thu, Mar 17, 2022 at 9:20 AM Diane Kendall < wrote:
Hi Scott,
Thank you for inviting me, it was my pleasure. I'm interested in exploring membership, I'll need a few months to ge acquainted with my position and the town.
I would like to follow up with some questions from Rotarians Dave Woolpert and Marc McMurphy. Can you please share their email addresses with me?
Thank you again for your warm welcome to the community. I look forward to learning more about Rotary.
Best,

Diane Kendall
Town Administrator
Town of Henniker
603-428-3221 x105
From: D Scott Osgood < Sent: Thursday, March 17, 2022 8:36 AM To: Diane Kendall < Cc: David Osgood < Subject: Rotary
Diane,
You certainly won them over !
Thanks for your attendance.
There is a process for membership, with meeting with John Capucoa and some other members, and a decision by the committee, and the entire members,
Hope you join!
best
D Scott Osgood
Cell (

From: Kris Blomback - Pats Peak Ski Area <

Sent: Friday, March 18, 2022 10:49 AM

To: Diane Kendall

Cc: Peter Flynn; Scott Osgood; Tia Hooper; Bill Marko

Subject: RE: LEGAL COMM CONFIDENTIAL Henniker: Issue with 91-A on March 1

For purposes of full context and clarity on my position here is my e-mailed response to Scott about his initial request on March 2. (see e-mail below)

As for the matter of Mr. Trivellini's conduct, while certainly an incredible waste of the boards time, full of false narratives, and does nothing to move the town forward, it <u>does not</u> rise to the level that it requires a police presence. My inquiry years ago to NHMA was for procedural process and did we need to process all of his constant and excessively burdensome requests of the paperwork he asks for -- which is a drain on board members time and administrative town resources.

Kris

From: Kris Blomback

Sent: Wednesday, March 2, 2022 10:36 PM

To: D Scott Osgood <

Subject: Re: Violation of Open Meetings Statute

While I agree with all of what you say I have already reached out, last flare up (5 plus years ago), and they (NHMA) more or less told me that because you serve on a board you basically have to have tough skin.

I certainly have no problem if you reach out but I really think they'll still tell you the same thing.

From: Scott Osgood

Date: Wednesday, March 2, 2022 at 9:21 AM

To: Scott Osgood < Kris Blomback

Subject: Re: Violation of Open Meetings Statute

Hi Kris,

In my opinion the behavior we witnessed last night goes far beyond acceptable behavior. It could be called slander, threats, insults and many more.

My thought is that we treat that behavior as against any protocol we allow and should be considered illegal. With that, I would look to get legal advice to prevent any further behavior of this happening, and, if it does, by in person or social media, should, and could be stopped with the assistance of our Police Department.

I am willing to reach out to the New Hampshire Municipal Association Lawyers, Steve Or Natch for some opinion. With that, we may decide to bring on our own lawyer.

Let's ask the rest of our Board, and bring in some legal advice.

Please,

You, and most of us, deserve far better behavior than what went through yesterday. **Thanks** Scott O On Wed, Mar 2, 2022 at 7:44 AM Kris Blomback - wrote: I took the liberty to forward to Tia so that full transparency was maintained. From: Bruce Trivellini Date: Wednesday, March 2, 2022 at 3:53 AM To: Kris Blomback < Peter Flynn < Leon Parker Scott Osgood < Subject: Violation of Open Meetings Statute Now from this point forward you three knuckleheads have been informed...any further violations will be met with law suits..and your qualified immunity will be voided... READ THE SECOND BULLET POINT THOROUGHLY [cid:image001.png@01D82E09.258EAB80] Dr. Bruce J. Trivellini, D.D.S. "Conformity is the jailer of freedom and the enemy of growth." (President John F. Kennedy) D Scott Osgood Cell ______ From: Diane Kendall [mailto: **Sent:** Thursday, March 17, 2022 10:38 AM To: Kris Blomback - Pats Peak Ski Area < Cc: Peter Flynn < Scott Osgood (Tia Hooper < Bill Marko < Subject: FW: LEGAL COMM CONFIDENTIAL Henniker: Issue with 91-A on March 1 Please see this email thread. This email is written legal advice and therefore exempt from disclosure in public documents. You may also refer to this article: Public Meetings and Freedom of Speech: When Do Citizens Have a Right to Speak? | New Hampshire Municipal Association (nhmunicipal.org) Diane Kendall

Diane Kendall Town Administrator Town of Henniker 603-428-3221 x105

From: D Scott Osgood <

Sent: Wednesday, March 16, 2022 11:11 AM

To: Kris Blomback <

Cc: D Scott Osgood <

Subject: Fwd: Henniker: Issue with 91-A on March 1

Welcome back Kris,

Let's hope out board gets better.

In this email is a response from Steve Buckley, of NHMA Legal Inquiries on the Trevolini outburst just prior to you recent visit out west.

I have only sent this to you, so far. Steve's response it sort of cut and dry, it is useful, I think..

I tried to include the video of Trevolinis diatribe, but couldn't get it to Steve. I thought it would show more in how Trevolini behaved.

So, below is Steve Bucklys response.

Tell me your thoughts. I include sending this to our Town Administrator as well.

Best

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----- Forwarded message ------

From: Legal Inquiries <

Date: Tue, Mar 8, 2022 at 11:17 AM Subject: Henniker: Issue with 91-A To:

Good Morning Scott:

I entirely sympathize with you concerning the vitriolic nature of the statements made by citizens at public meetings. Public service is demanding enough already without having to suffer impertinent and caustic public comments. There are some strategies the select board can employ to ensure those who attend and speak at your meetings do not disturb the peace and interfere with the conduct of public business. That can include asking for a police officer to be present at your meetings when particularly controversial topics are discussed. However, there are significant and necessary limitations on controlling public comments in order to protect freedom of speech.

The select board should have rules governing public comment before it occurs. Explain the rules clearly to everyone at every meeting. Repeat as necessary. Apply all rules fairly, equally, and consistently. If you are going to accept public comment at a point in the agenda, try to be consistent from meeting to meeting if you can (although sometimes you may have to move it). Consider using a sign-up sheet for people who wish to speak if you anticipate a large number of speakers.

Once you decide to allow public comment, you have triggered the First Amendment right to freedom of speech. You may put reasonable "time, place and manner" restrictions on public comment. You may not put any restrictions on the content of that speech. You can limit comment to specific topics, limit speaking time per speaker, require people to speak in the order they have signed up; require everyone who wants to speak to have one turn before anyone gets a second turn; not permitting repetitive comments.

There are impermissible restrictions on public comment. You cannot require only positive comments, negative feedback must be expected. You cannot absolutely prohibit swearing and use of obscenity although you can prohibit specific threats of harm and speech likely to incite violence or injury, such as yelling "fire" in a crowded room.

If someone will not obey the rules (continues talking after past the time limit, will not cede the floor, makes threats of violence, etc.), the chair should first ask them to stop, remind them of the rule, and give them a chance to come to order. Take a 5-10 minute recess to let everyone calm down. You can do this at ANY time. If someone persists and is disrupting the business of the meeting (which is, after all, why you are meeting in the first place), they may in extreme cases be removed from the meeting by law enforcement (*State v. Dominic*, 117 N.H. 573 (1977)). Use that sparingly and only as a last resort.

