



TOWN OF HENNIKER, NEW HAMPSHIRE

SELECTMEN AGENDA

Place: Henniker Community Center 57 Main Street

Henniker, NH 03242

Tuesday August 9, 2022

6:15 PM

6:15 p.m.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ANNOUNCEMENTS

IV. CONSENT AGENDA

- 1) Consent Agenda for August 9, 2022

V. PUBLIC COMMENT #1 – (For any comment by any Henniker resident on a topic. Request time limit, up to 3 minutes)

VI. APPOINTMENTS WITH THE BOARD OF SELECTMEN

VII. OLD BUSINESS

- 2) Authorize electrical work and lighting upgrade Bandstand

VIII. NEW BUSINESS

- 3) New Hire Announcements
- 4) Gift Donation Request – Little League irrigation system
- 5) Request to Close Transfer Station September 4th and 5th
- 6) CNHSOU Agreement – Medical Personnel
- 7) Primex CAP Agreement Workers Compensation and Liability

IX. PAST MEETING MINUTES

- 8) Acceptance of Board of Selectmen Non-Public Meeting Minutes July 19, 2022, 5:30pm
- 9) Acceptance of Board of Selectmen Public Meeting Minutes July 19, 2022, 6:15pm

X. COMMUNICATIONS

- 10) Town Administrator Report
- 11) Correspondence - Letters and Notices
- 12) Department Reports
- 13) Selectmen Reports

XI. **PUBLIC COMMENT #2** (For any comment by any Henniker resident on a topic. Request time limit, up to 3 minutes)

XII. **NON-PUBLIC – If Necessary** Non-public Session 91-A:3 II a, c, d e, or e

XIII. **ADJOURNMENT**

XIV. **UPCOMING DATES**

August 10, 2022, 6:30 p.m. – Planning Board

August 15, 2022, 7:15 p.m. – Henniker Youth Athletics

September 7, 2022, 7:00 p.m. – Conservation Commission

September 14, 2022, 4:30 p.m. - Economic Development Committee

September 14, 2022, 6:30 p.m. – Planning Board Meeting

September 19, 2022, 7:15 p.m. - Henniker Youth Athletics

September 20, 2022, 6:15 p.m. – Board of Selectmen

Please see the town website www.henniker.org and bulletin boards for meeting dates, times, locations, and agendas.

Visitor Orientation to the Town Selectman's Meeting

Welcome to this evening's Selectmen's meeting. Please note that the purpose of the meeting is for the Selectmen to accomplish its work within a qualitative timeframe. Meetings are open to the public, but public participation is limited. If you wish to be heard by the board, please note the "Public Comment" at the beginning and end of the meeting to speak to items on a meeting agenda and/or matters pertaining to the business of the Selectmen. In addition, public hearings may be scheduled for public comment on specific matters. Speakers must be residents of the Town of Henniker, property owners in the town of Henniker, and/or designated representatives of recognized civic organizations or businesses located in the Town of Henniker. When they are at the podium, speakers first need to recite their name and address for the record. Visitors should address their comments to the board and not to any individual member. Each speaker shall be provided a single opportunity for comment, limited to three (3) minutes. Public forum shall be limited to fifteen (15) minutes. Visitors should not expect a response to their comments or questions since the Board may not have discussed or taken a position on a matter. Public Comment is not a two-way dialogue between speaker(s), Selectmen, and/or the Town Administrator. The Chair will preserve strict order and decorum at all Board of Selectmen meetings. Outbursts from the public are not permitted.



TOWN OF HENNIKER, NEW HAMPSHIRE
BOARD OF SELECTMEN
CONSENT AGENDA

Tuesday, August 9, 2022

Consent Agenda

- Item 1:** Intent to Cut – Map 1 Lot 570
- Item 2:** Intent to Cut – Map 1 Lot 625-A
- Item 3:** Intent to Cut – Map 1 Lot 631
- Item 4:** Refund – Motor Vehicle
- Item 5:** Refund – Map 5D Lot 215
- Item 6:** Resignation Acknowledgment Letter – Deputy Finance Director
- Item 7:** Resignation Acknowledgment Letter – Minute Taker
- Item 8:** Resignation Acknowledgment Letter – Patrolman
- Item 9:** Resignation Acknowledgment Letter – Exec. Assistant/Assessing & Land Use Coordinator
- Item 10:** Letter of Appreciation – Alan Brown
- Item 11:** Letter of Appreciation – Henniker Rotary Club
- Item 12:** Letter of Appreciation – Tim McComish
- Item 13:** Check Register July 19, 2022 – July 20, 2022
- Item 14:** Check Register July 27, 2022
- Item 15:** Check Register August, 3, 2022

Board of Selectmen Approval:

*Please note that the Consent Agenda is subject to change until 4:00 pm the day of a scheduled Selectmen's Meeting.

Telephone
603-428-3221

18 Depot Hill Road
Henniker, NH 03232
www.henniker.org

FAX
603-428-4366

INTENT TO CUT CHECKLIST

Date received 7/22/2022 Office ID# _____
 Owner's name Morrill Hill Properties LLC Lot # 1-570

Route to: Highway Superintendent Conservation Commission
 Items 1 - 10 Complete ✓ Map information complete ✓

- Missing items:
- | | |
|---|--|
| <ol style="list-style-type: none"> 1 Town/City 2 Tax map/lot 3 Original/supplemental 4 Name of road using 5 Acreage of lot/acreage to be cut 6 Type of ownership 7 SIGNATURES OF OWNER(S) OF RECORD
ADDRESS OF OWNER(S)
TELEPHONE NUMBER OF OWNER(S) 8 Description of wood or timber to be cut 9 Personal use amount 10 LOGGER/FORESTER SIGNATURE
LOGGER/FORESTER PRINTED NAME
LOGGER/FORESTER PHONE NUMBER/ADDRESS | <ol style="list-style-type: none"> 1 Area(s) to be cut 2 Road to be used 3 Landing(s) 4 Point of egress onto town road |
|---|--|

Taxes current Yes No
 Security bond required Yes No \$ Amount _____
 Date paid _____ Date returned _____

Driveway permit needed Yes No Initialed per Leo

Road bond required Yes No \$ Amount _____
 Date paid _____ Date returned _____

Permission to Haul Form Yes No Date received _____

Wetlands permit required Yes No Date received unknown

Notes/
 Comments Last logged in 2020/21 - using same
landings, etc.

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
NOTICE OF INTENT TO CUT WOOD OR TIMBER

(Assigned by Municipality)

YR TOWN OP#

Form fields for Year, Town, and OP# with a 'T' in a box.

PLEASE TYPE OR PRINT (If filling in form on-line; use TAB Key to move through fields)

1. Town/City of: HENNIKER

2. Tax Map/Block/Lot or USFS Sale Name & Unit No.

MAP 1 LOT 570

3. Intent Type: Original [X] Supplemental [] (Original Intent Number)

4. Name of Access Road: BEAR HILL ROAD

5a. Acreage of Lot: 145 Acreage of Cut: 55

5b. Anticipated Start Date: 8/1/2022

- 6. Type of ownership (check only one):
a. Owner of Land and Stumpage (Joint Tenants) [X]
b. Owner of Land and Stumpage (Tenants in Common) []
c. Previous owner retaining deeded timber rights []
d. Owner/Purchaser of stumpage & timber rights on public lands []

REPORT OF CUT / CERTIFICATE TO BE SENT TO:
OWNER [] OR LOGGER / FORESTER [X]
BY MAIL [] OR E-MAIL [X]

7. I/We hereby accept responsibility for reporting all timber cut within 60 days after the completion of the operation or by May 15, whichever comes first.

Attach a signature page for additional owners.

X Matt Aucoin 7/22/22
SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

MATT AUCOIN
PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

MORRILL HILL PROPERTIES, LLC
PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

170 BAKER ROAD
MAILING ADDRESS

HENNIKER NH 03242
CITY OR TOWN STATE ZIPCODE

matt@aucoinfarm.com
E-MAIL ADDRESS

603-848-6129
HOME PHONE (Enter number without dashes) CELL PHONE (Enter number without dashes)

FOR MUNICIPAL ASSESSING OFFICIALS ONLY

The Selectmen/Municipal Assessing Officials hereby certify that:
1. All owners of record have signed the Intent;
2. The land is not under the Current Use Unproductive category;
3. The form is complete and accurate; and

- 4. Any timber tax bond required has been received.
5. The tax collector will be notified within 30 days of receipt pursuant to RSA 79:10.
6. This form to be forwarded to DRA within 30 days.

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

Received By TOWN OF HENNIKER
8/2/2022
Building Planning & Zoning

For Tax Year April 1, 2022 to March 31, 2023

8. Description of Wood or Timber To Be Cut

Table with columns: Species, Estimated Amount To Be Cut. Rows include White Pine (100 MBF), Hemlock (20 MBF), Red Pine (1 MBF), Spruce & Fir (0 MBF), Hard Maple (1 MBF), White Birch (6 MBF), Yellow Birch (13 MBF), Oak (170 MBF), Ash (8 MBF), Soft Maple (15 MBF), Beech/Pallet/Tie Logs (30 MBF), Other (Specify) (- MBF), Pulpwood (Tons), Spruce & Fir (-), Hardwood & Aspen (900), Pine (120), Hemlock (130), Biomass Chips (3500), Miscellaneous, High Grade Spruce/Fir (- Tons), Cordwood & Fuelwood (65 Cords).

9. Species and Amount of Wood or Timber For Personal Use or Exempt. See exemptions on back of form.

Table with columns: Species, Firewood, Amount. Row: Firewood, 20 cords.

10. By signing below, the Logger/Forester or person responsible for cutting hereby accepts responsibility for verifying the volumes of wood and timber to be reported by the owner, and certifies that they are familiar with RSA 227-J, the timber harvest laws.

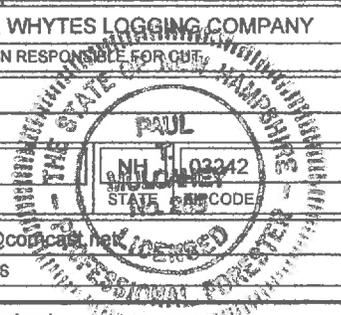
Paul T Mulcahey 7/22/22
SIGNATURE (in ink) OF PERSON RESPONSIBLE FOR CUT DATE

PAUL T MULCAHEY, FORESTER, WHYTES LOGGING COMPANY
PRINT CLEARLY OR TYPE NAME OF PERSON RESPONSIBLE FOR CUT

41 OLD MILL POND ROAD
MAILING ADDRESS

HENNIKER NH 03242
CITY OR TOWN STATE ZIPCODE

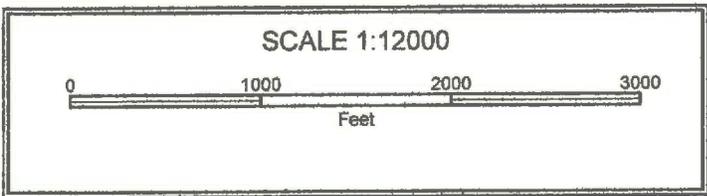
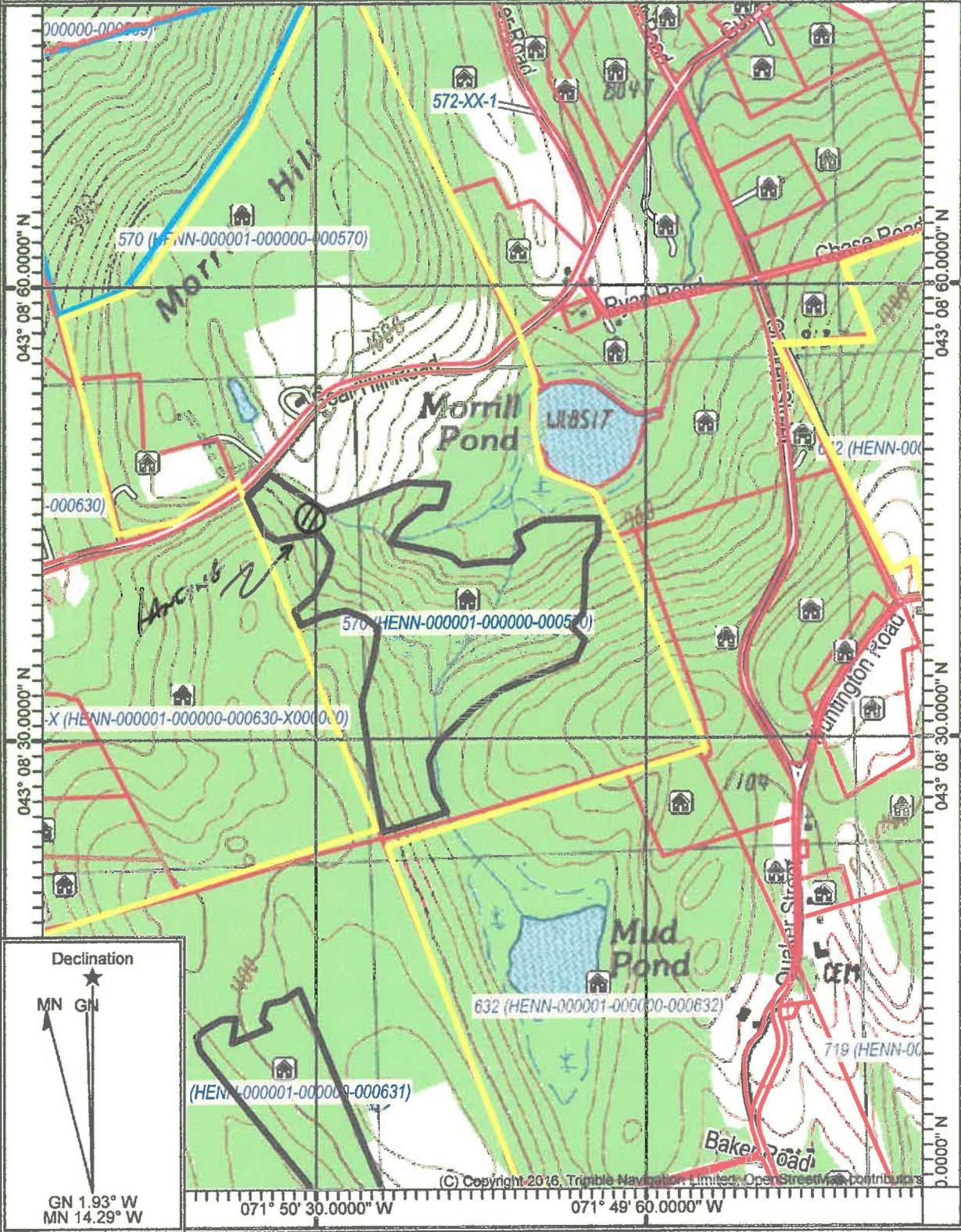
603-553-9542 pmulcahey@comcast.net
PHONE NUMBER E-MAIL ADDRESS



Map Name: HENNIKER
Print Date: 07/22/22

Scale: 1 inch = 1,000 ft.
Map Center: 043° 08' 40.4402" N,

Horizontal Datum: NAD27



INTENT TO CUT CHECKLIST

Date received 7/20/22

Office ID# 22-213-10-T

Owner's name D'Elia Pruiksma Rev. Tst

Lot # 1-625-A

Route to: Highway Superintendent

Conservation Commission

Items 1 - 10 Complete

Map information complete No map

Missing items:

Missing items:

- 1 Town/City
- 2 Tax map/lot
- 3 Original/supplemental
- 4 Name of road using
- 5 Acreage of lot/acreage to be cut
- 6 Type of ownership
- 7 SIGNATURES OF OWNER(S) OF RECORD
ADDRESS OF OWNER(S)
TELEPHONE NUMBER OF OWNER(S)
- 8 Description of wood or timber to be cut
- 9 Personal use amount
- 10 LOGGER/FORESTER SIGNATURE
LOGGER/FORESTER PRINTED NAME
LOGGER/FORESTER PHONE NUMBER/ADDRESS

- 1 Area(s) to be cut
- 2 Road to be used
- 3 Landing(s)
- 4 Point of egress onto town road

Taxes current

Yes No

Security bond required

Yes No

\$ Amount _____

Date paid _____

Date returned _____

Driveway permit needed

Yes No

Initialed Issued 7/21/22

Road bond required

Yes No

\$ Amount _____

Date paid _____

Date returned _____

Permission to Haul Form

Yes No

Date received _____

Wetlands permit required

Yes No

Date received unknown

Notes/

Comments

Received By
TOWN OF HENNIKER
JUL 20 2022
Building
Planning & Zoning

FORM
PA-7

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
NOTICE OF INTENT TO CUT WOOD OR TIMBER

(Assigned by Municipality)

YR TOWN OP#
22 - 213 - 10 - T

For Tax Year April 1, 22 to March 31, 23

PLEASE TYPE OR PRINT (If filling in form on-line; use TAB Key to move through fields)

- Town/City of: Henniker
- Tax Map/Block/Lot or USFS Sale Name & Unit No.
7101-625-A
- Intent Type: Original Supplemental
- Name of Access Road: Bear Hill Rd (Original Intent Number)
- 5a. Acreage of Lot: 24.95 Acreage of Cut: 12
- 5b. Anticipated Start Date: 7/27/22
- Type of ownership (check only one):
 - Owner of Land and Stumpage (Sole Owner)
 - Owner of Land and Stumpage (Joint Tenants)
 - Owner of Land and Stumpage (Tenants in Common)
 - Previous owner retaining deeded timber rights
 - Owner/Purchaser of stumpage & timber rights on public lands (Fed., State, municipal, etc.) or Utility Easements

8. Description of Wood or Timber To Be Cut

Species	Estimated Amount To Be Cut	
White Pine	20	MBF
Hemlock	6	MBF
Red Pine		MBF
Spruce & Fir		MBF
Hard Maple		MBF
White Birch		MBF
Yellow Birch		MBF
Oak		MBF
Ash		MBF
Soft Maple		MBF
Beech/Pallet/Tie & Mat Logs/ Pine Box		MBF
Other (Specify)		MBF
Pulpwood		Tons
Spruce & Fir		
Hardwood & Aspen		
Pine	20	
Hemlock		
Biomass Chips		
Miscellaneous		
High Grade Spruce/Fir		Tons
Cordwood & Fuelwood		Cords

REPORT OF CUT / CERTIFICATE TO BE SENT TO:
OWNER OR LOGGER / FORESTER
BY MAIL OR E-MAIL

7. I/We hereby accept responsibility for reporting all timber cut within 60 days after the completion of the operation or by May 15, whichever comes first. I/We also assume responsibility for any yield tax which may be assessed. (If a corporation, an officer must sign.)

Attach a signature page for additional owners.
Ross D'Elia 7/19/22
SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED
ROSS D'ELIA PATRICIA PRUKSMA
PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED
R'ELIA PRUKSMA REVOCABLE TRUST
PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)
1065 BEAR HILL RD
MAILING ADDRESS
HENNIKER NH 03242
CITY OR TOWN STATE ZIPCODE
rpdwheels@gmail.com
E-MAIL ADDRESS
603.496.4702
HOME PHONE (Enter number without dashes) CELL PHONE (Enter number without dashes)

9. Species and Amount of Wood or Timber For Personal Use or Exempt. See exemptions on back of form.

Species <u>HW</u>	Amount: <u>10 cords</u>
-------------------	-------------------------

10. By signing below, the Logger/Forester or person responsible for cutting hereby accepts responsibility for verifying the volumes of wood and timber to be reported by the owner, and certifies that they are familiar with RSA 227-J, the timber harvest laws.

Ross D'Elia 7/19/22
SIGNATURE (in ink) OF PERSON RESPONSIBLE FOR CUT DATE
Ross D'Elia
PRINT CLEARLY OR TYPE NAME OF PERSON RESPONSIBLE FOR CUT
MAILING ADDRESS
CITY OR TOWN STATE ZIPCODE
PHONE NUMBER E-MAIL ADDRESS

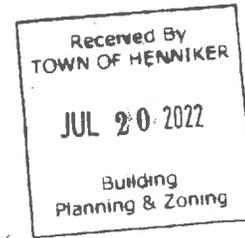
FOR MUNICIPAL ASSESSING OFFICIALS ONLY

- The Selectmen/Municipal Assessing Officials hereby certify that:
- All owners of record have signed the Intent;
 - The land is not under the Current Use Unproductive category;
 - The form is complete and accurate; and
 - Any timber tax bond required has been received.
\$ _____ Date: _____
 - The tax collector will be notified within 30 days of receipt pursuant to RSA 79:10.
 - This form to be forwarded to DRA within 30 days.

[Signature] 8/2/22
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE



Town of Henniker
 18 Depot Hill Road
 Henniker, NH 03242
 Phone (603) 428-3221 / Fax (603) 428-4366
 www.henniker.org



Assigned Permit #: DR 22-15
 Date Issued: July 21, 2022
 Fee Paid: \$75 Lic 570

DRIVEWAY PERMIT APPLICATION

STREET ADDRESS OF PROJECT: 1065 BEAR HILL RD **MAP:** 7101 **LOT:** 625-A
P.R.

PROJECT TYPE (check one)	
<input type="checkbox"/>	NEW CONSTRUCTION (no existing driveway)
<input type="checkbox"/>	MODIFICATION OF EXISTING DRIVEWAY
<input type="checkbox"/>	RELOCATE EXISTING DRIVEWAY
<input type="checkbox"/>	RESURFACING / PAVING
<input checked="" type="checkbox"/>	TEMPORARY / LOGGING DRIVEWAY

PROPERTY OWNER(S)	
NAME: <u>Ross V'Elia, PATRICIA PRUKSMA</u>	PHONE: <u>603-496-4702</u>
ADDRESS: <u>1065 Bear Hill Rd</u>	
EMAIL ADDRESS: <u>rpd.wheels@gmail.com</u>	
DRIVEWAY CONTRACTOR	
NAME:	PHONE:
COMPANY NAME:	
ADDRESS:	

Sketch of Proposed Driveway: On page 2, please draw a sketch of the proposed driveway and include the following information in your sketch. Incomplete applications may be returned.

<input type="checkbox"/>	BOUNDARIES: Distance (in feet) between driveway and property boundaries.
<input type="checkbox"/>	SAFE SIGHT DISTANCE: Distance (in feet) of clear sight-distance along the road, looking in both directions.
<input type="checkbox"/>	GRADE: Grade from frontage of the road.
<input type="checkbox"/>	LENGTH OF DRIVEWAY: Total length of driveway (or access road).
<input type="checkbox"/>	CULVERTS: Location and size of all proposed culverts (15' minimum).
<input type="checkbox"/>	WETLANDS: See page 3, Section 41-11.

Wetlands / Dredge & Fill Permit: Check here if proposed driveway is to be constructed in a wetland or if a state Dredge & Fill Permit is required.

The proposed driveway must be staked and flagged and the side boundary lines must be flagged by the applicant.

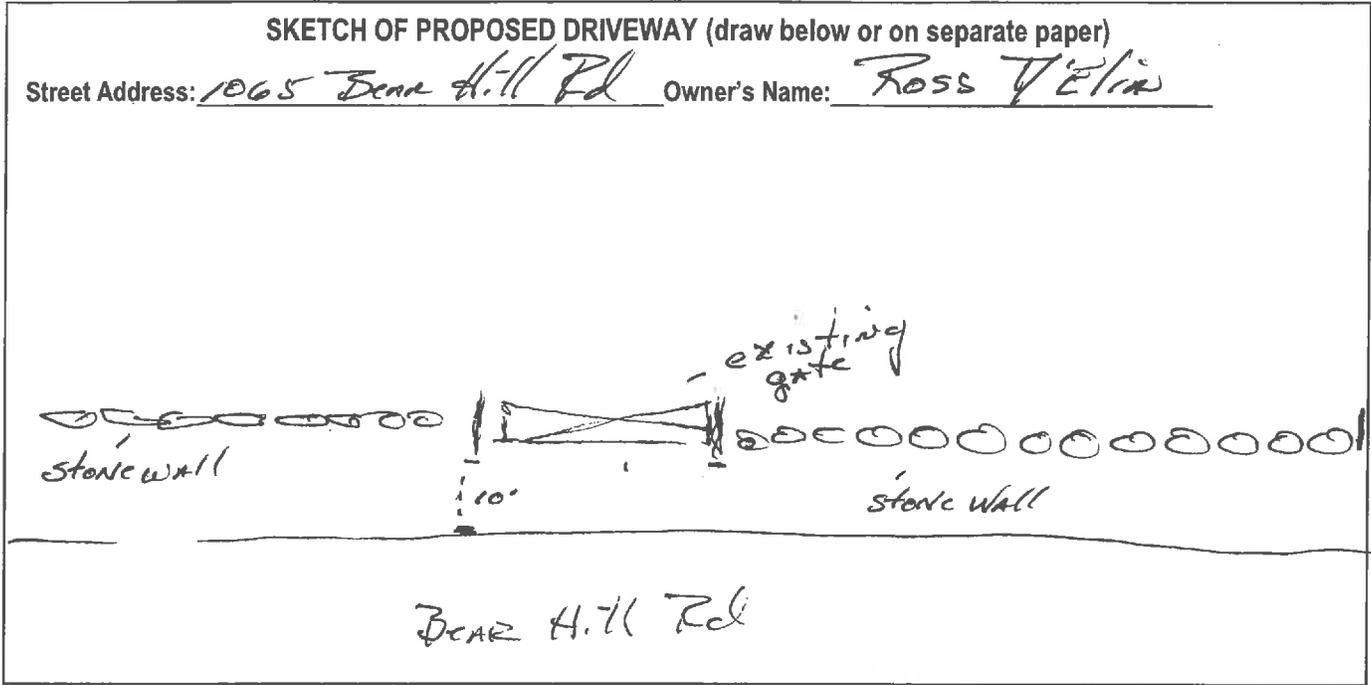
APPLICANT'S CERTIFICATION		
I hereby certify that I am the owner of record of the named property or that I have been authorized by the owner to make this application as their authorized agent (a signed authorization letter from the owner must accompany this permit application) and agree to conform to all applicable local, state & federal laws & codes for this project. I certify that the Building Inspector/Code Enforcement officer or the Town's authorized representative shall have the authority to enter areas covered by such permit at a reasonable hour to enforce the provisions of the code(s) applicable to such permit. I certify that the information given is true and correct to the best of my knowledge. No changes from the above information will be made without approval of the Building Inspector/Code Enforcement Officer.		
PRINT NAME: <u>Ross V'Elia</u> <u>PATRICIA PRUKSMA</u>	SIGNATURE: <u>[Signature]</u>	DATE: <u>7/19/22</u>

If a cross culvert is needed, the Property Owner must sign to acknowledge that the maintenance and replacement of the culvert will be the owner's responsibility.

Property Owner's Signature: [Signature] Date: 7/19/22
No culvert

Please make a sketch of the proposed driveway and include the following information. Incomplete applications may be returned.

- BOUNDARIES: Distance (in feet) between driveway and property boundaries.
- SAFE SIGHT DISTANCE: Distance (in feet) of clear sight-distance along the road, looking in both directions.
- GRADE: Grade from frontage of the road.
- LENGTH OF DRIVEWAY: Total length of driveway (or access road)
- CULVERTS: Location and size of all proposed culverts (15" minimum)
- WETLANDS, if applicable: See page 3, Section 41-11.



DRIVEWAY PERMIT APPROVALS:

CONSTRUCTION / CULVERT / GRADE, ETC.

