Public Hearing on donation of CPR assist rescue devices:

Henniker Rescue Squad raised money through donations to purchase two new Lucas CPR assist rescue devices valued at $26,000 for both devices. Since the money was raised through donation there is no impact on the town budget. The part that would need to be replaced on the machines can be acquired from Concord Hospital for no cost. There was one anonymous donation for one entire device. Selectman Flynn stated for the record the law requires any donation over $5,000 to require a public hearing before being accepted.

The benefit of the new model is that it is interchangeable with other rescue squad and hospital units. Additionally, the units provide constant accurate compressions which is vital for moving blood through the body and frees up the Rescue Squad to start IVs, take vitals, and remain buckled in the ambulance while in transport. The floor was open for public comment. Rocky stated it was a no brainer for the Board to approve the donations.

Selectman Flynn moved to accept the donations on behalf of the town of two Lucas III automated CPR devices valued at $26,000. Selectman Parker seconded. Motion carried 3-0.

Consent Agenda
Selectman Parker moved to approve the consent agenda. Selectman Flynn seconded. Motion carried 3-0.

Public Forum #1
No comment

Item1: Full Revaluation Proposals
Joe stated the major difference of the bids is that one does not include the upgrade of software which would cost an additional $10,000- $20,000. Joe recommended staying with the current provider who offered a discount if the town stays will for a total amount of $98,000.

**Selectman Flynn moved to accept the recommendation of the Town Administrator and to accept the contract from Vision. Selectman Parker seconded. Motion carried 3-0.**

**Item2: Rate Increase for Plow Drivers**
Highway Supervisor Leo Aucoin stated he would like to increase the rate for part-time plow drivers to a rate for class B drivers of $25/hour max and $20/hour max for pickup plow drivers. Leo stated he is short staffed; however, the increases are within his budget and only impacts seasonal part-time plow drivers. Selectman Flynn understand as many towns are short staffed in departments including the Henniker Transfer Station as well.

**Selectman Parker moved to approve the rate increases for part-time plow drivers as put forth. Selectman Flynn seconded. Motion carried 3-0.**

**Item3: Budget Committee Recommendations**
Rocky and Dan were the only two members of the Budget Committee this year and went through the entire budget line by line and thinks every department did a great job as there was no “fluff”. The only recommendation they had was that maybe the smaller committees could take their own minutes opposed to hiring a minute taker. The other thing should the Board feel the need to make a cut to the budget, 5% would be as much as could possibly be cut. Rocky and Dan spoke with a lot of department heads regarding the different item lines and found nothing out of order.

Vice Chair Hooper stated how valued both Rocky and Dan are. Selectman Flynn stated regarding the history of having minute takers, that it had been a burden for committees leading to disinterested members and having a minute taker makes a big difference in committees which is why the town still has them. Rocky joked luckily Dan offered to take the budget minutes and luckily it was only two of them. Selectman Flynn and Parker thanked Rocky and Dan for all their work and being present tonight.

**Item4: 2020 Budget Review**
Vice Chair Hooper stated the CIP (Capital Improvements Program) meeting will be outlining warrant articles. Selectman Flynn suggested waiting until the next Board meeting to discuss. Selectman Parker agreed.
*The Board by consensus tabled until the next Selectmen Meeting.*

**Item5: Azalea Park / Riverwalk Committee Grant**
The grant outstanding amount is $25,000. Russ stated by tracking the revenues in the general fund raising, arch, storm eater review, and including all grants and monies bought in; at this point the expenses have all been laid out and at the town is waiting for the grant to fund the other half. Less than half the money is being held with the Trustees of the park since they are...
seeing a better rate of return than the town does. Essentially no tax payer money was raised or set aside to fund Azalea Park however, since grants sometimes take a while before the town receives the funds, money from the general fund had been used and once the grant is received the Azalea Park general fund will have a positive cash flow balance. At this point the final written report is waiting approval from the state.