Stephen C. Buckley

Legal Services Counsel

NH Municipal Association

25 Triangle Park Drive

Concord, NH 03301

Tel: (603) 224-7447

https://www.nhmunicipal.org/american-rescue-plan-act-2021-information-page

From: D Scott Osgood

Sent: Monday, March 7, 2022 1:01 PM

To: Legal Inquiries <
Cc: D Scott Osgood
Subject: Issue with 91-A

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe

Dear NHMA Municipal Services Counsel,

Hello to Natch, Steve and the new guy, Mr. Johnathan Cowal,

I am a member of the Henniker Selectboard and would ask for some clarification of highly improper behavior by a Henniker Resident at the public forum of a recent Board of Selectman meeting.
A few of the Henniker office staff asked for permission to go to a funeral for a recent member of the staff. With all of this staff being those working, a decision was made by the Chairman of the Select board to close the Town Hall in the morning, until 12:00.
The Chairman was able to catch three members of out 5 member board to agree with the closure. One other member of the board did know the action, and agreed with it.
On the meeting of the Selectboard one resident spoke during the last public section .
The individual stated that the board chairman broke the laws in 91-A by not notifying the public that the Town Hall would be closed until 12:00.
The individual spoke in an incredibly rude manor, and insulted the Chair a number of times. The Chair responded with civil answers.
Some of us wondered if a Police Presence would be appropriate when the vitrol reached the level to end the insults from the applicant.
I ask if the NHMA counsel might let us know if there are parameters, and potential actions a Board could make when action like those mentioned here, particularly bringing in our Police.
The chair accepted my request to write this email to NHMA Municipal Services. In my review, I am looking for action that is in 91-A to cease negative activity at Selectboard meetings.
The video can be seen with the activity at 1 hour and 33 minutes.
Myself or office staff can show where the video can be found.

From: Kris Blomback - Pats Peak Ski Area <

Sent: Monday, March 21, 2022 6:31 AM

To: Diane Kendall

Subject: Committee Assignments - April 5

Good Day Diane:

Can you scheduled committee assignments for the April 5 meeting? I believe we will have a full board.

I will be unable to attend the April 19th meeting as I have <u>Ski Lift Safety Seminar</u> that will be held in Massachusetts's. This is an annual 3 day event I always attend this time of year and always/usually miss the 2nd SB meeting in April.

Cheers,

Kris

From: Sent:	Monday, March 21, 2022 4:48 PM
To: Subject:	Diane Kendall Re: LEGAL COMM CONFIDENTIAL Henniker: Issue with 91-A on March 1
oubject.	No. 220/12 COMM CONTINE FIGHTINGS. ISSUE WITH ST / CONTINUE TO
Good advice Diane, Thanks	
D Scott Osgood	
On Fri, Mar 18, 2022	2 at 11:27 AM Diane Kendall < wrote:
-	policy on clearly stated on your agenda of 3 minutes. I recommend that we discontinue this email all be perceived as electronic communication by a quorum of the board. Please feel free to call me or at the office after 1:00 today if want to discuss some ideas.
Best,	
Diane Kendall	
Town Administrato	or
Town of Henniker	
603-428-3221 x105	5
• •	ood < n 18, 2022 11:22 AM - Pats Peak Ski Area < Diane Kendall < Tia Hooper <
Subject: Re: LEGAL	COMM CONFIDENTIAL Henniker: Issue with 91-A on March 1
How about a time	frame? , like 3 minutes
On Fri, Mar 18, 202	22 at 10:49 AM Kris Blomback - Pats Peak Ski Area < wrote:

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Diane Kendall
Town Administrator
Town of Henniker
TOWIT OF FICHINICAL
603-428-3221 x105
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Stephen C. Buckley

Legal Services Counsel

NH Municipal Association

25 Triangle Park Drive

Concord, NH 03301

Tel: (603)

Email:

https://www.nhmunicipal.org/american-rescue-plan-act-2021-information-page

From: D Scott Osgood <

Sent: Monday, March 7, 2022 1:01 PM

To: Legal Inquiries < Cc: D Scott Osgood <

Subject: Issue with 91-A

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On the meeting of the Selectboard one resident spoke during the last public section .
The individual stated that the board chairman broke the laws in 91-A by not notifying the public that the Town Hall would be closed until 12:00.
The individual spoke in an incredibly rude manor, and insulted the Chair a number of times. The Chair responded with civil answers.
Some of us wondered if a Police Presence would be appropriate when the vitrol reached the level to end the insults from the applicant.
I ask if the NHMA counsel might let us know if there are parameters, and potential actions a Board could make when action like those mentioned here, particularly bringing in our Police.
The chair accepted my request to write this email to NHMA Municipal Services. In my review, I am looking for action that is in 91-A to cease negative activity at Selectboard meetings.

Dear NHMA Municipal Services Counsel,

The video can be seen with the activity at 1 hour and 33 minutes.
Myself or office staff can show where the video can be found.
Feel free to email or call me for more information.
D Scott Osgood
Henniker Selectboard member
D Scott Osgood
D Scott Osgood
D Scott Osgood

From: Kris Blomback - Pats Peak Ski Area <

Sent: Wednesday, March 23, 2022 11:13 AM

To: Diane Kendall

Cc: Peter Flynn Scott Osgood

Subject: FW: Meeting Minutes from 03162022

Attachments: BOARDPACKAGE-COMPLETEWITHMINUTESFINANCIALSCONTRACTS.pdf

Per her request. Forwarding.

Cheers.

From: Lynn Piotrowicz [mailto:

Sent: Wednesday, March 23, 2022 11:07 AM

To: Kris Blomback - Pats Peak Ski Area <

Subject: Meeting Minutes from 03162022

I have attached a copy of the Board Package Minutes from our meeting on March 16. Included in the package: minutes, financials, contracts for Warrant Article 26, which by the way we reduced on the floor to \$58,670.20. This includes replacement of Garaventa, Handicapped Access Switch, and Door. I would appreciate it if you would forward to your board mates.

Hope you are enjoying the early days of spring, although means the conclusion of your annual ski season.

Thanks,

Lynn

Lynn M. Piotrowicz, M.A., M.L.S

Director

Tucker Free Library

2021 Sue Palmatier Award for Outstanding Support by a "Friends of the Library Group" as nominated by our Board of Trustees and designated by the NHLTA Board of Directors

2018 NHLTA Library of the Year

2013 NHLTA Trustee of the Year

READ OUR CURRENT NEWSLETTER HERE

603-428-3471

PO Box 688

Henniker, NH 03242

Stop by the library! We are open Tuesday, Wednesday, & Friday 10-5, Thursday 10-7, Saturday 9-12



2021 NHLTA Sue Palmatier Friends of the Year 2018 NHLTA Library of the Year 2013 NHLTA Trustee of the Year

31 Western Avenue PO Box 688 Henniker, NH 03242



TUCKER FREE LIBRARY BOARD OF TRUSTEES

ANNOUNCEMENT OF TRUSTEES' MEETING & AGENDA
WEDNESDAY March 16, 2022 at 5:00 PM
In-person, Tucker Free Library - NH Room
ENTER THROUGH FRONT DOOR

ROLL CALL	Attendance	
ITEM 1	Annual Board Reorganization	
ITEM 2	Public Forum	
ITEM 3	Minutes of Meeting: January 12, 2022	
ITEM 4	Treasurer's Report & Financial Deliberations	
	 Year-to-Date Summary 	
	 Monthly Manifest 	
	 Trust Fund Accounting 	
	 Monies/Gifts to be Accepted 	
ITEM 5	Director's Report	
ITEM 6	WHAT'S NEXT	
ITEM 7	Garaventa Replacement	
ITEM 8	Other	
ITEM 9	Schedule Next Meeting	

POSTED: March 9, 2022 at <u>Tucker Free Library</u>, <u>Henniker Town Hall</u>, <u>Tucker Free Library Facebook Page</u>, <u>Other Henniker News Outlet Facebook Page</u>

SECONDED BY: Deb Kreutzer

ROLL CALL ACTION - RECORD ATTENDANCE

MEETING PARTICIPANTS	PRESENT
John Capuco	Y
Anne Crotti	Y
Debra Kreutzer	Υ
E. Joseph Petrick	Y, joined at 5:20pm
Frances Tain	Υ
Lynn Piotrowicz- DIRECTOR	Υ

