



TOWN OF HENNIKER, NEW HAMPSHIRE

SELECTMEN AGENDA

Place: Henniker Community Center 57 Main Street
Henniker, NH 03242

Tuesday February 7, 2023

5:45 PM

I. CALL TO ORDER

II. NON-PUBLIC SESSION

- 1) RSA 91-A:3 (b) Chief French - Police Department Personnel
- 2) Fire Department – authorize equipment trade.

III. 6:15 PM PLEDGE OF ALLEGIANCE

IV. ANNOUNCEMENTS

V. CONSENT AGENDA

- 3) [Consent Agenda February 7, 2023](#)

VI. PUBLIC COMMENT #1 – (For any comment by any Henniker resident on a topic. Request time limit, up to 3 minutes)

VII. APPOINTMENTS WITH THE BOARD

- 4) [Budget Advisory Committee Request](#)

VIII. PUBLIC HEARING

- 5) [2023 Budget and Warrant Articles](#)

IX. CONTINUED BUSINESS

X. NEW BUSINESS

XI. TABLED BUSINESS

- Crosswalk on Main St

XII. PAST MEETING MINUTES

- 6) [Acceptance of Board of Selectmen meeting minutes January 17, 2023](#)
- 7) Acceptance of Board of Selectmen non-public session January 17, 2023

XIII. COMMUNICATIONS

- 8) [Town Administrator Report](#)
- 9) [Correspondence - Letters and Notices](#)
- 10) Selectmen Reports

XIV. PUBLIC COMMENT #2 (For any comment by any Henniker resident on a topic. Request time limit, up to 3 minutes)

XV. NON-PUBLIC – If Necessary Non-public Session 91-A:3 II a, b, c, d, or e
11) RSA 91-A:3 (c) Continuance of Police Department matter

XVI. ADJOURNMENT

XVII. UPCOMING DATES 2023

- February 8, 2023 – Planning Board Meeting @ 6:30 p.m.
- February 10, 2023 – John Stark Regional High School Board Meeting – Deliberative Session @ 6:30 p.m.
- February 15, 2023 – Zoning Board of Adjustment Meeting @ 7:00 p.m.
- February 21, 2023 – Cogswell Spring Water Works Meeting @ 4:00 p.m.
- February 21, 2023 – Food Pantry Board Meeting @ 5:30 p.m.
- February 21, 2023 – Board of Selectmen Meeting @ 6:15 p.m.

Please see the town website www.henniker.org and bulletin boards for meeting dates, times, locations, and agendas. ([Calendar: Public Meeting + Holiday | Henniker, NH](#))

Visitor Orientation to the Town Selectman's Meeting

Welcome to this evening's Selectmen's meeting. Please note that the purpose of the meeting is for the Selectmen to accomplish its work within a qualitative timeframe. Meetings are open to the public, but public participation is limited. If you wish to be heard by the board, please note the "Public Comment" at the beginning and end of the meeting to speak to items on a meeting agenda and/or matters pertaining to the business of the Selectmen. In addition, public hearings may be scheduled for public comment on specific matters. Speakers must be residents of the Town of Henniker, property owners in the town of Henniker, and/or designated representatives of recognized civic organizations or businesses located in the Town of Henniker. When they are at the podium, speakers first need to recite their name and address for the record. Visitors should address their comments to the board and not to any individual member. Each speaker shall be provided a single opportunity for comment, limited to three (3) minutes. Public forum shall be limited to fifteen (15) minutes. Visitors should not expect a response to their comments or questions since the Board may not have discussed or taken a position on a matter. Public Comment is not a two-way dialogue between speaker(s), Selectmen, and/or the Town Administrator. The Chair will preserve strict order and decorum at all Board of Selectmen meetings. Outbursts from the public are not permitted.



TOWN OF HENNIKER, NEW HAMPSHIRE
BOARD OF SELECTMEN
CONSENT AGENDA

Tuesday, February 7, 2023

Consent Agenda

- Item 1:** Volunteer Application Energy Committee – A. J. Heinrich (appointed 1.17.23)
- Item 2:** Volunteer Application Energy Committee – Daniel Goodenough – Re-appointment
- Item 3:** Tax Refund – Carignan
- Item 4:** Assembly Permit Application – State 9 Racing, Andy Gould (Event approved 1.17.23)
- Item 5:** Intent To Cut – Map/Lot 2/11
- Item 6:** Cartographics Annual Tax Map Maintenance Contract
- Item 7:** Accounts Payable Check Register – January 25, 2023
- Item 8:** Payroll Check Register – January 25, 2023
- Item 9:** Transfer of Funds Request to Azalea Park from General Fund
- Item 10:** Payroll Check Register – February 1, 2023
- Item 11:** Accounts Payable Check Register – February 1, 2023
- Item 12:** Lions Club Letter of Appreciation
- Item 13:** Intent To Cut – Map/Lot 10/711
- Item 14:** BOS Authorization Letter – Town of Henniker Domain Name Change

Board of Selectmen Approval:

_____	_____
_____	_____
_____	_____

*Please note that the Consent Agenda is subject to change until 4:00 pm the day of a scheduled Selectmen’s Meeting.



TOWN OF HENNIKER APPOINTMENT

To **A.J. Heinrich**, of Henniker, NH, in the County of Merrimack:

Town of Henniker Board of Selectmen:

Motion: To accept the Volunteer Application of *A. J. Heinrich*, appointing him as a Volunteer Member of the Energy Committee. The term will expire on September 1, 2026.

BOARD OF SELECTMEN:

_____	Date: _____



Town of Henniker
 18 Depot Hill Road
 Henniker, NH 03242
 Phone (603) 428-3221 / Fax (603) 428-4366
 www.henniker.org

Received by
 TOWN OF HENNIKER

JAN 18 2023

SELECTMEN'S OFFICE

APPLICATION FOR VOLUNTEER POSITION

COMMITTEE / BOARD: **Energy Committee**

NAME (as it should appear on Appointment Form): **A.J.**

FULL NAME: **Albert J. Heinrich** PHONE: [REDACTED]

PHYSICAL ADDRESS: **133 Snowshoe Rd, Henniker NH 03242**

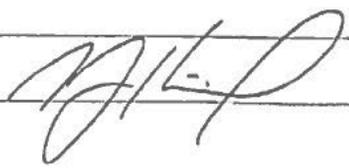
MAILING ADDRESS: **Same as Physical**

EMAIL ADDRESS: [REDACTED]

Why are you seeking this appointment?:
 Interested in helping Town find ways to conserve energy and tax dollars. Great way for me to be better informed

What experience would you bring to this position?:
 As a Chief Petty Officer in the US Navy, one of our general duties is to ensure fiscal responsibility for Navy funding and look for ways to be more efficient in how we meet the mission.

Do you have any specific goals or objectives you would seek to implement if you are appointment to this position?:
 Look for drains on the budget that can be mitigated thru more energy efficient practises.

SIGNATURE:  DATE: **15 JAN 23**



TOWN OF HENNIKER APPOINTMENT

To **Daniel Goodenough**, of Henniker, NH, in the County of Merrimack:

Town of Henniker Board of Selectmen:

Motion: To accept the Volunteer Application of *Daniel Goodenough*, re-appointing him as a Volunteer Member of the Energy Committee. The term will expire on September 1, 2026.

BOARD OF SELECTMEN:

_____	Date: _____



Town of Henniker
18 Depot Hill Road
Henniker, NH 03242
Phone (603) 428-3221 / Fax (603) 428-4366
www.henniker.org

Forwarded by
TOWN OF HENNIKER

JAN 1 2023

SELECTMEN'S OFFICE
TOWN OF HENNIKER

JAN 17 2023

APPLICATION FOR VOLUNTEER POSITION

COMMITTEE / BOARD: *ENERGY committee*

NAME (as it should appear on Appointment Form): *DANIEL GOODENOUGH*

FULL NAME: *DANIEL GOODENOUGH*

PHONE:

PHYSICAL ADDRESS: *233 French Pond Road, Henniker NH 03242*

MAILING ADDRESS

11

EMAIL ADDRESS:

Why are you seeking this appointment?:

I would like to continue my work on the committee

What experience would you bring to this position?:

Long-term interest and activity on global warming

Do you have any specific goals or objectives you would seek to implement if you are appointment to this position?:

I would like to see the municipal town converted to solar energy

SIGNATURE:

Daniel Goodenough

DATE: *12/23/22*



TOWN OF HENNIKER, NEW HAMPSHIRE

January 18, 2023

REFUND

To the Collector of Taxes.

Sir/Madame:

By vote of the Board of Selectmen/Sewer Commissioners upon the application of:

Chad and Michelle Carignan

Residence: **345 Davison Road, LOT #5C-095-X1**

We are refunding the amount of: **\$ 2868.00**

Cause of refund: **December 2022 taxes paid by the bank and the homeowner. Check payable and mailed to Chad and Michelle Carignan, 345 Davison Road, Henniker, NH 03242**

Per Order:

Board of Selectmen

Selectmen's Office
*Administration, Finance,
Assessing, Planning,
Zoning & Building Permits*
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3221
Fx (603) 428-4366

Town Clerk / Tax Collector
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3240
Fx (603) 428-4366

**Transfer / Recycling Center
Parks and Properties**
18 Depot Hill Rd.
Henniker NH 03242
Physical: 1393 Weare Rd.
Ph (603) 428-7604

Cogswell Spring Water Works
146 Davison Rd.
Henniker NH 03242
Ph (603) 428-3237
Fx (603) 428-3362

Wastewater Treatment Plant
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-7215
Fx (603) 428-8312
Physical: 199 Ramsdell Rd.

Highway
18 Depot Hill Rd.
Henniker NH 03242
Physical: 209 Ramsdell Rd.
Ph (603) 428-7200
Fx (603) 428-7200

Police
340 Western Ave.
Henniker NH 03242
Ph (603) 428-3213
(Dial 911 for an Emergency)
Fx (603) 428-7509

Fire & Rescue
216 Maple St.
Henniker NH 03242
Ph (603) 428-7552
(Dial 911 for an Emergency)
Fx (603) 428-7628

Town of Henniker

18 Depot Hill Rd

Henniker, NH 03242

Office Hours

Monday, Wednesday & Friday 8:00am to 4:00pm

Tuesday 10:00am to 6:00pm Thursday Closed

(603) 428-3240

Invoice Summary

Current Owner	Billed Owner
CARIGNAN CHAD W CARIGNAN MICHELLE L 345 DAVISON ROAD HENNIKER, NH 03242	CARIGNAN CHAD W CARIGNAN MICHELLE L 345 DAVISON ROAD HENNIKER, NH 03242

Invoice Number: 2022P02 004202	Bill Amount:	\$2,868.00
Invoice Type: Property Tax	Due Date:	12/19/2022
Map Lot Sub: 00005C 000095 0000X1	Interest Rate:	8 %
Location: 345 DAVISON RD	Per Diem:	0
Book & Page: 3075 1431	Principal Due:	\$0.00
	*Interest Due:	\$0.00
	Penalties Due:	\$0.00
	*Total Amount Due:	\$0.00

Exemptions & Credits	Assessments	Taxable Districts
\$0	Land: \$108,600	
\$0	Current Use: No	
\$0	Building: \$229,800	
\$0	Assessment: \$338,400	
Exempts: \$0	Net Assmnt: \$338,400	
	Acres: 2	

Transaction Activity

Date	Activity	Amount	Int. Paid	Penalty	Int. Due
11/21/2022	Payment of \$2,868.00 (#114)	(\$ 2,868.00)	\$ 0.00	\$ 0.00	\$ 0.00
12/19/2022	Payment of \$0.00 (#TXSRVCPYMT)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Summary of Outstanding Credits

Date	Receipt	Check #	Payer	Map Lot Sub	Amount
12/19/2022	2022349442	TXSRVCPYMT	NATIONSTAR MTG LLC DBA MR. C	00005C 000095 0000X1	\$ 2,868.00

Property Owner			
Owner: CARIGNAN CHAD W CARIGNAN MICHELLE L			
Tax Rates		Assessments	
County:	\$ 1.79	Taxable Land:	108,600
School:	\$ 11.84	Buildings:	229,800
Town:	\$ 6.93	Total:	338,400
State Education:	\$ 0.88		
Total Tax Rate: \$ 21.44		Net Value: 338,400	

Property Description		
Map: 00005C	Lot: 000095	Sub: 0000X1
Location: 345 DAVISON RD Acres: 2.000		
Summary Of Taxes		
Total Tax:		\$ 7,255.00
- First Bill:		\$ 4,387.00
- Abated/Paid:		\$ 0.00
- Veteran Credits:		\$ 0.00

Amount Due By 12/19/2022: \$ 2,868.00

2022 HENNIKER PROPERTY TAX – BILL 2 OF 2

Mailed To:
 CARIGNAN CHAD W
 CARIGNAN MICHELLE L
 345 DAVISON ROAD
 HENNIKER, NH 03242



PAID

Town of Henniker
 Monday, Wednesday & Friday 8:00am to 4:00pm
 Tuesday 10:00am to 6:00pm Thursday Closed
 (603) 428-3240

Tax Collector: Kimberly Johnson

Owner: CARIGNAN CHAD W
 CARIGNAN MICHELLE L
Location: 345 DAVISON RD
Map: 00005C **Lot:** 000095 **Sub:** 0000X1
Invoice: 2022P02004202

Amount Due By 12/19/2022: \$ 2,868.00

Remit To:
 Town of Henniker
 18 Depot Hill Rd
 Henniker, NH 03242
 Temp - Return Service Requested

RETURN THIS PORTION WITH PAYMENT

REMITTED AMOUNT: _____

AP 23-01

Town of Henniker - Office of Selectmen
18 Depot Hill Road, Henniker, NH 03242
Phone (603) 428-4366 / Fax (603) 428-4366
Website www.henniker.org



APPLICATION FOR ASSEMBLY

For any assembly or gathering of persons within the Town of Henniker for the purpose of entertainment, games, shows, activities, exhibitions, amusements, etc., for which the promoter has reason to believe, will attract 300 or more persons at any one time (see Sect. 15.2). It shall be unlawful for any promoter to allow, permit, encourage, promote, organize, conduct or advertise any such assembly or gathering unless a valid permit has first been obtained therefore from the Board of Selectmen (see Sect. 15.3). Completed application MUST BE submitted to the Board of Selectmen no less than 30 days prior to the planned event, however 60 days is strongly recommended.

DESCRIPTION OF EVENT: Pavement Ends Bicycle Race beginning and ending at Pats Peak Ski Area.
Race will begin and end on some roads in Henniker before going into neighboring towns. A few signs will
be posted a couple weeks in advance to let residents know about the event.

Location: Pats Peak Ski Area

Date(s) of Event: 4/1/2023 **Hours from** 8:00 **to** 4:00

Drawing / Map: If this is a walk, race or any event that will take place in multiple areas, please include a DRAWING that shows: *parking, start/end locations, and the exact route, including areas to be kept open for emergency vehicles.*

Estimated Attendance: 300 **Maximum No.:** 400 **Minimum No.:** 200

Should attendance exceed the maximum listed above, what plan will be followed?: We will be
able to accomodate the extra people.

Cleanup: Describe provisions for cleanup of premises and removal of rubbish: Handled by Pats Peak

Describe the following provisions:

Sanitation (toilets) N/A **No. of units:** **Male:** **Female:**

Water supply from: N/A

Food will be served from and/or by: Pats Peak Ski Area

Beverages will be served from and/or by: Pats Peak Ski Area

Type of alcoholic beverages to be served: Pub will be available.

Illumination after dark will be provided by: N/A

Medical and first aid available from or by: Henniker Emergency Services

Traffic control provided by: Henniker Police Department No. of officers: 1

Parking for 300 number of cars is planned.

Attach plan of exact parking location and exact route to be kept open for emergency vehicles.
 Not applicable. Explain: Emergency vehicles will be able to access anywhere needed. There will not be road closures.
Type text here

NAME OF PROMOTER: State 9 Racing c/o Andy Gould
Mailing Address: 45 Iron Works Rd Concord, NH 03301
Phone / Fax: 978 992 2529
Email: andyggg@yahoo.com

I, Andy Gould, do hereby accept all responsibility for the above described event. I agree to adhere to all laws and regulations of the Town of Henniker and the State of New Hampshire. I do hereby consent to the entry, at any time, in the course of his/her duties, any town officer in the performance of his/her duties, including but not limited to inspection. I do also agree to provide whatever surety is deemed necessary by the Board of Selectmen. Under the penalty of perjury, I do hereby certify that the above is true.

Date: 1/20/2023 Signature: [Signature]
Printed name: Andy Gould

PROPERTY OWNER: The following MUST BE completed by the owner of the property involved.

Owner's Name: Pats Peak Skiing, LLC

I, [Signature] have thoroughly discussed the above event with the Promoter and am in agreement with him/her in all areas. I do hereby give my consent to the use of my property for this event. I do hereby consent to the entry, at any time, in the course of his/her duties, any town officer in the performance of his/her duties, including but not limited to inspection. I agree to adhere to all laws and regulations of the Town of Henniker and the State of New Hampshire. Under the penalty of perjury I do hereby certify that the above application is true.

Date: 1/20/23 Signature: [Signature]

DO NOT WRITE BELOW THIS SPACE. FOR TOWN-USE ONLY

DEPARTMENTAL APPROVALS: Please attach any comments or special requirements to the application.

Fire Chief: _____ Date: _____
Health/Code Enforcement Officer: _____ Date: _____
Highway Superintendent: _____ Date: _____
Water Superintendent: _____ Date: _____
Waste Water Superintendent: _____ Date: _____
Rescue Squad Chief: _____ Date: _____
Police Chief: [Signature] Date: 1-23-23

BOARD OF SELECTMEN:

Denied Reason: _____

Approved Having reviewed the above-described event we do hereby grant permission for this event to take place at the time and hours indicated. **Surety** in the amount of \$ _____ is required.

Selectmen's comments and/or additional requirements to be met: _____

PROMOTER: I do hereby agree to these additional requirements and/or comments:

Promoter's Signature: _____ Date: _____

SELECTMEN SIGNATURES:

Date: _____

Original Document to: Promoter
Copies to: Police Department & Assembly Permit Files

Henniker Ordinance, Sections 15.1 – 15.11

~ **15.1 Findings and declarations.** The Town of Henniker finds and declares that it is necessary for the protection of the health and welfare of the general public and the inhabitants of the town that rules and regulations be established for the purpose of regulating large assemblies so as to ensure the public health and safety, proper sanitary, fire, police, health and safety measures be provided to regulate such gatherings. (RSA 155:1, 155:2, 155:17, 155:39 and RSA 651:2)

~ **15.2 Applicability; size of crowd.** This chapter pertains to any assembly or gathering of persons within the Town of Henniker for the purpose of entertainment, games, shows, activities, exhibitions, amusements, etc., for which the promoter has reason to believe, will attract 300 or more persons at any one time.

~ **15.3 Permit required.** It shall be unlawful for any promoter to allow, permit, encourage, promote, organize, conduct or advertise any such assembly or gathering unless a valid permit has first been obtained therefore from the Board of Selectmen.

~ **15.4 Submission of application.** Application for permit must be submitted to the Board of Selectmen 30 days prior to the date upon which event is to be held or may be held. If application for permit is not approved, the denial shall be in writing setting forth the reason(s) for the denial. The decision of the Selectmen shall be final.

~ **15.5 Surety.**

- A. At the discretion of the Selectmen, surety will be posted by the promoter, prior to the date of the event, to satisfy damages to public or private property, reimbursements for expenses of any town department and any and all other expenses incurred as a result of the event.
- B. Any or all unexpended funds from said surety shall be returned to the promoter.

~ **15.6 Contents of application.** The applicant for a permit under this chapter shall furnish the following information:

- A. Owner's name and exact location planned for activity.
- B. Owner's name and exact location of area(s) to be used for parking or other uses incidental to the activity.

From: [Leo Aucoin](#)
To: [Helga Winn](#); [Fire Chief](#); [Chief of Police](#); [Diane Kendall](#); [Hank Bernstein](#) RE: Bike
Subject: Race 2023
Date: Friday, January 6, 2023 7:47:25 AM

My only hold back is I believe signage should be put out three days ahead of the race to indicate to the public that there will be increase in bicycle traffic on that day. Thanks Leo

From: [REDACTED] french [REDACTED]
To: Helga Winn
Subject: Re: Bike Race 2023
Date: Tuesday, January 10, 2023 12:46:06 PM

Helga- please use my other e-mail. [REDACTED] Ref the bike race, we worked with Mr Gould last year, we had no issues and I have no concerns going forward. -M

Matthew French
Chief of Police
Henniker NH
340 Western Avenue
603 428-3213

CONFIDENTIALITY: This email, including attachments, is intended for the exclusive use of the person or entity to which it is addressed and may contain confidential or privileged information. If you are not the intended recipient or the person responsible for delivering the email to the intended recipient, be advised that you have received this email in error and that any use, dissemination, forwarding, printing, or copying of this email is strictly prohibited. If you believe you have received this email in error, please immediately notify the Henniker Police Department at (603) 428-3213 or by reply email.

From: [REDACTED]
To: Helga Winn; [REDACTED]
Subject: Re: Bike Race 2023
Date: Tuesday, January 10, 2023 8:49:03 AM

If this event will have more than 300 people, it will need an assembly permit.

We should sit down and go over the assembly permit and give it to the selectmen to go put it in as the new ordinance.

Thanks

Jim

-----Original Message-----

From: Helga Winn [REDACTED] >
To: [REDACTED] m french [REDACTED]; Jim Morse [REDACTED]
[REDACTED]

Sent: Tue, Jan 10, 2023 8:38 am
Subject: Bike Race 2023

Good Morning, Chief French and Chief Morse,

We are preparing the agenda to be sent to the Board tomorrow and would like to include your input regarding the Bike Race. Mr. Gould will be attending next Tuesday's Selectboard meeting to discuss the ins and outs of the race.

Thank you,

Helga Winn

Helga Winn
Executive Assistant/Assessing & Land Use Coordinator
Town of Henniker
18 Depot Hill Rd.
Henniker, NH 03242
(603) 428-3221 ext. 101
www.henniker.org

INTENT TO CUT CHECKLIST

Date received 1/23/23 Office ID# _____
 Owner's name Windsor Ward Peak Forest, Inc. Lot # 2/11

Route to: Highway Superintendent Conservation Commission
 Items 1 - 10 Complete Map information complete Not provided

- Missing items:
- | | |
|---|--|
| <ol style="list-style-type: none"> 1 Town/City 2 Tax map/lot 3 Original/supplemental 4 Name of road using 5 Acreage of lot/acreage to be cut 6 Type of ownership 7 SIGNATURES OF OWNER(S) OF RECORD
ADDRESS OF OWNER(S)
TELEPHONE NUMBER OF OWNER(S) 8 Description of wood or timber to be cut 9 Personal use amount 10 LOGGER/FORESTER SIGNATURE
LOGGER/FORESTER PRINTED NAME
LOGGER/FORESTER PHONE NUMBER/ADDRESS | <ol style="list-style-type: none"> 1 Area(s) to be cut 2 Road to be used 3 Landing(s) 4 Point of egress onto town road |
|---|--|

Taxes current Yes No big
 Security bond required Yes No \$ Amount _____
 Date paid _____ Date returned _____

Driveway permit needed Yes No Initialed Unknown / Egress Rte 114

Road bond required Yes No \$ Amount _____
 Date paid _____ Date returned _____

Permission to Haul Form Yes No Date received _____

Wetlands permit required Yes No Date received Unknown

Notes/Comments Ingress/Egress onto State Route 114,

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
NOTICE OF INTENT TO CUT WOOD OR TIMBER

(Assigned by Municipality)

YR

TOWN

OP#

YR: [] - TOWN: [] - OP#: [] - T: []

For Tax Year April 1, 22 to March 31, 23

PLEASE TYPE OR PRINT (If filling in form on-line; use TAB Key to move through fields)

1. Town/City of: HENNIKER

2. Tax Map/Block/Lot or USFS Sale Name & Unit No.
MAP 2 LOT 11

3. Intent Type: Original Supplemental (Original Intent Number)

4. Name of Access Road: ROUTE 114

5a. Acreage of Lot: 193 Acreage of Cut: 40

5b. Anticipated Start Date: 2/20/2023

6. Type of ownership (check only one):
- a. Owner of Land and Stumpage (Sole Owner)
 - b. Owner of Land and Stumpage (Joint Tenants)
 - c. Owner of Land and Stumpage (Tenants in Common)
 - d. Previous owner retaining deeded timber rights
 - e. Owner/Purchaser of stumpage & timber rights on public lands (Fed., State, municipal, etc.) or Utility Easements

REPORT OF CUT / CERTIFICATE TO BE SENT TO:

OWNER OR LOGGER / FORESTER

BY MAIL OR E-MAIL

7. I/We hereby accept responsibility for reporting all timber cut within 60 days after the completion of the operation or by May 15, whichever comes first. I/We also assume responsibility for any yield tax which may be assessed. (If a corporation, an officer must sign.)

Attach a signature page for additional owners.

Ronald D. Schwaiz 1/17/23
 SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

Ronald D. Schwaiz, Sec-Treas
 PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

WINDSOR WARD PEAK TREE FARM

PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

892 DEER VALLEY ROAD

MAILING ADDRESS

WILLIS VA 24380
 CITY OR TOWN STATE ZIPCODE

E-MAIL ADDRESS

HOME PHONE (Enter number without dashes) (540) 676-1622 CELL PHONE (Enter number without dashes)

8. Description of Wood or Timber To Be Cut

Species	Estimated Amount To Be Cut	
White Pine	120	MBF
Hemlock	40	MBF
Red Pine	10	MBF
Spruce & Fir	5	MBF
Hard Maple	2	MBF
White Birch	2	MBF
Yellow Birch	3	MBF
Oak	40	MBF
Ash	15	MBF
Soft Maple	15	MBF
Beech/Pallet/Tie & Mat Logs/ Pine Box	20	MBF
Other (Specify)		MBF
Pulpwood	Tons	
Spruce & Fir		
Hardwood & Aspen	300	
Pine	200	
Hemlock	200	
Biomass Chips		
Miscellaneous		
High Grade Spruce/Fir		Tons
Cordwood & Fuelwood	100	Cords

9. Species and Amount of Wood or Timber For Personal Use or Exempt. See exemptions on back of form.

Species	Amount:

10. By signing below, the Logger/Forester or person responsible for cutting hereby accepts responsibility for verifying the volumes of wood and timber to be reported by the owner, and certifies that they are familiar with RSA 227-J, the timber harvest laws.