Road Agent: [Signature]

Date: 7/21/22

Comment: _____

Culvert pipe required? NO

Size: _____

EMERGENCY RESPONSE / STREET NUMBERING / SITE DISTANCE

Fire Department: _____

Date: _____

Street number assigned: _____

Comment: _____

SETBACKS / WETLANDS (if applicable)

Code Enforcer: _____

Date: _____

Planner: _____

Date: _____

WATER MAINS

CSWW Superintendent: _____

Date: _____

SEWER LINES

Wastewater Superintendent: _____

Date: _____

INTENT TO CUT CHECKLIST

Date received 7/22/2022 Office ID# _____
Owner's name Aucoin Farms Lot # 1-631

Route to: Highway Superintendent Conservation Commission
Items 1 - 10 Complete Map information complete

- Missing items:
- | | |
|---|----------------------------------|
| 1 Town/City | 1 Area(s) to be cut |
| 2 Tax map/lot | 2 Road to be used |
| 3 Original/supplemental | 3 Landing(s) |
| 4 Name of road using | 4 Point of egress onto town road |
| 5 Acreage of lot/acreage to be cut | |
| 6 Type of ownership | |
| 7 SIGNATURES OF OWNER(S) OF RECORD | |
| ADDRESS OF OWNER(S) | |
| TELEPHONE NUMBER OF OWNER(S) | |
| 8 Description of wood or timber to be cut | |
| 9 Personal use amount | |
| 10 LOGGER/FORESTER SIGNATURE | |
| LOGGER/FORESTER PRINTED NAME | |
| LOGGER/FORESTER PHONE NUMBER/ADDRESS | |

Taxes current Yes No
Security bond required Yes No \$ Amount _____
Date paid _____ Date returned _____

Driveway permit needed Yes No Initialed per deo

Road bond required Yes No \$ Amount _____
Date paid _____ Date returned _____

Permission to Haul Form Yes No Date received _____

Wetlands permit required Yes No Date received unknown

Notes/ Comments Previously logged in 2020/21. Using existing landings, etc.

JUL 22 2022

Building Planning & Zoning

(Assigned by Municipality)

For Tax Year April 1, 2022 to March 31, 2023

YR TOWN OP# T

PLEASE TYPE OR PRINT (If filling in form on-line; use TAB Key to move through fields)

1. Town/City of: HENNIKER

2. Tax Map/Block/Lot or USFS Sale Name & Unit No. MAP 1 LOT 631

3. Intent Type: Original Supplemental (Original Intent Number)

4. Name of Access Road: BAKER ROAD

5a. Acreage of Lot: 149 Acreage of Cut: 20

5b. Anticipated Start Date: 7/28/2020

- 6. Type of ownership (check only one): a. Owner of Land and Stumpage (Joint Tenants) b. Owner of Land and Stumpage (Tenants in Common) c. Previous owner retaining deeded timber rights d. Owner/Purchaser of stumpage & timber rights on public lands (Fed., State, municipal, etc.) or Utility Easements

REPORT OF CUT / CERTIFICATE TO BE SENT TO: OWNER OR LOGGER / FORESTER BY MAIL OR E-MAIL

7. I/We hereby accept responsibility for reporting all timber cut within 60 days after the completion of the operation or by May 15, whichever comes first. I/We also assume responsibility for any yield tax which may be assessed. (If a corporation, an officer must sign.)

Attach a signature page for additional owners.

Matthew Aucoin 7/22/22 SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

Matt Aucoin PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

Matthew SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

AUCOIN FARMS PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S) 170 BAKER ROAD MAILING ADDRESS HENNIKER NH 03242 CITY OR TOWN STATE ZIPCODE matt@aucoinfarm.com HOME PHONE (Enter number without dashes) 603-848-6129 CELL PHONE (Enter number without dashes)

FOR MUNICIPAL ASSESSING OFFICIALS ONLY

The Selectmen/Municipal Assessing Officials hereby certify that:

- 1. All owners of record have signed the Intent; 2. The land is not under the Current Use Unproductive category; 3. The form is complete and accurate; and

4. Any timber tax bond required has been received.

\$ Date:

5. The tax collector will be notified within 30 days of receipt pursuant to RSA 79:10.

6. This form to be forwarded to DRA within 30 days.

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

8. Description of Wood or Timber To Be Cut

Table with 3 columns: Species, Estimated Amount To Be Cut, and Unit. Rows include White Pine (125 MBF), Hemlock (20 MBF), Red Pine (- MBF), Spruce & Fir (- MBF), Hard Maple (1 MBF), White Birch (3 MBF), Yellow Birch (5 MBF), Oak (12 MBF), Ash (4 MBF), Soft Maple (8 MBF), Beech/Pallet/Tie Logs (65 MBF), Other (Specify) (MBF), Pulpwood (Tons), Spruce & Fir (-), Hardwood & Aspen (250), Pine (120), Hemlock (290), Biomass Chips (1000), Miscellaneous, High Grade Spruce/Fir (0 Tons), Cordwood & Fuelwood (20 Cords)

9. Species and Amount of Wood or Timber For Personal Use or Exempt. See exemptions on back of form.

Table with 3 columns: Species, Amount, and Unit. Row: firewood, 20 cords

10. By signing below, the Logger/Forester or person responsible for cutting hereby accepts responsibility for verifying the volumes of wood and timber to be reported by the owner, and certifies that they are familiar with RSA 227-J, the timber harvest laws.

Paul Mulcahey 7/22/22 SIGNATURE (in ink) OF PERSON RESPONSIBLE FOR CUT DATE

PAUL MULCAHEY, NH LICENSED FORESTER #209 PRINT CLEARLY OR TYPE NAME OF PERSON RESPONSIBLE FOR CUT PO BOX 1284 MAILING ADDRESS CONCORD NH 03302 CITY OR TOWN STATE ZIPCODE 603-553-9542 PHONE NUMBER pmulcahey@comcast.net E-MAIL ADDRESS





TOWN OF HENNIKER, NEW HAMPSHIRE

August 2, 2022

REFUND

To the Collector of Taxes.

Sir/Madame:

By vote of the Board of Selectmen upon the application of:

MICHIE CORPORATION

**Business: 173 BUXTON INDUSTRIAL DRIVE
HENNIKER, NH 03242**

We are refunding the amount of: **\$ 516.00**

**Cause of refund: REFUND OF A MOTOR VEHICLE REGISTRATION
DUE TO MOTOR VEHICLE PROCESSING ERROR.**

MAIL CHECK TO: PO BOX 870, HENNIKER, NH 03242

Per Order:

Board of Selectmen

Selectmen's Office
*Administration, Finance,
Assessing, Planning,
Zoning & Building Permits*
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3221
Fx (603) 428-4366

Town Clerk / Tax Collector
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3240
Fx (603) 428-4366

**Transfer / Recycling Center
Parks and Properties**
18 Depot Hill Rd.
Henniker NH 03242
Physical: 1393 Weare Rd.
Ph (603) 428-7604

Cogswell Spring Water Works
146 Davison Rd.
Henniker NH 03242
Ph (603) 428-3237
Fx (603) 428-3362

Wastewater Treatment Plant
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-7215
Fx (603) 428-8312
Physical: 199 Ramsdell Rd.

Highway
18 Depot Hill Rd.
Henniker NH 03242
Physical: 209 Ramsdell Rd.
Ph (603) 428-7200
Fx (603) 428-7200

Police
340 Western Ave.
Henniker NH 03242
Ph (603) 428-3213
(Dial 911 for an Emergency)
Fx (603) 428-7509

Fire & Rescue
216 Maple St.
Henniker NH 03242
Ph (603) 428-7552
(Dial 911 for an Emergency)
Fx (603) 428-7628



TOWN OF HENNIKER, NEW HAMPSHIRE

August 9, 2022

REFUND

To the Collector of Taxes.

Sir/Madame:

By vote of the Board of Selectmen/Sewer Commissioners upon the application of:

Caitlyn P and William C Anderson, Jr.

Residence: 60 Maple Street, LOT #5D-215

We are refunding the amount of: \$ 3370.00

Cause of refund: July 2022 taxes in the amount of \$3370.00 paid at the time of closing and then again by the Mortgage Company. Please send the check to the owners at 42 Boulder Hill Road, Weare, NH 03281

Per Order:

A handwritten signature in black ink, appearing to read "William C. Anderson, Jr.", written over a horizontal line.

Board of Selectmen

Selectmen's Office
*Administration, Finance,
Assessing, Planning,
Zoning & Building Permits*
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3221
Fx (603) 428-4366

Town Clerk / Tax Collector
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3240
Fx (603) 428-4366

**Transfer / Recycling Center
Parks and Properties**
18 Depot Hill Rd.
Henniker NH 03242
Physical: 1393 Weare Rd.
Ph (603) 428-7604

Cogswell Spring Water Works
146 Davison Rd.
Henniker NH 03242
Ph (603) 428-3237
Fx (603) 428-3362

Wastewater Treatment Plant
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-7215
Fx (603) 428-8312
Physical: 199 Ramsdell Rd.

Highway
18 Depot Hill Rd.
Henniker NH 03242
Physical: 209 Ramsdell Rd.
Ph (603) 428-7200
Fx (603) 428-7200

Police
340 Western Ave.
Henniker NH 03242
Ph (603) 428-3213
(Dial 911 for an Emergency)
Fx (603) 428-7509

Fire & Rescue
216 Maple St.
Henniker NH 03242
Ph (603) 428-7552
(Dial 911 for an Emergency)
Fx (603) 428-7628

Town of Henniker

18 Depot Hill Rd

Henniker, NH 03242

Office Hours

Monday, Wednesday & Friday 8:00am to 4:00pm

Tuesday 10:00am to 6:00pm Thursday Closed

(603) 428-3240

Invoice Summary

Current Owner	Billed Owner
ANDERSON CAITLYN P ANDERSON, JR. WILLIAM C 42 BOULDER HILL ROAD WEARE, NH 03281	ANDERSON CAITLYN P ANDERSON, JR. WILLIAM C 42 BOULDER HILL ROAD WEARE, NH 03281

Invoice Number: 2022P01 000601	Bill Amount: \$3,370.00
Invoice Type: Property Tax	Due Date: 07/06/2022
Map Lot Sub: 00005D 000215 000000	Interest Rate: 8 %
Location: 60 MAPLE ST	Per Diem: 0
Book & Page: 2204 0012	Principal Due: \$0.00
	*Interest Due: \$0.00
	Penalties Due: \$0.00
	*Total Amount Due: \$0.00

Exemptions & Credits	Assessments	Taxable Districts
	Land: \$76,600	
	Current Use: No	
	Building: \$130,400	
	Assessment: \$207,000	
Exempts:	Net Assmnt: \$207,000	
	Acres: 0.28	

Transaction Activity

Date	Activity	Amount	Int. Paid	Penalty	Int. Due
06/10/2022	Payment of \$3,370.00 (#100)	(\$ 3,370.00)	\$ 0.00	\$ 0.00	\$ 0.00

Summary of Outstanding Credits

Date	Receipt	Check #	Payer	Map Lot Sub	Amount
03/21/2022	2021500457	CHECK	RICO ROBERTO	00005D 000215 000000	\$ 396.70
07/06/2022	2022347033	9033052398	ANDERSON CAITLYN P/WELLS FARG	00005D 000215 000000	\$ 3,370.00

uga

Kim Johnson

From: stephen.kirby@wellsfargo.com
Sent: Friday, July 8, 2022 9:16 AM
To: Kim Johnson
Subject: Refund request for 60 Maple Street for Heniker Town Tax office

Follow Up Flag: Follow up
Flag Status: Flagged

To Whom it may concern:

It has been brought to our attention that your tax office has received two real estate tax payments for the following homeowner account:

Name: Caitlyn P Anderson and William C Anderson
Address: 60 Maple Street
Parcel Id: 00005D000215000000

Can the overage of \$3370.00 be returned to the homeowner listed above? Their mailing address is 42 Boulder Hill Road, Weare NH 03281-6016

A response at your earliest convenience on this time-sensitive matter, would be greatly appreciated.

Kind regards,
Stephen Kirby

Stephen Kirby

Associate Loan Servicing Representative
Tax Operations
Region 2 – DC, IN, IA, KY, ME, MD, MA, MI, MO, MT, NH, ND, OK, PA, RI, SC, SD, VT, VA, WV, WI

Wells Fargo Home Mortgage | 1 Home Campus | Des Moines, IA 50328
MAC F2302-033
Tel (800) 499-4829 Ext. 5156314662 | Fax 866-846-9114

stephen.kirby@wellsfargo.com

This transmission may contain information that is confidential and/or proprietary. If you are not the individual or entity to which it is addressed, note that any review, disclosure, copying, retransmission, or other use is strictly prohibited. If you received this transmission in error, please notify the sender immediately and delete the material from your system.



TOWN OF HENNIKER, NEW HAMPSHIRE

July 27, 2022

Selectmen's Office
Administration, Finance,
Assessing, Planning,
Zoning & Building Permits
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3221
Fx (603) 428-4366

Kelly Henley
PO Box 183
Warner, NH 03278

Town Clerk / Tax Collector
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3240
Fx (603) 428-4366

Dear Ms. Henley,

The Henniker Board of Selectmen acknowledge and accept your resignation from the position of Deputy Finance Director effective May 25, 2022. We are grateful for your service to the Town of Henniker and wish you success in your new position.

Transfer / Recycling Center
Parks and Properties
18 Depot Hill Rd.
Henniker NH 03242
Physical: 1393 Weare Rd.
Ph (603) 428-7604

Best regards,

Henniker Board of Selectmen

Cogswell Spring Water Works
146 Davison Rd.
Henniker NH 03242
Ph (603) 428-3237
Fx (603) 428-3362

Kris Blomback 

Wastewater Treatment Plant
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-7215
Fx (603) 428-8312
Physical: 199 Ramsdell Rd.

Peter Flynn _____

Highway
18 Depot Hill Rd.
Henniker NH 03242
Physical: 209 Ramsdell Rd.
Ph (603) 428-7200
Fx (603) 428-7200

Tia Hooper _____

D. Scott Osgood _____

Police
340 Western Ave.
Henniker NH 03242
Ph (603) 428-3213
(Dial 911 for an Emergency)
Fx (603) 428-7509

Bill Marko _____

Fire & Rescue
216 Maple St.
Henniker NH 03242
Ph (603) 428-7552
(Dial 911 for an Emergency)
Fx (603) 428-7628

TOWN OF HENNIKER, NEW HAMPSHIRE



July 27, 2022

Selectmen's Office
Administration, Finance,
Assessing, Planning,
Zoning & Building Permits
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3221
Fx (603) 428-4366

Nadine Scholes
Via email: nadine122711@outlook.com

Town Clerk / Tax Collector
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3240
Fx (603) 428-4366

Dear Ms. Scholes,

The Henniker Board of Selectmen acknowledge and accept your resignation from the position of Minute Taker effective June 7, 2022. We are grateful for your service to the Town of Henniker and wish you success in your future plans.

Transfer / Recycling Center
Parks and Properties
18 Depot Hill Rd.
Henniker NH 03242
Physical: 1393 Weare Rd.
Ph (603) 428-7604

Best regards,

Henniker Board of Selectmen

Cogswell Spring Water Works
146 Davison Rd.
Henniker NH 03242
Ph (603) 428-3237
Fx (603) 428-3362

Kris Blomback 

Peter Flynn _____

Tia Hooper _____

D. Scott Osgood _____

Bill Marko _____

Wastewater Treatment Plant
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-7215
Fx (603) 428-8312
Physical: 199 Ramsdell Rd.

Highway
18 Depot Hill Rd.
Henniker NH 03242
Physical: 209 Ramsdell Rd.
Ph (603) 428-7200
Fx (603) 428-7200

Police
340 Western Ave.
Henniker NH 03242
Ph (603) 428-3213
(Dial 911 for an Emergency)
Fx (603) 428-7509

Fire & Rescue
216 Maple St.
Henniker NH 03242
Ph (603) 428-7552
(Dial 911 for an Emergency)
Fx (603) 428-7628



TOWN OF HENNIKER, NEW HAMPSHIRE

July 27, 2022

Selectmen's Office
Administration, Finance,
Assessing, Planning,
Zoning & Building Permits

18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3221
Fx (603) 428-4366

Town Clerk / Tax Collector

18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3240
Fx (603) 428-4366

Transfer / Recycling Center
Parks and Properties

18 Depot Hill Rd.
Henniker NH 03242
Physical: 1393 Weare Rd.
Ph (603) 428-7604

Cogswell Spring Water Works

146 Davison Rd.
Henniker NH 03242
Ph (603) 428-3237
Fx (603) 428-3362

Wastewater Treatment Plant

18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-7215
Fx (603) 428-8312
Physical: 199 Ramsdell Rd.

Highway

18 Depot Hill Rd.
Henniker NH 03242
Physical: 209 Ramsdell Rd.
Ph (603) 428-7200
Fx (603) 428-7200

Police

340 Western Ave.
Henniker NH 03242
Ph (603) 428-3213
(Dial 911 for an Emergency)
Fx (603) 428-7509

Fire & Rescue

216 Maple St.
Henniker NH 03242
Ph (603) 428-7552
(Dial 911 for an Emergency)
Fx (603) 428-7628

Jesse Colby
457 Oakhill Rd
Northfield, NH 03220

Dear Mr. Colby,

The Henniker Board of Selectmen acknowledge and accept your resignation from the position of Patrolman effective July 5, 2022. We are grateful for your service to the Town of Henniker and wish you success in your new position.

Best regards,

Henniker Board of Selectmen

Kris Blomback _____

Peter Flynn _____

Tia Hooper _____

D. Scott Osgood _____

Bill Marko _____



TOWN OF HENNIKER, NEW HAMPSHIRE

Selectmen's Office
Administration, Finance,
Assessing, Planning,
Zoning & Building Permits
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3221
Fx (603) 428-4366

Town Clerk / Tax Collector
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3240
Fx (603) 428-4366

Transfer / Recycling Center
Parks and Properties
18 Depot Hill Rd.
Henniker NH 03242
Physical: 1393 Weare Rd.
Ph (603) 428-7604

Cogswell Spring Water Works
146 Davison Rd.
Henniker NH 03242
Ph (603) 428-3237
Fx (603) 428-3362

Wastewater Treatment Plant
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-7215
Fx (603) 428-8312
Physical: 199 Ramsdell Rd.

Highway
18 Depot Hill Rd.
Henniker NH 03242
Physical: 209 Ramsdell Rd.
Ph (603) 428-7200
Fx (603) 428-7200

Police
340 Western Ave.
Henniker NH 03242
Ph (603) 428-3213
(Dial 911 for an Emergency)
Fx (603) 428-7509

Fire & Rescue
216 Maple St.
Henniker NH 03242
Ph (603) 428-7552
(Dial 911 for an Emergency)
Fx (603) 428-7628

August 9, 2022

Wendy Baker
17 Bradford Circle
Hillsborough, NH 03244

Dear Ms. Baker,

The Henniker Board of Selectmen acknowledge and accept your resignation from the position of Executive Assistant/Assessing and Land Use Coordinator effective July 1, 2022. We are grateful for your service to the Town of Henniker and wish you success in your new position.

Best regards,

Henniker Board of Selectmen

Kris Blomback 

Peter Flynn _____

Tia Hooper _____

D. Scott Osgood _____

Bill Marko _____



TOWN OF HENNIKER, NEW HAMPSHIRE

Selectmen's Office
*Administration, Finance,
Assessing, Planning,
Zoning & Building Permits*
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3221
Fx (603) 428-4366

Town Clerk / Tax Collector
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3240
Fx (603) 428-4366

**Transfer / Recycling Center
Parks and Properties**
18 Depot Hill Rd.
Henniker NH 03242
Physical: 1393 Weare Rd.
Ph (603) 428-7604

Cogswell Spring Water Works
146 Davison Rd.
Henniker NH 03242
Ph (603) 428-3237
Fx (603) 428-3362

Wastewater Treatment Plant
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-7215
Fx (603) 428-8312
Physical: 199 Ramsdell Rd.

Highway
18 Depot Hill Rd.
Henniker NH 03242
Physical: 209 Ramsdell Rd.
Ph (603) 428-7200
Fx (603) 428-7200

Police
340 Western Ave.
Henniker NH 03242
Ph (603) 428-3213
(Dial 911 for an Emergency)
Fx (603) 428-7509

Fire & Rescue
216 Maple St.
Henniker NH 03242
Ph (603) 428-7552
(Dial 911 for an Emergency)
Fx (603) 428-7628

August 9, 2022

Alan Brown
11 Gould St
Henniker, NH 03242

Dear Mr. Brown,

The Henniker Board of Selectmen would like to thank you for your donation of \$9,000 to the Azalea Park Fund for the purpose of fabricating and installing railings on the steps and procurement of a bench. The railings will provide safer access to the trail and the bench will be enjoyed by park visitors for many years. We are so thankful for your support and generous donation.

Best regards,

Henniker Board of Selectmen

Kris Blomback _____

Peter Flynn _____

Tia Hooper _____

D. Scott Osgood _____

Bill Marko _____



TOWN OF HENNIKER, NEW HAMPSHIRE

Selectmen's Office
*Administration, Finance,
Assessing, Planning,
Zoning & Building Permits*
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3221
Fx (603) 428-4366

Town Clerk / Tax Collector
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3240
Fx (603) 428-4366

**Transfer / Recycling Center
Parks and Properties**
18 Depot Hill Rd.
Henniker NH 03242
Physical: 1393 Weare Rd.
Ph (603) 428-7604

Cogswell Spring Water Works
146 Davison Rd.
Henniker NH 03242
Ph (603) 428-3237
Fx (603) 428-3362

Wastewater Treatment Plant
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-7215
Fx (603) 428-8312
Physical: 199 Ramsdell Rd.

Highway
18 Depot Hill Rd.
Henniker NH 03242
Physical: 209 Ramsdell Rd.
Ph (603) 428-7200
Fx (603) 428-7200

Police
340 Western Ave.
Henniker NH 03242
Ph (603) 428-3213
(Dial 911 for an Emergency)
Fx (603) 428-7509

Fire & Rescue
216 Maple St.
Henniker NH 03242
Ph (603) 428-7552
(Dial 911 for an Emergency)
Fx (603) 428-7628

August 9, 2022

Henniker Rotary
43 Maple Street
PO Box 695
Henniker, NH 03242

Dear Rotarians,

The Henniker Board of Selectmen would like to thank you for the grant of \$800 from the Henniker Rotary Club for the purpose of funding lighting repair and improvement at the Angela Robinson Bandstand. We are so thankful for your support and generous donation.

Best regards,

Henniker Board of Selectmen

Kris Blomback

Handwritten signature of Kris Blomback in cursive script.

Peter Flynn

Tia Hooper

D. Scott Osgood

Bill Marko



TOWN OF HENNIKER, NEW HAMPSHIRE

Selectmen's Office
*Administration, Finance,
Assessing, Planning,
Zoning & Building Permits*
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3221
Fx (603) 428-4366

Town Clerk / Tax Collector
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3240
Fx (603) 428-4366

**Transfer / Recycling Center
Parks and Properties**
18 Depot Hill Rd.
Henniker NH 03242
Physical: 1393 Weare Rd.
Ph (603) 428-7604

Cogswell Spring Water Works
146 Davison Rd.
Henniker NH 03242
Ph (603) 428-3237
Fx (603) 428-3362

Wastewater Treatment Plant
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-7215
Fx (603) 428-8312
Physical: 199 Ramsdell Rd.

Highway
18 Depot Hill Rd.
Henniker NH 03242
Physical: 209 Ramsdell Rd.
Ph (603) 428-7200
Fx (603) 428-7200

Police
340 Western Ave.
Henniker NH 03242
Ph (603) 428-3213
(Dial 911 for an Emergency)
Fx (603) 428-7509

Fire & Rescue
216 Maple St.
Henniker NH 03242
Ph (603) 428-7552
(Dial 911 for an Emergency)
Fx (603) 428-7628

August 9, 2022

Tim McComish
PO Box 644
Henniker, NH 03242

Dear Mr. McComish,

The Henniker Board of Selectmen would like to thank you for your donation of time and materials valued at \$3,800, to revitalize the WWII Veteran's memorial in Woodman Park. Your contribution helps the town to honor and recognize Henniker WWII veterans.

We are so thankful for your support and generous donation.

Best regards,

Henniker Board of Selectmen

Kris Blomback 

Peter Flynn _____

Tia Hooper _____

D. Scott Osgood _____

Bill Marko _____



TOWN OF HENNIKER, NEW HAMPSHIRE

Town Hall
18 Depot Hill Road
Henniker, NH 03242
Tel: (603) 428-3221

STAFF REPORT

DATE: 8/9/2022
TITLE: Authorize Bandstand electrical work and lighting upgrade
INITIATED BY: Concert Committee – Ruth Zax
PREPARED BY: Diane Kendall, Town Administrator
PRESENTED BY: Diane Kendall, Town Administrator

AGENDA DESCRIPTION: Authorize Bandstand electrical work and lighting upgrade

LEGAL AUTHORITY: NH RSA 31:95-b Appropriation for Funds Made Available During Year. Classification: Temporarily Restricted (*i.e.: both purpose and time restricted. The donation to the capital fund drive for park improvement is an example of a temporarily restricted gift. In this case the gift is purpose restricted (park improvement) and time restricted (it may not be expended until the park improvement project commences)*)
Selectmen Policy III.1 Procurement Policy
Selectmen Policy II.4 Acceptance of Donations and Gifts

FINANCIAL DETAILS: Not more than \$800

BACKGROUND: On July 19th the Board of Selectmen accepted a grant donation of \$800.00 from the Henniker Rotary for the purpose of electrical and lighting upgrades at the Angela Robinson Bandstand. Two local electricians were contacted, and one electrician responded. See attached quote.

TOWN ADMINISTRATOR COMMENT: recommend authorizing the work

SUGGESTED MOTIONS:

Motion to appropriate not more than \$800 from unanticipated revenue for lighting repair and improvement at the Angela Robinson Bandstand.

Motion to authorize the procurement lighting repair and improvement at the Angela Robinson Bandstand under the direction of the Parks and Properties Superintendent and according to the Selectmen Policy III.1 Procurement Policy.

Marc Aucoin's

Electrical Service

581 Quaker Street
Henniker, N.H. 03242

Residential Phone 603-428-3194
Commercial Cell 603-848-4509
E Mail: marcaucoin@mcttelecom.com

Estimate

DATE	ESTIMATE NO.
8/4/2022	318

NAME / ADDRESS
Town of Henniker Town Hall Att: Peter Flynn 18 Depot Hill Road Henniker NH 03242

DESCRIPTION	TOTAL
This is an estimate for work to be performed at the Henniker Town Gazebo rewire panel circuits as to isolate lighting from amps in an attempt to reduce the flickering of lights add switch and hard wire accent lighting as to give control and keep it on separate lighting phase add six feet and six track light heads to the front of gazebo facing in on band fed from existing front recessed lighting circuit replace broken weatherproof covers on existing outlets materials \$285.12 labor \$510.00	795.12
TOTAL	\$795.12

Marc Aucoins Electrical Service offers generator sales, service and installation. Ranging From whole house automatic systems, to manual portable units.

Inspection and Permit fees are not included in price.

Price subject to change six months from date.





TOWN OF HENNIKER, NEW HAMPSHIRE

Town Hall
18 Depot Hill Road
Henniker, NH 03242
Tel: (603) 428-3221

STAFF REPORT

DATE: 8/9/2022
TITLE: New Hire Announcements
INITIATED BY: Diane Kendall, TA
PREPARED BY: Diane Kendall, TA
PRESENTED BY: Kris Blomback, Chairman

AGENDA DESCRIPTION: Introduce new hires Deputy Finance Director, Executive Assistant/Assessing and Land Use Coordinator

Background: On July 19th the board of selectmen voted in non-public session extend conditional offers of employment to three candidates. A summary of motions and votes is as follows.

Mr. Osgood motioned to provide a conditional offer of employment for the full-time position of Executive Assistant /Assessing & Land Use Coordinator to Helga Winn at Grade 21 Step 6 \$27.53 per hour to include vacation at the 160hour accrual rate and according to other policies outlined in the personnel policy. Mr. Flynn seconded the motion. No further discussion. The motion passed 3 to 2.