ITEM 1 ANNUAL BOARD REORGANIZATION

Chair: Fran Tain

MOVE TO ACCEPT: John Capuco

TRUSTEES	VOTE RECORD
John Capuco	Υ
Anne Crotti	Υ
Debra Kreutzer	Y
E. Joseph Petrick	Abs
Frances Tain	Y

Treasurer: Deb Kreutzer

MOVE TO ACCEPT: Fran Tain SECONDED BY: Anne Crotti

TRUSTEES	VOTE RECORD
John Capuco	Υ
Anne Crotti	Υ
Debra Kreutzer	Υ
E. Joseph Petrick	Abs
Frances Tain	Υ

Secretary: Joe Petrick

MOVE TO ACCEPT: John Capuco SECONDED BY: Anne Crotti

TRUSTEES	VOTE RECORD
John Capuco	Υ
Anne Crotti	Υ
Debra Kreutzer	Υ
E. Joseph Petrick	Abs
Frances Tain	Υ

ITEM 2 Public Forum

MEMBERS OF PUBLIC PRESENT	MEMBERS OF PUBLIC PRESENT	
Sylvia Lennox		

ITEM 3 Minutes of Meeting: January 19, 2022

MOVE TO ACCEPT: John Capuco SECONDED BY: Anne Crotti

TRUSTEES	VOTE RECORD
John Capuco	Υ
Anne Crotti	Υ
Debra Kreutzer	Y
E. Joseph Petrick	Abs
Frances Tain	Υ

ITEM 4 Treasurer's Report & Financial Deliberations

1) Y-T-D Summary, Monthly Expenditure Manifest, & Trust Fund Accounting

MOVE TO ACCEPT: John Capuco

TRUSTEES	VOTE RECORD
John Capuco	Υ
Anne Crotti	Υ
Debra Kreutzer	Υ
E. Joseph Petrick	Abs
Frances Tain	Υ

 Monies/Gifts to Accept: Joseph & Joanne Grady, \$100.00 General Fund; Darby McGraw, \$200.00 General Fund; Alicia Macleay, \$50.00 Mary F. Kjellman Fund

SECONDED BY: Anne Crotti

SECONDED BY: Fran Tain

MOVE TO ACCEPT: Deb Kreutzer

TRUSTEES	VOTE RECORD
John Capuco	Υ
Anne Crotti	Y
Debra Kreutzer	Υ
E. Joseph Petrick	Y
Frances Tain	Y

ITEM 5 Director's Report

- 1) The ILL issue
- 2) Staff update
 - a. Rose Jansen to start 4/5/22. Title will be Library Services Coordinator.
 - b. Denise Getts and Lynne Lawrence departing mid-April.
- 3) Friends Projects
 - **a.** Cooperative arrangement with Henniker concert committee to do a program about the underground railroad the morning of the upcoming Reggie Harris concert
 - **b.** Library Connections announcement in the library newsletter where volunteers can be matched with library-related activities (beautification, etc.). Lynn is monitoring.
 - c. Hosting 4/7 open house at library

ITEM 6 WHAT'S NEXT?

- 1. Computers to be reinstalled in J-room
- 2. Resumption of summer reading program inside library
- 3. Sunday programs Lynn and Rose to develop new ideas (new book clubs, TED talks, etc.)
- 4. Recruit new staff for Friday and Saturday
- 5. Increase Saturday Summer hours once staff is secured

ITEM 7 Garaventa Replacement & Door Project

Library director notified SMP of the outcome of the 2022 Budget/CIP Process

Proceed with plans outlined in the approved Warrant Article 26 which was amended to read:

26) To see if the Town will vote to raise and appropriate the sum of Fifty-Eight Thousand Six Hundred Seventy Dollars and Twenty Cents (\$58,670.20) for replacement of the Garaventa Lift, replacement of the exterior door that provides access to the Garaventa Lift complete with handicap switch to operate said door, and repair and/or replace the ramp further to name the Tucker Free Library Board of Trustees as agents to expend.

- 1) Authorize director as signing agent for Garaventa
- 2) Authorize payment of deposit for Garaventa in the amount of \$14,566.20 (30%)
- 3) Authorize director to submit paperwork to Town for reimbursement of \$14,566.20
- 4) Authorize director as signing agent for rear entry work to be completed by Integrated Door Solutions
- 5) Authorize payment of deposit for rear entry work in the amount of \$2,391.30 (50%)
- 6) Authorize director to submit paperwork to Town for reimbursement of \$2,391.30
- 7) Authorize director as signing agent for emergency exit door in J-Room.
- 8) Authorize payment of deposit for emergency exit door in J-Room \$1,340.17 (50%)

MOVE TO ACCEPT: Deb Kreutzer

TRUSTEES	VOTE RECORD
John Capuco	Υ

SECONDED BY: Anne Crotti

TUCKER FREE LIBRARY, BOARD OF TRUSTEES – MEETING MINUTES FOR MARCH 16, 2022

Anne Crotti	Y
Debra Kreutzer	Υ
E. Joseph Petrick	Y
Frances Tain	Y

ITEM 8 Other -None

ITEM 9 Schedule Next Meeting: 5/11/22, 5pm

Meeting end 6:32pm Minute taker: Fran Tain

Tucker Free Library MANIFEST FOR APPROVAL

1/1/2022-3/18/2022

DILLO	DAID	ID#	A	A a a complete Norman	Dobit	Cuadit
BILLS F		ID#	Acct#	Account Name	Debit	Credit
CD	4-Jan-22	Marc Aucoin's Electrical Service 5434	1-1100	General Checking Account		\$430.29
		5434	6-4010	Building Repairs	\$430.29	Ψ430.29
		3434	0-4010	Building Repairs	φ430.29	
CD	4-Jan-22	Friends of Tucker Free Library				
02		5437	1-1100	General Checking Account		\$500.00
		5437	6-6095	Friends of Tucker Free L brary	\$500.00	ψοσο.σσ
		0407	0 0000	Thereas of Tucker Free Estary	φοσο.σσ	
CD	5-Jan-22	Comcast				
		5440	1-1100	General Checking Account		\$118.44
		5440	6-4020	Utilities	\$118.44	
CD	7-Jan-22	Fitch Fund and Kjellman Fund				
		5438	1-1100	General Checking Account		\$1,050.00
		5438	6-6090	Trustees of the Trust Fund	\$1,050.00	
0.0	44 1 00	B				
CD	11-Jan-22	Biblionix	1-1100	Conoral Chapking Appaunt		¢1 050 00
		5439 5439	6-6010	General Checking Account Library Program -Speaker & Sup	\$1,950.00	\$1,950.00
		3439	0-0010	Library Frogram -Speaker & Sup	\$1,950.00	
CD	11-Jan-22	Park Street Foundation				
		5441	1-1100	General Checking Account		\$1,922.00
		5441	6-6000	Library Programs - Contracted	\$1,922.00	
CD	12-Jan-22	Citizens Bank Businss Card				
CD	12-3411-22	5442	1-1100	General Checking Account		\$480.00
		5442	6-5010	Technical Maintenance	\$480.00	ψσσσσ
CD	12-Jan-22	Eversource	4.4400	0 101 1: 4		0450.04
		5443	1-1100	General Checking Account	¢150.61	\$159.61
		5443	6-4020	Utilities	\$159.61	
CD	19-Jan-22	Maria Sanders				
		5444	1-1100	General Checking Account		\$200.00
		5444	6-7020	NHHC Speaker Reimbursed	\$200.00	
CD	19-Jan-22	Mark Reilly White Tornado				
CD	19-3411-22	5445	1-1100	General Checking Account		\$400.00
		5445	6-4000	General Maintenance	\$400.00	ψσσσσ
CD	19-Jan-22	Town of Henn ker	4.4400	0 101 1: 4		0110 10
		5446	1-1100	General Checking Account	¢440.40	\$110.49
		5446	6-6080	Town of Henniker (Refund)	\$110.49	
CD	25-Jan-22	Baker & Taylor				
		5447	1-1100	General Checking Account		\$1,460.64
		5447	6-3010	Audio Books	\$205.09	
		5447	6-3010	Audio Books	\$81.18	
		5447	6-3000	Books	\$1,174.37	
CD	1-Feb-22	Judith Black NH Humanities				
		5448	1-1100	General Checking Account		\$200.00
		5448	6-7020	NHHC Speaker Reimbursed	\$200.00	¥=00100
	4 = 1 ==	0)4100/4				
CD	1-Feb-22	SYNCB/Amazon	4 4400	Comment Observing Assessment		\$704.00
		5449 5449	1-1100 6-3035	General Checking Account DVD - Fine Revenue	\$18.34	\$734.06
		5449	6-3000	Books	\$102.06	
		5449	6-4030	Supplies	\$370.92	
		5449	6-3010	Audio Books	\$23.49	
		-			4_00	