[Signature] 1/18/23
 SIGNATURE (in ink) OF PERSON RESPONSIBLE FOR CUT DATE

SWIFT CORWIN

PRINT CLEARLY OR TYPE NAME OF PERSON RESPONSIBLE FOR CUT

560 WINDY ROW

MAILING ADDRESS

PETERBOROUGH NH
 CITY OR TOWN STATE ZIPCODE

PHONE NUMBER E-MAIL ADDRESS

FOR MUNICIPAL ASSESSING OFFICIALS ONLY

- The Selectmen/Municipal Assessing Officials hereby certify that:
- All owners of record have signed the Intent;
 - The land is not under the Current Use Unproductive category;
 - The form is complete and accurate; and

- Any timber tax bond required has been received. \$ _____ Date: _____
- The tax collector will be notified within 30 days of receipt pursuant to RSA 79:10.
- This form to be forwarded to DRA immediately after signing.

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

**TAX MAP MAINTENANCE PROPOSAL
FOR THE TOWN OF HENNIKER, NH**

Received by
TOWN OF HENNIKER

JAN 20 2023

For processing data recorded 04/01/2023 through 03/31/2024

SELECTMEN'S OFFICE

January 19, 2023

Cartographic Associates, Inc., a New Hampshire corporation doing business as CAI Technologies, with its office located at 11 Pleasant Street, in Littleton, N.H. 03561, hereinafter called CAI, proposes to the Town of Henniker, NH, hereinafter called the CLIENT, to provide professional mapping services according to the specifications, terms, and conditions below written:

SCOPE OF SERVICES

A. Compilation

1. CAI shall review and incorporate all subdivisions, boundary line adjustments and surveys and make any required property line, area, and/or frontage changes.
2. CAI shall review all title conveyance deeds and make any required changes. - N/A*
3. CAI shall calculate the area of any parcel that is changed as a result of the above Items 1 and 2, following professionally accepted roundoff rules.
4. If copies of the property record cards for parcels with new or changed buildings, including the building sketches, are provided, CAI shall use the most recent available orthoimagery to accurately place building footprints.
5. CAI shall review information from the previous tax year, regarding problem areas and shall attempt to resolve any discrepancies or problems in a fair and equitable manner for tax assessment purposes.
6. As all the above referenced data are compiled throughout the year, CAI shall mark each document confirming the intent stated therein. If the intent is not a direct conveyance, CAI shall label the document appropriately with the new parcel number and area.
7. All data shall be incorporated and formatted in a manner consistent with the existing map/GIS data.
8. All work shall be reviewed and checked for errors and preliminary PDFs shall be provided for review prior to finalizing the annual service.

B. Computer Map Index Services - N/A*

1. CAI shall maintain an index of property records that corresponds to the the property maps.
2. All index changes shall be coded in the change field as follows:

M1 - Name/Book and Page	A - Add New Lot
M2 - Area	D - Delete Lot
M3 - Parcel Id Number (i.e. Map and/or Lot number	
M4 - Multiple of M1, M2, M3	
M5 - Other (such as plan name or plan lot number)	
3. CAI shall provide computer index printouts to the CLIENT sorted as follows:
 - a. Numerical by map and lot number
 - b. Alphabetical by owner's name
 - c. Change list by change code with secondary sorting by map and lot
 - d. Other index printouts will be available upon request, at current CAI prices

C. GIS

1. All digital files will be processed using Esri GIS software.
2. All data will be checked for topology errors and corrected.
3. GIS data will be delivered in Esri's shape file, geodatabase, or other format, depending on the format of the existing data.

D. Responsibilities of the CLIENT

1. The CLIENT shall provide a copy of each deed, keyed to the correct map and lot. - N/A*
2. The CLIENT shall provide a print of each subdivision plan, boundary adjustment plan, and map to be incorporated, keyed to the correct map & lot.
3. The CLIENT shall acquire as much information as possible about any questions and/or problems.
4. If buildings are to be added or changed, the CLIENT shall provide a copy of the appropriate Property Record Card, including the building sketch.
5. The CLIENT shall notify CAI of approval of preliminary PDFs or edits to be made within thirty days of receipt of said preliminary PDFs.

ADMINISTRATIVE

A. Documenting Progress

1. An officer of CAI shall be responsible for monitoring and documenting the progress of the maintenance process.
2. Flow charts shall be maintained, monitoring the progress of the maintenance procedure; the purpose of which is to be able to inform the CLIENT of exactly where the project stands at any given time. The charts shall include the following:

a. receipt date of data to be processed	e. completion date of second draft
b. completion date of compilation	f. date printed
c. completion date of first draft	g. date shipped
d. completion date of checking	

TIMING

CAI shall complete and deliver the work described within 45 days of the receipt of the final information to be incorporated as defined in this proposal.

COST

Map/GIS Maintenance Service	\$2,300.00
Building Footprints (if building sketches are provided as described above)	\$20.00/building added or changed

DELIVERABLES

Deliverables shall include two (2) each full size color Tax Map replacements, three (3) complete sets 17"x26" color tax map prints, two (2) complete sets 11"x17" color tax map prints, one (1) Road Map Index, Road Index Map W/out Property Lines, PDFs, digital data

PAYMENT

Payment shall be made to CAI within thirty (30) days of invoicing, per terms of the invoice. Said invoicing shall be done on a quarterly basis throughout the project cycle, unless other payment arrangements have been made.

GUARANTEE

CAI shall guarantee all data generated against any errors or omissions for one (1) full year from the date of delivery. This guarantee does not include any changes due to data not made available under the terms of this proposal or any new information that is made available subsequent to the delivery date.

*N/A=Not Applicable. If you have questions regarding any N/A services, please call us.

**TAX MAP MAINTENANCE CONTRACT
FOR THE TOWN OF HENNIKER, NH**

For processing data recorded 04/01/2023 through 03/31/2024

This is a contract made this 19 day of January, 2023, between Cartographic Associates, Inc., a New Hampshire corporation doing business as CAI Technologies, with its office located at 11 Pleasant Street, Littleton, NH 03561, hereinafter called CAI, and the Town of Henniker, NH, hereinafter called the CLIENT, to provide professional mapping services according to the specifications, terms, and conditions below written.

Witnesseth, the above parties agree as follows:

1. All work shall be done according to the Tax Map Maintenance Proposal, dated January 19, 2023, hereto annexed. It is the intent of the parties that the above referenced proposal be considered a part of this contract, the same as if fully incorporated into this contract.
2. The CLIENT shall pay \$2,300.00 for the map/GIS maintenance services under this contract. If Property Record cards, including building sketches are provided, the CLIENT shall pay an additional \$20.00/building added or changed. There will be no additional charge if Property Record cards are not provided.
3. CAI agrees that this contract shall not be assigned, transferred, conveyed, or otherwise disposed of without the previous express written consent of the CLIENT and neither shall said CAI's right, title, interest, or power to execute such contract be assigned, transferred, conveyed or otherwise disposed of without written consent of the CLIENT.
4. The Parties executing this contract agree that the above recitals constitute the entire agreement between the parties for the requested mapping services.

This contract shall be construed under the laws of the State of New Hampshire.

The parties hereto have executed this agreement by their duly authorized officers.

Town of Henniker, NH

CAI Technologies

BY: _____
TITLE: _____



Franco D. Rossi
President

BY: _____
TITLE: _____

BY: _____
TITLE: _____

BY: _____
TITLE: _____

**TOWN OF HENNIKER
ACCOUNTS PAYABLE CHECK REGISTER
DATE: JANUARY 25, 2023**

TOTAL: \$236,397.26

BOARD OF SELECTMEN APPROVAL

**TOWN OF HENNIKER
PAYROLL CHECK REGISTER
DATE: JANUARY 25, 2023**

TOTAL: \$55,561.10

BOARD OF SELECTMEN APPROVAL



TOWN OF HENNIKER, NEW HAMPSHIRE

1/25/2023

Ronald Taylor, Treasurer

Henniker, NH

Dear Mr Taylor:

Please allow this letter to serve as a request to transfer \$2,808.07 from the General Fund to the Azalea Park Fund to recognize the donations made of \$10,000 for the railings/bench project and the payout to Inofab for \$8,000 for the railings part of the project and account for the State grant deposited into the general fund to reimburse expenses incurred by the Azalea Park fund for the drainage project.

After all the activity is accomplished, we are also transferring the balance of \$21,486.53 to the Trustees of the Trust Fund to carry the balance of this private trust for approved expenses of Azalea Park with the agents to expend continuing to be the Henniker Board of Selectmen .

Sincerely,

Kris Blomback, Chairman

Peter Flynn, Vice Chairman

Tia Hooper, Selectwoman

Scott Osgood, Selectman

William Marko, Selectman

Selectmen's Office
*Administration, Finance,
Assessing, Planning,
Zoning & Building Permits*
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3221
Fx (603) 428-4366

Town Clerk / Tax Collector
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3240
Fx (603) 428-4366

**Transfer / Recycling Center
Parks and Properties**
18 Depot Hill Rd.
Henniker NH 03242
Physical: 1393 Weare Rd.
Ph (603) 428-7604

Cogswell Spring Water Works
146 Davison Rd.
Henniker NH 03242
Ph (603) 428-3237
Fx (603) 428-3362

Wastewater Treatment Plant
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-7215
Fx (603) 428-8312
Physical: 199 Ramsdell Rd.

Highway
18 Depot Hill Rd.
Henniker NH 03242
Physical: 209 Ramsdell Rd.
Ph (603) 428-7200
Fx (603) 428-7200

Police
340 Western Ave.
Henniker NH 03242
Ph (603) 428-3213
(Dial 911 for an Emergency)
Fx (603) 428-7509

Fire & Rescue
216 Maple St.
Henniker NH 03242
Ph (603) 428-7552
(Dial 911 for an Emergency)
Fx (603) 428-7628

**TOWN OF HENNIKER
PAYROLL CHECK REGISTER
DATE: FEBRUARY 1, 2023**

TOTAL: \$56,748.97

BOARD OF SELECTMEN APPROVAL

**TOWN OF HENNIKER
ACCOUNTS PAYABLE CHECK REGISTER
DATE: FEBRUARY 1, 2023**

TOTAL: \$499,860.92

BOARD OF SELECTMEN APPROVAL

February 7, 2023

Sarah Keniston
Henniker Lions Club
Via email: [REDACTED]

Dear Ms. Keniston,

The Town of Henniker would like to thank you and the Lions Club for your exceptional recycling efforts that reduced waste by keeping plastic bag materials out of the waste stream.

We would also like to thank you for your partnership with NexTrex that made it possible to have two new benches gifted to the Town.

The Lions Club's efforts and volunteer work are greatly appreciated.

Best regards,

Henniker Board of Selectmen

Kris Blomback _____

Peter R. Flynn _____

Tia Hooper _____

D. Scott Osgood _____

Bill Marko _____

INTENT TO CUT CHECKLIST

Date received 2/1/23 Office ID# _____
 Owner's name Richard & Therese Aucoin Rev Fam Trst Lot # 10 / 711

Route to: Highway Superintendent Conservation Commission
 Items 1 - 10 Complete / Map information complete Not provided

- | | |
|---|--|
| Missing items:
1 Town/City
2 Tax map/lot
3 Original/supplemental
4 Name of road using
5 Acreage of lot/acreage to be cut
6 Type of ownership
7 SIGNATURES OF OWNER(S) OF RECORD
ADDRESS OF OWNER(S)
TELEPHONE NUMBER OF OWNER(S)
8 Description of wood or timber to be cut
9 Personal use amount
10 LOGGER/FORESTER SIGNATURE
LOGGER/FORESTER PRINTED NAME
LOGGER/FORESTER PHONE NUMBER/ADDRESS | Missing items:
1 Area(s) to be cut
2 Road to be used
3 Landing(s)
4 Point of egress onto town road |
|---|--|

Taxes current Yes No
 Security bond required Yes No \$ Amount _____
 Date paid _____ Date returned _____

Driveway permit needed Yes No Initialed Unknown

Road bond required Yes No \$ Amount _____
 Date paid _____ Date returned _____

Permission to Haul Form Yes No Date received _____

Wetlands permit required Yes No Date received Unknown

Notes/
 Comments Ingress/Egress on Baker Rd.

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
NOTICE OF INTENT TO CUT WOOD OR TIMBER

(Assigned by Municipality)

For Tax Year April 1, 22 to March 31, 23

YR TOWN OP# T

- - - - T

PLEASE TYPE OR PRINT (If filling in form on-line; use TAB Key to move through fields)

1. Town/City of: Henniker

2. Tax Map/Block/Lot or USFS Sale Name & Unit No.
1/711

3. Intent Type: Original Supplemental _____
(Original Intent Number)

4. Name of Access Road: Baker

5a. Acreage of Lot: 90 Acreage of Cut: 85

5b. Anticipated Start Date: ASAP

6. Type of ownership (check only one):

- a. Owner of Land and Stumpage (Sole Owner)
- b. Owner of Land and Stumpage (Joint Tenants)
- c. Owner of Land and Stumpage (Tenants in Common)
- d. Previous owner retaining deeded timber rights
- e. Owner/Purchaser of stumpage & timber rights on public lands (Fed., State, municipal, etc.) or Utility Easements

REPORT OF CUT / CERTIFICATE TO BE SENT TO:

OWNER OR LOGGER / FORESTER

BY MAIL OR E-MAIL

7. I/We hereby accept responsibility for reporting all timber cut within 60 days after the completion of the operation or by May 15, whichever comes first. I/We also assume responsibility for any yield tax which may be assessed. (If a corporation, an officer must sign.)

Attach a signature page for additional owners.

Mat Caw 11/2/23
SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

Richard and Therese Aucoin Rev Family Trust
PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

Richard and Therese Aucoin Rev Family Trust
PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

377 Peasley Road
MAILING ADDRESS

Henniker NH 03242
CITY OR TOWN STATE ZIPCODE

E-MAIL ADDRESS

HOME PHONE (Enter number without dashes) CELL PHONE (Enter number without dashes)

FOR MUNICIPAL ASSESSING OFFICIALS ONLY

The Selectmen/Municipal Assessing Officials hereby certify that:

- 1. All owners of record have signed the Intent;
- 2. The land is not under the Current Use Unproductive category;
- 3. The form is complete and accurate; and

4. Any timber tax bond required has been received.

\$ _____ Date: _____

5. The tax collector will be notified within 30 days of receipt pursuant to RSA 79:10.

6. This form to be forwarded to DRA immediately after signing.

8. Description of Wood or Timber To Be Cut

Species	Estimated Amount To Be Cut	
White Pine	150,000	MBF
Hemlock	100,000	MBF
Red Pine		MBF
Spruce & Fir		MBF
Hard Maple	2,000	MBF
White Birch	5,000	MBF
Yellow Birch	5,000	MBF
Oak	40,000	MBF
Ash	10,000	MBF
Soft Maple	10,000	MBF
Beech/Pallet/Tie & Mat Logs/Pine Box	30,000	MBF
Other (Specify)		MBF
Pulpwood		Tons
Spruce & Fir		
Hardwood & Aspen	900	
Pine	150	
Hemlock	750	
Biomass Chips		
Miscellaneous		
High Grade Spruce/Fir		Tons
Cordwood & Fuelwood	500	Cords

9. Species and Amount of Wood or Timber For Personal Use or Exempt. See exemptions on back of form.

Species	Amount:

10. By signing below, the Logger/Forester or person responsible for cutting hereby accepts responsibility for verifying the volumes of wood and timber to be reported by the owner, and certifies that they are familiar with RSA 227-J, the timber harvest laws.

JCB 1-2-23
SIGNATURE (in ink) OF PERSON RESPONSIBLE FOR CUT DATE

Josh Boucher Logging LLC
PRINT CLEARLY OR TYPE NAME OF PERSON RESPONSIBLE FOR CUT

36 Gillis Hill Road
MAILING ADDRESS

Bennington NH 03442
CITY OR TOWN STATE ZIPCODE

PHONE NUMBER E-MAIL ADDRESS

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE



AUTHORIZATION TO CHANGE THE TOWN OF HENNIKER'S DOMAIN NAME

The Henniker Board of Selectmen hereby authorize Kris Blomback, Chairman of the Board of Selectmen, to sign a letter dated February 1, 2023, and addressed to .Gov Domain Registration on the Selectboard's behalf, to request responsibility for the domain name **HennikerNH.gov** be delegated to the municipality.

Henniker Board of Selectmen

Kris Blomback (Chair)

Peter R. Flynn (Vice-Chair)

Tia Hooper (Selectwoman)

D. Scott Osgood (Selectman)

William Marko (Selectman)

State of New Hampshire
 Department of Natural and Cultural Resources
 Division of Forests and Lands
 FOREST PROTECTION BUREAU

DEPUTY FOREST FIRE WARDEN APPOINTMENT FORM

Date	01/09/2023	Town	Henniker	District	
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CANDIDATE INFORMATION

Name	Stefanie Costello				
Mailing Address	5 Old Hay Rd, Henniker, NH 03242				
E-mail Address	[REDACTED]				
Home Phone	[REDACTED]	Cell Phone	[REDACTED]		
Work Phone	(603)428-7552	Date of Birth	[REDACTED]		

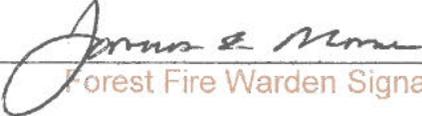
By signing below, I understand and agree to being recommended for appointment to the position of Deputy Forest Fire Warden, and furthermore, that any vehicle plate, ID card and/or other equipment issued to me by the state of New Hampshire is the property of the state of New Hampshire and will be returned at the conclusion of my appointment, as determined by the Director of the Division of Forests & Lands

 Candidate Signature	02 / 07 / 2023 Date
--	------------------------

MUNICIPALITY RECOMMENDATION

By signing below, the Forest Fire Warden, Selectmen/Mayor/Town/City/Manager recommend the above named person for appointment by the Director of the Division of Forests and Lands

Candidate Authorized to Issue: **Fire Permits** **Official Warnings**

 Forest Fire Warden Signature	1 / 09 / 2023 Date
Chairperson, Mayor, Town/City Manager Signature	/ / Date
Selectman Signature	/ / Date
Selectman Signature	/ / Date

DELETE PREVIOUS APPOINTMENT OF	
--------------------------------	--

DIVISION APPROVAL

Forest Ranger Signature	/ / Date
Director, NH Division of Forests and Lands Signature	/ / Date

State of New Hampshire
 Department of Natural and Cultural Resources
 Division of Forests and Lands
 FOREST PROTECTION BUREAU

DEPUTY FOREST FIRE WARDEN APPOINTMENT FORM

Date	01/09/2023	Town	Henniker	District	
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CANDIDATE INFORMATION

Name	Michael McManus				
Mailing Address					
E-mail Address					
Home Phone		Cell Phone			
Work Phone	(603)428-7552	Date of Birth			

By signing below, I understand and agree to being recommended for appointment to the position of Deputy Forest Fire Warden, and furthermore, that any vehicle plate, ID card and/or other equipment issued to me by the state of New Hampshire is the property of the state of New Hampshire and will be returned at the conclusion of my appointment, as determined by the Director of the Division of Forests & Lands

01 / 23 / 2023

Candidate Signature

Date

MUNICIPALITY RECOMMENDATION

By signing below, the Forest Fire Warden, Selectmen/Mayor/Town/City/Manager recommend the above named person for appointment by the Director of the Division of Forests and Lands

Candidate Authorized to Issue: **Fire Permits** **Official Warnings**

Forest Fire Warden Signature

1 / 23 / 2023

Date

Chairperson, Mayor, Town/City Manager Signature

/ /

Date

Selectman Signature

/ /

Date

Selectman Signature

/ /

Date

DELETE PREVIOUS APPOINTMENT OF

DIVISION APPROVAL

Forest Ranger Signature

/ /

Date

Director, NH Division of Forests and Lands Signature

/ /

Date

State of New Hampshire
 Department of Natural and Cultural Resources
 Division of Forests and Lands
FOREST PROTECTION BUREAU

DEPUTY FOREST FIRE WARDEN APPOINTMENT FORM

Date	02/03/2023	Town	Henniker	District	
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CANDIDATE INFORMATION

Name	Cathy McComish				
Mailing Address	[REDACTED]				
E-mail Address	[REDACTED]				
Home Phone	[REDACTED]	Cell Phone	[REDACTED]		
Work Phone	[REDACTED]	Date of Birth	[REDACTED]		

By signing below, I understand and agree to being recommended for appointment to the position of Deputy Forest Fire Warden, and furthermore, that any vehicle plate, ID card and/or other equipment issued to me by the state of New Hampshire is the property of the state of New Hampshire and will be returned at the conclusion of my appointment, as determined by the Director of the Division of Forests & Lands

 Candidate Signature	02/03/2023 Date
--	--------------------

MUNICIPALITY RECOMMENDATION

By signing below, the Forest Fire Warden, Selectmen/Mayor/Town/City/Manager recommend the above named person for appointment by the Director of the Division of Forests and Lands

Candidate Authorized to Issue: **Fire Permits** **Official Warnings**

 Forest Fire Warden Signature	2 / 3 / 2023 Date
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 Chairperson, Mayor, Town/City Manager Signature	/ / Date
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 Selectman Signature	/ / Date
-------------------------	-------------

 Selectman Signature	/ / Date
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DELETE PREVIOUS APPOINTMENT OF	
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DIVISION APPROVAL

 Forest Ranger Signature	/ / Date
-----------------------------	-------------

 Director, NH Division of Forests and Lands Signature	/ / Date
--	-------------

State of New Hampshire
 Department of Natural and Cultural Resources
 Division of Forests and Lands
FOREST PROTECTION BUREAU

DEPUTY FOREST FIRE WARDEN APPOINTMENT FORM

Date	02/03/2023	Town	Henniker	District
------	------------	------	----------	----------

CANDIDATE INFORMATION

Name	Tyler Adams		
Mailing Address	[REDACTED]		
E-mail Address	[REDACTED]		
Home Phone	[REDACTED]	Cell Phone	[REDACTED]
Work Phone	[REDACTED]	Date of Birth	[REDACTED]

By signing below, I understand and agree to being recommended for appointment to the position of Deputy Forest Fire Warden, and furthermore, that any vehicle plate, ID card and/or other equipment issued to me by the state of New Hampshire is the property of the state of New Hampshire and will be returned at the conclusion of my appointment, as determined by the Director of the Division of Forests & Lands

Candidate Signature

2 / 3 / 23
Date

MUNICIPALITY RECOMMENDATION

By signing below, the Forest Fire Warden, Selectmen/Mayor/Town/City/Manager recommend the above named person for appointment by the Director of the Division of Forests and Lands

Candidate Authorized to Issue: **Fire Permits** **Official Warnings**

Forest Fire Warden Signature

2 / 3 / 2023
Date

Chairperson, Mayor, Town/City Manager Signature Date
/ /

Selectman Signature Date
/ /

Selectman Signature Date
/ /

DELETE PREVIOUS APPOINTMENT OF

DIVISION APPROVAL

Forest Ranger Signature Date
/ /

Director, NH Division of Forests and Lands Signature Date

State of New Hampshire
 Department of Natural and Cultural Resources
 Division of Forests and Lands
FOREST PROTECTION BUREAU

DEPUTY FOREST FIRE WARDEN APPOINTMENT FORM

Date	02/03/2023	Town	Henniker	District	
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CANDIDATE INFORMATION

Name	Sawyer Jones				
Mailing Address	[REDACTED]				
E-mail Address	[REDACTED]				
Home Phone	[REDACTED]	Cell Phone	[REDACTED]		
Work Phone	(603)428-7552	Date of Birth	[REDACTED]		

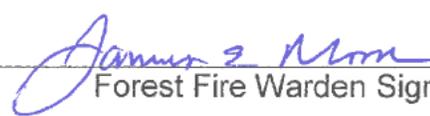
By signing below, I understand and agree to being recommended for appointment to the position of Deputy Forest Fire Warden, and furthermore, that any vehicle plate, ID card and/or other equipment issued to me by the state of New Hampshire is the property of the state of New Hampshire and will be returned at the conclusion of my appointment, as determined by the Director of the Division of Forests & Lands

 Candidate Signature <i>Sawyer Jones</i>	Date <i>02/03/2023</i>
--	------------------------

MUNICIPALITY RECOMMENDATION

By signing below, the Forest Fire Warden, Selectmen/Mayor/Town/City/Manager recommend the above named person for appointment by the Director of the Division of Forests and Lands

Candidate Authorized to Issue: **Fire Permits** **Official Warnings**

 Forest Fire Warden Signature	Date <i>2/3/2023</i>
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Chairperson, Mayor, Town/City Manager Signature	Date / /
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Selectman Signature	Date / /
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Selectman Signature	Date / /
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DELETE PREVIOUS APPOINTMENT OF _____

DIVISION APPROVAL

Forest Ranger Signature	Date / /
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Director, NH Division of Forests and Lands Signature	Date / /
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State of New Hampshire
 Department of Natural and Cultural Resources
 Division of Forests and Lands
FOREST PROTECTION BUREAU

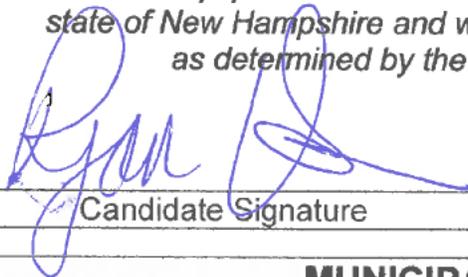
DEPUTY FOREST FIRE WARDEN APPOINTMENT FORM

Date	02/03/2023	Town	Henniker	District	
------	------------	------	----------	----------	--

CANDIDATE INFORMATION

Name	Ryan Hornblower				
Mailing Address	[REDACTED]				
E-mail Address	[REDACTED]				
Home Phone	[REDACTED]	Cell Phone	[REDACTED]		
Work Phone	(603)428-7552	Date of Birth	[REDACTED]		

By signing below, I understand and agree to being recommended for appointment to the position of Deputy Forest Fire Warden, and furthermore, that any vehicle plate, ID card and/or other equipment issued to me by the state of New Hampshire is the property of the state of New Hampshire and will be returned at the conclusion of my appointment, as determined by the Director of the Division of Forests & Lands



2 / 3 / 2023

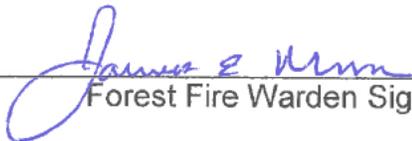
Candidate Signature

Date

MUNICIPALITY RECOMMENDATION

By signing below, the Forest Fire Warden, Selectmen/Mayor/Town/City/Manager recommend the above named person for appointment by the Director of the Division of Forests and Lands

Candidate Authorized to Issue: **Fire Permits** **Official Warnings**



2 / 3 / 2023

Forest Fire Warden Signature

Date

Chairperson, Mayor, Town/City Manager Signature

/ /

Selectman Signature

/ /

Selectman Signature

/ /

DELETE PREVIOUS APPOINTMENT OF

DIVISION APPROVAL

Forest Ranger Signature

/ /
Date

Director, NH Division of Forests and Lands Signature

/ /
Date

State of New Hampshire
 Department of Natural and Cultural Resources
 Division of Forests and Lands
FOREST PROTECTION BUREAU

