



Board of Selectmen
Meeting Agenda
Tuesday, August 27, 2019

Call to Order

Pledge of Allegiance

Consent Agenda

[Item1:](#)

Public Forum #1

New Business

[Item2:](#) Henniker Resident Concerns

[Item3:](#) Azalea Park Discussion

[Item4:](#) SHOT - Music on Main Street Parking Ban

Old Business

[Item5:](#) PV Systems RFP

Other Business

[Item6:](#) Review of public and non-public minutes of August 6, 2019

Public Forum #2

Non-Public

Item7: Non-public RSA 91-A:3 II(e)

Adjourn

Telephone
603-428-3221

18 Depot Hill Road
Henniker, NH 03232
www.henniker.org

FAX
603-428-4366

Notice posted on: August 23, 2019

Next Routine Meeting: September 3, 2019

Items for the next agenda, with completed backup, must be in the
Selectmen's Office no later than 12:00 noon on August 29, 2019

3

Item Attachment Documents:

Item1:



Board of Selectmen
Consent Agenda
August 27, 2019

Consent Agenda

1. Federal Excess Property Co-Operative Agreement (2003 Stewart Stephens Truck Tractor)
2. Administrative Abatements:
 - a. 1-318-P108 / East Side Drive
 - b. 1-318-P6 / East Side Drive
3. PA-28 Inventory of Taxable Property Form for 2020

Board of Selectmen Approval:

*Please note that the Consent Agenda is subject to change until 4:30 pm the day of a scheduled
Selectmen's Meeting.

Item Attachment Documents:

Item2: Henniker Resident Concerns

Thank you,
Jean

TOWN OF HENNIKER
Executive Secretary
18 Depot Hill Road
Henniker, NH 03242
603-428-3221 x1

From: Susan Adams <susan_adams3@comcast.net>
Sent: Monday, August 5, 2019 10:13 AM
To: secretary@henniker.org
Subject: Fwd: Henniker Concerns

Could you please copy this letter for each member of the Select Board?

Thank you, Susan Adams

Begin forwarded message:

From: Susan Adams <susan_adams3@comcast.net>
Subject: Henniker Concerns
Date: August 1, 2019 at 10:04:52 PM EDT
To: scott osgood <dscottosgood@gmail.com>
Cc: warren mattiello <warren@hinaples.com>

Scott,

I am becoming quite concerned over the physical state of Henniker. Please take a ride by the house at the corner of Prospect and Gould. That is just not fair to the neighbors and they are justifiably concerned about their property values. It appears that Henniker does not have appropriate regulations to enable the enforcement of fair and reasonable housing standards within the community.

I am also concerned about the number of absentee landlords and student rentals within family neighborhoods. It is not the responsibility of the Henniker community to provide housing units for NEC. With absentee landlords, no one is responsible for the condition of these houses or their impact on the neighborhood.

I would also like to see the removal of the NEC signs on the village center lights. Those should be restricted to property owned by NEC and preferably on the actual campus across the bridge. This is Henniker, not NECville. I have previously lived on the edge of a college campus that has completely taken over adjacent neighborhoods. The neighborhood and community character were eventually destroyed.

I am not alone voicing these concerns. It is a constant topic of discussion. It is time for the Board of Selectmen to direct the establishment of fair and reasonable standards for the town of Henniker, while we can still think of it as a "hidden gem".

Thank you for considering these concerns,

Susan Adams

Item Attachment Documents:

Item3: Azalea Park Discussion

Azalea Park Discussion Items

1. Refund of \$4000 to Susan Adams
2. Azalea Park signage
3. Azalea Park cameras
4. Establishing Friends of Azalea Park
5. Website Posting Bikes and Fires



Azalea Park Riverwalk Committee

Russ Roy, Treasurer
Town of Henniker
18 Depot Hill Road
Henniker, NH-03242

August 13, 2019

Dear Russ,

During our meeting of August 8, 2019, the Azalea Park Riverwalk Committee voted unanimously to return \$4,000.00 to Susan Adams. This was deposited into the Entrance Fund Account on May 7, 2019 with two checks, each for \$2000.00, in response to an emergency funding situation. That situation has been resolved.