		5449	6-4035	COVID RELATED SUPPLIES	\$219.25	
CD	2-Feb-22	TDS 5450 5450	1-1100 6-4020	General Checking Account Utilities	\$37.25	\$37.25
CD	2-Feb-22	TDS 5451 5451	1-1100 6-4020	General Checking Account Utilities	\$42.18	\$42.18
CD	2-Feb-22	Citizens Bank Businss Card 5452 5452 5452 5452	1-1100 6-4030 6-6000 6-6010	General Checking Account Supplies Library Programs - Contracted Library Program -Speaker & Sup	\$207.92 \$149.90 \$23.20	\$381.02
CD	8-Feb-22	petty cash 1025 1025	1-1100 6-4030	General Checking Account Supplies	\$100.00	\$100.00
CD	8-Feb-22	Graham Pendlebury 5453 5453	1-1100 6-7015	General Checking Account Moose Plate Grant	\$150.00	\$150.00
CD	9-Feb-22	Comcast 5454 5454	1-1100 6-4020	General Checking Account Utilities	\$118.44	\$118.44
CD	9-Feb-22	Eversource 5455 5455	1-1100 6-4020	General Checking Account Utilities	\$157.27	\$157.27
CD	23-Feb-22	Baker & Taylor 5456 5456 5456	1-1100 6-3010 6-3000	General Checking Account Audio Books Books	\$37.93 \$743.35	\$781.28
CD	23-Feb-22	Cogswell Spring Water Works 5457 5457	1-1100 6-4020	General Checking Account Utilities	\$163.80	\$163.80
CD	23-Feb-22	Mark Reilly White Tornado 5458 5458	1-1100 6-4000	General Checking Account General Maintenance	\$400.00	\$400.00
CD	1-Mar-22	SYNCB/Amazon 5459 5459 5459 5459 5459	1-1100 6-4030 6-3030 6-3000 6-6020	General Checking Account Supplies DVD - Appropriation Fund Books Staff Reimbursed Purchase	\$121.43 \$90.59 \$147.89 \$412.60	\$772.51
CD	2-Mar-22	TDS 5461 5461	1-1100 6-4020	General Checking Account Utilities	\$37.25	\$37.25
CD	2-Mar-22	TDS 5462 5462	1-1100 6-4020	General Checking Account Utilities	\$41.70	\$41.70
CD	8-Mar-22	Concord Monitor 5460 5460	1-1100 6-3020	General Checking Account Periodicals	\$286.00	\$286.00
DEPOS	ette	ID#	Acct#	Grand Total: Account Name	\$13,184.23 Debit	\$13,184.23 Credit
CR	4-Jan-22	CR000361	1-1100	General Checking Account	\$42.00	orealt

		CR000361 CR000361	4-3510 4-3520	Contribution Overdue Copier		\$5.00 \$37.00
CR	11-Jan-22	CR000362 CR000362 CR000362 CR000362	1-1100 4-3520 4-5030 4-7020	General Checking Account Copier Established TrustFund Donation NHHC Speaker Reimbursement	\$378.00	\$28.00 \$150.00 \$200.00
CR	18-Jan-22	CR000363 CR000363 CR000363 CR000363 CR000363	1-1100 4-3510 4-3520 4-5050 4-9600	General Checking Account Contribution Overdue Copier General Purpose Donation ARPA - Round 1	\$5,101.00	\$15.00 \$11.00 \$100.00 \$4,975.00
CR	25-Jan-22	CR000364 CR000364 CR000364	1-1100 4-3520 4-5050	General Checking Account Copier General Purpose Donation	\$223.00	\$23.00 \$200.00
CR	1-Feb-22	CR000365 CR000365	1-1100 4-3520	General Checking Account Copier	\$25.00	\$25.00
CR	8-Feb-22	CR000366 CR000366 CR000366	1-1100 4-3520 4-5010	General Checking Account Copier Willis Cogswell Fund	\$5,220.76	\$36.00 \$5,184.76
CR	15-Feb-22	CR000367 CR000367 CR000367	1-1100 4-3510 4-3520	General Checking Account Contribution Overdue Copier	\$42.00	\$22.00 \$20.00
CR	22-Feb-22	CR000368 CR000368 CR000368 CR000368	1-1100 4-3510 4-3520 4-6020	General Checking Account Contribution Overdue Copier Staff Reimbursed Purchase	\$231.95	\$13.00 \$12.00 \$206.95
CR	1-Mar-22	CR000369 CR000369	1-1100 4-3520	General Checking Account Copier	\$23.00	\$23.00
				Grand Total:	\$11,286.71	\$11,286.71

TUCKER FREE LIBRARY - TREASURER'S REPORT 2022

REVENUE		2022 INCOME
Personnel Appropriation Funds		\$ -
Cash Income & Trust Funds		\$ 5,689.76
Operational Income		\$ 215.00
Other Direct Income		\$ 5,581.95
2021 Unexpended/Reserve Funds		\$ 16,004.23
	TOTAL REVENUE	\$ 27,490.94
EXPENDITURES		2022 EXPENDITURES
Personnel Expenses		\$ -
Patron Service Expenses		\$ 9,025.94
Facility Management Expenses		\$ 3,160.13
Technology Management Expenses		\$ -
Other Direct Costs		\$ 879.74
	TOTAL EXPENDITURES	\$ 13,065.81
REVENUE OVER EXPENDITURES		\$ 14,425.13
RESERVED FUNDS		
Total Trust Funds Reserved		\$ 13,555.42
Vivian Allen Fund		\$ 448.81
Beres Fund		\$ 2,000.00
	TOTAL UNEXPENDED/RESERVE FUNDS	\$ 16,004.23
Report Summarizes all activity through 3/8/2022		

