Item1: Consent Agenda

Selectman Flynn moved to approve the Consent Agenda. Selectman Osgood seconded.
Motion carried 3-0.

Public Forum #1

Brian Sandle stated he has lived adjacent to the fire tower for 13 years and walks the trail daily with his dog. He has noticed an increased amount of vehicle traffic leading to increased erosion, and an erosion problem that resulted in multiple stretches of 3inch crushed stone in the worst sections. With the recent storm there are also 12inch deep mud ruts in between the crushed stone parts making the trail miserable to walk. He stated the Rotary Club has it listed a premier hike.

Vice Chair Hooper stated it is not a trail but an emergency access road and that there is a joint effort by all the emergency personnel to ensure communications remain operational when the town loses power, since the emergency communication equipment is operated with propane generator when the power goes out. Moving forward the town is working on upgrading to more reliable emergency communications and there will be improvements made to the road once winter is over, and unfortunately ruts are part of winter.

Brian stated he understood but for several decades it was a really nice hiking trail that has now been ruined. Vice Chair Hooper stated again that it is not a trail but an emergency access road. Brain stated that in 2013 at one Board meeting that someone had stated that “The tower will be accessed once a year for maintenance”. Brain was unable to state who said the quote for from what Board of Selectman meeting it had taken place at. Brian stated in 2013 everyone was under the impression it would be much smaller scale and to see all the additional and different antennas are larger than what had been proposed in 2013.
Vice Chair Hooper stated that it is not just the Town of Henniker emergency communications on the tower but also other regional emergency communication equipment. Vice Chair Hooper stated again the town is working to improve the emergency communications of the town because they are vital to the community. Brian stated the emergency access road is used year road by people and not just when the fire tower is open for tours.

Vice Chair Hooper stated it will be further discussed at the January 28th meeting and will be placed on the agenda.

Item 2: Swearing in of Part Time Police Officer Allysia Stone
Postponed

Item 3: Assessing Services Agreement
The contract is up and looking to renew for 2020 with the contract being the same with the exception of a cost deduction. A vote is needed for approvals and is only for the assessing services not the reevaluation.

**Selectman Flynn moved to approve the new 2020 contract as presented. Selectman Osgood seconded. Motion carried 3-0.**

Item 4: PA-28 Inventory of Taxable Property
Since the town will be doing to 2020 reevaluation this year the PA-28 form will not be required as long as a letter is sent to DRA. *The Board is okay by consensus to sign the letter*

Item 5: Rescue Dept. Acceptance of Gift

Rescue Chief Greg Aucoin stated 8 years ago the department raised the money for 2 CPR assist devices which are vital equipment. The machines have almost reached their useable life thus the department raised donations again to be able to purchase 2 new CPR assist devices at no cost to the town, and is looking for the Board to accept the gifts and provided demonstration on how the machines work and how vital they are for the Rescue Squad.

Vice Chair Hooper asked the cost of the devices; $13,000 each which is why the money was raised through donations. Selectman Flynn stated the town policy for gifts over $5,000 that there needs to be a public hearing in order to officially accept them.

**Vice Chair Hooper moved to hold a public hearing January 7th for 2 new CPR assist devices valued at $26,000. Selectman Flynn seconded. Motion carried 3-0.**

Item 6: Santec - Authorization for Additional Services

Per DES (Department of Environmental Services) additional landfill monitoring samples are required and it will be $18,000 to preform the samples. Joe requested authorization to send the agreement.
Vice Chair Hooper moved to authorize the Town Administrator to send the agreement. Selectman Osgood seconded. Motion carried 3-0.

Item 7: Fire Department Trade

Fire Chief Jim Morse stated the Fire Dept. is looking to purchase 3 100ft lengths of 5inch hose estimated at $21,000 from the Washington, NH Fire Department, in trade for a $450 ice auger to be purchased from Morse Sporting Goods from the Fire Department equipment budget. Chief Morse tested the hoses already and stated it would be a large savings for the department and the town.

Selectman Osgood confirmed that the Henniker Fire Dept. is trading an ice auger to the Washington Fire Dept. in exchange for 3 lengths of 100ft 5inch hose. Chief Morse confirmed and wanted to ensure the Board approved the trade.

Selectman Flynn moved to approve Chief Morse’ trade request and authorized purchase of an ice auger for $450 from the Fire Dept. equipment budget to be exchanged for 3 lengths of 100ft 5inch fire hose valued at $21,000. Selectman Osgood seconded. Motion carried 3-0.

Item 8: Azalea Park/Riverwalk Committee Donation

Susan Adams stated the committee has already received some funding for another memorial bench, this one is for Robert Brown and ideally will be installed around Memorial Day. This would be the 5th bench as the previous 4 the Board approved and stated it would not be installed unless it was already paid for. Selectman Flynn stated there would need to be an official acceptance of the donation before installation. The Board is ok by consensus to proceed but to ensure once all the funds are gathered that an official acceptance of donation is held.

Item 9: Arcomm Communications Corp. Proposal

Rescue Chief Greg Aucoin stated the phone system at the rescue squad need to be replaced and updated. He researched a digital system that is not voice over internet and looking for approval to purchase the system from a specific vendor because of the vendors ability to fix immediately should the system go down.

Vice Chair Hooper asked why this was coming before the Board now and not when budget meetings where being held or listed on the CIP (Capital Improvements Program) form. Chief Aucoin stated that is because it is coming out of the 2019 budget with the money left in his funds, he is not asking for any additional money of funding. Chief Morse stated this past July and August issues where found in the system. Several vendors where researched however, due to the reliability and service, if there is an issue Arcomm is the best vendor.

