



TOWN OF HENNIKER, NEW HAMPSHIRE

SELECTMEN AGENDA

Place: Henniker Community Center 57 Main Street
Henniker, NH 03242

Tuesday April 4, 2023
5:45 PM

I. CALL TO ORDER

II. NON-PUBLIC SESSION

- 1) [Hiring RSA 91-A:II \(b\) Wastewater](#)
- 2) [Hiring RSA 91-A:II \(b\) Transfer Station](#)

III. PLEDGE OF ALLEGIANCE

IV. ANNOUNCEMENTS

V. CONSENT AGENDA

- 3) [Consent Agenda April 4, 2023](#)

VI. PUBLIC COMMENT #1 – (For any comment by any Henniker resident on a topic. Request time limit, up to 3 minutes)

VII. APPOINTMENTS WITH THE BOARD

- 4) [Joseph Nelson – Volunteer Application – Solid Waste Disposal and Recycling Committee](#)
- 5) [Diane Dawson – Volunteer Application – Energy Committee](#)

VIII. CONTINUED BUSINESS

- 6) [Wastewater NHDES Facility Assessment – Request to add position.](#)
- 7) [Monica Rico - Henniker Handmade and Homegrown request to expand event to parking lot.](#)

IX. NEW BUSINESS

- 8) [Transfer Station Asset Disposition Request](#)
- 9) [Leo Aucoin – Henniker Highway Department – Bid Awards Small Equipment Trailer and Rubber Tired Backhoe](#)

X. TABLED BUSINESS

- Policies
 - I.2 Certificate of Zoning Compliance – tabled 3/21/23
 - II.7 Budget Advisory committee Operation Policy – tabled 3/21/23
 - III.1, III.3, III.5, III.7, IV.5 and Personnel Policies – tabled 3/21/23
- Crosswalk on Main St – tabled 2022 pending CNHRPC review

XI. PAST MEETING MINUTES

10) [Acceptance of Board of Selectmen meeting minutes March 21, 2023](#)

XII. COMMUNICATIONS

- 11) [Town Administrator Report](#)
- 12) [Correspondence - Letters and Notices](#)
- 13) Selectmen Reports

XIII. PUBLIC COMMENT #2 (For any comment by any Henniker resident on a topic. Request time limit, up to 3 minutes)

XIV. NON-PUBLIC – If Necessary Non-public Session 91-A:3 II a, b, c, d, or e

XV. ADJOURNMENT

XVI. UPCOMING DATES 2023

April 05, 2023 – Henniker Community School Board Meeting @ 6:15 p.m.
April 05, 2023 – Broadband Committee @ 4:30 p.m.
April 05, 2023 – Conservation Commission Meeting @ 7:00 p.m.
April 09, 2023 – Transfer Station Closed - Easter
April 10, 2023 – Police Facility Assessment Committee Meeting @ 5: p.m.
April 11, 2023 – Road Management Committee @ 6:30 p.m.
April 12, 2023 – Economic Development Committee Meeting @ 4:30 p.m.
April 12, 2023 – Planning Board Meeting @ 6:00 p.m.
April 12, 2023 – John Stark Regional High School Board Meeting @ 6:30 p.m.
April 17, 2023 – Energy Committee Meeting 6:00 p.m.
April 17, 2023 – Henniker Youth Athletic Committee Meeting @ 7:00 p.m.
April 18, 2023 – Board of Selectmen Meeting @ 6:15 p.m.

Please see the town website www.henniker.org and bulletin boards for meeting dates, times, locations, and agendas. ([Calendar: Public Meeting + Holiday | Henniker, NH](#))

Visitor Orientation to the Town Selectman's Meeting

Welcome to this evening's Selectmen's meeting. Please note that the purpose of the meeting is for the Selectmen to accomplish its work within a qualitative timeframe. Meetings are open to the public, but public participation is limited. If you wish to be heard by the board, please note the "Public Comment" at the beginning and end of the meeting to speak about items on a meeting agenda and/or matters pertaining to the business of the Selectmen. In addition, public hearings may be scheduled for public comment on specific matters. Speakers must be residents of the Town of Henniker, property owners in the town of Henniker, and/or designated representatives of recognized civic organizations or businesses located in the Town of Henniker. When they are at the podium, speakers first need to recite their name and address for the record. Visitors should address their comments to the board and not to any individual member. Each speaker shall be provided with a single opportunity for comment, limited to three (3) minutes. Public forum shall be limited to fifteen (15) minutes. Visitors should not expect a response to their comments or questions since the Board may not have discussed or taken a position on a matter. Public Comment is not a two-way dialogue between speaker(s), Selectmen, and/or the Town Administrator. The Chair will preserve strict order and decorum at all Board of Selectmen meetings. Outbursts from the public are not permitted.



TOWN OF HENNIKER, NEW HAMPSHIRE

Non-public STAFF REPORT

DATE: 4/4/2023
TITLE: Wastewater Operator Hire Recommendation
INITIATED BY: Richard Slager
PREPARED BY: Diane Kendall, Town Administrator
PRESENTED BY: Richard Slager, WWTP Superintendent

NON-PUBLIC SESSION MOTION: *Motion to enter non-public session citing RSA 91-A:3, II (b) the hiring of any person as a public employee. (Roll Call Vote)*

AGENDA DESCRIPTION:

The Wastewater department received 11 applications for the position of Wastewater Operator. Minimum qualification is high school diploma or equivalent and valid NH driver's license. Applications and resumes were screened for work history and transferrable skills.

Legal Authority: [NH Certification of Wastewater Operators](#)

Financial Details:

Town Administrator Comments: Recommends hiring. The deadline to register for June 7th certification exam is May, but advice from NHDES certification is to register by April 14th to secure a space.

WWTP Superintendent Comments: Recommends hiring.

Motion or Action:

Motion: *Motion to leave non-public session and return to public session*

Motion: *Motion to seal the minutes because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board. (Roll Call Vote)*



TOWN OF HENNIKER, NEW HAMPSHIRE

Non-Public STAFF REPORT

DATE: 4/4/2023
TITLE: Transfer Station – Hiring PT/On Call Operator
INITIATED BY: Marc Boisvert, Transfer Station Superintendent
PREPARED BY: Diane Kendall, Town Administrator
PRESENTED BY: Diane Kendall, Town Administrator

NON-PUBLIC SESSION MOTION: *Motion to enter non-public session citing RSA 91-A:3, II (b) the hiring of any person as a public employee. (Roll Call Vote)*

AGENDA DESCRIPTION:



Legal Authority: Personnel Policies IV.1 Hiring Policy for PT Employees by Town Administrator allows for this category of hiring appointment to be placed on the Consent Agenda.


Financial Details:



Town Administrator Comments: Recommends hiring.

Transfer Station Superintendent Comments: Recommends hiring.

Highway Superintendent Comments: Recommends hiring.

1. **Motion or Action:** 
2. **Motion:** *Motion to leave non-public session and return to public session*
3. ~~**Motion:** *Motion to seal the minutes because it is determined that divulgence of this information likely would adversely affect the reputation of any person other than a member of this board. (Roll Call Vote)*~~



TOWN OF HENNIKER, NEW HAMPSHIRE
BOARD OF SELECTMEN
CONSENT AGENDA

Tuesday, April 4, 2023

Consent Agenda

- Item 1:** Property Tax Refund – Map/Lot 4/88-A
- Item 2:** Property Tax Refund – Map/Lot 10/629-C
- Item 3:** Assembly Application – New England College
- Item 4:** MS-232 – Report of Appropriations Actually Voted
- Item 5:** Town Administrator Authorization To Sign
- Item 6:** Accounts Payable Check Register – March 29, 2023
- Item 7:** Payroll Check Register – March 29, 2023
- Item 8:** Supplemental Accounts Payable Check Register – March 29, 2023
- Item 9:** Supplemental Payroll Check Register – March 29, 2023
- Item 10:** Veteran Credit & Wood Heat Exemption Application – 3/110-C2
- Item 11:** All-Veteran Credit Application – 6/110-B4
- Item 12:** Veteran Credit Application – 9/554-31
- Item 13:** Abatement Application 22-010
- Item 14:** Abatement Application 22-014
- Item 15:** Abatement Application 22-013
- Item 16:** Abatement Application 22-015
- Item 17:** Abatement Application 22-012
- Item 18:** Abatement Application 22-008
- Item 19:** Abatement/Refund – Mlcuch
- Item 20:** Abatement Application 22-011
- Item 21:** Abatement/Refund – Allaben
- Item 22:** Recommittal of Uncollected Taxes – Roberge and Company, P.C.
- Item 23:** Tax Anticipation Note – Franklin Savings Bank

Board of Selectmen Approval:

*Please note that the Consent Agenda is subject to change until 4:00 pm the day of a scheduled Selectmen's Meeting.



TOWN OF HENNIKER, NEW HAMPSHIRE

March 21, 2023

REFUND

To the Collector of Taxes.

Sir/Madame:

By vote of the Board of Selectmen/Sewer Commissioners upon the application of:

**JOHN E. MACLEOD SR
REBECCA L. MACLEOD**

Residence: **85 Whitney RD, HENNIKER, NH – LOT #4-88-A**

We are refunding the amount of: **\$ 581.38**

Cause of refund: **OVERPAYMENT OF 2018 PROPERTY TAX LIEN,
CHECK PAYABLE AND MAIL TO: LAWRENCE P. SUMSKI
CHAPTER 13 TRUSTEE, 32 DANIEL WEBSTER HIGHWAY, SUITE 15
MERRIMACK, NH 03054.**

Per Order:

Board of Selectmen

Selectmen's Office
*Administration, Finance,
Assessing, Planning,
Zoning & Building Permits*
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3221
Fx (603) 428-4366

Town Clerk / Tax Collector
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3240
Fx (603) 428-4366

**Transfer / Recycling Center
Parks and Properties**
18 Depot Hill Rd.
Henniker NH 03242
Physical: 1393 Weare Rd.
Ph (603) 428-7604

Cogswell Spring Water Works
146 Davison Rd.
Henniker NH 03242
Ph (603) 428-3237
Fx (603) 428-3362

Wastewater Treatment Plant
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-7215
Fx (603) 428-8312
Physical: 199 Ramsdell Rd.

Highway
18 Depot Hill Rd.
Henniker NH 03242
Physical: 209 Ramsdell Rd.
Ph (603) 428-7200
Fx (603) 428-7200

Police
340 Western Ave.
Henniker NH 03242
Ph (603) 428-3213
(Dial 911 for an Emergency)
Fx (603) 428-7509

Fire & Rescue
216 Maple St.
Henniker NH 03242
Ph (603) 428-7552
(Dial 911 for an Emergency)
Fx (603) 428-7628

Town of Henniker

18 Depot Hill Rd

Henniker, NH 03242

Office Hours

Monday, Wednesday & Friday 8:00am to 4:00pm

Tuesday 10:00am to 6:00pm Thursday Closed

(603) 428-3240

Tax Collector's Office Receipt

Paid By: SUMSKI LAWRENCE CH 13 TTEE-MACLEOD SR J

Receipt Number: 2023 000651

Receipt Amount:

\$ 2,145.50

Check Number: 303752

Receipt Date:

Tuesday, March 21, 2023

Invoice	Trans. Total	Principal	Int/Pen	Balance Due	Owner	Parcel ID
2018L01002113	1,564.12	1,538.33	25.79	0.00	MacLEOD SR JOHN E	000004 000088 00000A
CREDIT	581.38	0.00	0.00	-581.38	CREDIT	000004 000088 00000A



TOWN OF HENNIKER, NEW HAMPSHIRE

March 27, 2023

REFUND

To the Collector of Taxes.

Sir/Madame:

By vote of the Board of Selectmen/Sewer Commissioners upon the application of:

Tina and Mark Simpson

Residence: 127 Peasley Road, LOT #10-629-C

We are refunding the amount of: **\$ 4841.00**

Cause of refund: Homeowner prepaid taxes but plans to sell property. Check payable and mailed to Tina and Mark Simpson, 127 Peasley Road, Henniker, NH 03242

Per Order:

Board of Selectmen

Selectmen's Office

**Administration, Finance,
Assessing, Planning,
Zoning & Building Permits**

18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3221
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Physical: 209 Ramsdell Rd.
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Henniker NH 03242
Ph (603) 428-3213
(Dial 911 for an Emergency)
Fx (603) 428-7509

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216 Maple St.
Henniker NH 03242
Ph (603) 428-7552
(Dial 911 for an Emergency)
Fx (603) 428-7628

Town of Henniker

18 Depot Hill Rd

Henniker, NH 03242

Office Hours

Monday, Wednesday & Friday 8:00am to 4:00pm

Tuesday 10:00am to 6:00pm Thursday Closed

(603) 428-3240

Tax Collector's Office Receipt

SIMPSON TINA L
SIMPSON MARK A
127 PEASLEY ROAD
HENNIKER, NH 03242

Paid By: SIMPSON TINA L

Receipt Number: 2022 348394

Check Number: 331

Receipt Amount: \$ 5,725.00

Receipt Date: Wednesday, November 30, 2022

Invoice	Trans. Total	Principal	Int/Pen	Balance Due	Owner	Parcel ID
2022P02028405	884.00	884.00	0.00	0.00	SIMPSON TINA L	000010 000629 00000C
CREDIT	4,841.00	0.00	0.00	-4,841.00	CREDIT	000010 000629 00000C

APB-02

Town of Henniker - Office of Selectmen
 18 Depot Hill Road, Henniker, NH 03242
 Phone (603) 428-4366 / Fax (603) 428-4366
 Website www.henniker.org

SELECTMEN'S OFFICE



APPLICATION FOR ASSEMBLY

For any assembly or gathering of persons within the Town of Henniker for the purpose of entertainment, games, shows, activities, exhibitions, amusements, etc., for which the promoter has reason to believe, will attract **300 or more persons** at any one time (see Sect. 15.2). It shall be unlawful for any promoter to allow, permit, encourage, promote, organize, conduct or advertise any such assembly or gathering unless a valid permit has first been obtained therefore from the Board of Selectmen (see Sect. 15.3). Completed application **MUST BE** submitted to the Board of Selectmen no less than 30 days prior to the planned event, however **60 days** is strongly recommended.

DESCRIPTION OF EVENT: NEC Commencement - Graduation Ceremony & Celebration

Location: Simon Center Green

Date(s) of Event: Saturday, May 6th **Hours from** 10:00am **to** 1:00pm

☐ **Drawing / Map:** If this is a walk, race or any event that will take place in multiple areas, please include a **DRAWING** that shows: *parking, start/end locations, and the exact route, including areas to be kept open for emergency vehicles.*

Estimated Attendance: 2500 **Maximum No.:** 3500 **Minimum No.:** 1500

Should attendance exceed the maximum listed above, what plan will be followed?: Outdoor event.

Participants will be standing, all other safety protocol will be followed

Cleanup: Describe provisions for cleanup of premises and removal of rubbish: SSC will provide services to cleanup & remove rubbish.

Describe the following provisions:

Sanitation (toilets) Portable Toilets **No. of units:** 7 portable units **Male:** **Female:**
Plus all NEC facility toilets

Water supply from: Town of Henniker

Food will be served from and/or by: Chartwells Catering

Beverages will be served from and/or by: Chartwells Catering

Type of alcoholic beverages to be served: None

Illumination after dark will be provided by: None

Medical and first aid available from or by: Henniker Fire & NEC Wellness

Traffic control provided by: NEC Campus Safety **No. of officers:** 15

Report of Appropriations Actually Voted Henniker

For the period beginning January 1, 2023 and ending December 31, 2023

Form Due Date: 20 Days after the Annual Meeting

GOVERNING BODY CERTIFICATION

This is to certify that the information contained in this form, appropriations actually voted by the town/city meeting, was taken from official records and is complete to the best of our knowledge and belief. Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

[illegible]

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
Department of
Revenue Administration

2023
MS-232

Report of Appropriations Actually Voted

Account	Purpose	Article	Appropriations As Voted
General Government			
4130-4139	Executive	07	\$31,686
4140-4149	Election, Registration, and Vital Statistics	07	\$105,845
4150-4151	Financial Administration	07	\$884,698
4152	Revaluation of Property		\$0
4153	Legal Expense	07	\$20,000
4155-4159	Personnel Administration		\$0
4191-4193	Planning and Zoning	07	\$35,950
4194	General Government Buildings		\$0
4195	Cemeteries	07	\$21,330
4196	Insurance	07	\$156,615
4197	Advertising and Regional Association	07	\$4,157
4199	Other General Government		\$0
General Government Subtotal			\$1,260,281
Public Safety			
4210-4214	Police	07	\$1,435,378
4215-4219	Ambulance		\$0
4220-4229	Fire	07	\$1,022,971
4240-4249	Building Inspection	07	\$29,993
4290-4298	Emergency Management	07	\$1,292
4299	Other (Including Communications)		\$0
Public Safety Subtotal			\$2,489,634
Airport/Aviation Center			
4301-4309	Airport Operations		\$0
Airport/Aviation Center Subtotal			\$0
Highways and Streets			
4311	Administration	07	\$861,750
4312	Highways and Streets	07	\$711,000
4313	Bridges		\$0
4316	Street Lighting		\$0
4319	Other		\$0
Highways and Streets Subtotal			\$1,572,750
Sanitation			
4321	Administration	07	\$584,000
4323	Solid Waste Collection		\$0
4324	Solid Waste Disposal		\$0
4325	Solid Waste Cleanup		\$0
4326-4328	Sewage Collection and Disposal		\$0



New Hampshire
Department of
Revenue Administration

2023
MS-232

Report of Appropriations Actually Voted

4329	Other Sanitation		\$0
Sanitation Subtotal			\$584,000
Water Distribution and Treatment			
4331	Administration		\$0
4332	Water Services		\$0
4335	Water Treatment		\$0
4338-4339	Water Conservation and Other		\$0
Water Distribution and Treatment Subtotal			\$0
Electric			
4351-4352	Administration and Generation		\$0
4353	Purchase Costs		\$0
4354	Electric Equipment Maintenance		\$0
4359	Other Electric Costs		\$0
Electric Subtotal			\$0
Health			
4411	Administration		\$0
4414	Pest Control	07	\$9,408
4415-4419	Health Agencies, Hospitals, and Other	07	\$79,000
Health Subtotal			\$88,408
Welfare			
4441-4442	Administration and Direct Assistance	07	\$80,000
4444	Intergovernmental Welfare Payments		\$0
4445-4449	Vendor Payments and Other		\$0
Welfare Subtotal			\$80,000
Culture and Recreation			
4520-4529	Parks and Recreation	07	\$39,840
4550-4559	Library	16	\$242,210
4583	Patriotic Purposes	07	\$3,173
4589	Other Culture and Recreation	17	\$20,000
Culture and Recreation Subtotal			\$305,223
Conservation and Development			
4611-4612	Administration and Purchasing of Natural Resources	07	\$2,890
4619	Other Conservation		\$0
4631-4632	Redevelopment and Housing		\$0
4651-4659	Economic Development		\$0
Conservation and Development Subtotal			\$2,890



New Hampshire
Department of
Revenue Administration

2023
MS-232

Report of Appropriations Actually Voted

Debt Service

4711	Long Term Bonds and Notes - Principal	07	\$130,163
4721	Long Term Bonds and Notes - Interest	07	\$19,039
4723	Tax Anticipation Notes - Interest	07	\$13,500
4790-4799	Other Debt Service		\$0
Debt Service Subtotal			\$162,702

Capital Outlay

4901	Land		\$0
4902	Machinery, Vehicles, and Equipment	11,13,14,15	\$339,000
4903	Buildings		\$0
4909	Improvements Other than Buildings	12	\$130,000
Capital Outlay Subtotal			\$469,000

Operating Transfers Out

4912	To Special Revenue Fund		\$0
4913	To Capital Projects Fund		\$0
4914A	To Proprietary Fund - Airport		\$0
4914E	To Proprietary Fund - Electric		\$0
4914O	To Proprietary Fund - Other		\$0
4914S	To Proprietary Fund - Sewer	20	\$723,058
4914W	To Proprietary Fund - Water	21	\$497,655
4915	To Capital Reserve Fund	08,09	\$525,000
4916	To Expendable Trusts/Fiduciary Funds	10,19	\$878,000
4917	To Health Maintenance Trust Funds		\$0
4918	To Non-Expendable Trust Funds		\$0
4919	To Fiduciary Funds		\$0
Operating Transfers Out Subtotal			\$2,623,713

Total Voted Appropriations	\$9,638,601
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Parking for 685 number of cars is planned.

☒ Attach plan of exact parking location and exact route to be kept open for emergency vehicles.
☐ Not applicable. Explain: _____

No fire lanes or will be blocked.

NAME OF PROMOTER: _____

Mailing Address _____

Phone / Fax: _____

Email: _____

I, _____, do hereby accept all responsibility for the above described event. I agree to adhere to all laws and regulations of the Town of Henniker and the State of New Hampshire. I do hereby consent to the entry, at any time, in the course of his/her duties, any town officer in the performance of his/her duties, including but not limited to inspection. I do also agree to provide whatever surety is deemed necessary by the Board of Selectmen. Under the penalty of perjury, I do hereby certify that the above is true.

Date: _____

Signature: _____

Printed name: _____

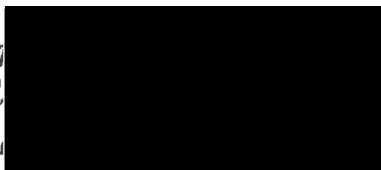
PROPERTY OWNER: The following MUST BE completed by the owner of the property involved.

Owner's Name: Dr. Paula Amato, Executive Vice President & CFO

I, Dr. Paula Amato, EVP & CFO, have thoroughly discussed the above event with the Promoter and am in agreement with him/her in all areas. I do hereby give my consent to the use of my property for this event. I do hereby consent to the entry, at any time, in the course of his/her duties, any town officer in the performance of his/her duties, including but not limited to inspection. I agree to adhere to all laws and regulations of the Town of Henniker and the State of New Hampshire. Under the penalty of perjury I do hereby certify that the above application is true.

Date: 3/16/2023

Signature: Paula A. Amato



DO NOT WRITE BELOW THIS SPACE. FOR TOWN-USE ONLY

DEPARTMENTAL APPROVALS: Please attach any comments or special requirements to the application.

Fire Chief: _____

Date: 3/21/23

Health/Code E _____

Date: _____

Highway Super _____

Date: 3/22/23

Water Superin _____

Date: 3/20/23

Waste Water S _____

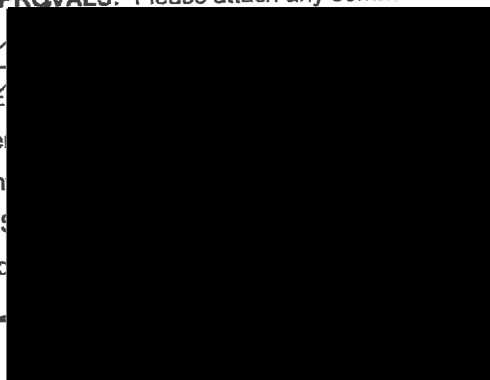
Date: _____

Rescue Squad _____

Date: _____

Police Chief: _____

Date: 3-20-23



Parking for 685 number of cars is planned.

☒ Attach plan of exact parking location and exact route to be kept open for emergency vehicles.
☐ Not applicable. Explain: _____

No fire lanes or will be blocked.

