



TOWN OF HENNIKER, NEW HAMPSHIRE  
SELECTMEN AGENDA

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**Tuesday, September 15, 2020  
6:15 PM**

**Henniker Community Center  
57 Main St.  
Henniker, NH 03242**

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**6:15 p.m.**

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. ANNOUNCEMENTS**

**IV. CORRESPONDENCE**

**Item 1:** Letter to Board of Selectmen from Gerald Walsh dated 8-15-2020

**V. PUBLIC COMMENT #1** – (For any comment by any Henniker resident on a topic. Request time limit, up to 3 minutes)

**VI. CONSENT AGENDA**

**Item 2:** Consent Agenda

- a. NH DRA 2020 Forest Land Reimbursement Map/Lot:1-608, 1-646, 1-721-F
- b. NH DRA PA-28 Inventory of Taxable Property Form for 2021
- c. Abatement Map/Lot: 1-318-P101
- d. Abatement Map/Lot: 1-318-P93
- e. Yield Tax Levy & Certification of Yield Taxes Assessed Map/Lot:1-077-X2
- f. Appointments:
  - i. Angelica Ladd, Ballot Clerk
  - ii. Heidi Aucoin, Ballot Clerk
  - iii. Eugene Fox, Azalea Park Riverwalk Committee
  - iv. Ruth Zax Concert Committee

**VII. NEW BUSINESS****Item 3:** Household Hazardous Waste Collection Day, Saturday October 24, 2020**Item 4:** 1235 Old Concord Road**Item 5:** Mask use during Family Activity Day, Saturday September 19, 2020**Item 6:** Merit raises per diem Rescue Staff**VIII. OLD BUSINESS****Item 7:** Wastewater Department skid steer**IX. OTHER BUSINESS/CORRESPONDENCE****Item 8:** Acceptance of Board of Selectmen Meeting Minutes September 1, 2020**Item 9:** Town Administrator Report**Item 10:** Selectmen Reports**X. PUBLIC COMMENT #2** (For any comment by any Henniker resident on a topic. Request time limit, up to 3 minutes)**XI. NON-PUBLIC****Item 11:** Non-public RSA 91-A:3 11 (a)**Item 12:** Non-public RSA 91-A:3 11 (a)**XII. ADJOURNMENT****XIII. UPCOMING DATES**

September 19, 2020 – Family Activity Day 11am – 2pm, Community Park

October 6, 2020 – Selectmen Meeting

October 12, 2020 – Columbus Day (Town Hall closed)

**Visitor Orientation to the Town Selectman's Meeting**

Welcome to this evening's Selectmen's meeting. Please note that the purpose of the meeting is for the Selectmen to accomplish its work within a qualitative timeframe. Meetings are open to the public, but public participation is limited. If you wish to be heard by the board, please note the "Public Comment" at the beginning and end of the meeting to speak to items on a meeting agenda and/or matters pertaining to the business of the Selectmen. In addition, public hearings may be scheduled for public comment on specific matters. Speakers must be residents of the Town of Henniker, property owners in the town of Henniker, and/or designated representatives of recognized civic organizations or businesses located in the Town of Henniker. When they are at the podium, speakers first need to recite their name and address for the record. Visitors should address their comments to the board and not to any individual member. Each speaker shall be provided a single opportunity for comment, limited to three (3) minutes. Public forum shall be limited to fifteen (15) minutes. Visitors should not expect a response to their comments or questions since the Board may not have discussed or taken a position on a matter. Public Comment is not a two-way dialogue between speaker(s), Selectmen, and/or the Town

Administrator. The Chair will preserve strict order and decorum at all Board of Selectmen meetings. Outbursts from the public are not permitted.

Notice posted on: September 11, 2020

Next Routine Meeting: October 6, 2020

Items for the next agenda, with completed backup, must be in the Selectmen's Office no later than 12:00 noon on October 1, 2020.

August 15, 2020

Gerald C. Walsh  
231 Liberty Hill Road  
Henniker, NH 03242

Town of Henniker Select Board  
18 Depot Hill Road  
Henniker, NH 03242

To Whom It May Concern;

It is with regret that I end my term with the town of Henniker's music committee as of September 1, 2020. During a year of trying times for us all, and the needs that community action are attempting to assist, my time may better be served assisting the over 9,000 families we helped this year with fuel assistance, weatherization, appliance maintenance program (AMP) and repair and replacement of boilers for the greater Lawrence area and surrounding communities.

It has been a pleasure to serve with such a great committee over the past three-years and to also being a voice recognized in not only the great summer concerts that we have even been able to work through during as John Lennon may have sang, "strange days indeed". The addition of the winter coffeehouse and teaming with NEC was a great addition over my three-year term, and will be forever grateful for being a team member in my own backyard.

I wish Ruth Zax and the entire committee much success in keeping this great addition to our town much luck and additional great successes next season and beyond. Keep the music alive in the "only one on earth".

Sincerely,

Gerald C. Walsh



Board of Selectmen  
Consent Agenda  
**September 15, 2020**

Consent Agenda

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- e. Yield Tax Levy & Certification of Yield Taxes Assessed Map/Lot: 1-077-X2
- f. Appointments:
  - i. Angelica Ladd, Ballot Clerk
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  - iii. Eugene Fox, Azalea Park Riverwalk Committee
  - iv. Ruth Zax Concert Committee

Board of Selectmen Approval:


\*Please note that the Consent Agenda is subject to change until 4:30 pm the day of a scheduled Selectmen’s Meeting.



Town Hall  
18 Depot Hill Road  
Henniker, NH 03242

Tel: (603) 428-3221  
Fax: (603) 428-4366

Incorporated November 10, 1768  
"Only Henniker on Earth"

## TOWN OF HENNIKER, NEW HAMPSHIRE

# STAFF REPORT

**DATE:** September 10, 2020

**TITLE:** Hazardous Waste Day

**INITIATED BY:** Kristen Bergeron, Transfer Station Superintendent

**PREPARED BY:** Joseph Devine, Town Administrator

**PRESENTED BY:** Joseph Devine, Town Administrator

### AGENDA DESCRIPTION:

The transfer station would like to remind everyone, Henniker's household hazardous waste day is right around the corner on October 24<sup>th</sup> (Sat) and we are partnering up with the town of Hopkinton again. The two towns split the cost based on where the residences are from. We have contracted Clean Harbors out of Braintree MA as we have in past years. Last year's traffic count was 174. Breaking it down 81 people were from Hopkinton and 93 from Henniker. All participants seemed genuinely happy with this program keeping hazardous waste out of our facilities.

**Legal Authority:** N/A

**Financial Details:** N/A

**Town Administrator Comment:** N/A

### Suggested Action/Recommendation:

*No formal action is required. This report is presented as information to keep the Board informed on events occurring at Town Facilities.*

# Household Hazardous Waste COLLECTION DAY

**SATURDAY, OCTOBER 24, 2020 9:00am - 1:00pm**

## HENNIKER HIGHWAY DEPARTMENT

Route 114 south; left in center of town; next right onto Ramsdell Road; next left into Highway Department yard.

**PROOF OF • Henniker • Hopkinton • Webster • RESIDENCY IS REQUIRED**

### From the Workbench:

Oil based paints  
Stains & Varnishes  
Wood Preservatives (except Penta)  
Paint Strippers/Thinners  
Solvent Adhesives

\*no more than 10 gallons\*

Residents can bring

**up to 10 gallons or 20 pounds**

**(maximum container size is 5 gallons)**

### From the Garage:

Fuels/Gasoline/Kerosene  
Engine Degreaser  
Brake/Transmission Fluid  
Driveway Sealer  
Motor Oil, Antifreeze and Car Batteries

\*no more than 10 gallons\*

### From the Yard:

Poisons, Insecticides  
Fungicides Weed Killers

\*no more than 10 gallons\*

### From the House

Rubber Cement Airplane Glue  
Chemistry Sets  
Furniture Polish  
Floor & Metal Polish  
Oven Cleaner  
Drain & Toilet Cleaner  
Rug & Upholstery Cleaner  
Hobby & Artist Supplies  
Photographic Chemicals  
Mercury Thermometers  
Rechargeable Batteries  
Fluorescent Bulbs

\*no more than 10 gallons\*

Must be brought in a BOX, not a bag, to the collection site for safe disposal.

We have the right to refuse service . . . decisions to accept or reject materials will be made on site.



Asbestos Shingles or Siding  
Empty Aerosol Containers  
Commercial or Industrial Waste  
Radioactive Waste, Smoke Detectors  
Pesticides containing 2, 4, 5-T, Silvex  
Penta Brand Wood Preservatives  
Railroad Ties  
Household Batteries  
Latex Paint  
Propane Tanks

Infectious or Biological Wastes  
Ammunition, Fireworks, Explosives  
Prescription Medicine/Syringes  
Household Alkaline Batteries



**For Disposal Information: CALL 428-7604**

This project is funded by the Towns of Henniker, Hopkinton, and Webster.

# TIPS ON HANDLING HAZARDOUS WASTE

## Purchase

- Read the label.
- Buy only what you need.
- Buy non-aerosol products.

## Use

- Use nontoxic alternatives.
- Never mix products!
- Use only the recommended amounts.
- Follow all directions.
- Wear protective clothing.

## Storage

- Store in a cool, dry, safe place.
- Close containers securely.
- Keep products in their original containers, with labels intact!

## Disposal

- Use up the product so there is no need to dispose of left-over.
- Donate leftover paints and products to local service organizations.
- Never pour harmful chemicals down the drain!
- Recycle used motor oil and car batteries, free at the Transfer Station.
- Tires at a cost.

## SOME RECIPES FOR LESS HAZARDOUS ALTERNATIVE HOUSEHOLD CLEANERS

Using these alternatives will reduce the need for hazardous chemicals.

**OVEN CLEANER** – Soak up a spill with salt while oven is still warm. Scrape away spill when oven cools. For tougher spots, make a paste of baking soda and water, apply to oven surfaces and let stand. Use scouring pad.

**DRAIN CLEANER** – Pour ¼ cup baking soda followed by ½ cup vinegar. Let it bubble for a few minutes then flush with boiling water. This recipe will free minor clogs and is a great preventative measure.

