

**Town of Henniker**  
Office of Selectmen  
18 Depot Hill Road  
Henniker, NH 03242  
Phone (603) 428-4366 / Fax (603) 428-4366  
Website [www.henniker.org](http://www.henniker.org)



## TOWN OF HENNIKER APPLICATION FOR ASSEMBLY

**Completed application MUST BE presented to the Board of Selectmen no later than 30 days before planned event. All signatures MUST BE on completed form.**

NAME AND ADDRESS OF PROMOTER: \_\_\_\_\_

Type of Event: \_\_\_\_\_ Location: \_\_\_\_\_

Date(s) of Event: \_\_\_\_\_ Hours from \_\_\_\_\_ to \_\_\_\_\_

Estimated Attendance: \_\_\_\_\_ Maximum No.: \_\_\_\_\_ Minimum No.: \_\_\_\_\_

Should attendance exceed maximum, the following plan will be enforced:

\_\_\_\_\_

Type of alcoholic beverages to be served:

The following facilities will be available for the event:

Sanitation \_\_\_\_\_ No. of units: \_\_\_\_\_ Male: \_\_\_\_\_ Female: \_\_\_\_\_

Water supply from: \_\_\_\_\_

Food will be served from and/or by: \_\_\_\_\_

Beverages will be served from and/or by: \_\_\_\_\_

Illumination after dark will be provided by: \_\_\_\_\_

Medical and first aid available from or by: \_\_\_\_\_

Traffic control provided by: \_\_\_\_\_ No. of officers: \_\_\_\_\_

Parking for \_\_\_\_\_ is planned. [Attach plan of exact parking location and exact route to be kept open for emergency vehicles.]

I, \_\_\_\_\_, do hereby accept all responsibility for the above described event. I agree to adhere to all laws and regulations of the Town of Henniker and the State of New Hampshire. I do hereby consent to the entry, at any time, in the course of his/her duties, any town officer in the performance of his/her duties, including but not limited to inspection. I do also agree to provide whatever surety is deemed necessary by the Board of Selectmen. Under the penalty of perjury, I do hereby certify that the above is true.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

PROPERTY OWNER: The following MUST BE completed by the owner of the property involved.

Owner's Name: \_\_\_\_\_

Exact Location of property being used for event: \_\_\_\_\_

I, \_\_\_\_\_, have thoroughly discussed the above event with the Promoter and am in agreement with him/her in all areas. I do hereby give my consent to the use of my property for this event. I do hereby consent to the entry, at any time, in the course of his/her duties, any town officer in the performance of his/her duties, including but not limited to inspection. I agree to adhere to all laws and regulations of the Town of Henniker and the State of New Hampshire. Under the penalty of perjury I do hereby certify that the above application is true.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

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DEPARTMENTAL APPROVALS:

Fire Chief: \_\_\_\_\_ Date: \_\_\_\_\_  
Health/Code Enforcement Officer: \_\_\_\_\_ Date: \_\_\_\_\_  
Highway Superintendent: \_\_\_\_\_ Date: \_\_\_\_\_  
  
Water Superintendent: \_\_\_\_\_ Date: \_\_\_\_\_  
Rescue Squad Chief: \_\_\_\_\_ Date: \_\_\_\_\_  
Police Chief: \_\_\_\_\_ Date: \_\_\_\_\_

BOARD OF SELECTMEN:

Comments and/or additional requirements to be met: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*I do hereby agree to these additional requirements and/or comments:*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Having reviewed the above-described event we do hereby grant permission for this event to take place at the time and hours indicated. Surety in the amount of \$ \_\_\_\_\_ is required.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

APPROVED     DENIED    Reason: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Original Document to: Promoter**  
**Copies to: File; Police Department**