Mr. Flynn motioned to provide a conditional offer of employment for the full-time position of Deputy Finance Director to Sherry Bradstreet at Grade 28 Step 5 hourly rate of \$35.78 per hour to include vacation at the 160hour accrual rate and according to other policies outlined in the personnel policy. Mr. Osgood seconded the motion. No further discussion. The motion passed unanimously.

Town Administrator Comment: n/a

Legal Authority: Town Policies

Financial Details: described above

Suggested Action/Recommendation:

None – non-public minutes remain sealed until status of police officer recruitment is determined



TOWN OF HENNIKER, NEW HAMPSHIRE

Town Hall
18 Depot Hill Road
Henniker, NH 03242
Tel: (603) 428-3221

STAFF REPORT

DATE: 8/9/2022

TITLE: Request to explore acceptance of gift donation – Little League Field Irrigation

INITIATED BY: David Eilenberger, Blue Sky Irrigation

PREPARED BY: TA Diane Kendall

PRESENTED BY: David Eilenberger

AGENDA DESCRIPTION: Mr. Eilenberger is interested in donating and installing an irrigation system for the little league field behind town hall.

LEGAL AUTHORITY: *NH RSA Section 31:95-e*

Acceptance of Personal Property Donated to Towns and Village Districts. –

I. Any town or village district at an annual meeting may adopt an article authorizing the board of selectmen or board of commissioners to accept gifts of personal property, other than money, which may be offered to the town or village district for any public purpose, and such authorization shall remain in effect until rescinded by a vote of town or village district meeting.

II. Prior to the acceptance of any such gift with a value of \$5,000 or more, the selectmen or board of commissioners shall hold a public hearing on the proposed acceptance. For gifts with a value of less than \$5,000, a public hearing on the proposed acceptance shall be at the discretion of the selectmen or board of commissioners. If no public hearing is held, the board of selectmen or board of commissioners shall post notice of the gift in the agenda and shall include notice in the minutes of the board of selectmen or board of commissioners meeting at which such gift is discussed. The acceptance of gifts under this paragraph shall be made in public session of any regular board of selectmen or board of commissioners meeting.

III. No acceptance of any personal property under the authority of this section shall be deemed to bind the town or village district to raise, appropriate or expend any public funds for the operation, maintenance, repair, or replacement of such personal property.

Source. 1991, 25:2, eff. June 18, 1991. 1997, 105:2, eff. Aug. 8, 1997. 1998, 196:1, eff. Aug. 17, 1998. 2008, 24:1, eff. July 11, 2008.

Henniker Selectman Policy II.4 Acceptance of Donations and Gifts

FINANCIAL DETAILS: Cost materials and labor; Water Department hook-up and monthly usage fees; replacement parts and maintenance

BACKGROUND: Mr. Eilenberger is interested in donating and installing an irrigation system for the little league field behind town hall.

TOWN ADMINISTRATOR COMMENTS: The offer of an irrigation system is generous and well intentioned. Its important to understand that there will be costs to run and maintain the system that are not included in the 2022 budget. No acceptance of any personal property under the authority of this section shall be deemed to bind the town or village district to raise, appropriate or expend any public funds for the operation, maintenance, repair, or replacement of such personal property. Input from stakeholders such as Water Department, Parks and Properties, Athletic Committee, and Historic District Commission will be critical to decision making.

- Can the Water Department connect and provide adequate supply?
- What will it cost to connect and supply water?
- How will the system be maintained? Replacement parts? What is the asset life span?
- Is the field usage growing, declining, or staying the same?
- Can Recreation Revolving Fund user fees (little league enrollment fees, fundraising) be used to support the system costs?

WATER DEPARTMENT COMMENTS:

ATHLETIC COMMITTEE COMMENTS:

HISTORIC DISTRICT COMMISSION:

SUGGESTED ACTIONS / MOTIONS: Motion to refer to the Water Commissioners, Athletic Committee and Historic District for date and comments. Continue discussion and consider scheduling and potential hearing at a future date.



Town of Henniker, NH

Non-Cash Donation Acceptance Request

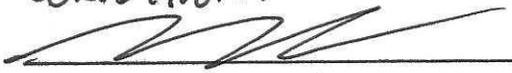
First Name _____
 Last Name _____
 Organization Name BLUE SKY IRRIGATION SYSTEMS INC.
 Address 286 CRANEY HILL ROAD
 City/State/Zip HENNIKER, NH 03242
 Office Phone 428-7246 Cell Phone _____
 Email BLUESKY@MCTTELECOM.COM

Proposed Non-Cash Donation Description: (please attach photos or other supporting information)

BLUE SKY IRRIGATION SYSTEMS INC. PROPOSAS TO PROVIDE A COMPLETE IRRIGATION SYSTEM, INCLUDING ALL PARTS, MATERIALS & LABOR, FOR THE BASEBALL FIELD ADJACENT TO TOWN HALL. (CIRCLE ST.) SYSTEM TO BE DONATED IN FULL. WE ALSO AGREE TO WINTERIZE THIS SYSTEM FOR FREE AS LONG AS BSISINC IS LOCATED IN THE TOWN OF HENNIKER & PROVIDE MATERIALS & LABOR FOR THE upkeep of SAID SYSTEM UNDER THE SAME CONDITIONS.

Proposed Non-Cash Donation Value: \$4500.00

Other Information:


 DAVID EILENBERGER, PRESIDENT
 8-3-2022

Section 31:95-e

31:95-e Acceptance of Personal Property Donated to Towns and Village Districts. -

I. Any town or village district at an annual meeting may adopt an article authorizing the board of selectmen or board of commissioners to accept gifts of personal property, other than money, which may be offered to the town or village district for any public purpose, and such authorization shall remain in effect until rescinded by a vote of town or village district meeting.

II. Prior to the acceptance of any such gift with a value of \$5,000 or more, the selectmen or board of commissioners shall hold a public hearing on the proposed acceptance. For gifts with a value of less than \$5,000, a public hearing on the proposed acceptance shall be at the discretion of the selectmen or board of commissioners. If no public hearing is held, the board of selectmen or board of commissioners shall post notice of the gift in the agenda and shall include notice in the minutes of the board of selectmen or board of commissioners meeting at which such gift is discussed. The acceptance of gifts under this paragraph shall be made in public session of any regular board of selectmen or board of commissioners meeting.

III. No acceptance of any personal property under the authority of this section shall be deemed to bind the town or village district to raise, appropriate or expend any public funds for the operation, maintenance, repair, or replacement of such personal property.

Source. 1991, 25:2, eff. June 18, 1991. 1997, 105:2, eff. Aug. 8, 1997. 1998, 196:1, eff. Aug. 17, 1998. 2008, 24:1, eff. July 11, 2008.

Date Request Received:
Date Non-Cash Donation Received:

Date Hearing Scheduled:
Date Approved by Board of Selectmen:



TOWN OF HENNIKER, NEW HAMPSHIRE

Town Hall
18 Depot Hill Road
Henniker, NH 03242
Tel: (603) 428-3221

STAFF REPORT

DATE: 8/9/2022

TITLE: SR - Request to Close Transfer Station 09.03 - 09.04 Labor Day Weekend

INITIATED BY: Mark Boisvert, Transfer Station/Parks Properties Superintendent

PREPARED BY: Diane Kendall

PRESENTED BY: Diane Kendall

AGENDA DESCRIPTION: SR - Request to Close Transfer Station 09.03 - 09.04 Labor Day Weekend

LEGAL AUTHORITY: N/A

FINANCIAL DETAILS: N/A

BACKGROUND: The Transfer Station is open every weekend including holiday weekends. The staff has demonstrated pride in their work and excellent work ethic. This evidenced by increasing praise about the customer service, organization, and cleanliness of the facility. Superintendent Boisvert has requested authorization to **alter service hours for Labor Day Weekend** to allow all staff members time to enjoy the holiday weekend. This will improve morale by showing appreciation and care for work life balance. The proposed schedule is:

Proposed Labor Day Weekend Only

Saturday September 4 th :	Closed
Sunday September 5 th :	Closed
Monday September 6 th :	Closed
Tuesday September 7 th :	9:00am to 5:00pm
Wednesday September 8 th :	Closed
Thursday September 9 th :	9:00am to 5:00pm
Friday September 10 th :	Closed

Regular Hours

9:00am to 5:00pm
9:00am to 5:00pm
Closed
12:00pm to 5:00pm
Closed
12:00pm to 5:00pm
Closed

TOWN ADMINISTRATOR COMMENT: Supports the request

SUGGESTED ACTIONS / MOTIONS: Motion to alter transfer station hours as proposed starting Saturday September 4 through Friday September 9.



TOWN OF HENNIKER, NEW HAMPSHIRE

Town Hall
18 Depot Hill Road
Henniker, NH 03242
Tel: (603) 428-3221

STAFF REPORT

DATE: 8/9/2022
TITLE: Central NH Special Operation Unit
INITIATED BY: Fire Chief Jim Morse
PREPARED BY: TA Diane Kendall
PRESENTED BY: TA Diane Kendall

AGENDA DESCRIPTION: Request authorization agreement to provide mutual medical assistance and logistical support to the city/town governments party to the agreement.

LEGAL AUTHORITY: RSA 106-C:1 & 3-a; RSA 106-C:5 & 7; RSA 153-A:19; RSA 281-A

FINANCIAL DETAILS: Medical Personnel from Sending Agency considered on-duty from time said officer responds to a call until they return to their origination point. They are considered on-duty from their own city/town and covered under sending agency worker/compensation and liability insurance.

BACKGROUND: The town of Henniker has an existing member agreement to provide mutual law enforcement assistance and logistical support to the city/town governments party to this agreement in high-risk situations including drug raids, hostage rescue, barricaded suspects, search and rescue, or other situations. requiring exceptional police action which are beyond the normal resources and/or capabilities of an individual department. Fire Chief Jim Morse has requested authorization for a supplemental agreement to provide mutual medical assistance. There are no additional member annual dues as this addition is covered under the existing annual membership fee of \$3,000. The Fire Department seeks to add Will Amos to the roster of CNHSOU medical personnel responders.

FIRE CHIEF COMMENTS:

POLICE CHIEF COMMENTS:

SUGGESTED ACTIONS / MOTIONS: Motion to authorize Chairman Kris Blomback and Fire Chief Jim Morse to execute Interagency Mutual Aid Agreement Central NH Special Operations Unit.

**INTERAGENCY MUTUAL AID AGREEMENT
CENTRAL NEW HAMPSHIRE SPECIAL OPERATIONS UNIT**

I. INTRODUCTION

This document is a mutual assistance compact and agreement between the cities and towns located in Belknap, Grafton, Strafford and Merrimack Counties, (members of the CNHSOU Association) who have executed this document and bound themselves in accordance therein so as to increase and improve their capabilities to provide protection of life and property thereby preserving the safety and welfare of this are. A copy of this agreement will be given to each CNHSOU member agency and the Special Operations Unit Member.

II. PURPOSE

To provide mutual medical assistance and logistical support to the city/town governments party to this agreement in high-risk situations including drug raids, hostage rescue, barricaded suspects, search and rescue, or other situations requiring exceptional police action which are beyond the normal resources and/or capabilities of an individual department.

Reference: R.S.A. 153-A:19 (attached)

III. DEFINITIONS

When used in this Compact, various words or phrases shall be defined as follows:

- A. **Mutual Assistance:** means to provide manpower and/or logistical support needed by an agency (law enforcement or Fire/EMS agency) to meet the immediate requirements of an emergency situation when the resources normally available to the agency are not sufficient to cope with the problem.
- B. **Compact Coordinator:** shall be the Chief of Police, or his/her designee, of a CNHSOU member city/town:
 - Team Communities:** Allenstown, Boscawen, Bow, Bradford, Concord, Enfield, Hanover, Henniker, Lincoln, Merrimack County Sheriff, Newbury, New London, Pembroke, Pittsfield, Sutton, Waterville Valley.
- C. **Control Chief/President:** shall be a Chief of Police selected by the CNHSOU Association members Serve as the President and will to have direct responsibility and control of the Special Operations Unit.

- D. **Assistant Control Chief(s):** shall be a Chief of Police selected by the CNHSOU Association members to have direct responsibility and control of the Special Operations Unit in the absence of the Control Chief/President.
- E. **Special Operations Unit Commander:** means a senior officer selected by the CNHSOU Association members to exercise authority over the Special Operations Unit He/she shall report to the Control Chief.
- F. **Special Operations Unit Medical Team Leader:** means a senior officer selected by the CNHSOU Association members to exercise authority over the Special Operations Unit Medical Unit. He/She shall report to the Unit Commander.
- G. **Sender or Sending Agency:** means the city or town sending aid and assistance to other cities or towns.
- H. **Receiver or receiving Agency:** means the city or town receiving aid and assistance from other cities or towns.

IV. **ORGAINIZATION**

The CNHSOU Association shall consist of the Chief Executive Officer or the second in command ranking officer. The CNHSOU Association shall elect from its membership a President, 1st Vice President (North) 2nd Vice President (South), Assistant Control Chief(s) (2-North, 2-South), Secretary and Treasurer for terms of two years.

V. **DUTIES OF OFFICERS**

A. The duties of the **President** are as follows:

1. Coordinate continued long and short-range planning for Mutual Assistance by all police agencies party to this agreement.
2. Coordinate, integrate and implement law enforcement planning and activities of this Mutual Assistance Agreement.
3. Be responsible, or have someone so designated at all times to carry out the purposes of this agreement.
4. Shall preside at all meetings of the CNHSOU Association and shall have the general management of the affairs of this agreement and shall perform all duties incidental to his/her office. The president will act as spokesperson for the CNHSOU Association and coordinate all news and media relations.

- 5; Shall be responsible for deciding whether the CNHSOU should or should not be deployed after receiving a request from the SOU Commander or designee.
 - 6. Shall serve as the Control Chief and respond to all call outs and reporting to the Chief of Police or the Officer in Charge of the requesting police department.
- B. The **1st & 2nd Vice President** shall in the absence or incapacity of the President, perform the duties of that officer.
 - C. The **Assistant Control Chief (s)** shall in the absence or incapacity of the President is responsible for deciding whether the CNHSOU should or should not be deployed after receiving a request from the SOU Commander or designee. Two-Assistant Control chiefs (North) and two Assistant Control Chiefs (South)
 - 1. Shall serve as the Control Chief in his/her absence and respond to all call outs and reporting to and assisting the Chief of Police or the Officer in Charge of the requesting police department in the support element(s).
 - D. The **Secretary** shall keep the minutes of all meetings of the CNHSOU Association.
 - E. The **Treasurer** shall perform all duties incidental to his/her office and be fiscal agent for the Team dues account respectively.

VI. MEETINGS

- A. The CNHSOU Association shall meet Monthly (General/Executive Board Meetings), or whenever called together by the President upon due notice to each member. At the specific request of the President or any CNHSOU Association member, the President shall call a special meeting of the CNHSOU Association. A majority of members shall be required to form a quorum.
- B. The CNHSOU Association shall be biennially, in December, and from among its membership, elect by ballot for the term of two years effective January 1st, a President, 1st Vice President (north), 2nd Vice President (south), Assistant Control Chief(s) (North & South), Secretary and Treasurer. The nomination committee should present a slate of officers as described above, and attempt to keep the board balanced with representation of both north and south member communities, in attempt to maintain equal representation. They shall be chosen by plurality of the votes of the membership voting either in person or by proxy.

- C. A written notice stating the place, day and hour of the meeting and the purpose for which the meeting is called, shall be delivered not less than three days nor more than fourteen days before the date of the meeting, either personally or by mail, by or at the direction of the President.
- D. A waiver of notice signed by a majority of the membership is sufficient authorization to hold a meeting without any written notice.

VII. COMMITTEES

- A. The CNHSOU President shall establish membership, and or, appointment of the following standing committees, and create any other necessary committees.
 - a. **Operations:** Consisting of the four (4) Assistant Control Chiefs and the Commander.
 - b. **Policy & Procedures:** Consisting of the Vice President, Commander(s), and two other appointed chiefs.
 - c. **Finance:** Consisting of the President, Treasurer, Commander(s) and two other appointed chiefs.
 - d. **Records Management:** President, Secretary, two (2) Assistant Control Chief(s), and records secretary
 - e. **Governmental Relations:** President, Vice President, Commander and Assistants Control Chiefs.
 - f. **Nomination Committee:** Minimum of 3-non office holding Chiefs.

VIII. OPERATIONS

- A. The CNHSOU Association shall adopt such rules and regulations of the conduct of their meetings and management of the affairs resulting from this agreement, as they may deem proper.
- B. Vacancies in any offices shall be filled for the unexpired term by a majority vote of the CNHSOU Association at any special meeting called for that purpose or any regular meeting.
- C. The CNHSOU Association shall maintain complete and accurate minutes of all its meetings, which shall be kept in the custody of the Secretary.
- D. The CNHSOU Association shall have the following responsibilities in addition to its other duties:
 - 1. Study and attempt to resolve by appropriate action any disputes arising under this agreement.

2. Make findings and recommendations to the member towns or cities hereto for appropriate action to be taken to implement this agreement.
3. Inform the Chiefs of Police in the CNHSOU Association and their designee's regarding Mutual Assistance matters.
4. Maintain Liaison with the Governor's Office, the Attorney General's Office, the State Representatives and other officials concerned with and interested in local law enforcement in order to achieve close coordination and cooperation in planning and operations in Mutual Law Enforcement Assistance activities for the purpose of creating, implementing and enforcing laws, rules and regulations designed to improve and facilitate law enforcement.
5. Maintain Liaison with the New Hampshire Police Standards and Training Council to ensure participation in implementation of improvement programs developed as part of comprehensive plans.
6. Coordinate all proposed amendments and changes with the CNHSOU Association and keep this agreement current and updated.
7. Establish training requirements for the Special Operations Unit as well as plan and coordinate joint tactical training exercises with other agencies.
8. Determine that adequate strength is maintained on the Special Operations Unit.
9. Establish policy for future regional law enforcement and medical efforts.

E. The Compact Coordinators shall have the following responsibilities:

1. Maintain Liaison with the President and all other Compact Coordinators with the CNHSOU Association.
2. Generally, supervise and control all matters relating to Mutual Assistance pertaining to his city/town.
3. Generally, supervise and implement this agreement and do everything reasonably possible to advance cooperation between the parties to this agreement.

4. Investigate all complaints resulting from the operations of this agreement and recommend action.
 5. Analyze causes and effects of all emergency incidents requiring Mutual Assistance and communicate directly to the CNHSOU Association.
- Medical Personnel from a Sending Agency are considered as being on duty from time said officer responds to a call until he/she returns to his/her origination point; he/she is considered on duty from his/her own city/town and if injured during that period, is subject to benefits available from his/her employer.
- G. Sending Agencies could be reimbursed by the Receiving Agency for all salary and overtime expenses incurred in providing police officers in accordance with NH RSA 106-C. Such reimbursements shall also be made to the sending agencies when restitution is sought by a member community, from the parties involved and will be paid at \$45.00/ hour rate.in case of disability caused in the performance of his/her duty or sickness resulting from said performance, the officer shall be entitled to benefits which he/she is entitled to his/her own department, and such benefits shall be paid by the Sending Agency. (See section L)
 - H. A Receiving Agency could be responsible and liable for damages suffered by or caused to the Sender's property during the course of rendering Emergency Assistance, under NH RSA 106-C-5 & 7.
 - I. All expenses incurred by Sender in rendering assistance could be paid by the receiver provided they were reasonably necessary in carrying out the purposes of this agreement and in case of any dispute between Sending Agency and the Receiving Agency the CNHSOU Association shall determine the reasonableness of the expense incurred.
 - J. Nothing herein shall prevent any Sender from assuming such loss, damage, expense or other cost.
 - K. The Chief of Police or his designated representative, of the Receiving Agency shall have the authorization to initiate and terminate such requested assistance under this agreement.
 - L. Member agencies are exempt from expenses unless the member/receiving agency receives State or Federal funds for the reimbursement of expenses.
 - M. Non-member agencies request for emergency services:

Non-member agencies shall reimburse the SOU sending agencies for all salary and overtime expenses incurred in providing SOU personnel in accordance with NH RSA 106-C. Such reimbursements shall also be made to the sending agencies when restitution is sought by a member or a non-member community, from the parties involved and will be paid at \$45.00/ hour rate and a minimum of \$5000.00 per incident. In case of disability caused in the performance of his/her duty or sickness resulting from said performance, the team member shall be entitled to benefits which he/she is entitle to his/her own department, and such benefits shall be paid by the Sending Agency.

IX. TERMINATION OF ASSISTANCE

At the conclusion of any emergency requiring Mutual Assistance, the commanding officer on scene; as designated by the Receiver's Chief of Police, shall have the responsibility for relieving assisting personnel to return to their origination point.

X. INDEMNIFICATION/INSURANCE

The Sending Department agrees that it shall provide worker's compensation insurance coverage for the Assigned member(s) in a form and an amount sufficient to satisfy the requirements of RSA 281-A or any other applicable law.

The Sending Department agrees to maintain and continue liability insurance coverage on and for the Assigned Member(s) in a form and amount equal to that for other members of the sending Department. It is agreed that said coverage shall be the sole indemnification mechanism for the assigned Member(s) during his/her assignment as a member of the response team so that no money shall be payable by the receiving agency.

The Sending Department shall also maintain and continue auto coverage for vehicles used by the Assigned Member(s) during his/her activities for the Response Team in a form and amount equal to that for other vehicles owned and operated by the Sending department: It is agreed that said coverage shall be the sole indemnification mechanism for automobile liability and physical damage claims arising out of the Assigned Member's use of the vehicle during his/her assignment as a member of the Response Team so that no money shall be payable by the Receiving Agency. All deductibles are the responsibility of the Sending Department.

The Sending Department hereby agrees to defend and indemnify the Receiving Agency for claims arising from or alleged to arise from the conduct of the Assigned Member(s) when the Assigned Member(s) is working with the Response Team.

XI. DUES

In order to maintain membership each CNHSOU member community shall pay annual dues of \$3000.00 to the Central New Hampshire Special Operations Unit Association if the community provides a member to the team. If the community wishes only to receive CNHSOU coverage with no member assigned to the team, the dues shall be \$3500.00.

XII. AGREEMENT

- A. This agreement shall become effective on _____ and remain effective until terminated by a majority of the parties hereto.
- B. This agreement may be revoked by any CNHSOU member town or city by providing written notice to the President at least (90) ninety days prior to the effective date of the withdrawal of such member. If this revocation procedure is not followed as written the revoking town/city may forfeit their yearly dues. However, revocation by one or more parties shall not operate as a revocation of this agreement as between non-revoking parties.
- C. If any portion or provision of this agreement is at any time held to be invalid or not binding on the parties hereto, the remaining portions shall not be affected but shall continue to be valid and binding on the parties hereto.
- D. The original of this document will be retained in the files of the President. Copies of his document will be maintained in the files of each CNHSOU member municipal law enforcement agency.
- E. This Agreement is to be signed by the Mayor, City or Town Manager, Chairman of the Board of Selectman and or the Fire Chief of each CNHSOU member Community in the Association.

Fire Chief

Municipal C.E.O. (If applicable)

President, CNHSOU

Date

Attachments

- R.S.A. 106-C:1 &3-a Emergency Police Assistance - Definitions
Intercommunity Special Reaction Team
Assistance for Critical Incident
Emergency
- R.S.A 106-C-5 & 7 Loss, Damage or Expense & Reimbursement for Salaries
and Expenses
- R.S.A 153-A:19 Emergency Medical and Trauma Services: Mutual Aid

Revised: 10/28/21

RECORDING:

The CNHSOU Secretary has received and recorded this signed document
on _____
(date)

CNHSOU Secretary



TOWN OF HENNIKER, NEW HAMPSHIRE

Town Hall
18 Depot Hill Road
Henniker, NH 03242
Tel: (603) 428-3221

STAFF REPORT

DATE: 8/9/2022

TITLE: Primex CAP Agreement – Worker’s Compensation and Property and Liability

INITIATED BY: TA Diane Kendall

PREPARED BY: TA Diane Kendall

PRESENTED BY: TA Diane Kendall

AGENDA DESCRIPTION: Authorize Primex CAP Agreement for Worker’s Compensation and Property & Liability Contributions for FY 2024 – FY 2026. Deadline to submit extended to August 10th.

LEGAL AUTHORITY:

FINANCIAL DETAILS: Property & Liability Contributions will not exceed 7% over prior year; Workers Compensation contributions will not exceed 10% over prior year

2020/2021 Property & Liability Contribution	\$101,701
2021/2022 Property & Liability Contribution	\$101,701
2022/2023 Property & Liability Contribution	\$115,634
CY 2020 Worker’s Compensation	\$61,522
CY 2021 Worker’s Compensation	\$60,138
CY 2022 Worker’s Compensation	\$55,212

BACKGROUND: Town of Henniker is a member of the Primex NH Public Risk Management Exchange. Primex is Not-For-Profit public entity risk pool that understands the needs of New Hampshire towns providing extensive and comprehensive coverage designed for NH public entities for all property, liability, and employment-related needs. Primex³ provides protection, risk management training, Legal and HR services. The Contribution Assurance Program (CAP) caps the total increase from year-to-year, giving members more certainty on their annual costs. This program provides assured future rate protection and is not simply a “rate cap” that could result in larger-than-expected increases.

TOWN ADMINISTRATOR COMMENTS: Town Administrator recommends the board approve the Primex CAP Agreement. Primex membership offers incomparable value and comprehensive risk management coverage and services. The CAP agreement provides a not to exceed rate stability (and may be lower) and predictability to insurance budgeting. Declining the CAP agreement could result in higher contribution rates.

SUGGESTED ACTIONS / MOTIONS: Motion to authorize Primex Workers Compensation and Property & Liability CAP Agreements and authorize Chairman Blomback to execute agreements.



August 3, 2022

Russell Roy, Finance Director
Town of Henniker
18 Depot Hill Road
Henniker, NH 03242

RE: Contribution Assurance Program (CAP) for CY 2023 – CY 2025 for the Workers' Compensation Program

Dear Russell:

Primex³ is pleased to offer the **Town of Henniker** the option of participating in the **Contribution Assurance Program (CAP)** for the next three coverage period years. **For members who have demonstrated commitment to the Primex³ pool, CAP provides stability by creating a limit on your Workers' Compensation contributions for future renewals.**

We are pleased to offer you a **CAP** Agreement that provides you budgetary assurance through **December 31, 2025**. (See enclosed **CAP** Agreement and Resolution.) **Please return your executed CAP Agreement and Resolution on or before July 21, 2022, to ensure your participation in CAP for the upcoming October 15, 2022 Renewal.**

The percentage listed is a maximum increase; actual increases will not exceed that percentage and may be lower, based on each member's performance. Performance still impacts contribution amounts, so it remains important for both Primex³ and our members to leverage our partnership to effectively manage risks and any claims that occur.

Our goal has always been to provide members with the best programs at the best value. **CAP** provides predictable contributions in the Workers' Compensation Program that you and your taxpayers can count on for budgetary stability.

Please contact me or your Member Services Consultant with questions at 800-698-2364.

Sincerely,

A handwritten signature in black ink, appearing to read "Carl Weber".

Carl Weber
Director of Member Services

Trust. Excellence. Service.

Bow Brook Place, 46 Donovan Street ■ Concord, NH 03301-2624
(603) 225-2841 ■ (800) 698-2364 ■ nhprimex.org

**Workers' Compensation
Contribution Assurance Program (CAP) Agreement
THIS AGREEMENT AMENDS AND EXTENDS YOUR MEMBERSHIP AGREEMENT
PLEASE READ CAREFULLY**

Primex³ is offering members in our **Workers' Compensation Program** an opportunity to stabilize their annual contributions through participation in our Contribution Assurance Program (**CAP**). **CAP** is offered to members who qualify, providing them predictability by limiting the annual contribution increase during a defined period of years (**CAP Period**). By signing this Agreement, you agree to extend your Membership Agreement for **three (3) years** and Primex³ agrees, with limited exception¹, that your annual contribution increase will not exceed ten percent (10%) of the prior year's contribution. Because performance matters with Primex³, you may realize an annual increase that is less than the **CAP** through sound risk management and stable underwriting exposures.

