Request for Proposals

The Town of Henniker seeks proposals for installing several doors, frames, and hardware within Henniker’s town buildings within the materials description below are the other conditions applicable to the proposals submitted.

Bid Specifications:

Vendor must measure doors and assess their current conditions and include all supplies needed to complete the job.

Contact Kristen Bergeron of the Henniker Transfer station Parks and Properties to arrange entrance to the buildings listed below:

1. **Community Center**
   - 57 Main St
   - Upstairs in the community center
   - 1.) Exterior door and frame with crash bar
   - 2.) Door two only requires an installation of crash bar hardware
   - Downstairs Teen Center
   - 1.) Exterior door and Frame

2. **Transfer Station**
   - 1393 Wear Rd
   - Recycling Building customer entrance door and frame

3. **Police Department**
   - 340 Western Ave
   - Customer Entrance
   - 1.) Exterior door and frame
   - 2.) Interior garage bay door

4. **Grange**
   - 21 Western Ave
   - Main entrance
   - 1.) Front Door and Frame (Transferring current hardware)
   - 2.) Side Entrance upgrading to crash bar hardware

5. **Disposal of Waste**

   The Vendor must be able to pickup and transport any waste to the Henniker transfer station located at 1393 Weare Rd, Henniker, NH for proper disposal within their open hours of operation.
6. **Certificate of Insurance**

   Vendor must provide certificate(s) of insurance for vehicles and general liability upon award of contract.

7. **Length of Agreement**

   Bid must specify that contract will commence on March 2, 2020 and will be for the period ending on March 30, 2020.

Sealed Bids must be received at the Town of Henniker Town Hall, 18 Depot Hill Road, Henniker, NH 03242 Attn: Joe Devine, Town Administrator on or before 2:00 PM, March 30, 2020. Envelopes must be marked Door & Frame Bid. All bidders and the vendor awarded the contract will be notified no later than April 6, 2020.

The Town of Henniker reserves the right to reject any or all bids when in the best interest of the Town. Questions concerning this Request for Proposals should be directed to Kristen Bergeron, Superintendent, Henniker Transfer Station, (603)428-7604.