NAME OF PROMOTER: _____

Mailing Address _____

Phone / Fax: _____

Email: _____

I, _____, do hereby accept all responsibility for the above described event. I agree to adhere to all laws and regulations of the Town of Henniker and the State of New Hampshire. I do hereby consent to the entry, at any time, in the course of his/her duties, any town officer in the performance of his/her duties, including but not limited to inspection. I do also agree to provide whatever surety is deemed necessary by the Board of Selectmen. Under the penalty of perjury, I do hereby certify that the above is true.

Date: _____

Signature: _____

Printed name: _____

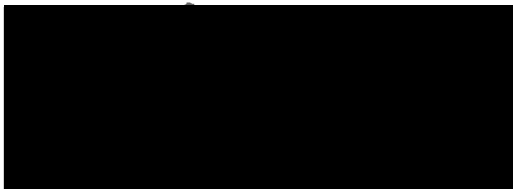
PROPERTY OWNER: The following MUST BE completed by the owner of the property involved.

Owner's Name: Dr. Paula Amato, Executive Vice President & CFO

I, Dr. Paula Amato, EVP & CFO, have thoroughly discussed the above event with the Promoter and am in agreement with him/her in all areas. I do hereby give my consent to the use of my property for this event. I do hereby consent to the entry, at any time, in the course of his/her duties, any town officer in the performance of his/her duties, including but not limited to inspection. I agree to adhere to all laws and regulations of the Town of Henniker and the State of New Hampshire. Under the penalty of perjury I do hereby certify that the above application is true.

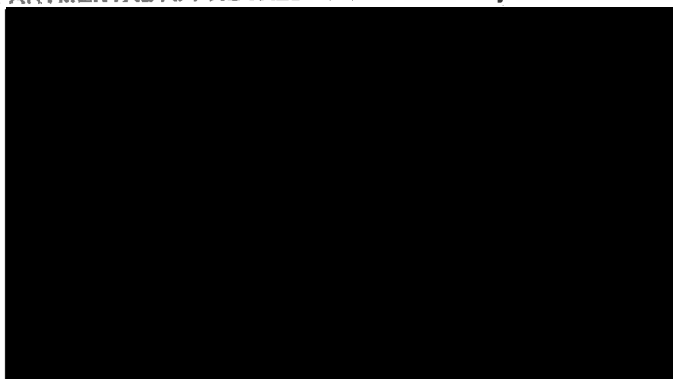
Date: 3/16/2023

Signature: Paula A Amato



DO NOT WRITE BELOW THIS SPACE. FOR TOWN-USE ONLY

DEPARTMENTAL APPROVALS: Please attach any comments or special requirements to the application.



Date: _____

Date: 3/24/23

Date: _____

Date: 3/20/23

Date: 3-21-23

Date: 3/24/23

Date: 3-20-23

BOARD OF SELECTMEN:

☐ **Denied** Reason: _____

☐ **Approved** Having reviewed the above-described event we do hereby grant permission for this event to take place at the time and hours indicated. **Surety** in the amount of \$ _____ is required.

Selectmen's comments and/or additional requirements to be met: _____

PROMOTER: I do hereby agree to these additional requirements and/or comments:

Promoter's Signature: _____ Date: _____

SELECTMEN SIGNATURES:

Date: _____

Original Document to: Promoter
Copies to: Police Department & Assembly Permit Files

Henniker Ordinance, Sections 15.1 – 15.11

~ 15.1 Findings and declarations. The Town of Henniker finds and declares that it is necessary for the protection of the health and welfare of the general public and the inhabitants of the town that rules and regulations be established for the purpose of regulating large assemblies so as to ensure the public health and safety, proper sanitary, fire, police, health and safety measures be provided to regulate such gatherings. (RSA 155:1, 155:2, 155:17, 155:39 and RSA 651:2)

~ 15.2 Applicability; size of crowd. This chapter pertains to any assembly or gathering of persons within the Town of Henniker for the purpose of entertainment, games, shows, activities, exhibitions, amusements, etc., for which the promoter has reason to believe, will attract 300 or more persons at any one time.

~ 15.3 Permit required. It shall be unlawful for any promoter to allow, permit, encourage, promote, organize, conduct or advertise any such assembly or gathering unless a valid permit has first been obtained therefore from the Board of Selectmen.

~ 15.4 Submission of application. Application for permit must be submitted to the Board of Selectmen 30 days prior to the date upon which event is to be held or may be held. If application for permit is not approved, the denial shall be in writing setting forth the reason(s) for the denial. The decision of the Selectmen shall be final.

~ 15.5 Surety.

- A. At the discretion of the Selectmen, surety will be posted by the promoter, prior to the date of the event, to satisfy damages to public or private property, reimbursements for expenses of any town department and any and all other expenses incurred as a result of the event.
- B. Any or all unexpended funds from said surety shall be returned to the promoter.

~ 15.6 Contents of application. The applicant for a permit under this chapter shall furnish the following information:

- A. Owner's name and exact location planned for activity.
- B. Owner's name and exact location of area(s) to be used for parking or other uses incidental to the activity.

New England College Commencement 2023 Parking Plan

❖ Reserved Parking

- CEI – Trustee / Senior Administration Parking 20
- Simon Lot – Handicap Parking – 50 Spaces
- Town Hall Lot. – Parking for HPD / Ambulance

❖ Faculty and Staff Parking.

- Athletic Fields.

❖ Guest Parking

- Currier Lot – 138 Spaces
 - Circle Rd. – 25 -30 Spaces
 - West Lot – 100 Spaces
 - Field House Lot – 12 Spaces
 - Arena Lot – 11 Spaces
 - CEI Commuter Lot – 27 Spaces
 - Bridge St. House Lot – 18 Spaces
 - Quad Lot - 20 Spaces
 - Upper Union Lot – 17 Spaces
 - Lower Union Lot – 30 Spaces
 - River Lot – 54 Spaces
 - Administration Building Lot – 30 Spaces
 - Municipal Lot – 27 Spaces
 - Henniker Elementary School Lot – 50 Spaces
 - Henniker Middle School / Library – 38 Spaces
 - Rowe Lot – 45 Spaces
 - Sanborn Lot – 38 Spaces
-
- Total Parking Spaces is 685



TOWN ADMINISTRATOR AUTHORIZATION TO SIGN

The Henniker Board of Selectmen hereby authorize Diane Kendall, Town Administrator, to sign the State of New Hampshire Liquor Commission's form approving the selling of wine by Coffin Cellars Winery and SHARA Vinyards at the 2023 Henniker's Farmer's Market on the Selectboard's behalf.

Henniker Board of Selectmen

Kris Blomback (Chair)

William Marko (Vice-Chair)

D. Scott Osgood (Selectman)

Jeff Morse (Selectman)

Neal B. Martin (Selectman)

**TOWN OF HENNIKER
ACCOUNTS PAYABLE CHECK REGISTER
DATE: MARCH 29, 2023**

TOTAL: \$57,226.63

BOARD OF SELECTMEN APPROVAL

Dame Kedar 3/28/23
Town Administrator

Ronald Taylor
Treasurer (Deputy)

**TOWN OF HENNIKER
PAYROLL CHECK REGISTER
DATE: MARCH 29, 2023**

TOTAL: \$60,519.80

BOARD OF SELECTMEN APPROVAL


Dore Kunda 3/28/23
Town Administrator

Ronald Taylor
Treasurer (Deputy)

**TOWN OF HENNIKER
SUPPLEMENTAL ACCOUNTS PAYABLE CHECK REGISTER
DATE: MARCH 29, 2023**

TOTAL: \$174.22

BOARD OF SELECTMEN APPROVAL



Town Administrator

Treasurer (Deputy)

* Note: payroll processing error - timesheet was
left out of the batch

**TOWN OF HENNIKER
SUPPLEMENTAL PAYROLL CHECK REGISTER
DATE: MARCH 29, 2023**

TOTAL: \$814.40

BOARD OF SELECTMEN APPROVAL

Deane Kendall

Town Administrator

Treasurer (Deputy)

* Note : processing error - timesheet was left out
of Batch.



TOWN OF HENNIKER, NEW HAMPSHIRE

April 4, 2023

ABATEMENT/REFUND

To the Collector of Taxes:

By vote of the Board of Selectmen upon application of:

Matthew Mlcuch

Selectmen's Office
*Administration, Finance,
Assessing, Planning,
Zoning & Building Permits*
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3221
Fx (603) 428-4366

Town Clerk / Tax Collector
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3240
Fx (603) 428-4366

**Transfer / Recycling Center
Parks and Properties**
18 Depot Hill Rd.
Henniker NH 03242
Physical: 1393 Weare Rd.
Ph (603) 428-7604

Cogswell Spring Water Works
146 Davison Rd.
Henniker NH 03242
Ph (603) 428-3237
Fx (603) 428-3362

Wastewater Treatment Plant
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-7215
Fx (603) 428-8312
Physical: 199 Ramsdell Rd.

Highway
18 Depot Hill Rd.
Henniker NH 03242
Physical: 209 Ramsdell Rd.
Ph (603) 428-7200
Fx (603) 428-7200

Police
340 Western Ave.
Henniker NH 03242
Ph (603) 428-3213
(Dial 911 for an Emergency)
Fx (603) 428-7509

Fire & Rescue
216 Maple St.
Henniker NH 03242
Ph (603) 428-7552
(Dial 911 for an Emergency)
Fx (603) 428-7628

Lot Number: 10-721-D / 1091 Quaker Street

Mailing Address: 1091 Quaker Street
Henniker, NH 03242

2022 assessment: \$412,100

2022 revised assessment: \$312,500

Abated amount of assessed value: \$ 99,600

Abated tax amount: \$ 2,135 plus interest

Board of Selectmen:



TOWN OF HENNIKER, NEW HAMPSHIRE

April 4, 2023

ABATEMENT/REFUND

To the Collector of Taxes:

By vote of the Board of Selectmen upon application of:

David & Jull Allaben

Lot Number: 11-723-C / 370 Mt. Hunger Road

Mailing Address: 370 Mt. Hunger Road
Henniker, NH 03242

2022 assessment: \$623,600

2022 revised assessment: \$597,000

Abated amount of assessed value: \$ 26,600

Abated tax amount: \$ 570.00 plus interest

Board of Selectmen:

Selectmen's Office
*Administration, Finance,
Assessing, Planning,
Zoning & Building Permits*
18 Depot Hill Rd.
Henniker NH 03242
Ph (603) 428-3221
Fx (603) 428-4366

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Ph (603) 428-7552
(Dial 911 for an Emergency)
Fx (603) 428-7628

ROBERGE AND COMPANY, P.C.

Certified Public Accountants

Member – American Institute of CPA's (AICPA)
Member – AICPA Government Audit Quality Center (GAQC)
Member – AICPA Private Company Practice Section (PCPS)
Member – New Hampshire Society of CPA's

P.O. Box 129
Franklin, New Hampshire 03235
Tel (603) 524-6734
jroberge@rcopc.com

INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

March 20, 2023

To the Board of Selectmen
Town of Henniker
Henniker, New Hampshire

We have performed the procedures enumerated below, which were agreed to by the Town of Henniker, solely to assist you with respect to the Tax Recommittal of the Town of Henniker as of March 17, 2023. The Town of Henniker's management is responsible for the Tax Recommittal. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described below, either for the purpose for which this report has been requested or for any other purpose.

Our procedures and findings are as follows:

1. We agreed the January 1, 2023, beginning taxes receivable balances to the December 31, 2022, ending balances as reported by the Tax Collector.

Finding; the balances brought forward agreed to the December 31, 2022, balances.

2. We agreed the total tax commitments reported by the Tax Collector, for the period January 1, 2023, to March 17, 2023, to the warrants authorized and issued by the Selectmen for the same period.

Finding: The warrants issued by the selectmen during the period January 1, 2023, to March 17, 2023, were properly recorded by the Tax Collector.

3. We agreed the abatements reported by the Tax Collector, for the period January 1, 2023, to March 17, 2023, to the approved abatements authorized by the selectmen for the same period.

Finding: There were no abatements authorized by the selectmen during the period January 1, 2023, to March 17, 2023, and the Tax Collector did not report any abatements.

4. We agreed the total receipts reported by the Tax Collector, for the period January 1, 2023, to March 17, 2023, to the amounts deposited in the bank.

Finding: Total receipts for the period January 1, 2023, to March 17, 2023, reported by the Tax Collector agreed to bank deposits, including collections of principal and interest on taxes as well as unassigned credits.

5. We recalculated the ending taxes receivable balances, excluding unpaid penalties and interest, and agreed them to the supporting detail receivable listings provided by the Tax Collector as of March 17, 2023, summarized as follows:

<u>Warrant Description</u>			
2002L01	\$	165.30	
2003L01		467.86	
2004L01		582.39	
2005L01		2,412.24	
2006L01		3,040.99	
2007L01		2,951.89	
2008L01		7,886.10	
2009L01		4,040.19	
2010L01		3,257.91	
2011L01		3,343.89	
2012L01		5,287.71	
2013L01		14,315.85	
2014L01		12,983.37	
2015L01		8,577.98	
2016L01		14,573.88	
2017L01		22,943.99	
2018L01		20,577.05	
2019L01		26,009.83	
2020L01		65,267.13	
2021L01		89,665.30	
	Subtotal Tax Liens		\$ 308,350.85
2022P01		112,779.90	
2022P02		237,356.07	
	Subtotal Property Taxes		350,135.97
2022S21		9,695.83	
2022S22		14,718.35	
	Subtotal Sewer Rents		24,414.18
2022U01		9,020.00	
2022U08		1,520.00	
	Subtotal Land Use Taxes		10,540.00
2022W11		9,708.52	
2022W12		18,372.95	
2023W11		54,673.02	
	Subtotal Water Rents		82,754.49
2023G01		449.26	
	Subtotal Gravel Taxes		449.26
Total Balance Due			776,644.75
Unassigned Credits		(17,727.94)	
	Subtotal Unassigned Credits		(17,727.94)
Total Net Receivable as of 3/17/2023			\$ 758,916.81

We were not engaged to, and did not; conduct an audit, the objective of which would be the expression of an opinion, on the tax receivable balances included in the Tax Recommittal. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the specified users listed above and is not intended to be and should not be used by anyone other than those specified parties.

Roberge and Co. , P. C.

ROBERGE AND COMPANY, P.C.

Franklin, New Hampshire

March 20, 2023

RECOMMITTAL WARRANT
PROPERTY TAXES
STATE OF NEW HAMPSHIRE

Merrimack ss:

To Deborah Aucoin, Collector of Taxes for the Town of Henniker in said County:

In the name of the said state you are hereby directed to collect the taxes in the list herewith committed to you, the same being the uncollected balance of the warrants as committed to Kimberly Johnson, Collector of Taxes for the year 2022, and amounting in all to the sum of \$350,135.97 with interest thereon at the rate of eight percent (8%) as appropriate, from the date that the original warrants were issued.

And you are further ordered and directed to accept payments in redemption from the tax lien(s) held for unpaid taxes of 2002 through 2021, said unredeemed accounts amounting in all to the sum of \$308,350.85 with interest thereon at the rate of fourteen percent (14%) per year from date of said tax lien.

And we further order you to pay all monies collected to the Treasurer of said Town at least on a weekly basis when receipts exceed \$1,500.00, or oftener when directed by the Commissioner of Revenue Administration.

Given under our hands at said Henniker, New Hampshire, this 4th day of April, in the year 2023.

Selectmen of Henniker, New Hampshire

RECOMMITTAL WARRANT
LAND USE CHANGE TAXES
STATE OF NEW HAMPSHIRE

Merrimack ss:

To Deborah Aucoin, Collector of Taxes for the Town of Henniker in said County:

In the name of the said state you are hereby directed to collect the land use change taxes in the list herewith committed to you, the same being the uncollected balance of the warrants as committed to Kimberly Johnson, Collector of Taxes for the year 2022, and amounting in all to the sum of \$10,540.00 with interest thereon at the rate of eight percent (8%) as appropriate, from the date that the original warrants were issued.

And we further order you to pay all monies collected to the Treasurer of said Town at least on a weekly basis when receipts exceed \$1,500.00, or oftener when directed by the Commissioner of Revenue Administration.

Given under our hands at said Henniker, New Hampshire, this 4th day of
April, in the year 2023.

Selectmen of Henniker, New Hampshire

RECOMMITTAL WARRANT
GRAVEL TAXES
STATE OF NEW HAMPSHIRE

Merrimack ss:

To Deborah Aucoin, Collector of Taxes for the Town of Henniker in said County:

In the name of the said state you are hereby directed to collect the gravel taxes in the list herewith committed to you, the same being the uncollected balance of the warrants as committed to Kimberly Johnson, Collector of Taxes for the year 2022, and amounting in all to the sum of \$449.26 with interest thereon at the rate of eight percent (8%) as appropriate, from the date that the original warrants were issued.

And we further order you to pay all monies collected to the Treasurer of said Town at least on a weekly basis when receipts exceed \$1,500.00, or oftener when directed by the Commissioner of Revenue Administration.

Given under our hands at said Henniker, New Hampshire, this 4th day of April, in the year 2023.

Selectmen of Henniker, New Hampshire

RECOMMITTAL WARRANT
SEWER USER CHARGES
STATE OF NEW HAMPSHIRE

Merrimack ss:

To Deborah Aucoin, Collector of Taxes for the Town of Henniker in said County:

In the name of the said state you are hereby directed to collect the sewer user charges as in the list herewith committed to you, the same being the uncollected balance of the warrants as committed to Kimberly Johnson, Collector of Taxes for the year 2022, and amounting in all to the sum of \$24,414.18 with interest thereon at the rate of eight percent (8%) as appropriate, from the date that the original warrants were issued.

And we further order you to pay all monies collected to the Treasurer of said Town at least on a weekly basis when receipts exceed \$1,500.00, or oftener when directed by the Commissioner of Revenue Administration.

Given under our hands at said Henniker, New Hampshire, this 4th day of
April, in the year 2023.

Sewer Commissioners of Henniker, New Hampshire



Town Hall
18 Depot Hill Road
Henniker, NH 03242

Tel: (603) 428-3221
Fax: (603) 428-4366

Incorporated November 10, 1768
"Only Henniker on Earth"

TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: 4/4/2023

TITLE: Volunteer Appointment - Joseph Nelson

INITIATED BY: Helga Winn, Executive Assistant

PREPARED BY: Helga Winn, Executive Assistant

PRESENTED BY: Diane Kendall, Town Administrator

AGENDA DESCRIPTION:

Mr. Joseph Nelson has requested to fill a vacant position as a volunteer member of the Solid Waste Disposal and Recycling Advisory Committee.

Legal Authority: Selectmen Policies II.4 Town Committees and Boards

Financial Details: N/A

Town Administrator Comment: N/A

Suggested Motion:

Move to appoint Joseph Nelson as a member of the Solid Waste Disposal and Recycling Advisory Committee for a term of three years. Term expires on September 1, 2026.



TOWN OF HENNIKER APPOINTMENT

To **Joseph Nelson**, of Henniker, NH, in the County of Merrimack:

Town of Henniker Board of Selectmen:

Motion: To accept the Volunteer Application of *Joseph Nelson*, appointing him as a Volunteer Member of the *Solid Waste Disposal and Recycling Advisory Committee*.
The term will expire on September 1, 2026.

BOARD OF SELECTMEN:

_____	Date: _____
_____	Date: _____
_____	Date: _____
_____	Date: _____
_____	Date: _____

MAY 2 2023

SELECTMEN'S OFFICE



Town of Henniker

18 Depot Hill Road

Henniker, NH 03242

Phone (603) 428-3221 / Fax (603) 428-4366

www.henniker.org

APPLICATION FOR VOLUNTEER POSITION

COMMITTEE / BOARD: Solid Waste Disposal and Recycling Advisory Committee

NAME (as it should appear on Appointment Form):

PHONE:

FULL NAME: JOSEPH P NELSON

PHYSICAL ADDRESS: 133 Craney hill rd

MAILING ADDRESS

EMAIL ADDRESS: 133 Craney hill rd.

Why are you seeking this appointment?: TO Support MARK- and show him people do appreciate him

What experience would you bring to this position?: Common Sense. Work for the Public.

Do you have any specific goals or objectives you would seek to implement if you are appointment to this position?:

TO Support mark -



Town Hall
18 Depot Hill Road
Henniker, NH 03242

Tel: (603) 428-3221
Fax: (603) 428-4366

Incorporated November 10, 1768
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TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: 4/4/2023

TITLE: Volunteer Appointment - Dianne Dawson

INITIATED BY: Helga Winn, Executive Assistant

PREPARED BY: Helga Winn, Executive Assistant

PRESENTED BY: Diane Kendall, Town Administrator

AGENDA DESCRIPTION:

Ms. Dianne Dawson has requested to fill a vacant position as a volunteer member of Henniker Energy Committee.

Legal Authority: Selectmen Policies II.4 Town Committees and Boards

Financial Details: N/A

Town Administrator Comment: N/A

Suggested Motion:

*Move to appoint Dianne Dawson as a member of the Henniker Energy Committee for a term of three years.
Term expires on September 1, 2026.*



TOWN OF HENNIKER APPOINTMENT

To **Dianne Dawson**, of Henniker, NH, in the County of Merrimack:

Town of Henniker Board of Selectmen:

Motion: To accept the Volunteer Application of *Dianne Dawson*, appointing her as a Volunteer Member of the *Energy Committee*. The term will expire on September 1, 2026.

BOARD OF SELECTMEN:

_____	Date: _____
_____	Date: _____
_____	Date: _____
_____	Date: _____
_____	Date: _____



Town of Henniker

18 Depot Hill Road
Henniker, NH 03242
Phone (603) 428-3221 / Fax (603) 428-4366
www.henniker.org

APPLICATION FOR VOLUNTEER POSITION

COMMITTEE / BOARD: Energy Committee

NAME (as it should appear on Appointment Form): Dianne

FULL NAME: Dianne Allen Dawson

PHONE:

PHYSICAL ADDRESS: 33 GOSS DRIVE HENNIKER, NH 03242

MAILING ADDRESS: 33 GOSS DRIVE HENNIKER, NH 03242

EMAIL ADDRESS:

Why are you seeking this appointment?:

My husband and I moved to Henniker with our 3 young children late last year. I would like to be a resource to the community where my family and I are looking to plant our roots.

What experience would you bring to this position?:

I am an account representative who specializes in the commercial, education, and government sector all over New Hampshire. I have access to hundreds of different resources for any maintenance, repair, operations, and new infrastructure our town may need. I also work closely with different manufacturers and facilities all over the state for any energy efficient projects. I am very familiar with the process of the NHSaves rebate programs which could be very useful to this committee.

Do you have any specific goals or objectives you would seek to implement if you are appointed to this position?:

My goal is to be a resource and provide perspectives based on my experience in the hopes that we could prioritize and maximize the town's budget and projects for energy efficiency initiatives.

SIGNATURE:

Dianne Dawson

DATE: 03/22/2023



TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: 4/4/2023
TITLE: Wastewater Staffing Request
INITIATED BY: Richard Slager; NHDES Facility Staffing Assessment Report
PREPARED BY: Diane Kendall, Town Administrator
PRESENTED BY: Richard Slager, WWTP Superintendent

AGENDA DESCRIPTION:

NHDES facility tour and assessment report indicated the Henniker WWTP is inadequately staffed. NEIWPCC Staffing Guide suggests 5+ operators needed (The plant only has 2 staff). The report stated the facility is seriously understaffed, putting operator safety and permit compliance in jeopardy.