Sincerely,

Susan S. Adams, Chairman
Azalea Park Riverwalk Committee

18 Depot Hill Road
Henniker, NH 03242

Azalea Park Private Trust
Held by the Town Treasurer
As of 8/23/19

Entrance
Fund
Raising
(aka arch)

Balance Forward 1/1/15

01-Mar-15 Barbara French
27-Oct-15 Deposit Correction
31-Dec-15 Interest
23-Feb-16 William Sullivan CPA
23-Feb-16 Jean Hooker
23-Feb-16 Hollyhock
23-Feb-16 John Kjellman
23-Feb-16 Ruth Zax
23-Feb-16 Ulderic Rackine
23-Feb-16 receipted cash donations
23-Feb-16 Susan Rainer
23-Feb-16 Pelleteri Associates
23-Feb-16 Carol Goodenough
23-Feb-16 Dan Dacosta

31-Dec-16 Interest	
06-Apr-17 Entrance project donations	2,615.00
19-May-17 Doug/Sue Robbins-ent	1,000.00
23-Aug-17 Ron/Martha Taylor-ent	4,900.00
23-Aug-17 Henniker Crushed-storm	
23-Aug-17 Raffle tix cash	75.00
23-Aug-17 Receipted cash donations	92.00
27-Sep-17 Receipted cash donations	330.00
27-Sep-17 Landmark Dev	100.00
27-Sep-17 Ron/Shirley Hewitt	25.00
27-Sep-17 Kirk Spoffard	50.00
27-Sep-17 Henniker House	75.00
11-Oct-17 James Cheeseboro	25.00
11-Oct-17 Daniels Rest-ent	1,000.00
11-Oct-17 Patti Osgood	25.00
11-Oct-17 Lynn Morse	50.00
11-Oct-17 Debra Dow	100.00
11-Oct-17 Arthur Kendrick	500.00
11-Oct-17 Receipted cash donations	460.00
31-Dec-17 Interest	1.13
31-Dec-17 Hjan Seespelink	100.00
31-Dec-17 Karol Dermon	50.00
31-Dec-17 David Maclean	25.00
31-Dec-17 Hattie Edmunds	250.00
31-Dec-17 Richard Quinn	25.00
31-Dec-17 Patricia Brown	100.00
31-Dec-17 Skip McKean Petro-ent	500.00

31-Dec-17	Ayer Goss-ent	1,000.00
31-Dec-17	Daniel Goodenough	50.00
31-Dec-17	Hilda Galster	25.00
31-Dec-17	Lucia & Jon Evans	250.00
31-Dec-17	Beth AnnPaul	25.00
31-Dec-17	B Ann Ludders	50.00
31-Dec-17	Ross Elia	100.00
31-Dec-17	Linda Connor	50.00
31-Dec-17	Country Spirit	200.00
09-Jan-18	Carolyn Patenaude	100.00
09-Jan-18	Robert Reno	25.00
09-Jan-18	Nancy Reno	25.00
26-Jan-18	Francis Moritz	25.00
26-Jan-18	Alan Brown	500.00
26-Jan-18	Altus Investment	100.00
23-Feb-18	Davis Towle	1,000.00
23-Feb-18	Dan Dacosta	200.00
23-Feb-18	Henniker Waterview	150.00
23-Feb-18	Lorinda Routon	50.00
22-Mar-18	Roger Belson/Grace Cohen	500.00
22-Mar-18	Richard/Hilda Weiss	50.00
01-Jun-18	Contoocook Valley Riders	100.00
	Trustees Trust Funds (Crushed Stone)	
12-Jul-18	Ruth Zax	4.00
12-Jul-18	Kris Blomback	20.00
12-Jul-18	Unknown Comic	2.00
12-Jul-18	Joe Grady	50.00
12-Jul-18	Marc/Michelle McMurphy	250.00
14-Aug-18	cash	215.37
12-Jul-18	Ronald Taylor	2,000.00
27-Nov-18	Ting Investments	200.00
27-Nov-18	Richard French	100.00
25-Jan-19	Deposit	
21-Mar-19	William Sullivan	1,000.00
21-Mar-19	Lorinda routon	300.00
21-Mar-19	Brian Hawkins	50.00
01-Apr-19	Cathy Moore plantings	100.00
01-Apr-19	Trustees Warrant Article	6,263.00
09-Apr-19	Due from Paypal Trier pictures	
22-May-19	Susan Adams	1,000.00
29-May-19	Susan Adams	4,000.00
24-Jun-19	Karol Dermon	20.00
24-Jun-19	Barbara French	25.00
24-Jun-19	Roger Belson	100.00
24-Jun-19	Cash	48.00
25-Jun-19	Carol Dermon	20.00
25-Jun-19	Barbara French	25.00
25-Jun-19	Roger Belson	100.00
25-Jun-19	cash	48.00
	Total Revenue	32,988.50

Entrance
Fund
Raising
(aka arch)