We are offering this opportunity so that our members can extend their commitment to pooling through the Primex³ programs. Participation in **CAP** for each year of the **CAP Period** is conditioned upon a three-year commitment to participation in the Primex³ Workers' Compensation Program.

The following **CAP Period** years qualify for the Contribution Assurance Program (**CAP**):

CY 2023 January 1, 2023 through December 31, 2023
(maximum 10% increase over January 1, 2022 through December 31, 2022 contribution)

CY 2024 January 1, 2024 through December 31, 2024
(maximum 10% increase over January 1, 2023 through December 31, 2023 contribution)

CY 2025 January 1, 2025 through December 31, 2025
(maximum 10% increase over January 1, 2024 through December 31, 2024 contribution)

By signing this Agreement, the **Town of Henniker** agrees to extend its risk pool membership and participation in the Primex³ **Workers' Compensation Program** for three coverage period years, through **December 31, 2025**. The **Town of Henniker** agrees and understands it remains bound by and subject to the terms and conditions of the Membership Agreement, Public Entity Coverage Documents and Trust Agreement, and all Trust by-laws, policies and procedures.

¹ CAP protects the member from most contribution increases during the CAP period; i.e., those resulting from account underwriting, or directly caused by changes in the member's loss history, property and payroll exposures. For the protection of all members, CAP does not prevent Primex³ from raising contributions across the pool/program to meet the actuary's reserve funding recommendations in response to catastrophic events, investment losses, severe adverse claim development, reinsurance failure, legislative enactments, judicial opinions and administrative orders. In the rare and unlikely event CAP maximum increase limits must be exceeded to adequately fund reserves, Primex³ in fairness will provide members advance notice and the option of terminating the CAP Agreement.

The **Town of Henniker** agrees that the ten percent (10%) maximum increase currently available for this **CAP Period** does not apply to any other year or period of years, and upon expiration of the **CAP Period** in this Agreement, any subsequent participation in a Primex³ **CAP** will be subject to underwriting review, membership criteria, **CAP** criteria, determination of contribution and the maximum increase in place for the subsequent **CAP Period**.

The **Town of Henniker** further acknowledges that by extending its Membership Agreement for three (3) coverage period years, the Public Entity Coverage Documents, General Conditions Section (L) ("Terminating Participation in Our Program(s)") is suspended during year one (1) and year two (2) of the three (3) year term, as there is no right to cancel or terminate during year one (1) and year two (2) but shall be reinstated for the end of year three (3).

The **Town of Henniker** agrees that failure to provide notice in strict accordance with the Public Entity Coverage Documents, General Conditions Section (L) shall result in automatic renewal of risk management pool membership and continuation in the Primex³ Workers' Compensation Program, but not continuation of **CAP** which must be separately offered and accepted.

Primex³ acknowledges that the **Town of Henniker** is a NH public entity which receives budgetary authorization for appropriations from an annual meeting of its legislative body and pertains to a fiscal year which commences on the following January 1 or July 1, of any given year. The **Town of Henniker** also acknowledges that it is legally required to carry insurance coverage. As such, if the legislative body, at such annual meeting for any years that are within the anticipated term of the contract, fails to approve such appropriation, and there are no other lawful means of funding the coverage, this contract may be terminated by the **Town of Henniker** by notice to Primex³ made within 30 days of the legislative action at which such funding initiative was defeated and such cancellation shall be effective as of the commencement on the following fiscal year or on the anniversary of the policy, whichever first occurs.

The **Town of Henniker**, however, agrees that it shall seek the requisite appropriations in good faith and that the availability of lower cost or otherwise preferable coverage alternatives during the term of this Agreement shall not constitute a good faith and permissible basis on which to fail to pursue the appropriations or assert that appropriations are unavailable. In the event of an early termination, the **Town of Henniker** agrees to return the difference between the **CAP** increase and the uncapped contribution.

By affixing my signature below, I am attesting, representing and warranting that I am a duly authorized representative of the governing body of the **Town of Henniker** with legal authority to contractually bind the **Town of Henniker** to the terms of this Agreement, and that I understand the commitment being made to membership in the Primex³ risk management pool and participation in the Workers' Compensation Program.

Authorized Representative of the
Governing Body

Title

Date

Print Name

RESOLUTION TO ENTER PRIMEX³
Workers' Compensation Contribution Assurance Program (CAP)

RESOLVED: To hereby accept the offer of the New Hampshire Public Risk Management Exchange (Primex³) to enter into its **Workers' Compensation Contribution Assurance Program (CAP)** as of the date of the adoption of this resolution, and to be contractually bound to all of the terms and conditions of Primex³ risk management pool membership during the term of the **Workers' Compensation Contribution Assurance Program (CAP)**. The coverage provided by Primex³ in each year of membership shall be as then set forth in the Coverage Documents of Primex³.

I attest that the foregoing is a true copy of the Resolution of the Governing Board of the **Town of Henniker** adopted on _____.

Board: _____
Title of Board

Signature: _____

Name: _____

Title: _____ duly authorized

Date: _____



August 3, 2022

Russell Roy, Finance Director
Town of Henniker
18 Depot Hill Road
Henniker, NH 03242

RE: Contribution Assurance Program (CAP) for FY 2024 – FY 2026 for the Property & Liability Program

Dear Russell:

Primex³ is pleased to offer the **Town of Henniker** the option of participating in the **Contribution Assurance Program (CAP)** for the next three coverage period years. **For members who have demonstrated commitment to the Primex³ pool, CAP provides stability by creating a limit on your Property & Liability contributions for future renewals.**

We are pleased to offer you a **CAP** Agreement that provides you budgetary assurance through **June 30, 2026**. (See enclosed **CAP** Agreement and Resolution.) **Please return your executed CAP Agreement and Resolution on or before July 21, 2022, to ensure your participation in CAP for the upcoming October 15, 2022 Renewal.**

The percentage listed is a maximum increase; actual increases will not exceed that percentage and may be lower, based on each member's performance. Performance still impacts contribution amounts, so it remains important for both Primex³ and our members to leverage our partnership to effectively manage risks and any claims that occur.

Our goal has always been to provide members with the best programs at the best value. **CAP** provides predictable contributions in the Property & Liability Program that you and your taxpayers can count on for budgetary stability.

Please contact me or your Member Services Consultant with questions at 800-698-2364.

Sincerely,

A handwritten signature in black ink, appearing to read "C. Weber".

Carl Weber
Director of Member Services

Trust. Excellence. Service.

**Property & Liability
Contribution Assurance Program (CAP) Agreement
THIS AGREEMENT AMENDS AND EXTENDS YOUR MEMBERSHIP AGREEMENT
PLEASE READ CAREFULLY**

Primex³ is offering members in our **Property & Liability Program** an opportunity to stabilize their annual contributions through participation in our Contribution Assurance Program (**CAP**). **CAP** is offered to members who qualify, providing them predictability by limiting the annual contribution increase during a defined period of years (**CAP Period**). By signing this Agreement, you agree to extend your Membership Agreement for **three (3) years** and Primex³ agrees, with limited exception¹, that your annual contribution increase will not exceed seven percent (7%) of the prior year's contribution. Because performance matters with Primex³, you may realize an annual increase that is less than the **CAP** through sound risk management and stable underwriting exposures.

We are offering this opportunity so that our members can extend their commitment to pooling through the Primex³ programs. Participation in **CAP** for each year of the **CAP Period** is conditioned upon a three-year commitment to participation in the Primex³ Property & Liability Program.

The following **CAP Period** years qualify for the Contribution Assurance Program (**CAP**):

FY 2024 July 1, 2023 through June 30, 2024

(maximum 7% increase over July 1, 2022 through June 30, 2023 contribution)

FY 2025 July 1, 2024 through June 30, 2025

(maximum 7% increase over July 1, 2023 through June 30, 2024 contribution)

FY 2026 July 1, 2025 through June 30, 2026

(maximum 7% increase over July 1, 2024 through June 30, 2025 contribution)

By signing this Agreement, the **Town of Henniker** agrees to extend its risk pool membership and participation in the Primex³ **Property & Liability Program** for three coverage period years, through **June 30, 2026**. The **Town of Henniker** agrees and understands it remains bound by and subject to the terms and conditions of the Membership Agreement, Public Entity Coverage Documents and Trust Agreement, and all Trust by-laws, policies and procedures.

¹ CAP protects the member from most contribution increases during the CAP period; i.e., those resulting from account underwriting, or directly caused by changes in the member's loss history, property and payroll exposures. For the protection of all members, CAP does not prevent Primex³ from raising contributions across the pool/program to meet the actuary's reserve funding recommendations in response to catastrophic events, investment losses, severe adverse claim development, reinsurance failure, legislative enactments, judicial opinions and administrative orders. In the rare and unlikely event CAP maximum increase limits must be exceeded to adequately fund reserves, Primex³ in fairness will provide members advance notice and the option of terminating the CAP Agreement.

The **Town of Henniker** agrees that the seven percent (7%) maximum increase currently available for this **CAP Period** does not apply to any other year or period of years, and upon expiration of the **CAP Period** in this Agreement, any subsequent participation in a Primex³ **CAP** will be subject to underwriting review, membership criteria, **CAP** criteria, determination of contribution and the maximum increase in place for the subsequent **CAP Period**.

The **Town of Henniker** further acknowledges that by extending its Membership Agreement for three (3) coverage period years, the Public Entity Coverage Documents, General Conditions Section (L) ("Terminating Participation in Our Program(s)") is suspended during year one (1) and year two (2) of the three (3) year term, as there is no right to cancel or terminate during year one (1) and year two (2) but shall be reinstated for the end of year three (3).

The **Town of Henniker** agrees that failure to provide notice in strict accordance with the Public Entity Coverage Documents, General Conditions Section (L) shall result in automatic renewal of risk management pool membership and continuation in the Primex³ Property & Liability Program, but not continuation of **CAP** which must be separately offered and accepted.

Primex³ acknowledges that the **Town of Henniker** is a NH public entity which receives budgetary authorization for appropriations from an annual meeting of its legislative body and pertains to a fiscal year which commences on the following January 1 or July 1, of any given year. The **Town of Henniker** also acknowledges that it is legally required to carry insurance coverage. As such, if the legislative body, at such annual meeting for any years that are within the anticipated term of the contract, fails to approve such appropriation, and there are no other lawful means of funding the coverage, this contract may be terminated by the **Town of Henniker** by notice to Primex³ made within 30 days of the legislative action at which such funding initiative was defeated and such cancellation shall be effective as of the commencement on the following fiscal year or on the anniversary of the policy, whichever first occurs.

The **Town of Henniker**, however, agrees that it shall seek the requisite appropriations in good faith and that the availability of lower cost or otherwise preferable coverage alternatives during the term of this Agreement shall not constitute a good faith and permissible basis on which to fail to pursue the appropriations or assert that appropriations are unavailable. In the event of an early termination, the **Town of Henniker** agrees to return the difference between the **CAP** increase and the uncapped contribution.

By affixing my signature below, I am attesting, representing and warranting that I am a duly authorized representative of the governing body of the **Town of Henniker** with legal authority to contractually bind the **Town of Henniker** to the terms of this Agreement, and that I understand the commitment being made to membership in the Primex³ risk management pool and participation in the Property & Liability Program.

Authorized Representative of the
Governing Body

Title

Date

Print Name

RESOLUTION TO ENTER PRIMEX³
Property & Liability Contribution Assurance Program (CAP)

RESOLVED: To hereby accept the offer of the New Hampshire Public Risk Management Exchange (Primex³) to enter into its **Property & Liability Contribution Assurance Program (CAP)** as of the date of the adoption of this resolution, and to be contractually bound to all of the terms and conditions of Primex³ risk management pool membership during the term of the **Property & Liability Contribution Assurance Program (CAP)**. The coverage provided by Primex³ in each year of membership shall be as then set forth in the Coverage Documents of Primex³.

I attest that the foregoing is a true copy of the Resolution of the Governing Board of the **Town of Henniker** adopted on _____.

Board: _____
Title of Board

Signature: _____

Name: _____

Title: _____ duly authorized

Date: _____

April 15, 2022

Russell Roy, Finance Director
Town of Henniker
18 Depot Hill Road
Henniker, NH 03242

RE: Final FY 2023 Property & Liability Program Renewal

Dear Russell:

As you prepare your budget for the coming year, we thank you for your continued trust and partnership in our Property & Liability Program. Our goal in all of our programs is to provide our members with the best service, value, and coverage through our core values: **Trust. Excellence. Service.**

Property & Liability rates are increasing for 2022. The Property & Liability rates are increasing due to higher-than-expected general liability, property, auto physical damage, and cyber claim costs for members and an increase in the cost of property & liability reinsurance.

Renewal Highlights:

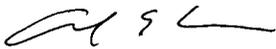
- The property reinsurance market remains hard due to US-based and worldwide catastrophic weather-related events (e.g. wildfires, hurricanes, thunderstorms), and is further aggravated by the pandemic.
- Overall, property reinsurance rates increased by 30% this year. We experienced a 15% increase in reinsurance costs for last year's renewal. Primex³'s favorable performance with reinsurers permits us to still actively quote the market and place coverage competitively.
- Actuarially determined loss estimates for property & liability claims increased in the high single digits for 2022.

Enclosed is your Final FY 2023 Property & Liability Member Contribution Summary. The intent of the Summary is to build awareness of your member contribution and how performance, payroll changes and exposure changes, such as buildings or vehicles affect your contribution. Invoices will be available online around July 1, 2022.

The Primex³ Membership Agreement and Public Entity Coverage Document have a 45-day written notice requirement in the event that you elect to terminate membership in the Property & Liability Program. **This notice must be provided on official letterhead to the Chief Executive Officer of Primex³ by 4:30 PM on May 15, 2022 and must specify a final decision regarding your participation in the program.** Please carefully review your Public Entity Coverage Document, General Conditions, Section L, regarding notice of termination.

Please contact your Member Services Consultant or me if you have any questions regarding your contribution and performance in the Property & Liability Program.

Sincerely,



Carl Weber
Director of Member Services

Trust. Excellence. Service.

PROPERTY & LIABILITY PROGRAM
MEMBER CONTRIBUTION SUMMARY
JULY 1, 2022 THROUGH JUNE 30, 2023 RENEWAL
FINAL

MEMBER: Town of Henniker

MEMBER NUMBER: 198

FY 2021/2022

FY 2022/2023

		Contribution Assurance Program (CAP)	No
		PRIME ³ Program	No
Member Contribution	\$101,701	Member Contribution	\$115,634

Your 2021/2022 Property Values	\$30,614,378
Your 2022/2023 Property Values (Exposures Valued as of 9/23/2021)	\$30,781,425
Change in Property	0.5%
Your 2021/2022 Payroll (CY 2019 Reported)	\$2,560,482
Your 2022/2023 Payroll (CY 2020 Reported)	\$2,651,069
Change in Payroll	3.5%
Your 2021/2022 Loss Ratio Adjustment Factor	0.87
Your 2022/2023 Loss Ratio Adjustment Factor	0.78
Change in Loss Ratio Adjustment Factor	-10.3%
Change from 2021/2022 to 2022/2023:	
Contribution Amount Change	\$13,933
Contribution Percent Change	13.7%

Please contact the Primex³ Member Services Team if you have any questions or comments.

Invoices will be available online around July 1, 2022.

Trust. Excellence. Service.

Bow Brook Place, 46 Donovan Street ■ Concord, NH 03301-2624

(603) 225-2841 ■ (800) 698-2364 ■ nhprimex.org

October 15, 2021

Russell Roy, Finance Director
Town of Henniker
18 Depot Hill Road
Henniker, NH 03242

RE: CY 2022 Unemployment Compensation Program Renewal

Dear Russell:

As you prepare your budget for the coming year, we thank you for your continued trust and partnership in our Unemployment Compensation Program. Our goal in all of our programs is to provide our members with the best service, value, and coverage through our core values: **Trust. Excellence. Service.**

Unemployment Compensation rates are moderately decreasing for 2022. The decrease in Unemployment Compensation contributions is due to lower-than-expected unemployment compensation claims costs due to federal financial relief and a low unemployment rate.

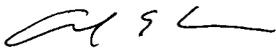
New Hampshire Employment Security (NHES) advised Primex³ that per the Governor's Emergency Order 5, employers, both direct account and reimbursable, would not be charged for claims resulting from the COVID-19 pandemic. The Department's general trust fund was charged, and the Department received federal funding to help support the cost of unemployment claims. Primex³ was advised that this would continue to be the case during the State of Emergency. The State of Emergency expired on June 10th and Unemployment Compensation benefit charges resumed for employers on September 5, 2021.

Enclosed is your CY 2022 Unemployment Compensation Member Contribution Summary. The intent of the Summary is to build awareness of your member contribution and how performance and payroll changes affect your contribution. Invoices will be available online around January 1, 2022.

The Primex³ Membership Agreement and Public Entity Coverage Document have a 45-day written notice requirement in the event that you elect to terminate membership in the Unemployment Compensation Program. **This notice must be provided on official letterhead to the Chief Executive Officer of Primex³ by 4:30 PM on November 17, 2021 and must specify a final decision regarding your participation in the program.** Please carefully review your Public Entity Coverage Document, General Conditions, Section L, regarding notice of termination.

Please contact your Member Services Consultant or me if you have any questions regarding your contribution and performance in the Unemployment Compensation Program.

Sincerely,



Carl Weber
Director of Member Services

Trust. Excellence. Service.

UNEMPLOYMENT COMPENSATION PROGRAM

MEMBER CONTRIBUTION SUMMARY

JANUARY 1, 2022 THROUGH DECEMBER 31, 2022 RENEWAL

MEMBER: Town of Henniker

MEMBER NUMBER: 198

CY 2021

Member Contribution \$1,323

CY 2022

Member Contribution \$1,104

Your 2021 Taxable Wages (CY 2019)	\$957,181
Your 2022 Taxable Wages (CY 2020)	\$919,953
Change in Taxable Wages	-3.89%
Your 2020 Loss Ratio	0.00%
Your 2021 Loss Ratio (through June 2021)	0.00%
Your 2021 Unemployment Rate	0.14%
Your 2022 Unemployment Rate	0.12%
Change from 2021 to 2022:	
Contribution Amount Change	-\$219
Contribution Percent Change	-16.6%

Please contact the Primex³ Member Services Team if you have any questions or comments.
Invoices will be available online around January 1, 2022

Trust. Excellence. Service.

October 15, 2021

Russell Roy, Finance Director
Town of Henniker
18 Depot Hill Road
Henniker, NH 03242

RE: CY 2022 Workers' Compensation Program Renewal

Dear Russell:

As you prepare your budget for the coming year, we thank you for your continued trust and partnership in our Workers' Compensation Program. Our goal in all of our programs is to provide our members with the best service, value, and coverage through our core values: **Trust. Excellence. Service.**

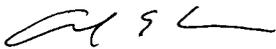
Workers' Compensation rates are moderately increasing for 2022. The increase in Workers' Compensation rates is primarily due to an increase in actuarially determined loss estimates for compensable claims and the cost of Workers' Compensation reinsurance.

Enclosed is your CY 2022 Workers' Compensation Member Contribution Summary. The intent of the Summary is to build awareness of your member contribution and how performance and payroll changes affect your contribution. Invoices will be available online around January 1, 2022.

The Primex³ Membership Agreement and Public Entity Coverage Document have a 45-day written notice requirement in the event that you elect to terminate membership in the Workers' Compensation Program. **This notice must be provided on official letterhead to the Chief Executive Officer of Primex³ by 4:30 PM on November 17, 2021 and must specify a final decision regarding your participation in the program.** Please carefully review your Public Entity Coverage Document, General Conditions, Section L, regarding notice of termination.

Please contact your Member Services Consultant or me if you have any questions regarding your contribution and performance in the Workers' Compensation Program.

Sincerely,



Carl Weber
Director of Member Services

Trust. Excellence. Service.

WORKERS' COMPENSATION PROGRAM

MEMBER CONTRIBUTION SUMMARY

JANUARY 1, 2022 THROUGH DECEMBER 31, 2022 RENEWAL

MEMBER: Town of Henniker

MEMBER NUMBER: 198

CY 2021

CY 2022

		Contribution Assurance Program (CAP)	No
		PRIME ³ Program	No
Member Contribution	\$60,138	Member Contribution	\$55,212

Your 2021 Payroll (CY 2019 Reported)	\$2,560,482
Your 2022 Payroll (CY 2020 Reported)	\$2,651,069
Change in Payroll	3.5%
Your 2021 Loss Ratio Adjustment Factor	1.28
Your 2022 Loss Ratio Adjustment Factor	1.15
Change in Loss Ratio Adjustment Factor	-10.2%
Change from 2021 to 2022:	
Contribution Amount Change	-\$4,926
Contribution Percent Change	-8.2%

Please contact the Primex³ Member Services Team if you have any questions or comments.

Invoices will be available online around January 1, 2022

Trust. Excellence. Service.

Bow Brook Place, 46 Donovan Street ■ Concord, NH 03301-2624

(603) 225-2841 ■ (800) 698-2364 ■ nhprimex.org

WORKERS' COMPENSATION CONTRIBUTION BY PAYROLL CLASS

January 1, 2022 through December 31, 2022

Member: Henniker, Town of
Member Number 198

Class	Description	Payroll Contribution*	
5506	Highway Maintenance (Formerly Street Laborers)	237,019	9,206
7382	Ambulance/Rescue Squad	431,569	12,762
7520	Waterworks	150,554	2,691
7580	Sewer Department	166,556	3,234
7590	Waste Management	159,571	4,613
7704	Firefighters & Drivers	61,771	4,539
7720	Police, Sheriffs & Corrections	665,958	13,668
8810	Office Employees, Municipal	543,653	1,080
8810	Office Employees, Library	154,012	306
9402	Highway Winter Maintenance (Formerly Mechanized Street Cleaning)	79,006	3,051
9410	Municipal Employees, Inspectors, Assessors	1,400	62
Totals		2,651,069	55,212

* Amounts are based on a 12 month total

Trust. Excellence. Service.

TOWN OF HENNIKER, NEW HAMPSHIRE
SELECTMEN AGENDA
Place: Henniker Community Center 57 Main Street
Henniker, NH 03242
Tuesday, July 19, 2022
6:15 PM

Chairman Blomback called the meeting to order at 6:15.
Recitation of the US Pledge of Allegiance.

CONSENT AGENDA

- 1) Consent Agendas for June 21, 2022, and Consent Agenda for July 19, 2022
Motion to approve by Hooper, 2nd Flynn, Approved 5 -0
- 2) Motion Hooper, 2nd Flynn, Approved 5 -0

CORRESPONDENCE

3) Letters and Notices

PUBLIC COMMENT #1 – (For any comment by any Henniker resident on a topic. Request time limit, up to 3 minutes.)

Susan Fetzer is here representing the Henniker Historical Society housed in Academy Hall, one of the oldest original buildings in Henniker. They are seeking approval from the Selectboard to submit an assessment application to the New Hampshire Division of Historical Resources to be designated on the State Register of Historic Places. This is an honorary listing that acknowledges a building's historical significance and encourages the protection of the buildings. They know the New England College Covered Bridge was listed in 2003 and the Tucker Free Library was listed in 2015.

Selectboard member Flynn noted this request should have been an agenda item instead of public comment and sees no reason to not accept the request. With the applicant providing the request in writing the Board can approve it and confirm future requests as required.

Town Administrator Kendall stated the request for the presentation was made on Thursday, July 14 at 10:00 am and was inadvertently left off the agenda. Mr. Flynn noted it needs to be formally approved. Chair Blomback stated it could be approved as a consent agenda item.

Ms. Hooper motioned to authorize the Historical Society to submit the application as proposed to NHDHR, seconded by Mr. Flynn, and unanimously approved.

NEW BUSINESS

Police Department request for firearm training location – Chief Matt French

Police Chief Matt French stated the Police Department can no longer use the Pike Industry property on Old Concord Road for use as a firearm training location. The department needs to find an area to practice firearm training in any available pit in this town.

Chief French and Superintendent Aucoin have come up with a solution to use the Highway Department gravel pit next to the transfer station on River Road.

Ms. Hooper motioned to permit the Henniker Police Department to use the Town gravel pit for the firearms training and testing location and have the Highway Department make any necessary adjustments as proposed. Mr. Marko seconded the motion.

Mr. Marko asked about nearest neighbors to the location and suggested Chief French anticipate concerns about sound. Chief French will speak with neighbors. Hooper asked about frequency of use and Chief French responded less than monthly and could be about a couple of hours at one time.

Mr. Joshua Finet asked to speak. Chair Blomback noted public comment is not typically allowed during a motion. Mr. Finet asked if towns people would be permitted to use the location for the same purpose. Chair Blomback pointed out the board is considering the use for the Police Department only at this time.

Chairman Blomback called the vote. The motion passed unanimously.

Hiring - Selectboard

Chief French stated one member of the Police Department, Officer Jesse Colby is leaving the Department. He stated Officer Colby is moving to work in his hometown of Northfield. Chief French understands, and he gives the best to Officer Colby.

Selectboard member Flynn moved to accept the resignation of Officer Jesse Colby, with regret, effective July 5, seconded by Selectboard member Bill Marko. The motion carried approved 5 to 0. Mr. Marko and Ms. Hooper stated Officer Colby was an outstanding officer in Henniker and will be missed.

State Building Code and Building Permits – Robert Garside, BICE

Bob Garside, Building Inspector, explained House Bill #1681 was signed into law effective July 1, 2022, by NH Governor Chris Sununu. The law provides for the adoption of new building codes based on the 2018 ICC and Fire/2020 NEC codes. A six-month concurrency period began July 1, 2022, which allows the applicant to provide compliance with either edition of the Code in effect. After January 1, 2023, compliance with the latest Editions as included with HB #1681 will only be accepted.

Bob states Chapter 133 Zoning Regulations Article XXX written by the Planning Board and adopted by the Town does provide language that anticipates future amendments as adopted by the State of NH. For example, each adopted code such as NFPA 101 – Life Safety Code – 2015 Edition (or per the latest edition and Amendments as adopted by the State of New Hampshire.) Mr. Garside explained that if other edits or amendments are proposed it would be a good time to update Article XXX 133-176 Adoption of Codes with the most recent State adoption. The public should be aware of the new code they will be adopting in January. Bob has prepared notices that will be included with all new permit applications and posted on the website.

The second issue, stated by Mr. Garside is language in Chapter 133 Zoning Regulations Article XXX regarding what needs and what does not need a building permit. Specifically, language in Chapter 133-182 Permit Not Required “or direct replacement with like materials” Mr. Garside asserts the language is not included in the state building code adopted by the town. He understands the language intent was for replacements of materials such as roofing, siding, and windows however unless specifically stated “direct replacement in kind” is not compatible with codes as adopted by the State of NH and Henniker Chapter 133 Zoning Regulations Article XXX. Repairs with like materials are allowed. He asserts the language is not sufficient. Inspector Garside would like permission to work with the Planning Board to tweak the article a bit to be more in line with the current state building code.

Bill Marko, states in regard to the 2nd issue of replacement of in like materials, the Building Codes Advisory Committee came up with that with the intent of not burdening people with things that they didn't have to have. Mr. Marko suggested putting together a subcommittee again, with no urgency and look at how to handle this and at the same time take a look at the new code adoption and find out if that is something we need to do and if the board has the background to say yes or no on adopting the new state building code. Ms. Hooper reminded that revision to the code must go before town meeting. Inspector Garside agreed that this is why he's bringing it forward now.