Superintendent Slager is requesting authority from the Commissioners to increase the level of service staffing from 3 full-time operators to 4. As we heard in the report, there is a critical shortage of wastewater operators. Mr. Slager is seeking to recruit an entry level operator-in-training. The level of service increase will:

- **Increase safety of all operators and maintain regulatory compliance.**
- Build capacity and redundancy allowing for better overall coverage of the plant and confined space work.
- Improve timeliness of regular maintenance operations; particularly manhole inspections. A thorough cycled inspection of manholes may take up to 3 years. In addition, restaurant inspections and education are needed.
- Improve morale allowing for use of vacation time and easing the burden of the on-call rotation.
- Freeing up capacity for the Superintendent to allocate hours to administrative work, planning, and improving plant operations.
- Allow more time for operators to attend conferences, training, and certification opportunities.

Market competitive rates for entry level non-certified operators appear to be \$22-\$24 per hours with comparable benefits. City of Portsmouth is advertising:

- Starting pay is \$23.59 an hour without certification
- \$24.59 an hour with a New Hampshire Grade 1 Water Treatment Operator Licensee
- \$27.41 an hour with a New Hampshire Grade 2 Water Treatment Operator License
- \$33.31 an hour after 42 months of service with a Grade 2 Water Treatment Operator License

The Superintendent, Town Administrator and Commissioners may consider adjustments to the Wastewater operator position on the current classification Grade and Step Scale to be consistent with certification level plus supervisory role and ranges at market rates. Operators are Grade 15; Chief Operator Grade 18 and Superintendent Grade 31. This can be decided later and should not hinder a decision to authorize the addition of another operator.

Recruitment efforts to fill the vacant third position returned 11 candidates; several of whom could be considered for the entry level position.

Legal Authority: [NHDES Wastewater Rules](#)

Financial Details: Introductory rate Grade 15 Step 5 \$21.79; Increase to Step 6 \$22.73 after successful NHDES Wastewater Grade 1 certification. Annual total compensation estimate at Step 6: **\$85,000** including NHRS, payroll taxes, insurance.

Town Administrator Comments: Recommends

WWTP Superintendent Comments: Recommends

Motion or Action: *Motion to authorize the full-time staffing level of 4 full-time employees at the Henniker Wastewater Treatment Facility.*

I'M NOT
SURE WE
EXCEED THIS
(HAVE NEVER
COUNTED)



AP 23-03

APPLICATION FOR ASSEMBLY

MAR 21 2023

For any assembly or gathering of persons within the Town of Henniker for the purpose of entertainment, games, shows, activities, exhibitions, amusements, etc., for which the promoter has reason to believe, will attract 300 or more persons at any one time (see Sect. 15.2). It shall be unlawful for any promoter to allow, permit, encourage, promote, organize, conduct or advertise any such assembly or gathering unless a valid permit has first been obtained therefore from the Board of Selectmen (see Sect. 15.3). Completed application MUST BE submitted to the Board of Selectmen no less than 30 days prior to the planned event, however 60 days is strongly recommended.

DESCRIPTION OF EVENT:

HENNIKER HANDMADE &
HOMEGROWN

ART, FARM & FOOD VENDORS, LIVE MUSIC, KIDS
ACTIVITIES

Location: COMMUNITY CENTER PARK

Date(s) of Event: 5/13 - 5/14 2023 Hours from 10:00 to 4:00

☒ Drawing / Map: If this is a walk, race or any event that will take place in multiple areas, please include a DRAWING that shows: parking, start/end locations, and the exact route, including areas to be kept open for emergency vehicles. VENDOR LAYOUT MAPS ATTACHED

Estimated Attendance: 500? Maximum No.: 7 Minimum No.: 100

Should attendance exceed the maximum listed above, what plan will be followed?:

OUTDOOR CRAFT FAIR EVENT - NO MAX.

Cleanup: Describe provisions for cleanup of premises and removal of rubbish: VENDORS

REMOVE THEIR OWN GARBAGE, TOWN HAS ALWAYS EMPTIED TRASH CANIS IN THE PARK

Describe the following provisions:

Sanitation (toilets) YES - PORTABLE No. of units: 1 Male: Female:

Water supply from: COMMUNITY CENTER + VENDORS

Food will be served from and/or by: VARIOUS FOOD TRUCKS + TENTS

Beverages will be served from and/or by:

Type of alcoholic beverages to be served: NONE

Illumination after dark will be provided by: N/A

Medical and first aid available from or by: MARKET MANAGEMENT

Traffic control provided by: N/A No. of officers: HAS FIRST AID KIT

Parking for 200 number of cars is planned. - VENDOR PARKING IS AT CONGREGATIONAL CHURCH

☐ Attach plan of exact parking location and exact route to be kept open for emergency vehicles.

☐ Not applicable. Explain: VISITOR PARKING IS @ HCS w/ SHUTTLE BUS TO/ FROM EVENT

NAME OF PROMOTER: MONICA RICO

Mailing Address 394 BALCON ROAD HENNIKER, NH

Phone / Fax: 603-568-1562

Email: HENNIKERCOMMUNITYMARKET@gmail.com

I, Monica Rico do hereby accept all responsibility for the above described event. I agree to adhere to all laws and regulations of the Town of Henniker and the State of New Hampshire. I do hereby consent to the entry, at any time, in the course of his/her duties, any town officer in the performance of his/her duties, including but not limited to inspection. I do also agree to provide whatever surety is deemed necessary by the Board of Selectmen. Under the penalty of perjury, I do hereby certify that the above is true.

Date: 3/21/23

Signature: 

Printed name: MONICA RICO

PROPERTY OWNER: The following MUST BE completed by the owner of the property involved.

Owner's Name: N/A - TOWN PROPERTY

I, _____, have thoroughly discussed the above event with the Promoter and am in agreement with him/her in all areas. I do hereby give my consent to the use of my property for this event. I do hereby consent to the entry, at any time, in the course of his/her duties, any town officer in the performance of his/her duties, including but not limited to inspection. I agree to adhere to all laws and regulations of the Town of Henniker and the State of New Hampshire. Under the penalty of perjury I do hereby certify that the above application is true.

Date: _____

Signature: _____

DO NOT WRITE BELOW THIS SPACE. FOR TOWN-USE ONLY

DEPARTMENTAL APPROVALS: Please attach any comments or special requirements to the application.

Fire Chief: ok - see email

Date: _____

Health/Code Enforcement Officer: ok - see email

Date: _____

Highway Superintendent: ok - see email

Date: 3/30/23

Water Superintendent: ok - see email

Date: 3/24/2023

Waste Water Superintendent: ok - see email

Date: _____

Rescue Squad Chief: ok - see email

Date: _____

Police Chief: ok - see email

Date: _____

see attached

Illumination after dark will be provided by: N/A

Medical and first aid available from or by: MARKET MANAGEMENT

Traffic control provided by: N/A No. of officers: HAS FIRST AID KIT

Parking for 200 number of cars is planned. - VENDOR PARKING IS AT CONGREGATIONAL CHURCH

☐ Attach plan of exact parking location and exact route to be kept open for emergency vehicles.

☐ Not applicable. Explain: VISITOR PARKING IS @ HCS w/ SHUTTLE BUS TO/ FROM EVENT

NAME OF PROMOTER:

MONICA RICO

Mailing Address

394 BALON ROAD HENNIKER, NH

Phone / Fax:

1003. 5108. 1562

Email:

I, Monica Rico, hereby accept all responsibility for the above described event. I agree to adhere to all laws and regulations of the Town of Henniker and the State of New Hampshire. I do hereby consent to the entry, at any time, in the course of his/her duties, any town officer in the performance of his/her duties, including but not limited to inspection. I do also agree to provide whatever surety is deemed necessary by the Board of Selectmen. Under the penalty of perjury, I do hereby certify that the above is true.

Date:

3/21/23

Sign

Printed name:

MONICA RICO

PROPERTY OWNER: The following MUST BE completed by the owner of the property involved.

Owner's Name:

N/A - TOWN PROPERTY

I, _____, have thoroughly discussed the above event with the Promoter and am in agreement with him/her in all areas. I do hereby give my consent to the use of my property for this event. I do hereby consent to the entry, at any time, in the course of his/her duties, any town officer in the performance of his/her duties, including but not limited to inspection. I agree to adhere to all laws and regulations of the Town of Henniker and the State of New Hampshire. Under the penalty of perjury I do hereby certify that the above application is true.

Date:

Signature:

DO NOT WRITE BELOW THIS SPACE. FOR TOWN-USE ONLY

DEPARTMENTAL APPROVALS: Please attach any comments or special requirements to the application.

Fire Chief: _____

Date: _____

Health/Code Enforcement Officer: _____

Date: _____

Highway Superintendent: _____

Date: _____

Water Superintendent: _____

Date: 3/24/2023

Waste Water Superintendent: _____

Date: _____

Rescue Squad Chief: _____

Date: _____

Police Chief: _____

Date: _____

BOARD OF SELECTMEN:

☐ **Denied** Reason: _____

☐ **Approved** Having reviewed the above-described event we do hereby grant permission for this event to take place at the time and hours indicated. **Surety** in the amount of \$_____ is required.

Selectmen's comments and/or additional requirements to be met: _____

PROMOTER: I do hereby agree to these additional requirements and/or comments:

Promoter's Signature: _____ Date: _____

SELECTMEN SIGNATURES:

Date: _____

Original Document to: Promoter
Copies to: Police Department & Assembly Permit Files

Henniker Ordinance, Sections 15.1 – 15.11

~ 15.1 Findings and declarations. The Town of Henniker finds and declares that it is necessary for the protection of the health and welfare of the general public and the inhabitants of the town that rules and regulations be established for the purpose of regulating large assemblies so as to ensure the public health and safety, proper sanitary, fire, police, health and safety measures be provided to regulate such gatherings. (RSA 155:1, 155:2, 155:17, 155:39 and RSA 651:2)

~ 15.2 Applicability; size of crowd. This chapter pertains to any assembly or gathering of persons within the Town of Henniker for the purpose of entertainment, games, shows, activities, exhibitions, amusements, etc., for which the promoter has reason to believe, will attract 300 or more persons at any one time.

~ 15.3 Permit required. It shall be unlawful for any promoter to allow, permit, encourage, promote, organize, conduct or advertise any such assembly or gathering unless a valid permit has first been obtained therefore from the Board of Selectmen.

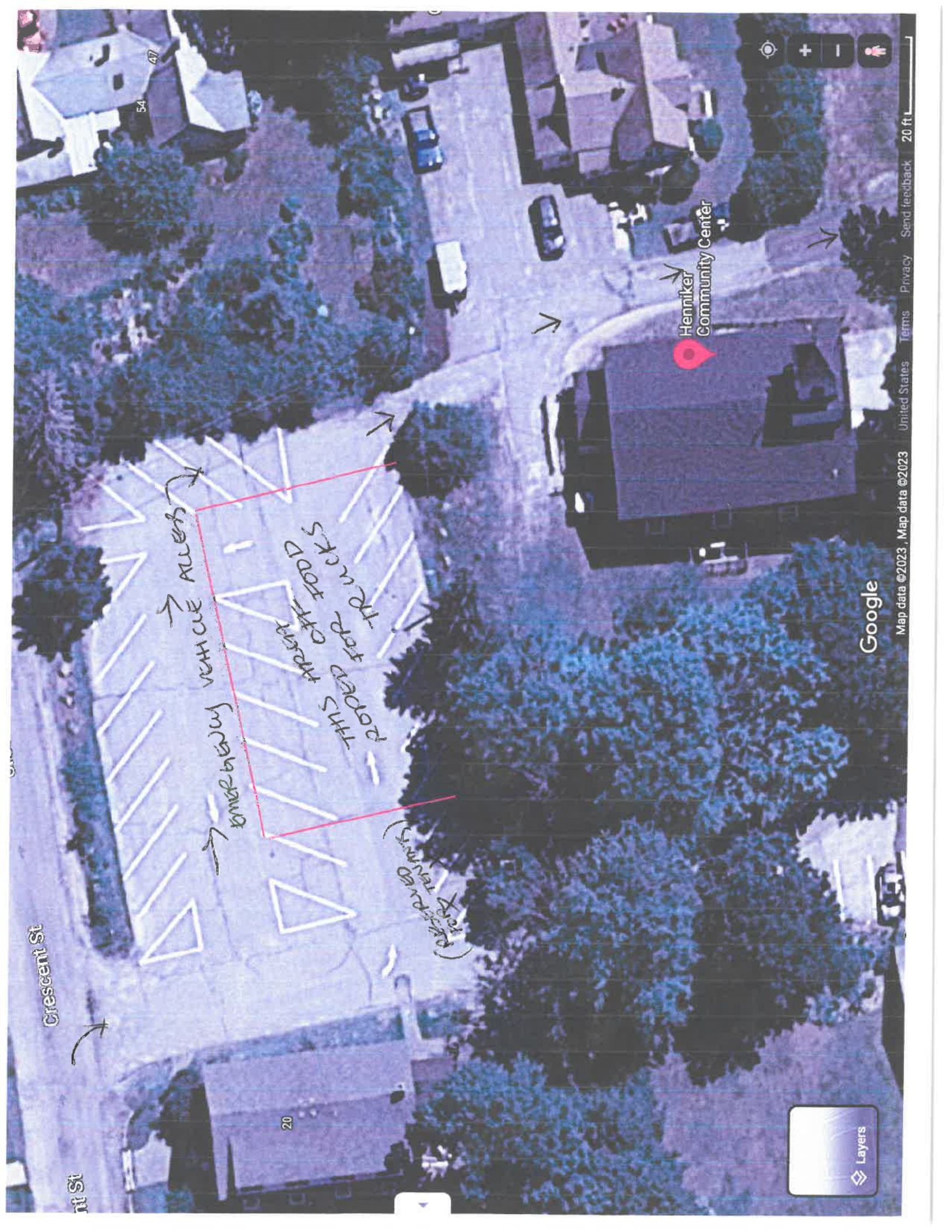
~ 15.4 Submission of application. Application for permit must be submitted to the Board of Selectmen 30 days prior to the date upon which event is to be held or may be held. If application for permit is not approved, the denial shall be in writing setting forth the reason(s) for the denial. The decision of the Selectmen shall be final.

~ 15.5 Surety.

- A. At the discretion of the Selectmen, surety will be posted by the promoter, prior to the date of the event, to satisfy damages to public or private property, reimbursements for expenses of any town department and any and all other expenses incurred as a result of the event.
- B. Any or all unexpended funds from said surety shall be returned to the promoter.

~ 15.6 Contents of application. The applicant for a permit under this chapter shall furnish the following information:

- A. Owner's name and exact location planned for activity.
- B. Owner's name and exact location of area(s) to be used for parking or other uses incidental to the activity.



Crescent St

nt St

54 47

20

EMERGENCY VEHICLE ACCESS
ROAD FOR TODAY TRUCKS

DRIVEWAY (PARKING)

Henniker Community Center

Layers

Google

Map data ©2023, Map data ©2023

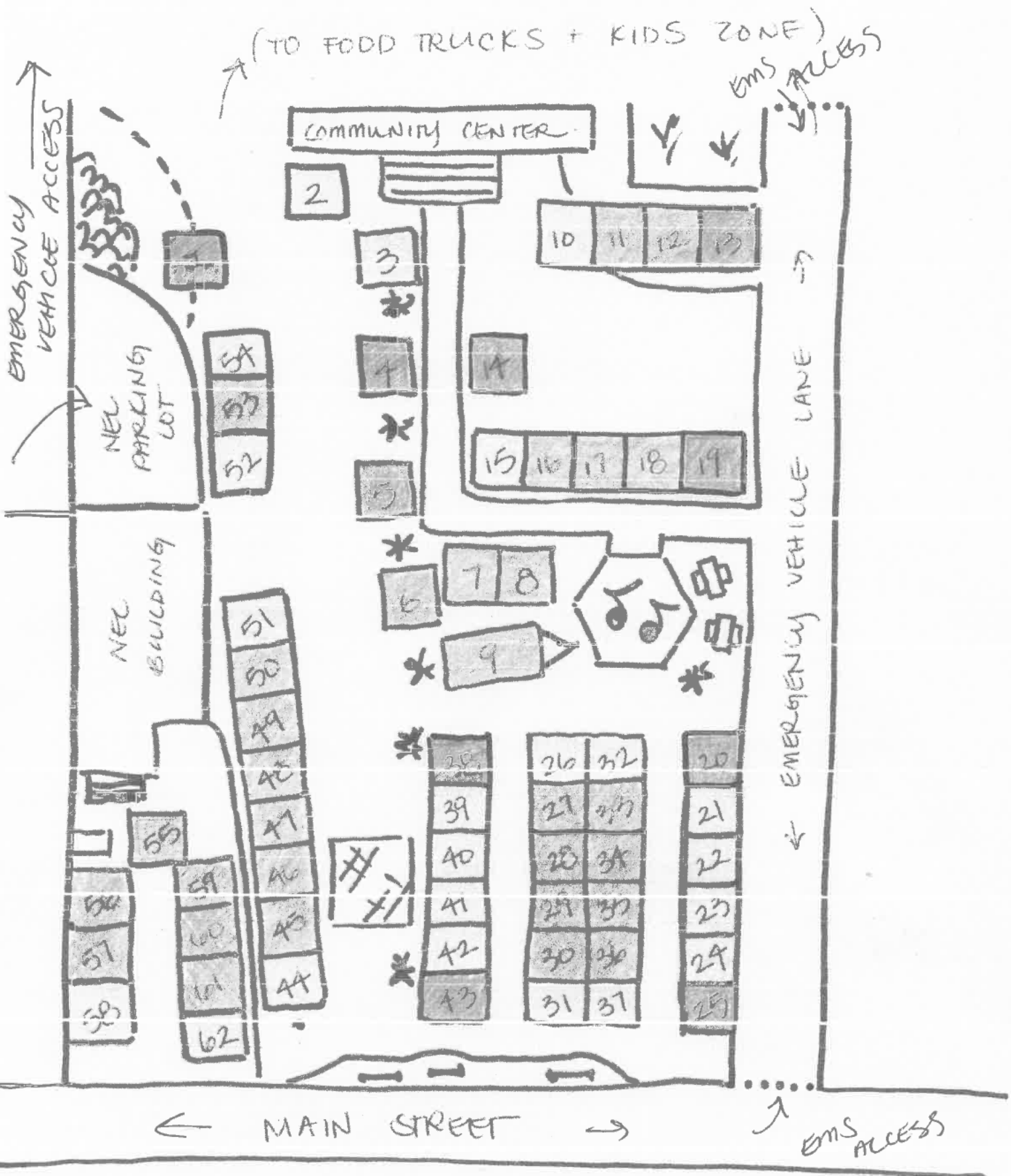
United States




Terms

Privacy

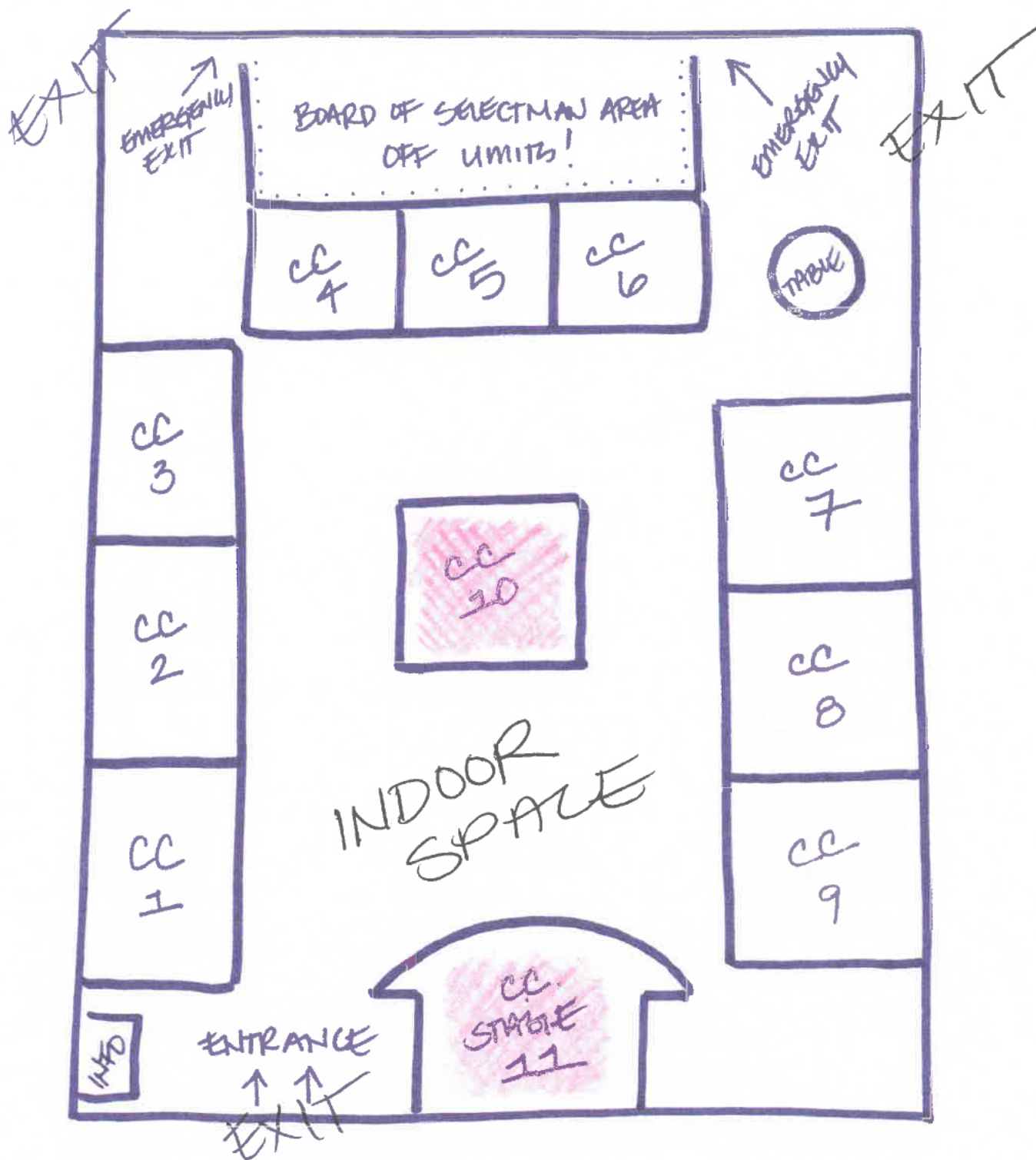
Send feedback

20 ft



-  = STANDARD (1 SIDE OPEN)
-  = PREMIUM (2 SIDES OPEN)
-  = DELUXE (3+ SIDES OPEN)

INDOORS @ COMM. CENTER



□ = PREMIUM

■ = DELUXE

Helga Winn

From: Bob Garside
Sent: Friday, March 24, 2023 6:16 AM
To: Helga Winn
Subject: Re: Assembly Permit - Henniker Handmade & Homegrown
Attachments: Assembly Permit Henniker Handmade & Homegrown.pdf

I have no issue with this

Sent from my iPhone

On Mar 23, 2023, at 12:37 PM, Helga Winn <[REDACTED]> wrote:

Hi all,

Monica Rico, event coordinator of Henniker Handmade and Homegrown, had been asked to submit an assembly permit because she is looking to expand the event. Three plans are attached to the permit, although, she has withdrawn her request to have vendors in the parking lot on Crescent Street.