31-Mar-15	streamworks (project design)	
16-Jul-15	streamworks (project design)	
31-Dec-15	icon development	
28-Jun-16	Henniker Farm picnic tables	
08-Aug-16	Edmunds (via Michie)	
22-Mar-17	Premier Printing-raffle tix	
22-Mar-17	Rowland Studio (Susan)	
30-Jun-17	Granite Quill Advertising	
30-Jun-17	Villager Advertising	
03-Jul-17	Union Leader Advertising	
02-Mar-18	Concord Monitor advertising	
02-Mar-18	Concord Monitor advertising	
28-Nov-17	Michie Corp Bench	(1,188.00)
	State of NH Wetland Permit	
	State of NH Wetland Permit	
06-Aug-18	streamworks (stormwater design)	
12-Oct-18	Michie Corp plaque	(115.00)
12-Oct-18	Old Yankee Trees	(2,500.00)
31-Jul-18	East Coast Excavating	
17-Apr-19	Eastern Valley Landscaping	(3,519.50)
23-Apr-19	Eastern Valley Landscaping	(8,519.50)
19-May-19	Eastern Valley Landscaping	(380.00)
22-Apr-19	Michie Corp-Cohen Steel	(3,475.00)
08-May-19	Morgans Signs (1/2)	(300.00)
?????	OWE MORGANS SIGNS	(300.00)
09-May-19	Stone Falls	(1,569.75)
01-Jun-19	Eastern Valley Landscaping	(2,923.00)
06-Jun-19	Terrain Planning	(3,360.00)
05-Aug-19	All Signs	(104.85)
Total Expenses		(28,254.60)
Net Balance 8/23/19		4,733.90

MESSAGE FOR TOWN WEBSITE

THANK YOU to all who come to AZALEA PARK to enjoy the river and park itself. At any given time, you can see someone sitting at a picnic table or on the benches enjoying the view, walking their dog or just taking a stroll along the river. The information board located in the kiosk tells the history and future plans for the park and visitors to the park often stop to read.

Please note— for BICYCLISTS— this is NOT A MOUNTAIN BIKE TRAIL. It is a WALKING PATH. Please pass through the park carefully and WALK YOUR BIKES through in order to keep everyone safe.

We hope that all ages will be able to enjoy the park and ask that all trash leaves with you to help keep the park clean and safe. No grills or fires are allowed for obvious safety issues.

We thank the Townspeople for helping keep the park clean and the Henniker Police for helping keep the park safe.

VISIT OFTEN!!

Item Attachment Documents:

Item4: SHOT - Music on Main Street Parking Ban

August 10, 2011

Dear Members of the Henniker Board of Selectmen;

The "Spirit of Henniker Organizational Team" (SHOT) is requesting your assistance in addressing one of the issues that arose at last year's "Music on Main Street" event. As you may or may not be aware, there were a number of vehicles parked along Main Street within the area of the closure despite prior signing several days prior, flyers being placed on cars the day prior and the current 2 hour limit parking zone in this area. Once the event started, due to safety concerns of attempting to move vehicles thru a large pedestrian crowd, these vehicles were required to remain parked until the event concluded. The inability of the Henniker Police Department to have these vehicles towed due to a lack of an ordinance allowing this action resulted in considerable tension between the car owners and SHOT volunteers and/or police during the event when the owners were informed the vehicles could not be moved until the street was reopened to vehicular traffic. These vehicles posed a hazard during the entire event and in addition required considerable adjustment to vendor and performer locations. We are not sure that if an owner should have had an "emergency" that even the police could have truly prevented their departure thru the crowd of pedestrians.

This year "Music on Main Street" is only expected to grow and the entire section of Main Street that is closed to vehicular traffic will be required for the event due to increased vendor, performer participation and attendee growth. I believe that there is agreement in town that this event was successful in virtually every aspect last year and overall is an excellent event for the town, the college, citizens, businesses and visitors.

To alleviate this parking problem, the members of SHOT respectfully request that the Henniker Board of Selectmen consider enacting an ordinance banning all on-street parking on Main Street from the intersection of Maple Street to the intersection of Crescent Street on October 1, 2011 from 6:00 AM to 6:00 PM and requiring that all vehicles in violation of this ordinance be towed. This time frame would allow for sufficient time for event setup and cleanup by SHOT and the vendors. SHOT intends to work closely with the Henniker Police Department on this issue in regards to issues such as signing and public notification should the Board agree and enact an ordinance.

If there are any questions or concerns regarding this request please do not hesitate to contact us.

