The CIP meeting came to order at 6:30pm

Selectman Representative Hooper presented three documents to the committee. The first document listed all current costs on a yearly basis that go out to the year 2049. The second document details the tax impact with no CIP for the capital expenditures they have. The third document is the Capital Reserve Fund Flow. This document includes figures from Mr. Roy. The Fund Flow document provides current balances on all capital reserve accounts, contributions from warrant articles, where the balance would be before any expenditures and the remaining balance in the fund. The document details out to the year 2049 in some accounts.

Selectman Representative Hooper directed the committee to the Fund Flow document. She would like to take another look at the Highway Department. In 2024 the highway Department is showing a $96,000 deficit. The committee looked at the equipment line. It was noted that there are trucks that are proposed to be purchased in back to back years, 2023 and 2024. Selectman Representative Hooper suggested pushing one vehicle out a year. Mr. Bostrom asked about assessing the vehicles to plan and put money aside ahead of time. Selectman Representative Hooper discussed the importance of getting the money in the time-span the replacement would be recommended.

Mr. Trivellini asked about tax impact.

Selectman Representative Hooper discussed the CIP tax impact overall. The committee recognizes that in 2021 there is a slight tick up and then a leveling down. There was a potentially large impact noted in 2027. The committee feels this is due to decisions by past administrations and the previous discontinuation of the CIP Program altogether. This committee is looking to discuss how to mitigate the tax impact. It was discussed that in 2027, even with the potential building of a new police department, there is still a low tax impact. The committee would like to discuss the tax impact of building the new police department with CIP program.

Mr. Bostrom made a suggestion to cut one dump truck and hire a contractor as needed. Selectman Representative Hooper responded to Mr. Bostrom's suggestion. She discussed that based on the economy, individuals with CDL's are hard to find and it is difficult to find contractors. It was further discussed that the trucks are utilized during the summer.
Mr. Trivellini asked if it was possible to push back somewhere other than the highway equipment?
Selectman Representative Hooper agreed and committee discussed other possible changes to other departments. Mr. Bostrom suggested buying used equipment could save money.
Selectman Representative Hooper discussed looking at the CIP tax impact based on each capital reserve fund and trying to lower one fund to allow more money be available for another fund. The committee reviewed documents looking for places to save money
Mr. Trivellini stated that his suggestion would be to leave things the way they are and see how the next two-three years go and to survey/assess the actual vehicles.

Selectman Representative Hooper discussed that building maintenance has been limited over that past years.

Selectman Representative Hooper guided the committee's discussion to the General Government fund. The painting of Town Hall is scheduled for 2021 and the painting of Grange is scheduled for 2022. A Town Hall technology system upgrade is needed. The committee discussed how much an upgrade could cost. It was suggested to spread the cost of the upgrade across a few years and phase it in. The committee discussed the need for a systematic approach to changing the systems over, as well as the need to conduct an inventory of the hardware currently at the Town Hall. The committee discussed the cost of the hardware/equipment and the technology system. The committee discussed allocating $20 thousand dollars in 2020, then $25 thousand dollars 2021and $20 thousand dollars in 2022 for the Town Hall technology systems upgrade.

Selectman Representative Hooper presented a request she received from the Tucker Free Library today. The library currently has an RFP out for a Capitol Campaign Consultant Service. Selectman Representative Hooper asked the committee if they felt the library request was a need. She further questioned if it would be included in the CIP.

Mr. Trivellini made a motion to return the library request document back to the library and ask for expenditure details separating out what the $2.2 million would be spent on.
Mr. Bostrom seconded the motion.
The committee held a discussion on the motion.
Mr. Parker explained that he went to the informational meeting at the library where the request was presented to the public and the presenter spoke about the reasons why the $2.2 million dollars was not itemized out.
Mr. Marko asked about a justification based on library usage. He discussed that it would take a large amount of people in town using the library to justify the $2.2 million dollar expense. It was questioned as to why the request was being made at this time and why not start to plan now for it to be funded 10 years down the road. It was commented that the library building may be condemned on an ADA basis without an elevator. Mr. Bostrom suggested that the library put in a new chair lift instead of an elevator.

The committee voted on the motion. The committee voted unanimously to return the $2.2 million dollar request to the library and ask for expenditure details and a justification based on usage.
Mr. Marko asked if the library would go to taxpayers directly with a warrant? The committee thought that yes, the library could ask for a warrant.

Waste Water
Selectman Representative Hooper stated that she had put $3 million dollars in the document and the figure is actually $3.2 million and she would update the document. The committee discussed that the $3.2 million is planned to be bonded this year. The estimated interest rate is at 3.5 and there is no question that it must be done. This amount is reflected in CIP program.

Mr. Parker asked how much of the $3.2 million would be paid by taxpayers and how much by the users? The committee discussed that a percentage could be paid by each of the users and non-users, or the users could pay 100% of the cost. The committee also discussed that impact fees on new construction could potentially offset costs. Selectman Representative Hooper discussed looking at the sewer usage based on residential and commercial use.

Mr. Trivellini asked if the last increase to waste water had made a difference. It was explained that the waste water increase was to the overage rate and that the full impact of the increase has not been determined yet. It was noted that the Waste Water Department does not have a Capitol Reserve Fund.

It was agreed upon by the committee that a Waste Water Capitol Reserve Fund would be established.

A 60%-40% split was discussed between users and non-users to pay for the $3.2 million. Pros and cons of a split were discussed.

The committee discussed the start of expanding the user base and obtain commercial users. The possibility of an impact fee was further discussed. If a new facility is constructed or modifications are made to a footprint it is possible that an impact fee could be attached. It was noted that impact fees could be restricted to certain areas.

It was noted that the committee does not have a report from the Water Department. The committee is concerned about the cost of repairs to a broken pipe under route 202/9.

Mr. Marko received specific information on the need for the painting of the Town Hall and the Grange. He noted that the Town Hall gables were recently painted but that two sides of Town Hall have not been painted in 20 years. It was estimated that the Town Hall painting would cost $10-$12 thousand dollars. It was discussed that some parts of the Grange were painted about five years ago. The committee estimated the Grange painting would cost approximately $6 thousand dollars. The committee discussed the painting should be completed in 2020 or 2021.
Selectman Representative Hooper stated she will input the discussed changes to the documents. The committee decided to meet one more time. The next CIP meeting will be 1/16/20 at 6:30pm at the Town Hall.

The CIP committee meeting adjourned at 7:50pm