The permit is here at the office, or you can sign electronically, if you so choose.

Please let me know if you have any concerns.

Thank you,

Helga

Helga Winn
Executive Assistant/Assessing & Land Use Coordinator
Town of Henniker
18 Depot Hill Rd.
Henniker, NH 03242
(603) 428-3221 ext. 101
www.henniker.org

Helga Winn

From: JAMES MORSE [REDACTED]
Sent: Wednesday, March 29, 2023 4:43 PM
To: Helga Winn
Subject: Re: Monica Rico - Henniker Homemade & Homegrown Event Revised Plan

Looks ok to me.

Jim

Sent from my iPhone

On Mar 29, 2023, at 4:05 PM, Helga Winn [REDACTED] wrote:

Hello all,

Monica Rica has revised the plans to her assembly permit for the event named above. The plan for inside the Community Center has not changed.

Please let me know if you see an issue with the revisions. She is planning to go before the Board at their April 4, 2023, meeting.

Thank you,

Helga

Helga Winn
Executive Assistant/Assessing & Land Use Coordinator
Town of Henniker
18 Depot Hill Rd.
Henniker, NH 03242
(603) 428-3221 ext. 101
www.henniker.org

<Revised Plan Henniker Handmade & Homegrown.pdf>

Helga Winn

From: [REDACTED]
Sent: Wednesday, March 29, 2023 4:57 PM
To: Helga Winn
Subject: Re: Monica Rico - Henniker Homemade & Homegrown Event Revised Plan

I am fine with it. -M

Matthew French
Chief of Police

Henniker NH
340 Western Avenue
603 428-3213

CONFIDENTIALITY: This email, including attachments, is intended for the exclusive use of the person or entity to which it is addressed and may contain confidential or privileged information. If you are not the intended recipient or the person responsible for delivering the email to the intended recipient, be advised that you have received this email in error and that any use, dissemination, forwarding, printing, or copying of this email is strictly prohibited. If you believe you have received this email in error, please immediately notify the Henniker Police Department at (603) 428-3213 or by reply email.

From: "Helga Winn" <[REDACTED]>
To: "[REDACTED]" "Henniker Rescue"
[REDACTED] "hennikerfirechief" [REDACTED],
[REDACTED] "Leo Aucoin" [REDACTED]
Cc: "Hank Bernstein" [REDACTED]
Sent: Wednesday, March 29, 2023 4:05:45 PM
Subject: Monica Rico - Henniker Homemade & Homegrown Event Revised Plan

Hello all,

Monica Rica has revised the plans to her assembly permit for the event named above. The plan for inside the Community Center has not changed.

Please let me know if you see an issue with the revisions. She is planning to go before the Board at their April 4, 2023, meeting.

Thank you,

Helga

Helga Winn
Executive Assistant/Assessing & Land Use Coordinator
Town of Henniker
18 Depot Hill Rd.
Henniker, NH 03242
(603) 428-3221 ext. 101
www.henniker.org

Helga Winn

From: Rescue Chief [REDACTED]
Sent: Thursday, March 30, 2023 10:04 AM
To: Helga Winn
Subject: Re: Monica Rico - Henniker Homemade & Homegrown Event Revised Plan
Attachments: Revised Plan Henniker Handmade & Homegrown.pdf

This works for me.

Sent from my iPhone

On Mar 29, 2023, at 4:05 PM, Helga Winn [REDACTED] wrote:

Hello all,

Monica Rica has revised the plans to her assembly permit for the event named above. The plan for inside the Community Center has not changed.

Please let me know if you see an issue with the revisions. She is planning to go before the Board at their April 4, 2023, meeting.

Thank you,

Helga

Helga Winn
Executive Assistant/Assessing & Land Use Coordinator
Town of Henniker
18 Depot Hill Rd.
Henniker, NH 03242
(603) 428-3221 ext. 101
www.henniker.org



TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: 4/4/2023
TITLE: Transfer Station Disposal of Surplus Materials
INITIATED BY: Marc Boisvert, Transfer Station Parks and Prop. Superintendent
PREPARED BY: Diane Kendall, Town Administrator
PRESENTED BY: Marc Boisvert/Diane Kendall

AGENDA DESCRIPTION:

Superintendent Boisvert requests authorization to dispose of the following items to the State of NH White Farm for Auction. Proceeds from auction to be deposited to General Fund Revenue Item Sale of Assets.

10 A/C units removed from Town Hall

1 Pallet non fire rated sound panels removed from Community Center

1 New Holland Skid Steer v 2000 with bucket and spare parts – replaced in 2022

Legal Authority: III.2 Disposal of Surplus Materials

Financial Details: N/A

Town Administrator Comments: Recommends

WWTP Superintendent Comments: Recommends

Motion or Action: Motion to authorize the disposal of 10 A/C units, 1 Pallet non fire rated sound panels, 1 New Holland Skid Steer v 2000 with bucket and spare parts – replaced in 2022 to the State NH White Farm.



Town Hall
18 Depot Hill Road
Henniker, NH 03242

Tel: (603) 428-3221
Fax: (603) 428-4366

Incorporated November 10, 1768
"Only Henniker on Earth"

TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: 3/29/2023

TITLE: Equipment Trailer Bid Award Request

INITIATED BY: Leo Aucoin, Superintendent

PREPARED BY: Leo Aucoin, Superintendent

PRESENTED BY: Leo Aucoin, Superintendent

AGENDA DESCRIPTION: Purchase of new 20 GVWR equipment trailer. Only one bid was received after advertising it twice. I would like to award the bid to Maurice's Trailer Country for the amount of \$18,568.05.

Legal Authority:

Financial Details:

Town Administrator Comment:

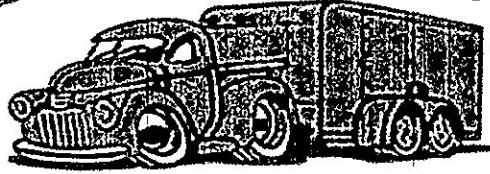
N/A

Suggested Action/Recommendation: Move to except the bid and award it. Authorize the Highway Superintendent to make the purchase

Suggested Motion:

No formal action is required.

Maure's
TRAILER COUNTRY



Claremont, New Hampshire

299 Washington Street, Claremont, NH 03743
Telephone (603) 542-7769 Fax: (603) 543-1565

Town of Henniker
Equipment Trailer Henniker Highway

3-13-23

enclosed is a bid for equipment trailer

Thank Mike

A handwritten signature in black ink, appearing to be "Mike" followed by a stylized flourish or surname.

Date: 2023-03-13 08:22:27

Config. ID: 234492

CUSTOMER INFORMATION

Name: leo town of Henniker

Email: na@na.com

Phone: (000) 000-0000

STORE INFORMATION

Store Name: MAURICE'S AUTO-TRUCK & TRAILER

Dealer Phone: (603) 542-7769

REVIEW CONFIGURATION

Part Name	QTY	Price Descriptor	Price	Type
Model - HDT				
GVWR - 210 Package (20K GVWR)			\$0.00	option
Length/Width - 22' x 82" - 210 pkg			\$19,575.00	
Axles - 2 - 10,000 lb Oil Bath, Torsion				standard
Brakes - Electric Drum				standard
Suspension - Torsion Axles				standard
Pull Type - Bumper Pull				standard
Frame - Engineered Beam Frame				standard
Tilt - Hydraulic Dampening Cylinder w/ Valve Control				standard
Deck - 6' Stationary Deck at Front				standard
Paint Type - DM Difference Maker Coating System				standard
Paint Color - Red			\$0.00	option
Floor - 2" Treated Lumber				standard
Cross-Members - 3" I-Beam on 16" Centers				standard
Coupler - Flat-Mount Adjustable Pintle Ring			\$58.00	option
Jack - 12,000 lb Drop-Leg Jack				standard
Storage - HD V-Tongue Lid				standard
Winch - No Winch				standard
Fenders - 3/16" Diamond Plate, Super Heavy Duty			\$380.00	option
Lights - All LED Lights				standard
Stake Pockets - 2" x 3/8" Rub Rail w/ Stake Pockets			\$374.00	option
Tie Downs - 4 - 5/8" D-Rings				standard
Tire Size - 215/75R17.5 16 Ply Radial				standard
Wheel Color - Black				standard
Spare Mount - Spare Mount (curb side)			\$52.00	option
Spare Tire - Add Matching Spare Tire			\$530.00	add-on

Total MSRP Price: \$20,969.00

*MSRP stands for Manufacturer's Suggested Retail Price. MSRP is NOT final sales price - your final sales price varies depending on region and dealer. Excludes taxes, title, license, and registration. International exchange rate may apply based on country.

Comments

QUOTE

MSRP:

\$20969.00

Subtotal:

Fees/Credits

Total Sales Price:

\$18568.05



Town Hall
18 Depot Hill Road
Henniker, NH 03242

Tel: (603) 428-3221
Fax: (603) 428-4366

Incorporated November 10, 1768
"Only Henniker on Earth"

TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: 3/29/2023

TITLE: Rubber Tired Backhoe Bid Award Request

INITIATED BY: Leo Aucoin, Superintendent

PREPARED BY: Leo Aucoin, Superintendent

PRESENTED BY: Leo Aucoin, Superintendent

AGENDA DESCRIPTION: Henniker Highway put out to sealed bid for a new Backhoe. Four bids were received: Case, JBC, Cat, and Deere. By specifications Caterpillar was best matched minimum specifications. Currently the town has a Cat backhoe and attachments. These attachments, 4 in 1 front bucket, forks, hydraulic 4-foot ditching bucket, and addition 2 foot digging bucket, will all fit the new Cat backhoe. The Highway Superintendent would like to purchase the Cat 440 backhoe with the BA 25 sweeper with water spray system for the price of \$198,000.

Legal Authority:

Financial Details:

Town Administrator Comment:

N/A

Suggested Action/Recommendation: The Selectboard award the Backhoe bid to Milton Cat and allow the Superintendent to purchase Backhoe and Sweeper.

Suggested Motion:

No formal action is required.



Town of Henniker
Request for Proposal
Rubber Tired Backhoe

The Town of Henniker is inviting bid proposals for the purchase of a new (Rubber Tire Backhoe. Bid proposals must be on company letterhead clearly stating price and specifications. Bids must be sealed and marked, "Rubber Tire Backhoe" and be delivered to Town of Henniker Town Hall 18 Depot Hill Road, Henniker NH 03242 by March 1, 2023, at 12:00 PM, when they will be opened publicly and read aloud. Contact person: Leo Aucoin, Highway Superintendent 603-428-7200.

Minimum bid specification

- All bids to be accompanied with manufacture spec sheet.
- 115 Plus Horsepower rating
- 50,000 lbs. rating on front and rear axles
- Gross operating weight not to exceed 25,000 lbs.
- Michelin Snoplus or Michelin Bibload Tires Front and rears
- Full Cab with Climate Control
- Front and Rear Halogen or LED lights (which ever are stronger)
- Rear mounted Stop Lights and Front and Rear Mounted directions, back up alarm.
- Variable flow, Axial Piston, load sensing, 58 plus gpm. Hydraulic pump with cooler
- Excavator style Backhoe controls.
- Front bucket hydraulic quick disconnect,
- 3rd Function Front Hydraulics with tool control.
- 2 cubic yard bucket with bolt on cutting edge.
- Rear boom with extendable dipper stick
- Auxiliary Hydraulic valve for rear aux. circuit, aux. rear hydraulic lines
- Hydraulic Thumb
- 24 Inch heavy duty digging bucket.
- Reversable stabilizer Pads
- Quick connect forks (priced separately)
- Hydraulic quick mount power angle broom with water system (priced separately)

The Board of Selectmen reserves the right to reject all bids and issue a new Request for Bids if less than three bids are received. The Board of Selectmen also reserve the right at their sole discretion to reject any and all bids, wholly or in part, to waive any informalities or any irregularities therein, to accept any bid even though it may not be the lowest bid, to call for rebids, to negotiate with any bidder, and to make an award which in its sole and absolute judgment will best serve the Town's interest.

Bidders shall bid to specifications. However, deviation from specifications may be made but any exceptions must be noted. A bidder submitting a bid thereby certifies that the bid is made in good faith without fraud, collusion, or connection of any kind with any other bidder for the same work; and that the bidder is competing solely on his/her behalf without connection with or obligation to any undisclosed person or firm.

The minutes of the meeting at which the selection is made shall indicate the bid selected and the factors upon which the selection was made. All major bids submitted must specify time frame of bid quote amount and must guarantee bid amount for a minimum of thirty (30) days from bid opening date. This requirement must be included in all advertisements and written specifications issued by the Town of Henniker. Any increase in cost estimates following bid award or signing of a contract shall be absorbed by the bidder.

Advertised

Closes 12:00 PM (noon) 03/01/2023

FEB 23 2023

SELECTMEN'S OFFICE

Mr. Leo Aucoin
Town of Henniker
18 Depot Hill Road
Henniker, NH 03242

February 23, 2023

Dear Leo,

I want to thank you for allowing Milton Cat, one of the leading Caterpillar dealers in North America the opportunity to provide the Town of Henniker with a quote for your upcoming Loader Backhoe replacement needs. Milton Cat highly values your business and you can be assured of unmatched service and dealer support on machines that are second to none in the industry.

Specifications and pricing are only a part of the decision on the purchase of new equipment and does not describe the machine design, reliability and operational advantages, nor does it describe the product support you will receive from your dealer. These factors are extremely important when you are deciding on a major purchase such as a loader backhoe which you will be relying on for the next fifteen (15) plus years. Milton Cat, as well as I feel confident that should you choose Caterpillar for your upcoming equipment replacement needs in that you will receive unmatched product support, productivity and reliability from the Caterpillar line of equipment.

Pursuant to your request, please find enclosed a quote on a 2023 Caterpillar 440 loader backhoe, as per your requested Specifications, needs and desires.

Corporate

100 Quarry Drive
Milford, MA 01757
508.634.3400

84 Concord Street
North Reading, MA 01864
978.276.2400

14 Kendrick Road, Rt. 28
Wareham, MA 02571
508.291.1200

2158 Plainfield Pike
Cranston, RI 02920
401.946.6350

30 Industrial Drive
Londonderry, NH 03053
603.665.4500

One Cat Lane, Rt. 2
Richmond, VT 05477
802.434.4228

79 Robertson Boulevard
Brewer, ME 04412
207.989.1890

16 Pleasant Hill Road
Scarborough, ME 04074
207.883.9586

500 Commerce Drive
Clifton Park, NY 12065
518.877.8000

294 Ainsley Drive
Syracuse, NY 13210
315.476.9981

4610 E. Saile Drive
Batavia, NY 14020
585.815.6200

55 Industrial Park Drive
Binghamton, NY 13904
607.772.6500

Mr. Leo Aucoin

Page 2

MILTON CAT

One (1) New 2023 Caterpillar 440 Wheel Loader Backhoe, with 0 Hours

Standard and Optional Equipment, Henniker, NH

440 Wheel Loader Backhoe

Caterpillar C4.4, 4.4 Liter, 4 Cylinder Tier 4f, 118 SAE J1995 Horsepower Engine

Engine Pre-Cleaner, Engine Pre-Heater, Engine Coolant Heater

Extended Life Coolant Antifreeze, Silicone Engine Hoses

12 Volt Electrical System, 150 Amp Alternator, Dual 880 CCA Heavy Duty Batteries

6 Speeds Forward/3 Speeds Reverse Powershift Transmission, with Autoshift

50,565# Front Axle, Mechanical Front Wheel Drive, with Driveshaft Guard

50,565# Rear Axle, with Electronic Rear Differential Lock

Multi Wet Disc Hydraulic Brake, with Dual Pedals and Interlock, Four Wheel Braking

340/80R-20 Front Tires, 540/70R-24 Rear Tires-Michelin Bib Load

Rear Fenders

Climate Control Deluxe Cab, Interior Lighting

Interior Rearview Mirror, AM/FM Bluetooth Radio

Access Platforms and Steps Both Sides of Cab

Front/Rear Windshield Wiper/Washers

Deluxe Fabric Air Suspension Seat, with Belt

Deluxe Gauges/Monitor/Alarm System

Coat Hook, Lunch Box Holder, Beverage Holder, Tilt Steering Column

Front and Rear/Side Mounted LED Work Lights

Rear Mounted Stop/Tail Lights, Front/Rear Directional/Hazard Lights

3-12 Volt Powerpoints, Backup Alarm

Variable Flow, Axial Piston, Load Sensing/Flow Sharing, Closed Center 58.1 gpm Hydraulic System, with Hydraulic Oil Cooler

Caterpillar XT-3 Hoses, O-Ring Flat Face Seal Hydraulic Fittings

Arm Rest Mounted Excavator Style Backhoe Controls, with Pattern Changer

Auxiliary Hydraulic Valve for Rear Aux. Circuit, Aux. Rear Hydraulic Lines

Boom and Stick Drift Reduction Valves, Anti-Swing Valve

Vandalism Locks, Tool Box

Hydrostatic Power Steering

Single Tilt Style Front Loader, with IT Coupler

3rd Function Front Hydraulics, with Work Tool control

2.0 Cubic Yard Quick Hitch Bucket w/Bolt on Edge

Curved Style Boom, Extendable Dipperstick

Manual Pin Grabber Coupler

24" Caterpillar HD Rock Dig Bucket

Caterpillar Hydraulic Thumb

Reversible Stabilizer Pads, with Auto-up Feature

Ride Control

Operators Manual and Parts CD

Operating Weight as per the above Specifications: 24,251 Pounds

7 Year/3000 Hour Premier Warranty

Mr. Leo Aucoin
Page 3

\$175,000.00 Discounted Cost, per Specifications Listed on Page 2*

Requested Options:

Add \$3,100.00 to above Cost for a set of 54" or 48" Quick Hitch Pallet Forks**

Add \$23,000.00 to above Cost for a Caterpillar BA25 Hydraulic Angle Sweeper, with 105 Gallon Water Tank/Spray System**

*Price is valid through April 1, 2023

**Must be purchased at time of sale to receive this discount price

Exceptions to your Specifications:

None

A Few Highlights/Features/Benefits of the Caterpillar 440 Loader Backhoe/Milton Cat:

More Horsepower than major competitor
Low DEF burn (lowest in industry)
Higher Hydraulic Flow than major competitor
Hydraulic hoses are warranted for 7 years
Front and rear hydraulic continuous flow
Enhanced boom/stick/bucket cylinders
Operator adjustable hydraulic adjustments
Operator adjustable loader/backhoe lever response adjustments
Programable parallel lift
Programable loader kickouts
Programable return to dig
Auto up stabilizers
Longer stabilizers
Heavier than major competitor
Electric over Hydraulic Loader and Backhoe controls, arm rest mounted
Higher hinge pin height
Deeper dig depth
Longer reach at ground line
Higher dig/lift forces
6 Speed Autoshift transmission
2 wheel/4 wheel braking
Larger 20" front rims/tires to carry the increased front end loading
Largest cab/best visibility
Cab corner exhaust location
Color coded/numbered electrical wiring
Test ports for all fluid cavities
7 Year/3000 Hour Premier Warranty (full machine)

Mr. Leo Aucoin

Page 4

13 locations in Northeast/Upstate NY

Most in-house service techs

Most on-road service techs

Largest Parts availability of any manufacturer

98% parts fill from Milton Cat shelves

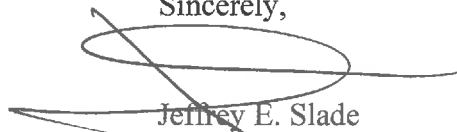
Next Gen commonality in servicing parts

Free Tech Line

Should the Town of Henniker wish to lease/purchase the Caterpillar loader backhoe. Caterpillar Financial offers governmental agencies low rate lease programs for up to 7 years on loader backhoes with monthly, quarterly, semi-annual and annual payments. I would be more than happy to provide you with lease payments for any specific lease term or amounts, should you so desire.

Again, I want to thank you for allowing Milton Cat the opportunity to provide you with this quote. Should you have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeffrey E. Slade", written over a horizontal line.

Jeffrey E. Slade
Territory Manager
Governmental Accounts
New Hampshire/Vermont

JES

surface/hennikernh440bid23

Town of Henniker Highway Department

ALTA Equipment- 114 Hall Street Concord NH 03301

NEW 2023 JCB 4CX14

In Stock

\$155,000.00

Salesman- William Harvey 603-406-4243

William.harvey@altg.com



Prepared For:
Leo Aucoin
Town of Henniker Highway Department
18 Depot Street
Henniker NH 03242

Dealer Information
ALTA CONSTRUCTION EQUIPMENT OF NEW HAMPSHIRE
6 JONSPIN ROAD
WILMINGTON MA 01887
phone:(800) 225-7956
fax:(978) 658-8837

Prepared By:
WILLIAM HARVEY
william.harvey@altg.com
mobile:(603) 406-4243
Quote Date: 02/28/23
Valid Until: 03/30/23
Quotation Reference: 368372

Model: 4CX 14HFCA

Qty: 1

Stock Order/Serial No:3140460

4CX-14 SUPER, 4WD, 4WS, 109 HP TIER 4 FINAL, 14 FT CENTERMOUNT BACKHOE WITH EXTRADIG DIPPER, ADVANCED EASY CONTROLS, 150A ALTERNATOR, 100LBS COUNTERWEIGHT. INCLUDES 2 SPOOL LOADER VALVE, FLIP OVER FEET, INTERIOR MIRROR, FRONT AND REAR WORKLIGHTS, BATTERY ISOLATOR, TOOLBOX AND AUTOMATE (AUTOCHECK, AUTOIDLE, AUTODRIVE AND AUTOTHROTTLE).
4CX-14 SUPER 109 HP CENTERMOUNT
MICHELIN BIBLOAD 440/80-28 AUTOSHIFT, TL, LSD, AWS
CAB WITH A/C HEATED AIR SUSPENSION SEAT, ENGINE BLOCK HEATER
CAB, LIVELINK,
HAMMER/BI-DIRECTIONAL PIPEWORK
5/8 LOADER PIPEWORK, RTD, AUTO SRS, BI-DIRECTIONAL
ENGLISH TERRITORY PACK
MECHANICAL QUICK HITCH WITH LIFTING KIT
Q-FIT LOADER ATTACHMENT BRACKET
BACKHOE BUCKET - 24 IN (600MM) HEAVY DUTY 4 TEETH
ROTATING BEACON
HEADLIGHTS
562 LB (255KG) COUNTERWEIGHT
EXTERIOR MIRRORS
LED WORK LIGHTS
96 inch 2 Yd Bucket
AMI Hydraulic Thumb

Equipment Total	155,000.00
Total Customer Sale Price	155,000.00

Optional Extras (Optional Extras are not included in the totals)

Optional Pallet Forks	2,975.00
Optional Werk-Brau 8 inch Broom w/ Water System	16,900.00

The above quote supersedes all preceding price quotes. Prices quoted are valid for 30 days from quote date.