Sincerely;

/s/ Caleb Dobbins

/s/ Terri Trier

17uant to RSA47: 17, VII, VIII, and XVIII, the Board of Selectmen may ban all on-street parking with
hced notice on Main Street from the intersection of Maple Street to the intersection of Ramsdell
Road for the purpose of the Music on Main Street Event and may require all vehicles in violation of this
ordinance be towed. All towing fees will be the responsibility of the owner of said vehicle in violation.
Passed 5-0-0

Item Attachment Documents:

Item5: PV Systems RFP

1 PV RFP Town Henniker , 2019

2 Town of Henniker, NH

3 Request for Qualifications & Proposals

4 Municipal PV Systems for the Town of Henniker

5 , 2019

6
7 I. Selection Process Overview
8 The Town of Henniker, NH, seeks proposals and qualifications from qualified Contractor/Vendors
9 (Providers) to design and build, and potentially operate, municipal turn-key Grid Interactive Photovoltaic
10 Solar Energy Systems (PV Systems) on Town-owned land to provide approximately 449,600 kWh
11 annually of the electrical usage on meters servicing Henniker municipal facilities as listed below in
12 Section VI.

13
14 Sealed, written proposals printed on paper and an electronic copy must be received by the Town at the
15 address below no later than 4 pm Monday , 2019. Five (5) copies of all submissions must be
16 included. Each envelope must be clearly marked "Henniker Municipal PV System Proposal" with the
17 proposing company's name and address.

18
19 , Town Administrator
20 18 Depot Hill Road
21 Henniker, NH 03242
22

23 Proposals may be changed or withdrawn by a Provider in writing on paper and in an electronic copy until
24 the proposal deadline. Finalist(s) will be invited to present their proposals in a meeting with the Town
25 Administrator, Selectmen, Henniker Energy Committee, and/or other representatives of the Town.

26
27 The Town reserves the right to hold additional interviews with finalists to discuss and negotiate, if
28 applicable, the price and terms prior to making a final selection. The Town reserves the right to
29 withdraw this RFP before or after receiving proposals, accept any or reject all proposals, to waive minor
30 irregularities, and to make a selection, if any, as it deems to be in the best interest of the Town. The
31 Town also reserves the right to reject the selected Provider and contract with another Provider if the
32 Town and the selected Provider cannot successfully negotiate a contract for the proposed work. The
33 Town reserves the right to approve all plans prior to installation.

34
35 The Town shall not be liable for any cost incurred by any Provider during the selection process.
36 If Town Property is altered in any way by a Provider during the selection process, the Town may require
37 the Provider to restore the property to its prior condition.

38
39 The Board of Selectmen expects to bring the winning proposal to Town Meeting in March 2019 for
40 approval. All proposals must be valid for at least 3 months after Town Meeting. The selected Provider
41 shall attend Town Meeting and support their proposal. In addition, the Provider shall make
42 presentations at two public outreach meetings (one on a weeknight and the other on a weekend) and
43 be present at the Selectmen's Budget Hearing to answer questions.

44
45
46
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II. Electrical Energy/PV System Procurement

The Town welcomes proposals offering a variety of procurement methods:

- a. Outright purchase of the PV Systems from the outset by the Town using a 20-year bond.
- b. Power Purchase Agreements, leases, or other options that may utilize a third party to finance the PV Systems. These options may include the opportunity for the Town to purchase the PV Systems from the Provider or third party in the future.

Providers may present the one procurement method they believe to be most financially beneficial to the Town or they may provide two or more options. The Town will use the metrics listed next to analyze and compare the proposals.

All proposals must present the projected year-by-year cost per kWh of electricity provided by the PV Systems, the projected year-by-year cost per kWh of electricity purchased from the utility, the average cost per kWh over the first 25 years of operation, the year-by-year savings, and the total savings over the first 25 years of operation. Proposals utilizing outright purchase by the Town will also include the payback period and return on investment after 15 and 25 years of operation.

Providers may present other metrics they deem to have value in portraying the financial benefit to the Town.

Providers shall state all financial assumptions made and list all sources of funding and revenue to be utilized in their proposals.

III. Scope of Project

The Town of Henniker seeks proposals from Providers for PV Systems to be located on Town owned property identified in Section VII. The PV Systems may utilize a variety of module and mounting technologies including but not limited to flat and curved modules/collectors, roof, fixed ground, or tracking mounting, and module-level power electronics. These PV Systems will be sized to offset annually approximately 449,600 kWh of the electrical usage on meters servicing Henniker municipal facilities as listed below in Section VI.

