

First Draft Azalea Park Committee Meeting Minutes January 9, 2020. Submitted Jan. 22, 2020.

Attendees: Susan Adams, Sachie Howard Joan OConnor Gene Fox

Start Time 7:15PM, January 9, 2020.

1. Minutes Dec. 12, 2019 Clarified, moved by Sachie, seconded by Joan, approved by committee vote.
2. A).Treasurers Report;/ Status of the Trust Fund: Town is collecting. B).Contributions for the Robert Brown Bench: Some is in as of tonight with more to come in soon.
3. No Guests were in attendance at this meeting.
4. The Committee reviewed an application for possible membership and put it on hold to determine the appropriateness of the applicant as a match to the committee mandate. Further discussion will be conducted by the committee. Application is on hold for the moment.
- 5.Old Business: A.) DES Grant Final Report is being completed by Sachie Howard. Sachie reported to the committee with a short write up as an informational memo for the committee. Sachie is putting together all communications with DES since April 2016 as requested by Selectmen. It will be turned in to the Town Administrator.
- B.) Status of Park Entrance Winterization Project: A). Caution tape and wooden posts driven into area by stairs to protect walking public remain in place for safety and plantings preservation. They are checked weekly.
- C.) Park Security Status: Susan will meet next week with Town Administrator and Chief of Police to discuss Park Security.
- D.) Re: School Visits: Susan was also in touch with the students from town that she met with at the school regarding the Park and their continued assignment which fits their research on investigative reporting with a focus on Park issues.
6. New Business: A.) Susan met with Chairman of Library Trustees re: Stormwater discussion. She spoke with Patti Osgood and Lynn the Library Director to update questions and concerns.
- B.) A visit with Stacy Luke re: Grants: Joan and Susan met at Merrimack County Conservation District to discuss Grant Sources for future possible Park Funding.
- C.) Winter Fundraising : Susan will create, with committee assistance a letter to mail out to townspeople that will be prepared this season for the Spring (May) timeframe.
7. Meeting Adjourned @ 8:30PM. Next Meeting (short) January 23rd. Next full Meeting February 13, 2020.

Respectfully Submitted,
Gene Fox
Azalea Park Committee Secretary