Customer Acceptance: _____ Date _____

Dealer _____ Date _____



Town of Henniker Backhoe Bid Exceptions

BID SPEC	EXCEPTION
115 Plus Horsepower Rating	JCB 4CX has a J11995 rating of 109hp
58 plus gpm pump output	JCB 4CX hydraulic system has a true output of 44 gpm

**Presque Isle**260 Missile St
207-498-3196**BANGOR**59 Contractor Dr
207-848-2050**Maine****SCARBOROUGH**14 Gibson Rd
207-885-0600**KNOX**3 Knox Ridge Rd S
207-568-3245**NH****CONCORD**231 Sheep Davis
(603) 225-6621**VT****COLCHESTER**28 Jasper Mine Rd
(802)893-1555

Quotation

Date:

2/22/2023

To: **TOWN OF HENNIKER-HGWY**2 DEPOT HILL RD
HENNIKER, NH 03242Phone **603-428-3227**

Cell Phone

E-Mail

Attn: County

Equip: **CASE 590SN Loader Backhoe****NB7781**

Spec: 2 DOOR/AC,AM-FM/BLUETOOTH, DELUXE CAB, HEATED AIR SEAT,, PILOT CONTROLS,H-TYPE PSHIFT TRANS, 4WD,14X17.5/21LX24, TIRES, RIDE CONTROL, COMFORT STEER, EXTHOE HEAVY CTW,, FRONT AUX HYD, 93"/30" BUCKETS, REAR COMBO AUX,, MECHANICAL QUICK COUPLER, BLOCK HEATER, DUAL BATTERIES,, LED LIGHT PACKAGE, FLIP STABILIZER PADS, FRONT FENDERS,, 110 HP, 19'6" DIG DEPTH.
****INC FRONT 93" PIN ON, BUCKETT****

Options MICHELIN SNOW PLUS TIRES

Incl

Purchase Price	\$142,100.00
HYDRAULIC THUMB	\$5,950.00
QUICK CONNECT FORKS	\$6,150.00
CASE # 84215702 POWER ANGLE BROOM	\$23,800.00
Sub Total	\$178,000.00
Misc	
Total	\$178,000.00

4 Year / 4000 Hour Full Machine Warranty Plus 3 Year**SiteWatch GPS System to monitor machine functions, location
and provide service notifications to dealer and customer.**

Misc

Total \$178,000.00

Finance**Lease**

Term _____

Lease Term _____

Int Rate* _____

Annual Hours _____

Payoff _____

Advance Payt _____

Down Pay't _____

☐ RV

Payment _____

Payment _____

* Interest Rates quoted are subject to change without notice.

Tom Hutchinson

Customer

Quote Summary

Prepared For:
TOWN OF HENNIKER
18 DEPOT HILL RD
HENNIKER, NH 03242
Business: 603-428-3221

Prepared By:
JASON WHITCHER
United Construction & Forestry
98 Sheep Davis Road
Pembroke, NH 03275
Phone: 603-225-2769
jason.whitcher@ucfne.com

SOURCEWELL CONTRACT PRICING APPLIED

Quote Id: 28256844
Created On: 20 February 2023
Last Modified On: 27 February 2023
Expiration Date: 05 March 2023

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE 410 P-Tier Backhoe Loader	\$ 248,964.00	\$ 166,000.00 X	1 =	\$ 166,000.00
Extended Warranty		\$ 0.00 X	1 =	\$ 0.00
Extended Warranty, 410 P, Comprehensive, 5000 Total Hours or 60 Total Months, \$200 Deductible				
TIRE SWAP FOR MICHELIN SNO PLUS 21L24 12.5/80-18	\$ 6,000.00	\$ 3,800.00 X	1 =	\$ 3,800.00
2023 SWEEPSTER 9' ANGLE BOOM WITH WATER KIT	\$ 35,000.00	\$ 29,000.00 X	1 =	\$ 29,000.00
2023 JRB FORKS 60X60	\$ 7,299.00	\$ 6,800.00 X	1 =	\$ 6,800.00
Equipment Total				\$ 205,600.00

Quote Summary

Equipment Total	\$ 205,600.00
Filing / Origination Fees	\$ 0.00
SubTotal	\$ 205,600.00
Est. Service Agreement Tax	\$ 0.00
Total	\$ 205,600.00
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 205,600.00

Salesperson : X _____

Accepted By : X _____

DRAFT

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.



Town of Henniker Board of Selectmen Meeting Tuesday, March 21, 2023 6:15PM Henniker Community Center

Members Present: Chairman Kris Blomback, Vice-Chairman Bill Marko, Selectman Neal Martin, Selectman Jeff Morse, Selectman Scott Osgood

Member's Excused:

Town Administrator: Diane Kendall

Recording Secretary: Hank Bernstein

Guests: See attached Sign-In Sheet

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chairman Kris Blomback opened the meeting with recitation of the Pledge of Allegiance and called the meeting to order at 6:15pm.

CONSENT AGENDA

Item #1 – Selectman Osgood motioned to approve the Consent Agenda March 21, 2023, seconded by Selectman Marko. The motion passed, unanimously.

PUBLIC COMMENT #1

There was no public comment.

APPOINTMENTS WITH THE BOARD:

Item #2 – Stephen Smith & David Mercier, Underwood – Wastewater Plant Update on Upgrade Plan

Stephen Smith shared an update on the upgrade plan for the Wastewater Treatment Plant. The plan is still in the preliminary stages. The final plan should be complete in October with bidding beginning in November; Construction to take place in 2024 into 2025. This upgrade includes 18 individual upgrades that had been determined through assessment, CIP planning, and recommendation of the former Wastewater Superintendent Ken Levesque. These 18 items were initially priced at \$3.2 million in 2019. Multiple factors have caused that price to increase to \$4.2 million dollars for 2023. Underwood has created a prioritized list of upgrades so that work may be in the most critical areas and can save other items for a time when pricing issues can be resolved.

Item #3 – Richard Emberley & Mark Kondelis, DES – Update on Wastewater Plant Tour and Assessment

Richard Emberley & Mark Kondelis of NHDES toured the Henniker Wastewater Plant and their assessment showed concern of the age of the facility. They appreciate that the Board is moving forward with upgrades to the facility. They shared that NH is offering grant money and there is quite a bit available for projects like this. Mr. Emberley and Mr. Kondelis thanked the Wastewater operators, noting that the two employees are doing the work of four or five. An upgraded system could alleviate some of this workload, but there needs to be more staff.

DRAFT

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CONTINUED BUSINESS:

There was no continued business.

NEW BUSINESS

Item #4 – Reconstitute the Board of Selectmen

Selectman Blomback shared the method of selecting the Board chair. He expressed his appreciation to this and previous Boards for their confidence in him as Chairperson for the last twelve years. Selectman Blomback noted that he is not seeking reappointment as chair. Selectman Marko shared that this came as a surprise, and he believed Selectman Blomback would be best suited as Chair for the next year. **Selectman Marko moved to nominate Kris Blomback as Chairman, Selectman Martin Seconded. Motion carried 4-0-1. Chairman Blomback moved to nominate Bill Marko as Vice-Chairman, Selectman Morse seconded. Motion carried 4-0-1.**

Item #5 – Leo Aucoin – Highway Dept. – Crushed Gravel Bid 2023

Highway Department Superintendent Leo Aucoin shared the results of the Crushed Gravel Bid 2023 and recommended awarding the bid to Henniker Crushed Stone as the low bidder. Chairman Blomback recused himself from this discussion. **Selectman Osgood moved to accept the Henniker Crushed Stone gravel bid as presented and give the Highway Superintendent authority to sign off on the contract, seconded by Selectman Morse seconded. Motion passed 4-0-1.**

Item #6 – Leo Aucoin – Highway Dept. – Road-Side Mowing Bid 2023

Superintendent Aucoin shared the results of Road-Side Mowing Bid. He noted that Field Works of New Hampshire, the sole bidder, has moved the Town for the last few years and has done an excellent job. **Selectman Marko moved to award Field Works of New Hampshire bid and allow the Highway Superintendent to sign off on the contract, Selectman Osgood seconded. Motion carries unanimously.**

Item #7 – Lions Club request to waive rental fees – TA to present if Ms. Madden is unavailable.

Carolyn Madden, of the Henniker Lions Club and Highland Dr, shared that their nonprofit group has outgrown their current meeting space and would like the Selectboard to waive the rental fee like they do for some other nonprofit groups. Selectman Marko expressed concern that this would set a precedence and more groups would start expecting to have their fee waived. Ms. Madden noted that the Lions Club could not afford this space unless they got a sponsor. She also shared that while the Lions Club cannot pay the \$600 a year, the service they provide to the community is a benefit to the Town. **Selectman Martin moved to reduce the fee from \$50 to \$25 to sunset in one year for review, Selectman Morse seconds. Motion carries unanimously.**

Item #8 – Selectboard Policies Review

Town Administrator Kendall noted the Selectboard policies needs some cleaning up. There are some policies that have become obsolete or outdated. She summarized each item and then the Board returned to each one to decide on action.

The following policies may be considered obsolete or inexpedient:

- 1.2 Certificate of Zoning Compliance – Permits: policy is obsolete and replaced by Chapter 133 Zoning Regulations Article XXX Building Code

DRAFT

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Selectman Martin moved to table review of I.2 Certificate of Zoning Compliance, seconded by Selectman Marko, motion passed unanimously.

- I.4 Assessing Policy: Policy is obsolete. There is no leeway for the Board of Selectmen. Regulated by NH RSA 72:6 – 72:7-b and -d

Chairman Blomback moved to remove I.4 Assessing Policy as it conflicts with state law, second by Selectman Morse. Motion passed unanimously.

- II.11 Temporary Policy on Public Meetings Attendance: COVID-19 Emergency Order #12 expired July 11, 2021

Selectman Marko moved to rescind II.11 Temporary Policy on Public Meetings Attendance, second by Selectman Morse, motion passed unanimously.

- IV.7 Temporary Teleworking Policy: COVID-19 Emergency Order #12 expired July 11, 2021

Selectman Marko moved to rescind IV.7 Temporary Teleworking Policy, seconded by Selectman Morse. Motion passed unanimously.

The following policies may be considered for amendment:

- II.6 Requests for Legal Inquiries or Opinions from Town Counsel: Change LGC to NH Municipal Association NHMA and LGC Insurance Trust to Primex.

Selectman Marko moved to change LGC to NHMA and LGC Insurance Trust to Primex, Selectman Morse seconded. Motion carried unanimously.

- II.7 Budget Advisory Committee Operation Policy: The Board of Selectmen discussed repeal the functional time of the committee in February, which would allow the committee to meet year-round. Suggest the following language be struck from the policy ~~“the Budget Advisory Committee shall only function from the time of its receipt of the Board of Selectmen’s annual proposed budget through the final completion of its written report of recommendations to the Board of Selectmen.”~~

Selectman Martin moved to table review of II.7 Budget Advisory Committee Operation Policy, second by Selectman Morse, motion carried unanimously.

Selectman Marko moved to table review of III.1, III.3, III.5, III.7, IV.5, and Personnel Policies until further information becomes available, seconded by Selectman Morse. Motion carried unanimously.

- III.1 Procurement Policy: consider input from department heads regarding non-major and major purchase thresholds.
- III.3 Cash Receipts Policy: to be reviewed and edit suggestion from Finance Department and Town Administrator.
- III.5 Investment Policy: to be reviewed and edit suggestion from Finance Department and Town Administrator.
- III.7 Rental of Community Center, Grange Hall, and Bandstand/Community Park:
 - Teen Center not active; Community Center Activities Committee discharged and replaced by Teen Center Committee (no members)
 - Item 9 Add insurance liability limit requirements and name Town of Henniker as additional insured
 - Fees
- IV.5 EMT/Ambulance Standby’s Policy: update fees
- Personnel Policies and Procedures: Several edits may be required, no immediate action. Finance and Town Administrator to review and suggest amendments.

DRAFT

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Item #9 – Post Election Committee Assignments

The Selectboard discussed and assigned representatives to Committees

Azalea Park – Selectman Osgood

Broadband Committee – Selectman Osgood

Currier & Ives Scenic Byway Council – Selectman Osgood

Central NH Regional Planning Commission – Selectman Osgood

CRSW/RRC Resource Recovery Coop – Selectman Martin

Concert Committee – Chairman Blomback

Conservation Commission – Selectman Osgood

EDC – Selectman Morse

Energy – Selectman Marko. He also noted that the membership has become cattywampus with the number of volunteers to the number of seats and would like those that have volunteered their time to be able to vote.

Selectman Marko moved to expand the Energy Committee to 7 members, seconded by Selectman Morse.

The motion carried unanimously.

Highway Safety Committee – Selectman Morse

Historic District Commission – Selectman Osgood

Municipal Records Committee – Selectman Osgood

OHRV – Chairman Blomback

Planning Board – Selectman Marko, Selectman Martin as an alternate

Police Facility Assessment Committee – Chairman Blomback and Selectman Marko

Road Management Committee – Selectman Marko and Selectman Morse

Safety and Loss Prevention Committee – Selectman Martin as an alternate

Solid Waste and Recycling Committee – Selectman Marko

SHOT – Selectman Osgood

Youth Athletic Committee – Selectman Morse

PAST MEETING MINUTES

Selectman Martin and Selectman Morse abstained from voting on minutes from before they were elected.

Item #10 – Acceptance of Board of Selectmen meeting minutes March 7, 2023

Selectman Marko moved to approve these minutes, seconded by Selectman Osgood. Motion carried 3-0-2

Item #11 – Acceptance of Board of Selectmen non-public minutes 5:45 p.m. March 7, 2023

Selectman Marko moved to approve these minutes, seconded by Chairman Blomback. Motion carried 3-0-2

Item #12 – Acceptance of Board of Selectman meeting minutes March 18, 2023

Chairman Blomback moved to approve these minutes, seconded by Selectman Marko. Motion carried 5-0.

Communications

DRAFT

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.

Item #13 – Town Administrator: Town Administrator Kendall read from the report included in the agenda package.

Item #14 - Selectmen Reports:

Chairman Blomback had nothing to report.

Vice-Chairman Marko reported on an Energy Committee meeting from the prior evening where there had been a presentation about streetlight upgrades.

Selectman Martin had nothing to report.

Selectman Morse had nothing to report.

Selectman Osgood had nothing to report.

PUBLIC COMMENT #2:

Lori Marko, Chairwoman of the Supervisors of the Checklist, shared some feedback from Town Meeting. She noted that some residents were upset because they had not been aware that Town Meeting was taking place. She suggested posting signage in Proctor Square.

Selectman Marko moved to adjourn at 8:26 PM, seconded by Selectman Morse. The motion carried unanimously.

Respectfully submitted,

Hank Bernstein
Minute Taker

Minutes Approved:

"The only Henniker on Earth."



Office of the Town Administrator

To: Board of Selectmen, employees, volunteers, and Town of Henniker
From: Diane Kendall, Town Administrator
Date: April 4, 2023
Ref: Town Administrator's Report

This report encompasses updates, activities, projects, and meetings March 18 to April 1.

The week following Town Meeting has the finance and administrative staff onboarding newly elected officials, meeting deadlines, recruitment, and keeping important projects moving forward. The video of Town Meeting has been posted to the website and can be accessed by clicking on the home page button "View Live and Recorded Meetings". Projects in the works include but not limited to: Wastewater Upgrade, Craney Hill Communications Tower, Fire Pond, Community Center Door Replacement, Transfer Station wall repair, Highway culvert replacements, Hazard Mitigation Plan update, policy updates and online bill access and pay for property taxes, water and sewer bills.

The office has also been lively with several people seeking general information and requesting use of the Community Building. Soon the Farmers Market and concert series will be in full swing. NEC will celebrate the 76th Commencement on Saturday May 6th. NEC has a full schedule of events planned for the weekend. The Selectboard has been invited to attend.

Henniker is fortunate to have robust civic engagement. A resident recently met with me to see how to reactivate the Henniker Community Outlook newsletter. Other community leaders and volunteers are seeking ways to collaborate, find funding and work together to increase social engagement and support networks. Please check the website www.henniker.org calendar and news and announcements often and **sign up for Alerts and Notifications** on left hand side of the home page.

John Stark High School students have been invited to help our Parks & Properties, Beautification and Azalea Park Committees with spring clean-up to advance their community service credits. We are also seeking help from the talented high school art department with a mural project at the Transfer Station.

All full-time employees are invited to attend a Health Trust presentation at the Town Hall on April 7 at 9:00am to learn about the health and wellness benefits available to you. Refreshments

will be served. Health and Dental benefits plans renewal is July 1, 2023. The open enrollment period for Health Insurance will be mid-May through mid-June. Employees will also see COLA and merit adjustments effective in their next paycheck on April 5th. We encourage employees to login to their BS&A payroll self-serve accounts and contact Sherry Bradstreet in the Finance Department if you have questions about your payroll or need assistance with your BS&A account.

Earlier I notified the Selectboard the town had received a subpoena for documents in a State of NH v 3M Company. On 3/29/23 the Federal Court dismissed the 3M PFAS case and remanded the matter back to state court. The town is no longer required to act on the subpoena and any future requests for documents will be directed to the town's attorney.

There are several educational opportunities coming up for staff, volunteers, and elected officials. Please visit the [NHMA website calendar](#) for more information.

We would like to remind property owners seeking to build or renovate properties to call the Town Hall at 603-428-3221 for information about Building Permits. Property owners considering timber harvesting are encouraged to learn more about NH timber laws by accessing this link: [Guide to NH Timber Harvesting Laws](#).

It's officially mud season, drive carefully on all roads and be mindful of posted weight limits. Please call the highway department at 603-428-7200 and visit the Henniker Highway Facebook page for updates.

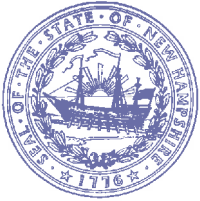
Patrons using the Transfer Station have noticed safety improvements. Chains have been installed across the access to the hopper. Patrons must hand unload regular household trash into the hopper. This might cause some inconvenience to patrons who previously backed trucks to unload trash, however the safety of our patrons and staff is paramount. We welcome patron input and seek volunteers to serve on the Henniker Solid Waste and Recycling Committee. Contact the Town Office for more information.

State and NHMA:

- [NHMA NewsLink Your Source for Local Government Information](#)
- [2023 NHMA Legislative Bulletin 10 | New Hampshire Municipal Association \(nhmunicipal.org\)](#)
- [state aid to municipalities.pdf \(nhmunicipal.org\)](#)
- [NHMA Important Dates Calendar](#)
- [OSI Planning and Zoning Training | Planning Division | NH Office of Strategic Initiatives](#)
- [Town by Town Public Tax Rates](#)
- [2023 Local Officials Workshop](#)
- [Academy for Good Governance](#)
- [Events and Training](#)

Warm regards,

Diane Kendall



Lindsey M. Stepp
Commissioner

Ora M. LeMere
Assistant Commissioner

State of New Hampshire Department of Revenue Administration

109 Pleasant Street
PO Box 487, Concord, NH 03302-0487
Telephone (603) 230-5000
www.revenue.nh.gov



MUNICIPAL AND PROPERTY
DIVISION

Samuel T. Greene
Director

Adam A. Denoncour
Assistant Director

March 28, 2023

Town of Henniker
Board of Selectmen
18 Depot Hill Rd
Henniker, NH 03242

Re: Henniker 2022 USPAP Report

Dear Municipal Assessing Officials:

In accordance with RSA 21-J:14-b, I(c), the Department of Revenue Administration has reviewed the Uniform Standards of Professional Appraisal Practice (USPAP) Standard 6 report submitted by Avitar Associates of New England for the Town of Henniker for the 2022 tax year.

I have enclosed a copy of the USPAP Standard 3 review report of the USPAP mass appraisal. I have concluded that the appraisal under review complies with all requirements set forth in Standard 6 of USPAP and applicable laws and regulations.

These results are reported annually to the Assessing Standard Board (ASB) in accordance with RSA 21-J:11-a, II. If you have any questions, please do not hesitate to contact me at (603) 230-5963 or samuel.t.greene@dra.nh.gov.

Sincerely,

Samuel T Greene, Director
Municipal and Property Division

Enclosure: Review of Mass Appraisal Report and Compliance Checklist

cc: Avitar Associates of New England
File

TDD Access: Relay NH 1-800-735-2964

Individuals who need auxiliary aids for effective communication in programs and services of the Department of Revenue Administration are invited to make their needs and preferences known to the Department.

REVIEW OF MASS APPRAISAL REPORT LETTER OF TRANSMITTAL

DATE: October 25, 2022

CLIENT: NH Department of Revenue Administration, Municipal and Property Division

RE: Review of Henniker, NH – 2022 Mass Appraisal Report
--

In accordance with RSA 21-J:14-b I(c) I have completed an appraisal review report (Review Report) of the Henniker 2022 mass appraisal report (Original Report) prepared by Evan Roberge of Avitar Associates of N.E., Inc. (Avitar). The purpose of this review is to evaluate the Original Report for compliance with the Uniform Standards of Professional Appraisal Practice (USPAP), applicable laws and rules. I have not developed my own opinion of value. This review should not be construed as an appraisal of the subject properties. This is a technical desk review, and as such I have not made a personal inspection of the referenced properties. The Original Report effective date of value is April 1, 2022 and the certification date is September 30, 2022.

The intended users of this Review Report are the Assessing Standards Board (ASB), the Town of Henniker and the NH Department of Revenue Administration (DRA). Neither the DRA nor the review appraiser is responsible for any unintended use of this Review Report. The opinions contained in this Review Report set forth my best judgment, in light of the information available at the time of the preparation of this report.

This Review Report is intended to comply with the appraisal review, development and reporting requirements set forth in USPAP. Supporting documentation concerning the data, reasoning and analyses is retained in the DRA's files. The information in this report is specific to the needs of the client and for the intended use stated in this report.

It is assumed that the factual data, about the subject properties, provided in the Original Report is accurate. USPAP refers to this type of assumption as an extraordinary assumption and if it is found to be incorrect, it could affect the results of the Review Report.

This Review Report cannot be properly understood without information contained in the Original Report and therefore it must be used in conjunction with the Original Report. This letter must remain attached to the Review Report in order for the opinions set forth herein to be considered valid.

This Review Report is qualified by certain definitions, assumptions and limiting conditions, and certifications that are set forth in the attached report.

CERTIFICATION
(Standards Rule 4-3)

I certify that, to the best of my knowledge and belief:

- The statements of fact contained in this report are true and correct.
- The reported analyses, opinions, and conclusions are limited only by the reported assumptions and limiting conditions and are my personal, impartial, and unbiased professional analyses, opinions, and conclusions.
- I have no present or prospective interest in the properties that are the subject of the work under review and no personal interest with respect to the parties involved.
- I am employed by the New Hampshire Department of Revenue (Department). Per RSA 21-J:11, the Department reviews all revaluations in New Hampshire, and performs assessing oversight and monitoring annually. I have performed no other services, as an appraiser or in any other capacity, regarding the properties that are the subject of the work under review within the three-year period immediately preceding acceptance of this assignment.
- I have no bias with respect to the properties that are the subject of the work under review or to the parties involved with this assignment.
- My engagement in this assignment was not contingent upon developing or reporting predetermined results.
- My compensation for completing this assignment is not contingent upon the development or reporting of predetermined assignment results or assignment results that favor the cause of the client, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal review.
- My analyses, opinions, and conclusions were developed, and this review report has been prepared, in conformity with the Uniform Standards of Professional Appraisal Practice.
- I have not made a personal inspection of all of the properties that are the subject of the work under review.
- Kris Fowler has provided significant appraisal or appraisal review assistance to the person signing this certification.