DEPUTY FOREST FIRE WARDEN APPOINTMENT FORM

Date	02/01/2023	Town	Henniker	District	
------	------------	------	----------	----------	--

CANDIDATE INFORMATION

Name	Stephen Meade				
Mailing Address	[REDACTED]				
E-mail Address	[REDACTED]				
Home Phone	[REDACTED]	Cell Phone	()-		
Work Phone	(603)428-7552	Date of Birth	[REDACTED]		

By signing below, I understand and agree to being recommended for appointment to the position of Deputy Forest Fire Warden, and furthermore, that any vehicle plate, ID card and/or other equipment issued to me by the state of New Hampshire is the property of the state of New Hampshire and will be returned at the conclusion of my appointment, as determined by the Director of the Division of Forests & Lands



// 2/1/23

Candidate Signature

Date

MUNICIPALITY RECOMMENDATION

By signing below, the Forest Fire Warden, Selectmen/Mayor/Town/City/Manager recommend the above named person for appointment by the Director of the Division of Forests and Lands

Candidate Authorized to Issue: **Fire Permits** **Official Warnings**



// 2/13/2023

Forest Fire Warden Signature

Date

//

Chairperson, Mayor, Town/City Manager Signature

Date

//

Selectman Signature

Date

//

Selectman Signature

Date

DELETE PREVIOUS APPOINTMENT OF

DIVISION APPROVAL

//

Forest Ranger Signature

Date

//

Director, NH Division of Forests and Lands Signature

Date

State of New Hampshire
 Department of Natural and Cultural Resources
 Division of Forests and Lands
 FOREST PROTECTION BUREAU

DEPUTY FOREST FIRE WARDEN APPOINTMENT FORM

Date	01/27/23	Town	Henniker	District	
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CANDIDATE INFORMATION

Name	Keaton Gagne				
Mailing Address	[REDACTED]				
E-mail Address	[REDACTED]				
Home Phone	[REDACTED]	Cell Phone	[REDACTED]		
Work Phone	(603)428-7552	Date of Birth	[REDACTED]		

By signing below, I understand and agree to being recommended for appointment to the position of Deputy Forest Fire Warden, and furthermore, that any vehicle plate, ID card and/or other equipment issued to me by the state of New Hampshire is the property of the state of New Hampshire and will be returned at the conclusion of my appointment, as determined by the Director of the Division of Forests & Lands



// 1/30/23

Candidate Signature

Date

MUNICIPALITY RECOMMENDATION

By signing below, the Forest Fire Warden, Selectmen/Mayor/Town/City/Manager recommend the above named person for appointment by the Director of the Division of Forests and Lands

Candidate Authorized to Issue: **Fire Permits** **Official Warnings**



Forest Fire Warden Signature

// 1/30/2023

Date

//

Chairperson, Mayor, Town/City Manager Signature

Date

//

Selectman Signature

Date

//

Selectman Signature

Date

DELETE PREVIOUS APPOINTMENT OF

DIVISION APPROVAL

//

Forest Ranger Signature

Date

//

Director, NH Division of Forests and Lands Signature

Date

State of New Hampshire
 Department of Natural and Cultural Resources
 Division of Forests and Lands
FOREST PROTECTION BUREAU

DEPUTY FOREST FIRE WARDEN APPOINTMENT FORM

Date	01/09/2023	Town	Henniker	District	
------	------------	------	----------	----------	--

CANDIDATE INFORMATION

Name	Joe Cooper				
Mailing Address	[REDACTED]				
E-mail Address	[REDACTED]				
Home Phone	[REDACTED]	Cell Phone	[REDACTED]		
Work Phone	(603)428-7552	Date of Birth	[REDACTED]		

By signing below, I understand and agree to being recommended for appointment to the position of Deputy Forest Fire Warden, and furthermore, that any vehicle plate, ID card and/or other equipment issued to me by the state of New Hampshire is the property of the state of New Hampshire and will be returned at the conclusion of my appointment, as determined by the Director of the Division of Forests & Lands

 Candidate Signature	1 / 27 / 2023 Date
--	-----------------------

MUNICIPALITY RECOMMENDATION

By signing below, the Forest Fire Warden, Selectmen/Mayor/Town/City/Manager recommend the above named person for appointment by the Director of the Division of Forests and Lands

Candidate Authorized to Issue: **Fire Permits** **Official Warnings**

 Forest Fire Warden Signature	1 / 23 / 2023 Date
---	-----------------------

Chairperson, Mayor, Town/City Manager Signature	/ / Date
---	-------------

Selectman Signature	/ / Date
---------------------	-------------

Selectman Signature	/ / Date
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DELETE PREVIOUS APPOINTMENT OF	
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DIVISION APPROVAL

Forest Ranger Signature	/ / Date
-------------------------	-------------

Director, NH Division of Forests and Lands Signature	/ / Date
--	-------------

State of New Hampshire
 Department of Natural and Cultural Resources
 Division of Forests and Lands
 FOREST PROTECTION BUREAU

DEPUTY FOREST FIRE WARDEN APPOINTMENT FORM

Date	01/09/2013	Town	Henniker	District	
------	------------	------	----------	----------	--

CANDIDATE INFORMATION

Name	Gregory Aucoin				
Mailing Address	[REDACTED]				
E-mail Address	[REDACTED]				
Home Phone	[REDACTED]	Cell Phone	[REDACTED]		
Work Phone	(603)428-7552	Date of Birth	[REDACTED]		

By signing below, I understand and agree to being recommended for appointment to the position of Deputy Forest Fire Warden, and furthermore, that any vehicle plate, ID card and/or other equipment issued to me by the state of New Hampshire is the property of the state of New Hampshire and will be returned at the conclusion of my appointment, as determined by the Director of the Division of Forests & Lands



1 / 25 / 23

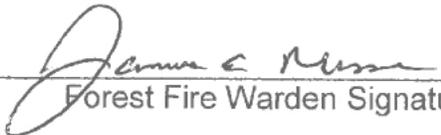
Candidate Signature

Date

MUNICIPALITY RECOMMENDATION

By signing below, the Forest Fire Warden, Selectmen/Mayor/Town/City/Manager recommend the above named person for appointment by the Director of the Division of Forests and Lands

Candidate Authorized to Issue: **Fire Permits** **Official Warnings**



Forest Fire Warden Signature

1 / 23 / 2023

Date

Chairperson, Mayor, Town/City Manager Signature

/ /

Date

Selectman Signature

/ /

Date

Selectman Signature

/ /

Date

DELETE PREVIOUS APPOINTMENT OF

DIVISION APPROVAL

Forest Ranger Signature

/ /

Date

Director, NH Division of Forests and Lands Signature

/ /

Date

State of New Hampshire
 Department of Natural and Cultural Resources
 Division of Forests and Lands
FOREST PROTECTION BUREAU

DEPUTY FOREST FIRE WARDEN APPOINTMENT FORM

Date	01/09/2023	Town	Henniker	District	
------	------------	------	----------	----------	--

CANDIDATE INFORMATION

Name	Justin Chase				
Mailing Address	[REDACTED]				
E-mail Address	[REDACTED]				
Home Phone	[REDACTED]		Cell Phone	[REDACTED]	
Work Phone	(603)428-7552		Date of Birth	[REDACTED]	

By signing below, I understand and agree to being recommended for appointment to the position of Deputy Forest Fire Warden, and furthermore, that any vehicle plate, ID card and/or other equipment issued to me by the state of New Hampshire is the property of the state of New Hampshire and will be returned at the conclusion of my appointment, as determined by the Director of the Division of Forests & Lands



Candidate Signature

1 / 24 / 23

Date

MUNICIPALITY RECOMMENDATION

By signing below, the Forest Fire Warden, Selectmen/Mayor/Town/City/Manager recommend the above named person for appointment by the Director of the Division of Forests and Lands

Candidate Authorized to Issue: **Fire Permits** **Official Warnings**



Forest Fire Warden Signature

1 / 23 / 2023

Date

Chairperson, Mayor, Town/City Manager Signature

1 / 1

Date

Selectman Signature

1 / 1

Date

Selectman Signature

1 / 1

Date

DELETE PREVIOUS APPOINTMENT OF

DIVISION APPROVAL

Forest Ranger Signature

1 / 1

Date

Director, NH Division of Forests and Lands Signature

1 / 1

Date

State of New Hampshire
 Department of Natural and Cultural Resources
 Division of Forests and Lands
 FOREST PROTECTION BUREAU

DEPUTY FOREST FIRE WARDEN APPOINTMENT FORM

Date	01/09/2023	Town	Henniker	District	
------	------------	------	----------	----------	--

CANDIDATE INFORMATION

Name	Joe Walsh				
Mailing Address	[REDACTED]				
E-mail Address	[REDACTED]				
Home Phone	[REDACTED]	Cell Phone	[REDACTED]		
Work Phone	(603)428-7552	Date of Birth	[REDACTED]		

By signing below, I understand and agree to being recommended for appointment to the position of Deputy Forest Fire Warden, and furthermore, that any vehicle plate, ID card and/or other equipment issued to me by the state of New Hampshire is the property of the state of New Hampshire and will be returned at the conclusion of my appointment, as determined by the Director of the Division of Forests & Lands



01 / 24 / 2023

Candidate Signature

Date

MUNICIPALITY RECOMMENDATION

By signing below, the Forest Fire Warden, Selectmen/Mayor/Town/City/Manager recommend the above named person for appointment by the Director of the Division of Forests and Lands

Candidate Authorized to Issue: **Fire Permits** **Official Warnings**



Forest Fire Warden Signature

1 / 23 / 2023

Date

/ /

Chairperson, Mayor, Town/City Manager Signature

Date

/ /

Selectman Signature

Date

/ /

Selectman Signature

Date

DELETE PREVIOUS APPOINTMENT OF

DIVISION APPROVAL

	/ /
--	-----

Forest Ranger Signature

Date

/ /

Director, NH Division of Forests and Lands Signature

Date

State of New Hampshire
 Department of Natural and Cultural Resources
 Division of Forests and Lands
 FOREST PROTECTION BUREAU

DEPUTY FOREST FIRE WARDEN APPOINTMENT FORM

Date	01/09/2023	Town	Henniker	District	
------	------------	------	----------	----------	--

CANDIDATE INFORMATION

Name	William Amos				
Mailing Address	[REDACTED]				
E-mail Address	[REDACTED]				
Home Phone	[REDACTED]	Cell Phone	[REDACTED]		
Work Phone	(603)428-7552	Date of Birth	[REDACTED]		

By signing below, I understand and agree to being recommended for appointment to the position of Deputy Forest Fire Warden, and furthermore, that any vehicle plate, ID card and/or other equipment issued to me by the state of New Hampshire is the property of the state of New Hampshire and will be returned at the conclusion of my appointment, as determined by the Director of the Division of Forests & Lands



Candidate Signature

01 / 23 / 2023
Date

MUNICIPALITY RECOMMENDATION

By signing below, the Forest Fire Warden, Selectmen/Mayor/Town/City/Manager recommend the above named person for appointment by the Director of the Division of Forests and Lands

Candidate Authorized to Issue: **Fire Permits** **Official Warnings**



Forest Fire Warden Signature

1 / 23 / 2023
Date

Chairperson, Mayor, Town/City Manager Signature

/ /
Date

Selectman Signature

/ /
Date

Selectman Signature

/ /
Date

DELETE PREVIOUS APPOINTMENT OF

DIVISION APPROVAL

Forest Ranger Signature

/ /
Date

Director, NH Division of Forests and Lands Signature

/ /
Date

State of New Hampshire
 Department of Natural and Cultural Resources
 Division of Forests and Lands
FOREST PROTECTION BUREAU

DEPUTY FOREST FIRE WARDEN APPOINTMENT FORM

Date | 01/09/2023 | Town | Henniker | District |

CANDIDATE INFORMATION

Name | ^{Keith} Kieth Gilbert
 Mailing Address | [Redacted]
 E-mail Address | [Redacted]
 Home Phone | [Redacted] | Cell Phone | [Redacted]
 Work Phone | (603)428-7752 | Date of Birth | [Redacted]

By signing below, I understand and agree to being recommended for appointment to the position of Deputy Forest Fire Warden, and furthermore, that any vehicle plate, ID card and/or other equipment issued to me by the state of New Hampshire is the property of the state of New Hampshire and will be returned at the conclusion of my appointment, as determined by the Director of the Division of Forests & Lands



1 9 2023

Candidate Signature

Date

MUNICIPALITY RECOMMENDATION

By signing below, the Forest Fire Warden, Selectmen/Mayor/Town/City/Manager recommend the above named person for appointment by the Director of the Division of Forests and Lands

Candidate Authorized to Issue: Fire Permits Official Warnings



1 12 2023

Forest Fire Warden Signature

Date

Chairperson, Mayor, Town/City Manager Signature

Date

Selectman Signature

Date

Selectman Signature

Date

DELETE PREVIOUS APPOINTMENT OF

DIVISION APPROVAL

Forest Ranger Signature

Date

Director, NH Division of Forests and Lands Signature

Date

State of New Hampshire
 Department of Natural and Cultural Resources
 Division of Forests and Lands
FOREST PROTECTION BUREAU

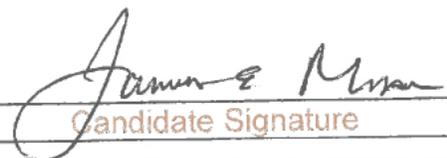
FOREST FIRE WARDEN APPOINTMENT FORM

Date	01/23/2023	Town	Henniker	District	
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CANDIDATE INFORMATION

Name	James Morse				
Mailing Address	[REDACTED]				
E-mail Address	[REDACTED]				
Home Phone	[REDACTED]	Cell Phone	[REDACTED]		
Work Phone	(603)428-7552	Date of Birth	[REDACTED]		

By signing below, I understand and agree to being recommended for appointment to the position of Forest Fire Warden, and furthermore, that any badge, vehicle plate, ID card and/or other equipment issued to me by the state of New Hampshire is the property of the state of New Hampshire and will be returned at the conclusion of my appointment, as determined by the Director of the Division of Forests & Lands



// 1/23/2023
Date

Candidate Signature

MUNICIPALITY RECOMMENDATION

By signing below, the Selectmen/Mayor/Town/City/Manager recommend the above named person for appointment by the Director of the Division of Forests and Lands

//

Chairperson, Mayor, Town/City Manager Signature Date

//

Selectman Signature Date

//

Selectman Signature Date

DELETE PREVIOUS APPOINTMENT OF

DIVISION APPROVAL

//

Forest Ranger Signature Date

//

Director, NH Division of Forests and Lands Signature Date

State of New Hampshire
 Department of Natural and Cultural Resources
 Division of Forests and Lands
FOREST PROTECTION BUREAU

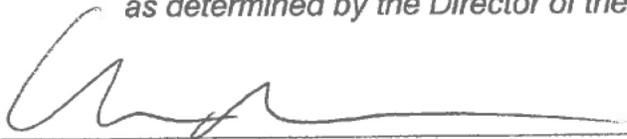
DEPUTY FOREST FIRE WARDEN APPOINTMENT FORM

Date	01/09/2023	Town	Henniker	District	
------	------------	------	----------	----------	--

CANDIDATE INFORMATION

Name	Chris Mason				
Mailing Address	[REDACTED]				
E-mail Address	[REDACTED]				
Home Phone	[REDACTED]	Cell Phone	[REDACTED]		
Work Phone	(603)428-7552	Date of Birth	[REDACTED]		

By signing below, I understand and agree to being recommended for appointment to the position of Deputy Forest Fire Warden, and furthermore, that any vehicle plate, ID card and/or other equipment issued to me by the state of New Hampshire is the property of the state of New Hampshire and will be returned at the conclusion of my appointment, as determined by the Director of the Division of Forests & Lands



1, 26, 2023

Candidate Signature

Date

MUNICIPALITY RECOMMENDATION

By signing below, the Forest Fire Warden, Selectmen/Mayor/Town/City/Manager recommend the above named person for appointment by the Director of the Division of Forests and Lands

Candidate Authorized to Issue: Fire Permits Official Warnings



Forest Fire Warden Signature

1 23 1 2023

Date

Chairperson, Mayor, Town/City Manager Signature

/ /

Date

Selectman Signature

/ /

Date

Selectman Signature

/ /

Date

DELETE PREVIOUS APPOINTMENT OF

DIVISION APPROVAL

Forest Ranger Signature

/ /

Date

Director, NH Division of Forests and Lands Signature

/ /

Date

State of New Hampshire
 Department of Natural and Cultural Resources
 Division of Forests and Lands
FOREST PROTECTION BUREAU

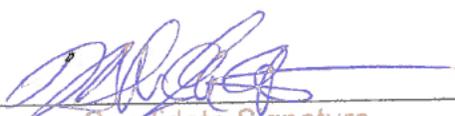
DEPUTY FOREST FIRE WARDEN APPOINTMENT FORM

Date	01/09/2023	Town	Henniker	District	
------	------------	------	----------	----------	--

CANDIDATE INFORMATION

Name	Michael Costello				
Mailing Address	[REDACTED]				
E-mail Address	[REDACTED]				
Home Phone	[REDACTED]	Cell Phone	[REDACTED]		
Work Phone	(603)428-7552	Date of Birth	[REDACTED]		

By signing below, I understand and agree to being recommended for appointment to the position of Deputy Forest Fire Warden, and furthermore, that any vehicle plate, ID card and/or other equipment issued to me by the state of New Hampshire is the property of the state of New Hampshire and will be returned at the conclusion of my appointment, as determined by the Director of the Division of Forests & Lands


 Candidate Signature

1 09 23
 Date

MUNICIPALITY RECOMMENDATION

By signing below, the Forest Fire Warden, Selectmen/Mayor/Town/City/Manager recommend the above named person for appointment by the Director of the Division of Forests and Lands

Candidate Authorized to Issue: **Fire Permits** **Official Warnings**


 Forest Fire Warden Signature

1 09 23 2023
 Date

/ /
 Date

Chairperson, Mayor, Town/City Manager Signature

/ /
 Date

Selectman Signature

/ /
 Date

Selectman Signature

DELETE PREVIOUS APPOINTMENT OF _____

DIVISION APPROVAL

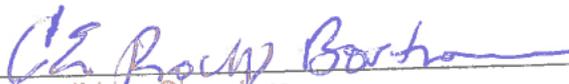
/ /
 Date

Forest Ranger Signature

/ /
 Date

Director, NH Division of Forests and Lands Signature

State of New Hampshire
 Department of Natural and Cultural Resources
 Division of Forests and Lands
FOREST PROTECTION BUREAU

DEPUTY FOREST FIRE WARDEN APPOINTMENT FORM				
Date	01/09/2023	Town	Henniker	District
CANDIDATE INFORMATION				
Name	Carl Bostrom			
Mailing Address	[REDACTED]			
E-mail Address	[REDACTED]			
Home Phone	[REDACTED]	Cell Phone	[REDACTED]	
Work Phone	[REDACTED]	Date of Birth	[REDACTED]	
<p><i>By signing below, I understand and agree to being recommended for appointment to the position of Deputy Forest Fire Warden, and furthermore, that any vehicle plate, ID card and/or other equipment issued to me by the state of New Hampshire is the property of the state of New Hampshire and will be returned at the conclusion of my appointment, as determined by the Director of the Division of Forests & Lands</i></p>				
 Candidate Signature			2 2 2023 Date	

MUNICIPALITY RECOMMENDATION	
<p><i>By signing below, the Forest Fire Warden, Selectmen/Mayor/Town/City/Manager recommend the above named person for appointment by the Director of the Division of Forests and Lands</i></p>	
Candidate Authorized to Issue:	Fire Permits <input checked="" type="checkbox"/> Official Warnings <input type="checkbox"/>
 Forest Fire Warden Signature	1 23 2023 Date
Chairperson, Mayor, Town/City Manager Signature	/ / Date
Selectman Signature	/ / Date
Selectman Signature	/ / Date
DELETE PREVIOUS APPOINTMENT OF _____	

DIVISION APPROVAL	
Forest Ranger Signature	/ / Date
Director, NH Division of Forests and Lands Signature	/ / Date

Appointments with the Board



TOWN OF HENNIKER, NEW HAMPSHIRE

Town Hall
18 Depot Hill Road
Henniker, NH 03242
Tel: (603) 428-3221

Request for Board of Selectman Agenda Item Consideration

Per Town of Henniker Selectmen's Polices Section II .1 Meeting, Board & Committee Policies, Board of Selectmen Meeting Procedures and Section II.3 Citizen Participation at Meetings.

- Persons may request an addition to the Board of Selectman Agenda until noon on the Thursday preceding the scheduled Selectman meeting. Depending upon the boards schedule, appearances will be scheduled within the next two regularly scheduled board meetings whenever possible.
- Purpose of this policy is for the notification in advance of the Board of Selectmen and the public to review supporting materials prior to the meeting.
- This form will provide the board with basic information of the topic or request.
- Persons who have been pre-scheduled to appear before the Board will normally speak during the New Business section of the agenda. Please see the policy for more information.

SUBMIT FORM TO THE TOWN ADMINISTRATOR diane.kendall@henniker.org or mail to address at top of form.

Requested Meeting Date:	
REQUESTOR CONTACT INFORMATION	
Name:	Lori Marko
Address:	38 Evergreen Circle, Henniker, NH
Email:	██████████
Phone:	██████████
DESCRIPTION OF TOPIC OR REQUEST	
TITLE: Budget Advisory Committee Chair	
PERSON PRESENTING TO THE SELECTBOARD AND CONTACT INFORMATION IF DIFFERENT:	
DESCRIPTION OF QUESTION OR PROBLEM: To see if the Selectboard will support and put on the warrant article list a warrant to make the Budget Advisory Committee an Official Budget Committee under RSA21:14.	
PREVIOUS ACTIONS TAKEN BY REQUESTER OR OTHERS: (include attempts to resolve prior to coming to BoS)	
EXPECTED OUTCOME, ACTION OR DECISION: (be specific)	

KNOWN FINANCIAL IMPACT: N/A

OTHER SUPPORTING INFORMATION: (attach supporting documentation or add additional comments here)

FOR OFFICE USE ONLY

DATE RECEIVED: 2/2/23 6:12PM

DATE SCHEDULED: 2/7/23

TOWN ADMINISTRATOR COMMENT: See Legal Authority and NHMA article

DEPARTMENT HEAD AND COMMITTEE COMMENTS: None

LEGAL AUTHORITY: [RSA 32:1](#) [RSA 32:14](#) and [RSA 32:16](#)
Comments from Attorney Midolo email dated 2/6/23

First Budget Committee Article:

“To see if the Town will vote to establish a Budget Committee pursuant to RSA 32:14, II, with the authority and duties granted to the Budget Committee under RSA Chapter 32? (Majority vote required)

Keep in mind, under RSA 32:14, III voting on this article “shall be by ballot, . . . [and] shall remain open and ballots accepted by the moderator for a period of not less than one hour following the completion of discussion on the question.” Therefore, voting on this article must be by ballot and, once voting starts, voting should stay open for an hour before a final result is announced on this article. The Town may want to consider putting this article towards the front of the warrant to allow time to move on to other questions during the 1 hour waiting period.

Second Budget Committee Article to determine number of members who will be elected or appointed and other provisions of 32:15

The first point here is this provision will only have legal effect if the budget committee article is passed and the Town votes to establish a budget committee. If (after the one hour waiting period), the Town does not vote by a majority to establish a budget committee, the warrant articles discussed in this section won’t have any meaning or effect. With that said, assuming the Town does vote to create a budget committee, the voters will first need to establish how many at-large members should be on the budget committee. The budget committee can have anywhere from 3 to 12 members-at-large. I don’t have an opinion to give you on the actual number, but the article should ask that an actual number be established (of course the number could be amended at the meeting as long as it stays somewhere between 3 and 12). Second, the article should establish whether the budget committee members will be elected or appointed by the moderator. Again, I can’t tell the Town which avenue to choose, but there needs to be a warrant article establishing one of the two avenues. As with the number of members, this article could be amended at the meeting from an article seeking to appoint members to an article seeking to elect members (or vice versa). Also, if the Town chooses to elect members, the Town then must also decide whether to elect members for initial 1-year terms at this meeting or allow the moderator to appoint members for one year and have the first election at the next meeting. This question will require a second warrant article. Given the intricacies of these article, I would also suggest seeking DRA’s opinion on it once the language is finalized. Here are the proposed articles:

Article option 1 (use if proposal is to appoint by the moderator):

To see if the Town will vote to establish the Budget Committee shall consist of [# between 3 and 12] members-at-large who shall serve staggered terms of 3 years, and that members-at-large of the Budget Committee shall be appointed by the moderator pursuant to RSA 32:14, IV and RSA 32:15, I(a)? (Majority vote required)

Article option 2 (use if proposal is to elect):

To see if the Town will vote to establish the Budget Committee shall consist of [# between 3 and 12] members-at-large who shall serve staggered terms of 3 years, and that members-at-large of the Budget Committee shall be elected pursuant to RSA 32:14, IV and RSA 32:15, I(a)? (Majority vote required)

Second Article (only use if proposal is to elect at-large members).

To see if the Town will vote to [(1) elect initial members-at-large of the Budget Committee to initial one-year terms or (2) authorize the moderator to appoint initial members-at-large of the Budget Committee to serve until the next annual meeting] pursuant to RSA 32:15, III? (Majority vote required)

I think one important final point to make is that if the proposals is to “appoint” and there is an amendment made at the meeting to “elect,” the amendment is going to also need to address whether the members will initially be elected for one year or appointed until the next annual meeting as stated in RSA 32:15, III. “

FINANCIAL DETAILS:

SUGGESTED ACTION/MOTIONS/RECOMMENDATIONS:

POST MEETING NEXT STEPS AND FOLLOW-UP

RESOLUTION:



RESOURCES & PUBLICATIONS

Federal Funding
and Resources

Advertising
Opportunities

Classifieds

Court Update
-2022 Edition

Important Dates
Calendars - iCal

Important Dates
Calendars -
Printable Pdfs

Municipal
Directory

NHMA Shop

NewsLink

Product &
Service
Directory

Surveys and
Data

The Municipal Budget Committee: Roles and Responsibilities

Margaret M.L. Byrnes

What is an Official Budget Committee?

No town is required to have a budget committee, but many towns do. If your town does have a budget committee, understanding the committee's role starts with determining whether the budget committee is official or advisory.

Whether the committee is referred to as a budget committee, an advisory budget committee, a finance committee, or another name, unless it was adopted by the voters pursuant to RSA 32:14, it is not an official budget committee. Non-official budget committees serve in an advisory capacity to the governing body, which is in control of the budgeting process.

