



"The only Henniker on Earth."  
Office of the Town Administrator

To: Board of Selectmen, employees, volunteers, and Town of Henniker  
From: Diane Kendall, Town Administrator  
Date: January 16, 2024  
Ref: **Town Administrator's Report**

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**Craney Hill Communications Tower:** The communications tower is up and in service. The fence is going up soon and the project is nearing completion.

**Comcast Cable Franchise Agreement:** The current agreement expires in 2024. Monica Thibault Manager, Government Relations for Comcast will come to the February 6<sup>th</sup> meeting to explain the process.

- Cable TV systems also provide internet service – broadband – and often “voice” – telephone service.
- Municipalities only have jurisdiction over the cable TV portion of the company’s business.
- Cable TV franchising is governed by federal law.
- The governing body is the “franchising authority,” to grant a new cable TV franchise and to negotiate a renewal franchise agreement with the existing cable TV provider, because the company will occupy public land: the public rights-of-way.
- Municipalities are entitled to charge the company “franchise fees” for that right to occupy public land, just like any other “tenant” of municipal property. The town has agreements with TDS and Comcast.

**Public Safety Special Detail Rates:** We are conducting a review of our current public safety special detail rates charged to agencies requesting and rates paid to staff covering the details. The rates need to be updated to cover current costs. The authority to set fees is with the Board of Selectmen per RSA 41:9-a and 33-B:1. The Board of Selectmen shall hold a hearing with 7 days’ notice including posting and publication in a newspaper to set the PD/Fire/EMS Detail Fees.

**Conservation Commission:** Conservation Commission is requesting to put forth a warrant article as follows:

***Town of Henniker Warrant Article March 2024***

*Shall the Town of Henniker vote to raise and appropriate the sum of \$100,000 (One Hundred Thousand Dollars) to hire a Lake Management Consulting Firm to study conditions and provide design solutions to reduce external and internal phosphate loading in French and Keyser Ponds -- to mitigate recurring Cyanobacteria algae blooms in these ponds. And to authorize the issuance of \$100,000 of bonds or notes in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended, with the amount of such bonds or notes to be reduced by any grant funding received for the project; to authorize the Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Selectmen to take any other action or to pass any other vote relative thereto. It is anticipated that there will be \$100,000 in principal loan forgiveness under the New Hampshire Department of Environmental Services Clean Water State Revolving Fund(NH CWSRF). Fiscal Impact Note: The tax impact associated with this will be \$0.00 per \$1,000 valuation. The principal loan amount of \$100,000 will be forgiven per the terms of the NH CWSRF agreement. No Tax Impact.*

Warm regards,  
*Diane Kendall*  
Town Administrator