Signature

10/25/22

Date

After analyzing all relevant facts and opinions expressed in the Original Report, I have concluded that the Original Report complies with USPAP, applicable laws and rules.

Respectfully submitted,



Sam Greene NHCR
Director
Municipal and Property Division

Cc: Avitar Associates of N.E., Inc.
Department File

SCOPE OF WORK

Scope of Work:

Scope of Work is defined as: *"The type and extent of research and analyses in an assignment."*¹

In this Review Report assignment:

- I read the entire Original Report provided by the appraiser to support his analyses.
- I reviewed a sample of the sales provided to determine whether the data is appropriate, and consistently applied.
- I reviewed the Original Report for compliance with the version of USPAP in effect as of the date of the appraisal report under review, by comparison to the elements described herein.
- I reviewed the Original Report for compliance with the applicable laws and rules.
- I reviewed the Original Report for consistency with industry recognized mass appraisal techniques.
- I reviewed the Original Report's Scope of Work for consistency with the contract terms.
- I did not inspect all properties.
- I did not utilize the mass appraisal under review to develop an opinion of value.
- I did not verify all the mathematical calculations in the model.

¹ *The Appraisal of Real Estate, 14th edition, Appraisal Institute, page 87*

ASSUMPTIONS AND LIMITING CONDITIONS

This Review Report is subject to the following underlying assumptions and limiting conditions:

Extraordinary Assumption:

The Appraisal Institute's *The Dictionary of Real Estate Appraisal, 5th edition* (p. 176) defines an extraordinary assumption as *"an assumption, directly related to a specific assignment, which, if found to be false, could alter the appraiser's opinions or conclusions. Extraordinary assumptions presume as fact otherwise uncertain information about physical, legal or economic characteristics of the subject property; or about conditions external to the property, such as market conditions or trends; or about the integrity of data used in an analysis."*

This review was made under the *extraordinary assumption* that the data contained in the work under review is accurate. The review appraiser is not responsible for errors in the data or for undisclosed conditions of the properties or the marketplace which would only be apparent from a thorough physical inspection and further research.

The use of this *extraordinary assumption* might have affected the results of this review assignment.

Hypothetical Conditions:

This review does not include any hypothetical conditions.

General Assumptions:

- This Review Report is intended to comply with USPAP's appraisal review, development and reporting requirements. Supporting documentation concerning the data, reasoning and analyses is retained in the DRA's files. The information in this report is specific to the needs of the client and for the intended use stated in this report. The review appraiser is not responsible for unauthorized use of this report. Possession of a copy of this report by the reader does not make the reader an intended user.
- It has been assumed that all principal and appurtenant buildings or other improvements have been accurately described; and, all land parcels and any attributes that may affect the market value have been accurately described.
- It has been assumed, unless otherwise stated herein, that all elements which may affect market value have been taken into consideration which may include, but are not limited to: legal and title matters; encumbrances; restrictions; physical and location issues; known contamination; zoning and use regulations; depreciation factors; or other issues.
- The information furnished by others is believed to be reliable and accurate.
- **Limiting Conditions:**
 - Possession of this report, or a copy thereof, does not carry with it the right of publication.
 - The review appraiser herein by reason of this review is not required to give further consultation, testimony, or be in attendance in court with reference to the properties in question unless arrangements have been previously made, or as otherwise required by law.

Competency:

- I am a DRA-Certified Property Assessor. I have the experience, competency and education necessary to review mass appraisal reports. There were no additional steps required to competently complete the Review Report. Confirmation of my certification is available at www.revenue.nh.gov.

MASS APPRAISAL REVIEW REPORT
USPAP Compliance Checklist

Prepared by the NH Department of Revenue Administration
Municipal and Property Division

SUMMARY		USPAP Standard Rule #
Client:	NH Department of Revenue Administration (Department)	3-2(a); 4-2(a)
Intended Users:	NH Assessing Standards Board (ASB), the Municipality, Company/Appraiser of work under review; the Department	3-2(a); 4-2(a)
Intended Use:	1. To evaluate compliance with USPAP and applicable laws and regulations; 2. To provide feedback to the preparer of the mass appraisal under review	3-2(b); 4-2(b)
Purpose of Assignment:	To evaluate how the mass appraisal under review complies with the most recent iteration of USPAP and applicable laws and regulations, in effect as of the date of the appraisal. This review does not include the development of the reviewer's own opinion of value(s).	3-2(c), 3-3(c); 4-2(c), 4-2(i)
Municipality Where Appraised Properties are Located:	Henniker, NH	3-2(d)(iv)
Effective Date of Value:	April 1, 2022	3-2(d)(ii); 4-2(d)(iii)
Date of Work Under Review:	September 30, 2022	3-2(d)(ii); 4-2(d)(ii)
Company Name / Name of Appraiser Who Completed the Report Under Review:	Avitar Associates of New England / Evan Roberge	3-2(d)(iii); 4-2(d)(iv)
Type of Revaluation Under Review: (Check One)	Full Statistical Revaluation	3-2(d)(iv); 4-2
Work Under Review per Contract or In-House Work Plan:	Appraisal of all taxable, non-taxable and tax exempt property excluding utility property	3-2(d)(iv); 4-2(d)(i)
Date of Reviewer's Appraisal Review Report	October 25, 2021	4-2(e)
Reviewer's Extraordinary Assumptions:	See attached assumptions and limiting conditions.	3-2(e); 4-2(f)
Reviewer's Hypothetical Conditions:	None	3-2(f); 4-2(f)
Reviewer's Scope of Work:	See attached scope of work.	3-2(g); 4-2(g)
<p>Pursuant to RSA 21-J:14-b, I(c), the Department in its assessment review process shall review all mass appraisals to ensure compliance with USPAP and applicable laws and regulations. The purpose of this appraisal review is to advance the legislative objective of bringing greater credibility, uniformity, transparency, and accountability to statewide assessment practices. In so doing, this document serves as an analytical tool for identifying and documenting compliance with recognized assessment methods and techniques. This document also provides a mechanism for communicating the results of the review to the appropriate municipalities, assessors, and contractors.</p>		
FOR DRA USE		
Date of Initial USPAP Report Received by Department:	10/13/2022	Date of Last Revision Submitted to Department: Click or tap to enter a date.
Reviewer's Name:	Sam Greene / Kris Fowler	

Item #	Section	Page #	Yes	No	USPAP Standard Rule #
Section 1 – Letter of Transmittal					
1.1	Identifies the properties appraised.	7,13	X		6-2(f)
Identifies the properties that are impacted by the new assessments .					
1.2	Identifies the effective date of the appraisal and the date of the report.	Cover,1,7, 14	X		5-2(d); 6-2(d)
Per RSA 74:1 and RSA 76:2, the effective date of the appraisal shall be April 1 of the year in which the assessments have been updated. The date of the report is date the report was completed, or the date of the final revision.					
1.3	Identifies the intended use of the appraisal.	2	X		5-2(b); 6-2(b)
The intended use of the appraisal is for Ad Valorem taxation.					
1.4	Identifies the client of the appraisal and any other intended users.	Cover,2,7, 13	X		5-2(a); 6-2(a)
The <u>client</u> is the municipality in which the assessments have been updated. <u>Intended user</u> is the client and any other party as identified, by name or type, as users of the appraisal based on communication with the client at the time of the assignment.					
1.5	Identifies the type and definition of value, and cite source.	69-70	X		5-2(c); 6-2(e)
NH RSA 75:1 "[...] and all other taxable property at its market value. Market value means the property's full and true value [...]."					
1.6	Identifies the property interests assessed.	7,13	X		5-2(f), 5-2(g); 6-2(f)
New Hampshire statutes require fee simple valuations exclusively.					
1.7	Signed certification of value, including names of individuals providing significant mass appraisal assistance.	7	X		6-2(h), 6-3
The Certification shall be signed by the project supervisor. Include the names of individuals providing significant appraisal assistance and the nature and extent of their assistance. See USPAP Advisory Opinion 31.					

Section 2 – Scope of Work					
2.1	Identifies type of revaluation performed (Partial, Cyclical, Statistical, Full Revaluation).	Cover,7, 13	X		5-2(b), 5-4; 6-2(f), 6-2(g)
Rev 600 rules define the types of assessment activity for New Hampshire.					
2.2	Identifies any limiting conditions adopted for the development and reporting of value.	13+,95	X		6-1(c), 6-2(c)
6-2(c) disclose any assumptions or limiting conditions that result in a deviation from recognized methods and techniques or that effect analyses, opinions and conclusions.					
2.3	Identifies any extraordinary assumptions and/or hypothetical conditions adopted for the development and reporting of value.	15-16, 95	X		5-2(i), 5-2(j); 6-1(c)
Clearly and accurately disclose any extraordinary assumptions or hypothetical conditions used in the assignment and state their use might have affected the assignment results. See USPAP FAQ pages 280 - 285 for further details.					
2.4	Identifies the need for and the extent of any physical property inspections.	15-16, 23	X		5-5(a), 5-5(d); 6-2(i); 6-2(j)
Summarize the sources of data, the data collection process and the validation processes. Reference to detailed data collection manuals, actual contracts and electronic records must be made, as appropriate, including where they may be available for inspection.					
2.5	Provides an explanation if no physical inspections of sales were performed.	15-16, 23	X		5-5(a), 5-5(d); 6-2(i), 6-2(j)
Explain why physical inspection of sale properties were not performed, if applicable.					

Item #	Section	Page #	Yes	No	USPAP Standard Rule #
2.6	Identifies the steps taken to complete the final review, testing procedures and techniques.	8, 94, 161	X		5-7(b); 6-2(i), 6-2(k), 6-2(l)
Describe the extent of the final review as well as procedures and techniques utilized to ensure uniform and proportional assessments.					
2.7	Provides a definition of highest and best use (HBU) that references case law and statutes and describe HBU requirements.	72+	X		5-3(a); 6-2(l)
Rev 601.26 "Highest and best use"					
2.8	Provides an explanation for any exceptions from HBU (such as actual use).	72-73	X		Jurisdictional Exception Rule
Permissible exceptions are allowed, refer to RSA 75:1 How Appraised (e.g. RSA 75:11 Appraisal of Residences)					
2.9	Identifies approaches to value considered, utilized and not utilized. If not utilized, explain why.	69-70	X		5-2(k); 6-2(g)
Credible approaches to the development of market value for real estate include the sales comparison (market), the income and cost approaches; if any of the approaches to value were not utilized, provides an explanation.					

Section 3 – Development of Values					
3.1	Provides a brief description of basic valuation theory/mass appraisal.	71+	X		5-1(a), 5-4; 6-1
Provides a summary of applicable valuation theory.					
3.2	Identifies the characteristics of the market that are relevant to the purpose and intended use of the mass appraisal including location, physical, legal and economic attributes.	Report	X		5-2(e), 5-2(f)
Provides a summary of the real estate trends for all classes of property appraised, Provides a brief description of where the appraised properties are located.					
3.3	Provides a brief description of data calibration methods used in the revaluation.	167-169	X		5-4(b), 5-4(c); 6-2(k), 6-2(i)
Describes the mass appraisal model utilized and how the model is calibrated; calibration should utilize recognized techniques.					
3.4	Identifies and explains period of time from which sales were utilized for the development of values.	133+, 173	X		5-2(f), 5-2(g), 5-2(i)
States the range of sale transfer dates utilized to develop credible and reliable assessments. If the ranges vary by class of property, Provides the range of sale transfers for each property class.					
3.5	Describes extent of sale data collection and verification procedures.	13, 15, 23, 72, 133+	X		5-4(a), 5-5(a), 5-5(d); 6-2(i), 6-2(j)
States what steps were taken to verify and collect the various data elements associated with the property transfers within the time period utilized. States exactly how property transfers were determined to be qualified sales.					
3.6	Describes how qualified sales were selected for use in the sales analysis process.	17,72	X		5-4(a), 5-5(a); 6-2(i)
3.7	Identifies the number of sales utilized in sales analysis by property type.	133+, 173	X		5-4(a), 5-5(a); 6-2(i), 6-2(j)
Provides a list of qualified sales utilized in the report by property type, for example, vacant, residential, commercial.					

Item #	Section 3 - Continued	Page #	Yes	No	USPAP Standard Rule #
3.8	Provides the source of income and expense data utilized if an income approach to value is utilized.	69, NA	X		5-4(b), 5-5(a-c), 5-7(a); 6-2(g)
When valuing properties by the income approach, Provides the source of the income and expense data and how this information was verified and adjusted for the assignment.					
3.9	Provides the source of vacancy rates, cap rates and/or income multipliers utilized, and a reconciliation by class if an income approach to value is utilized.	69, NA	X		5-4(b), 5-5(a), 5-5(b), 5-7(a); 6-2(g), 6-2(j)
When valuing properties by the income approach, Provides the source of the various rates or multipliers and how this information was verified and adjusted for the assignment.					
3.10	Identifies and explains the reconciliation performed, approaches to value, and the applicability and relevance of the approaches, methods and techniques.	69-70	X		5-7(a); 6-2(i)
Explains which approaches to value were applicable for the assignment; States how approaches were weighted if more than one approach was utilized.					

Section 4 – Time Trending					
4.1	Provides a summary of the methodology utilized to develop a market-supported time trend analysis.	89-90	X		5-2(e), 5-2(f), 5-2(h); 6-2(i), 6-2(j)
Provides the analytical support for the time trending methodology and analysis in a format that provides clarity and transparency to the intended user. If more than one trend is identified in your community, provides the support for that determination.					

Section 5 – Land and Neighborhood Data					
5.1	Provides documentation and support for base land rate(s) utilized. Provides documentation for any unimproved or vacant land adjustments.	133-134, 147+, 161, 373-376	X		5-5(a)(iii), 5-6(b); 6-1, 6-2(i), 6-2(m)
5.2	Provides a description of all zones and/or neighborhoods codes utilized and the reasoning behind the neighborhood delineations.	74+, 149+, 373, 376, 504	X		5-2(h), 5-6(b); 6-1, 6-2(i), 6-2(m), 6-2(n)
5.3	Provides documentation and support for neighborhood and or zone adjustments.	74+, 91+, 187-188, 373-375	X		5-2(h), 5-4, 5-6(b); 6-1, 6-2(i), 6-2(m)
5.4	Provides land area adjustment table(s) and land curve table(s).	373-376, 379	X		5-4, 5-6(b), 5-6(d); 6-1
Provides all land area tables and curves included by square foot up to the base lot size and by acreage above the base lot size.					
5.5	Provides documentation for any other adjustments associated with site specific adjustments.	161, 376	X		5-2(g)(iv), 5-2(g)(v), 5-4, 5-6(b), 5-6(d); 6-1
Provides a list or table of basic site adjustments utilized for individual lot adjustments such as topography, access, etc.					

Item #	Section 5 - Continued	Page #	Yes	No	USPAP Standard Rule #
5.6	Provides a list of all external site influences (positive or negative) and corresponding adjustment ranges or amounts (% or \$).	161, 376-378	X		5-3(a), 5-4, 5-6(b); 6-1
Provides a list or table of external influence adjustments utilized for individual lot adjustments.					
5.7	Provides reasoning and support for adjustments of any water, view or other significant site influences (site specific or external).	38, 161, 190, 376-378, 395+	X		5-3(a), 5-4, 5-5(a), 5-6(b); 6-1
Provides a list or table of site adjustments utilized for significant site influences, such as water frontage, views etc.					
5.8	Provides a list of land sales utilized in analysis and a separate list of any land sales not utilized in analysis.	135-138, 139-144	X		5-1(b); 6-2(i)
Provides a list of qualified sales and separate list of unqualified sales with their corresponding codes.					

Section 6 – Improved Property Data					
6.1	Provides a brief narrative explanation for types of depreciation utilized.	52, 105	X		5-1(a), 5-4(b), 5-5(a)(ii), 5-6(a); 6-1(b)
6.2	Provides depreciation tables by property class, and support for depreciation utilized.	211, 381-383, 385	X		5-4, 5-5(a)(ii), 5-6(a); 6-1
6.3	Provides a table of effective area factors and explain how they are used in the model.	42+, 94, 103, 383-386	X		5-4, 5-6(a); 6-1
6.4	Provides a table of story height adjustments, if applicable, and explain how they are used in the model.	40-41, 103-104, 383	X		5-4, 5-6(a); 6-1
6.5	Provides a table of quality/grades, their adjustment factors, and narrative description of each.	52, 102, 383, 483+	X		5-4, 5-6(a); 6-1
Document quality / grade factors and Provides a description of each quality / grade factor with sufficient detail that the user(s) of the report can distinguish between the various grades.					
6.6	Provides documentation, support and/or source of building cost base rates.	153-155, 211-221	X		5-1(a), 5-5(a)(i), 5-6(a); 6-1
Provides either the source of the building cost rates or show the steps taken to abstract building costs from local market data. Reconcile to the cost per square foot utilized.					
6.7	Provides a table of base building costs by type and/or style.	383	X		5-1(a), 5-5(a)(i), 5-6(a); 6-1
6.8	Provides a list of improved sales utilized in analysis and a separate list of improved sales not utilized in analysis.	135-138, 139-144	X		5-1(b), 5-4(a), 5-4(c), 5-5(a)(iv), 5-6(a); 6-1
Provides a list of qualified sales and separate list of unqualified sales with their corresponding codes.					

Section 7 – Statistical Analysis, Testing and Quality Control					
7.1	Provides a ratio study using new assessed values.	173	X		5-4, 5-7(b); 6-1(b), 6-2(i), 6-2(j), 6-2(m)

7.2	Provides a ratio study using old assessed values.	65	X		5-4, 5-7(b); 6-1(b), 6-2(i), 6-2(j), 6-2(m)
Item #	Section 7 - Continued	Page #	Yes	No	USPAP Standard Rule #
7.3	Provides a COD study using new assessed values.	173	X		5-4, 5-7(b); 6-1(b), 6-2(i), 6-2(j), 6-2(m)
7.4	Provides a COD study using old assessed values.	65	X		5-4, 5-7(b); 6-1(b), 6-2(i), 6-2(j), 6-2(m)
7.5	Provides a PRD study using new assessed values.	173	X		5-4, 5-7(b); 6-1(b), 6-2(i), 6-2(j), 6-2(m)
7.6	Provides a PRD study using old assessed values.	65	X		5-4, 5-7(b); 6-1(b), 6-2(i), 6-2(j), 6-2(m)
7.7	Provides strata analysis using new assessed values for each strata, if applicable.	181, 205	X		5-4, 5-7(b); 6-1(b), 6-2(i), 6-2(j), 6-2(m)
7.8	Provides strata analysis using old assessed values for each strata, if applicable.	65	X		5-4, 5-7(b); 6-1(b), 6-2(i), 6-2(j), 6-2(m)

Section 8 – Miscellaneous					
8.1	Provides a copy of contract or in-house work plan.	13+	X		6-1, 6-2
8.2	Provides a copy of neighborhood map(s) or electronic file with map(s).	503-504	X		5-2(e), 5-2(f); 6-1
8.3	Provides CAMA System codes and tables. Identify and explain any codes that are unique to this municipality.	Sec 4, Sec 9	X		6-1(b)
8.4	Provides a list of zoning district(s) and corresponding description(s).	74+	X		5-2(e), 5-2(f); 6-1(b)
8.5	Provides list of unqualified sale codes.	390	X		6-1(b), 6-2(j)
8.6	Provides qualifications and DRA certifying documents for each individual listed in the USPAP certification (Line #1.7).	8-9	X		Competency Rule
8.7	Provides a table of definitions. A summary of useful definitions is available from the DRA.	122+	X		6-1(b)

NOTE: If any item numbers in above sections are checked "NO," the report is considered non-compliant.

Reviewer's Conclusion	Yes	No
Report is compliant	X	

COMMENTS

Comment on all "NO" items and offer any general comments.

[illegible]

DRA Reviewer: Sam Greene / Kris Fowler

10/14/2022

MAR 27 2023

To:
Town of Henniker
Assessor's Office,
18 Depot Hill Rd.
Henniker, NH 03242

From:
Dennis Ernest Vaillancourt©
Linda Ann Vaillancourt©
c/o 400 Dodge Hill Road
Henniker, New Hampshire
Postal Code [03242]

Registered Mail #: RF 408 962 884 US

Date: March 22, 2023

Re: Property Tax and Reply to February 21, 2023 Letter

"We reserve our right not to be compelled to perform under any contract, commercial agreement or bankruptcy that we did not enter knowingly, voluntarily and intentionally. And furthermore, we do not and will not accept the liability of the compelled benefit of any unrevealed contract or commercial agreement or bankruptcy." We state now that we will NOT waive any fundamental Rights as: "We are saying this to educate and instruct you concerning the decisions of your own Supreme Court, not for any other purpose and not to seemingly subject ourselves to their opinions. You, however, owe them duty and due diligence."

Notice to Principles is Notice to Agents, Notice to Agents is Notice to Principles

Good-day Assessor,

This is in reply to your letter dated February 21, 2023 [copy enclosed]. We, Dennis Ernest© & Linda Ann© of the Vaillancourt family, both of flesh and blood, American State Nationals, in good standing with "The New Hampshire Assembly" and living on the soil of New Hampshire are both exempt from taxes as we are both "non-resident aliens." We have sent you all the documents, laws, and notices pertaining to this subject, and we suggest you "look, read, and understand" those documents, laws, and notices again. We would also suggest that you notify the town attorney to have him / her look over and verify those "documents, laws, and notices."

We have requested of you and other government officials to rebut our "claims" within twenty [20] days of receipt of those documents. To this day, we have not received or heard any rebuttal of any sort. Therefore, our claims has been accepted by "Tacit agreement" and / or "Acquiesce."

We, Dennis Ernest© & Linda Ann© of the Vaillancourt family are sovereigns [NOT sovereign citizens – as that's an oxymoron and no such thing] and are immune and exempt from ANY / ALL man-made codes, laws, legislations, mandates, and statutes provided we harm no one [see the certified copy of recorded "Mandatory Notice"]. The only laws that we have to obey are God's laws... our Creator.

We claim that, as a living people, live according to **Natural Law, Public Law, The Common Law** and not by the rules, statutes, codes, or corporate by-laws unlawfully imposed on us. "... every man is independent of **all laws**, except those prescribed by nature. **He is not bound by any institutions formed by his fellowmen without his consent,**" **Dred Scott v. Sanford, 60 U.S. (19 How.) 393;**

U.S. SUPREME COURT DECISION: Rodrigues v. Ray Donovan, U.S. Department of Labor, 769 F. 2d 1344, 1348, decided in 1985 "All codes, rules, regulations, and statutes are for **government authorities only, not human / Creators in accordance with God's laws.** All codes, rules, regulations, and statutes are unconstitutional and lack due process..."

Oregon Supreme Court, Redfield v. Fisher, 292 P. 813, 819 (1930). "The individual, unlike the corporation, **cannot be taxed for the mere privilege of existing.** The corporation is an artificial entity which owes its existence and charter powers to the state; **but the individual's right to live and own property are natural rights for the enjoyment of which an excise cannot be imposed."**

It's a fact that the Town of Henniker, NH is a corporation by the Dun & Bradstreet code / number of **Town of Henniker-031618176**. Since the Town of Henniker, NH is a corporation it must abide and follow the "Universal Commercial Code" [UCC] as it is imperative that when dealing with any corporate entity that a "contract" must exist with both parties signature. I know for a fact that no contract exists between Dennis Ernest©, Linda Ann© of the Vaillancourt family and the Town of Henniker, NH. If there is, then provide it, show it?