**WINDOW CLEANER** – Mix ½ cup vinegar, a few drops of liquid soap and 1qt. warm water in a spray bottle. Rub with a lint-free cloth and polish with a wadded up newspaper.

**BATHROOM CLEANER** – Sprinkle baking soda on porcelain fixtures and rub with sponge. Add a little soap to the sponge for more cleaning power. Rinse well to avoid leaving a hazy film.

**TOILET BOWL CLEANER** – Use a non-chlorinated scouring powder or baking soda and soap to clean the toilet bowl. Don't bother with strong disinfectants or acids.

**MULTI-PURPOSE FLOOR CLEANER** – Use on asphalt, rubber, vinyl, and linoleum. Do not use on cork or wood floors. Mix ½ cup of chlorine bleach, ¼ cup white vinegar, ¼ cup baking soda to a gallon of warm water. Mix well and apply with a mop.

**LATEX PAINTS ARE NOT HAZARDOUS** – Check with your town's transfer station attendants for proper disposal instructions.

*Alkaline batteries are no longer hazardous and can be disposed of in the regular trash.*



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## TOWN OF HENNIKER, NEW HAMPSHIRE

# STAFF REPORT

**DATE:** September 10, 2020  
**TITLE:** 1235 Old Concord Road  
**INITIATED BY:** Joseph Devine, Town Administrator  
**PREPARED BY:** Joseph Devine, Town Administrator  
**PRESENTED BY:** Joseph Devine, Town Administrator

### AGENDA DESCRIPTION:

Tri-County Community Action Program (TCC) is representing the estate of Floyd Colby who owned 1235 Old Concord Road. They reached out to use a creditor for the Estate. There is an offer on the table to purchase the Henniker property for \$50,000. He currently owes the Town of Henniker \$43,904 for a lien when the town cleaned his property.

Principal	\$19,833.40
Interest (11/27/97-8/31/20)	\$22,611.36
Payoff 8/31/20	\$42,444.76

This does not include back taxes that are owed as well, which as of 8/31/2020 are \$12,865. In speaking with legal the liens for the clean up will not take priority. Obviously, the tax lien will but the other two creditors are the State of NH for \$84,862 and Speare Memorial Hospital \$185,601.51. The property was appraised for \$30,000.

TCC has provided a couple of different ways to proceed. 1) All creditors need to agree to the sale. If they proceed with the sale everyone needs to agree to proceeds being paid out either by priority of the liens or by percentage. By percentage mean that payments of proceeds would be based on each creditor receiving an equal percentage based on the debt they are owed after administration expenses. This also has to be a unanimous agreement.

**Legal Authority:** N/A

**Financial Details:** N/A

**Town Administrator Comment:**

I would recommend the board move on the agreement. They do not have the tax liens listed on this sheet which would take priority. The liens that are listed would not take priority according to legal. We obviously want the property to sell so the owner can fix it up. The town should not want to take this property because we are not aware what kind of contamination could have occurred on site.

**Suggested Action/Recommendation:**

*A motion is necessary advising the Town Administrator how to proceed with Tri- County Community Action and the estate of Floyd Colby.*

# GUARDIANSHIP

medical advocate | trusts | bonded fiduciary | protective payee  
 TRI-COUNTY COMMUNITY ACTION PROGRAM, INC.

Main Office: 34 Jefferson Road, Whitefield, NH 03598 P: (603) 837-9561 F: (603) 837-2613  
 Concord Office: 18 Low Avenue, Concord, NH 03301 P: (603) 224-0805 F: (603) 229-1758

To: The Creditor of the Estate of Floyd Colby

From: Katie Mooney for Tri-County CAP, Inc.

Date: August 28, 2020

Re: Henniker Property

I am reaching out to you as a creditor for the Estate of Floyd Colby. There is an offer on the table for the purchase of the Henniker property for \$50,000. The following are debts of the Estate:

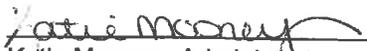
Town of Henniker: \$43,904.76 (as of 8/24/2020)  
 Department of Health and Human Services: \$84,862.15  
 Spere Memorial Hospital (Docket #215-2015-CV-00356): \$185,601.51

I need to make you aware of the full scope of this situation. This property was previously appraised, and listed on the docket, for \$30,000. If the property sells, TCC would be further indebting the Estate for closing costs. There are also fiduciary fees that will need to be considered. Clearly this is an insolvent Estate and the sale of the property for \$50,000 would likely only clear the lien with the Town of Henniker.

I have been advised by TCC's attorney on this situation. I have a couple different ways to proceed. I need all the creditors to agree to proceed with the sale. If I am to proceed with the sale, I would need everyone to agree to proceeds being paid out either by priority of the liens or by percentage. By percentage would mean that payments of proceeds would be based on each creditor receiving an equal percentage based on the debt they are owed after administration expenses. If there is not a unanimous agreement, I will need to file a motion with the Court to abandon the property.

Please let me know your preference no later than September 10<sup>th</sup>, 2020 so that I can proceed.

Sincerely,

  
 Katie Mooney, Administrator

CEO: Jeanne L. Robillard DBO: Regan Pride CFO: Randall S. Pilotte  
 30 Exchange Street, Berlin NH 03570 P: 603-752-7001  
[www.tccap.org](http://www.tccap.org) FB@TriCountyCommunityActionProgram

**Parcel Balances Report**

Owner: COLBY FLOYD

Location: 1235 OLD CONCORD ROAD

Interest Calc Date: 08/31/2020

Second Owner: none on record

Parcel Identifier: 1-553-D

**REAL ESTATE BALANCES**

Parcel Identifier	1-553-D			
Account Number:	281-875			
Location:	1235 OLD CONCORD ROAD			
Record Owner:	COLBY FLOYD			
Levy:	2020	Per Diem:	\$0.32	
Billing Date:	5/31/2020			
Billing Type:	1st Half Tax			
	<b>Tax Amount:</b>	<b>Interest:</b>	<b>Fee Amount:</b>	<b>Total Due</b>
Original Billed	\$1,446.00		\$0.00	
Due To Date	\$1,446.00	\$16.48	\$0.00	<b>\$1,462.48</b>
Real Estate Account Totals	\$1,446.00	\$16.48	\$0.00	<b>\$1,462.48</b>
Real Estate Account Totals	\$1,446.00	\$16.48	\$0.00	<b>\$1,462.48</b>

**Tax Lien BALANCES**

Parcel Identifier	1-553-D			
Account Number:	281-875			
Location:	1235 OLD CONCORD ROAD			
Record Owner:	COLBY FLOYD			
Levy:	2019	Per Diem	\$1.52	
Billing Date:	5/29/2020			
	<b>Tax Amount:</b>	<b>Interest:</b>	<b>Fee Amount:</b>	<b>Total Due</b>
Original Billed	\$3,079.60		\$0.00	
Due To Date	\$3,079.60	\$142.76	\$66.75	<b>\$3,289.11</b>
Levy:	2018	Per Diem	\$1.48	
Billing Date:	5/3/2019			
	<b>Tax Amount:</b>	<b>Interest:</b>	<b>Fee Amount:</b>	<b>Total Due</b>
Original Billed	\$2,992.18		\$0.00	
Due To Date	\$2,992.18	\$717.14	\$66.75	<b>\$3,776.07</b>
Levy:	2017	Per Diem	\$1.48	
Billing Date:	5/4/2018			
	<b>Tax Amount:</b>	<b>Interest:</b>	<b>Fee Amount:</b>	<b>Total Due</b>
Original Billed	\$3,010.28		\$0.00	
Due To Date	\$3,010.28	\$1,261.84	\$66.00	<b>\$4,338.12</b>
Tax Lien Account Totals	\$9,082.06	\$2,121.74	\$199.50	<b>\$11,403.30</b>

## Parcel Balances Report

Owner: COLBY FLOYD

Location: 1235 OLD CONCORD ROAD

Interest Calc Date: 08/31/2020

Second Owner: none on record

Parcel Identifier: 1-553-D

Tax Lien Account Totals	\$9,082.06	\$2,121.74	\$199.50	\$11,403.30
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Real Estate Total	\$1,462.48
Utility Total	\$0.00
Tax Lien Total	\$11,403.30
Balance Total	\$12,865.78

Property Location 1235 OLD CONCORD ROAD Map ID 11/553/D/ Bldg # 1 of 1 Card # 1 of 2 State Use 1030  
 Vision ID 352 Account # Bldg Name Sec # 1 of 1 Print Date 9/11/2020 2:29:13 PM

<b>CURRENT OWNER</b>	COLBY FLOYD	<b>TOPO</b>	4 Rolling	<b>UTILITIES</b>	5 Well	<b>STRT / ROAD</b>	1 Paved	<b>LOCATION</b>	3 Rural	<b>CURRENT ASSESSMENT</b>	Code 1030	Appraised 2,200	Assessed 2,200
	1235 OLD CONCORD ROAD										Code 1030	Appraised 76,100	Assessed 76,100
	Henniker, NH										Code 1030	Appraised 100	Assessed 100
	GIS ID												

<b>RECORD OF OWNERSHIP</b>	COLBY FLOYD	<b>BK-VOL/PAGE</b>	0	<b>SALE DATE</b>		<b>Q/U</b>		<b>V/I</b>		<b>SALE PRICE</b>	0	<b>VC</b>	

<b>EXEMPTIONS</b>													
Year	Code	Description	Amount	Code	Description	Number	Amount	Code	Description	Comm Int	Year	Code	Assessed
											2020	1030	0
											2019	1030	1,800
											2018	1030	1,800
											Total	81800	81800

<b>OTHER ASSESSMENTS</b>												
Total 0.00												
<b>ASSESSING NEIGHBORHOOD</b>												
Nbhd	B											
0001	Tracing											

**NOTES**  
 WHITE POOR  
 OUTHOUSE, NO SEPTIC  
 OUTBUILDINGS=N/V

<b>BUILDING PERMIT RECORD</b>													
Permit Id	Issue Date	Type	Description	Amount	Insp Date	% Comp	Date Comp	Comments	Date	Id	Type	Is	Cd
									07-31-2020	VS			14
									08-06-2015	KL			14
									09-24-2010	KL			14
									05-05-2010	PM			07
									01-07-2005	WH			00
									08-26-1996	FG			40
									10-01-1995	FG			07
Total Appraised Parcel Value 78,400													