Selectman Flynn moved to waive to procurement condition for the Fire Dept. Selectman Osgood seconded. Motion carried 3-0.
Selectman Flynn moved to approve the purchase of the Arcomm system for the Fire Dept. as presented for $8,400 and give the Town Administrator authorization to sign. Vice Chair Hooper seconded. Motion carried 3-0.

Item14: Azalea Park/Riverwalk Committee: Grant and Update on Cameras

Susan Adams stated Sachie is finishing the post construction report for DES and that the committee is well within the 5-year filing contract. Susan stated there were personnel changes at DES and the original report was sent back since it did not include planting from the entrance project and there is mostly the maintenance part that needs updating.

Selectman Flynn stated that normally with grants no money is spent before the grant is received. It has been 2 years and the grant money has not been received resulting in tax payer money paying the committee’s bills for park improvements. Selectman Flynn stated if the committee did not have the grant money they should not have proceeded. Selectman Osgood stated that is not how DES works and that DES will not release grant money until the work has been properly preformed in addition to a written report being submitted and approved. Selectman Flynn stated again that it has been 2 years and that is still no grant money.

Vice Chair Hooper asked Susan to cc (carbon copy) the Town Administrator on all future electronic communications with DES and to send all previous email communications with DES and the first report that was rejected to the Town Administrator as well since the town hall does not have any communications regarding the project. Susan stated she believed she was communicating with all the proper parties. Vice Chair Hooper asked Russ if he had any information, he did not. Susan stated she was surprised since it was written 2 years ago but will look into what happened.

Selectman Flynn stated he is not against the project but he is very concerned about the process and wants to ensure the proper process is followed. Vice Chair Hooper stated the Town voted last year at town meeting to not approve any tax fund dollars being used towards the project, and stressed again all previous communications need to be sent to Joe and Russ for auditing and compliance purposes.

Cameras

Susan stated Jeff was unable to attend but they are working on the plan with ESP and the school and waiting to determine where to bury the camera lines down by the entrance into the park. The committee has been working with the Police Dept. to discuss where the cameras should go. Trail cameras were also looked into and the recording device would be located in the Grange building. Vice Chair Hooper stated it was brough before CIP, Selectman Osgood scolded Vice Chair Hooper for interrupting Susan and Vice Chair Hooper called Selectman Osgood out of order. Susan stated CIP did not have a full overview and just wanted to present the Board with an update as the plan is not ready yet.

Item10: Town Administrator Report
LED conversion is going on at town buildings and should be finished next week of the following. The orange fencing has been removed from Azalea Park. The Town Clerk Office hours on Saturday will be changing to 8am-10am. Regarding the traffic on River Road there will be a meeting with both Hopkinton and Henniker PD to discuss the traffic. The Henniker side has added signage for local traffic only. Additionally, GPS companies, Google and Apple have been contacted and waiting to hear response from Apple. TDS contacted the town and will be increasing their rates. Regarding the 2 Shaker Hill Rd. it was determined the side with no houses will be renamed Shaker Hill Ext. Craney Hill Building is estimated to cost $42,500. Used building are now being looked into to keep the cost down. After the New Year there will be an update on the proposed Beautification Committee. RFP closed 13th for reevaluation and will be brought forth at next meeting.

Item11: Review of public minutes of November 19, 2019
Selectman Flynn moved to approve as presented. Vice Chair Hooper seconded. Motion carried 3-0.

Item12: Review of non-public minutes of November 19, 2019
Vice Chair Hooper moved to approve as presented. Selectman Flynn seconded. Motion carried 3-0.

Item13: Review of Special Selectmen's Meeting/Budget Committee minutes of November 16, 2019
Vice Chair Hooper moved to approve as presented. Selectman Osgood seconded. Motion carried 3-0.

Public form #2

Bill Marko stated based on the discussion of the Azalea Park grant, it sounds like the Committee is using the town budget as a personal bank account. Bill stated if they needed money for the project before getting the grant that they should have raised the funds since it was never supposed to be a tax payer funded project.

Selectman Osgood stated Bill was missing the point to reestablish the park and that the people who promised no tax payer money are no longer on the committee and everyone should be thankful for the people on the committee now who are trying to streamline the process using the town as a bank, but if that process goes away then the entire park would go away and there is still a lot of good to come of the park and he does not understand why so many people are fighting it.

Bill stated it was an implied contract that no tax payer money would be used on the project. If the committee had asked $750,000 from the start that the town most likely would have said no to the project and it would not have started. It is the will of the people that runs the town not committees. Bill stated the town is not a bank for private entities and it violates the trust of
people. Selectman Osgood disagreed and stated he thinks people are very happy with the park and what they are getting.

**Vice Chair Hooper moved to enter into non-public. Selectman Flynn seconded. Motion carried 3-0.**

*Non-Public*

**Item 15: RSA 91-A-3; II(b)**

**Vice Chair Hooper moved to exit into non-public. Selectman Flynn seconded. Motion carried 3-0.**

**Vice Chair Hooper moved to enter into non-public. Selectman Flynn seconded. Motion carried 3-0.**

**Item 16: RSA 91-A:3, II(i)**

**Vice Chair Hooper moved to exit into non-public. Selectman Flynn seconded. Motion carried 3-0.**

**Vice Chair Hooper moved to adjourn. Selectman Flynn seconded. Motion carried 3-0.**