***** THE STATE ONLY HAS AUTHORITY TO LICENSE AND REGULATE BUSINESS *****

Penhallow v. Doane's Administrators (3 U.S. 54; 1 L. Ed. 57; 3 Dall. 54 Government Is Foreclosed from Parity with **Real People** – Supreme Court of the United States. "**Inasmuch as every government is an artificial person, an abstraction, and a creature of the mind only, a government can interface only with other artificial persons.** The imaginary, having neither actuality nor substance, is foreclosed from creating and attaining parity with the tangible. The legal manifestation of this is that **no government, as well as any law, agency, aspect, court, etc. can concern itself with anything other than corporate, artificial persons and the contracts between them.**"

Now that you have been informed [again] of the codes, regulations, laws; we, Dennis Ernest© & Linda Ann© of the Vaillancourt family require you to immediately remove our names, address, and any / all other pertinent information from all recording devices; I. E. computers, all electronic devices, any / all other data entry systems. We would require proof that this has been carried out according to our demands.

By:  © American State National
Dennis Ernest Vaillancourt Authorized Representative for DENNIS VAILLANCOURT© All rights reserved – Without prejudice – UCC 1-308

By:  © American State National
Linda Ann Vaillancourt© Authorized Representative for LINDA VAILLANCOURT© All rights reserved – Without prejudice – UCC 1-308

Enclosed:

- a. Brief and Memorandum of Law
- b. Letter dated February 21, 2023
- c. Laws of Commerce
- d. 8 Elements For a Lawful Contract
- e. Certified Copy of "Assumed Name"
- f. Certified copy of "Mandatory Notice"

Cc: Attorney General John Formello, Secretary of State David M. Scanlan, Clerk of Court Tim Gudas, Governor Christopher Sununu, Assistant U.S. Trustee Ann Dirsra, Kimberly Johnson, Collector of Taxes

Guarantee and Disclaimer: It is not our meaning nor intention to harm, blame, accuse, or terrify anyone, least of all, our employees; it is our intention to secure and defend our Lawful Person from identity theft, inland piracy, encroachment on our rights, and impersonation, and to bring your urgent attention to these issues as referenced, and to lawfully convert offshore criminal enterprises aimed at defrauding, infringing on our rights, and impersonating and misrepresenting our Lawful Person in contravention of solemn International Treaties, solemn Commercial Contracts, International Law, The Constitution of the United States of America, The Constitution of the United States, and our International Will in accord with The Unanimous Declaration of Independence.

**Brief and Memorandum of Law
Affidavit of Truth – Specific Negative Averment
Actual and Constructive Notice**

Notice of RICO Crimes / FOIA Violations

You are receiving this NOTICE under the Freedom of Information Act [FOIA] requesting the legal support for personal property taxation as it was being implemented against us on the property we own. We believe the following requested documentation is crucial for people domiciled in Town of Henniker, Merrimack County to have, and hereby request the waiver of costs for production of same. Failure to respond is a violation of FOIA, and *if no response is made by you, then these conclusions shall be deemed to be admitted you, and it shall be construed as “bad faith” and fraud as ruled in; McNALLY v. UNITED STATES, 483 U.S. 350, 372 (1987), supra, and;*

“Silence can only be equated with fraud where there is a legal or moral duty to speak, or where an inquiry left unanswered would be intentionally misleading... Our revenue system is based on the good faith of the taxpayer and the taxpayers should be able to expect the same from the government in its enforcement and collection activities. If that is the case, we hope our message is clear. This sort of deception will not be tolerated and if this is routine it should be corrected immediately.” *U.S. v. Tweel, 550 F.2d 297, 299. See also U.S. v. Prudden, 424 F.2d 1021, 1032; Carmine v. Bowen, 64 A. 932.*

Brief and Memorandum of Law

“If money is wanted by rulers who have in any manner oppressed the People, they may retain it until their grievances are redressed, and thus peaceably procure relief, without trusting to despised petitions or disturbing the public tranquility.” *Journals of the Continental Congress. 26 October, 1774A 1789. Journals 1:105A 13.*

All government officials and agencies, including all State legislatures, are bound by the Constitution and must NOT create any defacto laws which counter the Constitution:

“This Constitution, and the laws of the United States which shall be made in pursuance thereof... shall be the *supreme law of the land*; and the judges in every state shall be bound thereby... The Senators and Representatives and members of the State legislature, and all executive and judicial officers of the United States and the several States, shall be bound thereby, anything in the Constitution or laws of any State to the contrary notwithstanding.” *The Constitution of the United States of America, Article VI, CI 2, 3.*

“The United States is entirely a creature of the Constitution. Its power and authority have no other source. It can only act in accordance with the limitations imposed by the Constitution.” *Reid v. Covert 354 US 1, 1957.*

Any laws created by government which are repugnant to the Constitution carry NO force of law and are VOID.

"The general rule is that an unconstitutional statute, though having the form and name of law, is in reality no law, but is wholly void and ineffective for any purpose, since its unconstitutionality dates from the time of its enactment... In legal contemplation, it is as inoperative as if it had never been passed... Since an unconstitutional law is void, the general principles follow that it imposes no duties, confers no right, creates no office, bestows no power or authority on anyone, affords no protection and justifies no acts performed under it... A void act cannot be legally consistent with a valid one. An unconstitutional law cannot operate to supersede any existing law. Indeed, insofar as a statute runs counter to the fundamental law of the land, (the Constitution JTM) it is superseded thereby. No one is bound to obey an unconstitutional law and no courts are bound to enforce it." **Bonnett v. Vallier**, 116 N.W. 885, 136 Wis. 193 (1908); **NORTON v. SHELBY COUNTY**, 118 U.S. 425 (1886). See also **Bonnett v. Vallier**, 136 Wis 193, 200; 116 NW 885, 887 (1908); **State ex rel Ballard v. Goodland**, 159 Wis 393, 395; 150 NW 488, 489 (1915); **State ex rel Kleist v. Donald**, 164 Wis 545, 552-553; 160 NW 1067, 1070 (1917); **State ex rel Martin v. Zimmerman**, 233 Wis 16, 21; 288 NW 454, 457 (1939); **State ex rel Commissioners of Public Lands v. Anderson**, 56 Wis 2d 666, 672; 203 NW 2d 84, 87 (1973); and **Butzlaffer v Van Der Geest & Sons, Inc.** Wis. 115 Wis 2d 539; 340 NW2d 742, 744-745 (1983).

"Thus, the particular phraseology of the constitution of the United States confirms and strengthens the principle, supposed to be essential to all written constitutions, that a law repugnant to the Constitution is void;" and the courts, as well as other departments, are bound by that instrument." **Marbury v. Madison**, 5 US 1803 (2 Cranch) 137, 170?180, and **NORTON v. SHELBY COUNTY**, 118 U.S. 425.

"When an act of the legislature is repugnant or contrary to the constitution, it is, 'ipso facto', void." 2 Pet. R. 522; 12 Wheat. 270; 3 Dall. 286; 4 Dall. 18.

"Insofar as a statute runs counter to the fundamental law of the land, (constitution) it is superseded thereby." (16 Am Jur 2d 177, Late Am Jur 2d. 256)

"...all laws which are repugnant to the Constitution are null and void" (**Marbury v. Madison**, 5 US 1803 (2 Cranch) 137, 174, 170).

"Where rights secured by the Constitution are involved, there can be no rulemaking of legislation which would abrogate them." **Miranda v. Arizona**, 384 U.S. 436, 491.

"The claim and exercise of a constitutional right cannot be converted into a crime." **Miller v. U.S.**, 230 F 2d 486.489.

"There can be no sanction or penalty imposed upon one because of this exercise of Constitutional rights." **Sherar v. Cullen**, 481 F. 945.

To disregard Constitutional law, and to violate the same, creates a sure liability upon the ones involved:

"State officers may be held personally liable for damages based upon actions taken in their official capacities." **Hafer v. Melo**, 502 U.S. 21 (1991).

I have a right to question and challenge any taxing activities by government as to their validity and legal standing:

“Anyone entering into an arrangement with the government takes the risk of having accurately ascertained that he who purports to act for the government stays within the bounds of his authority, even though the agent himself may be unaware of limitations upon his authority.” **The United States Supreme Court, Federal Crop Ins. Corp, v. Merrill, 332 US 380-388 (1947)**

“The individual may stand upon his constitutional rights as a citizen. He is entitled to carry on his private business in his own way. His power to contract is unlimited. He owes no duty to the state or to his neighbors to divulge his business, or to open his doors to an investigation, so far as it may tend to criminate him. He owes no such duty to the state, since he receives nothing therefrom, beyond the protection of his life and property. His rights are such as existed by the law of the land long antecedent to the organization of the state, and can only be taken from him by due process of law, and in accordance with the Constitution.” **United States Supreme Court reminds us in Hale v. Henkel, 201 U.S. 43 (1906):**

“The legal rights of an individual to decrease or **ALTOGETHER AVOID** his / her taxes by means which the law permits cannot be doubted” **Gregory v. Helvering, 293 U.S. 465**

“The fact is, property is a tree; income is the fruit; labor is a tree; income the fruit; capital, the tree; income the ‘fruit.’ The fruit, if not consumed (severed) as fast as it ripens, will germinate from the seed... and will produce other trees and grow into more property; but so long as it is fruit merely, and plucked (severed) to eat... it is no tree, and will produce itself no fruit.” **Waring v. City of Savannah. 60 Ga. 93, 100 (1878).**

The point being made is that the tree (private property, land, wages, salaries, compensation) is **NOT taxable**, while the “fruit” (or “income” FROM said property or wages) of the tree CAN possibly be taxed. (but only according to constitutional provisions). Tax upon income derived from, say, rental property, CAN be taxed, but **ONLY** according to the Constitution, because the tax does NOT diminish “tree” itself, (the wealth of the person) thereby creating a possible situation where the tree could disappear because of the tax.

Property Taxation in Merrimack County:

Property taxation must fall within constitutional guidelines set forth for all People of our nation. To be applied other than under Constitutional parameters is to make such a law or application null and void and is a violation of our constitutional rights.

Direct taxes must be “**apportioned** among the several states which may be include within this Union.” [See **Article I, Section 2, Clause 3 and Article 1, Section 9, Clause 4**]. These include taxes directly upon people or personal property.

“...all duties, imposts and excises [indirect taxes], shall be uniform throughout the United States.” [See **Article I, Section 8, Clause 1**]

"Apportionment" means according to the census... the actual number of people in the county or state. "Uniform throughout the United States" means the tax is the same everywhere, such as alcohol, tobacco and other excise taxes, where all Americans pay the same tax regardless of the state they are in.

"Thus, in the matter of taxation, the Constitution recognizes the two great classes of direct and indirect taxes, and lays down two rules by which their imposition must be governed, namely: the rule of apportionment as to direct taxes and the rule of uniformity as to duties, imposts and excises."...determining that, the classification of Direct adopted for the purpose of rendering it impossible for the government to burden, by taxation, accumulation of property, real or personal, except subject to the regulation of apportionment..." **Pollock v. Farmers' Loan and Trust Co. 158, U.S. 601, at 637 (1895).**

"The name of the tax is unimportant that it is the substance and not the form which controls;' that the limitations of the constitution cannot be 'frittered away' by calling a tax indirect when it is in fact direct." **Pollock v. Farmers' Loan and Trust Co., 157 U.S. 429, 580 1, 5883 (1895).**

"That decision affirms the great principle that what cannot be done directly (direct taxation) because of constitutional restriction cannot be accomplished indirectly by legislation which accomplishes the same result." **Fairbanks v. U.S. 181 U.S. 283, 294 (1901).**

If it be true by varying the form the substance may be changed, it is not easy to see that anything would remain of the limitations of the constitution, or of the rule of taxation and representation, so carefully recognized and guarded in favor of the citizen of each state. But constitutional provisions cannot be thus evaded. It is the substance, and not the form, which controls, as has been established by repeated decisions of this court." **Id. At 296.**

The Constitution of the United States of America and Case law shows that capitation taxes and taxes on our personal private property are in the category of direct taxes as being applied to us today by Town of Henniker, Merrimack County, but which must be apportioned among the States as required by the United States Constitution if it is a direct tax. (See Supreme Court Case law – **Penn Mutual Indemnity Co. v. C.I.R., 277 F.2d 16, 19-20 (3rd Cir. 1960); Steward Machine Co. v. Davis, 301 U.S. 548, 581-582 (1937).**

The Constitution of the United States of America and Case law shows that since capitation taxes and taxes on our personal private property must be apportioned among the State in accordance with the United States Constitution, and our personal private property tax is NOT being legally apportioned among the States by Town of Henniker, Merrimack County, then must, therefore, be in the category of indirect taxes, which are taxes imposed on the happening of an event or activity.

"Direct taxes bear immediately upon persons, upon possessions and enjoyments of rights. Indirect taxes are levied upon the happening of an event..." **Knowlton v. Moore. 178 U.S. 41. See also, Tyler v. United States, 281 U.S. 497 at pg. 502 (1930)**

"A tax laid upon the happening of an event as distinguished from its tangible fruits, is an indirect tax..." **Tyler v. United States, 281 U.S. 497 at pg. 502 (1930)**

A tax levied upon property because of its ownership is a direct tax, whereas one levied upon property because of its use is an excise, duty or impost." **Manufactures' Trust Co. vs. U.S., 32 F. Supp. 289.**

"A state may not impose a charge for the enjoyment of a right granted by the Federal Constitution." **Murdock vs. Com. of Penn., 319 US 105, at 113; 63 S Ct at 875; 87 L Ed at 1298 (1943)**

All Citizens have the right to a home and personal property, and this property cannot be taxed unless in accordance with the two forms of Constitutional taxation mentioned above.

"Keeping in mind the well settled rule, that the citizen is exempt from taxation, unless the same is imposed by clear and unequivocal language, and that where the construction of a tax is doubtful, the doubt is to be resolved in favor of those upon whom the tax is sought to be laid." **Spreckles Sugar Refining Co. vs McLain: 192 US 397.**

In records or documentation, we do not find any tax imposed on any activities we are involved in as rights under the Constitution, nor did we find a section in the law that makes us subject to or liable for any direct or indirect, unconstitutionally applied private property tax.

Affidavit of Truth – Specific Negative Averment

1. We are not in receipt of any documentation showing what type of taxes we are being assessed for direct, indirect, or named other type of tax.
2. We are not in receipt of any documentation showing Town of Henniker, Merrimack County's legal and constitutional authority, including statutory law [positive law] to tax, directly or indirectly, our personal, private property, since it was being applied as neither direct nor indirect according to law.
3. We are not in receipt of any documentation showing we are legally liable for private property taxes applied contrary to the Constitution of the U.S.A.
4. We are not in receipt of any documentation showing the name of the responsible party who authorizes said personal property taxes, and their jurisdiction on this issue, nor signature and printing of that name included in the document.
5. We are not in receipt of any documentation showing why we are liable for the above listed itemized taxes being assessed against us, nor documentation showing the benefits we personally received for each of these taxes... i.e. how are we being represented by these taxes.
6. We are not in receipt of any documentation showing the method of assessment, the rules for assessment, the financial criteria used for this assessment or copy of any independent, certified appraisal of said property.
7. We are not in receipt of any documentation showing the name and company name of independent appraiser, or the legal, certified status of said appraisal.

We are making a request for documents under the "FREEDOM OF INFORMATION ACT" [FOIA] regarding the following:

1. Documentation regarding which type of tax our private property County taxes fell under; "direct" or "indirect", of any other taxing category, naming the specific category.
2. Please provide certified documents showing Town of Henniker, Merrimack County's legal and constitutional authority, including statutory law [positive law] to tax, directly or indirectly, our

personal, private property, including on land and home, since it was being applied as neither direct nor indirect.

3. Please provide documentation of who the responsible party is who authorized said taxes, and their jurisdiction on this issue, to include signature and printing of that name on the document. There must be statutory law [positive law] that exists which allows this taxation, **but it cannot be in conflict with the Constitution.**
4. Please provide documentation on how we are being represented by the following taxes being assessed against our personal property:

List all taxes on your assessment

5. Please provide documentation showing the **method of assessment**, the rules for assessment, the financial criteria used for this assessment, and copy of independent, certified appraisal of said property.
6. Please provide documentation of who actually signs / verifies / authenticates the assessments on real and personal property, and on any delinquency notices for unpaid taxes. **An unsigned assessment is insufficient legal notice and a nullity**, unless you can document and verify otherwise.

Our rights to not be taxed illegally or unconstitutionally stands firm in law, but this right appears to us **to have been violated through forced private property taxation** by Town of Henniker, Merrimack County, and the exercise of our right to not be illegally taxed can be “converted into a crime” for not paying these taxes.

Actual and Constructive Notice

This is actual and Constructive Notice that we believe this to be criminal activity against us personally and we are requesting legal rebuttal, point by point, of these positions, or it will be presumed to be a correct assessment of our personal situation.

The application of force or coercion in any way which counters the supreme law of the land, and which extracts financial consideration from us, under the color of law, is criminal conversion and fraud under UCC laws, Common Law, and is a violation of the Racketeering (RICO) laws.

Finally, the auction or sale of private or business property for presumed past due property taxes without a court order and hearing is a direct violation of Due Process, and a civil right violation upon whom it occurs. Those involved with such an illegal sale without a legal judgement via a court hearing, with all facts being adjudicated, are parties to this criminal activity and can be held personally liable for RICO and civil rights violations. This includes parties who may purchase said property, as accomplices in said action, as ignorance of the law is no excuse.

The Supreme Court ruled that Municipalities cannot exert any acts of ownership and control over property that is not OWNED by them, see **Palazzolo v. Rhode Island 533 US 606, 150 L. Ed. 2d 592, 121 S. Ct. (2001)** (no expiration date on the taking clause for City’s illegal enforcement of its Codes on the man’s private property and restricting the man’s business), affirming both **Lucas v South Carolina Coastal Council, 505 US 1003, 120 L. Ed. 2d 798 (1992)**. (butterfly activists and Code Enforcement cannot restrict development of the man’s private swampland unless they lawfully

acquire the land FIRST, surveying with binoculars constitutes a "takings"), and **Monterey v. Del Monte Dunes**, 526 US 687 (1999), 143 L. Ed. 2d 882 S. Ct. ____ (1998).

In the Monterey Case, the California private property owner was awarded \$8 million for Code Enforcement's illegal trespass and restriction of his business, and another \$1.45 million for the aggravation of a forced sale.

Title 18 U.S.C. 891-896- quoting Section 891 "An extortionate means is any means which involves the use, or an express or implicit threat of use, of violence or other criminal means to **cause harm to the person, reputation, or property.**"

Notice of Possible RICO Crimes

Assessor's office actions in demanding and **unconstitutionally enforcing property tax code against us** is in violation of our civil rights and is in violation of the Racketeering (RICO) laws, fulfilling the four requirement for a RICO crime to exist as follows:

a). Association In Fact: two people acting together (knowingly or unknowingly) which affects Interstate Commerce...

The actions in activities and enforcement clearly constitute financial fraud, which is supported by multiple layers of "associations" with the primary intent of taking assets from citizens and profiting the government. This need only be \$1.00 in loss to fulfill this requirement.

b). Two or more similar acts of fraud, mail fraud or extortion having occurred...

The actions have been ongoing, as proven by the ongoing efforts by the Assessor's office yearly. In addition, mail fraud, a Federal Crime, is also involved with this scheme by the use of the postal system to extract finances unlawfully.

c). Money or property deprivation....

This is self-evident in Assessor's office correspondence, demands, printed material, court proceedings, etc.

d). Pattern is likely to continue.

Pattern has been continuing for many decades and is growing worse. The only way it will stop is for **the Rule of Law to be enforced and for constitutional rights to be enforced...** In other words, oaths of office must be obeyed and not violated, creating even more criminal events in the way of treason against the American People.

See also **18 USC Sec. 241 01/19/04 TITLE 18-CRIMES AND CRIMINAL PROCEDURE – PART I- CRIMES CHAPTER 13- CIVIL RIGHTS Sec. 2414 Conspiracy against rights.** If two or more persons conspire to injure, oppress, threaten, or intimidate any person in any State, Territory, Commonwealth, Possession, or District in the **free exercise or enjoyment of any right or privilege**

secured to him by the Constitution or laws of the United States, or because of his having so exercised the same... They shall be fined under this title or imprisoned not more than ten [10] years, or both;

FOIA Violation Legal Notice

Failure to respond within twenty [20] days to this Freedom of Information Act request, or supplying incomplete, misleading, or errant responses, is punishable for EACH infraction. This is Evidence in Fact for any court proceedings.

If no rebuttal, point by point, is forthcoming within twenty [20] days from the date of receipt, you will be in default and all testimony and evidence will be held as true and correct.

Payment of assessed taxes will be under duress and protest, and legal action will be taken against you personally, and against your superiors personally for civil rights violations, and RICO violations.

Thank you for your speedy response in helping me to understand my legal and constitutional rights on this issue.

All Rights Reserved – Without Prejudice – U.C.C. 1-308

By:  © American State National
Dennis Ernest Vaillancourt© Authorized Representative for DENNIS VAILLANCOURT©

All Rights Reserved – Without Prejudice – U.C.C. 1-308

By:  © American State National
Linda Ann Vaillancourt© Authorized Representative for LINDA VAILLANCOURT

CC: New Hampshire Attorney General John Formello, Cert. mail #:
Clerk of Court Tim Gudas, Cert. mail #:
Governor Christopher Sununu, Cert. mail #:
Senator Jeanne Shaheen, Cert. mail #:
Senator Maggie Hassan, Cert. mail #:
Secretary of State David M. Scanlan, Cert. mail #:
Merrimack County Sheriff David Croft, Cert. mail #:
U.S. Trustee Tara Twomey, Cert. mail #:
Assistant U.S. Trustee Ann Dirsra, Cert. mail #:
Consular Affairs Assistant Secretary Rena Bitter, Cert. mail #:
Town of Henniker Assessor's Office, Cert. mail #:

Guarantee and Disclaimer: It is not our meaning nor intention to harm, blame, accuse, or terrify anyone, least of all, our employees; it is our intention to secure and defend our Lawful Person from identity theft, inland piracy, encroachment on our rights, and impersonation, and to bring your urgent attention to these issues as referenced, and to lawfully convert offshore criminal enterprises aimed at defrauding, infringing on our rights, and impersonating and misrepresenting our Lawful Person in contravention of solemn International Treaties, solemn Commercial Contracts, International Law, The Constitution of the United States of America, The Constitution of the United States, and our International Will in accord with The Unanimous Declaration of Independence.

Town of Henniker

18 Depot Hill Rd

Henniker, NH 03242

Office Hours

Monday, Wednesday & Friday 8:00am to 4:00pm

Tuesday 10:00am to 6:00pm Thursday Closed

(603) 428-3240

VAILLANCOURT DENNIS
VAILLANCOURT LINDA
400 DODGE HILL ROAD
HENNIKER, NH 03242

OFFICE OF THE TAX COLLECTOR
NOTICE OF DELINQUENT TAXES

Tuesday, February 21, 2023

All past due taxes and liens are listed below. For each, the tax and interest as of 04/20/2023 are listed. **To avoid the initiation of the Tax Lien Process and associated additional expenses, you should pay the total amount due (tax and interest) on or before 04/20/2023 by 12:00 pm for all levies listed not already liened.** Levies with "L" after the year were previously liened.

