

# TOWN OF HENNIKER PLANNING BOARD

*Approved Minutes*  
September 24, 2008

**Members Present:** Kristin Claire, Chairwoman; Gary Guzouskas, Vice-Chairman; Terry Stamps; Kellie Dyjak; Jim McElroy; Ed Miner, Alternate; Leon Parker, Alternate Selectman, ex-officio

**Members Excused:** Scott Osgood; Ron Taylor, Selectman, ex-officio

**Others Present:** Laura Scott, Planning Consultant; Jennifer Astholz, Minute Taker; Jeff Roach

Chairwoman Claire called the meeting to order at 6:36 pm.

Ms. Claire informed the board that a new engineering firm, KVPartners, has been hired to work with the Town. Hoyle, Tanner & Associates will finish the inspections on the Dunkin' Donuts project and the 4-lot Subdivision submitted by A&T Forest Products. All new applications will be done by KVPartners

It is noted that Ed Miner is voting in place of Mr. Osgood, and Leon Parker is voting in place of Mr. Taylor this evening.

## **Meeting Minutes – Review and Approve**

The minutes from the August 27, 2008 Planning Board meeting were reviewed and corrected. Terry Stamps **MOVED** to approve the minutes as amended. Leon Parker **SECONDED** the motion. Motion **PASSED UNANIMOUSLY**.

The minutes from the September 10, 2008 Planning Board meeting were reviewed. Ms. Stamps **MOVED** to approve them as amended, and Mr. Parker **SECONDED** the motion. Motion to approve them **PASSED UNANIMOUSLY**.

## **2009 Town Meeting Draft Warrant Articles – Zoning Ordinance Amendments**

*\*Article XXX Small Wind Energy Systems Ordinance:* Ms. Scott, Planning Consultant, provided a draft of a model ordinance prepared by NH OEP. Mr. Parker stated that he has concerns about presenting a 9-page ordinance to vote. There was discussion about the Board of Selectman adopting this as a Town ordinance, especially since the RSA does not give any regulating authority to the Planning Board in this matter.

Ms. Scott stated that the newly adopted NH RSA is specifically for home wind turbines. Zoning Ordinance height restrictions do not apply in this matter. She stated that either the draft can be presented as written, or language can be proposed that simply refers to the NH RSA. It was decided that Ms. Scott will give the document to Peter Flynn, Town Administrator, and Roland Soucy, Building Inspector, for review.

*\*Article II and 133-12 Junkyards:* Ms. Scott stated that the current definition was proposed to be removed and the reference to the NH RSA definition was inserted in its place. Mr. McElroy asked for the RSA about setbacks be cited.

*\*Article XI Signs:* Ms. Scott stated she proposed changes to the current ordinance because there seems to be confusion when people come in for sign permits on what is or is not allowed the way the ordinance is currently written. She has made proposed changes to clarify the requirements.

The board members reviewed each section of the article. Definitions were clarified, and the purpose of each section was reviewed. Ms. Scott stated that she would re-order the sections for clarity and ease of reading. Flags and banners were discussed. Ms. Scott stated that she will bring the revised version to the next work session meeting for further review.

*\*\*Meeting Dates:* Ms. Scott presented the Planning Board schedule to prepare for the 2009 Town Meeting. Ms. Stamps asked for the tentative time schedule for legal reviews, voting days, etc. to be included on the schedule.

### **Gravel Roads Standards**

As Mr. Osgood was not in attendance, the board did not discuss this agenda item.

### **CNHRPC Grant Opportunities**

*\*Regional Environmental Planning Program:* Ms. Scott stated that the Conservation Commission applied for and was awarded this grant. Ms. Stamps will continue to report on the process from the Conservation Commission.

*\*Safe Routes to School:* There was discussion about the need for this in town. Board members stated that this should be pursued by other members of the community.

Ms. Claire stated that Cheryl Morse, Selectwoman, mentioned in another meeting that sidewalks should be discussed as being made part of subdivision developments. It is the consensus of the board to add sidewalks to their list of items to address in the subdivision regulations.

*\*UNH Cooperative Extension Grant:* Ms. Scott reported that the Town did receive this grant which will enable a neutral third party to collect information from the community. She and Chairwoman Claire had met with the representative in the morning to discuss the process. The kickoff meeting will be October 20, 2008 at 6:30 pm – 8:30 pm. Ms. Scott stated that there will be a 15-member steering committee comprised of people representing various committees in Town. It was suggested that Ed Miner be the Planning Board's representative. Ms. Claire stated that they will utilize the Town Meeting process to distribute information, and a 2 day community forum will occur in April 2009 to gather input from the public. Ms. Scott stated that an ad will be run in *The Villager* newspaper seeking two at-large residents and other business owners to be on the committee. Ms. Scott also wanted the board members to know that the UNH representative complimented them on their quality grant application and letters of support from other Town committees.

### **Miscellaneous**

\**Fall Outlook Article*: Ms. Scott stated that she will write an article which will include information about 2009 Town Meeting and the upcoming UNH Community Profile.

\*Member binders were updated.

\**8/19/08 Excavation Memo*: Ms. Scott's 8/19/08 memo regarding excavation identification and classification was discussed.

### **Adjournment**

Leon Parker **MOVED** to adjourn at 9:20 pm. Kellie Dyjak **SECONDED** the motion. Motion **PASSED UNANIMOUSLY**.

Respectfully submitted, Jennifer Astholz