TRUST FUND ACCOUNTING

TRUSTEES OF TOWN TRUST FUNDS MANAGED	EXPENDITURE CATEGORY	REC	CEIVED 2022	BALANCE 12/31/2021	EXPENDED 2022	DC	NATIONS TO 2022	DEPOSIT TO TRUST FUND	BALANCE 2/31/2022
L.A. Cogswell*	LIBRARY OPERATIONS	\$	1,588.28	\$ -	\$ -	\$	-	\$ -	\$ 1,588.28
Dr. Francis O. Holmes*	MEMORIAL BOOKS	\$	123.45	\$ 34.65	\$ -	\$	-	\$ -	\$ 158.10
D.W. & E. Cogswell	LIBRARY OPERATIONS	\$	1,029.17	\$ -	\$ -	\$	-	\$ -	\$ 1,029.17
A.D. Huntoon*	LIBRARY OPERATIONS	\$	70.43	\$ -	\$ -	\$	-	\$ -	\$ 70.43
Marjorie B. Bennett*	MEMORIAL BOOKS	\$	684.08	\$ 188.64	\$ -	\$	-	\$ -	\$ 872.72
Scott J. Berry*	MEMORIAL BOOKS	\$	122.25	\$ 519.31	\$ -	\$	-	\$ -	\$ 641.56
Mary F. Kjellman*	MEMORIAL BOOKS	\$	196.81	\$ 361.09	\$ -	\$	150.00	\$ 150.00	\$ 557.90
James W. Doon*	MEMORIAL BOOKS	\$	56.95	\$ 475.30	\$ -	\$	-	\$ -	\$ 532.25
Preston Fund	LIBRARY OPERATIONS	\$	716.45	\$ -	\$ -	\$	-	\$ -	\$ 716.45
Alice V. Colby*	LIBRARY OPERATIONS	\$	21.18	\$ -	\$ -	\$	-	\$ -	\$ 21.18
George W. Tucker	LIBRARY OPERATIONS	\$	6,733.51	\$ -	\$ -	\$	-	\$ -	\$ 6,733.51
Robert N. Fitch*	MEMORIAL TECHNOLOGY	\$	480.40	\$ -	\$ -	\$	-	\$ -	\$ 480.40
Walter K. Robinson	MEMORIAL BOOKS	\$	118.58	\$ 34.89	\$ -	\$	-	\$ -	\$ 153.47
		\$	11,941.54	\$ 1,613.88	\$ -	\$	150.00	\$ 150.00	\$ 13,555.42

^{*}Trusts that list Trustees of Tucker Free Library with fiduciary capacity

LIBRARY TRUSTEE MANAGED FUNDS	EXPENDITURE CATEGORY		BALANCE 12/31/18	BALANCE 12/31/19	BALANCE 12/31/2020	BALANCE 12/31/2021	ALANCE URRENT
TD Bank							
Willis Cogswell	LIBRARY OPERATIONS		\$ 341,727.77	\$ 387,192.97	\$ 407,824.58	\$ 432,088.02	\$ 432,088.02
Charter Trust	LIBRARY DEVELOPMENT						
SUBFUND	Starting Balance	% of Fund	12/31/2018	12/31/2019	12/31/2020	12/31/2021	3/8/2022
Cammett, Helen	\$ 5,001.	3.15	\$ 7,217.58	\$ 8,399.62	\$ 8,969.98	\$ 9,997.81	\$ 9,178.60
Childs, Anna	\$ 7,247.	14 4.41	\$ 10,104.61	\$ 11,759.47	\$ 12,557.97	\$ 13,996.94	\$ 12,850.03
Soderstrom, Ann	\$ 189,147.4	15 88.28	\$ 202,275.59	\$ 235,402.82	\$ 251,387.27	\$ 280,192.63	\$ 257,233.80
TD Bank Refund	\$ 7,111.9	97 4.16	\$ 9,531.79	\$ 11,092.84	\$ 11,846.07	\$ 13,203.46	\$ 12,121.57
Total of Funds	\$ 208,507.	69 100%	\$229,129.58	\$266,654.76	284,761.29	317,390.84	291,384.00

ANNOTATIONS ATTACHED AS COMMENTS TO FUNDS IN THE CHARTER TRUST ACCOUNT.

- 1-The Charter Trust Account was designated as a "Board Restricted Endowment" on 09/08/2021 by a vote of 5-0.
- 2-The money from the Helen Cammett fund was received as Tucker Free Library was listed as a beneficiary of her insurance policy
- 3-The Anna Childs has as it's intent statement: "I give and bequeath to the Trustees of the Tucker Free Library of Henniker, New Hampshire, the sum of Five Thousand Dollars (\$5,000.00) to establish an Endowment Fund to be known as the Anna L. Childs Memorial Fund, the income only to be used for the benefit of the Francis Lane Childs Historical Room, but if not needed for this purpose, then for the general purposes of the Library." Will of Francis L. Childs, June 4, 1974.
- 4-Unconditional "I give my entire Estate, including any property over which I may have a power of appointment, as follows:...One-half (1/2) of my estate to Tucker Free Library, Henniker, New Hampshire." Last Will and Testament of Ann Soderstrom dated June 25, 2008.
- 5-Library Director received a letter and a check from TDWealth Management:

The letter states that the status of our trust failed to meet new regulations so it has been changed to a private foundation. Since it is now considered a private foundation they owed us money to compensate for the incorrect status (it changed from 4% to 5%) so they sent us \$6210 09/09/2011. They later sent an additional check in the amount of \$901.97 for underpayment.

 Quote #:
 15089 - 03

 Date:
 12/28/2021

 Expiration Date: 3/20/2022



Project Name: Tucker Free Library Replace

Address: 31 Western Ave Henniker, NH 03242

Quotation/Agreement

GSL Artira Inclined Wheelchair Lift

I. Summary:

This Quotation/Agreement represents our offer to supply and install the equipment and scope of work outlined in the following material and equipment descriptions or the complete scope of work described in section N/A of the project plans and specifications. Compliance with plans, specifications and drawings is agreed, with exceptions, if any, as listed in paragraph IX below.

II. Location In Building:

Interior

III. Materials To Be Provided:

One (1) Garaventa Inclined Platform Wheelchair Lift for barrier free access only, according to the following equipment specifications.

Equipment Specification

Speed 6 m/min (20 ft/min) Standard Complete Standard

Capacity 660 Lbs Installation/Test/Certification

Power Fold Platform with Integral Standard

Automatic Power Barrier Arms Standard

Warranty 2 Years Parts, 1 Year Labor

Preventative Maintenance Plan Quotation available upon request

Platform Size 1050 x 760
"Vandal-Stop" Side Guard Standard
Under-Platform Sensor Standard
Pedestrian Handrail Integrated Included

with LiftTubes

Number of Stops

Bi-directional Ramp Safeties
Final Limit Switch

Emergency Alarm (sounds at lift
Standard

emergency Alari

Drive Box Door Lock Standard
Platform Emergency Stop Standard

Paint/Color Epoxy Powder Paint - Color is

Satin Grey

Emergency Lowering Device Standard
Pedestrian Safety Lights on Standard

Platform

Please see Addendum A for optional items if included in this quotation/agreement.

IV. Labor To Be Provided:

All labor and incidental materials necessary for the delivery, set-up, installation, adjusting, inspecting, testing and delivery to the owner of the complete lift system.

V. Quotation Amount: \$48,554.00

Sales tax exempt. (Must provide tax exempt certificate, physician's letter also required for residential application)

Page 1 of 5

Garaventa USA, Inc. www.GaraventaUSA.com

Quote #: 15089 - 03

Date: 12/28/2021

Expiration Date: 3/20/2022



Project Name: Tucker Free Library Replace

Address: 31 Western Ave
Henniker, NH 03242

VI. Terms:

For a description of the schedule of values/payments, please see Addendum A.

Materials which are not accepted upon an attempt to deliver will be stored and scheduled for re-delivery at the owner's expense. Invoices are payable upon presentation. Title to all equipment shall remain with Garaventa USA, Inc. until all invoices are paid in full.

Customer agrees to bear all costs of collection of overdue invoiced amounts, including any agent/attorney's fees incident thereto.

Quoted price includes installation by qualifed and licensed technicians during normal working hours as scheduled with the owner in advance. 'Open Shop' labor rules apply.

VII. Delivery:

In accordance with the project phasing schedule, but not earlier than 7 weeks from approval of submittals or shop drawings. Shop drawings may be expected within 2 weeks of acceptance by all parties of this proposal or other form of contract/purchase order. These time estimates are provided for planning purposes only and do not represent a contractual obligation or commitment.

