



**Cogswell Spring Water Works
Water Commission Meeting
Tuesday, February 21, 2023**

Members Present: Jerry Gilbert, Chairman; Jeff Connor, Commissioner; Bill Hall, Commissioner

Guests: Jim Donison, Superintendent

Recording Secretary: Kelly McCutcheon

Review the Minutes from the previous meetings: 1/21/2023 regular monthly meeting

Commissioner Hall moved to approve the January minutes as amended. Chair Gilbert seconded. Motion carried 3-0.

Appointments. None

Visitors. None

Superintendent's Report.

Superintendent's Report February 21, 2023 Meeting

1. Monthly Bacteria Tests (2) taken on 2/6/23, both were absent for bacteria. Stopped adding chlorine directly to 500,000 Davison Rd water tank on 2/6/23.
2. Last 90 days of water use records for wells 1 and 2 attached
3. Extractions – two taken: 1) 334 Weare Road on 2/10/23 (8 unit); 2) Congregation Church
4. Abatement requests received from both extractions
5. Dig Safes – 4 requests from 1/18/23 to 2/20/23
No markouts required, two were repeat requests by NHDOT and one from Eversource as a repeat and forth from Henniker Sand & Gravel for blasting
6. New Services: new badger meter installed at 22 Newton Road
7. Deduct Meter application – none received
8. Will coordinate an inspection and cleaning of the precast tank 500,000 gallons in April to investigate bacteria growth in tank. This will require completely emptying the tank and using the Depot Hill tank for controls. DN Tank representative will assist.

9. On 2/4/23 freezing of the 2" watermain on bridge serving Patterson Hill occurred, no water was reported on Friday evening 2/3/23 by Patterson Hill Rd residents – excellent work by Steve, Jerry and Jeff on 2/4/23, on the coldest day of the year, to restore water service by installing a 1" bypass temporary line on the bridge. Water restored within 20 hours of the initial call from resident. Steve and Jim reinstalled 2" watermain on 2/10/23 and will continue to blowoff water at the end to ensure water flow through the 2" watermain on the bridge for the remainder of the winter months. Presently it is approx. blowing off at 5 gpm and prior to the freeze-up on 2/3/23 it was at 2 gpm.
10. EJ Prescott installed software on computer for the inventory count as part of the VAS program, and provided list of inventories valued at \$86,036. Next step is to develop list of "minimum's" for each item
11. Steve working on digitizing all water meter records as part of asset management.

Old Business.

1. Expenditures – see attached 2022 budget and expenditures and 2023 to date
2. Proposed 2023 budget
3. Depot Hill Tank – coordinate with Eversource for disconnect in March
4. USACE update email on Foster Well No 3 – no update

New Business.

1. Town Meeting on March 18 at 1:00 pm
2. Sign NHDES grant for \$18,500 for automatic security gate "Authorization to Sign" and Grant Agreement
3. Sign NHDES grant for \$61,515 for Asset Management Planning Grant "Authorization to Sign" and Grant Agreement with notary
4. Abatement requests from: 1) 28 The Oaks and 2) Congregational Church
5. EJP contact list

#2 Vote of authorization for NHDES grant for \$18,500. The grant requires once the grant is signed and funds released, the project must be completed by May 2024.

Commissioner Hall moved to elect Chair Gilbert to sign the NHDES grant for a new automatic security gate, on behalf of the Water Department. Commissioner Connor seconded. Motion carried 3-0.

Grant signed and notarized.

#3 Vote of authorization for NHDES grant for \$61,515 Asset Management Planning Grant.

Commissioner Connor moved to elect Commissioner Hall as the designated signed on behalf of the Water Department. Chair Gilbert seconded. Motion carried 3-0.

Grant signed and notarized.

#4 Abatements – The Oaks. The pipe froze after the meter and flooded the basement.

Commission Hall moved to reject the abatement for 28 The Oaks because it is not consistent with the department policy for abatements. Commissioner Connor seconded. Motion carried 3-0.

The Congressional Church.

Commission Hall moved to reject the abatement for The Congressional Church because it is not consistent with the department policy for abatements. Commissioner Connor seconded. Motion carried 3-0.

#5 A new updated emergency contact list for EPJ has been provided. The Department was not pleased with the emergency customer service when none of the numbers provided were answered on the coldest day of the year and the department needed assistance with a burst water main. EPJ stated they had lost power and the phones were not working. An updated emergency contact list has been provided for the department

Commissioners Concerns.

Chair Gilbert asked Jim to get in touch with Jeff Martin from Henniker Directional Drilling to request a quote for Patterson Hill. Jim was also asked to request the price difference between 4in or 6in pipe. Commissioner Hall recommended the 4in and mentioned a 6in would allow for a hydrant out there however if is not sure if the department would get its bang for its buck.

Chair Gilbert has spoken with Road Agent Leo Aucoin to inform him the water department will be digging up Patterson Hill Road because water is needed up there. Commissioner Connor recommend setting up on the bridge cement pad and drilling from there. Commissioner Hall asked Jim to find out what permits will be needed and if one will be needed from the Army Corps of Engineers. Commissioner Connor recommends the 6in for a hydrant ideally.

Schedule next meeting: March 21, 2023 at 16:00

Adjourn Meeting.

Commissioner Hall moved to adjourn. Commissioner Connor seconded. Motion carried 3-0.

Adjourned at 5:30pm.