However, if the voters did adopt an official budget committee under RSA 32:14, the responsibility for budgeting has been delegated from the governing body to the official budget committee. In addition to the three to twelve members-at-large, an official budget committee must have one governing body ex officio member, and one village district and/or school board member ex officio, if there is a village district and/or school district that lies wholly within the town. RSA 32:15.

Therefore, while sections 1 – 13 of RSA Chapter 32 apply to all towns, village districts, and school districts that adopt an annual budget, sections 14 – 24 apply only to those with official budget committees.

September/October

2017

**Finding the Right Data:
NHPPFC.org as a Resource
for Strategic Financial
Planning**

**The Municipal Budget
Committee: Roles and
Responsibilities**

**State Budget Recap –
Twists and Turns**

**Maximizing the Influence
of Your Forecast**

**BEST PRACTICES
SERIES: Best Practices in
Local Government
Budgeting**

**The Default Budget in
SB2 Towns**

**NATIONAL LEAGUE OF
CITIES: Participatory
Budgeting Toolkit**

**NHARPC CORNER: What
is the 2017 NH Small
MS4 General Permit and
How Can Your RPC Help?**

Overview of Official Budget Committee's Roles and Responsibilities

The purpose of the budget committee is to assist voters in the prudent appropriation of public funds. RSA 32:1. RSA 32:16 enumerates the four essential functions of the budget committee.

Strategic Governance:
How Municipalities Can
Envision and Achieve a
Desired Future

1. Prepare the budget. It is the budget committee's operating budget that is submitted to the Department of Revenue and presented to the voters for adoption at the annual meeting. That being said, the governing body, not the budget committee, has the authority to propose other appropriations (i.e., separate warrant articles containing appropriations). When a village district or school district lies wholly within a town with a budget committee, the town budget committee also prepares the proposed budget for that village district and/or school district. In addition, in SB 2 towns, the budget committee prepares the default budget as well as the proposed operating budget if the voters previously delegated that responsibility to the budget committee. RSA 40:14-b; RSA 40:13, IX(b).

- **Recommendations:** As part of the budget committee's role of assisting voters in the prudent appropriation of public funds, the budget committee is required to put its recommendation (or non-recommendation) on special warrant articles (along with the governing body's recommendation). Furthermore, if the town meeting has voted previously under RSA 32:5, V-a or RSA 40:13, V-a to require recommendations by numeric tally on all warrant articles containing appropriations (and, in the case of RSA 40:13, V-a, ballot questions), the budget committee's and governing body's recommendations should appear on the warrant/ballot for all such articles. RSA 32:5, V-a and RSA 40:13, V-a also permit the governing body in a town to vote to include the numerical tally on these articles when the town meeting has not voted to do so.

Reviewing (not controlling) expenditures: In conjunction with budget committee's responsibility to prepare the budget, the committee also has the authority to review current expenditures by acquiring a "comparative statement of all appropriations and all expenditures by them made in such detail as the budget committee may require." RSA 32:22. In fact, RSA 32:22 says that the budget committee "*shall* meet periodically to review such statements."

The purpose of this review is to determine whether the budget is meeting the needs of the town or school district, as the case may be, and to assist the budget committee in putting together a budget. In other words, reviewing current and past expenditures assists the budget committee in preparing future budgets, but it does not give the budget committee authority to control expenditures. See RSA 32:22.

1. Communicate with the governing body and other officials and employees. The budget committee has not only the authority but also the obligation to "confer with the governing body or bodies and with other officers, department heads and other officials, relative to estimated costs, revenues anticipated, and services performed to the extent deemed necessary by the budget committee." The statute goes on to say that it is "the duty of all such officers and other persons to furnish such pertinent information to the budget committee."

Therefore, the basic process should work as follows: First, all officers and departments submit statements of estimated expenses and receipts to the governing body. Then, the governing body submits its own recommendations to the budget committee, together with all information necessary for the preparation of the annual budget, including each purpose for which an appropriation is sought and each item of anticipated revenue. In towns with a town manager, all officers and department budgets are submitted to the manager. The manager prepares a recommendation to the select board by January 31 of each year. RSA 37:6, V.

However, RSA 32:16 and RSA 32:17 also make it clear that the budget committee has the authority to request information directly from department heads and other officials. While necessary, requested information should be provided to the budget committee, the committee must remember that it has no authority to direct municipal staff work duties. Requests should provide a reasonable time frame and a reasonable format for producing the documentation. A careful balance must be attempted between acquiring information necessary for budget preparation and not interfering with the duties of other employees or officials.

- 1. Conduct the budget hearings.** At least one budget hearing must be held to “disclose or discuss” all purposes of appropriations. “Purpose of appropriations” includes separate warrant articles containing appropriations, in addition to the operating budget. No new purpose or amount (i.e., one that wasn’t disclosed or discussed at the hearing) can be added to the proposed budget without having an additional budget hearing. Additional budget hearings can be held up until the deadline for finalizing and posting the budget. For budget hearing and other deadlines, see NHMA’s Important Date Calendars at <https://www.nhmunicipal.org/>.
- 2. Forward the budget.** The budget committee must forward copies of the final budgets to the clerk, as required by RSA 32:5, VI, and deliver two copies of the budget and recommendations on special warrant articles to the respective governing body at least 20 days before the date of the town meeting, to be posted with the warrant.

The 10% Limitation

In towns with an official budget committee, the total amount appropriated by the meeting, including amounts appropriated in separate and special warrant articles, cannot exceed the total recommended by the budget committee by more than 10 percent. RSA 32:18. The 10 percent calculation is computed on the total amount recommended by the budget committee (including separate warrant articles), less that part of any appropriation item which constitutes “fixed charges.” Fixed charges include appropriations for principal and interest payments on bonds and notes, as well as mandatory assessments imposed on towns by the county, state or federal governments.

In official ballot referendum (SB 2) towns and districts, the 10 percent limitation is calculated based on the initial recommendations of the budget committee prior to the first session, even if the budget committee changing its recommendations after amendments are made at the first session. RSA 32:5, V(b).

Exceptions to the 10% Limitation:

- Vote to override, RSA 32:18-a. If a warrant article for a bond is not recommended in its entirety by the budget committee, the governing body may vote to place the article on the warrant with the phrase “passage of this article shall override the 10 percent limitation imposed on this appropriation due to the non-recommendation of the budget committee.”
- Cost items excluded, RSA 32:19. Under RSA 32:19, amounts that are included in a budget for funding the cost items of collective bargaining agreements are exempt from the 10 percent rule.

As a final point, remember that an individual budget committee member has no authority to act on his or her own. The duties and authority described in RSA Chapter 32 are granted to a budget committee, not a budget committee member. Therefore, official action on behalf of the committee must be conducted through a quorum of the board.

This is just an overview! For more information on municipal budget law, refer to NHMA's publication, *The Basic Law of Budgeting*.

Margaret M. L. Byrnes is Staff Attorney with the New Hampshire Municipal Association. She may be reached at 800.852.3358 ext. 3408 or at legalinquiries@nhmunicipal.org.



New Hampshire Municipal Association
25 Triangle Park Dr.
Concord, NH 03301
603.224.7447
nhmainfo@nhmunicipal.org

Contact NHMA
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Town Hall
18 Depot Hill Road
Henniker, NH 03242

Tel: (603) 428-3221
Fax: (603) 428-4366

Incorporated November 10, 1768
"Only Henniker on Earth"

TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: 02/02/23

TITLE: 2024 Ambulance Purchase

PREPARED BY: Gregory Aucoin

TOWN ADMINISTRATOR'S COMMENTS - RECOMMENDATION:

BACKGROUND: During the CIP report, it was mentioned that on their report the next ambulance is to be purchased, by schedule, in 2025. The correct scheduled purchase should be in 2024. We are on an 8 year life schedule for the ambulances. We purchased in 2012, 2016, 2020, and next purchase should be scheduled for 2024 by our previously determined purchase schedule.

DISCUSSION: In 2020 the purchase was delayed due to COVID postponement of town meeting till June. Ambulance was ordered in July and not delivered till early 2021. This may be where the confusion came from. The Ford F550 (gasoline motor) needs to be purchased this year due to lead times of 24-36 months. This will still potentially push the ambulance build date to 2025 just because of the lead times. Delaying this purchase could potentially detrimentally delay the build of the next ambulance. The town only has 2 ambulances and when one goes down or becomes unreliable it puts an undue hardship on our primary ambulance and mutual aid partners. We experienced this when we lost the motor in the last ambulance. We can not afford to take that risk by delaying the ordering of the Ford Truck Chassis and delaying the next ambulance build. Furthermore, I plan to save money on the next ambulance build by having our current ambulance box refurbished and using it again on the next Ford Chassis. After doing research, I feel that this is a very effective way to get more life out of the current equipment and save money.

FISCAL IMPACT: None, we have appropriate money already allocated in the capital reserve fund.

[Type here]

RECOMMENDATION: I strongly recommend that we purchase the Ford F550 chassis now due to lead times of 24-36 months for trucks.

ATTACHMENTS:

Description	Upload Date	Type
-------------	-------------	------



NOTICE OF PUBLIC HEARING

Community Center
57 Main Street
Henniker, NH

February 7, 2023
6:15 p.m.

Pursuant to RSA 32:5,I,V the Henniker Board of Selectmen will hold a Public Hearing for the purpose of reviewing and hearing public input on the 2023 Municipal Budget and related warrant articles.

The Public Hearing is scheduled for Tuesday; February 7th, 2023 at the Henniker Community Center, 57 Main Street, Henniker, NH.



TOWN OF HILLSBOROUGH BOARD OF SELECTMEN

2023 PROPOSED BUDGET PUBLIC HEARING

The Board of Selectmen will be holding a public hearing on **Tuesday, February 7, 2023**, at 6:30 p.m. for the purpose of presenting, answering questions, and hearing comment on the proposed 2023 Town Budget. The hearing will be held at the Town Office Building, 27 School Street, Hillsborough, NH.

TOWN OF HENNIKER NOTICE OF PUBLIC HEARING

FEBRUARY 7, 2023 • 6:15 P.M.

Pursuant to RSA 32:5,IV the Henniker Board of Selectmen will hold a Public Hearing for the purpose of reviewing and hearing public input on the 2023 Municipal Budget and related warrant articles.

The Public Hearing is scheduled for Tuesday; February 7th, 2023 at the Henniker Community Center, 57 Main Street, Henniker, NH.



TOWN OF DEERING

Notice of Public Hearing
Deering Town Hall Meeting Room

February 9, 2023 • 7:00PM

Pursuant to RSA 32:5,IV the Deering Board of Selectmen will hold a Public Hearing for the purpose of reviewing and hearing public input on the 2023 Municipal Budget and related Warrant Articles.

The Public hearing is scheduled for **Thursday, February 9th, 2023**, at 7:00PM at the Deering Town Hall Meeting Room, 762 Deering Center Road, Deering, NH

To advertise in The Messenger
call 603-464-3388 today!

PUBLIC NOTICE TOWN OF WINDSOR WINDSOR SCHOOL DISTRICT PUBLIC BUDGET HEARING

Pursuant to RSA 32:5, the Windsor School Board and the Town of Windsor will hold a public hearing on their proposed 2023-2024 School District and Town Budgets on Tuesday, February 21, 2023 (snow date 2/22/23), in the Windsor Town Hall.

- School Board Budget Hearing and Meeting at 6:00 pm
- Town Budget Hearing immediately following



Classifieds: Get results!

COMMERCIAL FOR RENT

HENNIKER – PROFESSIONAL OFFICE OR BUSINESS SPACE: Excellent location on Route 114 in downtown Henniker. Good visibility, off-street parking. 428-3262, days.

LARGE, PRIVATE, SECURE OFFICE: with shared conference room, bathroom and kitchenette. \$350/month, heat & electricity included. Call 464-4467.

HELP WANTED

PT KITCHEN COOK WANTED: Hillsboro House Nursing Home. 9:30-5:30 every 3rd weekend & every Monday and Thursday. If you are comfortable cooking a big holiday dinner for your family, you will be comfortable in our kitchen. \$12-\$15/hr commensurate with experience. Call Heather @ 603-464-5561.

HELP WANTED - HILLSBORO OFFICE ADMINISTRATOR: M-F, full time in busy HVAC company. Email resume to tsutherland@am-hvac.com

WANTED

LOOKING TO BUY MODEL 'A' FORDS: Unrestored or parts for "A" Fords. Call 603 352-6290.

PUBLIC NOTICE

WASHINGTON SCHOOL DISTRICT PUBLIC BUDGET HEARING

A Public Budget Hearing will be held on Tuesday, February 14, 2023 (snow date 2/15/23) at 6:00 PM in the Washington Elementary School Multi-Purpose Room.

The purpose is to receive public input on Washington School District's 2023-2024 proposed operating budget and warrant articles.

JOB FAIR

Sylvania is expanding!
Come join our Job Fair!

- We offer an Excellent benefit package starting on day 1
- No experience necessary
- Hiring for the following positions: Lamp makers and Machine Operators
- 1st, 2nd & 3rd shift openings
- 2nd & 3rd shift differential and Sign On bonus

WHEN: Wednesday February 1st from 10-4

WHERE: 275 West Main St, Hillsboro, NH 03244



Please call HR at 603-464-7014 or 603-464-7240 for more information
or apply with QR Code

**PUBLIC NOTICE
TOWN OF WASHINGTON
PUBLIC BUDGET HEARING**

A Public Hearing will be held on
Wednesday, February 8, 2023
at 6:30 pm at the Town Hall, 2nd floor

**TOWN OF WINDSOR
SUPERVISOR OF THE
CHECKLIST SESSION**

Windsor Town Hall
Tuesday, January 24, 2023
7:00 – 7:30 P.M.
Correction of Checklist

**PUBLIC NOTICE
HILLSBORO-DEERING SCHOOL DISTRICT**

The Hillsboro-Deering School Board will conduct a Deliberative Session on its 2023-2024 Budget and Warrant Articles on Monday, February 6, 2023 (snow date 2/8/2023) at 7:00pm in the Hillsboro-Deering Middle School Cafetorium.

The Deliberative Session is the first voting session of the School District Annual Meeting process as defined under SB 2. It is conducted for discussion and possible amendment of warrant articles, which will then be put on the official ballot for a vote at the second session, Tuesday, March 14, 2023.

Hillsboro-Deering School Board

**TOWN OF HENNIKER
NOTICE OF PUBLIC HEARING**

FEBRUARY 7, 2023 • 6:15 P.M.

Pursuant to RSA 32:5,I,V the Henniker Board of Selectmen will hold a Public Hearing for the purpose of reviewing and hearing public input on the 2023 Municipal Budget and related warrant articles.

The Public Hearing is scheduled for Tuesday; February 7th, 2023 at the Henniker Community Center, 57 Main Street, Henniker, NH.

**Town of Hillsborough NH
LEGAL/PUBLIC NOTICE**

**Case No 2023-02
LEGAL/PUBLIC NOTICE**

Notice is hereby given in accordance with RSA 676:4 & 675:7 that the Hillsborough Planning Board will hold a public hearing for an amendment to a previously approved site plan at 143 West Main Street (Map 11P Lot 187) submitted by Keith Bell of KAB Properties LLC. Wednesday, February 1, 2023, at 7:00 p.m. at the Hillsborough Town Offices, 27 School Street, Hillsborough, New Hampshire.

The purpose of this application is to amend the approved Site Plan by removing the retail space, reducing the size of the building by 1,717 square feet, and reducing the number of parking spaces.

Upon a finding by the Board that the application meets the submission requirements, the Board will vote to accept the application as complete and the Public Hearing on the merits of the proposal may follow immediately. Copies of the application may be viewed at the Office of Community Planning, 27 School Street, Hillsborough, New Hampshire. Anyone with questions about this application should contact Robyn Payson, Planning Director at 603-464-7971 or by e-mail at robyn@hillsboroughnh.net

Classifieds: Get results!

COMMERCIAL FOR RENT

HENNIKER – PROFESSIONAL OFFICE OR BUSINESS SPACE: Excellent location on Route 114 in downtown Henniker. Good visibility, off-street parking. 428-3262, days.

LARGE, PRIVATE, SECURE OFFICE: with shared conference room, bathroom and kitchenette. \$350/month, heat & electricity included. Call 464-4467.

HILLSBOROUGH: Highly visible office/retail space available on West Main Street between Dunkin' Donuts and Dollar General. Heat & Electricity included. Call 464-3053.

HELP WANTED

PT KITCHEN COOK WANTED: Hillsboro House Nursing Home. 9:30-5:30 every 3rd weekend & every Monday and Thursday. If you are comfortable cooking a big holiday dinner for your family, you will be comfortable in our kitchen. \$12-\$15/hr commensurate with experience. Call Heather @ 603-464-5561.

WANTED

LOOKING TO BUY MODEL 'A' FORDS: Unrestored or parts for "A" Fords. Call 603 352-6290.



**Town of Hillsborough NH
LEGAL/PUBLIC NOTICE**

**Case No 2023-01
LEGAL/PUBLIC NOTICE**

Notice is hereby given in accordance with RSA 676:4 & 675:7 that the Hillsborough Planning Board will hold a public hearing for a Minor Subdivision application at 378 Bear Hill Road (Map 12 Lot 145) submitted by Irina Jones Wednesday, February 1, 2023, at 7:00 p.m. at the Hillsborough Town Offices, 27 School Street, Hillsborough, New Hampshire.

The purpose of this application is to subdivide Map 12 Lot 145 (34.75 acres, 1594.67 feet of frontage) into three tracts. The subdivision will result in three lots, Map 12 Lot 145 will be 16.25 +/- acres with 651.07 feet of frontage, the new Map 12 Lot 145-1 being 5.03 +/- acres with 328.34 feet of frontage, and the new Map 12 Lot 145-2 being 13.47 +/- acres with 615.36 feet of frontage. The three lots will be served by on site sewer and private wells.

Upon a finding by the Board that the application meets the submission requirements, the Board will vote to accept the application as complete and the Public Hearing on the merits of the proposal may follow immediately. Copies of the application may be viewed at the Office of Community Planning, 27 School Street, Hillsborough, New Hampshire. Anyone with questions about this application should contact Robyn Payson, Planning Director at 603-464-7971 or by e-mail at robyn@hillsboroughnh.net

**Advertise your business in our
Adopt-A-Pet
Special Section
Coming soon in The Messenger!**

**Call
464-3388
today!**



TOWN WARRANT 2023

Town of Henniker
State of New Hampshire

The polls will be open for voting
at the Henniker Community School Gymnasium
51 Western Avenue
from 7:00 AM to 7:00 PM
Tuesday, March 14, 2023

To the inhabitants of the Town of Henniker
in the County of Merrimack in said State
qualified to vote in Town Affairs:

You are hereby notified to meet at the
Henniker Community School Gymnasium in Henniker
on Tuesday the Fourteenth (14th) day of March
next, beginning at seven o'clock in the morning
(7:00 a.m.) and ending at seven o'clock in the
evening (7:00 p.m.) to act upon the following:

1. OFFICES OPEN FOR 2023 TOWN ELECTION

Selectmen - Two (2) 3-year term

Town Treasurer – One (1) 1 year term

Cemetery Trustee – One (1) 3-year term

Water Commissioner – One (1) 3-year term

Planning Board - Two (2) 3-year term

Trustees of the Trust Funds – One (1) 3-year term

Trustees of the Tucker Free Library - Two (2) 3-year term

Town Clerk / Tax Collector - One (1) 3-year term

Planning Board Approved Zoning Changes 2023

Zoning Ballot

- 2 **Are you in favor of amending Chapter 133, Zoning Regulations, as proposed by the Planning Board as follows?** Amend Article II, Definitions, by adding the following: Net Tract Area: Remaining land area after deducting Wetland areas, designated Floodplain areas, and areas with slopes 25% or greater. And Open Space: An open area from the ground upward and open to the sky on the same lot. Open space does not include a building, structure, constructed surfaces, parking areas, driveways and other surfaces prepared for vehicular use and/or storage. Wetland areas shall not make up more than 25% of Open Space areas. Amend Article V, RV Village Proper District Section 133-22 Land Uses A. by deleting Multi-Unit dwellings as Allowed by Special Exception and allowing Multi-Unit dwellings as a Permitted use. Amend Article VI, RN Residential Neighborhood District, 133-24 Land Uses A. by deleting Multi-Unit dwelling as Allowed by Special Exception and allowing Multi-Unit dwellings as a Permitted use. Amend Article VIII Commercial District Regulations, Section 133-32 Commercial Uses in CV Village Commerce District by deleting Multi-Unit dwelling as Allowed by Special Exception and allowing Multi-Unit dwellings as a Permitted use. Amend Article X Lot Size Regulations, Section 133-40 Lot size table, Minimum Lot Size Area and Frontage for Multi-unit dwellings (3 or more Units) by deleting said table in its entirety and replacing it as follows:

Zoning District	Multi-unit density Net Tract Area***	Minimum Frontage	Minimum Open Space
RV*	15,000 sq. ft. + 2,000	100 feet	40%
CV*	15,000 sq. ft. + 2,000	100 feet	10%
CM	Six Units/Acre	125 feet	20%
CR	Six Units/Acre	125 feet	20%
CR-1	Six Units/Acre	125 feet	20%
RN**	Six Units/Acre	125 feet	50%

* The additional amount of land area is required for each additional unit over two in a multi-unit dwelling. Example shown for a four-unit dwelling in the RV and CV Districts: 15,000 square feet minimum for 2 units + 2,000 square feet for 3rd unit + 2,000 square feet for 4th unit = 19,000 square feet minimum lot size required.

** Attached buildings shall be no greater than six attached units.

*** Lot density shall be calculated by first determining the lots Net Tract Area.

In addition, delete in its entirety Section 133-41 Multi-unit ratio. Amend Section 133-42 Multi-unit dwellings of three or more as follows: In addition to meeting the lot size and Open Space lot ratio requirements..... and paragraph A. The development of multi-unit dwellings of three or more units shall require that an impact study, if deemed by the Planning Board to be necessary proper, adequate and commensurate with the size and scope of the project, be conducted.

- 3 **Are you in favor of amending Chapter 133, Zoning Regulations, as proposed by the Planning Board as follows?** Amend Article X Lot Size Regulations, Section 133-39 Minimum lot sizes, by deleting paragraph C. in its entirety: Land fronting on or accessed off of Class V road with a gravel surface may be subdivided with a minimum lot area of 10 acres. Under this provision, partially paved roads shall be considered gravel if they are not continuously connected to the existing paved road network leading from the town center. Also amend Section 133-40 Lot size table Minimum Lot Size Area and Frontage For Single Family and Two-Family Dwellings, by reducing the Minimum Frontage requirement in the RR zone from 250 feet to 200 feet.
- 4 **Are you in favor of amending Chapter 133, Zoning Regulations, as proposed by the Planning Board as follows?** Amend Section 133-40 Lot size table, Minimum Lot Size Area and Frontage For Single Family and Two-Family Dwellings, by reducing the minimum lot area and Minimum Frontage requirements in the RV & CV Zoning Districts with Town Water and Sewer from 20,000 sq. ft and 100 feet of Frontage to 10,000 sq. ft. and 80 feet of Frontage.
- 5 **Are you in favor of amending Chapter 133, Zoning Regulations, as proposed by the Planning Board as follows?** Amend Article XXX Building Code and Article XXXI Housing Standards to: 1. Changed Code Editions to align with newly adopted NH Code effective 1/1/23. 2. Minor Edits to wording to clean up ambiguity and more closely align with Code wording and Building Committee intentions. 3. Edits to Amendments to align with State approved Code Amendments. And 4. Changes Housing Standards Table R301.2(1) to align with Current Codes.
- 6 **Are you in favor of amending Chapter 133, Zoning Regulations, as proposed by the Planning Board as follows?** Amend Article IV General Provisions, Section 133-20B

Housing for Older Persons, by adding the following paragraph: If a Workforce Housing proposal is submitted, as permitted by RSA 674:17 Purposes of Zoning Ordinances, then said application shall submit appropriate covenants and restrictions limiting the occupancy of Workforce units to those who meet the Statutory definition of Workforce Housing and restrict said units as Workforce Housing units for at least 30 years. In addition, details on qualifying and monitoring occupants of Workforce Housing units shall be provided. Workforce Housing proposals shall adhere to all applicable provisions of RSA 674:58 – 674:61.

DRAFT

TOWN WARRANT

Addendum

2023

Town of Henniker
State of New Hampshire

Town Meeting begins at 1:00 PM
at the Henniker Community School Cafetorium
51 Western Avenue
Saturday, March 18, 2023

To the inhabitants of the Town of Henniker
in the County of Merrimack in the said State
qualified to vote in Town Affairs:

You are hereby notified to meet at the
Henniker Community School Cafetorium in Henniker
on Saturday the Eighteenth (18th) day of March next,
at one o'clock (1:00 p.m.) in the afternoon
to act upon the following:

- 7) To see if the Town will vote to raise and appropriate the sum of Six Million Two Hundred Ninety-One Thousand and One Hundred Seventy-Eight Dollars (\$6,291,178) for general municipal operations.

Majority Vote Required

Selectmen Recommend ?

	2023 Requested	2022 Approved	Difference
EXECUTIVE	30,436	30,413	23
HISTORIC DISTRICT	1,250	1,250	-
TOWN CLERK	94,275	85,243	9,032
ELECTION BUDGET	6,620	6,300	320
TAX MAP BUDGET	4,950	4,800	150
TOWN OFFICE BUDGET	790,173	727,710	62,463
TAX COLL BUDGET	94,525	83,241	11,284
LEGAL FEES BUD	20,000	20,000	-
PLAN BUDGET	30,679	30,679	-
ZBA BUDGET	5,271	5,521	(250)
CEMETERIES BUD	21,330	16,280	5,050
INSURANCE BUDGET	156,615	152,350	4,265
MUNICIPAL DUES BUDGET	4,157	4,157	-
POLICE BUDGET	1,435,378	1,454,759	(19,381)
FIRE/RESCUE BUD	1,022,971	878,294	144,677
CODE BUDGET	29,993	27,853	2,140
EMERGENCY MGT	1,292	1,292	-
HIGHWAY BUDGET	861,750	826,294	35,456
HIGHWAY/STREETS BUD	711,000	731,500	(20,500)
SOLID WASTE BUDGET	584,000	534,985	49,015
ANIMAL CONTROL BUD	9,408	9,408	-
HUMAN SERVICE BUDGET	80,000	80,000	-
ATHLETIC BUDGET	40,145	40,145	-
PATRIOTIC PURPOSES BUD	3,173	2,600	573
CONCERT'S BUDGET	7,195	7,195	-
CONSERVATION BUDGET	2,890	2,515	375
COMM- CAP	14,000	14,000	-
COMM- WHITE BIRCH	65,000	65,000	-
COMM – CASA	-	-	-
COMM – FULLER LIBRARY	-	-	-
DEBT SERVICE PRINCIPAL	130,163	187,720	(57,557)
DEBT SERVICE INTEREST	19,039	23,536	(4,497)
DEBT SERVICE TAN INT	13,500	13,500	-
Totals	6,291,178	6,068,540	222,638

- 8) **Appropriation to Capital Reserve Funds**
 To see if the Town will vote to raise and appropriate the sum of Four Hundred Seventy Thousand Dollars (\$470,000) to be added to previously established Capital Reserve Funds as follows:

Highway Equipment	200,000
Wastewater	100,000
Fire Equipment	100,000
Bridge Repair	25,000
Transfer Station	30,000
Property Revaluation	15,000
TOTAL	470,000

Majority Vote Required

Selectmen Recommend?