<b>LAND LINE VALUATION SECTION</b>															
B Use Code	Description	Zone	LA	Land Type	Land Units	Unit Price	Size Adj	Site Index	Cond.	Nbhd.	Nbhd. Adj	Notes	Location Adjustment	Adj Unit P	Land Value
1	MANUFACT HO	CH			43,560 SF	1,78	1,00000	5	0.75	1,000	1,000	NO SEPTIC	0.9992	1.34	58,200
1	MANUFACT HO	CH			3,220 AC	1,800	1,00000	0	0.50	1,000	1,000	TOPO/MET	0.9993	900	2,900
1	MANUFACT HO	CH			125,000 FF	120	1,00000	0	1.00	1,000	1,000		1.0000	120	15,000
Total Card Land Units 4,220 AC													Parcel Total Land Area 4.2200	Total Land Value	76,100

**VISION**

This signature acknowledges a visit by a Data Collector or Assessor

**APPRAISED VALUE SUMMARY**

Appraised Bldg. Value (Card)	2,200
Appraised Xf (B) Value (Bldg)	0
Appraised Ob (B) Value (Bldg)	100
Appraised Land Value (Bldg)	76,100
Special Land Value	0
Total Appraised Parcel Value	78,400
Valuation Method	C

**VISIT / CHANGE HISTORY**

Date	Id	Type	Is	Cd	Purpose/Result
07-31-2020	VS			14	Field Review
08-06-2015	KL			14	Field Review
09-24-2010	KL			14	Field Review
05-05-2010	PM			07	Measur/ Info taken at door.
01-07-2005	WH			00	Measur+Listed
08-26-1996	FG			40	Hearing No Change
10-01-1995	FG			07	Measur/ Info taken at door.

Property Location 1235 OLD CONCORD ROAD  
 Vision ID 352 Account #

Map ID 1//553/D/ Bldg # 1

Bldg Name  
 Sec # 1 of 1

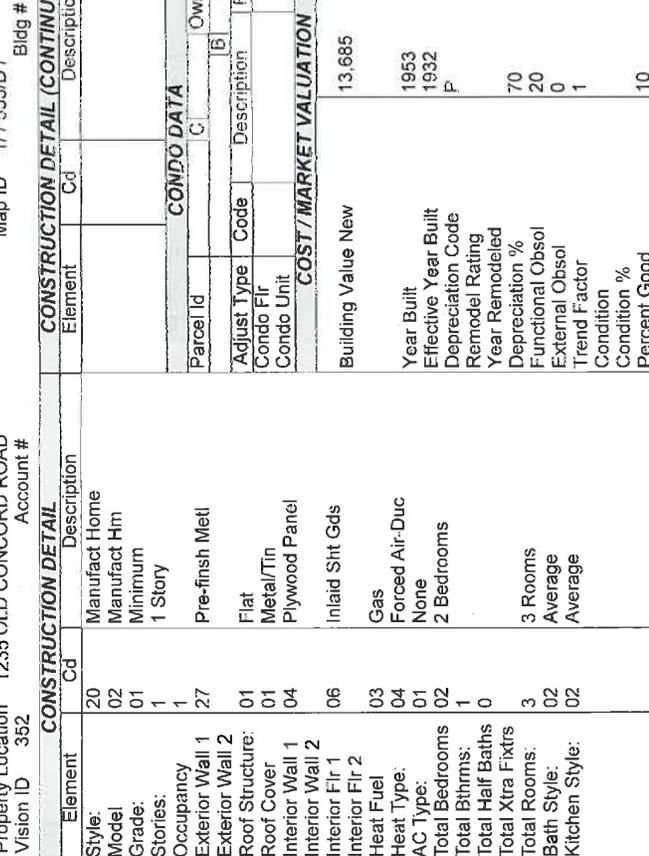
Card # 1 of 2

State Use 1030  
 Print Date 9/11/2020 2:29:14 PM

CONSTRUCTION DETAIL		CONSTRUCTION DETAIL (CONTINUED)							
Element	Cd	Description	Description						
Style: 20		Manufact Home							
Model: 02		Minimum							
Grade: 01		1 Story							
Stories: 1		Pre-finish Metl							
Occupancy 1		Flat							
Exterior Wall 1		Metal/Tin							
Exterior Wall 2		Plywood Panel							
Roof Structure: 01		Inlaid Sht Gds							
Roof Cover 01		Gas							
Interior Wall 1		Forced Air-Duc							
Interior Wall 2		None							
Interior Fir 1		2 Bedrooms							
Interior Fir 2		3 Rooms							
Heat Fuel: 03		Average							
AC Type: 01		Average							
Total Bedrooms: 02									
Total Bthrms: 1									
Total Half Baths: 0									
Total Xtra Fixtrs									
Total Rooms: 3									
Bath Style: 02									
Kitchen Style: 02									
<b>OB - OUTBUILDING &amp; YARD ITEMS(L) / XF - BUILDING EXTRA FEATURES(B)</b>									
Code	Description	Units	Unit Price	Yr Bt	Cond.	% Gd	Grade	Grade Adj.	Appr. Value
SHD1	Shed	L	100	12.00	1996	10		0.00	100
<b>BUILDING SUB-AREA SUMMARY SECTION</b>									
Code	Description	Living Area	Floor Area	Eff Area	Unit Cost	Undeprec Value			
BAS	First Floor	280	280	280	48.88	13,685			
		<b>Ttl Gross Liv / Lease Area</b>	280	280		13,685			

CONDO DATA	
Parcel Id	Owns Factor%
35	8

COST / MARKET VALUATION	
Building Value New	13,685
Year Built	1953
Effective Year Built	1932
Depreciation Code	F
Remodel Rating	70
Year Remodeled	20
Depreciation %	0
Functional Obsol	1
Trend Factor	10
Condition	1,400
Percent Good	
RCNLD	
Dep % Ovr	
Dep Ovr Comment	
Misc Imp Ovr	
Misc Imp Ovr Comment	
Cost to Cure Ovr	
Cost to Cure Ovr Comment	



Property Location 1235 OLD CONCORD ROAD Map ID 1/1553/D/ Bldg # 2 Card # 2 of 2 State Use 1030  
 Vision ID 352 Account # Bldg Name Sec 1 of 1 Print Date 9/11/2020 2:29:14 PM

CURRENT OWNER		TOPO		UTILITIES		STRT / ROAD		LOCATION		CURRENT ASSESSMENT	
COLBY FLOYD	1235 OLD CONCORD ROAD	4 Rolling	5 Well	1 Paved	3 Rural	RESIDNTL	2,200	1030	2,200	1030	2113
Henniker, NH		Alt Prcl ID SUB-DIV ITC GRVL ABATE SHEET # 9 GIS ID		SUPPLEMENTAL DATA		RES LAND RESIDNTL		76,100 100		HENNIKER, NH	

RECORD OF OWNERSHIP		BK-VOL/PAGE	SALE DATE	Q/U	V/I	SALE PRICE	VC	Assoc Pid#
COLBY FLOYD		0				0		

EXEMPTIONS		OTHER ASSESSMENTS	
Year	Code	Description	Amount

ASSESSING NEIGHBORHOOD	
Nbhd	0001
Batch	Tracing

NOTES  
 WHITE  
 NO UTILITIES  
 VACANT, DAMAGED-GUTTED BY FIRE  
 FUNC=USE  
 USED FOR STORAGE

BUILDING PERMIT RECORD								
Permit Id	Issue Date	Type	Description	Amount	Insp Date	% Comp	Date Comp	Comments

LAND LINE VALUATION SECTION																	
B Use Code	Description	Zone	LA	Land Type	Land Units	Unit Price	Size Adj	Site Index	Cond	Nbhd	Nbhd Adj	Notes	Location Adjustmen	Adj Unit P	Land Value		
2	103T MANUFACT HM	CH			0 SF	21.92	1.000000	5	1.00		1.000		0.0000	21.92	0		
Total Card Land Units											0.000	AC	Parcel Total Land Area		14.2200	Total Land Value	0

PREVIOUS ASSESSMENTS (HISTORY)								
Year	Code	Assessed	Year	Code	Assessed	Year	Code	Assessed
2020	1030	76,100	2019	1030	1,800	2018	1030	1,800
	1030	100		1030	79,900		1030	79,900
	1030			1030	100		1030	100
Total		78,400	Total		81,800	Total		81,800

APPRaised VALUE SUMMARY  
 Appraised Bldg. Value (Card) 2,200  
 Appraised Xf (B) Value (Bldg) 0  
 Appraised Ob (B) Value (Bldg) 100  
 Appraised Land Value (Bldg) 76,100  
 Special Land Value 0  
 Total Appraised Parcel Value 78,400  
 Valuation Method C