The PV Systems must be turnkey systems. The Provider must:

1. design,
2. engineer,
3. permit,
4. finance or facilitate financing,
5. install,
6. commission,
7. interconnect,
8. furnish complete as-built documentation,
9. operate or provide guidance for operating,
10. monitor or facilitate monitoring,
11. maintain or provide guidance for maintaining these PV Systems, and

12. decommission or provide a plan for the decommissioning of the systems at the end of their lifetimes.

If the proposal incorporates outright purchase of the system from day one by the Town using bonding, the Provider shall furnish:

1. training to town employees for operating, monitoring, and maintaining the PV Systems,
2. on-going customer support,
3. manufacturers' specification sheets and instruction manuals for equipment,
4. all manufacturer and Provider warranties for parts and labor, and
5. a schedule of maintenance, if any, including anticipated costs, such as for inverters or tracker systems.

Or, alternatively, a Provider may present a maintenance and service contract for the life of the system and include the cost for such in the PV Systems' cost or offer the contract and cost separately as an option.

If the proposal incorporates leasing or a Power Purchase agreement, the Provider shall list all services provided to the Town at no additional cost and list all services the Town must provide or contract for and the costs of these services on an annual and system lifetime basis.

IV. Evaluation Criteria and Selection of a Provider

The Town of Henniker is seeking best value for these PV Systems. Best value is a combination several factors including:

1. financial savings resulting from a net cost per kWh of electrical energy that is lower than projected conventional purchase costs,
2. technically accurate, aesthetically pleasing, secure, and minimally disruptive design,
3. efficient, safe, environmentally sound, and on-schedule construction and operation of the system,
4. quality and longevity of workmanship and system components,
5. utilization of American-made components to the greatest extent feasible,
6. provision of convenient monitoring of system operation for diagnostics and educational purposes,
7. comprehensive and reliable system maintenance resulting in minimal system down-time over the system lifetime, and
8. courteous, knowledgeable, and readily available customer support and service over the life of the system.

To this end, each Provider shall submit information in their proposal to address the above criteria including their qualifications and experience with similar PV solar installations and municipal contracts.

A final Provider will be selected based on the thoroughness and quality of the information it provides in its proposal regarding the Required Proposal Elements listed below through which the Provider will demonstrate its ability to provide superior value to the Town as described above.

V. Required Proposal Elements:

1. Name and address of company and person/s responsible for contract. Include contact information.
2. Number of employees working on project site/s.
3. Qualifications and experience of:
 - a. principal members,
 - b. designer engineers
 - c. project managers and installers
 - d. subcontractors, if any
4. Names of any Town officials or employees who are related to any of the partners, officials or directors of the firm or have any ownership interest in the firm.
5. Experience with PV System installations of similar size and type including a list of three or more municipal projects in NH or northern New England. Summary of performance of each system including actual kWh generation versus projected generation. Brief company history.
6. Experience with customer training and service.
7. Three municipal customer references with contact information.
8. Project schedule, from town vote in March to interconnection with utility (turn-on).
9. PV System design consisting of preliminary site plan layouts showing:
 - a. the approximate location of the PV modules and inverters,
 - b. type and number of PV modules, inverters, and mounting,
 - c. the area of land covered by ground mount arrays and the percent of the area of each tax map lot covered by ground mount arrays
 - d. PV system sizes in kW DC STC and kW AC maximum continuous, and
 - e. expected average monthly and annual production of each PV System.
10.
 - a. Cost quote that covers all costs including design, engineering, permitting, equipment, building structural work (if necessary), installation, interconnection, financing (if any), internet-based production monitoring, and periodic maintenance (if any) costs if procurement by outright purchase of PV Systems. If it is not possible to quantify any of the above costs at the proposal stage, please explain why. State how these costs will be specified and at what stage of the process.
 - b. Complete pricing for Power Purchase Agreements, leases, or other procurement methods, including but not limited to maintenance costs, if any, and buyout pricing if that option is available.
 - c. In addressing the use of American-made components, the Provider may (but is not required to) submit two proposals, one utilizing American-made products to the greatest extent feasible, and a second suggested alternative with a lower percentage of American-made products.
11. PVWatts Energy Report or Helioscope Energy Report for the PV Systems.
12. Financial benefit analysis which includes, among other things, yearly and 25-year payments and savings, and average cost per kWh of electricity over 25 years.
13. Statement of all financial assumptions made and list of all sources of funding and revenue to be utilized.
14. Environmental benefit analysis which includes, among other things, the weight of CO2 emissions and of other pollutants eliminated by the production of the PV Systems.
15. Manufacturers' specification sheets for equipment.

