

HENNIKER ATHLETIC COMMITTEE

September 14, 2010

Approved Minutes

In Attendance: Tim Lamphere, Interim Chairman; Chris Woodbury; Shannon Lovejoy; Chad Carter; Sarah Bisson; Marc McMurphy; Jamie Weston; Kelly Martin

Chairman Lamphere called the meeting to order at 7:00 pm.

Mr. McMurphy *moved* to approve the minutes from the August 10, 2010 meeting of the Athletic Committee. Mr. Woodbury *seconded* the motion. Motion *passed*, 7-0-1 (Ms. Weston abstained).

Mr. Lamphere introduced Kelly Martin as a new member of the Membership Committee.

Budget Report: Chris Woodbury gave the budget report. He stated that he has not yet received the monthly report from the Town office. He stated that two bills have been paid for soccer. He stated that he will email a copy of the updated 2010 budget and spending report to the committee members when he receives it. Mr. Woodbury stated that they will begin preparing requests for the 2011 budget soon as he goes before the Board of Selectmen on November 13, 2010. He stated that the fundraising committee has been very active, and there is just under \$5,000 in that line item.

Mr. McMurphy stated that a lot of money was spent in recent years to upgrade equipment and it may appear that budgets have been reduced. He encouraged all directors to create a plan for replacing team uniforms and equipment so that the programs can be maintained well. He warned against reducing the budget to the bare minimum so that all needs such as insurance, referees and equipment can be met. Mr. Lamphere stated that it will be helpful for directors to plan for future needs.

(Jim O'Rourke joined the meeting.)

Chairman Search: Mr. McMurphy reported that the newly formed search committee has a meeting scheduled on 9/21/10.

Mr. Lamphere stated that he will put a notice of open positions in the school's Friday newsletter. He stated that Sarah Bisson will lead Cheerleading this year and then plans to resign. Open committee positions include: Chairperson, Cheerleading Director, Equipment Director and Wrestling Director. It was suggested that they also advertise on the Town website, *The Outlook*, *Concord Monitor*, and *The Villager*.

Jamie Weston stated that the Fundraising Committee will be present during the Music on Main Street event on October 2, and she invited the Athletic Committee to set up a table there.

Jim O'Rourke stated that he will send emails to people who may be interested in helping with Wrestling.

Baseball Update: Mr. Lamphere stated that there is one 10-U fall ball team this year. He stated that a bill will be submitted for hats for that team. He stated that they will be making 60'/70' combination diamonds. He stated that he has not yet heard back from Peter Flynn, Town Administrator, about posting the "No Alcohol" and "No Tobacco" signs at the playing fields.

Website Update: Mr. Carter stated that the website has been updated. He asked the committee if they want to go through extensive training for the whole system or if they want to just know how to do certain tasks (like blasting emails). Ms. Weston said she would like to know how to use the entire website to its full capacity. Mr. Carter stated that he has been trying to get the training done for about a year and it hasn't happened yet. Mr. McMurphy stated that he doesn't think the directors will make the commitment to training to use the whole website. He stated that they may be able to pay an NEC student to do data entry. Several committee members stated that they would like to get sport sign-ups, waivers and code of conduct forms done online. Mr. Carter stated that the next step is to coordinate the process to be done in one registration form.

(Chrissy Aucoin, Tracy Shattuck and Greg Jensen arrived between 7:20 and 7:30 pm.)

After much discussion, Mr. Carter requested that the directors evaluate what they would like to utilize on the website. Mr. Jensen stated that he intends to use the website as much as possible for the Basketball program. Mr. McMurphy stated that the website has been an overall improvement for the community.

Soccer Update: Tracy Shattuck stated that soccer teams are playing the fall season. The code of conduct form went out to the coaches after the season began. She stated that she has learned about lots of details that the Town requires (med-kits, forms, waivers, etc). She recommended that a list of required items be standardized between all of the sports.

Fundraising Update: Ms. Weston stated that a Parent's Night Out is scheduled for 10/22/10. Kelly Martin wrote a letter to the Board of Selectmen for approval to solicit donations for the Silent Auction. She was approved to solicit donations from businesses and then provide a list of donated items to the Board of Selectmen for approval. Ms. Weston stated that soccer pictures were offered for the first time this year. They will also sell pictures for the basketball season.

Uniform Update: Ms. Aucoin stated that there are 8 uniforms left to be collected. Mr. Lamphere told her that he is using the black and white uniforms for the fall baseball team. He will give her the uniform list for this team. Ms. Aucoin stated that she has no information about the Babe Ruth uniforms as no records were kept when the uniforms were distributed.

There was discussion about having team pictures taken a couple weeks into the season in order to allow time for uniforms to be distributed. Delaying picture day would also allow for the children who are added to a team to be included.

Ms. Aucoin stated that the policy is that if a uniform is not returned, they must pay a \$50 uniform replacement fee in order to play the next sport. She stated that the uniform agreement is online. Drop-off bins are currently located at the school and at the Henniker Pharmacy. They have requested permission to put one at the library and at Sonny's as well.

Adjournment: Chad Carter *moved* to adjourn at 8:00 pm. Sarah Bisson *seconded* the motion. Motion *passed, 12-0.*

Respectfully submitted,

Jennifer Astholz
Recording Secretary