VISION

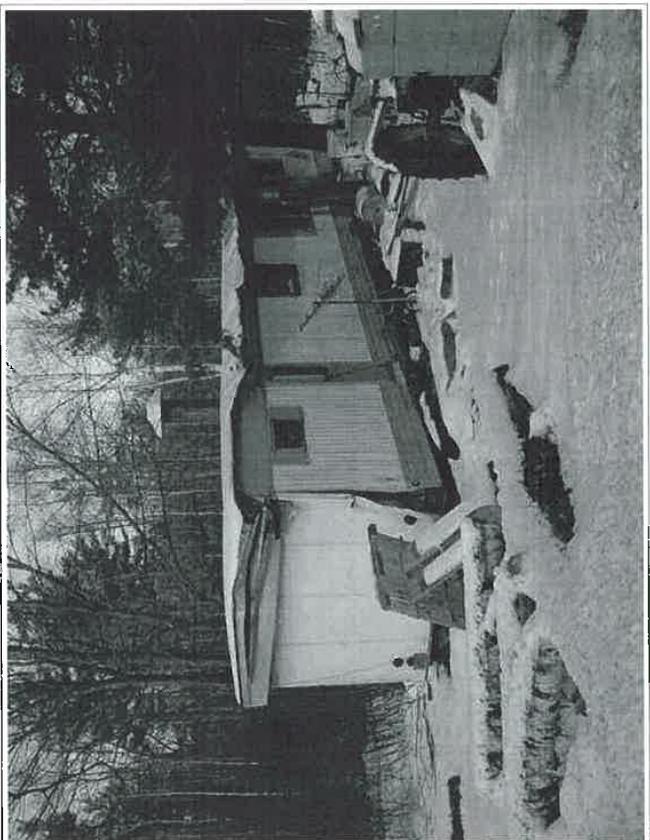
CONSTRUCTION DETAIL		CONSTRUCTION DETAIL (CONTINUED)	
Element	Description	Element	Description
20	Manufact Home		
02	Minimum		
01	1 Story		
1	Pre-finish Metl		
27	Flat		
01	Metal/Tin		
01	Plywood Panel		
04	Inlaid Sht Gds		
06	Gas		
03	Forced Air-Duc		
04	None		
01	2 Bedrooms		
02	4 Rooms		
1	Average		
0	Average		
4	Total Bedrooms		
02	Total Half Baths		
02	Total Xtra Fixtrs		
02	Total Rooms:		
02	Bath Style:		
02	Kitchen Style:		
<b>OB - OUTBUILDING &amp; YARD ITEMS(L) / XF - BUILDING EXTRA FEATURES(B)</b>			
Code	Description	Units	Unit Price
		Yr Bilt	Cond. Cd
		% Gd	Grade
		Grade Adj	Appr. Value
<b>BUILDING SUB-AREA SUMMARY SECTION</b>			
Code	Description	Living Area	Floor Area
BAS	First Floor	500	500
		Unit Cost	Undeprec Value
		30.30	15,150
Ttl Gross Liv / Lease Area		500	500
			15,150

CONDO DATA

Parcel Id	C	B	S	Ownr	Factor%

COST / MARKET VALUATION

Building Value New	15,150
Year Built	1963
Effective Year Built	1932
Depreciation Code	P
Remodel Rating	
Year Remodeled	70
Depreciation %	29
Functional Obsol	0
External Obsol	1
Trend Factor	
Condition	
Condition %	5
Percent Good	800
RCNLD	
Dep % Ovr	
Dep Ovr Comment	
Misc Imp Ovr	
Misc Imp Ovr Comment	
Cost to Cure Ovr	
Cost to Cure Ovr Comment	



BAS	50	10



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## TOWN OF HENNIKER, NEW HAMPSHIRE

# STAFF REPORT

**DATE:** September 10, 2020  
**TITLE:** S.H.O.T – Family Fun Day  
**INITIATED BY:** MaryEllen Schule – S.H.O.T Committee  
**PREPARED BY:** Joseph Devine, Town Administrator  
**PRESENTED BY:** Joseph Devine, Town Administrator

### AGENDA DESCRIPTION:

On Saturday September 19, 2020, the S.H.O.T. Committee will be hosting a Family Activity Day. They are encouraging families to bring a picnic lunch and social distance with the family around the Angela Robinson Bandstand while listening to music by "The Complete Unknowns." They will also be having family bingo and the Lions Club Duck Derby. They have put out there "they are observing Town, State, and CDC guidelines regarding wearing masks, social distancing and limiting the number of families that are able to sit within the park." They are hoping to follow the Concert Committee and have the Transfer Station mark off areas around the park for sitting. The question they have is if someone challenges mask use? Can they deny them entry? The concern is years ago during Old Home Days the committee denied people running for office to participate in the parade. The BOS at that time said we could not stop them from participating. They are looking for guidance.

**Legal Authority:** N/A

**Financial Details:** N/A

### Town Administrator Comment:

I feel we should follow the Governor's advice and make masks mandatory for this event at Community Park. We must prepare for more than 100 people participating and it will be easier to just make it mandatory from the beginning, like we did for Tuesday night concerts.

### Suggested Action/Recommendation:

*Motion:*

*Require attendees of the S.H.O.T. event on September 19, 2020 to wear a mask when social distancing is not achievable.*



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## TOWN OF HENNIKER, NEW HAMPSHIRE

# STAFF REPORT

**DATE:** September 10, 2020  
**TITLE:** Per Diem Rescue Staff – Merit Raises  
**INITIATED BY:** Greg Aucoin – Rescue Chief  
**PREPARED BY:** Joseph Devine, Town Administrator  
**PRESENTED BY:** Joseph Devine, Town Administrator

### AGENDA DESCRIPTION:

During the 2020 Rescue Squad budget, Chief Aucoin presented merit raises for per diem employees. There are a number of our personnel that have worked here for years without ever receiving a merit raise. Pending a satisfactory performance review, Chief Aucoin would like to be able to improve per diem employee retention by offering merit step raises. Chief Aucoin is extremely confident that any cost in this area will be offset by retaining our good per diem staff and lowering cost of new hiring and orientation.

**Legal Authority:** N/A

**Financial Details:** 4% pay increase

### Town Administrator Comment:

I personally feel keeping good employees is important. By retaining paramedic level services, we are able to bill at a higher rate and provide paramedic intercept services to the surrounding communities. There is a lot of competitors for qualified staff in all the Emergency Fields. I have reservations giving per diem employees merit raises. To me a per diem employee is almost like a contract employee that works day to day. They should not be eligible for benefits a full/part-time employee would receive. One of those benefits are merit raises. I personally believe it would be better to raise the per diem rate rather than supply them with merit raises.

### Suggested Action/Recommendation:

*Motion:*

- 1.) The Henniker Select Board authorize to move forward with merit raises for per diem rescue staff (or)
- 2.) The Henniker Select Board hereby raise the per diem rate of all reduce per diem employees by one step which is 4% (Or)

*3.) The Henniker select board votes to table the merit raises or Rate increases for per diem employees*

TOWN OF HENNIKER-50 hr Fire/Rescue

Grade		Step 1	Step 2	Step 3	Step 4	Step 5 A	Step 5 B	Step 6 A	Step 6 B	Step 7 A	Step 7 B	Step 7 C	Step 8	Step 9	
<b>2020 Cola</b>															
<b>1.5% effective 1/4/19 State of NH</b>															
<b>13</b>	<b>Hourly</b>	<b>15.42</b>	<b>15.66</b>	<b>16.64</b>	<b>17.31</b>	<b>17.98</b>	<b>17.98</b>	<b>18.70</b>	<b>18.70</b>	<b>19.54</b>	<b>19.54</b>	<b>19.54</b>	<b>20.33</b>	<b>21.17</b>	Basic EMT - Part time
	Annual (50)	40,084	40,706	43,275	45,002	46,750	46,750	48,630	48,630	50,794	50,794	50,794	52,870	55,038	Step 1
	% Increase		1.5%	5.9%	3.8%	3.7%	0.0%	4.0%	0.0%	4.4%	0.0%	0.0%	4.1%	4.1%	
<b>14</b>	<b>Hourly</b>	<b>16.05</b>	<b>16.24</b>	<b>17.31</b>	<b>17.98</b>	<b>18.70</b>	<b>18.70</b>	<b>19.54</b>	<b>19.54</b>	<b>20.33</b>	<b>20.33</b>	<b>20.33</b>	<b>21.21</b>	<b>22.08</b>	Basic EMT / Fire Fighter
	Annual (50)	41,723	42,220	45,002	46,750	48,630	48,630	50,794	50,794	52,870	52,870	52,870	55,143	57,404	Part time Step 1
	% Increase		1.2%	6.2%	3.7%	3.9%	0.0%	4.4%	0.0%	4.1%	0.0%	0.0%	4.3%	4.1%	
<b>15</b>	<b>Hourly</b>	<b>16.64</b>	<b>16.94</b>	<b>18.06</b>	<b>18.79</b>	<b>19.54</b>	<b>19.54</b>	<b>20.33</b>	<b>20.33</b>	<b>21.21</b>	<b>21.21</b>	<b>21.21</b>	<b>22.07</b>	<b>22.97</b>	EMT I Part-time Step 1
	Annual (50)	43,275	44,032	46,969	48,849	50,794	50,794	52,870	52,870	55,143	55,143	55,143	57,373	59,725	
	% Increase		1.7%	6.3%	3.8%	3.8%	0.0%	4.1%	0.0%	4.3%	0.0%	0.0%	4.0%	4.1%	
<b>16</b>	<b>Hourly</b>	<b>17.36</b>	<b>17.62</b>	<b>18.79</b>	<b>19.54</b>	<b>20.33</b>	<b>20.33</b>	<b>21.21</b>	<b>21.21</b>	<b>22.07</b>	<b>22.07</b>	<b>22.07</b>	<b>23.02</b>	<b>23.96</b>	EMT I / Fire Fighter
	Annual (50)	45,133	45,823	48,849	50,794	52,870	52,870	55,143	55,143	57,373	57,373	57,373	59,842	62,295	Part-time Step 1
	% Increase		1.5%	6.2%	3.8%	3.9%	0.0%	4.3%	0.0%	4.0%	0.0%	0.0%	4.3%	4.1%	
<b>17</b>	<b>Hourly</b>	<b>18.06</b>	<b>18.33</b>	<b>19.54</b>	<b>20.33</b>	<b>21.21</b>	<b>21.21</b>	<b>22.07</b>	<b>22.07</b>	<b>23.02</b>	<b>23.02</b>	<b>23.02</b>	<b>23.94</b>	<b>24.92</b>	EMT I / Firefighter
	Annual (50)	46,969	47,657	50,794	52,870	55,143	55,143	57,373	57,373	59,842	59,842	59,842	62,246	64,798	Full Time
	% Increase		1.4%	6.2%	3.9%	4.1%	0.0%	4.0%	0.0%	4.3%	0.0%	0.0%	4.0%	4.1%	
<b>18</b>	<b>Hourly</b>	<b>18.79</b>	<b>19.06</b>	<b>20.33</b>	<b>21.21</b>	<b>22.07</b>	<b>22.07</b>	<b>23.02</b>	<b>23.02</b>	<b>23.94</b>	<b>23.94</b>	<b>23.94</b>	<b>24.95</b>	<b>25.97</b>	
	Annual (50)	48,849	49,555	52,870	55,143	57,373	57,373	59,842	59,842	62,246	62,246	62,246	64,869	67,528	
	% Increase		1.4%	6.3%	4.1%	3.9%	0.0%	4.3%	0.0%	4.0%	0.0%	0.0%	4.2%	4.1%	
<b>19</b>	<b>Hourly</b>	<b>19.54</b>	<b>19.84</b>	<b>21.21</b>	<b>22.07</b>	<b>23.02</b>	<b>23.02</b>	<b>23.94</b>	<b>23.94</b>	<b>24.95</b>	<b>24.95</b>	<b>24.95</b>	<b>25.99</b>	<b>27.06</b>	Medic Part-time Step 1
	Annual (50)	50,794	51,580	55,143	57,373	59,842	59,842	62,246	62,246	64,869	64,869	64,869	67,579	70,349	
	% Increase		1.5%	6.5%	3.9%	4.1%	0.0%	4.0%	0.0%	4.2%	0.0%	0.0%	4.2%	4.1%	
<b>20</b>	<b>Hourly</b>	<b>20.33</b>	<b>20.69</b>	<b>22.07</b>	<b>23.02</b>	<b>23.94</b>	<b>23.94</b>	<b>24.95</b>	<b>24.95</b>	<b>25.99</b>	<b>25.99</b>	<b>25.99</b>	<b>27.32</b>	<b>28.44</b>	Medic/ Fire Fighter
	Annual (50)	52,870	53,798	57,373	59,842	62,246	62,246	64,869	64,869	67,579	67,579	67,579	71,033	73,945	Part-time Step 1
	% Increase		1.7%	6.2%	4.1%	3.9%	0.0%	4.2%	0.0%	4.2%	0.0%	0.0%	5.1%	4.1%	
<b>21</b>	<b>Hourly</b>	<b>21.21</b>	<b>21.53</b>	<b>23.02</b>	<b>23.94</b>	<b>24.95</b>	<b>24.95</b>	<b>25.99</b>	<b>25.99</b>	<b>27.32</b>	<b>27.32</b>	<b>27.32</b>	<b>28.52</b>	<b>29.69</b>	Medic/ Fire Fighter
	Annual (50)	55,143	55,973	59,842	62,246	64,869	64,869	67,579	67,579	71,033	71,033	71,033	74,158	77,198	Part-time
	% Increase		1.5%	6.5%	3.9%	4.0%	0.0%	4.2%	0.0%	5.1%	0.0%	0.0%	4.4%	4.1%	(Meade)
<b>22</b>	<b>Hourly</b>	<b>22.07</b>	<b>22.45</b>	<b>23.94</b>	<b>24.95</b>	<b>25.99</b>	<b>25.99</b>	<b>27.32</b>	<b>27.32</b>	<b>28.52</b>	<b>28.52</b>	<b>28.52</b>	<b>29.77</b>	<b>30.99</b>	Daytime Captain
	Annual (50)	57,373	58,382	62,246	64,869	67,579	67,579	71,033	71,033	74,158	74,158	74,158	77,392	80,565	Full Time
	% Increase		1.7%	6.2%	4.0%	4.0%	0.0%	5.1%	0.0%	4.4%	0.0%	0.0%	4.4%	4.1%	
<b>23</b>	<b>Hourly</b>	<b>23.02</b>	<b>22.23</b>	<b>25.07</b>	<b>26.18</b>	<b>27.32</b>	<b>27.32</b>	<b>28.52</b>	<b>28.52</b>	<b>29.77</b>	<b>29.77</b>	<b>29.77</b>	<b>31.09</b>	<b>32.37</b>	
	Annual (50)	59,842	57,802	65,175	68,060	71,033	71,033	74,158	74,158	77,392	77,392	77,392	80,846	84,161	
	% Increase		-3.5%	11.3%	4.2%	4.2%	0.0%	4.4%	0.0%	4.4%	0.0%	0.0%	4.5%	4.1%	