- 191 16. Manufacturer and installation company warranties for parts and labor.
 192 17. Schedule of maintenance, if any, such as for tracker systems.
 193 18. Proof of general liability and professional liability Insurance and current good
 194 standing with the State of NH Secretary of State office.
 195 19. Proof of ability to bond the cost of the proposed project with payment and performance bonds.

196
 197 VI. Town Facilities Electricity Usage
 198

199 The Town facilities listed below used the following amounts of electricity in kWh in 2018.

Academy Hall	Maple Street	3531
Community Center	Main Street	25,893
Fire Station	Maple Street	36,930
Grange	Western Ave.	8298
Highway Dept.	Ramsdell Road	25020
Police Station	Western Ave.	31,891
Town Hall	Depot Street	15,189
Transfer Station	Weare Road	29,931
Tucker Free Library	Western Ave.	31,116
Cogswell Springs Water Works and Route 114	Davison Road	94,608
Waste Water Treatment Plant	Ramsdell Road	294,423

200 Annual PV Systems Production Target 449,600
 201

202 The Town has chosen an annual target that equals one half of the consumption of the Waste Water
 203 Treatment Plant plus the sum of the consumption of all the other listed Town facilities.
 204
 205
 206
 207
 208
 209

VII. PV System Sites

The Town of Henniker has identified Town properties listed below as potential locations for PV Systems.

Lot #	Address	
1-665	1393 Weare Road	Transfer Station
2-501	250 Weare Road	Cogswell Springs Water Works
2-96-H	146 Davison Road	" "
2-509-A	209 Ramsdell Road	Highway Department
2-509-B	199 Ramsdell Road	Charles E. Damour Waste Water Treatment Plant

However, no PV Systems are to be constructed on the historic town buildings or lands listed below:

Henniker Town Hall
 Grange Hall
 Henniker Community Center
 Henniker Historical Society Building
 Tucker Free Library

All Providers are required to attend guided site visits at the properties listed above scheduled for , 2019 at 9:00 AM. Please meet at the Highway Garage located at 209 Ramsdell Road in Henniker.

VIII. Insurance

Prior to commencing work, and throughout the term of this contract, the Provider shall obtain and maintain, in the limits and under the conditions set forth below, insurance coverage naming the Town, its officers, employees, volunteers, and assigns, as Certificate Holder and Additionally Named Insured, for the following types and levels of coverage:

- Workers Compensation Statutory
- Automobile and Equipment \$1 Million/\$2 Million
- Property Damage \$1 Million/\$2 Million
- Commercial General Liability \$1 Million/\$2 Million
- Contractual Liability;
- Products and Completed Operations;

The Provider shall furnish the Town, at the time the contracts are returned to the Provider for execution, Certificates of Insurance and/or policies. This coverage shall be primary to the Additionally Insureds' existing insurance and shall not be contributing with any other insurance or similar protection available to the Additionally Insureds' whether other available insurance be primary, contributing or excess.

All coverage shall be with insurance carriers licensed and authorized to do business in New Hampshire.

If any of the above coverages expire during the term of this contract, the Provider shall deliver renewal Certificates and/or policies to the Town at least ten (10) days prior to the expiration date. Sixty (60) days advance written notice of cancellation, non-renewal, reduction and/or material change shall be sent to: The Town of Henniker, New Hampshire, Attn. Town Administrator 18 Depot Hill Road, Henniker, NH 03242.

If a sub-Contractor is used for any portion of the work, the Provider will supply to the Town similar certificates, in similar amounts and under similar conditions, from the sub-Contractor.

Should the Provider fail to maintain Workers' Compensation insurance, and should the Town be found liable to principals, officers, employees and agents of the Provider, the Town may recover from the Provider the amount of any medical costs and compensation paid to or on behalf of the principals, officers, employees and agents of the Provider and any expenses relating to claims filed under the provisions of Workers' Compensation.

IX. Indemnification and Litigation

The Provider agrees to indemnify, pay on behalf of, defend and hold harmless the Town and its officers, agents, employees, and volunteers from and against any and all claims, demands, suits, actions, costs, judgments, whatsoever, including reasonable attorney's fees, which may be imposed upon, incurred by, or asserted against the Town by reason of (a) any failure on the part of the Provider or a subcontractor under this contract, or (b) for the death, injury or property damage suffered by any person on account of or based upon the act, omission, fault, negligence or misconduct of any person whomsoever other than the Town of Henniker. The Town agrees that the Provider will not be responsible for any suit, action or claim of loss or expenses because of bodily injury, including death caused by the Town and its agents and employees.