- 9) To see if the Town will vote to raise and appropriate the sum of Eighty Thousand Dollars (\$80,000) to be added to the Ambulance Capital Reserve Fund established in 1988 under the provisions of RSA 35:1 for the purchase of an ambulance for the Rescue Squad, of which the amount of Ten Thousand Dollars (\$10,000) will be transferred into the fund if received from the Town of Bradford. If the money is not received from Bradford only \$70,000 will be deposited into the fund.

Majority Vote Required

Selectmen Recommend?

- 10) **Appropriation to Expendable Trust Funds**
 To see if the Town will vote to raise and appropriate the sum of Nine Hundred Thousand Dollars (\$900,000) to be added to previously established Expendable Trust Funds as follows:

Road Maintenance	750,000
Police Department Site Purchase, Building Engineering, Design and Construction	100,000
Fire & Rescue Building Maintenance	25,000
Police Department Equipment	10,000
Town Owned Building	10,000
Parks	2,500
Town Technology	2,500
TOTAL	900,000

Majority Vote Required

Selectmen Recommend?

- 11) To see if the Town will vote to raise and appropriate the sum of Two Hundred Twenty-One Thousand Dollars (\$221,000) for the purchase of a New Rubber Tired Backhoe and authorize the withdrawal of Two Hundred Twenty-One Thousand Dollars (\$221,000) from the Highway Equipment Capital Reserve Fund established at the 2007 Town Meeting under the provision of RSA 35:1 for the purpose of purchasing highway equipment.

Majority Vote Required

Selectmen Recommend?

- 12) To see if the Town will vote to raise and appropriate One Hundred Thirty Thousand Dollars (\$130,000) for road improvements with One Hundred Thirty Thousand Dollars (\$130,000) to offset this appropriation by an anticipated New Hampshire Highway Block Grant. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the road improvements are completed or until December 31, 2027, whichever is sooner. No amount to come from general taxation.
Majority Vote Required **Selectmen Recommend?**
- 13) To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) for the purchase of a Highway Equipment Trailer and authorize the withdrawal of Twenty Thousand Dollars (\$20,000) from the Highway Equipment Capital Reserve Fund established at the 2007 Town Meeting under the provisions of RSA 35:1 for the purpose of purchasing highway equipment.
Majority Vote Required **Selectmen Recommend?**
- 14) To see if the Town will vote to raise and appropriate the sum of Sixty-Four Thousand Dollars (\$64,000) to purchase an ambulance cab/chassis with Sixty-Four Thousand Dollars (\$64,000) to come from the Ambulance Capital Reserve Fund established in 1988 under the provisions of RSA 35:1 for the purchase of an ambulance for the Rescue Squad.
Majority Vote Required **Selectmen Recommend?**
- 15) To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) for the purchase of a Trash Truck for the Transfer Station and authorize the withdrawal of Fifty Thousand Dollars (\$50,000) from the Transfer Station Capital Reserve Fund established at the 2017 Town Meeting under the provisions of RSA 35:1.
Majority Vote Required **Selectmen Recommend?**
- 16) To see if the Town will vote to raise and appropriate the sum of Two Hundred Forty-Five Thousand Seven Hundred Forty-Eight Dollars (\$245,748) for the Tucker Free Library with said amount to be funded by general taxation.
Tucker Free Library Trustees Recommend **Majority Vote Required**
Selectmen Recommend?
- 18) To see if the town will vote to change the purpose of the existing Library Accessibility and Safety Project Expendable Trust Fund from the purpose of funding future library expansion to the purpose of funding library safety and accessibility renovation projects pursuant to RSA 31:19-a, III and RSA 35:16.
Tucker Free Library Trustees Recommend **(2/3 Vote Required).**
Selectmen Recommend?
- 19) To see if the Town will vote to raise and appropriate the sum of Fifty-Three Thousand Dollars (\$53,000) to be added to the Library Accessibility and Safety Project Expendable Trust Fund established at the 2022 Town Meeting under the provisions of RSA 31:19-a, with said funds in the amount of Fifty-Three Thousand Dollars (\$53,000) to be funded from unreserved fund balance.
Tucker Free Library Trustees Recommend **Selectmen Recommend?**
- 17) To see if the Town will vote to raise and appropriate the sum of Twenty thousand dollars (\$20,000) for the purpose of continued restoration of granite and mortar on the exterior of the Tucker Free Library. Furthermore, this appropriation is 100% reimbursable to the Town from a Conservation License Plate Grant Program offered through the State of New

Hampshire. No expenditure under this article shall occur unless the library receives the amount of the stated grant of Twenty Thousand dollars (\$20,000). **Majority Vote Required**

Tucker Free Library Trustees Recommend

Selectmen Recommend?

- 20) To see if the Town will vote to raise and appropriate the sum of Seven Hundred Twenty-Three Thousand and Fifty-Eight Dollars (\$723,058) for the operating expenses for the Wastewater Treatment Plant with Six Thousand Seven Hundred Eighty-Three Dollars (\$6,783) to offset this appropriation by an anticipated water pollution grant and the remainder to be raised by Sewer assessments. No amount to come from general taxation.
Majority Vote Required **Sewer Commissioners/Selectmen Recommend?**
- 21) To see if the Town will vote to raise and appropriate the sum of Four Hundred Ninety-Seven Thousand Six Hundred Fifty-Five (\$497,655) for the operating expenses of Cogswell Spring Water Works with said funds to come from Water assessments. No amount to come from general taxation.
Majority Vote Required **Water Commissioners/Selectmen Recommend?**
- 22) Shall the Town readopt the optional veterans' tax credit in accordance with RSA 72:28, II, for an annual tax credit on residential property of \$500.00?
Majority Vote Required **Selectmen Recommend?**
- 23) Shall the Town readopt the all veterans' tax credit in accordance with RSA 72:28-b, for an annual tax credit on residential property which shall be equal to the same amount as the standard or optional veterans' tax credit voted by the Town of Henniker under RSA 72:28?
Majority Vote Required **Selectmen Recommend?**
- 24) To see if the Town will vote pursuant to RSA 231:43 to complete discontinuance of a portion of Class VI Goodwin Road bisecting property 9-592?
Majority Vote Required **Selectmen Recommend?**
- 25) To see if the Town will vote pursuant to RSA 231:43 to complete discontinuance of a portion of Class VI Patch Road bisecting property 9-592?
Majority Vote Required **Selectmen Recommend?**
- 26) To see if the Town will vote to rescind the authority granted to the Board of Selectmen pursuant to the 2003 Town Meeting Warrant Article #25 authorizing the governing body to appoint a capital improvement program committee pursuant to RSA 674:5?
Majority Vote Required **Selectmen Recommend?**
- 27) To see if the Town will vote to adopt the provisions of RSA 674:5 authorizing the Planning Board to prepare and amend a recommended program of municipal capital improvement projects projected over a period of at least 6 years?
Majority Vote Required **Selectmen Recommend?**
- 28) We the town of Henniker hereby call upon our State and Federal elected representatives to enact carbon pricing legislation to protect New Hampshire from the costs and environmental risks of continued climate inaction. To protect households, we support a Carbon Fee and Dividend approach that charges fossil fuel producers for their carbon

pollution and rebates the money collected to all residents on an equal basis. Enacting a Carbon Cash-Back program decreases long-term fossil fuel dependence, aids in the economic transition for energy consumers, and keeps local energy dollars in New Hampshire's economy. Carbon Cash-Back has been championed by US economists (Jan 17, 2019 WSJ) as the most effective and fair way to deliver rapid reductions in harmful carbon emissions at the scale required for our safety.

We expect our representatives to lead in this critical moment for the health and well-being of our citizens and for the protection of New Hampshire's natural resources upon which we all rely.

The record of the vote approving this article shall be transmitted by written notice to Henniker's State Legislators, to the Governor of New Hampshire, to Henniker's Congressional Delegation, and to the President of the United States, informing them of the instructions from their constituents, by Henniker's Select Board, within 30 days of this vote.

Submitted by Petition

- 29) Shall we modify the income and asset limit qualifications for the elderly exemptions from property tax in the Town of Henniker, based on assessed value, for qualified taxpayers. To qualify, the person must have been a New Hampshire residence for at least 3 years, own real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$70,000 (currently \$48,800), or, if married, a combined net income of less than \$83,000 (currently \$61,000); and own net assets not to exceed \$300,000 (currently \$84,000)

Note: The persons residence equals actual residence and land upon which it is located up to the greater of 2 acres of the minimum single family residential lot size specified in the local zoning ordinances

Submitted by Petition

To transact any other business that may legally come before this meeting. (This article is meant to allocate time that public acknowledgments may be voiced and is not mean to add additional articles to the meeting. The final decision is the responsibility of the Town Moderator (per Henniker Town Counsel).

Given under our hands and seal the ___ day of February 2023

Kris Blomback, Chair

Tia Hooper, Selectwoman

Peter Flynn, Vice Chair

Scott Osgood, Selectman

William Marko, Selectman

DRAFT

**Town of Henniker
2023 Draft Budget Requested
01-Feb-23**

	2023 Draft Budget	2023 Budget Changes	2023 2/4/23	2023 Requested Budget	2023 Estimated Revenues	2023 Net to be Raised	Cost on Tax Rate Valuation / 1000 \$723,351
Executive	30,436			30,436		30,436	0.04
Executive - Historic District	1,250			1,250		1,250	0.00
Town Clerk	94,275			94,275	1,000,000	-905,725	-1.25
Election	6,620			6,620		6,620	0.01
Tax Maps	4,950			4,950		4,950	0.01
Town Office	790,173			790,173	2,000	788,173	1.09
Tax Collector	94,525			94,525	108,000	-13,475	-0.02
Legal Fees	20,000			20,000		20,000	0.03
Planning	30,679			30,679	3,000	27,679	0.04
Zoning	5,271			5,271	1,800	3,471	0.00
Cemeteries	21,330			21,330	659	20,671	0.03
Insurance	156,615			156,615		156,615	0.22
Municipal Dues	4,157			4,157		4,157	0.01
Police	1,486,874	-51,496		1,435,378	17,000	1,418,378	1.96
Fire/Rescue	1,063,349		-40,378	1,022,971	400,000	622,971	0.86
Code Enforcement	29,993			29,993	29,993	0	0.00
Emergency Management	1,292			1,292		1,292	0.00
Highway	875,894	-14,144		861,750		861,750	1.19
Highway/Streets	711,000			711,000		711,000	0.98
Solid Waste	584,000			584,000	58,500	525,500	0.73
Animal Control	9,408			9,408		9,408	0.01
Welfare	80,000			80,000		80,000	0.11
Athletic	40,145			40,145	11,000	29,145	0.04
Library	245,748			245,748		245,748	0.34
Patriotic Purposes	3,173			3,173		3,173	0.00
Community Concert's	7,195			7,195	5,500	1,695	0.00
Conservation	2,890			2,890		2,890	0.00
Community Programs-CAP	14,000			14,000		14,000	0.02
Community Programs-White Birch	65,000			65,000		65,000	0.09
Debt Service	162,702			162,702		162,702	0.22
Revenue: State of NH Rooms/Meals (2022 \$ 395,228)	0			0	300,000	-300,000	-0.41
Revenue: Bradford Billing	0			0	75,000	-75,000	-0.10
Revenue: Flood Control	0			0	90,000	-90,000	-0.12
Revenue: HHH/WD Other Gov't Participation	0			0	10,000	-10,000	-0.01
Revenue: Payments In Lieu	0			0	4,271	-4,271	-0.01
Revenue: Trust Funds	0			0	14,100	-14,100	-0.02
Revenue: Forest	0			0	104	-104	0.00
Revenue: Photocopy, Misc revenue	0			0	500	-500	0.00
Revenue: Unreserved Fund Balance	0			0	400,000	-400,000	-0.55
Subtotal Operational Budget	6,642,944	-65,640	-40,378	6,536,926	2,531,427	4,005,499	5.54
WARRANT ARTICLES/CAPITAL RESERVES							
Warrant Article - Road Improvement - Highway Block Grant	130,000			130,000	130,000	0	0.00
Warrant Article - Highway Trailer	15,000	5,000		20,000	20,000	0	0.00
Warrant Article - Transfer Station Trash Truck	50,000			50,000	50,000	0	0.00
Library Accessibility & Safety Project ETF- Unres Fund Bal	50,000	3,000		53,000	53,000	0	0.00
Library Moose Plate Grant Concrete work			20,000	20,000	20,000		
Warrant Article - Highway Backhoe		221,000		221,000	221,000	0	0.00
Warrant Article - Ambulance Cab/chasis			64,000	64,000	64,000	0	0.00
Add to WWTP Capital Reserve	100,000			100,000		100,000	0.14
Add to Parks ETF	2,500			2,500		2,500	0.00
Add to Town Technology ETF	2,500			2,500		2,500	0.00
Add to Police Equipment ETF	10,000			10,000		10,000	0.01
Add to Town Owned Building ETF	10,000			10,000		10,000	0.01
Add to Roads Maintenance ETF	750,000			750,000		750,000	1.04
Add to Revaluation Fund Capital Reserve	15,000			15,000		15,000	0.02
Add to Ambulance Fund Capital Reserve	80,000			80,000	10,000	70,000	0.10
Add to Fire Equipment Capital Reserve	100,000			100,000		100,000	0.14
Add to Bridge Repair Fund Capital Reserve	25,000			25,000		25,000	0.03
Add to Fire/Rescue Building Maint ETF	25,000			25,000		25,000	0.03
Add to Transfer Station CRF	30,000			30,000		30,000	0.04
Add to Highway Equipment Fund CRF	200,000			200,000		200,000	0.28
Add to Police Construction, Building Maint Fund ETF	100,000			100,000		100,000	0.14
Subtotal Warrant Articles/Capital Reserves	1,695,000	229,000		2,008,000	588,000	1,440,000	1.99
Cogswell Spring Water Operating	497,655			497,655	497,655	0	0.00
Wastewater Treatment Operating	723,058			723,058	723,058	0	0.00
	0					0	0.00
Section Subtotal	1,220,713	0	64,000	1,220,713	1,220,713	0	0.00
2023 Town Wide Totals	9,558,657	163,360	23,622	9,765,639	4,320,140	5,445,499	7.53
Overlay-\$50,000, Veterans War Credits-\$62,000	112,000			112,000		112,000	0.15
2023 Tax Rate Totals	9,670,657	163,360	23,622	9,877,639	4,320,140	5,557,499	7.68
2022 Tax Rate Totals						5,012,633	6.93
						\$ increase	\$0.75
						% Increase	10.87%

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
EXECUTIVE					
4130	110 Executive - Wages (Health Officer)	5000	5,000	0	0.0%
4130	111 Executive - Wages (Minutes Clerk)	1200	1,200	0	0.0%
4130	130 Executive - Wages (BOS)	7500	7,500	0	0.0%
4130	131 Executive - Wages (Treasurer)	1500	1,500	0	0.0%
4130	132 Executive - Wages (Dep Treas)	100	100	0	0.0%
4130	133 Executive - Trustees of Trust Funds	900	900	0	0.0%
4130	220 Executive - Fica	1186	1,163	23	2.0%
4130	350 Executive - Drug Alcohol Testing/Backgnd Cks	3000	3,000	0	0.0%
4130	610 Executive- Selectmen Expense	1500	1,500	0	0.0%
4130	330 Executive- Tuition Reimbursement	7500	7,500	0	0.0%
4130	611 Executive - Wages Eco Development Minutes	0		0	0.0%
4130	613 Executive - Health Officer Expense	500	500	0	0.0%
4130	614 Executive - Safety/ Loss Prevention	300	300	0	0.0%
4130	615 Executive - Historic District	1250	1,250	0	0.0%
4130	617 Executive - Craney Tower Site Maintenace	250	250	0	0.0%
Executive Budget Total		31,686	31,663	23	0.1%

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
TOWN CLERK					
4140	111 Town Clerk - Wages (Deputy & Office Asst.)	23,230	17,805	5,425	30.5%
4140	130 Town Clerk - Wages (Town Clerk)	34,633	33,262	1,371	4.1%
4140	140 Town Clerk - Wages (Overtime)	1,000	1,000	0	0.0%
4140	211 Town Clerk - Benefit Insurance	14,080	11,081	2,999	27.1%
4140	220 Town Clerk - Fica	4,388	3,892	496	12.7%
4140	230 Town Clerk - Retirement	8,214	7,321	893	12.2%
4140	240 Town Clerk - Training/Seminar	900	1,300	-400	-30.8%
4140	560 Town Clerk - Dues Memberships	40	75	-35	-46.7%
4140	570 Town Clerk - Advertising	200	200	0	0.0%
4140	620 Town Clerk - Office Supplies	1400	1,400	0	0.0%
4140	625 Town Clerk - Postage	2400	2,000	400	20.0%
4140	637 Town Clerk - Mileage	550	550	0	0.0%
4140	805 Town Clerk - Equip Purchase/Maint	2300	4,487	-2,187	-48.7%
4140	814 Town Clerk - Photocopy Expense	490	490	0	0.0%
4140	832 Town Clerk - Animal Licenses	450	380	70	18.4%
Town Clerk - Budget Total		94,275	85,243	9,032	10.6%

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
ELECTION					
4141	120 Election - Wages	4,000	3,600	400	11.1%
4141	570 Election - Advertising	200	250	-50	-20.0%
4141	620 Election - Office Supplies	100	100	0	0.0%
4141	625 Election - Postage	20	20	0	0.0%
4141	690 Election - Election Expenses	500	500	0	0.0%
4141	740 Election - Equipment	100	100	0	0.0%
4141	802 Election - Ballots	1,600	1,630	-30	-1.8%
4141	803 Election - Voting Booth Setup/Maintenance	100	100	0	0.0%
	Election -Budget Total	6,620	6,300	320	5.1%

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
TAX MAP					
4142	312 Tax Map - Cartographer	2,400	2,400	0	0.0%
4142	400 Tax Map - Digital Mapping Updates	2,300	2,150	150	7.0%
4142	450 Tax Map - GIS Manager Solutions	0	0	0	0.0%
4142	550 Tax Map - Printing	250	250	0	0.0%
	Tax Map - Budget Total	4,950	4,800	150	3.1%

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
TOWN OFFICE					
4150	110 Town Office - Wages FT	361,088	330,465	30,623	9.3%
4150	113 Town Office - Wages PT	27,476	32,473	-4,997	-15.4%
4150	210 Town Office - Payroll Service	0	3,300	-3,300	-100.0%
4150	211 Town Office - Benefit Insurances	84,410	57,784	26,626	46.1%
4150	220 Town Office - Fica	29,276	27,530	1,746	6.3%
4150	230 Town Office - Retirement	50,442	47,670	2,772	5.8%
4150	240 Town Office - Training / Seminars	1,225	1,225	0	0.0%
4150	301 Town Office - Consultant - Auditor	16,000	16,000	0	0.0%
4150	312 Town Office - Consultant- Assessor	40,000	40,000	0	0.0%
4150	341 Town Office - Telephone	6,500	6,500	0	0.0%
4150	409 Town Office - Custodial Service	16,860	16,860	0	0.0%
4150	410 Town Office - Electricity	4,000	3,000	1,000	33.3%
4150	411 Town Office - Heat	9,597	5,997	3,600	60.0%
4150	412 Town Office - Water/Sewer	1,136	1,136	0	0.0%
4150	414 Town Office - Alarm Monitoring	1,775	1,775	0	0.0%
4150	429 Town Office - Medical Supplies	200	200	0	0.0%
4150	430 Town Office - Bldg Repair/Maintenance	2,900	2,900	0	0.0%
4150	434 Town Office - Custodial Supplies	1,600	1,600	0	0.0%
4150	450 Town Office - Grange Electric	1,750	1,500	250	16.7%
4150	451 Town Office - Community Ctr Elec	5,371	4,200	1,171	27.9%
4150	452 Town Office - Grange Water/Sewer	808	808	0	0.0%
4150	453 Town Office - Community Ctr Wtr/Swr	1,000	808	192	23.8%
4150	454 Town Office - Grange Alarm	10,078	400	9,678	2419.5%
4150	455 Town Office - Community Ctr Alarm	575	575	0	0.0%
4150	456 Town Office - Grange Heat	2,888	2,888	0	0.0%
4150	457 Town Office - Community Ctr Heat	425	2,888	-2,463	-85.3%
4150	458 Town Office - Grange Maintenance	854	854	0	0.0%
4150	459 Town Office - Comm Ctr Maintenance	1,500	1,500	0	0.0%
4150	460 Town Office - Grange Telephone	1,320	1,320	0	0.0%
4150	461 Town Office - Comm Ctr Telephone	1,635	1,080	555	51.4%
4150	550 Town Office - Printing	1,500	1,500	0	0.0%
4150	552 Town Office - Town Report	2,680	2,500	180	7.2%
4150	560 Town Office - Dues/Membership	1,200	1,200	0	0.0%
4150	570 Town Office - Advertising	1,800	1,800	0	0.0%
4150	620 Town Office - Office Supplies	5,500	5,500	0	0.0%

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
4150	625 Town Office - Postage	7,200	7,200	0	0.0%
4150	637 Town Office - Mileage	2,000	2,000	0	0.0%
4150	670 Town Office - Books	1,500	1,500	0	0.0%
4150	740 Town Office - Equipment Purchase	1,000	1,000	0	0.0%
4150	810 Town Office - Computer Licenses/Maint	71,672	76,842	-5,170	-6.7%
4150	815 Town Office - Copier Lease	1,545	1,545	0	0.0%
4150	825 Town Office - County Registry	700	700	0	0.0%
4150	827 Town Office - Lein Research	4,300	4,300	0	0.0%
4150	835 Town Office - Website Expenses	4,887	4,887	0	0.0%
Town Office - Budget Total		790,173	727,710	62,463	8.6%

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
TAX COLLECTOR					
4151	111 Tax Collector - Wages (Deputy & Office Asst)	23,230	17,805	5,425	30.5%
4151	130 Tax Collector - Wages (Tax Collector)	34,633	33,262	1,371	4.1%
4151	140 Tax Collector - Wages (Overtime)	1,000	1,000	0	0.0%
4151	211 Tax Collector - Benefit Insurance	14,080	11,081	2,999	27.1%
4151	220 Tax Collector - Fica	4,388	3,892	496	12.7%
4151	230 Tax Collector - Retirement	8,214	7,321	893	12.2%
4151	240 Tax Collector - Training/Seminar	900	1,200	-300	-25.0%
4151	560 Tax Collector - Dues/Membership	40	40	0	0.0%
4151	570 Tax Collector - Advertising	200	200	0	0.0%
4151	620 Tax Collector - Office Supplies	1,300	1,300	0	0.0%
4151	625 Tax Collector - Postage	5,000	4,500	500	11.1%
4151	637 Tax Collector - Mileage	350	450	-100	-22.2%
4151	814 Tax Collector - Photocopy Expense	490	490	0	0.0%
4151	825 Tax Collector - County Registry	700	700	0	0.0%
Tax Collector - Budget Total		94,525	83,241	11,284	13.6%

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
LEGAL					
4153	320 Legal - Legal Fees	20000	20,000	0	0.0%
4153	321 Legal - Land Sales Expenses			0	0.0%
	Legal - Budget Total	20,000	20,000	0	0.0%

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
PLANNING					
4191	110 Planning - Wages	1500	1,500	0	0.0%
4191	220 Planning - Fica	115	115	0	0.0%
4191	240 Planning - Training/Seminars	250	250	0	0.0%
4191	320 Planning - Legal Fees		0	0	0.0%
4191	390 Planning - Consulting Fees	21450	21,450	0	0.0%
4191	550 Planning - Printing		0	0	0.0%
4191	560 Planning - Dues/Memberships	5964	5,964	0	0.0%
4191	570 Planning - Advertising	1000	1,000	0	0.0%
4191	620 Planning - Office Supplies	300	300	0	0.0%
4191	625 Planning - Postage	100	100	0	0.0%
4191	814 Planning - Photocopy	0	0	0	0.0%
4191	900 Planning - Escrow Offset Revenue			0	
4191	901 Planning - Escrow Offset Expense			0	
	Planning - Budget Total	30,679	30,679	0	0.0%

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
ZONING					
4192	110 Zoning - Wages	600	600	0	0.0%
4192	220 Zoning - Fica	46	46	0	0.0%
4192	390 Zoning - Consultant	3000	3,000	0	0.0%
4192	391 Zoning - Legal	800	800	0	0.0%
4192	570 Zoning - Advertising	300	300	0	0.0%
4192	620 Zoning - Office Supplies	225	225	0	0.0%
4192	625 Zoning - Postage	300	300	0	0.0%
4192	805 Zoning - Training	0	0	0	0.0%
4192	814 Zoning - Photocopy	0	250	-250	-100.0%
	Zoning - Budget Total	5,271	5,521	-250	-4.5%

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
CEMETERIES					
4195	650 Cemeteries - Grounds Maintenance	11,780	11,780	0	0.0%
4195	655 Cemeteries - Stone Repair	2,750	2,400	350	14.6%
4195	660 Cemeteries - Repairs (fence)		0	0	0.0%
4195	657 Cemeteries-Tree Removal	6,800	2,100	4,700	223.8%
	Cemeteries - Budget Total	21,330	16,280	5,050	31.0%

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
INSURANCE					
4196	520 Insurance - Workers Compensation	49,724	49,812	-88	-0.2%
4196	522 Insurance - General Liability	103,918	99,434	4,484	4.5%
4196	523 Insurance - Unemployment Insurance	973	1,104	-131	-11.9%
4196	524 Insurance - Deductible	2,000	2,000	0	0.0%
	Insurance Budget Total	156,615	152,350	4,265	2.8%

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
MUNICIPAL DUES					
4197	560 Municipal Dues - Membership	4157	4,157	0	0.0%
	Municipal Dues Budget Total	4,157	4,157	0	0.0%