Ms. Hooper motioned to reconvene the Building Code Adoption Committee. Discussion ensued about membership. Mr. Marko seconded the motion. Further discussion by Mr. Flynn who clarified that a special committee would be considering amendment to the existing code, not starting from scratch. Inspector Garside, noted to be clear, to say he supports Article XXX that whoever wrote Article XXX did a fantastic job for adoption and that there are minor edits at best, a couple of minor edits and clarification of permits. Chair Blomback called the vote, the motion passed 4-1. TA Kendall asked if the board would appoint members at the next meeting.

Tia stated Bill Marko, Jerry Gilbert, Kris Blomback, Heidi Aucoin, Jenn McCourt, Mark McMurphy, and Joe Devine were previously appointed. Bill asked to add Scott Dias to the committee.

TA Kendall asked if the board would appoint the Building Inspector as the subject matter expert to the committee and Mr. Marko said no, the Building Inspector should only come in as needed. Ms. Hooper asked to appoint Bill Marko, Jerry Gilbert, Jenn McCourt, Heidi Aucoin, Scott Dias, and Mark McMurphy to the Building Code Adoption Committee. Mr. Blomback declined appointment. TA Kendall will reach out to make sure the appointees accept the nomination. TA Kendall sought clarification from Mr. Marko about the goal of the committee to determine if the updated building code should be adopted. Inspector Garside explained the town adopted the 2015 State Building Code or the latest edition to the State Building Code. January 1st the new code is adopted, it's not an option. Ms. Hooper said we have a motion and believed Mr. Marko seconded to appoint the members and Bill said we already passed that.

Introduction of Cogswell Water Superintendent James Donison

TA Kendall introduced the new Cogswell Water Works Superintendent James Donison. Jim has come in as part time Superintendent for the Cogswell Water Works Superintendent. Jim started on May 4th. Jim has 30 years of experience, as a Public Works Director, and consulting with experience including public works director in Lebanon. Jim has the Grade 4 Water Treatment Plant Operators License, Grade 3 water distribution license, Grade 2 wastewater. Jim retired to the State Retirement system, with the ability to work 26 hrs. per week. Jim is looking for a part-time assistant operator, someone that has water experience. He is working with Highway Superintendent Leo Aucoin on dig safe and Main St drainage project. Jim stated the Water Works have begun using chlorine and back on June 1st there was a positive bacteria hit one of the water samples. All repeat samples were absent of bacteria. On June 2nd they started adding chlorine and that will be a seasonal treatment June to November to prevent bacteria.

Chairman Blomback asked Jim for an overview of the Cogswell Water Works for the Town. Jim stated Norman Bumford was the previous Superintendent for many years, he retired in 2021. The spring fed water system was established in 1914. In 1925 Mrs. Cogswell provided funding to upgrade water system. The system is a department of the Town but under the authority of a three-member board of Water Commissioners. Board of Commissioners meet at 4:00 pm on the 3rd Tuesday every month, with anyone

allowed to attend the meeting. A person from the audience asked what form of bacteria was found in the sample and Mr. Donison responded coliform. The test is an absent present test.

Rectangular Rapid Flash Beacon Crosswalk Maple Street and Post Office Place – Leo Aucoin

Superintendent Aucoin explained State of NH, in oversight of crosswalks, eliminated the crosswalk at the College Convenience and the only way to maintain the crosswalk at Post Office Place is to install a rapid flash system. The Town. The board voted for this two years ago and purchased the equipment. Mr. Aucoin explained the agreement with the State is to maintain the beacon in their right of way. Ms. Hooper motioned to authorize the Rapid Flash Agreement with the State of NH and to authorize the Chair to execute the agreement. Mr. Aucoin explained the reason the state requires the rapid flash is enhanced safety because the location out of town, frequency of use and traffic volume. Mr. Osgood seconded the motion and explained its solar operated push button sign system. Mr. Aucoin explained the installation and handicap accessibility. Everything for the system has been purchased and is in storage. Mr. Blomback called the vote. The motion passed 5-0.

Ramsdell and Rt. 114 Drainage Project – Leo Aucoin

Mr. Aucoin explained a few years ago the town approved working in conjunction with the State DOT on a drainage problem at Ramsdell Rd and Route 114. The problem is from state pipe that was altered and downsized more than forty years ago that creates a backup during heavy rain flooding the Borden residence on the opposite side of the highway. Henniker will do dirt work and state is providing pipe. Town will introduce new storm drains working with a subcontractor working on Main St to oversee placement of pipe and remedy the situation. Mr. Flynn complemented Mr. Aucoin on resolving these issues. Mr. Aucoin explained DOT is providing pipes, storm drain lids and covers, town providing machine time labor and installing structures in conjunction with state.

Request to connect to OHRV Trail - Chris Williams

Chris Williams, seasonal person at Rock and Birch addressed the board. Looking for a way to access trail system approximately 1.4 miles to the trail system by OHRV from Rock and Birch.

Mr. Blomback explained OHRV Committee does not recommend because the OHRV is tasked with controlling access to the system and not in the best interest at this time based on information from the Road Agent and Police Chief. Mr. Williams thanked the board.

Request for Crosswalk on Main Street - Jennifer Lopez

Jennifer Lopez and Joshua Finet proprietors of Superscoops Ice Cream request a crosswalk connecting from the sidewalk in front of their location to the community park across the street. She stated the Highway Safety committee met on December 9, 2020, regarding the request for a crosswalk and supported the crosswalk. When brought to the Selectboard on December 15, 2020, the Selectboard denied the request. On April 8, 2022, she sent email to DOT for guidance in slowing down traffic for ice cream patrons crossing in front of her store to the park. DOT referred her back to the town.

Ms. Lopez provided the board with statistics about ice cream sales for the summer and expressed concern for community members and patron safety crossing the road. She is ok with losing parking spaces if it needs to happen to provide a crosswalk. Mr. Finet spoke about small business in Henniker and their contributions to the community and the relevance of the community park and parking behind the community building and requested the board find a way to say yes to this. Mr. Blomback reiterated that the board voted against it in 2020 and is not inclined to revisit if there are no fundamental changes. Ms. Hooper mentioned an email dated July 18 from Michael O'Donnell to Aucoin, outlining DOT concerns,

safety issues and recommendations. Ms. Hopper suggested it would need to be sent back to the Highway Safety, Economic Development Committee and Road Management. Ms. Lopez read from Highway Safety Committee minutes confirming that committee's decision to support the crosswalk with color suggestions. Ms. Hooper explained the monetary consequences, Mr. Finet appreciates, and stressed safety should be considered. Mr. Blomback said board doesn't have enough information to decide right now and would need re-engage other committees. Mr. Flynn addressed Mr. Finet appreciating safety and concerns about parking spots and asked if neighbors approve of plan. Mr. Trivellini suggested that more parking spaces could be added and asked for the Economic Development Committee to weigh in on the project. Ms. Hooper motioned to send the project to Economic Development, Road Management and Highway Safety Committees for more discussion and bring analysis back to Selectboard for decision making. Mr. Finet asked about more signs to indicate parking. Mr. Marko seconded the motion. Scott Dias mentioned the Planning Board discussed parking and also asked about relocating or eliminating crosswalks. Mr. Osgood spoke in favor of sending to committees. Mr. Marko stressed needing data to support the changes and the need to consider costs. Mr. Blomback called the vote, the motion passed unanimously. Mr. Trivellini stressed the relationship between infrastructure that supports local businesses and the value of properties.

Economic Development Committee Comcast Broadband Grant – Diane Kendall

TA Kendall explained the Economic Development Committee met and reviewed a letter from Comcast dated June 23, 2022, relative to their proposal to use apply for and use state grant monies and private resources to expand broadband services in Henniker at no cost to the town. The letter explains NH HB2 established a matching grant program for expansion of broadband services and seeks to explore partnership with town. The EDC voted 5-0 requesting the Selectboard reach out to Comcast to explore the proposal. TA Kendall spoke with Comcast Government Affairs Sr. Manager, Bryan Christiansen, who clarified there is no need to have formal approval from the board. Comcast has agency to pursue the grant funding. They are seeking partnership to identify "last mile" rural residents with no access to broadband. Comcast has identified about 100 households that it does not provide access to, but those households may be served by TDS. There are 2 grant rounds, and it would be more likely than not that if Comcast were included it would be in the second grant round in the early fall 2022. Ms. Hooper asked about the Comcast franchise agreement which she believes has expired. TA Kendall explained that is about cable services and unrelated to the letter regarding the grant opportunity, however she will look into the status of the franchise agreement with Comcast. Chairman Blomback asked about the status of project to create overlay maps of population and internet coverage. Ms. Kendall replied the board voted to enter an agreement with National Collaborative for Digital Equity and the NHMA for consulting services. The membership agreement was \$7,500 and she will collaborate with the finance department to keep the project in motion. Mr. Marko asked why Comcast and not TDS. Ms. Kendall explained the letter requesting partnership came from Comcast not TDS. Mr. Marko also asked eligibility criteria 90% of households in the area must lack sufficient access. Mr. Blomback explained the EDC perceived that as grey area and Ms. Hooper explained that would be an issue for Comcast as they are the agency applying for the grant.

Azalea Park Fund Donation Acceptance – Susan Adams on behalf Alan Brown

Susan Adams addressed the board with a request for acceptance of a donation of \$9,000 from Henniker resident Alan Brown to Azalea Park Fund for the fabrication and installation of railings on both sides of granite steps leading to park trails and the purchase of a memorial bench. \$8,000 will be allocated to the

railings and \$694 for the plaque park bench and with \$306 to remain in the fund for the future maintenance of the bench.

Bill asked if there will be a building permit. TA Kendall replied, most likely and she will coordinate the installer with the Building Department and Parks and Properties Superintendent. Mr. Flynn asked if board policy was adhered to. TA Kendall said it was and the applicable RSA and Selectboard policies were included in the staff report. Mr. Flynn motioned to accept donations as presented. Seconded by Osgood and unanimously passed.

Accept Grant donation from Rotary for Bandstand Electric – Ruth Zax

TA Kendall explained the Rotary awarded the town with a grant/donation of \$800.00 for lighting repairs and upgrades at the Angela Robinson Gazebo. The board asked Kendall if the quotes had been received, Kendall replied that she was waiting for a quote from a local contractor and that he gave a verbal estimate that the work could be done for around \$800.

Ms. Hooper motioned to accept the Rotary grant of \$800, 2nd by Mr. Flynn and unanimously approved.

Establish Wastewater Superintendent Recruitment Advisory Team – Diane Kendall

TA Kendall explained that WWTP Superintendent will retire on October 3, 2022. Position for a Wastewater Superintendent has been posted to the website and NHMA. One application has been received and there has been inquiry from another potential candidate. Kendall explained due to the highly technical and specific nature of the position, an advisory team should be formed to develop criteria and interview questions, conduct interviews, and advise the Selectboard. Kendall suggested team members to include Town Administrator, Selectboard representative, current WWTP Superintendent, Highway Superintendent, Cogswell Water Superintendent, and Engineer from Underwood and a WWTP Director or Superintendent from another community. Ms. Hooper volunteered to serve on the team. Mr. Marko suggested the addition of a Water Commissioner. The board agreed by way of consensus.

PAST MEETING MINUTES

Acceptance of Board of Selectmen Non-Public Meeting Minutes June 14, 2022, 6:00pm

Motion to approve by Ms. Hooper, 2nd by Mr. Flynn and unanimously approved.

Acceptance of Board of Selectmen Public Meeting Minutes June 14, 2022, 6:15pm

Motion to approve by Mr. Marko, 2nd by Hooper, and unanimously approved.

Acceptance of Board of Selectmen Non-Public Meeting Minutes June 14m 2022, 8:30pm

Sealed - Motion by Ms. Hooper, 2nd by Mr. Flynn, and unanimously approved.

Acceptance of Board of Selectmen Public Meeting Minutes June 21, 2022, 5:00pm

Motion to approve by Ms. Hooper, 2nd by Mr. Marko and unanimously approved.

Acceptance of Board of Selectmen Non-Public Meeting Minutes June 21, 2022, 5:00pm nonpublic – not sealed

Motion to approve by Hooper, 2nd by Mr. Marko and unanimously approved.

Non-Public Meeting Minutes June 21, 2022, 5:40 PM non-public – sealed

Motion to approve by Mr. Blomback, 2nd by Mr. Osgood and unanimously approved.

Department Reports

Mr. Marko referencing the Building Inspector report, remarked permits were issued for replacement of things spoken about earlier. He asked the board if they would need to discuss refunding permit fees. He remarked the Selectboard makes decisions about fees. Mr. Blomback said the board would have to determine what doesn't need a fee. Discussion ensued about what requires building permits. After discussion the consensus from the board was to defer to the Building Inspector's authority about issuance of permits but to waive permit fees for roof, siding and window replacement until recommendation comes from the Building Code Advisory.

Marko motioned to "Stop accepting building permits and fees, for projects involving replacement of roofs, siding and windows." Discussion ensued, about technical issues in the State Building Code that causes friction with the intent of town code replacement in kind. Mr. Marko states requirement of permits is a burden. Mr. Marko suggested that there is language in the zoning that allows the Board of Selectmen to change the State Building Codes but couldn't recall the section. After more discussion, Mr. Marko modified his motion to "continue accepting permit application and stop accepting fees for building permits for projects involving replacement of re-roofing, re-siding, and replacement of windows." The motion was seconded by Ms. Hooper. TA Kendall explained that permit applications are the only trigger for assessment adjustments. Chairman Blomback called the vote, the motion passed 4-1.

Selectmen Reports

Mr. Marko attended Planning Board meeting and discussed affordable housing, as did the Economic Development Committee. There were no conclusions, and they are seeking more information from the Town Planner, Marc Fougere, in order to craft zoning that may be more favorable to multifamily housing. Also noted, Planning Board members discussed parking and cross walk issues.

Mr. Flynn remarked no committees that he's assigned to held meetings, therefore nothing to report.

Ms. Hooper attended interviews for open positions.

Chair Blomback attended Economic Development Committee where they discussed the Comcast letter and heard a request from Henniker House B&B for charging stations in town and preliminary information from Underwood Engineering regarding the costs for sewer expansion out to Old Concord Road. Preliminary analysis is the project is considered cost prohibitive. If Hopkinton developed southwest corner of the Dunkin Donuts intersection it might be a better time to update MOU with Hopkinton. He also attended an OHRV Meeting regarding the request from seasonals at Rock n Birch for access to OHRV trails.

Town Administrator Report

Ms. Kendall notified the Selectmen the district Executive Councilor, Cinde Warmington, has chosen Henniker for the Governor and Executive Council Meeting on July 27. The session will begin with an 8:00 am breakfast meeting at Daniels Restaurant and 10:00 am continue to the New England College Putnam Performing Arts Center. Councilor Warmington is seeking a Selectboard representative to give a brief speech about the town. Mr. Flynn volunteered.

Kendall reported facilitation of amicable resolution of the dirt bike noise complaint. She reaches out to the property owner for their report of activity and communicates with complainants about the report. Complainants proposed a number of restrictions that would be amicable to them but not enforceable by the town. Kendall communicated that the emails and consulting with town attorney have taken up some administrative bandwidth and asked the board how they would like to proceed. If property owner and complainants reached some kind of verbal amicable resolution as to hours and days, Kendall explained,

the board could re-evaluate the decision on dirt-bike noise as nuisance, understanding the town has no authority to enforce an agreement between property owners. Kendall remarked that to date there is no resolution. Chairman Blomback recused himself from the discussion. Ms. Hooper suggested the gravel pit owners go before the Planning Board for a site plan evaluation. Mr. Marko said we have no action on that. The board consensus was for the TA to continue communicating with parties and table discussion for a future meeting.

Kendall said the Transfer Station has requested to close the transfer station September 3rd and 4th for the Labor Day weekend. Also, to extend hours on Tuesday Sept 7, and Sept 9. This is the only holiday weekend the staff has requested. The staff has demonstrated enormous pride in their work and has an excellent work ethic. This is evidenced by increased praise for customer service, organization, and cleanliness of the facility. Giving the time off will show a lot of appreciation to our employees and give them time to enjoy the holiday, will improve moral and show that we care for employee work- life balance. Ms. Hooper recommends bringing it as an agenda item for August 9th. Peter recommends providing much advance notice to patrons.

TA Kendall reported Henniker Community Market has reserved the community park and bandstand for October 1st and wants to expand into the Community Building. Vendors would be set up inside and outside. Kendall proposed to coordinate the rental use with Parks and Properties Superintendent Mark Boisvert to remove and replace audio visual equipment. Kendall remarked the Rental policy authorized the Town Administrator to approve or deny rental agreements. She brought to the board's attention for their awareness of the use.

TA Kendall notified the board of a DES Press Release urging the public, community water systems and municipalities to implement outdoor water use restrictions. The board deferred action to the Water Commissioners.

TA Kendall is seeking a quote to repair or replace the fans in the Community Building and asked if the Board would like guidance from the Historic District Committee regarding the old stage.

Ms. Hooper motioned to adjourn; Chairman Blomback invited public comment. The meeting adjourned at 8:32 pm. Hooper motioned to adjourn, seconded by Mr. Flynn.

The next Board of Selectmen meeting is August 9, 2022, 6:15 p.m.

Respectfully,

D. Scott Osgood, Minute Taker

August 9, 2022

Correspondence – Letters and Notices



June 23, 2022

Board of Selectmen
Town of Henniker
18 Depot Hill Road
Henniker, NH 03242

Dear Chairman and Members of the Board:

As part of our ongoing commitment to keep you and our customers informed about changes to Xfinity TV services, we maintain an updated website (<https://www.xfinity.com/programmingchanges>) that lists channels that may soon expire or terminate. On June 9, 2022 we added ShopHQ to that website as unfortunately, due to contract violations, the programming might cease on July 12, 2022.

Should you have any questions, please do not hesitate to contact me at Bryan_Christiansen@comcast.com.

Very truly yours,

Bryan Christiansen

Bryan Christiansen, Sr. Manager
Government Affairs



Over \$2 Billion and Counting for our Schools

GOVERNOR Christopher T. Sununu
CHAIRMAN Debra M. Douglas
COMMISSIONER H. Andy Crews
COMMISSIONER Erle B. Pierce
EXECUTIVE DIRECTOR Charles R. McIntyre

July 15, 2022

Greetings,

I hope this finds you well as we head into the summer.

We are reaching out to share recent changes to KENO 603. Governor Sununu recently signed HB 355 into law, which expands the sale of KENO 603 beyond taverns and restaurants. Under the change, any location that sells lottery tickets in the cities and towns that voted to approve KENO 603 may choose to sell the game.

This is a change, but we do not expect it to negatively impact or detract from KENO 603 sales at existing establishments. KENO 603 is a social game, and bars, taverns and restaurants offer a unique experience and venue for enjoying the excitement of playing. As our traditional Lottery partners begin to offer KENO 603, we anticipate it will generate more interest in the game, as well as increased sales and commissions for those retailers.

Each retail location wishing to offer the game must meet specific licensing requirements, pay annual licensing fees, and pass a background check. They will be trained in selling the game; sales will only be conducted at a lottery vending machine or clerk-assisted sale from the counter. Finally, no video monitors will be installed at stores for the purpose of showing live drawings, which will help keep customer traffic flowing.

Over the past five years, either through in-person meetings or direct mail, New Hampshire Lottery staff have provided municipalities with information about KENO 603, including the local approval and implementation processes. We also shared the game's benefits of increasing foot traffic to taverns and restaurants, which generates more revenue for them, as well as the Granite State's education fund.

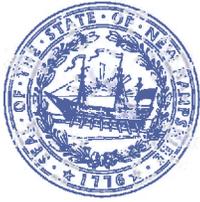
KENO 603 has been a tremendous success, generating millions of dollars for New Hampshire schools. The game has become one of the New Hampshire Lottery's most popular games, second only to scratch tickets. KENO 603's continued success is integral to achieving our revenue commitment year after year.

We are always happy to be a resource for our retail partners and municipalities, and we are looking forward to working with local businesses who have interest in offering the game. If you have any questions, please feel free to reach out at 603-271-3391.

Respectfully,

Charlie McIntyre
Executive Director





State of New Hampshire
 Department of Revenue Administration

109 Pleasant Street
 PO Box 487, Concord, NH 03302-0487
 Telephone (603) 230-5000
 www.revenue.nh.gov



MUNICIPAL AND PROPERTY
 DIVISION
 Samuel T. Greene
 Director

Lindsey M. Stepp
 Commissioner
 Ora M. LeMere
 Assistant Commissioner

Adam A. Denoncour
 Assistant Director

July 22, 2022

BOARD OF SELECTMEN
 TOWN OF HENNIKER
 2 DEPOT HILL ROAD
 HENNIKER NH 03242

RE: Signing of SB 239 – Notification Required.

Dear Governing Body:

The Department of Revenue Administration is required to provide written notice to the governing body of all municipalities, political subdivisions, and counties which are subject to the provisions of the newly adopted RSA 21-J:20-a within 60 days of its effective date. This letter constitutes such notice.

Be advised: On May 27, 2022, RSA 21-J:20-a “Notification Required; Failure to Complete Audit,” became effective. This statute requires each city, town, school district, village district, county, or precinct to provide to the Department notice and copy of any audit required by RSA 21-J:19 or 21-J:20, as the Department is now authorized to collect a fine in cases of noncompliance.

If a required audit is not completed by its due date, the commissioner is entitled to levy a fine of up to **\$250 per day** for each day of noncompliance. Such days will be counted beginning 90 days after the Department has provided written notification to the governing body of its intent to levy the fine. Any municipality, political subdivision, or county subjected to the fine may petition the commissioner for a waiver, should their failure to comply with RSA 21-J:19 or RSA 21-J:20 be due to reasonable cause. If a waiver is granted, the municipality, political subdivision, or county shall provide to the Department, within 90 days of the date of the waiver, an executed contract binding the body to conduct the required audit with an individual or entity licensed and certified to do so, and within a timeframe approved by the commissioner.

If you have any questions regarding this correspondence, contact the Department between the hours of 8:00 AM and 4:30 PM, Monday through Friday.

NH Department of Revenue Administration
 Municipal and Property Division
 (603)230-5090

TDD Access: Relay NH 1-800-735-2964

Individuals who need auxiliary aids for effective communication in programs and services of the Department of Revenue Administration are invited to make their needs and preferences known to the Department.



July 29, 2022

Board of Selectmen
Town of Henniker
18 Depot Hill Road
Henniker, NH 03242

Dear Chairman and Members of the Board:

We are committed to keeping you and our customers informed about changes to Xfinity TV services. Accordingly please note the following change(s), which will occur in your community:

- *Effective September 13, 2022, EPIX will no longer be available on channel 881, but can continue to be viewed on channel 322; EPIX HD will no longer be available on channels 885 and 1790, but can continue to be viewed on channels 323 and 1871.*
- *Effective September 30, 2022, Olympic Channel will cease operations.*

Customers are receiving this information in advance via bill message. Please do not hesitate to contact me with any questions at Bryan_Christiansen@comcast.com.

Sincerely,

Bryan Christiansen

Bryan Christiansen, Sr. Manager
Government & Regulatory Affairs



U.S. Department of the Treasury

Office of Public Affairs

UNDER EMBARGO UNTIL 5 AM Wednesday, July 27, 2022

Press Release: FOR IMMEDIATE RELEASE

July 27, 2022

Contact: Press@Treasury.gov

Treasury Announces New Steps to Increase Affordable Housing Supply and Lower Long-Term Housing Costs for American Families

Treasury releases guidance updates and how-to guide to increase investments in affordable housing using American Rescue Plan funds

WASHINGTON – The U.S. Department of the Treasury announced new guidance today to increase the ability of state, local, and tribal governments to use American Rescue Plan (ARP) funds to boost the supply of affordable housing in their communities. This step follows a commitment in the Administration’s recently released [Housing Supply Action Plan](#) to leverage American Rescue Plan funds for investments in affordable housing as part of a broader strategy to increase the nation’s housing supply and ease housing costs over time.

Treasury has previously encouraged governments to dedicate a portion of the \$350 billion available to them under the State and Local Fiscal Recovery Funds (SLFRF) toward the development, repair, and operation of affordable housing units. New Treasury data shows that

those efforts have yielded strong results: through March 31, 2022, over 600 state and local governments had budgeted \$12.9 billion in SLFRF funds to meet housing needs and lower housing-related costs, including \$4.2 billion for affordable housing development and preservation. Today's updates build on this progress and are expected to help local officials fulfill and expand upon these commitments to boost the country's supply of affordable housing and bring down costs for the American people over time.

"Increasing the nation's housing supply is essential to lowering shelter costs over the long-term," said Deputy Secretary of the Treasury Wally Adeyemo. "Treasury continues to strongly encourage state and local governments to dedicate a portion of the historic funding available through President Biden's American Rescue Plan toward building and rehabilitating affordable housing in their communities and the actions being announced today will make it even easier for them to do so."

In January 2022, Treasury issued a Final Rule for SLFRF intended to provide broad flexibility for the use of funds, including for affordable housing uses that the Department has strongly encouraged. Guidance released by Treasury today takes two additional steps: (1) increasing flexibility to use SLFRF to fully finance long-term affordable housing loans and (2) expanding presumptively eligible affordable housing uses to further maximize the availability of SLFRF funds for affordable housing. Today's updates were informed by consultations and partnership with housing advocates and Members of Congress, including those who co-sponsored the LIFELINE Act, a bi-partisan, bi-cameral bill designed to provide additional flexibilities to the existing guidance that Treasury had issued to encourage use of SLFRF for affordable housing.

- **Increasing Flexibility to Use SLFRF to Fund Long-Term Affordable Housing Loans.** Treasury is updating guidance to permit SLFRF to more easily be used to finance long-term affordable housing loans, a common form of affordable housing finance. SLFRF permits funds to be used, among other uses, to combat the public health and negative economic effects of the pandemic, including by building affordable housing. Treasury has engaged with members of Congress, local leaders, and affordable housing developers on how to further increase clarity and flexibility around using SLFRF for affordable housing. The guidance updates permit governments to use SLFRF funds to fully finance long-term affordable housing loans, including the principal of any such loans, subject to certain conditions. These changes will facilitate significant additional financing for affordable housing projects, including those that would be eligible for additional assistance under Treasury's Low Income Housing Credit (LIHTC).
- **Expanding Presumptively Eligible Uses.** Treasury's Final Rule was initially designed to allow for flexibility in the use of funds for affordable housing, identifying uses consistent with two major HUD programs as presumptively eligible under SLFRF. Today's guidance expands that list to include an expanded range of federal programs from multiple agencies, permitting more options for how states and local governments can presumptively use funds for affordable housing. These changes are intended to build on Treasury's efforts to facilitate

the use of SLFRF to leverage other sources of federal funding for affordable housing. In addition, Treasury is updating guidance to clarify that SLFRF funds may be used to finance the development, repair, or operation any affordable rental housing unit that provides long-term affordability of 20 years or more to households at or below 65% of the local area median income.

To further encourage state and local governments to make use of these increased flexibilities, Treasury and the Department of Housing and Urban Development are also jointly publishing a “How-To” Guide to help governments easily combine American Rescue Plan funds with other sources of federal funding. The How-To Guide provides examples of how these flexibilities can help facilitate affordable housing deals using multiple sources of federal funding by combining eligibility for using SLFRF with existing sources of federal financing. Over the coming months, Treasury will conduct a series of webinars and briefings with states, local governments, and both nonprofit and private sector entities involved in the development and preservation of affordable housing to provide continued engagement on how SLFRF funds can be used to expand the housing supply.