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## TOWN OF HENNIKER, NEW HAMPSHIRE

# STAFF REPORT

**DATE:** September 10, 2020  
**TITLE:** Wastewater Skid Steer  
**INITIATED BY:** Ken Levesque, Wastewater Superintendent  
**PREPARED BY:** Joseph Devine, Town Administrator  
**PRESENTED BY:** Ken Levesque, Wastewater Superintendent

### AGENDA DESCRIPTION:

Wastewater is looking to replace its 1997 New Holland Skid Steer which has served the department for 23 years. The skid steer has been a major problem and expense for the department for the past couple of years. The department has spent several thousand dollars repairing hydraulic oil leaks that just keep coming, they fix it and new leaks develop. The skid steer is currently scheduled to be replaced in the CIP plan in 2025. The skid steer is used for moving caustic drums from storage to the grit room, which only takes 10 minutes and they leak around 2 gallons of hydraulic oil on the ground.

We have received three (3) quote for a new skid steer:

- 2020 Bobcat skid steer for \$45,863, this does not include the trade in value of \$6500.
- 2020 Case SV280 B Series for \$51,500 this does not include the trade in value of \$3,800.
- 2020 Cat 262D3 skid steer for \$53,900 this does not include the trade in value of \$8,000.
  - Caterpillar Financial offers municipalities low lease rates as well. They can be structured monthly, quarterly, semi-annual or annual payments.
  - \$9,881 5-year annual up-front lease purchase payment
  - \$7,286 7-year annual up-front lease purchase payment

**Legal Authority:** N/A

**Financial Details:** Depends on which quote we move forward with it and how we structure it.

**Town Administrator Comment:**

The Wastewater plant uses this skid steer and the current 1997 cannot keep up with the work. With the amount of money, we have spent trying to repair it, I feel its time to look at replacement for it.

**Suggested Action/Recommendation:**

*Motion:*

*Authorize the Town Administrator to work with the Wastewater Superintendent to move forward with purchasing a new skid steer from \_\_\_\_\_.*



## Product Quotation

Quotation Number: 32398D032576

Date: 2020-08-12 07:05:17

Ship to	Bobcat Dealer	Bill To
Waste Water Treatment Plant 199 Ramsdell Rd Henniker, NH 03242	Bobcat of New Hampshire, Chichester, NH 9 DOVER ROAD # 4 CHICHESTER NH 03258-6515 Phone: (603) 224-1234 Fax: (603) 798-4787	Waste Water Treatment Plant 199 Ramsdell Rd Henniker, NH 03242
	Contact: Eddie Bruno Phone: 603-224-1234 Fax: 603-798-4787 Cellular: 603-396-2550 E Mail: eddie.bruno@bobcatnh.com	

Description	Part No	Qty	Price Ea.	Total
<b>S76 T4 Bobcat Skid Steer Loader</b> 74.0 HP Tier 4 V2 Bobcat Engine Auxiliary Hydraulics: Variable Flow Backup Alarm Bob-Tach Bobcat Interlock Control System (BICS) Controls: Bobcat Standard Cylinder Cushioning - Lift, Tilt Engine/Hydraulic Performance De-rate Protection Glow Plugs (Automatically Activated) Horn Instrumentation: Standard 5" Display (Rear Camera Ready) with Engine Temperature and Fuel Gauges, Hour meter, RPM and Warning Indicators. Includes maintenance interval notification, fault display, job codes, quick start, auto idle, and security lockouts. Lift Arm Support	M0369	1	\$33,930.00	\$33,930.00
	Lift Path: Vertical Lights, Front and Rear LED Operator Cab Includes: Vinyl Adjustable Vinyl Suspension Seat, Top and Rear Windows, Parking Brake, Seat Bar and Seat Belt Roll Over Protective Structure (ROPS) meets SAE-J1040 and ISO 3471 Falling Object Protective Structure (FOPS) meets SAE- J1043 and ISO 3449, Level I; (Level II is available through Bobcat Parts) Vinyl suspension seat with 2-point seat belt Parking Brake: Wedge Brake System Tires: 12-16.5, 12PR, Bobcat Heavy Duty Warranty: 2 years, or 2000 hours whichever occurs first Machine IQ Telematics			
P22 Performance Package Power Bob-Tach	M0369-P06-P22	1	\$1,686.00	\$1,686.00
	2-Speed			
C52 Comfort Package "Standard Enclosed Cab with AC/Heat Sound Reduction	M0369-P07-C52	1	\$3,300.00	\$3,300.00
	Radio Ready HVAC Headliner Adjustable Suspension Seat"			
Selectable Joystick Controls	M0369-R01-C04	1	\$552.00	\$552.00
<b>Description</b>	<b>Part No</b>	<b>Qty</b>	<b>Price Ea.</b>	<b>Total</b>
74" Low pro with edge		1	\$1,545.00	\$1,545.00
Forks		1	\$1,000.00	\$1,000.00
88" Snow and light Material bucket		1	\$2,250.00	\$2,250.00
5 year / 2000 hr Bumper to Bumper Warranty		1	\$1,600.00	\$1,600.00
<b>Total of Items Quoted</b>				<b>\$45,863.00</b>
Trade-in 1997 New Holland LX 885				<b>(\$6,500.00)</b>
<b>Quote Total - US dollars</b>				<b>\$39,363.00</b>

**Notes:**

RETAIL ON TRADE IS AROUND \$8000.00

All prices subject to change without prior notice or obligation. This price quote supersedes all preceding price quotes.



**CARIBOU**  
323 Sweden St  
Caribou, ME  
207-498-3196

**COLCHESTER**  
28 Jasper Mine Rd  
Colchester, VT  
(802)893-1555

**BANGOR**  
59 Contractor Dr  
Hermon, ME  
(207) 848-2050

**CONCORD**  
231 Sheep Davis Road  
Concord, NH  
(603) 225-6621

**SCARBOROUGH**  
14 Gibson Road  
Scarborough, ME  
(207) 885-0600

## Quotation

Date: 9/8/2020

To: **Town of Henniker** Phone **603-428-7200**  
 2 Depot Hill Rd Cell Phone  
 Henniker, NH 03242 E-Mail roadagent@henniker.org

Attn: **Tom Weston** County Merrimack

Equip: **CASE SV280 B Series Skid Steer Loader** ORDER

Spec: ENCLOSED CAB, A/C, HEAT, JOYSTICK CONTROL, BLOCK HEATER, HYDRAULIC FRONT COUPLER, LCD DISPLAY, FRONT AUX. ELECTRIC, 2-SPEED, 12X16.5 HD RIM AND TIRES, SUSPENSION SEAT, STANDARD FLOW AUX. HYDRAULICS, 1-WAY SELF LEVEL, HEAVY COUNTERWEIGHT KIT, 96" SNOW BUCKET WITH BOCE, FORKS.