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
POLICE					
4210	109 Police - Wages Clerical	72,812	70,117	2,695	3.8%
4210	110 Police - Wages FT	658,684	677,071	-18,387	-2.7%
4210	111 Police - Wages PT (Specials)	40,000	40,000	0	0.0%
4210	112 Police - Wages Detail Expense	1	1	0	0.0%
4210	112 Police - Wage Detail Revenue			0	0.0%
4210	120 Police - Wages Parking Enforcement	9,709	9,709	0	0.0%
4210	121 Police - Wages Crossing Guards	7,920	7,920	0	0.0%
4210	140 Police - Wages OT	25,000	25,000	0	0.0%
4210	211 Police - Benefit Insurance	196,689	191,368	5,321	2.8%
4210	220 Police - Fica	19,499	20,635	-1,136	-5.5%
4210	230 Police - Retirement	229,826	243,039	-13,213	-5.4%
4210	240 Police - Training/Seminars	5,000	5,000	0	0.0%
4210	241 Police - Training/Ammo	4,000	4,000	0	0.0%
4210	291 Police - Uniforms	8,000	8,000	0	0.0%
4210	320 Police - Prosecuting Attny	12,023	12,023	0	0.0%
4210	341 Police - Telephone	10,500	10,500	0	0.0%
4210	342 Police - Telephone dispatch	700	700	0	0.0%
4210	350 Police - Medical Innoculations	0		0	0.0%
4210	391 Police - Towing	500	500	0	0.0%
4210	392 Police - Assessment Center	0		0	0.0%
4210	393 Police - Special Investigation	0	300	-300	-100.0%
4210	394 Police - Merrimack County Dispatch	43,849	42,136	1,713	4.1%
4210	410 Police - Electricity	6,526	4,800	1,726	36.0%
4210	411 Police - Heat	4,300	4,300	0	0.0%
4210	412 Police - Water/Sewer	900	900	0	0.0%
4210	430 Police - Building Repair/Maintenance	4,000	4,000	0	0.0%
4210	431 Police - Custodian	8,640	8,640	0	0.0%
4210	550 Police - Printing	500	500	0	0.0%
4210	560 Police - Dues/Memberships	3,500	3,500	0	0.0%
4210	620 Police - Office Supplies	4,000	4,000	0	0.0%
4210	625 Police - Postage	600	500	100	20.0%
4210	635 Police - Vehicle Fuel	14,500	14,400	100	0.7%
4210	637 Police - Blood Test Mileage	1,250	1,250	0	0.0%
4210	660 Police - Vehicle Maintenance	7,500	7,500	0	0.0%
4210	661 Police- Vehicle Tires	2,500	2,500	0	0.0%

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
4210	662 Police - Vehicle Parts/Equipment	2,500	2,500	0	0.0%
4210	670 Police - Publications	350	350	0	0.0%
4210	691 Police - Intox Supplies	0	0	0	0.0%
4210	740 Police - Equipment Purchase	0	0	0	0.0%
4210	745 Police - Automobile Purchase		0	0	0.0%
4210	805 Police-Equipment Maintenance	26,600	24,600	2,000	8.1%
4210	814 Police - Photocopy Expense	1,000	1,000	0	0.0%
4210	840 Police - Communication Repair	1,500	1,500	0	0.0%
	Police - Budget Total	1,435,378	1,454,759	-19,381	-1.3%

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
FIRE/RESCUE					
4214	110 Fire/Rescue - Wages FT	130,827	120,695	10,132	8.4%
4214	111 Fire/Rescue - Wages PT	380,227	310,303	69,924	22.5%
4214	140 Fire/Rescue - Wage OT	15,000	10,000	5,000	50.0%
4214	211 Fire/Rescue - Benefit Insurance	31,569	14,038	17,531	124.9%
4214	220 Fire/Rescue - Fica	31,147	25,597	5,550	21.7%
4214	230 Fire/Rescue - Retirement	46,183	43,116	3,067	7.1%
4214	341 Fire/Rescue - Telephone	10,353	9,075	1,278	14.1%
4214	350 Fire/Rescue - Medical/Hep B	500	500	0	0.0%
4214	394 Fire/Rescue - Dispatch Fees	47,259	53,078	-5,819	-11.0%
4214	410 Fire/Rescue - Electricity	10,500	10,500	0	0.0%
4214	411 Fire/Rescue - Heat	6,000	6,000	0	0.0%
4214	412 Fire/Rescue - Water/Sewer	1,600	1,600	0	0.0%
4214	430 Fire/Rescue - Building Maintenance	12,500	10,500	2,000	19.0%
4214	431 Fire/Rescue - Custodian			0	0.0%
4214	610 Fire/Rescue - Office Supplies	6,000	5,800	200	3.4%
4214	690 Fire/Rescue - Supplies Other	2,800	2,800	0	0.0%
Memototal Combined		732,465	623,602	108,863	17.5%

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
4215	111 Rescue - Wages Call	26,500	26,500	0	0.0%
4215	220 Rescue - Fica	2,019	2,027	-8	-0.4%
4215	240 Rescue - Training/Seminars	8,750	8,150	600	7.4%
4215	635 Rescue - Vehicle Fuel	12,000	6,000	6,000	100.0%
4215	660 Rescue - Vehicle Repair/Maintenance	14,000	10,000	4,000	40.0%
4215	663 Rescue-Hiway Dept Repairs Parts			0	0.0%
4215	680 Rescue - Medical Supplies	12,000	7,200	4,800	66.7%
4215	740 Rescue - Equipment Purchase	18,400	17,082	1,318	7.7%
4215	750 Rescue - Communication	8,490	6,230	2,260	36.3%
4215	887 Rescue - Interceptor Fees	2,000	2,000	0	0.0%
4215	888 Rescue - Billing Service Fees	20,000	20,000	0	0.0%
	Memototal Rescue	124,159	105,189	18,970	18.0%

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
4220	111 Fire - Wages Call	68,727	68,727	0	0.0%
4220	220 Fire - Fica	5,258	5,258	0	0.0%
4220	240 Fire - Training/Seminars	6,502	6,502	0	0.0%
4220	635 Fire - Vehicle Fuel	6,500	5,380	1,120	20.8%
4220	660 Fire - Vehicle Repair/Maintenance	20,000	12,500	7,500	60.0%
4220	690 Fire - Supplies Other	2,125	2,125	0	0.0%
4220	740 Fire - Equipment	27,985	23,017	4,968	21.6%
4220	750 Fire - Communication	11,030	7,774	3,256	41.9%
4220	805 Fire - Equipment Maintenance/Repair	14,270	14,270	0	0.0%
4220	900 Fire - CSWW Hydrant Rental	3,950	3,950	0	0.0%
	<i>Memototal Fire</i>	166,347	149,503	16,844	11.3%
	Fire/Rescue Budget Total	1,022,971	878,294	144,677	16.5%

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
CODE					
4240	110 Code - Wages	23,775	23,040	735	3.2%
4240	220 Code - Fica	1,818	1,763	55	3.1%
4240	341 Code - Telephone	600	500	100	20.0%
4240	411 Code - Consulting Fees Forester	600	600	0	0.0%
4240	560 Code - Dues/Memberships	200	200	0	0.0%
4240	620 Code - Office Supplies (permits)	0		0	0.0%
4240	635 Code - Vehicle Fuel/Mileage	2,400	550	1,850	336.4%
4240	670 Code - Books/Periodicals	600	1,200	-600	-50.0%
4240	814 Code - Photocopy	0		0	0.0%
	Code Budget Total	29,993	27,853	2,140	7.7%

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
EMERGENCY MGT					
4290	110 Emergency Management - Wages	1200	1,200	0	0.0%
4290	220 Emergency Management - Fica	92	92	0	0.0%
4290	240 Emergency Management - Training/License			0	0.0%
4290	620 Emergency Management - Office Supplies			0	0.0%
4290	689 Emergency Management - Supplies Other			0	0.0%
4290	739 Emergency Management - Haz Mitigation			0	0.0%
4290	750 Emergency Management- Emer Ops Plan Grant Match			0	0.0%
Emergency Management Budget Total		1,292	1,292	0	0.0%

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
HIGHWAY					
4311	110 Highway - Wages FT	338,065	338,338	-273	-0.1%
4311	120 Highway - Wages PT	25,000	25,000	0	0.0%
4311	140 Highway - Wages OT	56,160	56,160	0	0.0%
4311	211 Highway - Benefit Insurance	116,278	107,514	8,764	8.2%
4311	220 Highway - Fica	31,083	31,023	60	0.2%
4311	230 Highway - Retirement	55,014	54,859	155	0.3%
4311	240 Highway - Training/License	250	250	0	0.0%
4311	291 Highway - Uniforms	7,000	7,500	-500	-6.7%
4311	341 Highway - Telephone	4,000	3,400	600	17.6%
4311	410 Highway - Electricity	4,200	3,750	450	12.0%
4311	411 Highway - Heat	8,500	8,000	500	6.3%
4311	412 Highway - Water/Sewer	3,000	4,000	-1,000	-25.0%
4311	414 Highway - Alarm	1,500	1,500	0	0.0%
4311	430 Highway - Buildings Repairs/Shop Equipment	8,000	10,000	-2,000	-20.0%
4311	560 Highway - Dues/Memberships	50	100	-50	-50.0%
4311	570 Highway - Advertising	250	500	-250	-50.0%
4311	620 Highway - Office Supplies	1,200	1,200	0	0.0%
4311	635 Highway - Fuel Gasoline	5,000	7,500	-2,500	-33.3%
4311	636 Highway - Fuel Diesel	90,000	50,000	40,000	80.0%
4311	637 Highway - Mileage	4,200	4,200	0	0.0%
4311	660 Highway - Vehicle Maintenance	20,000	24,000	-4,000	-16.7%
4311	661 Highway - Vehicle Tires	10,000	10,000	0	0.0%
4311	662 Highway - Parts/Accessories	26,000	20,000	6,000	30.0%
4311	689 Highway - Supplies Other	1,000	2,000	-1,000	-50.0%
4311	740 Highway - Equipment Purchase	4,000	3,500	500	14.3%
4311	805 Highway - Equipment Maintenance*Updated	40,000	50,000	-10,000	-20.0%
4311	840 Highway - Communication Repairs	2,000	2,000	0	0.0%
4311	845 Highway- Rental Equipment		0	0	0.0%
Highway Budget Total		861,750	826,294	35,456	4.3%

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
HIGHWAY/STREETS					
4316	410 Street Lighting - Electricity	13,500	15,500.00	-2,000	-12.9%
4312	711 Streets/Highways - Gravel	25,000	24,000.00	1,000	4.2%
4312	712 Streets/Highways - Sand	7,000	9,000.00	-2,000	-22.2%
4312	713 Streets/Highways - Salt	158,000	130,000.00	28,000	21.5%
4312	806 Streets/Highways - Bridge Repairs	3,000	3,000.00	0	0.0%
4312	884 Streets/Highways - Roadside Maintenance	27,500	25,000.00	2,500	10.0%
4312	885 Streets/Highways - Road Repairs/Maintenance	80,000	80,000.00	0	0.0%
4312	886 Streets/Highways - Signs	3,500	3,000.00	500	16.7%
4312	886 Streets/Highways - Guardrails	10,000	40,000.00	-30,000	-75.0%
4312	887 Streets/Highways - Line Striping	7,000	8,000.00	-1,000	-12.5%
4312	888 Streets/Highways - Culverts/Drains	24,000	24,000.00	0	0.0%
4312	904 Streets/Highways - Chip Seal/Crack Seal	80,000	95,000.00	-15,000	-15.8%
4312	889 Streets/Highways - Trees	15,000	15,000.00	0	0.0%
4312	905 Streets/Highways - Engineer/Design	7,500	10,000.00	-2,500	-25.0%
4312	906 Streets/Highways - Road Construct	250,000	250,000.00	0	0.0%
	Streets/Highways - Budget Total	711,000	731,500	-20,500	-2.8%

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
SOLID WASTE					
4324	110 Solid Waste - Wages FT	146,882	135,022	11,860	8.8%
4324	111 Solid Waste - Wages PT	24,450	22,464	1,986	8.8%
4324	140 Solid Waste - Wages OT	10,000	7,000	3,000	42.9%
4324	211 Solid Waste - Benefit Insurances	14,811	14,075	736	5.2%
4324	220 Solid Waste - Fica	13,796	12,512	1,284	10.3%
4324	230 Solid Waste - Retirement	14,066	12,434	1,632	13.1%
4324	240 Solid Waste - Training/License	900	900	0	0.0%
4324	291 Solid Waste - Uniforms	3,000	1,950	1,050	53.8%
4324	341 Solid Waste - Telephone	2,440	2,440	0	0.0%
4324	355 Solid Waste - Household Haz Waste	20,000	14,500	5,500	37.9%
4324	410 Solid Waste - Electricity	9,500	8,500	1,000	11.8%
4324	414 Solid Waste - Alarm	1,200	1,000	200	20.0%
4324	430 Solid Waste - Building Repair	41,805	38,798	3,007	7.8%
4324	434 Solid Waste - Recycling Blding	5,000	3,500	1,500	42.9%
4324	560 Solid Waste - Dues/Memberships	350	350	0	0.0%
4324	604 Solid Waste - Metal Recycling	0	0	0	0.0%
4324	620 Solid Waste - Office Supplies	350	300	50	16.7%
4324	625 Solid Waste - Postage	0	0	0	0.0%
4324	635 Solid Waste - Vehicle Fuel	7,000	5,000	2,000	40.0%
4324	637 Solid Waste - Mileage	650	650	0	0.0%
4324	660 Solid Waste - Vehicle Repair	9,000	23,260	-14,260	-61.3%
4324	689 Solid Waste - Supplies Other	300	300	0	0.0%
4324	711 Solid Waste - Gravel	0		0	0.0%
4324	805 Solid Waste - Equipment Repair	21,000	21,100	-100	-0.5%
4324	855 Solid Waste - Safety Supplies	1,500	1,000	500	50.0%
4324	901 Solid Waste - Freon,Glass,Computer Disposal	7,500	7,500	0	0.0%
4324	902 Solid Waste - Trash Transportation	22,000	42,322	-20,322	-48.0%
4324	903 Solid Waste - Trash Tipping Fee (1400 tons @	140,000	112,320	27,680	24.6%
4324	904 Solid Waste - Parks Landscaping (lime fertilize	8,500	6,800	1,700	25.0%
4324	905 Solid Waste - Monitoring Wells	15,000	15,000	0	0.0%
4324	906 Solid Waste - Demolition Disposal (400@\$10	43,000	23,988	19,012	79.3%
Solid Waste - Budget Total		584,000	534,985	49,015	9.2%

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
ANIMAL CONTROL					
4414	111 Animal Control - Wages	5860	5,860	0	0
4414	220 Animal Control - Fica	448	448	0	0
4414	240 Animal Control - Training	350	350	0	0
4414	291 Animal Control - Uniforms	150	150	0	0
4414	343 Animal Control - Animal Rescue	700	700	0	0
4414	350 Animal Control - Medical Hep B		0	0	0
4414	351 Animal Control - Rabies/WestNile		0	0	0
4414	550 Animal Control - Equipment	100	100	0	0
4414	560 Animal Control - Dues/Memberships		0	0	0
4414	620 Animal Control - Supplies		0	0	0
4414	625 Animal Control - Postage		0	0	0
4414	637 Animal Control - Mileage	1200	1,200	0	0
4414	840 Animal Control - Cell Phone	600	600	0	0
	Animal Control - Budget Total	9,408	9,408	0	0

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
WELFARE					
4442	111 Welfare - Director Wages	11,094	10,400	694	6.67%
4442	112 Welfare-Case Worker Wages			0	0
4442	220 Welfare - Fica	848	796	52	6.53%
4442	689 Welfare - Director Expenses	150	150	0	0
4442	341 Welfare - Grange Telephone/Internet			0	0
4442	620 Welfare - Office Supplies/Printed Forms	500	500	0	0
4442	907 Welfare - Assistance General	2,500	2,500	0	0
4442	910 Welfare - Assistance Electricity	3,000	3,000	0	0
4442	911 Welfare - Assistance Heat	10,000	10,000	0	0
4442	912 Welfare - Assistance Food	2,500	2,500	0	0
4442	913 Welfare - Assistance Rent	46,408	47,154	-746	-1.58%
4442	914 Welfare - Assistance Medical	3,000	3,000	0	0
	Welfare Budget Total	80,000	80,000	0	0

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
ATHLETIC					
4520	240 Athletic - Minutes/Website	1,225	1,225	0	0.0%
4520	521 Athletic-Cheerleading			0	0.0%
4520	521 Athletic-Swimming	2,450	2,450	0	0.0%
4520	605 Athletic-Softball	4,050	4,050	0	0.0%
4520	740 Athletic - Medical Supplies	620	620	0	0.0%
4520	741 Athletic - Baseball Expenses	9,750	9,750	0	0.0%
4520	742 Athletic -Soccer Expenses	13,800	13,800	0	0.0%
4520	743 Athletic - Basketball	8,250	8,250	0	0.0%
	Athletic - Budget Total	40,145	40,145	0	0.0%

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
LIBRARY					
4550	110 Library - Wages	176,146	168,049	8,097	4.8%
4550	211 Library - Benefit Insurance	20,536	16,853	3,683	21.9%
4550	220 Library - Fica	12,389	12,389	0	0.0%
4550	230 Library - Retirement	11,358	11,358	0	0.0%
4550	Library - Longevity	1,375	0	1,375	1.0%
4550	523 Library - Workers Comp/Unemp Ins	1,376	876	500	57.1%
	Library Acquisition - Audio	750	1,500	-750	-50.0%
	Library - Covid related supplies/expenses		500	-500	-100.0%
	Library Acquisition - Books	18,167	16,000	2,167	13.5%
	Library Acquisition - Periodicals	500	1,000	-500	-50.0%
	Library Acquisition - Video	750	750	0	0.0%
	Library Blding Maint Supplies	3,500	4,445	-945	-21.3%
	Library General Maint - Cleaning	5,500	12,065	-6,565	-54.4%
	Library General Maint - Blding Repairs	9,965	3,900	6,065	155.5%
	Library Utilities (heating, elect, water, sewer ph	12,761	11,897	864	7.3%
	Library Programs	1,950	4,289	-2,339	-54.5%
	Library Membership, Mileage	150	150	0	0.0%
	Library Staff Development	125	100	25	25.0%
	Library Tech Maintenance	3,450	500	2,950	590.0%
	Library Equipment			0	0.0%
	Selectmen Reduction			0	0.0%
	Library Facility Improvement (Paint NH Room/Vestibule)			0	0.0%
	Library Facility Improvement (E Room Window Replace)			0	0.0%
	Building/Renovation Project: Outreach			0	0.0%
	Building/Renovation Project: Design Work			0	0.0%
	Building/Renovation Project: Project Planning			0	0.0%
	Library Revenue	-35,000	-30,000	-5,000	16.7%
4550	956 Library - Appropriation	245,748	236,621	9,127	4.2%
	Library Budget Total	245,748	236,621	9,127	4.2%

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
PATRIOTIC PURPOSES					
4583	610 Patriotic Purposes	3173	2,600	573	28.7%
Patriotic Purposes Budget Total		3,173	2,600	573	28.65%

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
COMMUNITY CONCERTS					
4589	111 Concert Series	5500	5,395	105	1.9%
4589	115 Advertising	875	925	-50	-5.7%
4589	120 BMI music license	725	725	0	0.0%
4589	Miscellaneous	95	150	-55	-36.7%
	Band Concert Budget Total	7,195	7,195	0	0.0%

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
CONSERVATION					
4611	112 Conservation - Minute Taker	465	465	0	0.0%
4611	240 Conservation - Training	420	420	0	0.0%
4611	560 Conservation - Dues/Memberships	345	345	0	0.0%
4611	620 Conservation - Office Supplies	25	50	-25	-50.0%
4611	949 Conservation-Expend Conservation Fund	0	0	0	0.0%
4611	951 Conservation - Public Awareness	235	235	0	0.0%
4611	952 Conservation - Lake Monitor	1400	1,000	400	40.0%
	Conservation Budget Total	2,890	2,515	375	10.7%

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
COMMUNITY					
4652	610 Community - CAP Program	14,000	14,000	0	0.0%
	NEW			0	100.0%
4659	612 Community - White Birch Center	65,000	65,000	0	0.0%
	NEW		0	400	100.0%
	Community Budget Total	79,000	79,000	400	0.5%

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
DEBT SERVICE					
4711	940 Debt Service - Principal Repayment	130,163	187,720	-57,557	-30.7%
4721	940 Debt Service - Interest Expense Debt	19,039	23,536	-4,497	-19.1%
4723	940 Debt Service - Interest Expense TAN	13,500	13,500	0	0.0%
	Debt Service - Budget Total	162,702	224,756	-62,054	-18.9%

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
CAPITAL RESERVES					
				0	
4915	890 Capital Reserve - Ambulance	80,000	80,000	0	0.0%
4915	892 Capital Reserve - Police Building	100,000	50,000	50,000	100.0%
4915	893 Expendable Trust Fund - Fire/Rescue Building	25,000	25,000	0	100.0%
4915	896 Capital Reserve - Revaluation	15,000	37,000	-22,000	-110.0%
4915	895 Capital Reserve - Fire Equipment	100,000	100,000	0	0.0%
4915	Capital Reserve - WWTP Capital Reserve	100,000		100,000	0.0%
4915	Expendable Trust Fund- Town Technology	2,500	2,500	0	0.0%
4915	Expendable Trust Fund- Parks Equipment	2,500	2,500	0	0.0%
4915	Expendable Trust Fund- Police Equipment	10,000	10,000	0	0.0%
4915	901 Expendable Trust Fund-Roads	750,000	650,000	100,000	16.7%
4915	003 Expendable Trust Fund - Town Buildings Maint	10,000	10,000	0	0.0%
4915	004 Expendable Trust Fund-Town Vehicles Maint			0	0.0%
4915	002 Expendable Trust Fund Highway Garage Bld Maint			0	0.0%
	Capital Reserve - Tucker FreeLib Roof replacement CR			0	0.0%
	Capital Reserve - Tucker Free Start Accessibility & Safety Proj		1	-1	0.0%
4915	894 Capital Reserve Transfer Station	30,000	30,000	0	100.0%
4915	897 Capital Reserve - Highway Equipment	200,000	150,000	50,000	33.3%
4915	Capital Reserve - Bridge's Repair	25,000	25,000	0	0.0%
	Total Capital Reserves	1,450,000	1,172,001	277,999	24.1%

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
COGSWELL SPRING					
4331	110 CSWW - Wages FT	0	122,377	-122,377	-96.5%
4331	120 CSWW - Wages PT	118730	1,000	117,730	11212.4%
4331	140 CSWW - Wages OT	7500	15,000	-7,500	-50.0%
4331	210 CSWW - Benefit Insurances	0	26,257	-26,257	-78.2%
4331	220 CSWW - Fica	9083	10,421	-1,338	-12.4%
4331	230 CSWW - Retirement	0	19,315	-19,315	-107.9%
4331	240 CSWW - Training/License	600	500	100	20.0%
4331	291 CSWW - Uniforms	0	1,000	-1,000	100.0%
4331	320 CSWW - Legal Fees	2500	2,500	0	0.0%
4331	341 CSWW - Telephone	2496	5,000	-2,504	-41.3%
4331	397 CSWW - Contractor Services	35000	50,000	-15,000	-28.2%
4331	399 CSWW -Traffic Control	2500	2,500	0	100.0%
4331	410 CSWW - Electricity	22897	20,397	2,500	14.3%
4331	411 CSWW - Heat	5100	3,500	1,600	50.0%
4331	430 CSWW - Building Repair	17500	0	17,500	30.4%
4331	431 CSWW - Alarm	1368	0	1,368	100.0%
4331	520 CSWW - Workers Comp Insurance	2000	2,500	-500	-20.0%
4331	521 CSWW - General Liability Insurance	8200	7,700	500	6.5%
4331	550 CSWW - Printing	550	500	50	5.6%
4331	560 CSWW - Dues/Memberships	320	200	120	63.2%
4331	620 CSWW - Office Supplies	1350	2,000	-650	100.0%
4331	620 CSWW - Bank Service Chgs	0	0	0	0.0%
4331	625 CSWW - Postage	880	650	230	33.8%
4331	635 CSWW - Vehicle Fuel	2000	2,000	0	0.0%
4331	660 CSWW - Repairs/Maintenance	0	425	-425	-100.0%
4331	689 CSWW - Supplies Other	1150	1,000	150	55.6%
4331	690 CSWW-Dig Safe	200	200	0	0.0%
4331	740 CSWW - Equipment Purchase (Truck)	0	66,234	-66,234	100.0%
4331	850 CSWW - Hydrant Repair	3500	0	3,500	0.0%
4331	855 CSWW - Safety Supplies	1000	1,000	0	0.0%
4331	862 CSWW - In House Lab	200	200	0	0.0%
4331	864 CSWW - Outside Lab	2000	3,500	-1,500	-38.2%
4331	878 CSWW - Chemicals	16000	11,000	5,000	45.5%
4331	885 CSWW - Street Repair	10000	5,000	5,000	100.0%

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
4331	880 CSWW-Water Meters	26800	2,500	24,300	4860.0%
4331	890 CSWW - Distribution Supply	5000	5,000	0	0.0%
4331	895 CSWW - Well Protection Head			0	0.0%
4331	390 CSWW - Consulting Fees	5000	5,000	0	0.0%
4331	990 CSWW-Capital Reserve	7000	18,750	-11,750	-62.7%
4331	940 CSWW - Debt Service	99231	101,702	-2,471	-1.9%
4331	CSWW-Liberty Hill Main under Culvert		11,377	-11,377	100.0%
4331	CSWW Replace 4 Gate Valves	44000	0	44,000	326.4%
4331	CSWW Circle Replace 4 Hydrants	36000	0	36,000	97.9%
	CSWW Operations Subtotal	497,655	528,205	-30,550	-5.2%
	CSWW Budget Total				

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
Wastewater Treatment					
4326	110 WWTP - Wages FT	218,360	171,126	47,234	27.6%
4326	130 WWTP - Commission/Treas/Accting	2,435	2,435	0	0.0%
4326	140 WWTP - Wages OT	7,249	7,249	0	0.0%
4326	210 WWTP - Benefit Insurances	60,073	47,027	13,046	27.7%
4326	220 WWTP - Fica	16,920	13,413	3,507	26.1%
4326	230 WWTP - Retirement	31,484	25,080	6,404	25.5%
4326	240 WWTP - Training/License	1,200	1,200	0	0.0%
4326	291 WWTP - Uniforms	1,071	1,071	0	0.0%
4326	301 WWTP - Accounting	990	770	220	28.6%
4326	341 WWTP - Telephone	4,536	4,536	0	0.0%
4326	408 WWTP - Electricity Pump Station	3,640	3,600	40	1.1%
4326	409 WWTP - Electricity Plant	51,674	48,492	3,182	6.6%
4326	410 WWTP - Electricity Maple Street	1,357	1,178	179	15.2%
4326	411 WWTP - Heat Belt Press Blding	6,910	4,318	2,592	60.0%
4326	412 WWTP - Water	24,170	24,170	0	0.0%
4326	413 WWTP - Heat Plant	10,056	7,078	2,978	42.1%
4326	414 WWTP - Alarm Service	812	812	0	0.0%
4326	415 WWTP - Heat Propane	1,699	1,699	0	0.0%
4326	430 WWTP - Building Repair	2,040	2,040	0	0.0%
4326	520 WWTP - Workers Comp Insurance	2,869	2,900	-31	-1.1%
4326	521 WWTP - General Liability Insurance	11,610	8,500	3,110	36.6%
4326	550 WWTP - Printing	200	200	0	0.0%
4326	560 WWTP - Dues / Memberships	215	215	0	0.0%
4326	620 WWTP - Office Supplies	885	885	0	0.0%
4326	625 WWTP - Postage	585	585	0	0.0%
4326	635 WWTP - Vehicle Fuel	1,300	1,000	300	30.0%
4326	650 WWTP - Lawn Tractor Repairs	600	600	0	0.0%
4326	660 WWTP - Vehicle Repair	200	200	0	0.0%
4326	661 WWTP - Tires		0	0	0.0%
4326	662 WWTP - Vehicle Parts	200	200	0	0.0%
4326	689 WWTP - Supplies Other	2,780	2,780	0	0.0%
4326	740 WWTP - Equipment	0	0	0	0.0%