These updates are the latest step in an Administration-wide effort to lower housing costs and increase housing supply. In May, President Biden released the Administration’s Housing Supply Action Plan, which is designed to increase the housing supply including by filling financing gaps for affordable housing, helping localities reform zoning and land use policies to increase housing production, and deploying additional federal resources and regulatory tools to increase the housing supply and bring housing costs down in the long term. Treasury’s guidance updates are among this broad range of initiatives that are intended to increase investment in affordable housing and reduce costs for American families. As part of its implementation of the Americans Rescue Plan, Treasury is also implementing additional programs to ease housing costs, including the Emergency Rental Assistance Program, which has provided millions of Americans support to prevent evictions, and the Homeowner Assistance Fund, which provides nearly \$10 billion in support to homeowners to prevent foreclosures.

###



Certificate of Appreciation

Presented to:

Cheryl Morse

with grateful appreciation for your years of service on the

HENNIKER CONCERT SERIES

COMMITTEE

Ruth B. Zax

Ruth B. Zax
Chair, Henniker Concert Series

Diane Kendall

Diane Kendall
Town Administrator, Henniker, NH





2021 NHLTA Sue Palmatier Friends of the Year
2018 NHLTA Library of the Year
2013 NHLTA Trustee of the Year
31 Western Avenue
PO Box 688
Henniker, NH 03242

(603) 428-3471
www.tuckerfreelibrary.org

August 3, 2022

Diane Kendall
Henniker Town Administrator

Dear Diane,

The TFL Trustees have met and discussed Bob Garside's response to the ongoing struggle to address TFL accessibility in a cost effective manner. We are grateful to both Bob and Garaventa for their efforts to find a solution to the code constraints set forth by the State over our latest proposal - which was a straight forward replacement of the old stairway lift with a newer model.

Bob made some creative suggestions - some of which we are totally comfortable and in agreement with (e.g., signage, staff operation of the lift - which has always been our operating procedure with the existing Garaventa, and even changing the direction of boarding the lift at different levels to compensate for limited height clearance). Other approaches, we believe, are not quite as clear cut:

1. Cutting the C channel in a steel beam to increase headroom at one point in the stairway by 6 inches addresses only a small portion of the 15-inch deficit reflected in code - and it is only one of MANY height deficits identified by the State as a reason for their rejection of our proposal. What about the other numerous code violations identified? What does this do to the structural integrity of the beam/staircase? This would need to be reviewed by a structural engineer before ever proceeding with this option.
2. As stated above, the library policy is already to have a staff person operate the lift. There is nothing that would change our case for the better with the State.
3. Slowing down the lift is not feasible. The current lift is already set at such a slow (not standard) pace that a change would have absolutely no impact on safety or reliability of the lift.
4. Tracking down an old lift to cannibalize for parts is not a solution to actual problems. To begin with, the lift is old enough that Garaventa will no longer service it - even if we are able to find the same lift as a "spare." We would not have the appropriately skilled personnel on hand to make the needed repairs and part-swaps. In addition, when the lift breaks down in the middle of the stairway, what are we to do with the person on the lift while we await someone to diagnose the problem, find the new/old part and make the repair? Such events are the reason we have tried to move away from a straight replacement of the Garaventa. Our experience is that the lift does not conveniently break as a patron boards. Rather it is in the middle of the journey that the lift breaks and the rescue squad has to be called to safely transfer the rider off of the lift to the ground level. It is for this very reason that a number of potential users have informed us they will not come to the Tucker Free Library. We do not understand where the notion of gaining 5-10 years by using spare parts comes from, so we cannot address that declaration. As well, we are very concerned over the legal liability to the library, the Town and to Garaventa were we to proceed with this action.

In summary, we do not believe that the creative solutions proposed by Mr. Garside address enough of the code violations for the State to rescind its rejection of our Garaventa replacement proposal. The real cost of addressing all (or even most) of the violations would be prohibitive - and would still leave us with a basically inadequate solution to meeting ADA standards.

Finally, the TFL Trustees highest concern is for the safety of our patrons and staff. We fear that the solutions proposed by Mr. Garside are focused solely on finding technicalities allowing us to not comply with code requirements, but they do not, in fact, mitigate the real safety obstacles.

Again, we are grateful for the efforts of Mr. Garside and Garaventa and hope to continue to move toward a solution that meets the needs of Henniker citizens.

Respectfully,

2022 Trustees of Tucker Free Library

Frances Tain
Chair

John Capuco
Member

Debra Kreutzer
Treasurer

Anne Crotti
Member

E. Joseph Petrick
Secretary



NHMA Member Contract

For

The NH Broadband Investment Planning Network Membership

The National Collaborative for Digital Equity (NCDE) and the NH Municipal Association (NHMA) have partnered to create the NH Broadband Investment Planning Network to provide consulting services to municipalities.

Both NHMA and NCDE recognize that there is a great need for improving the access, reliability, and speeds of internet in the state of New Hampshire. Both NHMA and NCDE recognize that many municipalities are seeking help in addressing broadband issues in their community.

NCDE agrees to provide the following services based on contact hours and materials:

Broadband Ready Communities with Investment Planning – Carol Miller, NCDE Director of Broadband Initiatives

- a. Prepare community leadership with investment and capacity building readiness planning for the infrastructure of the future fiber to the premise.
- b. Create goals and objectives based on community needs and desires.
- c. Help secure partners in non-profits, banking, and state funding opportunities.
- d. Provide recommendations that reflect best models in Public and Private partnering and sharing of funding resources with one or more communities.
- e. Promote solutions that incorporate affordable pricing (<\$15/month) for low- and moderate-income households
- f. Provide report at the end of contract.

To join the network, NHMA members must allocate a portion of their CSLFRF grant funds or other available funds to NCDE. The portion to be allocated will be based on population, as stated below:

5,000-9,999: \$7,500

NCDE will provide NHMA a fee equal to 15% (fifteen percent) of each of the contribution each municipality makes to the network.

Signature signifies acceptance of terms of membership:

Town Official:

Diane Kendall, Town Administrator

Diane Kendall

Date:

7/27/22

NCDE Representative:

Date:

About NCDE

The Weare, NH-based tax-exempt **National Collaborative for Digital Equity** (NCDE) is a nationally recognized leader in developing, field testing and promoting **systemic digital equity** initiatives and broadband investment planning for regions and communities.

NCDE's founder and executive director Dr. Robert McLaughlin will advise interested NHEC members, investors and providers about proven business models that feature affordable pricing for LMI households. NCDE's Director of Broadband Initiatives, Carol Miller, is a recognized state and national leader in broadband investment planning and will lead investment planning and Broadband Ready capacity building efforts for and with NHEC. NCDE's founder and executive director Dr. Robert McLaughlin will advise interested NHMA members, investors and providers about proven business models that feature affordable pricing for LMI households.

Questions about your membership contract or billing please contact Carol Miller, 603-723-4850 or email at cmiller@digitalquity.us.

August 9, 2022

July 2022 Department Reports

Building Department

Code Enforcement

Finance – ARPA

Finance – Highway Block

Finance – Budget Report

Finance – Check Registers

Health Officer

Police Department



Monthly Building Department Report
July 2022

TO: Diane Kendall, Town Administrator

FROM: Helga Winn, Land Use Coordinator

The following is a record of permits, certificates of occupancy, inspections and revenue collected for the month listed above.

Permits /COs/Inspections	Quantity	Revenue
Building Permits - Residential	2	\$270.74
Building Permits - Commercial	1	\$100.00
Electrical Permits	8	\$500.00
Plumbing Permits	0	\$0.00
Mechanical Permits	4	\$150.00
Demolition Permits	0	\$0.00
Driveway Permits	3	\$225.00
Trench Permits	0	
Sign Permits	0	
Assembly Permits	0	
Tent Permits	0	
Hawk & Peddler	0	
Certificates of Occupancy	0	
Inspections Performed	26	
Total		\$1245.74

Town building rental/use:

Town Buildings	Rented/Reserved	Revenue
Community Center (upstairs)		
Grange (Does not include Caseworker & CAP)	5 Food Pantry open 2x week	N/C for AA Food Pantry- permanent
Bandstand/Community Park	1	10% donation of proceeds

Respectfully submitted,

Helga Winn

Town of Henniker, NH
Permits Issued July 2022

Date In	Owner	Address	Map/Lot	Type	Description	Contractor	Fees	Issued
7/8/2022	Susan Boedy & Michael Stella	98 Patterson Hill Rd	2/386-G	Electrical	Other: Install Power for 2 Geothermal Units	Ryan Simard - Tech Solu	\$50.00	7/8/2022
7/8/2022	Shannon French	1161 Rush Road	1/74-D	Mechanical	500 tank piping of building	Allan Kingsbury - Ciardell	\$50.00	7/8/2022
7/8/2022	Town of Henniker	18 Depot Hill Rd	2-421	Mechanical-Commercial	Install ductless split system in Town Hall	Connor Fitzpatrick- Fitzpa	\$0.00	7/8/2022
7/13/2022	Andre Cote	100 Davison Road	1/96-D	Driveway	Pave existing driveway	Young's Paving/ Richard	\$75.00	7/13/2022
7/13/2022	Walter Marsh / Stephanie Brown	293 Weare Road	1/517-C	Mechanical	Run 5 ft of gas line for new appliance	Property owner installing	\$50.00	7/13/2022
7/15/2022	PJ Elgin, LLC	138 Rush Rd	2/231	Building - Commercial	repairs, walls, wire, doors, woodwork paint	Tyler Pfaff	\$100.00	7/15/2022
7/15/2022	PJ Elgin, LLC	138 Rush Rd	2/231	Electrical	new outlets on new wall-add smoke/fire	Micahel Gendron	\$100.00	7/15/2022
7/19/2022	Todd & Keith Danis	9 Goodwin Rd.	1-592-A	Driveway	alarms installed in new room as needed	Veary Site & Septic	\$75.00	7/28/2022
7/19/2022	Ayer & Goss	20 Hall Ave	2/160	Electrical	new construction	NH Generator Installers,	\$100.00	7/28/2022
7/20/2022	Ross D'Ella	1065 Bear Hill Rd	1-625-A	Driveway	Install kohler 20 kw standby generator	Ross D'Eiia	\$75.00	7/21/2022
7/21/2022	Linda Martin	54 Crescent St	2-246	Building	Temporary Logging Driveway	Lone Roofing of NH, LLC	\$0.00	on 7/27/22
7/25/2022	David Connors	349 (347) Mt. Hunger Rd.	1-727	Building	Roof replacement in kind	Granite State Solar	\$270.74	7/29/2022
7/25/2022	David Connors	349 (347) Mt. Hunger Rd.	1-727	Electrical	50 20.5 kW rooftop Solar Panels	Granite State Solar	\$50.00	7/29/2022
7/26/2022	Rebecca Forrestall	100 Elm Street	1-540-X4-A	Electrical	Electrical for rooftop Solar Panels	Marc Aucoin Electric	\$50.00	7/28/2022
7/26/2022	David Connors	Mt. Hunger Rd.	1-727-B	Electrical	200 Amp for underground pedestal	Marc Aucoin Electric	\$50.00	7/29/2022
7/27/2022	Kenneth Arney	51 Warner Rd	1-73-A	Mechanical	200 Amp for underground	Seth Merrill- Eastern Pro	\$50.00	7/27/2022
7/27/2022	Romes's Homes LLC	641 Old Hillsboro Rd	1-342	Electrical	Replace cmf with New Thermopride 55k BTU MH furnace	Andrew Howell - Blue Streak Electric	\$50.00	7/27/2022
7/29/2022	Herbert Buchine	290 French Road	1-290-A	Electrical	New Build	GC Electric LLC	\$50.00	7/29/2022
7/29/2022					200 Amp service upgrade			

Town Of Henniker

Building Dept

Summary of Complaints and Actions

July 2022

177 Tanglewood- Follow up e mail received from Owner regarding status of clean up of house site.
(copy attached) I have suggested to Owner that he find a realty to sell as-is **STATUS-ONGOING**

Re: 177 Tanglewood Dr.

Carl Hamel <carljhamelsr@yahoo.com>

Mon 7/25/2022 3:26 PM

To: Bob Garside <bob.garside@henniker.org>

Hi Bob,

July 25, To update you on my progress.

I have made 3 trips down to Tanglewood last week. What a total disaster, I can see why the town was upset! I am renting a pickup truck and using a utility trailer. I have made a little progress with my weed wacker, but its battery only last about an hour. I do recharge it each trip. I see that kids must have been drinking beer and jumped on top of the trailer and caved in the roof. It's a total loss and do you know who I could contact to have it removed? I think I have someone who may want the tractor, and I plan on taking some photos tomorrow when I come down again. I will also be listing the property this week if everything goes as planned. If it doesn't sell fast I plan to rent a dumpster, and of course, I will continue to try to clean up the area.

This is so much worse than I could have imagined, it's heartbreaking for me to see it like this. Be assured this will be rectified. I plan on coming down on July 26, and the 28 or 29th, depending on the weather, and again on the 31.

I will keep you informed and again I apologize for the condition of the property.

Sincerely,
Carl Hamel

On Thursday, June 9, 2022 at 09:51:10 AM EDT, Carl Hamel <carljhamelsr@yahoo.com> wrote:

Hi Bob,

I apologize for not being able to get down to Tanglewood yet. I have been having terrible luck acquiring a new vehicle to replace my old Avalanche.

Everything from looking at a truck that couldn't pass inspection to trying to get approval for a loan and having the seller informed me that the vehicle sold the afternoon I looked at it. It was way overpriced anyway, which is why I didn't put down a deposit, I didn't think the credit union would approve the loan.

I am now trying to place an order for a new Hyundai Palisade with a toe hitch. I am told they can't give me a definite date when it will be back in stock, but I have been approved for the loan by my credit union. I get a better interest rate for a new vehicle. Yes, I have tried to just rent a truck, but I could not find a place that had a truck for rent, everything is just crazy!

I will keep you aware of my progress. If you talk with Kim at the town clerk's office, I believe she can tell you I keep my promises and she could inform you of my prior service to the town. I mention this to assure you I will keep my commitment to cleaning and try to sell the property. And I just set up a payment for the newest tax bill with my credit union bill paying option.

Be assured, I want to resolve this as much as you do, and these delays are driving me insane, and costing me money also. (IE property taxes)

Sincerely,
Carl

On Thursday, June 9, 2022, 08:51:01 AM EDT, Bob Garside <bob.garside@henniker.org> wrote:

Carl

I am checking in with you to see how you are making out with the clean up of 177 Tanglewood. Can you give me a brief update please

Thanks

Finance Staff Report

Date: 8/3/2022

RE: ARPA Monies

In August of 2021 we received \$262,666.32 as the first installment of the Federal Government ARPA grant. Attached you will find a copy of the second and final installment of the ARPA grant, \$262,666.34.

The grand total available is \$525,332.66

Projects Committed to be Funded by ARPA

Town Meeting 2022 – Wastewater Treatment Project \$100,000.00

Transfer Station Main Door - \$27,083 (project completed)

Town Hall Mini Splits \$ 36,875.45 (money on deposit for equipment)

National Collaborative For Digital Equity \$7500 (broadband initiative, paid 7/25/22)

Town Hall Mini Splits \$10,200 (balance on quote)

Total Committed \$181,658.45

Balance Uncommitted \$343,674.21

STATEMENT OF REMITTANCE

VOUCHER NUMBER	INVOICE NUMBER	DESCRIPTION	CONTACT INFORMATION	DATE	AMOUNT
5400965	NH0045 TRANCHE 2 FUNDS	LFRR TRAUNCH 2 PAYMENT	Rhonda.d.hensley-g@goferr.nh.gov	07/29/22	262,666.34
				TOTALS:	\$262,666.34

If you have further payment questions, reference the contact information provided next to the line item in question.

INFORMATION MESSAGE

Questions On Your Payment?

Please use the contact information provided above in the fourth column from the left.

State of New Hampshire
Office of State Treasurer
25 Capitol Street - Rm. 121
Concord, NH 03301

State of New Hampshire
Vendor Payments

Bank of America
Concord, NH

08/01/22

2310445

DIRECT DEPOSIT ADVICE

PAY EXACTLY *VOID VOID VOID VOID VOID VOID VOID VOID*

\$ ***262,666.34

PAY TO THE ORDER OF
TOWN OF HENNIKER
Treasurer
18 Depot Hill Rd
Henniker NH 03242
177404

NON-NEGOTIABLE

Finance Staff Report

Date: 8/3/2022

RE: Highway Block Grant

In January of 2022 we received \$33,566.67 from the State for the Highway Block. In April we received \$32,902.15. It is now July and they have issued the Highway Block Grant of \$52,214.73. It is the States practice to duplicate the July and October payments. Total highway block for 2022 will be \$170,898.28.

At Town Meeting 2022 we raised \$100,000 for the highway block grant since we did not know what the second half of 2022 would bring. This means highway has \$70,898.28 more to spend on roads.

State of New Hampshire

Vendor Payments

Check Number: 2310725

STATEMENT OF REMITTANCE

VOUCHER NUMBER	INVOICE NUMBER	DESCRIPTION	CONTACT INFORMATION	DATE	AMOUNT
690398	HIGHWAY BLK FY23 QTR1	Block Grant Aid JUL payment	(603) 271-3466	07/01/22	52,214.73
	Highway Block Grant Aid JUL payment-A \$46213.97	Highway Block Grant Aid JUL pmtA SB367 \$8000.76			
				TOTALS:	\$52,214.73

If you have further payment questions, reference the contact information provided next to the line item in question.

INFORMATION MESSAGE

Questions On Your Payment?
Please use the contact information provided above in the fourth column from the left.

State of New Hampshire
Office of State Treasurer
25 Capitol Street - Rm. 121
Concord, NH 03301

State of New Hampshire

Vendor Payments

Bank of America
Concord, NH

08/02/22

2310725

DIRECT DEPOSIT ADVICE

PAY EXACTLY *VOID VOID VOID VOID VOID VOID VOID VOID*

\$ ****52,214.73

PAY TO THE ORDER OF **TOWN OF HENNIKER**
Treasurer
18 Depot Hill Rd
Henniker NH 03242
177404

NON-NEGOTIABLE

TOWN OF HENNIKER
 Budget Summary for the 2022 Approved Budget + 2021 encumbrances
1/1/2022-7/31/2022

2022

	BUDGET	EXPENDED	AVAILABLE	% Avail
EXECUTIVE	31,663.00	9,486.59	22,176.41	70%
TOWN CLERK	85,243.00	48,000.20	37,242.80	44%
ELECTION	6,300.00	2,930.06	3,369.94	53%
TAX MAPS	4,800.00	4,050.00	750.00	16%
TOWN OFFICE	727,710.00	326,037.60	401,672.40	55%
TAX COLLECTOR	83,241.00	46,118.65	37,122.35	45%
LEGAL	20,000.00	9,556.00	10,444.00	52%
PLANNING BOARD	30,679.00	15,081.99	15,597.01	51%
ZONING BOARD	5,521.00	784.98	4,736.02	86%
CEMETERIES	16,280.00	12,780.00	3,500.00	21%
GENERAL INSURANCE	152,350.00	141,713.00	10,637.00	7%
DUES & MEMBERSHIP	4,157.00	4,108.00	49.00	1%
POLICE	1,454,759.00	707,816.19	746,942.81	51%
FIRE/RESCUE	878,294.00	449,760.71	428,533.29	49%
CODE ENFORCEMENT	27,853.00	15,215.66	12,637.34	45%
EMERGENCY MGT	1,292.00	0.00	1,292.00	100%
HIGHWAY	826,294.00	408,794.24	417,499.76	51%
HIGHWAY/STREETS	731,500.00	308,866.66	422,633.34	58%
SOLID WASTE	534,985.00	249,216.61	285,768.39	53%
ANIMAL CONTROL	9,408.00	1,324.10	8,083.90	86%
WELFARE	80,000.00	23,379.23	56,620.77	71%
ATHLETIC	40,145.00	11,940.41	28,204.59	70%
LIBRARY	236,621.00	154,377.36	82,243.64	35%
PATRIOTIC	2,600.00	2,559.46	40.54	2%
BAND	7,195.00	7,250.47	(55.47)	-1%
CONSERVATION	2,515.00	1,250.00	1,265.00	50%
COMMUNITY SERVICES	79,000.00	46,499.96	32,500.04	41%
DEBT SERVICE	224,756.00	179,543.81	45,212.19	20%
Subtotal	6,305,161.00	3,188,441.94	3,116,719.06	49%
WARRANT ARTICLE	4,061,601.00	601,654.85	3,459,946.15	85%
CAPITAL RESERVE	1,327,211.00	0.00	1,327,211.00	100%
TOTAL TOWN (FUND 1)	11,693,973.00	3,790,096.79	7,903,876.21	68%
COGSWELL SPRING (FUND 2)	516,828.00	185,353.58	331,474.42	64%
CSWW CAPITAL IMPROVE (FUND 2)	11,377.00	0.00	11,377.00	100%
CSWW Well Repair	0.00	26,854.00	(26,854.00)	-100%
WASTE WATER (FUND 3)	644,838.00	336,517.93	308,320.07	48%
WWTP	0.00	0.00	0.00	0%
WWTP	0.00		0.00	0%
TOTALS (ALL FUNDS)	12,867,016.00	4,338,322.30	8,528,193.70	66%

Town of Henniker
 2022 Proposed Budget + 2021 Encumbrances
 For the period 1/1/2022 - 07/30/2022
 Not Final

<u>Acct #</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenses</u>	<u>Available (Overspent)</u>	<u>% Avail</u>
<u>EXECUTIVE</u>					
4130-110	Executive-Wages Health Officer	\$ 5,000.00	\$ 2,379.61	2,620.39	0.52
4130-111	Executive-Wages BOS Clerk	1,200.00	4,525.50	(3,325.50)	(2.77)
4130-130	Executive-Salaries BOS	7,500.00	1,125.00	6,375.00	0.85
4130-131	Executive-Salaries Treasurer	1,500.00	0.00	1,500.00	1.00
4130-132	Executive-Salaries Dep Treas.	100.00	0.00	100.00	1.00
4130-133	Executive-Trustees Wages	900.00	0.00	900.00	1.00
4130-220	Executive-Fica/Medicare	1,163.00	540.18	622.82	0.54
4130-330	Executive-Tuituin Reimburse	7,500.00	0.00	7,500.00	1.00
4130-350	Executive-Drug/Alcohol Testing	3,000.00	831.00	2,169.00	0.72
4130-610	Executive-Selectmen Expense	1,500.00	85.30	1,414.70	0.94
4130-613	Executive-Health Officer Exp	500.00	0.00	500.00	1.00
4130-614	Executive-Loss Prevention	300.00	0.00	300.00	1.00
4130-615	Executive-Historic District	1,250.00	0.00	1,250.00	1.00
4130-616	Executive-Craney Tower Site	250.00	0.00	250.00	1.00
	TOTAL EXECUTIVE	31,663.00	9,486.59	22,176.41	0.70
<u>TOWN CLERK</u>					
4140-111	Town Clerk-Wages Deputy	17,805.00	10,818.04	6,986.96	0.39
4140-130	Town Clerk-Wages	33,262.00	18,828.90	14,433.10	0.43
4140-140	Town Clerk-Overtime	1,000.00	0.00	1,000.00	1.00
4140-211	Town Clerk-Benefit Insurance	11,081.00	7,550.94	3,530.06	0.32
4140-220	Town Clerk-Fica/Medicare	3,892.00	2,215.34	1,676.66	0.43
4140-230	Town Clerk-Retirement	7,321.00	3,604.43	3,716.57	0.51
4140-240	Town Clerk-Training/Seminars	1,300.00	100.00	1,200.00	0.92
4140-560	Town Clerk-Dues/Memberships	75.00	75.00	0.00	0.00
4140-570	Town Clerk-Advertising	200.00	0.00	200.00	1.00
4140-620	Town Clerk-Office Supplies	1,400.00	402.49	997.51	0.71
4140-625	Town Clerk-Postage	2,000.00	1,478.62	521.38	0.26
4140-637	Town Clerk-Mileage	550.00	39.44	510.56	0.93
4140-805	Town Clerk-Equip Maint/Repair	4,487.00	2,887.00	1,600.00	0.36
4140-814	Town Clerk-Photocopy Expense	490.00	0.00	490.00	1.00
4140-832	Town Clerk-Animal Licenses	380.00	0.00	380.00	1.00
	TOTAL TOWN CLERK	85,243.00	48,000.20	37,242.80	0.44

Town of Henniker
 2022 Proposed Budget + 2021 Encumberances
 For the period 1/1/2022 - 07/30/2022

<u>Acct #</u>	<u>Description</u>	<u>Not Final Budget</u>	<u>YTD Expenses</u>	<u>Available (Overspent)</u>	<u>% Avail</u>
<u>ELECTION</u>					
4141-120	Election-Wages	3,600.00	253.75	3,346.25	0.93
4141-570	Election-Advertising	250.00	275.00	(25.00)	(0.10)
4141-620	Election-Office Supplies	100.00	69.99	30.01	0.30
4141-625	Election-Postge	20.00	0.00	20.00	1.00
4141-690	Election-Election Expense	500.00	521.92	(21.92)	(0.04)
4141-740	Election - Equipment Purchase	100.00	0.00	100.00	1.00
4141-802	Election-Ballots	1,630.00	1,809.40	(179.40)	(0.11)
4141-803	Election-Voting Booth Maint.	100.00	0.00	100.00	1.00
	TOTAL ELECTION	<u>6,300.00</u>	<u>2,930.06</u>	<u>3,369.94</u>	<u>0.53</u>
 <u>TAX MAP</u>					
4142-312	Tax Map-Cartographer	2,400.00	2,400.00	0.00	0.00
4142-400	Tax Map-Digital Mapping	2,150.00	1,650.00	500.00	0.23
4142-550	Tax Map-Printing	250.00	0.00	250.00	1.00
	TOTAL TAX MAP	<u>4,800.00</u>	<u>4,050.00</u>	<u>750.00</u>	<u>0.16</u>

Town of Henniker
2022 Proposed Budget + 2021 Encumbrances
For the period 1/1/2022 - 07/30/2022