**Options Incl**

	Purchase Price	\$51,500.00
	<b>Less Trade In: 1997 NH LX885 Serial # 112993</b>	<b>-\$3,800.00</b>
	<b>Sub Total</b>	<b>\$47,700.00</b>
<b>2 Year Full Machine Warranty, 2 Year Engine Warranty</b>	Misc	
	<b>Total</b>	<b>\$47,700.00</b>

**Finance** **Lease**

Term _____	Lease Term _____
Int Rate* _____	Annual Hours _____
Payoff _____	Advance Payt _____
Down Pay't _____	<input type="checkbox"/> RV _____
Payment _____	Payment _____

\* Interest Rates quoted are subject to change without notice.

Beauregard Equipment

Customer



Mr. Ken Levesque  
 Waste Water Treatment Plant  
 Town of Henniker  
 18 Depot Hill Road  
 Henniker, New Hampshire 03242

August 29, 2020

Dear Ken,

I want to thank you for allowing Milton Caterpillar one of the leading Caterpillar dealers North America the opportunity to provide you with a quote for your upcoming Skid Steer replacement needs. Milton Cat highly values your business and you can be assured you will receive the finest service and dealer support on machines that lead the industry.

As you may know the Caterpillar line of equipment is the leader in the industry in performance, reliability, durability, and resale value, this matched with Milton Cat's industry leading product support will provide you with a machine that will provide you with a low lease/purchase cost. In most cases Caterpillar does not have the lowest purchase cost, however, when you look at the above benefits of buying a Caterpillar from Milton Cat you will be getting the lowest cost per year of owning and operating costs.

Pursuant to your request Milton Cat has provided you with a quote on a new Caterpillar 262D3 Skid Steer, as per your requested needs and desires.

**Corporate**

100 Quarry Drive  
 Milford, MA 01757  
 508.634.3400

84 Concord Street  
 North Reading, MA 01864  
 978.276.2400

14 Kendrick Road, Rt. 28  
 Wareham, MA 02571  
 508.291.1200

2158 Plainfield Pike  
 Cranston, RI 02920  
 401.946.6350

30 Industrial Drive  
 Londonderry, NH 03053  
 603.865.4500

One Cat Lane, Rt. 2  
 Richmond, VT 05477  
 802.434.4228

79 Robertson Boulevard  
 Brewer, ME 04412  
 207.989.1890

16 Pleasant Hill Road  
 Scarborough, ME 04074  
 207.883.9586

500 Commerce Drive  
 Clifton Park, NY 12065  
 518.877.8000

294 Ainsley Drive  
 Syracuse, NY 13210  
 315.476.9981

4610 E. Saile Drive  
 Batavia, NY 14020  
 585.815.6200

55 Industrial Park Drive  
 Binghamton, NY 13904  
 607.772.6500

Mr. Ken Levesque  
Page 2

CATERPILLAR  
**262D3**  
SKID STEER LOADER

**Standard/Optional Equipment:**

**ELECTRICAL**

12 Volt Electrical System  
80 Ampere Alternator  
Ignition Key Start / Stop / Aux Switch  
Lights: - Gauge backlighting  
- Two rear tail lights  
- Two rear Halogen working lights  
- Two adjustable front Halogen lights  
- Dome light

Backup Alarm  
Heavy Duty Battery, 880 CCA, W/Disc.  
Electrical Outlet, Beacon  
AM/FM Radio

120V. engine coolant heater

**OPERATOR ENVIRONMENT**

Gauges:

- Fuel level
- Hour meter

Operator Warning System Indicators:

- Air filter restriction
- Alternator output
- Armrest raised/operator out of seat
- Engine coolant temperature
- Engine oil pressure
- Glow plug activation
- Hydraulic filter restriction
- Hydraulic oil temperature
- Park break engages
- Engine emission system

Storage compartment with netting

Deluxe Fabric Suspension Seat, W/Heat

Ergonomic Contoured Armrest

Adjustable Joystick Controls

Control Interlock System, when operator leaves seat or armrest raised:

- Hydraulic system disables
- Hydrostatic transmission disables
- Parking brake engages

ROPS Cab, Tilt Up, Enclosed with AC/Heater/Defroster,

Headliner & Post Trim Covers, Cup Holder, Side Windows,  
Glass Cab Door

Anti-theft Security System w/6 button keypad

FOPS, Level 1

Top and Rear Windows

Floormat

Interior Rear View Mirror

12V Electric Socket

Horn

Hand (Dial) Throttle, Electronic

**Frames**

Lift Linkage, Vertical Path  
Chassis, One Piece Welded  
Machine Tie Down Points (4)  
Belly Pan Cleanout  
Support, Lift Arm  
Rear Bumper, Welded

**POWERTRAIN**

Caterpillar C3.3B Diesel Engine  
- Gross Horsepower per SAE J1349  
74.3hp (55.4Kw) @ 2400 rpm  
- EPA Tier 4f  
Certified with Aftertreatment  
- Electric Fuel Priming Pump  
- Glow plugs Starting Aid  
- Liquid Cooled, Direct Injection

Air Cleaner, Dual Element, Radial Seal

S-O-S Sampling Valve, Hydraulic Oil

Filter, Cartridge Type, Hydraulic

Filters, Cartridge Type, Fuel and Water Separator

Radiator / Hydraulic Oil

Cooler (side-by-side)

Spring Applied, Hydraulically Released, Parking Brakes

Hydrostatic Transmission

Four Wheel Chain Drive

Two speed

**HYDRAULICS**

Standard Flow Auxiliary Hydraulics with Continuous Flow 23 GPM

CONTROLS:

Electro/Hydraulic Implement Control, RH

Electro/Hydraulic Hydrostatic

Transmission Control, LH

Return To Dig/Self Level

Joystick control (Work Tool Control) and electronic foot throttle pedal with decal pedal functionality

**OTHER STANDARD/OPTIONAL EQUIPMENT**

Engine Enclosure – Lockable

Extended Life Antifreeze (-37C, -34F)

Hydraulic quick coupler

Hydraulic Oil Level Sight Gauge

Radiator Coolant Level Sight Gauge

Radiator Expansion Bottle

Cat Tough Guard Hose

Heavy Duty Flat Faced Quick Disconnects with

Integrated Pressure Release

Split D-Ring to Route Work Tool hoses Along Side on Left Lift Arms

Variable Speed Hydraulic Cooling Fan – DEMAND

Product Link

Tires – 12/16.5 Tires (72")

Mr. Ken Levesque  
Page 3

CATERPILLAR  
**262D3**  
SKID STEER LOADER

**Other Standard/Optional Equipment (cont.):**

74" Bucket (.9 CY) with Bolt on Edge  
48" Pallet Forks  
Auxiliary Counterweights  
Operators Manual  
Parts CD  
**7 Year/1000 Hour Premier (Full Machine) Warranty**

**Rated Operating Capacity 3,055 Pounds**

**Tipping Load 5,400 Pounds**

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Mr. Ken Levesque

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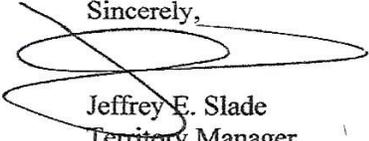
**\$ 53,900.00** Discounted Cost, per specifications on page 2 & 3  
**\$ 8,000.00** Less New Holland LX885 Trade  
**\$ 45,900.00** Net Trade

Should the Town of Henniker wish to lease/purchase the Caterpillar Skid Steer, Caterpillar Financial offers municipalities' low lease rates for up to Seven (7) years. These governmental leases can be structured with monthly, quarterly, semi-annual or annual payments, both upfront and in arrears. I have provided you below with both a 5 and 7-Year Annual Up-Front Lease/Purchase payment. I would be more than happy to provide you with any other specific lease terms or amounts, should you so desire.

**\$ 9,881.00** 5-Year Annual Up-Front Lease Purchase Payment  
**\$ 7,286.00** 7-Year Annual Up-Front Lease Purchase Payment

In closing, I wish to thank you for allowing Milton Cat the opportunity to provide you with this quote and I look forward to providing the Town of Henniker with a new Caterpillar 262D3. Should you need additional information or if you have any additional questions, please feel free to contact me.

Sincerely,

  
Jeffrey E. Slade  
Territory Manager  
Governmental Accounts  
Vermont/New Hampshire

JES

surface/hennikernh262d3quote20



**Town of Henniker  
Board of Selectmen Meeting  
Tuesday, September 1, 2020  
Henniker Community Center, virtually via the platform Zoom & Town  
Hall Streams**

**Members Present:** Chairman Kris Blomback; Vice Chair Tia Hooper; Selectman Peter Flynn; Selectman Scott Osgood; Selectman Leon Parker

**Town Administrator:** Joseph R. Devine Jr.

**Recording Secretary:** Kelly McCutcheon

**Guests:** Cordell Johnston, Taylor Martha, Kathleen LaBonte, Mike French, Jean Durgin, Sherry Gould, Darryl Peasley, Carl Dennis, Ken Lévesque, Lori Marko, Bill Marko, Joan O'Connor, Danny & Heidi Aucoin, James Parker, Jim Dennis, Carol Dennis, Barbara French, Jenn McCourt

Item 1: 8-28-20 letter to Henniker Board of Selectmen from New England College President Michele Perkins

Item 2: Consent Agenda 8-24-20

- a. Federal Cares Act Grant Election
- b. Invasive Weed Control LLC

**Selectman Parker moved to approve the consent agenda as presented. Vice Chair Hooper seconded. Motion carried 5-0.**

Item 3: Consent Agenda 9-1-20

- a. Appointment: Gigi Laberge, Zoning Board of Adjustment
- b. Committee Appointment: Heidi Aucoin, Poll Worker
- c. Petition and Pole Licenses: 12-0862, 12-0855, 12-0811
- d. Yield Tax Levy & Certification Map/Lot: 1-767-E, 1-551-A, 1-649-B/649-X, 1-539-C
- e. Yield Tax Levy & Certification Map/Lot: 1-078, 1-077-A, 1-110-C11, 1-729-B1
- f. Yield Tax Levy & Certification Map/Lot: 1-741, 1-743, 1-729, 1-092

**Selectman Parker moved to approve the consent agenda as presented. Vice Chair Hooper seconded. Motion carried 5-0.**

Public Comment #1:

No public comment.