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
4326	741 WWTP - Tools	400	400	0	0.0%
4326	805 WWTP - Equipment Repair	34,390	41,786	-7,396	-17.7%
4326	810 WWTP - Computer Repair	300	300	0	0.0%
4326	855 WWTP - Safety Supplies	2,046	2,046	0	0.0%
4326	860 WWTP - Lab Repair/Maintenance	4,055	3,955	100	2.5%
4326	862 WWTP - In House Lab	6,764	6,764	0	0.0%
4326	864 WWTP - Outside Lab	5,328	5,328	0	0.0%
4326	869 WWTP - Sludge Processing	11,167	10,192	975	9.6%
4326	870 WWTP - Sludge Disposal	40,060	36,420	3,640	10.0%
4326	871 WWTP - Grit Disposal	2,700	2,700	0	0.0%
4326	875 WWTP - Collection System	28,864	28,864	0	0.0%
4326	940 WWTP - Debt Service	38,240	40,100	-1,860	-4.6%
4326	988 WWTP - PH Adjustment	30,624	30,624	0	0.0%
4326	990 WWTP - Capital Reserve	50,000	50,000	0	0.0%
	WWTP Budget Total	723,058	644,838	78,220	12.4%
	WWTP Revenue- St of NH	-6,783	-7,537	754	
	WWTP Operations Total Net of Revenue	716,275	637,301	78,974	12.7%

**Town of Henniker
Requested Budget 2023 vs 2022
#####**

2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
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Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
	EXECUTIVE	30,436	30,413	23	0.1%
	HISTORIC DISTRICT	1,250	1,250	0	0.0%
	TOWN CLERK	94,275	85,243	9,032	10.6%
	ELECTION BUDGET	6,620	6,300	320	5.1%
	TAX MAP BUDGET	4,950	4,800	150	3.1%
	TOWN OFFICE BUDGET	790,173	727,710	62,463	8.6%
	TAX COLL BUDGET	94,525	83,241	11,284	13.6%
	LEGAL FEES BUDGET	20,000	20,000	0	0.0%
	PLAN BUDGET	30,679	30,679	0	0.0%
	ZBA BUDGET	5,271	5,521	-250	-4.5%
	CEMETERIES BUDGET	21,330	16,280	5,050	31.0%
	INSURANCE BUDGET	156,615	152,350	4,265	2.8%
	MUNICIPAL DUES BUDGET	4,157	4,157	0	0.0%
	POLICE BUDGET	1,435,378	1,454,759	-19,381	-1.3%
	FIRE/RESCUE BUDGET	1,022,971	878,294	144,677	16.5%
	CODE BUDGET	29,993	27,853	2,140	7.7%
	EMERGENCY MANAGEMENT BUDGET	1,292	1,292	0	0.0%
	HIGHWAY BUDGET	861,750	826,294	35,456	4.3%
	HIGHWAY/STREETS BUD	711,000	731,500	-20,500	-2.8%
	SOLID WASTE BUDGET	584,000	534,985	49,015	9.2%
	ANIMAL CONTROL BUD	9,408	9,408	0	0.0%
	HUMAN SERVICE BUDGET	80,000	80,000	0	0.0%
	ATHLETIC BUDGET	40,145	40,145	0	0.0%
	LIBRARY BUDGET	245,748	236,621	9,127	3.9%
	PATRIOTIC PURPOSES BUD	3,173	2,600	573	22.0%
	CONCERT'S BUDGET	7,195	7,195	0	0.0%
	CONSERVATION BUDGET	2,890	2,515	375	14.9%
	COMMUNITY BUDGET	79,000	79,000	0	0.0%
	DEBT SERVICE BUDGET	162,702	224,756	-62,054	-27.6%
	DEPARTMENT OPERATIONS SUBTOTAL	6,536,926	6,305,161	231,765	3.7%
	WARRANT ARTICLES BUDGET	555,000	3,763,337	-3,208,337	-85.3%
	CAPITAL RESERVES BUDGET	1,450,000	1,172,001	277,999	23.7%
	TOTAL RAISED FROM PROPERTY TAXES	8,541,926	11,240,499	-2,698,573	-24.0%
	CSWW BUDGET	497,655	528,205	-30,550	-5.8%
	CSWW Capital Improvement		0	0	100.0%
	WWTP BUDGET	723,058	644,838	78,220	12.1%

Account #	Account Title	2023 Requested	2022 Approved	2023 vs 2022 \$	2023 vs 2022 %
WWTP Warrant Article		0	0	0	
GOVERNMENT WIDE BUDGET		9,762,639	12,413,542	-2,650,903	-21.4%

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**Town of Henniker
Board of Selectmen Meeting
Tuesday January 17th, 2023, 6:15PM
Henniker Community Center**

Members Present: Chairman Kris Blomback, Vice Chair Peter Flynn, Selectwoman Tia Hooper, Selectman Bill Marko, Selectman Scott Osgood

Member's Excused:

Town Administrator: Diane Kendall

Recording Secretary: Hank Bernstein

Guests: See attached Sign-In Sheet

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chairman Kris Blomback opened the meeting with recitation of the Pledge of Allegiance and called the meeting to order at 6:15pm.

CONSENT AGENDA

Item #1 – Selectwoman Hooper motioned to approve the Consent Agenda January 17, 2023, seconded by Selectman Marko. The motion passed, unanimously.

PUBLIC COMMENT #1

There was no public comment.

APPOINTMENTS WITH THE BOARD:

Item #2 – Andrew Gould, State 9 Racing – Bike Race Request

Chairman Blomback recused himself from this discussion.

Andrew Gould proposed a bike race at Pats Peak on April 1st. Last year the race brought in about 300 people. He would like to see if the Selectboard would approve this event. Selectman Flynn addressed Highway Superintendent Leo Aucoin and Police Chief Matt French. Superintendent Aucoin requested that signage is put out ahead of the race so that residents and drivers are aware. Chief French agreed with Leo, and noted that last year he had no complaints, but signage would be helpful. **Selectman Osgood moved to recommend that State 9 Racing complete an assembly permit and coordinate with the Henniker Police Chief, Fire Chief, and Highway Superintendent, Selectman Marko seconded. Motion carried 4-0-1.**

CONTINUED BUSINESS:

Item #3 – Fire Pond Warrant Article

Chairman Blomback gave a brief description of this agenda item. Town Administrator Kendall shared that the Fire Department wants to move forward on this project. TA Kendall proposed an edit to the original draft of the warrant article to raise and appropriate funds from taxation. Future donations to the project would be treated as unanticipated funds and reported in the revised revenue estimates at tax rate setting time. The Fire Department is looking for the Board's approval on this warrant article.

Selectwoman Hooper asked if ARPA funds could be used for this project. Town Administrator Kendall confirmed. Chairman Blomback asked if this item should be left as is on the warrant until more information is learned. Fire Chief Jim Morse noted that it would be a very appropriate project for ARPA funding.

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Selectwoman Hooper moved to leave the warrant article on, pending the next budget work-session, or hearing, so the Selectboard can further discuss ARPA funding and allocations, Selectman Flynn seconded. Motion carried unanimously.

Item #4 – Library Accessibility Warrant Article

Chairman Blomback read the background for this item: *“2022 Town meeting appropriated \$58,000 to replace the Garaventa Lift, exterior door and repair and/or replace the ramp. The ADA door was installed for approximately \$5,000; the balance (\$53,000) lapsed due to omission of warrant article language that would have made it non-lapsing.”*

Tucker Free Library Trustee, Fran Tain updated the Board that the library has amended the language of the warrant article that previously proposed. She read aloud the two warrant articles.

The first warrant article purposing to see if the Town will vote to change the purpose of the existing Library Accessibility and Safety Project Expendable Trust Fund “To see if the town will vote to change the purpose of the existing Library Accessibility and Safety Project Expendable Trust Fund from the purpose of funding future library expansion to the purpose of funding library safety and accessibility renovation projects. (2/3 vote required).” Ms. Tain notes reason they are asking to change the expendable trust purpose is to bring it in line with the fund name and clarify that purpose is specifically for accessibility and safety renovations and not for expansion. The library is no longer interested in the Library Expansion Project. The library is more interested in providing access to the patrons that need mobility assistance.

The second warrant article would then be to see if the Town will vote to raise and appropriate the sum of \$53,000 to be added to the existing Library Accessibility and Safety Project Expendable Trust Fund that was established at 2022 Town Meeting under the provisions of RSA 31:19-a. Ms. Tain explained thee \$53,000 is a reappropriation of lapsed funds from the 2022 town meeting approved warrant and not additional funds.

Discussion ensued. Ms. Tain noted that the library is working with vendors to brainstorm solutions, and that the Town had previously approved this money, but it has lapsed, and Library Trustees are asking to have funds already raised and approved reallocated to the expendable trust.. Selectman Marko expressed discomfort with the lack of a plan or quote for a solution. Selectwoman Hooper shared they she doesn’t think brainstorming should cost \$53,000. Selectman Osgood noted that the building is over 100 years old, and we must provide access to it. Selectman Flynn shared that this is a safety issue, and the trustee request should be put on the warrant for the voters to decide at Town Meeting.

Selectman Flynn moved to include the warrant articles as presented on the 2023 warrant subject to language approved by legal and DRA, seconded Selectman Osgood. Motion carried 3-2.

APPOINTMENTS WITH THE BOARD CONTINUED:

Item #5 – A.J. Heinrich – Energy Committee

Chairman Blomback noted that he intended to include this item in the previous appointments section. Selectman Flynn called A.J. Heinrich to the podium. Selectman Flynn noted that typically there is an application for the Board to review, but due to the approaching Energy Committee meeting there is interest in waiving procedure.

Selectwoman Hooper moved to waive the requirements and allow Mr. Heinrich to bypass the formal procedure, seconded by Selectman Flynn. Motion carried unanimously.

Selectman Flynn asked Mr. Heinrich about his interested in the Energy Committee. Mr. Heinrich responded that it seemed like a good opportunity to get to know the Town better. **Selectwoman Hooper moved to appoint A.J. Heinrich to the Energy Committee for a three-year term expiring in September 2026, Selectman Flynn seconded. Motion carried unanimously.**

NEW BUSINESS

Chairman Blomback asked Town Administrator Kendall if the library is eligible for ARPA funds. She confirmed that all functions of government are eligible, and Selectboard’s intent was to prioritize ARPA fund allocation to public safety.

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Item #5 – ARPA Fund Request – Communication Tower Consultant

Town Administrator Kendall presented the background for this item:

“The Town has received a Department of Homeland Security grant award of \$311,372 on October 28, 2021, to construct a Communications Tower on Craney Hill. Public Safety Department heads; Keith Gilbert, Chief Coordinator at Capital Area Fire Compact; and the Town Administrator have been working to complete the Environmental and Historic Preservation Screening Form which includes technical aspects of FCC regulations and filings that are beyond the expertise of our staff. This form and related FCC requirements must be completed and accepted before work can begin. The team has sought expert guidance from TEP Northeast Project Executive Andrey Tsikanovsky. TEP (www.tepgroup.net) has proposed to complete the EHP and related FCC work for \$5,000. The team is seeking \$5,000 in available grant funds to be appropriated for this approved public safety project. Because funds expire on August 31, 2024, the team has a great sense of urgency. Public Safety projects have been identified by the Selectboard as a priority for ARPA funds.”

Selectwoman Hooper noted that this is very much necessary. **Selectwoman Hooper moved to appropriate \$5,000 of accepted ARPA funds for the completion of the Craney Hill Communications Tower required EHP federal screening forms and related FCC reporting and filings and to authorize the Town Administrator to execute agreement with TEP Group, seconded by Selectman Osgood. Motion carried unanimously.**

Item #6 – Highway 2023 Capital Equipment Purchase Warrant Article

Chairman Blomback presented the background for this item:

“Highway Superintendent would like to request the funding and purchase of a New Rubber Tired Backhoe not to exceed \$221,000. Highway would also like to request the funding of a New Small Equipment Trailer not to exceed \$20,000.”

Superintendent Aucoin shared more information. The Transfer Station’s backhoe is a model from 1998 that needs constant repairs. A new backhoe would go to the Highway Department and the highway 2002 CAT can be transferred to the Transfer Station.

The existing Highway Department trailer is not conducive to the size of the pipe that they haul, and they would like to update that. They are asking the Selectboard to put these items on the warrant. Superintendent Aucoin noted that this are budgetary numbers and once approved he will put these items out to bid to have quotes to be presented at Town Meeting.

Selectwoman Hooper noted that this is addressed in the CIP report and asked to table this discussion until after that agenda item. **The Selectboard voted unanimously to table the discussion to the end of the meeting.**

Item #7 – Fire Rescue Compensation Market Adjustment – G. Aucoin

Chairman Blomback read the background for this item:

“The department is facing difficulty retaining and filling part-time per diem positions due to market competitive wages at other agencies. Faced with the market, the town can increase the number of full-time positions replacing part-time or adjust part-time wages to the market.”

Rescue Chief Greg Aucoin spoke further on the matter. The per-diem employees of the Henniker Rescue Squad are picking up less shifts because they can make more money elsewhere. There have been three occasions in recent years where potential employees have declined offers due to the pay scale. Chief Aucoin researched and learned that the department appeared to be under compensating Rescue Squad employees. Chief Aucoin came before the Board to ask for an adjustment to the Rescue pay scale, which will bring Henniker in line with other rescue departments and help retain and recruit staff. Chief Aucoin believes that retaining per-diem employees is a better avenue in the long run and keeping full time staffing at a minimum to help save on benefits and insurance. Chief Aucoin noted that adjusting these pay scales would be less than the cost of hiring another fulltime employee.

The Selectboard asked further questions about the Henniker Rescue Squad and the data the Chief Aucoin had prepared for this meeting. **Selectman Marko moved to adopt the updated Rescue Wage Scale affective pay period beginning March 19, 2023, Selectwoman Hooper seconded. Motion carried unanimously.**

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Item #8 – Budget Advisory Presentation

Lori Marko presented for the Budget Advisory Committee. *See attached 2023 Town Budget Recommendation*

Selectman Marko noted that he saw a lot about digital format of financial information and asked if the new systems at Town Hall will allow for that. Town Administrator Kendall shared that the staff members at Town Hall are eager to update processes and the staff is currently able to provide reports for the Budget Advisory Committee as needed. Town Administrator Kendall noted that she shares concerns with the Budget Advisory Committee and thinks it would be important for the Board to have a workshop to clarify budget objectives at the beginning of each budget season. Town Administrator Kendall also shares the concern of rising healthcare costs to the Town, and there are several employee/town cost share and plan options to analyze. She also addressed the cost of fuel, which the Town procures via bid. The Town buys diesel from the State which is significant savings.

Chairman Blomback spoke for the Board thanking the Budget Advisory Committee for their efforts.

Item #9 – CIP Presentation

Selectwoman Hooper presented for the CIP. *The 2023 Capital Improvement Plan can be found online at [this link](#) or upon request at Town Hall.*

Selectwoman Hooper noted that the Capital Improvement Plan is a long-range document over a period of at least six years to help avoid undue property tax increases. The Committee works with departments to assess and grade the Town's inventory and equipment plans. She also noted that the items in this report are nonbinding but provide helpful information on the amount of maintenance and cost associated with vehicles and equipment. Selectwoman Hooper noted challenges that are addressed in this report, including supply chain issues and ongoing inflation. She noted while the CIP cannot see the future, they do suggest on holding off on purchases of new equipment because CIP believes buying at this time seems fiscally irresponsible, and many economists believe that costs will decrease later.

Selectwoman Hooper went on to list the funding allocations recommended by the CIP.

- \$100,000 to the Fire Department Capital Reserve.
- \$25,000 to the Fire and Rescue Building Maintenance Fund.
- \$80,000 to the funding of the Henniker Rescue Squad, \$70,000 of which to come from Henniker, \$10,000 of which to come from Bradford. If the funds are not received from Bradford then only \$70,000 would be deposited into that fund. The Henniker Rescue Replacement Vehicle Request Cabin Chassis to be replaced in 2025 is recommended to be put on hold and reassessed next year.
- \$200,000 to the Highway Equipment Capital Reserve Fund to support their equipment needs moving forward. The CIP recommends that the request for the new backhoe be held and reassessed in the 2024 budget cycle. The CIP does recommend moving forward with request for the new trailer for the Highway Department.
- \$30,000 to the Transfer Station Capital Reserve Fund. There is a request for a used trash truck to replace the 1972 trash truck. The CIP does recommend purchasing an appropriate vehicle and the purchase should not exceed \$50,000 and a warrant article should be developed for the purchase of utilizing funds from the Transfer Station Capital Reserve Fund.
- \$2,500 to the Park Equipment Expendable Trust
- \$10,000 to the Police Department Equipment Expendable Trust
- \$100,000 to the New Police Building Expendable Trust Fund
- \$10,000 to the Town Owned Building Expendable Trust. There was a request for Grange accessibility upgrades, the CIP Committee evaluated the project and believes it to be premature. The Committee agreed that the welfare office should be moved to Town Hall. The CIP received a request for the Community Center painting and building upgrades but has not received an assessment yet. For the request to repair the front doors of the Community Center the CIP agrees that the project needs to be funded due to the poor condition of the doors.
- \$2,500 to the Town Technology Expendable Trust.

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- \$750,000 to the Road Maintenance Expandable Trust.
- \$15,000 to the Revaluation Capital Fund Reserve.
- \$25,000 to the Bridge Repair Capital Reserve Fund.
- Wastewater Capital Reserve Fund- at the 2022 Town Meeting the residents approved the funding of the \$3,200,000 renovation of the Wastewater Treatment Plant to be funded at 100% by all taxpayers, this project will take place over the next three years. However, we cannot lose sight of the \$40,000,000 upgrade that is needed in 2040. In 2021 the Town of Henniker voted at the Town Meeting to establish a capital reserve fund with \$1 to be funded by 100% of all taxpayers in order to begin saving for that \$40,000,000 upgrade that is anticipated in 2040. The community needs to start contributing to this fund. The CIP recommends \$100,000 be added to this capital reserve fund.
- Library Accessibility and Safety Expendable Trust: The CIP has not received a request for the replacement of the Garaventa Lift, and therefore finds funding premature. The Committee has discussed the buildings obsolescence and believes this needs to be reviewed further.

Selectman Marko noted that it has been pointed out that the CIP was formulated under the Board of Selectman, but upon reading the RSAs it became clear that the CIP is meant to be a product of a Planning Board. The CIP would like to get back under the Planning Board. He shared that this is important because the Planning Board looks to the future and the master plan resides over there. It would be a better fit. The CIP would like to see a warrant article the puts their committee back under the purview of the Planning Board. been formed under the Planning Board.

Chairman Blomback asked some clarifying questions. He noted this was excellent work.

Item #6 – Highway 2023 Capital Equipment Purchase Warrant Article – Revisited

Selectwoman Hooper moved to include a 2023 warrant article to see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) for the purchase of a New Small Equipment Trailer and authorize the withdrawal of Twenty Thousand Dollars (\$20,000) from the Highway Equipment Capital Reserve Fund established at the 2007 Town Meeting under the provision of RSA 35:1 for the purpose of purchasing highway equipment. Selectman Marko seconded. Motion carried unanimously.

Superintendent Aucoin spoke on the matter of the requested backhoe. He shared that he already had the Transfer Station's backhoe in their shop several times and spent a lot of money on it last year, more than he thinks that it is worth. Last time it broke down the Highway Department was able to loan their backhoe to the Transfer Station, but if it were out on a job the Transfer Station would have to rent a backhoe, which would be quite costly. Superintendent Aucoin expressed concern that if all these purchases come in 2024, they have a large impact on the taxpayer. He is concerned that it will be more costly to try and get another year out of this machine.

Selectwoman Hooper noted that the backhoe is scheduled to be replaced in 2025. Selectman Marko noted that last year's estimate for this equipment was \$180,000, while this year's is \$220,000- a huge increase. Superintendent Aucoin expressed that the backhoe at the Transfer Station will not make it through the year, and the cost of repairs will be greater than the amount saved by waiting a year. Chairman Blomback asked Superintendent Aucoin if he is certain that the \$200,000 appropriated to the capital reserve would cover the future purchases. Superintendent Aucoin wanted to double check his numbers to be absolutely sure.

Transfer Station Superintendent Marc Boisvert explained the condition of the backhoe shared stating there is a lot of rust and moisture building up between the welds of their backhoe. It costs about \$4,000 every time they repair it. Parts are getting harder to find. When the starter broke the only replacement for part was in Georgia. Superintendent Boisvert noted that he does not know how long will last, it needs to be replaced but a brand new backhoe for the Transfer Station is not necessary.

Chairman Blomback moved to table the discussion of creating a warrant article for the new rubber tire backhoe until the Selectboard hears back from the Highway Superintendent/Road Agent, Selectman Flynn seconded. Motion carried unanimously.

TABLED BUSINESS

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- Crosswalk on Main Street
No updates at this time.

Past Meeting Minutes

Selectwoman Hooper abstained from voting on these items due to being excused from the January 7th meeting.

Item #10 – Acceptance of Board of Selectmen meeting minutes January 3, 2023

Selectman Marko moved to approve, seconded by Selectman Flynn, motion carries 4-0-1

Item #11 – Acceptance of Board of Selectmen Non-Public Session 5:45pm minutes January 3, 2023

Selectman Marko moved to approve, seconded by Selectman Flynn, motion carries 4-0-1

Item #12 – Acceptance of Board of Selectmen Non-Public Session 8:01pm minutes January 3, 2023

Selectman Marko moved to approve, seconded by Selectman Flynn, motion carries 4-0-1

Communications

Item #13 – Town Administrator Report

Town Administrator Kendall met with CNHRPC for the Main St crosswalk proposal and identify solutions ranging from existing crosswalks are adequate to reconfiguration of crosswalks. The next step would be a presentation and potential a public forum.

She and the Town Planner met with the property owners of the site of the fire pond.

The Broadband Committee met with TDS and discussed the current speeds that they provide to the town. TDS has pricing plans for low-income customers. The Broadband Committee is meeting with Comcast February 1st at 4:30PM. The public can attend that meeting at Town Hall or via a weblink posted with the agenda.

There was an Issue of a dead tree had been resolved.

An application for the Chief Operator position at the Wastewater Department has been received. Town Administrator Kendall has been working with DES. There are only 250 operators in the State. Some candidates may not have the minimum requirements but under the current rules they could still be considered.

Building Inspector recruitment is difficult. Mr. Garside is willing to work a few hours a week. Town Administrator Kendall has reached out to the Town of Hillsboro to utilize their services.

The chain-link fence at the Post Office is not on the DOT plan, they say it is not their fence. DOT says the fence is not required to mark the ROW. A letter has been sent to the property owner about the fence.

TA Kendall and the Finance Department with existing contractor Mirador IT to discuss the IT plans including cybersecurity polices and training, equipment replacement plan and future file migration to cloud storage. Since most of the towns software is cloud-based, the town could migrate to cloud storage and reduce costs for an IT equipment in the future. Mirador provides the service of a full-time IT department without the cost of full-time employees.

TA Kendall ordered the AV toggle switch for the Community Center to allow all seated at the table to share their screens to the TVs.

She met with a vendor from TextMyGov, a service that would allow residents to text questions and receive automated responses or be directed to someone that could help them. She noted that it seemed expensive for a service the Town may not be ready for yet.

The Food Pantry is seeking to relocate. They are asking if there are underused Town locations that can host them, parking, delivery, and accessibility are important.

Town Administrator Kendall wanted to remind the public that the Solid Waste Disposal and Recycling Advisory Committee is looking for members.

Item #14 – Correspondence

There was no correspondence.

Item #15 – Department Reports

Department Reports were not discussed at this meeting.

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Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

Item #16 – Selectmen Reports

Selectman Marko reported on the Road Management Committee meeting and discussion of an email from a resident requesting to have Whitney Rd designated as an emergency road. The Committee recommended against it. CIP met regularly; the results are in the report. He took some time to address the Town buildings and ongoing maintenance. He asked how far we go with these buildings. It became clear that there is no strategy. Selectman Marko noted that perhaps an Ad Hoc Committee could address this issue, which buildings are viable and which ones need improvements. Possibly looking at moving operations from the Grange. There is a lot on the plate, a lot of money potentially saved or potentially wasted. He also noted the upcoming Energy Committee meeting.

Selectman Flynn reported that the Athletic Committee meeting the evening prior was cancelled due to lack of quorum.

Selectwoman Hooper reported on her hard work with the CIP, which was evident in the report.

Chairman Blomback reported on the Economic Development Committee. They are accepting ideas from the public.

Selectman Osgood reported on the Broadband Committee and the Conservation Commission.

PUBLIC COMMENT #2:

Heidi Aucoin asked a clarity question about the potential purchase of a backhoe. She asked if the Highway Department purchases a new machine and they transfer their old machine to the Transfer Station, does some or part of those funds come from the Transfer Station and essentially buying a used backhoe from ourselves. Selectwoman Hooper noted that the proceeds from auctioning the Transfer Station backhoe could go back to the Highway Department.

Chief Aucoin had questions as well. He asked what year the ambulance is due for replacement. Selectwoman Hooper noted 2025. Chief Aucoin shared that lead times on ambulances are 24 to 36 months and another 12 months to build it. He expressed concern that they may be behind on that. Chairman Blomback asked when payment is due. Chief Aucoin responded that payment is due when the truck arrives. Selectwoman Hooper commented that this item should be placed on the next agenda.

NON-PUBLIC:

MOTION TO ENTER NONPUBLIC SESSION MADE BY SELECTMAN MARKO, SECONDED BY CHAIRMAN BLOMBACK

Specific Statutory Reason cited as foundation for the nonpublic session: RSA 91-A:3, II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. Roll call vote to enter non-public session: Chairman Blomback, yes; Peter Flynn, yes; Scott Osgood, yes; Tia Hooper, yes; Bill Marko, yes. Public meeting recording stopped. Entered nonpublic session at 9:01PM.