<u>Acct #</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenses</u>	<u>Available (Overspent)</u>	<u>% Avail</u>
<u>TOWN OFFICE</u>					
4150-110	Town Office-Wages FT	330,465.00	169,913.18	160,551.82	0.49
4150-112	Town Office-Wages PT	32,473.00	0.00	32,473.00	1.00
4150-140	Town Office-Wages OT	0.00	1,202.84	(1,202.84)	0.00
4150-210	Town Office-Payroll Service	3,300.00	3,551.68	(251.68)	(0.08)
4150-211	Town Office-Benefit Insurances	57,784.00	31,305.73	26,478.27	0.46
4150-220	Town Office-Fica/Medicare	27,530.00	12,723.58	14,806.42	0.54
4150-230	Town Office-Retirement	47,670.00	15,470.86	32,199.14	0.68
4150-240	Town Office-Training/Seminars	1,225.00	0.00	1,225.00	1.00
4150-301	Town Office-Consult/Auditors	16,000.00	12,325.00	3,675.00	0.23
4150-312	Town Office-Consult/Assessor	40,000.00	13,412.10	26,587.90	0.66
4150-341	Town Office-Telephone Chgs	6,500.00	3,460.11	3,039.89	0.47
4150-409	Town Office-Custodial Service	16,860.00	7,425.71	9,434.29	0.56
4150-410	Town Office-Electricity	3,000.00	1,065.20	1,934.80	0.64
4150-411	Town Office-Heat	5,997.00	1,558.87	4,438.13	0.74
4150-412	Town Office-Water/Sewer	1,136.00	567.60	568.40	0.50
4150-414	Town Office-Alarm Monitor	1,775.00	1,039.00	736.00	0.41
4150-429	Town Office-Medical Supplies	200.00	0.00	200.00	1.00
4150-430	Town Office-Bld Repair/Maint	2,900.00	837.20	2,062.80	0.71
4150-434	Town Office-Custodial Supplies	1,600.00	381.42	1,218.58	0.76
4150-450	Town Office-Grange Electric	1,500.00	668.88	831.12	0.55
4150-451	Town Office-Community Ctr Elec	4,200.00	3,427.80	772.20	0.18
4150-452	Town Office-Grange Water/Sewer	808.00	420.58	387.42	0.48
4150-453	Town Office-Comm Ctr Wtr/Sewer	808.00	403.80	404.20	0.50
4150-454	Town Office-Grange Alarm	400.00	187.50	212.50	0.53
4150-455	Town Office-Comm Ctr Alarm	575.00	187.50	387.50	0.67
4150-456	Town Office-Grange Heat	2,888.00	627.10	2,260.90	0.78
4150-457	Town Office-Comm Ctr-Heat	2,888.00	0.00	2,888.00	1.00
4150-458	Town Office-Grange Maintenance	854.00	3,454.72	(2,600.72)	(3.05)
4150-459	Town Office-Comm Ctr Maintence	1,500.00	(848.86)	2,348.86	1.57
4150-460	Town Office-Grange Telephone	1,320.00	727.51	592.49	0.45
4150-461	Town Office-Comm Ctr Telephone	1,080.00	929.68	150.32	0.14
4150-550	Town Office-Printing	1,500.00	0.00	1,500.00	1.00
4150-552	Town Office-Town Report	2,500.00	2,680.00	(180.00)	(0.07)
4150-560	Town Office-Dues/Membership	1,200.00	55.00	1,145.00	0.95
4150-570	Town Office-Advertising	1,800.00	180.00	1,620.00	0.90
4150-620	Town Office-Office Supplies	5,500.00	3,268.72	2,231.28	0.41
4150-625	Town Office-Postage	7,200.00	(61.88)	7,261.88	1.01
4150-637	Town Office-Mileage	2,000.00	100.03	1,899.97	0.95
4150-670	Town Office-Books	1,500.00	275.60	1,224.40	0.82
4150-740	Town Office-Equipment Purchase	1,000.00	0.00	1,000.00	1.00
4150-810	TownOffice-Cmptr License Maint	76,842.00	32,072.00	44,770.00	0.58
4150-815	Town Office-Copier Lease	1,545.00	552.68	992.32	0.64
4150-820	Town Office-Copier Maintenance	700.00	177.42	522.58	0.75
4150-825	Town Office-County Registry	4,300.00	311.74	3,988.26	0.93
4150-827	Town Office-Lein Research	4,887.00	0.00	4,887.00	1.00
	TOTAL TOWN OFFICE	727,710.00	326,037.60	401,672.40	0.55

Town of Henniker
2022 Proposed Budget + 2021 Encumbrances
For the period 1/1/2022 - 07/30/2022

<u>Acct #</u>	<u>Description</u>	<u>Not Final Budget</u>	<u>YTD Expenses</u>	<u>Available (Overspent)</u>	<u>% Avail</u>
<u>TAX COLLECTOR</u>					
4151-111	Tax Collector-Wages Deputy	17,805.00	10,818.04	6,986.96	0.39
4151-130	Tax Collector-Wages	33,262.00	18,828.90	14,433.10	0.43
4151-140	Tax Collector-Overtime	1,000.00	0.00	1,000.00	1.00
4151-211	Tax Collector-Benefit Ins	11,081.00	7,550.94	3,530.06	0.32
4151-220	Tax Collector-Fica/Medicare	3,892.00	2,215.33	1,676.67	0.43
4151-230	Tax Collector-Retirement	7,321.00	3,604.43	3,716.57	0.51
4151-240	Tax Collector-Training/Seminar	1,200.00	0.00	1,200.00	1.00
4151-560	Tax Collector-Dues/Membership	40.00	0.00	40.00	1.00
4151-570	Tax Collector-Advertising	200.00	0.00	200.00	1.00
4151-620	Tax Collector-Office Supplies	1,300.00	470.37	829.63	0.64
4151-625	Tax Collector-Postage	4,500.00	2,536.48	1,963.52	0.44
4151-637	Tax Collector-Mileage	450.00	0.00	450.00	1.00
4151-814	Tax Collector-Photocopy Exp	490.00	0.00	490.00	1.00
4151-825	Tax Collector-County Registry	700.00	94.16	605.84	0.87
	TOTAL TAX COLLECTOR	83,241.00	46,118.65	37,122.35	0.45
<u>LEGAL</u>					
4153-320	Legal-Legal Fees	20,000.00	9,556.00	10,444.00	0.52
	TOTAL LEGAL	20,000.00	9,556.00	10,444.00	0.52
<u>PLANNING</u>					
4191-110	Planning-Wages	1,500.00	724.50	775.50	0.52
4191-220	Planning-Fica/Medicare	115.00	0.00	115.00	1.00
4191-240	Planning-Training/Semiars	250.00	0.00	250.00	1.00
4191-390	Planning-Consulting Fees	21,450.00	8,181.25	13,268.75	0.62
4191-560	Planning-Dues/Memberships	5,964.00	5,920.00	44.00	0.01
4191-570	Planning-Advertising	1,000.00	0.00	1,000.00	1.00
4191-620	Planning-Office Supplies	300.00	55.29	244.71	0.82
4191-625	Planning-Postage	100.00	200.95	(100.95)	(1.01)
4191-900	Planning-Escrow Offset Revenue	0.00	(337.00)	337.00	0.00
4191-901	Planning-Escrow Acct Expenses	0.00	337.00	(337.00)	0.00
	TOTAL PLANNING	30,679.00	15,081.99	15,597.01	0.51

Town of Henniker
2022 Proposed Budget + 2021 Encumbrances
For the period 1/1/2022 - 07/30/2022

<u>Acct #</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenses</u>	<u>Available (Overspent)</u>	<u>% Avail</u>
<u>ZONING</u>					
4192-110	Zoning-Wages	600.00	189.00	411.00	0.69
4192-220	Zoning-Fica/Medicare	46.00	0.00	46.00	1.00
4192-390	Zoning-Consultant	3,000.00	446.25	2,553.75	0.85
4192-391	Zoning - Legal	800.00	0.00	800.00	1.00
4192-570	Zoning-Advertising	300.00	80.00	220.00	0.73
4192-620	Zoning-Office Supplies	225.00	0.00	225.00	1.00
4192-625	Zoning-Postage	300.00	69.73	230.27	0.77
4192-814	Zoning-Photocopy	250.00	0.00	250.00	1.00
	Total ZONING	<u>5,521.00</u>	<u>784.98</u>	<u>4,736.02</u>	<u>0.86</u>
<u>CEMETERIES</u>					
4195-650	Cemeteries-Ground Maint	11,780.00	11,780.00	0.00	0.00
4195-655	Cemeteries-Stone Repair	2,400.00	0.00	2,400.00	1.00
4195-660	Cemetery - Repairs	2,100.00	1,000.00	1,100.00	0.52
	TOTAL CEMETERIES	<u>16,280.00</u>	<u>12,780.00</u>	<u>3,500.00</u>	<u>0.21</u>
<u>GENERAL INSURANCE</u>					
4196-520	Insurance-Workers Compensation	49,812.00	49,315.00	497.00	0.01
4196-522	Insurance-General Liability	99,434.00	92,155.91	7,278.09	0.07
4196-523	Insurance-Unemployment Ins	1,104.00	0.00	1,104.00	1.00
4196-524	Insurance-Deductible	2,000.00	242.09	1,757.91	0.88
	TOTAL GENERAL INSURANCE	<u>152,350.00</u>	<u>141,713.00</u>	<u>10,637.00</u>	<u>0.07</u>
<u>MUNICIPAL DUES</u>					
4197-560	Municipal Dues/Membership	4,157.00	4,108.00	49.00	0.01
	TOTAL MUNICIPAL DUES	<u>4,157.00</u>	<u>4,108.00</u>	<u>49.00</u>	<u>0.01</u>

Town of Henniker
2022 Proposed Budget + 2021 Encumbrances
For the period 1/1/2022 - 07/30/2022

<u>Acct #</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenses</u>	<u>Available (Overspent)</u>	<u>% Avail</u>
<u>POLICE</u>					
4210-109	Police-Wages Clerical	70,117.00	40,221.36	29,895.64	0.43
4210-110	Police-Wages FT	677,071.00	331,351.76	345,719.24	0.51
4210-111	Police-Wages Special Officers	40,000.00	486.60	39,513.40	0.99
4210-112	Police-Detail Wages (Revenue)	1.00	0.00	1.00	1.00
4210-120	Police-Parking Enforcement	9,709.00	0.00	9,709.00	1.00
4210-121	Police-Crossing Guards	7,920.00	4,510.00	3,410.00	0.43
4210-140	Police-Wages OT	25,000.00	29,319.39	(4,319.39)	(0.17)
4210-211	Police-Benefit Insurance	191,368.00	103,269.75	88,098.25	0.46
4210-220	Police-Fica/Medicare	20,635.00	8,651.46	11,983.54	0.58
4210-230	Police-Retirement	243,039.00	109,559.52	133,479.48	0.55
4210-240	Police-Training/License	5,000.00	3,795.67	1,204.33	0.24
4210-241	Police-Training/Ammunition	4,000.00	0.00	4,000.00	1.00
4210-291	Police-Uniforms	8,000.00	1,291.19	6,708.81	0.84
4210-320	Police-Prosecuting Attny	12,023.00	0.00	12,023.00	1.00
4210-341	Police-Telephone	10,500.00	5,560.14	4,939.86	0.47
4210-342	Police-Dispatch Telephone	700.00	655.45	44.55	0.06
4210-391	Police-Towing	500.00	0.00	500.00	1.00
4210-392	Police-Assessment Center	0.00	775.00	(775.00)	0.00
4210-393	Police-Special Investigation	300.00	0.00	300.00	1.00
4210-394	Police-Merr County Dispatch	42,136.00	21,068.40	21,067.60	0.50
4210-410	Police-Electricity	4,800.00	3,661.85	1,138.15	0.24
4210-411	Police-Heat	4,300.00	1,175.64	3,124.36	0.73
4210-412	Police-Water/Sewer	900.00	413.23	486.77	0.54
4210-430	Police-Bldg Repair/Maint.	4,000.00	1,390.87	2,609.13	0.65
4210-431	Police-Custodian	8,640.00	5,040.00	3,600.00	0.42
4210-550	Police-Printing	500.00	208.94	291.06	0.58
4210-560	Police-Dues/Memberships	3,500.00	6,100.00	(2,600.00)	(0.74)
4210-620	Police-Office Supplies	4,000.00	2,098.92	1,901.08	0.48
4210-625	Police-Postage	500.00	107.40	392.60	0.79
4210-635	Police-Vehicle Fuel	14,400.00	6,988.06	7,411.94	0.51
4210-637	Police-Blood Test Mileage	1,250.00	100.00	1,150.00	0.92
4210-660	Police-Vehicle Repair/Maint	7,500.00	2,476.00	5,024.00	0.67
4210-661	Police-Vehicle Tires	2,500.00	0.00	2,500.00	1.00
4210-662	Police-Vehicle Parts/Access	2,500.00	581.59	1,918.41	0.77
4210-670	Police-Books/Periodicals	350.00	0.00	350.00	1.00
4210-805	Police-Equipment Maintenance	24,600.00	14,400.00	10,200.00	0.41
4210-814	Police-Photocopy Expense	1,000.00	2,558.00	(1,558.00)	(1.56)
4210-840	Police-Communication Repair	1,500.00	0.00	1,500.00	1.00
	TOTAL POLICE	1,454,759.00	707,816.19	746,942.81	0.51

Town of Henniker
2022 Proposed Budget + 2021 Encumbrances
For the period 1/1/2022 - 07/30/2022

<u>Acct #</u>	<u>Description</u>	<u>Not Final Budget</u>	<u>YTD Expenses</u>	<u>Available (Overspent)</u>	<u>% Avail</u>
<u>FIRE/RESCUE</u>					
4214-110	Fire/Rescue-Full Time Wages	120,695.00	64,885.94	55,809.06	0.46
4214-111	Fire/Rescue-Part Time Wages	310,303.00	168,558.89	141,744.11	0.46
4214-140	Fire/Rescue-Over Time Wages	10,000.00	5,188.22	4,811.78	0.48
4214-211	Fire/Rescue-Benefit Insurance	14,038.00	6,054.81	7,983.19	0.57
4214-220	Fire/Rescue Fica	25,597.00	15,424.75	10,172.25	0.40
4214-230	Fire/Rescue-Retirement	43,116.00	18,729.55	24,386.45	0.57
4214-341	Fire/Rescue-Telephone	9,075.00	4,433.67	4,641.33	0.51
4214-350	Fire/Rescue-Medical/Hep B	500.00	0.00	500.00	1.00
4214-394	Fire/Rescue-Dispatch Fees	53,078.00	53,068.00	10.00	0.00
4214-410	Fire/Rescue-Electricity	10,500.00	4,056.77	6,443.23	0.61
4214-411	Fire/Rescue-Heat	6,000.00	1,626.79	4,373.21	0.73
4214-412	Fire/Rescue-Water	1,600.00	602.83	997.17	0.62
4214-430	Fire/Rescue-Blding Maintenance	10,500.00	4,905.63	5,594.37	0.53
4214-610	Fire/Rescue-Office Supplies	5,800.00	1,527.09	4,272.91	0.74
4214-690	Fire/Rescue-Supplies Other	2,800.00	560.15	2,239.85	0.80
4215-111	Rescue-Wages	26,500.00	9,523.80	16,976.20	0.64
4215-220	Rescue-Fica/Medicare	2,027.00	156.14	1,870.86	0.92
4215-240	Rescue-Training/License	8,150.00	443.17	7,706.83	0.95
4215-635	Rescue-Vehicle Fuel	6,000.00	4,721.57	1,278.43	0.21
4215-660	Rescue-Vehicle Repair/Maint	10,000.00	2,407.26	7,592.74	0.76
4215-680	Rescue-Medical Supplies	7,200.00	7,974.48	(774.48)	(0.11)
4215-740	Rescue-Equipment Purchase	17,082.00	2,055.49	15,026.51	0.88
4215-750	Rescue-Communication Equip	6,230.00	1,063.58	5,166.42	0.83
4215-887	Rescue-Interceptor Fees	2,000.00	0.00	2,000.00	1.00
4215-888	Rescue-CRHSC Billing Fees	20,000.00	8,125.53	11,874.47	0.59
4220-111	Fire-Wages	68,727.00	34,028.29	34,698.71	0.50
4220-220	Fire-Fica/Medicare	5,258.00	2,064.56	3,193.44	0.61
4220-240	Fire-Training/Seminars	6,502.00	1,670.00	4,832.00	0.74
4220-635	Fire-Vehicle Fuel	5,380.00	2,580.66	2,799.34	0.52
4220-660	Fire-Vehicle Repair/Maint.	12,500.00	10,886.79	1,613.21	0.13
4220-690	Fire-Supplies Other	2,125.00	229.06	1,895.94	0.89
4220-740	Fire-Equipment Purchases	23,017.00	3,803.49	19,213.51	0.83
4220-750	Fire-Communication Equipment	7,774.00	2,985.89	4,788.11	0.62
4220-805	Fire-Equipment Repair/Maint.	14,270.00	5,417.86	8,852.14	0.62
4220-900	Fire-CSWW Hydrant Rental	3,950.00	0.00	3,950.00	1.00
	TOTAL FIRE/RESCUE	878,294.00	449,760.71	428,533.29	0.49

Town of Henniker
 2022 Proposed Budget + 2021 Encumbrances
 For the period 1/1/2022 - 07/30/2022

<u>Acct #</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenses</u>	<u>Available (Overspent)</u>	<u>% Avail</u>
<u>CODE ENFORCEMENT</u>					
4240-110	Code-Wages	23,040.00	13,130.00	9,910.00	0.43
4240-220	Code-Fica/Medicare	1,763.00	1,004.45	758.55	0.43
4240-341	Code-Telephone	500.00	590.76	(90.76)	(0.18)
4240-411	Code-Consulting Fees/Forester	600.00	0.00	600.00	1.00
4240-560	Code-Dues/Memberships	200.00	125.00	75.00	0.38
4240-635	Code-Vehicle Fuel/Mileage	550.00	300.00	250.00	0.45
4240-670	Code-Books/Periodical	1,200.00	65.45	1,134.55	0.95
	TOTAL CODE ENFORCEMENT	<u>27,853.00</u>	<u>15,215.66</u>	<u>12,637.34</u>	<u>0.45</u>
<u>EMERGENCY MANAGEMENT</u>					
4290-110	Emergency Mgt - Wages	1,200.00	0.00	1,200.00	1.00
4290-220	Emergency Mgt - Fica	92.00	0.00	92.00	1.00
	TOTAL EMERGENCY MGT	<u>1,292.00</u>	<u>0.00</u>	<u>1,292.00</u>	<u>1.00</u>

Town of Henniker
2022 Proposed Budget + 2021 Encumbrances
For the period 1/1/2022 - 07/30/2022

<u>Acct #</u>	<u>Description</u>	<u>Not Final Budget</u>	<u>YTD Expenses</u>	<u>Available (Overspent)</u>	<u>% Avail</u>
<u>HIGHWAY DEPARTMENT</u>					
4311-110	Highway-Wages FT	338,338.00	160,383.22	177,954.78	0.53
4311-120	Highway-Wages PT	25,000.00	11,050.00	13,950.00	0.56
4311-140	Highway-Wages OT	56,160.00	32,534.40	23,625.60	0.42
4311-211	Highway-Benefit Insurances	107,514.00	67,368.46	40,145.54	0.37
4311-220	Highway-Fica/Medicare	31,023.00	14,986.07	16,036.93	0.52
4311-230	Highway-Retirement	54,859.00	23,804.96	31,054.04	0.57
4311-235	Highway-Advertising	500.00	0.00	500.00	1.00
4311-240	Highway-Training/License	250.00	300.00	(50.00)	(0.20)
4311-291	Highway-Uniforms	7,500.00	2,383.77	5,116.23	0.68
4311-341	Highway-Telephone	3,400.00	2,064.65	1,335.35	0.39
4311-410	Highway-Electricity	3,750.00	1,243.41	2,506.59	0.67
4311-411	Highway-Heat	8,000.00	1,960.21	6,039.79	0.75
4311-412	Highway-Water/Sewer	4,000.00	841.57	3,158.43	0.79
4311-414	Highway-Alarm	1,500.00	1,816.00	(316.00)	(0.21)
4311-430	Highway-Building Maintenance	10,000.00	8,583.70	1,416.30	0.14
4311-560	Highway-Dues/Membership	100.00	0.00	100.00	1.00
4311-620	Highway-Office Supplies	1,200.00	525.58	674.42	0.56
4311-635	Highway-Fuel Gasoline	7,500.00	3,073.89	4,426.11	0.59
4311-636	Highway-Fuel Diesel	50,000.00	28,473.58	21,526.42	0.43
4311-637	Highway-Mileage	4,200.00	2,110.15	2,089.85	0.50
4311-660	Highway-Vehicle Repair/Maint	24,000.00	13,541.09	10,458.91	0.44
4311-661	Highway-Vehicle Tires	10,000.00	1,458.00	8,542.00	0.85
4311-662	Highway-Vehicle Parts/Access	20,000.00	15,762.14	4,237.86	0.21
4311-689	Highway-Supplies Other	2,000.00	517.89	1,482.11	0.74
4311-740	Highway-Equipment	3,500.00	87.10	3,412.90	0.98
4311-805	Highway-Equip Maint/Repair	50,000.00	8,818.45	41,181.55	0.82
4311-840	Highway-Comm Equip Maint.	2,000.00	5,105.95	(3,105.95)	(1.55)
	TOTAL HIGHWAY DEPT	826,294.00	408,794.24	417,499.76	0.51
<u>HIGHWAYS/STREETS</u>					
4312-711	Highway/Street-Gravel	24,000.00	0.00	24,000.00	1.00
4312-712	Highway/Street-Sand	9,000.00	2,900.00	6,100.00	0.68
4312-713	Highway/Street-Salt	130,000.00	94,158.03	35,841.97	0.28
4312-806	Highway/Street-Bridge Repair	3,000.00	0.00	3,000.00	1.00
4312-884	Highway/Street-Roadside Maint.	25,000.00	2,030.44	22,969.56	0.92
4312-885	Highway/Street-Road Repairs	80,000.00	27,237.76	52,762.24	0.66
4312-886	Highway/Street-Signs/Guardrail	43,000.00	9,328.21	33,671.79	0.78
4312-887	Highway/Street-Stripe/Sweep	8,000.00	6,520.00	1,480.00	0.19
4312-888	Highway/Street-Culverts/Drains	24,000.00	3,321.60	20,678.40	0.86
4312-889	Highway/Streets-Trees	15,000.00	0.00	15,000.00	1.00
4312-904	Highway-Chip Seal/Crack Seal	95,000.00	20,000.00	75,000.00	0.79
4312-905	Highway/Street-Engineer&Design	10,000.00	6,247.00	3,753.00	0.38
4312-906	Streets/Highways Road Constrct	250,000.00	132,377.40	117,622.60	0.47
4316-410	Street Lights-Electricity	15,500.00	4,746.22	10,753.78	0.69
	TOTAL HIGHWAY/STREETS	731,500.00	308,866.66	422,633.34	0.58

Town of Henniker
2022 Proposed Budget + 2021 Encumbrances
For the period 1/1/2022 - 07/30/2022

<u>Acct #</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenses</u>	<u>Available (Overspent)</u>	<u>% Avail</u>
<u>SOLID WASTE</u>					
4324-110	Solid Waste-Wages FT	135,022.00	61,583.39	73,438.61	0.54
4324-111	Solid waste-Wages PT	22,464.00	15,440.61	7,023.39	0.31
4324-140	Solid Waste-OT	7,000.00	3,637.98	3,362.02	0.48
4324-211	Solid Waste-Benefit Insurances	14,075.00	6,295.12	7,779.88	0.55
4324-220	Solid Waste-Fica/Medicare	12,512.00	6,662.24	5,849.76	0.47
4324-230	Solid Waste-Retirement	12,434.00	3,599.24	8,834.76	0.71
4324-240	Solid Waste-Training/License	900.00	150.00	750.00	0.83
4324-291	Solid Waste-Uniforms	1,950.00	160.36	1,789.64	0.92
4324-341	Solid Waste-Telephone	2,440.00	788.04	1,651.96	0.68
4324-355	Solid Waste-House Haz Waste	14,500.00	0.00	14,500.00	1.00
4324-410	Solid Waste-Electricity	8,500.00	4,751.10	3,748.90	0.44
4324-414	Solid Waste-Alarm	1,000.00	160.00	840.00	0.84
4324-430	Solid Waste-Bld Repair	38,798.00	29,984.34	8,813.66	0.23
4324-434	Solid Waste-Recycling Blding	3,500.00	1,796.43	1,703.57	0.49
4324-560	Solid Waste-Dues/Memberships	350.00	424.54	(74.54)	(0.21)
4324-620	Solid Waste-Office Supplies	300.00	112.76	187.24	0.62
4324-635	Solid Waste-Vehicle Fuel	5,000.00	1,615.11	3,384.89	0.68
4324-637	Solid Waste-Mileage	650.00	0.00	650.00	1.00
4324-660	Solid Waste-Vehicle Repair	23,260.00	20,680.23	2,579.77	0.11
4324-689	Solid Waste-Supplies Other	300.00	1,286.21	(986.21)	(3.29)
4324-805	Solid Waste-Equip Maint/Repair	21,100.00	10,377.60	10,722.40	0.51
4324-855	Solid Waste-Safety Supplies	1,000.00	1,053.25	(53.25)	(0.05)
4324-901	Solid Waste-Freon,Glass,Cmptr	7,500.00	1,385.00	6,115.00	0.82
4324-902	Solid Waste-Transportation	42,322.00	10,025.00	32,297.00	0.76
4324-903	Solid Waste-Tipping Fee	112,320.00	44,572.00	67,748.00	0.60
4324-904	Solid Waste - Landscaping	6,800.00	2,440.06	4,359.94	0.64
4324-905	Solid Waste-Monitoring Wells	15,000.00	2,000.00	13,000.00	0.87
4324-906	Solid Waste-Demolition Dispose	23,988.00	18,236.00	5,752.00	0.24
	TOTAL SOLID WASTE	534,985.00	249,216.61	285,768.39	0.53

Town of Henniker
2022 Proposed Budget + 2021 Encumbrances
For the period 1/1/2022 - 07/30/2022

Not Final

<u>Acct #</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenses</u>	<u>Available (Overspent)</u>	<u>% Avail</u>
<u>ANIMAL CONTROL</u>					
4414-111	Animal Control-Wages	5,860.00	1,230.00	4,630.00	0.79
4414-220	Animal Control-Fica/Medicare	448.00	94.10	353.90	0.79
4414-240	Animal Control-Training	350.00	0.00	350.00	1.00
4414-291	Animal Control-Uniforms	150.00	0.00	150.00	1.00
4414-343	Animal Control-Animal Rescue	700.00	0.00	700.00	1.00
4414-637	Animal Control-Mileage	1,200.00	0.00	1,200.00	1.00
4414-740	Animal Control - Equipment	100.00	0.00	100.00	1.00
4414-840	Animal Control-Radio Pager	600.00	0.00	600.00	1.00
	TOTAL ANIMAL CONTROL	9,408.00	1,324.10	8,083.90	0.86
 <u>WELFARE</u>					
4442-111	Welfare-Director Wages	10,400.00	6,300.03	4,099.97	0.39
4442-220	Welfare-Director Fica/Medicare	796.00	481.97	314.03	0.39
4442-620	Welfare-Office Supplies	500.00	0.00	500.00	1.00
4442-689	Welfare-Director Expenses	150.00	25.99	124.01	0.83
4442-907	Welfare-General Assistance	2,500.00	1,300.00	1,200.00	0.48
4442-910	Welfare-Assist Electricity	3,000.00	100.00	2,900.00	0.97
4442-911	Welfare-Assist Heat	10,000.00	2,381.24	7,618.76	0.76
4442-912	Welfare-Assist Food	2,500.00	35.00	2,465.00	0.99
4442-913	Welfare-Assist Rent	47,154.00	12,755.00	34,399.00	0.73
4442-914	Welfare-Medical	3,000.00	0.00	3,000.00	1.00
	TOTAL WELFARE	80,000.00	23,379.23	56,620.77	0.71

Town of Henniker
2022 Proposed Budget + 2021 Encumbrances
For the period 1/1/2022 - 07/30/2022

<u>Acct #</u>	<u>Description</u>	Not Final <u>Budget</u>	<u>YTD Expenses</u>	<u>Available</u> <u>(Overspent)</u>	<u>% Avail</u>
<u>ATHLETIC</u>					
4520-240	Athletic-Minute Taker/Website	1,225.00	479.17	745.83	0.61
4520-521	Athletic-Swimming	2,450.00	0.00	2,450.00	1.00
4520-605	Athletic-Softball	4,050.00	876.50	3,173.50	0.78
4520-740	Athletic - Medical	620.00	0.00	620.00	1.00
4520-741	Athletic-Baseball Exp	9,750.00	4,240.23	5,509.77	0.57
4520-742	Athletic-Soccer	13,800.00	2,374.51	11,425.49	0.83
4520-743	Athletic-Basketball	8,250.00	3,970.00	4,280.00	0.52
	TOTAL ATHLETIC	<u>40,145.00</u>	<u>11,940.41</u>	<u>28,204.59</u>	<u>0.70</u>
<u>LIBRARY</u>					
4550-110	Library-Wages	0.00	99,290.39	(99,290.39)	0.00
4550-211	Library-Benefit Insurance	0.00	12,315.98	(12,315.98)	0.00
4550-220	Library-Fica/Medicare	0.00	7,456.95	(7,456.95)	0.00
4550-230	Library-Retirement	0.00	5,816.35	(5,816.35)	0.00
4550-413	Library-Heat Fuel	0.00	1,865.69	(1,865.69)	0.00
4550-523	Library-Workers/Unemp Ins	0.00	306.00	(306.00)	0.00
4550-956	Library-Appropriation	236,621.00	27,326.00	209,295.00	0.88
	TOTAL LIBRARY	<u>236,621.00</u>	<u>154,377.36</u>	<u>82,243.64</u>	<u>0.35</u>
<u>PATRIOTIC PURPOSES</u>					
4583-610	Patriotic Purposes	2,600.00	2,559.46	40.54	0.02
	TOTAL PATRIOTIC PURPOSES	<u>2,600.00</u>	<u>2,559.46</u>	<u>40.54</u>	<u>0.02</u>