Item 4: Sherry Gould and Darryl Peasley Abenaki Trails Project

Sherry and Darryl informed the Board about the Abenaki Trails project they are working on, which includes the indigenous tribe history of Henniker. Part of the project does include a virtual mapped tour, so children do not have to leave school when learning about the

indigenous history of New Hampshire. Chair Blomback asked how many miles of trails are there in Henniker? Research is still being completed on the trails at this time. There has been some myth busting done on the Bear Hill wife who was actually English, in addition to archeological finds.

Jenn McCourt stated she would like Sherry and Darryl to work with the Trails Committee on any trails they have planned.

Jenn McCourt also stated she would like to talk about the signs encouraging mask wearing. She stated that certain masks are worse than others and she would like to see neck gaiters excluded, because the masks that do not work.

**Vice Chair Hooper moved to allow public comment after Board discussions for the remainder of the meeting for all items. Selectman Osgood seconded. Motion carried 3-2 (Flynn & Parker).**

Jim Dennis stated last time he had a hard time hearing on Zoom, which is why he attended in person tonight and pointed out that nearly everyone was wearing masks, and that it is impossible to hear people through the masks. Additionally, three people have spoken at the microphone and asked when the microphone was last sanitized. Town Administrator Joseph Devine had sanitizing wipes ready for those who wished to sanitize the microphone before speaking. Chair Blomback stated that is part of Item 8 and the Board will address it.

#### Item 5: Cordell Johnston Election Update

Cordell stated due to the increase in absentee ballots partial processing will begin the Friday before elections starting at 9:00am; Vice Chair Hooper volunteered to assist as the law requires an elected official present. Everything is being done to address COVID-19 concerns for those voting in person with or without a mask.

#### Item 6: Wastewater Capital Improvement Update

Ken Levesque has been with the wastewater plant for 28 years and the water pumps have around longer than him, they need to be replaced at a cost of \$3559 and will come from the unreserved fund.

The skid steer at the plant is bleeding hydraulic oils, and they have \$8,000 invested in repairs over the last 23 years. The last repair was in November 2019 and Ken has received two bids already but still looking for at least a third as required.

**Vice Chair Hooper moved to allow the purchase two pumps for a total of \$35,590 as well as repair of pipe collection system up to \$30,000. Chair Blomback seconded. Motion carried 5-0.**

#### Item 7: Downtown Mask Signage

Town Administrator Joseph Devine reached out to sign company to remind people about the importance of masks; the cost of the signs range from \$42, \$49, and \$229. This was done at

Chair Blomback's request, not NEC (New England College). Selectman Osgood asked how many and where they would be. Chair Blomback stated downtown and four total.

Kathleen LaBonte stated she was not in support and that is not where money needs to be spent right now and she does not want her tax dollars spent on these signs.

Jenn McCourt stated the signs and the masks ordinance was not an issue until the college kids were coming back. She asked the Board if the college kids were not coming back would they be putting up these signs? Chair Blomback stated it is a pragmatic approach to try and educate and just a friendly reminder, not an enforcement.

Kathleen LaBonte stated the CDC (Center for Disease Control and Prevention) released an article on the number of COVID deaths being inflated and read sections of the article.

Carol Dennis who agreed with Kathleen stated there are already so many signs downtown and it would just be a waste of money.

Dr. Wayne Lesperance of NEC stated via Zoom that NEC would be happy to reimburse the town for the cost of the signs. Dr. Lesperance stated he fully supports the signage and appreciates the Board taking action; he fully understands masks are voluntary for residents but will be helpful for students who live off campus.

Mike French also stated his support for the signs.

**Chair Blomback moved to approve four signs and accept NEC to pay for the signs and to instruct the highway dept to install them once they are produced. Selectman Parker seconded. Motion carried 5-0.**

Item 8: Resolution for Mask/Face Covering

Vice Chair Hooper and Selectman Osgood drafted a resolution to make sure the community wears face covering when inside and cannot maintain 6 feet apart. The word "required," as well as the enforcement piece has been removed.

Selectman Osgood stated it is a good faith measure to ensure the community takes care of itself. Vice Chair Hooper pointed out there are other businesses that bring a large amount of people to town such as the ski area, and as Selectman Osgood stated it is a good faith effort to protect our community.

Selectman Flynn asked if the Police Chief, Fire Chief, and Rescue Chief had input. Town Administrator Devine read text responses from the Chiefs. All three chiefs do not support resolution with the main reason being the verbiage used within the resolution.

Public input:

Kathleen LaBonte mentioned herd immunity before reading a Supreme Court Opinion on the government's constitutional limitations. These limitations tie in with Emergency Order 65

regarding civil penalties, such as failure to comply charges which can be criminal charges. She also stated her concerns regarding the college police having authority over the actual town police and the removal of nuisances. Vice Chair Hooper reiterated that there is no enforcement in the resolution.

Jim Dennis stated the merchants in the town all have signs and they can control their own businesses. He strongly advised against creating something that is unenforceable.

Barbara C. French stated she supports mandatory wearing of face masks after seeing what happened when the western states opened. She added that being a health professional for 27 years, overseeing thousands of students, and having served as a State Representative that there is a huge responsibility in working for the common good since it is known face masks can prevent the spread of COVID-19.

Jean Durgin stated she is a mother and nurse and wears a mask because she cares about everyone. She mentioned how there was a COVID-19 scare where she works but everyone is ok and added how everyone came together after the 9/11 attack and that during crisis people do come together. She stated masks are our only weapons in addition to social distancing, as well as continuously washing your hands.

Bill Marko stated he is not anti-masks he is anti-mandate and that the residents of Henniker have proven they can handle themselves, and this is only coming up because the college is coming back. Bill asked what is the reduction of COVID-19 transmission in places that have voluntary masks ordinance vs mandate masks compliance? Vice Chair Hooper stated she would get that answer. Bill then asked what the criteria would be for ending the order is, Vice Chair Hooper replied when it was no longer necessary. Bill asked for specific criteria that has solid numbers, what data is there specifically to ensure the ordinance does not go on in perpetuity.

Vice Chair Hooper stated that it is a resolution not an ordinance and that there is no enforcement mechanism. She also stated the resolution says the Board supports masks. Bill stated lots of people support masks and that the Board is a governing body and not a private entity. He stated that this is feel good legislature unsupported by data.

Jay Noone stated the CDC did update their COVID-19 deaths to show a 6% mortality rate while the rest of the deaths are related to individuals who already had serious health issues. He stated the US population divided by the COVID-19 death shows a .000038 mortality rate and that social media was used to scare the masses. He stated he is against an ordinance, resolution, or mandate.

Jenn McCourt stated she noticed when people are not speaking their masks are on. She also stated the verbiage had not changed on #5-8 and #1-4. Jenn asked if it pertained to emergency responders. Vice Chair Hooper stated they have been asked to wear masks when they cannot socially distance or interacting with members of the public.

James Parker stated at this point in the pandemic, this is a move in the wrong direction. The transmission is much less than what they thought it was in February and the mortality, but measures taken then were understandable not knowing what we know now. He commented about ski areas and how masks introduce problems such as glasses steaming up. Chair Blomback clarified that Pat's Peak does require face masks.

Carol Dennis stated she is against mandatory masks.

Joan O'Connor stated she is in favor through the winter and stated NEC made a big effort and if the college has to shut down might be a major hardship.

Shayla Noone stated some people have been getting infections in and on their mouths wearing masks and asked the Board to please not mandate masks.

Mike French stated he strongly believes in wearing facial coverings and that they are critical to the health of all people and that he wished the regulation was an ordinance and believes in the linear relationship of the health benefits associated with masks.

Jenn McCourt requested a sunset on the resolution of six months.

Zoom comments:

Kim Jackson stated she is high risk and has difficulties breathing as is let alone with a mask. Additionally, she mentioned previous trauma she suffered and making wearing a mask would bring up those memories, as well as breaking into tears about being bullied and shamed for not wearing a mask.

Dr. Lesperance stated he supports following the signs with the resolution and that 172 independent studies all confirm masks prevent the spread by 79% or 35% for cloth masks. He conceded to Bill Marko that it is feel good legislation but with no enforcement or punishment it cannot be denied masks prevent the spread.

Madeline stated there are so many studies on masks helping but there are also studies about the damage to the immune system from over sanitization and there is a lot not being talked about.

Heidi Aucoin asked how it would be communicated since not everyone uses social media and suggested making sure it is in the Stone Bridge Post and the Messenger.

Jenn McCourt stated she received a text from a friend watching on Zoom and the Zoom attendees could not hear the zoom public comments.

Public comment closed.

Chair Blomback stated education is more effective than a mandate there are still issues with the verbiage. It is a poorly written policy and education is the better route. Selectman Flynn stated

that he did not support it from the start seeing the way businesses downtown have been running including the farmers market and weekday concerts. His reason for not supporting is everyone downtown is already wearing masks.

Selectman Parker stated his opinion has not changed since the statement he made at the last meeting and that this is a red flag to people who do not want to wear masks and now the whole town supports it.

Chair Blomback stated he is a firm believer in masks and the benefits of them, however he stands by education over mandates which results in better compliance.

Vice Chair Hooper stated all enforcement aspects have been removed and it is one thing to say the Board supports masks, but the courts have granted authority to municipalities since masks work. Selectman Osgood stated as a Board they have the responsibility to do better and enforce a masks resolution instead of being useless, and that the Board is doing a poor job with their lack of influence.

**Selectman Osgood moved to accept the resolution as presented. Vice Chair Hooper seconded. Motion failed 2-3 (Blomback, Flynn, Parker).**

Vice Chair Hooper and Selectman Osgood walked out upon losing the vote.

Item 9: PA-28 Inventory Form Update

Joseph Devine stated many municipalities have abandoned the form and was it used when there was not a building inspector or permit process. Per the state constitution an evaluation needs to be done every five years with a full revaluation every 10. The PA-28 is voluntary form that homeowners let the town know of any improvements they have done on the property.