Public session reconvened at 9:12PM

Selectwoman Hooper motioned to seal the minutes, seconded by Selectman Marko, because it was determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this Board. Roll call vote to seal the minutes: Chairman Blomback, yes; Peter Flynn, yes; Scott Osgood, yes; Tia Hooper, yes; Bill Marko, yes. The motion passed unanimously.

Selectwoman Hooper moved to adjourn at 9:12PM, seconded by Selectman Marko. The motion passed unanimously.

Respectfully submitted,

Hank Bernstein
Minute Taker

Minutes Approved:



Meeting: Selectmen's Meeting

Date: January 17, 2023

PLEASE PRINT

Name	Address
A.J. HEINRICH <i>AJH</i>	133 Snowshoe Rd
Joe Petrock	Henniker
Anne Crotto AnneCrotti	414 Dawson Rd Henniker
Sherry Bradstreet	Deputy Finance Director
Jarrod Gleason	246 Tanglewood Drive
Joan Cagm	250 Plumme Hill Rd
Marc Boisvert	106 Leach Hill Rd
Greg Aucoin	58 Fairview
Lori Mawds	Henniker
FRAN TAIN	HENNIKER
Ynn Piotrowski	Henniker
Andy Gould	Concord
Alicia Mackos	Hupkinton
Beth Jay	Henniker
Levy Parker	Henniker
Matthew French	Henniker
Heidi & Andy Aulin	Henniker
Lee Kriester	Henniker
Tim Payson	
Jim Moore	Henniker
Whe Reynolds	Bevil Ponds, Henniker

Date: January 12, 2023

To: Henniker Selectboard

Cc'd: Town Administrator, Town Secretary

Re: 2023 Town Budget recommendation

We would first like to thank all department heads for the outstanding job they have done this year. They did a great job keeping their budgets as flat as possible. This feat is impressive given the volatility of labor markets, supply chain logistics, and rampant inflationary costs.

We as the Budget Advisory Committee cannot recommend any actual financial reductions due to the lean status of each departmental budget.

What we have proposed is the following Points of Consideration from a systemic standpoint:

1. Health Insurance for Henniker renews in July of 2023. Several area towns have gone to an HRA (Health Reimbursement Account) plan where up to 50% of the deductible is paid by the Town. The coverage did not change significantly. The advantage to this plan has but is not limited to savings in three ways:
 - a. Significantly lower premiums to the Town.
 - b. Lower participation amounts weekly for employees.
 - c. Money left in the HRA account at the end of the year since not every employee will use their deductible.

Positive upside: for the employees is lower weekly cost and first half of their annual deductible is covered leaving more money in their pocket.

Recommendation by the budget committee: A study be done for cost comparison. Plans chosen by employees that cost more should have a higher employee contribution.

2. Bids – What is the monetary threshold that requires a service or purchase to require a bid? Are all received bids reviewed by the selectboard? If a bid is not required, is more than one estimate sought? If we have a vendor for particular service, i.e., alarm systems, is that the only estimate requested?

Recommendation: More than one estimate be requested for services that don't require a bid. Given increased market demand, vendors have little incentive to search out new business. Therefore, the bid process be proactive in that we reach out to vendors along with posting the bids.

3. Has consideration been given to joining with area towns to buy utility fuels such as propane and oil creating bulk purchases at a lower cost?

Recommendation: We consider joining with area towns to buy utility fuels such as oil and propane in bulk to help reduce pricing. Economies of scale in this area are efficient practices that will provide lower costs and potentially better service.

4. In the current budget the increases in the vehicle fuel budgets don't seem consistent. Where one department went up \$500 another doubled their fuel budget.

Recommendation: Review a consistent estimate of fuel cost needs in this budget.

5. Many of the concerns and observations of this budget committee were relative to process and seemingly no strategic planning. We, as a committee intended to be of benefit to the Board of Selectmen and the citizens of Henniker, feel a lack of support and resources that hinder our effort to be helpful to the budgeting process. The committee feels the budgeting process is antiquated, with a lack of electronic format and timely financial figures. The committee would be of greater assistance and fulfillment of duties if provided adequate information that could allow for multiple forms of analysis in digital format. From a process perspective, the committee does not feel included nor informed regarding the larger picture regarding the future of Henniker and is given little to no direction regarding overview, thematic efforts and long-term goal planning. It is our desire to be of greater service to the select board and the citizens by providing a more substantial role in the budgeting process.

Recommendation: In order to better support the Board of Selectmen, the Town Administrator, and the citizens of Henniker, we propose the following process changes:

- Electronic format of all budget documents
- An initial budget season meeting with the Town Administrator to clarify budget committee scope, short- and long-term town goals, and areas of concern and focus
- We understand that as an advisory committee our role is limited, however, the provision of regular financial reports for timely review through the operating year would provide valuable information and would keep the committee engaged throughout the year and better prepared for budget season.

We have struggled for the last few years as a committee with our role. We find the layout of the information given to us and the format it is given in is difficult to process or analyze. A digital format with links where we could get more detail would be more efficient.

Further, we don't always have the detail, background or overall information needed to give good recommendations. We would request in the future, if we remain only an advisory committee, to meet at the beginning of the process with the Town Administrator and the

Finance Director. This would also give us the overall goals of the budget for that particular year i.e. flat budget, insight into areas of inconsistency or need of oversight.

Important and Final Request: <https://www.nhmunicipal.org/town-city-article/municipal-budget-committee-roles-and-responsibilities>

We respectfully request that the Selectman put forth a warrant article to appoint an Official Budget Committee going forward. This would allow for oversight and budget study analysis throughout the year allowing us to make more educated recommendations and assist the selectboard more knowledgably and with greater detail.

Improving our budgets and the process isn't only about tight, flat budgets or making flat reductions such as 2% overall. It is more to develop processes and strategies for oversight and finding actual cost savings. With a greater focus on processes and communication, the budget committee can support investments and strategic spending that provide lower long-term expenses for Henniker citizens.

We sometimes think it's only the big expenses. Afterall, it's all the small savings that add up to greater and more accurate savings, and many times expenses that are cut lead to more costly expenditures down the road.

XIII Communications

TA Report

Correspondence - letters, reports and notices

"The only Henniker on Earth."



Office of the Town Administrator

Diane Kendall

To: Board of Selectmen
From: Diane Kendall, Town Administrator
Date: February 7, 2023
Ref: **Town Administrator's Report**

This report encompasses updates, activities, projects, and meetings January 15 to February 7, 2023

Community Center:

- Met with contractor to assess existing front door condition and quote for like replacement with life safety requirements for crash bars and rated for energy efficiency. Next steps to obtain 3 opinions/quotes.
- Obtained quote for wifi capable thermostats for propane furnaces.

Communications:

- Attended demonstration by ClearGov for Budget Presentation and Communications Tool

Concert Committee:

- Advising committee of risk management and town ordinances in order to hold Brews and Blues event and permission to use Community Building for Summer Concerts series

2023 Budget:

- Development of budget and warrant articles with Finance Department
- Analysis of health benefit options
- Warrant articles reviewed and edited by legal.

Conservation Commission:

- Review of RFP for NRI update

Fire Pond:

- Continued communications with property owner, engineer, and planning department.
- Ready for DES submission
- Owner reviewing easement agreement.

Complaints:

- Received ongoing complaint of junk yard, next steps code enforcement investigation.
- Received complaint of excessive and obnoxious smoke from a residential chimney – referred to Fire Department and Health Officer
- Mailbox destroyed – forwarded to Highway.

Broadband:

- Attended and facilitated Broadband committee meeting on February 1. Committee met with Comcast to hear plans for broadband expansion in Henniker.

Wastewater:

- Upgrade design meeting with Superintendent Slager and Underwood (see attached)
- Continuing recruitment efforts
- DES Facility Staffing Assessment February 1, report is forthcoming.

Building Inspector Recruitment:

- The position has been posted on NHMA and NHBOA. Mr. Garside is willing to work a few hours a week.
- Hillsboro has proposed to offer building inspection services.

Chain-link Fence at the Post Office:

- Spoke with property owner who claims the fence was installed by NHDOT and evidenced by same fence across the road and in front of Country Spirit.
- Next steps, contact DOT and seek resolution.

Town Computer Systems:

- Developing cybersecurity policies and interventions

Community Center A/V:

- Toggle switch has not been delivered.

Library:

- See letter in correspondence.

Transfer Station Recycling and Disposal Committee is seeking members. Please inquire at the Town Office

Other:

- [Understanding NH Property Taxes](#)

State and NHMA:

- [NHMA Newslink January 25, 2023](#)
- [2023 Regional Legislative Preview - Keene | New Hampshire Municipal Association \(nhmunicipal.org\)](#)
- [REGISTRATION OPEN: Getting to Know NHMA's Membership Benefits Webinar | New Hampshire Municipal Association \(nhmunicipal.org\)](#)
- [state aid to municipalities.pdf \(nhmunicipal.org\)](#)
- [NHMA Important Dates Calendar](#)
- [OSI Planning and Zoning Training | Planning Division | NH Office of Strategic Initiatives](#)



2021 NHLTA Sue Palmatier Friends of the Year
2018 NHLTA Library of the Year
2013 NHLTA Trustee of the Year
31 Western Avenue
PO Box 688
Henniker, NH 03242

(603) 428-3471
www.tuckerfreelibrary.org

February 1, 2023

Dear Mr. Blomback and Board of Selectmen,

The Board of Trustees of the Tucker Free Library is writing to request your action to correct errors that were made in the January 17, 2023 BOS meeting where Warrant Articles were presented and discussed. We are very concerned that incorrect information was stated as fact by Mr. Marko and Ms. Hooper. We know that this misinformation has already spread onto some social media platforms and we believe it is in everyone's best interest to have correct information presented to the public so that their votes at Town Meeting can be based on facts that are supported by data. We respectfully request that at the start of the Public Hearing on the town budget scheduled for Feb. 7, 2023, you announce the following corrections to the erroneous statements that were made:

1. Mr. Marko stated that less than 1% of the Henniker population uses the Tucker Free Library. We do not know the source of Mr. Marko's data, but it is incorrect. The truth is that in 2022, 2,875 residents (or 46% of Henniker's resident population of 6,185 people, per census data) are TFL card holders. In 2022, 1,594 people (26% of residents) checked out materials from TFL. This 26% does not include people who came to TFL to use computers, receive technology training, use free WiFi, or attend programs, making the number of active library users higher than 26%. In 2022, 193 residents (3% of the Henniker population) became new card holders. We can find no data to support anything close to the statement Mr. Marko made and believe it is critical to correct such misinformation. If Mr. Marko will not retract his statement, we ask that he identify the source of his data.
2. Ms. Hooper stated that "hundreds of thousands of dollars" were spent in the past on studies and design of the Library Accessibility and Safety Project. This is not true. Ten thousand five hundred dollars were spent in 2018 to conduct a feasibility study on whether an elevator could be added on to the library building. In 2019, the voters approved an additional \$70,000 to fund architects, engineers, and a construction management company to develop design options for achieving ADA compliance and reconfiguring some of the existing spaces within the TFL. Several public meetings were held throughout the design process to incorporate public feedback and preferences. Combining these two items, in total, the actual cost of studies and designs was \$80,500, not the "hundreds of thousands" erroneously stated by Ms. Hooper.

Additionally, Mr. Marko suggested that the studies and designs referenced above are now "trashed". Though the Trustees decided in 2020 and 2021 to not ask the public to fund the building project, it is nowhere near a trash can and in fact, information from past design efforts are still being used in exploring new accessibility solutions.

3. Mr. Marko stated "back then, nobody knew there's over a million dollars in funds that you guys hold...that money is in there to promote your library." Mr. Marko implies that the Trustees have discretion over these funds. As of this writing, TFL is the beneficiary of approximately \$800,000 in trust funds managed by the Town of Henniker and \$400,000 managed by TD Bank. Proceeds from these trust funds are used every year to support approximately 20% of the operating expenses of the library. By NH statutes and intent mechanisms established by the donors, the principal of these trust funds may not be touched. In addition to the above two funds, a trust account at Bar Harbor Bank (containing approximately \$280,000 as of this writing) has been used over the past



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decade, and continues to be used for special projects at the discretion of the Trustees. It is the only trust fund which the Trustees are able to tap at their discretion.

These are the most critical errors set forth in the January 17, 2023 BOS meeting that we believe need to be explicitly and immediately corrected. We believe that it is in the public interest for the BOS to announce these corrections at the start of the February 7, 2023 public hearing and thus invite the Selectmen to take the opportunity to correct these errors.

Respectfully,

Fran Tain
Chair, Board of Trustees of the Tucker Free Library

**Town of Henniker, NH
Henniker WWTF Upgrade**

Design Meeting No. 2 Minutes

10:30 a.m. – Thursday 19th January 2023

<u>Attendees</u>	<u>Role</u>	<u>Representing</u>
Diane Kendall	Town Administrator	Town of Henniker
Richard Slager	Superintendent	Town of Henniker
David Mercier	Vice President	Underwood Engineers
Steve Smith	Project Manager	Underwood Engineers

1. Project Budget & Funding

- Project total is \$3.2M and will be funded as follows:
 - CWSRF Loan \$2.14M
 - ARPA Grant \$0.96M
 - ARPA (Local) Grant \$0.10M
- UEI submitted a waiver for the federal requirement of Build America Buy America (BABA) which has been approved by NHDES.

2. Project Schedule

- 30% Design Documents January / February 2023
- 90% Design Documents September 2023
- 100% Final Design Documents October 2023
- Bidding November 2023
- Construction Contract Award December 2023

3. Project Scope of Work

- The scope originally identified 18 priority items (see attached 30% design cost opinion) to be done at the wastewater treatment facility, Ramsdell Rd & West Henniker pumping stations, River siphon and Route 9/202 bridge sewer crossing for a total of \$3.2M.
- Based on preliminary engineering using current market values the 18 items identified is now estimated at a project total of \$4.2M. A suggested list of priority items to be done with the available budget of \$3.2M is shown on the attached 30% design cost opinion. **Delete item #9 effluent flow metering system. Underwood assumed a full replacement for the heat trace on the bridge sewer crossing and anticipates the allocated \$86k will potentially be less with only spot repairs subject to an inspection of the sewer, supports and insulation. This would free up budget to do other items on the original priority list. The Towns preference would be to include items #9, West Henniker PS HV upgrade and item #18 dewatering building HV upgrade. Also cost for grit removal includes full replacement, however the Town had previously refurbished the grit paddle and there may be potential to save some costs.**

- Pilot testing of four (4) dewatering equipment vendors (BDP, FKC, Huber Screw Press and Westfalia centrifuge). All four dewatering units performed well in respect of the dewatered sludge cake, which on average ranged from 14% to 18% dry solids content. See attached summary sheet for results of the dewatering piloting and equipment costs. **Town would like replacement dewatering unit to be a screw press and design around BDP (ranked BDP, Huber & FKC).**
- The river siphon has two pipes a 6-inch and 8-inch that were both investigated and inspected. It was found the 6-inch pipe was full of sand / silt debris and was jetted clean.
- **It is understood that the UV channels do suffer from large deposits of sludge debris in the channel and requires cleaning on a daily basis. As an interim the Town had previously suggested modifying the existing baffle for flow to go over the top in lieu of below to capture sludge debris and then be removed. Underwood believes in lieu of the polishing tank installing nitrate recycle pumps would be beneficial.**
- **For the final clarifiers the Town would prefer center feed over the existing peripheral feed. Underwood to review if the existing clarifiers can be converted to a center feed.**

4. Other

- **The ARPA / SRF funding requires an invoice for work on the project to be reimbursed within 6 months of funding agreement, potential miscellaneous costs:**
 - **Pilot testing costs.**
 - **Heat trace power.**
 - **Siphon inspection and cleaning 2nd day. *Submit this cost for reimbursement.***
 - **Pilot electrical and generator costs.**
-

**The next progress meeting will be held at on:
To be Determined at Meeting**

Copies to: Attendees

**HENNIKER WASTEWATER TREATMENT FACILITY
WWTF UPGRADE PROJECT
OPINION OF PROBABLE COST
30% DESIGN**

PRIORITY RANKING	ITEM	BUDGET COST (2019)	PROBABLE COST (2023)	DIFFERENCE ⁽¹⁾
1	WWTF Dewatering Equipment	\$ 1,000,000.00	\$ 1,076,250.00	\$ (76,250.00)
2	WWTF Headworks Screening & Grit Removal ⁽²⁾	\$ 750,000.00	\$ 1,646,250.00	\$ (896,250.00)
3	Ramsdell Road Pumping Station Valve / Gate Replacement	\$ 250,000.00	\$ 98,750.00	\$ 151,250.00
4	WWTF Clarifier Equipment Upgrade	\$ 300,000.00	\$ 600,000.00	\$ (300,000.00)
5	Rte 9/202 Bridge Sewer Crossing Heat Trace / Insulation	\$ 100,000.00	\$ 86,250.00	\$ 13,750.00
6	River Siphon Blockage ⁽³⁾	\$ 30,000.00	\$ 11,062.50	\$ 18,937.50
7	WWTF Site Lighting Replacement	\$ 15,000.00	\$ 18,750.00	\$ (3,750.00)
8	Ramsdell Road Pumping Station Wetwell HV Upgrade	\$ 35,000.00	\$ 88,750.00	\$ (53,750.00)
9	West Henniker Pumping Station Wetwell & Drywell HV Upgrade	\$ 20,000.00	\$ 56,250.00	\$ (36,250.00)
10	Effluent Polishing Tank	\$ 100,000.00	\$ -	\$ 100,000.00
11	Catwalk Between Aeration Tanks	\$ 70,000.00	\$ 76,000.00	\$ (6,000.00)
12	Sludge Holding Tank Blowers and Motors	\$ 80,000.00	\$ 65,000.00	\$ 15,000.00
13	Aeration Tank Blower VFDs ⁽⁴⁾	\$ 90,000.00	\$ -	\$ 90,000.00
14	RAS PumpVFDs ⁽⁴⁾	\$ 40,000.00	\$ -	\$ 40,000.00
15	Effluent Flow Metering System	\$ 20,000.00	\$ 15,000.00	\$ 5,000.00
16	Aeration Tank Submersible Mixers	\$ 30,000.00	\$ 97,500.00	\$ (67,500.00)
17	Pad Mounted Transformer ⁽⁵⁾	\$ 50,000.00	\$ -	\$ 50,000.00
18	Dewatering Building HV Upgrade	\$ 50,000.00	\$ 31,250.00	\$ 18,750.00
19	Contingency (5%)	\$ 170,000.00	\$ 198,353.13	\$ (28,353.13)
	TOTAL COST	\$ 3,200,000.00	\$ 4,165,415.63	\$ (965,415.63)

UNDERWOOD SUGGESTED PRIORITY LIST

PRIORITY RANKING	ITEM	PROBABLE COST (2023)	PROBABLE COST (2023)
1	WWTF Dewatering Equipment	\$ 1,076,250.00	\$ 1,076,250.00
2	WWTF Headworks Grit Removal Only	\$ 1,003,750.00	\$ 1,003,750.00
3	WWTF Clarifier Equipment Upgrade	\$ 600,000.00	\$ 600,000.00
4	Ramsdell Road Pumping Station Valve / Gate Replacement	\$ 98,750.00	\$ 98,750.00
5	Ramsdell Road Pumping Station Wetwell HV Upgrade	\$ 88,750.00	\$ 20,000.00
6	River Siphon Blockage	\$ 11,062.50	\$ 11,062.50
7	Rte 9/202 Bridge Sewer Crossing Heat Trace / Insulation	\$ 86,250.00	\$ 86,250.00
8	Sludge Holding Tank Blowers and Motors	\$ 65,000.00	\$ 65,000.00
9	Effluent Flow Metering System	\$ -	\$ -
10	Contingency (5%)	\$ 151,490.63	\$ 187,428.13
Add Alt	West Henniker Pumping Station Wetwell & Drywell HV Upgrade	\$ -	\$ 56,250.00
Add Alt	Dewatering Building HV Upgrade	\$ -	\$ 31,250.00
	TOTAL COST	\$ 3,181,303.13	\$ 3,235,990.63

NOTES

- Costs shown in brackets in the difference column represent a negative number i.e. an increase over original budgetary cost.
- Headworks probable cost equates to **Screen = \$642,500** and **Grit = \$1,003,750**.
- Probable cost shown is the actual cost for clearing blockage including associated engineering costs.
- Electrical inspection of VFDs determined they are in good working order and do not need to be replaced at this time.
- Town does not own the Transformer it is the responsibility of Eversource.

**HENNIKER WWTF
DEWATERING PILOT RESULTS SUMMARY**

Sludge Parameters	Units	Huber Screw Press	FKC Screw Press	BDP Screw Press	Westfalia Centrifuge
Equipment Cost	\$	\$280,000.00 Includes control panel & startup	\$338,000.00 Includes floc tank, control panel & startup	\$308,500.00 Includes control panel & startup	\$175,000.00 Includes control panel
Feed Rate	Range (gpm)	13	5-11.9	11.2-50.7	10.0-35.0
	Average (gpm)	13	8.1	21.6	25
Feed Solids	Range (%)	0.7	.5-.68	.51-.71	.53-.8
	Average (%)	0.7	0.55	0.55	unspecified
Feed Solids Loading	Range (tons/hr)	0.0245	.008255-.015185	.0155-.061	unspecified
	Average (tons/hr)	0.0245	0.011009	0.025	unspecified
Polymer Consumption	Range (lbs active/dry ton)	55-65	15.22-17.05	25.6-45.5	.25-.5 gph
	Average (lbs active/dry tons)	60	16.26	35.5	.25-.5 gph
Polymer Type	-	C-9530 Emulsion	K274FLX and C6266	Unspecified	C-9530 Emulsion
Cake Produced	Range (%)	14-17	14.97-18.6	14.47-25.57	13-14.5
	Average (%)	15.5	16.4825	18.91	13.98
Filtrate Capture	Range (%)	>95	Not Specified in Report	96.8-98.6	<99
	Average (%)	>95	Not Specified in Report	97.64	<99

Notes:

1. Data reported was collected strictly from Vendor reports, no UE testing was performed separately
2. Westfalia Centrifuge piloting equipment was set up incorrectly for secondary sludge. Results indicated are in best scenario for supplied equipment but not indicative of actual performance.



THE EXECUTIVE COUNCIL OF THE STATE OF NEW HAMPSHIRE

STATE HOUSE, 107 NORTH MAIN STREET, CONCORD NH 03301

**CINDE WARMINGTON
EXECUTIVE COUNCILOR
DISTRICT TWO**

January 11, 2022

Town of Henniker
18 Depot Hill Road
Henniker, NH 03242

Members of the Henniker Selectboard,

As your new Executive Councilor, I am writing to introduce myself, welcome you to District 2, and offer my support and assistance in any way I can be helpful.

Over the last two years, I have been honored to serve dozens of communities across the state advocating on matters which come before the Executive Council. With the newly reconfigured Council districts, I now represent 81 municipalities, including Henniker, in a district that stretches along the central and western parts of the state from the southern border, through the Upper Valley, and north to Bretton Woods.

One of the primary duties of the Executive Council is to provide constituent services. That means listening to the needs of communities in the district, increasing the access and transparency to our executive branch, looking for opportunities to benefit each community, and advocating on your behalf. I am available as a resource for you in any conversations you may have with our various state agencies, particularly when you encounter problems or roadblocks.

My office will be reaching out in the coming weeks to schedule a time for us to sit down and discuss how I can best serve Henniker over the next two years. I also plan to attend one of your upcoming selectboard meetings to hear about the issues impacting your community, and will reach out to you in advance of my visit.

Feel free to contact me at any time by phone or email. I look forward to working together with you to serve our communities.

Sincerely,

A handwritten signature in cursive script that reads 'Cinde Warmington'.

Cinde Warmington
Executive Councilor, District 2

NH Department of Revenue Administration
Municipal and Property Division

**Exemptions and Credits
Mini-Course**

Presented in the Town of Bethlehem

February 2, 2023

Certificate of Attendance presented to:

Hank Bernstein



Sam Greene, Director

*DRA Continuing Education - 3 Hours

Diane Kendall

From: Mary Karczmarczyk <[REDACTED]>
Sent: Thursday, February 2, 2023 12:53 PM
To: Diane Kendall
Subject: NHtB equipment grant awarded

Good afternoon,

The board has met, and they have approved a grant for the town of Henniker, for the amount of \$1122 as a reimbursement for the purchase of the Storage Trailer. I will be mailing out today a congratulatory letter as well as the next steps for your town to receive the check.

Please don't hesitate to reach out to me with any questions!



MARY KARCZMARCZYK

Office Assistant

Phone: (603) 736-4401 x110

Email: [REDACTED]

**Northeast Resource Recovery
Association (NRRA)**

2101 Dover Road
Epsom, NH 03234

www.nrrarecycles.org





STATE OF NEW HAMPSHIRE
DEPARTMENT of NATURAL and CULTURAL RESOURCES
DIVISION of FORESTS and LANDS
172 Pembroke Road Concord, New Hampshire 03301

603-271-2214
FAX: 603-271-6488

January 13, 2022

Board of Selectmen
Town of Henniker
18 Depot Hill Rd
Henniker, NH 03242

Dear Selectmen:

The Division of Forests and Lands is planning to harvest timber from 46 acres of the Totten Trails State Forest in the town of Henniker, NH. Attached is a location map of the planned harvest for your reference.

Access requires the transportation of forest products over town roads. Leo Aucoin, the highway superintendent for your town will be contacted in regard to this project.

We are in the planning stages of this harvest operation which we anticipate offering for public bidding in Fall of 2023. At that time, you will be notified as to the timber volume sold and the successful bidder who will be responsible for the timber tax.

If you have any questions or comments, please contact Tyler Comte, the forester in charge of this project, at (603) 227-8736 or Scott Rolfe, Regional Forester for the South Region, at (603) 227-8741. Please reference project **P1-675**.

This letter is in compliance with RSA 541-A:39 Notice to Municipalities. We would appreciate it if you would post this letter in a public place. Thank you.

Sincerely,

William T. Guinn, Administrator
Forest Management Bureau

Attachments

cc: Henniker Conservation Commission
Katharine Baughman, Forest Ranger
Abutters: Jason Schrock

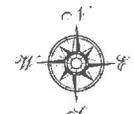
Kier Sexton
Bertha McComish Revocable Trust
Richardson Family Trust
Lee Martin
David Connors



NH Division of
Forests and Lands
Mapping

Timber Sale Notice
Totten Trails
State Forest

- Totten Trails SF
- ▣ Project Area
- ~ Local Road
- ~ State Route
- Rivers and Streams
- Waterbodies



0 0.19 Miles

SOUTH REGION*



*May contain only partial counties dependent on FNL Management Region