Town of Henniker
2022 Proposed Budget + 2021 Encumbrances
For the period 1/1/2022 - 07/30/2022

<u>Acct #</u>	<u>Description</u>	<u>Not Final Budget</u>	<u>YTD Expenses</u>	<u>Available (Overspent)</u>	<u>% Avail</u>
<u>BAND</u>					
4589-111	Band-Concert Series	5,395.00	4,850.00	545.00	0.10
4589-115	Band-Concert Advertising	925.00	1,406.00	(481.00)	(0.52)
4589-120	Band-Concert Music License's	725.00	787.06	(62.06)	(0.09)
4589-689	Concerts-Supplies Other	150.00	207.41	(57.41)	(0.38)
	TOTAL BAND	<u>7,195.00</u>	<u>7,250.47</u>	<u>(55.47)</u>	<u>(0.01)</u>
<u>CONSERVATION COMMISSION</u>					
4611-112	Conservation-Minute Taker	465.00	0.00	465.00	1.00
4611-240	Conservation-Training	420.00	250.00	170.00	0.40
4611-560	Conservation-Dues/Membership	345.00	0.00	345.00	1.00
4611-620	Conservation-Office Supplies	50.00	0.00	50.00	1.00
4611-951	Conservation-Public Awareness	235.00	0.00	235.00	1.00
4611-952	Conservation-Lake Monitor	1,000.00	1,000.00	0.00	0.00
	TOTAL CONSERVATION	<u>2,515.00</u>	<u>1,250.00</u>	<u>1,265.00</u>	<u>0.50</u>
<u>COMMUNITY</u>					
4652-610	Community-CAP Program	14,000.00	14,000.00	0.00	0.00
4659-612	Community-White Birch Center	65,000.00	32,499.96	32,500.04	0.50
	TOTAL COMMUNITY	<u>79,000.00</u>	<u>46,499.96</u>	<u>32,500.04</u>	<u>0.41</u>
<u>DEBT SERVICE</u>					
4711-940	Debt Service-Principal	187,720.00	151,885.95	35,834.05	0.19
4721-940	Debt Service-Interest	23,536.00	21,431.84	2,104.16	0.09
4723-940	Debt Service-TAN Interest	13,500.00	6,226.02	7,273.98	0.54
	TOTAL DEBT SERVICE	<u>224,756.00</u>	<u>179,543.81</u>	<u>45,212.19</u>	<u>0.20</u>

Town of Henniker
2022 Proposed Budget + 2021 Encumbrances
For the period 1/1/2022 - 07/30/2022

<u>Acct #</u>	<u>Description</u>	<u>Budget + Prev Yrs Encumbrances</u>	<u>YTD Expenses</u>	<u>Available (Overspent)</u>	<u>% Avail</u>
<u>WARRANT ARTICLES</u>					
4901-005	Warrant-Road Improvements	100,000.00	0.00	100,000.00	1.00
4902-005	2020Warrant-Parks Mower	5,066.00	0.00	5,066.00	1.00
4902-015	Warrant-2022 WWTP Upgrade	3,200,000.00	22,434.48	3,177,565.52	0.99
4902-025	2021 Warrant-Azalea Park	2,528.00	0.00	2,528.00	1.00
4902-036	Warrant Art -Transfer Skidster	50,000.00	42,542.00	7,458.00	0.15
4902-038	2022 Warrant-Highway Trk Plow	127,947.00	62,812.00	65,135.00	0.51
4902-039	2021 Warrant-Dump Truck	225,000.00	211,215.00	13,785.00	0.06
4902-040	Warrant-2022 Stat Reval	62,400.00	31,200.00	31,200.00	0.50
4902-047	Warrant 2022 Bridge Repairs	85,000.00	67,300.00	17,700.00	0.21
4902-048	Warrant 2022-Highway Chipper	60,000.00	59,651.00	349.00	0.01
4902-050	2020 Warrant-Cons Comm Testing	75,000.00	0.00	75,000.00	1.00
4903-020	Warrant Art-Lib Masonry	9,990.00	0.00	9,990.00	1.00
4903-032	Warrant 2022 -Tucker Nu Lift	58,670.00	0.00	58,670.00	1.00
4903-038	ETF-Technology	0.00	32,600.00	(32,600.00)	0.00
4903-040	Road Expendable Trust	0.00	441.92	(441.92)	0.00
4903-041	ARPA Money Spent	0.00	71,458.45	(71,458.45)	0.00
	TOTAL WARRANT ARTICLES	4,061,601.00	601,654.85	3,459,946.15	0.85
<u>CAPITAL RESERVE</u>					
4915-003	ETF - Town Owned Building	10,000.00	0.00	10,000.00	1.00
4915-890	Capital Reserve-Ambulance	80,000.00	0.00	80,000.00	1.00
4915-892	Capital Reserve-Police Blding	205,210.00	0.00	205,210.00	1.00
4915-893	ETF - Fire/Resq Building	25,000.00	0.00	25,000.00	1.00
4915-894	Capital Reserve-Transfer Sta.	30,000.00	0.00	30,000.00	1.00
4915-895	Capital Reserve-Fire Equip/Trk	100,000.00	0.00	100,000.00	1.00
4915-896	Capital Reserve- Revaluation	37,000.00	0.00	37,000.00	1.00
4915-897	Capital Reserve-Highway Equip	150,000.00	0.00	150,000.00	1.00
4915-899	Capital Reserve-Library Maint	1.00	0.00	1.00	1.00
4915-901	ETF - Road Maintenance	650,000.00	0.00	650,000.00	1.00
4915-902	ETF - Town Technology	2,500.00	0.00	2,500.00	1.00
4915-903	ETF - Parks Equipment	2,500.00	0.00	2,500.00	1.00
4915-904	ETF - Police Equipment	10,000.00	0.00	10,000.00	1.00
4915-990	Capital Reserve-Bridge Repairs	25,000.00	0.00	25,000.00	1.00
	TOTAL CAPITAL RESERVE	1,327,211.00	0.00	1,327,211.00	1.00
<u>OTHER GOVERNMENTS</u>					
	TOTAL OTHER GOVERNMENTS	0.00	0.00	0.00	0.00
	TOTAL FUND 1 (TOWN OF)	11,693,973.00	3,790,096.79	7,903,876.21	0.68

Town of Henniker
2022 Proposed Budget + 2021 Encumbrances
For the period 1/1/2022 - 07/30/2022

<u>Acct #</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenses</u>	<u>Available (Overspent)</u>	<u>% Avail</u>
FUND 2: COGSWELL SPRING WATERWORKS					
4331-110	CSWW-Wages FT	122,377.00	37,082.61	85,294.39	0.70
4331-120	CSWW-Wages PT	1,000.00	497.25	502.75	0.50
4331-140	CSWW-Wages OT	15,000.00	3,160.26	11,839.74	0.79
4331-210	CSWW-Benefit Insurances	26,257.00	4,752.06	21,504.94	0.82
4331-220	CSWW-Fica/Medicare	10,421.00	2,887.53	7,533.47	0.72
4331-230	CSWW-Retirement	19,315.00	3,216.96	16,098.04	0.83
4331-240	CSWW-Training/License	500.00	321.49	178.51	0.36
4331-291	CSWW-Uniforms	1,000.00	121.99	878.01	0.88
4331-320	CSWW-Legal Fees	2,500.00	0.00	2,500.00	1.00
4331-341	CSWW-Telephone	5,000.00	3,510.62	1,489.38	0.30
4331-390	CSWW-Consulting Fees	5,000.00	0.00	5,000.00	1.00
4331-397	CSWW-Contractor Services	50,000.00	27,363.77	22,636.23	0.45
4331-399	CSWW-Traffic Control	2,500.00	0.00	2,500.00	1.00
4331-410	CSWW-Electricity	20,397.00	8,652.03	11,744.97	0.58
4331-411	CSWW-Heat	3,500.00	2,873.18	626.82	0.18
4331-430	CSWW-Building Repair	0.00	1,260.00	(1,260.00)	0.00
4331-431	CSWW-Alarm Monitoring	0.00	1,778.00	(1,778.00)	0.00
4331-520	CSWW-Workers Comp Ins	2,500.00	2,691.00	(191.00)	(0.08)
4331-521	CSWW-General Liability Ins	7,700.00	7,700.00	0.00	0.00
4331-550	CSWW-Printing	500.00	0.00	500.00	1.00
4331-560	CSWW-Dues/Memberships	200.00	500.00	(300.00)	(1.50)
4331-620	CSWW-Office Supplies	2,000.00	3,303.09	(1,303.09)	(0.65)
4331-625	CSWW-Postage	650.00	669.00	(19.00)	(0.03)
4331-635	CSWW-Vehicle Fuel	2,000.00	1,047.93	952.07	0.48
4331-660	CSWW-Repair/Maintenance	425.00	2,769.92	(2,344.92)	(5.52)
4331-689	CSWW-Supplies Other	1,000.00	2,315.56	(1,315.56)	(1.32)
4331-690	CSWW-Dig Safe Fees	200.00	14.00	186.00	0.93
4331-740	CSWW-Equipment Purchase	66,234.00	0.00	66,234.00	1.00
4331-741	CSWW-Meters	2,500.00	0.00	2,500.00	1.00
4331-855	CSWW-Safety Supplies	1,000.00	72.57	927.43	0.93
4331-862	CSWW-In House Lab	200.00	224.55	(24.55)	(0.12)
4331-864	CSWW-Outside Lab	3,500.00	464.00	3,036.00	0.87
4331-878	CSWW-Chemicals	11,000.00	4,971.10	6,028.90	0.55
4331-885	CSWW-Street Repair	5,000.00	292.06	4,707.94	0.94
4331-890	CSWW-Distribution Supply	5,000.00	0.00	5,000.00	1.00
4331-940	CSWW-Debt Service	101,702.00	60,841.05	40,860.95	0.40
4331-990	CSWW-Capital Reserve	18,750.00	0.00	18,750.00	1.00
	TOTAL CSWW Operations	516,828.00	185,353.58	331,474.42	0.64
CSWW CAPITAL IMPROVEMENTS					
4331-882	CSWW - Liberty Hill Main	11,377.00	0.00	11,377.00	1.00
4331-884	CSWW-Well Repairs	0.00	26,854.00	(26,854.00)	0.00
	TOTAL CSWW Capital	11,377.00	26,854.00	(15,477.00)	(1.36)
	GRAND TOTAL CSWW	528,205.00	212,207.58	315,997.42	0.60

Town of Henniker
 2022 Proposed Budget + 2021 Encumbrances
 For the period 1/1/2022 - 07/30/2022

<u>Acct #</u>	<u>Description</u>	<u>Budget</u>	<u>YTD Expenses</u>	<u>Available (Overspent)</u>	<u>% Avail</u>
FUND 3: WASTEWATER TREATMENT FACILITY					
4326-110	WWTP-Wages FT	171,126.00	98,579.22	72,546.78	0.42
4326-130	WWTP-Comm/Treas/Acctng	2,435.00	0.00	2,435.00	1.00
4326-140	WWTP-Wages OT	7,249.00	7,179.33	69.67	0.01
4326-210	WWTP-Benefit Insurances	47,027.00	35,322.69	11,704.31	0.25
4326-220	WWTP-Fica/Medicare	13,413.00	7,984.17	5,428.83	0.40
4326-230	WWTP-Retirement	25,080.00	13,140.79	11,939.21	0.48
4326-240	WWTP-Training/License	1,200.00	355.00	845.00	0.70
4326-291	WWTP-Uniforms	1,071.00	696.49	374.51	0.35
4326-301	WWTP-Accounting	770.00	0.00	770.00	1.00
4326-341	WWTP-Telephone	4,536.00	2,276.84	2,259.16	0.50
4326-408	WWTP-Electricity Pump Station	3,600.00	1,945.26	1,654.74	0.46
4326-409	WWTP-Electricity	48,492.00	26,235.39	22,256.61	0.46
4326-410	WWTP-Elec Maple Street	1,178.00	878.62	299.38	0.25
4326-411	WWTP-Heat Belt Press Blding	4,318.00	1,861.15	2,456.85	0.57
4326-412	WWTP-Water	24,170.00	9,022.97	15,147.03	0.63
4326-413	WWTP-Heat Plant	7,078.00	8,014.19	(936.19)	(0.13)
4326-414	WWTP-Alarm Service	812.00	359.40	452.60	0.56
4326-415	WWTP - Propane	1,699.00	875.66	823.34	0.48
4326-430	WWTP-Building Repair/Maint	2,040.00	596.98	1,443.02	0.71
4326-520	WWTP-Workers Comp Insurance	2,900.00	2,900.00	0.00	0.00
4326-521	WWTP-General Liab Ins.	8,500.00	8,500.00	0.00	0.00
4326-550	WWTP-Printing	200.00	0.00	200.00	1.00
4326-560	WWTP-Dues/Memberships	215.00	110.00	105.00	0.49
4326-620	WWTP-Office Supplies	885.00	57.45	827.55	0.94
4326-625	WWTP-Postage	585.00	203.56	381.44	0.65
4326-635	WWTP-Vehicle Fuel	1,000.00	723.64	276.36	0.28
4326-650	WWTP-Lawn Tractor Repair	600.00	243.00	357.00	0.60
4326-660	WWTP-Vehicle Repair	200.00	0.00	200.00	1.00
4326-662	WWTP-Vehicle Parts/Accessories	200.00	55.63	144.37	0.72
4326-689	WWTP-Supplies Other	2,780.00	609.95	2,170.05	0.78
4326-741	WWTP-Tool Purchases	400.00	0.00	400.00	1.00
4326-805	WWTP-Equipment Repair/Maint.	41,786.00	9,409.95	32,376.05	0.77
4326-810	WWTP-Computer Repair/Maint.	300.00	0.00	300.00	1.00
4326-855	WWTP-Safety Supplies	2,046.00	1,650.62	395.38	0.19
4326-860	WWTP-Lab Repair/Maintenance	3,955.00	2,569.57	1,385.43	0.35
4326-862	WWTP-In House Lab	6,764.00	4,357.30	2,406.70	0.36
4326-864	WWTP-Outside Lab	5,328.00	2,547.50	2,780.50	0.52
4326-869	WWTP-Sludge Processing	10,192.00	3,339.00	6,853.00	0.67
4326-870	WWTP-Sludge Disposal Expense	36,420.00	22,403.50	14,016.50	0.38
4326-871	WWTP-Grit Disposal	2,700.00	0.00	2,700.00	1.00
4326-875	WWTP-Collection System	28,864.00	1,500.00	27,364.00	0.95
4326-940	WWTP-Debt Service	40,100.00	38,596.11	1,503.89	0.04
4326-988	WWTP-PH Adjustment	30,624.00	21,417.00	9,207.00	0.30
4326-990	WWTP-Capital Reserve	50,000.00	0.00	50,000.00	1.00
	TOTAL WWTP	644,838.00	336,517.93	308,320.07	0.48

Town of Henniker
 2022 Proposed Budget + 2021 Encumberances
 For the period 1/1/2022 - 07/30/2022
 Not Final

WWTP CAPITAL

TOTAL WWTP CAPITAL	0.00	0.00	0.00	0.00
GRAND TOTAL WWTP	644,838.00	336,517.93	308,320.07	0.48
GROSS TOTAL (ALL FUNDS)	12,867,016.00	4,338,822.30	8,528,193.70	0.66

Proposed Budget	12,559,422.00
Encumber from 2021	307,594.00
Total Available	12,867,016.00

Highway Block actual budget 170,928

Town of Henniker Check Register

For the Period From Jul 19, 2022 to Jul 20, 2022

Filter Criteria includes: 1) Accounts Payable only. Report order is by Date.

Check #	Date	Payee	Amount	
98083	7/19/22	Aflac	361.65	payroll withholding
98084	7/19/22	William Amos	120.19	reimburse training supplies
98085	7/19/22	Leo Aucoin	75.00	road agent cell phone
98086	7/19/22	Avitar Associates of New England	14,576.00	assessing/reevaluation project
98087	7/19/22	Ayer & Goss	6,310.40	hiway 3381, fire 337, pd 1512, ww 124, ww plant 955
98088	7/19/22	BMI	6.06	music license extortion concerts
98089	7/19/22	Bound Tree Medical LLC	34.58	police medical supplies
98090	7/19/22	Taylor Carroll	11.48	concert committee expenses
98091	7/19/22	CAI Technologies Inc	575.00	cartographer charges
98092	7/19/22	Cintas Corporation	149.20	highway uniform service
98093	7/19/22	Comcast	84.90	fire dept internet
98094	7/19/22	Conway Technology Group	177.42	town office copier maint contract
98095	7/19/22	Core & Main	823.44	cogswell spring equipment
98096	7/19/22	Cremation Society of NH	650.00	welfare
98097	7/19/22	Michael Dennis	130.00	employee background fees
98098	7/19/22	James Donison	662.24	cogswell spring supplies
98099	7/19/22	Eversource	5,522.53	ww plant 2891, street lights 501, fire 739, police 407+984 in 1C accounts.
98100	7/19/22	VOID		
98101	7/19/22	FW Webb Company	574.53	wwtp repairs
98102	7/19/22	Franklin Savings Bank	1,502,154.16	payoff tan
98103	7/19/22	Granite Quill Publishers	60.00	town office advertising
98105	7/19/22	Green Roots Cleaning	200.00	highway dept cleaning service
98106	7/19/22	Hansen Bridge LLC	67,300.00	50% of bridge repair contract patterson hill
98107	7/19/22	Healthtrust	92.68	payroll withholding
98108	7/19/22	Henniker Crushed Stone	1,531.40	highway materials
98109	7/19/22	Idexx Distribution Inc.	4,692.03	wwtp equipment repairs
98110	7/19/22	JP Pest Services	77.00	police pest control
98111	7/19/22	Harvy U Letendre	225.00	cogswell spring subcontractor - mowing/brush
98112	7/19/22	Frank Maneiro	600.00	concert performer
98113	7/19/22	Town of Merrimack	795.84	wwtp disposal
98114	7/19/22	Mr Gee's Tire Corp	580.00	highway tire
98115	7/19/22	New England Backflow Inc.	270.00	wwtp backflow testing
98116	7/19/22	New Hampshire Retirement	55,554.83	employee/employer portion nhrs
98117	7/19/22	Primex	108,255.91	property liability (annual premium)
98118	7/19/22	Quill Corporation	69.98	town office supplies
98119	7/19/22	Reed Truck Services, Inc	420.17	highway truck repairs
98120	7/19/22	RJ Goan & Associates	425.00	police assessment
98121	7/19/22	Roberge & Company PC	6,525.00	audit progress billing
98122	7/19/22	Sanel Auto Parts Co.	27.95	transfer equipment repairs
98123	7/19/22	Staples Business Advantage	830.14	fire 450.77, town office 339.37, welfare 40

Town of Henniker Check Register

For the Period From Jul 19, 2022 to Jul 20, 2022

Filter Criteria includes: 1) Accounts Payable only. Report order is by Date.

Check #	Date	Payee	Amount
98124	7/19/22	US Cellular	29.22
98125	7/19/22	Verizon Wireless	255.42
98126	7/19/22	W. B Mason Co, Inc.	45.55
98127	7/19/22	Work Safe	444.40
98128	7/19/22	Grainger Inc.	124.44
98104	7/19/22	Great West Retirement Services	533.66
98129	7/20/22	Citizens Bank	399.04
		payroll checks	<u>36337.77</u>
Total			<u><u>1,819,701.21</u></u>

fire warden cell phone
 police data
 police office supplies
 highway sign materials
 wwtp supplies
 payroll withholding
 town office supplies 316, code tel 48, athletic 20, rescue 15

Kris	_____
Peter	_____
Tia	_____
Scott	_____
Bill	_____

Town of Henniker Check Register

For the Period From Jul 27, 2022 to Jul 27, 2022

Filter Criteria includes: 1) Accounts Payable only. Report order is by Date.

Check #	Date	Payee	Amount
98130	7/27/22	Ayer & Goss	1,026.20
98131	7/27/22	Community Action Program	14,000.00
98132	7/27/22	Central NH Special Operations Unit	6,000.00
98133	7/27/22	Cintas Corporation	73.85
98134	7/27/22	Michelle Dandeneau	100.00
98135	7/27/22	James Donison	680.04
98136	7/27/22	EJ Prescott Inc.	584.68
98138	7/27/22	Healthtrust	92.68
98139	7/27/22	Henniker Motors	269.87
98140	7/27/22	JW Fleet & Equipment Inc.	8,920.00
98141	7/27/22	Jeffrey Morse	1,200.00
98142	7/27/22	National Collaborative for Digital Eq	7,500.00
98143	7/27/22	New England Backflow Inc.	135.00
98144	7/27/22	Healthtrust	72,818.80
98145	7/27/22	Old Yankee Tree Service LLC	1,000.00
98146	7/27/22	Southworth Milton Inc.	324.18
98147	7/27/22	Staples Credit Plan	683.61
98148	7/27/22	Greg Thom	650.00
98149	7/27/22	Tucker Free Library	4,975.00
98150	7/27/22	Underwood Engineers, Inc.	16,898.63
98151	7/27/22	Upton & Hatfield LLP	2,902.50
98152	7/27/22	Verizon Wireless	53.16
98153	7/27/22	WSO Plus Inc	3,743.00
98154	7/27/22	Helga Winn	25.00
98137	7/27/22	Great West Retirement Services	547.62
		payroll checks	32107.71
Total			177,311.53

Kris	_____
Peter	_____
Tia	_____
Scott	_____
Bill	_____

Town of Henniker Check Register

For the Period From Aug 3, 2022 to Aug 3, 2022

Filter Criteria includes: 1) Accounts Payable only. Report order is by Date.

Check #	Date	Payee	Amount
98155	8/3/22	Leo Aucoin	290.00
98156	8/3/22	Bellemore Catch Basin	1,140.00
98157	8/3/22	Carl Bostrom	51.47
98158	8/3/22	CHD Power Equipment	237.00
98159	8/3/22	Chuck Rose, Inc	150.00
98160	8/3/22	Cintas Corporation	103.57
98161	8/3/22	Comcast	219.94
98162	8/3/22	Concord Fire Department	220.00
98163	8/3/22	Cogswell Spring Waterworks	171.45
98164	8/3/22	Danny's Automotive Center	138.31
98165	8/3/22	Eversource	1,234.12
98166	8/3/22	Fail Safe Testing	3,488.40
98167	8/3/22	Robert Garside	50.00
98169	8/3/22	Hallmark Copier	2,410.00
98170	8/3/22	Harcros Chemicals Inc	3,771.00
98171	8/3/22	Healthtrust	92.68
98172	8/3/22	Henniker Farm & Country Store	476.91
98173	8/3/22	Henniker Septic	135.00
98174	8/3/22	Town of Henniker	931.68
98175	8/3/22	Diane Kendall	75.00
98176	8/3/22	Kenneth Levesque	285.00
98177	8/3/22	Maltz Sales Co.	467.10
98178	8/3/22	Mission Communications LLC	359.40
98179	8/3/22	Monson Companies	1,778.40
98180	8/3/22	Morrill Heating and Cooling LLC	157.00
98181	8/3/22	Morgan Murdough	345.00
98182	8/3/22	N H Public Health Lab Services	35.00
98183	8/3/22	Powers Generator Service LLC	543.00
98184	8/3/22	R.E Freeman & Sons, LLC	6,365.00
98185	8/3/22	Russell A Roy	75.00
98186	8/3/22	Sanel Auto Parts Co.	126.84
98187	8/3/22	Travis Shelby	500.00
98188	8/3/22	Star Light Cleaning Services	2,123.28
98189	8/3/22	TDS Telecom	1,205.09
98190	8/3/22	Town Hall Streams LLC	335.00
98191	8/3/22	Tucker Free Library	27,326.00
98192	8/3/22	USA Bluebook	328.96
98193	8/3/22	Verizon Wireless	240.16
98194	8/3/22	Timothy Walker	1,400.00
98195	8/3/22	WM Corporate Services	2,093.24

Town of Henniker Check Register

For the Period From Aug 3, 2022 to Aug 3, 2022

Filter Criteria includes: 1) Accounts Payable only. Report order is by Date.

Check #	Date	Payee	Amount
98196	8/3/22	Work Safe	524.96
98197	8/3/22	Grainger Inc.	310.42
98200	8/3/22	Way Investments LLC	1,600.00
98201	8/3/22	Eversource	111.67
98168	8/3/22	Great West Retirement Services payroll check	610.34
			<u>35354.61</u>
Total			<u><u>99,987.00</u></u>

Kris	_____
Peter	_____
Tia	_____
Scott	_____
Bill	_____

Town of Henniker

Health Officer Report July 2022

1. Atha's Way Trailer issue: This was an ongoing case for almost a year. There was a woman living in a camper and there were multiple complaints from other resident's on the road. I investigated and addressed health complaints due to trash throughout the time. Ultimately this was a civil issue. Last week the landowner was able to work through civil court and have the trailer removed.

2. 470 Highland Drive: Excessive trash dumping outside the residence. I had emailed you in regards to this issue over a month ago. Through constant pressure and violation notices, I was able to get the resident to clean up the trash. I am glad that he went this route and we did not have to have a company come in to mitigate the problem. I will continue to monitor the address as I am concerned of it reoccurring. The property, in general, is not maintained well.

3. Maple Street Henniker: I met with a resident on Maple Street in June about seeing a rat in her yard. I investigated the issue and did not find clear evidence of rats. I advised her to stop feeding the birds for a while as a majority of the feed was ending up on ground level. I inquired with neighbors about watching for any rats and properly disposing of their trash. No other sightings of rats have happened. I will follow up with the resident next week.

Thank you,

Greg Aucoin

HENNIKER POLICE DEPARTMENT

Memo

To: Diane Kendall

From: Chief Matthew French

Date: August 4, 2022

July 2022 summary.

We had a major incident involving a missing person who was deemed high risk due to Autism. We worked with Henniker fire/rescue, NH Fish and Game, and NH State police with the helicopter searching several areas. We had several tips from the public which led us to his location and reunited with his family.

There were 10 arrests which include, Domestic Violence related assault, criminal threatening, DUI, possession of narcotic drugs, reckless operation, suspended license/registration, misuse of plates.

We had 607 Calls for Service (905 in 2021, 891 in 2220) which include

10 MV Crashes	8 Road Hazard
17 Motor vehicle complaints	22 Suspicious person/vehicles
112 MV stops.	2 Unwanted subject
15 Directed Patrols	3 Welfare Check
8 Disabled MV/Assist Motorist	4 Psychological problem
2 Domestic Disturbance	1 Suicidal Person
2 Violation of Court order	1 Missing persons
7 Noise complaint/Disturbance	6 Animal Complaints
2 Harassment	15 Alarm Calls/911 Hangup
2 Neighborhood Dispute	3 Walk and Talk
3 Serve Paperwork/Subpoena	3 Vin checks
1 Serve DV Order	223 Building/Business checks
10 Follow ups	1 OHRV stop
18 Return phone call	1 OHRV Crash/incident
10 Assist Citizen	
12 Assist Other agencies	
16 Assist Rescue/Fire	