Selectman Parker asked if the grant would be approved. Russ stated the grant was signed by Town Administrator Christine Trovato and once the work and reporting is complete the town will receive the money. Susan Adams stated the committee would be voting on final report at their Thursday meeting for approval and then will be sent to the state for review and approval. Susan Adams stated she was confident the committee will receive the grant money.

Vice Chair Hooper stated per the town policies that Azalea Park should be carbon copying the Town Administrator on all electronic communications regarding the grant and DES so the town also has records. Susan stated moving forward she would and she will look through previous emails to send the Town Administrator as well.

Vice Chair Hooper stated in the December 30th letter from DES it was stated payment [the grant] shall be made upon completed work and asked where the funds where drawn from to pay for the work already completed. Russ stated that there was a shortage determined in July 2018 in which the Board was asked to advance the other half of the funds; typically, with multiple year grants from the state take time but there was no impact on the tax base.

Selectman Flynn asked for clarification. Russ stated it has to do with cash flow and that the funds where not taken from a specific account. The town general fund money showed no record of expense and no use of tax dollars. Selectman Flynn stated the money in the general fund is tax dollars from the tax payers, and asked Russ if everything was accounted for the audit. Russ confirmed.

Vice Chair Hooper stated her concern regarding there being no copy of the grant on file at town hall. Russ confirmed he did find it archived in his email; however, it was unlabeled. Once the grant is received Azalea Park general fund will have a balance of $7.56.

Susan requested the new donation list stay in house. Vice Chair Hooper stated all donations need to be accepted and would be public. Susan stated the major donations have already been accepted by the Board but she would like to speak with the new donors before coming before the Board to have them accept the donations.

Item6: Town Administrator Report
1. Updates LED conversion: 70% done
2. Henniker Beautification Committee: Joe met with the potential committee and they are going back and forth about being a town committee or private committee. At this time they are looking for permission to complete tasks that require no funds such as cleaning up the memorial in front of Town Hall and planting flowers in the whiskey barrels come spring.
3. Photos are needed for the town report cover
4. Planning Board Zoning changes tomorrow
5. Town department reports are due January 17
6. January 22 is the first day to file declaration for candidates
7. Deadline for warrant articles is January 24
8. January 30 is the deadline for candidates’ declarations
9. Public Hearing February 4
10. Primary vote February 11
11. Town meeting March 14

Town meeting March 14

Selectman reports
Selectman Flynn attended the Energy Committee last night and it was voted on that no action would be taken on the return RFP (request for proposal) at this time as the committee would like to do more research and amend the previous RFP to rebid the project later in the spring. A detailed report will follow.

Vice Chair Hooper stated the CIP meets Thursday to finalize the report for presentation. The Planning Board meets tomorrow to discuss the solar ordinance.

Selectman Osgood stated there is a CNHRPC (Central New Hampshire Regional Planning Commission) meeting tomorrow.

Public Forum #2
Rocky reiterated CIP is meeting Thursday.

Joan O'Connor stated she was speaking as herself and not on behalf of the Azalea Park Committee. She stated she would like more respect and understanding from the town people since none of the volunteers on the committee are engineers or grant writers; the members have the best intentions and have been working hard and putting a lot of time and effort into the park as well fundraisers and other events. They are a small committee but work hard. Facebook has become full of nastiness and attitudes in addition to misinformation regarding the park. Joan wants to recognize the volunteer efforts of the committee and did not think it was appropriate for Selectman to be commenting on Facebook and encouraged everyone to attend the meetings or join the committee. She stated the nastiness is not going to make raising money any easier and that there are volunteers who have been on the committee for over 10 years.

Vice Chair Hooper moved to enter non-public. Selectman Parker seconded. Motion carried 4-0.

Non-Public
Item 7: RSA 91-A:3, II(b)

Selectman Parker moved to exit non-public. Selectman Flynn seconded. Motion carried 4-0.

Vice Chair Hooper moved to hire Dan Parker as a part-time seasonal plow driver at a rate of $20/hour. Selectman Parker seconded. Motion carried 4-0.

Selectman Parker moved to adjourn. Selectman Flynn seconded. Motion carried 4-0.

Adjourn at 7:05pm.