The foregoing indemnity and hold harmless agreement shall include indemnity against all costs, expenses, and liabilities incurred in or in connection with any such claim or proceeding brought here on, and the defense thereof with counsel acceptable to the Town or counsel selected by an insurance company which has accepted liability for any such claim.

This covenant shall survive the termination of this Contract.

TDS Webmail

m_french@mcttelecom.com

Re:

From : kelly Hughes <misskellyhughes@gmail.com>

Mon, Aug 26, 2019 11:28 AM

Subject : Re:**To :** m french <m_french@mcttelecom.com>

Good Morning Mike!

I have an updated draft of your part from the water comm meeting:

Mike French of the Energy Committee spoke with the commissioners regarding the RFP (request for proposal) for solar systems to offset the cost of electricity to municipal town owned buildings in addition to requesting the commissioners input and approval for solar sites on Cogswell Spring Water Works property.

Mike asked if the commissioners would entertain solar systems on the Davison Street and 114 properties. Jerry, Jeff and Bill did not have immediate concerns but wanted to include a stipulation for a fence to be around the solar fields to protect the solar panels as well as the tank, and to ensure the solar panels are tall enough to block the tank from the sun to help prevent coliform formation, which has not been an issue this year.

Mike stated the finished RFP will be approved by the Board of Selectmen, advertised and sent to 4 specific companies who specialize and are highly reputable. Once the RFP is returned mandatory site visits will take place at each proposed location. The commissioners also wished to add a stipulation that at least one member of the Water Commission will be present for the onsite evaluations regarding Cogswell Spring Water Works properties.

Commissioner Hall asked if there have been any studies done on the amount of surface area for the Cogswell Spring Water Works properties, which Mike responded the Energy Commission is waiting for the RFP to be approved and returned to see what each company recommends and suggests. It is noted that the northern edge of the 114 property is flood plains and state owned.

Have a good day!

Kelly

On Thu, Aug 22, 2019 at 10:54 PM m_french@mcttelecom.com
<m_french@mcttelecom.com> wrote:

Thank you very much Kelly!
See you next Tuesday.

Mike

Recommended Timeline for PV RFP Process

August 27, 2019

Advertise and send out RFP by September 15

Schedule mandatory site visit date 14 days after RFP is sent out

Set Proposal due date 30 days after RFP is sent out (by October 15)

Select a "Provider" within 4 to 6 weeks of receipt of Proposals (by end of first week of December), process to include:

- Review of Proposals by Energy Committee and recommendation presented to Board of Selectpeople

- Review by BOS and scheduling an interview with one or two finalists 2 to 4 weeks after receipt of Proposals

Solar Companies to Send PV RFP to

Granite State Solar

57 Ryan Road,

Bow, NH 03304

603-369-4318

Erik Shifflett

erik@granitestatesolar.com

Harmony Energy Works

Gale Road

Hampton, NH 03842

George Horrocks

george.horrocks@harmonyenergyworks.com

603-512-3377

Norwich Solar Technologies

52 Bridge Street

White River Junction, VT 05001

Kevin Davis

davis@norwichsolar.com

[802.359.7405](tel:802.359.7405)

ReVision Energy

7 Commercial Dr

Brentwood, NH 03833

603-679-1777

Elijah Garrison

elijah@revisionenergy.com

Hillsborough Resident Potential Offer of Solar Power Purchase Agreement To Henniker

PV System will be located on land he owns in Hillsborough.

Mike Pascale

mpascale66@yahoo.com

Item Attachment Documents:

Item6: Review of public and non-public minutes of August 6, 2019



**Town of Henniker
Board of Selectmen Meeting
Tuesday, August 6, 2019
Henniker Town Hall**

Members Present: Chairman, Kris Blomback; Vice Chair Tia Hooper; Selectman Scott Osgood; Selectman Leon Parker

Members Excused: Selectman Peter Flynn

Town Administrator: Russ Roy

Recording Secretary: Kelly McCutcheon

Guests: Michael Pon, Jean Durgin, Susan Peterson, Greg Tully, Mary Ellen Schule, Danny Aucoin, Heidi Aucoin, Dan Gearn, Mike French, Kathleen Labonte, Greg Aucoin, Matt Wieczhalek-Seiler

Item1: Correspondence (1)

Item2: Correspondence (2)

Item3: Correspondence (3)