VIII. Comments/Conditions:

- 1. Approval (or variances as appropriate), from local or state fire and building authorities for the installation of this lift is the responsibility of the building owners or the owners representative. Garaventa USA will apply and pay for state elevator installation permits and certification tests.
- 2. All mains electrical power to the drive cabinet location is the responsibility of the owner, including and permits required for this portion of the work.
- All 24 volt control wiring and raceways will be our responsibility and will be surface mounted. Concealed
 wiring will be the responsibility of the owner. Contact our office for wiring schematics and specifications for
 concealed control wiring.
- 4. All required area lighting is the responsibility of other forces.
- 5. All modifications and finishing required to facilitate the installation of the lift is the responsibility of other forces.
- 6. Landing and stair structures for exterior installed lift applications must be properly supported below frost lines.
- 7. Two (2) year limited warranty on parts and materials is included in the quoted amount (or as indicated in the quotation Equipment Specification section). Labor will be as stated in the quotation Equipment Specification section, if included. Thereafter, at standard labor rates. Extended warranties and preventive maintenance programs, if not indicated in the Equipment Specification section, are available and quotations can be provided at request.
- 8. Upon acceptance of this quotation/agreement, and unless otherwise specified in contract documents, a cancellation fee will apply if this agreement is canceled by the customer prior to the fabrication of the equipment. The amount of the cancellation fee will be (10) percent of the proposal price (less installation, taxes and freight charges) or actual costs, whichever is greater. Cancellation after the equipment has been fabricated and offered for delivery will be subject to a cancellation fee equal to the full contract value less

IX. Project Exceptions:

Garaventa USA, Inc.

For project exceptions specific to this quotation/agreement, please see Addendum A. Exterior installations may be subject to increased maintenance, service and repairs frequencies due to exposure to changing seasonal weather conditions and extreme or intrusive elements.

Page 2 of 5

www.GaraventaUSA.com

 Quote #:
 15089 - 03

 Date:
 12/28/2021

 Expiration Date: 3/20/2022



Project Name: Tucker Free Library Replace

Address: 31 Western Ave

Henniker, NH 03242

Page 3 of 5

Garaventa USA, Inc.

www.GaraventaUSA.com

 Quote #:
 15089 - 03

 Date:
 12/28/2021

 Expiration Date: 3/20/2022



Project Name: Tucker Free Library Replace

Address: 31 Western Ave

Henniker, NH 03242

Thank you for your interest in the Garaventa line of products and services. Please contact me directly if you have any questions or concerns.

Submitted by Garaventa USA, Inc.		
Adam Bishop Sales Engineer		
Date		
Purchaser: Legal Name of Purchaser or Company	y/Corporation	
Full Address:		
Acceptance: This quotation/agreement, inclusive of	f all addenda pages, is formally accepted by: Owner of Project	
Authorized Signature	Office/Manager/Agent duly and legally authorized to act	as signing authorit
Please Print Name and Title		
Date		
Signature constitutes agreement to	purchase as per terms and conditions of this agreement	

Page 4 of 5

Garaventa USA, Inc. www.GaraventaUSA.com

Quote #: 15089 - 03 Date: 12/28/2021 Expiration Date:3/20/2022



Project Name: Tucker Free Library Replace

Address: 31 Western Ave Henniker, NH 03242

Addendum A

Schedule of Values

30% deposit, 20% upon provision of approval drawings and before manufacturing can be ordered, 40% upon delivery of lift/equipment, 10% upon completion and before hand-over of the lift/equipment. No third party payment contingencies are accepted.

www.GaraventaUSA.com



Integrated Door Solutions

QUOTE

Tucker Free Library 31 Western Ave HENNIKER NH 03242 USA **Date** Feb 22, 2022

Expiry Apr 23, 2022

Quote Number QU-1083

Reference Rear Doors 375 Jaffrey Rd. Unit #18 Peterborough, NH 03458

integrateddoorsolutions.com

Rear ADA Door & Emergency Exit Door

ADA Door - Hang new door on existing frame and add ADA operator and new hardware. Clean rust from bottom of frame and prime repair area.

Emergency Exit - Remove existing storm door and exterior door. Install new steel frame and door. New hardware to include alarmed exit device.

Description	Quantity	Unit Price	Amount USD
ADA Door Materials - 3070 RH steel door primed, 1/2 glass, hinges, exit device, threshold and weatherstrip kit.	1.00	889.60	889.60
Norton ADA opener with two 4" push paddles, 2 transmitter, 1 receiver, 2 mounting boxes	1.00	2,338.00	2,338.00
Emergency Exit Materials - 3668 RH welded galvanized steel frame and 1/2 glass door primed, hinges, closer, alarmed exit device, threshold & weatherstrip.	1.00	1,685.35	1,685.35
Shop Supply (Fasteners, blades, caulk, etc)	1.00	150.00	150.00
Labor for above listed work. Includes electrical wiring of new ADA opener.	1.00	2,400.00	2,400.00
		Subtotal	7,462.95
		TOTAL USD	7,462.95

Terms

50% deposit may be required. Please ask your salesperson for details.

From: Kris Blomback - Pats Peak Ski Area <

Sent: Thursday, March 24, 2022 4:14 PM

To: Diane Kendall

Subject: FW: [Henniker, NH] Invite (Sent by Melodie Fitts, Voter Integrity,

From: "Contact form at Henniker, NH" on behalf of "Contact form at Henniker, NH" Reply-To: " Date: Thursday, March 24, 2022 at 3:22 PM

To: Kris Blomback <

Subject: [Henniker, NH] Invite (Sent by Melodie Fitts, Voter Integrity,

Hello kblomback,

Melodie Fitts, Voter Integrity (mailto: has sent you a message via your contact form

(https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fwww.henniker.org%2fuser%2f120%2fcontact&c=E,1,R7wjDfps 1LC7NIRJmWLT FQmRv7LcoYxlGaeglCgbxcBZBZ07fie2SQol3sB4zjc LW8Ur3lIn7eZCLhyLgh1ZPhRgrNGhoCoXyk4oDpKv80 pQvoT8EIBvw8gqM,&typo=1) at Henniker, NH.

If you don't want to receive such e-mails, you can change your settings at

https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fwww.henniker.org%2fuser%2f120%2fedit.&c=E,1,J5ozQds49ckz miG6iJKEudtvsoVsaeFaKQ7NbN_zwIU91hpI9dxh7j1uX0pjhr--

PLx IqXWNE6w3IFtc8ZR q 5xu6GUSSmcLbfjQ5DXXsKSiSoqQN67fHlMmc,&typo=1

Message:

Good Afternoon,

I am emailing to invite your town to join NH Citizens in a Class Action Lawsuit.

We are trying to correct the issue created by the voting machines. If we don't fix this now, we will have lost our country for good.

After many months of research, canvassing thousands homes and voter roles, we have enough evidence to present to the courts as proof that voter fraud DID occur in the Nov 2020 election.

Please respond with a YES or NO response within 24 hours to join this class action lawsuit. We don't have anytime to waste. This is an urgent plead for your help. Please join us in saving our country from falling. This is our last chance to save our nation.

Respectfully,

Melodie Fitts

Voter Integrity

From:

Sent: Monday, March 28, 2022 9:00 PM

To:

Diane Kendall

Subject: RE: Agenda Question for April 5th - Highway Dept. Conditional Offer

I can make it.

Bill

From: Diane Kendall <

Sent: Monday, March 28, 2022 4:04 PM
To: Kris Blomback - Pats Peak Ski Area <

Cc: Wendy Baker <

Leo Aucoin <

Subject: Agenda Question for April 5th - Highway Dept. Conditional Offer

Good afternoon Selectboard,

Leo would like to extend a conditional offer of employment for a candidate. We need the boards approval to do this and request a non-public meeting to discuss the applicant and the offer.

Can I schedule a non-public meeting at 5:30 on April 5th so Leo doesn't have to stay until the regular non-public session?