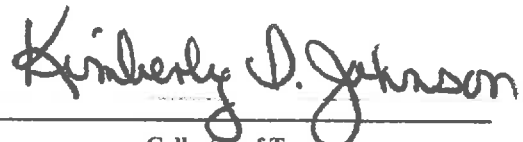
Please contact us for the revised amount due if payment is made before or after 04/20/2023. Payments made after 04/06/2023 should be by certified check, money order, or cash to ensure the avoidance of additional charges.

This notice is based on tax records as of 02/21/2023. Please notify us as soon as possible if you believe the information is not correct. Your cooperation is appreciated.

Levy Year	Property Location	Map Lot Sub	Tax Amount	Int Rate	Int/Pen	*Total Due
2022P01	400 DODGE HILL RD	000006 000286 00000A	\$ 1,989.00	8%	\$ 125.55	\$ 2,114.55
2022P02	400 DODGE HILL RD	000006 000286 00000A	\$ 3,212.00	8%	\$ 85.89	\$ 3,297.89
			\$ 5,201.00		\$ 211.44	\$ 5,412.44

LEVY YEAR TAX TYPE INFORMATION

B - Betterment	P - Property	T - Timber Yield
G - Gravel Yield	R - Residence	U - Use Change
L - Lien	S - Sewer	W - Water

(*Total Due Amounts as of 04/20/2023)**Total Per Diem: \$ 1.1399**

Collector of Taxes
Kimberly Johnson

February 16, 2023

IMPORTANT NOTICE TO ASSESSED PROPERTY OWNERS CURRENTLY IN BANKRUPTCY

PLEASE NOTE: If you are currently in bankruptcy and subject to the protections of the Automatic Stay provisions of Section 362(a) of the Bankruptcy Code, then the language on this notice is hereby modified as follows:

- (a) By sending this notice, the Town is not attempting to collect any delinquent tax debt from property owner(s) in bankruptcy and the notice should not be interpreted as requiring payment. The notice is a requirement of New Hampshire law in order for the Town to perfect its statutory lien.
- (b) The Tax Collector or Town may not increase the rate of interest where the Court has set such rate without seeking appropriate Bankruptcy Court approval.
- (c) The provisions of the federal bankruptcy law may affect the rights of the municipality under state law as long as the assessed property owner is in bankruptcy. A tax collector's deed cannot and will not be issued without appropriate bankruptcy Court approval.

Please seek legal counsel if you have any questions concerning this bankruptcy section of the Notice of Tax Delinquencies and Unredeemed Tax Liens. The tax collector's office cannot provide legal advice.

Kimberly I. Johnson

Town Clerk / Tax Collector

In the Laws of Commerce, the eternal and unchanging principles of the laws are:

An Affidavit is merely a written list of facts or truths signed under penalty of perjury. The person composing and signing an affidavit is called the "affiant." It is "survival of the fittest" where the last unrebutted Affidavit stands triumphant.

1. A workman is worthy of his hire. Authorities: Exodus 20:15; Lev. 19:13; Matt. 10:10; Luke 10:7; II Tim. 2:6. Legal maxim: "It is against equity for freemen not to have the free disposal of their own property."
2. All are equal under the law. (God's Law, Moral and Natural Law) Authorities: Exodus 21:23-25; Lev. 24:17-21; Deut. 1:17, 19:21; Matt. 22:36-40; Luke 10:17; Col. 3:25. Legal maxims: "No one is above the law."; "Commerce, by the law of nations, ought to be common, and not to be converted into a monopoly and the private gain of a few."
3. In commerce, truth is sovereign. See Exodus 20:16; Psalms 117:2; John 8:32; II Cor. 13:8. Legal maxim: "To lie is to go against the mind."
4. Truth is expressed in the form of an Affidavit. See Lev. 5:4-5; Lev. 6:3-5; Lev. 19:11-13; Num. 30:2; Matt. 5:33; James 5:12.
5. A matter must be expressed to be resolved. See Heb. 4:16; Phil. 4:5; Eph. 6:19-21. Legal maxim: "He who fails to assert his rights has none."
6. An unrebutted affidavit stands as truth in commerce. See 1 Pet. 1:25; Heb. 6:13-15. Legal maxim: "He, who does not deny, admits."
7. An unrebutted affidavit becomes a judgment in commerce. See Heb. 6:16-17. Any proceeding in court, tribunal, or arbitration forum consists of a contest, or "duel," of commercial affidavits wherein the points remaining unrebutted in the end stand as the truth and the matters to which the judgment of the law is applied.
8. He who leaves the field of battle first (does not respond to Affidavit) loses by default. See Book of Job; Matt 10:22. Legal maxim: "He who does not repel a wrong when he can, occasions it."
9. Sacrifice is the measure of credibility. One who is not damaged, put at risk, or willing to swear an oath on his commercial liability for the truth of his statements and legitimacy of his actions has no basis to assert claims or charges and forfeits all credibility and right to claim authority. See Acts 7, life / death of Stephen. Legal maxim: "He who bears the burden ought also to derive the benefit."
10. A lien or claim, under commercial law, can only be satisfied by one of the following actions. See Gen. 2-3; Matt 4; Revelation. Legal maxim: "If the plaintiff does not prove his case, the defendant is absolved."
 - 10.1. A rebuttal Affidavit of Truth, supported by evidence, point-by-point.
 - 10.2. Payment.
 - 10.3. Agreement. Meeting of the minds
 - 10.4. Resolution by a jury according to the rules of common law.

8 Elements Necessary for a “Lawful” Contract

They, government and corporate use presumptions, assumptions, and hearsay throughout the process, as well as intimidation and threats to coerce people to contract with them. **Living men & women do not have to contract with ANY entity and for any contract to be valid, it must meet the 8 elements of a valid contract.** None of these government or corporate contracts have any authority, unless you consent to give your power away!

8 Elements:

- 1. Parties competent to contract:** The parties to a contract should be competent, being of the age of consent, of sound mind, not disqualified from contracting by any law to which he / she is subject. A flaw in capacity may be due to minority, lunacy, idiocy, under influence, drunkenness, or dissimilarity of kind. **The parties should be of the same kind, being either legal fiction actors or natural living men / women** allowing more than two parties but never a mixture of these kinds and their respective jurisdictions.
- 2. Free and genuine consent:** The consent of the parties to the agreement must be free and genuine. **The consent of the parties should not be obtained by MISREPRESENTATION, FRAUD, UNDUE INFLUENCE, COERCION, or MISTAKE.** If the consent is obtained by any of these means, then the contract is not valid or legally / lawfully enforceable.
- 3. Full and honest disclosure:** **When negotiating a contract, full disclosure is the step of providing all material information or telling the “whole truth”** about any matter which may influence the decision-making of the other party or parties before they decide to enter into a contract. If either party fails to make full disclosure **the contract is NULL and VOID.**
- 4. Valuable consideration:** The consideration is something of value possessed by the parties that is brought to the contract table. This something of value is bargained for and given in exchange for a promise or a performance. **The parties must each receive a benefit and each suffer a detriment. To be enforceable, a contract must have valuable consideration. A contract is unenforceable if it has insufficient or unequal consideration without agreement.**
- 5. Certainty of terms:** **The Terms and Conditions of the contract must be fully disclosed and agreed upon and must be certain and fixed.** Any subsequent variation of terms must be agreed.
- 6. Meeting of the minds:** A meeting of the minds “consensus ad idem”, occurs between the parties when they recognize each other, understand their mutual obligations, and agree. A meeting of the minds occurs between living men / women in lawful matters (Common Law jurisdiction) and between legal fiction actors in legal matters (Admiralty Maritime jurisdiction). A contract must be either Lawful or Legal. **If one party to a contract makes a “signature” as an “accommodation party” to a legal fiction person, while the other party makes an “autograph” for a living man or woman; the parties are of unequal kinds and the contract is NULL & VOID.**
- 7. Autographs or Signatures:** **Lawful written contracts between living men / women must carry the “wet-ink autographs” of the parties,** comprising living identification such as a thumbprint, but more often living standing is recognized by an unambiguous declaration with the **“handwritten wet-ink autograph”,** including the prefix “By:”, and / or the words **“All Rights Reserved” and “Without Prejudice”** written below. Legal written contracts between legal fiction actors must carry the wet-ink signatures of the parties as an accommodation party from a man / woman.
- 8. Privity of contract:** A contract exists only between the parties. **No third-party can obtain rights contained within a contract or buy or sell a contract without the express permission of the original parties.**

COPY

2019-0031888 MISC
06/26/2019 10:08:54 AM Page: 1 of 4
Leslie M. Hoffman
OFFICIAL RECORDS OF YAVAPAI COUNTY \$10.00
DENNIS VAILLANCOURT



Return to: Vaillancourt, Dennis Ernest, Owner
c/o 400 Dodge Hill Road
Henniker, New Hampshire Postal Code Extension 03242

YAVAPAI COUNTY RECORDING DISTRICT

DENNIS ERNEST VAILLANCOURT, FOREIGN GRANTOR

Dennis Ernest Vaillancourt, American State Grantee

**CERTIFICATE OF ASSUMED NAME
NOTICE OF TRANSFER OF RESERVED NAME**

Four (4) pages, including cover sheet

Land Record Only

Extension of Yavapai County 2019: -003/888

This cover sheet has been added to these recorded documents to provide space for the recording data. This cover sheet appears as the first page of the document in the official public record.

Do not detach

**CERTIFICATE OF ASSUMED NAME
NOTICE OF TRANSFER OF RESERVED NAME**

Returnee – VAILLANCOURT certificate of ownership

PROVIDING FOR FILING OF NAME[S] WHEN BUSINESS IS CONDUCTED UNDER ASSUMED NAME: SESSIONS LAW 145; 1907; CHAPTER 145 [H.B.64] OF THE STATE OF WASHINGTON; AN ACT PROVIDING THAT WHEN ANY BUSINESS OTHER THAN A CORPORATION(S) OR LIMITED PARTNERSHIP, IS CONDUCTED UNDER AN ASSUMED NAME, A CERTIFICATE SHOWING THE REAL PARTIES IN INTEREST SHALL BE FILED WITH THE COUNTY CLERK AND FIXING A PENALTY x 2. TO BE DEEMED A PUBLIC OFFICER YOU MUST PRODUCE AND BE VETTED BY THE ADMINISTRATOR OF THIS DOCUMENT, A LETTER OF INTENT, A LETTER OF COMPLIANCE WITH ALL STATE AND FEDERAL RULES AND REGULATIONS AS PRESCRIBED BY THE SECRETARY OF STATE OR ANY PRIVATE PERSON WHO DOES NOT PROPERLY IDENTIFY THEMSELVES UPON REQUEST BY PRODUCING A BUSINESS LICENSE, A UBI NUMBER, AND A BOND FILLED OUT IN THE C.A.P. NAME ON THIS CERTIFICATE ARE FINED ON THE SPOT FOR \$ 500.00 IN CONSIDERATION. FEE SCHEDULE; TO BE DETERMINED BY THE HEAD ADMINISTRATOR OF THIS DOCUMENT AT THE TIME OF ENGAGEMENT. AND ALSO THE CORRESPONDING SESSION LAWS OF THE STATE OF ALASKA INCLUDING CHAPTER 84 OF THE 1961 SESSION LAWS, CHAPTER 84, SECTION 13, "Common Law Rights" AND AS 10.35.030 (1CHAPTER 33 SLA 1966) TRANSFER OF RESERVED NAME.

Whereas GRANTOR is a Cestui Que Vie TRUST formed without the knowledge or consent of the Grantee and has accumulated unauthorized debt against the ESTATE benefiting secondary beneficiaries merely presumed to exist and claiming to have an interest in the ESTATE established under the MUNICIPAL LAW OF THE DISTRICT OF COLUMBIA and the DISTRICT OF COLUMBIA MUNICIPAL CORPORATION, the actual Grantee, the living man known to the public as Dennis Ernest Vaillancourt invokes the provisions of Article IV of the Cestui Que Vie Act 1666 as one "having been found to be alive" and to be owed all benefit, control, and interest in the GRANTOR TRUST ESTATE set free and clear of all liens, debts, titles held under color of law, tithes, fees, and all other encumbrances established by the United States of America, Inc., THE UNITED STATES OF AMERICA, INC., the UNITED STATES, (INC.), USA, Inc., E Pluribus Unum the United States of America and all and any franchises thereof ab initio from the date of first registration of the ESTATE TRUST and all and any derivatives thereof, including but not limited to Dennis E. Vaillancourt, Dennis Vaillancourt, Vaillancourt, Dennis Ernest, DENNIS ERNEST VAILLANCOURT, DENNIS E. VAILLANCOURT, DENNIS VAILLANCOURT, VAILLANCOURT, DENNIS ERNEST, and any other styles, punctuations, orders, abbreviations or variations of my Trade Name.

REGISTRATION REASON:

REINSTATEMENT OF ACTUAL HOLDER IN DUE COURSE OF ESTATE NAME AND ESTATE PROPERTY AND ALL INTEREST DUE; PUBLIC AND PRIVATE RECOGNITION OF GRANTEE AS HOLDER IN DUE COURSE AND LAWFUL ENTITLEMENT HOLDER OF FOREIGN GRANTOR TRUST NAMED DENNIS ERNEST VAILLANCOURT AS OF 15, JUNE 1951.

BUSINESS INFORMATION: LEGAL ENTITY; HEIR GRANTEE, PRIVATE, PUBLIC,

SIGNATURE TRUST BUSINESS DESCRIPTION; COMMERCE, GRANTOR, PRIVATE, PUBLIC, SIGNATORY BUSINESS NAME:

D.B.A DENNIS ERNEST VAILLANCOURT, DENNIS E. VAILLANCOURT, DENNIS VAILLANCOURT, VAILLANCOURT, DENNIS ERNEST, and all derivatives thereof in any way related to the ESTATE so NAMED.

PHYSICAL POST OFFICE ADDRESS: IN THE CARE OF: 400 DODGE HILL ROAD, HENNIKER, NEW HAMPSHIRE POSTAL CODE EXTENSION 03242 USMOI

OWNER INFORMATION:

True and Real Trade Name: Grantee, Private, Signatory, Beneficiary, Holder, Transferee:

First Name: Dennis

Middle Name: Ernest

Last Name: Vaillancourt

STYLE: Bicameral & Surname, Born of Lawful House: Vaillancourt on the land of Nashua City, Hillsborough County, New Hampshire State.

Post Office Address: In the Care of: 400 Dodge Hill Road, Henniker, New Hampshire Postal Code Extension 03242

Post Master Location: Post Master Location: 10 Post Office Place, Henniker, New Hampshire Postal Code Extension 03242

THIS CERTIFICATE IS TO CONDUCT BUSINESS IN COMMERCE IN AN ASSUMED NAME DESIGNED TO ACCOMPANY NEW BUSINESS ACCOUNT REGISTRATION, IF SO DESIRED, OR TO CONDUCT BUSINESS IN INTERNATIONAL TRADE.

I am claiming the writ of Habeas Corpus to institute and maintain actions of any kind in the courts of "this" state while maintaining true domicile on the land of these United States, to take, hold and dispose of property either Real, Intangible or Personal held in the name of the FOREIGN GRANTOR TRUST dba DENNIS ERNEST VAILLANCOURT together with all derivative NAMES and Names and styles thereof, together with guarantee of pre-payment and exemption from Taxes, Tithes, and Fees, together with re-conveying all actual assets rightfully belonging to the Lawful Holder in Due Course.

Under the form of creating a qualification or attaching a condition, the United States and United States of America however styled or construed cannot, in effect, inflict a punishment for a past act which was not punishable at the time it was committed and which was not the knowing, willing, and consensual act of the actual Holder in Due Course of the given name and estate.

All violators, agents, actors under color of law, and actions under color of authority claimed by any corporations, associations, or subcontractors, agencies or agents of any kind or like violating or attempting to violate the political status and Title Order of the Grantee at any time past, present, or future shall be liable severally, and jointly to this certificate as an affidavit of obligation in the normal commercial sense and as such is a severity representing accounts receivable and is a lien upon the real and movable property, malpractice insurance and performance bonds of any such violators and is not dischargeable in bankruptcy court or

subject to any probate claim; at all times the owner/holder in due courses' property is exempt from third party levy and all related vessels in commerce and in trade are tax pre-paid.

This shall also serve as Mandatory Notice required under the Foreign Sovereign Immunities Act that the Living Soul, Owner, Proprietor, Holder-in-Due Course, Indemnitee, is a Foreign Sovereign owed all rights, guarantees, and protections of The Constitution for the United States of America and all assets owed to the Priority Creditors of the Territorial United States and the Municipal United States. This Foreign Sovereign, Dennis Ernest Vaillancourt, retains all rights in reversion and is not subject to any conference of citizenship or other merely presumed benefit or obligation.

ISSUED THIS 19 DAY OF JUNE IN THE YEAR 2019 ON AND FOR THE COUNTY OF MERRIMACK ON THE STATE OF NEW HAMPSHIRE; NOTICE TO AGENTS IS NOTICE TO PRINCIPALS, NOTICE TO PRINCIPALS IS NOTICE TO AGENTS; WITNESS BY NOTARY DOES NOT ALTER STATUS.

By Dennis Ernest Vaillancourt © DENNIS ERNEST VAILLANCOURT. All Rights Reserved.

ACKNOWLEDGMENT OF HEAD ADMINISTRATOR FROM HOME OFFICE, Private Banker, UCC-1-201, 1-308:c/o Dennis Ernest Vaillancourt TRUE AND REAL TRADE NAME BY MY HAND AND SEAL I TAKE OFFICE WITHOUT ENCUMBRANCE AND WITHOUT DEBT OR OTHER OBLIGATION, FULLY EXEMPT, INDEMNIFIED, AND WITHOUT GRANT OF ANY OTHER POWER OF ATTORNEY DBA: DENNIS ERNEST VAILLANCOURT, DENNIS E. VAILLANCOURT, DENNIS VAILLANCOURT, VAILLANCOURT, AND DENNIS ERNEST, and ALL DERIVATIVES INCLUDING DENNIS ERNEST VAILLANCOURT at IN THE CARE OF: 400 DODGE HILL ROAD, HENNIKER, NEW HAMPSHIRE POSTAL CODE EXTENSION 03242 RETURNEE: VAILLANCOURT.

These provisions and copyrights are in effect from 15, JUNE 1951 ab initio onward and the Name/NAMES are re-venued and permanently domiciled on the land and the soil of the United States and upon soil and land of New Hampshire.

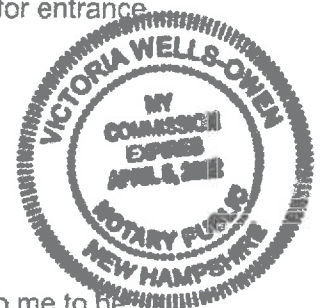
Using a Public Notary on this document does not constitute any adhesion, nor does it alter my status in any manner. The purpose for the notary is for verification only and not for entrance into any foreign jurisdiction.

Notary Witness and Acknowledgment

New Hampshire State)
Merrimack County)

Today before me, a Commissioned Public Notary, visited the living man known to me to be Dennis Ernest Vaillancourt of the Lawful House Vaillancourt a sojourner in this community and he did issue this Certificate of Assumed Name as shown and he also affirmed his testimony as shown before me this 19 Day of June in the Year 2019:

Victoria Wells-Owen Notary; my commission expires on: 4/5/22



COPY

2019-0031891 MISC Page: 1 of 2
06/26/2019 10:08:54 AM
Leslie M. Hoffman
OFFICIAL RECORDS OF YAVAPAI COUNTY \$10.00
DENNIS VAILLANCOURT



Return to: Vaillancourt, Dennis Ernest, Owner
c/o 400 Dodge Hill Road,
Henniker, New Hampshire Postal Code Extension 03242

YAVAPAI COUNTY RECORDING DISTRICT

DENNIS ERNEST VAILLANCOURT, FOREIGN GRANTOR

Dennis Ernest Vaillancourt, American State Grantee

**MANDATORY NOTICE
Foreign Sovereign Immunities Act**

Two (2) pages, including cover sheet

Land Record Only

Extension of Yavapai County 2019: 003/888

This cover sheet has been added to these recorded documents to provide space for the recording data. This cover sheet appears as the first page of the document in the official public record.

Do not detach

MANDATORY NOTICE
Foreign Sovereign Immunities Act
Sections 1605 and 1607
NOTICE OF LIABILITY: 18 USC 2333, 18 USC 1341 and 1342

This **MANDATORY NOTICE** is provided to all **Territorial United States** District and State and County Courts, their officers, clerks, bailiffs, sheriffs, deputies, and employees and all **Municipal Appointees** including their **DISTRICT, STATE, and COUNTY COURTS**, their **OFFICERS and EMPLOYEES**:

The vessels doing business as Dennis Ernest Vaillancourt and not limited to Dennis E. Vaillancourt, Dennis Vaillancourt, Vailancourt, Dennis Ernest, DENNIS ERNEST VAILLANCOURT, DENNIS E. VAILLANCOURT, DENNIS VAILLANCOURT, VAILLANCOURT, DENNIS ERNEST, together with all derivatives and permutations and punctuations and orderings of these names, are not acting in any federal territorial or municipal capacity and have not knowingly or willingly acted in any such capacity since the day of nativity: June 15, 1951. All vessels are duly claimed by the Holder in Due Course and held under published Common Law Copyright since June 15, 1951.

These vessels are publishing **MANDATORY NOTICE** that they are Foreign Sovereigns from New Hampshire a member State of The United States of America. This is your **MANDATORY NOTICE** that these above-named vessels are owed all material rights, duties, exemptions, insurances, treaties, bonds, agreements, and guarantees including indemnity and full faith and credit; you are also hereby provided with **MANDATORY NOTICE** that these vessels are **not subject** to Territorial or Municipal United States law and are owed **The Law of Peace**, Department of the Army Pamphlet 27-161-1, from all Territorial and Municipal Officers and employees who otherwise have no permission to approach or address them.

Any harm resulting from trespass upon these vessels or the use of fictitious names or titles related to them shall be subject to full commercial liability and penalties: 18 USC 2333, 18 USC 1341 and 1342.

So said, signed, and sealed this 19 day of June, 2019 in Merrimack county, New Hampshire state, The United States of America:

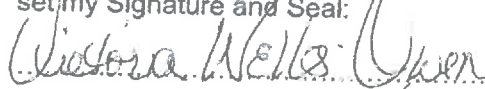
By:  © Dennis Ernest Vaillancourt. All Rights Reserved.

Using a Public Notary on this document does not constitute any adhesion, nor does it alter my status in any manner. The purpose for the notary is for verification and not for entrance into any foreign law.

Notary Witness and Acknowledgement

New Hampshire State)
Merrimack County)

Today before me, a Commissioned Notary is the living man known to me to be Dennis Ernest Vaillancourt and he did issue this **MANDATORY NOTICE** as shown and he also affirmed his testimony as shown before me this 19 day of June in the year 2019, in Witness whereof I set my Signature and Seal:

 Notary; my commission expires on: 4/5/22

