

**TOWN OF HENNIKER  
ZONING BOARD OF ADJUSTMENT APPLICATION  
APPEAL FROM AN ADMINISTRATIVE DECISION**

**CASE NO.** \_\_\_\_\_

**Name of Applicant** \_\_\_\_\_

**Address** \_\_\_\_\_

**Telephone** \_\_\_\_\_ **Fax** \_\_\_\_\_

**E-mail Address** \_\_\_\_\_

**Owner of Property** \_\_\_\_\_

**Location of Property** \_\_\_\_\_ **Map** \_\_\_\_\_ **Lot** \_\_\_\_\_

**Zoning District where Property is Located** \_\_\_\_\_

**Signature of Owner of Property** \_\_\_\_\_

**If the property owner is not the applicant, the property owner MUST provide a notarized letter (original) authorizing the applicant to file an application.**

You are filing this application because an administrative official/enforcement officer (an administrative official or enforcement officer is any Town official/staff or Town Board who is responsible for issuing permits or certificates, or enforces the ordinance) has made an order, requirement, decision or determination about your property and you think they have made a mistake. See NH RSA 674:33 and NH RSA 676:5 for more information.

Please state the decision that you would like reviewed:

---

---

---

---

---

---

---

Please attach a copy of the decision that you are appealing, a copy of the property tax card, a copy of the plot plan, and any other information your feel is relevant.

**ABUTTER LIST**

An abutter list (no mailing labels) must be provided that consists of the **mailing address** and map and lot numbers for all abutters.

An abutter is defined as any person whose property is located in NH and adjoins or is directly across the street or stream from the land under consideration by the Zoning Board of Adjustment. The term abutter includes all holders of conservation, preservation, or agricultural easements; the officers of a condominium or other collective form of ownership; the manufactured housing park owner and the tenants who own manufactured housing which adjoins or is directly across the street or stream from the land under consideration by the Zoning Board of Adjustment; and any professionals hired by the applicant/property owner (surveyors, engineers, etc.). See NH RSA 672:3.

Information for the abutters list can be obtained at the Town Hall during regular business hours. Abutter information must be obtained no more than 1 month prior to application submittal.

**FEES**

Application Fee	Newspaper Notice Fee	Abutter Notice Fee
\$100.00	\$90.00	\$10.00 per abutter

Fees **MUST** be paid at the time the application is submitted or the application will not be accepted. Fees can be paid in cash or by check made out to the “Town of Henniker”.

**APPLICATION SUBMISSION**

Submissions must be made in accordance with the adopted Zoning Board of Adjustment submission deadline, which is posted at the Town Hall. All applicants are encouraged to meet with the ZBA Clerk prior to submitting an application to avoid delays due to incomplete information.