

HISTORIC DISTRICT COMMISSION MINUTES OF OCTOBER 29, 2019 MEETING

MEMBERS PRESENT: Susan Adams, Lisa Hustis, Warren Mattiello, Bill McGraw, Bob Pagano and Betty Watman, as well as Town Administrator, Joe Devine.

MINUTES: Minutes of Oct. 8th. and 9th. were unanimously approved. Betty abstained from voting on Oct. 9th minutes due to absence.

PRESENTATION OF TOWN HALL CHANGES TO SELECTMEN:

Town Hall Hours sign is the biggest change.

The electrical budget for the sign is \$3,500.00.

Bill McGraw will send his estimates for the lighting fixtures.

Susan is confused as to the role of the Board of Selectmen in the Historic District Commission process. Joe clarified their role. He suggested that the more detailed our budget submission to the BOS, the better.

Lisa suggested we move forward with a budget of \$6,500. for Town Hall changes. The changes include: to install two onion light fixtures with associated electrical costs; to move the current Town Hall Hours sign from the right of the building to free standing posts on the right front lawn half way between the building and the sidewalk, and illuminate it; to move the Handicap Entrance sign to the right corner of the building. Bob suggested wording for moving the Town Hall Hours sign (see above). Discussion followed. Warren feels that further details will be discussed at the public hearing. Joe suggested that we work within the budget and leave further details for later and clarified the process of going forward. The proposal is to be titled **“Upgrade to the Exterior of Town Hall”**. A motion was made to accept this proposal and was voted unanimously.

Lisa will call another meeting to approve our Annual Report. We discussed using a picture of Town Hall to be included as part of the Annual Report.

Lisa gave an update on the final report for the Moose Plate Grant for the work done at the Community Center.

Respectfully submitted,
Susan Adams, Secretary Pro Tem