**Chair Blomback moved to abandon PA-28 Inventory form. Selectman Parker seconded. Motion carried 3-0-2 (Hooper & Osgood)**

Item 10: Acceptance of Board of Selectmen Meeting Minutes with New England College July 22, 2020

**Selectman Flynn moved to approve as presented. Selectman Parker seconded. Motion carried 3-0-2 (Hooper & Osgood)**

Item 11: Acceptance of Board of Selectmen Public Meeting Minutes August 11, 2020

**Selectman Flynn moved to approve as amended. Selectman Parker seconded. Motion carried 3-0-2 (Hooper & Osgood)**

Item 12: Acceptance of Board of Selectmen Non-Public Meeting Minutes August 11, 2020

**Selectman Parker moved to approve as presented. Chair Blomback seconded. Motion carried 3-0-2 (Hooper & Osgood)**

Item 13: Acceptance of Board of Selectmen Meeting Minutes with New England College August 12, 2020

**Selectman Flynn moved to approve as presented. Selectman Parker seconded. Motion carried 3-0-2 (Hooper & Osgood)**

Item 14: Department Reports – in packet

#### Item 15: Town Administrator Report

- Pre-construction meeting regarding Western Ave
- Vacation and sick days should be showing up on September checks for employees
- NEC meeting – classes start September 8<sup>th</sup> and less than 1% of the student population tested positive.
- NHMA policy conference October 2; by consensus Town Administrator Devine will go for the Board
- Meeting with Homeland Security
- CARES grant – using funds to update the Community Center, making more efficient use of the space in town hall.

Selectman Flynn just wants to ensure nothing violates the Community Center Deed.

#### Item 16: Selectmen Reports

Chair Blomback had none.

Selectman Flynn stated the last time a Board member walked out was 12 years ago and it was too bad it happened again tonight. He also disagreed with the comment the Board is useless and that as a Board they should be keeping a professional demeanor especially when there were many comments not in support. The Board works hard and does many things, issues come and go but we must be courteous and not hold grudges.

Selectman Parker stated he received positive comments about the highway department and that the Road Management Committee is planning their approach for next year.

#### PUBLIC COMMENT #2

There was no public for public comment.

**Selectman Parker moved to adjourn. Selectman Flynn seconded. Motion carried 3-0. Adjourn at 9pm.**

“The only Henniker on Earth”



Office of the Town Administrator

*Joseph R. Devine, Jr.*

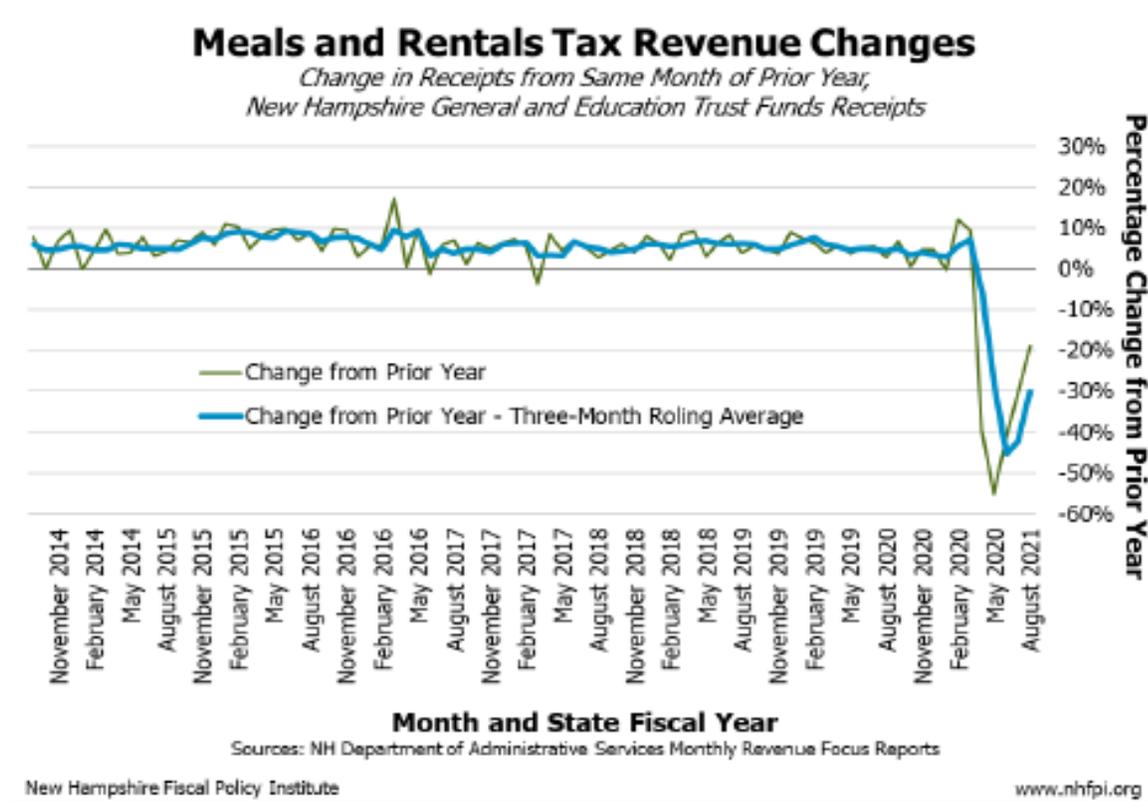
To: Board of Selectmen  
From: Joseph Devine, Town Administrator  
Date: September 11, 2020  
Ref: **Town Administrator's Report**

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I am pleased to report on the following items:

- **Primary Election** – I wanted to commend the Moderator, Town Clerk, and all of the volunteers on their great work on Primary Day September 8. People who came in to vote seemed happy with the adjustments that were made, and we did a great job limiting lines. As always, there is no such thing as a perfect situation, so we are going to debrief and see if there are ways to improve for the General Election in November.
- **COVID-19 Response** – As of the writing of this report, Henniker has 3 active cases. We are closely monitoring the situation with New England College. They have not reported any new positives since September 4, 2020
- **Budget Warnings** – I wanted to make the Select board aware that we will be going into difficult times related to the FY22 Budget and Revenues. In March, when the pandemic hit, we froze spending on the FY20 budget and reviewed projects for the FY21 budget to see if any reductions needed to be made. Thankfully, we did not see a large drop off in revenues during the beginning of the pandemic. Taxes were paid, motor vehicles were registered, and permits increased. In addition, we are still going to receive our portion of the State's room and meals tax and highway block grant.

My concern is for the budget being written now, FY22. While everyone was staying home during the first few months of the pandemic, the State saw a reduction in the room and meals tax of over 50%, and they are anticipating a reduction in the room and meals tax in August 2021 of 20% over the previous year. This means we will see less money coming back to cities and towns as well. If a second wave hits New Hampshire in the winter, we would see an additional drop in funding.



In addition, we receive a highway block grant that is determined by the amount of gasoline road toll (tax) that is collected. In August, fuel consumption was down -12.17% year to date over the previous year. In comparison, in April, fuel consumption was down 36% due to COVID-19.

In addition, we are seeing many of businesses that closed due to the pandemic, not reopen. Some are just not as profitable as they were in the past. The State funds a number of other items through the Business Profit Tax and Business Enterprise Tax. Total cash receipts from the two primary business taxes were \$55.2 million (13.3 percent) lower in total from March to August than they were in the same months of the previous year. Quarterly estimated payments, which reflect current activity rather than activity from the prior year represented in tax returns and extensions, were down \$38.7 million (16.7 percent) in the March to August period relative to the prior year. The State is estimating a budget shortfall of \$386 million for FY21.

Also, when businesses are not profitable, the value of their buildings change as well. While currently there is a bull real estate market, as we saw in the Great Recession of 2008, that can quickly change. My concern would be if businesses are no longer seeing their profits as high, they will also come in and say my facility is not worth the same amount, asking for an abatement and a reduction in property values. If this comes to fruition, we will see an impact on what we can raise.

I bring this up now for not only the Board, but other boards in the community that we should be budgeting with this in mind for FY21. My biggest concern is that we budget as we are now and when we set the tax rate in October of FY21, we do not have the revenues at the level we have now. If that happens, we could see a significant increase in the tax rate.

The Director of Finance and I are monitoring this constantly.

- **Flu Shots** – As you may be aware, it is imperative that people get their flu vaccines this year to avoid a “twindemic” this fall and winter. With so many people working from home in the community, many people will not have their normal vaccinations this fall. We are encouraging the public to visit their primary care physician, medical clinics or pharmacies to receive a vaccination. In addition, we are working with HealthTrust to offer a flu clinic on October 21<sup>st</sup> from 3:30-5:30 at the Fire Station for town staff.
- **Trick or Treating** – We are beginning to receive questions on how Halloween will look during the pandemic. Chief French, Health Officer Aucoin, and Emergency Management Director Stef Costello and I are working on this and will be receiving guidance shortly from the state. We hope to have information for the first Select Board meeting in October.
- **Care Act Grant Money** – The town has submitted its final Cares act reimbursement last week. We are planning on receiving \$93,000 in reimbursement. There are some projects I would like to discuss with the Board for use of some of these funds.
  1. As discussed, I would like to continue to work to outfit the Community Center as a permanent meeting location.
  2. We need to update the electric baseboard heaters in the downstairs of the Community Center
  3. I would like to look at the possibility of updating and creating more office space, better handicap accessibility and a conference room at the Town Hall in the current meeting space.

These are just some initial ideas that I am looking to the Board to see if there is interest in them.

**\*\*\*The Sections below will not be reported on orally to the Board at the meeting but will use this as a chance to update on any pertinent information. Unless the Board has questions or comments and would like to address the information\*\*\***

### Ongoing Projects

- Shaker Road renaming – Working with Road Agent
- Goal Setting with Select Board

### Upcoming Dates

Family Activity Day – September 19, 2020 11am – 2pm – Community Park  
 Select Board Meeting – October 6, 2020 6:15pm @ Henniker Community Center  
 Town Hall Closed – October 12, 2020 – Columbus Day

Respectfully submitted,



Joseph R. Devine, Jr.  
 Town Administrator