Item4: Consent Agenda

**Selectman Hooper moved to approve the Consent Agenda. Selectman Osgood seconded.
Motion carried 3-0.**

Public Forum #1

No Public Comment

**Selectmen Hooper motion to Move Item 7 top of agenda. Selectman Parker seconded,
Motion carried 3-0.**

Item7: Concord for Hometown Heroes Program Presentation

Matt Wieczhalek-Seiler. started program to pay tribute to all service members, living or deceased. This program makes the town residents aware of the sacrifice of some people and the services of others in addition to brings about patriotism and teaching others history. Students learn from the banners and research the names. Vice Chair Hooper asked about other towns that implemented the program and Selectman Parker asked how it would be determined where the banners hang. Matt stated he will do as the town asks and just wants to makes sure the families are happy. The banners are about making the families happy which is why no corporate names or logos can be displayed on the banners. Gold Star Mom invited Matt to

town after she saw the banners and stressed that they are not just for fallen soldiers, but for anyone who has severed either presently or in the past.

Vice Chair Hooper motioned to allow the program to move forward and charged the American Legion to determine the qualifications, size, and location of where the banners should be displayed. Selectman Parker seconded. Motion carried 3-0.

Item 5: Proposed Request for Qualifications & Proposals Municipal PV Systems

Mike French, Vice Chair of the Energy Committee, discussed the plan to reduce the town's carbon foot print and included all the municipal building with the exception of the Waste Water Treatment Plant. The Board would like to see the Waste Water Plant included with 50% of its operating cost. Vice Chair Hooper noted the proposal did not include the new police station which will be built in the future. It is noted the LED light project is not included in the proposal. The Energy Committee will complete the following changes for the next meeting:

1. Add the Waste Water Plant and 50% of its usage
2. Remove the gravel pant as a potential area
3. Remove the current police department as potential area
4. Speak with Cogswell Water Works and get their approval to place panels there.
5. How many acres the panels will cover.

Item6: Paving Analysis

Highway Supervisor, Leo Aucoin, stated Hall Ave is moving forward and with option B the full reclaim that will match the upper and lower part of Hall Ave and is better for the longevity of the road. Crescent Ave will have a heavy overlay and shim coming out of the highway budget. After speaking with GMI and Edmunds it was decided to wait on the wear coat for the roads until next year, thus allowing the excavations to settle and correct any blemishes in the spring of 2020 and will cost the town an addition \$11,000. In the long run it is better for the longevity of the roads.

Western Ave in front of the school will begin next week to limit the construction in front of the school when classes resume in 3 weeks.

Vice Chair Hooper moved to confirm the bids for Main Street, Morse, Union, Water, Hall, Hall change order, and Crescent and giving authority to the Leo to sign any that have not been given authority. Selectman Osgood seconded. Motion carried 4-0.

Vice Chair Hooper moved to approve the recommendation to wait on put the wear coat and spend an addition \$11,000 in spring 2020 for the top coat. Selectman Osgood seconded. Motion carried 4-0.

Item8: Town Buildings LED Conversion Contracts

Russ pointed out the contracts will impact the unexpended surplus at the end of the year and estimated the financial cost to be \$29,986. The project was approved at a previous meeting, but Russ was looking to ensure they saw the impact for each department before he signed the contracts with the vendor.

Item9: Review of Public and non-public minutes of July 16, 2019

Vice Chair Hooper moved to approve the public minutes as presented. Selectman Parker seconded. Motion carried 4-0.

Selectman Osgood moved to approve non-public item 10 minutes with edits. Vice Chair Hooper seconded. Motion carried 4-0.

Chair Blomback moved to approve non-public item 11 minutes as presented. Selectman Osgood seconded. Motion carried 4-0.

Chair Blomback moved to approve non-public item 12 minutes with edits. Selectman Parker seconded. Motion carried 4-0.

Public Forum #2

No public comment

Vice Chair Hooper moved to enter non-public. Selectman Osgood seconded. Motion carried 4-0.

Item 10: Non-public RSA 91A: 3II (b)

Vice Chair Hooper moved to exit non-public. Selectman Blomback seconded. Motion carried 4-0.

Motion to Hire Greg Aucoin as the Health Officer and adjust the annual stipend to \$5000 made by Vice Chair Hooper, Selectmen Parker seconded. Motion carried 4-0

Vice Chair Hooper moved to enter non-public. Selectmen Blomback seconded. Motion carried 4-0.

Item 11: Non-public RSA 91A: 3II (b)

Vice Chair Hooper moved to exit non-public. Selectman Blomback seconded. Motion carried 4-0.

Vice Chair Hooper moved to adjourn, Selectmen Parker seconded. Motion carried 3-0