Diane Kendall Town Administrator Town of Henniker 603-428-3221 x105

Bcc: Peter Flynn; Scott Osgood; Tia Hooper; Bill Marko

From:

Sent: Monday, March 28, 2022 9:00 PM

To:

Diane Kendall

Subject: RE: Agenda Question for April 5th - Highway Dept. Conditional Offer

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Diane Kendall Town Administrator Town of Henniker 603-428-3221 x105

Bcc: Peter Flynn; Scott Osgood; Tia Hooper; Bill Marko

From: Sent: To: Subject:	Scott Osgood < Monday, March 28, 2022 11:06 AM Diane Kendall Re: Stickers at the Trabnsfer Station - Suday March 27	
Ok		
Scott Osgood, P.E.	c.	
On Mon, Mar 28, 20	2022 at 11:04 AM Diane Kendall < wrote:	
Yes after 2:00 work	rks, thank you.	
Diane Kendall		
Town Administrato	tor	
Town of Henniker	r	
603-428-3221 x105	05	
To: Diane Kendall <	arch 28, 2022 11:04 AM	
Wow, does time fly	flγ!	
Yes , I can swing by	by, but not after some carpeting is being done today. I might be availed after 2:0	00.
Let me know if tha	nat works for you.	

Best,
S O
Scott O
Scott Osgood, P.E. c.
On Mon, Mar 28, 2022 at 10:59 AM Diane Kendall < wrote:
Hi Scott,
Believe it or not, it the start of week 4! Can you stop by the office to talk to me about this so that I can better understand of what transpired?
Thanks,
Diane Kendall
Town Administrator
Town of Henniker
603-428-3221 x105
From: Scott Osgood < Sent: Monday, March 28, 2022 10:43 AM
To: Diane Kendall <
Cc: D Scott Osgood < Subject: Stickers at the Trabnsfer Station - Suday March 27
Good Morning Diane,

Hope all is well as you go into week 3!
I had a discussion with a customer and our new transfer station guy on Sunday, March 26., (I don't know his name. but he is new to working in the transfer station.)
When I was dumping my cardboard, a fairly large commercial truck came in, bright red, a contractor's business vehicle
The truck driver was putting trash in the hopper, and the cardboard in the proper bins
Our new transfer station guy stepped up to the truck owner and had a discussion on not allowing commercial vehicles dumping trash, and a vehicle not having any stickers, and no proof as to whether he lives in Henneiker.
The drivers name was roughly Bill "Lessie'?, and he said he lives on 144 Deport Rd +/ (I didn't write any of this down, but the details I wrote are fairly close.
After a few minutes, as I was listening to the discsusun while I was dumpbin my stuff, I though it to be prudent to step into the discussion.
The driver said, he lives in Henniker, is a Rotary member, but hasn't been to any meetings since the Covis came in. He said he usually drives his car, or pickup, to the transfer station. He said that he has had this discussion with Zak in the past, and Zak was OK with the man's process with being a town resident, and dumping residential trash Zak was in the building , working , and was not asked to come into the conversation by any of us.
The new transfer station guy didn't seem to appreciate have me stepping in on the discussion He insisted a few times that there was no proof the guy was a resident, with resident trash.
I stepped to point out what the contractor had said and I told them both that it seemed to be OK for this man to dump his stuff.
He also mentioned Peter Flynn's name a few times, as a Rotarian and transfer station user.

The new transfer station guy asked me to have a discussion as to how an issue like this can be properly determined
I think having a meeting discussion with Marc, and Zax would be a proper step for the Board to address how to dea with an issue like this one.
Could you send this memo to Kris, and see if we can have this discussion as required by our rules ?.
Feel free to call or email me with any questions or concerns.
Best
Scott O
Scott Osgood, P.E. c.

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Ok	
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188 Foster Hill Rd, He	nniker, NH 03242
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Town Administrato	ır
Town of Henniker	
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, Henniker, NH 03242
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The transfer station guy asked me to have a discussion as to how an issue like this can be properly determined
I think having a meeting discussion with would be a proper step for the Board to address how to deal with an issue like this one.
Could you send this memo to Kris, and see if we can have this discussion as required by our rules ?.
Feel free to call or email me with any questions or concerns.
Best
Scott O
Scott Osgood, P.E. C.
Rd, Henniker, NH 03242

From: Kris Blomback - Pats Peak Ski Area <

Sent: Tuesday, March 29, 2022 9:51 AM

To: Diane Kendall Cc: Wendy Baker

Subject: RE: 4/5/22 5:30 RSA 91-A:3, II(b) The hiring of any person as a public employee and agenda package

preference

I don't need a hard copy as long as Wi-Fi is available at the Comm Center. I have my laptop and the iPad. I use the paper copies only because they are there in front of me. I never need the consent agenda printed out or any of the standard boiler plate that usually accompanies (Blue prints, etc.) the packages. If you want to strip it down to the agenda for the evening, the memo that usually accompanies it, with a link for supporting documentation that might go a long way to stopping the deforestation of the planet.

As for background though I do know that Peter has requested hard copies be available at the sign in sheets for the public to follow for the night of the meeting.

You might want to get the board to vote at the next meeting if its something they wish to continue.

Kris

From: Diane Kendall [mailto:

Sent: Tuesday, March 29, 2022 8:41 AM
To: Kris Blomback - Pats Peak Ski Area <

Cc: Wendy Baker <

Subject: 4/5/22 5:30 RSA 91-A:3, II(b) The hiring of any person as a public employee and agenda package preference

Good morning,

So far Kris and Bill agree to meet at 5:30pm for the Highway new hire meeting.

Another poll question: Do you want to continue receiving the hard copy agenda packages. Please call or email me with your preference.

Best,

Diane Kendall Town Administrator Town of Henniker 603-428-3221 x105

Bcc: Peter Flynn, Scott Osgood, Tia Hooper, Bill Marko

From: Kris Blomback - Pats Peak Ski Area <

Sent: Tuesday, March 29, 2022 8:16 AM

To: Diane Kendall

Subject: Re: Agenda Question for April 5th - Highway Dept. Conditional Offer

I'm good for the NPS

From: Diane Kendall <

Date: Monday, March 28, 2022 at 4:04 PM

To: Kris Blomback <

Cc: Wendy Baker < Leo Aucoin <

Subject: Agenda Question for April 5th - Highway Dept. Conditional Offer

Good afternoon Selectboard,

Leo would like to extend a conditional offer of employment for a candidate. We need the boards approval to do this and request a non-public meeting to discuss the applicant and the offer.

Can I schedule a non-public meeting at 5:30 on April 5th so Leo doesn't have to stay until the regular non-public session?

Diane Kendall Town Administrator Town of Henniker 603-428-3221 x105

Bcc: Peter Flynn; Scott Osgood; Tia Hooper; Bill Marko

From: Sent: To:	Tia Hooper < Tuesday, March 29, 2022 6:59 PM Diane Kendall
Subject:	Re: Agenda Question for April 5th - Highway Dept. Conditional Offer
Hi Diane,	baying a good week
	having a good week. 0 pm on Tuesday for a nonpublic.
Thank you	
Tia	
On Mon. Mar 2	28, 2022 at 4:04 PM Diane Kendall < wrote:
Good afterno	on Selectboard,
	e to extend a conditional offer of employment for a candidate. We need the boards approval to do this non-public meeting to discuss the applicant and the offer.
ana request a	Thom public meeting to diseass the applicant and the orier.
Can I schedule	e a non-public meeting at 5:30 on April 5 th so Leo doesn't have to stay until the regular non-public
session?	
Diane Kendall	
Town Adminis	strator
Town of Henr	niker
(02 420 2224	1,405
603-428-3221	1 X105
Rec: Dotor Elvi	nn; Scott Osgood; Tia Hooper; Bill Marko
bcc. reter riy	iii, scott Osgood, Ha Hooper, biii iviarko

From:

From: Sent: To:	D Scott Osgood < Tuesday, March 29, 2022 10:43 AM Diane Kendall
Cc: Subject:	David Osgood; Kris Blomback - Pats Peak Ski Area Re: 4/5/22 5:30 RSA 91-A:3, II(b) The hiring of any person as a public employee and agenda package preference
Attachments:	Transfer Station Rules printed 3-29-22.docx
Follow Up Flag: Flag Status:	Follow up Completed
Hi Diane,	
At the present time references for issue	I find the paper copy as very valuable. I try to keep the items in the package at times for s within the Town.
and;	
	er Station Details on the Henniker Website. I printed a couple of copies for any future use.,included is a well written document.
Thanks	
Scott O	
On Tue, Mar 29, 202	22 at 8:41 AM Diane Kendall < wrote:
Good morning,	
So far Kris and Bill	agree to meet at 5:30pm for the Highway new hire meeting.
Another poll quest your preference.	ion: Do you want to continue receiving the hard copy agenda packages. Please call or email me with
Best,	
Diane Kendall	
Town Administrato	Л

Town of Henniker

603-428-3221 x105

Bcc: Peter Flynn, Scott Osgood, Tia Hooper ,Bill Marko

D Scott Osgood

From: Diane Kendall

Sent: Thursday, March 17, 2022 4:42 PM

To: Bill Marko

Subject: Meetings and Public Records

Attachments: public_meetings_governmental_records.pdf

Here's the document from NHMA I told you about.

Link to workshops: Events & Training | New Hampshire Municipal Association (nhmunicipal.org)

Have a great night!

Diane Kendall Town Administrator Town of Henniker 603-428-3221 x105

From: Diane Kendall

Sent: Tuesday, March 15, 2022 9:59 AM **To:** Kris Blomback - Pats Peak Ski Area

Cc: Leo Aucoin

Subject: FW: F550 Request for bid

Please see the below email form Dennis Roberts, Jr of Hillsboro Ford regarding the F550 bid request.

Please note that I have included all board members in this email using Bcc to prevent emails from going to spam/junk folders.

Diane Kendall Town Administrator Town of Henniker 603-428-3221 x105

From: Leo Aucoin <

Sent: Monday, March 14, 2022 7:12 PM
To: Kris Blomback - Pats Peak Ski Area <

Diane Kendall <

Subject: Fw: F550 Request for bid

From: Dennis Roberts Jr <

Sent: Tuesday, February 15, 2022 7:45 PM

To: Leo Aucoin <

Subject: Re: F550 Request for bid

I got this email and thank you for the follow up phone call. I do appreciate it.

I currently do not have an in stock F550 diesel (We may have one gas in stock) that I can quote. The production shortage has been brutal.

I will be looking at having to spec out a 2023 in order to build it fleet and get the fleet incentives. The 2022 fleet orders were closed last month and 2023 production begins late in the year. Ford's statement on 2022's is:

"We expect to have better information sometime in the second quarter of 2022 related to pricing and GPC to support bidding the 2023 model vehicles (for bids under 25 units)."

In order for the town to get the best pricing possible I would see if any dealer has a 22 Model Year available and they don't charge a large price due to the vehicle shortage and be sure to get your government pricing.

Is it possible to go to the town a placeholder for a dollar amount now on the truck as a line item an put it out to bid when Ford releases pricing and government price concessions for the 23 Model Year Superduties.

I'm trying to help find the best ways to save the town money but I understand if you need a truck sooner then you will need to do what you need to do. I'm happy to support the town in any way possible on this and if you find a deal right

now I'd be happy to review it to let you know what your getting for a deal but if you think the town can wait to get quotes just outside of the middle of the vehicle shortage, I'm happy to look at a 23 Model Year to quote.

If you would like to talk about it on the phone I can explain better if this email isn't too clear.

Talk soon,

Dennis Roberts Jr. Hillsboro Ford Inc. Hillsboro Chrysler Dodge Jeep Ram Hillsboro, NH 03244 603-464-4000 (ph) 603-464-5050 (fx)

On Tue, Feb 15, 2022 at 1:41 PM Leo Aucoin <

wrote:

Leo Aucoin Town Of Henniker **Highway Superintendent** 18 Depot Street Henniker,NH 03242

603-428-7200

Email:

From: Diane Kendall

Sent: Monday, March 21, 2022 10:02 AM

To: Kris Blomback - Pats Peak Ski Area; Leo Aucoin

Subject: RE: [Henniker, NH] Liberty Hill Road (Sent by Micheal A Bean,

This email looks suspicious to me..

Diane Kendall Town Administrator Town of Henniker 603-428-3221 x105

----Original Message-----

From: Kris Blomback - Pats Peak Ski Area <

Sent: Monday, March 21, 2022 9:41 AM

To: Diane Kendall < Leo Aucoin <

Subject: FW: [Henniker, NH] Liberty Hill Road (Sent by Micheal A Bean,

Can one of you respond to him please.

F<u>rom:</u> "Contact form at Henniker, NH" < on behalf of "Contact form at Henniker, NH"

Reply-To: "

Date: Monday, March 21, 2022 at 8:25 AM

To: Kris Blomback <

Subject: [Henniker, NH] Liberty Hill Road (Sent by Micheal A Bean,

Hello kblomback,

Micheal A Bean (mailto mailto

(https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fwww.henniker.org%2fuser%2f120%2fcontact&c=E,1,8Ro3l-49DAvayN_TNWACsLXpx1oDXASTOIxfJhdwnYgorA0Us7Y4UDGRNsa0VNsngmdpX3UwADliqayL25eT3DKLtada6mjJa2Jk-dkcwgJKPk__6pQuoHtk&typo=1) at Henniker, NH.

If you don't want to receive such e-mails, you can change your settings at

https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fwww.henniker.org%2fuser%2f120%2fedit.&c=E,1,WCSQI6DwdAOYfWTQwBoZe4K8h6amkVhlTnUUyPmPLaI6JdaB4i2H99ChP6-

zaygp8e13yxg2w4W6BNJPX6FrK1SxZTnycUoj7hvS7QphUbSHBLRuaG1l_Q,,&typo=1

Message:

Good Morning Kris, Micheal A Bean of M.A.Bean Associates. I See The Town Has a Project Out to Bid on Liberty Hill Rd. We At M.A. Bean Associates at a Design / Build Bridge Contractor and Have Done More Then 200 Bridges Throughout New England. If You Remember We Saved The Town Close To \$700,000 on the Western Ave Bridge. I'm Surprised You Did Not Contact Me To Look at This For The Town of Henniker. I Could Save You a Ton of Money Putting a Bridge in Here . Maybe I Could Submit an Alternative Design . Talk To Bill Goss I've Done 5 Bridges for Him In Hillsboro. I've Done a Lot

for the Town of Henniker and Would Be Willing To Assist You Again . When Your Bids Come In Over Budget Call Me , I'll Design and Build You a Bridge for Far Less .

Sincerely Yours

Michael A. Bean C.E.

From: Diane Kendall

Sent: Monday, March 14, 2022 3:08 PM

To:

Subject: RE: RE Serving on the BOS and Planning Board

Hi Bill,

I just read your email again. Can you explain option #3 to me?

Thanks.

Diane Kendall Town Administrator Town of Henniker 603-428-3221 x105

From:

Sent: Saturday, March 12, 2022 12:09 PM

To: Diane Kendall <

Subject: RE Serving on the BOS and Planning Board

Hello Diane,

For your consideration and for discussion when committee assignments are brought up.

https://www.nhmunicipal.org/town-city-article/multiple-board-memberships-serving-more-one-board-same-time

Now that I have been elected to the BOS, AND I am still filling out my term as an elected Planning Board member, we find ourselves in a situation I don't think we've encountered before. If I read this right, there are at least 3 options on how to proceed:

- 1. The BOS does not select a ex officio representative to the PB and I complete my term there while serving on the BOS
- 2. The BOS maintains the position, naming a board member and I would have to resign my elected seat
- 3. The BOS maintains the position and names a NON-board member and I complete my term on the PB while serving as a selectman

Do you think I have this right?

Regards, Bill